

# FY 2018/2019 Adopted Budget



HUNTINGTON BEACH



CALIFORNIA • U.S.A.

**City of Huntington Beach**  
**Adopted Budget**  
**Fiscal Year**  
**2018/2019**



**Submitted by**  
**Fred A. Wilson, City Manager**

# City of Huntington Beach

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# **City of Huntington Beach City Council Directory Adopted Budget – FY 2018/2019**



**Mike Posey  
Mayor**



**Erik Peterson  
Mayor Pro Tem**



**Jill Hardy  
Council Member**



**Lyn Semeta  
Council Member**



**Patrick Brenden  
Council Member**



**Barbara Delgleize  
Council Member**



**Billy O'Connell  
Council Member**

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# City of Huntington Beach

## City Officials Directory

### Adopted Budget – FY 2018/2019

#### Elected Officials

City Attorney ..... Michael Gates  
City Clerk ..... Robin Estanislau  
City Treasurer ..... Alisa Cutchen

#### City Manager's Office

City Manager ..... Fred A. Wilson  
Assistant City Manager ..... Lori Ann Farrell-Harrison

#### Department Directors

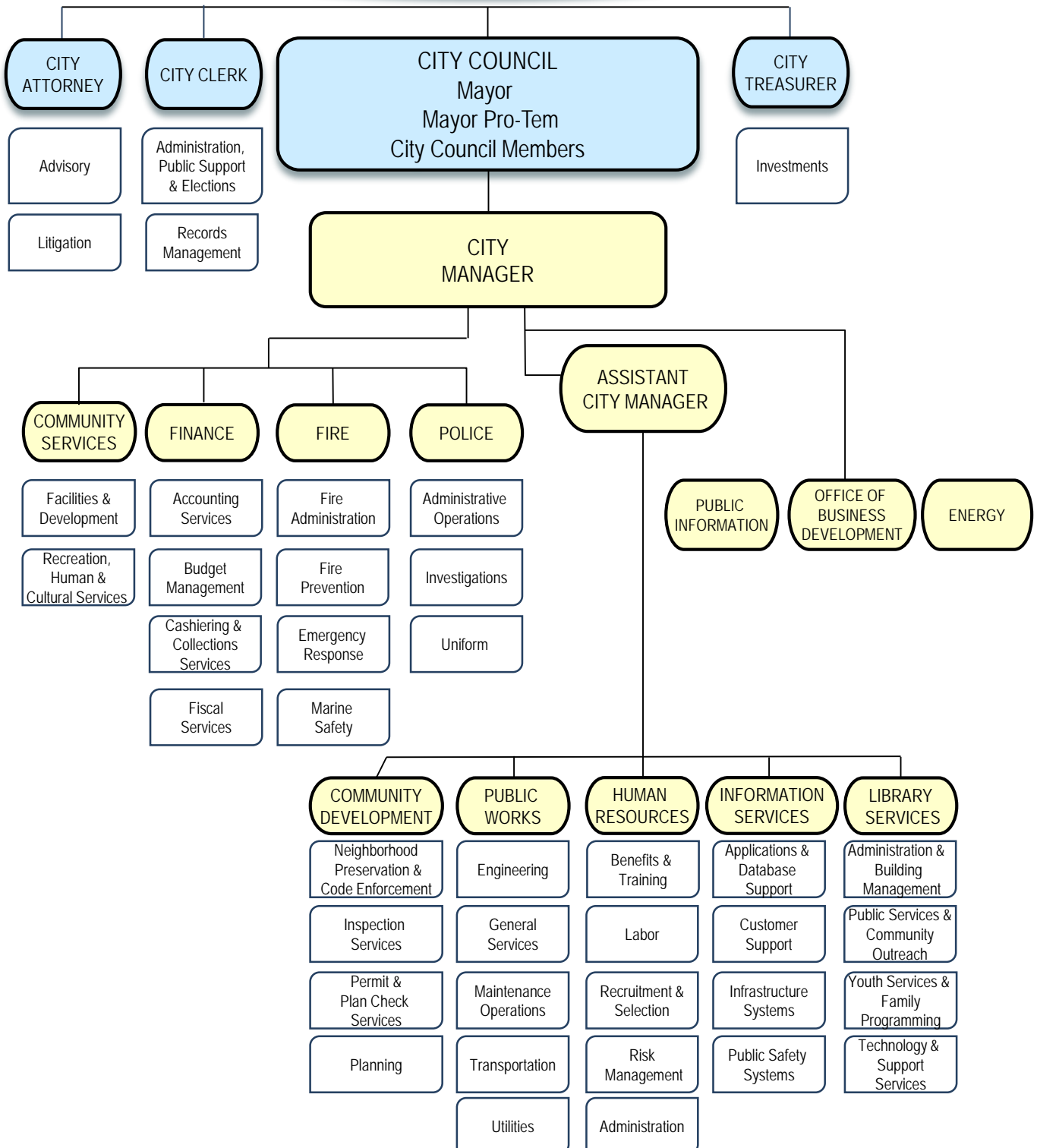
Community Development ..... Jane James, Interim  
Community Services ..... Marie Knight  
Finance ..... Chuck Adams, Interim  
Fire ..... David Segura  
Human Resources ..... Michele Warren  
Information Services ..... Behzad Zamanian  
Library Services ..... Stephanie Beverage  
Police ..... Robert Handy  
Public Works ..... Travis Hopkins

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# City of Huntington Beach Organizational Chart Adopted Budget – FY 2018/19

## THE PEOPLE



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# **City of Huntington Beach Distinguished Budget Award Adopted Budget – FY 2018/19**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

## *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Huntington Beach  
California**

For the Fiscal Year Beginning

**October 1, 2017**

*Christopher P. Morrell*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntington Beach, California for the annual Budget beginning October 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and the City will be submitting the adopted budget to GFOA to determine its eligibility for another award.

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# CITY OF HUNTINGTON BEACH

2000 Main Street, Huntington Beach, CA 92648

## CITY MANAGER'S OFFICE

June 4, 2018

Dear Mayor and Members of the City Council:

I am pleased to present to you the City of Huntington Beach's Fiscal Year 2018/19 Adopted Budget. The FY 2018/19 Adopted Budget includes a financial plan that continues to reaffirm the City's commitment to public safety, the beautification of our renowned parks and beaches, and the preservation of the City's infrastructure. This budget implements the City Council's priorities and strategic goals, and continues to fund the most critical operations to meet the needs of our residents and businesses; while also continuing to maintain the fundamental goal of exercising fiscal prudence. Balancing the budget required each department to carefully scrutinize its costs to ensure responsible spending.

### ***Fiscal Year 2018/19 Adopted Budget Summary***

The theme for the FY 2018/19 Adopted Budget, **"The Challenge of Change,"** reflects the City Council's adoption of shifting the fiscal year period, from a September year-end to June year-end. This aligns the City's financial period with that of the State, Orange County, over 487 California municipalities, and with CalPERS. It also provides the City with the opportunity to significantly reduce its long-term pension costs by implementing the CalPERS prepayment option in July of each year. This is one element of continuing to include a long-term funding framework that can provide taxpayers reasonable assurance that the City is planning responsibly for the future. This philosophy has served the City well – this year, WalletHub ranked Huntington Beach as one of the top ten "Happiest Cities in the U.S.", and the Orange County Register ranked us as one of the top three cities to live in within Orange County. Huntington Beach recently ranked #14 in WalletHub.com poll as the "Best-Run City in America, the only California city in the top 50 out of 150 cities. The City also scored #1 in the nation for "Quality of City Services" and ranked #1 in Education by Wallet Hub, and ranked #4 out of 116 cities nationwide for "Best Financial Shape" by the *Fiscal Times*. The City's "AAA" credit rating, affirmed by Fitch Ratings in June 2018, provides independent confirmation from Wall Street of the financial discipline and stewardship displayed by our City Council and leadership team.

**All Funds:** The Adopted FY 2018/19 Budget totals \$373.1 million in All Funds. This reflects a \$11.9 million, or 3.3 percent, increase from the FY 2017/18 Adopted All Funds Budget of \$361.2 million. However, it is important to note, that the largest portion of this increase is related to additional investments in City streets, facilities and parks. The All Funds budget reflects \$2.8 million more in operating transfers for: 1) the General Liability Internal Service Fund for general liability costs (\$0.3 million); 2) the transfer of \$2.2 million from the General Fund to the Infrastructure Fund for Police facility enhancements; and, 3) the transfer of \$0.3 million for equipment replacement to the Equipment Fund. Net of these operating transfers-out of the General Fund, and resulting transfers-in to the other funds, as required by GAAP, the net increase to the All Funds budget is \$9.1 million, or 2.5 percent, as compared to the FY 2017/18 Adopted Budget. The largest All Funds increases are attributed to the Road Recovery and Accountability Act (SB1) of \$2.2 million, Water Fund of \$2.0 million, and Redevelopment Obligations Retirement Fund (RORF) of \$2.7 million.

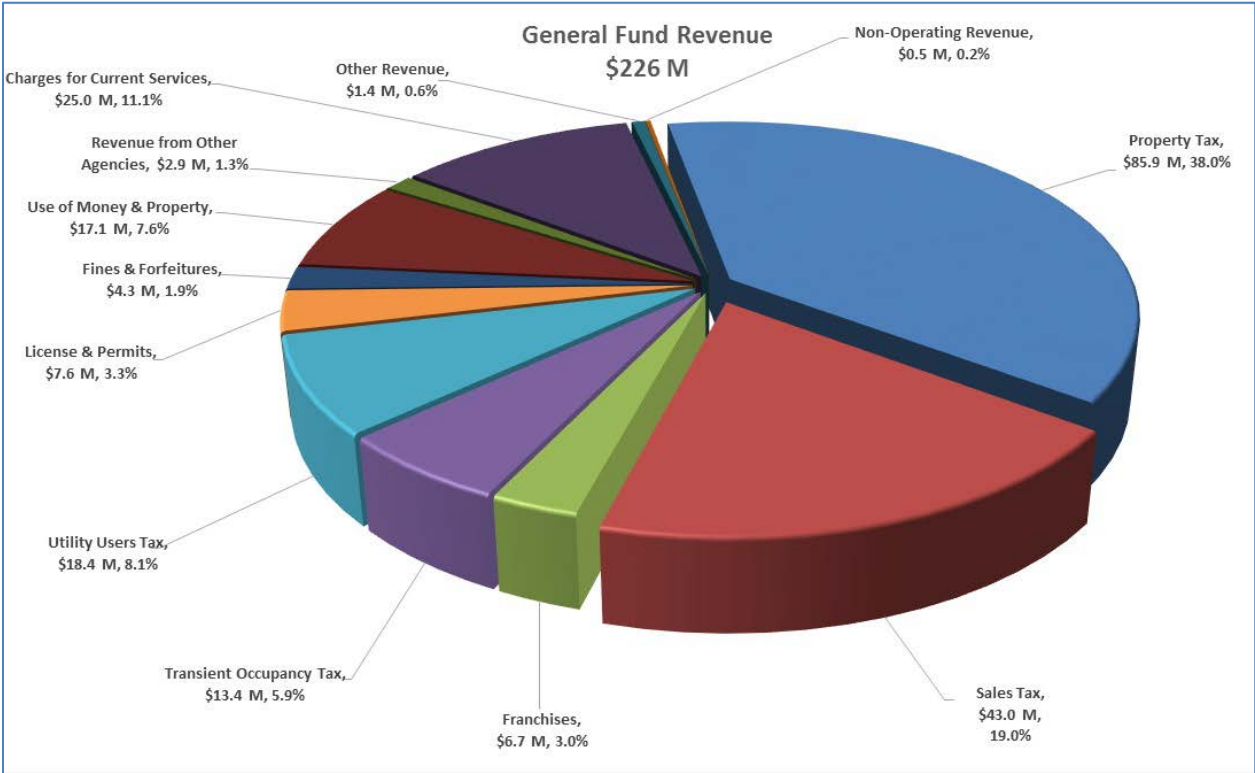
The remaining \$2.2 million increase is primarily due to fixed cost increases related to employee benefits, contractual requirements, rising workers compensation claims costs, and investments in the Capital Improvement Program (CIP) for Citywide infrastructure, including the City’s Sewer Service Fund of \$0.6 million.

**General Fund:** The General Fund portion of the FY 2018/19 Adopted Budget, which provides the majority of public services to the community, totals \$228.4 million, reflecting a \$4.3 million, or 1.9 percent, increase from the current year Adopted Budget of \$224.0 million. The Adopted General Fund Budget for next year is balanced, with no reliance on one-time revenue to fund ongoing operations, which is a critical factor to ensure the City’s financial viability and success.

**General Fund Revenue Highlights**

FY 2018/19 General Fund revenue is projected at \$226.2 million, a \$2.1 million, or 1.0 percent increase from the current year’s Adopted Budget. General Fund revenue is stable and continues to perform modestly, although it continues to experience signs of minimal growth in certain key areas such as Sales Tax revenues, Utility Users’ Tax revenues, parking citations, and licenses and permits. All Property Taxes combined are estimated at \$85.9 million, an increase of \$2.2 million, or 2.7 percent, largely attributed to the year-over-year growth in assessed valuations. Sales tax revenue, the second largest revenue category for the City, was budgeted \$43.0 million, an increase of 3.6 percent from the current year estimate. This estimate is consistent with national retail trends; however, it will be closely monitored throughout the year. Although leading performance indicators predict another year of stable economic growth, the City is experiencing moderate revenue growth in some revenue categories in the current year requiring continued vigilance.

**FY 2018/19 General Fund Revenue**



On a more positive note, Transient Occupancy Taxes are anticipated to reach \$13.4 million, a 7.7 percent increase, due to the opening of the Waterfront Hilton Tower, and better than anticipated occupancy at the Springhill Suites Marriott. Licenses and Permits, estimated at \$7.6 million, reflect a 3.8 percent decline due to a slowing down of new development in the City. Franchise Taxes are anticipated at \$6.6 million, a 4.3% decrease over the current year adopted budget, primarily due to the low price of natural gas and energy conservation programs offering discounts and credits to electricity users. Utility Users' Taxes, budgeted at \$18.4 million is decreasing by \$1.1 million, or 5.7 percent, due to conservation efforts and bundled telecommunication packages.

### ***FY 2018/19 General Fund Budget Highlights***

The General Fund portion of the FY 2018/19 Adopted Budget totals \$228.4 million in expenditures reflecting a \$4.3 million, or 1.9 percent, increase from the current year Adopted Budget of \$224.0 million. Of this amount, \$3.9 million is due to fixed cost increases including: higher CalPERS pension costs for active and retired employees (\$2.2 million); increased employee skill pay and other benefit related costs (\$426,000); employee benefit costs (\$700,000); General Plan implementation of the Research and Technology Zone section in Community Development (\$150,000); election costs (\$110,000); and security services in community centers, parks and the Main Library (\$50,000).

The remaining budgetary adjustments are described in the narrative sections below.

### ***General Fund Expenditures***

Total General Fund expenditures equal \$228.4 million, supported by ongoing General Fund revenue and \$2.2 million in one-time capital funding for a structurally balanced budget. Below are General Fund allocations by Department.

<b>Department</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised*</b>	<b>FY 2018/19 Adopted</b>	<b>%</b>
<b>City Council</b>	277,787	317,501	333,449	385,111	288,833	391,910	0.2%
<b>City Manager</b>	2,132,415	2,169,067	2,115,550	2,524,042	2,097,310	2,557,692	1.1%
<b>City Attorney</b>	2,425,476	2,538,974	3,052,076	2,602,105	1,980,235	2,625,866	1.1%
<b>City Clerk</b>	894,628	790,388	830,362	803,698	637,966	961,120	0.4%
<b>City Treasurer</b>	166,768	204,137	200,781	234,302	175,178	240,745	0.1%
<b>Community Development</b>	6,963,430	7,065,310	6,769,810	7,385,762	5,677,679	7,760,350	3.4%
<b>Community Services</b>	9,197,737	9,707,697	10,432,500	8,410,110	6,130,165	8,535,496	3.7%
<b>Finance</b>	5,451,956	5,658,766	5,762,862	5,935,710	4,531,482	5,987,130	2.6%
<b>Fire</b>	44,891,741	46,111,933	46,745,304	46,882,898	35,204,284	47,883,692	21.0%
<b>Human Resources</b>	4,606,198	6,582,044	5,534,935	5,888,360	2,404,212	5,899,304	2.6%
<b>Library Services</b>	4,426,319	4,520,333	4,689,274	4,992,413	3,777,320	5,004,995	2.2%
<b>Information Services</b>	6,846,296	6,742,133	6,384,323	6,955,642	5,151,198	7,111,312	3.1%
<b>Non-Departmental</b>	31,936,838	39,021,720	30,279,403	29,656,990	30,258,187	30,747,944	13.5%
<b>Police</b>	67,802,070	71,638,444	73,542,601	75,761,418	54,994,516	76,906,975	33.7%
<b>Public Works</b>	22,198,896	21,478,006	22,131,467	25,629,980	19,126,430	25,756,991	11.3%
<b>TOTAL</b>	<b>210,218,556</b>	<b>224,546,454</b>	<b>218,804,697</b>	<b>224,048,543</b>	<b>172,434,995</b>	<b>228,371,521</b>	<b>100.0%</b>

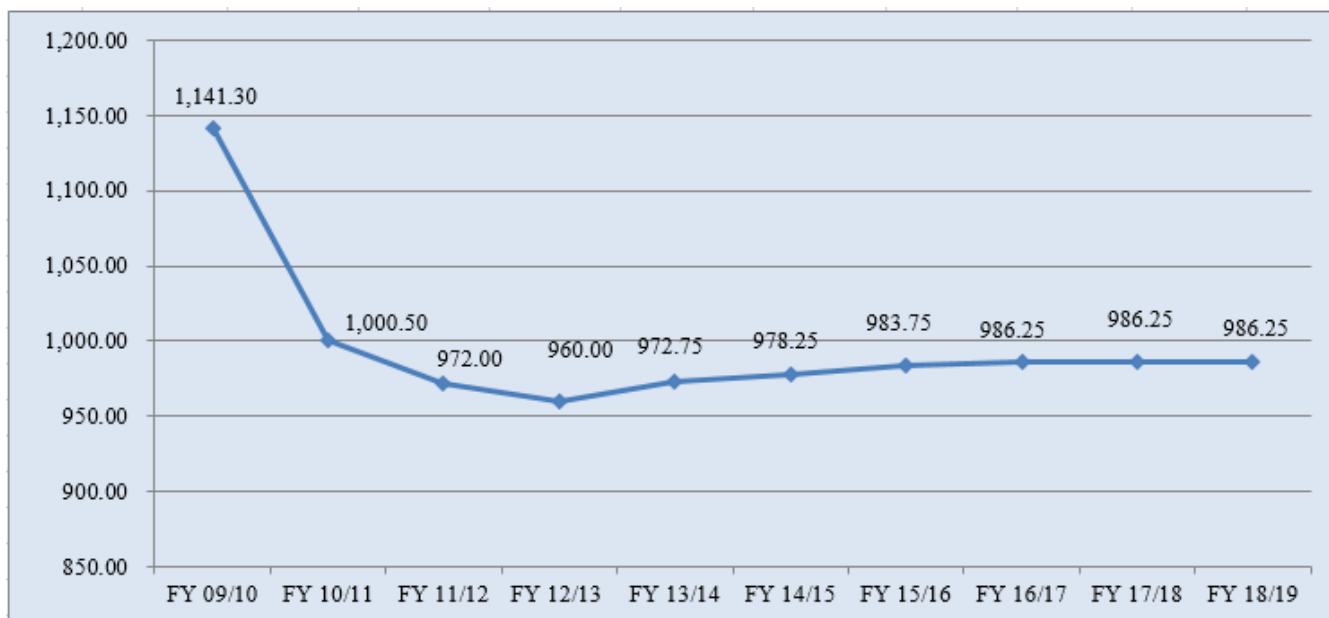
\*The FY 2017/18 Revised Budget is adjusted to a nine-month period through June 30<sup>th</sup>.

Four City departments - Police, Fire, Public Works, and Non-Departmental - comprise \$181.3 million, equal to 79 percent, of the total Adopted General Fund Budget. The remaining Departments each comprise about 4 percent or less of the General Fund Budget, illustrating the complexity of balancing a City budget when many departments comprise just a small fraction of the General Fund's coffers. The Non-Departmental budget includes bonded debt service, utility costs, general leave payouts, and other items that do not apply to a single department.

### ***Table of Organization***

The Adopted Budget reflects flat staffing levels across All Funds. With a total headcount of 986.25 FTEs, the City is still 157 positions below its all-time high of 1,143 FTEs in FY 2008/09, maintaining a 14 percent reduction from FY 2008/09 pre-recession staffing levels.

Table of Organization-All Funds



### **Protecting the Community**

Funding for Public Safety represents 55 cents of every dollar spent in the General Fund. With over half of the General Fund Budget committed to the Police and Fire Departments, the City has dedicated the greatest share of its resources, or \$124.8 million, to these core services.

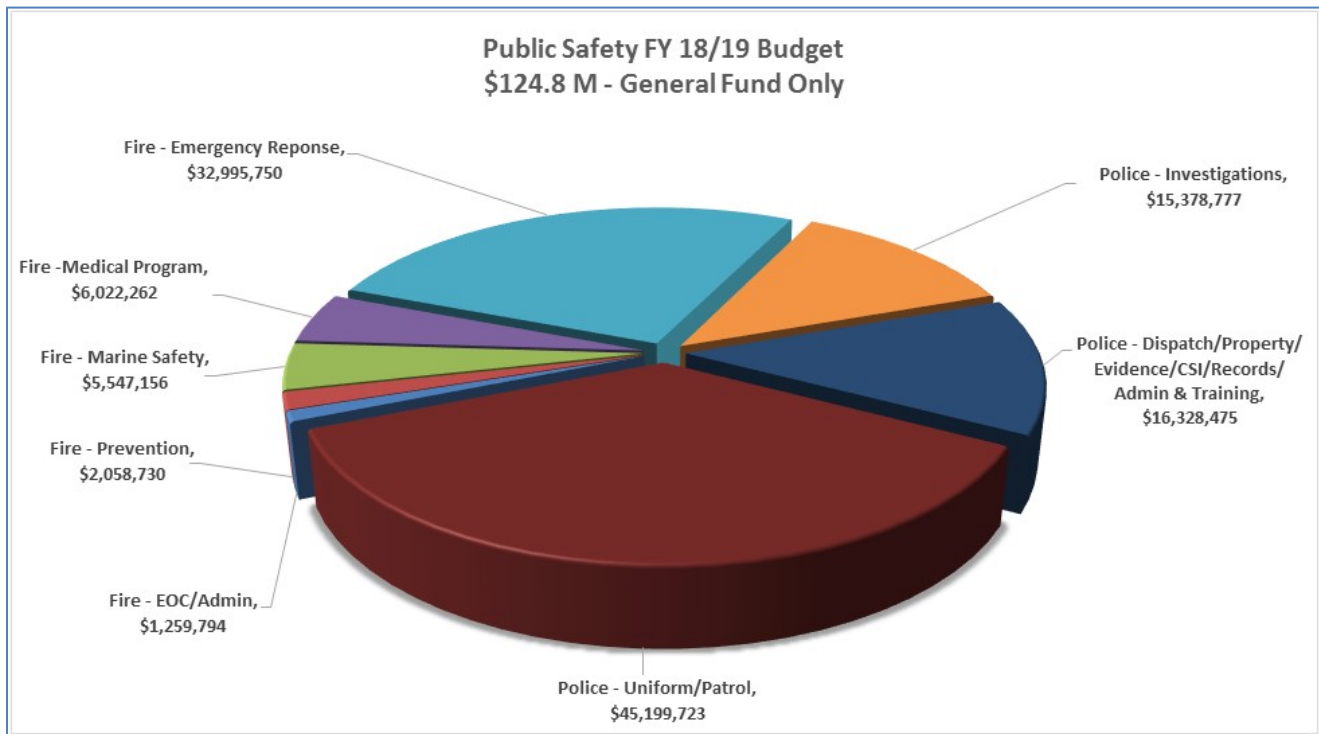
#### **Police**

In the Police Department, the budget adds \$50,000 for additional contract security guard services at the Main Library, parks, beach and community centers, to further protect residents in public places. In the Capital Improvement Program, \$2.2 million is included for improvements to the Police Department facility.

#### **Fire**

In the Fire Department, the Adopted Budget adds \$250,000 for a lease financing payment for the replacement of a Fire engine, an ambulance, and the refurbishment of a Marine Safety rescue watercraft. An additional \$68,000 increase is for emergency dispatching services provided by the Metro Cities Joint Powers Authority. The CIP includes \$125,000 for the reconfiguration of Fire Station 8 living quarters.



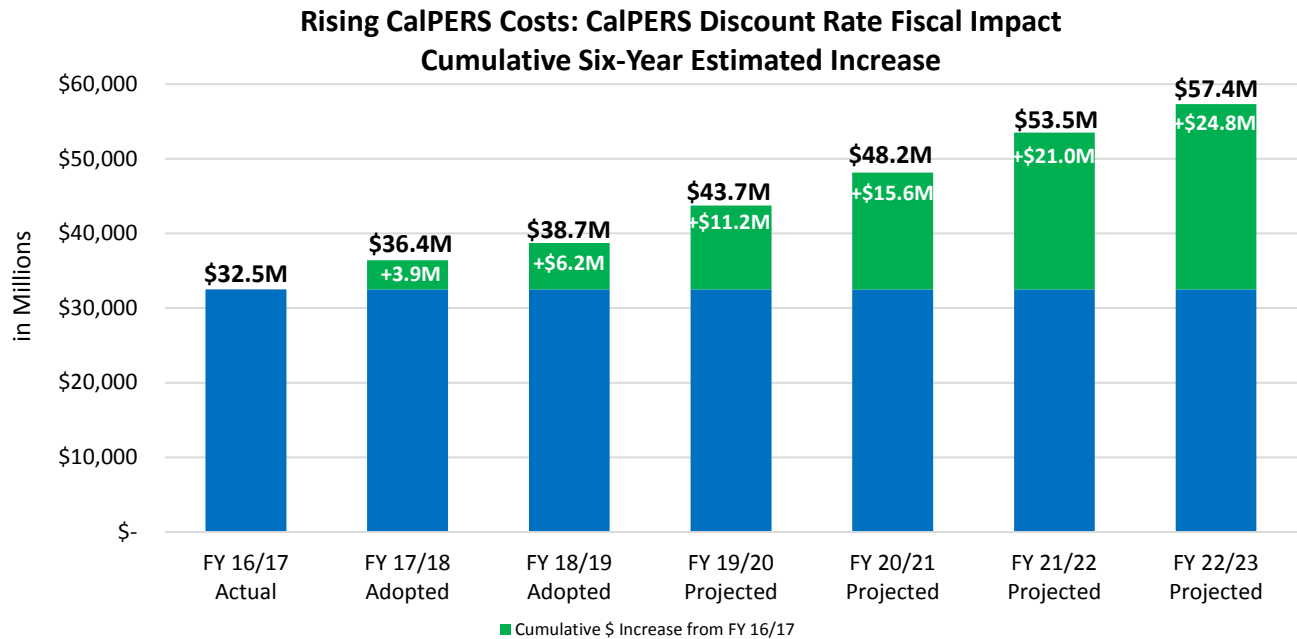


### Preparing Today for the Future - CalPERS

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return for the over \$300 billion Statewide portfolio from the existing rate of 7.5 percent to 7.0 percent. While this is a practical and financially sound response to the mounting pressure that PERS' investment projections have gone largely unmet for years, this change will regrettably be fully borne by cities and counties throughout the State, not by CalPERS itself.

For the City of Huntington Beach, the increased pension costs will be significant. Currently, annual CalPERS costs are about \$35.4 million in the General Fund. This cost will increase by approximately \$3.5 million to \$5.4 million every year, for the next five years, due to variables outside the City's control. It is anticipated the City will incur *an additional \$22 to \$25 million* in pension costs by FY 2022/23, bringing the City's total CalPERS pension costs to approximately \$57 million. This will hamper the City's ability to invest in its infrastructure, enhance services, restore cuts made during the Recession, or increase staffing although workload demands continue to increase.

As a result, the FY 2018/19 Adopted Budget is conservative, and increases funding only as needed, to help reduce the impact that rising pension costs will have on future budgets. This is not only necessary -- it is the responsible thing to do to financial resilience during times of recession, revenue shortfalls or other unforeseen circumstances.



### *Being Proactive Pays Off*

The City's pension costs are expected to total \$38.7 million in FY 2018/19. This reflects a \$2.3 million, or 6.3 percent increase to last year's adopted budget. The City's unfunded pension liability is currently \$420.0 million, representing a 67.3 percent funded status. To help reduce this unfunded liability, in August 2013, the City Council amended its Financial Policies to include an additional \$1.0 million contribution. The Adopted FY 2018/19 Budget does not include this \$1.0 million additional contribution. Based on actuarial valuations conducted in FY 2012/13, if this contribution is made consistently over a 25 year period, (the first four years have been funded), it is projected that taxpayers may save a net \$53.7 million.

The City Council also adopted a Pension Rate Stabilization Plan, otherwise known as a Section 115 Trust, to provide an additional alternative investment vehicle outside of PERS, providing the ability to select a portfolio based on the City's own distinct risk tolerance; and, the desire to achieve a one-for-one reduction in its liabilities. The City's wisdom to prepay these liabilities several years ahead of schedule, will help soften the blow of higher pension costs in the future. While the impact of higher CalPERS costs will not be entirely mitigated, this proactive strategy to prefund liabilities well ahead of schedule has placed Huntington Beach in a stronger position than many other cities.

## ***General Fund Reserves Overview***

To maintain our solid bond ratings, the City must continue to demonstrate fiscal prudence and controls on spending. Maintaining solid emergency reserves is yet another way of demonstrating financial discipline. According to Fitch Ratings, “The City’s strong financial resilience assessment is based on Fitch’s expectation that the City would use a combination of its strong budget flexibility and robust reserves to offset recessionary revenue declines.” Further, according to the Government Finance Officers Association of the United States and Canada, “reserves are the cornerstone of financial flexibility. Reserves provide a government with options for responding to unexpected issues and a buffer against shocks and other forms of risk.” There are many types of risks that reserves help to mitigate including revenue volatility, extraordinary unanticipated expenditures, infrastructure breaches, extreme weather events, and manmade public safety emergencies. The growth of the City’s reserves over the last decade, coupled with tight controls over expenses, signal the City’s commitment to long-term resilience and overall preparedness.

**General Fund Reserves by Type**  
(In Thousands)

Fund Balance Category	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18
	Audited	Audited	Unaudited	Estimated
Economic Uncertainties	25,011	25,011	25,011	25,011
Litigation Reserve	900			
Equipment Replacement	8,295	8,295	8,295	8,295
Redevelopment Dissolution	1,323	1,080	1,080	1,080
General Plan Maintenance	720	232	380	380
Capital Improvement Reserve (CIR)	7,936	8,046	8,046	8,046
Senior Center Debt Service Reserve	2,000	2,000	2,000	2,000
CalPERS "One Equals Five" Plan	500			
CalPERS Rate Increase	1,287	1,287	1,637	1,637
CityView Replacement	889	1,028	1,028	1,028
Animal Control Shelter	1,500	1,685		
City Facility Security Enhancements	350			
Sand Replenishment and Park Improvements	365	650	200	200
Section 115 Trust	1,000	500	500	500
Triple Flip		3,745	2,118	2,118
Police Facility Enhancements			2,000	2,000
Strategic Planning Initiatives			558	558
Other Fund Balance*	12,716	9,288	8,327	8,327
<b>Total Fund Balance</b>	<b>64,792</b>	<b>62,847</b>	<b>61,180</b>	<b>61,180</b>

\* Other Fund Balance includes Encumbrances, Non-Spendable and Restricted items.

## ***The FY 2018/19 Capital Improvement Program - Paving the Way to the Future***

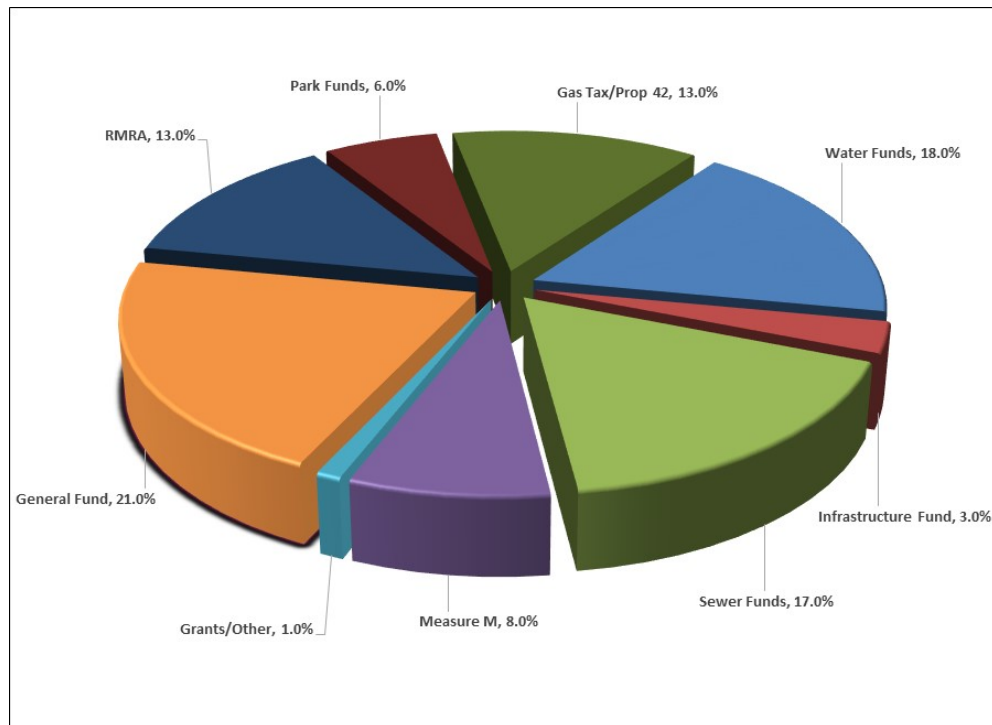
### ***General Fund 15% Charter Requirement for Infrastructure***

The City Charter requires that 15 percent of General Fund revenues be allocated to infrastructure spending based on a five-year rolling average. The FY 2018/19 Adopted Budget exceeds the Charter mandated 15 percent spending requirement on infrastructure based on a five-year rolling average. The FY 2018/19 Proposed Budget commits approximately \$39.8 million in General Fund spending across departments for the maintenance and improvement of the City’s infrastructure. This amount also includes \$5.2 million for concrete replacement, Police facilities improvements, beach facility upgrades, arterial roadway projects, and park renovations. Of this amount, \$2.8 million is dedicated to facility enhancements, \$1.0 million for parks and beaches, \$600,000 for alley rehabilitation, concrete and parking in various neighborhood throughout the City, and \$700,000 for street and road improvements. The \$5.2 million transferred to the Infrastructure Fund to ensure proper accounting.

### *Capital Improvement Program – All Funds*

The Capital Improvement Program identifies the major public improvements to the City's infrastructure over the next five years across All Funds. In general, the CIP includes new projects and upgrades to existing facilities of \$50,000 or more. The primary funding sources for capital projects are restricted revenue funds for street repairs, grants, the General Fund, and Enterprise Funds such as the Water and Sewer Funds. For FY 2018/19, the CIP totals \$24.7 million in new spending across multiple funds with projects distributed throughout the City. The plan addresses critical infrastructure and capital needs divided into numerous categories including drainage and water quality, facilities, neighborhoods, parks and beaches, sewer, streets, and transportation.

#### **FY 2018/19 Capital Improvement Program \$24,717,523 – All Funds**



### *Neighborhood, Streets and Transportation Improvements*

The adopted budget continues to fund aesthetically pleasing, safe and reliable infrastructure to a City's residents and community. The FY 2018/19 Adopted Budget includes funding to maintain the City's sidewalks, roadways and infrastructure. Local neighborhood improvements total \$3.2 million in sidewalk replacements, residential street overlay, curb ramps, and residential alley improvements. Arterial roadway improvements total \$6.7 million for Edinger Avenue (Graham to Bolsa Chica); Saybrook (Heil to Edinger); Algonquin (Warner to Heil); Slater (Beach to Gothard); Newland (Yorktown to Garfield); Graham (Warner to Springdale Street), Delaware (Main to Ellis) and, Atlanta Avenue (Bushard to Brookhurst). These projects will help the City reach a Pavement Condition Index (PCI) rating of 80, or "Good." A budget of \$452,000 has also been included to fund the third year of the street lighting improvements in the downtown area. A total of \$355,600 is included for traffic signal improvements and signal synchronizations as well.

## ***Parks Projects***

Keeping true to our commitment of improving the quality of life within our community, the FY 2018/19 Adopted Budget includes \$2.6 million for park improvements to enhance or improve open space throughout the City. Adopted projects include: replacement of the irrigation system and turf at Central Park East; funding for the replacement of five beach shower stations; new rubber safety surfacing at the John Bacca design phase of the Countywide beach sand replenishment project; improvements to the open space at Irby Park; construction of a permanent parking lot and enhancements to the Urban Forest Trail at Huntington Central Park; construction of a beach playground; upgrades to the Edison Park playground; Murdy Park Sports Field enhancements; turf replacement at the Central Park Sports Complex, and restroom improvements at Central Park.

## ***Facilities Improvements***

In prioritizing capital needs at our facilities, the City focused on improvements that improve safety and the modernization of its facilities. The FY 2018/19 Adopted Budget includes \$2.9 million in funding for facilities improvements. The proposed facilities improvements include: Police Department facility enhancements, ADA improvements at the Central Library; HB Art Center building improvements; refurbishing damages at the Newland House Museum; expanding the City's fiber footprint; renovating the Central Library Main Theater, renovating living quarters at Fire Station 8; and refurbishing certain portions of the City jail.

## ***Enterprise Funds***

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance, and, more importantly, the financing of related capital and infrastructure improvements. The City maintains multiple Enterprise Funds including, Refuse, Water, Water Master Plan, and Sewer Service Funds. Expenditures for FY 2018/19 total \$67.2 million for both operating and capital improvement costs. Due to the complexity and number of projects, the annual budgets in Enterprise Funds tend to fluctuate significantly between fiscal years. Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted Master Plans and major maintenance programs. Within the CIP, water projects include production and distribution system improvements and water main replacements. Sewer projects include sewer lift station reconstruction and sewer lining projects.

<b>Fund</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>
<b>Enterprise Funds</b>						
00504 - Refuse Collection Service	11,290,392	11,277,383	10,821,112	12,000,497	11,929,420	12,056,902
00506 - Water	38,238,820	40,267,648	44,921,267	38,639,561	30,582,694	40,593,832
00507 - Water Master Plan	1,213,468	1,375,023	1,018,991	5,084,500	13,495,545	4,667,279
00511 - Sewer Service Fund	8,505,389	8,729,189	9,351,473	9,326,314	12,167,263	9,853,883
<b>TOTAL</b>	<b>59,248,069</b>	<b>61,649,243</b>	<b>66,112,843</b>	<b>65,050,872</b>	<b>68,174,922</b>	<b>67,171,896</b>

### ***Special Revenue Funds***

Special Revenue Funds are funding sources that are legally restricted to a specific purpose. An example of a Special Revenue Fund is the Gas Tax Fund or the Measure M Fund, which limit expenditures to street and transportation improvements only. Special Revenue Funds total \$17.4 million in the Adopted Budget for FY 2018/19. A subset of these funds totaling \$13.6 million, which are used primarily for capital projects, is highlighted below:

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
<b>Special Revenue Funds</b>						
201 - Air Quality Fund	237,062	303,429	232,996	91,183	815,037	266,115
206 - Traffic Impact	163,821	563,921	610,800		158,042	
207 - Gas Tax Fund	2,520,382	6,085,288	2,917,528	3,266,200	4,633,941	2,718,000
209 - Park Acquisition & Develop	404,780	178,003	1,585,229	121,530	493,250	60,000
213 - Measure M Fund	1,330,575	3,232,964	4,878,402	4,095,718	5,971,134	3,613,473
219 - Prop 42 Traffic Cong Relief	2,779,524	415,526	309,655	812,000	1,969,781	1,232,000
226 - Quimby Fund			14,716	1,377,639	1,502,692	1,058,516
228 - Park Dev Impact - Res	138,394	133,984	289,780	2,889,012	2,987,896	1,174,637
235 - Park Dev Impact - Non Res		316,800	316,800			
308 - Parking In-Lieu Fees	50,355	8,966	51,697	50,000	584,819	105,000
995 - Highway Safety Imp Prog	427,871	150,800	7,369	573,300	3,270,161	137,600
1247 - Road Maint. & Rehab				1,125,734	1,125,734	3,280,923
<b>Total Special Revenue Funds</b>	<b>8,052,764</b>	<b>11,389,681</b>	<b>11,214,972</b>	<b>14,402,316</b>	<b>23,512,487</b>	<b>13,646,264</b>

### **Conclusion**

The FY 2018-19 Adopted Budget was carefully prepared to balance City Council and community priorities with a sustainable and sound financial plan. I am grateful for the valuable policy guidance provided by the City Council during the budget development process. While it has been a challenging year, the Adopted FY 2018/19 Budget provides a financial plan that meets these challenges and continues to provide a roadmap of continued fiscal responsibility for the upcoming year.

I would like to specifically thank all City department directors, their staff, and the Budget Management Division, who worked collaboratively to develop and produce this budget. With the City Council's leadership, and the support of the citizen-led Finance Commission, Huntington Beach will continue to be a leading example of resilience, excellence and prosperity.

Sincerely,



Fred A. Wilson  
City Manager



# **City of Huntington Beach Community Profile Adopted Budget – FY 2018/19**

## **Overview**

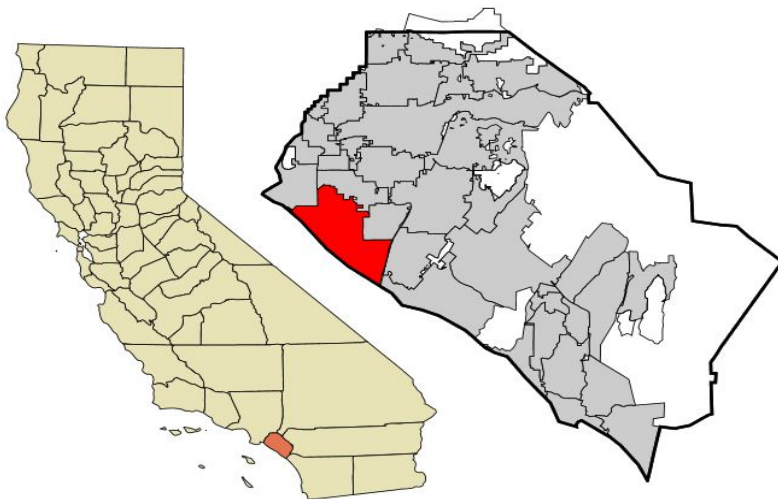


## ***History***

Founded in the late 1880s, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council Members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms.

In August 2011, the unincorporated oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Beachfront properties with high property values make this community a valuable addition to the City. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.

## ***Location***



Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

# **City of Huntington Beach Community Profile Adopted Budget – FY 2018/19**

## ***Lifestyle***

The City of Huntington Beach is located on the Orange County coast, 35 miles southeast of Los Angeles and 90 miles northwest of San Diego. With a population of 202,413 residents, it is known as Surf City due to its abundance of beaches; the sunny, warm Mediterranean climate; and its casual lifestyle. With over 10 miles of coastline to boast of, Huntington Beach plays host to over 13 million visitors annually. Listed among the nation's safest cities for decades, Huntington Beach has often been ranked among the "Top Ten Safest Cities by City Crime Rankings" by the Federal Bureau of Investigation.

The City boasts an annual median household income of \$85,312, higher than the median household income for the United States, the State of California and Orange County. In addition, more than half of its residents, or 51 percent, have a college education, rendering it one of the top three cities to live in within Orange County by the *Orange County Register* (September 2017) and one of the top ten "Happiest Cities in the U.S." by WalletHub (March 2018).

Huntington Beach is home to a thriving beach community, consistently ranked in the top 10 best beaches in California. A world-class Central Library with four branch libraries, numerous picturesque parks including the 356-acre Central Park, numerous cultural and sporting events, and a wide variety of dining experiences make Huntington Beach an ideal location to live, work, visit, and play.

## ***Fourth of July Celebration***

A proud tradition for over a century, the City's most iconic event- the Fourth of July Celebration- has over 1 million television viewers, over 500,000 in-person attendees and is known nationally as "the largest Fourth of July Parade west of the Mississippi." This event includes the parade, 5K run, and a fireworks show on the pier.





# City of Huntington Beach Community Profile Adopted Budget – FY 2018/19

## *Sports Events*

The City is home to the world-famous Vans US Open of Surfing, featuring over 200 of the top surfers from around the globe and attracting over 300,000 visitors each year. Also popular is the Surf City marathon, Orange County's longest running marathon that attracts runners from all over the world, with 15,000 participants in 2018. The annual AVP Beach Volleyball Tour also commands a strong presence totaling 12,000 visitors each year. In addition, the City is planning its first Surf City Escape Triathlon in April 2018, which will add to the repertoire of amazing sports events in the City.



## *HB Air Show*



In 2017, the City held the 2<sup>nd</sup> Annual Breitling Huntington Beach Air Show, the only beachfront air show on the West Coast. An exhilarated crowd of over 450,000 enjoyed hours of entertainment featuring the U.S. Blue Angels, Royal Canadian Air Force's Snowbirds and F-16 Fighting Falcons. Excitement is already building for the 3<sup>rd</sup> annual Huntington Beach Air Show, which will bring back the exciting Air Force Thunderbirds to the dramatic lineup.



The City also hosts a variety of other exciting events for families and visitors such as the annual Pacific Islander Festival, Cherry Blossom Festival, Concours d'Elegance, and Civil War Days.

# **City of Huntington Beach**

## **Community Profile**

### **Adopted Budget – FY 2018/19**

#### ***Film & TV***

The City's pristine miles of coastline offering a variety of amazing scenic landscapes and consistently sunny climate have attracted numerous high-profile film projects to the City including: Curb Your Enthusiasm, It's Always Sunny in Philadelphia, Lucifer, Man vs. Food, Ballers, the Steve Harvey Show, and multiple advertisers such as Adidas, Lululemon, and Fabkids. The City's reputation as a film-friendly city was affirmed in 2017 by the receipt of the Orange County Business Council's "Turning Red Tape into Red Carpet" award for its film application.



#### ***Central Park***

The City's 356-acre Central Park is the largest city-owned park in Orange County, which includes the recently opened new Senior Center, Central Library, Shipley Nature Center, and three restaurants. Working with the City's newly-established Huntington Central Park Committee, the park is undergoing several improvements; including rehabilitating pathways, removing declining trees, replacing trees, and constructing a permanent parking lot in the west side of the park.



#### ***Central Library***

In November 2017, the City's Central Library opened Sunday hours for its patrons. During the Great Recession, Sunday hours for the Central Library were eliminated due to budget constraints. With the improved economy, the City was able to provide Sunday hours for the library's patrons.



#### ***World Famous Huntington Beach & Pier***

Huntington City Beach is one of the best beaches on the west coast. Home to the longest recreational pier in the state, the landmark Huntington Beach Pier is located at the heart of Downtown. Originally built in 1904, it is the longest concrete municipal pier in California. Stretching 1,856 feet into the Pacific Ocean, it is a favorite spot for fisherman, families, and romantics who flock here daily to enjoy the "million-dollar" sunsets. For over 100 years, the Pier has been an iconic coastal symbol of Huntington Beach.



# **City of Huntington Beach**

## **Community Profile**

### **Adopted Budget – FY 2018/19**

#### ***Education***

The Huntington Beach community is proud of its educational system that provides learning opportunities for its nearly 50,000 students of all ages. Huntington Beach offers residents:

- 38 elementary schools
- Four high schools
- One community college and several other colleges are in close proximity to the City including but not limited to, Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton.

#### ***Business & Economy***

The City of Huntington Beach is a leading commercial, industrial, and recreational center of Orange County, with a diverse economic base and educated workforce. Its stable property tax base, strongly diversified sales tax base, and vibrant tourism and leisure industry keep the City well positioned to maintain a stable local economy. This has helped the City earn various accolades throughout the year including “14<sup>th</sup> Best Run City in America” (Wallet Hub, July 2018) and #4 out of 116 cities nationwide for “Best Financial Shape” (*Fiscal Times*, January 2017).

The Huntington Beach business community is extremely diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, petroleum, manufacturing, computer hardware and software, financial and business services, hotel and tourism, automobile services, large-scale retailers and surf apparel, just to name a few. The diversification of the City’s sales tax base is enviable, with no particular area of industry over-concentration, thereby mitigating the impact of industry-specific downturns. Annual taxable sales of about \$3.4 billion place Huntington Beach as one of the top retail sales communities in the County.

Tourism and technology are the leading industries in Huntington Beach, home to more than 650 industrial businesses, including Boeing, C & D Aerospace, and Rocket Lab. Huntington Beach boasts a diversified and dynamic economy.

#### ***Industrial***

With a strong commitment to industrial activities, the City has 1,762 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. Major industrial development continues in the Northwest Area of 28 acres of McDonnell Center Business Park Phase II. The Gothard Industrial Corridor represents unique opportunities for “incubator” industries, or first generation businesses.

Huntington Beach is home to over 650 industrial businesses, including Boeing, Quiksilver Corporate Headquarters, Zodiac Aerospace, Rocket Lab, Cambro Manufacturing, and C & D Aerospace.





# City of Huntington Beach Community Profile Adopted Budget – FY 2018/19

## Commercial

Huntington Beach has approximately 1,300 acres zoned for commercial use. The major concentration of commercial use in Huntington Beach are located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.



Beyond the beach, the City of Huntington Beach boasts top-class restaurants, shopping, hotels, resorts, spas and a thriving downtown district. With more than 30 neighborhood and regional shopping centers, the City has nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and the Marketing and Visitors Bureau market the community to encourage visitors and residents to shop in town to support the local economy. Huntington Beach demographics bring impressive buying power to a wide variety of retail and service businesses.

## Innovation

Philips Lighting & American Tower Company teamed up with Huntington Beach to become the first city in the United States to install approximately 200 Smart Fusion Poles. The Smart Fusion Pole combines LED street lighting with hidden antennas for 4G and 5G cellular services. Installation of the poles is scheduled to begin in 2018.



## Facts and Figures

### Population: 202,413 (2017 Estimate)

- Fourth Largest City (by population) in Orange County
- 24<sup>th</sup> Largest in California

### Land Area: 28 Square Miles

- Fourth Largest City (by land area) in Orange County
- 78<sup>th</sup> Largest in California

### Median Family Household

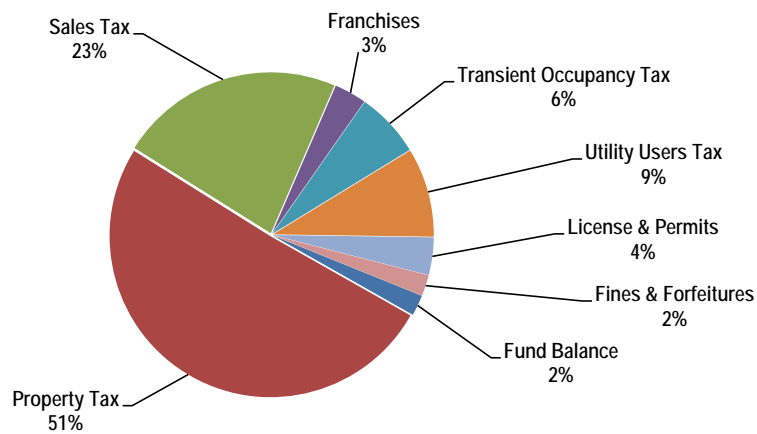
Income: \$85,312 (2017 Estimate)



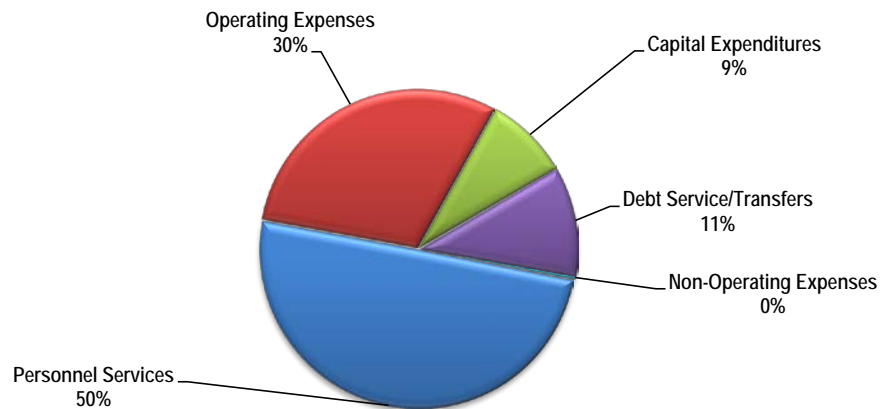
**City of Huntington Beach**  
**Adopted Budget - FY 2018/19**  
**Revenue vs. Expenditure**  
**ALL FUNDS**

Description	FY 2017/18 Adopted	FY 2018/19 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	351,125,231	368,855,896	17,730,665	5.05%
Use of Fund Balance	10,119,128	4,272,063	(5,847,065)	-57.78%
<b>Total Sources of Funds</b>	<b>361,244,359</b>	<b>373,127,959</b>	<b>11,883,600</b>	<b>3.29%</b>
Expense	361,244,359	373,127,959	11,883,600	3.29%
<b>Total Uses of Funds</b>	<b>361,244,359</b>	<b>373,127,959</b>	<b>11,883,600</b>	<b>3.29%</b>
<b>Surplus/(Deficit)</b>				

### Sources of Funds



### Uses of Funds

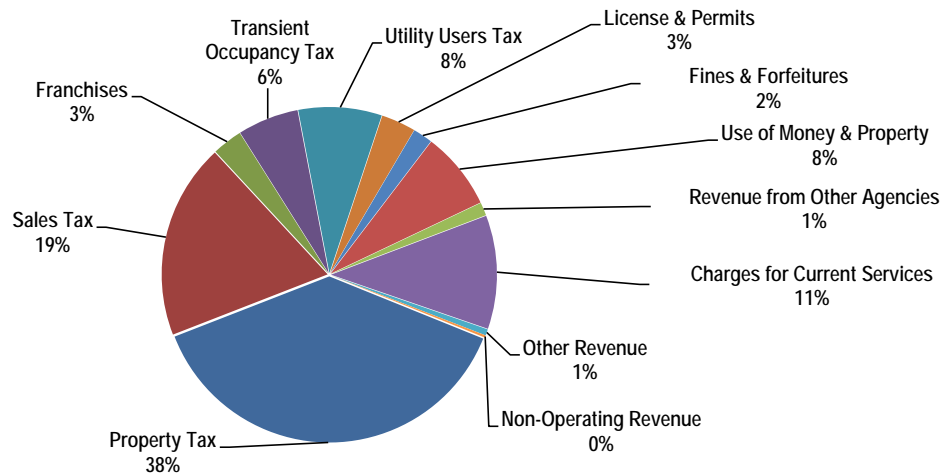


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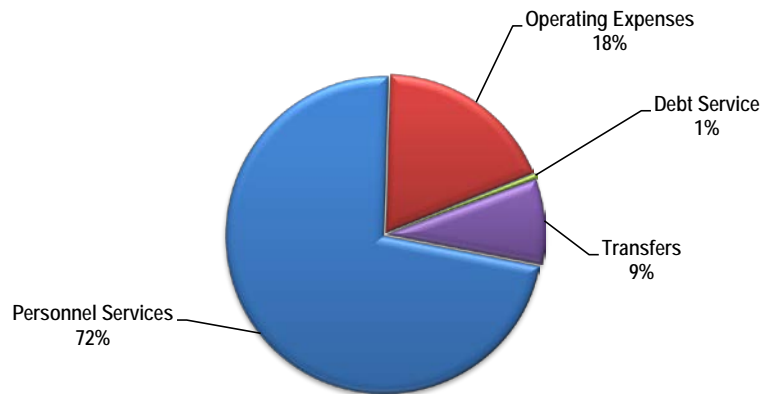
**City of Huntington Beach**  
**Adopted Budget - FY 2018/19**  
**Revenue vs. Expenditure**  
**General Fund**

Description	FY 2017/18 Adopted	FY 2018/19 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	224,048,543	226,171,521	2,122,978	0.95%
Use of Reserves		2,200,000	2,200,000	100.00%
<b>Total Sources of Funds</b>	<b>224,048,543</b>	<b>228,371,521</b>	<b>4,322,978</b>	<b>1.93%</b>
Expense	224,048,543	228,371,521	4,322,978	1.93%
<b>Total Uses of Funds</b>	<b>224,048,543</b>	<b>228,371,521</b>	<b>4,322,978</b>	<b>1.93%</b>
<b>Surplus/(Deficit)</b>				

### Sources of Funds



### Uses of Funds



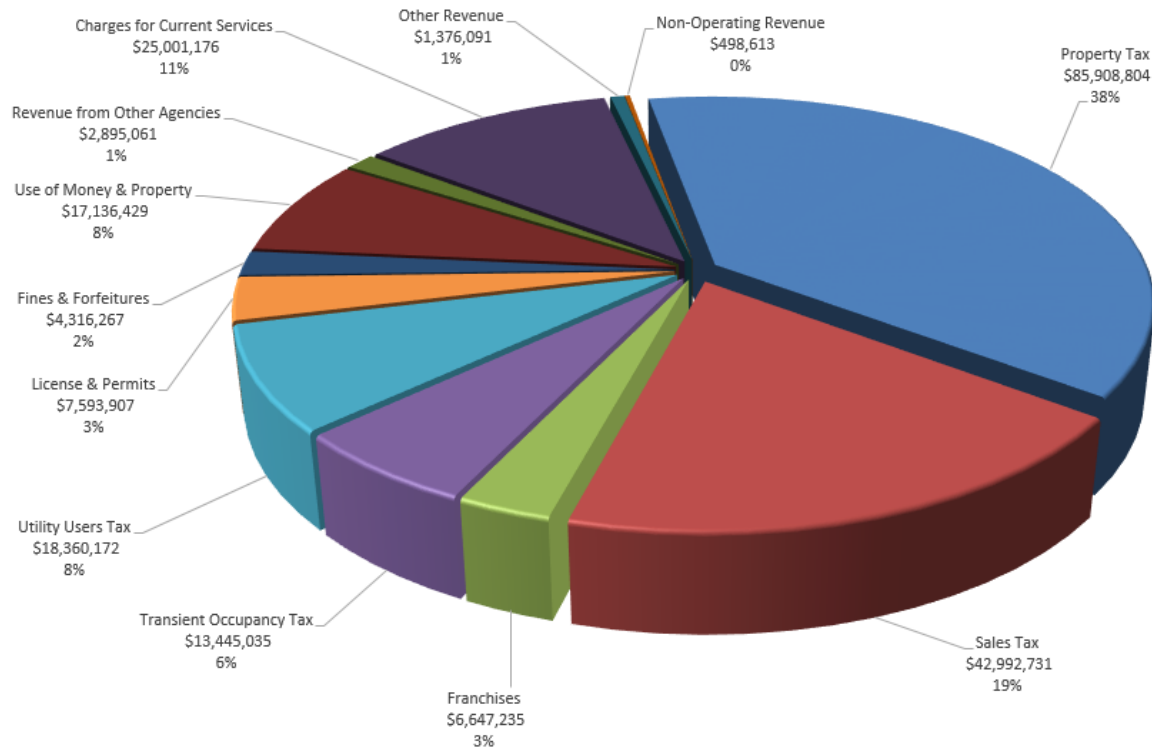
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## City of Huntington Beach Revenue Descriptions and Assumptions Adopted Budget – FY 2018/19

### GENERAL FUND REVENUE: \$226.2 Million



#### Property Tax: \$85,908,804

Property Tax represents the largest General Fund revenue source for the City, accounting for 38% of total budgeted General Fund revenue for FY 2018/19. Property Tax for the FY 2018/19 Adopted Budget includes the assessed values of Huntington Beach and Sunset Beach properties. The Property Tax category consists of Basic Levy, Prior Year Property Taxes, Supplemental Roll Property Taxes, and Other Property Taxes.

- **Basic Levy, Prior Year Property Taxes, and Supplemental Roll Property Taxes:** Basic Levy and Prior Year Property Taxes include secured and unsecured taxes. The total Secured and Supplemental Roll Property Tax for FY 2018/19 is \$54.4 million, which is \$1.6 million or 3.0% higher than the prior fiscal year's Adopted Budget and reflects continued improvements in the housing market. The total Unsecured Property Tax for FY 2018/19 is \$1.7 million, remaining the same as the prior fiscal year's Adopted Budget.
- **Other Property Taxes:** Other Property Taxes revenue for FY 2018/19 is \$29.8 million. The Other Property Taxes revenues are composed of several tax sources, but the two major sources are In-Lieu of Vehicle License Fee (VLF) and the Retirement Property Tax.
  - In-Lieu of VLF proceeds is a portion of the City's annual VLF revenue exchange with the State for property tax. The In-Lieu of VLF revenue for FY 2018/19 is \$20.1 million.



## City of Huntington Beach Revenue Descriptions and Assumptions Adopted Budget – FY 2018/19

### GENERAL FUND REVENUE - CONTINUED

- Triple Flip Reimbursement is a swap of sales tax revenues with property tax revenues. In 2004, the California Economic Recovery Bond Act was approved, which authorized the issuance of \$15 billion in bonds to close the State's budget deficit. To guarantee the bond repayment, the State issued the Revenue and Taxation Code Section 6201.5 that lowered the Bradley Burns Uniform Sales Tax rate from 1% to 0.75%. In return, the cities were reimbursed 0.25% in the form of property tax known as the Triple Flip Reimbursement. On August 6, 2015, the State of California made its final payment on the 2004 Economic Recovery Bonds. As a result, the Bradley Burns allocations reverted back to the original Sales Tax rate of 1%, effective in March 2016.
- Retirement Property Tax, levied annually since 1966, was capped by the City Council, Ordinance No. 3954, on July 16, 2012 at \$0.01500 per \$100 of assessed value. The Retirement Property Tax revenue for FY 2018/19 is approximately \$6.1 million.

#### **Other Local Taxes: \$81,445,173**

Other Local Taxes category represents the second largest General Fund revenue source for the City, accounting for 36% of total budgeted General Fund revenue for FY 2018/19. Other Local Taxes consist of Sales Tax, Utility Users Tax, Transient Occupancy Tax, and Franchises. This category represents a 1.3% increase from last year's Adopted Budget of \$80.4 million.

- **Sales Tax:** Sales Tax revenue for FY 2018/19 is \$43.0 million, a 3.6% increase from last year's Adopted Budget of \$41.5 million.
- **Utility Users Tax (UUT):** Utility Users Tax revenue for FY 2018/19 is at \$18.4 million, which is a 5.7% decrease from last year's Adopted Budget primarily due to the decline in gas, telephone and cable usage. The City charges a 5% rate on water, gas, and electricity usage and a 4.9% rate (post Measure P from 2010) on cellular and land line telephone and cable/video usage.
- **Transient Occupancy Tax (TOT):** Transient Occupancy Tax revenue for FY 2018/19 is anticipated to reach \$13.5 million with strong occupancy in Huntington Beach hotels, which includes the expansion of the Waterfront Hilton Beach Resort in 2018.
- **Franchises:** Franchise revenue for FY 2018/19 is \$6.6 million. These revenues are derived from franchise agreements between the City and private firms such as gas and electric utility franchises with Southern California Gas and Southern California Edison; transfer station and refuse franchises with Rainbow Disposal; pipeline and cable television franchises with various firms; and bus bench franchise.

#### **Charges for Current Services: \$25,001,176**

The Charges for Current Services category represents the third largest General Fund revenue source for the City. These revenues are from various "fees for service" activities such as plan check reviews by Public Works and Community Development Departments, fees for recreational classes and programs, FireMed membership and billing service reimbursement, and other activities. Revenues from this category include transfers from proprietary funds such as Water, Refuse, Sewer, Retiree Medical Trust, and Retirement Supplement Trust to pay for expenditures incurred by the General Fund.

#### **Use of Money and Property: \$17,136,429**

The Use of Money and Property revenue for FY 2018/19 is \$17.1 million, a 0.9% decrease from last year's Adopted Budget of \$17.3 million. This category is comprised of a variety of activities including interest income, lease and concession income, oil well royalties, parking revenues, and jail booking fees.



## City of Huntington Beach Revenue Descriptions and Assumptions Adopted Budget – FY 2018/19

### GENERAL FUND REVENUE - CONTINUED

#### **Licenses and Permits: \$7,593,907**

Licenses and Permits revenues are associated with the development permit and license fees from the Community Development and Public Works Departments. Licenses and Permits, estimated at \$7.6 million, show a \$0.3 million or 3.7% decline due to the slowing down of new development in the City.

#### **Fines, Forfeitures, and Penalties: \$4,316,267**

Fines, Forfeitures and Penalties revenue includes traffic and parking tickets, and fines levied on delinquent library materials.

#### **Revenue from Other Agencies: \$2,895,061**

Revenue from Other Agencies includes reimbursements and fees received from federal, state, and local agencies.

#### **Non-Operating Revenue: \$498,613**

The Non-Operating revenue for FY 2018/19 is \$498,613, mirroring prior fiscal year. This category includes transfers from other funds such as The Strand Parking Structure Fund and, Mello Roos Fund and numerous Community Facilities District Funds.

#### **Other Revenue: \$1,376,091**

Other revenue includes records fees from the City Clerk's passport processing, sales of City owned equipment, restitution and settlement payments.

### NON-GENERAL FUND REVENUE

The City of Huntington Beach's Adopted Budget for FY 2018/19 Non-General Fund Revenue is \$142.7 million.

#### **Enterprise Funds: \$68,130,551**

Enterprise Funds revenue represents the largest Non-General Fund revenue source for the City. This revenue consists of fees received for Water, Refuse Collection, Sewer, and Water Master Plan services. Water service is the largest revenue source of the four service fees contained in the Enterprise Funds. The City's water utility operations are funded by charges to municipal users (residential and commercial) of the City's water service. Refuse Collection service is the second largest revenue source of the total Enterprise Funds budget. The City contracts with Republic Services (formerly Rainbow Disposal) to provide refuse service, which is supported by fees received.

#### **Special Revenue/Internal Service/Other/Capital Project Funds: \$40,420,479**

This category of funds represents the second largest Non-General Fund revenue source for the City. This category of funds includes the Self Insurance Worker's Compensation, Self-Insurance General Liability, Quimby, Measure M, Gas Tax/Highway Users Tax, Traffic Congestion Relief Proposition 42, and Fourth of July Funds.

#### **Public Financing Authority/Debt Service/Assessment Districts Funds: \$11,475,958**

Huntington Beach has a Public Finance Authority (PFA), established in 1988 to issue debt for the financing of public improvements and other capital purchases. In FY 2018/19, the PFA Fund is budgeted to receive \$5.0 million in non-operating revenues. This non-operating revenue derives from the repayment of debt by the General Fund and other funds related to various capital improvement projects. The revenue is recorded as a transfer or "non-operating revenue" and is then used to pay debt service according to each bond's amortization schedule. The City also has several Community Facility Districts (CFDs) that receive assessment revenue to pay off debt related to developments in specific areas of the City.



## **City of Huntington Beach Revenue Descriptions and Assumptions Adopted Budget – FY 2018/19**

### **Trust and Agency Funds: \$9,577,820**

Trust and Agency funds consist of the Retirement Supplement and Retiree Insurance Funds, Strand Parking Structure Fund and two Business Improvement District (BID) Funds. The two Business Improvement Districts that include the Hotel/Motel and Downtown Merchants are allowed to collect assessments from their members for the use of various improvements. The City acts as an intermediary for the BIDs and records these assessments in two distinct funds. The BIDs then submit annual operating budgets, which are received and approved by The City Council.

### **Recognized Obligation Retirement Fund (RORF): \$9,834,687**

Pursuant to Assembly Bill 1X 26, the Redevelopment Agency was dissolved on February 1, 2012, resulting in the creation of the Successor Agency and the Recognized Obligation Retirement Fund (RORF), which is where all of the former Redevelopment Agency's properties, contracts, and leases were transferred.

### **Grant Funds: \$2,072,724**

This category consists of Federal, State and Local funded grant monies received by the Police, Fire, Public Works, Library, Community Services and Business Development Departments.

### **Separate Legal Governing Board Fund: \$1,172,156**

The City has a Joint Powers Agreement (JPA) with local fire departments to use the City's training facility on Gothard Street. The City also administers the West Orange County Water Board (WOCWB).

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Summary Combined by Fund**

Fund	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
00100 General Fund	213,144,929	219,178,550	218,821,667	224,048,543	171,815,219	226,171,521	0.95%
00101 Specific Events	454,057	557,483	741,240	673,000	673,000	762,500	13.30%
00103 Donations Fund	1,237,142	621,220	691,858		600,300		
00104 School Events	23	25	(3,077)				
00106 Interest Allocation			(172,214)				
00107 Evidence Seizure	779		(374)				
00122 Inmate Welfare Fund	57,179	30,418	6,090	2,400	2,400	2,400	0.00%
00126 Donations Historic Wintersburg	19,367	1,085					
00127 Prop Tax in Lieu of Sales Tax		4,528,820	889,000				
00201 Air Quality Fund	310,967	258,990	264,840	260,000	260,000	250,000	-3.85%
00204 Fourth of July Parade	371,695	447,409	405,635	358,500	358,500	400,000	11.58%
00206 Traffic Impact	1,140,323	114,551	814,496	100,000	100,000	100,000	0.00%
00207 Gas Tax Fund	3,777,251	3,339,243	3,291,298	3,523,823	2,525,201	3,509,732	-0.40%
00209 Park Acquisition & Development	91,578	16,363	8,060				
00210 Sewer	1,611,690	2,101,392	82,350	100,000	100,000	100,000	0.00%
00211 Drainage	494,777	625,755	63,652	100,000	100,000	100,000	0.00%
00212 Narcotics Forfeiture Federal	5,927	3,119	28,586				
00213 Measure M Fund	3,022,285	3,242,221	3,292,353	3,246,588	1,889,032	3,387,672	4.35%
00214 Narcotics Forfeiture State	24,158	10,418	25,392				
00215 Rehabilitation Loans	229,534	279,310	121,737	200,000	200,000	200,000	0.00%
00216 Property and Evidence	237,568	62,111	37,711				
00217 Affordable Housing In-Lieu	1,390	271,790	63,235			15,000	100.00%
00218 Hwy Safety Traffic Reduct 1B	85						
00219 Traffic Congestion Relief 42	1,923,156	859,007	646,398	784,587	341,936	1,514,723	93.06%
00223 Safe and Sane Fireworks	878	52	(2,868)				
00225 Gun Range Settlement	3,789	2,470	1,128				
00226 Quimby Fund	2,015,031	321,931	186,313	1,412,000	1,412,000		-100.00%
00227 Police Facilities Dev Impact	114,341	140,548	256,104				
00228 Park Dev Impact Res	644,502	435,222	2,983,868	541,000	541,000	3,000,000	454.53%
00229 Library Dev Impact	237,325	66,974	209,731	70,000	70,000	60,000	-14.29%
00231 Fire Facilities Dev Impact	118,678	69,805	105,660				
00232 Partnership Fund	(93)						
00233 Housing Residual Receipts	481,717	32,736	489,848	406,000	406,000	406,000	0.00%
00234 Disability Access Fund	20,516	21,025	20,453	21,000	21,000	84,000	300.00%
00235 Park Dev Impact Non Res	205,050	108,166	116,775	249,000	249,000		-100.00%
00236 Public Art in Parks	6,412	8,841	60,934				
00237 Self Insurance Liability Claim	4,773						
00238 Emergency Operations Ctr		19,271	86,671				
00239 CDBG				1,033,766	1,033,766	1,033,767	0.00%
00240 HOME				411,664	411,664	411,664	0.00%
00301 Capital Improvement Fund	40						
00306 Low Income Housing Inc	(30)						
00308 In-Lieu Parking Downtown	36,281	37,289	56,020	40,000	40,000	67,700	69.25%
00314 Infrastructure Fund	3,337,535	70,149	547,287	3,110,000	2,310,000	5,208,000	67.46%
00319 Senior Center Development	17,010,856	133,000	71,640				
00321 Lease Capital Project Fund		4,197,413	2,769,143				
00322 ELM Automation Fund			461,810	225,000	225,000	325,000	44.44%
00323 Technology Fund		825,000	1,269				
00324 Equipment Fund				4,760,000	3,500,000	5,000,000	5.04%
00350 RORF	7,742,993	10,992,028	5,067,276	6,766,308	6,766,308	9,834,687	45.35%
00352 LMIHAF	183,428	428,832	120,292	406,000	406,000	406,000	0.00%
00401 Debt Svc HBPFA	6,718,041	6,650,790	5,151,623	5,109,792	5,109,792	5,042,595	-1.32%
00405 Debt Svc Grand Coast CFD2000-1	1,378,313	851,034	1,387,480	1,107,750	830,258	1,094,100	-1.23%
00406 Debt Svc Mello Roos	264,988	264,417	266,972	273,660	186,917	263,060	-3.87%
00408 Debt Svc McDonnell CFD 2002-1	384,010	390,136	397,821	406,628	301,965	394,577	-2.96%
00410 Debt Svc Bella Terra	2,250,423	2,323,781	2,388,208	2,366,586	1,787,467	2,388,047	0.91%
00501 Certified Unified Program Agency	222,475	235,202	287,039	268,460	243,460	271,970	1.31%
00504 Refuse Collection Service	11,269,059	11,264,718	11,332,536	12,020,500	8,918,199	12,014,786	-0.05%
00505 Systems Fund	1,117	727	376				

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Summary Combined by Fund**

<b>Fund</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Percent Change From Prior Year</b>
00506 Water	35,044,797	35,632,556	40,064,288	38,648,130	30,418,130	40,648,515	5.18%
00507 Water Master Plan	1,344,985	909,245	250,533	500,000	500,000	3,750,000	650.00%
00508 WOCWB	202,459	198,133	445,251	91,000	7,029,838	771,000	747.25%
00509 Refuse Education	1,170						
00511 Sewer Service Fund	11,480,522	11,443,042	10,939,416	10,685,000	8,485,000	11,617,250	8.72%
00551 Self Insurance Workers' Comp	8,883,554	6,870,212	7,695,302	7,103,662	5,327,746	7,194,055	1.27%
00552 Self Insurance General Liability		13,275,531	3,847,245	4,568,564	1,000,000	4,874,804	6.70%
00556 Energy Efficiency Fund	148	96					
00701 BID Auto	110,920	109,040	113,400	112,800	112,800		-100.00%
00702 Retiree Insurance Fund	1,890,949	4,245,947	2,804,997	1,789,000	1,789,000	1,435,000	-19.79%
00703 Retirement Supplement	6,643,240	9,155,065	10,555,285	4,333,000	4,333,000	4,000,000	-7.69%
00704 Fire JPA Fund	371,470	318,396	282,831	430,366	317,435	401,156	-6.79%
00707 Debt Svc Judgment Oblig Bonds	1,028,616	1,024,149	673,533				
00709 BID Hotel/Motel	2,735,313	2,982,897	3,375,814	3,750,000	3,750,000	4,032,820	7.54%
00710 BID Downtown	107,313	140,192	144,912	110,000	134,460	110,000	0.00%
00711 Parking Structure-Bella Terra	539,417	668,448	636,341	675,574	675,574	626,289	-7.30%
00712 Parking Structure-Strand	1,498,188	1,298,780	1,370,838	1,667,290	1,667,290	1,667,290	0.00%
00716 Section 115 Trust		2,500,000	1,294,379				
00750 Alcohol Prevention Services	53,358	50,671					
00807 Energy Efficiency	1,072,902	6,304,389	83,321				
00814 HES Grant	190,356						
00815 CDBG 12/13	18,730				63,320		
00838 Jail Training Grant	9,007	10,400	10,455		8,405		
00843 HOME Program 13/14	309,545	20,363	335,168		108,693		
00848 HOME Program 08/09	(7,188)						
00849 HOME Program 09/10	(1,919)						
00850 HOME Program 10/11	22,160	83,733					
00851 HOME Program 11/12	15,143	8,618	28,666				
00852 HOME Program 12/13	40,557	294,246	109,102				
00854 HOME Program 06	15,814						
00859 CDBG 08/09			58,841				
00860 CDBG 09/10	71,901	83,648	55,000		36,098		
00861 CDBG 10/11					55,432		
00863 CDBG 13/14	143,822	138,822	118,603		32,186		
00873 OCTA/Cip Grant	524,077	187,437	171,598		2,045,241		
00875 Saav	(112)						
00878 Caltrans Grants	343,769	260,973					
00880 Library Equipment	333	302	156				
00890 TEA Grant	189,885						
00894 WMD DHHS	163	132	68				
00909 UASI/OCIAC Program	205,351	57,538	80,828				
00912 Homeland Security UASI 07/08			(367)				
00915 Sr Mobility Program 7/08-6/09	(10)						
00925 Homeland Security UASI 08/09			(538)				
00926 Homeland Security MMRS 08/09			(3,801)				
00942 Sr Mobility Program 7/10-6/11	(209)						
00945 Homeland Security MMRS 09/10			(267)				
00949 SLESF Grant 10/11	(40)						
00955 Prop 69 Funding	6,785	4,114	(21)		21,500		
00958 Homeland Security UASI 09/10			(2,478)				
00959 2002 Park Bond	202,905						
00960 Used Oil OPP1 10/11	54,272	54,525	54,833	40,000	53,214		-100.00%
00961 Hwy Bridge Replacement & Rehab	36,648	222,099	72,455		2,685,215		
00962 CDBG 11/12		6,587			152,839		
00963 Sr Mobility Program	215,199	224,691	230,196		170,558		
00965 Master Plan of Arterial Hwys	570,638	20,645	1,379,189		238,829		
00968 SLESF Grant 11/12	519	559	315				
00969 Calif 911 Emergency Comm Fund	(1,971)						



**City of Huntington Beach**  
**Revenue Summary**  
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**ALL FUNDS**  
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<b>Fund</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Percent Change From Prior Year</b>
00970 Bridge Prevention Maintenance Program	51,607	202,205	549,624		3,535,126		
00971 Asset Forfeiture 15% State Set	4,560	1,970	4,558				
00976 Homeland Security MMRS 10/11	9,255				8,551		
00978 US Secret Services (USSS)	8,500	8,500	8,500		12,000		
00979 AB109 Public Safety Realignment	124,878	71,354	32,132				
00984 SLESF Grant 12/13	355,402	397,184	424,629				
00985 State Literacy Grant		18,000	53,357		39,441		
00988 Human Trafficking	36,005	967					
00989 Org Crime Drug Enforcement Task Force	20,935	9,993	25,000				
00990 EMPG 12/13			(609)				
00994 HUD EDI Senior Center Dev		142,500					
00995 Hwy Safety Improvement Program	14,675	575,717	71,299	573,300	2,551,544	137,600	-76.00%
00997 Ofc of Traffic 13/14 #PT1482	61,366						
00998 Ofc of Traffic 13/14 #SC14184	38,152						
01200 LSTA Pitch Grant 13/14	2,580						
01204 EMPG 13/14	30,051						
01206 Domestic Violence CY2014	34,346						
01207 UASI 2013	3,898						
01208 CDBG 14/15	749,641	27,920	152,231		3,830		
01209 HOME Program 14/15	28,860	12,207	493,138		79,705		
01210 OCTA Beach/Edinger Grant			136,331				
01212 Alcoholic Beverage Ctrl 14/15	48,997						
01213 Office of Traffic Safety 14/15	317,253	94,208					
01214 Justice Assistance Grant 14/15	28,952						
01216 EMPG 14/15	30,329						
01217 State Literacy Grant 14/15	44,156						
01218 DHS Fire Equipment Grant	69,952						
01219 CDBG 15/16		857,141	30,888		82,532		
01220 HOME Program 15/16		207,637	59,691		295,644		
01221 Domestic Violence CY2015	147,120	37,105					
01222 Hazard Mitigation Grant Program			73,242		2,416,223		
01223 LSTA Pitch Grant 15/16		19,572					
01224 OC Regional Narc Suppression	315	58,310	52,185	60,000	60,000	60,000	0.00%
01225 EMPG 15/16		29,288					
01226 State Literacy Grants	18,000	35,357	356		10,000		
01227 Office of Traffic Safety 15/16		355,439	93,263				
01228 CalRecycle City/County CRV	72,700	51,351	98,924	48,717	48,717	48,974	0.53%
01229 Housing Related Parks Grant			284,200				
01230 AB 109 Reimbursement		16,806	56,240				
01231 ABC Grant 15/16		15,989	8,582				
01232 Justice Assistance Grant 15/16			25,359				
01233 OC Recycling Market Development Zone		1,837	3,545	6,500	6,500	5,250	-19.23%
01234 Sustainable Business Certification Program		24,290	5,629			20,000	100.00%
01235 CDBG 16/17			872,827		122,196		
01236 HOME Program 16/17			103,373		320,733		
01237 Domestic Violence CY2016		95,424	89,207				
01238 EMPG 16/17			30,310	30,000			-100.00%
01239 Office of Traffic Safety 16/17			359,703				
01240 EPIC Challenge					90,000		
01241 Justice Assistance Grant 16/17					25,879		
01242 Tire Derived Product Grant					10,840		
01243 OCTA Grant/Shuttle Service				95,000	246,812	57,000	-40.00%
01244 Board of State & Community Corrections 16/17			57,088				
01245 LE16096860 Domestic Violence 2017			152,292		51,845		
01246 CENIC E-Rate			6,502	52,488	52,488	65,965	25.68%
01247 Arterial Rehabilitation				1,125,734	1,125,734	3,280,923	191.45%
01248 Central Park Trail Rehab					35,000		
01249 Office of Traffic Safety 17/18				226,551	610,000	232,504	2.63%
<b>GRAND TOTAL</b>	<b>361,346,241</b>	<b>378,615,329</b>	<b>356,630,626</b>	<b>351,125,231</b>	<b>296,788,526</b>	<b>368,855,896</b>	<b>5.05%</b>

**City of Huntington Beach**  
**Revenue Summary**  
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**ALL FUNDS**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
40070 Sec Basic Levy	45,365,835	47,228,665	49,145,106	50,884,613	48,100,280	52,413,151	3.00%
40080 Unsec Basic Levy	1,520,724	1,707,776	1,577,184	1,700,000	165,000	1,700,000	0.00%
<b>40060 Basic Levy</b>	<b>46,886,558</b>	<b>48,936,441</b>	<b>50,722,290</b>	<b>52,584,613</b>	<b>48,265,280</b>	<b>54,113,151</b>	2.91%
40170 Sec Prior Year Property Taxes	445,996	456,301	416,520	412,268	201,596	431,258	4.61%
40180 Unsec Prior Year Property Taxes	32,032	32,856	21,595	32,000	21,163	32,000	0.00%
<b>40160 Prior Year Property Taxes</b>	<b>478,028</b>	<b>489,157</b>	<b>438,115</b>	<b>444,268</b>	<b>222,759</b>	<b>463,258</b>	4.27%
40310 Sec Supp Roll	1,087,438	1,271,541	1,571,831	1,465,868	1,051,511	1,560,019	6.42%
<b>40305 Supp Roll Property Taxes</b>	<b>1,087,438</b>	<b>1,271,541</b>	<b>1,571,831</b>	<b>1,465,868</b>	<b>1,051,511</b>	<b>1,560,019</b>	6.42%
40360 Interest Property Taxes	11,047	20,776	29,242	32,249	29,242	32,249	0.00%
40370 Misc Property Taxes	2,409,483	3,482,629	2,430,678	2,430,673	2,350,000	2,430,673	0.00%
40400 Homeowner Exemption	328,819	328,759	327,958	315,500	327,958	315,500	0.00%
40410 Utility Unitary Tax	655,361	703,656	719,697	741,288	719,697	726,288	-2.02%
40420 Triple Flip Reimbursemnt	8,165,101	7,174,998					
40430 In-Lieu of VLF	17,165,046	18,076,696	18,763,462	19,590,931	19,851,584	20,109,172	2.65%
40440 Nuisance Abatement	2,174	141,176	(1,737)				
40450 Employee Retirement Override	5,255,492	5,726,279	5,790,651	6,051,598	4,294,520	6,118,166	1.10%
40470 RPTTF Revenue	6,693,762	10,272,982	5,011,060	6,766,308	6,766,308	9,834,687	45.35%
<b>40350 Other Property Taxes</b>	<b>40,686,286</b>	<b>45,927,951</b>	<b>33,071,011</b>	<b>35,928,547</b>	<b>34,379,309</b>	<b>39,566,735</b>	10.13%
<b>40500 Assessments</b>	<b>7,257,730</b>	<b>7,063,477</b>	<b>8,080,647</b>	<b>8,164,886</b>	<b>7,126,730</b>	<b>8,322,932</b>	1.94%
<b>40010 PROPERTY TAXES</b>	<b>96,396,040</b>	<b>103,688,566</b>	<b>93,883,893</b>	<b>98,588,183</b>	<b>91,045,590</b>	<b>104,026,095</b>	5.52%
41110 1% Allocation Sales Tax	27,265,148	33,890,155	38,091,084	39,186,983	29,259,267	40,636,785	3.70%
41120 Public Safety Sales Tax	2,195,299	2,206,426	2,280,205	2,308,637	1,393,779	2,355,946	2.05%
41130 Measure M Sales Tax	2,774,428	3,208,107	3,180,291	3,246,588	1,889,032	3,349,672	3.18%
<b>41100 Sales Tax</b>	<b>32,234,875</b>	<b>39,304,688</b>	<b>43,551,579</b>	<b>44,742,208</b>	<b>32,542,078</b>	<b>46,342,403</b>	3.58%
41210 Utility Franchises	2,266,763	2,144,665	2,000,854	2,009,618	1,593,682	1,945,569	-3.19%
41220 Transfer Station Franchises	484,443	515,646	485,248	545,202	297,000	418,607	-23.22%
41230 Pipeline Franchises	214,330	284,829	210,727	275,241	329,000	283,859	3.13%
41240 Refuse Franchises	804,952	1,140,314	887,986	920,000	674,817	900,000	-2.17%
41250 Cable TV Franchises	3,053,756	2,993,436	2,842,542	3,000,000	2,185,013	2,900,000	-3.33%
41270 Bus Bench Franchise	199,200	199,200	199,200	199,200	149,400	199,200	0.00%
<b>41200 Franchises</b>	<b>7,023,444</b>	<b>7,278,089</b>	<b>6,626,556</b>	<b>6,949,261</b>	<b>5,228,912</b>	<b>6,647,235</b>	-4.35%
41330 Beach Edinger SP	226,225						
<b>41300 In-Lieu Tax</b>	<b>226,225</b>						
<b>41400 Transient Occupancy Tax</b>	<b>9,214,736</b>	<b>10,034,950</b>	<b>11,363,957</b>	<b>12,487,488</b>	<b>7,621,336</b>	<b>13,445,035</b>	7.67%
41510 Water Utility Tax	1,543,125	1,600,854	1,686,815	1,823,000	1,208,842	1,756,169	-3.67%
41520 Gas Utility Tax	1,748,272	1,824,588	2,013,851	1,972,905	1,277,107	1,513,289	-23.30%
41530 Telephone Utility Tax	5,482,289	4,829,822	4,561,626	4,232,165	3,150,000	4,035,609	-4.64%
41540 Electric Utility Tax	8,848,090	8,374,392	8,008,855	8,295,464	5,174,907	8,086,624	-2.52%
41550 Cable Utility Tax	2,607,156	2,769,370	2,869,629	2,978,027	1,864,371	2,809,947	-5.64%
41560 Prepaid Wireless Utility Tax		83,087	161,827		100,804	158,534	100.00%
<b>41500 Utility Users Tax</b>	<b>20,228,931</b>	<b>19,482,113</b>	<b>19,302,604</b>	<b>19,460,095</b>	<b>12,776,031</b>	<b>18,360,172</b>	-5.65%
<b>41000 OTHER LOCAL TAXES</b>	<b>68,928,210</b>	<b>76,099,840</b>	<b>80,844,696</b>	<b>83,639,053</b>	<b>58,168,358</b>	<b>84,794,845</b>	1.38%
42103 Fire Prevention Inspection	323,563	274,803	327,831	300,000	225,075	300,000	0.00%
42105 Oil Well Taxes License	746,725	708,913	623,806	650,000	319,000	600,000	-7.69%
42110 Business License	2,389,659	2,451,857	2,511,647	2,478,125	1,870,941	2,561,880	3.38%
42112 Disability Education Fee	20,237	20,736	20,262	21,000	21,000	84,000	300.00%
42115 Bicycle License		6,780	6,425		4,358	4,500	100.00%
42120 Oil & Methane Inspection	35,421	55,304	19,890	50,000	16,640	50,000	0.00%
42125 Miscellaneous License	38,564	33,209	47,499	40,000	28,499	40,000	0.00%
42130 Subdivision	4,227						
<b>42100 License General</b>	<b>3,558,396</b>	<b>3,551,601</b>	<b>3,557,925</b>	<b>3,543,625</b>	<b>2,485,513</b>	<b>3,640,380</b>	2.73%
42152 Street and Curb		269					
42155 Encroachment Permit	364,505	394,249	360,671	375,000	269,238	375,000	0.00%
42165 Grading Permit	11,500	6,592	1,500	12,000	1,500	2,000	-83.33%
42170 Harbor & Dock Construction	8,100	16,200	18,239	15,000	9,849	15,000	0.00%



