

FY 2019/2020 Adopted Budget



CITY OF HUNTINGTON BEACH



TWENTY **19** | **20**

City of Huntington Beach
Adopted Budget
Fiscal Year
2019/2020



Submitted by
Fred A. Wilson, City Manager

City of Huntington Beach

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City of Huntington Beach City Council Directory Adopted Budget – FY 2019/2020



Erik Peterson
Mayor



Lyn Semeta
Mayor Pro Tem



Jill Hardy
Council Member



Kim Carr
Council Member



Barbara Delgleize
Council Member



Patrick Brenden
Council Member



Mike Posey
Council Member

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City of Huntington Beach

City Officials Directory

Adopted Budget – FY 2019/2020

Elected Officials

City Attorney	Michael Gates
City Clerk	Robin Estanislau
City Treasurer	Alisa Backstrom

City Manager's Office

City Manager	Fred A. Wilson
Assistant City Manager	Lori Ann Farrell-Harrison

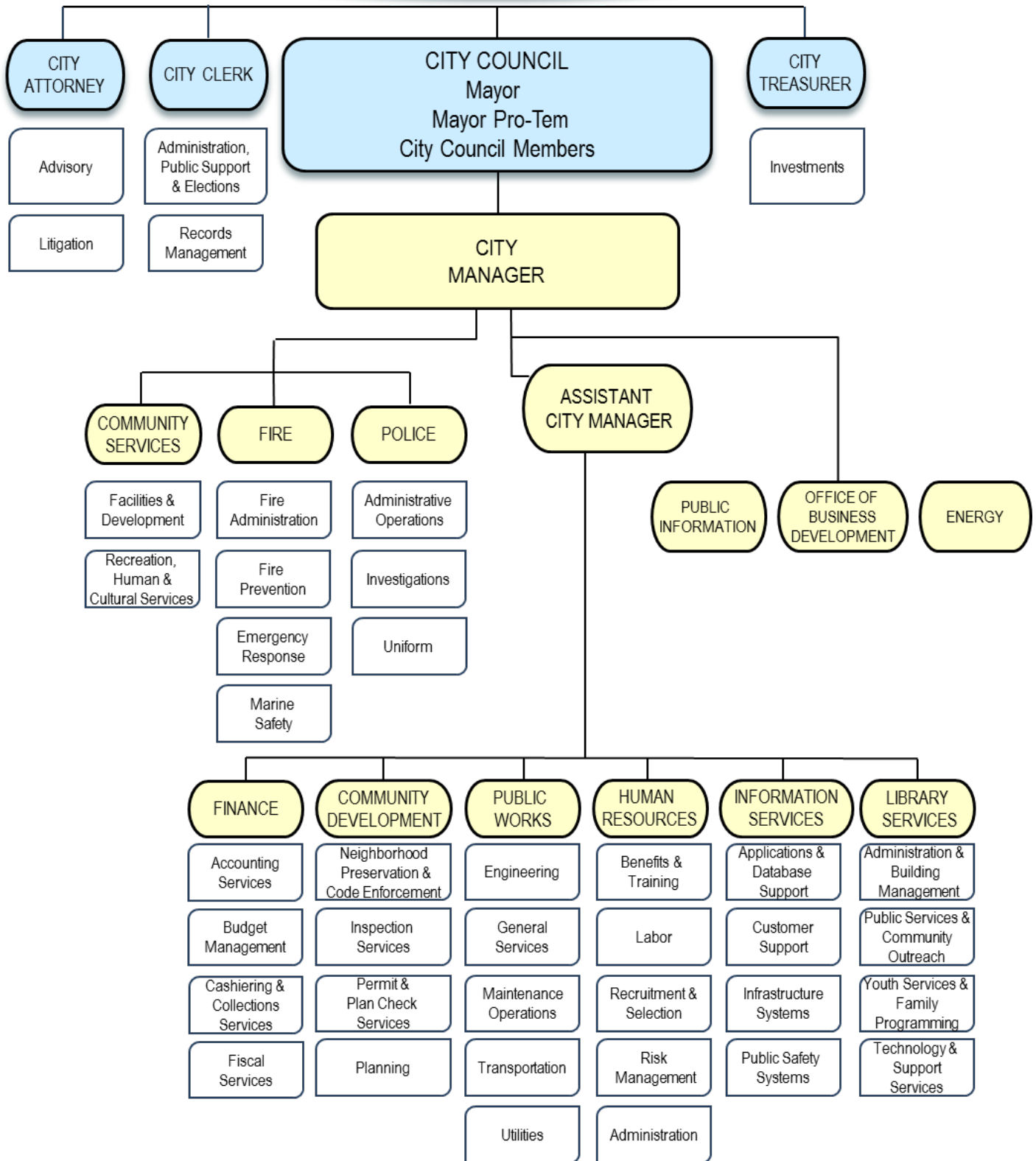
Department Directors

Community Development	Ursula Luna-Reynosa
Community Services	Marie Knight
Finance	Gilbert Garcia
Fire	David Segura
Human Resources	Michele Warren
Information Services	Behzad Zamanian
Library Services	Stephanie Beverage
Police	Robert Handy
Public Works	Travis Hopkins

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City of Huntington Beach Organizational Chart Adopted Budget – FY 2019/20

THE PEOPLE



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City of Huntington Beach Distinguished Budget Award Adopted Budget – FY 2019/20



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Huntington Beach
California**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntington Beach, California for the annual Budget beginning July 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and the City will be submitting the adopted budget to GFOA to determine its eligibility for another award.

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CITY OF HUNTINGTON BEACH

2000 Main Street, Huntington Beach, CA 92648

CITY MANAGER'S OFFICE

June 3, 2019

Dear Mayor and Members of the City Council:

I am pleased to present to you the City of Huntington Beach's Fiscal Year 2019/20 Adopted Budget. This financial plan reaffirms the City's commitment to public safety, the beautification of our renowned parks and beaches, and the preservation of the City's infrastructure. This budget implements the City Council's priorities and strategic goals, and continues to fund the most critical operations to meet the needs of our residents and businesses; while also continuing to maintain the fundamental goal of exercising fiscal prudence. Balancing the budget required each department to carefully scrutinize its costs to ensure responsible spending, and to implement reductions where appropriate.

Fiscal Year 2019/20 Adopted Budget Summary

The theme for the FY 2019/20 Adopted Budget, **"Shaping the Future"** reflects the City Council's implementation of thoughtful strategies that promote the City's long-term financial sustainability. In addition to investments in the City's long-term financial needs, this budget also incorporates succession planning strategies with the goal of preserving the City's ability to maintain essential, high quality services.

FY 2018/19 was the first, full twelve-month July to June fiscal year. The City's fiscal year now aligns with that of the State, Orange County, over 487 California municipalities, and with CalPERS. The change in fiscal year provides the City with the opportunity to significantly reduce its long-term pension costs by implementing the CalPERS prepayment option in July of each year. The prepayment saved the City one million dollars this year, and is estimated to reduce pension costs by over \$1 million in FY 2019/20. This is one element of a strategic planning framework that illustrates the City's commitment to long-term financial sustainability.

This philosophy of financial prudence has served the City well. This year, WalletHub once again ranked Huntington Beach as one of the top ten "Happiest Cities in the U.S." Huntington Beach's rank as one of the happiest cities increased from #9 in 2018, to #5 in 2019. The Orange County Register ranked us as one of the top three cities to live in within Orange County. Huntington Beach is ranked #14 by WalletHub.com in their "Best-Run City in America" poll, the only California city in the top 50 out of 150 cities. The City also scored #1 in the nation for "Quality of City Services" and one of the top 10 cities to raise a family in the country by Wallet Hub. Huntington Beach was ranked #4 out of 116 cities nationwide for "Best Financial Shape" by the *Fiscal Times*. The City's "AAA" credit rating, affirmed by Fitch Ratings in June 2018, provides independent confirmation from Wall Street of the financial discipline and stewardship displayed by our City Council and leadership team. In April, 2019, the 1999 RDA bonds received a credit ratings increase of two tiers, from A2 to AA3.

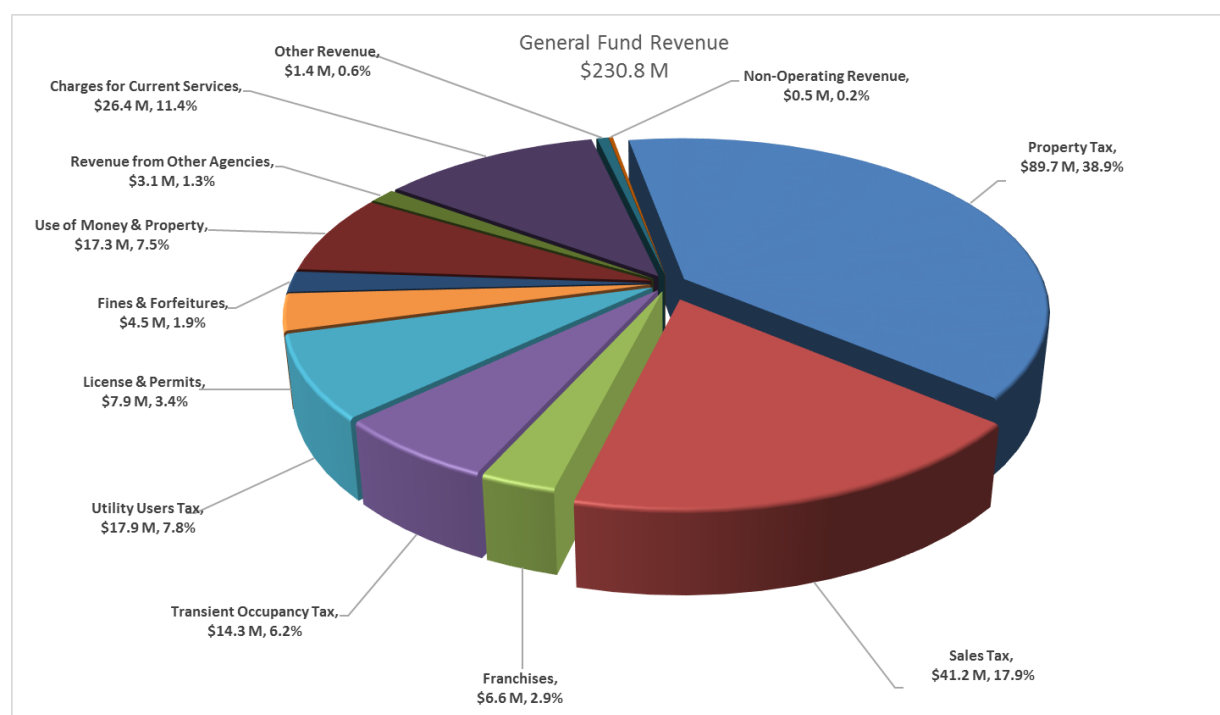
All Funds: The Adopted FY 2019/20 Budget totals \$381.0 million in All Funds. This reflects a \$7.9 million, or 2.1 percent, increase from the FY 2018/19 Adopted All Funds Budget of \$373.1 million. It is worth noting that a significant portion of this increase is related to additional investments in City streets, facilities and parks. The largest All Funds increases are attributed to the Park Development Impact Fee Fund of \$3.0 million, the Hotel/Motel Business Improvement District (BID) of \$1.5 million, and Sewer Service Fund of \$1.3 million. The newly established Surf City “3” Cable Channel Fund accounts for \$0.6 million of the increase in All Funds. Surf City “3” is a governmental access channel and is funded through Public, Education, Governmental (PEG) fees paid by local cable subscribers.

The remaining \$1.5 million of the increase is primarily due to fixed cost increases related to employee benefits, contractual requirements, and investments in the Capital Improvement Program (CIP) for Citywide infrastructure.

General Fund: The Adopted FY 2019/20 General Fund Budget is \$231.6 million, which includes appropriations for operations as well as a one-time \$1 million contribution to the Section 115 Trust. The ongoing budget of \$230.6 million is structurally balanced, and is supported by ongoing revenues of \$230.8 million. The FY 2019/20 Adopted General Fund Budget represents a \$3.2 million, or 1.4 percent, increase compared to last year’s Adopted Budget of \$228.4 million. The Adopted General Fund Budget for next year is balanced, with no reliance on one-time revenue to fund ongoing operations, which is critical to maintaining the City’s financial viability and success.

General Fund Revenue Highlights

FY 2019/20 General Fund Revenue



FY 2019/20 General Fund revenue projection is \$230.8 million, a \$4.7 million, or 2.1 percent increase from the current year's Adopted Budget. General Fund revenue is stable and continues to perform modestly, although it continues to experience signs of minimal growth in certain key areas such as Utility Users' Tax revenues, and parking citations. All Property Taxes combined are estimated at \$89.7 million, an increase of \$3.8 million, or 4.5 percent, largely attributable to the year-over-year growth in assessed valuations. Sales tax revenue, the second largest revenue category for the City, was budgeted \$41.2 million, a decrease of 4.2 percent from the FY 2018/19 revenue projections. Most of the decrease is attributable to the loss of one-time revenues that the City received in FY 2018/19 from recently-completed construction projects and from one-time corrections paid by the CDTFA. Ongoing sales tax revenues will be closely monitored throughout the year, to ensure that the City takes appropriate and timely action to keep ongoing revenues and expenditures in balance.

On a more positive note, Transient Occupancy Taxes are anticipated to reach \$14.3 million, a 6.4 percent increase. Licenses and Permits, estimated at \$7.9 million, reflect a 3.5 percent increase due to steady, continued development in the City. Franchise Taxes are anticipated at \$6.6 million, a 0.3 percent decrease. Over the past several years, franchise taxes have realized slow growth, or even decreases, due to the low price of natural gas and energy conservation programs offering discounts and credits to electricity users. Utility Users' Taxes, budgeted at \$17.9 million, reflects a 2.5 percent decrease compared to the current year, due to the long term trends towards conservation and bundled telecommunication packages.

FY 2019/20 General Fund Budget Highlights

The Adopted FY 2019/20 General Fund Budget is \$231.6 million, which is \$3.2 million, or 1.4 percent more than the current year Adopted Budget of \$228.4 million. The increase was driven by fixed cost increases including: higher CalPERS pension costs for active and retired employees (\$4.1 million) and employee health benefit costs (\$1.3 million), and mandatory contractual increases such as the Metro Cities JPA (\$0.3 million). These increases were offset, in part, by ongoing target reductions from departments, (\$0.9) and a decrease in TOT (\$1.3 million) rebates paid to VHB.

The remaining budgetary adjustments are described in the narrative sections below.

General Fund Expenditures

Total General Fund expenditures equal \$231.6 million, supported by ongoing General Fund revenues and a \$1.0 million one-time transfer to the Section 115 Trust from fund balance, for a structurally balanced budget. Below are General Fund allocations by Department.

As illustrated in the proceeding chart, the budgets of four City departments, Police, Fire, Public Works, and Non-Departmental equal \$188.1 million, or 81.2 percent, of the total Adopted General Fund Budget. Each remaining Department comprises less than 4 percent of the General Fund Budget, illustrating the complexity of balancing a City budget when most departments represent a small fraction of General Fund resources. The Non-Departmental budget includes bonded debt service, utility costs, general leave payouts, and other items that do not apply to a single department.

General Fund Budget by Department

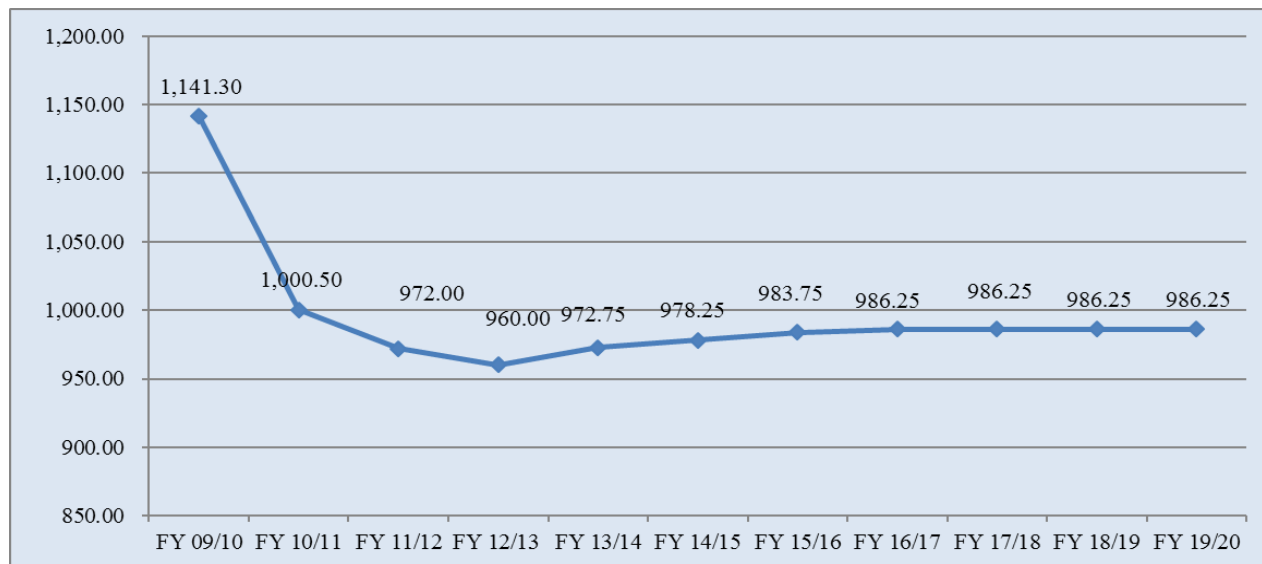
Department	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual*	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	%
City Council	317,501	333,449	278,875	391,910	391,910	423,433	0.2%
City Manager	2,169,067	2,115,550	1,928,013	2,557,692	2,618,436	2,747,624	1.2%
City Attorney	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	1.1%
City Clerk	790,388	830,362	601,841	961,120	978,348	862,278	0.4%
City Treasurer	204,137	200,781	133,798	240,745	240,495	242,367	0.1%
Community Development	7,065,310	6,769,810	5,428,316	7,760,350	8,202,071	7,779,262	3.4%
Community Services	9,707,697	10,432,500	6,227,043	8,535,496	8,490,826	8,552,781	3.7%
Finance	5,658,766	5,762,862	4,368,729	5,987,130	6,290,427	6,033,343	2.6%
Fire	46,111,933	46,745,304	36,575,749	47,883,692	49,214,388	49,060,211	21.2%
Human Resources	6,582,044	5,534,935	5,322,873	5,899,304	5,863,210	1,953,667	0.8%
Library Services	4,520,333	4,689,274	3,726,246	5,004,995	4,993,353	5,031,733	2.2%
Information Services	6,742,133	6,384,323	5,225,216	7,111,312	7,277,662	7,228,641	3.1%
Non-Departmental	39,021,720	30,279,403	33,531,183	30,747,944	30,441,654	34,549,809	14.9%
Police	71,638,444	73,542,601	58,417,948	76,906,975	77,214,529	78,574,391	33.9%
Public Works	21,478,006	22,131,467	19,049,857	25,756,991	25,990,777	25,964,567	11.2%
TOTAL	224,546,454	218,804,697	182,852,702	228,371,521	230,832,430	231,621,416	100.0%

* FY 2017/18 Actual reflects a nine-month period from October 1st through June 30th.

Table of Organization

The Adopted Budget reflects flat staffing levels across All Funds compared to FY 2018/19. With a total headcount of 986.25 FTEs, the City is still 156 positions below its all-time high of 1,143 FTEs in FY 2008/09, maintaining a 14 percent reduction from FY 2008/09 pre-recession staffing levels.

Table of Organization-All Funds



Protecting the Community

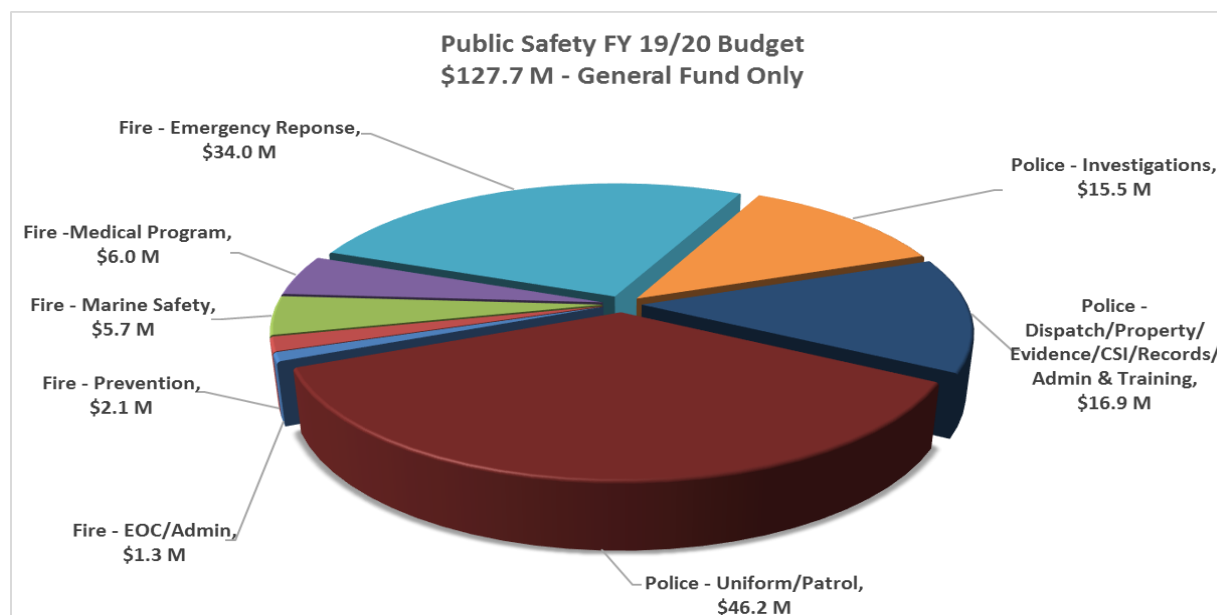
Funding for Public Safety represents 55 cents of every dollar spent in the General Fund. With over half of the General Fund Budget committed to the Police and Fire Departments, the City has dedicated the greatest share of its resources, or \$127.7 million, to these core services.

Police

In the Police Department, the budget adds \$60,000 for false alarm program billing and management services. The CIP includes \$20,000,000 for Police Facility Improvements.

Fire

In the Fire Department, the Adopted Budget adds \$55,000 for the All-Day Junior Lifeguard Option and Sand Crab Program. An additional \$140,000 increase is for emergency dispatching services provided by the Metro Cities Joint Powers Authority. The General Fund CIP includes \$880,000 for the Lake Fire Station renovation.



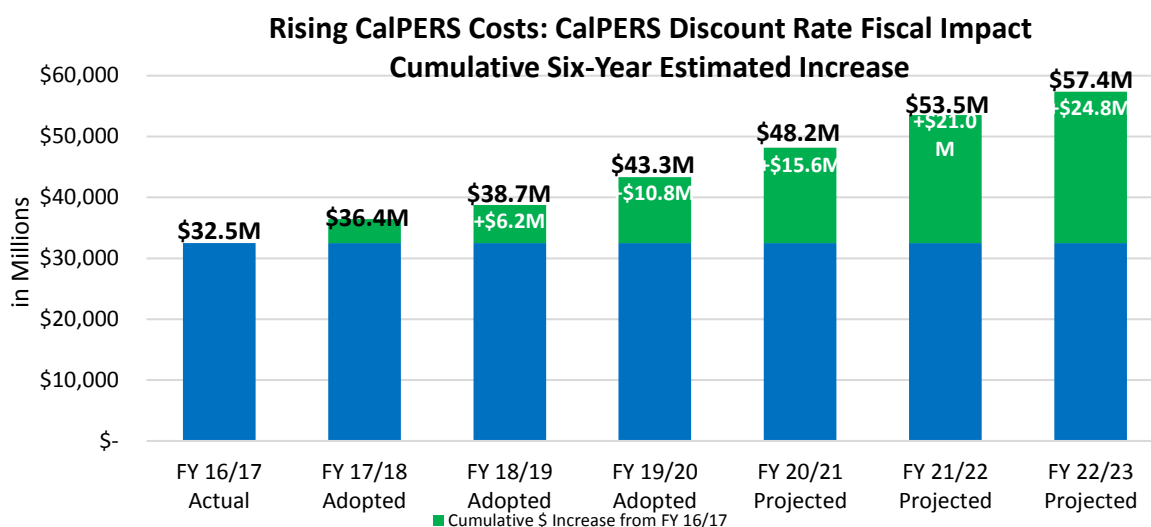
Effective Management of CalPERS Costs

In December 2016, the CalPERS Board of Administration voted to lower the discount rate, or expected annual rate of return, of the Statewide portfolio from the rate of 7.5 percent to 7.0 percent. While this is a practical and financially sound response to the fact that CalPERS' investment projections have gone largely unmet for years, regrettably, this change has been fully borne by cities and counties throughout the State, not by CalPERS itself.

For the City of Huntington Beach, the increased pension costs have been significant. In Fiscal Year 2019/20, annual CalPERS costs are about \$39.5 million in the General Fund, which is an increase of \$4.1 million, an 11.5 percent increase compared to the current fiscal year. Between FY 2014/15 and FY 2019/20, CalPERS costs in the General Fund have increased by about 48 percent. This cost will increase by approximately \$3.5 million to \$5.4 million every year, for the next four years, due to variables outside the City's control. By FY 2022/23, the City's total CalPERS pension costs are estimated to be approximately \$57 million, which is a 44 percent increase over FY 2019/20. This means that the City is about halfway through the expected doubling of CalPERS costs during a 10-year period. The City's commitment to paying down long-term liabilities, maintaining strong reserves, and fiscal restraint have put the City in a strong financial position to manage the expected retirement cost increases. The City has a dedicated workforce that is committed to serving the community with a high level of professionalism and

integrity. I am proud of our employees, who have shared in the effort to balance our budget and have found creative ways to provide high quality public services. It is with their help and dedication that we continue to serve the public in a manner that values efficiency and fiscal responsibility. While the City Council and staff work diligently to mitigate the effects, these dramatic cost increases have real world impacts. They limit the City's ability to invest in its infrastructure, enhance services, restore service level reductions made during the Great Recession, or to add staffing to meet ever-increasing workload demands.

The FY 2019/20 Adopted Budget balances the City's priorities in a fiscally conservative manner by limiting expenditure growth and addressing long-term needs, such as capital infrastructure and long-term actuarial liabilities.



Long-term Financial Sustainability

The City's pension costs are expected to total \$43.3 million in FY 2019/20. This reflects a \$4.6 million, or 11.8 percent increase to last year's Adopted Budget. Fiscal Year 2019/20 is the third and final year of the phase-in of the CalPERS discount rate change from 7.5 percent to 7.0 percent. The City's unfunded pension liability is currently \$420.1 million, representing a 68.8 percent funded status. To help reduce this unfunded liability, in August 2013, the City Council amended its Financial Policies to include an additional \$1.0 million contribution. The FY 2019/20 Adopted Budget does not include the additional appropriation of \$1.0 million to reduce the CalPERS liability for the Safety CalPERS pension plan. Based on actuarial valuations, if this contribution is made consistently over a 25-year period (the first five years have been funded), it is projected that taxpayers may save a net \$53.7 million.

The FY 2019/20 Adopted Budget does include a \$1 million contribution to the Section 115 Trust, funded by one-time savings from the previous year. The City Council adopted a Pension Rate Stabilization Plan, otherwise known as a Section 115 Trust, to provide an alternative investment vehicle to CalPERS, providing the ability to select a portfolio based on the City's own distinct risk tolerance, and the desire to achieve a one-for-one reduction in its liabilities. Paying down these liabilities helps build capacity to manage future pension cost increases. While the impact of higher CalPERS costs will not be entirely mitigated, this proactive strategy to prefund liabilities well ahead of schedule has placed Huntington Beach in a stronger financial position than many other cities.

General Fund Reserves Overview

To maintain our solid bond ratings, the City must continue to demonstrate fiscal prudence and controls on spending. Maintaining solid emergency reserves is yet another way of demonstrating financial discipline. According to Fitch Ratings, “The City’s strong financial resilience assessment is based on Fitch’s expectation that the City would use a combination of its strong budget flexibility and robust reserves to offset recessionary revenue declines.” Furthermore, according to the Government Finance Officers Association of the United States and Canada, “reserves are the cornerstone of financial flexibility. Reserves provide a government with options for responding to unexpected issues and a buffer against shocks and other forms of risk.” There are many types of risks that reserves help to mitigate, including revenue volatility, extraordinary unanticipated expenditures, infrastructure breaches, extreme weather events, and civil disturbances. The growth of the City’s reserves over the last decade, coupled with tight spending controls, signal the City’s commitment to long-term resilience and overall preparedness.

General Fund Reserves by Type (In Thousands)

Fund Balance Category	FY 2015/16 Audited	FY 2016/17 Audited	FY 2017/18 Audited	FY 2018/19 Projected
Economic Uncertainties	25,011	25,011	25,011	25,011
Litigation Reserve				
Equipment Replacement	8,295	8,295	8,295	8,295
Redevelopment Dissolution	1,080	1,080	1,080	1,080
General Plan Maintenance	232	380	439	439
Capital Improvement Reserve (CIR)	8,046	8,046	8,046	8,046
Senior Center Debt Service Reserve	2,000	2,000	2,000	2,000
General Liability Plan Migration			2,801	2,801
CalPERS "One Equals Five" Plan				
CalPERS Rate Increase	1,287	1,637	1,637	1,637
CityView Replacement	1,028	1,028	1,028	1,028
Animal Control Shelter	1,685			
City Facility Security Enhancements				
Sand Replenishment & Park Improvements	650	200	200	200
Section 115 Trust	500	500	1,500	1,500
Triple Flip	3,745	2,118	1,759	1,759
Police Facilities Enhancements		2,000	2,000	2,000
Strategic Planning Initiatives		558	558	558
Other Fund Balance*	9,288	8,327	9,546	9,546
Unassigned			2,734	1,734
Total Fund Balance	62,847	61,180	68,634	67,634

* Other Fund Balance includes Encumbrances, Non-Spendable and Restricted items.

The FY 2019/20 Capital Improvement Program - Paving the Way to the Future

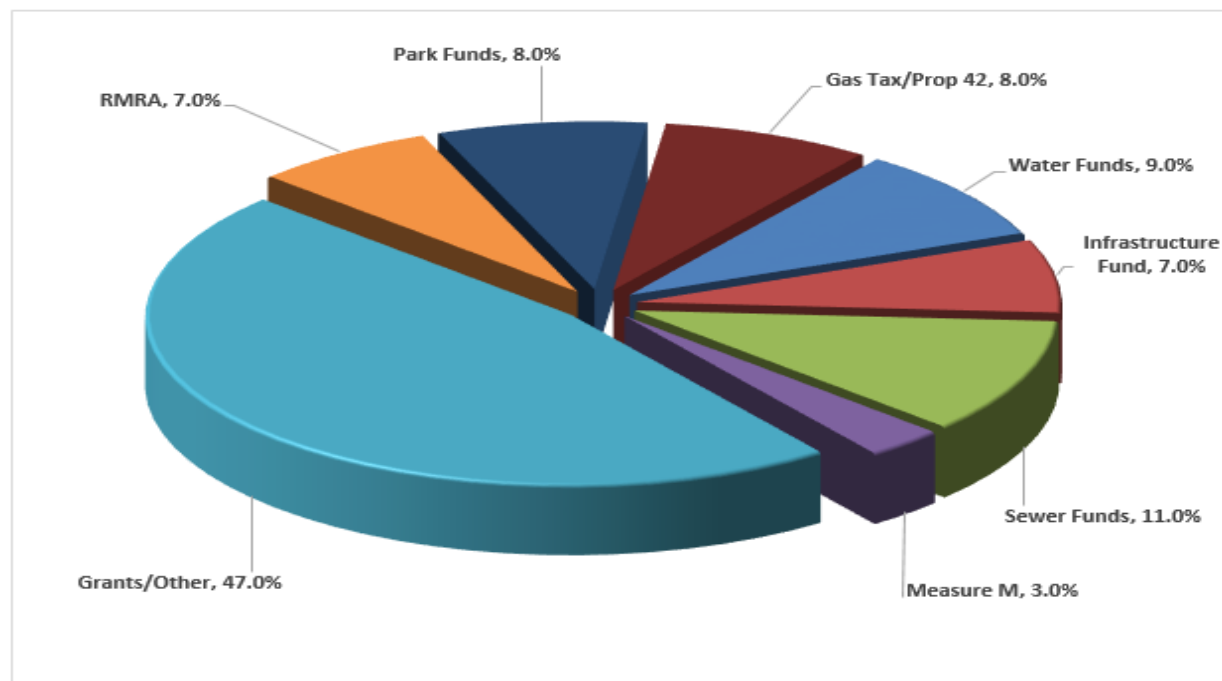
General Fund 15% Charter Requirement for Infrastructure

The City Charter requires that 15 percent of General Fund revenues be allocated to infrastructure spending based on a five-year rolling average. The FY 2019/20 Adopted Budget exceeds the Charter mandated 15 percent spending requirement on infrastructure based on a five-year rolling average. The FY 2019/20 Adopted Budget commits approximately \$35.7 million in General Fund spending for the maintenance and improvement of the City’s infrastructure. This amount also includes \$4.0 million for concrete replacement, facilities improvements, arterial roadway projects, and park and beach renovations. Of this amount, \$1.4 million is dedicated to facility enhancements, \$945,000 for the Police Facility, \$640,000 for parks and beaches, \$300,000 for concrete replacement and landscape rehabilitation in various neighborhoods throughout the City, and \$700,000 for street and road improvements. The \$4.0 million transfer to the Infrastructure Fund ensures proper accounting.

Capital Improvement Program – All Funds

The Capital Improvement Program identifies the major public improvements to the City's infrastructure over the next five years, across All Funds. In general, the CIP includes new projects and upgrades to existing facilities of \$50,000 or more. The primary funding sources for capital projects are restricted revenue funds for street repairs, grants, the General Fund, and Enterprise Funds such as the Water and Sewer Funds. For FY 2019/20, the CIP totals \$46.7 million in new spending across multiple funds with projects distributed throughout the City. The plan addresses critical infrastructure and capital needs divided into numerous categories including drainage and water quality, facilities, neighborhoods, parks and beaches, sewer, streets, and transportation.

FY 2019/20 Capital Improvement Program: \$46,651,156 – All Funds



Neighborhood, Streets and Transportation Improvements

The Adopted Budget continues to fund aesthetically pleasing, safe and reliable infrastructure to a City's residents and community. The FY 2019/20 Adopted Budget includes funding to maintain the City's sidewalks, roadways and infrastructure. Local neighborhood improvements total \$4.2 million in sidewalk replacements, residential street overlay, curb ramps, and residential alley improvements. Arterial roadway improvements total \$5.1 million for Slater (Gothard-Beach), Atlanta (Bushard-Brookhurst), Newland (Yorktown-Garfield), Graham (Slater-Warner), Atlanta (Delaware-Beach), Garfield (Main-Delaware), Newland (Ellis-Talbert), Talbert (Springdale-Edwards), and Brookhurst (Garfield-Yorktown), as the budget allows. These projects will help the City reach a Pavement Condition Index (PCI) rating of 80, or "Good." A budget of \$592,000 has also been included to fund the fourth year of the street lighting improvements in the downtown area. A total of \$195,000 is included for traffic signal improvements and signal synchronizations as well.

Parks Projects

Keeping true to our commitment of improving the quality of life within our community, the FY 2019/20 Adopted Budget includes \$4.5 million for park improvements to enhance or improve open

space throughout the City. Adopted projects include: completing a loop trail to connect all sections of Bartlett Park; rehabilitation of the Clubhouse restrooms and picnic area at Lake Park; playground equipment replacement at Edison Park and Eader Park; turf replacement at the Central Park Sports Complex; restroom improvements, landscape improvements, and replacement of fifteen lighting poles at Central Park; building improvements to Murdy and Edison Community Centers; Bluff Top railing replacement; and City boat docks rehabilitation.

Facilities Improvements

In prioritizing capital needs at our facilities, the City focused on improvements that increase safety and the modernization of its facilities. The FY 2019/20 Adopted Budget includes \$22.8 million in funding for facilities improvements. The bulk of the Facilities Improvements CIP is dedicated to Police Facilities Improvements in the amount of \$20,000,000. Other proposed facilities improvements include: City Hall fire alarm replacement; Park, Tree, and Landscape (PTL) maintenance yard asbestos abatement; renovations of Central Library Tabby Theater and Main Theater; renovating Lake Fire Station for gender accommodation and ADA compliance; and providing a fiber connection between City Hall and the Lifeguard Headquarters.

Enterprise Funds

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance, and, more importantly, the financing of related capital and infrastructure improvements. The City maintains multiple Enterprise Funds including, Refuse, Water, Water Master Plan, and Sewer Service Funds. Expenditures for FY 2019/20 total \$69.6 million for both operating and capital improvement costs. Due to the complexity and number of projects, the annual budgets in Enterprise Funds tend to fluctuate significantly between fiscal years. Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted Master Plans and major maintenance programs. Within the CIP, water projects include production and distribution system improvements and water main replacements. Sewer projects include sewer lift station reconstruction and sewer lining projects.

Fund	FY 2016/17 Actual	FY 2017/18 Actual*	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted
Enterprise Funds					
00504 - Refuse Collection Service	10,821,112	8,944,349	12,056,902	12,058,712	12,245,796
00506 - Water	44,921,267	28,040,295	40,593,832	42,060,760	41,543,192
00507 - Water Master Plan	1,018,991	1,149,229	4,667,279	13,308,434	4,700,203
00511 - Sewer Service Fund	9,351,473	6,399,265	9,853,883	14,513,471	11,146,192
TOTAL	66,112,842	44,533,138	67,171,897	81,941,377	69,635,382

* FY 2017/18 Actual reflects a nine-month period from October 1st through June 30th.

Special Revenue Funds

Special Revenue Funds are funding sources that are legally restricted to a specific purpose. Examples of Special Revenue Funds are the Gas Tax Fund and the Measure M Funds, which can only be spent on street and transportation improvements. Special Revenue Funds total \$22 million in the FY 2019/20 Adopted Budget. A subset of these funds totaling \$16.2 million, which are used primarily for capital projects, is highlighted next page:

Fund	FY 2016/17 Actual	FY 2017/18 Actual*	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted
Special Revenue Funds					
201 - Air Quality Fund	232,996	32,746	266,115	1,019,385	139,357
206 - Traffic Impact	610,801	90,191		3,035,412	
207 - Gas Tax Fund	2,917,527	2,294,598	2,718,000	5,156,448	3,150,000
209 - Park Acquisition & Develop	1,585,229	341,457	60,000	264,265	
213 - Measure M Fund	4,878,402	2,541,776	3,613,473	5,761,868	3,181,076
219 - Prop 42 Traffic Cong Relief	309,655	831,863	1,232,000	2,669,829	1,727,000
226 - Quimby Fund	14,716	349,072	1,058,516	2,058,516	418,089
228 - Park Dev Impact - Residential	289,780	416,864	1,174,637	3,802,576	4,154,981
235 - Park Dev Impact - Non Residential	316,800				
308 - Parking In-Lieu Fees	51,697	497,817	105,000	135,034	60,000
995 - Highway Safety Imp Program	7,369	284,350	137,600	3,124,333	
1247 - Road Maint. & Rehab			3,280,923	4,406,657	3,354,156
Total Special Revenue Funds	11,214,972	7,680,734	13,646,265	31,434,322	16,184,660

* FY 2017/18 Actual reflects a nine-month period from October 1st through June 30th.

Fiscal Responsibility and Transparency

The City has done an outstanding job of financial planning and reporting in a transparent and open manner. In 2018, the City was recognized by the Government Finance Officers Association (GFOA) with the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The City also received the GFOA Distinguished Budget Presentation Award. In order to receive this prestigious award, the City's budget document had to satisfy nationally recognized guidelines.

Conclusion

The FY 2019/20 Adopted Budget was carefully prepared to balance City Council and community priorities with a sustainable and sound financial plan. I am grateful for the valuable policy guidance provided by the City Council during the budget development process. This fiscally conservative budget balances immediate priorities, along with the need for long-term investments. While the City of Huntington Beach is facing some of the financial challenges that many other cities are confronting, the City enjoys many advantages that empower it to effectively manage those challenges. These advantages include a strong, diverse local economy, a very high quality of life, and a history of responsible financial stewardship. This budget reflects both the challenges and opportunities that will shape our future.

I would like to specifically thank all City department directors, their staff, and the Budget Management Division, who worked collaboratively to develop and produce this budget. With the City Council's leadership, and the support of the citizen-led Finance Commission, Huntington Beach will continue to be a leading example of resilience, excellence and prosperity.

Sincerely,



Fred A. Wilson
City Manager

City of Huntington Beach

Community Profile

Adopted Budget – FY 2019/20

Overview

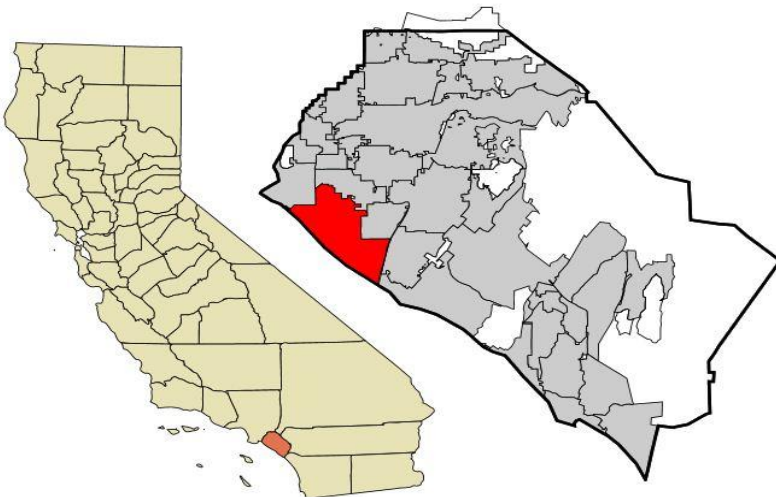


History

Founded in the late 1880s, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council Members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms.

In August 2011, the unincorporated oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Beachfront properties with high property values make this community a valuable addition to the City. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.

Location



Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

City of Huntington Beach Community Profile Adopted Budget – FY 2019/20

Lifestyle

The City of Huntington Beach is located on the Orange County coast, 35 miles southeast of Los Angeles and 90 miles northwest of San Diego. With a population of 202,648 residents, it is known as Surf City due to its abundance of beaches; the sunny, warm Mediterranean climate; and its casual lifestyle. With over 10 miles of coastline to boast of, Huntington Beach plays host to over 16 million visitors annually. Listed among the nation's safest cities for decades by the FBI, Huntington Beach was also recently ranked among the top 15 safest large cities in California by *WalletHub* (December 2018).

The City boasts an annual median household income of \$87,120, higher than the median household income for the United States, the State of California and Orange County. In addition, more than half of its residents, or 52.7 percent, have a college education, consistently rendering it one of the top three cities to live in within Orange County by the *Orange County Register* (September 2018) and one of the top five "Happiest Cities in the U.S." by *WalletHub* (March 2019).

Huntington Beach is home to a thriving beach community, consistently ranked in the top 10 best beaches in the State of California. A world-class Central Library with four branch libraries, many picturesque parks including the 356-acre Central Park, numerous cultural and sporting events, and a variety of restaurants from casual to fine dining make Huntington Beach an ideal location to live, work, visit, and play.

Fourth of July Celebration

A proud tradition for over a century, the City's most iconic event- the Fourth of July Celebration- has over 1 million television viewers, over 500,000 in-person attendees and is known nationally as "the largest Fourth of July Parade west of the Mississippi." The annual parade features entries including bands, floats, local dignitaries, and film and television celebrities.



City of Huntington Beach Community Profile Adopted Budget – FY 2019/20

Sports Events

The City is home to the world-famous Vans U.S. Open of Surfing, featuring over 200 of the top surfers from around the globe and attracting over 300,000 visitors each year. Also popular is the Surf City Marathon, Orange County's longest running marathon, with 15,000 dedicated runners from 47 different states participating in 2019. The annual AVP Beach Volleyball Tour also commands a strong presence totaling 16,000 visitors each year.



The Great Pacific Air Show

In October 2016, the City hosted its inaugural Breitling Huntington Beach Air Show. Renamed "The Great Pacific Air Show," this annual event is the only beachfront air show on the West Coast. In 2018, it featured the U.S. Air Force Thunderbirds flying F-16 Fighting Falcons, performing 40 heart-stopping formation and solo routines to a crowd of over 1.5 million over two days. Excitement is already building for the 4th annual Huntington Beach Air Show featuring the Canadian Snowbirds, Royal Air Force Aerobatic Team among others, in what is sure to be a spectacular event.

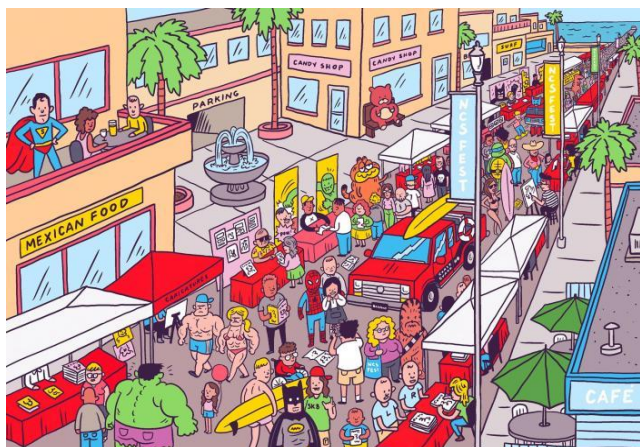


City of Huntington Beach

Community Profile

Adopted Budget – FY 2019/20

NCSFest



The City will be hosting its first NCSFest, held by the National Cartoonists Society in May 2019. The festival is a celebration of comics and cartoon art from all over the world. The three-day event will include seminars, exhibitions, workshops, panel discussions and signing sessions. The events will take place at the iconic pier, the city's Arts Center and library, local hotels and businesses, all within easy walking distance. NCSFest will add to the repertoire of exciting events in Huntington Beach, which include the Pacific Islander Festival, Cherry Blossom Festival, Concours d'Elegance, and Civil War Days.

Boeing Site Sale



Property owner and developer Sares-Regis has submitted plans to redevelop three new industrial buildings on a 30-acre site at the northeast corner of Bolsa Chica Street and Bolsa Avenue. The project, known as Huntington Gateway, consists of 610,000 square feet of new flexible office, warehouse and industrial space. Demolition of the existing eight-story office building is currently underway with project construction expected to start this summer. Project completion is anticipated in the first quarter of 2020. The developer is anticipating that the project will result in over 500 construction jobs and 1,300 operations jobs in the City of Huntington Beach.

Residences at Pacific City



The eagerly anticipated Residences at Pacific City opened in May 2018, with 516 luxury residences, including a limited number of penthouses, spread across seventeen acres that are located next to Pacific City's oceanfront dining, shopping, and entertainment center. Amenities include six themed courtyards, walking paths, a two-acre park, and a pet recreation center.

City of Huntington Beach

Community Profile

Adopted Budget – FY 2019/20

Education

The Huntington Beach community is proud of its educational system that provides learning opportunities for nearly 48,000 students of all ages. Huntington Beach holds education as one of its top priorities, with 38 elementary schools and four high schools located in the City. The City's schools frequently receive local, state, and federal awards and honors, including recognition as California Distinguished Schools and National Blue Ribbon Schools. Together, more than 60 public and private schools offer elementary, middle, high school and adult education to the residents of Huntington Beach. Further educational opportunities are offered in close proximity at Golden West College, Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton. Golden West Community College is located within the City limits.

Business & Economy

The City of Huntington Beach is a leading commercial, industrial, and recreational center of Orange County, with a diverse economic base and educated workforce. Its stable property tax base, strongly diversified sales tax base, and vibrant tourism and leisure industry keep the City well positioned to maintain a stable local economy. This has helped the City earn various accolades throughout the year including "14th Best Run City in America" (*WalletHub*, July 2018) and #1 in the nation for "Quality of City Services" (*WalletHub*, July 2018).

The Huntington Beach business community is extremely diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, petroleum, manufacturing, computer hardware and software, financial and business services, hotel and tourism, automobile services, large-scale retailers and surf apparel, just to name a few. The diversification of the City's sales tax base is enviable, with no particular area of industry over-concentration, thereby mitigating the impact of industry-specific downturns. Annual taxable sales of about \$4 billion place Huntington Beach as one of the top retail sales communities in the County.

Industrial

With a strong commitment to industrial activities, the City has 1,128 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. The Gothard Industrial Corridor represents unique opportunities for "incubator" industries, or first generation businesses. Huntington Beach is home to over 650 industrial businesses, including Quiksilver Corporate Headquarters, Zodiac Aerospace, Rocket Lab, Cambro Manufacturing, and C & D Aerospace.



City of Huntington Beach

Community Profile

Adopted Budget – FY 2019/20

Commercial

Huntington Beach has approximately 570 acres zoned for commercial use and 638 acres zoned for mixed use that includes additional commercial areas. The major concentration of commercial use in Huntington Beach is located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.

Beyond the beach, the City of Huntington Beach boasts top-class restaurants, shopping, hotels, resorts, spas and a thriving downtown district. With more than 30 neighborhood and regional shopping centers, the City has nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and the Marketing and Visitors Bureau advertise the community to encourage visitors and residents to support the local economy by shopping in town. Huntington Beach demographics bring impressive buying power to a wide variety of retail and service businesses.

Innovation



The City has contracted with Philips Lighting for the development and replacement of up to 200 City-owned streetlights with Smart Poles. Each Smart Pole is an integrated unit that will replace the existing street light poles with equipment able to house multiple small cell installations within the pole. The Smart Pole will be available to wireless carriers to sub-license, which will increase wireless coverage in the high demand Downtown area to visitors and residents. In addition, the City has installed a battery powered by artificial intelligence in the basement of City Hall. The 235-kilowatt-hour-size battery, created by Stem Inc., will go live in 2019 and help save about \$82,000 in energy costs over 10 years.

Facts and Figures

Population: 202,648 (2018 Estimate)

- *Fourth Largest City (by population) in Orange County*
- *24th Largest in California*

Land Area: 28 Square Miles

- *Fourth Largest City (by land area) in Orange County*
- *78th Largest in California*

Median Family Household

Income: \$87,120 (2017 Estimate)



City of Huntington Beach

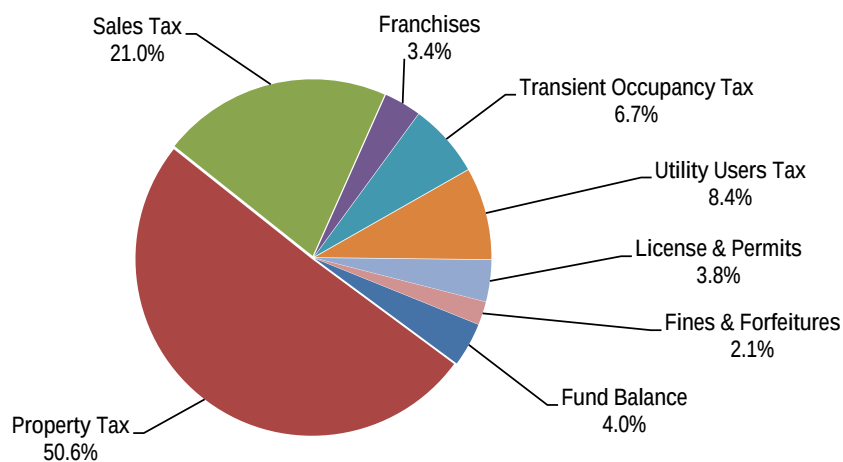
Adopted Budget - FY 2019/20

Revenue vs. Expenditure

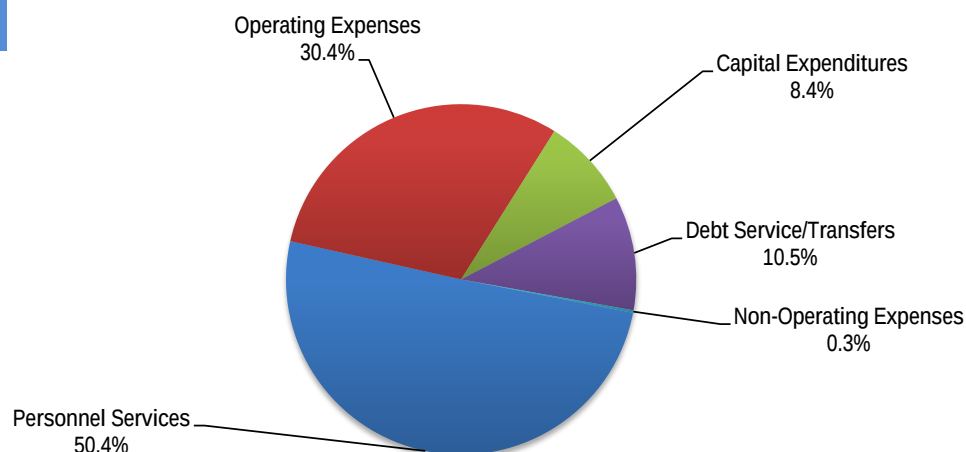
ALL FUNDS

Description	FY 2018/19 Adopted	FY 2019/20 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	368,855,896	372,464,890	3,608,994	0.98%
Use of Fund Balance	4,272,063	8,545,507	4,273,444	100.03%
Total Sources of Funds	373,127,959	381,010,397	7,882,438	2.11%
Expense	373,127,959	381,010,397	7,882,438	2.11%
Total Uses of Funds	373,127,959	381,010,397	7,882,438	2.11%
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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City of Huntington Beach

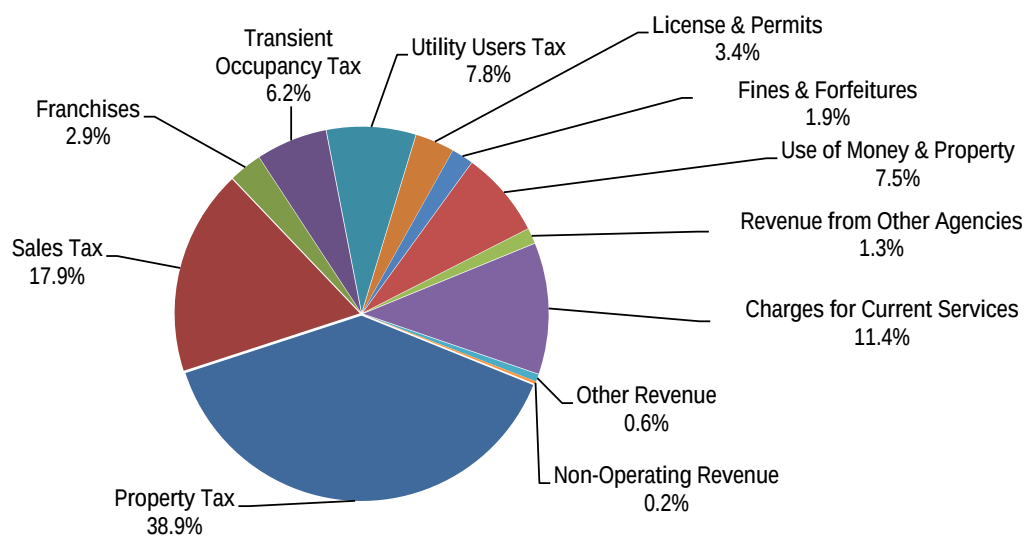
Adopted Budget - FY 2019/20

Revenue vs. Expenditure

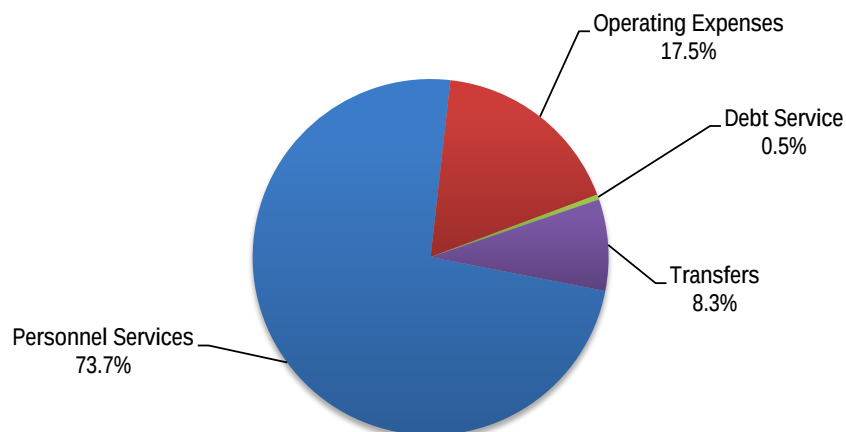
General Fund

Description	FY 2018/19 Adopted	FY 2019/20 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	226,171,521	230,840,040	4,668,519	2.06%
Use of Reserves	2,200,000	781,376	(1,418,624)	-64.48%
Total Sources of Funds	228,371,521	231,621,416	3,249,895	1.42%
Expense	228,371,521	231,621,416	3,249,895	1.42%
Total Uses of Funds	228,371,521	231,621,416	3,249,895	1.42%
Surplus/(Deficit)				

Sources of Funds



Uses of Funds

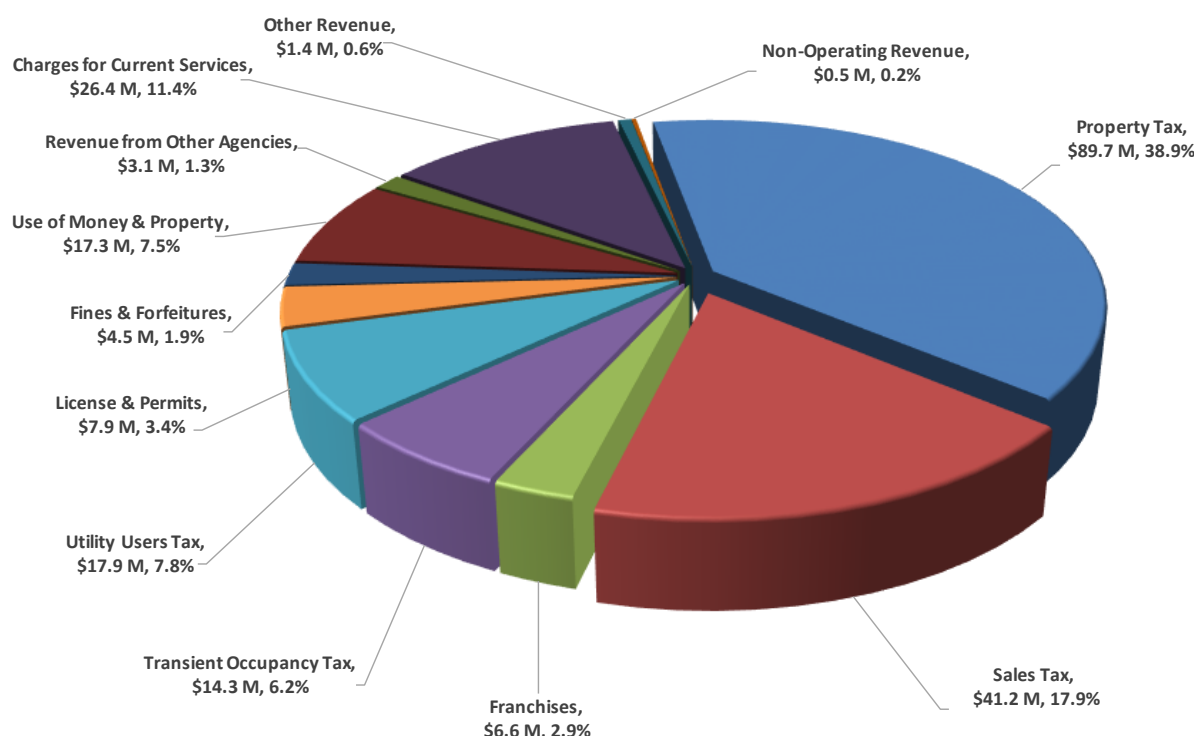


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City of Huntington Beach Adopted Budget – FY 2019/20 Revenue Descriptions and Assumptions

GENERAL FUND REVENUE: \$230.8 Million



Property Tax: \$89,732,482

Property Tax represents the largest General Fund revenue source for the City, accounting for 39% of total budgeted General Fund revenue for FY 2019/20. Property Tax for the FY 2019/20 Adopted Budget includes the assessed values of Huntington Beach and Sunset Beach properties. The Property Tax category consists of Basic Levy, Prior Year Property Taxes, Supplemental Roll Property Taxes, and Other Property Taxes.

- **Basic Levy, Prior Year Property Taxes, and Supplemental Roll Property Taxes:** Basic Levy and Prior Year Property Taxes include secured and unsecured taxes. The total Secured and Supplemental Roll Property Tax for FY 2019/20 is \$56.2 million, which is \$1.8 million or 3.3% higher than the prior fiscal year's Adopted Budget and reflects continued improvements in the housing market. The total Unsecured Property Tax for FY 2019/20 is \$1.8 million, or 6.2% higher than the prior fiscal year's Adopted Budget.
- **Other Property Taxes:** Other Property Taxes revenue for FY 2019/20 is \$31.6 million. The Other Property Taxes revenue category is composed of several tax sources, but the two major sources are In-Lieu of Vehicle License Fee (VLF) and the Retirement Property Tax.
 - In-Lieu of VLF proceeds is a portion of the City's annual VLF revenue exchange with the State for property tax. The In-Lieu of VLF revenue for FY 2019/20 is \$21.8 million.



City of Huntington Beach Adopted Budget – FY 2019/20 Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

- Triple Flip Reimbursement is a swap of sales tax revenues with property tax revenues. In 2004, the California Economic Recovery Bond Act was approved, which authorized the issuance of \$15 billion in bonds to close the State's budget deficit. To guarantee the bond repayment, the State issued the Revenue and Taxation Code Section 6201.5 that lowered the Bradley Burns Uniform Sales Tax rate from 1% to 0.75%. In return, the cities were reimbursed 0.25% in the form of property tax known as the Triple Flip Reimbursement. On August 6, 2015, the State of California made its final payment on the 2004 Economic Recovery Bonds. As a result, the Bradley Burns allocations reverted back to the original Sales Tax rate of 1%, effective in March 2016.
- The Retirement Property Tax, levied annually since 1966, was capped by the City Council, Ordinance No. 3954, on July 16, 2012 at \$0.01500 per \$100 of assessed value. The Retirement Property Tax (also known as the Employee Retirement Override Tax) is projected to generate approximately \$6.2 million in FY 2019/20.

Other Local Taxes: \$80,034,460

The Other Local Taxes category represents the second largest General Fund revenue source for the City, accounting for 35% of total budgeted General Fund revenue for FY 2019/20. Other Local Taxes consist of Sales Tax, Utility Users Tax, Transient Occupancy Tax, and Franchises. This category represents a 1.7% decrease from last year's Adopted Budget of \$81.4 million.

- **Sales Tax:** Sales Tax revenue for FY 2019/20 is \$41.2 million, a 4.2% decrease from last year's Adopted Budget of \$43.0 million, due to anticipated economic downturns.
- **Utility Users Tax (UUT):** Utility Users Tax revenue for FY 2019/20 is at \$17.9 million, which is a 2.5% decrease from last year's Adopted Budget primarily due to the decline in telephone usage. The City charges a 5% rate on water, gas, and electricity usage; a 4.9% rate (post Measure P from 2010) on cellular and land line telephone and cable/video usage; and a 4.5% rate on prepaid wireless usage.
- **Transient Occupancy Tax (TOT):** Transient Occupancy Tax revenue for FY 2019/20 is anticipated to reach \$14.3 million with strong occupancy in Huntington Beach hotels, which includes the opening of the Twin Dolphin Tower at the Waterfront Hilton Beach Resort in February 2018.
- **Franchises:** Franchise revenue for FY 2019/20 is \$6.6 million. These revenues are derived from franchise agreements between the City and private firms such as gas and electric utility franchises with Southern California Gas and Southern California Edison; transfer station and refuse franchises with Republic Services; pipeline and cable television franchises with various firms; and a bus bench franchise.

Charges for Current Services: \$26,388,005

The Charges for Current Services category represents the third largest General Fund revenue source for the City. These revenues are from various "fees for service" activities such as plan check reviews by Public Works and Community Development Departments, fees for recreational classes and programs, FireMed membership and EMS billing service reimbursement, and other activities. Revenues from this category also include transfers from proprietary funds (e.g., Water, Refuse, Sewer, Retiree Medical Trust, and Retirement Supplement Trust) to pay for expenditures incurred by the General Fund.



City of Huntington Beach Adopted Budget – FY 2019/20 Revenue Descriptions and Assumptions

Use of Money and Property: \$17,272,364

The Use of Money and Property revenue for FY 2019/20 is \$17.3 million, a 0.8% increase from last year's Adopted Budget of \$17.1 million. This category is comprised of a variety of activities including interest income, lease and concession income, oil well royalties, parking revenues, and jail booking fees.

GENERAL FUND REVENUE - CONTINUED

Licenses and Permits: \$7,857,569

Licenses and Permits revenues are associated with the development permit and license fees from the Community Development and Public Works Departments. Licenses and Permits, estimated at \$7.9 million, show a \$0.3 million or 3.5% increase.

Fines, Forfeitures, and Penalties: \$4,518,511

Fines, Forfeitures and Penalties revenue includes traffic and parking tickets, and fines levied on delinquent library materials.

Revenue from Other Agencies: \$3,066,814

Revenue from Other Agencies includes reimbursements and fees received from federal, state, and local agencies.

Non-Operating Revenue: \$514,220

The Non-Operating revenue for FY 2019/20 is \$514,220, reflecting a 3.1% increase from last year's Adopted Budget of \$498,613. This category includes transfers from other funds such as The Strand Parking Structure Fund, Mello Roos Fund and numerous Community Facilities District Funds.

Other Revenue: \$1,455,615

Other revenue includes records fees from the City Clerk's passport processing, sales of City owned equipment, restitution and settlement payments.

NON-GENERAL FUND REVENUE

The City of Huntington Beach's Adopted Budget for FY 2019/20 Non-General Fund Revenue is \$141.6 million.

Enterprise Funds: \$65,740,780

Enterprise Funds revenue represents the largest Non-General Fund revenue source for the City. This revenue consists of fees received for Water, Refuse Collection, Sewer, and Water Master Plan services. Water service is the largest revenue source of the four service fees contained in the Enterprise Funds. The City's water utility operations are funded by charges to municipal users (residential and commercial) of the City's water service. Refuse Collection service is the second largest revenue source of the total Enterprise Funds budget. The City contracts with Republic Services (formerly Rainbow Disposal) to provide refuse service, which is supported by fees received.

Special Revenue/Internal Service/Other/Capital Project Funds: \$41,391,314

This category of funds represents the second largest Non-General Fund revenue source for the City. This category of funds includes the Self Insurance Workers' Compensation, Self-Insurance General Liability, Quimby, Measure M, Gas Tax/Highway Users Tax, Traffic Congestion Relief Proposition 42, and Fourth of July Funds.



City of Huntington Beach Adopted Budget – FY 2019/20 Revenue Descriptions and Assumptions

Public Financing Authority/Debt Service/Assessment Districts Funds: \$9,135,912

Huntington Beach has a Public Finance Authority (PFA), established in 1988 to issue debt for the financing of public improvements and other capital purchases. In FY 2019/20, the PFA Fund is budgeted to receive \$5.0 million in non-operating revenues. This non-operating revenue derives from the repayment of debt by the General Fund and other funds related to various capital improvement projects. The revenue is recorded as a transfer or “non-operating revenue” and is then used to pay debt service according to each bond’s amortization schedule. The City also has several Community Facility Districts (CFDs) that receive assessment revenue to pay off debt related to developments in specific areas of the City.

Trust and Agency Funds: \$13,421,589

Trust and Agency funds consist of the Retirement Supplement and Retiree Insurance Funds, Strand Parking Structure Fund, Bella Terra Parking Structure Fund and two Business Improvement District (BID) Funds. The two Business Improvement Districts that include the Hotel/Motel and Downtown Merchants are allowed to collect assessments from their members for the use of various improvements. The City acts as an intermediary for the BIDs and records these assessments in two distinct funds. The BIDs then submit annual operating budgets, which are received and approved by the City Council.

Recognized Obligation Retirement Fund (RORF): \$8,290,010

Pursuant to Assembly Bill 1X 26, the Redevelopment Agency was dissolved on February 1, 2012, resulting in the creation of the Successor Agency and the Recognized Obligation Retirement Fund (RORF), which is where all of the former Redevelopment Agency’s properties, contracts, and leases were transferred.

Grant Funds: \$2,600,649

This category consists of Federal, State and Local funded grant monies received by the Police, Fire, Public Works, Library, Community Services and Business Development Departments.

Separate Legal Governing Board Funds: \$1,044,596

The City has a Joint Powers Agreement (JPA) with local fire departments to use the City’s training facility on Gothard Street. The City also administers the West Orange County Water Board (WOCWB).

City of Huntington Beach
Adopted Budget - FY 2019/20
Revenue Summary
ALL FUNDS
Summary Combined by Fund

Fund	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
00100 General Fund	219,178,550	218,821,667	184,804,031	226,171,521	226,321,521	230,840,040	2.06%
00101 Specific Events	557,483	741,240	450,631	762,500	762,500	751,500	-1.44%
00103 Donations Fund	621,220	691,858	779,308		676,632		
00104 School Events	25	(3,077)	1,359				
00106 Interest Allocation		(172,214)					
00107 Evidence Seizure		(374)					
00122 Inmate Welfare Fund	30,418	6,090	3,027	2,400	2,400	4,500	87.50%
00126 Donations Historic Wintersburg	1,085						
00127 Prop Tax in Lieu of Sales Tax	4,528,820	889,000					
00201 Air Quality Fund	258,990	264,840	255,546	250,000	72,976	240,000	-4.00%
00204 Fourth of July Parade	447,409	405,635	151,537	400,000	400,000	420,050	5.01%
00206 Traffic Impact	114,551	814,496	720,113	100,000	100,000		-100.00%
00207 Gas Tax Fund	3,339,243	3,291,298	2,375,348	3,509,732	3,509,732	3,355,068	-4.41%
00209 Park Acquisition & Development	16,363	8,060	3,650				
00210 Sewer	2,101,392	82,350	242,577	100,000	100,000	150,000	50.00%
00211 Drainage	625,755	63,652	76,701	100,000	100,000		-100.00%
00212 Narcotics Forfeiture Federal	3,119	28,586	34,854				
00213 Measure M Fund	3,242,221	3,292,353	2,492,397	3,387,672	3,387,672	3,514,493	3.74%
00214 Narcotics Forfeiture State	10,418	25,392	11,394				
00215 Rehabilitation Loans	279,310	121,737	105,942	200,000	200,000	100,000	-50.00%
00216 Property and Evidence	62,111	37,711	23,838				
00217 Affordable Housing In-Lieu	271,790	63,235	51,948	15,000	15,000	100,000	566.67%
00218 Hwy Safety Traffic Reduct 1B			(453)				
00219 Traffic Congestion Relief 42	859,007	646,398	740,208	1,514,723	947,370	1,956,853	29.19%
00223 Safe and Sane Fireworks	52	(2,868)					
00225 Gun Range Settlement	2,470	1,128	668				
00226 Quimby Fund	321,931	186,313	105,439			65,000	100.00%
00227 Police Facilities Dev Impact	140,548	256,104	460,256				
00228 Park Dev Impact Res	435,222	2,983,868	7,730,191	3,000,000	3,000,000	3,000,000	0.00%
00229 Library Dev Impact	66,974	209,731	530,671	60,000	60,000	200,000	233.33%
00231 Fire Facilities Dev Impact	69,805	105,660	225,363			123,452	100.00%
00233 Housing Residual Receipts	32,736	489,848	31,061	406,000	406,000	475,000	17.00%
00234 Disability Access Fund	21,025	20,453	43,114	84,000	84,000	84,000	0.00%
00235 Park Dev Impact Non Res	108,166	116,775	20,194				
00236 Public Art in Parks	8,841	60,934	157,455				
00238 Emergency Operations Center	19,271	86,671	228,581				
00239 CDBG			626,494	1,033,767	1,689,124	1,155,698	11.79%
00240 HOME			22,510	411,664	1,240,721	606,864	47.42%
00243 Surf City "3" Cable Channel						605,000	100.00%
00301 Capital Improvement Fund			(40)				
00308 In-Lieu Parking Downtown	37,289	56,020	3,200	67,700	67,700	67,700	0.00%
00314 Infrastructure Fund	70,149	547,287	6,504,770	5,208,000	3,008,000	4,000,000	-23.20%
00319 Senior Center Development	133,000	71,640	8,277				
00321 Lease Capital Project Fund	4,197,413	2,769,143	7,457				
00322 ELM Automation Fund		461,810	241,433	325,000	325,000	360,000	10.77%
00323 Technology Fund	825,000	1,269	1,874,901				
00324 Equipment Fund			7,023,108	5,000,000	5,000,000	4,650,600	-6.99%
00350 RORF	10,992,028	5,067,276	9,856,004	9,834,687	9,834,687	8,290,010	-15.71%
00352 LMIHAF	428,832	120,292	67,675	406,000	406,000	406,000	0.00%
00401 Debt Svc HBPFA	6,650,790	5,151,623	4,758,003	5,042,595	5,042,595	5,016,365	-0.52%
00405 Debt Svc Grand Coast CFD2000-1	851,034	1,387,480	839,750	1,094,100	1,094,100	1,091,204	-0.26%
00406 Debt Svc Mello Roos	264,417	266,972	188,614	263,060	263,060	264,000	0.36%
00408 Debt Svc McDonnell CFD 2002-1	390,136	397,821	310,171	394,577	394,577	409,970	3.90%
00410 Debt Svc Bella Terra	2,323,781	2,388,208	1,800,063	2,388,047	2,388,047	2,354,373	-1.41%
00501 Certified Unified Program Agency	235,202	287,039	298,370	271,970	271,970	270,018	-0.72%
00504 Refuse Collection Service	11,264,718	11,332,536	8,869,111	12,014,786	12,014,786	12,290,476	2.29%
00505 Systems Fund	727	376	196				
00506 Water	35,632,556	40,064,288	29,703,076	40,648,515	40,648,515	39,870,606	-1.91%
00507 Water Master Plan	909,245	250,533	223,725	3,750,000	3,750,000	3,000,000	-20.00%

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Fund	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
00508 WOCWB	198,133	445,251	537,878	771,000	2,161,433	649,000	-15.82%
00511 Sewer Service Fund	11,443,042	10,939,416	9,748,577	11,617,250	11,617,250	10,579,698	-8.93%
00551 Self Insurance Workers' Comp	6,870,212	7,695,302	8,333,314	7,194,055	7,194,055	7,187,770	-0.09%
00552 Self Insurance General Liability	13,275,531	3,847,245	4,960,267	4,874,804	4,874,804	4,878,333	0.07%
00556 Energy Efficiency Fund	96						
00701 BID Auto	109,040	113,400	20,680				
00702 Retiree Insurance Fund	4,245,947	2,804,997	2,373,584	1,435,000	1,435,000	1,433,880	-0.08%
00703 Retirement Supplement	9,155,065	10,555,285	6,650,196	4,000,000	4,000,000	4,000,000	0.00%
00704 Fire JPA Fund	318,396	282,831	276,840	401,156	401,156	395,596	-1.39%
00707 Debt Svc Judgment Oblig Bonds	1,024,149	673,533					
00709 BID Hotel/Motel	2,982,897	3,375,814	2,611,973	4,032,820	4,032,820	5,500,000	36.38%
00710 BID Downtown	140,192	144,912	118,599	110,000	125,460	91,000	-17.27%
00711 Parking Structure-Bella Terra	668,448	636,341	673,660	626,289	626,289	729,419	16.47%
00712 Parking Structure-Strand	1,298,780	1,370,838	1,070,815	1,667,290	1,667,290	1,667,290	0.00%
00716 Section 115 Trust	2,500,000	1,294,379	5,903,395			1,000,000	100.00%
00750 Alcohol Prevention Services	50,671						
00807 Energy Efficiency	6,304,389	83,321	1,366,486				
00838 Jail Training Grant	10,400	10,455	8,560		9,030		
00843 HOME Program 13/14	20,363	335,168	99,556		9,137		
00850 HOME Program 10/11	83,733						
00851 HOME Program 11/12	8,618	28,666					
00852 HOME Program 12/13	294,246	109,102					
00859 CDBG 08/09		58,841					
00860 CDBG 09/10	83,648	55,000	31,159				
00863 CDBG 13/14	138,822	118,603	31,521		665		
00873 OCTA/Cip Grant	187,437	171,598	702,635		1,898,073		
00878 Caltrans Grants	260,973						
00880 Library Equipment	302	156	66				
00894 WMD DHHS	132	68	5				
00909 UASI/OCIAC Program	57,538	80,828	27,555		1,474		
00912 Homeland Security UASI 07/08		(367)					
00919 Avoid the 28 DUI			(165)				
00925 Homeland Security UASI 08/09		(538)					
00926 Homeland Security MMRS 08/09		(3,801)					
00945 Homeland Security MMRS 09/10		(267)					
00955 Prop 69 Funding	4,114	(21)	21,502				
00958 Homeland Security UASI 09/10		(2,478)					
00960 Used Oil OPP1 10/11	54,525	54,833	53,214		55,577		
00961 Hwy Bridge Replacement & Rehab	222,099	72,455			1,390,143		
00962 CDBG 11/12	6,587						
00963 Sr Mobility Program	224,691	230,196	178,811		238,592	246,485	100.00%
00965 Master Plan of Arterial Hwys	20,645	1,379,189	33,659		205,233		
00968 SLESF Grant 11/12	559	315	130				
00970 Bridge Prevention Maintenance Program	202,205	549,624	689,180		1,691,782		
00971 Asset Forfeiture 15% State Set	1,970	4,558	1,883				
00976 Homeland Security MMRS 10/11			25				
00978 US Secret Services (USSS)	8,500	8,500	9,679		15,321		
00979 AB109 Public Safety Realignment	71,354	32,132	34,133			40,000	100.00%
00984 SLESF Grant 12/13	397,184	424,629	270,995			261,000	100.00%
00985 State Literacy Grant	18,000	53,357	39,441		57,441		
00988 Human Trafficking	967						
00989 Org Crime Drug Enforcement Task Force	9,993	25,000					
00990 EMPG 12/13		(609)					
00994 HUD EDI Senior Center Dev	142,500						
00995 Hwy Safety Improvement Program	575,717	71,299	34,508	137,600	3,282,193		-100.00%
01208 CDBG 14/15	27,920	152,231			3,830		
01209 HOME Program 14/15	12,207	493,138	77,327		2,378		
01210 OCTA Beach/Edinger Grant		136,331					
01213 Office of Traffic Safety 14/15	94,208						

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Fund	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
01215 Immigration & Customs Enforce					50,000		
01219 CDBG 15/16	857,141	30,888					
01220 HOME Program 15/16	207,637	59,691	170,551		219,152		
01221 Domestic Violence CY2015	37,105						
01222 Hazard Mitigation Grant Program		73,242			2,476,759		
01223 LSTA Pitch Grant 15/16	19,572						
01224 OC Regional Narc Suppression	58,310	52,185	59,031	60,000	60,000		-100.00%
01225 EMPG 15/16	29,288						
01226 State Literacy Grants	35,357	356	10,000				
01227 Office of Traffic Safety 15/16	355,439	93,263					
01228 CalRecycle City/County CRV	51,351	98,924		48,974	48,974	50,092	2.28%
01229 Housing Related Parks Grant		284,200					
01230 AB 109 Reimbursement	16,806	56,240					
01231 ABC Grant 15/16	15,989	8,582					
01232 Justice Assistance Grant 15/16		25,359					
01233 OC Recycling Market Development Zone	1,837	3,545	1,565	5,250	5,250	6,000	14.29%
01234 Sustainable Business Certification Pgrm	24,290	5,629	9,922	20,000	20,000	10,000	-50.00%
01235 CDBG 16/17		872,827	11,088		15,425		
01236 HOME Program 16/17		103,373	2,000		318,733		
01237 Domestic Violence CY2016	95,424	89,207					
01238 EMPG 16/17		30,310			25,391		
01239 Office of Traffic Safety 16/17		359,703	112,810				
01240 EPIC Challenge			6,955				
01243 OCTA Grant/Shuttle Service			20,187	57,000	233,733		-100.00%
01244 Board of State & Comm Corrections 16/17		57,088					
01245 LE16096860 Domestic Violence 2017		152,292	50,535				
01246 CENIC E-Rate		6,502	55,821	65,965	65,965	55,821	-15.38%
01247 Arterial Rehabilitation			1,157,696	3,280,923	3,280,923	3,354,156	2.23%
01248 Central Park Trail Rehab					35,000		
01249 Office of Traffic Safety 17/18			215,757	232,504	192,995		-100.00%
01250 Domestic Violence 2018			85,992		117,151		
01252 Office of Traffic Safety 18/19					550,000	240,510	100.00%
01253 Domestic Violence 2019					203,143		
GRAND TOTAL	378,615,329	356,630,626	325,045,370	368,855,896	382,499,705	372,464,890	0.98%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
40070 Sec Basic Levy	47,228,665	49,145,106	48,823,397	52,413,151	52,413,151	54,112,833	3.24%
40080 Unsec Basic Levy	1,707,776	1,577,184	471,437	1,700,000	1,700,000	1,806,609	6.27%
40060 Basic Levy	48,936,441	50,722,290	49,294,834	54,113,151	54,113,151	55,919,442	3.34%
40170 Sec Prior Year Property Taxes	456,301	416,520	267,224	431,258	431,258	447,646	3.80%
40180 Unsec Prior Year Property Taxes	32,856	21,595	23,742	32,000	32,000	33,216	3.80%
40160 Prior Year Property Taxes	489,157	438,115	290,966	463,258	463,258	480,862	3.80%
40310 Sec Supp Roll	1,271,541	1,571,831	1,463,612	1,560,019	1,560,019	1,652,060	5.90%
40305 Supp Roll Property Taxes	1,271,541	1,571,831	1,463,612	1,560,019	1,560,019	1,652,060	5.90%
40360 Interest Property Taxes	20,776	29,242	51,410	32,249	32,249	40,075	24.27%
40370 Misc Property Taxes	3,482,629	2,430,678	2,714,151	2,430,673	2,430,673	2,523,039	3.80%
40400 Homeowner Exemption	328,759	327,958	305,708	315,500	315,500	327,489	3.80%
40410 Utility Unitary Tax	703,656	719,697	805,817	726,288	726,288	766,533	5.54%
40420 Triple Flip Reimbursemnt	7,174,998						
40430 In-Lieu of VLF	18,076,696	18,763,462	19,851,584	20,109,172	20,109,172	21,751,786	8.17%
40440 Nuisance Abatement	141,176	(1,737)	194,555				
40450 Employee Retirement Override	5,726,279	5,790,651	5,614,777	6,118,166	6,118,166	6,228,293	1.80%
40470 RPTTF Revenue	10,272,982	5,011,060	9,833,580	9,834,687	9,834,687	8,290,010	-15.71%
40350 Other Property Taxes	45,927,951	33,071,011	39,371,582	39,566,735	39,566,735	39,927,225	0.91%
40500 Assessments	7,063,477	8,080,647	5,876,087	8,322,932	8,338,392	9,753,450	17.19%
40010 PROPERTY TAXES	103,688,566	93,883,893	96,297,081	104,026,095	104,041,555	107,733,039	3.56%
41110 1% Allocation Sales Tax	33,890,155	38,091,084	29,682,767	40,636,785	40,636,785	38,800,174	-4.52%
41120 Public Safety Sales Tax	2,206,426	2,280,205	1,681,054	2,355,946	2,355,946	2,402,437	1.97%
41130 Measure M Sales Tax	3,208,107	3,180,291	2,480,100	3,349,672	3,349,672	3,514,493	4.92%
41100 Sales Tax	39,304,688	43,551,579	33,843,921	46,342,403	46,342,403	44,717,104	-3.51%
41210 Utility Franchises	2,144,665	2,000,854	1,649,612	1,945,569	1,945,569	1,840,694	-5.39%
41220 Transfer Station Franchises	515,646	485,248	330,662	418,607	418,607	418,607	0.00%
41230 Pipeline Franchises	284,829	210,727	317,355	283,859	283,859	288,037	1.47%
41240 Refuse Franchises	1,140,314	887,986	688,155	900,000	900,000	928,238	3.14%
41250 Cable TV Franchises	2,993,436	2,842,542	2,937,699	2,900,000	2,900,000	3,555,000	22.59%
41270 Bus Bench Franchise	199,200	199,200	149,400	199,200	199,200	199,200	0.00%
41200 Franchises	7,278,089	6,626,556	6,072,883	6,647,235	6,647,235	7,229,776	8.76%
41330 Beach Edinger SP			20,438				
41300 In-Lieu Tax			20,438				
41400 Transient Occupancy Tax	10,034,950	11,363,957	8,810,218	13,445,035	13,445,035	14,301,012	6.37%
41510 Water Utility Tax	1,600,854	1,686,815	1,322,869	1,756,169	1,756,169	1,808,854	3.00%
41520 Gas Utility Tax	1,824,588	2,013,851	1,471,974	1,513,289	1,513,289	1,558,688	3.00%
41530 Telephone Utility Tax	4,829,822	4,561,626	3,066,825	4,035,609	4,035,609	3,347,461	-17.05%
41540 Electric Utility Tax	8,374,392	8,008,855	5,947,457	8,086,624	8,086,624	8,191,625	1.30%
41550 Cable Utility Tax	2,769,370	2,869,629	2,106,916	2,809,947	2,809,947	2,871,766	2.20%
41560 Prepaid Wireless Utility Tax	83,087	161,827	97,921	158,534	158,534	127,667	-19.47%
41500 Utility Users Tax	19,482,113	19,302,604	14,013,962	18,360,172	18,360,172	17,906,061	-2.47%
41000 OTHER LOCAL TAXES	76,099,840	80,844,696	62,761,422	84,794,845	84,794,845	84,153,953	-0.76%
42103 Fire Prevention Inspection	274,803	327,831	263,075	300,000	300,000	271,516	-9.49%
42105 Oil Well Taxes License	708,913	623,806	444,556	600,000	600,000	587,626	-2.06%
42110 Business License	2,451,857	2,511,647	1,921,924	2,561,880	2,561,880	2,561,880	0.00%
42112 Disability Education Fee	20,736	20,262	43,252	84,000	84,000	84,000	0.00%
42115 Bicycle License	6,780	6,425	3,388	4,500	4,500	4,000	-11.11%
42120 Oil & Methane Inspection	55,304	19,890	20,472	50,000	50,000	50,000	0.00%
42125 Miscellaneous License	33,209	47,499	34,014	40,000	40,000	53,498	33.75%
42128 Newsrack Fee		566					
42100 License General	3,551,601	3,557,925	2,730,681	3,640,380	3,640,380	3,612,520	-0.77%
42152 Street and Curb	269						
42155 Encroachment Permit	394,249	360,671	371,937	375,000	375,000	375,000	0.00%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
42165 Grading Permit	6,592	1,500		2,000	2,000	2,500	25.00%
42170 Harbor & Dock Construction	16,200	18,239	8,369	15,000	15,000	15,000	0.00%
42180 Obstruction Permit	2,175	273	770			485	100.00%
42185 Parking Permit	13,388	36,449	6,830	15,000	15,000	15,000	0.00%
42195 Wide/Overweight/Loading	12,682	12,794	14,246	14,000	14,000	14,000	0.00%
42196 Wireless Permit			25,740			30,000	100.00%
42150 License & Permits Public Works	445,556	429,926	427,892	421,000	421,000	451,985	7.36%
42305 Alarm Permits	266,565	282,723	216,765	294,032	294,032	400,000	36.04%
42310 Building Permits	2,291,549	1,776,077	1,124,251	1,418,965	1,418,965	1,447,344	2.00%
42315 Plumbing Permits	516,928	443,696	288,556	324,000	324,000	330,480	2.00%
42320 Electrical Permits	760,534	677,069	485,344	463,500	463,500	472,770	2.00%
42325 Mechanical Permits	442,566	323,547	172,178	235,000	235,000	239,700	2.00%
42335 Swim Pool Permits	124,207	146,963	86,335	114,000	114,000	121,000	6.14%
42355 Certificate of Occupancy	4,508	24,531	23,677	12,000	12,000	12,240	2.00%
42300 License and Permits Buildings	4,406,857	3,674,605	2,397,106	2,861,497	2,861,497	3,023,534	5.66%
42410 Planning Commission	465,194	287,921	92,351	274,590	274,590	274,590	0.00%
42600 Zoning Administrator	169,635	209,553	287,441	144,540	144,540	207,540	43.59%
42700 Environ Processing	57,899	260,475	103,864	58,000	208,000	49,000	-15.52%
42750 Staff Review	267,115	178,630	185,916	162,900	162,900	207,400	27.32%
42824 Beach-Edinger Spec Plan Fees	186,811	9,427	5,697	20,000	20,000	15,000	-25.00%
42825 General Plan Maint Fee	231,550	148,003	59,458	95,000	95,000	100,000	5.26%
42850 Library	9		15				
42860 Parking In-Lieu	37,289	55,970	3,200	67,700	67,700	67,700	0.00%
42870 Affordable Housing In-Lieu Fee				15,000	15,000	100,000	566.67%
42400 License and Permits Planning	1,415,502	1,149,978	737,942	837,730	987,730	1,021,230	21.90%
42000 LICENSE AND PERMITS	9,819,515	8,812,434	6,293,621	7,760,607	7,910,607	8,109,269	4.49%
42905 Court/Traffic Fines	559,835	435,995	403,020	500,140	500,140	500,140	0.00%
42915 Main Street Library Fines	1,778	1,560	1,254	1,700	1,700	1,700	0.00%
42920 Central Library Fines	58,731	75,662	58,513	70,000	70,000	70,000	0.00%
42925 Banning Library Fines	2,083	1,410	1,147	1,400	1,400	1,400	0.00%
42930 Oakview Library Fines	2,932	2,587	1,367	2,561	2,561	2,561	0.00%
42935 Murphy Library Fines	939	501	512	466	466	500	7.30%
42910 Library Fines	66,462	81,720	62,793	76,127	76,127	76,161	0.04%
42940 Parking Fines	4,378,388	3,303,498	2,480,296	3,600,000	3,600,000	3,750,000	4.17%
42940 Parking Fines	4,378,388	3,303,498	2,480,296	3,600,000	3,600,000	3,750,000	4.17%
42950 Police Alarm Fines	139,111	174,071	96,645	90,000	90,000	150,000	66.67%
42951 Fire Alarm Fines			5,245	50,000	50,000	42,210	-15.58%
42900 FINES AND FORFEITURES	5,143,796	3,995,284	3,047,999	4,316,267	4,316,267	4,518,511	4.69%
42965 Pooled Cash Interest	1,871,189	2,113,588	2,111,673	775,000	775,000	776,500	0.19%
42966 Market Adjustments	5,184,075	5,236,724	362,821	38,000	38,000		-100.00%
42970 Restricted Cash Interest	978,289	1,038,801	905,754			2,540	100.00%
42975 Late Charges	743,745	529,181	456,856	655,000	655,000	805,500	22.98%
42960 Interest Income	8,777,298	8,918,294	3,837,104	1,468,000	1,468,000	1,584,540	7.94%
42985 Interest Payments	217,961	134,713	118,691				
42990 Principal Payments	434,429	170,300	107,991	606,000	606,000	506,000	-16.50%
42980 Loan Payments	652,390	305,013	226,682	606,000	606,000	506,000	-16.50%
43010 Def Comp C-84-A			20				
43065 Waterfront Project	1,155,613	13,765	14,150	14,575	14,575	14,575	0.00%
43075 Land Lease Income	790,713	806,379	592,677	833,844	833,844	833,844	0.00%
43085 Buildings Lease Income	7,604	6,157	4,618	6,344	6,344	6,344	0.00%
43095 Beach Concessions	1,394,984	1,226,092	958,936	1,318,748	1,318,748	1,318,748	0.00%
43105 Prop/Equip Lease-Beach	119,480	123,064	128,556	130,559	130,559		-100.00%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
43115 Room Rentals	452,020	583,930	354,134	553,017	553,017	588,536	6.42%
43145 Central Park Concessions	171,541	179,559	293,642	181,355	181,355	189,335	4.40%
43150 Sport Complex Concessions	73,625	66,721	57,108	67,000	67,000	67,000	0.00%
43155 Vending Machines	20,834	7,429	6,172	20,000	20,000	6,000	-70.00%
43165 Rentals - Leases	240,059	216,566	121,254	240,059	240,059	240,059	0.00%
43166 Ocean View Estates Rents	486,464	538,299	399,573	520,000	520,000	520,000	0.00%
43055 Lease and Concession Income	4,912,936	3,767,961	2,930,820	3,885,501	3,885,501	3,784,441	-2.60%
43910 City Oil Wells	139,385	218,871	89,484	215,000	215,000	150,000	-30.23%
43920 Other Royalties	47,980	70,095	72,398	75,000	75,000	118,496	57.99%
43900 Royalties	187,365	288,965	161,882	290,000	290,000	268,496	-7.42%
44010 Parking Lots	3,347,360	3,483,370	1,840,152	3,759,358	3,759,358	3,659,358	-2.66%
44015 Annual Parking Pass	862,285	889,407	592,555	862,285	862,285	867,285	0.58%
44030 Sunset Vista	679,796	706,644	504,890	687,529	687,529	767,285	11.60%
44040 Parking Structures	2,303,553	2,450,738	1,735,312	2,733,172	2,733,172	2,667,290	-2.41%
44050 Meters - Business	501,169	484,537	345,426	489,382	489,382	498,017	1.76%
44060 Meters - Residential	938,765	958,626	640,326	979,096	979,096	965,384	-1.40%
44070 Meters - Recreational	1,582,696	1,615,295	1,072,057	1,534,490	1,534,490	1,823,562	18.84%
44080 Pier Plaza	1,851,096	1,804,596	1,144,940	1,751,993	1,751,993	1,792,141	2.29%
44090 Meters Beach Blvd	70,627	57,604	27,729	66,534	66,534	48,125	-27.67%
44100 Sports Complex	131,751	114,389	93,966	122,000	122,000	122,000	0.00%
44000 Parking Revenue	12,269,099	12,565,207	7,997,353	12,985,839	12,985,839	13,210,447	1.73%
45040 Convicted Offender Booking Fee	408,951	521,448	361,637	511,084	511,084	444,188	-13.09%
45100 Other Govt Jail Bookings	360	1,050					
45000 Contract Jail Bookings	409,311	522,498	361,637	511,084	511,084	444,188	-13.09%
45110 PCS Wireless	330,012	341,063	283,331	351,295	351,295	352,082	0.22%
42955 USE OF MONEY AND PROP	27,538,411	26,709,001	15,798,829	20,097,719	20,097,719	20,150,194	0.26%
46110 Tidelands Revenue	138,624		152,070	138,624	138,624	138,624	0.00%
46115 GEMT Reimbursement	57,167	142,014	103,679	60,000	60,000	60,000	0.00%
46120 State Set-Aside 15%	1,475	4,277	1,865				
46130 Real Property Transfer	1,465,878	1,262,143	988,575	1,209,037	1,209,037	1,236,845	2.30%
46140 State Mandated Cost Reimb	63,642	63,738	54,968	60,000	60,000	60,000	0.00%
46160 From State of California	1,121,480	1,772,735	2,955,006	3,501,112	3,658,160	4,105,596	17.27%
46165 Highway Users Tax 2103	852,971	573,764	510,991	1,514,723	947,370	1,728,326	14.10%
46170 Vehicle License Fee	80,047	87,452	104,000	88,000	88,000	88,000	0.00%
46180 POST Reimbursement	45,051	3,647	44,540	30,000	30,000	30,000	0.00%
46100 State of California Agencies	3,826,334	3,909,771	4,915,694	6,601,496	6,191,191	7,447,391	12.81%
46315 HUD Program Income	43,529	63,277	94,718				
46320 CDBG Allocations	83,648	1,097,173	637,581	1,033,767	1,709,045	1,155,698	11.79%
46330 Other Federal	3,543,756	3,292,796	2,549,803	841,768	13,949,778	847,374	0.67%
46300 Federal Agencies	3,670,933	4,453,246	3,282,102	1,875,535	15,658,823	2,003,072	6.80%
46410 County Payments	559,346	230,196	686,643	329,400	567,992	732,830	122.47%
46430 OCTA	20,645	1,554,855	33,659	57,000	233,733		-100.00%
46490 Other Governmental Agencies	106,281	111,877	86,219	324,608	324,608	75,000	-76.90%
46400 County Agencies	686,271	1,896,928	806,521	711,008	1,126,333	807,830	13.62%
46510 Gas Tax 2107	1,436,754	1,433,859	1,037,805	1,411,285	1,411,285	1,480,407	4.90%
46520 Gas Tax 2107.5	10,000	10,000		10,000	10,000	10,000	0.00%
46530 Gas Tax 2106	740,052	694,443	522,496	726,351	726,351	737,285	1.51%
46540 Gas Tax 2105	1,126,393	1,084,317	787,861	1,137,488	1,137,488	1,127,376	-0.89%
46500 Gas Tax Revenues	3,313,199	3,222,619	2,348,162	3,285,124	3,285,124	3,355,068	2.13%
46610 M & O Huntington Beach	121,350	169,121	147,301	492,531	492,531	547,937	11.25%
46620 M & O Garden Grove	8,232	12,327	265,713	32,382	32,382	5,208	-83.92%
46630 M & O Seal Beach	28,028	41,970	34,594	110,253	110,253	124,359	12.79%

City of Huntington Beach
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Revenue Summary
ALL FUNDS
Combined Revenue Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
46640 M & O Westminster	49,784	74,549	61,448	195,834	1,586,267	31,496	-83.92%
46600 WOCWB Revenue	207,394	297,967	509,056	831,000	2,221,433	709,000	-14.68%
46710 AQMD	252,769	249,285	253,862	250,000	72,976	240,000	-4.00%
46790 Other Agencies	1,127,754	983,948	2,013,153	872,500	872,500	914,844	4.85%
46700 Other Agencies	1,380,523	1,233,232	2,267,015	1,122,500	945,476	1,154,844	2.88%
46000 REVENUE FROM OTHER AGCY	13,084,654	15,013,763	14,128,550	14,426,663	29,428,380	15,477,205	7.28%
47110 Residential Tree Replacement	2,500	2,775	5,373	3,000	3,000	3,000	0.00%
47115 Developer Fee	950,805	235,321	180,112	100,000	100,000	65,000	-35.00%
47120 Engineering and Inspection Fee	7,130	15,823	10,349	10,000	10,000	10,000	0.00%
47125 GIS Survey Fee	2,599	279	2,126	2,000	2,000	2,190	9.50%
47130 Grading Plan Check	455,964	318,798	426,033	420,000	420,000	430,000	2.38%
47145 OC Sanitation Collection Fee	2,144,617	54,893	187,587	180,000	180,000	180,016	0.01%
47160 Public Improve Plan Check	135						
47165 Recordation Fee	30,906	4,693	4,810	15,000	15,000	15,000	0.00%
47180 Traffic Impact Fee	84,900	436,630	713,994	100,000	100,000		-100.00%
47185 Traffic Plan Check Fees	7,220	2,196		2,500	2,500	3,139	25.56%
47190 Water Quality Inspections	60,455	27,891	18,849	30,000	30,000	28,500	-5.00%
47100 Public Works	3,747,232	1,152,314	1,549,233	862,500	862,500	736,845	-14.57%
47205 Permit Issuance	326,273	270,024	203,051	220,000	220,000	220,000	0.00%
47210 Plan Review	2,317,681	1,610,116	1,170,082	1,342,135	1,342,135	1,491,500	11.13%
47245 Landscape Plan Check	35,120	22,396	19,775	20,000	20,000	20,000	0.00%
47255 Microfilming	151,804	97,149	65,289	75,000	75,000	96,814	29.09%
47265 Automation Fee	350,931	324,338	238,098	325,000	325,000	360,000	10.77%
47275 Administrative Citation	529,222	356,639	264,564	530,000	530,000	530,000	0.00%
47285 Landscape Inspection	15,669	20,952	741	10,000	10,000	3,000	-70.00%
47290 Development Impact Fee	806,536	3,716,502	9,160,976	3,060,000	3,060,000	3,323,452	8.61%
47200 Building	4,533,236	6,418,116	11,122,576	5,582,135	5,582,135	6,044,766	8.29%
47305 Non-Resident Library Card Fee	14						
47315 Library Reserve	183	153	139				
47316 Banning Branch Fees	28						
47317 Oak View Branch Fees	172	141					
47318 Main Street Branch Fees	57						
47319 Helen Murphy Branch Fees	4						
47320 Community Enrichment Fee	211,551	133,035	39,480	50,000	50,000	50,000	0.00%
47325 Library Replacement Card	5,111	5,924	3,950	5,900	5,900	5,900	0.00%
47330 Library Processing Fee	2,075	2,251	1,260	2,000	2,000	2,000	0.00%
47335 Library Collection Fee		25					
47300 Library	219,196	141,529	44,829	57,900	57,900	57,900	0.00%
47410 Film Permits	110,662	188,031	172,539	105,000	105,000	110,000	4.76%
47415 Weed Abatement	18,440	13,669	5,151	13,000	13,000	13,000	0.00%
47420 Sewer Services	70,813	69,499	51,694	70,000	70,000	70,000	0.00%
47440 Impounded Vehicle Release Fee	175,430	199,004	131,435	195,000	195,000	195,000	0.00%
47445 Research Requests	52,177	46,094	16,387	43,789	43,789	43,789	0.00%
47450 Performance Bond Reduction	240						
47460 Pay to Stay/Work Furlough	93,340	69,770	71,410	60,700	60,700	60,700	0.00%
47480 Banners and Pennants	3,445	3,749	5,339	3,112	3,112	5,000	60.67%
47400 Special City Services	524,547	589,816	453,955	490,601	490,601	497,489	1.40%
47501 Recreational Fees	2,682,120	3,235,319	1,737,983	3,273,000	3,273,000	3,271,000	-0.06%
47502 Art Center Classes	95,253	98,518	62,984	100,488	100,488	120,814	20.23%
47503 Adventure Playground	36,421	34,049	(238)	38,000	38,000	38,000	0.00%
47510 Junior Lifeguard	460,980	516,175		550,000	550,000	610,000	10.91%
47500 Recreational Classes	3,274,774	3,884,061	1,800,729	3,961,488	3,961,488	4,039,814	1.98%

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ALL FUNDS
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Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
47600 Special Events	666,810	776,272	321,769	784,514	784,514	939,017	19.69%
47705 Refuse Charges	11,133,136	11,190,684	8,730,994	11,876,286	11,876,286	12,151,976	2.32%
47710 Water Sales	29,426,197	32,356,150	25,247,893	35,466,279	35,466,279	36,673,882	3.40%
47736 Convenience/Processing Fees	16,498,896	15,745,315	11,622,359	20,200,111	20,200,111	16,397,495	-18.82%
47700 Utility Charges	57,058,229	59,292,149	45,601,246	67,542,676	67,542,676	65,223,353	-3.43%
47810 EMS Billing Service	6,618,364	6,749,704	5,550,277	6,383,985	6,383,985	6,383,985	0.00%
47811 Fire Med Memberships	1,225,485	1,226,324	893,180	1,273,895	1,273,895	1,273,895	0.00%
47815 Membership	82,642	6,625	4,075	6,700	6,700	5,350	-20.15%
47816 Fitness Center Membership		147,035	81,105	148,000	148,000	148,000	0.00%
47800 Fire Med Fees	7,926,491	8,129,688	6,528,637	7,812,580	7,812,580	7,811,230	-0.02%
47865 Police Emergency Response	90,128	83,782	111,717	70,000	70,000	90,515	29.31%
47870 Fire Emergency Response	45,636	30,686	40,529	45,000	45,000	45,575	1.28%
47860 Emergency Response	135,764	114,467	152,246	115,000	115,000	136,090	18.34%
47905 Fire Hazmat Response	236,300	289,076	24,168	274,370	274,370	270,918	-1.26%
47910 Public Works	4,260	7,628	6,360	9,000	9,000	9,000	0.00%
47915 Hazmat Contracts			15				
47920 CUPA Program Revenues			3,616				
47900 Hazmat Fees	240,561	296,704	34,159	283,370	283,370	279,918	-1.22%
47930 Fire Permit Inspection	67,761	82,838	99,682	70,000	70,000	138,788	98.27%
47935 Fire Company Inspection	74,643	603,515	248,347	250,000	250,000	568,593	127.44%
47940 Fire Permit Plan Check	517,348	243,208	86,510	420,000	420,000	138,788	-66.96%
47945 Fire Dev Permit Plan Check	148,895	262,651	111,136	140,000	140,000	140,000	0.00%
47946 Fire Dev Permit Inspection						139,755	100.00%
47925 Fire	808,648	1,192,213	545,675	880,000	880,000	1,125,924	27.95%
47965 Photocopying	1,801	1,673	1,736	2,000	2,000	2,000	0.00%
47970 Abandoned Oil Wells	1,649	6,386	49,661	1,500	1,500		-100.00%
47985 Payroll Charges	13,907,704	13,639,335	13,216,420	12,629,055	12,629,055	12,621,650	-0.06%
47950 Miscellaneous	13,911,154	13,647,394	13,267,817	12,632,555	12,632,555	12,623,650	-0.07%
48053 Prop Fund Charges - Water	6,016,053	5,485,036	4,072,636	5,824,317	5,824,317	5,820,895	-0.06%
48054 Prop Fund Charges - WMP	168,327	251,936	187,061	267,520	267,520	330,203	23.43%
48055 Prop Fund Charges - Refuse	550,036		568,117	601,581	601,581	811,745	34.94%
48057 Prop Fund Charges - Sewer	1,320,644	1,670,961	1,240,686	1,774,319	1,774,319	1,832,548	3.28%
48058 From Retiree Medical Trust	45,211	46,567	34,576	46,657	46,657	206,562	342.72%
48059 From Retirement Supplement Tr.	174,239	174,239	129,373	174,239	174,239	428,256	145.79%
47000 CHARGES FOR CURRENT SERV.	101,321,151	103,263,462	87,655,320	109,693,952	109,693,952	108,946,205	-0.68%
48120 Admissions	2,425	2,480	3,357	2,500	2,500	8,250	230.00%
48130 Property	569,982	604,161	76,274	167,523	167,523	167,523	0.00%
48110 Sales	572,407	606,641	79,631	170,023	170,023	175,773	3.38%
48210 Coin & Jail Signboards	51,711	61,137	68,036	32,400	32,400	64,350	98.61%
48230 Souvineer Sales	23,522	19,425	5,880	19,000	19,000	26,000	36.84%
48240 Library Sales	7,870	8,284	4,625	6,000	6,000	6,000	0.00%
48260 Bus Bench Ads	40,800	40,800	30,600	40,800	40,800	40,800	0.00%
48270 Plans and Specs	1,323	1,836	1,746	1,000	1,000	1,146	14.60%
48200 General Sales	125,226	131,481	110,887	99,200	99,200	138,296	39.41%
48300 Donations - Planning	507						
48301 Donations - Community Services	255,037	324,828	483,516		227,194		
48302 Donations - Library Services	353,454	351,463	279,383		444,194		
48303 Donations - Police	1,100	120	1,900		2,670		
48305 Donations - Fire	725	190	610		2,574		
48300 Donations	1,135						
48300 Donations	611,958	676,601	765,409		676,632		
48350 Sponsorships	234,130	215,932	174,360	155,000	155,000	193,995	25.16%
48375 Seacliff Partners			936				

