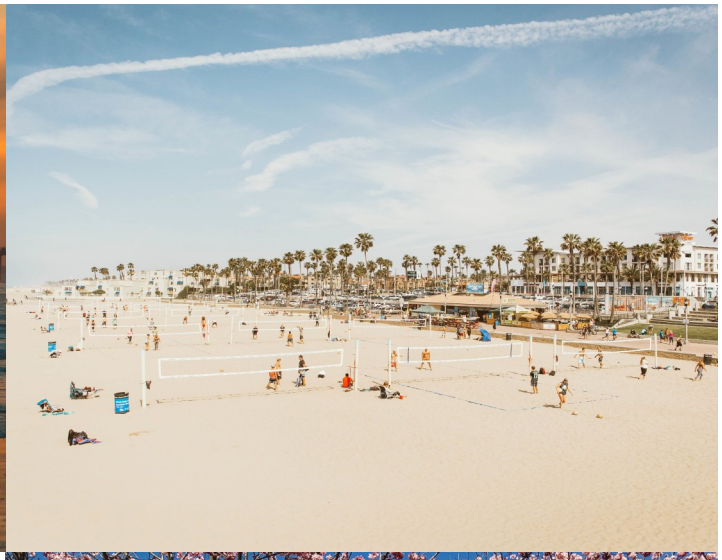
CITY OF
HUNTINGTON BEACH
California



Fiscal Year 2020/21
Adopted Budget

City of Huntington Beach

Adopted Budget

Fiscal Year

2020/2021

Submitted by
Oliver Chi, City Manager

City of Huntington Beach
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City of Huntington Beach
City Council Directory
Adopted Budget – FY 2020/2021

Lyn Semeta
Mayor

Jill Hardy
Mayor Pro Tem

Kim Carr
Council Member

Barbara Delgleize
Council Member

Patrick Brenden
Council Member

Mike Posey
Council Member

Erik Peterson
Council Member

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C I T Y O F H U N T I N G T O N B E A C H
STRATEGIC PLANNING RETREAT
February 7, 2019 * Huntington Beach Public Library

Marilyn Snider, Facilitator – Snider and Associates (510) 531-2904
Michelle Snider Luna, Recorder – Snider Education & Communication (510) 610-8242

MISSION STATEMENT

The City of Huntington Beach provides sustainable quality services to maintain and enhance our safe and vibrant community.

CORE VALUES
(not in priority order)

The City of Huntington Beach values . . .

- ***Responsiveness***
- ***Accountability***
- ***Quality customer service***
- ***Honesty and Integrity***
- ***Teamwork***
- ***Fiscal sustainability***
- ***Community involvement***
- ***Openness***

THREE-YEAR GOALS
(2019-2022 * not in priority order)

- ***Enhance and maintain high quality City services***
- ***Enhance and maintain the infrastructure***
- ***Strengthen long-term financial and economic sustainability***
- ***Enhance and modernize public safety service delivery***

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City of Huntington Beach
City Officials Directory
Adopted Budget – FY 2020/2021

Elected Officials

City Attorney ..... Michael Gates
City Clerk ..... Robin Estanislau
City Treasurer ..... Alisa Backstrom

City Manager's Office

City Manager ..... Oliver Chi
Assistant City Manager ..... Travis Hopkins
Director of Organizational Learning & Engagement ..... Marie Knight

Department Directors

Community Development ..... Ursula Luna-Reynosa
Community Services ..... Chris Slama
Finance ..... Dahle Bulosan
Fire ..... Scott Haberle
Information Services ..... Behzad Zamanian
Library Services ..... Stephanie Beverage
Police ..... Robert Handy
Public Works ..... Sean Crumby

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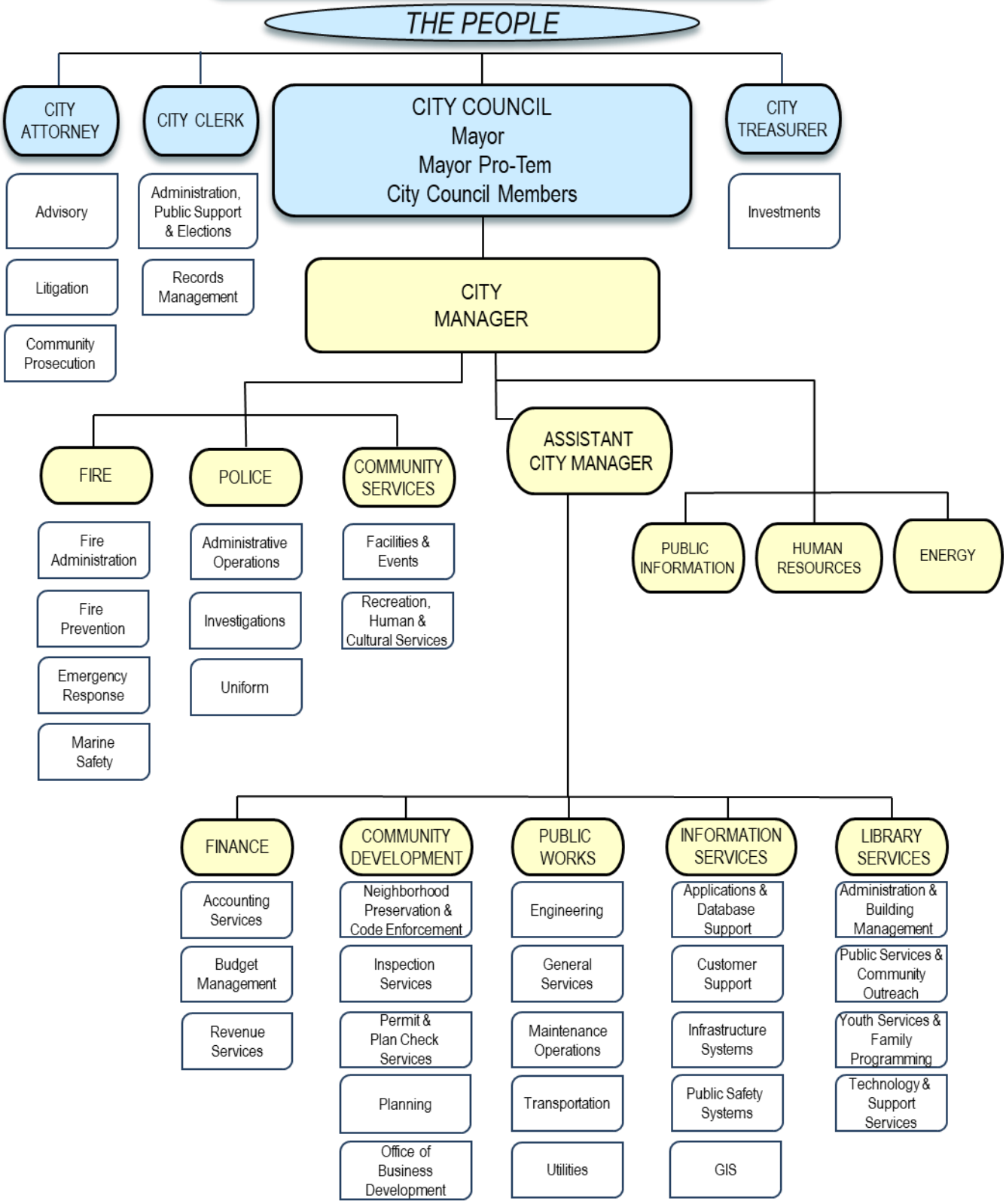
City of Huntington Beach Organizational Chart Adopted Budget – FY 2020/21



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City of Huntington Beach
Distinguished Budget Award
Adopted Budget – FY 2020/21

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Huntington Beach

California

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntington Beach, California for the annual Budget beginning July 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and the City will be submitting the adopted budget to GFOA to determine its eligibility for another award.

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CITY OF HUNTINGTON BEACH

2000 Main Street, Huntington Beach, CA 92648

CITY MANAGER'S OFFICE

June 29, 2020

Honorable Mayor and Members of the City Council:

I hereby present to you the Fiscal Year 2020/21 Adopted Budget for the City of Huntington Beach. Our City, just like other cities across the globe, has been financially and operationally impacted by the global coronavirus disease 2019 ("COVID-19") pandemic, which hit our community in March 2020. The effect of COVID-19 to the economy after years of slow to moderate growth after the Great Recession was sudden and has created significant challenges for our residents, businesses, and visitors. However, we remain calm and vigilant as we rise to the occasion together as **OneHB**.

The FY 2020/21 Adopted Budget is a balanced budget. However, due to continuing economic downturn affecting all aspects of the local economy, FY 2020/21 represents the second year in which the budget reductions have been necessary in order to balance the budget and minimize impacts to fund balance. This fiscally conservative approach to developing the FY 2020/21 budget seeks to implement the City Council's priorities and strategic goals, and continues to fund the most critical operations to meet the needs of our residents and businesses; while also adapting to a new reality of constrained revenues.

The FY 2020/21 Adopted Budget was balanced through a combination of strategies: continuing the hiring freeze, reducing personnel costs, reductions in operating expenditures, minimizing purchases of capital to focus on only the most essential and necessary project and equipment, and reducing transfers from the General Fund. The FY 2020/21 budget remains committed to improving the quality of life for our residents, businesses, and visitors by maintaining funding for core services such as public safety, Community Services programs, and improving the City's roads and parks.

Fiscal Year 2020/21 Adopted Budget Summary

On March 4, 2020, the State of California declared a State of Emergency as a result of the COVID-19 pandemic and enacted stay-at-home orders across the State. Council and City staff responded quickly, declaring a State of Local Emergency and approving a COVID-19 Response Plan on March 16, 2020. On March 19, 2020, the City began accepting calls from residents from the HB Ready Call Center, designed to provide information and receive feedback from the community. Additionally, the City partnered with several non-profits to establish One HB Connects, which provides over 3,000 meals per week to homebound seniors, provides referrals to critical senior care services and created a senior pen pal program to mitigate loneliness and anxiety. Most recently, the City Council approved two grant programs for local small businesses: the COVID-19 Small Business Relief Program, which will award one-time grants up to $10,000 to qualified small businesses in the City of Huntington Beach utilizing $4.7M in CARES funding from the

County of Orange; and the OneHB Business Support program, a community campaign that provides one-time micro-grants of $5,000 to qualified small businesses.

The impacts of the COVID-19 pandemic have been felt in every facet of the economy, with unemployment reaching record highs and businesses and governments alike experiencing sharp declines in revenues. For the City of Huntington Beach, the FY 2020/21 Adopted General Fund Budget of $216.9 million represents a $20 million decrease from FY 2019/20 pre-COVID-19 projected revenues of $236.9M.

In spite of being faced with a new reality of constrained revenues, the City remains resilient. This year, *WalletHub* once again ranked Huntington Beach as one of the top ten "Happiest Cities in the U.S," with a ranking of #7. *The Orange County Register* ranked us as one of the top three cities to live in within Orange County. Huntington Beach ranked #1 in the nation for "Quality of City Services" and #14 by *WalletHub.com* in their "Best-Run City in America" poll. The City was also ranked #25 and #29 in California and the U.S., respectively, for "Providing Homeowners with an Excellent Return on Investment" by *LendEDU* (May 2020). The City's "AAA" credit rating, most recently affirmed by Fitch Ratings in July 2020, provides independent confirmation from Wall Street of the financial discipline and stewardship displayed by our City Council and leadership team.

The theme for the FY 2020/21 Adopted Budget, **"OneHB"**, reflects the City's response as we rise to the occasion together during the global COVID-19 pandemic. The budget reflects the fiscal and operational impact to the City resulting in adjustments to revenues and expenditures and reductions to non-essential services.

All Funds: The Adopted FY 2020/21 Budget totals $359.0 million in All Funds. This reflects a $22.0 million, or 5.8 percent, decrease from the FY 2019/20 Adopted All Funds Budget of $381.0 million. The largest All Funds decreases are attributed to the Retirement Supplement Fund ($3.1 million), Retiree Insurance Fund ($1.4 million), Hotel/Motel Business Improvement District (BID) ($1.1 million), Water Master Plan Fund ($1.6 million), and RORF Fund ($1.4 million).

General Fund: The Adopted FY 2020/21 General Fund Budget is $216.9 million, which includes appropriations for operations. The ongoing budget of $216.9 million is structurally balanced, and is supported by ongoing revenues of $216.9 million. The FY 2020/21 Adopted General Fund Budget represents a $14.7 million, or 6.4 percent, decrease compared to the FY 2019/20 Adopted Budget of $231.6 million in response to the anticipated impact of the COVID-19 pandemic. The Adopted General Fund Budget for next year has no reliance on one-time revenues to fund ongoing operations, which is critical to maintaining the City's financial viability and success.

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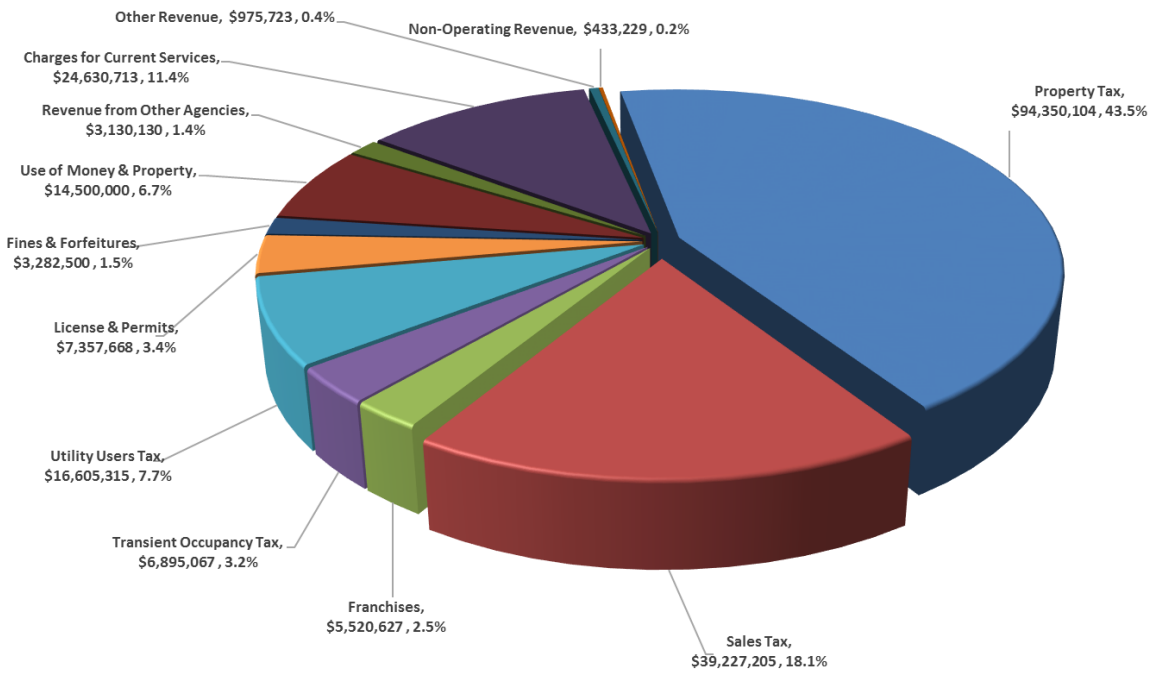
General Fund Revenue Highlights

FY 2020/21 General Fund Revenue



FY 2020/21 General Fund revenue projection is $216.9 million, a $14.7 million, or 6.4 percent decrease from the FY 2019/20 Adopted Budget. The largest revenue decline is in Transient Occupancy Tax, which is anticipated to decrease $7.4 million or 51.8 percent. Sales tax revenue, the second largest revenue category for the City, was budgeted at $39.2 million, a decrease of 4.8 percent from the FY 2019/20 Adopted Budget. Most of the decreases from these two revenue sources is attributable to the impact of the COVID-19 stay-at-home and social distancing public health orders. Ongoing sales tax revenues will be closely monitored throughout the year, to ensure that the City takes appropriate and timely action to keep ongoing revenues and expenditures in balance. Property Taxes are estimated at $94.4 million, an increase of $4.6 million, or 5.2 percent, largely attributable to the year-over-year growth in assessed valuations.

Licenses and Permits, estimated at $7.4 million, reflect a 6.4 percent decrease. Franchise Taxes are anticipated at $5.5 million, a 16.7 percent decrease. Over the past several years, franchise taxes have realized slow growth, and decreases in some instances, due to the low price of natural gas and energy conservation programs offering discounts and credits to electricity users. Utility Users' Taxes, budgeted at $16.6 million, reflects a 7.3 percent decrease compared to FY 2019/20, due to the long term trends towards energy conservation and bundled telecommunication packages.

FY 2020/21 General Fund Budget Highlights

The Adopted FY 2020/21 General Fund Budget is $216.9 million, which is $14.7 million, or 6.4 percent less than the FY 2019/20 Adopted Budget of $231.6 million. The decrease was driven by targeted reductions from departments of $1.8 million in operating expenses and $5.8 million in personnel costs in response to the anticipated decrease in revenues.

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The remaining budgetary adjustments are described in the narrative sections below.

General Fund Expenditures

Total General Fund expenditures equal $216.9 million, supported by ongoing General Fund revenues. Below are General Fund budget allocations by Department.

As illustrated in the following chart, the budgets of four City departments- Police, Fire, Public Works, and Non-Departmental- equal $172.7 million, or 79.6 percent, of the total Adopted General Fund Budget. Each of the remaining 10 departments comprise less than 4.5 percent of the General Fund Budget, highlighting the complexity of balancing the City budget when most departments represent a small fraction of General Fund resources. The Non-Departmental budget includes bonded debt service, utility costs, general leave payouts, and other items that do not apply to a single department.

In an effort to balance the FY 2020/21 Adopted Budget, departments were required to continue reductions made in FY 2019/20 as well as identify further reductions. The reductions for FY 2020/21 consists of a continued hiring freeze, reductions to overtime and part-time staff, and further reductions to operating budgets.

General Fund Budget by Department

Department	FY 2016/17 Actual	FY 2017/18 Actual *	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	%
City Council	333,449	278,875	337,821	423,433	400,097	381,324	0.2%
City Manager	6,953,785	6,636,353	7,430,077	3,604,221	3,701,565	3,993,914	1.8%
City Attorney	3,052,076	2,037,014	2,631,650	2,617,309	2,629,769	2,921,219	1.4%
City Clerk	830,362	601,841	898,670	862,278	850,134	967,825	0.5%
City Treasurer	200,781	133,798	227,317	242,367	233,090	273,816	0.1%
Community Development	7,465,510	6,042,849	8,116,145	8,876,333	9,179,684	8,857,941	4.1%
Community Services	10,432,500	6,227,043	8,432,544	8,552,781	8,287,244	8,591,388	4.0%
Finance	5,762,862	4,368,729	5,908,677	6,033,343	6,108,045	5,934,129	2.7%
Fire	46,745,304	36,575,749	49,030,307	49,060,211	49,868,547	49,077,869	22.6%
Library Services	6,384,323	5,225,216	7,268,778	7,228,641	7,352,731	7,196,150	3.3%
Information Services	4,689,274	3,726,246	4,755,997	5,031,733	5,079,486	5,106,413	2.4%
Non-Departmental	30,279,403	33,531,183	32,748,467	34,549,809	23,720,881	17,166,342	7.9%
Police	73,542,601	58,417,948	75,172,449	78,574,391	78,804,091	80,550,112	37.1%
Public Works	22,131,467	19,049,857	25,953,156	25,964,567	26,046,884	25,889,839	11.9%
TOTAL	**218,803,697**	**182,852,701**	**228,912,055**	**231,621,417**	**222,262,248**	**216,908,281**	**100.0%**

* FY 2017/18 Actual reflects a nine-month period from October 1st through June 30th.

Table of Organization

The Adopted Budget reflects an increase of two (2) FTEs across All Funds compared to FY 2019/20. With a total headcount of 989.25 FTEs, the City is still 152 positions below its all-time high of 1,141.3 FTEs in FY 2009/10, maintaining a 13 percent reduction from FY 2009/10 pre-recession staffing levels. Two (2) new Code Enforcement Officer positions were included as part of the FY 2020/21 Budget to help address the rising number of code enforcement violations.

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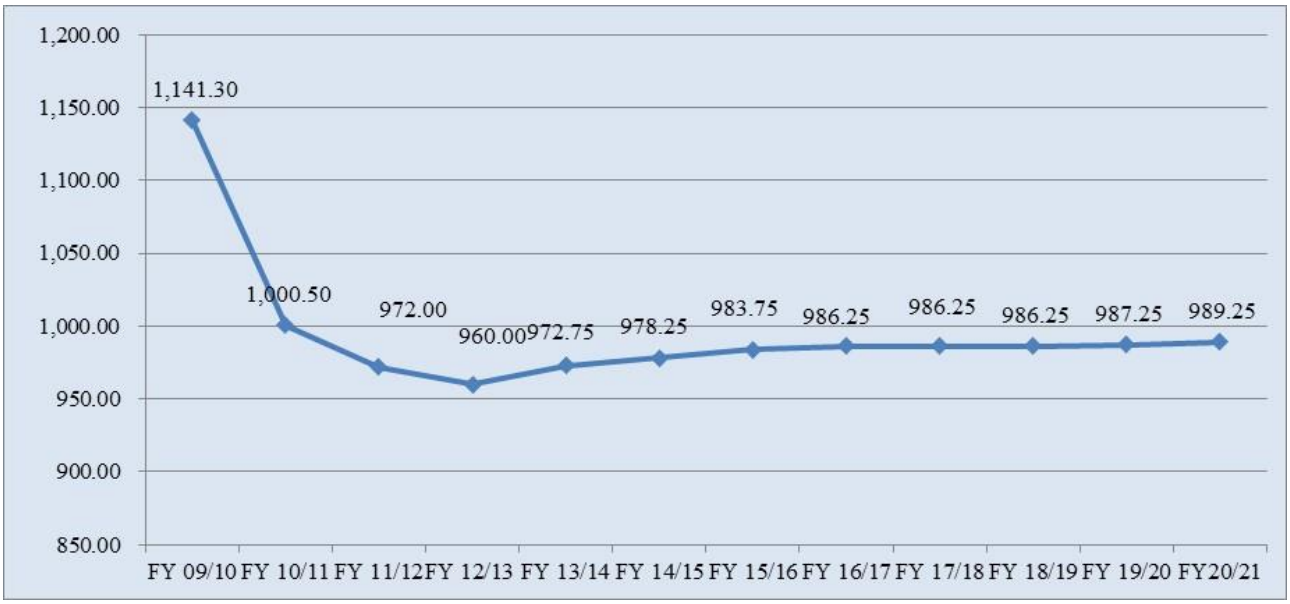
Chart of Organization-All Funds



Protecting the Community

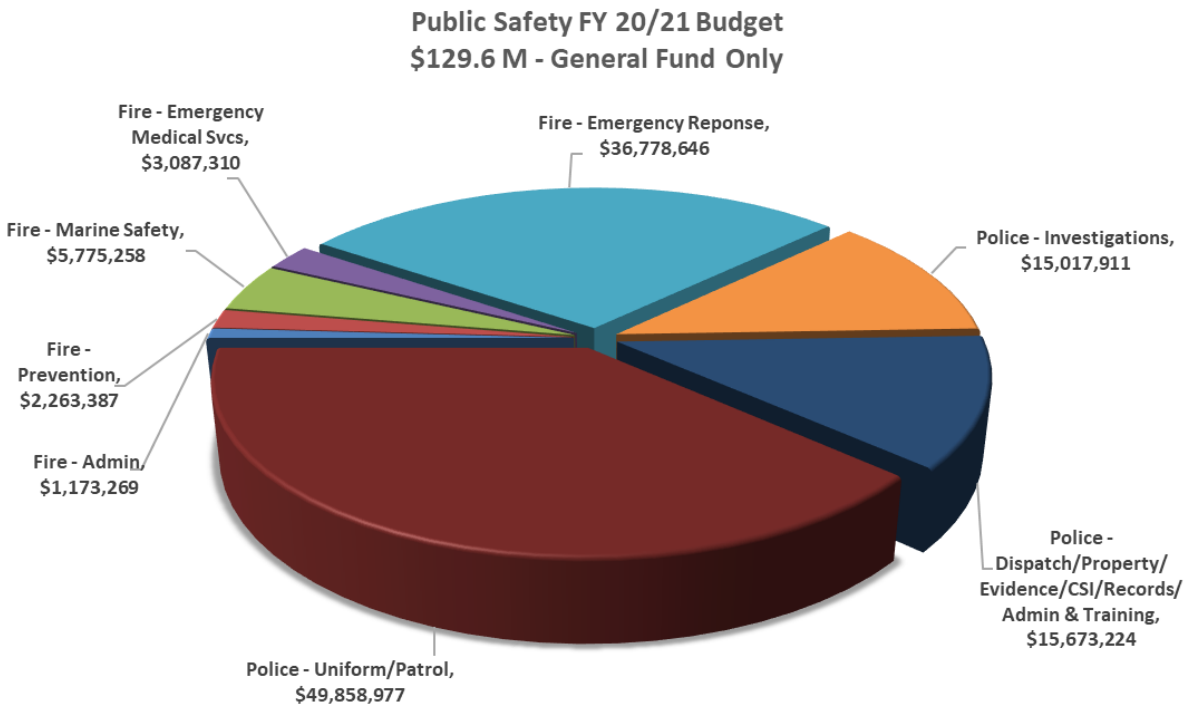
Funding for Public Safety represents 60 cents of every dollar spent in the General Fund. With over half of the General Fund Budget committed to the Police and Fire Departments, the City has dedicated the greatest share of its resources, or $129.6 million, to these core services.

Police

In the Police Department, the budget adds $1.6 million in equipment replacement including replacement of 11 police vehicles. The CIP includes $300,000 for the Police Department South substation renovation.

Fire

In the Fire Department, the Adopted Budget adds $452,000 in equipment replacement including replacement of an ambulance, lifeguard rescue boats, and breathing air compressors. The General Fund CIP includes $820,000 for modifications to the Heil Fire Station apparatus bay entry and Lake Fire Station renovation



General Fund Reserves Overview

To maintain our solid bond ratings, the City must continue to demonstrate fiscal prudence and controls on spending. Maintaining solid emergency reserves is yet another way of demonstrating financial discipline. According to Fitch Ratings, "The City's strong financial resilience assessment is based on Fitch's expectation that the City would use a combination of its strong budget flexibility and robust reserves to offset recessionary revenue declines." Furthermore, according to the Government Finance Officers Association of the United States and Canada, "reserves are the cornerstone of financial flexibility. Reserves provide a government with options for responding to unexpected issues and a buffer against shocks and other forms of risk." There are many types of risks that reserves help to mitigate, including revenue volatility, extraordinary unanticipated expenditures, infrastructure breaches, extreme weather events, and civil disturbances. The growth of the City's reserves over the last decade, coupled with tight spending controls, signal the City's commitment to long-term resilience and overall preparedness.

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General Fund Reserves by Type
(In Thousands)

Fund Balance Category	FY 16/17 Audited	FY 17/18 Audited	FY 18/19 Audited	FY 19/20 Projected
Economic Uncertainties	25,011	25,011	25,011	25,011
Equipment Replacement	8,295	8,295	8,295	8,295
Redevelopment Dissolution	1,080	1,080		
General Plan Maintenance	380	439	546	815
General Liability Plan Migration		2,801	2,801	2,801
Capital Improvement Reserve (CIR)	8,046	8,046	8,046	8,046
Senior Center Debt Service	2,000	2,000		
CalPERS Rate Increase	1,637	1,637		
Cityview Replacement	1,028	1,028	1,028	1,028
Sand Replenishment & Park Improvements	200	200		
Strategic Planning	558	558	15,998	17,352
Section 115 Trust	500	1,500	2,500	1,500
Triple Flip	2,118	1,759	1,113	881
Year-End Market Value			1,184	1,238
Housing Agreement			1,580	101
Police Facility Enhancements	2,000	2,000		
Other Fund Balance*	8,327	9,546	10,911	12,497
Unassigned		2,734		
Total Fund Balance	**61,180**	**68,634**	**79,013**	**79,565**

* Other Fund Balance includes Encumbrances, Non-Spendable, and Restricted Items.

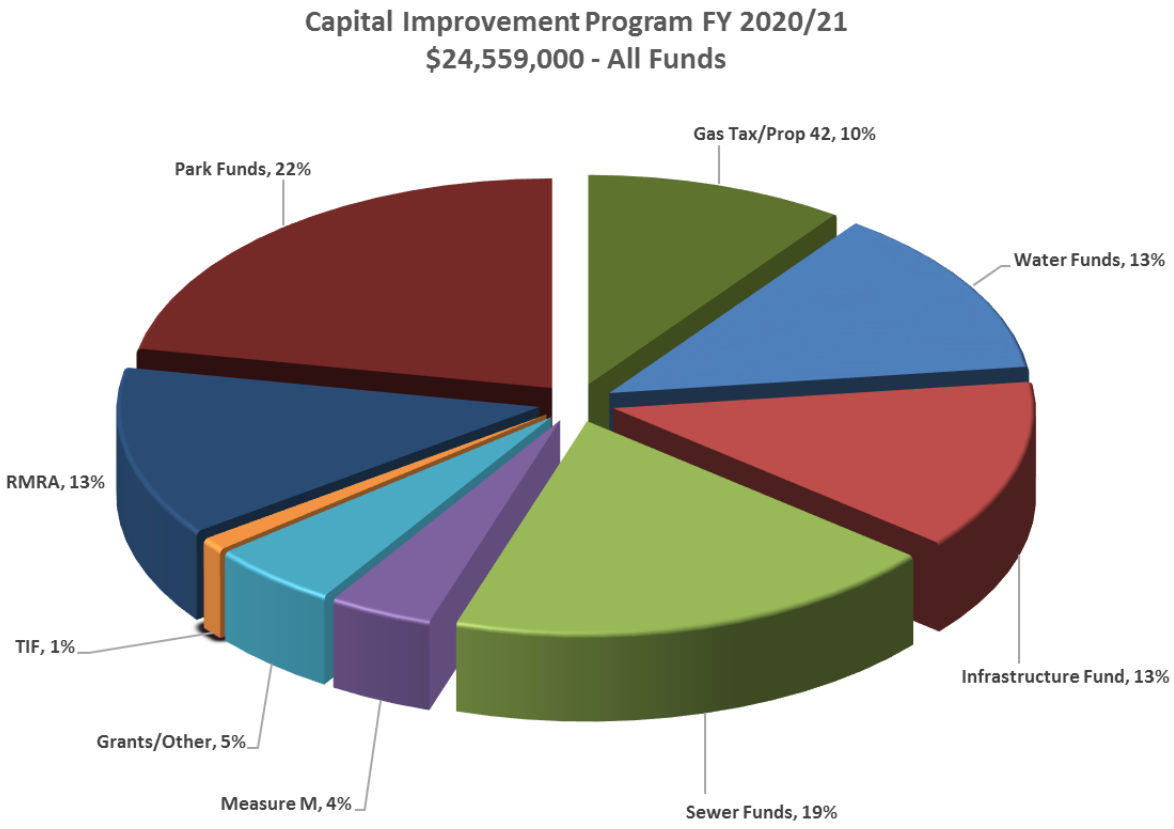
The FY 2020/21 Capital Improvement Program - Paving the Way to the Future

General Fund 15% Charter Requirement for Infrastructure

The City Charter requires that 15 percent of General Fund revenues be allocated to infrastructure spending based on a five-year rolling average. The FY 2020/21 Adopted Budget meets the Charter mandated 15 percent spending requirement on infrastructure based on a five-year rolling average. The FY 2020/21 Adopted Budget commits approximately $27.3 million in General Fund spending for the maintenance and improvement of the City's infrastructure. This amount also includes $3.2 million for concrete replacement, facilities improvements, arterial roadway projects, and park and beach renovations. Of this amount, $1.97 million is dedicated to facility enhancements, $300,000 for residential alley rehabilitation, $350,000 for parks and beaches, $420,000 for street and road improvements, and $205,000 for pump station roof replacements. The $3.0 million transfer from the General Fund to the Infrastructure Fund ensures proper accounting.

Capital Improvement Program – All Funds

The Capital Improvement Program identifies the major public improvements to the City's infrastructure over the next five years, across All Funds. In general, the CIP includes new projects and upgrades to existing facilities of $50,000 or more. The primary funding sources for capital projects are restricted revenue funds for street repairs, grants, the General Fund, and Enterprise Funds such as the Water and Sewer Funds. For FY 2020/21, the CIP totals $24.6 million in new spending across multiple funds with projects distributed throughout the City. The plan addresses critical infrastructure and capital needs divided into numerous categories including drainage and water quality, facilities, neighborhoods, parks and beaches, sewer, streets, and transportation.



Neighborhood, Streets and Transportation Improvements

The Adopted Budget continues to fund aesthetically pleasing, safe, and reliable infrastructure to the City's residents and community. The FY 2020/21 Adopted Budget includes funding to maintain the City's roadways and infrastructure. Local neighborhood improvements total $4.2 million in residential street overlay, curb ramps, and residential alley improvements. Arterial roadway improvements total $3.6 million for Atlanta (Delaware-Beach), Newland (Ellis-Talbert), Talbert (Springdale-Edwards), Garfield (Main-Delaware), Brookhurst (Garfield-Yorktown), Warner (Algonquin-Brightwater), and Edinger (Countess-Saybrook), as the budget allows. These projects will help the City reach an overall Pavement Condition Index (PCI) rating of 80, or "Good." A budget of $50,000 has also been included to fund the fifth year of street lighting improvements in the downtown area. A total of $454,000 is included for traffic signal improvements and signal synchronization projects as well.

Parks Projects

Keeping true to our commitment of improving the quality of life within our community, the FY 2020/21 Adopted Budget includes $4.2 million for park improvements to enhance and improve open space throughout the City. Adopted projects include: improvements at Central Park and Schroeder Park, playground equipment improvements, Central Park restrooms, Murdy & Edison facility improvements, park path rehabilitation, and Bluff Top Park improvements.

Facilities Improvements

When prioritizing capital needs at our facilities, the City focused on improvements that increase safety and the modernization of its facilities. The FY 2020/21 Adopted Budget includes $4.6 million in funding for facilities improvements. The Facilities Improvements CIP includes: City Hall fire alarm replacement; renovations of Central Library including the alarm system, lower level ADA restrooms, meeting rooms, the fountains, and the Tabby Theater; renovating Lake Fire Station for gender accommodation and ADA compliance; redevelopment of the Rodgers Seniors' Center into a neighborhood park; renovation of the City Gym & Pool Facilities; and providing a fiber connection between City Hall the Downtown Facilities and the City Utility Yard.

Enterprise Funds

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance, and, more importantly, the financing of related capital and infrastructure improvements. The City maintains multiple Enterprise Funds including, Refuse, Water, Water Master Plan, and Sewer Service Funds. Expenditures for FY 2020/21 total $71.5 million for both operating and capital improvement costs. Due to the complexity and number of projects, the annual budgets in Enterprise Funds tend to fluctuate significantly between fiscal years. Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted Master Plans and major maintenance programs. Within the CIP, water projects include production and distribution system improvements and water main replacements. Sewer projects include sewer lift station reconstruction and sewer lining projects.

Fund	FY 2017/18 Actual*	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted
Enterprise Funds					
00504 - Refuse Collection Service	8,944,349	12,050,460	12,245,796	12,600,100	12,622,020
00506 - Water	28,040,295	41,152,381	41,543,192	42,332,661	43,695,352
00507 - Water Master Plan	1,149,229	2,251,788	4,700,203	8,012,780	3,060,000
00511 - Sewer Service Fund	6,399,265	9,441,907	11,146,192	16,613,213	12,129,875
TOTAL	**44,533,138**	**64,896,537**	**69,635,382**	**79,558,753**	**71,507,246**

* FY 2017/18 Actual reflects a nine-month period from October 1st through June 30th.

Special Revenue Funds

Special Revenue Funds are funding sources that are legally restricted to a specific purpose. Examples of Special Revenue Funds are the Gas Tax Fund and the Measure M Funds, which can only be spent on street and transportation improvements. Special Revenue Funds total $22.2 million in the FY 2020/21 Adopted Budget. A subset of these funds totaling $16.6 million, which are used primarily for capital projects, is highlighted on the following page.

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Fund	FY 2017/18 Actual*	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted
Special Revenue Funds					
201 - Air Quality Fund	32,746	106,608	139,357	883,879	540,482
206 - Traffic Impact	90,191	914,922		2,683,996	195,000
207 - Gas Tax Fund	2,294,598	2,577,979	3,150,000	6,040,907	2,350,000
209 - Park Acquisition & Develop	341,457	220,521			3,980
213 - Measure M Fund	2,541,776	4,938,458	3,181,076	4,561,484	3,398,168
219 - Prop 42 Traffic Cong Relief	831,863	1,158,346	1,727,000	2,925,020	1,200,000
226 - Quimby Fund	349,072	62,364	418,089	2,414,241	591,333
228 - Park Dev Impact - Res	416,864	1,312,625	4,154,981	6,491,572	5,098,370
995 - Highway Safety Imp Prog	284,350	196,922		3,205,142	
1247 - Road Maint. & Rehab		1,126,234	3,354,156	7,061,349	3,180,000
Total Special Revenue Funds	**7,182,917**	**12,614,981**	**16,124,660**	**36,267,590**	**16,557,333**

* FY 2017/18 Actual reflects a nine-month period from October 1st through June 30th.

Fiscal Responsibility and Transparency

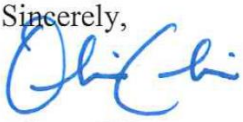
The City continues to do an outstanding job of financial planning and reporting in a transparent and open manner. In 2019, the City was recognized by the Government Finance Officers Association (GFOA) with the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The City also received the GFOA Distinguished Budget Presentation Award for the FY 2019/20 Budget. In order to receive these prestigious awards, the City's budget document and CAFR are required to satisfy rigorous nationally recognized guidelines.

Conclusion

The FY 2020/21 Adopted Budget was carefully prepared to balance City Council and community priorities with a sustainable and sound financial plan. I am grateful for the valuable policy guidance provided by the City Council during the budget development process. This fiscally conservative budget balances immediate priorities along with the need for long-term investments. While the City of Huntington Beach is facing several of the financial challenges that many other cities are confronting, the City enjoys many advantages that empower it to effectively manage those challenges. These advantages include a strong, diverse local economy, a very high quality of life, and a history of responsible financial stewardship. This budget reflects both the challenges and opportunities that will shape our future.

I would like to specifically thank all City department directors, their staff, and the Budget Management Division, who worked collaboratively to develop and produce this budget. Addressing a global pandemic is an unprecedented experience, but with the City Council's leadership, support of the citizen-led Finance Commission, and the combined efforts of all members of the City of Huntington Beach team, we will continue to be a leading example of resilience, excellence and prosperity.

Sincerely,



Oliver Chi
City Manager

City of Huntington Beach
Community Profile
Adopted Budget – FY 2020/21

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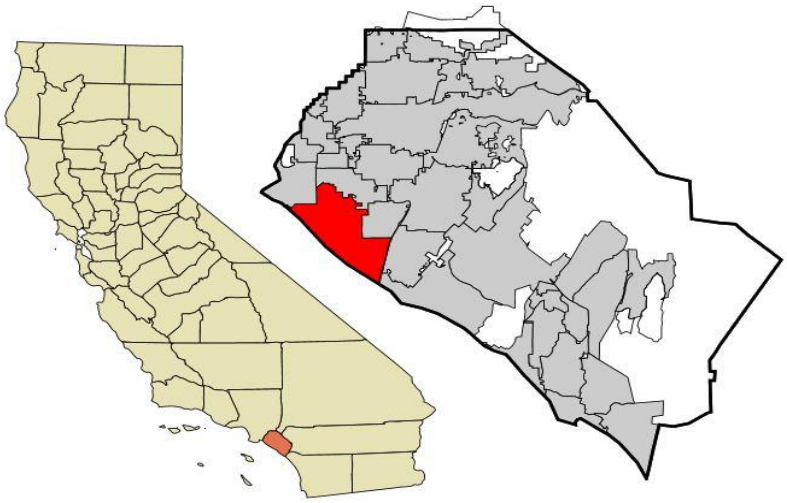
Overview

History

Founded in the late 1880s, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council Members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms.

In August 2011, the unincorporated oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Beachfront properties with high property values make this community a valuable addition to the City. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.

Location



Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

City of Huntington Beach
Community Profile
Adopted Budget – FY 2020/21

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Lifestyle

The City of Huntington Beach is located on the Orange County coast, 35 miles southeast of Los Angeles and 90 miles northwest of San Diego. With a population of 202,265 residents, it is known as Surf City due to its abundance of beaches; the sunny, warm Mediterranean climate; and its casual lifestyle. With over 10 miles of coastline to boast of, Huntington Beach plays host to over 16 million visitors annually. Listed among the nation's safest cities for decades, Huntington Beach has often been ranked among the "Top Ten Safest Cities by Crime Rankings" by the Federal Bureau of Investigation.

The City boasts an annual median household income of $93,658, higher than the median household income for the United States, the State of California and Orange County. In addition, more than half of its residents, or 53 percent, have a college education, rendering it one of the top ten "Safest Large Cities" in California by *WalletHub (March 2019)* and one of the top three "Best Cities to Live In" by the *Orange County Register* for the past four consecutive years. Huntington Beach was also ranked #7 of the Top Ten Happiest Cities in America by *WalletHub (March 2020)*.

Huntington Beach is home to a thriving beach community, consistently ranked in the top 10 best beaches in the State of California. A world-class Central Library with four branch libraries, many picturesque parks including the 356-acre Central Park, numerous cultural and sporting events, and a variety of restaurants from casual to fine dining make Huntington Beach an ideal location to live, work, visit, and play.

Fourth of July Celebration

A proud tradition for over a century, the City's most iconic event- the Fourth of July Fireworks Show and Parade- has over 1 million television viewers, over 450,000 in-person attendees and is known nationally as "the largest Fourth of July Parade west of the Mississippi."

City of Huntington Beach
Community Profile
Adopted Budget – FY 2020/21

Sports Events

Huntington Beach is also home to numerous national events such as the Vans U.S. Open of Surfing which attracts 360,000 visitors annually and the Surf City USA Marathon with over 24,500 runners. The annual AVP Beach Volleyball Tour also commands a strong presence totaling 7,500 visitors each year.

The Great Pacific Air Show

Huntington Beach is also the destination for the Great Pacific Airshow- the only beachfront air show on the West Coast. Held in October, the 2019 repertoire included the Air Force Thunderbirds, United Kingdom Red Arrows, Canada Snowbirds, among many others. This unique airshow has gained tremendous popularity since premiering in October 2016 and now attracts a crowd of over 1.2 million from around the world to view the two-day event.

City of Huntington Beach
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Adopted Budget – FY 2020/21

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The Garden at Bella Terra

A premier outdoor shopping and dining destination for residents and visitors, the Bella Terra shopping center underwent a recent two-year redesign of its inner court. The reimagined amphitheater was designed with inspiration from Southern California's Spanish roots, combined with Huntington Beach's casual beach lifestyle. The more than one-million-square-foot mixed-use space features a concert stage for live music and entertainment, open-air beer and wine garden, alfresco dining, and children's play area.

Boeing Site Sale

Property owner and developer Sares-Regis purchased a portion of Boeing's 120 acre campus in September 2018 and began construction of three new industrial buildings on a 30-acre site near Bolsa Chica Street and Bolsa Avenue. The project, known as Huntington Gateway, consists of 610,000 square feet of flexible office, warehouse and industrial space. Demolition of the existing eight-story office building is underway, with an anticipated completion date of 2020. The project is expected to result in over 500 construction jobs and 1,300 operations jobs in the City.

Pierside Pavilion Expansion

The iconic Pierside Pavilion, recently rebranded as the Huntington Surf and Sport Building, is in the final stages of the expansion and remodeling of the building. This last phase will add a four-story, 30,000 square foot mixed-use building with high-end retail, an upscale restaurant with a rooftop terrace, and two floors of office space with balconies.

City of Huntington Beach
Community Profile
Adopted Budget – FY 2020/21

Education

The Huntington Beach community is proud of its educational system that provides learning opportunities for nearly 50,000 students of all ages. Huntington Beach holds education as one of its top priorities, with 35 elementary schools and five high schools located in the City. The City's schools frequently receive local, state, and federal awards and honors, including recognition as California Distinguished Schools and National Blue Ribbon Schools. Together, more than 50 public and private schools offer elementary, middle, high school and adult education to the residents of Huntington Beach. Further educational opportunities are offered in close proximity at Golden West College, Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton. Golden West Community College is located within the City limits.

Business & Economy

Huntington Beach is one of the leading commercial and industrial centers in Southern California. As the fourth largest city in Orange County, and the 23rd largest in California, the City has earned various accolades throughout the year, including the following: #1 in the nation for "Quality of City Services" (WalletHub, July 2019), #14 for "Best Run City in America" (WalletHub, July 2019), and Top three "Best Cities to Live In" for the past four consecutive years (Orange County Register, September 2019).

The Huntington Beach business community is well-diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, petroleum, manufacturing, computer hardware and software, financial and business services, hotel and tourism, and large-scale retailers.

Industrial

With a strong commitment to industrial activities, the City has 1,128 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. The Gothard Industrial Corridor represents unique opportunities for "incubator" industries, or first generation businesses.

City of Huntington Beach
Community Profile
Adopted Budget – FY 2020/21

Commercial

Huntington Beach has approximately 570 acres zoned for commercial use and 638 acres zoned for mixed use that includes additional commercial areas. The major concentration of commercial use in Huntington Beach is located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.

Beyond the beach, the City of Huntington Beach boasts top-class restaurants, shopping, hotels, resorts, spas and a thriving downtown district. With more than 30 neighborhood and regional shopping centers, the City has nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and the Marketing and Visitors Bureau advertise the community to encourage visitors and residents to support the local economy by shopping in town. Huntington Beach demographics bring impressive buying power to a wide variety of retail and service businesses.

Energy Conservation

Huntington Beach is known as a regional leader for its innovative and groundbreaking energy conservation efforts. The City acquired close to 11,000 streetlights from Southern California Edison (SCE) and retrofitted the aged high-pressure sodium luminaries with LED luminaries. Completed in 2019, the project is anticipated to save taxpayers an estimated $10 million dollars over the next 20 years due to reduced energy costs. In late 2018, the City also installed its first artificial intelligence (AI)-powered energy storage systems that work in tandem with 2.13 megawatts of solar power and enable the city to purchase energy from SCE during off peak hours. The 235-kilowatt hour-size battery created by Stem, Inc. will help save an estimated amount of $82,000 in energy costs over ten years.

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Facts and Figures

Population: 202,265 (2019 Estimate)
- *Fourth Largest City (by population) in Orange County*
- *23rd Largest in California*

Land Area: 28 Square Miles
- *Fourth Largest City (by land area) in Orange County*
- *78th Largest in California*

Median Family Household Income: **$93,658** (2018 Estimate)

City of Huntington Beach
Adopted Budget - FY 2020/21
Revenue vs. Expenditure
ALL FUNDS

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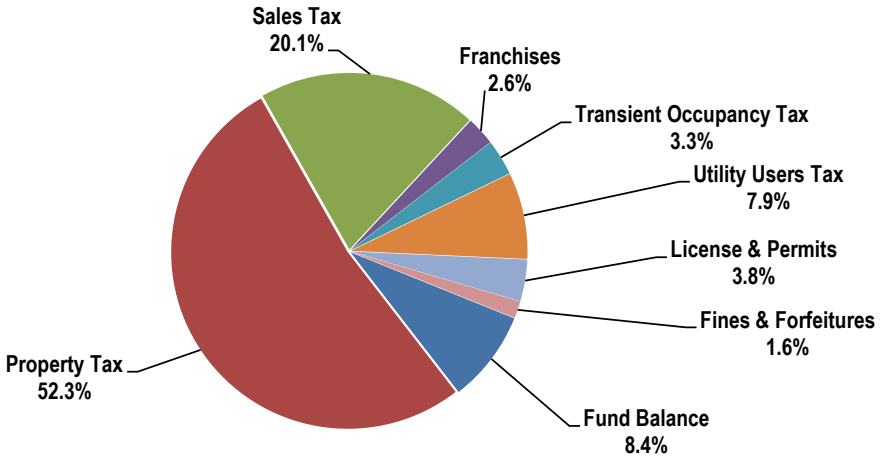
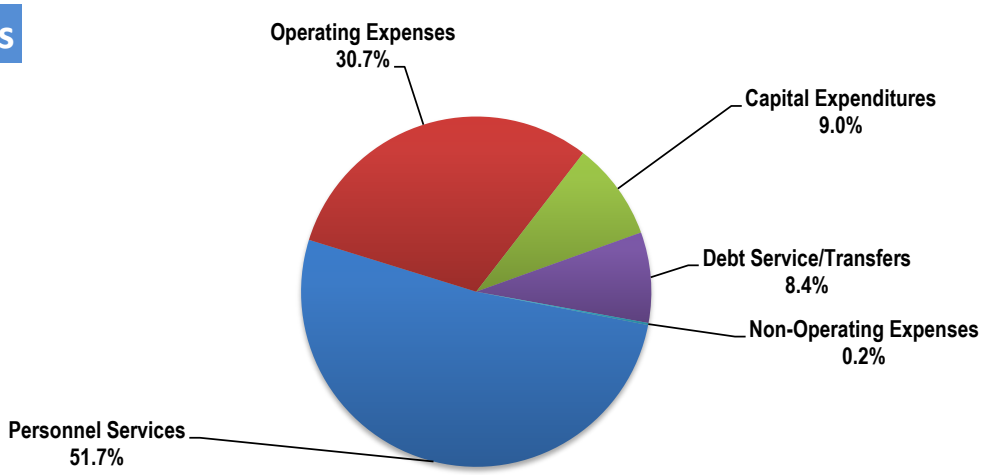
Description	FY 2019/20 Adopted	FY 2020/21 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	372,464,890	341,290,812	(31,174,078)	-8.37%
Use of Fund Balance	8,545,507	17,684,239	9,138,732	106.94%
Total Sources of Funds	**381,010,397**	**358,975,051**	**(22,035,346)**	**-5.78%**
Expense	381,010,397	358,975,051	(22,035,346)	-5.78%
Total Uses of Funds	**381,010,397**	**358,975,051**	**(22,035,346)**	**-5.78%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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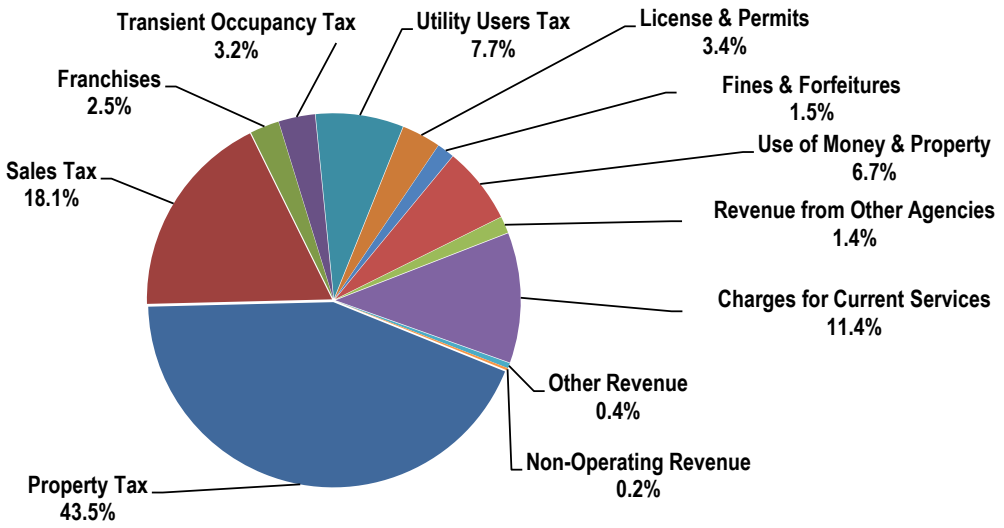
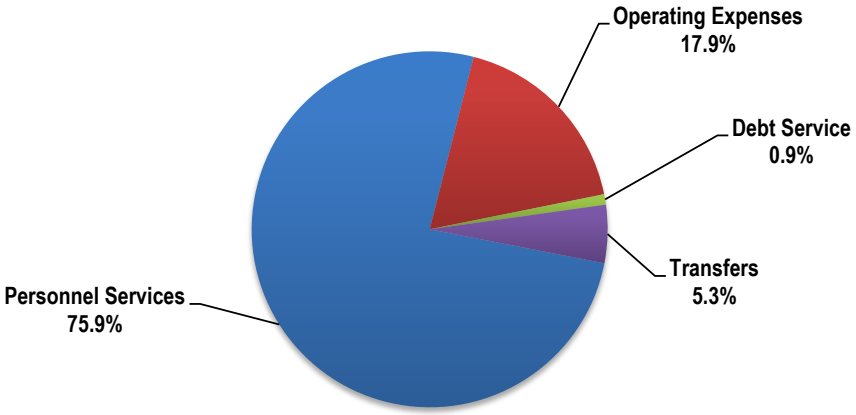
City of Huntington Beach
Adopted Budget - FY 2020/21
Revenue vs. Expenditure
General Fund

Description	FY 2019/20 Adopted	FY 2020/21 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	230,840,040	216,908,281	(13,931,759)	-6.04%
Use of Reserves	781,376		(781,376)	-100.00%
Total Sources of Funds	**231,621,416**	**216,908,281**	**(14,713,135)**	**-6.35%**
Expense	231,621,416	216,908,281	(14,713,135)	-6.35%
Total Uses of Funds	**231,621,416**	**216,908,281**	**(14,713,135)**	**-6.35%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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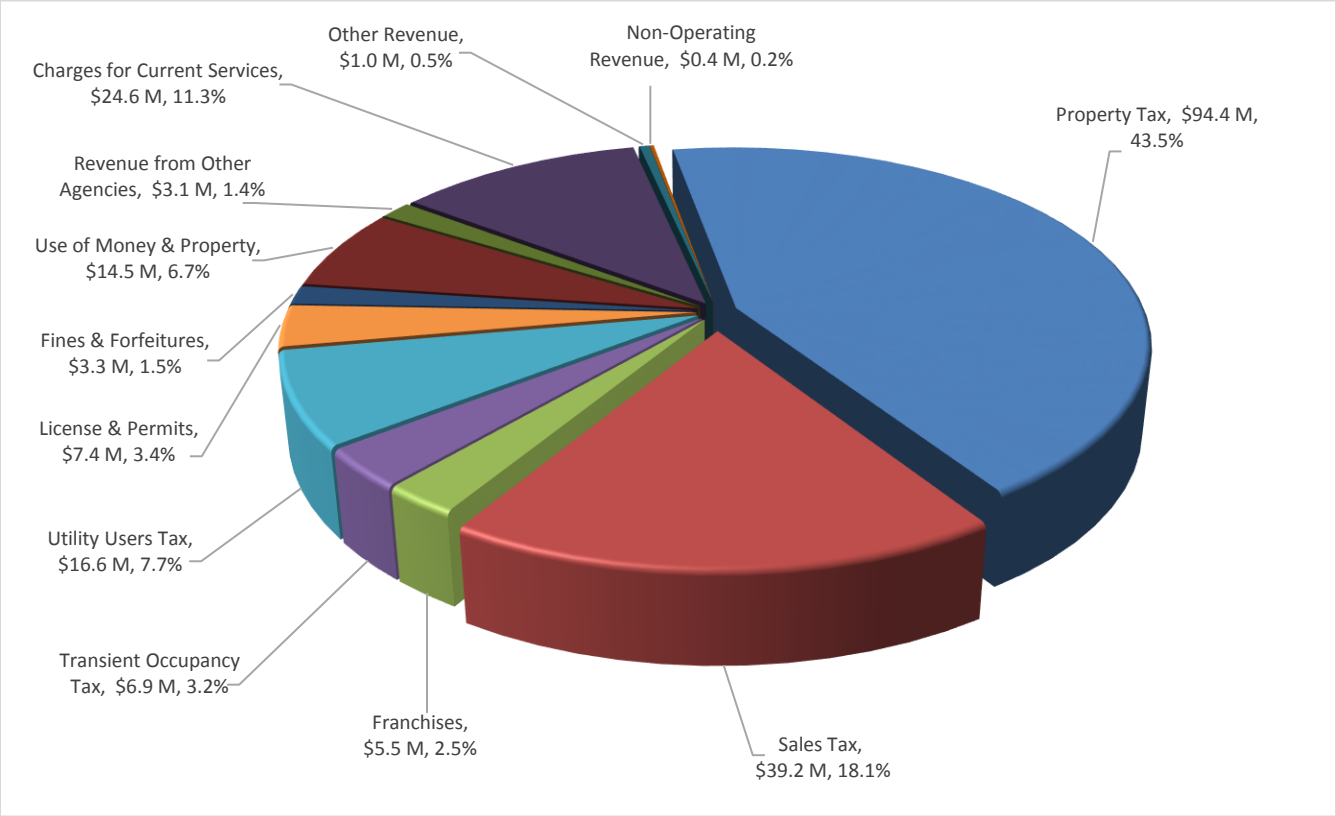
City of Huntington Beach
Adopted Budget – FY 2020/21
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE: $216.9 Million



Property Tax: $94,350,104

Property Tax represents the largest General Fund revenue source for the City, accounting for 43.5% of total budgeted General Fund revenue for FY 2020/21. Property Tax for the FY 2020/21 Adopted Budget includes the assessed values of Huntington Beach and Sunset Beach properties. The Property Tax category consists of Basic Levy, Prior Year Property Taxes, Supplemental Roll Property Taxes, and Other Property Taxes.

- **Basic Levy, Prior Year Property Taxes, and Supplemental Roll Property Taxes:** Basic Levy and Prior Year Property Taxes include secured and unsecured taxes. The total Secured and Supplemental Roll Property Tax for FY 2020/21 is $60.1 million, which is $3.9 million or 6.9% higher than the prior fiscal year's Adopted Budget and reflects continued improvements in the housing market. The total Unsecured Property Tax for FY 2020/21 is $1.9 million, or 2.5% higher than the prior fiscal year's Adopted Budget.

- **Other Property Taxes:** Other Property Taxes revenue for FY 2020/21 is $32.2 million. The Other Property Taxes revenue category is composed of several tax sources, but the two major sources are In-Lieu of Vehicle License Fee (VLF) and the Retirement Property Tax.

    - In-Lieu of VLF proceeds is a portion of the City's annual VLF revenue exchange with the State for property tax. The In-Lieu of VLF revenue for FY 2020/21 is $22.0 million.

City of Huntington Beach
Adopted Budget – FY 2020/21
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

- Triple Flip Reimbursement is a swap of sales tax revenues with property tax revenues. In 2004, the California Economic Recovery Bond Act was approved, which authorized the issuance of $15 billion in bonds to close the State's budget deficit. To guarantee the bond repayment, the State issued the Revenue and Taxation Code Section 6201.5 that lowered the Bradley Burns Uniform Sales Tax rate from 1% to 0.75%. In return, the cities were reimbursed 0.25% in the form of property tax known as the Triple Flip Reimbursement. On August 6, 2015, the State of California made its final payment on the 2004 Economic Recovery Bonds. As a result, the Bradley Burns allocations reverted back to the original Sales Tax rate of 1%, effective in March 2016.

- The Retirement Property Tax, levied annually since 1966, was capped by the City Council, Ordinance No. 3954, on July 16, 2012 at $0.01500 per $100 of assessed value. The Retirement Property Tax (also known as the Employee Retirement Override Tax) is projected to generate approximately $6.4 million in FY 2020/21.

Other Local Taxes: $68,248,214

The Other Local Taxes category represents the second largest General Fund revenue source for the City, accounting for 31.5% of total budgeted General Fund revenue for FY 2020/21. Other Local Taxes consist of Sales Tax, Utility Users Tax, Transient Occupancy Tax, and Franchises. This category represents a 14.7% decrease from last year's Adopted Budget of $80.0 million.

- **Sales Tax:** Sales Tax revenue for FY 2020/21 is $392 million, a 4.8% decrease from last year's Adopted Budget of $41.2 million, due to mandated stay-at-home order, which severely reduced consumer activity.

- **Utility Users Tax (UUT):** Utility Users Tax revenue for FY 2020/21 is at $16.6 million, which is a 7.3% decrease from last year's Adopted Budget primarily due to the decline in telephone usage. The City charges a 5% rate on water, gas, and electricity usage; a 4.9% rate (post Measure P from 2010) on cellular and land line telephone and cable/video usage; and a 4.5% rate on prepaid wireless usage.

- **Transient Occupancy Tax (TOT):** Transient Occupancy Tax revenue for FY 2020/21 is anticipated to drop to $6.9 million with decline in occupancy in Huntington Beach hotels early part of the fiscal year due to travel restrictions as a result of COVID-19 pandemic.

- **Franchises:** Franchise revenue for FY 2020/21 is $5.5 million. These revenues are derived from franchise agreements between the City and private firms such as gas and electric utility franchises with Southern California Gas and Southern California Edison; transfer station and refuse franchises with Republic Services; pipeline and cable television franchises with various firms; and a bus bench franchise.

Charges for Current Services: $24,630,712

The Charges for Current Services category represents the third largest General Fund revenue source for the City. These revenues are from various "fees for service" activities such as plan check reviews by Public Works and Community Development Departments, fees for recreational classes and programs, FireMed membership and EMS billing service reimbursement, and other activities. Revenues from this category also include transfers from proprietary funds (e.g., Water, Refuse, Sewer, Retiree Medical Trust, and Retirement Supplement Trust) to pay for expenditures incurred by the General Fund.

City of Huntington Beach
Adopted Budget – FY 2020/21
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

Use of Money and Property: $14,500,001
The Use of Money and Property revenue for FY 2020/21 is $14.5 million, a 16.1% decrease from last year's Adopted Budget of $17.3 million due to decline in parking revenues as a result of COVID-19 pandemic mandated stay-at-home order. This category is comprised of a variety of activities including interest income, lease and concession income, oil well royalties, parking revenues, and jail booking fees.

Licenses and Permits: $7,357,668
Licenses and Permits revenues are associated with the development permit and license fees from the Community Development and Public Works Departments. Licenses and Permits, estimated at $7.4 million, show a $0.5 million or 6.4% decrease.

Fines, Forfeitures, and Penalties: $3,282,501
Fines, Forfeitures and Penalties revenue includes traffic and parking tickets, and fines levied on delinquent library materials.

Revenue from Other Agencies: $3,130,130
Revenue from Other Agencies includes reimbursements and fees received from federal, state, and local agencies.

Non-Operating Revenue: $433,229
The Non-Operating revenue for FY 2020/21 is $433,229, reflecting a 15.8% decrease from last year's Adopted Budget of $514,220. This category includes transfers from other funds such as The Strand Parking Structure Fund, Mello Roos Fund and numerous Community Facilities District Funds.

Other Revenue: $975,724
Other revenue includes records fees from the City Clerk's passport processing, sales of City owned equipment, restitution and settlement payments.

NON-GENERAL FUND REVENUE

The City of Huntington Beach's Adopted Budget for FY 2020/21 Non-General Fund Revenue is $124.4 million.

Enterprise Funds: $67,924,291
Enterprise Funds revenue represents the largest Non-General Fund revenue source for the City. This revenue consists of fees received for Water, Refuse Collection, Sewer, and Water Master Plan services. Water service is the largest revenue source of the four service fees contained in the Enterprise Funds. The City's water utility operations are funded by charges to municipal users (residential and commercial) of the City's water service. Refuse Collection service is the second largest revenue source of the total Enterprise Funds budget. The City contracts with Republic Services (formerly Rainbow Disposal) to provide refuse service, which is supported by fees received.

Special Revenue/Internal Service/Other/Capital Project Funds: $32,442,233
This category of funds represents the second largest Non-General Fund revenue source for the City. This category of funds includes the Self Insurance Workers' Compensation, Self-Insurance General Liability, Quimby, Measure M, Gas Tax/Highway Users Tax, Traffic Congestion Relief Proposition 42, and Fourth of July Funds.

City of Huntington Beach
Adopted Budget – FY 2020/21
Revenue Descriptions and Assumptions

NON-GENERAL FUND REVENUE – CONTINUED

Public Financing Authority/Debt Service/Assessment Districts Funds: $5,439,280
Huntington Beach has a Public Finance Authority (PFA), established in 1988 to issue debt for the financing of public improvements and other capital purchases. In FY 2020/21, the PFA Fund is budgeted to receive $1.3 million in non-operating revenues. This non-operating revenue derives from the repayment of debt by the General Fund and other funds related to various capital improvement projects. The revenue is recorded as a transfer or "non-operating revenue" and is then used to pay debt service according to each bond's amortization schedule. The City also has several Community Facility Districts (CFDs) that receive assessment revenue to pay off debt related to developments in specific areas of the City.

Trust and Agency Funds: $7,612,092
Trust and Agency funds consist of the Retirement Supplement and Retiree Insurance Funds, Strand Parking Structure Fund, Bella Terra Parking Structure Fund and two Business Improvement District (BID) Funds. The two Business Improvement Districts that include the Hotel/Motel and Downtown Merchants are allowed to collect assessments from their members for the use of various improvements. The City acts as an intermediary for the BIDs and records these assessments in two distinct funds. The BIDs then submit annual operating budgets, which are received and approved by the City Council.

Recognized Obligation Retirement Fund (RORF): $6,925,824
Pursuant to Assembly Bill 1X 26, the Redevelopment Agency was dissolved on February 1, 2012, resulting in the creation of the Successor Agency and the Recognized Obligation Retirement Fund (RORF), which is where all of the former Redevelopment Agency's properties, contracts, and leases were transferred.

Grant Funds: $2,983,946
This category consists of Federal, State and Local funded grant monies received by the Police, Fire, Public Works, Library, Community Services and Business Development Departments.

Separate Legal Governing Board Funds: $1,054,866
The City has a Joint Powers Agreement (JPA) with local fire departments to use the City's training facility on Gothard Street. The City also administers the West Orange County Water Board (WOCWB).

City of Huntington Beach

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Adopted Budget - FY 2020/21
Revenue Summary
ALL FUNDS
Summary Combined by Fund

	Fund	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
00100	General Fund	218,821,667	184,804,031	236,036,221	230,840,040	217,897,480	216,908,281	-6.04%
00101	Specific Events	741,240	450,631	709,950	751,500	751,500	702,500	-6.52%
00103	Donations Fund	691,858	779,308	755,663		544,834		
00104	School Events	(3,077)	1,359					
00106	Interest Allocation	(172,214)						
00107	Evidence Seizure	(374)		3,315				
00122	Inmate Welfare Fund	6,090	3,027	2,855	4,500	4,500	3,000	-33.33%
00125	Donations Veterans Memorial			3,677				
00127	Prop Tax in Lieu of Sales Tax	889,000		87,293				
00128	Housing Agreement			1,580,000				
00201	Air Quality Fund	264,840	255,546	119,826	240,000	240,000	250,000	4.17%
00204	Fourth of July Parade	405,635	151,537	391,808	420,050	420,050	407,300	-3.04%
00206	Traffic Impact	814,496	720,113	738,612				
00207	Gas Tax Fund	3,291,298	2,375,348	3,350,390	3,355,068	3,355,068	2,806,250	-16.36%
00209	Park Acquisition & Development	8,060	3,650	4,065				
00210	Sewer	82,350	242,577	470,611	150,000	150,000	160,000	6.67%
00211	Drainage	63,652	76,701	482,337			150,000	100.00%
00212	Narcotics Forfeiture Federal	28,586	34,854	371,484				
00213	Measure M Fund	3,292,353	2,492,397	3,741,708	3,514,493	3,514,493	3,007,578	-14.42%
00214	Narcotics Forfeiture State	25,392	11,394	25,582				
00215	Rehabilitation Loans	121,737	105,942	367,334	100,000	100,000		-100.00%
00216	Property and Evidence	37,711	23,838	55,413				
00217	Affordable Housing In-Lieu	63,235	51,948	206,817	100,000	100,000	545,686	445.69%
00218	Hwy Safety Traffic Reduct 1B		(453)					
00219	Traffic Congestion Relief 42	646,398	740,208	955,148	1,956,853	1,956,853	1,535,446	-21.53%
00223	Safe and Sane Fireworks	(2,868)						
00225	Gun Range Settlement	1,128	668	11,913				
00226	Quimby Fund	186,313	105,439	169,250	65,000	65,000	70,000	7.69%
00227	Police Facilities Dev Impact	256,104	460,256	327,361				
00228	Park Dev Impact Res	2,983,868	7,730,191	4,388,259	3,000,000	3,000,000	315,000	-89.50%
00229	Library Dev Impact	209,731	530,671	353,643	200,000	200,000		-100.00%
00231	Fire Facilities Dev Impact	105,660	225,363	181,629	123,452	123,452		-100.00%
00233	Housing Residual Receipts	489,848	31,061	229,595	475,000	475,000	200,000	-57.89%
00234	Disability Access Fund	20,453	43,114	82,277	84,000	84,000	84,000	0.00%
00235	Park Dev Impact Non Res	116,775	20,194	40,605				
00236	Public Art in Parks	60,934	157,455	88,922				
00238	Emergency Operations Center	86,671	228,581					
00239	CDBG		626,494	1,143,390	1,155,698	1,615,641	1,437,224	24.36%
00240	HOME		22,510	89,463	606,864	1,577,772	619,677	2.11%
00242	Narcotics Forfeiture -Treasury			11,768				
00243	Surf City "3" Cable Channel				605,000	605,000	605,000	0.00%
00301	Capital Improvement Fund		(40)					
00308	In-Lieu Parking Downtown	56,020	3,200	67,743	67,700	67,700	38,000	-43.87%
00314	Infrastructure Fund	547,287	6,504,770	5,563,156	4,000,000	3,606,035	3,000,000	-25.00%
00319	Senior Center Development	71,640	8,277	17,543				
00321	Lease Capital Project Fund	2,769,143	7,457	2,956		1,172,579		
00322	ELM Automation Fund	461,810	241,433	374,063	360,000	360,000	360,000	0.00%
00323	Technology Fund	1,269	1,874,901	912,919				
00324	Equipment Fund		7,023,108	5,110,379	4,650,600	1,793,346	3,680,600	-20.86%
00350	RORF	5,067,276	9,856,004	8,417,445	8,290,010	8,290,010	6,925,824	-16.46%
00352	LMIHAF	120,292	67,675	774,038	406,000	406,000	380,000	-6.40%
00401	Debt Svc HBPFA	5,151,623	4,758,003	5,156,099	5,016,365	4,716,365	1,334,250	-73.40%
00405	Debt Svc Grand Coast CFD2000-1	1,387,480	839,750	1,123,462	1,091,204	1,091,204	1,092,273	0.10%
00406	Debt Svc Mello Roos	266,972	188,614	267,174	264,000	264,000	183,910	-30.34%
00408	Debt Svc McDonnell CFD 2002-1	397,821	310,171	423,387	409,970	409,970	416,448	1.58%
00410	Debt Svc Bella Terra	2,388,208	1,800,063	2,353,108	2,354,373	2,354,373	2,412,399	2.46%
00501	Certified Unified Program Agency	287,039	298,370	287,516	270,018	270,018	277,478	2.76%
00504	Refuse Collection Service	11,332,536	8,869,111	12,074,139	12,290,476	12,640,476	12,628,753	2.75%

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Fund	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
00505 Systems Fund	376	196	3,518				
00506 Water	40,064,288	29,703,076	41,661,497	39,870,606	39,870,606	40,781,610	2.28%
00507 Water Master Plan	250,533	223,725	4,452,587	3,000,000	3,000,000	3,766,760	25.56%
00508 WOCWB	445,251	537,878	2,214,912	649,000	649,000	649,000	0.00%
00511 Sewer Service Fund	10,939,416	9,748,577	12,933,849	10,579,698	10,579,698	10,747,168	1.58%
00551 Self Insurance Workers' Comp	7,695,302	8,333,314	7,822,413	7,187,770	7,187,770	7,153,578	-0.48%
00552 Self Insurance General Liability	3,847,245	4,960,267	5,272,607	4,878,333	78,333	3,323,691	-31.87%
00701 BID Auto	113,400	20,680					
00702 Retiree Insurance Fund	2,804,997	2,373,584	3,342,695	1,433,880	933,880	66,000	-95.40%
00703 Retirement Supplement	10,555,285	6,650,196	6,842,332	4,000,000	3,500,000	934,000	-76.65%
00704 Fire JPA Fund	282,831	276,840	430,504	395,596	395,596	405,866	2.60%
00707 Debt Svc Judgment Oblig Bonds	673,533						
00709 BID Hotel/Motel	3,375,814	2,611,973	4,711,701	5,500,000	5,500,000	4,380,000	-20.36%
00710 BID Downtown	144,912	118,599	103,038	91,000	120,000	90,000	-1.10%
00711 Parking Structure-Bella Terra	636,341	673,660	640,661	729,419	729,419	739,484	1.38%
00712 Parking Structure-Strand	1,370,838	1,070,815	1,637,156	1,667,290	1,667,290	1,402,608	-15.87%
00716 Section 115 Trust	1,294,379	5,903,395	2,366,532	1,000,000			-100.00%
00807 Energy Efficiency	83,321	1,366,486	132,879			18,000	100.00%
00838 Jail Training Grant	10,455	8,560	9,030		12,000		
00843 HOME Program 13/14	335,168	99,556	9,137				
00851 HOME Program 11/12	28,666						
00852 HOME Program 12/13	109,102						
00859 CDBG 08/09	58,841						
00860 CDBG 09/10	55,000	31,159					
00863 CDBG 13/14	118,603	31,521	665		36,346		
00873 OCTA/Cip Grant	171,598	702,635	93				
00880 Library Equipment	156	66	1,474				
00894 WMD DHHS	68	5	646				
00902 Used Oil 10th Cycle 06/07			(696)				
00909 UASI/OCIAC Program	80,828	27,555	1,474		2,184		
00912 Homeland Security UASI 07/08	(367)						
00919 Avoid the 28 DUI		(165)	164				
00925 Homeland Security UASI 08/09	(538)						
00926 Homeland Security MMRS 08/09	(3,801)						
00945 Homeland Security MMRS 09/10	(267)						
00949 SLESF Grant 10/11			5,209				
00955 Prop 69 Funding	(21)	21,502	(276)		69,000		
00958 Homeland Security UASI 09/10	(2,478)						
00960 Used Oil OPP1 10/11	54,833	53,214	56,273				
00961 Hwy Bridge Replacement & Rehab	72,455		56,370				
00963 Sr Mobility Program	230,196	178,811	250,812	246,485	246,485	213,872	-13.23%
00965 Master Plan of Arterial Hwys	1,379,189	33,659	146,477				
00968 SLESF Grant 11/12	315	130	(757)				
00970 Bridge Prevention Maintenance Program	549,624	689,180	1,724,051				
00971 Asset Forfeiture 15% State Set	4,558	1,883	3,753				
00976 Homeland Security MMRS 10/11		25					
00978 US Secret Services (USSS)	8,500	9,679	8,796		19,525		
00979 AB109 Public Safety Realignmen	32,132	34,133	89,158	40,000	40,000	40,000	0.00%
00984 SLESF Grant 12/13	424,629	270,995	528,785	261,000	261,000	220,000	-15.71%
00985 State Literacy Grant	53,357	39,441	57,441		57,728		
00989 Org Crime Drug Enforcement Task Force	25,000						
00990 EMPG 12/13	(609)						
00995 Hwy Safety Improvement Program	71,299	34,508	494,249				
01208 CDBG 14/15	152,231		3,830				
01209 HOME Program 14/15	493,138	77,328	2,378				
01210 OCTA Beach/Edinger Grant	136,331						
01215 Immigration & Customs Enforce					50,000		
01218 DHS Fire Equipment Grant			(42)				

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Fund	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
01219 CDBG 15/16	30,888						
01220 HOME Program 15/16	59,691	170,551	69,506		141,523		
01222 Hazard Mitigation Grant Program	73,242						
01224 OC Regional Narc Suppression	52,185	59,031	16,628				
01226 State Literacy Grants	356	10,000					
01227 Office of Traffic Safety 15/16	93,263						
01228 CalRecycle City/County CRV	98,924		99,066	50,092	50,092	49,984	-0.22%
01229 Housing Related Parks Grant	284,200						
01230 AB 109 Reimbursement	56,240						
01231 ABC Grant 15/16	8,582						
01232 Justice Assistance Grant 15/16	25,359						
01233 OC Recycling Market Development Zone	3,545	1,565	733	6,000	6,000	6,000	0.00%
01234 Sustainable Business Certification Pgrm	5,629	9,922	10,000	10,000	10,000		-100.00%
01235 CDBG 16/17	872,827	11,088	15,424				
01236 HOME Program 16/17	103,373	2,000	54,892		201,268		
01237 Domestic Violence CY2016	89,207						
01238 EMPG 16/17	30,310		28,551		25,799		
01239 Office of Traffic Safety 16/17	359,703	112,810					
01240 EPIC Challenge		6,955	(32)				
01241 Justice Assistance Grant 16/17			25,879				
01242 Tire Derived Product Grant			10,840				
01243 OCTA Grant/Shuttle Service		20,187					
01244 Board of State & Comm Corrections	57,088						
01245 Domestic Violence 2017	152,292	50,535					
01246 CENIC E-Rate	6,502	55,821	52,721	55,821	55,821	60,000	7.49%
01247 Arterial Rehabilitation		1,157,696	3,773,947	3,354,156	3,354,156	3,271,142	-2.47%
01248 Central Park Trail Rehab					35,000		
01249 Office of Traffic Safety 17/18		215,757	192,995				
01250 Domestic Violence 2018		85,992	114,953				
01252 Office of Traffic Safety 18/19			398,094	240,510	146,609		-100.00%
01253 Domestic Violence 2019					203,143		
01254 OCTA-405 Widening			685,908				
01255 LSTA DIT 19/20					60,000		
01256 Blufftop Path					1,649,000		
01257 Office of Traffic Safety 19/20					785,000	435,173	100.00%
01258 OTS Bike Ped Safety 19/20					43,000		
01259 Justice Assistance Grant 2017					26,982		
01260 Justice Assistance Grant 2018					26,309		
01262 BSCC Mental Health Training					4,320		
01264 Domestic Violence 2020					203,143		
GRAND TOTAL	**356,630,626**	**325,045,370**	**404,070,788**	**372,464,890**	**356,255,743**	**341,290,812**	**-8.37%**

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Object Account		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend								
Major Grouping and Major Total								
Minor Grouping and Minor Total								
40070	Sec Basic Levy	49,145,106	48,823,397	54,034,631	54,112,833	56,559,096	57,973,074	7.13%
40080	Unsec Basic Levy	1,577,184	471,437	1,672,972	1,806,609	1,806,609	1,851,774	2.50%
40060	**Basic Levy**	**50,722,290**	**49,294,834**	**55,707,603**	**55,919,442**	**58,365,705**	**59,824,848**	6.98%
40170	Sec Prior Year Property Taxes	416,520	267,224	391,964	447,646	447,646	458,837	2.50%
40180	Unsec Prior Year Property Taxes	21,595	23,742	18,058	33,216	33,216	34,046	2.50%
40160	**Prior Year Property Taxes**	**438,115**	**290,966**	**410,022**	**480,862**	**480,862**	**492,883**	2.50%
40310	Sec Supp Roll	1,571,831	1,463,612	1,543,197	1,652,060	1,652,060	1,693,362	2.50%
40305	**Supp Roll Property Taxes**	**1,571,831**	**1,463,612**	**1,543,197**	**1,652,060**	**1,652,060**	**1,693,362**	2.50%
40360	Interest Property Taxes	29,242	51,410	67,949	40,075	164,406	168,517	320.50%
40370	Misc Property Taxes	2,430,678	2,714,151	3,040,968	2,523,039	2,523,039	2,586,115	2.50%
40400	Homeowner Exemption	327,958	305,708	300,225	327,489	327,489	335,676	2.50%
40410	Utility Unitary Tax	719,697	805,817	885,684	766,533	766,533	785,696	2.50%
40430	In-Lieu of VLF	18,763,462	19,851,584	20,929,517	21,751,786	21,425,918	21,961,566	0.96%
40440	Nuisance Abatement	(1,737)	194,555	58,832				
40450	Employee Retirement Override	5,790,651	5,614,777	6,375,183	6,228,293	6,228,293	6,384,000	2.50%
40470	RPTTF Revenue	5,011,060	9,833,580	8,046,558	8,290,010	8,290,010	6,925,824	-16.46%
40350	**Other Property Taxes**	**33,071,011**	**39,371,582**	**39,704,916**	**39,927,225**	**39,725,688**	**39,147,394**	-1.95%
40500	**Assessments**	**8,080,647**	**5,876,087**	**8,950,747**	**9,753,450**	**9,854,123**	**8,692,471**	-10.88%
40010	**PROPERTY TAXES**	**93,883,893**	**96,297,081**	**106,316,485**	**107,733,039**	**110,078,438**	**109,850,958**	1.97%
41110	1% Allocation Sales Tax	38,091,084	29,682,767	41,485,093	38,800,174	36,400,000	37,000,000	-4.64%
41120	Public Safety Sales Tax	2,280,205	1,681,054	2,456,847	2,402,437	2,191,088	2,227,205	-7.29%
41130	Measure M Sales Tax	3,180,291	2,480,100	3,494,797	3,514,493	3,514,493	3,007,578	-14.42%
41100	**Sales Tax**	**43,551,579**	**33,843,921**	**47,436,737**	**44,717,104**	**42,105,581**	**42,234,783**	-5.55%
41210	Utility Franchises	2,000,854	1,649,612	1,952,202	1,840,694	1,724,023	1,524,023	-17.20%
41220	Transfer Station Franchises	485,248	330,662	507,357	418,607	420,000	420,000	0.33%
41230	Pipeline Franchises	210,727	317,355	284,748	288,037	77,780	77,780	-73.00%
41240	Refuse Franchises	887,986	688,155	949,642	928,238	930,000	930,000	0.19%
41250	Cable TV Franchises	2,842,542	2,937,699	2,331,860	3,555,000	2,974,624	2,369,624	-33.34%
41270	Bus Bench Franchise	199,200	149,400	199,200	199,200	199,200	199,200	0.00%
41200	**Franchises**	**6,626,556**	**6,072,883**	**6,225,009**	**7,229,776**	**6,325,627**	**5,520,627**	-23.64%
41330	Beach Edinger SP		20,438					
41300	**In-Lieu Tax**		**20,438**					
41400	**Transient Occupancy Tax**	**11,363,957**	**8,810,218**	**14,001,737**	**14,301,012**	**9,666,749**	**6,895,067**	-51.79%
41510	Water Utility Tax	1,686,815	1,322,869	1,979,313	1,808,854	1,809,904	1,791,805	-0.94%
41520	Gas Utility Tax	2,013,851	1,471,974	1,962,752	1,558,688	1,918,822	1,822,881	16.95%
41530	Telephone Utility Tax	4,561,626	3,066,825	3,584,824	3,347,461	3,090,706	3,059,799	-8.59%
41540	Electric Utility Tax	8,008,855	5,947,457	8,360,216	8,191,625	8,067,755	7,462,674	-8.90%
41550	Cable Utility Tax	2,869,629	2,106,916	2,786,033	2,871,766	2,410,061	2,385,960	-16.92%
41560	Prepaid Wireless Utility Tax	161,827	97,921	114,527	127,667	83,027	82,196	-35.62%
41500	**Utility Users Tax**	**19,302,604**	**14,013,962**	**18,787,665**	**17,906,061**	**17,380,275**	**16,605,315**	-7.26%
41000	**OTHER LOCAL TAXES**	**80,844,696**	**62,761,422**	**86,451,148**	**84,153,953**	**75,478,232**	**71,255,792**	-15.33%
42103	Fire Prevention Inspection	327,831	263,075	229,776	271,516	138,000	131,100	-51.72%
42105	Oil Well Taxes License	623,806	444,556	629,910	587,626	519,730	493,744	-15.98%
42110	Business License	2,511,647	1,921,924	2,356,109	2,561,880	2,000,000	2,000,000	-21.93%
42112	Disability Education Fee	20,262	43,252	77,733	84,000	84,000	84,000	0.00%
42115	Bicycle License	6,425	3,388	2,575	4,000	898	853	-78.68%
42120	Oil & Methane Inspection	19,890	20,472		50,000	21,072	20,018	-59.96%
42125	Miscellaneous License	47,499	34,014	50,619	53,498	53,672	50,988	-4.69%
42128	Newsrack Fee	566						
42135	Svcmark					46	44	100.00%
42100	**License General**	**3,557,925**	**2,730,681**	**3,346,722**	**3,612,520**	**2,817,418**	**2,780,747**	-23.02%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
42155 Encroachment Permit	360,671	371,937	452,351	375,000	400,000	380,000	1.33%
42165 Grading Permit	1,500		7,000	2,500	7,007	6,657	166.28%
42170 Harbor & Dock Construction	18,239	8,369	3,424	15,000	1,500	1,425	-90.50%
42180 Obstruction Permit	273	770	531	485	400	380	-21.65%
42185 Parking Permit	36,449	6,830	12,317	15,000	10,000	9,500	-36.67%
42195 Wide/Overweight/Loading	12,794	14,246	23,127	14,000	10,000	9,500	-32.14%
42196 Wireless Permit		25,740	47,619	30,000	15,000	14,250	-52.50%
42150 License & Permits Public Works	**429,926**	**427,892**	**546,369**	**451,985**	**443,907**	**421,712**	-6.70%
42305 Alarm Permits	282,723	216,765	276,430	400,000	300,000	285,000	-28.75%
42310 Building Permits	1,776,077	1,124,251	1,568,753	1,447,344	1,576,073	1,497,269	3.45%
42315 Plumbing Permits	443,696	288,556	408,331	330,480	471,067	447,514	35.41%
42320 Electrical Permits	677,069	485,344	678,818	472,770	677,576	643,697	36.15%
42325 Mechanical Permits	323,547	172,178	257,409	239,700	250,276	237,762	-0.81%
42335 Swim Pool Permits	146,963	86,335	116,266	121,000	83,750	79,563	-34.25%
42355 Certificate of Occupancy	24,531	23,677	29,874	12,240	28,000	26,600	117.32%
42300 License and Permits Buildings	**3,674,605**	**2,397,106**	**3,335,881**	**3,023,534**	**3,386,742**	**3,217,405**	6.41%
42410 Planning Commission	287,921	92,351	277,345	274,590	224,581	213,352	-22.30%
42600 Zoning Administrator	209,553	287,441	266,957	207,540	313,801	298,111	43.64%
42700 Environ Processing	260,475	103,864	232,110	49,000	104,000	98,800	101.63%
42750 Staff Review	178,630	185,916	248,539	207,400	186,201	176,891	-14.71%
42824 Beach-Edinger Spec Plan Fees	9,427	5,697	7,939	15,000	7,000	6,650	-55.67%
42825 General Plan Maint Fee	148,003	59,458	107,387	100,000	240,000	228,000	128.00%
42850 Library		15					
42860 Parking In-Lieu	55,970	3,200	67,743	67,700	67,700	38,000	-43.87%
42870 Affordable Housing In-Lieu Fee			137,432	100,000	100,000	545,686	445.69%
42400 License and Permits Planning	**1,149,978**	**737,942**	**1,345,452**	**1,021,230**	**1,243,283**	**1,605,490**	57.21%
42000 LICENSE AND PERMITS	**8,812,434**	**6,293,621**	**8,574,424**	**8,109,269**	**7,891,350**	**8,025,354**	-1.03%
42905 Court/Traffic Fines	**435,995**	**403,020**	**384,392**	**500,140**	**330,000**	**333,300**	-33.36%
42915 Main Street Library Fines	1,560	1,254	1,384	1,700	500	505	-70.29%
42920 Central Library Fines	75,662	58,513	68,405	70,000	25,000	25,250	-63.93%
42925 Banning Library Fines	1,410	1,147	1,374	1,400	350	354	-74.71%
42930 Oakview Library Fines	2,587	1,367	1,588	2,561	600	606	-76.34%
42935 Murphy Library Fines	501	512	876	500	150	152	-69.60%
42910 Library Fines	**81,720**	**62,793**	**73,627**	**76,161**	**26,600**	**26,867**	-64.72%
42940 Parking Fines	3,303,498	2,480,296	3,657,953	3,750,000	2,823,262	2,851,495	-23.96%
42940 Parking Fines	**3,303,498**	**2,480,296**	**3,657,953**	**3,750,000**	**2,823,262**	**2,851,495**	-23.96%
42950 Police Alarm Fines	**174,071**	**96,645**	**147,508**	**150,000**	**46,638**	**47,104**	-68.60%
42951 Fire Alarm Fines		**5,245**	**36,700**	**42,210**	**23,500**	**23,735**	-43.77%
42900 FINES AND FORFEITURES	**3,995,284**	**3,047,999**	**4,300,180**	**4,518,511**	**3,250,000**	**3,282,501**	-27.35%
42965 Pooled Cash Interest	2,113,588	2,111,673	4,162,640	776,500	276,500	1,000	-99.87%
42966 Market Adjustments	5,236,724	362,821	8,535,886				
42970 Restricted Cash Interest	1,038,801	905,754	1,428,894	2,540	2,540	2,500	-1.57%
42975 Late Charges	529,181	456,856	968,481	805,500	383,148	417,724	-48.14%
42960 Interest Income	**8,918,294**	**3,837,104**	**15,095,901**	**1,584,540**	**662,188**	**421,224**	-73.42%
42985 Interest Payments	134,713	118,691	228,939				
42990 Principal Payments	170,300	107,991	771,696	506,000	506,000	380,000	-24.90%
42980 Loan Payments	**305,013**	**226,682**	**1,000,635**	**506,000**	**506,000**	**380,000**	-24.90%
43010 Def Comp C-84-A		**20**					
43065 Waterfront Project	13,765	14,150	19,448	14,575	(4,689)		-100.00%
43075 Land Lease Income	806,379	592,677	852,139	833,844	650,000	708,500	-15.03%
43085 Buildings Lease Income	6,157	4,618	6,165	6,344	5,000	5,450	-14.09%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
43095 Beach Concessions	1,226,092	958,936	1,822,076	1,318,748	1,388,802	1,513,795	14.79%
43105 Prop/Equip Lease-Beach	123,064	128,556	60,000		126,756	138,164	
43115 Room Rentals	583,930	354,134	567,923	588,536	415,700	453,113	-23.01%
43145 Central Park Concessions	179,559	293,642	238,048	189,335	200,511	218,557	15.43%
43150 Sport Complex Concessions	66,721	57,108	55,393	67,000	35,000	38,150	-43.06%
43155 Vending Machines	7,429	6,172	6,009	6,000	(280)		-100.00%
43156 Small Cell Sites			49,500		2,450	2,366	
43165 Rentals - Leases	216,566	121,254	154,950	240,059	120,000	130,800	-45.51%
43166 Ocean View Estates Rents	538,299	399,573	560,597	520,000	450,000	490,500	-5.67%
43055 Lease and Concession Income	**3,767,961**	**2,930,820**	**4,392,248**	**3,784,441**	**3,389,250**	**3,699,395**	-2.25%
43910 City Oil Wells	218,871	89,484	146,640	150,000	75,000	81,750	-45.50%
43920 Other Royalties	70,095	72,398	151,782	118,496	150,807	164,380	38.72%
43900 Royalties	**288,965**	**161,882**	**298,422**	**268,496**	**225,807**	**246,130**	-8.33%
44010 Parking Lots	3,483,370	1,840,152	3,516,826	3,659,358	2,436,610	2,770,705	-24.28%
44015 Annual Parking Pass	889,407	592,555	834,404	867,285	658,820	718,114	-17.20%
44020 Resident Parking Permit					385	420	
44030 Sunset Vista	706,644	504,890	783,815	767,285	600,000	654,000	-14.76%
44040 Parking Structures	2,450,738	1,735,312	2,559,319	2,667,290	2,494,290	2,334,038	-12.49%
44050 Meters - Business	484,537	345,426	505,823	498,017	449,600	490,064	-1.60%
44060 Meters - Residential	958,626	640,326	993,975	965,384	880,000	959,200	-0.64%
44070 Meters - Recreational	1,615,295	1,072,057	1,773,397	1,823,562	1,582,349	1,724,760	-5.42%
44080 Pier Plaza	1,804,596	1,144,940	1,704,256	1,792,141	1,464,989	1,466,038	-18.20%
44090 Meters Beach Blvd	57,604	27,729	54,985	48,125	41,257	44,970	-6.56%
44100 Sports Complex	114,389	93,966	107,712	122,000	69,472	75,725	-37.93%
44000 Parking Revenue	**12,565,207**	**7,997,353**	**12,834,512**	**13,210,447**	**10,677,772**	**11,238,034**	-14.93%
45040 Convicted Offender Booking Fee	521,448	361,637	473,231	444,188	270,000	294,300	-33.74%
45100 Other Govt Jail Bookings	1,050						
45000 Contract Jail Bookings	**522,498**	**361,637**	**473,231**	**444,188**	**270,000**	**294,300**	-33.74%
45110 PCS Wireless	**341,063**	**283,331**	**453,080**	**352,082**	**396,813**	**432,526**	22.85%
42955 USE OF MONEY AND PROP	**26,709,001**	**15,798,829**	**34,548,029**	**20,150,194**	**16,127,830**	**16,711,609**	-17.06%
46110 Tidelands Revenue		152,070	197,562	138,624			-100.00%
46115 GEMT Reimbursement	142,014	103,679	134,345	60,000	60,000	60,000	0.00%
46120 State Set-Aside 15%	4,277	1,865	2,934				
46130 Real Property Transfer	1,262,143	988,575	1,386,734	1,236,845	1,236,845	1,236,845	0.00%
46140 State Mandated Cost Reimb	63,738	54,968	114,121	60,000	5,052	5,052	-91.58%
46160 From State of California	1,772,735	2,955,006	5,996,053	4,105,596	6,281,912	4,187,714	2.00%
46165 Highway Users Tax 2103	573,764	510,991	676,994	1,728,326	1,728,326	1,535,446	-11.16%
46170 Vehicle License Fee	87,452	104,000	97,272	88,000	161,267	161,267	83.26%
46180 POST Reimbursement	3,647	44,540	37,355	30,000	65,000	65,000	116.67%
46100 State of California Agencies	**3,909,771**	**4,915,694**	**8,643,370**	**7,447,391**	**9,538,402**	**7,251,324**	-2.63%
46315 HUD Program Income	63,277	94,718	52,312			200,000	100.00%
46320 CDBG Allocations	1,097,173	637,581	1,163,310	1,155,698	1,312,383	1,237,224	7.05%
46330 Other Federal	3,292,796	2,549,803	3,774,277	847,374	3,819,834	1,054,850	24.48%
46300 Federal Agencies	**4,453,246**	**3,282,102**	**4,989,899**	**2,003,072**	**5,132,217**	**2,492,074**	24.41%
46410 County Payments	230,196	686,643	789,134	732,830	801,830	700,217	-4.45%
46430 OCTA	1,554,855	33,659	829,214				
46490 Other Governmental Agencies	111,877	86,219	34,254	75,000	3,033	3,033	-95.96%
46400 County Agencies	**1,896,928**	**806,521**	**1,652,602**	**807,830**	**804,863**	**703,250**	-12.95%
46510 Gas Tax 2107	1,433,859	1,037,805	1,398,278	1,480,407	1,480,407	1,188,469	-19.72%
46520 Gas Tax 2107.5	10,000		10,000	10,000	10,000	8,500	-15.00%
46530 Gas Tax 2106	694,443	522,496	732,408	737,285	737,285	613,798	-16.75%

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Color Legend								
Major Grouping and Major Total								
Minor Grouping and Minor Total								
46540	Gas Tax 2105	1,084,317	787,861	1,111,853	1,127,376	1,127,376	995,483	-11.70%
46500	**Gas Tax Revenues**	**3,222,619**	**2,348,162**	**3,252,539**	**3,355,068**	**3,355,068**	**2,806,250**	-16.36%
46610	M & O Huntington Beach	169,121	147,301	510,084	547,937	547,937	547,937	0.00%
46620	M & O Garden Grove	12,327	265,713	3,822	5,208	5,208	5,208	0.00%
46630	M & O Seal Beach	41,970	34,594	117,698	124,359	124,359	124,359	0.00%
46640	M & O Westminster	74,549	61,448	1,534,389	31,496	31,496	31,496	0.00%
46600	**WOCWB Revenue**	**297,967**	**509,056**	**2,165,993**	**709,000**	**709,000**	**709,000**	0.00%
46710	AQMD	249,285	253,862	83,721	240,000	240,000	250,000	4.17%
46740	JPA'S			12,491		25,000	25,000	
46795	PEG Support Fees	983,948	2,013,153	955,862	914,844	687,844	1,290,844	41.10%
46700	**Other Agencies**	**1,233,232**	**2,267,015**	**1,052,074**	**1,154,844**	**952,844**	**1,565,844**	35.59%
46000	**REVENUE FROM OTHER AGCY**	**15,013,763**	**14,128,550**	**21,756,477**	**15,477,205**	**20,492,394**	**15,527,742**	0.33%
47110	Residential Tree Replacement	2,775	5,373	3,550	3,000	6,000	6,120	104.00%
47115	Developer Fee	235,321	180,112	609,945	65,000	65,000	220,000	238.46%
47118	Underground Utilities			55,000				
47120	Engineering and Inspection Fee	15,823	10,349	1,301	10,000	10,000	10,200	2.00%
47125	GIS Survey Fee	279	2,126	3,658	2,190	14,000	14,280	552.05%
47130	Grading Plan Check	318,798	426,033	450,193	430,000	350,000	357,000	-16.98%
47145	OC Sanitation Collection Fee	54,893	187,587	121,868	180,016	180,000	190,600	5.88%
47165	Recordation Fee	4,693	4,810	12,166	15,000	25,000	25,500	70.00%
47180	Traffic Impact Fee	436,630	713,994	588,763				
47185	Traffic Plan Check Fees	2,196		2,856	3,139	2,000	2,040	-35.01%
47190	Water Quality Inspections	27,891	18,849	3,185	28,500	40,000	40,800	43.16%
47100	**Public Works**	**1,152,314**	**1,549,233**	**1,852,485**	**736,845**	**692,000**	**866,540**	17.60%
47205	Permit Issuance	270,024	203,051	275,769	220,000	220,000	224,400	2.00%
47210	Plan Review	1,610,116	1,170,082	1,603,163	1,491,500	1,571,000	1,602,420	7.44%
47245	Landscape Plan Check	22,396	19,775	25,433	20,000	17,000	17,340	-13.30%
47255	Microfilming	97,149	65,289	90,027	96,814	73,585	75,056	-22.47%
47265	Automation Fee	324,338	238,098	366,246	360,000	360,000	360,000	0.00%
47275	Administrative Citation	356,639	264,564	383,662	530,000	175,000	178,500	-66.32%
47285	Landscape Inspection	20,952	741	1,235	3,000	566	577	-80.77%
47290	Development Impact Fee	3,716,502	9,160,976	4,774,120	3,323,452	3,323,452	315,000	-90.52%
47200	**Building**	**6,418,116**	**11,122,576**	**7,519,655**	**6,044,766**	**5,740,603**	**2,773,293**	-54.12%
47315	Library Reserve	153	139	138		82	84	
47317	Oak View Branch Fees	141						
47320	Community Enrichment Fee	133,035	39,480	61,029	50,000	134,859	137,556	175.11%
47325	Library Replacement Card	5,924	3,951	5,148	5,900	3,300	3,366	-42.95%
47330	Library Processing Fee	2,251	1,260	1,649	2,000	1,423	1,451	-27.45%
47335	Library Collection Fee	25						
47300	**Library**	**141,529**	**44,830**	**67,964**	**57,900**	**139,664**	**142,457**	146.04%
47410	Film Permits	188,031	172,539	93,966	110,000	110,892	101,910	-7.35%
47415	Weed Abatement	13,669	5,151	16,036	13,000	14,335	14,622	12.48%
47420	Sewer Services	69,499	51,694	65,173	70,000	50,000	51,000	-27.14%
47440	Impounded Vehicle Release Fee	199,004	131,435	163,111	195,000	150,000	153,000	-21.54%
47445	Research Requests	46,094	16,387	23,490	43,789	12,000	12,240	-72.05%
47460	Pay to Stay/Work Furlough	69,770	71,410	50,920	60,700	75,000	76,500	26.03%
47480	Banners and Pennants	3,749	5,339	10,561	5,000	5,180	5,284	5.68%
47400	**Special City Services**	**589,816**	**453,955**	**423,257**	**497,489**	**417,407**	**414,556**	-16.67%
47501	Recreational Fees	3,235,319	1,737,983	3,344,842	3,271,000	2,539,000	2,541,000	-22.32%
47502	Art Center Classes	98,518	62,984	117,365	120,814	110,000	110,000	-8.95%
47503	Adventure Playground	34,049	(238)	22,144	38,000	15,060	15,060	-60.37%
47510	Junior Lifeguard	516,175		575,290	610,000	845,265	422,633	-30.72%

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Revenue Summary
ALL FUNDS
Combined Revenue Detail by Object Account

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
47500 Recreational Classes	**3,884,061**	**1,800,729**	**4,059,641**	**4,039,814**	**3,509,325**	**3,088,693**	-23.54%
47600 Special Events	**776,272**	**321,769**	**782,887**	**939,017**	**868,911**	**832,289**	-11.37%
47705 Refuse Charges	11,190,684	8,730,994	11,960,895	12,151,976	12,501,976	12,490,253	2.78%
47710 Water Sales	32,356,150	25,247,893	35,054,047	36,673,882	36,666,264	36,439,906	-0.64%
47736 Convenience/Processing Fees	15,745,315	11,622,359	19,717,679	16,397,495	16,335,170	18,677,085	13.90%
47700 Utility Charges	**59,292,149**	**45,601,246**	**66,732,621**	**65,223,353**	**65,503,410**	**67,607,244**	3.65%
47810 EMS Billing Service	6,749,704	5,550,277	6,370,243	6,383,985	6,383,985	6,511,665	2.00%
47811 Fire Med Memberships	1,226,324	893,180	1,171,363	1,273,895	1,155,500	1,178,610	-7.48%
47815 Membership	6,625	4,075	4,070	5,350	5,250	5,819	8.77%
47816 Fitness Center Membership	147,035	81,105	143,529	148,000	106,697	108,830	-26.47%
47800 Fire Med Fees	**8,129,688**	**6,528,637**	**7,689,205**	**7,811,230**	**7,651,432**	**7,804,924**	-0.08%
47865 Police Emergency Response	83,782	111,718	78,300	90,515	83,000	84,660	-6.47%
47870 Fire Emergency Response	30,686	40,529	45,579	45,575	45,000	44,995	-1.27%
47875 Public Wrks Emergency Response			875				
47860 Emergency Response	**114,467**	**152,247**	**124,754**	**136,090**	**128,000**	**129,655**	-4.73%
47905 Fire Hazmat Response	289,076	24,168	19,755	270,918	267,131		-100.00%
47910 Public Works	7,628	6,360	5,208	9,000	5,000	5,100	-43.33%
47915 Hazmat Contracts		15	15				
47920 CUPA Program Revenues		3,616	260,740			275,978	100.00%
47900 Hazmat Fees	**296,704**	**34,159**	**285,718**	**279,918**	**272,131**	**281,078**	0.41%
47930 Fire Permit Inspection	82,838	99,682	137,995	138,788	113,158	115,421	-16.84%
47935 Fire Company Inspection	603,515	248,347	587,091	568,593	397,300	405,246	-28.73%
47940 Fire Permit Plan Check	243,208	86,510	126,021	138,788	88,260	90,025	-35.13%
47945 Fire Dev Permit Plan Check	262,651	111,136	144,971	140,000	123,420	125,888	-10.08%
47946 Fire Dev Permit Inspection			43,760	139,755	50,520	51,530	-63.13%
47925 Fire	**1,192,213**	**545,675**	**1,039,838**	**1,125,924**	**772,658**	**788,110**	-30.00%
47965 Photocopying	1,673	1,736	900	2,000	376	384	-80.80%
47970 Abandoned Oil Wells	6,386	49,661	4,114		1,319	1,345	100.00%
47975 Insurance Subrogation					60	61	100.00%
47985 Payroll Charges	13,639,335	13,216,420	12,618,766	12,621,650	11,621,650	8,153,578	-35.40%
47950 Miscellaneous	**13,647,394**	**13,267,817**	**12,623,780**	**12,623,650**	**11,623,405**	**8,155,368**	-35.40%
48053 Prop Fund Charges - Water	**5,485,036**	**4,072,636**	**5,819,075**	**5,820,895**	**5,820,895**	**5,937,313**	2.00%
48054 Prop Fund Charges - WMP	**251,936**	**187,061**	**267,279**	**330,203**	**330,203**	**336,807**	2.00%
48055 Prop Fund Charges - Refuse		**568,117**	**601,581**	**811,745**	**601,293**	**613,319**	-24.44%
48057 Prop Fund Charges - Sewer	**1,670,961**	**1,240,686**	**1,772,723**	**1,832,548**	**1,832,548**	**1,869,199**	2.00%
48058 From Retiree Medical Trust	**46,567**	**34,576**	**49,403**	**206,562**	**206,562**	**210,693**	2.00%
48059 From Retirement Supplement Tr.	**174,239**	**129,373**	**184,850**	**428,256**	**428,256**	**436,821**	2.00%
47000 CHARGES FOR CURRENT SERV.	**103,263,462**	**87,655,322**	**111,896,716**	**108,946,205**	**106,538,703**	**102,288,359**	-6.11%
48120 Admissions	2,480	3,357	4,109	8,250	12,707	11,957	44.93%
48130 Property	604,161	76,274	95,882	167,523	937,193	6,831	-95.92%
48110 Sales	**606,641**	**79,631**	**99,991**	**175,773**	**949,900**	**18,788**	-89.31%
48210 Coin & Jail Signboards	61,137	68,036	65,458	64,350	39,500	38,000	-40.95%
48230 Souvineer Sales	19,425	5,880	26,506	26,000	26,000	16,000	-38.46%
48240 Library Sales	8,284	4,625	6,576	6,000	4,988	4,988	-16.87%
48260 Bus Bench Ads	40,800	30,600	42,123	40,800	40,800	40,800	0.00%
48270 Plans and Specs	1,836	1,746	1,994	1,146	500	500	-56.37%
48200 General Sales	**131,481**	**110,887**	**142,657**	**138,296**	**111,788**	**100,288**	-27.48%
48301 Donations - Community Services	324,828	483,516	254,958		184,780		
48302 Donations - Library Services	351,463	279,383	447,965		357,873		
48303 Donations - Police	120	1,900	3,230		2,180		
48304 Donations - City Manager			644				
48305 Donations - Fire	190	610	2,939				