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<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
42180 Obstruction Permit	247	2,175	273				
42185 Parking Permit	10,387	13,388	36,449	15,000	7,000	15,000	0.00%
42195 Wide/Overweight/Loading	13,402	12,682	12,794	15,000	11,846	14,000	-6.67%
<b>42150 License &amp; Permits Public Works</b>	<b>408,141</b>	<b>445,556</b>	<b>429,926</b>	<b>432,000</b>	<b>321,849</b>	<b>421,000</b>	-2.55%
42305 Alarm Permits	261,724	266,565	282,723	274,135	189,153	294,032	7.26%
42310 Building Permits	2,220,352	2,291,549	1,776,077	1,550,000	1,021,347	1,418,965	-8.45%
42315 Plumbing Permits	452,440	516,928	443,696	315,000	245,700	324,000	2.86%
42320 Electrical Permits	458,831	760,534	677,069	450,000	325,000	463,500	3.00%
42325 Mechanical Permits	303,280	442,566	323,547	350,000	150,000	235,000	-32.86%
42335 Swim Pool Permits	110,239	124,207	146,963	110,000	64,500	114,000	3.64%
42355 Certificate of Occupancy	19,282	4,508	24,531	12,000	15,555	12,000	0.00%
<b>42300 License and Permits Buildings</b>	<b>3,826,148</b>	<b>4,406,857</b>	<b>3,674,605</b>	<b>3,061,135</b>	<b>2,011,255</b>	<b>2,861,497</b>	-6.52%
42410 Planning Commission	203,340	465,194	287,921	278,204	91,970	274,590	-1.30%
42600 Zoning Administrator	288,010	169,635	209,553	169,540	185,802	144,540	-14.75%
42700 Environ Processing	37,538	57,899	260,475	70,000	155,311	58,000	-17.14%
42750 Staff Review	363,242	267,115	178,630	147,300	126,449	162,900	10.59%
42824 Beach-Edinger Spec Plan Fees	154,142	186,811	9,427	40,000	5,000	20,000	-50.00%
42825 General Plan Maint Fee	395,854	231,550	148,003	168,743	27,000	95,000	-43.70%
42860 Parking In-Lieu	38,308	37,289	55,970	40,000	40,000	67,700	69.25%
<b>42400 License and Permits Planning</b>	<b>1,480,434</b>	<b>1,415,502</b>	<b>1,149,978</b>	<b>913,787</b>	<b>631,547</b>	<b>837,730</b>	-8.32%
<b>42000 LICENSE AND PERMITS</b>	<b>9,273,119</b>	<b>9,819,515</b>	<b>8,812,434</b>	<b>7,950,547</b>	<b>5,450,164</b>	<b>7,760,607</b>	-2.39%
<b>42905 Court/Traffic Fines</b>	<b>933,362</b>	<b>559,835</b>	<b>435,995</b>	<b>535,000</b>	<b>367,596</b>	<b>500,140</b>	-6.52%
42915 Main Street Library Fines	1,856	1,778	1,560	1,800	1,000	1,700	-5.56%
42920 Central Library Fines	60,771	58,731	75,662	60,000	41,500	70,000	16.67%
42925 Banning Library Fines	1,639	2,083	1,410	1,800	1,000	1,400	-22.22%
42930 Oakview Library Fines	2,828	2,932	2,587	2,800	1,500	2,561	-8.54%
42935 Murphy Library Fines	868	939	501	875	613	466	-46.74%
<b>42910 Library Fines</b>	<b>67,961</b>	<b>66,462</b>	<b>81,720</b>	<b>67,275</b>	<b>45,613</b>	<b>76,127</b>	13.16%
42940 Parking Fines	3,598,331	4,378,388	3,303,498	3,600,000	2,166,467	3,600,000	0.00%
<b>42940 Parking Fines</b>	<b>3,598,331</b>	<b>4,378,388</b>	<b>3,303,498</b>	<b>3,600,000</b>	<b>2,166,467</b>	<b>3,600,000</b>	0.00%
<b>42950 Alarm Fines</b>	<b>146,570</b>	<b>139,111</b>	<b>174,071</b>	<b>140,000</b>	<b>95,000</b>	<b>90,000</b>	-35.71%
<b>42900 FINES AND FORFEITURES</b>	<b>4,746,224</b>	<b>5,143,796</b>	<b>3,995,284</b>	<b>4,342,275</b>	<b>2,674,676</b>	<b>4,316,267</b>	-0.60%
42965 Pooled Cash Interest	1,668,622	1,871,189	2,113,588	608,000	308,000	775,000	27.47%
42966 Market Adjustments	(1,584,860)	5,184,075	5,236,724			38,000	100.00%
42970 Restricted Cash Interest	879,719	978,289	1,038,801	810	810		-100.00%
42975 Late Charges	923,064	743,745	529,181	910,000	605,000	655,000	-28.02%
42977 Interfund Loans Interest	32,733						
<b>42960 Interest Income</b>	<b>1,919,278</b>	<b>8,777,298</b>	<b>8,918,294</b>	<b>1,518,810</b>	<b>913,810</b>	<b>1,468,000</b>	-3.35%
42985 Interest Payments	41,306	217,961	134,713				
42990 Principal Payments	320,058	434,429	170,300	606,000	606,000	606,000	0.00%
<b>42980 Loan Payments</b>	<b>361,364</b>	<b>652,390</b>	<b>305,013</b>	<b>606,000</b>	<b>606,000</b>	<b>606,000</b>	0.00%
43065 Waterfront Project	925,271	1,155,613	13,765	14,178	14,150	14,575	2.80%
43075 Land Lease Income	696,925	790,713	806,379	781,555	623,000	833,844	6.69%
43085 Buildings Lease Income	5,100	7,604	6,157	8,436	4,619	6,344	-24.80%
43095 Beach Concessions	1,298,946	1,394,984	1,226,092	1,361,690	800,000	1,318,748	-3.15%
43105 Prop/Equip Lease-Beach	120,559	119,480	123,064	126,756	128,556	130,559	3.00%
43115 Rooms Rentals	498,121	452,020	583,930	590,000	378,906	553,017	-6.27%
43145 Central Park Concessions	157,050	171,541	179,559	180,000	128,918	181,355	0.75%
43150 Sport Complex Concessions	73,916	73,625	66,721	65,000	40,000	67,000	3.08%
43155 Vending Machines	26,670	20,834	7,429	20,000	3,000	20,000	0.00%
43165 Rentals - Leases	224,170	240,059	216,566	240,059	121,254	240,059	0.00%
43166 Ocean View Estates Rents	467,064	486,464	538,299	520,000	389,257	520,000	0.00%
<b>43055 Lease and Concession Income</b>	<b>4,493,792</b>	<b>4,912,936</b>	<b>3,767,961</b>	<b>3,907,674</b>	<b>2,631,660</b>	<b>3,885,501</b>	-0.57%

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
43910 City Oil Wells	279,517	139,385	218,871	259,200	136,730	215,000	-17.05%
43920 Other Royalties	72,867	47,980	70,095	75,000	31,593	75,000	0.00%
<b>43900 Royalties</b>	<b>352,385</b>	<b>187,365</b>	<b>288,965</b>	<b>334,200</b>	<b>168,323</b>	<b>290,000</b>	-13.23%
44010 Parking Lots	3,246,721	3,347,360	3,483,370	3,709,358	1,164,376	3,759,358	1.35%
44015 Annual Parking Pass	776,383	862,285	889,407	862,285	538,335	862,285	0.00%
44030 Sunset Vista	634,709	679,796	706,644	687,529	465,000	687,529	0.00%
44040 Parking Structures	2,565,306	2,303,553	2,450,738	2,730,511	2,264,084	2,733,172	0.10%
44050 Meters - Business	485,385	501,169	484,537	486,095	319,794	489,382	0.68%
44060 Meters - Residential	751,740	938,765	958,626	979,096	582,740	979,096	0.00%
44070 Meters - Recreational	1,574,799	1,582,696	1,615,295	1,534,490	842,474	1,534,490	0.00%
44080 Pier Plaza	1,726,134	1,851,096	1,804,596	1,663,993	1,056,516	1,751,993	5.29%
44090 Meters Beach Blvd	61,674	70,627	57,604	66,534	27,396	66,534	0.00%
44100 Sports Complex	123,431	131,751	114,389	134,529	80,000	122,000	-9.31%
<b>44000 Parking Revenue</b>	<b>11,946,280</b>	<b>12,269,099</b>	<b>12,565,207</b>	<b>12,854,420</b>	<b>7,340,715</b>	<b>12,985,839</b>	1.02%
45010 City of Fountain Valley Jail Bookings	1,746						
45040 Convicted Offender Booking Fee	351,309	408,951	521,448	511,084	224,321	511,084	0.00%
45100 Other Govt Jail Bookings	265	360	1,050				
<b>45000 Contract Jail Bookings</b>	<b>353,320</b>	<b>409,311</b>	<b>522,498</b>	<b>511,084</b>	<b>224,321</b>	<b>511,084</b>	0.00%
<b>45110 PCS Wireless</b>	<b>287,291</b>	<b>330,012</b>	<b>341,063</b>	<b>325,000</b>	<b>191,242</b>	<b>351,295</b>	8.09%
<b>45120 Admin Cost - Bonds</b>	<b>9,649</b>						
<b>42955 USE OF MONEY AND PROP</b>	<b>19,723,358</b>	<b>27,538,411</b>	<b>26,709,001</b>	<b>20,057,188</b>	<b>12,076,091</b>	<b>20,097,719</b>	0.20%
46110 Tidelands Revenue	266,399	138,624		138,624	152,070	138,624	0.00%
46115 GEMT Reimbursement	41,153	57,167	142,014	60,000	103,679	60,000	0.00%
46120 State Set-Aside 15%	4,052	1,475	4,277				
46130 Real Property Transfer	1,466,803	1,465,878	1,262,143	1,509,280	517,402	1,209,037	-19.89%
46140 State Mandated Cost Reimb	1,648,882	63,642	63,738	60,000	1,000	60,000	0.00%
46160 From State of California	1,159,843	1,121,480	1,772,735	1,373,439	2,100,821	3,501,112	154.92%
46165 Highway Users Tax 2103	1,902,090	852,971	573,764	781,587	338,936	1,514,723	93.80%
46170 Vehicle License Fee		80,047	87,452	88,000	104,000	88,000	0.00%
46180 POST Reimbursement	41,734	45,051	3,647	30,000	42,622	30,000	0.00%
<b>46100 State of California Agencies</b>	<b>6,530,956</b>	<b>3,826,334</b>	<b>3,909,771</b>	<b>4,040,930</b>	<b>3,360,530</b>	<b>6,601,496</b>	63.37%
46315 HUD Program Income		43,529	63,277				
46320 CDBG Allocations	893,392	83,648	1,097,173	1,033,766	1,582,198	1,033,767	0.00%
46330 Other Federal	2,436,126	3,543,756	3,292,796	1,301,515	15,608,705	841,768	-35.32%
<b>46300 Federal Agencies</b>	<b>3,329,518</b>	<b>3,670,933</b>	<b>4,453,246</b>	<b>2,335,281</b>	<b>17,190,903</b>	<b>1,875,535</b>	-19.69%
46410 County Payments	221,479	559,346	230,196	329,400	192,058	329,400	0.00%
46430 OCTA	592,029	20,645	1,554,855	110,000	6,105,394	57,000	-48.18%
46490 Other Governmental Agencies	132,130	106,281	111,877	333,360	282,105	324,608	-2.63%
<b>46400 County Agencies</b>	<b>945,638</b>	<b>686,271</b>	<b>1,896,928</b>	<b>772,760</b>	<b>6,579,557</b>	<b>711,008</b>	-7.99%
46510 Gas Tax 2107	1,504,977	1,436,754	1,433,859	1,465,766	1,007,113	1,411,285	-3.72%
46520 Gas Tax 2107.5	20,000	10,000	10,000	10,000		10,000	0.00%
46530 Gas Tax 2106	788,106	740,052	694,443	690,076	510,718	726,351	5.26%
46540 Gas Tax 2105	1,215,935	1,126,393	1,084,317	1,134,621	784,010	1,137,488	0.25%
<b>46500 Gas Tax Revenues</b>	<b>3,529,017</b>	<b>3,313,199</b>	<b>3,222,619</b>	<b>3,300,463</b>	<b>2,301,841</b>	<b>3,285,124</b>	-0.46%
46610 M & O Huntington Beach	129,834	121,350	169,121	81,051	479,605	492,531	507.68%
46620 M & O Garden Grove	8,472	8,232	12,327	3,822	266,669	32,382	747.25%
46630 M & O Seal Beach	28,846	28,028	41,970	13,013	114,605	110,253	747.25%
46640 M & O Westminster	51,236	49,784	74,549	23,114	203,565	195,834	747.25%
<b>46600 WOCWB Revenue</b>	<b>218,388</b>	<b>207,394</b>	<b>297,967</b>	<b>121,000</b>	<b>1,064,444</b>	<b>831,000</b>	586.78%
46710 AQMD	2,243,179	252,769	249,285	240,000	240,000	250,000	4.17%
46740 Joint Power Authority	686			1,000			-100.00%
46790 Other Agencies	1,008,752	1,127,754	983,948	905,344	696,747	872,500	-3.63%
<b>46700 Other Agencies</b>	<b>3,252,617</b>	<b>1,380,523</b>	<b>1,233,232</b>	<b>1,146,344</b>	<b>936,747</b>	<b>1,122,500</b>	-2.08%
<b>46000 REVENUE FROM OTHER AGENCIES</b>	<b>17,806,134</b>	<b>13,084,654</b>	<b>15,013,763</b>	<b>11,716,778</b>	<b>31,434,021</b>	<b>14,426,663</b>	23.13%

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
47110 Residential Tree Replacement	4,865	2,500	2,775	3,000	944	3,000	0.00%
47115 Developer Fee	2,736,971	950,805	235,321	1,562,000	1,512,000	100,000	-93.60%
47120 Engineering and Inspection Fee	23,795	7,130	15,823	13,130	11,130	10,000	-23.84%
47125 GIS Survey Fee	6,279	2,599	279	6,500	2,500	2,000	-69.23%
47130 Grading Plan Check	394,465	455,964	318,798	420,000	330,604	420,000	0.00%
47145 OC Sanitation Collection Fee	1,090,987	2,144,617	54,893	180,000	112,789	180,000	0.00%
47160 Public Improve Plan Check	2,500	135		2,000			-100.00%
47165 Recordation Fee	19,499	30,906	4,693	25,000	5,000	15,000	-40.00%
47180 Traffic Impact Fee	1,097,012	84,900	436,630	100,000	100,000	100,000	0.00%
47185 Traffic Plan Check Fees	12,635	7,220	2,196	14,000	1,000	2,500	-82.14%
47190 Water Quality Inspections	40,430	60,455	27,891	40,000	12,000	30,000	-25.00%
<b>47100 Public Works</b>	<b>5,429,438</b>	<b>3,747,232</b>	<b>1,152,314</b>	<b>2,365,630</b>	<b>2,087,967</b>	<b>862,500</b>	<b>-63.54%</b>
47205 Permit Issuance	267,824	326,273	270,024	215,000	174,150	220,000	2.33%
47210 Plan Review	3,823,133	2,317,681	1,610,116	1,592,500	1,117,000	1,342,135	-15.72%
47245 Landscape Plan Check	147,035	35,120	22,396	20,000	16,200	20,000	0.00%
47255 Microfilming	86,434	151,804	97,149	75,000	54,000	75,000	0.00%
47265 Automation Fee	407,210	350,931	324,338	225,000		325,000	44.44%
47275 Administrative Citation	623,028	529,222	356,639	530,000	167,620	530,000	0.00%
47280 Park Square Foot Fee	53,571						
47285 Landscape Inspection	10,145	15,669	20,952	12,000	556	10,000	-16.67%
47290 Development Impact Fee	1,295,116	806,536	3,716,502	860,000	860,000	3,060,000	255.81%
<b>47200 Building</b>	<b>6,713,495</b>	<b>4,533,236</b>	<b>6,418,116</b>	<b>3,529,500</b>	<b>2,614,526</b>	<b>5,582,135</b>	<b>58.16%</b>
47305 Non-Resident Library Card Fee	10,618	14					
47310 Media Library	58,142						
47315 Library Reserve	6,079	183	153				
47316 Banning Branch Fees	123	28					
47317 Oak View Branch Fees	366	172	141				
47318 Main Street Branch Fees	383	57					
47319 Helen Murphy Branch Fees	48	4					
47320 Community Enrichment Fee	240,332	211,551	133,035	250,000	34,875	50,000	-80.00%
47325 Library Replacement Card	4,969	5,111	5,924	5,000	3,600	5,900	18.00%
47330 Library Processing Fee	1,754	2,075	2,251	2,000	1,200	2,000	0.00%
47335 Library Collection Fee	22						
<b>47300 Library</b>	<b>322,836</b>	<b>219,196</b>	<b>141,529</b>	<b>257,000</b>	<b>39,740</b>	<b>57,900</b>	<b>-77.47%</b>
47410 Film Permits	36,980	110,662	188,031	70,000	80,000	105,000	50.00%
47415 Weed Abatement	15,036	18,440	13,669	17,000	9,500	13,000	-23.53%
47420 Sewer Services	72,903	70,813	69,499	75,000	50,000	70,000	-6.67%
47440 Impounded Vehicle Release Fee	165,990	175,430	199,004	195,000	90,438	195,000	0.00%
47445 Research Requests	52,666	52,177	46,094	56,419	19,144	43,789	-22.39%
47450 Performance Bond Reduction	480	240					
47455 Maps & Publications	11						
47460 Pay to Stay/Work Furlough	71,460	93,340	69,770	110,000	64,000	60,700	-44.82%
47480 Banners and Pennants	6,103	3,445	3,749	4,000	4,500	3,112	-22.20%
<b>47400 Special City Services</b>	<b>421,629</b>	<b>524,547</b>	<b>589,816</b>	<b>527,419</b>	<b>317,582</b>	<b>490,601</b>	<b>-6.98%</b>
47501 Recreational Fees	3,068,434	2,682,120	3,235,319	3,220,830	1,317,191	3,273,000	1.62%
47502 Art Center Classes	106,102	95,253	98,518	100,000	55,170	100,488	0.49%
47503 Adventure Playground		36,421	34,049	38,000	5,000	38,000	0.00%
47510 Junior Lifeguard	450,445	460,980	516,175	530,000		550,000	3.77%
<b>47500 Recreational Classes</b>	<b>3,624,982</b>	<b>3,274,774</b>	<b>3,884,061</b>	<b>3,888,830</b>	<b>1,377,361</b>	<b>3,961,488</b>	<b>1.87%</b>
<b>47600 Special Events</b>	<b>628,962</b>	<b>666,810</b>	<b>776,272</b>	<b>778,000</b>	<b>758,000</b>	<b>784,514</b>	<b>0.84%</b>
47705 Refuse Charges	11,045,957	11,133,136	11,190,684	11,882,000	8,779,699	11,876,286	-0.05%
47710 Water Sales	28,687,495	29,426,197	32,356,150	33,430,625	26,753,000	35,466,279	6.09%
47736 Convenience/Processing Fees	15,995,849	16,498,896	15,745,315	15,985,000	12,365,357	20,200,111	26.37%
<b>47700 Utility Charges</b>	<b>55,729,301</b>	<b>57,058,229</b>	<b>59,292,149</b>	<b>61,297,625</b>	<b>47,898,056</b>	<b>67,542,676</b>	<b>10.19%</b>

**City of Huntington Beach**  
**Revenue Summary**  
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**ALL FUNDS**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
47810 Fire Med Billing Service	5,297,119	6,618,364	6,749,704	6,247,347	5,485,000	6,383,985	2.19%
47811 Fire Med Memberships	1,203,272	1,225,485	1,226,324	1,273,895	876,413	1,273,895	0.00%
47815 Membership	7,431	82,642	6,625	85,000	3,500	6,700	-92.12%
47816 Fitness Center Membership			147,035			148,000	100.00%
<b>47800 Fire Med Fees</b>	<b>6,507,822</b>	<b>7,926,491</b>	<b>8,129,688</b>	<b>7,606,242</b>	<b>6,522,588</b>	<b>7,812,580</b>	2.71%
47865 Police Emergency Response	131,626	90,128	83,782	70,000	70,404	70,000	0.00%
47870 Fire Emergency Response	44,024	45,636	30,686	45,000	25,000	45,000	0.00%
<b>47860 Emergency Response</b>	<b>175,650</b>	<b>135,764</b>	<b>114,467</b>	<b>115,000</b>	<b>95,404</b>	<b>115,000</b>	0.00%
47905 Fire Hazmat Response	228,708	236,300	289,076	270,460	245,511	274,370	1.45%
47910 Public Works	8,851	4,260	7,628	9,000	5,500	9,000	0.00%
47915 Hazmat Contracts	30						
<b>47900 Hazmat Fees</b>	<b>237,589</b>	<b>240,561</b>	<b>296,704</b>	<b>279,460</b>	<b>251,011</b>	<b>283,370</b>	1.40%
47930 Fire Clearance Inspection	71,500	67,761	82,838	70,000	80,000	70,000	0.00%
47935 Fire Company Inspection	133,537	74,643	603,515	250,000	240,416	250,000	0.00%
47940 Fire Protection Fees	472,532	517,348	243,208	500,000	144,000	420,000	-16.00%
47945 Fire Development	160,743	148,895	262,651	140,000	88,200	140,000	0.00%
<b>47925 Fire</b>	<b>838,312</b>	<b>808,648</b>	<b>1,192,213</b>	<b>960,000</b>	<b>552,616</b>	<b>880,000</b>	-8.33%
47955 Postage	70						
47965 Photocopying	1,239	1,801	1,673	2,000	1,154	2,000	0.00%
47970 Abandoned Oil Wells	2,591	1,649	6,386	1,500	35,000	1,500	0.00%
47985 Payroll Charges	13,597,761	13,907,704	13,639,335	13,225,662	11,449,746	12,629,055	-4.51%
<b>47950 Miscellaneous</b>	<b>13,601,662</b>	<b>13,911,154</b>	<b>13,647,394</b>	<b>13,229,162</b>	<b>11,485,900</b>	<b>12,632,555</b>	-4.51%
<b>48053 Prop Fund Charges - Water</b>	<b>5,840,828</b>	<b>6,016,053</b>	<b>5,485,036</b>	<b>5,649,587</b>	<b>4,072,636</b>	<b>5,824,317</b>	3.09%
<b>48054 Prop Fund Charges - WMP</b>	<b>163,424</b>	<b>168,327</b>	<b>251,936</b>	<b>259,494</b>	<b>187,061</b>	<b>267,520</b>	3.09%
<b>48055 Prop Fund Charges - Refuse</b>	<b>550,036</b>	<b>550,036</b>		<b>583,533</b>	<b>568,117</b>	<b>601,581</b>	3.09%
<b>48057 Prop Fund Charges - Sewer</b>	<b>1,282,179</b>	<b>1,320,644</b>	<b>1,670,961</b>	<b>1,721,090</b>	<b>1,240,686</b>	<b>1,774,319</b>	3.09%
<b>48058 From Retiree Medical Trust</b>	<b>43,894</b>	<b>45,211</b>	<b>46,567</b>	<b>107,510</b>	<b>34,576</b>	<b>46,657</b>	-56.60%
<b>48059 From Retirement Supplement Trust</b>	<b>169,164</b>	<b>174,239</b>	<b>174,239</b>	<b>285,579</b>	<b>129,373</b>	<b>174,239</b>	-38.99%
<b>47000 CHARGES FOR CURRENT SERVICES</b>	<b>102,281,204</b>	<b>101,321,151</b>	<b>103,263,462</b>	<b>103,440,661</b>	<b>80,233,200</b>	<b>109,693,952</b>	6.05%
48120 Admissions	3,115	2,425	2,480	2,500	2,500	2,500	0.00%
48130 Property	285,869	569,982	604,161	200,000	116,370	167,523	-16.24%
<b>48110 Sales</b>	<b>288,985</b>	<b>572,407</b>	<b>606,641</b>	<b>202,500</b>	<b>118,870</b>	<b>170,023</b>	-16.04%
48210 Coin Telephones	56,405	51,711	61,137	32,400	37,575	32,400	0.00%
48220 Employee Phone Reimbursement	83						
48230 Souvineer Sales	21,148	23,522	19,425	24,000	23,500	19,000	-20.83%
48240 Library Sales	6,252	7,870	8,284	8,000	4,000	6,000	-25.00%
48260 Bus Bench Ads	40,800	40,800	40,800	40,800	30,600	40,800	0.00%
48270 Plans and Specs	4,780	1,323	1,836	1,000	500	1,000	0.00%
<b>48200 General Sales</b>	<b>129,468</b>	<b>125,226</b>	<b>131,481</b>	<b>106,200</b>	<b>96,175</b>	<b>99,200</b>	-6.59%
48300 Donations - Planning	1,041	507					
48301 Donations - Community Services	901,179	255,037	324,828		322,390		
48302 Donations - Library Services	295,889	353,454	351,463		275,825		
48303 Donations - Police	24,735	1,100	120				
48305 Donations - Fire	5,165	725	190		585		
48300 Donations	19,959	1,135					
<b>48300 Donations</b>	<b>1,247,968</b>	<b>611,958</b>	<b>676,601</b>		<b>598,800</b>		
48350 Sponsorships	165,000	234,130	215,932	181,000	163,216	155,000	-14.36%
48385 Property Damage Reimburse	181,890	160,765	289,901	195,000	55,000	195,000	0.00%
48400 Restitution	10,788	2,667	2,109	5,000	1,000	1,793	-64.14%
48410 Other Reimbursement	2,839,874	1,129,298	3,131,901	464,000	369,103	376,000	-18.97%
<b>48370 Reimbursables</b>	<b>3,032,552</b>	<b>1,292,731</b>	<b>3,423,911</b>	<b>664,000</b>	<b>425,103</b>	<b>572,793</b>	-13.74%
48500 Settlements	64,583	16,575	21,448		51,328	15,000	100.00%
<b>48500 Settlements</b>	<b>64,583</b>	<b>16,575</b>	<b>21,448</b>		<b>51,328</b>	<b>15,000</b>	100.00%
48511 Credit Card Processing Fee	26,764	11,124	11,885	10,000	7,500	10,000	0.00%
48515 Passport Fee	171,830	189,950	245,165	269,500	200,000	282,975	5.00%

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
48520 Evidence Recovery	226,376	42,958	18,488				
48530 Newsrack Impounds	1,590	(750)					
48540 DDAs and OPAs	9,692						
48550 Miscellaneous	752,039	1,576,413	1,173,242	799,944	901,671	732,800	-8.39%
<b>48510 Other</b>	<b>1,188,291</b>	<b>1,819,695</b>	<b>1,448,779</b>	<b>1,079,444</b>	<b>1,109,171</b>	<b>1,025,775</b>	<b>-4.97%</b>
<b>48100 OTHER REVENUE</b>	<b>6,116,847</b>	<b>4,672,721</b>	<b>6,524,794</b>	<b>2,248,144</b>	<b>2,562,663</b>	<b>2,037,791</b>	<b>-9.36%</b>
49101 From General Fund	13,091,952	23,445,826	11,723,937	17,183,489	11,554,925	19,770,532	15.06%
49101 From HOME Program 15/16		66,240					
49101 From Gas Tax	900,000	247,612					
49101 From Housing Residual Receipts		6,897	405,367				
49101 From Self Insurance Liability		1,028,414					
49101 From RORF	686,812	458,554	398,905				
49101 From LMIHAF				405,367	405,367	405,367	0.00%
49101 From HBPFA			48,767				
49101 From CFD 2000-1	5,777	5,750	8,065	6,000	3,522	6,386	6.43%
49101 From Mello Roos	76,276	77,777	76,641	80,761	56,051	79,455	-1.62%
49101 From CFD 2002-1	5,639	5,750	5,900	6,000	3,522	6,386	6.43%
49101 From Debt Svc Bella Terra	545,097	673,656	641,699	681,574	679,096	632,675	-7.17%
49101 From CUPA	13,000	13,000					
49101 From Refuse Education	72,700						
49101 From Self Insurance WC		91					
49101 From Energy Efficiency Fund			12,854				
49101 From Parking Structure Strand	300,000	300,000	300,000	400,000	175,000	400,000	0.00%
49101 From Energy Efficiency			208,000				
49101 From HOME Program 12/13		74,953					
49101 From HOME Program 06		54,844					
49101 From Storm Water Quality	236,693						
49101 From 2002 Park Bond	9,662						
49101 From HUD EDI		108,956					
<b>49100 Operating Transfers In</b>	<b>15,943,608</b>	<b>26,568,320</b>	<b>13,830,136</b>	<b>18,763,191</b>	<b>12,877,483</b>	<b>21,300,801</b>	<b>13.52%</b>
49300 Proceeds of Long Term Debt	16,357,924	10,197,413	2,766,954				
49350 Prior Period Adjustment	3,183,000		862,165				
49400 Joint Venture Income	590,574	480,941	124,044	379,212	266,281	401,156	5.79%
<b>49000 NON-OPERATING REVENUE</b>	<b>36,075,106</b>	<b>37,246,673</b>	<b>17,583,299</b>	<b>19,142,403</b>	<b>13,143,764</b>	<b>21,701,957</b>	<b>13.37%</b>
<b>40000 REVENUES</b>	<b>361,346,241</b>	<b>378,615,329</b>	<b>356,630,626</b>	<b>351,125,231</b>	<b>296,788,526</b>	<b>368,855,896</b>	<b>5.05%</b>



**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
40070 Sec Basic Levy	45,365,835	47,228,665	49,145,106	50,884,613	48,100,280	52,413,151	3.00%
40080 Unsec Basic Levy	1,520,724	1,707,776	1,577,184	1,700,000	165,000	1,700,000	0.00%
<b>40060 Basic Levy</b>	<b>46,886,558</b>	<b>48,936,441</b>	<b>50,722,290</b>	<b>52,584,613</b>	<b>48,265,280</b>	<b>54,113,151</b>	2.91%
40170 Sec Prior Year Property Taxes	445,996	456,301	416,520	412,268	201,596	431,258	4.61%
40180 Unsec Prior Year Property Taxes	32,032	32,856	21,595	32,000	21,163	32,000	0.00%
<b>40160 Prior Year Property Taxes</b>	<b>478,028</b>	<b>489,157</b>	<b>438,115</b>	<b>444,268</b>	<b>222,759</b>	<b>463,258</b>	4.27%
40310 Sec Supp Roll	1,087,438	1,271,541	1,571,831	1,465,868	1,051,511	1,560,019	6.42%
<b>40305 Supp Roll Property Taxes</b>	<b>1,087,438</b>	<b>1,271,541</b>	<b>1,571,831</b>	<b>1,465,868</b>	<b>1,051,511</b>	<b>1,560,019</b>	6.42%
40360 Interest Property Taxes	11,047	20,776	29,242	32,249	29,242	32,249	0.00%
40370 Misc Property Taxes	2,409,483	3,482,629	2,430,678	2,430,673	2,350,000	2,430,673	0.00%
40400 Homeowner Exemption	328,819	328,759	327,958	315,500	327,958	315,500	0.00%
40410 Utility Unitary Tax	655,361	703,656	719,697	741,288	719,697	726,288	-2.02%
40420 Triple Flip Reimbursemnt	8,165,101	2,646,177					
40430 In-Lieu of VLF	17,165,046	18,076,696	18,763,462	19,590,931	19,851,584	20,109,172	2.65%
40440 Nuisance Abatement	2,174	141,176	(1,737)				
40450 Employee Retirement Override	5,255,492	5,726,279	5,790,651	6,051,598	4,294,520	6,118,166	1.10%
<b>40350 Other Property Taxes</b>	<b>33,992,524</b>	<b>31,126,149</b>	<b>28,059,951</b>	<b>29,162,239</b>	<b>27,613,001</b>	<b>29,732,048</b>	1.95%
<b>40500 Assessments</b>	<b>27,625</b>	<b>30,052</b>	<b>34,068</b>	<b>37,462</b>	<b>22,863</b>	<b>40,328</b>	7.65%
<b>40010 PROPERTY TAXES</b>	<b>82,472,173</b>	<b>81,853,339</b>	<b>80,826,254</b>	<b>83,694,451</b>	<b>77,175,415</b>	<b>85,908,804</b>	2.65%
41110 1% Allocation Sales Tax	27,265,148	33,890,155	38,091,084	39,186,983	29,259,267	40,636,785	3.70%
41120 Public Safety Sales Tax	2,195,299	2,206,426	2,280,205	2,308,637	1,393,779	2,355,946	2.05%
<b>41100 Sales Tax</b>	<b>29,460,447</b>	<b>36,096,581</b>	<b>40,371,288</b>	<b>41,495,620</b>	<b>30,653,046</b>	<b>42,992,731</b>	3.61%
41210 Utility Franchises	2,266,763	2,144,665	2,000,854	2,009,618	1,593,682	1,945,569	-3.19%
41220 Transfer Station Franchises	484,443	515,646	485,248	545,202	297,000	418,607	-23.22%
41230 Pipeline Franchises	214,330	284,829	210,727	275,241	329,000	283,859	3.13%
41240 Refuse Franchises	804,952	1,140,314	887,986	920,000	674,817	900,000	-2.17%
41250 Cable TV Franchises	3,053,756	2,993,436	2,842,542	3,000,000	2,185,013	2,900,000	-3.33%
41270 Bus Bench Franchise	199,200	199,200	199,200	199,200	149,400	199,200	0.00%
<b>41200 Franchises</b>	<b>7,023,444</b>	<b>7,278,089</b>	<b>6,626,556</b>	<b>6,949,261</b>	<b>5,228,912</b>	<b>6,647,235</b>	-4.35%
<b>41400 Transient Occupancy Tax</b>	<b>9,214,736</b>	<b>10,034,950</b>	<b>11,363,957</b>	<b>12,487,488</b>	<b>7,621,336</b>	<b>13,445,035</b>	7.67%
41510 Water Utility Tax	1,543,125	1,600,854	1,686,815	1,823,000	1,208,842	1,756,169	-3.67%
41520 Gas Utility Tax	1,748,272	1,824,588	2,013,851	1,972,905	1,277,107	1,513,289	-23.30%
41530 Telephone Utility Tax	5,482,289	4,829,822	4,561,626	4,232,165	3,150,000	4,035,609	-4.64%
41540 Electric Utility Tax	8,848,090	8,374,392	8,008,855	8,295,464	5,174,907	8,086,624	-2.52%
41550 Cable Utility Tax	2,607,156	2,769,370	2,869,629	2,978,027	1,864,371	2,809,947	-5.64%
41560 Prepaid Wireless Utility Tax		83,087	161,827	158,534	100,804	158,534	0.00%
<b>41500 Utility Users Tax</b>	<b>20,228,931</b>	<b>19,482,113</b>	<b>19,302,604</b>	<b>19,460,095</b>	<b>12,776,031</b>	<b>18,360,172</b>	-5.65%
<b>41000 OTHER LOCAL TAXES</b>	<b>65,927,558</b>	<b>72,891,733</b>	<b>77,664,406</b>	<b>80,392,465</b>	<b>56,279,326</b>	<b>81,445,173</b>	1.31%
42103 Fire Prevention Inspection	323,563	274,803	327,831	300,000	225,075	300,000	0.00%
42105 Oil Well Taxes License	746,725	708,913	623,806	650,000	319,000	600,000	-7.69%
42110 Business License	2,389,659	2,451,857	2,511,647	2,478,125	1,870,941	2,561,880	3.38%
42115 Bicycle License		6,780	6,425	4,500	4,358	4,500	0.00%
42120 Oil & Methane Inspection	35,421	55,304	19,890	50,000	16,640	50,000	0.00%
42128 Newsrack Fee			566				
42125 Miscellaneous License	38,564	33,209	47,499	40,000	28,499	40,000	0.00%
42130 Subdivision	4,227						
<b>42100 License General</b>	<b>3,538,159</b>	<b>3,530,865</b>	<b>3,537,663</b>	<b>3,522,625</b>	<b>2,464,513</b>	<b>3,556,380</b>	0.96%
42152 Street and Curb		269					
42155 Encroachment Permit	364,505	394,249	360,671	375,000	269,238	375,000	0.00%

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
42165 Grading Permit	11,500	6,592	1,500	12,000	1,500	2,000	-83.33%
42170 Harbor & Dock Construction	8,100	16,200	18,239	15,000	9,849	15,000	0.00%
42180 Obstruction Permit	247	2,175	273				
42185 Parking Permit	10,387	13,388	36,449	15,000	7,000	15,000	0.00%
42195 Wide/Overweight/Loading	13,402	12,682	12,794	15,000	11,846	14,000	-6.67%
<b>42150 License &amp; Permits Public Works</b>	<b>408,141</b>	<b>445,556</b>	<b>429,926</b>	<b>432,000</b>	<b>321,849</b>	<b>421,000</b>	-2.55%
42305 Alarm Permits	261,724	266,565	282,723	274,135	189,153	294,032	7.26%
42310 Building Permits	2,220,352	2,291,549	1,776,077	1,550,000	1,021,347	1,418,965	-8.45%
42315 Plumbing Permits	452,440	516,928	443,696	315,000	245,700	324,000	2.86%
42320 Electrical Permits	458,831	760,534	677,069	450,000	325,000	463,500	3.00%
42325 Mechanical Permits	303,280	442,566	323,547	350,000	150,000	235,000	-32.86%
42335 Swim Pool Permits	110,239	124,207	146,963	110,000	64,500	114,000	3.64%
42355 Certificate of Occupancy	19,282	4,508	24,531	12,000	15,555	12,000	0.00%
<b>42300 License and Permits Buildings</b>	<b>3,826,148</b>	<b>4,406,857</b>	<b>3,674,605</b>	<b>3,061,135</b>	<b>2,011,255</b>	<b>2,861,497</b>	-6.52%
42410 Planning Commission	203,340	465,194	287,921	278,204	91,970	274,590	-1.30%
42600 Zoning Administrator	288,010	169,635	209,553	169,540	185,802	144,540	-14.75%
42700 Environ Processing	37,538	57,899	260,475	70,000	155,311	58,000	-17.14%
42750 Staff Review	363,242	145,075	178,630	147,300	126,449	162,900	10.59%
42824 Beach-Edinger Spec Plan Fees	154,142	186,811	9,427	40,000	5,000	20,000	-50.00%
42825 General Plan Maintenance Fee	395,854	231,550	148,003	168,743	27,000	95,000	-43.70%
42850 Library		9					
<b>42400 License and Permits Planning</b>	<b>1,442,126</b>	<b>1,256,173</b>	<b>1,094,008</b>	<b>873,787</b>	<b>591,547</b>	<b>755,030</b>	-13.59%
<b>42000 LICENSE AND PERMITS</b>	<b>9,214,574</b>	<b>9,639,450</b>	<b>8,736,201</b>	<b>7,889,547</b>	<b>5,389,164</b>	<b>7,593,907</b>	-3.75%
<b>42905 Court/Traffic Fines</b>	<b>933,362</b>	<b>559,835</b>	<b>435,995</b>	<b>535,000</b>	<b>367,596</b>	<b>500,140</b>	-6.52%
42915 Main Street Library Fines	1,856	1,778	1,560	1,800	1,000	1,700	-5.56%
42920 Central Library Fines	60,771	58,731	75,662	60,000	41,500	70,000	16.67%
42925 Banning Library Fines	1,639	2,083	1,410	1,800	1,000	1,400	-22.22%
42930 Oakview Library Fines	2,828	2,932	2,587	2,800	1,500	2,561	-8.54%
42935 Murphy Library Fines	868	939	501	875	613	466	-46.74%
<b>42910 Library Fines</b>	<b>67,961</b>	<b>66,462</b>	<b>81,720</b>	<b>67,275</b>	<b>45,613</b>	<b>76,127</b>	13.16%
42940 Parking Fines	3,598,331	4,378,388	3,303,498	3,600,000	2,166,467	3,600,000	0.00%
<b>42940 Parking Fines</b>	<b>3,598,331</b>	<b>4,378,388</b>	<b>3,303,498</b>	<b>3,600,000</b>	<b>2,166,467</b>	<b>3,600,000</b>	0.00%
<b>42950 Alarm Fines</b>	<b>146,570</b>	<b>139,111</b>	<b>174,071</b>	<b>140,000</b>	<b>95,000</b>	<b>90,000</b>	-35.71%
<b>42900 FINES AND FORFEITURES</b>	<b>4,746,224</b>	<b>5,143,796</b>	<b>3,995,284</b>	<b>4,342,275</b>	<b>2,674,676</b>	<b>4,316,267</b>	-0.60%
42965 Pooled Cash Interest	545,420	605,532	638,125	600,000	300,000	500,000	-16.67%
42966 Market Adjustments	261,931	(54,032)	(328,361)				
42975 Late Charges	573,937	375,185	315,243	515,000	450,000	500,000	-2.91%
42977 Interfund Loans Interest	28						
<b>42960 Interest Income</b>	<b>1,381,316</b>	<b>926,686</b>	<b>625,007</b>	<b>1,115,000</b>	<b>750,000</b>	<b>1,000,000</b>	-10.31%
42985 Interest Payments			23,799				
43065 Waterfront Project	10,028	505,230	13,765	14,178	14,150	14,575	2.80%
43075 Land Lease Income	696,925	790,713	806,379	781,555	623,000	833,844	6.69%
43085 Buildings Lease Income	3,100	7,604	6,157	8,436	4,619	6,344	-24.80%
43095 Beach Concessions	1,298,946	1,394,984	1,226,092	1,361,690	800,000	1,318,748	-3.15%
43105 Prop/Equip Lease-Beach	120,559	119,480	123,064	126,756	128,556	130,559	3.00%
43115 Rooms Rentals	498,121	452,020	583,930	590,000	378,906	553,017	-6.27%
43145 Central Park Concessions	157,050	171,541	179,559	180,000	128,918	181,355	0.75%
43150 Sports Complex Concessions	73,916	73,625	66,721	65,000	40,000	67,000	3.08%

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
43155 Vending Machines	26,670	20,834	7,429	20,000	3,000	20,000	0.00%
43165 Rentals - Leases	224,170	240,059	216,566	240,059	121,254	240,059	0.00%
43166 Ocean View Estates Rents	467,064	486,464	538,299	520,000	389,257	520,000	0.00%
<b>43055 Lease and Concession Income</b>	<b>3,576,549</b>	<b>4,262,553</b>	<b>3,767,961</b>	<b>3,907,674</b>	<b>2,631,660</b>	<b>3,885,501</b>	-0.57%
43910 City Oil Wells	279,517	139,385	218,871	259,200	136,730	215,000	-17.05%
43920 Other Royalties	72,867	47,980	70,095	75,000	31,593	75,000	0.00%
<b>43900 Royalties</b>	<b>352,385</b>	<b>187,365</b>	<b>288,965</b>	<b>334,200</b>	<b>168,323</b>	<b>290,000</b>	-13.23%
44010 Parking Lots	3,246,721	3,347,360	3,421,753	3,659,358	1,114,376	3,659,358	0.00%
44015 Annual Parking Pass	776,383	862,285	889,407	862,285	538,335	862,285	0.00%
44030 Sunset Vista	634,709	679,796	694,244	687,529	465,000	687,529	0.00%
44040 Parking Structures	1,101,134	1,026,484	1,079,296	1,063,221	596,794	1,065,882	0.25%
44050 Meters - Business	485,385	501,169	484,537	486,095	319,794	489,382	0.68%
44060 Meters - Residential	751,740	938,765	958,626	979,096	582,740	979,096	0.00%
44070 Meters - Recreational	1,574,799	1,582,696	1,615,295	1,534,490	842,474	1,534,490	0.00%
44080 Pier Plaza	1,694,074	1,731,743	1,670,114	1,631,993	1,024,516	1,631,993	0.00%
44090 Meters Beach Blvd	61,674	70,627	57,604	66,534	27,396	66,534	0.00%
44100 Sports Complex	123,431	131,751	114,389	134,529	80,000	122,000	-9.31%
<b>44000 Parking Revenue</b>	<b>10,450,047</b>	<b>10,872,676</b>	<b>10,985,264</b>	<b>11,105,130</b>	<b>5,591,425</b>	<b>11,098,549</b>	-0.06%
45010 City of Fountain Valley Jail Bookings	1,746						
45040 Convicted Offender Booking Fee	351,309	408,951	521,448	511,084	224,321	511,084	0.00%
45100 Other Govt Jail Bookings	265	360	1,050				
<b>45000 Contract Jail Bookings</b>	<b>353,320</b>	<b>409,311</b>	<b>522,498</b>	<b>511,084</b>	<b>224,321</b>	<b>511,084</b>	0.00%
<b>45110 PCS Wireless</b>	<b>287,291</b>	<b>330,012</b>	<b>341,063</b>	<b>325,000</b>	<b>191,242</b>	<b>351,295</b>	8.09%
<b>42955 USE OF MONEY AND PROP</b>	<b>16,400,907</b>	<b>16,988,603</b>	<b>16,554,557</b>	<b>17,298,088</b>	<b>9,556,991</b>	<b>17,136,429</b>	-0.93%
46110 Tidelands Revenue	266,399	138,624		138,624	152,070	138,624	0.00%
46115 GEMT Reimbursement	41,153	57,167	142,014	60,000	103,679	60,000	0.00%
46130 Real Property Transfer	1,466,803	1,465,878	1,262,143	1,509,280	517,402	1,209,037	-19.89%
46140 State Mandated Cost Reimbursement	1,648,882	63,642	63,738	60,000	1,000	60,000	0.00%
46160 From State of California	222,611	406,792	568,359	100,000	710,482	100,000	0.00%
46170 Vehicle License Fee		80,047	87,452	88,000	104,000	88,000	0.00%
46180 POST Reimbursement	41,734	45,051	3,647	30,000	42,622	30,000	0.00%
<b>46100 State of California Agencies</b>	<b>3,687,581</b>	<b>2,257,200</b>	<b>2,127,353</b>	<b>1,985,904</b>	<b>1,631,255</b>	<b>1,685,661</b>	-15.12%
46330 Other Federal	8,000						
<b>46300 Federal Agencies</b>	<b>8,000</b>						
46410 County Payments		330,807		329,400		329,400	0.00%
46490 Other Governmental Agencies	83,815	105,314	99,567	110,000	58,745	100,000	-9.09%
<b>46400 County Agencies</b>	<b>83,815</b>	<b>436,121</b>	<b>99,567</b>	<b>439,400</b>	<b>58,745</b>	<b>429,400</b>	-2.28%
46740 Joint Power Authority	686			1,000			-100.00%
46790 Other Agencies	722,150	780,536	808,803	780,000	481,403	780,000	0.00%
<b>46700 Other Agencies</b>	<b>722,836</b>	<b>780,536</b>	<b>808,803</b>	<b>781,000</b>	<b>481,403</b>	<b>780,000</b>	-0.13%
<b>46000 REVENUE FROM OTHER AGENCIES</b>	<b>4,502,233</b>	<b>3,473,857</b>	<b>3,035,723</b>	<b>3,206,304</b>	<b>2,171,403</b>	<b>2,895,061</b>	-9.71%
47110 Residential Tree Replacement	4,865	2,500	2,775	3,000	944	3,000	0.00%
47115 Developer Fee	146,658	2,284		50,000			-100.00%
47118 Underground Utilities			53,000				
47120 Engineering and Inspection Fee	18,405	4,880	5,456	10,000	8,000	10,000	0.00%
47125 GIS Survey Fee	6,279	2,599	279	6,500	2,500	2,000	-69.23%
47130 Grading Plan Check	394,465	455,964	318,798	420,000	330,604	420,000	0.00%
47140 Landscape Plan Check			14				
47145 OC Sanitation Collection Fee	80,258	137,249	19,623	80,000	12,789	80,000	0.00%



**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
47160 Public Improvement Plan Check	2,500	135		2,000			-100.00%
47165 Recordation Fee	19,499	30,906	4,693	25,000	5,000	15,000	-40.00%
47185 Traffic Plan Check Fees	12,635	7,220	2,196	14,000	1,000	2,500	-82.14%
47190 Water Quality Inspections	40,430	60,455	27,891	40,000	12,000	30,000	-25.00%
<b>47100 Public Works</b>	<b>725,994</b>	<b>704,192</b>	<b>434,726</b>	<b>650,500</b>	<b>372,837</b>	<b>562,500</b>	<b>-13.53%</b>
47205 Permit Issuance	267,824	326,273	270,024	215,000	174,150	220,000	2.33%
47210 Plan Review	3,823,133	2,317,681	1,610,116	1,592,500	1,117,000	1,342,135	-15.72%
47245 Landscape Plan Check	147,035	35,120	22,396	20,000	16,200	20,000	0.00%
47255 Microfilming	86,434	151,804	97,149	75,000	54,000	75,000	0.00%
47265 Automation Fee	407,210	350,931					
47275 Administrative Citation	623,028	529,222	356,639	530,000	167,620	530,000	0.00%
47285 Landscape Inspection	10,145	15,669	20,952	12,000	556	10,000	-16.67%
<b>47200 Building</b>	<b>5,364,808</b>	<b>3,726,699</b>	<b>2,377,276</b>	<b>2,444,500</b>	<b>1,529,526</b>	<b>2,197,135</b>	<b>-10.12%</b>
47305 Non-Resident Library Card Fee	10,618	14					
47310 Media Library	58,142						
47315 Library Reserve	6,079	183	153				
47316 Banning Branch Fees	123	28					
47317 Oak View Branch Fees	366	172	141				
47318 Main Street Branch Fees	383	57					
47319 Helen Murphy Branch Fees	48	4					
47320 Community Enrichment Fee	240,332	211,551	133,035	250,000	34,875	50,000	-80.00%
47325 Library Replacement Card	4,969	5,111	5,924	5,000	3,600	5,900	18.00%
47330 Library Processing Fee	1,754	2,075	2,251	2,000	1,200	2,000	0.00%
47335 Library Collection Fee	22		25				
<b>47300 Library</b>	<b>322,836</b>	<b>219,196</b>	<b>141,529</b>	<b>257,000</b>	<b>39,740</b>	<b>57,900</b>	<b>-77.47%</b>
47410 Film Permits	36,925	55,003	147,982	30,000	40,000	50,000	66.67%
47415 Weed Abatement	15,036	18,440	13,669	17,000	9,500	13,000	-23.53%
47420 Sewer Services	72,903	70,813	69,499	75,000	50,000	70,000	-6.67%
47440 Impounded Vehicle Release Fee	165,990	175,430	199,004	195,000	90,438	195,000	0.00%
47445 Research Requests	52,666	52,177	46,094	56,419	19,144	43,789	-22.39%
47450 Performance Bond Reduction	480	240					
47455 Maps & Publications	11						
47460 Pay to Stay/Work Furlough	71,460	93,340	69,770	110,000	64,000	60,700	-44.82%
47480 Banners and Pennants	6,103	3,445	3,749	4,000	4,500	3,112	-22.20%
<b>47400 Special City Services</b>	<b>421,574</b>	<b>468,888</b>	<b>549,767</b>	<b>487,419</b>	<b>277,582</b>	<b>435,601</b>	<b>-10.63%</b>
47501 Recreational Fees	3,045,534	2,657,720	3,211,919	3,196,830	1,293,191	3,250,000	1.66%
47502 Art Center Classes	106,102	95,253	98,518	100,000	55,170	100,488	0.49%
47503 Adventure Playground		36,421	34,049	38,000	5,000	38,000	0.00%
47510 Junior Lifeguard	450,445	460,980	516,175	530,000		550,000	3.77%
<b>47500 Recreational Classes</b>	<b>3,602,082</b>	<b>3,250,374</b>	<b>3,860,661</b>	<b>3,864,830</b>	<b>1,353,361</b>	<b>3,938,488</b>	<b>1.91%</b>
<b>47600 Special Events</b>	<b>69,450</b>	<b>63,385</b>	<b>79,270</b>	<b>75,000</b>	<b>55,000</b>	<b>74,514</b>	<b>-0.65%</b>
47710 Water Sales	50,978	49,674	124,611	70,625	73,000	70,625	0.00%
47736 Convenience/Processing Fees	154,452	176,142	150,619	175,000	65,357	155,000	-11.43%
<b>47700 Utility Charges</b>	<b>205,430</b>	<b>225,816</b>	<b>275,230</b>	<b>245,625</b>	<b>138,357</b>	<b>225,625</b>	<b>-8.14%</b>
47810 Fire Med Billing Service	5,297,119	6,618,364	6,749,704	6,247,347	5,485,000	6,383,985	2.19%
47811 Fire Med Memberships	1,203,272	1,225,485	1,226,324	1,273,895	876,413	1,273,895	0.00%
47815 Membership	3,130	82,422	4,925	85,000	3,500	5,000	-94.12%
47816 Fitness Center Membership			8,127,988	7,606,242	6,522,588	7,810,880	2.69%
<b>47800 Fire Med Fees</b>	<b>6,503,521</b>	<b>7,926,271</b>	<b>8,127,988</b>	<b>7,606,242</b>	<b>6,522,588</b>	<b>7,810,880</b>	<b>2.69%</b>
47865 Police Emergency Response	131,626	90,128	83,782	70,000	70,404	70,000	0.00%

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Revenue Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
47870 Fire Emergency Response	44,024	45,636	30,686	45,000	25,000	45,000	0.00%
<b>47860 Emergency Response</b>	<b>175,650</b>	<b>135,764</b>	<b>114,467</b>	<b>115,000</b>	<b>95,404</b>	<b>115,000</b>	0.00%
47905 Fire Hazmat Response	5,755	1,097	2,468	2,000	2,051	2,400	20.00%
47910 Public Works	8,851	4,260	7,628	9,000	5,500	9,000	0.00%
47915 Hazmat Contracts	30						
<b>47900 Hazmat Fees</b>	<b>14,636</b>	<b>5,357</b>	<b>10,096</b>	<b>11,000</b>	<b>7,551</b>	<b>11,400</b>	3.64%
47930 Fire Clearance Inspection	71,500	67,761	82,838	70,000	80,000	70,000	0.00%
47935 Fire Company Inspection	133,537	74,643	603,515	250,000	240,416	250,000	0.00%
47940 Fire Protection Fees	472,532	517,348	243,208	500,000	144,000	420,000	-16.00%
47945 Fire Development	160,743	148,895	262,651	140,000	88,200	140,000	0.00%
<b>47925 Fire</b>	<b>838,312</b>	<b>808,648</b>	<b>1,192,213</b>	<b>960,000</b>	<b>552,616</b>	<b>880,000</b>	-8.33%
47955 Postage	70						
47965 Photocopying	1,239	1,801	1,673	2,000	1,154	2,000	0.00%
47970 Abandoned Oil Wells	2,591	1,649	6,386	1,500	35,000	1,500	0.00%
47985 Payroll Charges			275				
<b>47950 Miscellaneous</b>	<b>3,901</b>	<b>3,450</b>	<b>8,334</b>	<b>3,500</b>	<b>36,154</b>	<b>3,500</b>	0.00%
<b>48053 Prop Fund Charges - Water</b>	<b>5,840,828</b>	<b>6,016,053</b>	<b>5,485,036</b>	<b>5,649,587</b>	<b>4,072,636</b>	<b>5,824,317</b>	3.09%
<b>48054 Prop Fund Charges - WMP</b>	<b>163,424</b>	<b>168,327</b>	<b>251,936</b>	<b>259,494</b>	<b>187,061</b>	<b>267,520</b>	3.09%
<b>48055 Prop Fund Charges - Refuse</b>	<b>550,036</b>	<b>550,036</b>		<b>583,533</b>	<b>568,117</b>	<b>601,581</b>	3.09%
<b>48057 Prop Fund Charges - Sewer</b>	<b>1,282,179</b>	<b>1,320,644</b>	<b>1,670,961</b>	<b>1,721,090</b>	<b>1,240,686</b>	<b>1,774,319</b>	3.09%
<b>48058 From Retiree Medical Trust</b>	<b>43,894</b>	<b>45,211</b>	<b>46,567</b>	<b>107,510</b>	<b>34,576</b>	<b>46,657</b>	-56.60%
<b>48059 From Retirement Supplement Trust</b>	<b>169,164</b>	<b>174,239</b>	<b>174,239</b>	<b>285,579</b>	<b>129,373</b>	<b>174,239</b>	-38.99%
<b>47000 CHARGES FOR CURRENT SERVICES</b>	<b>26,297,719</b>	<b>25,812,551</b>	<b>24,800,294</b>	<b>25,327,409</b>	<b>17,213,165</b>	<b>25,001,176</b>	-1.29%
48130 Property	228,902	548,503	221,561	150,000	64,870	167,523	11.68%
<b>48110 Sales</b>	<b>228,902</b>	<b>548,503</b>	<b>221,561</b>	<b>150,000</b>	<b>64,870</b>	<b>167,523</b>	11.68%
48210 Coin Telephones		22,080	56,400	30,000	35,175	30,000	0.00%
48220 Employee Phone Reimbursement	83						
48230 Souvineer Sales	1,521	402	987	1,000	500	1,000	0.00%
48240 Library Sales	6,252	7,870	8,284	8,000	4,000	6,000	-25.00%
48260 Bus Bench Ads	40,800	40,800	40,800	40,800	30,600	40,800	0.00%
48270 Plans and Specs	80	918	1,145	1,000	500	1,000	0.00%
<b>48200 General Sales</b>	<b>48,736</b>	<b>72,069</b>	<b>107,616</b>	<b>80,800</b>	<b>70,775</b>	<b>78,800</b>	-2.48%
48350 Sponsorships	83,600	152,480	161,207	100,000	82,216	100,000	0.00%
48385 Property Damage Reimbursement	144,039	122,027	204,326	170,000	30,000	170,000	0.00%
48400 Restitution	10,788	2,667	2,109	5,000	1,000	1,793	-64.14%
48410 Other Reimbursement	351,632	274,966	140,126	225,000	130,103	225,000	0.00%
<b>48370 Reimbursables</b>	<b>506,459</b>	<b>399,660</b>	<b>346,561</b>	<b>400,000</b>	<b>161,103</b>	<b>396,793</b>	-0.80%
48500 Settlements	64,583	16,575	21,448	15,000	51,328	15,000	0.00%
<b>48500 Settlements</b>	<b>64,583</b>	<b>16,575</b>	<b>21,448</b>	<b>15,000</b>	<b>51,328</b>	<b>15,000</b>	0.00%
48511 Credit Card Processing Fee	26,764	11,124	11,885	10,000	7,500	10,000	0.00%
48515 Passport Fee	171,830	189,950	245,165	269,500	200,000	282,975	5.00%
48530 Newsrack Impounds	1,590	(750)					
48550 Miscellaneous	231,170	938,066	325,263	373,944	475,671	325,000	-13.09%
<b>48510 Other</b>	<b>431,354</b>	<b>1,138,389</b>	<b>582,313</b>	<b>653,444</b>	<b>683,171</b>	<b>617,975</b>	-5.43%
<b>48100 OTHER REVENUE</b>	<b>1,363,633</b>	<b>2,327,677</b>	<b>1,440,706</b>	<b>1,399,244</b>	<b>1,113,463</b>	<b>1,376,091</b>	-1.65%
49101 From Gas Tax	900,000						
49101 From RORF	686,812	458,554	398,905				
49101 From CFD 2000-1	5,777	5,750	8,065	6,000	3,522	6,386	6.43%
49101 From Mello Roos	76,276	77,777	76,641	80,761	56,051	79,455	-1.62%
49101 From CFD 2002-1	5,639	5,750	5,900	6,000	3,522	6,386	6.43%

**City of Huntington Beach**  
**Revenue Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Revenue Detail by Object Account**

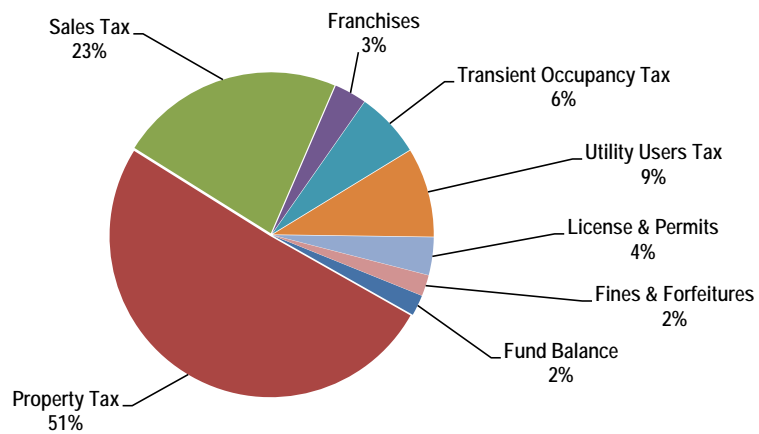
Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping and Major Total</b>							
<b>Minor Grouping and Minor Total</b>							
49101 From Debt Svc Bella Terra	5,708	5,750	5,900	6,000	3,522	6,386	6.43%
49101 From Certified Unified Program Agency	13,000	13,000					
49101 From Energy Efficiency Fund			12,854				
49101 From Parking Structure Strand	300,000	300,000	300,000	400,000	175,000	400,000	0.00%
49101 From Energy Efficiency			208,000				
<b>49100 Operating Transfers In</b>	<b>1,993,212</b>	<b>866,580</b>	<b>1,016,265</b>	<b>498,761</b>	<b>241,617</b>	<b>498,613</b>	-0.03%
49350 Prior Period Adjustment			862,165				
49400 Joint Venture Income	226,697	180,963	(110,188)				
<b>49000 NON-OPERATING REVENUE</b>	<b>2,219,909</b>	<b>1,047,544</b>	<b>1,768,242</b>	<b>498,761</b>	<b>241,617</b>	<b>498,613</b>	-0.03%
<b>40000 REVENUES</b>	<b>213,144,929</b>	<b>219,178,550</b>	<b>218,821,667</b>	<b>224,048,543</b>	<b>171,815,219</b>	<b>226,171,521</b>	<b>0.95%</b>

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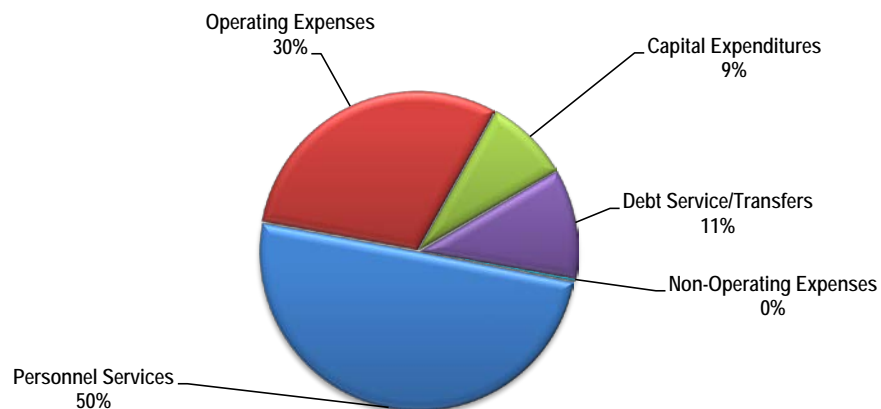
**City of Huntington Beach**  
**Adopted Budget - FY 2018/19**  
**Revenue vs. Expenditure**  
**ALL FUNDS**

Description	FY 2017/18 Adopted	FY 2018/19 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	351,125,231	368,855,896	17,730,665	5.05%
Use of Fund Balance	10,119,128	4,272,063	(5,847,065)	-57.78%
<b>Total Sources of Funds</b>	<b>361,244,359</b>	<b>373,127,959</b>	<b>11,883,600</b>	<b>3.29%</b>
Expense	361,244,359	373,127,959	11,883,600	3.29%
<b>Total Uses of Funds</b>	<b>361,244,359</b>	<b>373,127,959</b>	<b>11,883,600</b>	<b>3.29%</b>
<b>Surplus/(Deficit)</b>				

### Sources of Funds



### Uses of Funds



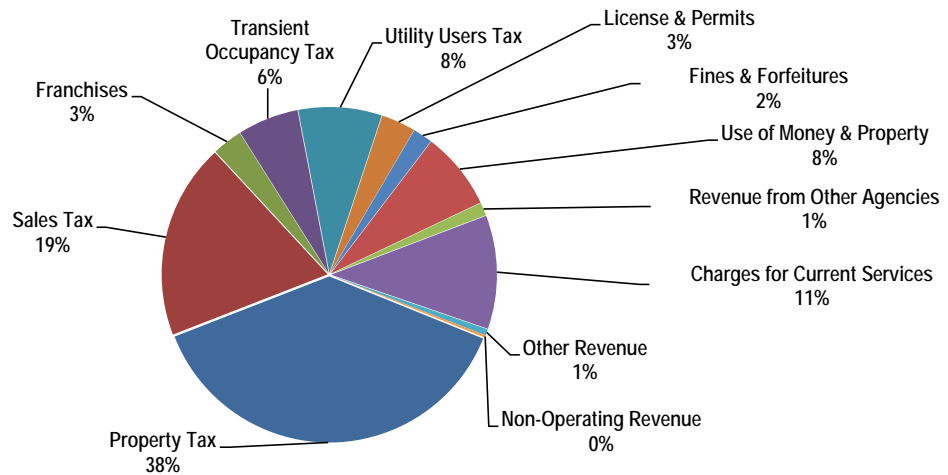
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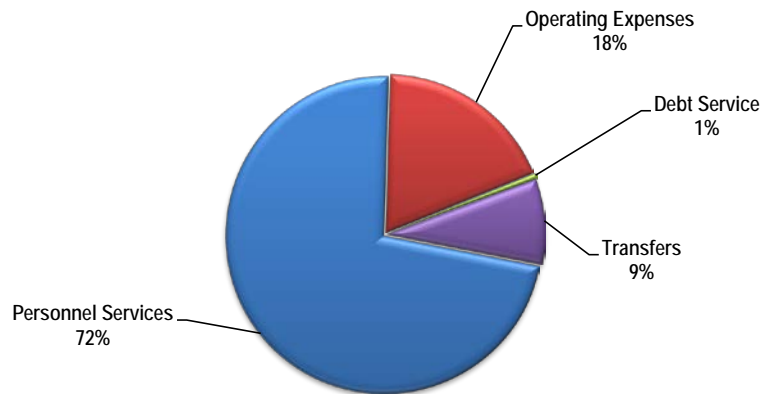
**City of Huntington Beach**  
**Adopted Budget - FY 2018/19**  
**Revenue vs. Expenditure**  
**General Fund**

Description	FY 2017/18 Adopted	FY 2018/19 Adopted	Annual Budget Incr/(Decr)	% Incr/(Decr)
Revenue	224,048,543	226,171,521	2,122,978	0.95%
Use of Reserves		2,200,000	2,200,000	100.00%
<b>Total Sources of Funds</b>	<b>224,048,543</b>	<b>228,371,521</b>	<b>4,322,978</b>	<b>1.93%</b>
Expense	224,048,543	228,371,521	4,322,978	1.93%
<b>Total Uses of Funds</b>	<b>224,048,543</b>	<b>228,371,521</b>	<b>4,322,978</b>	<b>1.93%</b>
<b>Surplus/(Deficit)</b>				

### Sources of Funds



### Uses of Funds

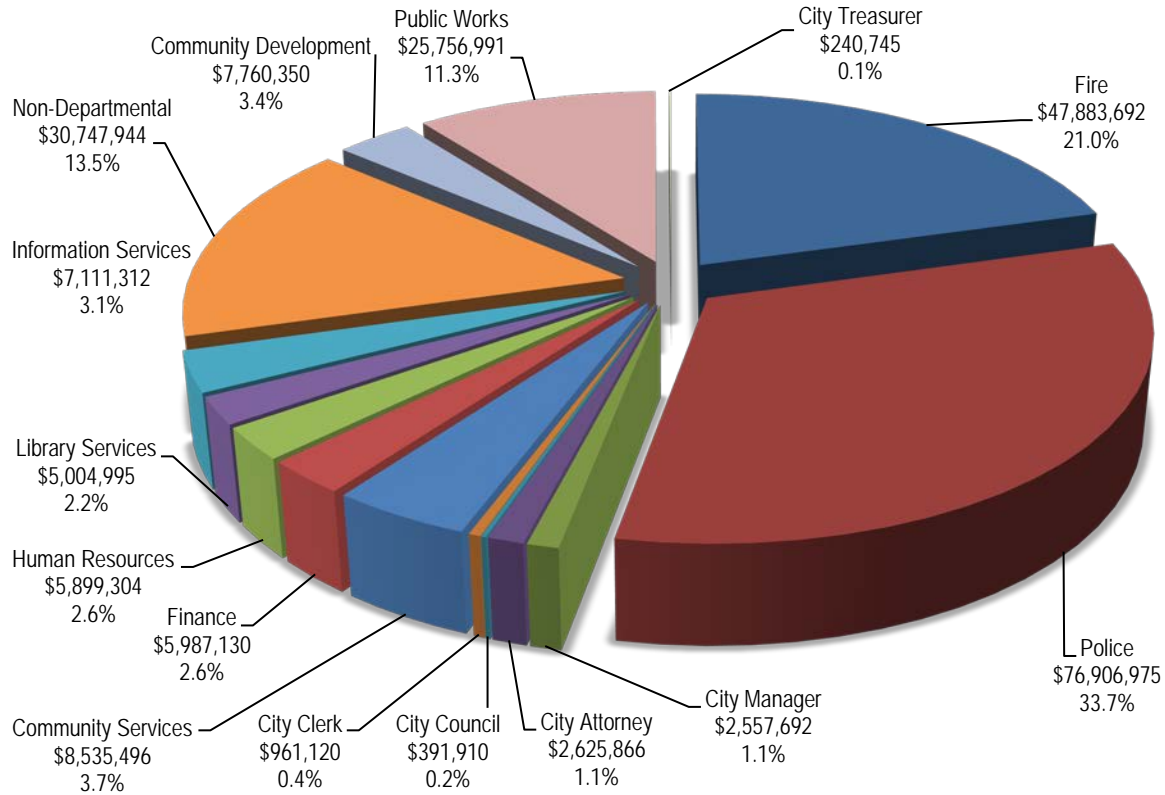


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## City of Huntington Beach Expenditure Descriptions and Assumptions Adopted Budget – FY 2018/19

### **GENERAL FUND EXPENSE: \$228.4 million**



### **Personnel Services – \$165,319,267**

The FY 2018/19 Adopted Budget reflects flat staffing level across All Funds with a total personnel count of 986.25 Full Time Equivalents (FTEs).

### **Operating Expenses – \$41,971,714**

Included in the operating category are all General Fund operating expenses including professional and contract services. The FY 2018/19 Adopted Budget reflects 1.0 percent increase from the prior year Adopted Budget of \$41.6 million.

### **Non-Operating Expenditures - \$21,080,540**

This category contains transfers to other funds related to debt service and transfers to other funds for operating purposes. The FY 2018/19 Adopted Budget includes \$4.8 million in transfers to the General Liability Internal Service Fund; \$5.2 million to the Infrastructure Fund; and \$5.0 million for equipment replacement to the new Equipment Fund. Also included in the budget is the recurring LeBard School site funding of \$667,000 (split from the General Fund and Park Development Impact Fees).



## **City of Huntington Beach Expenditure Descriptions and Assumptions Adopted Budget – FY 2018/19**

### **NON-GENERAL FUND EXPENSE**

The FY 2018/19 Adopted Budget for Non-General Fund Expenses totals \$144.8 million.

#### **Water Enterprise – \$40,593,832**

Water user rates fund the operations and maintenance of the City's water system, including water wells, imported water connections, reservoirs, booster station, pipelines, water meters, meter reading and customer service, water quality testing and water conservation programs.

#### **Water Master Plan – \$4,667,279**

The Water Master Plan (WMP) was adopted in 1995 and updated in FY 2016/17. It recommends new facilities that provide the City with adequate water production and storage capabilities. In the next fiscal year, the WMP focus is on water distribution improvements, facilities security and water production improvements, including new well construction.

#### **Refuse Fund – \$12,056,902**

Funding is provided for citywide residential curbside and commercial refuse collection and disposal. The City contracts with Republic Services, formerly Rainbow Disposal, to provide trash pick-up.

#### **Sewer Service Funds – \$12,353,883**

The Sewer Service Fund was established for the maintenance, rehabilitation and replacement of sewer facilities. Revenue is derived from direct sewer related charges to local residents and businesses. Sewer facilities are evaluated regularly to determine priorities to repair or replace. The capital project program includes, relining of existing sewer lines and sewer lift station design and construction.

#### **Transportation/Street Projects – \$11,305,112**

This category includes expenditures from the Gas Tax, Measure M, Air Quality, Traffic Congestion Relief Fund, Highway Safety Improvement Program, Road Maintenance Rehabilitation Account Fund, and other related Federal and State grant funds. As in previous years, available revenue in these funds for projects continues to fluctuate greatly as the State threatens to use these types of funds to balance the State budget.

#### **Capital Projects – \$11,113,000**

Included in this category are one-time revenues from developers to fund capital projects. Also included are development related impact fees for sewer, drainage and park purposes. This also includes budget for capital expenditures, funding towards the repair and improvements of City facilities as well as replacement of City equipment. The FY 2018/19 Adopted Budget also includes \$3.1 million in recurring, structural General Fund support for infrastructure, and \$5.0 million to support the replacement of the City's vehicle fleet, machinery, and technology systems; reflected in the Non-Operating Expenditures category. See Non-General Fund Capital Projects of funding for other capital expenditure projects and equipment items previously reported.

#### **RORF (Successor Agency) and Rehabilitation Loans Fund – \$9,834,687**

This category includes all the costs associated with the former Redevelopment Agency and Housing Authority, currently the Successor Agency, except for the Community Development Block Grant and HOME program money. The FY 2012/13 budget for this category decreased significantly mainly due to the elimination of the Redevelopment Agency and abolishment of the Housing Authority. Pursuant to Assembly Bill 1 x26, the Redevelopment Agency was eliminated effective February 2012. The City Council approved two resolutions designating the City as the Successor Agency to the Redevelopment Agency and the Huntington Beach Housing Authority as the Successor Agency for housing-related items. The Recognized Obligation Retirement Fund (RORF) was created, and all of the former Redevelopment Agency's properties, contracts, and leases were transferred to that fund.



## **City of Huntington Beach Expenditure Descriptions and Assumptions Adopted Budget – FY 2018/19**

### **NON-GENERAL FUND EXPENSE – CONTINUED**

#### **Debt Service – \$9,182,379**

General Fund revenues are the main source for inter-fund transfers to pay the City's annual debt service cost. Community Facilities Districts (CFDs) and Judgment Obligations Bonds are sources of funding for these expenses.

#### **Other Grants and Funds – \$11,750,166**

The two major grant Funds in this category are expenditures for the Community Development Block Grant as well as the HOME Program. Also included within this group are several minor funds related to city activities, special projects and fiduciary and trust funds.

#### **Internal Service Funds – \$17,503,859**

These funds are utilized to account for retirement medical and supplemental retirement costs, which are provided directly by the City. The FY 2018/19 Adopted Budget also includes Self Insurance Workers' Compensation costs and Self Insurance General Liability amounting to \$7.2 million and \$4.9 million respectively.

#### **Business Improvement Districts – \$4,142,820**

There are two Business Improvement Districts (BIDs) within the City: Hotel/Motel and Downtown. The businesses in each district are assessed a charge, which is collected by the City and redistributed back to the district through City Council approved projects and maintenance appropriations.

#### **Other Enterprise Funds – \$252,519**

This category includes the Certified Unified Program Agency (CUPA), which supports hazardous waste inspections.