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Revenue Summary
ALL FUNDS
Combined Revenue Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
48385 Property Damage Reimburse	160,765	289,901	69,328	195,000	195,000	195,000	0.00%
48400 Restitution	2,667	2,109	855	1,793	1,793	1,793	0.00%
48410 Other Reimbursement	1,129,298	3,131,901	997,646	376,000	376,000	366,000	-2.66%
48370 Reimbursables	1,292,731	3,423,911	1,068,765	572,793	572,793	562,793	-1.75%
48500 Settlements	16,575	21,448	51,328	15,000	15,000	15,000	0.00%
48500 Settlements	16,575	21,448	51,328	15,000	15,000	15,000	0.00%
48511 Credit Card Processing Fee	11,124	11,885	9,379	10,000	10,000	11,892	18.92%
48515 Passport Fee	189,950	245,165	219,180	282,975	282,975	282,975	0.00%
48520 Evidence Recovery	42,958	18,488					
48530 Newsrack Impounds	(750)						
48550 Miscellaneous	1,576,413	1,173,242	922,958	732,800	732,800	813,641	11.03%
48510 Other	1,819,695	1,448,779	1,151,517	1,025,775	1,025,775	1,108,508	8.07%
48100 OTHER REVENUE	4,672,721	6,524,794	3,401,897	2,037,791	2,714,423	2,194,365	7.68%
49101 General				50,500	50,500		-100.00%
49101 From General Fund	23,445,826	11,723,937	28,053,955	19,720,032	17,520,032	19,190,398	-2.69%
49101 From HOME Program 15/16	66,240						
49101 From Air Quality Fund			20,187				
49101 From Gas Tax	247,612						
49101 From Housing Residual Receipts	6,897	405,367					
49101 From Self Insurance Liability	1,028,414						
49101 From Emergency Operations Ctr.			173,042				
49101 From Infrastructure Fund			721,836				
49101 From RORF	458,554	398,905					
49101 From LMIHAF				405,367	405,367	405,400	0.01%
49101 From HBPFA		48,767					
49101 From CFD 2000-1	5,750	8,065	6,082	6,386	6,386	6,540	2.41%
49101 From Mello Roos	77,777	76,641	74,257	79,455	79,455	81,600	2.70%
49101 From CFD 2002-1	5,750	5,900	6,082	6,386	6,386	6,540	2.41%
49101 From Debt Svc Bella Terra	673,656	641,699	681,656	632,675	632,675	735,959	16.32%
49101 From CUPA	13,000					13,000	100.00%
49101 From Self Insurance WC	91						
49101 From Energy Efficiency Fund		12,854					
49101 From Parking Structure Strand	300,000	300,000	225,000	400,000	400,000	400,000	0.00%
49101 From Energy Efficiency		208,000					
49101 From HOME Program 12/13	74,953						
49101 From HOME Program 06	54,844						
49101 From HUD EDI	108,956						
49100 Operating Transfers In	26,568,320	13,830,136	29,962,097	21,300,801	19,100,801	20,839,437	-2.17%
49300 Proceeds of Long Term Debt	10,197,413	2,766,954					
49350 Prior Period Adjustment		862,165	5,281,637				
49400 Joint Venture Income	480,941	124,044	416,917	401,156	401,156	342,712	-14.57%
49000 NON-OPERATING REVENUE	37,246,673	17,583,299	35,660,651	21,701,957	19,501,957	21,182,149	-2.40%
40000 REVENUES	378,615,329	356,630,626	325,045,370	368,855,896	382,499,705	372,464,890	0.98%

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GENERAL FUND
Combined Revenue Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
40070 Sec Basic Levy	47,228,665	49,145,106	48,823,397	52,413,151	52,413,151	54,112,833	3.24%
40080 Unsec Basic Levy	1,707,776	1,577,184	471,437	1,700,000	1,700,000	1,806,609	6.27%
40060 Basic Levy	48,936,441	50,722,290	49,294,834	54,113,151	54,113,151	55,919,442	3.34%
40170 Sec Prior Year Property Taxes	456,301	416,520	267,224	431,258	431,258	447,646	3.80%
40180 Unsec Prior Year Property Taxes	32,856	21,595	23,742	32,000	32,000	33,216	3.80%
40160 Prior Year Property Taxes	489,157	438,115	290,966	463,258	463,258	480,862	3.80%
40310 Sec Supp Roll	1,271,541	1,571,831	1,463,612	1,560,019	1,560,019	1,652,060	5.90%
40305 Supp Roll Property Taxes	1,271,541	1,571,831	1,463,612	1,560,019	1,560,019	1,652,060	5.90%
40360 Interest Property Taxes	20,776	29,242	51,410	32,249	32,249	40,075	24.27%
40370 Misc Property Taxes	3,482,629	2,430,678	2,714,151	2,430,673	2,430,673	2,523,039	3.80%
40400 Homeowner Exemption	328,759	327,958	305,708	315,500	315,500	327,489	3.80%
40410 Utility Unitary Tax	703,656	719,697	805,817	726,288	726,288	766,533	5.54%
40420 Triple Flip Reimbursemnt	2,646,177						
40430 In-Lieu of VLF	18,076,696	18,763,462	19,851,584	20,109,172	20,109,172	21,751,786	8.17%
40440 Nuisance Abatement	141,176	(1,737)	194,555				
40450 Employee Retirement Override	5,726,279	5,790,651	5,614,777	6,118,166	6,118,166	6,228,293	1.80%
40350 Other Property Taxes	31,126,149	28,059,951	29,538,002	29,732,048	29,732,048	31,637,215	6.41%
40500 Assessments	30,052	34,068	26,163	40,328	40,328	42,903	6.39%
40010 PROPERTY TAXES	81,853,339	80,826,254	80,613,577	85,908,804	85,908,804	89,732,482	4.45%
41110 1% Allocation Sales Tax	33,890,155	38,091,084	29,682,767	40,636,785	40,636,785	38,800,174	-4.52%
41120 Public Safety Sales Tax	2,206,426	2,280,205	1,681,054	2,355,946	2,355,946	2,402,437	1.97%
41100 Sales Tax	36,096,581	40,371,288	31,363,821	42,992,731	42,992,731	41,202,611	-4.16%
41210 Utility Franchises	2,144,665	2,000,854	1,649,612	1,945,569	1,945,569	1,840,694	-5.39%
41220 Transfer Station Franchises	515,646	485,248	330,662	418,607	418,607	418,607	0.00%
41230 Pipeline Franchises	284,829	210,727	317,355	283,859	283,859	288,037	1.47%
41240 Refuse Franchises	1,140,314	887,986	688,155	900,000	900,000	928,238	3.14%
41250 Cable TV Franchises	2,993,436	2,842,542	2,937,699	2,900,000	2,900,000	2,950,000	1.72%
41270 Bus Bench Franchise	199,200	199,200	149,400	199,200	199,200	199,200	0.00%
41200 Franchises	7,278,089	6,626,556	6,072,883	6,647,235	6,647,235	6,624,776	-0.34%
41400 Transient Occupancy Tax	10,034,950	11,363,957	8,810,218	13,445,035	13,445,035	14,301,012	6.37%
41510 Water Utility Tax	1,600,854	1,686,815	1,322,869	1,756,169	1,756,169	1,808,854	3.00%
41520 Gas Utility Tax	1,824,588	2,013,851	1,471,974	1,513,289	1,513,289	1,558,688	3.00%
41530 Telephone Utility Tax	4,829,822	4,561,626	3,066,825	4,035,609	4,035,609	3,347,461	-17.05%
41540 Electric Utility Tax	8,374,392	8,008,855	5,947,457	8,086,624	8,086,624	8,191,625	1.30%
41550 Cable Utility Tax	2,769,370	2,869,629	2,106,916	2,809,947	2,809,947	2,871,766	2.20%
41560 Prepaid Wireless Utility Tax	83,087	161,827	97,921	158,534	158,534	127,667	-19.47%
41500 Utility Users Tax	19,482,113	19,302,604	14,013,962	18,360,172	18,360,172	17,906,061	-2.47%
41000 OTHER LOCAL TAXES	72,891,733	77,664,406	60,260,884	81,445,173	81,445,173	80,034,460	-1.73%
42103 Fire Prevention Inspection	274,803	327,831	263,075	300,000	300,000	271,516	-9.49%
42105 Oil Well Taxes License	708,913	623,806	444,556	600,000	600,000	587,626	-2.06%
42110 Business License	2,451,857	2,511,647	1,921,924	2,561,880	2,561,880	2,561,880	0.00%
42115 Bicycle License	6,780	6,425	3,388	4,500	4,500	4,000	-11.11%
42120 Oil & Methane Inspection	55,304	19,890	20,472	50,000	50,000	50,000	0.00%
42128 Newsrack Fee		566					
42125 Miscellaneous License	33,209	47,499	34,014	40,000	40,000	53,498	33.75%
42100 License General	3,530,865	3,537,663	2,687,429	3,556,380	3,556,380	3,528,520	-0.78%
42152 Street and Curb	269						
42155 Encroachment Permit	394,249	360,671	371,937	375,000	375,000	375,000	0.00%
42165 Grading Permit	6,592	1,500		2,000	2,000	2,500	25.00%
42170 Harbor & Dock Construction	16,200	18,239	8,369	15,000	15,000	15,000	0.00%
42180 Obstruction Permit	2,175	273	770			485	100.00%
42185 Parking Permit	13,388	36,449	6,830	15,000	15,000	15,000	0.00%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
42195 Wide/Overweight/Loading	12,682	12,794	14,246	14,000	14,000	14,000	0.00%
42196 Wireless Permit			25,740			30,000	100.00%
42150 License & Permits Public Works	445,556	429,926	427,892	421,000	421,000	451,985	7.36%
42305 Alarm Permits	266,565	282,723	216,765	294,032	294,032	400,000	36.04%
42310 Building Permits	2,291,549	1,776,077	1,124,251	1,418,965	1,418,965	1,447,344	2.00%
42315 Plumbing Permits	516,928	443,696	288,556	324,000	324,000	330,480	2.00%
42320 Electrical Permits	760,534	677,069	485,344	463,500	463,500	472,770	2.00%
42325 Mechanical Permits	442,566	323,547	172,178	235,000	235,000	239,700	2.00%
42335 Swim Pool Permits	124,207	146,963	86,335	114,000	114,000	121,000	6.14%
42355 Certificate of Occupancy	4,508	24,531	23,677	12,000	12,000	12,240	2.00%
42300 License and Permits Buildings	4,406,857	3,674,605	2,397,106	2,861,497	2,861,497	3,023,534	5.66%
42410 Planning Commission	465,194	287,921	92,351	274,590	274,590	274,590	0.00%
42600 Zoning Administrator	169,635	209,553	287,441	144,540	144,540	207,540	43.59%
42700 Environ Processing	57,899	260,475	103,864	58,000	208,000	49,000	-15.52%
42750 Staff Review	145,075	178,630	185,916	162,900	162,900	207,400	27.32%
42824 Beach-Edinger Spec Plan Fees	186,811	9,427	5,697	20,000	20,000	15,000	-25.00%
42825 General Plan Maintenance Fee	231,550	148,003	59,458	95,000	95,000	100,000	5.26%
42850 Library	9		15				
42400 License and Permits Planning	1,256,173	1,094,008	734,742	755,030	905,030	853,530	13.05%
42000 LICENSE AND PERMITS	9,639,450	8,736,201	6,247,169	7,593,907	7,743,907	7,857,569	3.47%
42905 Court/Traffic Fines	559,835	435,995	403,020	500,140	500,140	500,140	0.00%
42915 Main Street Library Fines	1,778	1,560	1,254	1,700	1,700	1,700	0.00%
42920 Central Library Fines	58,731	75,662	58,513	70,000	70,000	70,000	0.00%
42925 Banning Library Fines	2,083	1,410	1,147	1,400	1,400	1,400	0.00%
42930 Oakview Library Fines	2,932	2,587	1,367	2,561	2,561	2,561	0.00%
42935 Murphy Library Fines	939	501	512	466	466	500	7.30%
42910 Library Fines	66,462	81,720	62,793	76,127	76,127	76,161	0.04%
42940 Parking Fines	4,378,388	3,303,498	2,480,296	3,600,000	3,600,000	3,750,000	4.17%
42940 Parking Fines	4,378,388	3,303,498	2,480,296	3,600,000	3,600,000	3,750,000	4.17%
42950 Police Alarm Fines	139,111	174,071	96,645	90,000	90,000	150,000	66.67%
42951 Fire Alarm Fines			5,245	50,000	50,000	42,210	-15.58%
42900 FINES AND FORFEITURES	5,143,796	3,995,284	3,047,999	4,316,267	4,316,267	4,518,511	4.69%
42965 Pooled Cash Interest	605,532	638,125	649,306	500,000	500,000	500,000	0.00%
42966 Market Adjustments	(54,032)	(328,361)	(485,996)				
42975 Late Charges	375,185	315,243	291,304	500,000	500,000	500,000	0.00%
42960 Interest Income	926,686	625,007	454,614	1,000,000	1,000,000	1,000,000	0.00%
42985 Interest Payments		23,799	20,015				
43010 Def Comp C-84-A			20				
43065 Waterfront Project	505,230	13,765	14,150	14,575	14,575	14,575	0.00%
43075 Land Lease Income	790,713	806,379	592,677	833,844	833,844	833,844	0.00%
43085 Buildings Lease Income	7,604	6,157	4,618	6,344	6,344	6,344	0.00%
43095 Beach Concessions	1,394,984	1,226,092	958,936	1,318,748	1,318,748	1,318,748	0.00%
43105 Prop/Equip Lease-Beach	119,480	123,064	128,556	130,559	130,559		-100.00%
43115 Room Rentals	452,020	583,930	354,134	553,017	553,017	588,536	6.42%
43145 Central Park Concessions	171,541	179,559	293,642	181,355	181,355	189,335	4.40%
43150 Sports Complex Concessions	73,625	66,721	57,108	67,000	67,000	67,000	0.00%
43155 Vending Machines	20,834	7,429	6,172	20,000	20,000	6,000	-70.00%
43165 Rentals - Leases	240,059	216,566	121,254	240,059	240,059	240,059	0.00%
43166 Ocean View Estates Rents	486,464	538,299	399,573	520,000	520,000	520,000	0.00%
43055 Lease and Concession Income	4,262,553	3,767,961	2,930,820	3,885,501	3,885,501	3,784,441	-2.60%
43910 City Oil Wells	139,385	218,871	89,484	215,000	215,000	150,000	-30.23%

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Major Grouping and Major Total							
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43920 Other Royalties	47,980	70,095	72,398	75,000	75,000	118,496	57.99%
43900 Royalties	187,365	288,965	161,882	290,000	290,000	268,496	-7.42%
44010 Parking Lots	3,347,360	3,421,753	1,804,175	3,659,358	3,659,358	3,659,358	0.00%
44015 Annual Parking Pass	862,285	889,407	592,555	862,285	862,285	867,285	0.58%
44030 Sunset Vista	679,796	694,244	504,890	687,529	687,529	767,285	11.60%
44040 Parking Structures	1,026,484	1,079,296	656,815	1,065,882	1,065,882	1,000,000	-6.18%
44050 Meters - Business	501,169	484,537	345,426	489,382	489,382	498,017	1.76%
44060 Meters - Residential	938,765	958,626	640,326	979,096	979,096	965,384	-1.40%
44070 Meters - Recreational	1,582,696	1,615,295	1,072,057	1,534,490	1,534,490	1,823,562	18.84%
44080 Pier Plaza	1,731,743	1,670,114	1,144,940	1,631,993	1,631,993	1,672,141	2.46%
44090 Meters Beach Blvd	70,627	57,604	27,729	66,534	66,534	48,125	-27.67%
44100 Sports Complex	131,751	114,389	93,966	122,000	122,000	122,000	0.00%
44000 Parking Revenue	10,872,676	10,985,264	6,882,879	11,098,549	11,098,549	11,423,157	2.92%
45040 Convicted Offender Booking Fee	408,951	521,448	361,637	511,084	511,084	444,188	-13.09%
45100 Other Govt Jail Bookings	360	1,050					
45000 Contract Jail Bookings	409,311	522,498	361,637	511,084	511,084	444,188	-13.09%
45110 PCS Wireless	330,012	341,063	283,331	351,295	351,295	352,082	0.22%
42955 USE OF MONEY AND PROP	16,988,603	16,554,557	11,095,198	17,136,429	17,136,429	17,272,364	0.79%
46110 Tidelands Revenue	138,624		152,070	138,624	138,624	138,624	0.00%
46115 GEMT Reimbursement	57,167	142,014	103,679	60,000	60,000	60,000	0.00%
46130 Real Property Transfer	1,465,878	1,262,143	988,575	1,209,037	1,209,037	1,236,845	2.30%
46140 State Mandated Cost Reimburs.	63,642	63,738	54,968	60,000	60,000	60,000	0.00%
46160 From State of California	406,792	568,359	1,026,661	100,000	100,000	100,000	0.00%
46170 Vehicle License Fee	80,047	87,452	104,000	88,000	88,000	88,000	0.00%
46180 POST Reimbursement	45,051	3,647	44,540	30,000	30,000	30,000	0.00%
46100 State of California Agencies	2,257,200	2,127,353	2,474,493	1,685,661	1,685,661	1,713,469	1.65%
46410 County Payments	330,807		486,345	329,400	329,400	486,345	47.65%
46490 Other Governmental Agencies	105,314	99,567	61,599	100,000	100,000	75,000	-25.00%
46400 County Agencies	436,121	99,567	547,944	429,400	429,400	561,345	30.73%
46790 Other Agencies	780,536	808,803	561,020	780,000	780,000	792,000	1.54%
46700 Other Agencies	780,536	808,803	561,020	780,000	780,000	792,000	1.54%
46000 REVENUE FROM OTHER AGENCY	3,473,857	3,035,723	3,583,457	2,895,061	2,895,061	3,066,814	5.93%
47110 Residential Tree Replacement	2,500	2,775	5,373	3,000	3,000	3,000	0.00%
47115 Developer Fee	2,284						
47118 Underground Utilities		53,000					
47120 Engineering and Inspection Fee	4,880	5,456	7,715	10,000	10,000	10,000	0.00%
47125 GIS Survey Fee	2,599	279	2,126	2,000	2,000	2,190	9.50%
47130 Grading Plan Check	455,964	318,798	426,033	420,000	420,000	430,000	2.38%
47140 Landscape Plan Check		14					
47145 OC Sanitation Collection Fee	137,249	19,623	16,399	80,000	80,000	30,016	-62.48%
47160 Public Improvement Plan Check	135						
47165 Recordation Fee	30,906	4,693	4,810	15,000	15,000	15,000	0.00%
47185 Traffic Plan Check Fees	7,220	2,196		2,500	2,500	3,139	25.56%
47190 Water Quality Inspections	60,455	27,891	18,849	30,000	30,000	28,500	-5.00%
47100 Public Works	704,192	434,726	481,305	562,500	562,500	521,845	-7.23%
47205 Permit Issuance	326,273	270,024	203,051	220,000	220,000	220,000	0.00%
47210 Plan Review	2,317,681	1,610,116	1,170,082	1,342,135	1,342,135	1,491,500	11.13%
47245 Landscape Plan Check	35,120	22,396	19,775	20,000	20,000	20,000	0.00%
47255 Microfilming	151,804	97,149	65,289	75,000	75,000	96,814	29.09%
47265 Automation Fee	350,931						
47275 Administrative Citation	529,222	356,639	264,564	530,000	530,000	530,000	0.00%

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Major Grouping and Major Total							
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47285 Landscape Inspection	15,669	20,952	741	10,000	10,000	3,000	-70.00%
47200 Building	3,726,699	2,377,276	1,723,502	2,197,135	2,197,135	2,361,314	7.47%
47305 Non-Resident Library Card Fee	14						
47315 Library Reserve	183	153	139				
47316 Banning Branch Fees	28						
47317 Oak View Branch Fees	172	141					
47318 Main Street Branch Fees	57						
47319 Helen Murphy Branch Fees	4						
47320 Community Enrichment Fee	211,551	133,035	39,480	50,000	50,000	50,000	0.00%
47325 Library Replacement Card	5,111	5,924	3,950	5,900	5,900	5,900	0.00%
47330 Library Processing Fee	2,075	2,251	1,260	2,000	2,000	2,000	0.00%
47335 Library Collection Fee		25					
47300 Library	219,196	141,529	44,829	57,900	57,900	57,900	0.00%
47410 Film Permits	55,003	147,982	40,000	50,000	50,000	50,000	0.00%
47415 Weed Abatement	18,440	13,669	5,151	13,000	13,000	13,000	0.00%
47420 Sewer Services	70,813	69,499	51,694	70,000	70,000	70,000	0.00%
47440 Impounded Vehicle Release Fee	175,430	199,004	131,435	195,000	195,000	195,000	0.00%
47445 Research Requests	52,177	46,094	16,387	43,789	43,789	43,789	0.00%
47450 Performance Bond Reduction	240						
47460 Pay to Stay/Work Furlough	93,340	69,770	71,410	60,700	60,700	60,700	0.00%
47480 Banners and Pennants	3,445	3,749	5,339	3,112	3,112	5,000	60.67%
47400 Special City Services	468,888	549,767	321,416	435,601	435,601	437,489	0.43%
47501 Recreational Fees	2,657,720	3,211,919	1,717,244	3,250,000	3,250,000	3,250,000	0.00%
47502 Art Center Classes	95,253	98,518	62,984	100,488	100,488	120,814	20.23%
47503 Adventure Playground	36,421	34,049	(238)	38,000	38,000	38,000	0.00%
47510 Junior Lifeguard	460,980	516,175		550,000	550,000	610,000	10.91%
47500 Recreational Classes	3,250,374	3,860,661	1,779,990	3,938,488	3,938,488	4,018,814	2.04%
47600 Special Events	63,385	79,270	60,645	74,514	74,514	139,017	86.56%
47710 Water Sales	49,674	124,611	108,027	70,625	70,625	161,704	128.96%
47736 Convenience/Processing Fees	176,142	150,619	94,581	155,000	155,000	174,369	12.50%
47700 Utility Charges	225,816	275,230	202,608	225,625	225,625	336,073	48.95%
47810 EMS Billing Service	6,618,364	6,749,704	5,550,277	6,383,985	6,383,985	6,383,985	0.00%
47811 Fire Med Memberships	1,225,485	1,226,324	893,180	1,273,895	1,273,895	1,273,895	0.00%
47815 Membership	82,422	4,925	2,240	5,000	5,000	3,550	-29.00%
47816 Fitness Center Membership		147,035	81,105	148,000	148,000	148,000	0.00%
47800 Fire Med Fees	7,926,271	8,127,988	6,526,802	7,810,880	7,810,880	7,809,430	-0.02%
47865 Police Emergency Response	90,128	83,782	111,717	70,000	70,000	90,515	29.31%
47870 Fire Emergency Response	45,636	30,686	40,529	45,000	45,000	45,575	1.28%
47860 Emergency Response	135,764	114,467	152,246	115,000	115,000	136,090	18.34%
47905 Fire Hazmat Response	1,097	2,468	2,563	2,400	2,400	2,900	20.83%
47910 Public Works	4,260	7,628	6,360	9,000	9,000	9,000	0.00%
47915 Hazmat Contracts			15				
47900 Hazmat Fees	5,357	10,096	8,938	11,400	11,400	11,900	4.39%
47930 Fire Permit Inspection	67,761	82,838	99,682	70,000	70,000	138,788	98.27%
47935 Fire Company Inspection	74,643	603,515	248,347	250,000	250,000	568,593	127.44%
47940 Fire Permit Plan Check	517,348	243,208	86,510	420,000	420,000	138,788	-66.96%
47945 Fire Dev Permit Plan Check	148,895	262,651	111,136	140,000	140,000	140,000	0.00%
47946 Fire Dev Permit Inspection						139,755	100.00%
47925 Fire	808,648	1,192,213	545,675	880,000	880,000	1,125,924	27.95%
47965 Photocopying	1,801	1,673	1,736	2,000	2,000	2,000	0.00%
47970 Abandoned Oil Wells	1,649	6,386	49,661	1,500	1,500		-100.00%

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47985 Payroll Charges		275					
47950 Miscellaneous	3,450	8,334	51,397	3,500	3,500	2,000	-42.86%
48053 Prop Fund Charges - Water	6,016,053	5,485,036	4,072,636	5,824,317	5,824,317	5,820,895	-0.06%
48054 Prop Fund Charges - WMP	168,327	251,936	187,061	267,520	267,520	330,203	23.43%
48055 Prop Fund Charges - Refuse	550,036		568,117	601,581	601,581	811,745	34.94%
48057 Prop Fund Charges - Sewer	1,320,644	1,670,961	1,240,686	1,774,319	1,774,319	1,832,548	3.28%
48058 From Retiree Medical Trust	45,211	46,567	34,576	46,657	46,657	206,562	342.72%
48059 From Retirement Supplement Tr	174,239	174,239	129,373	174,239	174,239	428,256	145.79%
47000 CHARGES FOR CURRENT SERV	25,812,551	24,800,294	18,131,802	25,001,176	25,001,176	26,388,005	5.55%
48130 Property	548,503	221,561	73,425	167,523	167,523	167,523	0.00%
48110 Sales	548,503	221,561	73,425	167,523	167,523	167,523	0.00%
48210 Coin & Jail Signboards	22,080	56,400	65,625	30,000	30,000	59,850	99.50%
48230 Souvineer Sales	402	987	1,020	1,000	1,000	1,000	0.00%
48240 Library Sales	7,870	8,284	4,625	6,000	6,000	6,000	0.00%
48260 Bus Bench Ads	40,800	40,800	30,600	40,800	40,800	40,800	0.00%
48270 Plans and Specs	918	1,145	1,082	1,000	1,000	1,146	14.60%
48200 General Sales	72,069	107,616	102,952	78,800	78,800	108,796	38.07%
48350 Sponsorships	152,480	161,207	115,135	100,000	100,000	133,995	34.00%
48385 Property Damage Reimbursement	122,027	204,326	59,262	170,000	170,000	170,000	0.00%
48400 Restitution	2,667	2,109	855	1,793	1,793	1,793	0.00%
48410 Other Reimbursement	274,966	140,126	166,124	225,000	225,000	225,000	0.00%
48370 Reimbursables	399,660	346,561	226,241	396,793	396,793	396,793	0.00%
48500 Settlements	16,575	21,448	51,328	15,000	15,000	15,000	0.00%
48500 Settlements	16,575	21,448	51,328	15,000	15,000	15,000	0.00%
48511 Credit Card Processing Fee	11,124	11,885	9,379	10,000	10,000	11,892	18.92%
48515 Passport Fee	189,950	245,165	219,180	282,975	282,975	282,975	0.00%
48530 Newsrack Impounds	(750)						
48550 Miscellaneous	938,066	325,263	373,982	325,000	325,000	338,641	4.20%
48510 Other	1,138,389	582,313	602,541	617,975	617,975	633,508	2.51%
48100 OTHER REVENUE	2,327,677	1,440,706	1,171,622	1,376,091	1,376,091	1,455,615	5.78%
49101 From Emergency Operations Ctr			151,805				
49101 From RORF	458,554	398,905					
49101 From CFD 2000-1	5,750	8,065	6,082	6,386	6,386	6,540	2.41%
49101 From Mello Roos	77,777	76,641	74,257	79,455	79,455	81,600	2.70%
49101 From CFD 2002-1	5,750	5,900	6,082	6,386	6,386	6,540	2.41%
49101 From Debt Svc Bella Terra	5,750	5,900	6,082	6,386	6,386	6,540	2.41%
49101 From Certified Unified Program Agcy	13,000					13,000	100.00%
49101 From Energy Efficiency Fund		12,854					
49101 From Parking Structure Strand	300,000	300,000	225,000	400,000	400,000	400,000	0.00%
49101 From Energy Efficiency		208,000					
49100 Operating Transfers In	866,580	1,016,265	469,308	498,613	498,613	514,220	3.13%
49350 Prior Period Adjustment		862,165					
49400 Joint Venture Income	180,963	(110,188)	183,015				
49000 NON-OPERATING REVENUE	1,047,544	1,768,242	652,323	498,613	498,613	514,220	3.13%
40000 REVENUES	219,178,550	218,821,667	184,804,031	226,171,521	226,321,521	230,840,040	2.06%

City of Huntington Beach

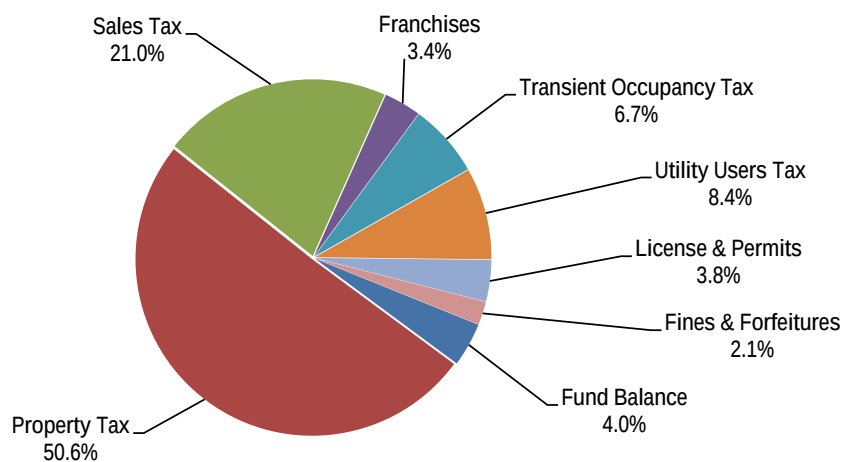
Adopted Budget - FY 2019/20

Revenue vs. Expenditure

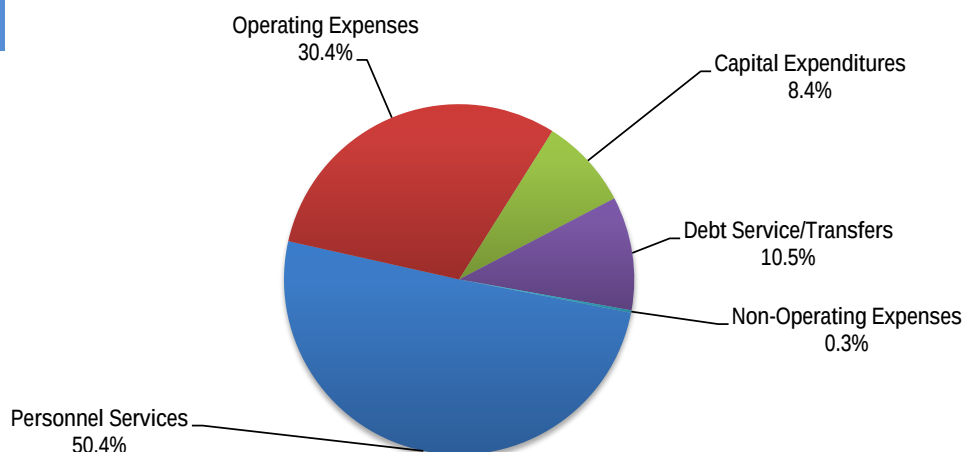
ALL FUNDS

Description	FY 2018/19 Adopted	FY 2019/20 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	368,855,896	372,464,890	3,608,994	0.98%
Use of Fund Balance	4,272,063	8,545,507	4,273,444	100.03%
Total Sources of Funds	373,127,959	381,010,397	7,882,438	2.11%
Expense	373,127,959	381,010,397	7,882,438	2.11%
Total Uses of Funds	373,127,959	381,010,397	7,882,438	2.11%
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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City of Huntington Beach

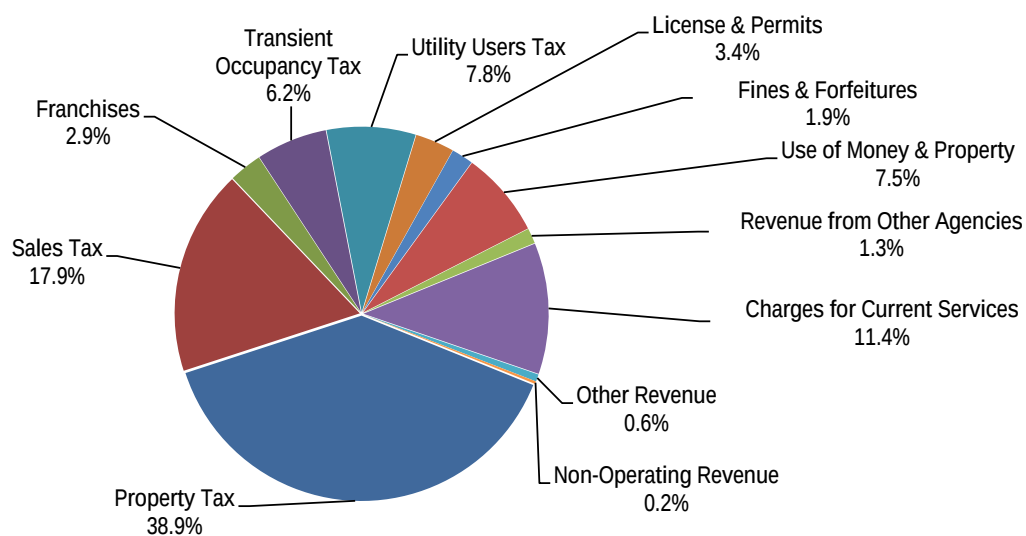
Adopted Budget - FY 2019/20

Revenue vs. Expenditure

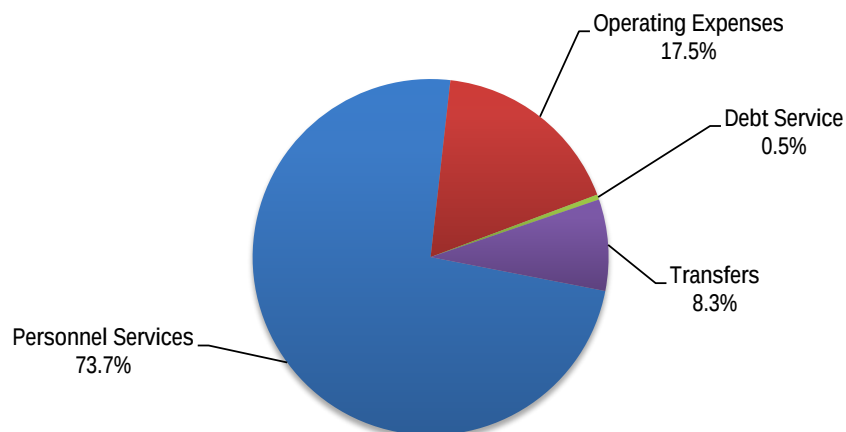
General Fund

Description	FY 2018/19 Adopted	FY 2019/20 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	226,171,521	230,840,040	4,668,519	2.06%
Use of Reserves	2,200,000	781,376	(1,418,624)	-64.48%
Total Sources of Funds	228,371,521	231,621,416	3,249,895	1.42%
Expense	228,371,521	231,621,416	3,249,895	1.42%
Total Uses of Funds	228,371,521	231,621,416	3,249,895	1.42%
Surplus/(Deficit)				

Sources of Funds



Uses of Funds

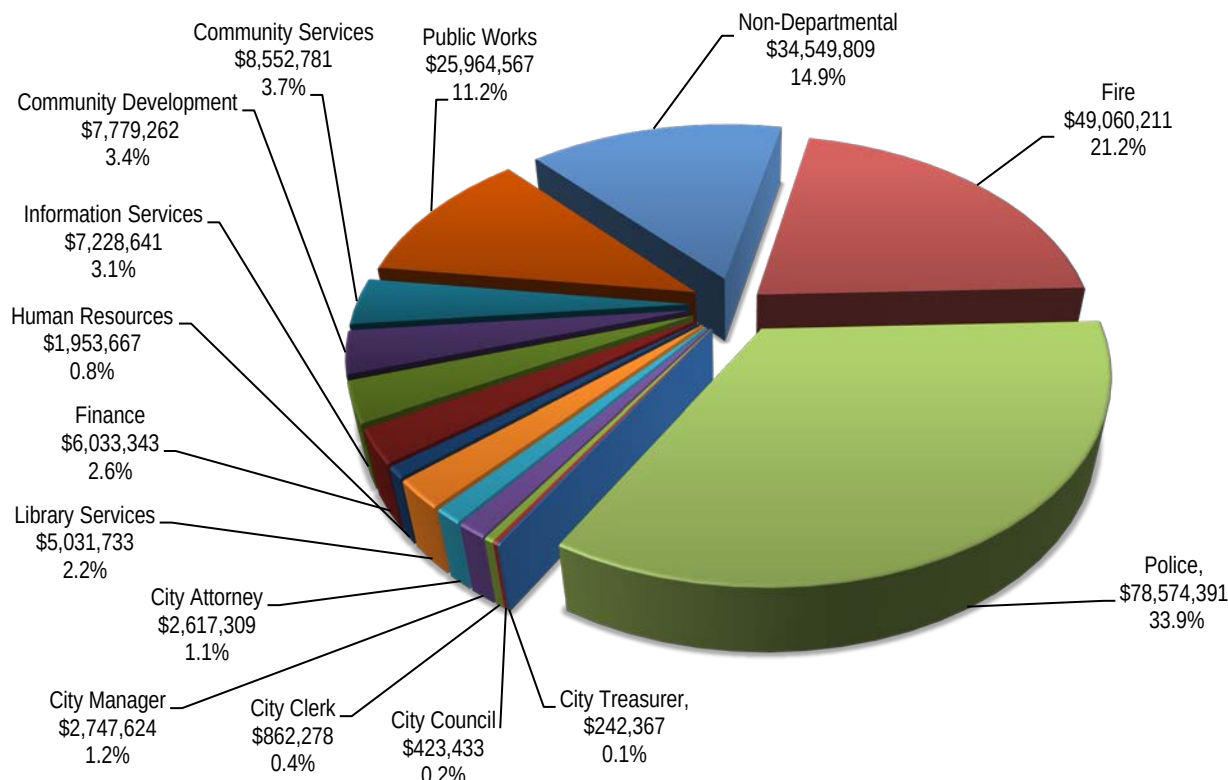


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City of Huntington Beach Adopted Budget – FY 2019/20 Expenditure Descriptions and Assumptions

GENERAL FUND EXPENSE: \$231.6 million



Personnel Services – \$170,521,899

The FY 2019/20 Adopted Budget reflects flat staffing level across All Funds with a total personnel count of 986.25 Full Time Equivalents (FTEs).

Operating Expenses – \$40,523,099

Included in the operating category are all General Fund operating expenses including professional and contract services. The FY 2019/20 Adopted Budget reflects 3.5 percent decrease from the prior year Adopted Budget of \$41.2 million.

Capital Expenditures – \$316,800

The budget for capital expenditures includes funding towards the repair and improvements of City facilities. The FY 2019/20 Adopted Budget also includes \$4.0 million in recurring, structural General Fund support for infrastructure; reflected in the Non-Operating Expenditures category. See Non-General Fund Capital Projects for funding for other capital expenditure projects previously reported.

Non-Operating Expenditures - \$20,259,618

This category contains transfers to other funds related to debt service and transfers to other funds for operating purposes. The FY 2019/20 Adopted Budget includes \$4.9 million in transfers to the General Liability Internal Service Fund; \$4.0 million to the Infrastructure Fund; and \$4.7 million for equipment replacement to the new Equipment Fund. Also included in the budget is the recurring LeBarb School site funding of \$667,000 (split from the General Fund and Park Development Impact Fees).



City of Huntington Beach Adopted Budget – FY 2019/20 Expenditure Descriptions and Assumptions

NON-GENERAL FUND EXPENSE

The FY 2019/20 Adopted Budget for Non-General Fund Expenses totals \$149.4 million.

Water Enterprise – \$41,543,192

Water user rates fund the operations and maintenance of the City's water system, including water wells, imported water connections, reservoirs, booster station, pipelines, water meters, meter reading and customer service, water quality testing and water conservation programs.

Water Master Plan – \$4,700,203

The Water Master Plan (WMP) was adopted in 1995 and updated in FY 2016/17. It recommends new facilities that provide the City with adequate water production and storage capabilities. In the next fiscal year, the WMP projects include the City's share of slip lining the OC-44 imported water transmission line, water main replacements, Well 6 treatment improvements, and improvements to the water distribution system.

Refuse Fund – \$12,245,796

Funding is provided for citywide residential curbside and commercial refuse collection and disposal. The City contracts with Republic Services, formerly Rainbow Disposal, to provide trash pick-up.

Sewer Service Funds – \$11,146,192

The Sewer Service Fund was established for the maintenance, rehabilitation and replacement of sewer facilities. Revenue is derived from direct sewer related charges to local residents and businesses. Sewer facilities are evaluated regularly to determine priorities to repair or replace. The capital project program includes, relining of existing sewer lines and sewer lift station design and construction.

Transportation/Street Projects – \$11,551,589

This category includes expenditures from the Gas Tax, Measure M, Air Quality, Traffic Congestion Relief Fund, Highway Safety Improvement Program, Road Maintenance Rehabilitation Account Fund, and other related Federal and State grant funds. As in previous years, available revenue in these funds for projects continues to fluctuate greatly as the State threatens to use these types of funds to balance the State budget.

Capital Projects – \$11,210,600

Included in this category are one-time revenues from developers to fund capital projects. Also included are development related impact fees for sewer, drainage and park purposes. This also includes budget for capital expenditures, funding towards the repair and improvements of City facilities as well as replacement of City equipment. The FY 2019/20 Adopted Budget also includes \$4.0 million in recurring, structural General Fund support for infrastructure, and \$4.7 million to support the replacement of the City's vehicle fleet, machinery, and technology systems; reflected in the Non-Operating Expenditures category. See Non-General Fund Capital Projects of funding for other capital expenditure projects and equipment items previously reported.

RORF (Successor Agency) and Rehabilitation Loans Fund – \$8,290,010

This category includes all the costs associated with the former Redevelopment Agency and Housing Authority, currently the Successor Agency, except for the Community Development Block Grant and HOME program money. The FY 2012/13 budget for this category decreased significantly mainly due to the elimination of the Redevelopment Agency and abolishment of the Housing Authority. Pursuant to Assembly Bill 1 x26, the Redevelopment Agency was eliminated effective February 2012. The City Council approved two resolutions designating the City as the Successor Agency to the Redevelopment Agency and the Huntington Beach Housing Authority as the Successor Agency for housing-related items. The Recognized Obligation Retirement Fund (RORF) was created, and all of the former Redevelopment Agency's properties, contracts, and leases were transferred to that fund.



City of Huntington Beach Adopted Budget – FY 2019/20 Expenditure Descriptions and Assumptions

NON-GENERAL FUND EXPENSE – CONTINUED

Debt Service – \$9,135,912

General Fund revenues are the main source for inter-fund transfers to pay the City's annual debt service cost. Community Facilities Districts (CFDs) and Judgment Obligations Bonds are sources of funding for these expenses.

Other Grants and Funds – \$16,204,486

The two major grant Funds in this category are expenditures for the Community Development Block Grant as well as the HOME Program. Also included within this group are several minor funds related to city activities, special projects and fiduciary and trust funds.

Internal Service Funds – \$17,499,983

These funds are utilized to account for retirement medical and supplemental retirement costs, which are provided directly by the City. The FY 2019/20 Adopted Budget also includes Self Insurance Workers' Compensation costs and Self Insurance General Liability amounting to \$7.2 million and \$4.9 million respectively.

Business Improvement Districts – \$5,591,000

There are two Business Improvement Districts (BIDs) within the City: Hotel/Motel and Downtown. The businesses in each district are assessed a charge, which is collected by the City and redistributed back to the district through City Council approved projects and maintenance appropriations.

Other Enterprise Funds – \$270,018

This category includes the Certified Unified Program Agency (CUPA), which supports hazardous waste inspections.

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City of Huntington Beach
Adopted Budget - FY 2019/20
Expenditures by Department
ALL FUNDS

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds*	TOTAL
City Council	423,433								423,433
City Attorney	2,617,309								2,617,309
City Clerk	862,278								862,278
City Treasurer	242,367								242,367
City Manager	2,747,624	60,000			2,161,418			60,000	5,029,042
Community Development	7,779,262				196,476				7,975,738
Community Services	8,552,781				5,279,606			691,500	14,523,886
Finance	6,033,343					5,433,880			11,467,223
Fire	49,060,211			270,018	620,000		402,510		50,352,739
Human Resources	1,953,667					12,066,103			14,019,770
Information Services	7,228,641				360,000				7,588,641
Library Services	5,031,733				265,821				5,297,554
Police	78,574,391				723,948			90,000	79,388,339
Public Works	25,964,567	4,145,000		69,635,382	12,247,349		649,000		112,641,299
Non-Departmental	34,549,809	7,005,600	9,135,912		134,000		17,755,457		68,580,778
Grand Total	231,621,416	11,210,600	9,135,912	69,905,400	21,988,618	17,499,983	18,806,967	841,500	381,010,397

* Other Funds include Specific Events

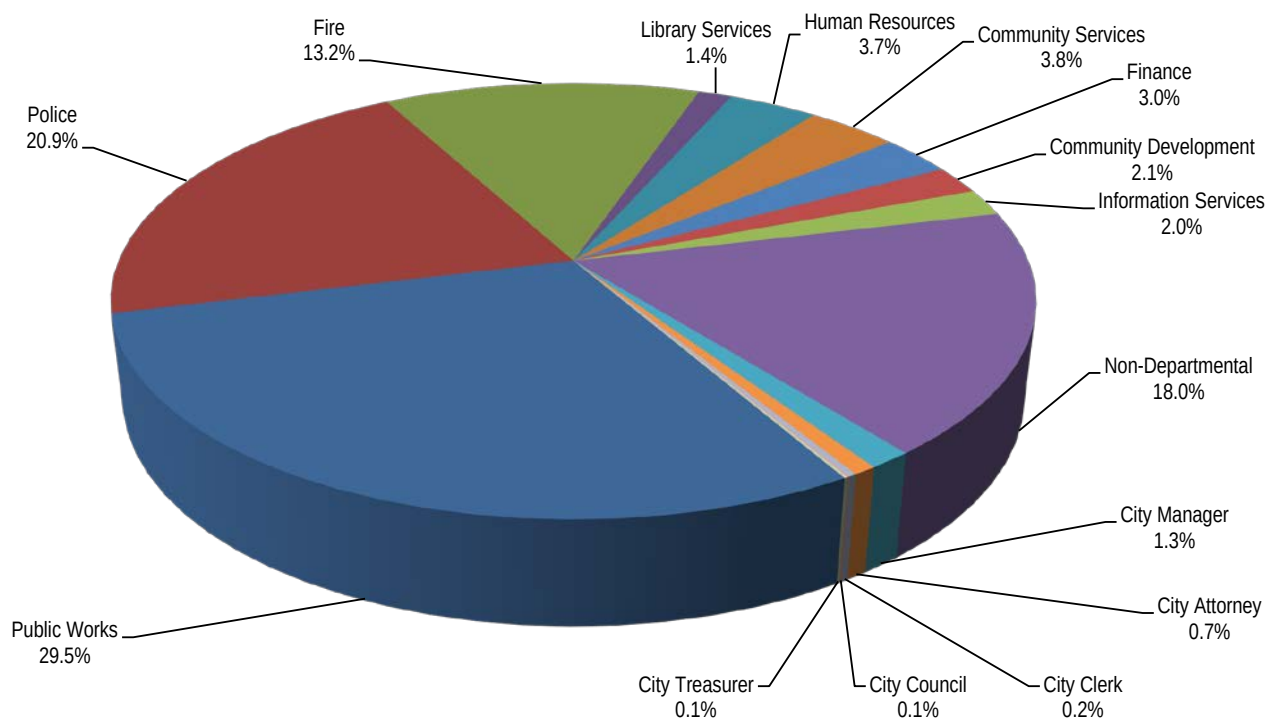
City of Huntington Beach

Adopted Budget - FY 2019/20

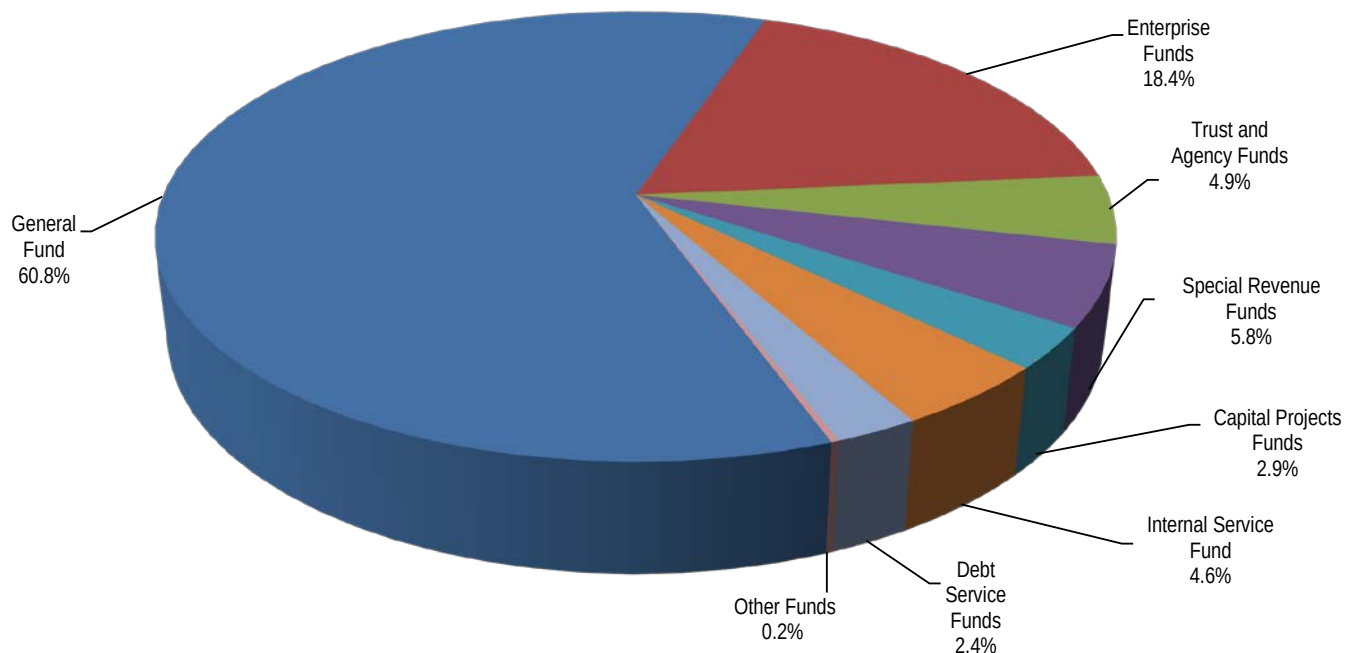
Expenditures by Department

ALL FUNDS

All Funds Expenditures by Department



All Funds Expenditures by Fund



City of Huntington Beach

Adopted Budget FY 2019/20

Expenditure Summary

ALL FUNDS

Summary Combined by Fund

Fund	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
00100 General Fund	224,546,454	218,804,697	182,852,702	228,371,521	230,061,577	231,621,416	1.42%
00101 Specific Events	405,910	811,913	344,135	759,000	759,000	751,500	-0.99%
00103 Donations Fund	696,226	804,658	662,431		1,740,100		
00104 School Events			1,359				
00122 Inmate Welfare Fund	10,237	1,679	3,690	40,000	40,000	40,000	0.00%
00126 Donations Historic Wintersburg	2,839						
00127 Prop Tax in Lieu of Sales Tax	784,265	2,515,887	358,278		1,789,917		
00201 Air Quality Fund	303,429	232,996	32,746	266,115	1,019,385	139,357	-47.63%
00204 Fourth of July Parade	414,878	388,258	239,377	430,490	496,747	420,050	-2.43%
00206 Traffic Impact	563,921	610,801	90,191		3,035,412		
00207 Gas Tax Fund	6,085,288	2,917,527	2,294,598	2,718,000	5,156,448	3,150,000	15.89%
00209 Park Acquisition & Development	178,003	1,585,229	341,457	60,000	264,265		-100.00%
00210 Sewer	92,110	159,127	341,264	2,500,000	4,403,043	2,500,000	0.00%
00211 Drainage		63,795	236,119		38		
00212 Narcotics Forfeiture Federal	139,554	216,216			125	156,000	100.00%
00213 Measure M Fund	3,232,964	4,878,402	2,541,776	3,613,473	5,761,868	3,181,076	-11.97%
00214 Narcotics Forfeiture State			56,895	26,000	112,203		-100.00%
00215 Rehabilitation Loans	171,300	192,556	97,744	300,000	1,378,906	300,000	0.00%
00216 Property and Evidence	206,806	94,315		75,000	75,000	50,000	-33.33%
00217 Affordable Housing In-Lieu	30,306	90,068	26,764	37,000	304,586	300,000	710.81%
00219 Traffic Congestion Relief 42	415,526	309,655	831,863	1,232,000	2,669,829	1,727,000	40.18%
00223 Safe and Sane Fireworks	73,068						
00225 Gun Range Settlement				50,000	50,000		-100.00%
00226 Quimby Fund		14,716	349,072	1,058,516	2,058,516	418,089	-60.50%
00228 Park Dev Impact Residential	133,984	289,780	416,864	1,174,637	3,802,576	4,154,981	253.72%
00229 Library Development Impact	92,672	53,806	50,313	50,000	150,000	200,000	300.00%
00231 Fire Facilities Dev Impact						620,000	100.00%
00233 Housing Residual Receipts	6,897	444,590	11,118	50,000	62,384	50,000	0.00%
00234 Disability Access Fund	7,433	9,049	4,519	84,000	84,000	84,000	0.00%
00235 Park Dev Impact Non Residential	316,800	316,800					
00237 Self Insurance Liability Claim	1,028,414						
00238 Emergency Operations Center	19,271	142,210	173,042				
00239 CDBG			628,106	1,033,767	1,689,124	1,155,698	11.79%
00240 HOME			22,510	851,567	1,240,721	606,864	-28.74%
00243 Surf City "3" Cable Channel						605,000	100.00%
00308 In-Lieu Parking Downtown	8,966	51,697	497,817	105,000	135,034	60,000	-42.86%
00314 Infrastructure Fund	2,558,700	2,751,010	2,217,734	6,008,000	11,472,191	4,000,000	-33.42%
00319 Senior Center Development	9,337,576	138,142	50,000		50,000		
00321 Lease Capital Project Fund	3,322,396	2,575,369	285,959		786,192		
00322 ELM Automation Fund		218,826	160,031	404,820	404,820	360,000	-11.07%
00323 Technology Fund					616,000		
00324 Equipment Fund			896,453	5,000,000	8,174,741	4,650,600	-6.99%
00350 RORF	17,790,037	3,424,945	2,167,355	9,834,687	9,834,687	8,290,010	-15.71%
00352 LMIHAF	159,638	490,634	239,790	796,618	801,646	816,078	2.44%
00401 Debt Svc HBPFA	6,629,288	5,160,095	877,129	5,042,595	5,042,595	5,016,365	-0.52%
00405 Debt Svc Grand Coast CFD 2000-1	1,132,076	1,102,666	264,338	1,094,100	1,094,100	1,091,204	-0.26%
00406 Debt Svc Mello Roos	266,523	263,648	93,845	263,060	263,060	264,000	0.36%
00408 Debt Svc McDonnell CFD 2002-1	385,630	396,354	139,789	394,577	402,529	409,970	3.90%
00410 Debt Svc Bella Terra	2,356,900	2,328,411	1,126,511	2,388,047	2,388,047	2,354,373	-1.41%
00501 CUPA	256,682	224,262	128,276	252,519	254,289	270,018	6.93%
00504 Refuse Collection Service	11,277,383	10,821,112	8,944,349	12,056,902	12,058,712	12,245,796	1.57%
00506 Water	40,267,648	44,921,267	28,040,295	40,593,832	42,060,760	41,543,192	2.34%
00507 Water Master Plan	1,375,023	1,018,991	1,149,229	4,667,279	13,308,434	4,700,203	0.71%
00508 WOCWB	118,479	306,835	(224,025)	771,000	7,234,997	649,000	-15.82%
00511 Sewer Service Fund	8,729,189	9,351,473	6,399,265	9,853,883	14,513,471	11,146,192	13.11%
00551 Self Insurance Workers' Comp	6,375,551	13,449,153	6,360,579	7,194,055	7,548,158	7,187,770	-0.09%
00552 Self Insurance General Liab	12,676,383	3,941,312	2,266,277	4,874,804	6,569,125	4,878,333	0.07%
00556 Energy Efficiency Fund		12,854					
00650 Gen Fixed Assets Acct Group	13,908,367	13,700,437	10,500,576				
00653 Gfaag CNOA	20,894	(5,233)	12,075				

City of Huntington Beach

Adopted Budget FY 2019/20

Expenditure Summary

ALL FUNDS

Summary Combined by Fund

Fund	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
00701 BID Auto	101,520	110,800	30,800				
00702 Retiree Insurance Fund	737,730	685,227	671,699	1,435,000	1,441,609	1,433,880	-0.08%
00703 Retirement Supplement	4,057,067	4,423,973	3,748,953	4,000,000	4,001,997	4,000,000	0.00%
00704 Fire JPA Fund	510,603	487,678	285,076	541,137	589,724	402,510	-25.62%
00707 Debt Svc Judgment Oblig Bonds	1,024,149	674,700					
00709 BID Hotel/Motel	2,980,967	3,372,698	2,590,125	4,032,820	4,032,820	5,500,000	36.38%
00710 BID Downtown	107,639	124,147	96,487	110,000	110,000	91,000	-17.27%
00711 Parking Structure-Bella Terra	583,930	635,799	624,384	626,289	626,289	729,419	16.47%
00712 Parking Structure-Strand	1,136,011	1,164,212	782,334	2,028,950	2,028,950	2,028,950	0.00%
00716 Section 115 Trust		6,549	7,259				
00750 Alcohol Prevention Services	20,311						
00807 Energy Efficiency	1,018,105	3,343,720	2,265,964		630,344	370,000	100.00%
00838 Jail Training Grant	10,400	10,455	8,560		9,030		
00843 HOME Program 13/14	20,363	335,168	99,556		9,137		
00850 HOME Program 10/11	83,733						
00851 HOME Program 11/12	8,618	28,666					
00852 HOME Program 12/13	397,813	109,102					
00854 HOME Program 06	54,844						
00859 CDBG 08/09		58,841					
00860 CDBG 09/10	83,648	55,000	31,159				
00863 CDBG 13/14	102,411	145,629	4,494		665		
00873 OCTA/Cip Grant	43,180	1,128,998	25,990		1,907,306		
00878 Caltrans Grants		(1,068)					
00909 UASI/OCIAC Program	54,625	108,382			1,474		
00955 Prop 69 Funding	52,865	9,723	21,500				
00960 Used Oil OPP1 10/11	38,884	47,153	6,245		123,946		
00961 Hwy Bridge Replacement & Rehabilitation	184,693	8,541	25,323		1,175,696		
00963 Sr Mobility Program	245,840	231,184	143,065		238,592	246,485	100.00%
00965 Master Plan of Arterial Hwys	1,024,241				304,008		
00968 SLESF Grant 11/12		63,312	11,130				
00970 Bridge Preventative Maintenance Program	(26,746)		1,597,680		692,888		
00971 Asset Forfeiture 15% State Set	1,000	14,095	1,417		28,488		
00976 Homeland Security MMRS 10/11	22,159		8,577				
00978 US Secret Services (USSS)	8,500	8,500	9,679		15,321		
00979 AB109 Public Safety Realignment	118,816	54,127		55,000	139,909	66,439	20.80%
00981 OC Real Estate Trust Fnd 12/13	4,717	527	31				
00984 SLESF Grant 12/13		154,722	69,704	15,000	405,524	261,000	1640.00%
00985 State Literacy Grant	9,533	51,272	49,977		57,441		
00988 Human Trafficking	967						
00989 OCDETF	9,993	25,000					
00994 HUD EDI Senior Center Dev	142,500						
00995 Hwy Safety Improvement Program	150,800	7,369	284,350	137,600	3,124,333		-100.00%
01208 CDBG 14/15	27,920	152,231			3,830		
01209 HOME Program 14/15	12,207	493,138	77,328		2,378		
01210 OCTA Beach/Edinger Grant	136,331						
01215 Immigration & Customs Enforce					50,000		
01218 DHS Fire Equipment Grant	797						
01219 CDBG 15/16	857,141	30,888					
01220 HOME Program 15/16	89,250	178,077	170,551		219,152		
01221 Domestic Violence CY2015	41,297						
01222 Hazard Mitigation Grant Program	24,629	18,013	45,589		2,461,770		
01223 LSTA Pitch Grant 15/16	4,583						
01224 OC Regional Narc Suppression	56,051	59,200	48,651	60,000	60,000		-100.00%
01225 EMPG 15/16	24,599						
01226 Library Grants	53,357		9,867				
01227 Office of Traffic Safety 15/16	448,702						
01228 CalRecycle City/County CRV	62,132	85,273	31,700	48,974	48,974	50,092	2.28%
01229 Housing Related Parks Grant	109,997	174,198					
01230 AB 109 Reimbursement	16,806	9,469			46,771		
01231 ABC Grant 15/16	24,570						

City of Huntington Beach

Adopted Budget FY 2019/20

Expenditure Summary

ALL FUNDS

Summary Combined by Fund

Fund	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
01232 Justice Assistance Grant 15/16		25,359					
01233 OC Recycling Market Dvlpmnt Zone	1,598	3,691	1,444	5,250	5,250	6,000	14.29%
01234 Sust Bus Cert Program	19,794	501	363	20,000	31,365	10,000	-50.00%
01235 CDBG 16/17		872,827	11,088		15,425		
01236 HOME Program 16/17		103,373	2,000		318,733		
01237 Domestic Violence CY2016	154,729	29,901					
01238 EMPG 16/17	1,927	29,203	27,731		25,391		
01239 Office of Traffic Safety 16/17		472,513					
01240 EPIC Challenge			6,923		22,738		
01241 Justice Assistance Grant 16/17			25,879				
01242 Tire Derived Product Grant		5,404	5,436				
01243 OCTA Grant/Shuttle Service		70,079		57,000	233,733		-100.00%
01244 BSCC 16/17		44,035			13,053		
01245 LE16096860 Dom Violence 2017		162,552	40,275				
01246 CENIC E-Rate		60,299	33,575	65,965	65,965	55,821	-15.38%
01247 Arterial Rehab				3,280,923	4,406,657	3,354,156	2.23%
01248 Central Park Trail Rehab					35,000		
01249 Office of Traffic Safety 17/18			301,826	231,185	106,926		-100.00%
01250 Domestic Violence 2018			102,116		101,027		
01252 Office of Traffic Safety 18/19					550,000	240,510	100.00%
01253 Domestic Violence 2019					203,143		
Grand Total	396,206,727	373,357,423	280,046,441	373,127,959	443,942,125	381,010,397	2.11%

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Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	79,767,503	80,381,076	60,836,493	87,298,533	87,992,058	87,380,822	0.09%
51111 Vacancy Attrition				(2,150,000)	(2,150,000)	(2,105,150)	-2.09%
51112 Seasonal Part Time	567,828	506,084	332,789	573,551	573,551	537,551	-6.28%
51115 Additional Pay	7,629,660	7,588,472	5,641,175	8,786,463	8,789,841	8,825,340	0.44%
51100 Salaries - Permanent					(221,115)		
51100 Salaries - Permanent	87,964,991	88,475,632	66,810,458	94,508,547	94,984,334	94,638,562	0.14%
52000 Salaries - Temporary	4,727,595	4,747,277	3,096,155	5,208,334	5,879,944	5,183,219	-0.48%
53020 Regular Overtime	6,871,466	7,098,256	5,357,696	6,571,723	7,048,447	6,697,155	1.91%
53040 Minimum Staffing Overtime	4,857,880	5,390,944	3,806,413	3,712,000	3,712,000	3,712,000	0.00%
53050 Marine Safety Replacement OT	218,215	183,035	166,992				
53060 PT Overtime	1,071,589	1,130,116	832,080				
53090 Other Overtime	23,749	24,899	19,053				
53000 Salaries - Overtime				51,952	51,952		-100.00%
53000 Salaries - Overtime	13,042,899	13,827,249	10,182,235	10,335,675	10,812,399	10,409,155	0.71%
54110 Vacation Leave Payout	4,298,320	4,796,557	3,348,529	11,213	11,213		-100.00%
54120 Sick Leave Payout	42,937	65,507	30,108				
54000 Leave Payout				4,350,000	4,350,000	4,420,000	1.61%
54000 Termination Payouts	4,341,257	4,862,064	3,378,637	4,361,213	4,361,213	4,420,000	1.35%
55002 Seasonal Part Time Benefits				430,615	438,519	430,941	0.08%
55100 CalPERS Payable	30,597,111	34,258,185	24,140,599	38,731,442	38,782,755	43,279,889	11.74%
55150 Retirement Supplement	4,776,818	4,345,804	4,329,292	3,998,084	4,001,914	3,996,009	-0.05%
55175 Workers' Compensation	6,784,260	7,488,269	7,100,874	7,189,442	7,194,378	7,197,318	0.11%
55200 Health Insurance	10,887,210	12,479,311	9,444,481	15,292,542	15,306,935	16,781,951	9.74%
55300 Other Insurances	4,068,062	3,740,238	2,792,809	3,936,648	3,942,220	3,796,061	-3.57%
56010 Deferred Compensation	145,948	44,105	29,620	57,497	57,722	145,722	153.44%
56020 FICA Medicare	1,553,972	1,674,178	1,215,134	1,597,473	1,599,838	1,607,956	0.66%
56100 Other Benefits	104,643	345,721	256,324	337,429	337,978	330,789	-1.97%
55000 Benefits					6,497		
55000 Benefits	58,918,022	64,375,810	49,309,134	71,571,172	71,668,756	77,566,637	8.38%
51000 PERSONNEL SERVICES	168,994,765	176,288,033	132,776,619	185,984,941	187,706,646	192,217,574	3.35%
61100 Cable TV	17,677	21,589	16,123	16,600	16,600	16,600	0.00%
61200 Electricity	4,003,375	3,892,975	2,410,196	3,781,000	3,781,000	3,781,000	0.00%
61300 Natural Gas	773,544	463,523	288,033	857,900	857,900	857,900	0.00%
61450 Telephone/Communications	773,372	858,702	614,869	902,051	890,207	874,927	-3.01%
61600 Water	1,165,680	1,347,989	1,035,009	1,172,000	1,172,000	1,172,000	0.00%
61000 Utilities	6,733,647	6,584,777	4,364,230	6,729,551	6,717,707	6,702,427	-0.40%
62100 Purchased Water MWDOC	7,406,497	12,803,142	4,433,677	7,500,000	7,500,000	4,900,000	-34.67%
62200 Purchased Water OCWD	6,494,792	6,518,795	6,672,686	9,500,000	9,500,000	13,000,000	36.84%
62000 Purchased Water	13,901,289	19,321,936	11,106,363	17,000,000	17,000,000	17,900,000	5.29%
63025 Audiovisual Supplies	8,011	10,193	9,582	2,250	2,250	2,250	0.00%
63050 Communication Supplies	97,687	36,904	39,637	14,000	23,350	14,000	0.00%
63075 Furniture Non-Capital	71,864	116,453	64,410	10,750	21,588	8,750	-18.60%
63100 General Supplies	1,239,705	1,606,900	1,066,120	1,341,195	1,962,918	1,559,789	16.30%
63125 Office Supplies	432,728	376,384	277,326	411,240	416,846	426,600	3.74%
63130 Office Water	549	358	181				
63150 Radio Supplies	9,523	24,680	23,442	17,400	17,400	17,400	0.00%
63225 Computer Supplies	631,612	710,788	560,153	780,029	1,192,321	810,041	3.85%
63295 Postage Deliveries	554,332	488,794	214,354	405,792	390,907	410,792	1.23%
63445 Fuel	1,173,828	1,309,704	1,248,902	1,815,750	1,815,750	1,815,750	0.00%
64000 Safety Supplies	599,443	656,021	462,296	705,767	703,915	701,817	-0.56%

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Color Legend							
Major Grouping Total							
Minor Grouping Total							
64100 Film	9,397	18,529	7,229	16,300	16,300	16,300	0.00%
64110 Agricultural	19,374	19,886	5,145	26,000	26,000	24,000	-7.69%
64115 Microfilm/Document Imaging	90,754	63,606	24,246	91,560	94,250	64,457	-29.60%
64140 Food	82,580	77,109	56,769	103,200	103,200	103,850	0.63%
64165 Clothing/Uniforms	553,354	582,813	543,397	580,599	603,649	601,099	3.53%
64190 Vehicle Supplies	4,719	12,742	29,713	4,000	4,000	4,000	0.00%
64230 Awards and Presentations	51,121	55,553	27,679	42,350	48,090	32,850	-22.43%
64255 Shop Equipment Operating	352,208	363,479	288,689	227,000	227,000	207,200	-8.72%
64280 Signs	202,614	148,118	127,636	80,000	228,399	80,000	0.00%
64305 Chemicals	78,597	72,372	47,048	239,500	239,500	219,500	-8.35%
64330 Fencing	12,246	18,059	13,549				
64355 Building Supplies	79,219	98,139	44,805	44,389	54,137	44,389	0.00%
64380 Irrigation Supplies	22,175	24,120	13,696	45,000	45,000	45,000	0.00%
64405 Books/ Subscriptions	670,422	652,492	472,470	320,566	837,426	423,756	32.19%
64485 Dues and Memberships	219,499	235,696	173,994	189,399	191,199	196,874	3.95%
64500 Certification	57,166	70,278	50,434	66,725	67,225	62,600	-6.18%
63000 Equipment and Supplies				55,432	74,340		-100.00%
63000 Equipment and Supplies	7,324,726	7,850,169	5,892,904	7,636,193	9,406,960	7,893,064	3.36%
64570 Equipment Repairs Maintenance	1,580,985	1,390,342	1,029,335	1,416,666	1,599,506	1,454,451	2.67%
64620 Contracts for Repair and Maint	6,772,964	6,839,297	5,750,954	7,912,561	8,461,525	8,229,176	4.00%
64670 Traffic Signals Maintenance	127,774	180,013	280,725	200,000	219,311	360,000	80.00%
64720 Vehicle Maintenance	1,006,252	1,045,889	747,274	1,095,200	1,048,937	1,095,200	0.00%
64755 Vehicle Body Repair	106,402	90,387	126,986	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	39,769	31,279	22,192	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	36,326	40,020	52,674	40,133	40,133	40,133	0.00%
64870 Computer Maintenance	1,458,770	1,356,281	1,358,044	1,809,017	1,927,869	1,810,022	0.06%
64900 Repair and Demolition	14,628						
67400 Other Maintenance	601,538	465,471	335,735	545,400	535,400	555,400	1.83%
67450 Building & Grounds Maintenance	591,911	693,230	503,412	631,686	680,592	626,692	-0.79%
67500 Oil Well Maintenance	67,162	70,181	44,939	58,200	80,149	58,200	0.00%
67550 Pest Control	35,353	35,898	25,380	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance	3,490	46,903	42,236	55,000	55,000	55,000	0.00%
67650 Water Maintenance	2,207,654	2,240,124	1,419,628	2,192,851	2,448,445	2,789,164	27.19%
67735 Radio Maintenance	32,770	24,004	14,626	47,612	47,612	38,612	-18.90%
67740 800 MHZ Maintenance	2,265,735	224,745	184,458	1,021,634	893,765	1,022,084	0.04%
64520 Repairs and Maintenance				18,034	11,034		-100.00%
64520 Repairs and Maintenance	16,949,481	14,774,063	11,938,597	17,196,994	18,202,277	18,287,134	6.34%
68550 Training	592,245	586,758	506,219	762,639	775,680	623,261	-18.28%
68610 Conferences	205,375	198,543	178,671	293,715	293,843	286,765	-2.37%
68695 Hosted Meetings	27,230	11,908	15,432	26,600	26,600	23,600	-11.28%
68500 Conferences and Training				7,600	7,600		-100.00%
68500 Conferences and Training	824,850	797,208	700,321	1,090,554	1,103,723	933,626	-14.39%
69305 Prof Svcs - Graphics	195	1,261					
69310 Prof Svcs - Appraiser		9,000		26,000	26,000	26,000	0.00%
69315 Prof Svcs - Information Services	40,044	67,818	55,431	19,413	73,232	19,413	0.00%
69325 Prof Svcs - Economic Analysis	167,892	58,831	31,144	71,948	84,331	82,247	14.32%
69330 Prof Svcs - Labor Negotiations	32,302	43,740	22,190	28,500	28,500	28,500	0.00%
69340 Prof Svcs - Property Mgmt	1,300						
69345 Prof Svcs - Auditing		660	14,097	5,000	5,000	5,500	10.00%
69360 Prof Svcs - Medical	208,464	220,416	162,649	213,775	220,603	232,775	8.89%

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69365 Other Professional Services	5,616,362	5,484,186	4,547,574	4,370,805	7,195,242	4,678,667	7.04%
69370 Prof Svcs - Legal	196,109	981,599	302,844	347,865	395,192	345,365	-0.72%
69385 Prof Svcs - Commissions	720	645	330				
69390 Prof Svcs - Personnel Hearings	720		147				
69395 Prof Svcs - Recruitment		620	1,025		40,000		
69410 Prof Svcs - Medical Case Mgmt	529,179	568,357	523,376	275,000	555,000	275,000	0.00%
69415 Prof Svcs - TPA Admin Fees	320,180	326,584	252,286	405,000	474,723	405,000	0.00%
69300 Professional Services				237,000	457,000	143,000	-39.66%
69300 Professional Services	7,112,746	7,763,716	5,913,094	6,000,306	9,554,823	6,241,467	4.02%
69455 Cont Svcs - Printing Reproduction	330,789	316,096	300,801	465,659	466,518	340,659	-26.84%
69460 Cont Svcs - Oil Well			10,376		1,799		
69465 Cont Svcs - Ambulance Services	2,637	2,180	56,858	4,500	40,210	4,500	0.00%
69470 Cont Svcs - Security	15,698	20,500	15,634				
69475 Cont Svcs - Emp Assist Program	46,329	60,346	36,861	70,000	70,000	70,000	0.00%
69480 Cont Svcs - Audiovisual	1,900	3,200	2,400	15,000	15,000	2,740	-81.73%
69485 Cont Svcs - Microfilm/Doc Image	13,589	16,493	10,653	16,750	16,750	11,750	-29.85%
69490 Cont Svcs - Refuse Collection	10,448,986	10,450,060	8,170,835	11,010,670	11,010,670	11,180,000	1.54%
69500 Cont Svcs - Janitorial	418,326	528,156	415,929	385,423	385,423	412,423	7.01%
69505 Cont Svcs - Other	8,473,473	9,316,832	7,133,114	10,697,244	11,695,943	12,445,124	16.34%
69510 Cont Svcs - Animal Control	1,093,002	1,155,227	1,002,910	1,520,000	1,592,233	1,470,000	-3.29%
69515 Cont Svcs - Royalty Payments	29,003	38,860	17,200	105,667	105,667	105,667	0.00%
69520 Cont Svcs - Advertising	232,594	81,069	21,148	48,900	46,810	48,389	-1.04%
69535 Cont Svcs - Legal		3,415					
69450 Other Contract Services				46,381	137,963		-100.00%
69450 Other Contract Services	21,106,327	21,992,434	17,194,719	24,386,194	25,584,986	26,091,252	6.99%
70200 Equipment Rental	380,610	350,772	263,811	157,334	177,374	162,494	3.28%
70300 Leases		7,841	3,025	223,800	223,800	224,800	0.45%
70000 Rental Expense	380,610	358,612	266,836	381,134	401,174	387,294	1.62%
72225 Workers' Compensation	4,508,782	11,381,767	4,822,219	5,347,779	5,352,158	5,347,779	0.00%
72525 Liability	2,241,244	578,793	176,703	912,000	845,000	912,000	0.00%
72525 Liability Adj			(422,671)				
72600 Settlements	343,359	120,000	190,068	500,000	972,060	500,000	0.00%
72000 Claims Expense	7,093,385	12,080,560	4,766,320	6,759,779	7,169,218	6,759,779	0.00%
73010 General Liability Insurance	839,502	1,647,097	1,262,310	2,174,898	3,447,788	2,180,838	0.27%
73020 Excess Workers' Comp Insurance	256,652	307,357	252,282	297,690	297,690	300,632	0.99%
73030 Aircraft/ Watercraft Insurance	83,636	57,253	33,799	101,000	101,000	101,000	0.00%
73040 Property Insurance	1,401,097	1,289,601	947,389	1,556,059	1,556,059	1,556,059	0.00%
73000 Insurance	2,580,887	3,301,308	2,495,780	4,129,647	5,402,537	4,138,529	0.22%
74000 Pension Payments	3,772,815	4,143,998	3,389,037	3,702,850	3,704,847	3,445,744	-6.94%
74020 HB Visitors Conv Bureau	1,003,717	1,135,581	871,963	1,340,000	1,340,000		-100.00%
74040 CDBG Subgrantee #1			40,000	40,000	40,000	40,000	0.00%
74050 CDBG Subgrantee #2		5,000	5,000				
74070 CDBG Subgrantee #4	5,000						
74090 CDBG Subgrantee #6	46,000						
74900 Contribution to Private Agcy Other	6,435						
74010 Contribution to Private Agency						250,000	100.00%
74010 Contribution to Private Agency	4,833,967	5,284,579	4,305,999	5,082,850	5,084,847	3,735,744	-26.50%
75100 Metro Cities JPA	1,075,174	1,138,230	645,416	1,263,799	1,263,799	1,403,799	11.08%
75200 County of Orange	978,680	807,637	590,128	920,000	920,000	920,000	0.00%
75250 Department of Justice	4,881	4,427	2,898	8,540	8,540	8,540	0.00%

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75260 State of CA	150,618	230,664	159,345	250,114	250,114	250,114	0.00%
75300 Grants	165,700	1,229,997	383,101	137,000	787,188	100,000	-27.01%
75350 Taxes	619,637	462,724	614,049	695,500	695,500	710,500	2.16%
75400 WOCWB Expense	3,000	1,700	2,100	2,500	2,500	2,500	0.00%
75000 Payments to Other Governments	2,997,689	3,875,379	2,397,038	3,277,453	3,927,641	3,395,453	3.60%
77200 To General Fund	8,274,510	7,628,739	6,232,449	8,905,075	8,905,075	9,430,209	5.90%
77000 Interdepartmental Charges	8,274,510	7,628,739	6,232,449	8,905,075	8,905,075	9,430,209	5.90%
78100 Expense Allowances	124,170	125,006	94,173	147,965	147,965	152,065	2.77%
78200 Auto Allowances	187,614	201,796	157,372	207,852	207,852	223,702	7.63%
78300 Tool Allowances	12,800	13,267	12,000	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	337,123	345,457	330,683	360,500	360,500	360,500	0.00%
78500 Cell Phone Allowances	57,086	56,960	43,361	60,000	60,000	60,000	0.00%
78000 Expense Allowances	718,792	742,486	637,588	789,117	789,117	809,067	2.53%
79025 Permit Expense	1,019,786	1,120,639	385,461	1,135,430	1,128,130	1,227,690	8.13%
79050 Cash Over and Short	(9,937)	772	943				
79075 Bad Debt Expense	1,008,572	1,114,768	575,305	950,000	950,000	950,000	0.00%
79100 Contingency	555,189	(12,381)	237,037	231,500	231,500	219,000	-5.40%
79150 Discounts Lost	(32,905)	(32,681)	(16,084)				
79200 Extradition/Background	6,385	14,367	1,379	9,593	9,593	10,193	6.25%
79300 Procurement Card Charges	390						
79350 Sales Tax Rebate	715,606	670,520	548,200	850,000	1,042,723	850,000	0.00%
79500 CAL-Card – Dispute Charge	126	4,797	(300)				
79510 CAL-Card – Accidental Use	(11)	(107)	(18)				
79600 Donation Expense	1,200						
79000 Other Expenses	3,264,399	2,880,693	1,731,923	3,176,523	3,361,946	3,256,883	2.53%
60000 OPERATING EXPENSES	104,097,307	115,236,660	79,944,161	112,541,370	122,612,032	115,961,928	3.04%
81100 Purchase Amount	685,023	2,619,704	643,070	316,800	1,007,527	633,600	100.00%
81000 Land Purchase	685,023	2,619,704	643,070	316,800	1,007,527	633,600	100.00%
82100 Water Improvements	2,909,674	2,095,141	7,282,901	4,045,000	18,461,661	3,600,000	-11.00%
82200 Buildings Improvements	10,485,051	4,173,054	733,466	2,339,413	2,659,241	275,668	-88.22%
82300 Streets Improvements	7,377,501	9,977,128	4,680,992	9,205,923	14,128,067	8,406,156	-8.69%
82400 Parking Improvements			129,582				
82500 Drainage Improvements	55,393	1,071,697	17,479		1,065,351		
82600 Sewer Improvements	1,663,165	281,973	895,582	3,800,000	10,240,134	4,800,000	26.32%
82700 Traffic Improvements	2,281,082	1,047,644	299,009	355,600	10,996,477	165,000	-53.60%
82800 Other Improvements	4,002,696	2,927,509	3,577,435	400,000	8,251,316	895,000	123.75%
82850 Street Lights Improvements	1,101,696	3,105,901	2,265,964	402,000	1,127,352	592,000	47.26%
82900 Park Improvements	150,789	651,574	603,251	1,606,000	5,249,242	3,910,000	143.46%
82000 Improvements				2,108,000	4,055,103	3,095,000	46.82%
82000 Improvements	30,027,044	25,331,621	20,485,663	24,261,936	76,233,944	25,738,824	6.09%
83200 Equipment - Furniture	50,695						
83300 Equipment - Medical	42,547						
83400 Equipment - Radio	3,322,396	1,879,566	6,569		23,642		
83600 Equipment - Safety	115,363	14,349	56,895	156,000	295,922		-100.00%
83700 Equipment - General	2,133,011	1,368,005	745,744	120,000	(613,065)		-100.00%
83800 Equipment - Pumps		420,000			136,514		
83900 Equipment - Communications	5,959	4,024					
84000 Equipment - Information Services	1,632,178	221,949	916,541		942,204	45,000	100.00%
84100 Equipment - Audiovisual	19,326						
84200 Equipment - Parking Meters	7,607				152,461		

City of Huntington Beach
Adopted Budget - FY 2019/20
Expenditure Summary
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
84300 Equipment - Water Meters	2,333,991	2,209,013	258,465	1,500,000	1,500,000	300,000	-80.00%
83000 Equipment				5,000,000	5,144,562	4,650,600	-6.99%
83000 Equipment	9,663,073	6,116,907	1,984,213	6,776,000	7,582,240	4,995,600	-26.28%
85050 Automobile	1,034,040	1,345,904	570,868	75,000	1,114,945		-100.00%
85100 Truck	1,485,996	699,212	965,166	512,000	814,194	645,000	25.98%
85150 Motorcycle			87,195		93,715		
85250 Aircraft	454,303	536,635	501,530		537,872		
85300 Boat		16,453			25,000		
85350 Other Vehicles	164,643	1,053,618	674,447		1,720,896		
85000 Vehicles	3,138,982	3,651,822	2,799,206	587,000	4,306,621	645,000	9.88%
86100 Capital - Purchase Software	784,265	546,010	341,174	15,000	1,647,180	23,000	53.33%
86200 Capital - License Software		134,613					
86000 Capital - Software	784,265	680,623	341,174	15,000	1,647,180	23,000	53.33%
87000 Capitalized PP&E Offset	(5,360,245)	(3,264,243)	(8,544,931)				
80000 CAPITAL EXPENDITURES	38,938,142	35,136,434	17,708,394	31,956,736	90,777,512	32,036,024	0.25%
88030 Principal	7,458,814	6,676,055	4,073,805	13,233,224	15,321,204	13,275,020	0.32%
88035 Principal Exp Offset			(3,763,179)				
88050 Interfund Principal Gen Fund			6,906				
88070 Interest	6,965,182	6,650,253	3,773,080	6,390,290	6,405,147	4,918,062	-23.04%
88110 Cost of Issuance	30,000						
88150 Arbitrage	7,000	5,000	1,000	6,000	6,000	6,000	0.00%
88160 Payment to Fiscal Agent	25,703	30,839	12,710	25,200	25,200	30,710	21.87%
88010 Debt Service Expenses				4,500	4,500	525,000	11566.67%
88010 Debt Service Expenses	14,486,699	13,362,147	4,104,322	19,659,214	21,762,051	18,754,792	-4.60%
88205 Operating Transfers Out	26,568,320	13,830,136	29,962,098	21,875,115	19,631,872	21,175,284	-3.20%
88200 Transfers to Other Funds	26,568,320	13,830,136	29,962,098	21,875,115	19,631,872	21,175,284	-3.20%
88710 Normal Depreciation	19,295,857	19,092,677	14,564,625				
88750 Loss on Sale of Assets	14,023,001						
88700 Depreciation	33,318,858	19,092,677	14,564,625				
89250 Loans Made	442,856	411,336	76,650	1,110,583	1,452,013	864,795	-22.13%
89250 Loans Made	442,856	411,336	76,650	1,110,583	1,452,013	864,795	-22.13%
89300 Joint Venture	1,968,322						
89350 Prior Period Adjustment			909,572				
89500 Extraordinary Loss	7,391,458						
88000 NON-OPERATING EXPENSES	84,176,513	46,696,296	49,617,267	42,644,912	42,845,936	40,794,871	-4.34%
50000 EXPENDITURES	396,206,727	373,357,423	280,046,441	373,127,959	443,942,125	381,010,397	2.11%

City of Huntington Beach
Adopted Budget - FY 2019/20
General Fund
Department Budget Summary by Object Account
ALL DEPARTMENTS COMBINED

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	78,329,885	78,579,746	59,356,990	83,890,294	83,469,352	83,905,598	0.02%
Salaries, Temporary	4,077,564	4,058,779	2,645,926	4,622,967	4,602,921	4,468,435	-3.34%
Salaries, Overtime	11,741,674	12,224,861	9,341,273	9,062,973	9,126,921	9,056,453	-0.07%
Leave Payout	3,824,536	4,359,005	3,040,478	4,350,000	4,350,000	4,400,000	1.15%
Benefits	52,580,494	55,826,796	45,679,557	63,393,032	63,370,927	68,691,413	8.36%
PERSONNEL SERVICES	150,554,153	155,049,187	120,064,224	165,319,267	164,920,122	170,521,899	3.15%
OPERATING EXPENSES							
Utilities	5,741,018	5,742,406	3,800,330	5,488,986	5,477,142	5,472,006	-0.31%
Purchased Water			33				
Equipment and Supplies	5,469,821	5,426,567	4,411,820	5,884,859	5,880,753	5,720,758	-2.79%
Repairs and Maintenance	13,174,161	10,800,594	8,610,412	12,531,072	12,662,799	12,465,858	-0.52%
Conferences and Training	714,395	678,907	584,159	826,954	813,704	698,276	-15.56%
Professional Services	4,070,067	4,468,843	3,366,493	2,991,258	5,283,380	3,068,345	2.58%
Other Contract Services	5,003,132	5,584,451	4,592,064	5,979,400	6,265,083	5,763,581	-3.61%
Rental Expense	324,779	300,792	243,213	316,134	316,134	315,134	-0.32%
Claims Expense				500,000	500,000	500,000	0.00%
Insurance	39,672	41,047	27,031	289,352	289,352	289,352	0.00%
Contribution to Private Agency	1,003,717	1,135,581	871,963	1,340,000	1,340,000	250,000	-81.34%
Payments to Other Governments	2,678,372	2,413,017	1,852,329	2,887,839	2,887,839	3,042,839	5.37%
Expense Allowances	689,788	711,840	611,148	757,417	757,417	773,567	2.13%
Other Expenses	2,396,304	2,042,343	1,609,401	2,178,443	2,363,866	2,163,383	-0.69%
OPERATING EXPENSES	41,305,228	39,346,388	30,580,393	41,971,714	44,837,470	40,523,099	-3.45%
CAPITAL EXPENDITURES							
Land Purchase	347,295	316,800	316,800		316,800	316,800	100.00%
Improvements	2,740,449	6,920,431	1,628,847		458,661		
Equipment	1,692,116	1,644,926	1,445,067		203,682		
Vehicles	2,258,555	2,492,633	366,062				
Capital - Software		134,613					
CAPITAL EXPENDITURES	7,038,415	11,509,404	3,756,776		979,143	316,800	100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	234,510	1,175,781	397,355	1,310,005	1,797,551	1,069,220	-18.38%
Transfers to Other Funds	23,445,826	11,723,937	28,053,955	19,770,535	17,527,292	19,190,398	-2.93%
Joint Venture	1,968,322						
NON-OPERATING EXPENSES	25,648,658	12,899,718	28,451,309	21,080,540	19,324,843	20,259,618	-3.89%
Grand Total	224,546,454	218,804,697	182,852,702	228,371,521	230,061,577	231,621,416	1.42%
Personnel Summary	859.50	861.85	859.77	859.77	859.77	860.57	0.80

City of Huntington Beach
Adopted Budget - FY 2019/20
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	70,208,009	70,596,686	53,457,362	76,764,151	76,564,324	76,730,996	-0.04%
51111 Vacancy Attrition				(2,150,000)	(2,150,000)	(2,105,150)	-2.09%
51112 Seasonal Part Time	566,747	481,616	317,027	573,551	573,551	537,551	-6.28%
51115 Additional Pay	7,555,129	7,501,444	5,582,601	8,702,592	8,702,592	8,742,201	0.46%
51100 Salaries - Permanent					(221,115)		
51100 Salaries - Permanent	78,329,885	78,579,746	59,356,990	83,890,294	83,469,352	83,905,598	0.02%
52000 Salaries - Temporary	4,077,564	4,058,779	2,645,926	4,622,967	4,602,921	4,468,435	-3.34%
53020 Regular Overtime	5,639,027	5,617,920	4,562,222	5,350,973	5,414,921	5,344,453	-0.12%
53040 Minimum Staffing Overtime	4,812,423	5,314,612	3,779,697	3,712,000	3,712,000	3,712,000	0.00%
53050 Marine Safety Replacemt Overtime	218,215	183,035	166,992				
53060 PT Overtime	1,048,259	1,084,396	813,309				
53090 Other Overtime	23,749	24,899	19,053				
53000 Salaries - Overtime	11,741,674	12,224,861	9,341,273	9,062,973	9,126,921	9,056,453	-0.07%
54110 Vacation Leave Payout	3,781,599	4,293,498	3,010,370				
54120 Sick Leave Payout	42,937	65,507	30,108				
54000 Leave Payout				4,350,000	4,350,000	4,400,000	1.15%
54000 Termination Payouts	3,824,536	4,359,005	3,040,478	4,350,000	4,350,000	4,400,000	1.15%
55002 Seasonal Part Time Benefits				428,341	431,612	428,341	0.00%
55100 CalPERS Payable	28,107,725	29,760,828	23,797,826	35,438,719	35,438,719	39,486,285	11.42%
55150 Retirement Supplement	4,261,694	3,889,544	3,860,069	3,556,996	3,556,996	3,561,484	0.13%
55175 Workers' Compensation	6,093,086	6,712,382	6,317,530	6,423,805	6,423,805	6,424,621	0.01%
55200 Health Insurance	9,038,605	10,394,249	7,685,846	12,255,934	12,255,934	13,556,290	10.61%
55300 Other Insurances	3,534,899	3,251,815	2,696,260	3,474,410	3,474,410	3,358,533	-3.34%
56010 Deferred Compensation	126,352	34,558	20,791	42,577	42,577	108,515	154.87%
56020 FICA Medicare	1,316,601	1,440,906	1,048,571	1,437,421	1,437,421	1,442,830	0.38%
56100 Other Benefits	101,532	342,514	252,664	334,829	334,829	324,515	-3.08%
55000 Benefits					(25,376)		
55000 Benefits	52,580,494	55,826,796	45,679,557	63,393,032	63,370,927	68,691,413	8.36%
51000 PERSONNEL SERVICES	150,554,153	155,049,187	120,064,224	165,319,267	164,920,122	170,521,899	3.15%
61100 Cable TV	12,584	15,459	11,180	12,000	12,000	12,000	0.00%
61200 Electricity	3,638,519	3,403,205	2,037,075	3,268,500	3,268,500	3,268,500	0.00%
61300 Natural Gas	153,806	182,767	136,660	200,400	200,400	200,400	0.00%
61450 Telephone/Communications	770,430	792,987	580,406	836,086	824,242	819,106	-2.03%
61600 Water	1,165,680	1,347,989	1,035,009	1,172,000	1,172,000	1,172,000	0.00%
61000 Utilities	5,741,018	5,742,406	3,800,330	5,488,986	5,477,142	5,472,006	-0.31%
62100 Purchased Water MWDOC			33				
62000 Purchased Water			33				
63025 Audiovisual Supplies	7,939	8,402	7,914	2,250	2,250	2,250	0.00%
63050 Communication Supplies	94,434	34,124	32,508	14,000	14,000	14,000	0.00%
63075 Furniture Non-Capital	69,601	45,880	58,662	3,000	10,347	3,000	0.00%
63100 General Supplies	874,849	888,591	803,043	1,114,495	1,066,559	1,077,449	-3.32%
63125 Office Supplies	387,997	325,760	242,084	358,134	363,740	365,494	2.06%
63130 Office Water	549	358	181				
63150 Radio Supplies	9,487	24,680	19,075	17,400	17,400	17,400	0.00%
63225 Computer Supplies	258,180	249,276	188,540	100,976	121,467	93,991	-6.92%
63295 Postage Deliveries	542,222	487,100	214,082	397,042	382,157	397,042	0.00%
63445 Fuel	1,173,821	1,309,573	1,248,766	1,809,750	1,809,750	1,809,750	0.00%
64000 Safety Supplies	566,494	595,583	420,526	666,217	662,865	664,917	-0.20%

City of Huntington Beach
Adopted Budget - FY 2019/20
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
64100 Film	9,397	18,469	7,229	16,300	16,300	16,300	0.00%
64110 Agricultural	19,374	19,886	5,145	26,000	26,000	24,000	-7.69%
64115 Microfilm/Document Imaging	90,754	63,606	24,246	91,560	94,250	64,457	-29.60%
64140 Food	75,355	71,971	51,487	96,900	96,900	95,900	-1.03%
64165 Clothing/Uniforms	471,322	506,619	492,204	500,059	523,109	500,059	0.00%
64190 Vehicle Supplies	3,466	10,994	29,468				
64230 Awards and Presentations	47,886	51,152	26,872	42,350	44,090	30,350	-28.34%
64255 Shop Equipment Operating	27,740	9,247	9,241	12,400	12,400	12,400	0.00%
64280 Signs	127,911	95,451	82,918				
64305 Chemicals	8,389	1,805	5,160	20,000	20,000	20,000	0.00%
64330 Fencing	11,468	18,059	13,549				
64355 Building Supplies	46,835	30,702	18,950	8,909	8,909	8,909	0.00%
64380 Irrigation Supplies	22,175	24,120	13,696	45,000	45,000	45,000	0.00%
64405 Books/Subscriptions	283,678	259,681	190,527	263,946	263,290	233,876	-11.39%
64485 Dues and Memberships	198,090	214,849	161,849	170,389	172,189	176,864	3.80%
64500 Certification	40,408	60,627	43,896	52,350	52,350	47,350	-9.55%
63000 Equipment and Supplies				55,432	55,432		-100.00%
63000 Equipment and Supplies	5,469,821	5,426,567	4,411,820	5,884,859	5,880,753	5,720,758	-2.79%
64570 Equipment Repairs Maintenance	1,162,212	899,716	646,503	972,196	1,022,484	983,981	1.21%
64620 Contracts for Repairs & Maintenance	5,579,922	5,581,713	4,438,843	6,209,236	6,383,934	6,118,301	-1.46%
64670 Traffic Signals Maintenance	61,106	83,617	39,496				
64720 Vehicle Maintenance	1,006,001	1,045,731	747,199	1,093,200	1,046,937	1,093,200	0.00%
64755 Vehicle Body Repair	106,402	90,387	126,986	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	39,769	31,279	22,192	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	36,326	40,020	52,674	40,133	40,133	40,133	0.00%
64870 Computer Maintenance	1,458,770	1,296,781	1,302,234	1,568,017	1,573,869	1,621,031	3.38%
64900 Repair and Demolition	14,628						
67400 Other Maintenance	587,078	452,198	330,175	545,400	535,400	545,400	0.00%
67450 Building and Grounds Maintenance	539,557	600,280	473,004	571,610	618,083	564,116	-1.31%
67500 Oil Well Maintenance	67,162	70,181	44,939	58,200	80,149	58,200	0.00%
67550 Pest Control	35,353	35,898	24,522	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance	3,490	46,903	42,236	55,000	55,000	55,000	0.00%
67650 Water Maintenance	181,248	283,094	121,481	186,800	210,400	181,800	-2.68%
67735 Radio Maintenance	29,404	18,052	13,469	38,612	38,612	29,612	-23.31%
67740 800 MHZ Maintenance	2,265,735	224,745	184,458	1,021,634	893,765	1,022,084	0.04%
64520 Repairs and Maintenance				18,034	11,034		-100.00%
64520 Repairs and Maintenance	13,174,161	10,800,594	8,610,412	12,531,072	12,662,799	12,465,858	-0.52%
68550 Training	509,122	477,357	403,479	539,389	526,011	423,511	-21.48%
68610 Conferences	183,990	190,508	167,021	257,365	257,493	252,165	-2.02%
68695 Hosted Meetings	21,283	11,042	13,658	22,600	22,600	22,600	0.00%
68500 Conferences and Training				7,600	7,600		-100.00%
68500 Conferences and Training	714,395	678,907	584,159	826,954	813,704	698,276	-15.56%
69305 Prof Svcs - Graphics	195						
69310 Prof Svcs - Appraiser		9,000		26,000	26,000	26,000	0.00%
69315 Prof Svcs - Information Services	40,044	67,818	55,431	19,413	38,232	19,413	0.00%
69325 Prof Svcs - Economic Analysis	84,613			8,000	8,000	8,000	0.00%
69330 Prof Svcs - Labor Negotiations	32,302	43,740	22,190	28,500	28,500	28,500	0.00%
69340 Prof Svcs - Property Mgmt	1,300						

City of Huntington Beach
Adopted Budget - FY 2019/20
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
69360 Prof Svcs - Medical	208,464	226,616	162,649	163,775	170,603	182,775	11.60%
69365 Other Professional Services	3,668,808	3,252,140	2,963,237	2,165,705	4,149,332	2,317,792	7.02%
69370 Prof Svcs - Legal	33,621	868,265	161,483	342,865	365,714	342,865	0.00%
69385 Prof Svcs - Commissions	720	645	330				
69390 Prof Svcs - Personnel Hearings			147				
69395 Prof Svcs - Recruitment		620	1,025		40,000		
69300 Professional Services				237,000	457,000	143,000	-39.66%
69300 Professional Services	4,070,067	4,468,843	3,366,493	2,991,258	5,283,380	3,068,345	2.58%
69455 Cont Svcs - Printing Reproduction	307,436	274,952	224,017	276,149	276,209	276,149	0.00%
69460 Cont Svcs - Oil Well			10,376		1,799		
69465 Cont Svcs - Ambulance Services	2,637	2,180	56,858	4,500	40,210	4,500	0.00%
69470 Cont Svcs - Security	15,698	20,500	15,634				
69475 Cont Svcs - Emp Assist Program	46,329	60,346	36,861	70,000	70,000	70,000	0.00%
69480 Cont Svcs - Audiovisual	1,900	3,200	2,400	15,000	15,000	2,740	-81.73%
69485 Cont Svcs - Microfilm/Doc Image	13,532	16,493	10,653	16,750	16,750	11,750	-29.85%
69500 Cont Svcs - Janitorial	418,326	528,156	415,929	385,423	385,423	412,423	7.01%
69505 Cont Svcs - Other	3,036,849	3,454,602	2,778,464	3,539,211	3,719,682	3,367,163	-4.86%
69510 Cont Svcs - Animal Control	1,093,002	1,155,227	1,002,910	1,520,000	1,592,233	1,470,000	-3.29%
69515 Cont Svcs - Royalty Payments	29,003	38,860	17,200	105,667	105,667	105,667	0.00%
69520 Cont Svcs - Advertising	38,420	26,520	20,762	46,700	44,610	43,189	-7.52%
69535 Cont Svcs - Legal		3,415					
69450 Other Contract Services					(2,500)		
69450 Other Contract Services	5,003,132	5,584,451	4,592,064	5,979,400	6,265,083	5,763,581	-3.61%
70200 Equipment Rental	324,779	300,792	240,188	102,334	102,334	101,334	-0.98%
70300 Leases			3,025	213,800	213,800	213,800	0.00%
70000 Rental Expense	324,779	300,792	243,213	316,134	316,134	315,134	-0.32%
72525 Liability				250,000	250,000	250,000	0.00%
72600 Settlements				250,000	250,000	250,000	0.00%
72000 Claims Expense				500,000	500,000	500,000	0.00%
73010 General Liability Insurance	39,672	41,047	27,031	289,352	289,352	289,352	0.00%
73000 Insurance	39,672	41,047	27,031	289,352	289,352	289,352	0.00%
74020 HB Visitors Conv Bureau	1,003,717	1,135,581	871,963	1,340,000	1,340,000		-100.00%
74010 Contribution to Private Agency						250,000	100.00%
74010 Contribution to Private Agency	1,003,717	1,135,581	871,963	1,340,000	1,340,000	250,000	-81.34%
75100 Metro Cities JPA	1,075,174	1,138,230	645,416	1,263,799	1,263,799	1,403,799	11.08%
75200 County of Orange	978,680	807,637	589,965	920,000	920,000	920,000	0.00%
75250 Department of Justice	4,881	4,427	2,898	8,540	8,540	8,540	0.00%
75350 Taxes	619,637	462,724	614,049	695,500	695,500	710,500	2.16%
75000 Payments to Other Governments	2,678,372	2,413,017	1,852,329	2,887,839	2,887,839	3,042,839	5.37%
78100 Expense Allowances	124,170	125,006	94,173	147,965	147,965	152,065	2.77%
78200 Auto Allowances	158,621	171,150	130,931	176,152	176,152	188,202	6.84%
78300 Tool Allowances	12,800	13,267	12,000	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	337,123	345,457	330,683	360,500	360,500	360,500	0.00%
78500 Cell Phone Allowances	57,075	56,960	43,361	60,000	60,000	60,000	0.00%
78000 Expense Allowances	689,788	711,840	611,148	757,417	757,417	773,567	2.13%
79025 Permit Expense	342,668	321,645	277,503	368,850	361,550	353,790	-4.08%
79050 Cash Over and Short	(9,937)	772	943				
79075 Bad Debt Expense	1,013,689	1,082,176	563,190	950,000	950,000	950,000	0.00%

City of Huntington Beach
Adopted Budget - FY 2019/20
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
79100 Contingency	360,294	(19,147)	234,787				
79150 Discounts Lost	(32,905)	(32,681)	(16,084)				
79200 Extradition/Background	6,385	14,367	1,379	9,593	9,593	9,593	0.00%
79300 Procurement Card Charges	390						
79350 Sales Tax Rebate	715,606	670,520	548,200	850,000	1,042,723	850,000	0.00%
79500 CAL-Card – Dispute Charge	126	4,797	(499)				
79510 CAL-Card – Accidental Use	(11)	(107)	(18)				
79000 Other Expenses	2,396,304	2,042,343	1,609,401	2,178,443	2,363,866	2,163,383	-0.69%
60000 OPERATING EXPENSES	41,305,228	39,346,388	30,580,393	41,971,714	44,837,470	40,523,099	-3.45%
81100 Purchase Amount	347,295	316,800	316,800		316,800	316,800	100.00%
81000 Land Purchase	347,295	316,800	316,800		316,800	316,800	100.00%
82200 Buildings Improvements	1,591,658	3,533,350	425,676				
82300 Streets Improvements	221,614	2,195,615	621,897				
82400 Parking Improvements			104,932				
82800 Other Improvements	912,176	1,191,467	476,342		458,661		
82850 Street Lights Improvements	15,000						
82000 Improvements	2,740,449	6,920,431	1,628,847		458,661		
83200 Equipment - Furniture	50,695						
83300 Equipment - Medical	42,547						
83600 Equipment - Safety	115,363	14,349					
83700 Equipment - General	676,945	1,210,577	716,249		203,682		
83800 Equipment - Pumps		420,000					
84000 Equipment - Information Services	802,167		728,818				
84200 Equipment - Parking Meters	4,399						
83000 Equipment	1,692,116	1,644,926	1,445,067		203,682		
85050 Automobile	1,034,040	1,276,111					
85100 Truck	605,569	305,619	266,274				
85250 Aircraft	454,303	536,635	4,916				
85300 Boat		16,453					
85350 Other Vehicles	164,643	357,815	94,872				
85000 Vehicles	2,258,555	2,492,633	366,062				
86200 Capital - License Software		134,613					
86000 Capital - Software		134,613					
80000 CAPITAL EXPENDITURES	7,038,415	11,509,404	3,756,776		979,143	316,800	100.00%
88030 Principal	163,814	981,055	310,626	1,106,935	1,594,481	864,120	-21.94%
88070 Interest	40,696	185,726	86,728	203,070	203,070	195,100	-3.92%
88110 Cost of Issuance	30,000						
88160 Payment to Fiscal Agent		9,000				10,000	100.00%
88010 Debt Service Expenses	234,510	1,175,781	397,355	1,310,005	1,797,551	1,069,220	-18.38%
88205 Operating Transfers Out	23,445,826	11,723,937	28,053,955	19,770,535	17,527,292	19,190,398	-2.93%
88200 Transfers to Other Funds	23,445,826	11,723,937	28,053,955	19,770,535	17,527,292	19,190,398	-2.93%
89300 Joint Venture	1,968,322						
88000 NON-OPERATING EXPENSES	25,648,658	12,899,718	28,451,309	21,080,540	19,324,843	20,259,618	-3.89%
50000 EXPENDITURES	224,546,454	218,804,697	182,852,702	228,371,521	230,061,577	231,621,416	1.42%

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City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel

ALL FUNDS						
DEPARTMENT	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	12.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	2.00	2.00	0.00
City Manager	11.50	12.50	12.50	12.50	12.50	0.00
Community Development	44.00	44.00	44.00	44.00	44.00	0.00
Community Services	44.00	36.00	36.00	36.00	36.00	0.00
Finance	33.00	33.00	33.00	33.00	33.00	0.00
Fire	198.00	198.00	198.00	198.00	198.00	0.00
Human Resources	15.00	15.00	15.00	15.00	15.00	0.00
Information Services	30.00	30.00	30.00	30.00	30.00	0.00
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police	364.50	364.50	364.50	364.50	364.50	0.00
Public Works	199.00	207.00	207.00	207.00	207.00	0.00
Total	986.25	986.25	986.25	986.25	986.25	0.00

GENERAL FUND						
DEPARTMENT	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	12.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	2.00	2.00	0.00
City Manager	8.30	9.32	9.32	9.32	10.12	0.80
Community Development	44.00	44.00	44.00	44.00	44.00	0.00
Community Services	38.25	30.25	30.25	30.25	30.25	0.00
Finance	33.00	33.00	33.00	33.00	33.00	0.00
Fire^	194.00	194.00	194.00	194.00	194.00	0.00
Human Resources	11.35	10.25	10.25	10.25	10.25	0.00
Information Services	30.00	29.00	29.00	29.00	29.00	0.00
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police	364.50	364.50	364.50	364.50	364.50	0.00
Public Works	91.20	99.20	99.20	99.20	99.20	0.00
Total	861.85	859.77	859.77	859.77	860.57	0.80

Note: Reflects the Table of Organization for Fiscal Year 2019/20; however, 20 positions are defunded.

^FY 2017/18 Revised includes funding of 1 Fire Battalion Chief previously defunded bringing the total number of Fire sworn funded positions to 142 FTEs.

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City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

City Council

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member*	6.00	6.00	6.00	6.00	6.00
Mayor*	1.00	1.00	1.00	1.00	1.00
TOTAL	8.00	8.00	8.00	8.00	8.00

* Mayor and Council Members are not included in the FTE Count.