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
48306 Donations - Public Works			15,000				
48300 Donations			152				
48300 Donations	**676,601**	**765,409**	**724,888**		**544,833**		
48350 Sponsorships	**215,932**	**174,360**	**188,940**	**193,995**	**146,294**	**141,294**	-27.17%
48375 Seacliff Partners		936					
48385 Property Damage Reimburse	289,901	69,328	143,285	195,000	121,142	121,142	-37.88%
48400 Restitution	2,109	855	1,015	1,793	500	500	-72.11%
48410 Other Reimbursement	3,131,901	997,646	682,064	366,000	255,701	267,201	-26.99%
48370 Reimbursables	3,423,911	1,068,765	826,364	562,793	377,343	388,843	-30.91%
48500 Settlements	21,448	51,328	195,254	15,000	215,401	50,000	233.33%
48500 Settlements	**21,448**	**51,328**	**195,254**	**15,000**	**215,401**	**50,000**	233.33%
48511 Credit Card Processing Fee	11,885	9,379	15,129	11,892	16,710	16,710	40.51%
48515 Passport Fee	245,165	219,180	311,720	282,975	207,440	207,440	-26.69%
48520 Evidence Recovery	18,488						
48550 Miscellaneous	1,173,242	922,958	1,533,648	813,641	789,673	510,361	-37.27%
48510 Other	**1,448,779**	**1,151,517**	**1,860,497**	**1,108,508**	**1,013,823**	**734,511**	-33.74%
48100 OTHER REVENUE	**6,524,794**	**3,401,897**	**4,038,591**	**2,194,365**	**3,359,382**	**1,433,724**	-34.66%
49101 From General Fund	11,723,937	28,053,955	24,357,292	19,190,398	9,360,874	10,982,875	-42.77%
49101 From Air Quality Fund		20,187					
49101 From Housing Residual Receipts	405,367		26,040				
49101 From Emergency Operations Ctr.		173,042					
49101 From Infrastructure Fund		721,836					
49101 From 2014A Bond Proj Fund					514,651		
49101 From RORF	398,905		10,000				
49101 From LMIHAF			405,400	405,400	405,400	406,166	0.19%
49101 From HBPFA	48,767						
49101 From CFD 2000-1	8,065	6,082	6,253	6,540	6,358	6,743	3.10%
49101 From Mello Roos	76,641	74,257	77,241	81,600	79,333		-100.00%
49101 From CFD 2002-1	5,900	6,082	6,253	6,540	6,358	6,743	3.10%
49101 From Debt Svc Bella Terra	641,699	681,656	632,542	735,959	735,777	746,227	1.40%
49101 From CUPA			13,000	13,000	13,074	13,000	0.00%
49101 From WOCWB			37,188				
49101 From Energy Efficiency Fund	12,854						
49101 From Parking Structure Strand	300,000	225,000	400,000	400,000	402,298	400,000	0.00%
49101 From Energy Efficiency	208,000						
49100 Operating Transfers In	**13,830,136**	**29,962,097**	**25,971,209**	**20,839,437**	**11,524,123**	**12,561,754**	-39.72%
49300 Proceeds of Long Term Debt	2,766,954				1,172,579		
49350 Prior Period Adjustment	862,165	5,281,637					
49400 Joint Venture Income	124,044	416,917	217,535	342,712	342,712	353,022	3.01%
49000 NON-OPERATING REVENUE	**17,583,299**	**35,660,651**	**26,188,744**	**21,182,149**	**13,039,414**	**12,914,776**	-39.03%
40000 REVENUES	**356,630,626**	**325,045,370**	**404,070,788**	**372,464,890**	**356,255,743**	**341,290,812**	**-8.37%**

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Combined Revenue Detail by Object Account

Object Account		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend								
Major Grouping and Major Total								
Minor Grouping and Minor Total								
40070	Sec Basic Levy	49,145,106	48,823,397	54,034,631	54,112,833	56,559,096	57,973,074	7.13%
40080	Unsec Basic Levy	1,577,184	471,437	1,672,972	1,806,609	1,806,609	1,851,774	2.50%
40060	**Basic Levy**	**50,722,290**	**49,294,834**	**55,707,603**	**55,919,442**	**58,365,705**	**59,824,848**	6.98%
40170	Sec Prior Year Property Taxes	416,520	267,224	391,964	447,646	447,646	458,837	2.50%
40180	Unsec Prior Year Property Taxes	21,595	23,742	18,058	33,216	33,216	34,046	2.50%
40160	**Prior Year Property Taxes**	**438,115**	**290,966**	**410,022**	**480,862**	**480,862**	**492,883**	2.50%
40310	Sec Supp Roll	1,571,831	1,463,612	1,543,197	1,652,060	1,652,060	1,693,362	2.50%
40305	**Supp Roll Property Taxes**	**1,571,831**	**1,463,612**	**1,543,197**	**1,652,060**	**1,652,060**	**1,693,362**	2.50%
40360	Interest Property Taxes	29,242	51,410	67,949	40,075	164,406	168,517	320.50%
40370	Misc Property Taxes	2,430,678	2,714,151	3,040,968	2,523,039	2,523,039	2,586,115	2.50%
40400	Homeowner Exemption	327,958	305,708	300,225	327,489	327,489	335,676	2.50%
40410	Utility Unitary Tax	719,697	805,817	885,684	766,533	766,533	785,696	2.50%
40430	In-Lieu of VLF	18,763,462	19,851,584	20,929,517	21,751,786	21,425,918	21,961,566	0.96%
40440	Nuisance Abatement	(1,737)	194,555	58,832				
40450	Employee Retirement Override	5,790,651	5,614,777	6,375,183	6,228,293	6,228,293	6,384,000	2.50%
40350	**Other Property Taxes**	**28,059,951**	**29,538,002**	**31,658,358**	**31,637,215**	**31,435,678**	**32,221,570**	1.85%
40500	Assessments	34,068	26,163	47,662	42,903	114,576	117,441	173.74%
40010	**PROPERTY TAXES**	**80,826,254**	**80,613,577**	**89,366,842**	**89,732,482**	**92,048,881**	**94,350,104**	5.15%
41110	1% Allocation Sales Tax	38,091,084	29,682,767	41,485,093	38,800,174	36,400,000	37,000,000	-4.64%
41120	Public Safety Sales Tax	2,280,205	1,681,054	2,456,847	2,402,437	2,191,088	2,227,205	-7.29%
41100	**Sales Tax**	**40,371,288**	**31,363,821**	**43,941,940**	**41,202,611**	**38,591,088**	**39,227,205**	-4.79%
41210	Utility Franchises	2,000,854	1,649,612	1,952,202	1,840,694	1,724,023	1,524,023	-17.20%
41220	Transfer Station Franchises	485,248	330,662	507,357	418,607	420,000	420,000	0.33%
41230	Pipeline Franchises	210,727	317,355	284,748	288,037	77,780	77,780	-73.00%
41240	Refuse Franchises	887,986	688,155	949,642	928,238	930,000	930,000	0.19%
41250	Cable TV Franchises	2,842,542	2,937,699	2,331,860	2,950,000	2,369,624	2,369,624	-19.67%
41270	Bus Bench Franchise	199,200	149,400	199,200	199,200	199,200	199,200	0.00%
41200	**Franchises**	**6,626,556**	**6,072,883**	**6,225,009**	**6,624,776**	**5,720,627**	**5,520,627**	-16.67%
41400	**Transient Occupancy Tax**	**11,363,957**	**8,810,218**	**14,001,737**	**14,301,012**	**9,666,749**	**6,895,067**	-51.79%
41510	Water Utility Tax	1,686,815	1,322,869	1,979,313	1,808,854	1,809,904	1,791,805	-0.94%
41520	Gas Utility Tax	2,013,851	1,471,974	1,962,752	1,558,688	1,918,822	1,822,881	16.95%
41530	Telephone Utility Tax	4,561,626	3,066,825	3,584,824	3,347,461	3,090,706	3,059,799	-8.59%
41540	Electric Utility Tax	8,008,855	5,947,457	8,360,216	8,191,625	8,067,755	7,462,674	-8.90%
41550	Cable Utility Tax	2,869,629	2,106,916	2,786,033	2,871,766	2,410,061	2,385,960	-16.92%
41560	Prepaid Wireless Utility Tax	161,827	97,921	114,527	127,667	83,027	82,196	-35.62%
41500	**Utility Users Tax**	**19,302,604**	**14,013,962**	**18,787,665**	**17,906,061**	**17,380,275**	**16,605,315**	-7.26%
41000	**OTHER LOCAL TAXES**	**77,664,406**	**60,260,884**	**82,956,351**	**80,034,460**	**71,358,739**	**68,248,214**	-14.73%
42103	Fire Prevention Inspection	327,831	263,075	229,776	271,516	138,000	131,100	-51.72%
42105	Oil Well Taxes License	623,806	444,556	629,910	587,626	519,730	493,744	-15.98%
42110	Business License	2,511,647	1,921,924	2,356,109	2,561,880	2,000,000	2,000,000	-21.93%
42115	Bicycle License	6,425	3,388	2,575	4,000	898	853	-78.68%
42120	Oil & Methane Inspection	19,890	20,472		50,000	21,072	20,018	-59.96%
42125	Miscellaneous License	47,499	34,014	50,619	53,498	53,672	50,988	-4.69%
42128	Newsrack Fee	566						
42135	Svcmark					46	44	100.00%
42100	**License General**	**3,537,663**	**2,687,429**	**3,268,989**	**3,528,520**	**2,733,418**	**2,696,747**	-23.57%
42155	Encroachment Permit	360,671	371,937	452,351	375,000	400,000	380,000	1.33%
42165	Grading Permit	1,500		7,000	2,500	7,007	6,657	166.28%
42170	Harbor & Dock Construction	18,239	8,369	3,424	15,000	1,500	1,425	-90.50%
42180	Obstruction Permit	273	770	531	485	400	380	-21.65%
42185	Parking Permit	36,449	6,830	12,317	15,000	10,000	9,500	-36.67%
42195	Wide/Overweight/Loading	12,794	14,246	23,127	14,000	10,000	9,500	-32.14%

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Color Legend								
Major Grouping and Major Total								
Minor Grouping and Minor Total								
42196	Wireless Permit		25,740	47,619	30,000	15,000	14,250	-52.50%
42150	**License & Permits Public Works**	**429,926**	**427,892**	**546,369**	**451,985**	**443,907**	**421,712**	-6.70%
42305	Alarm Permits	282,723	216,765	276,430	400,000	300,000	285,000	-28.75%
42310	Building Permits	1,776,077	1,124,251	1,568,753	1,447,344	1,576,073	1,497,269	3.45%
42315	Plumbing Permits	443,696	288,556	408,331	330,480	471,067	447,514	35.41%
42320	Electrical Permits	677,069	485,344	678,818	472,770	677,576	643,697	36.15%
42325	Mechanical Permits	323,547	172,178	257,409	239,700	250,276	237,762	-0.81%
42335	Swim Pool Permits	146,963	86,335	116,266	121,000	83,750	79,563	-34.25%
42355	Certificate of Occupancy	24,531	23,677	29,874	12,240	28,000	26,600	117.32%
42300	**License and Permits Buildings**	**3,674,605**	**2,397,106**	**3,335,881**	**3,023,534**	**3,386,742**	**3,217,405**	6.41%
42410	Planning Commission	287,921	92,351	277,345	274,590	224,581	213,352	-22.30%
42600	Zoning Administrator	209,553	287,441	266,957	207,540	313,801	298,111	43.64%
42700	Environ Processing	260,475	103,864	232,110	49,000	104,000	98,800	101.63%
42750	Staff Review	178,630	185,916	248,539	207,400	186,201	176,891	-14.71%
42824	Beach-Edinger Spec Plan Fees	9,427	5,697	7,939	15,000	7,000	6,650	-55.67%
42825	General Plan Maintenance Fee	148,003	59,458	107,387	100,000	240,000	228,000	128.00%
42850	Library		15					
42400	**License and Permits Planning**	**1,094,008**	**734,742**	**1,140,277**	**853,530**	**1,075,583**	**1,021,804**	19.72%
42000	**LICENSE AND PERMITS**	**8,736,201**	**6,247,169**	**8,291,516**	**7,857,569**	**7,639,650**	**7,357,668**	-6.36%
42905	**Court/Traffic Fines**	**435,995**	**403,020**	**384,392**	**500,140**	**330,000**	**333,300**	-33.36%
42915	Main Street Library Fines	1,560	1,254	1,384	1,700	500	505	-70.29%
42920	Central Library Fines	75,662	58,513	68,405	70,000	25,000	25,250	-63.93%
42925	Banning Library Fines	1,410	1,147	1,374	1,400	350	354	-74.71%
42930	Oakview Library Fines	2,587	1,367	1,588	2,561	600	606	-76.34%
42935	Murphy Library Fines	501	512	876	500	150	152	-69.60%
42910	**Library Fines**	**81,720**	**62,793**	**73,627**	**76,161**	**26,600**	**26,867**	-64.72%
42940	Parking Fines	3,303,498	2,480,296	3,657,953	3,750,000	2,823,262	2,851,495	-23.96%
42940	**Parking Fines**	**3,303,498**	**2,480,296**	**3,657,953**	**3,750,000**	**2,823,262**	**2,851,495**	-23.96%
42950	**Police Alarm Fines**	**174,071**	**96,645**	**147,508**	**150,000**	**46,638**	**47,104**	-68.60%
42951	**Fire Alarm Fines**		**5,245**	**36,700**	**42,210**	**23,500**	**23,735**	-43.77%
42900	**FINES AND FORFEITURES**	**3,995,284**	**3,047,999**	**4,300,180**	**4,518,511**	**3,250,000**	**3,282,501**	-27.35%
42965	Pooled Cash Interest	638,125	649,306	974,013	500,000			-100.00%
42966	Market Adjustments	(328,361)	(485,996)	1,191,635				
42975	Late Charges	315,243	291,304	512,413	500,000	77,648	112,224	-77.56%
42960	**Interest Income**	**625,007**	**454,614**	**2,678,061**	**1,000,000**	**77,648**	**112,224**	-88.78%
42985	**Interest Payments**	**23,799**	**20,015**	**21,262**				
43010	**Def Comp C-84-A**		**20**					
43065	Waterfront Project	13,765	14,150	19,448	14,575	(4,689)		-100.00%
43075	Land Lease Income	806,379	592,677	852,138	833,844	650,000	708,500	-15.03%
43085	Buildings Lease Income	6,157	4,618	6,165	6,344	5,000	5,450	-14.09%
43095	Beach Concessions	1,226,092	958,936	1,822,076	1,318,748	1,388,802	1,513,795	14.79%
43105	Prop/Equip Lease-Beach	123,064	128,556	60,000		126,756	138,164	100.00%
43115	Room Rentals	583,930	354,134	567,923	588,536	415,700	453,113	-23.01%
43145	Central Park Concessions	179,559	293,642	238,048	189,335	200,511	218,557	15.43%
43150	Sports Complex Concessions	66,721	57,108	55,393	67,000	35,000	38,150	-43.06%
43155	Vending Machines	7,429	6,172	6,009	6,000	(280)		-100.00%
43156	Small Cell Sites			49,500		2,450	2,366	100.00%
43165	Rentals - Leases	216,566	121,254	154,950	240,059	120,000	130,800	-45.51%
43166	Ocean View Estates Rents	538,299	399,573	560,597	520,000	450,000	490,500	-5.67%
43055	**Lease and Concession Income**	**3,767,961**	**2,930,820**	**4,392,247**	**3,784,441**	**3,389,250**	**3,699,395**	-2.25%
43910	City Oil Wells	218,871	89,484	146,640	150,000	75,000	81,750	-45.50%
43920	Other Royalties	70,095	72,398	151,782	118,496	150,807	164,380	38.72%

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Color Legend								
Major Grouping and Major Total								
Minor Grouping and Minor Total								
43900	**Royalties**	**288,965**	**161,882**	**298,422**	**268,496**	**225,807**	**246,130**	-8.33%
44010	Parking Lots	3,421,753	1,804,177	3,409,726	3,659,358	2,436,610	2,680,705	-26.74%
44015	Annual Parking Pass	889,407	592,555	834,404	867,285	658,820	718,114	-17.20%
44020	Resident Parking Permit					385	420	100.00%
44030	Sunset Vista	694,244	504,890	748,453	767,285	600,000	654,000	-14.76%
44040	Parking Structures	1,079,296	656,815	1,012,167	1,000,000	827,000	901,430	-9.86%
44050	Meters - Business	484,537	345,426	505,823	498,017	449,600	490,064	-1.60%
44060	Meters - Residential	958,626	640,326	993,975	965,384	880,000	959,200	-0.64%
44070	Meters - Recreational	1,615,295	1,072,057	1,773,397	1,823,562	1,582,349	1,724,760	-5.42%
44080	Pier Plaza	1,670,114	1,144,940	1,704,256	1,672,141	1,344,989	1,466,038	-12.33%
44090	Meters Beach Blvd	57,604	27,729	54,985	48,125	41,257	44,970	-6.56%
44100	Sports Complex	114,389	93,966	107,712	122,000	69,472	75,725	-37.93%
44000	**Parking Revenue**	**10,985,264**	**6,882,881**	**11,144,898**	**11,423,157**	**8,890,482**	**9,715,426**	-14.95%
45040	Convicted Offender Booking Fee	521,448	361,637	473,231	444,188	270,000	294,300	-33.74%
45100	Other Govt Jail Bookings	1,050						
45000	**Contract Jail Bookings**	**522,498**	**361,637**	**473,231**	**444,188**	**270,000**	**294,300**	-33.74%
45110	**PCS Wireless**	**341,063**	**283,331**	**453,080**	**352,082**	**396,813**	**432,526**	22.85%
42955	**USE OF MONEY AND PROP**	**16,554,557**	**11,095,200**	**19,461,201**	**17,272,364**	**13,250,000**	**14,500,001**	-16.05%
46110	Tidelands Revenue		152,070	197,562	138,624			-100.00%
46115	GEMT Reimbursement	142,014	103,679	134,345	60,000	60,000	60,000	0.00%
46130	Real Property Transfer	1,262,143	988,575	1,386,734	1,236,845	1,236,845	1,236,845	0.00%
46140	State Mandated Cost Reimburs.	63,738	54,968	114,121	60,000	5,052	5,052	-91.58%
46160	From State of California	568,359	1,026,662	1,179,188	100,000	522,588	522,588	422.59%
46170	Vehicle License Fee	87,452	104,000	97,272	88,000	161,267	161,267	83.26%
46180	POST Reimbursement	3,647	44,540	37,355	30,000	65,000	65,000	116.67%
46100	**State of California Agencies**	**2,127,353**	**2,474,494**	**3,146,577**	**1,713,469**	**2,050,752**	**2,050,752**	19.68%
46410	County Payments		486,345	538,792	486,345	486,345	486,345	0.00%
46490	Other Governmental Agencies	99,567	61,599	34,254	75,000	3,033	3,033	-95.96%
46400	**County Agencies**	**99,567**	**547,944**	**573,046**	**561,345**	**489,378**	**489,378**	-12.82%
46740	Joint Power Authority			12,491		25,000	25,000	100.00%
46795	PEG Support Fees	808,803	561,020	735,502	792,000	565,000	565,000	-28.66%
46700	**Other Agencies**	**808,803**	**561,020**	**747,993**	**792,000**	**590,000**	**590,000**	-25.51%
46000	**REVENUE FROM OTHER AGENCY**	**3,035,723**	**3,583,458**	**4,467,616**	**3,066,814**	**3,130,130**	**3,130,130**	2.06%
47110	Residential Tree Replacement	2,775	5,373	3,550	3,000	6,000	6,120	104.00%
47118	Underground Utilities	53,000		55,000				
47120	Engineering and Inspection Fee	5,456	7,715	476	10,000	10,000	10,200	2.00%
47125	GIS Survey Fee	279	2,126	3,658	2,190	14,000	14,280	552.05%
47130	Grading Plan Check	318,798	426,033	450,193	430,000	350,000	357,000	-16.98%
47135	Landscape Plan Check	14						
47145	OC Sanitation Collection Fee	19,623	16,399	24,539	30,016	30,000	30,600	1.95%
47165	Recordation Fee	4,693	4,810	12,166	15,000	25,000	25,500	70.00%
47185	Traffic Plan Check Fees	2,196		2,856	3,139	2,000	2,040	-35.01%
47190	Water Quality Inspections	27,891	18,849	3,185	28,500	40,000	40,800	43.16%
47100	**Public Works**	**434,726**	**481,305**	**555,623**	**521,845**	**477,000**	**486,540**	-6.77%
47205	Permit Issuance	270,024	203,051	275,769	220,000	220,000	224,400	2.00%
47210	Plan Review	1,610,116	1,170,082	1,603,163	1,491,500	1,571,000	1,602,420	7.44%
47245	Landscape Plan Check	22,396	19,775	25,433	20,000	17,000	17,340	-13.30%
47255	Microfilming	97,149	65,289	90,027	96,814	73,585	75,056	-22.47%
47275	Administrative Citation	356,639	264,564	383,662	530,000	175,000	178,500	-66.32%
47285	Landscape Inspection	20,952	741	1,235	3,000	566	577	-80.77%
47200	**Building**	**2,377,276**	**1,723,502**	**2,379,289**	**2,361,314**	**2,057,151**	**2,098,293**	-11.14%
47315	Library Reserve	153	139	138		82	84	100.00%

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Major Grouping and Major Total							
Minor Grouping and Minor Total							
47317 Oak View Branch Fees	141						
47320 Community Enrichment Fee	133,035	39,480	61,029	50,000	134,859	137,556	175.11%
47325 Library Replacement Card	5,924	3,951	5,148	5,900	3,300	3,366	-42.95%
47330 Library Processing Fee	2,251	1,260	1,649	2,000	1,423	1,451	-27.45%
47335 Library Collection Fee	25						
47300 Library	**141,529**	**44,830**	**67,964**	**57,900**	**139,664**	**142,457**	146.04%
47410 Film Permits	147,982	40,000	56,720	50,000	50,892	51,910	3.82%
47415 Weed Abatement	13,669	5,151	16,036	13,000	14,335	14,622	12.48%
47420 Sewer Services	69,499	51,694	65,173	70,000	50,000	51,000	-27.14%
47440 Impounded Vehicle Release Fee	199,004	131,435	163,111	195,000	150,000	153,000	-21.54%
47445 Research Requests	46,094	16,387	23,490	43,789	12,000	12,240	-72.05%
47460 Pay to Stay/Work Furlough	69,770	71,410	50,920	60,700	75,000	76,500	26.03%
47480 Banners and Pennants	3,749	5,339	10,561	5,000	5,180	5,284	5.68%
47400 Special City Services	**549,767**	**321,416**	**386,011**	**437,489**	**357,407**	**364,556**	-16.67%
47501 Recreational Fees	3,211,919	1,717,244	3,319,059	3,250,000	2,518,000	2,518,000	-22.52%
47502 Art Center Classes	98,518	62,984	117,365	120,814	110,000	110,000	-8.95%
47503 Adventure Playground	34,049	(238)	22,144	38,000	15,060	15,060	-60.37%
47510 Junior Lifeguard	516,175		575,290	610,000	845,265	422,633	-30.72%
47500 Recreational Classes	**3,860,661**	**1,779,990**	**4,033,858**	**4,018,814**	**3,488,325**	**3,065,693**	-23.72%
47600 Special Events	**79,270**	**60,645**	**93,533**	**139,017**	**68,911**	**70,289**	-49.44%
47710 Water Sales	124,611	108,027	151,653	161,704	154,086	157,168	-2.81%
47736 Convenience/Processing Fees	150,619	94,581	159,576	174,369	112,044	114,285	-34.46%
47700 Utility Charges	**275,230**	**202,608**	**311,229**	**336,073**	**266,130**	**271,453**	-19.23%
47810 EMS Billing Service	6,749,704	5,550,277	6,370,243	6,383,985	6,383,985	6,511,665	2.00%
47811 Fire Med Memberships	1,226,324	893,180	1,171,363	1,273,895	1,155,500	1,178,610	-7.48%
47815 Membership	4,925	2,240	4,070	3,550	3,450	3,519	-0.87%
47816 Fitness Center Membership	147,035	81,105	143,529	148,000	106,697	108,830	-26.47%
47800 Fire Med Fees	**8,127,988**	**6,526,802**	**7,689,205**	**7,809,430**	**7,649,632**	**7,802,624**	-0.09%
47865 Police Emergency Response	83,782	111,718	78,300	90,515	83,000	84,660	-6.47%
47870 Fire Emergency Response	30,686	40,529	45,579	45,575	45,000	44,995	-1.27%
47875 Public Wrks Emergency Response			875				
47860 Emergency Response	**114,467**	**152,247**	**124,754**	**136,090**	**128,000**	**129,655**	-4.73%
47905 Fire Hazmat Response	2,468	2,563	3,980	2,900	(887)		-100.00%
47910 Public Works	7,628	6,360	5,208	9,000	5,000	5,100	-43.33%
47915 Hazmat Contracts		15	15				
47900 Hazmat Fees	**10,096**	**8,938**	**9,203**	**11,900**	**4,113**	**5,100**	-57.14%
47930 Fire Permit Inspection	82,838	99,682	137,995	138,788	113,158	115,421	-16.84%
47935 Fire Company Inspection	603,515	248,347	587,091	568,593	397,300	405,246	-28.73%
47940 Fire Permit Plan Check	243,208	86,510	126,021	138,788	88,260	90,025	-35.13%
47945 Fire Dev Permit Plan Check	262,651	111,136	144,971	140,000	123,420	125,888	-10.08%
47946 Fire Dev Permit Inspection		0	43,760	139,755	50,520	51,530	-63.13%
47925 Fire	**1,192,213**	**545,675**	**1,039,838**	**1,125,924**	**772,658**	**788,110**	-30.00%
47965 Photocopying	1,673	1,736	900	2,000	376	384	-80.80%
47970 Abandoned Oil Wells	6,386	49,661	4,114		1,319	1,345	100.00%
47975 Insurance Subrogation					60	61	100.00%
47985 Payroll Charges	275						
47950 Miscellaneous	**8,334**	**51,397**	**5,014**	**2,000**	**1,755**	**1,790**	-10.50%
48053 Prop Fund Charges - Water	**5,485,036**	**4,072,636**	**5,819,075**	**5,820,895**	**5,820,895**	**5,937,313**	2.00%
48054 Prop Fund Charges - WMP	**251,936**	**187,061**	**267,279**	**330,203**	**330,203**	**336,807**	2.00%
48055 Prop Fund Charges - Refuse		**568,117**	**601,581**	**811,745**	**601,293**	**613,319**	-24.44%
48057 Prop Fund Charges - Sewer	**1,670,961**	**1,240,686**	**1,772,723**	**1,832,548**	**1,832,548**	**1,869,199**	2.00%
48058 From Retiree Medical Trust	**46,567**	**34,576**	**49,403**	**206,562**	**206,562**	**210,693**	2.00%
48059 From Retirement Supplement Tr	**174,239**	**129,373**	**184,850**	**428,256**	**428,256**	**436,821**	2.00%

City of Huntington Beach

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Adopted Budget - FY 2020/21
Revenue Summary
GENERAL FUND
Combined Revenue Detail by Object Account

Object Account		FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend								
Major Grouping and Major Total								
Minor Grouping and Minor Total								
47000	**CHARGES FOR CURRENT SERV**	**24,800,294**	**18,131,804**	**25,390,432**	**26,388,005**	**24,630,503**	**24,630,712**	-6.66%
48120	Admissions					4,457	4,457	100.00%
48130	Property	221,561	73,425	77,249	167,523	937,193	6,831	-95.92%
48110	**Sales**	**221,561**	**73,425**	**77,249**	**167,523**	**941,650**	**11,288**	-93.26%
48210	Coin & Jail Signboards	56,400	65,625	61,919	59,850	35,000	35,000	-41.52%
48230	Souvineer Sales	987	1,020	1,429	1,000	1,000	1,000	0.00%
48240	Library Sales	8,284	4,625	6,576	6,000	4,988	4,988	-16.87%
48260	Bus Bench Ads	40,800	30,600	42,123	40,800	40,800	40,800	0.00%
48270	Plans and Specs	1,145	1,082	1,534	1,146	500	500	-56.37%
48200	**General Sales**	**107,616**	**102,952**	**113,581**	**108,796**	**82,288**	**82,288**	-24.36%
48350	**Sponsorships**	**161,207**	**115,135**	**145,240**	**133,995**	**86,294**	**86,294**	-35.60%
48385	Property Damage Reimbursement	204,326	59,263	120,002	170,000	96,142	96,142	-43.45%
48400	Restitution	2,109	855	1,015	1,793	500	500	-72.11%
48410	Other Reimbursement	140,126	166,124	146,191	225,000	114,701	114,701	-49.02%
48370	**Reimbursables**	**346,561**	**226,242**	**267,208**	**396,793**	**211,343**	**211,343**	-46.74%
48500	Settlements	21,448	51,328	195,254	15,000	215,401	50,000	233.33%
48500	**Settlements**	**21,448**	**51,328**	**195,254**	**15,000**	**215,401**	**50,000**	233.33%
48511	Credit Card Processing Fee	11,885	9,379	15,129	11,892	16,710	16,710	40.51%
48515	Passport Fee	245,165	219,180	311,720	282,975	207,440	207,440	-26.69%
48550	Miscellaneous	325,263	373,982	314,388	338,641	314,673	310,361	-8.35%
48510	**Other**	**582,313**	**602,541**	**641,237**	**633,508**	**538,823**	**534,511**	-15.63%
48100	**OTHER REVENUE**	**1,440,706**	**1,171,623**	**1,439,769**	**1,455,615**	**2,075,799**	**975,724**	-32.97%
49101	From Emergency Operations Ctr		151,805					
49101	From RORF	398,905		10,000				
49101	From CFD 2000-1	8,065	6,082	6,253	6,540	6,358	6,743	3.10%
49101	From Mello Roos	76,641	74,257	77,241	81,600	79,333		-100.00%
49101	From CFD 2002-1	5,900	6,082	6,253	6,540	6,358	6,743	3.10%
49101	From Debt Svc Bella Terra	5,900	6,082	6,253	6,540	6,358	6,743	3.10%
49101	From Certified Unified Program Agcy			13,000	13,000	13,074	13,000	0.00%
49101	From Energy Efficiency Fund	12,854						
49101	From Parking Structure Strand	300,000	225,000	400,000	400,000	402,298	400,000	0.00%
49101	From Energy Efficiency	208,000						
49100	**Operating Transfers In**	**1,016,265**	**469,308**	**519,000**	**514,220**	**513,779**	**433,229**	-15.75%
49350	Prior Period Adjustment	862,165						
49400	Joint Venture Income	(110,188)	183,015	(156,683)				
49000	**NON-OPERATING REVENUE**	**1,768,242**	**652,323**	**362,317**	**514,220**	**513,779**	**433,229**	-15.75%
40000	**REVENUES**	**218,821,667**	**184,804,031**	**236,036,221**	**230,840,040**	**217,897,480**	**216,908,281**	**-6.04%**

City of Huntington Beach
Adopted Budget - FY 2020/21
Revenue vs. Expenditure
ALL FUNDS

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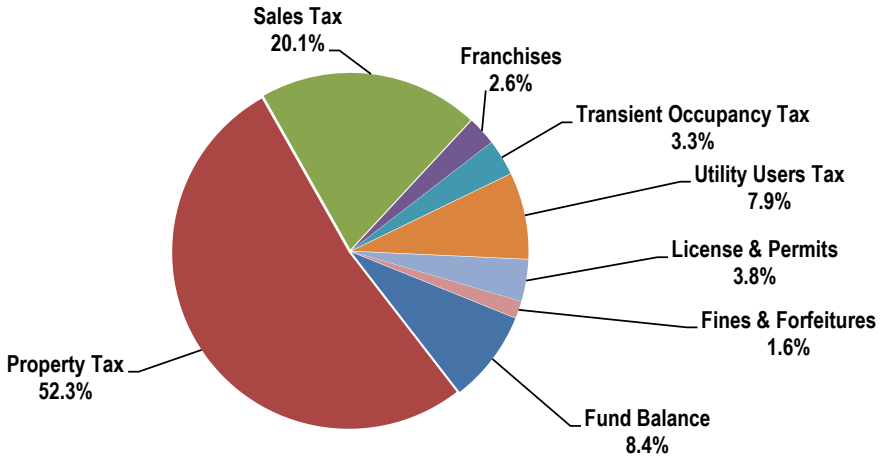
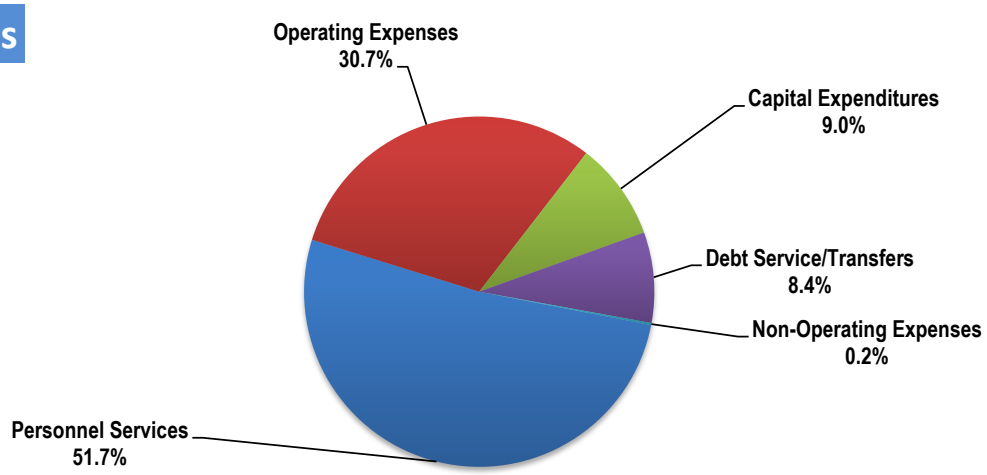
Description	FY 2019/20 Adopted	FY 2020/21 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	372,464,890	341,290,812	(31,174,078)	-8.37%
Use of Fund Balance	8,545,507	17,684,239	9,138,732	106.94%
Total Sources of Funds	**381,010,397**	**358,975,051**	**(22,035,346)**	**-5.78%**
Expense	381,010,397	358,975,051	(22,035,346)	-5.78%
Total Uses of Funds	**381,010,397**	**358,975,051**	**(22,035,346)**	**-5.78%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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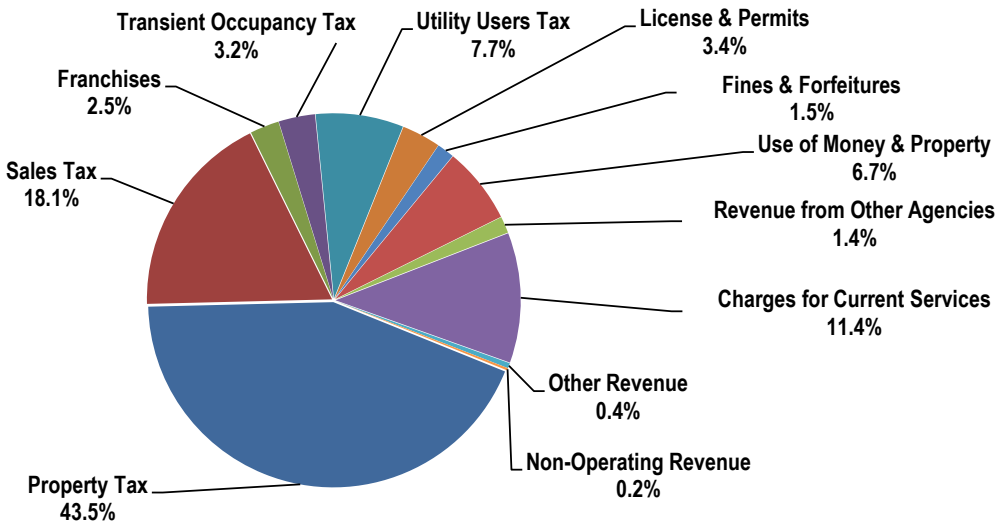
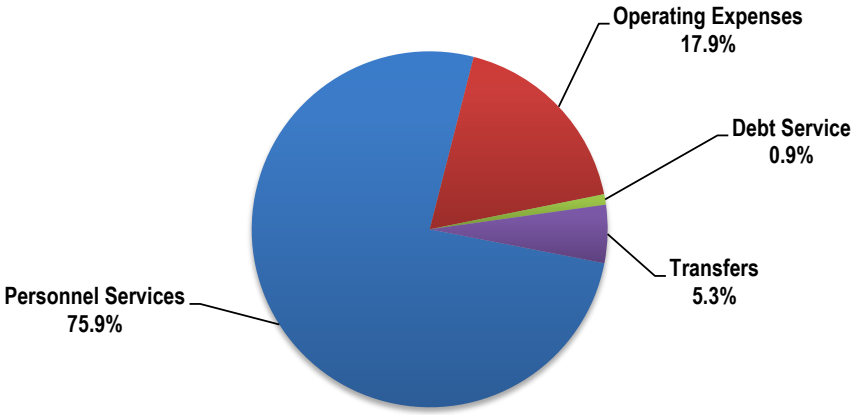
City of Huntington Beach
Adopted Budget - FY 2020/21
Revenue vs. Expenditure
General Fund

Description	FY 2019/20 Adopted	FY 2020/21 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	230,840,040	216,908,281	(13,931,759)	-6.04%
Use of Reserves	781,376		(781,376)	-100.00%
Total Sources of Funds	**231,621,416**	**216,908,281**	**(14,713,135)**	**-6.35%**
Expense	231,621,416	216,908,281	(14,713,135)	-6.35%
Total Uses of Funds	**231,621,416**	**216,908,281**	**(14,713,135)**	**-6.35%**
Surplus/(Deficit)				

Sources of Funds



Uses of Funds



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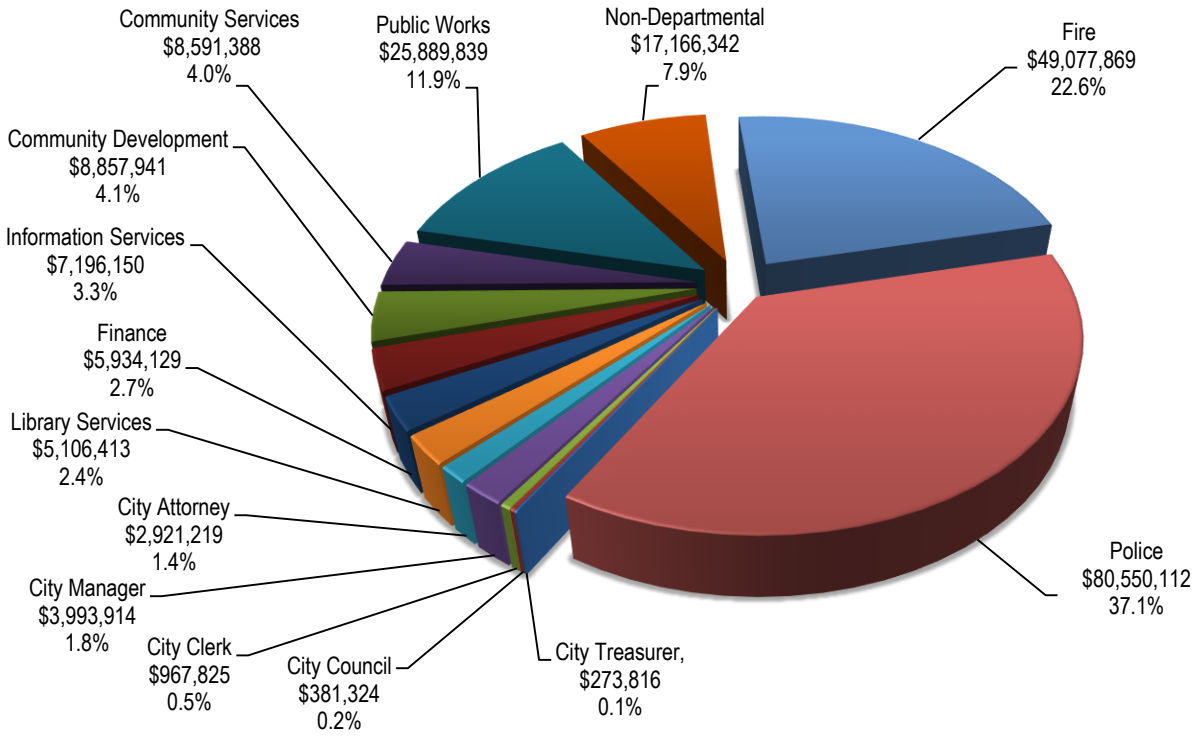
GENERAL FUND EXPENSE: $216.9 million



Personnel Services – $164,684,741

The FY 2020/21 Adopted Budget reflects the addition of two (2) Code Enforcement Officers with a total personnel count of 989.25 Full Time Equivalents (FTEs) across All Funds.

Operating Expenses – $38,733,246

Included in the operating category are all General Fund operating expenses including professional and contract services. The FY 2020/21 Adopted Budget reflects 4.4 percent decrease from the prior year Adopted Budget of $40.5 million.

Non-Operating Expenditures - $13,490,294

This category contains transfers to other funds related to debt service and transfers to other funds for operating purposes. The FY 2020/21 Adopted Budget includes $2.3 million in transfers to the General Liability Internal Service Fund; $1.0 million to the Section 115 Trust; $3.0 million to the Infrastructure Fund; and $3.7 million for equipment replacement to the Equipment Fund.

NON-GENERAL FUND EXPENSE

The FY 2020/21 Adopted Budget for Non-General Fund Expenses totals $142.1 million.

Water Enterprise – $43,695,352
Water user rates fund the operations and maintenance of the City's water system, including water wells, imported water connections, reservoirs, booster station, pipelines, water meters, meter reading and customer service, water quality testing and water conservation programs.

Water Master Plan – $3,060,000
The Water Master Plan (WMP) was adopted in 1995 and updated in FY 2016/17. It recommends new facilities that provide the City with adequate water production and storage capabilities. In the next fiscal year, the WMP projects include the City's share of slip lining the OC-44 imported water transmission line, water main replacements, Well 9 treatment improvements, and improvements to the water distribution system.

Refuse Fund – $12,622,020
Funding is provided for citywide residential curbside and commercial refuse collection and disposal. The City contracts with Republic Services, formerly Rainbow Disposal, to provide trash pick-up.

Sewer Service Fund – $12,129,875
The Sewer Service Fund was established for the maintenance, rehabilitation and replacement of sewer facilities. Revenue is derived from direct sewer related charges to local residents and businesses. Sewer facilities are evaluated regularly to determine priorities to repair or replace. The capital project program includes relining of existing sewer lines and sewer lift station design and construction.

Transportation/Street Projects – $10,963,650
This category includes expenditures from the Gas Tax, Measure M, Air Quality, Traffic Congestion Relief Fund, Highway Safety Improvement Program, Road Maintenance Rehabilitation Account Fund, and other related Federal and State grant funds. Available revenue in these funds have been negatively impacted by the COVID-19 pandemic.

Capital Projects – $9,538,935
Included in this category are one-time revenues from developers to fund capital projects. Also included are development related impact fees for sewer, drainage and park purposes. This also includes budget for capital expenditures, funding towards the repair and improvements of City facilities as well as replacement of City equipment. The FY 2020/21 Adopted Budget also includes $3.0 million in recurring, structural General Fund support for infrastructure, and $3.7 million to support the replacement of the City's vehicle fleet, machinery, and technology systems; reflected in the Non-Operating Expenditures category. See Non-General Fund Capital Projects of funding for other capital expenditure projects and equipment items previously reported.

RORF (Successor Agency) and Rehabilitation Loans Fund – $6,925,824
This category includes all the costs associated with the former Redevelopment Agency and Housing Authority, currently the Successor Agency, except for the Community Development Block Grant and HOME program money. The FY 2012/13 budget for this category decreased significantly mainly due to the elimination of the Redevelopment Agency and abolishment of the Housing Authority. Pursuant to Assembly Bill 1 x26, the Redevelopment Agency was eliminated effective February 2012. The City Council approved two resolutions designating the City as the Successor Agency to the Redevelopment Agency and the Huntington Beach Housing Authority as the Successor Agency for housing-related items. The Recognized Obligation Retirement Fund (RORF) was created, and all of the former Redevelopment Agency's properties, contracts, and leases were transferred to that fund.

NON-GENERAL FUND EXPENSE – CONTINUED

Debt Service – $8,077,343
General Fund revenues are the main source for inter-fund transfers to pay the City's annual debt service cost. Community Facilities Districts (CFDs) and Judgment Obligations Bonds are sources of funding for these expenses.

Other Grants and Funds – $17,265,096
The two major grant funds in this category are expenditures for the Community Development Block Grant as well as the HOME Program. Also included within this group are several minor funds related to city activities, special projects and fiduciary and trust funds.

Internal Service Funds – $13,041,199
These funds are utilized to account for retirement medical and supplemental retirement costs, which are provided directly by the City. The FY 2020/21 Adopted Budget also includes Self Insurance Workers' Compensation costs and Self Insurance General Liability amounting to $7.2 million and $4.9 million respectively.

Business Improvement Districts – $4,470,000
There are two Business Improvement Districts (BIDs) within the City: Hotel/Motel and Downtown. The businesses in each district are assessed a charge, which is collected by the City and redistributed back to the district through City Council approved projects and maintenance appropriations.

Other Enterprise Funds – $277,478
This category includes the Certified Unified Program Agency (CUPA), which supports hazardous waste inspections.

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City of Huntington Beach
Adopted Budget - FY 2020/21
Expenditures by Department
ALL FUNDS

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds*	TOTAL
City Council	381,324								381,324
City Attorney	2,921,219								2,921,219
City Clerk	967,825								967,825
City Treasurer	273,816								273,816
City Manager	3,993,914				358,500	12,041,199			16,393,613
Community Development	8,857,941	38,000			1,572,760			50,000	10,518,700
Community Services	8,591,388				6,388,855			652,500	15,632,743
Finance	5,934,129					1,000,000			6,934,129
Fire	49,077,869			277,478	280,000		419,850		50,055,197
Information Services	7,196,150				431,201				7,627,351
Library Services	5,106,413				270,000				5,376,413
Police	80,550,112				1,039,257			90,000	81,679,369
Public Works	25,889,839	3,445,000		71,507,246	11,772,634		1,649,000		114,263,719
Non-Departmental	17,166,342	6,055,935	8,077,343		134,000		14,516,014		45,949,634
Grand Total	**216,908,281**	**9,538,935**	**8,077,343**	**71,784,724**	**22,247,206**	**13,041,199**	**16,584,864**	**792,500**	**358,975,051**

* Other Funds include Specific Events

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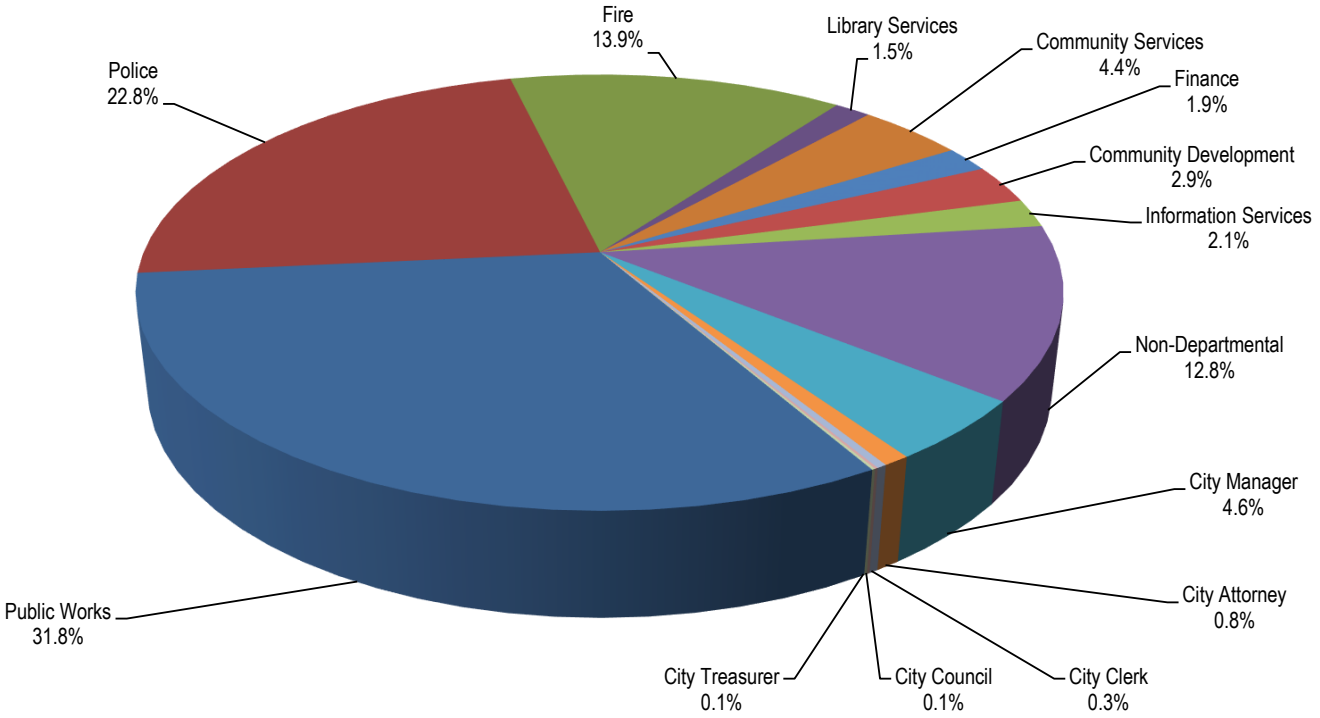
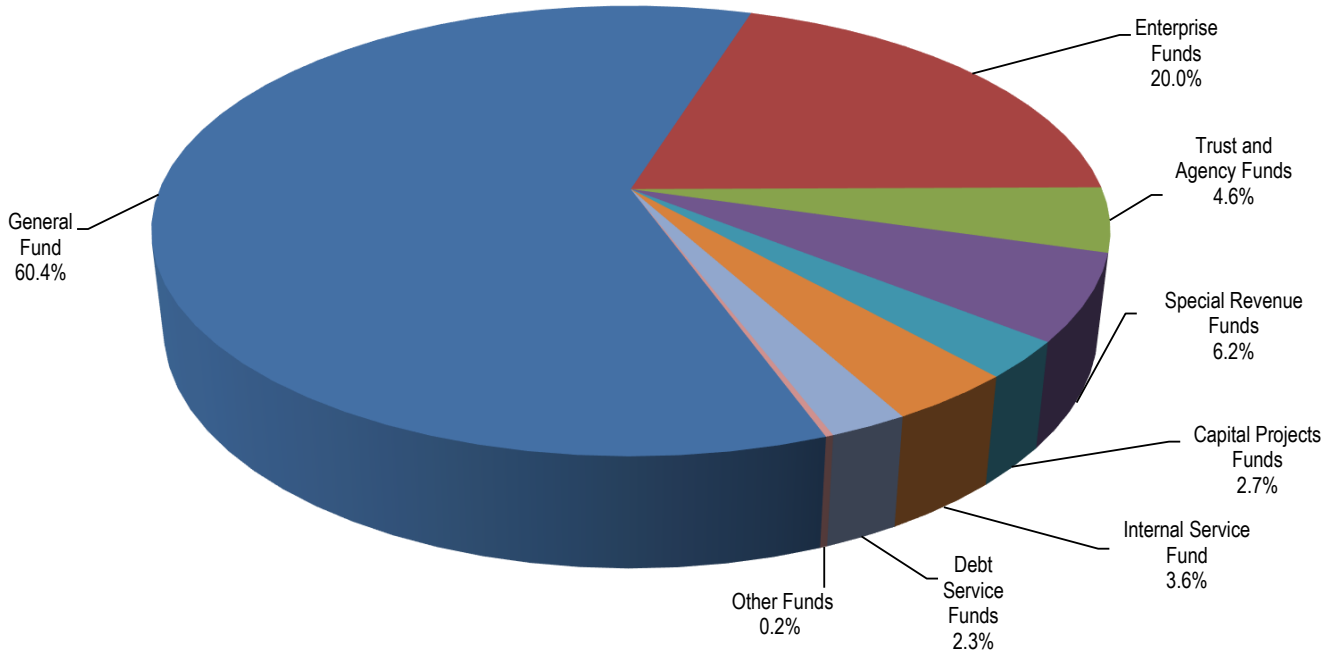
City of Huntington Beach
Adopted Budget - FY 2020/21
Expenditures by Department
ALL FUNDS

All Funds Expenditures by Department



All Funds Expenditures by Fund



City of Huntington Beach

Adopted Budget FY 2020/21
Expenditure Summary
ALL FUNDS
Summary Combined by Fund

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Fund	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
00100 General Fund	218,804,697	182,852,702	228,911,785	231,621,416	222,262,248	216,908,281	-6.35%
00101 Specific Events	811,913	344,135	626,291	751,500	751,500	702,500	-6.52%
00103 Donations Fund	804,658	662,431	752,356		1,612,905		
00104 School Events		1,359					
00122 Inmate Welfare Fund	1,679	3,690	7,039	40,000	40,000	40,000	0.00%
00127 Prop Tax in Lieu of Sales Tax	2,515,887	358,278	733,696		1,093,410		
00128 Housing Agreement					1,580,000		
00201 Air Quality Fund	232,996	32,746	106,608	139,357	883,879	540,482	287.84%
00204 Fourth of July Parade	388,258	239,377	277,874	420,050	490,247	407,300	-3.04%
00206 Traffic Impact	610,801	90,191	914,922		2,683,996	195,000	100.00%
00207 Gas Tax Fund	2,917,527	2,294,598	2,577,979	3,150,000	6,040,907	2,350,000	-25.40%
00209 Park Acquisition & Development	1,585,229	341,457	220,521			3,980	100.00%
00210 Sewer	159,127	341,264	1,898,104	2,500,000	5,004,939	1,500,000	-40.00%
00211 Drainage	63,795	236,119				100,000	100.00%
00212 Narcotics Forfeiture Federal	216,216		95,964	156,000	178,800	263,600	68.97%
00213 Measure M Fund	4,878,402	2,541,776	4,938,458	3,181,076	4,561,484	3,398,168	6.82%
00214 Narcotics Forfeiture State		56,895	57,266		10,716		
00215 Rehabilitation Loans	192,556	97,744	1,820,732	300,000	387,248	190,000	-36.67%
00216 Property and Evidence	94,315		55,769	50,000	50,000	50,000	0.00%
00217 Affordable Housing In-Lieu	90,068	26,764	100,411	300,000	2,567,175	200,000	-33.33%
00219 Traffic Congestion Relief 42	309,655	831,863	1,158,346	1,727,000	2,925,020	1,200,000	-30.52%
00225 Gun Range Settlement						30,000	100.00%
00226 Quimby Fund	14,716	349,072	62,364	418,089	2,414,241	591,333	41.44%
00228 Park Dev Impact Residential	289,780	416,864	1,312,625	4,154,981	6,491,572	5,098,370	22.71%
00229 Library Development Impact	53,806	50,313	125,856	200,000	200,000	200,000	0.00%
00231 Fire Facilities Dev Impact				620,000	620,000	280,000	-54.84%
00233 Housing Residual Receipts	444,590	11,118	853,163	50,000	50,011	50,000	0.00%
00234 Disability Access Fund	9,049	4,519	11,243	84,000	84,000	84,000	0.00%
00235 Park Dev Impact Non Residential	316,800						
00238 Emergency Operations Center	142,210	173,042			2,330,350		
00239 CDBG		628,106	1,219,904	1,155,698	1,615,033	1,503,083	30.06%
00240 HOME		22,510	92,498	606,864	1,577,772	619,677	2.11%
00243 Surf City "3" Cable Channel				605,000	605,000	352,500	-41.74%
00308 In-Lieu Parking Downtown	51,697	497,817		60,000	60,000	38,000	-36.67%
00314 Infrastructure Fund	2,751,010	2,217,734	4,596,896	4,000,000	8,942,961	4,320,335	8.01%
00319 Senior Center Development	138,142	50,000	50,000		835,000		
00321 Lease Capital Project Fund	2,575,369	285,959	782,817		1,179,805		
00322 ELM Automation Fund	218,826	160,031	404,820	360,000	360,000	431,201	19.78%
00323 Technology Fund					616,000		
00324 Equipment Fund		896,453	2,514,614	4,650,600	5,940,304	3,680,600	-20.86%
00350 RORF	3,424,945	2,167,355	2,547,257	8,290,010	8,290,010	6,925,824	-16.46%
00352 LMIHAF	490,634	239,790	716,348	816,078	5,011,008	740,122	-9.31%
00401 Debt Svc HBPFA	5,160,095	877,129	5,036,022	5,016,365	5,016,365	3,972,313	-20.81%
00405 Debt Svc Grand Coast CFD 2000-1	1,102,666	264,338	1,087,014	1,091,204	1,091,204	1,092,273	0.10%
00406 Debt Svc Mello Roos	263,648	93,845	261,238	264,000	264,000	183,910	-30.34%
00408 Debt Svc McDonnell CFD 2002-1	396,354	139,789	400,520	409,970	409,970	416,448	1.58%
00410 Debt Svc Bella Terra	2,328,411	1,126,511	2,297,303	2,354,373	2,354,373	2,412,399	2.46%
00501 CUPA	224,262	128,276	247,460	270,018	270,018	277,478	2.76%
00504 Refuse Collection Service	10,821,112	8,944,349	12,050,460	12,245,796	12,600,100	12,622,020	3.07%
00506 Water	44,921,267	28,040,295	41,152,381	41,543,192	42,332,661	43,695,352	5.18%
00507 Water Master Plan	1,018,991	1,149,229	2,251,788	4,700,203	8,012,780	3,060,000	-34.90%
00508 WOCWB	306,835	(224,025)	254,305	649,000	1,821,842	1,649,000	154.08%
00511 Sewer Service Fund	9,351,473	6,399,265	9,441,907	11,146,192	16,613,213	12,129,875	8.83%
00551 Self Insurance Workers' Comp	13,449,153	6,360,579	4,854,532	7,187,770	7,187,770	7,153,578	-0.48%
00552 Self Insurance General Liab	3,941,312	2,266,277	1,790,019	4,878,333	4,881,267	4,887,622	0.19%
00556 Energy Efficiency Fund	12,854						
00650 Gen Fixed Assets Acct Group	13,700,437	10,500,576	14,659,696				
00653 Gfaag CNOA	(5,233)	12,075	12,074				
00662 Capital Asset LMIHAF			26,033				
00701 BID Auto	110,800	30,800					

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00702 Retiree Insurance Fund	685,227	671,699	848,780	1,433,880	1,433,880	66,000	-95.40%
00703 Retirement Supplement	4,423,973	3,748,953	5,070,595	4,000,000	5,600,000	934,000	-76.65%
00704 Fire JPA Fund	487,678	285,076	410,550	402,510	531,485	419,850	4.31%
00707 Debt Svc Judgment Oblig Bonds	674,700						
00709 BID Hotel/Motel	3,372,698	2,590,125	4,818,237	5,500,000	6,458,027	4,380,000	-20.36%
00710 BID Downtown	124,147	96,487	89,004	91,000	141,501	90,000	-1.10%
00711 Parking Structure-Bella Terra	635,799	624,384	584,635	729,419	729,419	739,484	1.38%
00712 Parking Structure-Strand	1,164,212	782,334	1,293,115	2,028,950	2,764,785	1,440,584	-29.00%
00716 Section 115 Trust	6,549	7,259	13,010				
00807 Energy Efficiency	3,343,720	2,265,964	229,565	370,000	463,399	18,000	-95.14%
00838 Jail Training Grant	10,455	8,560	9,030		12,000		
00843 HOME Program 13/14	335,168	99,556	9,137				
00851 HOME Program 11/12	28,666						
00852 HOME Program 12/13	109,102						
00859 CDBG 08/09	58,841						
00860 CDBG 09/10	55,000	31,159					
00863 CDBG 13/14	145,629	4,494	37,076				
00873 OCTA/Cip Grant	1,128,998	25,990	415,455		1,468,805		
00878 Caltrans Grants	(1,068)						
00894 WMD - DHHS					18,091		
00909 UASI/OCIAC Program	108,382		1,474		2,184		
00949 SLESF Grant 10/11					5,209		
00955 Prop 69 Funding	9,723	21,500			69,000		
00960 Used Oil OPP1 10/11	47,153	6,245	99,901		55,577	55,000	100.00%
00961 Hwy Bridge Replacement & Rehabilitation	8,541	25,323	8,713		1,166,983		
00963 Sr Mobility Program	231,184	143,065	243,710	246,485	292,921	213,872	-13.23%
00965 Master Plan of Arterial Hwys			146,477				
00968 SLESF Grant 11/12	63,312	11,130					
00970 Bridge Preventative Maintenance Program		1,597,680	475,581		217,308		
00971 Asset Forfeiture 15% State Set	14,095	1,417			28,488		
00976 Homeland Security MMRS 10/11		8,577					
00978 US Secret Services (USSS)	8,500	9,679	10,061		18,667		
00979 AB109 Public Safety Realignment	54,127		145,871	66,439	90,249	118,725	78.70%
00981 OC Real Estate Trust Fnd 12/13	527	31					
00984 SLESF Grant 12/13	154,722	69,704	402,977	261,000	524,675	220,000	-15.71%
00985 State Literacy Grant	51,272	49,977	51,441		63,554		
00989 OCDETF	25,000						
00995 Hwy Safety Improvement Program	7,369	284,350	196,922		3,205,142		
01208 CDBG 14/15	152,231		3,830				
01209 HOME Program 14/15	493,138	77,328	2,378				
01215 Immigration & Customs Enforce					50,000		
01219 CDBG 15/16	30,888						
01220 HOME Program 15/16	178,077	170,551	76,660		141,523		
01222 Hazard Mitigation Grant Program	18,013	45,589	8,714				
01224 OC Regional Narc Suppression	59,200	48,651	16,628				
01226 Library Grants		9,867					
01228 CalRecycle City/County CRV	85,273	31,700	22,077	50,092	50,092	49,984	-0.22%
01229 Housing Related Parks Grant	174,198						
01230 AB 109 Reimbursement	9,469		2,965		43,806		
01232 Justice Assistance Grant 15/16	25,359						
01233 OC Recycling Market Dvlpmt Zone	3,691	1,444	1,930	6,000	6,000	6,000	0.00%
01234 Sust Bus Cert Program	501	363	1,994	10,000	19,870		-100.00%
01235 CDBG 16/17	872,827	11,088	15,425				
01236 HOME Program 16/17	103,373	2,000	111,435		201,268		
01237 Domestic Violence CY2016	29,901						
01238 EMPG 16/17	29,203	27,731	25,391		25,799		
01239 Office of Traffic Safety 16/17	472,513						
01240 EPIC Challenge		6,923			7,941		
01241 Justice Assistance Grant 16/17		25,879					
01242 Tire Derived Product Grant	5,404	5,436					

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01243 OCTA Grant/Shuttle Service	70,079						
01244 BSCC 16/17	44,035		13,053				
01245 LE16096860 Dom Violence 2017	162,552	40,275					
01246 CENIC E-Rate	60,299	33,575	46,675	55,821	55,821	60,000	7.49%
01247 Arterial Rehab			1,126,234	3,354,156	7,061,349	3,180,000	-5.19%
01248 Central Park Trail Rehab			25,250		9,750		
01249 Office of Traffic Safety 17/18		301,826	106,926				
01250 Domestic Violence 2018		102,116	98,829				
01251 HHW Grant Cycle HD31			7,461		37,079		
01252 Office of Traffic Safety 18/19			396,335	240,510	146,609	1,759	-99.27%
01253 Domestic Violence 2019			90,489		112,654		
01255 LSTA DIT 19/20					60,000		
01256 Bluff Top Path					1,649,000		
01257 Office of Traffic Safety 19/20					785,000	435,173	100.00%
01258 OTS Bike Ped Safety 19/20					43,000		
01259 Justice Assistance Grant 2017					26,982		
01260 Justice Assistance Grant 2018					26,309		
01262 BSCC Mental Health Training					4,320		
01264 Domestic Violence 2020					203,143		
Grand Total	**373,357,423**	**280,046,441**	**374,179,278**	**381,010,397**	**439,331,767**	**358,975,051**	**-5.78%**

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Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	80,381,076	60,836,493	81,030,278	87,380,822	88,885,089	91,249,774	4.43%
51111 Vacancy Attrition				(2,105,150)	(4,105,150)	(8,642,831)	310.56%
51112 Seasonal Part Time	506,084	332,789	514,437	537,551	537,551	563,201	4.77%
51115 Additional Pay	7,588,472	5,641,175	7,547,380	8,825,340	8,802,561	8,977,221	1.72%
51100 Salaries - Permanent					(1,068,118)		
51100 Salaries - Permanent	**88,475,632**	**66,810,458**	**89,092,095**	**94,638,562**	**93,051,934**	**92,147,365**	-2.63%
52000 Salaries - Temporary	**4,747,277**	**3,096,155**	**4,741,454**	**5,183,219**	**5,474,280**	**4,980,194**	-3.92%
53020 Regular Overtime	7,098,256	5,357,696	7,067,960	6,697,155	8,513,329	6,262,942	-6.48%
53040 Minimum Staffing Overtime	5,390,944	3,806,413	5,116,510	3,712,000	3,930,342	3,712,000	0.00%
53050 Marine Safety Replacement OT	183,035	166,992	205,567				
53060 PT Overtime	1,130,116	832,080	1,092,051		40,629		
53090 Other Overtime	24,899	19,053	24,250				
53000 Salaries - Overtime					8,212		
53000 Salaries - Overtime	**13,827,249**	**10,182,235**	**13,506,337**	**10,409,155**	**12,492,511**	**9,974,942**	-4.17%
54110 Vacation Leave Payout	4,796,557	3,348,529	4,855,779				
54120 Sick Leave Payout	65,507	30,108	86,645				
54000 Leave Payout				4,420,000	4,420,000	4,432,460	0.28%
54000 Termination Payouts	**4,862,064**	**3,378,637**	**4,942,424**	**4,420,000**	**4,420,000**	**4,432,460**	0.28%
55002 Seasonal Part Time Benefits				430,941	432,821	430,941	0.00%
55100 CalPERS Payable	34,258,185	24,140,599	38,836,319	43,279,889	43,205,241	45,798,892	5.82%
55150 Retirement Supplement	4,345,804	4,329,292	3,998,084	3,996,009	3,489,929	933,015	-76.65%
55175 Workers' Compensation	7,488,269	7,100,874	7,189,442	7,197,318	7,186,176	7,090,306	-1.49%
55200 Health Insurance	12,479,311	9,444,481	13,053,453	16,781,951	16,751,776	15,695,403	-6.47%
55300 Other Insurances	3,740,238	2,792,809	3,140,188	3,796,061	3,290,824	2,424,754	-36.12%
56010 Deferred Compensation	44,105	29,620	56,281	145,722	145,558	96,112	-34.04%
56020 FICA Medicare	1,674,178	1,215,134	1,646,913	1,607,956	1,609,641	1,439,282	-10.49%
56100 Other Benefits	345,721	256,324	318,494	330,789	329,680	251,351	-24.01%
55000 Benefits					120,114		
55000 Benefits	**64,375,810**	**49,309,134**	**68,239,173**	**77,566,637**	**76,561,760**	**74,160,056**	-4.39%
51000 PERSONNEL SERVICES	**176,288,033**	**132,776,619**	**180,521,483**	**192,217,574**	**192,000,485**	**185,695,017**	-3.39%
61100 Cable TV	21,589	16,123	22,528	16,600	16,600	78,100	370.48%
61200 Electricity	3,892,975	2,410,196	3,034,302	3,781,000	3,781,000	3,781,000	0.00%
61300 Natural Gas	463,523	288,033	616,223	857,900	832,900	832,900	-2.91%
61450 Telephone/Communications	858,702	614,869	674,223	874,927	840,334	831,149	-5.00%
61600 Water	1,347,989	1,035,009	1,538,328	1,172,000	1,172,000	1,172,000	0.00%
61000 Utilities	**6,584,777**	**4,364,230**	**5,885,604**	**6,702,427**	**6,642,834**	**6,695,149**	-0.11%
62100 Purchased Water MWDOC	12,803,142	4,433,677	11,124,902	4,900,000	4,900,000	4,100,000	-16.33%
62200 Purchased Water OCWD	6,518,795	6,672,686	5,310,157	13,000,000	13,000,000	13,000,000	0.00%
62000 Purchased Water	**19,321,936**	**11,106,363**	**16,435,060**	**17,900,000**	**17,900,000**	**17,100,000**	-4.47%
63025 Audiovisual Supplies	10,193	9,582	6,007	2,250	2,250	1,100	-51.11%
63050 Communication Supplies	36,904	39,637	60,155	14,000	30,368	23,500	67.86%
63075 Furniture Non-Capital	116,453	64,410	68,406	8,750	38,398	6,250	-28.57%
63100 General Supplies	1,606,900	1,066,120	1,670,002	1,559,789	3,388,878	1,989,086	27.52%
63125 Office Supplies	376,384	277,326	345,756	426,600	433,941	299,417	-29.81%
63130 Office Water	358	181	1,391				
63150 Radio Supplies	24,680	23,442	14,393	17,400	33,904	3,100	-82.18%
63225 Computer Supplies	710,788	560,153	503,685	810,041	1,280,339	922,494	13.88%
63295 Postage Deliveries	488,794	214,354	470,770	410,792	403,250	375,534	-8.58%

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Color Legend							
Major Grouping Total							
Minor Grouping Total							
63445 Fuel	1,309,704	1,248,902	1,597,515	1,815,750	1,785,750	1,766,643	-2.70%
64000 Safety Supplies	656,021	462,296	581,575	701,817	718,366	464,200	-33.86%
64100 Film	18,529	7,229	7,258	16,300	13,735	5,000	-69.33%
64110 Agricultural	19,886	5,145	9,881	24,000	24,000	24,000	0.00%
64115 Microfilm/Document Imaging	63,606	24,246	35,886	64,457	44,457	45,000	-30.19%
64140 Food	77,109	56,769	73,931	103,850	105,410	36,950	-64.42%
64165 Clothing/Uniforms	582,813	543,397	638,957	601,099	630,333	587,199	-2.31%
64190 Vehicle Supplies	12,742	29,713	28,499	4,000	4,000	5,000	25.00%
64230 Awards and Presentations	55,553	27,679	43,081	32,850	40,226	25,050	-23.74%
64255 Shop Equipment Operating	363,479	288,689	347,745	207,200	249,370	196,500	-5.16%
64280 Signs	148,118	127,636	228,033	80,000	226,968	160,600	100.75%
64305 Chemicals	72,372	47,048	72,758	219,500	219,500	201,500	-8.20%
64330 Fencing	18,059	13,549	9,402				
64355 Building Supplies	98,139	44,805	53,025	44,389	54,137	35,480	-20.07%
64380 Irrigation Supplies	24,120	13,696	8,777	45,000	45,000	40,000	-11.11%
64405 Books/ Subscriptions	652,492	472,470	791,975	423,756	741,787	447,453	5.59%
64485 Dues and Memberships	235,696	173,994	215,863	196,874	195,627	195,485	-0.71%
64500 Certification	70,278	50,434	51,319	62,600	62,675	57,900	-7.51%
63000 Equipment and Supplies					30,035		
63000 Equipment and Supplies	**7,850,169**	**5,892,904**	**7,936,046**	**7,893,064**	**10,802,703**	**7,914,441**	0.27%
64570 Equipment Repairs Maintenance	1,390,342	1,029,335	1,477,870	1,454,451	1,613,485	2,052,794	41.14%
64620 Contracts for Repair and Maint	6,839,297	5,750,954	8,286,870	8,229,176	8,775,492	9,242,786	12.32%
64670 Traffic Signals Maintenance	180,013	280,725	285,986	360,000	381,606	518,790	44.11%
64720 Vehicle Maintenance	1,045,889	747,274	984,304	1,095,200	1,145,474	1,096,570	0.13%
64755 Vehicle Body Repair	90,387	126,986	116,244	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	31,279	22,192	29,971	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	40,020	52,674	56,871	40,133	41,290	40,133	0.00%
64870 Computer Maintenance	1,356,281	1,358,044	1,966,625	1,810,022	1,806,169	1,786,368	-1.31%
64900 Repair and Demolition			29,975				
67400 Other Maintenance	465,471	335,735	382,422	555,400	531,787	482,150	-13.19%
67450 Building & Grounds Maintenance	693,230	503,412	652,421	626,692	628,093	644,427	2.83%
67500 Oil Well Maintenance	70,181	44,939	85,483	58,200	58,200	58,200	0.00%
67550 Pest Control	35,898	25,380	38,499	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance	46,903	42,236		55,000	55,000	55,000	0.00%
67650 Water Maintenance	2,240,124	1,419,628	1,968,188	2,789,164	2,832,326	2,578,464	-7.55%
67735 Radio Maintenance	24,004	14,626	13,356	38,612	38,612	23,712	-38.59%
67740 800 MHZ Maintenance	224,745	184,458	269,916	1,022,084	894,214	36,156	-96.46%
64520 Repairs and Maintenance	**14,774,063**	**11,938,597**	**16,645,002**	**18,287,134**	**18,954,750**	**18,768,550**	2.63%
68550 Training	586,758	506,219	609,663	623,261	680,385	684,087	9.76%
68610 Conferences	198,543	178,671	232,683	286,765	238,867	224,089	-21.86%
68695 Hosted Meetings	11,908	15,432	29,395	23,600	23,600	16,950	-28.18%
68500 Conferences and Training					(9,000)		
68500 Conferences and Training	**797,208**	**700,321**	**871,741**	**933,626**	**933,852**	**925,126**	-0.91%
69305 Prof Svcs - Graphics	1,261						
69310 Prof Svcs - Appraiser	9,000		4,000	26,000	26,000		-100.00%
69315 Prof Svcs - Information Services	67,818	55,431	22,836	19,413	105,853	13,282	-31.58%
69325 Prof Svcs - Economic Analysis	58,831	31,144	111,306	82,247	147,808	50,000	-39.21%
69330 Prof Svcs - Labor Negotiations	43,740	22,190	41,475	28,500	57,474		-100.00%

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Color Legend							
Major Grouping Total							
Minor Grouping Total							
69345 Prof Svcs - Auditing	660	14,097		5,500	19,000	5,500	0.00%
69360 Prof Svcs - Medical	220,416	162,649	305,880	232,775	217,684	212,678	-8.63%
69365 Other Professional Services	5,484,186	4,547,574	4,817,207	4,678,667	7,984,714	4,518,620	-3.42%
69370 Prof Svcs - Legal	981,599	302,844	408,384	345,365	347,662	345,365	0.00%
69385 Prof Svcs - Commissions	645	330	630				
69390 Prof Svcs - Personnel Hearings		147	349				
69395 Prof Svcs - Recruitment	620	1,025	1,167				
69410 Prof Svcs - Medical Case Mgmt	568,357	523,376	291,166	275,000	275,000	275,000	0.00%
69415 Prof Svcs - TPA Admin Fees	326,584	252,286	448,647	405,000	405,000	405,000	0.00%
69300 Professional Services				143,000	131,000		-100.00%
69300 Professional Services	**7,763,716**	**5,913,094**	**6,453,049**	**6,241,467**	**9,717,194**	**5,825,445**	-6.67%
69455 Cont Svcs - Printing Reproduction	316,096	300,801	407,913	340,659	340,344	177,410	-47.92%
69460 Cont Svcs - Oil Well		10,376					
69465 Cont Svcs - Ambulance Services	2,180	56,858	43,970	4,500	4,500	4,500	0.00%
69470 Cont Svcs - Security	20,500	15,634	22,023			22,500	100.00%
69475 Cont Svcs - Emp Assist Program	60,346	36,861	44,600	70,000	70,000	70,000	0.00%
69480 Cont Svcs - Audiovisual	3,200	2,400		2,740	2,740	2,740	0.00%
69485 Cont Svcs - Microfilm/Doc Image	16,493	10,653	9,463	11,750	11,750	11,750	0.00%
69490 Cont Svcs - Refuse Collection	10,450,060	8,170,835	11,131,446	11,180,000	11,505,000	11,513,553	2.98%
69500 Cont Svcs - Janitorial	528,156	415,929	569,936	412,423	401,023	536,573	30.10%
69505 Cont Svcs - Other	9,316,832	7,133,114	11,358,408	12,445,124	14,821,069	11,156,863	-10.35%
69510 Cont Svcs - Animal Control	1,155,227	1,002,910	1,170,408	1,470,000	1,300,959	1,315,000	-10.54%
69515 Cont Svcs - Royalty Payments	38,860	17,200	29,235	105,667	105,667	40,644	-61.54%
69520 Cont Svcs - Advertising	81,069	21,148	36,708	48,389	45,306	57,200	18.21%
69535 Cont Svcs - Legal	3,415		6,274				
69450 Other Contract Services					(14,494)		
69450 Other Contract Services	**21,992,434**	**17,194,719**	**24,830,385**	**26,091,252**	**28,593,864**	**24,908,733**	-4.53%
70100 Building Rental					70,000		
70200 Equipment Rental	350,772	263,811	377,800	162,494	189,334	134,584	-17.18%
70300 Leases	7,841	3,025		224,800	224,800	224,800	0.00%
70000 Rental Expense	**358,612**	**266,836**	**377,800**	**387,294**	**484,134**	**359,384**	-7.21%
72225 Workers' Compensation	11,381,767	4,822,219	2,940,499	5,347,779	5,347,779	5,347,779	0.00%
72525 Liability	578,793	176,703	494,722	912,000	912,000	912,000	0.00%
72525 Liability Adj		(422,671)	(3,073,996)				
72600 Settlements	120,000	190,068	862,200	500,000	500,000	500,000	0.00%
72000 Claims Expense					(322,000)		
72000 Claims Expense	**12,080,560**	**4,766,320**	**1,223,424**	**6,759,779**	**6,437,779**	**6,759,779**	0.00%
73010 General Liability Insurance	1,647,097	1,262,310	2,081,610	2,180,838	2,175,338	1,944,738	-10.83%
73020 Excess Workers' Comp Insurance	307,357	252,282	342,685	300,632	300,632	300,632	0.00%
73030 Aircraft/ Watercraft Insurance	57,253	33,799	6,920	101,000	101,000	87,100	-13.76%
73040 Property Insurance	1,289,601	947,389	1,288,092	1,556,059	1,556,059	1,556,059	0.00%
73000 Insurance					(250,000)		
73000 Insurance	**3,301,308**	**2,495,780**	**3,719,307**	**4,138,529**	**3,883,029**	**3,888,529**	-6.04%
74000 Pension Payments	4,143,998	3,389,037	4,766,002	3,445,744	5,045,744	934,000	-72.89%
74020 HB Visitors Conv Bureau	1,135,581	871,963	822,239				
74040 CDBG Subgrantee #1		40,000	40,000	40,000	40,000	60,638	51.60%
74050 CDBG Subgrantee #2	5,000	5,000					
74010 Contribution to Private Agency				250,000	250,000	225,000	-10.00%

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City of Huntington Beach
Adopted Budget - FY 2020/21
Expenditure Summary
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
74010 Contribution to Private Agency	**5,284,579**	**4,305,999**	**5,628,241**	**3,735,744**	**5,335,744**	**1,219,638**	-67.35%
75100 Metro Cities JPA	1,138,230	645,416	1,264,862	1,403,799	1,440,160	1,403,799	0.00%
75200 County of Orange	807,637	590,128	882,628	920,000	766,874	745,000	-19.02%
75250 Department of Justice	4,427	2,898	234	8,540	8,540	5,000	-41.45%
75260 State of CA	230,664	159,345	671,340	250,114	635,611	250,114	0.00%
75300 Grants	1,229,997	383,101	367,722	100,000	1,268,043	100,000	0.00%
75350 Taxes	462,724	614,049	572,920	710,500	710,500	704,500	-0.84%
75400 WOCWB Expense	1,700	2,100	2,000	2,500	2,500	2,500	0.00%
75000 Payments to Other Governments	**3,875,379**	**2,397,038**	**3,761,706**	**3,395,453**	**4,832,228**	**3,210,913**	-5.43%
77200 To General Fund	7,628,739	6,232,449	8,694,911	9,430,209	9,430,209	8,694,792	-7.80%
77000 Interdepartmental Charges	**7,628,739**	**6,232,449**	**8,694,911**	**9,430,209**	**9,430,209**	**8,694,792**	-7.80%
78100 Expense Allowances	125,006	94,173	129,109	152,065	142,065	139,865	-8.02%
78200 Auto Allowances	201,796	157,372	204,821	223,702	217,402	220,032	-1.64%
78300 Tool Allowances	13,267	12,000	11,864	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	345,457	330,683	344,424	360,500	360,500	352,900	-2.11%
78500 Cell Phone Allowances	56,960	43,361	53,075	60,000	60,000	60,000	0.00%
78000 Expense Allowances	**742,486**	**637,588**	**743,292**	**809,067**	**792,767**	**785,597**	-2.90%
79025 Permit Expense	1,120,639	385,461	1,121,678	1,227,690	1,227,690	1,278,260	4.12%
79050 Cash Over and Short	772	943	(12,964)				
79075 Bad Debt Expense	1,114,768	575,305	1,183,410	950,000	950,000	950,000	0.00%
79100 Contingency	(12,381)	237,037	(170,448)	219,000	218,375	201,500	-7.99%
79150 Discounts Lost	(32,681)	(16,084)	(12,802)				
79200 Extradition/Background	14,367	1,379	1,401	10,193	9,743	5,800	-43.10%
79350 Sales Tax Rebate	670,520	548,200	1,004,567	850,000	1,163,761	654,800	-22.96%
79500 CAL-Card – Dispute Charge	4,797	(300)	(212)				
79510 CAL-Card – Accidental Use	(107)	(18)	40				
79600 Donation Expense						1,200	100.00%
79000 Other Expenses	**2,880,693**	**1,731,923**	**3,114,671**	**3,256,883**	**3,569,568**	**3,091,560**	-5.08%
60000 OPERATING EXPENSES	**115,236,660**	**79,944,161**	**106,320,238**	**115,961,928**	**128,310,657**	**110,147,636**	-5.01%
81100 Purchase Amount	2,619,704	643,070	3,376,810	633,600	4,209,039		-100.00%
81000 Land Purchase	**2,619,704**	**643,070**	**3,376,810**	**633,600**	**4,209,039**		-100.00%
82100 Water Improvements	2,095,141	7,282,901	9,079,397	3,600,000	8,013,395	3,465,000	-3.75%
82200 Buildings Improvements	4,173,054	733,466	780,554	275,668	2,943,112	316,500	14.81%
82300 Streets Improvements	9,977,128	4,680,992	9,208,095	8,406,156	16,744,674	7,500,000	-10.78%
82400 Parking Improvements		129,582					
82500 Drainage Improvements	1,071,697	17,479	5,305		1,036,294		
82600 Sewer Improvements	281,973	895,582	4,116,687	4,800,000	12,371,562	4,200,000	-12.50%
82700 Traffic Improvements	1,047,644	299,009	3,070,810	165,000	8,585,234	450,000	172.73%
82800 Other Improvements	2,927,509	3,577,435	3,074,995	895,000	5,227,320	737,500	-17.60%
82850 Street Lights Improvements	3,105,901	2,265,964	47,312	592,000	887,264		-100.00%
82900 Park Improvements	651,574	603,251	1,037,281	3,910,000	8,218,278	5,412,980	38.44%
82000 Improvements				3,095,000	4,029,581	2,852,500	-7.84%
82000 Improvements	**25,331,621**	**20,485,663**	**30,420,435**	**25,738,824**	**68,056,714**	**24,934,480**	-3.13%
83400 Equipment - Radio	1,879,566	6,569					
83600 Equipment - Safety	14,349	56,895	197,944		10,716		
83700 Equipment - General	1,368,005	745,744	801,145		(3,411,856)	1,957,835	100.00%
83800 Equipment - Pumps	420,000						
83900 Equipment - Communications	4,024						

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City of Huntington Beach
Adopted Budget - FY 2020/21
Expenditure Summary
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
84000 Equipment - Information Services	221,949	916,541	1,073,286	45,000	603,812		-100.00%
84200 Equipment - Parking Meters			152,461		11,826		
84300 Equipment - Water Meters	2,209,013	258,465	1,422,862	300,000	300,000	700,000	133.33%
83000 Equipment				4,650,600	4,650,600	3,680,600	-20.86%
83000 Equipment	**6,116,907**	**1,984,213**	**3,647,698**	**4,995,600**	**2,165,097**	**6,338,435**	26.88%
85050 Automobile	1,345,904	570,868	746,449		1,983,439	303,000	100.00%
85100 Truck	699,212	965,166	441,535	645,000	1,077,051	340,000	-47.29%
85150 Motorcycle		87,195	93,454				
85250 Aircraft	536,635	501,530	485,123		392,227		
85300 Boat	16,453				198,485		
85350 Other Vehicles	1,053,618	674,447	829,019		2,272,331	511,000	100.00%
85000 Vehicles					448,098		
85000 Vehicles	**3,651,822**	**2,799,206**	**2,595,580**	**645,000**	**6,371,631**	**1,154,000**	78.91%
86100 Capital - Purchase Software	546,010	341,174	609,944	23,000	1,287,277		-100.00%
86200 Capital - License Software	134,613						
86000 Capital - Software					35,000	45,000	100.00%
86000 Capital - Software	**680,623**	**341,174**	**609,944**	**23,000**	**1,322,277**	**45,000**	95.65%
87000 Capitalized PP&E Offset	(3,264,243)	(8,544,931)	(13,207,446)				
80000 CAPITAL EXPENDITURES	**35,136,434**	**17,708,394**	**27,443,022**	**32,036,024**	**82,124,760**	**32,471,915**	1.36%
88030 Principal	6,676,055	4,073,805	14,263,068	13,275,020	14,201,782	12,252,423	-7.70%
88035 Principal Exp Offset		(3,763,179)	(7,267,147)				
88050 Interfund Principal Gen Fund		6,906					
88070 Interest	6,650,253	3,773,080	5,904,259	4,918,062	4,989,888	3,786,213	-23.01%
88150 Arbitrage	5,000	1,000	4,500	6,000	6,000	6,000	0.00%
88160 Payment to Fiscal Agent	30,839	12,710	24,966	30,710	30,710	28,990	-5.60%
88010 Debt Service Expenses				525,000	525,000	525,000	0.00%
88010 Debt Service Expenses	**13,362,147**	**4,104,322**	**12,929,647**	**18,754,792**	**19,753,380**	**16,598,626**	-11.50%
88185 Pass Through Payments						2,756	100.00%
88185 Pass Through Payments						**2,756**	100.00%
88205 Operating Transfers Out	13,830,136	29,962,098	25,971,211	21,175,284	11,860,411	13,386,401	-36.78%
88200 Transfers to Other Funds	**13,830,136**	**29,962,098**	**25,971,211**	**21,175,284**	**11,860,411**	**13,386,401**	-36.78%
88710 Normal Depreciation	19,092,677	14,564,625	20,993,677				
88700 Depreciation	**19,092,677**	**14,564,625**	**20,993,677**				
89250 Loans Made	411,336	76,650		864,795	5,282,074	672,701	-22.21%
89250 Loans Made	**411,336**	**76,650**		**864,795**	**5,282,074**	**672,701**	-22.21%
89350 Prior Period Adjustment		**909,572**					
88000 NON-OPERATING EXPENSES	**46,696,296**	**49,617,267**	**59,894,535**	**40,794,871**	**36,895,865**	**30,660,483**	-24.84%
50000 EXPENDITURES	**373,357,423**	**280,046,441**	**374,179,278**	**381,010,397**	**439,331,767**	**358,975,051**	**-5.78%**

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City of Huntington Beach
Adopted Budget - FY 2020/21
General Fund
Department Budget Summary by Object Account
ALL DEPARTMENTS COMBINED

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	78,579,746	59,356,990	79,593,433	83,905,598	81,893,498	80,844,081	-3.65%
Salaries, Temporary	4,058,779	2,645,926	4,137,125	4,468,435	4,197,480	4,337,204	-2.94%
Salaries, Overtime	12,224,861	9,341,273	11,946,950	9,056,453	9,321,656	8,568,254	-5.39%
Leave Payout	4,359,005	3,040,478	4,677,204	4,400,000	4,400,000	4,432,460	0.74%
Benefits	55,826,796	45,679,557	59,864,672	68,691,413	67,633,558	66,502,742	-3.19%
PERSONNEL SERVICES	**155,049,187**	**120,064,224**	**160,219,383**	**170,521,899**	**167,446,193**	**164,684,741**	-3.42%
OPERATING EXPENSES							
Utilities	5,742,406	3,800,330	4,862,601	5,472,006	5,437,413	5,376,209	-1.75%
Purchased Water		33					
Equipment and Supplies	5,426,567	4,411,820	5,799,816	5,720,758	6,309,394	5,508,261	-3.71%
Repairs and Maintenance	10,800,594	8,610,412	12,412,224	12,465,858	12,409,644	11,811,829	-5.25%
Conferences and Training	678,907	584,159	745,294	698,276	655,901	707,676	1.35%
Professional Services	4,468,843	3,366,493	3,854,791	3,068,345	5,110,372	2,782,551	-9.31%
Other Contract Services	5,584,451	4,592,064	6,293,744	5,763,581	5,658,278	5,904,638	2.45%
Rental Expense	300,792	243,213	321,411	315,134	317,150	288,384	-8.49%
Claims Expense			20,767	500,000	178,000	500,000	0.00%
Insurance	41,047	27,031	54,865	289,352	33,852	39,352	-86.40%
Contribution to Private Agency	1,135,581	871,963	822,239	250,000	250,000	225,000	-10.00%
Payments to Other Governments	2,413,017	1,852,329	3,106,419	3,042,839	3,301,634	2,858,299	-6.06%
Expense Allowances	711,840	611,148	710,786	773,567	757,267	754,597	-2.45%
Other Expenses	2,042,343	1,609,401	2,156,040	2,163,383	2,476,694	1,976,450	-8.64%
OPERATING EXPENSES	**39,346,388**	**30,580,393**	**41,160,996**	**40,523,099**	**42,895,599**	**38,733,246**	-4.42%
CAPITAL EXPENDITURES							
Land Purchase	316,800	316,800	1,290,010	316,800	316,800		-100.00%
Improvements	6,920,431	1,628,847	230,003		253,481		
Equipment	1,644,926	1,445,067	571		108,891		
Vehicles	2,492,633	366,062	89,873		6,843		
Capital - Software	134,613						
CAPITAL EXPENDITURES	**11,509,404**	**3,756,776**	**1,610,458**	**316,800**	**686,015**		-100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	1,175,781	397,355	1,563,655	1,069,220	1,873,567	2,064,538	93.09%
Transfers to Other Funds	11,723,937	28,053,955	24,357,292	19,190,398	9,360,874	11,425,756	-40.46%
NON-OPERATING EXPENSES	**12,899,718**	**28,451,309**	**25,920,947**	**20,259,618**	**11,234,441**	**13,490,294**	-33.41%
Grand Total	**218,804,697**	**182,852,702**	**228,911,785**	**231,621,416**	**222,262,248**	**216,908,281**	**-6.35%**

Personnel Summary	**852.05**	**852.05**	**852.05**	**852.05**	**852.20**	**852.50**	**0.30**

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City of Huntington Beach
Adopted Budget - FY 2020/21
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	70,596,686	53,457,362	71,637,908	76,730,996	77,787,014	80,085,892	4.37%
51111 Vacancy Attrition				(2,105,150)	(4,105,150)	(8,642,831)	310.56%
51112 Seasonal Part Time	481,616	317,027	480,324	537,551	537,551	563,201	4.77%
51115 Additional Pay	7,501,444	5,582,601	7,475,201	8,742,201	8,742,201	8,837,818	1.09%
51100 Salaries - Permanent					(1,068,118)		
51100 Salaries - Permanent	**78,579,746**	**59,356,990**	**79,593,433**	**83,905,598**	**81,893,498**	**80,844,081**	-3.65%
52000 Salaries - Temporary	**4,058,779**	**2,645,926**	**4,137,125**	**4,468,435**	**4,197,480**	**4,337,204**	-2.94%
53020 Regular Overtime	5,617,920	4,562,222	5,595,175	5,344,453	5,355,237	4,856,254	-9.13%
53040 Minimum Staffing Overtime	5,314,612	3,779,697	5,069,320	3,712,000	3,930,342	3,712,000	0.00%
53050 Marine Safety Replacemt Overtime	183,035	166,992	205,567				
53060 PT Overtime	1,084,396	813,309	1,052,638		36,077		
53090 Other Overtime	24,899	19,053	24,250				
53000 Salaries - Overtime	**12,224,861**	**9,341,273**	**11,946,950**	**9,056,453**	**9,321,656**	**8,568,254**	-5.39%
54110 Vacation Leave Payout	4,293,498	3,010,370	4,590,559				
54120 Sick Leave Payout	65,507	30,108	86,645				
54000 Leave Payout				4,400,000	4,400,000	4,432,460	0.74%
54000 Termination Payouts	**4,359,005**	**3,040,478**	**4,677,204**	**4,400,000**	**4,400,000**	**4,432,460**	0.74%
55002 Seasonal Part Time Benefits				428,341	428,877	428,341	0.00%
55100 CalPERS Payable	29,760,828	23,797,826	34,511,865	39,486,285	39,486,285	41,669,734	5.53%
55150 Retirement Supplement	3,889,544	3,860,069	3,557,839	3,561,484	3,061,484	833,427	-76.60%
55175 Workers' Compensation	6,712,382	6,317,530	6,442,619	6,424,621	6,424,621	6,314,432	-1.72%
55200 Health Insurance	10,394,249	7,685,846	10,794,503	13,556,290	13,553,385	13,506,601	-0.37%
55300 Other Insurances	3,251,815	2,696,260	2,766,985	3,358,533	2,858,533	2,159,823	-35.69%
56010 Deferred Compensation	34,558	20,791	40,429	108,515	108,515	70,221	-35.29%
56020 FICA Medicare	1,440,906	1,048,571	1,434,536	1,442,830	1,442,830	1,276,013	-11.56%
56100 Other Benefits	342,514	252,664	315,895	324,515	324,515	244,149	-24.76%
55000 Benefits					(55,486)		
55000 Benefits	**55,826,796**	**45,679,557**	**59,864,672**	**68,691,413**	**67,633,558**	**66,502,742**	-3.19%
51000 PERSONNEL SERVICES	**155,049,187**	**120,064,224**	**160,219,383**	**170,521,899**	**167,446,193**	**164,684,741**	-3.42%
61100 Cable TV	15,459	11,180	16,448	12,000	12,000	16,000	33.33%
61200 Electricity	3,403,205	2,037,075	2,477,713	3,268,500	3,268,500	3,268,500	0.00%
61300 Natural Gas	182,767	136,660	202,921	200,400	200,400	200,400	0.00%
61450 Telephone/Communications	792,987	580,406	627,190	819,106	784,513	719,309	-12.18%
61600 Water	1,347,989	1,035,009	1,538,328	1,172,000	1,172,000	1,172,000	0.00%
61000 Utilities	**5,742,406**	**3,800,330**	**4,862,601**	**5,472,006**	**5,437,413**	**5,376,209**	-1.75%
62100 Purchased Water MWDOC		33					
62000 Purchased Water		**33**					
63025 Audiovisual Supplies	8,402	7,914	5,456	2,250	2,250	1,100	-51.11%
63050 Communication Supplies	34,124	32,508	53,359	14,000	26,903	23,500	67.86%
63075 Furniture Non-Capital	45,880	58,662	66,428	3,000	29,156	3,000	0.00%
63100 General Supplies	888,591	803,043	1,059,028	1,077,449	1,565,676	1,543,687	43.27%
63125 Office Supplies	325,760	242,084	311,008	365,494	368,398	238,811	-34.66%
63130 Office Water	358	181	1,391				
63150 Radio Supplies	24,680	19,075	13,983	17,400	33,904	3,100	-82.18%
63225 Computer Supplies	249,276	188,540	247,536	93,991	142,784	100,394	6.81%
63295 Postage Deliveries	487,100	214,082	470,722	397,042	389,500	366,784	-7.62%
63445 Fuel	1,309,573	1,248,766	1,597,515	1,809,750	1,779,750	1,760,643	-2.71%
64000 Safety Supplies	595,583	420,526	552,975	664,917	681,466	425,300	-36.04%

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Adopted Budget - FY 2020/21
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
64100 Film	18,469	7,229	7,227	16,300	13,735	5,000	-69.33%
64110 Agricultural	19,886	5,145	9,881	24,000	24,000	24,000	0.00%
64115 Microfilm/Document Imaging	63,606	24,246	35,886	64,457	44,457	45,000	-30.19%
64140 Food	71,971	51,487	67,817	95,900	97,686	32,150	-66.48%
64165 Clothing/Uniforms	506,619	492,204	568,805	500,059	500,922	496,009	-0.81%
64190 Vehicle Supplies	10,994	29,468	28,499				
64230 Awards and Presentations	51,152	26,872	36,779	30,350	31,699	21,850	-28.01%
64255 Shop Equipment Operating	9,247	9,241	8,148	12,400	47,400		-100.00%
64280 Signs	95,451	82,918	130,360		16,129	600	100.00%
64305 Chemicals	1,805	5,160	16,962	20,000	20,000	20,000	0.00%
64330 Fencing	18,059	13,549	9,402				
64355 Building Supplies	30,702	18,950	11,060	8,909	8,909		-100.00%
64380 Irrigation Supplies	24,120	13,696	8,777	45,000	45,000	40,000	-11.11%
64405 Books/Subscriptions	259,681	190,527	243,530	233,876	223,156	143,108	-38.81%
64485 Dues and Memberships	214,849	161,849	197,173	176,864	175,364	173,075	-2.14%
64500 Certification	60,627	43,896	40,107	47,350	47,350	41,150	-13.09%
63000 Equipment and Supplies					(6,200)		
63000 Equipment and Supplies	**5,426,567**	**4,411,820**	**5,799,816**	**5,720,758**	**6,309,394**	**5,508,261**	-3.71%
64570 Equipment Repairs Maintenance	899,716	646,503	1,199,863	983,981	998,678	1,467,124	49.10%
64620 Contracts for Repairs & Maintenance	5,581,713	4,438,843	6,644,412	6,118,301	6,186,268	5,956,461	-2.65%
64670 Traffic Signals Maintenance	83,617	39,496	105,752			158,790	100.00%
64720 Vehicle Maintenance	1,045,731	747,199	984,229	1,093,200	1,143,474	1,094,570	0.13%
64755 Vehicle Body Repair	90,387	126,986	116,244	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	31,279	22,192	29,971	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	40,020	52,674	56,871	40,133	41,290	40,133	0.00%
64870 Computer Maintenance	1,296,781	1,302,234	1,725,625	1,621,031	1,602,178	1,541,882	-4.88%
67400 Other Maintenance	452,198	330,175	379,017	545,400	522,197	482,150	-11.60%
67450 Building and Grounds Maintenance	600,280	473,004	616,099	564,116	565,733	571,851	1.37%
67500 Oil Well Maintenance	70,181	44,939	85,483	58,200	58,200	58,200	0.00%
67550 Pest Control	35,898	24,522	37,449	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance	46,903	42,236		55,000	55,000	55,000	0.00%
67650 Water Maintenance	283,094	121,481	148,616	181,800	159,800	181,800	0.00%
67735 Radio Maintenance	18,052	13,469	12,678	29,612	29,612	14,712	-50.32%
67740 800 MHZ Maintenance	224,745	184,458	269,916	1,022,084	894,214	36,156	-96.46%
64520 Repairs and Maintenance	**10,800,594**	**8,610,412**	**12,412,224**	**12,465,858**	**12,409,644**	**11,811,829**	-5.25%
68550 Training	477,357	403,479	497,962	423,511	438,715	504,837	19.20%
68610 Conferences	190,508	167,021	219,139	252,165	203,586	186,889	-25.89%
68695 Hosted Meetings	11,042	13,658	28,194	22,600	22,600	15,950	-29.42%
68500 Conferences and Training					(9,000)		
68500 Conferences and Training	**678,907**	**584,159**	**745,294**	**698,276**	**655,901**	**707,676**	1.35%
69310 Prof Svcs - Appraiser	9,000		4,000	26,000	26,000		-100.00%
69315 Prof Svcs - Information Services	67,818	55,431	22,836	19,413	70,853	13,282	-31.58%
69325 Prof Svcs - Economic Analysis				8,000	8,000		-100.00%
69330 Prof Svcs - Labor Negotiations	43,740	22,190	41,475	28,500	57,474		-100.00%
69340 Prof Svcs - Property Mgmt					13,500		
69360 Prof Svcs - Medical	226,616	162,649	305,880	182,775	167,684	162,678	-11.00%
69365 Other Professional Services	3,252,140	2,963,237	3,356,031	2,317,792	4,292,996	2,263,726	-2.33%
69370 Prof Svcs - Legal	868,265	161,483	122,422	342,865	342,865	342,865	0.00%

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Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
69385 Prof Svcs - Commissions	645	330	630				
69390 Prof Svcs - Personnel Hearings		147	349				
69395 Prof Svcs - Recruitment	620	1,025	1,167				
69300 Professional Services				143,000	131,000		-100.00%
69300 Professional Services	**4,468,843**	**3,366,493**	**3,854,791**	**3,068,345**	**5,110,372**	**2,782,551**	-9.31%
69455 Cont Svcs - Printing Reproduction	274,952	224,017	268,374	276,149	275,740	111,900	-59.48%
69460 Cont Svcs - Oil Well		10,376					
69465 Cont Svcs - Ambulance Services	2,180	56,858	43,970	4,500	4,500	4,500	0.00%
69470 Cont Svcs - Security	20,500	15,634	22,023			22,500	100.00%
69475 Cont Svcs - Emp Assist Program	60,346	36,861	44,600	70,000	70,000	70,000	0.00%
69480 Cont Svcs - Audiovisual	3,200	2,400		2,740	2,740	2,740	0.00%
69485 Cont Svcs - Microfilm/Doc Image	16,493	10,653	9,463	11,750	11,750	11,750	0.00%
69500 Cont Svcs - Janitorial	528,156	415,929	569,936	412,423	401,023	536,573	30.10%
69505 Cont Svcs - Other	3,454,602	2,778,464	4,100,361	3,367,163	3,570,198	3,737,031	10.98%
69510 Cont Svcs - Animal Control	1,155,227	1,002,910	1,170,408	1,470,000	1,300,959	1,315,000	-10.54%
69515 Cont Svcs - Royalty Payments	38,860	17,200	29,235	105,667	105,667	40,644	-61.54%
69520 Cont Svcs - Advertising	26,520	20,762	29,100	43,189	40,700	52,000	20.40%
69535 Cont Svcs - Legal	3,415		6,274				
69450 Other Contract Services					(125,000)		
69450 Other Contract Services	**5,584,451**	**4,592,064**	**6,293,744**	**5,763,581**	**5,658,278**	**5,904,638**	2.45%
70200 Equipment Rental	300,792	240,188	321,411	101,334	103,350	74,584	-26.40%
70300 Leases		3,025		213,800	213,800	213,800	0.00%
70000 Rental Expense	**300,792**	**243,213**	**321,411**	**315,134**	**317,150**	**288,384**	-8.49%
72225 Workers' Compensation			8				
72525 Liability				250,000	250,000	250,000	0.00%
72600 Settlements			20,758	250,000	250,000	250,000	0.00%
72000 Claims Expense					(322,000)		
72000 Claims Expense			**20,767**	**500,000**	**178,000**	**500,000**	0.00%
73010 General Liability Insurance	41,047	27,031	54,865	289,352	283,852	39,352	-86.40%
73000 Insurance					(250,000)		
73000 Insurance	**41,047**	**27,031**	**54,865**	**289,352**	**33,852**	**39,352**	-86.40%
74020 HB Visitors Conv Bureau	1,135,581	871,963	822,239				
74010 Contribution to Private Agency				250,000	250,000	225,000	-10.00%
74010 Contribution to Private Agency	**1,135,581**	**871,963**	**822,239**	**250,000**	**250,000**	**225,000**	-10.00%
75100 Metro Cities JPA	1,138,230	645,416	1,264,862	1,403,799	1,440,160	1,403,799	0.00%
75200 County of Orange	807,637	589,965	882,628	920,000	756,937	745,000	-19.02%
75250 Department of Justice	4,427	2,898	234	8,540	8,540	5,000	-41.45%
75260 State of CA			384,278		385,497		
75300 Grants			1,498				
75350 Taxes	462,724	614,049	572,920	710,500	710,500	704,500	-0.84%
75000 Payments to Other Governments	**2,413,017**	**1,852,329**	**3,106,419**	**3,042,839**	**3,301,634**	**2,858,299**	-6.06%
78100 Expense Allowances	125,006	94,173	129,109	152,065	142,065	139,865	-8.02%
78200 Auto Allowances	171,150	130,931	172,315	188,202	181,902	189,032	0.44%
78300 Tool Allowances	13,267	12,000	11,864	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	345,457	330,683	344,424	360,500	360,500	352,900	-2.11%
78500 Cell Phone Allowances	56,960	43,361	53,075	60,000	60,000	60,000	0.00%
78000 Expense Allowances	**711,840**	**611,148**	**710,786**	**773,567**	**757,267**	**754,597**	-2.45%
79025 Permit Expense	321,645	277,503	332,598	353,790	353,790	366,850	3.69%

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City of Huntington Beach
Adopted Budget - FY 2020/21
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
79050 Cash Over and Short	772	943	(12,165)				
79075 Bad Debt Expense	1,082,176	563,190	1,043,687	950,000	950,000	950,000	0.00%
79100 Contingency	(19,147)	234,787	(200,873)				
79150 Discounts Lost	(32,681)	(16,084)	(12,802)				
79200 Extradition/Background	14,367	1,379	1,199	9,593	9,143	4,800	-49.96%
79300 Procurement Card Charges			1,004,567		1,163,761	654,800	100.00%
79350 Sales Tax Rebate	670,520	548,200	(212)	850,000			-100.00%
79500 CAL-Card – Dispute Charge	4,797	(499)	40				
79510 CAL-Card – Accidental Use	(107)	(18)					
79000 Other Expenses	**2,042,343**	**1,609,401**	**2,156,040**	**2,163,383**	**2,476,694**	**1,976,450**	-8.64%
60000 OPERATING EXPENSES	**39,346,388**	**30,580,393**	**41,160,996**	**40,523,099**	**42,895,599**	**38,733,246**	-4.42%
81100 Purchase Amount	316,800	316,800	1,290,010	316,800	316,800		-100.00%
81000 Land Purchase	**316,800**	**316,800**	**1,290,010**	**316,800**	**316,800**		-100.00%
82200 Buildings Improvements	3,533,350	425,676					
82300 Streets Improvements	2,195,615	621,897					
82400 Parking Improvements		104,932					
82800 Other Improvements	1,191,467	476,342	230,003		226,780		
82000 Improvements					26,701		
82000 Improvements	**6,920,431**	**1,628,847**	**230,003**		**253,481**		
83600 Equipment - Safety	14,349						
83700 Equipment - General	1,210,577	716,249			108,891		
83800 Equipment - Pumps	420,000						
84000 Equipment - Information Services		728,818	571				
83000 Equipment	**1,644,926**	**1,445,067**	**571**		**108,891**		
85050 Automobile	1,276,111				6,843		
85100 Truck	305,619	266,274					
85250 Aircraft	536,635	4,916					
85300 Boat	16,453						
85350 Other Vehicles	357,815	94,872	89,873				
85000 Vehicles	**2,492,633**	**366,062**	**89,873**		**6,843**		
86200 Capital - License Software	134,613						
86000 Capital - Software	**134,613**						
80000 CAPITAL EXPENDITURES	**11,509,404**	**3,756,776**	**1,610,458**	**316,800**	**686,015**		-100.00%
88030 Principal	981,055	310,626	1,378,668	864,120	1,592,141	1,860,727	115.33%
88070 Interest	185,726	86,728	176,797	195,100	271,426	193,811	-0.66%
88160 Payment to Fiscal Agent	9,000		8,190	10,000	10,000	10,000	0.00%
88010 Debt Service Expenses	**1,175,781**	**397,355**	**1,563,655**	**1,069,220**	**1,873,567**	**2,064,538**	93.09%
88205 Operating Transfers Out	11,723,937	28,053,955	24,357,292	19,190,398	9,360,874	11,425,756	-40.46%
88200 Transfers to Other Funds	**11,723,937**	**28,053,955**	**24,357,292**	**19,190,398**	**9,360,874**	**11,425,756**	-40.46%
88000 NON-OPERATING EXPENSES	**12,899,718**	**28,451,309**	**25,920,947**	**20,259,618**	**11,234,441**	**13,490,294**	-33.41%
50000 EXPENDITURES	**218,804,697**	**182,852,702**	**228,911,785**	**231,621,416**	**222,262,248**	**216,908,281**	**-6.35%**

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City of Huntington Beach
Adopted Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel

ALL FUNDS

DEPARTMENT	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	2.00	2.00	0.00
City Manager	22.00	22.00	22.00	22.00	23.00	1.00
Community Development	49.50	49.50	49.50	49.50	51.50	2.00
Community Services	36.00	36.00	36.00	36.00	36.00	0.00
Finance	33.00	33.00	33.00	33.00	33.00	0.00
Fire	198.00	198.00	198.00	198.00	198.00	0.00
Information Services	30.00	30.00	30.00	30.00	29.00	(1.00)
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police	364.50	364.50	364.50	365.50	365.50	0.00
Public Works	207.00	207.00	207.00	207.00	207.00	0.00
Total	**986.25**	**986.25**	**986.25**	**987.25**	**989.25**	**2.00**

GENERAL FUND

DEPARTMENT	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	2.00	2.00	0.00
City Manager	17.20	17.20	17.20	17.35	18.35	1.00
Community Development	45.17	45.17	45.17	45.17	46.67	1.50
Community Services	30.75	30.75	30.75	30.75	31.25	0.50
Finance	31.42	31.42	31.42	31.42	31.42	0.00
Fire	194.10	194.10	194.10	194.10	194.20	0.10
Information Services	27.00	27.00	27.00	27.00	26.00	(1.00)
Library Services	28.16	28.16	28.16	28.16	28.16	0.00
Police	362.50	362.50	362.50	362.50	362.50	0.00
Public Works	97.75	97.75	97.75	97.75	95.95	(1.80)
Total	**852.05**	**852.05**	**852.05**	**852.20**	**852.50**	**0.30**

Note: Reflects the Table of Organization for Fiscal Year 2020/21; however, 25 positions are defunded.