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**City of Huntington Beach**  
**Adopted Budget - FY 2018/19**  
**Expenditures by Department**  
**ALL FUNDS**

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds*	TOTAL
City Council	391,910								391,910
City Attorney	2,625,866								2,625,866
City Clerk	961,120								961,120
City Treasurer	240,745								240,745
City Manager	2,557,692	105,000			2,020,584			55,000	4,738,276
Community Development	7,760,350				190,000				7,950,350
Community Services	8,535,496				2,773,643			704,000	12,013,139
Finance	5,987,130					5,435,000			11,422,130
Fire	47,883,692			252,520			541,137		48,677,349
Human Resources	5,899,304					12,068,859			17,968,163
Information Services	7,111,312				404,820				7,516,132
Library Services	5,004,995				115,965				5,120,960
Police	76,906,975				387,185			115,000	77,409,160
Public Works	25,756,991			69,671,896	11,354,086		771,000		107,553,973
Non-Departmental	30,747,944	11,008,000	9,182,379		134,000		17,466,364		68,538,687
<b>Grand Total</b>	<b>228,371,521</b>	<b>11,113,000</b>	<b>9,182,379</b>	<b>69,924,416</b>	<b>17,380,283</b>	<b>17,503,859</b>	<b>18,778,501</b>	<b>874,000</b>	<b>373,127,959</b>

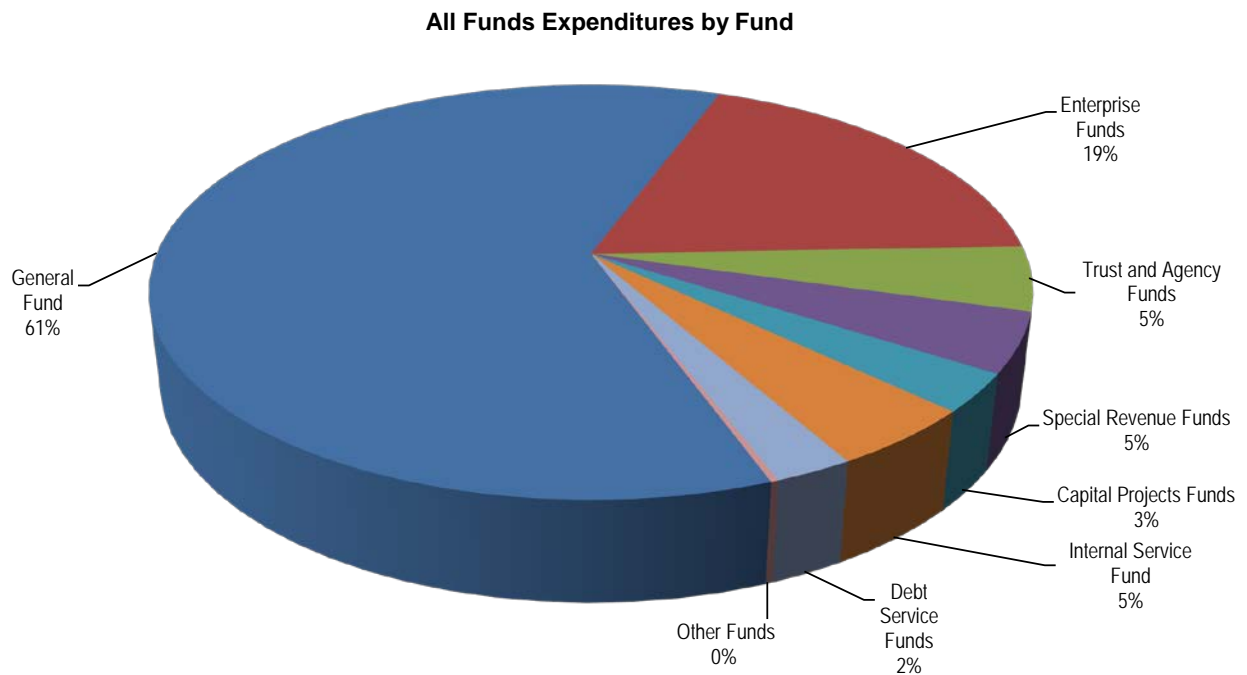
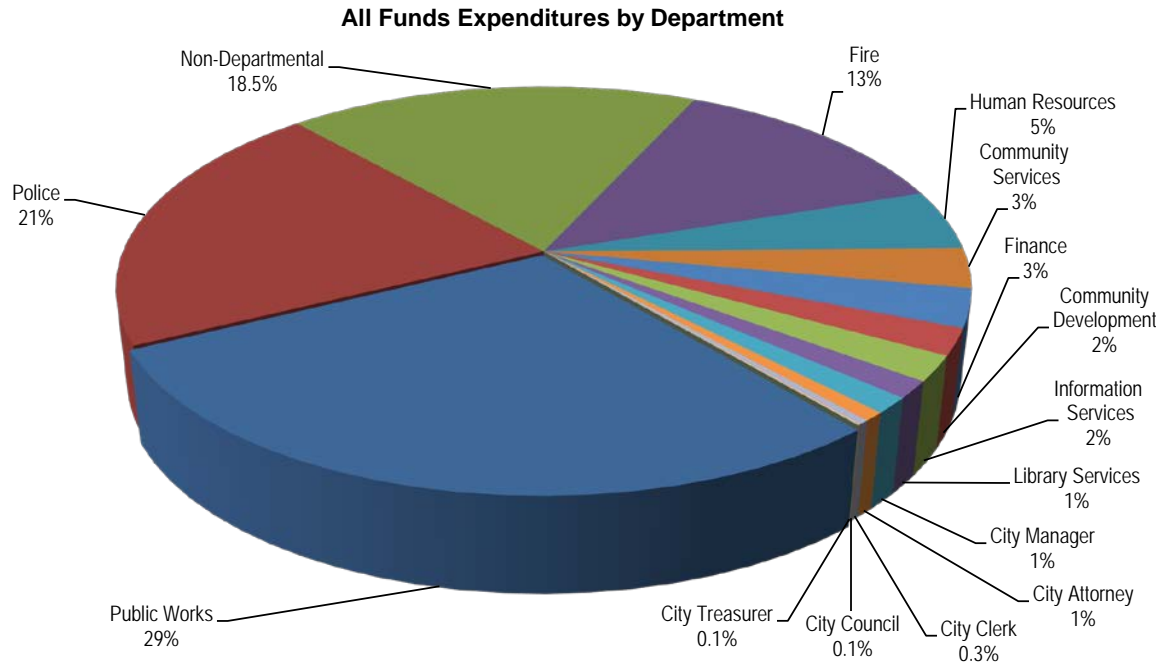
\* Other Funds include Specific Events

# City of Huntington Beach

## Adopted Budget - FY 2018/19

### Expenditures by Department

#### ALL FUNDS



**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget FY 2018/19**  
**ALL FUNDS**  
**Summary by Fund**

Fund	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
00100 General Fund	210,218,556	224,546,454	218,804,697	224,048,543	172,434,995	228,371,521	1.93%
00101 Specific Events	358,179	405,910	811,913	666,100	666,100	759,000	13.95%
00103 Donations Fund	544,991	696,226	804,658		1,310,034		
00122 Inmate Welfare Fund	53,347	10,237	1,679	21,050	21,050	40,000	90.02%
00126 Donations Historic Wintersburg	30,508	2,839					
00127 Prop Tax in Lieu of Sales Tax		784,265	2,515,887		1,589,741		
00201 Air Quality Fund	237,062	303,429	232,996	91,183	815,037	266,115	191.85%
00204 Fourth of July Parade	363,195	414,878	388,258	430,490	430,490	430,490	0.00%
00206 Traffic Impact	163,821	563,921	610,801		158,041		
00207 Gas Tax Fund	2,520,382	6,085,288	2,917,527	3,266,200	4,633,941	2,718,000	-16.78%
00209 Park Acquisition & Development	404,780	178,003	1,585,229	121,530	493,250	60,000	-50.63%
00210 Sewer	78,300	92,110	159,127	2,500,000	4,743,752	2,500,000	0.00%
00211 Drainage			63,795		236,157		
00212 Narcotics Forfeiture Federal	91,838	139,554	216,216		125		
00213 Measure M Fund	1,330,575	3,232,964	4,878,402	4,095,718	5,971,134	3,613,473	-11.77%
00214 Narcotics Forfeiture State					100,000	26,000	100.00%
00215 Rehabilitation Loans	44,674	171,300	192,556	1,480,000	1,480,000	300,000	-79.73%
00216 Property and Evidence		206,806	94,315			75,000	100.00%
00217 Affordable Housing In-Lieu		30,306	90,068		40,843	37,000	100.00%
00219 Traffic Congestion Relief 42	2,779,524	415,526	309,655	812,000	1,969,781	1,232,000	51.72%
00223 Safe and Sane Fireworks		73,068					
00225 Gun Range Settlement					50,000	50,000	100.00%
00226 Quimby Fund			14,716	1,377,639	1,502,692	1,058,516	-23.16%
00228 Park Dev Impact Residential	138,394	133,984	289,780	2,889,012	2,987,896	1,174,637	-59.34%
00229 Library Development Impact	92,824	92,672	53,806	50,000	50,000	50,000	0.00%
00233 Housing Residual Receipts	1,322	6,897	444,590	50,000	59,778	50,000	0.00%
00234 Disability Access Fund	8,354	7,433	9,049	21,000	21,000	84,000	300.00%
00235 Park Dev Impact Non Residential		316,800	316,800				
00237 Self Insurance Liability Claim		1,028,414					
00238 Emergency Operations Center		19,271	142,210				
00239 CDBG				1,033,766	1,033,766	1,033,767	0.00%
00240 HOME				411,664	411,664	851,567	106.86%
00308 In-Lieu Parking Downtown	50,355	8,966	51,697	50,000	584,819	105,000	110.00%
00314 Infrastructure Fund	1,345,344	2,558,700	2,751,010	3,100,000	5,869,496	6,008,000	93.81%
00319 Senior Center Development	6,827,292	9,337,576	138,142		103,158		
00321 Lease Capital Project Fund		3,322,396	2,575,369		342,656		
00322 ELM Automation Fund			218,826	216,368	175,852	404,820	87.10%
00324 Equipment Fund				4,760,000	3,500,000	5,000,000	5.04%
00350 RORF	11,422,306	17,790,037	3,424,945	7,134,167	7,130,461	9,834,687	37.85%
00352 LMIHAF	79,736	159,638	490,634	810,227	859,946	796,618	-1.68%
00401 Debt Svc HBPFA	5,838,658	6,629,288	5,160,095	5,109,792	5,109,792	5,042,595	-1.32%
00405 Debt Svc Grand Coast CFD2000-1	1,102,239	1,132,076	1,102,666	1,107,750	268,188	1,094,100	-1.23%
00406 Debt Svc Mello Roos	262,926	266,523	263,648	273,660	95,179	263,060	-3.87%
00408 Debt Svc McDonnell CFD 2002-1	381,498	385,630	396,354	406,628	141,138	394,577	-2.96%
00410 Debt Svc Bella Terra	2,224,747	2,356,900	2,328,411	2,366,586	1,132,859	2,388,047	0.91%
00501 CUPA	233,798	256,682	224,262	261,174	263,018	252,519	-3.31%
00504 Refuse Collection Service	11,290,392	11,277,383	10,821,112	12,000,497	11,929,420	12,056,902	0.47%
00506 Water	38,238,820	40,267,648	44,921,267	38,639,561	40,230,585	40,593,832	5.06%
00507 Water Master Plan	1,213,468	1,375,023	1,018,991	5,084,500	13,495,543	4,667,279	-8.21%
00508 WOCWB	48,009	118,479	306,835	91,000	163,043	771,000	747.25%
00509 Refuse Education	117,275						
00511 Sewer Service Fund	8,505,389	8,729,189	9,351,473	9,326,314	12,167,263	9,853,883	5.66%
00551 Self Insurance Workers' Comp	10,461,731	6,375,551	13,449,153	6,596,939	6,446,038	7,194,055	9.05%
00552 Self Insurance General Liab		12,676,383	3,941,312	4,872,412	2,964,262	4,874,804	0.05%
00556 Energy Efficiency Fund			12,854				
00650 Gen Fixed Assets Acct Group	12,363,075	13,908,367	13,700,437				
00653 Gfaag CNOA	23,951	20,894	(5,233)				
00701 BID Auto	106,136	101,520	110,800	112,800	112,800		-100.00%
00702 Retiree Insurance Fund	777,155	737,730	685,227	1,789,000	1,789,000	1,435,000	-19.79%
00703 Retirement Supplement	3,852,959	4,057,067	4,423,973	4,333,000	4,333,000	4,000,000	-7.69%
00704 Fire JPA Fund	561,544	510,603	487,678	463,276	487,554	541,137	16.81%
00707 Debt Svc Judgment Oblig Bonds	1,027,449	1,024,149	674,700				
00709 BID Hotel/Motel	2,733,624	2,980,967	3,372,698	3,750,000	3,750,000	4,032,820	7.54%

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget FY 2018/19**  
**ALL FUNDS**  
**Summary by Fund**

Fund	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
00710 BID Downtown	87,156	107,639	124,147	110,000	154,514	110,000	0.00%
00711 Parking Structure-Bella Terra	455,530	583,930	635,799	675,574	675,574	626,289	-7.30%
00712 Parking Structure-Strand	1,421,512	1,136,011	1,164,212	2,028,950	2,269,119	2,028,950	0.00%
00716 Section 115 Trust			6,549				
00750 Alcohol Prevention Services	74,920	20,311					
00807 Energy Efficiency	65,439	1,018,105	3,343,720		3,108,209		
00815 CDBG 12/13					63,319		
00838 Jail Training Grant	10,235	10,400	10,455		8,405		
00843 HOME Program 13/14	309,545	20,363	335,168		108,693		
00850 HOME Program 10/11	22,160	83,733					
00851 HOME Program 11/12	2,845	8,618	28,666		1		
00852 HOME Program 12/13	11,944	397,813	109,102				
00854 HOME Program 06		54,844					
00859 CDBG 08/09			58,841				
00860 CDBG 09/10		83,648	55,000		36,098		
00861 CDBG 10/11					55,432		
00863 CDBG 13/14	143,955	102,411	145,629		5,159		
00873 OCTA/Cip Grant	256,202	43,180	1,128,998		1,931,154		
00875 Saav	47,099						
00878 Caltrans Grants	247,733		(1,068)				
00892 Storm Water Quality	236,693						
00894 WMD DHHS	3,991						
00909 UASI/OCIAC Program	198,354	54,625	108,382				
00934 Fireman's Fund Heritage 09/10	192						
00952 Fireman's Fund Heritage 10/11	365						
00955 Prop 69 Funding		52,865	9,723		21,500		
00959 2002 Park Bond	9,662						
00960 Used Oil OPP1 10/11	42,158	38,884	47,153		106,536		
00961 Hwy Bridge Replacement & Rehabilitation	165,268	184,693	8,541		1,207,500		
00962 CDBG 11/12					152,839		
00963 Sr Mobility Program	220,383	245,840	231,184				
00965 Master Plan of Arterial Hwys	95,891	1,024,241			304,008		
00968 SLESF Grant 11/12			63,312		21,052		
00970 BPMP	623,828	(26,746)			2,210,679		
00971 Asset Forfeiture 15% State Set	27,676	1,000	14,095		29,904		
00976 Homeland Security MMRS 10/11	(30,710)	22,159			8,551		
00978 US Secret Services (USSS)	8,500	8,500	8,500		12,000		
00979 AB109 Public Safety Realignment	20,982	118,816	54,127		77,356	55,000	100.00%
00981 OC Real Estate Trust Fnd 12/13	15,722	4,717	527		31		
00984 SLESF Grant 12/13			154,722	220,000	419,804	15,000	-93.18%
00985 State Literacy Grant		9,533	51,272		10,536		
00988 Human Trafficking	36,005	967					
00989 OCDEF	20,935	9,993	25,000				
00994 HUD EDI Senior Center Dev		142,500					
00995 Hwy Safety Improvement Program	427,871	150,800	7,369	573,300	3,270,161	137,600	-76.00%
01200 LSTA Pitch Grant 13/14	(69)						
01206 Domestic Violence CY2014	34,344						
01208 CDBG 14/15	749,641	27,920	152,231		3,830		
01209 HOME Program 14/15	28,860	12,207	493,138		77,328		
01210 OCTA Beach/Edinger Grant		136,331					
01212 Alcoholic Beverage Ctrl 14/15	33,185						
01213 Office of Traffic Safety 14/15	411,461						
01216 EMPG 14/15	26,324						
01217 State Literacy Grant 14/15	44,156						
01218 DHS Fire Equipment Grant	69,112	797					
01219 CDBG 15/16		857,141	30,888		82,532		
01220 HOME Program 15/16		89,250	178,077		294,985		
01221 Domestic Violence CY2015	142,928	41,297					
01222 HMGP		24,629	18,013		2,507,359		
01223 LSTA Pitch Grant 15/16	14,989	4,583					
01224 OC Regional Narc Suppression	5,940	56,051	59,200	60,000	60,000	60,000	0.00%
01225 EMPG 15/16	4,689	24,599					
01226 Library Grants	356	53,357					

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget FY 2018/19**  
**ALL FUNDS**  
**Summary by Fund**

<b>Fund</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Percent Change From Prior Year</b>
01227 Office of Traffic Safety 15/16		448,702					
01228 CalRecycle City/County CRV		62,132	85,273	48,717	48,717	48,974	0.53%
01229 Housing Related Parks Grant		109,997	174,198				
01230 AB 109 Reimbursement		16,806	9,469		46,771		
01231 ABC Grant 15/16		24,570					
01232 Justice Assistance Grant 15/16			25,359				
01233 OC RMDZ		1,598	3,691	6,500	6,500	5,250	-19.23%
01234 Sust Bus Cert Program		19,794	501		11,727	20,000	100.00%
01235 CDBG 16/17			872,827		122,196		
01236 HOME Program 16/17			103,373		320,733		
01237 Domestic Violence CY2016		154,729	29,901				
01238 EMPG 16/17		1,927	29,203		27,731		
01239 Office of Traffic Safety 16/17			472,513				
01240 EPIC Challenge					90,000		
01241 Justice Assistance Grant 16/17					25,879		
01242 Tire Derived Product Grant			5,404		5,436		
01243 OCTA Grant/Shuttle Service			70,079	95,000	176,733	57,000	-40.00%
01244 BSCC 16/17			44,035		13,053		
01245 LE16096860 Dom Violence 2017			162,552		41,585		
01246 CENIC E-Rate			60,299	52,488	52,488	65,965	25.68%
01247 Arterial Rehab				1,125,734	1,125,734	3,280,923	191.45%
01249 Office of Traffic Safety 17/18				226,551	605,171	231,185	2.05%
<b>Grand Total(s)</b>	<b>347,396,461</b>	<b>396,206,727</b>	<b>373,357,423</b>	<b>361,244,359</b>	<b>348,670,959</b>	<b>373,127,959</b>	<b>3.29%</b>

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
51110 Base Salaries	79,882,056	79,767,503	80,381,076	86,795,843	87,034,255	87,298,533	0.58%
51111 Vacancy Attrition				(2,116,300)	(2,116,300)	(2,150,000)	1.59%
51112 Seasonal Part Time	439,112	567,828	506,084	573,551	573,551	573,551	0.00%
51115 Additional Pay	7,325,994	7,629,660	7,588,472	8,927,817	8,929,762	8,786,463	-1.58%
51100 Salaries - Permanent					(23,878,834)		
<b>51100 Salaries - Permanent</b>	<b>87,647,161</b>	<b>87,964,991</b>	<b>88,475,632</b>	<b>94,180,912</b>	<b>70,542,435</b>	<b>94,508,547</b>	0.35%
<b>52000 Salaries - Temporary</b>	<b>4,520,044</b>	<b>4,727,595</b>	<b>4,747,277</b>	<b>5,050,667</b>	<b>3,574,586</b>	<b>5,208,334</b>	3.12%
53020 Regular Overtime	6,534,612	6,871,466	7,098,256	6,395,000	6,380,050	6,571,723	2.76%
53040 Minimum Staffing Overtime	4,463,130	4,857,880	5,390,944	3,712,000	2,862,992	3,712,000	0.00%
53050 Marine Safety Replacement OT	146,595	218,215	183,035				
53060 PT Overtime	918,113	1,071,589	1,130,116				
53090 Other Overtime	22,129	23,749	24,899				
53000 Salaries - Overtime				157,900	161,718	51,952	-67.10%
<b>53000 Salaries - Overtime</b>	<b>12,084,580</b>	<b>13,042,899</b>	<b>13,827,249</b>	<b>10,264,900</b>	<b>9,404,760</b>	<b>10,335,675</b>	0.69%
54110 Vacation Leave Pay Out	3,678,427	4,298,320	4,796,557			11,213	100.00%
54120 Sick Leave Pay Out	18,752	42,937	65,507				
54000 Termination Pay Outs				4,150,000	3,150,000	4,350,000	4.82%
<b>54000 Termination Pay Outs</b>	<b>3,697,179</b>	<b>4,341,257</b>	<b>4,862,064</b>	<b>4,150,000</b>	<b>3,150,000</b>	<b>4,361,213</b>	5.09%
55002 Seasonal Part Time Benefits				430,617	441,796	430,615	0.00%
55100 CalPERS Payable	29,246,212	30,597,111	34,258,185	37,921,544	37,933,468	38,731,442	2.14%
55140 PARS Employer Contribution	10,064						
55150 Retirement Supplement	4,678,247	4,776,818	4,345,804	4,329,292	3,250,322	3,998,084	-7.65%
55175 Workers' Compensation	6,668,955	6,784,260	7,488,269	7,100,874	5,329,024	7,189,442	1.25%
55200 Health Insurance	10,541,071	10,887,210	12,479,311	14,841,329	14,847,356	15,292,542	3.04%
55300 Other Insurances	4,042,073	4,068,062	3,740,238	4,303,969	3,859,896	3,936,648	-8.53%
56010 Deferred Compensation	29,137	145,948	44,105	58,212	58,284	57,497	-1.23%
56020 FICA Medicare	1,551,203	1,553,972	1,674,178	1,611,078	1,611,618	1,597,473	-0.84%
56100 Other Benefits	52,706	104,643	345,721	324,205	324,257	337,429	4.08%
55000 Benefits					(16,383,552)		
<b>55000 Benefits</b>	<b>56,819,667</b>	<b>58,918,022</b>	<b>64,375,810</b>	<b>70,921,120</b>	<b>51,272,469</b>	<b>71,571,172</b>	0.92%
<b>51000 PERSONNEL SERVICES</b>	<b>164,768,631</b>	<b>168,994,765</b>	<b>176,288,033</b>	<b>184,567,598</b>	<b>137,944,250</b>	<b>185,984,941</b>	0.77%
61100 Cable TV	17,390	17,677	21,589	16,600	15,500	16,600	0.00%
61200 Electricity	4,426,885	4,003,375	3,892,975	3,801,000	2,812,213	3,781,000	-0.53%
61300 Natural Gas	523,079	773,544	463,523	838,700	838,630	857,900	2.29%
61450 Telephone/Communications	803,407	773,372	858,702	887,574	674,459	902,051	1.63%
61600 Water	948,384	1,165,680	1,347,989	1,172,000	922,000	1,172,000	0.00%
61000 Utilities				1,000	1,000		-100.00%
<b>61000 Utilities</b>	<b>6,719,145</b>	<b>6,733,647</b>	<b>6,584,777</b>	<b>6,716,874</b>	<b>5,263,801</b>	<b>6,729,551</b>	0.19%
62100 Purchased Water MWDOC	10,201,045	7,406,497	12,803,142	7,400,000	7,400,000	7,500,000	1.35%
62200 Purchased Water OCWD	4,706,446	6,494,792	6,518,795	8,850,000	8,850,000	9,500,000	7.34%
62000 Purchased Water				1,000	1,000		-100.00%
<b>62000 Purchased Water</b>	<b>14,907,491</b>	<b>13,901,289</b>	<b>19,321,936</b>	<b>16,251,000</b>	<b>16,251,000</b>	<b>17,000,000</b>	4.61%
63025 Audiovisual Supplies	5,302	8,011	10,193	2,250	2,030	2,250	0.00%
63050 Communication Supplies	24,213	97,687	36,904	14,000	22,808	14,000	0.00%
63075 Furniture Non-Capital	64,944	71,864	116,453	10,750	17,896	10,750	0.00%
63100 General Supplies	2,341,018	1,239,705	1,606,900	1,632,455	2,030,400	1,341,195	-17.84%
63125 Office Supplies	456,189	432,728	376,384	420,740	318,283	411,240	-2.26%
63130 Office Water	1,091	549	358				
63150 Radio Supplies	9,737	9,523	24,680	17,400	329,256	17,400	0.00%
63225 Computer Supplies	632,099	631,612	710,788	845,029	1,035,422	780,029	-7.69%



**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
63295 Postage Deliveries	485,400	554,332	488,794	427,650	293,030	405,792	-5.11%
63445 Fuel	1,554,647	1,173,828	1,309,704	1,815,750	1,303,310	1,815,750	0.00%
64000 Safety Supplies	580,258	599,443	656,021	700,817	571,503	705,767	0.71%
64100 Film	28,346	9,397	18,529	16,300	14,065	16,300	0.00%
64110 Agricultural	16,756	19,374	19,886	26,000	21,000	26,000	0.00%
64115 Microfilm/Document Imaging	74,583	90,754	63,606	91,560	51,560	91,560	0.00%
64140 Food	75,847	82,580	77,109	102,700	82,434	103,200	0.49%
64165 Clothing/Uniforms	486,668	553,354	582,813	576,999	487,386	580,599	0.62%
64190 Vehicle Supplies	9,998	4,719	12,742	1,000	17,500	4,000	300.00%
64230 Awards and Presentations	54,213	51,121	55,553	42,350	30,090	42,350	0.00%
64255 Shop Equipment Operating	336,661	352,208	363,479	237,400	252,673	227,000	-4.38%
64280 Signs	182,105	202,614	148,118		20,680	80,000	100.00%
64305 Chemicals	55,827	78,597	72,372	219,500	211,500	239,500	9.11%
64330 Fencing	12,687	12,246	18,059				
64355 Building Supplies	129,471	79,219	98,139	44,389	42,420	44,389	0.00%
64380 Irrigation Supplies	37,628	22,175	24,120	45,000	25,000	45,000	0.00%
64405 Books/ Subscriptions	584,061	670,422	652,492	320,366	594,673	320,566	0.06%
64485 Dues and Memberships	204,593	219,499	235,696	189,299	183,423	189,399	0.05%
64490 Stipends	300						
64500 Certification	22,404	57,166	70,278	68,225	56,946	66,725	-2.20%
63000 Equipment and Supplies				55,432	(100,388)	55,432	0.00%
<b>63000 Equipment and Supplies</b>	<b>8,467,046</b>	<b>7,324,726</b>	<b>7,850,169</b>	<b>7,923,361</b>	<b>7,914,901</b>	<b>7,636,193</b>	<b>-3.62%</b>
64570 Equipment Repairs Maintenance	1,537,396	1,580,985	1,390,342	1,394,666	1,162,582	1,416,666	1.58%
64620 Contracts for Repair and Maint	6,477,911	6,772,964	6,839,297	7,653,278	6,473,822	7,912,561	3.39%
64670 Traffic Signals Maintenance	188,864	127,774	180,013	200,000	228,476	200,000	0.00%
64720 Vehicle Maintenance	887,689	1,006,252	1,045,889	1,095,200	842,971	1,095,200	0.00%
64755 Vehicle Body Repair	72,423	106,402	90,387	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	27,918	39,769	31,279	40,000	25,000	40,000	0.00%
64820 Boat Maintenance	68,623	36,326	40,020	40,133	39,260	40,133	0.00%
64870 Computer Maintenance	1,309,108	1,458,770	1,356,281	1,581,527	1,252,734	1,809,017	14.38%
64900 Repair and Demolition	9,529	14,628					
67400 Other Maintenance	336,201	601,538	465,471	545,400	533,566	545,400	0.00%
67450 Building and Grounds Maintenance	665,497	591,911	693,230	654,686	566,550	631,686	-3.51%
67500 Oil Well Maintenance	138,647	67,162	70,181	58,200	31,788	58,200	0.00%
67550 Pest Control	38,789	35,353	35,898	43,000	39,000	43,000	0.00%
67600 Block Wall Maintenance	6,698	3,490	46,903	55,000	48,000	55,000	0.00%
67650 Water Maintenance	2,137,456	2,207,654	2,240,124	2,330,726	3,062,256	2,192,851	-5.92%
67735 Radio Maintenance	36,693	32,770	24,004	47,612	30,123	47,612	0.00%
67740 800 MHZ Maintenance	879,527	2,265,735	224,745	1,217,284	1,864,308	1,021,634	-16.07%
64520 Repairs and Maintenance				18,034	(92,408)	18,034	0.00%
<b>64520 Repairs and Maintenance</b>	<b>14,818,970</b>	<b>16,949,481</b>	<b>14,774,063</b>	<b>17,044,746</b>	<b>16,178,027</b>	<b>17,196,994</b>	<b>0.89%</b>
68550 Training	622,849	592,245	586,758	687,739	602,031	762,639	10.89%
68610 Conferences	186,770	205,375	198,543	282,965	241,411	293,715	3.80%
68695 Hosted Meetings	21,163	27,230	11,908	26,600	26,010	26,600	0.00%
68500 Conferences and Training				7,600	(8,420)	7,600	0.00%
<b>68500 Conferences and Training</b>	<b>830,781</b>	<b>824,850</b>	<b>797,208</b>	<b>1,004,904</b>	<b>861,033</b>	<b>1,090,554</b>	<b>8.52%</b>
69305 Prof Svcs - Graphics		195	1,261				
69310 Prof Svcs - Appraiser	4,150		9,000	26,000	26,000	26,000	0.00%
69315 Prof Svcs - Information Services	52,997	40,044	67,818	36,000	79,888	19,413	-46.08%
69325 Prof Svcs - Economic Analysis	129,347	167,892	58,831	53,000	60,778	71,948	35.75%

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
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Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
69330 Prof Svcs - Labor Negotiations	424	32,302	43,740	28,500	21,375	28,500	0.00%
69340 Prof Svcs - Property Mgmt		1,300					
69345 Prof Svcs - Auditing			660	5,000	19,098	5,000	0.00%
69360 Prof Svcs - Medical	162,795	208,464	220,416	213,775	203,812	213,775	0.00%
69365 Other Professional Services	5,463,658	5,616,362	5,484,186	4,375,498	8,135,152	4,370,805	-0.11%
69370 Prof Svcs - Legal	486,835	196,109	981,599	347,865	420,776	347,865	0.00%
69385 Prof Svcs - Commissions	780	720	645				
69395 Prof Svcs - Recruitment			620				
69410 Prof Svcs - Medical Case Mgmt	364,780	529,179	568,357	275,000	275,000	275,000	0.00%
69415 Prof Svcs - TPA Admin Fees	320,180	320,180	326,584	405,000	405,000	405,000	0.00%
69300 Professional Services				283,100	146,865	237,000	-16.28%
<b>69300 Professional Services</b>	<b>6,985,945</b>	<b>7,112,746</b>	<b>7,763,716</b>	<b>6,048,738</b>	<b>9,793,744</b>	<b>6,000,306</b>	<b>-0.80%</b>
69455 Cont Svcs - Printing Reproduction	351,745	330,789	316,096	335,659	236,138	465,659	38.73%
69465 Cont Svcs - Ambulance Services	2,213	2,637	2,180	4,500		4,500	0.00%
69470 Cont Svcs - Security		15,698	20,500				
69475 Cont Svcs - Emp Assist Program	46,144	46,329	60,346	70,000	41,250	70,000	0.00%
69480 Cont Svcs - Audiovisual	1,200	1,900	3,200	15,000	3,000	15,000	0.00%
69485 Cont Svcs - Microfilm/Doc Image	17,956	13,589	16,493	16,750	13,450	16,750	0.00%
69490 Cont Svcs - Refuse Collection	10,412,658	10,448,986	10,450,060	10,905,250	10,905,250	11,010,670	0.97%
69500 Cont Svcs - Janitorial	345,464	418,326	528,156	382,223	295,197	385,423	0.84%
69505 Cont Svcs - Other	7,831,005	8,473,473	9,316,832	10,296,585	9,646,223	10,697,244	3.89%
69510 Cont Svcs - Animal Control	731,374	1,093,002	1,155,227	1,520,000	1,068,000	1,520,000	0.00%
69515 Cont Svcs - Royalty Payments	56,489	29,003	38,860	105,667	81,943	105,667	0.00%
69520 Cont Svcs - Advertising	108,631	232,594	81,069	48,900	33,360	48,900	0.00%
69535 Cont Svcs - Legal			3,415				
69450 Other Contract Services				716,664	688,053	46,381	-93.53%
<b>69450 Other Contract Services</b>	<b>19,904,878</b>	<b>21,106,327</b>	<b>21,992,434</b>	<b>24,417,198</b>	<b>23,011,864</b>	<b>24,386,194</b>	<b>-0.13%</b>
70200 Equipment Rental	347,438	380,610	350,772	144,834	113,126	157,334	8.63%
70300 Leases			7,841	223,800	223,800	223,800	0.00%
70000 Rental Expense				10,000	10,000		-100.00%
<b>70000 Rental Expense</b>	<b>347,438</b>	<b>380,610</b>	<b>358,612</b>	<b>378,634</b>	<b>346,926</b>	<b>381,134</b>	<b>0.66%</b>
72225 Workers' Compensation	8,763,110	4,508,782	11,381,767	4,753,932	4,753,932	5,347,779	12.49%
72525 Liability	270,998	2,241,244	578,793	912,000	550,000	912,000	0.00%
72600 Settlements	175,000	343,359	120,000	500,000	500,000	500,000	0.00%
<b>72000 Claims Expense</b>	<b>9,209,108</b>	<b>7,093,385</b>	<b>12,080,560</b>	<b>6,165,932</b>	<b>5,803,932</b>	<b>6,759,779</b>	<b>9.63%</b>
73010 General Liability Insurance	821,222	839,502	1,647,097	2,171,546	789,333	2,174,898	0.15%
73020 Excess Workers' Comp Insurance	235,281	256,652	307,357	297,690	297,690	297,690	0.00%
73030 Aircraft/ Watercraft Insurance	85,919	83,636	57,253	101,000	101,000	101,000	0.00%
73040 Property Insurance	1,551,708	1,401,097	1,289,601	1,556,059	1,556,059	1,556,059	0.00%
<b>73000 Insurance</b>	<b>2,694,129</b>	<b>2,580,887</b>	<b>3,301,308</b>	<b>4,126,295</b>	<b>2,744,082</b>	<b>4,129,647</b>	<b>0.08%</b>
74000 Pension Payments	3,587,775	3,772,815	4,143,998	4,032,734	4,032,734	3,702,850	-8.18%
74020 HB Visitors Conv Bureau	920,834	1,003,717	1,135,581	1,250,000	1,250,000	1,340,000	7.20%
74040 CDBG Subgrantee #1					40,000	40,000	100.00%
74050 CDBG Subgrantee #2			5,000		5,000		
74070 CDBG Subgrantee #4	10,000	5,000					
74080 CDBG Subgrantee #5	10,000						
74090 CDBG Subgrantee #6	47,500	46,000					
74100 CDBG Subgrantee #7	5,000						
74900 Contribution to Private Agency Other		6,435					
<b>74010 Contribution to Private Agency</b>	<b>4,581,108</b>	<b>4,833,967</b>	<b>5,284,579</b>	<b>5,282,734</b>	<b>5,327,734</b>	<b>5,082,850</b>	<b>-3.78%</b>

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
75100 Metro Cities JPA	993,098	1,075,174	1,138,230	1,195,745	951,261	1,263,799	5.69%
75200 County of Orange	4,019,420	978,680	807,637	920,000	573,000	920,000	0.00%
75250 Department of Justice		4,881	4,427	8,540	5,866	8,540	0.00%
75260 State of CA	228,388	150,618	230,664	252,014	252,014	250,114	-0.75%
75300 Grants		165,700	1,229,997		509,751	137,000	100.00%
75350 Taxes	613,371	619,637	462,724	695,500	687,900	695,500	0.00%
75400 WOCWB Expense	1,400	3,000	1,700	2,500	2,700	2,500	0.00%
75000 Payments to Other Governments					(30,000)		
<b>75000 Payments to Other Governments</b>	<b>5,855,677</b>	<b>2,997,689</b>	<b>3,875,379</b>	<b>3,074,299</b>	<b>2,952,492</b>	<b>3,277,453</b>	6.61%
77200 To General Fund	8,049,525	8,274,510	7,628,739	8,645,730	8,645,730	8,905,075	3.00%
<b>77000 Interdepartmental Charges</b>	<b>8,049,525</b>	<b>8,274,510</b>	<b>7,628,739</b>	<b>8,645,730</b>	<b>8,645,730</b>	<b>8,905,075</b>	3.00%
78100 Expense Allowances	102,669	124,170	125,006	143,664	141,264	147,965	2.99%
78200 Auto Allowances	197,470	187,614	201,796	229,664	210,962	207,852	-9.50%
78300 Tool Allowances	12,800	12,800	13,267	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	326,737	337,123	345,457	360,500	360,500	360,500	0.00%
78500 Cell Phone Allowances	51,481	57,086	56,960	60,000	45,900	60,000	0.00%
78000 Expense Allowances					(4,000)		
<b>78000 Expense Allowances</b>	<b>691,157</b>	<b>718,792</b>	<b>742,486</b>	<b>806,628</b>	<b>767,426</b>	<b>789,117</b>	-2.17%
79025 Permit Expense	906,253	1,019,786	1,120,639	1,178,350	1,102,635	1,135,430	-3.64%
79050 Cash Over and Short	452	(9,937)	772				
79075 Bad Debt Expense	586,566	1,008,572	1,114,768	947,350	697,350	950,000	0.28%
79100 Contingency	125,667	555,189	(12,381)	105,500	121,353	231,500	119.43%
79150 Discounts Lost	(21,748)	(32,905)	(32,681)				
79200 Extradition/Background	8,161	6,385	14,367	9,593	9,093	9,593	0.00%
79300 Procurement Card Charges		390					
79350 Sales Tax Rebate	916,501	715,606	670,520	850,000	909,244	850,000	0.00%
79500 CAL-Card – Dispute Charge	578	126	4,797				
79510 CAL-Card – Accidental Use		(11)	(107)				
79600 Donation Expense	10,000	1,200					
<b>79000 Other Expenses</b>	<b>2,532,430</b>	<b>3,264,399</b>	<b>2,880,693</b>	<b>3,090,793</b>	<b>2,839,675</b>	<b>3,176,523</b>	2.77%
<b>60000 OPERATING EXPENSES</b>	<b>106,594,828</b>	<b>104,097,307</b>	<b>115,236,660</b>	<b>110,977,866</b>	<b>108,702,368</b>	<b>112,541,370</b>	1.41%
81100 Purchase Amount	32,265	685,023	2,619,704	316,800	331,300	316,800	0.00%
<b>81000 Land Purchase</b>	<b>32,265</b>	<b>685,023</b>	<b>2,619,704</b>	<b>316,800</b>	<b>331,300</b>	<b>316,800</b>	0.00%
82100 Water Improvements	1,813,023	2,909,674	2,095,141	4,525,000	14,424,077	4,045,000	-10.61%
82200 Buildings Improvements	8,179,741	10,485,051	4,173,054	37,000	896,050	2,339,413	6222.74%
82300 Streets Improvements	5,339,196	7,377,501	9,977,128	6,375,734	10,627,074	9,205,923	44.39%
82400 Parking Improvement					143,161		
82500 Drainage Improvements	242,554	55,393	1,071,697		1,145,462		
82600 Sewer Improvements	4,008,018	1,663,165	281,973	3,880,000	9,269,857	3,800,000	-2.06%
82700 Traffic Improvements	928,255	2,281,082	1,047,644	719,500	6,859,354	355,600	-50.58%
82800 Other Improvements	2,096,949	4,002,696	2,927,509	1,321,530	8,890,769	400,000	-69.73%
82850 Street Lights Improvements	552,974	1,101,696	3,105,901	402,000	3,310,209	402,000	0.00%
82900 Park Improvements	35,788	150,789	651,574	3,661,000	3,978,035	1,606,000	-56.13%
82000 Improvements				3,100,000	3,430,616	2,108,000	-32.00%
<b>82000 Improvements</b>	<b>23,196,498</b>	<b>30,027,044</b>	<b>25,331,621</b>	<b>24,021,764</b>	<b>62,974,664</b>	<b>24,261,936</b>	1.00%
83200 Equipment - Furniture		50,695					
83300 Equipment - Medical		42,547					
83400 Equipment - Radio		3,322,396	1,879,566		30,053		
83600 Equipment - Safety	53,948	115,363	14,349		100,000	156,000	100.00%
83700 Equipment - General	1,938,912	2,133,011	1,368,005	36,000	1,902,747	120,000	233.33%

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
83800 Equipment - Pumps			420,000				
83900 Equipment - Communications	17,062	5,959	4,024				
84000 Equipment - Information Services	1,062,505	1,632,178	221,949		1,282,347		
84100 Equipment - Audiovisual		19,326					
84200 Equipment - Parking Meters	85,984	7,607					
84300 Equipment - Water Meters	159,959	2,333,991	2,209,013	310,000	310,000	1,500,000	383.87%
83000 Equipment				4,760,000	933,536	5,000,000	5.04%
<b>83000 Equipment</b>	<b>3,318,370</b>	<b>9,663,073</b>	<b>6,116,907</b>	<b>5,106,000</b>	<b>4,558,683</b>	<b>6,776,000</b>	<b>32.71%</b>
85050 Automobile	927,995	1,034,040	1,345,904		780,972	75,000	100.00%
85100 Truck	1,408,563	1,485,996	699,212	35,000	1,261,121	512,000	1362.86%
85150 Motorcycle	25,947						
85250 Aircraft	456,208	454,303	536,635		255,981		
85300 Boat	14,163		16,453				
85350 Other Vehicles	2,408,176	164,643	1,053,618		707,695		
<b>85000 Vehicles</b>	<b>5,241,052</b>	<b>3,138,982</b>	<b>3,651,822</b>	<b>35,000</b>	<b>3,005,770</b>	<b>587,000</b>	<b>1577.14%</b>
86100 Capital - Purchase Software	52,585	784,265	546,010	15,000	1,904,741	15,000	0.00%
86200 Capital - License Software			134,613				
<b>86000 Capital - Software</b>	<b>52,585</b>	<b>784,265</b>	<b>680,623</b>	<b>15,000</b>	<b>1,904,741</b>	<b>15,000</b>	<b>0.00%</b>
87000 Capitalized PP&E Offset	(6,844,364)	(5,360,245)	(3,264,243)				
<b>80000 CAPITAL EXPENDITURES</b>	<b>24,996,405</b>	<b>38,938,142</b>	<b>35,136,434</b>	<b>29,494,564</b>	<b>72,775,158</b>	<b>31,956,736</b>	<b>8.35%</b>
88030 Principal	6,753,743	7,458,814	6,676,055	12,113,604	10,673,604	13,233,224	9.24%
88050 Interfund Principal Gen Fund	170,000				13,812		
88070 Interest	7,294,730	6,965,182	6,650,253	4,551,455	3,708,590	6,390,290	40.40%
88110 Cost of Issuance	226,976	30,000					
88130 Issuance Discount/Premium	(787,532)						
88150 Arbitrage	3,000	7,000	5,000	8,102	4,602	6,000	-25.94%
88160 Payment to Fiscal Agent	15,888	25,703	30,839	29,318	25,950	25,200	-14.05%
88010 Debt Service Expenses				4,500	4,500	4,500	0.00%
<b>88010 Debt Service Expenses</b>	<b>13,676,804</b>	<b>14,486,699</b>	<b>13,362,147</b>	<b>16,706,979</b>	<b>14,431,058</b>	<b>19,659,214</b>	<b>17.67%</b>
88205 Operating Transfers Out	15,943,608	26,568,320	13,830,136	18,883,771	13,834,045	21,875,115	15.84%
<b>88200 Transfers to Other Funds</b>	<b>15,943,608</b>	<b>26,568,320</b>	<b>13,830,136</b>	<b>18,883,771</b>	<b>13,834,045</b>	<b>21,875,115</b>	<b>15.84%</b>
88710 Normal Depreciation	17,385,052	19,295,857	19,092,677				
88750 Loss on Sale of Assets	3,888,462	14,023,001					
<b>88700 Depreciation</b>	<b>21,273,514</b>	<b>33,318,858</b>	<b>19,092,677</b>				
89260 Long Term Employment Incentive	100,000						
89250 Loans Made	42,670	442,856	411,336	613,580	984,078	1,110,583	81.00%
<b>89250 Loans Made</b>	<b>142,670</b>	<b>442,856</b>	<b>411,336</b>	<b>613,580</b>	<b>984,078</b>	<b>1,110,583</b>	<b>81.00%</b>
<b>89300 Joint Venture</b>		<b>1,968,322</b>					
<b>89500 Extraordinary Loss</b>		<b>7,391,458</b>					
<b>88000 NON-OPERATING EXPENSES</b>	<b>51,036,597</b>	<b>84,176,513</b>	<b>46,696,296</b>	<b>36,204,330</b>	<b>29,249,181</b>	<b>42,644,912</b>	<b>17.79%</b>
<b>50000 EXPENDITURES</b>	<b>347,396,461</b>	<b>396,206,727</b>	<b>373,357,423</b>	<b>361,244,359</b>	<b>348,670,957</b>	<b>373,127,959</b>	<b>3.29%</b>

**City of Huntington Beach**  
**General Fund**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary by Object Account**  
**ALL DEPARTMENTS COMBINED**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	77,899,782	78,329,885	78,579,746	83,463,620	61,598,674	83,890,294	0.51%
Salaries, Temporary	3,816,606	4,077,564	4,058,779	4,537,304	2,683,204	4,622,967	1.89%
Salaries, Overtime	10,874,141	11,741,674	12,224,861	9,046,973	7,807,822	9,062,973	0.18%
Termination Pay Outs	3,289,415	3,824,536	4,359,005	4,150,000	3,150,000	4,350,000	4.82%
Benefits	50,584,539	52,580,494	55,826,796	62,481,609	44,265,337	63,393,032	1.46%
<b>PERSONNEL SERVICES</b>	<b>146,464,483</b>	<b>150,554,153</b>	<b>155,049,187</b>	<b>163,679,506</b>	<b>119,505,038</b>	<b>165,319,267</b>	<b>1.00%</b>
<b>OPERATING EXPENSES</b>							
Utilities	5,774,967	5,741,018	5,742,406	5,488,986	4,031,413	5,488,986	0.00%
Equipment and Supplies	6,445,552	5,469,821	5,426,567	5,899,617	4,423,372	5,884,859	-0.25%
Repairs and Maintenance	11,206,850	13,174,161	10,800,594	12,684,722	10,722,170	12,531,072	-1.21%
Conferences and Training	731,389	714,395	678,907	821,954	645,003	826,954	0.61%
Professional Services	4,424,785	4,070,067	4,468,843	2,857,845	3,683,218	2,991,258	4.67%
Other Contract Services	4,423,106	5,003,132	5,584,451	5,716,200	4,263,183	5,979,400	4.60%
Rental Expense	295,283	324,779	300,792	302,134	266,426	316,134	4.63%
Claims Expense	445,998			500,000	500,000	500,000	0.00%
Insurance	2,441,831	39,672	41,047	286,000	276,000	289,352	1.17%
Contribution to Private Agency	920,834	1,003,717	1,135,581	1,250,000	1,250,000	1,340,000	7.20%
Payments to Other Governments	2,525,889	2,678,372	2,413,017	2,819,785	2,188,027	2,887,839	2.41%
Expense Allowances	655,693	689,788	711,840	753,116	713,914	757,417	0.57%
Other Expenses	1,793,274	2,396,304	2,042,343	2,175,793	1,921,060	2,178,443	0.12%
<b>OPERATING EXPENSES</b>	<b>42,085,449</b>	<b>41,305,228</b>	<b>39,346,388</b>	<b>41,556,152</b>	<b>34,883,786</b>	<b>41,971,714</b>	<b>1.00%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		347,295	316,800				
Improvements	2,057,072	2,740,449	6,920,431	120,000	1,683,070		-100.00%
Equipment	2,591,035	1,692,116	1,644,926		2,419,698		
Vehicles	3,729,067	2,258,555	2,492,633		291,707		
Software - Capital	52,585		134,613				
<b>CAPITAL EXPENDITURES</b>	<b>8,429,759</b>	<b>7,038,415</b>	<b>11,509,404</b>	<b>120,000</b>	<b>4,394,475</b>		<b>-100.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	46,913	234,510	1,175,781	1,404,095	1,404,095	1,310,005	-6.70%
Transfers to Other Funds	13,091,952	23,445,826	11,723,937	17,288,790	12,247,601	19,770,535	14.35%
Loans Made	100,000						
Joint Venture		1,968,322					
<b>NON-OPERATING EXPENSES</b>	<b>13,238,865</b>	<b>25,648,658</b>	<b>12,899,718</b>	<b>18,692,885</b>	<b>13,651,696</b>	<b>21,080,540</b>	<b>12.77%</b>
<b>Grand Total</b>	<b>210,218,556</b>	<b>224,546,454</b>	<b>218,804,697</b>	<b>224,048,543</b>	<b>172,434,995</b>	<b>228,371,521</b>	<b>1.93%</b>
<b>Personnel Summary</b>	<b>854.40</b>	<b>859.50</b>	<b>861.85</b>	<b>859.77</b>	<b>859.77</b>	<b>859.77</b>	<b>0.00</b>



**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
51110 Base Salaries	70,231,378	70,208,009	70,596,686	76,178,733	76,001,233	76,764,151	0.77%
51111 Vacancy Attrition				(2,116,300)	(2,116,300)	(2,150,000)	1.59%
51112 Seasonal Part Time	414,982	566,747	481,616	573,551	573,551	573,551	0.00%
51115 Additional Pay	7,253,422	7,555,129	7,501,444	8,827,636	8,827,636	8,702,592	-1.42%
51100 Salaries - Permanent					(21,687,446)		
<b>51100 Salaries - Permanent</b>	<b>77,899,782</b>	<b>78,329,885</b>	<b>78,579,746</b>	<b>83,463,620</b>	<b>61,598,674</b>	<b>83,890,294</b>	0.51%
<b>52000 Salaries - Temporary</b>	<b>3,816,606</b>	<b>4,077,564</b>	<b>4,058,779</b>	<b>4,537,304</b>	<b>2,683,204</b>	<b>4,622,967</b>	1.89%
53020 Regular Overtime	5,358,968	5,639,027	5,617,920	5,324,073	4,933,930	5,350,973	0.51%
53040 Minimum Staffing Overtime	4,443,835	4,812,423	5,314,612	3,712,000	2,862,992	3,712,000	0.00%
53050 Marine Safety Replacemt OT	146,595	218,215	183,035				
53060 PT Overtime	902,614	1,048,259	1,084,396				
53090 Other Overtime	22,129	23,749	24,899				
53000 Salaries - Overtime				10,900	10,900		-100.00%
<b>53000 Salaries - Overtime</b>	<b>10,874,141</b>	<b>11,741,674</b>	<b>12,224,862</b>	<b>9,046,973</b>	<b>7,807,822</b>	<b>9,062,973</b>	0.18%
54110 Vacation Leave Pay Out	3,270,663	3,781,599	4,293,498				
54120 Sick Leave Pay Out	18,752	42,937	65,507				
54000 Termination Pay Outs				4,150,000	3,150,000	4,350,000	4.82%
<b>54000 Termination Pay Outs</b>	<b>3,289,415</b>	<b>3,824,536</b>	<b>4,359,005</b>	<b>4,150,000</b>	<b>3,150,000</b>	<b>4,350,000</b>	4.82%
55002 Seasonal Part Time Benefits				428,341	431,010	428,341	0.00%
55100 CalPERS Payable	26,954,037	28,107,725	29,760,828	34,730,284	34,730,284	35,438,719	2.04%
55140 PARS Employer Contribution	10,029						
55150 Retirement Supplement	4,169,659	4,261,694	3,889,544	3,858,178	2,893,634	3,556,996	-7.81%
55175 Workers' Compensation	5,958,059	6,093,086	6,712,382	6,330,361	4,747,771	6,423,805	1.48%
55200 Health Insurance	8,637,811	9,038,605	10,394,249	11,523,736	11,523,736	12,255,934	6.35%
55300 Other Insurances	3,492,161	3,534,899	3,251,815	3,798,222	3,409,990	3,474,410	-8.53%
56010 Deferred Compensation	20,425	126,352	34,558	43,149	43,149	42,577	-1.33%
56020 FICA Medicare	1,301,890	1,316,601	1,440,906	1,448,848	1,448,848	1,437,421	-0.79%
56100 Other Benefits	40,468	101,532	342,514	320,489	320,489	334,829	4.47%
55000 Benefits					(15,283,573)		
<b>55000 Benefits</b>	<b>50,584,539</b>	<b>52,580,494</b>	<b>55,826,796</b>	<b>62,481,608</b>	<b>44,265,337</b>	<b>63,393,032</b>	1.46%
<b>51000 PERSONNEL SERVICES</b>	<b>146,464,483</b>	<b>150,554,153</b>	<b>155,049,188</b>	<b>163,679,505</b>	<b>119,505,038</b>	<b>165,319,266</b>	1.00%
61100 Cable TV	12,661	12,584	15,459	12,000	10,900	12,000	0.00%
61200 Electricity	3,853,348	3,638,519	3,403,205	3,268,500	2,275,213	3,268,500	0.00%
61300 Natural Gas	157,247	153,806	182,767	200,400	200,330	200,400	0.00%
61450 Telephone/Communications	803,327	770,430	792,987	835,086	621,971	836,086	0.12%
61600 Water	948,384	1,165,680	1,347,989	1,172,000	922,000	1,172,000	0.00%
61000 Utilities				1,000	1,000		-100.00%
<b>61000 Utilities</b>	<b>5,774,967</b>	<b>5,741,018</b>	<b>5,742,407</b>	<b>5,488,986</b>	<b>4,031,413</b>	<b>5,488,986</b>	0.00%
63025 Audiovisual Supplies	4,230	7,939	8,402	2,250	2,030	2,250	0.00%
63050 Communication Supplies	8,844	94,434	34,124	14,000	6,330	14,000	0.00%
63075 Furniture Non-Capital	50,725	69,601	45,880	3,000	6,402	3,000	0.00%
63100 General Supplies	1,799,724	874,849	888,591	1,112,395	918,397	1,114,495	0.19%
63125 Office Supplies	369,824	387,997	325,760	358,134	254,276	358,134	0.00%
63130 Office Water	1,091	549	358				
63150 Radio Supplies	9,737	9,487	24,680	17,400	19,373	17,400	0.00%
63225 Computer Supplies	215,951	258,180	249,276	100,976	102,126	100,976	0.00%
63295 Postage Deliveries	484,120	542,222	487,100	413,900	280,604	397,042	-4.07%
63445 Fuel	1,554,186	1,173,821	1,309,573	1,809,750	1,297,310	1,809,750	0.00%



**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
64000 Safety Supplies	537,804	566,494	595,583	666,217	536,329	666,217	0.00%
64100 Film	28,346	9,397	18,469	16,300	14,065	16,300	0.00%
64110 Agricultural	16,756	19,374	19,886	26,000	21,000	26,000	0.00%
64115 Microfilm/Document Imaging	74,562	90,754	63,606	91,560	51,560	91,560	0.00%
64140 Food	67,645	75,355	71,971	96,900	76,629	96,900	0.00%
64165 Clothing/Uniforms	436,289	471,322	506,619	500,059	410,446	500,059	0.00%
64190 Vehicle Supplies	5,868	3,466	10,994		16,500		
64230 Awards and Presentations	53,437	47,886	51,152	42,350	26,090	42,350	0.00%
64255 Shop Equipment Operating	23,125	27,740	9,247	12,400	10,381	12,400	0.00%
64280 Signs	124,485	127,911	95,451				
64305 Chemicals	6,376	8,389	1,805	20,000	12,000	20,000	0.00%
64330 Fencing	12,687	11,468	18,059				
64355 Building Supplies	46,560	46,835	30,702	8,909	6,890	8,909	0.00%
64380 Irrigation Supplies	37,628	22,175	24,120	45,000	25,000	45,000	0.00%
64405 Books/Subscriptions	247,151	283,678	259,681	263,946	244,892	263,946	0.00%
64485 Dues and Memberships	184,256	198,090	214,849	170,389	161,514	170,389	0.00%
64500 Certification	44,146	40,408	60,627	52,350	41,071	52,350	0.00%
63000 Equipment and Supplies				55,432	(117,842)	55,432	0.00%
<b>63000 Equipment and Supplies</b>	<b>6,445,552</b>	<b>5,469,821</b>	<b>5,426,565</b>	<b>5,899,617</b>	<b>4,423,372</b>	<b>5,884,859</b>	-0.25%
64570 Equipment Repairs Maintenance	1,190,555	1,162,212	899,716	972,196	733,489	972,196	0.00%
64620 Contracts for Repairs & Maintenanar	5,408,427	5,579,922	5,581,713	6,209,236	4,766,891	6,209,236	0.00%
64670 Traffic Signals Maintenance	81,690	61,106	83,617		7,038		
64720 Vehicle Maintenance	887,629	1,006,001	1,045,731	1,093,200	840,971	1,093,200	0.00%
64755 Vehicle Body Repair	72,423	106,402	90,387	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	27,918	39,769	31,279	40,000	25,000	40,000	0.00%
64820 Boat Maintenance	68,623	36,326	40,020	40,133	39,260	40,133	0.00%
64870 Computer Maintenance	1,309,108	1,458,770	1,296,781	1,526,017	1,188,224	1,568,017	2.75%
64900 Repair and Demolition	9,529	14,628					
67400 Other Maintenance	308,445	587,078	452,198	545,400	532,989	545,400	0.00%
67450 Building and Grounds Maintenance	628,121	539,557	600,280	571,610	459,585	571,610	0.00%
67500 Oil Well Maintenance	138,647	67,162	70,181	58,200	31,788	58,200	0.00%
67550 Pest Control	38,789	35,353	35,898	43,000	39,000	43,000	0.00%
67600 Block Wall Maintenance	6,698	3,490	46,903	55,000	48,000	55,000	0.00%
67650 Water Maintenance	130,376	181,248	283,094	186,800	146,911	186,800	0.00%
67735 Radio Maintenance	20,344	29,404	18,052	38,612	21,123	38,612	0.00%
67740 800 MHZ Maintenance	879,527	2,265,735	224,745	1,217,284	1,864,308	1,021,634	-16.07%
64520 Repairs and Maintenance				18,034	(92,408)	18,034	0.00%
<b>64520 Repairs and Maintenance</b>	<b>11,206,850</b>	<b>13,174,161</b>	<b>10,800,595</b>	<b>12,684,722</b>	<b>10,722,170</b>	<b>12,531,072</b>	-1.21%
68550 Training	538,842	509,122	477,357	539,389	421,982	539,389	0.00%
68610 Conferences	176,201	183,990	190,508	252,365	210,811	257,365	1.98%
68695 Hosted Meetings	16,345	21,283	11,042	22,600	22,010	22,600	0.00%
68500 Conferences and Training				7,600	(9,800)	7,600	0.00%
<b>68500 Conferences and Training</b>	<b>731,389</b>	<b>714,395</b>	<b>678,907</b>	<b>821,954</b>	<b>645,003</b>	<b>826,954</b>	0.61%
69305 Prof Svcs - Graphics		195					
69310 Prof Svcs - Appraiser	4,150		9,000	26,000	26,000	26,000	0.00%
69315 Prof Svcs - Information Services	52,997	40,044	67,818	36,000	79,888	19,413	-46.08%
69325 Prof Svcs - Economic Analysis	672	84,613		8,000	6,000	8,000	0.00%
69330 Prof Svcs - Labor Negotiations	424	32,302	43,740	28,500	21,375	28,500	0.00%

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
69340 Prof Svcs - Property Mgmt		1,300					
69360 Prof Svcs - Medical	162,588	208,464	226,616	163,775	153,812	163,775	0.00%
69365 Other Professional Services	3,910,558	3,668,808	3,252,140	2,015,705	2,880,329	2,165,705	7.44%
69370 Prof Svcs - Legal	292,616	33,621	868,265	342,865	372,221	342,865	0.00%
69385 Prof Svcs - Commissions	780	720	645				
69395 Prof Svcs - Recruitment			620				
69300 Professional Services				237,000	143,592	237,000	0.00%
<b>69300 Professional Services</b>	<b>4,424,785</b>	<b>4,070,067</b>	<b>4,468,844</b>	<b>2,857,845</b>	<b>3,683,218</b>	<b>2,991,258</b>	<b>4.67%</b>
69455 Cont Svcs - Printing Reproduction	264,434	307,436	274,952	276,149	176,628	276,149	0.00%
69465 Cont Svcs - Ambulance Services	2,213	2,637	2,180	4,500		4,500	0.00%
69470 Cont Svcs - Security		15,698	20,500				
69475 Cont Svcs - Emp Assist Program	46,144	46,329	60,346	70,000	41,250	70,000	0.00%
69480 Cont Svcs - Audiovisual	1,200	1,900	3,200	15,000	3,000	15,000	0.00%
69485 Cont Svcs - Microfilm/Doc Image	17,956	13,532	16,493	16,750	13,450	16,750	0.00%
69500 Cont Svcs - Janitorial	345,464	418,326	528,156	382,223	295,197	385,423	0.84%
69505 Cont Svcs - Other	2,918,510	3,036,849	3,454,602	3,279,211	2,668,055	3,539,211	7.93%
69510 Cont Svcs - Animal Control	731,374	1,093,002	1,155,227	1,520,000	1,068,000	1,520,000	0.00%
69515 Cont Svcs - Royalty Payments	56,489	29,003	38,860	105,667	81,943	105,667	0.00%
69520 Cont Svcs - Advertising	39,323	38,420	26,520	46,700	31,160	46,700	0.00%
69535 Cont Svcs - Legal			3,415				
69450 Other Contract Services					(115,500)		
<b>69450 Other Contract Services</b>	<b>4,423,106</b>	<b>5,003,132</b>	<b>5,584,451</b>	<b>5,716,200</b>	<b>4,263,183</b>	<b>5,979,400</b>	<b>4.60%</b>
70200 Equipment Rental	295,283	324,779	300,792	88,334	52,626	102,334	15.85%
70300 Leases				213,800	213,800	213,800	0.00%
<b>70000 Rental Expense</b>	<b>295,283</b>	<b>324,779</b>	<b>300,792</b>	<b>302,134</b>	<b>266,426</b>	<b>316,134</b>	<b>4.63%</b>
72525 Liability	270,998			250,000	250,000	250,000	0.00%
72600 Settlements	175,000			250,000	250,000	250,000	0.00%
<b>72000 Claims Expense</b>	<b>445,998</b>			<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>0.00%</b>
73010 General Liability Insurance	811,898	39,672	41,047	286,000	276,000	289,352	1.17%
73020 Excess Workers' Comp Insurance	(7,694)						
73030 Aircraft/ Watercraft Insurance	85,919						
73040 Property Insurance	1,551,708						
<b>73000 Insurance</b>	<b>2,441,831</b>	<b>39,672</b>	<b>41,047</b>	<b>286,000</b>	<b>276,000</b>	<b>289,352</b>	<b>1.17%</b>
74020 HB Visitors Conv Bureau	920,834	1,003,717	1,135,581	1,250,000	1,250,000	1,340,000	7.20%
<b>74010 Contribution to Private Agency</b>	<b>920,834</b>	<b>1,003,717</b>	<b>1,135,581</b>	<b>1,250,000</b>	<b>1,250,000</b>	<b>1,340,000</b>	<b>7.20%</b>
75100 Metro Cities JPA	993,098	1,075,174	1,138,230	1,195,745	951,261	1,263,799	5.69%
75200 County of Orange	919,420	978,680	807,637	920,000	573,000	920,000	0.00%
75250 Department of Justice		4,881	4,427	8,540	5,866	8,540	0.00%
75350 Taxes	613,371	619,637	462,724	695,500	687,900	695,500	0.00%
75000 Payments to Other Governments					(30,000)		
<b>75000 Payments to Other Government:</b>	<b>2,525,889</b>	<b>2,678,372</b>	<b>2,413,018</b>	<b>2,819,785</b>	<b>2,188,027</b>	<b>2,887,839</b>	<b>2.41%</b>
78100 Expense Allowances	102,669	124,170	125,006	143,664	141,264	147,965	2.99%
78200 Auto Allowances	162,006	158,621	171,150	176,152	157,450	176,152	0.00%
78300 Tool Allowances	12,800	12,800	13,267	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	326,737	337,123	345,457	360,500	360,500	360,500	0.00%
78500 Cell Phone Allowance	51,481	57,075	56,960	60,000	45,900	60,000	0.00%
78000 Expense Allowances					(4,000)		
<b>78000 Expense Allowances</b>	<b>655,693</b>	<b>689,788</b>	<b>711,840</b>	<b>753,116</b>	<b>713,914</b>	<b>757,417</b>	<b>0.57%</b>

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Color Legend</b>							
<b>Major Grouping Total</b>							
<b>Minor Grouping Total</b>							
79025 Permit Expense	305,784	342,668	321,645	368,850	289,520	368,850	0.00%
79050 Cash Over and Short	452	(9,937)	772				
79075 Bad Debt Expense	592,054	1,013,689	1,082,176	947,350	697,350	950,000	0.28%
79100 Contingency	(18,476)	360,294	(19,147)		15,853		
79150 Discounts Lost	(21,748)	(32,905)	(32,681)				
79200 Extradition/Background	8,129	6,385	14,367	9,593	9,093	9,593	0.00%
79300 Procurement Card Charges		390					
79350 Sales Tax Rebate	916,501	715,606	670,520	850,000	909,244	850,000	0.00%
79500 CAL-Card – Dispute Charge	578	126	4,797				
79510 CAL-Card – Accidental Use		(11)	(107)				
79600 Donation Expense	10,000						
<b>79000 Other Expenses</b>	<b>1,793,274</b>	<b>2,396,304</b>	<b>2,042,342</b>	<b>2,175,793</b>	<b>1,921,060</b>	<b>2,178,443</b>	0.12%
<b>60000 OPERATING EXPENSES</b>	<b>42,085,449</b>	<b>41,305,228</b>	<b>39,346,389</b>	<b>41,556,152</b>	<b>34,883,786</b>	<b>41,971,714</b>	1.00%
81100 Purchase Amount		347,295	316,800				
<b>81000 Land Purchase</b>		<b>347,295</b>	<b>316,800</b>				
82200 Buildings Improvements	775,041	1,591,658	3,533,350		461,133		
82300 Streets Improvements	845,592	221,614	2,195,615		54,385		
82400 Parking Improvement					143,161		
82800 Other Improvements	436,440	912,176	1,191,467	120,000	458,271		-100.00%
82850 Street Lights Improvements		15,000					
82000 Improvements					566,120		
<b>82000 Improvements</b>	<b>2,057,072</b>	<b>2,740,449</b>	<b>6,920,432</b>	<b>120,000</b>	<b>1,683,070</b>		-100.00%
83200 Equipment - Furniture		50,695					
83300 Equipment - Medical		42,547					
83600 Equipment - Safety	53,948	115,363	14,349				
83700 Equipment - General	1,460,911	676,945	1,210,577		1,684,295		
83800 Equipment - Pumps			420,000				
83900 Equipment - Communications	17,062						
84000 Equipment - Information Services	973,130	802,167			735,403		
84200 Equipment - Parking Meters	85,984	4,399					
<b>83000 Equipment</b>	<b>2,591,035</b>	<b>1,692,116</b>	<b>1,644,926</b>		<b>2,419,698</b>		
85050 Automobile	871,453	1,034,040	1,276,111		1,345		
85100 Truck	86,304	605,569	305,619		137,789		
85150 Motorcycle	25,947						
85250 Aircraft	456,208	454,303	536,635		57,666		
85300 Boat	14,163		16,453				
85350 Other Vehicles	2,274,993	164,643	357,815		94,907		
<b>85000 Vehicles</b>	<b>3,729,067</b>	<b>2,258,555</b>	<b>2,492,633</b>		<b>291,707</b>		
86100 Capital - Purchase Software	52,585						
86200 Capital - License Software			134,613				
<b>86000 Capital - Software</b>	<b>52,585</b>		<b>134,613</b>				
<b>80000 CAPITAL EXPENDITURES</b>	<b>8,429,759</b>	<b>7,038,415</b>	<b>11,509,404</b>	<b>120,000</b>	<b>4,394,475</b>		-100.00%
88030 Principal	28,743	163,814	981,055	1,282,410	1,282,410	1,106,935	-13.68%
88070 Interest	18,170	40,696	185,726	121,685	121,685	203,070	66.88%
88110 Cost of Issuance		30,000					
88160 Payment to Fiscal Agent			9,000				
<b>88010 Debt Service Expenses</b>	<b>46,913</b>	<b>234,510</b>	<b>1,175,781</b>	<b>1,404,095</b>	<b>1,404,095</b>	<b>1,310,005</b>	-6.70%

**City of Huntington Beach**  
**Expenditure Summary**  
**Adopted Budget - FY 2018/19**  
**GENERAL FUND**  
**Combined Expenditure Detail by Object Account**

Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
88205 Operating Transfers Out	13,091,952	23,445,826	11,723,937	17,288,790	12,247,601	19,770,535	14.35%
88200 Transfers to Other Funds	13,091,952	23,445,826	11,723,937	17,288,790	12,247,601	19,770,535	14.35%
89260 Long Term Employment Incentive	100,000						
89250 Loans Made	100,000						
89300 Joint Venture		1,968,322					
88000 NON-OPERATING EXPENSES	13,238,865	25,648,658	12,899,718	18,692,885	13,651,696	21,080,540	12.77%
50000 EXPENDITURES	210,218,556	224,546,454	218,804,697	224,048,543	172,434,995	228,371,521	1.93%

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**

<b>ALL FUNDS</b>						
<b>DEPARTMENT</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change From Prior year</b>
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	12.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	1.50	2.00	2.00	2.00	2.00	0.00
City Manager	11.50	11.50	12.50	12.50	12.50	0.00
Community Development	43.50	44.00	44.00	44.00	44.00	0.00
Community Services	44.00	44.00	36.00	36.00	36.00	0.00
Finance	32.50	33.00	33.00	33.00	33.00	0.00
Fire	198.00	198.00	198.00	198.00	198.00	0.00
Human Resources	15.00	15.00	15.00	15.00	15.00	0.00
Information Services	30.00	30.00	30.00	30.00	30.00	0.00
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police	364.50	364.50	364.50	364.50	364.50	0.00
Public Works	199.00	199.00	207.00	207.00	207.00	0.00
<b>Total</b>	<b>983.75</b>	<b>986.25</b>	<b>986.25</b>	<b>986.25</b>	<b>986.25</b>	<b>0.00</b>

<b>GENERAL FUND</b>						
<b>DEPARTMENT</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change From Prior year</b>
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	12.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	1.50	2.00	2.00	2.00	2.00	0.00
City Manager	7.95	8.30	9.32	9.32	9.32	0.00
Community Development	43.50	44.00	44.00	44.00	44.00	0.00
Community Services	38.75	38.25	30.25	30.25	30.25	0.00
Finance	32.50	33.00	33.00	33.00	33.00	0.00
Fire^	194.00	194.00	194.00	194.00	194.00	0.00
Human Resources	11.35	11.35	10.25	10.25	10.25	0.00
Information Services	30.00	30.00	29.00	29.00	29.00	0.00
Library Services	28.25	28.25	28.25	28.25	28.25	0.00
Police^^	364.50	364.50	364.50	364.50	364.50	0.00
Public Works	91.20	91.20	99.20	99.20	99.20	0.00
<b>Total</b>	<b>859.50</b>	<b>861.85</b>	<b>859.77</b>	<b>859.77</b>	<b>859.77</b>	<b>0.00</b>

\*Note: Reflects the Table of Organization for Fiscal Year 2018/19; however, 20 positions are defunded.

^FY 2017/18 Revised includes funding of 1 Fire Battalion Chief previously defunded bringing the total number of Fire sworn funded positions to 142 FTEs

^^ FY 2015/16 Actual includes funding of 8 Police Officers previously defunded bringing the total number of Police sworn funded positions to 222 FTEs.

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**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**City Council**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member*	6.00	6.00	6.00	6.00	6.00
Mayor*	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

\* Mayor and Council Members are not included in the FTE Count.

**City Attorney**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Assistant	1.00	1.00			
Assistant City Attorney	2.00	1.00	1.00	1.00	1.00
Chief Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Community Prosecutor		1.00	1.00	1.00	1.00
Deputy City Attorney III	1.00	1.00	1.00		
Legal Assistant	3.00	3.00	3.00	3.00	3.00
Senior Deputy City Attorney	2.00	2.00	2.00	3.00	3.00
Senior Trial Counsel		1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>11.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

**City Clerk**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
<b>TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**City Treasurer**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Analyst		0.50	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**City Manager**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Assistant			1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Energy Project Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50
Deputy Director of Economic Development	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Real Estate & Project Manager	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>11.50</b>	<b>11.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>

**Community Development (formerly Planning & Building)**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	4.00	4.00
Building Inspector I	9.00	1.00	1.00	1.00	1.00
Building Inspector II		2.00	2.00	2.00	2.00
Building Inspector III		6.00	6.00	6.00	6.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Technician		1.00	1.00	1.00	1.00
Code Enforcement Officer I		1.00	1.00	1.00	1.00
Code Enforcement Officer II	3.50	2.00	2.00	2.00	2.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Deputy Director of Community Development	1.00	1.00	1.00	1.00	1.00
Director of Community Development		1.00	1.00	1.00	1.00
Director of Planning/Building	1.00				
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00
Planning Manager	2.00	2.00	2.00	2.00	2.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Senior Permit Technician	3.00	3.00	3.00	3.00	3.00
Senior Planner	3.00	3.00	3.00	3.00	3.00
<b>TOTAL</b>	<b>43.50</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Community Services**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Analyst Senior	2.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant Planner		1.00	1.00	1.00	1.00
Beach Equipment Operator*	3.00	3.00			
Beach Maintenance Crewleader*	2.00	2.00			
Beach Maintenance Service Worker*	1.00	1.00			
Beach Operations Supervisor*	1.00	1.00			
Community Services & Recreation Specialist	7.00	7.00	7.00	8.00	8.00
Community Services Manager	1.00	1.00	1.00	2.00	2.00
Community Services Recreation Supervisor	6.00	6.00	6.00	6.00	6.00
Director of Community Services	1.00	1.00	1.00	1.00	1.00
Facilities, Development & Concessions Manager	1.00	1.00	1.00		
Maintenance Service Worker	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Technician	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking/Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking/Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking/Camping Leadworker	1.00	1.00	1.00	1.00	1.00
Program Coordinator - Human Services	1.00	1.00	1.00		
Senior Facilities Maintenance Technician*	1.00	1.00			
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00
Senior Services Transp Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Worker	1.00	1.00	1.00	1.00	1.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>44.00</b>	<b>44.00</b>	<b>36.00</b>	<b>36.00</b>	<b>36.00</b>

\*FY 17/18 - The Community Services - Beach Operations Division transferred to Public Works Department - Maintenance Operations Division.

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Finance**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Accounting Technician II	9.00	9.00	9.00	9.00	9.00
Accounting Technician Supervisor	2.00	2.00	2.00	1.00	1.00
Administrative Analyst		0.50	0.50	0.50	0.50
Administrative Analyst Senior	4.00	2.00	2.00		
Administrative Assistant	1.50	1.50	1.50	1.50	1.50
Business License Supervisor				1.00	1.00
Buyer	2.00	2.00	2.00	2.00	2.00
Chief Financial Officer		1.00	1.00	1.00	1.00
Director of Finance	1.00				
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00
Finance Manager - Budget	1.00	1.00	1.00	1.00	1.00
Finance Manager - Fiscal Services	1.00	1.00	1.00	1.00	1.00
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	3.00	3.00	3.00	3.00	3.00
Senior Finance Analyst		2.00	2.00	4.00	4.00
Senior Payroll Technician	2.00	2.00	2.00	2.00	2.00
<b>TOTAL</b>	<b>32.50</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Fire**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Accounting Technician II	3.00	3.00	3.00	2.00	2.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Fire Captain				3.00	3.00
Administrative Secretary	4.00	4.00	4.00	4.00	4.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00
Assistant Fire Marshal	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshal	3.00	3.00	3.00		
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	5.00	5.00	5.00	5.00	5.00
Fire Captain	30.00	30.00	30.00	30.00	30.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	2.00	2.00	2.00	2.00	2.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Prevention Inspector	3.00	4.00	4.00	4.00	4.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Firefighter	12.00	12.00	12.00	12.00	12.00
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00
Hazardous Material Program Specialist	1.00				
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00
Marine Safety Officer II	10.00	10.00	10.00	10.00	10.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Permit Technician	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Human Resources**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Senior	3.00	3.00	3.00	3.00	3.00
Personnel Assistant	3.00	3.00	3.00	3.00	3.00
Risk Management Specialist	2.00	2.00	2.00	2.00	2.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Risk Management Analyst		1.00	1.00	1.00	1.00
Safety/Loss Prevention Analyst	1.00				
<b>TOTAL</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>



**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Information Services**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Business Systems Manager	1.00				
Chief Information Officer		1.00	1.00	1.00	1.00
Director of Information Services	1.00				
GIS Analyst II	3.00	3.00	3.00	4.00	4.00
Information Systems Analyst I	1.00	1.00	1.00		
Information Systems Analyst II	3.00	3.00	3.00		
Information Technology Analyst II				3.00	3.00
Information Systems Analyst III	1.00	1.00	1.00		
Information Technology Analyst III				1.00	1.00
Info Systems Analyst Senior	3.00	3.00	3.00		
Info Technology Analyst Senior				5.00	5.00
Information Systems Analyst IV	5.00	5.00	5.00		
Information Technology Analyst IV				4.00	4.00
Information Systems Communications Manager	1.00				
Information Systems Computer Ops Manager	1.00				
Information Systems Technician I	1.00	1.00	1.00		
Information Technology Technician I				2.00	2.00
Information Systems Technician II	1.00	1.00	1.00		
Information Systems Technician III	1.00	1.00	1.00		
Information Technology Technician III				1.00	1.00
Information Systems Technician IV	3.00	3.00	3.00		
Information Technology Technician IV				1.00	1.00
Information Systems Technician Senior	2.00	2.00	2.00		
Senior Information Technology Technician				2.00	2.00
Information Tech Mgr - Infrastructure		1.00	1.00	1.00	1.00
Information Tech Mgr - Systems		1.00	1.00	1.00	1.00
Information Tech Mgr - Operations		1.00	1.00	1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Telecommunication Technician				1.00	1.00
<b>TOTAL</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Library Services**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Librarian	4.00	4.00	4.00	5.00	5.00
Library Facilities Coordinator	1.00	1.00	1.00		
Library Services Clerk	6.50	6.50	6.50	6.50	6.50
Library Specialist	3.00	3.00	3.00	3.00	3.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Police**

<b>Job Description</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00				
Communications Operator-PD	18.00	18.00	18.00	18.00	18.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00
Community Services Officer	8.00	9.00	9.00	11.00	11.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator	6.00	6.00	6.00	4.00	4.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00
Detention Officer	9.00	9.00	9.00	9.00	9.00
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00
Helicopter Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Latent Fingerprint Examiner	2.50	2.50	2.50	2.50	2.50
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00
Police Administrative Services Division Manager	1.00	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	10.00	10.00	10.00	10.00	10.00
Police Officer	191.00	191.00	191.00	191.00	191.00
Police Photo/Imaging Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	11.00	11.00	11.00	11.00	11.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00
Police Recruit	4.00	4.00	4.00	4.00	4.00
Police Sergeant	27.00	27.00	27.00	27.00	27.00
Police Services Specialist	11.00	11.00	11.00	11.00	11.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Helicopter Maintenance Technician	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Public Works**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Accounting Technician II	3.00	3.00	3.00	3.00	3.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Administrative Secretary	3.00	3.00	3.00	3.00	3.00
Assistant Civil Engineer				1.00	1.00
Beach Equipment Operator*			3.00	3.00	3.00
Beach Maintenance Crewleader*			2.00	2.00	2.00
Beach Maintenance Service Worker*			1.00	1.00	1.00
Beach Operations Supervisor*			1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	3.00	3.00	3.00	2.00	2.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Construction Inspector II	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00
Contract Administrator	3.00	3.00	3.00	3.00	3.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Field Service Representative	3.00	3.00	3.00	3.00	3.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Irrigation Crewleader	1.00				
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader		1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Mechanic II	4.00	4.00	4.00	4.00	4.00
Mechanic III	6.00	6.00	6.00	6.00	6.00
Office Assistant II	4.00	4.00	4.00	4.00	4.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Public Works (continued)**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Plumber	1.00	1.00	1.00		
Principal Civil Engineer	5.00	5.00	5.00	5.00	5.00
Project Manager	1.00	1.00	1.00	1.00	1.00
SCADA Coordinator	1.00	1.00	1.00	1.00	1.00
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	2.00	2.00	2.00	2.00	2.00
Senior Facilities Maintenance Technician			1.00	2.00	2.00
Senior Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	2.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00
Water Distribution Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00

**City of Huntington Beach**  
**Authorized Full-Time Equivalent Personnel**  
**Adopted Budget - FY 2018/19**  
**All Funds**

**Public Works (continued)**

<b>Title</b>	<b>Actual FY 2015/16</b>	<b>Actual FY 2016/17</b>	<b>Adopted FY 2017/18</b>	<b>Revised FY 2017/18</b>	<b>Adopted FY 2018/19</b>
Water Distribution Maintenance Leadworker	6.00	6.00	6.00	6.00	6.00
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	3.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>199.00</b>	<b>199.00</b>	<b>207.00</b>	<b>207.00</b>	<b>207.00</b>

\*FY 17/18 - The Community Services - Beach Operations Division transferred to Public Works Department - Maintenance Operations Division.

<b>CITYWIDE TOTAL</b>	<b>983.75</b>	<b>986.25</b>	<b>986.25</b>	<b>986.25</b>	<b>986.25</b>
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**City of Huntington Beach**  
**Estimated Changes to Fund Balances\***  
**Adopted Budget - FY 2018/19**  
**ALL FUNDS**

Fund	Fund Description	Estimated Fund Balance 6/30/18	Proposed Use of Fund Balance	Adopted Revenue FY 2018/19	Adopted Expense FY 2018/19	Estimated Fund Balance 6/30/19	Percent Change to
100	General Fund <sup>(1)</sup>	58,629,636	2,200,000	226,171,521	228,371,521	56,429,636	-3.75%
101	Specific Events <sup>(5)</sup>	289,337		762,500	759,000	292,837	1.21%
122	Inmate Welfare Fund <sup>(1)</sup>	81,908	37,600	2,400	40,000	44,308	-45.91%
201	Air Quality Fund <sup>(1)</sup>	221,724	16,115	250,000	266,115	205,609	-7.27%
204	Fourth of July Parade <sup>(1)</sup>	92,051	30,490	400,000	430,490	61,561	-33.12%
206	Traffic Impact <sup>(5)</sup>	4,508,758		100,000		4,608,758	2.22%
207	Gas Tax Fund <sup>(5)</sup>	1,930,594		3,509,732	2,718,000	2,722,326	41.01%
209	Park Acquisition & Development <sup>(1)</sup>	64,993	60,000		60,000	4,993	-92.32%
210	Sewer <sup>(1)</sup>	3,609,820	2,400,000	100,000	2,500,000	1,209,820	-66.49%
211	Drainage <sup>(5)</sup>	1,247,324		100,000		1,347,324	8.02%
213	Measure M Fund <sup>(1)</sup>	3,113,520	225,801	3,387,672	3,613,473	2,887,719	-7.25%
214	Narcotics Forfeiture/State	215,867			26,000	189,867	-12.04%
215	Rehabilitation Loans <sup>(1)</sup>	334,486	100,000	200,000	300,000	234,486	-29.90%
216	Property and Evidence	142,097			75,000	67,097	-52.78%
217	Affordable Housing In Lieu	348,829		15,000	37,000	326,829	-6.31%
219	Traffic Congestion Relief 42 <sup>(1&amp;5)</sup>	122,912		1,514,723	1,232,000	405,635	230.02%
225	Gun Range Settlement	334,911			50,000	284,911	-14.93%
226	Quimby Fund <sup>(1)</sup>	3,136,754	1,058,516		1,058,516	2,078,238	-33.75%
228	Park Dev Impact - Res <sup>(1&amp;5)</sup>	1,999,314		3,000,000	1,174,637	3,824,677	91.30%
229	Library Dev Impact <sup>(5)</sup>	534,005		60,000	50,000	544,005	1.87%
233	Housing Residual Receipts <sup>(5)</sup>	1,004,129		406,000	50,000	1,360,129	35.45%
234	Disability Access Fund	52,049		84,000	84,000	52,049	0.00%
239	CDBG			1,033,767	1,033,767		
240	HOME <sup>(1)</sup>	393,830	439,903	411,664	851,567	(46,073)	-111.70%
308	In-Lieu Parking Downtown <sup>(1)</sup>	370,489	37,300	67,700	105,000	333,189	-10.07%
314	Infrastructure Fund <sup>(1)</sup>	1,300,066	800,000	5,208,000	6,008,000	500,066	-61.54%
322	ELM Automation Fund <sup>(1)</sup>	292,132	79,820	325,000	404,820	212,313	-27.32%
324	Equipment Fund			5,000,000	5,000,000		
350	RORF <sup>(2&amp;3)</sup>	(42,660,459)		9,834,687	9,834,687	(42,660,459)	0.00%
352	LMIHAF <sup>(1)</sup>	4,879,501	390,618	406,000	796,618	4,488,883	-8.01%
401	Debt Svc HBPFA	5,028,972		5,042,595	5,042,595	5,028,972	0.00%
405	Debt Svc Grand Coast CFD 2000-1	1,945,866		1,094,100	1,094,100	1,945,866	0.00%
406	Debt Svc Mello Roos	357,839		263,060	263,060	357,839	0.00%
408	Debt Svc McDonnell CFD 2002-1	778,291		394,577	394,577	778,291	0.00%
410	Debt Svc Bella Terra	1,763,357		2,388,047	2,388,047	1,763,357	0.00%
501	CUPA <sup>(2 &amp; 5)</sup>	(270,919)		271,970	252,519	(251,468)	-7.18%
504	Refuse Collection Service <sup>(1&amp;2)</sup>	(114,724)	42,116	12,014,786	12,056,902	(156,840)	36.71%
506	Water <sup>(5)</sup>	68,059,886		40,648,515	40,593,832	68,114,569	0.08%
507	Water Master Plan <sup>(1)</sup>	16,248,269	917,279	3,750,000	4,667,279	15,330,990	-5.65%
508	WOCWB	246,165		771,000	771,000	246,165	0.00%
511	Sewer Service Fund <sup>(5)</sup>	71,478,823		11,617,250	9,853,883	73,242,190	2.47%
551	Self Insurance Workers' Comp <sup>(2&amp;4)</sup>	(17,734,681)		7,194,055	7,194,055	(17,734,681)	0.00%
552	Self Insurance General Liability	596,464		4,874,804	4,874,804	596,464	0.00%
702	Retiree Insurance Fund	25,002,711		1,435,000	1,435,000	25,002,711	0.00%
703	Retirement Supplement	54,196,617		4,000,000	4,000,000	54,196,617	0.00%
704	Fire JPA Fund <sup>(1)</sup>	287,696	139,981	401,156	541,137	147,715	-48.66%
709	BID - Hotel/Motel	13,808		4,032,820	4,032,820	13,808	0.00%
710	BID - Downtown	92,820		110,000	110,000	92,820	0.00%
711	Parking Structure-Bella Terra	111,471		626,289	626,289	111,471	0.00%
712	Parking Structure-Strand <sup>(1)</sup>	1,515,179	361,660	1,667,290	2,028,950	1,153,519	-23.87%
979	AB109 Public Safety Realignment <sup>(1)</sup>	199,728	55,000		55,000	144,728	-27.54%
984	SLESF Grant 12/13 <sup>(1)</sup>	1,393,971	15,000		15,000	1,378,971	-1.08%
995	Hwy Safety Improvement Program <sup>(2)</sup>	79,492		137,600	137,600	79,492	0.00%
1224	OC Regional Narc Suppression <sup>(2)</sup>			60,000	60,000		
1228	CalRecycle City/County CRV	22,348		48,974	48,974	22,348	0.00%
1233	OC RMDZ	93		5,250	5,250	93	0.00%
1234	Sustainable Business Cert Pgm			20,000	20,000		
1243	OCTA Grant/Shuttle Service			57,000	57,000		
1246	CENIC E-Rate <sup>(2)</sup>	(9,119)		65,965	65,965	(9,119)	0.00%
1247	Arterial Rehab 17/18	482,609		3,280,923	3,280,923	482,609	0.00%
1249	Office of Traffic Safety 17/18 <sup>(5)</sup>	4,829		232,504	231,185	6,148	27.31%
<b>Total</b>		<b>278,368,438</b>	<b>9,407,199</b>	<b>368,855,896</b>	<b>373,127,959</b>	<b>274,096,376</b>	<b>-1.53%</b>

**Explanation of negative fund balance or percent change to fund balance of 10% or greater:**

- (1) A portion of fund balances from prior years are being expended on approved projects/costs.
- (2) Negative fund balances are recognized in previous audits and will be corrected over time.
- (3) Reflects impact from the abolishment of the Redevelopment Agency on February 1, 2012.
- (4) Reflects FY 2012/13 Workers' Compensation Fund Extraordinary Loss for Long Term Liabilities.
- (5) Revenues are projected to exceed expenditures.

\*Includes only funds with estimated activities (Revenue and/or Expense) for FY 2018/19.



# City of Huntington Beach

## Statement of Direct and Overlapping Bonded Debt

### Adopted Budget - FY 2018/19

**2017/18 Assessed Valuation:** \$38,103,212,015

**Debt Repaid with Property Taxes (Tax and Assessment Debt):**

<b>Tax Debt:</b>	<b>Percent Applicable</b>	<b>Debt Applicable to City</b>
Metropolitan Water District	1.3880%	841,128
Coast Community College District	28.7340%	224,508,656
Huntington Beach Union High School District	73.0180%	136,554,611
Fountain Valley School District	27.2340%	5,719,140
Huntington Beach City School District	99.9440%	62,284,063
Ocean View School District	93.4540%	42,054,300
Westminster School District	25.1370%	23,017,936
Los Alamitos Unified School District Facilities District No. 1	1.1660%	1,211,418
City of Huntington Beach Community Facilities Districts (1990-1, 2000-1, 2002-1, 2003-1)	100.0000%	33,580,000
<b>Tax and Assessment Debt:</b>		<b>529,771,252</b>

**Other Debt:**

**Other Entities:**

Orange County General Fund Obligations	6.8300%	14,373,011
Orange County Pension Obligations	6.8330%	26,208,955
Orange County Board of Education Certificates of Participation	6.8330%	955,937
North Orange County Regional Occupation Program Certificates of Participation	8.6000%	8,265
Coast Community College District General Fund Obligations	28.7340%	943,912
Huntington Beach Union High School District Certificates of Participation	73.0180%	46,407,386
Los Alamitos Unified School District Certificates of Participation	1.0510%	435,442
Huntington Beach School District Certificates of Participation	99.9440%	13,446,849
Ocean View School District Certificates of Participation	93.4540%	21,069,204
Westminster School District Certificates of Participation	25.1370%	10,772,878
City of Huntington Beach General Fund Obligations:	100.0000%	55,507,000
<b>Total Gross and Overlapping Bonded Debt Not Repaid by Property Taxes:</b>		<b>190,128,839</b>

<b>Total Net Direct and Overlapping General Fund Obligation Debt:</b>	<b>190,128,839</b>
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<b>Overlapping Tax Increment Debt (Successor Agency)</b>	100.0000%	10,035,000
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<b>Net Combined Total Debt:</b>	<b>729,935,091</b>
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**Ratios to 2017/18 Assessed Valuation:**

Total Overlapping Debt and Assessment Debt	1.39%
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**Ratios to Adjusted Assessed Valuations:**

Combined Direct Debt (\$55,507,000)	0.15%
Combined Total Debt	1.92%

**Ratios to Redevelopment Successor Agency Incremental Valuation (\$2,532,922,305):**

Total Overlapping Tax Increment Debt	0.40%
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Source: California Municipal Statistics and City of Huntington Beach Finance Department



## City of Huntington Beach Debt Service Administration Adopted Budget – FY 2018/19

The City's Debt Management Policy (included in the Financial Policies and Procedures Section) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

### **Bond Ratings**

The City's bond ratings are strong. Fitch Rating Agency affirmed its AAA General Obligation credit rating in June 2018. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	Moody's	S&P
Tax Allocation Refunding Bonds	A2	AA-
Lease Revenue Bonds	Aa2	AA

### **Long-Term Obligations**

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, a Section 108 loan (repaid with Community Development Block Grant funding), four capital leases, and three energy loans. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement, three Distribution and Developer Agreements, and a Section 108 loan. The City has four Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2033-34. The Successor Agency's current debt obligations complete in fiscal year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2019-20 through Fiscal Year 2032-33.