City Attorney

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Assistant	1.00				
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Chief Assistant City Attorney	1.00	1.00	1.00	1.00	2.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney III	1.00				
Legal Assistant	3.00	3.00	3.00	2.00	2.00
Senior Deputy City Attorney	2.00	3.00	3.00	3.00	3.00
Senior Legal Assistant				1.00	1.00
Senior Trial Counsel	1.00	1.00	1.00	1.00	
TOTAL	12.00	11.00	11.00	11.00	11.00

City Clerk

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
TOTAL	4.00	4.00	4.00	4.00	4.00

City Treasurer

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Analyst	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00	2.00

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

City Manager

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant		1.00	1.00	1.00	1.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Deputy Director of Economic Development	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Energy Project Manager	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Project Manager					1.00
Real Estate & Project Manager	1.00	1.00	1.00	1.00	1.00
TOTAL	11.50	12.50	12.50	12.50	12.50

Community Development

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	4.00	4.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	2.00	2.00	2.00	2.00
Building Inspector III	6.00	6.00	6.00	6.00	6.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer II	2.00	2.00	2.00	2.00	2.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Deputy Director of Community Development	1.00	1.00	1.00	1.00	1.00
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00
Planning Manager	2.00	2.00	2.00	1.00	1.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	1.00	1.00	2.00	2.00
Senior Permit Technician	3.00	3.00	3.00	3.00	3.00
Senior Planner	3.00	3.00	3.00	3.00	3.00
TOTAL	44.00	44.00	44.00	44.00	44.00

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Community Services

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator*	3.00				
Beach Maintenance Crewleader*	2.00				
Beach Maintenance Service Worker*	1.00				
Beach Operations Supervisor*	1.00				
Community Services & Recreation Specialist	7.00	8.00	8.00	8.00	8.00
Community Services Manager	1.00	2.00	2.00	2.00	2.00
Community Services Recreation Supervisor	6.00	6.00	6.00	6.00	6.00
Director of Community Services	1.00	1.00	1.00	1.00	1.00
Facilities, Development & Concessions Manager	1.00				
Maintenance Service Worker	1.00	1.00	1.00		
Maintenance Worker				1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Technician	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking/Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking/Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking/Camping Leadworker	1.00	1.00	1.00	1.00	1.00
Program Coordinator - Human Services	1.00				
Senior Facilities Maintenance Technician*	1.00				
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Worker	1.00	1.00	1.00	1.00	1.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	44.00	36.00	36.00	36.00	36.00

*FY 2017/18 - The Community Services - Beach Operations Division transferred to Public Works Department - Maintenance Operations Division.

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Finance

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Accounting Technician II	9.00	9.00	9.00	9.00	9.00
Accounting Technician Supervisor	2.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.50	0.50	0.50	0.50	0.50
Administrative Analyst Senior	2.00				
Administrative Assistant	1.50	1.50	1.50	1.50	1.50
Assistant Chief Financial Officer				1.00	1.00
Business License Supervisor		1.00	1.00	1.00	1.00
Buyer	2.00	2.00	2.00	2.00	2.00
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00
Finance Manager - Budget	1.00	1.00	1.00	1.00	1.00
Finance Manager - Fiscal Services	1.00	1.00	1.00		
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Principal Finance Analyst				1.00	1.00
Project Manager	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	3.00	3.00	3.00	3.00	3.00
Senior Finance Analyst	2.00	4.00	4.00	3.00	3.00
Senior Payroll Technician	2.00	2.00	2.00	2.00	2.00
TOTAL	33.00	33.00	33.00	33.00	33.00

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Fire

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Accounting Technician II	3.00	2.00	2.00	2.00	2.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Analyst Senior	1.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Fire Captain		3.00	3.00	3.00	3.00
Administrative Secretary	4.00	4.00	4.00	4.00	4.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00
Assistant Fire Marshal	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshal	3.00				
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief*	5.00	5.00	5.00	5.00	5.00
Fire Captain	30.00	30.00	30.00	30.00	30.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	2.00	2.00	2.00	2.00	2.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Prevention Inspector	4.00	4.00	4.00	4.00	4.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Firefighter	12.00	12.00	12.00	12.00	12.00
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00
Marine Safety Officer II	10.00	10.00	10.00	10.00	10.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Permit Technician	1.00	1.00	1.00	1.00	1.00
TOTAL	198.00	198.00	198.00	198.00	198.00

*FY 2017/18 Revised includes funding of 1 Fire Battalion Chief previously defunded bringing the total number of Fire sworn funded positions to 142 FTEs.

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Human Resources

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Senior	3.00	3.00	3.00	3.00	3.00
Personnel Assistant	3.00	3.00	3.00	3.00	3.00
Risk Management Specialist	2.00	2.00	2.00	2.00	2.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Risk Management Analyst	1.00	1.00	1.00	1.00	1.00
TOTAL	15.00	15.00	15.00	15.00	15.00

Information Services

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00	1.00	1.00
GIS Analyst II	3.00	4.00	4.00	4.00	4.00
Information Systems Analyst I	1.00				
Information Systems Analyst II	3.00				
Information Technology Analyst II		3.00	3.00	3.00	3.00
Information Systems Analyst III	1.00				
Information Technology Analyst III		1.00	1.00	1.00	1.00
Info Systems Analyst Senior	3.00				
Info Technology Analyst Senior		5.00	5.00	5.00	5.00
Information Systems Analyst IV	5.00				
Information Technology Analyst IV		4.00	4.00	4.00	4.00
Information Systems Technician I	1.00				
Information Technology Technician I		2.00	2.00	2.00	2.00
Information Systems Technician II	1.00				
Information Systems Technician III	1.00				
Information Technology Technician III		1.00	1.00	1.00	1.00
Information Systems Technician IV	3.00				
Information Technology Technician IV		1.00	1.00	1.00	1.00
Information Systems Technician Senior	2.00				
Senior Information Technology Technician		2.00	2.00	2.00	2.00
Information Tech Mgr - Infrastructure	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Systems	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Operations	1.00	1.00	1.00	1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Telecommunication Technician		1.00	1.00	1.00	1.00
TOTAL	30.00	30.00	30.00	30.00	30.00

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Library Services

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Librarian	4.00	5.00	5.00	5.00	5.00
Library Facilities Coordinator	1.00				
Library Services Clerk	6.50	6.50	6.50	6.50	6.50
Library Specialist	3.00	3.00	3.00	3.00	3.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	28.25	28.25	28.25	28.25	28.25

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Police

Job Description	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Chief of Police				1.00	1.00
Communications Operator-PD	18.00	18.00	18.00	18.00	18.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00
Community Services Officer	9.00	11.00	11.00	13.00	13.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator	6.00	4.00	4.00	2.00	2.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00
Detention Officer	9.00	9.00	9.00	9.00	9.00
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00
Helicopter Maintenance Technician	1.00	1.00	1.00		
Latent Fingerprint Examiner	2.50	2.50	2.50	2.50	2.50
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00
Police Administrative Services Division Manager	1.00	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	10.00	10.00	10.00	9.00	9.00
Police Officer	191.00	191.00	191.00	190.00	190.00
Police Photo/Imaging Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	11.00	11.00	11.00	11.00	11.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00
Police Recruit	4.00	4.00	4.00	4.00	4.00
Police Sergeant	27.00	27.00	27.00	28.00	28.00
Police Services Specialist	11.00	11.00	11.00	11.00	11.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Principal Personnel Analyst				1.00	1.00
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Helicopter Maintenance Technician	1.00	1.00	1.00	2.00	2.00
TOTAL	364.50	364.50	364.50	364.50	364.50

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Public Works

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Administrative Secretary	3.00	3.00	3.00	3.00	3.00
Assistant Civil Engineer		1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator*		3.00	3.00	3.00	3.00
Beach Maintenance Crewleader*		2.00	2.00	2.00	2.00
Beach Maintenance Service Worker*		1.00	1.00	1.00	1.00
Beach Operations Supervisor*		1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	3.00	2.00	2.00	2.00	2.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Construction Inspector II	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00
Contract Administrator	3.00	3.00	3.00	3.00	3.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager				1.00	1.00
Equipment Support Assistant	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Field Service Representative	3.00	3.00	3.00	3.00	3.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Mechanic II	4.00	4.00	4.00	4.00	4.00
Mechanic III	6.00	6.00	6.00	6.00	6.00
Office Assistant II	4.00	4.00	4.00	4.00	4.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Public Works (continued)

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Plumber	1.00				
Principal Civil Engineer	5.00	5.00	5.00	4.00	4.00
Project Manager	1.00	1.00	1.00	1.00	1.00
SCADA Coordinator	1.00	1.00	1.00	1.00	1.00
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	2.00	2.00	2.00	1.00	1.00
Senior Facilities Maintenance Technician		2.00	2.00	2.00	2.00
Senior Traffic Engineer	1.00	1.00	1.00	2.00	2.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	2.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00
Water Distribution Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00

City of Huntington Beach
Adopted Budget - FY 2019/20
Authorized Full-Time Equivalent Personnel
All Funds

Public Works (continued)

Title	Actual FY 2016/17	Actual FY 2017/18	Adopted FY 2018/19	Revised FY 2018/19	Adopted FY 2019/20
Water Distribution Maintenance Leadworker	6.00	6.00	6.00	6.00	6.00
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	3.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00
TOTAL	199.00	207.00	207.00	207.00	207.00

*FY 2017/18 - The Community Services - Beach Operations Division transferred to Public Works Department - Maintenance Operations Division.

CITYWIDE TOTAL	986.25	986.25	986.25	986.25	986.25

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City of Huntington Beach
Adopted Budget - FY 2019/20
Estimated Changes to Fund Balances*
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 6/30/19	Proposed Use of Fund Balance	Adopted Revenue FY 2019/20	Adopted Expense FY 2019/20	Estimated Fund Balance 6/30/20	Percent Change to Fund Balance
100	General Fund ⁽¹⁾	60,599,532	781,376	230,840,040	231,621,416	59,818,156	-1.29%
101	Specific Events	281,695		751,500	751,500	281,695	0.00%
122	Inmate Welfare Fund ⁽¹⁾	99,894	35,500	4,500	40,000	64,394	-35.54%
201	Air Quality Fund ⁽⁵⁾	59,351		240,000	139,357	159,994	169.57%
204	Fourth of July Parade ⁽²⁾	(219,770)		420,050	420,050	(219,770)	0.00%
207	Gas Tax Fund ⁽⁵⁾	797,295		3,355,068	3,150,000	1,002,363	25.72%
210	Sewer ⁽¹⁾	3,899,555	2,350,000	150,000	2,500,000	1,549,555	-60.26%
212	Narcotics Forfeiture - Federal ⁽¹⁾	473,051	156,000		156,000	317,051	-32.98%
213	Measure M Fund	(156,360)		3,514,493	3,181,076	177,057	-213.24%
215	Rehabilitation Loans ⁽¹⁾	731,651	200,000	100,000	300,000	531,651	-27.34%
216	Property and Evidence ⁽¹⁾	87,352	50,000		50,000	37,352	-57.24%
217	Affordable Housing In-Lieu ⁽¹⁾	360,209	200,000	100,000	300,000	160,209	-55.52%
219	Traffic Congestion Relief 42 ⁽⁵⁾			1,956,853	1,727,000	229,853	0.00%
226	Quimby Fund ⁽¹⁾	1,048,786	353,089	65,000	418,089	695,697	-33.67%
228	Park Dev Impact - Res ⁽¹⁾	11,205,901	1,154,981	3,000,000	4,154,981	10,050,920	-10.31%
229	Library Dev Impact	1,108,098		200,000	200,000	1,108,098	0.00%
231	Fire Facilities Dev Impact ⁽¹⁾	758,825	496,548	123,452	620,000	262,277	-65.44%
233	Housing Residual Receipts ⁽⁵⁾	1,211,632		475,000	50,000	1,636,632	35.08%
234	Disability Access Fund	69,646		84,000	84,000	69,646	0.00%
239	CDBG	17,000		1,155,698	1,155,698	17,000	0.00%
240	HOME			606,864	606,864		0.00%
243	Surf City "3" Cable Channel			605,000	605,000		0.00%
308	In-Lieu Parking Downtown ⁽⁵⁾	390,200		67,700	60,000	397,900	1.97%
314	Infrastructure Fund	2,137,024		4,000,000	4,000,000	2,137,024	0.00%
322	ELM Automation Fund	205,471		360,000	360,000	205,471	0.00%
324	Equipment Fund	477,510		4,650,600	4,650,600	477,510	0.00%
350	RORF ^(2 & 3)	(38,778,493)		8,290,010	8,290,010	(38,778,493)	0.00%
352	LMIHAF ⁽¹⁾	5,350,783	410,078	406,000	816,078	4,940,704	-7.66%
401	Debt Svc HBPFA	8,142,080		5,016,365	5,016,365	8,142,080	0.00%
405	Debt Svc Grand Coast CFD 2000-1	1,422,183		1,091,204	1,091,204	1,422,183	0.00%
406	Debt Svc Mello Roos	281,623		264,000	264,000	281,623	0.00%
408	Debt Svc McDonnell CFD 2002-1	606,173		409,970	409,970	606,173	0.00%
410	Debt Svc Bella Terra	1,759,008		2,354,373	2,354,373	1,759,008	0.00%
501	CUPA	24,378		270,018	270,018	24,378	0.00%
504	Refuse Collection Service ^(2 & 5)	(172,286)		12,290,476	12,245,796	(127,606)	25.93%
506	Water ⁽¹⁾	68,496,361	1,672,586	39,870,606	41,543,192	66,823,775	-2.44%
507	Water Master Plan ⁽¹⁾	15,206,406	1,700,203	3,000,000	4,700,203	13,506,203	-11.18%
508	WOCWB			649,000	649,000		0.00%
511	Sewer Service Fund ⁽¹⁾	69,877,432	566,494	10,579,698	11,146,192	69,310,938	-0.81%
551	Self Insurance Workers' Comp ^(2 & 4)	(15,514,535)		7,187,770	7,187,770	(15,514,535)	0.00%
552	Self Insurance General Liab	1,504,750		4,878,333	4,878,333	1,504,750	0.00%
702	Retiree Insurance Fund	26,336,418		1,433,880	1,433,880	26,336,418	0.00%
703	Retirement Supplement	56,094,539		4,000,000	4,000,000	56,094,539	0.00%
704	Fire JPA Fund ⁽¹⁾	64,683	6,914	395,596	402,510	57,769	-10.69%
709	BID - Hotel/Motel			5,500,000	5,500,000		0.00%
710	BID - Downtown	74,830		91,000	91,000	74,830	0.00%
711	Parking Structure-Bella Terra	74,061		729,419	729,419	74,061	0.00%
712	Parking Structure-Strand ⁽¹⁾	2,507,538	361,660	1,667,290	2,028,950	2,145,878	-14.42%
807	Energy Efficiency ⁽¹⁾	1,773,441	370,000		370,000	1,403,441	-20.86%
963	Sr Mobility Program			246,485	246,485		0.00%
979	AB109 Public Safety Realignment ⁽¹⁾	119,828	26,439	40,000	66,439	93,389	-22.06%
984	SLESF Grant 12/13	1,612,660		261,000	261,000	1,612,660	0.00%
1228	CalRecycle City/County CRV	43,870		50,092	50,092	43,870	0.00%
1233	OC RMDZ			6,000	6,000		0.00%
1234	Sust Bus Cert Program			10,000	10,000		0.00%
1246	CENIC E-Rate ⁽²⁾	(97,516)		55,821	55,821	(97,516)	0.00%
1247	Arterial Rehab			3,354,156	3,354,156		0.00%
1252	Office of Traffic Safety 18/19			240,510	240,510		0.00%
Total		292,453,763	10,891,868	371,464,890	381,010,397	282,908,256	-3.26%

*Includes only funds with estimated activities (Revenue and/or Expense) for FY 2019/20.

Explanation of negative fund balance or percent change to fund balance of 10% or greater:

- (1) A portion of fund balances from prior years are being expended on approved projects/costs.
(2) Negative fund balances are recognized in previous audits and will be corrected over time.
(3) Reflects impact from the abolishment of the Redevelopment Agency on February 1, 2012.
(4) Reflects FY 2012/13 Workers' Compensation Fund Extraordinary Loss for Long Term Liabilities.
(5) Revenues are projected to exceed expenditures.



City of Huntington Beach
Adopted Budget - FY 2019/20
Statement of Direct and Overlapping Bonded Debt

2018/19 Assessed Valuation: \$40,169,845,596

Debt Repaid with Property Taxes (Tax and Assessment Debt):

Tax Debt:	Percent Applicable	Debt Applicable to City
Metropolitan Water District	1.3750%	660,688
Coast Community College District	28.4930%	214,855,599
Huntington Beach Union High School District	73.0270%	131,649,423
Fountain Valley School District	27.2950%	14,793,890
Huntington Beach City School District	99.9530%	95,139,226
Ocean View School District	93.5120%	38,774,751
Westminster School District	24.2340%	24,973,683
Los Alamitos Unified School District Facilities District No. 1	1.2130%	1,859,168
City of Huntington Beach Community Facilities Districts (1990-1, 2000-1, 2002-1, 2003-1)	100.0000%	31,930,000
Tax and Assessment Debt:		554,636,428

Other Debt:

Other Entities:

Orange County General Fund Obligations	6.7860%	26,378,539
Orange County Pension Obligations	6.7860%	27,661,720
Orange County Board of Education Certificates of Participation	6.7860%	915,431
North Orange County Regional Occupation Program Certificates of Participation	0.0880%	8,175
Coast Community College District General Fund Obligations	28.4930%	840,544
Huntington Beach Union High School District Certificates of Participation	73.0270%	46,080,833
Los Alamitos Unified School District Certificates of Participation	1.0900%	435,028
Huntington Beach School District Certificates of Participation	99.9530%	12,792,944
Ocean View School District Certificates of Participation	93.5120%	19,740,383
Westminster School District Certificates of Participation	24.2340%	9,028,443
City of Huntington Beach General Fund Obligations:	100.0000%	50,161,000

Total Gross and Overlapping Bonded Debt Not Repaid by Property Taxes: **194,043,040**

Total Net Direct and Overlapping General Fund Obligation Debt: **194,043,040**

Overlapping Tax Increment Debt (Successor Agency) 100.0000% 8,145,000

Net Combined Total Debt: **756,824,468**

Ratios to 2018/19 Assessed Valuation:

Total Overlapping Debt and Assessment Debt 1.38%

Ratios to Adjusted Assessed Valuations:

Combined Direct Debt (\$50,161,000) 0.12%

Combined Total Debt 1.88%

Ratios to Redevelopment Successor Agency Incremental Valuation (\$2,823,217,163):

Total Overlapping Tax Increment Debt 0.29%

Source: California Municipal Statistics and City of Huntington Beach Finance Department



City of Huntington Beach Adopted Budget – FY 2019/20 Debt Services Administration

The City's Debt Management Policy (included in the Financial Policies and Procedures Section) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

Bond Ratings

The City's bond ratings are strong. Fitch Rating Agency affirmed its AAA General Obligation credit rating in June 2018. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	Moody's	S&P
Tax Allocation Refunding Bonds	Aa3	AA-
Lease Revenue Bonds	Aa2	AA

Long-Term Obligations

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, a Section 108 loan (repaid with Community Development Block Grant funding), four capital leases, and three energy loans. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement, three Distribution and Developer Agreements, and a Section 108 loan. The City has four Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2034-35. The Successor Agency's current debt obligations complete in fiscal year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2020-21 through Fiscal Year 2033-34.



City of Huntington Beach Adopted Budget – FY 2019/20 Debt Services Administration

Long-Term Indebtedness	Fiscal Year Ending				
	9/30/2015	9/30/2016	9/30/2017	6/30/2018	6/30/2019
Governmental Activities:					
Judgment Obligation Bonds	1,634	659	-	-	-
Public Financing Authority	50,375	45,760	42,505	42,505	39,150
Redevelopment Successor Agency Trust	55,788	52,282	47,993	44,381	39,096
Other Long-Term Obligations	1,868	11,783	13,312	13,002	11,011
Total Governmental Activities:	109,665	110,484	103,810	99,888	89,257
Business Activities:					
Capital Leases	-	-	-	-	-
Total Business Activities:	-	-	-	-	-
Total Long-Term Indebtedness:	109,665	110,484	103,810	99,888	89,257
Long-Term Indebtedness	Fiscal Year Ending				
	9/30/2015	9/30/2016	9/30/2017	6/30/2018	6/30/2019
Population	198,389	201,919	202,413	202,648	203,761
Debt-Per-Capita	553	545	517	493	438
Total Personal Income (in Thousands)	8,442,047	8,880,801	8,878,441	8,888,749	9,290,890
Per-Capital Personal Income	42,553	43,982	43,863	43,863	45,597
Unemployment Rate	4.3%	3.9%	2.8%	2.5%	2.4%
Total Employment	103,300	104,700	103,200	105,300	10,600



City of Huntington Beach
FY 2015/16 Through FY 2019/20
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted
Non-Departmental							
10040101	88030 - Principal		881,203	207,350	1,000,115	1,487,661	757,300
10040101	88070 - Interest		153,710	58,137	177,970	177,970	170,000
Total Non-Departmental			1,034,913	265,487	1,178,085	1,665,631	927,300
Equipment Replacement - Fire							
10040209	88030 - Principal	67,359					
10040209	88070 - Interest	5,370					
Total Citywide Leases		72,729					
Capital Projects - Public Works							
10040314	88030 - Principal	96,455	99,852	103,276	106,820	106,820	106,820
10040314	88070 - Interest	35,326	32,015	28,592	25,100	25,100	25,100
Total Citywide Leases		131,781	131,868	131,868	131,920	131,920	131,920
Rehabilitation Loans							
21580301	88010 - Debt Service Expense				4,500	4,500	
21580301	88070 - Interest	21,944					4,500
Total Rehabilitation Loans		21,944			4,500	4,500	4,500
RDA Project Debt Payments							
35080201	88030 - Principal	1,784,635	2,488,975	3,613,294	4,475,753	4,475,753	4,040,364
35080201	88070 - Interest	2,367,199	2,260,780	1,572,689	2,260,804	2,260,804	1,261,505
Total RDA Project Debt Payments		4,151,834	4,749,755	5,185,983	6,736,557	6,736,557	5,301,869
RDA 1999 Tax Allocation Bond							
35080202	88030 - Principal	540,000	565,000		595,000	595,000	625,000
35080202	88070 - Interest	206,299	180,108	117,866	142,578	142,578	112,375
Total RDA 1999 Tax Allocation Bond		746,299	745,108	117,866	737,578	737,578	737,375
RDA 2002 Tax Allocation Bond							
35080203	88030 - Principal	1,180,000	1,235,000		1,295,000	1,295,000	1,370,000
35080203	88070 - Interest	454,917	395,458	258,000	311,625	311,625	245,000
Total RDA 2002 Tax Allocation Bond		1,634,917	1,630,458	258,000	1,606,625	1,606,625	1,615,000
HBPFA 2010A							
40140105	88030 - Principal	730,000	765,000		795,000	795,000	825,000
40140105	88070 - Interest	503,350	474,150	221,775	427,650	427,650	391,125
Total HBPFA 2010A		1,233,350	1,239,150	221,775	1,222,650	1,222,650	1,216,125
HBPFA 2011A							
40140106	88030 - Principal	3,335,000	1,915,000		1,965,000	1,965,000	2,045,000
40140106	88070 - Interest	961,594	861,544	402,047	764,800	764,800	674,370
Total HBPFA 2010A		4,296,594	2,776,544	402,047	2,729,800	2,729,800	2,719,370
HBPFA Senior Center							
40140107	88030 - Principal	550,000	575,000		595,000	595,000	615,000
40140107	88070 - Interest	539,794	512,294	247,522	483,145	483,145	455,870
Total HBPFA Senior Center		1,089,794	1,087,294	247,522	1,078,145	1,078,145	1,070,870
Debt Svc Grand Coast CFD 2000-1 2013 Refund							
40540105	88030 - Principal	545,000	560,000		560,000	560,000	600,000
40540105	88070 - Interest	544,963	528,613	255,906	520,214	520,214	476,814
Total Debt Svc Grand Coast CFD 2000-1		1,089,963	1,088,613	255,906	1,080,214	1,080,214	1,076,814
Debt Svc Special Tax CFD 1990-1							
40640101	88030 - Principal	140,000	145,000		145,000	145,000	160,000
40640101	88070 - Interest	41,580	34,020	13,095	30,105	30,105	13,500
Total Debt Svc Special Tax CFD 1990-1		181,580	179,020	13,095	175,105	175,105	173,500
Debt Svc McDonnell CFD 2002-1							
40840101	88030 - Principal	100,000	115,000		115,000	115,000	145,000
40840101	88070 - Interest	274,868	269,268	131,356	265,991	273,943	250,895
Total Debt Svc McDonnell CFD 2002-1		374,868	384,268	131,356	380,991	388,943	395,895
Debt Svc Bella Terra CFD 2003-1 2013 Refund							
41040105	88030 - Principal	740,000	765,000		765,000	765,000	820,000
41040105	88070 - Interest	937,806	915,606	442,503	900,308	900,308	837,008
Total Debt Svc Bella Terra CFD 2003-1		1,677,806	1,680,606	442,503	1,665,308	1,665,308	1,657,008



City of Huntington Beach
FY 2015/16 Through FY 2019/20
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted
West Orange County Water Board							
50885101	88030 - Principal				600,000	1,990,433	
50885101	88070 - Interest				80,000	80,000	
Total West Orange County Water Board					680,000	2,070,433	
West Orange County Water Board: Pipeline							
50885102	88010 - Debt Service Expense						525,000
50885102	88030 - Principal			149,885			
50885102	88070 - Interest			23,592			
Total West Orange County Water Board					173,477		525,000
2004 Judgment Obligation Bond							
70740101	88030 - Principal	975,000	660,000				
70740101	88070 - Interest	45,900	13,200				
Total 2004 Judgment Obligation Bond		1,020,900	673,200				
City Gym & Pool (Section 108)							
121980101	88030 - Principal	180,000					
121980101	88070 - Interest	24,275					
Total City Gym & Pool (Section 108)		204,275					
City Gym & Pool (Section 108)							
123580502	88030 - Principal		195,000				
123580502	88070 - Interest		19,487				
Total City Gym & Pool (Section 108)			214,487				
City Gym & Pool (Section 108)							
23980703	88030 - Principal				220,536	210,000	
23980703	88050 - Interfund Principal			6,906			
23980703	88070 - Interest					6,906	
23980820	88030 - Principal					220,536	220,536
Total City Gym & Pool (Section 108)				6,906	220,536	437,442	220,536
Total Police Facility Improvements							
31487004	88030 - Principal						945,000
Total Police Facility Improvements							945,000
GRAND TOTAL(S)		17,928,634	17,615,283	7,853,791	19,628,014	21,730,851	18,718,082

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2018/19 was approximately \$40.1 billion, resulting in a debt limit of \$4.81 billion. The City currently holds no general bonded debt subject to the debt limit.



City of Huntington Beach
Adopted Budget - FY 2019/20
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected
RDA 1999 Tax Allocation Bond								
	88030 - Principal	365,000	380,000	405,000	425,000	360,000		
	88070 - Interest	87,625	69,000	49,375	28,625	9,000		
Total		452,625	449,000	454,375	453,625	369,000		
RDA 2002 Tax Allocation Bond								
	88030 - Principal	800,000	840,000	875,000	920,000	780,000		
	88070 - Interest	190,750	149,750	106,875	62,000	19,500		
Total		990,750	989,750	981,875	982,000	799,500		
HBPFA 2010A								
	88030 - Principal	865,000	905,000	550,000	580,000	605,000	635,000	665,000
	88070 - Interest	348,875	304,625	268,250	240,000	210,375	179,375	146,875
Total		1,213,875	1,209,625	818,250	820,000	815,375	814,375	811,875
HBPFA 2011A								
	88030 - Principal	1,060,000	1,095,000	1,150,000	1,185,000	1,225,000	1,265,000	1,315,000
	88070 - Interest	607,344	564,069	519,444	482,197	439,997	392,494	340,894
Total		1,667,344	1,659,069	1,669,444	1,667,197	1,664,997	1,657,494	1,655,894
HBPFA 2014A								
	88030 - Principal	650,000	665,000	685,000	720,000	750,000	785,000	810,000
	88070 - Interest	430,744	411,019	383,919	352,394	319,244	288,719	264,794
Total		1,080,744	1,076,019	1,068,919	1,072,394	1,069,244	1,073,719	1,074,794
Debt Svc Grand Coast CFD 2000-1								
	88030 - Principal	625,000	645,000	675,000	705,000	740,000	775,000	810,000
	88070 - Interest	452,313	426,913	399,669	367,700	333,425	297,400	257,775
Total		1,077,313	1,071,913	1,074,669	1,072,700	1,073,425	1,072,400	1,067,775
Debt Svc Special Tax CFD 1990-1								
	88030 - Principal	170,000						
	88070 - Interest	4,590						
Total		174,590						
Debt Svc McDonnell CFD 2002-1								
	88030 - Principal	160,000	180,000	200,000	220,000	240,000	265,000	290,000
	88070 - Interest	241,818	231,528	219,888	206,918	192,598	176,816	159,473
Total		401,818	411,528	419,888	426,918	432,598	441,816	449,473
Debt Svc Huntington CFD 2003-1								
	88030 - Principal	855,000	890,000	925,000	965,000	1,010,000	1,055,000	1,115,000
	88070 - Interest	803,506	768,606	731,150	689,781	642,819	589,875	532,913
Total		1,658,506	1,658,606	1,656,150	1,654,781	1,652,819	1,644,875	1,647,913
800 mHz Equipment								
	88030 - Principal	499,713	508,258	516,949	525,789			
	88070 - Interest	35,067	26,522	17,831	8,991			
Total		534,780	534,780	534,780	534,780			
LED Lighting Phase1								
	88030 - Principal	114,268	118,186	122,239	126,430	64,832		
	88070 - Interest	17,599	13,681	9,629	5,437	1,102		
Total		131,868	131,868	131,868	131,868	65,934		
I-Bank CLEEN								
	88030 - Principal	295,740	301,582	307,560	313,677	319,935	326,339	332,891
	88070 - Interest	47,014	40,226	33,281	26,174	18,903	11,463	3,850
Total		342,754	341,808	340,841	339,851	338,838	337,802	336,741
Fire Truck								
	88030 - Principal	143,795						
	88070 - Interest	1,663						
Total		145,458						



City of Huntington Beach
Adopted Budget - FY 2019/20
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected
Ambulance/Fire Truck								
	88030 - Principal	147,719	150,953	154,259	157,638			
	88070 - Interest	13,371	10,136	6,831	3,452			
Total		161,090	161,089	161,090	161,090			
800 mHz Backbone								
	88030 - Principal	241,892	247,190	252,603	258,135	263,789		
	88070 - Interest	27,673	22,376	16,962	11,430	5,777		
Total		269,566	269,566	269,566	269,566	269,566		
California Energy Commission								
	88030 - Principal	255,294	257,927	260,513	263,124	265,717	268,426	271,117
	88070 - Interest	27,565	24,932	22,346	19,734	17,142	14,433	11,742
Total		282,859	282,859	282,859	282,859	282,859	282,859	282,859
GRAND TOTAL		10,585,937	10,247,478	9,864,571	9,869,627	8,834,153	7,325,339	7,327,323



City of Huntington Beach City Council Adopted Budget – FY 2019/20

Mayor
Mayor Pro-Tem
City Council Member (5)

Administrative Assistant

City Council

Department Descriptions

The City Council is the policy setting body of the City. City Council duties include: establishing goals and policies, enacting legislation, adopting the City's operating and capital budget, and appropriating the funds necessary to provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

Clerical staff provides administrative support and customer service to City Council Members and the public.

In February of 2019, the City Council adopted the following strategic goals:

- Enhance and maintain high quality City services;
- Enhance and maintain the infrastructure;
- Strengthen long-term financial and economic sustainability; and
- Enhance and modernize public safety service delivery.

These goals are used as a frame of reference in evaluating requests for action brought before the City Council.



City Council
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	86,389	87,139	65,286	88,850	88,850	88,850	0.00%
Salaries, Overtime			287				
Leave Payouts	5,438	7,404	4,551				
Benefits	74,546	86,848	78,305	135,395	135,395	162,818	20.25%
PERSONNEL SERVICES	166,373	181,391	148,429	224,245	224,245	251,668	12.23%
OPERATING EXPENSES							
Equipment and Supplies	4,959	12,435	2,576	6,000	6,000	6,000	0.00%
Conferences and Training	28,050	20,612	38,197	26,100	26,100	26,100	0.00%
Expense Allowances	118,119	119,011	89,673	135,565	135,565	139,665	3.02%
OPERATING EXPENSES	151,128	152,058	130,446	167,665	167,665	171,765	2.45%
Grand Total(s)	317,501	333,449	278,875	391,910	391,910	423,433	8.04%
General Fund	317,501	333,449	278,875	391,910	391,910	423,433	8.04%
Grand Total(s)	317,501	333,449	278,875	391,910	391,910	423,433	8.04%
Personnel Summary	1.00	1.00	1.00	1.00	1.00	1.00	0.00

City Council
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	86,389	87,139	65,286	88,850	88,850	88,850	0.00%
Salaries, Overtime			287				
Leave Payouts	5,438	7,404	4,551				
Benefits	74,546	86,848	78,305	135,395	135,395	162,818	20.25%
PERSONNEL SERVICES	166,373	181,391	148,429	224,245	224,245	251,668	12.23%
OPERATING EXPENSES							
Equipment and Supplies	4,959	12,435	2,576	6,000	6,000	6,000	0.00%
Conferences and Training	28,050	20,612	38,197	26,100	26,100	26,100	0.00%
Expense Allowances	118,119	119,011	89,673	135,565	135,565	139,665	3.02%
OPERATING EXPENSES	151,128	152,058	130,446	167,665	167,665	171,765	2.45%
Total	317,501	333,449	278,875	391,910	391,910	423,433	8.04%
Personnel Summary	1.00	1.00	1.00	1.00	1.00	1.00	0.00

City Council
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
City Council							
PERSONNEL SERVICES							
Salaries, Permanent	86,389	87,139	65,286	88,850	88,850	88,850	0.00%
Salaries, Overtime			287				
Leave Payouts	5,438	7,404	4,551				
Benefits	74,546	86,848	78,305	135,395	135,395	162,818	20.25%
PERSONNEL SERVICES	166,373	181,391	148,429	224,245	224,245	251,668	12.23%
OPERATING EXPENSES							
Equipment and Supplies	4,959	12,435	2,576	6,000	6,000	6,000	0.00%
Conferences and Training	28,050	20,612	38,197	26,100	26,100	26,100	0.00%
Expense Allowances	118,119	119,011	89,673	135,565	135,565	139,665	3.02%
OPERATING EXPENSES	151,128	152,058	130,446	167,665	167,665	171,765	2.45%
Total	317,501	333,449	278,875	391,910	391,910	423,433	8.04%

Significant Changes

The increase in Personnel Services is due to the increased cost of benefits. Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI).

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Mayor *	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Mayor Pro-Tem *	1.00	1.00	1.00	1.00	1.00	1.00	0.00
City Council Member *	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<i>* Personnel not counted in FTE totals</i>							
Total	1.00	1.00	1.00	1.00	1.00	1.00	0.00

City Council
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Department / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
CC City Council							
CC City Council							
10020101 City Council	317,501	333,449	278,875	391,910	391,910	423,433	8.04%
CC City Council	317,501	333,449	278,875	391,910	391,910	423,433	8.04%
General Fund	317,501	333,449	278,875	391,910	391,910	423,433	8.04%
Grand Total(s)	317,501	333,449	278,875	391,910	391,910	423,433	8.04%



City of Huntington Beach City Attorney Adopted Budget – FY 2019/20

City Attorney

Chief Assistant
City Attorney (2)

COMMUNITY
PROSECUTION

Deputy Community Prosecutor

LITIGATION

Senior Deputy City Attorney (2)

ADVISORY

Assistant City Attorney
Senior Deputy City Attorney

ADMINISTRATION
Senior Legal Assistant
Legal Assistant (2)

City Attorney

Department Descriptions



Michael E. Gates, City Attorney

Our Mission: To provide the best representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in all matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney defends the City in every lawsuit, prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents, and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute.

The City Attorney's Office consists of an elected City Attorney, two Chief Assistant City Attorneys, a Deputy Community Prosecutor, three Senior Deputy City Attorneys, an Assistant City Attorney, three support staff, and law school externs.

City Attorney

Ongoing Activities & Projects

Administration

- Manages daily office operations.
- Defends the City of Huntington Beach and its Police Officers in all lawsuits.
- Provides leadership and oversight in the handling of lawsuits and trials.
- Provides leadership and oversight in preparation of City Ordinances.
- Provides leadership and oversight to the Community Prosecution program.
- Develops and manages the Department's annual budget.
- Coordinates active intern and extern programs for college and graduate students.
- Provides citywide training on Brown Act/Ethics (AB 1234), Public Records Act, and newly developed Police trainings.

Community Prosecutor Program

At the direction of the City Attorney, the Deputy Community Prosecutor leads the City's prosecutorial efforts for Penal Code and Municipal Law violations that occur in the City. They work closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. The Deputy Community Prosecutor conducts legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, the Deputy Community Prosecutor provides legal advice, legal opinions and training to law enforcement personnel.

City Attorney

Ongoing Activities & Projects

Municipal Advisory Services

- Interpret the City Charter and all City Ordinances.
- Provide ongoing legal advice to all City Departments.
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings.
- Coordinate Public Records Act responses.
- Prosecute all criminal violations of the Municipal and Zoning Codes.
- Provide for or assist in civil citation hearings.
- Research, advise, and prepare all Ordinances, Resolutions, and agreements.
- Review and approve all insurance forms and indemnification waivers submitted to the City.
- Maintain standardized agreements and contract processing.
- Review and advise regarding changes in State law impacting the City.
- Assist in negotiations regarding agreements that generate revenue for the City.

Litigation Services

- Represent the City of Huntington Beach and Police Officers in all bench and jury trials in State and Federal Courts.
- Defend all civil matters in which the City or its employees is a party, including but not limited to Police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges.
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment.
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus.
- Supervise outside counsel, as-needed.
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation.
- Represent staff at depositions in third party litigation in which the City is not a party.
- Assist staff in preparation of bankruptcy matters involving the City.
- Provide assistance to staff in small claims disputes involving the City.

Community Prosecution Services

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach.
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office of investigations and prosecution of misdemeanor cases.
- Interview and work with victims and witnesses.
- Conduct legal research and draft motions.
- Represent the people in all Superior Court proceedings from arraignment through trial.
- Provide legal advice, legal opinions, and training to law enforcement personnel.

City Attorney

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				Strengthen Long-Term Financial and Economic Sustainability
1. Reduce the number of settlements and settlement amounts by at least 25% each year for the next four years.				
Measure: % reduction of cases settled compared to previous fiscal year.	100%	100%	100%	
Goal:				Strengthen Long-Term Financial and Economic Sustainability
2. Increase the number of lawsuits we take to trial and defend by 20% each year for the next four years.				
Measure: % increase of cases taken to trial compared to previous year.	100%	100%	100%	
Goal:				Strengthen Long-Term Financial and Economic Sustainability
3. Reduce the response times to the public and other departments and increase the quality of work product.				
Measure: % improvement of previous fiscal year response times.	100%	100%	100%	
Goal:				Strengthen Long-Term Financial and Economic Sustainability
4. Respond to all (100%) incoming electronic Request for Legal Services (RLS) with acknowledgment of receipt to initiating department within 24 hours or less.				
Measure: % of Request for Legal Services received and responded to within 24 hours.	100%	100%	100%	
Goal:				Strengthen Long-Term Financial and Economic Sustainability
5. Prepare and present at least four annual in-house professional training seminars for all City Departments, City Council, Committees, Commissions and HB-based non-profits.				
Measure: # of trainings presented.	4	8	4	
Goal:				Enhance and Maintain High Quality City Services
6. Staff support of at least six community events through volunteerism, donations, participation, leadership, etc.				
Measure: # Community events supported.	12	12	4	

City Attorney

Accomplishments & Goals

FY 2018/19 Accomplishments

- TRIAL WIN: Prevailed in the Superior Court against the State of California in the case: Huntington Beach v. State of California regarding SB 54 or the Sanctuary State law. The Superior Court ruled that SB 54 violated the City's Constitutional rights to exercise its Charter City authority to have exclusive control over its police department and local resources. The Superior Court ordered (Preemptory Writ of Mandate) the Governor, the State Attorney General, and the State to not enforce (Sanctuary State) SB 54's mandates (Government Code Section 7284.6) against Huntington Beach. (This case is currently up on Appeal);
- TRIAL WIN: Obtained a Defense Verdict in the Federal Court case: Nathan and Stephan Shay v. HBPD Officers; City of Huntington Beach. This was a case in which the Plaintiffs, in addition to allegations of excessive force, presented questions regarding the initial police stop, and the resulting arrests. It was a difficult trial against a top rated law firm from LA and the Plaintiffs asked the jury to return with a plaintiffs' verdict in the amount of \$1,000,000;
- TRIAL WIN: In February of this year, obtained a defense verdict in a very high profile trial in the case: Sunny Kang v. HBPD Officer and City of Huntington Beach. This case precipitated from an officer-involved motor vehicle accident lawsuit. Plaintiff was suing for \$10,000,000. Another attorney, Brian Williams of my office, and I tried the case. It was a difficult trial against arguably the best plaintiff's law firm in the entire State; and we prevailed. Complete defense, finding no fault with the City. Plaintiff owes the City over \$150,000. (*Plaintiff is appealing the jury verdict to the Court of Appeal);
- LAWSUIT, KENNEDY COMMISSION v. CITY: The City was successful in having the Court of Appeal consider the City's Appeal of another recent adverse Superior Court ruling. The Superior Court allowed the Kennedy Commission to reinstate its Second Cause of Action with regard to the City's 2015 Zoning Amendment of the BECSP. In disagreement with the Superior Court ruling, the City filed the Appeal, and the Court of Appeal granted review and "stayed" the lower court action all together. This is a small tactical victory for the City;
- LAWSUITS against ILLEGAL RESIDENTIAL BUSINESSES: We filed 5 lawsuits against illegal businesses, which included unlicensed residential sober living and treatment centers. Since the filing of the original five lawsuits approximately 6 weeks ago, 2 of the illegal residential business have voluntarily shut down. The other lawsuits still pending;
- LAWSUITS regarding HOUSING AND ZONING: We filed two lawsuits challenging the State's overreach with regard to zoning and housing. The City filed suit against the State of California challenging SB 35 and SB 166 while also defending the City from a State lawsuit alleging the City failed to comply with housing law requiring an adoption of a valid Housing Element and failure to meet RHNA targets. While all of these lawsuits are pending, we will continue to fight for the City's Constitutional rights over its local control and push back on the State's overreach of the City's zoning and planning.
- WIN in LAWSUIT AGAINST OFFICERS, DISMISSED: The civil action Angela Hernandez v. City of Huntington Beach, Police Officers, et al., was successfully litigated and thrown out by the Federal Court at the City's request – which includes \$0 paid to plaintiff and no cost incurred by the City. Ms. Hernandez's action alleged a number of civil rights violations against various Huntington Beach Officers. This was the case involving the high profile officer-involved Sports Complex shooting case. Ms. Hernandez sought over \$20 million damages against the City and the individual Officers. After diligent and aggressive handling, this case has been dismissed;
- LAWSUIT, CITY v. STATE: We filed a lawsuit on behalf of the City against Governor Brown and the State's California Department of Finance. The lawsuit alleges the State's denial of its \$75,000,000 in reimbursement obligations to the City of Huntington Beach was improper, and illegal;

City Attorney

Accomplishments & Goals

FY 2018/19 Accomplishments (continued)

- WIN in LAWSUIT AGAINST OFFICERS, DISMISSED: The civil action Sean Silverthorne v. City of Huntington Beach, Police Officers, et al., has been successfully resolved with a dismissal – which includes \$0 paid out to plaintiff and no cost incurred by the City. Mr. Silverthorne's action alleged a number of civil rights violations against various Huntington Beach Officers. Mr. Silverthorne's action alleged unlawful entry, unreasonable search, false arrest, excessive force, malicious prosecution, withholding exculpatory evidence, and fabrication of evidence. Mr. Silverthorne sought over \$20 million in compensatory damages and \$10 million in punitive damages against the individual Officers. After diligent and aggressive handling, this case has been dismissed;
- Brought nearly all of the lawsuit (litigation) handling in-house, saving taxpayers millions of dollars. Currently, approximately 95% of all legal matters are handled in-house by the City Attorney's Office, sparing the excessive expense of hiring outside legal counsel;
- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining Court orders for enforcement;
- Facilitated City response to concerns regarding the care of Jack Green Park (Central Park) and addressing/dealing with tree and plant overgrowth (although not completely resolved as of yet);
- Facilitated coordinating a City response to countless calls and/or complaints from the community regarding various issues for Public Works, Code Enforcement, and other departments;
- Provided hundreds of legal opinions to other departments and countless hours of legal Counsel to the City and City Council; and much more.

Civil Citation Hearings

- Managed 54 Civil Citation Hearings for City's Hearing Officer.

Code Violations

- Prosecuted hundreds Municipal Code Violations on behalf of the City.

Training

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234 (multiple sessions).
- Presented Public Records Act Training.
- Presented Police Training (3 sessions).

Additional Highlights

- Responded to over 571 Requests for Legal Services from other City Departments.
- Responded to over 178 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).
- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.

City Attorney

Accomplishments & Goals

FY 2019/20 Goals

The Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters. The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices.

The City Attorney, with the support of City Council, will continue a strong effort in current litigation with regard to issues of local control, i.e., local policing, local zoning, local housing, and local planning, including maintaining and even defending the City's local control efforts, which are currently being undermined by recent State legislation.

The City Attorney's Office is pleased to continue and enter our third year of the new in-house Community Prosecution program, managed by our own Deputy Community Prosecutor. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The Deputy Community Prosecutor provides legal advice/opinions and training to law enforcement personnel. She works closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and represents the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well.

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City Attorney
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,464,696	1,456,683	1,147,788	1,532,750	1,532,750	1,531,136	-0.11%
Salaries, Temporary	65,368	54,843	(24,245)	54,405	51,545		-100.00%
Salaries, Overtime		1,394	1,437				
Leave Payouts	114,023	83,196	69,145				
Benefits	707,713	748,342	620,767	806,914	806,914	901,356	11.70%
PERSONNEL SERVICES	2,351,800	2,344,458	1,814,892	2,394,069	2,391,209	2,432,492	1.60%
OPERATING EXPENSES							
Equipment and Supplies	54,433	32,687	28,244	53,432	54,591	24,000	-55.08%
Repairs and Maintenance	411						
Conferences and Training	8,020	395	2,153	4,000	4,000	2,500	-37.50%
Professional Services	45,656	508,555	96,400	117,865	117,865	117,865	0.00%
Other Contract Services	72,213	159,986	83,902	44,500	44,679	22,452	-49.55%
Expense Allowances	6,051	5,995	11,423	12,000	12,000	18,000	50.00%
Other Expenses	390						
OPERATING EXPENSES	187,174	707,618	222,122	231,797	233,135	184,817	-20.27%
Grand Total(s)	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%
General Fund	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%
Grand Total(s)	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%
Personnel Summary	11.00	12.00	11.00	11.00	11.00	11.00	0.00

City Attorney
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,464,696	1,456,683	1,147,788	1,532,750	1,532,750	1,531,136	-0.11%
Salaries, Temporary	65,368	54,843	(24,245)	54,405	51,545		-100.00%
Salaries, Overtime		1,394	1,437				
Leave Payouts	114,023	83,196	69,145				
Benefits	707,713	748,342	620,767	806,914	806,914	901,356	11.70%
PERSONNEL SERVICES	2,351,800	2,344,458	1,814,892	2,394,069	2,391,209	2,432,492	1.60%
OPERATING EXPENSES							
Equipment and Supplies	54,433	32,687	28,244	53,432	54,591	24,000	-55.08%
Repairs and Maintenance	411						
Conferences and Training	8,020	395	2,153	4,000	4,000	2,500	-37.50%
Professional Services	45,656	508,555	96,400	117,865	117,865	117,865	0.00%
Other Contract Services	72,213	159,986	83,902	44,500	44,679	22,452	-49.55%
Expense Allowances	6,051	5,995	11,423	12,000	12,000	18,000	50.00%
Other Expenses	390						
OPERATING EXPENSES	187,174	707,618	222,122	231,797	233,135	184,817	-20.27%
Total	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%
Personnel Summary	11.00	12.00	11.00	11.00	11.00	11.00	0.00

City Attorney
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
City Attorney							
PERSONNEL SERVICES							
Salaries, Permanent	1,464,696	1,456,683	1,147,788	1,532,750	1,532,750	1,531,136	-0.11%
Salaries, Temporary	65,368	54,843	(24,245)	54,405	51,545		-100.00%
Salaries, Overtime		1,394	1,437				
Leave Payouts	114,023	83,196	69,145				
Benefits	707,713	748,342	620,767	806,914	806,914	901,356	11.70%
PERSONNEL SERVICES	2,351,800	2,344,458	1,814,892	2,394,069	2,391,209	2,432,492	1.60%
OPERATING EXPENSES							
Equipment and Supplies	54,433	32,687	28,244	53,432	54,591	24,000	-55.08%
Repairs and Maintenance	411						
Conferences and Training	8,020	395	2,153	4,000	4,000	2,500	-37.50%
Professional Services	45,656	508,555	96,400	117,865	117,865	117,865	0.00%
Other Contract Services	72,213	159,986	83,902	44,500	44,679	22,452	-49.55%
Expense Allowances	6,051	5,995	11,423	12,000	12,000	18,000	50.00%
Other Expenses	390						
OPERATING EXPENSES	187,174	707,618	222,122	231,797	233,135	184,817	-20.27%
Total	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%

Significant Changes

The reduction in Temporary Salaries offsets the increase in personnel costs due to a budget exchange of one Senior Trial Counsel to one Chief Assistant City Attorney for a net neutral fiscal impact. The change in Permanent Salaries is also due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Overall increase in Personnel Services is primarily due to increased cost of benefits. Expense Allowances increased by \$6,050 per the MOU contract terms.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Administrative Assistant	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Assistant City Attorney	2.00	2.00	1.00	1.00	1.00	1.00	0.00
Chief Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	2.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Deputy City Attorney III	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Deputy Community Prosecutor	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Legal Assistant	3.00	3.00	3.00	3.00	2.00	2.00	0.00
Senior Deputy City Attorney	2.00	2.00	3.00	3.00	3.00	3.00	0.00
Senior Legal Assistant	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Senior Trial Counsel	0.00	0.00	1.00	1.00	1.00	0.00	(1.00)
Total	11.00	12.00	11.00	11.00	11.00	11.00	0.00

City Attorney
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
ATY City Attorney							
ATY City Attorney							
10015101 City Attorney Administration	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%
ATY City Attorney	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%
General Fund	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%
Grand Total(s)	2,538,974	3,052,076	2,037,014	2,625,866	2,624,344	2,617,309	-0.33%



City of Huntington Beach City Clerk Adopted Budget – FY 2019/20

City Clerk

ADMINISTRATION,
PUBLIC SUPPORT &
ELECTIONS

RECORDS MANAGEMENT

Assistant City Clerk
Senior Deputy City Clerk

Senior Deputy City Clerk

City Clerk

Department Description



Robin Estanislau, City Clerk

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.

California City Clerk's Association

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Successor Agency, Housing Authority, Oversight Board and Parking Authority; provides support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; and administers open and free elections in accordance with statutory requirements.

Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments, including preparation, publication, and distribution of City Council meeting agendas, as well as preparation and recordation of City Council meeting minutes. Staff also executes resolutions and ordinances, facilitates the recordation of agreements, deeds, and other official documents with the County of Orange, and codifies ordinances into the Huntington Beach Municipal/Zoning Code.

- Prepares agenda packets for all City Council meetings using an agenda workflow tool that uploads information onto a touchscreen iPad device used by City Council and staff to review staff report material. The legislative application allows Councilmembers to submit votes during meetings, and voting actions captured from the touchscreen displays are recorded directly into the official record (minutes) as part of the workflow...data is seamlessly transferred with no additional work!
- Manages the City's audio/video live stream application that delivers meeting content to the public via the Internet, archives past meeting content, provides a keyword search engine, and has the ability to integrate rich-media such as documents and slides into webcasts.

Records Management

The City Clerk is the official custodian of City Council records, and all documents certifying City Council actions are preserved and maintained in protective custody. These records date back to the City's February 17, 1909 incorporation. All original minutes of City Council meetings, City resolutions (policy), and City ordinances (law) adopted by the City Council are maintained by the City Clerk in a temperature, humidity, and light-controlled vault. Also in the City Clerk's custody are deeds, agreements, annexation records, infrastructure documentation, and many other vital records, including a vast collection of historical photographs, now available in digital format online.

The City Clerk's Office responds to records requests from the public in accordance with California law, and provides public access to City Council records 24/7 via the *Online Records Library*. In 2018, the public visited the Library 5,200 times and viewed 7,661 pages of information.

In July 2017, the City Clerk purchased, and in partnership with other departments, worked to implement GovQA, a public sector compliance solution designed to manage California Public Records Act (CPRA) requests received citywide. In 2018, 8,463 customers accessed the GovQA application to submit requests for public records. Each City department is responsible to provide responsive records to CPRA requests, based on the Citywide Records Retention Schedule updated biannually by the City Clerk and a qualified Records Consultant.

City Clerk

Department Description

Elections



The City of Huntington Beach consolidates with the County of Orange to conduct General Municipal Elections in November of even-numbered years. The City Clerk's Office works closely with the Orange County Registrar of Voters (ROV), oversees, and informs the public of municipal election matters, consults with candidates for elective office, and proponents of ballot measures. As the Elections Official, the City Clerk maintains Statement of Economic Interests (SEI) 700 forms required of City elected officials, designated City employees, and board and commission members. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents via mandatory electronic filing online to prevent errors and increase public transparency.

- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees.
- Adheres to the California Voters' Rights Act by publishing election information in four languages.
- City Clerk staff is trained in election policy, and prepares a digital campaign instruction manual for candidates during election years that can be viewed by the public from the City Clerk's webpage.
- Provides outreach to encourage voter registration at public events.
- Makes Civic Center meeting rooms accessible to the ROV for poll-worker training, and if needed, early voting for the community during municipal elections.



Left to right: Virginia Dodge, Patty Esparza, Robin Estanislau, Barbara Haber, Dyanne Gilliam, Linda Wentzel, Dana Lesinski and Donna Switzer

Passport Acceptance Services



The U.S. Department of State, Bureau of Consular Affairs has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 19 years. Here, members of the public can access passport services in a courteous and family-friendly environment. Agents have the ability to produce approved passport photos, and our facility is a convenient location to obtain and submit passport applications – no appointment necessary!

- Processes passport applications by exceptional in-person agents.
- Offers customer service by telephone and takes passport photos.
- Advertises and markets passport acceptance services.
- Provides oversight of customers eligible to self-renew by mail.
- Never turns a customer away, even if they arrive at closing time!

City Clerk

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL*	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits \$35.00 and a potential \$10.00 photo fee into the City's General Fund.				Enhance and Maintain High Quality City Services
Measure:				
# of passport customers	5,757	7,469	7,843	
Goal:				
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.				Enhance and Maintain High Quality City Services
Measure:				
% of ordinances codified within 14 business days of effective date.	100%	100%	100%	
Goal:				
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.				Enhance and Maintain High Quality City Services
Measure:				
# of events	1	1	1	
Goal:				
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.				Enhance and Maintain High Quality City Services
Measure:				
# of events	1	1	1	
Goal:				
5. Attend at least two community events to promote voter registration.				Enhance and Maintain High Quality City Services
Measure:				
# of events	N/A^	9	2	

*Adjusted for a nine-month fiscal year.

^ This is a new measure and has no historical data.

City Clerk

Accomplishments & Goals

FY 2018/19 Accomplishments

Administration and Records Management

- Successfully administered all actions related to the November 6, 2018 General Municipal Election, including proofing and publication of candidate statements, ballot designation worksheets, Statement of Economic Interest – Form 700 forms, Notice of Election (in 4 languages), for fifteen (15) City Council candidates, and one City Attorney candidate.
- Participated in Citizen's Academy to increase public outreach efforts and promote open government and transparency.
- Presented information on civic volunteerism to the Robert Mayor Leadership Academy.
- Hosted an internal training event to promote departmental compliance with the Council-adopted Citywide Records Retention Schedule.
- Received 100% Passport Acceptance Agent Recertification with the U.S. Department of State.
- Participated in the 2019 fireworks sales application process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the 4th of July holiday.
- Participated in successful transition of data currently stored in an obsolete electronic database management system, into the Laserfiche application.
- Administered 260 SEI – Form 700 forms filed through NetFile's hosted application online.
- Administered FPCC campaign disclosure filings for 38 active committees; received full paperless filing of all campaign documents.
- Received approximately 5,200 web page visits in the Online Records Library dedicated to store City Council documents (Contracts, Deeds, Historic Photos, Ordinances, Resolutions), and other items, such as land use and environmental reports.
- Purchased Archive Social, an enterprise tool designed to archive and report on information shared through City social media sites.
- Hosted an internal training event to educate staff liaisons to boards and commission of duties and responsibilities.
- In partnership with the City Manager's Office, updated the City Council Manual.
- Hosted internal paper shredding event to assist departments with their records destruction obligations.

City Council Agenda and Minute Preparation; Municipal/Zoning Code Codification

- In partnership with the Information Services Department, implemented the Granicus Legistar electronic workflow that tracks and compiles staff report material for presentation to the City Council, and publishes City Council and other City boards and commissions agendas/reports online.
- Administered production of approximately 23 regular and/or special meeting agenda packets in the digital workflow application; electronically distributed information to Council and staff (via iLegislate software and iPad computers) and the public (via City webpage).
- Published agenda notification bi-monthly to approximately 1,390 subscribers.
- Produced and received City Council approval for approximately 332 pages of meeting minutes.
- Codified 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.

FY 2019/20 Goals

- Work with the City's webmaster to create a webpage devoted to the publication of fun facts about the City and local community.
- Continue to work with City archivist to find suitable locations for display of donated artwork and memorabilia in City facilities.
- Continue to stay apprised of new legislation that affects statutory duties.
- Increase public outreach efforts to promote open government and transparency.
- Continue to expand advertising to increase passport revenue.

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City Clerk
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	393,378	342,662	289,804	409,573	409,573	400,353	-2.25%
Salaries, Temporary	104,834	93,404	77,768	107,000	107,000	107,000	0.00%
Salaries, Overtime	895	1,034	1,650	3,050	3,050	3,050	0.00%
Leave Payouts	8,259	1,833	1,105				
Benefits	194,408	185,098	162,974	232,551	232,551	256,440	10.27%
PERSONNEL SERVICES	701,775	624,031	533,301	752,174	752,174	766,843	1.95%
OPERATING EXPENSES							
Utilities		(168)					
Equipment and Supplies	36,121	23,907	14,536	42,446	42,446	42,446	0.00%
Repairs and Maintenance		4,369		5,000	5,000	5,000	0.00%
Conferences and Training	1,206	1,494	3,985	5,000	5,000	5,000	0.00%
Professional Services		104,717	29,081	1,000	19,819	1,000	0.00%
Other Contract Services	46,949	63,998	16,291	149,000	147,410	35,489	-76.18%
Expense Allowances	4,092	7,961	4,500	6,000	6,000	6,000	0.00%
Other Expenses	245	53	147	500	500	500	0.00%
OPERATING EXPENSES	88,613	206,331	68,540	208,946	226,175	95,435	-54.33%
Grand Total(s)	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%
General Fund	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%
Grand Total(s)	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%
Personnel Summary	4.00	4.00	4.00	4.00	4.00	4.00	0.00

City Clerk
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	393,378	342,662	289,804	409,573	409,573	400,353	-2.25%
Salaries, Temporary	104,834	93,404	77,768	107,000	107,000	107,000	0.00%
Salaries, Overtime	895	1,034	1,650	3,050	3,050	3,050	0.00%
Leave Payouts	8,259	1,833	1,105				
Benefits	194,408	185,098	162,974	232,551	232,551	256,440	10.27%
PERSONNEL SERVICES	701,775	624,031	533,301	752,174	752,174	766,843	1.95%
OPERATING EXPENSES							
Utilities		(168)					
Equipment and Supplies	36,121	23,907	14,536	42,446	42,446	42,446	0.00%
Repairs and Maintenance		4,369		5,000	5,000	5,000	0.00%
Conferences and Training	1,206	1,494	3,985	5,000	5,000	5,000	0.00%
Professional Services		104,717	29,081	1,000	19,819	1,000	0.00%
Other Contract Services	46,949	63,998	16,291	149,000	147,410	35,489	-76.18%
Expense Allowances	4,092	7,961	4,500	6,000	6,000	6,000	0.00%
Other Expenses	245	53	147	500	500	500	0.00%
OPERATING EXPENSES	88,613	206,331	68,540	208,946	226,175	95,435	-54.33%
Total	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%
Personnel Summary	4.00	4.00	4.00	4.00	4.00	4.00	0.00

City Clerk
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration, Public Support, Records Management, & Elections							
PERSONNEL SERVICES							
Salaries, Permanent	393,378	342,662	289,804	409,573	409,573	400,353	-2.25%
Salaries, Temporary	104,834	93,404	77,768	107,000	107,000	107,000	0.00%
Salaries, Overtime	895	1,034	1,650	3,050	3,050	3,050	0.00%
Leave Payouts	8,259	1,833	1,105				
Benefits	194,408	185,098	162,974	232,551	232,551	256,440	10.27%
PERSONNEL SERVICES	701,775	624,031	533,301	752,174	752,174	766,843	1.95%
OPERATING EXPENSES							
Utilities		(168)					
Equipment and Supplies	36,121	23,907	14,536	42,446	42,446	42,446	0.00%
Repairs and Maintenance		4,369		5,000	5,000	5,000	0.00%
Conferences and Training	1,206	1,494	3,985	5,000	5,000	5,000	0.00%
Professional Services		104,717	29,081	1,000	19,819	1,000	0.00%
Other Contract Services	46,949	63,998	16,291	149,000	147,410	35,489	-76.18%
Expense Allowances	4,092	7,961	4,500	6,000	6,000	6,000	0.00%
Other Expenses	245	53	147	500	500	500	0.00%
OPERATING EXPENSES	88,613	206,331	68,540	208,946	226,175	95,435	-54.33%
Total	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is primarily due to increased cost of benefits. Operating Expenses have been reduced as part of a citywide effort to realign budgets to current spending trends. The FY 2019/20 budget does not include any special elections costs. Election related services only affect the budget in even-numbered years.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	4.00	4.00	4.00	4.00	4.00	4.00	0.00

City Clerk
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
CLK City Clerk							
ADM Administration							
10010101 City Clerk Administration	790,388	725,645	601,841	851,120	868,349	862,278	1.31%
10010201 Elections		104,717		110,000	110,000		-100.00%
ADM Administration	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%
General Fund	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%
Grand Total(s)	790,388	830,362	601,841	961,120	978,349	862,278	-10.28%



City of Huntington Beach City Treasurer Adopted Budget – FY 2019/20

City Treasurer

Administrative Analyst (0.50)
Administrative Assistant (0.50)

City Treasurer

Department Descriptions



The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved. The City Treasurer is accountable for the investment management of City funds, including pooled funds, bond reserve investments and trust funds, as well as the funds of Joint Powers Authorities for which the City is the administrator. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations.

The City Treasurer is a member of the Deferred Compensation and the Supplemental Retirement Pension Committees. The Committees oversee the investment management responsibilities of these retirement programs.

Ongoing Activities & Projects

Administration and Investments Division

- Oversees and ensures the preservation of funds for the City's pooled investment portfolio through prudent investment management.
- Performs investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyzes citywide daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating cash requirements.
- Develops and maintains investment policy statements and ensures ongoing compliance for City, trust funds and Joint Powers Authorities.
- Prepares quarterly investment reports and presents such reports to the City Council and Joint Powers Authorities.
- Oversees investment management of City's Deferred Compensation plan, Supplemental Pension plan, Section 115 Trust account, bond reserve accounts and Retiree Medical account.
- Oversees review process of City investment advisors and brokers/dealers.
- Attends quarterly Investment Advisory Board meetings, Deferred Compensation and Supplemental Retirement Plan meetings, and appropriate City Council and Joint Powers Authorities meetings.

City Treasurer

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Provide investment report to City Council within 30 days of fiscal year quarter end.				Strengthen Long-term Financial and Economic Sustainability
Measure: # of investment reports provided to City Council within 30 days of quarter end	3*	4	4	
Goal:				
2. Meet investment policy goals to preserve principal, maintain adequate liquidity, and earn market rate of return through economic and budgetary cycles.				Strengthen Long-term Financial and Economic Sustainability
Measure: Investment policy goals met	Yes	Yes	Yes	
Goal:				
3. Provide Investment Advisory Board (IAB) annual report to City Council within 60 days of calendar year end.				Strengthen Long-term Financial and Economic Sustainability
Measure: IAB Annual Report provided to City Council	Yes	Yes	Yes	

*Adjusted for a nine-month fiscal year.

City Treasurer

Accomplishments & Goals

FY 2018/19 Accomplishments

- City's investment portfolio generated over \$3.6 million in earnings during FY 2018/19 to be utilized to offset taxpayer funds for operating expenses, capital projects and other financial obligations.
- Prudently managed the City's approximately \$200 million investment portfolio to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles.
- Completed integration of portfolio maintenance and reporting to web-based solution resulting in greater efficiency, improved accuracy and enhanced transparency.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is the administrator.
- Maintained Investment Advisory Board and presented the Annual Report to City Council.
- Participated in the Citywide Annual Strategic Planning session.

FY 2019/20 Goals

Strategic

- Strengthen long-term financial and economic sustainability.

Operational

- Meet core investment policy objectives of safety, liquidity, and obtain a market yield through budgetary and market cycles.
- Successfully prepare and provide monthly and quarterly investment reporting to City Council on a timely basis.
- Maintain and update investment policies for the City and Joint Powers Authorities where the City is administrator.
- Prepare and provide quarterly reports for Joint Powers Authorities in a timely manner.
- Oversee investment process for Supplemental Pension and Deferred Compensation plans as Board member.
- Coordinate quarterly Investment Advisory Board meetings and provide Annual Report to City Council.

City Treasurer
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	87,732	89,204	66,099	131,443	131,443	128,433	-2.29%
Salaries, Temporary	30,553	28,064	2,806				
Salaries, Overtime			39				
Leave Payouts	5,038	4,086	2,087				
Benefits	58,401	58,320	46,202	83,495	83,495	83,127	-0.44%
PERSONNEL SERVICES	181,724	179,674	117,233	214,938	214,938	211,560	-1.57%
OPERATING EXPENSES							
Equipment and Supplies	2,329	4,372	1,629	5,787	5,787	5,787	0.00%
Repairs and Maintenance	9,263	9,634	9,633	10,020	10,020	15,020	49.90%
Conferences and Training	4,549	1,107	781	3,600	3,350	3,600	0.00%
Other Contract Services	130						
Expense Allowances	6,051	5,995	4,500	6,400	6,400	6,400	0.00%
Other Expenses	91		22				
OPERATING EXPENSES	22,413	21,107	16,565	25,807	25,557	30,807	19.37%
Grand Total (s)	204,137	200,781	133,798	240,745	240,495	242,367	0.67%
General Fund	204,137	200,781	133,798	240,745	240,495	242,367	0.67%
Grand Total (s)	204,137	200,781	133,798	240,745	240,495	242,367	0.67%
Personnel Summary	1.50	2.00	2.00	2.00	2.00	2.00	0.00

City Treasurer
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	87,732	89,204	66,099	131,443	131,443	128,433	-2.29%
Salaries, Temporary	30,553	28,064	2,806				
Salaries, Overtime			39				
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Benefits	58,401	58,320	46,202	83,495	83,495	83,127	-0.44%
PERSONNEL SERVICES	181,724	179,674	117,233	214,938	214,938	211,560	-1.57%
OPERATING EXPENSES							
Equipment and Supplies	2,329	4,372	1,629	5,787	5,787	5,787	0.00%
Repairs and Maintenance	9,263	9,634	9,633	10,020	10,020	15,020	49.90%
Conferences and Training	4,549	1,107	781	3,600	3,350	3,600	0.00%
Other Contract Services	130						
Expense Allowances	6,051	5,995	4,500	6,400	6,400	6,400	0.00%
Other Expenses	91		22				
OPERATING EXPENSES	22,413	21,107	16,565	25,807	25,557	30,807	19.37%
Total	204,137	200,781	133,798	240,745	240,495	242,367	0.67%
Personnel Summary	1.50	2.00	2.00	2.00	2.00	2.00	0.00

City Treasurer
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration & Investments							
PERSONNEL SERVICES							
Salaries, Permanent	87,732	89,204	66,099	131,443	131,443	128,433	-2.29%
Salaries, Temporary	30,553	28,064	2,806				
Salaries, Overtime			39				
Leave Payouts	5,038	4,086	2,087				
Benefits	58,401	58,320	46,202	83,495	83,495	83,127	-0.44%
PERSONNEL SERVICES	181,724	179,674	117,233	214,938	214,938	211,560	-1.57%
OPERATING EXPENSES							
Equipment and Supplies	2,329	4,372	1,629	5,787	5,787	5,787	0.00%
Repairs and Maintenance	9,263	9,634	9,633	10,020	10,020	15,020	49.90%
Conferences and Training	4,549	1,107	781	3,600	3,350	3,600	0.00%
Other Contract Services	130						
Expense Allowances	6,051	5,995	4,500	6,400	6,400	6,400	0.00%
Other Expenses	91		22				
OPERATING EXPENSES	22,413	21,107	16,565	25,807	25,557	30,807	19.37%
Total	204,137	200,781	133,798	240,745	240,495	242,367	0.67%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. An addition of \$5,000 was added to the Repairs and Maintenance line item budget for a new Investment Management System to improve efficiency and increase transparency in the management of investments and accounting/reporting.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst	0.00	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Total	1.50	2.00	2.00	2.00	2.00	2.00	0.00

City Treasurer
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
TRE City Treasurer							
ADM Administration/Investments							
10025101 Administration/Investments	204,137	200,781	133,798	240,745	240,495	242,367	0.67%
ADM Administration/Investments	204,137	200,781	133,798	240,745	240,495	242,367	0.67%
General Fund	204,137	200,781	133,798	240,745	240,495	242,367	0.67%
Grand Total (s)	204,137	200,781	133,798	240,745	240,495	242,367	0.67%



City of Huntington Beach City Manager Adopted Budget – FY 2019/20

City Manager

ADMINISTRATION
Assistant City Manager
Assistant to the City Manager
Project Manager
Executive Assistant

PUBLIC INFORMATION

OFFICE OF BUSINESS
DEVELOPMENT

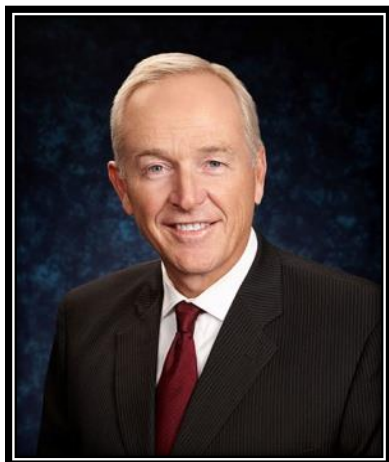
Community Relations Officer

Deputy Director of Economic
Development
Economic Development Project Manager
Real Estate & Project Manager
Administrative Analyst
Administrative Assistant
Administrative Secretary (.50)
Administrative Aide

City Manager

Department Description

City Manager's Office



The City Manager's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Manager implements the vision of the City Council. The City Manager assists the members of the City Council in formulating policies and responds to City Council issues and concerns, either directly or through various City staff members, to recommend options and potential solutions.

In addition to managing the administrative functions of the City, the City Manager ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of nine City departments. Divisions of the City Manager's Office consist of Administration, Public Information, Sustainability, and the Office of Business Development.

The City Manager's Office assists in planning, directing, and reviewing the administrative activities and operations of the City. These duties include implementing City policies and procedures, participating in major negotiations, strategic planning, budget coordination, special projects, and coordinating assigned activities with other City departments and outside agencies. Administration is also responsible for federal, state, and regional legislation impacting the City. The Administrative Division assists City departments with locating outside funding sources from federal, state, local, and private foundations. The City Manager's Office oversees a number of City Council Committees and Ad Hoc Committees that further the policy goals of the City Council.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

Public Information

The Public Information Division provides City-related information to all media outlets, implements the City's Communication Plan, and implements various strategic plans for communication campaigns. Public Information is also responsible for the City's cable channel (HBTv-3).

Economic Efficiency Program

The Economic Efficiency Program develops and implements initiatives that promote local economic, environmental, and community sustainability. This Division integrates resource management, conservation, and sustainability practices with ongoing City operations. Additionally, this Division works closely with the Office of Business Development to promote economic efficiency measures to the business community through a variety of workshops and programs such as the Recycling Market Development Zone and the Sustainable Business Certification Program. This Division works with City Departments to find cost savings through energy efficiency measures (e.g., incentive programs). In 2018, the City installed a 235 kW energy storage system that is projected to save the City \$82,000 over 10 years.

HB Channel 3

The City Council voted on January 22, 2019, to leave the joint powers authority of the Public Cable Television Authority and run our own local programming. This operation is run by the City Manager's Office in collaboration with Information Services and outside contractors who broadcast City Council Meetings and Planning Commission Meetings. The City's Communications Committee oversees specialty local programming unique to the City. This operation is funded through Public, Educational, and Governmental (PEG) access fees and cable franchise fees.

City Manager

Department Description

Office of Business Development

The Office of Business Development administers the economic development, real estate, housing, filming, homeless services and Successor Agency functions for the City. Although the Office of Business Development administers the activities of the Successor Agency and the Housing Authority, the budget, descriptions, goals, and objectives for these programs are located in the Non-Departmental portion of the City Budget. The Office of Business Development is divided into the following: Business Development Division, Real Estate Services Division, HUD/Community Development Block Grant (CDBG) and HOME, and Filming.

Business Development Division

The mission of the City of Huntington Beach economic development program is to strengthen and grow the City's economic base. The goals of the City of Huntington Beach Office of Business Development are to a) increase the city's tax base; b) create and retain professional jobs within the city; and c) address sales tax leakage and strengthen relationships to aid in the advancement of the economic development goals. The Division focuses on retention, attraction, and expansion of City businesses, which supports one of the City Council's strategic goals: "Strengthen Long-Term Financial and Economic Sustainability." The City Council adopted an Economic Development Plan (Plan) in June 2017. The Plan focus areas are Responsive and Effective Government; Tourism, Retail and Quality of Life; Entrepreneurship; and Healthcare and Biomedical Manufacturing.

Implementation of the Plan is facilitated through partnerships with the Chamber of Commerce, Business Improvement Districts (BIDs), City Departments, Golden West College, and the business community at large. A key focus for staff is the Business Advocacy Program. This provides direct staff support to new and existing businesses engaging in complex relocation and expansion where it is necessary to strategize and creatively address individualized needs, especially pertaining to older industrial properties. Staff coordinates regular business visitations with City Council members, focused business roundtables and Brokers Breakfast Briefings.

Staff also oversees two Business Improvement District's (BIDs) comprised of the Downtown BID and the Tourism BID (Visit Huntington Beach). BID assessments financially support the City's economic development objectives by creating specialized funding for the targeted goals for each group.

Staff spearheads efforts with the Economic Development Committee and the Downtown Economic Development Committee, which includes the Mayor, Mayor Pro Tem and past Mayor. These committees provide staff with established priorities and business advancement.

In addition, the Office of Business Development works with the Police Department to coordinate efforts of the Homeless Task Force: which consists of two Homeless Police Liaison Officers, a Homeless Coordinator and three Homeless Case Managers. Staff works with the City Council Sub-Committee to create partnerships with other local organizations to address homelessness and to provide services.

Real Estate Services Division

The Real Estate Services Division manages the City's real estate portfolio and provides centralized real estate services for City departments. These services include technical support for acquisition of land and easements, relocation, property disposition, appraisals, escrow processing and title research, negotiating leases of City-owned land and facilities (including beach and park concessions, land leases, telecommunications, and pipeline franchise agreements), strategic planning for City property, and maintenance of City and Agency real property inventory. Real Estate Services staff provides detailed review of facilities and sites, including the new Small Cell Site Agreements. Staff also provides assistance to the public and all City departments regarding any real property issues related to City-owned properties, including entitlement, leasing, and property management, as well as certain privately-owned properties.

The City's real estate portfolio of land and public facilities consists of approximately 700 sites. Of this amount, over 120 leases on City-owned property yield \$3.9 million in revenue to the City. Staff is continually exploring new and innovative methods of increasing lease revenues. Additionally, staff works on acquiring the public rights-of-way for public works projects to support infrastructure needs.

City Manager

Department Description

HUD/Community Development Block Grant (CDBG) and HOME

Through the City's Consolidated Plan, the City Council annually approves priorities for eligible activities for the CDBG and HOME programs. The City Council approved a new Consolidated Plan for the five-year term of 2015-2020. The objective of the CDBG Program is to provide decent housing, a suitable living environment, and to expand economic opportunities for persons with low and moderate incomes.



The objective of the HOME Program is to provide affordable housing or services. The Citizen Participation Advisory Board (CPAB) provides annual recommendations to the City Council on the CDBG Program allocations. Staff is responsible for ensuring that sub-grantees remain in HUD compliance and report ongoing accomplishments of the Program. Staff also provides technical assistance to government or non-profit service providers receiving grant funding. Through CDBG funding, the City contracts with the Fair Housing Foundation to provide fair housing services to the community. HOME funding is approved through a review by the Economic Development Committee and City Council.

Filming

The Office of Business Development recognizes the importance of filming as an important economic development tool and an opportunity to highlight the City. As a result, the Business Development Division works closely with filmmakers and organizations to promote filming within the City while maintaining the quality of life with limited impact on the citizens or businesses in Huntington Beach. Thanks to these ongoing efforts, the City has been able to host multiple large filming projects including *Nike*, *Old Navy*, and *Wheeler Dealers* that have actively marketed Huntington Beach during their respective episodes.



City Manager

Ongoing Activities & Projects

Administration

- Provide citywide leadership, management, oversight, evaluation, strategic planning, budget coordination, and financial planning.
- Coordinate and manage the City Council agenda process in coordination with the City Clerk.
- Provide administrative support, customer service, and reception to public contacts and visitors.
- Coordinate the City's involvement in regional and state agencies including assisting City Council Member participation in regional and state policy bodies.
- Provide analysis of, and response to, proposed and enacted federal and state legislation impacting the City. Provide staff assistance to the Intergovernmental Relations Committee.
- Receive and coordinate responses to citizen inquiries to the City Council and City Manager.
- Coordinate grant-writing efforts and facilitate collaboration amongst City departments.
- Coordinate internal policies and procedures (e.g., Administrative Regulations).
- Oversee and manage the City's public, educational, and governmental access (PEG channel).
- Manage the Mills Act Program.
- Negotiate with employee bargaining groups.



City Manager

Ongoing Activities & Projects

Legislative and Advisory Bodies

- Oversee City Council Committees and Ad Hoc Committees:
 - Intergovernmental Relations
 - Southeast Area
 - Environmental Board
 - Communications
 - Harbor Commission
 - Jet Noise Commission



Public Information

- Manage and administer operations of public information and cable television functions.
- Establish and maintain relationships with, as well as respond to, inquiries from members of broadcast and print media, including four different newspapers.
- Coordinate City information with respect to social media, publications, press releases, media responses, and website content.

Economic Efficiency Program

- Administer the Orange County Recycling Market Development Zone.
- Manage the Sustainable Business Certification Program by working closely with the business community and the investor owned utilities to provide incentive and rebate application assistance.
- Develop, promote, and implement a comprehensive, long-range energy management program and maintain energy savings achieved to date.
- Oversee the City's internal telecommunications committee ensuring uniformity in permitting of small cell sites and smart city devices.
- Support the Orange County Energy Efficiency partnerships with Southern California Edison and Southern California Gas, and maintain Huntington Beach's platinum status.
- Work with the University of California, Irvine, on the Electric Program Investment Charge (EPIC) Challenge – accelerating an advanced energy community within the City.
- Oversee the City's Rideshare and Bicycle programs.

Office of Business Development

Business Development Division

- Actively solicit retail/industrial/office tenants for vacancies.
- Market Huntington Beach for commercial and industrial attraction, retention, and expansion.
- Facilitate business visits for City Council members, quarterly Brokers Breakfast Briefings and Business Roundtables.
- Work with high-profile businesses and property owners to attract high-paying jobs to the City.
- Collaborate with property owners and developers regarding potential redevelopment of properties.
- Provide business advocacy/technical assistance to existing and start-up businesses.
- Manage the City's sales tax sharing agreements.
- Administer the City's Business Improvement Districts (BIDs).
- Provide technical support for the "Surf City Nights" weekly street fair, managed by the Downtown Business Improvement District (BID).
- Collaborate with the Chamber of Commerce to enhance business opportunities.
- Facilitate the City's Economic Development Implementation Plan.
- Partner with Visit Huntington Beach (VHB) to increase tourism and marketing opportunities.
- Manage a shuttle program that connects the OCTA transit routes with free shuttle service on special events, such as the 4th of July Parade and festivities, The Great Pacific Air Show, and the Vans U.S. Open of Surfing weekend, connecting downtown to various destinations within the City.
- Working with VHB to complete the comprehensive citywide wayfinding system.
- Working with the Homeless Task Force to create public/private partnerships to address homelessness within the City.
- Continue to grow and promote filming opportunities in Huntington Beach.

City Manager

Ongoing Activities & Projects

CDBG/HOME

- Manage and direct the City's Consolidated Plan for the Community Development Block Grant (CDBG) and HOME funds, including Annual Action Plans.
- Monitor sub-grantees for compliance and performance.
- Continue to manage the successful Tenant Based Rental Assistance Programs to address homelessness.
- Work with non-profit housing organizations to retain and create affordable housing.
- Establish programs using CDBG funds to develop job creation, training, and business retention.

Real Estate Services

- Provide assistance to City departments on property issues related to City-owned properties.
- Coordinate the acquisition of land and easements for public purposes.
- Oversee the City's relocation program for various right-of-way projects when necessary.
- Oversee leases and license agreements for City land and facilities, including beach and park concessions, land leases, telecommunications agreements, and street light license agreements.
- Maintain City and Agency property inventory logs.
- Perform property research and coordinate property appraisals, escrow activities, and title research for real estate matters with all City departments.
- Determine the value, market, and the sale of surplus of City/Agency-owned properties.
- Provide assistance to Risk Management in the valuation and documentation of City facilities for insurance purposes.
- Monitor all City leases and track appropriate revenue to the City's General Fund.
- Provide entitlement assistance to property owners, as needed.

Legislative and Advisory Bodies

- Successor Agency Oversight Board
- Economic Development Committee (Council Subcommittee)
- Downtown Economic Development Committee (Council Subcommittee)
- Citizen Participation Advisory Board (CPAB)
- Mobile Home Advisory Board (MHAB)
- City Council Homeless Task Force

City Manager

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL*	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Manage City resources to ensure expenditures do not exceed resources by presenting a balanced budget to the City Council, including required reserves.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
Balanced budget presented to City Council	Yes	Yes	Yes	
Goal:				
2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
Maintain regional appointments and identify state and/or federal funding	Yes	Yes	Yes	
Goal:				
3. Increase visits to the City's website by ten percent and explore social media options for outreach to the community.				Enhance and Maintain High Quality City Services
Measure:				
% increase in visits to the City's website from prior year	20%	15%	10%	
Goal:				
4. Certify businesses to the Sustainable Business Certification Program.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
# of businesses certified	15	20	20	
Goal:				
5. Recruit businesses to the Orange County Recycling Market Development Zone (RMDZ).				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
# of new businesses recruited to the RMDZ	2	0	1	
# of businesses who received technical assistance	1	5	10	

*Adjusted for a nine-month fiscal year.

City Manager

Performance Measures

	FY 2017/18 ACTUAL*	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
6. Conduct ongoing relationship with existing local businesses as outlined in the Economic Development Implementation Plan.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
# of Business Visits	8	14	14	
# of Business Roundtables/Brokers Briefings or co-hosted Business Seminars	4	8	12	
Goal:				
7. Provide Real Estate services to all City departments by monitoring leases and conducting audits.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
# of audits conducted	5	5	6	

*Adjusted for a nine-month fiscal year.

City Manager

Accomplishments & Goals

FY 2018/19 Accomplishments

Administration

- Successfully facilitated the third Annual Huntington Beach Air Show, the Great Pacific Air Show.
- Worked with state and federal lobbyists to identify legislation and possible funding for projects and programs that benefit the City.
- Installed a 235 kilowatt hour energy storage system at no cost to the City which will save the City \$82,000 over 10 years.
- Awarded the Orange County Business Council – Red Carpet Award for the City's partnership with Philips/American Tower to deploy 200 smart poles throughout the City.
- Facilitated locating feedstock through the Recycling Market Development Zone technical assistance program to five businesses located in Huntington Beach.
- Successfully facilitated the second annual Citizens Academy for City residents and local business owners to learn about City functions. This nine-week class generated over 100 applicants and 40 students enrolled in the program.
- Planned and supported a number of special events including: Vans U.S. Open of Surfing, 113th Annual 4th of July Parade, Surfing Circle of Honor, 9/11 Memorial Dedication Ceremony, 10th Annual Blessing of the Waves, and the Great Pacific Air Show.
- Managed and generated interest in the City's official social media sites including Facebook, Instagram, Twitter, and Nextdoor.
- Wrote and provided timely information to local media, distributed media alerts, produced the bi-weekly City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content.
- Successfully created a Wireless/Fiber Master Plan to market the City's dark fiber assets to private parties.
- Developed a comprehensive approach to capital planning efforts within the City.
- Continued promotion of the City's Mills Act Program.
- Initiated the transition of the City's Channel 3 operations to City staff.
- Received State funding to expand the Sustainable Business Certification Program, resulting in the certification of 20 City businesses. This program enables businesses to save on operational utility costs.

Office of Business Development

- Developed comprehensive development guidelines for industrial, office, and restaurant sectors.
- Continued to market the City's vertical infrastructure and successfully negotiated lease agreements with Mobilitie, AT&T, and Philips/American Tower. These lease agreements will help generate revenues.
- Renewed and created new lease agreements with Zack's Beach Concession, Central Library Theater groups, Primo Nosh LLC, and macro cell site.
- In partnership with VHB, finalized approvals and construction of the Huntington Beach Wayfinding Program.
- Continue to promote and incentivize filming within Huntington Beach.
- Hosted four Business Roundtable events to help identify and address the needs of the business community.
- Conducted numerous business visits.
- Provided advocacy services for Rocket Lab, Newlight, and Sares Regis.
- Acquired seven encyclopedia lots.
- Conducted various business development workshops with local partners.

City Manager

Accomplishments & Goals

FY 2019/20 Goals

Administration

- Provide administrative support to operating departments to ensure an attractive physical environment is maintained throughout the community.
- Provide fiscally responsible leadership to ensure the City maintains and enhances its sound fiscal base.
- Enhance the City's fiscal sustainability by closely monitoring CalPERS pension costs and providing the City Council with sound fiscal policy to balance growing pension obligations with continued City service delivery needs.
- Oversee the development of the City's annual budget and financial forecasting.
- Develop a comprehensive approach to capital planning efforts within the City.
- Create a Business Plan and market the City's dark fiber assets.
- Continue promotion of the City's Mills Act Program.
- Working with the City's Telecommunications Working Group, pilot "Smart City" technologies throughout the City that improve City functions.
- Continue to expand the certification of businesses through the Sustainable Business Certification Program.
- Continue to work with State and Federal lobbyists on legislation impacting the City.
- Continue collaboration with City departments on creating successful grant applications that meet the City Council's Strategic Goals.
- Continue to update to the City's Transparency web page to ensure open and transparent governance.

Office of Business Development

- Continue to lease out City-owned vertical assets.
- Expand marketing of the Office of Business Development as a business advocate.
- Support the coordination of City services and departments to ensure that homeless issues are effectively addressed.
- Continue to grow and market City filming opportunities.
- Further enhance revenues from City-owned real estate.

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,111,782	1,155,153	960,921	1,338,455	1,345,281	1,384,814	3.46%
Salaries, Temporary	94,183	85,805	76,539	124,712	162,383	228,474	83.20%
Salaries, Overtime	15,374	35,321	25,966	55,000	55,000	45,000	-18.18%
Leave Payouts	50,632	39,316	37,578				
Benefits	534,979	575,723	521,067	674,885	681,333	820,875	21.63%
PERSONNEL SERVICES	1,806,951	1,891,318	1,622,070	2,193,052	2,243,997	2,479,164	13.05%
OPERATING EXPENSES							
Utilities			334				
Equipment and Supplies	114,592	65,403	57,833	48,413	55,723	46,913	-3.10%
Repairs and Maintenance	978	18,614	7,200	11,050	11,050	54,050	389.14%
Conferences and Training	25,538	27,334	23,261	31,550	31,678	31,800	0.79%
Professional Services	265,969	285,178	183,905	368,667	465,608	404,667	9.76%
Other Contract Services	116,025	130,435	97,984	300,059	427,415	238,418	-20.54%
Rental Expenses	1,064	191		1,500	1,500	1,500	0.00%
Contribution to Private Agency	53,839	5,000	45,000	40,000	40,000	40,000	0.00%
Payments to Other Governments	268,358	1,314,969	502,081	131,000	749,952	171,000	30.53%
Expense Allowances	18,280	21,336	15,709	31,700	31,700	31,700	0.00%
OPERATING EXPENSES	864,643	1,868,460	933,307	963,939	1,814,625	1,020,048	5.82%
CAPITAL EXPENDITURES							
Improvements	113,831	203,402	546,995		1,122,611	395,000	100.00%
Equipment	3,208					45,000	100.00%
CAPITAL EXPENDITURES	117,038	203,402	546,995		1,122,611	440,000	100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	226,219	214,487	6,906	225,036	441,942	225,036	0.00%
Transfers to Other Funds	196,037						
Loans Made	442,856	192,556	76,650	1,110,583	1,452,013	864,795	-22.13%
NON-OPERATING EXPENSES	865,112	407,043	83,556	1,335,619	1,893,955	1,089,831	-18.40%
Grand Total(s)	3,653,744	4,370,223	3,185,928	4,492,610	7,075,188	5,029,042	11.94%
General Fund	2,169,067	2,115,551	1,928,013	2,557,692	2,618,436	2,747,624	7.43%
Other Funds	1,484,677	2,254,672	1,257,915	1,934,918	4,456,752	2,281,418	17.91%
Grand Total(s)	3,653,744	4,370,223	3,185,928	4,492,610	7,075,188	5,029,042	11.94%
Personnel Summary	11.50	11.50	12.50	12.50	12.50	12.50	0.00

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,030,181	1,047,549	887,075	1,227,386	1,227,386	1,268,434	3.34%
Salaries, Temporary	77,529	51,015	45,233	63,900	59,642	57,384	-10.20%
Salaries, Overtime	232	911	644				
Leave Payouts	50,632	39,316	37,578				
Benefits	482,802	517,175	490,436	619,098	619,098	752,758	21.59%
PERSONNEL SERVICES	1,641,376	1,655,967	1,460,967	1,910,384	1,906,126	2,078,576	8.80%
OPERATING EXPENSES							
Utilities			334				
Equipment and Supplies	109,296	64,850	57,279	48,413	52,153	46,913	-3.10%
Repairs and Maintenance	978	18,614	7,200	11,050	11,050	11,050	0.00%
Conferences and Training	24,440	24,196	22,161	26,300	26,428	25,800	-1.90%
Professional Services	189,908	147,784	151,644	298,667	359,752	294,667	-1.34%
Other Contract Services	50,762	53,946	45,975	98,678	98,728	86,418	-12.42%
Rental Expenses	1,064	191		1,500	1,500	1,500	0.00%
Payments to Other Governments	132,963	128,666	166,744	131,000	131,000	171,000	30.53%
Expense Allowances	18,280	21,337	15,709	31,700	31,700	31,700	0.00%
OPERATING EXPENSES	527,691	459,584	467,046	647,308	712,311	669,048	3.36%
Total	2,169,067	2,115,551	1,928,013	2,557,692	2,618,436	2,747,624	7.43%
Personnel Summary	7.95	8.30	9.32	9.32	9.32	10.12	0.80

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	743,400	792,219	680,416	889,216	889,216	874,520	-1.65%
Salaries, Temporary	31,544	8,462	16,551	16,400	16,400	17,200	4.88%
Salaries, Overtime	232	98	262				
Leave Payouts	35,967	37,617	28,665				
Benefits	351,173	386,303	375,438	451,467	451,467	506,130	12.11%
PERSONNEL SERVICES	1,162,318	1,224,699	1,101,332	1,357,083	1,357,083	1,397,851	3.00%
OPERATING EXPENSES							
Equipment and Supplies	107,124	59,125	51,487	42,263	46,003	42,263	0.00%
Repairs and Maintenance	279	345		1,000	1,000	1,000	0.00%
Conferences and Training	21,843	18,663	20,269	22,000	22,000	22,000	0.00%
Professional Services	153,890	90,028	121,899	157,000	175,931	153,000	-2.55%
Other Contract Services	7,270	9,628	5,525	21,000	21,000	8,740	-58.38%
Rental Expense	200						
Expense Allowances	12,446	16,363	12,968	25,700	25,700	25,700	0.00%
OPERATING EXPENSES	303,052	194,152	212,148	268,963	291,634	252,703	-6.05%
Total	1,465,370	1,418,851	1,313,480	1,626,046	1,648,717	1,650,554	1.51%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is primarily due to increased cost of benefits. Operating Expenses have been reduced as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant City Manager^	0.50	0.77	0.77	0.77	0.77	0.77	0.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Energy Project Manager*	1.00	0.95	0.95	0.95	0.95	0.00	(0.95)
Project Manager*	0.00	0.00	0.00	0.00	0.00	0.95	0.95
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.40	0.40	0.40	0.40	0.00
*0.27 FTE previously funded by Non-Departmental RORF Administration, but as of FY 2016/17 funded in General Fund Administration.							
*0.05 FTE funded by Public Works Air Quality Fund.							
Total	5.50	5.72	6.12	6.12	6.12	6.12	0.00

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Office of Business Development							
PERSONNEL SERVICES							
Salaries, Permanent	233,479	182,378	146,978	253,770	253,770	314,989	24.12%
Salaries, Overtime		813	382				
Leave Payouts	5,233		784				
Benefits	103,940	91,141	80,744	122,514	122,514	190,355	55.37%
PERSONNEL SERVICES	342,653	274,332	228,888	376,284	376,284	505,344	34.30%
OPERATING EXPENSES							
Utilities			334				
Equipment and Supplies	1,999	2,995	5,793	4,350	4,350	2,850	-34.48%
Repairs and Maintenance	699	284					
Conferences and Training	1,770	4,820	1,892	3,300	3,428	3,300	0.00%
Professional Services	27,941	16,157	11,271	62,000	83,308	62,000	0.00%
Other Contract Services	20,119	24,088	16,259	47,498	47,548	47,498	0.00%
Expense Allowances	5,833	4,974	2,741	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	58,362	53,318	38,289	123,148	144,634	121,648	-1.22%
Total	401,014	327,650	267,177	499,432	520,918	626,992	25.54%

Significant Changes

Overall increase in Personnel Services is primarily due to reallocation of personnel costs previously funded by the Successor Agency Fund RORF (Fund 352) in accordance with ABx1 26 allowable administration expenses, and increased cost of benefits. Operating Expenses have been reduced as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Deputy Director*	0.32	0.20	0.20	0.20	0.20	0.40	0.20
Assistant City Manager	0.23	0.23	0.23	0.23	0.23	0.23	0.00
Econ Development Project Manager**	0.35	0.35	0.38	0.38	0.38	0.48	0.10
Administrative Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.60	0.60	0.60	0.60	0.00
Administrative Secretary^	0.00	0.00	0.00	0.00	0.00	0.50	0.50
*0.30 FTE funded by Non-Departmental RORF Administration, 0.21 FTE funded by CDBG and 0.09 FTE funded by HOME.							
**0.22 FTE funded by Non-Departmental RORF Administration and 0.30 FTE funded by CDBG.							
^0.50 FTE previously funded by Non-Departmental RORF Administration.							
Total	1.90	1.78	2.41	2.41	2.41	3.21	0.80

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Real Estate Services							
PERSONNEL SERVICES							
Salaries, Permanent	33,425	27,487	25,231	38,465	38,465	33,976	-11.67%
Salaries, Temporary	45,985	42,553	28,681	47,500	43,242	40,184	-15.40%
Leave Payouts	9,432		8,129				
Benefits	17,805	16,491	14,715	18,890	18,890	28,307	49.85%
PERSONNEL SERVICES	106,647	86,531	76,756	104,855	100,597	102,467	-2.28%
OPERATING EXPENSES							
Equipment and Supplies	123	2,625		1,750	1,750	1,750	0.00%
Repairs and Maintenance		242					
Conferences and Training	827	570		1,000	1,000	500	-50.00%
Professional Services	8,077	40,854	18,474	79,667	86,607	79,667	0.00%
Other Contract Services	791			6,000	6,000	6,000	0.00%
Rental Expenses	864	191		1,500	1,500	1,500	0.00%
Payments to Other Governments	132,963	128,666	166,744	125,000	125,000	165,000	32.00%
OPERATING EXPENSES	143,645	173,148	185,218	214,917	221,857	254,417	18.38%
Total	250,292	259,679	261,974	319,772	322,454	356,884	11.61%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is primarily due to increased cost of benefits. Temporary Salaries and Operating Expenses have been reduced as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Real Estate & Project Manager*	0.31	0.31	0.30	0.30	0.30	0.30	0.00
<i>*0.20 FTE funded by Non-Departmental RORF Administration and 0.50 FTE funded by Public Works Sewer</i>							
Total	0.31	0.31	0.30	0.30	0.30	0.30	0.00

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Ocean View Estates							
PERSONNEL SERVICES							
Salaries, Permanent	19,876	45,466	34,451	45,935	45,935	44,949	-2.15%
Leave Payouts		1,699					
Benefits	9,883	23,241	19,539	26,227	26,227	27,965	6.63%
PERSONNEL SERVICES	29,759	70,406	53,991	72,162	72,162	72,914	1.04%
OPERATING EXPENSES							
Equipment and Supplies	50	105		50	50	50	0.00%
Repairs and Maintenance		17,742	7,200	10,050	10,050	10,050	0.00%
Conferences and Training		143					
Professional Services		745			13,906		
Other Contract Services	22,582	20,229	24,191	24,180	24,180	24,180	0.00%
Payments to Other Governments				6,000	6,000	6,000	0.00%
OPERATING EXPENSES	22,632	38,964	31,391	40,280	54,186	40,280	0.00%
Total	52,391	109,370	85,381	112,442	126,348	113,194	0.67%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is primarily due to increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Administrative Analyst*	0.24	0.49	0.49	0.49	0.49	0.49	0.00
*0.20 FTE funded by Non-Departmental LMHAF, 0.20 FTE funded by CDBG, and 0.11 FTE funded by HOME.							
Total	0.24	0.49	0.49	0.49	0.49	0.49	0.00

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Donations (103,126), and Sustainability (1233,1234,1240)							
OPERATING EXPENSES							
Equipment and Supplies	5,297	554	553		3,570		
Conferences and Training	1,098	3,138	1,100	5,250	5,250	6,000	14.29%
Professional Services	14,997	500	7,077	20,000	54,102	10,000	-50.00%
Contribution to Private Agency	2,839						
OPERATING EXPENSES	24,231	4,192	8,730	25,250	62,922	16,000	-36.63%
Total	24,231	4,192	8,730	25,250	62,922	16,000	-36.63%

Significant Changes

The City is the Zone Administrator for the Orange County Recycling Market Development Zone (Huntington Beach, Santa Ana, Orange, Garden Grove, Stanton and the County of Orange) and will receive \$6,000 grant funding from CalRecycle to promote and administer the Zone. The City also runs a sustainable business certification program open to all businesses in the City, with an estimated \$10,000 contribution from the California Green Business Network.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00103 Donation Fund	621,220	691,858					
00126 Donations Historic Wintersburg	1,085						
01233 OC Recycling Market Dev Zone	1,837	3,545	1,565	5,250	5,250	6,000	750
01234 Sustainable Business Cert Program	24,290	5,629	9,922	20,000	20,000	10,000	(10,000)
Total	6,952,821	6,952,821	11,487	25,250	25,250	16,000	(9,250)

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	859	402	5,941				
Salaries, Temporary	1,250	283	406				
Salaries, Overtime	15,142	34,409	25,248	55,000	55,000	45,000	-18.18%
Benefits	2,049	4,955	4,727				
PERSONNEL SERVICES	19,300	40,049	36,322	55,000	55,000	45,000	-18.18%
OPERATING EXPENSES							
Other Contract Services						15,000	100.00%
OPERATING EXPENSES						15,000	100.00%
Total	19,300	40,049	36,322	55,000	55,000	60,000	9.09%

Significant Changes

The Office of Business Development is responsible for film permit issuance, which includes revenue associated with permit applications, filming fees, site fees, parking fees, and overtime fees. Overtime appropriation of \$45,000 covers overtime costs incurred by the Police Department and the Marine Safety Division of the Fire Department. Other Contract Services includes advertising costs associated with permitting program, FilmApp and needed advertising to promote the City of Huntington Beach as a film friendly community.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00101 Specific Events	55,639	40,049	132,539	55,000	55,000	60,000	5,000
Total	55,639	40,049	132,539	55,000	55,000	60,000	5,000

City Manager
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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Rehabilitation Loans (215)							
CAPITAL EXPENDITURES							
Improvements			21,094		1,078,906		
CAPITAL EXPENDITURES			21,094		1,078,906		0.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	21,944			4,500	4,500	4,500	0.00%
Loans Made	149,356	192,556	76,650	295,500	295,500	295,500	0.00%
NON-OPERATING EXPENSES	171,300	192,556	76,650	300,000	300,000	300,000	0.00%
Total	171,300	192,556	97,744	300,000	1,378,906	300,000	0.00%

Significant Changes

The Rehabilitation Loan Program is funded through a Community Development Block Grant (CDBG) revolving loan fund. The loans/grants fund building and safety improvements for mobile homes, single family homes and multi-family apartments for low and moderate qualifying households.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00215 Rehabilitation Loans	279,310	121,737	105,942	200,000	200,000	100,000	(100,000)
Total	279,310	121,737	105,942	200,000	200,000	100,000	(100,000)

Fund Balance	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00215 Rehabilitation Loans	1,832,573	1,761,754	1,769,952	731,651	200,000	531,651	(200,000)
Total	1,832,573	1,761,754	1,769,952	731,651	200,000	531,651	(200,000)

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Community Development Block Grant (239,815,859-861,863, 962, 1208,1219,1235)							
PERSONNEL SERVICES							
Salaries, Permanent	63,306	82,034	51,065	87,404	87,404	92,715	6.08%
Salaries, Temporary	15,404	34,507	30,900	60,812	102,741	121,090	99.12%
Salaries, Overtime			73				
Benefits	41,159	42,215	20,233	42,968	42,968	54,214	26.17%
PERSONNEL SERVICES	119,869	158,756	102,271	191,184	233,113	268,019	40.19%
OPERATING EXPENSES							
Professional Services	60,576	78,344	11,088		1,754		
Other Contract Services	45,000	75,665	44,439	146,381	247,651	105,000	-28.27%
Contribution to Private Agency	51,000	5,000	45,000	40,000	40,000	40,000	0.00%
OPERATING EXPENSES	156,576	159,009	100,527	186,381	289,405	145,000	-22.20%
CAPITAL EXPENDITURES							
Improvements	113,331	186,402	35,653		13,671		
CAPITAL EXPENDITURES	113,331	186,402	35,653		13,671		
NON-OPERATING EXPENSES							
Debt Service Expenses	204,275	214,487	6,906	220,536	437,442	220,535	0.00%
Loans Made					61,137		
NON-OPERATING EXPENSES	204,275	214,487	6,906	220,536	498,579	220,535	0.00%
Total	594,050	718,653	245,357	598,101	1,034,769	633,554	5.93%

Significant Changes

The FY 2019/20 Community Development Block Grant (CDBG) from the Federal Department of Housing and Urban Development (HUD) is \$1,155,698. The balance of \$522,143 can be found in the Community Development (\$196,476), Community Services (\$40,000), Library Services (\$10,000) and Public Works (\$275,668) Departments' Other Funds sections. The total expenses are inclusive of the City's personnel cost associated with managing the program.

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Community Development
Block Grant (239,815,854,859-
861,863,962, 1208,1219,1235)
(continued)

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
Deputy Director	0.07	0.21	0.21	0.21	0.21	0.21	0.00
Econ Development Project Manager	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Administrative Analyst	0.17	0.20	0.20	0.20	0.20	0.20	0.00
Code Enforcement Technician (1.0 FTE funded by the CDBG program; see the Community Development Department budget for details).							
Code Enforcement Officer I (1.0 FTE funded by the CDBG program; see the Community Development Department budget for details).							
Total	0.54	0.71	0.71	0.71	0.71	0.71	0.00

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00239 CDBG			626,494	1,033,767	1,689,124	633,554	(400,213)
00859 CDBG 08/09		58,841					
00860 CDBG 09/10	83,648	55,000					
00863 CDBG 13/14	138,822	118,603					
00962 CDBG 11/12	6,587						
01208 CDBG 14/15	27,920	152,231					
01219 CDBG 15/16	857,141	30,888					
01235 CDBG 16/17*		872,827					
*The remaining revenue of \$522,143 can be found in the Community Development, Community Services, Library Services, and Public Works Other Funds section.							
Total	1,114,118	1,114,118	626,494	1,033,767	1,689,124	633,554	(400,213)

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
HOME Program (240, 843, 848, 850-852, 854, 1209, 1220, 1236)							
PERSONNEL SERVICES							
Salaries, Permanent	17,436	23,665	16,839	23,665	30,491	23,665	0.00%
Benefits	8,969	11,092	5,671	12,819	19,267	13,904	8.46%
PERSONNEL SERVICES	26,406	34,757	22,510	36,484	49,758	37,569	2.97%
OPERATING EXPENSES							
Professional Services		9,145	14,097				
Other Contract Services	14,992	320			26,035		
Payments to Other Governments	135,394	1,186,303	335,337		618,952		
OPERATING EXPENSES	150,387	1,195,768	349,434		644,988		
CAPITAL EXPENDITURES							
Improvements	500	17,000					
CAPITAL EXPENDITURES	500	17,000					
NON-OPERATING EXPENSES							
Transfers to Other Funds	196,037						
Loans Made	293,500			815,083	1,095,376	569,295	-30.15%
NON-OPERATING EXPENSES	489,537			815,083	1,095,376	569,295	-30.15%
Total	666,829	1,247,525	371,944	851,567	1,790,121	606,864	-28.74%

Significant Changes

HOME funds are being used for three Tenant Based Rental Assistance (TBRA) Programs, Affordable Housing Project, as well as administration costs.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Deputy Director	0.09	0.09	0.09	0.09	0.09	0.09	0.00
Administrative Analyst	0.11	0.11	0.11	0.11	0.11	0.11	0.00
Total	0.20	0.20	0.20	0.20	0.20	0.20	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00240 HOME Program			22,510	411,664	1,240,721	606,864	195,200
00843 HOME Program 13/14	20,363	335,168					
00850 HOME Program 10/11	83,733						
00851 HOME Program 11/12	8,618	28,666					
00852 HOME Program 12/13	294,246	109,102					
01209 HOME Program 14/15	12,207	493,138					
01220 HOME Program 15/16	207,637	59,691					
01236 HOME Program 16/17		103,373					
Total	626,804	1,129,139	22,510	411,664	1,240,721	606,864	195,200

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Surf City "3" Cable Channel (243)							
PERSONNEL SERVICES							
Salaries, Temporary						50,000	100.00%
PERSONNEL SERVICES						50,000	100.00%
OPERATING EXPENSES							
Repair & Maintenance						43,000	100.00%
Professional Services						50,000	100.00%
Other Contract Services						22,000	100.00%
OPERATING EXPENSES						115,000	100.00%
CAPITAL EXPENDITURES							
Improvements						395,000	100.00%
Equipment						45,000	100.00%
CAPITAL EXPENDITURES						440,000	100.00%
Total						605,000	100.00%

Significant Changes

Prior to FY 2019/20, the City was a member of the public, educational, and governmental access (PEG) Joint Powers with Authority (JPA) with Fountain Valley, Stanton and Westminster. On January 3, 2019, the City Council approved an exit and transition plan from the PEG JPA. The Surf City "3" Cable Channel Operations Fund incorporates the transition to the City, and includes funding from the cable operators through the 1% PEG fee and 5% franchise fee. The PEG funds are restricted (PUC Division 2.5.5870b) and can only be used for the purchase of capital equipment, software, and production services to provide quality local programming to residents.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00243 Surf City "3" Cable Channel						605,000	605,000
Total						605,000	605,000

City Manager
Adopted Budget - FY 2019/20
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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Parking In-Lieu (308)							
PERSONNEL SERVICES							
Salaries, Permanent		1,503					
Benefits		286					
PERSONNEL SERVICES		1,789					
OPERATING EXPENSES							
Professional Services	488	49,404		50,000	50,000	50,000	0.00%
Other Contract Services	5,270	504	7,569	55,000	55,000	10,000	-81.82%
OPERATING EXPENSES	5,758	49,908	7,569	105,000	105,000	60,000	-42.86%
CAPITAL EXPENDITURES							
Improvements			490,248		30,034		
Equipment	3,208						
CAPITAL EXPENDITURES	3,208		490,248		30,034		
Total	8,966	51,697	497,817	105,000	135,034	60,000	-42.86%

Significant Changes

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area; such as shuttle services from City Hall to special events (4th of July, Vans U.S. Open of Surfing and the Great Pacific Air Show).