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City of Huntington Beach
Adopted Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

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City Council

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member*	6.00	6.00	6.00	6.00	6.00
Mayor*	1.00	1.00	1.00	1.00	1.00
TOTAL	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**

* Mayor and Council Members are not included in the FTE Count.

City Attorney

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Chief Assistant City Attorney	1.00	1.00	2.00	2.00	2.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	1.00
Legal Assistant	3.00	2.00	2.00	2.00	2.00
Senior Deputy City Attorney	3.00	3.00	3.00	3.00	3.00
Senior Legal Assistant		1.00	1.00	1.00	1.00
Senior Trial Counsel	1.00	1.00			
TOTAL	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**

City Clerk

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
TOTAL	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

City Treasurer

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Administrative Analyst	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
TOTAL	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**

City of Huntington Beach
Adopted Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

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City Manager

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Administrative Assistant*	2.00	2.00	2.00	2.00	2.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	2.00	2.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00		
Director of Organizational Learning & Engagement				1.00	1.00
Energy Project Manager	1.00	1.00			
Executive Assistant	1.00	1.00	1.00	**1.00**	
Human Resources Manager*	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator*	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Principal*	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Senior*	3.00	3.00	3.00	3.00	3.00
Personnel Assistant*	3.00	3.00	3.00	3.00	3.00
Principal Administrative Analyst					**2.00**
Project Manager			1.00		
Risk Management Specialist*	2.00	2.00	2.00	2.00	2.00
Risk Manager*	1.00	1.00	1.00	1.00	1.00
Senior Risk Management Analyst*	1.00	1.00	1.00	1.00	1.00
TOTAL	**22.00**	**22.00**	**22.00**	**22.00**	**23.00**

*FY 2019/20 - The Human Resources Department became a Division of City Manager's Department.
Historical data has been moved for better comparison.

City of Huntington Beach
Adopted Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

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Community Development

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Administrative Aide*	1.00	1.00	1.00		
Administrative Analyst*	1.00	1.00	1.00	1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant*	1.00	1.00	1.00	1.00	1.00
Administrative Secretary*	2.50	2.50	2.50	2.50	2.50
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	4.00	4.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	2.00	2.00	2.00	2.00
Building Inspector III	6.00	6.00	6.00	6.00	6.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	**1.00**	**2.00**
Code Enforcement Officer II	2.00	2.00	2.00	**2.00**	**3.00**
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Deputy Director of Community Development*	1.00	1.00	1.00	2.00	2.00
Deputy Director of Economic Development*	1.00	1.00	1.00		
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager*	1.00	1.00	1.00	1.00	1.00
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00
Planning Manager	2.00	1.00	1.00	1.00	1.00
Principal Administrative Analyst*				1.00	1.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Principal Planner					**1.00**
Real Estate & Project Manager*	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	2.00	2.00	2.00	2.00
Senior Permit Technician	3.00	3.00	3.00	3.00	3.00
Senior Planner	3.00	3.00	3.00	**3.00**	**2.00**
TOTAL	**49.50**	**49.50**	**49.50**	**49.50**	**51.50**

*FY 2019/20 - The Office of Business Development Division transferred from City Manager's Department.
Historical data has been moved for better comparison.

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Community Services

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00		
Community Services & Recreation Specialist	8.00	8.00	8.00	8.00	8.00
Community Services Manager	2.00	2.00	2.00	2.00	2.00
Community Services Recreation Supervisor	6.00	6.00	6.00	6.00	6.00
Director of Community Services	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	1.00				
Maintenance Worker		1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Park Development Project Coordinator				1.00	1.00
Parking Meter Repair Technician	1.00				
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking/Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking/Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking/Camping Leadworker	1.00	2.00	2.00	2.00	2.00
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Worker	1.00	1.00	1.00	1.00	1.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	**36.00**	**36.00**	**36.00**	**36.00**	**36.00**

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Finance

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Accounting Technician II	9.00	9.00	9.00	9.00	9.00
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	1.50	1.50	1.50	1.50	1.50
Assistant Chief Financial Officer		1.00	1.00	1.00	1.00
Business License Supervisor	1.00	1.00	1.00	1.00	1.00
Buyer	2.00	2.00	2.00	2.00	2.00
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00
Finance Manager - Budget	1.00	1.00	1.00	1.00	1.00
Finance Manager - Fiscal Services	1.00				
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Principal Finance Analyst		1.00	1.00	**1.00**	**2.00**
Project Manager	1.00	1.00	1.00	**1.00**	
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	3.00	3.00	3.00	3.00	3.00
Senior Finance Analyst	4.00	3.00	3.00	3.00	3.00
Senior Payroll Technician	2.00	2.00	2.00	2.00	2.00
TOTAL	**33.00**	**33.00**	**33.00**	**33.00**	**33.00**

City of Huntington Beach
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Fire

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Fire Captain	3.00	3.00	3.00	3.00	3.00
Administrative Secretary	4.00	4.00	4.00	4.00	4.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00
Assistant Fire Marshal	1.00	1.00	1.00	**1.00**	
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	5.00	5.00	5.00	5.00	5.00
Fire Captain	30.00	30.00	30.00	30.00	30.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	2.00	2.00	2.00	2.00	2.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00
Fire Marshal*					**1.00**
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Prevention Inspector	4.00	4.00	4.00	4.00	4.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Firefighter	12.00	12.00	12.00	12.00	12.00
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00
Marine Safety Officer II	10.00	10.00	10.00	10.00	10.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Permit Technician	1.00	1.00	1.00	1.00	1.00
TOTAL	**198.00**	**198.00**	**198.00**	**198.00**	**198.00**

*Pending classification approval by the Personnel Commission.

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Information Services

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00	1.00	1.00
GIS Analyst II	4.00	4.00	4.00	4.00	4.00
Information Technology Analyst II	3.00	3.00	3.00	3.00	3.00
Information Technology Analyst III	1.00	1.00	1.00	1.00	1.00
Information Technology Analyst Senior	5.00	5.00	5.00	5.00	5.00
Information Technology Analyst IV	4.00	4.00	4.00	**4.00**	**3.00**
Information Technology Technician I	2.00	2.00	2.00	2.00	2.00
Information Technology Technician III	1.00	1.00	1.00	1.00	1.00
Information Technology Technician IV	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Infrastructure	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Systems	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Operations	1.00	1.00	1.00	1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Information Technology Technician	2.00	2.00	2.00	2.00	2.00
Senior Telecommunication Technician	1.00	1.00	1.00	1.00	1.00
TOTAL	**30.00**	**30.00**	**30.00**	**30.00**	**29.00**

Library Services

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Librarian	5.00	5.00	5.00	5.00	5.00
Library Services Clerk	6.50	6.50	6.50	6.50	6.50
Library Specialist	3.00	3.00	3.00	3.00	3.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	**28.25**	**28.25**	**28.25**	**28.25**	**28.25**

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Police

Job Description	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Chief of Police		1.00	1.00	1.00	1.00
Communications Operator-PD	18.00	18.00	18.00	18.00	18.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00
Community Services Officer	11.00	13.00	13.00	13.00	13.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator	4.00	2.00	2.00	2.00	2.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00
Detention Officer	9.00	9.00	9.00	9.00	9.00
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00
Helicopter Maintenance Technician	1.00				
Latent Fingerprint Examiner	2.50	2.50	2.50	2.50	2.50
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00
Police Administrative Services Division Manager	1.00	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	10.00	9.00	9.00	9.00	9.00
Police Officer	191.00	190.00	190.00	191.00	191.00
Police Photo/Imaging Specialst	1.00	1.00	1.00	1.00	1.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	11.00	11.00	11.00	11.00	11.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00
Police Recruit	4.00	4.00	4.00	4.00	4.00
Police Sergeant	27.00	28.00	28.00	28.00	28.00
Police Services Specialist	11.00	11.00	11.00	11.00	11.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Principal Personnel Analyst		1.00	1.00	1.00	1.00
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Helicopter Maintenance Technician	1.00	2.00	2.00	2.00	2.00
TOTAL	**364.50**	**364.50**	**364.50**	**365.50**	**365.50**

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Public Works

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Administrative Secretary	3.00	3.00	3.00	3.00	3.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator*	3.00	3.00	3.00	3.00	3.00
Beach Maintenance Crewleader*	2.00	2.00	2.00	2.00	2.00
Beach Maintenance Service Worker*	1.00	1.00	1.00	1.00	1.00
Beach Operations Supervisor*	1.00	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	2.00	2.00	2.00	2.00	2.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Construction Inspector II	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00
Contract Administrator	3.00	3.00	3.00	3.00	3.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager		1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Field Service Representative	3.00	3.00	3.00	3.00	3.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Mechanic II	4.00	4.00	4.00	4.00	4.00

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Public Works (continued)

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Mechanic III	6.00	6.00	6.00	6.00	6.00
Office Assistant II	4.00	4.00	4.00	4.00	4.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	5.00	4.00	4.00	4.00	4.00
Project Manager	1.00	1.00	1.00	1.00	1.00
SCADA Coordinator	1.00	1.00	1.00	1.00	1.00
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	2.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Senior Traffic Engineer	1.00	2.00	2.00	2.00	2.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	2.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00

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Public Works (continued)

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Adopted FY 2020/21
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00
Water Distribution Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Water Distribution Maintenance Leadworker	6.00	6.00	6.00	6.00	6.00
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	3.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00
TOTAL	**207.00**	**207.00**	**207.00**	**207.00**	**207.00**

CITYWIDE TOTAL	**986.25**	**986.25**	**986.25**	**987.25**	**989.25**

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City of Huntington Beach
Adopted Budget - FY 2020/21
Estimated Changes to Fund Balances*
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Fund	Fund Description	Estimated Fund Balance 6/30/20	Adopted Use of Fund Balance	Adopted Revenue FY 2020/21	Adopted Expense FY 2020/21	Estimated Fund Balance 6/30/21	Percent Change to Fund Balance
100	General Fund	67,705,401		216,908,281	216,908,281	67,705,401	0.00%
101	Specific Events	472,592		702,500	702,500	472,592	0.00%
122	Inmate Welfare Fund (1)	61,507	37,000	3,000	40,000	24,507	-60.16%
201	Air Quality Fund (1)	426,785	290,482	250,000	540,482	136,303	-68.06%
204	Fourth of July Parade	77,526		407,300	407,300	77,526	0.00%
206	Traffic Impact (1)	2,122,904	195,000		195,000	1,927,904	-9.19%
207	Gas Tax Fund (5)	340,031		2,806,250	2,350,000	796,281	134.18%
209	Park Acquisition & Development (1)	4,004	3,980		3,980	24	-99.40%
210	Sewer (1)	1,974,163	1,340,000	160,000	1,500,000	634,163	-67.88%
211	Drainage (5)	2,440,393		150,000	100,000	2,490,393	2.05%
212	Narcotics Forfeiture - Federal (1)	537,132	263,600		263,600	273,532	-49.08%
213	Measure M Fund (1)	913,599	390,590	3,007,578	3,398,168	523,009	-42.75%
215	Rehabilitation Loans (1)	697,287	190,000		190,000	507,287	-27.25%
216	Property and Evidence (1)	106,939	50,000		50,000	56,939	-46.76%
217	Affordable Housing In-Lieu (5)	454,552		545,686	200,000	800,238	76.05%
219	Traffic Congestion Relief 42 (5)	274,823		1,535,446	1,200,000	610,269	122.06%
225	Gun Range Settlement (1)	346,370	30,000		30,000	316,370	-8.66%
226	Quimby Fund (1)	741,458	521,333	70,000	591,333	220,126	-70.31%
228	Park Dev Impact - Res (1)	8,667,847	4,783,370	315,000	5,098,370	3,884,477	-55.19%
229	Library Dev Impact (1)	1,222,150	200,000		200,000	1,022,150	-16.36%
231	Fire Facilities Dev Impact (1)	306,541	280,000		280,000	26,541	-91.34%
233	Housing Residual Receipts (5)	1,199,523		200,000	50,000	1,349,523	12.50%
234	Disability Access Fund	161,678		84,000	84,000	161,678	0.00%
239	CDBG (1)	65,859	65,859	1,437,224	1,503,083		-100.00%
240	HOME			619,677	619,677		0.00%
243	Surf City "3" Cable Channel (5)	701,739		605,000	352,500	954,239	35.98%
308	In-Lieu Parking Downtown	532,934		38,000	38,000	532,934	0.00%
314	Infrastructure Fund (1)	4,775,933	1,320,335	3,000,000	4,320,335	3,455,598	-27.65%
322	ELM Automation Fund (1)	307,098	71,201	360,000	431,201	235,898	-23.18%
324	Equipment Fund	4,575,462		3,680,600	3,680,600	4,575,462	0.00%
350	RORF (2 & 3)	(28,737,470)		6,925,824	6,925,824	(28,737,470)	0.00%
352	LMIHAF (1)	6,007,876	360,122	380,000	740,122	5,647,754	-5.99%
401	Debt Svc HBPFA (1)	8,729,922	2,638,063	1,334,250	3,972,313	6,091,859	-30.22%
405	Debt Svc Grand Coast CFD 2000-1	2,021,397		1,092,273	1,092,273	2,021,397	0.00%
406	Debt Svc Mello Roos	366,806		183,910	183,910	366,806	0.00%
408	Debt Svc McDonnell CFD 2002-1	819,245		416,448	416,448	819,245	0.00%
410	Debt Svc Bella Terra	3,115,908		2,412,399	2,412,399	3,115,908	0.00%
501	CUPA	52,075		277,478	277,478	52,075	0.00%
504	Refuse Collection Service (2 & 5)	(64,306)		12,628,753	12,622,020	(57,572)	-10.47%
506	Water (1)	25,056,829	2,913,742	40,781,610	43,695,352	22,143,087	-11.63%
507	Water Master Plan (5)	15,183,363		3,766,760	3,060,000	15,890,123	4.65%
508	WOCWB (1)	2,164,348	1,000,000	649,000	1,649,000	1,164,348	-46.20%
511	Sewer Service Fund (1)	24,813,293	1,382,707	10,747,168	12,129,875	23,430,586	-5.57%
551	Self Insurance Workers' Comp (2 & 4)	(12,192,552)		7,153,578	7,153,578	(12,192,552)	0.00%
552	Self Insurance General Liab (1)	1,878,725	1,563,931	3,323,691	4,887,622	314,794	-83.24%
702	Retiree Insurance Fund	28,957,543		66,000	66,000	28,957,543	0.00%
703	Retirement Supplement	56,769,597		934,000	934,000	56,769,597	0.00%
704	Fire JPA Fund (1)	239,977	13,984	405,866	419,850	225,993	-5.83%
709	BID - Hotel/Motel			4,380,000	4,380,000		0.00%
710	BID - Downtown	107,466		90,000	90,000	107,466	0.00%
711	Parking Structure-Bella Terra	216,773		739,484	739,484	216,773	0.00%
712	Parking Structure-Strand (1)	2,649,822	37,976	1,402,608	1,440,584	2,611,846	-1.43%
807	Energy Efficiency	1,746,804		18,000	18,000	1,746,804	0.00%
960	Used Oil OPP1 (1)	63,007	55,000		55,000	8,007	-87.29%
963	Sr Mobility Program	109		213,872	213,872	109	-0.01%
979	AB109 Public Safety Realignment (1)	151,704	78,725	40,000	118,725	72,979	-51.89%
984	SLESF Grant 12/13	1,955,749		220,000	220,000	1,955,749	0.00%
1228	CalRecycle City/County CRV	120,859		49,984	49,984	120,859	0.00%
1233	OC RMDZ			6,000	6,000		0.00%
1246	CENIC E-Rate (2)	(25,505)		60,000	60,000	(25,505)	0.00%
1247	Arterial Rehab (5)	98,216		3,271,142	3,180,000	189,358	92.80%
1252	Office of Traffic Safety 18/19 (1)	1,759	1,759		1,759		-100.00%
1257	Office of Traffic Safety 19/20			435,173	435,173		0.00%
Total		**244,483,566**	**20,078,756**	**341,290,812**	**358,975,051**	**226,799,327**	**-7.23%**

**Includes only funds with estimated activities (Revenue and/or Expense) for FY 2019/20.*

Explanation of negative fund balance or percent change to fund balance of 10% or greater:

(1) A portion of fund balances from prior years are being expended on approved projects/costs.

(2) Negative fund balances are recognized in previous audits and will be corrected over time.

(3) Reflects impact from the abolishment of the Redevelopment Agency on February 1, 2012.

(4) Reflects FY 2012/13 Workers' Compensation Fund Extraordinary Loss for Long Term Liabilities.

(5) Revenues are projected to exceed expenditures.

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GENERAL FUND TYPE

General Fund (Fund 100)
The General Fund is the City's single largest fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues such as general taxes and fees. Appropriations may be made from the General Fund for City activities. This fund is used to account for basic City services such as police, fire, recreation, planning and general administration and includes all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Specific Events (Fund 101)
This fund is used by various departments to charge staff time and expenses associated with major Specific Events. This fund also includes film permits managed by the Office of Business Development.

Inmate Welfare (Fund 122)
The California Penal Code Section 4025, allows for the City's Chief of Police to maintain a fund for the benefit, education, entertainment, support, and welfare of the inmates confined within the City Jail. The funds come from the intake of commissions received from the inmate pay phone service contract.

Air Quality Management District (AQMD) (Fund 201)
Expenditures are restricted to emission reduction projects, programs, or vehicle purchases. Revenues to this fund are from a subvention from vehicle license fees.

Fourth of July Parade (Fund 204)
This fund is used for the annual citywide 4th of July Celebration which includes a parade, run/fitness expo, festival, and fireworks. Revenues are generated from a variety of sources including fees, ticket sales, sponsorships, merchandise sales, and a portion of parking revenues.

Traffic Impact Fund (TIF) (Fund 206)
Expenditures are restricted to roadway capacity projects or other projects that affect the performance of the street system to offset in the impacts of new development. Revenues are from development impact fees levied on new development in the City.

Gas Tax (Fund 207)
Monies in the fund are from the City share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehabilitation, and construction of elements within the street right-of-way as allowed under the Street and Highway Code.

Park Acquisition & Development (Fund 209)
The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction."

Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach Budget, or City Council approved park acquisition and development projects.

Planned Local Drainage (Fund 211)
Expenditures are restricted to storm sewer projects to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

Narcotics Forfeiture - Federal (Fund 212)
The Police Department participates in the Orange County Regional Narcotics Suppression Program with a sergeant and detective assigned to the task force. The overtime for the sergeant and detective are paid from this fund which is funded through an Equitable Sharing Agreement.

Measure M (Fund 213)
Measure M2 Turn-back funds are restricted to Right of Way expenditures on those streets listed in the Master Plan of Highways. A portion of the County's sales tax funds the program.

Narcotics Forfeiture - State (Fund 214)
Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% is allocated to fund 971.

Rehabilitation Loans (Fund 215)
The City of Huntington Beach manages a Federal Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Revolving Loan Program for Housing Rehabilitation. Funds are expended as both grants and loans for very-low and low income eligible clients.

Property & Evidence (Fund 216)
The Property & Evidence Fund is for unclaimed cash and the proceeds from unclaimed property which has been auctioned or salvaged.

Traffic Congestion Relief Prop 42 (Fund 219)
Revenues are from the City's share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehab and construction of elements within the street right-of-way as established by Assembly Bill 2928.

Gun Range Settlement (Fund 225)
This fund was established with monies received as part of a settlement agreement with various cities and agencies that used the former Gun Range facility located in Huntington Central Park. This fund is restricted for re-use and development of the site per the settlement agreement. No additional revenues will be added to the fund.

Quimby Fund (Fund 226)

The source of revenues for this fund is from park-in-lieu fees generated from new development projects requiring tract maps or parcel divisions. The Quimby Act, within the Subdivision Map Act, authorizes the City to require the dedication of land or to impose fees for park or recreational purposes as a condition of approval of a tentative or parcel subdivision map.

Police Facilities Development Impact Fees (Fund 227)

The funds collected from the Police Facilities Development Impact Fee are used to fund the costs of providing police services attributable to new residential and nonresidential construction and shall include: 1) the cost of providing the acquisition, construction, furnishing of new buildings; 2) purchase of new specialty equipment and vehicles; 3) development of a Master Plan to identify capital facilities; and 4) the cost financing, projects identified in the City's General Plan, The Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.

Park Impact Fee – Residential (Fund 228)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee are used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

Library Development Impact Fee (Fund 229)

Library Development Impact fees can be used to purchase library materials or to plan for additional or new library spaces and facilities. The Library uses the fund to expand collections at all locations, as allowed under the Municipal Code Chapter 17.67. The Library also plans to begin the development of a Library Facilities Master Plan to look at the need for additional and new library space, as allowed by the Municipal Code Chapter 17.67.

Fire Facilities Development Impact Fees (Fund 231)

The funds collected from the Fire Facilities Development Impact Fees are used to fund the costs of providing additional fire suppression/medic facilities, vehicles and specialty equipment attributable to new residential and nonresidential construction and shall include: 1) the acquisition of additional property for Fire Department facilities; 2) the construction of new facilities for Fire Department services; 3) the furnishing of new buildings or facilities for Fire Department services; 4) the purchase of new specialty equipment and vehicles for Fire Department services; 5) the funding of a Master Plan to identify capital facilities to serve new Fire Department development; and 6) the cost of financing projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.

Housing Residual Receipts (Fund 233)
Pursuant to Redevelopment Dissolution, the City receives former Redevelopment Housing Residual Receipt payments, rehabilitation loan processing, subordinations, demand, and Conveyance fees. The funds are used for required housing compliance services and other items.

Disability Access Fund (Fund 234)
Legislative requirement from AB 1379 requires the City retain 90% of the fees collected, beginning on and after January 1, 2018, and until December 31, 2023. The bill also requires the moneys retained by the City be deposited in a special fund, established by the City, to be used for increased Certified Access Specialist (CASp) Property Inspection training and certification, thereby making an appropriation by expanding the purposes for which the retained moneys are required to be spent.

Park Development Impact – Non Res (Fund 235)
The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

Public Art in Parks (Fund 236)
The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." The fees collected for this fund represent 2% of development impact fees received from residential development and are to be used to fund public art in City parks.

Community Development Block Grant (CDBG) (Fund 239)
The City receives Federal Grant funds from the Department of Housing and Urban Development (HUD) to be used to fund various projects as listed under the City's Consolidated Plan. The Citizen Participation Advisory Board (CPAB) makes recommendations in March based on current year's allocation. Any amount of carry-over and unallocated funds are regularly reviewed.

HOME (Fund 240)
HOME programs fund a wide range of activities involving affordable housing in the City including Affordable Housing Projects, TBRA programs, and Administration. The Federal funds received are based on Housing and Urban Development's (HUD) annual allocation

Surf City "3" Cable Channel Operations (Fund 243)
This fund is used to operate the Public, Educational, Governmental (PEG) Channel 3. Funds received from the Cable operators through the 1% PEG fee and 5% franchise fee can be used to purchase equipment, software, and production services to provide quality local programming to

residents through the City's Channel 3. PEG funds are restricted and can only be used for capital expenses, video production, and municipal fiber (to connect City facilities).

ELM Automation Funds (Fund 322)
The Enterprise Land Management (ELM) system is used by Community Development, Public Works, Fire Department, and Finance for citywide issuance of permits, building inspections, planning applications, code enforcement cases and business licenses. Revenues are received from Automation Fees charged as a percentage of all development, permit and prevention fees for Planning, Building, Public Works, and Fire and are used for replacement costs and maintenance expenditures related to the system.

Certified Unified Program Agency (CUPA) (Fund 501)
The Hazardous Materials Disclosure Program was established in response to two nationwide high profile accidents involving hazardous materials in 1984 and 1985. The program's primary function is to help emergency responders identify, monitor, and assist businesses using or storing hazardous materials, helping to reduce the probability of accidents involving hazardous materials. The program is coordinated through a contractual agreement with the Orange County Health Care Agency's Certified Unified Program Agency (CUPA), who invoices and collects disclosure-related fees.

Energy Efficiency (Fund 807)
The City collects revenue from electric vehicle charging stations installed at various locations throughout the City through a revenue sharing agreement with ChargePoint, Inc. This revenue is used to fund energy efficiency projects.

Jail Training Grant (Fund 838)
This is for an annual training plan funded by the Standards and Training for Corrections (STC) through the Board of State and Community Corrections grant. This plan authorizes expenditures for training.

OCTA Grants (Fund 873)
A grant fund for roadway improvement is obtained from Orange County Transportation Authority (OCTA). Matching funds are typically budgeted in the various gas tax funds.

Used Oil OPP10 19/21 (Fund 960)
A federal grant fund to assist in developing and maintaining an on-going used oil and used oil filter collection/recycling program.

Senior Mobility Program (Fund 963)
The City has an agreement with the Orange County Transportation Authority (OCTA) for the provision of senior transportation services. The funds are based on 1% of actual Measure M sales tax revenue. The agreement has been in place for many years with the current agreement expiring June 2021. The grant funds are used to cover salaries & benefits for the Transportation Coordinator, Senior Services Assistant, 25% of an Office Assistant II, as well as temporary salaries and some operating expenses.

Master Plan of Arterial Highways (Fund 965)
A federal grant fund used for the Atlanta Avenue Widening project.

Bridge Preventive Maintenance Program (Fund 970)
A federal grant fund used for major preventive maintenance projects on several of the City's bridges.

Asset Forfeiture 15% State (Fund 971)
Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% being allocated to Fund 971. The 15% portion going to Fund 971 is to be used for funding programs to combat drug abuse and divert gang activity.

AB 109 Public Safety Realignment (Fund 979)
Public Safety Realignment was enacted in 2011 with the signing of Assembly Bill 109 which provided a portion of the Vehicle License Fees go to local law enforcement.

SLESF Grant 12/13 (Fund 984)
Supplemental Law Enforcement Services Funds (SLESF) are allocated to local law enforcement agencies for front line law enforcement services and must be used to supplement existing funding.

Highway Safety Improvement Program (HSIP) (Fund 995)
A federal grant fund for traffic signal improvement projects at several locations in the City.

CalRecycle City/County CRV (Fund 1228)
This is an annual payment grant program which provides cities and counties with funds from CalRecycle's beverage container recycling program. Funding per jurisdiction is pre-determined by the State on a per capita basis. Funds shall only be used for activities related to beverage container recycling and litter reduction.

Recycling Market Development Zone (Fund 1233)
The City is the Zone Administrator for the Recycling Market Development Zone - this is an incentive program from the State of California (CalRecycle) and is not a grant. This program will cover funds to market and develop the Zone. Funds will be used for marketing, education and outreach, Zone Works Training in Sacramento (2 x per year for 2 people), media and graphic services, and various registration at conferences

Sustainable Business Certification Program (Fund 1234)
The CAGBN is a non-profit organization that oversees thirty-four (34) programs operated by Chambers of Commerce, cities, and counties throughout California. These programs provide support and assistance to help certify small and medium-sized business partners (SMBs) that voluntarily adopt environmentally preferable business practices. These practices include increased energy efficiency, reduced greenhouse gas emissions, water conservation, and waste reduction.

Each of the existing thirty-four (34) local green business programs will receive $10,000 to accelerate the rate at which they are able to serve businesses through onsite technical assistance and by linking business owners/managers to available rebates and resources.

Library CalREN Reimbursement – E-rate (Fund 1246)
The Huntington Beach Public Library participates in the CENIC network for access to the CalREN High Speed broadband network, through the California State Library. The CENIC network acts on behalf of all public libraries in California to apply for E-rate discounts for telecommunication services, and to contract for the necessary telecommunication connections to access CalREN. Califa is the aggregator for all public libraries which facilitates the City's invoices and payments.

RMRA (Fund 1247)
The Road Maintenance and Rehabilitation Account (RMRA) fund was created in FY 17-18 after the passage of SB1. This is a gas tax, in addition to the Gas Tax Fund (207) and the Prop 42 Fund (219).

OCTA-405 Widening (Fund 1254)
Orange County Transportation Authority (OCTA) paid the City a lump sum as mitigation for damage/wear-and-tear on City streets resulting from I-405 Widening Project. The funds are restricted for use on street maintenance/repair.

DEBT SERVICE FUNDS

Debt Service HBPFA (Fund 401)
The City has three Lease Revenue Refunding bonds that have been used to construct various capital improvements in the City. This fund is used to record inter-fund transfers and the annual debt service payments for the Huntington Beach Public Financing Authority.

CAPITAL PROJECTS FUNDS

Sanitary Sewer Facilities (Fund 210)
Expenditures are restricted to sanitary sewer capacity enhancements to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

Affordable Housing In-Lieu Fund (Fund 217)
In-lieu fees/payments are approved through Planning Commission CUP and an Affordable Housing Agreement. Fees are due to the City at the building permit and are used for building or creating affordable housing. The Administration of the City's three Tenant-Based Rental Assistance (TBRA) programs are used from this fund. The City is working on creating additional housing projects.

Infrastructure (Fund 314)
The Infrastructure Fund is for infrastructure related expenditures and is funded primarily by a General Fund transfer.

In Lieu Parking Improvements (Fund 308)
Funds are being used for CIP related parking improvement projects (e.g., 1st & Atlanta parking lot project, Main Promenade Parking Structure Signage, as well as other operating related expenses. This funds also is being used for July 4th special event shuttles. Revenues are paid by developers in-lieu of directly providing parking facilities to the City.

ENTERPRISE FUNDS

Refuse Fund (Fund 504)
This fund is an enterprise fund for the residential refuse collection service and state mandated recycling education programs. The City's residential refuse collection charge is the fee that generates the revenue to fund the programs and services per the Revised and Restated Refuse Collection and Disposal Services Franchise Agreement between the City and Rainbow Environmental/Republic Services. Resolution 2017-26 authorizes the fee for service and designates distribution for fund expenses.

Water Enterprise (Fund 506)
An enterprise fund that provides high quality drinking water to approximately 53,000 customers in the City. Revenue to the fund comes primarily from water consumption and fixed water meter charges from monthly customer utility bills. Funds are restricted for use on the operational and capital needs of the City-owned water utility.

Water Master Plan (Fund 507)
Revenue is received from a monthly capital charge on municipal utility bills and from new residential connection fees. Funds are restricted for use on projects included in the most recently adopted Water Master Plan.

Sewer Service Fund (Fund 511)
An enterprise fund that provides for the operations, maintenance and capital needs of the City's sanitary sewer system. The funds come from user fees charged to residents and business and are restricted for these uses.

INTERNAL SERVICE FUNDS

Equipment Fund (Fund 324)
The Equipment Fund is for replacement of the City's vehicle fleet, machinery, and technology systems and is primarily funded by a General Fund transfer.

Self-Insurance Workers Comp (Fund 551)
This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's workers compensation program. Additional funds are needed due to rising costs of workers compensation insurance premiums. Funds will come from various departments through labor distributions.

Self-Insurance General Liability (Fund 552)
This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's general liability program. Additional funds are needed due to rising costs of general liability and property insurance.

Retiree Insurance Fund (Fund 702)
The Retiree Insurance Fund accounts for the contributions and payments made for the City's OPEB (Retiree Medical) plan. Contributions are made from each of the City's funds (excluding certain

grant funds) on a pro-rata basis. The total contribution made to the fund each year is determined by the City's actuary. The Retiree Medical Fund is funded through contributions from each of the City's funds (excluding certain grants) made on a pro-rata basis.

Retiree Supplement (Fund 703)
The Retiree Supplemental Fund accounts for the contributions and payments made for the City's Retiree Supplemental plan. Contributions are made from each of the City's funds (excluding certain grant funds) on a pro-rata basis. The total contribution made to the fund each year is determined by the City's actuary.

FIDUCIARY FUNDS

BID Hotel/Motel (Visit Huntington Beach) (Fund 709)
In December 2018, the City Council approved a 10 year self-imposed Business Improvement District (BID) for the Hotels and Motels within the City of 4% on top of the City's 10% TOT fees (effective 2/1/19). This fund is increasing due to the increase of the 1%. This is an estimate, it will be 4% of what the City's expected revenue amount of TOT.

BID - Downtown (Fund 710)
All Downtown merchants have a self-assessment through the Business Improvement District (BID) that the City Council approves annually, the BID was re-authorized for the timeframe of October 1 to September 30. The City collects the fees and redistributes it back to the District. The Downtown BID also has Surf City Nights and manages the Malco Agreement with the City, which is not reflected in the budget.

Central Net Operations Authority (CNOA) (Fund 704)
The Central Net Operations Authority (CNOA) was formed pursuant to the provisions of Article 1, Chapter 5, Division 7 of Title I of the Government Code of the State of California (The Joint Exercise of Powers Act). The Authority is considered a public entity separate and apart from the participating agencies. The primary purpose of the Authority is to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. The intent of the organization is to provide a formal mechanism by which the Authority can fund these activities, require non-members using the Training Facility to pay for use of the facility and, accordingly, provide the highest possible level of fire suppression, fire prevention, technical rescue, hazardous materials and emergency medical training. It is also intended to foster cooperation among the parties and serves as a vehicle for the scheduling and funding of training seminars and classes.

Parking Structure – Bella Terra (Fund 711)
City owns the parking structure in the Bella Terra retail center. The City collects a maintenance fee from the owners of the center which is used to fund maintenance and operation expenditures for the structure.

5th and PCH Parking Structure (formally the Strand) (Fund 712)
City owns the parking structure at 5th and PCH which is managed by 5th & PCH, LLC through an Operating Agreement.

WOCWB (Fund 508)
The West Orange County Water Board (WOCWB) is a joint powers authority between the Cities of Huntington Beach, Seal Beach, Westminster, and Garden Grove that own and operate the OC-9 and OC-35 potable water transmission mains. Each city provides an annual contribution for the operations, maintenance and capital needs of the Board facilities. The City of Huntington Beach is the fiscal agent for the Board.

Debt Service Grant Coast CFD 2000-1 (Fund 405)
The CFD 2000-1 is a Community Facilities District (CFD) created in 2000 for the Grand Coast Resort (Waterfront). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group, Inc. and the City of Huntington Beach Accounting Services Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

Debt Service Mello-Roos 406
The CFD 1990-1 is a Community Facilities District (CFD) created in 1990 for the Goldenwest/Ellis Area. This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc., and the City of Huntington Beach Accounting Services Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

Debt Service McDonnell CFD 2002-1 (Fund 408)
The CFD 2002-1 is a Community Facilities District (CFD) created in 2002 for the McDonnell Center Business Park. This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc., and the City of Huntington Beach Accounting Services Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

Debt Service Bella Terra (Fund 410)
The CFD 2003-1 is a Community Facilities District (CFD) created in 2003 for the Huntington Center (Bella Terra). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc. and the City of Huntington Beach Accounting Services Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

SUCCESSOR AGENCY

RORF (Fund 350)
The RORF is a Private-Purpose Trust Fund for the Successor Agency created to account for the wind-down activities of the former Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26. Revenues for this fund come from the Department of Finance approved Tax Increment Funding from Property Tax.

LMIHAF (Fund 352)

The LMIHAF is a Private-Purpose Trust Fund for the Housing Successor Agency created to account for the wind-down activities of the former housing assets of the Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26. This funds one Homeless Liaison Police Officer, case managers and related housing fees. The Emerald Cove project will be funded by the LMIHTF through its maturity.

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City of Huntington Beach
City Council
Adopted Budget – FY 2020/21

Mayor
Mayor Pro-Tem
City Council Member (5)

Administrative Assistant

City Council

The City Council is the policy setting body of the City. City Council duties include: establishing goals and policies, enacting legislation, adopting the City's operating and capital budget, and appropriating the funds necessary to provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

Clerical staff provides administrative support and customer service to City Council Members and the public.

In February of 2019, the City Council adopted the following strategic goals:

- Enhance and maintain high quality City services;
- Enhance and maintain the infrastructure;
- Strengthen long-term financial and economic sustainability; and
- Enhance and modernize public safety service delivery.

These goals are used as a frame of reference in evaluating requests for action brought before the City Council.

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City Council

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	87,139	65,286	87,048	88,850	91,200	90,437	1.79%
Salaries, Overtime		287	130				
Leave Payouts	7,404	4,551	4,509				
Benefits	86,848	78,305	103,377	162,818	157,132	135,122	-17.01%
PERSONNEL SERVICES	**181,391**	**148,429**	**195,065**	**251,668**	**248,332**	**225,559**	-10.37%
OPERATING EXPENSES							
Equipment and Supplies	12,435	2,576	1,048	6,000	6,000	3,500	-41.67%
Conferences and Training	20,612	38,197	18,600	26,100	16,100	18,600	-28.74%
Expense Allowances	119,011	89,673	123,109	139,665	129,665	133,665	-4.30%
OPERATING EXPENSES	**152,058**	**130,446**	**142,757**	**171,765**	**151,765**	**155,765**	-9.32%
Grand Total(s)	**333,449**	**278,875**	**337,821**	**423,433**	**400,097**	**381,324**	**-9.94%**
General Fund	333,449	278,875	337,821	423,433	400,097	381,324	-9.94%
Grand Total(s)	**333,449**	**278,875**	**337,821**	**423,433**	**400,097**	**381,324**	**-9.94%**
Personnel Summary	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

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City Council

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
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City Council

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
City Council							
PERSONNEL SERVICES							
Salaries, Permanent	87,139	65,286	87,048	88,850	91,200	90,437	1.79%
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Total	**333,449**	**278,875**	**337,821**	**423,433**	**400,097**	**381,324**	**-9.94%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI). Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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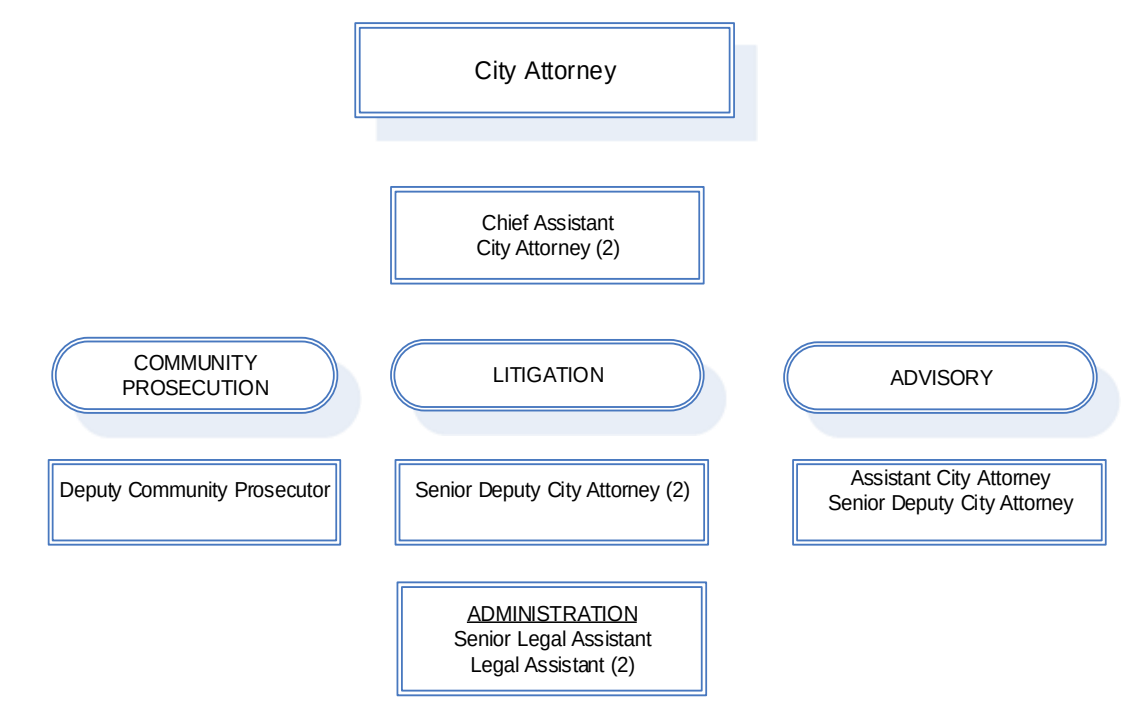
City of Huntington Beach
City Attorney
Adopted Budget – FY 2020/21



City Attorney

Department Descriptions

Our Mission: To provide the best possible representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in all matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney defends the City in every lawsuit, prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents, and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute.

Michael E. Gates, City Attorney (Elected in 2014)

The City Attorney's Office consists of an elected City Attorney, two Chief Assistant City Attorneys, a Deputy Community Prosecutor, three Senior Deputy City Attorneys, a Deputy City Attorney, three support staff, and law school externs.

Ongoing Activities & Projects

Administration

- Manages daily office operations.
- Defends the City of Huntington Beach and its Police Officers in all lawsuits.
- Provides leadership and oversight in the handling of lawsuits and trials.
- Provides leadership and oversight in preparation of City Ordinances.
- Provides leadership and oversight to the Community Prosecution program.
- Develops and manages the Department's annual budget.
- Coordinates active intern and extern programs for college and graduate students.
- Provides citywide training on Brown Act/Ethics (AB 1234), Public Records Act, and newly developed Police trainings.

Community Prosecutor Program

At the direction of the City Attorney, the Deputy Community Prosecutor leads the City's prosecutorial efforts for Penal Code and Municipal Law violations that occur in the City. They work closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. The Deputy Community Prosecutor conducts legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, the Deputy Community Prosecutor provides legal advice, legal opinions and training to law enforcement personnel.

Municipal Advisory Services

- Interpret the City Charter and all City Ordinances.
- Provide ongoing legal advice to all City Departments.
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings.
- Coordinate Public Records Act responses.
- Prosecute all criminal violations of the Municipal and Zoning Codes.
- Provide for or assist in civil citation hearings.
- Research, advise, and prepare all Ordinances, Resolutions, and agreements.
- Review and approve all insurance forms and indemnification waivers submitted to the City.
- Maintain standardized agreements and contract processing.
- Review and advise regarding changes in State law impacting the City.
- Assist in negotiations regarding agreements that generate revenue for the City.

Litigation Services

- Represent the City of Huntington Beach and Police Officers in all bench and jury trials in State and Federal Courts.
- Defend all civil matters in which the City or its employees is a party, including but not limited to Police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges.
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment.
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus.
- Supervise outside counsel, as-needed.
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation.
- Represent staff at depositions in third party litigation in which the City is not a party.
- Assist staff in preparation of bankruptcy matters involving the City.
- Provide assistance to staff in small claims disputes involving the City.

Community Prosecution Services

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach.
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office on investigations and prosecution of misdemeanor cases.
- Interview and work with victims and witnesses.
- Conduct legal research and draft motions.
- Represent the people in all Superior Court proceedings from arraignment through trial.
- Provide legal advice, legal opinions, and training to law enforcement personnel.

FY 2019/20 Accomplishments

- WIN in LAWSUIT, ALEKSIEJCZYK v. CITY: This multi-million dollar case against the City was dismissed in its entirety. This was a catastrophic motor vehicle versus pedestrian accident resulting in a personal injury case in which the Plaintiff sought a not-yet-disclosed multi-million dollar award in damages/recompense related to injuries sustained in an accident. Plaintiff advanced a claim of a dangerous roadway condition. The City prevailed and paid $0 to Plaintiff;
- WIN in LAWSUIT, ROGERS v. HBPD OFFICER, CITY: This civil action in which Plaintiff sought a not-yet-disclosed substantial sum of money against the City and a Huntington Beach Police Officer, alleging the officer engaged in excessive force during a 2018 officer-involved shooting on domestic violence call in a mobile home park. This case was dismissed in its entirety – resulting in $0 paid to Plaintiff and no cost incurred by the City. After diligent and aggressive handling, this case was dismissed by the Court;
- LAWSUIT DISMISSED, BENZEN v. CITY (Pipeline Property case): This civil action involved the purchase by the City of the real property located on Pipeline Dr. in the industrial area of Huntington Beach. The surrounding property owners sued the City of Huntington Beach alleging that the subject property was encumbered by a use restriction that prevented it from being used as a homeless shelter. The City defended the lawsuit claiming that the case was either not ripe, because it has not been used as a homeless shelter by the City, or it was moot because the City, prior to the filing of the lawsuit, had already decided to pursue other location(s) for a homeless shelter and had placed Pipeline on the market for sale. The case was dismissed and the Pipeline property was sold by the City, resulting in a deficit of approximately $60,000;
- WIN in LAWSUIT, GONZALEZ v. HBPD OFFICERS, CITY: This civil action in which Plaintiff sought $5,000,000 in damages was successfully litigated and thrown out by the Federal Court at the City's request – resulting in $0 paid to Plaintiff and no cost incurred by the City. After diligent and aggressive handling, this case was dismissed by the Court;
- LAWSUIT DISMISSED, STATE v. CITY (Newsom's HCD lawsuit against City): This civil action was brought by the State at the direction of Governor Newsom. In his press release when announcing the lawsuit, he stated that the State of California was going to (in essence punish Huntington Beach and) make an example of us to other cities who the State alleged were not compliant with State Housing laws. It has always been the City's position that during the zoning changes that occurred in the City over the years, the City was in fact compliant with all State and local laws, including our Constitutional right under the City Charter to make certain zoning decisions at the City level. After much litigation, the case was dismissed and no amount of money, or $0, was paid to the State;
- WIN in LAWSUIT, KADZIOLKA v. HBPD OFFICER, CITY: This civil action in which Plaintiff sought a not-yet-disclosed substantial sum of money against the City and a Huntington Beach Police Officer, alleging the officer engaged in excessive force was dismissed in its entirety – resulting in $0 paid to Plaintiff and no cost incurred by the City. After diligent and aggressive handling, this case has been dismissed;
- WIN in LAWSUIT, ROSIER v. HBPD OFFICERS, CITY: This civil action in which Plaintiff sought $500,000 against the City and two Huntington Beach Police Officers, alleging the officers engaged in excessive force during a stop at the beach late at night was successfully litigated and thrown out by the Federal Court at the City's request – resulting in $0 paid to Plaintiff and no cost incurred by the City. After diligent and aggressive handling, this case has been dismissed by the Court;
- WIN in LAWSUIT, HULL v. HBPD OFFICERS, CITY: This civil action in which Plaintiff sought $3,000,000 against the City and Huntington Beach Police Officers, alleging the officers engaged in excessive force involving the use of a Police Dog after a police chase in Huntington Beach. This case was thrown out by the Federal Court at the City's request – resulting in $0 paid to Plaintiff and no cost incurred by the City. After diligent and aggressive handling, this case has been dismissed by the Court;
- APPEAL, SB 54: Since the City of Huntington Beach prevailed in the City's Superior Court case against the State of California (case: Huntington Beach v. State of California regarding SB 54 or the

- APPEAL, SB 54: Since the City of Huntington Beach prevailed in the City's Superior Court case against the State of California (case: Huntington Beach v. State of California regarding SB 54 or the Sanctuary State law) the State appealed to the State Court of Appeal. In its decision, the Court of Appeal sided with the State instructing that the City's Constitutional Right to manage its own police department had to be balanced (through the Cal Fed 4-part test) against the Statewide interest of the State. (Previously, the Superior Court ruled that SB 54 violated the City's Constitutional rights to exercise its Charter City authority to have exclusive control over its police department and local resources. The Superior Court ordered (Preemptory Writ of Mandate) the Governor, the State Attorney General, and the State to not enforce (Sanctuary State) SB 54's mandates (Government Code Section 7284.6) against Huntington Beach. After the Court of Appeal decision, the City appealed to the California Supreme Court for review. The Supreme Court recently notified the parties it will not take the case up for review, leaving the Court of Appeal decision undisturbed;

- LAWSUITS, CITY v. STATE: We filed four legal actions on behalf of the City against the State, Governor Newsom, and the State's Housing Department. The lawsuits allege that new housing laws, SB 35, SB 166, SB 1333 and AB 101 violate the City's Constitutional rights to exercise its Charter City authority over local zoning and housing – as a constitutionally protected Municipal Affair. The lawsuits seek injunctions to prevent the State from enforcing those laws against Huntington Beach, and Declaratory Relief that the laws are unconstitutional. Those lawsuits are pending and we will keep everyone apprised of the results;

- Brought nearly all of the lawsuit (litigation) handling in-house, saving taxpayers millions of dollars. Currently, approximately 95% of all legal matters are handled in-house by the City Attorney's Office, sparing the excessive expense of hiring outside legal counsel;

- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining Court orders for enforcement;

- Facilitated City response to concerns regarding the care of Jack Green Park (Central Park) and addressing/dealing with tree and plant overgrowth (although not completely resolved as of yet);

- Facilitated coordinating a City response to countless calls and/or complaints from the community regarding various issues for Public Works, Code Enforcement, and other departments;

- Provided hundreds of legal opinions to other departments and countless hours of legal Counsel to the City and City Council; and much more.

Civil Citation Hearings

- Managed 54 Civil Citation Hearings for City's Hearing Officer.

Code Violations

- Prosecuted hundreds Municipal Code Violations on behalf of the City.

Training

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234 (multiple sessions).
- Presented Public Records Act Training.
- Presented Police Training (3 sessions).

Additional Highlights

- Responded to over 571 Requests for Legal Services from other City Departments.
- Responded to over 178 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).

- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.

FY 2019/20 Goals

The Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters. The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices.

The City Attorney, with the support of City Council, will continue a strong effort in current litigation with regard to issues of local control, i.e., local policing, local zoning, local housing, and local planning, including maintaining and even defending the City's local control efforts, which are currently being undermined by recent State legislation.

The City Attorney's Office is pleased to continue and enter our fourth year of the new in-house Community Prosecution program, managed by our own Deputy Community Prosecutor. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The Deputy Community Prosecutor provides legal advice/opinions and training to law enforcement personnel. She works closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and represents the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well.

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City Attorney

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,456,683	1,147,788	1,433,893	1,531,136	1,430,073	1,622,365	5.96%
Salaries, Temporary	54,843	(24,245)					
Salaries, Overtime	1,394	1,437	2,857				
Leave Payouts	83,196	69,145	65,107				
Benefits	748,342	620,767	782,207	901,356	884,869	864,603	-4.08%
PERSONNEL SERVICES	**2,344,458**	**1,814,892**	**2,284,064**	**2,432,492**	**2,314,942**	**2,486,968**	2.24%
OPERATING EXPENSES							
Equipment and Supplies	32,687	28,244	41,490	24,000	24,000	22,800	-5.00%
Repairs and Maintenance			11				
Conferences and Training	395	2,153	6,396	2,500	2,500	1,875	-25.00%
Professional Services	508,555	96,400	148,906	117,865	117,865	342,865	190.90%
Other Contract Services	159,986	83,902	138,783	22,452	152,462	48,711	116.96%
Expense Allowances	5,995	11,423	12,000	18,000	18,000	18,000	0.00%
OPERATING EXPENSES	**707,618**	**222,122**	**347,586**	**184,817**	**314,827**	**434,251**	134.96%
Grand Total(s)	**3,052,076**	**2,037,014**	**2,631,650**	**2,617,309**	**2,629,769**	**2,921,219**	**11.61%**
General Fund	3,052,076	2,037,014	2,631,650	2,617,309	2,629,769	2,921,219	11.61%
Grand Total(s)	**3,052,076**	**2,037,014**	**2,631,650**	**2,617,309**	**2,629,769**	**2,921,219**	**11.61%**
Personnel Summary	**12.00**	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**	**0.00**

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City Attorney

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

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City Attorney

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

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City Attorney							
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Total	**3,052,076**	**2,037,014**	**2,631,650**	**2,617,309**	**2,629,769**	**2,921,219**	**11.61%**

Significant Changes

Citywide reduction in Personnel Services (Permanent, Temporary and Overtime) is reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories, as well as the transfer of Professional Services appropriation of $225,000 from Non-Departmental for legal services.

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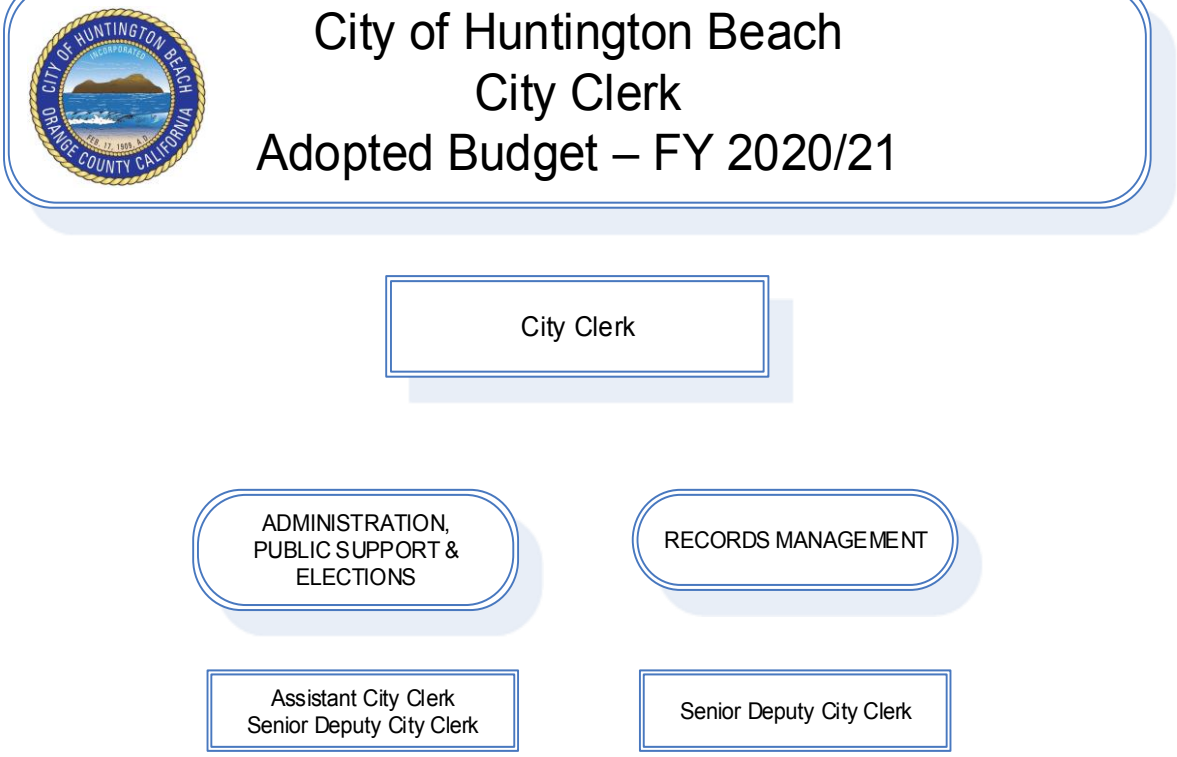
City of Huntington Beach
City Clerk
Adopted Budget – FY 2020/21



City Clerk

Department Description

Robin Estanislau, City Clerk

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.

California City Clerk's Association

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Successor Agency, Housing Authority, Oversight Board and Parking Authority; provides support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; and, administers open and free elections in accordance with statutory requirements.

Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments, including preparation, publication, and distribution of City Council meeting agendas, as well as preparation and recordation of City Council meeting minutes. Staff also executes resolutions and ordinances, records agreements, deeds, and other official documents with the County of Orange, and codifies ordinances into the Huntington Beach Municipal/Zoning Code.

- Prepares agenda packets for all City Council meetings using an agenda workflow tool that uploads information onto a touchscreen iPad device used by City Council and staff to review staff report material.

- Manages the City's audio/video live stream application that delivers meeting content to the public via the Internet, archives past meeting content, provides a keyword search engine, and has the ability to integrate rich-media such as documents and slides into web casts.

Records Management

The City Clerk is the official custodian of City Council records, and all documents certifying City Council actions are preserved and maintained in protective custody. These records date back to the City's February 17, 1909 incorporation. All original minutes of City Council meetings, City resolutions (policy), and City ordinances (law) adopted by the City Council are maintained by the City Clerk in a temperature, humidity, and light-controlled vault. Also in the City Clerk's custody are deeds, agreements, annexation records, infrastructure documentation, and many other vital records, including a vast collection of historical photographs, now available in digital format online.

The City Clerk's Office responds to records requests from the public in accordance with California law, and provides public access to City Council records 24/7 via the *Online Records Library*. In FY 2019/20, it is estimated that the public visited the Library over 4,790 times.

The City Clerk purchased, and in partnership with other departments, implemented GovQA, a public sector compliance solution designed to manage California Public Records Act (CPRA) requests received citywide. In FY 2019/20, the Public Records Request webpage that directs customers to the GovQA application where user accounts are created, and responsive records delivered, received 10,241 page views. Each City department is responsible to provide responsive records to CPRA requests, based on the Citywide Records Retention Schedule updated annually by the City Clerk and a qualified Records Consultant.

City Clerk

Department Description

Elections

The City of Huntington Beach consolidates with the County of Orange to conduct General Municipal Elections in November of even-numbered years. The City Clerk's Office works closely with the Orange County Registrar of Voters (ROV), oversees, and informs the public of municipal election matters, consults with candidates for elective office, and proponents of ballot measures. As the Elections Official, the City Clerk maintains Statement of Economic Interests (SEI) 700 forms required of City elected officials, designated City employees, and board and commission members. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents via mandatory electronic filing online to prevent errors and increase public transparency.

- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees.
- Adheres to the California Voters' Rights Act by publishing election information in four languages.
- City Clerk staff is trained in election policy, and prepares a digital campaign instruction manual for candidates during election years that can be viewed by the public from the City Clerk's webpage.
- Provides outreach to encourage voter registration at public events.
- Makes Civic Center meeting rooms accessible to the ROV for use as Vote Center, and for poll-worker training during municipal elections.

Chili Cook-Off - 2019
Left to right: Dana Lesinski, Donna Switzer, Tania Moore, Robin Estanislau

Passport Acceptance Services

The U.S. Department of State, Bureau of Consular Affairs, has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 20 years. Here, members of the public can access passport services in a courteous and family-friendly environment … a one-stop shop that includes production of federally-compliant passport photos.

- ❖ Processes passport applications by exceptional in-person agents.
- ❖ Offers customer service by telephone and takes passport photos.
- ❖ Advertises and markets passport acceptance services.
- ❖ Provides oversight of customers eligible to self-renew by mail.

City Clerk

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 20/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits $35.00 and a potential $10.00 photo fee into the City's General Fund.				Enhance and Maintain City Service Delivery
[1]FY through 3/16/2020 (**COVID-19) Closure				
Measure:				
# of passport customers	7,024	[1]4,585	[**]Uncertain due to International Travel Delay	
Goal:				
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.				Enhance and Maintain City Service Delivery
Measure:				
% of ordinances codified within 14 business days of effective date.	100%	100%	100%	
Goal:				
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.				Enhance and Maintain City Service Delivery
Measure:				
# of events	1	1	1	
Goal:				
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.				Enhance and Maintain City Service Delivery
Measure:				
# of events	1	1	1	
Goal:				
5. Attend/host at least two community events to promote voter registration.				Enhance and Maintain City Service Delivery
Measure:	9	2	2	
# of events				

City Clerk

Accomplishments & Goals

FY 2019/20 Accomplishments

Administration and Records Management

- Received 100% Passport Acceptance Agent Recertification with the U.S. Department of State.
- Finalized transition of data previously stored in an obsolete EDMS system, into Laserfiche.
- Administered 229 SEI – Form 700 forms filed through NetFile's hosted application online.
- Administered FPPC campaign disclosure filings for 32 active committees; received full paperless filing of all campaign documents.
- Received approximately 4,790 web page visits in the Online Records Library dedicated to store City Council documents (Contracts, Deeds, Historic Photos, Ordinances, Resolutions), and other items, such as land use and environmental reports.
- Worked with qualified records consultant to update the City's Records Retention Guidelines for 2020.
- Hosted an internal training event to educate staff liaisons to boards and commission of duties and responsibilities.
- Hosted internal paper shredding event to assist departments with their records destruction obligations.
- Worked with the City's webmaster to create the City Archives webpage devoted to publication of stories and fun facts about local City history.
- Worked closely with the Registrar of Voters to determine locations and execute license/facility use agreements for placement of two ballot drop boxes, two 11-day Vote Centers, and three 4-day Vote Centers for successful management of the March 3, 2020 presidential primary election.
- Hosted three-day Vote Center Training for Registrar of Voters temporary employees.
- Facilitated the 2020 Safe and Sane Fireworks Lottery and Application Process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the 4th of July holiday.

City Council Agenda and Minute Preparation; Municipal/Zoning Code Codification

- Administered production of approximately twenty-three (23) regular, three special, and one emergency meeting agenda packets in the digital workflow application; electronically distributed information to Council and staff (via iLegislate software and iPad computers) and the public (via City webpage).
- Published agenda notification bi-monthly to approximately 1,433 subscribers.
- Produced and received City Council approval for approximately 390 pages of meeting minutes.
- Codified 100% of twenty-five (25) municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.

FY 2020/21 Goals

- Stay apprised of new legislation that affects statutory duties.
- Successfully administer all actions related to the November 3, 2020 General Municipal Election.
- Assist the Registrar of Voters to secure locations within the City and execute agreements for placement of ballot drop boxes, 11-day and 4-day Vote Centers needed for the November 3, 2020 Presidential election.
- Relocate front office Passport Acceptance counter and customer waiting area to create a safe and socially distanced environment.
- Implement the QLess appointment system for Passport Acceptance Services.
- Implement eComment application by Granicus that allows the public to directly enter written opinions into City Council agenda records for review prior to taking action.
- Assist City Archivist with special projects.
- Continue public outreach efforts to promote open government and transparency.

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City Clerk

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	342,662	289,804	357,073	400,353	408,318	412,694	3.08%
Salaries, Temporary	93,404	77,768	102,493	107,000	107,000	107,000	0.00%
Salaries, Overtime	1,034	1,650	3,603	3,050	3,050	3,050	0.00%
Leave Payouts	1,833	1,105	5,595				
Benefits	185,098	162,974	229,917	256,441	251,331	237,385	-7.43%
PERSONNEL SERVICES	**624,031**	**533,301**	**698,681**	**766,844**	**769,700**	**760,130**	-0.88%
OPERATING EXPENSES							
Utilities	(168)						
Equipment and Supplies	23,907	14,536	22,107	42,446	38,570	27,446	-35.34%
Repairs and Maintenance	4,369		9,646	5,000		5,000	0.00%
Conferences and Training	1,494	3,985	629	5,000	5,000	3,750	-25.00%
Professional Services	104,717	29,081	18,301	1,000	1,000	1,000	0.00%
Other Contract Services	63,998	16,291	143,306	35,489	29,365	164,000	362.12%
Expense Allowances	7,961	4,500	6,000	6,000	6,000	6,000	0.00%
Other Expenses	53	147		500	500	500	0.00%
OPERATING EXPENSES	**206,331**	**68,540**	**199,988**	**95,434**	**80,434**	**207,695**	117.63%
Grand Total(s)	**830,362**	**601,841**	**898,670**	**862,278**	**850,134**	**967,825**	**12.24%**
General Fund	830,362	601,841	898,670	862,278	850,134	967,825	12.24%
Grand Total(s)	**830,362**	**601,841**	**898,670**	**862,278**	**850,134**	**967,825**	**12.24%**
Personnel Summary	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

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City Clerk

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
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Total	**830,362**	**601,841**	**898,670**	**862,278**	**850,134**	**967,825**	**12.24%**
Personnel Summary	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

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City Clerk

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration, Public Support, Records Management, & Elections							
PERSONNEL SERVICES							
Salaries, Permanent	342,662	289,804	357,073	400,353	408,318	412,694	3.08%
Salaries, Temporary	93,404	77,768	102,493	107,000	107,000	107,000	0.00%
Salaries, Overtime	1,034	1,650	3,603	3,050	3,050	3,050	0.00%
Leave Payouts	1,833	1,105	5,595				
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Other Expenses	53	147		500	500	500	0.00%
OPERATING EXPENSES	**206,331**	**68,540**	**199,988**	**95,434**	**80,434**	**207,695**	117.63%
Total	**830,362**	**601,841**	**898,670**	**862,278**	**850,134**	**967,825**	**12.24%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. Other Contract Services increased by $125,000 for the 2020 General Municipal Election. Election related services only affect the budget every other year. This increase does not include any special election costs which may occur.

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City of Huntington Beach
City Treasurer
Adopted Budget – FY 2020/21

City Treasurer

Administrative Analyst (0.50)
Administrative Assistant (0.50)

City Treasurer

Department Descriptions

The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved. The City Treasurer is accountable for the investment management of City funds, including pooled funds, bond reserve investments and trust funds, as well as the funds of Joint Powers Authorities for which the City is the administrator. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations.

The City Treasurer is a member of the Deferred Compensation and the Supplemental Retirement Pension Committees. The Committees oversee the investment management responsibilities of these retirement programs.

Ongoing Activities & Projects

Administration and Investments Division

- Oversees and ensures the preservation of funds for the City's pooled investment portfolio through prudent investment management.
- Performs investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyzes citywide daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating cash requirements.
- Develops and maintains investment policy statements and ensures ongoing compliance for City, trust funds and Joint Powers Authorities.
- Prepares quarterly investment reports and presents such reports to the City Council and Joint Powers Authorities.
- Oversees investment management of City's Deferred Compensation plan, Supplemental Pension plan, Section 115 Trust account, bond reserve accounts and Retiree Medical account.
- Oversees review process of City investment advisors and brokers/dealers.
- Attends quarterly Investment Advisory Board meetings, Deferred Compensation and Supplemental Retirement Plan meetings, and appropriate City Council and Joint Powers Authorities meetings.

City Treasurer

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Provide investment report to City Council within 30 days of fiscal year quarter end.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
# of investment reports provided to City Council within 30 days of quarter end	4	4	4	
Goal:				
2. Meet investment policy goals to preserve principal, maintain adequate liquidity, and earn market rate of return through economic and budgetary cycles.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
Investment policy goals met	Yes	Yes	Yes	
Goal:				
3. Provide Investment Advisory Board (IAB) annual report to City Council within 60 days of calendar year end.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
IAB Annual Report provided to City Council	Yes	Yes	Yes	

*Adjusted for a nine-month fiscal year.

City Treasurer

Accomplishments & Goals

FY 2019/20 Accomplishments

- City's investment portfolio generated over $3.8 million in earnings during FY 2019/20 (as of March 2020) to be utilized to offset taxpayer funds for operating expenses, capital projects and other financial obligations.
- Prudently managed the City's approximately $200 million investment portfolio to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles.
- Effectively managed internal cash flow forecast to ensure the City's daily cash flow demands are met.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is the administrator.
- Maintained Investment Advisory Board and presented the Annual Report to City Council.
- Participated in the Citywide Annual Strategic Planning session.

FY 2020/21 Goals

Strategic

- Strengthen long-term financial and economic sustainability.

Operational

- Meet core investment policy objectives of safety, liquidity, and obtain a market yield through budgetary and market cycles.
- Successfully prepare and provide monthly and quarterly investment reporting to City Council on a timely basis.
- Maintain and update investment policies for the City and Joint Powers Authorities where the City is administrator.
- Prepare and provide quarterly reports for Joint Powers Authorities in a timely manner.
- Oversee investment process for Supplemental Pension and Deferred Compensation plans as Board member.
- Coordinate quarterly Investment Advisory Board meetings and provide Annual Report to City Council.

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City Treasurer

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	89,204	66,099	127,899	128,433	130,785	158,174	23.16%
Salaries, Temporary	28,064	2,806					
Salaries, Overtime		39					
Leave Payouts	4,086	2,087	4,174				
Benefits	58,320	46,202	72,010	83,127	81,027	86,024	3.49%
PERSONNEL SERVICES	**179,674**	**117,232**	**204,083**	**211,560**	**211,812**	**244,198**	15.43%
OPERATING EXPENSES							
Equipment and Supplies	4,372	1,629	2,623	5,787	2,558	5,498	-4.99%
Repairs and Maintenance	9,634	9,634	11,569	15,020	11,420	15,020	0.00%
Conferences and Training	1,107	782	3,041	3,600	900	2,700	-25.00%
Expense Allowances	5,995	4,500	6,000	6,400	6,400	6,400	0.00%
Other Expenses		22					
OPERATING EXPENSES	**21,107**	**16,566**	**23,234**	**30,807**	**21,278**	**29,618**	-3.86%
Grand Total (s)	**200,781**	**133,798**	**227,317**	**242,367**	**233,090**	**273,816**	**12.98%**
General Fund	200,781	133,798	227,317	242,367	233,090	273,816	12.98%
Grand Total (s)	**200,781**	**133,798**	**227,317**	**242,367**	**233,090**	**273,816**	**12.98%**

Personnel Summary	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**0.00**

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City Treasurer

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

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Personnel Summary	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**0.00**

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City Treasurer

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration & Investments							
PERSONNEL SERVICES							
Salaries, Permanent	89,204	66,099	127,899	128,433	130,785	158,174	23.16%
Salaries, Temporary	28,064	2,806					
Salaries, Overtime		39					
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Total	**200,781**	**133,798**	**227,317**	**242,367**	**233,090**	**273,816**	**12.98%**

Significant Changes

Changes in the Operating Expenses (Equipment and Supplies, Conferences and Training) reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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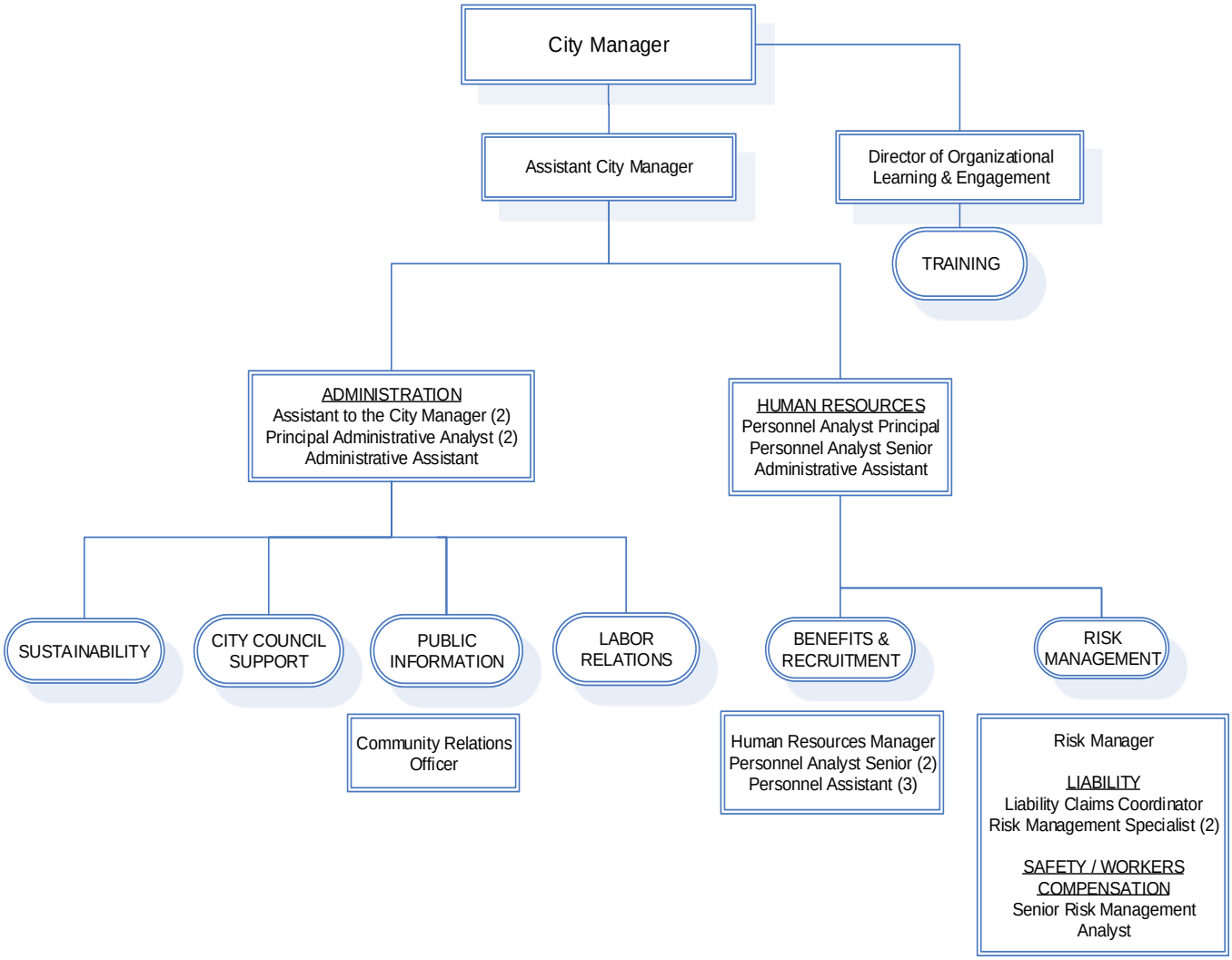
City of Huntington Beach
City Manager
Adopted Budget – FY 2020/21



City Manager's Office

The City Manager's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Manager implements the vision of the City Council. The City Manager assists the members of the City Council in formulating policies and responds to City Council issues and concerns, either directly or through various City staff members, to recommend options and potential solutions.

In addition to managing the administrative functions of the City, the City Manager ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of nine City departments. Divisions of the City Manager's Office consist of Administration and Human Resources.

The City Manager's Office assists in planning, directing, and reviewing the administrative activities and operations of the City. These duties include implementing City policies and procedures, participating in major negotiations, strategic planning, budget coordination, special projects, and coordinating assigned activities with other City departments and outside agencies. Administration is also responsible for federal, state, and regional legislation impacting the City. The Administrative Division assists City departments with locating outside funding sources from federal, state, local, and private foundations. The City Manager's Office oversees a number of City Council Committees and Ad Hoc Committees that further the policy goals of the City Council. Finally, the City Manager's Office manages labor relations, including negotiations and contract administration, with the City's eight bargaining units.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

Public Information

The Public Information Office develops outreach and marketing materials to keep the community informed, including the City Manager's Report, press releases, website, public service announcements, and social media content. The Division implements the City's Communication Plan, maintains relationships with local media outlets, and implements various strategic plans for improved communication. Furthermore, in July 2019, the City assumed authority and operations over HBTV 3, the local cable TV station tailored to the interests of the Huntington Beach community. The station is managed by the City Manager's Office, in collaboration with Information Services and outside contractors, who develop creative content and broadcast City Council Meetings and Planning Commission Meetings.

Environmental Sustainability

The Environmental Sustainability Program develops and implements initiatives that promote local economic, environmental, and community sustainability. This program integrates resource management, conservation, and sustainability practices with ongoing City operations. Additionally, this program works closely with the Office of Business Development in the Community Development Department to promote economic efficiency measures to the business community through a variety of workshops and programs, such as the Recycling Market Development Zone and the Sustainable Business Certification Program. This program works with City Departments to find cost savings through energy efficiency measures (e.g., incentive programs).

Human Resources

The Human Resources Division's primary role is to provide exceptional internal and external customer service in support of the City's Mission Statement and Core Values. Human Resources supports City departments and employees in all aspects of talent management and development, including recruitment, selection, training and professional development via Surf City University. Human Resources oversees a variety of operational functions, including employee relations, health and retirement benefits administration, disability leave and return-to-work management and classification and compensation. The Risk Management operation is responsible for managing the City's risk-related programs. Risk Management develops, administers, and coordinates citywide liability insurance and risk management programs, including workers' compensation, liability claims administration, loss prevention, and employee safety. These comprehensive services are provided in compliance with mandated Federal and State labor and employment laws, the City of Huntington Beach Charter, Municipal Code, Personnel Rules & Regulations, and the eight collectively bargained associations' Memorandums of Understanding (MOU). Human Resources also provides administrative support for the activities of the City of Huntington Beach Personnel Commission.

Ongoing Activities & Projects

Administration

- Provide citywide leadership, management, oversight, evaluation, strategic planning, budget coordination, and financial planning.
- Coordinate and manage the City Council agenda process in coordination with the City Clerk.
- Provide administrative support, customer service, and reception to public contacts and visitors.
- Coordinate the City's involvement in regional and state agencies including assisting City Council Member participation in regional and state policy bodies.
- Provide analysis of, and response to, proposed and enacted federal and state legislation impacting the City.
- Provide staff assistance to the Intergovernmental Relations Committee.
- Receive and coordinate responses to citizen inquiries to the City Council and City Manager.
- Negotiate with employee bargaining groups.
- Coordinate grant-writing efforts and facilitate collaboration amongst City departments.
- Coordinate internal policies and procedures (e.g., Administrative Regulations).
- Oversee and manage the City's public, educational, and governmental access (PEG channel), including HBTV 3.
- Manage the Mills Act Program.

Public Information

- Manage and administer the operations of public information and cable television functions.
- Establish and maintain relationships with, as well as respond to, inquiries from members of broadcast and print media, including four different newspapers.
- Coordinate City information with respect to social media, publications, press releases, media responses, and website content.

Environmental Sustainability

- Manage the Sustainable Business Certification Program by working closely with the business community and the investor owned utilities to provide incentive and rebate application assistance.
- Participate in the Orange County Recycling Market Development Zone.
- Develop, promote, and implement a comprehensive, long-range energy management program and maintain energy savings achieved to date.
- Oversee the City's internal telecommunications committee ensuring uniformity in permitting of small cell sites and smart city devices.
- Support the Orange County Energy Efficiency partnerships with Southern California Edison and Southern California Gas, and maintain Huntington Beach's platinum status.
- Work with the University of California, Irvine, to provide enhanced energy resiliency and sustainability in the Oak View community.

Human Resources

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Plan and implement citywide training programs and courses offered through Surf City University.
- Coordinate labor relations meetings, process follow-up items, and handle contract interpretation issues.
- Administer the City's health and retirement plans.
- Administer the classification and compensation plan.
- Oversee labor and employee relations administration.
- Coordinate leaves, disability, and return-to-work programs.

Risk Management

- Investigate, evaluate, process, and settle liability claims against the City. Oversee the liability claims administration.
- Process property, liability, and excess workers' compensation insurance renewals and file claims for reimbursement when appropriate.
- Process insurance certificates as received and evaluate for compliance with insurance requirements.
- Oversee the Workers' Compensation Program and work closely with the City's Third Party Administrator to ensure effectiveness.
- Provide resources to enable departments to maintain an occupational health and safety program.

Legislative and Advisory Bodies

- Oversee the following:
    - Communications Council Committee
    - Economic Recovery Task Force
    - Homeless Task Force (Ad Hoc)
    - Human Relations Task Force
    - Intergovernmental Relations Council Committee
    - Jet Noise Commission
    - Mobile Home Advisory Board
    - Personnel Commission
    - School District/City Committee
    - Southeast Area Council Committee
    - Strategic Plan Council Committee
    - Successor Agency Oversight Board

City Manager

Performance Measures

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Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Manage City resources to ensure expenditures do not exceed resources by presenting a balanced budget to the City Council, including required reserves.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
Balanced budget presented to City Council	Yes	Yes	Yes	
Goal:				
2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
Maintain regional appointments and identify state and/or federal funding	Yes	Yes	Yes	
Goal:				
3. New FY 20/21: Provide high-quality and timely public information to promote transparency and increase community engagement.				Enhance and Maintain High Quality City Services
Measure:				
Increase reach of the Public Information Office across all demographics.	N/A	N/A	Yes	
Goal:				
4. Certify businesses to the Sustainable Business Certification Program.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
# of businesses certified	20	20	20	
Goal:				
5. Revised FY 20/21: Continue open communication with employees and labor groups through regular meetings, the meet & confer process, and employee newsletters.				Strengthen Long-term Financial and Economic Sustainability
Measure:				
Maintain open and frequent communication with all labor groups and employees.	N/A	N/A	Yes	
Goal:				
6. New FY 20/21: Review of annual required training to ensure regulatory compliance.				Enhance and Maintain High Quality City Services
Measure:				
# of regulatory compliance reviews	N/A	N/A	2	
Goal:				
7. New FY 20/21: Develop and implement a Supervisor Boot Camp curriculum and complete two program sessions.				Enhance and Maintain High Quality City Services
Measure:				
# of program sessions conducted	N/A	N/A	2	

FY 2019/20 Accomplishments

Administration

- Coordinated citywide response to the COVID-19 pandemic, including Emergency Operations Center operations, and oversaw continuation and digitalization of services during three-month Shelter-at-Home order.
- Developed and implemented the COVID-19 Small Business Relief Program to deliver one-time grants to small businesses impacted by the pandemic. The Program was financed with $4.75M of Coronavirus Relief funds through the County of Orange.
- Launched HBReady.com and several offshoot websites to provide community resources and guidance during the COVID-19 pandemic. The websites generated approximately 785,000 views.
- Filmed 48 public service announcements, issued 59 press releases and posts, conducted 15 media interviews, and designed over 250 web infographics and 130 signs to keep the public informed during COVID-19.
- Facilitated the receipt of approximately $7.4M in federal funding to support the City's COVID-19 response efforts.
- Formed the Economic Recovery Task Force comprised of industry leaders to recommend City policies that will support businesses through COVID-19 related recovery efforts.
- Facilitated the application and/or receipt of seven grants.
- Worked with state and federal lobbyists to identify legislation and possible funding for projects and programs that benefit the City.
- Successfully facilitated the third annual Citizens Academy for City residents and local business owners to learn about City functions. This ten-week class generated over 100 applicants and 40 students enrolled in the program.
- Planned and supported a number of special events including: Vans U.S. Open of Surfing, 113th Annual 4th of July Parade, Surfing Circle of Honor, 9/11 Memorial Dedication Ceremony, 12th Annual Blessing of the Waves, and the fourth Annual Huntington Beach Great Pacific Air Show.
- Significantly increased content and public interest in the City's official social media sites, including Facebook, Instagram, Twitter, and YouTube. From March to June 2020 (COVID-19), staff increased the City's total number of followers by 45%, in part by employing effective search engine optimization and account verifications.
- Produced timely information to local media, distributed media alerts, produced the City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content.
- Successfully transitioned the City's HBTV 3 operations to City staff. Generated original content including Hidden Huntington Beach and Songsters.
- Developed a comprehensive approach to capital planning efforts within the City.
- Administered the Sustainable Business Certification Program to enable City businesses to save on operational utility costs.
- Successfully negotiated and approved Memorandums of Understandings with three of the eight labor groups.
- Awarded approximately $500K in Project V grant funds by the Orange County Transportation Authority (OCTA) to develop and implement a two-year pilot program for a shared-ride hailing service to improve transportation to and from downtown Huntington Beach.
- Successfully negotiated an agreement with the County of Orange to construct and operate a homeless shelter during COVID-19.
- Coordinated citywide energy savings programs with Office of Business Development and Public Works.

Human Resources

- Recruited, assessed, selected and onboarded over 270 new full and part-time employees and 50 promotional appointments.
- Updated 45 job classifications to reflect the current job duties, qualifications and requirements for each vacant positions.
- Corresponded with employees off work on various leaves, while coordinating benefit payments and tracking leave time in accordance with laws and regulations.
- Tracked all temporary, seasonal and variable hour employees for compliance with the Affordable Care Act for the timely enrollment into medical plans.
- Implemented a property recovery management system.
- Streamlined the process of returning to work following illness or injury.
- Managed the care ancillary services for the City's Worker's Compensation program that were unbundled from the Third Party Administrator, resulting in significant savings as well as increased customer service.

FY 2020/21 Goals

Administration

- Develop and implement strategies to reduce budget shortfalls related to COVID-19, including the Separation Incentive Program.
- Implement restructuring and efficiency measures to reduce costs while preserving services.
- Develop and implement the OCTA grant-funded pilot program for a shared-ride hailing service to improve transportation to and from downtown Huntington Beach.
- Collaborate with Visit Huntington Beach and the Huntington Beach Chamber of Commerce and Downtown BID to develop the COVID-19 business recovery response.
- Develop, construct, and operate the City's homeless shelter and enter into a Settlement Agreement with Federal Judge David O. Carter, in order to enforce our quality of life laws. Conduct extensive public outreach prior to construction and enhance the Homeless Task Force's functions to support shelter operations.
- Provide administrative support to operating departments to ensure an attractive physical environment is maintained throughout the community.
- Provide fiscally responsible leadership to ensure the City maintains and enhances its sound fiscal base.
- Enhance the City's fiscal sustainability by closely monitoring CalPERS pension costs and providing the City Council with sound fiscal policy to balance growing pension obligations with continued City service delivery needs.
- Oversee the development of the City's annual budget and financial forecasting. Monitor actual revenues received and update financial forecasting and provide City Council with quarterly budget updates.
- Develop a comprehensive approach to capital planning efforts within the City.
- Continue to expand the certification of businesses through the Sustainable Business Certification Program.
- Provide City Council with timely updates on potential State and Federal legislation that may impact the City.
- Aggressively pursue grant funding opportunities in collaboration with City departments to meet the City Council's Strategic Goals.
- Continue to update to the City's Transparency web page to ensure open and transparent governance.
- Develop media strategies to bolster the City's tourism and local economic recovery efforts following COVID-19.
- Issue an RFQ to transition the City's current website to a modern platform that can be easily updated; streamline existing content and create a user-friendly experience for visitors.
- Continue to provide staff support for the Department's Legislative and Advisory bodies.
- Restructure the Public Information Office to enhance the effectiveness of the Public Information Office and its goals to effectively communicate news to all demographics, react quickly to emergent situations, build a unique brand for the City, and enhance its credibility as a trusted source of information.
- Generate more original content for HBTV 3 and increase the number of relevant and timely social media posts.
- Evaluate potential benefits of offering the Community Choice Energy program.

- Complete the micro-grid study to provide energy resiliency and sustainability in the Oak View community, in collaboration with the University of California Irvine.

Human Resources

- Improve customer service to all internal and external customers.
- Implement a strategic business plan to better partner with City departments and other key stakeholders.
- Streamline the recruitment and selection process using technology and process improvement.
- Implement new technologies for digital record keeping and workflow processes to reduce timelines and increase efficiencies.
- Review and update the HR Administrative Regulations, policies, and the Personnel Rules.
- Perform citywide classification and compensation study.
- Provide organizational training on Risk Management functions and processes.
- Streamline access to permit and contract records for Insurance Certificates in collaboration with IS Department.
- Develop and analyze Workers' Compensation program to reduce long-term financial liabilities.

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City Manager

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,152,050	1,728,670	2,187,009	2,373,733	2,371,569	2,684,320	13.08%
Salaries, Temporary	37,985	39,924	89,446	82,200	32,200	82,717	0.63%
Salaries, Overtime	98	262	218				
Leave Payouts	88,525	30,186	84,870				
Benefits	1,209,463	893,221	1,360,055	1,447,443	1,426,436	1,510,966	4.39%
PERSONNEL SERVICES	**3,488,121**	**2,692,263**	**3,721,597**	**3,903,376**	**3,830,204**	**4,278,003**	9.60%
OPERATING EXPENSES							
Utilities			119				
Equipment and Supplies	109,696	73,920	87,804	84,538	85,648	80,425	-4.87%
Repairs and Maintenance	10,793		24,691	64,000	64,000	64,000	0.00%
Conferences and Training	81,319	77,288	106,744	145,900	111,900	143,295	-1.79%
Professional Services	1,223,753	1,064,216	1,071,066	1,175,500	1,497,816	1,148,380	-2.31%
Other Contract Services	95,659	72,767	104,883	110,740	118,145	124,740	12.64%
Claims Expense	12,080,560	4,636,066	1,082,789	6,259,779	6,259,779	6,259,779	0.00%
Insurance	3,245,444	2,464,319	3,653,552	3,834,077	3,834,077	3,834,077	0.00%
Payments to Other Governments	223,065	156,006	277,018	241,714	241,714	241,714	0.00%
Expense Allowances	22,653	17,583	22,966	31,700	31,700	31,700	0.00%
OPERATING EXPENSES	**17,092,942**	**8,562,165**	**6,431,633**	**11,947,948**	**12,244,779**	**11,928,110**	-0.17%
CAPITAL EXPENDITURES							
Improvements				395,000	295,000	187,500	-52.53%
Equipment				45,000	45,000		-100.00%
CAPITAL EXPENDITURES				**440,000**	**340,000**	**187,500**	-57.39%
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,767,379	3,968,564	3,925,322				
Prior Period Adjustment		49,191					
NON-OPERATING EXPENSES	**3,767,379**	**4,017,755**	**3,925,322**				
Grand Total(s)	**24,348,442**	**15,272,183**	**14,078,552**	**16,291,324**	**16,414,983**	**16,393,613**	**0.63%**
General Fund	6,953,785	6,636,353	7,430,077	3,604,221	3,701,565	3,993,914	10.81%
Other Funds	17,394,657	8,635,830	6,648,475	12,687,103	12,713,418	12,399,699	-2.27%
Grand Total(s)	**24,348,442**	**15,272,183**	**14,078,552**	**16,291,324**	**16,414,983**	**16,393,613**	**0.63%**
Personnel Summary	**22.00**	**22.00**	**22.00**	**22.00**	**22.00**	**23.00**	**1.00**

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City Manager

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,698,896	1,377,080	1,786,918	1,870,021	1,867,857	2,182,449	16.71%
Salaries, Temporary	35,233	33,623	75,206	32,200	32,200	32,717	1.61%
Salaries, Overtime	98	262	143				
Leave Payouts	67,072	45,387	65,330				
Benefits	874,625	783,851	1,036,543	1,127,897	1,106,890	1,214,483	7.68%
PERSONNEL SERVICES	**2,675,924**	**2,240,204**	**2,964,140**	**3,030,118**	**3,006,947**	**3,429,649**	13.19%
OPERATING EXPENSES							
Utilities			119				
Equipment and Supplies	101,855	70,445	84,655	79,263	74,803	75,150	-5.19%
Repairs and Maintenance	10,793		24,691	21,000	21,000	21,000	0.00%
Conferences and Training	73,209	69,198	100,011	127,900	93,900	125,295	-2.04%
Professional Services	207,073	213,093	219,981	225,500	377,071	208,380	-7.59%
Other Contract Services	95,194	57,970	89,628	88,740	96,145	102,740	15.78%
Expense Allowances	22,359	16,879	21,530	31,700	31,700	31,700	0.00%
OPERATING EXPENSES	**510,482**	**427,585**	**540,615**	**574,103**	**694,619**	**564,265**	-1.71%
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,767,379	3,968,564	3,925,322				
NON-OPERATING EXPENSES	**3,767,379**	**3,968,564**	**3,925,322**				
Total	**6,953,785**	**6,636,353**	**7,430,077**	**3,604,221**	**3,701,565**	**3,993,914**	**10.81%**
Personnel Summary	**17.20**	**17.20**	**17.20**	**17.20**	**17.35**	**18.35**	**1.00**

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City Manager

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	792,219	680,416	801,029	874,520	887,601	1,286,724	47.13%
Salaries, Temporary	8,462	16,551	57,303	17,200	17,200	17,717	3.01%
Salaries, Overtime	98	262	78				
Leave Payouts	37,617	28,665	41,038				
Benefits	386,303	375,438	485,805	506,130	497,898	688,403	36.01%
PERSONNEL SERVICES	**1,224,698**	**1,101,332**	**1,385,252**	**1,397,851**	**1,402,699**	**1,992,845**	42.56%
OPERATING EXPENSES							
Equipment and Supplies	59,125	51,487	60,168	42,263	44,003	40,150	-5.00%
Repairs and Maintenance	345			1,000	1,000	1,000	0.00%
Conferences and Training	18,663	20,269	20,581	22,000	22,000	16,500	-25.00%
Professional Services	90,028	121,899	103,207	153,000	226,649	162,380	6.13%
Other Contract Services	9,628	5,525	19,005	8,740	15,640	8,740	0.00%
Expense Allowances	16,363	12,968	16,430	25,700	25,700	25,700	0.00%
OPERATING EXPENSES	**194,152**	**212,148**	**219,391**	**252,703**	**334,992**	**254,470**	0.70%
Total	**1,418,851**	**1,313,480**	**1,604,643**	**1,650,554**	**1,737,691**	**2,247,315**	**36.16%**

Significant Changes

As part of the City's reorganization to achieve the vision of the City Manager's Office, the Human Resources Department became a division of the City Manager's Department effective FY 2019/20. The increase in Personnel Services includes a transfer of a Director of Organizational Learning & Engagement from Human Resources. Two (2) Principal Administrative Analyst positions are also reflected as a result of a budget exchange of an Executive Assistant and the budget exchange and transfer of a position from Information Services (Information Technology Analyst IV). Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million.

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City Manager

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Human Resources							
PERSONNEL SERVICES							
Salaries, Permanent	906,678	696,665	985,890	995,501	980,256	895,725	-10.02%
Salaries, Temporary	26,771	17,072	17,903	15,000	15,000	15,000	0.00%
Salaries, Overtime			65				
Leave Payouts	29,455	16,722	24,292				
Benefits	488,322	408,413	550,738	621,766	608,992	526,079	-15.39%
PERSONNEL SERVICES	**1,451,226**	**1,138,872**	**1,578,888**	**1,632,267**	**1,604,248**	**1,436,804**	-11.97%
OPERATING EXPENSES							
Utilities			119				
Equipment and Supplies	42,731	18,958	24,487	37,000	30,800	35,000	-5.41%
Repairs and Maintenance	10,448		24,691	20,000	20,000	20,000	0.00%
Conferences and Training	54,546	48,929	79,430	105,900	71,900	108,795	2.73%
Professional Services	117,045	91,194	116,774	72,500	150,422	46,000	-36.55%
Other Contract Services	85,566	52,445	70,623	80,000	80,505	94,000	17.50%
Expense Allowances	5,995	3,911	5,100	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**316,330**	**215,437**	**321,224**	**321,400**	**359,627**	**309,795**	-3.61%
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,767,379	3,968,564	3,925,322				
NON-OPERATING EXPENSES	**3,767,379**	**3,968,564**	**3,925,322**				
Total	**5,534,935**	**5,322,873**	**5,825,434**	**1,953,667**	**1,963,875**	**1,746,599**	**-10.60%**

Significant Changes

Effective FY 2019/20, the Human Resources Department became a division of the City Manager's Department as part of the City's reorganization. The reduction in Personnel Services is due to the budget exchange of the Director of Human Resources to a Director of Organizational Learning & Engagement, which was moved to the Administration Division. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million.

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City Manager

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Donations (103,126), and Sustainability (1233,1234,1240)							
OPERATING EXPENSES							
Equipment and Supplies	554	797	559		5,570		
Conferences and Training	3,138	1,100	1,870	6,000	6,000	6,000	0.00%
Professional Services	500	7,077	1,495	10,000	27,811		-100.00%
OPERATING EXPENSES	**4,192**	**8,973**	**3,924**	**16,000**	**39,381**	**6,000**	-62.50%
Total	**4,192**	**8,973**	**3,924**	**16,000**	**39,381**	**6,000**	**-62.50%**

Significant Changes

The City is the Zone Administrator for the Orange County Recycling Market Development Zone (Huntington Beach, Santa Ana, Orange, Garden Grove, Stanton and the County of Orange) and will receive $6,000 grant funding from CalRecycle to promote and administer the Zone.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
01233 OC Recycling Market Dev Zone	3,545	1,565	733	6,000	6,000	6,000	
Total	**3,545**	**1,565**	**733**	**6,000**	**6,000**	**6,000**	

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City Manager

Adopted Budget - FY 2020/21

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Surf City "3" Cable Channel (243)							
PERSONNEL SERVICES							
Salaries, Temporary				50,000		50,000	0.00%
PERSONNEL SERVICES				**50,000**		**50,000**	0.00%
OPERATING EXPENSES							
Repair & Maintenance				43,000	43,000	43,000	0.00%
Professional Services				50,000	200,000	50,000	0.00%
Other Contract Services				22,000	22,000	22,000	0.00%
OPERATING EXPENSES				**115,000**	**265,000**	**115,000**	0.00%
CAPITAL EXPENDITURES							
Improvements				395,000	295,000	187,500	-52.53%
Equipment				45,000	45,000		-100.00%
CAPITAL EXPENDITURES				**440,000**	**340,000**	**187,500**	-57.39%
Total				**605,000**	**605,000**	**352,500**	**-41.74%**

Significant Changes

Prior to FY 2019/20, the City was a member of the public, educational, and governmental access (PEG) Joint Powers with Authority (JPA) with Fountain Valley, Stanton and Westminster. On January 3, 2019, the City Council approved an exit and transition plan from the PEG JPA. The Surf City "3" Cable Channel Operations Fund incorporates the transition to the City, and includes funding from the cable operators through the 1% PEG fee and 5% franchise fee. The PEG funds are restricted (PUC Division 2.5.5870b) and can only be used for the purchase of capital equipment, software, and production services to provide quality local programming to residents.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00243 Surf City "3" Cable Channel				605,000	605,000	605,000	
Total				**605,000**	**605,000**	**605,000**	

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City Manager

Adopted Budget - FY 2020/21

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OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Self Insurance Workers' Comp (551)							
PERSONNEL SERVICES							
Salaries, Permanent	356,060	255,010	268,768	365,537	365,537	355,093	-2.86%
Salaries, Temporary	2,752	6,301	14,240				
Overtime			75				
Leave Payouts	(1,392)	(20,075)	15,730				
Benefits	280,405	68,400	243,684	232,108	232,108	208,360	-10.23%
PERSONNEL SERVICES	**637,825**	**309,637**	**542,497**	**597,645**	**597,645**	**563,453**	-5.72%
OPERATING EXPENSES							
Equipment and Supplies	2,189	1,664	2,285	3,000	3,000	3,000	0.00%
Conferences and Training	3,357	2,885	2,468	7,000	7,000	7,000	0.00%
Professional Services	893,299	776,600	739,814	690,000	690,000	690,000	0.00%
Other Contract Services			5,838				
Claims Expenses	11,381,767	4,822,219	2,940,491	5,347,779	5,347,779	5,347,779	0.00%
Insurance	307,357	252,282	342,685	300,632	300,632	300,632	0.00%
Payments to Other Governments	223,065	156,006	277,018	241,714	241,714	241,714	0.00%
Expense Allowances	294	704	1,437				
OPERATING EXPENSES	**12,811,328**	**6,012,359**	**4,312,035**	**6,590,125**	**6,590,125**	**6,590,125**	0.00%
NON-OPERATING EXPENSES							
Prior Period Adjustment		38,584					
NON-OPERATING EXPENSES		**38,584**					
Total	**13,449,153**	**6,360,580**	**4,854,532**	**7,187,770**	**7,187,770**	**7,153,578**	**-0.48%**

Significant Changes

The change in Pesonnel Services is attributed to staff turnover.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00551 Self Insurance Workers' Comp	7,695,302	8,333,314	7,822,413	7,187,770	7,187,770	7,153,578	(34,192)
Total	**7,695,302**	**8,333,314**	**7,822,413**	**7,187,770**	**7,187,770**	**7,153,578**	**(34,192)**

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City Manager

Adopted Budget - FY 2020/21

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Self Insurance General Liab (552)							
PERSONNEL SERVICES							
Salaries, Permanent	96,579	96,579	131,323	138,175	138,175	146,778	6.23%
Leave Payouts	4,873	4,873	3,810				
Benefits	40,970	40,970	79,827	87,438	87,438	88,123	0.78%
PERSONNEL SERVICES	**174,372**	**142,422**	**214,960**	**225,613**	**225,613**	**234,902**	4.12%
OPERATING EXPENSES							
Equipment and Supplies	1,014	1,014	305	2,275	2,275	2,275	0.00%
Conferences and Training	4,106	4,106	2,395	5,000	5,000	5,000	0.00%
Professional Services	67,447	67,447	109,777	200,000	202,934	200,000	0.00%
Other Contract Services	14,797	14,797	9,417				
Claims Expenses	(186,152)	(186,152)	(1,857,702)	912,000	912,000	912,000	0.00%
Insurance	2,212,037	2,212,037	3,310,867	3,533,445	3,533,445	3,533,445	0.00%
OPERATING EXPENSES	**3,766,940**	**2,113,248**	**1,575,058**	**4,652,720**	**4,655,654**	**4,652,720**	0.00%
NON-OPERATING EXPENSES							
Prior Period Adjustment		10,607					
NON-OPERATING EXPENSES		**10,607**					
Total	**3,941,312**	**2,266,277**	**1,790,019**	**4,878,333**	**4,881,267**	**4,887,622**	**0.19%**

Significant Changes

The change in Personnel Services is due to newly negotiated employee contracts.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00552 Self Insurance General Liability	3,847,245	4,960,267	5,272,607	4,878,333	78,333	3,323,691	3,245,358
Total	**3,847,245**	**4,960,267**	**5,272,607**	**4,878,333**	**78,333**	**3,323,691**	**3,245,358**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00552 Self Insurance General Liability	3,199,071	6,681,659	1,878,725	1,878,725	1,563,931	314,794	(1,563,931)
Total	**3,199,071**	**6,681,659**	**1,878,725**	**1,878,725**	**1,563,931**	**314,794**	**(1,563,931)**

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City of Huntington Beach
Community Development
Adopted Budget – FY 2020/21

Community Development

Department Descriptions

The purpose of the Community Development Department is to serve exceptionally, inspiring pride in our Huntington Beach community. The main functions of the Community Development are:
1) Promote a high quality built environment by planning for future growth and development of the City while ensuring development proposals conform to the City's vision and implementing documents;
2) Ensure that current construction is safe and in alignment with the City's vision and complies with all Federal, State and local regulations;
3) Enhance inclusive prosperity by promoting attainable housing, preserving quality neighborhoods, providing necessary public services and facilities, and creating job opportunities by growing the local economy;
4) Manage the City's portfolio of real property assets.