# **City of Huntington Beach Debt Service Administration Adopted Budget – FY 2018/19**

<b>Long-Term Indebtedness</b>	<b>Fiscal Year Ending</b>				
	<b>September 30, 2014</b>	<b>September 30, 2015</b>	<b>September 30, 2016</b>	<b>September 30, 2017</b>	<b>June 30, 2018</b>
<b>Governmental Activities:</b>					
Judgment Obligation Bonds	2,574	1,634	659	-	-
Public Financing Authority	39,395	50,375	45,760	42,505	42,505
Redevelopment Successor Agency Trust	59,235	55,788	52,282	47,993	44,782
Other Long-Term Obligations	1,004	1,868	11,783	13,312	13,002
<b>Total Governmental Activities:</b>	<b>102,208</b>	<b>109,665</b>	<b>110,484</b>	<b>103,810</b>	<b>100,289</b>
<b>Business Activities:</b>					
Capital Leases	-	-	-	-	-
<b>Total Business Activities:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Long-Term Indebtedness:</b>	<b>102,208</b>	<b>109,665</b>	<b>110,484</b>	<b>103,810</b>	<b>100,289</b>
<b>Long-Term Indebtedness</b>	<b>Fiscal Year Ending</b>				
	<b>September 30, 2014</b>	<b>September 30, 2015</b>	<b>September 30, 2016</b>	<b>September 30, 2017</b>	<b>June 30, 2018</b>
Population	196,009	198,389	201,919	202,413	202,648
Debt-Per-Capita	521	553	545	517	495
Total Personal Income (in Thousands)	8,278,832	8,442,047	8,880,801	8,878,441	8,888,749
Per-Capital Personal Income	42,237	42,553	43,982	43,863	43,863
Unemployment Rate	5.3%	4.3%	3.9%	2.8%	2.5%
Total Employment	101,100	103,300	104,700	103,200	105,300



**City of Huntington Beach**  
**Debt Service & Interfund Interest Expenditures**  
**FY 2014/15 Through FY 2018/19**

Fund/ Business Unit	Object Account & Description	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted
<b>Non-Departmental</b>							
10040101	88030 - Principal			881,203	1,179,130	790,283	1,000,115
10040101	88070 - Interest			153,710	93,085	93,085	177,970
<b>Total Non-Departmental</b>				<b>1,034,913</b>	<b>1,272,215</b>	<b>883,368</b>	<b>1,178,085</b>
<b>PARS Annuity Payments</b>							
10040108	88030 - Principal	28,656					
10040108	88070 - Interest						
<b>Total PARS Annuity Payments</b>		<b>28,656</b>					
<b>Equipment Replacement - Fire</b>							
10040209	88030 - Principal		67,359				
10040209	88070 - Interest		5,370				
<b>Total Citywide Leases</b>			<b>72,729</b>				
<b>Capital Projects - Public Works</b>							
10040314	88030 - Principal	87	96,455	99,852	103,280	103,280	106,820
10040314	88070 - Interest	18,170	35,326	32,015	28,600	28,600	25,100
<b>Total Citywide Leases</b>		<b>18,257</b>	<b>131,781</b>	<b>131,868</b>	<b>131,880</b>	<b>131,880</b>	<b>131,920</b>
<b>Rehabilitation Loans</b>							
21580301	88070 - Interest	2,004	21,944				
<b>Total Rehabilitation Loans</b>		<b>2,004</b>	<b>21,944</b>				
<b>RDA Project Debt Payments</b>							
35080201	88030 - Principal	1,727,222	1,784,635	2,488,975	3,936,194	3,936,194	4,475,753
35080201	88070 - Interest	2,489,650	2,367,199	2,260,780	497,349	497,349	2,260,804
<b>Total RDA Project Debt Payments</b>		<b>4,216,872</b>	<b>4,151,834</b>	<b>4,749,755</b>	<b>4,433,543</b>	<b>4,433,543</b>	<b>6,736,557</b>
<b>RDA 1999 Tax Allocation Bond</b>							
35080202	88030 - Principal	515,000	540,000	565,000	595,000	595,000	595,000
35080202	88070 - Interest	234,824	210,617	184,699	157,155	157,155	142,578
<b>Total RDA 1999 Tax Allocation Bond</b>		<b>749,824</b>	<b>750,617</b>	<b>749,699</b>	<b>752,155</b>	<b>752,155</b>	<b>737,578</b>
<b>RDA 2002 Tax Allocation Bond</b>							
35080203	88030 - Principal	1,115,000	1,180,000	1,235,000	1,295,000	1,295,000	1,295,000
35080203	88070 - Interest	512,138	464,750	405,750	346,850	346,850	311,625
<b>Total RDA 2002 Tax Allocation Bond</b>		<b>1,627,138</b>	<b>1,644,750</b>	<b>1,640,750</b>	<b>1,641,850</b>	<b>1,641,850</b>	<b>1,606,625</b>
<b>HBPFA 2010A</b>							
40140105	88030 - Principal	705,000	730,000	765,000	795,000	795,000	795,000
40140105	88070 - Interest	531,550	503,350	474,150	443,550	443,550	427,650
<b>Total HBPFA 2010A</b>		<b>1,236,550</b>	<b>1,233,350</b>	<b>1,239,150</b>	<b>1,238,550</b>	<b>1,238,550</b>	<b>1,222,650</b>
<b>HBPFA 2011A</b>							
40140106	88030 - Principal	3,180,000	3,335,000	1,915,000	1,965,000	1,965,000	1,965,000
40140106	88070 - Interest	1,120,594	961,594	861,544	804,095	804,095	764,800
<b>Total HBPFA 2010A</b>		<b>4,300,594</b>	<b>4,296,594</b>	<b>2,776,544</b>	<b>2,769,095</b>	<b>2,769,095</b>	<b>2,729,800</b>
<b>HBPFA Senior Center</b>							
40140107	88030 - Principal	430,000	550,000	575,000	595,000	595,000	595,000
40140107	88070 - Interest	442,155	539,794	512,294	495,045	495,045	483,145
<b>Total HBPFA Senior Center</b>		<b>872,155</b>	<b>1,089,794</b>	<b>1,087,294</b>	<b>1,090,045</b>	<b>1,090,045</b>	<b>1,078,145</b>
<b>Debt Svc Grand Coast CFD2000-1 2013 Refund</b>							
40540105	88030 - Principal	535,000	545,000	560,000	575,000		560,000
40540105	88070 - Interest	555,663	544,963	528,613	511,814	255,906	520,214
<b>Total Debt Svc Grand Coast CFD2000-1</b>		<b>1,090,663</b>	<b>1,089,963</b>	<b>1,088,613</b>	<b>1,086,814</b>	<b>255,906</b>	<b>1,080,214</b>
<b>Debt Svc Special Tax CFD1990-1</b>							
40640101	88030 - Principal	130,000	140,000	145,000	155,000		145,000
40640101	88070 - Interest	48,600	41,580	34,020	26,190	13,095	30,105
<b>Total Debt Svc Special Tax CFD1990-1</b>		<b>178,600</b>	<b>181,580</b>	<b>179,020</b>	<b>181,190</b>	<b>13,095</b>	<b>175,105</b>
<b>Debt Svc McDonnell CFD 2002-1</b>							
40840101	88030 - Principal	90,000	100,000	115,000	130,000		115,000
40840101	88070 - Interest	279,818	274,868	269,268	262,714	131,356	265,991
<b>Total Debt Svc McDonnell CFD 2002-1</b>		<b>369,818</b>	<b>374,868</b>	<b>384,268</b>	<b>392,714</b>	<b>131,356</b>	<b>380,991</b>



**City of Huntington Beach**  
**Debt Service & Interfund Interest Expenditures**  
**FY 2014/15 Through FY 2018/19**

Fund/ Business Unit	Object Account & Description	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted
<b>Non-Departmental</b>							
<b>Debt Svc Bella Terra CFD2003-1 2013 Refund</b>							
41040105	88030 - Principal	715,000	740,000	765,000	790,000		765,000
41040105	88070 - Interest	959,256	937,806	915,606	885,008	442,503	900,308
<b>Total Debt Svc Bella Terra CFD2003-1</b>		<b>1,674,256</b>	<b>1,677,806</b>	<b>1,680,606</b>	<b>1,675,008</b>	<b>442,503</b>	<b>1,665,308</b>
<b>BID - Auto</b>							
70180101	88070 - Interest	28					
<b>Total BID - Auto</b>		<b>28</b>					
<b>West Orange County Water Board</b>							
50885102	88030 - Principal					512,260	
<b>Total West Orange County Water Board</b>						<b>512,260</b>	
<b>West Orange County Water Board</b>							
50885101	88030 - Principal						600,000
50885101	88070 - Interest						80,000
<b>Total West Orange County Water Board</b>							<b>680,000</b>
<b>2004 Judgment Obligation Bond</b>							
70740101	88030 - Principal	940,000	975,000	660,000			
70740101	88070 - Interest	84,200	45,900	13,200			
<b>Total 2004 Judgment Obligation Bond</b>		<b>1,024,200</b>	<b>1,020,900</b>	<b>673,200</b>			
<b>City Gym &amp; Pool (Section 108)</b>							
120881502	88050 - Principal	170,000					
120881502	88070 - Interest	28,015					
<b>Total City Gym &amp; Pool (Section 108)</b>		<b>198,015</b>					
<b>City Gym &amp; Pool (Section 108)</b>							
121980101	88030 - Principal		180,000				
121980101	88070 - Interest		24,275				
<b>Total City Gym &amp; Pool (Section 108)</b>			<b>204,275</b>				
<b>City Gym &amp; Pool (Section 108)</b>							
123580502	88030 - Principal			195,000			
123580502	88070 - Interest			19,487			
<b>Total City Gym &amp; Pool (Section 108)</b>				<b>214,487</b>			
<b>City Gym &amp; Pool (Section 108)</b>							
23980703	88030 - Principal					210,000	220,536
23980703	88070 - Interest					13,812	
<b>Total City Gym &amp; Pool (Section 108)</b>						<b>223,812</b>	<b>220,536</b>
<b>GRAND TOTAL(S)</b>		<b>17,587,630</b>	<b>17,942,785</b>	<b>17,630,166</b>	<b>16,665,059</b>	<b>14,519,419</b>	<b>19,623,514</b>

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2016/17 was approximately \$33.7 billion, resulting in a debt limit of \$4.04 billion. The City currently holds no general bonded debt subject to the debt limit.





**City of Huntington Beach  
Amortization Schedules  
Debt Service  
Adopted Budget - FY 2018/19**

Type	Object Account & Description	FY 19/20 Projected	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>RDA 1999 Tax Allocation Bond</b>								
	88030 - Principal	625,000	365,000	380,000	405,000	425,000	360,000	
	88070 - Interest	112,375	87,625	69,000	49,375	28,625	9,000	
<b>Total</b>		<b>737,375</b>	<b>452,625</b>	<b>449,000</b>	<b>454,375</b>	<b>453,625</b>	<b>369,000</b>	
<b>RDA 2002 Tax Allocation Bond</b>								
	88030 - Principal	1,370,000	800,000	840,000	875,000	920,000	780,000	
	88070 - Interest	245,000	190,750	149,750	106,875	62,000	19,500	
<b>Total</b>		<b>1,615,000</b>	<b>990,750</b>	<b>989,750</b>	<b>981,875</b>	<b>982,000</b>	<b>799,500</b>	
<b>HBPFA 2010A</b>								
	88030 - Principal	825,000	865,000	905,000	550,000	580,000	605,000	635,000
	88070 - Interest	391,125	348,875	304,625	268,250	240,000	210,375	179,375
<b>Total</b>		<b>1,216,125</b>	<b>1,213,875</b>	<b>1,209,625</b>	<b>818,250</b>	<b>820,000</b>	<b>815,375</b>	<b>814,375</b>
<b>HBPFA 2011A</b>								
	88030 - Principal	2,045,000	1,060,000	1,095,000	1,150,000	1,185,000	1,225,000	1,265,000
	88070 - Interest	674,369	607,344	564,069	519,444	482,197	439,997	392,494
<b>Total</b>		<b>2,719,369</b>	<b>1,667,344</b>	<b>1,659,069</b>	<b>1,669,444</b>	<b>1,667,197</b>	<b>1,664,997</b>	<b>1,657,494</b>
<b>HBPFA 2014A</b>								
	88030 - Principal	615,000	650,000	665,000	685,000	720,000	750,000	785,000
	88070 - Interest	455,869	430,744	411,019	383,919	352,394	319,244	288,719
<b>Total</b>		<b>1,070,869</b>	<b>1,080,744</b>	<b>1,076,019</b>	<b>1,068,919</b>	<b>1,072,394</b>	<b>1,069,244</b>	<b>1,073,719</b>
<b>Debt Svc Grand Coast CFD 2000-1</b>								
	88030 - Principal	600,000	625,000	645,000	675,000	705,000	740,000	775,000
	88070 - Interest	476,813	452,313	426,913	399,669	367,700	333,425	297,400
<b>Total</b>		<b>1,076,813</b>	<b>1,077,313</b>	<b>1,071,913</b>	<b>1,074,669</b>	<b>1,072,700</b>	<b>1,073,425</b>	<b>1,072,400</b>
<b>Debt Svc Special Tax CFD 1990-1</b>								
	88030 - Principal	160,000	170,000					
	88070 - Interest	13,500	4,590					
<b>Total</b>		<b>173,500</b>	<b>174,590</b>					
<b>Debt Svc McDonnell CFD 2002-1</b>								
	88030 - Principal	145,000	160,000	180,000	200,000	220,000	240,000	265,000
	88070 - Interest	250,895	241,818	231,528	219,888	206,918	192,598	176,816
<b>Total</b>		<b>395,895</b>	<b>401,818</b>	<b>411,528</b>	<b>419,888</b>	<b>426,918</b>	<b>432,598</b>	<b>441,816</b>
<b>Debt Svc Huntington CFD 2003-1</b>								
	88030 - Principal	820,000	855,000	890,000	925,000	965,000	1,010,000	1,055,000
	88070 - Interest	837,006	803,506	768,606	731,150	689,781	642,819	589,875
<b>Total</b>		<b>1,657,006</b>	<b>1,658,506</b>	<b>1,658,606</b>	<b>1,656,150</b>	<b>1,654,781</b>	<b>1,652,819</b>	<b>1,644,875</b>
<b>HUD 108 Series 2010-A (City Loan)</b>								
	88030 - Principal	220,000						
	88070 - Interest	3,630						
<b>Total</b>		<b>223,630</b>						
<b>HUD 108 Series 2010-A (Agency)</b>								
	88030 - Principal	520,000						
	88070 - Interest	8,580						
<b>Total</b>		<b>528,580</b>						
<b>800 mHz Equipment</b>								
	88030 - Principal	491,311	499,713	508,258	516,949	525,789		
	88070 - Interest	43,469	35,067	26,522	17,831	8,991		
<b>Total</b>		<b>534,780</b>	<b>534,780</b>	<b>534,780</b>	<b>534,780</b>	<b>534,780</b>		
<b>LED Lighting Phase1</b>								
	88030 - Principal	110,480	114,268	118,186	122,239	126,430	64,832	
	88070 - Interest	21,388	17,599	13,681	9,629	5,437	1,102	
<b>Total</b>		<b>131,868</b>	<b>131,868</b>	<b>131,868</b>	<b>131,868</b>	<b>131,868</b>	<b>65,934</b>	



**City of Huntington Beach  
Amortization Schedules  
Debt Service  
Adopted Budget - FY 2018/19**

Type	Object Account & Description	FY 19/20 Projected	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>I-Bank CLEEN</b>								
	88030 - Principal	290,030	295,740	301,582	307,560	313,677	319,935	326,339
	88070 - Interest	53,648	47,014	40,226	33,281	26,174	18,903	11,463
<b>Total</b>		<b>343,678</b>	<b>342,754</b>	<b>341,808</b>	<b>340,841</b>	<b>339,851</b>	<b>338,838</b>	<b>337,802</b>
<b>Fire Truck</b>								
	88030 - Principal	141,606	143,795					
	88070 - Interest	3,852	1,663					
<b>Total</b>		<b>145,458</b>	<b>145,458</b>					
<b>Ambulance/Fire Truck</b>								
	88030 - Principal	144,553	147,719	150,953	154,259	157,638		
	88070 - Interest	16,537	13,371	10,136	6,831	3,452		
<b>Total</b>		<b>161,090</b>	<b>161,090</b>	<b>161,089</b>	<b>161,090</b>	<b>161,090</b>		
<b>800 mHz Backbone</b>								
	88030 - Principal	236,709	241,892	247,190	252,603	258,135	263,789	
	88070 - Interest	32,857	27,673	22,376	16,962	11,430	5,777	
<b>Total</b>		<b>269,566</b>	<b>269,566</b>	<b>269,566</b>	<b>269,566</b>	<b>269,566</b>	<b>269,566</b>	
<b>California Energy Commission</b>								
	88030 - Principal	255,294	257,927	260,513	263,124	265,717	268,426	271,117
	88070 - Interest	27,565	24,932	22,346	19,734	17,142	14,433	11,742
<b>Total</b>		<b>282,859</b>	<b>282,859</b>	<b>282,859</b>	<b>282,859</b>	<b>282,859</b>	<b>282,859</b>	<b>282,859</b>
<b>GRAND TOTAL</b>		<b>13,283,458</b>	<b>10,585,937</b>	<b>10,247,478</b>	<b>9,864,571</b>	<b>9,869,627</b>	<b>8,834,153</b>	<b>7,325,339</b>



City of Huntington Beach  
City Council  
Adopted Budget – FY 2018/19

Mayor  
Mayor Pro-Tem  
City Council Member (5)

Administrative Assistant

The City Council is the policy setting body of the City. Council duties include: establishing goals and policies, enacting legislation, adopting the City's operating and capital budget, and appropriating the funds necessary to provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

Clerical staff provides administrative support and customer service to seven City Council Members and the public.

In February of 2018, the City Council reaffirmed the following strategic goals:

- Improve quality of life;
- Enhance and maintain infrastructure;
- Strengthen economic and financial sustainability;
- Enhance and maintain public safety; and
- Enhance and maintain City service delivery.

These goals are used as a frame of reference in evaluating requests for action brought before the City Council.



**City Council**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	86,286	86,389	87,139	88,848	66,636	88,850	0.00%
Leave Pay Outs	4,962	5,438	7,404				
Benefits	68,385	74,546	86,848	137,899	63,833	135,395	-1.82%
<b>PERSONNEL SERVICES</b>	<b>159,633</b>	<b>166,373</b>	<b>181,391</b>	<b>226,747</b>	<b>130,469</b>	<b>224,245</b>	-1.10%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,302	4,959	12,435	6,000	6,000	6,000	0.00%
Conferences and Training	19,206	28,050	20,612	21,100	21,100	26,100	23.70%
Expense Allowances	96,646	118,119	119,011	131,264	131,264	135,565	3.28%
<b>OPERATING EXPENSES</b>	<b>118,154</b>	<b>151,128</b>	<b>152,058</b>	<b>158,364</b>	<b>158,364</b>	<b>167,665</b>	5.87%
<b>Grand Total(s)</b>	<b>277,787</b>	<b>317,501</b>	<b>333,449</b>	<b>385,111</b>	<b>288,833</b>	<b>391,910</b>	<b>1.77%</b>
General Fund	277,787	317,501	333,449	385,111	288,833	391,910	1.77%
<b>Grand Total(s)</b>	<b>277,787</b>	<b>317,501</b>	<b>333,449</b>	<b>385,111</b>	<b>288,833</b>	<b>391,910</b>	<b>1.77%</b>
<b>Personnel Summary</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

**City Council**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	86,286	86,389	87,139	88,848	66,636	88,850	0.00%
Leave Pay Outs	4,962	5,438	7,404				
Benefits	68,385	74,546	86,848	137,899	63,833	135,395	-1.82%
<b>PERSONNEL SERVICES</b>	<b>159,633</b>	<b>166,373</b>	<b>181,391</b>	<b>226,747</b>	<b>130,469</b>	<b>224,245</b>	-1.10%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,302	4,959	12,435	6,000	6,000	6,000	0.00%
Conferences and Training	19,206	28,050	20,612	21,100	21,100	26,100	23.70%
Expense Allowances	96,646	118,119	119,011	131,264	131,264	135,565	3.28%
<b>OPERATING EXPENSES</b>	<b>118,154</b>	<b>151,128</b>	<b>152,058</b>	<b>158,364</b>	<b>158,364</b>	<b>167,665</b>	5.87%
<b>Total</b>	<b>277,787</b>	<b>317,501</b>	<b>333,449</b>	<b>385,111</b>	<b>288,833</b>	<b>391,910</b>	<b>1.77%</b>
<b>Personnel Summary</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

**City Council**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>City Council</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	86,286	86,389	87,139	88,848	66,636	88,850	0.00%
Leave Payouts	4,962	5,438	7,404				
Benefits	68,385	74,546	86,848	137,899	63,833	135,395	-1.82%
<b>PERSONNEL SERVICES</b>	<b>159,633</b>	<b>166,373</b>	<b>181,391</b>	<b>226,747</b>	<b>130,469</b>	<b>224,245</b>	-1.10%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,302	4,959	12,435	6,000	6,000	6,000	0.00%
Conferences and Training	19,206	28,050	20,612	21,100	21,100	26,100	23.70%
Expense Allowances	96,646	118,119	119,011	131,264	131,264	135,565	3.28%
<b>OPERATING EXPENSES</b>	<b>118,154</b>	<b>151,128</b>	<b>152,058</b>	<b>158,364</b>	<b>158,364</b>	<b>167,665</b>	5.87%
<b>Total</b>	<b>277,787</b>	<b>317,501</b>	<b>333,449</b>	<b>385,111</b>	<b>288,833</b>	<b>391,910</b>	<b>1.77%</b>

**Significant Changes**

Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI). Conferences and Training includes an increase of \$5,000.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Mayor *	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Mayor Pro-Tem *	1.00	1.00	1.00	1.00	1.00	1.00	0.00
City Council Member *	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<i>* Personnel not counted in FTE totals</i>							
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>



**City Council**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Department / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>CC City Council</b>							
<b>CC City Council</b>							
10020101 City Council	277,787	317,501	333,449	385,111	288,833	391,910	1.77%
<b>CC City Council</b>	<b>277,787</b>	<b>317,501</b>	<b>333,449</b>	<b>385,111</b>	<b>288,833</b>	<b>391,910</b>	1.77%
General Fund	277,787	317,501	333,449	385,111	288,833	391,910	1.77%
<b>Grand Total(s)</b>	<b>277,787</b>	<b>317,501</b>	<b>333,449</b>	<b>385,111</b>	<b>288,833</b>	<b>391,910</b>	<b>1.77%</b>



# City of Huntington Beach City Attorney Adopted Budget – FY 2018/19

City Attorney

Chief Assistant  
City Attorney

COMMUNITY  
PROSECUTION

Deputy Community Prosecutor

LITIGATION

Senior Trial Counsel  
Senior Deputy City Attorney (2)

ADVISORY

Assistant City Attorney  
Deputy City Attorney III

ADMINISTRATION  
Legal Assistant (3)



Michael E. Gates, City Attorney

Our Mission: To provide the best representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents; and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute. The Office of the City Attorney also administers the Administrative Citation Program.

The City Attorney's Office consists of an elected City Attorney, a Chief Assistant City Attorney, a Senior Trial Counsel, a Deputy Community Prosecutor, two Senior Deputy City Attorney's, two Deputy City Attorney's, three support staff, and law school externs.

## City Attorney

## Ongoing Activities & Projects

### Administration

- City Attorney manages daily office operations.
- City Attorney defends the City and Police Officers in lawsuits.
- City Attorney provides leadership and oversight in the handling of lawsuits.
- City Attorney provides leadership and oversight in preparation of City Ordinances.
- City Attorney has successfully developed and implemented a Community Prosecution program.
- City Attorney provides leadership and oversight in the prosecution of local crimes.
- Develops and manages department annual budget.
- Coordinates active intern and extern programs for college and graduate students.
- Provides Citywide training on Brown Act/Ethics (AB 1234), Public Records Act, and newly developed Police trainings.

### Community Prosecutor Program

At the direction of the City Attorney, the Deputy Community Prosecutor leads the city's prosecutorial efforts for Penal Code and Municipal Law violations that occur in the city. They work closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. The Deputy Community Prosecutor conducts legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, the Deputy Community Prosecutor provides legal advice, legal opinions and training to law enforcement personnel.

### **Municipal Advisory Services**

- Interpret the City Charter and all City Ordinances.
- Provide ongoing legal advice to all City Departments.
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings.
- Coordinate Public Records Act responses.
- Prosecute all criminal violations of the Municipal and Zoning Codes.
- Provide for or assist in civil citation hearings.
- Research, advise, and prepare all Ordinances, Resolutions, and agreements.
- Review and approve all insurance forms and indemnification waivers submitted to the City.
- Maintain standardized agreements and contract processing.
- Review and advise regarding changes in State law impacting the City.
- Assist in negotiations regarding agreements that generate revenue for the City.

### **Litigation Services**

- Represent the City of Huntington Beach and Police Officers in all bench and jury trials in State and Federal Courts.
- Defend all civil matters in which the City or its employees is a party, including but not limited to Police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges.
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment.
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus.
- Supervise outside counsel, as-needed.
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation.
- Represent staff at depositions in third party litigation in which the City is not a party.
- Assist staff in preparation of bankruptcy matters involving the City.
- Provide assistance to staff in small claims disputes involving the City.

### **Community Prosecution Services**

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach.
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office of investigations and prosecution of misdemeanor cases.
- Interview and work with victims and witnesses.
- Conduct legal research and draft motions.
- Represent the people in all Superior Court proceedings from arraignment through trial.
- Provide legal advice, legal opinions, and training to law enforcement personnel.

# City Attorney

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal #1.</b> Reduce the number of settlements and settlement amounts by at least 25% each year for the next four years.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> % reduction of cases settled compared to previous fiscal year.	100%	100%	100%	
<b>Goal #2.</b> Increase the number of lawsuits we take to trial and defend by 20% each year for the next four years.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> % increase of cases taken to trial compared to previous year.	100%	100%	100%	
<b>Goal #3.</b> Reduce the response times to the public and other departments and increase the quality of work product.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> % improvement of previous fiscal year response times.	100%	100%	100%	
<b>Goal #4.</b> Respond to all (100%) incoming electronic Request for Legal Services (RLS) with acknowledgment of receipt to initiating department within 24 hours or less.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> % of Request for Legal Services received and responded to within 24 hours.	100%	100%	100%	
<b>Goal #5.</b> Prepare and present at least four annual in-house professional training seminars for all City Departments, City Council, Committees, Commissions and HB-based non-profits.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> # of trainings presented.	4	4	8	
<b>Goal #6.</b> Staff support of at least six community events through volunteerism, donations, participation, leadership, etc.				Improve Quality of Life
<b>Measure:</b> # community events supported.	13	12	12	

**FY 2017/18 Accomplishments**

- Prevailed at trial on *Sunny Kang v. Officer Brownlee and City of Huntington Beach* – an officer-involved motor vehicle accident case, where plaintiff is seeking \$10 million from the City of Huntington Beach.
- We've learned from a number of plaintiff attorneys recently that the City of Huntington Beach now has a reputation as being "stingy" and difficult to sue. Many have said that with our strong stance and take-it-to-trial approach, the word is out, many plaintiff attorneys no longer consider the City of Huntington Beach as an easy target for lawsuits.
- As many know, we received a Final Court of Appeal Decision in the *Kennedy Commission v. City of Huntington Beach* case, where the Court of Appeal decided in favor of the City. This was a fantastic and precedent-setting victory, but as if the City has not had enough of such challenges, the Kennedy Commission is appealing the Court of Appeal Decision to the Supreme Court. We filed our Opposition papers with the California Supreme Court, requesting that the Supreme Court deny review.
- We prepared and submitted to the State's California Department of Finance a claim on behalf of the City of Huntington Beach for \$72 million in reimbursement obligations pursuant to the State's redevelopment reimbursement obligations to the City. We will fight for the City's \$72 million, which, thus far, has been withheld by the State.
- With regard to the threat by Malibu plaintiff attorney Kevin Shenkman, to sue the City of Huntington Beach if the City did not convert its election system from at-large to districts for council member elections, there has been no word from Mr. Shenkman since we sent our strongly worded letter advising Mr. Shenkman to stand down, leave Huntington Beach to decide for itself what is best, which included our threat to counter-sue on Constitutional and other grounds. No word has been received back after the delivery of our letter.
- We are presently defending the City from an appeal by plaintiff, AmeriCare Services, in the Ninth Circuit Federal Court of Appeal. AmeriCare is appealing the City's victory in the U.S. District (Federal) Court in the *AmeriCare v. City of Huntington Beach* case. AmeriCare seeks to compel the City of Huntington Beach to utilize its (third-party) emergency services rather than the City's own Fire Department's emergency services. Thus far, the City has paid \$0 to AmeriCare.
- In the lawsuit, *Millington v. City of Huntington Beach* and our Police Officers for alleged excessive force, we defended the case aggressively and obtain a straight dismissal by the plaintiff with no cost to the City.
- In the lawsuit, *Scogin v. City of Huntington Beach*, involving a trip and fall case, we defended the case aggressively with no cost to the City.
- In the lawsuit, *Reichers v. City of Huntington Beach*, involving a wrongful death claim, we defended the case aggressively and obtain a straight dismissal by the plaintiff with no cost to the City.
- In the lawsuit, *Pickett v. City of Huntington Beach*, where plaintiffs sought \$30 million from the City, we resolved the matter for less than \$475,000. This was a case that, because of the high monetary demand by plaintiffs, we took the case to trial. In the middle of trial, and after aggressive negotiations, the case settled for an amount to the City very reasonable in light of potential liability exposure.
- In the lawsuit, *Haas v. City of Huntington Beach* and our Police Officers for alleged personal injuries, and a plaintiff's demand of over \$250,000. We defended the case aggressively and obtain a straight dismissal by the plaintiff with no cost to the City.
- In the lawsuit, *Tornow v. City of Huntington Beach* and our Police Officers for alleged excessive force, we defended the case aggressively and obtain a straight dismissal by the court with no cost to the City.
- In the lawsuit, *Global Contractors v. City of Huntington Beach*, we defended the case aggressively and obtain a straight dismissal with no cost to the City.

**FY 2017/18 Accomplishments (continued)**

- Our new Deputy Community Prosecutor has been filing and prosecuting cases for a number of months and has already achieved a host of fantastic results for the City. Without getting into specifics of cases, we have been filing criminal cases involving a range of crimes (particularly committed in the downtown area) such as public intoxication, sexual assault-related involved crimes, indecent exposure, resisting arrest, theft, and many others. Our prosecutions have led to stipulated stay-away orders (staying away from downtown areas), full jail sentences, fines/fees (often totaling over \$1,000 per prosecution), and even getting some into and committed to rehabilitation.
- Through aggressive case handling and defensive negotiations, we have spared the taxpayers hundreds of thousands of dollars, including on cases where the City had liability exposure. We don't pay on cases because plaintiffs file cases, we evaluate the City's fault on a case by case basis, and where there is liability, we work diligently through strategy and negotiations to get out of the case for as little as possible. We've been doing this on all cases and have had tremendous success.
- Filed lawsuits against five illegal marijuana businesses in Huntington Beach for injunctions for operating without a City business license, in violation of the zoning code (prohibited land use), in violation of Business and Professions Code Section 17200, et seq., and in violation of the Health and Safety Code Section 11570, et seq..
- In the process of preparing two more large cases for trial, all set to be tried before the end of the year.
- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining Court orders for enforcement.
- Saved the taxpayers thousands of dollars in cut costs for outside legal services (i.e., negotiated and renegotiated invoices received from outside law firms who provide legal services in specialized areas of law).
- Facilitated coordinating a City response to countless calls and/or complaints from the community regarding various issues for Public Works, Code Enforcement, and other departments.
- Provided a variety of legal opinions to other departments and countless hours of legal Counsel to the City and City Council.
- Responded to many dozens of California Public Records Act requests; and
- Much more.

**Civil Citation Hearings**

- Managed 54 Civil Citation Hearings for City's Hearing Officer.

**Code Violations**

- Prosecuted Municipal Code Violations on behalf of the City.

**Training**

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234 (multiple sessions).
- Presented Public Records Act Training.
- Presented Police Training (3 sessions).

**Additional Highlights**

- Responded to over 571 Requests for Legal Services from other City Departments.
- Responded to over 178 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).
- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.



### FY 2018/19 Goals

The Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters.

The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices. In keeping with this philosophy in FY 2017/18 we have created two key positions to support increasing the number of lawsuits we take to trial; Deputy Community Prosecutor and Senior Trial Counsel. The City Attorney's Office is pleased to continue and enter our second year of the new in-house Community Prosecution program, managed by our own Deputy Community Prosecutor. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The Deputy Community Prosecutor provides legal advice/opinions and training to law enforcement personnel. She works closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and represents the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

Additionally, the City Attorney's Office has created a Senior Trial Counsel position in FY 2017/18. Mr. Brian Williams joined the City Attorney's Office having spent years at a distinguished Orange County (private) law firm. Mr. Williams is aggressively leading the City Attorney's litigation team and increasing the number of lawsuits taken to trial.

There are seven key Performance Measure goals that keep the City Attorney's Office moving forward and improving our service offering, they include:

- Reduce settlements by at least 25% each year.
- Increase the number of cases taken to trial and defended.
- Reduce response times and increase quality of work product.
- Immediate response to Requests for Legal Services (RLS's).
- Provide timely and pertinent annual training programs.
- Staff support of community organizations/events.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well. The Performance Measure program helps to ensure our department is effectively implementing and 'living' a daily client-centered culture that more easily facilitates exceeding our goals so that providing the highest quality of customer service to our clients is the norm and never the exception.

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**City Attorney**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,459,700	1,464,696	1,456,683	1,530,589	1,130,538	1,532,750	0.14%
Salaries, Temporary	85,761	65,368	54,843	54,405	54,405	54,405	0.00%
Salaries, Overtime	4,126		1,394				
Leave Pay Outs	76,378	114,023	83,196				
Benefits	648,652	707,713	748,342	785,314	589,986	806,914	2.75%
<b>PERSONNEL SERVICES</b>	<b>2,274,617</b>	<b>2,351,800</b>	<b>2,344,458</b>	<b>2,370,308</b>	<b>1,774,929</b>	<b>2,394,069</b>	<b>1.00%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	53,463	54,433	32,687	53,432	20,639	53,432	0.00%
Repairs and Maintenance	2,620	411					
Conferences and Training	7,039	8,020	395	4,000	4,000	4,000	0.00%
Professional Services	44,506	45,656	508,555	117,865	124,123	117,865	0.00%
Other Contract Services	37,455	72,213	159,986	44,500	44,544	44,500	0.00%
Rental Expense	200						
Expense Allowances	5,576	6,051	5,995	12,000	12,000	12,000	0.00%
Other Expenses		390					
<b>OPERATING EXPENSES</b>	<b>150,859</b>	<b>187,174</b>	<b>707,618</b>	<b>231,797</b>	<b>205,306</b>	<b>231,797</b>	<b>0.00%</b>
<b>Grand Total(s)</b>	<b>2,425,476</b>	<b>2,538,974</b>	<b>3,052,076</b>	<b>2,602,105</b>	<b>1,980,235</b>	<b>2,625,866</b>	<b>0.91%</b>
<b>General Fund</b>	<b>2,425,476</b>	<b>2,538,974</b>	<b>3,052,076</b>	<b>2,602,105</b>	<b>1,980,235</b>	<b>2,625,866</b>	<b>0.91%</b>
<b>Grand Total(s)</b>	<b>2,425,476</b>	<b>2,538,974</b>	<b>3,052,076</b>	<b>2,602,105</b>	<b>1,980,235</b>	<b>2,625,866</b>	<b>0.91%</b>
<b>Personnel Summary</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>

**City Attorney**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,459,700	1,464,696	1,456,683	1,530,589	1,130,538	1,532,750	0.14%
Salaries, Temporary	85,761	65,368	54,843	54,405	54,405	54,405	0.00%
Salaries, Overtime	4,126		1,394				
Leave Pay Outs	76,378	114,023	83,196				
Benefits	648,652	707,713	748,342	785,314	589,986	806,914	2.75%
<b>PERSONNEL SERVICES</b>	<b>2,274,617</b>	<b>2,351,800</b>	<b>2,344,458</b>	<b>2,370,308</b>	<b>1,774,929</b>	<b>2,394,069</b>	<b>1.00%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	53,463	54,433	32,687	53,432	20,639	53,432	0.00%
Repairs and Maintenance	2,620	411					
Conferences and Training	7,039	8,020	395	4,000	4,000	4,000	0.00%
Professional Services	44,506	45,656	508,555	117,865	124,123	117,865	0.00%
Other Contract Services	37,455	72,213	159,986	44,500	44,544	44,500	0.00%
Rental Expense	200						
Expense Allowances	5,576	6,051	5,995	12,000	12,000	12,000	0.00%
Other Expenses		390					
<b>OPERATING EXPENSES</b>	<b>150,859</b>	<b>187,174</b>	<b>707,618</b>	<b>231,797</b>	<b>205,306</b>	<b>231,797</b>	<b>0.00%</b>
<b>Total</b>	<b>2,425,476</b>	<b>2,538,974</b>	<b>3,052,076</b>	<b>2,602,105</b>	<b>1,980,235</b>	<b>2,625,866</b>	<b>0.91%</b>
<b>Personnel Summary</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>

**City Attorney**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>City Attorney</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,459,700	1,464,696	1,456,683	1,530,589	1,130,538	1,532,750	0.14%
Salaries, Temporary	85,761	65,368	54,843	54,405	54,405	54,405	0.00%
Salaries, Overtime	4,126		1,394				
Leave Payout	76,378	114,023	83,196				
Benefits	648,652	707,713	748,342	785,314	589,986	806,914	2.75%
<b>PERSONNEL SERVICES</b>	<b>2,274,617</b>	<b>2,351,800</b>	<b>2,344,458</b>	<b>2,370,308</b>	<b>1,774,929</b>	<b>2,394,069</b>	<b>1.00%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	53,463	54,433	32,687	53,432	20,639	53,432	0.00%
Repairs and Maintenance	2,620	411					
Conferences and Training	7,039	8,020	395	4,000	4,000	4,000	0.00%
Professional Services	44,506	45,656	508,555	117,865	124,123	117,865	0.00%
Other Contract Services	37,455	72,213	159,986	44,500	44,544	44,500	0.00%
Rental Expense	200						
Expense Allowances	5,576	6,051	5,995	12,000	12,000	12,000	0.00%
Other Expenses		390					
<b>OPERATING EXPENSES</b>	<b>150,859</b>	<b>187,174</b>	<b>707,618</b>	<b>231,797</b>	<b>205,306</b>	<b>231,797</b>	<b>0.00%</b>
<b>Total</b>	<b>2,425,476</b>	<b>2,538,974</b>	<b>3,052,076</b>	<b>2,602,105</b>	<b>1,980,235</b>	<b>2,625,866</b>	<b>0.91%</b>

**Significant Changes**

No significant changes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Administrative Assistant	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Assistant City Attorney	2.00	2.00	2.00	2.00	1.00	1.00	0.00
Chief Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Deputy City Attorney III	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Deputy Community Prosecutor	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Legal Assistant	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Senior Deputy City Attorney	2.00	2.00	2.00	2.00	3.00	3.00	0.00
Senior Trial Counsel	0.00	0.00	0.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>

**City Attorney**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>ATY City Attorney</b>							
<b>ATY City Attorney</b>							
10015101 City Attorney Administration	2,425,476	2,538,974	3,052,076	2,602,105	1,980,235	2,625,866	0.91%
<b>ATY City Attorney</b>	<b>2,425,476</b>	<b>2,538,974</b>	<b>3,052,076</b>	<b>2,602,105</b>	<b>1,980,235</b>	<b>2,625,866</b>	0.91%
General Fund	2,425,476	2,538,974	3,052,076	2,602,105	1,980,235	2,625,866	0.91%
<b>Grand Total(s)</b>	<b>2,425,476</b>	<b>2,538,974</b>	<b>3,052,076</b>	<b>2,602,105</b>	<b>1,980,235</b>	<b>2,625,866</b>	<b>0.91%</b>



# City of Huntington Beach

## City Clerk

### Adopted Budget – FY 2018/19

City Clerk

ADMINISTRATION,  
PUBLIC SUPPORT &  
ELECTIONS

RECORDS MANAGEMENT

Assistant City Clerk  
Senior Deputy City Clerk

Senior Deputy City Clerk





Robin Estanislau, City Clerk

*The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.*

*California City Clerk's Association*

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Successor Agency, Housing Authority, Oversight Board and Parking Authority; provides support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; and, administers open and free elections in accordance with statutory requirements.

### Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments, including preparation, publication, and distribution of City Council meeting agendas, as well as preparation and recordation of City Council meeting minutes. Staff also executes resolutions and ordinances, facilitates the recordation of agreements, deeds, and other official documents, and codifies ordinances into the Huntington Beach Municipal and/or Zoning Code.

- Prepares agenda packets for all City Council meetings using an agenda workflow tool that uploads information to the web, and onto a touch screen iPad device used by City Council and staff to review report material. The legislative application allows Councilmembers to submit votes during meetings, and voting actions captured from the touch-screen displays are recorded directly into the official record (minutes) as part of the workflow...data is seamlessly transferred with no additional work!
- Manages the City's audio/video live stream application that delivers meeting content to the public via the Internet, archives past meeting content, provides a keyword search engine, and has the ability to integrate rich-media such as documents and slides into web casts.

### Records Management

The City Clerk is the official custodian of City Council records, and all documents certifying City Council actions are preserved and maintained in protective custody. These records date back to the City's February 17, 1909 incorporation. All original minutes of City Council meetings, City resolutions (policy), and City ordinances (law) adopted by the City of Huntington Beach are maintained by the City Clerk in a temperature, humidity, and light-controlled vault. Also in the Clerk's custody are deeds, agreements, annexation records, infrastructure documentation, and many other vital records, including a vast collection of historical photographs, now available in digital format online.

The City Clerk's Office responds to records requests from the public in accordance with California law, and provides public access to City Council records 24/7 via the *Online Records Library*. In 2017, there were over 115,000 web views of City Council documents. In July 2017, the City Clerk purchased, and in partnership with other departments, worked to implement GovQA, a public sector compliance solution designed to manage California Public Records Act (CPRA) requests received citywide.



### Elections

Voter registration forms are available in the City Clerk's Office. General Municipal Elections are conducted in November of even-numbered years, and are consolidated with the Orange County Registrar of Voters (ROV). The City Clerk's Office oversees and informs the public of municipal election matters, consults with candidates for elective office and proponents of ballot measures. As the Elections Official, the City Clerk maintains Statement of Economic Interests (SEI) forms required of City elected officials, designated City employees, and board and commission members. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents via mandatory electronic filing online to prevent errors and increase public transparency.



- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees.
- Adheres to the Voters' Rights Act by publishing election information in five languages.
- Staff is trained in election policy and prepares digital campaign instruction booklets for candidates during election years and posts them to the web community.
- Provides outreach to encourage voter registration at public events.
- Offers Civic Center meeting rooms for poll-worker training conducted by the ROV, and if needed, offers early voting opportunity to the community during municipal elections.



*Left to right: Linda Wentzel, Virginia Dodge, Barbara Haber, Patty Esparza, Donna Switzer, Robin Estanislau, Dana Lesinski, Gloria Harper, Dyanne Gilliam*

### Passport Acceptance Facility

The U.S. Department of State, Bureau of Consular Affairs has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 18 years. Here, members of the public can obtain passport services in a courteous and family-friendly environment. Our agents have the ability to produce approved passport photos, and our facility is a convenient location to obtain and submit passport applications – no appointment necessary!

- ❖ Processes passport applications by exceptional in-person agents.
- ❖ Offers customer service by telephone and takes passport photos.
- ❖ Advertises and markets passport acceptance services.
- ❖ Provides oversight of customers eligible to self-renew by mail.
- ❖ Never turn a customer away, even if they arrive at closing time!



# City Clerk

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below. The last performance measure listed below is a new goal and has no historical data.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL*	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits *\$25.00 and a potential \$10.00 photo fee into the City's General Fund.				Enhance and Maintain City Service Delivery
Fee increased to \$35.00 effective April 2, 2018				
<b>Measure:</b>				
# of passport customers	7,408	6,458	8,252	
<b>Goal:</b>				
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
% of ordinances codified within 14 business days of effective date.	100%	100%	100%	
<b>Goal:</b>				
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
# of events	1	1	1	
<b>Goal:</b>				
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
# of events	1	1	1	
<b>Goal:</b>				
5. Attend at least two community events to promote voter registration.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
# of events	N/A	N/A	2	

\*Adjusted for a nine-month budget.

**FY 2017/18 Accomplishments****Administration and Records Management**

- Redesigned the City's Public Records webpage to offer general information on requesting public records, and to provide links to the Public Records Search Portal for general requests citywide, and the Online Records Library accessible 24/7 that houses all documents acted on by the City Council.
- Was a guest on *Buy In HB* to highlight Passport Acceptance Services.
- Worked with the City's Archivist to publish short informational points of interest with historic significance in the City Manager's Newsletter.
- Participated in Citizen's Academy to increase public outreach efforts and promote open government and transparency.
- Received 100% Passport Acceptance Agent Recertification with the U.S. Department of State.
- Participated in the successful implementation of GovQA, a software solution designed to manage California Public Records Act (CPRA) requests citywide.
- Appointed Deputy City Clerk.
- Participated in the 2018 fireworks sales application process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the 4<sup>th</sup> of July holiday.
- Completed involvement in the project to upgrade the City Council Chambers audio/video equipment, and reconstruct the dais.
- Administered 249 SEI – Form 700 forms filed through NetFile's hosted application online.
- Administered FPPC campaign disclosure filings for 23 active committees; received full paperless filing of all campaign documents.
- Received approximately 115,000 web page views in the Online Records Library dedicated to store City Council documents (Contracts, Deeds, Historic Photos, Ordinances, Resolutions), and other items, such as land use and environmental reports.

**City Council Agenda and Minute Preparation; Municipal/Zoning Code Codification**

- In partnership with the Information Services Department, researched and purchased Legistar by Granicus, a legislative tool that will replace an obsolete agenda management system and improve delivery of information to the City Council and other City boards and commissions.
- Administered production of approximately 18 regular and/or special meeting agenda packets in the digital workflow application; electronically distributed information to Council and staff (via iLegislate software and iPad computers) and the public (via City webpage).
- Published agenda notification bi-monthly to approximately 1,381 subscribers.
- Produced and received City Council approval for approximately 300 pages of meeting minutes.
- Codified 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.

**FY 2018/19 Goals**

- Successfully administer all actions related to the November 6, 2018 General Municipal Election.
- Work with the City's webmaster to create a webpage devoted to publication of fun facts about the City and local community.
- Work with City Archivist to find suitable locations for display of donated artwork and memorabilia in City facilities.
- Continue to stay apprised of new legislation that could affect our statutory duties.
- Increase public outreach efforts to promote open government and transparency.
- Continue to expand advertising to increase passport revenue.
- Work with the Information Services Department to research, purchase and implement new electronic data management system (EDMS) software.
- Create social media archive policy; participate in selection and implementation of an enterprise tool.

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**City Clerk**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	425,597	393,378	342,662	408,117	289,325	409,573	0.36%
Salaries, Temporary	99,336	104,834	93,404	82,012	77,615	107,000	30.47%
Salaries, Overtime	2,167	895	1,034	3,050	2,288	3,050	0.00%
Leave Pay Outs	13,863	8,259	1,833				
Benefits	189,158	194,408	185,098	211,573	158,680	232,551	9.92%
<b>PERSONNEL SERVICES</b>	<b>730,122</b>	<b>701,775</b>	<b>624,031</b>	<b>704,752</b>	<b>527,908</b>	<b>752,174</b>	<b>6.73%</b>
<b>OPERATING EXPENSES</b>							
Utilities			(168)				
Equipment and Supplies	21,189	36,121	23,907	42,446	29,270	42,446	0.00%
Repairs and Maintenance			4,369	5,000		5,000	0.00%
Conferences and Training	(1,225)	1,206	1,494	5,000	5,000	5,000	0.00%
Professional Services	90,618		104,717	1,000	48,038	1,000	0.00%
Other Contract Services	47,620	46,949	63,998	39,000	21,250	149,000	282.05%
Expense Allowances	6,023	4,092	7,961	6,000	6,000	6,000	0.00%
Other Expenses	281	245	53	500	500	500	0.00%
<b>OPERATING EXPENSES</b>	<b>164,506</b>	<b>88,613</b>	<b>206,331</b>	<b>98,946</b>	<b>110,058</b>	<b>208,946</b>	<b>111.17%</b>
<b>Grand Total(s)</b>	<b>894,628</b>	<b>790,388</b>	<b>830,362</b>	<b>803,698</b>	<b>637,966</b>	<b>961,120</b>	<b>19.59%</b>
General Fund	894,628	790,388	830,362	803,698	637,966	961,120	19.59%
<b>Grand Total(s)</b>	<b>894,628</b>	<b>790,388</b>	<b>830,362</b>	<b>803,698</b>	<b>637,966</b>	<b>961,120</b>	<b>19.59%</b>
<b>Personnel Summary</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

**City Clerk**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	425,597	393,378	342,662	408,117	289,325	409,573	0.36%
Salaries, Temporary	99,336	104,834	93,404	82,012	77,615	107,000	30.47%
Salaries, Overtime	2,167	895	1,034	3,050	2,288	3,050	0.00%
Leave Payouts	13,863	8,259	1,833				
Benefits	189,158	194,408	185,098	211,573	158,680	232,551	9.92%
<b>PERSONNEL SERVICES</b>	<b>730,122</b>	<b>701,775</b>	<b>624,031</b>	<b>704,752</b>	<b>527,908</b>	<b>752,174</b>	<b>6.73%</b>
<b>OPERATING EXPENSES</b>							
Utilities			(168)				
Equipment and Supplies	21,189	36,121	23,907	42,446	29,270	42,446	0.00%
Repairs and Maintenance			4,369	5,000		5,000	0.00%
Conferences and Training	(1,225)	1,206	1,494	5,000	5,000	5,000	0.00%
Professional Services	90,618		104,717	1,000	48,038	1,000	0.00%
Other Contract Services	47,620	46,949	63,998	39,000	21,250	149,000	282.05%
Expense Allowances	6,023	4,092	7,961	6,000	6,000	6,000	0.00%
Other Expenses	281	245	53	500	500	500	0.00%
<b>OPERATING EXPENSES</b>	<b>164,506</b>	<b>88,613</b>	<b>206,331</b>	<b>98,946</b>	<b>110,058</b>	<b>208,946</b>	<b>111.17%</b>
<b>Total</b>	<b>894,628</b>	<b>790,388</b>	<b>830,362</b>	<b>803,698</b>	<b>637,966</b>	<b>961,120</b>	<b>19.59%</b>
<b>Personnel Summary</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>



**City Clerk**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration, Public Support, Records Management, &amp; Elections</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	425,597	393,378	342,662	408,117	289,325	409,573	0.36%
Salaries, Temporary	99,336	104,834	93,404	82,012	77,615	107,000	30.47%
Salaries, Overtime	2,167	895	1,034	3,050	2,288	3,050	0.00%
Leave Pay Outs	13,863	8,259	1,833				
Benefits	189,158	194,408	185,098	211,573	158,680	232,551	9.92%
<b>PERSONNEL SERVICES</b>	<b>730,122</b>	<b>701,775</b>	<b>624,031</b>	<b>704,752</b>	<b>527,908</b>	<b>752,174</b>	<b>6.73%</b>
<b>OPERATING EXPENSES</b>							
Utilities			(168)				
Equipment and Supplies	21,189	36,121	23,907	42,446	29,270	42,446	0.00%
Repairs and Maintenance			4,369	5,000		5,000	0.00%
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Expense Allowances	6,023	4,092	7,961	6,000	6,000	6,000	0.00%
Other Expenses	281	245	53	500	500	500	0.00%
<b>OPERATING EXPENSES</b>	<b>164,506</b>	<b>88,613</b>	<b>206,331</b>	<b>98,946</b>	<b>110,058</b>	<b>208,946</b>	<b>111.17%</b>
<b>Total</b>	<b>894,628</b>	<b>790,388</b>	<b>830,362</b>	<b>803,698</b>	<b>637,966</b>	<b>961,120</b>	<b>19.59%</b>

**Significant Changes**

Temporary Salaries increased by \$24,988 to manage current and future passport customer volume anticipated to increase by 15% in FY 2018/19. Other Contract Services increased by \$110,000 to cover the November 6, 2018 General Municipal Election costs. Election related services affect the budget in even-numbered years.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

**City Clerk**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>CLK City Clerk</b>							
<b>ADM Administration</b>							
10010101 City Clerk Administration	804,010	790,388	725,645	803,698	637,966	851,120	5.90%
10010201 Elections	90,618		104,717			110,000	100.00%
<b>ADM Administration</b>	<b>894,628</b>	<b>790,388</b>	<b>830,362</b>	<b>803,698</b>	<b>637,966</b>	<b>961,120</b>	19.59%
General Fund	894,628	790,388	830,362	803,698	637,966	961,120	19.59%
<b>Grand Total(s)</b>	<b>894,628</b>	<b>790,388</b>	<b>830,362</b>	<b>803,698</b>	<b>637,966</b>	<b>961,120</b>	<b>19.59%</b>



# City of Huntington Beach City Treasurer Adopted Budget – FY 2018/19

City Treasurer

Administrative Analyst (0.50)  
Administrative Assistant (0.50)

## City Treasurer

### Department Descriptions



The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved. The City Treasurer is accountable for the investment management of City funds, including pooled funds, bond reserve investments and trust funds, as well as the funds of Joint Powers Authorities for which the City is the administrator. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations.

The City Treasurer is a member of the Deferred Compensation Committee and on the Board of the Supplemental Retirement Trust.

### Ongoing Activities & Projects

#### Administration and Investments Division

- Oversees and ensures the preservation of funds for the City's pooled investment portfolio through prudent investment management.
- Performs investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyzes Citywide daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating cash requirements.
- Develops and maintains investment policy statements and ensures ongoing compliance for City, trust funds and Joint Powers Authorities.
- Prepares quarterly investment reports and presents such reports to the City Council and Joint Powers Authorities.
- Oversees investment management of City's Deferred Compensation plan, Supplemental Pension plan, Section 115 Trust account, bond reserve accounts and Retiree Medical account.
- Oversees review process of City investment advisors and brokers/dealers.
- Attends quarterly Investment Advisory Board meetings, Deferred Compensation and Supplemental Retirement Plan meetings, and appropriate City Council and Joint Powers Authorities meetings.

# City Treasurer

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL*	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Provide investment report to City Council within 30 days of fiscal year quarter end.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
# of investment reports provided to City Council within 30 days of quarter end	4	3	4	
<b>Goal:</b>				
2. Meet investment policy goals to preserve principal, maintain adequate liquidity, and earn market rate of return through economic and budgetary cycles.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
Investment policy goals met	Yes	Yes	Yes	
<b>Goal:</b>				
3. Provide Investment Advisory Board (IAB) annual report to City Council within three months of fiscal year end.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
IAB Annual Report provided to City Council	Yes	Yes	Yes	

\*Adjusted for a nine-month budget.

**FY 2017/18 Accomplishments**

- City's investment portfolio generated an estimated \$2 million in earnings for the nine months of FY 2017/18 to be utilized to offset taxpayer funds for operating expenses, capital projects and other financial obligations.
- Maintained the City's approximately \$200 million investment portfolio with no losses, while continuing to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles.
- Participated in LAIF (Local Agency Investment Fund) webinar.
- Contributed to analysis and proposal to change City's fiscal year resulting in projected savings of approximately \$900,000.
- Analyzed and updated rate of return target for City's Supplemental Retirement Plan.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is the administrator.
- Maintained Investment Advisory Board and presented the Annual Report to City Council.
- Participated in the Citywide Annual Strategic Planning session.

**FY 2018/19 Goals****Strategic**

- Strengthen economic and financial sustainability.

**Operational**

- Meet core investment policy objectives of safety, liquidity, and obtain a market yield through budgetary and market cycles.
- Successfully prepare and provide monthly and quarterly investment reporting to City Council on a timely basis.
- Maintain and update investment policies for the City and Joint Powers Authorities where the City is administrator.
- Prepare and provide quarterly reports for Joint Powers Authorities in a timely manner.
- Oversee investment process for Supplemental Pension and Deferred Compensation plans as Board member.
- Coordinate quarterly Investment Advisory Board meetings and provide Annual Report to City Council.

**City Treasurer**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	86,591	87,732	89,204	129,324	96,993	131,443	1.64%
Salaries, Temporary	3,841	30,553	28,064				
Leave Payouts	4,501	5,038	4,086				
Benefits	51,122	58,401	58,320	79,171	56,625	83,495	5.46%
<b>PERSONNEL SERVICES</b>	<b>146,056</b>	<b>181,724</b>	<b>179,674</b>	<b>208,495</b>	<b>153,618</b>	<b>214,938</b>	3.09%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	1,781	2,329	4,372	5,787	4,540	5,787	0.00%
Repairs and Maintenance	8,907	9,263	9,634	10,020	10,020	10,020	0.00%
Conferences and Training	4,002	4,549	1,107	3,600	1,600	3,600	0.00%
Other Contract Services		130					
Expense Allowances	6,023	6,051	5,994	6,400	5,400	6,400	0.00%
Other Expenses		91					
<b>OPERATING EXPENSES</b>	<b>20,713</b>	<b>22,413</b>	<b>21,107</b>	<b>25,807</b>	<b>21,560</b>	<b>25,807</b>	0.00%
<b>Grand Total (s)</b>	<b>166,768</b>	<b>204,137</b>	<b>200,781</b>	<b>234,302</b>	<b>175,178</b>	<b>240,745</b>	<b>2.75%</b>
General Fund	166,768	204,137	200,781	234,302	175,178	240,745	2.75%
<b>Grand Total (s)</b>	<b>166,768</b>	<b>204,137</b>	<b>200,781</b>	<b>234,302</b>	<b>175,178</b>	<b>240,745</b>	<b>2.75%</b>
<b>Personnel Summary</b>	<b>1.50</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>



**City Treasurer**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
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Equipment and Supplies	1,781	2,329	4,372	5,787	4,540	5,787	0.00%
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Other Expenses		91					
<b>OPERATING EXPENSES</b>	<b>20,713</b>	<b>22,413</b>	<b>21,107</b>	<b>25,807</b>	<b>21,560</b>	<b>25,807</b>	0.00%
<b>Total</b>	<b>166,768</b>	<b>204,137</b>	<b>200,781</b>	<b>234,302</b>	<b>175,178</b>	<b>240,745</b>	<b>2.75%</b>
<b>Personnel Summary</b>	<b>1.50</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

**City Treasurer**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration &amp; Investments</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	86,591	87,732	89,204	129,324	96,993	131,443	1.64%
Salaries, Temporary	3,841	30,553	28,064				
Leave Payouts	4,501	5,038	4,086				
Benefits	51,122	58,401	58,320	79,171	56,625	83,495	5.46%
<b>PERSONNEL SERVICES</b>	<b>146,056</b>	<b>181,724</b>	<b>179,674</b>	<b>208,495</b>	<b>153,618</b>	<b>214,938</b>	3.09%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	1,781	2,329	4,372	5,787	4,540	5,787	0.00%
Repairs and Maintenance	8,907	9,263	9,634	10,020	10,020	10,020	0.00%
Conferences and Training	4,002	4,549	1,107	3,600	1,600	3,600	0.00%
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Expense Allowances	6,023	6,051	5,994	6,400	5,400	6,400	0.00%
Other Expenses		91					
<b>OPERATING EXPENSES</b>	<b>20,713</b>	<b>22,413</b>	<b>21,107</b>	<b>25,807</b>	<b>21,560</b>	<b>25,807</b>	0.00%
<b>Total</b>	<b>166,768</b>	<b>204,137</b>	<b>200,781</b>	<b>234,302</b>	<b>175,178</b>	<b>240,745</b>	<b>2.75%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst	0.00	0.00	0.50	0.50	0.50	0.50	0.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.00
<b>Total</b>	<b>1.50</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

**City Treasurer**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>TRE City Treasurer</b>							
<b>ADM Administration/Investments</b>							
10025101 Administration/Investments	166,768	204,137	200,781	234,302	175,178	240,745	2.75%
<b>ADM Administration/Investments</b>	<b>166,768</b>	<b>204,137</b>	<b>200,781</b>	<b>234,302</b>	<b>175,178</b>	<b>240,745</b>	2.75%
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<b>Grand Total (s)</b>	<b>166,768</b>	<b>204,137</b>	<b>200,781</b>	<b>234,302</b>	<b>175,178</b>	<b>240,745</b>	<b>2.75%</b>



# City of Huntington Beach City Manager Adopted Budget – FY 2018/19

City Manager

ADMINISTRATION  
Assistant City Manager  
Assistant to the City Manager  
Energy Project Manager  
Executive Assistant

PUBLIC INFORMATION

Community Relations Officer

OFFICE OF BUSINESS  
DEVELOPMENT

Deputy Director of Economic  
Development  
Economic Development Project Manager  
Real Estate & Project Manager  
Administrative Analyst  
Administrative Assistant  
Administrative Secretary (.50)  
Administrative Aide



### City Manager's Office

The City Manager's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Manager implements the vision of the City Council. The City Manager assists the members of the City Council in formulating policies and responds to City Council issues and concerns, either directly or through various City staff members, to recommend options and potential solutions.

In addition to managing the administrative functions of the City, the City Manager ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of nine City departments. Divisions of the City Manager's Office consist of Administration, Public Information, Sustainability, and the Office of Business Development.

### Administration

The Administration Division assists in planning, directing, and reviewing the administrative activities and operations of the City. These duties include: implementing City policies and procedures, participating in major negotiations, strategic planning, budget coordination, special projects, and coordinating assigned activities with other City departments and outside agencies. Administration is also responsible for federal, state, and regional legislation impacting the City. The Administrative Division assists City departments with locating outside funding sources from federal, state, local, and private foundations. The City Manager's Office oversees a number of City Council Committees and Ad Hoc Committees that further the policy goals of the City Council.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

### Public Information

The Public Information Division provides City-related information to all media outlets, implements the City's Communication Plan, and implements various strategic plans for communication campaigns. Public Information is also responsible for the City's cable channel (HBTv-3).

### Economic Efficiency Program

The Economic Efficiency Program develops and implements initiatives that promote local economic, environmental, and community sustainability. This Division integrates resource management, conservation, and sustainability practices with ongoing City operations. Additionally, this Division works closely with the Office of Business Development to promote economic efficiency measures to the business community through a variety of workshops and programs such as the Recycling Market Development Zone and the Sustainable Business Certification Program. This Division works with City Departments to find cost savings through energy efficiency measures (e.g., incentive programs).

### Office of Business Development

The Office of Business Development administers the economic development, real estate, housing, and Successor Agency functions for the City. Although the Office of Business Development administers the activities of the Successor Agency and the Housing Authority, the budget, descriptions, goals, and objectives for these programs are located in the Non-Departmental portion of the City Budget. The Office of Business Development is divided into the following:

### **Business Development Division**

The mission of the City of Huntington Beach economic development program is to strengthen and grow the City's economic base. The goals of the City of Huntington Beach Office of Business Development are to a) increase the city's tax base; b) create and retain jobs within the city; and c) address sales tax leakage and relationships to aid in the advancement of the Economic Development Mission. The Division focuses on retention, attraction, and expansion of City businesses, which supports one of the City Council's strategic goals: "Strengthen Economic and Financial Sustainability." The City Council adopted an Economic Development Plan (Plan) in June 2017. The Plan focus areas are: Responsive and Effective Government; Tourism, Retail and Quality of Life; Entrepreneurship; and Healthcare and Biomedical Manufacturing.

Implementation of the Plan is the Office's main focus, through partnerships with the Chamber of Commerce, Business Improvement Districts (BIDs), City Departments, Golden West College, and the general business community. A focus for staff is the Business Advocacy Program. This provides direct staff support to new and existing businesses engaging in complex relocation and expansion where it is necessary to strategize and creatively address individualized needs, especially pertaining to older industrial properties. The Office coordinates monthly business visitations with City Council members and quarterly, focused business roundtables and Brokers Breakfast Briefings.

Staff also oversees two Business Improvement District's (BIDs) comprised of the Downtown BID and the Tourism BID (Visit Huntington Beach). BID assessments financially support the City's economic development objectives by creating specialized funding for the targeted goals for each group.

In addition, the Office of Business Development is working with the City Council Homeless Task Force to create a Plan to address Homelessness in the City. The Plan will detail the current work of the Homeless Task Force: which consists of two Homeless Police Liaison Officers, a Homeless Coordinator and three Homeless Case Managers. The Plan will also discuss opportunities for public-private partnerships to provide services for the homeless.

### **Real Estate Services Division**

The Real Estate Services Division manages the City's real estate portfolio and provides centralized real estate services for City departments. These services include technical support for acquisition of land and easements, relocation, property disposition, appraisals, escrow processing and title research, negotiating leases of City-owned land and facilities (including beach and park concessions, land leases, telecommunications, and pipeline franchise agreements), strategic planning for City property, and maintenance of City and Agency real property inventory. Real Estate Services staff provides detailed review of facilities and sites, including the new Small Cell Site Agreements. Staff also provides assistance to the public and all City departments regarding any real property issues related to City-owned properties, including: entitlement, leasing, and property management, as well as certain privately-owned properties.

The City's real estate portfolio of land and public facilities consists of approximately 700 sites. Of this amount, over 120 leases on City-owned property yield \$4 million in revenue to the City. Additionally, staff works on acquiring the public rights-of-way for public works projects to support infrastructure needs.

### **HUD/Community Development Block Grant (CDBG) and HOME**

Through the City's Consolidated Plan, the City Council annually approves priorities for eligible activities for the CDBG and HOME programs. The City Council approved a new Consolidated Plan for the five-year term of 2015-2020. The objective of the CDBG Program is to provide decent housing, a suitable living environment, and to expand economic opportunities for persons with low and moderate incomes.



The objective of the HOME Program is to provide affordable housing or services. The Citizen Participation Advisory Board (CPAB) provides annual recommendations to the City Council on the CDBG program allocations. Staff is responsible for ensuring that sub-grantees remain in HUD compliance and report ongoing accomplishments of the program. Staff also provides technical assistance to government or non-profit service providers receiving grant funding. Through CDBG funding, the City contracts with the Fair Housing Foundation to provide fair housing services to the community. HOME funding is approved through a review by the Economic Development Committee and City Council.

### Filming

The Office of Business Development recognizes the importance of filming as an important economic development tool and an opportunity to highlight the City. As a result, the Business Development Division works closely with filmmakers and organizations to promote filming within the City while maintaining the quality of life with limited impact on the citizens or businesses in Huntington Beach. Thanks to these ongoing efforts, the City has been able to host multiple large filming projects including HBO's *Ballers* and FOX's *Lucifer* that have actively marketed Huntington Beach during their respective episodes.



# City Manager

## Ongoing Activities & Projects

### Administration

- Provide Citywide leadership, management, oversight, evaluation, strategic planning, budget coordination, and financial planning.
- Coordinate and manage the City Council agenda process in coordination with the City Clerk.
- Provide administrative support, customer service, and reception to public contacts and visitors.
- Coordinate the City's involvement in regional and state agencies including assisting Council Member participation in regional and state policy bodies.
- Provide analysis of, and response to, proposed and enacted federal and state legislation impacting the City. Provide staff assistance to the Intergovernmental Relations Committee.
- Receive and coordinate responses to citizen inquiries to the City Council and City Manager.
- Coordinate grant writing efforts and facilitate collaboration amongst City departments.
- Coordinate internal policies and procedures (e.g., Administrative Regulations).
- Act as liaison to California Energy Commission on AES re-permitting.
- Manage the Mills Act Program.
- Negotiate with employee bargaining groups.



### Legislative and Advisory Bodies

- Oversee City Council Committees and Ad Hoc Committees:
  - Intergovernmental Relations
  - Southeast Area
  - Environmental Board
  - Communications
  - Airport Noise Working Group
  - Coastal Area Odors

### Public Information

- Manage and administer operations of public information and cable television functions.
- Establish and maintain relationships with, as well as respond to, inquiries from members of broadcast and print media, including four different newspapers.
- Coordinate City information with respect to social media, publications, press releases, media responses, and website content.



### Economic Efficiency Program

- Administer the Orange County Recycling Market Development Zone.
- Manage the Sustainable Business Certification Program – working closely with the business community and the investor owned utilities to provide incentive and rebate application assistance.
- Develop, promote, and implement a comprehensive, long-range energy management program and maintain energy savings achieved to date.
- Oversee the City's internal telecommunications committee ensuring uniformity in permitting of small cell sites.
- Support the Orange County Energy Efficiency partnerships with Southern California Edison and Southern California Gas, and maintain Huntington Beach's platinum status.
- Work with the University of California, Irvine, on the Electric Program Investment Charge (EPIC) Challenge – accelerating an advanced energy community within the City.
- Oversee the City's Rideshare and Bicycle programs.



### Office of Business Development

#### Business Development Division

- Actively solicit retail/industrial/office tenants for the City.
- Market Huntington Beach for commercial and industrial attraction, retention, and expansion.
- Facilitate Business Visits for City Council members, Quarterly Brokers Breakfast Briefings and bi-monthly Business Roundtables.
- Work with Boeing regarding the sale of their property and create a Corporate Relocation Package based on the Amazon HQ2 bid to attract high-paying jobs to the City.
- Work with property owners and developers regarding potential redevelopment of properties.
- Provide Business Advocacy/technical assistance for existing and start-up businesses.
- Manage the City's sales tax sharing agreements.
- Administer the City's Business Improvement Districts (BIDs).
- Provide technical support for the "Surf City Nights" weekly street fair, managed by the Downtown Business Improvement District (BID).
- Partner with the Chamber of Commerce to enhance business opportunities.
- Implement the City's Economic Development Implementation Plan.
- Partner with Visit HB to facilitate increased tourism and marketing opportunities.
- Manage a program that connects the OCTA transit routes with a new free shuttle service on July 4th and during the US Open weekends to Downtown Huntington Beach, named the Surf City Downtown Shuttle Program.
- Assist Visit HB on the shuttle program during peak summer season.
- Work with Visit HB on a multi-year wayfinding system which will include the downtown area.
- Work with the Homeless Task Force to create public-private partnerships to address Homelessness within the City.

#### CDBG/HOME

- Manage and direct the City's Consolidated Plan for the Community Development Block Grant (CDBG) and HOME funds, including Annual Action Plans.
- Monitor sub-grantees for compliance and performance.
- Continue the Tenant Based Rental Assistance Programs to address Homelessness.
- Work with non-profit housing organizations to retain and create affordable housing.
- Build programs to utilize CDBG to develop job creation, training, and business retention.

**Real Estate Services**

- Provide assistance to City departments on property issues related to City-owned properties.
- Coordinate the acquisition of land and easements for public purposes.
- Oversee the City's relocation program for various right-of-way projects when necessary.
- Oversee leases and license agreements for City land and facilities, including beach and park concessions, land leases, telecommunications agreements, and street light license agreements.
- Maintain City and Agency property inventory logs.
- Perform property research and coordinate property appraisals, escrow activities, and title research for real estate matters with all City departments.
- Determine the value, market and sell surplus of City/Agency-owned properties.
- Provide assistance to Risk Management in the valuation and documentation of City facilities for insurance purposes.
- Monitor all City leases and track appropriate revenue to the City's General Fund.
- Provide entitlement assistance to property owners, as needed.

**Legislative and Advisory Bodies**

- Successor Agency Oversight Board.
- Economic Development Committee (Council Subcommittee).
- Downtown Economic Development Committee (Council Subcommittee).
- Citizen Participation Advisory Board (CPAB).
- Mobile Home Advisory Board (MHAB).
- City Council Homeless Task Force.

# City Manager

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Manage City resources to ensure expenditures do not exceed resources by presenting a balanced budget to the City Council, including required reserves.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> Balanced budget presented to City Council	Yes	Yes	Yes	
<b>Goal:</b>				
2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> Maintain regional appointments and identify state and/or federal funding	Yes	Yes	Yes	
<b>Goal:</b>				
3. Increase visits to the City's website by ten percent and explore social media options for outreach to the community.				Improve Quality of life
<b>Measure:</b> % increase in visits to the City's website from prior year	20%	15%	10%	
<b>Goal:</b>				
4. Certify businesses to the Sustainable Business Certification Program.				Strengthen Economic and Financial Sustainability
<b>Measure:</b> # of businesses certified	10	15	15	
<b>Goal:</b>				
5. Recruit businesses to the Orange County Recycling Market Development Zone (RMDZ).				Strengthen Economic and Financial Sustainability
<b>Measure:</b> # of new businesses recruited to the RMDZ	0	2	2	
# of businesses who received technical assistance	N/A	1	1	

# City Manager

## Performance Measures

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
6. Conduct ongoing relationship with existing local businesses as outlined in the Economic Development Implementation Plan.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
# of Business Visits	8	14	12	
# of Business Roundtables/Brokers Briefings or co-hosted Business Seminars	4	8	12	
<b>Goal:</b>				
7. Provide Real Estate services to all City departments by monitoring leases and conducting audits.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
# of audits conducted	5	5	6	

### FY 2017/18 Accomplishments

- Successfully facilitated the Second Annual Huntington Beach Airshow.
- Presented findings to City Council on the Broadband Strategic Plan and Wireless Master Plan which will enable the City to capitalize on the acquisition of streetlights from Southern California Edison to deploy wireless and broadband technology throughout the City.
- Worked with state and federal lobbyists to identify legislation and possible funding for projects and programs that benefit the City.
- Launched a customer service satisfaction survey online and in-person at City Hall.
- Awarded the Orange County Business Council – Red Carpet Award Honorable Mention for Bridging the Digital Divide (the City's telecommunications permitting process). The City was nominated by Mobilitie.
- Awarded funding for the Central Park Trail from the State of California Natural Resources Agency.
- Awarded the Eco-City of the Year by the Orange County Green Business Council.
- Facilitated locating feedstock through the Recycling Market Development Zone technical assistance program to two businesses located in Huntington Beach.
- Created a Citizens Academy for City residents and local business owners to learn about City functions. This nine week class generated over 100 applicants.
- Launched a Smart City Pilot program with Philips through the Department of Energy to deploy 12 dimming sensors on City owned streetlights.
- Worked with the City's Information Services Department to revamp and refresh the City's website.
- Managed and administered operations of public information for HBTv-3, the City's government access channel. Assisted in creating new shows including "Buy in HB," "Made in HB," new senior program- "Forever Young," and the Junior Lifeguards documentary.
- Planned and supported a number of special events including US Open of Surfing, 113<sup>th</sup> Annual 4<sup>th</sup> of July Parade, Surfing Circle of Honor, 9/11 Memorial Dedication Ceremony, 10<sup>th</sup> Annual Blessing of the Waves, and the Huntington Beach Air Show.
- Managed and generated interest in the City's official social media sites including Facebook, Instagram, Twitter, and Nextdoor.
- Wrote and provided timely information to local media, distributed media alerts, produced the bi-weekly City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content.
- Joined the Better Communities Alliance – a partnership with the Department of Energy and 59 other partners and affiliates throughout the United States.
- Successfully submitted a bid for the Amazon HQ2 – Amazon Coast.
- Managed the Office of Business Development website, highlighting available commercial property, incentive programs, and services for businesses.
- Partnered with Visit Huntington Beach to incorporate the City's July 4<sup>th</sup> and US Open weekend shuttles into their existing Surf City Summer Shuttle Program.
- Provided Business Advocate Services to: C&D Aerospace, Newlight Technologies, Rocket Labs, JimBoys Taco's, HQ Gastropub, Farmer Boys, and others.
- Provided on-going support of the local car dealers, including Subaru Dealership development, a new standalone Jeep Dealership; and working with Kia, Honda, Nissan and Jeep/Chrysler to locate property for parking.
- Held four Commercial/Industrial Brokers Briefing Events and four Business Roundtables.
- Purchased one Encyclopedia Lot in Central Park.
- Continued the growth of Huntington Beach as a film friendly community, with major projects such as *Wheeler Dealers*, HBO *Ballers*, HGTV's *House to Home*, and FOX's *Lucifer* calling the City of Huntington Beach home.
- Issued 80 film permits.
- Implemented further enhancements to the computer based Real Estate Module (REM) which include the ability to track all maintenance of City owned concessions; also included pipeline, cell tower, and parking in-lieu agreements.
- Successfully implemented Phase Two of the Business Development REM program to automatically generate late fees and letters for lessees.

**FY 2017/18 Accomplishments (continued)**

- Negotiated new lease agreements with several City concessionaires, including Kokomo's and the Surf City Store.
- Grand opening of the Marriot Springhill Suites Hotel on Edinger Ave.
- Negotiated a 20-year license agreement with Philips Lighting & American Tower for the installation of up to 200 Smart Poles to increase wireless coverage in Downtown and PCH, generating revenue to the General Fund.
- Negotiated a 10-year license agreement with Mobilite to install 20 small cell units on City-owned street lights generating revenue to the General Fund.
- Negotiated a new lease with Beachpoint Church at the Central Library Theater.
- Oversaw the entitlement and coordinated with Public Works for the construction of the 1<sup>st</sup> & Atlanta Parking Lot which will generate \$150,000 annually.
- Completed the relocation of all occupants for the Atlanta Avenue Street Widening Project.
- Investigated property ownership for the Shipley to Shore trail.
- Worked collaboratively with Visit Huntington Beach to release a Request for Proposal to select a contractor for the construction and installation of the City's new comprehensive Wayfinding Program.
- Provided 12 Fair Housing Walk-In Counseling Clinics at City Hall and the Oakview Family Resource Center.
- Finalized the acquisition and rehabilitation of a four-unit multi-family apartment to assist very-low and low income households using HOME funds.
- Created two TBRA Programs where 36 households (140 people) were assisted from Fiscal Year 15/16 to Fiscal Year 16/17.
- Facilitated two Density Bonus Affordable Housing Agreements for the development of Holly and Gothard Townhome Projects.
- Approved ownership opportunities to 17 households and assisted with 40 refinances in the inclusionary program.
- Issued 15 loans and grants through the CDBG Rehabilitation Program.

**FY 2018/19 Goals**

- Provide administrative support to operating departments to ensure an attractive physical environment is maintained throughout the community.
- Provide fiscally responsible leadership to ensure the City maintains and enhances its sound fiscal base.
- Enhance the City's fiscal sustainability by closely monitoring CalPERS pension costs and providing the City Council with sound fiscal policy to balance growing pension obligations with continued City service delivery needs.
- Oversee the development of the City's annual budget and financial forecasting.
- Develop a comprehensive approach to capital planning efforts within the City.
- Expand marketing of the Office of Business Development as a business advocate.
- Continue promotion of the City's Mills Act Program.
- Working with the City's Telecommunications Working Group, pilot "Smart City" technologies throughout the City that improve City functions.
- Continue to expand the certification of businesses through the Sustainable Business Certification Program.
- Continue to work with State and Federal lobbyists on legislation that impacts the City.
- Continue collaboration with City departments on creating successful grant applications that meet the City Council's Strategic Goals.
- Support the coordination of City services and departments to ensure that homeless issues are effectively addressed.
- Continue to update and add links to the City's Transparency Website to ensure open and transparent governance.

**FY 2018/19 Goals (continued)**

- Continue meeting with commercial property owners to reinforce assistance and advocacy message.
- Utilize social media targeted to promote programs that assist businesses and promote the City's business-friendly approach.
- Finalize, present and begin to implement The Plan to Address Homelessness.
- Establish Quarterly meetings with all Homeless non-profits, service groups and the Faith Based Community to discuss Homelessness and best practices on providing services.
- Assist Bureau of Citizenship and Immigration Services in their relocation efforts.
- Continue economic development efforts through continued emphasis on the Economic Development Implementation Plan.
- Continue to expand Huntington Beach's influence as a film friendly community.
- Allocate HOME funds to acquire housing for very-low and low income households.
- Amend CDBG Rehabilitation Loan Program Guidelines to better serve multi-family apartments who house low income households, to serve more households.
- Establish a program to hold welcome seminars for new businesses to help familiarize them with the programs and services the City has available to support their needs.
- Continue the Business Visitation Program.
- Successfully market Huntington Beach as the most film friendly city in California.
- Host Business Roundtable events on a semi-monthly basis.
- Coordinate encroachment permits within the City and CalTrans to get the Huntington Beach Wayfinding Program finalized and implemented.
- Continue to negotiate with wireless companies to maximize revenue potential of City-owned street lights.
- Continue to negotiate with theater production companies to maximize revenue potential at Central Library Theater.
- Collaborate and facilitate with other City departments in streamlining approval and permitting processes for businesses.
- Negotiate with concessionaires with expiring leases to maximize City revenue.
- Continue to work with all departments to ensure that all City assets generate maximum revenues through RFP's or lease extensions.
- Continue to work with Accounting and Treasury to ensure rent invoices are received, posted to the appropriate account and that the correct percentage amount is received.
- Collaborate with the County of Orange to develop the Gothard Landfill site.