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00308 In-Lieu Parking Downtown	37,289	56,020	3,200	67,700	67,700	67,700	
Total	37,289	56,020	3,200	67,700	67,700	67,700	

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
City Manager							
ADM Administration							
10030101 City Manager's Office	1,285,696	1,232,900	1,170,457	1,389,675	1,413,456	1,419,031	2.11%
10030301 Public Information	179,674	185,951	143,023	236,371	235,261	231,523	-2.05%
ADM Administration	1,465,370	1,418,851	1,313,480	1,626,046	1,648,717	1,650,554	1.51%
OBD Office of Business Development							
10080101 Business Development Admin	401,014	327,650	267,177	499,432	520,918	626,992	25.54%
OBD Office of Business Development	401,014	327,650	267,177	499,432	520,918	626,992	25.54%
OBD Ocean View Estates							
10080510 Ocean View Estates MHP	52,391	109,370	85,381	112,442	126,348	113,194	0.67%
OBD Ocean View Estates	52,391	109,370	85,381	112,442	126,348	113,194	0.67%
OBD Real Estate Services							
10080501 Real Estate Services	250,292	259,679	261,974	319,772	322,454	356,884	11.61%
OBD Real Estate Services	250,292	259,679	261,974	319,772	322,454	356,884	11.61%
Donations, Energy and Sustainability							
10330103 Donations Centennial Celebration					3,570		
12630101 Donations Historic Wintersburg	2,839						
123330101 OC Recycling Market Dev Zone	1,598	3,691	1,444	5,250	5,250	6,000	14.29%
123430101 Sustainable Business Cert Pgm	19,794			20,000	30,000	10,000	-50.00%
123430102 Sust Bus Cert Prog Other Source		501	363		1,365		
124030101 EPIC Challenge			6,923		22,738		
Donations, Energy and Sustainability	24,231	4,192	8,730	25,250	62,922	16,000	-36.63%
Specific Events							
10180101 Business Development Film Permit	19,300	40,049	36,322	55,000	55,000	60,000	9.09%
Specific Events	19,300	40,049	36,322	55,000	55,000	60,000	9.09%
Rehab Loans							
21580301 Rehabilitation Loans	171,300	192,556	76,650	300,000	300,000	300,000	0.00%
21580302 Youth Shelter Project			21,094		503,906		
21580303 Citywide ADA Improvements					575,000		
Rehab Loans	171,300	192,556	97,744	300,000	1,378,906	300,000	0.00%
CDBG							
23980701 17/18 CDBG Admin			67,453	176,753	109,299		-100.00%
23980702 17/18 Fair Hsg Foundation			22,486	30,000			-100.00%
23980703 17/18 Section 108 Loan Pymt			6,906	220,536	216,906		-100.00%
23980743 17/18 Homeless Services			34,818	60,812			-100.00%
23980801 18/19 CDBG Admin					201,139	194,664	100.00%
23980812 18/19 Fair Housing Foundation					30,000	30,000	100.00%
23980820 18/19 Section 108 Loan Pymt					220,536	220,535	100.00%
23980841 18/19 Stand Up for Kids OC				5,000	5,000	10,000	100.00%
23980843 18/19 Homeless Services Coordinator					78,355	73,355	100.00%
23981711 17/18 Housing Rehab Loan			21,953	65,000	48,613		-100.00%
23981852 18/19 Housing Rehab Loan					65,000	65,000	100.00%
23982745 17/18 Oakview Ctr Children's Branch			40,000	40,000			-100.00%
23982746 17/18 OCCHC Stepping Up			5,000				
23982845 18/19 Oakview Ctr Children's Branch					40,000	40,000	100.00%
85982003 HBPD Limited ADA Improvements		58,841					
86082027 HBPD Limited ADA Improvements			31,159				
86381015 Hsg Rehab Loan Prgm 13/14					665		
86381501 Main St Library ADA Improvement	101,011						
86381503 Citywide ADA Improvements	1,400						
86382016 HBPD Limited ADA Improvements		77,841	4,494				
120880101 CDBG Admin 14/15	17,000	1,135					
120881015 Housing Rehab Loan Admin					3,830		

City Manager
Adopted Budget - FY 2019/20
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All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
120881501 HYPD Limited ADA Improvements	10,920	49,720					
121980101 CDBG Admin 15/16	115,821	5,000					
121980102 Fair Housing Foundation	30,000						
121980502 Section 108 Loan	204,275						
121980503 OBD & HYPD Homeless Svcs	15,935						
121981015 Housing Rehab Loan Admin	46,688						
121982002 CDBG Subgrantees 15/16	51,000						
123580101 CDBG Admin 16/17		156,164	11,088		1,754		
123580102 Fair Housing Foundation		30,000					
123580502 Section 108 Loan		214,487					
123580503 Homeless Services Coordinator		35,630					
123581015 Housing Rehab Loan Admin		39,835			13,671		
123582002 Congregate Meals 16/17		5,000					
123582003 Oakview Ctr Children's Bureau		40,000					
123582004 OCCHC Stepping Up		5,000					
CDBG	594,050	718,653	245,357	598,101	1,034,769	633,554	5.93%
HOME							
24080701 17/18 HOME Program Admin			22,510	851,567	18,656	606,864	-28.74%
24080715 17/18 TBRA Mercy House					70,205		
24080801 18/19 HOME Program Admin					851,567		
24082700 17/18 Unprogrammed HOME					300,293		
84380401 HOME Program 13/14	6,180	320					
84380402 Proj Self Suff Afford Housing Project	500						
84380403 Tenant Based Rental Assistance	13,683	17,000					
84380404 OCCHC 7792 Barton Blvd 13/14		247,945					
84380405 TBRA Mercy House 13/14		69,903	26,243				
84380406 TBRA Interval House 13/14			73,313		9,137		
85080401 HOME Program 10/11	83,733						
85180401 HOME Program 11/12	8,618						
85180405 TBRA Mercy House 11/12		28,666					
85280401 HOME Program 12/13	74,953	1,485					
85280402 HOME Program AMCAL	201,149						
85280403 Tenant Based Rental Assistance	121,711	37,865					
85280405 TBRA Mercy House 12/13		69,752					
85480401 HOME Program 06/07	54,844						
120980401 HOME Program 14/15	12,207						
120980402 Tenant Based Rental Assistance		200,897					
120980404 OCCHC 7792 Barton Blvd 14/15		292,241					
120980405 TBRA Mercy House 14/15			77,328				
120980406 TBRA Interval House 14/15					2,378		
122080401 HOME Program 15/16	89,250	660	14,097				
122080404 OCCHC 7792 Barton Blvd 15/16		177,417					
122080405 TBRA Mercy House 15/16			94,531		22,706		
122080406 TBRA Interval House 15/16			61,924		18,527		
122080407 TBRA Interval House 15/16 Con 18-19					177,920		
123680401 HOME Program 16/17		41,757			653		
123680404 OCCHC 7792 Barton Blvd 16/17		61,616	2,000				
123680405 TBRA Mercy House 16/17					30,227		
123680481 TBRA Mercy Hse 16/17 Con 18-19					28,695		
123680482 TBRA Inter Hse 16/17 Con 18-19					9,158		
123680483 TBRA Families Forward 16/17					250,000		
HOME	666,829	1,247,525	371,944	851,567	1,790,121	606,864	-28.74%
Cable Channel							
24330101 Surf City "3" Cable Channel						605,000	100.00%
Cable Channel						605,000	100.00%

City Manager
Adopted Budget - FY 2019/20
Department Budget Summary
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BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Parking In Lieu							
30880101 Parking In-Lieu	8,966	51,697	497,817	105,000	135,034	60,000	-42.86%
Parking In Lieu	8,966	51,697	497,817	105,000	135,034	60,000	-42.86%
Other Funds	1,484,677	2,254,672	1,257,915	1,934,918	4,456,752	2,281,418	17.91%
General Fund	2,169,067	2,115,551	1,928,013	2,557,692	2,618,436	2,747,624	7.43%
Other Funds	1,484,677	2,254,672	1,257,915	1,934,918	4,456,752	2,281,418	17.91%
Grand Total(s)	3,653,744	4,370,223	3,185,928	4,492,610	7,075,188	5,029,042	11.94%

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City of Huntington Beach Community Development Adopted Budget – FY 2019/20

Director of Community
Development

PLANNING COMMISSION

Deputy Director of Community
Development

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant
Administrative Secretary (2)
Office Assistant II

PLANNING

NEIGHBORHOOD
PRESERVATION &
CODE ENFORCEMENT

INSPECTION SERVICES

PERMIT & PLAN CHECK
SERVICES

CURRENT & ADVANCE
PLANNING
Planning Manager
Senior Planner (3)
Associate Planner (4)
Assistant Planner (2)

Code Enforcement Supervisor
Senior Code Enforcement Officer (2)
Code Enforcement Officer II (2)
Code Enforcement Officer I
Code Enforcement Technician

Inspection Supervisor (2)
Principal Electrical Inspector
Principal Plumbing & Mechanical
Inspector
Building Inspector I/II/III (9)

Building Manager
Plan Check Engineer (2)
Permit & Plan Check Supervisor
Senior Permit Technician (3)

Community Development

Department Descriptions

The purpose of the Community Development Department is to plan for future growth and development of the City; ensure that current development and construction are in alignment with the City's vision and comply with all Federal, State and local regulations; and safeguard the existing building stock by compelling maintenance to ensure a quality physical environment that maintains the health, safety and welfare of Huntington Beach residents, businesses and visitors.

The Community Development Department is comprised of three main functions: Planning; Building; and Code Enforcement, which is segmented into six divisions for budgetary purposes (Administration, Planning, Planning Commission, Code Enforcement, Permit and Plan Check Services, and Inspection Services). The Community Development Department strives to deliver solution-oriented services in a timely manner that reflects the goals of the City Council and community while ensuring the health, safety and welfare of the public.

Administration Division

The Administration Division provides back-end support to the department as well as front-end concierge service to the public. The day-to-day operations of the department are largely driven by the Administrative Division. Budgeting, payroll, evaluations, training, recruitments, communications, reports, contract administration, data analysis, forms, public notices, and purchasing are all functions of the Administrative Division.



Planning Division

The Planning Division is responsible for Advance (or Long Range) and Current Planning activities. Advance Planning involves updating the City's General Plan, Local Coastal Program and Specific Plans. These documents contain goals and policies to manage long-term growth of the City and Coastal Zone. Other functions of Advance Planning include updating the City's Zoning and Subdivision Ordinance and processing procedures through new legislation. Advance Planning is also responsible for State mandates, such as complying with the California Environmental Quality Act, providing a General Plan Annual Report and a Housing Element Annual Report.

Current Planning is responsible for coordinating the review of development proposals to ensure compliance with the City's General Plan and Zoning and Subdivision Ordinance as well as Federal and State regulations. This effort includes processing applications for entitlements (e.g., permits, subdivisions, and variances), environmental review, and plan check services. Current Planning requires direct contact with residents, businesses and developers. Current Planning is also responsible for staffing the Planning Commission, Zoning Administrator and Design Review Board.

Planning Commission

The Planning Commission is a quasi-judicial decision making body with authority over development proposals that require discretionary permits. Each City Council member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month. The City's budget accounts for the Planning Commission as its own separate division to account for meeting expenses as well as provide educational and conference/workshop opportunities for Planning Commissioners.



Community Development

Department Descriptions

Neighborhood Preservation and Code Enforcement Division

The Neighborhood Preservation/Code Enforcement Division is responsible for evaluating private property against certain provisions of the City's Municipal Code, answering citizen questions about those codes, and issuing citations for code violations. The Code Enforcement Division works to maintain an attractive, safe community, which helps improve both property values and the quality of life within the City. Code Enforcement Officers interact with residents and businesses on a daily basis.



Permit and Plan Check Services Division

The Permit and Plan Check Services Division is responsible for processing applications for building permits to allow construction to commence. Activities include intake of plans, checking plans to ensure the design is compliant with the California Building Code, conducting structural calculations when necessary, permit issuance, and scheduling of inspections. Ranges of projects from minor residential improvements to ground up construction of major commercial endeavors come through the permit counter. Permit Technicians interact daily with residents, businesses and developers. The plan examiners are typically interacting with professional designers, such as architects and engineers.



Inspection Services Division

Once a permit has been issued, the Inspection Services Division is responsible for ensuring that the projects are being constructed pursuant to the approved plans, which confirms that they are compliant with the California Building Code. The purpose of the inspections is to safeguard construction in town from shoddy, unsafe work to protect the owners and occupants of buildings. Once a construction project has passed all inspections and is complete, a Certificate of Occupancy is issued, in the case of non-residential buildings, or the permit is finalized for residential construction. Building inspectors most often deal directly with contractors but occasionally will interact directly with owners on an owner-builder situation.



Community Development

Ongoing Activities & Projects

Administration Division

- Coordinate 18 Planning Commission meetings and 17 Zoning Administrator meetings.
- Process 29,708 required mailings and public notices annually.
- Annually respond to 82 citizen inquiries regarding flood plain concerns and process individual inquiries within one business day.



Planning Division

- Process approximately 204 entitlements annually in accordance with the state-mandated Permit Streamlining Act, and approximately 50 temporary sign permits and 64 temporary activity permits.
- Respond to 5,150 phone requests (approx. 21/day avg) and 12,895 walk-in inquiries (approx. 52/day avg).
- Plan check 1,414 plans for zoning compliance annually; process 743 over the counter plan checks; 252 grading plan checks and 59 landscaping plan checks; and process 112 address assignments.
- Mail 9,685 flood/information brochures to properties in the floodplain.



Neighborhood Preservation and Code Enforcement Division

- Respond to 15,985 phone calls, 4,800 walk-in inquiries, 14,280 e-mails, and 400 MyHB inquiries.
- Initiate 2,647 proactive cases per year to address code violations.
- Conduct over 9,652 field inspections annually.
- Resolve over 4,716 code enforcement cases annually.

Permit and Plan Check Services Division

- Mail 120 Notice of Non-Compliance letters.
- Process 80 Notice of Compliance letters.
- Respond to 200 Public Records Requests.
- Customers schedule 5,800 inspections online
- Provide customer service to 21,865 counter customers (88/day).
- Answer over 104,000 phone contacts.
- Review and approve 8,250 permits with a construction valuation of \$150,000,000.
- Perform 730 over-the-counter building plan reviews.
- Perform 690 large or complicated building plan reviews.
- Process 720 certificates of occupancy for new and change of business.
- Schedule and conduct 120 counter meetings / appointments.
- Mail approximately 9,000 permit notification letters and 2,000 inspection reminder letters.



Community Development

Ongoing Activities & Projects

Inspection Services Division

- Perform over 34,500 building, mechanical, plumbing, and certificate of occupancy inspections annually; an average of 143 daily.
- Perform over 25,000 building inspections for California Building Code compliance.
- Complete 950 plumbing, mechanical, and electrical plan checks annually.
- Complete 894 NPDES inspections to ensure construction runoff standards and best management practices are met.
- Conduct 65 inspection meetings/training sessions to maintain consistency throughout field staff.
- Conduct 520 Field Meetings with developers, contractors, and business owners.
- Conduct 415 Counter meetings/appointments with customers.
- Issue 220 notices to stop work and obtain required permits.
- Issue 470 photovoltaic permits, with associated plan checks and field inspections.



Community Development

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Perform 95% of construction inspections on the same day scheduled.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% of construction inspections performed on same day scheduled	92%	98%	98%	
Goal:				
2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.				Enhance and Maintain High Quality City Services
Measure:				
% of first submittal plan checks completed within 20 business days	98%	100%	95%	
Goal:				
3. Process 90% of building, electrical, plumbing, and mechanical permits in less than 45 minutes.				Enhance and Maintain High Quality City Services
Measure:				
% of building, electrical, plumbing, and mechanical permits processed in less than 45 minutes	95%	98%	95%	
Goal:				
4. Perform enforcement actions and close 75% of cases within 30 days.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% of enforcement action cases closed within 30 days	78%	85%	90%	
Goal:				
5. Receive and respond to 95% of citizen phone inquiries within two business days.				Enhance and Maintain High Quality City Services
Measure:				
% of citizen inquiries responded to within two business days	98%	95%	98%	
Goal:				
6. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.				Enhance and Maintain High Quality City Services
Measure:				
% of entitlement applications processed within recommended guidelines	100%	100%	100%	

Community Development

Accomplishments & Goals

FY 2018/19 Accomplishments

- Continued to provide dedicated staff from each division to the development of Accela, the City's new Electronic Land Management (ELM) System.
- Streamlined staff report formats and launched Legistar Agendas for multiple public hearing commissions, committee meetings, and advisory boards for consistency and transparency to public.
- Launched and continuously updated new GIS Story Map on City website to facilitate public information on various land use entitlements, permits, and construction projects.
- Commenced work on Zoning Text and Map Amendments to establish a Research and Technology zoning district pursuant to goals and policies adopted for the General Plan Update.
- Obtained certification from the Coastal Commission on the Windward Residential and Specific Plan project. The project involved legislative amendments and development entitlements to amend the land use designations and establish the Windward Specific Plan for the subdivision and construction of 36 townhomes, open space, and associated improvements on 2.5 acres and preservation of 8.7 acres of open space. The project was initially submitted to the City in 2008 and was redesigned in 2016 as a result of settlement agreements from a CEQA lawsuit.
- Began first phase of updates to the Huntington Beach Zoning and Subdivision Ordinance; last updated in 2002 and 2005.
- Completed entitlements and permits related to the Ellis Goldenwest Specific Plan/Dubar equestrian trails, utility easements, and open space corridors.
- Processed legislative amendments and development entitlements for Sea Dance Residential development. The project was approved by the Planning Commission and City Council and includes several community benefits such as a 1.5 acres of Public Park dedicated to the City and fully improved by the developer; public art; and provision of funds for the Navy Rail Road right-of-way improvements and other recreational facilities in the neighborhood.
- Continued work on the Magnolia Tank Farm Environmental Impact Report (EIR), including releasing the draft EIR for public review and comment and commenced discussions with the Coastal Commission. The project includes 250 dwelling units and a 230,000 square foot lodge, and will require zoning and land use plan approvals for consideration by the Planning Commission and City Council as well as certification by the California Coastal Commission.
- Other notable projects processed: 414-424 Main Street Mixed Use, 602-620 PCH Mixed Use, Sunset Beach Hotel, Heil Pump Station, Ascon Final Remediation, and Alcohol Sales in OS-PR zones ZTA.
- Provided dedicated inspectors to facilitate a timely construction process at: Pier Plaza Expansion project, Oakmont Senior Living Facility, 124 Main Street Mixed Use Building, 401 Main Street Commercial Building, and McKenna Subaru Car Dealership.
- Completed inspection work through final approvals for Springhill Suites, Luce Apartments, and Surf City Jeep Dealership.
- Completed Building, Mechanical, Electrical, and Plumbing Plan Checks for McKenna Subaru Car Dealership, Huntington Beach Mazda Remodel, Holly & Gothard Townhomes, Sprouts Market Remodel, Farmer Boys Drive-Thru Restaurant, H2GO Express Carwash, and Target Store Remodel
- Enacted expedited processing of electric vehicle charging (EVC) stations pursuant to AB 1236.
- Successfully met AB2188 plan check review and inspection deadlines for 430 residential photovoltaic solar projects.
- Conducted 154 code enforcement inspections/ contacts at the Vans U.S. Open of Surfing Competition 2018; four Civil Citations were issued as a result of non-compliance.
- Coordinated with the City Attorney and Orange County District Attorney to close an unpermitted Medical Marijuana Dispensary (MMD). Approximately \$2.8 million in civil citation fines/ fees were assessed to this MMD.
- Proactively contacted 128 realtors about open house sign violations through weekend enforcement.
- Collaborated with the City Attorney's Office to identify the top illegal businesses in residential neighborhood such as suspected unlicensed recovery facilities (SURFs) and short-term vacation rentals (STVRs).
- Collected a total of approximately \$360,000 in civil citations, administrative fines, and fees from illegal medical marijuana operators.
- Connected with local volunteer organizations to abate and clean-up three different nuisance properties on Community Service Day.

Community Development

Accomplishments & Goals

FY 2019/20 Goals

Electronic Land Management System (ELM)

- Continue implementation and launch of a new ELM, including online inspection scheduling and permit status check.
- Implement and promote a streamlined process for the public to report Code Enforcement concerns via the Accela Citizens Access and MyHB.

Public Outreach/Online Presence

- Decrease customer trips to City Hall by providing increased information and services online.
- Enhance access and availability of department and project information to the public via improvements to the department website, such as the GIS Story Map for major projects.
- Enhance online information available, such as expanded permit history and detailed project status.
- Continue outreach to various community stakeholders through participation and staffing of City Council subcommittees and task forces.
- Attend public outreach events such as National Night Out, Neighborhood Meetings, and public meetings to keep the community actively engaged with Code Enforcement.
- Develop educational materials, brochures, and pamphlets (to be on display at libraries, City Hall and community centers, inserts in mailers, social media posts, and City newsletter).

Customer Service

- Implement self-serve permitting via lobby kiosks for simple permits (e.g. water heaters, re-roofing).
- Expedite plan review and inspections for residential photovoltaic and EVC systems.
- Utilize surveys and outreach to improve customer service of the development review process.
- Continue to assist business owners to open businesses in a timely and cost-effective manner.
- Continue processing major projects from plan check to certificate of occupancy with staff guidance.
- Continue processing zoning entitlements timely and in accordance with Permit Streamlining laws.
- Monitor and maintain compliance with changing California State Laws related to land use.

Projects

- Complete zoning map and text amendments to establish a Research and Technology zoning district through the Planning Commission and City Council.
- Commence Phase II of the Zoning Code Update.
- Submit the Sunset Beach Specific Plan LCPA to the California Coastal Commission.
- Complete the Program EIR and legislative amendments for the proposed redevelopment of the Magnolia Tank Farm through the Planning Commission and City Council.
- Complete CRS 5-year cycle visit and obtain recertification to ensure that the City maintains eligibility for all properties mapped within a special flood hazard area (SFHA) to receive discounted insurance rates.
- Complete planning review and issue permits for Phase I of the Boeing campus redevelopment.

Staff Development/Department Organization

- Continue to promote staff development through professional certifications such as the Certified Access Specialist (CASP) Program and American Institute of Certified Planners (AICP).
- Prioritize staff training and development opportunities through the provision of the Development Assistance Team cross training, the CSUF Leadership Program, workshops and conferences.
- Transition Code Enforcement operation entirely to paperless (no more paper case files).
- Fill vacancies in a timely manner to maintain an exceptional level of customer service to the public.
- Train Planning Commissioners through an orientation, annual workshop, and conferences.
- Evaluate opportunities to maximize staff resources and assess areas for creating efficiencies in staffing through cross training and use of contract and temporary employees as needed. Prioritize staff job satisfaction and growth through special project assignments, training opportunities, mentoring, timely performance evaluations and team building.

Community Development

Adopted Budget - FY 2019/20

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,562,043	3,611,795	2,753,424	4,395,705	4,214,253	4,290,588	-2.39%
Salaries, Temporary	72,681	65,845	40,852	152,856	143,199	114,156	-25.32%
Salaries, Overtime	36,907	50,686	24,785	32,850	32,850	31,350	-4.57%
Leave Payouts	98,373	97,375	87,072				
Benefits	1,834,860	1,952,996	1,642,943	2,438,982	2,483,180	2,686,437	10.15%
PERSONNEL SERVICES	5,604,864	5,778,697	4,549,076	7,020,393	6,873,482	7,122,531	1.45%
OPERATING EXPENSES							
Equipment and Supplies	156,091	160,438	64,847	161,160	163,887	132,557	-17.75%
Repairs and Maintenance				2,000	2,000	2,000	0.00%
Conferences and Training	33,204	35,883	16,415	49,000	49,000	47,500	-3.06%
Professional Services	1,375,835	951,825	869,894	677,697	1,422,210	630,000	-7.04%
Other Contract Services	24,424	21,498	44,905	28,000	28,000	23,000	-17.86%
Contribution to Private Agency	3,596						
Expense Allowances	11,497	13,987	9,165	12,100	12,100	18,150	50.00%
OPERATING EXPENSES	1,604,647	1,183,631	1,005,226	929,957	1,677,197	853,207	-8.25%
CAPITAL EXPENDITURES							
Equipment	50,695						
CAPITAL EXPENDITURES	50,695						
NON-OPERATING EXPENSES							
Transfer to Other Funds	3,088						
NON-OPERATING EXPENSES	3,088						
Grand Total	7,263,294	6,962,328	5,554,302	7,950,350	8,550,679	7,975,738	0.32%
General Fund	7,065,310	6,769,810	5,428,316	7,760,350	8,202,071	7,779,262	0.24%
Other Funds	197,984	192,518	125,986	190,000	348,608	196,476	3.41%
Grand Total	7,263,294	6,962,328	5,554,302	7,950,350	8,550,679	7,975,738	0.32%
Personnel Summary	43.50	44.00	44.00	44.00	44.00	44.00	0.00

Community Development

Adopted Budget - FY 2019/20

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,444,281	3,515,621	2,677,824	4,282,919	4,001,826	4,174,053	-2.54%
Salaries, Temporary	66,116	65,845	40,852	152,856	143,199	114,156	-25.32%
Salaries, Overtime	33,892	41,064	19,966	32,850	32,850	31,350	-4.57%
Leave Payouts	97,398	93,669	87,072				
Benefits	1,783,929	1,901,493	1,597,376	2,361,768	2,346,999	2,606,496	10.36%
PERSONNEL SERVICES	5,425,616	5,617,692	4,423,090	6,830,393	6,524,874	6,926,055	1.40%
OPERATING EXPENSES							
Equipment and Supplies	155,534	160,438	64,847	161,160	163,887	132,557	-17.75%
Repairs and Maintenance				2,000	2,000	2,000	0.00%
Conferences and Training	33,204	35,883	16,415	49,000	49,000	47,500	-3.06%
Professional Services	1,361,253	920,312	869,894	677,697	1,422,210	630,000	-7.04%
Other Contract Services	24,424	21,498	44,905	28,000	28,000	23,000	-17.86%
Expense Allowances	11,497	13,987	9,165	12,100	12,100	18,150	50.00%
OPERATING EXPENSES	1,585,911	1,152,118	1,005,226	929,957	1,677,197	853,207	-8.25%
CAPITAL EXPENSES							
Equipment	50,695						
CAPITAL EXPENDITURES	50,695						
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,088						
NON-OPERATING EXPENSES	3,088						
Total	7,065,310	6,769,810	5,428,316	7,760,350	8,202,071	7,779,262	0.24%
Personnel Summary	43.50	44.00	44.00	44.00	44.00	44.00	0.00

Community Development

Adopted Budget - FY 2019/20

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	525,736	535,728	395,089	748,927	748,928	729,179	-2.64%
Salaries, Temporary	15,459	26,337	8,627	28,000	28,000	28,000	0.00%
Salaries, Overtime	3,491	2,800	2,199	3,300	3,300	3,300	0.00%
Leave Payouts			1,001				
Benefits	280,373	302,757	248,575	389,938	389,937	435,042	11.57%
PERSONNEL SERVICES	825,059	867,622	655,491	1,170,165	1,170,165	1,195,521	2.17%
OPERATING EXPENSES							
Equipment and Supplies	105,371	75,551	39,024	100,060	102,787	77,957	-22.09%
Repairs and Maintenance				2,000	2,000	2,000	0.00%
Conferences and Training	1,247	359	939	8,000	8,000	8,000	0.00%
Professional Services		5,180	96,411		8,853		
Other Contract Services			28,891	2,000	2,000	2,000	0.00%
Expense Allowances	6,051	5,995	1,065	6,050	6,050	12,100	100.00%
OPERATING EXPENSES	112,669	87,085	166,330	118,110	129,690	102,057	-13.59%
Total	937,728	954,707	821,821	1,288,275	1,299,855	1,297,578	0.72%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Personnel Services adjustments are primarily due to the increased cost of benefits. Operating expenses have been reduced as part of a citywide effort to realign budgets to current spending trends, including a reduction in imaging costs as a result of staff reducing the backlog of historical document scanning. Expense Allowances increased by \$6,050 per the MOU contract terms.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Deputy Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	7.00	7.00	7.00	7.00	7.00	7.00	0.00

Community Development
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Planning							
PERSONNEL SERVICES							
Salaries, Permanent	972,139	1,017,109	663,251	1,187,661	1,026,469	1,101,391	-7.26%
Salaries, Temporary				60,000	50,343	37,000	-38.33%
Salaries, Overtime	237	856	1,168	3,050	3,050	1,550	-49.18%
Leave Payouts	28,514	21,541	21,098				
Benefits	464,547	510,371	404,012	615,741	615,740	661,842	7.49%
PERSONNEL SERVICES	1,465,438	1,549,877	1,089,529	1,866,452	1,695,602	1,801,783	-3.46%
OPERATING EXPENSES							
Equipment and Supplies	5,893	4,532	1,289	4,750	4,750	4,750	0.00%
Conferences and Training	5,085	8,038	6,761	13,000	13,000	13,000	0.00%
Professional Services	267,729	86,758	379,500	297,697	622,391	250,000	-16.02%
Other Contract Services	24,424	21,496	16,013	26,000	26,000	21,000	-19.23%
OPERATING EXPENSES	303,131	120,824	403,563	341,447	666,141	288,750	-15.43%
CAPITAL EXPENDITURES							
Equipment	50,695						
CAPITAL EXPENDITURES	50,695						
Total	1,819,265	1,670,701	1,493,092	2,207,899	2,361,743	2,090,533	-5.32%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Temporary Salaries, Overtime, and Operating Expenses have been adjusted as part of a citywide effort to realign budgets. Professional Services adjusted due to the one-time funding of \$150,000 in FY 2018/19 for the amendment to the Huntington Beach Zoning and Subdivision Ordinance establishing a research and technology zone, and the FY 2019/20 increase of \$100,000 for host compliance, cannabis, short-term rental and a zoning code update.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Planning Manager	2.00	2.00	2.00	2.00	1.00	1.00	0.00
Senior Planner	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Associate Planner	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	11.00	11.00	11.00	11.00	10.00	10.00	0.00

Community Development
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Code Enforcement & Neighborhood Preservation							
PERSONNEL SERVICES							
Salaries, Permanent	265,828	293,740	262,941	354,254	354,254	350,945	-0.93%
Salaries, Temporary	20,061	17,866	13,783	13,721	13,721	12,521	-8.75%
Salaries, Overtime	4,753	15,582	3,418	2,100	2,100	2,100	0.00%
Leave Payouts	9,360	9,239	7,761				
Benefits	135,840	155,055	137,495	210,342	210,342	232,478	10.52%
PERSONNEL SERVICES	435,842	491,482	425,398	580,417	580,417	598,044	3.04%
OPERATING EXPENSES							
Equipment and Supplies	2,928	8,496	2,829	4,500	4,500	4,500	0.00%
Conferences and Training	2,820	5,414	1,805	2,000	2,000	2,000	0.00%
Professional Services	3,477				48,692		
OPERATING EXPENSES	9,225	13,910	4,634	6,500	55,192	6,500	0.00%
NON-OPERATING EXPENSES							
Transfer to Other Funds	3,088						
NON-OPERATING EXPENSES	3,088						
Total	448,155	505,392	430,032	586,917	635,609	604,544	3.00%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Overall increases in Personnel Services are primarily due to the increased cost of benefits. Temporary Salaries have been adjusted as part of a citywide effort to realign budgets.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Code Enforcement Supervisor	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Code Enforcement Officer	2.00	1.00	1.00	1.00	2.00	2.00	0.00
Code Enforcement Officer I*	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer II	3.50	2.00	2.00	2.00	2.00	2.00	0.00
Code Enforcement Technician*	0.00	1.00	1.00	1.00	1.00	1.00	0.00
<i>*2.00 FTEs are funded by the CDBG program</i>							
Total	5.50	6.00	6.00	6.00	7.00	7.00	0.00

Community Development
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Permit and Plan Check Services							
PERSONNEL SERVICES							
Salaries, Permanent	525,715	498,791	421,680	719,980	600,079	732,819	1.78%
Salaries, Temporary	30,595	21,642	18,443	41,135	41,135	36,635	-10.94%
Salaries, Overtime	3,272	7,664	4,718	5,100	5,100	5,100	0.00%
Leave Payouts	17,728	27,425	18,823				
Benefits	263,236	264,207	232,892	380,793	366,024	440,985	15.81%
PERSONNEL SERVICES	840,546	819,729	696,556	1,147,008	1,012,338	1,215,539	5.97%
OPERATING EXPENSES							
Equipment and Supplies	30,810	56,287	9,543	33,100	33,100	28,100	-15.11%
Conferences and Training	3,007	4,747	165	7,000	7,000	5,500	-21.43%
Professional Services	693,820	587,144	246,904	230,000	467,878	230,000	0.00%
Expense Allowances	5,446	5,396	4,050	6,050	6,050	6,050	0.00%
OPERATING EXPENSES	733,083	653,574	260,662	276,150	514,028	269,650	-2.35%
Total	1,573,629	1,473,303	957,218	1,423,158	1,526,366	1,485,189	4.36%

Significant Changes

Overall increases in Personnel Services are primarily due to the increased cost of benefits. Temporary Salaries and Operating Expenses have been adjusted as part of a citywide effort to realign budgets.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Building Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Permit and Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Permit Technician	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Building Inspector I / II / III	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	8.00	8.00	8.00	8.00	8.00	8.00	0.00

Community Development

Adopted Budget - FY 2019/20

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Inspection Services							
PERSONNEL SERVICES							
Salaries, Permanent	1,154,863	1,170,253	934,862	1,272,096	1,272,096	1,259,719	-0.97%
Salaries, Temporary				10,000	10,000		-100.00%
Salaries, Overtime	22,140	14,162	8,464	19,300	19,300	19,300	0.00%
Leave Payouts	41,795	35,463	38,388				
Benefits	639,933	669,105	574,403	764,955	764,955	836,149	9.31%
PERSONNEL SERVICES	1,858,731	1,888,983	1,556,117	2,066,351	2,066,351	2,115,168	2.36%
OPERATING EXPENSES							
Equipment and Supplies	9,167	12,045	10,016	11,750	11,750	11,750	0.00%
Conferences and Training	9,174	6,508	3,044	7,000	7,000	7,000	0.00%
Professional Services	396,227	241,230	147,080	150,000	274,397	150,000	0.00%
Expense Allowances		2,596	4,050				
OPERATING EXPENSES	414,567	262,379	164,190	168,750	293,147	168,750	0.00%
Total	2,273,298	2,151,362	1,720,307	2,235,101	2,359,498	2,283,918	2.18%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Overall increases in Personnel Services are primarily due to the increased cost of benefits. Temporary Salaries have been adjusted as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Principal Inspector, Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Building Inspector I / II / III	8.00	8.00	8.00	8.00	8.00	8.00	0.00
Total	12.00	12.00	12.00	12.00	12.00	12.00	0.00

Community Development
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Planning Commission							
OPERATING EXPENSES							
Equipment and Supplies	1,365	3,527	2,146	7,000	7,000	5,500	-21.43%
Conferences and Training	11,871	10,818	3,700	12,000	12,000	12,000	0.00%
OPERATING EXPENSES	13,236	14,345	5,846	19,000	19,000	17,500	-7.89%
Total	13,236	14,345	5,846	19,000	19,000	17,500	-7.89%

Significant Changes

Operating expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends.

Community Development

Adopted Budget - FY 2019/20

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Donations and Other Grants							
PERSONNEL SERVICES							
Salaries, Overtime		5,295					
Benefits		795					
PERSONNEL SERVICES		6,090					
OPERATING EXPENSES							
Equipment and Supplies	557						
Contribution to Private Agency	3,596						
OPERATING EXPENSES	4,153						
Total	4,153	6,090					

Significant Changes

No significant changes.

Community Development

Adopted Budget - FY 2019/20

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
CDBG Code Enforcement (239, 815, 859-861, 863, 962, 1208, 1219, 1235)							
PERSONNEL SERVICES							
Salaries, Permanent	117,762	96,174	75,601	112,785	212,427	116,534	3.32%
Salaries, Temporary	6,565						
Salaries, Overtime	3,015	4,327	4,818				
Leave Payouts	975	3,706					
Benefits	50,931	50,707	45,567	77,215	136,181	79,941	3.53%
PERSONNEL SERVICES	179,248	154,914	125,986	190,000	348,608	196,475	3.41%
OPERATING EXPENSES							
Professional Services	14,582	31,513					
OPERATING EXPENSES	14,582	31,513					
Total	193,831	186,428	125,986	190,000	348,608	196,475	3.41%

Significant Changes

No significant changes.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Code Enforcement Officer I	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Code Enforcement Officer II	2.00	2.00	2.00	0.00	0.00	0.00	0.00
Code Enforcement Technician	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Total	2.00	2.00	2.00	2.00	2.00	2.00	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00239 CDBG*^				190,000	348,608	196,475	(152,133)
^Remainder of revenues for the CDBG program are found in the City Manager's Other Funds Section.							
*CDBG historical data is reflected in City Manager's Department.							
Total				190,000	348,608	196,475	(152,133)

Community Development

Adopted Budget - FY 2019/20

Department Budget Summary

All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
CMD Community Development							
ADM Administration							
10060101 Planning Administration	937,728	954,707	821,821	1,288,275	1,299,855	1,297,578	0.72%
ADM Administration	937,728	954,707	821,821	1,288,275	1,299,855	1,297,578	0.72%
PLN Planning							
10060201 Planning	1,819,265	1,670,702	1,493,092	2,207,899	2,361,743	2,090,533	-5.32%
PLN Planning	1,819,265	1,670,702	1,493,092	2,207,899	2,361,743	2,090,533	-5.32%
CE Code Enforcement & Neighborhood Preservation							
10060301 Code Enforcement	448,155	505,392	430,032	586,917	635,609	604,544	3.00%
CE Code Enforcement	448,155	505,392	430,032	586,917	635,609	604,544	3.00%
IS Inspection Services							
10060401 Inspection Services	2,273,298	2,151,362	1,720,307	2,235,100	2,359,498	2,283,918	2.18%
IS Inspection Services	2,273,298	2,151,362	1,720,307	2,235,100	2,359,498	2,283,918	2.18%
PPS Permit & Plan Check Services							
10060501 Permit & Plan Check Services	1,207,792	1,195,382	948,257	1,423,158	1,526,366	1,485,189	4.36%
10060601 General Plan Update	365,837	277,921	8,961				
PPS Permit & Plan Check Services	1,573,629	1,473,303	957,218	1,423,158	1,526,366	1,485,189	4.36%
PC Planning Commission							
10061001 Planning Commission	13,236	14,345	5,846	19,000	19,000	17,500	-7.89%
PC Planning Commission	13,236	14,345	5,846	19,000	19,000	17,500	-7.89%
Other Funds							
10361002 Donations HRB	4,153						
23855002 EOC 2 - Winter Storm 2017		3,698					
23855003 EOC 3 - Winter Storm 2017		2,392					
Other Funds	4,153	6,090					
CDBG - Code Enforcement							
121960301 Special Code Enforcement 15/16	193,831						
123560301 Special Code Enforcement 16/17		186,428					
23960710 Special Code Enforcement			125,986	190,000	158,608	326	-99.83%
23960850 Special Code Enforcement 18/19					190,000	196,150	100.00%
CDBG - Code Enforcement	193,831	186,428	125,986	190,000	348,608	196,476	3.41%
Other Funds	197,984	192,518	125,986	190,000	348,608	196,476	3.41%
General Fund	7,065,310	6,769,810	5,428,316	7,760,350	8,202,071	7,779,262	0.24%
Other Funds	197,984	192,518	125,986	190,000	348,608	196,476	3.41%
Grand Total(s)	7,263,294	6,962,328	5,554,302	7,950,350	8,550,679	7,975,738	0.32%

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City of Huntington Beach Community Services Adopted Budget – FY 2019/20

Director of Community Services

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant

FACILITIES & DEVELOPMENT

Community Services Manager
Administrative Secretary

PARK ACQUISITION AND DEVELOPMENT
Assistant Planner

PARKING & CAMPING
Supervisor Parking & Camping Facilities
Community Services & Recreation Specialist
Parking & Camping Crewleader
Parking & Camping Leadworker
Parking & Camping Assistant

PARKING METERS
Parking Meter Repair Technician
Parking Meter Repair Worker (2)

HCP SPORTS COMPLEX
Community Services Recreation Supervisor
Maintenance Worker

SPECIFIC EVENTS
Community Services Recreation Supervisor

PROGRAMS & SERVICES

Community Services Manager
Community Services & Recreation Specialist

SENIOR SERVICES
Senior Supervisor Human Services
Office Assistant II
Volunteer Services Coordinator
Social Worker
Senior Services Transportation Coordinator
Senior Services Assistant
Community Services & Recreation Specialist

SENIOR RECREATION
Community Services Recreation Supervisor
Community Services & Recreation Specialist

CULTURAL SERVICES
Senior Supervisor Cultural Affairs
Community Services & Recreation Specialist

CITY GYM & POOL
Community Services Recreation Supervisor
Community Services & Recreation Specialist

EDISON CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

MURDY CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

Community Services

Department Descriptions

The mission statement of the Community Services Department is to “provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors.” The Community Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, and human service programs. These include special events at the City’s parks, beaches, and community facilities, including major annual citywide events, such as the Vans U.S. Open of Surfing and the Great Pacific Air Show. The Department also manages the City’s parking lots, the Main Promenade Parking Structure, and all metered parking throughout the City. The Department participates on 16 boards, commissions, task forces, and local citizen groups.



Administration Division

Administration oversees and supports the functions of the Department's operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of citizen groups, implements City Council policies, and ensures quality control department-wide for programs and services to the public. Administration creates public/private partnerships with corporations, agencies, and non-profits such as the Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Orange Coast Memorial Medical Center, and Children’s Bureau that allow the City to provide a higher level of service and a greater number of programs. Support staff processes registrations and reservations for the Department’s clubhouse rental facilities, recreation events, special permits, beach passes, refunds, and adult sports program payments.

Community Services

Department Descriptions

Facilities and Development Division



The Facilities and Development Division coordinates rehabilitation and construction of new development projects at City parks and beaches, such as the Murdy Park Master Plan update and improvements, Irby Park development, new restrooms in Central Park, and the new permanent parking lot on the west side of Central Park. The Division authors and manages various grants and public/private partnerships to fund these projects. The Division also oversees the multi-departmental specific event permit process, providing major events like the Vans U.S. Open of Surfing and the Great Pacific Air Show at the beach, Pier Plaza, parks, and other locations. The Division participates in the planning of all park-concession related activities and is responsible for the oversight of the Huntington Central Park Sports Complex,

Adventure Playground, and clubhouse facility rentals. In addition, both the Parking/Camping and Parking Meter sections are included in this Division. Parking/Camping includes the management of the Sunset Vista RV Campground, the Main Promenade Parking Structure, and the City's attended lots south of the pier. Responsibilities include revenue collection, traffic management, staffing, and facility maintenance. Parking Meter staff services all aspects of the City's parking meters and pay stations, including revenue collection, maintenance, and repairs.

Programs and Services Division

This Division is responsible for planning, coordinating, and staffing the City's recreation, human and cultural services programs. The Recreation section of this Division manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is also responsible for implementing programming and rental uses at the Rodgers Center as directed by City Council.

Recreation programs are available through the SANDS Community Services Guide and can be found on-line at www.hbsands.org. Programs include year-round activities such as instructional classes; adult, youth, and peewee sports; special events and programs such as "Friday Night Funtime Dances," the "Family Camp Out," "Ole Fishing Hole" fishing derby, or the "Summer Surf Contest," as well as seasonal programs such as aquatics, summer sports programs, and Camp HB.



Human Services oversees the operation of the Senior Center in Central Park, as well as the management and development of senior service and senior outreach programs, including senior recreation, transportation, meals, and case management; and liaises with the Huntington Beach Council on Aging. A fitness center and fitness programs are also featured in the Senior Center in Central Park. Cultural Services coordinates art programming, including exhibits, instructional classes, and day camps. Additionally, staff liaises with the Art Center Foundation and the City's Allied Arts Board.

Programs and Services also provides contract management for the Oak View Family Resource Center and liaises with the City's Children's Needs Task Force and the Oak View Task Force.

Community Services

Ongoing Activities & Projects

Administration Division

MISSION STATEMENT

*The City of Huntington
Beach Community Services
Department
provides outstanding
programs, services and
facilities that enhance and
enrich the lives of our
residents and visitors.*

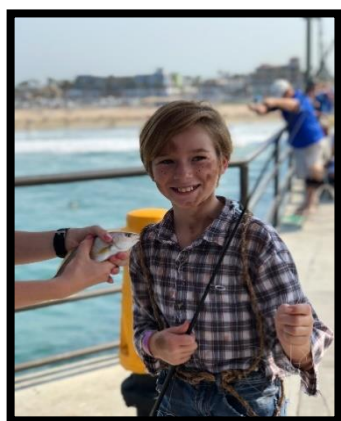
- Provide support to City Council and the City Manager's Office, including implementing City Council policies and responding to citizen inquiries and other public follow-up as needed.
- Manage the Department, providing oversight, planning, budget preparation, and clerical support.
- Implement the Citywide Strategic Planning Objectives, as well as the goals and objectives of the Department.
- Liaise with 16 City boards, commissions, task forces, committees, foundations, and other citizen groups.
- Process facility and program reservations, refunds, and parking passes.
- Develop partnerships/sponsorships with private and non-profit organizations.

Facilities and Development Division

- Manage park use issues and coordinate clubhouse rentals and maintenance.
- Responsible for park and beach development projects, including Capital Improvement Program submission and budget.
- Serve as Manager/Staff Liaison to the Community Services Commission.
- Prepare grant applications and monitor funds.
- Manage a variety of partnership contracts.
- Oversee citywide events and Specific Events.
- Liaise with Friends of Shipley Nature Center and the Huntington Beach Community Garden non-profit organizations.
- Operate and manage the beach and Pier Plaza parking lots, Main Promenade Parking Structure (MPPS), and Sunset Vista RV Campground.
- Operate the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, batting cages and a team room.
- Collect revenue from the south beach attended lots, Pier Plaza, MPPS, Sports Complex, Blufftop Lots, Warner Fire Station, and all metered spaces throughout the City.



Programs and Services Division



- Provide coordinated recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Process recreational class instructor payments for over 125 instructors.
- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center in Central Park.
- Produce and distribute the SANDS Community Services Guide both on-line and in print to nearly 84,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management, and nutrition.
- Oversee Oak View Center contractor.
- Provide youth, adult, and special needs sports programs.
- Operate the Huntington Beach Art Center, providing cultural and educational programs in all media.

Community Services	Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Conduct a minimum of 30 audits of parking lot ticket sales and cash collected by gate attendants.				Strengthen Long-Term Financial and Economic Sustainability
Measure: # of audits conducted	30	30	30	
Goal:				
2. Market instructional class registration and program information on a quarterly basis using a minimum of three different mediums.				Enhance and Maintain High Quality City Services
Measure: # of communication media used to market registration	3	3	3	
Goal:				
3. Market each of the City's Clubhouse facilities on a quarterly basis using a minimum of three different media.				Enhance and Maintain High Quality City Services
Measure: # of communication media used to market registration	3	3	3	

Community Services

Accomplishments & Goals

FY 2018/19 Accomplishments

Administration Division

- Coordinated the hosting and sponsorship of the 3rd annual Great Pacific Air Show.
- Reorganized Special/Specific Event fees to include set-up/take down fees and expanded categories.
- Increased parking hourly rates at metered spaces from \$1.50 per hour (off-peak) and \$1.75 per hour (peak) to \$2.00 per hour at all times generating additional revenues.
- Sold almost 1,900 annual beach parking passes totaling almost \$185,000.
- Processed over \$140,000 in Clubhouse reservations and approximately \$783,000 in Specific Event permit fees and reimbursement revenues.

Facilities and Development Division

- Processed over 85 Specific Event permits for major events on the beach, Pier Plaza and other locations.
- Completed replacement of Turf Field #1 at the Huntington Central Park (HCP) Sports Complex.
- Completed the Central Park-Urban Forest Trail project between HCP Dog Park & Edwards/Ellis.
- Completed trails and open space improvements in the undeveloped portions of Irby Park.
- Initiated the design development process for new restroom buildings in HCP.
- Completed design and construction documents for the Murdy Park Sports Field reconfiguration project.
- Completed subsidence feasibility study to address issues at the Edison Park tennis courts and playground.
- Initiated the design development process for Murdy and Edison Community Center interior improvements.
- Completed playground improvements at three parks, including Bacca, Wardlow, and Tarbox.
- Completed Oak View Park playground equipment project valued at approximately \$150,000 through a "Build it with KaBoom!" grant from KaBoom! (a national non-profit).
- Provided parking for over 600,000 vehicles at beach lots and the Main Promenade Parking Structure.
- Completed the installation of new smart parking meters along Pacific Coast Highway.
- Installed two parking pay stations on Pacific View as part of the development agreement with Pacific City.
- Completed restroom improvements at the Main Promenade Parking Structure.
- Created new Annual Beach Passes to allow for more oversight and flexibility.
- Completed recommendations for changes to parking meter zones.
- Purchased and installed a new waypoint at Beach Boulevard to capture pass usage electronically.
- Purchased and installed 200 new parking meter housings.
- Created a new meter problem hotline to better serve beach visitors.

Programs and Services Division

- Utilized the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance quality of life.
- Completed the redesign of the SANDS Community Services Guide to enhance marketing class registration and program information, generating over 37,000 enrollments.
- Processed over \$1.4 million in contractor payments for recreational programs, including tennis lessons, art classes, personal fitness training, and instructional classes.
- Over 225 artists and 390 works of art were submitted for "*Centered on the Center*" Exhibition.
- The 4th Annual Artist Council juried exhibition, *Inspired*, presented over 170 works by 93 local artists.
- Hosted an international exhibition of comic arts with the National Cartoonists Society.
- Awarded an OCTA Enhanced Mobility for Seniors & Disabled (EMSD) grant valued at \$253,000 for the purchase of vehicles and transportation software for the City's Seniors on the Go transportation program.
- Managed almost 57,000 volunteer hours in support of Senior Services programs valued at over \$1.6 million.
- Delivered almost 75,000 meals to seniors through the Home Delivered Meals program, and logged over 33,000 senior transportation trips.
- Over 500 visitors per day participated in various programs and services at the Senior Center in Central Park.
- Expanded Fitness Center membership through the contracted Silver Sneakers program, bringing in over 1,200 members.

Community Services

Accomplishments & Goals

FY 2019/20 Goals

Administration Division

- Complete the Citywide succession planning study in partnership with Human Resources.
- Collaborate with the State of California Department of Parks and Recreation, as well as OC Parks.
- Evaluate Parking/Camping and Parking Meter operations staff to gain congruency.
- Increase Community Services brand recognition through continued promotion of statewide Parks Make Life Better campaign.
- Implement the objectives associated with the Department's Strategic Plan goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.

Facilities and Development Division

- Continue researching and attracting new special events that bolster business in the City.
- Work closer with community partners in marketing and promoting major events, highlighting the benefits they bring to the City
- Complete Murdy Community Center and Edison Community Center building improvements.
- Complete demolition and construction of six restrooms in Huntington Central Park (HCP).
- Complete construction of the Murdy Park Sports Field reconfiguration.
- Complete the Lake Park CIP project.
- Complete playground equipment improvements at Edison and Eader Parks.
- Complete a Master Plan of improvements for the "Secret Garden" in HCP.
- Research new equipment and methods for improving revenue options at the beach parking lots.
- Upgrade pay stations at beach locations.
- Begin pilot test of parking scanning equipment at the Beach Blvd. gate to determine Annual Pass usage.
- Research and recommend a new camping reservation/payment software.

Programs and Services Division

- Continue to collaborate with the Police Department to decrease unpermitted activities, while providing safe and high quality recreational opportunities throughout beaches and parks.
- Utilize the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance and maintain high quality City services.
- Working with Information Services, implement recreation software upgrades to increase efficiency and customer service.
- Working with Huntington Beach Union High School District, evaluate availability and secure appropriate funding for use of high school pools in order to accommodate expanding swimming and water safety instruction programs.
- Collaborate with Huntington Beach Council on Aging (HBCOA) and Senior Services to ensure appropriate quantities of congregate and home-delivered meals are maintained for older adults in need.
- Initiate a new Memorandum of Understanding (MOU) with the Huntington Beach Art Center Foundation to continue advocacy for the Arts and increase fundraising opportunities to support art exhibitions and education at the Huntington Beach Art Center.
- Establish reservation and programming processes for amenities due to Murdy Park improvements.
- Collaborate with health care providers and stakeholders to assist seniors remain independent.

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Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,215,903	3,421,440	2,035,017	2,623,036	3,352,451	2,655,698	1.25%
Salaries, Temporary	1,675,939	1,891,877	1,138,880	1,554,582	1,961,108	1,575,399	1.34%
Salaries, Overtime	441,789	765,620	264,223	744,616	733,616	730,616	-1.88%
Leave Payouts	349,073	381,172	157,497			5,000	100.00%
Benefits	1,869,999	2,083,190	1,359,834	1,658,991	1,687,835	1,921,139	15.80%
PERSONNEL SERVICES	7,552,703	8,543,299	4,955,451	6,581,225	7,735,010	6,887,852	4.66%
OPERATING EXPENSES							
Utilities	32,551	48,789	33,815	43,400	43,400	43,400	0.00%
Equipment and Supplies	558,657	531,319	328,608	402,969	485,376	385,423	-4.35%
Repairs and Maintenance	807,282	751,767	248,941	397,205	385,392	365,711	-7.93%
Conferences and Training	11,497	8,214	6,096	13,500	12,500	8,000	-40.74%
Professional Services	72,604	119,636	91,792	195,000	282,082	130,000	-33.33%
Other Contract Services	2,027,594	2,233,750	1,648,896	2,238,418	2,334,904	2,256,918	0.83%
Rental Expense	115,841	113,224	31,305	93,450	113,490	99,610	6.59%
Insurance	39,927	41,047	27,031	39,352	39,352	39,352	0.00%
Payments to Other Governments			21,233	100,000	121,000	50,000	-50.00%
Expense Allowances	27,833	27,606	15,573	22,200	22,200	22,200	0.00%
Other Expenses	6,799	9,438	5,743	3,620	3,620	8,620	138.12%
OPERATING EXPENSES	3,700,587	3,884,790	2,459,033	3,549,114	3,843,316	3,409,234	-3.94%
CAPITAL EXPENDITURES							
Land Purchase	337,729	333,027	326,270	316,800	316,800	316,800	0.00%
Improvements	1,443,506	2,321,415	746,283	1,606,000	5,611,790	3,910,000	143.46%
CAPITAL EXPENDITURES	1,781,234	2,654,442	1,072,553	1,922,800	5,928,590	4,226,800	119.83%
NON-OPERATING EXPENSES							
Transfers to Other Funds	108,956						
NON-OPERATING EXPENSES	108,956						
Grand Total(s)	13,143,480	15,082,532	8,487,037	12,053,139	17,506,916	14,523,886	20.50%
General Fund	9,707,697	10,432,500	6,227,043	8,535,496	8,490,826	8,552,781	0.20%
Other Funds	3,435,783	4,650,032	2,259,994	3,517,643	9,016,090	5,971,105	69.75%
Grand Total(s)	13,143,480	15,082,532	8,487,037	12,053,139	17,506,916	14,523,886	20.50%
Personnel Summary	44.00	44.00	36.00	36.00	36.00	36.00	0.00

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DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,950,492	3,055,719	1,769,494	2,483,160	2,470,411	2,392,642	-3.65%
Salaries, Temporary	1,469,680	1,642,884	959,097	1,511,044	1,507,773	1,498,569	-0.83%
Salaries, Overtime	22,104	27,393	10,399	25,664	25,664	25,664	0.00%
Leave Payouts	340,504	365,772	145,948				
Benefits	1,732,558	1,928,337	1,226,957	1,582,214	1,574,877	1,736,532	9.75%
PERSONNEL SERVICES	6,515,337	7,020,105	4,111,894	5,602,082	5,578,725	5,653,407	0.92%
OPERATING EXPENSES							
Utilities	32,551	48,789	33,815	43,400	43,400	43,400	0.00%
Equipment and Supplies	403,006	420,311	273,267	353,969	345,469	342,923	-3.12%
Repairs and Maintenance	803,471	702,406	246,196	370,205	358,392	350,711	-5.27%
Conferences and Training	6,691	7,492	5,126	9,500	8,500	7,000	-26.32%
Other Contract Services	1,772,486	2,054,071	1,496,482	2,040,418	2,040,418	2,040,418	0.00%
Rental Expense	74,185	70,761	16,383	53,450	53,450	52,450	-1.87%
Insurance	39,672	41,047	27,031	39,352	39,352	39,352	0.00%
Expense Allowances	25,294	24,956	13,964	19,500	19,500	19,500	0.00%
Other Expenses	852	2,841	2,886	3,620	3,620	3,620	0.00%
OPERATING EXPENSES	3,158,207	3,372,674	2,115,149	2,933,414	2,912,101	2,899,374	-1.16%
CAPITAL EXPENDITURES							
Improvements	34,153	39,721					
CAPITAL EXPENDITURES	34,153	39,721					
Total	9,707,697	10,432,500	6,227,043	8,535,496	8,490,826	8,552,781	0.20%
Personnel Summary	38.75	38.25	30.25	30.25	30.25	30.25	0.00

Community Services
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DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	417,777	371,835	273,897	430,122	430,122	417,506	-2.93%
Salaries, Temporary	24,867	23,690	19,082	24,450	24,450	24,450	0.00%
Salaries, Overtime	(10)						
Leave Payouts	21,536	34,771	20,214				
Benefits	200,678	193,984	157,422	233,046	233,046	252,552	8.37%
PERSONNEL SERVICES	664,848	624,280	470,615	687,618	687,618	694,508	1.00%
OPERATING EXPENSES							
Equipment and Supplies	12,550	12,521	14,989	13,750	12,750	12,250	-10.91%
Repairs and Maintenance	5,985	7,192	1,984	4,500	3,500	2,000	-55.56%
Conferences and Training	4,775	5,052	1,236	5,000	4,000	2,500	-50.00%
Expense Allowances	6,051	5,996	4,202	6,000	6,000	6,000	0.00%
Other Expenses		52					
OPERATING EXPENSES	29,361	30,813	22,411	29,250	26,250	22,750	-22.22%
Total	694,209	655,093	493,026	716,868	713,868	717,258	0.05%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increases in Personnel Services is primarily due to the increased cost of benefits. Operating Expenses have been reduced as part of a citywide effort to realign budgets.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Director of Community Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	3.00	3.00	3.00	3.00	3.00	3.00	0.00

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DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Beach Operations							
PERSONNEL SERVICES							
Salaries, Permanent	1,161,629	602,376					
Salaries, Temporary	626,499	253,628					
Salaries, Overtime	5,625	13,277					
Leave Payouts	223,487	133,402					
Benefits	756,744	429,026					
PERSONNEL SERVICES	2,773,984	1,431,709					
OPERATING EXPENSES							
Utilities	29,205	2,084					
Equipment and Supplies	108,089	47,226	46				
Repairs and Maintenance	600,929	446,731	4				
Conferences and Training	613	300					
Other Contract Services	188,481	28,450					
Rental Expense	25,173	22,399					
Expense Allowances	10,892	5,396					
Other Expenses	(348)		(1)				
OPERATING EXPENSES	963,034	552,586	49				
CAPITAL EXPENDITURES							
Improvements	34,153	39,721					
CAPITAL EXPENDITURES	34,153	39,721					
Total	3,771,171	2,024,016	49				

Significant Changes

Effective FY 2017/18, the Beach Maintenance section of the Beach Operations Division transferred to the Maintenance Operations Division of the Public Works Department. Additionally, the Parking/Camping and Park Meters sections transferred to the Facilities and Development Division. This transfer is a result of the Organizational Structure and Staffing Review of the Community Services Department by Management Partners (August 2016).

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Beach Operations Supervisor	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Supervisor Prkng & Camping Facilities	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Beach Maint Crewleader	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Parking/Camping Crewleader	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Parking & Camping Leadworker	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Facilities Maint Technician	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Parking Meter Repair Technician	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Parking Meter Repair Worker	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Beach Equip Operator	3.00	3.00	0.00	0.00	0.00	0.00	0.00
Beach Maint Service Worker	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Parking & Camping Assistant	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Svcs Rec Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	16.00	8.00	0.00	0.00	0.00	0.00	0.00

Community Services
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DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Facilities and Development							
PERSONNEL SERVICES							
Salaries, Permanent	177,636	906,612	665,669	909,409	896,660	873,609	-3.94%
Salaries, Temporary	24,498	639,888	466,215	678,387	678,387	661,312	-2.52%
Salaries, Overtime	3,879	6,435	7,259	18,794	18,794	18,794	0.00%
Leave Payouts	26,798	171,615	107,331				
Benefits	101,816	621,734	507,977	631,462	620,855	691,342	9.48%
PERSONNEL SERVICES	334,627	2,346,284	1,754,451	2,238,052	2,214,696	2,245,057	0.31%
OPERATING EXPENSES							
Utilities		42,629	30,996	39,500	39,500	39,500	0.00%
Equipment and Supplies	3,904	163,883	114,868	143,807	142,807	140,761	-2.12%
Repairs and Maintenance	46,986	209,938	202,014	309,905	301,905	297,905	-3.87%
Conferences and Training		990	485	1,000	1,000	1,000	0.00%
Other Contract Services	450	216,940	201,820	198,102	198,102	198,102	0.00%
Rental Expense		4,645	2,426	7,650	7,650	7,650	0.00%
Expense Allowances	2,906	8,170	5,711	8,100	8,100	8,100	0.00%
Other Expenses		2,187	1,169	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	54,246	649,382	559,489	709,064	700,064	694,018	-2.12%
Total	388,873	2,995,666	2,313,939	2,947,116	2,914,760	2,939,075	-0.27%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is associated with the increased cost of benefits. Temporary Salaries and Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Facilities, Development & Concession Mgr	0.50	0.50	0.00	0.00	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.50	0.50	0.50	0.50	0.00
Supervisor Prkng & Camping Facilities	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Community Svcs Rec Specialist	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Svcs Rec Supervisor	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Maintenance Service Worker	0.00	1.00	1.00	1.00	0.00	0.00	0.00
Maintenance Worker	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Parking & Camping Assistant	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking & Camping Leadworker	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking Meter Repair Technician	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking Meter Repair Worker	0.00	2.00	2.00	2.00	2.00	2.00	0.00
Parking/Camping Crewleader	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	2.50	12.00	12.00	12.00	12.00	12.00	0.00

Community Services
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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Marine Safety							
PERSONNEL SERVICES							
Salaries, Temporary		(1)					
PERSONNEL SERVICES		(1)					
OPERATING EXPENSES							
Other Expenses	(5)						
OPERATING EXPENSES	(5)						
Total	(5)	(1)					

Significant Changes

No significant changes.

Community Services
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DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Programs & Services							
PERSONNEL SERVICES							
Salaries, Permanent	1,193,450	1,174,897	829,928	1,143,630	1,143,630	1,101,526	-3.68%
Salaries, Temporary	793,815	725,678	473,799	808,207	804,936	812,807	0.57%
Salaries, Overtime	12,611	7,680	3,140	6,870	6,870	6,870	0.00%
Leave Payouts	68,682	25,984	18,403				
Benefits	673,320	683,593	561,559	717,705	720,976	792,637	10.44%
PERSONNEL SERVICES	2,741,879	2,617,832	1,886,829	2,676,412	2,676,412	2,713,840	1.40%
OPERATING EXPENSES							
Utilities	3,345	4,075	2,818	3,900	3,900	3,900	0.00%
Equipment and Supplies	278,463	196,681	143,364	196,412	189,912	189,912	-3.31%
Repairs and Maintenance	149,571	38,545	42,194	55,800	52,987	50,806	-8.95%
Conferences and Training	1,303	1,150	3,405	3,500	3,500	3,500	0.00%
Other Contract Services	1,583,555	1,808,680	1,294,662	1,842,316	1,842,316	1,842,316	0.00%
Rental Expense	49,012	43,717	13,958	45,800	45,800	44,800	-2.18%
Insurance	39,672	41,047	27,031	39,352	39,352	39,352	0.00%
Expense Allowances	5,446	5,396	4,050	5,400	5,400	5,400	0.00%
Other Expenses	1,205	602	1,718	2,620	2,620	2,620	0.00%
OPERATING EXPENSES	2,111,571	2,139,893	1,533,200	2,195,100	2,185,787	2,182,606	-0.57%
Total	4,853,450	4,757,725	3,420,029	4,871,512	4,862,198	4,896,446	0.51%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is associated with mandated California minimum wage increases for part-time employees, as well as the increased costs of benefits. Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Community Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Svcs Rec Supervisor	5.00	4.00	4.00	4.00	4.00	4.00	0.00
Community Svcs Rec Specialist	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Senior Supervisor, Human Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Social Worker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Maintenance Service Worker	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Office Assistant II	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
<i>Program Coordinator, Human Services 0.33 FTE funded by General Fund in FY 2015/16 and FY 2016/17</i>							
Total	17.25	15.25	15.25	15.25	15.25	15.25	0.00

Community Services
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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Park Special Revenue Funds (209, 226, 228, 235)							
PERSONNEL SERVICES							
Salaries, Permanent	59,213	69,357	91,817	139,876	139,876	145,900	4.31%
Salaries, Temporary	13,764	13,380					
Salaries, Overtime			10,429				
Benefits	29,224	33,047	39,349	76,777	76,778	93,570	21.87%
PERSONNEL SERVICES	102,201	115,784	141,595	216,653	216,654	239,470	10.53%
OPERATING EXPENSES							
Equipment and Supplies	11,035			10,000	10,000	11,000	10.00%
Repair and Maintenance		11,961					
Professional Services	13,710	19,438	7,550	30,000	115,663	30,000	0.00%
Other Contract Services	325	1,039		1,000	1,000	1,500	50.00%
Rental Expense	8,995	9,085	8,724	10,000	10,000	11,000	10.00%
Payments to Other Governments			21,000	100,000	121,000	50,000	-50.00%
Expense Allowances	2,539	2,650	1,558	2,700	2,700	2,700	0.00%
Other Expenses						600	100.00%
OPERATING EXPENSES	36,604	44,173	38,832	153,700	260,363	106,800	-30.51%
CAPITAL EXPENDITURES							
Land Purchase	337,729	333,028	326,270	316,800	316,800	316,800	0.00%
Improvements	152,253	1,713,541	600,696	1,606,000	5,331,541	3,910,000	143.46%
CAPITAL EXPENDITURES	489,981	2,046,569	926,966	1,922,800	5,648,341	4,226,800	119.83%
Total	628,786	2,206,525	1,107,393	2,293,153	6,125,358	4,573,070	99.42%

Significant Changes

The overall increase in Personnel Services is largely due to the increased cost of benefits. Operating Expenses includes an adjustment of \$50,000 in the Youth Sports grant award program. The amount of funds budgeted in Improvements fluctuates annually based on park development projects scheduled in the City's Capital Improvement Program (CIP). The FY 2019/20 CIP includes funds for the following projects: Central Park Restrooms, Bartlett Park improvements, Lake Park improvements, Murdy & Edison Community Centers Building Improvements, as well as Playground Equipment improvements.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Facilities, Develop & Concession Mgr	0.50	0.50	0.00	0.00	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.50	0.50	0.50	0.50	0.00
Administrative Analyst Senior	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Planner	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	1.00	1.50	1.50	1.50	1.50	1.50	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00209 Park Acquisition and Development	16,363	8,060	3,650				
00226 Quimby Fund	321,931	186,313	105,439			65,000	65,000
00228 Park Dev Impact - Residential	435,222	2,983,868	7,730,191	3,000,000	3,000,000	3,000,000	
00235 Park Dev Impact - Non-Residential	108,166	116,775	20,194				
Total	881,682	3,295,016	7,859,474	3,000,000	3,000,000	3,065,000	65,000

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OTHER FUNDS

Fund Balance	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00209 Park Acquisition and Development	2,135,412	558,243	220,436	39,890		39,890	
00226 Quimby Fund	3,055,849	3,227,446	2,983,813	1,048,786	353,089	695,697	(353,089)
00228 Park Dev Impact - Residential	1,752,122	4,446,210	11,759,537	11,205,901	1,154,981	10,050,920	(1,154,981)
00235 Park Dev Impact - Non-Residential	264,647	64,622	84,816	85,461		85,461	
Total	7,208,030	8,296,521	15,048,602	12,380,038	1,508,070	10,871,968	(1,508,070)

Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
4th of July (204)							
PERSONNEL SERVICES							
Salaries, Permanent	873						
Salaries, Temporary	3,538	3,538		3,538	3,538	3,538	0.00%
Salaries, Overtime	51,952	51,952		51,952	51,952	51,952	0.00%
Benefits	231						
PERSONNEL SERVICES	56,595	55,490		55,490	55,490	55,490	0.00%
OPERATING EXPENSES							
Equipment and Supplies	40,900	29,254	23,045	36,000	36,396	28,000	-22.22%
Conferences and Training	4,806	624	970	4,000	4,000	1,000	-75.00%
Professional Services	58,894	100,197	84,242	115,000	116,420	100,000	-13.04%
Other Contract Services	214,819	164,213	122,008	190,000	234,401	195,000	2.63%
Rental Expense	32,661	33,378	6,023	30,000	50,040	36,160	20.53%
Insurance	255						
Payments to Other Governments			232				
Other Expenses	5,947	5,102	2,857			4,400	100.00%
OPERATING EXPENSES	358,284	332,768	239,377	375,000	441,257	364,560	-2.78%
Total	414,878	388,258	239,377	430,490	496,747	420,050	-2.43%

Significant Changes

The 4th of July Fund receives revenues from parade entry fees, merchandise sales, event admissions, sponsorships, vendor booth space sales, and parking fees.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00204 Fourth of July Parade	447,409	405,635	151,537	400,000	400,000	420,050	20,050
Total	447,409	405,635	151,537	400,000	400,000	420,050	20,050

Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	902	40,803	16,319				
Salaries, Temporary	98	16,377	6,954				
Salaries, Overtime	367,651	685,931	243,240	667,000	656,000	653,000	-2.10%
Benefits	7,967	325	37,303				
PERSONNEL SERVICES	376,618	743,436	303,816	667,000	656,000	653,000	-2.10%
OPERATING EXPENSES							
Equipment and Supplies	1,351	904	1,711	3,000	3,000	3,500	16.67%
Repairs and Maintenance	3,811	26,624	2,235	27,000	27,000	15,000	-44.44%
Other Contract Services	4,829	900		7,000	18,000	20,000	185.71%
Expense Allowances			51				
OPERATING EXPENSES	9,991	28,428	3,997	37,000	48,000	38,500	4.05%
Total	386,610	771,864	307,813	704,000	704,000	691,500	-1.78%

Significant Changes

The Specific Events Fund is used for major reimbursable events held in the City, such as the Surf City Marathon, Vans U.S. Open of Surfing, the Great Pacific Air Show, and other events held in Huntington Central Park. Overtime is adjusted to align with current spending trends.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00101 Specific Events	501,844	701,191	318,093	707,500	707,500	691,500	(16,000)
Total	501,844	701,191	318,093	707,500	707,500	691,500	(16,000)

Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Donations and Grants (various) Gun Range (225)							
PERSONNEL SERVICES							
Salaries, Permanent	204,422	255,562	157,387		742,164	117,156	100.00%
Salaries, Temporary	188,859	215,698	172,830	40,000	449,797	73,292	83.23%
Salaries, Overtime	82	345	156				
Leave Payouts	8,569	15,400	11,550			5,000	100.00%
Benefits	100,019	121,480	56,224		36,180	91,037	100.00%
PERSONNEL SERVICES	501,951	608,485	398,147	40,000	1,228,141	286,485	616.21%
OPERATING EXPENSES							
Equipment and Supplies	102,366	80,851	30,586		90,510		
Repairs and Maintenance		10,776	510				
Conferences and Training		98					
Professional Services				50,000	50,000		-100.00%
Other Contract Services	35,135	13,528	30,406		41,085		
Rental Expense			175				
Other Expenses		1,495					
OPERATING EXPENSES	137,500	106,748	61,677	50,000	181,595		-100.00%
CAPITAL EXPENDITURES							
Improvements	1,257,100	568,152	145,587		280,249		
CAPITAL EXPENDITURES	1,257,100	568,152	145,587		280,249		
NON-OPERATING EXPENSES							
Transfers to Other Funds	108,956						
NON-OPERATING EXPENSES	108,956						
Total	2,005,508	1,283,385	605,411	90,000	1,689,985	286,485	218.32%

Significant Changes

The Community Services Department receives multiple grants and donations associated with various programs, such as senior services. Personnel Services are funded by the City's "Seniors on the Go" Transportation Program, and Senior Care Management services. Per the City's annual budget resolution, grants and donations up to the \$100,000 threshold per source or grantor are appropriated as received throughout the fiscal year.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Program Coordinator, Human Services*	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Services Transport Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Svcs Rec Specialist	1.00	1.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	0.25	0.25	0.25	0.25	0.25	0.25	0.00
<i>*0.33 FTE funded by General Fund - Programs & Services</i>							
Total	4.25	4.25	4.25	4.25	4.25	4.25	0.00

Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

**Donations and Grants (various),
Gun Range (225)**

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00103 Donations	621,220	691,858	779,308		676,632		7,893
00225 Gun Range Settlement	2,470	1,128	668				
00239 CDBG ^			27,704	40,000	40,000	40,000	
00963 Sr Mobility Program	224,691	230,196	178,811		238,592	246,485	
00994 HUD EDI Senior Center Dev	142,500						
01229 Housing Related Parks Grant		284,200					
01235 CDBG 16/17^		872,827	11,088		15,425		
^CDBG Fund is managed by the City Manager's Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community Services Department.							
Total	990,881	2,080,209	997,579	40,000	970,649	286,485	7,893

Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
CMS Community Services							
ADM Administration							
10045101 Community Services Admin	694,209	655,093	493,026	716,868	713,868	717,258	0.05%
ADM Administration	694,209	655,093	493,026	716,868	713,868	717,258	0.05%
BO Beach Operations							
10045202 Parking/Camping	1,280,767						
10045203 Parking Meters	575,152						
10045205 Beach Administration			(1)				
10045206 Beach Maintenance	1,788,169	1,895,773	50				
10045208 Pier Plaza North Beach	127,082	128,243					
BO Beach Operations	3,771,170	2,024,016	49				
FDC Facilities & Development							
10045201 Nature Center	40,000	40,000	30,000	40,000	40,000	40,000	0.00%
10045202 Parking/Camping		1,376,215	1,107,078	1,390,476	1,382,476	1,409,601	1.38%
10045203 Parking Meters		565,471	421,311	544,592	533,976	552,634	1.48%
10045210 Specific Events	162,564	175,433	133,013	154,854	154,854	157,462	1.68%
10045401 Facilities and Development	186,309	201,655	161,452	196,077	196,077	168,537	-14.05%
10045403 Adult Sports		594,703	431,224	559,681	545,941	549,405	-1.84%
10045505 Clubhouses		42,189	29,861	61,436	61,436	61,436	0.00%
FDC Facilities & Development	388,873	2,995,666	2,313,939	2,947,116	2,914,760	2,939,075	-0.27%
MS Marine Safety							
10045207 Marine Safety	(5)	(1)					
MS Marine Safety	(5)	(1)					
RHC Programs & Services							
10045301 Adult Soccer	7,742	11,206	5,889	12,200	12,200	12,200	0.00%
10045402 Youth Sports	67,294	60,430	39,236	96,240	96,240	86,240	-10.39%
10045403 Adult Sports	578,843						
10045404 Tennis	5,690			5,000			-100.00%
10045405 Aquatics	209,242	206,256	84,487	208,836	208,836	211,836	1.44%
10045406 Instructional Classes	1,465,834	1,678,029	1,187,714	1,686,745	1,686,745	1,686,745	0.00%
10045407 Day Camps	35,997	38,810	5,554	37,800	37,800	37,800	0.00%
10045408 Recreation Events	29,061	32,840	22,749	34,650	34,650	34,650	0.00%
10045409 Adventure Playground	33,616	26,455	7,963	33,343	33,343	33,343	0.00%
10045410 City Gym & Pool	354,051	341,269	230,130	285,215	284,715	315,660	10.67%
10045411 Community Centers	580,635	643,427	510,269	683,366	680,053	585,330	-14.35%
10045501 Rec, Human & Cultural Svcs	233,746	334,645	241,450	354,697	354,697	364,290	2.70%
10045502 Senior Recreation	271,039	336,553	287,925	371,141	358,252	491,440	32.41%
10045503 Senior Services	491,689	564,025	433,138	570,067	582,956	563,603	-1.13%
10045504 Project Self Sufficiency	36,977	41,816	20,720	32,461	32,461	2,318	-92.86%
10045505 Clubhouses	53,365						
10045551 Art Center Camps-Classes	68,679	59,027	48,308	62,902	62,902	62,902	0.00%
10045552 Art Center	329,951	382,938	294,497	396,849	396,348	408,089	2.83%
RHC Programs & Services	4,853,450	4,757,725	3,420,029	4,871,512	4,862,198	4,896,446	0.51%
Park Special Revenue Funds							
20945001 Sports Complex Team Room	1,578	91,733					
20945003 Shipley Permanent Parking Lot	1,506		8,565		165,528		
20945004 Worthy Park Reconfiguration	49,730	1,413,266	67		25,976		
20945007 Beach Playground			308,490				
20945008 Clegg-Stacey Park Playground	95,226	650					
20945009 Edison Park Playground		62,138			7,861		
20945101 Administration	29,963	17,442	24,335	60,000	64,900		-100.00%
22645001 Bartlett Park Phase 1		10,560	2,498			326	100.00%
22645010 Central Park Restrooms				1,000,000	2,000,000	350,000	-65.00%

Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
22645101 Park Development Admin		4,156	346,574	58,516	58,516	67,763	15.80%
22845001 Park Dev Impact - Res	133,984	200,542	160,961	643,637	670,912	624,981	-2.90%
22845002 Central Park Tot Lot Surfacing		80,984					
22845003 Murdy Park Sports Fields		6,931	30,618	427,000	1,939,450		-100.00%
22845004 Edison Playground- Reconfigure		1,281			138,719		
22845006 Community Center Improvements				50,000	420,000	2,000,000	3900.00%
22845007 Irby Park Improvements			72,004		78,376		
22845008 HCP Trail Improvements					135,000		
22845009 HCP Permanent Parking Lot		41	43,880		366,120		
22845010 Peter Green Rubberized Surface			109,401				
22845011 Bacca-Wardlow Playgrnd Improve				54,000	54,000		-100.00%
22845012 Bartlett Park-Ph II						350,000	100.00%
22845013 Lake Park Reconfiguration						600,000	100.00%
22845014 Eader-Edison Park Improvements						580,000	100.00%
23545001 Park Dev Impact -Non Residential	316,800	316,800					
Park Special Revenue Funds	628,786	2,206,525	1,107,393	2,293,153	6,125,358	4,573,070	99.42%
4th of July							
20445803 4th of July Celebration	414,878	388,258	239,377	430,490	496,747	420,050	-2.43%
4th of July	414,878	388,258	239,377	430,490	496,747	420,050	-2.43%
Specific Events							
10145101 Specific Events Administration	16,799	2,523	450	3,000	3,000	3,000	0.00%
10145102 Specific Events Beach/Parking	3,811	26,624	2,074	27,000	27,000	15,000	-44.44%
10145103 Specific Events Lifeguards	35,000	132,949	63,905	115,000	115,000	110,000	-4.35%
10145104 Specific Events Fire	35,000	115,996	44,097	100,000	100,000	91,000	-9.00%
10145105 Specific Events Police	275,000	468,074	175,109	433,500	433,500	442,000	1.96%
10145106 Specific Events Public Works	21,000	25,698	22,178	25,500	25,500	30,500	19.61%
Specific Events	386,610	771,864	307,813	704,000	704,000	691,500	-1.78%
Donations and Grants and Gun Range							
10345101 Donations Community Services	22		498		757		
10345102 Donations PSS Misc	36,937	23,510	10,000				
10345103 Donations Disabled Park			114,446		1,054		
10345124 Human Relations - Misc		815	308		5,192		
10345202 Donations PSS Case Mgmt	19,404	20,035	20,001		20,000		
10345203 PSS ECMC Donations		25,349	26,089				
10345206 Donations Beach Maintenance		7,680			315		
10345209 Skateboard Park					2,500		
10345210 Youth Board	1,381	989	932		4,906		
10345401 Funtime Dance	3,511	4,367	2,563		6,229		
10345402 Youth Sports	57						
10345407 Fishing Derby	707	1,798	2,031		668		
10345408 Family Camp-out					1		
10345409 Edinger Medical Group Rec	19,717	14,594	6,793		8,897		
10345411 Community Centers	1,625	1,943	2,804		505		
10345501 Children's Needs			98		794		
10345502 Donations Sr Transportation	113,132	88,646	78,584		171,207		
10345503 Donations Senior Services	39,219	14,448	2,961		13,039		
10345506 Donations Senior Outreach	16,942	36,790	15,572		29,900		
10345507 HOAG Sr Center Fitness Center	35,509	87,390	62,646		314,966		
10345508 OC Memorial Care Mgmt Svc		15,139	10,980		48,881		
10345509 HBCOA Senior Programs		18,136	434		77,357		
10345510 SCICP Visionary Funds			5,477		223,059		
10345551 Donations Art Center	428	1,492	2,306		8,618		
10345552 Donations Family Arts	2,350	2,057	2,510		2,216		

Community Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
10345553 Donations Summer Art Camp	292	3,350					
10345554 Art Center Partners in Art	8,511	9,792	12,104		17,413		
10345555 Allied Arts Board		750			1,457		
10345556 HB Community Band	1,681	1,872	229				
10345557 Donations Art Center Exhibition	600	1,996	1,584		16,013		
10345604 Donations Meals to the Home	26,994	23,027	21,227		106,254		
22545001 Gun Range Settlement				50,000	50,000		-100.00%
23845002 EOC 2 - Winter Storm 2017		28,339					
23845003 EOC 3 - Winter Storm 2017		6,890					
23945741 17/18 Senior Outreach			27,704	40,000			-100.00%
23945841 18/19 Senior Service Care Mgmt					40,000	40,000	100.00%
31445002 Worthy Park Phase 1	1,304	303,660	19,280		47,175		
31445003 Main Prom P.S. Improvements	1,121,085	87,745	6,749		197,020		
96345505 Sr Mobility Program 7/14-6/15	31,851						
96345506 Sr Mobility Program 7/15-6/16	153,223	10,211	500				
96345507 Sr Mobility Program 7/16-6/17	60,766	169,578	(1,204)				
96345508 Sr Mobility Program 7/17-6/18		51,396	143,769				
96345509 Sr Mobility Program 7/18-6/19					238,592		
96345510 Sr Mobility Program 7/19-6/20						246,485	100.00%
99445102 HUD EDI #130 - Sr. Center Dev	142,500						
121945102 Project Self Sufficiency	19,286						
121945502 Senior Outreach	36,478						
122945101 Housing Related Parks Grant	109,997	174,198					
123545102 Project Self Sufficiency		5,000					
123545502 Senior Outreach		35,000					
124245101 Tire Derived Product Grant		5,404	5,436				
124845001 Central Park Trail Rehab					35,000		
Donations and Grants	2,005,508	1,283,385	605,411	90,000	1,689,985	286,485	218.32%
Other Funds	3,435,783	4,650,032	2,259,994	3,517,643	9,016,090	5,971,105	69.75%
General Fund	9,707,697	10,432,500	6,227,043	8,535,496	8,490,826	8,552,781	0.20%
Other Funds	3,435,783	4,650,032	2,259,994	3,517,643	9,016,090	5,971,105	69.75%
Grand Total(s)	13,143,480	15,082,532	8,487,037	12,053,139	17,506,916	14,523,886	20.50%



City of Huntington Beach Finance Adopted Budget – FY 2019/20

Chief Financial Officer

Assistant Chief Financial Officer

ADMINISTRATION
Administrative Assistant (1.5)

ACCOUNTING SERVICES

Finance Manager - Accounting

GENERAL ACCOUNTING
Project Manager
Senior Accountant

ACCOUNTS PAYABLE
Senior Accounting Technician
Accounting Technician II (2)

PAYROLL
Payroll Specialist
Senior Payroll Technician (2)

BUDGET MANAGEMENT

Finance Manager - Budget

Principal Finance Analyst
Senior Finance Analyst (3)

CASHIERING & COLLECTIONS SERVICES

Finance Manager – Treasury

Administrative Analyst (0.5)

Accounting Technician
Supervisor

CASHIERING
Accounting Technician II (2)

ACCOUNTS RECEIVABLE/
COLLECTIONS
Accounting Technician II

FISCAL SERVICES

MUNICIPAL SERVICES
Senior Accounting Technician
Accounting Technician II (2)

BUSINESS LICENSE
Business License Supervisor
Senior Accounting Technician
Accounting Technician II (2)
Field Service Representative

PROCUREMENT
Buyer (2)

REPROGRAPHICS

MAIL

Finance

Department Descriptions

The Finance Department, through its five Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; cashiering, accounts receivable and collections services; payroll and accounts payable services; utility billing; and business license customer service.

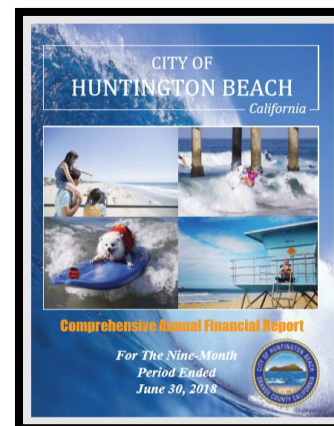


Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer reviews operations to ensure compliance with Federal, State, and local laws, as well as City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocation, fixed asset inventory, financial reporting, and annual audits. This Division is also responsible for providing staff support to the appointed seven-member Finance Commission established pursuant to Chapter 2.109 of the Municipal Code.

Accounting Services Division

The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable and Financial Reporting. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets. This Division is also responsible for serving as the audit liaison for all departments and serves as the City's liaison for all financial audits of the City. Accounts Payable is responsible for the processing of all City obligations. Financial Reporting prepares the Comprehensive Annual Financial Report (CAFR), annual bond disclosures, and other financial reports. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll.

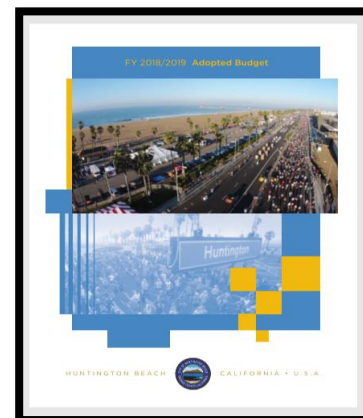


Finance

Department Descriptions

Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management and the City Council to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4154 – Openness in Labor Negotiations requirement.



Fiscal Services Division

Comprised of Procurement, Municipal Services, and Business License Units, the Fiscal Services Division provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, maintains the list of qualified vendors and processes all utility service start-ups and disconnections (e.g., water, sewer, etc.). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts. The Division also licenses all individuals and companies doing business in the City in accordance with the Municipal Code, and may issue permits on behalf of other City departments. Furthermore, the Division administers office supply orders, procurement cards, leasing, equipment replacement, professional services, fuel management and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides



for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail and special deliveries for all City departments.

Cashiering & Collections Services Division

The Cashiering & Collections Services Division is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. Due to the significant technological improvements in how payments can be received and made, this Division is continually offering new services to customers and vendors. In addition, this Division processes and records all revenue received at City Hall, as well as, all City off-site locations. This Division also ensures revenue is deposited in a timely manner into the City's financial depository accounts. Another important function of this Division is to ensure proper controls over cash deposits, as well as collection of delinquent taxes and fees. This Division is responsible for helping ensure revenues owed to the City are received and may use a variety of methods to collect these funds, including sending delinquent notices, making collections calls, placing a lien on property, filing a claim in Small Claims Court or sending delinquent receivables to an outside collection agency. Finally, this Division is responsible for disbursing all approved funds and processing all checks and electronic payments for the payment of goods and services approved in the budget and the City's financial system.



Finance

Ongoing Activities & Projects

Administration Division

- Provide policy direction, vision, and leadership, enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare and distribute quarterly financial reports to the City Council and City Manager.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the appointed seven-member Finance Commission.
- Oversee and coordinate the City's long-term financial plan.

Accounting Services Division

- Prepare the Comprehensive Annual Financial Report and Popular Annual Financial Report.
- Prepare the Annual Schedule of Financial Expenditures to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 43,134 accounts payable invoices within 30 days and achieve less than 1% of voided checks.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 48,500 payroll advices and checks annually.
- Annually produce and distribute approximately 1,682 W-2s and process 1099s.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 730 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 36,564 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.

Budget Management Division

- Manage and coordinate the annual budget development process.
- Maintain the Budget Manual and coordinate the budget development process with departments by preparing consolidated budget requests and performing due diligence for the City Manager.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impacts the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4154-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Review and analyze citywide fees and charges, and propose changes accordingly.

Finance

Ongoing Activities & Projects

Fiscal Services Division

- Provide billing services for 55,000 accounts for water, sewer, and trash/recycling services.
- Provide quality customer service to both internal and external customers.
- Maintain approximately 22,000 business licenses and issue over 3,300 new business licenses annually.
- Annually process over 18,000 business license renewal notices and 7,000 second and final notices.
- Annually respond to over 35,000 business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 19 operators reporting annual revenue of approximately \$600,000 from 306 wells.
- Manage the records of more than 300 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies to accurately identify businesses requiring a business license in the City.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 8,000 purchase requisitions within a nine-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.
- Process over 1,000,000 pieces of mail annually.
- Automate the receipt of over 315,000 payments by customers for City utility charges representing approximately 50 percent of total utility transactions.
- Process payments on business licenses of \$2.6 million annually.

Cashiering and Collections Division

- Process over \$12 million in revenue annually at City Hall from permits and fees.
- Process over \$15 million in revenue annually for off-site locations including parking meter revenue and recreation fees, and deposit funds daily in the bank.
- Process and collect miscellaneous receivables of over \$29 million from over 72,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over \$14.3 million annually for Transient Occupancy Taxes and over \$4.1 million for Business Improvement District assessments from three assessment areas.
- Collect and process payments for oil taxes in the amount of approximately \$600,000.
- Process over 675,000 transactions at the City Hall counter's cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, payroll checks and electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Assist in enhancing software programs to better track City revenues and deposits.

Finance

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Prepare the Comprehensive Annual Financial Report (CAFR) and complete the Federal Schedule of Financial Expenditures (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
CAFR prepared within six months of fiscal year-end	Yes	Yes	Yes	
SEFA prepared within nine months of fiscal year-end	Yes	Yes	Yes	
Goal:				
2. Achieve CAFR Certificate of Excellence in Financial Reporting.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
Certificate of Excellence awarded	Yes	Yes	Yes	
Goal:				
3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
GFOA Excellence in Budgeting Award achieved	Yes	Yes	Yes	
Goal:				
4. Receive unmodified (clean) audit opinion on the CAFR.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
Unmodified (clean) audit opinion received	Yes	Yes	Yes	

Finance

Accomplishments & Goals

FY 2018/19 Accomplishments

- Maintained a “AAA” Implied General Obligation credit rating from Fitch Ratings, one of the few cities in California to achieve this prestigious recognition.
- Received a “AA3” credit rating from Moody’s Investor Service for the Successor Agency’s 1999 Tax Allocation Refunding Bonds.
- The Department was once again an honored recipient of the “Certificate of Achievement for Excellence in Financial Reporting” award bestowed by the Government Finance Officers Association (GFOA) for the City’s Comprehensive Annual Financial Report (CAFR) for FY 2016/17. This was the 32nd consecutive year the City has received this award.
- The Department received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City’s Popular Annual Financial Report (PAFR) for FY 2016/17. This was the 12th consecutive year the City has received this award.
- The Department earned the Government Finance Officers Association’s Distinguished Budget Award for FY 2018/19. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This was the 15th consecutive year the City has received this award.
- The City received an unmodified (clean) audit opinion for the FY 2017/18 CAFR by the independent accounting firm Davis Farr LLP.
- The City received an unmodified (clean) audit opinion for the FY 2017/18 Federal Single Audit.
- The City completed a comprehensive study to update the City’s Master Fee and Charges Schedule.
- Worked closely with the City’s negotiating team by providing labor cost projections to facilitate the development of labor contracts in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- Worked with the City’s external auditors to perform transient occupancy tax, lease revenue, concession and utility user tax audits to ensure the timely and accurate remittance of taxes and revenues to the City.
- The City continued its efforts to reduce pension liabilities and deposited funds to the Pension Rate Stabilization Plan (PRSP). The PRSP, an IRS Section 115 Trust, has a total asset balance of \$4.9 million as of June 30, 2018 to further pay down the City’s unfunded liabilities.
- The City’s Retiree Healthcare Plan for Miscellaneous Employees is 100 percent funded as of the latest independent actuarial study performed.
- Successfully upgraded the City’s timekeeping software, Kronos, to maintain continued software functionality.
- Successfully implemented the new Utility Billing software system and online payment and account management portal.
- Increased businesses registered in the City’s online database, Planetbids, by 16% and local vendor registration by 10%.
- The City realized approximately \$1 million in annual cost savings from prepaying the City’s CalPERS Unfunded Actuarial Liability payment due to the change in City’s fiscal year.
- Conducted a department-wide on-line survey wherein departments rated each of their programs/services on a set of standardized criteria to develop and implement a Citywide program-based budgeting.

FY 2019/20 Goals

- Work with departments to control costs and ensure a balanced FY 2019/20 Budget.
- Continue to pursue innovative efficiencies to provide additional customer service improvements.
- Continue to work with departments towards the final implementation of a new Enterprise Land Management Software (ELM) system.
- Receive Achievement of Excellence in Procurement Award from the National Procurement Institute (NPI).
- Continue to provide strategic options to address the City’s unfunded liabilities.
- Upgrade the City’s financial software system to the next version to maintain functionality and continued support by Oracle.
- Develop and implement a program-based budgeting structure to align City’s priorities and resources with essential City services, governance programs and strategic objectives.

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Finance
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,592,851	2,476,217	1,807,879	2,819,370	2,819,370	2,744,812	-2.64%
Salaries, Temporary	70,400	84,383	122,441	79,530	79,530	79,530	0.00%
Salaries, Overtime	1,408	959	12				
Leave Payouts	94,693	127,672	100,038				
Benefits	1,976,471	2,044,006	1,775,773	3,017,566	3,017,566	3,017,229	-0.01%
PERSONNEL SERVICES	4,735,822	4,733,237	3,806,143	5,916,466	5,916,466	5,841,571	-1.27%
OPERATING EXPENSES							
Equipment and Supplies	663,884	577,534	315,561	499,125	491,902	482,125	-3.41%
Repairs and Maintenance	102,710	79,153	75,857	105,096	125,594	97,961	-6.79%
Conferences and Training	13,750	13,701	6,006	19,365	19,365	19,365	0.00%
Professional Services	282,018	287,810	228,267	261,700	514,627	262,364	0.25%
Other Contract Services	651,782	811,477	676,527	671,575	715,279	671,575	0.00%
Claims Expense			130,253				
Pension Payments	3,772,815	4,143,998	3,389,037	3,702,850	3,704,847	3,445,744	-6.94%
Interdepartmental Charges	219,450	220,806	163,949	234,253	234,253	634,818	171.00%
Expense Allowances	11,410	10,981	5,088	11,700	11,700	11,700	0.00%
Other Expenses	(78)	(85)	(48)				
OPERATING EXPENSES	5,717,741	6,145,375	4,990,497	5,505,664	5,817,567	5,625,652	2.18%
Grand Total(s)	10,453,563	10,878,612	8,796,640	11,422,130	11,734,033	11,467,223	0.39%
General Fund	5,658,766	5,762,862	4,368,729	5,987,130	6,290,427	6,033,343	0.77%
Other Funds	4,794,797	5,115,750	4,427,911	5,435,000	5,443,606	5,433,880	-0.02%
Grand Total(s)	10,453,563	10,878,612	8,796,640	11,422,130	11,734,033	11,467,223	0.39%
Personnel Summary	32.50	33.00	33.00	33.00	33.00	33.00	0.00

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,592,851	2,476,217	1,807,879	2,819,370	2,819,370	2,744,812	-2.64%
Salaries, Temporary	70,400	84,383	122,441	79,530	79,530	79,530	0.00%
Salaries, Overtime	1,408	959	12				
Leave Payouts	94,693	127,672	100,038				
Benefits	1,327,905	1,419,759	1,178,455	1,654,269	1,654,269	1,834,911	10.92%
PERSONNEL SERVICES	4,087,256	4,108,990	3,208,825	4,553,169	4,553,169	4,659,253	2.33%
OPERATING EXPENSES							
Equipment and Supplies	663,884	577,534	315,561	499,125	491,902	482,125	-3.41%
Repairs and Maintenance	102,710	79,153	75,857	105,096	125,594	97,961	-6.79%
Conferences and Training	13,750	13,701	6,006	19,365	19,365	19,365	0.00%
Professional Services	240,718	285,711	188,776	257,100	503,418	221,364	-13.90%
Other Contract Services	539,116	686,878	568,663	541,575	585,279	541,575	0.00%
Expense Allowances	11,410	10,981	5,089	11,700	11,700	11,700	0.00%
Other Expenses	(78)	(85)	(48)				
OPERATING EXPENSES	1,571,510	1,653,872	1,159,904	1,433,961	1,737,258	1,374,090	-4.18%
Total	5,658,766	5,762,862	4,368,729	5,987,130	6,290,427	6,033,343	0.77%
Personnel Summary	32.50	33.00	33.00	33.00	33.00	33.00	0.00

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	310,391	318,963	64,101	395,809	395,809	290,527	-26.60%
Salaries, Temporary	1,362	1,277	63,189	9,630	9,630	9,630	0.00%
Salaries, Overtime		959					
Leave Payouts	2,769						
Benefits	150,773	172,677	108,164	216,027	216,027	196,497	-9.04%
PERSONNEL SERVICES	465,295	493,875	235,454	621,466	621,466	496,654	-20.08%
OPERATING EXPENSES							
Equipment and Supplies	7,440	1,434	42,456	13,913	21,429	8,913	-35.94%
Repairs and Maintenance	564		4,717	6,014	6,014	3,014	-49.88%
Conferences and Training	3,438	4,168		5,865	5,865	5,865	0.00%
Professional Services	64,323	181,105	131,104	67,500	289,500	67,500	0.00%
Other Contract Services	2,851	12,478	79,402		179		
Expense Allowances	5,964	5,586	1,038	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	84,579	204,771	258,717	99,292	328,987	91,292	-8.06%
Total	549,874	698,647	494,172	720,758	950,453	587,946	-18.43%

Significant Changes

Personnel Services accounts for the reallocation of salaries and benefits of one (1) Senior Finance Analyst position to the Budget Management Division. Operating Expenses have been reduced as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Chief Financial Officer^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Chief Financial Officer*	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.50	1.50	1.50	1.50	1.50	1.50	0.00
Senior Finance Analyst	0.00	1.00	1.00	0.00	0.00	0.00	0.00
^ 0.10 FTE funded by Workers' Compensation Fund.							
* 1.0 FTE reflected here but funded in Fiscal Services.							
Total	3.50	3.50	3.50	2.50	3.50	3.50	0.00

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Accounting Services							
PERSONNEL SERVICES							
Salaries, Permanent	703,936	756,454	595,710	773,123	773,123	721,652	-6.66%
Salaries, Temporary			16,638				
Salaries, Overtime	1,408						
Leave Payouts	26,765	39,684	41,943				
Benefits	347,822	407,963	353,770	452,313	452,313	478,933	5.89%
PERSONNEL SERVICES	1,079,930	1,204,101	1,008,061	1,225,436	1,225,436	1,200,585	-2.03%
OPERATING EXPENSES							
Equipment and Supplies	17,219	5,422	9,285	4,650	4,650	4,650	0.00%
Conferences and Training	3,145	5,598	1,900	5,000	5,000	5,000	0.00%
Professional Services	161,997	101,144	56,647	189,600	198,919	153,864	-18.85%
Other Contract Services	15,913	72,795	37,572				
OPERATING EXPENSES	198,274	184,958	105,404	199,250	208,569	163,514	-17.94%
Total	1,278,204	1,389,060	1,113,464	1,424,686	1,434,005	1,364,100	-4.25%

Significant Changes

The Accounting Services Division includes funding for professional services related to audit and other consulting services. The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Finance Manager - Accounting^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Project Manager^^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accountant^^^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician^^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Payroll Technician*	2.00	2.00	2.00	2.00	2.00	2.00	0.00
^ 0.10 FTE funded by Workers' Compensation Fund, 0.05 FTE funded by RORF Administration.							
^^ 0.05 FTE funded by Workers' Compensation Fund, 0.15 funded by RORF Administration.							
^^^ 0.10 FTE funded by RORF Administration.							
Total	9.00	9.00	9.00	9.00	9.00	9.00	0.00

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Budget Management							
PERSONNEL SERVICES							
Salaries, Permanent	306,930	253,597	258,222	325,561	325,561	427,906	31.44%
Salaries, Temporary	16,380	14,084	13,934				
Leave Payouts	14,915	10,379	10,379				
Benefits	143,516	151,452	141,834	191,639	191,639	265,496	38.54%
PERSONNEL SERVICES	481,741	429,511	424,369	517,200	517,200	693,402	34.07%
OPERATING EXPENSES							
Equipment and Supplies	16,401	14,853	18,782	15,000	15,000	15,000	0.00%
Repairs and Maintenance	5,000	5,000		5,200	5,200	5,200	0.00%
Conferences and Training	1,125	195	165	5,000	5,000	5,000	0.00%
Professional Services	14,399		1,025				
Other Contract Services		37,531	4,088				
OPERATING EXPENSES	36,925	57,579	24,060	25,200	25,200	25,200	0.00%
Total	518,666	487,090	448,429	542,400	542,400	718,602	32.49%

Significant Changes

Personnel Services accounts for the reallocation of salaries and benefits of one (1) Senior Finance Analyst position to the Budget Management Division.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Finance Manager - Budget^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	2.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Finance Analyst^^	0.00	1.00	3.00	4.00	3.00	3.00	0.00
Principal Finance Analyst	0.00	0.00	0.00	0.00	1.00	1.00	0.00
^ 0.08 FTE funded by Workers' Compensation Fund.							
^^ 0.15 FTE funded by Workers' Compensation Fund.							
^^ Funding for 1.00 FTE moved from the Administration Division for FY 2019/20.							
Total	3.00	3.00	4.00	5.00	5.00	5.00	0.00

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Cashiering & Collections Services							
PERSONNEL SERVICES							
Salaries, Permanent	448,229	431,857	337,153	499,966	499,966	484,037	-3.19%
Salaries, Temporary	41,093	48,402	17,589	52,350	52,350	52,350	0.00%
Salaries, Overtime			12				
Leave Payouts	20,410	27,161	20,977				
Benefits	227,660	244,986	208,314	283,250	283,250	317,088	11.95%
PERSONNEL SERVICES	737,392	752,406	584,045	835,566	835,566	853,475	2.14%
OPERATING EXPENSES							
Equipment and Supplies	33,777	10,899	6,627	10,000	10,000	10,000	0.00%
Repairs and Maintenance	11,541	8,620	12,863	15,000	15,000	15,000	0.00%
Conferences and Training	3,947	1,180	559	2,500	2,500	2,500	0.00%
Professional Services		3,462					
Other Contract Services	261,804	242,073	207,454	274,575	274,575	274,575	0.00%
Expense Allowances	5,446	5,396	4,050	5,700	5,700	5,700	0.00%
OPERATING EXPENSES	316,516	271,629	231,553	307,775	307,775	307,775	0.00%
Total	1,053,908	1,024,035	815,597	1,143,341	1,143,341	1,161,250	1.57%

Significant Changes

The Cashiering and Collections Services Division's budget contains funding for Other Contract Services related to contracted parking citation processing costs and credit card fees. The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is primarily due to the increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst	0.00	0.50	0.50	0.50	0.50	0.50	0.00
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II*	3.00	3.00	3.00	3.00	3.00	3.00	0.00
*0.75 FTE funded by the Public Works Department.							
Total	6.00	6.50	5.50	5.50	5.50	5.50	0.00

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Fiscal Services							
PERSONNEL SERVICES							
Salaries, Permanent	823,365	715,347	552,694	824,911	824,911	820,689	-0.51%
Salaries, Temporary	11,565	20,620	11,090	17,550	17,550	17,550	0.00%
Leave Payouts	29,834	50,447	26,739				
Benefits	458,133	442,681	366,374	511,040	511,040	576,897	12.89%
PERSONNEL SERVICES	1,322,897	1,229,096	956,897	1,353,501	1,353,501	1,415,136	4.55%
OPERATING EXPENSES							
Equipment and Supplies	589,047	544,926	238,411	455,562	440,823	443,562	-2.63%
Repairs and Maintenance	85,605	65,533	58,277	78,882	99,380	74,747	-5.24%
Conferences and Training	2,095	2,559	3,383	1,000	1,000	1,000	0.00%
Professional Services					15,000		
Other Contract Services	258,549	322,001	240,147	267,000	310,525	267,000	0.00%
Other Expenses	(78)	(85)	(48)				
OPERATING EXPENSES	935,218	934,935	540,170	802,444	866,728	786,309	-2.01%
Total	2,258,115	2,164,031	1,497,067	2,155,945	2,220,228	2,201,445	2.11%

Significant Changes

The budget for the Fiscal Services Division contains funding for citywide paper, supplies, reprographics, utility billing, printing, and mailing services. The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services is primarily due to the increased cost of benefits. Operating Expenses have been reduced as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Finance Manager - Fiscal Services	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Business License Supervisor	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Accounting Technician Supervisor	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Buyer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	11.00	11.00	11.00	11.00	10.00	10.00	0.00

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Retiree Insurance Fund (702), Retirement Supplement (703), Section 115 (716)							
PERSONNEL SERVICES							
Benefits	648,566	624,247	597,318	1,363,297	1,363,297	1,182,318	-13.28%
PERSONNEL SERVICES	648,566	624,247	597,318	1,363,297	1,363,297	1,182,318	-13.28%
OPERATING EXPENSES							
Professional Services	41,300	2,100	39,491	4,600	11,209	41,000	791.30%
Other Contract Services	112,666	124,599	107,864	130,000	130,000	130,000	0.00%
Claims Expense			130,253				
Pension Payments	3,772,815	4,143,998	3,389,037	3,702,850	3,704,847	3,445,744	-6.94%
Interdepartmental Charges	219,450	220,806	163,948	234,253	234,253	634,818	171.00%
OPERATING EXPENSES	4,146,231	4,491,503	3,830,593	4,071,703	4,080,309	4,251,562	4.42%
Total	4,794,797	5,115,750	4,427,911	5,435,000	5,443,606	5,433,880	-0.02%

Significant Changes

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. As of 9/30/14, the unfunded liability for Miscellaneous employees has been paid off six years ahead of schedule; therefore, the FY 2019/20 Benefits budget reflects the City's contribution towards the Normal Cost for both Miscellaneous and Safety with an unfunded liability payment for Safety only. The FY 2019/20 Adopted Budget continues funding for the City's award-winning "25 to 10" and "16 to 10" Plans for Retiree Medical and Supplemental Benefits respectively. If prepayments continue for the Unfunded Liabilities, it is expected the Unfunded Liabilities will be paid off for these Plans by FY 2023/24, assuming actuarial and market assumptions apply. The \$1 million budget for the Section 115 Trust applies to the FY 2017/18 year-end budgetary savings approved by the City Council at the December 17, 2018 City Council meeting.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00702 Retiree Insurance Fund	4,245,947	2,804,997	2,373,584	1,435,000	1,435,000	1,433,880	(1,120)
00703 Retirement Supplement	9,155,065	10,555,285	6,650,196	4,000,000	4,000,000	4,000,000	
00716 Section 115 Trust	2,500,000	1,294,379	5,903,395			1,000,000	1,000,000
Total	15,901,012	14,654,661	14,927,175	5,435,000	5,435,000	6,433,880	998,880

Finance
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
FIN Finance							
ADM Administration							
10035201 Finance Administration	549,874	698,647	494,172	720,758	950,453	587,946	-18.43%
ADM Administration	549,874	698,647	494,172	720,758	950,453	587,946	-18.43%
ATG Accounting Services							
10035205 Accounting Services	1,278,204	1,389,060	1,113,464	1,424,686	1,434,005	1,364,100	-4.25%
ATG Accounting Services	1,278,204	1,389,060	1,113,464	1,424,686	1,434,005	1,364,100	-4.25%
BGT Budget Management							
10035204 Budget Management	518,666	487,090	448,429	542,400	542,400	718,602	32.49%
BGT Budget Management	518,666	487,090	448,429	542,400	542,400	718,602	32.49%
CSC Cashiering & Collections							
10035209 Cashiering/Collections	1,053,908	1,024,035	815,597	1,143,341	1,143,341	1,161,250	1.57%
CSC Cashiering & Collections	1,053,908	1,024,035	815,597	1,143,341	1,143,341	1,161,250	1.57%
FS Fiscal Services							
10035206 Fiscal Services	2,258,115	2,164,031	1,497,067	2,155,945	2,220,228	2,201,445	2.11%
FS Fiscal Services	2,258,115	2,164,031	1,497,067	2,155,945	2,220,228	2,201,445	2.11%
Other Funds							
70235202 Retirement Medical Supplement	737,730	685,227	671,699	1,435,000	1,441,609	1,433,880	-0.08%
70335203 Retirement Supplement	4,057,067	4,423,973	3,748,953	4,000,000	4,001,997	4,000,000	0.00%
71635101 Section 115 Trust		6,550	7,259				
Other Funds	4,794,797	5,115,750	4,427,911	5,435,000	5,443,606	5,433,880	-0.02%
General Fund	5,658,766	5,762,862	4,368,729	5,987,130	6,290,427	6,033,343	0.77%
Other Funds	4,794,797	5,115,750	4,427,911	5,435,000	5,443,606	5,433,880	-0.02%
Grand Total(s)	10,453,563	10,878,612	8,796,640	11,422,130	11,734,033	11,467,223	0.39%

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City of Huntington Beach

Fire

Adopted Budget – FY 2019/20

Fire Chief

FIRE PREVENTION

Fire Division Chief
Administrative Secretary

PROGRAMS

Assistant Fire Marshal
Fire Protection Analyst (2)
Fire Prevention Inspector (3)
Senior Permit Technician

CERTIFIED UNIFIED PROGRAM AGENCY

Fire Prevention Inspector
Administrative Secretary

ADMINISTRATION

ADMINISTRATION
Administrative Analyst Sr (2)
Administrative Aide
Administrative Assistant

FIREMED
Fire Medical Coordinator
Accounting Technician II (2)
Office Assistant II

EMERGENCY MANAGEMENT & HOMELAND SECURITY

Fire Battalion Chief
Emergency Services
Coordinator

CENTRAL NET OPERATIONS AUTHORITY

Fire Training Maintenance
Technician
Administrative Secretary

EMERGENCY RESPONSE

Fire Division Chief

FIRE SUPPRESSION
Fire Battalion Chief (3)
Administrative Fire Captain (2)
Fire Captain (30)
Fire Engineer (30)
Firefighter Paramedic (48)
Firefighter (12)
Ambulance Operator (30)

TRAINING
Fire Battalion Chief
Administrative Fire Captain

EMERGENCY MEDICAL
SERVICES
Emergency Medical Services
Coordinator

MARINE SAFETY

Marine Safety Division Chief
Marine Safety Lieutenant (3)
Marine Safety Officer II (10)
Administrative Secretary

Fire

Department Descriptions



The Huntington Beach Fire Department is dedicated to providing the highest quality fire, marine safety and emergency medical services to protect our community. Providing a balanced approach to life and property protection supports this mission. The Department provides “all-risk” services and response for fire suppression, fire prevention, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center located in the center of the

City. FireMed, a membership-based program, continues to provide significant financial support to the level of emergency medical services provided for the City, while offsetting delivery costs.