The Community Development Department is comprised of four main functions: Planning, Building and Safety, Community Enhancement, and Real Estate, which are further segmented for budgetary purposes. The Community Development Department strives to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity through the provision of services that reflect the goals of the City Council and community while ensuring the health, safety and welfare of the public.

Administration Division

The Administration Division provides back-end support to the department as well as front-end concierge service to the public. The day-to-day operations of the department are largely driven by the Administrative Division. Budgeting, payroll, evaluations, training, recruitments, communications, reports, contract administration, data analysis, forms, public notices, purchasing, etc. are all functions of the Administrative Division.

Planning Division

The Planning Division is responsible for Advance (or Long Range) and Current Planning activities. Advance Planning involves updating the City's General Plan, Local Coastal Program and Specific Plans. These documents contain goals and policies to manage long-term growth of the City and Coastal Zone. Other functions of Advance Planning include updating the City's Zoning and Subdivision Ordinance and processing procedures through new legislation.

Current Planning is responsible for coordinating the review of development proposals to ensure compliance with the City's General Plan and Zoning and Subdivision Ordinance as well as Federal and State regulations. This effort includes processing applications for entitlements (permits, subdivisions, variances, etc.), environmental review, and plan check services. Current Planning requires direct contact with residents, businesses and developers. Current Planning is responsible for staffing the Planning Commission, Zoning Administrator and Design Review Board.

Community Development

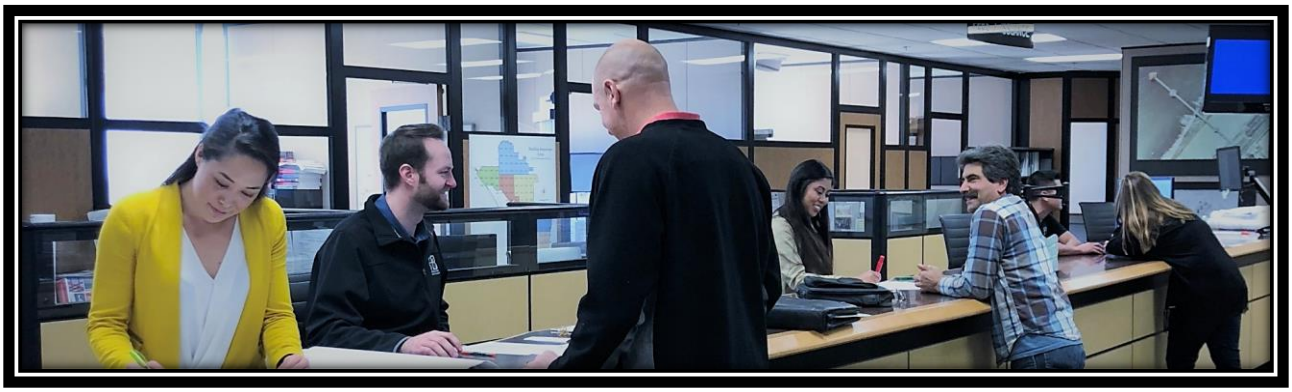
Planning Commission

The Planning Commission is a quasi-judicial decision making body with authority over development proposals that require discretionary permits. Each City Council member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month. The City's budget accounts for the Planning Commission as its own separate division to account for meeting expenses as well as provide educational and conference/workshop opportunities for Planning Commissioners.

Building & Safety Division

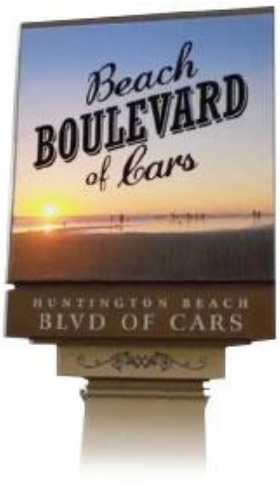
The Building and Safety Division is responsible for Permit & Plan Check and Inspection activities. Permit & Plan Check is responsible for processing applications for building permits to allow construction to commence. Activities include intake of plans, checking plans to ensure the design is compliant with the California Building Code, conducting structural calculations when necessary, permit issuance, and scheduling of inspections. Ranges of projects from minor residential improvements to ground up construction of major commercial endeavors come through the permit counter. Permit Technicians interact daily with residents, businesses and developers. The plans examiners are typically interacting with professional designers such as architects and engineers.

Inspection Services is responsible for ensuring projects are constructed pursuant to the approved plans, confirming they are compliant with the California Building Code, once a permit has been issued. The purpose of inspections is to safeguard construction in town from shoddy and unsafe work protecting the owners and occupants of buildings. Once a construction project has passed all inspections and is complete a Certificate of Occupancy is issued, in the case of non-residential buildings or the permit is finaled for residential construction. Building Inspectors most often deal directly with contractors but occasionally will interact directly with owners on an owner-builder situation



Community Development

Community Enhancement Division



The Community Enhancement Division is responsible for a myriad of services that promote quality of life including; Code Enforcement, Economic Development and Administration of the CDBG/ HOME programs. Code Enforcement's responsibilities include evaluating private property against certain provisions of the City's Municipal Code, answering citizen questions about those codes, and issuing citations for code violations. The Code Enforcement Division works to maintain an attractive, safe community, which helps improve both property values and the quality of life within the City. Code Enforcement Officers interact with residents and businesses on a daily basis.

Economic Development activities include business development efforts via Business Retention & Expansion and Business Attraction programs. These programs strive to grow the local economy through job creation. Strategic partnerships with the Chamber of Commerce, Visit Huntington Beach, the Downtown BID, Golden West College, local lenders, the Small Business Development Center, the Orange County Business Council, and the Workforce Investment Board allow the City to leverage resources and relationships to provide businesses the support to grow their businesses. The City has engaged an industry cluster/ workforce analysis to provide data to better understand clusters of industries and why Huntington Beach provides a competitive advantage to those industries and their supply chain.

The federal Department of Housing and Urban Development (HUD) provides federal dollars directly to Huntington Beach via the Community Development Block Grant (CDBG) and HOME Investments Partnerships Program (HOME). The objective of the CDBG Program is to provide decent housing, a suitable living environment, and to expand economic opportunities for persons with low and moderate incomes. The objective of the HOME Program is to provide affordable housing or services. Staff is responsible for ensuring that sub-grantees remain in HUD compliance and report ongoing accomplishments of the program. Staff also provides technical assistance to government or non-profit service providers receiving grant funding. Through CDBG funding, the City contracts with the Fair Housing Foundation to provide fair housing services to the community. The City leverages CDBG and HOME funds with other funding sources to create affordable housing opportunities including homeless prevention services. This fiscal year, the City intends to fund a homeless shelter operations utilizing CDBG funds.

Real Estate Services

The Real Estate Services Division manages the City's real estate portfolio and provides centralized real estate services for City departments. These services include technical support for acquisition of land and easements, relocation, property disposition, appraisals, escrow processing and title research, negotiating leases of City-owned land and facilities (including beach and park concessions, land leases, telecommunications, and pipeline franchise agreements), strategic planning for City property, and maintenance of City and Agency real property inventory. Real Estate Services staff provides detailed review of facilities and sites, including the new Small Cell Site Agreements. Staff also provides assistance to the public and all City departments regarding any real property issues related to City-owned properties, including: entitlement, leasing, and property management, as well as certain privately-owned properties.

Community Development

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Administration Division

- Coordinate 16 Planning Commission meetings and 18 Zoning Administrator meetings
- Process all legally required mailings and public notices – over 25,000 annually.
- Annually respond to 164 citizen inquiries regarding flood plain concerns and process individual inquiries within one business day.

Planning Division

- Process 190 entitlements in accord with the state-mandated Permit Streamlining Act and approximately 32 temporary sign permits and 43 temporary activity permits.
- Respond to 7,031 phone calls and 6,780 walk-in inquiries.
- Plan check 1,500 plans for zoning compliance annually; process 872 over the counter plan checks; 239 grading plan checks; 48 landscaping plan checks; and process 115 address assignments.
- Mailed approximately 8,281 flood/information brochures to properties in the floodplain.

Building & Safety Division

- Provide customer service to 21,400 counter customers.
- Answer over 107,400 phone inquiries.
- Review and approve 9,800 permits with a construction valuation of approx. $136,000,000.
- Perform 740 over-the-counter building plan reviews.
- Perform 950 large or complicated building plan reviews.
- Process 800 certificates of occupancy for new and change of business.
- Schedule and conduct 125 counter meetings/appointments.
- Mail approximately 7,900 permit notification letters and 1,760 permit reminder letters.
- Respond to 220 Public Records Requests.
- Customers schedule 5,450 inspections online
- Perform over 36,360 building, mechanical, plumbing, and certificate of occupancy inspections annually.
- Complete 1,300 plumbing, mechanical, and electrical plan checks annually.
- Complete over 800 NPDES inspections to ensure construction runoff standards and best management practices are met.
- Conduct over 500 field meetings with developers, contractors, and business owners.
- Conduct over 450 counter meetings/appointments with customers.
- Issue 200 notices to stop work and obtain required permits.
- Issue 550 photovoltaic permits, with associated plan checks and field inspections.

Community Development

By the Numbers

Community Enhancement Division

- Respond to 14,632 phone calls, 1,814 walk-in inquiries, 12,960 e-mails, and 3,057 MyHB inquiries.
- Initiate 2,059 proactive cases per year to address code violations.
- Conduct over 8,880 field inspections annually.
- Resolve over 4,271 code enforcement cases annually.
- 143 families assisted through Tenant Based Rental Assistance (TBRA) Program
- 283 homeless individuals assisted
- 220 ADA curb ramps installed
- ADA restroom improvements completed at Central Library
- Assisted 185 adults through the Oak View Family Literacy Program (literacy program for adults)
- Assisted 482 Senior's with Care Management (services for senior community)
- Assisted 2,015 families through the Fair Housing Foundation (fair housing consulting)
- Assisted 47 children through StandUp for Kids OC (assistance for homeless kids)
- Assisted 263 children through Oak View Children's Bureau (after-school program for kids)

Real Estate Division

- Manage the City's real estate portfolio consisting of 700 sites.
- Manage and maintain over 120 leases yielding approximately $4 million in revenue to the City of Huntington Beach.
- Acquired $3.16 M of real property
- Disposed of $2.7 of real property
- Completed final implementation of Real Estate Management (REM) software

Community Development

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal: 1. Perform 95% of construction inspections on the same day scheduled.				Enhance and Modernize Public Safety Service Delivery
Measure: % of construction inspections performed on same day scheduled	98%	96%	95%	
Goal: 2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.				Enhance and Maintain High Quality City Services
Measure: % of first submittal plan checks completed within 20 business days	100%	89%	85%	
Goal: 3. Process 90% of building, electrical, plumbing, and mechanical permits in less than 45 minutes.				Enhance and Maintain High Quality City Services
Measure: % of building, electrical, plumbing, and mechanical permits processed in less than 45 minutes	98%	95%	95%	
Goal: 4. Perform enforcement actions and close 75% of cases within 30 days.				Enhance and Modernize Public Safety Service Delivery
Measure: % of enforcement action cases closed within 30 days	85%	89%	92%	
Goal: 5. Receive and respond to 95% of citizen phone inquiries within two business days.				Enhance and Maintain High Quality City Services
Measure: % of citizen phone inquiries responded to within two business days	95%	92%	95%	
Goal: 6. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.				Enhance and Maintain High Quality City Services
Measure: % of entitlement applications processed within recommended guidelines	100%	100%	100%	

FY 2019/20 Accomplishments

- During the closure due to the global pandemic, launched contactless permit, plan check, inspection, code enforcement and planning services including digital/video inspections, electronic plan check submittal, and contactless permit issuance and code enforcement inspections.
- Absorbed the Office of Business Development into the Community Development Department. The Office of Business Development oversees the Affordable Housing, Real Estate Services and Economic Development functions for the City.
- Completed a draft of the 2020 – 2024 Consolidated Plan, including making the draft available on the City's website, conducting an online survey and holding stakeholder and public outreach meetings.
- Completed FEMA 5-yeat audit and community rating system data submittal, which resulted in the City receiving an upgraded CRS rating. This new rating will result in an additional discount in flood insurance premiums for thousands of Huntington Beach residents.
- Launched Q-Less appointment system and mobile application.
- Continued to provide dedicated staff from each division to the development of Accela, the City's new Electronic Land Management (ELM) System.
- Completed Zoning Text and Map Amendments to establish a Research and Technology zoning district pursuant to goals and policies adopted for the General Plan Update.
- Completed two phases of a comprehensive update to Huntington Beach Zoning and Subdivision Ordinance.
- Completed amendments to the Housing Element and Beach and Edinger Corridors Specific Plan Amendments, which resulted in HCD certification of the Housing Element. The City is now eligible for SB2 funding to support homeless services and programs.
- Held Planning Commission public hearings on the Magnolia Tank Farm Specific Plan and EIR
- Other notable projects processed: Pegasus School remodel; Ellis Avenue condos, HQ Gastropub Expansion; County Gothard Property General Plan Amendment; 3rd Street Retail/Office Development; Park Avenue Rezone; Utica Avenue Rezone and Townhomes; and Roth Condos.
- Provided dedicated inspectors to facilitate a timely construction process at: Boeing facility sales, Raising Canes Restaurant, Farmer Boys Restaurant, The Learning Experience Daycare facility, Pegasus School classrooms, Peters Landing site renovation, Tripointe Homes (Franklin School site residential redevelopment project), Parkside Homes, and Lebard Park.
- Completed inspection work through final approvals for McKenna Subaru Car Dealership, Monogram (Luce) Apartments, Boardriders Corporate Office remodel, and Hilton Waterfront Beach Resort Expansion.
- Completed Building, Mechanical, Electrical, and Plumbing Plan Checks for Goldenwest & Warner Plaza Shell addition, Lebard Park Homes, and Holly & Gothard Townhomes.
- Enacted new processing of Additional Dwelling Units pursuant to state law.
- Successfully met AB2188 plan check review and inspection deadlines for 400 residential photovoltaic solar projects.
- Created a Priority Response Pyramid for General Fund and CDBG Code Enforcement cases, which outlines expected turn-around time for inspections with specific reported violations and hired four (4) new full-time Code Enforcement Officers with a combination of 35 years of experience.
- Conducted 265 code enforcement inspections/ contacts at the U.S. Open of Surfing Competition 2019. Four Civil Citations were issued as a result of non-compliance.
- Successfully shutdown an illegal Medical Marijuana Dispensary (MMD) in a commercial zone at Griffin/ Slater with the assistance of the City Attorney and Huntington Beach Police Department. Department. Approximately $619,250 in civil citation fines/ fees were assessed to this MMD.
- Successfully obtained an "Inspection Warrant" for a hoarding investigation and a "No-Knock Inspection Warrant" for an illegal marijuana dispensary, including the Return of all Inspection Warrants, signed by five (5) different honorable judges.
- Established a partnership with Huntington Beach Police Volunteers to assist with the removal of illegal signs on public property.
- Established time accounting on all Code Enforcement cases in order to properly bill code violators for inspections.

- Created a "Diversionary Hearing" for Code Enforcement cases where all efforts to obtain voluntary compliance have failed. The Hearing is an opportunity for the code violators to meet with staff from the City Attorney's Office to discuss required remedies to resolve code violations before additional legal actions are taken by the City.
- Introduced a Receivership Process and the Red Light Abatement to resolve severe code violations on property neglected by owners.
- Collaborated with the City Attorney's Office to identify the top illegal businesses in residential neighborhood such as suspected unlicensed recovery facilities (SURFs) and short-term vacation rentals (STVRs).
- Connected with local volunteer organizations to abate and clean-up two different properties on Community Services Day, April 27, 2019; participated in three additional clean-up events with non-profit organizations such as Waymakers and Americana Management.
- Attended various trainings and conferences such as self-defense, marijuana regulations, short-term vacation rental, receivership, customer service, and American Planning Association state conference
- Participated in community events such as Citizen's Academy, National Night Out, and Huntington Beach Police Department Open House.
- Director Luna-Reynosa was a featured presenter at the California American Planning Association Conference.
- Associate Planner Nicolle Aube graduated from the Cal State Fullerton Leadership Academy for public employees.

FY 2020/21 Goals

Department Operations & Customer Service

- Formulate and implement a dynamic department operations plan, in line with state, county and citywide plans, that transitions through phases of reopening the economy, which prioritizes the safety and health of the public and department employees, maintains continuity of service and all department functions, utilizes technology to engage and inform the public, is open and transparent, and is a resource for businesses and residents.
- Decrease customer trips to City Hall by continuing and expanding the use of the Q-Less application and appointment system and providing increased information and services online using innovative technological solutions; continually assess and refine these processes over time.
- Enhance access and availability of department and project information to the public via improvements to the department website (such as the GIS Story Map for major projects).
- Enhance information provided online to the public, including expanded permit history, detailed project status, and downloadable correction lists.
- Continue outreach to various community stakeholders through participation and staffing of City Council subcommittees and task forces.
- To the extent possible, attend public outreach events such as National Night Out, Neighborhood Meetings, and public meetings to keep the community actively engaged with Code Enforcement.
- Develop educational materials, helpful brochures, and reading pamphlets for the public (to be on display at libraries, City Hall and community centers, inserts in mailers, social media posts, and City newsletter).
- Implement self-serve permitting via lobby kiosks for simple permits such as water heaters and re-roofing.
- Maintain expedited plan review and inspections for residential photovoltaic and electric vehicle charging systems.
- Continue to improve customer service of the development review process through surveys and outreach to customers and other development services departments.
- Continue to assist business owners to open businesses in a timely and cost-effective manner.
- Continue processing major projects from plan check to certificate of occupancy with staff guidance and assistance.
- Continue processing zoning entitlements in a timely manner and in accordance with Permit Streamlining laws.
- Monitor and maintain compliance with changing California State Laws related to land use.

Projects

- Complete updates to the Municipal Code for noise, vehicle abatement, and nuisances through adoption by the City Council.
- Commence Phase III of the Zoning Code Update.
- Initiate a comprehensive update to the City's certified Local Coastal Program and submit the Sunset Beach Specific Plan to the California Coastal Commission.
- Complete the Program EIR and legislative amendments for the proposed redevelopment of the Magnolia Tank Farm through the City Council.
- Obtain grant funding for the 6th Cycle Housing Element Update and commence the Housing Element with a goal to submit to HCD by October 2021.
- Complete planning review for Phase II of the Boeing campus redevelopment.
- Complete housing related updates to the Zoning Code.

Staff Development/Department Organization

- Continue to operate the Community Development Department emphasizing the six pillars of service: striving to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity.
- Enhance Code Enforcement cost recovery efforts working with the Finance Department and through a partnership with Data Ticket.
- Continue to promote staff development through professional certifications such as the Certified Access Specialist (CASp) Program, American Institute of Certified Planners (AICP) and other professional development programs.
- Prioritize staff training and development opportunities through the provision of Development Assistance Team cross training and participation in the CSUF Leadership Program and attendance at workshops and conferences.
- Transition Code Enforcement operation entirely to paperless (no more paper case files).
- Evaluate opportunities to maximize staff resources and assess areas for creating efficiencies in department staffing through cross training. Prioritize staff job satisfaction and growth through special project assignments, training opportunities, mentoring, timely performance evaluations and team building.

ELM/Accela

- Continue implementation and launch new Electronic Land Management System (Accela), including online inspection scheduling and permit status check.
- Implement and promote a streamlined process for the public to report Code Enforcement concerns via the Accela Citizens Access and MyHB.
- Maintain customer service levels after launch of the new Accela Land Management System.

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Community Development

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,974,730	3,033,929	4,088,721	4,800,882	4,685,715	5,100,992	6.25%
Salaries, Temporary	143,188	100,839	122,142	275,430	218,586	254,534	-7.59%
Salaries, Overtime	85,909	50,488	29,286	76,350	57,850	72,700	-4.78%
Leave Payouts	99,073	95,986	110,544				
Benefits	2,142,417	1,788,572	2,507,473	3,001,182	2,902,894	2,918,585	-2.75%
PERSONNEL SERVICES	**6,445,317**	**5,069,815**	**6,858,166**	**8,153,844**	**7,865,044**	**8,346,812**	2.37%
OPERATING EXPENSES							
Utilities	0	334	940				
Equipment and Supplies	166,163	70,640	99,041	137,207	133,957	130,593	-4.82%
Repairs and Maintenance	18,269	7,200	4,288	12,050	10,050	24,400	102.49%
Conferences and Training	41,416	18,307	29,187	51,300	45,300	52,400	2.14%
Professional Services	1,146,474	924,824	1,229,814	821,667	1,540,452	667,957	-18.71%
Other Contract Services	142,305	137,364	223,254	230,678	333,957	274,000	18.78%
Rental Expense	191			1,500	1,500		-100.00%
Contribution to Private Agency	5,000	45,000	40,000	40,000	40,000	60,638	51.60%
Payments to Other Government	1,314,969	502,081	506,543	171,000	1,333,168	265,000	54.97%
Expense Allowances	18,960	11,906	16,109	24,150	21,150	24,200	0.21%
Other Expenses			37,411				
OPERATING EXPENSES	**2,853,747**	**1,717,655**	**2,186,588**	**1,489,552**	**3,459,535**	**1,499,188**	0.65%
CAPITAL EXPENDITURES							
Land Purchase			989,000		1,512		
Improvements	203,402	546,995	974,732		286,343		
CAPITAL EXPENDITURES	**203,402**	**546,995**	**1,963,732**		**287,855**		
NON-OPERATING EXPENSES							
Debt Service Expenses	214,487	6,906	444,166	225,036	220,536		-100.00%
Loans Made	192,556	76,650		864,795	772,074	672,701	-22.21%
NON-OPERATING EXPENSES	**407,043**	**83,556**	**444,166**	**1,089,831**	**992,610**	**672,701**	-38.27%
Grand Total	**9,909,508**	**7,418,020**	**11,452,652**	**10,733,227**	**12,605,044**	**10,518,700**	**-2.00%**
General Fund	7,466,510	6,042,849	8,116,145	8,876,333	9,179,684	8,857,941	-0.21%
Other Funds	2,442,998	1,375,171	3,336,507	1,856,894	3,425,360	1,660,759	-10.56%
Grand Total	**9,909,508**	**7,418,020**	**11,452,652**	**10,733,227**	**12,605,044**	**10,518,700**	**-2.00%**

Personnel Summary	**49.50**	**49.50**	**49.50**	**49.50**	**49.50**	**51.50**	**2.00**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,770,952	2,884,483	3,872,235	4,567,967	4,460,591	4,828,578	5.71%
Salaries, Temporary	108,398	69,534	71,988	154,340	107,340	169,534	9.84%
Salaries, Overtime	41,877	20,348	14,285	31,350	12,850	27,700	-11.64%
Leave Payouts	95,367	95,986	110,544				
Benefits	2,032,367	1,712,374	2,381,889	2,853,124	2,783,821	2,768,629	-2.96%
PERSONNEL SERVICES	**6,048,961**	**4,782,725**	**6,450,940**	**7,606,781**	**7,364,602**	**7,794,441**	2.47%
OPERATING EXPENSES							
Utilities		334	940				
Equipment and Supplies	166,163	70,640	99,041	137,207	114,957	130,593	-4.82%
Repairs and Maintenance	18,269	7,200	4,288	12,050	10,050	24,400	102.49%
Conferences and Training	41,416	18,307	29,101	51,300	45,300	52,400	2.14%
Professional Services	978,068	899,639	1,193,463	771,667	1,333,943	527,907	-31.59%
Other Contract Services	65,816	85,355	155,583	100,678	117,182	139,000	38.06%
Rental Expense	191			1,500	1,500		-100.00%
Payments to Other Government	128,666	166,744	165,680	171,000	171,000	165,000	-3.51%
Expense Allowances	18,960	11,906	16,109	24,150	21,150	24,200	0.21%
Other Expenses			1,000				
OPERATING EXPENSES	**1,417,549**	**1,260,124**	**1,665,205**	**1,269,552**	**1,815,082**	**1,063,500**	-16.23%
Total	**7,466,510**	**6,042,849**	**8,116,145**	**8,876,333**	**9,179,684**	**8,857,941**	**-0.21%**
Personnel Summary	**45.17**	**45.17**	**45.17**	**45.17**	**45.17**	**46.67**	**1.50**

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	535,728	395,090	641,458	729,179	740,055	859,955	17.93%
Salaries, Temporary	26,337	8,627	17,151	28,000	28,000	55,517	98.28%
Salaries, Overtime	2,800	2,199	1,536	3,300	3,300	3,300	0.00%
Leave Payouts		1,001	4,444				
Benefits	302,757	248,575	374,180	435,043	425,978	471,829	8.46%
PERSONNEL SERVICES	**867,622**	**655,491**	**1,038,769**	**1,195,522**	**1,197,333**	**1,390,601**	16.32%
OPERATING EXPENSES							
Equipment and Supplies	75,551	39,024	46,537	77,957	57,957	64,931	-16.71%
Repairs and Maintenance			313	2,000		2,000	0.00%
Conferences and Training	359	939	992	8,000	5,000	6,000	-25.00%
Professional Services	5,180	96,411	(242)			10,000	100.00%
Other Contract Services		28,891	21,329	2,000	2,000	2,000	0.00%
Expense Allowances	5,995	1,065	3,923	12,100	6,050	6,050	-50.00%
OPERATING EXPENSES	**87,085**	**166,330**	**72,851**	**102,057**	**71,007**	**90,981**	-10.85%
Total	**954,707**	**821,821**	**1,111,621**	**1,297,579**	**1,268,340**	**1,481,582**	**14.18%**

Significant Changes

The change in Permanent Salaries is mostly due to the reallocation of one (1) Principal Admin Analyst from the Office of Business Development. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Planning							
PERSONNEL SERVICES							
Salaries, Permanent	1,017,109	663,251	937,037	1,101,391	1,033,569	1,108,056	0.61%
Salaries, Temporary				37,000		25,000	-32.43%
Salaries, Overtime	856	1,168		1,550	50		-100.00%
Leave Payouts	21,541	21,098	34,821				
Benefits	510,371	404,012	567,024	661,842	651,331	613,725	-7.27%
PERSONNEL SERVICES	**1,549,877**	**1,089,528**	**1,538,882**	**1,801,783**	**1,684,951**	**1,746,782**	-3.05%
OPERATING EXPENSES							
Equipment and Supplies	4,532	1,289	1,675	4,750	4,750	5,700	20.00%
Conferences and Training	8,038	6,761	8,161	13,000	13,000	10,000	-23.08%
Professional Services	86,758	379,500	448,052	250,000	464,319	151,000	-39.60%
Other Contract Services	21,496	16,013	23,282	21,000	21,000	23,500	11.90%
OPERATING EXPENSES	**120,824**	**403,564**	**481,170**	**288,750**	**503,069**	**190,200**	-34.13%
Total	**1,670,701**	**1,493,092**	**2,020,051**	**2,090,533**	**2,188,019**	**1,936,982**	**-7.35%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Code Enforcement & Neighborhood Preservation							
PERSONNEL SERVICES							
Salaries, Permanent	293,740	262,941	280,862	350,945	361,742	576,685	64.32%
Salaries, Temporary	17,866	13,783	8,503	12,521	12,521	13,517	7.95%
Salaries, Overtime	15,582	3,418	4,997	2,100	2,100	10,000	376.19%
Leave Payouts	9,239	7,761	19,946				
Benefits	155,055	137,495	185,058	232,478	227,712	352,566	51.66%
PERSONNEL SERVICES	**491,482**	**425,398**	**499,366**	**598,044**	**604,075**	**952,768**	59.31%
OPERATING EXPENSES							
Equipment and Supplies	8,496	2,829	10,809	4,500	4,500	6,500	44.44%
Repairs and Maintenance						2,400	100.00%
Conferences and Training	5,414	1,805	629	2,000	2,000	4,000	100.00%
Professional Services			61,298		8,832	9,000	100.00%
Other Contract Services					15,000		
OPERATING EXPENSES	**13,910**	**4,634**	**72,735**	**6,500**	**30,332**	**21,900**	236.92%
Total	**505,392**	**430,032**	**572,101**	**604,544**	**634,406**	**974,668**	**61.22%**

Significant Changes

The change in Permanent Salaries is mostly due to the addition of two (2) Code Enforcement Officers to the City's Homeless Taskforce. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Permit and Plan Check Services							
PERSONNEL SERVICES							
Salaries, Permanent	498,791	421,680	512,281	732,819	622,601	771,095	5.22%
Salaries, Temporary	21,642	18,443	22,643	36,635	26,635	28,000	-23.57%
Salaries, Overtime	7,664	4,718	4,319	5,100	1,600	5,100	0.00%
Leave Payouts	27,425	18,823	9,271				
Benefits	264,207	232,892	344,376	440,985	416,858	428,654	-2.80%
PERSONNEL SERVICES	**819,729**	**696,556**	**892,889**	**1,215,539**	**1,067,694**	**1,232,850**	1.42%
OPERATING EXPENSES							
Equipment and Supplies	56,287	9,543	22,284	28,100	28,100	28,100	0.00%
Conferences and Training	4,747	165	3,345	5,500	3,500	7,400	34.55%
Professional Services	587,144	246,904	344,670	230,000	438,480	147,782	-35.75%
Other Contract Services			24,911			55,500	100.00%
Expense Allowances	5,396	4,050	3,141	6,050	6,050	6,050	0.00%
OPERATING EXPENSES	**653,574**	**260,662**	**398,351**	**269,650**	**476,130**	**244,832**	-9.20%
Total	**1,473,303**	**957,218**	**1,291,240**	**1,485,189**	**1,543,824**	**1,477,682**	**-0.51%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Inspection Services							
PERSONNEL SERVICES							
Salaries, Permanent	1,170,253	934,862	1,207,866	1,259,719	1,298,267	1,308,697	3.89%
Salaries, Overtime	14,162	8,464	3,433	19,300	5,800	9,300	-51.81%
Leave Payouts	35,463	38,388	42,062				
Benefits	669,105	574,403	749,223	836,149	819,910	793,712	-5.08%
PERSONNEL SERVICES	**1,888,983**	**1,556,117**	**2,002,584**	**2,115,168**	**2,123,977**	**2,111,709**	-0.16%
OPERATING EXPENSES							
Utilities			940				
Equipment and Supplies	12,045	10,016	6,207	11,750	11,750	12,800	8.94%
Conferences and Training	6,508	3,044	7,640	7,000	7,000	8,000	14.29%
Professional Services	241,230	147,080	260,625	150,000	263,773	60,000	-60.00%
Expense Allowances	2,596	4,050	5,400		6,050	6,050	100.00%
OPERATING EXPENSES	**262,379**	**164,190**	**280,812**	**168,750**	**288,573**	**86,850**	-48.53%
Total	**2,151,362**	**1,720,307**	**2,283,397**	**2,283,918**	**2,412,549**	**2,198,559**	**-3.74%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Planning Commission							
OPERATING EXPENSES							
Equipment and Supplies	3,527	2,146	1,959	5,500	4,500	4,500	-18.18%
Conferences and Training	10,818	3,700	8,006	12,000	12,000	14,500	20.83%
OPERATING EXPENSES	**14,345**	**5,846**	**9,965**	**17,500**	**16,500**	**19,000**	8.57%
Total	**14,345**	**5,846**	**9,965**	**17,500**	**16,500**	**19,000**	**8.57%**

Significant Changes

Operating Expenses have been adjusted as part of a citywide effort to realign budgets to current spending trends.

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Office of Business Development							
PERSONNEL SERVICES							
Salaries, Permanent	182,378	146,978	220,846	314,989	323,062	120,373	-61.79%
Salaries, Overtime	813	382					
Leave Payouts		784					
Benefits	91,141	80,744	120,763	190,355	186,799	62,574	-67.13%
PERSONNEL SERVICES	**274,332**	**228,888**	**341,609**	**505,344**	**509,861**	**182,947**	-63.80%
OPERATING EXPENSES							
Utilities		334					
Equipment and Supplies	2,995	5,793	8,558	2,850	2,850	4,962	74.11%
Repairs and Maintenance	284						
Conferences and Training	4,820	1,892	329	3,300	2,300	1,000	-69.70%
Professional Services	16,157	11,271	33,248	62,000	63,560	90,125	45.36%
Other Contract Services	24,088	16,259	62,217	47,498	49,002	30,000	-36.84%
Expense Allowances	4,974	2,741	3,645	6,000	3,000	6,050	0.83%
Other Expenses			1,000				
OPERATING EXPENSES	**53,318**	**38,289**	**108,996**	**121,648**	**120,712**	**132,137**	8.62%
Total	**327,650**	**267,177**	**450,605**	**626,992**	**630,573**	**315,084**	**-49.75%**

Significant Changes

The change in Permanent Salaries is mostly due to the reallocation of one (1) Principal Admin Analyst to Community Development Administration, as well as the reallocation of funding for other staff resulting from the Office of Business Development being combined into the Community Development Department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Real Estate Services							
PERSONNEL SERVICES							
Salaries, Permanent	27,487	25,231	39,491	33,976	35,076	36,486	7.39%
Salaries, Temporary	42,553	28,681	23,691	40,184	40,184	47,500	18.21%
Leave Payouts		8,129					
Benefits	16,491	14,715	21,775	28,307	27,868	21,326	-24.66%
PERSONNEL SERVICES	**86,531**	**76,756**	**84,958**	**102,467**	**103,128**	**105,312**	2.78%
OPERATING EXPENSES							
Equipment and Supplies	2,625		1,013	1,750	500	3,000	71.43%
Repairs and Maintenance	242						
Conferences and Training	570			500	500	1,500	200.00%
Professional Services	40,854	18,474	31,907	79,667	94,980	60,000	-24.69%
Other Contract Services			1,444	6,000	6,000		-100.00%
Rental Expenses	191			1,500	1,500		-100.00%
Payments to Other Governments	128,666	166,744	165,680	165,000	165,000	165,000	0.00%
OPERATING EXPENSES	**173,148**	**185,218**	**200,044**	**254,417**	**268,480**	**229,500**	-9.79%
Total	**259,679**	**261,974**	**285,001**	**356,884**	**371,608**	**334,812**	**-6.18%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Ocean View Estates							
PERSONNEL SERVICES							
Salaries, Permanent	45,466	34,451	32,394	44,949	46,219	47,231	5.08%
Leave Payouts	1,699						
Benefits	23,241	19,539	19,489	27,965	27,366	24,243	-13.31%
PERSONNEL SERVICES	**70,406**	**53,991**	**51,883**	**72,914**	**73,584**	**71,474**	-1.98%
OPERATING EXPENSES							
Equipment and Supplies	105			50	50	100	100.00%
Repairs and Maintenance	17,742	7,200	3,975	10,050	10,050	20,000	99.00%
Conferences and Training	143						
Professional Services	745		13,906				
Other Contract Services	20,229	24,191	22,401	24,180	24,180	28,000	15.80%
Payments to Other Governments				6,000	6,000		-100.00%
OPERATING EXPENSES	**38,964**	**31,391**	**40,282**	**40,280**	**40,280**	**48,100**	19.41%
Total	**109,370**	**85,381**	**92,165**	**113,194**	**113,864**	**119,574**	**5.64%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	402	5,941	803				
Salaries, Temporary	283	406	322				
Salaries, Overtime	34,409	25,248	11,864	45,000	45,000	45,000	0.00%
Benefits	4,955	4,727	1,864				
PERSONNEL SERVICES	**40,049**	**36,322**	**14,853**	**45,000**	**45,000**	**45,000**	0.00%
OPERATING EXPENSES							
Other Contract Services				15,000	15,000	5,000	-66.67%
OPERATING EXPENSES				**15,000**	**15,000**	**5,000**	-66.67%
Total	**40,049**	**36,322**	**14,853**	**60,000**	**60,000**	**50,000**	**-16.67%**

Significant Changes

The Office of Business Development is responsible for film permit issuance, which includes revenue associated with permit applications, filming fees, site fees, parking fees, and overtime fees. Overtime appropriation of $45,000 covers overtime costs incurred by the Police Department and the Marine Safety Division of the Fire Department. Other Contract Services includes advertising costs associated with permitting program, FilmApp and needed advertising to promote the City of Huntington Beach as a film friendly community.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00101 Specific Events	40,049	132,539	37,246	60,000	60,000	50,000	(10,000)
Total	**40,049**	**132,539**	**37,246**	**60,000**	**60,000**	**50,000**	**(10,000)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Rehabilitation Loans (215)							
OPERATING EXPENSES							
Payments to Other Governments			80,000		50,000	100,000	100.00%
OPERATING EXPENSES			**80,000**		**50,000**	**100,000**	100.00%
CAPITAL EXPENDITURES							
Land Purchase			766,000		905		
Improvements		21,094	974,732		286,343		
CAPITAL EXPENDITURES		**21,094**	**1,740,732**		**287,248**		
NON-OPERATING EXPENSES							
Debt Service Expenses				4,500			-100.00%
Loans Made	192,556	76,650		295,500	50,000	90,000	-69.54%
NON-OPERATING EXPENSES	**192,556**	**76,650**		**300,000**	**50,000**	**90,000**	-70.00%
Total	**192,556**	**97,744**	**1,820,732**	**300,000**	**387,248**	**190,000**	**-36.67%**

Significant Changes

The Rehabilitation Loan Program is funded through a Community Development Block Grant (CDBG) revolving loan fund. The loans/grants fund building and safety improvements for mobile homes, single family homes and multi-family apartments for low and moderate qualifying households.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00215 Rehabilitation Loans	121,737	105,942	367,334	100,000	100,000		(100,000)
Total	**121,737**	**105,942**	**367,334**	**100,000**	**100,000**		**(100,000)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00215 Rehabilitation Loans	1,761,754	1,769,952	316,554	697,287	190,000	507,287	(190,000)
Total	**1,761,754**	**1,769,952**	**316,554**	**697,287**	**190,000**	**507,287**	**(190,000)**

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Community Development

Adopted Budget - FY 2020/21

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Community Development Block Grant (239,815,859-861,863, 1208,1219,1235)							
PERSONNEL SERVICES							
Salaries, Permanent	178,208	126,666	196,353	209,249	201,458	248,194	18.61%
Salaries, Temporary	34,507	30,900	49,832	121,090	111,246	85,000	-29.80%
Salaries, Overtime	4,327	4,892	3,137				
Leave Payouts	3,706						
Benefits	92,923	65,800	111,892	134,155	105,169	137,200	2.27%
PERSONNEL SERVICES	**313,671**	**228,257**	**361,215**	**464,494**	**417,873**	**470,395**	1.27%
OPERATING EXPENSES							
Professional Services	109,857	11,088	36,351		107,757	112,050	100.00%
Other Contract Services	75,665	44,439	67,671	105,000	191,775	120,000	14.29%
Contribution to Private Agency	5,000	45,000	40,000	40,000	40,000	60,638	51.60%
Expense Allowances			36,411				
OPERATING EXPENSES	**190,522**	**100,527**	**180,434**	**145,000**	**339,532**	**292,688**	101.85%
CAPITAL EXPENDITURES							
Land Purchase			223,000		607		
Improvements	186,402	35,653					
CAPITAL EXPENDITURES	**186,402**	**35,653**	**223,000**		**607**		
NON-OPERATING EXPENSES							
Debt Service Expenses	214,487	6,906	444,166	220,536	220,536		-100.00%
NON-OPERATING EXPENSES	**214,487**	**6,906**	**444,166**	**220,536**	**220,536**		-100.00%
Total	**905,081**	**371,343**	**1,208,814**	**830,030**	**978,548**	**763,083**	**-8.07%**

Significant Changes

The FY 2020/21 Community Development Block Grant (CDBG) from the Federal Department of Housing and Urban Development (HUD) is $1,237,224, plus $200,000 in Program Income. A total of $740,000 in CDBG expenditures can be found in the Community Services ($44,000), Library Services ($10,000) and Public Works ($686,000) Departments' Other Funds sections. The total expenses are inclusive of the City's personnel cost associated with managing the program.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00239 CDBG		626,494	1,208,814	830,030	830,030	697,224	(132,806)
**The remaining revenue of $740,000 can be found in the Community Services, Library Services, and Public Works Other Funds section.*							
Total		**626,494**	**1,208,814**	**830,030**	**830,030**	**697,224**	**(132,806)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00239 CDBG		(1,612)	(78,126)	65,859	65,859		(65,859)
Total		**(1,612)**	**(78,126)**	**65,859**	**65,859**		**(65,859)**

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OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
HOME Program (240, 843, 848, 850-852, 854, 1209, 1220, 1236)							
PERSONNEL SERVICES							
Salaries, Permanent	23,665	16,839	19,330	23,665	23,665	24,220	2.35%
Benefits	11,092	5,671	11,828	13,904	13,904	12,756	-8.25%
PERSONNEL SERVICES	**34,757**	**22,510**	**31,158**	**37,569**	**37,569**	**36,976**	-1.58%
OPERATING EXPENSES							
Conferences and Training			86				
Professional Services	9,145	14,097			48,752		
Other Contract Services	320						
Payments to Other Governments	1,186,303	335,337	260,863		1,112,168		
OPERATING EXPENSES	**1,195,768**	**349,434**	**260,949**		**1,160,920**		
CAPITAL EXPENDITURES							
Improvements	17,000						
CAPITAL EXPENDITURES	**17,000**						
NON-OPERATING EXPENSES							
Loans Made				569,295	722,074	582,701	2.35%
NON-OPERATING EXPENSES				**569,295**	**722,074**	**582,701**	2.35%
Total	**1,247,525**	**371,944**	**292,107**	**606,864**	**1,920,563**	**619,677**	**2.11%**

Significant Changes

HOME funds are being used for three Tenant Based Rental Assistance (TBRA) Programs, Affordable Housing Project, as well as administration costs.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00240 HOME Program		22,510	89,463	606,864	1,577,772	619,677	(958,095)
Total		**22,510**	**89,463**	**606,864**	**1,577,772**	**619,677**	**(958,095)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Parking In-Lieu (308)							
PERSONNEL SERVICES							
Salaries, Permanent	1,503						
Benefits	286						
PERSONNEL SERVICES	**1,789**						
OPERATING EXPENSES							
Professional Services	49,404			50,000	50,000	28,000	-44.00%
Other Contract Services	504	7,569		10,000	10,000	10,000	0.00%
OPERATING EXPENSES	**49,908**	**7,569**		**60,000**	**60,000**	**38,000**	-36.67%
CAPITAL EXPENDITURES							
Improvements		490,248					
CAPITAL EXPENDITURES		**490,248**					
Total	**51,697**	**497,817**		**60,000**	**60,000**	**38,000**	**-36.67%**

Significant Changes

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area; such as shuttle services from City Hall to special events (4th of July, Vans U.S. Open of Surfing and the Great Pacific Air Show).

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00308 In-Lieu Parking Downtown	56,020	3,200	67,743	67,700	67,700	38,000	(29,700)
Total	**56,020**	**3,200**	**67,743**	**67,700**	**67,700**	**38,000**	**(29,700)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Donations and Other Grants							
PERSONNEL SERVICES							
Salaries, Overtime	5,295						
Benefits	795						
PERSONNEL SERVICES	**6,090**						
OPERATING EXPENSES							
Equipment and Supplies					19,000		
OPERATING EXPENSES					**19,000**		
Total	**6,090**				**19,000**		

Significant Changes

No significant changes.

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City of Huntington Beach
Community Services
Adopted Budget – FY 2020/21

Director of Community Services

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant

PARK DEVELOPMENT
AND ACQUISITION
Park Development Facilities
Project Coordinator

FACILITIES & EVENTS

Community Services Manager
Administrative Secretary

PARKING & CAMPING
Supervisor Parking & Camping Facilities
Community Services & Recreation Specialist
Parking & Camping Crewleader
Parking & Camping Leadworker
Parking & Camping Assistant

PARKING METERS
Parking & Camping Leadworker
Parking Meter Repair Worker (2)

HCP SPORTS COMPLEX
Community Services Recreation Supervisor
Maintenance Worker

SPECIFIC EVENTS
Community Services Recreation Supervisor

PROGRAMS & SERVICES

Community Services Manager
Community Services & Recreation Specialist

SENIOR SERVICES
Senior Supervisor Human Services
Office Assistant II
Volunteer Services Coordinator
Social Worker
Senior Services Transportation Coordinator
Senior Services Assistant

SENIOR RECREATION
Community Services Recreation Supervisor
Community Services & Recreation Specialist (2)

CULTURAL SERVICES
Senior Supervisor Cultural Affairs
Community Services & Recreation Specialist

CITY GYM & POOL
Community Services Recreation Supervisor
Community Services & Recreation Specialist

EDISON COMMUNITY CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

MURDY COMMUNITY CENTER
Community Services Recreation Supervisor
Community Services & Recreation Specialist

Community Services

The mission statement of the Community Services Department is to "provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors." The Community Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, and human service programs. These include special events at the City's parks, beaches, and community facilities, including major annual citywide events, such as the Vans U.S. Open of Surfing and the Great Pacific Air Show. The Department also manages the City's parking lots, the Main Promenade Parking Structure, and all metered parking throughout the city. The Department participates on 16 boards, commissions, task forces, and community groups.

Administration Division

Administration oversees and supports the functions of the Department's operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of community groups, implements City Council policies, and ensures quality control department-wide for programs and services to the public. Administration creates public/private partnerships with corporations, agencies, and non-profits such as the Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Memorial Care Orange Coast Medical Center, and Children's Bureau that allow the City to provide a higher level of service and a greater number of programs. Support staff processes registrations and reservations for the Department's clubhouse rental facilities, recreation events, special permits, beach passes, refunds, and adult sports program payments.

Park Development & Acquisition

In conjunction with Administration, the Park Development section coordinates rehabilitation and construction of new development projects at City parks and beaches, such as the Murdy and Edison Building Improvements, Irby Park, new restrooms in Huntington Central Park, as well as Bluff Top Park Improvements, Additionally, this section authors and manages various grants and public/private partnerships to fund these projects.

Facilities and Events Division

This Division oversees the multi-departmental Specific Event permit process for major events like the Vans U.S. Open of Surfing and the Great Pacific Airshow at the beach, Pier Plaza, parks, and other locations, as well the beach special event permitting process. The Division participates in the planning of all park-concession related activities and is responsible for the oversight of the Huntington Central Park Sports Complex, Adventure Playground, and Clubhouse facility rentals. Additionally, both the Parking/Camping and Parking Meter sections are part of this Division. Parking/Camping includes the management of the Sunset Vista RV Campground, the Main Promenade Parking Structure, and the City's attended lots south of the pier. Responsibilities include revenue collection, traffic management, staffing, and facility maintenance. Parking Meter staff services all aspects of the City's parking meters and pay stations, including revenue collection, maintenance, and repairs.

Programs and Services Division

This Division is responsible for planning, coordinating, and staffing the City's recreation, human and cultural services programs. The Recreation section of this Division manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is also responsible for implementing temporary programming and rental uses at the Rodgers Seniors' Center as directed by City Council.

Recreation programs are available through the SANDS Community Services Recreation & Programs Guide and can be found on-line at www.hbsands.org. Programs include year-round activities such as instructional classes; adult, youth, and peewee sports; special events and programs such as "Friday Night Funtime Dances," the "Family Camp Out," "Ole Fishing Hole" fishing derby, and the "Summer Surf Contest;" as well as seasonal programs such as aquatics, summer sports programs, and Camp HB.

Senior Services liaises with the Huntington Beach Council on Aging and oversees the operation of the Senior Center in Central Park, as well as the management and development of senior programs, including senior recreation, transportation, meals, and care management. A fitness center and fitness programs are also featured in the Senior Center in Central Park.

Cultural Services coordinates art programming, including exhibits, instructional classes, and day camps. Additionally, staff liaises with the Huntington Beach Art Center Foundation.

Programs and Services also provides contract management for the Oak View Family Resource Center and liaises with the City's Children's Needs Task Force and the Oak View Task Force.

Community Services

Administration Division

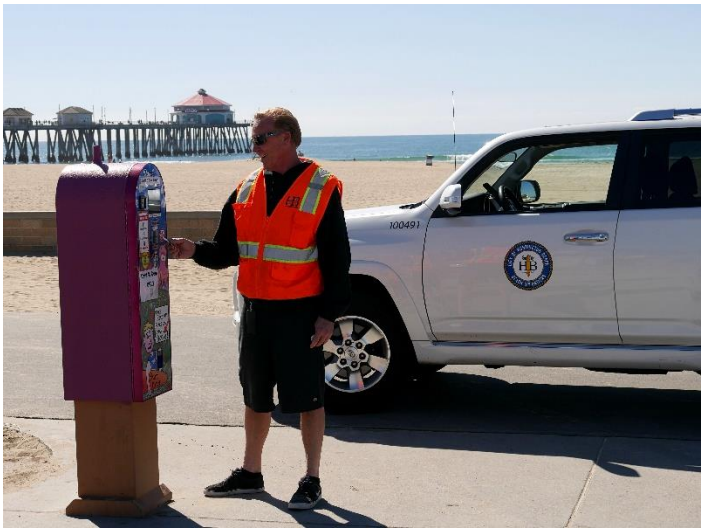
MISSION STATEMENT

The City of Huntington Beach Community Services Department provides outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors.

- Provide support to City Council and the City Manager's Office, including implementing City Council policies and responding to citizen inquiries and other public follow-up as needed.
- Manage the Department, providing oversight, planning, budget preparation, and clerical support.
- Implement the Citywide Strategic Planning Objectives, as well as the goals and objectives of the Department.
- Serve as Manager/Staff Liaison to the Community Services Commission.
- Liaise with 16 City boards, commissions, task forces, committees, foundations, and other community groups.
- Develop partnerships/sponsorships with private and non-profit organizations.
- Liaise with Friends of Shipley Nature Center and the Huntington Beach Community Garden non-profit organizations.
- Process facility reservations, refunds, special permits, and parking passes.

Park Development & Acquisition

- Responsible for facility, park and beach development projects.
- Prepare Capital Improvement Program park development projects.
- Prepare grant applications and monitor funds.



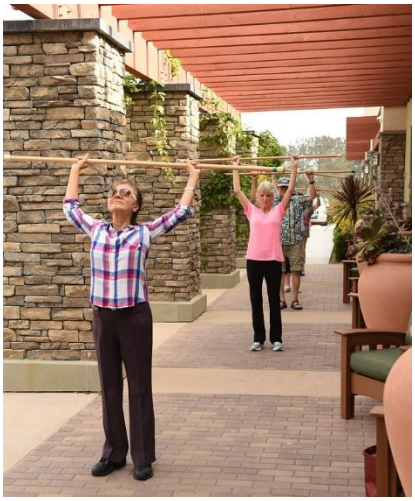
Facilities and Events Division

- Manage park use issues and coordinate clubhouse rentals and maintenance.
- Manage a variety of partnership contracts.
- Oversee citywide Special and Specific events.
- Operate and manage the beach and Pier Plaza parking lots, Main Promenade Parking Structure (MPPS), and Sunset Vista RV Campground.
- Operate the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, batting cages and a team room.
- Collect revenue from the south beach attended lots, Pier Plaza, MPPS, Sports Complex, Bluff Top Lots, Warner Fire Station, and all metered spaces throughout the City.

Community Services

Ongoing Activities & Projects

Programs and Services Division



- Provide coordinated recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Process recreational class instructor payments for over 125 instructors.
- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center in Central Park.
- Produce and distribute the SANDS Community Services Guide both on-line and in print to nearly 85,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management, and nutrition.
- Oversee Oak View Center contractor.
- Provide youth, adult, and special needs sports programs.
- Operate the Huntington Beach Art Center, providing cultural and educational programs in all media.

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Conduct a minimum of 30 audits of parking lot ticket sales and cash collected by gate attendants.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
# of audits conducted	30	30	30	
Goal:				
2. Market instructional class registration and program information on a quarterly basis using a minimum of three different mediums.				Enhance and Maintain High Quality City Services
Measure:				
# of communication media used to market registration	3	3	3	
Goal:				
3. Market each of the City's Clubhouse facilities on a quarterly basis using a minimum of three different media.				Enhance and Maintain High Quality City Services
Measure:				
# of communication media used to market registration	3	3	3	

FY 2019/20 Accomplishments (with COVID-19 Stay-At-Home Order issued 3/19/20)

Administration Division

- Reorganized Parking/Camping and Parking Meter operations staff to gain congruency.
- Reorganized the previous Facilities and Development Division to Facilities and Events.
- Reorganized Park Development and Acquisition to report directly to the Director of Community Services.
- Coordinated the hosting and sponsorship of the 4th annual Great Pacific Air Show.
- Initiated the release of a Request for Proposals (RFP) for stand-up paddle boarding/kayaking and commercial harbor tours on a pilot basis.
- Managed and coordinated the Department's response to the closure of public facilities associated with the COVID-19 stay-at-home order issued on March 19, 2020, including the creation of a home-delivered meals partnership with the Greater Huntington Beach Interfaith Council for at-risk seniors and the start-up of family support daycare services for essential service workers for children ages 3-12 in partnership with the Library Services Department.
- Sold almost 1,300 annual beach parking passes totaling almost $135,000.
- Processed almost $150,000 in Clubhouse reservations and approximately $700,000 in Specific Event permit fees and reimbursement revenues.

Park Development

- Applied and was awarded $1.649 million from the State Department of Parks and Recreation for the Rehabilitation of the Bluff Top Path, including safety railing and pathway improvements.
- Submitted Proposition 68 grant applications for over $5 million in improvements at Carr, Drew and Schroeder Parks as part of the Statewide Park Development and Community Revitalization Program.
- Completed the Central Park-Urban Forest Trail project between HCP Dog Park & Edwards/Ellis.
- Completed trails and open space improvements in the undeveloped portions of Irby Park.
- Completed the construction of four of six new restroom buildings in HCP in partnership with Public Works.
- Completed construction of the Murdy Park Sports Field project in partnership with Public Works.
- Completed construction of Murdy Community Center interior improvements in partnership with Public Works.
- Completed playground improvements at Eader Park.
- Initiated plans for the construction of the Lake Park FY 19-20 CIP project to improve accessibility, as well as to comply with ADA restroom requirements.
- Signed off on developer improvements to LeBard Park and developed an in-kind license agreement with Seaview Little League.

Facilities and Events Division

- Processed approximately 45 Specific Event permits for major events on the beach, Pier Plaza and other locations.
- Processed over 60 Special Event permits for events at the beach.
- Completed replacement of Turf Field #2 at the Huntington Central Park (HCP) Sports Complex.
- Completed the Newland House CIP facility improvements.
- Provided parking for 550,000 vehicles at beach lots and the Main Promenade Parking Structure.
- Provided over 3,100,000 hours of paid parking at smart meters and pay stations.
- Created new Annual Beach passes to allow for more oversight and flexibility.
- Tested electronic pass information collection.
- Expanded meter problem hotline to better serve beach visitors.
- Updated camping reservation software.
- Installed new pay stations to accommodate disabled parkers.

Programs and Services Division

- Utilized the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance quality of life.
- Generated over 31,000 recreational program enrollments.
- Completed the first phase of the RecTrac recreation software upgrade consisting of a new mobile-friendly website, transition to a web-based platform, and integration of a camping module for Sunset Vista campground.
- Processed almost $1.3 million in contractor payments for recreational programs, including tennis lessons, art classes, personal fitness training, and instructional classes.
- Over 200 artists and 370 works of art were submitted for the annual *"Centered on the Center"* Exhibition.
- The 6th Annual Artist Council juried exhibition, *Inspired*, presented over 150 works by local artists.
- Purchased three replacement vehicles and transportation software for the Seniors on the Go transportation program as part OCTA Enhanced Mobility for Seniors & Disabled (EMSD) grant valued at $253,000.
- Hosted over 100 adults with developmental disabilities at the New Year's Funtime Dance.
- Managed almost 57,000 volunteer hours in support of Senior Services programs valued at over $1.6 million.
- Delivered over 60,000 meals to seniors through the Home Delivered Meals program and between 3,000-4,000 meals weekly to at-risk seniors during the COVID-19 closures in partnership with the Greater Huntington Beach Interfaith Council.
- Logged over 25,000 senior transportation trips.
- With the exception of the COVID-19 closures, over 600 visitors per day participated in various programs and services at the Senior Center in Central Park.
- Expanded Fitness Center membership to over 1,400 members, including the new Silver and Fit Program.
- Established reservation and programming processes for the new practice field at Murdy Park.

FY 2020/21 Goals

Administration Division

- Continue increased collaboration with State of California Dept. of Parks and Recreation, as well as OC Parks.
- Increase Community Services brand recognition through continued promotion of statewide Parks Make Life Better campaign.
- Implement the objectives associated with the Department's Strategic Plan goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.

Park Development

- Complete the Bluff Top Park guardrail, pathway, turf widening improvements per the FY 20-21 CIP.
- Complete Edison Community Center building improvements.
- Complete construction of the 6th and final restroom replacements in Huntington Central Park (HCP).
- Complete the Lake Park ADA Accessibility CIP project.
- Continue subsidence feasibility study to address issues at the Edison Park tennis courts and playground.
- Continue playground improvements based on the Council-approved Playground Replacement Priority List.

Facilities and Development Division

- Continue researching and attracting new special events that bolster business in the City.
- Work closer with community partners in marketing and promoting major events, highlighting the benefits they bring to the City.
- Expand electronic pass capture to all attended gates.
- Complete RFP process for parking meter vendor.
- Purchase and install new smart meters with advance technology.
- Research and make recommendations for dynamic parking and camping fees.

Community Services

Accomplishments & Goals

Programs and Services Division

- Continue to collaborate with the Police Department to decrease unpermitted activities, while providing safe and high quality recreational opportunities throughout beaches and parks.
- Utilize the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance and maintain high quality City services.
- Collaborate with Huntington Beach Council on Aging (HBCOA) and Senior Services to ensure appropriate quantities of congregate and home-delivered meals are maintained for older adults in need.
- Initiate a new Memorandum of Understanding (MOU) with the Huntington Beach Art Center Foundation to continue advocacy for the Arts and increase fundraising opportunities to support art exhibitions and education at the Huntington Beach Art Center.
- Collaborate with health care providers and stakeholders to assist seniors remain independent.

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Community Services

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DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,421,440	2,035,017	2,591,502	2,655,698	3,145,625	2,856,982	7.58%
Salaries, Temporary	1,891,877	1,138,880	1,662,428	1,575,399	1,880,969	1,656,692	5.16%
Salaries, Overtime	765,620	264,223	607,887	730,616	727,742	692,422	-5.23%
Leave Payouts	381,172	157,497	237,679	5,000	5,000		-100.00%
Benefits	2,083,190	1,359,834	1,690,937	1,921,139	1,895,052	1,843,180	-4.06%
PERSONNEL SERVICES	**8,543,299**	**4,955,451**	**6,790,433**	**6,887,852**	**7,654,388**	**7,049,276**	2.34%
OPERATING EXPENSES							
Utilities	48,789	33,815	45,064	43,400	41,681	36,700	-15.44%
Equipment and Supplies	531,319	328,608	392,511	385,423	612,756	372,681	-3.31%
Repairs and Maintenance	751,767	248,941	329,369	365,711	348,096	297,196	-18.73%
Conferences and Training	8,214	6,096	6,279	8,000	6,500	2,600	-67.50%
Professional Services	119,636	91,792	130,802	130,000	178,727	187,000	43.85%
Other Contract Services	2,233,750	1,648,896	2,334,424	2,256,918	2,090,669	2,112,948	-6.38%
Rental Expense	113,224	31,305	98,378	99,610	125,885	89,700	-9.95%
Insurance	41,047	27,031	52,984	39,352	33,852	39,352	0.00%
Payments to Other Governments		21,233	15,125	50,000	55,875		-100.00%
Expense Allowances	27,606	15,573	18,926	22,200	18,900	19,500	-12.16%
Other Expenses	9,438	5,743	5,151	8,620	8,170	12,810	48.61%
OPERATING EXPENSES	**3,884,790**	**2,459,033**	**3,429,014**	**3,409,234**	**3,521,111**	**3,170,487**	-7.00%
CAPITAL EXPENDITURES							
Land Purchase	333,027	326,270	316,800	316,800	316,800		-100.00%
Improvements	2,321,415	746,283	1,127,578	3,910,000	8,298,022	5,412,980	38.44%
Vehicles					42,502		
CAPITAL EXPENDITURES	**2,654,442**	**1,072,553**	**1,444,378**	**4,226,800**	**8,657,324**	**5,412,980**	28.06%
Grand Total(s)	**15,082,532**	**8,487,037**	**11,663,825**	**14,523,886**	**19,832,822**	**15,632,743**	**7.63%**
General Fund	10,432,500	6,227,043	8,432,544	8,552,781	8,287,244	8,591,388	0.45%
Other Funds	4,650,032	2,259,994	3,231,281	5,971,105	11,545,578	7,041,355	17.92%
Grand Total(s)	**15,082,532**	**8,487,037**	**11,663,825**	**14,523,886**	**19,832,822**	**15,632,743**	**7.63%**

Personnel Summary	**44.00**	**36.00**	**36.00**	**36.00**	**36.00**	**36.00**	**0.00**

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General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,055,719	1,769,494	2,240,538	2,392,642	2,462,705	2,635,578	10.15%
Salaries, Temporary	1,642,884	959,097	1,431,821	1,498,569	1,429,533	1,579,154	5.38%
Salaries, Overtime	27,393	10,399	19,270	25,664	22,790	21,470	-16.34%
Leave Payouts	365,772	145,948	218,851				
Benefits	1,928,337	1,226,957	1,531,056	1,736,532	1,702,947	1,684,509	-3.00%
PERSONNEL SERVICES	**7,020,105**	**4,111,894**	**5,441,537**	**5,653,407**	**5,617,975**	**5,920,711**	4.73%
OPERATING EXPENSES							
Utilities	48,789	33,815	45,064	43,400	41,681	36,700	-15.44%
Equipment and Supplies	420,311	273,267	330,335	342,923	357,626	339,981	-0.86%
Repairs and Maintenance	702,406	246,196	287,545	350,711	333,722	282,196	-19.54%
Conferences and Training	7,492	5,126	5,417	7,000	5,500	1,600	-77.14%
Other Contract Services	2,054,071	1,496,482	2,203,951	2,040,418	1,823,617	1,905,948	-6.59%
Rental Expense	70,761	16,383	50,933	52,450	53,900	43,700	-16.68%
Insurance	41,047	27,031	52,984	39,352	33,852	39,352	0.00%
Expense Allowances	24,956	13,964	17,915	19,500	16,200	19,500	0.00%
Other Expenses	2,841	2,886	(3,137)	3,620	3,170	1,700	-53.04%
OPERATING EXPENSES	**3,372,674**	**2,115,149**	**2,991,007**	**2,899,374**	**2,669,269**	**2,670,677**	-7.89%
CAPITAL EXPENDITURES							
Improvements	39,721						
CAPITAL EXPENDITURES	**39,721**						
Total	**10,432,500**	**6,227,043**	**8,432,544**	**8,552,781**	**8,287,244**	**8,591,388**	**0.45%**
Personnel Summary	**38.75**	**30.75**	**30.75**	**30.75**	**30.75**	**31.25**	**0.50**

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	371,835	273,897	367,727	417,506	424,652	354,063	-15.20%
Salaries, Temporary	23,690	19,082	19,258	24,450	24,450	26,002	6.35%
Leave Payouts	34,771	20,214	26,359				
Benefits	193,984	157,422	225,769	252,552	247,307	183,535	-27.33%
PERSONNEL SERVICES	**624,280**	**470,615**	**639,114**	**694,508**	**696,409**	**563,601**	-18.85%
OPERATING EXPENSES							
Equipment and Supplies	12,521	14,989	12,690	12,250	12,250	4,704	-61.60%
Repairs and Maintenance	7,192	1,984		2,000	800	2,000	0.00%
Conferences and Training	5,052	1,236		2,500	2,500		-100.00%
Expense Allowances	5,996	4,202	8,908	6,000	6,000	6,000	0.00%
Other Expenses	52						
OPERATING EXPENSES	**30,813**	**22,411**	**21,598**	**22,750**	**21,550**	**12,704**	-44.16%
Total	**655,093**	**493,026**	**660,712**	**717,258**	**717,959**	**576,305**	**-19.65%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Beach Operations							
PERSONNEL SERVICES							
Salaries, Permanent	602,376						
Salaries, Temporary	253,628						
Salaries, Overtime	13,277						
Leave Payouts	133,402						
Benefits	429,026						
PERSONNEL SERVICES	**1,431,709**						
OPERATING EXPENSES							
Utilities	2,084						
Equipment and Supplies	47,226	46					
Repairs and Maintenance	446,731	4					
Conferences and Training	300						
Other Contract Services	28,450						
Rental Expense	22,399						
Expense Allowances	5,396						
Other Expenses		(1)					
OPERATING EXPENSES	**552,586**	**49**					
CAPITAL EXPENDITURES							
Improvements	39,721						
CAPITAL EXPENDITURES	**39,721**						
Total	**2,024,016**	**49**					

Significant Changes

Effective FY 2017/18, the Beach Maintenance section of the Beach Operations Division transferred to the Maintenance Operations Division of the Public Works Department. Additionally, the Parking/Camping and Parking Meters sections transferred to the Facilities and Development Division. This transfer is a result of the Organizational Structure and Staffing Review of the Community Services Department by Management Partners (August 2016).

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DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Facilities and Events							
PERSONNEL SERVICES							
Salaries, Permanent	906,612	665,669	846,759	873,609	901,790	1,042,938	19.38%
Salaries, Temporary	639,888	466,215	658,911	661,312	656,312	736,283	11.34%
Salaries, Overtime	6,435	7,259	9,841	18,794	18,794	12,600	-32.96%
Leave Payouts	171,615	107,331	139,455				
Benefits	621,734	507,977	619,923	691,342	678,999	724,695	4.82%
PERSONNEL SERVICES	**2,346,284**	**1,754,451**	**2,274,890**	**2,245,057**	**2,255,894**	**2,516,516**	12.09%
OPERATING EXPENSES							
Utilities	42,629	30,996	41,592	39,500	39,500	34,500	-12.66%
Equipment and Supplies	163,883	114,868	137,740	140,761	135,161	135,361	-3.84%
Repairs and Maintenance	209,938	202,014	254,826	297,905	288,116	226,925	-23.83%
Conferences and Training	990	485	2,142	1,000	1,000	1,500	50.00%
Other Contract Services	216,940	201,820	214,651	198,102	195,902	216,032	9.05%
Rental Expense	4,645	2,426	3,725	7,650	6,850	2,500	-67.32%
Expense Allowances	8,170	5,711	6,515	8,100	7,200	8,100	0.00%
Other Expenses	2,187	1,169	(4,835)	1,000	900		-100.00%
OPERATING EXPENSES	**649,382**	**559,489**	**656,356**	**694,018**	**674,629**	**624,918**	-9.96%
Total	**2,995,666**	**2,313,939**	**2,931,247**	**2,939,075**	**2,930,524**	**3,141,434**	**6.89%**

Significant Changes

The change in Personnel Services is mostly due to the reorganization of the department to include fully funding the Community Services Manager in the General Fund, State-mandated minimum wage increases, as well as a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Programs & Services							
PERSONNEL SERVICES							
Salaries, Permanent	1,174,897	829,928	1,026,052	1,101,526	1,136,263	1,238,577	12.44%
Salaries, Temporary	725,678	473,799	753,652	812,807	748,771	816,869	0.50%
Salaries, Overtime	7,680	3,140	9,429	6,870	3,996	8,870	29.11%
Leave Payouts	25,984	18,403	53,036				
Benefits	683,593	561,559	685,363	792,637	776,642	776,279	-2.06%
PERSONNEL SERVICES	**2,617,832**	**1,886,829**	**2,527,533**	**2,713,840**	**2,665,672**	**2,840,594**	4.67%
OPERATING EXPENSES							
Utilities	4,075	2,818	3,472	3,900	2,181	2,200	-43.59%
Equipment and Supplies	196,681	143,364	179,905	189,912	210,215	199,916	5.27%
Repairs and Maintenance	38,545	42,194	32,719	50,806	44,806	53,271	4.85%
Conferences and Training	1,150	3,405	3,275	3,500	2,000	100	-97.14%
Other Contract Services	1,808,680	1,294,662	1,989,300	1,842,316	1,627,715	1,689,916	-8.27%
Rental Expense	43,717	13,958	47,208	44,800	47,050	41,200	-8.04%
Insurance	41,047	27,031	52,984	39,352	33,852	39,352	0.00%
Expense Allowances	5,396	4,050	2,492	5,400	3,000	5,400	0.00%
Other Expenses	602	1,718	1,697	2,620	2,270	1,700	-35.11%
OPERATING EXPENSES	**2,139,893**	**1,533,200**	**2,313,053**	**2,182,606**	**1,973,089**	**2,033,055**	-6.85%
Total	**4,757,725**	**3,420,029**	**4,840,586**	**4,896,446**	**4,638,762**	**4,873,649**	**-0.47%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Park Special Revenue Funds (209, 226, 228, 235)							
PERSONNEL SERVICES							
Salaries, Permanent	69,357	91,817	102,079	145,900	145,901	104,647	-28.28%
Salaries, Temporary	13,380		1,405			30,000	100.00%
Salaries, Overtime		10,429	80				
Benefits	33,047	39,349	73,569	93,570	93,570	61,556	-34.21%
PERSONNEL SERVICES	**115,784**	**141,595**	**177,134**	**239,470**	**239,470**	**196,203**	-18.07%
OPERATING EXPENSES							
Equipment and Supplies			9,800	11,000	11,000	11,000	0.00%
Repair and Maintenance	11,961		29,975				
Professional Services	19,438	7,550	56,262	30,000	59,394	60,000	100.00%
Other Contract Services	1,039		1,325	1,500	1,500	1,500	0.00%
Rental Expense	9,085	8,724	9,490	11,000	11,000	11,000	0.00%
Payments to Other Governments		21,000	15,125	50,000	55,875		-100.00%
Expense Allowances	2,650	1,558	1,011	2,700	2,700		-100.00%
Other Expenses			202	600	600	1,000	66.67%
OPERATING EXPENSES	**44,173**	**38,832**	**123,190**	**106,800**	**142,069**	**84,500**	-20.88%
CAPITAL EXPENDITURES							
Land Purchase	333,028	326,270	316,800	316,800	316,800		-100.00%
Improvements	1,713,541	600,696	978,386	3,910,000	8,207,474	5,412,980	38.44%
CAPITAL EXPENDITURES	**2,046,569**	**926,966**	**1,295,186**	**4,226,800**	**8,524,274**	**5,412,980**	28.06%
Total	**2,206,525**	**1,107,393**	**1,595,510**	**4,573,070**	**8,905,813**	**5,693,683**	**24.50%**

Significant Changes

The overall decrease in Personnel Services is largely due to the reorganization of the department. Professional Services include additional funds to update the Feb. 2016 Parks & Recreation Master Plan. The amount of funds budgeted in Improvements fluctuates annually based on park development projects scheduled in the City's Capital Improvement Program (CIP). The Adopted FY 2020-21 CIP includes funds for the following projects: Bluff Top Park Trail Improvements, Central Park, Harbour View Clubhouse, LeBard Park, Rodgers' Senior Center, as well as Playground Equipment improvements.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00209 Park Acquisition and Dvlpmt	8,060	3,650	4,065				
00226 Quimby Fund	186,313	105,439	169,250	65,000	65,000	70,000	5,000
00228 Park Dev Impact - Residential	2,983,868	7,730,191	4,388,259	3,000,000	3,000,000	315,000	(2,685,000)
Total	**3,178,241**	**7,839,280**	**4,561,574**	**3,065,000**	**3,065,000**	**385,000**	**(2,680,000)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00209 Park Acquisition and Dvlpmt	558,243	220,436	3,980	4,004	3,980	24	(3,980)
00226 Quimby Fund	3,227,446	2,983,813	3,090,699	741,458	521,333	220,125	(521,333)
00228 Park Dev Impact - Residential	4,446,210	11,759,537	14,835,171	8,667,847	4,783,370	3,884,477	(4,783,370)
Total	**8,231,899**	**14,963,786**	**17,929,850**	**9,413,309**	**5,308,683**	**4,104,626**	**(5,308,683)**

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
4th of July (204)							
PERSONNEL SERVICES							
Salaries, Temporary	3,538		3,538	3,538	3,538	3,538	0.00%
Salaries, Overtime	51,952		51,952	51,952	51,952	51,952	0.00%
PERSONNEL SERVICES	**55,490**		**55,490**	**55,490**	**55,490**	**55,490**	0.00%
OPERATING EXPENSES							
Equipment and Supplies	29,254	23,045	15,949	28,000	29,206	18,200	-35.00%
Conferences and Training	624	970	862	1,000	1,000	1,000	0.00%
Professional Services	100,197	84,242	74,540	100,000	119,333	97,000	-3.00%
Other Contract Services	164,213	122,008	85,111	195,000	219,833	190,500	-2.31%
Rental Expense	33,378	6,023	37,837	36,160	60,985	35,000	-3.21%
Payments to Other Governments		232					
Other Expenses	5,102	2,857	8,087	4,400	4,400	10,110	129.77%
OPERATING EXPENSES	**332,768**	**239,377**	**222,384**	**364,560**	**434,757**	**351,810**	-3.50%
Total	**388,258**	**239,377**	**277,874**	**420,050**	**490,247**	**407,300**	**-3.04%**

Significant Changes

The 4th of July Fund receives revenues from parade entry fees, merchandise sales, event admissions, sponsorships, vendor booth space sales, and parking fees. Changes in Operating Expenses reflect the realignment of costs based on prior year actuals.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00204 Fourth of July Parade	405,635	151,537	391,808	420,050	420,050	407,300	(12,750)
Total	**405,635**	**151,537**	**391,808**	**420,050**	**420,050**	**407,300**	**(12,750)**

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OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	40,803	16,319	35,989				
Salaries, Temporary	16,377	6,954	12,619				
Salaries, Overtime	685,931	243,240	536,585	653,000	653,000	619,000	-5.21%
Benefits	325	37,303					
PERSONNEL SERVICES	**743,436**	**303,816**	**585,193**	**653,000**	**653,000**	**619,000**	-5.21%
OPERATING EXPENSES							
Equipment and Supplies	904	1,711	994	3,500	3,500	3,500	0.00%
Repairs and Maintenance	26,624	2,235	10,899	15,000	15,000	15,000	0.00%
Other Contract Services	900		14,351	20,000	20,000	15,000	-25.00%
Expense Allowances		51					
OPERATING EXPENSES	**28,428**	**3,997**	**26,244**	**38,500**	**38,500**	**33,500**	-12.99%
Total	**771,864**	**307,813**	**611,438**	**691,500**	**691,500**	**652,500**	**-5.64%**

Significant Changes

The Specific Events Fund is used for major reimbursable events held in the City, such as the Surf City Marathon, Vans U.S. Open of Surfing, the Great Pacific Air Show, and other events held in Huntington Central Park. Overtime is adjusted to align with current spending trends.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00101 Specific Events	701,191	318,093	672,704	691,500	691,500	652,500	(39,000)
Total	**701,191**	**318,093**	**672,704**	**691,500**	**691,500**	**652,500**	**(39,000)**

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OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Donations and Grants (various) Gun Range (225)							
PERSONNEL SERVICES							
Salaries, Permanent	255,562	157,387	212,895	117,156	537,020	116,757	-0.34%
Salaries, Temporary	215,698	172,830	213,044	73,292	447,898	44,000	-39.97%
Salaries, Overtime	345	156					
Leave Payouts	15,400	11,550	18,828	5,000	5,000		-100.00%
Benefits	121,480	56,224	86,312	91,037	98,535	97,115	6.68%
PERSONNEL SERVICES	**608,485**	**398,147**	**531,079**	**286,485**	**1,088,452**	**257,872**	-9.99%
OPERATING EXPENSES							
Equipment and Supplies	80,851	30,586	35,433		211,423		
Repairs and Maintenance	10,776	510	950		(626)		
Conferences and Training	98						
Professional Services						30,000	100.00%
Other Contract Services	13,528	30,406	29,686		25,719		
Rental Expense		175	118				
Other Expenses	1,495						
OPERATING EXPENSES	**106,748**	**61,677**	**66,187**		**236,516**	**30,000**	100.00%
CAPITAL EXPENDITURES							
Improvements	568,152	145,587	149,192		90,548		
Vehicles					42,502		
CAPITAL EXPENDITURES	**568,152**	**145,587**	**149,192**		**133,050**		
Total	**1,283,385**	**605,411**	**746,458**	**286,485**	**1,458,019**	**287,872**	**0.48%**

Significant Changes

The Community Services Department receives multiple grants and donations associated with various programs, such as senior services. Personnel Services are funded by the City's "Seniors on the Go" Transportation Program, and Senior Care Management services. Per the City's annual budget resolution, grants and donations up to the $100,000 threshold per source or grantor are appropriated as received throughout the fiscal year.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00103 Donations	691,858	779,308	755,663		544,834		(544,834)
00225 Gun Range Settlement	1,128	668	11,913				
00239 CDBG ^		27,704	39,043	40,000	40,000	44,000	4,000
00963 Sr Mobility Program	230,196	178,811	250,812	246,485	246,485	213,872	(32,613)
^CDBG Fund is managed by the Community Development Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community Services Department.							
Total	**984,116**	**1,143,947**	**1,146,352**	**286,485**	**831,319**	**257,872**	**(573,447)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00225 Gun Range Settlement	331,765	332,433	344,346	346,370	30,000	316,370	(30,000)
Total	**331,765**	**332,433**	**344,346**	**346,370**	**30,000**	**316,370**	**(30,000)**

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City of Huntington Beach
Finance
Adopted Budget – FY 2020/21

Chief Financial Officer

Assistant Chief Financial Officer

ADMINISTRATION
Administrative Assistant (1.5)

ACCOUNTING SERVICES

Finance Manager - Accounting

GENERAL ACCOUNTING
Principal Finance Analyst
Senior Accountant

ACCOUNTS PAYABLE
Senior Accounting Technician
Accounting Technician II (2)

PAYROLL
Payroll Specialist
Senior Payroll Technician (2)

MUNICIPAL SERVICES
Senior Accounting Technician
Accounting Technician II (2)

BUDGET MANAGEMENT

Finance Manager - Budget

BUDGET
Principal Finance Analyst
Senior Finance Analyst (3)

PROCUREMENT
Buyer (2)

REPROGRAPHICS

MAIL

REVENUE SERVICES

Finance Manager – Treasury

Administrative Analyst (0.5)

Accounting Technician Supervisor

CASHIERING
Accounting Technician II (2)

ACCOUNTS RECEIVABLE/ COLLECTIONS
Accounting Technician II

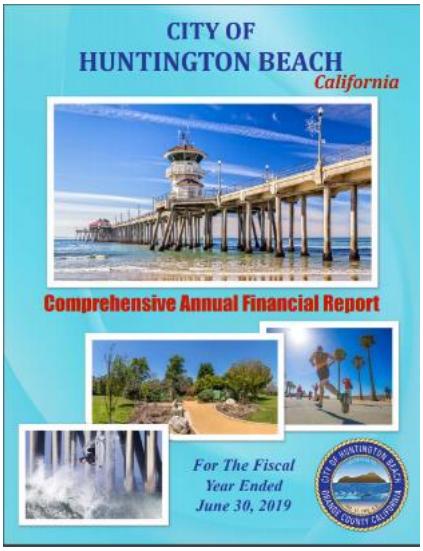
BUSINESS LICENSE
Business License Supervisor
Senior Accounting Technician
Accounting Technician II (2)
Field Service Representative

Finance

The Finance Department, through its four Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; cashiering, accounts receivable and collections services; payroll and accounts payable services; utility billing; and business license customer service.

Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer and the Assistant Chief Financial Officer reviews operations to ensure compliance with Federal, State, and local laws, as well as City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocation, fixed asset inventory, financial reporting, and annual audits. This Division is also responsible for providing staff support to the appointed seven-member Finance Commission established pursuant to Chapter 2.109 of the Municipal Code.



Accounting Services Division

The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable, Financial Reporting, and Municipal Services. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets. This Division is also responsible for serving as the audit liaison for all departments and serves as the City's liaison for all financial audits of the City. Accounts Payable is responsible for the processing of all City obligations. Financial Reporting prepares the Comprehensive Annual Financial Report (CAFR), annual bond disclosures, and other financial reports. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll. Municipal Services processes all utility service start-ups and disconnections (e.g., water, sewer, etc.). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts, and also handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts.

Finance

Department Descriptions

Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management and the City Council to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4154 – Openness in Labor Negotiations requirement. The Division also provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, maintains the list of qualified vendors. Furthermore, the Division administers office supply orders, procurement cards, leasing, equipment replacement, professional services, fuel management and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail and special deliveries for all City departments

Revenue Services Division

The Revenue Services Division is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. Due to the significant technological improvements in how payments can be received and made, this Division is continually offering new services to customers and vendors. In addition, this Division processes and records all revenue received at City Hall, as well as, all City off-site locations. This Division also ensures revenue is deposited in a timely manner into the City's financial depository accounts. Another important function of this Division is to ensure proper controls over cash deposits, as well as collection of delinquent taxes and fees. This Division is responsible for helping ensure revenues owed to the City are received and may use a variety of methods to collect these funds, including sending delinquent notices, making collections calls, placing a lien on property, filing a claim in Small Claims Court or sending delinquent receivables to an outside collection agency. Finally, this Division is responsible for disbursing all approved funds and processing all checks and electronic payments for the payment of goods and services approved in the budget and the City's financial system. The Division also licenses all individuals and companies doing business in the City in accordance with the Municipal Code, and may issue permits on behalf of other City departments.

Finance

Ongoing Activities & Projects

Administration Division

- Provide policy direction, vision, and leadership, enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare and distribute quarterly financial reports to the City Council and City Manager.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the appointed seven-member Finance Commission.
- Oversee and coordinate the City's long-term financial plan.

Accounting Services Division

- Prepare the Comprehensive Annual Financial Report and Popular Annual Financial Report.
- Prepare the Annual Schedule of Financial Expenditures to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 43,134 accounts payable invoices within 30 days and achieve less than 1% of voided checks.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 48,500 payroll advices and checks annually.
- Annually produce and distribute approximately 1,682 W-2s and process 1099s.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 730 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 36,564 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.
- Automate the receipt of over 315,000 payments by customers for City utility charges representing approximately 50 percent of total utility transactions.

Budget Management Division

- Manage and coordinate the annual budget development process.
- Maintain the Budget Manual and coordinate the budget development process with departments by preparing consolidated budget requests and performing due diligence for the City Manager.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impacts the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4154-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Review and analyze citywide fees and charges, and propose changes accordingly.
- Provide billing services for 55,000 accounts for water, sewer, and trash/recycling services.
- Provide quality customer service to both internal and external customers.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 8,000 purchase requisitions within a nine-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.
- Process over 1,000,000 pieces of mail annually.

Revenue Services Division

- Process over $12 million in revenue annually at City Hall from permits and fees.
- Process over $15 million in revenue annually for off-site locations including parking meter revenue and recreation fees, and deposit funds daily in the bank.
- Process and collect miscellaneous receivables of over $29 million from over 72,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over $14.0 million annually for Transient Occupancy Taxes and over $4.7 million for Business Improvement District assessments from three assessment areas.
- Collect and process payments for oil taxes in the amount of approximately $600,000.
- Process over 675,000 transactions at the City Hall counter's cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, payroll checks and electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Assist in enhancing software programs to better track City revenues and deposits.
- Maintain approximately 22,000 business licenses and issue over 3,300 new business licenses annually.
- Annually process over 18,000 business license renewal notices and 7,000 second and final notices.
- Annually respond to over 35,000 business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 19 operators reporting annual revenue of approximately $600,000 from 306 wells.
- Manage the records of more than 275 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies to accurately identify businesses requiring a business license in the City.
- Process payments on business licenses of $2.6 million annually.

Finance

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Prepare the Comprehensive Annual Financial Report (CAFR) and complete the Federal Schedule of Financial Expenditures (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.				Fiscal Health
Measure:				
CAFR prepared within six months of fiscal year-end	Yes	Yes	Yes	
SEFA prepared within nine months of fiscal year-end	Yes	Yes	Yes	
Goal:				
2. Achieve CAFR Certificate of Excellence in Financial Reporting.				Fiscal Health
Measure:				
Certificate of Excellence awarded	Yes	Yes	Yes	
Goal:				
3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.				Fiscal Health
Measure:				
GFOA Excellence in Budgeting Award achieved	Yes	Yes	Yes	
Goal:				
4. Receive unmodified (clean) audit opinion on the CAFR.				Fiscal Health
Measure:				
Unmodified (clean) audit opinion received	Yes	Yes	Yes	

FY 2019/20 Accomplishments

- Maintained a "AAA" Implied General Obligation credit rating from Fitch Ratings, one of the few cities in California to achieve this prestigious recognition.
- Received a "AA3" credit rating from Moody's Investor Service for the Successor Agency's 1999 Tax Allocation Refunding Bonds.
- The Department was once again an honored recipient of the "Certificate of Achievement for Excellence in Financial Reporting" award bestowed by the Government Finance Officers Association (GFOA) for the City's Comprehensive Annual Financial Report (CAFR) for FY 2017/18. This was the 33rd consecutive year the City has received this award.
- The Department received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City's Popular Annual Financial Report (PAFR) for FY 2017/18. This was the 13th consecutive year the City has received this award.
- The Department earned the Government Finance Officers Association's Distinguished Budget Award for FY 2018/19. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This was the 16th consecutive year the City has received this award.
- The City received an unmodified (clean) audit opinion for the FY 2018/19 CAFR by the independent accounting firm Davis Farr LLP.
- The City received an unmodified (clean) audit opinion for the FY 2018/19 Federal Single Audit.
- The City completed a comprehensive study to update the City's Master Fee and Charges Schedule.
- Worked closely with the City's negotiating team by providing labor cost projections to facilitate the development of labor contracts in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- Worked with the City's external auditors to perform transient occupancy tax, lease revenue, concession and utility user tax audits to ensure the timely and accurate remittance of taxes and revenues to the City.
- The City continued its efforts to reduce pension liabilities and deposited funds to the Pension Rate Stabilization Plan (PRSP). The PRSP, an IRS Section 115 Trust, has a total of $6.2 million deposited as of June 30, 2019 to further pay down the City's unfunded liabilities.
- The City's Retiree Healthcare Plan for Miscellaneous Employees is 100 percent funded as of the latest independent actuarial study performed.
- Successfully upgraded the City's timekeeping software, Kronos, to maintain continued software functionality.
- Successfully implemented the new Utility Billing software system and online payment and account management portal.
- Increased businesses registered in the City's online database, Planetbids, by 16% and local vendor registration by 10%.
- The City realized approximately $1 million in annual cost savings from prepaying the City's CalPERS Unfunded Actuarial Liability payment due to the change in City's fiscal year.
- Successfully upgraded the City's enterprise cashiering system.
- Successfully upgraded the City's financial software system to the next version to maintain functionality and continued support by Oracle.

FY 2020/21 Goals

- Work with departments to control costs and ensure a balanced FY 2020/21 Budget.
- Continue to pursue innovative efficiencies to provide additional customer service improvements.
- Continue to work with departments towards the final implementation of a new Enterprise Land Management Software (ELM) system.
- Receive Achievement of Excellence in Procurement Award from the National Procurement Institute (NPI).
- Continue to provide strategic options to address the City's unfunded liabilities.
- Assist Community Services with completing the upgrade of the RecTrac recreation software system.
- Successfully apply for FEMA and CARES Act reimbursement for eligible COVID-19 expenditures.

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Finance

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,476,217	1,807,879	2,586,048	2,744,812	2,671,061	2,930,617	6.77%
Salaries, Temporary	84,383	122,441	88,288	79,530	79,530	79,530	0.00%
Salaries, Overtime	959	12	815				
Leave Payouts	127,672	100,038	88,256				
Benefits	2,044,006	1,775,774	2,394,850	3,017,229	2,983,488	1,805,927	-40.15%
PERSONNEL SERVICES	**4,733,237**	**3,806,143**	**5,158,257**	**5,841,571**	**5,734,079**	**4,816,074**	-17.56%
OPERATING EXPENSES							
Utilities			60				
Equipment and Supplies	577,534	315,561	545,287	482,125	478,642	433,689	-10.05%
Repairs and Maintenance	79,153	75,857	107,419	97,961	97,961	105,797	8.00%
Conferences and Training	13,701	6,006	15,142	19,365	10,365	17,398	-10.16%
Professional Services	287,810	228,267	206,955	262,364	376,863	185,871	-29.16%
Other Contract Services	811,477	676,527	796,090	671,575	753,755	429,600	-36.03%
Claims Expense		130,253	1,369				
Pension Payments	4,143,998	3,389,037	4,766,002	3,445,744	5,045,744	934,000	-72.89%
Interdepartmental Charges	220,806	163,949	234,253	634,818	634,818		-100.00%
Expense Allowances	10,981	5,088	10,229	11,700	11,700	11,700	0.00%
Other Expenses	(85)	(48)					
OPERATING EXPENSES	**6,145,375**	**4,990,497**	**6,682,806**	**5,625,652**	**7,409,847**	**2,118,055**	-62.35%
Grand Total(s)	**10,878,612**	**8,796,640**	**11,841,063**	**11,467,223**	**13,143,925**	**6,934,129**	**-39.53%**
General Fund	5,762,862	4,368,729	5,908,677	6,033,343	6,108,045	5,934,129	-1.64%
Other Funds	5,115,750	4,427,911	5,932,386	5,433,880	7,035,880	1,000,000	-81.60%
Grand Total(s)	**10,878,612**	**8,796,640**	**11,841,063**	**11,467,223**	**13,143,925**	**6,934,129**	**-39.53%**
Personnel Summary	**33.00**	**33.00**	**33.00**	**33.00**	**33.00**	**33.00**	**0.00**

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Finance

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,476,217	1,807,879	2,586,048	2,744,812	2,671,061	2,930,617	6.77%
Salaries, Temporary	84,383	122,441	88,288	79,530	79,530	79,530	0.00%
Salaries, Overtime	959	12	815				
Leave Payouts	127,672	100,038	88,256				
Benefits	1,419,759	1,178,456	1,621,418	1,834,911	1,801,170	1,739,927	-5.18%
PERSONNEL SERVICES	**4,108,990**	**3,208,825**	**4,384,825**	**4,659,253**	**4,551,761**	**4,750,074**	1.95%
OPERATING EXPENSES							
Utilities			60				
Equipment and Supplies	577,534	315,561	545,287	482,125	476,642	433,689	-10.05%
Repairs and Maintenance	79,153	75,857	107,419	97,961	97,961	105,797	8.00%
Conferences and Training	13,701	6,006	15,142	19,365	10,365	17,398	-10.16%
Professional Services	285,711	188,776	195,428	221,364	335,863	185,871	-16.03%
Other Contract Services	686,878	568,663	650,286	541,575	623,755	429,600	-20.68%
Expense Allowances	10,981	5,088	10,229	11,700	11,700	11,700	0.00%
Other Expenses	(85)	(48)					
OPERATING EXPENSES	**1,653,872**	**1,159,904**	**1,523,852**	**1,374,090**	**1,556,285**	**1,184,055**	-13.83%
Total	**5,762,862**	**4,368,729**	**5,908,677**	**6,033,343**	**6,108,045**	**5,934,129**	**-1.64%**
Personnel Summary	**31.42**	**31.42**	**31.42**	**31.42**	**31.42**	**31.42**	**0.00**

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Finance

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	318,963	64,101	311,459	290,527	399,012	458,259	57.73%
Salaries, Temporary	1,277	63,189	4,656	9,630	9,630	9,630	0.00%
Salaries, Overtime	959						
Leave Payouts			5,134				
Benefits	172,677	108,164	195,193	196,497	270,365	249,649	27.05%
PERSONNEL SERVICES	**493,875**	**235,454**	**516,442**	**496,654**	**679,007**	**717,538**	44.47%
OPERATING EXPENSES							
Equipment and Supplies	1,434	42,456	35,762	8,913	8,913	14,250	59.88%
Repairs and Maintenance		4,717		3,014	3,014		-100.00%
Conferences and Training	4,168		1,309	5,865	865	6,000	2.30%
Professional Services	181,105	131,104	102,608	67,500	204,892	85,871	27.22%
Other Contract Services	12,478	79,402	15,259				
Expense Allowances	5,586	1,038	4,829	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**204,771**	**258,717**	**159,768**	**91,292**	**223,684**	**112,121**	22.82%
Total	**698,647**	**494,173**	**676,210**	**587,947**	**902,692**	**829,660**	**41.11%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) is reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Finance

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Accounting Services							
PERSONNEL SERVICES							
Salaries, Permanent	756,454	595,709	827,635	721,652	709,230	968,502	34.21%
Salaries, Temporary		16,638	32,814				
Leave Payouts	39,684	41,943	32,184				
Benefits	407,963	353,770	462,786	478,933	468,890	588,713	22.92%
PERSONNEL SERVICES	**1,204,101**	**1,008,060**	**1,355,418**	**1,200,586**	**1,178,121**	**1,557,215**	29.70%
OPERATING EXPENSES							
Equipment and Supplies		9,285	63,360	4,650	4,650	221,080	4654.41%
Repairs and Maintenance			2,437				
Conferences and Training	5,598	1,900	6,829	5,000	5,000	4,875	-2.50%
Professional Services	101,144	56,647	89,689	153,864	130,970	100,000	-35.01%
Other Contract Services	72,795	37,572	22,925		35,000	108,000	
OPERATING EXPENSES	**184,958**	**105,403**	**185,240**	**163,514**	**175,620**	**433,955**	165.39%
Total	**1,389,060**	**1,113,462**	**1,540,657**	**1,364,099**	**1,353,740**	**1,991,169**	**45.97%**

Significant Changes

Effective FY 2019/20, the Municipal Services section (previously in the Fiscal Services Division) was transferred to Accounting Services Division. The Division's budget includes funding for professional services related to audit and other consulting services, utility billing processing, printing, and mailing services. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) is reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Budget Management							
PERSONNEL SERVICES							
Salaries, Permanent	253,597	258,221	401,553	427,906	451,920	625,407	46.16%
Salaries, Temporary	14,084	13,934	16,730				
Leave Payouts	10,379	10,379	8,082				
Benefits	151,452	141,834	212,525	265,496	326,523	356,376	34.23%
PERSONNEL SERVICES	**429,511**	**424,369**	**638,890**	**693,402**	**778,443**	**981,783**	41.59%
OPERATING EXPENSES							
Equipment and Supplies	14,853	18,782	14,716	15,000	15,000	185,947	1139.65%
Repairs and Maintenance	5,000		5,200	5,200	5,200	90,797	1646.10%
Conferences and Training	195	165	4,387	5,000	1,000	4,123	-17.54%
Professional Services		1,025	3,132				
Other Contract Services	37,531	4,088	635		44,070	133,493	100.00%
OPERATING EXPENSES	**57,579**	**24,060**	**28,070**	**25,200**	**65,270**	**414,360**	1544.29%
Total	**487,090**	**448,429**	**666,960**	**718,602**	**843,713**	**1,396,143**	**94.29%**

Significant Changes

Effective FY 2019/20, the Procurement, Reprographics, and Mail sections (previously in the Fiscal Services Division) were transferred to Budget Management Division. The Division's budget contains funding for Citywide paper supplies, reprographics, printing, and mailing services. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) is reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Finance

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Revenue Services							
PERSONNEL SERVICES							
Salaries, Permanent	431,857	337,153	403,012	484,038	399,069	878,449	81.48%
Salaries, Temporary	48,402	17,589	34,088	52,350	52,350	69,900	33.52%
Salaries, Overtime		12					
Leave Payouts	27,161	20,977	17,955				
Benefits	244,986	208,314	269,027	317,088	245,518	545,189	71.94%
PERSONNEL SERVICES	**752,406**	**584,045**	**724,083**	**853,476**	**696,937**	**1,493,538**	74.99%
OPERATING EXPENSES							
Utilities			60				
Equipment and Supplies	10,899	6,627	3,678	10,000	11,320	12,412	24.12%
Repairs and Maintenance	8,620	12,863	10,658	15,000	15,000	15,000	0.00%
Conferences and Training	1,180	559	275	2,500	2,500	2,400	-4.00%
Professional Services	3,462						
Other Contract Services	242,073	207,454	307,572	274,575	288,346	188,107	-31.49%
Expense Allowances	5,396	4,050	5,400	5,700	5,700	5,700	0.00%
OPERATING EXPENSES	**271,629**	**231,553**	**327,643**	**307,775**	**322,866**	**223,619**	-27.34%
Total	**1,024,035**	**815,596**	**1,051,725**	**1,161,250**	**1,019,802**	**1,717,156**	**47.87%**

Significant Changes

The Revenue Services Division's budget contains funding for Other Contract Services related to contracted parking citation processing costs. Effective FY 2019/20, the Business License section (previously in the Fiscal Services Division) was transferred to Revenue Services Division. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) is reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. The reduction in Other Contract Services is due to the transfer of credit card processing fees to Non-Departmental.

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Finance

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Fiscal Services							
PERSONNEL SERVICES							
Salaries, Permanent	715,347	552,694	642,388	820,689	711,830		-100.00%
Salaries, Temporary	20,620	11,090		17,550	17,550		-100.00%
Salaries, Overtime			815				
Leave Payouts	50,447	26,739	24,901				
Benefits	442,681	366,374	481,887	576,897	489,873		-100.00%
PERSONNEL SERVICES	**1,229,096**	**956,897**	**1,149,992**	**1,415,136**	**1,219,253**		-100.00%
OPERATING EXPENSES							
Equipment and Supplies	544,926	238,411	427,770	443,562	436,759		-100.00%
Repairs and Maintenance	65,533	58,277	89,124	74,747	74,747		-100.00%
Conferences and Training	2,559	3,383	2,342	1,000	1,000		-100.00%
Other Contract Services	322,001	240,147	303,895	267,000	256,338		-100.00%
Other Expenses	(85)	(48)					
OPERATING EXPENSES	**934,935**	**540,170**	**823,132**	**786,309**	**768,844**		-100.00%
Total	**2,164,031**	**1,497,067**	**1,973,124**	**2,201,445**	**1,988,097**		**-100.00%**

Significant Changes

The Fiscal Services Division was eliminated as part of the Finance Department's reorganization effective FY 2019/20. The Municipal Services section was transferred to Accounting Services Division; Business License section was transferred to Revenue Services Division; and the Procurement, Reprographics, and Mail section was transferred to Budget Management Division.

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Finance

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Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Retiree Insurance Fund (702), Retirement Supplement (703), Section 115 (716), EOC (238)							
PERSONNEL SERVICES							
Benefits	624,247	597,318	773,432	1,182,318	1,182,318	66,000	-94.42%
PERSONNEL SERVICES	**624,247**	**597,318**	**773,432**	**1,182,318**	**1,182,318**	**66,000**	-94.42%
OPERATING EXPENSES							
Equipment & Supplies					2,000		
Professional Services	2,100	39,491	11,526	41,000	41,000		-100.00%
Other Contract Services	124,599	107,864	145,804	130,000	130,000		-100.00%
Claims Expense		130,253	1,369				
Pension Payments	4,143,998	3,389,037	4,766,002	3,445,744	5,045,744	934,000	-72.89%
Interdepartmental Charges	220,806	163,949	234,253	634,818	634,818		-100.00%
OPERATING EXPENSES	**4,491,503**	**3,830,593**	**5,158,954**	**4,251,562**	**5,853,562**	**934,000**	-78.03%
Total	**5,115,750**	**4,427,911**	**5,932,386**	**5,433,880**	**7,035,880**	**1,000,000**	**-81.60%**

Significant Changes

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. As of 9/30/14, the unfunded liability for Miscellaneous employees has been paid off six years ahead of schedule; therefore, the FY 2020/21 Benefits budget reflects the City's contribution towards the Normal Cost for both Miscellaneous and Safety with an unfunded liability payment for Safety only. The FY 2020/21 Adopted Budget continues funding for the City's award-winning "25 to 10" and "16 to 10" Plans for Retiree Medical and Supplemental Benefits respectively. Due to COVID-19 pandemic financial impact, the $1 million budget for the Section 115 Trust is suspended for FY 2020/21.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00702 Retiree Insurance Fund	2,804,997	2,373,584	3,342,695	1,433,880	933,880	66,000	(867,880)
00703 Retirement Supplement	10,555,285	6,650,196	6,842,332	4,000,000	3,500,000	934,000	(2,566,000)
00716 Section 115 Trust	1,294,379	5,903,395	2,366,532	1,000,000			
Total	**14,654,661**	**14,927,175**	**12,551,560**	**6,433,880**	**4,433,880**	**1,000,000**	**(3,433,880)**

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City of Huntington Beach
Fire
Adopted Budget – FY 2020/21

Fire Chief

FIRE PREVENTION

Fire Division Chief
Administrative Secretary

PROGRAMS
Fire Marshal
Fire Protection Analyst (2)
Fire Prevention Inspector (3)
Senior Permit Technician
Administrative Aide

CERTIFIED UNIFIED PROGRAM AGENCY
Fire Prevention Inspector
Administrative Secretary

ADMINISTRATION

ADMINISTRATION
Administrative Analyst Sr (2)
Administrative Assistant
Accounting Technician II (2)
Office Assistant II

CENTRAL NET OPERATIONS AUTHORITY
Fire Training Maintenance Technician
Administrative Secretary

EMERGENCY RESPONSE

Fire Division Chief

FIRE SUPPRESSION
Fire Battalion Chief (3)
Administrative Fire Captain (2)
Fire Captain (27)
Fire Engineer (27)
Firefighter Paramedic (42)
Firefighter (12)

TRAINING
Fire Battalion Chief
Administrative Fire Captain

EMERGENCY MANAGEMENT & HOMELAND SECURITY
Emergency Services Coordinator

HAZMAT RESPONSE
Fire Captain (3)
Fire Engineer (3)
Firefighter Paramedic (6)

EMERGENCY MEDICAL SERVICES & FIREMED ADMINISTRATION
Fire Battalion Chief
Fire Medical Coordinator
Emergency Medical Services Coordinator

EMERGENCY TRANSPORT PROGRAM
Ambulance Operator (30)

MARINE SAFETY

Marine Safety Division Chief
Marine Safety Lieutenant (3)
Marine Safety Officer II (10)
Administrative Secretary

Fire

Department Descriptions

The Huntington Beach Fire Department is dedicated to providing the highest quality fire, marine safety and emergency medical services to protect our community. Providing a balanced approach to life and property protection supports this mission. The Department provides "all-risk" services and response for fire suppression, fire prevention, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center located in the center of the City. FireMed, a membership-based program, continues to provide significant financial support to the level of emergency medical services provided for the City, while offsetting delivery costs.

Fire Administration

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center; and is a member of MetroNet, a seven-city Joint Powers Authority for fire and medical emergency communications. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Response Authority.

Fire Prevention

The Fire Prevention Division has responsibility for enforcing local, state, and federal codes in order to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished through inspection and code enforcement, plan review, public education and fire investigative services. Fire Prevention Inspectors conduct various inspections of buildings and facilities to ensure that the construction and use is compliant with the Fire Code. The Fire Protection Analysts review and approve development plans, as well as various fire protection and life safety system plans to maintain compliance with the Fire Code and other regulations. Oil inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The Fire Prevention Division operates the Hazardous Materials Business Plan Program (HMBP) as a Participating Agency to the Certified Unified Program Agency (CUPA). The HMBP Program is responsible for identifying, inspecting, and monitoring 690 businesses that use and store hazardous materials. Fire Investigators determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. This Division plans, coordinates and staffs a number of annual public education events including, Fire Department Open House, the Spark of Love and the Great Shake Out. Finally, the Fire Prevention Division oversees a volunteer Senior Home Inspection Program (SHIP) and coordinates the annual open house.

Emergency Response

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, and hazardous materials response. This Division conducts annual life safety inspections; education programs; fire service training; and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies are located in each of the eight stations and staffed by four personnel. This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, a State Office of Emergency Services engine, a hazardous materials response vehicle, a mobile decontamination unit, an urban search and rescue/light and air vehicle, six City-operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Fire Department is able to provide this broad scope of emergency service delivery through cross training of personnel in various disciplines. The Division includes the Central Net Training Center staff who provide mandated training for Fire Department personnel. The Division coordinates with the Fleet Services Division of the Public Works Department for apparatus procurement, repairs, and maintenance; arranges for fire station tours and administers the FireMed Membership Program. The Division also includes the Emergency Management and Homeland Security Office, which develops and coordinates disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction programs and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers.