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**City Manager**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,040,535	1,111,782	1,155,153	1,329,519	1,079,382	1,338,455	0.67%
Salaries, Temporary	64,816	94,183	85,805	63,500	37,625	173,965	173.96%
Salaries, Overtime	1,389	15,374	35,321	40,000	40,000	55,000	37.50%
Leave Payouts	20,177	50,632	39,316				
Benefits	473,772	534,979	575,723	657,669	505,730	674,885	2.62%
<b>PERSONNEL SERVICES</b>	<b>1,600,689</b>	<b>1,806,951</b>	<b>1,891,318</b>	<b>2,090,688</b>	<b>1,662,737</b>	<b>2,242,305</b>	<b>7.25%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	116,463	114,592	65,403	48,413	61,983	48,413	0.00%
Repairs and Maintenance	20,231	978	18,614	11,050	18,250	11,050	0.00%
Conferences and Training	23,483	25,538	27,334	32,800	31,300	31,550	-3.81%
Professional Services	365,415	265,969	285,178	398,494	512,829	368,667	-7.48%
Other Contract Services	150,069	116,025	130,435	825,342	353,927	300,059	-63.64%
Rental Expenses	4,991	1,064	191	1,500		1,500	0.00%
Contribution to Private Agency	72,500	53,839	5,000		45,000	40,000	100.00%
Payments to Other Governments	113,107	268,358	1,314,969	131,000	599,909	131,000	0.00%
Expense Allowances	19,455	18,280	21,336	31,700	31,700	31,700	0.00%
<b>OPERATING EXPENSES</b>	<b>885,715</b>	<b>864,643</b>	<b>1,868,460</b>	<b>1,480,299</b>	<b>1,654,898</b>	<b>963,939</b>	<b>-34.88%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	453,345	113,831	203,402	1,100,000	2,135,086	196,413	-82.14%
Equipment		3,208					
<b>CAPITAL EXPENDITURES</b>	<b>453,345</b>	<b>117,038</b>	<b>203,402</b>	<b>1,100,000</b>	<b>2,135,086</b>	<b>196,413</b>	<b>-82.14%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	200,019	226,219	214,487	4,500	228,312	225,036	4900.80%
Transfers to Other Funds	67,884	196,037					
Loans Made	42,670	442,856	192,556	613,580	984,078	1,110,583	81.00%
<b>NON-OPERATING EXPENSES</b>	<b>310,573</b>	<b>865,112</b>	<b>407,043</b>	<b>618,080</b>	<b>1,212,390</b>	<b>1,335,619</b>	<b>116.09%</b>
<b>Grand Total(s)</b>	<b>3,250,321</b>	<b>3,653,744</b>	<b>4,370,223</b>	<b>5,289,067</b>	<b>6,665,111</b>	<b>4,738,276</b>	<b>-10.41%</b>
General Fund	2,132,415	2,169,067	2,115,551	2,524,042	2,097,310	2,557,692	1.33%
Other Funds	1,117,906	1,484,677	2,254,672	2,765,025	4,567,801	2,180,584	-21.14%
<b>Grand Total(s)</b>	<b>3,250,321</b>	<b>3,653,744</b>	<b>4,370,223</b>	<b>5,289,067</b>	<b>6,665,111</b>	<b>4,738,276</b>	<b>-10.41%</b>
<b>Personnel Summary</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>0.00</b>

**City Manager**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	936,403	1,030,181	1,047,549	1,214,909	911,181	1,227,386	1.03%
Salaries, Temporary	64,816	77,529	51,015	63,500	37,625	63,900	0.63%
Salaries, Overtime	1,389	232	911				
Leave Pay Outs	20,177	50,632	39,316				
Benefits	413,671	482,802	517,175	598,325	448,744	619,098	3.47%
<b>PERSONNEL SERVICES</b>	<b>1,436,456</b>	<b>1,641,376</b>	<b>1,655,966</b>	<b>1,876,734</b>	<b>1,397,550</b>	<b>1,910,384</b>	<b>1.79%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	85,955	109,296	64,850	48,413	58,413	48,413	0.00%
Repairs and Maintenance	20,231	978	18,614	11,050	18,250	11,050	0.00%
Conferences and Training	23,483	24,440	24,196	26,300	24,800	26,300	0.00%
Professional Services	248,365	189,908	147,784	298,667	333,567	298,667	0.00%
Other Contract Services	113,359	50,762	53,946	98,678	102,030	98,678	0.00%
Rental Expenses	4,991	1,064	191	1,500		1,500	0.00%
Payments to Other Governments	113,107	132,963	128,666	131,000	131,000	131,000	0.00%
Expense Allowances	18,583	18,280	21,337	31,700	31,700	31,700	0.00%
<b>OPERATING EXPENSES</b>	<b>628,075</b>	<b>527,691</b>	<b>459,584</b>	<b>647,308</b>	<b>699,760</b>	<b>647,308</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	67,884						
<b>NON-OPERATING EXPENSES</b>	<b>67,884</b>						
<b>Total</b>	<b>2,132,415</b>	<b>2,169,067</b>	<b>2,115,550</b>	<b>2,524,042</b>	<b>2,097,310</b>	<b>2,557,692</b>	<b>1.33%</b>
<b>Personnel Summary</b>	<b>10.57</b>	<b>7.95</b>	<b>8.30</b>	<b>9.32</b>	<b>9.32</b>	<b>9.32</b>	<b>0.00</b>

**City Manager**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	754,861	743,400	792,219	884,904	663,678	889,216	0.49%
Salaries, Temporary	24,428	31,544	8,462	16,000	12,000	16,400	2.50%
Salaries, Overtime	1,389	232	98				
Leave Payouts	20,177	35,967	37,617				
Benefits	333,753	351,173	386,303	433,024	324,768	451,467	4.26%
<b>PERSONNEL SERVICES</b>	<b>1,134,607</b>	<b>1,162,318</b>	<b>1,224,699</b>	<b>1,333,928</b>	<b>1,000,446</b>	<b>1,357,083</b>	<b>1.74%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	81,593	107,124	59,125	42,263	52,763	42,263	0.00%
Repairs and Maintenance		279	345	1,000	1,000	1,000	0.00%
Conferences and Training	22,109	21,843	18,663	22,000	22,000	22,000	0.00%
Professional Services	124,274	153,890	90,028	157,000	172,192	157,000	0.00%
Other Contract Services	8,837	7,270	9,628	21,000	9,000	21,000	0.00%
Rental Expense		200					
Expense Allowances	15,702	12,446	16,363	25,700	25,700	25,700	0.00%
<b>OPERATING EXPENSES</b>	<b>252,513</b>	<b>303,052</b>	<b>194,152</b>	<b>268,963</b>	<b>282,655</b>	<b>268,963</b>	<b>0.00%</b>
<b>Total</b>	<b>1,387,121</b>	<b>1,465,370</b>	<b>1,418,851</b>	<b>1,602,891</b>	<b>1,283,101</b>	<b>1,626,046</b>	<b>1.44%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant City Manager^	0.77	0.50	0.77	0.77	0.77	0.77	0.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Energy Project Manager*	1.00	1.00	0.95	0.95	0.95	0.95	0.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.40	0.40	0.40	0.00
<small>^0.27 FTE previously funded by Non-Departmental RORF Administration, but in FY 16/17 funded in General Fund Administration. *0.05 FTE funded by Public Works Air Quality Fund.</small>							
<b>Total</b>	<b>5.77</b>	<b>5.50</b>	<b>5.72</b>	<b>6.12</b>	<b>6.12</b>	<b>6.12</b>	<b>0.00</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Office of Business Development</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	122,853	233,479	182,378	245,605	163,103	253,770	3.32%
Salaries, Overtime			813				
Leave Payouts		5,233					
Benefits	52,576	103,940	91,141	123,533	84,146	122,514	-0.83%
<b>PERSONNEL SERVICES</b>	<b>175,428</b>	<b>342,653</b>	<b>274,332</b>	<b>369,138</b>	<b>247,249</b>	<b>376,284</b>	<b>1.94%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,301	1,999	2,995	4,350	3,850	4,350	0.00%
Repairs and Maintenance		699	284				
Conferences and Training	1,375	1,770	4,820	3,300	3,300	3,300	0.00%
Professional Services	37,271	27,941	16,157	62,000	85,423	62,000	0.00%
Other Contract Services	79,699	20,119	24,088	47,498	57,930	47,498	0.00%
Expense Allowances	2,882	5,833	4,974	6,000	6,000	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>123,527</b>	<b>58,362</b>	<b>53,318</b>	<b>123,148</b>	<b>156,503</b>	<b>123,148</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	41,018						
<b>NON-OPERATING EXPENSES</b>	<b>41,018</b>						
<b>Total</b>	<b>339,973</b>	<b>401,014</b>	<b>327,650</b>	<b>492,286</b>	<b>403,752</b>	<b>499,432</b>	<b>1.45%</b>

**Significant Changes**

No significant changes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Deputy Director*	0.84	0.32	0.20	0.20	0.20	0.20	0.00
Assistant City Manager	0.23	0.23	0.23	0.23	0.23	0.23	0.00
Econ Development Project Manager**	0.71	0.35	0.35	0.38	0.38	0.38	0.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.60	0.60	0.60	0.00
Administrative Secretary^	0.50	0.00	0.00	0.00	0.00	0.00	0.00
*0.50 FTE funded by Non-Departmental RORF Administration, 0.21 FTE funded by CDBG and 0.09 FTE funded by HOME.							
**0.32 FTE funded by Non-Departmental RORF Administration and 0.30 FTE funded by CDBG.							
^0.50 FTE funded by Non-Departmental RORF Administration.							
<b>Total</b>	<b>3.28</b>	<b>1.90</b>	<b>1.78</b>	<b>2.41</b>	<b>2.41</b>	<b>2.41</b>	<b>0.00</b>

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<b>Real Estate Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	38,242	33,425	27,487	38,465	38,465	38,465	0.00%
Salaries, Temporary	40,388	45,985	42,553	47,500	25,625	47,500	0.00%
Leave Payouts		9,432					
Benefits	17,791	17,805	16,491	16,347	15,437	18,890	15.56%
<b>PERSONNEL SERVICES</b>	<b>96,421</b>	<b>106,647</b>	<b>86,531</b>	<b>102,312</b>	<b>79,527</b>	<b>104,855</b>	<b>2.49%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	26	123	2,625	1,750	1,750	1,750	0.00%
Repairs and Maintenance	250		242				
Conferences and Training		827	570	1,000	(500)	1,000	0.00%
Professional Services	86,821	8,077	40,854	79,667	75,952	79,667	0.00%
Other Contract Services	1,211	791		6,000	6,000	6,000	0.00%
Rental Expenses	4,991	864	191	1,500		1,500	0.00%
Payments to Other Governments	113,107	132,963	128,666	125,000	125,000	125,000	0.00%
<b>OPERATING EXPENSES</b>	<b>206,406</b>	<b>143,645</b>	<b>173,148</b>	<b>214,917</b>	<b>208,202</b>	<b>214,917</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	17,208						
<b>NON-OPERATING EXPENSES</b>	<b>17,208</b>						
<b>Total</b>	<b>320,035</b>	<b>250,292</b>	<b>259,679</b>	<b>317,229</b>	<b>287,729</b>	<b>319,772</b>	<b>0.80%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
Real Estate & Project Manager*	1.00	0.31	0.31	0.30	0.30	0.30	0.00
*0.20 FTE funded by Non-Departmental RORF Administration and .50 FTE funded by Public Works Sewer Service Fund.							
<b>Total</b>	<b>1.00</b>	<b>0.31</b>	<b>0.31</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0.00</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Ocean View Estates</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	20,448	19,876	45,466	45,935	45,935	45,935	0.00%
Leave Payouts			1,699				
Benefits	9,552	9,883	23,241	25,420	24,392	26,227	3.17%
<b>PERSONNEL SERVICES</b>	<b>30,000</b>	<b>29,759</b>	<b>70,406</b>	<b>71,355</b>	<b>70,327</b>	<b>72,162</b>	1.13%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,036	50	105	50	50	50	0.00%
Repairs and Maintenance	19,981		17,742	10,050	17,250	10,050	0.00%
Conferences and Training			143				
Professional Services			745				
Other Contract Services	23,612	22,582	20,229	24,180	29,100	24,180	0.00%
Payments to Other Governments				6,000	6,000	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>45,629</b>	<b>22,632</b>	<b>38,964</b>	<b>40,280</b>	<b>52,400</b>	<b>40,280</b>	0.00%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	9,658						
<b>NON-OPERATING EXPENSES</b>	<b>9,658</b>						
<b>Total</b>	<b>85,287</b>	<b>52,391</b>	<b>109,370</b>	<b>111,635</b>	<b>122,727</b>	<b>112,442</b>	<b>0.72%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Administrative Analyst*	0.52	0.24	0.49	0.49	0.49	0.49	0.00
*0.20 FTE funded by Non-Departmental LMHAF, 0.20 FTE funded by CDBG, and 0.11 FTE funded by HOME.							
<b>Total</b>	<b>0.52</b>	<b>0.24</b>	<b>0.49</b>	<b>0.49</b>	<b>0.49</b>	<b>0.49</b>	<b>0.00</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Donations (103,126), and Sustainability (1233,1234,1240)</b>							
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	30,508	5,297	554		3,570		
Conferences and Training		1,098	3,138	6,500	6,500	5,250	-19.23%
Professional Services		14,997	500		101,727	20,000	100.00%
Contribution to Private Agency		2,839					
<b>OPERATING EXPENSES</b>	<b>30,508</b>	<b>24,231</b>	<b>4,192</b>	<b>6,500</b>	<b>111,797</b>	<b>25,250</b>	<b>288.46%</b>
<b>Total</b>	<b>30,508</b>	<b>24,231</b>	<b>4,192</b>	<b>6,500</b>	<b>111,797</b>	<b>25,250</b>	<b>288.46%</b>

**Significant Changes**

The City is the Zone Administrator for the Orange County Recycling Market Development Zone (Huntington Beach, Santa Ana, Orange, Garden Grove, Stanton and the County of Orange) and will receive \$5,250 grant funding from CalRecycle to promote and administer the Zone.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00103 Donation Fund	1,237,142	621,220	691,858		592,134		
00126 Donations Historic Wintersburg	19,367	1,085					
00807 Energy Efficiency	1,072,902	6,304,389	83,321				
01233 OC Recycling Market Dev Zone		1,837	3,545	6,500	6,500	5,250	(1,250)
01234 Sustainable Business Cert Program		24,290	5,629			20,000	20,000
<b>Total</b>	<b>2,329,411</b>	<b>6,952,821</b>	<b>6,952,821</b>	<b>6,500</b>	<b>598,634</b>	<b>25,250</b>	<b>18,750</b>



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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Specific Events (101)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent		859	402				
Salaries, Temporary		1,250	283				
Salaries, Overtime		15,142	34,409	40,000	40,000	55,000	37.50%
Benefits		2,049	4,955				
<b>PERSONNEL SERVICES</b>		<b>19,300</b>	<b>40,049</b>	<b>40,000</b>	<b>40,000</b>	<b>55,000</b>	37.50%
<b>Total</b>		<b>19,300</b>	<b>40,049</b>	<b>40,000</b>	<b>40,000</b>	<b>55,000</b>	<b>37.50%</b>

**Significant Changes**

Effective FY 2014/15, the issuing of film permits function transferred from the Community Services Department to the Office of Business Development. This includes revenue associated with permit applications, filming fees, site fees, parking fees, and overtime fees. Overtime appropriation of \$55,000 covers overtime costs incurred by the Police Department and the Marine Safety Division of the Fire Department. The increase in overtime reflects the increase of film permit requests received.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00101 Specific Events		55,639	40,049	40,000	40,000	55,000	15,000
<b>Total</b>		<b>55,639</b>	<b>40,049</b>	<b>40,000</b>	<b>40,000</b>	<b>55,000</b>	<b>15,000</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Rehabilitation Loans (215)</b>							
<b>OPERATING EXPENSES</b>							
Other Contract Services				80,000	80,000		-100.00%
<b>OPERATING EXPENSES</b>				<b>80,000</b>	<b>80,000</b>		-100.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements				1,100,000	1,100,000		-100.00%
<b>CAPITAL EXPENDITURES</b>				<b>1,100,000</b>	<b>1,100,000</b>		-100.00%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	2,004	21,944		4,500	4,500	4,500	0.00%
Loans Made	42,670	149,356	192,556	295,500	295,500	295,500	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>44,674</b>	<b>171,300</b>	<b>192,556</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	0.00%
<b>Total</b>	<b>44,674</b>	<b>171,300</b>	<b>192,556</b>	<b>1,480,000</b>	<b>1,480,000</b>	<b>300,000</b>	<b>-79.73%</b>

**Significant Changes**

The Rehabilitation Loan Program is funded through a Community Development Block Grant (CDBG) revolving loan fund. The loans/grants are for building and safety improvements for mobile homes, single family homes and multi-family apartments for low and moderate qualifying households. Other Contract Services includes funding for various consultants, such as loan administration and escrow services.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00215 Rehabilitation Loans	229,534	279,310	121,737	200,000	200,000	200,000	
<b>Total</b>	<b>229,534</b>	<b>279,310</b>	<b>279,310</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00215 Rehabilitation Loans	1,724,563	1,832,573	1,761,754	334,486	100,000	234,486	(100,000)
<b>Total</b>	<b>1,724,563</b>	<b>1,832,573</b>	<b>1,761,754</b>	<b>334,486</b>	<b>100,000</b>	<b>234,486</b>	<b>(100,000)</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Community Development Block Grant (239,815,859-861,863, 962, 1208,1219,1235)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	98,015	78,049	86,077	90,945	144,536	87,404	-3.89%
Salaries, Temporary	39,000	49,774	68,407		46,918	110,065	100.00%
Benefits	56,874	47,810	44,272	46,899	47,202	42,968	-8.38%
<b>PERSONNEL SERVICES</b>	<b>193,889</b>	<b>175,633</b>	<b>198,756</b>	<b>137,844</b>	<b>238,656</b>	<b>240,437</b>	<b>74.43%</b>
<b>OPERATING EXPENSES</b>							
Professional Services	36,456	60,576	78,344	42,827	12,841		-100.00%
Other Contract Services	30,000	45,000	75,665	596,190	158,162	146,381	-75.45%
Contribution to Private Agency	72,500	51,000	5,000		45,000	40,000	100.00%
Expense Allowances	445						
<b>OPERATING EXPENSES</b>	<b>139,401</b>	<b>156,576</b>	<b>159,009</b>	<b>639,017</b>	<b>216,003</b>	<b>186,381</b>	<b>-70.83%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	147,795	247,658	492,485		599,354	196,413	100.00%
<b>CAPITAL EXPENDITURES</b>	<b>147,795</b>	<b>247,658</b>	<b>492,485</b>		<b>599,354</b>	<b>196,413</b>	<b>100.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	198,015	204,275	214,487		223,812	220,536	100.00%
<b>NON-OPERATING EXPENSES</b>	<b>198,015</b>	<b>204,275</b>	<b>214,487</b>		<b>223,812</b>	<b>220,536</b>	<b>100.00%</b>
<b>Total</b>	<b>679,100</b>	<b>784,142</b>	<b>1,064,737</b>	<b>776,861</b>	<b>1,277,825</b>	<b>843,767</b>	<b>8.61%</b>

**Significant Changes**

The FY 2018/19 Community Development Block Grant (CDBG) from the Federal Department of Housing and Urban Development (HUD) is \$1,033,767. The balance of \$190,000 can be found in the Community Development Department's Other Funds section. The total expenses are inclusive of the City's personnel cost associated with managing the program.

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**Community Development Block  
Grant (239,815,854,859-861,863,962,  
1208,1219,1235) (continued)**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
Deputy Director	0.07	0.07	0.21	0.21	0.21	0.21	0.00
Econ Development Project Manager	0.29	0.30	0.30	0.30	0.30	0.30	0.00
Administrative Analyst	0.37	0.17	0.20	0.20	0.20	0.20	0.00
Code Enforcement Officer II (2.0 FTE funded by the CDBG program; see the Community Development Department budget for details).							0.00
<b>Total</b>	<b>0.73</b>	<b>0.54</b>	<b>0.71</b>	<b>0.71</b>	<b>0.71</b>	<b>0.71</b>	<b>0.00</b>

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00239 CDBG 17/18				1,033,766	1,033,766	1,033,767	
00815 CDBG 12/13	18,730				63,320		
00859 CDBG 08/09			58,841				
00860 CDBG 09/10	71,901	83,648	55,000		36,098		
00861 CDBG 10/11					55,432		
00863 CDBG 13/14	143,822	138,822	118,603		32,186		
00962 CDBG 11/12		6,587			152,839		
01208 CDBG 14/15	749,641	27,920	152,231		3,830		
01219 CDBG 15/16		857,141	30,888		82,532		
01235 CDBG 16/17*			872,827		122,196		
*The remaining revenue of \$256,905 can be found in the Community Development Other Funds section.							
<b>Total</b>	<b>984,094</b>	<b>1,114,118</b>	<b>1,114,118</b>	<b>1,033,766</b>	<b>1,582,199</b>	<b>1,033,767</b>	

**City Manager**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>HOME Program (240, 843, 848, 850-852, 854, 1209, 1220, 1236)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	22,462	17,436	23,665	23,665	23,665	23,665	0.00%
Benefits	9,965	8,969	11,092	12,445	12,119	12,819	3.01%
<b>PERSONNEL SERVICES</b>	<b>32,428</b>	<b>26,406</b>	<b>34,757</b>	<b>36,110</b>	<b>35,784</b>	<b>36,484</b>	1.04%
<b>OPERATING EXPENSES</b>							
Professional Services	36,949		9,145	7,000	14,098		-100.00%
Other Contract Services		14,992	320	50,474	6,035		-100.00%
Payments to Other Governments		135,394	1,186,303		468,909		
Expense Allowances	427						
<b>OPERATING EXPENSES</b>	<b>37,376</b>	<b>150,387</b>	<b>1,195,768</b>	<b>57,474</b>	<b>489,042</b>		-100.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements	305,550	500	17,000				
<b>CAPITAL EXPENDITURES</b>	<b>305,550</b>	<b>500</b>	<b>17,000</b>				
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		141,193					
Loans Made		293,500		318,080	688,578	815,083	156.25%
<b>NON-OPERATING EXPENSES</b>		<b>434,693</b>		<b>318,080</b>	<b>688,578</b>	<b>815,083</b>	156.25%
<b>Total</b>	<b>375,354</b>	<b>611,985</b>	<b>1,247,525</b>	<b>411,664</b>	<b>1,213,404</b>	<b>851,567</b>	<b>106.86%</b>

**Significant Changes**

HOME funds have been used for two Tenant Based Rental Assistance Programs (TBRA). It is recommended that a third TBRA program be funded. Staff is also working on an affordable housing project.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2018/19 Adopted	Change from Prior Year
Deputy Director	0.09	0.09	0.09	0.09	0.09	0.09	0.00
Administrative Analyst	0.11	0.11	0.11	0.11	0.11	0.11	0.00
<b>Total</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00240 HOME Program 17/18				411,664	411,664	411,664	
00843 HOME Program 13/14	309,545	20,363	335,168		108,693		
00848 HOME Program 08/09	(7,188)						
00850 HOME Program 10/11	22,160	83,733					
00851 HOME Program 11/12	15,143	8,618	28,666				
00852 HOME Program 12/13	40,557	294,246	109,102				
00854 HOME Program 06	15,814						
01209 HOME Program 14/15	28,860	12,207	493,138		79,705		
01220 HOME Program 15/16		207,637	59,691		295,644		
01236 HOME Program 16/17			103,373		320,733		
<b>Total</b>	<b>424,891</b>	<b>626,804</b>	<b>1,129,139</b>	<b>411,664</b>	<b>1,216,439</b>	<b>411,664</b>	

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00240 HOME Program 17/18				393,830	36,012	357,818	(36,012)
00850 HOME Program 10/11		4,635	4,635	63,277	63,277		(63,277)
00854 HOME Program 06	74,725	19,881	19,881	19,881	19,881		(19,881)
01220 HOME Program 15/16		118,386		259,348		259,348	
01236 HOME Program 16/17				320,733	320,733		(320,733)
<b>Total</b>	<b>74,725</b>	<b>142,902</b>	<b>24,516</b>	<b>1,057,069</b>	<b>439,903</b>	<b>617,166</b>	<b>(439,903)</b>

**City Manager**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Parking In-Lieu (308)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent			1,503				
Benefits			286				
<b>PERSONNEL SERVICES</b>			<b>1,789</b>				
<b>OPERATING EXPENSES</b>							
Professional Services	43,645	488	49,404	50,000	50,596	50,000	0.00%
Other Contract Services	6,710	5,270	504		7,700	55,000	100.00%
<b>OPERATING EXPENSES</b>	<b>50,355</b>	<b>5,758</b>	<b>49,908</b>	<b>50,000</b>	<b>58,296</b>	<b>105,000</b>	110.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements					526,523		
Equipment		3,208					
<b>CAPITAL EXPENDITURES</b>		<b>3,208</b>			<b>526,523</b>		
<b>Total</b>	<b>50,355</b>	<b>8,966</b>	<b>51,697</b>	<b>50,000</b>	<b>584,819</b>	<b>105,000</b>	<b>110.00%</b>

**Significant Changes**

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area. Parking in Lieu fees are also used for the Special Events Shuttle to provide additional shuttle services from City Hall for the 4th of July, U.S. Open and the Air show which is new this year.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2018/19 Adopted	Change from Prior Year
00308 In-Lieu Parking Downtown	36,281	37,289	56,020	40,000	40,000	67,700	27,700
<b>Total</b>	<b>36,281</b>	<b>37,289</b>	<b>37,289</b>	<b>40,000</b>	<b>40,000</b>	<b>67,700</b>	<b>27,700</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00308 In-Lieu Parking Downtown	919,462	947,785	952,108	370,489	37,300	333,189	(37,300)
<b>Total</b>	<b>919,462</b>	<b>947,785</b>	<b>952,108</b>	<b>370,489</b>	<b>37,300</b>	<b>333,189</b>	<b>(37,300)</b>

**City Manager**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**  
**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>City Manager</b>							
<b>ADM Administration</b>							
10030101 City Manager's Office	1,205,259	1,285,696	1,232,900	1,368,344	1,079,466	1,389,675	1.56%
10030201 Intergovernmental Relations	861						
10030301 Public Information	181,001	179,674	185,951	234,548	203,636	236,371	0.78%
<b>ADM Administration</b>	<b>1,387,121</b>	<b>1,465,370</b>	<b>1,418,851</b>	<b>1,602,891</b>	<b>1,283,102</b>	<b>1,626,046</b>	1.44%
<b>OBD Office of Business Development</b>							
10080101 Business Development Admin	339,973	401,014	327,650	492,286	403,752	499,432	1.45%
<b>OBD Office of Business Development</b>	<b>339,973</b>	<b>401,014</b>	<b>327,650</b>	<b>492,286</b>	<b>403,752</b>	<b>499,432</b>	1.45%
<b>OBD Ocean View Estates</b>							
10080510 Ocean View Estates MHP	85,287	52,391	109,370	111,635	122,727	112,442	0.72%
<b>OBD Ocean View Estates</b>	<b>85,287</b>	<b>52,391</b>	<b>109,370</b>	<b>111,635</b>	<b>122,727</b>	<b>112,442</b>	0.72%
<b>OBD Real Estate Services</b>							
10080501 Real Estate Services	320,035	250,292	259,679	317,229	287,729	319,772	0.80%
<b>OBD Real Estate Services</b>	<b>320,035</b>	<b>250,292</b>	<b>259,679</b>	<b>317,229</b>	<b>287,729</b>	<b>319,772</b>	0.80%
<b>Donations, Energy and Sustainability</b>							
10330103 Donations Centennial Celebration					3,570		
12630101 Donations Historic Wintersburg	30,508	2,839					
123330101 OC Recycling Market Development Zone		1,598	3,691	6,500	6,500	5,250	-19.23%
123430101 Sustainable Business Cert Pgm		19,794			10,000	20,000	100.00%
123430102 Sust Bus Cert Prog Other Source			501		1,727		
124030101 EPIC Challenge					90,000		
<b>Donations, Energy and Sustainability</b>	<b>30,508</b>	<b>24,231</b>	<b>4,192</b>	<b>6,500</b>	<b>111,797</b>	<b>25,250</b>	288.46%
<b>Specific Events</b>							
10180101 Business Development Film Permit		19,300	40,049	40,000	40,000	55,000	37.50%
<b>Specific Events</b>		<b>19,300</b>	<b>40,049</b>	<b>40,000</b>	<b>40,000</b>	<b>55,000</b>	37.50%
<b>Rehab Loans</b>							
21580301 Rehabilitation Loans	44,674	171,300	192,556	1,480,000	1,480,000	300,000	-79.73%
<b>Rehab Loans</b>	<b>44,674</b>	<b>171,300</b>	<b>192,556</b>	<b>1,480,000</b>	<b>1,480,000</b>	<b>300,000</b>	-79.73%
<b>CDBG</b>							
23980701 17/18 CDBG Admin				776,861	176,752	176,753	-77.25%
23980702 17/18 Fair Hsg Foundation					30,000	30,000	100.00%
23980703 17/18 Section 108 Loan Pymt					223,812	220,536	100.00%
23980743 17/18 Homeless Services					60,812	60,812	100.00%
23980841 18/19 Stand Up for Kids OC						5,000	100.00%
23981711 17/18 Housing Rehab Loan					80,000	65,000	100.00%
23982745 17/18 Oakview Ctr Children's Branch					40,000	40,000	100.00%
23982746 17/18 OCCHC Stepping Up					5,000		
23945741 17/18 Senior Outreach					40,000	40,000	100.00%
23950742 17/18 Oakview Family Literacy					9,253	9,253	100.00%
23985722 17/18 HB PW ADA Renov Maint Zone					126,889	196,413	100.00%
81582003 Unprogrammed CDBG					63,319		
85982003 HBPD Limited ADA Improvements			58,841				
86082003 Unprogrammed CDBG					4,939		
86082027 HBPD Limited ADA Improvements					31,159		
86182003 Unprogrammed CDBG					55,432		
86380101 CDBG Admin 13/14	1,410						
86381501 Main St Library ADA Improvement		101,011					
86381503 Citywide ADA Improvements	142,545	1,400					
86382016 HBPD Limited ADA Improvements			77,841		5,159		
96282003 Unprogrammed CDBG					152,839		
120880101 CDBG Admin 14/15	174,645	17,000	1,135				
120881015 Housing Rehab Loan Admin	17,650						
120881501 HBPD Limited ADA Improvements	10,250	10,920	49,720		3,830		
120881502 Section 108 Loan	198,015						

**City Manager**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
120882002 CDBG Subgrantees 14/15	72,500						
121980101 CDBG Admin 15/16		115,821	5,000				
121980102 Fair Housing Foundation		30,000					
121980502 Section 108 Loan		204,275					
121980503 OBD & HBPD Homeless Svcs		15,935					
121981015 Housing Rehab Loan Admin		46,688					
121982002 CDBG Subgrantees 15/16		51,000					
121982003 Unprogrammed FY15/16					82,532		
123580101 CDBG Admin 16/17			156,164		122,196		
123580102 Fair Housing Foundation			30,000				
123580502 Section 108 Loan			214,487				
123580503 Homeless Services Coordinator			35,630				
123581015 Housing Rehab Loan Admin			39,835				
123582002 Congregate Meals 16/17			5,000				
123582003 Oakview Ctr Children's Bureau			40,000				
123582004 OCCHC Stepping Up			5,000				
<b>CDBG</b>	<b>617,015</b>	<b>594,050</b>	<b>718,653</b>	<b>776,861</b>	<b>1,313,923</b>	<b>843,767</b>	8.61%
<b>HOME</b>							
24080701 17/18 HOME Program Admin				411,664	41,166	851,567	106.86%
24082700 17/18 Unprogrammed HOME					370,498		
84380401 HOME Program 13/14	3,995	6,180	320				
84380402 Proj Self Suff Afford Housing Project	305,550	500					
84380403 Tenant Based Rental Assistance		13,683	17,000				
84380404 OCCHC 7792 Barton Blvd 13/14			247,945				
84380405 TBRA Mercy House 13/14			69,903		26,243		
84380406 TBRA Interval House 13/14					82,450		
85080401 HOME Program 10/11	22,160	83,733					
85180401 HOME Program 11/12	2,845	8,618					
85180405 TBRA Mercy House 11/12			28,666				
85280401 HOME Program 12/13	11,944	74,953	1,485				
85280402 HOME Program AMCAL		201,149					
85280403 Tenant Based Rental Assistance		121,711	37,865				
85280405 TBRA Mercy House 12/13			69,752				
85480401 HOME Program 06/07		54,844					
120980401 HOME Program 14/15	28,860	12,207					
120980402 Tenant Based Rental Assistance			200,897				
120980404 OCCHC 7792 Barton Blvd 14/15			292,241				
120980405 TBRA Mercy House 14/15					77,328		
122080401 HOME Program 15/16		89,250	660		14,098		
122080404 OCCHC 7792 Barton Blvd 15/16			177,417				
122080405 TBRA Mercy House 15/16					117,236		
122080406 TBRA Interval House 15/16					163,651		
123680401 HOME Program 16/17			41,757		318,734		
123680404 OCCHC 7792 Barton Blvd 16/17			61,617		2,000		
<b>HOME</b>	<b>375,354</b>	<b>666,829</b>	<b>1,247,525</b>	<b>411,664</b>	<b>1,213,404</b>	<b>851,567</b>	106.86%
<b>Parking In Lieu</b>							
30880101 Parking In-Lieu	50,355	8,966	51,697	50,000	584,819	105,000	110.00%
<b>Parking In Lieu</b>	<b>50,355</b>	<b>8,966</b>	<b>51,697</b>	<b>50,000</b>	<b>584,819</b>	<b>105,000</b>	110.00%
<b>Other Funds</b>	<b>1,117,906</b>	<b>1,484,677</b>	<b>2,254,672</b>	<b>2,765,025</b>	<b>4,743,943</b>	<b>2,180,584</b>	-21.14%
General Fund	2,132,415	2,169,067	2,115,551	2,524,042	2,097,310	2,557,692	1.33%
Other Funds	1,117,906	1,484,677	2,254,672	2,765,025	4,567,801	2,180,584	-21.14%
<b>Grand Total(s)</b>	<b>3,250,321</b>	<b>3,653,744</b>	<b>4,370,223</b>	<b>5,289,067</b>	<b>6,665,111</b>	<b>4,738,276</b>	<b>-10.41%</b>



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## City of Huntington Beach Community Development Adopted Budget – FY 2018/19

Director of Community  
Development

PLANNING COMMISSION

Deputy Director of Community  
Development

ADMINISTRATION  
Administrative Analyst Senior  
Administrative Assistant  
Administrative Secretary (2)  
Office Assistant II

PLANNING

NEIGHBORHOOD  
PRESERVATION &  
CODE ENFORCEMENT

INSPECTION SERVICES

PERMIT & PLAN CHECK  
SERVICES

CURRENT PLANNING  
Planning Manager  
Senior Planner (1)  
Associate Planner (3)  
Assistant Planner

ADVANCE PLANNING  
Planning Manager  
Senior Planner (2)  
Associate Planner (1)  
Assistant Planner

Code Enforcement Supervisor  
Senior Code Enforcement Officer  
Code Enforcement Officer II (2)  
Code Enforcement Officer I  
Code Enforcement Technician

Inspection Supervisor (2)  
Principal Electrical Inspector  
Principal Plumbing & Mechanical  
Inspector  
Building Inspector I/II/III (9)

Building Manager  
Plan Check Engineer (2)  
Permit & Plan Check Supervisor  
Senior Permit Technician (3)

The Community Development Department is responsible for administering land use and development in the City. The Planning Division implements California State law for the development and maintenance of a comprehensive General Plan and the corresponding Zoning Code; in addition, the Division reviews and processes applications for various development projects based upon those documents. The Neighborhood Preservation and Code Enforcement Division seeks to preserve and maintain the quality and livability of our community. The Building Division's mission is to administer and enforce state and local construction regulations in order to protect the safety of all occupants in or near buildings while they work, recreate, and live in our community. Altogether, the Department is comprised of six divisions to deliver services to the community: Administration, Planning, Neighborhood Preservation and Code Enforcement, Planning Commission, Permit and Plan Check Services, and Inspection Services.

### Administration Division

The Administration Division provides for the overall coordination of the City's development activities, provides administrative support to the other Divisions and assists in the preparation of analyses, scheduling of development projects, and development of policy recommendations. Administration is responsible for public outreach through the Department's website and social media, prepares progress reports, monitors special studies, prepares the budget, ensures spending does not exceed approved limits, and tracks revenues. Administration also ensures the maximization of personnel and material resources for the Department.



### Planning Division

The Planning Division is comprised of two sections, Current Planning and Advance Planning. Current Planning reviews and processes development applications according to the General Plan, Zoning Code and Subdivision Ordinance, staffs the zoning counter, provides plan checking services, and acts as liaison to the Planning Commission, Zoning Administrator and Design Review Board. Advance Planning maintains the General Plan, provides environmental review (CEQA), processes amendments to the General Plan and Zoning Code, staffs the zoning counter, assists in the review and coordination of long-term projects, oversees and implements the City's Local Coastal Program and drafts policy documents. Both Divisions provide professional planning and land use advice to City Council and various commissions.



### Neighborhood Preservation and Code Enforcement Division

The goals of the Neighborhood Preservation and Code Enforcement Division are to eliminate blight within the City's neighborhoods; educate citizens on property maintenance, code violations, and neighborhood preservation issues; respond to complaints regarding property maintenance issues and code violations in a timely manner; and maintain compliance with the Zoning Code and applicable Municipal Codes.

### Planning Commission

The Planning Commission is a quasi-judicial decision making body with authority over a variety of land use and legislative matters. Each City Council Member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month on the second and fourth Tuesday at 7:00 p.m. in the City Council Chambers. This Division was created to account for meeting expenses as well as to provide educational and conference/workshop opportunities for Planning Commissioners.





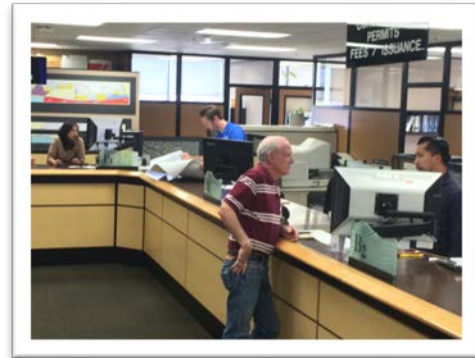
## Permit and Plan Check Services Division

The primary function of the Permit and Plan Check Services Division is to perform permit processing and plan review of proposed buildings and miscellaneous structures to be built in the City.

The Permit section of the Division is charged with processing and issuing building, combination, swimming pool, mechanical, electrical, plumbing, and solar permits, as well as certificates of occupancy to developers, designers, and the general public. The Permit section also provides coordination and information services to internal and external customers, and manages and archives permit records and construction documents.

The Plan Check section enforces all applicable federal, state, and local building codes pertaining to structures. The purpose of a plan check review is to produce construction documents for use in the field, which meet minimum life safety provisions. The application of these regulations can be particularly challenging to the average owner-builder. To facilitate permit issuance and meet the customer's design needs, plan check staff offer code-compliant alternatives during the review process.

This Division also assists in coordinating inspection activities between builders and inspection staff for issued permits and on-going projects. Staff engineers sometimes accompany inspection staff on larger projects and projects with challenging structural or life safety elements.



Construction activity in Huntington Beach dramatically influences the basic service activities and projects of this Division. The Building Division anticipates construction activity exceeding \$160 million in permit valuation in the 2018/2019 fiscal year.

## Inspection Services Division



The Inspection Services Division performs construction inspections at specified progress benchmarks on a wide variety of commercial, industrial, and residential structures. These inspections focus on structural components, life safety elements, energy conservation, handicapped accessibility, and electrical, plumbing, and mechanical systems. The purpose of these inspections is to ensure that contractors and owner-builders construct their projects in a manner consistent with the approved construction plans and adopted codes and standards.

Division staff provides information on adopted code requirements and helps our customers through the inspection process without violating or compromising important safety laws and regulations. Future occupants of the building are provided with a safe environment in which to live, work, or recreate, and the building owner is assured that minimum construction standards have been followed.

Division staff also inspects existing commercial and industrial buildings when there is a change in occupancy to ensure that the proposed use is compatible with the construction type of the building. In addition to conducting inspections, the Division also provides plan review services for the more complicated plumbing, mechanical, and electrical systems when required.

### Administration Division

- Provide overall leadership and management for the Department.
- Direct large planning projects related to planning and zoning.
- Coordinate 18 Planning Commission meetings and 20 Zoning Administrator meetings.
- Provide financial forecasting for development departments and department revenue.
- Provide statistical tracking information to various state and local agencies.
- Prepare and organize department records, files, and public meeting agenda materials per SB90.
- Process 55,100 required mailings and public notices annually.
- Annually respond to 155 citizen inquiries regarding flood plain concerns and process individual inquiries within one business day.
- Provide customer service for daily walk-in traffic and phone inquiries for the Community Development Department.



### Planning Division

- Process approximately 170 entitlements annually in accord with the state-mandated Permit Streamlining Act, approximately 60 temporary sign permits and 45 temporary activity permits.
- Respond to 5,675 phone requests, 10,835 walk-in inquiries, and 600 e-mail requests.
- Conduct 86 Pre-Application Meetings.
- Plan check 768 plans for zoning compliance annually; process 1,375 over the counter plan checks; and process 65 address assignments.
- Provide staffing to: Planning Commission, Zoning Administrator, Design Review Board, Historic Resources Board, Environmental Assessment Committee and the Development Assistance Team.
- Complete processing for major projects including Ellis Goldenwest Specific Plan, HQ Gastropub, Delaware Assisted Living, Windward Residential and Specific Plan, Gothard Townhomes, Holly Townhomes and OC Flood Control District Debris Collection.



### Neighborhood Preservation and Code Enforcement Division

- Respond to 14,400 phone calls, 5,600 walk-in inquiries, 10,500 e-mails, and 85 Pipeline requests.
- Initiate 2,425 proactive cases per year to address code violations.
- Conduct over 8,715 field inspections annually.
- Resolve over 4,130 code enforcement cases annually.
- Conduct 28 on-site visits with property owner groups, explaining code requirements and providing resource referrals to assist them in their efforts to maintain their properties to the City's standards.
- Coordinate efforts with the Public Nuisance Task Force to address 32 nuisance properties with the cooperation of Police, Fire, Building, Planning, Public Works, and the City Attorney's Office.
- Improve code enforcement efforts relative to news rack installations, abandoned shopping carts, vacation rentals (less than 30 days) and illegal signs.



### Planning Commission

- Attend Planning Commission meetings two times per month; attend conferences and training seminars (one to two per Commissioner per year).

### Permit and Plan Check Services Division

- Provide customer service to 22,075 counter customers (88 per day).
- Answer over 105,500 phone contacts.
- Review and approve 9,750 permits with a construction valuation of \$209,000,000.
- Perform 710 over-the-counter building plan reviews.
- Perform 827 large or complicated building plan reviews.
- Process 605 certificates of occupancy for new and change of business.
- Schedule and conduct 104 counter meetings/appointments.
- Mail approximately 10,000 permit notification letters and 1,800 inspection reminder letters.
- Mail 120 Notice of Non-Compliance letters.
- Respond to 151 Public Records Requests.
- Prepare all public records, except plans, to be available via the kiosk.
- Maintain department kiosk system which allow 3,700 customers to access SIRE documents.
- Provide project coordination to 11 Large Mixed Use Projects.
- Customers schedule 5,450 inspections using their Smart Phones.



### Inspection Services Division

- Perform over 37,000 building, mechanical, plumbing, and certificate of occupancy inspections annually, an average of 174 daily.
- Perform over 1,650 plumbing, mechanical, and electrical plan checks annually.
- Perform over 750 inspections and plan checks on structures for code compliance.
- Perform over 352 NPDES inspections on properties for construction runoff standards and best management practices.
- Issue 305 actions on a property with either a 30 Day Notice or Administrative Citation.
- Conduct 50 inspection meetings/training sessions reviewing over 95 issues/topics.
- Conduct 420 Field Meetings with developers and contractors.
- Conduct 320 Counter meetings/appointments with customers.
- Issue 715 photovoltaic permits, with associated plan checks and field inspections.



# Community Development

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Perform 95% of construction inspections on the same day scheduled.				Enhance and Maintain Public Safety
<b>Measure:</b>				
% of construction inspections performed on same day scheduled	92%	98%	98%	
<b>Goal:</b>				
2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
% of first submittal plan checks completed within 20 business days	98%	100%	95%	
<b>Goal:</b>				
3. Process 90% of building, electrical, plumbing, and mechanical permits in less than 45 minutes.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
% of building, electrical, plumbing, and mechanical permits processed in less than 45 minutes	95%	98%	95%	
<b>Goal:</b>				
4. Perform enforcement actions and close 75% of cases within 30 days.				Enhance and Maintain Public Safety
<b>Measure:</b>				
% of enforcement action cases closed within 30 days	78%	85%	90%	
<b>Goal:</b>				
5. Receive and respond to 95% of citizen phone inquiries within two business days.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
% of citizen inquiries responded to within two business days	98%	95%	98%	
<b>Goal:</b>				
6. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
% of entitlement applications processed within recommended guidelines	100%	100%	100%	

### FY 2017/18 Accomplishments

- Completed a comprehensive update to the City's General Plan, which involved extensive public outreach with over 30 public meetings, study sessions and hearings; and includes: a new Community Vision, 10 Guiding Principles and updated goals, policies and implementation programs; streamlining and consolidation of the required General Plan elements, which include Land Use, Circulation, Environmental Resources and Conservation, Natural and Environmental Hazards, Noise and Public Services and Infrastructure; internal consistency amongst the General Plan elements; updated background data to reflect changed conditions including 11 technical studies; and introduction of a new Research and Technology land use designation, which was adopted to highlight and prioritize the City's commitment to job growth and sustained economic vitality.
- Processed a General Plan Amendment, Zoning Map Amendment, Zoning Text Amendment, Local Coastal Amendment, Tentative Tract Map, Conditional Use Permit, Coastal Development Permit, and Development Agreement; mitigated Negative Declaration to amend the land use designations and establish the Windward Specific Plan for the subdivision and construction of 36 townhome units, open space, and associated improvements on 2.5 acres of an existing privately-owned 5-acre site and a 0.3-acre City-owned parcel; the project was approved by the Planning Commission and will ultimately result in the preservation of 8.7 acres of open space; met with Coastal Commission staff three times to discuss the proposed Local Coastal Program Amendment.
- Processed a Zoning Text Amendment to amend the HBZSO to prohibit commercial/recreational sales and deliveries of non-medical marijuana and adopt regulations regarding non-medical marijuana cultivation to the Planning Commission and City Council.
- Processed a Zoning Map Amendment, Zoning Text Amendment, Local Coastal Program Amendment and Negative Declaration to the City Council for changes to the Sunset Beach Specific Plan related to flood plain requirements.
- Commenced work on the Magnolia Tank Farm EIR, including issuing the Notice of Preparation and holding a 30-day public review and scoping meeting; the project includes 250 dwelling units and a 230,000 square foot lodge, and will require four entitlements for consideration by the Planning Commission and City Council.
- Approved the following entitlements: General Plan Update, Ellis Goldenwest Specific Plan and Dubar Property, Windward Residential and Specific Plan, Gothard Townhomes, Holly Townhomes, Police Department Parking Expansion, Delaware Assisted Living, Slapfish Beer and Wine, HQ Gastropub, Black Bull Chophouse Expansion, Water Well No. 9, Luna Grill Beer and Wine, Mama's on 39 Live Entertainment, Small Cell Sites ZTA, Commercial Marijuana ZTA, and OC Flood Control District Debris Collection.
- Maintained plan check service levels through the use of outside contract services.
- Provided dedicated inspectors to facilitate a timely construction process at: Waterfront Hilton Expansion Project, Monogram HB Apartments, and Pacific City-Residential.
- Commenced inspection work with final approvals on Pacific City Apartments (Buildings 3-6, subterranean parking structure, amenities buildings, swimming pool and public park area), Pasea Hotel & Spa, Miguel's Jr., Sonic, Newman Medical Office Building, OSH Hardware, LA and 24HR Fitness Centers, and a new commercial building on Astronautics for Newlight Technology's.
- Completed Building, Mechanical, Electrical, and Plumbing Plan Checks for the major projects: LeBard Residential, Parkside Residential models, and Oakmont Senior Assisted Living Facility.
- Successfully met AB2188 plan check review and inspection deadlines for 715 residential photovoltaic solar projects.
- In conjunction with Police, Fire and the City Manager's Office, Code Enforcement conducted a presentation on Residential Drug & Alcohol / Sober Living Facilities to City Council.
- Conducted 195 code enforcement inspections/ contacts at the U.S. Open of Surfing 2017.
- Continued development of the Electronic Land Management (ELM) system.
- Continued enhancing customer service and improving the efficiency of the development review process with customers and other development services departments.



### FY 2018/19 Goals

- Commence work on zoning map and text amendments to establish a Research and Technology zoning district.
- Commence work on the comprehensive update to the zoning and subdivision ordinance.
- Commence an update to the Noise ordinance of the HBMC.
- Commence an update to the City's certified Local Coastal Program (Coastal Element of the General Plan).
- Continue work on the Program EIR and legislative amendments for the proposed redevelopment of the Magnolia Tank Farm.
- Complete entitlements on the Windward Specific Plan and associated residential project; and submit the Local Coastal Program Amendment to the Coastal Commission.
- Complete Local Coastal Program Amendment No. 15-001, which involves incorporation of minor zoning text amendments into the IP of the City's certified Local Coastal Program, by obtaining certification from the Coastal Commission.
- In coordination with FEMA, host a community meeting for Huntington Harbour and Sunset Beach residents and property owners affected by the proposed FIRM changes anticipated to become effective in late July 2018.
- Launch new GIS Storybook on City website to facilitate public information on various land use entitlements.
- Continue processing zoning entitlements in a timely manner.
- Continue to offer training to Planning Commissioners through orientations, annual workshops, and their attendance at conferences.
- Continue staff development through Development Assistance Team cross training and attendance at workshops and conferences.
- Continue outreach to various community stakeholders through participation and staffing of City Council subcommittees and task forces.
- Complete plan review and issue permits for LeBard and Parkside Residential projects.
- Continue processing major projects through construction including Pacific City Residential, Hilton Hotel expansion, and Monogram (Luce) Apartments.
- Continue implementation and launch new Land Management System (Accela), including online permitting and electronic plan review.
- Continue staff development through the Certified Access Specialist (CASP) certification program with the goal of certification for at least two staff members.
- Maintain expedited plan review for residential photovoltaic systems and electric vehicle charging systems.
- Continue enhancing customer service and improving the efficiency of the development review process with customers and other development services departments.
- Continue to assist business owners in obtaining approvals to move new businesses to Huntington Beach.
- Provide transparent and open lines of communication to all residents and developers.

# Community Development

Adopted Budget - FY 2018/19

Department Budget Summary

All Funds by Object Account

## DEPARTMENT

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	3,645,773	3,562,043	3,611,795	4,334,095	3,157,575	4,395,704	1.42%
Salaries, Temporary	67,224	72,681	65,845	152,056	43,856	152,856	0.53%
Salaries, Overtime	26,306	36,907	50,686	32,850	24,975	32,850	0.00%
Leave Payouts	88,151	98,373	97,375				
Benefits	1,755,396	1,834,860	1,952,996	2,343,710	1,750,330	2,438,983	4.07%
<b>PERSONNEL SERVICES</b>	<b>5,582,850</b>	<b>5,604,864</b>	<b>5,778,697</b>	<b>6,862,711</b>	<b>4,976,736</b>	<b>7,020,393</b>	<b>2.30%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	113,277	156,091	160,438	161,160	99,421	161,160	0.00%
Repairs and Maintenance				2,000		2,000	0.00%
Conferences and Training	30,934	33,204	35,883	49,000	21,758	49,000	0.00%
Professional Services	1,394,492	1,375,835	951,825	527,697	789,912	677,697	28.43%
Other Contract Services	27,127	24,424	21,498	28,000	23,000	28,000	0.00%
Contribution to Private Agency		3,596					
Expense Allowances	11,444	11,497	13,987	12,100	8,100	12,100	0.00%
<b>OPERATING EXPENSES</b>	<b>1,577,274</b>	<b>1,604,647</b>	<b>1,183,631</b>	<b>779,957</b>	<b>942,191</b>	<b>929,957</b>	<b>19.23%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment		50,695					
<b>CAPITAL EXPENDITURES</b>		<b>50,695</b>					
<b>NON-OPERATING EXPENSES</b>							
Transfer to Other Funds	9,031	3,088					
<b>NON-OPERATING EXPENSES</b>	<b>9,031</b>	<b>3,088</b>					
<b>Grand Total</b>	<b>7,169,155</b>	<b>7,263,294</b>	<b>6,962,328</b>	<b>7,642,668</b>	<b>5,918,927</b>	<b>7,950,350</b>	<b>4.03%</b>
General Fund	6,963,430	7,065,310	6,769,810	7,385,762	5,677,679	7,760,350	5.07%
Other Funds	205,725	197,984	192,518	256,906	241,248	190,000	-26.04%
<b>Grand Total</b>	<b>7,169,155</b>	<b>7,263,294</b>	<b>6,962,328</b>	<b>7,642,668</b>	<b>5,918,927</b>	<b>7,950,350</b>	<b>4.03%</b>
<b>Personnel Summary</b>	<b>44.00</b>	<b>43.50</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>0.00</b>

# Community Development

Adopted Budget - FY 2018/19

Department Budget Summary

General Fund by Object Account

## DEPARTMENT

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	3,508,603	3,444,281	3,515,621	4,171,813	3,005,184	4,282,919	2.66%
Salaries, Temporary	52,932	66,116	65,845	152,056	43,856	152,856	0.53%
Salaries, Overtime	25,570	33,892	41,064	32,850	24,975	32,850	0.00%
Leave Pay Outs	88,151	97,398	93,669				
Benefits	1,703,098	1,783,929	1,901,493	2,249,086	1,661,473	2,361,768	5.01%
<b>PERSONNEL SERVICES</b>	<b>5,378,354</b>	<b>5,425,616</b>	<b>5,617,692</b>	<b>6,605,805</b>	<b>4,735,488</b>	<b>6,830,393</b>	<b>3.40%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	112,048	155,534	160,438	161,160	99,421	161,160	0.00%
Repairs and Maintenance				2,000		2,000	0.00%
Conferences and Training	30,934	33,204	35,883	49,000	21,758	49,000	0.00%
Professional Services	1,394,492	1,361,253	920,312	527,697	789,912	677,697	28.43%
Other Contract Services	27,127	24,424	21,498	28,000	23,000	28,000	0.00%
Expense Allowances	11,444	11,497	13,987	12,100	8,100	12,100	0.00%
<b>OPERATING EXPENSES</b>	<b>1,576,045</b>	<b>1,585,911</b>	<b>1,152,118</b>	<b>779,957</b>	<b>942,191</b>	<b>929,957</b>	<b>19.23%</b>
<b>CAPITAL EXPENSES</b>							
Equipment		50,695					
<b>CAPITAL EXPENDITURES</b>		<b>50,695</b>					
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	9,031	3,088					
<b>NON-OPERATING EXPENSES</b>	<b>9,031</b>	<b>3,088</b>					
<b>Total</b>	<b>6,963,430</b>	<b>7,065,310</b>	<b>6,769,810</b>	<b>7,385,762</b>	<b>5,677,679</b>	<b>7,760,350</b>	<b>5.07%</b>
<b>Personnel Summary</b>	<b>44.00</b>	<b>43.50</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>0.00</b>

# Community Development

Adopted Budget - FY 2018/19

Department Budget Summary

General Fund Division by Object Account

## DIVISION

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior
<b>Administration</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	488,087	525,736	535,728	715,314	(331,414)	748,928	4.70%
Salaries, Temporary	15,304	15,459	26,337	28,000	10,500	28,000	0.00%
Salaries, Overtime	2,756	3,491	2,800	3,300	2,700	3,300	0.00%
Benefits	242,305	280,373	302,757	372,597	(118,037)	389,937	4.65%
<b>PERSONNEL SERVICES</b>	<b>748,452</b>	<b>825,059</b>	<b>867,622</b>	<b>1,119,211</b>	<b>(436,251)</b>	<b>1,170,165</b>	<b>4.55%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	65,620	105,371	75,551	100,060	55,021	100,060	0.00%
Repairs and Maintenance				2,000		2,000	0.00%
Conferences and Training	804	1,247	359	8,000	1,000	8,000	0.00%
Professional Services	46,867		5,180		103,964		
Other Contract Services				2,000	1,500	2,000	0.00%
Expense Allowances	6,023	6,051	5,995	6,050	2,050	6,050	0.00%
<b>OPERATING EXPENSES</b>	<b>119,314</b>	<b>112,669</b>	<b>87,085</b>	<b>118,110</b>	<b>163,535</b>	<b>118,110</b>	<b>0.00%</b>
<b>Total</b>	<b>867,766</b>	<b>937,728</b>	<b>954,707</b>	<b>1,237,321</b>	<b>(272,716)</b>	<b>1,288,275</b>	<b>4.12%</b>

### Significant Changes

On December 18, 2017, City Council approved changing the fiscal year from October 1st through September 30th to July 1st through June 30th. As a result, the FY 2017/18 revised budget was adjusted to reflect the year ending June 30, 2018. The Administration budget reflects the payroll adjustments for the department. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Director of Community Development	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Deputy Director of Community Development	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Director of Planning/Bldg.	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>

**Community Development**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Planning</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,044,727	972,139	1,017,109	1,167,429	1,167,429	1,187,661	1.73%
Salaries, Temporary				60,000		60,000	0.00%
Salaries, Overtime	1,514	237	856	3,050	2,050	3,050	0.00%
Leave Payouts	15,450	28,514	21,541				
Benefits	460,141	464,547	510,372	595,433	510,186	615,741	3.41%
<b>PERSONNEL SERVICES</b>	<b>1,521,831</b>	<b>1,465,438</b>	<b>1,549,877</b>	<b>1,825,912</b>	<b>1,679,665</b>	<b>1,866,452</b>	<b>2.22%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	1,770	5,893	4,532	4,750	2,500	4,750	0.00%
Conferences and Training	9,278	5,085	8,038	13,000	9,058	13,000	0.00%
Professional Services	131,182	267,729	86,758	147,697	294,956	297,697	101.56%
Other Contract Services	27,127	24,424	21,496	26,000	21,500	26,000	0.00%
<b>OPERATING EXPENSES</b>	<b>169,357</b>	<b>303,131</b>	<b>120,824</b>	<b>191,447</b>	<b>328,014</b>	<b>341,447</b>	<b>78.35%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment		50,695					
<b>CAPITAL EXPENDITURES</b>		<b>50,695</b>					
<b>Total</b>	<b>1,691,189</b>	<b>1,819,265</b>	<b>1,670,701</b>	<b>2,017,359</b>	<b>2,007,678</b>	<b>2,207,899</b>	<b>9.45%</b>

**Significant Changes**

Professional Services increased by \$150,000 to prepare for an amendment to the Huntington Beach Zoning and Subdivision Ordinance establishing a new research and technology zone as specified in Resolution 2017-41 for the General Plan as adopted by the City Council on October 2, 2017. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Planning Manager	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Planner	3.50	3.00	3.00	3.00	3.00	3.00	0.00
Associate Planner	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>11.50</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>

**Community Development**  
**Adopted Budget - FY 2018/19**  
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**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Code Enforcement &amp; Neighborhood Preservation</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	223,534	265,828	293,740	305,494	305,494	354,254	15.96%
Salaries, Temporary	11,462	20,061	17,866	13,221	10,021	13,721	3.78%
Salaries, Overtime	4,423	4,753	15,582	2,100	2,100	2,100	0.00%
Leave Payouts	6,997	9,360	9,239				
Benefits	112,127	135,840	155,055	172,773	166,309	210,342	21.74%
<b>PERSONNEL SERVICES</b>	<b>358,542</b>	<b>435,842</b>	<b>491,482</b>	<b>493,588</b>	<b>483,924</b>	<b>580,417</b>	<b>17.59%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	1,325	2,928	8,496	4,500	3,250	4,500	0.00%
Conferences and Training	1,121	2,820	5,414	2,000	1,500	2,000	0.00%
Professional Services		3,477					
<b>OPERATING EXPENSES</b>	<b>2,446</b>	<b>9,225</b>	<b>13,910</b>	<b>6,500</b>	<b>4,750</b>	<b>6,500</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfer to Other Funds	9,031	3,088					
<b>NON-OPERATING EXPENSES</b>	<b>9,031</b>	<b>3,088</b>					
<b>Total</b>	<b>370,020</b>	<b>448,155</b>	<b>505,392</b>	<b>500,088</b>	<b>488,674</b>	<b>586,917</b>	<b>17.36%</b>

**Significant Changes**

Personnel Services increase is due to the reallocation of CDBG funded positions.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Code Enforcement Supervisor	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Senior Code Enforcement Officer	2.00	2.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer I*	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer II	3.50	3.50	2.00	2.00	2.00	2.00	0.00
Code Enforcement Technician*	0.00	0.00	1.00	1.00	1.00	1.00	0.00
<i>*2.00 FTEs are funded by the CDBG program</i>							
<b>Total</b>	<b>5.50</b>	<b>5.50</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>

**Community Development**  
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**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Permit and Plan Check Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	519,533	525,715	498,791	716,960	597,059	719,980	0.42%
Salaries, Temporary	15,246	30,595	21,642	40,835	23,335	41,135	0.73%
Salaries, Overtime	3,165	3,272	7,664	5,100	3,825	5,100	0.00%
Leave Payouts	19,420	17,728	27,425				
Benefits	239,627	263,236	264,207	365,857	335,651	380,793	4.08%
<b>PERSONNEL SERVICES</b>	<b>796,991</b>	<b>840,546</b>	<b>819,729</b>	<b>1,128,752</b>	<b>959,870</b>	<b>1,147,008</b>	<b>1.62%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	33,939	30,810	56,287	33,100	24,150	33,100	0.00%
Conferences and Training	2,127	3,007	4,747	7,000	500	7,000	0.00%
Professional Services	912,454	693,820	587,144	230,000	212,015	230,000	0.00%
Expense Allowances	5,421	5,446	5,396	6,050	6,050	6,050	0.00%
<b>OPERATING EXPENSES</b>	<b>953,940</b>	<b>733,083</b>	<b>653,574</b>	<b>276,150</b>	<b>242,715</b>	<b>276,150</b>	<b>0.00%</b>
<b>Total</b>	<b>1,750,931</b>	<b>1,573,629</b>	<b>1,473,303</b>	<b>1,404,902</b>	<b>1,202,585</b>	<b>1,423,158</b>	<b>1.30%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Building Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Permit and Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Plan Check Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Permit Technician	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Building Inspector I / II / III	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>

## Community Development

Adopted Budget - FY 2018/19

Department Budget Summary

General Fund Division by Object Account

### DIVISION

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Inspection Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,232,723	1,154,863	1,170,253	1,266,617	1,266,617	1,272,096	0.43%
Salaries, Temporary	10,920			10,000		10,000	0.00%
Salaries, Overtime	13,711	22,140	14,162	19,300	14,300	19,300	0.00%
Leave Payouts	46,284	41,795	35,463				
Benefits	648,898	639,933	669,105	742,426	707,362	764,954	3.03%
<b>PERSONNEL SERVICES</b>	<b>1,952,537</b>	<b>1,858,731</b>	<b>1,888,982</b>	<b>2,038,343</b>	<b>1,988,279</b>	<b>2,066,350</b>	<b>1.37%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	6,333	9,167	12,045	11,750	10,000	11,750	0.00%
Conferences and Training	5,497	9,174	6,508	7,000	4,750	7,000	0.00%
Professional Services	303,990	396,227	241,230	150,000	178,978	150,000	0.00%
Expense Allowances			2,596				
<b>OPERATING EXPENSES</b>	<b>315,819</b>	<b>414,567</b>	<b>262,380</b>	<b>168,750</b>	<b>193,728</b>	<b>168,750</b>	<b>0.00%</b>
<b>Total</b>	<b>2,268,356</b>	<b>2,273,298</b>	<b>2,151,362</b>	<b>2,207,093</b>	<b>2,182,007</b>	<b>2,235,100</b>	<b>1.27%</b>

### Significant Changes

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Inspection Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspection Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Principal Inspector, Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Building Inspector I / II / III	8.00	8.00	8.00	8.00	8.00	8.00	0.00
<b>Total</b>	<b>13.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00</b>



**Community Development**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Planning Commission</b>							
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	3,061	1,365	3,527	7,000	4,500	7,000	0.00%
Conferences and Training	12,108	11,871	10,818	12,000	4,950	12,000	0.00%
<b>OPERATING EXPENSES</b>	<b>15,168</b>	<b>13,236</b>	<b>14,345</b>	<b>19,000</b>	<b>9,450</b>	<b>19,000</b>	0.00%
<b>Total</b>	<b>15,168</b>	<b>13,236</b>	<b>14,345</b>	<b>19,000</b>	<b>9,450</b>	<b>19,000</b>	<b>0.00%</b>

**Significant Changes**

No significant changes.

## Community Development

Adopted Budget - FY 2018/19

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Donations and Other Grants</b>							
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	1,229	557					
Contribution to Private Agency		3,596					
<b>OPERATING EXPENSES</b>	<b>1,229</b>	<b>4,153</b>					
<b>Total</b>	<b>1,229</b>	<b>4,153</b>					

#### Significant Changes

No significant changes.

## Community Development

Adopted Budget - FY 2018/19

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>CDBG Code Enforcement</b> (239, 815, 859-861, 863, 962, 1208, 1219, 1235)							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	137,170	117,762	96,174	162,282	152,391	112,785	-30.50%
Salaries, Temporary	14,292	6,565					
Salaries, Overtime	736	3,015	4,327				
Leave Payouts		975	3,706				
Benefits	52,299	50,931	50,708	94,624	88,857	77,215	-18.40%
<b>PERSONNEL SERVICES</b>	<b>204,496</b>	<b>179,248</b>	<b>154,915</b>	<b>256,906</b>	<b>241,248</b>	<b>190,000</b>	<b>-26.04%</b>
<b>OPERATING EXPENSES</b>							
Professional Services		14,582	31,513				
<b>OPERATING EXPENSES</b>		<b>14,582</b>	<b>31,513</b>				
<b>Total</b>	<b>204,496</b>	<b>193,831</b>	<b>186,429</b>	<b>256,906</b>	<b>241,248</b>	<b>190,000</b>	<b>-26.04%</b>

#### Significant Changes

No significant changes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Code Enforcement Officer I	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Code Enforcement Officer II	0.00	2.00	2.00	2.00	2.00	0.00	(2.00)
Code Enforcement Technician	0.00	0.00	0.00	0.00	0.00	1.00	1.00
<b>Total</b>	<b>0.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00239 CDBG 17/18*^				256,906	241,248	190,000	(66,906)
^Remainder of FY 2017/18 revenues for the CDBG program are found in the City Manager's Other Funds Section.							
*CDBG historical data are reflected in City Manager's Department.							
<b>Total</b>				<b>256,906</b>	<b>241,248</b>	<b>190,000</b>	<b>(66,906)</b>

## Community Development

Adopted Budget - FY 2018/19

Department Budget Summary

All Funds by Business Unit

### BUSINESS UNITS

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>CMD Community Development</b>							
<b>ADM Administration</b>							
10060101 Planning Administration	867,766	937,728	954,707	1,237,321	(272,716)	1,288,275	4.12%
<b>ADM Administration</b>	<b>867,766</b>	<b>937,728</b>	<b>954,707</b>	<b>1,237,321</b>	<b>(272,716)</b>	<b>1,288,275</b>	4.12%
<b>PLN Planning</b>							
10060201 Planning	1,691,189	1,819,265	1,670,702	2,017,359	2,067,679	2,207,899	9.45%
<b>PLN Planning</b>	<b>1,691,189</b>	<b>1,819,265</b>	<b>1,670,702</b>	<b>2,017,359</b>	<b>2,067,679</b>	<b>2,207,899</b>	9.45%
<b>CE Code Enforcement &amp; Neighborhood Preservation</b>							
10060301 Code Enforcement	370,020	448,155	505,392	500,088	488,674	586,917	17.36%
<b>CE Code Enforcement</b>	<b>370,020</b>	<b>448,155</b>	<b>505,392</b>	<b>500,088</b>	<b>488,674</b>	<b>586,917</b>	17.36%
<b>IS Inspection Services</b>							
10060401 Inspection Services	2,268,356	2,273,298	2,151,362	2,207,093	2,182,007	2,235,100	1.27%
<b>IS Inspection Services</b>	<b>2,268,356</b>	<b>2,273,298</b>	<b>2,151,362</b>	<b>2,207,093</b>	<b>2,182,007</b>	<b>2,235,100</b>	1.27%
<b>PPS Permit &amp; Plan Check Services</b>							
10060501 Permit & Plan Check Services	1,413,871	1,207,792	1,195,382	1,404,902	1,193,624	1,423,158	1.30%
10060601 General Plan Update	337,060	365,837	277,921		8,961		
<b>PPS Permit &amp; Plan Check Services</b>	<b>1,750,931</b>	<b>1,573,629</b>	<b>1,473,303</b>	<b>1,404,902</b>	<b>1,202,585</b>	<b>1,423,158</b>	1.30%
<b>PC Planning Commission</b>							
10061001 Planning Commission	15,168	13,236	14,345	19,000	9,450	19,000	0.00%
<b>PC Planning Commission</b>	<b>15,168</b>	<b>13,236</b>	<b>14,345</b>	<b>19,000</b>	<b>9,450</b>	<b>19,000</b>	0.00%
<b>Other Funds</b>							
10361002 Donations HRB	1,229	4,153					
23855002 EOC 2 - Winter Storm 2017			3,698				
23855003 EOC 3 - Winter Storm 2017			2,392				
<b>Other Funds</b>	<b>1,229</b>	<b>4,153</b>	<b>6,090</b>				
<b>CDBG - Code Enforcement</b>							
121960301 Special Code Enforcement 15/16	204,496	193,831					
123560301 Special Code Enforcement 16/17			186,428				
23960710 Special Code Enforcement 17/18				256,906	241,248	190,000	-26.04%
<b>CDBG - Code Enforcement</b>	<b>204,496</b>	<b>193,831</b>	<b>186,428</b>	<b>256,906</b>	<b>241,248</b>	<b>190,000</b>	-26.04%
<b>Other Funds</b>	<b>205,725</b>	<b>197,984</b>	<b>192,518</b>	<b>256,906</b>	<b>241,248</b>	<b>190,000</b>	-26.04%
General Fund	6,963,430	7,065,310	6,769,810	7,385,762	5,677,679	7,760,350	5.07%
Other Funds	205,725	197,984	192,518	256,906	241,248	190,000	-26.04%
<b>Grand Total(s)</b>	<b>7,169,155</b>	<b>7,263,294</b>	<b>6,962,328</b>	<b>7,642,668</b>	<b>5,918,927</b>	<b>7,950,350</b>	<b>4.03%</b>

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## City of Huntington Beach Community Services Adopted Budget – FY 2018/19

Director of Community Services

ADMINISTRATION  
Administrative Analyst Senior  
Administrative Assistant

### FACILITIES & DEVELOPMENT

Community Services Manager  
Administrative Secretary

PARK ACQUISITION AND DEVELOPMENT  
Assistant Planner

PARKING & CAMPING  
Supervisor Parking & Camping Facilities  
Community Services & Recreation Specialist  
Parking & Camping Crewleader  
Parking & Camping Leadworker  
Parking & Camping Assistant

PARKING METERS  
Parking Meter Repair Technician  
Parking Meter Repair Worker (2)

HCP SPORTS COMPLEX  
Community Services Recreation Supervisor  
Maintenance Service Worker

SPECIFIC EVENTS  
Community Services Recreation Supervisor

### RECREATION, HUMAN & CULTURAL SERVICES

Community Services Manager  
Community Services & Recreation Specialist

SENIOR SERVICES  
Senior Supervisor Human Services  
Office Assistant II  
Volunteer Services Coordinator  
Social Worker  
Senior Services Transportation Coordinator  
Senior Services Assistant  
Community Services & Recreation Specialist

SENIOR RECREATION  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist

CULTURAL SERVICES  
Senior Supervisor Cultural Affairs  
Community Services & Recreation Specialist

CITY GYM & POOL  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist

EDISON CENTER  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist

MURDY CENTER  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist

The mission statement of the Community Services Department is to “provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors.” The Community Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, and human service programs. These include special events at the City’s parks, beaches, and community facilities, including major annual citywide events, such as the U.S. Open of Surfing and the Breitling Huntington Beach Air Show. The Department also manages the City’s parking lots, the Main Promenade Parking Structure, and all metered parking throughout the City. The Department participates on 18 boards, commissions, task forces, and local citizen groups. As part of a Department-wide organizational structural review completed in August 2016, the Beach Maintenance section of the prior Beach Operations Division transferred to the Public Works Department. Parking Meters, Parking & Camping, supervision of the Huntington Central Park (HCP) Sports Complex, and clubhouse facility rentals also transferred to the Facilities and Development Division.



### Administration Division

Administration oversees and supports the functions of the Department’s operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of citizens groups, implements City Council policies, and ensures quality control Department-wide for programs and services to the public. Administration creates public/private partnerships with corporations, agencies, and non-profits such as Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Orange Coast Memorial Medical Center, and Children’s Bureau that allow the City to provide a higher level of service and a greater number of programs. Support staff processes registrations and reservations for the Department’s rental facilities, recreation events, special permits, beach passes, refunds, and adult sports program payments.

### Facilities and Development Division



The Facilities and Development Division coordinates rehabilitation and construction of new development projects at City parks and beaches, such as the Murdy Park Master Plan update and improvements, Irby Park development, new restrooms in Central Park, and the new permanent parking lot on the west side of Central Park. The Division authors and manages various grants and public/private partnerships to fund these projects. The Division also oversees the multi-departmental specific event permit process, providing major events like the US Open of Surfing and the Breitling Huntington Beach Air Show at the beach, Pier Plaza, parks, and other locations. The Division participates in the planning

of all park-concession related activities and is responsible for the oversight of the Huntington Central Park Sports Complex, Adventure Playground, and clubhouse facility rentals. Agreements for the Meadowlark Golf Course, National Equestrian Center, concessions at the Huntington Central Park Sports Complex, as well as the Huntington Harbour Yacht Club are managed by Facilities and Development. In addition, both the Parking/Camping and Parking Meter sections are included in this Division. Parking Camping includes the management of the Sunset Vista RV Campground, the Main Promenade Parking Structure, and the City's attended lots. Responsibilities include revenue collection, traffic management, staffing, and facility maintenance. Parking Meter staff services all aspects of the City's parking meters and pay stations, including revenue collection, maintenance, and repairs.

### Programs and Services Division

This Division is responsible for planning, coordinating, and staffing the City's recreation, human and cultural services programs. The Recreation section of this Division manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is also responsible for implementing programming and rental uses at the Rodgers Center as directed by City Council.

Recreation programs are available through the SANDS Community Services Guide and can be found on-line at [www.hbsands.org](http://www.hbsands.org). Programs include year-round activities such as instructional classes; adult, youth, peewee, and "Shooting Stars" sports; special events and programs such as "Friday Night Funtime Dances," the "Family Camp Out", "Ole Fishing Hole" fishing derby, or the "Summer Surf Contest"; and seasonal programs such as aquatics, summer sports programs, and Camp HB.



Human Services oversees the operation of the Senior Center in Central Park, as well as the management and development of senior service and senior outreach programs, including senior recreation, transportation, meals, and case management; and liaises with the Huntington Beach Council on Aging. A fitness center and fitness programs are also featured in the Senior Center in Central Park. Programs and Services provides contract management for the Oak View Family and Community Center; and liaises with the City's Children's Needs Task Force. Cultural Services coordinates art programming, including exhibits, instructional classes, and day camps. Additionally, staff liaises with the Art Center Foundation and the City's Allied Arts Board.



### Administration Division

#### MISSION STATEMENT

*The City of Huntington  
Beach Community Services  
Department  
provides outstanding  
programs, services and  
facilities that enhance and  
enrich the lives of our  
residents and visitors.*

- Provide support to City Council and the City Manager's Office, including implementing City Council policies and responding to citizen inquiries and other public follow-up as needed.
- Manage the Department, providing oversight, planning, budget preparation, and clerical support.
- Implement the Strategic Planning Goals and Objectives of the City and the Department.
- Liaise with 18 City boards, commissions, task forces, committees, foundations, and other citizen groups.
- Process facility and program reservations, refunds, parking passes.
- Develop partnerships/sponsorships with private and non-profit organizations.

### Facilities and Development Division

- Manage park use issues and coordinate clubhouse rentals and maintenance.
- Responsible for park and beach development projects including Capital Improvement Program submission and budget.
- Serve as Manager/Staff Liaison to the Community Services Commission.
- Prepare grant applications and monitor funds.
- Manage concessions and partnership contracts.
- Oversee citywide events and Specific Events.
- Liaise with Friends of Shipley Nature Center and the Huntington Beach Community Garden non-profit organizations.
- Operate and manage the beach and Pier Plaza parking lots, Main Promenade Parking Structure (MPPS), and Sunset Vista RV Campground.
- Operate the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, batting cages and a team room.
- Collect revenue from the south beach lots, Pier Plaza, MPPS, Sports Complex, Blufftop Lots, Warner Fire Station, and all metered spaces throughout the City.



### Programs and Services Division



- Provide coordinated recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Process recreational class instructor payments for over 100 instructors.
- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center in Central Park.
- Produce and distribute the SANDS Community Services Guide both on-line and in print to nearly 80,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management, and nutrition.
- Oversee Oak View Center contractor.
- Provide youth, adult, and special needs sports programs.
- Operate the Huntington Beach Art Center, providing cultural and educational programs in all media.

# Community Services

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Conduct a minimum of 30 audits of parking lot ticket sales and cash collected by gate attendants				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
# of audits conducted	30	30	30	
<b>Goal:</b>				
2. Market instructional class registration and program information on a quarterly basis using a minimum of three different mediums				Improve Quality of Life
<b>Measure:</b>				
# of communication media used to market registration	3	3	3	
<b>Goal:</b>				
3. Market each of the City's Clubhouse facilities on a quarterly basis using a minimum of three different media				Improve Quality of Life
<b>Measure:</b>				
# of communication media used to market registration	3	3	3	

### FY 2017/18 Accomplishments

#### Administration Division

- Completed the transition of the new fiscal year budget from October – September to July – June.
- Updated the Department website pages to provide the latest information for residents and visitors.
- Processed over \$51,000 in Clubhouse reservations and over \$252,000 in Specific Event permit fees and reimbursement revenues.
- Sold over 460 annual beach parking passes totaling almost \$46,000.

#### Facilities and Development Division

- Processed nearly 60 permits for Specific Events held at either Pier Plaza, the beach, downtown, or Huntington Central Park.
- Completed construction of the Worthy Park project, including a new tot lot, sports practice field, restroom facility, and pickle ball courts.
- Completed construction for the all-inclusive beach playground.
- Began construction of the Huntington Central Park parking lot.
- Completed the Central Park-Urban Forest Trail project linking Huntington Central Dog Park to the northeast corner of Edwards and Ellis Streets.
- Completed replacement of Turf Field #3 at the Huntington Central Park Sports Complex.
- Completed trails and open space improvements in the undeveloped portions of Irby Park.
- Initiated the design development process for new restroom buildings at the Huntington Central Park.
- Completed design and construction documents for the Murdy Park Sports Field reconfiguration project.
- Began feasibility study to address subsidence issues at the Edison Park tennis courts and playground.
- Received California Parks & Recreation Society Award of Excellence in Park Planning and Development for Bartlett Park improvements.
- Presented re-use option recommendations to City Council for the Michael E. Rodgers Seniors' Center.
- Provided parking for over 600,000 vehicles at beach lots and the Main Promenade Parking Structure.
- Started a new community bonfire event at the beach.
- Completed the installation of new smart parking meters along Pacific Coast Highway.
- Installed parking pay station enclosures to protect the stations from harsh marine environment.
- Worked with contractors on restroom improvements to the Main Promenade Parking Structure.
- Worked with the Police Department to reduce fraudulent parking pass use.
- Completed recommendations for changes to parking, parking meter, beach, and park regulation Municipal Codes.
- Installed two (2) pay stations at the new Atlanta and 1<sup>st</sup> Streets parking lot.
- Streamlined and developed new written policies for beach clean-up events in coordination with Beach Maintenance.

#### Programs and Services Division

- Utilized the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance quality of life.
- Marketed class registration and program information using the SANDS Community Services Guide and social media on a quarterly basis generating almost 8,000 enrollments per season.
- Processed over \$310,000 per season in contractor payments for recreational programs, including tennis lessons, art classes, personal fitness training, and instructional classes.
- Over 225 artists and 390 works of art were submitted for "*Centered on the Center*" Exhibition.
- The 4<sup>th</sup> Annual Artist Council juried exhibition, *Inspired*, presented over 180 works by 84 local artists.
- Volunteered 41,000 hours in support of Senior Services programs valued at over \$1.1 million.
- Delivered almost 52,000 meals to seniors through the Home Delivered Meals program, and logged over 27,000 senior transportation trips.
- Over 415 visitors per day participated in various programs and services at the Center.
- Expanded Fitness Center membership through the new contracted Silver Sneakers program, bringing in over 600 members.
- Transitioned Project Self Sufficiency to a non-profit agency to broaden the scope of the program.

### FY 2018/19 Goals

#### Administration Division

- Update the Departmental organizational chart to provide opportunities for cross training and succession planning.
- Collaborate with the State of California Department of Parks and Recreation, as well as OC Parks.
- Evaluate Parking/Camping and Parking Meter operations staff to gain congruency.
- Review recurrent staff needs and make recommendations to adjust part-time wages to minimize compaction.
- Increase Community Services brand recognition through continued promotion of statewide Parks Make Life Better campaign.
- Implement the objectives associated with the Department's Strategic Plan goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.

#### Facilities and Development Division

- Prepare development plan for re-use of the Michael E. Rodgers Seniors' Center.
- Continue researching and attracting new special events that bolster business in the City.
- Develop a relationship with Pacific City and Pasea Hotel, and explore special event options that are mutually beneficial.
- Complete feasibility study to address subsidence issues at Edison Park tennis courts and playground.
- Complete Murdy & Edison Community Center building improvements.
- Complete demolition and construction of four restrooms in Huntington Central Park.
- Complete construction of the Murdy Park Sports Field reconfiguration.
- Implement a new parking validation system at the Main Promenade Park Structure to improve customer service.
- Research new equipment and methods for improving revenue options at the beach parking lots.
- Implement a hotline and policies to improve customer service for parking pay stations.
- Complete construction of the permanent parking lot in Central Park as approved by City Council.
- Complete a Master Plan of improvements for the "Secret Garden" in Central Park.

#### Programs and Services Division

- Collaborate with the Police Department on the Safety and Enforcement Program to decrease unpermitted activities, while providing safe and high quality recreational opportunities throughout beaches and parks.
- Continue community programming and temporary rental uses at the Michael E. Rodgers Seniors' Center.
- Utilize the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance quality of life.
- Complete Request for Proposal process to initiate two-year agreements with high quality surf instructors, while continuing to allocate safe areas for surfing lessons on City beach.
- Working with Community Services Administration and HB Union High School District, evaluate availability and secure appropriate funding for use of high school pools in order to accommodate expanding swimming and water safety instruction needs.
- Collaborate with Huntington Beach Council on Aging (HBCOA) and Senior Serv to ensure appropriate quantities of congregate and home-delivered meals are maintained for older adults in need.
- Initiate a new Memorandum of Understanding (MOU) with the HB Art Center Foundation to continue advocacy for the Arts and increase fundraising opportunities to support art exhibitions and education at the HB Art Center.
- Integrate into the field reservation process the space created from Worthy and Murdy Park improvements.
- Collaborate with health care providers and stakeholders to assist seniors in remaining independent and aging in place.

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**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	3,130,456	3,215,903	3,421,440	2,620,802	2,498,989	2,623,036	0.09%
Salaries, Temporary	1,567,054	1,675,939	1,891,877	1,499,332	1,221,530	1,514,582	1.02%
Salaries, Overtime	383,044	441,789	765,620	667,841	653,177	744,616	11.50%
Leave Payouts	318,480	349,073	381,172				
Benefits	1,734,532	1,869,999	2,083,190	1,592,064	1,189,930	1,658,991	4.20%
<b>PERSONNEL SERVICES</b>	<b>7,133,565</b>	<b>7,552,703</b>	<b>8,543,299</b>	<b>6,380,039</b>	<b>5,563,626</b>	<b>6,541,225</b>	<b>2.53%</b>
<b>OPERATING EXPENSES</b>							
Utilities	31,565	32,551	48,789	43,400	31,984	43,400	0.00%
Equipment and Supplies	423,100	558,657	531,319	390,869	378,232	402,969	3.10%
Repairs and Maintenance	750,688	807,282	751,767	393,205	308,934	397,205	1.02%
Conferences and Training	11,138	11,497	8,214	13,500	8,500	13,500	0.00%
Professional Services	211,431	72,604	119,636	178,000	316,062	195,000	9.55%
Other Contract Services	1,943,894	2,027,594	2,233,750	2,235,268	1,675,924	2,238,418	0.14%
Rental Expense	87,477	115,841	113,224	79,450	58,413	93,450	17.62%
Insurance	30,175	39,927	41,047	36,000	26,000	39,352	9.31%
Payments to Other Governments						100,000	100.00%
Expense Allowances	27,706	27,833	27,606	22,200	22,200	22,200	0.00%
Other Expenses	1,838	6,799	9,438	3,620	3,620	3,620	0.00%
<b>OPERATING EXPENSES</b>	<b>3,519,013</b>	<b>3,700,587</b>	<b>3,884,790</b>	<b>3,395,512</b>	<b>2,829,868</b>	<b>3,549,114</b>	<b>4.52%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase	32,265	337,729	333,027	316,800	331,300	316,800	0.00%
Improvements	2,520,469	1,443,506	2,321,415	3,762,530	4,744,808	1,606,000	-57.32%
<b>CAPITAL EXPENDITURES</b>	<b>2,552,735</b>	<b>1,781,234</b>	<b>2,654,442</b>	<b>4,079,330</b>	<b>5,076,108</b>	<b>1,922,800</b>	<b>-52.86%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	9,662	108,956					
<b>NON-OPERATING EXPENSES</b>	<b>9,662</b>	<b>108,956</b>					
<b>Grand Total(s)</b>	<b>13,214,975</b>	<b>13,143,480</b>	<b>15,082,532</b>	<b>13,854,881</b>	<b>13,469,601</b>	<b>12,013,139</b>	<b>-13.29%</b>
General Fund	9,197,737	9,707,697	10,432,500	8,410,110	6,130,165	8,535,496	1.49%
Other Funds	4,017,238	3,435,783	4,650,032	5,444,771	7,299,436	3,477,643	-36.13%
<b>Grand Total(s)</b>	<b>13,214,975</b>	<b>13,143,480</b>	<b>15,082,532</b>	<b>13,854,881</b>	<b>13,429,601</b>	<b>12,013,139</b>	<b>-13.29%</b>
<b>Personnel Summary</b>	<b>43.00</b>	<b>44.00</b>	<b>44.00</b>	<b>36.00</b>	<b>36.00</b>	<b>36.00</b>	<b>0.00</b>

**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,874,603	2,950,492	3,055,719	2,477,626	1,970,300	2,483,160	0.22%
Salaries, Temporary	1,349,344	1,469,680	1,642,884	1,477,469	929,597	1,511,044	2.27%
Salaries, Overtime	29,374	22,104	27,393	25,664	11,000	25,664	0.00%
Leave Pay Outs	311,662	340,504	365,772				
Benefits	1,598,810	1,732,558	1,928,337	1,518,590	1,102,715	1,582,214	4.19%
<b>PERSONNEL SERVICES</b>	<b>6,163,793</b>	<b>6,515,337</b>	<b>7,020,105</b>	<b>5,499,348</b>	<b>4,013,612</b>	<b>5,602,082</b>	<b>1.87%</b>
<b>OPERATING EXPENSES</b>							
Utilities	31,565	32,551	48,789	43,400	31,984	43,400	0.00%
Equipment and Supplies	368,187	403,006	420,311	351,869	278,030	353,969	0.60%
Repairs and Maintenance	745,017	803,471	702,406	370,205	285,330	370,205	0.00%
Conferences and Training	7,485	6,691	7,492	9,500	4,500	9,500	0.00%
Other Contract Services	1,775,739	1,772,486	2,054,071	2,037,218	1,449,176	2,040,418	0.16%
Rental Expense	48,778	74,185	70,761	39,450	18,413	53,450	35.49%
Insurance	30,175	39,672	41,047	36,000	26,000	39,352	9.31%
Expense Allowances	25,160	25,294	24,956	19,500	19,500	19,500	0.00%
Other Expenses	1,838	852	2,841	3,620	3,620	3,620	0.00%
<b>OPERATING EXPENSES</b>	<b>3,033,944</b>	<b>3,158,207</b>	<b>3,372,674</b>	<b>2,910,762</b>	<b>2,116,553</b>	<b>2,933,414</b>	<b>0.78%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements		34,153	39,721				
<b>CAPITAL EXPENDITURES</b>		<b>34,153</b>	<b>39,721</b>				
<b>Total</b>	<b>9,197,737</b>	<b>9,707,697</b>	<b>10,432,500</b>	<b>8,410,110</b>	<b>6,130,165</b>	<b>8,535,496</b>	<b>1.49%</b>
<b>Personnel Summary</b>	<b>37.75</b>	<b>38.75</b>	<b>38.25</b>	<b>30.25</b>	<b>30.25</b>	<b>30.25</b>	<b>0.00</b>

**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	398,394	417,777	371,835	428,464	(78,862)	430,122	0.39%
Salaries, Temporary	24,702	24,867	23,690	24,450	18,207	24,450	0.00%
Salaries, Overtime		(10)					
Leave Payouts	32,191	21,536	34,771				
Benefits	186,129	200,678	193,984	224,821	(127,657)	233,046	3.66%
<b>PERSONNEL SERVICES</b>	<b>641,416</b>	<b>664,848</b>	<b>624,280</b>	<b>677,735</b>	<b>(188,312)</b>	<b>687,618</b>	<b>1.46%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	13,759	12,550	12,521	13,750	13,750	13,750	0.00%
Repairs and Maintenance	4,726	5,985	7,192	4,500	2,500	4,500	0.00%
Conferences and Training	2,673	4,775	5,052	5,000	500	5,000	0.00%
Expense Allowances	6,023	6,051	5,996	6,000	6,000	6,000	0.00%
Other Expenses			52				
<b>OPERATING EXPENSES</b>	<b>27,181</b>	<b>29,361</b>	<b>30,813</b>	<b>29,250</b>	<b>22,750</b>	<b>29,250</b>	<b>0.00%</b>
<b>Total</b>	<b>668,597</b>	<b>694,209</b>	<b>655,093</b>	<b>706,985</b>	<b>(165,562)</b>	<b>716,868</b>	<b>1.40%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits. On December 18, 2017, City Council approved changing the fiscal year from October 1st through September 30th to July 1st through June 30th. As a result, the FY 2017/18 revised budget was adjusted to reflect the year ending June 30, 2018. The Administration budget reflects the payroll adjustments for the department.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Director of Community Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Office Assistant II	1.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>



**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Beach Operations</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,139,903	1,161,629	602,376				
Salaries, Temporary	610,211	626,499	253,628				
Salaries, Overtime	19,110	5,625	13,277				
Leave Payouts	193,130	223,487	133,402				
Benefits	710,118	756,744	429,026				
<b>PERSONNEL SERVICES</b>	<b>2,672,472</b>	<b>2,773,984</b>	<b>1,431,709</b>				
<b>OPERATING EXPENSES</b>							
Utilities	28,015	29,205	2,084				
Equipment and Supplies	71,662	108,089	47,226				
Repairs and Maintenance	521,175	600,929	446,731				
Conferences and Training	2,929	613	300				
Other Contract Services	226,937	188,481	28,450				
Rental Expense	7,190	25,173	22,399				
Expense Allowances	10,841	10,892	5,396				
Other Expenses	635	(348)					
<b>OPERATING EXPENSES</b>	<b>869,384</b>	<b>963,034</b>	<b>552,586</b>				
<b>CAPITAL EXPENDITURES</b>							
Improvements		34,153	39,721				
<b>CAPITAL EXPENDITURES</b>		<b>34,153</b>	<b>39,721</b>				
<b>Total</b>	<b>3,541,856</b>	<b>3,771,171</b>	<b>2,024,016</b>				

**Significant Changes**

Effective FY 2017/18, the Beach Maintenance section of the Beach Operations Division transferred to the Maintenance Operations Division of the Public Works Department. Additionally, the Parking/Camping and Park Meters sections transferred to the Facilities and Development Division. This transfer is a result of the Organizational Structure and Staffing Review of the Community Services Department by Management Partners (August 2016).