Fire Administration

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center; and is a member of MetroNet, a seven-city Joint Powers Authority for fire and medical emergency communications. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Response Authority.

Fire Prevention

The Fire Prevention Division has responsibility for enforcing local, state, and federal codes in order to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished through inspection and code enforcement, plan review, public education and fire investigative services. Additionally, the Emergency Services Coordinator reports through the Division Manager. Fire Prevention Inspectors conduct various inspections of buildings and facilities to ensure that the construction and use is compliant with the Fire Code. The Fire Protection Analysts review and approve development plans, as well as various fire protection and life safety system plans to maintain compliance with the Fire Code and other regulations. Oil inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The Fire Prevention Division operates the Hazardous Materials Business Plan Program (HMBP) as a Participating Agency to the Certified Unified Program Agency (CUPA). HMBP is responsible for identifying, inspecting, and monitoring businesses that use and store hazardous materials. Fire Investigators determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. The Division includes the Emergency Management and Homeland Security Office, which develops and coordinates disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction programs, and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers. Finally, the Fire Prevention Division oversees a volunteer Senior Home Inspection Program (SHIP) and coordinates the annual open house.

Emergency Response

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, and hazardous materials response. This Division conducts annual life safety inspections; education programs; fire service training; and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies are located in each of the eight stations and staffed by four personnel. This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, a State Office of Emergency Services engine, a hazardous materials response vehicle, a mobile decontamination unit, an urban search and rescue/light and air vehicle, six City-operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Fire Department is able to provide this broad scope of emergency service delivery through cross training of personnel in various disciplines. The Division includes the Central Net Training Center staff who provide mandated training for Fire Department personnel. The Division also coordinates with the Fleet Services Division of the Public Works Department for apparatus procurement, repairs, and maintenance; arranges for fire station tours; and administers the FireMed Membership Program.

Fire

Department Descriptions

Marine Safety

The primary goal and purpose of Marine Safety is to provide quality open water and beach safety through education, prevention, and emergency response. Marine Safety provides year-round lifeguard services on the City's beach, including medical aid and code enforcement services, manages the summer Junior Lifeguard Program and provides staffing as required. Lifeguard services are also provided to Sunset Beach. The Division is comprised of 14 permanent Marine Safety Officers and management staff, and is supported by more than 150 recurrent ocean lifeguards.

Ongoing Activities & Projects

Fire Administration

- Provide overall administration, leadership, management and support for the Fire Department.
- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer Homeland Security Grants, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three year plan.
- Represent the City of Huntington Beach on Metro Net Joint Powers Authority Board, Central Net Training Authority Board and Orange County-City Hazardous Materials Emergency Response Authority.



Fire Prevention

- Complete fire protection system plan reviews.
- Conduct fire investigations.
- Enforce the 2016 California Fire Code, Huntington Beach Municipal Code and City specifications.
- Complete plan reviews for development projects and permit issuance.
- Conduct development and construction related inspections, permit inspections and mandated City and State fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and the Hazardous Materials Business Plan Program (HMBP).
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.
- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development Department.
- Perform methane barrier and oil well plan reviews and inspections.
- Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
- Respond to citizen inquiries regarding fire prevention, inspection, and education.
- Provide fire prevention support and training to emergency response personnel.



Fire

Ongoing Activities & Projects

Emergency Response

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire, and hazardous materials incidents.
- Continue Emergency Medical Service, electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMT) and Firefighter Paramedics.
- Update Department Organization and Operations Manuals, policies, and plans to reflect current procedures and regulations.
- Update Training Manual to reflect current standards and procedures.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.
- Complete the purchase of fire apparatus and continue the ongoing purchase of firefighter turnouts, hose, air cylinders, and other essential firefighting and safety equipment.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.
- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (US&R), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues, and other related emergencies.



Marine Safety

- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half mile City beach area and a one mile Sunset Beach area.
- Provide search and rescue dive team response to incidents throughout Orange County.
- Train Fire Suppression personnel on water survival tactics.
- Provide water Rapid Intervention Crew (RIC) team response to fire incidents adjacent to waterways.
- Provide Swiftwater and Flood response teams.
- Coordinate off-shore rescue activity with the Police Department, U.S. Coast Guard and Orange County Sheriff's Harbor Patrol.
- Manage and coordinate the City's Junior Lifeguard Program, including beach safety education, medical and lifesaving training, competitions and field trips for over 1,000 participants.
- Continue to provide training of Marine Safety Division personnel in order to maintain operational readiness for responses in the marine environment, medical aids and enforcement incidents.
- Meet all training and other requirements in order to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.



Fire

Performance Measures

Results for the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20, are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Provide at least 12,000 emergency medical transports annually.				Enhance and Modernize Public Safety Service Delivery
Measure:				
# of emergency medical transports provided	9,230*	12,000	12,200	
Goal:				
2. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% of life safety and permit inspections completed	98%	100%	95%	
% of State mandated occupancy inspections completed	100%	100%	100%	
Goal:				
3. Continually maintain 250 Community Emergency Response Team (CERT), 75 Radio Amateur Civil Emergency Services (RACES), and 8 Senior Home Inspection Program (SHIP) volunteers.				Enhance and Modernize Public Safety Service Delivery
Measure:				
# CERT volunteers	250	250	250	
# of RACES volunteers	75	75	75	
# of SHIP volunteers	10	8	8	
Goal:				
4. Ensure 100% of Lifeguards and Marine Safety Officers complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% of Lifeguards and Marine Safety Officers completing USLA Advanced Certified Lifeguard Agency status	100%	100%	100%	
Goal:				
5. Pursuant to the City's General Plan, Section PSI-P.2, provide emergency responses:				Enhance and Modernize Public Safety Service Delivery
Distribution of Fire Stations: To treat medical patients and control small fires, the first-due unit should arrive within 7:30 minutes/seconds, 90% of the time, from the receipt of the 9-1-1 call in the Metro Net Communications Center. This equates to a 1:30-minute dispatch time, a 2-minute company turnout time, and a 4-minute drive in most populated areas.				
Measure:				
% of medical and fire responses in 7:30 minutes or less.	N/A ^	87%	90%	

*Adjusted for a nine-month fiscal year.

^ This is a new measure and has no historical data.

Fire

Performance Measures

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
5. Continued:				
Multi-Unit Responses: To confine fires near the room of origin, and to treat up to five medical patients at once, a multiple-unit response with a minimum of three engines, one quint/ladder truck, and one Battalion Chief totaling 17 personnel should arrive within 11:30 minutes from the time of 9-1-1 call receipt in fire dispatch, 90% of the time. This equates to 1:30-minute/second dispatch time, 2 minutes company turnout time, and 8 minutes' drive time spacing for multiple units in the most populated areas.				Enhance and Modernize Public Safety Service Delivery
Measure				
% of multi-unit responses in 11:30 minutes or less.	N/A ^	80%	90%	
Hazardous Materials Responses: Provide hazardous materials response designed to protect the community from the hazards associated with uncontrolled release of hazardous and toxic materials. The fundamental mission of the City response is to minimize or halt the release of a hazardous substance so it has minimal impact on the community. This can be achieved with a travel time for the first company capable of investigating a HazMat release at the operations level within 7:30 minutes/seconds total response time or less, 90% of the time.				Enhance and Modernize Public Safety Service Delivery
Measure				
% of hazardous materials responses in 7:30 minutes or less.	N/A ^	85%	90%	
Technical Rescue: Respond to technical rescue emergencies as efficiently and effectively as possible with enough trained personnel to facilitate a successful rescue. Achieve a travel time for the first-due company for size-up of the rescue within 7:30 minutes/seconds total response time or less, 90% of the time. Assemble additional resources for technical rescue capable of initiating a rescue within a total response time of 11:30 minutes/seconds, 90% of the time.				Enhance and Modernize Public Safety Service Delivery
Measure				
% of technical rescue responses in 7:30/11:30 minutes or less.	N/A ^	90%	90%	
Emergency Medical Services: The City should continue to provide ambulance services in all neighborhoods within at least 11:30 minutes/seconds total response time.				Enhance and Modernize Public Safety Service Delivery
Measure				
% of ambulance service responses in 11:30 minutes or less.	N/A ^	99%	100%	

^ This is a new measure and has no historical data.

Fire

Accomplishments & Goals

FY 2018/19 Accomplishments

- Provided 20,630 medical, fire, hazardous materials and other emergency responses in 2018.
- Provided 12,000 emergency medical transports, generating \$6 million in annual revenue.
- Received a 99% customer service satisfaction rating for FY 2018/19.
- Received the American Heart Association Lifeline EMS Silver Plus Award for excellent cardiac care.
- Completed 100% of all state mandated inspections for calendar year 2018.
- Performed 10,050 inspections and 1,870 development and fire protection/life safety plan checks, yielding over \$1.0 million in annual revenue.
- Held the annual Fire Department Open House with over 900 attendees.
- Managed the “Spark of Love” Toy Drive, collecting an estimated \$100,000 in donated toys.
- Initiated and implemented “Compliance Engine” cloud based fire protection inspection tracking system.
- Provided 530 hours of staff time to the city-wide permit software project.
- Marine Safety was recognized by the U.S. Lifesaving Association for maintaining its Advanced Lifeguard Agency Certification.
- Performed over 191,200 Lifeguard preventative actions and conducted over 5,400 water rescues.
- Marine Safety was recognized by the American Red Cross for its commitment to safety, training, and drowning prevention.
- Held a Junior Lifeguard Program with over 1,000 participants.
- Offered new Junior Lifeguard Programs that included an all-day option and a youth orientation program for 6-8 year olds.
- As part of the statewide mutual aid system, responded to 15 *strike team* requests for help with major fires and other serious disasters.
- Conducted more than 8,000 hours of new-hire academy training, and over 28,000 hours of training for current Fire Department personnel.
- Completed Fire Department strategic planning process, including preparing a one-year work plan to address critical challenges facing the organization.
- Provided planning and support for several large annual special events, including the Surf City Marathon, Fourth of July, Vans U.S. Open of Surfing and the Great Pacific Air Show.
- Implemented peak load staffing for emergency transport services pilot program, including evaluation of response times, costs, fees, and other program elements.

FY 2019/20 Goals

- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, marine safety, urban search and rescue, and other all-risk emergency incidents.
- Provide additional Emergency Operations Center training and exercises to ensure City staff members are fully equipped to assume their roles in the event of a major emergency.
- Maintain Advance Lifeguard Agency Certification.
- Expand participation in the new Junior Lifeguard Program all-day option and a youth orientation program for 6-8 year olds.
- Complete implementation of integrated system to increase efficiency in completing inspections, pre-fire planning, and retrieval of hazardous materials information using a custom iPad application.
- Implement a formal succession planning program to ensure employees are ready to assume higher positions.
- Prepare proposal for the Deputy Fire Chief Position.
- Provide fire and emergency medical services for large special events, including Surf City Marathon, Fourth of July, Vans U.S. Open of Surfing and the Great Pacific Air Show.
- Continue to provide excellent cardiac care to a level commensurate with the American Heart Association Lifeline EMS Gold Plus Award.
- Adopt the 2019 California Fire Code with local amendments.
- Complete the transition to the 48/96 schedule for emergency response personnel.

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Fire
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	20,171,096	19,945,391	15,346,290	22,264,056	22,233,905	22,182,127	-0.37%
Salaries, Temporary	1,092,421	1,017,768	476,774	1,181,215	1,181,215	1,221,915	3.45%
Salaries, Overtime	6,743,268	7,137,079	5,132,287	4,787,014	4,801,530	4,785,014	-0.04%
Leave Payouts	425,652	473,315	377,942				
Benefits	14,230,499	14,964,240	12,264,223	16,752,157	16,752,157	17,858,861	6.61%
PERSONNEL SERVICES	42,662,937	43,537,793	33,597,516	44,984,442	44,968,807	46,047,917	2.36%
OPERATING EXPENSES							
Utilities	31,026	46,903	33,019	39,400	39,400	39,400	0.00%
Purchased Water	446	406	286				
Equipment and Supplies	993,410	925,444	926,939	1,011,832	1,067,399	1,013,972	0.21%
Repairs and Maintenance	211,234	288,359	273,067	246,247	307,802	246,247	0.00%
Conferences and Training	100,289	105,629	92,110	132,784	134,884	122,784	-7.53%
Professional Services	1,130,350	1,092,723	902,130	526,491	1,008,616	536,966	1.99%
Other Contract Services	205,336	113,104	157,359	179,802	335,696	171,802	-4.45%
Rental Expense	104,502	85,466	80,130	98,300	98,300	98,300	0.00%
Insurance	5,293	5,308		5,300	5,300	5,600	5.66%
Payments to Other Governments	1,075,174	1,138,230	645,416	1,263,799	1,263,799	1,403,799	11.08%
Expense Allowances	28,884	26,743	23,798	22,152	22,152	22,152	0.00%
Other Expenses	12,046	31,448	6,591	10,800	10,800	10,800	0.00%
OPERATING EXPENSES	3,897,990	3,859,763	3,140,845	3,536,907	4,294,148	3,671,822	3.81%
CAPITAL EXPENDITURES							
Improvements	190,154	126,869	13,068	143,000	171,684	620,000	333.57%
Equipment	204,498	18,374					
CAPITAL EXPENDITURES	394,652	145,243	13,068	143,000	171,684	620,000	333.57%
NON-OPERATING EXPENSES							
Transfers to Other Funds	18,862		272,000	13,000	13,000	13,000	0.00%
Prior Period Adjustment			10,708				
NON-OPERATING EXPENSES	18,862		282,708	13,000	13,000	13,000	0.00%
Grand Total(s)	46,974,441	47,542,800	37,034,137	48,677,349	49,447,639	50,352,739	3.44%
General Fund	46,111,933	46,745,304	36,575,749	47,883,692	48,443,535	49,060,211	2.46%
Other Funds	862,508	797,496	458,388	793,657	1,004,104	1,292,528	62.86%
Grand Total(s)	46,974,441	47,542,800	37,034,137	48,677,349	49,447,639	50,352,739	3.44%
Personnel Summary	198.00	198.00	198.00	198.00	198.00	198.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	19,918,271	19,751,548	15,151,813	21,976,749	21,941,039	21,896,641	-0.36%
Salaries, Temporary	1,062,121	992,760	464,049	1,135,901	1,135,901	1,176,601	3.58%
Salaries, Overtime	6,730,725	7,125,575	5,126,818	4,758,014	4,767,139	4,758,014	0.00%
Leave Payouts	430,283	466,851	371,566				
Benefits	14,090,736	14,809,585	12,178,021	16,587,308	16,587,308	17,663,235	6.49%
PERSONNEL SERVICES	42,232,135	43,146,319	33,292,267	44,457,972	44,431,387	45,494,491	2.33%
OPERATING EXPENSES							
Utilities	6,611	6,933	4,105	2,900	2,900	2,900	0.00%
Purchased Water			33				
Equipment and Supplies	928,731	850,039	859,816	975,651	980,561	975,651	0.00%
Repairs and Maintenance	200,984	274,721	266,790	234,501	296,056	234,501	0.00%
Conferences and Training	95,681	101,709	86,504	121,034	123,134	121,034	0.00%
Professional Services	1,087,600	991,353	888,150	526,491	1,006,845	526,491	0.00%
Other Contract Services	163,133	78,576	151,091	170,092	207,601	170,092	0.00%
Rental Expense	104,502	85,466	80,130	98,300	98,300	98,300	0.00%
Payments to Other Governments	1,075,174	1,138,230	645,417	1,263,799	1,263,799	1,403,799	11.08%
Expense Allowances	28,884	26,735	23,798	22,152	22,152	22,152	0.00%
Other Expenses	12,046	30,874	5,648	10,800	10,800	10,800	0.00%
OPERATING EXPENSES	3,703,346	3,584,636	3,011,482	3,425,720	4,012,148	3,565,720	4.09%
CAPITAL EXPENDITURES							
Equipment	170,589	14,349					
CAPITAL EXPENDITURES	170,589	14,349					
NON-OPERATING EXPENSES							
Transfers to Other Funds	5,862		272,000				
NON-OPERATING EXPENSES	5,862		272,000				
Total	46,111,933	46,745,304	36,575,749	47,883,692	48,443,535	49,060,211	2.46%
Personnel Summary	194.00	194.00	194.00	194.00	194.00	194.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	565,292	661,296	511,647	718,197	718,197	718,197	0.00%
Salaries, Temporary	4,918	14,322	12,027	16,000	16,000	16,000	0.00%
Salaries, Overtime	7,620	4,466	4,138	10,700	10,700	10,700	0.00%
Leave Payouts	22,795	40,879	28,333				
Benefits	341,504	500,875	343,277	449,306	449,307	498,607	10.97%
PERSONNEL SERVICES	942,129	1,221,838	899,422	1,194,204	1,194,204	1,243,504	4.13%
OPERATING EXPENSES							
Utilities	2,197	2,662	1,269				
Equipment and Supplies	13,150	22,031	17,288	51,090	46,528	51,090	0.00%
Repairs and Maintenance	2,571	3,449	837	2,750	4,814	2,750	0.00%
Conferences and Training	2,338	24,984	2,216	2,500	2,500	2,500	0.00%
Professional Services	497		7,000				
Other Contract Services	26,763	122	3,008	6,250	6,250	6,250	0.00%
Rental Expense	2,620	1,966	3,344	3,000	3,000	3,000	0.00%
Other Expenses	33	277	501				
OPERATING EXPENSES	50,169	55,491	35,463	65,590	63,092	65,590	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	5,862						
NON-OPERATING EXPENSES	5,862						
Total	998,160	1,277,329	934,885	1,259,794	1,257,296	1,309,094	3.91%

Significant Changes

The overall increases in Personnel Services primarily due to the increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Battalion Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	2.00	2.00	2.00	2.00	0.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Total	7.00	7.00	7.00	7.00	7.00	7.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Emergency Response							
PERSONNEL SERVICES							
Salaries, Permanent	14,098,197	13,861,327	10,834,516	15,583,537	15,547,827	15,578,795	-0.03%
Salaries, Temporary				10,000	10,000	11,500	15.00%
Salaries, Overtime	4,731,613	5,306,788	3,426,786	3,623,630	3,623,630	3,623,630	0.00%
Leave Payouts	315,760	317,804	250,578				
Benefits	10,071,153	10,508,474	8,694,461	11,953,744	11,953,744	12,761,466	6.76%
PERSONNEL SERVICES	29,216,722	29,994,393	23,206,341	31,170,911	31,135,201	31,975,391	2.58%
OPERATING EXPENSES							
Utilities	2,891	2,578	1,064				
Equipment and Supplies	341,647	256,612	385,853	342,088	365,218	342,088	0.00%
Repairs and Maintenance	115,136	157,626	177,948	130,318	163,104	130,318	0.00%
Conferences and Training	29,189	38,697	46,237	22,334	22,334	22,334	0.00%
Professional Services	118,774	98,648	71,476	41,050	45,762	41,050	0.00%
Other Contract Services	54,666	3,337	4,454	6,000	6,000	6,000	0.00%
Rental Expense	1,864	937	34				
Payments to Other Governments	1,075,174	1,138,230	645,416	1,263,799	1,263,799	1,403,799	11.08%
Expense Allowances	25,053	20,934	18,935	15,950	15,950	15,950	0.00%
Other Expenses	4,587	4,258	3,781	3,300	3,300	3,300	0.00%
OPERATING EXPENSES	1,768,982	1,721,857	1,355,198	1,824,839	1,885,467	1,964,839	7.67%
CAPITAL EXPENDITURES							
Equipment	103,536	14,349					
CAPITAL EXPENDITURES	103,536	14,349					
NON-OPERATING EXPENSES							
Transfers to Other Funds			272,000				
NON-OPERATING EXPENSES			272,000				
Total	31,089,240	31,730,599	24,833,539	32,995,750	33,020,668	33,940,230	2.86%

Significant Changes

Temporary Salaries increase is associated with mandated California minimum wage increases for part-time employees. Payments to Other Governments increased by \$140,000 to fund the City's additional cost share for emergency dispatching services provided by the Metro Cities Joint Powers Authority.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Battalion Chief*	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Deputy Fire Marshal**	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Administrative Fire Captain**	0.00	0.00	2.00	2.00	2.00	2.00	0.00
Fire Captain	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Firefighter Paramedic	36.00	36.00	36.00	36.00	36.00	36.00	0.00
Firefighter	12.00	12.00	12.00	12.00	12.00	12.00	0.00
*1.0 FTE Funded in FY 2017/18							
**2.0 FTEs Defunded							
Total	115.00	115.00	115.00	115.00	115.00	115.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Fire Prevention							
PERSONNEL SERVICES							
Salaries, Permanent	883,744	927,564	610,319	975,935	975,935	975,410	-0.05%
Salaries, Temporary	947	1,343	8,786				
Salaries, Overtime	456,059	384,549	578,050	76,184	85,309	76,184	0.00%
Leave Payouts	58,335	54,250	39,140				
Benefits	541,072	595,657	490,328	592,950	592,950	660,184	11.34%
PERSONNEL SERVICES	1,940,157	1,963,363	1,726,623	1,645,069	1,654,194	1,711,778	4.06%
OPERATING EXPENSES							
Utilities	378	368	278	900	900	900	0.00%
Equipment and Supplies	24,415	15,131	16,454	18,673	18,673	18,673	0.00%
Repairs and Maintenance	70,851	81,134	47,596	61,800	83,749	61,800	0.00%
Conferences and Training	10,538	11,658	8,781	16,700	16,700	16,700	0.00%
Professional Services	592,619	531,235	462,525	120,469	534,111	120,469	0.00%
Other Contract Services	29,230	42,921	36,667	109,917	111,716	109,917	0.00%
Rental Expense	76,440	76,752	76,752	73,800	73,800	73,800	0.00%
Expense Allowances	3,832	4,151	3,214	4,402	4,402	4,402	0.00%
Other Expenses	6,816	25,680	704	7,000	7,000	7,000	0.00%
OPERATING EXPENSES	815,120	789,029	652,971	413,661	851,051	413,661	0.00%
Total	2,755,277	2,752,392	2,379,594	2,058,730	2,505,245	2,125,439	3.24%

Significant Changes

Overall increases in Personnel Services is primarily due to the increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Fire Marshal (Non-Safety)	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Fire Prevention Inspector *	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Permit Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<i>*0.10 FTE is funded here but reflected in the Other Funds, CUPA 501.</i>							
Total	9.00	9.00	9.00	9.00	9.00	9.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Fire Medical Program							
PERSONNEL SERVICES							
Salaries, Permanent	2,359,682	2,365,696	1,768,671	2,592,268	2,592,268	2,537,558	-2.11%
Salaries, Temporary	24,616	15,046	7,559	95,961	95,961	114,161	18.97%
Salaries, Overtime	884,533	864,919	667,821	568,900	568,900	568,900	0.00%
Leave Payouts	17,870	27,161	36,868				
Benefits	1,645,372	1,699,893	1,438,504	1,978,036	1,978,036	1,985,298	0.37%
PERSONNEL SERVICES	4,932,073	4,972,715	3,919,423	5,235,165	5,235,165	5,205,917	-0.56%
OPERATING EXPENSES							
Equipment and Supplies	374,873	360,653	261,116	351,400	337,742	351,400	0.00%
Repairs and Maintenance	443	98	3,522	9,500	14,256	9,500	0.00%
Conferences and Training	9,300	6,335	1,814	11,500	11,500	11,500	0.00%
Professional Services	370,541	356,120	346,297	364,972	426,972	364,972	0.00%
Other Contract Services	49,536	30,021	80,752	47,925	83,635	47,925	0.00%
Rental Expense	659	532					
Expense Allowances		1,650	1,650	1,800	1,800	1,800	0.00%
Other Expenses	19						
OPERATING EXPENSES	805,371	755,409	695,151	787,097	875,905	787,097	0.00%
Total	5,737,444	5,728,124	4,614,574	6,022,262	6,111,070	5,993,014	-0.49%

Significant Changes

The increase in Temporary Salaries is associated with mandated California minimum wage increases for part-time employees.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Deputy Fire Marshal	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Fire Captain	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Firefighter Paramedic	12.00	12.00	12.00	12.00	12.00	12.00	0.00
Emergency Medical Svcs Coordinator*	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II**	1.00	1.00	1.00	1.00	1.00	1.00	0.00
*1.0 FTE Defunded							
**1.0 FTE Defunded							
Total	48.00	48.00	48.00	48.00	48.00	48.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Marine Safety							
PERSONNEL SERVICES							
Salaries, Permanent	2,011,357	1,935,664	1,426,660	2,106,811	2,106,811	2,086,682	-0.96%
Salaries, Temporary	1,031,640	962,050	435,678	1,013,940	1,013,940	1,034,940	2.07%
Salaries, Overtime	650,900	564,852	450,023	478,600	478,600	478,600	0.00%
Leave Payouts	15,523	26,758	16,647				
Benefits	1,491,635	1,504,684	1,211,450	1,613,272	1,613,272	1,757,679	8.95%
PERSONNEL SERVICES	5,201,055	4,994,008	3,540,458	5,212,623	5,212,623	5,357,901	2.79%
OPERATING EXPENSES							
Utilities	1,144	1,325	1,494	2,000	2,000	2,000	0.00%
Purchased Water			33				
Equipment and Supplies	174,645	195,613	179,104	212,400	212,400	212,400	0.00%
Repairs and Maintenance	11,984	32,413	36,887	30,133	30,133	30,133	0.00%
Conferences and Training	44,315	20,034	27,456	68,000	70,100	68,000	0.00%
Professional Services	5,169	5,351	852				
Other Contract Services	2,938	2,176	26,210				
Rental Expense	22,918	5,280		21,500	21,500	21,500	0.00%
Other Expenses	591	660	662	500	500	500	0.00%
OPERATING EXPENSES	263,704	262,852	272,698	334,533	336,633	334,533	0.00%
CAPITAL EXPENDITURES							
Equipment	67,054						
CAPITAL EXPENDITURES	67,054						
Total	5,531,812	5,256,860	3,813,156	5,547,156	5,549,256	5,692,434	2.62%

Significant Changes

Temporary Salaries for the Junior Lifeguard Program increased by \$55,000 to fund the new All-Day Program and the Sand Crab Program (for children between 6-8). However, the Marine Safety portion of the Temporary Salaries reduced due to a citywide effort to realign budgets to current spending trends. As a result, the total Temporary Salaries budget shows a net increase of \$21,000, or 2.07%.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Marine Safety Officer II*	10.00	10.00	10.00	10.00	10.00	10.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<i>*1.0 FTE Defunded</i>							
Total	15.00	15.00	15.00	15.00	15.00	15.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
HAZMAT CUPA (501), Training Center (704), Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	252,825	193,844	194,477	287,307	292,867	285,487	-0.63%
Salaries, Temporary	30,300	25,008	12,725	45,314	45,314	45,314	0.00%
Salaries, Overtime	12,543	11,504	5,469	29,000	34,391	27,000	-6.90%
Leave Payouts	(4,631)	6,464	6,375				
Benefits	139,764	154,655	86,202	164,850	164,848	195,625	18.67%
PERSONNEL SERVICES	430,801	391,475	305,248	526,471	537,420	553,426	5.12%
OPERATING EXPENSES							
Utilities	24,416	39,970	28,914	36,500	36,500	36,500	0.00%
Purchased Water	446	406	253				
Equipment and Supplies	64,679	75,405	67,123	36,180	86,838	38,321	5.92%
Repairs and Maintenance	10,250	13,638	6,277	11,746	11,746	11,746	0.00%
Conferences and Training	4,608	3,921	5,606	11,750	11,750	1,750	-85.11%
Professional Services	42,750	101,370	13,980		1,770	10,475	100.00%
Other Contract Services	42,203	34,528	6,268	9,710	128,096	1,710	-82.39%
Insurance	5,293	5,308		5,300	5,300	5,600	5.66%
Expense Allowances		8					
Other Expenses		575	943				
OPERATING EXPENSES	194,644	275,129	129,364	111,186	282,000	106,102	-4.57%
CAPITAL EXPENDITURES							
Improvements	190,154	126,869	13,068	143,000	171,684	620,000	333.57%
Equipment	33,909	4,024					
CAPITAL EXPENDITURES	224,063	130,893	13,068	143,000	171,684	620,000	333.57%
NON-OPERATING EXPENSES							
Transfers to Other Funds	13,000			13,000	13,000	13,000	0.00%
Prior Period Adjustment			10,708				
NON-OPERATING EXPENSES	13,000		10,708	13,000	13,000	13,000	0.00%
Total	862,508	797,496	458,388	793,657	1,004,104	1,292,528	62.86%

Significant Changes

Overall increases in Personnel Services are primarily due to the increased cost of benefits. Overtime was reduced for the Hazmat CUPA Program. Conferences and Training was adjusted as part of a citywide effort to realign budgets to current spending trends. Other Contract Services was adjusted due to the discontinued use of the Training Center software subscription. Professional Services includes additional contract hazmat inspections. Insurance in Capital Improvements funds the use of Fire Facilities Development Impact Fund for the Fire Station 5-Lake Renovation Project.

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Permanent Personnel							
Haz Mat Program Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Prevention Inspector *	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<i>*0.10 FTE Funded in General Fund Fire Prevention but reflected here.</i>							
Total	4.00	4.00	4.00	4.00	4.00	4.00	0.00

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

HAZMAT CUPA (501), Training Center
(704), Grants (various) (continued)

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00231 Fire Facilities Dev Impact	69,805	105,660	225,363			123,452	
00501 Certified Unified Program Agency	235,202	287,039	298,370	271,970	271,970	270,018	(1,952)
00704 Fire JPA Fund	318,396	282,831	276,840	401,156	401,156	395,596	(5,560)
00894 WMD - DHHS	132	68	5				
00960 Used Oil OPP1	54,525	54,833	53,214		55,577		(55,577)
00976 Homeland Security MMRS 10/11			25				
01225 EMPG 15/16	29,288						
01238 EMPG 16/17		30,310			25,391		(25,391)
Total	707,348	760,133	853,817	673,126	754,094	789,066	(88,480)

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
Fund Balance Summary	9/30/2016	9/30/2017	6/30/2018	6/30/2019	Balance	6/30/2020	Prior Year
00231 Fire Facilities Dev Impact	290,437	396,097	621,460	758,825	496,548	262,277	(496,548)
00501 Certified Unified Program Agency	(229,055)	(166,278)	3,816	24,378		24,378	
00704 Fire JPA Fund	568,995	364,148	355,912	64,683	6,914	57,769	(6,914)
Total	630,377	593,967	981,188	847,886	503,462	344,424	(503,462)

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Department / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
FIR Fire							
ADM Administration							
10065101 Fire Administration	817,573	1,041,845	759,869	1,021,325	1,021,325	1,064,347	4.21%
10065301 Emergency Operations Center	180,588	235,483	175,016	238,469	235,971	244,747	2.63%
ADM Administration	998,160	1,277,328	934,885	1,259,794	1,257,296	1,309,094	3.91%
ER Emergency Response							
10065203 Fire Suppression	27,896,005	28,397,594	22,209,061	29,639,388	29,664,306	30,481,852	2.84%
10065303 Hazmat Response	3,190,029	3,331,284	2,624,286	3,353,212	3,353,212	3,455,228	3.04%
10065304 Search/Rescue	3,206	1,722	192	3,150	3,150	3,150	0.00%
ER Emergency Response	31,089,240	31,730,600	24,833,539	32,995,750	33,020,668	33,940,230	2.86%
FM FireMed							
10065401 FireMed Administration	896,704	808,701	714,038	764,411	862,121	779,475	1.97%
10065402 FireMed Program	3,088,734	3,084,635	2,452,838	3,496,812	3,501,568	3,283,599	-6.10%
10065403 Emergency Transport Program	1,752,006	1,834,788	1,447,698	1,761,039	1,747,381	1,929,940	9.59%
FM FireMed	5,737,444	5,728,124	4,614,574	6,022,262	6,111,070	5,993,014	-0.49%
FP Fire Prevention							
10065201 Fire Prevention	2,098,449	2,167,449	1,616,349	1,777,779	2,196,806	1,847,866	3.94%
10065204 Oil Production	235,191	232,144	192,545	280,951	308,439	277,573	-1.20%
10065501 Out of County Response/Fire Invest	421,637	352,799	570,700				
FP Fire Prevention	2,755,277	2,752,392	2,379,594	2,058,730	2,505,245	2,125,439	3.24%
MS Marine Safety							
10065205 Junior Lifeguards	597,421	573,379	331,767	639,486	641,586	685,486	7.19%
10065207 Marine Safety	4,627,156	4,683,481	3,481,390	4,907,670	4,907,670	5,006,948	2.02%
10065208 Sunset Beach Lifeguards	307,236						
MS Marine Safety	5,531,812	5,256,860	3,813,157	5,547,156	5,549,256	5,692,434	2.62%
CUPA							
50165501 Hazmat CUPA	243,682	224,262	117,568	239,520	241,289	257,018	7.31%
50165999 CUPA - Fire Transfers	13,000		10,708	13,000	13,000	13,000	0.00%
CUPA	256,682	224,262	128,276	252,520	254,289	270,018	6.93%
Used Oil							
96066041 Used Oil OPP5 14/15	29,953						
96066042 Used Oil OPP6 15/16	8,932	45,593					
96066043 Used Oil OPP7 16/17		1,561	6,245		15,155		
96066044 Used Oil OPP8 17/18					53,214		
96066045 Used Oil OPP9 18/19					55,577		
Used Oil	38,884	47,154	6,245		123,946		
Homeland Security							
97665301 Homeland Security MMRS 10/11	22,159		8,577				
Homeland Security	22,159		8,577				
EMPG							
122565001 EMPG 15/16	24,599						
123865001 EMPG 16/17	1,927	28,382					
123865002 EMPG 17/18		820	27,731		25,391		
EMPG	26,526	29,202	27,731		25,391		
Donations and Other Grants							
10365101 Donations Fire	994	84	2,483		10,754		
23155001 Fire Facilities Dev Impact						620,000	100.00%
23865001 EOC 1	5,862						
23865002 EOC 2 - Winter Storm 2017		5,346					
23865003 EOC 3 - Winter Storm 2017		3,770					
70465101 CNOA Administration	508,401	486,720	275,781	541,137	569,821	402,510	-25.62%

Fire
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Department / Business Unit	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Percent Change From Prior Year
	Actual	Actual	Actual	Adopted	Revised	Adopted	
70465102 Fountain Valley Member Spec. Account	2,202	958	9,295		19,903		88.96%
121866001 DHS Fire Equipment Grant	797						
Donations and Other Grants	518,256	496,878	287,559	541,137	600,478	1,022,510	
Other Funds	862,508	797,496	458,388	793,657	1,004,104	1,292,528	62.86%
General Fund	46,111,933	46,745,304	36,575,749	47,883,692	48,443,535	49,060,211	2.46%
Other Funds	862,508	797,496	458,388	793,657	1,004,104	1,292,528	62.86%
Grand Total(s)	46,974,441	47,542,800	37,034,137	48,677,349	49,447,639	50,352,739	3.44%

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City of Huntington Beach Human Resources Adopted Budget – FY 2019/20

Director of Human Resources

Administrative Assistant

RISK MANAGEMENT

LIABILITY
Risk Manager
Liability Claims Coordinator
Risk Management Specialist (2)

**SAFETY / WORKERS
COMPENSATION**
Senior Risk Management Analyst

LABOR

Personnel Analyst
Principal
Personnel Analyst
Senior

BENEFITS & TRAINING

Human Resources Manager
Personnel Analyst Senior
Personnel Assistant (2)

RECRUITMENT & SELECTION

Personnel Analyst
Senior
Personnel Assistant

Human Resources

Department Descriptions



The Human Resources Department's primary role is to provide responsive professional human resource management services in support of the City's Mission Statement and Core Values. The Department is operationally comprised of five (5) divisions: Administration, Benefits and Training, Employee Relations, Recruitment and Selection, and Risk Management.

The Office of Human Resources supports City departments in all aspects of talent management and development, including: recruitment, selection, training and staff professional development via Surf City University; and in providing the highest quality service to its stakeholders. The Office of Human Resources oversees a variety of operational functions including

labor negotiations and contract administration, employee relations, benefits administration, and classification and compensation. These comprehensive services are provided in compliance with mandated Federal and State labor and employment laws, the City of Huntington Beach Charter, Municipal Code, Personnel Rules & Regulations, and the eight (8) collectively bargained associations' Memorandums of Understanding (MOU). The Office of Human Resources also provides administrative support for the activities of the City of Huntington Beach Personnel Commission.

The Risk Management Division is responsible for managing the City's risk related programs. The Risk Management Division develops, administers, and coordinates citywide liability insurance and risk management programs including workers' compensation, liability claims administration, loss prevention, and employee safety. The Division also coordinates loss control training and employee safety training to reduce loss exposure. This Division manages the City's liability claims process by investigation and administrative resolution of claims against the City.

Ongoing Activities & Projects

Human Resources

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Plan and implement citywide training programs and courses offered through Surf City University.
- Coordinate labor relations meetings, process follow-up items, and handle contract interpretation issues.
- Administer the City's health and retirement plans.
- Administer the classification and compensation plan.
- Oversee labor and employee relations administration.
- Coordinate leaves, disability, and return-to-work programs.



Risk Management Division

- Investigate, evaluate, process, and settle liability claims against the City. Oversee the liability claims administration.
- Process property, liability, and excess workers' compensation insurance renewals and file claims for reimbursement when appropriate.
- Process insurance certificates as received and evaluate for compliance with insurance requirements.
- Oversee the Workers' Compensation Program and work closely with the City's Third Party Administrator to ensure effectiveness.
- Provide resources to enable departments to maintain an occupational health and safety program.

Human Resources

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL*	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Provide professional guidance to departments on HR related issues.				Enhance and Maintain High Quality City Services
Measure:				
# of departments assisted	6	10	10	
Goal:				
2. Continue open communication with employees and labor groups through Labor Management Relations Committee (LMRC) meetings, meet & confer, and department newsletters.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
# of annual meetings conducted and newsletters published	11	5	5	
Goal:				
3. Provide at least four safety training workshops to employees to reduce accidents and injuries.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
# of safety workshops conducted	11	4	6	
Goal:				
4. Provide at least four training workshops to Department Directors and Managers to enhance understanding of Human Resources processes and procedures.				Enhance and Maintain High Quality City Services
Measure:				
# of workshops conducted	3	8	10	

*Adjusted for a nine-month fiscal year.

Human Resources

Accomplishments & Goals

FY 2018/19 Accomplishments

- Provided a comprehensive menu of training and staff development options for all levels of City staff via Surf City University.
- Offered certificate programs in areas of Leadership and Supervision/Management.
- Successfully negotiated Memorandum of Understanding agreements with the Huntington Beach Fire Association, Municipal Employees Association, and Management Employees Organization.
- Facilitated six ergonomic assessments.
- Facilitated issuance of Request for Proposals (RFP), and conducted RFP review and interview/evaluation process for a variety of Third Party Administrator (TPA) and managed care/ancillary services in support of the City's self-insurance Workers' Compensation program.
- Updated job classifications to reflect current job duties, qualifications and requirements for each position.
- Recruited, assessed, selected and onboarded over 270 new full and part-time employees and 41 promotional appointments.
- Facilitated over 115 new job postings for full and part time positions available at the City.
- Conducted and completed recruitments (from posting to creation of an eligible list) in an average of 47 days.
- Conducted four workshops and numerous informal meetings with department business partners to provide updates on legislation affecting application and selection processes and to provide department liaison training.
- Attended on-campus and local career fairs to improve recruitment outreach.
- Produced and distributed the risk management newsletter.
- Provided training opportunities for various departments by utilizing Safety and Loss Control online streaming videos to assist with regulatory training requirements and serve as an educational resource for managers and supervisors.
- Formalized correspondence to employees off work on various leaves, while coordinating benefit payments and tracking leave time in accordance with laws and regulations.
- Tracked all temporary, seasonal and variable hour employees to comply with the Affordable Care Act for the timely enrollment into medical plans.
- Worked with the City Manager's office to create a new "Management Assistant" program designed to attract and develop talented individuals into local government careers.

FY 2019/20 Goals

- Complete assigned internal investigations within 30 to 45 days.
- Distribute risk management newsletters twice annually.
- Continue to review insurance requirements for various activities/projects and update appropriate resolutions accordingly.
- Update the City's classification plan by creating new job classes to accommodate department's needs, deleting obsolete job classes, and revising current class specifications to reflect changes in job duties, requirements or other components.
- Develop a comprehensive training program for new supervisors and managers regarding key human resources topics.
- Provide training on key risk management and workers' compensation issues.
- Conduct and complete recruitments (from posting date to creation of eligible list) in an average of 50 days or less.
- Monitor the managed care ancillary services that are unbundled from the third party administrator service to confirm/ensure this is the most cost-effective structure for the City's Worker's Compensation program, and whether it is providing the City employees with the most responsive, customer service-orientated program possible.
- Introduce the use of Management Assistants to perform specialized work for various departments.
- Conduct quarterly benefit audits.
- Provide training to all hiring managers on the City's recruitment and selection processes that are compliant with rules and regulations.
- Improve cost and efficiency in recovering property damage claims by 10%.

Human Resources
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,415,053	1,359,832	1,048,254	1,546,455	1,546,456	1,499,213	-3.05%
Salaries, Temporary	18,120	29,523	23,373	15,000	15,000	15,000	0.00%
Leave Payouts	34,032	50,908	1,521				
Benefits	736,128	823,160	517,783	863,180	863,180	941,312	9.05%
PERSONNEL SERVICES	2,203,333	2,263,423	1,590,931	2,424,635	2,424,636	2,455,525	1.27%
OPERATING EXPENSES							
Equipment and Supplies	44,724	50,018	21,880	54,275	56,075	42,275	-22.11%
Repairs and Maintenance	20,818	10,448		20,000	20,000	20,000	0.00%
Conferences and Training	66,884	59,519	55,919	125,200	126,199	117,900	-5.83%
Professional Services	1,238,394	1,133,224	935,240	962,500	1,332,439	962,500	0.00%
Other Contract Services	72,015	86,031	67,242	80,000	80,505	80,000	0.00%
Claims Expense	7,093,385	12,080,560	4,636,066	6,259,779	6,669,218	6,259,779	0.00%
Insurance	2,526,554	3,245,444	2,464,319	3,825,495	5,098,385	3,834,077	0.22%
Payments to Other Govts	144,485	223,065	156,006	241,714	241,714	241,714	0.00%
Expense Allowances	6,138	6,289	4,615	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	11,213,396	16,894,598	8,341,287	11,574,963	13,630,535	11,564,245	-0.09%
NON-OPERATING EXPENSES							
Transfers to Other Funds	4,825,881	3,767,379	3,968,564	3,968,565	3,925,322		-100.00%
Prior Period Adjustment			49,191				
Extraordinary Loss	7,391,458						
NON-OPERATING EXPENSES	12,217,339	3,767,379	4,017,755	3,968,565	3,925,322		-100.00%
Grand Total(s)	25,634,069	22,925,400	13,949,973	17,968,163	19,980,493	14,019,770	-21.97%
General Fund	6,582,044	5,534,935	5,322,873	5,899,304	5,863,210	1,953,667	-66.88%
Other Funds	19,052,025	17,390,465	8,627,100	12,068,859	14,117,283	12,066,103	-0.02%
Grand Total(s)	25,634,069	22,925,400	13,949,973	17,968,163	19,980,493	14,019,770	-21.97%
Personnel Summary	15.00	15.00	15.00	15.00	15.00	15.00	0.00

Human Resources
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	927,159	906,678	696,665	1,014,784	1,014,784	995,501	-1.90%
Salaries, Temporary	17,372	26,771	17,072	15,000	15,000	15,000	0.00%
Leave Payouts	30,297	29,455	16,722				
Benefits	473,971	488,322	408,413	560,255	560,255	621,766	10.98%
PERSONNEL SERVICES	1,448,799	1,451,226	1,138,872	1,590,039	1,590,039	1,632,267	2.66%
OPERATING EXPENSES							
Equipment and Supplies	36,507	42,731	18,958	49,000	50,800	37,000	-24.49%
Repairs and Maintenance	20,818	10,448		20,000	20,000	20,000	0.00%
Conferences and Training	56,462	54,546	48,929	113,200	114,199	105,900	-6.45%
Professional Services	117,954	117,045	91,194	72,500	76,345	72,500	0.00%
Other Contract Services	69,663	85,566	52,445	80,000	80,505	80,000	0.00%
Expense Allowances	6,051	5,994	3,911	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	307,454	316,330	215,437	340,700	347,849	321,400	-5.66%
NON-OPERATING EXPENSES							
Transfers to Other Funds	4,825,791	3,767,379	3,968,564	3,968,565	3,925,322		-100.00%
NON-OPERATING EXPENSES	4,825,791	3,767,379	3,968,564	3,968,565	3,925,322		-100.00%
Total	6,582,044	5,534,935	5,322,873	5,899,304	5,863,210	1,953,667	-66.88%
Personnel Summary	11.35	11.35	10.25	10.25	10.25	10.25	0.00

Human Resources
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Human Resources							
PERSONNEL SERVICES							
Salaries, Permanent	927,159	906,678	696,665	1,014,784	1,014,784	995,501	-1.90%
Salaries, Temporary	17,372	26,771	17,072	15,000	15,000	15,000	0.00%
Leave Payouts	30,297	29,455	16,722				
Benefits	473,971	488,322	408,413	560,255	560,255	621,766	10.98%
PERSONNEL SERVICES	1,448,799	1,451,226	1,138,872	1,590,039	1,590,039	1,632,267	2.66%
OPERATING EXPENSES							
Equipment and Supplies	36,507	42,731	18,958	49,000	50,800	37,000	-24.49%
Repairs and Maintenance	20,818	10,448		20,000	20,000	20,000	0.00%
Conferences and Training	56,462	54,546	48,929	113,200	114,199	105,900	-6.45%
Professional Services	117,954	117,045	91,194	72,500	76,345	72,500	0.00%
Other Contract Services	69,663	85,566	52,445	80,000	80,505	80,000	0.00%
Expense Allowances	6,051	5,994	3,911	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	307,454	316,330	215,437	340,700	347,849	321,400	-5.66%
NON-OPERATING EXPENSES							
Transfers to Other Funds	4,825,791	3,767,379	3,968,564	3,968,565	3,925,322		-100.00%
NON-OPERATING EXPENSES	4,825,791	3,767,379	3,968,564	3,968,565	3,925,322		-100.00%
Total	6,582,044	5,534,935	5,322,873	5,899,304	5,863,210	1,953,667	-66.88%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Overall increases in Personnel Services are primarily due to the increased cost of benefits. Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends. Transfers to Other Funds appropriation have been reallocated to the Non-Departmental portion of the General Fund for operational efficiency.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Director of Human Resources	0.85	0.85	0.85	0.85	0.85	0.85	0.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Liability Claims Coordinator*	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Personnel Analyst Senior	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Personnel Assistant	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Risk Management Specialist	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Risk Manager*	0.10	0.10	0.00	0.00	0.00	0.00	0.00
Safety & Loss Prevention Analyst	0.10	0.10	0.00	0.00	0.00	0.00	0.00
Senior Risk Management Analyst	0.00	0.00	0.10	0.10	0.10	0.10	0.00
Total	11.35	11.35	10.25	10.25	10.25	10.25	0.00

*Positions transferred from General Fund Business Unit 10030502 to 55230502, in FY 2017/18.

Human Resources
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Self Insurance Workers' Comp (551)							
PERSONNEL SERVICES							
Salaries, Permanent	391,802	356,060	255,010	386,645	386,646	365,537	-5.46%
Salaries, Temporary	749	2,752	6,301				
Leave Payouts	3,735	(1,392)	(20,075)				
Benefits	209,788	280,405	68,400	220,227	220,227	232,108	5.39%
PERSONNEL SERVICES	606,073	637,825	309,636	606,872	606,873	597,645	-1.52%
OPERATING EXPENSES							
Equipment and Supplies	3,823	2,189	1,664	3,000	3,000	3,000	0.00%
Conferences and Training	6,201	3,357	2,885	7,000	7,000	7,000	0.00%
Professional Services	849,358	893,299	776,600	690,000	1,039,723	690,000	0.00%
Claims Expenses	4,508,782	11,381,767	4,822,218	5,347,779	5,352,158	5,347,779	0.00%
Insurance	256,652	307,357	252,282	297,690	297,690	300,632	0.99%
Payments to Other Governments	144,485	223,065	156,006	241,714	241,714	241,714	0.00%
Expense Allowances	87	294	704				
OPERATING EXPENSES	5,769,388	12,811,328	6,012,359	6,587,183	6,941,285	6,590,125	0.04%
NON-OPERATING EXPENSES							
Transfers to Other Funds	91		38,584				
NON-OPERATING EXPENSES	91		38,584				
Total	6,375,551	13,449,153	6,360,579	7,194,055	7,548,158	7,187,770	-0.09%

Significant Changes

The change in Permanent Salaries is attributed to staff turnover.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Director of Human Resources	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Risk Manager	0.90	0.90	0.65	0.65	0.65	0.65	0.00
Safety & Loss Prevention Analyst	0.90	0.90	0.00	0.00	0.00	0.00	0.00
Senior Risk Management Analyst	0.00	0.00	0.90	0.90	0.90	0.90	0.00
Risk Management Specialist	1.70	1.70	1.70	1.70	1.70	1.70	0.00
Total	3.65	3.65	3.40	3.40	3.40	3.40	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00551 Self Insurance Workers' Comp	6,870,212	7,695,302	8,333,314	7,194,055	7,194,055	7,187,770	(6,285)
Total	6,870,212	7,695,302	8,333,314	7,194,055	7,194,055	7,187,770	(6,285)

Human Resources
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Self Insurance General Liab (552)							
PERSONNEL SERVICES							
Salaries, Permanent	96,028	97,094	96,579	145,026	145,026	138,175	-4.72%
Leave Payouts		22,845	4,873				
Benefits	52,343	54,433	40,969	82,698	82,698	87,438	5.73%
PERSONNEL SERVICES	148,370	174,372	142,421	227,724	227,724	225,613	-0.93%
OPERATING EXPENSES							
Equipment and Supplies	4,395	5,099	1,014	2,275	2,275	2,275	0.00%
Conferences and Training	4,221	1,616	4,106	5,000	5,000	5,000	0.00%
Professional Services	271,082	122,880	67,447	200,000	216,371	200,000	0.00%
Other Contract Services	2,352	465	14,797				
Claims Expenses	2,584,603	698,793	(186,152)	912,000	1,317,060	912,000	0.00%
Insurance	2,269,902	2,938,087	2,212,037	3,527,805	4,800,695	3,533,445	0.16%
OPERATING EXPENSES	5,136,554	3,766,940	2,113,249	4,647,080	6,341,401	4,652,720	0.12%
NON-OPERATING EXPENSES							
Prior Period Adjustment			10,607				
Extraordinary Loss	7,391,458						
NON-OPERATING EXPENSES	7,391,458		10,607				
Total	12,676,383	3,941,312	2,266,277	4,874,804	6,569,125	4,878,333	0.07%

Significant Changes

The change in Permanent Salaries is attributed to staff turnover.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Liability Claims Coordinator*	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Risk Manager*	0.00	0.00	0.35	0.35	0.35	0.35	0.00
<i>*Positions transferred from General Fund Business Unit 10030502 to 55230502, in FY 2017/18.</i>							
Total	0.00	0.00	1.35	1.35	1.35	1.35	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00552 Self Insurance General Liability	13,275,531	3,847,245	4,960,267	4,874,804	4,874,804	4,878,333	3,529
Total	13,275,531	3,847,245	4,960,267	4,874,804	4,874,804	4,878,333	3,529

Human Resources
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
HR Human Resources							
HR Human Resources							
10030402 Human Resources Administration	451,488	453,245	334,566	446,613	449,249	451,417	1.08%
10030403 Recruitment & Retention	460,695	438,004	350,134	444,833	445,832	460,238	3.46%
10030404 Employee Relations	360,205	391,977	284,728	394,607	394,607	390,146	-1.13%
10030405 Employee Training & Development	164,382	127,080	184,658	313,665	313,665	317,960	1.37%
10030501 Employee Benefits	319,483	353,601	190,332	331,021	334,535	333,906	0.87%
10030502 Liability Insurance	4,825,791	3,649	9,891				
10030999 General Liability Transfers		3,767,379	3,968,564	3,968,565	3,925,322		-100.00%
HR Human Resources	6,582,044	5,534,935	5,322,873	5,899,304	5,863,210	1,953,667	-66.88%
Self Insurance Workers' Comp							
55131001 Self Insurance Workers' Comp	6,375,551	13,449,153	6,360,579	7,194,055	7,548,158	7,187,770	-0.09%
Self Insurance Workers' Comp	6,375,551	13,449,153	6,360,579	7,194,055	7,548,158	7,187,770	-0.09%
Self Insurance General Liab							
55230502 Liability Insurance	4,780,791	3,347,619	2,206,462	4,624,804	5,847,065	4,628,333	0.08%
55240101 Self Insurance General Liability	7,895,592	593,693	59,815	250,000	722,060	250,000	0.00%
Self Insurance General Liab	12,676,383	3,941,312	2,266,277	4,874,804	6,569,125	4,878,333	0.07%
Other Funds							
23831001 EOC 1	91						
20130101 Rideshare Administration			244				
Other Funds	91		244				
General Fund	6,582,044	5,534,935	5,322,873	5,899,304	5,863,210	1,953,667	-66.88%
Other Funds	19,052,025	17,390,465	8,627,100	12,068,859	14,117,283	12,066,103	-0.02%
Grand Total(s)	25,634,069	22,925,400	13,949,973	17,968,163	19,980,493	14,019,770	-21.97%



City of Huntington Beach Information Services Adopted Budget – FY 2019/20

Chief Information Officer

ADMINISTRATION
Administrative Assistant

INFRASTRUCTURE
SYSTEMS

CUSTOMER
SUPPORT

APPLICATIONS AND
DATABASE SUPPORT

PUBLIC SAFETY
SYSTEMS

Info Tech Manager - Infrastructure

Network Systems Administrator
IT Analyst Senior
IT Technician Senior
IT Analyst II
Telecommunication Technician
Senior

Info Tech Manager - Operations

IT Analyst Senior
IT Technician Senior
IT Technician III
IT Technician I
GIS Analyst II (4)

Info Tech Manager - Systems
(0.50)

IT Analyst Senior (2)
IT Analyst IV (2)
IT Analyst III
IT Analyst II
IT Technician I

Info Tech Manager - Systems
(0.50)

IT Analyst Senior
IT Analyst IV (2)
IT Analyst II
IT Technician IV

Information Services

Department Description

Our team of technology professionals, in partnership with each department and the community, is dedicated to actively leading, supporting and advancing innovative and reliable technology solutions.

Information Services supports and develops the City of Huntington Beach's technology infrastructure, including: computers, software, networks, telephones, data centers, systems and radios. The department is comprised of business analysts, technicians and targeted technology area specialists. The department is made up of four divisions and seven functional areas. The budget is comprised of Administration, Infrastructure Systems, Customer Support, Applications and Database Support, and Public Safety Systems.



Administration

The Administration area is responsible for overall leadership of the department, including strategic technology planning, project management, budget development and implementation, goal setting, and the implementation of citywide technology planning, standards, policies and procedures.

Infrastructure Systems

Infrastructure Systems maintains and secures the data, voice and wireless network infrastructure. This area also coordinates, procures and processes billing for all phones, cellular phones and broadband wireless. Maintaining the City's shared server hardware, coordinating data backup and offsite storage are essential functions of the division.



Customer Support

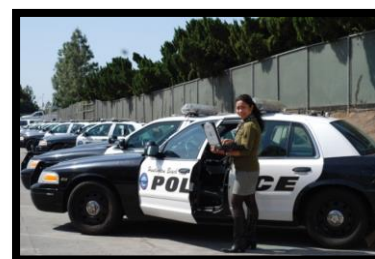
Customer Support provides hardware, software and systems support for all City employees. The Help Desk processes over 2,500 calls for service every year. Analysts also maintain the City's mapping data layers supporting spatial analysis, 3-D modeling and map atlas production, as well as supporting desktop and mobile users.

Applications and Database Support

Applications and Database Support analysts are responsible for the support of the City's enterprise software applications including Oracle (Financial Procurement and Human Resources/Payroll), Kronos (Timekeeping), Utility (Municipal Billing), Accela (Permits & Licenses), the City's internet/intranet and other business applications.

Public Safety Systems

Public Safety Systems supports the specialized applications used by the City's Police and Fire Departments. Systems supported include: Police Computer-Aided Dispatch, Police and Fire Records Management systems, Emergency Medical systems for FireMed, Police and Fire Scheduling, Jail Booking, Traffic Accident Investigation, Internal Affairs, mobile data computers, body-worn cameras, and surveillance camera systems.



Information Services

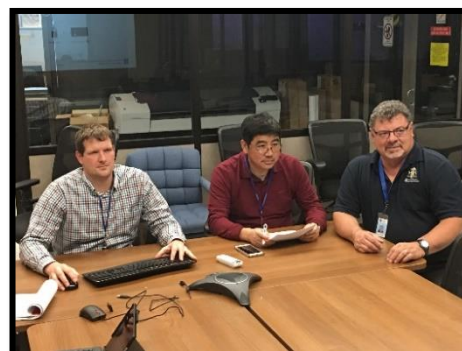
Ongoing Activities and Projects

Administration

- Provide overall management and leadership of the department.
- Develop and update City technology standards, policies and procedures.
- Implement recommendations of the City's technology master plan.
- Provide governance for citywide major technology projects, currently including:
 - 800 MHz radio upgrade,
 - Enterprise Land Management system replacement,
 - Utility billing, and cashing system replacement.

Infrastructure Systems

- Provide technical security support for City's voice and data networks.
- Manage acquisition and billing for the City's land lines, phones and pagers.
- Manage wired and wireless internet access at all City facilities.
- Provide support for servers, virtual infrastructure, storage devices, uninterrupted power supplies and LAN/WAN network.
- Provide backup of all City data files and manage offsite data storage.
- Maintain the wireless point-to-point wide-area network.



Customer Support

- Provide support for all City desktop, laptop and mobile data computers.
- Perform replacement of City desktop and laptop computers.
- Provide Help Desk for technology application support citywide.
- Support computer operations for Library branches.
- Maintain geographic data, products and services.
- Support desktop and mobile users of GIS applications.
- Develop and support City intranet and internet websites, applications and reports.

Applications and Database Support

- Streamline business processes through automation and process reengineering.
- Support all City applications, databases and systems including: Payroll/Human Resources, Timekeeping, Utility Billing, Permit, Document Imaging and Library Systems.
- Develop and conduct computer application training classes for City employees.
- Support the City's internet, intranet and mobile applications.

Public Safety Systems

- Provide technical support for law enforcement, suppression and emergency medical response systems.
- Provide development and support of all Police and Fire application databases, including Computer-Aided Dispatch and records management systems.



Information Services

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Increase City website usage by increasing the number of total visits five percent.				Enhance and Maintain High Quality City Service
Measure:				
% increase in total number of visits	10%	10%	10%	
% increase in number of first-time visits.	4%	4%	4%	
% increase in number of page views/documents downloaded.	5%	5%	5%	
% increase in number of mobile application usage.	N/A^	5%	10%	
Goal:				
2. Resolve 95% of computer support calls to Information Services Help Desk within caller time requirement.				Enhance and Maintain High Quality City Service
Measure:				
% of calls to Help Desk resolved within caller time requirement.	95%	95%	95%	
Goal:				
3. Maintain reliability of City network by having less than 0.05% of unscheduled downtime.				Enhance and Maintain High Quality City Service
Measure:				
% of unscheduled network downtime.	0.02%	0.02%	0.02%	

^ This is a new measure and has no historical data.

Information Services

Accomplishments

FY 2018/19 Accomplishments

Public Safety Enhancements

- Upgraded local and wide area network by replacing and upgrading aged network equipment.
- Implemented 9-1-1 Texting.
- Upgraded Automatic Vehicle Location (AVL) system modems in Fire apparatus.
- Prepared GIS data layers for Census 2020, Broadband, and Next Generation 911.
- Initiated the upgrade of Police Headquarters Training and Conference Room Audio/Visual equipment.
- Replaced dispatch radio and phone voice recording system.
- Initiated the integration of Police and City time keeping system.
- Initiated the Police Computer Aided Dispatch and Records Management System Replacement (CAD/RMS) project.
- Continued implementation of new cyber security measures and tools.

Citywide Enhancements

- Replaced an Anti-virus solution to enhance protection of city electronic devices.
- Implemented training programs for new and existing staff to improve IT service delivery.
- Completed Microsoft Office 2016 deployment citywide.
- Implemented additional modules to the City's new IT management system.
- Continued the replacement of the Electronic Land Management (ELM) system.
- Completed the implementation of the enterprise Cashiering system.
- Upgraded Electronic Document Imaging System (EDMS).
- Implemented quality assurance software for city website.
- Upgraded intranet portal to SharePoint 2016.
- Developed and implemented oversized vehicle parking reservation system.
- Implemented a new investments management software system.
- Developed and implemented the Library Literacy Program application.
- Implemented an enterprise survey software.
- Implemented a new Citizen Engagement System (311).
- Upgraded virtual infrastructure by replacing three servers.
- Installed downtown fiber to connect several City facilities.
- Replaced 25% of aged mobile devices citywide.
- Implemented a new Mobile Device Management (MDM) system.
- Upgraded computer hard drives and parts citywide to extend the life of the City's computers.
- Upgraded desktop operating system citywide to Windows 10.
- Upgraded GIS Open Data Portal and Information Model.
- Implemented backend infrastructure to roll out citywide software.
- Completed Public Works asset management study.
- Introduced new Microsoft Surface Pros into a mobile computing device for the City's fleet.
- Upgraded the Finance Department Audio/Visual equipment.



Information Services

Goals

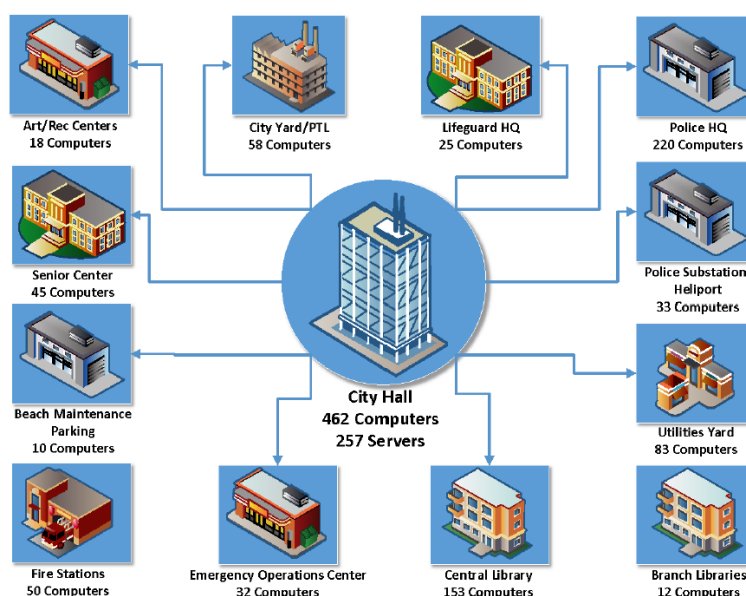
FY 2019/20 Goals

Public Safety Enhancements

- Implement a SharePoint portal for the Police Department.
- Continue to integrate the Police Department and the City's time keeping system.
- Continue the Police Computer Aided Dispatch and Records Management System (CAD/RMS) replacement project.
- Complete Audio/Visual upgrades to the Police Headquarters conference and training rooms.
- Continue to develop a new updated Disaster Recovery (DR) plan.
- Replace end-of-life GPS time server to provide synchronized time to public services.
- Upgrade and extend Wi-Fi to multiple City facilities.
- Add battery capacity to extend UPS runtime.
- Replace aging servers.

Citywide Enhancements

- Implement online forms.
- Implement new modules for the Community Services transportation software.
- Perform a study to upgrade the City's financial system.
- Continue training programs for new and existing staff to improve customer service delivery.
- Continue the rollout of Windows 10 operating system citywide.
- Implementation of technology asset inventory management.
- Prepare GIS and assist the implementation of a Public Works Asset Management System.
- Continue to overhaul and upgrade network enclosures citywide to improve stability and security.
- Support the ongoing deployment of fiber optic connectivity to city facilities.
- Replace one third of mobile devices.
- Replace multiple end of life network devices.
- Replace the batteries on the city's primary facility UPS.
- Modify the electrical infrastructure at City Hall to allow for the rapid connection of a portable generator to feed the facility UPS.
- Implement short term connectivity improvements to downtown City facilities.
- Install fiber optics in the downtown area.



Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,665,832	2,664,969	2,062,493	3,032,733	2,967,229	2,981,369	-1.69%
Salaries, Temporary	77,437	103,516	47,748	46,226	46,226	49,026	6.06%
Salaries, Overtime	35,372	29,879	9,785	33,765	88,818	33,765	0.00%
Leave Payouts	123,030	114,849	123,777				
Benefits	1,370,030	1,433,867	1,207,297	1,724,436	1,724,436	1,895,408	9.91%
PERSONNEL SERVICES	4,271,701	4,347,080	3,451,100	4,837,160	4,826,709	4,959,568	2.53%
OPERATING EXPENSES							
Utilities	727,305	722,230	524,379	776,686	764,842	762,206	-1.86%
Equipment and Supplies	212,168	129,638	95,636	78,774	444,701	67,404	-14.43%
Repairs and Maintenance	1,252,118	1,166,033	1,132,721	1,664,949	1,853,504	1,662,940	-0.12%
Conferences and Training	47,774	22,384	9,526	58,650	47,678	36,610	-37.58%
Professional Services	59,634	32,068	13,122	18,413	150,668	18,413	0.00%
Other Contract Services	108,937	119,139	102,417	15,000	143,880	15,000	0.00%
Rental Expense			4,255				
Expense Allowances	62,497	64,305	51,911	66,000	66,000	66,000	0.00%
Other Expenses		272	179	500	500	500	0.00%
OPERATING EXPENSES	2,470,432	2,256,069	1,934,146	2,678,972	3,471,773	2,629,073	-1.86%
Grand Total(s)	6,742,133	6,603,149	5,385,246	7,516,132	8,298,482	7,588,641	0.96%
General Fund	6,742,133	6,384,323	5,225,215	7,111,312	7,277,662	7,228,641	1.65%
Other Funds		218,826	160,031	404,820	1,020,820	360,000	-11.07%
Grand Total(s)	6,742,133	6,603,149	5,385,246	7,516,132	8,298,482	7,588,641	0.96%
Personnel Summary	30.00	30.00	30.00	30.00	30.00	30.00	0.00

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,665,832	2,562,903	1,987,906	2,930,667	2,865,163	2,879,303	-1.75%
Salaries, Temporary	77,437	103,516	47,748	46,226	46,226	49,026	6.06%
Salaries, Overtime	35,372	28,591	9,785	33,765	88,818	33,765	0.00%
Leave Payouts	123,030	114,849	123,777				
Benefits	1,370,030	1,372,702	1,176,162	1,662,682	1,662,682	1,827,295	9.90%
PERSONNEL SERVICES	4,271,701	4,182,561	3,345,378	4,673,340	4,662,889	4,789,389	2.48%
OPERATING EXPENSES							
Utilities	727,305	722,230	524,380	776,686	764,842	762,206	-1.86%
Equipment and Supplies	212,168	129,638	95,636	78,774	79,701	66,574	-15.49%
Repairs and Maintenance	1,252,118	1,111,726	1,078,411	1,423,949	1,424,504	1,473,949	3.51%
Conferences and Training	47,774	22,384	9,526	58,650	47,678	36,610	-37.58%
Professional Services	59,634	32,068	13,122	18,413	87,668	18,413	0.00%
Other Contract Services	108,937	119,139	102,418	15,000	143,880	15,000	0.00%
Rental Expense			4,255				
Expense Allowances	62,497	64,305	51,911	66,000	66,000	66,000	0.00%
Other Expenses		272	179	500	500	500	0.00%
OPERATING EXPENSES	2,470,432	2,201,762	1,879,838	2,437,972	2,614,773	2,439,252	0.05%
Total	6,742,133	6,384,323	5,225,215	7,111,312	7,277,662	7,228,641	1.65%
Personnel Summary	30.00	29.00	29.00	29.00	29.00	29.00	0.00

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	43,743	231,363	181,820	247,791	247,791	253,576	2.33%
Salaries, Temporary	11,173	29,163	11,816				
Salaries, Overtime		669	562	505	505	505	0.00%
Leave Payouts	9,295	14,933	15,431				
Benefits	39,603	120,929	121,239	154,622	154,622	174,009	12.54%
PERSONNEL SERVICES	103,814	397,057	330,868	402,918	402,918	428,090	6.25%
OPERATING EXPENSES							
Equipment and Supplies	8,245	3,429	2,935	9,400	9,157	7,560	-19.57%
Repairs and Maintenance	900	2,946					
Conferences and Training	5,219	3,778	2,283	7,050	7,050	4,550	-35.46%
Other Contract Services	71,998	10,602	5,183				
Expense Allowances	842	5,995	4,500	6,000	6,000	6,000	0.00%
Other Expenses		58					
OPERATING EXPENSES	87,203	26,808	14,901	22,450	22,207	18,110	-19.33%
Total	191,016	423,865	345,769	425,368	425,125	446,200	4.90%

Significant Changes

The Personnel Services adjustment is mostly due to the increased cost of benefits. Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends. Conferences and Training adjustment reflects alternative cost saving training options, such as online training.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Chief Information Officer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	2.00	2.00	2.00	2.00	2.00	2.00	0.00

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Applications & Database Support							
PERSONNEL SERVICES							
Salaries, Permanent	965,212	849,388	701,437	840,232	774,728	818,482	-2.59%
Salaries, Temporary	2,369	12,874	8,958	700	700	1,000	42.86%
Salaries, Overtime	10,383	5,395	2,046	5,050	60,103	5,050	0.00%
Leave Payouts	37,497	21,240	28,772				
Benefits	451,350	425,513	367,161	455,503	455,503	503,203	10.47%
PERSONNEL SERVICES	1,466,811	1,314,410	1,108,374	1,301,485	1,291,034	1,327,735	2.02%
OPERATING EXPENSES							
Utilities			550				
Equipment and Supplies	7,117	5,434	1,790	3,075	2,175		-100.00%
Repairs and Maintenance	606,384	516,269	510,671	675,656	677,132	725,656	7.40%
Conferences and Training	18,523	5,766	2,261	11,500	6,474	6,500	-43.48%
Professional Services	32,143	11,913	13,122	4,207	73,462	4,207	0.00%
Other Contract Services					128,880		
Expense Allowances	2,539	675	2,136				
Other Expenses		12	102				
OPERATING EXPENSES	666,707	540,069	530,632	694,438	888,123	736,363	6.04%
Total	2,133,517	1,854,479	1,639,006	1,995,923	2,179,157	2,064,098	3.42%

Significant Changes

The Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Personnel Services adjustment is mostly due to the increase to State mandated minimum wage and cost of benefits. Repairs and Maintenance increased \$50,000 to cover increased contractual obligations related to existing annual maintenance/software assurance contracts (\$10,000) and maintenance costs of the recently implemented cashiering software (\$40,000). Conferences and Training reflects alternative cost saving training options.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Business Systems Manager	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Info Tech Manager - Systems	0.00	0.50	0.50	0.50	0.50	0.50	0.00
Info Systems Analyst Senior	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst Senior	0.00	0.00	2.00	2.00	2.00	2.00	0.00
Info Systems Analyst IV	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Info Systems Analyst III	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Systems Analyst II	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst IV	0.00	0.00	2.00	2.00	2.00	2.00	0.00
Info Technology Analyst III	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Technology Analyst II	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Technology Technician I	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Total	7.50	7.50	7.50	7.50	7.50	7.50	0.00

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Customer Support							
PERSONNEL SERVICES							
Salaries, Permanent	481,014	349,072	215,623	566,949	566,949	558,369	-1.51%
Salaries, Temporary	36,850	35,960	21,150	45,526	45,526	47,426	4.17%
Salaries, Overtime	2,401	5,049	1,842	10,050	10,050	10,050	0.00%
Leave Payouts	7,861	5,630	8,081				
Benefits	295,164	224,798	188,264	330,043	330,043	370,771	12.34%
PERSONNEL SERVICES	823,290	620,509	434,960	952,568	952,568	986,616	3.57%
OPERATING EXPENSES							
Equipment and Supplies	68,810	47,818	20,531	37,399	37,099	31,614	-15.47%
Repairs and Maintenance	90,205	85,514	81,101	84,689	83,768	84,689	0.00%
Conferences and Training	7,133	4,163		12,600	11,800	10,300	-18.25%
Other Contract Services		44,309	25,866				
Other Expenses		202		500	500	500	0.00%
OPERATING EXPENSES	166,148	182,006	127,498	135,188	133,167	127,103	-5.98%
Total	989,438	802,515	562,458	1,087,756	1,085,735	1,113,719	2.39%

Significant Changes

The Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Personnel Services adjustment is mostly due to the increase to State mandated minimum wage and cost of benefits. Operating Expenses have been reduced as part of a citywide effort to realign budgets to current spending trends. Conferences and Training reflects alternative cost saving training options.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Info Systems Computer Ops Mgr	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Tech Manager - Operations	0.00	0.00	1.00	1.00	1.00	1.00	0.00
GIS Analyst II*	3.00	2.00	3.00	3.00	3.00	3.00	0.00
Info Systems Analyst I	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst Senior	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician Senior	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Technology Technician Senior	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician III	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Systems Technician II	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Systems Technician I	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Technology Technician III	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Technology Technician I	0.00	0.00	1.00	1.00	1.00	1.00	0.00
*1.00 FTE transferred to Fund 322 ELM Automation Fund effective FY 2016/17							
*2.00 FTE funded by the Public Works Department but reflected here.							
Total	9.00	8.00	8.00	8.00	8.00	8.00	0.00

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Infrastructure Systems							
PERSONNEL SERVICES							
Salaries, Permanent	630,495	535,354	435,409	649,928	649,928	637,260	-1.95%
Salaries, Temporary			2,993				
Salaries, Overtime	8,676	8,015	2,335	7,850	7,850	7,850	0.00%
Leave Payouts	13,078	15,905	11,572				
Benefits	307,667	284,603	231,153	360,793	360,793	381,869	5.84%
PERSONNEL SERVICES	959,916	843,876	683,462	1,018,571	1,018,571	1,026,979	0.83%
OPERATING EXPENSES							
Utilities	727,305	722,230	523,830	776,686	764,842	762,206	-1.86%
Equipment and Supplies	114,804	61,546	56,796	15,400	15,400	15,400	0.00%
Repairs and Maintenance	182,134	224,069	219,531	222,260	222,260	222,260	0.00%
Conferences and Training	10,562	6,995	2,047	11,000	11,000	3,760	-65.82%
Professional Services	2,550	6,280		10,000	10,000	10,000	0.00%
Other Contract Services	22,105	64,228	56,108	15,000	15,000	15,000	0.00%
Rental Expense			4,255				
Expense Allowances	57,086	56,960	43,361	60,000	60,000	60,000	0.00%
OPERATING EXPENSES	1,116,545	1,142,309	905,928	1,110,346	1,098,502	1,088,626	-1.96%
Total	2,076,461	1,986,185	1,589,390	2,128,917	2,117,073	2,115,605	-0.63%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Personnel Services adjustment is mostly due to the increased cost of benefits. Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends. Conferences and Training reflects alternative cost saving training options.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Info System Communications Mgr	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Tech Manager - Infrastructure	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Analyst Senior	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst Senior	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician Senior	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Technology Technician Senior	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician IV	2.00	2.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst II	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Telecommunications Tech Senior	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Total	6.00	6.00	6.00	6.00	6.00	6.00	0.00

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Public Safety Systems							
PERSONNEL SERVICES							
Salaries, Permanent	545,369	597,726	453,617	625,767	625,767	611,615	-2.26%
Salaries, Temporary	27,045	25,520	2,831			600	100.00%
Salaries, Overtime	13,911	9,462	3,000	10,310	10,310	10,310	0.00%
Leave Payouts	55,298	57,142	59,922				
Benefits	276,247	316,860	268,345	361,722	361,722	397,444	9.88%
PERSONNEL SERVICES	917,870	1,006,710	787,715	997,799	997,799	1,019,969	2.22%
OPERATING EXPENSES							
Equipment and Supplies	13,193	11,410	13,585	13,500	15,869	12,000	-11.11%
Repairs and Maintenance	372,496	282,928	267,107	441,344	441,344	441,344	0.00%
Conferences and Training	6,336	1,682	2,934	16,500	11,354	11,500	-30.30%
Professional Services	24,941	13,874		4,206	4,206	4,206	0.00%
Other Contract Services	14,834		15,260				
Expense Allowances	2,030	675	1,914				
Other Expenses			77				
OPERATING EXPENSES	433,830	310,569	300,877	475,550	472,773	469,050	-1.37%
Total	1,351,700	1,317,278	1,088,592	1,473,349	1,470,572	1,489,019	1.06%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Personnel Services adjustment is mostly due to the increased cost of benefits. Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends. Conferences and Training reflects alternative cost saving training options.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Business Systems Manager	0.50	0.00	0.00	0.00	0.00	0.00	0.00
Info Tech Manager - Systems	0.00	0.50	0.50	0.50	0.50	0.50	0.00
Info Systems Analyst IV	3.00	3.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst IV	0.00	0.00	2.00	2.00	2.00	2.00	0.00
Info Technology Analyst Senior	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Systems Analyst II	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst II	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Info Systems Technician IV	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Info Technology Technician IV	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Total	5.50	5.50	5.50	5.50	5.50	5.50	0.00

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
ELM Automation Fund (322)							
PERSONNEL SERVICES							
Salaries, Permanent		102,066	74,586	102,066	102,066	102,066	0.00%
Salaries, Overtime		1,288					
Benefits		61,165	31,135	61,754	61,754	68,113	10.30%
PERSONNEL SERVICES		164,519	105,721	163,820	163,820	170,179	3.88%
OPERATING EXPENSES							
Equipment and Supplies						830	100.00%
Repairs and Maintenance		54,307	54,310	241,000	241,000	188,991	-21.58%
OPERATING EXPENSES		54,307	54,310	241,000	241,000	189,821	-21.24%
Total		218,826	160,031	404,820	404,820	360,000	-11.07%

Significant Changes

Personnel Services adjustment is mostly due to the increased cost of benefits. The ELM Automation Fund also reflects an adjustment to Repairs and Maintenance due to the replacement of the ELM software.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
GIS Analyst II*	0.00	1.00	1.00	1.00	1.00	1.00	0.00
*1.00 FTE transferred to Fund 322 ELM Automation Fund effective FY 2016/17							
Total	0.00	1.00	1.00	1.00	1.00	1.00	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00322 ELM Automation Fund		461,810	241,433	325,000	325,000	360,000	35,000
Total		461,810	241,433	325,000	325,000	360,000	35,000

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Technology Fund (323)							
OPERATING EXPENSES							
Equipment and Supplies					365,000		
Repairs and Maintenance					188,000		
Professional Services					63,000		
OPERATING EXPENSES					616,000		
Total					616,000		

Significant Changes

The Technology Fund was established to assist funding the City Council goal to enhance and maintain high quality City services that pertain to technology.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00323 Technology Fund	825,000	1,269	1,874,901				
Total	825,000	1,269	1,874,901				

Information Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
NIS Information Services							
ADM Administration							
10042101 IS Administration	191,016	423,865	345,769	425,368	425,125	446,200	4.90%
ADM Administration	191,016	423,865	345,769	425,368	425,125	446,200	4.90%
ADS App & Database Support							
10042102 IS Technology Contracts	130,960	136,438	141,832	140,693	328,377	140,993	0.21%
10042154 IS Application Database Supp	2,002,557	1,718,041	1,497,174	1,855,230	1,850,780	1,923,105	3.66%
ADS App & Database Support	2,133,517	1,854,479	1,639,006	1,995,923	2,179,157	2,064,098	3.42%
INF Infrastructure Systems							
10042201 IS Infrastructure Systems	2,076,461	1,986,185	1,589,390	2,128,917	2,117,073	2,115,605	-0.63%
INF Infrastructure Systems	2,076,461	1,986,185	1,589,390	2,128,917	2,117,073	2,115,605	-0.63%
CUS Customer Support							
10042156 IS Customer Support	989,438	802,515	562,458	1,087,756	1,085,735	1,113,719	2.39%
CUS Customer Support	989,438	802,515	562,458	1,087,756	1,085,735	1,113,719	2.39%
SAF Public Safety Systems							
10042155 IS Safety	1,351,700	1,317,279	1,088,592	1,473,349	1,470,572	1,489,019	1.06%
SAF Public Safety Systems	1,351,700	1,317,279	1,088,592	1,473,349	1,470,572	1,489,019	1.06%
ELM Fund							
32242101 ELM Automation Fund		218,826	160,031	404,820	404,820	360,000	-11.07%
ELM Fund		218,826	160,031	404,820	404,820	360,000	-11.07%
Technology Fund							
32342101 Technology Fund					588,000		
32342201 Technology - CAD/RMS Project					28,000		
Technology Fund					616,000		
Other Funds		218,826	160,031	404,820	1,020,820	360,000	-11.07%
General Fund	6,742,133	6,384,323	5,225,215	7,111,312	7,277,662	7,228,641	1.65%
Other Funds		218,826	160,031	404,820	1,020,820	360,000	-11.07%
Grand Total(s)	6,742,133	6,603,149	5,385,246	7,516,132	8,298,482	7,588,641	0.96%



City of Huntington Beach Library Services Adopted Budget – FY 2019/20

Director of Library Services

Principal Librarian

ADMINISTRATION
& BUILDING
MANAGEMENT

Senior Librarian

ADMINISTRATION
Librarian
Administrative Assistant
Volunteer Services Coordinator

FACILITY RENTALS

FACILITIES MAINTENANCE
Library Specialist

YOUTH SERVICES
& FAMILY PROGRAMMING

Senior Librarian

CHILDREN'S LIBRARY
Library Services Clerk (2)

PUBLIC SERVICES &
COMMUNITY OUTREACH

Senior Librarian

PUBLIC SERVICES
Librarian (2)
Library Services Clerk (3.50)

CIRCULATION
Senior Library Specialist (0.75)

SECURITY
Media Services Specialist

ADULT LITERACY
Literacy Program Specialist (2)

BRANCHES

BANNING
Library Specialist

OAKVIEW
Library Specialist

HELEN MURPHY

MAIN STREET

TECHNOLOGY &
SUPPORT SERVICES

Senior Librarian

TECHNICAL SERVICES
Librarian (2)
Library Services Clerk

ACQUISITIONS
Accounting Technician II (2)

Library Services

Department Descriptions

The Huntington Beach Public Library and Cultural Center welcomes, empowers, and enriches our community by providing innovative and traditional library services that inspire and encourage transformation and growth. Our traditional services continue to provide seniors, children, and students with a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.

The Central Library and Cultural Center, designed by architects Richard & Dion Neutra, is set in Huntington Beach Central Park surrounded by nature. The building and location is a natural draw for all kinds of meetings and events at the facility, providing seven rooms of varying sizes, a 300+ seat theater, and a 100 seat Children's Tabby Theater. The Library includes a 3,500 sq. ft. art gallery with permanent panels and a private Corner Gallery, overlooking fountains and the Central Park. The exhibits rotate monthly and provide works in a variety of mediums.



The Central Library is open seven days (64 hours) per week, annually serving over 720,000 visitors, housing over 290,000 volumes, and circulating over 920,000 items. Collectively, the other four library branches are open 156 hours per week, serving over 100,000 visitors, circulating over 80,000 items, and housing over 44,000 volumes.

Administration and Building Management Division

This Division provides the leadership and vision needed to bring users the best possible library services. This involves a strong knowledge of library principles and values, a trained and engaged staff, and a dynamic dialogue with Huntington Beach residents. Over the past year, Administration has reorganized the meeting room rental process, applied for a variety of grants through the State Library and worked on enhancing the security of all library locations. Administration is responsible for the operation of the entire library system and serves as the liaison to the City Council-appointed library board, various library affiliated groups, and residents. This Division also manages the collection of revenues and monitors expenditures from the General Fund and donations. Administration is responsible for all building maintenance and repairs, and initiates, organizes, and coordinates rentals and events in the meeting rooms and theater at the Central Library.

Youth Services and Family Programming Division

The Children's Library provides access to useful information and resources for children. Besides a wide selection of children's literature, the Department also has computers, which students can use to access the Internet, educational databases such as EBSCOHost, and software applications for their schoolwork. Early Literacy computers are available to engage even the youngest child in learning to read. To help children reach their educational goals, the Central Library and Oak View Library offer a homework club throughout the school year. Committed to fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming Division offers a variety of story times seven days of the week.



Library Services

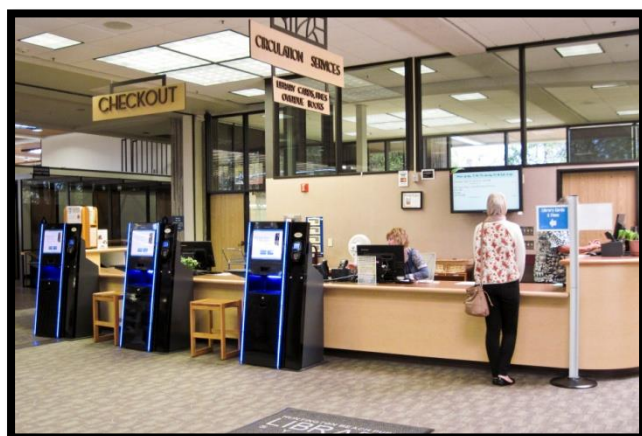
Department Descriptions

The Youth Services and Family Programming Division offers special monthly programs and year-long reading programs for children. To re-enforce the Library's importance in the community, and to involve the community with the Library, the Division offers teens and adults various volunteering opportunities. Monthly and quarterly workshops are held to teach teens and adults about library resources and offer them a chance to become a part of the Library family.

Public Services and Community Outreach Division

Public Services is responsible for all customer service functions of the Huntington Beach Public Library. Professional librarians and trained support staff work with all library patrons, introducing them to the wide variety of resources available in a modern library. Public Service desks are strategically located throughout the Central Library. The Borrower Services Desk guides inquiries, answers telephone calls, issues library

cards, collects fines, maintains borrower accounts, and processes reserve requests. The Children's Desk offers a welcoming environment for families, guiding children and parents to homework, computing and reading resources. The Research and Information Desk links users with the information and services they need via reference and computer assistance, sharing employment resources, offering interactive resources and tools, and marketing the Library's resources to the community. Community Outreach Services is focused on extending library services out into the community with four branch libraries. The Main Street Library is located in the heart of downtown and is listed on the National Registry of Historic Places. The Oak



View Library is adjacent to Oak View Elementary School and hosts a variety of children's events, literacy services, and an active Homework and Science Club. The Banning and Helen Murphy Libraries feature story times, special children's events, a wide variety of library materials, and computer access to meet the needs of the local community. All branch locations rely heavily on volunteer support and are geographically located in outlying areas of the City to better serve the entire community. Literacy Services at Central and Oak View Libraries train community volunteers to help adults transform their lives by learning to read, write, and speak English more effectively.

Technology and Support Services Division

This Division includes Acquisitions, Technical Services, Support Services, and Technology. Acquisitions orders and pays for books, periodicals, films, and recordings that are added to the collection as well as other operating supplies and items. Accounting Technicians prepare and analyze budget reports, handle cash deposits, monitor fund balances, and enter requisitions. They also work with the Finance and Treasury Departments to process collection accounts, donations, grants, and other payments. Technical Services manages the library's print and electronic collection by selecting, cataloging, processing, and weeding materials. They make collection materials publicly accessible by labeling and categorizing items, and creating useful computer records that connect users and materials. Support Services staff manage the returns and circulation of materials back onto library shelves. Technology staff supports the Library's computers by working with the Information Services Department, managing the Integrated Library Automation System, supporting the Automated Book Sorting System, and maintaining the Library's online presence on internal and external websites.

Library Services

Ongoing Activities & Projects

Administration and Building Management Division

- Recruit, train, and coordinate volunteers who donate many hours of service.
- Promote and coordinate meeting room and theater rentals.
- Provide support for all building maintenance activities in all library locations, in coordination with the Public Works Department.
- Coordinate all safety and security programs for the Library system.
- Provide guidance and direction for policy, procedure, and service development for the Library.
- Continue work on the User Experience at all Library locations.
- Current projects include the renovation of the Central Library Theater.

Youth Services and Family Programming Division

- Collaborate with various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of story times throughout the community, to foster early childhood literacy.
- Recruit teen and adult volunteers to assist with homework programs and fundraising activities.
- Coordinate homework support opportunities at the Central Library and the Oak View Branch Library.
- Expand social media outreach to promote services.

Public Services and Community Outreach Division

- Guide inquiries, answer telephone calls, issue library cards, collect fines, maintain borrower accounts, and process reserve requests.
- Staff public service desks and guide patrons to homework, research, and reading resources.
- Professional librarians staff the reference desks to provide advanced reference and research assistance and reader's advisory.
- Provide dedicated public computer assistance through a volunteer Computer Coach Program.
- Offer a variety of programs and workshops for adults in the community, including training in computers and digital resources.
- Recruit and train literacy volunteer tutors and students to the Literacy Program, and continue to assess literacy students and outcomes.
- Work with the Literacy Board to support literacy services in the community.
- Manage neighborhood branch locations.
- Support and coordinate all activities associated with the new Veteran's Resource Center at the Central Library.
- Coordinate and manage the Career Online High School program.

Technology and Support Services Division

- Manage the print and electronic collection by ordering, cataloging, processing, and weeding materials.
- Support public computing via computer labs, internet access, websites, and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections, to expand and improve access to eBooks and other digital resources.
- Continue to work on updating and enhancing the Library's section of the City Website.
- Work on integrating at least one new technology service over the coming fiscal year.
- Work on a variety of grant projects that involve the development of a Makerspace and programming on 3D printing and other maker technologies.

Library Services

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL *	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Foster early literacy skills by providing children's story time programs and events.				Enhance and Maintain High Quality City Services
Measure:				
# of participants in children's programs and events	57,193	73,515	75,000	
Goal:				
2. Provide homework help resources to students through in-person programs.				Enhance and Maintain High Quality City Services
Measure:				
# of Homework Support Program attendees	5,465	6,141	6,100	
Goal:				
3. Provide public access to a robust and varied digital collection of resources.				Enhance and Maintain High Quality City Services
Measure:				
# of digital resources available	N/A ^	750,000	750,000	
Goal:				
4. Provide reading materials to enrich the community by circulating books, CDs, videos, audiobooks, downloadable audiobooks, and eBooks.				Enhance and Maintain High Quality City Services
Measure:				
# of items circulated	737,838	1,000,000	1,000,000	
Goal:				
5. Promote support of the library by managing a volunteer program that fosters community engagement.				Enhance and Maintain High Quality City Services
Measure:				
# of annual volunteer hours	43,000	57,000	57,000	
Goal:				
6. Provide meeting rooms and Theater space for the City and Community, offering a wide range of educational, cultural and informational events for all ages.				Enhance and Maintain High Quality City Services
Measure:				
# of meetings and events	1,892	2,520	2,500	

*Adjusted for a nine-month fiscal year.

^ This is a new measure and has no historical data.

Library Services

Accomplishments & Goals

FY 2018/19 Accomplishments

- Circulated over 700,000 Books, DVDs, eBooks, digital magazines, and other Library collection materials.
- Coordinated over 4,000 events, programs, and cultural activities in the Library Theater and meeting rooms.
- Purchased over 10,000 new physical items and added nearly 70,000 new digital materials through the Cloud Library, Hoopla, Kanopy and other online resources.
- Launched automatic renewals, to help library customers track their materials and due dates more effectively.
- Added New York Times online through a grant from the State Library of California.
- Added a sensory story time to the story time schedule, to support children and families on the Autism spectrum.
- Installed a new wayfinding system at the Central Library to improve customer experience and service.
- Opened a new Veteran's Resource Center at the Central Library, and started a series of educational programs to help Veterans and their families learn about benefits available.
- Maintained Homework Help programs at Central and Oak View Libraries.
- Continued to offer the Career Online High School program for eligible Huntington Beach residents.
- Replaced AWE stations in the Children's Wing of the Central Library.
- Participated in the National Cartoon Festival in Downtown HB, providing Master classes for children and families on cartooning.
- Reorganized and streamlined the process for room rentals at the Central Library.
- Offered workshops for Teens and Adults on coffee, crafting and other subjects of interest.
- Conducted a variety of Escape Room programs for all ages.

FY 2019/20 Goals

- Enhance educational support for children and families at all Library locations.
- Expand learning opportunities for adult learners through Literacy Services programs.
- Continue to grow and expand the Library's digital collections.
- Continue to actively fundraise and work with Library support groups to enhance fundraising activities and opportunities.
- Continue to pursue grants in support of all Library programs and services.
- Expand social media outreach to promote events and Library services.
- Expand partnerships with City Departments and community groups to widen offerings at the Library.
- Enhance and support a diverse schedule of programs and learning opportunities for all ages.

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,955,336	1,997,100	1,487,611	2,058,153	2,051,333	1,989,084	-3.36%
Salaries, Temporary	632,852	610,939	449,817	670,553	738,879	676,300	0.86%
Salaries, Overtime	418	169	236				
Leave Payouts	11,644	15,912	10,839				
Benefits	1,099,910	1,228,801	993,255	1,329,363	1,329,363	1,447,690	8.90%
PERSONNEL SERVICES	3,700,160	3,852,921	2,941,758	4,058,069	4,119,575	4,113,074	1.36%
OPERATING EXPENSES							
Utilities		60,300	33,575	69,965	69,965	59,821	-14.50%
Equipment and Supplies	624,081	649,029	513,262	291,698	997,390	364,178	24.85%
Repairs and Maintenance	86,827	65,047	44,571	68,550	69,950	68,550	0.00%
Conferences and Training	731	720	150	1,000	1,000	1,000	0.00%
Professional Services	15,020	7,487				50,000	100.00%
Other Contract Services	171,409	177,068	146,608	192,050	192,050	192,050	0.00%
Expense Allowances	6,051	5,995	4,500	6,000	6,000	6,000	0.00%
Other Expenses	16	10	31				
OPERATING EXPENSES	904,135	965,656	742,697	629,263	1,336,355	741,599	17.85%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
Grand Total(s)	5,047,176	5,261,458	4,127,337	5,130,212	5,898,811	5,297,554	3.26%
General Fund	4,520,333	4,689,274	3,726,246	5,004,994	4,993,352	5,031,733	0.53%
Other Funds	526,843	572,184	401,091	125,218	905,459	265,821	112.29%
Grand Total(s)	5,047,176	5,261,458	4,127,337	5,130,212	5,898,811	5,297,554	3.26%
Personnel Summary	28.25	28.25	28.25	28.25	28.25	28.25	0.00

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,954,137	1,996,378	1,486,734	2,058,153	2,032,267	1,989,084	-3.36%
Salaries, Temporary	553,161	527,363	388,544	661,300	661,300	666,300	0.76%
Salaries, Overtime	418	169	236				
Leave Payouts	11,644	15,912	10,839				
Benefits	1,097,124	1,225,735	991,088	1,329,363	1,329,363	1,447,690	8.90%
PERSONNEL SERVICES	3,616,484	3,765,558	2,877,441	4,048,816	4,022,930	4,103,074	1.34%
OPERATING EXPENSES							
Utilities				4,000	4,000	4,000	0.00%
Equipment and Supplies	187,914	228,890	210,064	241,698	255,942	214,178	-11.39%
Repairs and Maintenance	79,827	60,665	44,571	68,550	68,550	68,550	0.00%
Conferences and Training	731	720	150	1,000	1,000	1,000	0.00%
Professional Services	15,020	7,487					
Other Contract Services	171,409	177,068	146,608	192,050	192,050	192,050	0.00%
Expense Allowances	6,051	5,995	4,500	6,000	6,000	6,000	0.00%
Other Expenses	16	10	31				
OPERATING EXPENSES	460,968	480,835	405,924	513,298	527,542	485,778	-5.36%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
Total	4,520,333	4,689,274	3,726,246	5,004,994	4,993,352	5,031,733	0.53%
Personnel Summary	28.25	28.25	28.25	28.25	28.25	28.25	0.00

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration & Building Management							
PERSONNEL SERVICES							
Salaries, Permanent	622,433	623,930	442,654	649,579	649,579	630,678	-2.91%
Salaries, Temporary	170,106	155,211	110,094	155,660	155,660	155,660	0.00%
Salaries, Overtime	418	61	236				
Leave Payouts	10,470	13,108	7,743				
Benefits	317,295	345,218	273,386	372,915	372,916	411,991	10.48%
PERSONNEL SERVICES	1,120,721	1,137,528	834,113	1,178,154	1,178,155	1,198,329	1.71%
OPERATING EXPENSES							
Equipment and Supplies	49,767	47,835	43,859	51,300	51,300	51,300	0.00%
Repairs and Maintenance	56,175	58,599	41,583	66,200	66,200	66,200	0.00%
Conferences and Training	656	720		1,000	1,000	1,000	0.00%
Professional Services	15,020	7					
Other Contract Services	120,970	153,042	123,607	157,600	157,600	157,600	0.00%
Expense Allowances	6,051	5,995	4,500	6,000	6,000	6,000	0.00%
Other Expenses	16	10	31				
OPERATING EXPENSES	248,655	266,208	213,580	282,100	282,100	282,100	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
Total	1,812,258	1,846,617	1,490,575	1,903,135	1,903,135	1,923,310	1.06%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Director of Library Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Library Facilities Coordinator	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Librarian	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Library Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	7.00	7.00	7.00	7.00	7.00	7.00	0.00

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Public and Information Services							
PERSONNEL SERVICES							
Salaries, Permanent			8,979				
Salaries, Temporary			22,570	90,500	90,500	90,500	0.00%
Benefits			1,930				
PERSONNEL SERVICES			33,479	90,500	90,500	90,500	0.00%
OPERATING EXPENSES							
Utilities				4,000	4,000	4,000	0.00%
Equipment and Supplies			2,819	10,000	10,000	10,000	0.00%
Repairs and Maintenance			2,988	2,350	2,350	2,350	0.00%
Other Contract Services				11,100	11,100	11,100	0.00%
OPERATING EXPENSES			5,807	27,450	27,450	27,450	0.00%
Total			39,287	117,950	117,950	117,950	0.00%

Significant Changes

On September 5, 2017 the City Council approved to expand Library services by adding four (4) hours on Sunday. Fiscal Year 2017/18 reflects a nine-month fiscal year.