Fire

Department Descriptions

Marine Safety

The primary goal and purpose of Marine Safety is to provide quality open water and beach safety through education, prevention, and emergency response. Marine Safety provides year-round lifeguard services on the City's beach, including medical aid and code enforcement services, manages the summer Junior Lifeguard Program and provides staffing as required. Lifeguard services are also provided to Sunset Beach. The Division is comprised of 14 permanent Marine Safety Officers and management staff, and is supported by more than 150 recurrent ocean lifeguards.

Ongoing Activities & Projects

Fire Administration

- Provide overall administration, leadership, management and support for the Fire Department.
- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer Homeland Security Grants, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three year plan.
- Represent the City of Huntington Beach on Metro Net Joint Powers Authority Board, Central Net Training Authority Board and Orange County-City Hazardous Materials Emergency Response Authority.

Fire Prevention

- Complete fire protection system plan reviews.
- Conduct fire investigations.
- Enforce the California Fire Code, Huntington Beach Municipal Code and City specifications.
- Complete plan reviews for development projects and permit issuance.
- Conduct development/construction related inspections, permit inspections and mandated City and State fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and Hazardous Materials Business Plan (HMBP) Program.
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.
- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development Department.
- Perform methane barrier and oil well plan reviews and inspections.
- Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
- Respond to citizen inquiries regarding fire prevention, inspection, and education.
- Provide fire prevention support and training to emergency response personnel.

Fire

Ongoing Activities & Projects

Emergency Response

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire and hazardous materials incidents.
- Continue Emergency Medical Service, electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMT) and Firefighter Paramedics.
- Update Department Organization and Operations Manuals, policies and plans to reflect current procedures and regulations.
- Update Training Manual to reflect current standards and procedures.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.
- Complete the purchase of fire apparatus and continue the ongoing purchase of firefighter turnouts, hose, air cylinders, and other essential firefighting and safety equipment.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.
- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (US&R), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues and other related emergencies.

Marine Safety

- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half mile City beach area and Sunset Beach.
- Provide search and rescue dive team response to incidents throughout Orange County.
- Train Fire Suppression personnel on water survival tactics.
- Provide water Rapid Intervention Crew (RIC) team response to fire incidents adjacent to waterways.
- Provide Swiftwater and Flood response teams.
- Coordinate off-shore rescue activity with the Police Department, U.S. Coast Guard and Orange County Sheriff’s Harbor Patrol.
- Manage and coordinate the City’s Junior Lifeguard Program, including beach safety education, medical and lifesaving training, competitions and field trips for over 1,100 participants.
- Continue to provide training of Marine Safety Division personnel in order to maintain operational readiness for responses in the marine environment, medical aids and enforcement incidents.
- Meet all training and other requirements in order to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.

Fire

Performance Measures

Results for the City's performance measure program for the past two fiscal years, in addition to goals and objectives for FY 2020/21, are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Receive the *American Heart Association (AHA) Mission: Lifeline EMS Recognition* by meeting or exceeding all four measures of the AHA standard for excellent pre-hospital heart attack care. All measures must be kept in at least 75% of cases for two or more full and consecutive prior years to achieve *Gold*, the immediate full prior year to achieve *Silver* and one quarter in the prior year to receive *Bronze* recognition. *Plus* recognition includes 12-lead EKG within 10 minutes of first EMS contact.				Enhance and Maintain Public Safety
Measure:				
American Heart Association Recognition	N/A	Silver Plus	Gold Plus	
Goal:				
2. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.				Enhance and Maintain Public Safety
Measure:				
% of life safety and permit inspections completed	100%	100%	95%	
% of State mandated occupancy inspections completed	100%	100%	100%	
Goal:				
3. Continually maintain 250 Community Emergency Response Team (CERT), 75 Radio Amateur Civil Emergency Services (RACES), and 10 Senior Home Inspection Program (SHIP) volunteers.				Enhance and Maintain Public Safety
Measure:				
# CERT volunteers	250	250	250	
# of RACES volunteers	75	75	75	
# of SHIP volunteers	8	8	8	
Goal:				
4. Ensure 100% of Lifeguards and Marine Safety Officers complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.				Enhance and Maintain Public Safety
Measure:				
% of Lifeguards and Marine Safety Officers completing USLA Advanced Certified Lifeguard Agency status	100%	100%	100%	

Fire

Performance Measures

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
5. Pursuant to the City's General Plan, Section PSI-P.2, provide emergency responses: **Distribution of Fire Stations:** To treat medical patients and control small fires, the first-due unit should arrive within 7:30 minutes/seconds, 90% of the time, from the receipt of the 9-1-1 call in the Metro Net Communications Center. This equates to a 1:30-minute dispatch time, a 2-minute company turnout time, and a 4-minute drive time in the most populated areas.				Enhance and Maintain Public Safety
Measure:				
% of medical and fire responses in 7:30 minutes or less.	87%	86%	90%	
Goal:				
6. **Multi-Unit Responses:** To confine fires near the room of origin, and to treat up to five medical patients at once, a multiple-unit response of a minimum of three engines, one quint/ladder truck, and one Battalion Chief totaling 17 personnel should arrive within 11:30 minutes from the time of 9-1-1 call receipt in fire dispatch, 90% of the time. This equates to 1:30-minute/second dispatch time, 2 minutes company turnout time, and 8 minutes drive time spacing for multiple units in the most populated areas				Enhance and Maintain Public Safety
7. **Measure:**				
% of multi-unit responses in 11:30 minutes or less.	80%	78%	90%	
Goal:				
8. **Hazardous Materials Responses:** Provide hazardous materials response designed to protect the community from the hazards associated with uncontrolled release of hazardous and toxic materials. The fundamental mission of the City response is to minimize or halt the release of a hazardous substance so it has minimal impact on the community. It can achieve this with a travel time for the first company capable of investigating a HazMat release at the operations level within 7:30 minutes/seconds total response time or less than 90% of the time.				Enhance and Maintain Public Safety
Measure:				
% of hazardous materials responses in 7:30 minutes or less.	85%	65%	90%	

Fire

Performance Measures

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
9. **Technical Rescue:** Respond to technical rescue emergencies as efficiently and effectively as possible with enough trained personnel to facilitate a successful rescue. Achieve a travel time for the first-due company for size-up of the rescue within 7:30 minutes/seconds total response time or less, 90% of the time. Assemble additional resources for technical rescue capable of initiating a rescue within a total response time of 11:30 minutes/seconds, 90% of the time.				Enhance and Maintain Public Safety
Measure:				
% of technical rescue responses in 7:30/11:30 minutes or less.	90%	85%	90%	
Goal:				
10. **Emergency Medical Services:** The City should continue to provide ambulance services in all neighborhoods within at least 11:30 minutes/seconds total response time.				Enhance and Maintain Public Safety
Measure:				
% of ambulance service responses in 11:30 minutes or less	99%	100%	100%	

FY 2019/20 Accomplishments

- Provided 21,068 medical, fire, hazardous materials and other emergency responses in 2019.
- Provided 12,000 emergency medical transports, as part of a program generating $6 million in revenue.
- Received a 99% customer service satisfaction rating for FY 2018/19.
- Received the American Heart Association Lifeline EMS Silver Plus Award for excellent cardiac care.
- Implemented a dedicated COVID-19 response ambulance in order to reduce impacts on the City's 911 system for non-critical patients.
- Secured essential personal protective equipment (PPE) and decontamination supplies to help minimize exposure to first responders and the public.
- Established a medical advice line to help reduce fear, limit the potential demand on the 911 system, and to provide timely and educated advice to those in our community impacted by COVID-19.
- Adapted EMS procedures and protocols for the protection of EMS personnel and the public during the COVID-19 pandemic.
- Designed and implemented a centralized personal protective equipment inventory, distribution, and tracking system for public safety personnel to keep up with the high demand and limited availability of PPE during the COVID-19 pandemic.
- Designed and implemented an exposure tracking process to keep pace with the COVID-19 pandemic for the protection of our personnel and of the vulnerable population we serve by identifying and appropriately isolating exposed personnel.
- Partnered with our three skilled nursing facilities during the COVID-19 pandemic to help ensure the safety of the residents and staff by emergency planning, PPE distribution, assistance with mask fit testing, and regular communication.
- Completed 100% of all state mandated inspections for calendar year 2019.
- Performed 8,729 inspections and 2,186 development and fire protection/life safety plan checks
- Conducted Fire Department Open House with over 900 attendees.
- Managed the Spark of Love Toy Drive, collecting and distributing over 2,500 toys.
- Initiated and implemented "Compliance Engine" cloud based fire protection inspection tracking system.
- Provided 530 hours of staff time to the Accela city-wide permit software project.
- Led and managed a Public Outreach Team with the core mission of providing COVID-19 guidance and established a communication link to 150 facilities that are home to our City's "high risk" population.
- Created and established the Employee Health Team designed to provide a central point of contact for our 1,000+ City employees and assisted with COVID-19 related testing, treatment, quarantine and back to work procedures.
- Instituted virtual Fire Inspection procedures and the use of Blue Beam software for electronic submission and approval of plans to maximize the Fire Prevention Division's ability to provide service throughout all phases of COVID-19 related restrictions.
- Provided structure/strategy for productive/relevant telework assignments throughout the COVID-19 pandemic in order to address the needs of high-risk employees and support social distancing at City Hall while continuing to provide service to community.
- Implemented enhanced response models to help reduce responder and patient exposures during the COVID-19 pandemic
- Tracked and monitored all patients contacted by the Fire Department for any potential COVID-19 exposures
- Procured and managed all personal protective gear and decontamination equipment specific to the Citywide COVID-19 response
- The Marine Safety Division was recognized by the United States Lifesaving Association for maintaining its Advanced Lifeguard Agency Certification.
- Implemented harbor patrol operations in Huntington Harbor due to increased attendance and needs for service to include public education and enforcement on waterways, beaches and bridges.
- Performed over 159,800 Lifeguard preventative actions and conducted over 3,950 water rescues.
- Conducted a Junior Lifeguard Program with over 1,100 participants.
- Expanded participation in the new Junior Lifeguard Program all-day option and youth orientation program.

- Supported the City's goals in educating the public about the closure and phased opening of the beach during the COVID-19 pandemic.
- As part of the statewide mutual aid system, responded to 10 *strike team* requests for help with major fires and other serious disasters.
- Conducted more than 8,000 hours of new-hire academy training, in addition to over 28,000 hours of training for current Fire Department personnel.
- Provided planning and support for several large annual special events, including the Surf City Marathon, Fourth of July, US Open of Surfing and Pacific Air Show.
- Completed transition to 48/96 schedule for emergency response personnel.
- Provided Public Information Officer (PIO) personnel and took lead role for the City during the COVID-19 pandemic to formulate public service announcements that included press releases and weekly videos by Mayor Semeta. The team published over 28 press releases and over 25 videos on city-wide social media accounts.
- Assisted in building a COVID-19 response website (HBready), as well as, a webpage dedicated to assisting small business owners during the phases of re-opening (Reopen HB). HBready website had over 528,000 views by the public.
- Public Information Team manufactured over 1,000 infographics and signs used during the COVID-19 pandemic.
- Public Information Team conducted over 20 on camera interviews with local, state and international news media outlets during the COVID-19 pandemic.

FY 2020/21 Goals

- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, marine safety, urban search and rescue, and other all-risk emergency incidents.
- Provide additional Emergency Operations Center training and exercises to ensure City staff members are fully equipped to assume their roles in the event of a major emergency.
- Maintain Advance Lifeguard Agency Certification.
- Implement new computer aided dispatch and activity tracking system for the Marine Safety Division.
- Complete implementation of integrated system to increase efficiency in completing inspections, pre-fire planning, and retrieval of hazardous materials information using a custom iPad application.
- Establish a Community Risk Reduction plan and implement work/staffing strategies to address the dynamic components of our local demographics, building trends and visitor population.
- Collaborate with City Manager's office and Human Resources in the planning component of workplace safety, centralize tracking of health screenings, PPE, and engineering controls for social distancing throughout all stages of the COVID-19 recovery.
- Seek opportunities to maximize work flow/production efficiencies through job analysis, technological advantages, and structural reorganization with intent to obtain increased institutional flexibility and provide our community with a progressive service model that addresses forthcoming change.
- Implement a formal succession planning program to ensure employees are ready to assume higher positions.
- Prepare proposal for Deputy Fire Chief Position.
- Provide fire and emergency medical services for large special events, including Surf City Marathon, Fourth of July, US Open of Surfing and Pacific Air Show.
- Continue to provide excellent cardiac care to a level commensurate with American Heart Association Lifeline EMS Gold Plus Award.
- Maintain enhanced exposure tracking system for the protection of our personnel and of the vulnerable population we serve by proactively identifying and appropriately managing communicable disease exposures.
- Maintain updated EMS procedures and protocols for the protection of EMS personnel and the public with a state of readiness for any future communicable disease outbreak.
- Update the City-wide Communicable Disease Pandemic Response Plan in cooperation with the Emergency Operations Center.

Fire

Accomplishments & Goals

- Implement and support succession planning within Marine Safety Division.
- Gather data and identify current operational and safety needs within Huntington Harbor.
- Finalize integration and operations of Marine Safety Division into the Fire Department
- Support Behavioral Health and Cancer Awareness through additional clinical resources, increased education, training and cultural relevance.
- Continue to assist City departments during the recovery phases of the COVID-19 pandemic, which includes updating critical information services, infrastructure, and programs.

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	19,945,391	15,346,290	20,534,522	22,182,127	22,232,755	22,385,264	0.92%
Salaries, Temporary	1,017,768	476,774	1,166,784	1,221,915	1,186,246	1,239,936	1.47%
Salaries, Overtime	7,137,079	5,132,287	7,176,032	4,785,014	6,117,653	4,805,500	0.43%
Leave Payouts	473,315	377,942	549,724				
Benefits	14,964,240	12,264,223	15,854,985	17,858,861	17,644,368	17,666,143	-1.08%
PERSONNEL SERVICES	**43,537,793**	**33,597,516**	**45,282,047**	**46,047,917**	**47,181,022**	**46,096,843**	0.11%
OPERATING EXPENSES							
Utilities	46,903	33,019	46,315	39,400	39,400	39,600	0.51%
Purchased Water	406	286					
Equipment and Supplies	925,444	926,939	1,169,941	1,013,972	1,250,920	967,974	-4.54%
Repairs and Maintenance	288,359	273,067	317,304	246,247	244,907	282,733	14.82%
Conferences and Training	105,629	92,110	140,288	122,784	143,784	111,268	-9.38%
Professional Services	1,092,723	902,130	810,548	536,966	719,130	547,332	1.93%
Other Contract Services	113,104	157,359	281,143	171,802	276,211	163,448	-4.86%
Rental Expense	85,466	80,130	69,433	98,300	98,300	84,800	-13.73%
Claims Expense			8				
Insurance	5,308		5,450	5,600	5,600	5,600	0.00%
Payments to Other Governments	1,138,230	645,416	1,571,079	1,403,799	1,825,657	1,403,799	0.00%
Expense Allowances	26,743	23,798	25,500	22,152	22,152	17,900	-19.19%
Other Expenses	31,448	6,591	18,405	10,800	10,800	10,400	-3.70%
OPERATING EXPENSES	**3,859,763**	**3,140,845**	**4,455,414**	**3,671,822**	**4,636,861**	**3,634,854**	-1.01%
CAPITAL EXPENDITURES							
Improvements	126,869	13,068	67,725	620,000	719,958	310,500	-49.92%
Equipment	18,374						
Vehicles					24,934		
CAPITAL EXPENDITURES	**145,243**	**13,068**	**67,725**	**620,000**	**744,892**	**310,500**	-49.92%
NON-OPERATING EXPENSES							
Transfers to Other Funds		272,000	13,000	13,000	13,000	13,000	0.00%
Prior Period Adjustment		10,708					
NON-OPERATING EXPENSES		**282,708**	**13,000**	**13,000**	**13,000**	**13,000**	0.00%
Grand Total(s)	**47,542,800**	**37,034,137**	**49,818,187**	**50,352,739**	**52,575,774**	**50,055,197**	**-0.59%**
General Fund	46,745,304	36,575,749	49,030,037	49,060,211	49,868,547	49,077,869	0.04%
Other Funds	797,496	458,388	788,150	1,292,528	2,707,227	977,328	-24.39%
Grand Total(s)	**47,542,800**	**37,034,137**	**49,818,187**	**50,352,739**	**52,575,774**	**50,055,197**	**-0.59%**
Personnel Summary	**198.00**	**198.00**	**198.00**	**198.00**	**198.00**	**198.00**	**0.00**

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	19,751,548	15,151,813	20,256,246	21,896,641	21,941,708	22,099,702	0.93%
Salaries, Temporary	992,760	464,049	1,162,728	1,176,601	1,140,932	1,194,622	1.53%
Salaries, Overtime	7,125,575	5,126,818	7,166,618	4,758,014	5,052,091	4,758,014	0.00%
Leave Payouts	466,851	371,566	546,087				
Benefits	14,809,585	12,178,021	15,665,501	17,663,235	17,448,743	17,486,305	-1.00%
PERSONNEL SERVICES	**43,146,319**	**33,292,267**	**44,797,181**	**45,494,491**	**45,583,474**	**45,538,642**	0.10%
OPERATING EXPENSES							
Utilities	6,933	4,105	6,360	2,900	2,900	3,100	6.90%
Purchased Water		33					
Equipment and Supplies	850,039	859,816	1,080,511	975,651	1,010,087	929,653	-4.71%
Repairs and Maintenance	274,721	266,790	312,354	234,501	233,161	270,987	15.56%
Conferences and Training	101,709	86,504	135,305	121,034	142,034	109,518	-9.51%
Professional Services	991,353	888,150	810,548	526,491	708,655	547,332	3.96%
Other Contract Services	78,576	151,091	206,021	170,092	224,484	161,738	-4.91%
Rental Expense	85,466	80,130	69,433	98,300	98,300	84,800	-13.73%
Claims Expense			8				
Payments to Other Governments	1,138,230	645,417	1,571,079	1,403,799	1,825,657	1,403,799	0.00%
Expense Allowances	26,735	23,798	25,500	22,152	22,152	17,900	-19.19%
Other Expenses	30,874	5,648	15,736	10,800	10,800	10,400	-3.70%
OPERATING EXPENSES	**3,584,636**	**3,011,482**	**4,232,856**	**3,565,720**	**4,278,230**	**3,539,227**	-0.74%
CAPITAL EXPENDITURES							
Equipment	14,349						
Vehicles					6,843		
CAPITAL EXPENDITURES	**14,349**				**6,843**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		272,000					
NON-OPERATING EXPENSES		**272,000**					
Total	**46,745,304**	**36,575,749**	**49,030,037**	**49,060,211**	**49,868,547**	**49,077,869**	**0.04%**
Personnel Summary	**194.10**	**194.10**	**194.10**	**194.10**	**194.10**	**194.20**	**0.10**

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	556,216	432,773	679,611	613,032	731,398	685,233	11.78%
Salaries, Temporary						15,620	
Salaries, Overtime		650					
Leave Payouts	29,503	18,474	22,287				
Benefits	444,171	295,900	410,292	432,175	506,195	446,253	3.26%
PERSONNEL SERVICES	**1,029,890**	**747,797**	**1,112,190**	**1,045,208**	**1,237,594**	**1,147,106**	9.75%
OPERATING EXPENSES							
Equipment and Supplies	8,094	7,156	9,872	8,390	8,390	7,815	-6.85%
Repairs and Maintenance	108		700	750	750	750	0.00%
Conferences and Training	1,650	1,572	4,292	1,500	1,500	9,098	506.53%
Professional Services					28,500		
Other Contract Services	122		2,177	5,500	5,500	5,500	0.00%
Rental Expense	1,966	3,344	2,616	3,000	3,000	3,000	0.00%
Payments to Other Governments			51				
Other Expenses	16		77				
OPERATING EXPENSES	**11,955**	**12,072**	**19,785**	**19,140**	**47,640**	**26,163**	36.69%
Total	**1,041,845**	**759,869**	**1,131,975**	**1,064,348**	**1,285,234**	**1,173,269**	**10.23%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Emergency Response							
PERSONNEL SERVICES							
Salaries, Permanent	13,969,838	10,922,561	14,557,447	15,683,959	15,695,822	16,952,915	8.09%
Salaries, Temporary	14,322	12,027	18,934	27,500	27,500	104,545	280.16%
Salaries, Overtime	5,634,109	3,953,124	5,642,729	3,634,330	3,928,407	3,881,330	6.80%
Leave Payouts	329,179	260,437	396,113				
Benefits	10,588,775	8,780,447	11,430,576	12,827,898	12,690,089	13,815,066	7.70%
PERSONNEL SERVICES	**30,536,223**	**23,928,595**	**32,045,799**	**32,173,688**	**32,341,818**	**34,753,857**	8.02%
OPERATING EXPENSES							
Utilities	5,239	2,333	4,360				
Equipment and Supplies	271,087	396,024	347,277	384,788	387,498	331,940	-13.73%
Repairs and Maintenance	161,408	178,785	157,254	132,318	132,086	160,104	21.00%
Conferences and Training	62,032	46,880	64,699	23,334	23,334	40,443	73.32%
Professional Services	98,648	78,476	56,263	41,050	16,375	60,703	47.88%
Other Contract Services	3,337	7,462	20,892	6,750	5,810	6,750	0.00%
Rental Expense	937	34	1,033				
Payments to Other Governments	1,138,230	645,416	1,264,862	1,403,799	1,440,160	1,403,799	0.00%
Expense Allowances	21,049	18,966	20,028	15,950	15,950	17,750	11.29%
Other Expenses	6,343	4,282	4,383	3,300	3,300	3,300	0.00%
OPERATING EXPENSES	**1,768,309**	**1,378,660**	**1,941,051**	**2,011,289**	**2,024,514**	**2,024,789**	0.67%
CAPITAL EXPENDITURES							
Equipment	14,349						
Vehicles					6,843		
CAPITAL EXPENDITURES	**14,349**				**6,843**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		272,000					
NON-OPERATING EXPENSES		**272,000**					
Total	**32,318,881**	**25,579,255**	**33,986,850**	**34,184,977**	**34,373,174**	**36,778,646**	**7.59%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department, including the reallocation of funding for 12 Firefighter/Paramedics from the EMS Divison to allow for greater transparency of costs. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Fire Prevention							
PERSONNEL SERVICES							
Salaries, Permanent	924,133	601,149	869,671	975,410	992,754	1,128,847	15.73%
Salaries, Temporary	1,343	8,786	2,960			5,000	100.00%
Salaries, Overtime	61,695	55,200	50,325	76,184	76,184	76,184	0.00%
Leave Payouts	54,250	39,140	70,650				
Benefits	572,060	451,718	556,708	660,184	645,384	704,718	6.75%
PERSONNEL SERVICES	**1,613,482**	**1,155,994**	**1,550,315**	**1,711,778**	**1,714,322**	**1,914,749**	11.86%
OPERATING EXPENSES							
Utilities	368	278	769	900	900	900	0.00%
Equipment and Supplies	14,593	16,416	101,502	18,673	31,113	20,348	8.97%
Repairs and Maintenance	80,694	47,596	106,730	61,800	61,800	61,800	0.00%
Conferences and Training	11,658	8,781	12,451	16,700	40,700	18,977	13.63%
Professional Services	531,235	462,525	397,736	120,469	272,237	120,769	0.25%
Other Contract Services	42,921	36,667	51,994	109,917	129,580	44,894	-59.16%
Rental Expense	76,752	76,752	60,068	73,800	73,800	73,800	0.00%
Expense Allowances	4,036	3,182	4,171	4,402	4,402	150	-96.59%
Other Expenses	23,856	704	11,268	7,000	7,000	7,000	0.00%
OPERATING EXPENSES	**786,112**	**652,900**	**746,689**	**413,661**	**621,532**	**348,638**	-15.72%
Total	**2,399,594**	**1,808,894**	**2,297,004**	**2,125,439**	**2,335,854**	**2,263,387**	**6.49%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Emergency Medical Services							
PERSONNEL SERVICES							
Salaries, Permanent	2,365,696	1,768,671	2,114,044	2,537,558	2,433,099	1,145,988	-54.84%
Salaries, Temporary	15,046	7,559	9,067	114,161	78,492		-100.00%
Salaries, Overtime	864,919	667,821	759,928	568,900	568,900	321,900	-43.42%
Leave Payouts	27,161	36,868	32,661				
Benefits	1,699,893	1,438,504	1,761,076	1,985,298	1,868,060	812,317	-59.08%
PERSONNEL SERVICES	**4,972,715**	**3,919,423**	**4,676,776**	**5,205,917**	**4,948,551**	**2,280,206**	-56.20%
OPERATING EXPENSES							
Utilities			7				
Equipment and Supplies	360,653	261,116	371,744	351,400	372,949	340,450	-3.12%
Repairs and Maintenance	98	3,522	24,195	9,500	9,834	17,200	81.05%
Conferences and Training	6,335	1,814	10,523	11,500	11,500		-100.00%
Professional Services	356,120	346,297	356,511	364,972	391,792	365,860	0.24%
Other Contract Services	30,021	80,752	110,497	47,925	83,594	83,594	74.43%
Rental Expense	532						
Payments to Other Governments			306,167		385,497		
Expense Allowances	1,650	1,650	1,350	1,800	1,800		-100.00%
Other Expenses			1				
OPERATING EXPENSES	**755,409**	**695,151**	**1,180,995**	**787,097**	**1,256,966**	**807,104**	2.54%
Total	**5,728,124**	**4,614,574**	**5,857,771**	**5,993,014**	**6,205,517**	**3,087,310**	**-48.48%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department, including the reallocation of funding for 12 Firefighter/Paramedics to the Emergency Response Division to allow for greater transparency of costs, as well as, eliminating unnecessary labor of allocating expenses for those specific employees to a separate business unit. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Marine Safety							
PERSONNEL SERVICES							
Salaries, Permanent	1,935,664	1,426,660	2,035,473	2,086,682	2,088,636	2,186,718	4.79%
Salaries, Temporary	962,050	435,678	1,131,767	1,034,940	1,034,940	1,069,457	3.34%
Salaries, Overtime	564,852	450,023	713,635	478,600	478,600	478,600	0.00%
Leave Payouts	26,758	16,647	24,376				
Benefits	1,504,684	1,211,450	1,506,849	1,757,679	1,739,014	1,707,950	-2.83%
PERSONNEL SERVICES	**4,994,008**	**3,540,458**	**5,412,100**	**5,357,901**	**5,341,190**	**5,442,725**	1.58%
OPERATING EXPENSES							
Utilities	1,325	1,494	1,224	2,000	2,000	2,200	10.00%
Purchased Water		33					
Equipment and Supplies	195,613	179,104	250,116	212,400	210,137	229,100	7.86%
Repairs and Maintenance	32,413	36,887	23,475	30,133	28,691	31,133	3.32%
Conferences and Training	20,034	27,456	43,340	68,000	65,000	41,000	-39.71%
Professional Services	5,351	852	38		(250)		
Other Contract Services	2,176	26,210	20,461			21,000	100.00%
Rental Expense	5,280		5,716	21,500	21,500	8,000	-62.79%
Claims Expense			8				
Expense Allowances			(48)				
Other Expenses	660	662	7	500	500	100	-80.00%
OPERATING EXPENSES	**262,852**	**272,698**	**344,336**	**334,533**	**327,578**	**332,533**	-0.60%
Total	**5,256,860**	**3,813,156**	**5,756,436**	**5,692,434**	**5,668,768**	**5,775,258**	**1.45%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
HAZMAT CUPA (501), Training Center (704), Emergency Operations Center (238), Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	193,844	194,477	278,276	285,487	291,046	285,563	0.03%
Salaries, Temporary	25,008	12,725	4,056	45,314	45,314	45,314	0.00%
Salaries, Overtime	11,504	5,469	9,414	27,000	1,065,562	47,486	75.87%
Leave Payouts	6,464	6,375	3,637				
Benefits	154,655	86,202	189,484	195,625	195,625	179,838	-8.07%
PERSONNEL SERVICES	**391,475**	**305,248**	**484,866**	**553,426**	**1,597,548**	**558,201**	0.86%
OPERATING EXPENSES							
Utilities	39,970	28,914	39,955	36,500	36,500	36,500	0.00%
Purchased Water	406	253					
Equipment and Supplies	75,405	67,123	89,430	38,321	240,833	38,321	0.00%
Repairs and Maintenance	13,638	6,277	4,950	11,746	11,746	11,746	0.00%
Conferences and Training	3,921	5,606	4,982	1,750	1,750	1,750	0.00%
Professional Services	101,370	13,980		10,475	10,475		-100.00%
Other Contract Services	34,528	6,268	75,122	1,710	51,727	1,710	0.00%
Insurance	5,308		5,450	5,600	5,600	5,600	0.00%
Expense Allowances	8						
Other Expenses	575	943	2,669				
OPERATING EXPENSES	**275,129**	**129,364**	**222,558**	**106,102**	**358,631**	**95,627**	-9.87%
CAPITAL EXPENDITURES							
Improvements	126,869	13,068	67,725	620,000	719,958	310,500	-49.92%
Equipment	4,024						
Vehicles					18,091		
CAPITAL EXPENDITURES	**130,893**	**13,068**	**67,725**	**620,000**	**738,049**	**310,500**	-49.92%
NON-OPERATING EXPENSES							
Transfers to Other Funds			13,000	13,000	13,000	13,000	0.00%
Prior Period Adjustment		10,708					
NON-OPERATING EXPENSES		**10,708**	**13,000**	**13,000**	**13,000**	**13,000**	0.00%
Total	**797,496**	**458,388**	**788,150**	**1,292,528**	**2,707,227**	**977,328**	**-24.39%**

Significant Changes

Overall decrease is primarily due to the $309,500 reduction in the Fire Facilities Development Impact Fund related to the Lake Fire Station Renovation project. Personnel costs for the Hazmat CUPA Program includes a $23,324 increase in overtime costs and a $10,475 decrease in professional services. The Training Center includes a $13,580 reduction in benefits and a $30,500 increase in capital improvements that include training tower inspection testing, carpet, property repair and replacement and office remodel/upgrades.

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Fire

Adopted Budget - FY 2020/21

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

HAZMAT CUPA (501), Training Center (704), Emergency Operations Center (238), Grants (various) (continued)

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00231 Fire Facilities Dev Impact	105,660	225,363	181,629	123,452	123,452		(123,452)
00501 Certified Unified Program Agency	287,039	298,370	287,516	270,018	270,018	277,478	7,460
00704 Fire JPA Fund	282,831	276,840	430,504	395,596	395,596	405,866	10,270
Total	**760,133**	**800,573**	**899,648**	**789,066**	**789,066**	**683,344**	**(105,722)**

Fund Balance Summary	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00231 Fire Facilities Dev Impact	396,097	621,460	803,089	306,541	280,000	26,541	(280,000)
00501 Certified Unified Program Agency	(166,278)	3,816	43,871	52,075		52,075	
00704 Fire JPA Fund	364,148	355,912	375,866	239,977	13,984	225,993	(13,984)
Total	**593,967**	**981,188**	**1,222,826**	**598,593**	**293,984**	**304,609**	**(293,984)**

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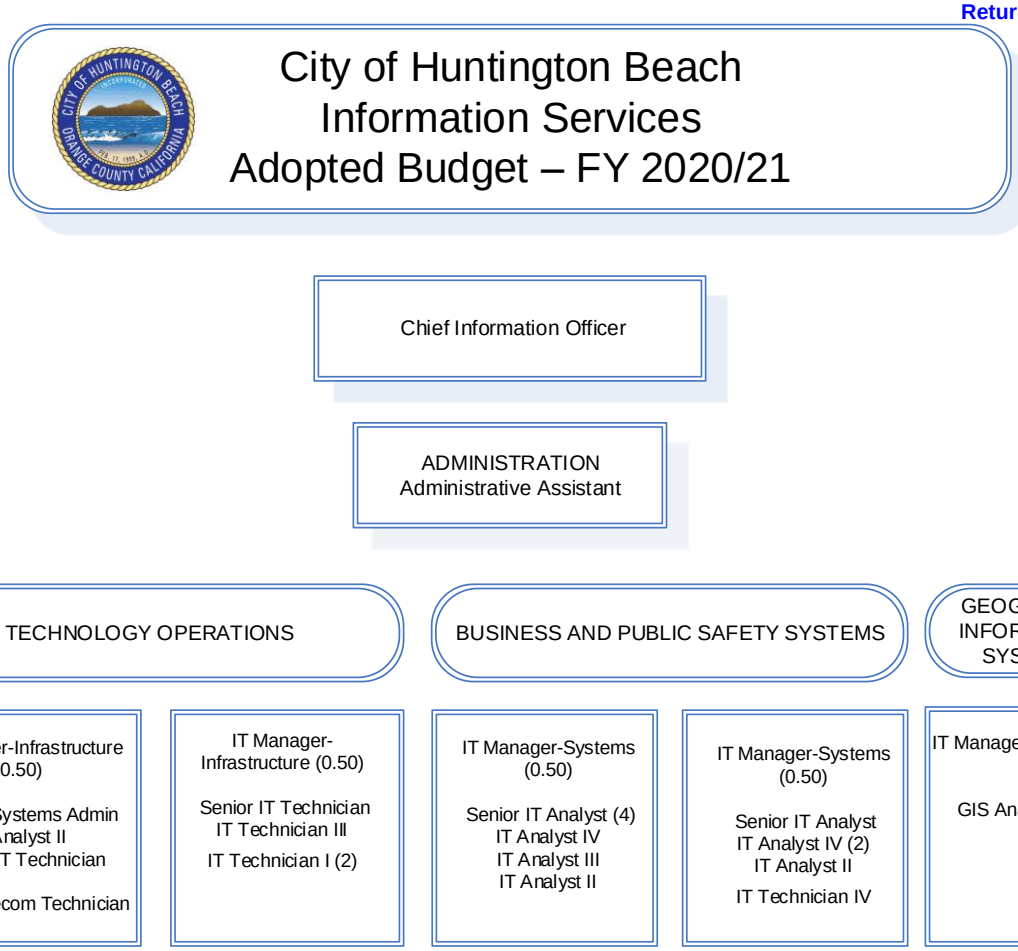
City of Huntington Beach
Information Services
Adopted Budget – FY 2020/21



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Information Services

Department Description

Our team of technology professionals, in partnership with each department and the community, is dedicated to actively leading, supporting and advancing innovative and reliable technology solutions.

Information Services is responsible for the development, maintenance, and support of all facets of the City's technology. The department is made up of three divisions and five main functional areas comprised of Administration, Technology Infrastructure, Technical & Customer Support, Business Systems, Geographic Information Systems, and Public Safety Systems.

Administration

The Administration area is responsible for the overall leadership of the department, including strategic technology planning, project management, budget, goal setting, and planning and implementation of citywide technology tools, standards, policies and procedures. Examples of duties include:

- Provide overall management and administration of the department.
- Develop and update City technology standards, policies and procedures.
- Develop and implement IT strategic plan, short- and long-term.
- Provide governance for major citywide technology projects.
- Manage IS Department budget.
- Align IT goals with the City's strategic objectives.
- Manage IS Department recruitments.
- Manage acquisition, billing, and contracts.

Technology Infrastructure

Responsible for maintenance and support of datacenters, storage, voice and data communications, local and wide area network assets, backup and recovery, and network security. Examples of duties include:

- Manage City's land lines, phones, pagers, voice and data communication.
- Manage wired and wireless internet access at all City facilities.
- Provide support for servers, datacenters, storage devices, uninterruptible power supplies and LAN/WAN network.
- Implement cyber security measures to protect City's digital resources.
- Manage backup and recovery of data storage.

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Information Services

Department Description

Technical and Customer Support

Provides standard hardware and software technical support for all City employees. Examples of duties include:

- Provide support for all City desktop and laptop computers.
- Perform replacement of City desktop and laptop computers.
- Support computer operations for all City facilities.

Business Systems

Responsible for all facets of the City's enterprise applications, database administration, process automation and programming, web services, public safety systems, application delivery platforms, and electronic messaging infrastructure and applications. Examples of duties include:

- Streamline business processes through the use of technology and automation.
- Support all City enterprise applications such as Payroll/Human Resources, Timekeeping, Utility Billing, Permit, Land Management, Document Imaging, and Library Systems.
- Manage the software development life cycle of all citywide applications.
- Provide development, programming, and automation for all departments.
- Develop and conduct computer application training classes for City employees.
- Develop and support City's intranet, extranet, and internet websites and online applications.
- Administer and manage all citywide databases.
- Implement and support application delivery platforms.
- Manage electronic messaging infrastructure and applications.

Geographic Information Systems

Responsible for the development and support of the City's Geographic Information System (GIS), mapping applications and resources. Examples of duties include:

- Maintain geographic data, products and services.
- Support desktop and mobile users of GIS applications.
- Data research and input map related content.
- Geodatabase and GIS data portal administration.
- Spatial and mapping application development and deployment.
- Mapping products such as maps, charts, graphs, and other graphic needs.

Public Safety Systems

Responsible for implementation and support of all Public Safety systems and specialized applications used by the City's Police and Fire Departments. Examples of duties include:

- Develop and support all public safety systems and applications.
- Provide technical support for all equipment and software in public safety vehicles and sites.
- Support Computer Aided Dispatch and Records Management System.
- Support county applications in support of the public safety systems departments.
- Manage and support mobile data computers, tablets, and specialized systems in Police and Fire vehicles, stations, and facilities.
- Support enterprise applications in support of public safety areas.

Information Services

Performance Measures

Results of the the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Increase City website usage by increasing the number of total visits five percent.				Enhance and Maintain High Quality City Service
Measure:				
% increase in total number of visits	10%	10%	10%	
% increase in number of first-time visits	4%	4%	4%	
% increase in number of page views/documents downloaded	5%	5%	5%	
% increase in number of mobile application usage	5%	5%	5%	
Goal:				
2. Resolve 95% of computer support calls to Information Services Help Desk within caller time requirement.				Enhance and Maintain High Quality City Service
Measure:				
% of calls to Help Desk resolved within caller time requirement	95%	95%	95%	
Goal:				
3. Maintain reliability of city network by having less than 0.02% of unscheduled downtime.				Enhance and Maintain High Quality City Service
Measure:				
% of unscheduled network downtime	0.02%	0.01%	0.01%	

Information Services

FY 2019/20 Accomplishments

- Implemented online forms platform and automated several processes
- Implemented SharePoint 2019 and developed City's Intranet and multiple team sites
- Completed the Police Computer Aided Dispatch (CAD) and Records Management System (RMS) Request for Proposal (RFP), evaluation, and selection process
- Implemented mobile solution for the Community Services department transportation system
- Completed the RFP and vendor selection process for upgrading the financial Enterprise Resource Planning (ERP) system
- Completed the rollout of Windows 10 operating system citywide
- Completed 30% overhaul and upgrade of network enclosures citywide
- Replaced one-third of the mobile devices citywide
- Replaced end-of-life servers and network devices
- Replaced the batteries on the City's primary facility Uninterruptible Power Supply (UPS)
- Installed transfer switch to the electrical infrastructure to allow use of a portable generator to UPS
- Replaced end-of-life Global Positioning System (GPS) time server providing synchronized time to public services
- Upgraded and extended Wi-Fi to multiple City facilities and implemented secure Wi-Fi
- Completed the implementation of Land Management System
- Implemented customer service queuing systems
- Developed annual parking permit tracking mobile app for Community Services department
- Upgraded servers and storage for the surveillance system and added additional capabilities
- Implemented secure messaging software system for City Attorney
- Completed upgrade of the City Attorney case management system
- Implemented Cablecast software for broadcasting City events
- Completed the transition of HB3 from the Public Cable Television Authority
- Implemented self-service kiosks for several departments
- Deployed 85 additional mobile phones for the Police Department
- Upgraded microwave wireless infrastructure
- Initiated a security awareness training program
- Implemented certificate authority platform to secure connections in City facilities
- Upgraded workstation management software to distribute software more efficiently
- Implemented emergency voice over IP (VoIP) notification service for the Civic Center facilities
- Implemented redundant and independent internet connectivity
- Upgraded virtualization platform for datacenters
- Installed new fiber optic lines at the Civic Center to simplify connectivity and increase capacity
- Upgraded the Enhanced Law Enforcement Telecommunications Emulator (ELETE) software
- Upgraded the Fire Department scheduling software system
- Upgraded Emergency Operation Center (EOC) management software
- Upgraded emergency sirens warning system server
- Completed implementation of multiple financial reporting software systems
- Centralized archived Agenda and Minutes of all commissions meetings
- Completed financial ERP system upgrade
- Implemented camping reservation management system
- Replaced City's electronic notification platform
- Completed the upgrade of the City's GIS platform
- Replaced the City's electronic mail security gateway
- Completed Asset Management System needs assessment
- Implemented new city-wide GIS Digital Aerial Photography streaming service
- Implemented new GPS collection devices for Fire Inspection Services
- Supported all GIS needs and developed new GIS applications in support of Public Safety

Information Services

Goals

FY 2020/21 Goals

- Continue the implementation of CAD and RMS for the Police department
- Continue working on the ongoing deployment of fiber optic connectivity to City facilities
- Replace end-of-life servers, network equipment, mobile devices and desktop computers
- Replace Public Safety mobile data computers
- Replace end-of-life surveillance cameras
- Upgrade standard desktop software products to current versions
- Increase storage capacity
- Complete the integration of the Police and City's time keeping systems
- Upgrade the ID badge system
- Continue implementing additional departmental portals on City's Intranet
- Continue to automate paper processes with online forms
- Upgrade the City's electronic messaging systems
- Implement enterprise management system
- Upgrade the City's public website
- Implement remote file sharing solution citywide
- Develop reporting system for Marine Safety activities
- Implement and integrate Human Resources employee self-service and benefits system
- Upgrade and consolidate database management platform
- Upgrade and consolidate application delivery platform
- Upgrade GIS server farm to support latest geospatial technologies
- Develop and implement the latest Local Government GIS database model
- Implement recommendations for Next Generation 911 GIS data requirements
- Explore the use of drone mapping for GIS needs

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,664,969	2,062,493	2,778,688	2,981,369	3,016,447	3,032,370	1.71%
Salaries, Temporary	103,516	47,748	87,321	49,026	49,026	66,277	35.19%
Salaries, Overtime	29,879	9,785	45,010	33,765	73,765	43,410	28.57%
Leave Payouts	114,849	123,777	128,047				
Benefits	1,433,867	1,207,297	1,626,435	1,895,408	1,860,784	1,713,010	-9.62%
PERSONNEL SERVICES	**4,347,080**	**3,451,100**	**4,665,501**	**4,959,568**	**5,000,023**	**4,855,067**	-2.11%
OPERATING EXPENSES							
Utilities	722,230	524,379	563,164	762,206	727,216	690,949	-9.35%
Equipment and Supplies	129,638	95,636	129,204	67,404	455,107	82,343	22.16%
Repairs and Maintenance	1,166,033	1,132,721	1,959,855	1,662,940	1,823,146	1,842,933	10.82%
Conferences and Training	22,384	9,526	37,390	36,610	39,985	37,071	1.26%
Professional Services	32,068	13,122	73,790	18,413	132,853	22,988	24.85%
Other Contract Services	119,139	102,417	179,976	15,000	62,618	30,000	100.00%
Rental Expense		4,255					
Expense Allowances	64,305	51,911	64,475	66,000	66,000	66,000	0.00%
Other Expenses	272	179	242	500	500		-100.00%
OPERATING EXPENSES	**2,256,069**	**1,934,146**	**3,008,096**	**2,629,073**	**3,307,424**	**2,772,284**	5.45%
CAPITAL EXPENDITURES							
Capital - Software					126,284		
CAPITAL EXPENDITURES					**126,284**		
Grand Total(s)	**6,603,149**	**5,385,246**	**7,673,597**	**7,588,641**	**8,433,731**	**7,627,351**	**0.51%**
General Fund	6,384,323	5,225,215	7,268,777	7,228,641	7,352,731	7,196,150	-0.45%
Other Funds	218,826	160,031	404,820	360,000	1,081,000	431,201	19.78%
Grand Total(s)	**6,603,149**	**5,385,246**	**7,673,597**	**7,588,641**	**8,433,731**	**7,627,351**	**0.51%**
Personnel Summary	**30.00**	**30.00**	**30.00**	**30.00**	**30.00**	**29.00**	**(1.00)**

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,562,903	1,987,906	2,676,622	2,879,303	2,914,382	2,926,732	1.65%
Salaries, Temporary	103,516	47,748	87,321	49,026	49,026	66,277	35.19%
Salaries, Overtime	28,591	9,785	44,869	33,765	33,765	43,410	28.57%
Leave Payouts	114,849	123,777	128,047				
Benefits	1,372,702	1,176,162	1,564,822	1,827,295	1,792,671	1,650,173	-9.69%
PERSONNEL SERVICES	**4,182,561**	**3,345,378**	**4,501,682**	**4,789,389**	**4,789,844**	**4,686,592**	-2.15%
OPERATING EXPENSES							
Utilities	722,230	524,380	563,164	762,206	727,216	672,709	-11.74%
Equipment and Supplies	129,638	95,636	129,204	66,574	104,272	82,343	23.69%
Repairs and Maintenance	1,111,726	1,078,411	1,718,855	1,473,949	1,492,443	1,598,447	8.45%
Conferences and Training	22,384	9,526	37,390	36,610	39,985	37,071	1.26%
Professional Services	32,068	13,122	73,790	18,413	69,853	22,988	24.85%
Other Contract Services	119,139	102,418	179,976	15,000	62,618	30,000	100.00%
Rental Expense		4,255					
Expense Allowances	64,305	51,911	64,475	66,000	66,000	66,000	0.00%
Other Expenses	272	179	242	500	500		-100.00%
OPERATING EXPENSES	**2,201,762**	**1,879,838**	**2,767,096**	**2,439,252**	**2,562,887**	**2,509,558**	2.88%
Total	**6,384,323**	**5,225,215**	**7,268,778**	**7,228,641**	**7,352,731**	**7,196,150**	**-0.45%**
Personnel Summary	**27.00**	**27.00**	**27.00**	**27.00**	**27.00**	**26.00**	**(1.00)**

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	231,363	181,820	253,832	253,576	255,869	265,989	4.90%
Salaries, Temporary	29,163	11,816	31,173				
Salaries, Overtime	669	562	1,607	505	505	3,000	494.06%
Leave Payouts	14,933	15,431	10,976				
Benefits	120,929	121,239	153,016	174,009	171,116	154,938	-10.96%
PERSONNEL SERVICES	**397,057**	**330,868**	**450,605**	**428,090**	**427,491**	**423,927**	-0.97%
OPERATING EXPENSES							
Equipment and Supplies	3,429	2,935	2,891	7,560	10,055	4,105	-45.70%
Repairs and Maintenance	2,946						
Conferences and Training	3,778	2,283	10,245	4,550	25	4,071	-10.53%
Other Contract Services	10,602	5,183					
Expense Allowances	5,995	4,500	6,000	6,000	6,000	6,000	0.00%
Other Expenses	58						
OPERATING EXPENSES	**26,808**	**14,901**	**19,136**	**18,110**	**16,080**	**14,176**	-21.72%
Total	**423,865**	**345,769**	**469,741**	**446,200**	**443,571**	**438,103**	**-1.81%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Applications & Database Support							
PERSONNEL SERVICES							
Salaries, Permanent	849,388	701,437	878,687	818,482	843,681	807,329	-1.36%
Salaries, Temporary	12,874	8,958	14,947	1,000	1,000	1,217	21.70%
Salaries, Overtime	5,395	2,046	21,272	5,050	5,050	5,050	0.00%
Leave Payouts	21,240	28,772	37,635				
Benefits	425,513	367,161	453,242	503,203	494,178	434,089	-13.73%
PERSONNEL SERVICES	**1,314,410**	**1,108,374**	**1,405,783**	**1,327,735**	**1,343,909**	**1,247,685**	-6.03%
OPERATING EXPENSES							
Utilities		550					
Equipment and Supplies	5,434	1,790	2,496				
Repairs and Maintenance	516,269	510,671	630,391	725,656	736,803	758,353	4.51%
Conferences and Training	5,766	2,261	10,825	6,500	10,400	6,500	0.00%
Professional Services	11,913	13,122	73,790	4,207	34,647	12,282	191.94%
Other Contract Services			115,997				
Expense Allowances	675	2,136	2,905				
Other Expenses	12	102					
OPERATING EXPENSES	**540,069**	**530,632**	**836,403**	**736,363**	**781,850**	**777,135**	5.54%
Total	**1,854,479**	**1,639,006**	**2,242,186**	**2,064,098**	**2,125,759**	**2,024,820**	**-1.90%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Customer Support							
PERSONNEL SERVICES							
Salaries, Permanent	349,072	215,623	376,419	558,369	575,451	424,241	-24.02%
Salaries, Temporary	35,960	21,150	15,027	47,426	47,426	32,943	-30.54%
Salaries, Overtime	5,049	1,842	2,988	10,050	10,050	10,050	0.00%
Leave Payouts	5,630	8,081	15,151				
Benefits	224,798	188,264	278,290	370,771	363,375	262,073	-29.32%
PERSONNEL SERVICES	**620,509**	**434,960**	**687,874**	**986,616**	**996,302**	**729,307**	-26.08%
OPERATING EXPENSES							
Equipment and Supplies	47,818	20,531	40,873	31,614	31,921	29,913	-5.38%
Repairs and Maintenance	85,514	81,101	87,427	84,689	84,689	20,000	-76.38%
Conferences and Training	4,163		2,921	10,300	4,300	5,000	-51.46%
Other Contract Services	44,309	25,866	2,240				
Other Expenses	202			500	500		-100.00%
OPERATING EXPENSES	**182,006**	**127,498**	**133,461**	**127,103**	**121,410**	**54,913**	-56.80%
Total	**802,515**	**562,458**	**821,335**	**1,113,719**	**1,117,712**	**784,220**	**-29.59%**

Significant Changes

The change in Permanent Salaries is mostly due to the breakout of GIS functions to a separate Division for better transparency of costs. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Geographical Info Systems							
PERSONNEL SERVICES							
Salaries, Permanent						235,865	100.00%
Benefits						136,453	100.00%
PERSONNEL SERVICES						**372,318**	100.00%
OPERATING EXPENSES							
Equipment and Supplies						4,025	100.00%
Repairs and Maintenance						66,250	100.00%
Conferences and Training						5,000	100.00%
OPERATING EXPENSES						**75,275**	100.00%
Total						**447,593**	**100.00%**

Significant Changes

This Division was created to provide better tracking and transparency of GIS related expenses. This function was previously part of the Customer Support Division.

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Infrastructure Systems							
PERSONNEL SERVICES							
Salaries, Permanent	535,354	435,409	622,053	637,260	656,364	563,449	-11.58%
Salaries, Temporary		2,993	15,147			16,000	100.00%
Salaries, Overtime	8,015	2,335	9,779	7,850	7,850	15,000	91.08%
Leave Payouts	15,905	11,572	10,497				
Benefits	284,603	231,153	343,420	381,869	373,972	301,214	-21.12%
PERSONNEL SERVICES	**843,876**	**683,462**	**1,000,896**	**1,026,979**	**1,038,186**	**895,663**	-12.79%
OPERATING EXPENSES							
Utilities	722,230	523,830	563,164	762,206	727,216	672,709	-11.74%
Equipment and Supplies	61,546	56,796	67,178	15,400	15,400	32,300	109.74%
Repairs and Maintenance	224,069	219,531	380,615	222,260	230,743	412,149	85.44%
Conferences and Training	6,995	2,047	7,239	3,760	3,760	5,000	32.98%
Professional Services	6,280			10,000	1,000		-100.00%
Other Contract Services	64,228	56,108	61,431	15,000	15,000	30,000	100.00%
Rental Expense		4,255					
Expense Allowances	56,960	43,361	53,075	60,000	60,000	60,000	0.00%
Other Expenses			242				
OPERATING EXPENSES	**1,142,309**	**905,928**	**1,132,944**	**1,088,626**	**1,053,119**	**1,212,158**	11.35%
Total	**1,986,185**	**1,589,390**	**2,133,840**	**2,115,605**	**2,091,305**	**2,107,821**	**-0.37%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Public Safety Systems							
PERSONNEL SERVICES							
Salaries, Permanent	597,726	453,617	545,630	611,615	583,016	629,859	2.98%
Salaries, Temporary	25,520	2,831	11,028	600	600	16,117	2586.17%
Salaries, Overtime	9,462	3,000	9,224	10,310	10,310	10,310	0.00%
Leave Payouts	57,142	59,922	53,788				
Benefits	316,860	268,345	336,854	397,444	390,030	361,407	-9.07%
PERSONNEL SERVICES	**1,006,710**	**787,715**	**956,524**	**1,019,969**	**983,955**	**1,017,693**	-0.22%
OPERATING EXPENSES							
Equipment and Supplies	11,410	13,585	15,766	12,000	46,896	12,000	0.00%
Repairs and Maintenance	282,928	267,107	620,422	441,344	440,208	341,695	-22.58%
Conferences and Training	1,682	2,934	6,161	11,500	21,500	11,500	0.00%
Professional Services	13,874			4,206	34,206	10,706	154.54%
Other Contract Services		15,260	307		47,618		
Expense Allowances	675	1,914	2,495				
Other Expenses		77					
OPERATING EXPENSES	**310,569**	**300,877**	**645,152**	**469,050**	**590,428**	**375,901**	-19.86%
Total	**1,317,278**	**1,088,592**	**1,601,676**	**1,489,019**	**1,574,384**	**1,393,594**	**-6.41%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Information Services
Adopted Budget - FY 2020/21
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
ELM Automation Fund (322)							
PERSONNEL SERVICES							
Salaries, Permanent	102,066	74,586	102,066	102,066	102,066	105,638	3.50%
Salaries, Overtime	1,288		141				
Benefits	61,165	31,135	61,613	68,113	68,113	62,837	-7.75%
PERSONNEL SERVICES	**164,519**	**105,721**	**163,820**	**170,179**	**170,179**	**168,475**	-1.00%
OPERATING EXPENSES							
Utilities						18,240	100.00%
Equipment and Supplies				830	830		-100.00%
Repairs and Maintenance	54,307	54,310	241,000	188,991	188,991	244,486	29.36%
OPERATING EXPENSES	**54,307**	**54,310**	**241,000**	**189,821**	**189,821**	**262,726**	38.41%
Total	**218,826**	**160,031**	**404,820**	**360,000**	**360,000**	**431,201**	**19.78%**

Significant Changes

The ELM Automation Fund reflects an adjustment to Repairs and Maintenance due to going live with the City's new Enterprise Land Management System in the first quarter of FY 2020/21.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00322 ELM Automation Fund	461,810	241,433	374,063	360,000	360,000	360,000	
Total	**461,810**	**241,433**	**374,063**	**360,000**	**360,000**	**360,000**	

Fund Balance Summary	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00322 ELM Automation Fund	242,984	324,387	293,630	307,098	71,201	235,897	(71,201)
Total	**242,984**	**324,387**	**293,630**	**307,098**	**71,201**	**235,897**	**(71,201)**

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Information Services

Adopted Budget - FY 2020/21

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Technology Fund (323)							
OPERATING EXPENSES							
Equipment and Supplies					315,005		
Repairs and Maintenance					111,711		
Professional Services					63,000		
OPERATING EXPENSES					**489,716**		
CAPITAL EXPENDITURES							
Software Capital					126,284		
CAPITAL EXPENDITURES					**126,284**		
Total					**616,000**		

Significant Changes

The Technology Fund was established to assist funding the City Council goal to enhance and maintain high quality City services that pertain to technology.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00323 Technology Fund	1,269	1,874,901	912,919				
Total	**1,269**	**1,874,901**	**912,919**				

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Information Services
Adopted Budget - FY 2020/21
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Emergency Operations Center Fund (238)							
PERSONNEL SERVICES							
Salaries, Overtime					40,000		
PERSONNEL SERVICES					**40,000**		
OPERATING EXPENSES							
Equipment and Supplies					35,000		
Repairs and Maintenance					30,000		
OPERATING EXPENSES					**65,000**		
Total					**105,000**		

Significant Changes

No significant changes.

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City of Huntington Beach
Library Services
Adopted Budget – FY 2020/21

Director of Library Services

Principal Librarian

ADMINISTRATION & BUILDING MANAGEMENT

ADMINISTRATION
Administrative Assistant
Volunteer Services Coordinator

FACILITY RENTALS

FACILITIES MAINTENANCE
Library Specialist

SECURITY
Media Services Specialist

YOUTH SERVICES & FAMILY PROGRAMMING

Senior Librarian

CHILDREN'S LIBRARY
Librarian (2)
Library Services Clerk (3)

PUBLIC SERVICES & COMMUNITY OUTREACH

Senior Librarian

PUBLIC SERVICES
Librarian (2)
Library Services Clerk (2.5)

ADULT LITERACY
Literacy Program Specialist (2)

LIBRARY BRANCHES

BANNING
Library Specialist

OAKVIEW
Library Specialist

HELEN MURPHY

MAIN STREET
Librarian

TECHNOLOGY & SUPPORT SERVICES

Senior Librarian

TECHNICAL SERVICES
Librarian
Library Services Clerk

ACQUISITIONS
Accounting Technician II (2)

CIRCULATION
Senior Library Specialist (0.75)

Library Services

The Huntington Beach Public Library and Cultural Center welcomes, empowers, and enriches our community by providing innovative and traditional library services that inspire and encourage transformation and growth. Our traditional services continue to provide seniors, children, and students with a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.

The Central Library and Cultural Center, designed by architects Richard & Dion Neutra, is set in Huntington Beach Central Park surrounded by nature. The building and location is a natural draw for all kinds of meetings and events at the facility, providing seven rooms of varying sizes, a 300+ seat theater, and a 100 seat Children's Tabby Theater. The Library includes a 3,500 sq. ft. art gallery with permanent panels and a private Corner Gallery, overlooking fountains and the Central Park. The exhibits rotate monthly and provide works in a variety of mediums.

The Central Library is open seven days (64 hours) per week, annually serving over 720,000 visitors, housing over 290,000 volumes, and circulating over 920,000 items. Collectively, the other four library branches are open 156 hours per week, serving over 100,000 visitors, circulating over 80,000 items, and housing over 44,000 volumes.

Following the guidelines for the COVID-19 Pandemic, the Huntington Beach Library to System closed its facilities to the public on March 17, 2020. Library staff were reassigned to city-wide initiatives and our existing library services were transformed meet the challenges. This included expanding our digital resources, offering additional virtual services, and creating online video content and programs. On June 1, 2020, Central Library began curbside pickup services to patrons to place holds and return and receive library materials saftely. As the City's phased response to the COVID-19 Pandemic progresses, the Huntington Beach Library System will continue to innovate and provide services to inspire, encourage, and enrigh the community.

Administration and Building Management Division

This Division provides the leadership and vision needed to deliver the best possible library services to our community. This involves a strong knowledge of library principles and values, a trained and engaged staff, and a dynamic dialogue with Huntington Beach residents. Over the past year, Administration has coordinated the renovation of the Theater at Central Library, applied for a variety of grants through the State Library and started a Library Facility Master Plan process. Administration is responsible for the operation of the entire library system and serves as the liaison to the City Council-appointed library board, various library affiliated groups, and residents. This Division also manages the collection of revenues and monitors expenditures from the General Fund and donations. Administration is responsible for all building maintenance and repairs, and initiates, organizes, and coordinates rentals and events in the meeting rooms and theater at the Central Library. For the COVID-19 Pandemic Response Library Administration coorindated all services and helped support the new and virtual services for the community.

Youth Services and Family Programming Division

The Children's Library provides access to useful information and resources for children. Besides a wide selection of children's literature, the Department also has computers, which students can use to access the Internet, educational databases such as EBSCOHost, and software applications for their schoolwork. Early Literacy computers are available to engage even the youngest child in learning to read. To help children reach their educational goals, the Central Library and Oak View Library offer a homework club throughout the school year. Committed to fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming Division offers a variety of story times seven days of the week.

The Youth Services and Family Programming Division offers special monthly programs and year-long reading programs for children. To renforce the Library's importance in the community, and to involve the community with the Library, the Division offers teens and adults various volunteering opportunities. Monthly and quarterly workshops are held to teach teens and adults about library resources and offer them a chance to become a part of the Library family.

The teen services division of the Children's Department hosts a monthly Teen Advisory Group with consistent membership from local teens who are making important decisions on the types of programming and events the library holds for teens ages 13-17. Our continued partnership with C2 Education provides college-bound teens with opportunities to take practice ACT & SAT tests or receive assistance with financial aid applications and college admissions essays, among other related programs. Our Young Adult Services librarian is serving as library liaison to the Huntington Beach Reads Committee, another notable partnership which strengthens the connection between the Huntington Beach High School District, the HB Public Libraries, and the community of Huntington Beach.

Public Services and Community Outreach Division

Public Services is responsible for all customer service functions of the Huntington Beach Public Library. Professional librarians and trained support staff work with all library patrons, introducing them to the wide variety of resources available in a modern library. Public Service desks are strategically located throughout the Central Library. The Borrower Services Desk guides inquiries, answers telephone calls, issues library cards, collects fines, maintains borrower accounts, and processes reserve requests. The Children's Desk offers a welcoming environment for families, guiding children and parents to homework, computing and reading resources. The Research and Information Desk links users with the information and services they need via reference and computer assistance, sharing employment resources, offering interactive resources and tools, and marketing the Library's resources to the community. Community Outreach Services is focused on extending library services out into the community with four branch libraries. The Main Street Library is located in the heart of downtown and is listed on the National Registry of Historic Places. The Oak View Library is adjacent to Oak View Elementary School and hosts a variety of children's events, literacy services, and an active Homework and Science Club. The Banning and Helen Murphy Libraries feature story times, special children's events, a wide variety of library materials, and computer access to meet the needs of the local community. All branch locations rely heavily on volunteer support and are geographically located in outlying areas of the City to better serve the entire community.

Literacy Services at Central and Oak View Libraries train community volunteers to help adults transform their lives by learning to read, write, and speak English more effectively. For the COVID-19 Pandemic response this Division adapted to support new services including curbside pick-up, virtual reverences, and customer service support for City Call Center, Senior Center, and Community Services.

Technology and Support Services Division

This Division includes Acquisitions, Technical Services, Support Services, and Technology. Acquisitions orders and pays for books, periodicals, films, and recordings that are added to the collection as well as other operating supplies and items. Accounting Technicians prepare and analyze budget reports, handle cash deposits, monitor fund balances, and enter requisitions. They also work with the Finance and City Treasurer's Departments to process collection accounts, donations, grants, and other payments. Technical Services manages the library's print and electronic collection by selecting, cataloging, processing, and weeding materials. They make collection materials publicly accessible by labeling and categorizing items, and creating useful computer records that connect users and materials. Support Services staff manage the returns and circulation of materials back onto library shelves. Technology staff supports the Library's computers by working with the Information Services Department, managing the Integrated Library Automation System, supporting the Automated Book Sorting System, and maintaining the Library's online presence on internal and external websites. During the COVIS-19 Pandemic response, this division led the transformation of technology and communications for the libarary, providing innovative ways of delivering services to the community.

Ongoing Activities & Projects

Administration and Building Management Division

- Recruit, train, and coordinate volunteers who donate many hours of service.
- Promote and coordinate meeting room and theater rentals.
- Provide support for all building maintenance activities in all library locations, in coordination with the Public Works Department.
- Coordinate all safety and security programs for the Library system.
- Provide guidance and direction for policy, procedure, and service development for the Library.
- Continue work on the User Experience at all Library locations.
- Current projects include the renovation of the Children's Story Time Tabby Theater.
- Support city-wide COVID-19 Pandemic response initiatives.

Youth Services and Family Programming Division

- Collaborate with various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of story times throughout the community, to foster early childhood literacy.
- Recruit teen and adult volunteers to assist with homework programs and fundraising activities.
- Coordinate homework support opportunities at the Central Library and the Oak View Branch Library.
- Expand social media outreach to promote services.
- Create digital video content and programing to deliver service to patrons at home.

Public Services and Community Outreach Division

- Guide inquiries, answer telephone calls, issue library cards, collect fines, maintain borrower accounts, and process reserve requests.
- Staff public service desks and guide patrons to homework, research, and reading resources.
- Professional librarians staff the reference desks to provide advanced reference and research assistance and reader's advisory.
- Provide dedicated public computer assistance through a volunteer Computer Coach Program.
- Offer a variety of programs and workshops for adults in the community, including training in computers and digital resources.
- Recruit and train literacy volunteer tutors and students to the Literacy Program, and continue to assess literacy students and outcomes.

- Work with the Literacy Board to support literacy services in the community.
- Manage neighborhood branch locations.
- Support and coordinate all activities associated with the new Veteran's Resource Center at the Central Library.
- Coordinate and manage the Career Online High School program.
- Operate curbside library materials pick-up service for patrons during COVID-19 Pandemic closures.
- Support City services for COVIS-19 Pandemic response, including City Call Center, Senior Center, and Community Services.

Technology and Support Services Division

- Manage the print and electronic collection by ordering, cataloging, processing, and weeding materials.
- Support public computing via computer labs, internet access, websites, and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections, to expand and improve access to eBooks and other digital resources.
- Continue to work on updating and enhancing the Library's section of the City Website.
- Work on integrating at least one new technology service over the coming fiscal year.
- Completed the IMLS grant to establish a Library Makerspace and add programming on 3D printing and other maker technologies.
- Supported technology transformation for library staff and services during the COVID-19 Pandemic.

Library Services

Performance Measures

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Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Foster early literacy skills by providing children's story time programs and events.				Enhance and Maintain High Quality City Services
Measure:				
# of participants in children's programs and events	73,515	50,000 **	25,000 ***	
Goal:				
2. Provide homework help resources to students through in-person programs.				Enhance and Maintain High Quality City Services
Measure:				
# of Homework Support Program attendees	6,141	2,000 **	2,000 ***	
Goal:				
3. Provide public access to a robust and varied digital collection of resources.				Enhance and Maintain High Quality City Services
Measure:				
# of digital resources circulated	75,000	850,000	875,000	
Goal:				
4. Provide reading materials to enrich the community by circulating books, CDs, videos, audiobooks, downloadable audiobooks, and eBooks.				Enhance and Maintain High Quality City Services
Measure:				
# of items circulated	1,000,000	725,000 **	725,000 ***	
Goal:				
5. Promote support of the library by managing a volunteer program that fosters community engagement.				Enhance and Maintain High Quality City Services
Measure:				
# of annual volunteer hours	57,000	35,000 **	25,000 ***	
Goal:				
6. Provide meeting rooms and theater space for the City and community, offering a wide range of educational, cultural and informational events for all ages.				Enhance and Maintain High Quality City Services
Measure:				
# of meetings and events	2,108	1,200**	1,000***	

** Numbers are significantly lower due to COVID 19 Emergency

*** Numbers are preliminary and depend on continued COVID 19 Emergency impact

Library Services

Accomplishments & Goals

FY 2019/20 Accomplishments

- Completed the Request for Proposal process for the Sound & lighting upgrades to the Theater at Central Library.
- Launched the renovation of the Tabby Story Time Theater, replacing seating, the sound system and lighting to better support story time programming.
- Opened a Makerspace for patrons providing equipment such as 3D printers, a laser engraver, sewing machines, and Cricut machines, as well as training to inform and engage the community. Due to the COVID-19 Pandemic, the in-person Makerspace was suspended, so equipment was used to create personal protective equipment and Makerspace coaches began online training for the public.
- Served as a Voting Center in February and March 2020 at two Library locations.
- Added more virtual and digital products to better support all our library users.
- Supported the CENSUS2020 efforts, with training for Census Workers and providing information and support for the online Census process.
- Continued to offer the Career Online High School program for eligible Huntington Beach residents.
- Added more virtual and digital products to better support library users both during the COVID-19 emergency and in the future, and increased accessibility for all residents through online card sign-up.
- Created a contactless Holds pickup service during Stage 2 of the COVID-19 Pandemic Emergency
- Completely redesigned library story times and programming, moving everything to a virtual digital environment, using Zoom, Facebook Live and other social media tools, to maintain services during the COVID-19 emergency.
- Planned for the various stages of reopening from the COVID-19 emergency, to ensure safe access to library services and resources.
- Assisted with the City's COVID-19 response through redeploying staff to the City Call Center, Senior Meal distribution and other City programs and services as needed.
- Awarded a grant to reimagine Library spaces for the Oak View Branch and completed a plan to reconfigure the Homework and Literacy areas of the branch to improve service to the community.

FY 2020/21 Goals

- Enhance educational support for children and families at all Library locations.
- Expand learning opportunities for adult learners through Literacy Services programs.
- Continue to grow and expand the Library's digital collection.
- Continue to actively fundraise and work with Library support groups to enhance fundraising activities and opportunities
- Continue to pursue grants in support of all Library programs and services.
- Expand social media outreach to promote events and Library services.
- Expand partnerships with City Departments and community groups to widen offerings at the Library.
- Enhance and support a diverse schedule of programs and learning opportunities for all ages.
- Expand and enhance online and virtual services for all members of the community.

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Library Services

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,997,100	1,487,611	1,983,502	1,989,084	2,056,930	2,124,753	6.82%
Salaries, Temporary	610,939	449,817	587,630	676,300	768,599	666,394	-1.46%
Salaries, Overtime	169	236	264				
Leave Payouts	15,912	10,839	29,517				
Benefits	1,228,801	993,255	1,240,390	1,447,690	1,418,050	1,400,146	-3.28%
PERSONNEL SERVICES	**3,852,921**	**2,941,758**	**3,841,304**	**4,113,074**	**4,243,579**	**4,191,293**	1.90%
OPERATING EXPENSES							
Utilities	60,300	33,575	49,036	59,821	59,821	64,000	6.99%
Equipment and Supplies	649,029	513,262	840,163	364,178	980,235	405,008	11.21%
Repairs and Maintenance	65,047	44,571	61,430	68,550	70,525	49,550	-27.72%
Conferences and Training	720	150	650	1,000	1,000	1,000	0.00%
Professional Services	7,487			50,000	50,000		-100.00%
Other Contract Services	177,068	146,608	175,370	192,050	184,020	216,681	12.83%
Expense Allowances	5,995	4,500	6,000	6,000	6,000	6,000	0.00%
Other Expenses	10	31	51				
OPERATING EXPENSES	**965,656**	**742,697**	**1,132,701**	**741,599**	**1,351,601**	**742,239**	0.09%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	0.00%
Grand Total(s)	**5,261,458**	**4,127,337**	**5,416,886**	**5,297,554**	**6,038,061**	**5,376,413**	**1.49%**
General Fund	4,689,274	3,726,246	4,755,997	5,031,733	5,079,486	5,106,413	1.48%
Other Funds	572,184	401,091	660,889	265,821	958,575	270,000	1.57%
Grand Total(s)	**5,261,458**	**4,127,337**	**5,416,886**	**5,297,554**	**6,038,061**	**5,376,413**	**1.49%**
Personnel Summary	**28.25**	**28.25**	**28.25**	**28.25**	**28.25**	**28.25**	**0.00**

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Library Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,996,378	1,486,734	1,982,036	1,989,084	2,046,497	2,124,753	6.82%
Salaries, Temporary	527,363	388,544	520,628	666,300	666,300	656,394	-1.49%
Salaries, Overtime	169	236	264				
Leave Payouts	15,912	10,839	29,517				
Benefits	1,225,735	991,088	1,237,817	1,447,690	1,418,050	1,400,146	-3.28%
PERSONNEL SERVICES	**3,765,558**	**2,877,441**	**3,770,262**	**4,103,074**	**4,130,847**	**4,181,293**	1.91%
OPERATING EXPENSES							
Utilities			2,361	4,000	4,000	4,000	0.00%
Equipment and Supplies	228,890	210,064	296,991	214,178	242,188	205,008	-4.28%
Repairs and Maintenance	60,665	44,571	61,430	68,550	68,550	49,550	-27.72%
Conferences and Training	720	150	650	1,000	1,000	1,000	0.00%
Professional Services	7,487						
Other Contract Services	177,068	146,608	175,370	192,050	184,020	216,681	12.83%
Expense Allowances	5,995	4,500	6,000	6,000	6,000	6,000	0.00%
Other Expenses	10	31	51				
OPERATING EXPENSES	**480,835**	**405,924**	**542,854**	**485,778**	**505,758**	**482,239**	-0.73%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	0.00%
Total	**4,689,274**	**3,726,246**	**4,755,997**	**5,031,733**	**5,079,486**	**5,106,413**	**1.48%**
Personnel Summary	**28.16**	**28.16**	**28.16**	**28.16**	**28.16**	**28.16**	**0.00**

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Library Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration & Building Management							
PERSONNEL SERVICES							
Salaries, Permanent	623,930	442,654	623,767	630,678	644,671	563,684	-10.62%
Salaries, Temporary	155,211	110,094	131,671	155,660	155,660	160,299	2.98%
Salaries, Overtime	61	236					
Leave Payouts	13,108	7,743	21,777				
Benefits	345,218	273,386	355,390	411,991	403,489	338,058	-17.95%
PERSONNEL SERVICES	**1,137,528**	**834,113**	**1,132,605**	**1,198,329**	**1,203,819**	**1,062,040**	-11.37%
OPERATING EXPENSES							
Utilities			111				
Equipment and Supplies	47,835	43,859	86,268	51,300	93,280	56,200	9.55%
Repairs and Maintenance	58,599	41,583	60,540	66,200	66,200	47,200	-28.70%
Conferences and Training	720		650	1,000	1,000	1,000	0.00%
Professional Services	7						
Other Contract Services	153,042	123,607	145,587	157,600	137,600	169,581	7.60%
Expense Allowances	5,995	4,500	6,000	6,000	6,000	6,000	0.00%
Other Expenses	10	31	51				
OPERATING EXPENSES	**266,208**	**213,580**	**299,208**	**282,100**	**304,080**	**279,981**	-0.75%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	442,881	0.00%
NON-OPERATING EXPENSES	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	0.00%
Total	**1,846,617**	**1,490,575**	**1,874,694**	**1,923,310**	**1,950,780**	**1,784,902**	**-7.20%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Library Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Public and Information Services							
PERSONNEL SERVICES							
Salaries, Permanent		8,979	17,656				
Salaries, Temporary		22,570	67,611	90,500	90,500	91,017	0.57%
Benefits		1,930	4,628				
PERSONNEL SERVICES		**33,479**	**89,895**	**90,500**	**90,500**	**91,017**	0.57%
OPERATING EXPENSES							
Utilities			2,228	4,000	4,000	4,000	0.00%
Equipment and Supplies		2,819	13,532	10,000	10,000	10,000	0.00%
Repairs and Maintenance		2,988	890	2,350	2,350	2,350	0.00%
Other Contract Services			6,215	11,100	11,100	11,100	0.00%
OPERATING EXPENSES		**5,807**	**22,865**	**27,450**	**27,450**	**27,450**	0.00%
Total		**39,287**	**112,759**	**117,950**	**117,950**	**118,467**	**0.44%**

Significant Changes

On September 5, 2017 the City Council approved to expand Library services by adding four (4) hours on Sunday. Fiscal Year 2017/18 reflects a nine-month fiscal year.

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Library Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Public Services & Community Outreach							
PERSONNEL SERVICES							
Salaries, Permanent	815,911	609,742	743,622	775,727	800,590	741,979	-4.35%
Salaries, Temporary	211,858	148,857	177,753	238,430	238,430	231,064	-3.09%
Salaries, Overtime			264				
Leave Payouts	2,804	3,095	7,740				
Benefits	536,232	432,147	518,114	608,700	597,042	516,359	-15.17%
PERSONNEL SERVICES	**1,566,805**	**1,193,841**	**1,447,492**	**1,622,857**	**1,636,062**	**1,489,402**	-8.22%
OPERATING EXPENSES							
Utilities			23				
Equipment and Supplies	13,689	8,482	21,577	9,900	7,900	7,800	-21.21%
OPERATING EXPENSES	**13,689**	**8,482**	**21,600**	**9,900**	**7,900**	**7,800**	-21.21%
Total	**1,580,494**	**1,202,323**	**1,469,092**	**1,632,757**	**1,643,962**	**1,497,202**	**-8.30%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Library Services

Adopted Budget - FY 2020/21

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Technology & Support Services							
PERSONNEL SERVICES							
Salaries, Permanent	389,330	308,613	426,162	408,173	421,068	412,251	1.00%
Salaries, Temporary	135,760	95,514	126,157	151,710	151,710	153,497	1.18%
Salaries, Overtime	108						
Benefits	238,748	202,877	258,549	300,298	293,852	281,048	-6.41%
PERSONNEL SERVICES	**763,946**	**607,004**	**810,869**	**860,181**	**866,630**	**846,797**	-1.56%
OPERATING EXPENSES							
Equipment and Supplies	138,066	132,109	142,211	113,478	101,508	101,508	-10.55%
Repairs and Maintenance	2,066						
Professional Services	7,480						
Other Contract Services	24,026	23,001	23,568	23,350	35,320	36,000	54.18%
OPERATING EXPENSES	**171,638**	**155,110**	**165,779**	**136,828**	**136,828**	**137,508**	0.50%
Total	**935,584**	**762,114**	**976,647**	**997,009**	**1,003,458**	**984,305**	**-1.27%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Library Services

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Youth Services & Family Programming							
PERSONNEL SERVICES							
Salaries, Permanent	167,208	116,746	170,829	174,506	180,169	406,839	133.14%
Salaries, Temporary	24,534	11,508	17,437	30,000	30,000	20,517	-31.61%
Benefits	105,538	80,748	101,136	126,701	123,667	264,681	108.90%
PERSONNEL SERVICES	**297,279**	**209,002**	**289,402**	**331,207**	**333,836**	**692,037**	108.94%
OPERATING EXPENSES							
Equipment and Supplies	29,300	22,795	33,403	29,500	29,500	29,500	0.00%
Conferences and Training		150					
OPERATING EXPENSES	**29,300**	**22,945**	**33,403**	**29,500**	**29,500**	**29,500**	0.00%
Total	**326,579**	**231,947**	**322,805**	**360,707**	**363,336**	**721,537**	**100.03%**

Significant Changes

The change in Permanent Salaries is mostly due to a citywide effort to realign staffing costs based on current staffing models within each department. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million.

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Library Services

Adopted Budget - FY 2020/21

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Donations, Grants, and Equipment Replacement							
PERSONNEL SERVICES							
Salaries, Permanent	722	877	1,466		10,432		
Salaries, Temporary	83,576	61,273	67,003	10,000	102,299	10,000	0.00%
Benefits	3,065	2,168	2,573				
PERSONNEL SERVICES	**87,363**	**64,318**	**71,042**	**10,000**	**112,732**	**10,000**	0.00%
OPERATING EXPENSES							
Utilities	60,300	33,575	46,675	55,821	55,821	60,000	7.49%
Equipment and Supplies	420,139	303,198	543,172	150,000	738,047	200,000	33.33%
Repairs and Maintenance	4,382				0		
Professional Services				50,000	0		-100.00%
OPERATING EXPENSES	**484,821**	**336,773**	**589,847**	**255,821**	**793,868**	**260,000**	1.63%
Total	**572,184**	**401,091**	**660,888**	**265,821**	**906,599**	**270,000**	**1.57%**

Significant Changes

The Library is participating in the CENIC network for access to the CalREN Internet backbone, providing high speed bandwidth to the UC, CSU, Research Institutions, K-12 and all public libraries in California. Discounts for connections to CalREN come through the Federal E-rate program, and the discounts are received as reimbursements from CENIC. Library Development Impact fees are allocated to the Library collection and for the development of a Facilities Master Plan. The Library applies for a variety of grants each year. Grant awards vary a great deal depending on the State and Federal budgets.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00229 Library Dev Impact	209,731	530,671	353,643	200,000	200,000		(200,000)
00239 CDBG ^		9,253		10,000	10,000	10,000	
00880 Library Equipment	156	66	1,474				
00985 State Literacy Grant	53,357	39,441	57,441		57,728		(57,728)
01246 CENIC E-rate	6,502	55,821	52,721	55,821	55,821	60,000	4,179
01255 LSTA DIT 19/20					60,000		(60,000)
^CDBG Fund is managed by the Community Development Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Library Services Department.							
Total	**269,746**	**635,252**	**465,280**	**265,821**	**383,549**	**70,000**	**(313,549)**

Fund Balance Summary	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2020	Change from Prior Year
00229 Library Dev Impact	514,005	994,363	1,222,150	1,222,150	200,000	1,022,150	(200,000)
Total	**514,005**	**994,363**	**1,222,150**	**1,222,150**	**200,000**	**1,022,150**	**(200,000)**

City of Huntington Beach
Police
Adopted Budget – FY 2020/21

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Police Chief

- Administrative Assistant
- Assistant Chief of Police
- PROFESSIONAL STANDARDS
  - Police Lieutenant
  - Police Sergeant (2)
  - Police Officer
- TRAINING
  - Police Sergeant
  - Police Officer
  - Police Services Specialist
- COMMUNITY SUPPORT
  - Community Relations Specialist

UNIFORM

Police Captain

PATROL
- Police Lieutenant (5)
- Police Sergeant (13)
- Police Officer (119)
- Police Recruit (4)
- Community Services Officer (4)
- Crime Scene Investigator (2)

TRAFFIC
- Police Lieutenant
- Police Sergeant (3)
- Police Officer (18)
- Police Records Specialist
- Community Services Officer (3)

AIR SUPPORT
- Police Sergeant
- Police Officer (6)
- Senior Helicopter Maintenance Technician (2)

PARKING ENFORCEMENT
- Parking/Traffic Control Supervisor
- Parking/Traffic Control Officer (16)

SPECIAL ENFORCEMENT
- Police Sergeant (2)
- Police Officer (8)

CTF/GANGS
- Police Sargent
- Police Officers (6)
- Police Lieutenant

INVESTIGATIONS

Police Captain

INVESTIGATIONS
- Police Lieutenant
- Police Sergeant (3)
- Police Officer (22)
- Forensic Systems Specialist
- Crime Analyst
- Police Services Specialist
- Community Services Officer (4)

NARCOTICS/VICE
- Police Sergeant
- Police Officer (6)
- Police Services Specialist
- Community Services Officer

OCIAC TASK FORCE
- Police Officer

RNSP TASK FORCE
- Police Sergeant
- Police Officer

CRIME LAB
- Police Photo/Imaging Specialist
- Latent Fingerprint Examiner (2.50)
- Police Services Specialist

ADMINISTRATIVE OPERATIONS

Police Captain

FACILITIES
- Facilities Maintenance Crewleader

BUDGET
- Administrative Analyst Senior
- Accounting Technician

PAYROLL
- Account Technician II (2)

JAIL
- Detention Administrator
- Detention Shift Supervisor (4)
- Detention Officer, Nurse(4)
- Detention Officer (9)

ADMINISTRATIVE SERVICES

- Administrative Services Manager
- Community Services Officer

ALARMS
- Police Services Specialist

BACKGROUND/HIRING
- Police Officer

COMMUNICATIONS
- Police Communications Manager
- Communications Supervisor (6)
- Communications Operator (18)

PERSONNEL
- Principal Personnel Analyst
- Police Services Specialist

PROPERTY AND EVIDENCE
- Property and Evidence Supervisor
- Property and Evidence Officer (3)

RECORDS
- Police Records Administrator
- Police Records Supervisor (3)
- Police Records Specialist (11)
- Police Records Technician (5)
- Police Services Specialist (5)
- Police Systems Coordinator

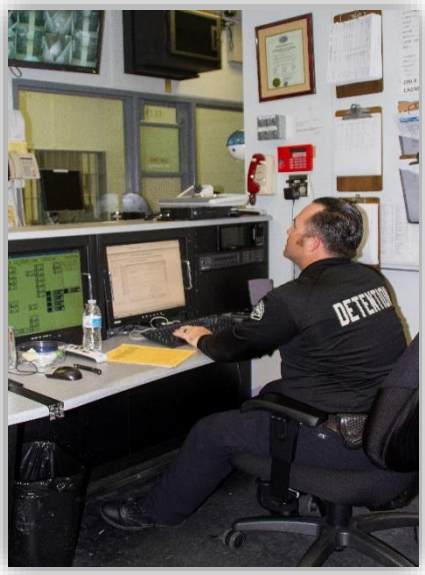
The Police Department is responsible for responding to and investigating all aspects of criminal activity occurring within the City of Huntington Beach. The Department responds to residential, commercial, industrial, and recreational locations and spaces in order to document and stop criminal activity. The Department performs these public safety efforts through community education efforts and aggressive enforcement of all applicable laws. The Department performs initial and follow-up investigation on suspected crimes occurring in the City and conducts forensic examinations on many types of evidence. The Department also monitors and facilitates orderly ingress/egress throughout the City through aggressive enforcement of both vehicular and pedestrian traffic within the City's boundaries.

Police Chief

The Police Chief is responsible for the overall leadership and coordination of department operations. The Department is divided into four Divisions: Uniform, Investigation, Administrative Operations and Administrative Services.

Assistant Chief

The Assistant Chief assists and reports directly to the Police Chief. The Assistant Chief is responsible for the overall day to day operations of the Police Department.



Administrative Operations Division

The Administrative Operations Division provide maintenance of the police buildings, oversight of the entire Police Department budget, and the operations of the Jail Bureau. The Division also manages capital improvement projects. The Division includes the following bureaus and units: Facilities, Budget/Payroll, and Jail. Primary duties include: managing the use of budgeted funds, keeping accurate payroll records, and performing maintenance of the police facility and three substations. The Jail Bureau is responsible for processing, housing, and transporting inmates of the Department, as well as other contract law enforcement agencies.

Professional Standards Unit/Training/Community Support

The Professional Standards Unit/Training/Community Support reports directly to the Police Chief. The Professional Standards Unit is responsible for receiving and managing citizen complaints regarding allegations of employee misconduct, internal affairs investigations, and auditing of police services. The Training Unit is responsible for the training of all sworn officers and the Community Support Unit is responsible for promoting police/ community partnerships throughout our City.

Uniform Division

The Uniform Division is the most visible division of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes uniform patrol, traffic enforcement and investigations, Driving Under the Influence enforcement, school resource officers, parking enforcement, airborne patrol, the Canine Unit, the Mounted Unit, the Homeless Task Force, the Special Enforcement Team, and Special Events. The Uniform Division is also responsible for the resolution of critical incidents through the use of specialized teams such as S.W.A.T. (Special Weapons and Tactics) and C.N.T. (Crisis Negotiation Team). Under the Uniform Division there is a Crime Task Force and Gang Unit, which is comprised of specialized detectives who track down active, known criminals. The unit also handles criminal series investigations, as well as quality of life issues.

Investigation Division

The Investigation Division includes General Investigations, Special Investigations, and the Crime Lab. The General Investigation Bureau performs four primary duties: providing investigative follow-up for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects; assisting crime victims and the department in suppression of crime; and the recovery of property. The Special Investigation Bureau enforces laws related to the sales, manufacturing, transportation and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; maintains criminal intelligence files; investigates Vice-related activity within the City; works collectively with the Orange County Human Trafficking Task Force to identify, investigate and prevent human trafficking. The Investigation Division also has the responsibility of processing and examining computer forensic evidence as well as coordinating similar efforts with local and federal agencies. The Crime lab has the responsibility to gather and process evidence, including photographic evidence, DNA, and the recovery of latent fingerprints. The investigation division has incorporated additional technology to increase effectiveness and efficiency.

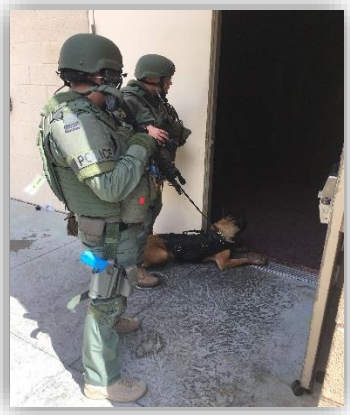
Administrative Services Division

The Administrative Services Division provides support services to the three other divisions. Administrative Services includes Alarms, Backgrounds/Hiring, Communications, Personnel, Property/Evidence, and Records. Primary duties include: recruiting/conducting background checks on new employees, receiving 9-1-1 calls and routine business requests for police services, providing a state-of-the-art records keeping function, purchasing and issuing all equipment, maintaining the inventory of all seized property/evidence, tracking and billing for services related to alarm permits, liaison with Orange County Animal Control, and liaison with the City Information Services Department.

Ongoing Activities & Projects

Uniform Division

- Investigated 1,636 traffic collisions (796 injuries and 18 fatalities).
- Issued 15,143 traffic citations.
- Identified, interdict, and arrested 1,075 DUI offenders.
- Issued 68,938 parking citations.
- Conducted over 4,373 1st level parking citation reviews.



Investigation Division

- Investigated 2,201 crimes against persons.
- Investigated 6,876 property crimes.
- Investigated 1,316 economic crimes.
- Investigated 35 human trafficking and Internet/sex crimes cases.
- Performed 16,000 crime analyses to identify crime trends.
- Assisted 351 domestic violence victims through Victim Assistance Program.
- Investigated 134 narcotic related citizen complaints.
- Reviewed and processed 372 Entertainment, Facility Use, Massage, ABC and Conditional Use Permits.

Administrative Operations Division

- Booked, fingerprinted, photographed, and housed over 5,949 arrestees.
- Documented, fingerprinted, and updated photos of over 284 drug and sex registrants.
- Copied over 495 hours on video for investigation and prosecution.
- Collected DNA from over 334 felony arrestees for the State Database.
- Collected over 1,100 blood, breath, and urine samples for evidence.
- Secured, fed and cared for an average daily population of 16 inmates.
- Booked, housed, and GPS track 22 sentenced Pay-to-Stay/Work Release inmates.
- Transported over 1,300 in-custody inmates to the county jail.

Administrative Services Division

- Conducted 20 recruitments, processed 7,600 applications, hired 58 employees.
- Received/initiated 277,250 incoming/outgoing calls in the 9-1-1 center.
- Dispatched officers to 101,135 calls for service.
- Created 151,308 calls in the CAD system, documenting officer-initiated activity and calls for service.

- Processed, disseminated, and entered into the Records Management System (RMS) 20,000 crime, incident, and traffic reports.
- Processed over 6,500 bookings, including want/warrant checks, RMS entry, and logging/copying.
- Processed and filed 5,000 court packages electronically and physical court packages.
- Answered 73,000 incoming/outgoing calls received/initiated in the Records Bureau.
- Processed 13,000 subpoenas.
- Processed 8,500 Public Records requests.
- Processed, secured, and tracked 13,000 pieces of evidence and property.
- Processed and disposed of 16,000 pieces of evidence, 204 guns and 503 pounds of narcotics.
- Processed approximately 6,000 alarm permits a year.
- Received and assisted over 5,100 alarm-related calls a year.

Professional Standards Unit/Training/Community Support

- Responded to 600 media contacts and daily engagement with the community through social media.
- Investigated 56 complaints/internal affairs issues.
- Arranged 62 on-site training sessions.
- Conducted 300 contacts with citizens/groups and organization.

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal:				
1. Develop standard procedure for investigating crimes involving narcotics related overdose deaths, by establishing investigation protocols for patrol and detectives. Work with the District Attorney's office with the goal of criminally prosecuting those responsible for furnishing the narcotics resulting in a death				Enhance and Modernize Public Safety Service Delivery
Measure:				
Number of overdoase death investigations	N/A	N/A	4	
Goal:				
2. Through a combination of public education, Driving Under the Influence (DUI) checkpoints, DUI Saturation Patrols, and the assignment of an officer specifically to identify and arrest impaired drivers, our goal is to reduce DUI involved collisions by another five percent.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% reduction in DUI involved collisions	18%	7%	5%	
Goal:				
3. Develop cooperative investigation method with the State of California and the District Attorney's Office for monitoring and enforcing regulation of sober living and rehabilitation homes in the City of Huntington Beach.				Enhance and Modernize Public Safety Service Delivery
Measure:				
Number of sober living home related investigations	N/A^	4	10	

FY 2019/20 Accomplishments

- Implemented the final phase of the Body Worn Camera program, to equip every patrol officer with a body worn camera.
- Planned and implemented the 4th annual Great Pacific Air Show.
- Conducted monthly training for all sworn officers to include firearms training, arrest and control/defensive tactics training, and training in the use and deployment of less lethal devices.
- Continued utilizing a security guard services contract through the Police Department, providing security guard services to the libraries, parking structures, parks, beaches, and community facilities in Huntington Beach.
- Continued education to prevent DUI-related traffic collisions with programs like Know Your Limit, Choose Your Ride, and Every 15 Minutes.
- Continued community engagement and policing efforts with programs like Coffee with a Cop, Police Open House, Tip a Cop, Shop With a Cop and social media (Did You Know).
- Recognized employees with enhanced Department Awards Program sponsored by the Huntington Beach Police and Community Foundation.
- Transitioned from Honda to BMW motorcycles to keep up with important safety and technology changes in motorcycles.
- Trained Combat Systems Operator (CSO) and Crime Scene Investigator (CSI) in traffic collision investigations and more complex field investigations.
- Upgraded and modernized detective workstations and computer hardware.
- Continued the geographical area system, in which each patrol watch commander is responsible for a specific area to enhance and improve public safety.
- Incorporated Allied Universal street sweeping enforcement, which will permit more resources to assist public needs.
- Established a collective impact group with Waymakers and BID to help reduce alcohol related crimes, such as DUI.
- Re-branded/updated the bicycle/pedestrian education program.
- Implemented the Drone program to assist officer safety and investigations.
- Text to 911 Implemented.
- 911 Gold Nation created and began educating the public on 911 and the roles/procedures of a Dispatcher.
- Continued the Pink Patch Project, raising $5,000 for breast cancer awareness and research.
- Implemented new software to expedite the hiring process.
- Paperless internal crime report dissemination.
- Additional software purchased to review video evidence to improve time efficiency.
- Additional license plate reader cameras added to existing locations to enhance public safety.
- Added a part-time Crime Analyst to the Investigation Division to increase crime trend awareness.
- Created a procedure to investigate criminal culpability in narcotic overdose deaths.
- Laptop computers purchased for both general and special investigations for use in the field during investigations.
- Two separate homicides solved by the arrest of multiple suspects.
- Conducted Emergency Vehicle Operations Course (EVOC) training for all sworn officers.
- Implemented a revised schedule and re-structured the department to navigate uncertainties related to the COVID19 pandemic.
- Set up sanitation protocols to limit employee exposure to COVID19.
- Managed multiple protests related to beach and business closures, as well as national civil unrest.

FY 2020/21 Goals

- Expand the geographical area policing method to better utilize City resources for problem solving and improving quality of life issues.
- Continue developing and implementing InTime to interphase with scheduling and payroll.
- Improve and enhance the Internal Department App to improve communication throughout the department.
- Analyze and assess patrol scheduling to better combat peak times to calls for service.
- Develop a long-term plan to investigate and enforce law related to sober living homes.
- Implement software to enhance the review of video surveillance to aide in major investigations.
- Expand the Body Worn Camera program to beyond patrol officers.
- Reduce unsheltered individuals/families by providing resources and support to improve quality of life to residents and visitors to the City of Huntington Beach.
- Continue to work collectively with residents, business owners, and other stakeholders in the business district, hotels, and beach area of downtown.
- Implement full Next-Generation 9-1-1.
- Purchase a forensics freezer for DNA evidence and homicide evidence storage.
- Reach full staffing for all positions.
- Implement new Policing system to include CAD, RMS, Mobile Reporting, Property and Jail.
- Complete a Police Building renovation project.
- Continue to implement goals identified in 2019-2023 Strategic Plans.
- Develop a long term plan to reduce the number of narcotic related overdose through investigation and public awareness.
- Move towards a completely paperless routing system for the Investigation Division.
- Expand and develop the temporary detective program by additional positions or extending time of assignment.

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Police

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	34,654,406	25,765,375	34,941,243	36,135,762	36,343,879	39,413,219	9.07%
Salaries, Temporary	420,908	348,015	389,128	367,948	522,904	380,055	3.29%
Salaries, Overtime	5,043,233	4,093,771	4,669,227	4,049,950	4,689,541	4,049,950	0.00%
Leave Payouts	1,550,479	1,079,615	1,478,282				
Benefits	26,926,178	21,666,643	28,602,662	32,459,909	32,153,125	31,258,835	-3.70%
PERSONNEL SERVICES	**68,595,204**	**52,953,418**	**70,080,542**	**73,013,570**	**73,709,449**	**75,102,059**	2.86%
OPERATING EXPENSES							
Utilities	31,687	30,413	25,686	19,500	21,616	53,300	173.33%
Equipment and Supplies	1,575,090	935,471	1,456,580	1,328,684	2,286,828	1,374,691	3.46%
Repairs and Maintenance	939,054	752,048	942,095	964,510	965,016	1,086,626	12.66%
Conferences and Training	337,535	308,983	338,341	225,767	277,653	270,369	19.76%
Professional Services	458,393	391,996	487,500	335,825	925,821	330,988	-1.44%
Other Contract Services	1,790,163	1,569,292	1,890,038	2,189,087	1,967,175	2,341,220	6.95%
Rental Expense	13,111	7,148	13,728	10,884	11,450	7,884	-27.56%
Insurance			1,881				
Payments to Other Governments	790,602	592,863	860,730	928,540	858,540	750,000	-19.23%
Expense Allowances	346,883	330,933	348,781	367,000	367,000	358,232	-2.39%
Other Expenses	10,147	(132)	37	4,973	4,973	4,000	-19.57%
OPERATING EXPENSES	**6,292,666**	**4,919,014**	**6,365,396**	**6,374,770**	**7,686,071**	**6,577,310**	3.18%
CAPITAL EXPENDITURES							
Improvements	24,028						
Equipment	88,629	56,895	197,944		79,716		
Vehicles	109,379		45,323		53,291		
Capital - Software					35,000		
CAPITAL EXPENDITURES	**222,036**	**56,895**	**243,267**		**168,007**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		1,200,000					
NON-OPERATING EXPENSES		**1,200,000**					
Grand Total(s)	**75,109,906**	**59,129,327**	**76,689,205**	**79,388,340**	**81,563,527**	**81,679,369**	**2.89%**
General Fund	73,542,601	58,417,948	75,172,449	78,574,391	78,804,091	80,550,112	2.51%
Other Funds	1,567,305	711,379	1,516,756	813,949	2,759,436	1,129,257	38.74%
Grand Total(s)	**75,109,906**	**59,129,327**	**76,689,205**	**79,388,340**	**81,563,527**	**81,679,369**	**2.89%**

Personnel Summary	**364.50**	**364.50**	**364.50**	**364.50**	**365.50**	**365.50**	**0.00**

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Police

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	34,496,499	25,680,525	34,814,615	35,996,561	36,057,272	39,133,609	8.71%
Salaries, Temporary	336,648	314,933	308,884	367,948	367,948	380,055	3.29%
Salaries, Overtime	4,714,163	3,888,689	4,243,435	3,893,950	3,893,950	3,893,950	0.00%
Leave Payouts	1,550,479	1,079,615	1,478,282				
Benefits	26,801,253	21,601,223	28,528,330	32,324,592	31,893,341	31,058,272	-3.92%
PERSONNEL SERVICES	**67,899,042**	**52,564,986**	**69,373,545**	**72,583,051**	**72,212,511**	**74,465,886**	2.59%
OPERATING EXPENSES							
Utilities	30,999	29,564	24,484	19,500	21,616	19,700	1.03%
Equipment and Supplies	991,550	789,630	1,006,719	945,254	1,428,756	915,207	-3.18%
Repairs and Maintenance	915,991	746,666	942,095	964,510	965,016	1,086,626	12.66%
Conferences and Training	322,878	304,313	334,277	225,767	235,767	270,369	19.76%
Professional Services	339,457	282,686	376,134	335,825	731,287	330,988	-1.44%
Other Contract Services	1,772,563	1,569,292	1,890,038	2,189,087	1,967,175	2,341,220	6.95%
Rental Expense	13,111	7,148	13,728	10,884	11,450	7,884	-27.56%
Insurance			1,881				
Payments to Other Governments	790,602	592,863	860,730	928,540	858,540	750,000	-19.23%
Expense Allowances	346,883	330,933	348,781	367,000	367,000	358,232	-2.39%
Other Expenses	10,146	(132)	37	4,973	4,973	4,000	-19.57%
OPERATING EXPENSES	**5,534,180**	**4,652,963**	**5,798,904**	**5,991,340**	**6,591,580**	**6,084,226**	1.55%
CAPITAL EXPENDITURES							
Vehicles	109,379						
CAPITAL EXPENDITURES	**109,379**						
NON-OPERATING EXPENSES							
Transfers to Other Funds		1,200,000					
NON-OPERATING EXPENSES		**1,200,000**					
Total	**73,542,601**	**58,417,948**	**75,172,449**	**78,574,391**	**78,804,091**	**80,550,112**	**2.51%**
Personnel Summary	**362.50**	**362.50**	**362.50**	**362.50**	**362.50**	**362.50**	**0.00**

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Police

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Executive							
PERSONNEL SERVICES							
Salaries, Permanent	322,210	243,318	441,217	558,003	560,296	563,062	0.91%
Salaries, Overtime	1,412	874	1,678				
Leave Payouts	8,505	12,757	37,512				
Benefits	227,081	187,245	272,303	435,601	430,112	421,356	-3.27%
PERSONNEL SERVICES	**559,208**	**444,195**	**752,710**	**993,605**	**990,408**	**984,418**	-0.92%
OPERATING EXPENSES							
Utilities	616	432	2,880	2,500	2,500	1,000	-60.00%
Equipment and Supplies	8,150	9,301	61,920	12,500	12,852	14,000	12.00%
Repairs and Maintenance	138	144	138				
Conferences and Training	2,041	27,428	57,443				
Professional Services	2,788	1,800	20,487		235,782		
Other Contract Services		9,800	7,799				
Other Expenses	250	36	115				
OPERATING EXPENSES	**13,983**	**48,941**	**150,781**	**15,000**	**251,134**	**15,000**	0.00%
Total	**573,191**	**493,136**	**903,491**	**1,008,605**	**1,241,542**	**999,418**	**-0.91%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. It also reflects the realignment of funding between expenditure categories and among all of the department's divisions to reflect actual spending.

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Police

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administrative Operations							
PERSONNEL SERVICES							
Salaries, Permanent	6,317,251	4,338,048	5,708,706	5,888,906	5,867,698	6,523,945	10.78%
Salaries, Temporary	229,173	253,185	179,645	229,258	229,258	194,138	-15.32%
Salaries, Overtime	988,303	686,423	967,652	637,750	637,750	602,810	-5.48%
Leave Payouts	280,520	134,023	202,273				
Benefits	4,336,809	3,011,745	3,945,132	4,492,072	4,418,789	4,210,842	-6.26%
PERSONNEL SERVICES	**12,152,056**	**8,423,424**	**11,003,408**	**11,247,986**	**11,153,495**	**11,531,735**	2.52%
OPERATING EXPENSES							
Utilities	19,081	23,204	10,785	11,500	13,616	14,000	21.74%
Equipment and Supplies	636,906	449,127	464,980	521,144	904,793	511,796	-1.79%
Repairs and Maintenance	432,377	397,755	477,312	428,846	429,352	509,008	18.69%
Conferences and Training	237,606	195,214	241,676	138,367	138,367	163,549	18.20%
Professional Services	99,478	89,954	100,261	57,310	131,799	53,310	-6.98%
Other Contract Services	1,315,735	1,117,391	1,308,297	1,651,500	1,485,959	1,523,300	-7.76%
Rental Expense	12,254	6,075	12,313	10,884	11,450	7,884	-27.56%
Payment to Other Governments		19,863	132	8,540	8,540	5,000	-41.45%
Insurance	4,427		1,881				
Expense Allowances		325,283	342,312	359,700	359,700	351,224	-2.36%
Other Expenses	2,472	94	(78)	3,000	3,000	3,000	0.00%
OPERATING EXPENSES	**3,100,208**	**2,623,960**	**2,959,869**	**3,190,791**	**3,486,576**	**3,142,071**	-1.53%
Total	**15,252,264**	**11,047,385**	**13,963,277**	**14,438,777**	**14,640,071**	**14,673,806**	**1.63%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. It also reflects the realignment of funding between expenditure categories and among all of the department's divisions to reflect actual spending.

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Police

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Investigations							
PERSONNEL SERVICES							
Salaries, Permanent	7,578,709	6,151,331	8,307,927	8,270,466	8,218,380	7,740,906	-6.40%
Salaries, Temporary	52,382	45,073	63,833	72,924	72,924	65,517	-10.16%
Salaries, Overtime	726,350	542,924	886,940	767,550	767,550	657,100	-14.39%
Leave Payouts	365,687	335,060	444,410				
Benefits	5,849,164	5,102,165	6,661,865	7,278,987	7,177,205	6,113,827	-16.01%
PERSONNEL SERVICES	**14,572,292**	**12,176,552**	**16,364,976**	**16,389,927**	**16,236,059**	**14,577,350**	-11.06%
OPERATING EXPENSES							
Utilities	5,886	5,004	9,431	4,500	4,500	4,700	4.44%
Equipment and Supplies	134,671	149,636	211,791	206,185	302,330	182,836	-11.32%
Repairs and Maintenance	16,519	33,674	20,226	33,180	33,180	39,584	19.30%
Conferences and Training	(844)	14,249	3,021	300	10,300		-100.00%
Professional Services	216,404	189,602	236,235	265,870	361,656	180,033	-32.29%
Other Contract Services	5,954	36,547	50,893	34,320	34,320	27,000	-21.33%
Rental Expense	597	323	829				
Expense Allowances	5,396	4,050	4,809	5,700	5,700	5,408	-5.12%
Other Expenses	6,924	(263)		973	973	1,000	2.77%
OPERATING EXPENSES	**391,507**	**432,822**	**537,235**	**551,028**	**752,958**	**440,561**	-20.05%
Total	**14,963,799**	**12,609,374**	**16,902,211**	**16,940,955**	**16,989,017**	**15,017,911**	**-11.35%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. It also reflects the realignment of funding between expenditure categories and among all of the department's divisions to reflect actual spending.