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Beach Operations Supervisor	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Supervisor Prkng & Camping Fac	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Beach Maint Crewleader	2.00	2.00	2.00	0.00	0.00	0.00	0.00
Parking/Camping Crewleader	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Parking & Camping Leadworker	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Senior Facilities Maint Technician	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Parking Meter Repair Technician	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Parking Meter Repair Worker	2.00	2.00	2.00	0.00	0.00	0.00	0.00
Beach Equip Operator	3.00	3.00	3.00	0.00	0.00	0.00	0.00
Beach Maint Service Worker	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Parking & Camping Assistant	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Community Svcs Rec Specialist	1.00	1.00	1.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Facilities and Development</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	815,594	885,290	906,612	901,865	901,865	909,409	0.84%
Salaries, Temporary	560,743	593,672	639,888	664,142	445,033	678,387	2.14%
Salaries, Overtime	9,320	5,629	6,435	18,794	8,124	18,794	0.00%
Leave Payouts	173,334	166,373	171,615				
Benefits	505,084	560,197	621,735	608,640	575,352	631,462	3.75%
<b>PERSONNEL SERVICES</b>	<b>2,064,075</b>	<b>2,211,161</b>	<b>2,346,285</b>	<b>2,193,441</b>	<b>1,930,374</b>	<b>2,238,052</b>	<b>2.03%</b>
<b>OPERATING EXPENSES</b>							
Utilities	30,385	27,121	42,629	39,500	29,500	39,500	0.00%
Equipment and Supplies	124,893	122,139	163,883	143,807	126,671	143,807	0.00%
Repairs and Maintenance	262,748	317,153	209,938	309,905	239,930	309,905	0.00%
Conferences and Training	2,404		990	1,000	1,000	1,000	0.00%
Other Contract Services	168,656	184,265	216,940	198,102	169,196	198,102	0.00%
Rental Expense	5,727	6,710	4,645	7,650	5,650	7,650	0.00%
Expense Allowances	8,295	8,351	8,170	8,100	8,100	8,100	0.00%
Other Expenses	1,166	101	2,187	1,000	1,000	1,000	0.00%
<b>OPERATING EXPENSES</b>	<b>604,274</b>	<b>665,840</b>	<b>649,382</b>	<b>709,064</b>	<b>581,047</b>	<b>709,064</b>	<b>0.00%</b>
<b>Total</b>	<b>2,668,349</b>	<b>2,877,001</b>	<b>2,995,667</b>	<b>2,902,505</b>	<b>2,511,421</b>	<b>2,947,116</b>	<b>1.54%</b>

**Significant Changes**

The overall increase in Personnel Services is associated with mandated minimum wage increases for part-time employees, as well as the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Facilities, Development & Concession Mgr	0.50	0.50	0.50	0.50	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.00	0.50	0.50	0.00
Supervisor Prkng & Camping Facilities	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	0.50	0.50	0.00	0.00	0.00	0.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Community Svcs Rec Specialist	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Community Svcs Rec Supervisor	1.00	1.00	1.00	2.00	2.00	2.00	0.00
Maintenance Service Worker	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Parking & Camping Assistant	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Parking & Camping Leadworker	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Parking Meter Repair Technician	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Parking Meter Repair Worker	0.00	0.00	0.00	2.00	2.00	2.00	0.00
Parking/Camping Crewleader	0.00	0.00	0.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>2.50</b>	<b>2.50</b>	<b>2.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00</b>

**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Marine Safety</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Temporary	886		(1)				
Salaries, Overtime	739						
Benefits	66						
<b>PERSONNEL SERVICES</b>	<b>1,691</b>		<b>(1)</b>				
<b>OPERATING EXPENSES</b>							
Other Expenses		(5)					
<b>OPERATING EXPENSES</b>		<b>(5)</b>					
<b>Total</b>	<b>1,691</b>	<b>(5)</b>	<b>(1)</b>				

**Significant Changes**

Effective FY 2013/14, based upon the recommendation of Ralph Anderson & Associates' study dated May 7, 2013, entitled, "Final Report Organizational Options, Marine Safety Division, Community Services Department, City of Huntington Beach," the Marine Safety Division was transferred from the Community Services Department to the Fire Department.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Programs &amp; Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,007,313	1,046,104	1,174,897	1,147,296	1,147,296	1,143,630	-0.32%
Salaries, Temporary	557,916	643,801	725,678	788,877	466,357	808,207	2.45%
Salaries, Overtime	7,548	12,611	7,680	6,870	2,876	6,870	0.00%
Leave Payouts	18,164	29,901	25,984				
Benefits	510,001	568,584	683,593	685,129	655,021	717,705	4.75%
<b>PERSONNEL SERVICES</b>	<b>2,100,942</b>	<b>2,301,001</b>	<b>2,617,832</b>	<b>2,628,172</b>	<b>2,271,550</b>	<b>2,676,412</b>	<b>1.84%</b>
<b>OPERATING EXPENSES</b>							
Utilities	3,550	3,345	4,075	3,900	2,484	3,900	0.00%
Equipment and Supplies	197,125	209,345	196,681	194,312	137,610	196,412	1.08%
Repairs and Maintenance	81,431	73,175	38,545	55,800	42,900	55,800	0.00%
Conferences and Training	1,883	1,303	1,150	3,500	3,000	3,500	0.00%
Other Contract Services	1,531,559	1,544,817	1,808,680	1,839,116	1,279,980	1,842,316	0.17%
Rental Expense	35,861	42,383	43,717	31,800	12,763	45,800	44.03%
Insurance	30,175	39,672	41,047	36,000	26,000	39,352	9.31%
Expense Allowances	5,421	5,446	5,396	5,400	5,400	5,400	0.00%
Other Expenses	672	756	602	2,620	2,620	2,620	0.00%
<b>OPERATING EXPENSES</b>	<b>1,887,677</b>	<b>1,920,242</b>	<b>2,139,893</b>	<b>2,172,448</b>	<b>1,512,757</b>	<b>2,195,100</b>	<b>1.04%</b>
<b>Total</b>	<b>3,988,619</b>	<b>4,221,243</b>	<b>4,757,725</b>	<b>4,800,620</b>	<b>3,784,307</b>	<b>4,871,512</b>	<b>1.48%</b>

**Significant Changes**

The slight reduction in Permanent Salaries is due to the exchange of a Human Services Coordinator position for a Community Services Recreation Specialist at the new Senior Center in Central Park (SCICP). The increase in Personnel Services is associated with mandated California minimum wage increases for part-time employees, as well as the increased cost of benefits. Equipment & Supplies increased by \$2,100 to cover preventative maintenance costs for fitness equipment at the SCICP. Other Contract Services increased by \$3,200 to cover contractual janitorial rate increases. Rental Expense and Insurance increased by \$17,352 to cover costs associated with summer pool rentals and insurance rates for recreation classes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Community Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Svcs Rec Supervisor	5.00	5.00	5.00	4.00	4.00	4.00	0.00
Community Svcs Rec Coordinator	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Svcs Rec Specialist	2.00	5.00	5.00	5.00	5.00	5.00	0.00
Senior Supervisor, Human Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Social Worker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Maintenance Service Worker	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Office Assistant II	1.75	0.75	0.75	0.75	0.75	0.75	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
<b>Total</b>	<b>16.25</b>	<b>17.25</b>	<b>17.25</b>	<b>15.25</b>	<b>15.25</b>	<b>15.25</b>	<b>0.00</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Park Special Revenue Funds (209, 226, 228, 235)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	58,955	59,213	69,357	143,177	143,177	139,876	-2.31%
Salaries, Temporary	8,042	13,764	13,380	15,000			-100.00%
Benefits	26,983	29,224	33,047	73,474	71,231	76,777	4.50%
<b>PERSONNEL SERVICES</b>	<b>93,979</b>	<b>102,201</b>	<b>115,784</b>	<b>231,651</b>	<b>214,408</b>	<b>216,653</b>	<b>-6.47%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies		11,035		500	500	10,000	1900.00%
Repair and Maintenance			11,961		27		
Professional Services	150,214	13,710	19,438	63,000	151,062	30,000	-52.38%
Other Contract Services	266	325	1,039	1,000	1,000	1,000	0.00%
Rental Expense	8,907	8,995	9,085	10,000	10,000	10,000	0.00%
Payments to Other Governments						100,000	100.00%
Expense Allowances	2,546	2,539	2,650	2,700	2,700	2,700	0.00%
<b>OPERATING EXPENSES</b>	<b>161,933</b>	<b>36,604</b>	<b>44,173</b>	<b>77,200</b>	<b>165,289</b>	<b>153,700</b>	<b>99.09%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase	32,265	337,729	333,027	316,800	331,300	316,800	0.00%
Improvements	254,995	152,253	1,713,541	3,762,530	4,272,840	1,606,000	-57.32%
<b>CAPITAL EXPENDITURES</b>	<b>287,261</b>	<b>489,981</b>	<b>2,046,568</b>	<b>4,079,330</b>	<b>4,604,140</b>	<b>1,922,800</b>	<b>-52.86%</b>
<b>Total</b>	<b>543,173</b>	<b>628,786</b>	<b>2,206,524</b>	<b>4,388,181</b>	<b>4,983,837</b>	<b>2,293,153</b>	<b>-47.74%</b>

**Significant Changes**

The overall reduction in Personnel Services is due to adjustments needed to align the budget to current staffing levels. The increase in Equipment & Supplies is for the installation of various new park signs, while Professional Services has been reduced to reflect current project needs. The \$100,000 increase within the Payments to Other Governments category is for the reinstatement of the Youth Sports grant award program to various community groups. The amount of funds budgeted in Improvements fluctuates annually based on park development projects scheduled in the City's Capital Improvement Program (CIP). The \$1,606,000 budgeted in FY 2018/19 includes funds for the following projects: Murdy Park Sports Fields, Community Center Improvements, Playground Rubber Safety Surfacing Improvements at Bacca and Wardlow Parks, Central Park Restrooms, and other various park improvements.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Facilities, Develop & Concession Mgr	0.50	0.50	0.50	0.50	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.00	0.50	0.50	0.00
Administrative Analyst Senior	0.50	0.50	0.00	0.00	0.00	0.00	0.00
Community Svcs Rec Supervisor	0.00	0.00	0.00	1.00	0.00	0.00	0.00
Assistant Planner	0.00	0.00	1.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00209 Park Acquisition and Development	91,578	16,363	8,060				
00226 Quimby Fund	2,015,031	321,931	186,313	1,412,000	1,412,000		(1,412,000)
00228 Park Dev Impact - Residential	644,502	435,222	2,983,868	541,000	5,904,473	3,000,000	2,459,000
00235 Park Dev Impact - Non-Residential	205,050	108,166	116,775	249,000	249,000		(249,000)
<b>Total</b>	<b>2,956,161</b>	<b>881,682</b>	<b>3,295,016</b>	<b>2,202,000</b>	<b>7,565,473</b>	<b>3,000,000</b>	<b>798,000</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>4th of July (204), Safe and Sane Fireworks (223)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	24,891	873					
Salaries, Temporary	9,614	3,538	3,538	3,538	3,538	3,538	0.00%
Salaries, Overtime	18,635	51,952	51,952	51,952	51,952	51,952	0.00%
Benefits	19,054	231					
<b>PERSONNEL SERVICES</b>	<b>72,195</b>	<b>56,595</b>	<b>55,490</b>	<b>55,490</b>	<b>55,490</b>	<b>55,490</b>	0.00%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	35,295	40,900	29,254	36,000	36,000	36,000	0.00%
Conferences and Training	3,653	4,806	624	4,000	4,000	4,000	0.00%
Professional Services	61,217	58,894	100,197	115,000	115,000	115,000	0.00%
Other Contract Services	161,042	214,819	164,213	190,000	190,000	190,000	0.00%
Rental Expense	29,792	32,661	33,378	30,000	30,000	30,000	0.00%
Insurance		255					
Other Expensense		5,947	5,102				
<b>OPERATING EXPENSES</b>	<b>291,000</b>	<b>358,284</b>	<b>332,768</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	0.00%
<b>Total</b>	<b>363,195</b>	<b>414,878</b>	<b>388,258</b>	<b>430,490</b>	<b>430,490</b>	<b>430,490</b>	<b>0.00%</b>

**Significant Changes**

The 4th of July Fund receives revenues from parade entry fees, merchandise sales, event admissions, sponsorships, parking, donations and fireworks sales.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00204 Fourth of July Parade	371,695	447,409	405,635	358,500	358,500	400,000	41,500
00223 Safe and Sane Fireworks	878	52	2,868				
<b>Total</b>	<b>372,573</b>	<b>447,461</b>	<b>402,767</b>	<b>358,500</b>	<b>358,500</b>	<b>400,000</b>	<b>41,500</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00204 Fourth of July Parade	71,721	104,252	121,629	92,051	30,490	61,561	(30,490)
00223 Safe and Sane Fireworks	75,884	2,868					
<b>Total</b>	<b>147,605</b>	<b>107,120</b>	<b>121,629</b>	<b>92,051</b>	<b>30,490</b>	<b>61,561</b>	<b>30,490</b>

**Community Services**  
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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Specific Events (101)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	5,980	902	40,803				
Salaries, Temporary	2,922	98	16,377	3,325	3,325		-100.00%
Salaries, Overtime	335,035	367,651	685,931	590,225	590,225	667,000	13.01%
Benefits	11,911	7,967	325				
<b>PERSONNEL SERVICES</b>	<b>355,848</b>	<b>376,618</b>	<b>743,436</b>	<b>593,550</b>	<b>593,550</b>	<b>667,000</b>	<b>12.37%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	655	1,351	904	2,500	2,500	3,000	20.00%
Repairs and Maintenance	4,606	3,811	26,624	23,000	23,000	27,000	17.39%
Other Contract Services	-2,930	4,829	900	7,050	7,050	7,000	-0.71%
<b>OPERATING EXPENSES</b>	<b>2,331</b>	<b>9,991</b>	<b>28,428</b>	<b>32,550</b>	<b>32,550</b>	<b>37,000</b>	<b>13.67%</b>
<b>Total</b>	<b>358,179</b>	<b>386,610</b>	<b>771,864</b>	<b>626,100</b>	<b>626,100</b>	<b>704,000</b>	<b>12.44%</b>

**Significant Changes**

The Specific Events Fund is used for all major reimbursable events held in the City, such as the Surf City Marathon, U.S. Open of Surfing, Air Show, and large events at Huntington Central Park.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00101 Specific Events	454,057	501,844	701,191	633,000	633,000	707,500	74,500
<b>Total</b>	<b>454,057</b>	<b>501,844</b>	<b>701,191</b>	<b>633,000</b>	<b>633,000</b>	<b>707,500</b>	<b>74,500</b>

**Community Services**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Donations and Grants</b> (various,239)							
<b>Gun Range (225)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	166,026	204,422	255,562		385,513		
Salaries, Temporary	197,132	188,859	215,698		285,070		
Salaries, Overtime		82	345				
Termination Pay Outs	6,818	8,569	15,400				
Benefits	77,774	100,019	121,480		15,982		
<b>PERSONNEL SERVICES</b>	<b>447,750</b>	<b>501,951</b>	<b>608,485</b>		<b>686,565</b>		
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	18,963	102,366	80,851		61,201		
Repairs and Maintenance	1,065		10,776		576		
Conferences and Training			98				
Professional Services					50,000	50,000	100.00%
Other Contract Services	9,776	35,135	13,528		28,698		
Other Expenses			1,495				
<b>OPERATING EXPENSES</b>	<b>29,804</b>	<b>137,500</b>	<b>106,747</b>		<b>140,475</b>	<b>50,000</b>	100.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements	2,265,474	1,257,100	568,152		471,968		
<b>CAPITAL EXPENDITURES</b>	<b>2,265,474</b>	<b>1,257,100</b>	<b>568,152</b>		<b>471,968</b>		
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	9,662	108,956					
<b>NON-OPERATING EXPENSES</b>	<b>9,662</b>	<b>108,956</b>					
<b>Total</b>	<b>2,752,690</b>	<b>2,005,508</b>	<b>1,283,385</b>		<b>1,299,008</b>	<b>50,000</b>	<b>100.00%</b>

**Significant Changes**

The Community Services Department receives various grants and donations associated with senior services, as well as other programs. Per Resolution 2017-43, grants and donations up to the \$100,000 threshold are appropriated as received throughout the year. Professional Services of \$50,000 funds the gun range development study.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Program Coordinator, Human Services	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Services Transport Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Svcs Rec Specialist	1.00	1.00	1.00	1.00	2.00	2.00	0.00
Office Assistant II	0.25	0.25	0.25	0.25	0.25	0.25	0.00
<i>*0.33 FTE funded by General Fund - Rec, Human, Cultural Services</i>							
<b>Total</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>0.00</b>



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**OTHER FUNDS**

**Donations and Grants (various),  
Gun Range (225)**

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00103 Donations	1,237,142	621,220	691,858		592,134		
00225 Gun Range Settlement	3,789	2,470	1,128				
00959 2002 Park Bond	202,905						
00963 Sr Mobility Program 7/11-6/12	215,199	224,691	230,196		170,558		
00994 HUD EDI Senior Center Dev		142,500					
01229 Housing Related Parks Grant			284,200				
01235 CDBG 16/17^			872,827		122,196		
01242 Tire Derived Product Grant					10,840		
<i>*Infrastructure Fund historical data are reflected in Non-Departmental.</i>							
<i>**Senior Center Development historical data are reflected in the Public Works Department.</i>							
<i>^CDBG historical data are reflected in City Manager's Department.</i>							
<b>Total</b>	<b>1,659,035</b>	<b>990,881</b>	<b>2,080,209</b>		<b>895,728</b>		

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00225 Gun Range Settlement	328,167	330,637	331,765	334,911	50,000	284,911	(50,000)
<b>Total</b>	<b>328,167</b>	<b>330,637</b>	<b>331,765</b>	<b>334,911</b>	<b>50,000</b>	<b>284,911</b>	<b>50,000</b>

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**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>CMS Community Services</b>							
<b>ADM Administration</b>							
10045101 Community Services Admin	668,597	694,209	655,093	706,985	(165,562)	716,868	1.40%
<b>ADM Administration</b>	<b>668,597</b>	<b>694,209</b>	<b>655,093</b>	<b>706,985</b>	<b>(165,562)</b>	<b>716,868</b>	1.40%
<b>BO Beach Operations</b>							
10045202 Parking/Camping	1,114,493	1,280,767					
10045203 Parking Meters	556,882	575,152					
10045205 Beach Administration	(300)						
10045206 Beach Maintenance	1,826,978	1,788,169	1,895,773				
10045208 Pier Plaza North Beach	43,803	127,082	128,243				
<b>BO Beach Operations</b>	<b>3,541,856</b>	<b>3,771,170</b>	<b>2,024,016</b>				
<b>FDC Facilities &amp; Development</b>							
10045201 Nature Center	40,000	40,000	40,000	40,000	30,000	40,000	0.00%
10045202 Parking/Camping			1,376,215	1,362,042	1,172,908	1,390,476	2.09%
10045203 Parking Meters			565,471	540,246	480,794	544,592	0.80%
10045210 Specific Events	156,276	162,564	175,433	153,277	147,916	154,854	1.03%
10045401 Facilities and Development	163,901	186,309	201,655	194,282	166,121	196,077	0.92%
10045403 Adult Sports			594,703	551,922	484,843	559,681	1.41%
10045505 Clubhouses			42,189	60,736	28,839	61,436	1.15%
<b>FDC Facilities &amp; Development</b>	<b>360,176</b>	<b>388,873</b>	<b>2,995,666</b>	<b>2,902,505</b>	<b>2,511,421</b>	<b>2,947,116</b>	1.54%
<b>MS Marine Safety</b>							
10045207 Marine Safety	1,691	(5)	(1)				
<b>MS Marine Safety</b>	<b>1,691</b>	<b>(5)</b>	<b>(1)</b>				
<b>RHC Programs &amp; Services</b>							
10045301 Adult Soccer	8,433	7,742	11,206	12,200	10,250	12,200	0.00%
10045402 Youth Sports	62,032	67,294	60,430	92,615	44,264	96,240	3.91%
10045403 Adult Sports	573,326	578,843					
10045404 Tennis	82,860	5,690		5,000		5,000	0.00%
10045405 Aquatics	177,345	209,242	206,256	191,886	90,025	208,836	8.83%
10045406 Instructional Classes	1,361,305	1,465,834	1,678,029	1,683,393	1,180,609	1,686,745	0.20%
10045407 Day Camps	27,619	35,997	38,810	37,800	4,418	37,800	0.00%
10045408 Recreation Events	25,154	29,061	32,840	32,860	20,490	34,650	5.45%
10045409 Adventure Playground	28,678	33,616	26,455	32,823	8,250	33,343	1.58%
10045410 City Gym & Pool	316,076	354,051	341,269	281,680	223,302	285,215	1.25%
10045411 Community Centers	575,734	580,635	643,427	665,040	598,516	683,366	2.76%
10045501 Rec, Human & Cultural Svcs	207,491	233,746	334,645	356,671	348,093	354,697	-0.55%
10045502 Senior Recreation		271,039	336,553	363,217	297,249	371,141	2.18%
10045503 Senior Services	644,076	491,689	564,025	551,697	518,517	570,067	3.33%
10045504 Project Self Sufficiency	39,080	36,977	41,816	40,850	40,253	32,461	-20.54%
10045505 Clubhouses	63,473	53,365					
10045551 Art Center Camps-Classes	78,897	68,679	59,027	62,902	53,670	62,902	0.00%
10045552 Art Center	352,884	329,951	382,938	389,986	346,400	396,849	1.76%
10045554 Community Band	954						
<b>RHC Programs &amp; Services</b>	<b>4,625,417</b>	<b>4,853,450</b>	<b>4,757,726</b>	<b>4,800,620</b>	<b>3,784,306</b>	<b>4,871,512</b>	1.48%
<b>Park Special Revenue Funds</b>							
20945001 Sports Complex Team Room	68,802	1,578	91,733				
20945003 Shipley Permanent Parking Lot		1,506			174,093		
20945004 Worthy Park Reconfiguration	36,236	49,730	1,413,266		(53,284)		
20945005 Central Park Senior Center	120,159						
20945006 Murdy Patio Reconfiguration	29,368						
20945007 Beach Playground				101,530	330,080		-100.00%

**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
20945008 Clegg-Stacey Park Playground		95,226	650				
20945009 Edison Park Playground			62,138		7,861		
20945101 Administration	150,215	29,963	17,442	20,000	34,500	60,000	200.00%
22645001 Bartlett Park Phase 1			10,560	60,839	125,246		-100.00%
22645010 Central Park Restrooms				1,000,000	1,000,000	1,000,000	0.00%
22645101 Park Development Admin			4,156	316,800	377,446	58,516	-81.53%
22845001 Park Dev Impact - Res	138,394	133,984	200,542	226,012	243,108	697,637	208.67%
22845002 Central Park Tot Lot Surfacing			80,984				
22845003 Murdy Park Sports Fields			6,931	1,500,000	1,543,069	427,000	-71.53%
22845004 Edison Playground- Reconfigure			1,281	100,000	138,719		-100.00%
22845005 Rodgers Senior Center Site				33,000	33,000		-100.00%
22845006 Community Center Improvements				370,000	370,000	50,000	-86.49%
22845007 Irby Park Improvements				150,000	150,000		-100.00%
22845008 HCP Trail Improvements				100,000	100,000		-100.00%
22845009 HCP Permanent Parking Lot			41	410,000	410,000		-100.00%
23545001 Park Dev Impact - Non Res		316,800	316,800				
<b>Park Special Revenue Funds</b>	<b>543,173</b>	<b>628,786</b>	<b>2,206,525</b>	<b>4,388,181</b>	<b>4,983,838</b>	<b>2,293,153</b>	<b>-47.74%</b>
<b>4th of July &amp; Safe and Sane Fireworks</b>							
20445803 4th of July Celebration	363,195	414,878	388,258	430,490	430,490	430,490	0.00%
<b>4th of July &amp; Safe and Sane Fireworks</b>	<b>363,195</b>	<b>414,878</b>	<b>388,258</b>	<b>430,490</b>	<b>430,490</b>	<b>430,490</b>	<b>0.00%</b>
<b>Specific Events</b>							
10145101 Specific Events Administration	27,400	16,799	2,523	2,000	2,000	3,000	50.00%
10145102 Specific Events Beach/Parking	3,646	3,811	26,624	25,325	25,325	27,000	6.61%
10145103 Specific Events Lifeguards	41,665	35,000	132,949	107,000	107,000	115,000	7.48%
10145104 Specific Events Fire	32,000	35,000	115,996	101,225	101,225	100,000	-1.21%
10145105 Specific Events Police	225,968	275,000	468,074	360,050	360,050	433,500	20.40%
10145106 Specific Events Public Works	27,500	21,000	25,698	30,500	30,500	25,500	-16.39%
<b>Specific Events</b>	<b>358,179</b>	<b>386,610</b>	<b>771,864</b>	<b>626,100</b>	<b>626,100</b>	<b>704,000</b>	<b>12.44%</b>
<b>Donations and Grants and Gun Range</b>							
10345101 Donations Community Services		22			655		
10345102 Donations PSS Misc	23,702	36,937	23,510		10,000		
10345103 Donations Disabled Park					115,500		
10345124 Human Relations - Misc	59		815		2,999		
10345202 Donations PSS Case Mgmt	22,754	19,404	20,035		6,667		
10345203 PSS ECMC Donations			25,349		16,151		
10345206 Donations Beach Maintenance			7,680		315		
10345209 Skateboard Park					2,500		
10345210 Youth Board	1,487	1,381	989		5,839		
10345401 Funtime Dance	4,681	3,511	4,367		2,763		
10345402 Youth Sports		57					
10345407 Fishing Derby	1,407	707	1,798		1,199		
10345408 Family Camp-out					1		
10345409 Edinger Medical Group Rec		19,717	14,594		15,690		
10345411 Community Centers	1,065	1,625	1,943		2,008		
10345501 Children's Needs	1,428				192		
10345502 Donations Sr Transportation	74,801	113,132	88,646		49,791		
10345503 Donations Senior Services	3,506	39,219	14,448				
10345506 Donations Senior Outreach	18,044	16,942	36,790		25,364		
10345507 HOAG Sr Center Fitness Center		35,509	87,390		377,612		
10345508 OC Memorial Care Mgmt Svc			15,139		34,861		
10345509 HBCOA Senior Programs			18,136		77,791		
10345551 Donations Art Center	279	428	1,492		10,924		

**Community Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
10345552 Donations Family Arts	3,845	2,350	2,057		2,831		100.00%
10345553 Donations Summer Art Camp	327	292	3,350				
10345554 Art Center Partners in Art	6,572	8,511	9,792		19,605		
10345555 Allied Arts Board	1,284		750		385		
10345556 HB Community Band	1,282	1,681	1,872				
10345557 Donations Art Center Exhibition	867	600	1,996		13,418		
10345604 Donations Meals to the Home	27,696	26,994	23,027		57,480		
22545001 Gun Range Settlement					50,000	50,000	
23845002 EOC 2 - Winter Storm 2017			28,339				
23845003 EOC 3 - Winter Storm 2017			6,890				
31445001 Arena Soccer Turf Field	168,715						
31445002 Worthy Park Phase 1		1,304	303,660		147,262		
31445003 Main Prom P.S. Improvements	96,759	1,121,085	87,745		203,769		
31945302 Senior Center Development	2,000,000						
95945102 Playground Equip 02 Park Bond	9,662						
96345504 Sr Mobility Program 7/13-6/14	905						
96345505 Sr Mobility Program 7/14-6/15	161,826	31,851					
96345506 Sr Mobility Program 7/15-6/16	57,653	153,223	10,211				
96345507 Sr Mobility Program 7/16-6/17		60,766	169,578				
96345508 Sr Mobility Program 7/17-6/18			51,396				
99445102 HUD EDI #130 - Sr. Center Dev		142,500					
120845102 Project Self Sufficiency	22,085						100.00%
120845502 Senior Outreach	40,000						
121945102 Project Self Sufficiency		19,286					
121945502 Senior Outreach		36,478					
122945101 Housing Related Parks Grant		109,997	174,198				
123545102 Project Self Sufficiency			5,000				
123545502 Senior Outreach			35,000				
124245101 Tire Derived Product Grant			5,404		5,436		
<b>Donations and Grants</b>	<b>2,752,690</b>	<b>2,005,508</b>	<b>1,283,386</b>		<b>1,259,008</b>	<b>50,000</b>	
<b>Other Funds</b>	<b>4,017,238</b>	<b>3,435,783</b>	<b>4,650,033</b>	<b>5,444,771</b>	<b>7,299,436</b>	<b>3,477,643</b>	-36.13%
General Fund	9,197,737	9,707,697	10,432,500	8,410,110	6,130,165	8,535,496	1.49%
Other Funds	4,017,238	3,435,783	4,650,032	5,444,771	7,299,436	3,477,643	-36.13%
<b>Grand Total(s)</b>	<b>13,214,975</b>	<b>13,143,480</b>	<b>15,082,532</b>	<b>13,854,881</b>	<b>13,429,601</b>	<b>12,013,139</b>	<b>-13.29%</b>

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# City of Huntington Beach Finance Adopted Budget – FY 2018/19

Chief Financial Officer

## ADMINISTRATION

Administrative Assistant (1.5)

### ACCOUNTING SERVICES

Finance Manager - Accounting

#### GENERAL ACCOUNTING

Project Manager  
Senior Accountant

#### ACCOUNTS PAYABLE

Senior Accounting Technician  
Accounting Technician II (2)

#### PAYROLL

Payroll Specialist  
Senior Payroll Technician (2)

### BUDGET MANAGEMENT

Finance Manager - Budget

Senior Finance Analyst (4)

### CASHIERING & COLLECTIONS SERVICES

Finance Manager – Treasury

Administrative Analyst (0.5)

Accounting Technician  
Supervisor

#### CASHIERING

Accounting Technician II (2)

#### ACCOUNTS RECEIVABLE/ COLLECTIONS

Accounting Technician II

### FISCAL SERVICES

Finance Manager – Fiscal Services

#### MUNICIPAL SERVICES

Senior Accounting Technician  
Accounting Technician II (2)

#### BUSINESS LICENSE

Business License Supervisor  
Senior Accounting Technician  
Accounting Technician II (2)  
Field Service Representative

#### PROCUREMENT

Buyer (2)

#### REPROGRAPHICS

#### MAIL

The Finance Department, through its five Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; cashiering, accounts receivable and collections services; payroll and accounts payable services; utility billing; and business license customer service.

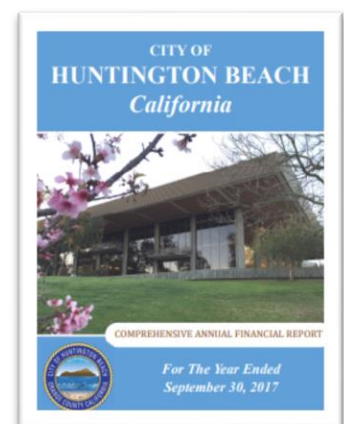


### Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer reviews operations to ensure compliance with federal, state, and local laws, as well as City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocation, fixed asset inventory, financial reporting, and annual audits. This Division is also responsible for providing staff support to the newly appointed seven-member Finance Commission established pursuant to Section 2.109 of the Municipal Code.

### Accounting Services Division

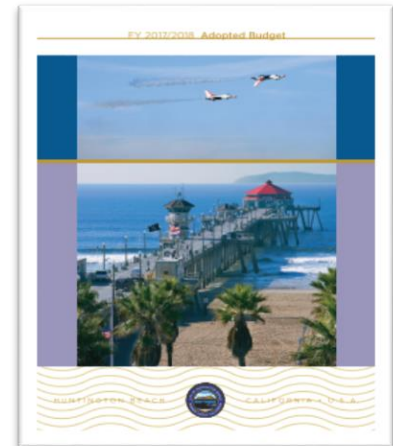
The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable and Financial Reporting. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets. This Division is also responsible for serving as the audit liaison for all departments and serves as the City's liaison for all financial audits of the City. Accounts Payable is responsible for the processing of all City obligations. Financial Reporting prepares the Comprehensive Annual Financial Report (CAFR), annual bond disclosures, and other financial reports. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll.





### Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management and the City Council to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4154 – Openness in Labor Negotiations requirement.



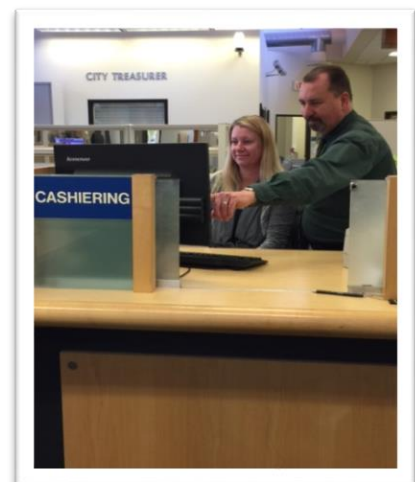
### Fiscal Services Division

Comprised of Procurement, Municipal Services, and Business License Units, the Fiscal Services Division provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, maintains the list of qualified vendors and processes all utility service start-ups and disconnections (e.g., water, sewer, etc.). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts. The Division also licenses all individuals and companies doing business in the City in accordance with the Municipal Code, and may issue permits on behalf of other City departments. Furthermore, the Division administers office supply orders, procurement cards, leasing, equipment replacement, professional services, fuel management and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail and special deliveries for all City departments.



### Cashiering & Collections Services Division

The Cashiering & Collections Services Division is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. Due to the significant technological improvements in how payments can be received and made, this Division is continually offering new services to customers and vendors. In addition, this Division processes and records all revenue received at City Hall, as well as, all City off-site locations. This Division also ensures revenue is deposited in a timely manner into the City's financial depository accounts. Another important function of this Division is to ensure proper controls over cash deposits, as well as collection of delinquent taxes and fees. This Division is responsible for helping ensure revenues owed to the City are received and may use a variety of methods to collect these funds, including sending delinquent notices, making collections calls, placing a lien on property, filing a claim in Small Claims Court or sending delinquent receivables to an outside collection agency. Finally, this Division is responsible for disbursing all approved funds and processing all checks and electronic payments for the payment of goods and services approved in the budget and the City's financial system.





**Administration Division**

- Provide policy direction, vision, and leadership, enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare and distribute quarterly financial reports to the City Council and City Manager.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the newly appointed seven-member Finance Commission.
- Oversee and coordinate the City's long-term financial plan.

**Accounting Services Division**

- Prepare the Comprehensive Annual Financial Report and Popular Annual Financial Report.
- Prepare the Annual Schedule of Financial Expenditures to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 44,600 accounts payable invoices within 30 days and achieve less than 1% of voided checks.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 34,000 payroll advices and checks annually.
- Produce and distribute approximately 1,670 W-2s annually and process 1099s on an annual basis.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 720 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 36,000 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.

**Budget Management Division**

- Manage and coordinate the annual budget development process.
- Maintain the Budget Manual and coordinate the budget development process with departments by preparing consolidated budget requests and performing due diligence for the City Manager.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impacts the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4154-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Review and analyze citywide fees and charges, and propose changes accordingly.

### **Fiscal Services Division**

- Provide billing services for 55,000 accounts for water, sewer, and trash/recycling services.
- Provide quality customer service to both internal and external customers.
- Maintain approximately 22,000 business licenses and issue over 3,300 new business licenses annually.
- Annually process over 18,000 business license renewal notices and 7,000 second and final notices.
- Annually respond to over 35,000 business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 19 operators reporting annual revenue of approximately \$600,000 from 298 wells.
- Manage the records of more than 300 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies to accurately identify businesses requiring a business license in the City.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 8,000 purchase requisitions within a nine-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.
- Process over 1,000,000 pieces of mail annually.
- Automate the receipt of over 315,000 payments by customers for City utility charges representing approximately 50 percent of total utility transactions.
- Process payments on business licenses of \$2.6 million annually.

### **Cashiering and Collections Division**

- Process over \$12 million in revenue annually at City Hall from permits and fees.
- Process over \$15 million in revenue annually for off-site locations including parking meter revenue and recreation fees, and deposit funds daily in the bank.
- Process and collect miscellaneous receivables of over \$29 million from over 72,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over \$11.4 million annually for Transient Occupancy Taxes and over \$4.1 million for Business Improvement District assessments from three assessment areas.
- Collect and process payments for oil taxes in the amount of approximately \$600,000.
- Process over 675,000 transactions at the City Hall counter's cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, and payroll checks or electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Assist in enhancing software programs to better track City revenues and deposits.

# Finance

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Prepare the Comprehensive Annual Financial Report (CAFR) and complete the Federal Schedule of Financial Expenditures (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
CAFR prepared within six months of fiscal year-end	Yes	Yes	Yes	
SEFA prepared within nine months of fiscal year-end	Yes	Yes	Yes	
<b>Goal:</b>				
2. Achieve CAFR Certificate of Excellence in Financial Reporting.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
Certificate of Excellence awarded	Yes	Yes	Yes	
<b>Goal:</b>				
3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
GFOA Excellence in Budgeting Award achieved	Yes	Yes	Yes	
<b>Goal:</b>				
4. Receive unmodified (clean) audit opinion on the CAFR.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
Unmodified (clean) audit opinion received	Yes	Yes	Yes	

**FY 2017/18 Accomplishments**

- Maintained a “AAA” Implied General Obligation credit rating from Fitch Ratings, one of the few cities in California to achieve this prestigious recognition.
- The Department was once again an honored recipient of the “Certificate of Achievement for Excellence in Financial Reporting” award bestowed by the Government Finance Officers Association (GFOA) for the City’s Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2015/16. This was the 31<sup>st</sup> consecutive year the City has received this award.
- The Department also received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City’s Popular Annual Financial Report (PAFR) for Fiscal Year 2015/16. This was the 11<sup>th</sup> consecutive year the City has received this award.
- The Department also earned the Government Finance Officers Association’s Distinguished Budget Award for Fiscal Year 2016/17. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.
- The City received an unmodified (clean) audit opinion for the Fiscal Year 2016/17 CAFR by the independent accounting firm Davis Farr LLP.
- The City received an unmodified (clean) audit opinion for the Fiscal Year 2016/17 Federal Single Audit.
- Worked closely with the City’s negotiating team by providing labor cost projections to facilitate the development of labor contracts in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- Worked with the City’s external auditors to perform transient occupancy tax, lease revenue, concession and utility user tax audits to ensure the timely and accurate remittance of taxes and revenues to the City.
- In FY 2016/17, the City increased its efforts to reduce pension liabilities and deposited an additional \$1 million to the Pension Rate Stabilization Plan (PRSP). The PRSP, an IRS Section 115 Trust, has a total asset balance of \$3.8 million as of September 30, 2017 to further pay down the City’s unfunded liabilities.
- The City’s Retiree Healthcare Plan for Miscellaneous Employees is 100 percent funded as of the latest independent actuarial study performed.
- Successfully upgraded the City’s timekeeping software, Kronos, to maintain continued software functionality.
- Successfully implemented the new Utility Billing software system and online payment and account management portal.
- Increased businesses registered in the City’s online database, Planetbids, by 20% and local vendor registration by 28%.
- Implemented a change of the City’s fiscal year from September year-end to a June year-end to realize approximately \$1 million in annual savings from prepaying the City’s CalPERS Unfunded Actuarial Liability payment

**FY 2018/19 Goals**

- Work with departments to control costs and ensure a balanced Fiscal Year 2018/19 Budget.
- Create strategic alliances internally to eliminate unnecessary and duplicative work processes, increasing productivity and reducing costs.
- Pursue innovative technology for efficiency and customer convenience to replace and enhance antiquated systems and processes.
- Upgrade Kronos, the City’s timekeeping software, to maintain continued functionality of the software.
- Continue to work with Citywide departments to help implement a new Enterprise Land Management software system.
- Implement a new Cashiering System to replace the existing antiquated system.
- Receive Achievement of Excellence in Procurement Award from the National Procurement Institute (NPI).
- Develop additional plans to reduce the City’s unfunded liabilities.

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**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,493,841	2,592,851	2,476,217	2,823,300	2,117,475	2,819,370	-0.14%
Salaries, Temporary	67,866	70,400	84,383	79,530	79,530	79,530	0.00%
Salaries, Overtime	74	1,408	959				
Leave Payouts	107,824	94,693	127,672				
Benefits	1,931,294	1,976,471	2,044,006	3,272,797	2,877,282	3,017,566	-7.80%
<b>PERSONNEL SERVICES</b>	<b>4,600,899</b>	<b>4,735,822</b>	<b>4,733,237</b>	<b>6,175,627</b>	<b>5,074,287</b>	<b>5,916,466</b>	<b>-4.20%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	605,938	663,884	577,534	515,983	384,166	499,125	-3.27%
Repairs and Maintenance	82,480	102,710	79,153	105,096	86,598	105,096	0.00%
Conferences and Training	10,956	13,750	13,701	19,365	18,740	19,365	0.00%
Professional Services	227,641	282,018	287,810	303,200	248,797	261,700	-13.69%
Other Contract Services	742,102	651,782	811,477	666,575	570,029	671,575	0.75%
Pension Payments	3,587,775	3,772,815	4,143,998	4,032,734	4,032,734	3,702,850	-8.18%
Interdepartmental Charges	213,058	219,450	220,806	227,430	227,430	234,253	3.00%
Expense Allowances	11,444	11,410	10,981	11,700	10,700	11,700	0.00%
Other Expenses	(221)	(78)	(85)				
<b>OPERATING EXPENSES</b>	<b>5,481,172</b>	<b>5,717,741</b>	<b>6,145,375</b>	<b>5,882,083</b>	<b>5,579,194</b>	<b>5,505,664</b>	<b>-6.40%</b>
<b>Grand Total(s)</b>	<b>10,082,071</b>	<b>10,453,563</b>	<b>10,878,612</b>	<b>12,057,710</b>	<b>10,653,482</b>	<b>11,422,130</b>	<b>-5.27%</b>
General Fund	5,451,956	5,658,766	5,762,862	5,935,710	4,531,482	5,987,130	0.87%
Other Funds	4,630,114	4,794,797	5,115,749	6,122,000	6,122,000	5,435,000	-11.22%
<b>Grand Total(s)</b>	<b>10,082,071</b>	<b>10,453,563</b>	<b>10,878,612</b>	<b>12,057,710</b>	<b>10,653,482</b>	<b>11,422,130</b>	<b>-5.27%</b>
<b>Personnel Summary</b>	<b>31.50</b>	<b>32.50</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>0.00</b>

**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,493,841	2,592,851	2,476,217	2,823,300	2,117,475	2,819,370	-0.14%
Salaries, Temporary	67,866	70,400	84,383	79,530	79,530	79,530	0.00%
Salaries, Overtime	74	1,408	959				
Leave Pay Outs	107,824	94,693	127,672				
Benefits	1,216,404	1,327,905	1,419,759	1,582,061	1,186,546	1,654,269	4.56%
<b>PERSONNEL SERVICES</b>	<b>3,886,010</b>	<b>4,087,256</b>	<b>4,108,990</b>	<b>4,484,891</b>	<b>3,383,551</b>	<b>4,553,169</b>	1.52%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	605,938	663,884	577,534	515,983	384,166	499,125	-3.27%
Repairs and Maintenance	82,480	102,710	79,153	105,096	86,598	105,096	0.00%
Conferences and Training	10,956	13,750	13,701	19,365	18,740	19,365	0.00%
Professional Services	225,182	240,718	285,711	257,100	202,697	257,100	0.00%
Other Contract Services	630,169	539,116	686,878	541,575	445,029	541,575	0.00%
Expense Allowances	11,444	11,410	10,981	11,700	10,700	11,700	0.00%
Other Expenses	(221)	(78)	(85)				
<b>OPERATING EXPENSES</b>	<b>1,565,947</b>	<b>1,571,510</b>	<b>1,653,872</b>	<b>1,450,819</b>	<b>1,147,930</b>	<b>1,433,961</b>	-1.16%
<b>Total</b>	<b>5,451,956</b>	<b>5,658,766</b>	<b>5,762,862</b>	<b>5,935,710</b>	<b>4,531,482</b>	<b>5,987,130</b>	<b>0.87%</b>
<b>Personnel Summary</b>	<b>31.50</b>	<b>32.50</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>0.00</b>

**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	310,449	310,391	318,963	397,688	(308,137)	395,809	-0.47%
Salaries, Temporary	10,616	1,362	1,277	9,630	9,630	9,630	0.00%
Salaries, Overtime			959				
Leave Payouts	10,207	2,769					
Benefits	141,770	150,773	172,677	213,665	(113,298)	216,027	1.11%
<b>PERSONNEL SERVICES</b>	<b>473,041</b>	<b>465,295</b>	<b>493,875</b>	<b>620,983</b>	<b>(411,806)</b>	<b>621,466</b>	0.08%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	7,922	7,440	1,434	13,913	13,913	13,913	0.00%
Repairs and Maintenance		564		6,014	9,374	6,014	0.00%
Conferences and Training	2,042	3,438	4,168	5,865	5,865	5,865	0.00%
Professional Services	8,000	64,323	181,105	67,500	82,000	67,500	0.00%
Other Contract Services	9,863	2,851	12,478		36,500		
Expense Allowances	6,023	5,964	5,586	6,000	6,000	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>33,850</b>	<b>84,579</b>	<b>204,771</b>	<b>99,292</b>	<b>153,652</b>	<b>99,292</b>	0.00%
<b>Total</b>	<b>506,891</b>	<b>549,874</b>	<b>698,647</b>	<b>720,275</b>	<b>(258,154)</b>	<b>720,758</b>	<b>0.07%</b>

**Significant Changes**

On December 18, 2017, City Council approved changing the fiscal year from October 1st through September 30th to July 1st through June 30th. As a result, the FY 2017/18 revised budget was adjusted to reflect the year ending June 30, 2018. The Administration budget reflects the payroll adjustments for the department.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Chief Financial Officer^	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Director of Finance^	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst Senior	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.50	1.50	1.50	1.50	1.50	1.50	0.00
Senior Finance Analyst	0.00	0.00	1.00	1.00	0.00	0.00	0.00
<i>^ 0.10 FTE funded by Workers' Compensation Fund.</i>							
<b>Total</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>2.50</b>	<b>2.50</b>	<b>0.00</b>



**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Accounting Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	661,534	703,936	756,454	772,476	772,476	773,123	0.08%
Salaries, Temporary	3,018						
Salaries, Overtime		1,408					
Leave Payouts	30,389	26,765	39,684				
Benefits	322,416	347,822	407,963	433,079	413,092	452,313	4.44%
<b>PERSONNEL SERVICES</b>	<b>1,017,358</b>	<b>1,079,930</b>	<b>1,204,101</b>	<b>1,205,555</b>	<b>1,185,567</b>	<b>1,225,436</b>	<b>1.65%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	38,645	17,219	5,422	4,650	4,770	4,650	0.00%
Conferences and Training	4,555	3,145	5,598	5,000	5,000	5,000	0.00%
Professional Services	144,540	161,997	101,144	189,600	120,000	189,600	0.00%
Other Contract Services	5,700	15,913	72,795				
<b>OPERATING EXPENSES</b>	<b>193,439</b>	<b>198,274</b>	<b>184,958</b>	<b>199,250</b>	<b>129,770</b>	<b>199,250</b>	<b>0.00%</b>
<b>Total</b>	<b>1,210,797</b>	<b>1,278,204</b>	<b>1,389,060</b>	<b>1,404,805</b>	<b>1,315,337</b>	<b>1,424,686</b>	<b>1.42%</b>

**Significant Changes**

The Accounting Services Division includes funding for professional services related to audit and other consulting services. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Finance Manager - Accounting^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Payroll Specialist*	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Project Manager^^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician^^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Payroll Technician*	1.00	2.00	2.00	2.00	2.00	2.00	0.00
^ 0.10 FTE funded by Workers' Compensation Fund.							
^^ 0.05 FTE funded by Workers' Compensation Fund.							
* Payroll FTE transferred from Budget Management in FY 14/15							
<b>Total</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>

**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Budget Management</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	324,875	306,930	253,597	322,138	322,138	325,561	1.06%
Salaries, Temporary		16,380	14,084				
Leave Payouts	15,442	14,915	10,379				
Benefits	136,064	143,516	151,452	187,567	174,139	191,639	2.17%
<b>PERSONNEL SERVICES</b>	<b>476,380</b>	<b>481,741</b>	<b>429,511</b>	<b>509,705</b>	<b>496,276</b>	<b>517,200</b>	1.47%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	15,563	16,401	14,853	15,000	25,000	15,000	0.00%
Repairs and Maintenance		5,000	5,000	5,200	5,200	5,200	0.00%
Conferences and Training	2,145	1,125	195	5,000	5,000	5,000	0.00%
Professional Services	72,642	14,399					
Other Contract Services			37,531				
<b>OPERATING EXPENSES</b>	<b>90,349</b>	<b>36,925</b>	<b>57,579</b>	<b>25,200</b>	<b>35,200</b>	<b>25,200</b>	0.00%
<b>Total</b>	<b>566,729</b>	<b>518,666</b>	<b>487,090</b>	<b>534,905</b>	<b>531,476</b>	<b>542,400</b>	1.40%

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Finance Manager - Budget^	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	2.00	2.00	1.00	1.00	0.00	0.00	0.00
Senior Finance Analyst^^	0.00	0.00	1.00	1.00	4.00	4.00	0.00
^ 0.08 FTE funded by Workers' Compensation Fund.							
^^ 0.15 FTE funded by Workers' Compensation Fund.							
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>

**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Cashiering &amp; Collections Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	406,592	448,229	431,857	496,569	496,569	499,966	0.68%
Salaries, Temporary	46,223	41,093	48,402	52,350	52,350	52,350	0.00%
Salaries, Overtime	49						
Leave Payouts	23,548	20,410	27,161				
Benefits	195,112	227,660	244,986	274,690	261,317	283,250	3.12%
<b>PERSONNEL SERVICES</b>	<b>671,524</b>	<b>737,392</b>	<b>752,406</b>	<b>823,608</b>	<b>810,236</b>	<b>835,566</b>	<b>1.45%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	16,796	33,777	10,899	10,000	7,402	10,000	0.00%
Repairs and Maintenance	11,818	11,541	8,620	15,000	12,863	15,000	0.00%
Conferences and Training	877	3,947	1,180	2,500	1,875	2,500	0.00%
Professional Services			3,462		697		
Other Contract Services	351,483	261,804	242,073	274,575	230,863	274,575	0.00%
Expense Allowances	5,421	5,446	5,396	5,700	4,700	5,700	0.00%
Other Expenses (29)							
<b>OPERATING EXPENSES</b>	<b>386,366</b>	<b>316,516</b>	<b>271,629</b>	<b>307,775</b>	<b>258,401</b>	<b>307,775</b>	<b>0.00%</b>
<b>Total</b>	<b>1,057,890</b>	<b>1,053,908</b>	<b>1,024,035</b>	<b>1,131,383</b>	<b>1,068,637</b>	<b>1,143,341</b>	<b>1.06%</b>

**Significant Changes**

The Cashiering and Collections Services Division's budget contains funding for Other Contract Services related to contracted parking citation processing costs and credit card fees. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Administrative Analyst	0.00	0.00	0.50	0.50	0.50	0.50	0.00
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II*	3.00	3.00	3.00	3.00	3.00	3.00	0.00
<i>*0.75 FTE funded by the Public Works Department.</i>							
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.50</b>	<b>6.50</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00</b>

**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Fiscal Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	790,391	823,365	715,347	834,431	834,431	824,911	-1.14%
Salaries, Temporary	8,009	11,565	20,620	17,550	17,550	17,550	0.00%
Salaries, Overtime	25						
Leave Payouts	28,238	29,834	50,447				
Benefits	421,043	458,133	442,681	473,059	451,297	511,040	8.03%
<b>PERSONNEL SERVICES</b>	<b>1,247,706</b>	<b>1,322,897</b>	<b>1,229,096</b>	<b>1,325,040</b>	<b>1,303,277</b>	<b>1,353,501</b>	<b>2.15%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	527,012	589,047	544,926	472,420	333,080	455,562	-3.57%
Repairs and Maintenance	70,662	85,605	65,533	78,882	59,161	78,882	0.00%
Conferences and Training	1,338	2,095	2,559	1,000	1,000	1,000	0.00%
Other Contract Services	263,122	258,549	322,001	267,000	177,666	267,000	0.00%
Other Expenses	(192)	(78)	(85)				
<b>OPERATING EXPENSES</b>	<b>861,942</b>	<b>935,218</b>	<b>934,935</b>	<b>819,302</b>	<b>570,908</b>	<b>802,444</b>	<b>-2.06%</b>
<b>Total</b>	<b>2,109,648</b>	<b>2,258,115</b>	<b>2,164,031</b>	<b>2,144,342</b>	<b>1,874,185</b>	<b>2,155,945</b>	<b>0.54%</b>

**Significant Changes**

The budget for the Fiscal Services Division contains funding for Citywide paper, supplies, reprographics, utility billing, printing, and mailing services. The Equipment and Supplies budget reduced by \$16,858 to offset the increased Personnel Cost due to a budget exchange of one (1) Accounting Technician Supervisor position to one (1) Business License Supervisor position for a net neutral fiscal impact. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Finance Manager - Fiscal Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Business License Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Senior Accounting Technician	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Buyer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>

**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Retiree Insurance Fund (702), Retirement Supplement (703), Section 115 (716)</b>							
<b>PERSONNEL SERVICES</b>							
Benefits	714,889	648,566	624,247	1,690,736	1,690,736	1,363,297	-19.37%
<b>PERSONNEL SERVICES</b>	<b>714,889</b>	<b>648,566</b>	<b>624,247</b>	<b>1,690,736</b>	<b>1,690,736</b>	<b>1,363,297</b>	<b>-19.37%</b>
<b>OPERATING EXPENSES</b>							
Professional Services	2,459	41,300	2,100	46,100	46,100	4,600	-90.02%
Other Contract Services	111,933	112,666	124,599	125,000	125,000	130,000	4.00%
Pension Payments	3,587,775	3,772,815	4,143,998	4,032,734	4,032,734	3,702,850	-8.18%
Interdepartmental Charges	213,058	219,450	220,805	227,430	227,430	234,253	3.00%
<b>OPERATING EXPENSES</b>	<b>3,915,225</b>	<b>4,146,231</b>	<b>4,491,502</b>	<b>4,431,264</b>	<b>4,431,264</b>	<b>4,071,703</b>	<b>-8.11%</b>
<b>Total</b>	<b>4,630,114</b>	<b>4,794,797</b>	<b>5,115,749</b>	<b>6,122,000</b>	<b>6,122,000</b>	<b>5,435,000</b>	<b>-11.22%</b>

**Significant Changes**

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. As of 9/30/14, the unfunded liability for Miscellaneous employees has been paid off six years ahead of schedule; therefore, the FY 2018/19 Benefits budget reflects the City's contribution towards the Normal Cost for both Miscellaneous and Safety with an unfunded liability payment for Safety only. The FY 2018/19 Adopted Budget continues funding for the City's award-winning "25 to 10" and "16 to 10" Plans for Retiree Medical and Supplemental Benefits respectively. If prepayments continue for the Unfunded Liabilities, it is expected the Unfunded Liabilities will be paid off for these Plans by FY 2023/24, assuming actuarial and market assumptions apply.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00702 Retiree Insurance Fund	1,890,949	4,245,947	2,804,997	1,789,000	1,789,000	1,435,000	(354,000)
00703 Retirement Supplement	6,643,240	9,155,065	10,555,285	4,333,000	4,333,000	4,000,000	(333,000)
00716 Section 115 Trust		2,500,000	1,294,379				
<b>Total</b>	<b>8,534,189</b>	<b>15,901,012</b>	<b>14,654,661</b>	<b>6,122,000</b>	<b>6,122,000</b>	<b>5,435,000</b>	<b>(687,000)</b>

**Finance**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>FIN Finance</b>							
<b>ADM Administration</b>							
10035201 Finance Administration	506,891	549,874	698,647	720,275	(258,154)	720,758	0.07%
<b>ADM Administration</b>	<b>506,891</b>	<b>549,874</b>	<b>698,647</b>	<b>720,275</b>	<b>(258,154)</b>	<b>720,758</b>	0.07%
<b>ATG Accounting Services</b>							
10035205 Accounting Services	1,210,797	1,278,204	1,389,060	1,404,805	1,315,337	1,424,686	1.42%
<b>ATG Accounting Services</b>	<b>1,210,797</b>	<b>1,278,204</b>	<b>1,389,060</b>	<b>1,404,805</b>	<b>1,315,337</b>	<b>1,424,686</b>	1.42%
<b>BGT Budget Management</b>							
10035204 Budget Management	566,729	518,666	487,090	534,905	531,476	542,400	1.40%
<b>BGT Budget Management</b>	<b>566,729</b>	<b>518,666</b>	<b>487,090</b>	<b>534,905</b>	<b>531,476</b>	<b>542,400</b>	1.40%
<b>CSC Cashiering &amp; Collections</b>							
10035209 Cashiering/Collections	1,057,890	1,053,908	1,024,035	1,131,383	1,068,637	1,143,341	1.06%
<b>CSC Cashiering &amp; Collections</b>	<b>1,057,890</b>	<b>1,053,908</b>	<b>1,024,035</b>	<b>1,131,383</b>	<b>1,068,637</b>	<b>1,143,341</b>	1.06%
<b>FS Fiscal Services</b>							
10035206 Fiscal Services	2,109,648	2,258,115	2,164,031	2,144,342	1,874,185	2,155,945	0.54%
<b>FS Fiscal Services</b>	<b>2,109,648</b>	<b>2,258,115</b>	<b>2,164,031</b>	<b>2,144,342</b>	<b>1,874,185</b>	<b>2,155,945</b>	0.54%
<b>Other Funds</b>							
70235202 Retirement Medical Supplement	777,155	737,730	685,227	1,789,000	1,789,000	1,435,000	-19.79%
70335203 Retirement Supplement	3,852,959	4,057,067	4,423,973	4,333,000	4,333,000	4,000,000	-7.69%
71635101 Section 115 Trust			6,549				
<b>Other Funds</b>	<b>4,630,114</b>	<b>4,794,797</b>	<b>5,115,749</b>	<b>6,122,000</b>	<b>6,122,000</b>	<b>5,435,000</b>	-11.22%
General Fund	5,451,956	5,658,766	5,762,862	5,935,710	4,531,482	5,987,130	0.87%
Other Funds	4,630,114	4,794,797	5,115,749	6,122,000	6,122,000	5,435,000	-11.22%
<b>Grand Total(s)</b>	<b>10,082,071</b>	<b>10,453,563</b>	<b>10,878,612</b>	<b>12,057,710</b>	<b>10,653,482</b>	<b>11,422,130</b>	<b>-5.27%</b>

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# City of Huntington Beach

## Fire

### Adopted Budget – FY 2018/19

Fire Chief

#### FIRE PREVENTION

Fire Division Chief  
Administrative Secretary

##### PROGRAMS

Assistant Fire Marshal  
Fire Protection Analyst (2)  
Fire Prevention Inspector (3)  
Senior Permit Technician

##### CERTIFIED UNIFIED PROGRAM AGENCY

Fire Prevention Inspector  
Administrative Secretary

#### ADMINISTRATION

ADMINISTRATION  
Administrative Analyst Sr (2)  
Administrative Aide  
Administrative Assistant

FIREMED  
Fire Medical Coordinator  
Accounting Technician II (2)  
Office Assistant II

##### EMERGENCY MANAGEMENT & HOMELAND SECURITY

Fire Battalion Chief  
Emergency Services  
Coordinator

##### CENTRAL NET OPERATIONS AUTHORITY

Fire Training Maintenance  
Technician  
Administrative Secretary

#### EMERGENCY RESPONSE

Fire Division Chief

##### FIRE SUPPRESSION

Fire Battalion Chief (3)  
Administrative Fire Captain (2)  
Fire Captain (30)  
Fire Engineer (30)  
Firefighter Paramedic (48)  
Firefighter (12)  
Ambulance Operator (30)

##### TRAINING

Fire Battalion Chief  
Administrative Fire Captain

##### EMERGENCY MEDICAL SERVICES

Emergency Medical Services  
Coordinator

#### MARINE SAFETY

Marine Safety Division Chief  
Marine Safety Lieutenant (3)  
Marine Safety Officer II (10)  
Administrative Secretary





The Huntington Beach Fire Department is dedicated to providing the highest quality fire, marine safety and emergency medical services to protect our community. Providing a balanced approach to life and property protection supports this mission. The Department provides “all-risk” services and response for fire suppression, fire prevention, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center located in the center of the City. FireMed, a membership-based program, continues to provide significant financial support to the level of emergency medical services provided for the City, while offsetting delivery costs.

### **Fire Administration**

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center and FireMed Membership Program; and is a member of MetroNet, an eight-city Joint Powers Authority for fire and medical emergency dispatch. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Response Authority.

### **Fire Prevention**

The Fire Prevention Division is responsible for enforcing local, state, and federal codes in order to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished through inspection and code enforcement, plan review, public education and fire investigative services. Fire Prevention Inspectors conduct various inspections of buildings and facilities to ensure that the construction and use is compliant with the Fire Code. The Fire Protection Analysts review and approve development plans, as well as various fire protection and life safety system plans to maintain compliance with the Fire Code and other regulations. Oil inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The Fire Prevention Division operates the Hazardous Materials Business Plan Program (HMBP) as a participating agency to the Certified Unified Program Agency (CUPA). HMBP is responsible for identifying, inspecting, and monitoring businesses that use and store hazardous materials. Fire Investigators determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. The Division includes the Emergency Management and Homeland Security Office, which develops and coordinates disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction programs and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers. Finally, the Fire Prevention Division oversees a volunteer Senior Home Inspection Program (SHIP), arranges for fire station tours and coordinates the annual open house.

### **Emergency Response**

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, and hazardous materials response. This Division conducts annual life safety inspections; education programs; fire service training; and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies are located in each of the eight stations and staffed by four personnel. This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, a State Office of Emergency Services engine, a hazardous materials response vehicle, a mobile decontamination unit, an urban search and rescue/light and air vehicle, six City-operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Fire Department is able to provide this broad scope of emergency service delivery through cross training of personnel in various disciplines. The Division includes the Central Net Training Center staff who provide mandated training for Fire Department personnel. The Division also coordinates with the Fleet Services Division of the Public Works Department for apparatus procurement, repairs, and maintenance.



## Marine Safety

The primary goal and purpose of Marine Safety is to provide quality open water and beach safety through education, prevention, and emergency response. Marine Safety provides year-round lifeguard services on the City's beach, including medical aid and code enforcement services, manages the summer Junior Lifeguard Program and provides staffing as required. Lifeguard services are also provided to Sunset Beach. The Division is comprised of 14 permanent Marine Safety Officers and management staff, and is supported by more than 150 recurrent ocean lifeguards.

## Ongoing Activities & Projects

### Fire Administration

- Provide overall administration, leadership, management and support for the Fire Department.
- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer Homeland Security Grants, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three-year plan.
- Represent the City of Huntington Beach on MetroNet Joint Powers Authority Board, Central Net Training Authority Board and Orange County-City Hazardous Materials Emergency Response Authority.

### Fire Prevention

- Complete fire protection system plan reviews.
- Conduct fire investigations.
- Enforce the 2016 California Fire Code, Huntington Beach Municipal Code and City specifications.
- Complete plan reviews for development projects and permit issuance.
- Conduct development/construction related inspections, permit inspections and mandated City and State fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and Hazardous Materials Business Plan (HMBP) Program.
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.
- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development Department.
- Perform methane barrier and oil well plan reviews and inspections.
- Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
- Respond to citizen inquiries regarding fire prevention, inspection, and education.
- Provide fire prevention support and training to emergency response personnel.



### Emergency Response

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire and hazardous materials incidents.
- Continue Emergency Medical Service electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMTs) and Firefighter Paramedics.
- Update Department Organization and Operations Manuals, policies and plans to reflect current procedures and regulations.
- Update Training Manual to reflect current standards and procedures.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.
- Complete the purchase of fire apparatus and continue the ongoing purchase of firefighter turnouts, hose, air cylinders, and other essential firefighting and safety equipment.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.
- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (US&R), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues and other related emergencies.



### Marine Safety

- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half mile City beach area including Sunset Beach.
- Manage and coordinate the City's Junior Lifeguard Program, including beach safety education, medical and lifesaving training, competitions and field trips for 850 participants.
- Continue to provide training of Marine Safety Division personnel in order to maintain operational readiness for responses in the marine environment, medical aids and enforcement incidents.
- Meet all training and other requirements in order to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.



# Fire

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below. The last goal in the performance measure listed below is a new goal and has no historical data.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL*	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Provide at least 12,000 emergency medical transports annually.				Enhance and Maintain Public Safety
<b>Measure:</b> # of emergency medical transports provided	12,100	9,230*	12,400	
<b>Goal:</b>				
2. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.				Enhance and Maintain Public Safety
<b>Measure:</b> % of life safety and permit inspections completed	97%	98%	99%	
% of State mandated occupancy inspections completed	N/A	100%	100%	
<b>Goal:</b>				
3. Continually maintain 250 Community Emergency Response Team (CERT), 75 Radio Amateur Civil Emergency Services (RACES), and 10 Senior Home Inspection Program (SHIP) volunteers.				Enhance and Maintain Public Safety
<b>Measure:</b> # CERT volunteers	250	250	250	
# of RACES volunteers	75	75	75	
# of SHIP volunteers	10	10	10	
<b>Goal:</b>				
4. Ensure 100% of Lifeguards and Marine Safety Officers complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.				Enhance and Maintain Public Safety
<b>Measure:</b> % of Lifeguards and Marine Safety Officers completing USLA Advanced Certified Lifeguard Agency status	100%	100%	100%	
<b>Goal:</b>				
5. Pursuant to the City's General Plan, Section PSI-P.2, provide emergency responses:				Enhance and Maintain Public Safety
<b>Distribution of Fire Stations:</b> To treat medical patients and control small fires, the first-due unit should arrive within 7:30 minutes/seconds, 90% of the time, from the receipt of the 9-1-1 call in the Metro Net Communications Center. This equates to a 1:30-minute dispatch time, a 2-minute company turnout time, and a 4-minute drive in most populated areas.				
<b>Measure:</b> % of medical and fire responses in 7:30 minutes or less.	N/A	N/A	90%	

\*Adjusted due to nine-month fiscal year

# Fire

## Performance Measures

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL*	FY 2018/19 PROPOSED	Strategic Plan Goal
<b>Goal:</b>				
5. Continued:				
<b>Multi-Unit Responses:</b> To confine fires near the room of origin, and to treat up to five medical patients at once, a multiple-unit response with a minimum of three engines, one quint/ladder truck, and one Battalion Chief totaling 17 personnel should arrive within 11:30 minutes from the time of 9-1-1 call receipt in fire dispatch, 90% of the time. This equates to 1:30-minute/second dispatch time, 2 minutes company turnout time, and 8 minutes' drive time spacing for multiple units in the most populated areas.				Enhance and Maintain Public Safety
<b>Measure</b>				
% of multi-unit responses in 11:30 minutes or less.	N/A	N/A	90%	
<b>Hazardous Materials Responses:</b> Provide hazardous materials response designed to protect the community from the hazards associated with uncontrolled release of hazardous and toxic materials. The fundamental mission of the City response is to minimize or halt the release of a hazardous substance so it has minimal impact on the community. This can be achieved with a travel time for the first company capable of investigating a HazMat release at the operations level within 7:30 minutes/seconds total response time or less, 90% of the time.				
<b>Measure</b>				
% of hazardous materials responses in 7:30 minutes or less.	N/A	N/A	90%	
<b>Technical Rescue:</b> Respond to technical rescue emergencies as efficiently and effectively as possible with enough trained personnel to facilitate a successful rescue. Achieve a travel time for the first-due company for size-up of the rescue within 7:30 minutes/seconds total response time or less, 90% of the time. Assemble additional resources for technical rescue capable of initiating a rescue within a total response time of 11:30 minutes/seconds, 90% of the time.				
<b>Measure</b>				
% of technical rescue responses in 7:30/11:30 minutes or less.	N/A	N/A	90%	
<b>Emergency Medical Services:</b> The City should continue to provide ambulance services in all neighborhoods within at least 11:30 minutes/seconds total response time.				
<b>Measure</b>				
% of ambulance service responses in 11:30 minutes or less.	N/A	N/A	100%	

\*Adjusted due to nine-month fiscal year

**FY 2017/18 Accomplishments**

- Provided 20,740 medical, fire, hazardous materials and other emergency responses in 2017.
- Provided 9,230 emergency medical transports, as part of a program generating \$6 million in revenue; number was reduced for nine month fiscal year (normally over 12,000).
- Received a 99% customer service satisfaction rating for FY 2017/18.
- Increased use of technology for emergency response, mapping and personnel training.
- Continued to refine use of an Electronic Pre-Hospital Care (e-PCR) reporting system.
- Performed 2,230 bureau fire inspections, 5,080 fire company fire inspections and 1,900 development and fire protection/life safety plan checks, yielding over \$1 million in general fund revenue.
- Completed 235 hazardous materials inspections.
- Conducted Fire Department Open House with over 900 attendees.
- The Marine Safety Division was recognized by the United States Lifesaving Association for maintaining its Advanced Lifeguard Agency Certification.
- Performed over 176,000 Lifeguard preventative actions and conducted over 3,500 water rescues.
- Conducted a Junior Lifeguard Program with 920 participants.
- Revised and implemented risk based fire prevention inspection frequencies.
- Replaced rescue personal watercraft, two lifeguard towers, dive team equipment and completed replacement of 800 Megahertz Marine Safety portable and mobile radios.
- Completed participation in Community Paramedicine Pilot Study to evaluate the feasibility of offering patients the option to be transported to an urgent care center instead of a hospital.
- Completed a Standards of Cover evaluation to assess the overall distribution and effectiveness of Fire Department services to meet community risks.
- Adopted new master fee schedule and transitioned to valuation based fees for development projects.
- Received City Council approval for Junior Lifeguard Program enhancements in addition to the traditional half-day format, an all-day option and a youth orientation program for 6-8 year olds were added.
- As part of the statewide mutual aid system, responded to nine *strike team* requests for help with major fires and other serious disasters.

**FY 2018/19 Goals**

- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, urban search and rescue, and other all-risk emergency incidents.
- Purchase and place into service fire apparatus and safety equipment.
- Continue quality assurance for Emergency Medical Service technology upgrades.
- Provide additional Emergency Operations Center training to ensure City staff members are fully equipped to assume their roles in the event of a major emergency.
- Evaluate the success of peak load staffing by the emergency transport services pilot program, including evaluation of response times, costs, fees and other program elements.
- Maintain Advance Lifeguard Agency Certification.
- Maintain corporate sponsorships for lifeguard towers and vehicles.
- Implement the new Junior Lifeguard program enhancements, including an all-day option and a youth orientation program for 6-8 year olds.
- Transition to an integrated software system to increase efficiency in completing inspections, pre-fire planning, and retrieval of hazardous materials information using a custom iPad application.
- Overhaul the Fire Prevention manual to conform to the National Fire Protection Authority (NFPA) 1730 Standard.
- Continue to improve customer service through improved training, policies and procedures.
- Recruit and develop personnel to fill vacancies and promotional opportunities and implement formal succession planning program to ensure employees are ready to assume higher positions.
- Provide fire and emergency medical services for large special events, including the Air Show, Surf City Marathon, and U.S. Open of Surfing.
- Enhance Code 3 response capabilities for Safety Officers/Training staff in order to provide additional support for emergency operations.