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Public Services & Community Outreach							
PERSONNEL SERVICES							
Salaries, Permanent	794,267	815,911	609,742	816,973	791,087	775,727	-5.05%
Salaries, Temporary	218,587	211,858	148,857	237,829	237,830	238,430	0.25%
Leave Payouts	1,174	2,804	3,095				
Benefits	488,092	536,232	432,147	572,085	572,085	608,700	6.40%
PERSONNEL SERVICES	1,502,121	1,566,805	1,193,841	1,626,887	1,601,002	1,622,857	-0.25%
OPERATING EXPENSES							
Equipment and Supplies	3,110	13,689	8,482	9,900	23,900	9,900	0.00%
Repairs and Maintenance	5,160						
OPERATING EXPENSES	8,270	13,689	8,482	9,900	23,900	9,900	0.00%
Total	1,510,391	1,580,494	1,202,323	1,636,787	1,624,901	1,632,757	-0.25%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. This reduction is partially offset by the increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Services Clerk	3.50	3.50	3.50	3.50	3.50	3.50	0.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	12.25	12.25	12.25	12.25	12.25	12.25	0.00

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Technology & Support Services							
PERSONNEL SERVICES							
Salaries, Permanent	390,836	389,330	308,613	417,216	417,216	408,173	-2.17%
Salaries, Temporary	134,266	135,760	95,514	147,311	147,310	151,710	2.99%
Salaries, Overtime		108					
Benefits	208,450	238,748	202,877	271,753	271,753	300,298	10.50%
PERSONNEL SERVICES	733,552	763,946	607,004	836,280	836,279	860,181	2.86%
OPERATING EXPENSES							
Equipment and Supplies	105,753	138,066	132,109	140,998	141,242	113,478	-19.52%
Repairs and Maintenance	18,492	2,066					
Professional Services		7,480					
Other Contract Services	50,439	24,026	23,001	23,350	23,350	23,350	0.00%
OPERATING EXPENSES	174,684	171,638	155,110	164,348	164,592	136,828	-16.74%
Total	908,235	935,584	762,114	1,000,628	1,000,872	997,009	-0.36%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The increase in Personnel Services is mostly due to the increase in State mandated minimum wage and the increased cost of benefits. Reductions in Operating Expenses are part of a citywide effort to realign budgets.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Services Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	6.00	6.00	6.00	6.00	6.00	6.00	0.00

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Youth Services & Family Programming							
PERSONNEL SERVICES							
Salaries, Permanent	146,601	167,208	116,746	174,385	174,385	174,506	0.07%
Salaries, Temporary	30,202	24,534	11,508	30,000	30,000	30,000	0.00%
Benefits	83,287	105,538	80,748	112,609	112,609	126,701	12.51%
PERSONNEL SERVICES	260,090	297,279	209,002	316,994	316,994	331,207	4.48%
OPERATING EXPENSES							
Equipment and Supplies	29,284	29,300	22,795	29,500	29,500	29,500	0.00%
Conferences and Training	75		150				
OPERATING EXPENSES	29,359	29,300	22,945	29,500	29,500	29,500	0.00%
Total	289,449	326,579	231,947	346,494	346,494	360,707	4.10%

Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Library Services Clerk	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	3.00	3.00	3.00	3.00	3.00	3.00	0.00

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Donations, Grants, and Equipment Replacement							
PERSONNEL SERVICES							
Salaries, Permanent	1,199	722	877		19,066		
Salaries, Temporary	79,691	83,576	61,273	9,253	77,579	10,000	8.07%
Benefits	2,786	3,065	2,168				
PERSONNEL SERVICES	83,676	87,363	64,318	9,253	96,645	10,000	8.07%
OPERATING EXPENSES							
Utilities		60,300	33,575	65,965	65,965	55,821	-15.38%
Equipment and Supplies	436,167	420,139	303,198	50,000	741,448	150,000	200.00%
Repairs and Maintenance	7,000	4,382			1,400		
Professional Services						50,000	100.00%
OPERATING EXPENSES	443,167	484,821	336,773	115,965	808,813	255,821	120.60%
Total	526,843	572,184	401,091	125,218	905,459	265,821	112.29%

Significant Changes

The Library is participating in the CENIC network for access to the CalREN Internet backbone, providing high speed bandwidth to the UC, CSU, Research Institutions, K-12 and all public libraries in California. Discounts for connections to CalREN come through the Federal E-rate program, and the discounts are received as reimbursements from CENIC. Library Development Impact fees are allocated to the Library collection and for the development of a Facilities Master Plan. The Library applies for a variety of grants each year. Grant awards vary a great deal depending on the State and Federal budgets.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00229 Library Dev Impact	66,974	209,731	530,671	60,000	60,000	200,000	140,000
00239 CDBG ^			9,253	9,253	10,000	10,000	
00880 Library Equipment	302	156	66				
00985 State Literacy Grant	18,000	53,357	39,441		57,441		(57,441)
01223 LSTA Pitch Grant 15/16	19,572						
01226 State Literacy Grant 15/16	35,357	356	10,000				
01246 CENIC E-rate		6,502	55,821	65,965	65,965	55,821	(10,144)
<i>^CDBG Fund is managed by the City Manager's Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Library Services Department.</i>							
Total	140,205	270,102	645,252	135,218	193,406	265,821	72,415

Library Services
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
LIB Library Services							
ADM Administration & Building Mgt							
10050101 Library Services Administration	790,099	811,525	641,678	830,674	830,674	848,145	2.10%
10050201 Security	55,934	68,614	51,642	69,750	69,750	69,750	0.00%
10050206 Facility Rentals	254,885	236,198	135,644	254,257	254,257	253,768	-0.19%
10050501 Facilities Maintenance	268,459	287,397	218,730	305,573	305,573	308,766	1.04%
10050999 General Fund Library Svcs Trfs	442,881	442,882	442,881	442,881	442,881	442,881	0.00%
ADM Administration & Building Mgt	1,812,258	1,846,617	1,490,575	1,903,135	1,903,135	1,923,310	1.06%
PIS Public and Information Service							
10050207 Sunday Hours			39,287	117,950	117,950	117,950	0.00%
PIS Public and Information Service			39,287	117,950	117,950	117,950	0.00%
PSC Public Services & Comm. Outreach							
10050202 Public Service	869,775	892,741	688,707	912,278	900,392	903,097	-1.01%
10050401 Main Street Branch	130,497	159,044	107,717	161,558	161,558	165,422	2.39%
10050402 Banning Branch	37,809	17,311	16,110	21,775	21,775	21,775	0.00%
10050403 Helen Murphy Branch	122,036	144,582	112,511	149,603	149,603	153,255	2.44%
10050404 Oakview Branch	134,639	147,186	107,668	142,480	142,480	146,188	2.60%
10050601 Adult Literacy	215,635	219,630	169,610	249,093	249,093	243,020	-2.44%
PSC Public Services & Comm. Outreach	1,510,391	1,580,494	1,202,323	1,636,787	1,624,901	1,632,757	-0.25%
YSF Youth Services & Family Pgm							
10050203 Children's Library	289,449	326,579	231,947	346,494	346,494	360,707	4.10%
YSF Youth Services & Family Pgm	289,449	326,579	231,947	346,494	346,494	360,707	4.10%
TSS Technology & Support Services							
10050152 Technical Services	442,224	434,955	369,460	467,636	467,880	476,706	1.94%
10050204 Circulation	124,940	131,128	90,302	143,660	143,660	148,060	3.06%
10050301 Acquisitions	341,070	369,501	302,352	389,332	389,332	372,243	-4.39%
TSS Technology & Support Services	908,235	935,584	762,114	1,000,628	1,000,872	997,009	-0.36%
Other Funds							
10350101 Donations Library	37,914	37,911	8,370		120,497		
10350102 Donations Adult Books	211,336	220,052	179,694		317,469		
10350103 Donations Children's Library	83,935	89,181	56,439		105,529		
10350104 Donations Oakview Library	7,239	8,402	5,836		32,883		
10350105 Donations Literacy	8,464	19,874	(2,233)		16,732		
10350401 Donations Main St Branch	4,434	21,057			28,943		
10350402 Donations Banning Branch	3,651						
10350403 Donations Murphy Branch	226						
121950601 Oakview Family Literacy	9,500						
122350101 LSTA Pitch Grant 15/16	4,583						
122650602 State Literacy Grant 15/16	53,357						
122650603 CLSA Innovation Station 2018			9,867				
123550601 Oakview Family Literacy		9,253					
124650001 CENIC E-Rate		60,300	33,575	65,965	65,965	55,821	-15.38%
22950001 Library Dev Impact	92,672	53,806	50,313	50,000	150,000	200,000	300.00%
23850002 EOC 2 - Winter Storm 2017		1,076					
23950742 17/18 Oakview Family Literacy			9,253	9,253			-100.00%
23950842 18/19 Oakview Family Literacy					10,000	10,000	100.00%
98550603 State Literacy Grant 16/17	9,533	43,810					
98550604 State Literacy Grant 17/18		7,462	49,977				
98550605 State Literacy Grant 18/19					57,441		
Other Funds	526,843	572,184	401,091	125,218	905,459	265,821	112.29%
General Fund	4,520,333	4,689,274	3,726,246	5,004,994	4,993,352	5,031,733	0.53%
Other Funds	526,843	572,184	401,091	125,218	905,459	265,821	112.29%
Grand Total(s)	5,047,176	5,261,458	4,127,337	5,130,212	5,898,811	5,297,554	3.26%

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City of Huntington Beach Police Adopted Budget – FY 2019/20

Police Chief

Assistant Chief of Police

Administrative Assistant

UNIFORM

Police Captain

PATROL

Police Lieutenant (5)
Police Sergeant (13)
Police Officer (120)
Police Recruit (4)
Community Services Officer (4)

TRAFFIC

Police Lieutenant
Police Sergeant (3)
Police Officer (19)
Police Records Specialist

AIR SUPPORT

Police Sergeant
Police Officer (6)
Senior Helicopter Maintenance
Technician (2)

PARKING ENFORCEMENT

Parking/Traffic Control Supervisor
Parking/Traffic Control Officer (16)

SPECIAL ENFORCEMENT

Police Sergeant (2)
Police Officer (8)

INVESTIGATIONS

Police Captain

INVESTIGATIONS

Police Lieutenant
Police Sergeant (3)
Police Officer (22)
Forensic Systems Specialist
Crime Analyst
Police Services Specialist
Community Services Officer (4)

NARCOTICS/VICE/INTEL/CTE

Police Lieutenant
Police Sergeant (3)
Police Officer (11)
Police Services Specialist
Community Services Officer

OC/AC TASK FORCE

Police Officer

JAIL

Detention Administrator
Detention Shift Supervisor (4)
Detention Officer, Nurse (4)
Detention Officer (9)

ADMINISTRATIVE OPERATIONS

Police Captain

PROFESSIONAL STANDARDS

Police Lieutenant
Police Sergeant (2)
Police Officer (2)

SUPPORT SERVICES

Police Administrative Services Division
Manager
Facilities Maintenance Crewleader
Community Relations Specialist

RECORDS

Police Records Administrator
Police Records Supervisor (3)
Police Records Specialist (10)
Police Records Technician (6)
Police Services Specialist (5)
Police Systems Coordinator

TRAINING

Police Sergeant
Police Officer
Police Services Specialist

ALARMS

Police Services Specialist

PERSONNEL

Personnel Analyst Principal
Police Services Specialist

BUDGET/PAYROLL

Administrative Analyst Senior
Accounting Technician II (3)

COMMUNICATIONS

Police Communications Manager
Communications Supervisor (6)
Communications Operator (18)

GENERAL SERVICES/PROPERTY

EVIDENCE

Property and Evidence Supervisor
Property and Evidence Officer (3)

CRIME LAB

Police Photo/Imaging Specialist
Latent Fingerprint Examiner (2.50)
Police Services Specialist
Crime Scene Investigator (2)
Community Services Officer (4)

Police

Department Descriptions

The Police Department is responsible for responding to and investigating all aspects of criminal activity occurring within the City of Huntington Beach. The Department responds to residential, commercial, industrial, and recreational locations and spaces in order to document and stop criminal activity. The Department performs these public safety efforts through community education efforts and aggressive enforcement of all applicable laws. The Department performs initial and follow-up investigation on suspected crimes occurring in the City and conducts forensic examinations on many types of evidence. The Department also monitors and facilitates orderly ingress/egress throughout the City through aggressive enforcement of both vehicular and pedestrian traffic within the City's boundaries.

Police Chief

The Police Chief is responsible for the overall leadership and coordination of department operations. The Department is divided into four Divisions: Uniform, Investigation, and Administrative Services.

Assistant Chief

The Assistant Chief assists and reports directly to the Police Chief. The Assistant Chief is responsible for the overall day to day operations of the Police Department.

Administrative Operations Division

The Administrative Operations Division provides the maintenance of the police buildings, budget oversight that supports all the programs in the Police Department and the operations of the Jail Bureau. The Division includes the following bureaus and units: Facilities, Budget/Payroll, and Jail. Primary duties include: managing the use of budgeted funds, keeping accurate payroll records, and performing maintenance of the police facility and three substations. The Jail Bureau is responsible for processing, housing, and transporting inmates of the Department, as well as other contract law enforcement agencies.

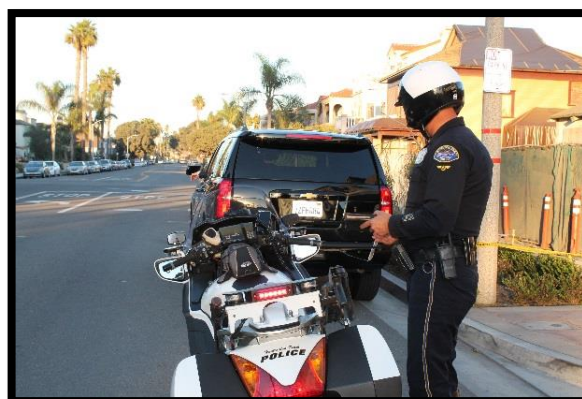
Professional Standards Unit/Training/Community Support

The Professional Standards Unit/Training/Community Support reports directly to the Police Chief. The Professional Standards Unit is responsible for receiving and managing citizen complaints regarding allegations of employee misconduct, internal affairs investigations, and auditing of police services. The Training Unit is responsible for the training of all sworn officers and Community Support is responsible for promoting police/ community partnerships.



Uniform Division

The Uniform Division is the most visible division of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes uniform patrol, traffic enforcement & investigations, Driving Under the Influence enforcement, parking enforcement, airborne patrol, the Canine Unit, the Mounted Unit, the Homeless Task Force, the Special Enforcement Team, and Special Events. The Uniform Division is also responsible for the resolution of critical incidents through the use of specialized teams such as S.W.A.T. (Special Weapons and Tactics) and C.N.T. (Crisis Negotiation Team). Under the Uniform Division there is a Crime Task Force and Gang Unit, which is comprised of specialized detectives who track down active, known criminals. The unit also handles criminal series investigations, as well as quality of life issues.



Police

Department Descriptions



Investigation Division

The Investigation Division includes General Investigations, Special Investigations, and the Crime Lab. The General Investigation Bureau performs four primary duties: providing investigative follow-up for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects; assisting crime victims and the department in suppression of crime; and the recovery of property. The Special Investigation Bureau enforces laws related to the sales, manufacturing, transportation and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; maintains criminal intelligence files; investigates Vice-related activity within the city; works collectively with the Orange County Human Trafficking Task Force to identify, investigate and prevent human trafficking. The Investigation Division also has the responsibility of processing and examining computer forensic evidence as well as coordinating similar efforts with local and federal agencies. The Crime lab has the responsibility to gather and process evidence, including photographic evidence, DNA, and the recovery of latent fingerprints.

Administrative Services Division

The Administrative Services Division provides support services to other divisions. Administrative Services includes Alarms, Backgrounds/Hiring, Communications, Personnel, Property/Evidence, and Records. Primary duties include: recruiting/conducting background checks on new employees, receiving 9-1-1 calls and routine business requests for police services, providing a state-of-the-art records keeping function, purchasing and issuing all equipment, maintaining the inventory of all seized property/evidence, tracking and billing for services related to alarm permits, liaising with Orange County Animal Control, and liaising with the City's Information Services Department.

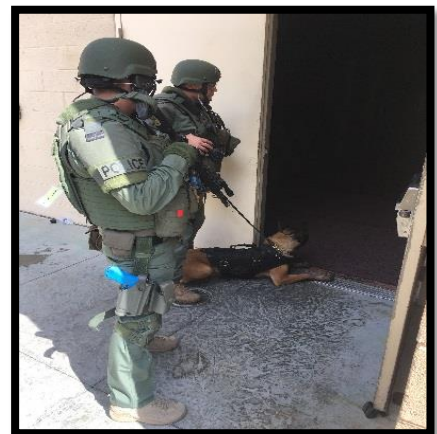


Police

Performance Measures

Uniform Division

- Investigate 1,528 traffic collisions (720 injuries and 8 fatalities).
- Issue 11,869 traffic citations.
- Identify, interdict, and arrest 658 DUI offenders.
- Issue 54,579 parking citations.
- Conduct over 3,300 second level parking citation reviews.



Police

Performance Measures

Investigation Division

- Investigate 2,775 crimes against persons.
- Investigate 7,600 property crimes.
- Investigate 1,465 economic crimes.
- Investigate five Internet crimes against children.
- Receive 1,725 Cop Logic online crime reports.
- Perform 16,000 crime analyses to identify trends and assist in detecting suspects.
- Assist 420 domestic violence victims through the Victim Assistance Program.
- Investigate 74 narcotic related citizen complaints.
- Review and process 332 Entertainment, Facility Use, Massage, ABC and Conditional Use Permits.



Administrative Operations Division

- Book, fingerprint, photograph, and house over 6,500 arrestees.
- Document, fingerprint, and update photos of over 240 drug and sex registrants.
- Copy over 650 hours on video for investigation and prosecution.
- Collect DNA from over 375 felony arrestees for the State Database.
- Collect over 720 blood, breath, and urine samples for evidence.
- Secure, feed and care for an average daily population of 15 inmates.
- Book, house, and GPS track 23 sentenced Pay-to-Stay/Work Release inmates.
- Transport over 2,100 in-custody inmates to the county jail.

Administrative Services Division

- Conduct 20 recruitments, process 5,000 applications.
- Receive/initiate 285,000 incoming/outgoing calls in the 9-1-1 center.
- Dispatch officers to 105,239 calls for service.
- Create 153,154 calls in the CAD system, documenting officer-initiated activity and calls for service.
- Process, disseminate, and enter into the Records Management System (RMS) 21,000 crime, incident, and traffic reports.
- Process over 5,000 bookings, including want/warrant checks, RMS entry, and logging/copying.
- Process and file 4,800 court packages electronically and 725 physical court packages.
- Answer 70,000 incoming/outgoing calls received/initiated in the Records Bureau.
- Process 14,000 subpoenas.
- Process, secure, and track 16,000 pieces of evidence and property.
- Process and dispose of 7,138 pieces of evidence and property.
- Process approximately 7,500 alarm permits a year.
- Receive and assist over 5,300 alarm-related calls a year.



Professional Standards Unit/Training/Community Support

- Respond to 600 media contacts and daily engagement with the community through social media.
- Investigate 56 complaints/internal affairs issues.
- Arrange 62 on-site training sessions.
- Conduct 300 contacts with citizens/groups and organization.

Police

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Develop more proactive investigative methods for monitoring and policing the increase of 290 PC Registrants (Sex Registrants) in the City. Increase the number of targeted compliance checks by at least 10%.				Enhance and Modernize Public Safety Service Delivery
Measure:				
Number of individual compliance checks	N/A^	42	75	
Goal:				
2. Through a combination of public education, Driving Under the Influence (DUI) checkpoints, DUI Saturation Patrols, and the assignment of an officer specifically to identify and arrest impaired drivers, our goal is to reduce DUI involved collisions by another five percent.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% reduction in DUI involved collisions	5%	18%	5%	
Goal:				
3. Develop cooperative investigation method with the State of California and the District Attorney's Office for monitoring and enforcing regulation of sober living and rehabilitation homes in the City of Huntington Beach.				Enhance and Modernize Public Safety Service Delivery
Measure:				
Number of sober living home related investigations	N/A^	N/A^	120	

^ This is a new measure and has no historical data.

Police

Accomplishments & Goals

FY 2018/19 Accomplishments

- Implemented the second phase of the Body Worn Camera program.
- Planned and implemented the third annual Great Pacific Air Show.
- Conducted monthly training for all sworn officers to include firearms training, arrest and control/defensive tactics training, and training in the use and deployment of less lethal devices.
- Conducted multiple Citizen's Academy classes in English and Spanish.
- Continued utilizing a security guard services contract through the Police Department, providing security guard services to the libraries, parking structures, parks, beaches, and community facilities in Huntington Beach.
- Continued education to prevent DUI-related traffic collisions with programs like Know Your Limit, Choose Your Ride, and Every 15 Minutes.
- Expanded community involvement engagement and policing efforts with programs like Coffee with a Cop, Police Open House, Tip a Cop, and social media (Did You Know).
- Recognized employees with enhanced Department Awards Program sponsored by the Huntington Beach Police and Community Foundation.
- Transitioned from Honda to BMW motorcycles to keep up with important safety and technology changes in motorcycles.
- Added an additional part-time social worker to help officers work with the homeless population.
- Created and implemented an internal Department App to improve communication and efficiencies.
- Purchased a new dog for the K-9 Unit to enhance and improve public safety.
- Designed a geographical area system assigning each patrol watch commander a specific area to enhance and improve public safety.
- Trained CSO and CSI in traffic collision investigations and more complex field investigations.
- Implemented the Narcan Program for the safety of police officers and to enhance public safety and lifesaving efforts.
- Purchased a truck for use by the Homeless Task Force to assist and help place the homeless.
- Assigned one additional detective to the Crimes Against Persons Unit.
- Upgraded and modernized detective workstations and computer hardware.
- Solved a 1994 Cold Case double homicide investigation resulting in a criminal conviction.
- Homicide suspects identified and arrested.
- Upgraded to a new 9-1-1 phone system and switched vendors from Frontier to AT&T.

FY 2019/20 Goals

- Expand to the third phase of the Body Worn Camera program.
- Expand the geographical area policing method to better utilize city resources for problem solving and improving quality of life issues.
- Continue developing and implementing InTime to interphase with scheduling and payroll.
- Improve and enhance the Internal Department App to improve communication throughout the department.
- Analyze and assess patrol scheduling to better combat peak times to calls for service.
- Develop a long-term plan to investigate and enforce law related to sober living homes.
- Implement software to enhance the review of video surveillance to aide in major investigations.
- Implement Text to 9-1-1 in the dispatch center.

Police
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	34,323,749	34,654,406	25,765,375	37,010,295	37,033,765	36,135,762	-2.36%
Salaries, Temporary	499,772	420,908	348,015	367,098	538,702	367,948	0.23%
Salaries, Overtime	5,007,346	5,043,233	4,093,771	3,953,950	4,372,335	4,049,950	2.43%
Leave Payouts	1,466,088	1,550,479	1,079,615				
Benefits	25,343,062	26,926,178	21,666,643	29,692,140	29,710,235	32,459,909	9.32%
PERSONNEL SERVICES	66,640,018	68,595,204	52,953,418	71,023,482	71,655,037	73,013,570	2.80%
OPERATING EXPENSES							
Utilities	17,654	31,687	30,413	19,500	19,500	19,500	0.00%
Equipment and Supplies	1,105,697	1,575,090	935,471	985,254	1,489,857	1,328,684	34.86%
Repairs and Maintenance	1,106,671	939,054	752,048	964,510	986,248	964,510	0.00%
Conferences and Training	344,329	337,535	308,983	334,105	335,654	225,767	-32.43%
Professional Services	503,872	458,393	391,996	335,825	735,552	335,825	0.00%
Other Contract Services	1,727,604	1,790,163	1,569,292	2,279,087	2,355,534	2,189,087	-3.95%
Rental Expense	11,420	13,111	7,148	10,884	10,884	10,884	0.00%
Payments to Other Governments	962,714	790,602	592,863	928,540	928,540	928,540	0.00%
Expense Allowances	331,430	346,883	330,933	367,000	367,000	367,000	0.00%
Other Expenses	3,736	10,147	(132)	4,973	4,973	4,973	0.00%
OPERATING EXPENSES	6,115,128	6,292,666	4,919,014	6,229,678	7,233,741	6,374,770	2.33%
CAPITAL EXPENDITURES							
Improvements		24,028					
Equipment	342,171	88,629	56,895	156,000	295,922		-100.00%
Vehicles		109,379			9,347		
CAPITAL EXPENDITURES	342,171	222,036	56,895	156,000	305,269		-100.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds			1,200,000				
NON-OPERATING EXPENSES			1,200,000				
Grand Total(s)	73,097,317	75,109,906	59,129,327	77,409,160	79,194,046	79,388,340	2.56%
General Fund	71,638,444	73,542,601	58,417,948	76,906,975	77,214,529	78,574,391	2.17%
Other Funds	1,458,873	1,567,305	711,378	502,185	1,979,517	813,948	62.08%
Grand Total(s)	73,097,317	75,109,906	59,129,327	77,409,160	79,194,046	79,388,340	2.56%
Personnel Summary	364.50	364.50	364.50	364.50	364.50	364.50	0.00

Police
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	34,180,909	34,496,499	25,680,525	36,888,464	36,888,464	35,996,561	-2.42%
Salaries, Temporary	415,695	336,648	314,933	367,098	367,098	367,948	0.23%
Salaries, Overtime	4,588,578	4,714,163	3,888,689	3,893,950	3,893,950	3,893,950	0.00%
Leave Payouts	1,466,088	1,550,479	1,079,615				
Benefits	25,240,264	26,801,253	21,601,223	29,582,785	29,582,785	32,324,592	9.27%
PERSONNEL SERVICES	65,891,535	67,899,042	52,564,986	70,732,297	70,732,297	72,583,051	2.62%
OPERATING EXPENSES							
Utilities	16,885	30,999	29,564	19,500	19,500	19,500	0.00%
Equipment and Supplies	933,014	991,550	789,630	945,254	942,590	945,254	0.00%
Repairs and Maintenance	1,097,662	915,991	746,666	964,510	986,248	964,510	0.00%
Conferences and Training	325,315	322,878	304,313	319,105	319,105	225,767	-29.25%
Professional Services	375,118	339,457	282,686	335,825	547,858	335,825	0.00%
Other Contract Services	1,689,636	1,772,563	1,569,292	2,279,087	2,355,534	2,189,087	-3.95%
Rental Expense	11,420	13,111	7,148	10,884	10,884	10,884	0.00%
Payments to Other Governments	962,714	790,602	592,863	928,540	928,540	928,540	0.00%
Expense Allowances	331,409	346,883	330,933	367,000	367,000	367,000	0.00%
Other Expenses	3,736	10,146	(132)	4,973	4,973	4,973	0.00%
OPERATING EXPENSES	5,746,909	5,534,180	4,652,963	6,174,678	6,482,231	5,991,340	-2.97%
CAPITAL EXPENDITURES							
Vehicles		109,379					
CAPITAL EXPENDITURES		109,379					
NON-OPERATING EXPENSES							
Transfers to Other Funds			1,200,000				
NON-OPERATING EXPENSES			1,200,000				
Total	71,638,444	73,542,601	58,417,948	76,906,975	77,214,529	78,574,391	2.17%
Personnel Summary	364.50	364.50	364.50	364.50	364.50	364.50	0.00

Police
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Executive							
PERSONNEL SERVICES							
Salaries, Permanent	317,810	322,210	243,318	324,425	324,425	558,003	72.00%
Salaries, Overtime	500	1,412	874				
Leave Payouts	8,339	8,505	12,757				
Benefits	215,007	227,081	187,245	241,595	241,595	435,601	80.30%
PERSONNEL SERVICES	541,656	559,208	444,195	566,020	566,020	993,605	75.54%
OPERATING EXPENSES							
Utilities	617	616	432	2,500	2,500	2,500	0.00%
Equipment and Supplies	10,879	8,150	9,301	12,500	13,138	12,500	0.00%
Repairs and Maintenance		138	144				
Conferences and Training	1,577	2,041	27,428				
Professional Services	1,190	2,788	1,800		126,298		
Other Contract Services			9,800	100,000	90,000		-100.00%
Other Expenses		250	36				
OPERATING EXPENSES	14,263	13,983	48,941	115,000	231,936	15,000	-86.96%
Total	555,919	573,191	493,136	681,020	797,955	1,008,605	48.10%

Significant Changes

The increase in Personnel Services is due to the reallocation of one Assistant Chief of Police position as well as increased cost of benefits. The change in Permanent Salaries includes the citywide reallocation of the vacancy attrition factor previously included in Non-Departmental. Other Contract Services reduced by \$100,000 from prior year due to one-time funding of the implementation of the Management Partners' Study.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Chief of Police	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	2.00	2.00	2.00	2.00	3.00	3.00	0.00

Police
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administrative Operations							
PERSONNEL SERVICES							
Salaries, Permanent	6,157,057	6,317,251	4,792,236	6,845,495	6,845,495	6,668,846	-2.58%
Salaries, Temporary	249,489	229,173	253,185	228,408	228,408	229,258	0.37%
Salaries, Overtime	1,064,149	988,303	703,301	695,950	695,950	695,950	0.00%
Leave Payouts	274,613	280,520	162,256				
Benefits	3,869,479	4,336,809	3,370,616	4,554,973	4,554,973	5,040,804	10.67%
PERSONNEL SERVICES	11,614,787	12,152,056	9,281,595	12,324,826	12,324,826	12,634,858	2.52%
OPERATING EXPENSES							
Utilities	10,080	19,081	23,204	11,500	11,500	11,500	0.00%
Equipment and Supplies	537,320	636,906	476,510	563,144	551,619	563,144	0.00%
Repairs and Maintenance	414,374	432,377	404,110	435,346	456,351	435,346	0.00%
Conferences and Training	279,078	237,606	195,226	231,705	231,705	138,367	-40.28%
Professional Services	118,413	99,478	89,954	57,310	120,119	57,310	0.00%
Other Contract Services	1,301,542	1,315,735	1,118,886	1,641,500	1,717,233	1,651,500	0.61%
Rental Expense	10,720	12,254	6,398	10,884	10,884	10,884	0.00%
Payments to Other Governments	4,896	4,427	19,863	8,540	8,540	8,540	0.00%
Expense Allowances	324,173	339,872	325,283	359,700	359,700	359,700	0.00%
Other Expenses	2,103	2,472	94	3,000	3,000	3,000	0.00%
OPERATING EXPENSES	3,002,699	3,100,208	2,659,529	3,322,629	3,470,651	3,239,291	-2.51%
Total	14,617,486	15,252,264	11,941,123	15,647,455	15,795,478	15,874,149	1.45%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Overall increase in Personnel Services is primarily due to increased cost of benefits. Other Contract Services has a net \$10,000 increase from prior year. This includes a reduction of \$50,000 in the Animal Control Services contract due to current trends and an additional \$60,000 for the new False Alarm Reduction Program administration effective July 1, 2019. Operating Expenses have been adjusted as part of a citywide effort to realign budgets.

Police
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Administrative Operations
(continued)

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Administrative Svcs Div Mgr	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Sergeant	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Officer**	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Records Specialist	10.00	10.00	10.00	10.00	10.00	10.00	0.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Services Specialist	9.00	9.00	9.00	9.00	9.00	9.00	0.00
Community Services Officer	0.00	0.00	2.00	2.00	4.00	4.00	0.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Communications Operator-PD*	18.00	18.00	18.00	18.00	18.00	18.00	0.00
Crime Scene Investigator	6.00	6.00	4.00	4.00	2.00	2.00	0.00
Latent Fingerprint Examiner	2.50	2.50	2.50	2.50	2.50	2.50	0.00
Police Photo/Imaging Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Property & Evidence Officer	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Property & Evidence Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Personnel Analyst Principal	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	1.00	1.00	0.00
Accounting Technician II	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
* 1.0 FTE Defunded							
**1.0 FTE funded in the Non-Departmental Housing Authority Fund ending in FY 19/20.							
Total	84.50	84.50	84.50	84.50	84.50	84.50	0.00

Police
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Investigations							
PERSONNEL SERVICES							
Salaries, Permanent	7,423,598	7,578,709	5,697,144	7,808,603	7,808,603	7,490,527	-4.07%
Salaries, Temporary	77,167	52,382	45,073	72,924	72,924	72,924	0.00%
Salaries, Overtime	710,406	726,350	526,046	709,350	709,350	709,350	0.00%
Leave Payouts	326,532	365,687	306,827				
Benefits	5,546,942	5,849,164	4,743,293	6,285,372	6,285,372	6,730,255	7.08%
PERSONNEL SERVICES	14,084,646	14,572,292	11,318,382	14,876,249	14,876,249	15,003,056	0.85%
OPERATING EXPENSES							
Utilities	3,333	5,886	5,004	4,500	4,500	4,500	0.00%
Equipment and Supplies	179,029	134,671	122,252	164,185	177,219	164,185	0.00%
Repairs and Maintenance	32,055	16,519	27,319	26,680	29,913	26,680	0.00%
Conferences and Training	65	(844)	14,237	300	300	300	0.00%
Professional Services	240,206	216,404	189,602	265,870	288,795	265,870	0.00%
Other Contract Services	5,303	5,954	35,052	34,320	34,320	34,320	0.00%
Rental Expense		597					
Expense Allowances	5,446	5,396	4,050	5,700	5,700	5,700	0.00%
Other Expenses	1,633	6,924	(263)	973	973	973	0.00%
OPERATING EXPENSES	467,069	391,507	397,253	502,528	541,719	502,528	0.00%
Total	14,551,715	14,963,799	11,715,635	15,378,777	15,417,969	15,505,584	0.82%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. The overall increase in Personnel Services are primarily due to increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Police Sergeant*	5.00	5.00	5.00	5.00	6.00	6.00	0.00
Police Officer	35.00	35.00	35.00	35.00	34.00	34.00	0.00
Community Services Officer	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Services Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Detention Officer	9.00	9.00	9.00	9.00	9.00	9.00	0.00
Detention Officer, Nurse	4.00	4.00	4.00	4.00	4.00	4.00	0.00
* 1.0 FTE Defunded							
Total	70.00	70.00	70.00	70.00	70.00	70.00	0.00

Police
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Uniform							
PERSONNEL SERVICES							
Salaries, Permanent	20,282,443	20,278,330	14,947,827	21,909,941	21,909,941	21,279,185	-2.88%
Salaries, Temporary	89,038	55,093	16,675	65,766	65,766	65,766	0.00%
Salaries, Overtime	2,813,524	2,998,099	2,658,469	2,488,650	2,488,650	2,488,650	0.00%
Leave Payout	856,604	895,767	597,775				
Benefits	15,608,836	16,388,199	13,300,069	18,500,845	18,500,845	20,117,932	8.74%
PERSONNEL SERVICES	39,650,445	40,615,488	31,520,815	42,965,202	42,965,202	43,951,533	2.30%
OPERATING EXPENSES							
Utilities	2,855	5,416	924	1,000	1,000	1,000	0.00%
Equipment and Supplies	205,785	211,823	181,567	205,425	200,615	205,425	0.00%
Repairs and Maintenance	651,233	466,957	315,093	502,484	499,984	502,484	0.00%
Conferences and Training	44,596	84,075	67,422	87,100	87,100	87,100	0.00%
Professional Services	15,309	20,787	1,329	12,645	12,645	12,645	0.00%
Other Contract Services	382,791	450,874	405,555	503,267	513,981	503,267	0.00%
Rental Expense	700	260	750				
Payments to Other Governments	957,818	786,175	573,000	920,000	920,000	920,000	0.00%
Expense Allowances	1,791	1,615	1,600	1,600	1,600	1,600	0.00%
Other Expenses		498		1,000	1,000	1,000	0.00%
OPERATING EXPENSES	2,262,878	2,028,480	1,547,239	2,234,521	2,237,925	2,234,521	0.00%
CAPITAL EXPENDITURES							
Vehicles		109,379					
CAPITAL EXPENDITURES		109,379					
NON-OPERATING EXPENSES							
Transfers to Other Funds			1,200,000				
NON-OPERATING EXPENSES			1,200,000				
Total	41,913,323	42,753,347	34,268,054	45,199,723	45,203,127	46,186,054	2.18%

Significant Changes

Permanent Salaries includes the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental, an overall increase in the cost of benefits, and is partially offset by the additional Police Lieutenant.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant*	7.00	7.00	7.00	7.00	6.00	6.00	0.00
Police Sergeant	19.00	19.00	19.00	19.00	19.00	19.00	0.00
Police Officer**	153.00	153.00	153.00	153.00	153.00	153.00	0.00
Police Recruit^	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Community Services Officer	3.00	4.00	4.00	4.00	4.00	4.00	0.00
Senior Helicopter Maint Technician	1.00	1.00	1.00	1.00	2.00	2.00	0.00
Helicopter Maintenance Technician	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00	16.00	0.00
Police Records Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00	0.00	0.00
* 1.0 FTE Defunded; FY 18/19 includes 1.0 FTE budget exchange to Assistant Chief of Police and is reflected in the Executive Division							
** 8.0 FTEs Defunded							
^ 4.0 FTEs Defunded							
Total	208.00	208.00	208.00	208.00	207.00	207.00	0.00

Police
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Inmate Welfare (122), Narcotic Forfeiture State and Federal (212 & 214), Property and Evidence (216)							
PERSONNEL SERVICES							
Salaries, Overtime						156,000	100.00%
PERSONNEL SERVICES						156,000	100.00%
Utilities	769	688	849				
Equipment and Supplies	128,429	232,699	2,841	40,000	40,125	90,000	125.00%
Repairs and Maintenance	9,010						
Conferences and Training	9,931	574					
Other Contract Services	29,700	17,601					
OPERATING EXPENSES	177,839	251,562	3,690	40,000	40,125	90,000	125.00%
CAPITAL EXPENDITURES							
Equipment	178,758	60,649	56,895	101,000	187,203		-100.00%
CAPITAL EXPENDITURES	178,758	60,649	56,895	101,000	187,203		-100.00%
Total	356,597	312,212	60,585	141,000	227,328	246,000	74.47%

Significant Changes

The Police Department participates in the Orange County Regional Narcotics Suppression Program (OCRNSP) with a Police Sergeant and a Police Officer assigned to the task force. The overtime costs will be paid using Federal Asset Forfeiture Fund (212). California Penal Code (CPC) Section 4025 allows the Police Chief to maintain a fund for the benefit, education, and welfare of inmates confined in the City Jail. These funds may also be used for improving inmate housing and environment. The Equipment and Supplies funding (\$40,000) is allocated for the annual costs of inmate television services, local daily newspaper, magazines/books, fitness equipment, games, inmate clothing/uniforms, bus passes and clothing for indigent inmates that are being released from the jail. Property and Evidence Fund (216) funding of \$50,000 in Equipment and Supplies is to purchase various items; such as computer, trash bins, flooring, and furnishings.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00122 Inmate Welfare Fund	30,418	6,090	3,027	2,400	2,400	4,500	2,100
00212 Narcotics Forfeiture Fed	3,119	28,586	34,854				
00214 Narcotic Forfeiture/State	10,418	25,392	11,394				
00216 Property and Evidence	62,111	37,711	23,838				
Total	106,066	97,779	73,113	2,400	2,400	4,500	2,100

Fund Balance	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00122 Inmate Welfare Fund	96,147	100,558	99,894	99,894	35,500	64,394	(35,500)
00212 Narcotics Forfeiture Fed	397,591	209,961	244,815	473,051	156,000	317,051	(156,000)
00214 Narcotic Forfeiture/State	277,041	302,433	256,932	166,981		166,981	
00216 Property and Evidence	180,438	123,834	147,672	87,352	50,000	37,352	(50,000)
Total	951,217	736,786	749,313	827,278	241,500	585,778	(241,500)

Police
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	142,840	157,907	84,850	121,831	215,631	139,201	14.26%
Salaries, Temporary	84,077	84,261	33,081		101,274		0.00%
Salaries, Overtime	418,768	329,070	205,081	60,000	478,385		-100.00%
Benefits	102,797	124,924	65,419	109,355	127,450	135,318	23.74%
PERSONNEL SERVICES	748,483	696,162	388,432	291,185	922,740	274,518	-5.72%
OPERATING EXPENSES							
Equipment and Supplies	44,254	350,841	142,999		507,141	293,430	100.00%
Repairs and Maintenance		23,064	5,382				0.00%
Conferences and Training	9,083	14,084	4,671	15,000	16,549		-100.00%
Professional Services	128,754	118,936	109,309		54,881		0.00%
Other Contracted Services	8,268				132,813		0.00%
Expense Allowances	21						0.00%
OPERATING EXPENSES	190,380	506,925	262,361	15,000	711,384	293,430	1856.20%
CAPITAL EXPENDITURES							
Improvements		24,028					0.00%
Equipment	163,413	27,979		55,000	108,719		-100.00%
Vehicles					9,347		0.00%
CAPITAL EXPENDITURES	163,413	52,007		55,000	118,066		-100.00%
Total	1,102,276	1,255,093	650,794	361,185	1,752,189	567,948	57.25%

Significant Changes

These grant funds are restricted to providing support for specific programs. The increase in Personnel Services is mostly due to the increased cost of benefits. The AB 109 Public Safety Realignment Fund is funding the difference in pay between a Police Officer and Police Sergeant. Equipment and Supplies includes \$32,430 in the AB109 Fund for the Automated License Plate Reader (ALPR) annual subscription, and \$261,000 in SLESF Grant (Fund 984) to fund body-worn camera licensing and data storage.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
1.00 FTE Police Officer is reflected in the General Fund/ Uniform Division but funded by the OTS Grant.							
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Police
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Grants (various)

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00104 School Events	25	(3,077)	1,359				
00223 Safe and Sane Fireworks	52	(2,868)					
00227 Police Facilities Dev Impact	140,548	256,104	460,256				
00750 Alcohol Prevention Services	50,671						
00838 Jail Training Grant	10,400	10,455	8,560		9,030		(9,030)
00909 UASI/OCIAC Program	57,538	80,828	27,555		1,474		(1,474)
00955 Prop 69 Funding	4,114	(21)	21,502				
00968 SLESF Grant 11/12	559	315	130				
00971 Asset Forfeiture 15% State Set	1,970	4,558	1,883				
00978 US Secret Services (USSS)	8,500	8,500	9,679		15,321		(15,321)
00979 AB109 Public Safety Realignment	71,354	32,132	34,133			40,000	40,000
00984 SLESF Grant 12/13	397,184	424,629	270,995			261,000	261,000
00988 Human Trafficking	967						
00989 OCDEF	9,993	25,000					
01213 Office of Traffic Safety 14/15	94,208						
01221 Domestic Violence CY2015	37,105						
01224 OC Regional Narc Suppression	58,310	52,185	59,031	60,000	60,000		(60,000)
01227 Office of Traffic Safety 15/16	355,439	93,263					
01230 AB 109 Reimbursement	16,806	56,240					
01231 ABC Grant 15/16	15,989	8,582					
01232 Justice Assistance Grant 15/16		25,359					
01237 Domestic Violence CY2016	95,424	89,207					
01239 Office of Traffic Safety 16/17		359,703	112,810				
01244 BSCC		57,088					
01245 LE16096860 Dom Violence 2017		152,292	50,535				
01249 Office of Traffic Safety 17/18			215,757	232,504	192,995		(192,995)
01250 Domestic Violence 2018			85,992		117,151		(117,151)
01252 Office of Traffic Safety 18/19						240,510	240,510
Total	1,427,156	1,730,474	1,360,177	292,504	395,971	541,510	145,539

Fund Balance Summary	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00104 School Events	3,077						
00223 Safe and Sane Fireworks	2,868						
00227 Police Facilities Dev Impact	486,356	742,459	1,202,716	1,202,716		1,202,716	
00838 Jail Training Grant	9,639	9,639	9,639	9,639		9,639	
00909 UASI/OCIAC Program		(27,554)					
00955 Prop 69 Funding	10,018	274	276	276		276	
00968 SLESF Grant 11/12	74,755	11,757	757	757		757	
00971 Asset Forfeiture 15% State Set	66,282	56,745	57,212	28,724		28,724	
00978 US Secret Services (USSS)	249	249	249	249		249	
00979 AB109 Public Safety Realignment	210,314	188,319	222,452	119,828	26,439	93,389	(26,439)
00984 SLESF Grant 12/13	1,404,277	1,674,185	1,875,475	1,519,559		1,519,559	
01224 OC Regional Narc Suppression	(3,365)	(10,380)					
01227 Office of Traffic Safety 15/16	(93,263)						
01230 AB 109 Reimbursement		46,771	46,771				
01231 ABC Grant 15/16	(8,582)						
01237 Domestic Violence CY2016	(59,305)						
01239 Office of Traffic Safety 16/17		(112,810)					
01244 BSCC		13,053	13,053				
01245 LE16096860 Dom Violence 2017		(10,260)					
01249 Office of Traffic Safety 17/18			(86,069)				
01250 Domestic Violence 2018			16,124				
Total	2,103,320	2,582,447	3,358,655	2,881,748	26,439	2,855,309	(26,439)

Police
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
POL Police							
ADM Administrative Operations							
10070102 Administrative Operations	2,578,776	3,038,251	2,703,029	2,883,927	3,048,210	2,851,315	-1.13%
10070103 Budget	251,702	299,821	232,225	287,713	284,913	292,921	1.81%
10070108 Payroll	234,483	248,627	194,024	225,935	224,936	231,631	2.52%
10070109 Personnel	363,350	307,620	225,378	301,588	301,588	306,613	1.67%
10070111 Community Support	122,838	129,219	50,391	125,944	125,944	118,895	-5.60%
10070112 Professional Standards-Admin	1,307,996	1,296,094	918,523	1,399,156	1,401,156	1,419,826	1.48%
10070151 Alarms	108,877	113,385	87,172	108,511	106,761	171,082	57.66%
10070211 Facilities Maintenance	323,249	361,829	256,711	353,316	354,206	356,168	0.81%
10070301 Property/Evidence	570,831	603,467	451,046	668,915	668,915	672,831	0.59%
10070302 Records	2,443,650	2,343,966	1,999,832	2,720,426	2,717,926	2,824,651	3.83%
10070303 PD - Training	1,215,933	1,398,257	1,097,827	1,470,403	1,459,295	1,438,776	-2.15%
10070402 Crime Lab-Admin	1,413,114	1,372,105	893,739	1,429,610	1,429,610	1,435,372	0.40%
10070501 Communications	3,682,687	3,739,623	2,831,228	3,672,012	3,672,017	3,754,066	2.23%
ADM Administrative Operations	14,617,486	15,252,264	11,941,123	15,647,455	15,795,478	15,874,149	1.45%
EXE Executive							
10070101 Police Admin-Executive	548,461	573,191	493,136	681,020	797,955	1,008,605	48.10%
10070110 Professional Standards	7,458						
EXE Executive	555,919	573,191	493,136	681,020	797,955	1,008,605	48.10%
INV Investigations							
10070203 Detective Bureau	7,641,046	8,026,705	6,200,301	8,075,326	8,097,642	8,057,892	-0.22%
10070204 Narcotics	1,908,283	1,997,999	1,442,345	2,114,727	2,128,142	2,156,209	1.96%
10070206 Vice/Intelligence	2,197,204	2,102,855	1,747,717	2,137,729	2,138,204	2,191,280	2.51%
10070401 Crime Lab	6,895						
10070601 Jail	2,798,286	2,836,240	2,325,272	3,050,995	3,053,981	3,100,202	1.61%
INV Investigations	14,551,715	14,963,799	11,715,635	15,378,777	15,417,969	15,505,584	0.82%
UNI Uniform							
10070106 Special Enforcement Bureau	79,627						
10070201 Patrol	28,040,290	29,018,801	23,709,030	30,738,998	30,752,242	31,307,897	1.85%
10070202 Traffic	7,927,417	7,854,967	6,161,495	8,616,017	8,616,017	8,861,347	2.85%
10070207 SWAT	91,110	83,407	56,910	87,020	89,180	87,020	0.00%
10070208 Air Support	2,758,369	2,919,445	2,165,526	2,737,104	2,737,104	2,816,829	2.91%
10070209 Parking Enforcement	2,605,077	2,386,578	1,790,320	2,530,967	2,521,467	2,623,343	3.65%
10070210 Crossing Guard	363,720	400,551	369,081	382,118	379,618	382,118	0.00%
10070702 Outside Agency Reimbursement			15,691				
10071002 PD - Special Events OT	47,712	89,598		107,500	107,500	107,500	0.00%
UNI Uniform	41,913,323	42,753,347	34,268,054	45,199,723	45,203,127	46,186,054	2.18%
Inmate Welfare, Narcotic Forfeiture State & Federal, Property & Evidence							
12270101 Inmate Welfare Fund	10,237	1,679	3,690	40,000	40,000	40,000	0.00%
21270101 Narcotics Forfeiture - Federal	139,554	216,216			125	156,000	100.00%
21470101 Narcotics Forfeiture - State			56,895	26,000	112,203		-100.00%
21670101 Property & Evidence	206,806	94,317		75,000	75,000	50,000	-33.33%
Inmate Welfare, Narcotic Forfeiture State & Federal, Property & Evidence	356,597	312,212	60,585	141,000	227,328	246,000	74.47%
Grants (various)							
10370101 Donations Police	4,018	1,832	7,378		12,347		
10370102 Donations Police Admin	843	301	1,289		9,177		
10470101 School Events			1,359				
121570101 Immigration & Customs Enforce					50,000		
122170101 LE14076860 Dom Violence 2015	41,297						

Police
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
122470101 OC Regional Narc Suppression	56,051	59,200	48,651	60,000	60,000		-100.00%
122770101 Office of Traffic Safety 15/16	448,702						
123070101 AB 109 Reimbursement	16,806	9,469			46,771		
123170101 ABC Grant 15/16	24,570						
123270101 Justice Assistance Grant 15/16		25,359					
123770101 LE15086860 Dom Violence 2016	154,729	29,901					
123970101 Office of Traffic Safety 16/17		472,513					
124170101 Justice Assistance Grant 16/17			25,879				
124470101 BSCC		44,035			13,053		
124570101 LE16096860 Dom Violence 2017		162,552	40,275				
124970101 Office of Traffic Safety 17/18			301,826	231,185	106,926		-100.00%
125070101 Domestic Violence 2018			102,116		101,027		
125270101 Office of Traffic Safety 18/19					550,000	240,510	100.00%
125370101 Domestic Violence 2019					203,143		
22370101 Safe and Sane Fireworks	73,068						
23870002 EOC 2 - Winter Storm 2017		1,086					
75070101 Alcohol Prevention Services	20,311						
83870601 Jail Training Grant	10,400	10,455	8,560		9,030		
90970101 UASI - OCIAC Program 2007	54,625	108,382			1,474		
95570101 Prop 69 Funding	52,865	9,723	21,500				
96870101 SLESF Grant 11/12		63,312	11,130				
97170101 Asset Forfeiture 15% State Set	1,000	14,095	1,417		28,488		
97870101 US Secret Services (USSS)	8,500	8,500	9,679		15,321		
97970101 AB109 Public Safety Realignmen	118,816	54,127		55,000	139,909	66,439	20.80%
98170101 OC Real Estate Trust Fund 12/13	4,717	527	31				
98470101 SLESF Grant 12/13		154,724	69,704	15,000	405,524	261,000	1640.00%
98870101 Human Trafficking	967						
98970101 OCDEF	9,993	25,000					
Grants (various)	1,102,276	1,255,093	650,794	361,185	1,752,189	567,948	57.25%
Other Funds	1,458,873	1,567,305	711,378	502,185	1,979,517	813,948	62.08%
General Fund	71,638,444	73,542,601	58,417,948	76,906,975	77,214,529	78,574,391	2.17%
Other Funds	1,458,873	1,567,305	711,378	502,185	1,979,517	813,948	62.08%
Grand Total(s)	73,097,317	75,109,906	59,129,327	77,409,160	79,194,046	79,388,340	2.56%



City of Huntington Beach

Public Works

Adopted Budget – FY 2019/20

Director of Public Works

ADMINISTRATION
 Project Manager
 Administrative Assistant
 Senior Accounting Technician
 Accounting Technician II
 Administrative Secretary
 Office Specialist

ENGINEERING

City Engineer

CONSTRUCTION ENGINEERING

Construction Manager
 Senior Construction Inspector (3)
 Survey Party Chief
 Survey Technician II (2)
 Contract Administrator (3)
 Construction Inspector II

DESIGN ENGINEERING

Senior Civil Engineer (2)
 Senior Engineering Technician

DEVELOPMENT ENGINEERING

Principal Civil Engineer
 Senior Civil Engineer (2)
 Civil Engineering Assistant

WATER AND SEWER ENGINEERING

Principal Civil Engineer (2)
 Senior Civil Engineer
 Civil Engineering Assistant
 Associate Civil Engineer
 Assistant Civil Engineer

STORM WATER QUALITY

Environmental Service Manager
 Admin. Environmental Specialist (2)

TRANSPORTATION

Transportation Manager

ENGINEERING/ CIP
 Principal Civil Engineer
 Senior Traffic Engineer (2)
 Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE

Traffic Signal/Light Crewleader
 Traffic Signal Electrician (2)
 Traffic Maint Service Worker (2)

SIGNS & MARKINGS MAINTENANCE

Signs & Markings Crewleader
 Signs Leadworker
 Signs/Markings Equipment Operator

UTILITIES

Utilities Manager

WATER & SEWER ADMINISTRATION

Administrative Analyst Senior
 Water Conservation Coordinator
 Field Service Representative
 SCADA Coordinator
 SCADA Technician
 Warehousekeeper
 Equipment Support Assistant
 Stock Clerk
 Administrative Secretary
 Office Assistant II (2)

WATER PRODUCTION/ QUALITY

Water Production Supervisor
 Water Operations Crewleader
 Water Operations Leadworker (2)
 Water Systems Technician III (3)
 Water Systems Technician II (5)
 Water Quality Supervisor
 Water Quality Coordinator
 Cross Connection Control Specialist (2)
 Water Quality Technician

WATER DISTRIBUTION/ METERS

Water Distribution Supervisor
 Water Dist. Maint. Crewleader (2)
 Water Dist. Meters Crewleader
 Engineering Aide
 Water Dist. Maint. Leadworker (6)
 Water Dist. Meters Leadworker (2)
 Water Equipment Operator (4)
 Water Service Worker (13)
 Water Meter Repair Technician (5)
 Senior Water Meter Reader
 Field Service Representative
 Water Meter Reader (2)
 Accounting Technician II
 Water Utility Locator

WASTEWATER

Wastewater Supervisor
 Wastewater Ops Crewleader
 Wastewater Ops Leadworker (3)
 Wastewater Equipment Operator (5)
 Senior Wastewater Pump Mechanic
 Wastewater Pump Mechanic
 Wastewater Maint. Service Worker (7)

MAINTENANCE OPERATIONS

Maintenance Operations Manager

MAINTENANCE ADMINISTRATION

Administrative Analyst Senior
 Administrative Secretary
 Accounting Technician II
 Office Assistant II

LANDSCAPE MAINTENANCE

Landscape Maintenance Supervisor
 Landscape Maintenance Crewleader
 Landscape Maint. Leadworker (3)
 Landscape Equipment Operator
 Pest Control Specialist
 Irrigation Specialist

TREE MAINTENANCE

Tree Maintenance Supervisor
 Tree Maintenance Crewleader
 Tree Maintenance Leadworker
 Tree Equipment Operator (3)
 Maintenance Service Worker

STREET MAINTENANCE

Street Maintenance Supervisor
 Street Maintenance Crewleader
 Street Maintenance Leadworker (2)
 Street Equipment Operator (3)
 Maintenance Service Worker (6)

BEACH MAINTENANCE

Beach Operations Supervisor
 Beach Maintenance Crewleader (2)
 Sr. Facilities Maintenance Technician
 Beach Equipment Operator (3)
 Beach Maintenance Service Worker

GENERAL SERVICES

General Services Manager

GENERAL SERVICES ADMINISTRATION

Code Enforcement Officer I
 Field Service Representative
 Office Assistant II

FLEET MAINTENANCE

Fleet Operations Supervisor
 Equip/Auto Maint. Crewleader (2)
 Equip/Auto Maint. Leadworker (3)
 Equipment Support Assistant
 Mechanic III (6)
 Mechanic II (4)

FACILITY MAINTENANCE

Facilities Maintenance Supervisor
 Facilities Maint. Crewleader (2)
 Facilities Maintenance Technician (3)
 Electrician
 Sr. Facilities Maintenance Technician

Public Works

Department Descriptions

The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, operation and maintenance of the City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, beach facilities and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours-a-day. Public Works manages approximately 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program. The six Public Works divisions are committed to providing the highest quality of service to the community.

Administration Division

Administration provides general planning and management for five Divisions, including policy direction and program evaluation. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assists divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission, Citizens Infrastructure Advisory Board and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. Specialists maintain the City's infrastructure record-drawings and project information.

Engineering Division

Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. Inspection reviews developer-installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City-funded public improvement projects such as street, sewer, water, and drainage facilities. This program provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.



General Services Division

General Services is responsible for facility and fleet maintenance and administers the City's solid waste and recycling contract. Facilities staff perform a variety of maintenance, repair and equipment replacement activities on City facilities including the Civic Center, libraries, fire stations, recreation centers, and the pier. Facilities is responsible for various renovation and infrastructure improvement projects to maintain a safe and comfortable environment for patrons and employees, and preserves the value of facilities and equipment. ASE-certified mechanics provide comprehensive maintenance and repair services on City vehicles and large equipment that range from fire and police vehicles, marine vessels, ATV's to 10-ton dump trucks. General Services' staff manages commercial and residential trash collection programs, recycling and public education programs, and residential trash billing.

Public Works

Department Descriptions

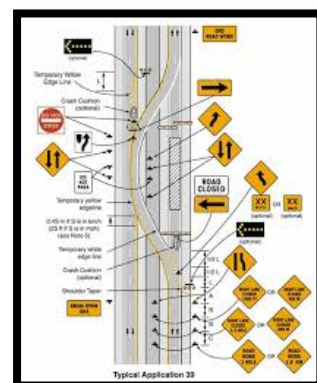
Maintenance Operations Division

Maintenance Operations includes beach, landscaping, street, and tree maintenance programs. The Beach Maintenance Section is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Main Promenade Parking Structure, and Pier Plaza. They're also responsible for cleaning the beaches at Huntington Harbour and Sunset Beach. The Landscape Maintenance Section keeps the City parks, play areas, City facilities, and landscaped medians and roadside areas in a safe and attractive condition. The Street Maintenance Section cleans, maintains, and repairs City streets, sidewalks, and parking lots. The Tree Maintenance Section provides routine and emergency trimming, removal, and planting at City parks, facilities, and the City's right of way. The division contracts out for most of its services including landscape maintenance, scheduled tree trimming, harbour cleaning, and street sweeping. Staff members respond to requests for service from the public, supervise contract services, and provide support at special events and activities.



Transportation Division

The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests related to traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, and parks and sports field lighting. The Signs and Markings Section maintains all required traffic delineation, signage, and pavement and curb markings. Staff provides traffic control planning services for City-sponsored special events.



Utilities Division

Utilities staff operates and maintains the City's water, wastewater, and storm drain systems. Water services include groundwater and imported water production, reservoir operations, water quality testing, backflow device testing program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The storm water drainage system directs the flow of storm water and runoff into local channels and outlets by the use of large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and computer control systems. Water conservation education and practices are an important function of this Division.

Public Works

Ongoing Activities & Projects

- Plan, develop, and construct over \$27 million in infrastructure public improvement projects.
- Respond to thousands of customer phone calls and direct the public to appropriate departments.
- Process development project entitlements and plan checks within specified time period.
- Issue encroachment permits and grading permits.
- Perform over 250 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Maintain and operate 143 signalized intersections, all City-owned street lights and outdoor lighting at City parks, parking lots and facilities.
- Complete 2,000 service work orders for facilities maintenance.
- Respond and remove over 1,600 graffiti incidents and 250 hazardous materials incidents annually.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Operate, service, and maintain 15 pump stations for both storm water and urban runoff diversion.
- Maintain 3.4 million square feet of landscaping.
- Mow, edge, remove trash, and clean play areas for 760 acres in 70 park sites each week.
- Inspect and repair over 200 pieces of play equipment, benches, tables, and picnic facilities.
- Trim street trees as needed.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities.
- Perform over 9,000 preventative maintenance and mechanical repairs for the City's fleet.
- Maintain 1.75 million square feet of facilities.
- Read 52,500 customer water meters monthly.
- Manage the City's sewer lateral repair program.
- Maintain 360 miles of sewer lines and 27 lift stations that pump 9.5 million gallons of sewage daily.
- Clean and inspect entire sanitary sewer system on an 18-month cycle.
- Clean 2,000 catch basins, drain inlets and 12 miles of channels to comply with State and Federal water quality regulations.
- Perform over 30,000 water system water quality tests annually.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 500 miles of distribution mains in order to provide 28,000 acre-feet of high-quality drinking water.
- Coordinate traffic operations and construction work with Caltrans on Beach Blvd and PCH.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority, and Caltrans.
- Maintain and operate 146 traffic signals and over 1,000 street, park, and sports.
- Provide 24/7 emergency response for traffic signal operational issues (malfunctions, accidents, natural disasters, etc.).
- Provide maintenance and contract management for over 11,500 streetlights.
- Clean and maintain the pier and Pier Plaza.
- Maintain all beaches, including Huntington Harbour and Sunset Beach.
- Sweep and clean beach parking lots and multi-use paths.
- Remove debris from 120 fire pits.



Public Works

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2019/20 are presented below.

	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ADOPTED	Strategic Plan Goal
Goal:				
1. Process 85% of first development plan checks within 20 business days of receipt.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
% of first development plan checks processed	85%	100%	90%	
Goal:				
2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP.				Enhance and Maintain the Infrastructure
Measure:				
% of CIP projects awarded as indicated	75%	75%	80%	
Goal:				
3. Abate 100% of graffiti on City property within three business days of report.				Enhance and Maintain the Infrastructure/ Enhance and Modernize Public Safety Service Delivery
Measure:				
% of graffiti abated within three business days	100%	100%	100%	
Goal:				
4. Complete 90% of work orders and service requests within requested schedule.				Enhance and Maintain the Infrastructure
Measure:				
% of work orders completed within requested schedule	90%	90%	90%	
Goal:				
5. Manage Central Warehouse operations with a variance of less than one percent of inventory value.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
% variance of inventory value	<1%	<1%	<1%	
Goal:				
6. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Greases (FOG) complaints within 24 hours.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% of water quality complaints responded to and addressed within 24 hours	95%	95%	95%	

Public Works

Accomplishments

FY 2018/19 Accomplishments

- Obtained grant funding for fiber optics/signal communications.
- Completed 2.5 miles of arterial and 8 miles of residential rehabilitation.
- Continued to coordinate with OCTA on the I-405 widening project.
- Completed flood pump and engine replacements.
- Completed the remodel of the Police Department Building lobby area.
- Substantially completed the Peck Reservoir dual drive upgrades.
- Completed Carr Park Remediation.
- Completed a comprehensive tree evaluation in Central Park.
- Completed construction of the new 1st/Atlanta parking lot.
- Completed the Well 9 GAC filter project.
- 99% on-time for Development turn-around for plan checks.
- Completed the rehabilitation of Brookhurst and Magnolia bridges.
- Replaced five beach showers.
- Provided residential paving, concrete and sidewalk repairs in Maintenance Zone 6.
- Rehabilitated 56 landscaped acres in Central Park; including the removal of excess vegetation from Central Park lakes restoring water flow and improving mosquito control.
- Implemented a pilot program for organic turf management in Central Park.
- Upgraded Central Park trash receptacles and implemented automated collection services.
- Worked with Visit HB to complete a citywide wayfinding program.
- Completed traffic signal upgrades to improve traffic safety at three intersections.
- Constructed 2 miles of new fiber optic communication cable for traffic signal communication.
- Updated traffic signal coordination plans for Magnolia and Brookhurst.
- Provided plans review, coordination and inspection services for the on-going I-405 improvement project, including the start of substantial construction of McFadden and Magnolia bridges.
- Prepared the Large Event Solid Waste and Recycling Guide for publication.
- Began construction of Edgewater Sewer Lift Station and reconstruction of Slater Sewer Lift Station.
- Completed design and began construction of Well No. 1 above ground facility.
- Obtained OC Water District's approval for full cost recovery for the Well 9 Treatment System.
- Replaced three flood control pumps at Adams, Marilyn and Indianapolis flood control stations.
- Began and completed construction of OC-35 Water Transmission Main Relocation Project with the West Orange County Water Board as a result of the I-405 widening by OCTA.
- Completed confined space rescue training for Wastewater Section employees.
- Completed procurement of back-up pump and motor units for critical sanitary sewer lift stations
- Added electric motors to the Peck Reservoir natural gas powered water pumping facility to enhance water distribution system reliability.
- Received approval for updating a 200 page Comprehensive Drinking Water Quality Manual from the State of California, Department of Health.
- Completed lead sampling and testing at all 40 public school sites prior to state mandated deadline.
- Completed cross connection survey inspections at all water production facilities, including wells, reservoirs, booster stations, and flood stations.
- Relocated 750 feet of water main on Delaware, south of Atlanta, for street widening project.
- Completed residential paving and curb ramps.
- Efficiently processed development project entitlements (115) and plan checks in conjunction with other development services sections within the City.
- Issued 613 encroachment permits, 47 grading permits, and achieved 100% on-time turnaround on first plan checks.
- Completed 1,900 facilities work orders and 1,300 graffiti abatement requests.
- Fleet completed 4,184 work orders, 2,363 preventive maintenance services, and 2,163 general repair services.

Public Works

Goals

FY 2019/20 Goals

- Complete a 1-year evaluation of financial impacts acquiring 11,000 streetlights from SCE, converting them to LED fixtures, and assuming maintenance responsibilities.
- Modernize the Traffic Management Center to expand monitoring capabilities and functionality.
- Provide City support and monitoring services for the on-going I-405 Improvement Project.
- Complete restriping of Warner Avenue.
- Develop life cycle cost analysis of City fleet inventory.
- Maintain 100% Automotive Service Excellence (ASE) Certified Mechanic staffing and retain ASE Blue Seal Certified facility.
- Develop Facilities Deferred Maintenance Programs.
- Continue to build facilities equipment inventory database and replacement schedules.
- Provide residential paving, curb, curb ramp and sidewalk repairs in Maintenance Zone 9.
- Continue Central Park rehabilitation.
- Award and implement seven new landscape maintenance contracts.
- Purchase re-usable special event recycling receptacles using CalRecycle grant funds and distribute through our franchised hauler for use at large events.
- Complete construction of Water Well 1A.
- Prepare and present Public Health Goals report to the Public Works Commission.
- Continue to work with the State Health Dept. to obtain certification for the Utilities Division Microbiology Laboratory as a State Health approved laboratory for microbiology analysis.
- Complete the reconstruction of Edgewater Sewer Lift Station.
- Clean over 350 miles of sanitary sewer mains.
- Inspect over 100 miles of sanitary sewer mains via Closed Circuit TV.
- Replace pump and motor unit at the Meredith Flood Control Station which will complete the pump and motor replacement program for all flood control facilities.
- Complete the annual Arterial Roadway Rehabilitation Project.
- Efficiently process development project entitlements and plan checks in conjunction with other development services sections within the City.
- Complete construction of Peck Booster Station Dual Drive and Well 7 Security Project.
- Extend 125' of 16" pipeline from Well 9 on Warner Ave and connect to the Distribution System.
- Complete Automated Meter Infrastructure (AMI) installations.
- Conduct cross connection survey inspections at all water production facilities, including wells, reservoirs, booster stations, and flood stations.
- Complete residential paving, concrete, and sidewalk repairs in Maintenance Zone 6.
- Update the Downtown Business Improvement District Memorandum of Understanding.

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Public Works
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	14,705,571	14,981,039	11,795,827	17,121,151	17,121,151	16,933,125	-1.10%
Salaries, Temporary	291,438	260,403	315,387	790,157	790,157	683,471	-13.50%
Salaries, Overtime	759,437	756,728	616,180	725,430	725,200	730,410	0.69%
Leave Payouts	764,663	761,434	633,203				
Benefits	8,768,681	9,898,935	7,719,282	10,988,371	10,988,371	12,268,631	11.65%
PERSONNEL SERVICES	25,289,791	26,658,539	21,079,879	29,625,109	29,624,879	30,615,637	3.34%
OPERATING EXPENSES							
Utilities	967,484	741,446	500,563	1,140,600	1,140,600	1,138,100	-0.22%
Purchased Water	13,900,844	19,321,530	11,106,076	17,000,000	17,000,000	17,900,000	5.29%
Equipment and Supplies	2,550,031	2,891,139	2,422,385	3,693,028	3,743,827	3,649,300	-1.18%
Repairs and Maintenance	11,291,387	11,440,787	9,394,558	12,640,516	13,491,737	13,730,345	8.62%
Conferences and Training	128,180	153,811	126,472	210,100	230,715	209,100	-0.48%
Professional Services	1,781,742	2,087,542	1,708,471	2,063,200	2,561,680	2,143,720	3.90%
Other Contract Services	11,230,771	11,063,556	8,559,506	11,720,644	11,907,935	11,906,092	1.58%
Rental Expense	17,728	16,072	38,097	37,000	37,000	37,000	0.00%
Insurance	9,113	9,509	4,431	9,500	9,500	9,500	0.00%
Payments to Other Governments	37,470	46,253	18,004	42,000	42,000	42,000	0.00%
Interdepartmental Charges	8,055,060	7,407,933	6,068,500	8,670,822	8,670,822	8,795,391	1.44%
Expense Allowances	77,135	77,608	63,499	84,300	84,300	86,300	2.37%
Other Expenses	1,200,058	1,096,865	409,068	1,356,130	1,348,830	1,431,490	5.56%
OPERATING EXPENSES	51,247,002	56,354,051	40,419,630	58,667,840	60,268,946	61,078,338	4.11%
CAPITAL EXPENDITURES							
Land Purchase							
Improvements	25,573,258	15,754,229	16,493,237	20,004,936	63,037,508	18,458,824	-7.73%
Equipment	4,269,273	2,499,761	258,464	1,620,000	1,620,000	300,000	-81.48%
Vehicles	880,427	463,386	609,914	587,000	624,000	645,000	9.88%
Software - Capital				15,000	15,000	23,000	53.33%
Capitalized PP&E Offset	(5,360,245)	(3,264,243)	(7,610,912)				
CAPITAL EXPENDITURES	25,362,713	15,453,133	9,750,703	22,226,936	65,296,508	19,426,824	-12.60%
NON-OPERATING EXPENSES							
Debt Service Expenses			23,592	680,000	2,070,433	1,470,000	116.18%
Transfers to Other Funds	314,711	271,354	58,062	50,500	50,500	50,500	0.00%
Depreciation	5,366,596	5,397,473	4,037,258				
Prior Period Adjustment			19,769				
NON-OPERATING EXPENSES	5,681,307	5,668,827	4,138,681	730,500	2,120,933	1,520,500	108.15%
Grand Total(s)	107,580,813	104,134,550	75,388,893	111,250,385	157,311,266	112,641,299	1.25%
General Fund	21,478,006	22,131,467	19,049,855	25,756,991	25,990,778	25,964,567	0.81%
Other Funds	86,102,807	82,003,083	56,339,038	85,493,394	131,320,488	86,676,732	1.38%
Grand Total(s)	107,580,813	104,134,550	75,388,893	111,250,385	157,311,266	112,641,299	1.25%
Personnel Summary	199.00	199.00	207.00	207.00	207.00	207.00	0.00

Public Works
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	6,630,282	6,794,446	5,641,996	8,196,027	8,196,027	7,982,823	-2.60%
Salaries, Temporary	67,299	51,283	189,629	428,707	428,707	336,921	-21.41%
Salaries, Overtime	327,927	283,608	281,311	315,680	315,450	310,660	-1.59%
Leave Payouts	268,717	317,144	312,484				
Benefits	3,915,748	4,228,878	3,896,720	5,184,936	5,184,936	5,812,398	12.10%
PERSONNEL SERVICES	11,209,974	11,675,359	10,322,140	14,125,350	14,125,120	14,442,801	2.25%
OPERATING EXPENSES							
Utilities	40	32		2,500	2,500		-100.00%
Equipment and Supplies	1,540,695	1,665,500	1,516,279	2,124,150	2,108,924	2,099,350	-1.17%
Repairs and Maintenance	7,546,137	7,612,069	6,135,087	8,261,841	8,428,905	8,167,806	-1.14%
Conferences and Training	61,524	64,372	30,937	71,100	66,845	71,100	0.00%
Professional Services	359,697	406,137	387,079	385,700	479,434	385,220	-0.12%
Other Contract Services	268,828	266,320	242,854	271,000	271,000	298,000	9.96%
Rental Expense	3,553	715	29,395	12,000	12,000	12,000	0.00%
Payments to Other Governments	34,470	44,553	15,904	39,500	39,500	39,500	0.00%
Expense Allowances	53,197	51,422	41,663	55,300	55,300	55,300	0.00%
Other Expenses	332,792	294,296	287,679	358,050	350,750	342,990	-4.21%
OPERATING EXPENSES	10,200,933	10,405,416	8,686,877	11,581,141	11,815,158	11,471,266	-0.95%
CAPITAL EXPENDITURES							
Improvements		192	2,966				
CAPITAL EXPENDITURES		192	2,966				
NON-OPERATING EXPENSES							
Transfers to Other Funds	67,099	50,500	37,875	50,500	50,500	50,500	0.00%
NON-OPERATING EXPENSES	67,099	50,500	37,875	50,500	50,500	50,500	0.00%
Total	21,478,006	22,131,467	19,049,855	25,756,991	25,990,778	25,964,567	0.81%
Personnel Summary	91.20	91.20	99.20	99.20	99.20	99.20	0.00

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	420,666	410,721	326,668	434,458	434,458	425,175	-2.14%
Salaries, Temporary	14,043	17,347	12,383	17,000	17,000	17,000	0.00%
Salaries, Overtime	88		220	200	200	200	0.00%
Leave Payouts	16,949	21,794	18,672				
Benefits	215,122	266,759	196,862	257,274	257,274	283,843	10.33%
PERSONNEL SERVICES	666,868	716,621	554,804	708,932	708,932	726,218	2.44%
OPERATING EXPENSES							
Equipment and Supplies	14,163	18,347	6,864	18,000	18,000	18,000	0.00%
Repairs and Maintenance	3,000	2,375	731	8,000	7,500	6,900	-13.75%
Conferences and Training	5,849	4,021	2,819	1,000	1,000	1,000	0.00%
Other Contract Services	1,548		1,221				
Rental Expense			3,025				
Expense Allowances	3,813	3,781	2,770	3,800	3,800	3,800	0.00%
OPERATING EXPENSES	28,372	28,524	17,430	30,800	30,300	29,700	-3.57%
NON-OPERATING EXPENSES							
Transfers to Other Funds	50,500	50,500	37,875	50,500	50,500	50,500	0.00%
NON-OPERATING EXPENSES	50,500	50,500	37,875	50,500	50,500	50,500	0.00%
Total	745,740	795,645	610,108	790,232	789,732	806,418	2.05%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental and increased cost of benefits. Repairs and Maintenance was adjusted as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Director of Public Works	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Project Manager	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Administrative Assistant	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Office Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	4.95	4.95	4.95	4.95	4.95	4.95	0.00

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Engineering							
PERSONNEL SERVICES							
Salaries, Permanent	1,394,675	1,482,891	1,133,434	1,433,586	1,433,586	1,362,738	-4.94%
Salaries, Temporary	10,818	21,721	13,365	30,150	30,150	31,050	2.99%
Salaries, Overtime	61	523	141	6,240	6,240	6,240	0.00%
Leave Payouts	14,654	19,627	19,393				
Benefits	712,690	773,860	659,130	837,706	837,706	901,887	7.66%
PERSONNEL SERVICES	2,132,898	2,298,622	1,825,463	2,307,682	2,307,682	2,301,915	-0.25%
OPERATING EXPENSES							
Equipment and Supplies	46,250	30,075	22,886	9,000	11,384	9,000	0.00%
Repairs and Maintenance	162						
Conferences and Training	7,628	8,003	5,650	8,500	8,500	8,500	0.00%
Professional Services	340,158	348,604	323,464	340,700	371,004	340,700	0.00%
Other Contract Services	20,403	12,406	13,560				
Expense Allowances	5,161	5,214	4,193	1,000	1,000	1,000	0.00%
Other Expenses	316,318	272,841	267,246	333,000	325,700	317,940	-4.52%
OPERATING EXPENSES	736,081	677,143	636,999	692,200	717,588	677,140	-2.18%
CAPITAL EXPENDITURES							
Improvements		192	2,966				
CAPITAL EXPENDITURES		192	2,966				
Total	2,868,979	2,975,957	2,465,428	2,999,882	3,025,270	2,979,054	-0.69%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non Departmental. This reduction is partially offset by mandated California minimum wage increases for part-time employees, as well as the increased cost of benefits. Other Expenses has been adjusted as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
City Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Principal Civil Engineer	2.00	2.00	2.00	2.00	1.00	1.00	0.00
Environmental Services Manager	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Civil Engineering Assistant	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Admin Environmental Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Civil Engineer	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Associate Civil Engineer	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Senior Construction Inspector	1.25	1.25	1.25	1.25	1.25	1.25	0.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	13.50	13.50	13.50	13.50	13.50	13.50	0.00

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Services							
PERSONNEL SERVICES							
Salaries, Permanent	2,025,661	2,102,699	1,519,800	2,216,775	2,216,775	2,166,236	-2.28%
Salaries, Temporary				45,750	45,750	21,750	-52.46%
Salaries, Overtime	12,058	14,633	21,784	20,320	20,320	15,300	-24.70%
Leave Payouts	64,455	59,776	39,682				
Benefits	1,227,601	1,324,421	1,094,213	1,431,982	1,431,982	1,604,731	12.06%
PERSONNEL SERVICES	3,329,776	3,501,529	2,675,478	3,714,827	3,714,827	3,808,017	2.51%
OPERATING EXPENSES							
Equipment and Supplies	1,098,374	1,278,602	1,208,742	1,629,500	1,629,500	1,629,000	-0.03%
Repairs and Maintenance	2,401,219	2,711,754	1,728,589	2,627,626	2,761,848	2,641,126	0.51%
Conferences and Training	6,421	5,974	3,461	25,000	20,000	25,000	0.00%
Professional Services	14,599	15,481	3,610	20,000	25,000	20,000	0.00%
Other Contract Services	246,582	253,913	198,357	196,000	196,000	223,000	13.78%
Rental Expense	234	715	2,309				
Payment to Other Governments	34,470	44,553	15,904	35,000	35,000	35,000	0.00%
Expense Allowances	27,537	27,853	22,550	28,200	28,200	28,200	0.00%
Other Expenses	496	202	686				
OPERATING EXPENSES	3,829,932	4,339,047	3,184,207	4,561,326	4,695,548	4,601,326	0.88%
NON-OPERATING EXPENSES							
Transfer to Other Funds	3,499						
NON-OPERATING EXPENSES	3,499						
Total	7,163,207	7,840,576	5,859,685	8,276,153	8,410,375	8,409,343	1.61%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non Departmental and increased cost of benefits. Temporary Salaries and Overtime were adjusted as part of a citywide effort to realign budgets to current spending trends. Repairs and Maintenance and Other Contract Services increased to cover costs for contractual maintenance agreements (\$2,000 for Senior Center Fire/Life Safety system maintenance, \$21,000 for Senior Center HVAC system maintenance and \$27,000 for City Yard custodial service).

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General Services (continued)

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
General Services Manager	0.85	0.85	0.85	0.85	0.85	0.85	0.00
Administrative Analyst Senior	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Equip/Auto Maint Crewleader	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Facilities Maint Crewleader	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Equip/Auto Maint Leadworker	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Mechanic III	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Mechanic II	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Plumber	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Senior Facilities Maintenance Tech	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Equipment Support Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Accounting Technician II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	28.10	28.10	28.10	28.10	28.10	28.10	0.00

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Maintenance Operations							
PERSONNEL SERVICES							
Salaries, Permanent	1,982,429	1,989,441	2,047,454	3,096,559	3,096,559	3,033,973	-2.02%
Salaries, Temporary	15,096	4,125	153,843	312,807	312,807	249,621	-20.20%
Salaries, Overtime	214,091	187,588	187,428	186,220	186,220	186,220	0.00%
Leave Payouts	136,149	180,681	205,213				
Benefits	1,244,961	1,320,075	1,497,341	2,000,196	2,000,196	2,301,164	15.05%
PERSONNEL SERVICES	3,592,726	3,681,910	4,091,279	5,595,782	5,595,782	5,770,978	3.13%
OPERATING EXPENSES							
Utilities	40	32		2,500	2,500		-100.00%
Equipment and Supplies	206,854	179,664	162,920	361,400	343,790	337,100	-6.72%
Repairs and Maintenance	4,505,359	4,182,450	3,647,096	4,547,655	4,581,548	4,469,120	-1.73%
Conferences and Training	40,349	44,791	18,893	30,000	30,745	30,000	0.00%
Professional Services	1,275		5,675	15,000	18,050	15,000	0.00%
Other Contract Services			29,716	75,000	75,000	75,000	0.00%
Rental Expense	3,320		24,061	12,000	12,000	12,000	0.00%
Payments to Other Governments				4,500	4,500	4,500	0.00%
Expense Allowances	10,892	9,233	8,100	16,900	16,900	16,900	0.00%
Other Expenses	5,416	3,216	3,866	3,000	3,000	3,000	0.00%
OPERATING EXPENSES	4,773,505	4,419,386	3,900,327	5,067,955	5,088,033	4,962,620	-2.08%
Total	8,366,231	8,101,296	7,991,605	10,663,737	10,683,815	10,733,598	0.66%

Significant Changes

In FY 2017/18, Beach Maintenance transferred from the Community Services Department. The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental. Personnel Services was adjusted due to the increased cost of benefits. Temporary Salaries, Utilities, Equipment and Supplies, and Repairs and Maintenance were adjusted as part of a citywide effort to realign budgets to current spending trends.

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Maintenance Services
(continued)

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Beach Operations Supervisor	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Beach Maintenance Crewleader	0.00	0.00	2.00	2.00	2.00	2.00	0.00
Irrigation Crewleader	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Street Maint Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Trees Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Street Maint Leadworker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Senior Facilities Maintenance Tech	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Landscape Maint Crewleader	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Beach Equipment Operator	0.00	0.00	3.00	3.00	3.00	3.00	0.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Beach Maintenance Service Worker	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00	7.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Accounting Technician II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	32.50	32.50	40.50	40.50	40.50	40.50	0.00

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Transportation							
PERSONNEL SERVICES							
Salaries, Permanent	739,330	744,958	597,740	815,750	815,750	800,068	-1.92%
Salaries, Temporary	27,151	7,756	10,038	23,000	23,000	17,500	-23.91%
Salaries, Overtime	75,362	54,310	44,374	57,150	56,920	57,150	0.00%
Leave Payouts	36,510	35,267	29,523				
Benefits	457,159	477,167	399,223	522,830	522,830	569,257	8.88%
PERSONNEL SERVICES	1,335,513	1,319,458	1,080,898	1,418,730	1,418,500	1,443,975	1.78%
OPERATING EXPENSES							
Equipment and Supplies	172,479	158,812	114,868	106,250	106,250	106,250	0.00%
Repairs and Maintenance	250,417	257,336	524,004	670,900	675,150	653,000	-2.67%
Conferences and Training	1,277	1,583	114	6,600	6,600	6,600	0.00%
Professional Services	3,665	42,052	54,330	10,000	65,380	9,520	-4.80%
Other Contract Services	295						
Expense Allowances	5,425	5,341	4,050	5,400	5,400	5,400	0.00%
Other Expenses		675					
OPERATING EXPENSES	433,559	465,799	697,366	799,150	858,780	780,770	-2.30%
Total	1,769,072	1,785,257	1,778,263	2,217,880	2,277,280	2,224,745	0.31%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non Departmental. The increase in Personnel Services is mostly due to the increased cost of benefits. In FY 2017/18, Repairs and Maintenance increased due to the City finalizing the purchase of City street lights from Southern California Edison and taking over responsibility for repairs and maintenance. Temporary Salaries, Repairs and Maintenance and Professional Services were adjusted as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Transportation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Principal Civil Engineer	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Senior Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signals Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Maint Service Worker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total	9.00	9.00	9.00	9.00	9.00	9.00	0.00

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Utilities							
PERSONNEL SERVICES							
Salaries, Permanent	67,521	63,735	16,902	198,897	198,897	194,633	-2.14%
Salaries, Temporary	191	334					
Salaries, Overtime	26,266	26,554	27,365	45,550	45,550	45,550	0.00%
Benefits	58,215	66,596	49,953	134,949	134,949	151,516	12.28%
PERSONNEL SERVICES	152,193	157,219	94,220	379,396	379,396	391,698	3.24%
OPERATING EXPENSES							
Equipment and Supplies	2,573						
Repairs and Maintenance	385,980	458,153	234,667	407,660	402,860	397,660	-2.45%
Expense Allowances	370						
Other Expenses	10,562	17,363	15,880	22,050	22,050	22,050	0.00%
OPERATING EXPENSES	399,485	475,516	250,547	429,710	424,910	419,710	-2.33%
NON-OPERATING EXPENSES							
Transfers to Other Funds	13,100						
NON-OPERATING EXPENSES	13,100						
Total	564,778	632,735	344,767	809,106	804,306	811,408	0.28%

Significant Changes

The change in Permanent Salaries is mostly due to the citywide reallocation of the vacancy attrition factor that was previously included in Non-Departmental and increased cost of benefits. Repairs and Maintenance was reduced as part of a citywide effort to realign budgets to current spending trends.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Wastewater Supervisor	0.10	0.10	0.10	0.10	0.10	0.10	0.00
Water Production Supervisor	0.20	0.20	0.20	0.20	0.20	0.20	0.00
SCADA Technician	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Water Operations Crewleader	0.20	0.20	0.20	0.20	0.20	0.20	0.00
Water Operations Leadworker	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Wastewater Operations Leadworker	0.10	0.10	0.10	0.10	0.10	0.10	0.00
Water Systems Technician III	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Water Systems Technician II	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Wastewater Equipment Operator	0.20	0.20	0.20	0.20	0.20	0.20	0.00
Wastewater Maint Service Worker	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Total	3.15	3.15	3.15	3.15	3.15	3.15	0.00

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Traffic Impact (206)							
PERSONNEL SERVICES							
Salaries, Permanent	92	28,770	62,496				
Benefits	36	10,450	18,338				
PERSONNEL SERVICES	128	39,220	80,834				
OPERATING EXPENSES							
Professional Services	68,640						
OPERATING EXPENSES	68,640						
CAPITAL EXPENDITURES							
Improvements	495,152	571,580	9,356		3,035,412		
CAPITAL EXPENDITURES	495,152	571,580	9,356		3,035,412		
Total	563,921	610,800	90,190		3,035,412		

Significant Changes

No significant changes.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00206 Traffic Impact	114,551	814,496	720,113	100,000	100,000		(100,000)
Total	114,551	814,496	720,113	100,000	100,000		(100,000)

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Gas Tax Fund (207)							
PERSONNEL SERVICES							
Salaries, Permanent	72,801	61,872	5,588				
Salaries, Overtime		252					
Benefits	29,227	30,384	10,561				
PERSONNEL SERVICES	102,028	92,508	16,149				
OPERATING EXPENSES							
Repairs and Maintenance	252,620	499,962	493,796			250,000	100.00%
Professional Services	91,446	32,262	1,792		1,998		
Expense Allowances		26					
Other Expenses			67				
OPERATING EXPENSES	344,066	532,250	495,655		1,998	250,000	100.00%
CAPITAL EXPENDITURES							
Improvements	5,391,582	2,292,770	1,782,794	2,718,000	5,154,450	2,900,000	6.70%
CAPITAL EXPENDITURES	5,391,582	2,292,770	1,782,794	2,718,000	5,154,450	2,900,000	6.70%
NON-OPERATING EXPENSES							
Transfers to Other Funds	247,612						
NON-OPERATING EXPENSES	247,612						
Total	6,085,288	2,917,528	2,294,598	2,718,000	5,156,448	3,150,000	15.89%

Significant Changes

Gas Tax funds are restricted to expenditures on street right-of-way improvements. The FY 2019/20 budget includes funding for residential pavement maintenance.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00207 Gas Tax Fund	3,339,243	3,291,298	2,375,348	3,509,732	3,509,732	3,355,068	(154,664)
Total	3,339,243	3,291,298	2,375,348	3,509,732	3,509,732	3,355,068	(154,664)

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Measure M Fund (213)							
PERSONNEL SERVICES							
Salaries, Permanent	611,878	702,421	400,945	827,353	827,353	843,237	1.92%
Salaries, Temporary	604		819				
Salaries, Overtime	7,714	20,189	17,444				
Leave Payouts	28,627	29,152	17,321				
Benefits	343,062	397,110	315,550	481,120	481,120	530,839	10.33%
PERSONNEL SERVICES	991,886	1,148,872	752,079	1,308,473	1,308,473	1,374,076	5.01%
OPERATING EXPENSES							
Equipment and Supplies	3,645	4,195	4,671	5,000	6,186	5,000	0.00%
Repairs and Maintenance			160,000	250,000	250,000	350,000	40.00%
Professional Services	197,366	199,460	130,617	225,000	240,713	200,000	-11.11%
Other Contract Services			400		200		
Expense Allowances	1,088	1,199	857				
OPERATING EXPENSES	202,098	204,854	296,545	480,000	497,099	555,000	15.63%
CAPITAL EXPENDITURES							
Improvements	2,038,980	3,524,676	1,493,153	1,825,000	3,956,296	1,252,000	-31.40%
CAPITAL EXPENDITURES	2,038,980	3,524,676	1,493,153	1,825,000	3,956,296	1,252,000	-31.40%
Total	3,232,964	4,878,402	2,541,777	3,613,473	5,761,868	3,181,076	-11.97%

Significant Changes

Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange. Expenditures are dedicated to street and traffic improvement projects. Projects budgeted for FY 2019/20 include arterial rehabilitation and residential curb ramps. The increase in Personnel Services is mostly due to the increased cost of benefits.

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Permanent Personnel							
Transportation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Principal Civil Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Contract Administrator	1.75	1.75	1.75	1.75	1.75	1.75	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Senior Traffic Engineer	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Traffic Signals Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	7.25	7.25	7.25	7.25	7.25	7.25	0.00

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Revenue Summary							
00213 Measure M Fund	3,242,221	3,292,353	2,492,397	3,387,672	3,387,672	3,514,493	126,821
Total	3,242,221	3,292,353	2,492,397	3,387,672	3,387,672	3,514,493	126,821

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Infrastructure Fund (314)							
PERSONNEL SERVICES							
Salaries, Permanent	5,648	15,689	35,591				
Benefits	2,053	6,051	12,545				
PERSONNEL SERVICES	7,701	21,740	48,136				
OPERATING EXPENSES							
Repairs and Maintenance			48,714		200,000		
Professional Services		106,445	136,637		24,478		
OPERATING EXPENSES		106,445	185,351		224,478		
CAPITAL EXPENDITURES							
Improvements	1,428,609	2,210,259	176,182	3,500,000	4,862,237	700,000	-80.00%
CAPITAL EXPENDITURES	1,428,609	2,210,259	176,182	3,500,000	4,862,237	700,000	-80.00%
NON-OPERATING EXPENSES							
Debt Service Expenses						945,000	100.00%
NON-OPERATING EXPENSES						945,000	100.00%
Total	1,436,310	2,338,444	409,669	3,500,000	5,086,715	1,645,000	-53.00%

Significant Changes

Effective FY 2017/18, the General Fund capital improvement project (CIP) funding was reflected in Non-Departmental Infrastructure Fund. In addition to those projects, \$700,000 is budgeted for FY 2019/20 arterial rehabilitation and anticipated debt payments for the Police Building renovations.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00314 Infrastructure Fund	70,149	547,287	6,504,770	5,208,000	3,008,000	1,645,000	(1,363,000)
Total	70,149	547,287	6,504,770	5,208,000	3,008,000	1,645,000	(1,363,000)

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Refuse Collection Service (504,509,1228)							
PERSONNEL SERVICES							
Salaries, Permanent	176,927	179,250	128,318	181,244	181,244	181,244	0.00%
Salaries, Overtime	630	64	161				
Leave Payouts	8,086	11,413	11,268				
Benefits	99,282	143,065	38,804	112,143	112,143	119,807	6.83%
PERSONNEL SERVICES	284,925	333,792	178,551	293,387	293,387	301,051	2.61%
OPERATING EXPENSES							
Equipment and Supplies	1,133	1,918	13,035	25,000	25,211	27,000	8.00%
Repairs and Maintenance	62,609	117,000	32,971				
Conferences and Training	74	130		2,000	2,000	2,000	0.00%
Professional Services						5,000	100.00%
Other Contract Services	10,440,739	10,453,545	8,140,416	10,973,744	10,975,343	11,149,092	1.60%
Interdepartmental Charges	550,036		568,117	811,745	811,745	811,745	0.00%
OPERATING EXPENSES	11,054,591	10,572,593	8,754,539	11,812,489	11,814,299	11,994,837	1.54%
CAPITAL EXPENDITURES							
Equipment	156,088	58,812					
Capitalized PP&E Offset	(156,088)	(58,812)					
CAPITAL EXPENDITURES							
NON-OPERATING EXPENSES							
Depreciation			16,118				
Transfers to Other Funds			26,841				
NON-OPERATING EXPENSES			42,959				
Total	11,339,516	10,906,385	8,976,049	12,105,876	12,107,686	12,295,888	1.57%

Significant Changes

The Refuse Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills. The largest expense for the fund is the monthly payment to the City's contract waste hauler. This fund also supports recycling education and scavenger enforcement programs. The increase in Personnel Services is mostly due to the increased cost of benefits. Other Contract Services reflects the increase in the City's waste hauler contract. Equipment and Supplies reflects an increase in billing system and cashing software maintenance costs.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
General Services Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Administrative Analyst Senior	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total	2.40	2.40	2.40	2.40	2.40	2.40	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00504 Refuse Collection Service	11,264,718	11,332,536	8,869,111	12,014,786	12,014,786	12,290,476	275,690
01228 Cal Recycle	51,351	98,924		48,974	48,974	50,092	1,118
Total	11,316,069	11,431,460	8,869,111	12,063,760	12,063,760	12,340,568	276,808

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Water (506)							
PERSONNEL SERVICES							
Salaries, Permanent	5,313,625	5,375,280	4,119,583	5,898,811	5,898,811	5,907,788	0.15%
Salaries, Temporary	179,433	181,536	107,244	306,000	306,000	290,000	-5.23%
Salaries, Overtime	271,865	281,105	215,749	327,250	327,250	337,250	3.06%
Leave Payouts	347,307	221,954	191,116				
Benefits	3,243,283	3,458,927	2,954,434	3,896,212	3,896,213	4,351,320	11.68%
PERSONNEL SERVICES	9,355,512	9,518,802	7,588,126	10,428,273	10,428,274	10,886,358	4.39%
OPERATING EXPENSES							
Utilities	833,200	600,835	405,843	1,023,600	1,023,600	1,023,600	0.00%
Purchased Water	13,900,844	19,321,530	11,106,076	17,000,000	17,000,000	17,900,000	5.29%
Equipment and Supplies	800,692	975,796	664,231	1,070,528	1,077,008	1,047,600	-2.14%
Repairs and Maintenance	1,630,906	1,473,128	1,072,242	1,615,676	1,882,548	1,958,539	21.22%
Conferences and Training	62,407	72,346	56,703	112,500	124,370	111,500	-0.89%
Professional Services	565,819	624,329	346,287	560,500	898,042	690,500	23.19%
Other Contract Services	500,363	248,245	173,863	354,400	354,400	344,500	-2.79%
Rental Expense	9,380	9,577	8,623	21,500	21,500	21,500	0.00%
Interdepartmental Charges	6,016,053	5,485,036	4,072,636	5,819,075	5,819,075	5,820,895	0.03%
Expense Allowances	18,314	16,866	14,413	23,200	23,200	25,200	8.62%
Other Expenses	853,154	796,148	105,250	919,580	919,580	1,010,000	9.83%
OPERATING EXPENSES	25,191,132	29,623,836	18,026,167	28,520,559	29,143,323	29,953,834	5.03%
CAPITAL EXPENDITURES							
Improvements	2,886,340	441,304	1,210,763	20,000	827,164	250,000	1150.00%
Equipment	3,037,518	2,371,680	258,465	1,500,000	1,500,000	300,000	-80.00%
Vehicles	323,127	216,569	479,990	110,000	147,000	130,000	18.18%
Capital - Software				15,000	15,000	23,000	53.33%
Capitalized PP&E Offset	(2,865,599)	(834,353)	(623,952)				
CAPITAL EXPENDITURES	3,381,386	2,195,200	1,325,266	1,645,000	2,489,164	703,000	-57.26%
NON-OPERATING EXPENSES							
Depreciation	2,360,337	2,411,212	1,743,842				
NON-OPERATING EXPENSES	2,360,337	2,411,212	1,743,842				
Total	40,288,367	43,749,050	28,683,401	40,593,832	42,060,761	41,543,192	2.34%

Significant Changes

The Water Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills and provides funding to maintain the City's water distribution system. Purchased Water was adjusted to reflect rate increases for imported water from the Municipal Water District of Orange County (MWDOC) and Replenishment Assessment from the Orange County Water District (OCWD). Other Expenses was adjusted due to increased permit fees from the State Water Board and the annual connection fee from MWDOC. Maintenance and Supplies increased to cover expenditures resulting from the proposed AQMD asbestos rule and to purchase filters for the No-Des filtration truck, which allows the City to flush water back into the distribution system rather than into the storm drain.

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Water (506) (continued)

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
Director of Public Works	0.25	0.25	0.25	0.25	0.25	0.25	0.00
City Engineer	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Utilities Manager	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Project Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Production Supervisor	0.80	0.80	0.80	0.80	0.80	0.80	0.00
Administrative Analyst Senior	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Associate Civil Engineer	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Contract Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Construction Inspector	1.50	1.50	1.50	1.50	1.50	1.50	0.00
Construction Inspector II	0.75	0.75	0.75	0.75	0.75	0.75	0.00
SCADA Coordinator	0.70	0.70	0.70	0.70	0.70	0.70	0.00
SCADA Technician	0.40	0.40	0.40	0.40	0.40	0.40	0.00
Water Dist Maint Crewleader	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Dist Meters Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Operations Crewleader	0.80	0.80	0.80	0.80	0.80	0.80	0.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Operations Leadworker	1.70	1.70	1.70	1.70	1.70	1.70	0.00
Cross Conn. Control Spec	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Dist Maint Leadworker	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Systems Technician III	2.25	2.25	2.25	2.25	2.25	2.25	0.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Dist Meters Leadworker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Administrative Assistant	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Systems Technician II	4.30	4.30	4.30	4.30	4.30	4.30	0.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Field Service Representative	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Equipment Support Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00	13.00	0.00
Accounting Technician II	1.25	1.25	1.25	1.25	1.25	1.25	0.00
Senior Accounting Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Secretary	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	1.50	1.50	1.50	1.50	1.50	1.50	0.00
Total	72.95	72.95	72.95	72.95	72.95	72.95	0.00

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	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00506 Water	35,632,556	40,064,288	29,703,076	40,648,515	40,648,515	39,870,606	(777,909)
Total	35,632,556	40,064,288	29,703,076	40,648,515	40,648,515	39,870,606	(777,909)

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
Fund Balance	9/30/2016	9/30/2017	6/30/2018	6/30/2019	Balance	6/30/2020	Prior Year
00506 Water	68,356,019	63,499,040	68,707,820	68,496,361	1,672,586	66,823,775	(1,672,586)
Total	68,356,019	63,499,040	68,707,820	68,496,361	1,672,586	66,823,775	(1,672,586)

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Water Master Plan (507)							
PERSONNEL SERVICES							
Salaries, Permanent	424	1,574	252				
Salaries, Overtime			5,389				
Benefits	152	579	824				
PERSONNEL SERVICES	576	2,153	6,465				
OPERATING EXPENSES							
Repairs and Maintenance			195,826			420,000	100.00%
Conferences and Training			477				
Professional Services	235,380	138,675	164,317	355,000	454,352	350,000	-1.41%
Interdepartmental Charges	168,327	251,936	187,061	267,279	267,279	330,203	23.54%
OPERATING EXPENSES	403,707	390,611	547,681	622,279	721,631	1,100,203	76.80%
CAPITAL EXPENDITURES							
Improvements		1,634,737	4,524,428	4,045,000	12,586,803	3,600,000	-11.00%
Capitalized PP&E Offset		(2,027,475)	(4,688,276)				
CAPITAL EXPENDITURES		(392,738)	(163,848)	4,045,000	12,586,803	3,600,000	-11.00%
NON-OPERATING EXPENSES							
Depreciation	969,540	1,001,222	774,626				
NON-OPERATING EXPENSES	969,540	1,001,222	774,626				
Total	1,373,823	1,001,248	1,164,924	4,667,279	13,308,434	4,700,203	0.71%

Significant Changes

The Water Master Plan Fund is one of the City's four primary enterprise funds. Revenue is received from a capital charge on monthly municipal services bills and from connection fees for new customers. Projects undertaken in this fund are in accordance with the adopted Water Master Plan. Projects budgeted for FY 2019/20 include the City's share of slip lining the OC-44 imported water transmission line, water main replacements, Well 6 treatment improvements, and improvements to the water distribution system.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00507 Water Master Plan	909,245	250,533	223,725	3,750,000	3,750,000	3,000,000	(750,000)
Total	909,245	250,533	223,725	3,750,000	3,750,000	3,000,000	2,776,275

Fund Balance	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00507 Water Master Plan	30,892,932	26,210,824	25,285,320	15,206,406	1,700,203	13,506,203	(1,700,203)
Total	30,892,932	26,210,824	25,285,320	15,206,406	1,700,203	13,506,203	(1,700,203)

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Sewer Service Fund (511)							
PERSONNEL SERVICES							
Salaries, Permanent	1,789,273	1,757,634	1,355,114	2,012,367	2,012,367	2,012,668	0.01%
Salaries, Temporary	44,102	27,531	17,696	55,450	55,450	56,550	1.98%
Salaries, Overtime	150,410	132,383	96,011	82,500	82,500	82,500	0.00%
Leave Payouts	111,926	181,771	101,014				
Benefits	1,095,058	1,590,031	456,557	1,311,193	1,311,194	1,451,276	10.68%
PERSONNEL SERVICES	3,190,769	3,689,350	2,026,392	3,461,510	3,461,511	3,602,994	4.09%
OPERATING EXPENSES							
Utilities	130,351	136,899	92,027	110,000	110,000	110,000	0.00%
Equipment and Supplies	119,766	162,670	170,171	348,350	348,350	350,350	0.57%
Repairs and Maintenance	1,638,658	1,601,875	810,459	1,753,000	1,950,973	1,629,000	-7.07%
Conferences and Training	3,838	16,964	38,178	24,000	37,000	24,000	0.00%
Professional Services	106,009	105,432	190,115	250,000	361,733	250,000	0.00%
Other Contract Services						48,000	100.00%
Rental Expense	4,794	5,781	79	3,500	3,500	3,500	0.00%
Interdepartmental Charges	1,320,644	1,670,961	1,240,686	1,772,723	1,772,723	1,832,548	3.37%
Expense Allowances	3,987	8,054	6,567	5,800	5,800	5,800	0.00%
Other Expenses	13,078	5,364	14,987	75,000	75,000	75,000	0.00%
OPERATING EXPENSES	3,341,126	3,714,000	2,563,269	4,342,373	4,665,079	4,328,198	-0.33%
CAPITAL EXPENDITURES							
Improvements	1,662,643	281,389	611,938	1,580,000	5,916,881	2,700,000	70.89%
Equipment	308,839	470		120,000	120,000		-100.00%
Vehicles	482,685	69,793	129,924	350,000	350,000	515,000	47.14%
Capitalized PP&E Offset	(2,293,593)	(388,568)	(707,514)				
CAPITAL EXPENDITURES	160,574	(36,916)	34,348	2,050,000	6,386,881	3,215,000	56.83%
NON-OPERATING EXPENSES							
Depreciation	2,036,720	1,985,039	1,502,672				
Prior Period Adjustment			272,584				
NON-OPERATING EXPENSES	2,036,720	1,985,039	1,775,256				
Total	8,729,189	9,351,473	6,399,265	9,853,883	14,513,471	11,146,192	13.11%

Significant Changes

The Sewer Service Fund is one of the City's four primary enterprise funds and provides for the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City. Revenue is received from a monthly sewer charge to all wastewater customers. The overall increase in Personnel Services is associated with mandated California minimum wage increases for part-time employees, and the costs of benefits. Other Contract Services was adjusted to cover expenditures related to the City's online billing services. The increase in vehicles is for replacement of a vacuum truck that is past its lifespan and becoming costly to maintain. Improvements include reconstruction of the Saybrook sewer lift station and lining various sewer mains.

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Sewer Service Fund (511)
(continued)

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
Utilities Manager	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Principal Civil Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Project Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Associate Civil Engineer	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Analyst Senior	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Wastewater Supervisor	0.90	0.90	0.90	0.90	0.90	0.90	0.00
Construction Inspector II	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Contract Administrator	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
SCADA Coordinator	0.30	0.30	0.30	0.30	0.30	0.30	0.00
SCADA Technician	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Senior Construction Inspector	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Operations Leadworker	2.90	2.90	2.90	2.90	2.90	2.90	0.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Equipment Operator	4.80	4.80	4.80	4.80	4.80	4.80	0.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Maint Service Worker	6.70	6.70	6.70	6.70	6.70	6.70	0.00
Administrative Secretary	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Office Assistant II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Real Estate and Property Manager	0.50 FTE funded here but accounted for in the City Manager's Department						0.00
GIS Analyst	1.00 FTE funded here but accounted for in the Information Services Department						0.00
Total	25.20	25.20	25.20	25.20	25.20	25.20	0.00

	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2018/19	FY 2019/20	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00511 Sewer Service Fund	11,443,042	10,939,416	9,748,577	11,617,250	11,617,250	10,579,698	(1,037,552)
Total	11,443,042	10,939,416	9,748,577	11,617,250	11,617,250	10,579,698	(1,037,552)

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
Fund Balance	9/30/2016	9/30/2017	6/30/2018	6/30/2019	Balance	6/30/2020	Prior Year
00511 Sewer Service Fund	67,836,398	69,424,341	72,773,653	69,877,432	566,494	69,310,938	(566,494)
Total	67,836,398	69,424,341	72,773,653	69,877,432	566,494	69,310,938	(566,494)

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Air Quality (201)							
PERSONNEL SERVICES							
Salaries, Permanent	624		1,114	5,351	5,351	5,366	0.28%
Benefits	840	526	483	2,764	2,764	2,991	8.21%
PERSONNEL SERVICES	1,464	526	1,597	8,115	8,115	8,357	2.98%
OPERATING EXPENSES							
Equipment and Supplies	21,102	28,338	9,281	40,000	40,000	40,000	0.00%
Repairs and Maintenance	5,823	4,550	175				
Conferences and Training	338		177	500	500	500	0.00%
Professional Services				25,000	25,000	25,000	0.00%
Other Contract Services	20,305	21,501		64,500	73,248	64,500	0.00%
Other Expenses	1,033	1,057	1,084	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	48,601	55,446	10,717	131,000	139,748	131,000	0.00%
CAPITAL EXPENDITURES							
Improvements	178,750				444,522		
Vehicles	74,614	177,024		127,000	127,000		-100.00%
CAPITAL EXPENDITURES	253,364	177,024		127,000	571,522		-100.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds			20,187				
NON-OPERATING EXPENSES			20,187				
Total	303,429	232,996	32,501	266,115	719,385	139,357	-47.63%

Significant Changes

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The FY 2019/20 budget includes shuttle services for the 4th of July, Vans U.S. Open of Surfing and the Great Pacific Air Show. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Project Manager	0.05 FTE funded here but accounted for in the City Manager's Department						
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00201 Air Quality Fund	258,990	264,840	255,546	250,000	72,976	240,000	167,024
Total	258,990	264,840	255,546	250,000	72,976	240,000	167,024

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Arterial Rehab (1247)							
CAPITAL EXPENDITURES							
Improvements				3,280,923	4,406,657	3,354,156	2.23%
CAPITAL EXPENDITURES				3,280,923	4,406,657	3,354,156	2.23%
Total				3,280,923	4,406,657	3,354,156	2.23%

Significant Changes

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provided new funding to the City, through SB1 and the Highway Users Trust Account (HUTA). These funds are designated for the maintenance and rehabilitation of roadways.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
01247 Arterial Rehabilitation			1,157,696	3,280,923	3,280,923	3,354,156	73,233
Total			1,157,696	3,280,923	3,280,923	3,354,156	73,233

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Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Grants and Restricted Funds							
PERSONNEL SERVICES							
Salaries, Permanent	103,997	64,103	44,828				
Salaries, Temporary		53					
Salaries, Overtime	892	39,127	117				
Benefits	39,938	32,935	14,465				
PERSONNEL SERVICES	144,827	136,218	59,410				
OPERATING EXPENSES							
Utilities	3,893	3,680	2,693	4,500	4,500	4,500	0.00%
Equipment and Supplies	62,998	52,721	44,718	80,000	138,147	80,000	0.00%
Repairs and Maintenance	154,634	132,204	445,289	760,000	779,311	955,000	25.66%
Professional Services	157,385	474,801	351,626	262,000	75,931	238,000	-9.16%
Other Contract Services	536	73,947	1,973	57,000	233,744	2,000	-96.49%
Insurance	9,113	9,509	4,431	9,500	9,500	9,500	0.00%
Payments to Other Governments	3,000	1,700	2,100	2,500	2,500	2,500	0.00%
Expense Allowances	548	40					
Other Expenses			1	2,500	2,500	2,500	0.00%
OPERATING EXPENSES	392,107	748,603	852,831	1,178,000	1,246,133	1,294,000	9.85%
CAPITAL EXPENDITURES							
Improvements	11,491,201	4,797,319	6,681,657	3,036,013	21,847,086	3,702,668	21.96%
Equipment	766,828	68,799					
Capitalized PP&E Offset	(44,965)	44,965	(1,591,170)				
CAPITAL EXPENDITURES	12,213,065	4,911,083	5,090,487	3,036,013	21,847,086	3,702,668	21.96%
NON-OPERATING EXPENSES							
Debt Service Expenses			23,592	680,000	2,070,433	525,000	-22.79%
Transfers to Other Funds		220,854					
Prior Period Adjustment			(279,655)				
NON-OPERATING EXPENSES		220,854	(256,063)	680,000	2,070,433	525,000	-22.79%
Total	12,749,999	6,016,758	5,746,665	4,894,013	25,163,652	5,521,668	12.82%

Significant Changes

New funds are budgeted for the construction of the Saybrook sewer lift station in the Sewer Impact Fee Fund (210). Funds budgeted in Traffic Congestion Relief (219) are for downtown street lighting improvements and street, signal and traffic signs and marking maintenance. The West Orange County Water Board (508) was required to relocate a large water transmission main to accommodate the widening of the I-405 and was able to secure a loan from OCTA in order to do so. Construction funds were budgeted in FY 2017/18. The second full year of debt service is reflected in the FY 2019/20 budget.