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Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Uniform							
PERSONNEL SERVICES							
Salaries, Permanent	20,278,330	14,947,827	20,356,765	21,279,185	21,410,897	24,305,696	14.22%
Salaries, Temporary	55,093	16,675	65,406	65,766	65,766	120,400	83.07%
Salaries, Overtime	2,998,099	2,658,469	2,387,165	2,488,650	2,488,650	2,634,040	5.84%
Leave Payout	895,767	597,775	794,086				
Benefits	16,388,199	13,300,069	17,649,030	20,117,932	19,867,236	20,312,247	0.97%
PERSONNEL SERVICES	**40,615,488**	**31,520,815**	**41,252,452**	**43,951,533**	**43,832,549**	**47,372,383**	7.78%
OPERATING EXPENSES							
Utilities	5,416	924	1,387	1,000	1,000		-100.00%
Equipment and Supplies	211,823	181,567	268,029	205,425	208,782	206,575	0.56%
Repairs and Maintenance	466,957	315,093	444,419	502,484	502,484	538,034	7.07%
Conferences and Training	84,075	67,422	32,138	87,100	87,100	106,820	22.64%
Professional Services	20,787	1,329	19,152	12,645	2,050	97,645	672.20%
Other Contract Services	450,874	405,555	523,050	503,267	446,895	790,920	57.16%
Rental Expense	260	750	585				
Payments to Other Governments	786,175	573,000	860,598	920,000	850,000	745,000	-19.02%
Expense Allowances	1,615	1,600	1,660	1,600	1,600	1,600	0.00%
Other Expenses	498			1,000	1,000		-100.00%
OPERATING EXPENSES	**2,028,480**	**1,547,239**	**2,151,018**	**2,234,521**	**2,100,912**	**2,486,594**	11.28%
CAPITAL EXPENDITURES							
Vehicles	109,379						
CAPITAL EXPENDITURES	**109,379**						
NON-OPERATING EXPENSES							
Transfers to Other Funds		1,200,000					
NON-OPERATING EXPENSES		**1,200,000**					
Total	**42,753,347**	**34,268,054**	**43,403,470**	**46,186,054**	**45,933,461**	**49,858,977**	**7.95%**

Significant Changes

Changes in Personnel Services includes funding of one (1) Police Lieutenance and two (2) Police Officers (previously defunded) for the Homeless Task Force Program. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. It also reflects the realignment of funding between expenditure categories and among all of the department's divisions to reflect actual spending.

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Police

Adopted Budget - FY 2020/21

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Inmate Welfare (122), Narcotic Forfeiture State and Federal (212 & 214), Property and Evidence (216)							
PERSONNEL SERVICES							
Salaries, Overtime			82,787	156,000	156,000	156,000	0.00%
PERSONNEL SERVICES			**82,787**	**156,000**	**156,000**	**156,000**	0.00%
OPERATING EXPENSES							
Utilities	688	849	1,203			33,600	100.00%
Equipment and Supplies	232,699	2,841	19,013	90,000	112,800	164,000	82.22%
Conferences and Training	574						
Other Contract Services	17,601						
OPERATING EXPENSES	**251,562**	**3,690**	**20,216**	**90,000**	**112,800**	**197,600**	119.56%
CAPITAL EXPENDITURES							
Equipment	60,649	56,895	113,035		10,716		
CAPITAL EXPENDITURES	**60,649**	**56,895**	**113,035**		**10,716**		
Total	**312,212**	**60,585**	**216,039**	**246,000**	**279,516**	**353,600**	**43.74%**

Significant Changes

The Police Department participates in the Orange County Regional Narcotics Suppression Program (OCRNSP) with a Police Sergeant and a Police Officer assigned to the task force. The overtime costs will be paid using Federal Asset Forfeiture Fund. California Penal Code (CPC) Section 4025 allows the Police Chief to maintain a fund for the benefit, education, and welfare of inmates confined in the City Jail. These funds may also be used for improving inmate housing and environment. The Police Department is expanding the network of KDT (mobile computers for patrol cars) and mobile laptops for detectives. The Federal Asset Forfeiture Funds will be used to pay for hardware upgrades and the cell service on the additional units.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00122 Inmate Welfare Fund	6,090	3,027	2,855	4,500	4,500	3,000	(1,500)
00212 Narcotics Forfeiture Fed	28,586	34,854	371,484				
00214 Narcotic Forfeiture/State	25,392	11,394	25,582				
00216 Property and Evidence	37,711	23,838	55,413				
Total	**97,779**	**73,113**	**455,334**	**4,500**	**4,500**	**3,000**	**(1,500)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00122 Inmate Welfare Fund	100,558	99,894	95,710	61,507	37,000	24,507	(37,000)
00212 Narcotics Forfeiture Fed	209,961	244,815	520,335	537,132	263,600	273,532	(263,600)
00214 Narcotic Forfeiture/State	302,433	256,932	225,248	274,205		274,205	
00216 Property and Evidence	123,834	147,672	147,316	106,939	50,000	56,939	(50,000)
Total	**736,786**	**749,313**	**988,609**	**979,783**	**350,600**	**629,183**	**(350,600)**

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Adopted Budget - FY 2020/21
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	157,907	84,850	126,628	139,201	286,607	279,610	100.87%
Salaries, Temporary	84,261	33,081	80,245		154,956		
Salaries, Overtime	329,070	205,081	343,005		639,591		
Benefits	124,924	65,419	74,332	135,318	259,784	200,563	48.22%
PERSONNEL SERVICES	**696,162**	**388,432**	**624,209**	**274,518**	**1,340,938**	**480,173**	74.91%
OPERATING EXPENSES							
Equipment and Supplies	350,841	142,999	430,848	293,430	745,271	295,484	0.70%
Repairs and Maintenance	23,064	5,382					
Conferences and Training	14,084	4,671	4,064		41,886		
Professional Services	118,936	109,309	111,365		194,534		
OPERATING EXPENSES	**506,925**	**262,361**	**546,277**	**293,430**	**981,691**	**295,484**	0.70%
CAPITAL EXPENDITURES							
Improvements	24,028						
Equipment	27,979		84,909		69,000		
Vehicles			45,323		53,291		
Capital - Software					35,000		
CAPITAL EXPENDITURES	**52,007**		**130,232**		**157,291**		
Total	**1,255,093**	**650,794**	**1,300,718**	**567,948**	**2,479,920**	**775,657**	**36.57%**

Significant Changes

These grant funds are restricted to providing support for specific programs. Each year the Police Department receives a grant from the Office of Traffic Safety (OTS). In FY 2019/20, additional one (1) full-time DUI Police Officer was funded by the OTS grant and continued funding is expected for FY 2020/21. Equipment and Supplies includes $73,725 in the AB109 Fund for the Automated License Plate Reader (ALPR) annual subscription and Flock Safety ALPR system, $220,000 in SLESF Grant (Fund 984) to fund year-3 of the body-worn camera licensing and data storage.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00979 AB109 Public Safety Realignment	32,132	34,133	89,158	40,000	40,000	40,000	
00984 SLESF Grant 12/13	424,629	270,995	528,785	261,000	261,000	220,000	(41,000)
01252 Office of Traffic Safety 18/19		85,992	398,094	240,510	146,609		(146,609)
01257 Office of Traffic Safety 19/20					785,000	435,173	(349,827)
Total	**456,761**	**391,120**	**1,016,037**	**541,510**	**1,232,609**	**695,173**	**(537,436)**

Fund Balance Summary	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00979 AB109 Public Safety Realignment	188,319	222,452	165,740	151,704	78,725	72,979	(78,725)
00984 SLESF Grant 12/13	1,674,185	1,875,475	2,001,283	1,955,749		1,955,749	
01252 Office of Traffic Safety 18/19			1,759	1,759	1,759		(1,759)
Total	**1,862,504**	**2,097,927**	**2,168,782**	**2,109,212**	**80,484**	**2,028,728**	**(80,484)**

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City of Huntington Beach
Public Works
Adopted Budget – FY 2020/21

Director of Public Works

ADMINISTRATION
Project Manager
Administrative Assistant
Senior Accounting Technician
Accounting Technician II
Administrative Secretary
Office Specialist

ENGINEERING

City Engineer

CONSTRUCTION ENGINEERING
Construction Manager
Senior Construction Inspector (3)
Survey Party Chief
Survey Technician II (2)
Contract Administrator (3)
Construction Inspector II

DESIGN ENGINEERING
Senior Civil Engineer (2)
Senior Engineering Technician

DEVELOPMENT ENGINEERING
Principal Civil Engineer
Senior Civil Engineer (2)
Civil Engineering Assistant

WATER AND SEWER ENGINEERING
Principal Civil Engineer (2)
Senior Civil Engineer
Civil Engineering Assistant
Associate Civil Engineer
Assistant Civil Engineer

STORM WATER QUALITY
Environmental Service Manager
Admin. Environmental Specialist (2)

TRANSPORTATION

Transportation Manager

ENGINEERING/ CIP
Principal Civil Engineer
Senior Traffic Engineer (2)
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE
Traffic Signal/Light Crewleader
Traffic Signal Electrician (2)
Traffic Maint Service Worker (2)

SIGNS & MARKINGS MAINTENANCE
Signs & Markings Crewleader
Signs Leadworker
Signs/Markings Equipment Operator

UTILITIES

Utilities Manager

WATER & SEWER ADMINISTRATION
Administrative Analyst Senior
Water Conservation Coordinator
Field Service Representative
SCADA Coordinator
SCADA Technician
Warehousekeeper
Equipment Support Assistant
Stock Clerk
Administrative Secretary
Office Assistant II (2)

WATER PRODUCTION/ QUALITY
Water Production Supervisor
Water Operations Crewleader
Water Operations Leadworker (2)
Water Systems Technician III (3)
Water Systems Technician II (5)
Water Quality Supervisor
Water Quality Coordinator
Cross Connection Control Specialist (2)
Water Quality Technician

WATER DISTRIBUTION/ METERS
Water Distribution Supervisor
Water Dist. Maint. Crewleader (2)
Water Dist. Meters Crewleader
Engineering Aide
Water Dist. Maint. Leadworker (6)
Water Dist. Meters Leadworker (2)
Water Equipment Operator (4)
Water Service Worker (13)
Water Meter Repair Technician (5)
Senior Water Meter Reader
Field Service Representative
Water Meter Reader (2)
Accounting Technician II
Water Utility Locator

WASTEWATER
Wastewater Supervisor
Wastewater Ops Crewleader
Wastewater Ops Leadworker (3)
Wastewater Equipment Operator (5)
Senior Wastewater Pump Mechanic
Wastewater Pump Mechanic
Wastewater Maint. Service Worker (7)

MAINTENANCE OPERATIONS

Maintenance Operations Manager

MAINTENANCE ADMINISTRATION
Administrative Analyst Senior
Administrative Secretary
Accounting Technician II
Office Assistant II

LANDSCAPE MAINTENANCE
Landscape Maintenance Supervisor
Landscape Maintenance Crewleader
Landscape Maint. Leadworker (3)
Landscape Equipment Operator
Pest Control Specialist
Irrigation Specialist

TREE MAINTENANCE
Tree Maintenance Supervisor
Tree Maintenance Crewleader
Tree Maintenance Leadworker
Tree Equipment Operator (3)
Maintenance Service Worker

STREET MAINTENANCE
Street Maintenance Supervisor
Street Maintenance Crewleader
Street Maintenance Leadworker (2)
Street Equipment Operator (3)
Maintenance Service Worker (6)

BEACH MAINTENANCE
Beach Operations Supervisor
Beach Maintenance Crewleader (2)
Sr. Facilities Maintenance Technician
Beach Equipment Operator (3)
Beach Maintenance Service Worker

GENERAL SERVICES

General Services Manager

GENERAL SERVICES ADMINISTRATION
Code Enforcement Officer I
Field Service Representative
Office Assistant II

FLEET MAINTENANCE
Fleet Operations Supervisor
Equip/Auto Maint. Crewleader (2)
Equip/Auto Maint. Leadworker (3)
Equipment Support Assistant
Mechanic III (6)
Mechanic II (4)

FACILITY MAINTENANCE
Facilities Maintenance Supervisor
Facilities Maint. Crewleader (2)
Facilities Maintenance Technician (3)
Electrician
Sr. Facilities Maintenance Technician

Public Works

The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, operation, and maintenance of the City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, beach facilities, and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours-a-day. Public Works manages approximately 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program. The six Public Works divisions are committed to providing the highest quality of service to the community.

Administration Division

Administration provides general planning and management for five Divisions, including policy direction and program evaluation. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assists divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission, Citizens Infrastructure Advisory Board, and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. Specialists maintain the City's infrastructure record-drawings and project information.

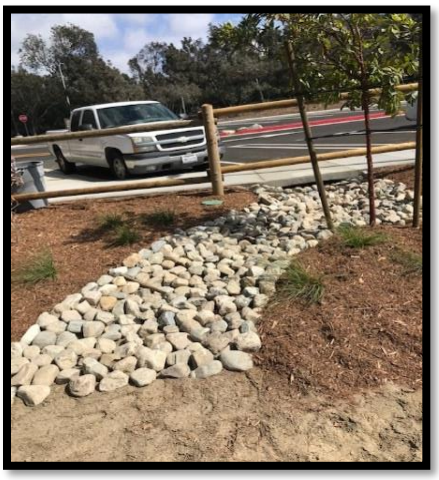
Engineering Division

Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. Inspection reviews developer-installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City-funded public improvement projects such as street, sewer, water, and drainage facilities. This program provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.

General Services Division

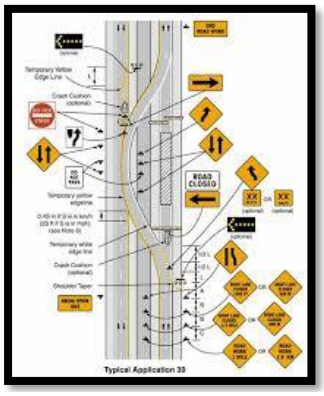
General Services is responsible for facility and fleet maintenance and administers the City's solid waste and recycling contract. Facilities staff perform a variety of maintenance, repair and equipment replacement activities on City facilities including the Civic Center, libraries, fire stations, recreation centers, and the pier. Facilities is responsible for various renovation and infrastructure improvement projects to maintain a safe and comfortable environment for patrons and employees, and preserves the value of facilities and equipment. ASE-certified mechanics provide comprehensive maintenance and repair services on City vehicles and large equipment that range from fire and police vehicles, marine vessels, ATV's to 10-ton dump trucks. General Services' staff manages commercial and residential trash collection programs, recycling and public education programs, and residential trash billing.

Maintenance Operations Division



Maintenance Operations includes beach, landscaping, street, and tree maintenance programs. The Beach Maintenance Section is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Main Promenade Parking Structure, and Pier Plaza. They're also responsible for cleaning the beaches at Huntington Harbour and Sunset Beach. The Landscape Maintenance Section keeps the City parks, play areas, City facilities, and landscaped medians and roadside areas in a safe and attractive condition. The Street Maintenance Section cleans, maintains, and repairs City streets, sidewalks, and parking lots. The Tree Maintenance Section provides routine and emergency trimming, removal, and planting at City parks, facilities, and the City's right of way. The division contracts out for most of its services including landscape maintenance, scheduled tree trimming, harbor cleaning, and street sweeping. Staff members respond to requests for service from the public, supervise contract services, and provide support at special events and activities.

Transportation Division



The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests related to traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, and parks and sports field lighting. The Signs and Markings Section maintains all required traffic delineation, signage, and pavement and curb markings. Staff provides traffic control planning services for City-sponsored special events.

Utilities Division

Utilities staff operates and maintains the City's water, wastewater, and storm drain systems. Water services include groundwater and imported water production, reservoir operations, water quality testing, backflow device testing program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The storm water drainage system directs the flow of storm water and runoff into local channels and outlets by the use of large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and computer control systems. Water conservation education and practices are an important function of this Division.

- Plan, develop, and construct the annual Capital Improvement Program (CIP).
- Respond to thousands of customer phone calls and direct the public to appropriate departments.
- Process development project entitlements and plan checks within specified time period.
- Issue encroachment permits and grading permits.
- Perform over 250 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Complete 2,000 service work orders for facilities maintenance.
- Respond and remove over 1,600 graffiti incidents and 250 hazardous materials incidents annually.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Operate, service, and maintain 15 pump stations for both storm water and urban runoff diversion.
- Maintain 3.4 million square feet of landscaping.
- Mow, edge, remove trash, and clean play areas for 760 acres in 70 park sites each week.
- Inspect and repair over 200 pieces of play equipment, benches, tables, and picnic facilities.
- Trim street trees as needed.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities.
- Perform over 9,000 preventative maintenance and mechanical repairs for the City's fleet.
- Maintain 1.75 million square feet of facilities.
- Read 52,500 customer water meters monthly.
- Manage the City's sewer lateral repair program.
- Maintain 360 miles of sewer lines and 27 lift stations that pump 9.5 million gallons of sewage daily.
- Clean and inspect entire sanitary sewer system on an 18-month cycle.
- Clean 2,000 catch basins, drain inlets and 12 miles of channels to comply with State and Federal water quality regulations.
- Perform over 30,000 water system water quality tests annually.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 500 miles of distribution mains in order to provide 28,000 acre-feet of high-quality drinking water.
- Coordinate traffic operations and construction work with Caltrans on Beach Blvd and PCH.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority, and Caltrans, including coordination of construction activities for the I-405 Improvement Project.
- Maintain and operate 146 traffic signals and over 1,500 street, park, and sports lights.
- Provide 24/7 emergency response for traffic signal operational issues (malfunctions, accidents, natural disasters, etc.).
- Provide maintenance and contract management for over 10,800 streetlights.
- Clean and maintain the pier and Pier Plaza.
- Maintain all beaches, including Huntington Harbour and Sunset Beach.
- Sweep and clean beach parking lots and multi-use paths.
- Remove debris from 120 fire pits.

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2020/21 are presented below.

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED	Strategic Plan Goal
Goal: 1. Process 85% of first development plan checks within 20 business days of receipt. **Measure:** % of first development plan checks processed	100%	100%	100%	Strengthen Long-Term Financial and Economic Sustainability
Goal: 2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP. **Measure:** % of CIP projects awarded as indicated	75%	80%	80%	Enhance and Maintain the Infrastructure
Goal: 3. Abate 100% of graffiti on City property within three business days of report. **Measure:** % of graffiti abated within three business days	100%	80%	100%	Enhance and Maintain the Infrastructure/ Enhance and Modernize Public Safety Service Delivery
Goal: 4. Complete 90% of work orders and service requests within requested schedule. **Measure:** % of work orders completed within requested schedule	90%	90%	90%	Enhance and Maintain the Infrastructure
Goal: 5. Manage Central Warehouse operations with a variance of less than one percent of inventory value. **Measure:** % variance of inventory value	<1%	<1%	<1%	Strengthen Long-Term Financial and Economic Sustainability
Goal: 6. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Greases (FOG) complaints within 24 hours. **Measure:** % of water quality complaints responded to and addressed within 24 hours	95%	95%	95%	Enhance and Modernize Public Safety Service Delivery

FY 2019/20 Accomplishments

- Completed upgrades to traffic signal communication on Brookhurst, Magnolia, Newland and Adams and constructed nearly 10 miles of fiber optic cable for traffic signal communications ($1.6 million, $1.3 million grant funded).
- Completed the conversion/replacement of 7 blocks of high voltage lighting to LED lighting on 11th Street, and all lights around the 1.5 mile perimeter of Golden West College.
- Prepared and administered traffic control plans for 3 major events (marathon, Surf City 10, 4th of July).
- Completed construction valued at over $3.3 million of traffic signal safety improvements for 7 intersections with over $2.8 million funded through Federal grants.
- Completed arterial striping maintenance on more than 17 miles of arterial streets, 50 crosswalks and 22, ½ mile blocks of residential markings using a combination of City and contractor forces.
- Completed phase 2 of Marina Park Lighting upgrades adding LED sport and tennis lighting.
- Active participation in the review and coordination of construction work with the OC405 team for the Interstate 405 improvement project.
- Completed Well 1 Start-Up and Commissioning.
- Rebuilt control and isolation valves on WOCWB Dale & Katella OC-9 and OC-35 vault structures.
- Completed Overmyer Reservoir Booster Pump #1 & #2 Replacement.
- Began Flood Station Controls Upgrade Project.
- Completed rehab of Well 10 well, including pump replacement.
- Rehabilitated monument and fencing at four entrances at the Glen Mar Tract.
- Provided residential paving, concrete and sidewalk repairs in Maintenance Zone 9.
- Reconstructed failed slope on Central Park Drive.
- Began construction of an elevated walkway at Central Park.
- Maintained a six-year tree trimming cycle city wide.
- Awarded new contracts for Central Park Landscape Maintenance and Sports Complex Landscape Maintenance.
- Increased Homeless Encampment cleanup.
- Created new “Clean Team” providing regular cleaning of playgrounds and site furnishings in our Parks.
- Repaired the boat docks at French Park.
- Completed landscape rehabilitation on Broadway and Intrepid in Sunset Beach.
- Completed construction of the Atlanta Avenue Widening Project.
- Completed construction of the Edgewater Sewer Lift Station.
- Awarded construction contracts for the Slater Lift Station and Saybrook Lift Station.
- Completed rehabilitation of 2 miles of arterial highways.
- Awarded a construction contract to rehabilitate 2.5 miles of arterial highways.
- Awarded a construction contract to replace water mains in Sunset Beach.
- Managed and maintain 2 million square feet of facilities (mechanical, electrical, plumbing, fire/life safety, carpentry, roofing, painting and flooring).
- Completed 1,800 facilities services requests.
- Completed 1,900 graffiti abatement requests.
- Managed and maintained 900 pieces of fleet rolling stock with over 6,000,000 miles driven.
- Purchased and processed 45 new vehicles.
- Managed the purchase and delivery of 500,000 gallons of fuel.
- Managed 9 fuel sites with Unleaded, Diesel, CNG, Propane and Jet-A Fuels.
- Completed 2,000 fleet preventive maintenance inspections and service.
- Completed over 6,000 fleet service requests.
- Debuted new special event recycling receptacles at the 2019 Great Pacific Airshow leading to the recovery of nearly 4 tons of glass, aluminum and plastic beverage containers from this event.
- Re-located 700 feet of 8” main on Delaware south of Atlanta for the Atlanta widening project.
- Replaced over 75 valves.
- Converted 900 meter connections to Automated Meter Infrastructure (AMI).

Public Works

Goals

FY 2020/21 Goals

- Complete design and construction of 2.5 miles of fiber optic communication cables connecting various City facilities with City Hall.
- Renew striping on 10 arterials within 3 of the Public Works Maintenance zones.
- Work with OC405 and OCTA to complete and open the McFadden bridge over I-405 and activate the new traffic signal at the McFadden/Sugar intersection.
- Replace/upgrade street name signs in 4 – ½ mile square residential blocks of the City.
- Complete traffic signal maintenance and equipment replacement at the Warner/Nichols and Brookhurst/Indianapolis intersections.
- Update the City's Traffic Signal Priority List and Left turn phasing studies.
- Continue Flood Station Controls Upgrades.
- Upgrade remaining WOCWB vault upgrades.
- Replace Reservoir Hill Booster engines #4 & #5.
- Upgrade and replace Reservoir Hill VFD (Variable Frequency Drive) and pump.
- Provide residential paving, concrete and sidewalk repairs in Maintenance Zone 3.
- Maintain the six-year tree trimming cycle and continue to work towards achieving a four-year tree trimming cycle.
- Continue Central Park rehabilitation.
- Install and upgrade trash receptacles at Central Park and implement automated collection services.
- Continue to rehabilitate Glen Mar tract frontage road.
- Improve Bluff Top railings, path and landscaping.
- Complete design and award up to 3 miles of arterial rehabilitation projects.
- Rehabilitate the street pavement in Maintenance Zone 3, including new ADA curb ramps.
- Design and award a construction contract for the McFadden Sewer Lift Station.
- Provide improvements to the City's water reservoirs.
- Continue development of facilities preventive maintenance program.
- Continue development of facilities equipment inventory.
- Continue development of deferred maintenance and equipment replacement plans.
- Reduce fuel consumption and emissions produced.
- Increase purchase of hybrid and electric vehicles.
- Streamline vehicle replacement process.
- Increase equipment availability.
- Reduce work order turnaround time.
- Increase technician efficiency.
- Increase ASE certifications for mechanics.
- Achieve 99% preventive maintenance completion status.
- Implement mechanic cross-training.
- Continue 100% accident free work environment.
- In conjunction with Planning and Engineering, create and implement space-planning guidelines for recycling, organics and solid waste containers for distribution to development project applicants.
- In conjunction with Rainbow/Republic Services, draft and propose new city-wide programs and implementation schedule for residential food waste recycling and edible food recovery as mandated by CalRecycle under the Short-Lived Climate Pollutants reduction act (SB1383).
- C.C.T.V. 25% of City sewer main lines.
- Rehabilitate of 100 sewer manholes.
- Remove calcium from 25,000 linear feet of sewer main lines for CIP slip lining project.
- Replace 350 linear of storm drain half round.
- Convert the remaining 9,500 meter connections to AMI.
- Upsize and re-locate 400 ft. of 8" main on Hartford and Florida.

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Public Works

Adopted Budget - FY 2020/21

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	14,981,039	11,795,827	15,098,333	16,933,125	16,774,379	17,699,600	4.53%
Salaries, Temporary	260,403	315,387	441,391	683,471	564,221	697,059	1.99%
Salaries, Overtime	756,728	616,180	966,821	730,410	822,910	807,910	10.61%
Leave Payouts	761,434	633,203	689,659				
Benefits	9,898,935	7,719,282	10,835,947	12,268,631	12,057,801	11,862,582	-3.31%
PERSONNEL SERVICES	**26,658,539**	**21,079,879**	**28,032,151**	**30,615,637**	**30,219,311**	**31,067,151**	1.47%
OPERATING EXPENSES							
Utilities	741,446	500,563	941,590	1,138,100	1,113,100	1,170,600	2.86%
Purchased Water	19,321,530	11,106,076	16,435,060	17,900,000	17,900,000	17,100,000	-4.47%
Equipment and Supplies	2,891,139	2,422,385	2,928,990	3,649,300	3,866,073	3,705,793	1.55%
Repairs and Maintenance	11,440,787	9,394,558	12,877,323	13,730,345	14,380,198	14,745,295	7.39%
Conferences and Training	153,811	126,472	163,319	209,100	196,265	186,200	-10.95%
Professional Services	2,087,542	1,708,471	1,712,462	2,143,720	2,850,399	1,991,220	-7.11%
Other Contract Services	11,063,556	8,559,506	11,983,213	11,906,092	11,969,125	12,468,317	4.72%
Rental Expense	16,072	38,097	55,299	37,000	37,000	37,000	0.00%
Claims Expense			118,500				
Insurance	9,509	4,431	5,439	9,500	9,500	9,500	0.00%
Payments to Other Governments	46,253	18,004	42,684	42,000	51,937	42,000	0.00%
Interdepartmental Charges	7,407,933	6,068,500	8,460,658	8,795,391	8,795,391	8,694,792	-1.14%
Expense Allowances	77,608	63,499	78,600	86,300	86,300	86,300	0.00%
Other Expenses	1,096,865	409,068	1,156,881	1,431,490	1,430,865	1,459,050	1.93%
OPERATING EXPENSES	**56,354,051**	**40,419,630**	**56,960,017**	**61,078,338**	**62,686,152**	**61,696,067**	1.01%
CAPITAL EXPENDITURES							
Improvements	15,754,229	16,493,237	25,520,908	18,458,824	53,507,604	17,726,000	-3.97%
Equipment	2,499,761	258,464	1,422,862	300,000	300,000	1,580,000	426.67%
Vehicles	463,386	609,914	201,933	645,000	987,051	1,154,000	78.91%
Software - Capital				23,000	23,000	45,000	95.65%
Capitalized PP&E Offset	(3,264,243)	(7,610,912)	(11,672,024)				
CAPITAL EXPENDITURES	**15,453,133**	**9,750,703**	**15,473,679**	**19,426,824**	**54,817,655**	**20,505,000**	5.55%
NON-OPERATING EXPENSES							
Debt Service Expenses		23,592	262,494	1,470,000	1,668,741	945,000	-35.71%
Transfers to Other Funds	271,354	58,062	87,688	50,500	565,151	50,500	0.00%
Depreciation	5,397,473	4,037,258	6,069,689				
Prior Period Adjustment		19,769					
NON-OPERATING EXPENSES	**5,668,827**	**4,138,681**	**6,419,872**	**1,520,500**	**2,233,892**	**995,500**	-34.53%
Grand Total(s)	**104,134,550**	**75,388,893**	**106,885,719**	**112,641,299**	**149,957,010**	**114,263,718**	**1.44%**
General Fund	22,131,467	19,049,855	25,953,156	25,964,567	26,046,884	25,889,839	-0.29%
Other Funds	82,003,083	56,339,038	80,932,563	86,676,732	123,910,126	88,373,879	1.96%
Grand Total(s)	**104,134,550**	**75,388,893**	**106,885,719**	**112,641,299**	**149,957,010**	**114,263,718**	**1.44%**
Personnel Summary	**199.00**	**207.00**	**207.00**	**207.00**	**207.00**	**207.00**	**0.00**

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Public Works

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	6,794,446	5,641,996	7,371,416	7,982,823	7,974,077	8,341,225	4.49%
Salaries, Temporary	51,283	189,629	287,768	336,921	217,671	321,921	-4.45%
Salaries, Overtime	283,608	281,311	450,662	310,660	303,160	320,660	3.22%
Leave Payouts	317,144	312,484	463,964				
Benefits	4,228,878	3,896,720	5,054,159	5,812,398	5,651,567	5,517,164	-5.08%
PERSONNEL SERVICES	**11,675,359**	**10,322,140**	**13,627,969**	**14,442,801**	**14,146,475**	**14,500,970**	0.40%
OPERATING EXPENSES							
Utilities	32		6,419				
Equipment and Supplies	1,665,500	1,516,279	1,940,547	2,099,350	2,162,524	2,037,393	-2.95%
Repairs and Maintenance	7,612,069	6,135,087	8,932,320	8,167,806	8,236,890	8,102,806	-0.80%
Conferences and Training	64,372	30,937	54,799	71,100	57,550	66,100	-7.03%
Professional Services	406,137	387,079	500,859	385,220	645,155	375,220	-2.60%
Other Contract Services	266,320	242,854	385,848	298,000	298,000	295,000	-1.01%
Rental Expense	715	29,395	46,355	12,000	12,000	12,000	0.00%
Payments to Other Governments	44,553	15,904	40,684	39,500	39,500	39,500	0.00%
Expense Allowances	51,422	41,663	51,636	55,300	55,300	55,300	0.00%
Other Expenses	294,296	287,679	315,220	342,990	342,990	355,050	3.52%
OPERATING EXPENSES	**10,405,416**	**8,686,877**	**12,274,687**	**11,471,266**	**11,849,909**	**11,338,369**	-1.16%
CAPITAL EXPENDITURES							
Improvements	192	2,966					
CAPITAL EXPENDITURES	**192**	**2,966**					
NON-OPERATING EXPENSES							
Transfers to Other Funds	50,500	37,875	50,500	50,500	50,500	50,500	0.00%
NON-OPERATING EXPENSES	**50,500**	**37,875**	**50,500**	**50,500**	**50,500**	**50,500**	0.00%
Total	**22,131,467**	**19,049,855**	**25,953,156**	**25,964,567**	**26,046,884**	**25,889,839**	**-0.29%**
Personnel Summary	**89.75**	**97.75**	**97.75**	**97.75**	**97.75**	**95.95**	**(1.80)**

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Public Works

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	410,721	326,668	365,404	425,175	418,688	440,333	3.57%
Salaries, Temporary	17,347	12,383	16,642	17,000	17,000	17,000	0.00%
Salaries, Overtime		220	100	200	200	200	0.00%
Leave Payouts	21,794	18,672	18,631				
Benefits	266,759	196,862	238,748	283,843	278,188	261,648	-7.82%
PERSONNEL SERVICES	**716,621**	**554,804**	**639,524**	**726,218**	**714,076**	**719,181**	-0.97%
OPERATING EXPENSES							
Utilities			58				
Equipment and Supplies	18,347	6,864	13,255	18,000	15,500	17,000	-5.56%
Repairs and Maintenance	2,375	731	1,734	6,900	4,400	6,900	0.00%
Conferences and Training	4,021	2,819	5,419	1,000	1,000	1,000	0.00%
Other Contract Services		1,221	1,095				
Rental Expense		3,025	125				
Expense Allowances	3,781	2,770	3,165	3,800	3,800	3,800	0.00%
OPERATING EXPENSES	**28,524**	**17,430**	**24,851**	**29,700**	**24,700**	**28,700**	-3.37%
NON-OPERATING EXPENSES							
Transfers to Other Funds	50,500	37,875	50,500	50,500	50,500	50,500	0.00%
NON-OPERATING EXPENSES	**50,500**	**37,875**	**50,500**	**50,500**	**50,500**	**50,500**	0.00%
Total	**795,645**	**610,108**	**714,875**	**806,418**	**789,276**	**798,381**	**-1.00%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Public Works

Adopted Budget - FY 2020/21

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Engineering							
PERSONNEL SERVICES							
Salaries, Permanent	1,482,891	1,133,434	1,318,663	1,362,738	1,344,671	1,424,178	4.51%
Salaries, Temporary	21,721	13,365	19,679	31,050	23,550	31,050	0.00%
Salaries, Overtime	523	141	405	6,240	3,740	6,240	0.00%
Leave Payouts	19,627	19,393	34,237				
Benefits	773,860	659,130	777,907	901,887	886,181	870,725	-3.46%
PERSONNEL SERVICES	**2,298,622**	**1,825,463**	**2,150,891**	**2,301,915**	**2,258,142**	**2,332,194**	1.32%
OPERATING EXPENSES							
Equipment and Supplies	30,075	22,886	32,869	9,000	44,000	9,000	0.00%
Conferences and Training	8,003	5,650	2,907	8,500	8,500	8,500	0.00%
Professional Services	348,604	323,464	482,019	340,700	605,645	330,700	-2.94%
Other Contract Services	12,406	13,560	10,233				
Expense Allowances	5,214	4,193	5,038	1,000	1,000	1,000	0.00%
Other Expenses	272,841	267,246	289,137	317,940	317,940	330,000	3.79%
OPERATING EXPENSES	**677,143**	**636,999**	**822,203**	**677,140**	**977,085**	**679,200**	0.30%
CAPITAL EXPENDITURES							
Improvements	192	2,966					
CAPITAL EXPENDITURES	**192**	**2,966**					
Total	**2,975,957**	**2,465,428**	**2,973,094**	**2,979,054**	**3,235,226**	**3,011,394**	**1.09%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Services							
PERSONNEL SERVICES							
Salaries, Permanent	2,102,699	1,519,800	1,947,220	2,166,236	2,130,089	2,204,080	1.75%
Salaries, Temporary				21,750		21,750	0.00%
Salaries, Overtime	14,633	21,784	61,838	15,300	15,300	15,300	0.00%
Leave Payouts	59,776	39,682	55,309				
Benefits	1,324,421	1,094,213	1,387,482	1,604,731	1,549,970	1,474,949	-8.09%
PERSONNEL SERVICES	**3,501,529**	**2,675,478**	**3,451,849**	**3,808,017**	**3,695,359**	**3,716,079**	-2.41%
OPERATING EXPENSES							
Utilities			4,314				
Equipment and Supplies	1,278,602	1,208,742	1,522,486	1,629,000	1,649,938	1,580,043	-3.01%
Repairs and Maintenance	2,711,754	1,728,589	2,551,224	2,641,126	2,682,545	2,641,126	0.00%
Conferences and Training	5,974	3,461	838	25,000	25,000	25,000	0.00%
Professional Services	15,481	3,610	5,000	20,000	20,000	20,000	0.00%
Other Contract Services	253,913	198,357	282,034	223,000	223,000	223,000	0.00%
Rental Expense	715	2,309	4,887				
Payment to Other Governments	44,553	15,904	40,684	35,000	35,000	35,000	0.00%
Expense Allowances	27,853	22,550	26,125	28,200	28,200	28,200	0.00%
Other Expenses	202	686	266				
OPERATING EXPENSES	**4,339,047**	**3,184,207**	**4,437,859**	**4,601,326**	**4,663,683**	**4,552,369**	-1.06%
Total	**7,840,576**	**5,859,685**	**7,889,708**	**8,409,343**	**8,359,042**	**8,268,448**	**-1.68%**

Significant Changes

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Maintenance Operations							
PERSONNEL SERVICES							
Salaries, Permanent	1,989,441	2,047,454	2,728,648	3,033,973	3,054,853	3,239,723	6.78%
Salaries, Temporary	4,125	153,843	231,538	249,621	168,621	234,621	-6.01%
Salaries, Overtime	187,588	187,428	267,954	186,220	186,220	186,220	0.00%
Leave Payouts	180,681	205,213	317,915				
Benefits	1,320,075	1,497,341	1,983,558	2,301,164	2,229,873	2,233,800	-2.93%
PERSONNEL SERVICES	**3,681,910**	**4,091,279**	**5,529,613**	**5,770,978**	**5,639,567**	**5,894,364**	2.14%
OPERATING EXPENSES							
Utilities	32		1,983				
Equipment and Supplies	179,664	162,920	211,977	337,100	332,100	325,100	-3.56%
Repairs and Maintenance	4,182,450	3,647,096	5,511,582	4,469,120	4,575,267	4,454,120	-0.34%
Conferences and Training	44,791	18,893	43,369	30,000	16,450	25,000	-16.67%
Professional Services		5,675		15,000	5,000	15,000	0.00%
Other Contract Services		29,716	47,979	75,000	75,000	72,000	-4.00%
Rental Expense		24,061	41,343	12,000	12,000	12,000	0.00%
Payments to Other Governments				4,500	4,500	4,500	0.00%
Expense Allowances	9,233	8,100	10,800	16,900	16,900	16,900	0.00%
Other Expenses	3,216	3,866		3,000	3,000	3,000	0.00%
OPERATING EXPENSES	**4,419,386**	**3,900,327**	**5,869,033**	**4,962,620**	**5,040,217**	**4,927,620**	-0.71%
Total	**8,101,296**	**7,991,605**	**11,398,646**	**10,733,598**	**10,679,784**	**10,821,984**	**0.82%**

Significant Changes

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Transportation							
PERSONNEL SERVICES							
Salaries, Permanent	744,958	597,740	830,215	800,068	824,954	849,660	6.20%
Salaries, Temporary	7,756	10,038	19,910	17,500	8,500	17,500	0.00%
Salaries, Overtime	54,310	44,374	65,365	57,150	52,150	67,150	17.50%
Leave Payouts	35,267	29,523	37,872				
Benefits	477,167	399,223	531,102	569,257	558,395	546,439	-4.01%
PERSONNEL SERVICES	**1,319,458**	**1,080,898**	**1,484,463**	**1,443,975**	**1,443,999**	**1,480,749**	2.55%
OPERATING EXPENSES							
Utilities			64				
Equipment and Supplies	158,812	114,868	159,961	106,250	120,985	106,250	0.00%
Repairs and Maintenance	257,336	524,004	529,992	653,000	611,018	603,000	-7.66%
Conferences and Training	1,583	114	2,266	6,600	6,600	6,600	0.00%
Professional Services	42,052	54,330	13,840	9,520	14,510	9,520	0.00%
Other Contract Services			44,507				
Expense Allowances	5,341	4,050	5,400	5,400	5,400	5,400	0.00%
Other Expenses	675						
OPERATING EXPENSES	**465,799**	**697,366**	**756,030**	**780,770**	**758,514**	**730,770**	-6.40%
Total	**1,785,257**	**1,778,263**	**2,240,493**	**2,224,745**	**2,202,513**	**2,211,519**	**-0.59%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Utilities							
PERSONNEL SERVICES							
Salaries, Permanent	63,735	16,902	181,266	194,633	200,821	183,250	-5.85%
Salaries, Temporary	334						
Salaries, Overtime	26,554	27,365	55,000	45,550	45,550	45,550	0.00%
Benefits	66,596	49,953	135,362	151,516	148,961	129,603	-14.46%
PERSONNEL SERVICES	**157,219**	**94,220**	**371,629**	**391,698**	**395,332**	**358,403**	-8.50%
OPERATING EXPENSES							
Repairs and Maintenance	458,153	234,667	337,788	397,660	363,660	397,660	0.00%
Expense Allowances			1,107				
Other Expenses	17,363	15,880	25,817	22,050	22,050	22,050	0.00%
OPERATING EXPENSES	**475,516**	**250,547**	**364,711**	**419,710**	**385,710**	**419,710**	0.00%
Total	**632,735**	**344,767**	**736,340**	**811,408**	**781,042**	**778,113**	**-4.10%**

Significant Changes

Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect the realignment of funding between expenditure categories and divisions as well as reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic.

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Traffic Impact (206)							
PERSONNEL SERVICES							
Salaries, Permanent	28,770	62,496	8,604				
Benefits	10,450	18,338	2,007				
PERSONNEL SERVICES	**39,220**	**80,834**	**10,611**				
CAPITAL EXPENDITURES							
Improvements	571,580	9,356	904,311		2,683,996	195,000	100.0%
CAPITAL EXPENDITURES	**571,580**	**9,356**	**904,311**		**2,683,996**	**195,000**	100.0%
Total	**610,800**	**90,190**	**914,922**		**2,683,996**	**195,000**	**100.0%**

Significant Changes

Funds are budgeted in the FY 2020/21 for traffic signal modifications at the intersection of Graham and Warner.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00206 Traffic Impact	814,496	720,113	738,612				
Total	**814,496**	**720,113**	**738,612**				

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00206 Traffic Impact	3,795,131	4,425,053	4,248,742	2,122,904	195,000	1,927,904	(195,000)
Total	**3,795,131**	**4,425,053**	**4,248,742**	**2,122,904**	**195,000**	**1,927,904**	**(195,000)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Gas Tax Fund (207)							
PERSONNEL SERVICES							
Salaries, Permanent	61,872	5,588	4,372				
Salaries, Overtime	252						
Benefits	30,384	10,561	1,180				
PERSONNEL SERVICES	**92,508**	**16,149**	**5,552**				
OPERATING EXPENSES							
Repairs and Maintenance	499,962	493,796		250,000	250,000		-100.00%
Professional Services	32,262	1,792			1,998		
Expense Allowances	26						
Other Expenses		67					
OPERATING EXPENSES	**532,250**	**495,655**		**250,000**	**251,998**		-100.00%
CAPITAL EXPENDITURES							
Improvements	2,292,770	1,782,794	2,572,428	2,900,000	5,788,909	2,350,000	-18.97%
CAPITAL EXPENDITURES	**2,292,770**	**1,782,794**	**2,572,428**	**2,900,000**	**5,788,909**	**2,350,000**	-18.97%
Total	**2,917,528**	**2,294,598**	**2,577,979**	**3,150,000**	**6,040,907**	**2,350,000**	**-25.40%**

Significant Changes

Gas Tax funds are restricted to expenditures on street right-of-way improvements. The FY 2020/21 budget includes funding for residential pavement maintenance.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00207 Gas Tax Fund	3,291,298	2,375,348	3,350,390	3,355,068	3,355,068	2,806,250	(548,818)
Total	**3,291,298**	**2,375,348**	**3,350,390**	**3,355,068**	**3,355,068**	**2,806,250**	**(548,818)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Measure M Fund (213)							
PERSONNEL SERVICES							
Salaries, Permanent	702,421	400,945	596,800	843,237	693,237	869,659	3.13%
Salaries, Temporary		819					
Salaries, Overtime	20,189	17,444	21,648				
Leave Payouts	29,152	17,321	21,277				
Benefits	397,110	315,550	416,560	530,839	480,839	523,509	-1.38%
PERSONNEL SERVICES	**1,148,872**	**752,079**	**1,056,284**	**1,374,076**	**1,174,076**	**1,393,168**	1.39%
OPERATING EXPENSES							
Equipment and Supplies	4,195	4,671	4,802	5,000	5,000	5,000	0.00%
Repairs and Maintenance		160,000	364,507	350,000	450,000	1,100,000	214.29%
Professional Services	199,460	130,617	23,604	200,000	174,240		-100.00%
Other Contract Services		400	625				
Expense Allowances	1,199	857	1,134				
OPERATING EXPENSES	**204,854**	**296,545**	**394,671**	**555,000**	**629,240**	**1,105,000**	99.10%
CAPITAL EXPENDITURES							
Improvements	3,524,676	1,493,153	3,487,503	1,252,000	2,758,167	900,000	-28.12%
CAPITAL EXPENDITURES	**3,524,676**	**1,493,153**	**3,487,503**	**1,252,000**	**2,758,167**	**900,000**	-28.12%
Total	**4,878,402**	**2,541,777**	**4,938,458**	**3,181,076**	**4,561,484**	**3,398,168**	**6.82%**

Significant Changes

Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange. Expenditures are dedicated to street and traffic improvement projects. Projects budgeted for FY 2020/21 include arterial rehabilitation and residential curb ramps.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00213 Measure M Fund	3,292,353	2,492,397	3,741,708	3,514,493	3,514,493	3,007,578	(506,915)
Total	**3,292,353**	**2,492,397**	**3,741,708**	**3,514,493**	**3,514,493**	**3,007,578**	**(506,915)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00213 Measure M Fund	3,206,718	3,157,339	1,960,589	913,599	390,590	523,009	(390,590)
Total	**3,206,718**	**3,157,339**	**1,960,589**	**913,599**	**390,590**	**523,009**	**(390,590)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Infrastructure Fund (314)							
PERSONNEL SERVICES							
Salaries, Permanent	15,689	35,591	10,022				
Benefits	6,051	12,545	2,981				
PERSONNEL SERVICES	**21,740**	**48,136**	**13,002**				
OPERATING EXPENSES							
Repairs and Maintenance		48,714	189,280		10,116		
Professional Services	106,445	136,637	24,478				
OPERATING EXPENSES	**106,445**	**185,351**	**213,758**		**10,116**		
CAPITAL EXPENDITURES							
Improvements	2,210,259	176,182	2,044,916	700,000	3,213,549	1,945,000	177.86%
CAPITAL EXPENDITURES	**2,210,259**	**176,182**	**2,044,916**	**700,000**	**3,213,549**	**1,945,000**	177.86%
NON-OPERATING EXPENSES							
Debt Service Expenses				945,000	945,000		-100.00%
NON-OPERATING EXPENSES				**945,000**	**945,000**		-100.00%
Total	**2,338,444**	**409,669**	**2,271,676**	**1,645,000**	**4,168,665**	**1,945,000**	**18.24%**

Significant Changes

Expenditures from the Infrastructure Fund are restricted to infrastructure related expenses as identified in City Charter section 617. Budgeted expenditures for FY 2020/21 include arterial and alley rehabilitation, Central Park improvements and a variety of City facility improvements and rehabilitation.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00314 Infrastructure Fund	547,287	6,504,770	5,563,156	3,008,000	2,614,035	3,000,000	385,965
Total	**547,287**	**6,504,770**	**5,563,156**	**3,008,000**	**2,614,035**	**3,000,000**	**385,965**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Refuse Collection Service (504,509,1228)							
PERSONNEL SERVICES							
Salaries, Permanent	179,250	128,318	172,246	181,244	181,244	186,234	2.75%
Salaries, Overtime	64	161	191				
Leave Payouts	11,413	11,268	10,193				
Benefits	143,065	38,804	129,554	119,807	119,807	113,488	-5.27%
PERSONNEL SERVICES	**333,792**	**178,551**	**312,184**	**301,051**	**301,051**	**299,722**	-0.44%
OPERATING EXPENSES							
Equipment and Supplies	1,918	13,035	10,906	27,000	27,444	24,000	-11.11%
Repairs and Maintenance	117,000	32,971	58,317				
Conferences and Training	130		132	2,000	2,000	2,000	0.00%
Professional Services				5,000	30,000	10,000	100.00%
Other Contract Services	10,453,545	8,140,416	11,075,388	11,149,092	11,165,032	11,524,537	3.37%
Interdepartmental Charges		568,117	601,581	811,745	811,745	811,745	0.00%
OPERATING EXPENSES	**10,572,593**	**8,754,539**	**11,746,324**	**11,994,837**	**12,036,220**	**12,372,282**	3.15%
CAPITAL EXPENDITURES							
Equipment	58,812						
Capitalized PP&E Offset	(58,812)						
CAPITAL EXPENDITURES							
NON-OPERATING EXPENSES							
Depreciation		16,118	21,490				
Prior Period Adjustment		26,841					
NON-OPERATING EXPENSES		**42,959**	**21,490**				
Total	**10,906,385**	**8,976,049**	**12,079,998**	**12,295,888**	**12,337,271**	**12,672,004**	**3.06%**

Significant Changes

TThe Refuse Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills. This fund provides weekly residential trash collection via contract and also supports recycling education and scavenger enforcement programs. The largest expense for the fund is the monthly payment to the City's contract waste hauler. Other Contract Services reflects an increase in the City's waste hauler contract. Equipment and Supplies reflects an increase in billing system and cashiering software maintenance costs.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00504 Refuse Collection Service	11,332,536	8,869,111	12,074,139	12,290,476	12,290,476	12,628,753	338,277
01228 Cal Recycle	98,924		99,066	50,092	50,092	49,984	(108)
Total	**11,431,460**	**8,869,111**	**12,173,205**	**12,340,568**	**12,340,568**	**12,678,737**	**338,169**

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Water (506)							
PERSONNEL SERVICES							
Salaries, Permanent	5,375,280	4,119,583	4,964,919	5,907,788	5,907,788	6,047,192	2.36%
Salaries, Temporary	181,536	107,244	124,984	290,000	290,000	318,103	9.69%
Salaries, Overtime	281,105	215,749	293,743	337,250	337,250	337,250	0.00%
Leave Payouts	221,954	191,116	183,594				
Benefits	3,458,927	2,954,434	3,655,152	4,351,320	4,351,320	4,214,696	-3.14%
PERSONNEL SERVICES	**9,518,802**	**7,588,126**	**9,222,392**	**10,886,358**	**10,886,358**	**10,917,241**	0.28%
OPERATING EXPENSES							
Utilities	600,835	405,843	790,923	1,023,600	998,600	1,056,100	3.18%
Purchased Water	19,321,530	11,106,076	16,422,275	17,900,000	17,900,000	17,100,000	-4.47%
Equipment and Supplies	975,796	664,231	709,439	1,047,600	1,061,798	1,092,300	4.27%
Repairs and Maintenance	1,473,128	1,072,242	1,432,019	1,958,539	1,984,387	2,627,489	34.16%
Conferences and Training	72,346	56,703	73,208	111,500	112,215	113,500	1.79%
Professional Services	624,329	346,287	504,758	690,500	1,068,504	748,000	8.33%
Other Contract Services	248,245	173,863	431,786	344,500	391,594	364,500	5.81%
Rental Expense	9,577	8,623	8,878	21,500	21,500	21,500	0.00%
Claims Expense			118,500				
Interdepartmental Charges	5,485,036	4,072,636	5,819,075	5,820,895	5,820,895	5,995,522	3.00%
Expense Allowances	16,866	14,413	19,041	25,200	25,200	25,200	0.00%
Other Expenses	796,148	105,250	809,984	1,010,000	1,009,375	1,025,500	1.53%
OPERATING EXPENSES	**29,623,836**	**18,026,167**	**27,139,886**	**29,953,834**	**30,394,068**	**30,169,611**	0.72%
CAPITAL EXPENDITURES							
Improvements	441,304	1,210,763	193,374	250,000	601,407	375,000	50.00%
Equipment	2,371,680	258,465	1,422,862	300,000	300,000	1,500,000	400.00%
Vehicles	216,569	479,990	140,366	130,000	127,828	688,500	429.62%
Capital - Software				23,000	23,000	45,000	95.65%
Capitalized PP&E Offset	(834,353)	(623,952)	(108,221)				
CAPITAL EXPENDITURES	**2,195,200**	**1,325,266**	**1,648,381**	**703,000**	**1,052,235**	**2,608,500**	271.05%
NON-OPERATING EXPENSES							
Depreciation	2,411,212	1,743,842	2,365,310				
NON-OPERATING EXPENSES	**2,411,212**	**1,743,842**	**2,365,310**				
Total	**43,749,050**	**28,683,401**	**40,375,968**	**41,543,192**	**42,332,661**	**43,695,352**	**5.18%**

Significant Changes

The Water Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills and provides funding to maintain the City's water distribution system. Purchased Water expenditures are adjusted annually to reflect rate adjustments for imported water from the Municipal Water District of Orange County (MWDOC) and Replenishment Assessment from the Orange County Water District (OCWD). Other Expenses was adjusted due to increased permit fees from the State Water Board and the annual connection fee from MWDOC.

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Water (506) (continued)

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00506 Water	40,064,288	29,703,076	41,661,497	39,870,606	39,870,606	40,781,610	911,004
Total	**40,064,288**	**29,703,076**	**41,661,497**	**39,870,606**	**39,870,606**	**40,781,610**	**911,004**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00506 Water	18,561,170	22,487,829	27,518,884	25,056,829	2,913,742	22,143,087	(2,913,742)
Total	**18,561,170**	**22,487,829**	**27,518,884**	**25,056,829**	**2,913,742**	**22,143,087**	**(2,913,742)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Water Master Plan (507)							
PERSONNEL SERVICES							
Salaries, Permanent	1,574	252					
Salaries, Overtime		5,389					
Benefits	579	824					
PERSONNEL SERVICES	**2,153**	**6,465**					
OPERATING EXPENSES							
Purchased Water			12,785				
Repairs and Maintenance		195,826	410,686	420,000	459,314		-100.00%
Conferences and Training		477					
Professional Services	138,675	164,317	262,885	350,000	353,369	175,000	-50.00%
Interdepartmental Charges	251,936	187,061	267,279	330,203	330,203		-100.00%
OPERATING EXPENSES	**390,611**	**547,681**	**953,635**	**1,100,203**	**1,142,886**	**175,000**	-84.09%
CAPITAL EXPENDITURES							
Improvements	1,634,737	4,524,428	5,071,432	3,600,000	6,869,893	2,465,000	-31.53%
Capitalized PP&E Offset	(2,027,475)	(4,688,276)	(5,333,608)				
CAPITAL EXPENDITURES	**(392,738)**	**(163,848)**	**(262,177)**	**3,600,000**	**6,869,893**	**2,465,000**	-31.53%
NON-OPERATING EXPENSES							
Debt Service Expenses						420,000	100.00%
Depreciation	1,001,222	774,626	1,546,793				
NON-OPERATING EXPENSES	**1,001,222**	**774,626**	**1,546,793**			**420,000**	100.00%
Total	**1,001,248**	**1,164,924**	**2,238,252**	**4,700,203**	**8,012,780**	**3,060,000**	**-34.90%**

Significant Changes

The Water Master Plan Fund is one of the City's four primary enterprise funds. Revenue is received from a capital charge on monthly municipal services bills and from connection fees for new customers. Projects undertaken in this fund are in accordance with the adopted Water Master Plan. Projects budgeted for FY 2020/21 include the City's share of slip lining the OC-44 imported water transmission line, water main replacements, Well 9 treatment improvements and water security system improvements.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00507 Water Master Plan	250,533	223,725	4,452,587	3,000,000	3,000,000	3,766,760	766,760
Total	**250,533**	**223,725**	**4,452,587**	**3,000,000**	**3,000,000**	**3,766,760**	**766,760**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Sewer Service Fund (511)							
PERSONNEL SERVICES							
Salaries, Permanent	1,757,634	1,355,114	1,951,814	2,012,668	2,012,668	2,249,613	11.77%
Salaries, Temporary	27,531	17,696	28,639	56,550	56,550	57,035	0.86%
Salaries, Overtime	132,383	96,011	200,508	82,500	82,500	150,000	81.82%
Leave Payouts	181,771	101,014	10,632				
Benefits	1,590,031	456,557	1,567,725	1,451,276	1,451,276	1,490,701	2.72%
PERSONNEL SERVICES	**3,689,350**	**2,026,392**	**3,759,316**	**3,602,994**	**3,602,994**	**3,947,350**	9.56%
OPERATING EXPENSES							
Utilities	136,899	92,027	140,991	110,000	110,000	110,000	0.00%
Equipment and Supplies	162,670	170,171	151,962	350,350	378,720	329,100	-6.07%
Repairs and Maintenance	1,601,875	810,459	1,132,665	1,629,000	1,652,302	1,960,000	20.32%
Conferences and Training	16,964	38,178	34,997	24,000	24,000	4,100	-82.92%
Professional Services	105,432	190,115	366,242	250,000	277,795	450,000	80.00%
Other Contract Services			59,659	48,000	48,000	60,000	25.00%
Rental Expense	5,781	79	67	3,500	3,500	3,500	0.00%
Interdepartmental Charges	1,670,961	1,240,686	1,772,723	1,832,548	1,832,548	1,887,525	3.00%
Expense Allowances	8,054	6,567	6,789	5,800	5,800	5,800	0.00%
Other Expenses	5,364	14,987	30,781	75,000	75,000	75,000	0.00%
OPERATING EXPENSES	**3,714,000**	**2,563,269**	**3,696,876**	**4,328,198**	**4,407,665**	**4,885,025**	12.87%
CAPITAL EXPENDITURES							
Improvements	281,389	611,938	2,219,246	2,700,000	7,743,331	2,875,000	6.48%
Equipment	470					80,000	100.00%
Vehicles	69,793	129,924		515,000	859,222	342,500	-33.50%
Capitalized PP&E Offset	(388,568)	(707,514)	(2,252,661)				
CAPITAL EXPENDITURES	**(36,916)**	**34,348**	**(33,415)**	**3,215,000**	**8,602,554**	**3,297,500**	2.57%
NON-OPERATING EXPENSES							
Depreciation	1,985,039	1,502,672	2,019,129				
Prior Period Adjustment		272,584					
NON-OPERATING EXPENSES	**1,985,039**	**1,775,256**	**2,019,129**				
Total	**9,351,473**	**6,399,265**	**9,441,907**	**11,146,192**	**16,613,213**	**12,129,875**	**8.83%**

Significant Changes

The Sewer Service Fund is one of the City's four primary enterprise funds and provides for the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City. Revenue is received from a monthly sewer charge to all wastewater customers. The overall increase in Personnel Services is associated with mandated California minimum wage increases for part-time employees, and the costs of benefits. Other Contract Services was adjusted to cover expenditures related to the City's online billing services. The decrease in vehicles reflects the replacement of a vactor truck in FY 2019/20 that was past its lifespan and becoming costly to maintain. Improvements include reconstruction of the McFadden sewer lift station and lining various sewer mains.

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Sewer Service Fund (511) (continued)

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00511 Sewer Service Fund	10,939,416	9,748,577	12,933,849	10,579,698	10,579,698	10,747,168	167,470
Total	**10,939,416**	**9,748,577**	**12,933,849**	**10,579,698**	**10,579,698**	**10,747,168**	**167,470**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00511 Sewer Service Fund	25,099,112	29,678,277	30,846,808	24,813,293	1,382,707	23,430,586	(1,382,707)
Total	**25,099,112**	**29,678,277**	**30,846,808**	**24,813,293**	**1,382,707**	**23,430,586**	**(1,382,707)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Air Quality (201)							
PERSONNEL SERVICES							
Salaries, Permanent		1,114	987	5,366	5,366	5,677	5.80%
Benefits	526	483	1,883	2,991	2,991	3,024	1.12%
PERSONNEL SERVICES	**526**	**1,597**	**2,870**	**8,357**	**8,357**	**8,702**	4.13%
OPERATING EXPENSES							
Equipment and Supplies	28,338	9,281	14,081	40,000	40,000	40,000	0.00%
Repairs and Maintenance	4,550	175	1,965				
Conferences and Training		177	183	500	500	500	0.00%
Professional Services				25,000	25,000	25,000	0.00%
Other Contract Services	21,501		25,046	64,500	64,500	167,280	159.35%
Other Expenses	1,057	1,084	897	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	**55,446**	**10,717**	**42,171**	**131,000**	**131,000**	**233,780**	78.46%
CAPITAL EXPENDITURES							
Improvements					444,522	175,000	100.00%
Vehicles	177,024		61,567			123,000	100.00%
CAPITAL EXPENDITURES	**177,024**		**61,567**		**444,522**	**298,000**	100.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds		20,187					
NON-OPERATING EXPENSES		**20,187**					
Total	**232,996**	**32,501**	**106,608**	**139,357**	**583,879**	**540,482**	**287.84%**

Significant Changes

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The FY 2020/21 budget includes shuttle services for the 4th of July, Vans U.S. Open of Surfing and the Great Pacific Air Show. The increase in Personnel Services is mostly due to the increased cost of benefits. Improvements budgeted in FY 2020/21 consist of traffic signal synchronization projects in coordination with regional efforts by OCTA. Vehicle purchases are for electric and hybrid vehicles to replace existing gas-powered equipment.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2018/19 Revised	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00201 Air Quality Fund	264,840	255,546	119,826	240,000	240,000	250,000	10,000
Total	**264,840**	**255,546**	**119,826**	**240,000**	**240,000**	**250,000**	**10,000**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00201 Air Quality Fund	834,645	1,057,446	1,070,664	426,785	290,482	136,303	(290,482)
Total	**834,645**	**1,057,446**	**1,070,664**	**426,785**	**290,482**	**136,303**	**(290,482)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Arterial Rehab (1247)							
CAPITAL EXPENDITURES							
Improvements			1,126,234	3,354,156	7,061,349	3,180,000	-5.19%
CAPITAL EXPENDITURES			**1,126,234**	**3,354,156**	**7,061,349**	**3,180,000**	-5.19%
Total			**1,126,234**	**3,354,156**	**7,061,349**	**3,180,000**	**-5.19%**

Significant Changes

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provided new funding to the City, through SB1 and the Highway Users Trust Account (HUTA). These funds are designated for the maintenance and rehabilitation of roadways. These funds have been budged for the FY 2020/21 arterial rehabilitation project.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
01247 Arterial Rehabilitation		1,157,696	3,773,947	3,354,156	3,354,156	3,271,142	(83,014)
Total		**1,157,696**	**3,773,947**	**3,354,156**	**3,354,156**	**3,271,142**	**(83,014)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Grants and Restricted Funds							
PERSONNEL SERVICES							
Salaries, Permanent	64,103	44,828	17,154				
Salaries, Temporary	53						
Salaries, Overtime	39,127	117	70		100,000		
Benefits	32,935	14,465	4,747				
PERSONNEL SERVICES	**136,218**	**59,410**	**21,970**		**100,000**		
OPERATING EXPENSES							
Utilities	3,680	2,693	3,256	4,500	4,500	4,500	0.00%
Equipment and Supplies	52,721	44,718	97,252	80,000	190,587	178,000	122.50%
Repairs and Maintenance	132,204	445,289	355,565	955,000	1,337,188	955,000	0.00%
Professional Services	474,801	351,626	29,635	238,000	274,339	208,000	-12.61%
Other Contract Services	73,947	1,973	4,861	2,000	2,000	57,000	2750.00%
Insurance	9,509	4,431	5,439	9,500	9,500	9,500	0.00%
Payments to Other Governments	1,700	2,100	2,000	2,500	12,437	2,500	0.00%
Expense Allowances	40						
Other Expenses		1		2,500	2,500	2,500	0.00%
OPERATING EXPENSES	**748,603**	**852,831**	**498,009**	**1,294,000**	**1,833,051**	**1,417,000**	9.51%
CAPITAL EXPENDITURES							
Improvements	4,797,319	6,681,657	7,901,464	3,702,668	16,342,479	3,266,000	-11.79%
Equipment	68,799						
Capitalized PP&E Offset	44,965	(1,591,170)	(3,977,534)				
CAPITAL EXPENDITURES	**4,911,083**	**5,090,487**	**3,923,930**	**3,702,668**	**16,342,479**	**3,266,000**	-11.79%
NON-OPERATING EXPENSES							
Debt Service Expenses		23,592	262,494	525,000	723,741	525,000	0.00%
Transfers to Other Funds	220,854		37,188		514,651		
Prior Period Adjustment		(279,655)	116,967				
NON-OPERATING EXPENSES	**220,854**	**(256,063)**	**416,650**	**525,000**	**1,238,392**	**525,000**	0.00%
Total	**6,016,758**	**5,746,665**	**4,860,559**	**5,521,668**	**19,513,922**	**5,208,000**	**-5.68%**

Significant Changes

New funds are budgeted for the construction of the McFadden sewer lift station in the Sewer Impact Fee Fund (210). Funds budgeted in Traffic Congestion Relief (219) are for downtown street lighting improvements, traffic signal modifications, slurry of residential streets and signal and traffic signs and marking maintenance. The West Orange County Water Board (508) was required to relocate a large water transmission main to accommodate the widening of the I-405 and was able to secure a loan from OCTA in order to do so. Construction funds were budgeted in FY 2017/18. The third full year of debt service is reflected in the FY 2020/21 budget.

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Grants and Restricted Funds (continued)

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00210 Sewer Impact Fee	82,350	242,577	470,611	150,000	150,000	160,000	10,000
00211 Drainage	63,652	76,701	482,337			150,000	150,000
00218 Hwy Safety Traffic Reduct 1B		(453)					
00219 Traffic Congestion Relief 42	646,398	740,208	955,148	1,956,853	1,956,853	1,535,446	(421,407)
00239 CDBG			18,378	275,668	586,485	686,000	99,515
00508 WOCWB	445,251	537,878	2,214,912	649,000	649,000	649,000	
00807 Energy Efficiency Fund	83,321	1,366,486	132,879			18,000	18,000
01256 Bluff Top Path					1,649,000		(1,649,000)
^CDBG Fund is managed by the Community Development Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Public Works Department.							
Total	**1,320,972**	**2,963,397**	**4,274,264**	**3,031,521**	**4,991,338**	**3,198,446**	**(1,792,892)**

Fund Balance Summary	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00210 Sewer Impact Fee	8,089,240	7,990,553	6,563,060	1,974,163	1,340,000	634,163	(1,340,000)
00211 Drainage	1,418,482	1,259,064	1,741,401	2,440,393	(50,000)	2,490,393	50,000
00219 Traffic Congestion Relief 42	1,537,845	1,446,189	1,242,990	274,823	(335,446)	610,269	335,446
00508 WOCWB	149,869	1,537,708	3,327,704	2,164,348	1,000,000	1,164,348	(1,000,000)
00807 Energy Efficiency Fund	3,188,776	2,289,299	2,192,612	1,746,804		1,746,804	
00960 Used Oil OPP1	60,545	107,514	63,885	63,007	55,000	8,007	(55,000)
Total	**14,444,757**	**14,630,327**	**15,131,652**	**8,663,538**	**2,009,554**	**6,653,984**	**(2,009,554)**

Non-Departmental

Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

Equipment Replacement

Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the City's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2020/21 Equipment Replacement includes a $4.8 million budget to fund the replacement of the City's aging equipment.

Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2019/20 was approximately $42.4 billion, resulting in a debt limit of $5.08 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.

Progressively Financing the Future

The City has long practiced a commitment to prudent financial management. As a result, these accounts support the lease payment for two new Fire Engines, a new ambulance, 800 MHz, debt service for the new Senior Center, and the LED Phase I and Phase II project to upgrade the City-owned street, area and pole lighting to long life, energy efficient LED light sources. This project is estimated to save the City approximately $4.6 million over the useful life of the project, or 20 years, as well as reduce energy consumption and green-house gas emissions.

OFFICE OF BUSINESS DEVELOPMENT

The City Manager's Office of Business Development oversees the Business Development Division, Successor Agency to the former Redevelopment Agency, and Housing Authority Funds contained within Non-Departmental.

Successor Agency

The Successor Agency is responsible for overseeing the "winding down" of the City's former Redevelopment Agency. Under Assembly Bill1X 26, AB 1484, SB 107 and the California Supreme Court's decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012.

Non-Departmental

Department Description

The State Legislature created “Successor Agencies”. All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency. Pursuant to State Law, the Oversight Board now functions through the County of Orange.

The Successor Agency is working with existing redevelopment project obligations to ensure quality projects occur, such as the expansion of Pierside Pavilion and 5th and PCH.

Housing Authority

The City’s Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming “Successor Housing Agency.”

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Ocean View Mobile Home Park. Staff monitors over 48 multifamily projects, 1,447 residential units that have affordability covenants/affordable restrictions associated with the development, and over 368 residential restricted units.

Oceana Affordable Housing Project on Beach Blvd

Housing focuses on the implementation of the adopted City Housing Element. Staff will continue working with developers to seek out sites and potential funding such as HUD’s HOME program, Inclusionary In-Lieu, and former Redevelopment funds to develop affordable rental units. The City is working with several non-profits regarding housing projects: including American Family Housing (Midway City), Jamboree, OCCHC and Mercy House.

To help preserve the housing stock, Housing oversees the Housing Rehabilitation Loan Program. This program is funded through HUD’s CDBG program for eligible households. This program provides technical assistance, grants, and loans to very low and low-income residents who need to make repairs, address health and safety issues, and correct code violations.

Through the repayment from the Redevelopment Agency to the Housing funds, one Homeless Liaison Police Officer has been funded for five (5) years, as part of the overall City’s Homeless Program and a part-time Homeless Coordinator and four part-time Homeless Case Managers are also funded through the CDBG and Housing funds.

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Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	232,600	178,390	296,615	(306,801)	(2,306,801)	(8,364,423)	2626.33%
Salaries, Temporary			4,403	65,000	65,000	(250,000)	-484.62%
Salaries, Overtime	5,147	11,579	4,187			(500,000)	100.00%
Leave Payouts	1,153,114	692,668	1,466,461	4,415,000	4,415,000	4,432,460	0.40%
Benefits	1,366,107	(1,267,214)	937,927	845,405	845,405	857,548	1.44%
PERSONNEL SERVICES	**2,756,968**	**(384,576)**	**2,709,593**	**5,018,603**	**3,018,603**	**(3,824,415)**	-176.20%
OPERATING EXPENSES							
Utilities	4,933,592	3,208,132	4,213,630	4,640,000	4,640,000	4,640,000	0.00%
Equipment and Supplies	221,715	163,496	219,256	302,000	615,000	302,000	0.00%
Repairs and Maintenance	800			1,054,800	909,430	250,000	-76.30%
Conferences and Training	8,870	10,265	5,735	76,600	76,600	76,600	0.00%
Professional Services	694,559	462,796	562,906	648,147	1,179,617	399,844	-38.31%
Other Contract Services	5,222,228	4,023,789	6,579,905	8,289,369	10,306,364	6,535,068	-21.16%
Rental Expense	130,548	105,903	140,962	140,000	210,000	140,000	0.00%
Claims Expense			20,758	500,000	178,000	500,000	0.00%
Insurance				250,000			-100.00%
Contributions to Private Agency	1,135,581	871,963	822,239	250,000	250,000	225,000	-10.00%
Payments to Other Governments	362,260	461,435	488,526	558,400	558,400	508,400	-8.95%
Expense Allowances	1,789	2,701	4,597	1,800	1,800		-100.00%
Other Expenses	1,732,543	1,310,323	1,896,493	1,800,000	2,113,761	1,604,800	-10.84%
OPERATING EXPENSES	**14,444,486**	**10,620,802**	**14,955,008**	**18,511,116**	**21,038,971**	**15,181,712**	-17.99%
CAPITAL EXPENDITURES							
Land Purchase	2,286,677	316,800	2,071,010	316,800	690,727		-100.00%
Improvements	6,901,679	2,686,080	2,729,492	2,355,000	4,949,788	1,297,500	-44.90%
Equipment	3,510,143	1,668,854	2,026,892	4,650,600	1,740,382	4,758,435	2.32%
Vehicles	3,079,057	2,189,292	2,348,325		5,263,854		
Software - Capital	680,623	341,174	609,944		1,137,993		
Capitalized PP&E Offset		(934,019)	(1,535,422)				
CAPITAL EXPENDITURES	**16,458,179**	**6,268,180**	**8,250,241**	**7,322,400**	**13,782,743**	**6,055,935**	-17.30%
NON-OPERATING EXPENSES							
Debt Service Expenses	13,147,660	4,073,825	12,222,986	17,059,756	17,864,103	15,653,626	-8.24%
Pass Through Payments						2,756	100.00%
Transfers to Other Funds	9,348,522	24,020,590	21,502,320	20,668,903	10,839,379	12,880,020	-37.68%
Depreciation	13,695,204	10,527,367	14,923,988				
Loans Made	218,780				4,510,000		
Prior Period Adjustment		829,903					
NON-OPERATING EXPENSES	**36,410,167**	**39,451,685**	**48,649,294**	**37,728,659**	**33,213,482**	**28,536,402**	-24.36%
Grand Total(s)	**70,069,799**	**55,956,091**	**74,564,135**	**68,580,778**	**71,053,800**	**45,949,634**	**-33.00%**
General Fund	30,279,403	33,531,183	32,748,467	34,549,809	23,720,881	17,166,342	-50.31%
Other Funds	39,790,396	22,424,908	41,815,668	34,030,969	47,332,919	28,783,292	-15.42%
Grand Total(s)	**70,069,799**	**55,956,091**	**74,564,135**	**68,580,778**	**71,053,800**	**45,949,634**	**-33.00%**

Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Non-Departmental

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Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	499	103	845	(563,028)	(2,563,028)	(8,642,831)	1435.06%
Salaries, Temporary						(250,000)	100.00%
Salaries, Overtime						(500,000)	100.00%
Leave Payouts	1,141,368	677,950	1,468,940	4,400,000	4,400,000	4,432,460	0.74%
Benefits	54,948	26,456	55,625	660,000	660,000	660,000	0.00%
PERSONNEL SERVICES	**1,196,815**	**704,509**	**1,525,410**	**4,496,972**	**2,496,972**	**(4,300,371)**	-195.63%
OPERATING EXPENSES							
Utilities	4,933,592	3,208,132	4,213,630	4,640,000	4,640,000	4,640,000	0.00%
Equipment and Supplies	221,685	163,496	219,256	300,000	300,000	300,000	0.00%
Repairs and Maintenance	800			1,054,800	909,430	250,000	-76.30%
Conferences and Training	7,420	8,975	4,536				
Professional Services	608,218	368,467	317,380	465,000	693,030	240,000	-48.39%
Other Contract Services	44,842	71,139	74,953	70,000	79,457	70,000	0.00%
Rental Expense	130,548	105,903	140,962	140,000	140,000	140,000	0.00%
Claims Expense			20,758	500,000	178,000	500,000	0.00%
Insurance				250,000			-100.00%
Contributions to Other Agencies	1,135,581	871,963	822,239	250,000	250,000	225,000	-10.00%
Payments to Other Governments	310,967	431,402	468,246	500,000	500,000	500,000	0.00%
Expense Allowances	280	410	1,502				
Other Expenses	1,703,936	1,312,989	1,826,891	1,800,000	2,113,761	1,604,800	-10.84%
OPERATING EXPENSES	**9,097,869**	**6,542,875**	**8,110,354**	**9,969,800**	**9,803,677**	**8,469,800**	-15.05%
CAPITAL EXPENDITURES							
Land Purchase	316,800	316,800	1,290,010	316,800	316,800		-100.00%
Improvements	6,880,518	1,625,881	230,003		253,481		
Equipment	1,630,577	1,445,067	571		108,891		
Vehicles	2,383,254	366,062	89,873				
Software - Capital	134,613						
CAPITAL EXPENDITURES	**11,345,762**	**3,753,810**	**1,610,458**	**316,800**	**679,172**		-100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	1,175,781	397,355	1,563,655	1,069,220	1,873,567	2,064,538	93.09%
Transfers to Other Funds	7,463,177	22,132,635	19,938,589	18,697,017	8,867,493	10,932,375	-41.53%
NON-OPERATING EXPENSES	**8,638,958**	**22,529,990**	**21,502,244**	**19,766,237**	**10,741,060**	**12,996,913**	-34.25%
Total	**30,279,403**	**33,531,183**	**32,748,467**	**34,549,809**	**23,720,881**	**17,166,342**	**-50.31%**
Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Non-Departmental

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Citywide Expenses							
PERSONNEL SERVICES							
Salaries, Permanent	499	103	845	(563,028)	(2,563,028)	(8,642,831)	1435.06%
Salaries, Temporary						(250,000)	100.00%
Salaries, Overtime						(500,000)	100.00%
Leave Payouts	1,141,368	677,950	1,468,940	4,400,000	4,400,000	4,432,460	0.74%
Benefits	54,948	26,456	55,625	660,000	660,000	660,000	0.00%
PERSONNEL SERVICES	**1,196,815**	**704,509**	**1,525,410**	**4,496,972**	**2,496,972**	**(4,300,371)**	-195.63%
OPERATING EXPENSES							
Utilities	4,933,592	3,208,132	4,213,630	4,640,000	4,640,000	4,640,000	0.00%
Equipment and Supplies	221,685	163,496	219,256	300,000	300,000	300,000	0.00%
Repairs and Maintenance	800			1,054,800	909,430	250,000	-76.30%
Conferences and Training	7,000	8,975	4,536				
Professional Services	567,843	350,967	308,155	465,000	665,135	240,000	-48.39%
Other Contract Services	44,842	71,139	74,953	70,000	79,457	70,000	0.00%
Claims Expense			20,758	500,000	178,000	500,000	0.00%
Insurance				250,000			-100.00%
Payments to Other Governments	310,967	431,402	468,246	500,000	500,000	500,000	0.00%
Expense Allowances	280	410	1,502				
Other Expenses	1,033,416	764,788	822,324	950,000	950,000	950,000	0.00%
OPERATING EXPENSES	**7,120,425**	**4,999,309**	**6,133,360**	**8,729,800**	**8,222,021**	**7,450,000**	-14.66%
CAPITAL EXPENDITURES							
Land Purchase	316,800	316,800	316,800	316,800	316,800		-100.00%
Improvements	2,065,861	30,519	35,130		112,711		
Equipment	19,219	243,084			64,519		
CAPITAL EXPENDITURES	**2,401,880**	**590,402**	**351,930**	**316,800**	**494,030**		-100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	1,043,913	265,487	1,431,788	937,300	1,741,647	1,932,670	106.20%
Transfers to Other Funds	7,463,177	19,032,635	16,930,589	15,642,017	6,971,109	7,932,375	-49.29%
NON-OPERATING EXPENSES	**8,507,090**	**19,298,122**	**18,362,377**	**16,579,317**	**8,712,756**	**9,865,045**	-40.50%
Total	**19,226,209**	**25,592,342**	**26,373,077**	**30,122,889**	**19,925,779**	**13,014,674**	**-56.79%**

Significant Changes

The Citywide Expenses Division tracks citywide expenditures that are not accounted for in individual departments. Citywide reductions in Personnel Services (Permanent, Temporary and Overtime) are reflected in Non-Departmental for an estimated cost reduction of $10 million. Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. Operating Expenses also reflects transfer of legal services budget of $225,000 to the City Attorney's Department.

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Office of Business Development							
OPERATING EXPENSES							
Contribution to Private Agency	1,135,581	871,963	822,239	250,000	250,000	225,000	-10.00%
Other Expenses	670,520	548,200	1,004,567	850,000	1,163,761	654,800	-22.96%
OPERATING EXPENSES	**1,806,521**	**1,420,163**	**1,826,807**	**1,100,000**	**1,413,761**	**879,800**	-20.02%
Total	**1,806,521**	**1,420,163**	**1,826,807**	**1,100,000**	**1,413,761**	**879,800**	**-20.02%**

Significant Changes

Changes in the Operating Expenses reflect reductions to non-core services as a result of the financial impact resulting from the COVID-19 pandemic. The City and "Visit HB" entered into a new agreement resulting in a decrease in Contribution to Private Agency. Other Expenses includes Sales Tax Sharing Agreements with Pinnacle Petroleum, Applied Computer Solutions, McKenna Subaru and Surf City Auto Group II (Jeep).

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Capital Improvement Projects							
CAPITAL EXPENDITURES							
Improvements	4,768,195	1,444,797	55,862		114,070		
Equipment	31,744	6,910					
CAPITAL EXPENDITURES	**4,799,939**	**1,451,707**	**55,862**		**114,070**		
NON-OPERATING EXPENSES							
Debt Service Expense	131,868	131,868	131,868	131,920	131,920	131,868	-0.04%
Transfers to Other Funds		3,100,000	3,008,000	3,055,000	1,896,384	3,000,000	-1.80%
NON-OPERATING EXPENSES	**131,868**	**3,231,868**	**3,139,868**	**3,186,920**	**2,028,304**	**3,131,868**	-1.73%
Total	**4,931,806**	**4,683,575**	**3,195,730**	**3,186,920**	**2,142,374**	**3,131,868**	**-1.73%**

Significant Changes

The FY 2020/21 budget includes the recurring $3.0 million for capital and infrastructure improvements to various City facilities, neighborhood, parks, beaches, and arterial rehabilitation projects as detailed in the Capital Improvement Section. A total of $3.0 million will be transferred to the Infrastructure Fund (Fund 314) to ensure compliance with the City's Infrastructure Charter. Debt Service Expenses are related to the annual debt service cost associated with the City's LED energy efficient upgrades.

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Homeless Prevention							
OPERATING EXPENSES							
Professional Services			2,100		27,895		
OPERATING EXPENSES			**2,100**		**27,895**		
CAPITAL EXPENDITURES							
Land Purchase			973,210				
CAPITAL EXPENDITURES			**973,210**				
Total			**975,310**		**27,895**		

Significant Changes

No significant changes.

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Non-Departmental

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Equipment Replacement							
OPERATING EXPENSES							
Professional Services	40,375	17,500	7,125				
OPERATING EXPENSES	**40,375**	**17,500**	**7,125**				
CAPITAL EXPENDITURES							
Improvements	46,462	150,565	139,011		26,701		
Equipment	1,579,614	1,195,073	571		44,372		
Vehicles	2,383,254	366,062	89,873				
Software - Capital	134,613						
CAPITAL EXPENDITURES	**4,143,943**	**1,711,701**	**229,456**		**71,073**		
Total	**4,184,318**	**1,729,201**	**236,581**		**71,073**		

Significant Changes

Effective FY 2017/18, funding to support the replacement of the City's equipment inventory and rolling stock, including the vehicle fleet, machinery, and technology systems transferred to the Equipment Replacement Fund (Fund 324).

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Non-Departmental

Adopted Budget - FY 2020/21

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Leases							
OPERATING EXPENSES							
Rental Expense	130,548	105,903	140,962	140,000	140,000	140,000	0.00%
OPERATING EXPENSES	**130,548**	**105,903**	**140,962**	**140,000**	**140,000**	**140,000**	0.00%
Total	**130,548**	**105,903**	**140,962**	**140,000**	**140,000**	**140,000**	**0.00%**

Significant Changes

The Leases Division within Non-Departmental manages the Citywide copier lease program.

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Non-Departmental

Adopted Budget - FY 2020/21

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Debt Service & Transfers							
PERSONNEL SERVICES							
Benefits	1,161,730	(1,431,338)	720,852				
PERSONNEL SERVICES	**1,161,730**	**(1,431,338)**	**720,852**				
OPERATING EXPENSES							
Professional Services	15,019	9,596	11,439	18,900	18,900	19,844	4.99%
Other Expenses	28,229	(2,667)	69,097				
OPERATING EXPENSES	**43,248**	**6,929**	**80,536**	**18,900**	**18,900**	**19,844**	4.99%
NON-OPERATING EXPENSES							
Debt Service Expenses	9,129,783	1,723,939	8,348,367	8,332,292	8,332,292	7,295,030	-12.45%
Pass Through Payments						2,756	100.00%
Transfers to Other Funds	781,073	768,077	722,291	784,720	784,720	759,713	-3.19%
Depreciation	13,695,204	10,457,952	14,697,804				
Prior Period Adjustment		829,903					
NON-OPERATING EXPENSES	**23,606,060**	**13,779,872**	**23,768,462**	**9,117,012**	**9,117,012**	**8,057,499**	-11.62%
Total	**24,811,037**	**12,355,463**	**24,569,850**	**9,135,912**	**9,135,912**	**8,077,343**	**-11.59%**

Significant Changes

These funds cover the City's Lease Revenue Obligation and Community Facilities District debt service payments, as well as auditing fees related to these debt obligations.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00401 Debt Svc HBPFA	5,151,623	4,758,003	5,156,099	5,016,365	4,716,365	1,334,250	(3,382,115)
00405 Debt Svc Grand Coast CFD2000-1	1,387,480	839,750	1,123,462	1,091,204	1,091,204	1,092,273	1,069
00406 Debt Svc Mello Roos	266,972	188,614	267,174	264,000	264,000	183,910	(80,090)
00408 Debt Svc McDonnell CFD 2002-1	397,821	310,171	423,387	409,970	409,970	416,448	6,478
00410 Debt Svc Bella Terra	2,388,208	1,800,063	2,353,108	2,354,373	2,354,373	2,412,399	58,026
00707 Debt Svc Judgment Oblig Bonds	673,533						
Total	**10,265,637**	**7,896,601**	**9,323,230**	**9,135,912**	**8,835,912**	**5,439,280**	**(3,696,632)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00401 Debt Svc HBPFA	5,028,972	8,909,846	9,029,922	8,729,922	2,638,063	6,091,859	(2,638,063)
Total	**5,028,972**	**8,909,846**	**9,029,922**	**8,729,922**	**2,638,063**	**6,091,859**	**(2,638,063)**

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Disability Access (234)							
OPERATING EXPENSES							
Conferences and Training	1,450	1,250	1,199	75,600	75,600	75,600	0.00%
Payments to Other Governments	7,599	3,269	10,044	8,400	8,400	8,400	0.00%
OPERATING EXPENSES	**9,049**	**4,519**	**11,243**	**84,000**	**84,000**	**84,000**	0.00%
Total	**9,049**	**4,519**	**11,243**	**84,000**	**84,000**	**84,000**	**0.00%**

Significant Changes

The Disability Access Fund is a legislative requirement from AB 1379 which requires, on or after January 1, 2018 through December 31, 2023, the collection of $4.00 per business license issued or renewed. This bill requires the City to retain 90% of the fees collected and remit the balance to the State. The bill also requires the moneys retained by the City to be deposited in a special fund (Fund 234), established by the City, to be used for increased CASp training and certification within, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent. Prior to this change, under SB1186, the City collected $1.00 per business license issued or renewed, retained 70% and remitted 30% to the State.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00234 Disability Access	20,453	43,114	82,277	84,000	84,000	84,000	
Total	**20,453**	**43,114**	**82,277**	**84,000**	**84,000**	**84,000**	

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Non-Departmental
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OTHER FUNDS

Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
RORF Administration (350)							
PERSONNEL SERVICES							
Salaries, Permanent	105,201	80,189	156,390	128,137	128,137	150,003	17.06%
Leave Payouts	11,746	14,717	(7,072)	15,000	15,000		-100.00%
Benefits	50,819	53,040	75,566	75,816	75,816	99,997	31.89%
PERSONNEL SERVICES	**167,766**	**147,947**	**224,885**	**218,953**	**218,953**	**250,000**	14.18%
OPERATING EXPENSES							
Equipment and Supplies	30						
Conferences and Training		41					
Professional Services	14,608	64,546	22,000	29,247	29,247		-100.00%
Other Contract Services	30						
Expense Allowances	1,509	2,291	3,095	1,800	1,800		-100.00%
OPERATING EXPENSES	**16,177**	**66,878**	**25,095**	**31,047**	**31,047**		-100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	2,842,097	1,952,531	2,287,277	7,658,244	7,658,244	6,294,058	-17.81%
Transfers to Other Funds	398,905		10,000	381,766	381,766	381,766	0.00%
NON-OPERATING EXPENSES	**3,241,002**	**1,952,531**	**2,297,277**	**8,040,010**	**8,040,010**	**6,675,824**	-16.97%
Total	**3,424,945**	**2,167,355**	**2,547,257**	**8,290,010**	**8,290,010**	**6,925,824**	**-16.46%**

Significant Changes

Pursuant to ABx1 26, the Successor Agency receives Redevelopment Property Tax Trust Fund (RPTTF) funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or $250,000 for administration expenses related to the winding down of the former RDA. Permanent salaries and benefits were reduced due to the County Oversight Board's review of RDA's operations. The increase in Professional Services is for financial and legal services. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements and payments related to the Bella Terra Phase I and II, Strand, and Waterfront Hilton development projects.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00350 RORF Administration	5,067,276	9,856,004	8,417,445	8,290,010	8,290,010	6,925,824	(1,364,186)
Total	**5,067,276**	**9,856,004**	**8,417,445**	**8,290,010**	**8,290,010**	**6,925,824**	**(1,364,186)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Housing Authority (217, 233, 352)							
PERSONNEL SERVICES							
Salaries, Permanent	126,900	98,098	139,380	128,090	128,090	128,405	0.25%
Salaries, Temporary			4,403	65,000	65,000		-100.00%
Salaries, Overtime	5,147	8,426	3,031				
Leave Payouts			4,593				
Benefits	98,611	84,253	85,710	109,588	109,588	97,551	-10.98%
PERSONNEL SERVICES	**230,658**	**190,777**	**237,117**	**302,678**	**302,678**	**225,956**	-25.35%
OPERATING EXPENSES							
Equipment and Supplies				2,000	2,000	2,000	0.00%
Conferences and Training				1,000	1,000	1,000	0.00%
Professional Services	56,714	17,656	118,618	135,000	179,941	140,000	3.70%
Other Contract Services	70,078	42,476	91,511	270,000	437,175	215,000	-20.37%
Payments to Other Governments	43,694	26,764	10,236	50,000	50,000		-100.00%
OPERATING EXPENSES	**170,487**	**86,895**	**220,365**	**458,000**	**670,116**	**358,000**	-21.83%
CAPITAL EXPENDITURES							
Land Purchase			781,000				
CAPITAL EXPENDITURES			**781,000**				
NON-OPERATING EXPENSES							
Transfers to Other Funds	405,367		431,440	405,400	405,400	406,166	0.19%
Loans Made	218,780				3,000,000		
NON-OPERATING EXPENSES	**624,147**		**431,440**	**405,400**	**3,405,400**	**406,166**	0.19%
Total	**1,025,292**	**277,672**	**1,669,922**	**1,166,078**	**4,378,194**	**990,122**	**-15.09%**

Significant Changes

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one (1) Homeless Liaison Police Officer position per fiscal year for the next five (5) years provided by SB 341 for homeless prevention and rapid e-housing services. The Debt Service payment for the Emerald Cove project will be funded by the LMIHAF (Fund 352) through its maturity.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00217 Affordable Housing In-Lieu	63,235	51,948	206,817	100,000	100,000	545,686	445,686
00233 Housing Residual Receipts	489,848	31,061	229,595	475,000	475,000	200,000	(275,000)
00352 LMIHAF	120,292	67,675	774,038	406,000	406,000	380,000	(26,000)
Total	**673,375**	**150,684**	**1,210,450**	**981,000**	**981,000**	**1,125,686**	**144,686**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
BID-Auto (701), BID-Hotel/ Motel (709), BID-Downtown (710)							
OPERATING EXPENSES							
Other Contract Services	3,607,267	2,717,411	4,906,736	5,591,000	6,599,528	4,470,000	-20.05%
Other Expenses	378	1	505				
OPERATING EXPENSES	**3,607,645**	**2,717,412**	**4,907,241**	**5,591,000**	**6,599,528**	**4,470,000**	-20.05%
Total	**3,607,645**	**2,717,412**	**4,907,241**	**5,591,000**	**6,599,528**	**4,470,000**	**-20.05%**

Significant Changes

There are two Business Improvement Districts (BIDs) within the City: Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budget for the Downtown BID is reviewed and approved by the City Council. Downtown merchants have a self assessment through the BID that the City Council approves annually. All hotels and motels have a self assessment of 4% as approved by the City Council effective February 1, 2019, on top of the City's Transient Occupancy Tax (TOT) of 10%. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID. The decrease in the Other Contract Services reflects economic impact of COVID-19 pandemic.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00701 BID - Auto	113,400	20,680					
00709 BID - Hotel/Motel	3,375,814	2,611,973	4,711,701	5,500,000	5,500,000	4,380,000	(1,120,000)
00710 BID - Downtown	144,912	118,599	103,038	91,000	120,000	90,000	(30,000)
Total	**3,634,126**	**2,751,252**	**4,814,739**	**5,591,000**	**5,620,000**	**4,470,000**	**(1,150,000)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Bella Terra Parking Structure (711)							
OPERATING EXPENSES							
Other Contract Services	635,799	624,384	584,635	729,419	729,419	739,484	1.38%
OPERATING EXPENSES	**635,799**	**624,384**	**584,635**	**729,419**	**729,419**	**739,484**	1.38%
Total	**635,799**	**624,384**	**584,635**	**729,419**	**729,419**	**739,484**	**1.38%**

Significant Changes

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00711 Parking Structure-Bella Terra	636,341	673,660	640,661	729,419	729,419	739,484	10,065
Total	**636,341**	**673,660**	**640,661**	**729,419**	**729,419**	**739,484**	**10,065**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Strand Parking Structure (712)							
OPERATING EXPENSES							
Other Contract Services	864,212	557,334	893,115	1,628,950	2,364,785	1,040,584	-36.12%
OPERATING EXPENSES	**864,212**	**557,334**	**893,115**	**1,628,950**	**2,364,785**	**1,040,584**	-36.12%
NON-OPERATING EXPENSES							
Transfers to Other Funds	300,000	225,000	400,000	400,000	400,000	400,000	0.00%
NON-OPERATING EXPENSES	**300,000**	**225,000**	**400,000**	**400,000**	**400,000**	**400,000**	0.00%
Total	**1,164,212**	**782,334**	**1,293,115**	**2,028,950**	**2,764,785**	**1,440,584**	**-29.00%**

Significant Changes

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however, it is operated by CEREF/AStreet Partners according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, labor cost, maintenance and new parking equipment. The decrease in the Other Contract Services reflects economic impact of COVID-19 pandemic.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00712 Parking Structure - Strand	1,370,838	1,070,815	1,637,156	1,667,290	1,667,290	1,402,608	(264,682)
Total	**1,370,838**	**1,070,815**	**1,637,156**	**1,667,290**	**1,667,290**	**1,402,608**	**(264,682)**

Fund Balance	Actual as of 9/30/2017	Actual as of 6/30/2018	Actual as of 6/30/2019	Estimated 6/30/2020	Use of Fund Balance	Estimated 6/30/2021	Change from Prior Year
00712 Parking Structure - Strand	3,114,795	3,403,276	3,747,317	2,649,822	37,976	2,611,846	(37,976)
Total	**3,114,795**	**3,403,276**	**3,747,317**	**2,649,822**	**37,976**	**2,611,846**	**(37,976)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Capital Improvement Projects (314)							
PERSONNEL SERVICES							
Improvements	21,161	1,060,199	2,201,278	2,355,000	4,694,551	1,297,500	-44.90%
Equipment						1,077,835	100.00%
CAPITAL EXPENDITURES	**21,161**	**1,060,199**	**2,201,278**	**2,355,000**	**4,694,551**	**2,375,335**	0.86%
NON-OPERATTING EXPENSES							
Transfer to Other Funds		721,836					
NON-OPERATTING EXPENSES	**21,161**	**721,836**					
Total	**21,161**	**1,782,035**	**2,201,278**	**2,355,000**	**4,694,551**	**2,375,335**	**0.86%**

Significant Changes

Effective FY 2018/19, funding for other improvements in various City facilities, neighborhood, parks, beaches, and arterial rehabilitation transferred from the General Fund. Other Capital Improvement Projects (CIP) funded by the Infrastructure Fund are reflected in Public Works Department's Other Funds Section.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00314 Infrastructure Fund	21,161	1,782,035	5,563,156	4,000,000	3,606,035	3,000,000	(606,035)
Total	**21,161**	**1,782,035**	**5,563,156**	**4,000,000**	**3,606,035**	**3,000,000**	**(606,035)**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Equipment Replacement (324)							
CAPITAL EXPENDITURES							
Improvements			298,211		1,755		
Equipment		217,218	1,992,830	4,650,600	1,624,264	3,680,600	-20.86%
Vehicles		1,543,839	1,532,811		4,091,275		
Capital-Software					223,010		
Capitalized PP&E Offset		(934,019)	(1,535,422)				
CAPITAL EXPENDITURES		**827,038**	**2,288,430**	**4,650,600**	**5,940,304**	**3,680,600**	-20.86%
NON-OPERATTING EXPENSES							
Depreciation		69,415	226,184				
NON-OPERATTING EXPENSES		**69,415**	**226,184**				
Total		**896,453**	**2,514,614**	**4,650,600**	**5,940,304**	**3,680,600**	**-20.86%**

Significant Changes

Effective FY 2017/18, funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems. Citywide Equipment replacement purchases are budgeted and tracked by department within this Fund.

Revenue Summary	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Change from Prior Year
00324 Equipment Fund		896,453	5,110,379	4,650,600	1,793,346	3,680,600	1,887,254
Total		**896,453**	**5,110,379**	**4,650,600**	**1,793,346**	**3,680,600**	**1,887,254**

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Lease Capital Project (321)							
CAPITAL EXPENDITURES							
Equipment	1,879,566	6,569	33,490		7,226		
Vehicles	695,803	279,390	725,641		1,172,579		
CAPITAL EXPENDITURES	**2,575,369**	**285,959**	**759,131**		**1,179,805**		
NON-OPERATTING EXPENSES							
Debt Service			23,686				
NON-OPERATTING EXPENSES			**23,686**				
Total	**2,575,369**	**285,959**	**782,817**		**1,179,805**		

Significant Changes

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system, two Emergency One Fire Trucks, and an ambulance.

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Expenditure Object Account	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted	Percent Change From Prior Year
Other Funds (127,128,201,237,238)							
PERSONNEL SERVICES							
Salaries, Overtime		3,153	1,156				
Benefits		375	173				
PERSONNEL SERVICES		**3,528**	**1,329**				
OPERATING EXPENSES							
Equipment & Supplies					313,000		
Professional Services		2,531	93,469		258,500		
Other Contract Services		11,046	28,954		96,000		
Rental Expense					70,000		
OPERATING EXPENSES		**13,577**	**122,423**		**737,500**		
CAPITAL EXPENDITURES							
Land Purchase	1,969,877				373,927		
Capital, Software	546,010	341,174	609,944		914,983		
CAPITAL EXPENDITURES	**2,515,887**	**341,174**	**609,944**		**1,288,910**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		173,042					
Loans Made					1,510,000		
NON-OPERATING EXPENSES		**173,042**			**1,510,000**		
Total	**2,515,887**	**531,321**	**733,696**		**3,536,410**		

Significant Changes

Capital expenditures funded by other funds/sources are budgeted within this Division. This includes the ELM Permit System and LED Phase 2 Streetlights mainly funded by Property Tax in Lieu of Sales Tax Fund (Fund 127).

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CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROGRAM

Fiscal Years 2020/21 through 2024/25

Introduction

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects and upgrades to existing facilities of $50,000 or more. Funding will be authorized for the first year of the program upon adoption of the Fiscal Year 2020/21 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.

Organization of the CIP

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year, showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction. Staff hours for design, project management, and inspection are included within the individual project budgets.

CIP Goals

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans. Projects correspond to the Strategic Plan Goals adopted by the City Council. Specific Goals identified in the CIP include Improving Infrastructure, Long-term Financial Sustainability, and Economic Development.

CIP Preparation Process

The CIP is prepared with the annual budget process. Proposed projects are submitted to the Public Works Department and staff compiles the documents and prepares the draft program in conjunction with City Administration. The CIP is then presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. However, due to the COVID-19 pandemic and social distancing concerns, the Public Works Commission review of the CIP was suspended. The final CIP was adopted by the City Council with the budget on June 29, 2020.

CIP FUNDING SOURCES

Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

A *Special Revenue Fund* is used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee, Park Development Impact, Quimby or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.

Enterprise Funds are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP.

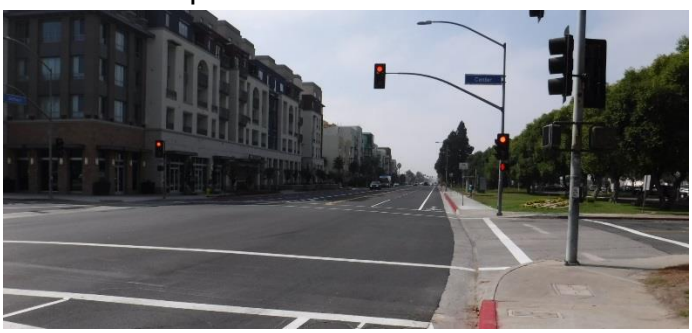
SPECIAL REVENUE FUNDS

Air Quality Fund 201

The Air Quality Fund revenue is from AB 2766, which apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program partially funds the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.

Traffic Impact Fund 206

The Fair Share Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.



Gas Tax Fund 207

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with State regulations and is directly related to street construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

Sewer Development Fee Fund 210

The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement for construction of sanitary sewer facilities within the City's service area, and to reimburse the City for the cost of engineering and construction services to rehabilitate existing facilities or construct new sewer facilities.

Park Acquisition and Development Fund 209 and Park Development Impact Fund 228

The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of providing a variety of recreational opportunities for all age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports.

Measure M2 Fund 213

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation, pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are derived from the ½ cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed to cities on a per capita basis. Annually, the City presents a seven year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the City, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to the City of Huntington Beach.

Traffic Congestion Relief (Proposition 42) Fund 219

Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

Road Maintenance Rehabilitation Account Fund 1247

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Huntington Beach through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

ENTERPRISE FUNDS

Water Fund CIP Fund 506

Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated expenditures.

Water Master Plan Fund 507

The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the City with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines are planned during the next ten years.

Sewer Service Fund 511

The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the City sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the 2003 Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.

General Fund Capital Project Funding

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however, proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. Infrastructure Funds are used for capital projects that improve various City systems and facilities.

Grants and Minor CIP Funds

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds.

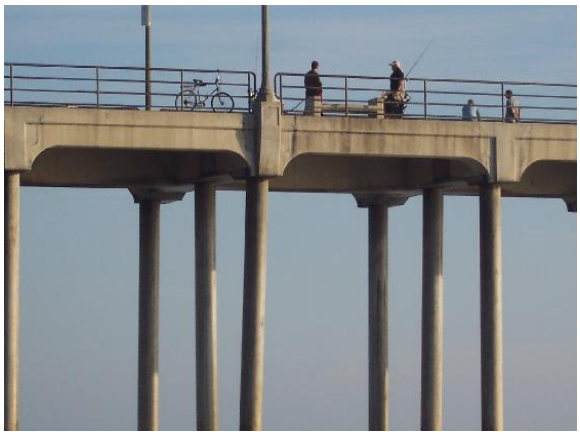
- State Department of Parks and Recreation Grant is for *the rehabilitation of the Bluff Top Path.*

The following grants will carry over into the FY 2020/21 CIP from FY 2019/20.

- OCTA Competitive Measure M2 Grants are for c*apacity improvement projects of major intersections.*
- Federal Highway Safety Improvement Program (HSIP) *helps fund traffic signal modifications to include left-turn arrows at intersections and other operational improvements to improve traffic safety.*
- *Federal Community Development Block Grant (CDBG) funds are used to make Americans with Disabilities Act (ADA) improvements including curb ramps and access improvements to City facilities.*

CIP CATEGORIES

Drainage and Water Quality: Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).

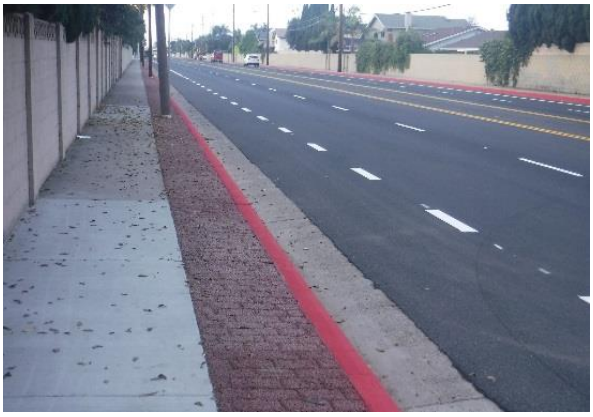


Facilities: Capital improvements to facilities include modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

Neighborhood: Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the enhancement areas and eligible for CDBG funding.

Parks and Beaches: Parks and beaches projects include new park construction and renovation, including improvements to City beach facilities. Funding sources may include Park Acquisition and Development, state bond allocations, grants, or the Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, and Community Services and Recreation component. Parks and beaches contribute to the quality of living in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

Sewer: Improvements to the City sewer system consist of sewer line and sewer lift station rehabilitation, as well as routine maintenance. Improvement projects are based upon the 2003 Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design in the first year and construction in the second year. Twelve stations have been rebuilt since 2000.



Streets and Transportation: This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the City.

Water: Water projects include the rehabilitation of existing components, as well as the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains and large water transmission lines throughout the City are ongoing projects.

Capital Improvement Program
Fiscal Year 2020/21

In Fiscal Year 2020/21, new improvement programs total approximately $24.5 million. The primary funding sources for capital projects remain restricted revenue funds and enterprise funds such as water, sewer, and street funds.

Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include design of one lift station, reconstruction of another and the annual sewer lining, replacement, and rehabilitation. Water line replacements, corrosion control, distribution and production system improvements, booster station improvements, and facility security improvements are included in the Water capital improvement program.

Measure M, Gas Tax and RMRA provide funds to be used to rehabilitate eight arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax provides funding for arterial street design work, median improvements, and local street rehabilitation. Other transportation improvements, funded in part by grants, include intersection improvements, bridge rehabilitation and preventive maintenance, and traffic signal modifications.

Local neighborhood improvements include installation of ADA ramps where warranted, rehabilitation of residential alleys, and residential street overlays. In addition, funds are included for the continued rehabilitation of the frontage road landscaping at the Glen Mar Tract.

Park projects include improvements at Central Park and Schroeder Park, playground equipment improvements, Central Park restrooms, Murdy & Edison facility improvements, park path rehabilitation, and Bluff Top Park improvements.

The CIP contains many projects that will further Huntington Beach as a premier tourist destination, as well as, serve the local community. Residents and visitors benefit from the infrastructure improvements by enhancing daily lives.

City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2020/21

	Fiscal Year 2020/21	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
DRAINAGE & STORM WATER										
Pump Stations Roof Replacement Program	$205,000							$205,000		
TOTAL	**$205,000**							**$205,000**		
FACILITIES										
Heil Fire Station Apparatus Bay Entry	$100,000							$100,000		
Lake Fire Station Renovation	$1,000,000							$720,000		$280,000
PD South Substation Renovation	$300,000							$300,000		
Tabby Theater Renovation	$50,000							$50,000		
Central Library Building Alarm System Upgrade	$100,000							$100,000		
Central Library Meeting Room Renovation	$140,000							$140,000		
Central Library Fountain Restoration	$560,000	$560,000								
City Gym & Pool Facility Improvements	$220,000							$220,000		
Newland House Museum Fencing	$115,000							$115,000		
Harbour View Clubhouse Improvements	$50,000	$50,000								
Rodgers Seniors' Center Redevelopment	$925,000	$925,000								
Central Library Lower Level ADA Restrooms	$286,000									$286,000
Civic Center Fire Alarm Replacement	$90,000							$90,000		
City Hall Fire Pump Replacement	$70,000							$70,000		
Fiber Expansion - Downtown Facilities	$250,000							$62,500		$187,500
Fiber Expansion - City Utility Yard	$300,000					$75,000	$225,000			
TOTAL	**$4,556,000**	**$1,535,000**				**$75,000**	**$225,000**	**$1,967,500**		**$753,500**
NEIGHBORHOOD										
Residential Overlay	$3,100,000		$2,350,000		$500,000	$100,000	$150,000			
Residential Curb Ramps	$800,000				$400,000					$400,000
Residential Alleys	$300,000							$300,000		
TOTAL	**$4,200,000**		**$2,350,000**		**$900,000**	**$100,000**	**$150,000**	**$300,000**		**$400,000**
PARKS AND BEACHES										
Bluff Top Park Improvements	$1,300,000	$1,300,000								
Central Park Group Picnic Area Improvements	$1,324,000	$1,324,000								
Playground Equipment Improvements	$370,000	$370,000								
LeBard Park Improvements	$550,000	$550,000								
Schroeder Park Improvements	$300,000	$300,000								
Central Park Improvements	$250,000							$250,000		
Beach Shower and Water Fountain Replacement	$100,000							$100,000		
TOTAL	**$4,194,000**	**$3,844,000**						**$350,000**		

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City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2020/21

	Fiscal Year 2020/21	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
SEWER										
Sewer Lift Station Reconstruction	$3,400,000					$3,400,000				
Sewer Lining	$1,000,000					$1,000,000				
TOTAL	**$4,400,000**					**$4,400,000**				
STREETS & TRANSPORTATION										
Arterial Rehabilitation	$3,600,000			$3,180,000				$420,000		
TS Modification at Brookhurst & Indianapolis	$65,000		$65,000							
TS Modification - Warner Avenue and Graham	$195,000								$195,000	
TS Modification - Warner and Nichols	$15,000		$15,000							
Downtown Street Lighting	$50,000		$50,000							
TS Synchronization Edinger Avenue	$95,000									$95,000
TS Synchronization Talbert Avenue	$4,000									$4,000
TS Synchronization Warner Avenue	$80,000									$80,000
TOTAL	**$4,104,000**		**$130,000**	**$3,180,000**				**$420,000**	**$195,000**	**$179,000**
WATER										
OC44 Pipeline Project	$350,000						$350,000			
Reservoir Security Improvements	$515,000						$515,000			
Water Distribution Cathodic Protection	$375,000						$375,000			
Water Production Improvements, Well 9	$150,000						$150,000			
Water Valve Replacement	$260,000						$260,000			
Water Main Replacement Program	$1,250,000						$1,250,000			
TOTAL	**$2,900,000**						**$2,900,000**			
CIP TOTAL	**$24,559,000**	**$5,379,000**	**$2,480,000**	**$3,180,000**	**$900,000**	**$4,575,000**	**$3,275,000**	**$3,242,500**	**$195,000**	**$1,332,500**

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City of Huntington Beach Capital Improvement Program

Continuing Appropriations Fiscal Year 2020/21

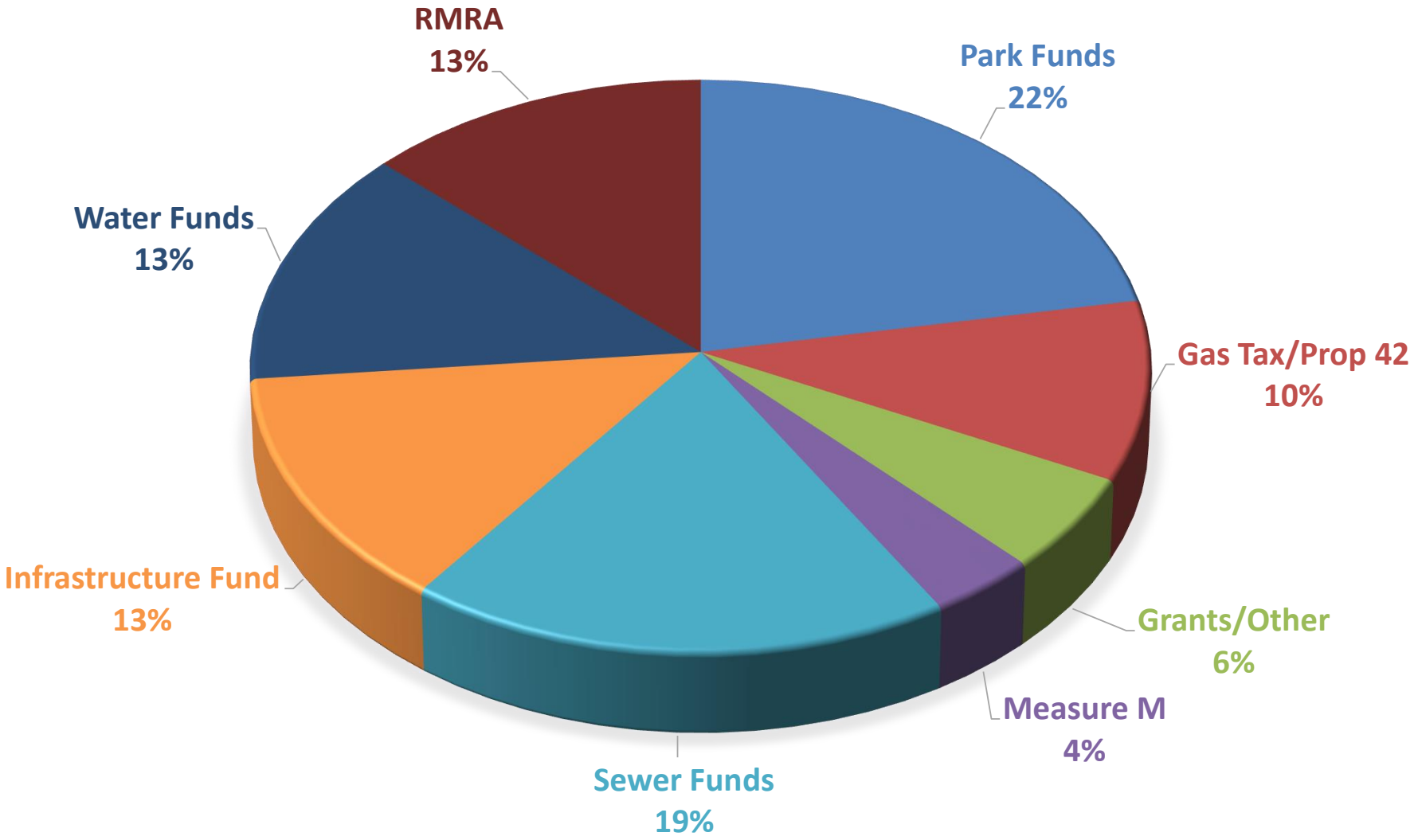
	Fiscal Year 2020/21	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
FACILITIES										
Heil Fire Station Apparatus Bay Entry	$93,000							$93,000		
Lake Fire Station Renovation	$1,500,000							$880,000		$620,000
TOTAL	**$1,593,000**							**$973,000**		**$620,000**
PARKS AND BEACHES										
Central Park Restrooms	$300,000	$300,000								
Murdy & Edison CC Building Improvements	$1,400,000	$1,400,000								
Bluff Top Park Improvements	$1,624,400									$1,624,400
TOTAL	**$3,324,400**	**$1,700,000**								**$1,624,400**
STREETS & TRANSPORTATION										
TS Modification at Brookhurst & Indianapolis	$57,000		$57,000							
TS Modification - Warner Avenue and Graham	$180,000		$180,000							
TS Modification - Warner and Nichols	$75,000		$75,000							
TOTAL	**$312,000**		**$312,000**							
TOTAL CONTINUING	**$5,229,400**	**$1,700,000**	**$312,000**					**$973,000**		**$2,244,400**

Continue 2020-21

Capital Improvement Program FY 2020/21

New Appropriations by Funding Source

$24,559,000



City of Huntington Beach
Capital Improvement Program FY 2020/21 through 2024/25
By Fiscal Year

	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Total 5 Year CIP
DRAINAGE & STORM WATER						
Pump Stations Roof Replacement Program	$205,000	$155,000	$155,000	$155,000	$155,000	$825,000
TOTAL	**$205,000**	**$155,000**	**$155,000**	**$155,000**	**$155,000**	**$825,000**
FACILITIES						
Heil Fire Station Apparatus Bay Entry	$100,000					$100,000
Lake Fire Station Renovation	$1,000,000					$1,000,000
PD South Substation Renovation	$300,000					$300,000
Tabby Theater Renovation	$50,000					$50,000
Central Library Building Alarm System Upgrade	$100,000					$100,000
Central Library Meeting Room Renovation	$140,000					$140,000
Central Library Fountain Restoration	$560,000					$560,000
City Gym & Pool Facility Improvements	$220,000					$220,000
Newland House Museum Fencing	$115,000					$115,000
Harbour View Clubhouse Improvements	$50,000	$500,000				$550,000
Rodgers Seniors' Center Redevelopment	$925,000	$875,000				$1,800,000
Central Library Lower Level ADA Restrooms	$286,000					$286,000
Civic Center Fire Alarm Replacement	$90,000					$90,000
City Hall Fire Pump Replacement	$70,000					$70,000
Fiber Expansion - Downtown Facilities	$250,000					$250,000
Fiber Expansion - City Utility Yard	$300,000					$300,000
TOTAL	**$4,556,000**	**$1,375,000**				**$5,931,000**
NEIGHBORHOOD						
Residential Overlay	$3,100,000	$3,500,000	$3,500,000	$3,500,000	$3,500,000	$17,100,000
Residential Curb Ramps	$800,000	$800,000	$800,000	$800,000	$800,000	$4,000,000
Residential Alleys	$300,000	$300,000	$300,000	$300,000	$300,000	$1,500,000
TOTAL	**$4,200,000**	**$4,600,000**	**$4,600,000**	**$4,600,000**	**$4,600,000**	**$22,600,000**

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City of Huntington Beach
Capital Improvement Program FY 2020/21 through 2024/25
By Fiscal Year

	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Total 5 Year CIP
PARKS & BEACHES						
Bluff Top Park Improvements	$1,300,000	$1,150,000				$2,450,000
Central Park Group Picnic Area Improvements	$1,324,000					$1,324,000
Playground Equipment Improvements	$370,000	$600,000	$610,000	$620,000	$630,000	$2,830,000
LeBard Park Improvements	$550,000					$550,000
Schroeder Park Improvements	$300,000	$700,000				$1,000,000
Carr Park Improvements			$1,500,000	$1,500,000		$3,000,000
Drew Park Rehabilitation		$50,000	$1,150,000			$1,200,000
Edison Park Improvements		$75,000	$1,500,000	$1,500,000		$3,075,000
Central Park Improvements	$250,000	$200,000				$450,000
Beach Shower and Water Fountain Replacement	$100,000					$100,000
TOTAL	**$4,194,000**	**$2,775,000**	**$4,760,000**	**$3,620,000**	**$630,000**	**$15,979,000**
SEWER						
Sewer Lift Station Reconstruction	$3,400,000	$3,500,000	$3,700,000	$3,800,000	$3,800,000	$18,200,000
Sewer Lining	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,000,000
TOTAL	**$4,400,000**	**$4,500,000**	**$4,700,000**	**$4,800,000**	**$4,800,000**	**$23,200,000**
STREETS & TRANSPORTATION						
Arterial Rehabilitation	$3,600,000	$5,220,000	$5,220,000	$5,220,000	$5,220,000	$24,480,000
TS Modification at Brookhurst & Indianapolis	$65,000					$65,000
TS Modification - Warner Avenue and Graham	$195,000					$195,000
TS Modification - Warner and Nichols	$15,000					$15,000
Downtown Street Lighting	$50,000	$600,000	$600,000	$600,000	$550,000	$2,400,000
TS Synchronization Edinger Avenue	$95,000					$95,000
TS Synchronization Talbert Avenue	$4,000					$4,000
TS Synchronization Warner Avenue	$80,000					$80,000
TOTAL	**$4,104,000**	**$5,820,000**	**$5,820,000**	**$5,820,000**	**$5,770,000**	**$27,334,000**
WATER						
OC44 Pipeline Project	$350,000					$350,000
Reservoir Security Improvements	$515,000	$110,000				$625,000
Water Distribution Cathodic Protection	$375,000	$75,000	$75,000	$75,000		$600,000
Water Production Improvements, Well 9	$150,000	$50,000				$200,000
Water Valve Replacement	$260,000					$260,000
Water Main Replacement Program	$1,250,000	$1,250,000				$2,500,000
TOTAL	**$2,900,000**	**$1,485,000**	**$75,000**	**$75,000**		**$4,535,000**
TOTAL	**$24,559,000**	**$20,710,000**	**$20,110,000**	**$19,070,000**	**$15,955,000**	**$100,404,000**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Pump Stations Roof Replacement Program

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Brian Ragland

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: Provides for the repair and/or replacement of damaged roofs, fascia, hatches and structural modifications at 15 flood control stations.

PROJECT NEED: The 15 flood control stations are over 50 years old. Spot repairs have been utilized to address minor water and termite damage but many may require full removal and replacement to protect operating equipment and electrical systems.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 200,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Project Management	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Supplementals					
R/W					
Other					
TOTAL	**$ 205,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 205,000	$ 155,000	$ 155,000	$ 155,000	$ 155,000
TOTAL	**$ 205,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Repair and/or replacement will reduce annual maintenance costs.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 825,000

PROJECT TYPE: Rehabilitation

CATEGORY: Drainage

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

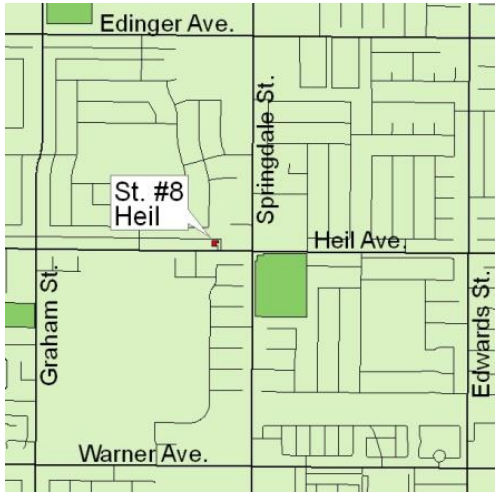
PROJECT TITLE: Heil Fire Station Apparatus Bay Entry

FUNDING DEPARTMENT:
Fire
DEPT. PROJECT MGR:
Mark Daggett

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Reconfiguration of the entry to the apparatus bay at Fire Station 8-Heil and door replacement to provide proper access for the fire engine assigned to this station.

PROJECT NEED: The existing entrance to the apparatus bay is the original design and too low for fire engines to enter without first modifying the apparatus by removing the mounted water deck gun.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and modernize public safety service delivery

PROJECT COSTS	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
	Approved	*Requested*			
Design/Environmental					
Construction	$125,000	$ 100,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 125,000**	**$ 100,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)	$ 125,000	$ 100,000			
TOTAL	**$ 125,000**	**$ 100,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Fire Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 225,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Lake Fire Station Renovation

FUNDING DEPARTMENT:
Fire
DEPT. PROJECT MGR:
Mark Daggett

SCHEDULE:

Design Complete:	FY 2019/20
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Renovation of Fire Station 5-Lake, including: reconfiguration, adding additional square footage, additional restrooms and living quarters, kitchen renovation and installation of ventilation and air conditioning system.

PROJECT NEED: Needed for gender accommodation and ADA compliance, in addition to better use of space to accommodate additional apparatus and personnel at this fire station, which provides service to the rapidly developing downtown area.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior	FY 20/21 *Approved*	FY 20/21 *Requested*	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 125,000	$ 100,000				
Construction	$ 1,500,000	$ 900,000				
Project Management						
Supplementals						
R/W						
Other						
TOTAL	**$ 1,625,000**	**$ 1,000,000**				

FUNDING SOURCES	Prior	FY 20/21 *Approved*	FY 20/21 *Requested*	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)	$ 1,005,000	$ 720,000				
Fire Dev. Impact (231)	$ 620,000	$ 280,000				
TOTAL	**$ 1,625,000**	**$ 1,000,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Fire Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,625,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

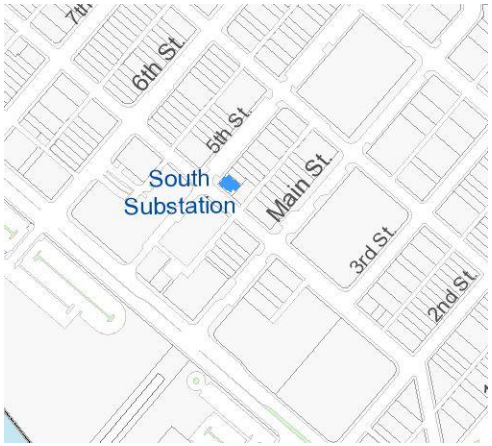
PROJECT TITLE: PD South Substation Renovation

FUNDING DEPARTMENT:
Police
DEPT. PROJECT MGR:
Jon Haught

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Renovate and refurbish the Police Department's South Sub-Station. The South Sub-Station is a historic building that is approximately 100 years old.

PROJECT NEED: The South Sub-Station is in disrepair and needs to have basic infrastructure inspected and maintained. It also needs to be upgraded to modernize work space.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 300,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 300,000				
TOTAL	**$ 300,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Police Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 300,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Tabby Theater Renovation

FUNDING DEPARTMENT:
Library Services
DEPT. PROJECT MGR:
Stephanie Beverage

SCHEDULE:

Design Complete:	FY 2019/20
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Complete renovation of the Story Time Theater at the Central Library - replace carpet, paint, lighting, sound system, projection equipment and story time supplies.

PROJECT NEED: The Tabby Theater has not been renovated in over 10 years. All elements of the Theater are failing and need to be replaced, repaired or reconfigured to continue providing service to our youngest citizens.

SOURCE DOCUMENT: Vendor flooring quote 12 2019

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 20/21 (*Requested*)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	$ 50,000	$ 50,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 50,000**	**$ 50,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)	$ 50,000	$ 50,000			
TOTAL	**$ 50,000**	**$ 50,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Library Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 100,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Central Library Building Alarm System Upgrade

FUNDING DEPARTMENT:
Library Services
DEPT. PROJECT MGR:
Stephanie Beverage

SCHEDULE:

Design Complete:	FY 2019/20
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: The Central Library Building Security Alarm system needs to be replaced/upgraded to protect the Central Library after hours and on holidays.

PROJECT NEED: The current security alarm system is failing and has many malfunctioning elements. It was part of the original construction in 1975, with expansion in 1994, The system is long overdue for replacement.

SOURCE DOCUMENT: Battersby quote 2019

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior	*Approved* FY 20/21	*Requested* FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	$ 40,000	$ 68,000			
Project Management		$ 32,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 40,000**	**$ 100,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)	$ 40,000	$ 100,000			
TOTAL	**$ 40,000**	**$ 100,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $7,000
Annual monitoring and maintenance is currently in the Library budget at $7,000 annually.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 140,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Meeting Room Renovation

FUNDING DEPARTMENT:
Library Services
DEPT. PROJECT MGR:
Stephanie Beverage

SCHEDULE:

Design Complete:	FY 2019/20
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: The Central Library has 7 meeting rooms, all of which need new flooring, audiovisual equipment and furniture. Most rooms have not been renovated since the early 2000s.

PROJECT NEED: The Central Library meeting rooms handle over 1000 meetings a year. The flooring, seating and tables all need to be replaced, to better serve the community.

SOURCE DOCUMENT: Vendor estimates

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 140,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 140,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 140,000				
TOTAL	**$ 140,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Library Services Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 140,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Fountain Restoration

FUNDING DEPARTMENT:
Library Services
DEPT. PROJECT MGR:
Stephanie Beverage

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: The Central Library fountains need to be restored. The two exterior and one interior fountain need to have all their systems replaced and the concrete base for each fountain needs to be completely reconstructed.

PROJECT NEED: Currently, the large exterior fountain on the Northwestern side of the building cannot hold water, and the pump mechanism for all the fountains are over 40 years old, and only partially functional.

SOURCE DOCUMENT: Only existing quote is from 2009 review/estimate.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 30,000				
Construction	$ 500,000				
Project Management	$ 30,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 560,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 560,000				
TOTAL	**$ 560,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $20,000
Based on past experience, some maintenance money will be required to maintain them.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 560,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Gym & Pool Facility Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: The facility, built in 1931, was last renovated in the late 90's. The project includes new office and multipurpose room flooring, UV system, re-plastering of the pool, removal of the bleachers to increase program space, security system upgrades, and remodel of staff offices for increased efficiency.

PROJECT NEED: Systems and flooring are aged. Pool equipment needs upgrading for safety and efficiency purposes.

SOURCE DOCUMENT: Vendor Quotes

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 220,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 220,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 220,000				
TOTAL	**$ 220,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 220,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

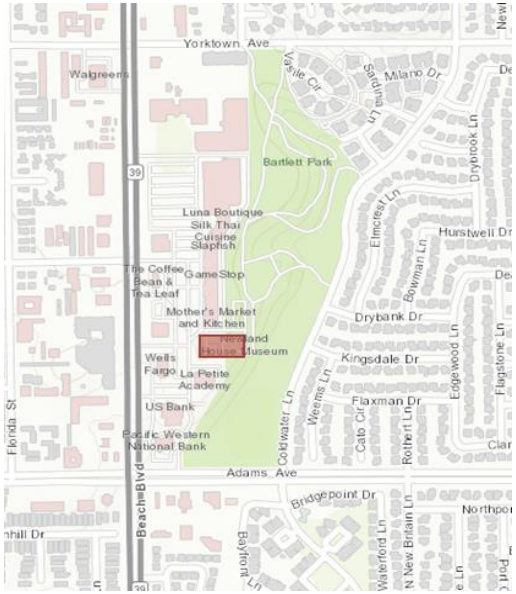
PROJECT TITLE: Newland House Museum Fencing

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: The wrought iron fencing surrounding the perimeter of the Newland House is in a state of disrepair and in need of replacing. The fence was originally installed in 1984 as part of the initial Bartlett Park Development.

PROJECT NEED: New fencing around the entire perimeter is needed in order to maintain public safety and prevent further deterioration.

SOURCE DOCUMENT: Vendor Quote

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 115,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 115,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 115,000				
TOTAL	**$ 115,000**				

MAINTENANCE COST IMPACT:

Additional annual cost:	$0

Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 115,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

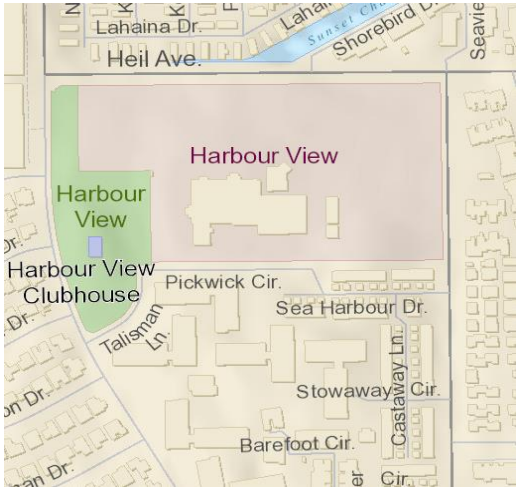
PROJECT TITLE: Harbour View Clubhouse Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION



PROJECT DESCRIPTION: Preparation of scope of design for improvements to the facility to address ADA conformance and aging equipment and materials throughout the building. Exterior improvements to improve access and public use around the building will also be included. Construction activity planned for FY21/22.

PROJECT NEED: Harbour View Park and Clubhouse were constructed in the early 1970's. Improvements are needed to bring the building into current ADA compliance and expand programming opportunities.

SOURCE DOCUMENT: City of Huntington Beach Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 50,000				
Construction		$ 500,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 50,000**	**$ 500,000**			

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 50,000	$ 500,000			
TOTAL	**$ 50,000**	**$ 500,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 550,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

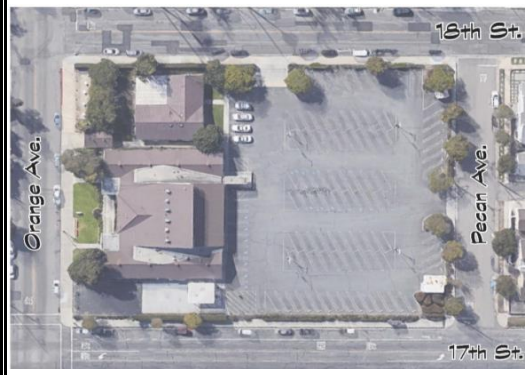
PROJECT TITLE: Rodgers Seniors' Center Redevelopment

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION



PROJECT DESCRIPTION: Redevelopment of the Rodgers Seniors' Center park property to convert the area into a neighborhood park. The Outreach building will remain and the Recreation building demolished. Site improvements will include parking, walkways and open turf.

PROJECT NEED: With senior programming moved to Central Park, there is a need to repurpose the area into a neighborhood park based upon public input and Council direction

SOURCE DOCUMENT: City of Huntington Beach Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 50,000				
Construction	$ 875,000	$ 875,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 925,000**	**$ 875,000**			

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 925,000	$ 875,000			
TOTAL	**$ 925,000**	**$ 875,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,800,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Lower Level ADA Restrooms

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jerry Thompson

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Design and construct ADA improvements to the lower level restrooms in the original wing at Central Library to modernize and provide accessibility for individuals with disabilities.

PROJECT NEED: This project is necessary to further the City's compliance with the Americans with Disabilities Act.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 31,000				
Construction	$ 255,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 286,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
CDBG (239)	$ 286,000				
TOTAL	**$ 286,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 286,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

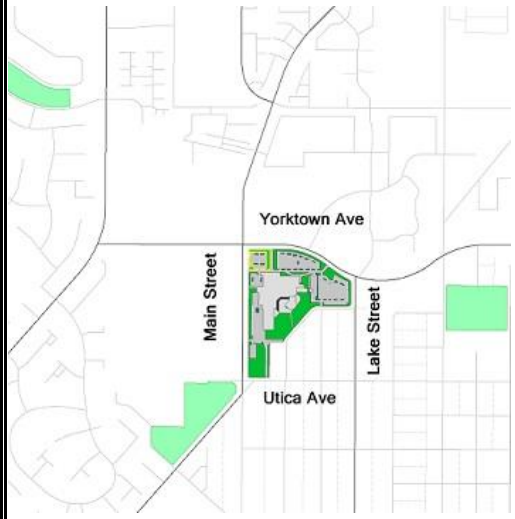
PROJECT TITLE: Civic Center Fire Alarm Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jerry Thompson

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Replace the Civic Center fire alarm panel.

PROJECT NEED: The existing fire alarm panel is no longer supported by the manufacturer and replacement parts are limited.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (Approved)	FY 20/21 (Requested)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	$ 75,000	$ 90,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 75,000**	**$ 90,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Infr Fund (314)	$ 75,000	$ 90,000			
TOTAL	**$ 75,000**	**$ 90,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 165,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Hall Fire Pump Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jerry Thompson

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Connect the existing fire pump to the emergency generator to ensure adequate water pressure to the fire sprinkler system at City Hall during power outage.

PROJECT NEED: The existing fire pump is needed to maintain water pressure to the fire sprinkler system at City Hall but is not operational during a power outage. This is a public safety concern and required by HBFD.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment, Facilities Deferred Maintenance Plan, Unfunded Facilities CIP Needs Assessment

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 70,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 70,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 70,000				
TOTAL	**$ 70,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 70,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Fiber Expansion - Downtown Facilities

FUNDING DEPARTMENT:
Information Services
DEPT. PROJECT MGR:
Anthony Evegan

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: This project provides a connection from City Hall to City facilities in the downtown area. Locations include the Lake St. Fire Station, Library, Art Center, parking structure and police substation. New conduit and fiber optic cable will be installed and connect to the City Hall to Pier Plaza Fiber Optic.

PROJECT NEED: This programs is needed to improve connectivity between City Hall and the other City facilities. This is strategic to the City's Fiber and Communications Master Plan

SOURCE DOCUMENT: Fiber and Communications Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 25,000				
Construction	$ 200,000				
Project Management	$ 25,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 62,500				
PEG Fund (243)	$ 187,500				
TOTAL	**$ 250,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in IS Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 250,000

PROJECT TYPE: New

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

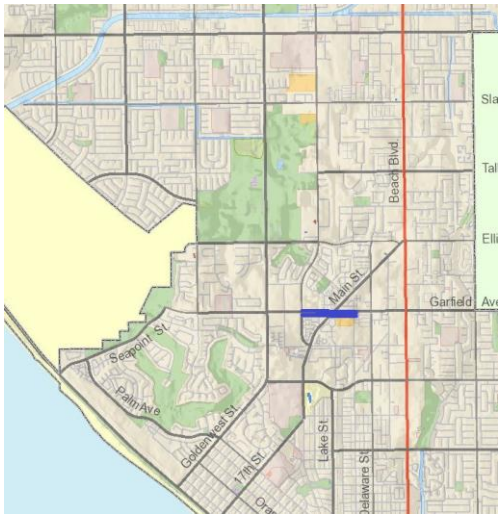
PROJECT TITLE: Fiber Expansion - City Utility Yard

FUNDING DEPARTMENT:
Information Services
DEPT. PROJECT MGR:
Anthony Evegan

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: This project provides a connection from City Hall to the City Utility Yard located at Garfield and Huntington. New conduit and fiber optic cable will be installed from the intersection of Gothard and Garfield (installed as part of a FY 19/20 project) and the City Utility Yard.

PROJECT NEED: This programs is needed to improve connectivity between City Hall and the other City facilities. This is strategic to the City's Fiber and Communications Master Plan

SOURCE DOCUMENT: Fiber and Communications Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 25,000				
Construction	$ 250,000				
Project Management	$ 25,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Sewer Service Fund (511)	$ 75,000				
Water Fund (506)	$ 225,000				
TOTAL	**$ 300,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in IS Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 300,000**

PROJECT TYPE: **New**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

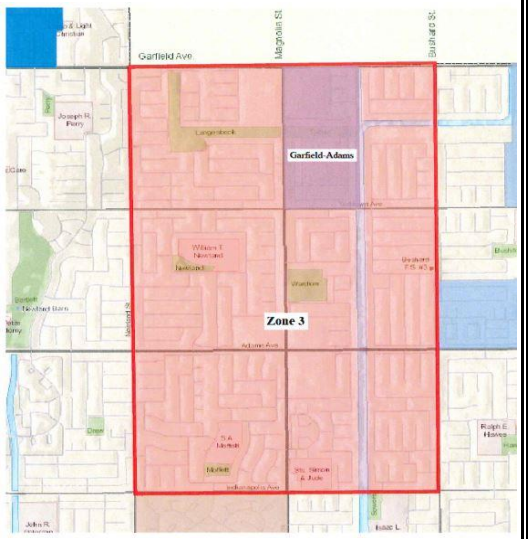
PROJECT TITLE: Residential Overlay

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Rehabilitation of residential streets with asphalt overlay within Maintenance Zone 3.

PROJECT NEED: Extend the useful life and improve the appearance and function of residential streets.

SOURCE DOCUMENT: 2018 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 3,100,000	$ 3,500,000	$ 3,500,000	$ 3,500,000	$ 3,500,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 3,100,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax (207)	$ 2,350,000	$ 3,300,000	$ 3,300,000	$ 3,300,000	$ 3,300,000
Measure M (213)	$ 500,000				
Sewer Service Fund (511)	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Water Fund (506)	$ 150,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
TOTAL	**$ 3,100,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**	**$ 3,500,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 17,100,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Curb Ramps

PROJECT DESCRIPTION: Installation of curb access ramps in conjunction with maintenance improvements in Zone 3

PROJECT NEED: Curb access ramps are required when adjacent streets are altered or rehabilitated.

SOURCE DOCUMENT: 2018 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

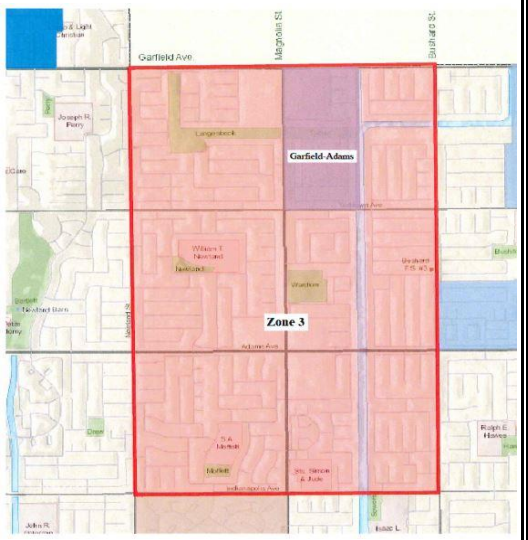
SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 800,000**	**$ 800,000**	**$ 800,000**	**$ 800,000**	**$ 800,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Measure M (213)	$ 400,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
CDBG (239)	$ 400,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
TOTAL	**$ 800,000**	**$ 800,000**	**$ 800,000**	**$ 800,000**	**$ 800,000**

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 4,000,000

PROJECT TYPE: New

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Alleys

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Program to rehabilitate the City's alleys. Locations will be determined based on the alley condition survey, in order of severity.

PROJECT NEED: The City has over 30 miles of alleys which do not have a dedicated funding source, resulting in poor conditions.

SOURCE DOCUMENT: Condition Survey of Alleys

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
TOTAL	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,500,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Neighborhood**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

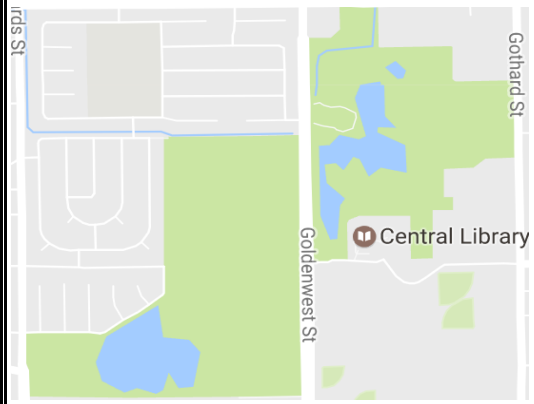
PROJECT TITLE: Central Park Restrooms

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: This project includes demolition and construction of six (6) Central Park restroom buildings. Three of the six restroom buildings have been completed. Construction of the final three restroom buildings are expected to be awarded by June 2021.

PROJECT NEED: Existing restrooms are over 40 years old. Design improvements are needed to address efficiency and public safety.

SOURCE DOCUMENT: City of Huntington Beach Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 20/21 (*Requested*)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	$ 2,350,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 2,350,000**				

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Quimby Fees (226)	$ 2,350,000				
TOTAL	**$ 2,350,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,350,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Murdy & Edison CC Building Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Murdy and Edison Community Centers were constructed in the early 1970's. Modifications are needed in order to improve accessibility, safety and energy efficiency of the lobby areas and activity rooms. Improvements at Murdy were completed in FY 19/20. Edison improvements are scheduled for FY 20/21.

PROJECT NEED: Remodel of the lobbies and classrooms will update the centers, improve accessibility and flow, and reduce the likelihood of falls. Remodel of the restrooms including the addition of a ramp to comply with ADA requirements.

SOURCE DOCUMENT: Parks & Recreation Master Plan, February 2016

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 20/21 (*Requested*)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	$ 2,420,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 2,420,000**				

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park Dev. Impact (228)	$ 2,420,000				
TOTAL	**$ 2,420,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,420,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Bluff Top Park Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Renovations to the Bluff Top Park area, including replacement of access ramp and stairway railing, turf mitigation and enhanced landscaping at public access nodes. The requested funds are in addition to the approved State funding to replace guardrail and pathway widening and resurfacing.

PROJECT NEED: Bluff Top Park was constructed in the mid-1990's. Renovations are needed to address improvements affected by the marine environment and to maintain access and safety in the area.

SOURCE DOCUMENT: Master Facilities Plan for the City of Huntington Beach, October 2011

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

Approved *Requested*

PROJECT COSTS	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 24,600	$ 200,000			
Construction	$ 1,624,400	$ 1,100,000	$ 1,150,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 1,649,000**	**$ 1,300,000**	**$ 1,150,000**		

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park Dev. Impact (228)		$ 1,300,000	$ 1,150,000		
Blufftop Grant (1256)	$ 1,649,000				
TOTAL	**$ 1,649,000**	**$ 1,300,000**	**$ 1,150,000**		

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 4,099,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

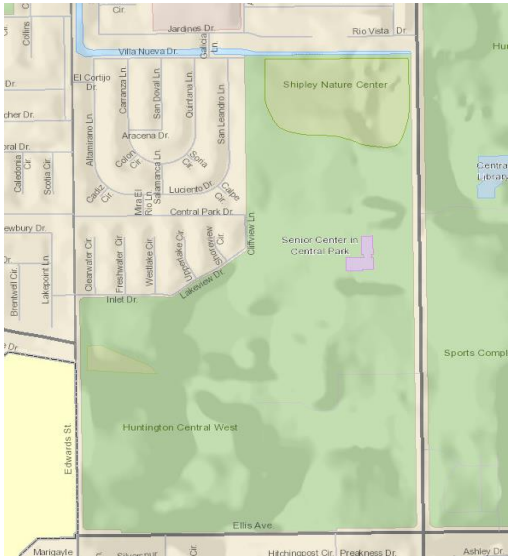
PROJECT TITLE: Central Park Group Picnic Area Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION



PROJECT DESCRIPTION: Repurposing of the group picnic shelter area and adjacent playgrounds. Project includes conceptual design, removal of the picnic shelter, redesign of the area, and installation of new ADA accessible playground equipment.

PROJECT NEED: Group picnic shelter is in disrepair. The patio cover structure is failing and BBQs are corroded. Complete demolition of the facility is needed to allow for repurposing of the area for public use. Tot lots are in need of ADA upgrades.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 30,000				
Construction	$ 1,294,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 1,324,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Quimby Fees (226)	$ 550,000				
Park Dev. Impact (228)	$ 774,000				
TOTAL	**$ 1,324,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,324,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

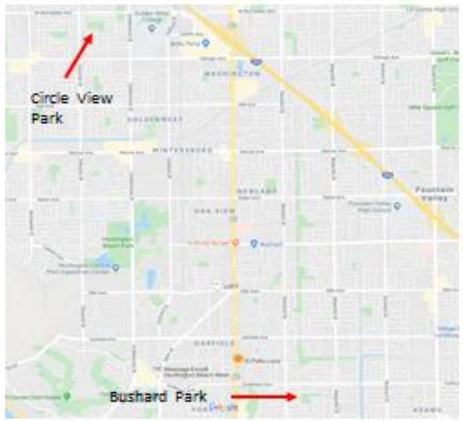
PROJECT TITLE: Playground Equipment Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Many play units in the City are coming to the end of their life expectancy and are in need of replacement. The Community Services Commission and City Council approved a playground equipment replacement priority list to start replacing play equipment as funding becomes available.

PROJECT NEED: Installation of new playground equipment and site improvements at Bushard and Circle View Park tot lots. Existing equipment is over 20 years old. Improvements are also needed in order to comply with ADA requirements.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 370,000	$ 600,000	$ 610,000	$ 620,000	$ 630,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 370,000**	**$ 600,000**	**$ 610,000**	**$ 620,000**	**$ 630,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 370,000	$ 600,000	$ 610,000	$ 620,000	$ 630,000
TOTAL	**$ 370,000**	**$ 600,000**	**$ 610,000**	**$ 620,000**	**$ 630,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,830,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: LeBard Park Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Installation of new playground equipment, turf, irrigation, and concrete walkway rehabilitation.

PROJECT NEED: The play equipment is over 25 years old and out of ADA compliance for accessibility. Open space turf and irrigation are in need of renovation. New walkways are needed to address cracking and uneven surfaces

SOURCE DOCUMENT: 2018 City Council approved Playground Equipment Priority Replacement List

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 550,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 550,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 550,000				
TOTAL	**$ 550,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 550,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Schroeder Park Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2019/20
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Phase I includes the installation of new tot lot play equipment and access walkways. Phase II includes construction of new walkways, security lighting, improved irrigation, turf renovation and enhanced landscaping to be in line with water conservation measures.

PROJECT NEED: Play equipment is not in compliance with ADA and the park currently lacks any accessible walkways.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List. Council approved project on September 3, 2019.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 300,000	$ 700,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**	**$ 700,000**			

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 300,000	$ 700,000			
TOTAL	**$ 300,000**	**$ 700,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
A grant has been submitted to the State Dept of Parks & Recreation for this project. If approved the budget would be reduced to $98k.

TOTAL PROJECT COST: $ 1,000,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Carr Park Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2022/23
Construction Complete:	FY 2023/24

PROJECT LOCATION

PROJECT DESCRIPTION: Improvements include addressing accessibility issues throughout the park with new walkways, ADA compliant picnic tables, improved access around the fishing pond and new themed play equipment to meet current ADA requirements. The pond bottom will also be resurfaced.

PROJECT NEED: Carr Park was constructed in 1972 and the play equipment is over 21 years old and in need of replacement. The pond also needs to be resurfaced and the drainage system modified.

SOURCE DOCUMENT: General Plan Goals ERC-6 and ERC-10. Council approved project on September 3, 2019.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental			$ 50,000		
Construction			$ 1,450,000	$ 1,500,000	
Project Management					
Supplementals					
R/W					
Other					
TOTAL			**$ 1,500,000**	**$ 1,500,000**	

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)			$ 1,500,000	$ 1,500,000	
TOTAL			**$ 1,500,000**	**$ 1,500,000**	

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 3,000,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Drew Park Rehabilitation

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Improvements to Drew Park include installation of new playground equipment, soil and turf remediation, renovated sand volleyball court, new walkways, security lighting, and improved irrigation.

PROJECT NEED: The playground equipment at the park is over 21 years old. Improvements are also needed in order to comply with ADA requirements.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List. Council approved project on September 3, 2019.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental		$ 50,000			
Construction			$ 1,150,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL		**$ 50,000**	**$ 1,150,000**		

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)		$ 50,000	$ 1,150,000		
TOTAL		**$ 50,000**	**$ 1,150,000**		

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,200,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Edison Park Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Chris Slama

SCHEDULE:

Design Complete:	FY 2022/23
Construction Complete:	FY 2023/24

PROJECT LOCATION

PROJECT DESCRIPTION: Renovation and possible relocation of tennis courts, concrete walkway replacement, tot lot improvements, as well as irrigation system upgrades

PROJECT NEED: Improvements are needed to address aging infrastructure and damage resulting from significant land subsidence.

SOURCE DOCUMENT: Master Facilities Plan for the City of Huntington Beach, October 2011

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental		$ 75,000			
Construction			$ 1,500,000	$ 1,500,000	
Project Management					
Supplementals					
R/W					
Other					
TOTAL		**$ 75,000**	**$ 1,500,000**	**$ 1,500,000**	

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)		$ 75,000	$ 1,500,000	$ 1,500,000	
TOTAL		**$ 75,000**	**$ 1,500,000**	**$ 1,500,000**	

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Comm. Svcs. Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 3,075,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Park Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Upgrade the irrigation system to improve turf and tree conditions. This request is for Phase II: replacement of irrigation pumps.

PROJECT NEED: Improve irrigation capabilities and minimize water waste within Central Park. Improve aesthetic, safety and function of Central Park.

SOURCE DOCUMENT: Central Park Capital Improvement Plan, Huntington Central Park Committee

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 250,000	$ 200,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**	**$ 200,000**			

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 250,000	$ 200,000			
TOTAL	**$ 250,000**	**$ 200,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 450,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Beach Shower and Water Fountain Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Replace 5 beach showers and 10 water fountains along the beach front.

PROJECT NEED: Existing showers and drinking fountains have deteriorated from marine exposure and heavy use. Excessive maintenance is required to keep fixtures operational.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 100,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 100,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 100,000				
TOTAL	**$ 100,000**				

MAINTENANCE COST IMPACT:

Additional annual cost:	$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 100,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

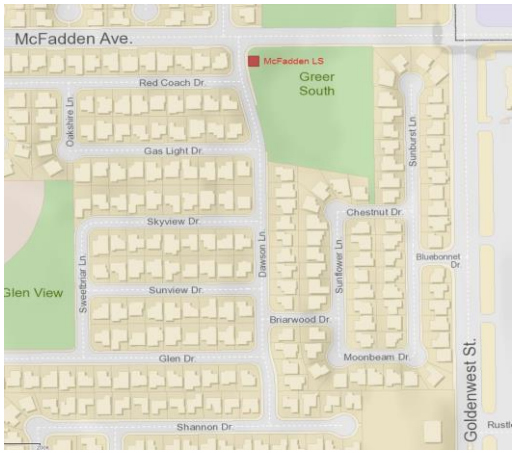
PROJECT TITLE: Sewer Lift Station Reconstruction

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andy Ferrigno

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION



PROJECT DESCRIPTION: This program will design and reconstruct the City's Sewer Lift Stations (LS). Mc Fadden LS will be constructed in FY 20/21. Construction for outlying years are New Britain LS (FY 21/22) and Bushard LS (FY 22/23).

PROJECT NEED: This program will rebuild the City's sewer lift stations which are over 50 years old.

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Construction	$ 3,000,000	$ 3,100,000	$ 3,300,000	$ 3,400,000	$ 3,400,000
Project Management	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Supplementals	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
R/W					
Other					
TOTAL	**$ 3,400,000**	**$ 3,500,000**	**$ 3,700,000**	**$ 3,800,000**	**$ 3,800,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Sewer Service Fund (511)	$ 1,900,000	$ 2,800,000	$ 3,100,000	$ 3,500,000	$ 3,500,000
Sewer Development Fee (210)	$ 1,500,000	$ 700,000	$ 600,000	$ 300,000	$ 300,000
TOTAL	**$ 3,400,000**	**$ 3,500,000**	**$ 3,700,000**	**$ 3,800,000**	**$ 3,800,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 18,200,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Sewer**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sewer Lining

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: This program will line various sewer mains, throughout the City, as identified through Closed Circuit Television (CCTV) inspection.

PROJECT NEED: Project will extend the life of existing sewer main lines.

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Sewer Service Fund (511)	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
TOTAL	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 5,000,000

PROJECT TYPE: Rehabilitation

CATEGORY: Sewer

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Arterial Rehabilitation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Todd Broussard

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Streets scheduled for rehabilitation include Atlanta (Delaware to Beach), Newland (Ellis-Talbert), Talbert (Springdale-Edwards), Garfield (Main-Delaware), Brookhurst (Garfield-Yorktown), Warner (Algonquin-Brightwater), and Edinger (Countess-Saybrook), as budget allows.

PROJECT NEED: Required to meet the goals of the Pavement Management Plan

SOURCE DOCUMENT: 2018 Pavement Management Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 3,500,000	$ 5,120,000	$ 5,120,000	$ 5,120,000	$ 5,120,000
Project Management	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Supplementals	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
R/W					
Other					
TOTAL	**$ 3,600,000**	**$ 5,220,000**	**$ 5,220,000**	**$ 5,220,000**	**$ 5,220,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Measure M (213)		$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Infr Fund (314)	$ 420,000	$ 420,000	$ 420,000	$ 420,000	$ 420,000
RMRA (1247)	$ 3,180,000	$ 3,800,000	$ 3,800,000	$ 3,800,000	$ 3,800,000
TOTAL	**$ 3,600,000**	**$ 5,220,000**	**$ 5,220,000**	**$ 5,220,000**	**$ 5,220,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 24,480,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Streets**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

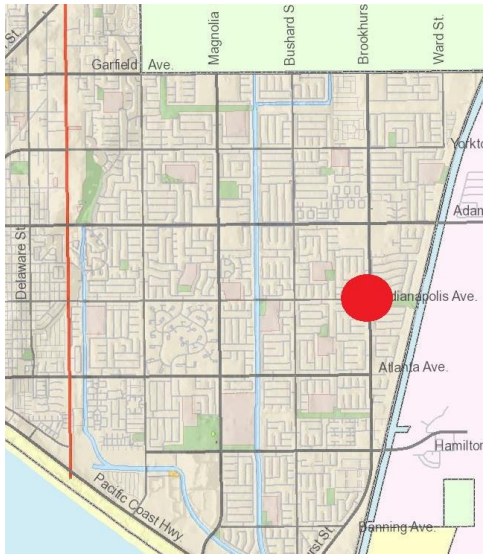
PROJECT TITLE: TS Modification at Brookhurst & Indianapolis

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Replace conduit, wiring and signal heads at the intersection of Brookhurst Street and Indianapolis Avenue. The conduit and wiring have been experiencing service issues over the last several years and this project will provide for more reliable operations.

PROJECT NEED: The existing conduit and circuitry are deteriorated and experience a high frequency of maintenance issues.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior	*Approved* FY 20/21	*Requested* FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 2,000				
Construction	$ 55,000	$ 55,000			
Project Management		$ 10,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 57,000**	**$ 65,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Gas Tax (207)	$ 2,000				
Prop 42 (219)	$ 55,000	$ 65,000			
TOTAL	**$ 57,000**	**$ 65,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: ($500)
Project will result in an annual cost savings

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 122,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

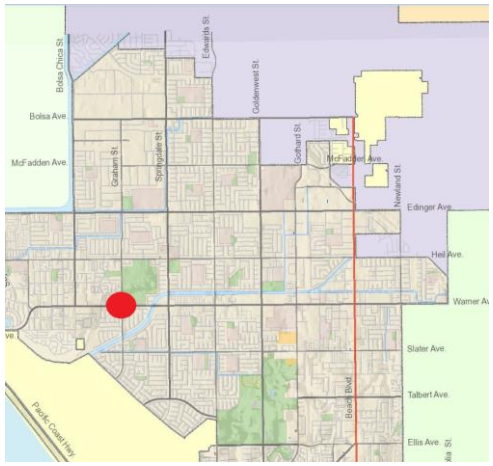
PROJECT TITLE: TS Modification - Warner Avenue and Graham

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Install left-turn arrows at the intersection of Warner Avenue and Graham Street. East-West Warner Avenue will be modified in a manner that left-turns will only occur on a green left arrow. North-South Graham Street will be modified to provide protected-permissive left-turn arrows.

PROJECT NEED: Improve safety by installing left turn arrows.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior	*Approved* FY 20/21	*Requested* FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 15,000				
Construction	$ 150,000	$ 195,000			
Project Management	$ 15,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 180,000**	**$ 195,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Prop 42 (219)	$ 180,000				
Traffic Impact Fee (206)		$ 195,000			
TOTAL	**$ 180,000**	**$ 195,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 375,000**

PROJECT TYPE: **New**

CATEGORY: **Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

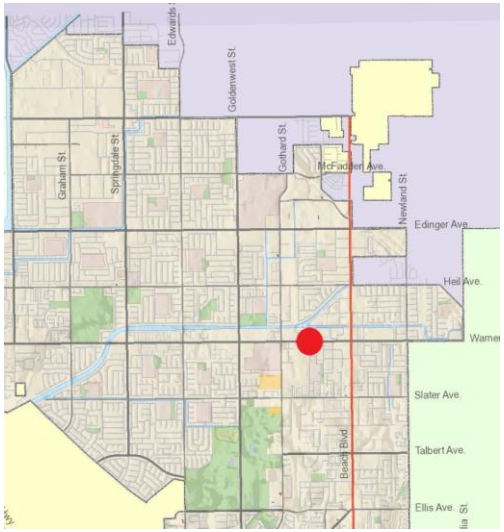
PROJECT TITLE: TS Modification - Warner and Nichols

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Replace conduit, wiring, and signal heads at the intersection of Warner Avenue and Nichols Street. The conduit and wiring have been experiencing service issues over the past several years and this project will provide for a more reliable operation.

PROJECT NEED: The existing conduit and circuitry are severely deteriorated and experience a high frequency of maintenance issues.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (Approved)	FY 20/21 (Requested)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 15,000				
Construction	$ 75,000	$ 15,000			
Project Management	$ 5,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 95,000**	**$ 15,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Prop 42 (219)	$ 95,000	$ 15,000			
TOTAL	**$ 95,000**	**$ 15,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: ($500)
This project will result in a cost savings

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 110,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

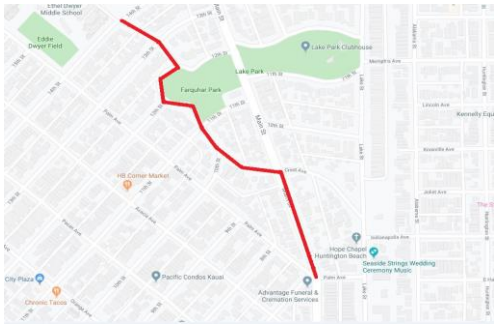
PROJECT TITLE: Downtown Street Lighting

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION



PROJECT DESCRIPTION: Replace high-voltage street lighting circuits in the downtown area. This multi-year undertaking will address approximately seven blocks each year (design and construction in successive FY). The FY 20/21 design is along Crest Avenue from 14th Street to Main Street. Construction will be along Orange.

PROJECT NEED: The current circuits are severely deteriorated and operate at a very high voltage which is not fully supported by Southern California Edison.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 50,000	$ 50,000	$ 50,000	$ 50,000	
Construction		$ 500,000	$ 500,000	$ 500,000	$ 500,000
Project Management		$ 15,000	$ 15,000	$ 15,000	$ 15,000
Supplementals		$ 35,000	$ 35,000	$ 35,000	$ 35,000
R/W					
Other					
TOTAL	**$ 50,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 550,000**

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Prop 42 (219)	$ 50,000	$ 600,000	$ 600,000	$ 600,000	$ 550,000
TOTAL	**$ 50,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 550,000**

MAINTENANCE COST IMPACT:

Additional annual cost:	($2,000)

This project will result in a savings.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,400,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: TS Synchronization Edinger Avenue

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Edinger Avenue from Bolsa Chica Street to Newland Street. This is a multijurisdictional project including Caltrans and the cities to the east along the corridor. Work within HB includes signal timing, CCTV and fiber optic cable installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 15,000				
Construction	$ 70,000				
Project Management	$ 10,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 95,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
AQMD (201)	$ 95,000				
TOTAL	**$ 95,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing $2,018,000 (HB segment only).

TOTAL PROJECT COST: $ 95,000

PROJECT TYPE: New

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

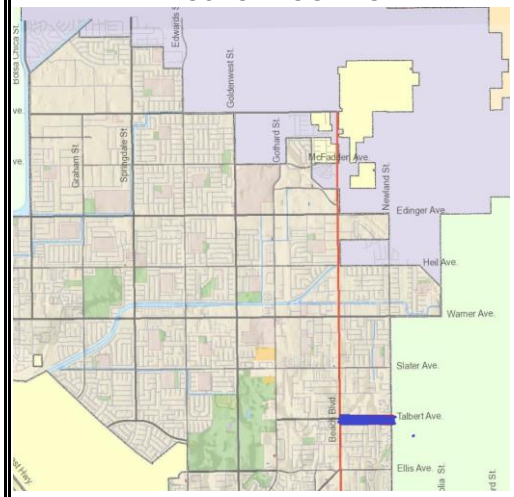
PROJECT TITLE: TS Synchronization Talbert Avenue

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION



PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Talbert Avenue from Beach Boulevard to Newland Street. This is a multijurisdictional project including Caltrans and the cities to the east along the corridor. Work within HB includes signal, new traffic signal controllers, and signal timing updates.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 1,500				
Construction	$ 1,500				
Project Management	$ 1,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 4,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
AQMD (201)	$ 4,000				
TOTAL	**$ 4,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing approximately $57,0000 (HB segment only).

TOTAL PROJECT COST: $ 4,000

PROJECT TYPE: New

CATEGORY: Transportation

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: TS Synchronization Warner Avenue

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Warner Avenue from PCH to Newland Street. This is a multijurisdictional project including Caltrans and the cities to the east along the corridor. Work within HB includes signal timing, CCTV, and fiber optic cable installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 20,000				
Construction	$ 50,000				
Project Management	$ 10,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 80,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
AQMD (201)	$ 80,000				
TOTAL	**$ 80,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing approximately $1,582 200. (HB segment only)

TOTAL PROJECT COST: $ 80,000

PROJECT TYPE: New

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: OC44 Pipeline Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2018/19
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: The OC44 pipeline is jointly owned with Mesa Water. The project will repair an existing segment of the 42-inch pipeline under San Diego Creek in Newport Beach.

PROJECT NEED: OC44 is a critical water transmission pipeline that conveys water from MWD to the City. This pipeline is the City's only source of imported water in the southeast portion of the City.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan.

STRATEGIC PLAN GOAL: Enhance and maintain infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 20/21 (*Requested*)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental					
Construction	$ 1,200,000	$ 350,000			
Project Management	$ 120,000				
Supplementals	$ 80,000				
R/W					
Other					
TOTAL	**$ 1,400,000**	**$ 350,000**			

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Master Plan (507)	$ 1,400,000	$ 350,000			
TOTAL	**$ 1,400,000**	**$ 350,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,750,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Reservoir Security Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Project provides for the design and construction of site security for the Peck and Springdale Reservoir facility.

PROJECT NEED: This critical facility lacks any site security other than site fencing. This project will provide enhanced site security to protect this potable water facility.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan Update.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (Approved)	FY 20/21 (Requested)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 50,000	$ 50,000			
Construction		$ 400,000	$ 100,000		
Project Management		$ 40,000	$ 10,000		
Supplementals		$ 25,000			
R/W					
Other					
TOTAL	**$ 50,000**	**$ 515,000**	**$ 110,000**		

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Master Plan (507)	$ 50,000	$ 515,000	$ 110,000		
TOTAL	**$ 50,000**	**$ 515,000**	**$ 110,000**		

MAINTENANCE COST IMPACT:
Additional annual cost: $1,000
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 675,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Water Distribution Cathodic Protection

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	On-going/Varies
Construction Complete:	On-going/Varies

PROJECT LOCATION

PROJECT DESCRIPTION: This project provides annual monitoring and routine maintenance for the City's Cathodic Protection System.

PROJECT NEED: Cathodic protection systems enhance metallic pipeline longevity and reliability.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan Update.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (Approved)	FY 20/21 (Requested)	FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 100,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000
Construction		$ 250,000			
Project Management		$ 30,000			
Supplementals		$ 20,000			
R/W					
Other					
TOTAL	**$ 100,000**	**$ 375,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Master Plan (507)	$ 100,000	$ 375,000	$ 75,000	$ 75,000	$ 75,000
TOTAL	**$ 100,000**	**$ 375,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 700,000**

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Water Production Improvements, Well 9

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: This project will provide funds to install plastic media as a pretreatment to the GAC system. It will also fund the study, design, and installation of backwash equipment.

PROJECT NEED: Well 9 GAC Treatment System requires excessive maintenance. This project is an effort to retrofit the treatment system to provide less labor intensive backwash cycles, thus reducing water production maintenance costs.

SOURCE DOCUMENT: Consistent with routine maintenance for the Water Production Facilities.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	Prior	*Approved* FY 20/21	*Requested* FY 21/22	FY 22/23	FY 23/24
Design/Environmental	$ 40,000	$ 50,000			
Construction		$ 100,000	$ 50,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 40,000**	**$ 150,000**	**$ 50,000**		

FUNDING SOURCES	Prior	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Master Plan (507)	$ 40,000	$ 150,000	$ 50,000		
TOTAL	**$ 40,000**	**$ 150,000**	**$ 50,000**		

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 240,000**

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Valve Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2020/21

PROJECT LOCATION

PROJECT DESCRIPTION: This project will provide funds to remove and replace fifty (50) water distribution valves.

PROJECT NEED: Water valves have approximately 35-50 year functional lifetime. Maintenance staff will provide labor for this project. This project is also used to obtain AC pipe samples for the City's on gong AC Pipe Study.

SOURCE DOCUMENT: Consistent with routine maintenance for the Water Distribution Facilities.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 10,000				
Construction	$ 250,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 260,000**				

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund (506)	$ 260,000				
TOTAL	**$ 260,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 260,000

PROJECT TYPE: Rehabilitation

CATEGORY: Water

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Main Replacement Program

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Replace water mains in areas with insufficient water main size, or in areas where pipelines are at the end of their functional lifetime. In FY 20/21, it is the Varsity and Edwards Project.

PROJECT NEED: The majority of the City's potable water pipelines are asbestos cement pipe which is subject to both internal and external corrosion. The replacement of these pipelines is warranted to provide a reliable potable water infrastructure.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan and routine water maintenance.

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

PROJECT COSTS	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 100,000	$ 100,000			
Construction	$ 1,000,000	$ 1,000,000			
Project Management	$ 100,000	$ 100,000			
Supplementals	$ 50,000	$ 50,000			
R/W					
Other					
TOTAL	**$ 1,250,000**	**$ 1,250,000**			

FUNDING SOURCES	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Master Plan (507)	$ 1,250,000	$ 1,250,000			
TOTAL	**$ 1,250,000**	**$ 1,250,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,500,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

UNFUNDED LIABILITIES OVERVIEW

The City of Huntington Beach continues to utilize an innovative, three-pronged approach to significantly reduce its pension and Other Post Employment Benefit (OPEB) unfunded liabilities over the next 10 years. These plans were first included in the FY 2013/14 Adopted Budget and have launched a multi-year effort to pay down the pension and retiree medical liabilities ahead of schedule, potentially saving taxpayers an estimated $73.3 million over the next 15 to 25 years.

The value of the City's unfunded liabilities as of June 30, 2019, totals $421.0 million. By 2024, the City plans to eliminate the unfunded liabilities for two of the City's three retiree benefit plans. The City's unique three-pronged approach addresses the unfunded liabilities for the City's: 1) California Public Employees' Retirement (CalPERS) Safety Pension Plan; 2) Retiree Medical Plan; and, 3) Supplemental Pension Plan. The "One Equals Five Plan," the "25 to 10 Plan," and the "16 to 10 Plan," respectively, will reduce the unfunded liabilities for each of the City's retiree benefit plans over the next several years. At the center of each plan is the expedited pre-payment of unfunded liabilities through significant reductions in each plan's amortization period. This strategy anticipates the elimination or near zeroing of the unfunded liabilities for the City's OPEB and Supplemental Pension Plans in 10 years; and, a decline in the CalPERS unfunded liability as well.

The City's plans to reduce unfunded liabilities received the prestigious "Innovation Award" from the California Society of Municipal Finance Officers in 2014. The City also received a "Golden Hub of Innovation Award" from the Association of California Cities – Orange County for being a County-wide leader in pension reform.

On May 2, 2016, the City Council adopted Resolution 2016-24 authorizing the City's participation in a tax-exempt, IRS Section 115 Trust to enhance paying down the City's unfunded liabilities. To further this goal, the City Council approved to have the Public Agency Retirement Services Company (PARS) administer the Trust's assets and ensure the tax exempt status for the Trust. Funding of approximately $6.2 million is deposited in the Section 115 Trust as of June 30, 2019.

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return from 7.5% to 7.0% over the next three years. The first phase fiscal impact took effect on July 1, 2018. The estimated pension cost will increase by approximately $2.1 to $4.8 million each year, for the next five years, due to variables outside the City's control. As a result, the City Council amended the fiscal year to a July through June period effective FY 2017/18, thereby allowing the City to "opt-in" to the CalPERS prepayment program for unfunded liabilities, saving the City approximately $1.0 million in CalPERS costs each fiscal year.

RETIREMENT PLAN – NORMAL

a. Summary

Net Pension Liability

Net Pension Liability is reported in the accompanying statement of net position as follows:

	Net Pension Liability
CalPERS Miscellaneous Plan	$ 156,357
CalPERS Safety Plan	258,045
Supplemental Plan (Note 7)	6,591
Total	$ 420,993

RETIREMENT PLAN – NORMAL (Continued)

Deferred Outflows of Resources

Deferred Outflows of Resources are reported in the accompanying statement of net position as follows:

	Investment earnings less than expected earnings	Changes in assumptions	Differences between Expected and Actual Experience	Deferred employer pension contributions made after measurement date	Total
CalPERS Miscellaneous Plan	$ 1,168	$ 5,127	$ -	$ 14,819	$ 21,114
CalPERS Safety Plan	1,649	19,659	2,504	23,062	46,874
Total	$ 2,817	$ 24,786	$ 2,504	$ 37,881	$ 67,988

Deferred Inflows of Resources

Deferred Inflows of Resources are reported in the accompanying statement of net position as follows:

	Investment earnings less than expected earnings	Changes in assumptions	Differences between Expected and Actual Experience	Total
Miscellaneous Plan	$ -	$ 2,180	$ 2,750	$ 4,930
Safety Plan	-	2,669	5,271	7,940
Supplemental Plan (Note 7)	531	-		531
Total	$ 531	$ 4,849	$ 8,021	$ 13,401

Pension Expense

Pension expenses are included in the accompanying financial statements as follows:

	Net Pension Expense
Miscellaneous Plan	$ 23,217
Safety Plan	33,558
Supplemental Plan (Note 7)	1,219
Total	$ 57,994

b. Plan Description

Substantially all City employees working the equivalent of 1,000 hours per fiscal year are eligible to participate in the Safety Plan and Miscellaneous Plan Agent multiple-employer defined benefit plans administered by California Public Employees Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit Provisions under the Plans are established by State statutes within the Public Employee's Retirement Law. Following the passage of AB340, Public Employees' Pension Reform Act (PEPRA) by the California Legislature, employees hired on or after January 1, 2013, who were not previously enrolled in the PERS system elsewhere, or who have had a break in service of at least six months are required to be enrolled in this retirement program which provides a benefit level that is lower than the benefits provided for CalPERS employees that do not meet the PEPRA qualifications previously described. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office – 400 P Street, Sacramento, CA 95814.

RETIREMENT PLAN – NORMAL (Continued)

Benefits Provided

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Benefit provisions and all other requirements are established by State statute and may be amended by city contracts with employee bargaining groups.

Participant is eligible for non-industrial disability retirement if becomes disabled and has at least 5 years of credited service. There is no special age requirement. The standard non-industrial disability retirement benefit is a monthly allowance equal to 1.8 percent of final compensation, multiplied by service.

Industrial disability benefits are not offered to miscellaneous employees. The City provides industrial disability retirement benefit to safety employees. The industrial disability retirement benefit is a monthly allowance equal to 50 percent of final compensation.

An employee's beneficiary may receive the basic death benefit if the employee dies while actively employed. The employee must be actively employed with the City to be eligible for this benefit. An employee's survivor who is eligible for any other pre-retirement death benefit may choose to receive that death benefit instead of this basic death benefit. The basic death benefit is a lump sum in the amount of the employee's accumulated contributions, where interest is currently credited at 7.5 percent per year, plus a lump sum in the amount of one month's salary for each completed year of current service, up to a maximum of six months' salary. For purposes of this benefit, one month's salary is defined as the member's average monthly full-time rate of compensation during the 12 months preceding death.

Upon the death of a retiree, a one-time lump sum payment of $500 will be made to the retiree's designated survivor(s), or to the retiree's estate.

Benefit terms provide for annual cost-of-living adjustments to each employee’s retirement allowance. Beginning the second calendar year after the year of retirement, retirement and survivor allowances will be annually adjusted on a compound basis by 2 percent.

RETIREMENT PLAN – NORMAL (Continued)

The Plans' provisions and benefits in effect at June 30, 2019 are summarized as follows:

	Miscellaneous Agent Plans	
	Classic	**PEPRA**
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	2.5% @ 55	2% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
Monthly benefits, as a % of eligible compensation	2.0% - 2.5%, 50 years - 63+ years, respectively	1.0% - 2.5%, 52 years - 67+ years, respectively
Required employee contribution rates	8.000%	6.250%
Required employer contribution rates		
July 1, 2018 - June 30, 2019	32.179%	32.179%

	Safety Agent Plans	
	Classic	**PEPRA**
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	3% @ 50	2.7% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
Monthly benefits, as a % of eligible compensation	3%, 50+ years	2.0% - 2.7%, 50 years - 57+ years, respectively
Required employee contribution rates	9.000%	11.000%
Required employer contribution rates		
July 1, 2018 - June 30, 2019	51.009%	51.009%

RETIREMENT PLAN – NORMAL (Continued)

c. Contributions

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2018, miscellaneous participants under the Classic and PEPRA plans are required to contribute 8% and 6.25% of their annual covered salary, respectively. Safety participants under the Classic and PEPRA plans are required to contribute 9% and 11.75% of their annual covered salary, respectively. In addition, the City is required to make employer contributions at the actuarially determined rates of 32.179% and 51.009% for the miscellaneous and safety plans, respectively, for the period July 1, 2018 through June 30, 2019.

At June 30, 2017, the valuation date, the following employees were covered by the benefit terms for each Plan:

	Miscellaneous	Safety
Active members	598	371
Transferred members	390	70
Terminated members	294	56
Retired members and beneficiaries	938	590

For the year ended June 30, 2019, the contributions were:

	Miscellaneous	Safety	Aggregate Total
Contributions - employer	$ 14,819	$ 23,062	$ 37,881

d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2018, using an annual actuarial valuation as of June 30, 2017 rolled forward to June 30, 2018 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is illustrated below:

RETIREMENT PLAN – NORMAL (Continued)

Actuarial Assumptions – The total pension liabilities in the June 30, 2017 actuarial valuation, rolled forward to June 30, 2018 using standard update procedures, were determined using the following actuarial assumptions:

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.15% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table*	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	Contract COLA up to 2.0% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.5% thereafter

*The mortality table used was developed based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report on the CalPERS website.

Long-term Expected Rate of Return – The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as follows:

Asset Class[1]	Current Target Allocation	Real Return Years 1-10[2]	Real Return Years 11+[3]
Global Equity	50.00%	4.80%	5.98%
Global Fixed Income	28.00%	1.00%	2.62%
Inflation Assets	0.00%	0.77%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Estate	13.00%	3.75%	4.93%
Liquidity	1.00%	0.00%	-0.92%

[1]In the System's CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.

[1]An expected inflation of 2.5% used for this period

[2]An expected inflation of 3.0% used for this period.

RETIREMENT PLAN – NORMAL (Continued)

Discount Rate – The discount rate used to measure the total pension liability at June 30, 2018 was 7.15 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Subsequent Events – There were no subsequent events that would materially affect the results presented in this disclosure.

e. Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement period:

Miscellaneous Plan

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2017 (Valuation Date)	$ 557,090	$ 393,812	$ 163,278
Changes in the year:			
Service cost	8,314	-	8,314
Interest on the total pension liabilities	38,769	-	38,769
Changes of Assumptions	(3,634)	-	(3,634)
Differences between expected and actual experience	(2,042)	-	(2,042)
Benefit payments, including refunds of members contributions	(26,685)	(26,685)	-
Plan to Plan Resource Movement	-	1	(1)
Contributions - employer	-	13,495	(13,495)
Contributions - employee	-	3,649	(3,649)
Net investment income	-	32,963	(32,963)
Administrative expenses	-	(614)	614
Other Miscellaneous Income/Expense	-	(1,166)	1,166
Net changes	14,722	21,643	(6,921)
Balance at June 30, 2018 (Measurement Date)	$ 571,812	$ 415,455	$ 156,357

Safety Plan

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2017 (Valuation Date)	$ 729,281	$ 472,474	$ 256,807
Changes in the year:			
Service cost	13,509	-	13,509
Interest on the total pension liabilities	51,223	-	51,223
Changes of Assumptions	(3,657)	-	(3,657)
Differences between expected and actual experience	2,584	-	2,584
Plan to Plan Resource Movement	-	(3)	3
Benefit payments, including refunds of members contributions	(37,128)	(37,128)	-
Contributions - employer	-	21,058	(21,058)
Contributions - employee	-	4,164	(4,164)
Net investment income	-	39,336	(39,336)
Administrative expenses	-	(736)	736
Other Miscellaneous Income/Expense	-	(1,398)	1,398
Net changes	26,531	25,293	1,238
Balance at June 30, 2018 (Measurement Date)	$ 755,812	$ 497,767	$ 258,045

RETIREMENT PLAN – NORMAL (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	Plan's Aggregate Net Pension Liability/(Asset)		
	Discount Rate - 1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate + 1% (8.15%)
Miscellaneous Plan	$ 231,013	$ 156,357	$ 94,649
Safety Plan	$ 358,176	$ 258,045	$ 175,612
Aggregate Total	$ 589,189	$ 414,402	$ 270,261

Pension Plan Fiduciary Net Position – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the measurement period ending June 30, 2018 (the measurement date), the City incurred pension expense in the amounts of $23,217,000 and $33,558,000 for the miscellaneous and safety plans, respectively.

The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized over 5-years straight line. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period.

The Expected Average Remaining Service Lifetime ("EARSL") is calculated by dividing the total future service years of active employees by the total number of plan participants (active, inactive, and retired) in the risk pool. For the 2017-18 measurement period, the EARSL for each plan is as follows:

	Miscellaneous	Safety
Expected Average Remaining Service Lifetime	2.5	3.7

RETIREMENT PLAN – NORMAL (Continued)

At June 30, 2019 the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Miscellaneous Plan

	Deferred outflows of Resources	Deferred inflows of Resources
Difference between projected and actual earning on pension plan investments	$ 1,168	$ -
Changes in assumptions	5,127	(2,180)
Difference between expected and actual experience	-	(2,750)
Contributions made subsequent to the measurement date	14,819	-
Total	$ 21,114	$ (4,930)

Safety Plan

	Deferred outflows of Resources	Deferred inflows of Resources
Difference between projected and actual earning on pension plan investments	$ 1,649	$ -
Changes in assumptions	19,659	(2,669)
Difference between expected and actual experience	2,504	(5,271)
Contributions made subsequent to the measurement date	23,062	-
Total	$ 46,874	$ (7,940)

For the Miscellaneous Plan and Safety Plan, $14,819,000 and $23,062,000, respectively, was reported as deferred outflows of resources related to pensions resulting from City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Measurement Periods Ended June 30,	Deferred Outflows/ (Inflows) of Resources Miscellaneous	Safety
2019	$ 6,444	$ 14,088
2020	26	7,985
2021	(4,037)	(4,981)
2022	(1,068)	(1,220)
2023	-	-
Thereafter	-	-
	$ 1,365	$ 15,872

RETIREMENT PLAN – SUPPLEMENTAL

a. Plan Description and Benefits

The City administers a supplemental single-employer defined benefit retirement plan (Supplemental Plan) for all employees hired prior to 1997 (exact dates are different for various associations). The Plan is governed by a three-member Supplemental Employee Retirement Plan and Trust Board consisting of the City Treasurer, Director of Finance, and the City Manager, or his/her designee. The Board has the authority, under the terms of the Trust agreement, to control and manage the operation and administration of the Plan. Benefit provisions are established and may be amended through negotiations between the City and employee bargaining associations during each bargaining period, which are then approved through resolutions of the City Council. In fiscal year 2008-09, the City established the Supplemental Employee Retirement Plan and Trust, and transferred $24,918,000 to an irrevocable trust from the prefunded amounts. The plan and trust are reported as a pension trust fund in the City's financial statements on a full accrual basis.

The Supplemental Plan will pay the retiree an additional amount to his or her CalPERS retirement benefit for life. In order to be eligible for the benefit, the retiree must retire from the City. The amount that is computed as a factor of an employee's normal retirement allowance is computed at retirement and remains constant for his or her life. This benefit is payable by the City for the duration of the life of the member, and shall cease upon the employee's death. As of September 30, 2017, the date of the Plan's most recent actuarial valuation, the average monthly benefit received by inactive plan members and beneficiaries receiving benefits is $494. Effective in 1998 (exact dates are different for various associations), new City employees are ineligible to participate in the Supplemental Employee Retirement Plan.

Employees Covered: At June 30, 2019, the measurement date, the following employees were covered by the benefit terms for the Plan:

Inactive employees receiving benefits	738
Active employees	129
Inactive employees not receiving benefits	-
Total	867

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

b. Employer Contributions

The City's policy is to make required contributions as determined by the Supplemental Plan's actuary. The required contributions were determined as part of the September 30, 2015 actuarial valuation. The City is required to contribute the actuarially determined rate of 2.7% of total payroll for all permanent employees for the year ended June 30, 2019. There are no employee contributions required for the plan. Survivor and termination benefits are not included in the plan. Administrative costs of this plan are financed through investment earnings.

For the year ended June 30, 2019, the contributions were (in thousands):

Contributions - employer	$ 4,962

C. Investments

Investments of the Supplemental Plan are held separately from those of other City funds by investment custodians. The Supplemental Employee Retirement Plan and Trust Board is responsible for supervising all investments. Changes to the Investment Policy require approval by the Board. The policy was reviewed at updated by the Board during the year ended June 30, 2019. Please refer to Note 2 for a detailed description of the Supplemental Plan's Investment Policy. The major asset class allocation for the Supplemental Plan as of June 30, 2019 is listed below:

Asset Class	Strategic Allocation	Allocation as of June 30, 2019	Long Term Expected Rate of Return
Fixed Income	20.00%	20.19%	1.55%
Equities	41.00%	74.49%	5.35%
Real Estate	3.00%	4.04%	0.00%
Commodities	2.00%	0.00%	0.00%
Cash and Equivalents	0.00%	1.28%	0.45%
Total	66.00%	100.00%	

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

Quoted market prices have been used to value investments as of June 30, 2019. These investments are held by the Trust or by an agent in the Trust's name. A portion of these investments is subject to credit risk (including custodial credit risk and concentrations of credit risk), interest rate risk and/or foreign currency risk. The Governmental Accounting Standards Board (GASB) Statement No. 40 requires the disclosure of such risk. Please see below for a list of investments held in any one organization that represents five percent or more of the Plan's investment portfolio at June 30, 2019:

Concentration of Investments Equaling or Exceeding 5%

T Rowe Price Inst S C Stock	5.17%
T Rowe Price Mid Cap Equity Growth	5.22%
Vanguard Equity Income Fund Admiral Shares	8.97%
Harbor Capital Appreciation Inst	9.01%
Parnassus Core Equity Income Inst	9.28%
Ishare Core Msci Eafe ETF	9.71%

All Supplemental Plan investments are reflected in the schedule included in Section c of the Note, with the exception of amounts held in the City's investment pool account. The City maintains an investment pool account for City funds. Monthly contributions for the Plan are held in the City's investment pool account and are used to pay recurring expenditures. Refer to Note 2 for a description of the City's investments.

For the year ended June 30, 2019, the annual money-weighted rate of return on the Plan's investments, net of pension plan investment expenses, was 4.79%. The money-weighted rate of return expresses investment performance, net of investment expenses, adjusted for the changing amounts actually invested.

d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2019, using an annual actuarial valuation as of September 30, 2017 rolled forward to June 30, 2019 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown on the following page.

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

Actuarial Assumptions – The total pension liabilities in the September 30, 2017 actuarial valuations for the June 30, 2019 measurement date were determined using the following actuarial assumptions:

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

Actuarial Cost Method	Entry Age Normal, Level Percentage of Payroll
Actuarial Assumptions:	
Discount Rate	6.25%
Inflation	2.75%
Salary Increases	CalPERS 1997-2011 Experience Study plus 3% aggregate increase
Investment Rate of Return	6.25% Net of Investment Expenses
Mortality Rate Table	CalPERS 1997-2011 Experience Study, mortality projected fully generational with Scale MP-2017
Retirement, Disability, Withdrawal	CalPERS 1997-2011 Experience Study plus 15% load on future service retirement liability added to reflect recent benefits experience.

There were no changes in assumptions, benefit terms or other inputs that affected the measurement of the net pension liability. There were no changes between the measurement date of the net pension liability and the reporting date.

e. Discount Rate & Sensitivity

The discount rate is used in the measurement of the Total Pension Liability. This rate considers the ability of the fund to meet benefit obligations in the future. To make this determination, employee contributions, benefit payments, expenses, and investment returns are projected into the future. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. As long as assets are projected to be on hand in a future year, the assumed valuation discount is used. For this valuation, the discount rate is 6.25%, based on the inflation assumption of 2.75% and a long-term asset allocation of 70% equities and 30% fixed income. The geometric real rates of return were assumed to be 5.35% for equities and 1.55% for fixed income. The long-term expected rate of return is applied to all future projected benefit payments.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. An investment return excluding administrative expenses would have been 6.25 percent.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class

RETIREMENT PLAN – SUPPLEMENTAL (Continued)

In determining the long-term expected rate of return, both short-term and long-term market return expectations were taken into account along with expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

Changes in the Net Pension Liability

Supplemental Plan

	Total Pension	Plan Fiduciary	Net Pension Liability
Balance at June 30, 2018	$ 65,827	$ 56,271	$ 9,556
Changes in the year:			
Service cost	398	-	398
Interest on the total pension liabilities	3,990	-	3,990
Benefit payments, including refunds of members contributions	(4,771)	(4,771)	-
Contributions - employer	-	4,962	(4,962)
Net investment income	-	2,582	(2,582)
Administrative expenses	-	(191)	191
Net changes	(383)	2,582	(2,965)
Balance at June 30, 2019	$ 65,444	$ 58,853	$ 6,591

The following table shows the changes in net pension liability recognized over the measurement period (in thousands):

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

Plan's Aggregate Net Pension Liability/(Asset) (in thousands)		
Discount Rate - 1% (5.25%)	Current Discount Rate (6.25%)	Discount Rate + 1% (7.25%)
$ 13,124	$ 6,591	$ 1,019

10f. Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended June 30, 2019, the City recognized pension expense in the amount of $1,219,000 for the Supplemental Plan.

At June 30, 2019, the City reported deferred inflows of resources related to the supplemental pension plan from the following source (in thousands):

	Deferred Inflows of Resources
Difference between projected and actual earnings on pension plan investments	$ (531)

For the Supplemental Plan, $531,000 was reported as deferred inflows of resources related to pensions which will be recognized in pension expense as follows (in thousands):

Year Ended June 30,	Deferred Inflows of Resources
2020	$ (639)
2021	(349)
2022	270
2023	187
2024	-
Thereafter	-
	$ (531)

OTHER POST EMPLOYMENT BENEFITS

a. Plan Description

The City administers the following two other post employment benefit (OPEB) plans:

Postemployment Medical Insurance
The City agreed, via contract, with each employee association to provide postemployment medical insurance to retirees. These Other Postemployment Benefits (OPEB) are based on years of service and are available to all retirees who meet all three of the following criteria:

- At the time of retirement, the employee is employed by the City.
- At the time of retirement, the employee has a minimum of ten years of service credit or is granted a service connected disability retirement.
- Following official separation from the City, CalPERS grants a retirement allowance.

The City's obligation to provide the benefits to a retiree ceases when either of the following occurs:

- During any period the retiree is eligible to receive health insurance at the expense of another employer; and/or
- The retiree becomes eligible to enroll automatically or voluntarily in Medicare.

The subsidy a retiree is entitled to receive is based on the retiree's years of service credit and is limited to $344 per month after 25 years of service. If a retiree dies, the benefits that would be payable for his or her insurance are provided to the spouse or family for 12 months. The retiree may use the subsidy for any of the medical insurance plans that the City's active employees may enroll in. Employees hired on or after October 1, 2014 are not eligible for this benefit.

PEMHCA
The City provides an agent multiple-employer defined benefit healthcare plan to retirees through CalPERS under the California Public Employees Medical and Hospital Care Act (PEMHCA), commonly referred to as PERS Health. PEMHCA provides health insurance through a variety of Health Maintenance Organization (HMO) and Preferred Provider Organization (PPO) options. The PEMHCA benefits are applied to all safety employee groups, based on retirement plan election. The benefits continue to the surviving spouse for one year. The Huntington Beach Firefighters' Association (HBFA) joined PEMHCA in 2011. All other safety groups (Fire Management Association (FMA), Marine Safety Management Association (MSOA), Police Management Association (PMA), and Police Officers' Association POA) joined in 2004.

OTHER POST EMPLOYMENT BENEFITS (Continued)

Safety employees are eligible for PEMHCA benefits if they retire from the City on or after age 50 with at least five years of service or disability, and are eligible for a PERS pension.

As of the June 30, 2018 measurement date, the following current and former employees were covered by the benefit terms under the plan:

	Postemployment Medical Insurance	PEMHCA
Retirees and beneficiares receiving benefits	247	171
Inactive employees not yet receiving benefits	4	-
Active Plan Members	720	375
Total Plan Participants	971	546

b. Accounting and Funding

The City utilizes the California Employers' Retiree Benefit Trust (CERBT), an agent multiple-employer plan, for the postemployment medical insurance benefit. Benefits paid from the CERBT were $773,000 for year ended June 30, 2019. The assets of the CERBT are excluded from the accompanying financial statements since they are in an irrevocable trust administered by CalPERS. Copies of CalPERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA, 95814 or on their website: www.calpers.ca.gov. The City's policy is to make 100% of each year's ARC, with an additional amount to prefund benefits as determined annually by City Council in order to improve the funded status of the plan.

For PEMHCA, the City selected the "unequal" method for the contribution. Under this method, the City offered a lesser contribution for retirees than for active employees. The City paid the PEMHCA minimum for actives ($128 in 2017, $133 in 2018, and $136 in 2019). Beginning in 2008, Assembly Bill 2544 changed the computation for annual increases to annuitant health care under the unequal method. Under the new provisions, the City increases annuitant health care contributions equal to an amount not less than five percent of the active employee contributions, multiplied by the number of years in PEMHCA. The City's contribution for retirees is $54.40 per employee for the Huntington Beach Firefighter's Association (HBFA) and $102 for all other Safety groups in 2019. The annual increase in minimum PEMHCA contribution to CalPERS will continue until the time that the City contribution for retirees equals the City contribution paid for active employees.

OTHER POST EMPLOYMENT BENEFITS (Continued)

The City's net OPEB liability was measured as of June 30, 2018 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2017, based on the following actuarial methods and assumptions:

- Actuarial Cost Method – Entry Age Normal
- Discount rate – 5.50%
- Projected salary increases for covered employees due to inflation – aggregate increases of 3.00% per annum
- Investment Rate of Return – 5.50%, assuming actuarially determined contributions funded into CERBT Investment Strategy 3
- Mortality Rate[1] – Derived using CalPERS' membership data for all funds
- Pre-Retirement Turnover[2] – Derived using CalPERS' membership data for all funds
- PEMCHA minimum increases for actives - $136 in 2019, with 4.25% annual increases thereafter
- Healthcare Trend Rate – The medical trend rate represents the long-term expected growth of medical benefits paid by the plan, due to non-age-related factors such as general medical inflation, utilization, new technology, and the like. The following table sets for the inflation trend assumption used for the valuation:

Calendar	Annual Rate		Calendar	Annual Rate	
Year	Non-Medicare	Medicare	Year	Non-Medicare	Medicare
2019	7.50%	6.50%	2028	5.60%	5.00%
2020	7.50%	6.50%	2029	5.40%	4.85%
2021	7.25%	6.30%	2030	5.20%	4.70%
2022	7.00%	6.10%	2031-35	5.05%	4.60%
2023	6.75%	5.90%	2036-45	4.90%	4.50%
2024	6.50%	5.70%	2046-55	4.75%	4.45%
2025	6.25%	5.50%	2056-65	4.60%	4.40%
2026	6.00%	5.30%	2066-75	4.30%	4.20%
2027	5.80%	5.15%	2076+	4.00%	4.00%

[1] Pre-retirement mortality information was derived from data collected during 1997 to 2011 CalPERS Experience Study dated January 2014 and post-retirement mortality information was derived from the 2007 to 2011 CalPERS Experience Study. The Experience Study Reports may be accessed on the CalPERS website www.calpers.ca.gov under Forms and Publications. Post-retirement mortality rates include mortality projected fully generational with Scale MP-17.

[2] The pre-retirement turnover information was developed based on CalPERS' specific data. For more details, please refer to the 2007 to 2011 Experience Study Report. The Experience Study Report may be accessed on the CalPERS website www.calpers.ca.gov under Forms and Publications.

OTHER POST EMPLOYMENT BENEFITS (Continued)

Long-Term Expected Rate of Return

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

	CERBT Strategy 3	
Asset Class	**Target Allocation**	**Long-Term Expected Real Rate of Return**
Global Equity	24%	4.82%
Fixed Income	39%	1.47%
Treasury Inflation-Protected Securities ("TIPS")	26%	1.29%
Commodities	3%	0.84%
Real Estate Investment Trusts ("REITS")	8%	3.76%
Total	**100%**	

* Long-term expected rate of return is 5.50%

Discount Rate

The discount rate used to measure the total OPEB liability was 5.50 percent. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees and beneficiaries. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Changes Subsequent to the June 30, 2018 Measurement Date

All assets were transferred from CERBT Strategy 3 to Strategy 2 in March 2019. The long-term expected investment return on Strategy 2 is 6.25%.

OTHER POST EMPLOYMENT BENEFITS (Continued)

The changes in the net OPEB Liability for the plan are as follows (in thousands):

	Increase / (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability / (Asset) (c) = (a) - (b)
Balance at June 30, 2018 (Measurement Date June 30, 2017)	$ 32,125	$ 23,322	$ 8,803
Changes recognized for the measurement period:			
Service Cost	1,205	-	1,205
Interest	1,787	-	1,787
Contributions - Employer	-	4,191	(4,191)
Net Investment Income	-	1,126	(1,126)
Benefit Payments	(1,683)	(1,683)	-
Administrative Expenses	-	(131)	131
Net Changes	**1,309**	**3,503**	**(2,194)**
Balance at June 30, 2019 (Measurement Date June 30, 2018)	**$ 33,434**	**$ 26,825**	**$ 6,609**

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for the measurement period ended June 30, 2018 (in thousands):

	1% Decrease (4.50%)	Current Discount Rate (5.50%)	1% Increase (6.50%)
Net OPEB Liability	$ 10,926	$ 6,609	$ 3,064

OTHER POST EMPLOYMENT BENEFITS (Continued)

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the net OPEB liability of the City if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for the measurement period ended June 30, 2018 (in thousands):

	1% Decrease (6.50% Non-Medicare / 5.50% Medicare, decreasing to 3.0% Non-Medicare / 3.0% Medicare)	Current Discount Rate (7.50% Non-Medicare / 6.50% Medicare, decreasing to 4.0% Non-Medicare / 4.0% Medicare)	1% Increase (8.50% Non-Medicare / 7.50% Medicare, decreasing to 5.0% Non-Medicare / 5.0% Medicare)
Net OPEB Liability	$ 2,797	$ 6,609	$ 11,451

OPEB Plan Fiduciary Net Position

The CERBT issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained from the California Public Employees' Retirement System, CERBT, P.O. Box 942703, Sacramento, CA 94429-2703.

Recognition of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time.

Amount are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.

The recognition period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on OPEB plan investments	5 Years

OTHER POST EMPLOYMENT BENEFITS (Continued)

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

As of June 30, 2019, the City recognized OPEB expense of $1,928,000. As of June 30, 2019, the City reported deferred outflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
OPEB Contributions subsequent to the measurement date	$ 2,270	$ -
Net difference between projected and actual earnings on OPEB Plan Investments	447	-
	$ 2,717	$ -

The $2,270,000 reported as deferred outflows of resources related to contributions subsequent to the June 30, 2018 measurement date will be recognized as a reduction of the net OPEB liability during the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources related to OPEB will be recognized as expense as follows (in thousands):

Measurement Periods Ended June 30,	Deferred Outflows/ (Inflows) of Resources
2019	$ 135
2020	135
2021	137
2022	40
2023	-
Thereafter	-
	$ 447

The Fiscal Year Budget Process and Adjustments to the Annual Budget

The FY 2020/21 Annual Budget covers the period of July 1, 2020 through June 30, 2021. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates.

Date	Budget Procedure	Action By
01/08/20	A Budget Kick-Off meeting is held to review the directive for preparation of the FY 2020/21 budget.	Chief Financial Officer Budget Manager
01/10/20	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
01/09/20 through 01/30/20	Departments prepare their respective budgets including submitting proposed budgets to the Budget Management Division.	Departments
01/30/20	Phase I of Revenue projections are completed and submitted to the Budget Management Division.	Departments
03/02/20 Through 03/18/20	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests.	City Manager Departments Chief Financial Officer Budget Manager
05/18/20	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2020/21 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Budget Manager
05/18/20	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year.	Accounting Staff Purchasing Staff Departments
05/29/20	The Proposed Budget for FY 2020/21 is submitted to the City Council per City Charter.	City Manager

Date	Budget Procedure	Action By
06/01/20	The City Manager conducts a budget study session and presentation of the Proposed FY 2020/21 Budget, CIP and Infrastructure Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council
06/15/20	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2020/21.	City Council City Manager Departments
06/29/20	A second City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2020/21. Following completion of the public hearing, the City Council adopts the budget by Resolution	City Council City Manager Departments
07/01/20	FY 2020/21 is activated and departments begin operating with the new budget.	Accounting Staff Departments

Adjustments to the Annual Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section resembles the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e., permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same fund or agency. For budget adjustments that require an increase to the total appropriation or transfer between funds, City Council approval is required.

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

In FY 2014/15, new policies were adopted and implemented into the General Fund Balance and Fund Balance Classifications sections in accordance with Government Accounting Standards Board Statement No. 54 to segregate and identify different categories of the City's Fund Balances in order to easily compare with other cities and local jurisdictions nationally.

FINANCIAL REPORTING AND ACCOUNTING STANDARDS

- The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The annual financial report will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the annual financial statements and will attempt to qualify for the Government Finance Officers Association's Excellence in Financial Reporting Program.
- The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every five years. The contract period will be for an initial period of three years, with two one-year options.

FINANCIAL POLICIES

- The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO). In addition, a summary version will be provided to the public in a user-friendly format.
- The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- Support function appropriations will be placed in the department in which they are managed.
- The annual budget will include an additional appropriation of $1 million each year to reduce the CalPERS unfunded liability for the Safety CalPERS pension plan.

GENERAL FUND BALANCE

- There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- Appropriations from the Economic Uncertainties Reserve commitment can only be made by formal City Council action. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
  - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
  - Budgeted revenue in excess of $1 million taken by another government entity
  - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the goal is to replenish the fund within three fiscal years.
- In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
  - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain City infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
  - Capital Improvement Reserve for the construction or improvement of City infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
  - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the City's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities and long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until, the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
  - 50% to Economic Uncertainties Reserve commitment
  - 25% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
- Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
  - 50% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
  - 25% to Equipment Replacement commitment
- Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.

FUND BALANCE CLASSIFICATION

- The City's fund balance is made up of the following components:
  - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
  - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
  - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
  - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
  - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

APPROPRIATION AUTHORITY

- The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

NON-DEPARTMENTAL BUDGET

- The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT

- The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- Savings from completed capital improvement projects will be retained for use on other infrastructure projects.

ENTERPRISE FUNDS

- An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund's operating, capital, and reserve requirements.
- Enterprise funds will be supported by their own rates and not subsidized by the General Fund.
- **Water Fund**
  - Reserve equal to 25% of the adopted annual operating budget to ensure adequate working capital for operating expense.
- **Water Master Plan**
  - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
  - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
  - Emergency: Cost to replace one groundwater well.
- **Sewer Service Fund**
  - Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
  - One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
  - Emergency: Cost to replace one sewer lift station.

SPECIAL REVENUE FUNDS

- A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- The City Council will establish which revenues require placement into a special revenue fund.
- The City Council will establish which expenditures will be expensed to each special revenue fund.

DEBT ISSUANCE & MANAGEMENT

- The City will not use long-term debt to pay for current operations.
- The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
  - When the term of the debt does not extend beyond the useful life of the improvements.
  - When project revenues or specific resources will be sufficient to service the long-term debt.
  - When the cost of debt is less than the impact of the cost caused by delaying the project.

CHARGES & USER FEES

- "User Fees" are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- "Charges" are fees that have no statutory limit and typically are set at "market rates" since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.

CAPITAL MANAGEMENT

- The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- Prior to planning the construction of new infrastructure, the improvement's future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.

BASIS OF BUDGETING

- Governmental, agency and expendable trust fund types, and pension trust funds use a modified accrual basis of accounting. These funds recognize revenue when it is susceptible to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.
- The City accounts for proprietary fund types and pension trust funds on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.

BASIS OF BUDGETING (Continued)

- The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures. The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities. Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources. The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

FUND BALANCE DEFINITIONS AND PROJECTIONS

- The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's Comprehensive Annual Financial Report (CAFR), plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.
- For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the CAFR for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council.
- For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the CAFR.
- The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.

City of Huntington Beach
Adopted Budget – FY 2020/21
AB1234 Disclosure Reimbursement Expenses
City Council

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The following are activities on which the Mayor and City Council Members could expend City funds:

- League of California Cities, Orange County Division monthly general membership meetings.
- Quarterly League of California Cities Policy Committee meetings.
- League of California Cities, Orange County Division Board of Directors or Executive Committee meetings.
- League of California Cities Annual Conference.
- Various League of California Cities training workshops and/or subcommittee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various Huntington Beach Chamber of Commerce functions.
- Various community organizations' events and fundraising activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Possible trip to one of our two sister cities, Anjo, Japan and Waitekere, New Zealand.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.

City of Huntington Beach
Adopted Budget – FY 2020/21
AB1234 Disclosure Reimbursement Expenses
City Manager

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The following are activities on which the City Manager could expend City funds:

- Various business meetings with Chamber President and Board Members.
- Various business meetings with Conference and Visitors Bureau President and Board Members.
- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, League of California Cities, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific City issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and City-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.

City of Huntington Beach
Adopted Budget – FY 2020/21
AB1234 Disclosure Reimbursement Expenses
City Attorney

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The following are activities on which the City Attorney could expend city funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the League of California Cities, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.

City of Huntington Beach
Adopted Budget – FY 2020/21
AB1234 Disclosure Reimbursement Expenses
City Treasurer

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The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or City-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the League of California Cities, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.

City of Huntington Beach
Adopted Budget – FY 2020/21
AB1234 Disclosure Reimbursement Expenses
City Clerk

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The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.

- Community meetings or events on general, City, and/or department-specific issues.

- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the League of California Cities (LOCC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.

- City Clerk related books, training, certifications, and publications relevant to the work environment.

- City events and City-supported functions such as 4th of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.

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City of Huntington Beach
Adopted Budget - FY 2020/21
Statement of Direct and Overlapping Bonded Debt

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2019/20 Assessed Valuation: $41,462,946,112

Debt Repaid with Property Taxes (Tax and Assessment Debt):

Tax Debt:	**Percent Applicable**	**Debt Applicable to City**
Metropolitan Water District	1.3710%	511,383
Coast Community College District	28.5610%	259,348,377
Huntington Beach Union High School District	73.0210%	126,194,891
Fountain Valley School District	26.7390%	14,027,279
Huntington Beach City School District	99.9530%	88,821,861
Ocean View School District	93.5030%	36,330,591
Westminster School Disrict	23.8040%	23,832,829
Los Alamitos Unified School District Facilities District No. 1	1.1890%	1,812,395
City of Huntington Beach Community Facilities Districts (1990-1, 2000-1, 2002-1, 2003-1)	100.0000%	30,205,000
Tax and Assessment Debt:		**581,084,606**
Other Debt:		
Other Entities:		
Orange County General Fund Obligations	6.7860%	26,244,516
Orange County Pension Obligations	6.7860%	31,681,374
Orange County Board of Education Certificates of Participation	6.7860%	877,430
North Orange County Regional Occupation Program Certificates of Participation	0.0870%	7,787
Coast Community College District General Fund Obligations	28.5610%	742,586
Huntington Beach Union High School District Certificates of Participation	73.0210%	45,697,338
Los Alamitos Unified School District Certificates of Participation	1.0680%	408,895
Huntington Beach School District Certificates of Participation	99.9470%	12,099,969
Ocean View School District Certificates of Participation	93.5030%	18,321,913
Westminster School District Certificates of Participation	23.8040%	8,499,765
City of Huntington Beach General Fund Obligations:	100.0000%	45,038,000
Total Gross and Overlapping Bonded Debt Not Repaid by Property Taxes:		**189,619,573**
Total Net Direct and Overlapping General Fund Obligation Debt:		**189,619,573**
Overlapping Tax Increment Debt (Successor Agency)	100.0000%	6,150,000
Net Combined Total Debt:		**776,854,179**

Ratios to 2019/20 Assessed Valuation:

Total Overlapping Debt and Assessment Debt	1.37%

Ratios to Adjusted Assessed Valuations:

Combined Direct Debt ($45,038,000)	0.10%
Combined Total Debt	1.83%

Ratios to Redevelopment Successor Agency Incremental Valuation ($3,323,791,483):

Total Overlapping Tax Increment Debt	0.19%

Source: California Municipal Statistics and City of Huntington Beach Finance Department

City of Huntington Beach
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Debt Services Administration

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The City's Debt Management Policy (included in the Financial Policies and Procedures Section) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

Bond Ratings

The City's bond ratings are strong. Fitch Rating Agency affirmed its AAA General Obligation credit rating in June 2019. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	Moody's	S&P
Tax Allocation Refunding Bonds	Aa3	AA-
Lease Revenue Bonds	Aa2	AA

Long-Term Obligations

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, a Section 108 loan (repaid with Community Development Block Grant funding), four capital leases, and three energy loans. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement, three Distribution and Developer Agreements, and a Section 108 loan. The City has four Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2034-35. The Successor Agency's current debt obligations complete in fiscal year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2020-21 through Fiscal Year 2033-34.