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**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	20,421,837	20,171,096	19,945,391	22,028,458	16,582,870	22,264,056	1.07%
Salaries, Temporary	1,082,045	1,092,421	1,017,768	1,180,401	492,010	1,181,215	0.07%
Salaries, Overtime	6,219,819	6,743,268	7,137,079	4,787,014	3,653,272	4,787,014	0.00%
Leave Pay Outs	454,043	425,652	473,315				
Benefits	13,713,233	14,230,499	14,964,240	16,083,412	11,870,942	16,752,157	4.16%
<b>PERSONNEL SERVICES</b>	<b>41,890,977</b>	<b>42,662,937</b>	<b>43,537,793</b>	<b>44,079,285</b>	<b>32,599,094</b>	<b>44,984,442</b>	<b>2.05%</b>
<b>OPERATING EXPENSES</b>							
Utilities	50,323	31,026	46,903	39,400	38,145	39,400	0.00%
Purchased Water	489	446	406	1,000	1,000		-100.00%
Equipment and Supplies	1,051,127	993,410	925,444	1,018,342	974,494	1,011,832	-0.64%
Repairs and Maintenance	333,222	211,234	288,359	247,447	206,308	246,247	-0.48%
Conferences and Training	114,950	100,289	105,629	135,284	124,517	132,784	-1.85%
Professional Services	849,853	1,130,350	1,092,723	526,491	824,364	526,491	0.00%
Other Contract Services	142,212	205,336	113,104	174,302	211,379	179,802	3.16%
Rental Expense	90,215	104,502	85,466	98,300	87,100	98,300	0.00%
Insurance		5,293	5,308	5,300	5,300	5,300	0.00%
Payments to Other Governments	993,098	1,075,174	1,138,230	1,195,745	951,261	1,263,799	5.69%
Expense Allowances	27,099	28,884	26,743	22,152	21,050	22,152	0.00%
Other Expenses	11,941	12,046	31,448	14,300	13,740	10,800	-24.48%
<b>OPERATING EXPENSES</b>	<b>3,664,530</b>	<b>3,897,990</b>	<b>3,859,763</b>	<b>3,478,063</b>	<b>3,458,658</b>	<b>3,536,907</b>	<b>1.69%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	215,720	190,154	126,869	37,000	37,000	143,000	286.49%
Equipment	19,892	204,498	18,374				
<b>CAPITAL EXPENDITURES</b>	<b>235,612</b>	<b>394,652</b>	<b>145,243</b>	<b>37,000</b>	<b>37,000</b>	<b>143,000</b>	<b>286.49%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	13,000	18,862		13,000	13,000	13,000	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>13,000</b>	<b>18,862</b>		<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>0.00%</b>
<b>Grand Total(s)</b>	<b>45,804,118</b>	<b>46,974,441</b>	<b>47,542,800</b>	<b>47,607,348</b>	<b>36,107,752</b>	<b>48,677,349</b>	<b>2.25%</b>
General Fund	44,891,741	46,111,933	46,745,304	46,882,898	35,204,284	47,883,692	2.13%
Other Funds	912,377	862,508	797,496	724,450	903,468	793,657	9.55%
<b>Grand Total(s)</b>	<b>45,804,118</b>	<b>46,974,441</b>	<b>47,542,800</b>	<b>47,607,348</b>	<b>36,107,752</b>	<b>48,677,349</b>	<b>2.25%</b>
<b>Personnel Summary</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>	<b>0.00</b>



**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	20,156,809	19,918,271	19,751,548	21,740,190	16,305,141	21,976,749	1.09%
Salaries, Temporary	1,045,130	1,062,121	992,760	1,112,901	424,510	1,135,901	2.07%
Salaries, Overtime	6,211,293	6,730,725	7,125,575	4,758,014	3,620,454	4,758,014	0.00%
Leave Pay Outs	440,469	430,283	466,851				
Benefits	13,579,112	14,090,736	14,809,585	15,914,127	11,709,027	16,587,308	4.23%
<b>PERSONNEL SERVICES</b>	<b>41,432,813</b>	<b>42,232,135</b>	<b>43,146,319</b>	<b>43,525,232</b>	<b>32,059,132</b>	<b>44,457,972</b>	<b>2.14%</b>
<b>OPERATING EXPENSES</b>							
Utilities	8,308	6,611	6,933	2,900	1,645	2,900	0.00%
Equipment and Supplies	938,891	928,731	850,039	975,651	829,171	975,651	0.00%
Repairs and Maintenance	316,927	200,984	274,721	234,501	193,363	234,501	0.00%
Conferences and Training	108,038	95,681	101,709	121,034	109,675	121,034	0.00%
Professional Services	849,646	1,087,600	991,353	526,491	808,614	526,491	0.00%
Other Contract Services	94,904	163,133	78,576	170,092	133,033	170,092	0.00%
Rental Expense	90,215	104,502	85,466	98,300	87,100	98,300	0.00%
Payments to Other Governments	993,098	1,075,174	1,138,230	1,195,745	951,261	1,263,799	5.69%
Expense Allowances	27,099	28,884	26,735	22,152	21,050	22,152	0.00%
Other Expenses	11,909	12,046	30,874	10,800	10,240	10,800	0.00%
<b>OPERATING EXPENSES</b>	<b>3,439,035</b>	<b>3,703,346</b>	<b>3,584,636</b>	<b>3,357,666</b>	<b>3,145,152</b>	<b>3,425,720</b>	<b>2.03%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment	19,892	170,589	14,349				
<b>CAPITAL EXPENDITURES</b>	<b>19,892</b>	<b>170,589</b>	<b>14,349</b>				
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		5,862					
<b>NON-OPERATING EXPENSES</b>		<b>5,862</b>					
<b>Total</b>	<b>44,891,741</b>	<b>46,111,933</b>	<b>46,745,304</b>	<b>46,882,898</b>	<b>35,204,284</b>	<b>47,883,692</b>	<b>2.13%</b>
<b>Personnel Summary</b>	<b>194.00</b>	<b>194.00</b>	<b>194.00</b>	<b>194.00</b>	<b>194.00</b>	<b>194.00</b>	<b>0.00</b>

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	656,523	565,292	661,296	674,205	(4,760,843)	718,197	6.53%
Salaries, Temporary	(28)	4,918	14,321	16,000	11,000	16,000	0.00%
Salaries, Overtime	6,603	7,620	4,466	10,700	3,740	10,700	0.00%
Leave Payouts	32,909	22,795	40,879				
Benefits	383,081	341,504	500,876	439,792	(3,022,689)	449,307	2.16%
<b>PERSONNEL SERVICES</b>	<b>1,079,087</b>	<b>942,129</b>	<b>1,221,838</b>	<b>1,140,697</b>	<b>(7,768,792)</b>	<b>1,194,204</b>	<b>4.69%</b>
<b>OPERATING EXPENSES</b>							
Utilities	2,304	2,197	2,662				
Equipment and Supplies	14,822	13,150	22,031	51,090	42,250	51,090	0.00%
Repairs and Maintenance	300	2,571	3,449	2,750	2,310	2,750	0.00%
Conferences and Training	2,637	2,338	24,984	2,500	2,185	2,500	0.00%
Professional Services	48	497					
Other Contract Services	5,137	26,763	122	6,250	6,130	6,250	0.00%
Rental Expense	3,155	2,620	1,966	3,000	1,850	3,000	0.00%
Other Expenses	140	33	277				
<b>OPERATING EXPENSES</b>	<b>28,544</b>	<b>50,169</b>	<b>55,491</b>	<b>65,590</b>	<b>54,725</b>	<b>65,590</b>	<b>0.00%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment	10,000						
<b>CAPITAL EXPENDITURES</b>	<b>10,000</b>						
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		5,862					
<b>NON-OPERATING EXPENSES</b>		<b>5,862</b>					
<b>Total</b>	<b>1,117,631</b>	<b>998,160</b>	<b>1,277,329</b>	<b>1,206,287</b>	<b>(7,714,067)</b>	<b>1,259,794</b>	<b>4.44%</b>

**Significant Changes**

The Personnel Services increase is due to the upgrade of an Accounting Technician II position to Administrative Analyst Senior position. On December 18, 2017, City Council approved changing the fiscal year from October 1st through September 30th to July 1st through June 30th. As a result, the FY 2017/18 revised budget was adjusted to reflect the year ending June 30, 2018. The Administration budget reflects the payroll adjustments for the department.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Battalion Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	2.00	2.00	0.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	1.00	1.00	1.00	1.00	0.00	0.00	0.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Emergency Response</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	14,271,382	14,098,197	13,861,327	15,349,825	15,349,825	15,583,537	1.52%
Salaries, Temporary	529			10,000		10,000	0.00%
Salaries, Overtime	4,625,286	4,731,613	5,306,788	3,623,630	2,780,962	3,623,630	0.00%
Leave Pay Outs	307,200	315,760	317,803				
Benefits	9,684,497	10,071,153	10,508,474	11,352,476	10,805,089	11,953,744	5.30%
<b>PERSONNEL SERVICES</b>	<b>28,888,894</b>	<b>29,216,722</b>	<b>29,994,392</b>	<b>30,335,931</b>	<b>28,935,876</b>	<b>31,170,911</b>	<b>2.75%</b>
<b>OPERATING EXPENSES</b>							
Utilities	2,759	2,891	2,578				
Equipment and Supplies	351,302	341,647	256,612	342,088	301,018	342,088	0.00%
Repairs and Maintenance	142,768	115,136	157,626	130,318	122,430	130,318	0.00%
Conferences and Training	49,196	29,189	38,697	22,334	18,540	22,334	0.00%
Professional Services	26,711	118,774	98,648	41,050	42,112	41,050	0.00%
Other Contract Services	11,893	54,666	3,337	6,000	9,600	6,000	0.00%
Rental Expense		1,864	937				
Payments to Other Governments	993,098	1,075,174	1,138,230	1,195,745	951,261	1,263,799	5.69%
Expense Allowances	22,976	25,053	20,934	15,950	15,950	15,950	0.00%
Other Expenses	2,502	4,587	4,258	3,300	2,740	3,300	0.00%
<b>OPERATING EXPENSES</b>	<b>1,603,205</b>	<b>1,768,982</b>	<b>1,721,857</b>	<b>1,756,785</b>	<b>1,463,651</b>	<b>1,824,839</b>	<b>3.87%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment	1,468	103,536	14,349				
<b>CAPITAL EXPENDITURES</b>	<b>1,468</b>	<b>103,536</b>	<b>14,349</b>				
<b>Total</b>	<b>30,493,568</b>	<b>31,089,240</b>	<b>31,730,598</b>	<b>32,092,716</b>	<b>30,399,527</b>	<b>32,995,750</b>	<b>2.81%</b>

**Significant Changes**

The Personnel Services increase is mostly due to the increased cost of benefits. Payments to Other Governments increased \$68,054 to fund the additional cost of the City's share of emergency dispatching services provided by Metro Cities Joint Powers Authority.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Battalion Chief*	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Deputy Fire Marshal**	2.00	2.00	2.00	2.00	0.00	0.00	0.00
Administrative Fire Captain**	0.00	0.00	0.00	0.00	2.00	2.00	0.00
Fire Captain	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Fire Engineer	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Firefighter Paramedic	36.00	36.00	36.00	36.00	36.00	36.00	0.00
Firefighter	12.00	12.00	12.00	12.00	12.00	12.00	0.00
*1.0 FTE Funded in FY 17/18							
**2.0 FTEs Defunded							
^0.10 FTE Hazardous Materials Specialist funded here but reflected in Other Funds CUPA Fund 501							
<b>Total</b>	<b>115.00</b>	<b>115.00</b>	<b>115.00</b>	<b>115.00</b>	<b>115.00</b>	<b>115.00</b>	<b>0.00</b>

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Fire Prevention</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	869,967	883,744	927,564	975,061	975,061	975,935	0.09%
Salaries, Temporary	3,059	947	1,343				
Salaries, Overtime	106,323	456,059	384,549	76,184	57,132	76,184	0.00%
Leave Payouts	53,071	58,335	54,250				
Benefits	466,359	541,072	595,657	588,626	559,870	592,950	0.73%
<b>PERSONNEL SERVICES</b>	<b>1,498,780</b>	<b>1,940,157</b>	<b>1,963,363</b>	<b>1,639,871</b>	<b>1,592,063</b>	<b>1,645,069</b>	<b>0.32%</b>
<b>OPERATING EXPENSES</b>							
Utilities	385	378	368	900	745	900	0.00%
Equipment and Supplies	24,160	24,415	151,130	18,673	16,109	18,673	0.00%
Repairs and Maintenance	141,579	70,851	81,134	61,800	35,722	61,800	0.00%
Conferences and Training	5,949	10,538	11,658	16,700	13,860	16,700	0.00%
Professional Services	454,849	592,619	531,235	120,469	459,386	120,469	0.00%
Other Contract Services	54,976	29,230	42,921	109,917	84,464	109,917	0.00%
Rental Expense	73,800	76,440	76,752	73,800	73,800	73,800	0.00%
Expense Allowances	4,124	3,832	4,151	4,402	3,300	4,402	0.00%
Other Expenses	7,582	6,816	25,680	7,000	7,000	7,000	0.00%
<b>OPERATING EXPENSES</b>	<b>767,403</b>	<b>815,120</b>	<b>789,029</b>	<b>413,661</b>	<b>694,386</b>	<b>413,661</b>	<b>0.00%</b>
<b>Total</b>	<b>2,266,183</b>	<b>2,755,277</b>	<b>2,752,392</b>	<b>2,053,532</b>	<b>2,286,449</b>	<b>2,058,730</b>	<b>0.25%</b>

**Significant Changes**

No significant changes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Fire Marshal (Non-Safety)	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Protection Analyst	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Fire Prevention Inspector	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Permit Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division By Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Fire Medical Program</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,394,815	2,359,682	2,365,696	2,629,532	2,629,532	2,592,268	-1.42%
Salaries, Temporary	20,468	24,616	15,046	72,961	12,660	95,961	31.52%
Salaries, Overtime	906,520	884,533	864,919	568,900	444,660	568,900	0.00%
Leave Payouts	21,714	17,870	27,161				
Benefits	1,595,952	1,645,372	1,699,893	1,976,053	1,869,118	1,978,036	0.10%
<b>PERSONNEL SERVICES</b>	<b>4,939,468</b>	<b>4,932,073</b>	<b>4,972,715</b>	<b>5,247,446</b>	<b>4,955,970</b>	<b>5,235,165</b>	<b>-0.23%</b>
<b>OPERATING EXPENSES</b>							
Utilities							
Equipment and Supplies	387,222	374,873	360,653	351,400	294,115	351,400	0.00%
Repairs and Maintenance	640	443	98	9,500	7,890	9,500	0.00%
Conferences and Training	5,343	9,300	6,335	11,500	9,550	11,500	0.00%
Professional Services	365,081	370,541	356,120	364,972	307,116	364,972	0.00%
Other Contract Services	19,812	49,536	30,021	47,925	32,840	47,925	0.00%
Rental Expense		659	532				
Expense Allowances			1,650	1,800	1,800	1,800	0.00%
Other Expenses	129	19					
<b>OPERATING EXPENSES</b>	<b>778,227</b>	<b>805,371</b>	<b>755,409</b>	<b>787,097</b>	<b>653,311</b>	<b>787,097</b>	<b>0.00%</b>
<b>Total</b>	<b>5,717,696</b>	<b>5,737,444</b>	<b>5,728,124</b>	<b>6,034,543</b>	<b>5,609,281</b>	<b>6,022,262</b>	<b>-0.20%</b>

**Significant Changes**

The Temporary Salaries increase is associated with mandatory minimum wage increases for part time employees.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Deputy Fire Marshal	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Administrative Fire Captain	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Firefighter Paramedic	12.00	12.00	12.00	12.00	12.00	12.00	0.00
Emergency Medical Svcs Coordinator*	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	30.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II**	1.00	1.00	1.00	1.00	1.00	1.00	0.00
*1.0 FTE Defunded							
**1.0 FTE Defunded							
<b>Total</b>	<b>48.00</b>	<b>48.00</b>	<b>48.00</b>	<b>48.00</b>	<b>48.00</b>	<b>48.00</b>	<b>0.00</b>

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division By Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Marine Safety</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,964,122	2,011,357	1,935,664	2,111,566	2,111,566	2,106,811	-0.23%
Salaries, Temporary	1,021,103	1,031,640	962,050	1,013,940	400,850	1,013,940	0.00%
Salaries, Overtime	566,560	650,900	564,852	478,600	333,960	478,600	0.00%
Leave Payouts	25,575	15,523	26,758				
Benefits	1,449,223	1,491,635	1,504,684	1,557,182	1,497,639	1,613,272	3.60%
<b>PERSONNEL SERVICES</b>	<b>5,026,584</b>	<b>5,201,055</b>	<b>4,994,008</b>	<b>5,161,288</b>	<b>4,344,015</b>	<b>5,212,623</b>	<b>0.99%</b>
<b>OPERATING EXPENSES</b>							
Utilities	2,859	1,144	1,325	2,000	900	2,000	0.00%
Equipment and Supplies	161,385	174,645	195,613	212,400	175,680	212,400	0.00%
Repairs and Maintenance	31,640	11,984	32,413	30,133	25,010	30,133	0.00%
Conferences and Training	44,912	44,315	20,034	68,000	65,540	68,000	0.00%
Professional Services	2,956	5,169	5,351				
Other Contract Services	3,086	2,938	2,176				
Rental Expense	13,261	22,918	5,280	21,500	11,449	21,500	0.00%
Other Expenses	1,556	591	660	500	500	500	0.00%
<b>OPERATING EXPENSES</b>	<b>261,656</b>	<b>263,704</b>	<b>262,852</b>	<b>334,533</b>	<b>279,079</b>	<b>334,533</b>	<b>0.00%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment	8,424	67,054					
<b>CAPITAL EXPENDITURES</b>	<b>8,424</b>	<b>67,054</b>					
<b>Total</b>	<b>5,296,663</b>	<b>5,531,812</b>	<b>5,256,860</b>	<b>5,495,821</b>	<b>4,623,094</b>	<b>5,547,156</b>	<b>0.93%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Marine Safety Lieutenant	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Marine Safety Officer II*	10.00	10.00	10.00	10.00	10.00	10.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<i>*1.0 FTE Defunded</i>							
<b>Total</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>HAZMAT CUPA (501), Training Center (704), Grants (various)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	265,028	252,825	193,844	288,268	277,728	287,307	-0.33%
Salaries, Temporary	36,915	30,300	25,008	67,500	67,500	45,314	-32.87%
Salaries, Overtime	8,525	12,543	11,504	29,000	32,818	29,000	0.00%
Leave Payouts	13,575	(4,631)	6,464				
Benefits	134,121	139,764	154,655	169,285	161,916	164,850	-2.62%
<b>PERSONNEL SERVICES</b>	<b>458,163</b>	<b>430,801</b>	<b>391,475</b>	<b>554,053</b>	<b>539,962</b>	<b>526,471</b>	<b>-4.98%</b>
<b>OPERATING EXPENSES</b>							
Utilities	42,015	24,416	39,970	36,500	36,500	36,500	0.00%
Purchased Water	489	446	406	1,000	1,000		-100.00%
Equipment and Supplies	112,236	64,679	75,405	42,692	145,323	36,181	-15.25%
Repairs and Maintenance	16,295	10,250	13,638	12,946	12,946	11,745	-9.28%
Conferences and Training	6,912	4,608	3,921	14,250	14,842	11,750	-17.54%
Professional Services	207	42,750	101,370		15,750		
Other Contract Services	47,308	42,203	34,528	4,210	78,345	9,710	130.64%
Insurance		5,293	5,308	5,300	5,300	5,300	0.00%
Expense Allowances			8				
Other Expenses	32		575	3,500	3,500		-100.00%
<b>OPERATING EXPENSES</b>	<b>225,494</b>	<b>194,644</b>	<b>275,129</b>	<b>120,398</b>	<b>313,506</b>	<b>111,186</b>	<b>-7.65%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	215,720	190,154	126,869	37,000	37,000	143,000	286.49%
Equipment		33,909	4,024				
<b>CAPITAL EXPENDITURES</b>	<b>215,720</b>	<b>224,063</b>	<b>130,893</b>	<b>37,000</b>	<b>37,000</b>	<b>143,000</b>	<b>286.49%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	13,000	13,000		13,000	13,000	13,000	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>13,000</b>	<b>13,000</b>		<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>0.00%</b>
<b>Total</b>	<b>912,377</b>	<b>862,508</b>	<b>797,496</b>	<b>724,451</b>	<b>903,468</b>	<b>793,657</b>	<b>9.55%</b>

**Significant Changes**

The Temporary Salaries reduction of \$22,186 reflects a reduction of funding for the Audio Visual Specialist position. Operating Expenses decreased to correspond with reduced revenue projections. Other Contract Services increased \$5,500 due to the higher cost of YUJA subscription software, which is used for CNOA training.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Haz Mat Program Specialist *	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Fire Prevention Inspector*	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<i>*0.10 FTE Funded in General Fund Emergency Response but reflected here</i>							
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**HAZMAT CUPA (501), Training Center**  
**(704), Grants (various) (continued)**

<b>Revenue Summary</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change from Prior Year</b>
00231 Fire Facilities Dev Impact	118,678	69,805	105,660		164,978		
00501 Certified Unified Program Agency	222,475	235,202	287,039	268,460	243,460	271,970	3,510
00704 Fire JPA Fund	371,470	318,396	282,831	430,366	317,435	401,156	(29,210)
00894 WMD - DHHS	163	132	68				
00960 Used Oil OPP1	54,272	54,525	54,833	40,000	53,214		(40,000)
00976 Homeland Security MMRS 10/11	9,255				8,551		
00990 EMPG 12/13			(609)				
01204 EMPG 13/14	30,051						
01207 UASI 2013	3,898						
01216 EMPG 14/15	30,329						
01218 DHS Fire Equipment Grant	69,952						
01225 EMPG 15/16		29,288					
01238 EMPG 16/17			30,310	30,000			(30,000)
<b>Total</b>	<b>910,543</b>	<b>707,348</b>	<b>760,133</b>	<b>768,826</b>	<b>787,638</b>	<b>673,126</b>	<b>(95,700)</b>

<b>Fund Balance Summary</b>	<b>Actual as of 9/30/2015</b>	<b>Actual as of 9/30/2016</b>	<b>Actual as of 9/30/2017</b>	<b>Estimated 6/30/2018</b>	<b>Use of Fund Balance</b>	<b>Estimated 6/30/2019</b>	<b>Change from Prior Year</b>
00501 CUPA	(207,575)	(229,055)	(166,278)	(270,919)	(19,451)	(251,468)	19,451
00704 Fire JPA Fund	761,202	568,995	364,148	287,696	139,981	147,715	(139,981)
<b>Total</b>	<b>553,627</b>	<b>339,940</b>	<b>197,870</b>	<b>16,777</b>	<b>120,530</b>	<b>(103,753)</b>	<b>(120,530)</b>



**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Department / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>FIR Fire</b>							
<b>ADM Administration</b>							
10065101 Fire Administration	928,130	817,573	1,041,845	969,530	(7,928,402)	1,021,325	5.34%
10065301 Emergency Operations Center	189,501	180,588	235,483	236,757	214,334	238,469	0.72%
<b>ADM Administration</b>	<b>1,117,631</b>	<b>998,160</b>	<b>1,277,328</b>	<b>1,206,287</b>	<b>(7,714,068)</b>	<b>1,259,794</b>	4.44%
<b>ER Emergency Response</b>							
10065203 Fire Suppression	27,403,633	27,896,005	28,397,594	28,762,465	27,209,183	29,639,388	3.05%
10065303 Hazmat Response	3,089,383	3,190,029	3,331,284	3,327,101	3,187,864	3,353,212	0.78%
10065304 Search/Rescue	552	3,206	1,722	3,150	2,480	3,150	0.00%
<b>ER Emergency Response</b>	<b>30,493,568</b>	<b>31,089,240</b>	<b>31,730,600</b>	<b>32,092,716</b>	<b>30,399,527</b>	<b>32,995,750</b>	2.81%
<b>FM FireMed</b>							
10065401 FireMed Administration	772,423	896,704	808,701	854,459	770,814	764,411	-10.54%
10065402 FireMed Program	3,238,428	3,088,734	3,084,635	3,412,977	3,216,351	3,496,812	2.46%
10065403 Emergency Transport Program	1,706,846	1,752,006	1,834,788	1,767,107	1,622,116	1,761,039	-0.34%
<b>FM FireMed</b>	<b>5,717,696</b>	<b>5,737,444</b>	<b>5,728,124</b>	<b>6,034,543</b>	<b>5,609,281</b>	<b>6,022,262</b>	-0.20%
<b>FP Fire Prevention</b>							
10065201 Fire Prevention	1,969,574	2,098,449	2,167,449	1,771,549	2,048,392	1,777,779	0.35%
10065204 Oil Production	296,609	235,191	232,144	281,983	238,057	280,951	-0.37%
10065501 Out of County Response/Fire Invest		421,637	352,799				
<b>FP Fire Prevention</b>	<b>2,266,183</b>	<b>2,755,277</b>	<b>2,752,392</b>	<b>2,053,532</b>	<b>2,286,449</b>	<b>2,058,730</b>	0.25%
<b>MS Marine Safety</b>							
10065205 Junior Lifeguards	568,457	597,421	573,379	639,486	405,464	639,486	0.00%
10065207 Marine Safety	4,394,926	4,627,156	4,683,481	4,856,334	4,217,630	4,907,670	1.06%
10065208 Sunset Beach Lifeguards	333,281	307,236					
<b>MS Marine Safety</b>	<b>5,296,663</b>	<b>5,531,812</b>	<b>5,256,860</b>	<b>5,495,821</b>	<b>4,623,094</b>	<b>5,547,156</b>	0.93%
<b>CUPA</b>							
50165501 Hazmat CUPA	220,798	243,682	224,262	261,174	263,018	252,520	-3.31%
50165999 CUPA - Fire Transfers	13,000	13,000					
<b>CUPA</b>	<b>233,798</b>	<b>256,682</b>	<b>224,262</b>	<b>261,174</b>	<b>263,018</b>	<b>252,520</b>	-3.31%
<b>Used Oil</b>							
96066004 Used Oil OPP3 12/13	17,839						
96066041 Used Oil OPP5 14/15	24,319	29,953					
96066042 Used Oil OPP6 15/16		8,932	45,593				
96066043 Used Oil OPP7 16/17			1,561		53,322		
96066044 Used Oil OPP8 17/18					53,214		
<b>Used Oil</b>	<b>42,158</b>	<b>38,884</b>	<b>47,154</b>		<b>106,536</b>		
<b>Homeland Security</b>							
97665301 Homeland Security MMRS 10/11	(30,710)	22,159			8,551		
<b>Homeland Security</b>	<b>(30,710)</b>	<b>22,159</b>			<b>8,551</b>		
<b>EMPG</b>							
121665001 EMPG 14/15	26,324						
122565001 EMPG 15/16	4,689	24,599					
123865001 EMPG 16/17		1,927	28,382				
123865002 EMPG 17/18			820		27,731		
<b>EMPG</b>	<b>31,014</b>	<b>26,526</b>	<b>29,202</b>		<b>27,731</b>		
<b>Donations and Other Grants</b>							
10365101 Donations Fire	914	994	84		10,078		
23865001 EOC 1		5,862					
23865002 EOC 2 - Winter Storm 2017			5,346				
23865003 EOC 3 - Winter Storm 2017			3,770				
70465101 CNOA Administration	559,815	508,401	486,720	463,276	458,356	541,137	16.81%

**Fire**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Department / Business Unit	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19	Percent Change From Prior Year
	Actual	Actual	Actual	Adopted	Revised	Adopted	
70465102 Fountain Valley Member Spec. Account	1,729	2,202	958		29,198		16.81%
89465301 WMD - DHHS	3,991						
93465301 Fireman's Fund Heritage 09/10	192						
95265301 Fireman's Fund Heritage 10/11	365						
121866001 DHS Fire Equipment Grant	69,112	797					
<b>Donations and Other Grants</b>	<b>636,118</b>	<b>518,256</b>	<b>496,878</b>	<b>463,276</b>	<b>497,632</b>	<b>541,137</b>	16.81%
<b>Other Funds</b>	<b>912,377</b>	<b>862,508</b>	<b>797,496</b>	<b>724,450</b>	<b>903,468</b>	<b>793,657</b>	9.55%
General Fund	44,891,741	46,111,933	46,745,304	46,882,898	35,204,284	47,883,692	2.13%
Other Funds	912,377	862,508	797,496	724,450	903,468	793,657	9.55%
<b>Grand Total(s)</b>	<b>45,804,118</b>	<b>46,974,441</b>	<b>47,542,800</b>	<b>47,607,348</b>	<b>36,107,752</b>	<b>48,677,349</b>	<b>2.25%</b>

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# City of Huntington Beach Human Resources Adopted Budget – FY 2018/19

Director of Human Resources

Administrative Assistant

## RISK MANAGEMENT

LIABILITY  
Risk Manager  
Liability Claims Coordinator  
Risk Management Specialist (2)

SAFETY / WORKERS  
COMPENSATION  
Senior Risk Management Analyst

## LABOR

Personnel Analyst  
Principal  
Personnel Analyst  
Senior

## BENEFITS & TRAINING

Human Resources Manager  
Personnel Analyst Senior  
Personnel Assistant (2)

## RECRUITMENT & SELECTION

Personnel Analyst  
Senior  
Personnel Assistant

## Human Resources

### Department Descriptions



The Human Resources Department's primary role is to provide responsive professional human resource management assistance to City departments and to attract and develop quality employees. The Department is operationally comprised of five divisions: Administration, Benefits and Training, Employee Relations, Recruitment and Selection, and Risk Management.

Human Resources supports City departments in all aspects of recruitment, selection, training, and professional development of skilled employees, providing the highest quality service to internal and external stakeholders. Human Resources oversees a variety of functions including employee training and development via Surf City University classes and workshops, labor negotiations and contract administration, employee relations, benefits administration, and classification and compensation.

The Risk Management Division is responsible for managing the City's risk related programs. This Division develops, administers, and coordinates citywide liability insurance and risk management programs including workers' compensation, liability claims, loss prevention, and employee safety. The Division also coordinates loss control training and employee safety training to reduce loss exposure. This Division manages the City's liability claims process by investigation and resolution of claims against the City.

### Ongoing Activities & Projects

#### Human Resources

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Plan and implement citywide training programs and courses offered through Surf City University.
- Coordinate labor relations meetings, process follow-up items, and handle contract interpretation issues.
- Administer the City's health and retirement plans.
- Administer the classification and compensation plan.
- Oversee labor and employee relations administration.



#### Risk Management Division

- Investigate, evaluate, process, and settle liability claims against the City. Oversee the liability claims administration.
- Process property, liability, and excess workers' compensation insurance renewals and file claims for reimbursement when appropriate.
- Process insurance certificates as received and evaluate for compliance of insurance requirements.
- Oversee the Workers' Compensation Program and work closely with our Third Party Administrator to ensure effectiveness.
- Provide resources to enable departments to maintain an occupational health and safety program.

# Human Resources

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Provide professional guidance to departments on HR related issues.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
# of departments assisted	5	6	5	
<b>Goal:</b>				
2. Continue open communication with employees and labor groups through Labor Management Relations Committee (LMRC) meetings, meet & confer, and department newsletters.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
# of annual meetings conducted and newsletters published	10	11	5	
<b>Goal:</b>				
3. Provide at least four safety training workshops to employees to reduce accidents and injuries.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
# of safety workshops conducted	10	11	4	
<b>Goal:</b>				
4. Provide at least four training workshops to Department Directors and Managers to enhance understanding of Human Resources processes and procedures.				Enhance and Maintain City Service Delivery
<b>Measure:</b>				
# of workshops conducted	2	3	4	

### FY 2017/18 Accomplishments

- Provided a comprehensive menu of training and staff development options for all levels of City staff via Surf City University.
- Offered certificate programs in areas of Leadership and Supervision/Management.
- Facilitated six ergonomic assessments.
- Participated in a planning meeting with the member cities of BICEP (Big Independent Cities Excess Pool) and the City's JPA (Joint Powers Authority) to discuss issues and insurance requirements for various events.
- Updated the oil production and permit insurance requirements.
- Updated the benefits webpage and introduced Ben-IQ for open enrollment, a new Smartphone application granting employees 24/7 access and information about health plans.
- Recruited, assessed, selected and onboarded over 185 new full and part-time employees and 15 promotional appointments.
- Facilitated over 100 new job postings for full and part time positions available at the City.
- Enhanced new employee onboarding experience through creation of customized portal pages for each department. Implemented an online training program for mandatory sexual harassment prevention.
- Produced and distributed the risk management newsletter.
- Provided training opportunities for various departments by utilizing Safety and Loss Control online streaming videos to assist with regulatory training requirements and serve as an educational resource for managers and supervisors.
- Improved efficiency by creating a new log system to track liability claims and payments.

### FY 2018/19 Goals

- Complete assigned internal investigations within 30 to 45 days.
- Develop training on grievance processing for first-line supervisors.
- Distribute risk management newsletters twice annually.
- Review insurance requirements for various activities/projects and update appropriate resolutions accordingly.
- Update the City's classification plan by creating new job classes to accommodate department's needs, deleting obsolete job classes, and revising current class specifications to reflect changes in job duties, requirements or other components.
- Develop a comprehensive training program for new supervisors and managers regarding key human resources topics.
- Provide training on key risk management and workers' compensation issues.
- Develop a "lunch and learn" training series for department heads, division managers and employees.
- Complete revisions of Administrative Regulations pertaining to recruitment and selection procedures.
- Conduct an employee work satisfaction and retention survey.
- Utilize ancillary services through California State Association of Counties (CSAC) Excess Insurance Authority (EIA) to improve operational efficiency.
- Explore ways to help new employees assimilate into City government.
- Introduce the use of employee self-service during open enrollment and conduct a pilot program with small groups.
- Conduct and complete recruitments (from posting date to creation of eligible list) in an average of 50 days or less.
- Meet with department business partners to provide updates on legislation affecting application and selection processes.

**Human Resources**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,422,651	1,415,053	1,359,832	1,545,835	1,117,067	1,546,455	0.04%
Salaries, Temporary	22,735	18,120	29,523	15,000	15,000	15,000	0.00%
Salaries, Overtime	222						
Leave Payouts	33,763	34,032	50,908				
Benefits	678,153	736,128	823,160	847,196	639,413	863,180	1.89%
<b>PERSONNEL SERVICES</b>	<b>2,157,523</b>	<b>2,203,333</b>	<b>2,263,423</b>	<b>2,408,031</b>	<b>1,771,480</b>	<b>2,424,635</b>	<b>0.69%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	48,688	44,724	50,018	54,275	38,093	54,275	0.00%
Repairs and Maintenance	6,935	20,818	10,448	20,000		20,000	0.00%
Conferences and Training	62,379	66,884	59,519	125,200	95,385	125,200	0.00%
Professional Services	859,397	1,238,394	1,133,224	962,500	855,625	962,500	0.00%
Other Contract Services	20,437	72,015	86,031	80,000	50,500	80,000	0.00%
Claims Expense	9,034,108	7,093,385	12,080,560	5,665,932	5,303,932	6,259,779	10.48%
Insurance	2,648,630	2,526,554	3,245,444	3,825,495	2,453,282	3,825,495	0.00%
Payments to Other Govts	223,809	144,485	223,065	241,714	241,714	241,714	0.00%
Expense Allowances	6,023	6,138	6,289	6,000	4,500	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>12,910,407</b>	<b>11,213,396</b>	<b>16,894,598</b>	<b>10,981,116</b>	<b>9,043,031</b>	<b>11,574,963</b>	<b>5.41%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		4,825,881	3,767,379	3,968,564	1,000,000	3,968,565	0.00%
Extraordinary Loss		7,391,458					
<b>NON-OPERATING EXPENSES</b>		<b>12,217,339</b>	<b>3,767,379</b>	<b>3,968,564</b>	<b>1,000,000</b>	<b>3,968,565</b>	<b>0.00%</b>
<b>Grand Total(s)</b>	<b>15,067,930</b>	<b>25,634,069</b>	<b>22,925,400</b>	<b>17,357,711</b>	<b>11,814,511</b>	<b>17,968,163</b>	<b>3.52%</b>
General Fund	4,606,198	6,582,044	5,534,935	5,888,360	2,404,212	5,899,304	0.19%
Other Funds	10,461,731	19,052,025	17,390,465	11,469,351	9,410,299	12,068,859	5.23%
<b>Grand Total(s)</b>	<b>15,067,930</b>	<b>25,634,069</b>	<b>22,925,400</b>	<b>17,357,711</b>	<b>11,814,511</b>	<b>17,968,163</b>	<b>3.52%</b>
<b>Personnel Summary</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>



**Human Resources**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,065,226	927,159	906,678	1,019,626	722,410	1,014,784	-0.47%
Salaries, Temporary	22,735	17,372	26,771	15,000	15,000	15,000	0.00%
Salaries, Overtime	222						
Leave Pay Outs	30,504	30,297	29,455				
Benefits	501,225	473,971	488,322	544,470	408,352	560,255	2.90%
<b>PERSONNEL SERVICES</b>	<b>1,619,912</b>	<b>1,448,799</b>	<b>1,451,226</b>	<b>1,579,096</b>	<b>1,145,762</b>	<b>1,590,039</b>	<b>0.69%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	45,389	36,507	42,731	49,000	33,975	49,000	0.00%
Repairs and Maintenance	6,935	20,818	10,448	20,000		20,000	0.00%
Conferences and Training	56,411	56,462	54,546	113,200	85,850	113,200	0.00%
Professional Services	174,438	117,954	117,045	72,500	83,625	72,500	0.00%
Other Contract Services	20,437	69,663	85,566	80,000	50,500	80,000	0.00%
Claims Expense	270,998						
Insurance	2,405,656						
Expense Allowances	6,023	6,051	5,994	6,000	4,500	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>2,986,287</b>	<b>307,454</b>	<b>316,330</b>	<b>340,700</b>	<b>258,450</b>	<b>340,700</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		4,825,791	3,767,379	3,968,564	1,000,000	3,968,565	0.00%
<b>NON-OPERATING EXPENSES</b>		<b>4,825,791</b>	<b>3,767,379</b>	<b>3,968,564</b>	<b>1,000,000</b>	<b>3,968,565</b>	<b>0.00%</b>
<b>Total</b>	<b>4,606,198</b>	<b>6,582,044</b>	<b>5,534,935</b>	<b>5,888,360</b>	<b>2,404,212</b>	<b>5,899,304</b>	<b>0.19%</b>
<b>Personnel Summary</b>	<b>11.00</b>	<b>11.35</b>	<b>11.35</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>	<b>0.00</b>

**Human Resources**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Human Resources</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,065,226	927,159	906,678	1,019,626	722,410	1,014,784	-0.47%
Salaries, Temporary	22,735	17,372	26,771	15,000	15,000	15,000	0.00%
Salaries, Overtime	222						
Leave Payouts	30,504	30,297	29,455				
Benefits	501,225	473,971	488,322	544,470	408,352	560,255	2.90%
<b>PERSONNEL SERVICES</b>	<b>1,619,912</b>	<b>1,448,799</b>	<b>1,451,226</b>	<b>1,579,096</b>	<b>1,145,762</b>	<b>1,590,039</b>	<b>0.69%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	45,389	36,507	42,731	49,000	33,975	49,000	0.00%
Repairs and Maintenance	6,935	20,818	10,448	20,000		20,000	0.00%
Conferences and Training	56,411	56,462	54,546	113,200	85,850	113,200	0.00%
Professional Services	174,438	117,954	117,045	72,500	83,625	72,500	0.00%
Other Contract Services	20,437	69,663	85,566	80,000	50,500	80,000	0.00%
Claims Expense	270,998						
Insurance	2,405,656						
Expense Allowances	6,023	6,051	5,994	6,000	4,500	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>2,986,287</b>	<b>307,454</b>	<b>316,330</b>	<b>340,700</b>	<b>258,450</b>	<b>340,700</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		4,825,791	3,767,379	3,968,564	1,000,000	3,968,565	0.00%
<b>NON-OPERATING EXPENSES</b>		<b>4,825,791</b>	<b>3,767,379</b>	<b>3,968,564</b>	<b>1,000,000</b>	<b>3,968,565</b>	<b>0.00%</b>
<b>Total</b>	<b>4,606,198</b>	<b>6,582,044</b>	<b>5,534,935</b>	<b>5,888,360</b>	<b>2,404,212</b>	<b>5,899,304</b>	<b>0.19%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Director of Human Resources	1.00	0.85	0.85	0.85	0.85	0.85	0.00
Human Resources Manager	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Liability Claims Coordinator*	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Personnel Analyst	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Analyst Principal	3.00	1.00	1.00	1.00	1.00	1.00	0.00
Personnel Analyst Senior	1.00	3.00	3.00	3.00	3.00	3.00	0.00
Personnel Assistant	2.00	3.00	3.00	3.00	3.00	3.00	0.00
Risk Management Specialist	0.00	0.30	0.30	0.30	0.30	0.30	0.00
Risk Manager*	0.00	0.10	0.10	0.00	0.00	0.00	0.00
Safety & Loss Prevention Analyst*	0.00	0.10	0.10	0.00	0.00	0.00	0.00
Senior Risk Management Analyst*	0.00	0.00	0.00	0.10	0.10	0.10	0.00
<b>Total</b>	<b>11.00</b>	<b>11.35</b>	<b>11.35</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>	<b>0.00</b>

FY 2015/16 FTE reflects reallocation of personnel costs from the General Fund to the Workers' Compensation Fund to appropriately reflect program cost.

\*Positions transferred from General Fund Business Unit 10030502 to 55230502, in FY 2017/18.

**Human Resources**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Self Insurance Workers' Comp (551)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	357,425	391,802	356,060	381,183	285,887	386,646	1.43%
Salaries, Temporary		749	2,752				
Termination Payouts	3,260	3,735	(1,392)				
Benefits	176,927	209,788	280,405	222,420	166,815	220,226	-0.99%
<b>PERSONNEL SERVICES</b>	<b>537,612</b>	<b>606,073</b>	<b>637,825</b>	<b>603,603</b>	<b>452,702</b>	<b>606,872</b>	0.54%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	3,299	3,823	2,189	3,000	3,000	3,000	0.00%
Conferences and Training	5,968	6,201	3,357	7,000	7,000	7,000	0.00%
Professional Services	684,960	849,358	893,299	690,000	690,000	690,000	0.00%
Claims Expenses	8,763,110	4,508,782	11,381,767	4,753,932	4,753,932	5,347,779	12.49%
Insurance	242,974	256,652	307,357	297,690	297,690	297,690	0.00%
Payments to Other Governments	223,809	144,485	223,065	241,714	241,714	241,714	0.00%
Expense Allowances		87	294				
<b>OPERATING EXPENSES</b>	<b>9,924,120</b>	<b>5,769,388</b>	<b>12,811,328</b>	<b>5,993,336</b>	<b>5,993,336</b>	<b>6,587,183</b>	9.91%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		91					
<b>NON-OPERATING EXPENSES</b>		<b>91</b>					
<b>Total</b>	<b>10,461,731</b>	<b>6,375,551</b>	<b>13,449,153</b>	<b>6,596,939</b>	<b>6,446,038</b>	<b>7,194,055</b>	<b>9.05%</b>

**Significant Changes**

The increase in Claims Expenses by \$593,847 is due to higher worker's compensation claim costs.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Director of Human Resources	0.00	0.15	0.15	0.15	0.15	0.15	0.00
Risk Manager*	1.00	0.90	0.90	0.65	0.65	0.65	0.00
Safety & Loss Prevention Analyst*	1.00	0.90	0.90	0.00	0.00	0.00	0.00
Senior Risk Management Analyst*	0.00	0.00	0.00	0.90	0.90	0.90	0.00
Risk Management Specialist	2.00	1.70	1.70	1.70	1.70	1.70	0.00
FY 2015/16 FTE reflects reallocation of personnel costs from the General Fund to the Workers' Compensation Fund to appropriately reflect program cost.							
*Positions transferred from General Fund, Business Unit 10030503, in FY 2013/14.							
<b>Total</b>	<b>4.00</b>	<b>3.65</b>	<b>3.65</b>	<b>3.40</b>	<b>3.40</b>	<b>3.40</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00551 Self Insurance Workers' Comp	8,883,554	6,870,212	7,695,302	7,103,662	5,327,746	7,194,055	90,393
<b>Total</b>	<b>8,883,554</b>	<b>6,870,212</b>	<b>7,695,302</b>	<b>7,103,662</b>	<b>5,327,746</b>	<b>7,194,055</b>	<b>90,393</b>

**Human Resources**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Self Insurance General Liab (552)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent		96,028	97,094	145,026	108,770	145,026	0.00%
Termination Payouts			22,845				
Benefits		52,343	54,433	80,306	64,247	82,698	2.98%
<b>PERSONNEL SERVICES</b>		<b>148,370</b>	<b>174,372</b>	<b>225,332</b>	<b>173,016</b>	<b>227,724</b>	<b>1.06%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies		4,395	5,099	2,275	1,118	2,275	0.00%
Conferences and Training		4,221	1,616	5,000	2,535	5,000	0.00%
Professional Services		271,082	122,880	200,000	82,000	200,000	0.00%
Other Contract Services		2,352	465				
Claims Expenses		2,584,603	698,793	912,000	550,000	912,000	0.00%
Insurance		2,269,902	2,938,087	3,527,805	2,155,592	3,527,805	0.00%
<b>OPERATING EXPENSES</b>		<b>5,136,554</b>	<b>3,766,940</b>	<b>4,647,080</b>	<b>2,791,245</b>	<b>4,647,080</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Extraordinary Loss		7,391,458					
<b>NON-OPERATING EXPENSES</b>		<b>7,391,458</b>					
<b>Total</b>		<b>12,676,383</b>	<b>3,941,312</b>	<b>4,872,412</b>	<b>2,964,262</b>	<b>4,874,804</b>	<b>0.05%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Liability Claims Coordinator*	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Risk Manager*	0.00	0.00	0.00	0.35	0.35	0.35	0.00
<i>*Positions transferred from General Fund Business Unit 10030502 to 55230502, in FY 2017/18.</i>							
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00552 Self Insurance General Liability		13,275,531	3,847,245	4,568,564	1,000,000	4,874,804	306,240
<b>Total</b>		<b>13,275,531</b>	<b>3,847,245</b>	<b>4,568,564</b>	<b>1,000,000</b>	<b>4,874,804</b>	<b>306,240</b>

**Human Resources**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>HR Human Resources</b>							
<b>HR Human Resources</b>							
10030402 Human Resources Administration	421,429	451,488	453,245	442,330	18,254	446,613	0.97%
10030403 Recruitment & Retention	437,682	460,695	438,004	463,914	438,842	444,833	-4.11%
10030404 Employee Relations	326,539	360,205	391,977	390,651	372,217	394,607	1.01%
10030405 Employee Training & Development	215,434	164,382	127,080	278,383	254,719	313,665	12.67%
10030501 Employee Benefits	280,254	319,483	353,601	344,518	320,179	331,021	-3.92%
10030502 Liability Insurance	2,924,860	4,825,791	3,649				
10030999 General Liability Transfers			3,767,379	3,968,564	1,000,000	3,968,565	0.00%
<b>HR Human Resources</b>	<b>4,606,198</b>	<b>6,582,044</b>	<b>5,534,935</b>	<b>5,888,360</b>	<b>2,404,212</b>	<b>5,899,304</b>	<b>0.19%</b>
<b>Self Insurance Workers' Comp</b>							
55131001 Self Insurance Workers' Comp	10,461,731	6,375,551	13,449,153	6,596,939	6,446,038	7,194,055	9.05%
<b>Self Insurance Workers' Comp</b>	<b>10,461,731</b>	<b>6,375,551</b>	<b>13,449,153</b>	<b>6,596,939</b>	<b>6,446,038</b>	<b>7,194,055</b>	<b>9.05%</b>
<b>Self Insurance General Liab</b>							
55230502 Liability Insurance		4,780,791	3,347,619	4,622,412	2,714,262	4,624,804	0.05%
55240101 Self Insurance General Liability		7,895,592	593,693	250,000	250,000	250,000	0.00%
<b>Self Insurance General Liab</b>		<b>12,676,383</b>	<b>3,941,312</b>	<b>4,872,412</b>	<b>2,964,262</b>	<b>4,874,804</b>	<b>0.05%</b>
<b>Other Funds</b>							
23831001 EOC 1		91					
<b>Other Funds</b>		<b>91</b>					
General Fund	4,606,198	6,582,044	5,534,935	5,888,360	2,404,212	5,899,304	0.19%
Other Funds	10,461,731	19,052,025	17,390,465	11,469,351	9,410,299	12,068,859	5.23%
<b>Grand Total(s)</b>	<b>15,067,930</b>	<b>25,634,069</b>	<b>22,925,400</b>	<b>17,357,711</b>	<b>11,814,511</b>	<b>17,968,163</b>	<b>3.52%</b>



# City of Huntington Beach Information Services Adopted Budget – FY 2018/19

Chief Information Officer

ADMINISTRATION  
Administrative Assistant

INFRASTRUCTURE  
SYSTEMS

CUSTOMER  
SUPPORT

APPLICATIONS AND  
DATABASE SUPPORT

PUBLIC SAFETY SYSTEMS

Info Tech Manager - Infrastructure

Network Systems Administrator  
IT Analyst Senior  
IT Technician Senior  
IT Analyst II  
Telecommunication Technician  
Senior

Info Tech Manager - Operations

IT Analyst Senior  
IT Technician Senior  
IT Technician III  
IT Technician I  
GIS Analyst II (4)

Info Tech Manager - Systems  
(0.50)

IT Analyst Senior (2)  
IT Analyst IV (2)  
IT Analyst III  
IT Analyst II  
IT Technician I

Info Tech Manager - Systems  
(0.50)

IT Analyst Senior  
IT Analyst IV (2)  
IT Analyst II  
IT Technician IV

# Information Services

## Department Description

Our team of technology professionals, in partnership with each department and the community, is dedicated to actively leading, supporting, and advancing innovative and reliable technology solutions.

Information Services supports and develops the City of Huntington Beach's technology infrastructure, including: computers, software, networks, telephones, data centers, systems, and radios. The department is comprised of business analysts, technicians, and targeted technology area specialists. The department is made up of four divisions and the budget is comprised of Administration, Infrastructure Systems, Customer Support, Applications and Database Support, and Public Safety Systems.



### Administration

The Administration area is responsible for overall leadership of the department, including strategic technology planning, project management, budget development and implementation, goal setting, and implementation of citywide technology planning, standards, policies, and procedures.

### Infrastructure Systems

Infrastructure Systems maintains and secures the data, voice, and wireless network infrastructure. This area also coordinates, procures, and processes billing for all phones, cellular phones, and broadband wireless. Maintaining the City's shared server hardware, coordinating data backup, and offsite storage are essential functions of the division.



### Customer Support

Customer Support provides hardware, software, and systems support for all City employees. The Help Desk processes over 2,500 calls for service every year. Analysts also maintain the City's mapping data layers supporting spatial analysis, 3-D modeling, and map atlas production, as well as supporting desktop and mobile users.

### Applications and Database Support

Applications and Database Support analysts are responsible for the support of the City's enterprise software applications including Oracle (Financial Procurement and Human Resources/Payroll), Kronos (Timekeeping), Utility (Municipal Billing), Cityview (Permits & Licenses), the City's internet/intranet, and other business applications.

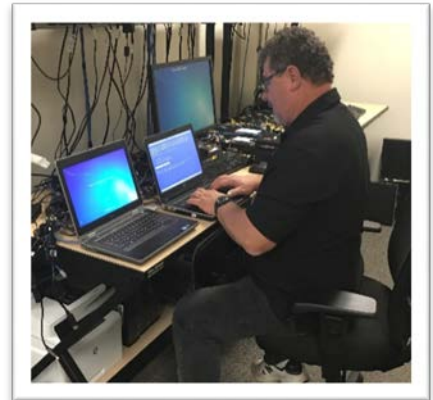
### Public Safety Systems

Public Safety Systems support the specialized applications used by the City's police and fire departments. Systems supported include: Police Computer-Aided Dispatch, Police and Fire Records Management systems, Emergency Medical systems for FireMed, Police and Fire Scheduling, Jail Booking, Traffic Accident Investigation, Internal Affairs, mobile data computers, body-worn cameras, and surveillance camera systems.



## Administration

- Provide overall management and leadership of the department.
- Develop and update City technology standards, policies, and procedures.
- Implement recommendations of the City's technology master plan.
- Provide governance for citywide major technology projects, currently including:
  - 800 MHz radio upgrade,
  - Enterprise Land Management system replacement,
  - Utility billing and cashing system replacement.



## Infrastructure Systems

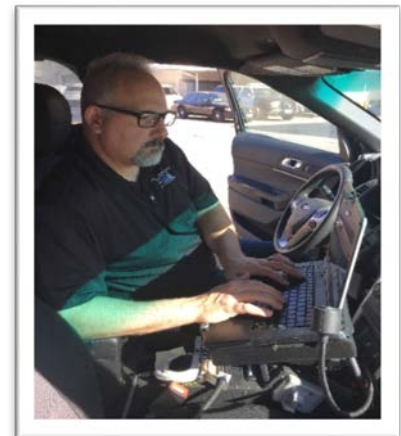
- Provide technical security support for City's voice and data networks.
- Manage acquisition and billing for the City's land lines, phones, and pagers.
- Manage wired and wireless internet access at all City facilities.
- Provide support for servers, virtual infrastructure, storage devices, uninterrupted power supplies, and LAN/WAN network.
- Provide backup of all City data files and manage offsite data storage.
- Maintain the wireless point-to-point wide-area network.

## Customer Support

- Provide support for all City desktop, laptop, and mobile data computers.
- Perform replacement of City desktop and laptop computers.
- Provide Help Desk for technology application support city-wide.
- Support computer operations for Library branches.
- Maintain geographic data, products, and services.
- Support desktop and mobile users of GIS applications.
- Develop and support City intranet and internet websites, applications, and reports.

## Applications and Database Support

- Streamline business processes through automation and process reengineering.
- Support all City applications, databases and systems including: Payroll/Human Resources, Timekeeping, Utility Billing, Permit, Document Imaging, and Library Systems.
- Develop and conduct computer application training classes for City employees.
- Support City's internet, intranet, and mobile applications.



## Public Safety Systems

- Provide technical support for law enforcement, fire suppression and emergency medical response systems.
- Support development of all police, fire application databases and support including: Computer-Aided Dispatch and records management systems.



# Information Services

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Increase City website usage by increasing the number of total visits by five percent.				
<b>Measure:</b>				
% increase in total number of visits	10%	10%	10%	Enhance and Maintain City Service Delivery
% increase in number of first-time visits	4%	4%	4%	
% increase in number of page views/documents downloaded	5%	5%	5%	
<b>Goal:</b>				
2. Resolve 95% of computer support calls to Information Services Help Desk within caller time requirement.				
<b>Measure:</b>				
% of calls to Help Desk resolved within caller time requirement	95%	95%	95%	Enhance and Maintain City Service Delivery
<b>Goal:</b>				
3. Maintain reliability of city network by having less than 0.02% of unscheduled downtime.				
<b>Measure:</b>				
% of unscheduled network downtime	0.02%	0.02%	0.02%	Enhance and Maintain Public Safety

### FY 2017/18 Accomplishments

- Replaced 25 dispatch and lab computers for the Police Department.
- Replaced 32 desktop computers at Fire stations.
- Continued the replacement of the land management software.
- Continued the replacement of enterprise cashiering software system.
- Replaced the Citizens Request Management system (Pipeline).
- Replaced the Agenda Management software solution.
- Expanded camera surveillance systems at Library and Community Services facilities.
- Improved customer service and Information Technology governance.
- Implemented the new IT Management System (ITMS) to track all technology-related issues and projects.
- Expanded mobility solutions and remote access for City employees with 60 additional devices.
- Implemented new cyber security measures.
- Upgraded backup system and expanded network storage capacity.
- Upgraded Voice over IP phone system.
- Completed the upgrade of Microsoft Office citywide.
- Implemented new hardware to improve the reliability of Fire Station computers.
- Replaced computers at public libraries.
- Upgraded the Council Chambers Audio/Video Technology equipment.
- Implemented additional IT strategic plan recommendations.
- Replaced network core switch for the Police Department.
- Implemented new Public Records Act (PRA) management software.
- Expanded the use of GIS in support of applications citywide.
- Built multiple new GIS applications and data layers to support citywide projects.
- Implemented the new remote access system for vendors.
- Implemented intrusion detection gateway to protect City's application.

### FY 2018/19 Goals

- Continue the replacement of the Electronic Land Management (ELM) system.
- Start the Police Computer Aided Dispatch and Records Management System replacement project.
- Complete the implementation of the enterprise Cashiering system.
- Upgrade computer hard drives and parts citywide to extend the life of computers by two to three years.
- Implement an additional inventory module to the City's new IT Management System.
- Upgrade local and wide area network by replacing and upgrading aged network equipment.
- Upgrade virtual infrastructure by replacing three servers.
- Develop a new updated Disaster Recovery (DR) plan.
- Install downtown fiber to connect several City facilities.
- Upgrade the Electronic Document Imaging System (EDMS).
- Continue the implementation of new cyber security measures and tools.
- Implement an email archiving system.
- Upgrade the desktop operating system citywide.
- Upgrade GIS Open Data Portal and Information Model.
- Prepare GIS data layers for Census 2020, Broadband, and Next Generation 911.
- Replace 30% of aged mobile devices citywide.
- Upgrade 40 computers for the Utilities Division of the Public Works Department.
- Implement the SharePoint portal for the Police Department.
- Integrate the Police Department's and City's timekeeping system.
- Implement training programs for new and existing staff to improve IT service delivery.
- Complete Office 2016 deployment citywide.

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**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,941,759	2,665,832	2,664,969	2,992,581	2,153,186	3,032,733	1.34%
Salaries, Temporary	39,288	77,437	103,516	45,526	39,418	46,226	1.54%
Salaries, Overtime	36,072	35,372	29,879	33,765	19,108	33,765	0.00%
Leave Payouts	133,815	123,030	114,849				
Benefits	1,400,162	1,370,030	1,433,867	1,633,268	1,224,950	1,724,436	5.58%
<b>PERSONNEL SERVICES</b>	<b>4,551,095</b>	<b>4,271,701</b>	<b>4,347,080</b>	<b>4,705,140</b>	<b>3,436,662</b>	<b>4,837,160</b>	<b>2.81%</b>
<b>OPERATING EXPENSES</b>							
Utilities	761,455	727,305	722,230	776,686	565,620	776,686	0.00%
Equipment and Supplies	65,194	212,168	129,638	78,774	56,431	78,774	0.00%
Repairs and Maintenance	1,267,225	1,252,118	1,166,033	1,436,259	1,092,491	1,664,949	15.92%
Conferences and Training	41,763	47,774	22,384	58,650	45,050	58,650	0.00%
Professional Services	77,175	59,634	32,068	35,000	37,395	18,413	-47.39%
Other Contract Services	13,077	108,937	119,139	15,000	41,500	15,000	0.00%
Expense Allowances	57,448	62,497	64,305	66,000	51,900	66,000	0.00%
Other Expenses			272	500		500	0.00%
<b>OPERATING EXPENSES</b>	<b>2,283,336</b>	<b>2,470,432</b>	<b>2,256,069</b>	<b>2,466,869</b>	<b>1,890,387</b>	<b>2,678,972</b>	<b>8.60%</b>
<b>CAPITAL EXPENDITURES</b>							
Capital - Software	11,865						
<b>CAPITAL EXPENDITURES</b>	<b>11,865</b>						
<b>Grand Total(s)</b>	<b>6,846,296</b>	<b>6,742,133</b>	<b>6,603,149</b>	<b>7,172,009</b>	<b>5,327,049</b>	<b>7,516,132</b>	<b>4.80%</b>
General Fund	6,846,296	6,742,133	6,384,323	6,955,642	5,151,198	7,111,312	2.24%
Other Funds			218,826	216,367	175,851	404,820	87.10%
<b>Grand Total(s)</b>	<b>6,846,296</b>	<b>6,742,133</b>	<b>6,603,149</b>	<b>7,172,009</b>	<b>5,327,049</b>	<b>7,516,132</b>	<b>4.80%</b>
<b>Personnel Summary</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>0.00</b>

**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,941,759	2,665,832	2,562,903	2,890,510	2,076,633	2,930,667	1.39%
Salaries, Temporary	39,288	77,437	103,516	45,526	39,418	46,226	1.54%
Salaries, Overtime	36,072	35,372	28,591	33,765	19,108	33,765	0.00%
Leave Pay Outs	133,815	123,030	114,849				
Benefits	1,400,162	1,370,030	1,372,702	1,573,282	1,179,961	1,662,682	5.68%
<b>PERSONNEL SERVICES</b>	<b>4,551,095</b>	<b>4,271,701</b>	<b>4,182,561</b>	<b>4,543,083</b>	<b>3,315,120</b>	<b>4,673,340</b>	<b>2.87%</b>
<b>OPERATING EXPENSES</b>							
Utilities	761,455	727,305	722,230	776,686	565,620	776,686	0.00%
Equipment and Supplies	65,194	212,168	129,638	78,774	56,432	78,774	0.00%
Repairs and Maintenance	1,267,225	1,252,118	1,111,726	1,381,949	1,038,181	1,423,949	3.04%
Conferences and Training	41,763	47,774	22,384	58,650	45,050	58,650	0.00%
Professional Services	77,175	59,634	32,068	35,000	37,395	18,413	-47.39%
Other Contract Services	13,077	108,937	119,139	15,000	41,500	15,000	0.00%
Expense Allowances	57,448	62,497	64,305	66,000	51,900	66,000	0.00%
Other Expenses			272	500		500	0.00%
<b>OPERATING EXPENSES</b>	<b>2,283,336</b>	<b>2,470,432</b>	<b>2,201,762</b>	<b>2,412,559</b>	<b>1,836,078</b>	<b>2,437,972</b>	<b>1.05%</b>
<b>CAPITAL EXPENDITURES</b>							
Software Capital	11,865						
<b>CAPITAL EXPENDITURES</b>	<b>11,865</b>						
<b>Total</b>	<b>6,846,296</b>	<b>6,742,133</b>	<b>6,384,323</b>	<b>6,955,642</b>	<b>5,151,198</b>	<b>7,111,312</b>	<b>2.24%</b>
<b>Personnel Summary</b>	<b>30.00</b>	<b>30.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>0.00</b>

**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	260,478	43,743	231,363	246,774	(470,103)	247,791	0.41%
Salaries, Temporary		11,173	29,163		21,750		
Salaries, Overtime	77		669	505	379	505	0.00%
Leave Pay Outs	8,702	9,295	14,933				
Benefits	106,445	39,603	120,929	150,200	(181,746)	154,622	2.94%
<b>PERSONNEL SERVICES</b>	<b>375,703</b>	<b>103,814</b>	<b>397,057</b>	<b>397,479</b>	<b>(629,720)</b>	<b>402,918</b>	<b>1.37%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	4,592	8,245	3,429	9,400	4,665	9,400	0.00%
Repairs and Maintenance		900	2,946				
Conferences and Training	2,296	5,219	3,778	7,050	5,050	7,050	0.00%
Other Contract Services		71,998	10,602				
Expense Allowances	5,966	842	5,995	6,000	6,000	6,000	0.00%
Other Expenses			58				
<b>OPERATING EXPENSES</b>	<b>12,854</b>	<b>87,203</b>	<b>26,808</b>	<b>22,450</b>	<b>15,715</b>	<b>22,450</b>	<b>0.00%</b>
<b>Total</b>	<b>388,557</b>	<b>191,016</b>	<b>423,865</b>	<b>419,929</b>	<b>(614,005)</b>	<b>425,368</b>	<b>1.30%</b>

**Significant Changes**

On December 18, 2017, City Council approved changing the fiscal year from October 1st through September 30th to July 1st through June 30th. As a result, the FY 2017/18 revised budget was adjusted to reflect the year ending June 30, 2018. The Administration budget reflects the payroll adjustments for the department. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Chief Information Officer	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Director of Information Services	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Applications &amp; Database Support</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	872,378	965,212	849,388	881,819	881,819	840,232	-4.72%
Salaries, Temporary		2,369	12,874			700	100.00%
Salaries, Overtime	1,644	10,383	5,395	5,050	3,788	5,050	0.00%
Leave Payouts	35,547	37,497	21,240				
Benefits	394,837	451,350	425,513	445,137	424,633	455,503	2.33%
<b>PERSONNEL SERVICES</b>	<b>1,304,406</b>	<b>1,466,811</b>	<b>1,314,410</b>	<b>1,332,006</b>	<b>1,310,240</b>	<b>1,301,485</b>	<b>-2.29%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	6,516	7,117	5,434	3,075	875	3,075	0.00%
Repairs and Maintenance	611,502	606,384	516,269	653,449	483,841	675,656	3.40%
Conferences and Training	12,863	18,523	5,766	11,500	11,500	11,500	0.00%
Professional Services	40,997	32,143	11,913	12,500	18,300	4,207	-66.34%
Expense Allowances		2,539	675				
Other Expenses		2,539	12				
<b>OPERATING EXPENSES</b>	<b>671,878</b>	<b>666,707</b>	<b>540,069</b>	<b>680,524</b>	<b>514,516</b>	<b>694,438</b>	<b>2.04%</b>
<b>CAPITAL EXPENDITURES</b>							
Software Capital	11,865						
<b>CAPITAL EXPENDITURES</b>	<b>11,865</b>						
<b>Total</b>	<b>1,988,150</b>	<b>2,133,517</b>	<b>1,854,479</b>	<b>2,012,530</b>	<b>1,824,756</b>	<b>1,995,923</b>	<b>-0.83%</b>

**Significant Changes**

Personnel Services reduced due to the budget exchange of an Information Technology Analyst II to an Information Technology Technician position. Professional Services reduced to support the budget exchange of an Information Technology Technician II for a Senior Information Technology Analyst in the Customer Support Division. Repairs and Maintenance increased to cover rising software maintenance agreements' costs.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Business Systems Manager	0.50	0.50	0.50	0.50	0.00	0.00	0.00
Info Tech Manager - Systems	0.00	0.00	0.00	0.00	0.50	0.50	0.00
Info Systems Analyst Senior	2.00	2.00	2.00	2.00	0.00	0.00	0.00
Info Technology Analyst Senior	0.00	0.00	0.00	0.00	2.00	2.00	0.00
Info Systems Analyst IV	2.00	2.00	2.00	2.00	0.00	0.00	0.00
Info Systems Analyst III	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Systems Analyst II	2.00	2.00	2.00	2.00	0.00	0.00	0.00
Info Technology Analyst IV	0.00	0.00	0.00	0.00	2.00	2.00	0.00
Info Technology Analyst III	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Technology Analyst II	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Technology Technician I	0.00	0.00	0.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>0.00</b>

**Information Services**  
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**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Customer Support</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	587,457	481,014	349,072	522,728	425,728	566,949	8.46%
Salaries, Temporary	14,344	36,850	35,960	45,526	17,668	45,526	0.00%
Salaries, Overtime	2,330	2,401	5,049	10,050	1,320	10,050	0.00%
Leave Payouts	22,722	7,861	5,630				
Benefits	318,639	295,164	224,798	312,149	299,189	330,043	5.73%
<b>PERSONNEL SERVICES</b>	<b>945,493</b>	<b>823,290</b>	<b>620,509</b>	<b>890,453</b>	<b>743,905</b>	<b>952,568</b>	<b>6.98%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	28,807	68,810	47,818	37,399	25,690	37,399	0.00%
Repairs and Maintenance	79,146	90,205	85,514	82,572	78,572	84,689	2.56%
Conferences and Training	10,221	7,133	4,163	12,600		12,600	0.00%
Professional Services	12,955						
Other Contract Services			44,309		23,000		
Other Expenses			202	500		500	0.00%
<b>OPERATING EXPENSES</b>	<b>131,127</b>	<b>166,148</b>	<b>182,006</b>	<b>133,071</b>	<b>127,262</b>	<b>135,188</b>	<b>1.59%</b>
<b>Total</b>	<b>1,076,620</b>	<b>989,438</b>	<b>802,515</b>	<b>1,023,524</b>	<b>871,167</b>	<b>1,087,756</b>	<b>6.28%</b>

**Significant Changes**

Personnel Services increased due to two exchanges: 1) Information Technology Technician II to a Senior Information Technology Analyst, 2) Information Technology Analyst I to a GIS Analyst II; and increased cost of benefits. Repairs and Maintenance increased to cover rising software maintenance agreements' costs.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Info Systems Computer Ops Mgr	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Info Tech Manager - Operations	0.00	0.00	0.00	1.00	1.00	1.00	0.00
GIS Analyst II*	3.00	3.00	2.00	2.00	3.00	3.00	0.00
Info Systems Analyst I	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Technology Analyst Senior	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Systems Technician Senior	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Technology Technician Senior	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Systems Technician III	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Systems Technician II	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Systems Technician I	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Technology Technician III	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Technology Technician I	0.00	0.00	0.00	0.00	1.00	1.00	0.00
*1.00 FTE transferred to Fund 322 ELM Automation Fund effective FY 17/18							
*2.0 FTE funded by the Public Works Department but reflected here.							0.00
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>



**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Infrastructure Systems</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	627,138	630,495	535,354	622,997	622,997	649,928	4.32%
Salaries, Overtime	16,342	8,676	8,015	7,850	5,888	7,850	0.00%
Leave Payouts	10,665	13,078	15,905				
Benefits	289,619	307,667	284,603	327,647	313,873	360,793	10.12%
<b>PERSONNEL SERVICES</b>	<b>943,763</b>	<b>959,916</b>	<b>843,876</b>	<b>958,494</b>	<b>942,758</b>	<b>1,018,571</b>	<b>6.27%</b>
<b>OPERATING EXPENSES</b>							
Utilities	761,455	727,305	722,230	776,686	565,620	776,686	0.00%
Equipment and Supplies	17,511	114,804	61,546	15,400	13,701	15,400	0.00%
Repairs and Maintenance	287,076	182,134	224,069	218,534	208,380	222,260	1.70%
Conferences and Training	7,435	10,562	6,995	11,000	12,000	11,000	0.00%
Professional Services		2,550	6,280	10,000		10,000	0.00%
Other Contract Services	13,077	22,105	64,228	15,000	18,500	15,000	0.00%
Expense Allowances	51,481	57,086	56,960	60,000	45,900	60,000	0.00%
<b>OPERATING EXPENSES</b>	<b>1,138,035</b>	<b>1,116,545</b>	<b>1,142,309</b>	<b>1,106,620</b>	<b>864,101</b>	<b>1,110,346</b>	<b>0.34%</b>
<b>Total</b>	<b>2,081,798</b>	<b>2,076,461</b>	<b>1,986,185</b>	<b>2,065,114</b>	<b>1,806,859</b>	<b>2,128,917</b>	<b>3.09%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits. There was also a budget exchange of two Information Technology Technician IV for a Senior Telecommunications Technician and a Senior Information Technology Analyst II.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Info System Communications Mgr	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Tech Manager - Infrastructure	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Info Systems Analyst Senior	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Technology Analyst Senior	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Systems Technician Senior	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Technology Technician Senior	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Systems Technician IV	2.00	2.00	2.00	2.00	0.00	0.00	0.00
Info Technology Technician IV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Info Technology Analyst II	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Telecommunications Tech Senior	0.00	0.00	0.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>

**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Public Safety Systems</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	594,309	545,369	597,726	616,192	616,192	625,767	1.55%
Salaries, Temporary	24,943	27,045	25,520				
Salaries, Overtime	15,680	13,911	9,462	10,310	7,733	10,310	0.00%
Leave Payouts	56,178	55,298	57,142				
Benefits	290,621	276,247	316,860	338,149	324,012	361,722	6.97%
<b>PERSONNEL SERVICES</b>	<b>981,731</b>	<b>917,870</b>	<b>1,006,710</b>	<b>964,651</b>	<b>947,937</b>	<b>997,799</b>	<b>3.44%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	7,769	13,193	11,410	13,500	11,500	13,500	0.00%
Repairs and Maintenance	289,501	372,496	282,928	427,394	267,388	441,344	3.26%
Conferences and Training	8,948	6,336	1,682	16,500	16,500	16,500	0.00%
Professional Services	23,223	24,941	13,874	12,500	19,095	4,206	-66.35%
Other Contract Services		14,834					
Expense Allowances		2,030	675				
<b>OPERATING EXPENSES</b>	<b>329,441</b>	<b>433,830</b>	<b>310,569</b>	<b>469,894</b>	<b>314,483</b>	<b>475,550</b>	<b>1.20%</b>
<b>Total</b>	<b>1,311,172</b>	<b>1,351,700</b>	<b>1,317,278</b>	<b>1,434,545</b>	<b>1,262,420</b>	<b>1,473,349</b>	<b>2.70%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits. Professional Services reduced to support the budget exchange of an Information Technology Technician II for a Senior Information Technology Analyst in the Customer Support Division. Repairs and Maintenance increased to cover rising software maintenance agreements.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Business Systems Manager	0.50	0.50	0.50	0.50	0.00	0.00	0.00
Info Tech Manager - Systems	0.00	0.00	0.00	0.00	0.50	0.50	0.00
Info Systems Analyst IV	3.00	3.00	3.00	3.00	0.00	0.00	0.00
Info Technology Analyst IV	0.00	0.00	0.00	0.00	2.00	2.00	0.00
Info Technology Analyst Senior	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Systems Analyst II	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Technology Analyst II	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Info Systems Technician IV	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Info Technology Technician IV	0.00	0.00	0.00	0.00	1.00	1.00	0.00
<b>Total</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00</b>

**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>ELM Automation Fund (322)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent			102,066	102,071	76,553	102,066	0.00%
Salaries, Overtime			1,288				
Benefits			61,165	59,986	44,988	61,754	2.95%
<b>PERSONNEL SERVICES</b>			<b>164,519</b>	<b>162,057</b>	<b>121,541</b>	<b>163,820</b>	1.09%
<b>OPERATING EXPENSES</b>							
Repairs and Maintenance			54,307	54,310	54,310	241,000	343.75%
<b>OPERATING EXPENSES</b>			<b>54,307</b>	<b>54,310</b>	<b>54,310</b>	<b>241,000</b>	343.75%
<b>Total</b>			<b>218,826</b>	<b>216,367</b>	<b>175,851</b>	<b>404,820</b>	<b>87.10%</b>

**Significant Changes**

Repairs and Maintenance increase reflects the software maintenance costs associated with the City's new land management system.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
GIS Analyst II*	0.00	0.00	1.00	1.00	1.00	1.00	0.00
*1.00 FTE transferred to Fund 322 ELM Automation Fund effective FY 17/18							
<b>Total</b>	<b>0.00</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00322 ELM Automation Fund			461,810	225,000	225,000	325,000	100,000
<b>Total</b>			<b>461,810</b>	<b>225,000</b>	<b>225,000</b>	<b>325,000</b>	<b>100,000</b>

Fund Balance Summary	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00322 ELM Automation Fund			242,984	292,133	79,820	212,314	(79,820)
<b>Total</b>			<b>242,984</b>	<b>292,133</b>	<b>79,820</b>	<b>212,314</b>	<b>(79,820)</b>

**Information Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>NIS Information Services</b>							
<b>ADM Administration</b>							
10042101 IS Administration	388,557	191,016	423,865	419,929	(614,005)	425,368	1.30%
<b>ADM Administration</b>	<b>388,557</b>	<b>191,016</b>	<b>423,865</b>	<b>419,929</b>	<b>(614,005)</b>	<b>425,368</b>	1.30%
<b>ADS App &amp; Database Support</b>							
10042102 IS Technology Contracts	148,303	130,960	136,438	136,438	141,832	140,693	3.12%
10042154 IS Application Database Supp	1,839,847	2,002,557	1,718,041	1,876,092	1,682,924	1,855,230	-1.11%
<b>ADS App &amp; Database Support</b>	<b>1,988,150</b>	<b>2,133,517</b>	<b>1,854,479</b>	<b>2,012,530</b>	<b>1,824,756</b>	<b>1,995,923</b>	-0.83%
<b>INF Infrastructure Systems</b>							
10042201 IS Infrastructure Systems	2,081,798	2,076,461	1,986,185	2,065,114	1,806,859	2,128,917	3.09%
<b>INF Infrastructure Systems</b>	<b>2,081,798</b>	<b>2,076,461</b>	<b>1,986,185</b>	<b>2,065,114</b>	<b>1,806,859</b>	<b>2,128,917</b>	3.09%
<b>CUS Customer Support</b>							
10042156 IS Customer Support	1,076,620	989,438	802,515	1,023,524	871,167	1,087,756	6.28%
<b>CUS Customer Support</b>	<b>1,076,620</b>	<b>989,438</b>	<b>802,515</b>	<b>1,023,524</b>	<b>871,167</b>	<b>1,087,756</b>	6.28%
<b>SAF Public Safety Systems</b>							
10042155 IS Safety	1,311,172	1,351,700	1,317,279	1,434,545	1,262,420	1,473,349	2.70%
<b>SAF Public Safety Systems</b>	<b>1,311,172</b>	<b>1,351,700</b>	<b>1,317,279</b>	<b>1,434,545</b>	<b>1,262,420</b>	<b>1,473,349</b>	2.70%
<b>Other Funds</b>							
32242101 ELM Automation Fund			218,826	216,367	175,851	404,820	87.10%
<b>Other Funds</b>			<b>218,826</b>	<b>216,367</b>	<b>175,851</b>	<b>404,820</b>	87.10%
General Fund	6,846,296	6,742,133	6,384,323	6,955,642	5,151,198	7,111,312	2.24%
Other Funds			218,826	216,367	175,851	404,820	87.10%
<b>Grand Total(s)</b>	<b>6,846,296</b>	<b>6,742,133</b>	<b>6,603,149</b>	<b>7,172,009</b>	<b>5,327,049</b>	<b>7,516,132</b>	<b>4.80%</b>

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# City of Huntington Beach Library Services Adopted Budget – FY 2018/19

Director of Library Services

Principal Librarian

## ADMINISTRATION & BUILDING MANAGEMENT

Senior Librarian

ADMINISTRATION  
Librarian  
Administrative Assistant  
Volunteer Services Coordinator

### FACILITY RENTALS

FACILITIES MAINTENANCE  
Library Specialist

## YOUTH SERVICES & FAMILY PROGRAMMING

Senior Librarian

CHILDREN'S LIBRARY  
Library Services Clerk (2)

## PUBLIC SERVICES & COMMUNITY OUTREACH

Senior Librarian

PUBLIC SERVICES  
Librarian (2)  
Library Services Clerk (3.50)

CIRCULATION  
Senior Library Specialist (0.75)

SECURITY  
Media Services Specialist

ADULT LITERACY  
Literacy Program Specialist (2)

### BRANCHES

BANNING  
Library Specialist

OAKVIEW  
Library Specialist

HELEN MURPHY

MAIN STREET

## TECHNOLOGY & SUPPORT SERVICES

Senior Librarian

TECHNICAL SERVICES  
Librarian (2)  
Library Services Clerk

ACQUISITIONS  
Accounting Technician II (2)

The Huntington Beach Public Library and Cultural Center welcomes, empowers, and enriches our community by providing innovative and traditional library services that inspire and encourage transformation and growth. Our traditional services continue to provide seniors, children, and students with a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.

The Central Library and Cultural Center, designed by architects Richard & Dion Neutra, is set in Huntington Beach Central Park surrounded by trees and water. The building and location is a natural draw for all kinds of meetings and events at the facility, providing seven rooms of varying sizes, a 300+ seat theater, and a 100 seat Children's Tabby Theater. The Library includes a 3,500 sq. ft. art gallery with permanent panels and a private Corner Gallery, overlooking fountains and the Central Park. The exhibits rotate monthly and provide works in a variety of mediums.



The Central Library is open seven days (64 hours) per week, annually serving over 700,000 visitors, housing over 290,000 volumes, and circulating over 920,000 items. Collectively, the other four Library branches are open 156 hours per week, serving over 100,000 visitors, circulating over 80,000 items, and housing over 44,000 volumes.

### **Administration and Building Management Division**

This Division provides the leadership and vision needed to bring users the best possible library services. This involves a strong knowledge of library principles and values, a trained and engaged staff, and a dynamic dialogue with Huntington Beach residents. Over the past year, Administration has reorganized the Meeting room rental process, applied for a variety of grants through the State Library and worked on enhancing the security of all library locations. Administration is responsible for the operation of the entire library system and serves as the liaison to the City Council-appointed library board, various library affiliated groups, and residents. This Division also manages the collection of revenues and monitors expenditures from the General Fund and donations. Administration is responsible for all building maintenance and repairs, and initiates, organizes, and coordinates rentals and events in the meeting rooms and Theater at the Central Library.

### **Youth Services and Family Programming Division**

The Children's Library provides access to useful information and resources for children. Besides a wide selection of children's literature, the Department also has computers, which students can use to access the Internet, educational databases such as EBSCOHost, and software applications for their schoolwork. Early Literacy computers are available to engage even the youngest child in learning to read. To help children reach their educational goals, the Central Library and Oak View Library offer a homework club throughout the school year. Committed to fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming Division offers a variety of story times six days of the week.



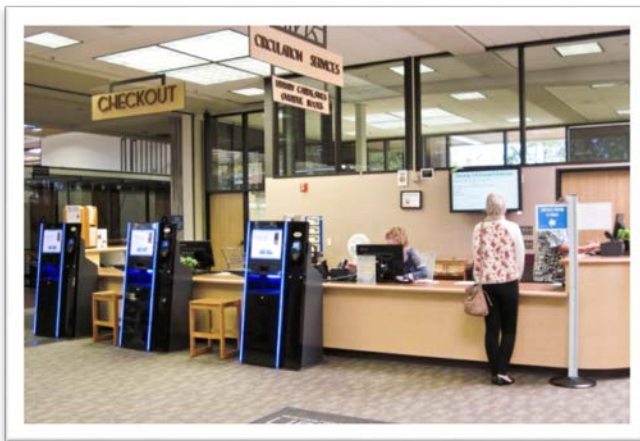


The Youth Services and Family Programming Division offers special monthly programs and year-long reading programs for children. To re-enforce the Library's importance in the community, and to involve the community with the library, the Division offers teens and adults various volunteer opportunities. Monthly and quarterly workshops are held to teach teens and adults about library resources and offer them a chance to become a part of the library family.

### Public Services and Community Outreach Division

Public Services is responsible for all customer service functions of the Huntington Beach Public Library. Professional librarians and trained support staff work with all library patrons, introducing them to the wide variety of resources available in a modern library. Public Service desks are strategically located throughout Central Library. The Borrower Services Desk guides inquiries, answers telephone calls, issues library

cards, collects fines, maintains borrower accounts, and processes reserve requests. The Children's Desk offers a welcoming environment for families, guiding children and parents to homework, computing and reading resources. The Research and Information Desk links users with the information and services they need via reference and computer assistance, sharing employment resources, offering interactive resources and tools, and marketing the Library's resources to the community. Community Outreach Services is focused on extending library service out into the community with four branch libraries. The Main Street Library is located in the heart of downtown and is listed on the National Registry of Historic Places. The Oak



View Library is adjacent to Oak View Elementary School and hosts a variety of children's events, literacy services and an active Homework and Science Club. The Banning and Helen Murphy Libraries feature story times, special children's events, a wide variety of library materials, and computer access to meet the needs of the local community. All branch locations rely heavily on volunteer support and are geographically located in outlying areas of the City to better serve the entire community. Literacy Services at Central and Oak View libraries train community volunteers to help adults transform their lives by learning to read, to write, and to speak English more effectively.

### Technology and Support Services Division

This Division includes Acquisitions, Technical Services, Support Services, and Technology. Acquisitions orders and pays for books, periodicals, films, and recordings that are added to the collection as well as other operating supplies and items. Accounting Technicians prepare and analyze budget reports, handle cash deposits, monitor fund balances, and enter requisitions. They also work with the Finance and Treasury Departments to process collection accounts, donations, grants, and other payments. Technical Services manages the library's print and electronic collection by selecting, cataloging, processing, and weeding materials. They make collection materials publicly accessible by labeling and categorizing items, and creating useful computer records that connect users and materials. Support services staff manages the returns and circulation of materials back onto library shelves. Technology staff supports the library's computers by working with the Information Services Department, managing the Integrated Library Automation System, supporting the Automated Book sorting system, and maintaining the library's online presence on internal and external websites.



### **Administration and Building Management Division**

- Recruit, train, and coordinate volunteers who donate many hours of service.
- Promote and coordinate meeting room and theater rentals.
- Provide support for all building maintenance activities in all library locations, in coordination with the City's Public Works Department.
- Coordinate all safety and security programs for the Library system.
- Provide guidance and direction for policy, procedure, and service development for the Library.
- Continue work on the User Experience at all Library locations.
- Current projects include the installation of a comprehensive new signage system at the Central Library.

### **Youth Services and Family Programming Division**

- Collaborate with various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of story times throughout the community.
- Recruit teen and adult volunteers to assist with homework programs and fundraising activities.
- Coordinate homework support opportunities at the Central Library and the Oak View Branch Library.
- Expand social media outreach to promote services.

### **Public Services and Community Outreach Division**

- Guide inquiries, answer telephone calls, issue library cards, collect fines, maintain borrower accounts, and process reserve requests.
- Staff public service desks and guide patrons to homework, research, and reading resources.
- Host computer and eBook training for the community.
- Offer a variety of programs and workshops for adults in the community.
- Recruit and train literacy volunteer tutors and students to the Literacy Program, and continue to assess literacy students and outcomes.
- Work with the Literacy Board to support literacy services in the community.
- Manage neighborhood branch locations.
- Expand computer literacy workshops for literacy learners.
- Coordinate and manage the Career Online High School program.

### **Technology and Support Services Division**

- Manage print and electronic collection by ordering, cataloging, processing, and weeding materials.
- Support public computing via computer labs, internet access, websites, and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections, to expand and improve access to eBooks and other digital resources.
- Continue to work on updating and enhancing the Library's section of the City Website.
- Work on integrating at least one new technology service over the coming fiscal year.
- Work on a variety of grant projects that involve the development of a Makerspace and programming on 3D printing and other maker technologies.

# Library Services

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below. Performance Measures number three listed below is new for FY 2018/19 and therefore has no historical data.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL*	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Foster early literacy skills by providing children's story time programs and events.				Improve Quality of Life
<b>Measure:</b>				
# of participants in children's programs and events	83,504	62,000	83,000	
<b>Goal:</b>				
2. Provide homework help resources to students through in-person programs.				Improve Quality of Life
<b>Measure:</b>				
# of Homework Support Program attendees	5,856	4,200	6,000	
<b>Goal:</b>				
3. Provide public access to a robust and varied digital collection of resources.				Improve Quality of Life
<b>Measure:</b>				
# of digital resources available	N/A	N/A	600,000	
<b>Goal:</b>				
4. Provide reading materials to enrich the community by circulating books, CDs, videos, audiobooks, downloadable audiobooks, and eBooks.				Improve Quality of Life
<b>Measure:</b>				
# of items circulated	1,055,693	750,000	1,000,000	
<b>Goal:</b>				
5. Promote support of the library by managing a volunteer program that fosters community engagement.				Improve Quality of Life
<b>Measure:</b>				
# of annual volunteer hours	56,932	42,750	57,000	
<b>Goal:</b>				
6. Provide meeting rooms and Theater space for the City and Community, offering a wide range of educational, cultural and informational events for all ages.				Improve Quality of Life
<b>Measure:</b>				
# of meetings and events	2,904	2,508	3,000	

\*Adjusted for a nine-month budget.

### FY 2017/18 Accomplishments

- Circulated over 700,000 Books, DVDs, eBooks, digital magazines, and other Library collection materials.
- Coordinated over 2,000 events, programs, and cultural activities in the Library Theater and meeting rooms.
- Reopened the Central Library on Sundays, adding 4 hours and totaling 7 days per week service.
- Finalized the wayfinding system for the Central Library and went out to bid for fabrication and installation of the system to improve navigation and enhance the overall user experience.
- Awarded two 3D printers through a grant from the State Library of California.
- Expanded Homework Club programs at the Central Library.
- Celebrated first graduates from the Career Online High School program, awarding two accredited High School Diplomas to Huntington Beach residents.
- Installed new AWE Early Literacy computer at the Main Street Library.
- Launched new Kanopy streaming video service, providing access to the Criterion collection and a wide range of classic cinema.
- Started SMS text messaging for patrons to provide updates on checkouts and renewals.
- Created a new Teen Library Card, working with the Huntington Beach High School District, to expand access to all K-12 students.
- Launched new chat and phone service support, working with Unique Library Communications, to enhance overall customer service and responsiveness over the phone and on the website.
- Continued to improve the Library's online Event Calendar, to more effectively share information about programs, events, and opportunities at the Central Library and branches.
- Conducted workshops for the public on Open Data, using curriculum developed through a Knight Foundation grant program, to provide education for the community on Open Data resources.

### FY 2018/19 Goals

- Enhance educational support for children and families at all library locations.
- Expand learning opportunities for adult learners through new Literacy Services programs.
- Continue to grow and expand the Library's digital collections.
- Continue to actively fundraise and work with Library support groups to enhance fundraising activities and opportunities.
- Continue to pursue grants in support of all Library programs and services.
- Expand social media outreach to promote events and library services.
- Expand partnerships with other City Departments and community groups to widen offerings at the Library.
- Enhance Digital Literacy learning opportunities at all library locations.

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,915,373	1,955,336	1,997,100	2,051,074	1,537,805	2,058,153	0.35%
Salaries, Temporary	587,039	632,852	610,939	665,500	477,105	661,300	-0.63%
Salaries, Overtime	169	418	169				
Termination Pay Outs	5,139	11,644	15,912				
Benefits	1,029,862	1,099,910	1,228,801	1,319,660	955,701	1,329,363	0.74%
<b>PERSONNEL SERVICES</b>	<b>3,537,583</b>	<b>3,700,160</b>	<b>3,852,921</b>	<b>4,036,234</b>	<b>2,970,611</b>	<b>4,048,816</b>	<b>0.31%</b>
<b>OPERATING EXPENSES</b>							
Utilities			60,300	56,488	55,089	69,965	23.86%
Equipment and Supplies	699,901	624,081	649,029	291,698	650,100	291,698	0.00%
Repairs and Maintenance	61,408	86,827	65,047	68,550	47,822	68,550	0.00%
Conferences and Training	1,773	731	720	1,000	500	1,000	0.00%
Professional Services	4,840	15,020	7,487		520		
Other Contract Services	168,742	171,409	177,068	192,050	145,400	192,050	0.00%
Expense Allowances	6,023	6,051	5,995	6,000	4,500	6,000	0.00%
Other Expenses	18	16	10				
<b>OPERATING EXPENSES</b>	<b>942,705</b>	<b>904,135</b>	<b>965,656</b>	<b>615,786</b>	<b>903,931</b>	<b>629,263</b>	<b>2.19%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	442,808	442,881	442,881	442,881	442,881	442,881	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>442,808</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>0.00%</b>
<b>Grand Total(s)</b>	<b>4,923,096</b>	<b>5,047,176</b>	<b>5,261,458</b>	<b>5,094,901</b>	<b>4,317,422</b>	<b>5,120,960</b>	<b>0.51%</b>
General Fund	4,426,319	4,520,333	4,689,274	4,992,413	3,777,320	5,004,995	0.25%
Other Funds	496,777	526,844	572,184	102,488	540,102	115,965	13.15%
<b>Grand Total(s)</b>	<b>4,923,096</b>	<b>5,047,176</b>	<b>5,261,458</b>	<b>5,094,901</b>	<b>4,317,422</b>	<b>5,120,960</b>	<b>0.51%</b>
<b>Personnel Summary</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>0.00</b>

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,915,373	1,954,137	1,996,378	2,051,074	1,538,306	2,058,153	0.35%
Salaries, Temporary	520,940	553,161	527,363	665,500	430,100	661,300	-0.63%
Salaries, Overtime	169	418	169				
Leave Payouts	5,139	11,644	15,912				
Benefits	1,027,582	1,097,124	1,225,735	1,319,660	954,623	1,329,363	0.74%
<b>PERSONNEL SERVICES</b>	<b>3,469,205</b>	<b>3,616,484</b>	<b>3,765,558</b>	<b>4,036,234</b>	<b>2,923,030</b>	<b>4,048,816</b>	<b>0.31%</b>
<b>OPERATING EXPENSES</b>							
Utilities				4,000	2,600	4,000	0.00%
Equipment and Supplies	278,666	187,914	228,890	241,698	210,067	241,698	0.00%
Repairs and Maintenance	54,244	79,827	60,665	68,550	47,822	68,550	0.00%
Conferences and Training	1,773	731	720	1,000	500	1,000	0.00%
Professional Services	4,840	15,020	7,487		520		
Other Contract Services	168,742	171,409	177,068	192,050	145,400	192,050	0.00%
Expense Allowances	6,023	6,051	5,995	6,000	4,500	6,000	0.00%
Other Expenses	18	16	10				
<b>OPERATING EXPENSES</b>	<b>514,306</b>	<b>460,968</b>	<b>480,835</b>	<b>513,298</b>	<b>411,409</b>	<b>513,298</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	442,808	442,881	442,881	442,881	442,881	442,881	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>442,808</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>0.00%</b>
<b>Total</b>	<b>4,426,319</b>	<b>4,520,333</b>	<b>4,689,274</b>	<b>4,992,413</b>	<b>3,777,320</b>	<b>5,004,995</b>	<b>0.25%</b>
<b>Personnel Summary</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>28.25</b>	<b>0.00</b>

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration &amp; Building Management</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	613,199	622,433	623,930	642,902	130,134	649,579	1.04%
Salaries, Temporary	160,522	170,106	155,211	164,660	107,599	155,660	-5.47%
Salaries, Overtime	169	418	61				
Leave Payouts	3,819	10,470	13,108				
Benefits	293,774	317,295	345,218	362,978	41,617	372,915	2.74%
<b>PERSONNEL SERVICES</b>	<b>1,071,483</b>	<b>1,120,721</b>	<b>1,137,528</b>	<b>1,170,540</b>	<b>279,350</b>	<b>1,178,154</b>	<b>0.65%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	73,558	49,767	47,835	51,300	43,150	51,300	0.00%
Repairs and Maintenance	53,074	56,175	58,599	66,200	46,272	66,200	0.00%
Conferences and Training	1,698	656	720	1,000	500	1,000	0.00%
Professional Services	4,840	15,020	7				
Other Contract Services	120,879	120,970	153,042	157,600	118,050	157,600	0.00%
Expense Allowances	6,023	6,051	5,995	6,000	4,500	6,000	0.00%
Other Expenses	18	16	10				
<b>OPERATING EXPENSES</b>	<b>260,088</b>	<b>248,655</b>	<b>266,208</b>	<b>282,100</b>	<b>212,472</b>	<b>282,100</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	442,808	442,881	442,881	442,881	442,881	442,881	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>442,808</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>442,881</b>	<b>0.00%</b>
<b>Total</b>	<b>1,774,380</b>	<b>1,812,258</b>	<b>1,846,617</b>	<b>1,895,521</b>	<b>934,703</b>	<b>1,903,135</b>	<b>0.40%</b>

**Significant Changes**

The Library exchanged a Library Facilities Coordinator position for a Librarian position to improve coordination of all Library cultural and educational program offerings. Temporary salary funds were reduced to offset the budget exchange for a net neutral fiscal impact.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Director of Library Services	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Library Facilities Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	(1.00)
Librarian	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Library Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Public and Information Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Temporary				90,500	35,000	90,500	0.00%
<b>PERSONNEL SERVICES</b>				<b>90,500</b>	<b>35,000</b>	<b>90,500</b>	0.00%
<b>OPERATING EXPENSES</b>							
Utilities				4,000	2,600	4,000	0.00%
Equipment and Supplies				10,000	5,000	10,000	0.00%
Repairs and Maintenance				2,350	1,550	2,350	0.00%
Other Contract Services				11,100	4,000	11,100	0.00%
<b>OPERATING EXPENSES</b>				<b>27,450</b>	<b>13,150</b>	<b>27,450</b>	0.00%
<b>Total</b>				<b>117,950</b>	<b>48,150</b>	<b>117,950</b>	<b>0.00%</b>

**Significant Changes**

The budget reflects the cost of adding four (4) hours on Sunday. The FY 2017/18 Revised budget was adjusted to reflect the year ending June 30, 2018.