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Grants and Restricted Funds
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Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00210 Sewer Impact Fee	2,101,392	82,350	242,577	100,000	100,000	150,000	50,000
00211 Drainage	625,755	63,652	76,701	100,000	100,000		(100,000)
00218 Hwy Safety Traffic Reduct 1B			(453)				
00219 Traffic Congestion Relief 42	859,007	646,398	740,208	1,514,723	947,370	1,956,853	1,009,483
00239 CDBG			266,546	196,413	275,668	275,668	
00319 Senior Center Development	133,000	71,640	8,277				
00508 WOCWB	198,133	445,251	537,878	771,000	2,161,433	649,000	(1,512,433)
00556 Energy Efficiency Fund	96						
00807 Energy Efficiency Fund	6,304,389	83,321	1,366,486				
00873 OCTA/Cip Grant	187,437	171,598	702,635		1,898,073		(1,898,073)
00878 Caltrans Grants	260,973						
00961 Hwy Bridge Replace Rehab	222,099	72,455			1,390,143		(1,390,143)
00965 Master Plan of Arterial Highways	20,645	1,379,189	33,659		205,233		(205,233)
00970 Bridge Prevent Maint Program	202,205	549,624	689,180		1,691,782		(1,691,782)
00995 Hwy Safety Improve Program	575,717	71,299	34,508	137,600	3,282,193		(3,282,193)
01210 OCTA Beach/Edinger Grant		136,331					
01222 Hazard Mitigation Grant Program		73,242			2,476,759		(2,476,759)
01243 Shuttle Service Project V			20,187	57,000	233,733		(233,733)
<i>*CDBG Fund is managed by the City Manager's Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Public Works Department.</i>							
Total	11,690,848	3,846,350	4,718,389	2,876,736	14,762,387	3,031,521	(11,730,866)

Fund Balance Summary	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00210 Sewer Impact Fee	8,166,017	8,089,240	7,990,553	3,899,555	2,350,000	1,549,555	(2,350,000)
00211 Drainage	1,418,482	1,418,482	1,259,064	1,651,628		1,651,628	
00218 Hwy Safety Traffic Reduct 1B	453	453					
00219 Traffic Congestion Relief 42	1,201,102	1,537,845	1,446,189				
00319 Senior Center Development	978,987	912,485	870,761	832,045		832,045	
00508 WOCWB	11,454	149,869	1,537,708				
00556 Energy Efficiency Fund	12,854						
00807 Energy Efficiency Fund	6,449,175	3,188,776	2,289,299	1,773,441	370,000	1,403,441	(370,000)
00873 OCTA/Cip Grant	289,988	(667,412)	9,233				
00878 Caltrans Grants		1,068	1,068	1,068		1,068	
00961 Hwy Bridge Replace Rehab	(253,013)	(189,100)	(214,423)				
00965 Master Plan of Arterial Highways	(1,314,073)	65,116	98,775				
00970 Bridge Prevent Maint Program	(719,906)	(170,282)	(1,078,783)	(63,666)		(63,666)	
00995 Hwy Safety Improve Program	28,053	91,982	(157,860)				
01210 OCTA Beach/Edinger Grant	(136,331)						
01222 Hazard Mitigation Grant Program	(24,629)	30,600	(14,989)				
01243 Shuttle Service Project V		(70,079)	(49,891)				
Total	16,108,613	14,389,043	13,986,704	8,094,071	2,720,000	5,374,071	(2,720,000)

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BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
PWK Public Works							
ADM Administration							
10085101 Public Works Administration	695,240	745,145	572,233	739,732	739,232	755,918	2.19%
10085999 Gen Fund-Public Works Transfers	50,500	50,500	37,875	50,500	50,500	50,500	0.00%
ADM Administration	745,740	795,645	610,108	790,232	789,732	806,418	2.05%
ENG Engineering							
10085102 Urban Runoff Management	882,338	839,697	771,554	962,953	969,514	904,709	-6.05%
10085201 Engineering Design/Construction	1,083,109	1,157,136	953,660	1,001,478	1,001,478	1,019,772	1.83%
10085251 Development Services	903,532	979,124	740,214	1,035,451	1,054,278	1,054,574	1.85%
ENG Engineering	2,868,979	2,975,957	2,465,428	2,999,882	3,025,270	2,979,055	-0.69%
GS General Services							
10085402 Building/Grounds Maintenance	1,523,393	1,783,844	1,121,955	1,781,057	1,885,637	1,899,263	6.64%
10085403 Civic Center Maintenance	558,400	506,126	293,181	556,320	613,483	546,189	-1.82%
10085404 Central Library Maintenance	184,655	172,303	126,608	194,000	212,742	194,000	0.00%
10085416 Weed Abatement	14,693	22,138	14,700	22,500	22,500	22,000	-2.22%
10085601 General Services Administration	438,455	455,215	461,731	444,166	444,166	454,369	2.30%
10085701 Fleet Management	1,629,867	1,998,794	1,621,190	2,364,000	2,364,000	2,340,941	-0.98%
10085703 Equipment Maintenance	1,281,440	1,419,648	1,010,416	1,430,058	1,383,788	1,588,577	11.08%
10085704 Police Fleet Maintenance	633,237	545,945	366,715	521,943	521,943	530,298	1.60%
10085705 Fire Fleet Maintenance	654,608	698,123	642,146	722,248	722,255	590,500	-18.24%
10085706 Beach Ops Fleet Maintenance	244,459	238,440	201,041	239,861	239,861	243,206	1.39%
GS General Services	7,163,207	7,840,576	5,859,683	8,276,153	8,410,375	8,409,343	1.61%
MTN Maintenance Operations							
10085206 Beach Maintenance		1,542	1,441,480	1,851,681	1,870,485	1,876,018	1.31%
10085208 Pier Plaza North Beach		907	113,064	159,500	156,225	157,000	-1.57%
10085401 Maintenance Administration	526,279	536,469	413,415	629,459	637,354	649,215	3.14%
10085412 Street Maintenance	1,751,529	1,744,660	1,541,012	1,699,653	1,699,653	1,772,712	4.30%
10085414 Hazardous Materials	153,089	162,796	104,423	156,000	143,390	152,700	-2.12%
10085415 Street Sweeping	875,892	856,379	373,017	884,000	856,000	803,000	-9.16%
10085602 Landscape Maintenance	3,278,842	3,031,597	2,703,633	3,442,233	3,481,446	3,480,314	1.11%
10085621 Street Tree Maintenance	1,780,600	1,766,947	1,301,562	1,841,211	1,839,262	1,842,639	0.08%
MTN Maintenance Operations	8,366,231	8,101,296	7,991,606	10,663,737	10,683,815	10,733,598	0.66%
TSP Transportation							
10085301 Transportation Management	493,068	471,467	407,871	561,774	598,094	578,312	2.94%
10085302 Sign & Marking Maintenance	462,650	456,624	400,758	483,705	500,535	480,658	-0.63%
10085304 Signal & Lighting Maintenance	779,303	822,840	961,718	1,136,901	1,143,501	1,143,985	0.62%
10085305 Parks and Sports Lighting	34,051	34,326	7,916	35,500	35,150	21,790	-38.62%
TSP Transportation	1,769,072	1,785,257	1,778,263	2,217,880	2,277,280	2,224,745	0.31%
UT Utilities							
10085501 Storm Drain Maintenance	209,820	207,852	121,669	326,621	298,221	323,805	-0.86%
10085502 Pump Station Maintenance	354,958	424,883	223,098	482,485	506,085	487,603	1.06%
UT Utilities	564,778	632,735	344,767	809,106	804,306	811,408	0.28%
Traffic Impact							
20685201 TI Design Construction	71,712	26,624					
20690002 Atlanta Avenue Widening	315,936	16,969	112,795		3,035,412		
20690012 Brookhurst Adams IIP		55,588					
20690013 Edinger Widening	176,273	511,619	(22,603)				
Traffic Impact	563,921	610,800	90,192		3,035,412		
Gas Tax							
20785412 Street Maintenance	374,864	499,714	493,863			250,000	100.00%
20785417 Residential Pavement	1,814,528	412,250			47,250		
20785999 Gas Tax - Public Works Transfers	247,612						
20790003 Arterial Rehab Design 2013/14	10,629						
20790008 Arterial Rehabilitation	278						
20790010 Bridge Rehabilitation	70,511	22,800	206,843		236,637		
20790015 Slater Ave Rehabilitation	278						
20790021 Beach/Warner IIP	1,583						

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20790023 Beach and Edinger	95,392	1,855	268				
20790026 Gothard-Heil Signal Modification			196				
20790027 10th Street Lighting	752						
20790029 Yorktown-Huntington Modification	289	26,700					
20790032 Bushard/Adams Water Quality	35,112						
20790035 Tree Petition 2014/15	634,507						
20790036 Gothard/Center Rehabilitation	1,357,857	6,694	135				
20790038 Utica Bicycle Blvd		20,638	8,223		45,139		
20790040 Residential Tree Petition 15-16	733,222	282,654	569				
20790041 Signal Interconnects	1,108	1,349	194	100,000	157,249		-100.00%
20790042 Bolsa Chica/Pearce Traffic Signal	3,551	2,971	427	23,000	88,550		-100.00%
20790043 Brookhurst/Indianapolis Signal			1,792	75,000	76,998		-100.00%
20790044 Goldenwest/Heil Signal Modification	1,443	1,966	259	20,000	46,832		-100.00%
20790045 Gothard/Slater Signal Modification	3,498	692	135		26,675		
20790046 Gothard/Center Signal Modification	9,529	5,087	692		24,591		
20790047 Newland/Slater Signal Mod					35,100		
20790048 Newland/Ellis Signal Modification	2,747	849	122		36,181		
20790049 Newland Signal Interconnect					31,100		
20790050 Nichols Street Rehabilitation	686,000	42,879					
20790052 Residential Tree Petition 16-17		466,840	131				
20790053 Residential Overlay 16-17		712,337	1,173,768		210,337		
20790054 Residential Curb Ramp		409,253	109,287		456,504		
20790055 Residential Overlay 17-18			297,694		1,137,305		
20790056 Residential Overlay 18-19				2,500,000	2,500,000		-100.00%
20790057 Residential Overlay 19-20						2,900,000	100.00%
Gas Tax	6,085,288	2,917,528	2,294,598	2,718,000	5,156,448	3,150,000	15.89%
Measure M							
21385201 Engineering Design/Construction	1,082,101	1,011,818	953,041	1,713,473	1,726,762	1,879,076	9.66%
21390004 Pedestrian Improvements						302,000	100.00%
21390008 Arterial Highway Rehabilitation	1,127,967	891					
21390010 Bridge Prevention Maintenance	32,779	16,736	660				
21390024 Atlanta Avenue Widening	680,000				500,000		
21390025 Arterial Rehabilitation 15-16	310,020	2,612,404	9,542				
21390026 Arterial Rehabilitation 16-17	97	1,235,790	1,515,242		7,396		
21390027 Arterial Rehabilitation 17-18		763	63,290		1,627,710		
21390029 Arterial Rehabilitation 18-19				1,900,000	1,900,000		-100.00%
21390030 Arterial Rehabilitation 19-20						1,000,000	100.00%
Measure M	3,232,964	4,878,402	2,541,775	3,613,473	5,761,868	3,181,076	-11.97%
Infrastructure							
31485201 Infrastructure Engineer Design	993,983	375,589	182,719		200,020		
31485304 LED Lighting Retrofit	68,591						
31487003 Senior Center	147,047	65,951					
31487004 Police Facility Improvements				2,000,000	2,000,000	945,000	-52.75%
31488001 Heil Pump Station	30,116	1,093,436	65,615		1,065,351		
31490003 Arterial Rehabilitation 16-17	285	449,852					
31490004 Atlanta Avenue Widening	196,290	353,615	158,189		321,344		
31490005 Arterial Rehabilitation 18-19			3,147	1,500,000	1,500,000		-100.00%
31490006 Arterial Rehabilitation 19-20						700,000	100.00%
Infrastructure	1,436,310	2,338,443	409,670	3,500,000	5,086,715	1,645,000	-53.00%
Refuse							
50485103 Refuse	10,684,621	10,768,359	8,337,455	11,160,157	11,160,756	11,349,051	1.69%
50485104 Public Education Program	42,726	52,753	38,777	85,000	86,211	85,000	0.00%
50485999 Refuse - Public Works Transfer	550,036		568,117	811,745	811,745	811,745	0.00%
122885001 CalRecycle City/County CRV	62,132	85,273	31,700	48,974	48,974	50,092	2.28%
Refuse	11,339,516	10,906,385	8,976,049	12,105,876	12,107,686	12,295,888	1.57%

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Water							
50685028 Water Production System	14,738	32,949			28,889		
50685201 Water Engineer Design/Construction	828,690	1,205,480	1,024,594	1,448,376	1,708,287	1,779,744	22.88%
50685801 Water Administration	5,118,263	5,041,496	3,743,010	3,233,422	3,286,321	3,394,183	4.97%
50685802 Water Quality	700,058	842,611	652,756	1,068,770	1,111,065	1,200,411	12.32%
50685803 Water Production	17,495,571	22,039,282	13,085,125	20,326,985	20,588,366	21,609,023	6.31%
50685804 Water Distribution	4,250,956	4,121,960	3,097,379	4,647,403	4,657,351	4,774,834	2.74%
50685805 Water Meters	4,362,415	4,130,464	1,735,779	3,669,846	3,669,846	2,594,954	-29.29%
50685806 Water Use Efficiency	1,005,977	411,949	158,581	379,955	379,955	369,148	-2.84%
50685999 Water Fund - Public Works Transfer	6,016,053	5,485,035	4,072,636	5,819,075	5,819,075	5,820,895	0.03%
50690001 Peck Reservoir Dual Drive	98,092	151,111	700,290		78,324		
50691005 Water Security Improvements	67,930	30,928			26,887		
50691006 Water Main Replacement	(42)	10,413			234,388		
50691025 Distribution Improvements		17,458			10,992		
50691028 Water Production Improvements	233,255	187,297			460,610		
50691029 Well 9 Treatment	1,270	35,285	413,252		404		
50691042 Water Engineering Studies	95,141	5,332					
Water	40,288,367	43,749,050	28,683,402	40,593,832	42,060,760	41,543,192	2.34%
Water Master Plan							
50785101 PLC Reimbursement Agreement	969,540						
50785201 WMP Eng Design/Construction			196,302		252,252	420,000	100.00%
50785999 Water Master Plan - PW Transfer	168,327		187,061	267,279	267,279	330,203	23.54%
50791005 Water Security Improvements				100,000	125,000		-100.00%
50791006 Water Main Replacements	576	1,001,222	774,626	3,400,000	3,482,778	2,200,000	-35.29%
50791016 Corrosion Control					55,000		
50791025 Distribution Improvements				25,000	136,725	100,000	300.00%
50791028 Water Production Improvements	235,380			875,000	907,171		-100.00%
50791029 Well 9 Treatment					610,022		
50791030 Well 1 Replacement			1,955		4,715,873		
50791031 Well 14		26	79		2,284,823		
50791042 Water Engineering Studies			4,899				
50791043 Peck Reservoir Dual Drive					471,511		
50791044 Well 6 Treatment						250,000	100.00%
50791045 OC-44 Slipline						1,400,000	100.00%
Water Master Plan	1,373,823	1,001,248	1,164,922	4,667,279	13,308,434	4,700,203	0.71%
Sewer							
51185101 PW Sewer Administration	827,973	656,034	519,796	1,081,400	1,216,025	1,257,149	16.25%
51185201 Waste Water	6,581,331	6,513,333	4,760,345	5,499,760	5,716,976	5,556,495	1.03%
51185999 Sewer Fund - Public Works Transfer	1,315,374	2,105,656	984,861	1,772,723	1,772,723	1,832,548	3.37%
51189002 Sewer Line CIP		76,450	31,317	500,000	899,282	1,000,000	100.00%
51189008 Lift Station #10 Algonquin/Boardwalk	4,511	(116,284)					
51189009 Lift Station #29 Trinidad/Aquarius		116,284					
51189010 Lift Station #6 Edgewater/Davenport			102,354		2,938,545		
51189011 Lift Station #13 Slater/Springdale			592		969,920		
51189012 Lift Station #22 Saybrook/Heil				1,000,000	1,000,000		-100.00%
51189015 New Britain LCS						1,500,000	100.00%
Sewer	8,729,189	9,351,473	6,399,265	9,853,883	14,513,471	11,146,192	13.11%
Air Quality							
20185101 Administration	11,506	20,896	10,709	41,500	41,500	41,500	0.00%
20185201 AQMD Design Construction	149,604	212,100	21,793	224,615	233,363	97,857	-56.43%
20190008 Edinger Synchronization	93						
20190011 Adams Synchronization	142,227				30,000		
20190012 Brookhurst Synchronization					214,733		
20190013 Magnolia Synchronization					199,789		
Air Quality	303,429	232,996	32,502	266,115	719,385	139,357	-47.63%

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Arterial Rehab							
124790001 Arterial Rehab 17/18					1,125,734		
124790002 Arterial Rehab 18/19				3,280,923	3,280,923		-100.00%
124790003 Arterial Rehab 19/20						3,354,156	100.00%
Arterial Rehab				3,280,923	4,406,657	3,354,156	2.23%
Grants							
21085201 Sewer Engineering/Construction	90,250	159,127	23,810				
21089013 Lift Station Design	1,860						
21089014 Edgewater Lift Station			283,644		1,936,853		
21089015 Slater Lift Station #13			33,810		2,466,190		
21089016 Saybrook LS #22				2,500,000			-100.00%
21089017 New Britain LCS						2,500,000	100.00%
21185201 Engineering Design/Construction		63,795	236,119		38		
21985201 Design/Construction	177,371	149,063	478,022	780,000	937,458	955,000	22.44%
21990002 Atlanta Avenue Widening			48,815		711,185		
21990008 Arterial Rehabilitation			258,435		246,464		
21990010 Utica Bicycle Blvd	3,600	24,084			129,316		
21990418 Residential Overlay	64,358						
21990419 CC1464 Traffic Signal Modification	22,329	1,125	260				
21990420 CC1465 Traffic Signal Modification	12,633	9,192	38,912		42,957		
21990421 Main/Florida Signal Replacement		9,605			440		
21990422 Bolsa Chica/Bolsa Signal Replace.	135,235	109,594	2,418				
21990423 Downtown Street Lighting		6,992		452,000	547,008	592,000	30.97%
21990424 Brookhurst-Indianapolis TS Mod			5,000		55,000		
21990425 Warner-Graham TS						180,000	100.00%
23885001 EOC 1	13,100						
23885002 EOC 2 - Winter Storm 2017		36,139					
23885003 EOC 3 - Winter Storm 2017		53,474					
23985722 17/18 HB PW ADA Renov Maint Zone			266,546	196,413		275,668	40.35%
23985862 18/19 Central Library ADA Restrooms					275,668		
31987001 Senior Center Development	9,337,576	138,142	50,000		50,000		
50885101 WOCWB Administration	118,479	306,835	(247,617)	771,000	2,178,582	124,000	-83.92%
50885102 OC 35 Pipeline Relocation			23,592		5,056,415	525,000	100.00%
55685001 Energy Efficiency Fund		12,854					
80787002 EE Retrofits Utility Incentive						370,000	100.00%
80787010 City Installed LEDs		237,819					
80787012 LED Streetlight & Parking	1,018,105						
80787015 Streetlight Retrofit I-Bank		2,542,693	44,526		107,610		
80787016 Streetlight Retrofit CEC		563,208	2,221,438		522,734		
86085101 HB PW ADA Renov Maint Zone 12	77,483						
86085102 HB Comm Svcs/Oakview Classroom	6,165						
86085103 ADA Reno Zone 10 Pre-2015		55,000					
86385002 ADA Reno Zone 10 FY13/14		67,789					
87390001 Warner/Newland Rehabilitation			2,142				
87390002 Brookhurst/Adams Intersection	9,698	104,155					
87390007 Goldenwest IC	5,626	668					
87390009 OCTA/SIP Grant	781	1,016,651	23,848		23,046		
87390010 Warner IC	645						
87390011 Beach/Warner IIP	17,880	6,043					
87390012 Edinger Synchronization	278	191					
87390013 NW Catch Basin Phase I	211						
87390014 NW Catch Basin Phase II	3,967						
87390016 Adams Synchronization	4,093	1,291					
87390017 Atlanta Avenue Widening					1,200,000		
87390019 Utica Bicycle Blvd					684,260		
87890007 SR2S7 StaceyClegg		(1,068)					
96185001 Hwy Bridge Replacement & Rehab	184,693	8,541	25,323		1,175,696		

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96585001 Master Plan of Arterial Hwys	1,024,241				304,008		
97085001 Bridge Preventative Maint Program	(26,746)		1,597,680		692,888		
99585001 CC 1464 Hwy Safety Improvement	148,353				2,059,975		
99585002 CC 1465 Hwy Safety Improvement			241,142		319,166		
99590001 Bolsa Chica/Pearce Traffic Signal		461	7,426	74,900	88,613		-100.00%
99590002 Goldenwest/Heil Signal Modification		917	3,606	31,700	37,976		-100.00%
99590003 Gothard/Center Signal Modification		918	10,803				
99590004 Gothard/Slater Signal Modification		794	4,693		5,313		
99590005 Newland/Ellis Signal Modification		1,082	3,743		5,974		
99590006 Signal Interconnect Newland		877	9,019	31,000	300,103		-100.00%
99590007 Newland/Slater Signal Modification	2,447	2,320	3,919		307,213		
120885002 ADA Renovation Zone 10 FY14/15		101,376					
121090001 OCTA Beach/Edinger Grant	136,331						
121985001 HB PW ADA Renov Maint Zone 12	134,327						
121985002 ADA Renovation Zone 10 FY15/16		25,888					
122285001 Heil Pump Station	24,629	18,013	45,589		2,461,770		
123585001 HB PW ADA Renovation Maint Zone 10		111,030					
124390101 Shuttle Service Project V		70,079		57,000	233,733		-100.00%
Grants	12,749,999	6,016,758	5,746,663	4,894,013	25,163,652	5,521,668	12.82%
Other Funds	86,102,807	82,003,083	56,339,038	85,493,394	131,320,488	86,676,732	1.38%
General Fund	21,478,006	22,131,467	19,049,855	25,756,991	25,990,778	25,964,567	0.81%
Other Funds	86,102,807	82,003,083	56,339,038	85,493,394	131,320,488	86,676,732	1.38%
Grand Total(s)	107,580,813	104,134,550	75,388,893	111,250,385	157,311,266	112,641,299	1.25%

Non-Departmental

Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

Equipment Replacement

Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the City's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2019/20 Equipment Replacement maintains a \$4.7 million budget to fund the replacement of the City's aging equipment.

Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2018/19 was approximately \$40.1 billion, resulting in a debt limit of \$4.81 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.



Progressively Financing the Future

The City has long practiced a commitment to prudent financial management. As a result, these accounts support the lease payment for two new Fire Engines, a new ambulance, 800 MHz, debt service for the new Senior Center, and the LED Phase I and Phase II project to upgrade the City-owned street, area and pole lighting to long life, energy efficient LED light sources. This project is estimated to save the City approximately \$4.6 million over the useful life of the project, or 20 years, as well as reduce energy consumption and green-house gas emissions.

OFFICE OF BUSINESS DEVELOPMENT

The City Manager's Office of Business Development oversees the Business Development Division, Successor Agency to the former Redevelopment Agency, and Housing Authority Funds contained within Non-Departmental.

Successor Agency

The Successor Agency is responsible for overseeing the "winding down" of the City's former Redevelopment Agency. Under Assembly Bill 1X 26, AB 1484, SB 107 and the California Supreme Court's decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012.

Non-Departmental

Department Description

The State Legislature created “Successor Agencies”. All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency. Pursuant to State Law, the Oversight Board now functions through the County of Orange.

The Successor Agency is working with existing redevelopment project obligations to ensure quality projects occur, such as the expansion of Pierside Pavilion and 5th and PCH.

Housing Authority

The City’s Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming “Successor Housing Agency.”

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Ocean View Mobile Home Park. Staff monitors over 48 multifamily projects, 1,447 residential units that have affordability covenants/affordable restrictions associated with the development, and over 368 residential restricted units.



Oceana Affordable Housing Project on Beach Blvd

Housing focuses on the implementation of the adopted City Housing Element. Staff will continue working with developers to seek out sites and potential funding such as HUD’s HOME program, Inclusionary In-Lieu, and former Redevelopment funds to develop affordable rental units. The City is working with several non-profits regarding housing projects: including American Family Housing (Midway City), Jamboree, OCCHC and Mercy House.

To help preserve the housing stock, Housing oversees the Housing Rehabilitation Loan Program. This program is funded through HUD’s CDBG program for eligible households. This program provides technical assistance, grants, and loans to very low and low-income residents who need to make repairs, address health and safety issues, and correct code violations.

Through the repayment from the Redevelopment Agency to the Housing funds, one Homeless Liaison Police Officer has been funded for five (5) years, as part of the overall City’s Homeless Program and a part-time Homeless Coordinator and four part-time Homeless Case Managers are also funded through the CDBG and Housing funds.



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DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	213,579	232,600	178,390	(1,863,477)	(1,863,477)	(306,801)	-83.54%
Salaries, Temporary	1,597			65,000	65,000	65,000	0.00%
Salaries, Overtime	685	5,147	11,579				
Leave Payouts	790,619	1,153,114	692,668	4,361,213	4,361,213	4,415,000	1.23%
Benefits	118,334	1,366,107	(1,267,214)	1,172,747	1,172,747	845,404	-27.91%
PERSONNEL SERVICES	1,124,814	2,756,968	(384,576)	3,735,483	3,735,483	5,018,603	34.35%
OPERATING EXPENSES							
Utilities	4,957,626	4,933,592	3,208,132	4,640,000	4,640,000	4,640,000	0.00%
Equipment and Supplies	203,546	221,715	163,496	302,000	302,000	302,000	0.00%
Repairs and Maintenance	2,059,781	800		1,061,850	933,981	1,054,800	-0.66%
Conferences and Training	10,850	8,870	10,265	76,600	76,600	76,600	0.00%
Professional Services	341,652	694,559	462,796	471,948	943,659	648,147	37.33%
Other Contract Services	4,651,137	5,222,228	4,023,789	6,488,059	6,871,699	8,289,369	27.76%
Rental Expense	130,056	130,548	105,903	140,000	140,000	140,000	0.00%
Claims Expense				500,000	500,000	500,000	0.00%
Insurance				250,000	250,000	250,000	0.00%
Contributions to Private Agency	1,003,717	1,135,581	871,963	1,340,000	1,340,000	250,000	-81.34%
Payments to Other Governments	509,489	362,260	461,435	570,400	580,636	558,400	-2.10%
Expense Allowances	3,325	1,789	2,701			1,800	100.00%
Other Expenses	2,041,096	1,732,543	1,310,323	1,800,000	1,992,723	1,800,000	0.00%
OPERATING EXPENSES	15,912,277	14,444,486	10,620,802	17,640,857	18,571,298	18,511,116	4.93%
CAPITAL EXPENDITURES							
Land Purchase	347,295	2,286,677	316,800		690,727	316,800	100.00%
Improvements	2,706,296	6,901,679	2,686,080	2,508,000	6,290,351	2,355,000	-6.10%
Equipment	4,793,228	3,510,143	1,668,854	8,500,000	5,666,318	4,650,600	-45.29%
Vehicles	2,258,555	3,079,057	2,189,292		3,673,274		
Software - Capital	784,265	680,623	341,174		1,632,180		
Capitalized PP&E Offset			(934,019)				
CAPITAL EXPENDITURES	10,889,639	16,458,179	6,268,180	11,008,000	17,952,851	7,322,400	-33.48%
NON-OPERATING EXPENSES							
Debt Service Expenses	14,260,481	13,147,660	4,073,825	18,754,178	19,249,676	17,059,756	-9.03%
Transfers to Other Funds	20,657,902	9,348,522	24,020,590	17,400,169	15,200,169	20,668,903	18.79%
Depreciation	27,952,262	13,695,204	10,527,367				
Loans Made		218,780					
Joint Venture	1,968,322						
Prior Period Adjustment			829,903				
NON-OPERATING EXPENSES	64,838,966	36,410,167	39,451,685	36,154,347	34,449,845	37,728,659	4.35%
Grand Total(s)	92,765,696	70,069,799	55,956,091	68,538,687	74,709,477	68,580,778	0.06%
General Fund	39,021,719	30,279,403	33,531,183	30,747,944	30,441,654	34,549,809	12.36%
Other Funds	53,743,977	39,790,396	22,424,908	37,790,743	44,267,823	34,030,969	-9.95%
Grand Total(s)	92,765,696	70,069,799	55,956,091	68,538,687	74,709,477	68,580,778	0.06%
Personnel Summary	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Non-Departmental
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General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,294	499	103	(2,150,000)	(2,150,000)	(563,028)	-73.81%
Salaries, Overtime	123						
Leave Payouts	778,493	1,141,368	677,950	4,350,000	4,350,000	4,400,000	1.15%
Benefits	30,359	54,948	26,456	1,010,000	1,010,000	660,000	-34.65%
PERSONNEL SERVICES	812,269	1,196,815	704,509	3,210,000	3,210,000	4,496,972	40.09%
OPERATING EXPENSES							
Utilities	4,957,626	4,933,592	3,208,132	4,640,000	4,640,000	4,640,000	0.00%
Equipment and Supplies	201,230	221,685	163,496	300,000	300,000	300,000	0.00%
Repairs and Maintenance	2,059,781	800		1,054,350	926,481	1,054,800	0.04%
Conferences and Training	7,000	7,420	8,975				
Professional Services	217,510	608,218	368,467	300,000	662,167	465,000	55.00%
Other Contract Services	25,446	44,842	71,139	70,000	70,000	70,000	0.00%
Rental Expense	130,056	130,548	105,903	140,000	140,000	140,000	0.00%
Claims Expense				500,000	500,000	500,000	0.00%
Insurance				250,000	250,000	250,000	0.00%
Contributions to Other Agencies	1,003,717	1,135,581	871,963	1,340,000	1,340,000	250,000	-81.34%
Payments to Other Governments	473,051	310,967	431,402	525,000	525,000	500,000	-4.76%
Expense Allowances	906	280	410				
Other Expenses	2,046,213	1,703,936	1,312,989	1,800,000	1,992,723	1,800,000	0.00%
OPERATING EXPENSES	11,122,537	9,097,869	6,542,875	10,919,350	11,346,371	9,969,800	-8.70%
CAPITAL EXPENDITURES							
Land Purchase	347,295	316,800	316,800		316,800	316,800	100.00%
Improvements	2,706,296	6,880,518	1,625,881		458,661		
Equipment	1,470,832	1,630,577	1,445,067		203,682		
Vehicles	2,258,555	2,383,254	366,062				
Software - Capital		134,613					
CAPITAL EXPENDITURES	6,782,977	11,345,762	3,753,810		979,143	316,800	100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	234,510	1,175,781	397,355	1,310,005	1,797,551	1,069,220	-18.38%
Transfers to Other Funds	18,101,105	7,463,177	22,132,635	15,308,589	13,108,589	18,697,017	22.13%
Joint Venture	1,968,322						
NON-OPERATING EXPENSES	20,303,937	8,638,958	22,529,990	16,618,594	14,906,140	19,766,237	18.94%
Total	39,021,719	30,279,403	33,531,183	30,747,944	30,441,654	34,549,809	12.36%
Personnel Summary	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Capital Improvement Projects							
PERSONNEL SERVICES							
Salaries, Permanent	2,863						
Salaries, Overtime	123						
Benefits	1,468						
PERSONNEL SERVICES	4,454						
CAPITAL EXPENDITURES							
Improvements	2,600,897	4,768,195	1,444,797		171,332		
Equipment	431	31,744	6,910				
CAPITAL EXPENDITURES	2,601,328	4,799,939	1,451,707		171,332		
NON-OPERATING EXPENSES							
Debt Service Expense	131,781	131,868	131,868	131,920	131,920	131,920	0.00%
Transfers to Other Funds			3,100,000	5,208,000	3,008,000	3,055,000	-41.34%
NON-OPERATING EXPENSES	131,781	131,868	3,231,868	5,339,920	3,139,920	3,186,920	-40.32%
Total	2,737,562	4,931,806	4,683,575	5,339,920	3,311,252	3,186,920	-40.32%

Significant Changes

The FY 2019/20 budget includes the recurring \$3.0 million for capital and infrastructure improvements to various City facilities, neighborhood, parks, beaches, and arterial rehabilitation projects as detailed in the Capital Improvement Section. A total of \$3.1 million will be transferred to the Infrastructure Fund (Fund 314) to ensure compliance with the City's Infrastructure Charter. Debt Service Expenses are related to the annual debt service cost associated with the City's LED energy efficient upgrades.

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Citywide Expenses							
PERSONNEL SERVICES							
Salaries, Permanent	431	499	103	(2,150,000)	(2,150,000)	(563,028)	-73.81%
Leave Payouts	778,493	1,141,368	677,950	4,350,000	4,350,000	4,400,000	1.15%
Benefits	28,891	54,948	26,456	1,010,000	1,010,000	660,000	-34.65%
PERSONNEL SERVICES	807,815	1,196,815	704,509	3,210,000	3,210,000	4,496,972	40.09%
OPERATING EXPENSES							
Utilities	4,957,626	4,933,592	3,208,132	4,640,000	4,640,000	4,640,000	0.00%
Equipment and Supplies	201,230	221,685	163,496	300,000	300,000	300,000	0.00%
Repairs and Maintenance	2,059,781	800		1,054,350	926,481	1,054,800	0.04%
Conferences and Training	7,000	7,000	8,975				
Professional Services	190,600	567,843	350,967	300,000	655,042	465,000	55.00%
Other Contract Services	25,446	44,842	71,139	70,000	70,000	70,000	0.00%
Claims Expense				500,000	500,000	500,000	0.00%
Insurance				250,000	250,000	250,000	0.00%
Payments to Other Governments	473,051	310,967	431,402	525,000	525,000	500,000	-4.76%
Expense Allowances	906	280	410				
Other Expenses	1,330,608	1,033,416	764,788	950,000	950,000	950,000	0.00%
OPERATING EXPENSES	9,246,248	7,120,425	4,999,309	8,589,350	8,816,523	8,729,800	1.64%
CAPITAL EXPENDITURES							
Land Purchase	321,476	316,800	316,800		316,800	316,800	100.00%
Improvements		2,065,861	30,519		148,317		
Equipment	87,103	19,219	243,084		200,000		
CAPITAL EXPENDITURES	408,579	2,401,880	590,403		665,117	316,800	100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	30,000	1,043,913	265,487	1,178,085	1,665,631	937,300	-20.44%
Transfers to Other Funds	18,096,702	7,463,177	19,032,635	5,100,589	5,100,589	10,991,417	115.49%
Joint Venture	1,968,322						
NON-OPERATING EXPENSES	20,095,024	8,507,090	19,298,122	6,278,674	6,766,220	11,928,717	89.99%
Total	30,557,666	19,226,209	25,592,342	18,078,024	19,457,861	25,472,289	40.90%

Significant Changes

The Citywide Expenses Division tracks citywide expenditures that are not accounted for in individual departments. Effective FY 2019/20, the Adopted Budget citywide vacancy attrition factor was reallocated to City departments. Leave Payouts increased by \$50,000 to reflect current trends. Professional Services increased primarily due to the unrestricted annual administrative budget related to the Public, Educational, and Governmental (PEG) funds. Transfer to Other Funds includes transfer of \$4.9 million to General Liability Fund (Fund 552) previously budgeted in Human Resources Department.

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Equipment Replacement							
OPERATING EXPENSES							
Professional Services	21,750	40,375	17,500		7,125		
OPERATING EXPENSES	21,750	40,375	17,500		7,125		
CAPITAL EXPENDITURES							
Improvements	105,399	46,462	150,565		139,011		
Equipment	1,383,298	1,579,614	1,195,073		3,682		
Vehicles	2,258,555	2,383,254	366,062				
Software - Capital		134,613					
CAPITAL EXPENDITURES	3,747,252	4,143,943	1,711,701		142,693		
NON-OPERATING EXPENSES							
Debt Service Expenses	72,729						
Transfers to Other Funds				5,000,000	5,000,000	4,650,600	-6.99%
NON-OPERATING EXPENSES	72,729			5,000,000	5,000,000	4,650,600	-6.99%
Total	3,841,731	4,184,318	1,729,201	5,000,000	5,149,818	4,650,600	-6.99%

Significant Changes

Effective FY 2017/18, funding to support the replacement of the City's equipment inventory and rolling stock, including the vehicle fleet, machinery, and technology systems transferred to the Equipment Replacement Fund (Fund 324).

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Leases							
OPERATING EXPENSES							
Rental Expense	130,056	130,548	105,903	140,000	140,000	140,000	0.00%
OPERATING EXPENSES	130,056	130,548	105,903	140,000	140,000	140,000	0.00%
Total	130,056	130,548	105,903	140,000	140,000	140,000	0.00%

Significant Changes

The Leases Division within Non-Departmental manages the Citywide copier lease program.

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Office of Business Development							
OPERATING EXPENSES							
Conferences and Training		420					
Professional Services	5,160						
Contribution to Private Agency	1,003,717	1,135,581	871,963	1,340,000	1,340,000	250,000	-81.34%
Other Expenses	715,606	670,520	548,200	850,000	1,042,723	850,000	0.00%
OPERATING EXPENSES	1,724,483	1,806,521	1,420,163	2,190,000	2,382,723	1,100,000	-49.77%
CAPITAL EXPENDITURES							
Land Purchase	25,819						
CAPITAL EXPENDITURES	25,819						
NON-OPERATING EXPENSES							
Transfers to Other Funds	4,403						
NON-OPERATING EXPENSES	4,403						
Total	1,754,705	1,806,521	1,420,163	2,190,000	2,382,723	1,100,000	-49.77%

Significant Changes

The City and "Visit HB" entered into a new agreement resulting in a decrease in Contribution to Private Agency. Other Expenses includes Sales Tax Sharing Agreements with Pinnacle Petroleum, Applied Computer Solutions, McKenna Subaru and Surf City Auto Group II (Jeep).

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Debt Service & Transfers							
PERSONNEL SERVICES							
Salaries, Temporary	1,597						
Benefits	(14,402)	1,161,730	(1,431,338)				
PERSONNEL SERVICES	(12,805)	1,161,730	(1,431,338)				
OPERATING EXPENSES							
Professional Services	37,875	15,019	9,596	18,000	18,000	18,900	5.00%
Other Contract Services	568						
Other Expenses	(5,117)	28,229	(2,667)				
OPERATING EXPENSES	33,325	43,248	6,929	18,000	18,000	18,900	5.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	10,991,592	9,129,783	1,723,939	8,356,413	8,364,365	8,332,292	-0.29%
Transfers to Other Funds	762,933	781,073	768,077	807,966	807,966	784,720	-2.88%
Depreciation	13,929,261	13,695,204	10,457,952				
Prior Period Adjustment			829,903				
NON-OPERATING EXPENSES	25,683,786	23,606,060	13,779,872	9,164,379	9,172,331	9,117,012	-0.52%
Total	25,704,307	24,811,037	12,355,463	9,182,379	9,190,331	9,135,912	-0.51%

Significant Changes

These funds cover the City's Lease Revenue Obligation and Community Facilities District debt service payments, as well as auditing fees related to these debt obligations.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00401 Debt Svc HBPFA	6,650,790	5,151,623	4,758,003	5,042,595	5,042,595	5,016,365	(26,230)
00405 Debt Svc Grand Coast CFD2000-1	851,034	1,387,480	839,750	1,094,100	1,094,100	1,091,204	(2,896)
00406 Debt Svc Mello Roos	264,417	266,972	188,614	263,060	263,060	264,000	940
00408 Debt Svc McDonnell CFD 2002-1	390,136	397,821	310,171	394,577	394,577	409,970	15,393
00410 Debt Svc Bella Terra	2,323,781	2,388,208	1,800,063	2,388,047	2,388,047	2,354,373	(33,674)
00707 Debt Svc Judgment Oblig Bonds	1,024,149	673,533					
Total	11,504,308	10,265,637	7,896,601	9,182,379	9,182,379	9,135,912	(46,467)

Non-Departmental
Adopted Budget - FY 2019/20
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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Disability Access (234)							
OPERATING EXPENSES							
Conferences and Training	1,300	1,450	1,250	75,600	75,600	75,600	0.00%
Payments to Other Governments	6,133	7,599	3,269	8,400	8,400	8,400	0.00%
OPERATING EXPENSES	7,433	9,049	4,519	84,000	84,000	84,000	0.00%
Total	7,433	9,049	4,519	84,000	84,000	84,000	0.00%

Significant Changes

The Disability Access Fund is a legislative requirement from AB 1379 which requires, on or after January 1, 2018 through December 31, 2023, the collection of \$4.00 per business license issued or renewed. This bill requires the City to retain 90% of the fees collected and remit the balance to the State. The bill also requires the moneys retained by the City to be deposited in a special fund (Fund 234), established by the City, to be used for increased CASp training and certification within, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent. Prior to this change, under SB1186, the City collected \$1.00 per business license issued or renewed, retained 70% and remitted 30% to the State.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00234 Disability Access	21,025	20,453	43,114	84,000	84,000	84,000	
Total	21,025	20,453	43,114	84,000	84,000	84,000	

Non-Departmental
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Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
RORF Administration (350)							
PERSONNEL SERVICES							
Salaries, Permanent	124,270	105,201	80,189	158,433	158,433	128,137	-19.12%
Leave Payouts	12,126	11,746	14,717	11,213	11,213	15,000	-100.00%
Benefits	47,320	50,819	53,040	72,619	72,619	75,816	4.40%
PERSONNEL SERVICES	183,716	167,766	147,947	242,265	242,265	218,953	-9.62%
OPERATING EXPENSES							
Equipment and Supplies	2,098	30					
Repairs and Maintenance				7,500	7,500		-100.00%
Conferences and Training	2,550		41				
Professional Services	83,321	14,608	64,546	18,948	18,948	29,247	54.36%
Other Contract Services		30					
Expense Allowances	2,419	1,509	2,291			1,800	100.00%
OPERATING EXPENSES	90,388	16,177	66,878	26,448	26,448	31,047	17.39%
NON-OPERATING EXPENSES							
Debt Service Expenses	3,034,379	2,842,097	1,952,531	9,087,760	9,087,760	7,658,244	-15.73%
Transfers to Other Funds	458,554	398,905		478,214	478,214	381,766	-20.17%
Depreciation	14,023,001						
NON-OPERATING EXPENSES	17,515,933	3,241,002	1,952,531	9,565,974	9,565,974	8,040,010	-15.95%
Total	17,790,037	3,424,945	2,167,355	9,834,687	9,834,687	8,290,010	-15.71%

Significant Changes

Pursuant to ABx1 26, the Successor Agency receives Redevelopment Property Tax Trust Fund (RPTTF) funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or \$250,000 for administration expenses related to the winding down of the former RDA. Permanent salaries and benefits were reduced due to the County Oversight Board's review of RDA's operations. The increase in Professional Services is for financial and legal services. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements and payments related to the Bella Terra Phase I and II, Strand, and Waterfront Hilton development projects.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Deputy Director	0.30 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Econ Development Project Manager	0.22 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Real Estate & Project Manager	0.20 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Finance Manager Accounting	0.05 FTE funded here, but accounted for in Finance Department						0.00
Project Manager	0.15 FTE funded here, but accounted for in Finance Department						0.00
Senior Accountant	0.10 FTE funded here, but accounted for in Finance Department						0.00
Total							0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00350 RORF Administration	10,992,028	5,067,276	9,856,004	9,834,687	9,834,687	8,290,010	(1,544,677)
Total	10,992,028	5,067,276	9,856,004	9,834,687	9,834,687	8,290,010	(1,544,677)

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Housing Authority (217, 233, 352)							
PERSONNEL SERVICES							
Salaries, Permanent	86,015	126,900	98,098	128,090	128,090	128,090	0.00%
Salaries, Temporary				65,000	65,000	65,000	0.00%
Salaries, Overtime	562	5,147	8,426				
Benefits	55,057	98,611	84,253	90,128	90,128	109,588	21.59%
PERSONNEL SERVICES	141,634	230,658	190,777	283,218	283,218	302,678	6.87%
OPERATING EXPENSES							
Equipment and Supplies				2,000	2,000	2,000	0.00%
Conferences and Training				1,000	1,000	1,000	0.00%
Professional Services	2,947	56,714	17,655	135,000	151,076	135,000	0.00%
Other Contract Services	15,058	70,078	42,476	20,000	278,686	270,000	1250.00%
Payments to Other Governments	30,306	43,694	26,764	37,000	47,236	50,000	35.14%
OPERATING EXPENSES	48,310	170,487	86,894	195,000	479,998	458,000	134.87%
NON-OPERATING EXPENSES							
Transfers to Other Funds	6,897	405,367		405,400	405,400	405,400	0.00%
Loans Made		218,780					
NON-OPERATING EXPENSES	6,897	624,147		405,400	405,400	405,400	0.00%
Total	196,841	1,025,292	277,671	883,618	1,168,615	1,166,078	31.97%

Significant Changes

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one (1) Homeless Liaison Police Officer position per fiscal year for the next five (5) years provided by SB 341 for homeless prevention and rapid e-housing services. The Debt Service payment for the Emerald Cove project will be funded by the LMIHAF (Fund 352) through its maturity.

Permanent Personnel	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
Administrative Analyst	0.20 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Police Officer	1.0 FTE funded here, but accounted for in Police Department, Administrative Operations						0.00
Total	0.00	0.00	0.00	0.00		0.00	0.00

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00217 Affordable Housing In-Lieu	271,790	63,235	51,948	15,000	15,000	100,000	85,000
00233 Housing Residual Receipts	32,736	489,848	31,061	406,000	406,000	475,000	69,000
00352 LMIHAF	428,832	120,292	67,675	406,000	406,000	406,000	
Total	733,358	673,375	150,684	827,000	827,000	981,000	154,000

Fund Balance	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00217 Affordable Housing In-Lieu	361,858	335,025	360,209	62,915	200,000	(137,085)	(200,000)
00233 Housing Residual Receipts	990,667	1,035,926	1,055,869	1,211,632		1,636,632	425,000
00352 LMIHAF	6,025,705	5,655,362	5,483,247	5,350,783	410,078	4,940,704	(410,078)
Total	7,378,230	7,026,313	6,899,325	6,625,330	610,078	6,440,251	(185,078)

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
BID-Auto (701), BID-Hotel/ Motel (709), BID-Downtown (710)							
OPERATING EXPENSES							
Other Contract Services	3,190,125	3,607,267	2,717,411	4,142,820	4,142,820	5,591,000	34.96%
Other Expenses		378	1				
OPERATING EXPENSES	3,190,125	3,607,645	2,717,412	4,142,820	4,142,820	5,591,000	34.96%
Total	3,190,125	3,607,645	2,717,412	4,142,820	4,142,820	5,591,000	34.96%

Significant Changes

There are two Business Improvement Districts (BIDs) within the City: Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budget for the Downtown BID is reviewed and approved by the City Council. Downtown merchants have a self assessment through the BID that the City Council approves annually. All hotels and motels have a self assessment of 4% as approved by the City Council effective February 1, 2019, on top of the City's Transient Occupancy Tax (TOT) of 10%. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID. The increase in the Other Contract Services is mainly due to the hotel/motel assessment rate increase from 3% to 4%.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00701 BID - Auto	109,040	113,400	20,680				
00709 BID - Hotel/Motel	2,982,897	3,375,814	2,611,973	4,032,820	4,032,820	5,500,000	1,467,180
00710 BID - Downtown	140,192	144,912	118,599	110,000	110,000	91,000	(19,000)
Total	3,232,129	3,634,126	2,751,252	4,142,820	4,142,820	5,591,000	1,448,180

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Bella Terra Parking Structure (711)							
OPERATING EXPENSES							
Other Contract Services	583,930	635,799	624,384	626,289	626,289	729,419	16.47%
OPERATING EXPENSES	583,930	635,799	624,384	626,289	626,289	729,419	16.47%
Total	583,930	635,799	624,384	626,289	626,289	729,419	16.47%

Significant Changes

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00711 Parking Structure-Bella Terra	668,448	636,341	673,660	626,289	626,289	729,419	103,130
Total	668,448	636,341	673,660	626,289	626,289	729,419	103,130

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Strand Parking Structure (712)							
OPERATING EXPENSES							
Other Contract Services	836,011	864,212	557,334	1,628,950	1,628,950	1,628,950	0.00%
OPERATING EXPENSES	836,011	864,212	557,334	1,628,950	1,628,950	1,628,950	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	300,000	300,000	225,000	400,000	400,000	400,000	0.00%
NON-OPERATING EXPENSES	300,000	300,000	225,000	400,000	400,000	400,000	0.00%
Total	1,136,011	1,164,212	782,334	2,028,950	2,028,950	2,028,950	0.00%

Significant Changes

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however, it is operated by CEREF/ASstreet Partners according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, labor cost, maintenance and new parking equipment.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00712 Parking Structure - Strand	1,298,780	1,370,838	1,070,815	1,667,290	1,667,290	1,667,290	
Total	1,298,780	1,370,838	1,070,815	1,667,290	1,667,290	1,667,290	

Fund Balance	Actual as of 9/30/2016	Actual as of 9/30/2017	Actual as of 6/30/2018	Estimated 6/30/2019	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00712 Parking Structure - Strand	2,908,170	3,114,795	3,403,276	2,507,538	361,660	2,145,878	(361,660)
Total	2,908,170	3,114,795	3,403,276	2,507,538	361,660	2,145,878	(361,660)

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Capital Improvement Projects (314)							
PERSONNEL SERVICES							
Improvements		21,161	1,060,199	6,008,000	5,538,533	2,355,000	-60.80%
Equipment					602,748		
CAPITAL EXPENDITURES		21,161	1,060,199	6,008,000	6,141,281	2,355,000	-60.80%
NON-OPERATING EXPENSES							
Transfer to Other Funds			721,836				
NON-OPERATING EXPENSES		21,161	721,836				
Total		21,161	1,782,035	6,008,000	6,141,281	2,355,000	-60.80%

Significant Changes

Effective FY 2018/19, funding for other improvements in various City facilities, neighborhood, parks, beaches, and arterial rehabilitation transferred from the General Fund. Other Capital Improvement Projects (CIP) funded by the Infrastructure Fund are reflected in Public Works Department's Other Funds Section.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00314 Infrastructure Fund		21,161	1,782,035	5,208,000	6,141,281	2,355,000	(3,786,281)
Total		21,161	1,782,035	5,208,000	6,141,281	2,355,000	(3,786,281)

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Equipment Replacement (324)							
CAPITAL EXPENDITURES							
Improvements					293,157		
Equipment			208,736	5,000,000	4,799,337	4,650,600	-6.99%
Vehicles			1,543,839		2,947,634		
Capital-Software					134,613		
Capitalized PP&E Offset			(925,537)				
CAPITAL EXPENDITURES			827,038	5,000,000	8,174,741	4,650,600	-6.99%
NON-OPERATING EXPENSES							
Depreciation			69,415				
NON-OPERATING EXPENSES			69,415				
Total			896,453	5,000,000	8,174,741	4,650,600	-6.99%

Significant Changes

Effective FY 2017/18, funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems. Citywide Equipment replacement purchases are budgeted and tracked by department within this Fund.

Revenue Summary	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Change from Prior Year
00324 Equipment Fund			896,453	5,000,000	5,000,000	4,650,600	(349,400)
Total			896,453	5,000,000	5,000,000	4,650,600	(349,400)

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Leases (321)							
CAPITAL EXPENDITURES							
Equipment	3,322,396	1,879,566	6,569		60,552		
Vehicles		695,803	279,390		725,641		
CAPITAL EXPENDITURES	3,322,396	2,575,369	285,959		786,192		
Total	3,322,396	2,575,369	285,959		786,192		

Significant Changes

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system, two Emergency One Fire Trucks, and an ambulance.

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
Other Funds (127,201,237,238)							
PERSONNEL SERVICES							
Salaries, Overtime			3,153				
Benefits			375				
PERSONNEL SERVICES			3,528				
OPERATING EXPENSES							
Professional Services	218		2,531		93,469		
Other Contract Services			11,046		124,954		
OPERATING EXPENSES	218		13,577		218,423		
CAPITAL EXPENDITURES							
Land Purchase		1,969,877			373,927		
Capital, Software	784,265	546,010	341,174		1,497,567		
CAPITAL EXPENDITURES	784,265	2,515,887	341,174		1,871,494		
NON-OPERATING EXPENSES							
Transfers to Other Funds	1,028,414		173,042				
NON-OPERATING EXPENSES	1,028,414		173,042				
Total	1,812,897	2,515,887	531,321		2,089,917		

Significant Changes

Capital expenditures funded by other funds/sources are budgeted within this Division. This includes the ELM Permit System and LED Phase 2 Streetlights mainly funded by Property Tax in Lieu of Sales Tax Fund (Fund 127).

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
NON Non-Departmental							
CIP Capital Improvement Projects							
10040310 Capital Projects - Library Svc	431	31,744	6,910				
10040314 Capital Purchase - Public Works	2,737,131	4,900,063	4,676,665	3,139,920	3,311,252	3,186,920	1.50%
10040999 General Fund - Non Dept Transfers				2,200,000			-100.00%
CIP Capital Improvement Projects	2,737,562	4,931,806	4,683,575	5,339,920	3,311,252	3,186,920	-40.32%
CW Citywide Expenses							
10040101 Non-Departmental	12,376,690	9,678,278	11,006,887	17,752,435	18,983,261	18,756,472	5.66%
10040111 Security Enhancements	84,491	71,685	30,519		148,317		
10040112 OC Animal Shelter		2,013,395					
10040113 City Attorney			282,301	225,000	225,693	225,000	0.00%
10040114 PCTA						150,000	100.00%
10040401 Departmental Revisions		(326)					
10040999 General Fund - Non Dept Transfers	18,096,484	7,463,177	14,272,635	100,589	100,589	6,340,817	6203.69%
CW Citywide Expenses	30,557,666	19,226,209	25,592,342	18,078,024	19,457,861	25,472,289	40.90%
EQ Equipment Replacement							
10040999 General Fund - Non Dept Transfers				5,000,000	5,000,000	4,650,600	-6.99%
10040202 Equip Replace - Finance		4,625			7,125		
10040204 Equip Replace - Building	28,653	86,235					
10040207 Equip Replace - Comm Svcs	365,067	564,954	60,458				
10040209 Equip Replace - Fire	287,273	473,678	488,652		139,011		
10040210 Equip Replace - Library Svcs		20,826	9,075				
10040211 Equip Replace - Info Svcs	804,984	170,363	503,235				
10040213 Equip Replace - Police	1,377,179	1,263,910	4,916				
10040214 Equip Replace - Public Works	978,576	1,599,728	662,864		3,682		
EQ Equipment Replacement	3,841,731	4,184,318	1,729,201	5,000,000	5,149,818	4,650,600	-6.99%
LS Leases							
10040102 Citywide Leases	130,056	130,548	105,903	140,000	140,000	140,000	0.00%
LS Leases	130,056	130,548	105,903	140,000	140,000	140,000	0.00%
BD Office of Business Development							
10080103 Office of Business Development	1,750,302	1,806,521	1,420,163	2,190,000	2,382,723	1,100,000	-49.77%
10080999 General Fund - Econ Dev Transfers	4,403						
BD Office of Business Development	1,754,705	1,806,521	1,420,163	2,190,000	2,382,723	1,100,000	-49.77%
Debt Service & Transfers							
40140105 HBPFA 2010A	1,236,400	1,241,700	222,775	1,226,650	1,226,650	1,219,125	-0.61%
40140106 HBPFA 2011A	4,299,844	2,779,394	404,397	2,733,800	2,733,800	2,723,370	-0.38%
40140107 Senior Center	1,093,044	1,139,001	249,957	1,082,145	1,082,145	1,073,870	-0.76%
40540105 Debt Svc CFD2000-1 2013 Refund	1,132,076	1,102,666	264,338	1,094,100	1,094,100	1,091,204	-0.26%
40640101 Debt Svc Special Tax CFD1990-1	188,746	187,006	19,588	183,605	183,605	182,400	-0.66%
40680999 Mello Roos - Econ Dev Trfs	77,777	76,641	74,257	79,455	79,455	81,600	2.70%
40840101 Debt Svc McDonnell CFD 2002-1	385,630	396,354	139,789	394,577	402,529	409,970	3.90%
41040105 Debt Svc CFD2003-1 2013 Refund	2,356,900	2,328,411	1,126,511	2,388,047	2,388,047	2,354,373	-1.41%
50640101 Non-Departmental	(20,719)	1,172,216	(643,106)				
50740101 Non-Departmental	1,200	17,743	(15,694)				
65040101 Non-Departmental	13,908,367	13,700,437	10,500,576				
65340101 Non-Departmental	20,894	(5,233)	12,075				
70740101 2004 Judgment Obligation Bond	1,024,149	674,700					
Debt Service & Transfers	25,704,307	24,811,037	12,355,463	9,182,379	9,190,331	9,135,912	-0.51%
Disability Access Fund							
23440101 Disability Access Fund-City	1,300	1,450	1,250	75,600	75,600	75,600	0.00%
23440102 Disability Access Fund-State	6,133	7,599	3,269	8,400	8,400	8,400	0.00%
Disability Access Fund	7,433	9,049	4,519	84,000	84,000	84,000	0.00%
Housing Authority							
21780101 Affordable Housing In-Lieu	30,306	90,068	26,764	37,000	304,586	300,000	710.81%
23380101 Housing Residual Receipts	6,897	444,590	11,118	50,000	62,384	50,000	0.00%
35280301 LMIHAF	159,638	490,634	239,790	796,618	801,646	816,078	2.44%
Housing Authority	196,841	1,025,292	277,672	883,618	1,168,615	1,166,078	31.97%

Non-Departmental
Adopted Budget - FY 2019/20
Department Budget Summary
All Funds by Business Unit

BUSINESS UNITS

Division / Business Unit	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2018/19 Revised	FY 2019/20 Adopted	Percent Change From Prior Year
RORF Administration							
35080101 RORF Administration	274,104	183,943	214,825	268,713	268,713	250,000	-6.96%
35080201 Project Debt Payments	2,367,199	2,260,780	1,572,689	6,736,557	6,736,557	5,301,869	-21.30%
35080202 1999 Tax Allocation Bond	209,624	183,433	121,341	741,728	741,728	739,375	-0.32%
35080203 2002 Tax Allocation Bond	457,557	397,883	258,500	1,609,475	1,609,475	1,617,000	0.47%
35080999 RORF Transfers	14,481,554	398,905		478,214	478,214	381,766	-20.17%
RORF Administration	17,790,037	3,424,945	2,167,355	9,834,687	9,834,687	8,290,010	-15.71%
Business Improvement Districts (BIDs)							
70180101 BID - Auto	101,520	110,800	30,800				
70980101 BID - Hotel/Motel	2,980,967	3,372,698	2,590,125	4,032,820	4,032,820	5,500,000	36.38%
71080101 BID - Downtown	107,639	124,147	96,487	110,000	110,000	91,000	-17.27%
Business Improvement Districts (BIDs)	3,190,125	3,607,645	2,717,412	4,142,820	4,142,820	5,591,000	34.96%
Bella Terra							
71180101 Parking Structure-Bella Terra	583,930	635,799	624,384	626,289	626,289	729,419	16.47%
Bella Terra	583,930	635,799	624,384	626,289	626,289	729,419	16.47%
Parking Structure - Strand							
71280101 Parking Structure-Strand	1,136,011	1,164,212	782,334	2,028,950	2,028,950	2,028,950	0.00%
Parking Structure - Strand	1,136,011	1,164,212	782,334	2,028,950	2,028,950	2,028,950	0.00%
CIP Capital Improvement Projects							
31440001 Infrastructure Projects 17-18			719,845	2,108,000	4,688,155	2,105,000	-0.14%
31440002 Infrastructure Central Park		21,161	340,354	400,000	731,291	250,000	-37.50%
31440101 Infrastructure NON Equip			721,836	2,000,000	363,606		-100.00%
31440214 Infrastructure PW Equip				1,500,000	239,142		-100.00%
31440217 Infrastructure FIR Equip					119,087		
CIP Capital Improvement Projects		21,161	1,782,035	6,008,000	6,141,281	2,355,000	-60.80%
EQ Equipment Replacement							
32440204 Equip Replace - Comm Develop					30,784		
32440207 Equip Replace - Comm Svcs			54,928		219,450		
32440209 Equip Replace - Fire			89,829		1,783,682		
32440210 Equip Replace - Library Svcs					5,033		
32440211 Equip Replace - Info Svcs			13,443		773,270		
32440213 Equip Replace - Police			619,780		1,394,209		
32440214 Equip Replace - Public Works			118,473		896,912		
32440217 Equip Replace - Non Departmental				5,000,000	3,071,401	4,650,600	-6.99%
EQ Equipment Replacement			896,453	5,000,000	8,174,741	4,650,600	-6.99%
LS Leases							
32140101 800 MHz CCS	3,322,396	147,612	6,569		23,642		
32140102 Emergency One Fire Truck		695,803					
32140103 Engine & Ambulance Purchase			279,390		762,550		
32140104 800 MHz Backbone		1,731,954					
LS Leases	3,322,396	2,575,369	285,959		786,192		
Other Funds-CIP, Infrastructure							
12740101 ELM Permit System	784,265	546,010	343,705		1,291,036		
12740102 LED Phase 2 Streetlights		1,969,877					
12740103 Triple Flip			14,574		498,881		
20140101 Non-Departmental Air Quality					300,000		
23740101 Self Insurance Liability Claim	1,028,414						
23840001 EOC 1	218						
23840002 EOC 2 - Winter Storm 2017			173,042				
Other Funds-CIP, Infrastructure	1,812,897	2,515,887	531,321		2,089,917		
Other Funds	53,743,977	39,790,396	22,424,908	37,790,743	44,267,823	34,030,969	-9.95%
General Fund	39,021,719	30,279,403	33,531,183	30,747,944	30,441,654	34,549,809	12.36%
Other Funds	53,743,977	39,790,396	22,424,908	37,790,743	44,267,823	34,030,969	-9.95%
Grand Total(s)	92,765,696	70,069,799	55,956,091	68,538,687	74,709,477	68,580,778	0.06%

CITY OF HUNTINGTON BEACH CAPITAL IMPROVEMENT PROGRAM *Fiscal Years 2019/20 through 2023/24*

Introduction

The Capital Improvement Program (CIP) identifies major public improvements to the city's infrastructure over the next five years and includes new projects and upgrades to existing facilities of \$50,000 or more. Funding will be authorized for the first year of the program upon adoption of the Fiscal Year 2019/20 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.



Organization of the CIP

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year, showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction. Staff hours for design, project management, and inspection are included within the individual project budgets.

CIP Goals

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans. Projects correspond to the Strategic Plan Goals adopted by the City Council. Specific Goals identified in the CIP include Improving Infrastructure, Long-term Financial Sustainability, and Economic Development.

CIP Preparation Process

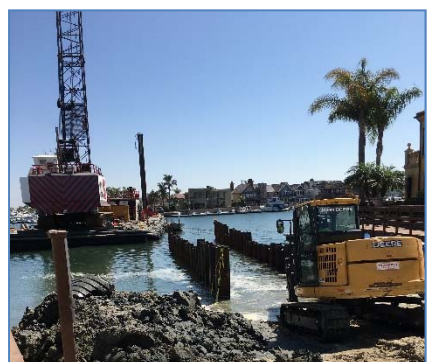
The CIP is prepared with the annual budget process. Proposed projects are submitted to the Public Works Department and staff compiles the documents and prepares the draft program in conjunction with City Administration. The CIP is then presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. The final CIP is adopted by the City Council with the budget.

CIP FUNDING SOURCES



Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

A *Special Revenue Fund* is used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.



Enterprise Funds are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP.

SPECIAL REVENUE FUNDS

Air Quality Fund 201

The Air Quality Fund revenue is from AB 2766, which apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program partially funds the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.

Traffic Impact Fund 206

The Fair Share Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.



Gas Tax Fund 207

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with state regulations and is directly related to street construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

Sewer Development Fee Fund 210

The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement for construction of sanitary sewer facilities within the City's service area, and to reimburse the City for the cost of engineering and construction services to rehabilitate existing facilities or construct new sewer facilities.



Park Acquisition and Development Fund 209 and Park Development Impact Fund 228

The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of

providing a variety of recreational opportunities for all age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports.

Measure M2 Fund 213

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation, pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are derived from the ½ cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed to cities on a per capita basis. Annually, the



City presents a seven year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the City, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to the City of Huntington Beach.

Traffic Congestion Relief (Proposition 42) Fund 219

Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

Road Maintenance Rehabilitation Account Fund 1247

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Huntington Beach through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

ENTERPRISE FUNDS

Water Fund CIP Fund 506

Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated expenditures.

Water Master Plan Fund 507

The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the city with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines are planned during the next ten years.

Sewer Service Fund 511

The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the city sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the 2003 Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.



General Fund Capital Project Funding

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however, proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. Infrastructure Funds are used for capital projects that improve various city systems and facilities.

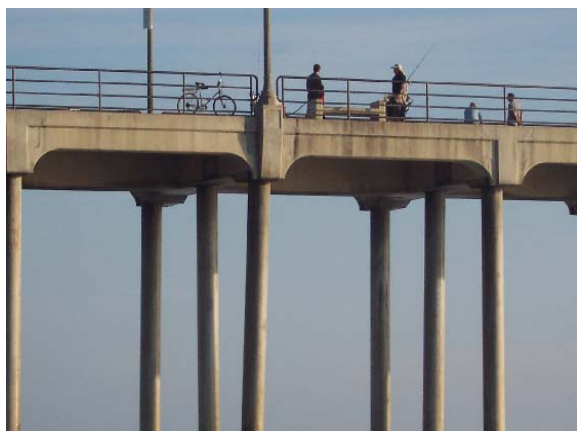
Grants and Minor CIP Funds

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds. The following grants will carry over into the FY 2019/20 CIP from FY 2018/19.

- OCTA Competitive Measure M2 Grants are for *capacity improvement projects of major intersections.*
- Federal Hazard Mitigation Grant *mitigates the flooding potential by reconstruction of a storm drain pump station.*
- Federal Highway Safety Improvement Program (HSIP) *helps fund traffic signal modifications to include left-turn arrows at intersections and other operational improvements to improve traffic safety.*

CIP CATEGORIES

Drainage and Water Quality: Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).



Facilities: Capital improvements to facilities include modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

Neighborhood: Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the enhancement areas and eligible for CDBG funding.

Parks and Beaches: Parks and beaches projects include new park construction and renovation, including improvements to City beach facilities. Funding sources may include Park Acquisition and Development, state bond allocations, grants, or the Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, and Community Services and Recreation component. Parks and beaches contribute to the quality of living in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

Sewer: Improvements to the city sewer system consist of sewer line and sewer lift station rehabilitation, as well as routine maintenance. Improvement projects are based upon the 2003 Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design in the first year and construction in the second year. Eleven stations have been rebuilt since 2000.



Streets and Transportation: This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements

are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the City.

Water: Water projects include the rehabilitation of existing components, as well as the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains and large water transmission lines throughout the city are ongoing projects.

Capital Improvement Program

Fiscal Year 2019/20

In Fiscal Year 2019/20, new improvement programs total approximately \$46.6 million, \$20.0 million of which is for the Police Building Renovation and is subject to funding. It is anticipated that approximately \$2.5 million in continuing appropriations for projects approved last year will be brought forward into the new fiscal year. The primary funding sources for capital projects remain restricted revenue funds and enterprise funds such as water, sewer, and street funds.

Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include design of one lift station, reconstruction of another and the annual sewer lining, replacement, and rehabilitation. Water line replacements, corrosion control, distribution and production system improvements, booster station improvements, and facility security improvements are included in the Water capital improvement program.

Measure M, Gas Tax and RMRA provide funds to be used to rehabilitate eight arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax provides funding for arterial street design work, median improvements, and local street rehabilitation. Other transportation improvements, funded in part by grants, include intersection improvements, bridge rehabilitation and preventive maintenance, and traffic signal modifications.

Local neighborhood improvements include replacement of sidewalks, including ADA ramps where warranted, and residential street overlays. In addition, funds are included rehabilitation of the frontage road landscaping at the Glen Mar Tract.

Park projects include improvements at Central, Bartlett and Lake Parks, playground equipment improvements, Central Park restrooms, Murdy & Edison facility improvements, bluff top railing replacement and City boat dock rehabilitation.

The CIP contains many projects that will further Huntington Beach as a premier tourist destination, as well as, serve the local community. Residents and visitors benefit from the infrastructure improvements by enhancing daily lives.

City of Huntington Beach Capital Improvement Program
New Appropriations Fiscal Year 2019/20

	Fiscal Year 2019/20	Park Funds	Gas / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
FACILITIES											
City Hall Carpet Replacement	\$70,000								\$70,000		
City Hall Fire Alarm Replacement	\$75,000								\$75,000		
PTL Yard Asbestos Abatement	\$250,000								\$250,000		
Central Library - Tabby Theater Renovation	\$50,000								\$50,000		
Central Library - Main Theater Renovation	\$90,000								\$90,000		
Lake Fire Station Renovation	\$1,500,000								\$880,000		\$620,000
PD Building Renovation	\$20,000,000										\$20,000,000
Fiber Expansion Program	\$765,000										\$765,000
TOTAL	\$22,800,000								\$1,415,000		\$21,385,000
NEIGHBORHOOD											
Concrete Replacement	\$250,000								\$250,000		
Glen Mar Frontage Landscape Rehabilitation	\$50,000								\$50,000		
Residential Overlay	\$3,100,000		\$2,900,000				\$100,000	\$100,000			
Residential Curb Ramp Project	\$800,000					\$302,000					\$498,000
TOTAL	\$4,200,000		\$2,900,000			\$302,000	\$100,000	\$100,000	\$300,000		\$498,000
PARKS AND BEACHES											
Bartlett Park Improvements	\$350,000	\$350,000									
Lake Park Improvements	\$600,000	\$600,000									
Playground Equipment Improvements	\$580,000	\$580,000									
Sports Complex Turf Fields	\$240,000								\$240,000		
Central Park Restrooms	\$350,000	\$350,000									
Murdy & Edison CC Building Improvements	\$2,000,000	\$2,000,000									
Bluff Top Railing Replacement	\$100,000								\$100,000		
Central Park Improvements	\$250,000								\$250,000		
City Boat Docks Rehabilitation	\$50,000								\$50,000		
TOTAL	\$4,520,000	\$3,880,000							\$640,000		

City of Huntington Beach Capital Improvement Program
New Appropriations Fiscal Year 2019/20

	Fiscal Year 2019/20	Park Funds	Gas / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
SEWER											
Sewer Lift Station Reconstruction	\$4,000,000						\$4,000,000				
Sewer Lining	\$1,000,000						\$1,000,000				
TOTAL	\$5,000,000						\$5,000,000				
STREETS & TRANSPORTATION											
Arterial Rehabilitation	\$5,054,156			\$3,354,156		\$1,000,000			\$700,000		
Bridge Rehabilitation Program	\$250,000						\$100,000	\$150,000			
Downtown Street Lighting	\$592,000		\$592,000								
TS Modification - Warner Avenue and Graham Street	\$180,000		\$180,000								
Traffic Signal Modification at Warner and Nichols	\$15,000		\$15,000								
TOTAL	\$6,091,156		\$787,000	\$3,354,156		\$1,000,000	\$100,000	\$150,000	\$700,000		
WATER											
Water Distribution Improvements	\$100,000							\$100,000			
Water Main Replacement Projects	\$2,200,000							\$2,200,000			
Well 6 Color and Odor Treatment	\$250,000							\$250,000			
OC44 Slip Line Project	\$1,400,000							\$1,400,000			
Peck Reservoir Roof Replacement	\$20,000							\$20,000			
Reservoir Seismic Improvements	\$20,000							\$20,000			
Reservoir Security Improvements	\$50,000							\$50,000			
TOTAL	\$4,040,000							\$4,040,000			
CIP TOTAL	\$46,651,156	\$3,880,000	\$3,687,000	\$3,354,156		\$1,302,000	\$5,200,000	\$4,290,000	\$3,055,000		\$21,883,000

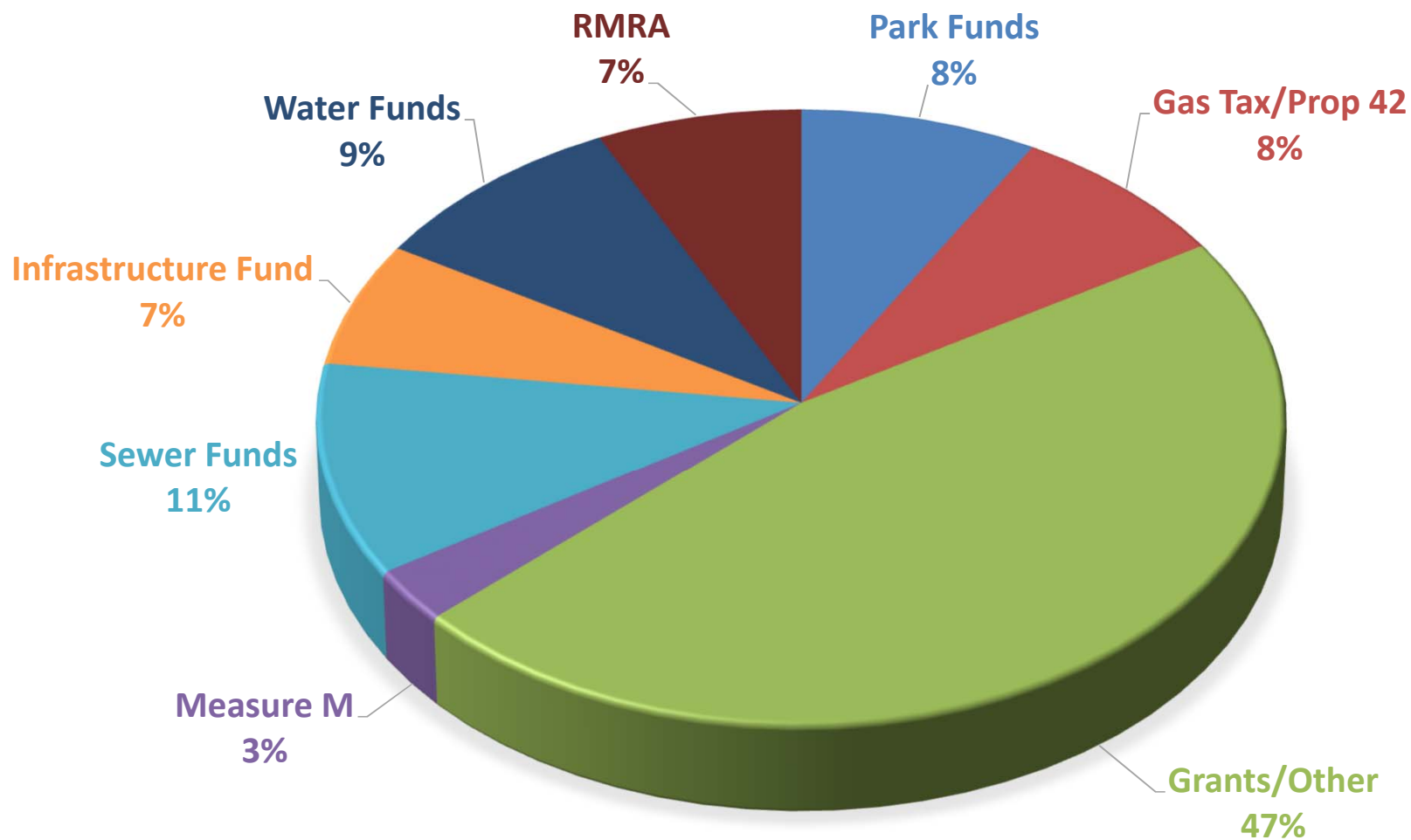
City of Huntington Beach Capital Improvement Program
Continuing Appropriations Fiscal Year 2019/20

	Fiscal Year 2019/20	Park Funds	Gas Tax / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
FACILITIES											
PD Building Renovation	\$334,000								\$334,000		
TOTAL	\$334,000								\$334,000		
PARKS AND BEACHES											
Central Park Restrooms	\$1,300,000	\$650,000									\$650,000
Murdy & Edison CC Building Improvements	\$160,000	\$80,000									\$80,000
Central Park High Mast Light Pole Replacement	\$280,000								\$280,000		
TOTAL	\$1,740,000	\$730,000							\$280,000		\$730,000
STREETS & TRANSPORTATION											
Traffic Signal Modification at Warner and Nichols	\$80,000		\$80,000								
TS Synchronization Brookhurst Street	\$185,733										\$185,733
TS Synchronization Magnolia Street	\$174,789										\$174,789
TOTAL	\$440,522		\$80,000								\$360,522
TOTAL CONTINUING	\$2,514,522	\$730,000	\$80,000						\$614,000		\$1,090,522

Capital Improvement Program FY 2019/20

New Appropriations by Funding Source

\$46,651,156



CITY OF HUNTINGTON BEACH
Capital Improvement Program FY 2019/20 through 2023/24
By Fiscal Year

	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23	Fiscal Year 2023/24	Total 5 Year CIP
FACILITIES						
City Hall Carpet Replacement	\$70,000					\$70,000
City Hall Fire Alarm Replacement	\$75,000					\$75,000
PTL Yard Asbestos Abatement	\$250,000					\$250,000
Central Library - Tabby Theater Renovation	\$50,000	\$30,000				\$80,000
Central Library - Main Theater Renovation	\$90,000					\$90,000
Lake Fire Station Renovation	\$1,500,000					\$1,500,000
PD Building Renovation	\$20,000,000					\$20,000,000
Fiber Expansion Program	\$765,000	\$135,000	\$165,000			\$1,065,000
TOTAL	\$22,800,000	\$165,000	\$165,000			\$23,130,000
NEIGHBORHOOD						
Concrete Replacement	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Glen Mar Frontage Landscape Rehabilitation	\$50,000					\$50,000
Residential Overlay	\$3,100,000	\$3,100,000	\$3,100,000	\$3,100,000	\$3,100,000	\$15,500,000
Residential Curb Ramp Project	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$4,000,000
TOTAL	\$4,200,000	\$4,150,000	\$4,150,000	\$4,150,000	\$4,150,000	\$20,800,000
PARKS & BEACHES						
Bartlett Park Improvements	\$350,000					\$350,000
Lake Park Improvements	\$600,000					\$600,000
Playground Equipment Improvements	\$580,000	\$590,000	\$600,000	\$610,000	\$620,000	\$3,000,000
Sports Complex Turf Fields	\$240,000					\$240,000
Central Park Restrooms	\$350,000					\$350,000
Murdy & Edison CC Building Improvements	\$2,000,000					\$2,000,000
Bluff Top Railing Replacement	\$100,000	\$150,000				\$250,000
Central Park Improvements	\$250,000					\$250,000
City Boat Docks Rehabilitation	\$50,000					\$50,000
TOTAL	\$4,520,000	\$740,000	\$600,000	\$610,000	\$620,000	\$7,090,000

CITY OF HUNTINGTON BEACH
Capital Improvement Program FY 2019/20 through 2023/24
By Fiscal Year

	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23	Fiscal Year 2023/24	Total 5 Year CIP
SEWER						
Sewer Lift Station Reconstruction	\$4,000,000	\$3,000,000	\$3,000,000	\$3,500,000	\$3,500,000	\$17,000,000
Sewer Lining	\$1,000,000	\$600,000	\$650,000	\$700,000	\$750,000	\$3,700,000
TOTAL	\$5,000,000	\$3,600,000	\$3,650,000	\$4,200,000	\$4,250,000	\$20,700,000
STREETS & TRANSPORTATION						
Arterial Rehabilitation	\$5,054,156	\$4,850,000	\$4,850,000	\$4,850,000	\$4,850,000	\$24,454,156
Bridge Rehabilitation Program	\$250,000	\$250,000	\$250,000	\$250,000		\$1,000,000
Downtown Street Lighting	\$592,000	\$592,000	\$592,000	\$592,000	\$542,000	\$2,910,000
TS Modification - Warner Avenue and Graham Street	\$180,000					\$180,000
Traffic Signal Modification at Warner and Nichols	\$15,000					\$15,000
TOTAL	\$6,091,156	\$5,692,000	\$5,692,000	\$5,692,000	\$5,392,000	\$28,559,156
WATER						
Water Distribution Improvements	\$100,000	\$235,000	\$60,000	\$60,000	\$60,000	\$515,000
Water Main Replacement Projects	\$2,200,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$11,800,000
Well 6 Color and Odor Treatment	\$250,000	\$250,000	\$3,900,000			\$4,400,000
OC44 Slip Line Project	\$1,400,000					\$1,400,000
Peck Reservoir Roof Replacement	\$20,000	\$50,000	\$375,000			\$445,000
Reservoir Seismic Improvements	\$20,000	\$50,000	\$375,000			\$445,000
Reservoir Security Improvements	\$50,000	\$525,000				\$575,000
TOTAL	\$4,040,000	\$3,510,000	\$7,110,000	\$2,460,000	\$2,460,000	\$19,580,000
TOTAL	\$46,651,156	\$17,857,000	\$21,367,000	\$17,112,000	\$16,872,000	\$119,859,156

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Hall Carpet Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Jerry Thompson

PROJECT DESCRIPTION: Replace carpeting at City Hall on 5th floor in the Community Services Department.

PROJECT NEED: Carpet is worn and stained.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 70,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 70,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 70,000				
TOTAL	\$ 70,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 70,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Hall Fire Alarm Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Jerry Thompson

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT DESCRIPTION: Replace the City Hall fire alarm panel.

PROJECT NEED: The existing fire alarm panel is no longer supported by the manufacturer and replacement parts are limited.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 75,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 75,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 75,000				
TOTAL	\$ 75,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 75,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: PTL Yard Asbestos Abatement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Jerry Thompson

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT DESCRIPTION: Provide asbestos abatement and ceiling restoration in offices at the Park, Tree, and Landscape maintenance yard.

PROJECT NEED: Staff is currently unable to occupy their office space due to presence of asbestos.

SOURCE DOCUMENT: December 2018 Environmental Assessment

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 250,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 250,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 250,000				
TOTAL	\$ 250,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 250,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library - Tabby Theater Renovation

FUNDING DEPARTMENT:

Library Services

DEPT. PROJECT MGR:

Stephanie Beverage

PROJECT DESCRIPTION: Complete renovation of the Story Time Theater at the Central Library - replace carpet, paint, lighting, sound system, projection equipment and story time supplies.

PROJECT NEED: The Tabby Theater has not been renovated in over 10 years. All elements of the Theater are failing and need to be replaced, repaired or reconfigured to continue providing service to our youngest citizens.

SOURCE DOCUMENT: Carpet quotes; curtain quotes; projector quotes; construction estimates

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:

Construction Complete: FY 2020/21

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 50,000	\$ 30,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 50,000	\$ 30,000			

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 50,000	\$ 30,000			
TOTAL	\$ 50,000	\$ 30,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Library Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 80,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Central Library - Main Theater Renovation

FUNDING DEPARTMENT:

Library Services

DEPT. PROJECT MGR:

Stephanie Beverage

PROJECT DESCRIPTION: Second year of Theater renovation - Replace and upgrade all of the lighting, sound and projection equipment in the Library Theater.

PROJECT NEED: The Library Theater equipment has not been upgraded in over 20 years. New lighting, sound and projection equipment will complete the renovation project and bring the Theater up to date for cultural productions and events.

SOURCE DOCUMENT: Lighting, sound and Tech Booth upgrade quote from Contract Theater Tech company

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT LOCATION



	Approved	Requested			
PROJECT COSTS	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental					
Construction	\$ 100,000	\$ 90,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 100,000	\$ 90,000			

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Infr Fund (314)*	\$ 100,000	\$ 90,000			
TOTAL	\$ 100,000	\$ 90,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Library Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 190,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Lake Fire Station
Renovation

FUNDING DEPARTMENT:

Fire
DEPT. PROJECT MGR:
 Dave McBride

PROJECT DESCRIPTION: Project construction for reconfiguration and renovation of Fire Station 5-Lake dorm rooms, restrooms and kitchen and installation of ventilation and air conditioning system.

PROJECT NEED: Needed for gender accommodation and ADA compliance, in addition to better use of space and upgrade of this fire station, which was built in 1981 and provides service to the rapidly developing downtown area.

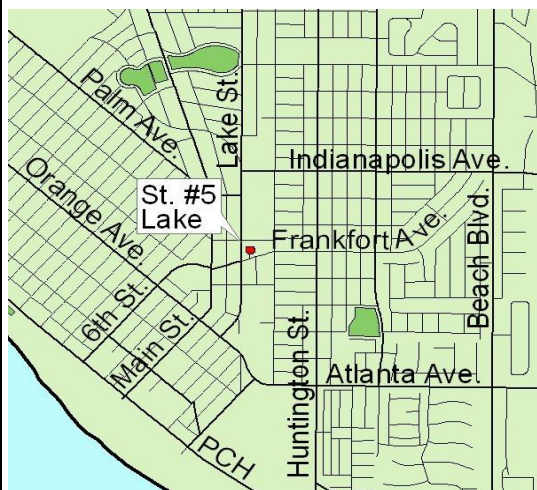
SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and modernize public safety service delivery

SCHEDULE:

Design Complete: FY 2018/19
 Construction Complete: FY 2019/20

PROJECT LOCATION



	Approved	Requested			
PROJECT COSTS	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 125,000				
Construction		\$ 1,500,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 125,000	\$ 1,500,000			

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Infr Fund (314)*	\$ 125,000	\$ 880,000			
Fire Dev. Impact (231)		\$ 620,000			
TOTAL	\$ 125,000	\$ 1,500,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0
 Any unanticipated maintenance cost will be included in the Fire Department Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 1,625,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: PD Building Renovation

FUNDING DEPARTMENT:

Police

DEPT. PROJECT MGR:

Brian Seitz

PROJECT DESCRIPTION: Renovate and refurbish the interior of the Police Department. This includes plumbing, electrical, HVAC, and bathroom facilities. Complete redesign of interior walls and workspace to accommodate 21st century policing.

PROJECT NEED: The police building, completed in 1974, needs infrastructure upgrades due to age. The locker room (men's and women's) is too small to accommodate the current employees. The building is in disrepair.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2018/19

Construction Complete: FY 2020/21

PROJECT LOCATION



	Approved	Requested			
PROJECT COSTS	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 280,000				
Construction	\$ 2,000,000	\$ 20,000,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 2,280,000	\$ 20,000,000			

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
General Fund (100)	\$ 2,280,000				
Potential Bond Financing		\$ 20,000,000			
TOTAL	\$ 2,280,000	\$ 20,000,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Police Department Operating Budget.

TOTAL PROJECT COST: \$ 22,280,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Fiber Expansion Program

FUNDING DEPARTMENT:

Information Services

DEPT. PROJECT MGR:

Anthony Evegan

PROJECT DESCRIPTION:

The project provides a connection from City Hall to the Lifeguard Headquarters and is the basis for future connectivity to other downtown facilities including the police substation and parking structure. Future projects will provide connection to the Edwards FS and the Utility Yard.

PROJECT NEED:

This program is needed to improve connectivity between City Hall and other City facilities. This is strategic to the City's Fiber and Communications Master Plan.

SOURCE DOCUMENT:

Fiber and Communications Master Plan

STRATEGIC PLAN GOAL:

Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2021/22

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 60,000	\$ 15,000	\$ 15,000		
Construction	\$ 655,000	\$ 110,000	\$ 140,000		
Project Management	\$ 50,000	\$ 10,000	\$ 10,000		
Supplementals					
R/W					
Other					
TOTAL	\$ 765,000	\$ 135,000	\$ 165,000		

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)		\$ 135,000	\$ 165,000		
Energy Efficiency (807)	\$ 370,000				
PEG Fund (243)	\$ 395,000				
TOTAL	\$ 765,000	\$ 135,000	\$ 165,000		

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Information Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 1,065,000

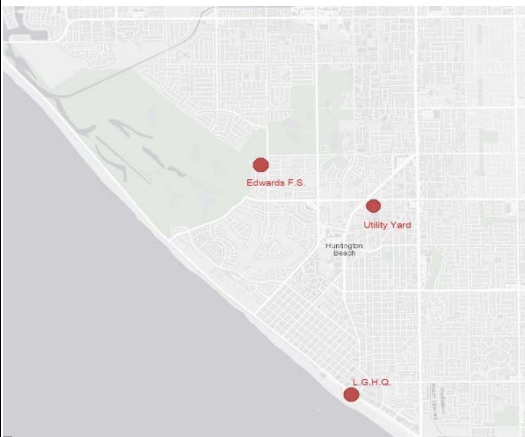
PROJECT TYPE:

New

CATEGORY:

Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Concrete Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Denny Bacon

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT DESCRIPTION: Replace worn, damaged, lifted, and broken sections of concrete sidewalk, curb and gutter, and curb ramps in various locations in support of the zone maintenance program in Zone 9.

PROJECT NEED: Provide safe pedestrian walkways and facilitate drainage.

SOURCE DOCUMENT: Public Works Service Management Database

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

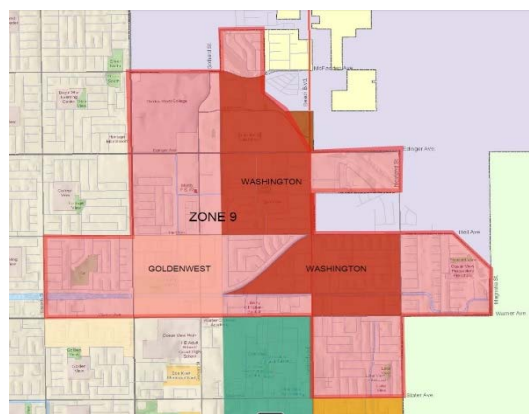
*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 1,250,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Glen Mar Frontage
Landscape Rehabilitation

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Denny Bacon

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT DESCRIPTION: Refurbish the landscaping along the frontage road perimeter of RD 435, the Glen Mar Tract, including fencing, irrigation, and landscape improvements.

PROJECT NEED: Improve the appearance of the perimeter landscaping which is worn and dated.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 50,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 50,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 50,000				
TOTAL	\$ 50,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$4,800

Maintenance costs will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 50,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Overlay

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Todd Broussard

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT DESCRIPTION: Rehabilitation of residential streets with asphalt overlay within Maintenance Zone 9.

PROJECT NEED: Extend the useful life and improve the appearance and function of residential streets.

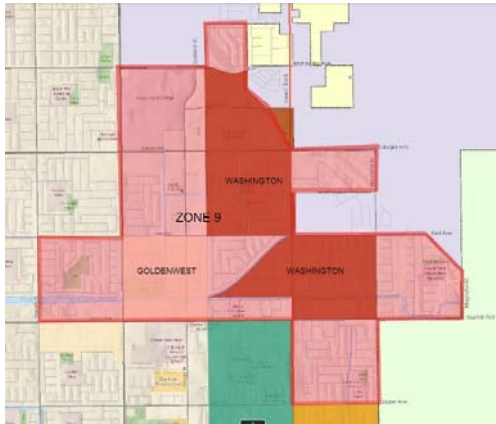
SOURCE DOCUMENT: 2018 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
<i>Project Management</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>Supplementals</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Gas Tax (207)</i>	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000
<i>Sewer Service Fund (511)</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<i>Water Fund (506)</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000

PROJECT LOCATION



MAINTENANCE COST IMPACT:

Additional annual cost: \$0
Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 15,500,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Curb Ramp Project

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Todd Broussard

PROJECT DESCRIPTION: Installation of curb access ramps in conjunction with maintenance improvements in Zone 9.

PROJECT NEED: Curb access ramps are required when adjacent streets are altered or rehabilitated.

SOURCE DOCUMENT: 2018 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

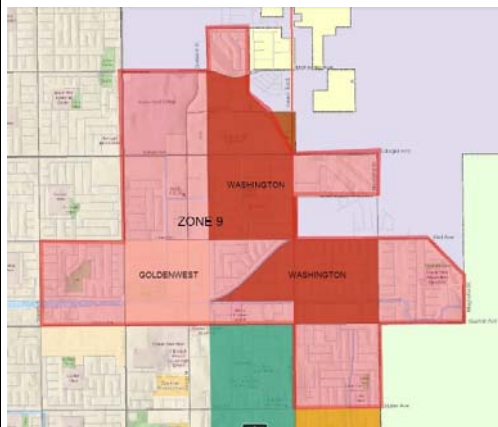
SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000

PROJECT LOCATION



FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Measure M (213)	\$ 302,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
CDBG	\$ 498,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 4,000,000

PROJECT TYPE: New

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Bartlett Park Improvements

FUNDING DEPARTMENT:

Community Services

DEPT. PROJECT MGR:

Nashya Sadono

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT DESCRIPTION:

Improvements made in FY 15/16 included trail improvements, installation of monument signage, fencing, irrigation, a parking lot, and trash enclosure. The final phase of improvement includes a loop trail to connect all sections of the park.

PROJECT NEED:

Improvements are needed in order to enhance usage and public safety.

SOURCE DOCUMENT:

Master Facilities Plan 2012; City of Huntington Beach Capital Improvement Program approved projection, FY 16/17

STRATEGIC PLAN GOAL:

Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 100,000				
Construction	\$ 250,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 350,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park Dev. Impact (228)	\$ 350,000				
TOTAL	\$ 350,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

No additional maintenance costs anticipated since already maintained.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 350,000

PROJECT TYPE: New Construction

CATEGORY: Parks & Beaches



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Lake Park Improvements

FUNDING DEPARTMENT:

Community Services

DEPT. PROJECT MGR:

Nashya Sadono

PROJECT DESCRIPTION:

Rehabilitation of the Clubhouse restrooms and picnic area located on the east side of Lake Park is needed in order to improve accessibility and safety, as well as to comply with ADA requirements. Since construction of the clubhouse, only limited interior improvements have been made.

PROJECT NEED:

Improvements to the restrooms and access to the picnic area are needed in order to comply with the Americans with Disabilities Act.

SOURCE DOCUMENT:

Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL:

Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 50,000				
Construction	\$ 550,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 600,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park Dev. Impact (228)	\$ 600,000				
TOTAL	\$ 600,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Comm. Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 600,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Playground Equipment Improvements

FUNDING DEPARTMENT:

Community Services

DEPT. PROJECT MGR:

Nashya Sadono

PROJECT DESCRIPTION:

Many play units in the City are coming to the end of their life expectancy and in need of replacement. The Community Services Commission and City Council approved a playground equipment replacement priority list to start replacing play equipment as funding becomes available.

PROJECT NEED:

Edison and Eader Park playground equipment was installed in 2008 and has reached their life expectancy. Edison and Eader are the next parks on the replacement priority and are needed to meet ADA requirements.

SOURCE DOCUMENT:

Playground Equipment Replacement Priority List as approved by CSC and City Council 2018; City Council Strategic Plan 20018-19

STRATEGIC PLAN GOAL:

Enhance and maintain the infrastructure

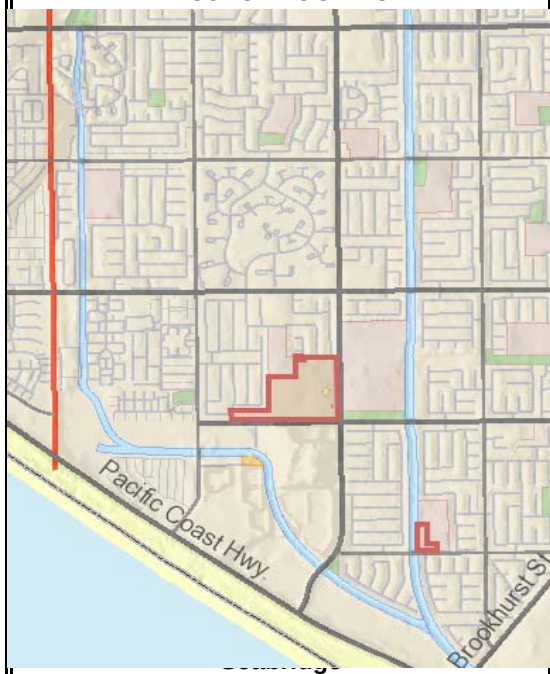
SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 580,000	\$ 590,000	\$ 600,000	\$ 610,000	\$ 620,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 580,000	\$ 590,000	\$ 600,000	\$ 610,000	\$ 620,000

PROJECT LOCATION



FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park Dev. Impact (228)	\$ 580,000	\$ 590,000	\$ 600,000	\$ 610,000	\$ 620,000
TOTAL	\$ 580,000	\$ 590,000	\$ 600,000	\$ 610,000	\$ 620,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Included in Public Works ongoing maintenance budget.

TOTAL PROJECT COST: \$ 3,000,000

PROJECT TYPE:

New

CATEGORY:

Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sports Complex Turf Fields

FUNDING DEPARTMENT:

Community Services

DEPT. PROJECT MGR:

Ray Frankeny

PROJECT DESCRIPTION:

There are four artificial turf fields at the Huntington Central Park Sports Complex. The arena field was replaced in FY 14/15, turf field #3 was replaced in FY 17/18, and turf field #1 was replaced in FY 18/19. Field #2 is the final field to be replaced and completed in FY 19/20.

PROJECT NEED:

The average life span of artificial turf fields over aggregate base is 8-10 years; for turf fields over concrete, this life span is cut in half. Each of the fields have outlasted this lifespan as a result of diligent maintenance and upkeep.

SOURCE DOCUMENT:

Average attendance for these three fields totals 35,000 visits and \$75,000 annually. General Plan - Goal RCS 4 and Objective RCS 4.1

STRATEGIC PLAN GOAL:

Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 240,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 240,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 240,000				
TOTAL	\$ 240,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Comm. Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 240,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Central Park Restrooms

FUNDING DEPARTMENT:

Community Services

DEPT. PROJECT MGR:

Nashya Sadono

PROJECT DESCRIPTION: This project includes demolition and construction of all six (6) Central Park restroom buildings. Funding for the first 4 buildings was requested in FY 17/18 & FY 18/19. Based on existing estimates, an additional \$350,000 is requested in order to construct the final 2 buildings.

PROJECT NEED: Existing restrooms are over 40 years old. Design improvements are needed to address efficiency and public safety.

SOURCE DOCUMENT: Parks & Recreation Master Plan, February 2016

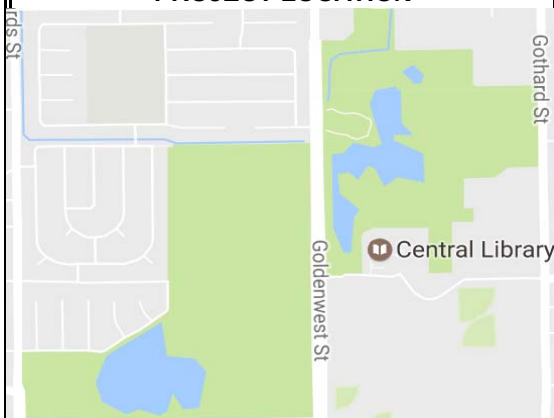
STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT COSTS	Approved		Requested		
	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental					
Construction	\$ 2,000,000	\$350,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 2,000,000	\$ 350,000			

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Quimby Fees (226)	\$ 2,000,000	\$ 350,000			
TOTAL	\$ 2,000,000	\$ 350,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Comm. Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 2,350,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

COMMENTS ON CONTINUING FUNDS:

Speculated to continue \$650,000 in Quimby Fees

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Murdy & Edison CC
Building Improvements

FUNDING DEPARTMENT:

Community Services

DEPT. PROJECT MGR:

Nashya Sadono

PROJECT DESCRIPTION: Murdy and Edison Community Centers were constructed in the early 1970's. Modifications are needed in order to improve accessibility, safety and energy efficiency of the lobby areas and activity rooms. Since construction of these two centers, only limited interior improvements have been made.

PROJECT NEED: Remodel of the lobbies and classrooms will update the centers, improve accessibility and flow, and reduce the likelihood of falls. Remodel of the restrooms and addition of a ramp to comply with ADA requirements.

SOURCE DOCUMENT: Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental					
Construction	\$420,000	\$2,000,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 420,000	\$ 2,000,000			

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Park Dev. Impact (228)	\$ 420,000	\$ 2,000,000			
TOTAL	\$ 420,000	\$ 2,000,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Comm. Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

The FY 19-20 CDBG application in the amount of \$211,000 was submitted for the Murdy restroom portion of this project only.

TOTAL PROJECT COST: \$ 2,420,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Central Park High Mast
Light Pole Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: Replace fifteen high mast area lighting poles in Central Park with new poles. The existing poles, conduit, and wiring have been experiencing service issues over the last several years and the project will provide for a more reliable operation.

PROJECT NEED: The existing poles, conduit and circuitry are deteriorated and experience a high frequency of maintenance issues.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 50,000				
Construction	\$ 200,000				
Project Management	\$ 10,000				
Supplementals	\$ 20,000				
R/W					
Other					
TOTAL	\$ 280,000				

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Infr Fund (314)	\$ 280,000				
TOTAL	\$ 280,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Project will result in cost savings.

TOTAL PROJECT COST: \$ 280,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Bluff Top Railing Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Denny Bacon

PROJECT DESCRIPTION: Replace worn and/or damaged metal railing at Bluff Top area of the beach with new post and rail fence.

PROJECT NEED: Improve appearance and safety.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:

Construction Complete: FY 2020/21

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 100,000	\$ 150,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 100,000	\$ 150,000			

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 100,000	\$ 150,000			
TOTAL	\$ 100,000	\$ 150,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$5,000

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 250,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Park Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Denny Bacon

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT DESCRIPTION: Improve landscaping and infrastructure in Central Park, including pathways, irrigation systems, and tree trimming, removals, and planting.

PROJECT NEED: Improve the park appearance, safety, function, and water use efficiency.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 250,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 250,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 250,000				
TOTAL	\$ 250,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 250,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Boat Docks
Rehabilitation

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Denny Bacon

PROJECT DESCRIPTION: Refurbish decking, support structures, and floats at the French Dock at French Park in Huntington Harbour.

PROJECT NEED: Docks are more than 40 years old and have deteriorated with exposure and use.

SOURCE DOCUMENT: General Plan - Goal RCS 4 and Objective RCS 4.1

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 50,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 50,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)*	\$ 50,000				
TOTAL	\$ 50,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

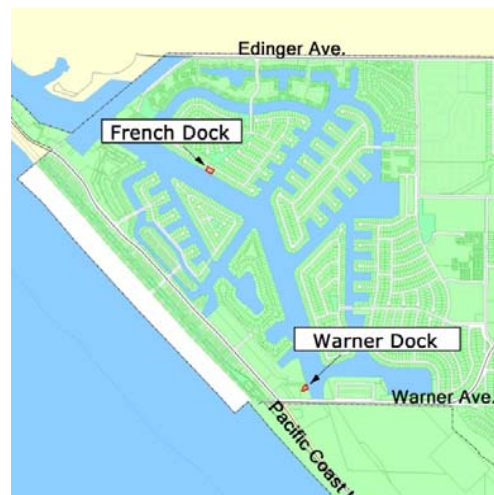
*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 50,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sewer Lift Station Reconstruction

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Todd Broussard

PROJECT DESCRIPTION: This program will design and reconstruct the City's Sewer Lift Stations (LS). Saybrook LS will be constructed in FY 19/20. Construction slated for outlying years are New Britain LS (FY20/21) and McFadden LS (FY21/22).

PROJECT NEED: This program will rebuild the City's sewer lift stations which are over 50 years old.

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Construction	\$ 3,650,000	\$ 2,650,000	\$ 2,650,000	\$ 3,150,000	\$ 3,150,000
Project Management	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Supplementals	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
R/W					
Other					
TOTAL	\$ 4,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,500,000	\$ 3,500,000

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Sewer Service Fund (511)	\$ 1,500,000	\$ 1,500,000	\$ 2,300,000	\$ 2,900,000	\$ 3,200,000
Sewer Development Fee (210)	\$ 2,500,000	\$ 1,500,000	\$ 700,000	\$ 600,000	\$ 300,000
TOTAL	\$ 4,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,500,000	\$ 3,500,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

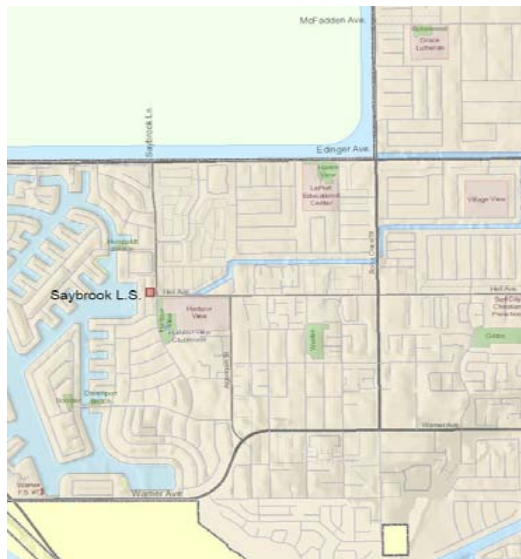
COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 17,000,000

PROJECT TYPE: Rehabilitation

CATEGORY: Sewer

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sewer Lining

PROJECT DESCRIPTION: This program will line various sewer mains, throughout the City, as identified through Closed Circuit Television (CCTV) inspection.

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Todd Broussard

PROJECT NEED: Project will extend the life of existing sewer main lines.

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 875,000	\$ 450,000	\$ 500,000	\$ 525,000	\$ 575,000
Project Management	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Supplementals	\$ 100,000	\$ 125,000	\$ 125,000	\$ 150,000	\$ 150,000
R/W					
Other					
TOTAL	\$ 1,000,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000

PROJECT LOCATION



FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Sewer Service Fund (511)	\$ 1,000,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000
TOTAL	\$ 1,000,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 3,700,000

PROJECT TYPE: Rehabilitation

CATEGORY: Sewer

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Arterial Rehabilitation

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Todd Broussard

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT DESCRIPTION: Streets include Slater (Gothard-Beach), Atlanta (Bushard-Brookhurst), Newland (Yorktown-Garfield), Graham (Slater-Warner), Atlanta (Delaware-Beach), Garfield (Main-Delaware), Newland (Ellis-Talbert), Talbert (Springdale-Edwards), and Brookhurst (Garfield-Yorktown) as budget allows.

PROJECT NEED: Required to meet the goals of the Pavement Management Plan

SOURCE DOCUMENT: 2018 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Design/Environmental</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>Construction</i>	\$ 4,954,156	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000
<i>Project Management</i>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<i>Supplementals</i>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 5,054,156	\$ 4,850,000	\$ 4,850,000	\$ 4,850,000	\$ 4,850,000

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Measure M (213)</i>	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<i>Infr Fund (314)*</i>	\$ 700,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<i>RMRA (1247)</i>	\$ 3,354,156	\$ 3,350,000	\$ 3,350,000	\$ 3,350,000	\$ 3,350,000
TOTAL	\$ 5,054,156	\$ 4,850,000	\$ 4,850,000	\$ 4,850,000	\$ 4,850,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

*General Fund (100) transfer to 314

TOTAL PROJECT COST: \$ 24,454,156

PROJECT TYPE: Rehabilitation

CATEGORY: Streets

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Bridge Rehabilitation Program

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Todd Broussard

PROJECT DESCRIPTION: Bridges in the Huntington Harbour, while still structurally sound, are showing signs of age and deterioration due to the marine environment. Admiralty Bridge is slated for reconstruction in FY 19/20, followed by Humboldt Bridge, Davenport Bridge, and Gilbert Bridge.

PROJECT NEED: The Harbour Bridges are showing signs of deterioration due to its location in the marine environment and its current configuration does not allow for adequate pedestrian movements.