City of Huntington Beach
Adopted Budget – FY 2020/21
Debt Services Administration

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Long-Term Indebtedness	Fiscal Year Ending 9/30/2016	9/30/2017	6/30/2018	6/30/2019	6/30/2020
Governmental Activities:					
Judgment Obligation Bonds	659	-	-	-	-
Public Financing Authority	45,760	42,505	42,505	39,150	35,665
Redevelopment Successor Agency Trust	52,282	47,993	44,381	39,104	33,674
Other Long-Term Obligations	11,783	13,312	13,002	11,011	9,374
Total Governmental Activities:	**110,484**	**103,810**	**99,888**	**89,265**	**78,713**
Business Activities:					
Capital Leases	-	-	-	-	-
Total Business Activities:	**-**	**-**	**-**	**-**	**-**
Total Long-Term Indebtedness:	**110,484**	**103,810**	**99,888**	**89,265**	**78,713**

Long-Term Indebtedness	Fiscal Year Ending 9/30/2016	9/30/2017	6/30/2018	6/30/2019	6/30/2020
Population	201,919	202,413	201,761	202,265	199,223
Debt Per-Capita	$ 547	$ 513	$ 495	$ 441	$ 395
Total Personal Income (In Thousands)	8,880,801	8,878,441	8,888,749	9,222,677	9,379,020
Per - Capita Personal Income	43,982	43,863	43,863	45,597	47,078
Unemployment Rate	3.90%	2.80%	2.70%	2.60%	14.20%
Total Employment	104,700	103,200	109,900	110,500	103,400

City of Huntington Beach
FY 2016/17 Through FY 2020/21
Debt Service & Interfund Interest Expenditures

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Fund/ Business Unit	Object Account & Description	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted
Non-Departmental							
10040101	88030 - Principal	881,203	207,350	1,271,851	757,300	1,485,321	1,746,459
10040101	88070 - Interest	153,710	58,137	151,747	170,000	246,326	176,211
Total Non-Departmental		1,034,913	265,487	1,423,597	927,300	1,731,647	1,922,670
Capital Projects - Public Works							
10040314	88030 - Principal	99,852	103,276	106,817	106,820	106,820	114,268
10040314	88070 - Interest	32,015	28,592	25,050	25,100	25,100	17,599
Total Citywide Leases		131,868	131,868	131,868	131,920	131,920	131,868
Rehabilitation Loans							
21580301	88070 - Interest				4,500		
Total Rehabilitation Loans					4,500		
800 MHz CCS							
32140101	88070 - Interest			23,686			
Total RDA Project Debt Payments				23,686			
RDA Project Debt Payments							
35080201	88030 - Principal	2,488,975	3,613,294	6,489,828	4,040,364	4,040,364	4,421,696
35080201	88070 - Interest	2,260,780	1,572,689	1,868,567	1,261,505	1,261,505	424,837
Total RDA Project Debt Payments		4,749,755	5,185,983	8,358,395	5,301,869	5,301,869	4,846,533
RDA 1999 Tax Allocation Bond							
35080202	88030 - Principal	565,000		595,000	625,000	625,000	365,000
35080202	88070 - Interest	180,108	117,866	130,214	112,375	112,375	87,625
Total RDA 1999 Tax Allocation Bond		745,108	117,866	725,214	737,375	737,375	452,625
RDA 2002 Tax Allocation Bond							
35080203	88030 - Principal	1,235,000		1,295,000	1,370,000	1,370,000	800,000
35080203	88070 - Interest	395,458	258,000	284,646	245,000	245,000	190,750
Total RDA 2002 Tax Allocation Bond		1,630,458	258,000	1,579,646	1,615,000	1,615,000	990,750
HBPFA 2010A							
40140105	88030 - Principal	765,000		795,000	825,000	825,000	865,000
40140105	88070 - Interest	474,150	221,775	427,537	391,125	391,125	348,875
Total HBPFA 2010A		1,239,150	221,775	1,222,537	1,216,125	1,216,125	1,213,875
HBPFA 2011A							
40140106	88030 - Principal	1,915,000		1,965,000	2,045,000	2,045,000	1,060,000
40140106	88070 - Interest	861,544	402,047	764,794	674,370	674,370	607,344
Total HBPFA 2010A		2,776,544	402,047	2,729,794	2,719,370	2,719,370	1,667,344
HBPFA Senior Center							
40140107	88030 - Principal	575,000		595,000	615,000	615,000	650,000
40140107	88070 - Interest	512,294	247,522	483,144	455,870	455,870	430,744
Total HBPFA Senior Center		1,087,294	247,522	1,078,144	1,070,870	1,070,870	1,080,744
Debt Svc Grand Coast CFD 2000-1 2013 Refund							
40540105	88030 - Principal	560,000		575,000	600,000	600,000	625,000
40540105	88070 - Interest	528,613	255,906	500,313	476,814	476,814	452,313
Total Debt Svc Grand Coast CFD 2000-1		1,088,613	255,906	1,075,313	1,076,814	1,076,814	1,077,313
Debt Svc Special Tax CFD 1990-1							
40640101	88030 - Principal	145,000		155,000	160,000	160,000	170,000
40640101	88070 - Interest	34,020	13,095	22,005	13,500	13,500	4,590
Total Debt Svc Special Tax CFD 1990-1		179,020	13,095	177,005	173,500	173,500	174,590
Debt Svc McDonnell CFD 2002-1							
40840101	88030 - Principal	115,000		130,000	145,000	145,000	160,000
40840101	88070 - Interest	269,268	131,356	258,943	250,895	250,895	241,818
Total Debt Svc McDonnell CFD 2002-1		384,268	131,356	388,943	395,895	395,895	401,818
Debt Svc Bella Terra CFD 2003-1 2013 Refund							
41040105	88030 - Principal	765,000		790,000	820,000	820,000	855,000
41040105	88070 - Interest	915,606	442,503	869,206	837,008	837,008	803,506
Total Debt Svc Bella Terra CFD 2003-1		1,680,606	442,503	1,659,206	1,657,008	1,657,008	1,658,506

City of Huntington Beach
FY 2016/17 Through FY 2020/21
Debt Service & Interfund Interest Expenditures

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Fund/ Business Unit	Object Account & Description	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Adopted
WMP Eng Design/Construction							
50785201	88030 - Principal						420,000
Total West Orange County Water Board							420,000
West Orange County Water Board							
50885101	88030 - Principal			1,990,433			
50885101	88070 - Interest			73,662			
Total West Orange County Water Board				2,064,096			
West Orange County Water Board: Pipeline							
50885102	88010 - Debt Service Expense				525,000	525,000	525,000
50885102	88030 - Principal		149,885			198,741	
50885102	88070 - Interest		23,592	6,579			
Total West Orange County Water Board			173,477	6,579	525,000	723,741	525,000
2004 Judgment Obligation Bond							
70740101	88030 - Principal	660,000					
70740101	88070 - Interest	13,200					
Total 2004 Judgment Obligation Bond		673,200					
Streetlight Retrofit CEC							
80,787,016.00	88030 - Principal			182,253			
Total 2004 Judgment Obligation Bond				182,253			
City Gym & Pool (Section 108)							
123580502	88030 - Principal	195,000					
123580502	88070 - Interest	19,487					
Total City Gym & Pool (Section 108)		214,487					
City Gym & Pool (Section 108)							
23980703	88030 - Principal			210,000			
23980703	88050 - Interfund Principal		6,906				
23980703	88070 - Interest			6,906			
23980820	88030 - Principal			220,000	220,536		
23980820	88070 - Interest			7,260			
23980903	88030 - Principal					220,536	
Total City Gym & Pool (Section 108)			6,906	444,166	220,536	220,536	
Total Police Facility Improvements							
31487004	88030 - Principal				945,000	945,000	
Total Police Facility Improvements					945,000	945,000	
GRAND TOTAL(S)		**17,615,283**	**7,853,791**	**23,270,442**	**18,718,082**	**19,716,670**	**16,563,636**

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2019/20 was approximately $42.4 billion, resulting in a debt limit of $5.08 billion. The City currently holds no general bonded debt subject to the debt limit.

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Type	Object Account & Description	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY27/28 Projected
RDA 1999 Tax Allocation Bond								
	88030 - Principal	380,000	405,000	425,000	360,000			
	88070 - Interest	69,000	49,375	28,625	9,000			
Total		**449,000**	**454,375**	**453,625**	**369,000**			
RDA 2002 Tax Allocation Bond								
	88030 - Principal	840,000	875,000	920,000	780,000			
	88070 - Interest	149,750	106,875	62,000	19,500			
Total		**989,750**	**981,875**	**982,000**	**799,500**			
HBPFA 2010A								
	88030 - Principal	905,000	550,000	580,000	605,000	635,000	665,000	700,000
	88070 - Interest	304,625	268,250	240,000	210,375	179,375	146,875	112,750
Total		**1,209,625**	**818,250**	**820,000**	**815,375**	**814,375**	**811,875**	**812,750**
HBPFA 2011A								
	88030 - Principal	1,095,000	1,150,000	1,185,000	1,225,000	1,265,000	1,315,000	1,370,000
	88070 - Interest	564,069	519,444	482,197	439,997	392,494	340,894	287,194
Total		**1,659,069**	**1,669,444**	**1,667,197**	**1,664,997**	**1,657,494**	**1,655,894**	**1,657,194**
HBPFA 2014A								
	88030 - Principal	665,000	685,000	720,000	750,000	785,000	810,000	835,000
	88070 - Interest	411,019	383,919	352,394	319,244	288,719	264,794	240,119
Total		**1,076,019**	**1,068,919**	**1,072,394**	**1,069,244**	**1,073,719**	**1,074,794**	**1,075,119**
Debt Svc Grand Coast CFD 2000-1								
	88030 - Principal	645,000	675,000	705,000	740,000	775,000	810,000	850,000
	88070 - Interest	426,913	399,669	367,700	333,425	297,400	257,775	216,275
Total		**1,071,913**	**1,074,669**	**1,072,700**	**1,073,425**	**1,072,400**	**1,067,775**	**1,066,275**
Debt Svc McDonnell CFD 2002-1								
	88030 - Principal	180,000	200,000	220,000	240,000	265,000	290,000	320,000
	88070 - Interest	231,528	219,888	206,918	192,598	176,816	159,473	140,410
Total		**411,528**	**419,888**	**426,918**	**432,598**	**441,816**	**449,473**	**460,410**
Debt Svc Huntington CFD 2003-1								
	88030 - Principal	890,000	925,000	965,000	1,010,000	1,055,000	1,115,000	1,175,000
	88070 - Interest	768,606	731,150	689,781	642,819	589,875	532,913	474,269
Total		**1,658,606**	**1,656,150**	**1,654,781**	**1,652,819**	**1,644,875**	**1,647,913**	**1,649,269**
800 mHz Equipment								
	88030 - Principal	508,258	516,949	525,789				
	88070 - Interest	26,522	17,831	8,991				
Total		**534,780**	**534,780**	**534,780**				
LED Lighting Phase1								
	88030 - Principal	118,186	122,239	126,430	64,832			
	88070 - Interest	13,681	9,629	5,437	1,102			
Total		**131,868**	**131,868**	**131,868**	**65,934**			
I-Bank CLEEN								
	88030 - Principal	301,582	307,560	313,677	319,935	326,339	332,891	
	88070 - Interest	40,226	33,281	26,174	18,903	11,463	3,850	
Total		**341,808**	**340,841**	**339,851**	**338,838**	**337,802**	**336,741**	
Ambulance/Fire Truck								
	88030 - Principal	150,953	154,259	157,638				
	88070 - Interest	10,136	6,831	3,452				
Total		**161,089**	**161,090**	**161,090**				

City of Huntington Beach
Adopted Budget - FY 2020/21
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY27/28 Projected
800 mHz Backbone								
	88030 - Principal	247,190	252,603	258,135	263,789			
	88070 - Interest	22,376	16,962	11,430	5,777			
Total		269,566	269,566	269,566	269,566			
California Energy Commission								
	88030 - Principal	263,602	266,244	268,868	271,609	274,332	277,082	279,844
	88070 - Interest	22,611	19,968	17,345	14,604	11,881	9,131	6,369
Total		286,213	286,213	286,213	286,213	286,213	286,213	286,213
GRAND TOTAL		10,250,832	9,867,925	9,872,981	8,837,507	7,328,693	7,330,677	7,007,229

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City of Huntington Beach
Debt Management Policy

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PURPOSE

- The purpose of this Debt Management Policy ("Policy") is to establish guidelines and parameters for the effective governance, management and administration of the debt of the City of Huntington Beach ("City"). This Policy is intended to comply with California Government Code Section 8855(i), and any successor statute, and shall govern all debt which is contemplated or incurred by the City.
- The City hereby recognizes that a fiscally prudent Policy is required to:
  - Maintain the City's sound financial position;
  - Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses;
  - Protect the City's creditworthiness;
  - Ensure that all debt is structured to protect both current and future taxpayers, ratepayers and constituents of the City; and
  - Ensure that the City's debt is consistent with the City's strategic planning goals, objectives, capital improvement program, and/or budget.

BACKGROUND

- The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserves levels and employing prudent practices in governance, management, budget administration and financial reporting.
- Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. A disciplined, thoughtful approach to debt management includes policies that provide guidelines for the City to manage its debt consistent with available and reasonably anticipated resources. Therefore, the objective of this Policy is to provide written guidelines concerning the amount and type of debt which may be issued by the City and the ongoing management of debt obligations.
- This Policy is intended to make all relevant information readily available to decision-makers and the public to improve the quality of decisions, provide justification for the structure of debt issuances, identify policy goals and demonstrate a commitment to long-term financial planning, including a multi-year capital plan. Adherence to a Policy signals to rating agencies and the capital markets that the City is well managed and able to meet its obligations in a timely manner.

RELATIONSHIP OF DEBT TO CAPITAL IMPROVEMENT PROGRAM AND BUDGET

- The City has established long-term plans for replacing aging physical infrastructure. The City strives to maintain a level funding plan that will minimize the peaks and valleys in General Fund support levels and allows the funding of projects over time. The City utilizes debt obligations only after giving due consideration to all available funding sources, including, but not limited to, available cash reserves, available current revenues, potential future revenue sources, existing and potential grants, and all other financial sources legally available to be used for such purposes. When and if deemed an appropriate alternative, the City may issue debt for the purposes stated in this Policy to implement policy decisions incorporated in the City's Capital Improvement Program budget adopted by the City Council on an annual basis.

- The City shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues. To the extent practicable in the circumstances, the City will avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear. Rather, those readily anticipated infrastructure and facilities repairs and replacements should be funded through reserve policies.
- The City shall coordinate its debt issuances with the goals of its Capital Improvement Program by timing the issuance of debt to ensure that project funding is available when needed in furtherance of the City's public purposes.

POLICY GOALS RELATED TO PLANNING GOALS AND OBJECTIVES

- The City is committed to long-term financial planning, maintaining appropriate reserve levels, and employing prudent practices in governance, management, and budget administration. The City intends to issue debt only for the purposes stated in this Policy and to implement policy decisions incorporated in the City's Capital Improvement Program. Adoption of this Policy will help ensure that debt is issued and managed in a manner that protects the public interest.
- It is a policy goal of the City to protect taxpayers, ratepayers (if applicable) and constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.
- The City shall comply with applicable state and federal law as it pertains to debt and the procedures for levying and imposing related taxes, assessments, rates, or charges.

CONDITIONS AND PURPOSES OF DEBT ISSUANCE

- Acceptable Conditions for the Use of Debt

  The City believes that prudent amounts of debt can be an effective means of financing major infrastructure and capital project needs of the City. Debt will be considered to finance such projects if:

  - It meets the City's goal of distributing costs of the asset over its useful life so that benefits more closely match costs for both current and future residents.
  - It is the most cost-effective funding means available to the City, taking into account cash flow needs, maintenance of prudent reserves and other funding alternatives.
  - It is fiscally prudent and meets the guidelines of this Policy, the City's Municipal Code, and the City's Charter. Any consideration of debt financing shall consider financial alternatives, including pay-as-you-go funding, proceeds derived from development or redevelopment of existing land and capital assets owned by the City, and use of existing or future cash reserves, or any combination thereof.
- Purposes for Which Debt May Be Issued

  The City may consider financing for the acquisition, substantial refurbishment, replacement or expansion of physical assets, including land improvements. The primary purpose of debt would be to finance one or more of the following:

  - Acquisition and or improvement of land, right-of-way, leaseholds or long- term easements.

- Acquisition of equipment or a capital asset with a useful life of three (3) or more years.
- Construction or reconstruction of a facility.
- Refunding, refinancing, or restructuring debt, subject to refunding objectives and parameters discussed herein.
- Although not the primary purpose of the financing effort, project reimbursable costs that include project planning, design, engineering and other preconstruction efforts; project-associated furniture, fixtures and equipment; capitalized interest, original issuer's discount, underwriter's discount and other costs of issuance.
- Interim or cash flow financing, such as tax, revenue or bond anticipation notes.

❑ Prohibited Uses of Debt

Prohibited uses of debt include the following:

- Financing of operating costs except for anticipation notes with a term of less than one year.
- Debt issuance used to address budgetary deficits.
- Debt issued for periods exceeding the useful life of the asset or projects to be financed.

❑ Approval Process for the Issuance of Debt

Any issuance of debt, either through a public sale of securities, private placement or direct purchase is subject to the formal approval of the City Council as a non- consent item on a City Council agenda. As part of the City Council approval, a formal resolution authorizing the issuance of a specific form of debt shall be required as part of the authorizing documents. The resolution shall include, at a minimum, the following:

- The specific project(s) for which the debt is being incurred;
- The maximum principal amount to be borrowed;
- The maximum term, which will be no greater than the useful life of the project(s), equipment, or capital asset, whichever is applicable and longer;
- The maximum interest rate or true interest cost;
- The maximum annual debt service;
- Estimated Costs of Issuance; and
- Maximum Underwriter's Discount.

❑ In addition to the authorizing resolution, the City Council shall be provided copies of the various financing documents including indentures, purchase agreements and preliminary official statements.

STRUCTURE OF DEBT (FIXED RATE)

❑ **Term of Debt** – Unless financially beneficial to do otherwise, debt shall be structured with the goal of spreading payments for the project, equipment, or capital asset over its useful life so that benefits more closely match costs for both current and future residents. The duration of borrowings by the City shall not exceed the useful life of the project, equipment, or capital asset it finances. The standard term of long-term borrowing is typically fifteen to thirty years.

- **Pace of Debt Payment** – Accelerated repayment schedules reduce debt burden faster and reduce total borrowing costs. Debt repayment shall be amortized through the most financially advantageous debt structure and, if applicable, to match the City's projected cash flow to the anticipated debt service payments, to the extent possible. "Backloading" of debt service should be considered only when one or more of the following occur:
  - Natural disasters or extraordinary or unanticipated external factors make payments on the debt in early years impractical.
  - The benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present.
  - Such structuring is beneficial to the City's aggregate overall debt payment schedule or achieves measurable interest savings.
  - Such structuring will allow debt service to more closely match project revenues during the early years of the project's operation.
- **Level Payment** – To the extent practical, bonds will be amortized on a level repayment basis, and revenue bonds will be amortized on a level repayment basis considering the forecasted available pledged revenues to achieve the lowest rates possible. Bond repayments should not increase on an annual basis in excess of two percent (2%) without a dedicated and supporting revenue-funding stream.
- **Serial Bonds, Term Bonds, and Capital Appreciation Bonds** – For each issuance, the City shall select serial bonds or term bonds, or both. On the occasions where circumstances warrant, Capital Appreciation Bonds ("CAB") may be used. The decision to use term, serial, or CAB bonds shall be based on market conditions.
- **Reserve Funds** – The City shall strive to maintain a fund balance or other designated reserve at a level equal to or greater than the maximum annual debt service of existing obligations.
- **Capitalized Interest** - The City shall seek to avoid the use of capitalized interest, which defers debt service by increasing the size of a debt issue to fund interest. On occasion, capitalized interest may be considered to the extent that the City wishes to defer the beginning of debt service until project completion, to match project revenues with debt service.
- **Discount Bonds** - While discount and deep discount bonds may reduce the interest cost of the bonds below that of par or premium bonds, they should only be used in limited situations as they reduce the potential for future savings from refunding of the bonds.
- **Premium Bonds** - Premium bonds may provide for a lower overall interest cost compared to par or discount bonds. An analysis should be prepared comparing the yield to maturity and yield to call of the premium bond structure compared to alternative couponing. This comparison should be done on maturity-by-maturity basis. The value of the call option of the higher coupon with respect to the future ability to refund should be reviewed as well.
- **Call Provisions** - In general, the City's debt obligations should include an optional redemption feature at par that arises not later than ten (10) years after the issuance of the debt. This option may permit the City to achieve higher interest savings in the future through the refunding of the bonds. It is the City's intent to maximize prepayment flexibility on all bond issues. Because the cost of call options can vary depending on market conditions, an evaluation of factors will be conducted in connection with each issuance and shorter call provisions may be considered on a case-by-case basis.

USE OF ALTERNATIVE DEBT INSTRUMENTS

- The City recognizes that there are numerous types of financing structures and funding sources available, each with specific benefits, risks, and costs. All potential funding sources shall be reviewed by management within the context of this Policy and the overall portfolio to ensure that any financial product or structure is consistent with the City's objectives. Regardless of what financing structure(s) is utilized, due-diligence review must be performed for each transaction, including the quantification of potential risks and benefits, and analysis of the impact on City creditworthiness and debt affordability and capacity. Because fixed rate debt transfers most financial risks to bondholders, fixed rate debt should be considered the preferred method of financing long-term capital needs. Therefore, while permitted for consideration, the following instruments are disfavored:
  - **Variable Rate Debt**

    Variable rate debt affords the City the potential to achieve a lower cost debt depending on market conditions. However, the City shall seek to limit the use of variable-rate debt due to the potential risks of such instruments.
    - **Purpose**

      The City may consider the use of variable rate debt for the purposes of:
      - Reducing the costs of debt issues.
      - Increasing flexibility for accelerating principal repayment and amortization (often variable rate debt may be prepaid without penalty).
      - Enhancing the management of assets and liabilities (matching short- term "priced debt" with the City's short-term investments).
      - Diversifying interest rate exposure.
      - As a short-term source of construction or acquisition financing, (i.e., commercial paper, to reduce interest cost).
    - **Considerations and Limitations on Variable-Rate Debt**

      The City may consider the use of all alternative structures and modes of variable rate debt to the extent permissible under State law and shall make determinations among different types of modes of variable-rate debt based on cost, benefit, and risk factors. The Chief Financial Officer shall consider the following factors in considering whether to recommend variable rate debt:
      - Any long-term issuance of variable rate debt should not exceed twenty percent (20%) of total City General Fund supported debt.
      - Any long-term issuance of variable rate debt should not exceed the current unrestricted General Fund reserve levels.
      - Whether interest cost and market conditions (including the shape of the yield curves and relative value considerations) are unfavorable for issuing fixed rate debt.
      - The likelihood of projected debt service savings when comparing the cost of fixed rate bonds.
      - Costs, implementation and administration are quantified and considered.

- Cost and availability of liquidity facilities (lines of credit necessary for variable rate debt obligations and commercial paper in the event that the bonds are not successfully remarketed) are quantified and considered.
- The ability to convert debt to a fully amortizing fixed rate or the permissibility to redeem at par at any time.
- The findings of a thorough risk management assessment.

▪ **Risk Management**

Any issuance of variable rate debt shall require a rigorous risk assessment, including, but not limited to factors discussed in this section. Variable rate debt subjects the City to additional financial risks (relative to fixed rate bonds), including interest rate risk, tax risk, and certain risks related to providing the necessary liquidity required for variable rate debt.

The City shall properly manage risks associated with variable rate debt as follows:

- **Interest Rate Risk and Tax Risk** – The risk that market interest rates increase on variable-rate debt because of market conditions, changes in taxation of municipal bond interest, or reductions in tax rates. Mitigation – Limit total variable rate exposure per the defined limits and match the variable rate liabilities with short-term assets.
- **Liquidity/Remarketing Risk** – The risk that holders of variable rate bonds exercise their "put" option, tender their bonds, and the bonds cannot be remarketed requiring the bond liquidity facility provider to repurchase the bonds. This will result in the City paying a higher rate of interest to the facility provider and the potential rapid amortization of the repurchased bonds.
- **Mitigation** - Limit total direct variable-rate exposure. Seek liquidity facilities, which allow for longer (5-10 years) amortization of any draws on the facility. Secure credit support facilities that result in bond ratings of the highest short-term ratings and long-term ratings not less than AA. If the City's bonds are downgraded below these levels as a result of the facility provider's ratings, a replacement provider shall be sought.
- **Liquidity/Rollover Risk** – The risk that arises due to the shorter term of most liquidity provider agreements (1-5 years) relative to the longer-term amortization schedule of the City's variable-rate bonds. In particular, (1) the City may incur higher renewal fees when renewal agreements are negotiated and (2) the liquidity bank market constricts such that it is difficult to secure third party liquidity at any interest rate.
- **Mitigation** – Negotiate longer terms on provider contracts to minimize the number of rollovers.

REFUNDING GUIDELINES

- The Chief Financial Officer shall monitor at least annually all outstanding City debt obligations for potential refinancing opportunities. The City should consider refinancing of outstanding debt to achieve annual savings. Absent a compelling economic reason or financial benefit to the City, any refinancing should not result in any increase to the weighted average life of the refinanced debt.
- The City will generally seek to achieve debt service savings that on a net present value basis are at least three percent (3%) of the current debt being refinanced. Any potential refinancing executed more than ninety (90) calendar days in advance of the outstanding debt optional call date shall require at least a three percent net present value savings threshold. If there is negative arbitrage in an advance refunding, the interest efficiency should at least be fifty percent (50%). Under any savings scenario, the net present value assessment shall factor in all costs, including the total cost of issuance, escrow, and foregone interest earnings of any contributed funds on hand. Any potential refinancing shall additionally consider whether an alternative refinancing opportunity with higher savings can be reasonably expected in the future.
- Consideration of this method of refinancing shall place greater emphasis on determining whether an alternative refinancing opportunity with higher savings is reasonably expected in the future.

COMMUNICATION, ADMINISTRATION AND REPORTING, AND INTERNAL CONTROL PROCEDURES

- **Rating Agency Relations and Annual or Ongoing Surveillance** – The Chief Financial Officer shall be responsible for maintaining the City's relationships with Standard & Poor's Ratings Services, Fitch Ratings and Moody's Investor's Service. The City is committed to maintaining or improving its existing rating levels. In addition to general communication, the Chief Financial Officer shall:
  - Ensure the rating agencies are provided updated financial information of the City as it becomes publicly available.
  - Communicate with credit analysts at each agency at least once each year, or as may be requested by the agencies.
  - Prior to each proposed new debt issuance, schedule meetings or conference calls with agency analysts and provide a thorough update on the City's financial position, including the impacts of the proposed debt issuance.
- **Council and Finance Commission Communication** – The Chief Financial Officer should report feedback from rating agencies to the City Council and/or Finance Commission, when and if available, regarding the City's financial strengths and weaknesses and recommendations for addressing any weaknesses as they pertain to maintaining the City's existing credit ratings.
- **Debt Issue Record-Keeping** – A copy of all debt-related records shall be retained at the City's offices. At minimum, these records shall include all official statements, bond legal documents/transcripts, resolutions, trustee statements, leases, and title reports for each City financing (to the extent available).
- **Compliance** - When issuing debt, in addition to complying with the terms of this Policy, the City shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and the investment of bond proceeds in accordance with applicable bond indentures concerning tax compliance with tax

exempt bonds. Without limiting the generality of the foregoing, the City shall periodically review the requirements of and will remain in compliance with the following:

- **Continuing Disclosure** – The City shall comply with federal securities law, including any continuing disclosure undertakings entered into by the City in accordance with Securities and Exchange Commission Rule 15c2-12. The City shall file its annual financial statements and other financial and operating data for the benefit of its bondholders as required in any such agreement for any debt issue. The City shall maintain a log or file evidencing that all continuing disclosure filings have been timely made.
- **Arbitrage Rebate** – The use of bond proceeds and their investments shall be monitored by the Chief Financial Officer to ensure compliance with all Internal Revenue Code Arbitrage Rebate Requirements. The Chief Financial Officer shall ensure that all bond proceeds and investments are tracked in a manner that facilitates accurate calculation; and, if a rebate payment is due, such payment is made in a timely manner.
- **Annual Reporting** – California Government Code Section 8855(k), or any successor statute, and the annual reporting requirements therein.
- **Other Compliance** - Other compliance requirements imposed by regulatory bodies.

Comprehensive post-issuance policies are listed in Appendix A.

- **Proceeds Administration** - Proceeds of debt will be held either (a) by a third-party trustee or fiscal agent, which will disburse such proceeds to or upon the order of the City upon the submission of one or more written requisitions by the City Manager (or his or her written designee), or (b) by the City, to be held and accounted for in a separate fund or account, the expenditure of which will be carefully documented by the City. On a quarterly basis, the Chief Financial Officer (or his or her designee) shall monitor the proceeds and the disposition of unexpended proceeds.

CREDIT RATINGS

- The City shall consider published ratings agency guidelines regarding best financial practices and guidelines for structuring its capital funding and debt strategies to maintain the highest possible credit ratings consistent with its current operating and capital needs.

LEGAL DEBT LIMIT

- Huntington Beach City Charter Section 610 provides that “The City shall not incur an indebtedness evidenced by general obligation bonds which shall in the aggregate exceed the sum of 12 percent of the total assessed valuation, for purposes of City taxation, of all the real and personal property within the City.” While this limit defines the absolute maximum legal debt limit for the City, it is not an effective indicator of the City’s affordable debt capacity.

AFFORDABILITY

- Prior to the issuance of debt to finance a project, the City shall carefully consider the overall long-term affordability of the proposed debt issuance. The City shall not assume more debt without conducting an objective analysis of the City’s ability to assume and support additional debt service payments. The City shall consider its long-term revenue

and expenditure trends, the impact on operational flexibility and the overall debt burden on the tax payers. The evaluation process shall include a review of generally accepted measures of affordability and will strive to achieve and or maintain debt levels consistent with its current operating and capital needs.

- **General Fund-Supported Debt** – General Fund Supported Debt generally include Certificates of Participation ("COPs") and Lease Revenue Bonds ("LRBs") which are lease obligations that are secured by an installment sale or by a lease-back arrangement between the City and another related public entity. The general operating revenues of the City are pledged to pay the lease payments, which are, in turn, used to pay debt service on the LRBs or COPs. These obligations do not constitute indebtedness under the state constitutional debt limitation and, therefore, are not subject to voter approval.

  Payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated. Lease financing requires the fair market rental value of the leased property to be equal to or greater than the required debt service or lease payment schedule. The City as lessee is obligated to place in its Annual Budget the rental payments that are due and payable during each fiscal year the City has use of the leased property.

  The City should strive to maintain its net General Fund-backed debt service at or less than eight percent (8%) of annually budgeted General Fund revenue. This ratio is defined as the City's annual debt service requirements on COPs and LRBs compared to total General Fund Revenues. This ratio, which pertains to only General Fund backed debt, is often referred to as "lease burden."

- **Revenue Bonds** – Long-term obligations payable solely from specific pledged sources, in general, are not subject to a debt limitation. Examples of such long-term obligations include those which achieve the financing or refinancing of projects provided by the issuance of debt instruments that are payable from restricted revenues or user fees (Enterprise Revenues) and revenues generated from a project.

  In determining the affordability of proposed revenue bonds, the City shall perform an analysis comparing projected annual net revenues from pledged sources to estimated annual debt service on revenue bonds. The City should strive to maintain a debt service coverage ratio of at least 125% using historical and/or projected net revenues to cover annual debt service for bonds. The City may require a revenue rate increase or reduce operating costs so that revenues cover both operations and debt service costs, and create debt service reserve funds to maintain the required coverage ratio.

- **Special Districts Financing** – The City's Special Districts primarily consist of Community Facilities Districts ("CFDs"). The City may consider requests for Special District formation and debt issuance when such requests address a public need or provide a public benefit. Each application shall be considered on a case-by-case basis as long as the City assumes no obligation under, or in connection with, such debt issuance. The Finance Department shall not recommend a financing if it is determined that the financing could be indirectly detrimental to the financial standing of the City or such financing would otherwise not be in the best interests of the City.

- **Conduit Debt –** Conduit financing provides for the issuance of securities by a government agency to finance a project of a third party, such as a non-profit organization or other private entity. The City may sponsor conduit financings for those activities that have a general public purpose and are consistent with the City's overall service and policy objectives. Unless a compelling public policy rationale exists, such conduit financings will not in any way obligate the City or otherwise pledge the City's faith and credit.

APPENDIX A

POST ISSUANCE COMPLIANCE POLICY AND PROCEDURE MANUAL

PURPOSE

- The purpose of this post-issuance compliance policy and procedure manual is to adopt policies and procedures to guide the City in meeting the requirements of the Internal Revenue Code of 1986, as amended, and Treasury Regulations (the "Tax Code") concerning tax-exempt and tax-advantaged debt ("debt issuances"). Non-compliance with the Tax Code may result in fines and/or loss of the preferential status of the debt issuances.

  The Finance Department will be primarily responsible for ensuring that the City successfully carries out its post-issuance compliance requirements under applicable provisions of the Tax Code with regard to all debt issuances of the City. The Finance Department shall be assisted by other City staff and officials when appropriate. The Finance Department will also be assisted in carrying out post-issuance compliance requirements by contracted entities including Bond Counsel, Municipal Advisor, Paying Agent, Trustee, Arbitrage Consultant, and/or other consultants deemed necessary.

  The Finance Department shall be responsible for assigning post-issuance compliance responsibilities to other City staff, Bond Counsel, the Municipal Advisor, the Paying Agent, the Trustee and the Arbitrage Consultant. The Finance Department shall utilize such other professional service organizations as are necessary to ensure compliance with the post-issuance compliance requirements of the City.

GENERAL OVERVIEW OF ARBITRAGE, YIELD RESTRICTION AND REBATE REQUIREMENTS

- **Overview**

  The purpose of this section is to introduce the concept of arbitrage and its requirements. There are exceptions to many of the arbitrage rules. Advice from the City's Arbitrage Consultant and/or Bond Counsel is strongly recommended before any action is taken.

- **Definition**

  Arbitrage is the price differential, or profit made, from investing inherently lower yielding debt issuance proceeds in higher yielding taxable investments. Arbitrage is the difference between the yield on an issuer's debt issuance and the investment income earned on the proceeds invested in taxable instruments. Arbitrage rebate refers to the positive or negative amount that must be paid (rebated) to the federal government.

- **Areas of arbitrage compliance that must be addressed:**
  - The arbitrage rebate requirements identify what must be done with any arbitrage (profits or earnings) above the debt issuance's yield earned on the investment of the gross proceeds of the debt issuance. Arbitrage on gross proceeds must be rebated to the federal government every five years after the date of issuance (or earlier if elected) through and including the final maturity ("filing date").
  - The yield restriction requirements set forth various investment yield limitation conditions for different categories of gross proceeds from a debt issuance (e.g. construction, refunding escrow, debt service, and reserve funds). The issuer should meet these various yield restriction conditions to avoid compromising the tax-exempt or tax-advantaged status of the debt issuance. Since the yield

restriction requirements are specific to a debt issuance it is recommended that the City consult with the Arbitrage Consultant and/or Bond Counsel to determine the specific yield restriction requirements on a per debt issuance basis.

Construction Fund Yield Restriction: The most common yield restriction constraint for an issuer is related to construction funds. Generally, if there are unexpended project/construction proceeds at the end of the initial 3-year temporary period in excess of the minor portion (the lesser of $100,000 or 5% of the sale proceeds of the debt issuance), an issuer may no longer invest the remaining proceeds above the materially higher yield (debt issuance yield + .125%) without taking corrective actions to remedy interest earnings above the materially higher yield. The issuer must yield restrict the proceeds below the materially higher yield, or a yield reduction payment report will be required. Any yield reduction payment under the yield restriction requirements must be paid per the same deadlines as the arbitrage rebate requirements: every five years after the date of issuance (or earlier if elected) through and including the final maturity.

- **Purpose of the Tax Code regarding arbitrage:**
  - The Tax Code was put into place to minimize the benefits of investing tax-exempt or tax-advantaged debt proceeds, thus encouraging expenditures for the governmental purpose of the debt issuance and to remove the incentive to:
    - Issue debt earlier than needed,
    - Leave debt outstanding longer than necessary, and/or
    - Issue more debt than necessary for a governmental purpose.
- **Type of debt issuances and funds subject to arbitrage compliance:**
  - The following types of debt issuances are subject to arbitrage compliance as of the following dates:
    - Single Family Debt Issuances 09/25/79
    - Private Activity Debt Issuances 12/31/84
    - Student Loan Debt Issuances 12/31/85
    - Governmental Debt Issuances 08/31/86
  - The following funds and proceeds of a debt issuance are defined as Gross Proceeds of a debt issuance:
    - Project funds
    - Debt service funds
    - Costs of issuance funds
    - Refunding escrow funds
    - Reserve funds
    - Disposition proceeds
    - Replacement proceeds (other than debt service funds)
    - Transferred proceeds (if an old debt issuance has been refunded by a new debt issuance and the old debt issuance has unspent funds, such funds may transfer to the new debt issuance)

  Note of Concern**:** An often misunderstood concept is that monies received upon closing of a debt issuance are the only monies subject to arbitrage rebate. One of the most common funds found to be subject to arbitrage rebate that is not funded

from debt issuance proceeds is the debt service fund. The debt service fund receives a majority of its funding from tax or use revenues. The debt service fund is required to be included in the arbitrage rebate calculation unless the fund balance is depleted at least once each bond year, except for a reasonable carryover amount not to exceed the greater of:

- The earnings on the fund for the immediate preceding bond year; or
- One-twelfth of the principal and interest payments on the Debt Issuance or the immediately preceding bond year.

- **Exceptions to the rebate requirements:**

  The Tax Code sets forth general arbitrage and rebate requirements for debt issuances. The general rule is that any arbitrage earned must be determined and reported to the federal government every fifth anniversary date after the date of issuance of the debt issuance and on the final maturity, or as elected. Arbitrage rebate is essentially 100% of investment earnings in excess of the debt issuance's yield. There are several exceptions to the arbitrage and rebate requirements, and if any one of these exceptions are met, all or a portion of the debt issuance's proceeds are not subject to the arbitrage and rebate requirements. Consult with the City's Arbitrage Consultant and/or Bond Counsel to determine if the debt issuance is eligible for a particular exception, to establish the appropriate investment plan for the debt issuance proceeds, and to assess whether the exception requirements were met.

  The purpose of this section is to introduce the concept of spending exceptions and their requirements. There may be special elections and circumstances for a debt issuance that can affect how the exceptions are tested. Advice from the City's Arbitrage Consultant and/or Bond Counsel is strongly recommended before any action is taken. Below are descriptions of the various exceptions:

  - 6-month spending exception: If all gross proceeds and actual interest earnings are spent within 6-months after issuance, the interest earned during that period is not subject to the rebate requirements. Intermediate expenditure requirements are necessary (95% by 6 months and 100% within 12 months).

    If there are unspent proceeds remaining at the end of the 6-month period, an issuer may still qualify for the spending exception under the following condition:

    - If the remaining amount is 5% or less and is spent within 6 months from the end of the 6-month spending date.

  - 18-month spending exception: If a debt issuance does not qualify as a construction issuance (75% of the debt issuance actually spent on construction) then the debt issuance is eligible for the 18-month spending exception, but not the 2-year spending exception. If all gross proceeds and expected interest earnings for the 6-month and 12-month period and actual interest for the 18-month period is spent within 18-months according to a strict timetable, the interest earned during that period is not subject to the rebate requirements. Intermediate expenditure requirements are necessary (15% by 6 months, 60% by 12 months, 100% by 18 months.

If there are unspent proceeds remaining at the end of the 18-month period, an issuer may still qualify for the spending exception under the following conditions:

- A reasonable retainage amount of 5% or less is allowed for business purposes and the retainage is spent within 12 months from the end of the 18-month spending date, or;
- If the remaining amount does not exceed the lessor of $250,000 or 3% of the issue price and due diligence is exercised to complete the project and spend the remaining project/construction proceeds.

- 2-year spending exception: If a debt issuance qualifies as a construction issuance (75% of the debt issuance is actually spent on construction) and all gross proceeds and expected interest earnings for the 6-month, 12-month, and 18-month period and actual interest for the 24-month period are spent within 2 years according to a strict timetable, then interest earned during that period is not subject to the rebate requirements. Intermediate expenditure requirements are necessary (10% by 6 months, 45% by 12 months, 75% by 18 months and 100% by 2-years).

  If there are unspent project/construction proceeds remaining at the end of the 2-year period, an issuer may still qualify for the spending exception under the following conditions:

  - A reasonable retainage amount of 5% or less is allowed for business purposes and the retainage is spent within 12 months from the end of the 2-year spending date, or;
  - If the remaining amount does not exceed the lessor of $250,000 or 3% of the issue price and due diligence is exercised to complete the project and spend the remaining project/construction proceeds.

- Small issuer exception: General taxing authorities reasonably expecting to issue $5M or less in tax-exempt or tax-advantaged debt during each calendar year (cumulative for all debt issuances) may qualify for the small issuer exception to the rebate requirements, but must still satisfy the yield restriction requirements. The small issuer exception does not apply to private activity, 501(c)(3) or student loan debt.
  - General requirements:
    - The issuer must have general taxing powers.
    - The debt issuances must be governmental debt issuances.
    - At least 95% of the proceeds must be used for local governmental activities of the issuer or by governmental units located within the issuer's boundaries.
    - All tax-exempt or tax-advantaged debt issued in a calendar year cannot exceed $5,000,000.
  - Additional requirements for refunding debt issuances:
    - The debt being refunded (old debt issuance) must have qualified for the small issuer exception.
    - The weighted average maturity of the refunding debt issuance (new debt issuance) must not exceed the weighted average maturity of the refunded debt (old debt

issuance). Current refunding debt issuances that have a three year or less weighted average maturity are exempt from the weighted average maturity test.

- The refunding debt (new debt issuance) must not mature more than thirty years after the issuance of the original refunded debt (old debt issuance).

Note – Historically 1/3 of refunding debt issuances (new debt issuances) will fail one of the three rules listed above and become subject to the rebate requirements.

DUE DILIGENCE REVIEW AT REGULAR INTERVALS

- This policy and its related procedures start with a review of the due diligence measures that will take place at regular intervals, as well as each filing date to ensure that each debt issuance is compliant with the requirements of the Tax Code. The City will complete the annual due diligence review on all debt issuances.

RETENTION OF ADEQUATE RECORDS TO SUBSTANTIATE COMPLIANCE

- **General overview**
  - Debt not refunded: Currently the IRS record retention requirements are to keep all records, data and documents associated with non-refunded debt issuances for three years past the final maturity date for the debt issuance (or longer if required by local or state law.)
  - Refunded debt: Since the refunding debt issuance (new debt issuance) is dependent on the tax-exempt or tax-advantaged status of the refunded debt issuance (old debt issuance), all records are required to be maintained for three years past the final maturity of both debt issuances (or longer if required by local or state law).
  - Electronic data storage requirements**:** Electronic records may be stored in an electronic format in lieu of hard copies if certain requirements are satisfied, for example:
    - The system must ensure an accurate and complete transfer of the hard copy books and records to the electronic storage system and contain a retrieval system that indexes, stores, preserves, retrieves and reproduces all transferred information.
    - The system must include reasonable controls and quality assurance programs.
    - The information maintained in the system must be cross-referenced with the books and records in a manner that provides an audit trail to the source documents.
    - Upon request by the IRS, a complete description of the electronic storage system, including all procedures relating to its use and the indexing system must be provided.
    - Upon request by the IRS, the issuer must retrieve and reproduce hard copies of all electronically stored records.
    - The system must not be subject to any agreement that would limit the IRS' access to the use of the system.

- **Electronic file storage and backup**: Financial/accounting transactions will be retained in a designated computer file folder within G:\FINANCE DEPARTMENT\ACCOUNTING and will be backed up by the Information Services Department. Access to this folder will be restricted to Finance Department staff.
- **Storage of hard copies:** A folder jacket, box or other media storage container displaying the debt issuance description will be set up for each debt issuance. The storage container will contain the documents mentioned in Section E on the next page. Access will be restricted to persons authorized by the Finance Department.
- **Destruction of records:** A log will be kept of all debt issuances whose records are destroyed after the IRS mandated retention period detailing the debt issuance description, allowable destruction date, date records were destroyed, the Finance Department's signature authorizing the record destruction, and witness signature. Access to this information will be restricted as authorized by the Finance Department.
- **Required information to be stored for each debt issuance**
  - Documents: Bond Counsel shall send a Transcript for the debt issuance to the Finance Department. If a Transcript was not compiled, then copies of the following documents will be forwarded or made available to the Finance Department's office:
    - Bond Counsel Opinion
    - Final Official Statement or Private Placement Memorandum
    - Insurance Documents
    - Council Certificate for Ordinance
    - Copy of Ordinance Authorizing Debt Issuance
    - IRS Form 8038-G, Form 8038-GC, Form 8038, Form 8308-TC or Form 8038-B
    - CPA Verification Report (for refunding debt issuances only)
    - Non-Arbitrage Tax Certificate or similar document
    - All Debt Service Schedules not included in the Official Statement
    - Letter of Credit Agreement (generally for variable rate debt issuances only)
    - Swap Agreement (generally for variable rate debt issuances only)
    - Winning Bid Forms
    - Trust Indenture
    - Investment Banker's Closing Memorandum
    - Investment Banker's Notice of Delivery Memorandum
    - Investment Banker's Sources and Uses of Funds Memorandum
  - Reports completed after issuance
    - Rebate calculation reports
    - Yield restriction reports
    - Spending exception reports
    - Penalty in lieu of rebate reports
    - CPA verification report for restructuring of escrow
    - Payment documentation to include:
      - Form 8038-T
      - Cancelled check

        - Proof of mailing
    - Refund claims
    - Other reports related to the Debt Issuance
- Correspondence
    - Bond Counsel
    - Board Meetings
    - Municipal Advisor
    - Arbitrage Consultant
    - Underwriter
    - Investment Firms
    - Other correspondence concerning any other aspect of the debt issuance to include but not limited to expenditures, investments, allowable projects, etc.
- Investment activity: Trust statements (or equivalent) with detailed investment activity for the entire computation period for each fund/account in which gross proceeds of the debt issuance were held. Investment information must be recorded on a daily transactional level. This information is required to compute the yield on the investments and to comply with archive requirements. Investment activity details should include such items as:
    - General ledgers
    - Subsidiary ledgers
    - Investment statements (state pools, bank statements, etc.)
    - Type of investment
    - Date of purchase and purchase price
    - Interest rate
    - Interest payment amounts
    - Maturity date
    - Interest payment dates
    - Interest calculation methodology
    - Date of sale and sales price
    - Investment contract information to include:
        - Evidence of the purchase price paid for investment contract
        - Detailed documentation of the investment contract bid process
        - Certification by the investment contract provider of fees paid for contract
        - All bid solicitation forms (3 bid minimum)
        - Administrative costs
- Expenditure information: The Finance Department will capture expenditure information. The following expenditure information must be captured and stored in accordance with the above mentioned record retention requirements to include:
    - Description of expenditure
    - Date of expenditure

- Amount of expenditure
- Invoices
- Proof of payment (canceled check, wire information, etc.)

- Initial letter of credit information to include:
  - Payment amounts
  - Date of payment
  - Terms
- Actual letter of credit information to include:
  - Actual amount paid
  - Actual date payment is made
  - Invoices
  - Statements
- Allocation of gross proceeds to expenditures: Any allocation of gross proceeds to expenditures must involve a current outlay of cash for the governmental purpose of the debt issuance. A current outlay of cash is an outlay reasonably expected to occur within five banking days after the date of an allocation. If expenditure is paid by check, the outlay is the date the check is mailed, provided that it is expected to be cashed in five days.
  - Allocation: Reasonable allocation methods for allocating funds from different sources to expenditures for the same governmental purpose include any of the following methods if consistently applied:
    - The first in, first out/FIFO method permits the City to put the proceeds of more than one debt issuance into a single account (commingle) and treat all expenditures as coming from proceeds of the first debt issuance until they are fully spent.
    - The gross proceeds spent first method is used where available funds include, tax revenues, private contributions, etc., in addition to debt issuance proceeds. The debt issuance proceeds are treated as spent first.
    - The specific tracing method permits the City to keep proceeds from different debt issuances in separate accounts. Costs may be charged to any debt issuance/checking account at the City's discretion.
    - The ratable allocation method permits the City to place proceeds of more than one debt issuance into a single account (commingle) and treat expenditures as coming from proceeds of each debt issuance that contributed proceeds to that account. The expenditures are allocated to each debt issuance ratably based on each debt issuance's proportion of ownership of the account.
  - Timing: An issuer must account for the allocation of proceeds to expenditures not more than 18 months after the later of: the date the expenditure is paid or the date the project, if any, that is financed by the debt issuance is placed in service. This allocation must be made in any event by the date 60 days after the fifth anniversary of the issuance date or

the date 60 days after the retirement of the debt issuance, if earlier. This paragraph applies to debt issuances issued on or after May 16, 1997.

- Allocation of investments in a commingled fund: The Tax Code requires that all payments and receipts on investments held in a commingled fund must be allocated to the different sources/investments in the fund not less frequently than the close of a consistently used fiscal period (not in excess of three months); this allocation must be based on a consistently applied, reasonable ratable allocation. Treasury Reg. Section 1.148-6(e). Currently, the City allocates all payments and receipts monthly.
- Qualified use of proceeds, financed property, private business use: The qualified use of proceeds, property financed, and private business use limitations by the debt issuance should be identified and continually monitored to ensure compliance with the limitations as defined in the debt issuance documents or if more restrictive, state law or the Tax Code's limitations. Supporting documentation is required to support qualified use of proceeds, property financed, and private business use. The Finance Department will ensure such limitations are in compliance with debt issuance documents or if more restrictive, state law or the Tax Code's limitations.
- Issuance price and volume cap allocation: The issuance price and volume cap allocation activity limitations should be identified and monitored to ensure compliance with the limitations as defined in the debt issuance documents or if more restrictive, state law or the Tax Code's limitations. Supporting documentation is required for issuance price determination and volume cap allocation limitations of the debt issuance. The Finance Department will ensure such limitations are in compliance with the debt issuance documents or if more restrictive, state law or the Tax Code's limitations.
- Fair market value of investments: The City is to provide information to support that the investments were purchased or sold at a fair value. The City may not purchase an investment at a price in excess of fair market value with gross proceeds of the debt issuance. Nor may the City sell an investment purchased with gross proceeds at a price lower than fair market value. Treasury Regulations Section 1.148-6(c). In dealing with fair market value requirements, the Tax Code specifically provides three safe harbor categories of investments:
  - Securities traded on an established market from a willing seller in a bona fide arm's-length transaction.
  - Certificates of deposit purchased using a safe harbor under the applicable Tax Code. The safe harbor is available only for certificates that have a fixed interest rate, a fixed payment schedule and a substantial penalty for early withdrawal.
  - Guaranteed investment contracts purchased used a three-bid safe harbor under the Tax Code.
- Continuing disclosure: The City is to provide continuing disclosure, such as annual financial information and material event notices in accordance with SEC rule 15c2-12. The Finance Department is primarily responsible for undertaking such continuing disclosure obligations and to monitor compliance with such obligations.

PROCEDURES TO CORRECT NON-COMPLIANCE

- If it is determined that the requirements of the policies and procedures set forth herein have been violated or if it is determined that the Tax Code related to each debt issuance has been violated, the City will take the appropriate action described under the applicable Tax Code to remediate such non-compliance.
- Such action may include, but is not limited to the following steps:
  - Notify Finance Department.
  - Notify Bond Counsel, Arbitrage Consultant, and/or Municipal Advisors.
  - Resolve non-compliance in a timely manner in order to reduce penalties and late interest. A 60-day resolution period is recommended.
  - Take the appropriate remedial action as advised by Bond Counsel. Remedies may include, but are not limited to:
  - Enter the Voluntary Closing Agreement Program (VCAP).
    - Pay all past due arbitrage rebate or yield restriction liabilities to the IRS to include a letter of explanation for late payment, late interest and/or penalties.
    - Correct non-compliance matter to ensure future compliance.

RECOMMENED ACTIONS A-E, WITH BUDGET OPTION #3 APPROVED 5-2 (SEKETA, PETERSON-NO); AND RETURN TO COUNCIL ON 11/2/20 TO CONSIDER REASSIGNMENT OF TWO OF THREE

City of Huntington Beach

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File #: 20-1719 **MEETING DATE:** 6/29/2020

REQUEST FOR CITY COUNCIL ACTION

UNFUNDED/UNFILLED PD POSITIONS TO THE HOMELESS TASK FORCE

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Oliver Chi, City Manager

PREPARED BY: Dahle Bulosan, Chief Financial Officer

Subject:

Consider Adopting Resolution No. 2020-39 to Adopt a Budget for the City for Fiscal Year 2020/2021; Resolution No. 2020-32 establishing the Gann Appropriation Limit and Financial Policies; and Resolution No. 2020-46 to Grant another Designated Period for Two Years Additional Service Credit (Continued from June 15, 2020 with Public Hearing Closed)

Statement of Issue:

The City Council was presented the FY 2020/2021 Proposed Budget for adoption and a Public Hearing on June 15, 2020. The item was continued to a Special Meeting on June 29, 2020. The City Charter of the City of Huntington Beach requires adoption of the annual budget by June 30, 2020 for Fiscal Year (FY) 2020/2021.

Financial Impact:

The Fiscal Year 2020/2021 Proposed Budget is a structurally balanced budget that addresses current financial challenges due to the COVID-19 pandemic, while still funding core public services. The All Funds Proposed Budget equals $359.0 million, including a General Fund Proposed Budget of $216.9 million. Individual departmental and fund-level appropriations are contained in the attachments herein.

Recommended Action:

A) Adopt Resolution No. 2020-39, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2020/21;" and,

B) Authorize the Professional Services included in the FY 2020/2021 budget to be representative of the services projected to be utilized by departments in FY 2020/2021; and,

C) Adopt Resolution No. 2020-32, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2020/2021" of $1,001,044,445; and,

D) Approve budget adjustments to the FY 2020/2021 Proposed Budget in the Funds and by the amounts contained in Attachment 2, Exhibit A-1; and,

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E) **Budget Option 1:** Adopt Resolution No. 2020-46, "A Resolution of the City Council of the City of Huntington Beach to grant another designated period for two years additional service credit," authorizing the implementation of the CalPERS early retirement program for eligible members as identified by job classification in Exhibit A of the resolution, and authorizing the City Manager to take all administrative and budgetary actions necessary to implement the CalPERS early retirement program; or,

F) **Budget Option 2**: Adopt Resolution No. 2020-46, "A Resolution of the City Council of the City of Huntington Beach to grant another designated period for two years additional service credit," authorizing the implementation of the CalPERS early retirement program for eligible members as identified by job classification in Exhibit A of the resolution, approve and direct staff to implement the Self-Designed Separation Incentive Program for Safety employees, and authorizing the City Manager to take all administrative and budgetary actions necessary to implement the programs; or,

G) **Budget Option 3**: Approve and direct staff to implement the Self-Designed Separation Incentive Program for all eligible Safety and Miscellaneous employees, authorizing the City Manager to take all administrative and budgetary actions necessary to implement the program; or,

H) **Budget Option 4**: Deploy layoff procedures and engage in the meet-and-confer process to negotiate requisite staffing cost reductions.

Alternative Action(s):
Do not approve the recommended action and direct staff accordingly.

Analysis:
As required by the City Charter, the City Manager submitted the FY 2020/2021 Proposed Budget to the City Council on June 1, 2020. The Proposed Budget and the Five-Year Capital Improvement Program (CIP) were also discussed at a City Council Study Session held on June 1, 2020.

A Public Hearing to consider adopting the FY 2020/2021 was presented to City Council on June 15, 2020 and a decision was postponed for a Special Meeting on June 29, 2020. The purpose of the Special Meeting is to provide the City Council with additional information related to the Early Retirement Program and to provide additional Workforce Reduction Program alternatives.

Overview
The theme of next year's budget, **"OneHB,"** reflects the City's response to the extraordinary financial and operational challenges due to the global COVID-19 pandemic. The FY 2020/2021 Proposed Budget was carefully prepared to balance City Council and community priorities despite these uncertain times.

The Fiscal Year 2020/2021 Proposed Budget includes $19 million in General Fund revenue reductions from prior Fiscal Year 2018/2019 actuals, and a $1 million revenue reduction from current Fiscal Year 2019/2020 projections, particularly due to a substantial loss of tax revenue. The financial impacts of the pandemic remain volatile due to the closure of local businesses.

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The Fiscal Year 2020/2021 Proposed General Fund Budget reflects a 4.4% operating expense reduction across all departments, totaling $1.8 million; a $3.1 million reduction in personnel costs; and a $7.8 million reduction in non-operating transfers. In order to balance the Fiscal Year 2020/21 budget, and to mitigate more significant reductions to core services, we are proposing a staffing reduction of approximately 5% of the City's work force via an early retirement program, which is estimated to generate ongoing cost savings of no less than $6.2 million. Overall, we continue to protect our essential functions during this unprecedented crisis.

The FY 2020/2021 Proposed Budget is structurally balanced and totals $359.0 million in All Funds, reflecting a 5.8% decrease from the FY 2019/2020 Adopted All Funds Budget of $381.0 million. The General Fund portion of the proposed FY 2020/2021 budget totals $216.9 million, representing a 6.4% decrease from the FY 2019/2020 Adopted Budget of $231.6 million.

The FY 2020/2021 General Fund revenue is projected at $216.9 million, a $13.9 million or 6.04% decrease from the current year's Adopted Budget. General Fund revenue consists of numerous sources, such as taxes and fees. Major sources of revenue include Property Tax, Sales Tax, Utility Users Tax, and Transient Occupancy Tax, among others.

The FY 2020/2021 Proposed Budget reflects additional funding for 5.0 FTEs in the General Fund for the Homeless Task Force and Code Enforcement Programs. Of note, the City's Table of Organization reflects an increase of only 2.0 FTEs, which accounts for the two new position in the Community Development Department for additional code enforcement staff. In addition, three previously defunded but authorized Police Department positions are recommended to be restored from the General Fund, which are positions that will be assigned to the City's Homeless Task Force. The total FTE count in All Funds for FY 2020/2021 is 989.25.

Revisions to the Proposed Budget

The FY 2020/2021 Proposed Budget presented to the City Council on June 1, 2020 totaled $359 million. Based on feedback provided during the study session, the Proposed Budget has been adjusted to address City Council feedback, and the full spending plan is outlined in Exhibit A-1 (Attachment 2).

Professional Services

As established by Administrative Regulation Number 228, each department has submitted a list of professional services that are generally contained in their Proposed Budgets (Attachment 3). Professional services contracts are subject to compliance with Administrative Regulation Number 228 and City Ordinance Chapter 3.03.

Gann Appropriation Limit

In November 1979, the California voters approved Article 13B of the State of California Constitution, which allows the City's spending of tax proceeds to increase only by factors from the base year of 1978-1979. In June 1990, Proposition 111 was passed, which changed the way the limit is calculated and is outlined as follows.

The City may increase its limit annually in two ways:

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- By a percentage equal to the increase from the preceding year in county or city population (whichever is greater).
- By an amount equal to the change in per capita personal income in California or the change in the assessment roll the preceding year due to the addition of local non-residential new construction (whichever is greater).

The proposed appropriation limit for FY 2020/2021 was calculated as follows:

FY 2019/2020 Appropriation Limit	$ 964,662,284
Multiplied by percentage grown in State Per Capita Personal Income	1.0373
Multiplied by change in City Population	1.0004
Proposed FY 2020/2021 Appropriation Limit	$1,001,044,445

Appropriations of revenues controlled by the Gann Limit are primarily in the General Fund. The General Fund proposed appropriation for FY 2020/2021 of $216.9 million is significantly below this appropriation limit (Attachment 4).

Examples of proceeds of taxes governed by the Gann Appropriation Limit are: property taxes, sales taxes, utility taxes, state subventions, fines, forfeitures, interest revenue on regulatory licenses, user charges, and user fees, to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product, or service.

Public Hearing

The City Charter requires that a public hearing be conducted on the City budget prior to adoption. Public Hearing notices have been published per City Charter requirements (Attachment 1). At the close of this hearing, all legal requirements for budget adoption will have been met.

Funding a $1M Transfer to The Section 115 Trust

The reduction of the General Liability Fund transfer of $1.0 million from the General Fund, and the restatement of the annual transfer of $1.0 million to the Section 115 Trust Fund, create a net neutral impact to the General Fund and All Funds.

Workforce Reduction Program

The Fiscal Year 2020/2021 Proposed Budget includes a staffing reduction proposal of approximately 5% of the City's workforce, with an estimated net savings of $6.2 million. At the June 1, 2020 City Council Study Session, two retirement programs plan options (a CalPERS Plan providing two years of additional service credit, and a self-designed retirement plan providing $1,500 for every year of service, plus 6-months' worth of insurance coverage) were presented as part of this budgetary reduction program. Staff provided estimated cost and savings information on the early retirement plans to City Council at the public hearing meeting on June 15, 2020. City Council requested staff to perform a survey of the employees to determine how many people would likely retire if offered either of the programs, provide additional costing information of the programs based on incremental levels of participation, and continue discussion of this agenda item (Attachment 6) at a Special Meeting on June 29, 2020.

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Based on City Council direction at the June 15, 2020 public hearing meeting, staff has worked to assess alternative reduced-cost workforce reduction options to address the $6.2 million budget deficit for FY 2020/21. The new options assessed include the following:

Option 1: Modified CalPERS early retirement program option, open only to unrepresented and miscellaneous staff as identified in Exhibit A of resolution 2020-46

Option 2: Modified CalPERS early retirement program option for miscellaneous staff as identified in Exhibit A of resolution 2020-46 and self-designed voluntary separation incentive program for safety

Option 3: Use of the self-designed voluntary separation incentive program exclusively

Option 4: Deploy layoff procedures and engage in the meet-and-confer process to negotiate requisite staffing cost reductions

In addition, to gain a better understanding of the number of employees that may participate in each early retirement program alternatives, staff conducted a survey of eligible participants. We had a 72% response rate. The results of the surveys are as follows:

Miscellaneous Employees

- No retirement incentive - 1% likely or very likely to retire
- CalPERS program - 44% likely or very likely to retire
- Self-designed program - 17% likely or very likely to retire

Safety Employees

- No retirement incentive - 1% likely or very likely to retire
- CalPERS program - 43% likely or very likely to retire
- Self-designed program - 29% likely or very likely to retire

Under the options presented, the CalPERS early retirement program would provide two years of additional service credit for eligible program participants. The self-designed separation incentive program would provide $1,500 for every year of service and 6-months' worth of insurance coverage for employees electing to participate in this program. Staff compiled the following chart to compare the one-time program costs, ongoing available savings, and cost-savings ratio of each option.

No.	Description	Likely 1x Program Costs	Ongoing Available Cost Savings	Cost : Savings Ratio
Option 1	Modified CalPERS (Misc.)	$2.6 M	$7.8 M	3.00x
Option 2	Modified CalPERS (Misc.) + Self-Designed (Safety)	$3.5 M	$9.2 M	2.63x
Option 3	Self-Designed (Misc. + Safety)	$2.3 M	$4.5 M	1.96x
Option 4	Layoff & Employee Concessions	$0.0 M	$6.2 M	n/a

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Option 1 offers the best cost-savings ratio since the program would only be offered to eligible miscellaneous employees, and would not be offered to safety staff. It would also achieve the desired ongoing cost savings. Option 2 is a viable strategy that provides voluntary separation options for both miscellaneous and safety employees, but the program does not provide as great a cost-savings ratio when compared to Option 1. This option also achieves the requisite ongoing savings goal. Option 3 will likely not achieve enough program participation to balance the budget based on the survey, making it an unattractive option. Option 4 does not have any specific one-time program costs. However, it will result in significant operational and service level disruptions.

Based on the survey conducted, the need to shrink the City's workforce, the cost-savings ratio comparison of the plans, and the need to minimize operational and service level disruptions, **staff recommends moving forward with either Option 1 or Option 2**. These programs are recommended as they would likely attract the desired number of employee participants, yield high levels of cost savings long term, and provide an opportunity to strategically restructure the City organization. Of note, staff projects that on-going budgetary cost savings will cover the one-time costs associated with each workforce reduction program within 1-2 years, given the planned reduction in the workforce and the savings realized with replacing essential employees currently in the CalPERS classic retirement plan with less costly essential employees in the CalPERS' PEPRA retirement plan. Since the enactment of the California Public Employees' Pension Reform Act (PEPRA) in 2013, an increasing number of full-time employees hired by the City are enrolled in PEPRA. As existing employees retire or separate, there are both immediate salary savings and long-term reductions to the City's pension liability.

Environmental Status:
Not applicable.

Strategic Plan Goal:
Enhance and maintain high quality City services
Enhance and maintain infrastructure
Strengthen long-term financial and economic sustainability
Enhance and modernize public safety service delivery
Improve quality of life

Attachment(s):

1. Public Hearing Notice.
2. Resolution No. 2020-39, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2020/2021"
3. Professional Services included in the Fiscal Year 2020/2021 Budget
4. Resolution No. 2020-32, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2020/2021"
5. Resolution No. 2020-46, "A Resolution of the City Council of the City of Huntington Beach to grant another designated period for two years additional service credit"
6. Final 6-15-20 RCA with Attachments 1-5

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PUBLIC HEARING
CITY OF HUNTINGTON BEACH

Notice of Public Hearing on the Proposed City Budget for Fiscal Year 2020/2021

Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach, in the Council Chambers of the Civic Center, Huntington Beach located at 2000 Main Street, at the hour of 6:00 PM, or as soon as possible thereafter on Monday, the 15th day of June 2020, for the purpose of considering the City Budget for Fiscal Year 2020/2021.
The Proposed Budget for Fiscal Year 2020/2021 totals $358,975,051 including General Fund Expenditures of $216,908,281. Due to COVID-19 pandemic, the City Hall remains closed until further notice. However, the public may obtain copies of the Proposed Budget for Fiscal Year 2020/2021 from the City's website at http://www.huntingtonbeachca.gov.

All interested persons are invited to attend to express their opinions for, or against, the proposed budget with written or oral comments. Written communications to the City Council should be mailed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: June 5, 2020

City of Huntington Beach
By: Robin Estanislau, City Clerk
2000 Main Street
Huntington Beach, CA 92648-2702
Telephone: (714) 536-5227

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RESOLUTION NO. 2020-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ADOPTING A BUDGET FOR THE CITY FOR FISCAL YEAR 2020/21

WHEREAS, Article VI of the Huntington Beach City Charter requires the City Manager to present and the City Council to adopt an annual City Budget; and

The City Council has received and considered the Proposed Budget for Fiscal Year 2020/21, staff reports, and public testimony and information received in a noticed public hearing on the City Budget,

NOW, THEREFORE, the City Council of the City of Huntington Beach does resolve as follows:

SECTION 1: That the Proposed Budget for Fiscal Year 2020/21, a copy of which is attached hereto as Exhibit "A" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted.

SECTION 2: That the Estimated Revenue and Transfers In for Fiscal Year 2020/21, a copy of which is attached hereto as Exhibit "B" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2020/21 are sufficient to fund the appropriations set forth in Proposed Budget for Fiscal Year 2020/21.

SECTION 3: That the Proposed Appropriations and Transfers Out for Fiscal Year 2020/21, a copy of which is attached hereto as Exhibit "C" and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is hereby approved and adopted.

SECTION 4: That the Tables of Organization, a copy of which is attached hereto as Exhibit "D" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with the City Charter Section 403, may revise the Tables of Organization provided that the authorized number of personnel within the same department, office or agency is not exceeded.

SECTION 5: That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same fund or agency provided there is no increase in approval total appropriations contained in the budget.

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SECTION 6: Acquisition of new capital items shall be limited to the specific items included in the approved budget. Acquisition of capital items to replace existing capital equipment shall not exceed the total appropriation for the funding source. The City Manager may authorize changes to the procurement of specific items as long as the total appropriation for any department, fund or agency is not exceeded. However, the City Manager must obtain City Council approval for items that exceed Five Hundred Thousand Dollars ($500,000.00).

SECTION 7: That the Capital Improvement Program contained in the Proposed Budget for Fiscal Year 2020/21 (Exhibit A) is hereby approved in concept, and the Director of Public Works is authorized to publicly advertise for bids on these projects in accordance with Section 503 and Section 614 of the City Charter.

SECTION 8: That construction of Capital Improvement Projects requires the use of professional services such as geo-technical, water testing, engineering oversight, project management, design, survey, and other required studies. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2020/21 (Exhibit A). Consistent with the City Council's policy regarding professional services agreements, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 9: That the City Manager or Finance Director may, as necessary, appropriate donations and grants received during the fiscal year up to $100,000 per source or grantor. Donations and grant awards with matching requirements, or exceeding $100,000 from a single source or grantor, require City Council approval. Any resolutions authorizing budget amendments related to donations and grants in conflict herewith are hereby repealed.

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PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 29th day of June, 2020.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Chief Financial Officer

List of Exhibits:

Exhibit A: Proposed Budget for Fiscal Year 2020/21 as of June 1, 2020
Exhibit A-1: Proposed Budget for Fiscal Year 2020/21 Revisions
Exhibit B: Estimated Revenue and Transfers In for Fiscal Year 2020/21
Exhibit C: Proposed Appropriations and Transfers Out for Fiscal Year 2020/21
Exhibit D: Tables of Organization

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ATTACHMENT 2 EXHIBIT A

CITY OF HUNTINGTON BEACH

California

ONEHB

Fiscal Year 2020/21 Proposed Budget

COMPLETE COPY ON FILE IN THE CITY CLERK'S OFFICE

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Exhibit A-1

City of Huntington Beach
FY 2020/2021 Proposed Budget Appropriation Revisions

General Fund	Amount	Department
FY 2020/21 Proposed Budget submitted on June 1, 2020	216,908,281	Citywide
Increase Transfer Out to Section 115 Trust	1,000,000	Citywide
Reduce Transfer Out to General Liability Fund	(1,000,000)	Citywide
Total FY 2020/2021 General Fund Revised Proposed Budget	**216,908,281**	

All Funds		
FY 2020/21 Proposed Budget submitted on June 1, 2020	358,975,051	Citywide
Increase Transfer In to Section 115 Trust	1,000,000	Citywide
Reduce Transfer In to General Liability Fund	(1,000,000)	Citywide
Total FY 2020/2021 All Funds Revised Proposed Budget	**358,975,051**	

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Exhibit B

City of Huntington Beach
Estimated Revenue and Transfers In
Fiscal Year 2020/21 Budget

Fund	Title	Revenue & Transfers In
100	General Fund	216,908,281
101	Specific Events	702,500
122	Inmate Welfare Fund	3,000
201	Air Quality Fund	250,000
204	Fourth of July Parade	407,300
207	Gas Tax Fund	2,806,250
210	Sewer	160,000
211	Drainage	150,000
213	Measure M Fund	3,007,578
217	Affordable Housing In-Lieu	545,686
219	Traffic Congestion Relief 42	1,535,446
226	Quimby Fund	70,000
228	Park Dev Impact Res	315,000
233	Housing Residual Receipts	200,000
234	Disability Access Fund	84,000
239	CDBG	1,437,224
240	HOME	619,677
243	Surf City "3" Cable Channel	605,000
308	In-Lieu Parking Downtown	38,000
314	Infrastructure Fund	3,000,000
322	ELM Automation Fund	360,000
324	Equipment Fund	3,680,600
350	RORF	6,925,824
352	LMIHAF	380,000
401	Debt Svc HBPFA	1,334,250
405	Debt Svc Grand Coast CFD2000-1	1,092,273
406	Debt Svc Mello Roos	183,910
408	Debt Svc McDonnell CFD 2002-1	416,448
410	Debt Svc Bella Terra	2,412,399
501	Certified Unified Program Agency	277,478
504	Refuse Collection Service	12,628,753
506	Water	40,781,610
507	Water Master Plan	3,766,760
508	WOCWB	649,000
511	Sewer Service Fund	10,747,168
551	Self Insurance Workers' Comp	7,153,578
552	Self Insurance General Liability	2,323,691
702	Retiree Insurance Fund	66,000
703	Retirement Supplement	934,000
704	Fire JPA Fund	405,866
709	BID Hotel/Motel	4,380,000
710	BID Downtown	90,000
711	Parking Structure-Bella Terra	739,484
712	Parking Structure-Strand	1,402,608
716	Section 115 Trust	1,000,000
807	Energy Efficiency	18,000
963	Sr Mobility Program	213,872
979	AB109 Public Safety Realignmen	40,000
984	SLESF Grant 12/13	220,000
1228	CalRecycle City/County CRV	49,984
1233	OC Recycling Market Development Zone	6,000
1246	CENIC E-Rate	60,000
1247	Arterial Rehabilitation	3,271,142
1257	Office of Traffic Safety 19/20	435,173
	Total Revenue	**341,290,812**

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Exhibit C

City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2020/21 Budget

Department/Fund Title		Appropriations & Transfers Out
General Fund (Company 100)		
City Council		381,324
City Attorney		2,921,219
City Clerk		967,825
City Treasurer		273,816
City Manager		3,993,914
Community Development		8,857,941
Community Services		8,591,388
Finance		5,934,129
Fire		49,077,869
Information Services		7,196,150
Library Services		5,106,413
Police		81,186,112
Public Works		25,889,839
Non-Departmental		16,530,342
Sub-Total General Fund		**216,908,281**
Other Funds (Company Number and Title)		
101		702,500
122	Inmate Welfare Fund	40,000
201	Air Quality Fund	540,482
204	Fourth of July Parade	407,300
206	Traffic Impact	195,000
207	Gas Tax Fund	2,350,000
209	Park Acquisition & Development	3,980
210	Sewer	1,500,000
211	Drainage	100,000
212	Narcotics Forfeiture Federal	263,600
213	Measure M Fund	3,398,168
215	Rehabilitation Loans	190,000
216	Property and Evidence	50,000
217	Affordable Housing In-Lieu	200,000
219	Traffic Congestion Relief 42	1,200,000
225	Gun Range Settlement	30,000
226	Quimby Fund	591,333
228	Park Dev Impact Residential	5,098,370
229	Library Development Impact	200,000
231	Fire Facilities Dev Impact	280,000
233	Housing Residual Receipts	50,000
234	Disability Access Fund	84,000
239	**CDBG**	1,503,083
240	HOME	619,677
243	Surf City "3" Cable Channel	352,500
308	In-Lieu Parking Downtown	38,000
314	Infrastructure Fund	4,320,335

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Exhibit C

City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2020/21 Budget

Department/Fund Title		Appropriations & Transfers Out
Other Funds (Company Number and Title - Continued)		
322	ELM Automation Fund	431,201
324	Equipment Fund	3,680,600
350	RORF	6,925,824
352	LMIHAF	740,122
401	Debt Svc HBPFA	3,972,313
405	Debt Svc Grand Coast CFD 2000-1	1,092,273
406	Debt Svc Mello Roos	183,910
408	Debt Svc McDonnell CFD 2002-1	416,448
410	Debt Svc Bella Terra	2,412,399
501	CUPA	277,478
504	Refuse Collection Service	12,622,020
506	Water	43,695,352
507	Water Master Plan	3,060,000
508	WOCWB	1,649,000
511	Sewer Service Fund	12,129,875
551	Self Insurance Workers' Comp	7,153,578
552	Self Insurance General Liab	4,887,622
702	Retiree Insurance Fund	66,000
703	Retirement Supplement	934,000
704	Fire JPA Fund	419,850
709	BID Hotel/Motel	4,380,000
710	BID Downtown	90,000
711	Parking Structure-Bella Terra	739,484
712	Parking Structure-Strand	1,440,584
807	Energy Efficiency	18,000
960	Used Oil OPP1 10/11	55,000
963	Sr Mobility Program	213,872
979	AB109 Public Safety Realignment	118,725
984	SLESF Grant 12/13	220,000
1228	CalRecycle City/County CRV	49,984
1233	OC Recycling Market Dvlpmt Zone	6,000
1246	CENIC E-Rate	60,000
1247	Arterial Rehab	3,180,000
1252	Office of Traffic Safety 18/19	1,759
1257	Office of Traffic Safety 19/20	435,173
	Sub-Total Other Funds	**142,066,771**
	Total City Appropriations	**358,975,051**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel

ALL FUNDS

DEPARTMENT	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Proposed	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	2.00	2.00	0.00
City Manager	22.00	22.00	22.00	22.00	23.00	1.00
Community Development	49.50	49.50	49.50	49.50	51.50	2.00
Community Services	36.00	36.00	36.00	36.00	36.00	0.00
Finance	33.00	33.00	33.00	33.00	33.00	0.00
Fire	198.00	198.00	198.00	198.00	198.00	0.00
Information Services	30.00	30.00	30.00	30.00	29.00	(1.00)
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police^	364.50	364.50	364.50	365.50	365.50	0.00
Public Works	207.00	207.00	207.00	207.00	207.00	0.00
Total	**986.25**	**986.25**	**986.25**	**987.25**	**989.25**	**2.00**

GENERAL FUND

DEPARTMENT	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Adopted	FY 2019/20 Revised	FY 2020/21 Proposed	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	2.00	2.00	0.00
City Manager	17.20	17.20	17.20	17.35	18.35	1.00
Community Development	45.17	45.17	45.17	45.17	46.67	1.50
Community Services	30.75	30.75	30.75	30.75	31.25	0.50
Finance	31.42	31.42	31.42	31.42	31.42	0.00
Fire	194.10	194.10	194.10	194.10	194.20	0.10
Information Services	27.00	27.00	27.00	27.00	26.00	(1.00)
Library Services	28.16	28.16	28.16	28.16	28.16	0.00
Police	362.50	362.50	362.50	362.50	362.50	0.00
Public Works	97.75	97.75	97.75	97.75	95.95	(1.80)
Total	**852.05**	**852.05**	**852.05**	**852.20**	**852.50**	**0.30**

Note: Reflects the Table of Organization for Fiscal Year 2020/21; however, 22 positions are defunded.
^Includes funding of 1 Police Lieutenant and 2 Police Officers assigned to Homeless Task Force Program previously defunded bringing the number of Police sworn funded positions to 226 FTEs.

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

City Council

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member*	6.00	6.00	6.00	6.00	6.00
Mayor*	1.00	1.00	1.00	1.00	1.00
TOTAL	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**

* Mayor and Council Members are not included in the FTE Count.

City Attorney

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Chief Assistant City Attorney	1.00	1.00	2.00	2.00	2.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	1.00
Legal Assistant	3.00	2.00	2.00	2.00	2.00
Senior Deputy City Attorney	3.00	3.00	3.00	3.00	3.00
Senior Legal Assistant		1.00	1.00	1.00	1.00
Senior Trial Counsel	1.00	1.00			
TOTAL	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**

City Clerk

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
TOTAL	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

City Treasurer

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Administrative Analyst	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
TOTAL	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**

ATTACHMENT 2 EXHIBIT D

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City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

City Manager

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Administrative Assistant*	2.00	2.00	2.00	2.00	2.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	2.00	2.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00		
Director of Organizational Learning & Engagement				1.00	1.00
Energy Project Manager	1.00	1.00			
Executive Assistant	1.00	1.00	1.00	1.00	
Human Resources Manager*	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator*	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Principal*	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Senior*	3.00	3.00	3.00	3.00	3.00
Personnel Assistant*	3.00	3.00	3.00	3.00	3.00
Principal Administrative Analyst					2.00
Project Manager			1.00		
Risk Management Specialist*	2.00	2.00	2.00	2.00	2.00
Risk Manager*	1.00	1.00	1.00	1.00	1.00
Senior Risk Management Analyst*	1.00	1.00	1.00	1.00	1.00
TOTAL	**22.00**	**22.00**	**22.00**	**22.00**	**23.00**

*FY 2019/20 - The Human Resources Department became a Division of City Manager's Department. Historical data has been moved for better comparison.

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Community Development

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Administrative Aide*	1.00	1.00	1.00		
Administrative Analyst*	1.00	1.00	1.00	1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant*	1.00	1.00	1.00	1.00	1.00
Administrative Secretary*	2.50	2.50	2.50	2.50	2.50
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	4.00	4.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	2.00	2.00	2.00	2.00
Building Inspector III	6.00	6.00	6.00	6.00	6.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	**1.00**	**2.00**
Code Enforcement Officer II	2.00	2.00	2.00	**2.00**	**3.00**
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Deputy Director of Community Development*	1.00	1.00	1.00	2.00	2.00
Deputy Director of Economic Development*	1.00	1.00	1.00		
Director of Community Development	1.00	1.00	1.00	1.00	1.00
*Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00
Planning Manager	2.00	1.00	1.00	1.00	1.00
Principal Administrative Analyst*				1.00	1.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Principal Planner					**1.00**
Real Estate & Project Manager*	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	2.00	2.00	2.00	2.00
Senior Permit Technician	3.00	3.00	3.00	3.00	3.00
Senior Planner	3.00	3.00	3.00	**3.00**	**2.00**
TOTAL	**49.50**	**49.50**	**49.50**	**49.50**	**51.50**

*FY 2019/20 - The Office of Business Development Division transferred from City Manager's Department. Historical data has been moved for better comparison.

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Community Services

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00		
Community Services & Recreation Specialist	8.00	8.00	8.00	8.00	8.00
Community Services Manager	2.00	2.00	2.00	2.00	2.00
Community Services Recreation Supervisor	6.00	6.00	6.00	6.00	6.00
Director of Community Services	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	1.00				
Maintenance Worker		1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Park Development Project Coordinator				1.00	1.00
Parking Meter Repair Technician	1.00				
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking/Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking/Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking/Camping Leadworker	1.00	2.00	2.00	2.00	2.00
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Worker	1.00	1.00	1.00	1.00	1.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	**36.00**	**36.00**	**36.00**	**36.00**	**36.00**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Finance

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Accounting Technician II	9.00	9.00	9.00	9.00	9.00
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	1.50	1.50	1.50	1.50	1.50
Assistant Chief Financial Officer		1.00	1.00	1.00	1.00
Business License Supervisor	1.00	1.00	1.00	1.00	1.00
Buyer	2.00	2.00	2.00	2.00	2.00
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00
Finance Manager - Budget	1.00	1.00	1.00	1.00	1.00
Finance Manager - Fiscal Services	1.00				
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Principal Finance Analyst		1.00	1.00	**1.00**	**2.00**
Project Manager	1.00	1.00	1.00	**1.00**	
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	3.00	3.00	3.00	3.00	3.00
Senior Finance Analyst	4.00	3.00	3.00	3.00	3.00
Senior Payroll Technician	2.00	2.00	2.00	2.00	2.00
TOTAL	**33.00**	**33.00**	**33.00**	**33.00**	**33.00**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Fire

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Fire Captain	3.00	3.00	3.00	3.00	3.00
Administrative Secretary	4.00	4.00	4.00	4.00	4.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00
Assistant Fire Marshal	1.00	1.00	1.00	1.00	
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	5.00	5.00	5.00	5.00	5.00
Fire Captain	30.00	30.00	30.00	30.00	30.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	2.00	2.00	2.00	2.00	2.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00
Fire Marshal*					1.00
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Prevention Inspector	4.00	4.00	4.00	4.00	4.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Firefighter	12.00	12.00	12.00	12.00	12.00
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00
Marine Safety Officer II	10.00	10.00	10.00	10.00	10.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Permit Technician	1.00	1.00	1.00	1.00	1.00
TOTAL	**198.00**	**198.00**	**198.00**	**198.00**	**198.00**

*Pending classification approval by the Personnel Commission.

ATTACHMENT 2 EXHIBIT D

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City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Information Services

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00	1.00	1.00
GIS Analyst II	4.00	4.00	4.00	4.00	4.00
Information Technology Analyst II	3.00	3.00	3.00	3.00	3.00
Information Technology Analyst III	1.00	1.00	1.00	1.00	1.00
Information Technology Analyst Senior	5.00	5.00	5.00	5.00	5.00
Information Technology Analyst IV	4.00	4.00	4.00	4.00	3.00
Information Technology Technician I	2.00	2.00	2.00	2.00	2.00
Information Technology Technician III	1.00	1.00	1.00	1.00	1.00
Information Technology Technician IV	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Infrastructure	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Systems	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Operations	1.00	1.00	1.00	1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Information Technology Technician	2.00	2.00	2.00	2.00	2.00
Senior Telecommunication Technician	1.00	1.00	1.00	1.00	1.00
TOTAL	**30.00**	**30.00**	**30.00**	**30.00**	**29.00**

Library Services

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Librarian	5.00	5.00	5.00	5.00	5.00
Library Services Clerk	6.50	6.50	6.50	6.50	6.50
Library Specialist	3.00	3.00	3.00	3.00	3.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL	**28.25**	**28.25**	**28.25**	**28.25**	**28.25**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Police

Job Description	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Chief of Police		1.00	1.00	1.00	1.00
Communications Operator-PD	18.00	18.00	18.00	18.00	18.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00
Community Services Officer	11.00	13.00	13.00	13.00	13.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator	4.00	2.00	2.00	2.00	2.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00
Detention Officer	9.00	9.00	9.00	9.00	9.00
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00
Helicopter Maintenance Technician	1.00				
Latent Fingerprint Examiner	2.50	2.50	2.50	2.50	2.50
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00
Police Administrative Services Division Manager	1.00	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	10.00	9.00	9.00	9.00	9.00
Police Officer	191.00	190.00	190.00	191.00	191.00
Police Photo/Imaging Specialst	1.00	1.00	1.00	1.00	1.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	11.00	11.00	11.00	11.00	11.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00
Police Recruit	4.00	4.00	4.00	4.00	4.00
Police Sergeant	27.00	28.00	28.00	28.00	28.00
Police Services Specialist	11.00	11.00	11.00	11.00	11.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Principal Personnel Analyst		1.00	1.00	1.00	1.00
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Helicopter Maintenance Technician	1.00	2.00	2.00	2.00	2.00
TOTAL	**364.50**	**364.50**	**364.50**	**365.50**	**365.50**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Public Works

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Administrative Secretary	3.00	3.00	3.00	3.00	3.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator*	3.00	3.00	3.00	3.00	3.00
Beach Maintenance Crewleader*	2.00	2.00	2.00	2.00	2.00
Beach Maintenance Service Worker*	1.00	1.00	1.00	1.00	1.00
Beach Operations Supervisor*	1.00	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	2.00	2.00	2.00	2.00	2.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Construction Inspector II	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00
Contract Administrator	3.00	3.00	3.00	3.00	3.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager		1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Field Service Representative	3.00	3.00	3.00	3.00	3.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Mechanic II	4.00	4.00	4.00	4.00	4.00

ATTACHMENT 2 EXHIBIT D

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City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Public Works (continued)

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Mechanic III	6.00	6.00	6.00	6.00	6.00
Office Assistant II	4.00	4.00	4.00	4.00	4.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	5.00	4.00	4.00	4.00	4.00
Project Manager	1.00	1.00	1.00	1.00	1.00
SCADA Coordinator	1.00	1.00	1.00	1.00	1.00
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	2.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Senior Traffic Engineer	1.00	2.00	2.00	2.00	2.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	2.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00

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City of Huntington Beach
Proposed Budget - FY 2020/21
Authorized Full-Time Equivalent Personnel
All Funds

Public Works (continued)

Title	Actual FY 2017/18	Actual FY 2018/19	Adopted FY 2019/20	Revised FY 2019/20	Proposed FY 2020/21
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00
Water Distribution Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Water Distribution Maintenance Leadworker	6.00	6.00	6.00	6.00	6.00
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	3.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00
TOTAL	**207.00**	**207.00**	**207.00**	**207.00**	**207.00**

CITYWIDE TOTAL	**986.25**	**986.25**	**986.25**	**987.25**	**989.25**

Res. No. 2020-39

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **special** meeting thereof held on **June 29, 2020,** by the following vote:

AYES:	Posey, Delgleize, Hardy, Carr, Brenden
NOES:	Semeta, Peterson
ABSENT:	None
ABSTAIN:	None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

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CITY OF HUNTINGTON BEACH
PROFESSIONAL SERVICES
FISCAL YEAR 2020/23
Citywide (All Funds)

Department	Description	Amount
City Attorney	Legal related professional services.	$342,865
City Clerk	General Consulting services as it relates to Records Retention such as legal counsel, annual review and update of the Retention Schedule, new legislation and other professional services.	$1,000
City Manager	Professional services including governmental membership, state and federal consulting/lobbying services, financial consulting, graphic services, legal services, demographic research, management/organization efficiency studies public information, marketing, sustainability, and regulatory agency compliance, legal, recruitment, medical professional, labor consulting, training, and other administrative and professional services related to the functions of municipal governance; and other consulting and professional services.	$1,148,380
Community Development	Professional services including planning and technical services, inspection services, plan check services, and other consulting and professional services related to business development, economic analysis, real estate services (including but not limited to appraisals, right-of-way services, acquisitions, title reporting, etc.), parking consulting, engineering services, homeless services, CDBG/HOME consulting, inspection services, website services, site selection services and other professional services.	$667,957
Community Services	Professional Design/Environmental/Architectural/Engineering, 4th of July Celebration Coordination/Run/Parade/Public Relations, and other consulting and professional services.	$187,000
Finance	Audit Professional Services, Sales Tax Auditing, Property Tax Auditing, and other consulting and professional services.	$185,871
Fire	Fire and development plan check and inspection services; environmental and soils consulting; hazardous materials inspections of City businesses as part of the CUPA program; oil production inspections; evaluation of oil production system, testing and document preparation; evaluation of emergency services; paramedic/ambulance service billing; physical examinations and pulmonary consulting for personnel; employment background and other investigative services; psychological testing.	$547,332
Information Services	Consulting and other professional services related to Audit Security Services, Phone Support, Workshops for Business Intelligence, Infrastructure Systems, Public Safety Systems and Application and Database Support Divisions.	$22,988
Police	Psychological exams, background, polygraph, legal consultations, rape and medical exams, blood-withdraw technician service, annual medical physician review of facility and procedure services, crime prevention, juvenile diversion, gang prevention, hazmat physical exams, flight crew physicals, SWAT physicals, hepatitis shots & TB testing, and other related professional services.	$330,988
Public Works	Engineering/Design, Engineering Studies, Inspection/Construction Management, Development Review, SCADA and related automation support, Water Quality Testing, Engineering/Technical Support, Litigation/Legal Services, Water Conservation Support Services, Water Quality Testing Support Services, NPDES/FOG Inspection Services, Utilities Rate Studies, Billing/Cashiering System Support, Professional Arborist Services, Traffic Studies, Engineering Studies, Special Training Services, Wildlife Biologist Services, Solid Waste Consulting Services, Environmental Consulting Support, Asset Management System Consulting, and other related professional services.	$1,991,220
Non-Departmental	Professional services including claims, litigation, auditing, recruitment services, appraisal, economic analysis, legal, housing compliance and other consulting and professional services.	$399,844
	Total Professional Services	**$5,825,445**

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RESOLUTION NO. 2020-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ESTABLISHING THE GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2020/2021

WHEREAS, Article 13B of the California Constitution imposes upon state agencies and local governments the obligation to limit each fiscal year's appropriation of the proceeds from taxes to the amount of such appropriations in fiscal year 1978/1979, adjusted for changes as prescribed under the law.

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve as follows:

In compliance with provisions of Article 13B of the California Constitution and the formula set out therein, there is hereby established an appropriation limit of $1,001,044,445 for the fiscal year 2020/21.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 29th day of June, 2020.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Chief Financial Officer

Exhibit A – Gann Limit Calculation

20-8620/229114

RESOLUTION NO. 2020-32

EXHIBIT A

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GANN LIMIT CALCULATION FISCAL YEAR 2020-2021

Under Proposition 111, there are two options available for each of the major adjustment factors. The values of these factors for the purpose of calculating the Fiscal Year 2020-2021 adjustment are as follows:

Price Factor:

(A)	Percent growth in State per Capita Personal Income: (Source: Dept of Finance, California)	3.73%
(B)	Percent change in Assessed Valuation due to new non-residential construction: (Source: Orange County Assessor Prop 111 Report)	-1.83%

Population Factor:

(C)	Percent growth in County Population: (Source: Dept of Finance, California)	0.04%
(D)	Percent growth in City Population: (Source: Dept of Finance, California)	0.02%

Annual Adjustment Factor:

Based on the actual data, the four alternative adjustment factors are as follows:

(A x C)	1.0373	x	1.0004	=	1.03771492
(A x D)	1.0373	x	1.0002	=	1.03750746
(B x C)	0.9817	x	1.0004	=	0.98209268
(B x D)	0.9817	x	1.0002	=	0.98189634

Calculation of the Fiscal Year 2019-2020 Limit

FY 19/20 Limit	$964,662,284
Recommended Adjustment Factor (Largest Allowable Increase)	1.03771492
FY 20/21 Limit	**$1,001,044,445**

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Res. No. 2020-32

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **special** meeting thereof held on **June 29, 2020,** by the following vote:

AYES:	Posey, Delgleize, Hardy, Carr, Brenden
NOES:	Semeta, Peterson
ABSENT:	None
ABSTAIN:	None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

THEY VI
APPROVED 6-1
(PETERSEN-NO)

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City of Huntington Beach

File #: 20-1722 **MEETING DATE:** 7/6/2020

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Oliver Chi, City Manager

PREPARED BY: Dahle Bulosan, Chief Financial Officer

Subject:
Adopt Resolution No. 2020-31 authorizing the City to Levy the Annual Retirement Property Tax for Fiscal Year 2020/21 to pay for Pre-1978 Employee Retirement Benefit Levels

Statement of Issue:
The retirement property tax has been levied each year since 1966. The retirement property tax is collected on all real property in the City of Huntington Beach to recover costs related to pre-1978 public employee retirement benefit levels. On July 16, 2012, the City Council adopted Chapter 3.07 of the Municipal Code, the Retirement Tax Cap. The Retirement Tax Cap states that the tax rate "shall be set at the rate adopted for Fiscal Year 2012/13, which is $0.01500 per $100 of assessed valuation."

Financial Impact:
Pursuant to Chapter 3.07 of the Municipal Code, the Proposed Budget for Fiscal Year 2020/21 assumes the continuation of the Retirement Tax Cap of $0.01500 per $100 of assessed value. As of the most recent audited financial statements, this tax rate resulted in $6.4 million in General Fund revenue in Fiscal Year 2018/19. This recurring revenue source is included in the Proposed FY 2020/21 Budget; hence, any reductions in the tax rate would potentially result in proportionate ongoing General Fund budget reductions.

Recommended Action:
Adopt Resolution No. 2020-31, "A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Property Tax for Fiscal Year 2020/2021 to Pay for Pre-1978 Employee Retirement Benefits" of $0.01500 per $100 of assessed valuation. The tax rate of $0.01500 would continue the tax rate included in the current Fiscal Year 2019/20 Adopted Budget.

Alternative Action(s):
Do not approve the recommended action, and direct staff accordingly.

Analysis:
On July 16, 2012, the City Council adopted an ordinance to permanently cap the tax rate at $0.01500

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per $100 of assessed valuation. Therefore, the requested tax levy for FY 2020/21 reflects the same tax rate of $0.01500 per $100 of assessed valuation effective in FY 2012/13 pursuant to Chapter 3.07 of the Municipal Code. Fiscal Year 2020/21 will represent the ninth year of the application of the permanent cap.

As background, on June 25, 2012, the Registrar of Voters of the County of Orange certified a measure to be placed on the ballot to repeal the Employee Tax Override in its entirety. However, on November 6, 2012, the ballot measure, known as Measure Z, was defeated by a majority of Huntington Beach voters.

The current capped Employee Tax Override results in an approximate $75 annual tax levy for a property assessed at $500,000. Revenue generated from this property tax helps the City fund employee pension costs associated with pre-1978 retirement benefit levels. As such, the tax can only pay for the estimated costs associated with the pension benefit formulas in place prior to the enactment of Proposition 13 on July 1, 1978. Hence, the tax can only pay for retirement benefits for all retired, current, and future City employees that were contracted for prior to July 1, 1978 (such as the 2% at 50 benefit formula for Safety employees in place before enactment of Proposition 13).

Please note that even before the adoption of a permanent cap, this assessment has not been increased since Fiscal Year 2009/10, and can now only be modified by a vote of the electorate, as the adoption of the Retirement Tax Cap contained in Chapter 3.07 of the Municipal Code established a permanent cap. Based on the most recent CalPERS actuarial valuations the cost of pre-1978 retirement benefit levels for Safety personnel total $26.9 million. As such, the proposed tax rate is recouping only 23 percent of eligible Safety personnel retirement costs.

Due to the County of Orange's timeline for approving the tax rate and the city's budget cycle, the rate must be set before the City Council takes action on its annual budget. The recommended assessment rate would maintain essential services in the General Fund for Fiscal Year 2020/21.

Environmental Status:
Not applicable.

Strategic Plan Goal:
Strengthen long-term financial and economic sustainability
Enhance and modernize public safety service delivery

Attachment(s):

1. Resolution No. 2020-31 "A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Tax for Fiscal Year 2020/2021 to Pay for Pre-1978 Employee Retirement Benefits."

2. Ordinance No. 3954 "An Ordinance of the City of Huntington Beach Amending the Huntington Beach Municipal Code by Adding Chapter 3.07 Relating to Capping the Retirement Property Tax at Fiscal Year 2012/13 Rates."

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RESOLUTION NO. 2020-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH LEVYING A RETIREMENT PROPERTY TAX FOR FISCAL YEAR 2020/2021 TO PAY FOR PRE-1978 EMPLOYEE RETIREMENT BENEFITS

WHEREAS, since 1948, the City has provided for employee pensions through a contract with the California Public Employees Retirement System (CalPERS). Pursuant to the 1966, 1978 and 2010 City Charters, the voters of the City authorized the City Council to pay for the cost of employee pensions through a separate retirement property tax. Section 607(b)(2) of both the 1978 and 2010 Charters provide that the City may impose a retirement tax "sufficient to meet all obligations of the City for the retirement system in which the City participates;" and

Proposition 13 was added to the California Constitution in 1978. It limits the local property tax to 1% of assessed value, except that the City may levy an override tax in excess of 1% to pay "any indebtedness approved by the voters prior to July 1, 1978" (Cal. Const. Art. 13A, §1(b)); and

In the case entitled *Carman v. Alvord*, 31 Cal.3d 318 (1982), the California Supreme Court determined that under Proposition 13, an override property tax in excess of 1% of assessed value may be levied to pay for the employee pension benefits the voters approved prior to 1978. Consequently, after Proposition 13, the Huntington Beach City Council continued to levy an override tax to pay for employee pensions. Since 1983-84, Revenue and Taxation Code Section 96.31(a)(4) has limited the City to levying a maximum override tax of $0.04930 per $100 of assessed value to pay for its retirement system; and

In 2003, the Court of Appeal in *Howard Jarvis Taxpayers Ass'n v. County of Orange* (2003) 110 Cal.App.4th 1375 held that the City may levy a separate property tax to pay for retirement benefits for all retired, current, and future city employees contracted for prior to July 1, 1978, but not enhancements to retirement benefits contracted for after July 1, 1978; and

Prior to July 1, 1978, the City entered into collective bargaining agreements with employee associations representing its safety employees providing that, effective July 1, 1978, they would be entitled to a CalPERS retirement benefit known as "2% @ 50." Subsequently, on June 30, 1999, pursuant to collective bargaining agreements the City had entered into with its safety employees, the City provided its safety employees with the CalPERS retirement benefit known as 3% @ 50. Consequently, it is necessary to allocate the employer contribution to CalPERS for safety retirement between 2% @ 50 and 3% @ 50, because only the employer contribution for 2% @ 50 may be paid through the override property tax; and

The City has received a report from John Bartel of Bartel Associates, a professional actuary experienced in pension calculations, entitled, "City of Huntington Beach CalPERS Actuarial Issues–Cost of 3% @ 50," dated August 10, 2004. The Report identified the additional cost of 3% @ 50 as what CalPERS refers to as the "normal cost" of the benefit, which represents the present value of future benefits employees earned during the current year. Under this approach, the incremental cost of 3% @ 50 is 4.6% of safety payroll, and the remainder of the employer contribution represents the cost of 2% @ 50; and

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In April 2004, then Assemblyman Harman formally asked the Attorney General regarding the correct method of allocating the employer contribution to CalPERS between its pre-1978 and post-1978 components. In his February 7, 2005 Opinion (Opinion No. 04-413), the Attorney General opined that "any reasonable accounting method may be used for purposes of determining which costs are not subject to the 1% property tax limitation of the Constitution;" and

The City Council has determined that the allocation approach presented in the Bartel Report is a reasonable accounting method for determining which costs are not subject to the 1% property tax limitation of the Constitution; and

For 2020/2021, CalPERS is requiring the City to contribute 60.780% of safety employee payroll as the City's employer's contribution. In order to set the tax override, the City may subtract the 4.6% normal cost of 3% @ 50 from the 60.780% to set the override tax at the equivalent of 56.180% of safety employee payroll. The cost to the City of 56.180% of safety employee payroll for 2020/2021 will be $26,876,646 and pursuant to Proposition 13 and Revenue and Taxation Code Section 96.31(a)(4), the City could have set the override tax for 2020/2021 at $0.04930 per $100 of assessed value; and

In August 2012, the City Council added Chapter 3.07 to the Municipal Code which sets the future retirement tax rate to the Fiscal Year 2012/13 rate of $0.01500 per $100 of assessed value, which amount is less than the otherwise permitted retirement tax per *Revenue and Taxation Code* Section 96.31(a)(4) of $0.04930 per $100 of assessed value. For the Fiscal Year 2018/2019, the most recent year available, the levied retirement tax of $0.01500 per $100 assessed value generated $6,375,183.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach that a retirement property tax levy of Zero and 0.01500/100th Dollars ($0.01500) per $100 of assessed value shall be levied for employee retirement costs for Fiscal Year 2020/2021.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 6th day of July, 2020.

REVIEWED AND APPROVED:

City Manager

Mayor

INITIATED AND APPROVED:

Chief Financial Officer

APPROVED AS TO FORM:

for City Attorney

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Res. No. 2020-31

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **July 6, 2020** by the following vote:

AYES: Posey, Delgleize, Hardy, Semeta, Carr, Brenden
NOES: Peterson
ABSENT: None
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

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City of Huntington Beach
Adopted Budget – FY 2020/21
Glossary of Terms

Accounting Method – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

Accrual Basis – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ADA – (refer to Americans with Disabilities Act).

Adopted Budget – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

Affordable Housing Agreement – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

AHA – (see Affordable Housing Agreement).

Americans with Disabilities Act (ADA) – This Federal law requires that public facilities be accessible to individual with physical limitations.

Amortization- The process of decreasing, or accounting for, an amount over a period of time.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

Appropriation Account – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Appropriation Limit – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

Audit – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

Balanced Budget – A budget in which planned expenditures do not exceed planned revenues available.

BID – (see Business Improvement District).

Bond – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.

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Bond Proceeds – Funds received from the sale or issuance of bonds.

Budget – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

Business Improvement District (BID) – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

Business Unit – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

CAFR – (see Comprehensive Annual Financial Report).

California Public Employees' Retirement System (CalPERS) – Statewide retirement system that covers most City of Huntington Beach employees.

CalPERS – (see California Public Employees' Retirement System).

Capital Assets – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

Capital Improvement Program (CIP) – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

Capital Outlay – Expenditures, which result in the acquisition of assets with an initial cost of at least $10,000 and an expected life of at least two years.

Capital Project Funds – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

CDGB – (see Community Development Block Grant).

Certified Public Accountant (CPA) – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

CFD – (see Community Facilities District).

Charges for Services – Reimbursement for services rendered to the public or to some other program/fund in the City.

CIP – (see Capital Improvement Program).

City Charter – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.

Citywide Urban Runoff Management Plan (CURMP) – Provides a broad framework for managing the quantity and quality of all urban runoff that reaches receiving waters from the land surfaces through the storm drain system within the City.

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Combined Transportation Funding Program (CTFP) – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

Community Facilities District (CFD) – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

Comprehensive Annual Financial Report (CAFR) – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds.

CPA – (see Certified Public Accountant).

CPI – (see Consumer Price Index).

CTFP – (see Combined Transportation Funding Program).

CURMP – (see Citywide Runoff Management Program)

Debt Service – The repayment of principal and/or interest on borrowed funds.

Debt Service Funds – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Debt Service Requirement – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Deficit – The excess of liabilities of a fund over its assets.

Department – The basic organizational entity of government that is functionally unique in its delivery of services.

Depreciation – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Developer Fees – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

Encumbrances – Commitments related to unperformed contracts for goods and services.

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Enterprise Funds – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

Equipment Replacement – Appropriations budgeted for the purchase of rolling stock and movable assets.

Expenditure – The actual spending of funds set aside by appropriation for identified goods and services.

Expense – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Fair Share Traffic Impact Fee Program (TIF) – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

Fee – A general term used for any charge levied by government for providing a service or permitting an activity.

Fiduciary Funds – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

Fiscal Year (FY) – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is July 1 to June 30.

Fixed Assets – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

FTE – (see Full-Time Equivalent Position).

Full-Time Equivalent Position (FTE) – Staffing collectively based on a 2,080-hour year.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryovers.

FY – (see Fiscal Year).

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

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Governmental Accounting Standards Board (GASB) – Develops standardized reporting for government entities.

Governmental Fund – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

Grants – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

HUD – U. S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes: utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

Indirect Costs – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

Joint Powers Authority (JPA) – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

JPA – (see Joint Powers Authority).

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Long Term Financial Plan – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

Mandate – Legislation passed by the state or federal government requiring action or provision of services or programs.

Measure M – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

Memoranda of Understanding (MOU) – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

Motor Vehicle In-Lieu Tax – (see Vehicle License Fee).

MOU – (see Memoranda of Understanding).

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Municipal Bond – A bond issued by a state or local government.

Municipal Code – A compilation of enforceable ordinances adopted by the City Council.

National Pollution Discharge Elimination System (NPDES) – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

Non-Departmental – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

NPDES – (see National Pollution Discharge Elimination System).

Object Code – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.

OCTA – (see Orange County Transportation Authority).

OPA – (see Owners Participation Agreement).

Operating Budget – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

Operating Expenses – The cost for materials and equipment that are required for a department to perform its functions.

Operating Revenue – Funds received as income to pay for ongoing operations.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

Orange County Transportation Authority (OCTA) – A public sector transportation planning body and transit service provider for Orange County, California.

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

Organization Chart – A pictorial representation of the administrative and functional structure of a City unit.

Other Funds – Within this budget document, those funds that are not included as part of the General Fund.

Owners Participation Agreement (OPA) – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

Pension Tax Rate – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.

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Performance Measures – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

Personnel Services – Expenditures for City Employee and temporary staff compensation.

Program Budget – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

Professional Services – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3,Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

Proprietary Fund – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

Public Employees' Pension Reform Act (PEPRA) – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

RDA – (see Redevelopment Agency.)

Redevelopment Agency (RDA) – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

Reserve – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Sources of income financing the operation of government.

SCAQMD – (see Southern California Air Quality Management District).

Southern California Air Quality Management District (SCAQMD) – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

Special Revenue Funds – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.

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Strategic Plan – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1st page of Strategic Planning section.

Structurally Balanced Budget – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

Successor Agency – Under Assembly Bill1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created "Successor Agencies" that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

TAB – (see Tax Allocation Bond).

Tax Allocation Bond (TAB) – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

Tax Increment – Property tax collected as a result of increased valuation within the Redevelopment Area (RDA).

Tax Rate – The amount of assessment stated in terms of a unit of the tax base.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIF – (see Fair Share Traffic Impact Fee Program).

TOT – (see Transient Occupancy Tax).

Transfers – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT) – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

Unencumbered Balance – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

Unfunded Liabilities – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

U. S. Department of Housing and Urban Development – (see HUD).

User Fees and Charges – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

Utility Users Tax (UUT) – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.

UUT – (see Utility Users Tax).

Vehicle License Fee (VLF) – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

VLF – (see Vehicle License Fee).

Water Master Plan (WMP) –The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

WMP – (see Water Master Plan).

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