SOURCE DOCUMENT: 2007 City-Wide Bridge Study

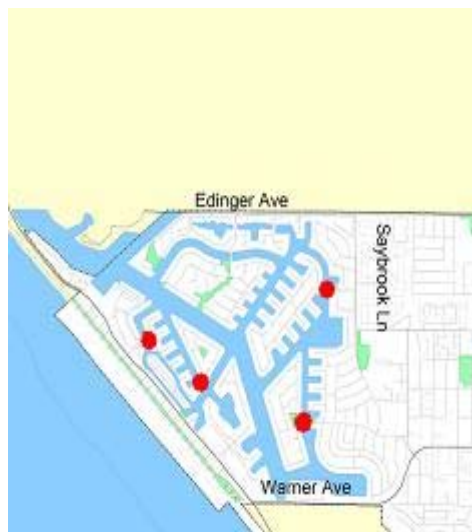
STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Design/Environmental</i>					
<i>Construction</i>					
<i>Project Management</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	
<i>Supplementals</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Sewer Service Fund (511)</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
<i>Water Fund (506)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	
TOTAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 1,000,000

PROJECT TYPE: Rehabilitation

CATEGORY: Streets

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Downtown Street Lighting

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION:

Replace high voltage street lighting circuits in the downtown area. This multiyear undertaking will address approximately 7 blocks in each year. The FY 19/20 project is Orange Avenue from 2nd Street to 11th Street.

PROJECT NEED:

The current circuits are severely deteriorated and operate at a very high voltage which is not fully supported by Southern California Edison. The total projected cost over the next several years is approximately \$9 million.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL:

Enhance and maintain the infrastructure

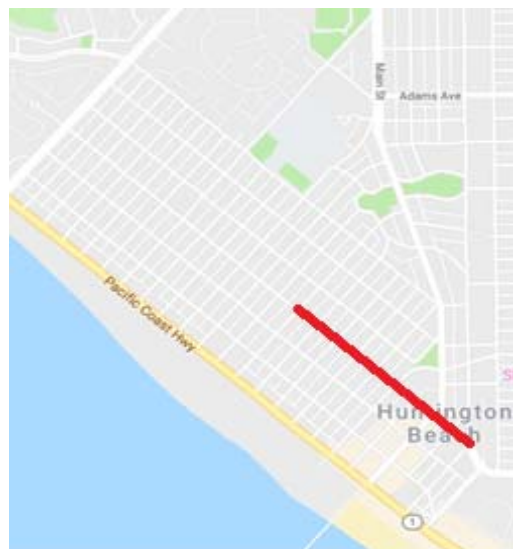
SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2020/21

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Design/Environmental</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
<i>Construction</i>	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<i>Project Management</i>	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
<i>Supplementals</i>	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 592,000	\$ 592,000	\$ 592,000	\$ 592,000	\$ 542,000

PROJECT LOCATION



FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Prop 42 (219)</i>	\$ 592,000	\$ 592,000	\$ 592,000	\$ 592,000	\$ 542,000
TOTAL	\$ 592,000	\$ 592,000	\$ 592,000	\$ 592,000	\$ 542,000

MAINTENANCE COST IMPACT:

Additional annual savings: \$2,000

This project will result in a savings.

TOTAL PROJECT COST: \$ 2,910,000

PROJECT TYPE: Rehabilitation

CATEGORY: Transportation

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: TS Modification - Warner Avenue and Graham Street

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: Install left-turn arrows at the intersection of Warner Avenue and Graham Street. East-west Warner Avenue will be modified in a manner that left-turns will only occur on a green, left arrow. North-south Graham Street will be modified to provide protected-permissive left-turn arrows.

PROJECT NEED: Improve safety by installing left turn arrows.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 15,000				
Construction	\$ 150,000				
Project Management	\$ 15,000				
Supplementals					
R/W					
Other					
TOTAL	\$ 180,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Prop 42 (219)	\$ 180,000				
TOTAL	\$ 180,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

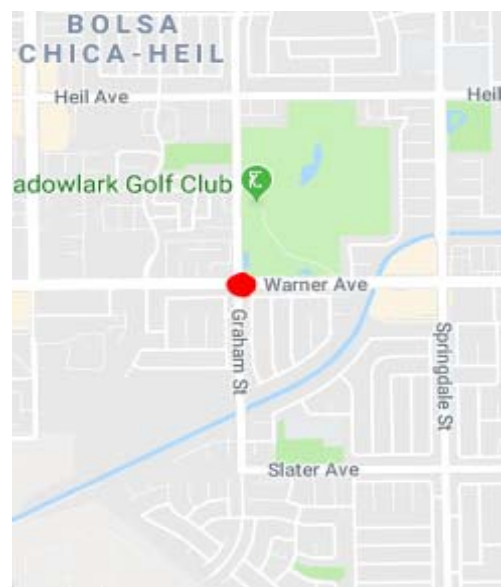
COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 180,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Transportation

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Traffic Signal Modification
at Warner and Nichols

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: Replace conduit, wiring and signal heads at the intersection of Nichols Street and Warner Avenue. The conduit and wiring have been experiencing service issues over the last several years and this project will provide for a more reliable operation. Design funds have been previously encumbered.

PROJECT NEED: The existing conduit and circuitry are severely deteriorated and experience a high frequency of maintenance issues.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental		\$ 15,000			
Construction	\$ 75,000				
Project Management	\$ 5,000				
Supplementals					
R/W					
Other					
TOTAL	\$ 80,000	\$ 15,000			

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Prop 42 (219)	\$ 80,000	\$ 15,000			
TOTAL	\$ 80,000	\$ 15,000			

MAINTENANCE COST IMPACT:

Additional annual savings: \$500

This project will result in a savings.

TOTAL PROJECT COST: \$ 95,000

PROJECT TYPE: Rehabilitation

CATEGORY: Transportation

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: TS Synchronization
Brookhurst Street

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Brookhurst Street from Garfield Avenue to PCH. This is a multijurisdictional project including Caltrans and the cities to the north along the corridor. Work within HB includes signal timing, conduit, and fiber optic installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2018/19

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 29,000				
Construction	\$ 181,733				
Project Management	\$ 4,000				
Supplementals					
R/W					
Other					
TOTAL	\$ 214,733				

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
AQMD (201)	\$ 214,733				
TOTAL	\$ 214,733				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

OCTA is managing the grant and schedule and is contributing \$618,757.

TOTAL PROJECT COST: \$ 214,733

PROJECT TYPE: New

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: TS Synchronization
Magnolia Street

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Magnolia Street from Garfield Avenue to PCH. This is a multijurisdictional project including Caltrans and the cities to the north along the corridor. Work within HB includes signal timing, conduit, and fiber optic installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

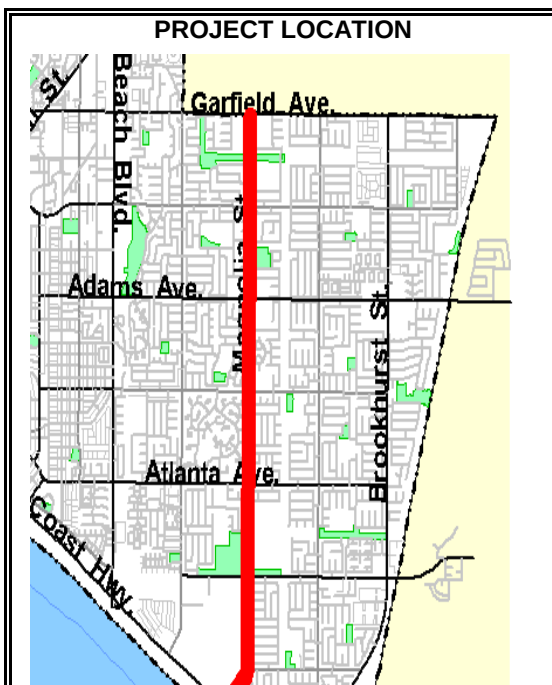
SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2018/19

Construction Complete: FY 2019/20



PROJECT COSTS	Approved	Requested			
	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 25,000				
Construction	\$ 168,789				
Project Management	\$ 6,000				
Supplementals					
R/W					
Other					
TOTAL	\$ 199,789				

FUNDING SOURCES	Prior	FY 19/20	FY 20/21	FY 21/22	FY 22/23
AQMD (201)	\$ 199,789				
TOTAL	\$ 199,789				

MAINTENANCE COST IMPACT:

Additional annual cost:

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

OCTA is managing the grant and schedule and is contributing \$524,364.

TOTAL PROJECT COST: \$ 199,789

PROJECT TYPE: New

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Distribution Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno P.E.

PROJECT DESCRIPTION: This project provides annual monitoring and routine maintenance for the City's Cathodic Protection Systems.

PROJECT NEED: Cathodic protection systems enhance metallic pipeline longevity and reliability.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2020/21

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Design/Environmental</i>	\$ 100,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
<i>Construction</i>		\$ 150,000			
<i>Project Management</i>		\$ 25,000			
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 100,000	\$ 235,000	\$ 60,000	\$ 60,000	\$ 60,000

PROJECT LOCATION



FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Water Master Plan (507)</i>	\$ 100,000	\$ 235,000	\$ 60,000	\$ 60,000	\$ 60,000
TOTAL	\$ 100,000	\$ 235,000	\$ 60,000	\$ 60,000	\$ 60,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

TOTAL PROJECT COST: \$ 515,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Water

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Main Replacement Projects

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno P.E.

SCHEDULE:

Design Complete: On going /Annual

Construction Complete: On going /Annual

PROJECT LOCATION



PROJECT DESCRIPTION: Replace water mains in areas with insufficient water main size, or in areas where pipelines are at the end of their functional lifetime. In FY 19/20, the project is in Sunset Beach and in FY 20/21, it is Varsity and Edwards.

PROJECT NEED:

The majority of the City's potable water pipelines are asbestos cement pipe which is subject to both internal and external corrosion. The replacement of these pipelines is warranted to provide a reliable potable water infrastructure.

SOURCE DOCUMENT:

Consistent with the 2016 Water Master Plan and routine water maintenance.

STRATEGIC PLAN GOAL:

Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Design/Environmental</i>		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<i>Construction</i>	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<i>Project Management</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<i>Supplementals</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 2,200,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
<i>Water Master Plan (507)</i>	\$ 2,200,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000
TOTAL	\$ 2,200,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 11,800,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Water

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Well 6 Color and Odor Treatment

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno P.E.

PROJECT DESCRIPTION: Project provides for the design and construction of a color and odor removal treatment facility for Well 6.

PROJECT NEED: Rehabilitate Well 6 infrastructure to optimize system redundancy, efficiency, reliability, and to extend infrastructure longevity.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2020/21

Construction Complete: FY 2021/22

PROJECT LOCATION



PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 250,000	\$ 250,000			
Construction			\$ 3,500,000		
Project Management			\$ 300,000		
Supplementals			\$ 100,000		
R/W					
Other					
TOTAL	\$ 250,000	\$ 250,000	\$ 3,900,000		

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Master Plan (507)	\$ 250,000	\$ 250,000	\$ 3,900,000		
TOTAL	\$ 250,000	\$ 250,000	\$ 3,900,000		

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

TOTAL PROJECT COST: \$ 4,400,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Water

COMMENTS ON GRANTS / OTHER FUNDS:

Grant Funding may be available from Orange County Water District.

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: OC44 Slip Line Project

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno P.E.

PROJECT DESCRIPTION: The OC44 pipeline is jointly owned with Mesa Water. The project will repair an existing segment of the 42-inch pipeline under San Diego Creek in Newport Beach.

PROJECT NEED: OC44 is a critical transmission pipeline that conveys imported water from MWD to the City. This pipeline is the City's only source of imported water in the southeast portion of the City.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2018/19

Construction Complete: FY 2019/20

PROJECT LOCATION



PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	\$ 1,200,000				
Project Management	\$ 120,000				
Supplementals	\$ 80,000				
R/W					
Other					
TOTAL	\$ 1,400,000				

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Master Plan (507)	\$ 1,400,000				
TOTAL	\$ 1,400,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 1,400,000

PROJECT TYPE: Rehabilitation

CATEGORY: Water

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Peck Reservoir Roof Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno P.E.

PROJECT DESCRIPTION: Project provides for the design and construction of a new roof for the Peck Reservoir.

PROJECT NEED: Rehabilitate Peck Reservoir roof to extend infrastructure longevity and enhance water quality.

SOURCE DOCUMENT: Consistent with routine maintenance for the Water Production Facilities.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2020/21

Construction Complete: FY 2021/22

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 20,000	\$ 50,000			
Construction			\$ 300,000		
Project Management			\$ 50,000		
Supplementals			\$ 25,000		
R/W					
Other					
TOTAL	\$ 20,000	\$ 50,000	\$ 375,000		

PROJECT LOCATION



FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund (506)	\$ 20,000	\$ 50,000	\$ 375,000		
TOTAL	\$ 20,000	\$ 50,000	\$ 375,000		

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 445,000

PROJECT TYPE: Rehabilitation

CATEGORY: Water

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Reservoir Seismic Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno P.E.

SCHEDULE:

Design Complete: FY 2020/21

Construction Complete: FY 2021/22

PROJECT DESCRIPTION: Project provides for the design and retrofit of Peck, Springdale, Overmyer, and Edwards Hill Reservoirs, for seismic connections to underground pipelines.

PROJECT NEED: Retrofit the City's reservoirs for seismic reliability.

SOURCE DOCUMENT: Consistent with routine maintenance for the Water Production Facilities.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 20,000	\$ 50,000			
Construction			\$ 300,000		
Project Management			\$ 50,000		
Supplementals			\$ 25,000		
R/W					
Other					
TOTAL	\$ 20,000	\$ 50,000	\$ 375,000		

FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund (506)	\$ 20,000	\$ 50,000	\$ 375,000		
TOTAL	\$ 20,000	\$ 50,000	\$ 375,000		

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 445,000

PROJECT TYPE: Rehabilitation

CATEGORY: Water

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Reservoir Security Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno P.E.

PROJECT DESCRIPTION: Project provides for the design and construction of site security for the Peck and Springdale Reservoir facility.

PROJECT NEED: This critical facility lacks any site security other than perimeter fencing. This project will provide enhanced site security to protect this potable water production facility.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2019/20

Construction Complete: FY 2020/21

PROJECT COSTS	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	\$ 50,000				
Construction		\$ 500,000			
Project Management		\$ 25,000			
Supplementals					
R/W					
Other					
TOTAL	\$ 50,000	\$ 525,000			

PROJECT LOCATION



FUNDING SOURCES	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund (506)	\$ 50,000	\$ 525,000			
TOTAL	\$ 50,000	\$ 525,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in the Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 575,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Water



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

UNFUNDED LIABILITIES OVERVIEW

The City of Huntington Beach continues to utilize an innovative, three-pronged approach to significantly reduce its pension and Other Post Employment Benefit (OPEB) unfunded liabilities over the next 10 years. These plans were first included in the FY 2013/14 Adopted Budget and have launched a multi-year effort to pay down the pension and retiree medical liabilities ahead of schedule, potentially saving taxpayers an estimated \$73.3 million over the next 15 to 25 years.

The value of the City's unfunded liabilities as of June 30, 2018, totals \$429.6 million. By 2024, the City plans to eliminate the unfunded liabilities for two of the City's three retiree benefit plans. The City's unique three-pronged approach addresses the unfunded liabilities for the City's: 1) California Public Employees' Retirement (CalPERS) Safety Pension Plan; 2) Retiree Medical Plan; and, 3) Supplemental Pension Plan. The "One Equals Five Plan," the "25 to 10 Plan," and the "16 to 10 Plan," respectively, will reduce the unfunded liabilities for each of the City's retiree benefit plans over the next several years. At the center of each plan is the expedited pre-payment of unfunded liabilities through significant reductions in each plan's amortization period. This strategy anticipates the elimination or near zeroing of the unfunded liabilities for the City's OPEB and Supplemental Pension Plans in 10 years; and, a decline in the CalPERS unfunded liability as well.

The City's plans to reduce unfunded liabilities received the prestigious "Innovation Award" from the California Society of Municipal Finance Officers in 2014. The City also received a "Golden Hub of Innovation Award" from the Association of California Cities – Orange County for being a County-wide leader in pension reform.

On May 2, 2016, the City Council adopted Resolution 2016-24 authorizing the City's participation in a tax-exempt, IRS Section 115 Trust to enhance paying down the City's unfunded liabilities. To further this goal, the City Council approved to have the Public Agency Retirement Services Company (PARS) administer the Trust's assets and ensure the tax exempt status for the Trust. Funding of approximately \$4.9 million was deposited into the Section 115 Trust between FY 2015/16 and FY 2018/19.

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return from 7.5% to 7.0% over the next three years. The first phase fiscal impact took effect on July 1, 2018. The estimated pension cost will increase by approximately \$2.1 to \$4.8 million each year, for the next five years, due to variables outside the City's control. As a result, the City Council amended the fiscal year to a July through June period effective FY 2017/18, thereby allowing the City to "opt-in" to the CalPERS prepayment program for unfunded liabilities, saving the City approximately \$1.0 million in CalPERS costs each fiscal year.

RETIREMENT PLAN – NORMAL

a. Summary

Net Pension Liability

Net Pension Liability is reported in the accompanying statement of net position as follows:

	Net Pension Liability
CalPERS Miscellaneous Plan	\$ 163,278
CalPERS Safety Plan	256,807
Supplemental Plan (Note 6)	9,556
Total	\$ 429,641



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

Deferred Outflows of Resources

Deferred Outflows of Resources are reported in the accompanying statement of net position as follows:

	Investment earnings less than expected earnings	Changes in assumptions	Differences between Expected and Actual Experience	Deferred employer pension contributions made after measurement date	Total
CalPERS Miscellaneous Plan	\$ 5,221	\$ 17,944	\$ 179	\$ 13,494	\$ 36,838
CalPERS Safety Plan	6,368	30,006	1,305	21,050	58,729
Total	\$ 11,589	\$ 47,950	\$ 1,484	\$ 34,544	\$ 95,567

Deferred Inflows of Resources

Deferred Inflows of Resources are reported in the accompanying statement of net position as follows:

	Investment earnings less than expected earnings	Changes in assumptions	Differences between Expected and Actual Experience	Total
Miscellaneous Plan	\$ -	\$ -	\$ 5,336	\$ 5,336
Safety Plan	-	2,327	8,218	10,545
Supplemental Plan (Note 6)	1,309	-	-	1,309
Total	\$ 1,309	\$ 2,327	\$ 13,554	\$ 17,190

Pension Expense

Pension expenses are included in the accompanying financial statements as follows:

	Net Pension Expense
Miscellaneous Plan	\$ 23,963
Safety Plan	33,429
Supplemental Plan (Note 6)	2,206
Total	\$ 59,598

b. Plan Description

Substantially all City employees working the equivalent of 1,000 hours per fiscal year are eligible to participate in the Safety Plan and Miscellaneous Plan Agent multiple-employer defined benefit plans administered by California Public Employees Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit Provisions under the Plans are established by State statutes within the Public Employee's Retirement Law. Following the passage of AB340, Public Employees' Pension Reform Act (PEPRA) by the California Legislature, employees hired on or after January 1, 2013, who were not previously enrolled in the PERS system elsewhere, or who have had a break in service of at least six months are required to be enrolled in this retirement program which provides a benefit level that is lower than the benefits provided for CalPERS employees that do not meet the PEPRA qualifications previously described. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office – 400 P Street, Sacramento, CA 95814.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

Benefits Provided

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Benefit provisions and all other requirements are established by State statute and may be amended by city contracts with employee bargaining groups.

Participant is eligible for non-industrial disability retirement if becomes disabled and has at least 5 years of credited service. There is no special age requirement. The standard non-industrial disability retirement benefit is a monthly allowance equal to 1.8 percent of final compensation, multiplied by service.

Industrial disability benefits are not offered to miscellaneous employees. The City provides industrial disability retirement benefit to safety employees. The industrial disability retirement benefit is a monthly allowance equal to 50 percent of final compensation.

An employee's beneficiary may receive the basic death benefit if the employee dies while actively employed. The employee must be actively employed with the City to be eligible for this benefit. An employee's survivor who is eligible for any other pre-retirement death benefit may choose to receive that death benefit instead of this basic death benefit. The basic death benefit is a lump sum in the amount of the employee's accumulated contributions, where interest is currently credited at 7.5 percent per year, plus a lump sum in the amount of one month's salary for each completed year of current service, up to a maximum of six months' salary. For purposes of this benefit, one month's salary is defined as the member's average monthly full-time rate of compensation during the 12 months preceding death.

Upon the death of a retiree, a one-time lump sum payment of \$500 will be made to the retiree's designated survivor(s), or to the retiree's estate.

Benefit terms provide for annual cost-of-living adjustments to each employee's retirement allowance. Beginning the second calendar year after the year of retirement, retirement and survivor allowances will be annually adjusted on a compound basis by 2 percent.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

The Plans' provisions and benefits in effect at June 30, 2018 are summarized as follows:

Miscellaneous Agent Plans		
	Classic	PEPRA
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	2.5% @ 55	2% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
Monthly benefits, as a % of eligible compensation	2.0% - 2.5%, 50 years - 63+ years, respectively	1.0% - 2.5%, 52 years - 67+ years, respectively
Required employee contribution rates	8.000%	6.250%
Required employer contribution rates		
October 1, 2017 - June 30, 2018	28.428%	28.428%
Safety Agent Plans		
	Classic	PEPRA
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	3% @ 50	2.7% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
Monthly benefits, as a % of eligible compensation	3%, 50+ years	2.0% - 2.7%, 50 years - 57+ years, respectively
Required employee contribution rates	9.000%	11.000%
Required employer contribution rates		
October 1, 2017 - June 30, 2018	45.701%	45.701%



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

c. Contributions

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2017, miscellaneous participants under the Classic and PEPRAs plans are required to contribute 8% and 6.25% of their annual covered salary, respectively. Safety participants under the Classic and PEPRAs plans are required to contribute 9% and 11.75% of their annual covered salary, respectively. In addition, the City is required to make employer contributions at the actuarially determined rates of 28.428% and 45.701% for the miscellaneous and safety plans, respectively, for the period October 1, 2017 through June 30, 2018.

At June 30, 2016, the valuation date, the following employees were covered by the benefit terms for each Plan:

	<u>Miscellaneous</u>	<u>Safety</u>
Active members	591	381
Transferred members	377	79
Terminated members	260	46
Retired members and beneficiaries	914	562

For the nine-month period ended June 30, 2018, the contributions were:

	<u>Miscellaneous</u>	<u>Safety</u>	<u>Aggregate Total</u>
Contributions - employer	\$ 9,734	\$ 15,223	\$ 24,957

d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2017, using an annual actuarial valuation as of June 30, 2016 rolled forward to June 30, 2017 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is illustrated below:



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

Actuarial Assumptions – The total pension liabilities in the June 30, 2016 actuarial valuation, rolled forward to June 30, 2017 using standard update procedures, were determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.15% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table*	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

*The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

There was a change in the discount rate assumption for the June 30, 2017 measurement date from 7.65 percent to 7.15 percent. All other actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality, and retirement rates. The Experience Study report may be accessed on the CalPERS website at www.calpers.ca.gov under Forms and Publications.

Discount Rate – The discount rate used to measure the total pension liability at June 30, 2017 was 7.15 percent. To determine whether the municipal bond rate should be used in the calculation of the discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. The tests revealed the assets would not run out. Therefore, the current 7.15 percent discount rate is appropriate and the use of the municipal bond rate calculation is not deemed necessary. The long-term expected discount rate of 7.15 percent is applied to all plans in the Public Employees' Retirement Fund (PERF). The cash flows used in the testing were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS website under the GASB 68 section.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, staff took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Taking into account historical returns of all the Public Employees Retirement Funds' asset classes (which includes the agent plan and two cost-sharing plans or PERF A, B, and C funds), expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each PERF fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The target allocation shown was adopted by the Board effective on July 1, 2014.

Asset Class	Current Target Allocation	Real Return Years 1-10 ¹	Real Return Years 11+ ²
Global Equity	47.00%	4.90%	5.38%
Global Fixed Income	19.00%	0.80%	2.27%
Inflation Sensitive	6.00%	0.60%	1.39%
Private Equity	12.00%	6.60%	6.63%
Real Estate	11.00%	2.80%	5.21%
Infrastructure and Forestland	3.00%	3.90%	5.36%
Liquidity	2.00%	-0.40%	-0.90%

¹An expected inflation of 2.5% used for this period

²An expected inflation of 3.0% used for this period.

e. Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement period:

Miscellaneous Plan			
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2016 (Valuation Date)	\$ 514,955	\$ 363,147	\$ 151,808
Changes in the year:			
Service cost	8,084	-	8,084
Interest on the total pension liabilities	37,749	-	37,749
Changes of Assumptions	30,762	-	30,762
Differences between expected and actual experience	(9,148)	-	(9,148)
Benefit payments, including refunds of members contributions	(25,312)	(25,312)	-
Contributions - employer	-	12,316	(12,316)
Contributions - employee	-	3,869	(3,869)
Net investment income	-	40,328	(40,328)
Administrative expenses	-	(536)	536
Net changes	42,135	30,665	11,470
Balance at June 30, 2017 (Measurement Date)	\$ 557,090	\$ 393,812	\$ 163,278

Safety Plan			
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2016 (Valuation Date)	\$ 670,963	\$ 433,724	\$ 237,239
Changes in the year:			
Service cost	13,657	-	13,657
Interest on the total pension liabilities	49,350	-	49,350
Changes of Assumptions	40,352	-	40,352
Differences between expected and actual experience	(10,819)	-	(10,819)
Benefit payments, including refunds of members contributions	(34,222)	(34,222)	-
Contributions - employer	-	20,629	(20,629)
Contributions - employee	-	4,570	(4,570)
Net investment income	-	48,413	(48,413)
Administrative expenses	-	(640)	640
Net changes	58,318	38,750	19,568
Balance at June 30, 2017 (Measurement Date)	\$ 729,281	\$ 472,474	\$ 256,807



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	Plan's Aggregate Net Pension Liability/(Asset)		
	Discount Rate - 1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate + 1% (8.15%)
Miscellaneous Plan	\$ 237,248	\$ 163,278	\$ 102,251
Safety Plan	\$ 254,337	\$ 256,807	\$ 176,591
Aggregate Total	\$ 491,585	\$ 420,085	\$ 278,842

Pension Plan Fiduciary Net Position – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the measurement period ending June 30, 2017 (the measurement date), the City incurred pension expense in the amounts of \$23,963,000 and \$33,429,000 for the miscellaneous and safety plans, respectively.

The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized over 5-years straight line. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period.

The Expected Average Remaining Service Lifetime ("EARSL") is calculated by dividing the total future service years of active employees by the total number of plan participants (active, inactive, and retired) in the risk pool. For the 2016-17 measurement period, the EARSL for each plan is as follows:

	Miscellaneous	Safety
Expected Average Remaining Service Lifetime	2.4	3.9



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

At June 30, 2018 the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Miscellaneous Plan			
	Deferred outflows of Resources		Deferred inflows of Resources
Difference between projected and actual earning on pension plan investments	\$ 5,221	\$	-
Changes in assumptions	17,944		-
Difference between expected and actual experience	179		(5,336)
Contributions made subsequent to the measurement date	13,494		
Total	\$ 36,838	\$	(5,336)

Safety Plan			
	Deferred outflows of Resources		Deferred inflows of Resources
Difference between projected and actual earning on pension plan investments	\$ 6,368	\$	-
Changes in assumptions	30,006		(2,327)
Difference between expected and actual experience	1,305		(8,218)
Contributions made subsequent to the measurement date	21,050		
Total	\$ 58,729	\$	(10,545)

For the Miscellaneous Plan and Safety Plan, \$13,494,000 and \$21,050,000, respectively, was reported as deferred outflows of resources related to pensions resulting from City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Measurement Periods Ended June 30,	Deferred Outflows/ (Inflows) of Resources	
	Miscellaneous	Safety
2018	\$ 8,967	\$ 5,600
2019	9,782	15,598
2020	2,229	9,494
2021	(2,970)	(3,558)
2022	-	-
Thereafter	-	-
	\$ 18,008	\$ 27,134



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – NORMAL (Continued)

Subsequent Events – In December 2016, the CalPERS Board of Administration voted to lower the discount rate from 7.5 percent to 7.0 percent over the next three years. For public agencies, the discount rate changes approved by the Board for the next three fiscal years ending June 30, 2019, 2020, and 2021 are 7.375%, 7.25%, and 7.00%, respectively. Effective October 1, 2017, the City changed its fiscal year end from September 30 to June 30. As a result, the amortization of deferred outflows and inflows of resources for the nine-month period ended June 30, 2018 includes only the amortization of contributions made after September 30, 2017. There were no other subsequent events that would materially affect the results presented in this disclosure.

RETIREMENT PLAN – SUPPLEMENTAL

a. Plan Description and Benefits

The City administers a supplemental single-employer defined benefit retirement plan (Supplemental Plan) for all employees hired prior to 1997 (exact dates are different for various associations). The Plan is governed by a three-member Supplemental Employee Retirement Plan and Trust Board consisting of the City Treasurer, Director of Finance, and the City Manager, or his/her designee. The Board has the authority, under the terms of the Trust agreement, to control and manage the operation and administration of the Plan. Benefit provisions are established and may be amended through negotiations between the City and employee bargaining associations during each bargaining period, which are then approved through resolutions of the City Council. In fiscal year 2008-09, the City established the Supplemental Employee Retirement Plan and Trust, and transferred \$24,918,000 to an irrevocable trust from the prefunded amounts. The plan and trust are reported as a pension trust fund in the City's financial statements on a full accrual basis.

The Supplemental Plan will pay the retiree an additional amount to his or her CalPERS retirement benefit for life. In order to be eligible for the benefit, the retiree must retire from the City. The amount that is computed as a factor of an employee's normal retirement allowance is computed at retirement and remains constant for his or her life. This benefit is payable by the City for the duration of the life of the member, and shall cease upon the employee's death. As of September 30, 2017, the date of the Plan's most recent actuarial valuation, the average monthly benefit received by inactive plan members and beneficiaries receiving benefits is \$494. Effective in 1998 (exact dates are different for various associations), new City employees are ineligible to participate in the Supplemental Employee Retirement Plan.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

Employees Covered: At June 30, 2018, the measurement date, the following employees were covered by the benefit terms for the Plan:

Inactive employees receiving benefits	722
Active employees	160
Inactive employees not receiving benefits	-
Total	882

b. Employer Contributions

The City's policy is to make required contributions as determined by the Supplemental Plan's actuary. The required contributions were determined as part of the September 30, 2015 actuarial valuation. The City is required to contribute the actuarially determined rate of 4.2% of total payroll for all permanent employees for the nine-month period ended June 30, 2018. There are no employee contributions required for the plan. Survivor and termination benefits are not included in the plan. Administrative costs of this plan are financed through investment earnings.

For the nine-month period ended June 30, 2018, the contributions were (in thousands):

Contributions - employer \$ 3,507

c. Investments

Investments of the Supplemental Plan are held separately from those of other City funds by investment custodians. The Supplemental Employee Retirement Plan and Trust Board is responsible for supervising all investments. Changes to the Investment Policy require approval by the Board. The policy was reviewed at updated by the Board during the nine-month period ended June 30, 2018. Please refer to Note 2 for a detailed description of the Supplemental Plan's Investment Policy. The major asset class allocation for the Supplemental Plan as of June 30, 2018 is listed below:

Asset Class	Strategic Allocation	Allocation as of June 30, 2018	Long Term Expected Rate of Return
Fixed Income	20.00%	20.23%	1.55%
Equity	74.00%	72.70%	5.35%
Real Estate	3.00%	3.05%	0.00%
Commodities	3.00%	3.08%	0.00%
Cash and Equivalents	0.00%	0.94%	0.45%
Total	100.00%	100.00%	



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

Quoted market prices have been used to value investments as of June 30, 2018. These investments are held by the Trust or by an agent in the Trust's name. A portion of these investments is subject to credit risk (including custodial credit risk and concentrations of credit risk), interest rate risk and/or foreign currency risk. The Governmental Accounting Standards Board (GASB) Statement No. 40 requires the disclosure of such risk. Please see below for a list of investments held in any one organization that represents five percent or more of the Plan's investment portfolio at June 30, 2018:

Concentration of Investments Equaling or Exceeding 5%

Amer Cent Diversifi Bond Class I	5.77%
Columbia Corporate Income Y	5.78%
Baird Aggregate Bond Fd Instl	5.79%
Harbor Capital Appreciation Inst	7.90%
Vanguard Intl Grwth Fd	7.91%
Baron Emerging Markets Institutional	7.96%
Parnassus Core Equity Income Inst	7.96%
Cambiar Intl Equity Fund Ins	8.00%
T Rowe Price Intl Val Eqty Fd I	8.03%
Vanguard Equity Income Fund Admiral Shares	8.03%

All Supplemental Plan investments are reflected in the schedule included in Section c of the Note, with the exception of amounts held in the City's investment pool account. The City maintains an investment pool account for City funds. Monthly contributions for the Plan are held in the City's investment pool account and are used to pay recurring expenditures. Refer to Note 2 for a description of the City's investments.

For the nine-month period ended June 30, 2018, the annual money-weighted rate of return on the Plan's investments, net of pension plan investment expenses, was 4.04%. The money-weighted rate of return expresses investment performance, net of investment expenses, adjusted for the changing amounts actually invested.

d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2018, using an annual actuarial valuation as of September 30, 2017 rolled forward to June 30, 2018 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown on the following page.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

Actuarial Assumptions – The total pension liabilities in the September 30, 2017 actuarial valuations for the June 30, 2018 measurement date were determined using the following actuarial assumptions:

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

Actuarial Cost Method	Entry Age Normal, Level Percentage of Payroll
Actuarial Assumptions:	
Discount Rate	6.25%
Inflation	2.75%
Salary Increases	CalPERS 1997-2011 Experience Study plus 3% aggregate increase
Investment Rate of Return	6.25% Net of Investment Expenses
Mortality Rate Table	CalPERS 1997-2011 Experience Study, mortality projected fully generational with Scale MP-2017
Retirement, Disability, Withdrawal	CalPERS 1997-2011 Experience Study plus 15% load on future service retirement liability added to reflect recent benefits experience.

There were no changes in assumptions, benefit terms or other inputs that affected the measurement of the net pension liability. There were no changes between the measurement date of the net pension liability and the reporting date.

e. Discount Rate & Sensitivity

The discount rate is used in the measurement of the Total Pension Liability. This rate considers the ability of the fund to meet benefit obligations in the future. To make this determination, employee contributions, benefit payments, expenses, and investment returns are projected into the future. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. As long as assets are projected to be on hand in a future year, the assumed valuation discount is used. For this valuation, the discount rate is 6.25%, based on the inflation assumption of 2.75% and a long-term asset allocation of 70% equities and 30% fixed income. The geometric real rates of return were assumed to be 5.35% for equities and 1.55% for fixed income. The long-term expected rate of return is applied to all future projected benefit payments.

In determining the long-term expected rate of return, both short-term and long-term market return expectations were taken into account along with expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

Changes in the Net Pension Liability

	Supplemental Plan		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at September 30, 2017	\$ 64,586	\$ 57,957	\$ 6,629
Changes in the year:			
Service cost	344	-	344
Interest on the total pension liabilities	2,964	-	2,964
Differences between expected and actual experience	(794)	-	(794)
Changes of Assumptions	2,115	-	2,115
Benefit payments, including refunds of members contributions	(3,388)	(3,388)	-
Contributions - employer	-	3,507	(3,507)
Contributions - employee	-	-	-
Section 115 Trust segregation	-	(3,788)	3,788
Net investment income	-	2,128	(2,128)
Administrative expenses	-	(145)	145
Net changes	1,241	(1,686)	2,927
Balance at June 30, 2018	\$ 65,827	\$ 56,271	\$ 9,556

The following table shows the changes in net pension liability recognized over the measurement period (in thousands):

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

Plan's Aggregate Net Pension Liability/(Asset)		
(in thousands)		
Discount Rate - 1% (5.25%)	Current Discount Rate (6.25%)	Discount Rate + 1% (7.25%)
\$ 16,253	\$ 9,556	\$ 3,851



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

f. Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the nine-month period ended June 30, 2018, the City recognized pension expense in the amount of \$2,206,000 for the Supplemental Plan.

At June 30, 2018, the City reported deferred inflows of resources related to the supplemental pension plan from the following source (in thousands):

	<u>Deferred Inflows of Resources</u>
Difference between projected and actual earnings on pension plan investments	\$ (1,309)

For the Supplemental Plan, \$1,309,000 was reported as deferred inflows of resources related to pensions which will be recognized in pension expense as follows (in thousands):

<u>Year Ended June 30,</u>	<u>Deferred Inflows of Resources</u>
2019	\$ (30)
2020	(826)
2021	(536)
2022	83
2023	-
Thereafter	-
	<u>\$ (1,309)</u>



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

OTHER POST EMPLOYMENT BENEFITS

a. Plan Description

The City administers the following two other post-employment benefit (OPEB) plans:

Postemployment Medical Insurance

The City agreed, via contract, with each employee association to provide postemployment medical insurance to retirees. These Other Postemployment Benefits (OPEB) are based on years of service and are available to all retirees who meet all three of the following criteria:

- At the time of retirement, the employee is employed by the City.
- At the time of retirement, the employee has a minimum of ten years of service credit or is granted a service connected disability retirement.
- Following official separation from the City, CalPERS grants a retirement allowance.

The City's obligation to provide the benefits to a retiree ceases when either of the following occurs:

- During any period the retiree is eligible to receive health insurance at the expense of another employer; and/or
- The retiree becomes eligible to enroll automatically or voluntarily in Medicare.

The subsidy a retiree is entitled to receive is based on the retiree's years of service credit and is limited to \$344 per month after 25 years of service. If a retiree dies, the benefits that would be payable for his or her insurance are provided to the spouse or family for 12 months. The retiree may use the subsidy for any of the medical insurance plans that the City's active employees may enroll in. Employees hired on or after October 1, 2014 are not eligible for this benefit.

PEMHCA

The City provides an agent multiple-employer defined benefit healthcare plan to retirees through CalPERS under the California Public Employees Medical and Hospital Care Act (PEMHCA), commonly referred to as PERS Health. PEMHCA provides health insurance through a variety of Health Maintenance Organization (HMO) and Preferred Provider Organization (PPO) options. The PEMHCA benefits are applied to all safety employee groups, based on retirement plan election. The benefits continue to the surviving spouse for one year. The Huntington Beach Firefighters' Association (HBFA) joined PEMHCA in 2011. All other safety groups (Fire Management Association (FMA), Marine Safety Management Association (MSOA), Police Management Association (PMA), and Police Officers' Association POA) joined in 2004.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

OTHER POST EMPLOYMENT BENEFITS (Continued)

Safety employees are eligible for PEMHCA benefits if they retire from the City on or after age 50 with at least five years of service or disability, and are eligible for a PERS pension.

As of the June 30, 2017 measurement date, the following current and former employees were covered by the benefit terms under the plan:

Below is the plan participant data as of June 30, 2017:

	Postemployment Medical Insurance	PEMHCA
Retirees and beneficiaries receiving benefits	245	171
Active Plan Members	886	375
Total Plan Participants	<u>1,131</u>	<u>546</u>

b. Accounting and Funding

The City utilizes the California Employers' Retiree Benefit Trust (CERBT), an agent multiple-employer plan, for the postemployment medical insurance benefit. Benefits paid from the CERBT were \$597,000,000 for nine-month period ended June 30, 2018. The assets of the CERBT are excluded from the accompanying financial statements since they are in an irrevocable trust administered by CalPERS. Copies of CalPERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA, 95814 or on their website: www.calpers.ca.gov. The City's policy is to make 100% of each year's ARC, with an additional amount to prefund benefits as determined annually by City Council in order to improve the funded status of the plan.

For PEMHCA, the City selected the "unequal" method for the contribution. Under this method, the City offered a lesser contribution for retirees than for active employees. The City paid the PEMHCA minimum for actives (\$125 in 2016, \$128 in 2017, and \$133 in 2018). Beginning in 2008, Assembly Bill 2544 changed the computation for annual increases to annuitant health care under the unequal method. Under the new provisions, the City increases annuitant health care contributions equal to an amount not less than five percent of the active employee contributions, multiplied by the number of years in PEMHCA. The City's contribution for retirees is \$46.55 per employee for the Huntington Beach Firefighter's Association (HBFA) and \$93.10 for all other Safety groups in 2018. The annual increase in minimum PEMHCA contribution to CalPERS will continue until the time that the City contribution for retirees equals the City contribution paid for active employees.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

OTHER POST EMPLOYMENT BENEFITS (Continued)

The City's net OPEB liability was measured as of June 30, 2017 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2017, based on the following actuarial methods and assumptions:

- Actuarial Cost Method – Entry Age Normal
- Discount rate – 5.50%
- Projected salary increases for covered employees due to inflation – aggregate increases of 3.00% per annum
- Investment Rate of Return – 5.50%, assuming actuarially determined contributions funded into CERBT Investment Strategy 3
- Mortality Rate¹ – Derived using CalPERS' membership data for all funds
- Pre-Retirement Turnover² – Derived using CalPERS' membership data for all funds
- PEMCHA minimum increases for actives - \$133 in 2018, with 4.25% annual increases beginning in 2019
- Healthcare Trend Rate – The medical trend rate represents the long-term expected growth of medical benefits paid by the plan, due to non-age-related factors such as general medical inflation, utilization, new technology, and the like. The following table sets for the inflation trend assumption used for the valuation:

Calendar Year	Annual Rate		Calendar Year	Annual Rate	
	Non-Medicare	Medicare		Non-Medicare	Medicare
2019	7.50%	6.50%	2028	5.60%	5.00%
2020	7.50%	6.50%	2029	5.40%	4.85%
2021	7.25%	6.30%	2030	5.20%	4.70%
2022	7.00%	6.10%	2031-35	5.05%	4.60%
2023	6.75%	5.90%	2036-45	4.90%	4.50%
2024	6.50%	5.70%	2046-55	4.75%	4.45%
2025	6.25%	5.50%	2056-65	4.60%	4.40%
2026	6.00%	5.30%	2066-75	4.30%	4.20%
2027	5.80%	5.15%	2076+	4.00%	4.00%

¹ Pre-retirement mortality information was derived from data collected during 1997 to 2011 CalPERS Experience Study dated January 2014 and post-retirement mortality information was derived from the 2007 to 2011 CalPERS Experience Study. The Experience Study Reports may be accessed on the CalPERS website www.calpers.ca.gov under Forms and Publications. Post-retirement mortality rates include mortality projected fully generational with Scale MP-17.

² The pre-retirement turnover information was developed based on CalPERS' specific data. For more details, please refer to the 2007 to 2011 Experience Study Report. The Experience Study Report may be accessed on the CalPERS website www.calpers.ca.gov under Forms and Publications.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

OTHER POST EMPLOYMENT BENEFITS (Continued)

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	CERBT Strategy 3	
	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	24%	4.82%
Fixed Income	39%	1.47%
Treasury Inflation-Protected Securities ("TIPS")	26%	1.29%
Commodities	3%	0.84%
Real Estate Investment Trusts ("REITS")	8%	3.76%
Total	100%	

* Long-term expected rate of return is 5.50%

Discount Rate

The discount rate used to measure the total OPEB liability was 5.50 percent. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees and beneficiaries. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

OTHER POST EMPLOYMENT BENEFITS (Continued)

The changes in the net OPEB Liability for the plan are as follows (in thousands):

	Increase / (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability / (Asset) (c) = (a) - (b)
Balance at September 30, 2017 (Measurement Date September 30, 2016)	\$ 30,991	\$ 22,860	\$ 8,131
Changes recognized for the measurement period:			
Service Cost	877	-	877
Interest	1,293	-	1,293
Contributions - Employer	-	1,036	(1,036)
Net Investment Income	-	471	(471)
Benefit Payments	(1,036)	(1,036)	-
Administrative Expenses	-	(9)	9
Net Changes	1,134	462	672
Balance at June 30, 2018 (Measurement Date June 30, 2017)	\$ 32,125	\$ 23,322	\$ 8,803

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for the measurement period ended June 30, 2017 (in thousands):

	1% Decrease (4.50%)	Current Discount Rate (5.50%)	1% Increase (6.50%)
Net OPEB Liability	\$ 12,930	\$ 8,803	\$ 5,410

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the net OPEB liability of the City if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for the measurement period ended June 30, 2017 (in thousands):

	1% Decrease (6.50% Non-Medicare / 5.50% Medicare, decreasing to 3.0% Non-Medicare / 3.0% Medicare)	Current Discount Rate (7.50% Non-Medicare / 6.50% Medicare, decreasing to 4.0% Non-Medicare / 4.0% Medicare)	1% Increase (8.50% Non-Medicare / 7.50% Medicare, decreasing to 5.0% Non-Medicare / 5.0% Medicare)
Net OPEB Liability	\$ 5,378	\$ 8,803	\$ 13,137



City of Huntington Beach Adopted Budget – FY 2019/20 Unfunded Liabilities Overview

OTHER POST EMPLOYMENT BENEFITS (Continued)

OPEB Plan Fiduciary Net Position

The CERBT issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained from the California Public Employees' Retirement System, CERBT, P.O. Box 942703, Sacramento, CA 94429-2703.

Recognition of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time.

Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.

The recognition period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on OPEB plan investments	5 Years

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the nine-month period ended June 30, 2018, the City recognized OPEB expense of \$1,330,000. As of June 30, 2018, the City reported deferred outflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
OPEB Contributions subsequent to the measurement date	\$ 4,191	\$ -
Net difference between projected and actual earnings on OPEB Plan Investments	378	-
	<u>\$ 4,569</u>	<u>\$ -</u>

The \$4,191,000 reported as deferred outflows of resources related to contributions subsequent to the June 30, 2017 measurement date will be recognized as a reduction of the net OPEB liability during the fiscal year ending June 30, 2019. Other amounts reported as deferred outflows of resources related to OPEB will be recognized as expense as follows (in thousands)

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
2019	\$ 94
2020	94
2021	94
2022	96
2023	-
Thereafter	-

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CITY OF HUNTINGTON BEACH

STRATEGIC PLANNING RETREAT

February 7, 2019 * Huntington Beach Public Library

Marilyn Snider, Facilitator – Snider and Associates (510) 531-2904
Michelle Snider Luna, Recorder – Snider Education & Communication (510) 610-8242

MISSION STATEMENT

The City of Huntington Beach provides sustainable quality services to maintain and enhance our safe and vibrant community.

CORE VALUES

(not in priority order)

The City of Huntington Beach values . . .

- ♦ *Responsiveness*
- ♦ *Accountability*
- ♦ *Quality customer service*
- ♦ *Honesty and Integrity*
- ♦ *Teamwork*
- ♦ *Fiscal sustainability*
- ♦ *Community involvement*
- ♦ *Openness*

THREE-YEAR GOALS

(2019-2022 * not in priority order)

- ❖ *Enhance and maintain high quality City services*
- ❖ *Enhance and maintain the infrastructure*
- ❖ *Strengthen long-term financial and economic sustainability*
- ❖ *Enhance and modernize public safety service delivery*

CITY OF HUNTINGTON BEACH

12-MONTH STRATEGIC OBJECTIVES

February 7, 2019 – February 1, 2020

THREE-YEAR GOAL: <i>Enhance and maintain high quality City services</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By April 1, 2019	Assistant City Manager (lead), Economic Development Director and Police Chief	Present to the City Council for action a 10-Point Plan for addressing homelessness and report the results to the City Council.				
2. By July 1, 2019	Assistant City Manager, working with the Chief Financial Officer	Develop and present to the City Council for consideration participation in the Orange County Housing Trust.				
3. By August 1, 2019	Community Services Director (lead), City Manager and City Attorney	Review current municipal codes related to community services and provide to the City Council recommendations that would allow the City to enhance public services.				
4. By Oct. 1, 2019	Human Resources Director, with input from each Department Director	Review and evaluate the results of the Succession Planning Survey and provide a summary report, with recommendations, to the City Council for review and evaluation.				
5. By August 1, 2019	Assistant to the City Manager	Present to the City Manager a plan for the transition out of PCTA (Public Cable Television Authority).				
6. By August 15, 2019	Community Services Director	Present to the City Council at a study session the draft Public Art Master Plan.				
7. By December 15, 2019	Community Development Director	Bring Phase II of the Zoning Code update to the City Council for consideration.				

THREE-YEAR GOAL: <i>Enhance and maintain the infrastructure</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By June 1, 2019	Public Works Director, working with the Community Services Director	Utilizing the Parks Master Plan, prioritize next year's proposed improvements and present to the City Council as a part of the 2019-2020 budget.				
2. By Sept. 1, 2019	Assistant City Manager (lead), Chief Information Officer and Public Works Director	Develop and present to the City Council for action a Broadband Master Plan for the installation of fiber throughout the city.				
3. By Aug. 1, 2019	Public Works Director, working with the Community Development Director and Police Chief	Hold a study session on the feasibility of developing a citywide Traffic Mitigation Plan.				
4. By December 1, 2019	Chief Information Officer and Public Works Director	Develop and present to the City Council for action a plan for the selection of an Enterprise Asset Management System.				
5. By February 1, 2020	Library Services Director (lead) and Public Works Director	Conduct a City Council study session to share the results of the library facility assessment and present a draft Library Facilities Master Plan.				

THREE-YEAR GOAL: <i>Strengthen long-term financial and economic sustainability</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By May 15, 2019	Deputy Director of Economic Development, in partnership with Sares Regis	Provide update to City Council on plan to redevelop Boeing site.				
2. By Sept. 1, 2019	Assistant City Manager (lead), Community Development Director and City Attorney	Conduct a study session on opportunities and challenges associated with short-term rentals.				
3. By July 1, 2019	City Manager and Chief Financial Officer	Recommend to the City Council for action the use of one-time money for long-term liabilities.				
4. By Oct. 1, 2019	Assistant City Manager (lead), Economic Development Director, Community Development Director, Police Chief, and Fire Chief.	Conduct a City Council study session regarding the pros and cons of the cannabis economy, with the exception of dispensaries and cultivation, along with a cost-benefit analysis.				

THREE-YEAR GOAL: <i>Enhance and modernize public safety service delivery</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By April 15, 2019	Fire Chief and Chief Financial Officer	Present to the City Council for consideration a revised EMS fee schedule that aligns with rates in Orange County and reflects best practices.				
2. By April 1, 2019	Public Works Director and Police Chief	Recommend to the City Council for action the award of a contract for the design of the Police Headquarters Modernization Project.				
3. By August 1, 2019	Police Chief and Chief Information Officer	Bring to the City Council for action a proposal for replacement of the CAD/RMS system.				
4. By September 1, 2019	Assistant City Manager (lead), Police Chief and Chief Financial Officer	Present funding options to the City Council to enhance funding for additional police staffing.				

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
February 7, 2019	City Clerk	Distribute the retreat record to invitees.
Within 48 hours	All recipients	Read the retreat record.
February 12, 2019	Management Team (City Manager– lead)	Review the “Weaknesses” list for possible action items.
By February 21, 2019	Department Heads	Share and discuss the Strategic Plan with staff.
February 27, 2019	City Manager	Present the review of the new Three-Year Goals and 12-Month Strategic Objectives, and amendments as needed, to the City Council.
At the March 4, 2019 City Council meeting	City Council (Mayor – lead)	Formally present the updated Strategic Plan to the public.
March 5, 2019	Chief Information Officer	Place the city’s “Strengths” and new Three-Year Goals on the City’s website.
Monthly	City Council (Mayor- lead), City Manager & Management Team	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	City Clerk & City Manager	Prepare and distribute the updated Strategic Plan Monitoring Grid to the City Council and staff, and post on the City’s website.
February 2020	City Council, City Manager, City Attorney & Management Team	Strategic Planning Meeting to thoroughly assess progress on the Goals and Strategic Objectives and amend, as needed.



City of Huntington Beach Adopted Budget – FY 2019/20 Long Term Financial Projections

Long Term Financial Projection Overview

The Long Term Financial Projection (the “LTFP”) is a five-year plan for the City of Huntington Beach that forecasts the City’s financial resources and projected expenditures based on planned levels of service and the strategic goals of the City.

The LTFP focuses primarily on the forecast of future revenues and expenditures of the City’s General Fund. The LTFP analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension costs, infrastructure needs and the current priorities of the City Council. The City utilizes the information in the LTFP as part of its annual budget development and updates the LTFP projections each year. The City’s Strategic Plan, as adopted by the City Council each year, identifies the City’s priorities for goals and projects for the next three years. The LTFP was developed using the City’s adopted strategic goals as a guideline including: Enhance and Maintain High Quality City Services; Enhance and Maintain the Infrastructure; Strengthen Long-Term Financial and Economic Sustainability; and Enhance and Modernize Public Safety Service Delivery.

Economic indicators are mostly favorable in Huntington Beach, as illustrated by sales and transient occupancy tax revenues.

Based on the assumed growth in General Fund revenues, and the expected level and cost of City personnel and other expenditures, the LTFP reflects the following key findings:

- City revenues are projected to continue to perform modestly and reflect the improved tax bases resulting from recent economic development activity;
- Personnel costs, which represent by far the greatest component of General Fund costs, are expected to increase primarily due to higher pension costs;
- Increases in future pension and benefit costs are a result of significant investment losses to the retirement plan assets during the Great Recession, the adoption of a 30-year fixed amortization versus a rolling amortization, the recognition that retirees will live longer and require more payouts, and the implementation of the CalPERS discount rate reduction;
- There continue to be risks due to inherent variability in the projected revenues and expenditures – the greatest risks relate to additional growth in pension costs, decreased revenue as a result of fluctuating business cycles, and employee contracts that are expiring and must be renegotiated; and,
- Other factors remain on the horizon, such as the unfunded equipment needs of the City, a plan to address the ongoing maintenance and replacement of the City’s complex technology systems, unfunded emergency interoperability equipment, and the inevitability of a cyclical economic cycle which must be factored in.

Projected Revenues and Expenditures

The LTFP is comprised of a baseline five-year projection of revenues and expenditures used to evaluate the City’s future financial condition and capacity to fund existing and future commitments. The growth assumptions in the baseline projection are based primarily on historical growth, projected inflation, and existing City contractual obligations (e.g., negotiated employee contracts, fixed term contracts, debt service, utilities and other fixed costs).

The LTFP forecast for the next five years shows modest growth in General Fund revenue over the five-year period. However, these modest revenue increases will be almost entirely consumed by projected increases in CalPERS pension costs and other fixed costs the City is facing. The forecast is based on an annual average operating revenue growth of 2.5% over the five-year forecast period. In reality, revenue fluctuates over a period of time coinciding with economic cycles.



City of Huntington Beach Adopted Budget – FY 2019/20 Long Term Financial Projections

Five-Year Long Term Financial Plan Summary Base Case

(In Millions)

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Revenue	\$ 230.8	\$ 237.7	\$ 243.6	\$ 249.7	\$ 256.3
Expense	231.6	237.7	243.6	249.7	256.3
Surplus/(Deficit)	\$ (0.8)	\$ -	\$ -	\$ -	\$ -

Projected General Fund expenses include a slight increase in non-personnel services costs of about 1% based on the Los Angeles/Riverside Consumer Price Index for operating categories (e.g., supplies, maintenance, etc.); and ongoing debt service funding of \$600k annually for the new 800 MHz interoperable countywide radio system.

Projected CalPERS Employer Rate Increases

Personnel Services (including salaries, overtime, termination pay outs and benefits) comprise approximately 74% of total General Fund expenditures. The five-year projected expenditures reflect labor costs for step increases and skill pay eligibility. Due to rising employee benefit costs such as CalPERS, labor related costs increase each year. In December 2016, the CalPERS Board voted to lower the expected rate of return from 7.5% to 7.0%. This cost will increase by approximately \$4.5 million every year over the next five (5) years. The data below shows increases in CalPERS costs to the General Fund over the next five years.

Projected CalPERS Cost (Employer Share)

(In Millions)

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
CalPERS Cost	\$ 43.3	\$ 48.2	\$ 53.5	\$ 57.4	\$ 59.5
Annual % Change	11.9%	11.3%	11.0%	7.3%	3.7%

Challenges on the Horizon

Despite encouraging signs of economic growth, financial stability is still fragile. In addition to rising pension costs, the City also faces a number of challenges over the next five years such as:

- Phase-in of the CalPERS reduction in the annual expected rate of return from 7.5% to 7.0%
- Deteriorating Infrastructure (streets, roads, storm drains, etc.)
- 800 MHz Countywide Emergency Communication System Upgrade
- Ongoing Technology Systems Maintenance and Replacement Costs
- Increasing Workers' Compensation Costs

The City expects General Fund revenues to modestly increase over the next several years. The recovery of General Fund revenue has provided an opportunity to realign the City's balance sheet and adequately fund commitments already made. In an effort to address some of the challenges on the horizon, the City has allocated additional resources to accelerate payments on unfunded liabilities. It is anticipated this will help save the City of Huntington Beach tax payers and the City millions of dollars and/or mitigate future costs.



City of Huntington Beach Adopted Budget – FY 2019/20 Long Term Financial Projections

Risk Analysis

The projected revenues and expenditures in the LTFP are based on the following:

- Local and National Economic Indicators
- Orange County Assessor's Office
- Property Tax and Sales Tax Consultants (HDL)
- Economic Forecasts (i.e., Chapman, Fullerton, and UCLA)
- CalPERS' Actuarial Valuations
- Bartel Associates Analyses and Recommendations

Inevitably, actual revenues and expenditures will differ from the LTFP projections, as there are inherent risks in local government financial projections. The State and the rest of the nation experienced a retraction in housing values during the Great Recession that resulted in reduced tax revenues to the City. Although many of the City's revenue streams are back to or greater than pre-recession level, we must not forget the past. The potential of other risk factors, including stagnation in the economy or a subsequent downturn, could restrict the City's ability to fund its ongoing services and plan for financial sustainability.

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City of Huntington Beach Adopted Budget – FY 2019/20 Budget Process and Calendar

The Fiscal Year Budget Process and Adjustments to the Annual Budget

The FY 2019/20 Annual Budget covers the period of July 1, 2019 through June 30, 2020. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates.

Date	Budget Procedure	Action By
11/28/18	A Pre-Budget Kick-Off meeting is held to review the directive for preparation of the FY 2019/20 budget.	Chief Financial Officer Budget Manager
01/11/19	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
01/09/19 through 02/04/19	Departments prepare their respective budgets including submitting proposed budgets to the Budget Management Division.	Departments
02/04/19	Phase I of Revenue projections are completed and submitted to the Budget Management Division.	Departments
02/07/19	The City Council Strategic Planning Retreat provides long term missions and goal setting that structures the City's budget in the proposed budget preparation.	City Manager Departments Chief Financial Officer Budget Manager
02/25/19 Through 03/21/19	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests.	City Manager Departments Chief Financial Officer Budget Manager
03/20/19	Capital Improvement Program is submitted to the Public Works Commission.	Public Works
03/29/19	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2019/20 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Budget Manager
05/01/19	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year.	Accounting Staff Purchasing Staff Departments
05/03/19	The Proposed Budget for FY 2019/20 is submitted to the City Council per City Charter.	City Manager



City of Huntington Beach Adopted Budget – FY 2019/20 Budget Process and Calendar

Date	Budget Procedure	Action By
05/06/19	The City Manager conducts a budget study session and presentation of the Proposed FY 2019/20 Budget, CIP and Infrastructure Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council
06/03/19	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2019/20. Following completion of the public hearing, the City Council adopts the budget by Resolution.	City Council City Manager Departments
07/01/19	FY 2019/20 is activated and departments begin operating with the new budget.	Accounting Staff Departments

Adjustments to the Annual Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section resembles the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e., permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same department, office or agency. For budget adjustments that require an increase to the total appropriation or transfer between funds, City Council approval is required.



City of Huntington Beach Adopted Budget – FY 2019/20 Financial Policies

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

In FY 2014/15, new policies were adopted and implemented into the General Fund Balance and Fund Balance Classifications sections in accordance with Government Accounting Standards Board Statement No. 54 to segregate and identify different categories of the City's Fund Balances in order to easily compare with other cities and local jurisdictions nationally.

FINANCIAL REPORTING AND ACCOUNTING STANDARDS

- ❑ The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- ❑ The annual financial report will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the annual financial statements and will attempt to qualify for the Government Finance Officers Association's Excellence in Financial Reporting Program.
- ❑ The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- ❑ The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every five years. The contract period will be for an initial period of three years, with two one-year options.

FINANCIAL POLICIES

- ❑ The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO). In addition, a summary version will be provided to the public in a user-friendly format.
- ❑ The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- ❑ On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- ❑ Support function appropriations will be placed in the department in which they are managed.
- ❑ The annual budget will include an additional appropriation of \$1 million each year to reduce the CalPERS unfunded liability for the Safety CalPERS pension plan.



City of Huntington Beach Adopted Budget – FY 2019/20 Financial Policies

GENERAL FUND BALANCE

- ❑ There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- ❑ Appropriations from the Economic Uncertainties Reserve commitment can only be made by formal City Council action. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
 - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
 - Budgeted revenue in excess of \$1 million taken by another government entity
 - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- ❑ Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the goal is to replenish the fund within three fiscal years.
- ❑ In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
 - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain city infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
 - Capital Improvement Reserve for the construction or improvement of city infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
 - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the city's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- ❑ The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities and long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until, the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
 - 50% to Economic Uncertainties Reserve commitment
 - 25% for Infrastructure Fund
 - 25% to Capital Improvement Reserve (CIR) commitment
- ❑ Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
 - 50% for Infrastructure Fund
 - 25% to Capital Improvement Reserve (CIR) commitment
 - 25% to Equipment Replacement commitment
- ❑ Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.



City of Huntington Beach Adopted Budget – FY 2019/20 Financial Policies

FUND BALANCE CLASSIFICATION

- ❑ The City's fund balance is made up of the following components:
 - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
 - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
 - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
 - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
 - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- ❑ When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

APPROPRIATION AUTHORITY

- ❑ The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

NON-DEPARTMENTAL BUDGET

- ❑ The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT

- ❑ The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- ❑ Savings from completed capital improvement projects will be retained for use on other infrastructure projects.



City of Huntington Beach Adopted Budget – FY 2019/20 Financial Policies

ENTERPRISE FUNDS

- ❑ An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- ❑ The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund's operating, capital, and reserve requirements.
- ❑ Enterprise funds will be supported by their own rates and not subsidized by the General Fund.
- ❑ **Water Fund**
 - Reserve equal to 25% of the adopted annual operating budget to ensure adequate working capital for operating expense.
- ❑ **Water Master Plan**
 - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
 - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
 - Emergency: Cost to replace one groundwater well.
- ❑ **Sewer Service Fund**
 - Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
 - One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
 - Emergency: Cost to replace one sewer lift station.

SPECIAL REVENUE FUNDS

- ❑ A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- ❑ The City Council will establish which revenues require placement into a special revenue fund.
- ❑ The City Council will establish which expenditures will be expensed to each special revenue fund.

DEBT ISSUANCE & MANAGEMENT

- ❑ The City will not use long-term debt to pay for current operations.
- ❑ The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
 - When the term of the debt does not extend beyond the useful life of the improvements.
 - When project revenues or specific resources will be sufficient to service the long-term debt.
 - When the cost of debt is less than the impact of the cost caused by delaying the project.



City of Huntington Beach Adopted Budget – FY 2019/20 Financial Policies

CHARGES & USER FEES

- ❑ “User Fees” are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- ❑ “Charges” are fees that have no statutory limit and typically are set at “market rates” since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- ❑ The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- ❑ Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.

CAPITAL MANAGEMENT

- ❑ The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- ❑ Prior to planning the construction of new infrastructure, the improvement’s future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.

BASIS OF BUDGETING

- ❑ Governmental, agency and expendable trust fund types, and pension trust funds use a modified accrual basis of accounting. These funds recognize revenue when it is susceptible to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.
- ❑ The City accounts for proprietary fund types and pension trust funds on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.



City of Huntington Beach Adopted Budget – FY 2019/20 Financial Policies

BASIS OF BUDGETING (Continued)

- The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures. The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities. Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources. The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

FUND BALANCE DEFINITIONS AND PROJECTIONS

- The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's Comprehensive Annual Financial Report (CAFR), plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.
- For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the CAFR for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council.
- For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the CAFR.
- The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.



City of Huntington Beach Adopted Budget – FY 2019/20 AB1234 Disclosure Reimbursement Expenses City Council

The following are activities on which the Mayor and City Council Members could expend City funds:

- League of California Cities, Orange County Division monthly general membership meetings.
- Quarterly League of California Cities Policy Committee meetings.
- League of California Cities, Orange County Division Board of Directors or Executive Committee meetings.
- League of California Cities Annual Conference.
- Various League of California Cities training workshops and/or subcommittee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various Huntington Beach Chamber of Commerce functions.
- Various community organizations' events and fundraising activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Possible trip to one of our two sister cities, Anjo, Japan and Waitekere, New Zealand.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.



**City of Huntington Beach
Adopted Budget – FY 2019/20
AB1234 Disclosure Reimbursement Expenses
City Manager**

The following are activities on which the City Manager could expend City funds:

- Various business meetings with Chamber President and Board Members.
- Various business meetings with Conference and Visitors Bureau President and Board Members.
- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, League of California Cities, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific city issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.



**City of Huntington Beach
Adopted Budget – FY 2019/20
AB1234 Disclosure Reimbursement Expenses
City Attorney**

The following are activities on which the City Attorney could expend city funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the League of California Cities, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.



**City of Huntington Beach
Adopted Budget – FY 2019/20
AB1234 Disclosure Reimbursement Expenses
City Treasurer**

The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or City-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the League of California Cities, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.



**City of Huntington Beach
Adopted Budget – FY 2019/20
AB1234 Disclosure Reimbursement Expenses
City Clerk**

The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.
- Community meetings or events on general, City, and/or department-specific issues.
- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the League of California Cities (LOCC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- City Clerk related books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.

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City of Huntington Beach

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File #: 19-606

MEETING DATE: 6/3/2019

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Lori Ann Farrell Harrison, Interim City Manager

PREPARED BY: Gilbert Garcia, Chief Financial Officer

Subject:

Public Hearing To Consider Adopting Resolution No. 2019-28 To Adopt A Budget For The City For Fiscal Year 2019/2020

Statement of Issue:

The City Charter of the City of Huntington Beach requires a Public Hearing prior to the adoption of the City's annual budget. The City Charter further requires adoption of the annual budget by June 30, 2019, for FY 2019/20.

Financial Impact:

The total FY 2019/20 Proposed Budget is a structurally balanced budget. The All Funds Proposed Budget equals \$381.2 million, including a General Fund Proposed Budget of \$231.8 million. Individual departmental and fund level appropriations are contained in the attachments herein.

Recommended Action:

- A) Open the Public Hearing on the Proposed FY 2019/20 City budget appropriation of \$381,229,021 as outline in the Proposed Budget document;
- B) Adopt Resolution Number 2019-28, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for FY 2019/20" as shown on Attachment 2;
- C) Approve the FY 2019/20 Proposed Budget Table of Organization as shown on Attachment 2, Exhibit D; and,
- D) Authorize the Professional Services included in the FY 2019/20 budget to be representative of the services projected to be utilized by departments in FY 2019/20, as shown in Attachment 3.

Alternative Action(s):

Deny staff's recommendation and provide alternative direction.

Analysis:

The City Charter requires that the City Manager submit the Proposed Budget to the City Council at least 30 days prior to the beginning of the next fiscal year. The City Manager submitted the FY 2019/20 Proposed Budget to the City Council on May 3, 2019, for the fiscal year starting July 1, 2019. The general framework for the FY 2019/20 Proposed Budget was first presented to the City Council at the February 7, 2019, Strategic Planning Retreat.

The Proposed Budget was discussed at two Study Sessions held on May 6, 2019 and May 20, 2019. The Five-Year Capital Improvement Program (CIP) will be discussed at a Study Session scheduled on June 3, 2019. The purpose of these budget study sessions is to provide the City Council with opportunities to discuss the Proposed Budget and CIP with staff before proceeding with the formal Public Hearing on June 3, 2019. The Proposed Budget was also presented to the Finance Commission on May 22, 2019.

Overview

The theme for the FY 2019/20 Budget, "Shaping the Future," reflects the City Council's implementation of thoughtful strategies that promote the City's long-term financial sustainability. FY 2019/20 will be the second full twelve-month July to June fiscal year for the City, as City Council approved on December 18, 2017, to change the fiscal year for the City to a July 1 to June 30 period. Balancing this proposed budget required strong collaboration with each department, including detailed analysis of each department's costs and implementation of budget adjustments where appropriate to maintain fiscal prudence. These efforts yielded a structurally balanced FY 2019/20 Proposed Budget, totaling \$381.2 million in All Funds reflecting a 2.2 percent increase from the FY 2018/19 Adopted All Funds Budget of \$373.1 million.

The total FTE count in All Funds for FY 2019/20 is 987.25, reflecting an increase of 1.0 full-time equivalent personnel (FTE) count across All Funds compared to the FY 2018/19 Adopted Budget. In addition, the FY 2019/20 General Fund Proposed Budget is projected at \$231.8 million, a \$3.4 million or 1.5 percent increase from the current year's General Fund Adopted Budget of \$228.4 million. The majority of General Fund revenue is derived from Property Tax, Sales Tax, Utility Users Tax, and Transient Occupancy Tax. In line with many current economic indicators, the City is experiencing a flattening or slowing of revenue growth in some categories, requiring continued vigilance. The Proposed Budget demonstrates the City's continued commitment to the safety of its community, dedicating \$127.9 million, or 55% of the total General Fund budget, to public safety.

Professional Services

As established by Administrative Regulation Number 228, each department has submitted a list of professional services, which are generally contained in their Proposed Budgets (Attachment 3). Professional services contracts are subject to compliance with Administrative Regulation Number 228 and City Ordinance Chapter 3.03.

Public Hearing

The City Charter requires that a public hearing be conducted on the City budget prior to adoption. Public Hearing notices have been published per City Charter requirements (Attachment 1). At the close of this hearing, all legal requirements for budget adoption will have been met.

Environmental Status:

File #: 19-606

MEETING DATE: 6/3/2019

Not applicable.

Strategic Plan Goal:

Enhance and maintain high quality City services
Enhance and maintain the infrastructure
Strengthen long-term financial and economic sustainability
Enhance and modernize public safety service delivery

Attachment(s):

1. Public Hearing Notice
2. Resolution Number 2019-28, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2019/2020"
3. Professional Services included in the Fiscal Year 2019/20 Budget

ATTACHMENT 1

***PUBLIC HEARING
CITY OF HUNTINGTON BEACH***

Notice of Public Hearing on the Proposed City Budget for Fiscal Year 2019/2020

Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach, in the Council Chambers of the Civic Center, Huntington Beach located at 2000 Main Street, at the hour of 6:00 PM, or as soon as possible thereafter on Monday, the third day of June 2019, for the purpose of considering the City Budget for Fiscal Year 2019/2020.

The Proposed Budget for Fiscal Year 2019/2020 totals \$381,229,021 including General Fund Expenditures of \$231,840,040. The complete Proposed Budget for Fiscal Year 2019/2020 may be reviewed by the public from 8:00 AM to 5:00 PM, Monday through Friday in the City Clerk's Office at City Hall, 2000 Main Street, second floor; the City's Central Library located at 7111 Talbert Avenue; and all branch libraries. The public may obtain copies of the Proposed Budget for Fiscal Year 2019/2020 from the City's website at <http://www.huntingtonbeachca.gov>.

Pursuant to Huntington Beach Municipal Code Section 14.54.070, as part of the annual budget process, the sewer service user charges will be presented for receipt and file.

All interested persons are invited to attend to express their opinions for, or against, the proposed budget with written or oral comments. Written communications to the City Council should be mailed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: May 2, 2019
May 9, 2019

City of Huntington Beach
By: Robin Estanislau, City Clerk
2000 Main Street
Huntington Beach, CA 92648-2702
Telephone: (714) 536-5405

**** Notice to City Clerk ****

this copy to run twice in newsprint no later than 19 days prior to the Council Meeting date. Run in both display format and in legal section.

RESOLUTION NO. 2019-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ADOPTING A BUDGET FOR THE CITY FOR FISCAL YEAR 2019/20

WHEREAS, Article VI of the Huntington Beach City Charter requires the City Manager to present and the City Council to adopt an annual City Budget; and

The City Council has received and considered the Proposed Budget for Fiscal Year 2019/20, staff reports, and public testimony and information received in a noticed public hearing on the City Budget,

NOW, THEREFORE, the City Council of the City of Huntington Beach does resolve as follows:

SECTION 1: That the Proposed Budget for Fiscal Year 2019/20, a copy of which is attached hereto as Exhibit "A" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted.

SECTION 2: That the Estimated Revenue and Transfers In for Fiscal Year 2019/20, a copy of which is attached hereto as Exhibit "B" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2019/20 are sufficient to fund the appropriations set forth in Proposed Budget for Fiscal Year 2019/20.

SECTION 3: That the Proposed Appropriations and Transfers Out for Fiscal Year 2019/20, a copy of which is attached hereto as Exhibit "C" and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is hereby approved and adopted.

SECTION 4: That the Tables of Organization, a copy of which is attached hereto as Exhibit "D" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with the City Charter Section 403, may revise the Tables of Organization provided that the authorized number of personnel within the same department, office or agency is not exceeded.

SECTION 5: That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same department, office or agency. The City Manager may also transfer non-departmental funds from one expenditure type to another within the same fund provided there is no increase in approval total appropriations contained in the budget.

Resolution No. 2019-28

SECTION 6: Acquisition of new capital items shall be limited to the specific items included in the approved budget. Acquisition of capital items to replace existing capital equipment shall not exceed the total appropriation for the funding source. The City Manager may authorize changes to the procurement of specific items as long as the total appropriation for any department, fund or agency is not exceeded. However, the City Manager must obtain City Council approval for items that exceed Five Hundred Thousand Dollars (\$500,000.00).

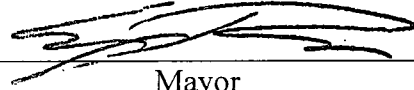
SECTION 7: That the Capital Improvement Program contained in the Proposed Budget for Fiscal Year 2019/20 (Exhibit A) is hereby approved in concept, and the Director of Public Works is authorized to publicly advertise for bids on these projects in accordance with Section 503 and Section 614 of the City Charter.

SECTION 8: That construction of Capital Improvement Projects requires the use of professional services such as geo-technical, water testing, engineering oversight, project management, design, survey, and other required studies. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2019/20 (Exhibit A). Consistent with the City Council's policy regarding professional services agreements, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 9: That the City Manager or Finance Director may, as necessary, appropriate donations and grants received during the fiscal year up to \$100,000 per source or grantor. Donations and grant awards with matching requirements, or exceeding \$100,000 from a single source or grantor, require City Council approval. Any resolutions authorizing budget amendments related to donations and grants in conflict herewith are hereby repealed.

Resolution No. 2019-28

PASSED AND ADOPTED by the City Council of the City of Huntington Beach
at a regular meeting thereof held on the 3rd day of June, 2019.



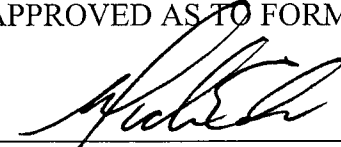
Mayor

REVIEWED AND APPROVED:



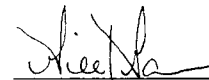
City Manager

APPROVED AS TO FORM:



City Attorney *WV*

INITIATED AND APPROVED:



Chief Financial OfficerList of Exhibits:

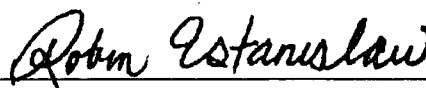
- Exhibit A: Proposed Budget for Fiscal Year 2019/20 as of May 3, 2019
- Exhibit A-1: Proposed Budget for Fiscal Year 2019/20 Revisions
- Exhibit B: Estimated Revenue and Transfers In for Fiscal Year 2019/20
- Exhibit C: Proposed Appropriations and Transfers Out for Fiscal Year 2019/20
- Exhibit D: Tables of Organization

Res. No. 2019-28

STATE OF CALIFORNIA
COUNTY OF ORANGE) **ss:**
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 3, 2019** by the following vote:

AYES: Brenden, Carr, Posey, Delgleize, Hardy
NOES: Semeta, Peterson
ABSENT: None
RECUSE: None



City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

EXHIBIT A

FY 2019/2020 Proposed Budget



CITY OF HUNTINGTON BEACH


 TWENTY **19** | **20**

EXHIBIT A-1

**City of Huntington Beach
FY 2019/2020 Proposed Budget Appropriation**

General Fund	Amount	Department
FY 2019/20 Proposed Budget submitted on May 3, 2019	231,840,040	Citywide

Total FY 2019/2020 General Fund Proposed Budget	231,840,040

All Funds	Amount	Department
FY 2019/20 Proposed Budget submitted on May 3, 2019	381,229,021	Citywide

Total FY 2019/2020 All Funds Proposed Budget	381,229,021

EXHIBIT B
City of Huntington Beach
Estimated Revenue and Transfers In
Fiscal Year 2019/20 Budget

Fund Title	Revenue & Transfers In
100 General Fund	230,840,040
101 Specific Events	751,500
122 Inmate Welfare Fund	4,500
201 Air Quality Fund	240,000
204 Fourth of July Parade	420,050
207 Gas Tax Fund	3,355,068
210 Sewer	150,000
213 Measure M Fund	3,514,493
215 Rehabilitation Loans	100,000
217 Affordable Housing In-Lieu	100,000
219 Traffic Congestion Relief 42	1,956,853
226 Quimby Fund	65,000
228 Park Dev Impact - Res	3,000,000
229 Library Dev Impact	200,000
231 Fire Facilities Dev Impact	123,452
233 Housing Residual Receipts	475,000
234 Disability Access Fund	84,000
239 CDBG	1,155,698
240 HOME	606,864
243 Surf City "3" Cable Channel	605,000
308 In-Lieu Parking Downtown	67,700
314 Infrastructure Fund	4,000,000
322 ELM Automation Fund	360,000
324 Equipment Fund	4,650,600
350 RORF	8,290,010
352 LMIHAF	406,000
401 Debt Svc HBPFA	5,016,365
405 Debt Svc Grand Coast CFD2000-1	1,091,204
406 Debt Svc Mello Roos	264,000
408 Debt Svc McDonnell CFD 2002-1	409,970
410 Debt Svc Bella Terra	2,354,373
501 CUPA	270,018
504 Refuse Collection Service	12,290,476
506 Water	39,870,606
507 Water Master Plan	3,000,000
508 WOCWB	649,000
511 Sewer Service Fund	10,579,698
551 Self Insurance Workers' Comp	7,187,770
552 Self Insurance General Liab	4,878,333
702 Retiree Insurance Fund	1,433,880
703 Retirement Supplement	4,000,000
704 Fire JPA Fund	395,596
709 BID - Hotel/Motel	5,500,000
710 BID - Downtown	91,000
711 Parking Structure-Bella Terra	729,419
712 Parking Structure-Strand	1,667,290
716 Section 115 Trust	1,000,000
963 Sr Mobility Program	246,485
979 AB109 Public Safety Realignmen	40,000
984 SLESF Grant 12/13	261,000
1228 CalRecycle City/County CRV	50,092
1233 OC RMDZ	6,000
1234 Sust Bus Cert Program	10,000
1246 CENIC E-Rate	55,821
1247 Arterial Rehab	3,354,156
1252 Office of Traffic Safety 18/19	240,510
Total Revenue	372,464,890

EXHIBIT C
City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2019/20 Budget

Department/Fund Title	Appropriations & Transfers Out
General Fund (Company 100)	
City Council	423,433
City Attorney	2,617,309
City Clerk	862,278
City Treasurer	242,367
City Manager	2,747,624
Community Development	7,779,262
Community Services	8,552,781
Finance	6,033,343
Fire	49,060,211
Human Resources	1,953,667
Information Services	7,228,641
Library Services	5,031,733
Police	78,793,015
Public Works	25,964,567
Non-Departmental	34,549,809
Sub-Total General Fund	231,840,040

Other Funds (Company Number and Title)

101 Specific Events	751,500
122 Inmate Welfare Fund	40,000
201 Air Quality Fund	139,357
204 Fourth of July Parade	420,050
207 Gas Tax Fund	3,150,000
210 Sewer	2,500,000
212 Narcotics Forfeiture Federal	156,000
213 Measure M Fund	3,181,076
215 Rehabilitation Loans	300,000
216 Property and Evidence	50,000
217 Affordable Housing In-Lieu	300,000
219 Traffic Congestion Relief 42	1,727,000
226 Quimby Fund	418,089
228 Park Dev Impact Residential	4,154,981
229 Library Development Impact	200,000
231 Fire Facilities Dev Impact	620,000
233 Housing Residual Receipts	50,000
234 Disability Access Fund	84,000
239 CDBG	1,155,698
240 HOME	606,864
243 Surf City "3" Cable Channel	605,000
308 In-Lieu Parking Downtown	60,000
314 Infrastructure Fund	4,000,000
322 ELM Automation Fund	360,000
324 Equipment Fund	4,650,600
350 RORF	8,290,010
352 LMIHAF	816,078
401 Debt Svc HBPFA	5,016,365
405 Debt Svc Grand Coast CFD 2000-1	1,091,204
406 Debt Svc Mello Roos	264,000

EXHIBIT C
City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2019/20 Budget

Department/Fund Title	Appropriations & Transfers Out
Other Funds (Company Number and Title) - Continued	
408 Debt Svc McDonnell CFD 2002-1	409,970
410 Debt Svc Bella Terra	2,354,373
501 CUPA	270,018
504 Refuse Collection Service	12,245,796
506 Water	41,543,192
507 Water Master Plan	4,700,203
508 WOCWB	649,000
511 Sewer Service Fund	11,146,192
551 Self Insurance Workers' Comp	7,187,770
552 Self Insurance General Liab	4,878,333
702 Retiree Insurance Fund	1,433,880
703 Retirement Supplement	4,000,000
704 Fire JPA Fund	402,510
709 BID Hotel/Motel	5,500,000
710 BID Downtown	91,000
711 Parking Structure-Bella Terra	729,419
712 Parking Structure-Strand	2,028,950
807 Energy Efficiency	370,000
963 Sr Mobility Program	246,485
979 AB109 Public Safety Realignment	66,439
984 SLESF Grant 12/13	261,000
1228 CalRecycle City/County CRV	50,092
509 Refuse Education	0
1233 OC Recycling Market Dvlpmnt Zone	6,000
1234 Sust Bus Cert Program	10,000
1246 CENIC E-Rate	55,821
1247 Arterial Rehab	3,354,156
1252 Office of Traffic Safety 18/19	240,510

Sub-Total Other Funds	149,388,981
Total City Appropriations	381,229,021

EXHIBIT D



City of Huntington Beach City Council Proposed Budget – FY 2019/20

Mayor
Mayor Pro-Tem
City Council Member (5)

Administrative Assistant

EXHIBIT D



City of Huntington Beach City Attorney Proposed Budget – FY 2019/20

City Attorney

Chief Assistant
City Attorney (2)

COMMUNITY
PROSECUTION

Deputy Community Prosecutor

LITIGATION

Senior Deputy City Attorney (2)

ADVISORY

Assistant City Attorney
Senior Deputy City Attorney

ADMINISTRATION
Senior Legal Assistant
Legal Assistant (2)

EXHIBIT D



City of Huntington Beach City Clerk Proposed Budget – FY 2019/20

City Clerk

ADMINISTRATION,
PUBLIC SUPPORT &
ELECTIONS

RECORDS MANAGEMENT

Assistant City Clerk
Senior Deputy City Clerk

Senior Deputy City Clerk

EXHIBIT D



City of Huntington Beach City Treasurer Proposed Budget – FY 2019/20

City Treasurer

Administrative Analyst (0.50)
Administrative Assistant (0.50)

EXHIBIT D



City of Huntington Beach City Manager Proposed Budget – FY 2019/20

City Manager

ADMINISTRATION
Assistant City Manager
Assistant to the City Manager
Project Manager
Executive Assistant

PUBLIC INFORMATION

Community Relations Officer

OFFICE OF BUSINESS
DEVELOPMENT

Deputy Director of Economic
Development
Economic Development Project Manager
Real Estate & Project Manager
Administrative Analyst
Administrative Assistant
Administrative Secretary (.50)
Administrative Aide

EXHIBIT D



City of Huntington Beach Community Development Proposed Budget – FY 2019/20

Director of Community
Development

PLANNING COMMISSION

Deputy Director of Community
Development

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant
Administrative Secretary (2)
Office Assistant II

PLANNING

NEIGHBORHOOD
PRESERVATION &
CODE ENFORCEMENT

INSPECTION SERVICES

PERMIT & PLAN CHECK
SERVICES

CURRENT & ADVANCE
PLANNING
Planning Manager
Senior Planner (3)
Associate Planner (4)
Assistant Planner (2)

Code Enforcement Supervisor
Senior Code Enforcement Officer (2)
Code Enforcement Officer II (2)
Code Enforcement Officer I
Code Enforcement Technician

Inspection Supervisor (2)
Principal Electrical Inspector
Principal Plumbing & Mechanical
Inspector
Building Inspector I/II/III (9)

Building Manager
Plan Check Engineer (2)
Permit & Plan Check Supervisor
Senior Permit Technician (3)

EXHIBIT D

City of Huntington Beach Community Services Proposed Budget – FY 2019/20

Director of Community Services

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant

FACILITIES & DEVELOPMENT

Community Services Manager
Administrative Secretary

PARK ACQUISITION AND DEVELOPMENT
Assistant Planner

PARKING & CAMPING
Supervisor Parking & Camping Facilities
Community Services & Recreation Specialist
Parking & Camping Crewleader
Parking & Camping Leadworker
Parking & Camping Assistant

PARKING METERS
Parking Meter Repair Technician
Parking Meter Repair Worker (2)

HCP SPORTS COMPLEX
Community Services Recreation Supervisor
Maintenance Worker

SPECIFIC EVENTS
Community Services Recreation Supervisor

PROGRAMS & SERVICES

Community Services Manager
Community Services & Recreation Specialist

SENIOR SERVICES
Senior Supervisor Human Services
Office Assistant II
Volunteer Services Coordinator
Social Worker
Senior Services Transportation Coordinator
Senior Services Assistant
Community Services & Recreation Specialist

SENIOR RECREATION
Community Services Recreation Supervisor
Community Services & Recreation Specialist

CULTURAL SERVICES
Senior Supervisor Cultural Affairs
Community Services & Recreation Specialist

CITY GYM & POOL
Community Services Recreation Supervisor
Community Services & Recreation Specialist

EDISON CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

MURDY CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

EXHIBIT D

City of Huntington Beach

Finance

Proposed Budget – FY 2019/20

Chief Financial Officer

ADMINISTRATION

Administrative Assistant (1.5)

ACCOUNTING SERVICES

Finance Manager - Accounting

GENERAL ACCOUNTING

Project Manager
Senior Accountant

ACCOUNTS PAYABLE

Senior Accounting Technician
Accounting Technician II (2)

PAYROLL

Payroll Specialist
Senior Payroll Technician (2)

BUDGET MANAGEMENT

Finance Manager - Budget

Principal Finance Analyst
Senior Finance Analyst (3)

CASHIERING & COLLECTIONS SERVICES

Finance Manager – Treasury

Administrative Analyst (0.5)

Accounting Technician
Supervisor

CASHIERING

Accounting Technician II (2)

ACCOUNTS RECEIVABLE/ COLLECTIONS

Accounting Technician II

FISCAL SERVICES

Finance Manager – Fiscal Services

MUNICIPAL SERVICES

Senior Accounting Technician
Accounting Technician II (2)

BUSINESS LICENSE

Business License Supervisor
Senior Accounting Technician
Accounting Technician II (2)
Field Service Representative

PROCUREMENT

Buyer (2)

REPROGRAPHICS

MAIL

EXHIBIT D

City of Huntington Beach Fire Proposed Budget – FY 2019/20

Fire Chief

FIRE PREVENTION

Fire Division Chief
Administrative Secretary

PROGRAMS
Assistant Fire Marshal
Fire Protection Analyst (2)
Fire Prevention Inspector (3)
Senior Permit Technician

**CERTIFIED UNIFIED
PROGRAM AGENCY**
Fire Prevention Inspector
Administrative Secretary

ADMINISTRATION

ADMINISTRATION
Administrative Analyst Sr (2)
Administrative Aide
Administrative Assistant

FIREMED
Fire Medical Coordinator
Accounting Technician II (2)
Office Assistant II

**EMERGENCY MANAGEMENT
& HOMELAND SECURITY**
Fire Battalion Chief
Emergency Services
Coordinator

**CENTRAL NET OPERATIONS
AUTHORITY**
Fire Training Maintenance
Technician
Administrative Secretary

EMERGENCY RESPONSE

Fire Division Chief

FIRE SUPPRESSION
Fire Battalion Chief (3)
Administrative Fire Captain (2)
Fire Captain (30)
Fire Engineer (30)
Firefighter Paramedic (48)
Firefighter (12)
Ambulance Operator (30)

TRAINING
Fire Battalion Chief
Administrative Fire Captain

**EMERGENCY MEDICAL
SERVICES**
Emergency Medical Services
Coordinator

MARINE SAFETY

Marine Safety Division Chief
Marine Safety Lieutenant (3)
Marine Safety Officer II (10)
Administrative Secretary

EXHIBIT D



City of Huntington Beach Human Resources Proposed Budget – FY 2019/20

Director of Human Resources

Administrative Assistant

RISK MANAGEMENT

LIABILITY
Risk Manager
Liability Claims Coordinator
Risk Management Specialist (2)

SAFETY / WORKERS
COMPENSATION
Senior Risk Management Analyst

LABOR

Personnel Analyst
Principal
Personnel Analyst
Senior

BENEFITS & TRAINING

Human Resources Manager
Personnel Analyst Senior
Personnel Assistant (2)

RECRUITMENT & SELECTION

Personnel Analyst
Senior
Personnel Assistant

EXHIBIT D



City of Huntington Beach Information Services Proposed Budget – FY 2019/20

Chief Information Officer

ADMINISTRATION
Administrative Assistant

INFRASTRUCTURE
SYSTEMS

CUSTOMER
SUPPORT

APPLICATIONS AND
DATABASE SUPPORT

PUBLIC SAFETY SYSTEMS

Info Tech Manager - Infrastructure

Network Systems Administrator
IT Analyst Senior
IT Technician Senior
IT Analyst II
Telecommunication Technician
Senior

Info Tech Manager - Operations

IT Analyst Senior
IT Technician Senior
IT Technician III
IT Technician I
GIS Analyst II (4)

Info Tech Manager - Systems
(0.50)

IT Analyst Senior (2)
IT Analyst IV (2)
IT Analyst III
IT Analyst II
IT Technician I

Info Tech Manager - Systems
(0.50)

IT Analyst Senior
IT Analyst IV (2)
IT Analyst II
IT Technician IV

EXHIBIT D



City of Huntington Beach Library Services Proposed Budget – FY 2019/20

Director of Library Services

Principal Librarian

**ADMINISTRATION
& BUILDING
MANAGEMENT**

Senior Librarian

ADMINISTRATION
Librarian

Administrative Assistant
Volunteer Services Coordinator

FACILITY RENTALS

FACILITIES MAINTENANCE
Library Specialist

**YOUTH SERVICES
& FAMILY PROGRAMMING**

Senior Librarian

CHILDREN'S LIBRARY
Library Services Clerk (2)

**PUBLIC SERVICES &
COMMUNITY OUTREACH**

Senior Librarian

PUBLIC SERVICES

Librarian (2)
Library Services Clerk (3.50)

CIRCULATION

Senior Library Specialist (0.75)

SECURITY

Media Services Specialist

ADULT LITERACY

Literacy Program Specialist (2)

BRANCHES

BANNING

Library Specialist

OAKVIEW

Library Specialist

HELEN MURPHY

MAIN STREET

**TECHNOLOGY &
SUPPORT SERVICES**

Senior Librarian

TECHNICAL SERVICES

Librarian (2)
Library Services Clerk

ACQUISITIONS

Accounting Technician II (2)

EXHIBIT D

City of Huntington Beach Police Proposed Budget – FY 2019/20

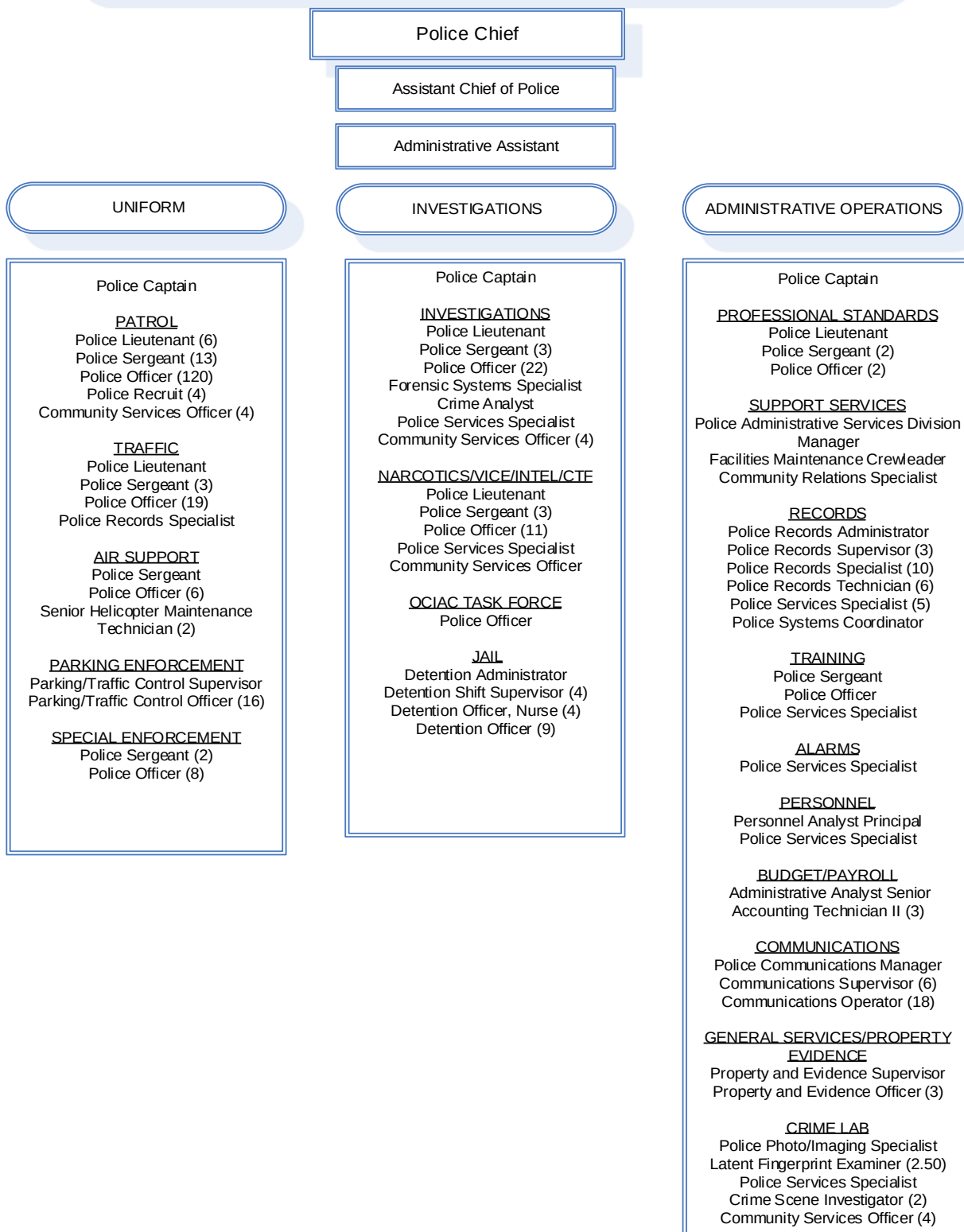


EXHIBIT D

City of Huntington Beach Public Works Proposed Budget – FY 2019/20

Director of Public Works

ADMINISTRATION
Project Manager
Administrative Assistant
Senior Accounting Technician
Accounting Technician II
Administrative Secretary
Office Specialist

ENGINEERING

City Engineer

CONSTRUCTION ENGINEERING
Construction Manager
Senior Construction Inspector (3)
Survey Party Chief
Survey Technician II (2)
Contract Administrator (3)
Construction Inspector II

DESIGN ENGINEERING
Senior Civil Engineer (2)
Senior Engineering Technician

DEVELOPMENT ENGINEERING
Principal Civil Engineer
Senior Civil Engineer (2)
Civil Engineering Assistant

WATER AND SEWER ENGINEERING
Principal Civil Engineer (2)
Senior Civil Engineer
Civil Engineering Assistant
Associate Civil Engineer
Assistant Civil Engineer

STORM WATER QUALITY
Environmental Service Manager
Admin. Environmental Specialist (2)

TRANSPORTATION

Transportation Manager

ENGINEERING/ CIP
Principal Civil Engineer
Senior Traffic Engineer (2)
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE
Traffic Signal/Light Crewleader
Traffic Signal Electrician (2)
Traffic Maint Service Worker (2)

SIGNS & MARKINGS MAINTENANCE
Signs & Markings Crewleader
Signs Leadworker
Signs/Markings Equipment Operator

UTILITIES

Utilities Manager

WATER & SEWER ADMINISTRATION
Administrative Analyst Senior
Water Conservation Coordinator
Field Service Representative
SCADA Coordinator
SCADA Technician
Warehousekeeper
Equipment Support Assistant
Stock Clerk
Administrative Secretary
Office Assistant II (2)

WATER PRODUCTION/ QUALITY
Water Production Supervisor
Water Operations Crewleader
Water Operations Leadworker (2)
Water Systems Technician III (3)
Water Systems Technician II (5)
Water Quality Supervisor
Water Quality Coordinator
Cross Connection Control Specialist (2)
Water Quality Technician

WATER DISTRIBUTION/ METERS
Water Distribution Supervisor
Water Dist. Maint. Crewleader (2)
Water Dist. Meters Crewleader
Engineering Aide
Water Dist. Maint. Leadworker (6)
Water Dist. Meters Leadworker (2)
Water Equipment Operator (4)
Water Service Worker (13)
Water Meter Repair Technician (5)
Senior Water Meter Reader
Field Service Representative
Water Meter Reader (2)
Accounting Technician II
Water Utility Locator

WASTEWATER
Wastewater Supervisor
Wastewater Ops Crewleader
Wastewater Ops Leadworker (3)
Wastewater Equipment Operator (5)
Senior Wastewater Pump Mechanic
Wastewater Pump Mechanic
Wastewater Maint. Service Worker (7)

MAINTENANCE OPERATIONS

Maintenance Operations Manager

MAINTENANCE ADMINISTRATION
Administrative Analyst Senior
Administrative Secretary
Accounting Technician II
Office Assistant II

LANDSCAPE MAINTENANCE
Landscape Maintenance Supervisor
Landscape Maintenance Crewleader
Landscape Maint. Leadworker (3)
Landscape Equipment Operator
Pest Control Specialist
Irrigation Specialist

TREE MAINTENANCE
Tree Maintenance Supervisor
Tree Maintenance Crewleader
Tree Maintenance Leadworker
Tree Equipment Operator (3)
Maintenance Service Worker

STREET MAINTENANCE
Street Maintenance Supervisor
Street Maintenance Crewleader
Street Maintenance Leadworker (2)
Street Equipment Operator (3)
Maintenance Service Worker (6)

BEACH MAINTENANCE
Beach Operations Supervisor
Beach Maintenance Crewleader (2)
Sr. Facilities Maintenance Technician
Beach Equipment Operator (3)
Beach Maintenance Service Worker

GENERAL SERVICES

General Services Manager

GENERAL SERVICES ADMINISTRATION
Code Enforcement Officer I
Field Service Representative
Office Assistant II

FLEET MAINTENANCE
Fleet Operations Supervisor
Equip/Auto Maint. Crewleader (2)
Equip/Auto Maint. Leadworker (3)
Equipment Support Assistant
Mechanic III (6)
Mechanic II (4)

FACILITY MAINTENANCE
Facilities Maintenance Supervisor
Facilities Maint. Crewleader (2)
Facilities Maintenance Technician (3)
Electrician
Sr. Facilities Maintenance Technician

ATTACHMENT 3

CITY OF HUNTINGTON BEACH PROFESSIONAL SERVICES FISCAL YEAR 2019/20 Citywide (All Funds)		
Department	Description	Amount
City Attorney	Legal related professional services.	\$117,865
City Clerk	General consulting services as it relates to City Clerk overview, legal counsel, annual review and update of the records retention schedule, new and updated legislation and other related professional services.	\$1,000
City Manager	Services including governmental membership, state and federal consulting/lobbying services, financial consulting, graphic services, legal services, demographic research, management/organization efficiency studies, business development, public information services, marketing, sustainability services, regulatory agency compliance and other municipal governance services, economic analysis, real estate services (including but not limited to appraisals, right-of-way services, acquisitions, title reporting, etc.), parking consulting, engineering services, homeless services, CDBG/HOME consulting, inspection services, website services, site selection service, and other related professional services.	\$404,667
Community Development	Services including planning and technical services, inspection services, plan check services and other related professional services.	\$630,000
Community Services	Services including professional design, environmental services, architectural services, engineering services, coordination and public relations for the 4th of July Celebration, Run and Parade, and other related professional services.	\$130,000
Finance	Services including Professional Services audits, Sales Tax auditing, Property Tax auditing, and other related financial consulting and professional services.	\$262,364
Fire	Services including fire and development plan check and inspections, environmental and soils consulting, hazardous materials inspections of City businesses, oil production inspections, evaluation of oil production system, testing and document preparation, evaluation of emergency services, paramedic/ambulance service billing, physical examinations and pulmonary consulting for personnel, employment background and other investigative services, psychological testing, and other related professional services.	\$536,966
Human Resources	Services including legal services, recruitment, medical professional reviews, labor consulting, training and other related professional services.	\$962,500
Information Services	Services including consulting, audit security services, phone support, workshops for Business Intelligence, Infrastructure Systems services, Public Safety Systems services, services for the Application and Database Support Divisions, and other related professional services.	\$18,413
Library Services	Library related consulting services.	\$50,000
Police	Services including psychological exams, background checks, polygraph, legal consultations, rape and medical exams, blood-withdraw technician services, annual medical physician review of facility and procedures, crime prevention services, juvenile diversion services, gang prevention services, hazmat physical exams, flight crew physicals, SWAT physicals, hepatitis shots & TB testing, and other related professional services.	\$335,825
Public Works	Services including engineering services, design, engineering studies, inspections, construction management, development review, SCADA and related automation support services, water quality testing and support services, engineering technical support services, litigation and legal services, water conservation support services, NPDES/FOG inspections, utilities rate studies, billing/cashiering system support, professional arborist services, traffic studies, special training services, wildlife biologist services, solid waste consulting, environmental consulting, Asset Management System consulting, and other related professional services.	\$2,143,720
Non-Departmental	Services including claims review, litigation and legal services, auditing, recruitment services, appraisal services, economic analysis, housing compliance services and other related professional services.	\$648,147
Total Professional Services		\$6,241,467



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Accounting Method – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

Accrual Basis – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ADA – (refer to Americans with Disabilities Act).

Adopted Budget – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

Affordable Housing Agreement – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

AHA – (see Affordable Housing Agreement).

Americans with Disabilities Act (ADA) – This Federal law requires that public facilities be accessible to individual with physical limitations.

Amortization – The process of decreasing, or accounting for, an amount over a period of time.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

Appropriation Account – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Appropriation Limit – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

Audit – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

Balanced Budget – A budget in which planned expenditures do not exceed planned revenues available.

BID – (see Business Improvement District).

Bond – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Bond Proceeds – Funds received from the sale or issuance of bonds.

Budget – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

Business Improvement District (BID) – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

Business Unit – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

CAFR – (see Comprehensive Annual Financial Report).

California Public Employees' Retirement System (CalPERS) – Statewide retirement system that covers most City of Huntington Beach employees.

CalPERS – (see California Public Employees' Retirement System).

Capital Assets – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

Capital Improvement Program (CIP) – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

Capital Outlay – Expenditures, which result in the acquisition of assets with an initial cost of at least \$10,000 and an expected life of at least two years.

Capital Project Funds – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

CDGB – (see Community Development Block Grant).

Certified Public Accountant (CPA) – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

CFD – (see Community Facilities District).

Charges for Services – Reimbursement for services rendered to the public or to some other program/fund in the City.

CIP – (see Capital Improvement Program).

City Charter – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.

Combined Transportation Funding Program (CTFP) – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

Community Facilities District (CFD) – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

Comprehensive Annual Financial Report (CAFR) – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds.

CPA – (see Certified Public Accountant).

CPI – (see Consumer Price Index).

CTFP – (see Combined Transportation Funding Program).

Debt Service – The repayment of principal and/or interest on borrowed funds.

Debt Service Funds – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Debt Service Requirement – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Deficit – The excess of liabilities of a fund over its assets.

Department – The basic organizational entity of government that is functionally unique in its delivery of services.

Depreciation – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Developer Fees – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

Encumbrances – Commitments related to unperformed contracts for goods and services.

Enterprise Funds – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

Equipment Replacement – Appropriations budgeted for the purchase of rolling stock and movable assets.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Expenditure – The actual spending of funds set aside by appropriation for identified goods and services.

Expense – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Fair Share Traffic Impact Fee Program (TIF) – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

Fee – A general term used for any charge levied by government for providing a service or permitting an activity.

Fiduciary Funds – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

Fiscal Year (FY) – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is July 1 to June 30.

Fixed Assets – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

FTE – (see Full-Time Equivalent Position).

Full-Time Equivalent Position (FTE) – Staffing collectively based on a 2,080-hour year.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryovers.

FY – (see Fiscal Year).

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – Develops standardized reporting for government entities.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Governmental Fund – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

Grants – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

HUD – U. S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes; utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

Indirect Costs – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

Joint Powers Authority (JPA) – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

JPA – (see Joint Powers Authority).

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Long Term Financial Plan – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

Mandate – Legislation passed by the state or federal government requiring action or provision of services or programs.

Measure M – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

Memoranda of Understanding (MOU) – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

Motor Vehicle In-Lieu Tax – (see Vehicle License Fee).

MOU – (see Memoranda of Understanding).

Municipal Bond – A bond issued by a state or local government.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Municipal Code – A compilation of enforceable ordinances adopted by the City Council.

National Pollution Discharge Elimination System (NPDES) – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

Non-Departmental – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

NPDES – (see National Pollution Discharge Elimination System).

Object Code – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.

OCTA – (see Orange County Transportation Authority).

OPA – (see Owners Participation Agreement).

Operating Budget – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

Operating Expenses – The cost for materials and equipment that are required for a department to perform its functions.

Operating Revenue – Funds received as income to pay for ongoing operations.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

Orange County Transportation Authority (OCTA) – A public sector transportation planning body and transit service provider for Orange County, California.

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

Organization Chart – A pictorial representation of the administrative and functional structure of a City unit.

Other Funds – Within this budget document, those funds that are not included as part of the General Fund.

Owners Participation Agreement (OPA) – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

Pension Tax Rate – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Performance Measures – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

Personnel Services – Expenditures for City Employee and temporary staff compensation.

Program Budget – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

Professional Services – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3, Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

Proprietary Fund – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

Public Employees' Pension Reform Act (PEPRA) – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

RDA – (see Redevelopment Agency.)

Redevelopment Agency (RDA) – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

Reserve – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Sources of income financing the operation of government.

SCAQMD – (see Southern California Air Quality Management District).

Southern California Air Quality Management District (SCAQMD) – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

Special Revenue Funds – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

Strategic Plan – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1st page of Strategic Planning section.

Structurally Balanced Budget – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

Successor Agency – Under Assembly Bill 1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created “Successor Agencies” that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

TAB – (see Tax Allocation Bond).

Tax Allocation Bond (TAB) – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

Tax Increment – Property tax collected as a result of increased valuation within the Redevelopment Area (RDA).

Tax Rate – The amount of assessment stated in terms of a unit of the tax base.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIF – (see Fair Share Traffic Impact Fee Program).

TOT – (see Transient Occupancy Tax).

Transfers – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT) – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

Unencumbered Balance – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

Unfunded Liabilities – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan’s liabilities exceed the assets on a given date.

U. S. Department of Housing and Urban Development – (see HUD).

User Fees and Charges – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

Utility Users Tax (UUT) – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.



City of Huntington Beach Adopted Budget – FY 2019/20 Glossary of Terms

UUT – (see Utility Users Tax).

Vehicle License Fee (VLF) – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

VLF – (see Vehicle License Fee).

Water Master Plan (WMP) –The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

WMP – (see Water Master Plan).

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