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Public Services &amp; Community Outreach</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	776,403	794,267	815,911	816,608	816,609	816,973	0.04%
Salaries, Temporary	193,523	218,587	211,858	237,480	175,500	237,829	0.15%
Termination Pay Outs	1,321	1,174	2,804				
Benefits	454,516	488,092	536,232	578,358	552,640	572,085	-1.08%
<b>PERSONNEL SERVICES</b>	<b>1,425,763</b>	<b>1,502,121</b>	<b>1,566,805</b>	<b>1,632,446</b>	<b>1,544,749</b>	<b>1,626,887</b>	<b>-0.34%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	7,491	3,110	13,689	9,900	8,175	9,900	0.00%
Repairs and Maintenance		5,160					
<b>OPERATING EXPENSES</b>	<b>7,491</b>	<b>8,270</b>	<b>13,689</b>	<b>9,900</b>	<b>8,175</b>	<b>9,900</b>	<b>0.00%</b>
<b>Total</b>	<b>1,433,254</b>	<b>1,510,391</b>	<b>1,580,494</b>	<b>1,642,346</b>	<b>1,552,924</b>	<b>1,636,787</b>	<b>-0.34%</b>

**Significant Changes**

No significant changes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Services Clerk	3.50	3.50	3.50	3.50	3.50	3.50	0.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>0.00</b>



**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Technology &amp; Support Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	370,059	390,836	389,330	412,239	412,239	417,216	1.21%
Salaries, Temporary	137,835	134,266	135,760	142,860	94,000	147,311	3.12%
Salaries, Overtime			108				
Benefits	194,804	208,450	238,748	262,288	250,192	271,753	3.61%
<b>PERSONNEL SERVICES</b>	<b>702,698</b>	<b>733,552</b>	<b>763,946</b>	<b>817,387</b>	<b>756,430</b>	<b>836,280</b>	<b>2.31%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	167,768	105,753	138,066	140,998	130,698	140,998	0.00%
Repairs and Maintenance	1,170	18,492	2,066				
Conferences and Training	75						
Professional Services			7,480		520		
Other Contract Services	47,863	50,439	24,026	23,350	23,350	23,350	0.00%
<b>OPERATING EXPENSES</b>	<b>216,877</b>	<b>174,684</b>	<b>171,638</b>	<b>164,348</b>	<b>154,568</b>	<b>164,348</b>	<b>0.00%</b>
<b>Total</b>	<b>919,575</b>	<b>908,235</b>	<b>935,584</b>	<b>981,735</b>	<b>910,998</b>	<b>1,000,628</b>	<b>1.92%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Library Services Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Youth Services &amp; Family Programming</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	155,712	146,601	167,208	179,325	179,325	174,385	-2.75%
Salaries, Temporary	29,061	30,202	24,534	30,000	18,000	30,000	0.00%
Benefits	84,488	83,287	105,538	116,036	110,175	112,609	-2.95%
<b>PERSONNEL SERVICES</b>	<b>269,260</b>	<b>260,090</b>	<b>297,279</b>	<b>325,361</b>	<b>307,501</b>	<b>316,994</b>	<b>-2.57%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	29,850	29,284	29,300	29,500	23,044	29,500	0.00%
Conferences and Training		75					
<b>OPERATING EXPENSES</b>	<b>29,850</b>	<b>29,359</b>	<b>29,300</b>	<b>29,500</b>	<b>23,044</b>	<b>29,500</b>	<b>0.00%</b>
<b>Total</b>	<b>299,110</b>	<b>289,449</b>	<b>326,579</b>	<b>354,861</b>	<b>330,545</b>	<b>346,494</b>	<b>-2.36%</b>

**Significant Changes**

No significant changes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Librarian	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Library Services Clerk	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Donations, Grants, and Equipment Replacement</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent		1,199	722		(501)		
Salaries, Temporary	66,099	79,691	83,576		47,005		
Benefits	2,279	2,786	3,065		1,077		
<b>PERSONNEL SERVICES</b>	<b>68,378</b>	<b>83,676</b>	<b>87,363</b>		<b>47,581</b>		
<b>OPERATING EXPENSES</b>							
Utilities			60,300	52,488	52,488	65,965	25.68%
Equipment and Supplies	421,235	436,167	420,139	50,000	440,033	50,000	0.00%
Repairs and Maintenance	7,164	7,000	4,382				
<b>OPERATING EXPENSES</b>	<b>428,399</b>	<b>443,167</b>	<b>484,821</b>	<b>102,488</b>	<b>492,521</b>	<b>115,965</b>	13.15%
<b>Total</b>	<b>496,777</b>	<b>526,844</b>	<b>572,184</b>	<b>102,488</b>	<b>540,102</b>	<b>115,965</b>	<b>13.15%</b>

**Significant Changes**

The Library is participating in the CENIC network for access to the CalREN Internet backbone, providing high speed bandwidth to the UC, CSU, Research Institutions, K - 12 and all public libraries in California. Discounts for connections to CalREN come through the Federal E-rate program, and the discounts are received as reimbursements from CENIC. Library Development Impact fees are allocated to the Library collection. The Library applies for a variety of grants each year. Grant awards vary a great deal depending on the State and Federal budgets, and the money available for libraries.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00229 Library Dev Impact	237,325	66,974	209,731	70,000	70,000	60,000	(10,000)
00863 CDBG 13/14*							
00880 Library Equipment	333	302	156				
00985 State Literacy Grant		18,000	53,357				
01200 LSTA Pitch Grant 13/14	2,580						
01208 CDBG 14/15*							
01217 State Literacy Grant 14/15	44,156						
01219 CDBG 15/16*							
01223 LSTA Pitch Grant 15/16		19,572					
01226 State Literacy Grant 15/16	18,000	35,357	356		10,000		
01235 CDBG 16/17*							
01246 CENIC E-rate			6,502	52,488	52,488	65,965	13,477
<i>*CDBG historical data are reflected in the City Manager's Department.</i>							
<b>Total</b>	<b>302,394</b>	<b>140,205</b>	<b>270,102</b>	<b>122,488</b>	<b>132,488</b>	<b>125,965</b>	<b>(6,523)</b>

**Library Services**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>LIB Library Services</b>							
<b>ADM Administration &amp; Building Mgt</b>							
10050101 Library Services Administration	759,732	790,099	811,525	825,889	(12,445)	830,674	0.58%
10050201 Security	64,380	55,934	68,614	69,750	46,750	69,750	0.00%
10050206 Facility Rentals	244,376	254,885	236,198	252,787	207,586	254,257	0.58%
10050501 Facilities Maintenance	263,084	268,459	287,397	304,213	249,932	305,573	0.45%
10050999 General Fund Library Svcs Trfs	442,808	442,881	442,882	442,882	442,881	442,881	0.00%
<b>ADM Administration &amp; Building Mgt</b>	<b>1,774,380</b>	<b>1,812,258</b>	<b>1,846,617</b>	<b>1,895,521</b>	<b>934,703</b>	<b>1,903,135</b>	0.40%
<b>PIS Public and Information Service</b>							
10050207 Sunday Hours				117,950	48,150	117,950	0.00%
<b>PIS Public and Information Service</b>				<b>117,950</b>	<b>48,150</b>	<b>117,950</b>	0.00%
<b>PSC Public Services &amp; Comm. Outreach</b>							
10050202 Public Service	825,903	869,775	892,741	921,282	894,398	912,278	-0.98%
10050401 Main Street Branch	119,052	130,497	159,044	160,275	131,261	161,558	0.80%
10050402 Banning Branch	26,122	37,809	17,311	21,775	15,275	21,775	0.00%
10050403 Helen Murphy Branch	118,476	122,036	144,582	147,845	135,522	149,603	1.19%
10050404 Oakview Branch	131,770	134,639	147,186	140,772	130,718	142,480	1.21%
10050601 Adult Literacy	211,932	215,635	219,630	250,397	245,750	249,093	-0.52%
<b>PSC Public Services &amp; Comm. Outreach</b>	<b>1,433,254</b>	<b>1,510,391</b>	<b>1,580,494</b>	<b>1,642,346</b>	<b>1,552,924</b>	<b>1,636,787</b>	-0.34%
<b>YSF Youth Services &amp; Family Pgm</b>							
10050203 Children's Library	299,110	289,449	326,579	354,861	330,545	346,494	-2.36%
<b>YSF Youth Services &amp; Family Pgm</b>	<b>299,110</b>	<b>289,449</b>	<b>326,579</b>	<b>354,861</b>	<b>330,545</b>	<b>346,494</b>	-2.36%
<b>TSS Technology &amp; Support Services</b>							
10050152 Technical Services	458,605	442,224	434,955	459,398	438,593	467,636	1.79%
10050204 Circulation	133,650	124,940	131,128	139,210	95,350	143,660	3.20%
10050301 Acquisitions	327,319	341,070	369,501	383,127	377,055	389,332	1.62%
<b>TSS Technology &amp; Support Services</b>	<b>919,575</b>	<b>908,235</b>	<b>935,584</b>	<b>981,735</b>	<b>910,998</b>	<b>1,000,628</b>	1.92%
<b>Other Funds</b>							
10350101 Donations Library	58,004	37,914	37,911		27,467		
10350102 Donations Adult Books	175,767	211,336	220,052		241,359		
10350103 Donations Children's Library	82,122	83,935	89,181		73,438		
10350104 Donations Oakview Library	5,367	7,239	8,402		37,118		
10350105 Donations Literacy	10,207	8,464	19,874		9,499		
10350401 Donations Main St Branch	1,847	4,434	21,057		28,943		
10350402 Donations Banning Branch	994	3,652					
10350403 Donations Murphy Branch	212	226					
120050101 LSTA Pitch Grant 13/14	(69)						
120850601 Oakview Family Literacy	10,000						
121750602 State Literacy Grant 14/15	44,156						
121950601 Oakview Family Literacy		9,500					
122350101 LSTA Pitch Grant 15/16	14,989	4,583					
122650602 State Literacy Grant 15/16	356	53,357					
123550601 Oakview Family Literacy			9,253				
124650001 CENIC E-Rate			60,300	52,488	52,488	65,965	25.68%
22950001 Library Dev Impact	92,824	92,672	53,806	50,000	50,000	50,000	0.00%
23850002 EOC 2 - Winter Storm 2017			1,076				
23950742 17/18 Oakview Family Literacy					9,253		
98550603 State Literacy Grant 16/17		9,533	43,810				
98550604 State Literacy Grant 17/18			7,462		10,536		
<b>Other Funds</b>	<b>496,777</b>	<b>526,844</b>	<b>572,184</b>	<b>102,488</b>	<b>540,102</b>	<b>115,965</b>	13.15%
General Fund	4,426,319	4,520,333	4,689,274	4,992,413	3,777,320	5,004,995	0.25%
Other Funds	496,777	526,844	572,184	102,488	540,102	115,965	13.15%
<b>Grand Total(s)</b>	<b>4,923,096</b>	<b>5,047,176</b>	<b>5,261,458</b>	<b>5,094,901</b>	<b>4,317,421</b>	<b>5,120,960</b>	<b>0.51%</b>

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# City of Huntington Beach Police Adopted Budget – FY 2018/19

Police Chief

Administrative Assistant

## UNIFORM

Police Captain

### PATROL

Police Lieutenant (6)  
Police Sergeant (13)  
Police Officer (120)  
Police Recruit (4)  
Community Services Officer (4)

### TRAFFIC

Police Lieutenant  
Police Sergeant (3)  
Police Officer (19)  
Police Records Specialist

### AIR SUPPORT

Police Sergeant  
Police Officer (6)  
Senior Helicopter Maintenance  
Technician  
Helicopter Maintenance Technician

### PARKING ENFORCEMENT

Parking/Traffic Control Supervisor  
Parking/Traffic Control Officer (16)

### SPECIAL ENFORCEMENT

Police Sergeant (2)  
Police Officer (8)

## INVESTIGATIONS

Police Captain

### INVESTIGATIONS

Police Lieutenant  
Police Sergeant (3)  
Police Officer (22)  
Forensic Systems Specialist  
Crime Analyst  
Police Services Specialist  
Community Services Officer (4)

### NARCOTICS/VICE/INTEL/CTE

Police Lieutenant  
Police Sergeant (2)  
Police Officer (12)  
Police Services Specialist  
Community Services Officer

### OCIAAC TASK FORCE

Police Officer

### JAIL

Detention Administrator  
Detention Shift Supervisor (4)  
Detention Officer, Nurse (4)  
Detention Officer (9)

## ADMINISTRATIVE OPERATIONS

Police Captain

### PROFESSIONAL STANDARDS

Police Lieutenant  
Police Sergeant (2)  
Police Officer (2)

### SUPPORT SERVICES

Police Administrative Services Division  
Manager  
Facilities Maintenance Crewleader  
Community Relations Specialist

### RECORDS

Police Records Administrator  
Police Records Supervisor (3)  
Police Records Specialist (10)  
Police Records Technician (6)  
Police Services Specialist (5)  
Police Systems Coordinator

### TRAINING

Police Sergeant  
Police Officer  
Police Services Specialist

### ALARMS

Police Services Specialist

### PERSONNEL

Administrative Analyst Senior  
Police Services Specialist

### BUDGET/PAYROLL

Administrative Analyst Senior  
Accounting Technician II (3)

### COMMUNICATIONS

Police Communications Manager  
Communications Supervisor (6)  
Communications Operator (18)

### GENERAL SERVICES/PROPERTY EVIDENCE

Property and Evidence Supervisor  
Property and Evidence Officer (3)

### CRIME LAB

Police Photo/Imaging Specialist  
Latent Fingerprint Examiner (2.50)  
Police Services Specialist  
Crime Scene Investigator (4)  
Community Services Officer (2)

The Police Department is responsible for responding to and investigating all aspects of criminal activity occurring within the City of Huntington Beach. The Department responds to residential, commercial, industrial, and recreational locations and spaces in order to document and stop criminal activity. The Department performs these public safety efforts through community education efforts and aggressive enforcement of all applicable laws. The Department performs initial and follow-up investigation on suspected crimes occurring in the City and conducts forensic examinations on many types of evidence. The Department also monitors and facilitates orderly ingress/egress throughout the City through aggressive enforcement of both vehicular and pedestrian traffic within the City's boundaries.

### Police Chief

The Police Chief is responsible for the overall leadership and coordination of department operations. The Department is divided into three Divisions: Uniform, Investigation, and Administrative Operations.

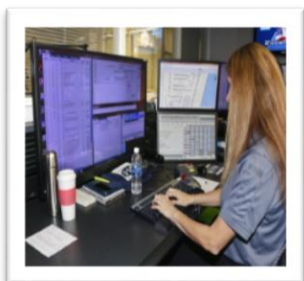
### Uniform Division

The Uniform Division is the most visible division of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes uniform patrol, traffic enforcement & investigations, Driving Under the Influence enforcement, parking enforcement, airborne patrol, the Canine Unit, the Mounted Unit, the Homeless Task Force, the Special Enforcement Team, and Special Events. The Uniform Division is also responsible for the resolution of critical incidents through the use of specialized teams such as S.W.A.T. (Special Weapons and Tactics) and C.N.T. (Crisis Negotiation Team).



### Investigation Division

The Investigation Division performs four primary duties: providing investigative follow-up for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects; assisting crime victims and the department in suppression of crime; and the recovery of property. The Division enforces laws related to the sale, manufacture, transportation, and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; attempts to identify and prevent organized crime and terrorism; maintains criminal intelligence files; investigates vice-related activity within the City; works collectively with the Orange County Human Trafficking Task Force to identify, investigate, and prevent human trafficking; and maintains the City Jail. The Jail Bureau is responsible for processing, housing, and transporting inmates of the Department, as well as other contract law enforcement agencies. The Investigation Division has responsibility for processing and examining computer forensic evidence as well as coordinating similar efforts with other law enforcement computer forensics labs. There are also two Probation Department Officers assigned to work closely with the investigators. The Division has a relationship with the U.S. Secret Service where two task force agents are assigned to the department on a regular basis. This relationship provides additional grant funding to the Department.



### Administrative Operations Division

The Administrative Operations Division provides the people, equipment, training, and budget oversight that supports all the programs in the Police Department. The Division includes the following bureaus and units: Professional Standards, Budget/Payroll, Training, and Community Relations. Primary duties include: managing the use of budgeted funds, keeping accurate payroll records, conducting training of all sworn officers, performing maintenance of the police facility and three substations, and promoting police/community partnerships. The Professional Standards Bureau is responsible for receiving and managing citizen complaints regarding allegations of employee misconduct, internal affairs investigations, and auditing of police services.



**Administrative Services Division**

The Administrative Services Division provides support services to other divisions. Administrative Services includes Alarms, Backgrounds/Hiring, Communications, Personnel, Property/Evidence, and Records. Primary duties include: recruiting/conducting background checks on new employees, receiving 9-1-1 calls and routine business requests for police services, providing a state of the art records keeping function, purchasing and issuing all equipment, maintaining the inventory of all seized property/evidence, tracking and billing for services related to alarm permits, liaising with Orange County Animal Control, and liaising with the City's Information Services Department.

**Police**

## Performance Measures

**Uniform Division**

- Investigate 1,807 traffic accident investigations (937 injuries and six fatalities).
- Issue 13,578 hazardous/non-hazardous traffic citations.
- Identify, interdict, and arrest 798 DUI offenders.
- Issue 71,140 parking citations.
- Conduct over 4,673 citation reviews.

**Investigation Division**

- Investigate 2,800 crimes against persons.
- Investigate 7,900 property crimes.
- Investigate 1,500 economic crimes.
- Investigate seven Internet crimes against children.
- Receive 1,550 CopLogic online crime reports.
- Perform 15,000 crime analyses to identify trends and assist in detecting suspects.
- Assist 420 domestic violence victims through the Victim Assistance Program.
- Investigate 220 narcotic related citizen complaints.
- Book, fingerprint, photograph, and house over 5,500 arrestees.
- Document, fingerprint, and update photos of over 220 drug and sex registrants.
- Copy over 1,050 hours of video for investigation and prosecution.
- Collect DNA from over 375 felony arrestees for the State Database.
- Collect over 650 blood, breath, and urine samples as evidence.
- Secure, feed and care for an average daily population of 14 inmates.
- Review and process 370 Entertainment, Facility Use, Massage, ABC and Conditional Use Permits.
- Book, house, and GPS track over 25 sentenced Pay-to-Stay/Work Release Inmates.
- Transport over 1,900 in-custody inmates to the county jail.

**Administrative Operations Division**

- Respond to 600 media contacts and daily engagement with the community through social media.
- Investigate 51 complaints/internal affairs issues.
- Arrange over 2,000 training classes and records of completion.
- Arrange 50 on-site training sessions.
- Conduct 300 contacts with citizens/groups and organizations.





**Administrative Services Division**

- Conduct 16 recruitments, process 6,000 applications.
- Receive/initiate 285,000 incoming/outgoing calls in the 9-1-1 center.
- Dispatch officers to 67,000 calls for service.
- Create 145,000 calls in the CAD system, documenting officer-initiated activity and calls for service.
- Process, disseminate, and enter into Records Management System (RMS) 21,000 crime, incident, and traffic reports.
- Process over 5,000 bookings, including want/warrant checks, RMS entry, and logging/copying.
- Process and file 4,800 court packages electronically and 725 physical court packages.
- Answer 70,000 incoming/outgoing calls received/initiated in the Records Bureau.
- Process 14,000 subpoenas.
- Process, secure, and track 16,000 pieces of evidence and property.
- Process and dispose of 25,000 pieces of evidence and property.
- Process approximately 6,500 alarm permits a year.
- Receive and assist over 5,000 alarm-related calls a year.

# Police

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below. The first two Performance Measures listed below are new programs for FY 2018/19 and have no historical data.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Develop more proactive investigative methods for monitoring and policing the increase of 290 PC Registrants (Sex Registrants) in the City. Increase the number of targeted compliance checks by at least 10%.				Enhance and Maintain Public Safety
<b>Measure:</b>				
Number of individual compliance checks	N/A	N/A	60	
<b>Goal:</b>				
2. Use of data to monitor the increase in crime experienced in Huntington Beach as a result of Prop 47 and AB109. We continue to develop and use analytical tools such as "Dashboard" and "heat maps" to quickly analyze crime trends and then administer the information in close to real time to assist officers in pro-active activity.				Enhance and Maintain Public Safety
<b>Measure:</b>				
% reduction in criminal activity	N/A	N/A	5%	
<b>Goal:</b>				
3. Through a combination of public education, Driving Under the Influence (DUI) checkpoints, DUI Saturation Patrols, and the assignment of an officer specifically to identify and arrest impaired drivers, our goal is to reduce DUI involved collisions by another five percent.				Enhance and Maintain Public Safety
<b>Measure:</b>				
% reduction in DUI involved collisions	5%	5%	5%	

**FY 2017/18 Accomplishments**

- Implemented the second phase of the Body Worn Camera program.
- Planned and implemented the 2<sup>nd</sup> annual Huntington Beach Air Show.
- Conducted monthly training for all sworn officers to include firearms training, arrest and control/defensive tactics training, and training in the use and deployment of less lethal devices.
- Added two part-time social workers to help officers work with the homeless population.
- Conducted multiple Citizen's Academy classes in English and Spanish.
- Initiated a security guard services contract through the Police Department, providing security guard services to the libraries, parking structures, parks, beaches, and community facilities in Huntington Beach.
- Continued education to prevent DUI-related traffic collisions with programs like Know Your Limit, Choose Your Ride, and Every 15 Minutes.
- Expanded community involvement engagement and policing efforts with programs like Coffee with a Cop, Police Open House, Tip a Cop, and social media (Did You Know).
- Recognized employees with enhanced Department Awards Program sponsored by the Huntington Beach Police and Community Foundation.
- Completed construction of the Police Department front desk, Records Bureau and Traffic Bureau to enhance security and improve customer service.
- Completed extension of secured parking in the Police Department back lot.
- Purchased a new horse for the Mounted Enforcement Unit to enhance and improve public safety.
- Transitioned from Honda to BMW motorcycles to keep up with important safety and technology changes in motorcycles.
- Initiated and created a Police Department liaison for the Sunset Beach community.
- Successfully implemented the Community Services Officer program in the Police Department, freeing a police officer from the front desk to assist police officers in the field with other duties.

**FY 2018/19 Goals**

- Implement Narcan program for the safety of police officers and to enhance public safety and lifesaving efforts.
- Purchase a truck for use by the Homeless Task Force to assist and help place the homeless.
- Automate InTime, a bookkeeping system to monitor staffing.
- Create a department liaison for the southeast portion of the City of Huntington Beach.
- Expand the Community Services Officer program to enhance efficiencies resulting in additional field time for police officers.

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	33,431,391	34,323,749	34,654,406	36,998,759	27,779,527	37,010,295	0.03%
Salaries, Temporary	458,878	499,772	420,908	364,798	395,743	367,098	0.63%
Salaries, Overtime	4,648,148	5,007,346	5,043,233	3,937,950	4,313,143	3,953,950	0.41%
Leave Payouts	1,309,772	1,466,088	1,550,479				
Benefits	23,520,063	25,343,062	26,926,178	28,671,784	20,718,925	29,692,140	3.56%
<b>PERSONNEL SERVICES</b>	<b>63,368,251</b>	<b>66,640,018</b>	<b>68,595,204</b>	<b>69,973,291</b>	<b>53,207,338</b>	<b>71,023,482</b>	<b>1.50%</b>
<b>OPERATING EXPENSES</b>							
Utilities	15,334	17,654	31,687	19,500	30,267	19,500	0.00%
Equipment and Supplies	1,280,394	1,105,697	1,575,090	1,186,304	1,385,187	985,254	-16.95%
Repairs and Maintenance	966,769	1,106,671	939,054	964,510	736,828	964,510	0.00%
Conferences and Training	356,548	344,329	337,535	319,105	274,783	334,105	4.70%
Professional Services	485,855	503,872	458,393	335,825	492,271	335,825	0.00%
Other Contract Services	1,270,567	1,727,604	1,790,163	2,179,087	1,529,721	2,279,087	4.59%
Rental Expense	17,076	11,420	13,111	10,884	8,913	10,884	0.00%
Payments to Other Governments	900,131	962,714	790,602	928,540	578,866	928,540	0.00%
Expense Allowances	327,137	331,430	346,883	367,000	367,000	367,000	0.00%
Other Expenses	6,474	3,736	10,147	4,973	4,973	4,973	0.00%
<b>OPERATING EXPENSES</b>	<b>5,626,285</b>	<b>6,115,128</b>	<b>6,292,666</b>	<b>6,315,728</b>	<b>5,408,809</b>	<b>6,229,678</b>	<b>-1.36%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements			24,028				
Equipment	7,869	342,171	88,629		100,000	156,000	100.00%
Vehicles	36,466		109,379				
<b>CAPITAL EXPENDITURES</b>	<b>44,335</b>	<b>342,171</b>	<b>222,036</b>		<b>100,000</b>	<b>156,000</b>	<b>100.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	9,910						
<b>NON-OPERATING EXPENSES</b>	<b>9,910</b>						
<b>Grand Total(s)</b>	<b>69,048,781</b>	<b>73,097,317</b>	<b>75,109,906</b>	<b>76,289,019</b>	<b>58,716,147</b>	<b>77,409,160</b>	<b>1.47%</b>
General Fund	67,802,070	71,638,444	73,542,601	75,761,418	57,144,516	76,906,975	1.51%
Other Funds	1,246,711	1,458,873	1,567,305	527,601	1,571,631	502,185	-4.82%
<b>Grand Total(s)</b>	<b>69,048,781</b>	<b>73,097,317</b>	<b>75,109,906</b>	<b>76,289,019</b>	<b>58,716,147</b>	<b>77,409,160</b>	<b>1.47%</b>
<b>Personnel Summary</b>	<b>361.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>0.00</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	33,211,797	34,180,909	34,496,499	36,876,928	27,657,696	36,888,464	0.03%
Salaries, Temporary	395,078	415,695	336,648	364,798	334,798	367,098	0.63%
Salaries, Overtime	4,229,278	4,588,578	4,714,163	3,877,950	3,877,950	3,893,950	0.41%
Leave Payouts	1,304,632	1,466,088	1,550,479				
Benefits	23,343,453	25,240,264	26,801,253	28,567,064	20,619,034	29,582,785	3.56%
<b>PERSONNEL SERVICES</b>	<b>62,484,238</b>	<b>65,891,535</b>	<b>67,899,042</b>	<b>69,686,740</b>	<b>52,489,478</b>	<b>70,732,297</b>	<b>1.50%</b>
<b>OPERATING EXPENSES</b>							
Utilities	15,023	16,885	30,999	19,500	30,267	19,500	0.00%
Equipment and Supplies	1,071,186	933,014	991,550	945,254	728,187	945,254	0.00%
Repairs and Maintenance	966,769	1,097,662	915,991	964,510	705,528	964,510	0.00%
Conferences and Training	346,762	325,315	322,878	319,105	265,080	319,105	0.00%
Professional Services	374,856	375,118	339,457	335,825	436,504	335,825	0.00%
Other Contract Services	1,270,567	1,689,636	1,772,563	2,179,087	1,529,721	2,279,087	4.59%
Rental Expense	17,076	11,420	13,111	10,884	8,913	10,884	0.00%
Payments to Other Governments	900,131	962,714	790,602	928,540	578,866	928,540	0.00%
Expense Allowances	327,137	331,409	346,883	367,000	367,000	367,000	0.00%
Other Expenses	6,474	3,736	10,146	4,973	4,972	4,973	0.00%
<b>OPERATING EXPENSES</b>	<b>5,295,981</b>	<b>5,746,909</b>	<b>5,534,180</b>	<b>6,074,678</b>	<b>4,655,038</b>	<b>6,174,678</b>	<b>1.65%</b>
<b>CAPITAL EXPENDITURES</b>							
Vehicles	11,942		109,379				
<b>CAPITAL EXPENDITURES</b>	<b>11,942</b>		<b>109,379</b>				
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	9,910						
<b>NON-OPERATING EXPENSES</b>	<b>9,910</b>						
<b>Total</b>	<b>67,802,070</b>	<b>71,638,444</b>	<b>73,542,601</b>	<b>75,761,418</b>	<b>57,144,516</b>	<b>76,906,975</b>	<b>1.51%</b>
<b>Personnel Summary</b>	<b>361.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>364.50</b>	<b>0.00</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Executive</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	751,235	317,810	322,210	324,432	(8,894,800)	324,425	0.00%
Salaries, Overtime	38,503	500	1,412				
Leave Payouts	45,866	8,339	8,505				
Benefits	521,262	215,007	227,081	231,561	(6,345,802)	241,595	4.33%
<b>PERSONNEL SERVICES</b>	<b>1,356,866</b>	<b>541,656</b>	<b>559,208</b>	<b>555,993</b>	<b>(15,240,602)</b>	<b>566,020</b>	<b>1.80%</b>
<b>OPERATING EXPENSES</b>							
Utilities	613	617	616	2,500	1,916	2,500	0.00%
Equipment and Supplies	14,792	10,879	8,150	12,500	6,902	12,500	0.00%
Repairs and Maintenance			138				
Conferences and Training	476	1,577	2,041				
Professional Services	928	1,190	2,788		150,000		
Other Contract Services						100,000	100.00%
Other Expenses	115		250				
<b>OPERATING EXPENSES</b>	<b>16,923</b>	<b>14,263</b>	<b>13,983</b>	<b>15,000</b>	<b>158,818</b>	<b>115,000</b>	<b>666.67%</b>
<b>Total</b>	<b>1,373,789</b>	<b>555,919</b>	<b>573,191</b>	<b>570,993</b>	<b>(15,081,784)</b>	<b>681,020</b>	<b>19.27%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits. Other Contract Services increase of \$100,000 is for the implementation of Management Partners' Study Recommendations. On December 18, 2017, City Council approved changing the fiscal year from October 1st through September 30th to July 1st through June 30th. As a result, the FY 2017/18 revised budget was adjusted to reflect the year ending June 30, 2018. The Administration budget reflects the payroll adjustments for the department.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant*	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Sergeant*	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<i>*Transferred to Administrative Operations Division in FY 2015/16</i>							
<b>Total</b>	<b>5.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administrative Operations</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	4,936,745	6,157,057	6,317,251	6,761,870	6,761,870	6,845,495	1.24%
Salaries, Temporary	160,223	249,489	229,173	226,658	226,658	228,408	0.77%
Salaries, Overtime	932,500	1,064,149	988,303	695,950	695,950	695,950	0.00%
Leave Payouts	207,992	274,613	280,520				
Benefits	2,907,055	3,869,479	4,336,809	4,390,508	4,197,242	4,554,973	3.75%
<b>PERSONNEL SERVICES</b>	<b>9,144,515</b>	<b>11,614,787</b>	<b>12,152,056</b>	<b>12,074,986</b>	<b>11,881,720</b>	<b>12,324,826</b>	<b>2.07%</b>
<b>OPERATING EXPENSES</b>							
Utilities	7,754	10,080	19,081	11,500	23,951	11,500	0.00%
Equipment and Supplies	620,469	537,320	636,906	563,144	386,393	563,144	0.00%
Repairs and Maintenance	392,678	414,374	432,377	435,346	409,065	435,346	0.00%
Conferences and Training	306,478	279,078	237,606	231,705	196,557	231,705	0.00%
Professional Services	124,413	118,413	99,478	57,310	67,149	57,310	0.00%
Other Contract Services	882,996	1,301,542	1,315,735	1,641,500	1,105,090	1,641,500	0.00%
Rental Expense	11,881	10,720	12,254	10,884	8,913	10,884	0.00%
Payments to Other Governments	18,945	4,896	4,427	8,540	5,866	8,540	0.00%
Expense Allowances	320,116	324,173	339,872	359,700	359,700	359,700	0.00%
Other Expenses	3,765	2,103	2,472	3,000	3,000	3,000	0.00%
<b>OPERATING EXPENSES</b>	<b>2,689,495</b>	<b>3,002,699</b>	<b>3,100,208</b>	<b>3,322,629</b>	<b>2,565,684</b>	<b>3,322,629</b>	<b>0.00%</b>
<b>Total</b>	<b>11,834,010</b>	<b>14,617,486</b>	<b>15,252,264</b>	<b>15,397,615</b>	<b>14,447,403</b>	<b>15,647,455</b>	<b>1.62%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

**Administrative Operations**  
**(continued)**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19	Change from
Permanent Personnel	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant**	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Administrative Services Mgr	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Administrative Svcs Div Mgr	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Sergeant**	1.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Officer***	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police Records Specialist	10.00	10.00	10.00	10.00	10.00	10.00	0.00
Police Records Technician	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Services Specialist^^	9.00	9.00	9.00	9.00	9.00	9.00	0.00
Community Services Officer	0.00	0.00	0.00	0.00	2.00	2.00	0.00
Community Relations Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Communications Operator-PD*	18.00	18.00	18.00	18.00	18.00	18.00	0.00
Crime Scene Investigator^	0.00	6.00	6.00	6.00	4.00	4.00	0.00
Latent Fingerprint Examiner^^	0.00	2.50	2.50	2.50	2.50	2.50	0.00
Police Photo/Imaging Specialist^^	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Property Officer	3.00	0.00	0.00	0.00	0.00	0.00	0.00
Property & Evidence Officer	0.00	3.00	3.00	3.00	3.00	3.00	0.00
Property & Evidence Supervisor	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Accounting Technician II	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
* 1.0 FTE Defunded							
** Transferred from Executive Division in FY 15/16							
*** 1.0 FTE funded in the Non-Departmental Housing Authority Fund ending in FY 19/20.							
^ Transferred from Uniform Division in FY 15/16							
^^ Transferred from Investigations Division in FY 15/16							
<b>Total</b>	<b>71.00</b>	<b>84.50</b>	<b>84.50</b>	<b>84.50</b>	<b>84.50</b>	<b>84.50</b>	<b>0.00</b>



**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Investigations</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	6,706,594	7,423,598	7,578,709	7,857,410	7,857,410	7,808,603	-0.62%
Salaries, Temporary	58,380	77,167	52,382	72,374	72,374	72,924	0.76%
Salaries, Overtime	568,792	710,406	726,350	709,350	709,350	709,350	0.00%
Leave Payouts	301,322	326,532	365,687				
Benefits	4,687,727	5,546,942	5,849,164	6,121,414	5,811,762	6,285,372	2.68%
<b>PERSONNEL SERVICES</b>	<b>12,322,816</b>	<b>14,084,646</b>	<b>14,572,292</b>	<b>14,760,548</b>	<b>14,450,896</b>	<b>14,876,249</b>	<b>0.78%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,605	3,333	5,886	4,500	3,680	4,500	0.00%
Equipment and Supplies	143,334	179,029	134,671	164,185	115,897	164,185	0.00%
Repairs and Maintenance	32,348	32,055	16,519	26,680	14,814	26,680	0.00%
Conferences and Training		65	(844)	300	6,024	300	0.00%
Professional Services	158,427	240,206	216,404	265,870	215,710	265,870	0.00%
Other Contract Services	7,458	5,303	5,954	34,320	13,672	34,320	0.00%
Rental Expense	68		597				
Expense Allowances	5,421	5,446	5,396	5,700	5,700	5,700	0.00%
Other Expenses	2,593	1,633	6,924	973	973	973	0.00%
<b>OPERATING EXPENSES</b>	<b>354,254</b>	<b>467,069</b>	<b>391,507</b>	<b>502,528</b>	<b>376,470</b>	<b>502,528</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	9,910						
<b>NON-OPERATING EXPENSES</b>	<b>9,910</b>						
<b>Total</b>	<b>12,686,980</b>	<b>14,551,715</b>	<b>14,963,799</b>	<b>15,263,076</b>	<b>14,827,366</b>	<b>15,378,777</b>	<b>0.76%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

**Investigations (continued)**

<b>Permanent Personnel</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change from Prior Year</b>
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant^	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Police Sergeant*	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Police Officer^	32.00	35.00	35.00	35.00	35.00	35.00	0.00
Community Services Officer	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Latent Fingerprint Examiner**	2.50	0.00	0.00	0.00	0.00	0.00	0.00
Police Photo/Imaging Specialist**	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Services Specialist**	3.00	2.00	2.00	2.00	2.00	2.00	0.00
Detention Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Detention Officer	9.00	9.00	9.00	9.00	9.00	9.00	0.00
Detention Officer, Nurse	4.00	4.00	4.00	4.00	4.00	4.00	0.00
* 1.0 FTE Defunded							
** Transferred to the Administrative Operations Division in FY 15/16							
^ Transferred from the Uniform Division in FY 15/16							
<b>Total</b>	<b>70.50</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>0.00</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Uniform</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	20,817,222	20,282,443	20,278,330	21,933,217	21,933,217	21,909,941	-0.11%
Salaries, Temporary	176,475	89,038	55,093	65,766	35,766	65,766	0.00%
Salaries, Overtime	2,689,482	2,813,524	2,998,099	2,472,650	2,472,650	2,488,650	0.65%
Leave Payout	749,452	856,604	895,767				
Benefits	15,227,408	15,608,836	16,388,199	17,823,580	16,955,832	18,500,845	3.80%
<b>PERSONNEL SERVICES</b>	<b>39,660,040</b>	<b>39,650,445</b>	<b>40,615,488</b>	<b>42,295,213</b>	<b>41,397,465</b>	<b>42,965,202</b>	<b>1.58%</b>
<b>OPERATING EXPENSES</b>							
Utilities	2,051	2,855	5,416	1,000	719	1,000	0.00%
Equipment and Supplies	292,591	205,785	211,823	205,425	218,995	205,425	0.00%
Repairs and Maintenance	541,743	651,233	466,957	502,484	281,649	502,484	0.00%
Conferences and Training	39,808	44,596	84,075	87,100	62,500	87,100	0.00%
Professional Services	91,089	15,309	20,787	12,645	3,645	12,645	0.00%
Other Contract Services	380,113	382,791	450,874	503,267	410,957	503,267	0.00%
Rental Expense	5,128	700	260				
Payments to Other Governments	881,186	957,818	786,175	920,000	573,000	920,000	0.00%
Expense Allowances	1,600	1,791	1,615	1,600	1,600	1,600	0.00%
Other Expenses			498	1,000	1,000	1,000	0.00%
<b>OPERATING EXPENSES</b>	<b>2,235,309</b>	<b>2,262,878</b>	<b>2,028,480</b>	<b>2,234,521</b>	<b>1,554,065</b>	<b>2,234,521</b>	<b>0.00%</b>
<b>CAPITAL EXPENDITURES</b>							
Vehicles	11,942		109,379				
<b>CAPITAL EXPENDITURES</b>	<b>11,942</b>		<b>109,379</b>				
<b>Total</b>	<b>41,907,290</b>	<b>41,913,323</b>	<b>42,753,347</b>	<b>44,529,734</b>	<b>42,951,530</b>	<b>45,199,723</b>	<b>1.50%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

**Uniform (continued)**

<b>Permanent Personnel</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change from Prior Year</b>
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Police Lieutenant*	8.00	7.00	7.00	7.00	7.00	7.00	0.00
Police Sergeant	19.00	19.00	19.00	19.00	19.00	19.00	0.00
Police Officer**	156.00	153.00	153.00	153.00	153.00	153.00	0.00
Police Recruit^	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Community Services Officer	0.00	3.00	4.00	4.00	4.00	4.00	0.00
Crime Scene Investigator^^	6.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Helicopter Maint Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Helicopter Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Parking/Traffic Control Officer	16.00	16.00	16.00	16.00	16.00	16.00	0.00
Police Records Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	0.00	0.00	0.00	0.00	0.00
* 1.0 FTE Defunded							
* 1.0 FTE transferred to the Investigations Division in FY 15/16							
** 8.0 FTEs Defunded							
** 1.0 FTE funded by Office of Traffic Safety Grant.							
** 3.0 FTE transferred to the Investigations Division in FY 15/16							
^ 4.0 FTEs Defunded							
^^ Transferred to the Administrative Operations Division in FY 15/16							
<b>Total</b>	<b>215.00</b>	<b>208.00</b>	<b>208.00</b>	<b>208.00</b>	<b>208.00</b>	<b>208.00</b>	<b>0.00</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Inmate Welfare (122), Narcotic Forfeiture State and Federal (212 &amp; 214), Property and Evidence (216)</b>							
<b>OPERATING EXPENSES</b>							
Utilities	311	769	688				
Equipment and Supplies	132,340	128,429	232,699	21,050	21,175	40,000	90.02%
Repairs and Maintenance		9,931					
Conferences and Training		9,010	574				
Other Contract Services		29,700	17,601				
<b>OPERATING EXPENSES</b>	<b>132,651</b>	<b>177,839</b>	<b>251,562</b>	<b>21,050</b>	<b>21,175</b>	<b>40,000</b>	90.02%
<b>CAPITAL EXPENDITURES</b>							
Equipment	7,869	178,758	60,649		100,000	101,000	100.00%
Vehicles	4,664						
<b>CAPITAL EXPENDITURES</b>	<b>12,533</b>	<b>178,758</b>	<b>60,649</b>		<b>100,000</b>	<b>101,000</b>	100.00%
<b>Total</b>	<b>145,185</b>	<b>356,597</b>	<b>312,212</b>	<b>21,050</b>	<b>121,175</b>	<b>141,000</b>	569.83%

**Significant Changes**

California Penal Code (CPC) Section 4025 allows the City's Police Chief to maintain a fund for the benefit, education, and welfare of inmates confined in the City Jail. The Equipment and Supplies funding is allocated for the annual costs of inmate television services, local daily newspaper, magazines/books, fitness equipment, games, inmate clothing/uniforms, bus passes and clothing for indigent inmates that are being released from the jail. These funds may also be used for improving inmate housing and environment. The capital equipment expense amount of \$75,000 is funded from Property and Evidence Fund 216 to renovate a storage area with equipment and supplies. The additional \$26,000 is from the State Asset Forfeiture Fund (Fund 214) to complete the Firearms Training Simulator project. Anticipated purchases include evidence storage lockers and furnishings.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00122 Inmate Welfare Fund	57,179	30,418	6,090	2,400	2,400	2,400	
00212 Narcotics Forfeiture Fed	5,927	3,119	28,586				
00214 Narcotic Forfeiture/State	24,158	10,418	25,392				
00216 Property and Evidence	237,568	62,111	37,711				
<b>Total</b>	<b>324,832</b>	<b>106,066</b>	<b>97,779</b>	<b>2,400</b>	<b>2,400</b>	<b>2,400</b>	

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00122 Inmate Welfare Fund	75,966	96,147	100,558	81,908	37,600	44,308	(37,600)
00212 Narcotics Forfeiture Fed	534,026	397,591	209,961	211,867		211,867	
00214 Narcotic Forfeiture/State	266,623	277,041	302,433	215,867	26,000	189,867	(26,000)
00216 Property and Evidence	325,133	180,438	123,834	142,097	75,000	67,097	(75,000)
<b>Total</b>	<b>1,201,748</b>	<b>951,217</b>	<b>736,786</b>	<b>651,739</b>	<b>138,600</b>	<b>513,139</b>	<b>(138,600)</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	219,594	142,840	157,907	121,831	121,831	121,831	0.00%
Salaries, Temporary	63,800	84,077	84,261		60,945		
Salaries, Overtime	418,870	418,768	329,070	60,000	435,193	60,000	0.00%
Leave Payouts	5,140						
Benefits	176,610	102,797	124,924	104,720	99,891	109,354	4.43%
<b>PERSONNEL SERVICES</b>	<b>884,014</b>	<b>748,483</b>	<b>696,162</b>	<b>286,551</b>	<b>717,860</b>	<b>291,185</b>	1.62%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	76,868	44,254	350,841	220,000	635,825		-100.00%
Repairs and Maintenance			23,064		31,300		
Conferences and Training	9,786	9,083	14,084		9,703	15,000	100.00%
Professional Services	110,999	128,754	118,936		55,767		
Other Contracted Services		8,268					
Expense Allowances		21					
<b>OPERATING EXPENSES</b>	<b>197,653</b>	<b>190,380</b>	<b>506,925</b>	<b>220,000</b>	<b>732,595</b>	<b>15,000</b>	-93.18%
<b>CAPITAL EXPENDITURES</b>							
Improvements			24,028				
Equipment		163,413	27,979			55,000	100.00%
Vehicles	19,860						
<b>CAPITAL EXPENDITURES</b>	<b>19,860</b>	<b>163,413</b>	<b>52,007</b>			<b>55,000</b>	100.00%
<b>Total</b>	<b>1,101,527</b>	<b>1,102,276</b>	<b>1,255,094</b>	<b>506,551</b>	<b>1,450,455</b>	<b>361,185</b>	<b>-28.70%</b>

**Significant Changes**

These grant funds are restricted to providing support for specific programs. The increase in Personnel Services is mostly due to the increased cost of benefits. The Conferences and Training expense of \$15,000 is for Leadership Development from the Supplemental Law Enforcement Services Fund (SLESF-Fund 984). The Capital Equipment expense amount of \$55,000 is funded from AB 109 (Fund 979) to complete the Automated License Plate Reader (ALPR) project.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
0.50 FTE Police Officer previously funded by the UASI/OCIAC Fund is now fully funded by General Fund/ Uniform Division.							
1.00 FTE Police Officer is reflected in the General Fund/ Uniform Division but funded by the OTS Grant.							
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Service Authority for Abandoned  
Vehicles (SAAV) (875) and Grants  
(various) (continued)**

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00104 School Events	23	25	(3,077)				
00223 Safe and Sane Fireworks*							
00227 Police Facilities Dev Impact	114,341	140,548	256,104				
00750 Alcohol Prevention Services	53,358	50,671					
00838 Jail Training Grant	9,007	10,400	10,455		8,405		(8,405)
00875 SAAV	(112)						
00909 UASI/OCIAC Program	205,351	57,538	80,828				
00949 SLESF Grant 10/11	(40)						
00955 Prop 69 Funding	6,785	4,114	(21)		21,500		(21,500)
00968 SLESF Grant 11/12	519	559	315				
00971 Asset Forfeiture 15% State Set	4,560	1,970	4,558				
00978 US Secret Services (USSS)	8,500	8,500	8,500		12,000		(12,000)
00979 AB109 Public Safety Realignment	124,878	71,354	32,132				
00984 SLESF Grant 12/13	355,402	397,184	424,629				
00988 Human Trafficking	36,005	967					
00989 OCDETF	20,935	9,993	25,000				
00997 Office of Traffic 13/14 #PT1482	61,366						
00998 Office of Traffic 13/14 #SC14184	38,152						
01206 Domestic Violence CY2014	34,346						
01207 UASI 2013	3,898						
01212 Alcoholic Beverage Ctrl 14/15	48,997						
01213 Office of Traffic Safety 14/15	317,253	94,208					
01214 Justice Assistance Grant 14/15	28,952						
01221 Domestic Violence CY2015	147,120	37,105					
01224 OC Regional Narc Suppression	315	58,310	52,185	60,000	60,000	60,000	
01227 Office of Traffic Safety 15/16		355,439	93,263				
01230 AB 109 Reimbursement		16,806	56,240				
01231 ABC Grant 15/16		15,989	8,582				
01232 Justice Assistance Grant 15/16			25,359				
01237 Domestic Violence CY2016		95,424	89,207				
01239 Office of Traffic Safety 16/17			359,703				
01241 Justice Assistance Grant 16/17					25,879		(25,879)
01244 BSCC 16/17			57,088				
01245 LE16096860 Dom Violence 2017			152,292		51,845		(51,845)
01249 Office of Traffic Safety 17/18				226,551	610,000	232,504	(377,496)
<i>*Safe and Sane Fund's historical data is reflected in the Community Services Department.</i>							
<b>Total</b>	<b>1,619,911</b>	<b>1,427,104</b>	<b>1,733,342</b>	<b>286,551</b>	<b>789,629</b>	<b>292,504</b>	<b>(497,125)</b>

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Service Authority for Abandoned  
Vehicles (SAAV) (875) and Grants**  
(Various) (continued)

<b>Fund Balance Summary</b>	<b>Actual as of 9/30/2015</b>	<b>Actual as of 9/30/2016</b>	<b>Actual as of 9/30/2017</b>	<b>Estimated 6/30/2018</b>	<b>Use of Fund Balance</b>	<b>Estimated 6/30/2019</b>	<b>Change from Prior Year Revised</b>
00104 School Events	3,052	3,077					
00223 Safe and Sane Fireworks*	75,884	2,868					
00227 Police Facilities Dev Impact	345,808	486,356	742,459	1,072,638		1,072,638	
00838 Jail Training Grant	9,639	9,639	9,639	11,179		11,179	
00955 Prop 69 Funding	58,769	10,018	274	274		274	
00968 SLESF Grant 11/12	74,196	74,756	11,757	9,211		9,211	
00971 Asset Forfeiture 15% State Set	65,312	66,282	56,745	57,633		57,633	
00978 US Secret Services (USSS)	248	249	249	249		249	
00979 AB109 Public Safety Realignment	257,776	210,314	188,319	199,728	55,000	144,728	(55,000)
00984 SLESF Grant 12/13	1,007,094	1,404,277	1,674,185	1,794,566	15,000	1,779,566	(15,000)
01249 Office of Traffic Safety 17/18				4,829	(1,319)	6,148	1,319
<b>Total</b>	<b>1,897,778</b>	<b>2,267,836</b>	<b>2,683,627</b>	<b>3,150,307</b>	<b>68,681</b>	<b>3,081,626</b>	<b>(68,681)</b>



**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>POL Police</b>							
<b>ADM Administrative Operations</b>							
10070102 Administrative Operations	2,377,683	2,578,776	3,038,251	2,852,453	2,405,183	2,883,927	1.10%
10070103 Budget	260,998	251,702	299,821	279,996	272,618	287,713	2.76%
10070108 Payroll	232,988	234,483	248,627	229,815	226,298	225,935	-1.69%
10070109 Personnel	798,161	363,350	307,620	298,008	287,502	301,588	1.20%
10070111 Community Support	122,632	122,838	129,219	124,036	117,874	125,944	1.54%
10070112 Professional Standards-Admin	9	1,307,996	1,296,094	1,369,766	1,343,092	1,399,156	2.15%
10070151 Alarms	105,001	108,877	113,385	107,012	103,583	108,511	1.40%
10070211 Facilities Maintenance	327,956	323,249	361,829	351,518	278,642	353,316	0.51%
10070301 Property/Evidence	319,368	570,831	603,467	658,401	581,999	668,915	1.60%
10070302 Records	2,499,438	2,443,650	2,343,966	2,709,226	2,663,627	2,720,426	0.41%
10070303 PD - Training	1,298,641	1,215,933	1,398,257	1,276,337	1,119,873	1,470,403	15.20%
10070402 Crime Lab-Admin	378	1,413,114	1,372,105	1,456,625	1,419,408	1,429,610	-1.85%
10070501 Communications	3,490,758	3,682,687	3,739,623	3,684,422	3,627,705	3,672,011	-0.34%
<b>ADM Administrative Operations</b>	<b>11,834,010</b>	<b>14,617,486</b>	<b>15,252,264</b>	<b>15,397,615</b>	<b>14,447,404</b>	<b>15,647,455</b>	<b>1.62%</b>
<b>EXE Executive</b>							
10070101 Police Admin-Executive	812,384	548,461	573,191	570,993	(15,081,784)	681,020	19.27%
10070110 Professional Standards	561,405	7,458					
<b>EXE Executive</b>	<b>1,373,789</b>	<b>555,919</b>	<b>573,191</b>	<b>570,993</b>	<b>(15,081,784)</b>	<b>681,020</b>	<b>19.27%</b>
<b>INV Investigations</b>							
10070203 Detective Bureau	7,024,957	7,641,046	8,026,705	8,027,440	7,816,459	8,075,326	0.60%
10070204 Narcotics	1,718,628	1,908,283	1,997,999	2,082,116	2,003,845	2,114,727	1.57%
10070206 Vice/Intelligence	566,005	2,197,204	2,102,855	2,120,453	2,074,604	2,137,729	0.81%
10070401 Crime Lab	605,618	6,895					
10070601 Jail	2,771,772	2,798,286	2,836,240	3,033,067	2,932,457	3,050,995	0.59%
<b>INV Investigations</b>	<b>12,686,980</b>	<b>14,551,715</b>	<b>14,963,799</b>	<b>15,263,076</b>	<b>14,827,366</b>	<b>15,378,777</b>	<b>0.76%</b>
<b>UNI Uniform</b>							
10070106 Special Enforcement Bureau	3,948,715	79,627					
10070201 Patrol	27,125,957	28,040,290	29,018,801	30,259,078	29,564,274	30,738,998	1.59%
10070202 Traffic	5,271,647	7,927,417	7,854,967	8,492,165	8,279,049	8,616,017	1.46%
10070207 SWAT	127,001	91,110	83,407	87,020	63,699	87,020	0.00%
10070208 Air Support	2,560,794	2,758,369	2,919,445	2,694,928	2,470,449	2,737,104	1.57%
10070209 Parking Enforcement	2,499,897	2,605,077	2,386,578	2,506,925	2,112,822	2,530,967	0.96%
10070210 Crossing Guard	381,777	363,720	400,551	382,118	359,237	382,117	0.00%
10071002 PD - Special Events OT	(8,498)	47,712	89,598	107,500	102,000	107,500	0.00%
<b>UNI Uniform</b>	<b>41,907,290</b>	<b>41,913,323</b>	<b>42,753,347</b>	<b>44,529,734</b>	<b>42,951,530</b>	<b>45,199,723</b>	<b>1.50%</b>
<b>Inmate Welfare, Narcotic Forfeiture State &amp; Federal, Property &amp; Evidence</b>							
12270101 Inmate Welfare Fund	53,347	10,237	1,679	21,050	21,050	40,000	90.02%
21270101 Narcotics Forfeiture - Federal	91,838	139,554	216,216		125		
21470101 Narcotics Forfeiture - State					100,000	26,000	100.00%
21670101 Property & Evidence		206,806	94,317			75,000	100.00%
<b>Inmate Welfare, Narcotic Forfeiture State &amp; Federal, Property &amp; Evidence</b>	<b>145,185</b>	<b>356,597</b>	<b>312,212</b>	<b>21,050</b>	<b>121,175</b>	<b>141,000</b>	<b>569.83%</b>
<b>Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various)</b>							
10370101 Donations Police	12,348	4,018	1,832		17,055		
10370102 Donations Police Admin	893	843	301		10,466		
120670100 Domestic Violence CY2014	34,344						
121270101 Alcoholic Beverage Ctrl 14/15	33,185						
121370101 Office of Traffic Safety 14/15	411,461						
122170101 LE14076860 Dom Violence 2015	142,928	41,297					

**Police**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
122470101 OC Regional Narc Suppression	5,940	56,051	59,200	60,000	60,000	60,000	0.00%
122770101 Office of Traffic Safety 15/16		448,702					
123070101 AB 109 Reimbursement		16,806	9,469		46,771		
123170101 ABC Grant 15/16		24,570					
123270101 Justice Assistance Grant 15/16			25,359				
123770101 LE15086860 Dom Violence 2016		154,729	29,901				
123970101 Office of Traffic Safety 16/17			472,513				
124170101 Justice Assistance Grant 16/17					25,879		
124470101 BSCC 16/17			44,035		13,053		
124570101 LE16096860 Dom Violence 2017			162,552		41,585		
124970101 Office of Traffic Safety 17/18				226,551	605,171	231,185	2.05%
22370101 Safe and Sane Fireworks		73,068					
23870002 EOC 2 - Winter Storm 2017			1,086				
75070101 Alcohol Prevention Services	74,920	20,311					
83870601 Jail Training Grant	10,235	10,400	10,455		8,405		
87570209 State Abandoned Vehicle Funds	47,099						
90970101 UASI - OCIAC Program 2007	198,354	54,625	108,382				
95570101 Prop 69 Funding		52,865	9,723		21,500		
96870101 SLESF Grant 11/12			63,312		21,052		
97170101 Asset Forfeiture 15% State Set	27,676	1,000	14,095		29,904		
97870101 US Secret Services (USSS)	8,500	8,500	8,500		12,000		
97970101 AB109 Public Safety Realignmen	20,982	118,816	54,127		77,356	55,000	100.00%
98170101 OC Real Estate Trust Fund 12/13	15,722	4,717	527		31		
98470101 SLESF Grant 12/13			154,724	220,000	460,228	15,000	-93.18%
98870101 Human Trafficking	36,005	967					
98970101 OCDETF	20,935	9,993	25,000				
<b>Service Authority for Abandoned Vehicles (SAAV) (875) and Grants (various)</b>	<b>1,101,527</b>	<b>1,102,276</b>	<b>1,255,093</b>	<b>506,551</b>	<b>1,450,455</b>	<b>361,185</b>	<b>-28.70%</b>
<b>Other Funds</b>	<b>1,246,711</b>	<b>1,458,873</b>	<b>1,567,305</b>	<b>527,601</b>	<b>1,571,631</b>	<b>502,185</b>	<b>-4.82%</b>
General Fund	67,802,070	71,638,444	73,542,601	75,761,418	57,144,516	76,906,975	1.51%
Other Funds	1,246,711	1,458,873	1,567,305	527,601	1,571,631	502,185	-4.82%
<b>Grand Total(s)</b>	<b>69,048,781</b>	<b>73,097,317</b>	<b>75,109,906</b>	<b>76,289,019</b>	<b>58,716,147</b>	<b>77,409,160</b>	<b>1.47%</b>

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# City of Huntington Beach Public Works Adopted Budget – FY 2018/19

## Director of Public Works

ADMINISTRATION  
Project Manager  
Administrative Assistant  
Senior Accounting Technician  
Accounting Technician II  
Administrative Secretary  
Office Specialist

### ENGINEERING

City Engineer

#### CONSTRUCTION ENGINEERING

Construction Manager  
Senior Construction Inspector (3)  
Survey Party Chief  
Survey Technician II (2)  
Contract Administrator (3)  
Construction Inspector II

#### DESIGN ENGINEERING

Senior Civil Engineer (2)  
Senior Engineering Technician

#### DEVELOPMENT ENGINEERING

Principal Civil Engineer  
Senior Civil Engineer (2)  
Senior Engineering Technician  
Civil Engineering Assistant

#### WATER AND SEWER ENGINEERING

Principal Civil Engineer (2)  
Senior Civil Engineer  
Civil Engineering Assistant (1)  
Associate Civil Engineer  
Assistant Civil Engineer

#### STORM WATER QUALITY

Principal Civil Engineer  
Admin. Environmental Specialist (2)

### TRANSPORTATION

Transportation Manager

#### ENGINEERING/ CIP

Principal Civil Engineer  
Senior Traffic Engineer  
Traffic Engineering Technician

#### SIGNAL & LIGHTS MAINTENANCE

Traffic Signal/Light Crewleader  
Traffic Signal Electrician (2)  
Traffic Maint Service Worker (2)

#### SIGNS & MARKINGS

MAINTENANCE  
Signs & Markings Crewleader  
Signs Leadworker  
Signs/Markings Equipment Operator

Utilities Manager

#### WATER & SEWER ADMINISTRATION

Administrative Analyst Senior  
Water Conservation Coordinator  
Field Service Representative  
SCADA Coordinator  
SCADA Technician  
Warehousekeeper  
Equipment Support Assistant  
Stock Clerk  
Administrative Secretary  
Office Assistant II (2)

#### WATER PRODUCTION/ QUALITY

Water Production Supervisor  
Water Operations Crewleader  
Water Operations Leadworker (2)  
Water Systems Technician III (3)  
Water Systems Technician II (5)  
Water Quality Supervisor  
Water Quality Coordinator  
Cross Connection Control Specialist (2)  
Water Quality Technician

#### WATER DISTRIBUTION/ METERS

Water Distribution Supervisor  
Water Dist. Maint. Crewleader (2)  
Water Dist. Meters Crewleader  
Engineering Aide  
Water Dist. Maint. Leadworker (6)  
Water Dist. Meters Leadworker (2)  
Water Equipment Operator (4)  
Water Service Worker (13)  
Water Meter Repair Technician (5)  
Senior Water Meter Reader  
Field Service Representative  
Water Meter Reader (2)  
Accounting Technician II  
Water Utility Locator

#### WASTEWATER

Wastewater Supervisor  
Wastewater Ops Crewleader  
Wastewater Ops Leadworker (3)  
Wastewater Equipment Operator (5)  
Senior Wastewater Pump Mechanic  
Wastewater Pump Mechanic  
Wastewater Maint. Service Worker (7)

### MAINTENANCE OPERATIONS

Maintenance Operations Manager

#### MAINTENANCE ADMINISTRATION

Administrative Analyst Senior  
Administrative Secretary  
Accounting Technician II  
Office Assistant II

#### LANDSCAPE MAINTENANCE

Landscape Maintenance Supervisor  
Landscape Maintenance Crewleader  
Landscape Maint. Leadworker (3)  
Landscape Equipment Operator  
Pest Control Specialist  
Irrigation Specialist

#### TREE MAINTENANCE

Tree Maintenance Supervisor  
Tree Maintenance Crewleader  
Tree Maintenance Leadworker  
Tree Equipment Operator (3)  
Maintenance Service Worker

#### STREET MAINTENANCE

Street Maintenance Supervisor  
Street Maintenance Crewleader  
Street Maintenance Leadworker (2)  
Street Equipment Operator (3)  
Maintenance Service Worker (6)

#### BEACH MAINTENANCE

Beach Operations Supervisor  
Beach Maintenance Crewleader (2)  
Sr. Facilities Maintenance Technician  
Beach Equipment Operator (3)  
Beach Maintenance Service Worker

### GENERAL SERVICES

General Services Manager

#### GENERAL SERVICES

ADMINISTRATION  
Code Enforcement Officer I  
Field Service Representative  
Office Assistant II

#### FLEET MAINTENANCE

Fleet Operations Supervisor  
Equip/Auto Maint. Crewleader (2)  
Equip/Auto Maint. Leadworker (3)  
Equipment Support Assistant  
Mechanic III (6)  
Mechanic II (4)

#### FACILITY MAINTENANCE

Facilities Maintenance Supervisor  
Facilities Maint. Crewleader (2)  
Facilities Maintenance Technician (3)  
Electrician  
Sr. Facilities Maintenance Technician

The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, and maintenance of the City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours-a-day. Public Works manages approximately 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program. The six Public Works divisions are committed to providing the highest quality of service to the community.

### Administration Division

Administration provides general planning and management for five Divisions, including policy direction and program evaluation. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assists divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission, and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. Specialists maintain the City's infrastructure record-drawings and project information.

### Engineering Division

Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. Inspection reviews developer-installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City-funded public improvement projects such as street, sewer, water, and drainage facilities. This program also provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.



### General Services Division

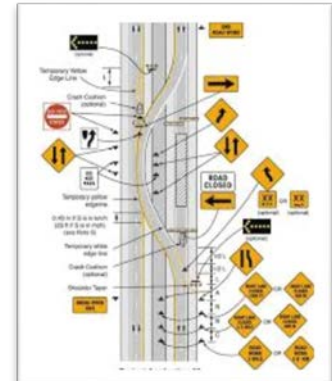
General Services is responsible for facility and fleet maintenance and administers the City's solid waste and recycling contract. Skilled trade personnel perform a variety of maintenance activities in City buildings including the Civic Center, libraries, fire stations, recreation centers, and the pier. Proper maintenance provides a safe and comfortable environment for patrons and employees, and preserves the value of facilities and equipment. ASE-certified mechanics provide comprehensive maintenance and repair services on City vehicles and large equipment, with a diverse fleet ranging from ATV's to 10-ton dump trucks. General Services' staff manages commercial and residential trash collection programs, recycling and public education programs, and the residential trash billing.

### Maintenance Operations Division

Maintenance Operations includes streets, trees, landscape, and beach maintenance programs. The Street Maintenance section maintains, cleans, and repairs City streets, sidewalks, and parking lots. The Tree Maintenance section provides routine and emergency trimming, lifting, removal, and planting at City parks, facilities, and in the City's right of way. The Landscape section keeps City parks and play areas, City facilities, and landscaped medians and roadside areas in a safe and attractive condition. The Beach Maintenance section is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Main Promenade Parking Structure, and Pier Plaza; and for cleaning the beaches at Huntington Harbor and Sunset Beach. Most landscape maintenance, scheduled tree trimming, harbor cleaning, and street sweeping functions are provided using contracted services. Staff members respond to requests for service from the public, supervise contract services, and provide support to other departments at special events and activities.

## Transportation Division

The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests on traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, and parks and sports field lighting. The Signs and Markings Section maintains all required traffic delineation, signage, and pavement and curb markings. Staff supplies traffic control planning for City-sponsored special events.



## Utilities Division

Utilities staff operates and maintains the City's water, wastewater, and storm drain systems. Water services include groundwater production, reservoir operations, water quality testing, backflow device test program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The drainage system directs the flow of storm water and runoff into local channels and outlets by the use of large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and control systems. Water conservation education and practices are an important function of the division.

# Public Works

# Ongoing Activities & Projects

- Plan, develop, and construct over \$27 million in infrastructure public improvement projects.
- Respond to thousands of customer phone calls and direct the public to appropriate departments.
- Process development project entitlements and plan checks within specified time period.
- Issue encroachment permits and grading permits.
- Perform over 250 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Maintain and operate 143 signalized intersections, all City-owned street lights and outdoor lighting at City parks, parking lots and facilities.
- Complete 12,000 service work orders for facilities maintenance and respond and remove over 250 hazardous materials incidents annually.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Operate, service, and maintain 15 pump stations for both storm water and urban runoff diversion.
- Maintain 3.4 million square feet of landscaping.
- Mow, edge, remove trash, and clean play areas for 760 acres in 70 park sites each week.
- Inspect and repair over 200 pieces of play equipment, benches, tables, and picnic facilities.
- Trim street trees as needed.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities.



Heil/Trudy - Before

## Public Works

### Ongoing Activities & Projects

- Perform over 9,000 preventative maintenance and mechanical repairs for the City's fleet.
- Maintain 2.4 million square feet of facilities.
- Clean 2,000 catch basins, drain inlets, and 12 miles of channels to comply with state and federal water quality regulations.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 500 miles of distribution mains in order to provide 30,000 acre-feet of high quality drinking water.
- Read 52,500 customer water meters on a monthly basis.
- Perform over 30,000 water system water quality tests each year.
- Manage the City's sewer lateral repair program.
- Maintain 360 miles of sewer lines and 27 lift stations that pump 9.5 million gallons of sewage daily; clean and inspect entire sanitary sewer system on an 18-month cycle.
- Coordinate traffic operations and construction work with Caltrans on Beach Boulevard and Pacific Coast Highway.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority, and Caltrans.
- Maintain 146 traffic signals and over 2,000 street, park, and sports lights throughout the City.
- Provide 24/7 emergency response for traffic signal operational issues (malfunctions, accidents, natural disasters, etc.).
- Clean and maintain the pier and Pier Plaza.
- Maintain all beaches, including Huntington Harbour and Sunset Beach.
- Sweep and clean the beach parking lots and multi-use paths.
- Remove debris from 120 fire pits.



Heil/Trudy - After



# Public Works

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2018/19 are presented below.

	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ADOPTED	Strategic Plan Goal
<b>Goal:</b>				
1. Process 85% of first development plan checks within 20 business days of receipt.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
% of first development plan checks processed	85%	90%	90%	
<b>Goal:</b>				
2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP.				Enhance and Maintain the City's Infrastructure
<b>Measure:</b>				
% of CIP projects awarded as indicated	80%	75%	85%	
<b>Goal:</b>				
3. Abate 100% of graffiti on City property within three business days of report.				Enhance and Maintain the City's Infrastructure/ Enhance and Maintain Public Safety
<b>Measure:</b>				
% of graffiti abated within three business days	100%	100%	100%	
<b>Goal:</b>				
4. Complete 90% of work orders and service requests within requested schedule.				Enhance and Maintain the City's Infrastructure
<b>Measure:</b>				
% of work orders completed within requested schedule	90%	90%	90%	
<b>Goal:</b>				
5. Manage Central Warehouse operations with a variance of less than one percent of inventory value.				Strengthen Economic and Financial Sustainability
<b>Measure:</b>				
% variance of inventory value	<1%	<1%	<1%	
<b>Goal:</b>				
6. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Greases (FOG) complaints within 24 hours.				Enhance and Maintain Public Safety
<b>Measure:</b>				
% of water quality complaints responded to and addressed within 24 hours	95%	95%	95%	



**FY 2017/18 Accomplishments**

- Completed 75% of projects identified in the CIP.
- Completed annual FY 16/17 Arterial Roadway Rehabilitation Project.
- Completed FY 16/17 residential paving and curb ramps.
- Began reconstruction of Edgewater Sewer Lift Station.
- Efficiently processed development project entitlements and plan checks in conjunction with other development services sections within the City.
- Completed design and began construction of Well No. 1 above ground facility.
- Obtained Orange County Water District's approval for full cost recovery for the Well 9 Treatment System.
- Began construction for water transmission main relocation with the West Orange County Water Board as a result of the I-405 widening by OCTA.
- Completed 1900 facilities work orders.
- Completed 1300 graffiti abatement requests.
- Fleet completed 4,184 work orders, 2,363 preventive maintenance services, and 2,163 general repair services.
- Received Green Fleet Award, Ranked #8.
- Processed over 1,300 pipeline requests.
- Transferred Beach Maintenance Division from Community Services Department and integrated with Public Works Department's Maintenance Operations Division.
- Completed residential paving, concrete, and sidewalk repairs in Maintenance Zone 1.
- Completed 4.5 acres of Central Park rehabilitation including repaving more than 5,000 lineal feet of park paths on the east side of Central Park.
- Completed all tree trimming in Maintenance Zones 1 and 10.
- Completed replacement of the remaining seven of 48 flood control engines: two at Atlanta and one each at Bolsa Chica, Slater, and Yorktown.
- Replaced flood control pumps at Adams, Marilyn, and Indianapolis with the last pump at Meredith to be installed prior to October 2018. This will complete the pump replacement project.
- NPDES Inspections completed: construction – 527, commercial/industrial – 264, WQMP – 61, FOG – 408, complaints – 259.
- Diverted 201,188,718 gallons of dry weather urban runoff to OCSD.
- Completed the full acquisition of the 11,045 streetlights from SCE.
- Completed the retrofitting of all newly acquired lights from SCE to energy efficient LED technology and processed all applicable rebates.
- Worked with Visit HB to develop a citywide wayfinding program and the selection of contract services to fabricate and install elements of the program.

**FY 2018/19 Goals**

- Complete 85% of projects identified in the CIP.
- Complete the annual Arterial Roadway Rehabilitation Project.
- Complete residential paving and curb ramps.
- Efficiently process development project entitlements and plan checks in conjunction with other development services sections within the City.
- Maintain ranking in the Top 100 Fleets in North America and Top Green Fleets.
- Maintain 100% Automotive Service Excellence (ASE) Certified Mechanic staffing and retain ASE Blue Seal Certified facility.
- Develop the Facilities Maintenance Program.
- Complete construction of OC-35 water transmission main relocation with the West Orange County Water Board as a result of the I-405 widening by OCTA.

**FY 2018/19 Goals (continued)**

- Complete construction of Peck Booster Station Dual Drive and Well 7 Security Project.
- Extend 125 feet of 16-inch pipeline from well # 9 on Warner Ave and connect to the Distribution System.
- Complete Automated Meter Infrastructure (AMI) installations.
- Revise the Comprehensive Drinking Water Quality Manual and submit to the State of California, Department of Health.
- Complete certification process for the Utilities Division Microbiology Laboratory to be recognized as a State Health approved laboratory for microbiology analysis.
- Conduct cross connection survey inspections at all water production facilities, including wells, reservoirs, booster stations, and flood stations.
- Complete reconstruction of Edgewater Sewer Lift Station.
- Clean over 350 miles of sanitary sewer mains.
- Inspect over 70 miles of sanitary sewer mains via Closed Circuit TV.
- Provide residential paving, concrete, and sidewalk repairs in Maintenance Zone 6.
- Continue Central Park rehabilitation.
- Continue to work towards achieving a four-year tree trimming cycle.
- Update the Downtown Business Improvement District (BID) maintenance Memorandum of Understanding (MOU).
- Complete the Marina Trash Skimmers project.
- Integrate the Accela software platform with current inspection programs and inventories of sites/facilities.
- Update the Stormwater webpage.
- Complete a 1-year evaluation of financial impacts acquiring 11,000 streetlights from SCE, converting them to LED fixtures, and assuming maintenance responsibilities.
- Complete major projects on Brookhurst Street and Magnolia Avenue to significantly increase the City-owned fiber optic communication system serving the traffic signal system and facilities.
- Upgrade the City's Traffic Management Center to expand system monitoring capabilities and functionality.
- Provide City support and monitoring services for the on-going Interstate 405 Improvement Project.

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**Public Works**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	14,904,126	14,705,571	14,981,039	17,125,977	12,761,434	17,121,151	-0.03%
Salaries, Temporary	360,586	291,438	260,403	786,607	507,250	790,157	0.45%
Salaries, Overtime	763,044	759,437	756,728	762,430	612,674	725,430	-4.85%
Termination Pay Outs	609,336	764,663	761,434				
Benefits	8,482,522	8,768,681	9,898,935	10,790,368	8,183,707	10,988,371	1.83%
<b>PERSONNEL SERVICES</b>	<b>25,119,613</b>	<b>25,289,791</b>	<b>26,658,539</b>	<b>29,465,382</b>	<b>22,065,065</b>	<b>29,625,109</b>	0.54%
<b>OPERATING EXPENSES</b>							
Utilities	901,873	967,484	741,446	1,141,400	618,750	1,140,600	-0.07%
Purchased Water	14,907,002	13,900,844	19,321,530	16,250,000	11,593,479	17,000,000	4.62%
Equipment and Supplies	3,714,648	2,550,031	2,891,139	3,767,878	2,919,082	3,693,028	-1.99%
Repairs and Maintenance	10,598,180	11,291,387	11,440,787	12,514,109	10,917,590	12,640,517	1.01%
Conferences and Training	139,759	128,180	153,811	205,600	168,499	210,100	2.19%
Professional Services	1,571,508	1,781,742	2,087,542	2,203,700	4,624,849	2,063,200	-6.38%
Other Contract Services	11,076,361	11,230,771	11,063,556	11,620,750	11,571,022	11,720,644	0.86%
Rental Expense	13,397	17,728	16,072	38,500	37,500	37,000	-3.90%
Insurance	9,324	9,113	9,509	9,500	9,500	9,500	0.00%
Payments to Other Governments	35,654	37,470	46,253	42,000	34,600	42,000	0.00%
Interdepartmental Charges	7,836,467	8,055,060	7,407,933	8,418,300	7,005,900	8,670,822	3.00%
Expense Allowances	78,132	77,135	77,608	84,300	62,850	84,300	0.00%
Other Expenses	1,038,678	1,200,058	1,096,865	1,269,550	464,348	1,356,130	6.82%
<b>OPERATING EXPENSES</b>	<b>51,920,983</b>	<b>51,247,002</b>	<b>56,354,051</b>	<b>57,565,587</b>	<b>50,027,969</b>	<b>58,667,841</b>	1.91%
<b>CAPITAL EXPENDITURES</b>							
Land Purchase							
Improvements	17,671,064	25,573,258	15,754,229	15,902,234	51,385,212	16,308,523	2.55%
Equipment	719,467	4,269,273	2,499,761	346,000	263,926	1,620,000	368.21%
Vehicles	1,513,408	880,427	463,386	35,000	645,226	587,000	1577.14%
Software - Capital				15,000		15,000	0.00%
Capitalized PP&E Offset	(6,108,955)	(5,360,245)	(3,165,488)				
<b>CAPITAL EXPENDITURES</b>	<b>13,794,983</b>	<b>25,362,713</b>	<b>15,551,888</b>	<b>16,298,234</b>	<b>52,294,364</b>	<b>18,530,523</b>	13.70%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	15,159					680,000	100.00%
Transfers to Other Funds	1,640,134	314,711	271,354	50,500	37,875	50,500	0.00%
Depreciation	4,998,026	5,366,596	5,298,718				
<b>NON-OPERATING EXPENSES</b>	<b>6,653,319</b>	<b>5,681,307</b>	<b>5,570,072</b>	<b>50,500</b>	<b>37,875</b>	<b>730,500</b>	1346.53%
<b>Grand Total(s)</b>	<b>97,488,898</b>	<b>107,580,813</b>	<b>104,134,550</b>	<b>103,379,703</b>	<b>124,425,273</b>	<b>107,553,973</b>	<b>4.04%</b>
General Fund	22,198,896	21,478,006	22,131,467	25,629,980	19,126,430	25,756,991	0.50%
Other Funds	75,290,002	86,102,807	82,003,083	77,749,723	105,298,843	81,796,982	5.21%
<b>Grand Total(s)</b>	<b>97,488,898</b>	<b>107,580,813</b>	<b>104,134,550</b>	<b>103,379,703</b>	<b>124,425,273</b>	<b>107,553,973</b>	<b>4.04%</b>
<b>Personnel Summary</b>	<b>198.00</b>	<b>199.00</b>	<b>199.00</b>	<b>207.00</b>	<b>207.00</b>	<b>207.00</b>	<b>0.00</b>

**Public Works**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	6,727,185	6,630,282	6,794,446	8,157,066	5,827,155	8,196,027	0.48%
Salaries, Temporary	69,539	67,299	51,283	424,607	216,750	428,707	0.97%
Salaries, Overtime	334,406	327,927	283,608	315,680	252,047	315,680	0.00%
Leave Pay Outs	244,200	268,717	317,144				
Benefits	3,786,617	3,915,748	4,228,878	5,100,986	3,825,739	5,184,936	1.65%
<b>PERSONNEL SERVICES</b>	<b>11,161,947</b>	<b>11,209,974</b>	<b>11,675,359</b>	<b>13,998,339</b>	<b>10,121,691</b>	<b>14,125,350</b>	<b>0.91%</b>
<b>OPERATING EXPENSES</b>							
Utilities	22	40	32	2,500	2,500	2,500	0.00%
Equipment and Supplies	1,917,831	1,540,695	1,665,500	2,124,150	1,385,061	2,124,150	0.00%
Repairs and Maintenance	7,015,191	7,546,137	7,612,069	8,261,841	6,410,601	8,261,841	0.00%
Conferences and Training	69,162	61,524	64,372	71,100	37,350	71,100	0.00%
Professional Services	995,620	359,697	406,137	385,700	494,019	385,700	0.00%
Other Contract Services	203,507	268,828	266,320	271,000	258,000	271,000	0.00%
Rental Expense		3,553	715	12,000	12,000	12,000	0.00%
Payments to Other Governments	34,254	34,470	44,553	39,500	31,900	39,500	0.00%
Expense Allowances	50,611	53,197	51,422	55,300	40,300	55,300	0.00%
Other Expenses	294,065	332,792	294,296	358,050	295,133	358,050	0.00%
<b>OPERATING EXPENSES</b>	<b>10,580,261</b>	<b>10,200,933</b>	<b>10,405,416</b>	<b>11,581,141</b>	<b>8,966,864</b>	<b>11,581,141</b>	<b>0.00%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements			192				
Vehicles	25,947						
<b>CAPITAL EXPENDITURES</b>	<b>25,947</b>		<b>192</b>				
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	430,741	67,099	50,500	50,500	37,875	50,500	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>430,741</b>	<b>67,099</b>	<b>50,500</b>	<b>50,500</b>	<b>37,875</b>	<b>50,500</b>	<b>0.00%</b>
<b>Total</b>	<b>22,198,896</b>	<b>21,478,006</b>	<b>22,131,467</b>	<b>25,629,980</b>	<b>19,126,430</b>	<b>25,756,991</b>	<b>0.50%</b>
<b>Personnel Summary</b>	<b>90.95</b>	<b>91.20</b>	<b>91.20</b>	<b>99.20</b>	<b>99.20</b>	<b>99.20</b>	<b>0.00</b>

**Public Works**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Administration</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	417,714	420,666	410,721	432,343	(1,897,568)	434,458	0.49%
Salaries, Temporary	16,847	14,043	17,347	17,000	13,500	17,000	0.00%
Salaries, Overtime	44	88		200		200	0.00%
Leave Payouts	14,846	16,949	21,794				
Benefits	207,506	215,122	266,759	236,637	(756,841)	257,274	8.72%
<b>PERSONNEL SERVICES</b>	<b>656,957</b>	<b>666,868</b>	<b>716,621</b>	<b>686,180</b>	<b>(2,640,909)</b>	<b>708,932</b>	<b>3.32%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	16,703	14,163	18,347	18,000	14,000	18,000	0.00%
Repairs and Maintenance	4,127	3,000	2,375	8,000	2,000	8,000	0.00%
Conferences and Training	3,293	5,849	4,021	1,000	1,000	1,000	0.00%
Other Contract Services		1,548					
Expense Allowances	3,818	3,813	3,781	3,800	2,800	3,800	0.00%
<b>OPERATING EXPENSES</b>	<b>27,942</b>	<b>28,372</b>	<b>28,524</b>	<b>30,800</b>	<b>19,800</b>	<b>30,800</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	430,741	50,500	50,500	50,500	37,875	50,500	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>430,741</b>	<b>50,500</b>	<b>50,500</b>	<b>50,500</b>	<b>37,875</b>	<b>50,500</b>	<b>0.00%</b>
<b>Total</b>	<b>1,115,640</b>	<b>745,740</b>	<b>795,645</b>	<b>767,480</b>	<b>(2,583,234)</b>	<b>790,232</b>	<b>2.96%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits. On December 18, 2017, City Council approved changing the fiscal year from October 1st through September 30th to July 1st through June 30th. As a result, the FY 2017/18 revised budget was adjusted to reflect the year ending June 30, 2018. The Administration budget reflects the payroll adjustments for the department.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Director of Public Works	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Project Manager	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Administrative Assistant	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Office Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>4.95</b>	<b>4.95</b>	<b>4.95</b>	<b>4.95</b>	<b>4.95</b>	<b>4.95</b>	<b>0.00</b>

**Public Works**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Engineering</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,273,998	1,394,675	1,482,891	1,432,678	1,432,678	1,433,586	0.06%
Salaries, Temporary	11,519	10,818	21,721	30,000	14,000	30,150	0.50%
Salaries, Overtime	1,572	61	523	6,240		6,240	0.00%
Leave Payouts	25,175	14,654	19,627				
Benefits	630,887	712,690	773,860	812,738	769,171	837,706	3.07%
<b>PERSONNEL SERVICES</b>	<b>1,943,151</b>	<b>2,132,898</b>	<b>2,298,622</b>	<b>2,281,656</b>	<b>2,215,849</b>	<b>2,307,682</b>	<b>1.14%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	27,735	46,250	30,075	9,000	13,311	9,000	0.00%
Repairs and Maintenance		162					
Conferences and Training	4,134	7,628	8,003	8,500	7,500	8,500	0.00%
Professional Services	373,802	340,158	348,604	340,700	363,774	340,700	0.00%
Other Contract Services	107	20,403	12,406				
Expense Allowances	4,743	5,161	5,214	1,000	1,000	1,000	0.00%
Other Expenses	269,605	316,318	272,841	333,000	270,083	333,000	0.00%
<b>OPERATING EXPENSES</b>	<b>680,127</b>	<b>736,081</b>	<b>677,143</b>	<b>692,200</b>	<b>655,668</b>	<b>692,200</b>	<b>0.00%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements			192				
<b>CAPITAL EXPENDITURES</b>			<b>192</b>				
<b>Total</b>	<b>2,623,278</b>	<b>2,868,979</b>	<b>2,975,957</b>	<b>2,973,856</b>	<b>2,871,517</b>	<b>2,999,882</b>	<b>0.88%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
City Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Principal Civil Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Admin Environmental Specialist	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Civil Engineer	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Associate Civil Engineer	0.00	0.25	0.25	0.25	0.25	0.25	0.00
Senior Construction Inspector	1.25	1.25	1.25	1.25	1.25	1.25	0.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Survey Technician II	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>13.25</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>	<b>0.00</b>

**Public Works**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Services</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,033,686	2,025,661	2,102,699	2,208,776	2,208,776	2,216,775	0.36%
Salaries, Temporary	6,323			45,750		45,750	0.00%
Salaries, Overtime	12,996	12,058	14,633	20,320	5,300	20,320	0.00%
Leave Payouts	60,914	64,455	59,776				
Benefits	1,151,014	1,227,601	1,324,421	1,418,463	1,332,354	1,431,982	0.95%
<b>PERSONNEL SERVICES</b>	<b>3,264,933</b>	<b>3,329,776</b>	<b>3,501,529</b>	<b>3,693,309</b>	<b>3,546,430</b>	<b>3,714,827</b>	<b>0.58%</b>
<b>OPERATING EXPENSES</b>							
Utilities							
Equipment and Supplies	1,501,075	1,098,374	1,278,602	1,629,500	1,115,100	1,629,500	0.00%
Repairs and Maintenance	2,492,356	2,401,219	2,711,754	2,627,626	1,972,115	2,627,626	0.00%
Conferences and Training	179	6,421	5,974	25,000	7,000	25,000	0.00%
Professional Services	1,815	14,599	15,481	20,000	6,810	20,000	0.00%
Other Contract Services	201,407	246,582	253,913	196,000	188,000	196,000	0.00%
Rental Expense		234	715				
Payment to Other Governments	34,254	34,470	44,553	35,000	27,400	35,000	0.00%
Expense Allowances	24,422	27,537	27,853	28,200	23,800	28,200	0.00%
Other Expenses		496	202				
<b>OPERATING EXPENSES</b>	<b>4,255,508</b>	<b>3,829,932</b>	<b>4,339,047</b>	<b>4,561,326</b>	<b>3,340,225</b>	<b>4,561,326</b>	<b>0.00%</b>
<b>CAPITAL EXPENDITURES</b>							
Vehicles	25,947						
<b>CAPITAL EXPENDITURES</b>	<b>25,947</b>						
<b>NON-OPERATING EXPENSES</b>							
Transfer to Other Funds		3,499					
<b>NON-OPERATING EXPENSES</b>		<b>3,499</b>					
<b>Total</b>	<b>7,546,388</b>	<b>7,163,207</b>	<b>7,840,576</b>	<b>8,254,635</b>	<b>6,886,655</b>	<b>8,276,153</b>	<b>0.26%</b>

**Significant Changes**

No significant changes.



**Public Works**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

**General Services (continued)**

<b>Permanent Personnel</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change from Prior Year</b>
General Services Manager	0.85	0.85	0.85	0.85	0.85	0.85	0.00
Administrative Analyst Senior	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Equip/Auto Maint Crewleader	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Facilities Maint Crewleader	1.00	2.00	2.00	2.00	2.00	2.00	0.00
Painter, Leadworker	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Equip/Auto Maint Leadworker	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Mechanic III	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Mechanic II	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Plumber	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Facilities Maintenance Tech Senior	0.00	0.00	0.00	0.00	1.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Equipment Support Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Accounting Technician II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>28.10</b>	<b>28.10</b>	<b>28.10</b>	<b>28.10</b>	<b>28.10</b>	<b>28.10</b>	<b>0.00</b>

**Public Works**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Maintenance Operations</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,108,514	1,982,429	1,989,441	3,078,283	3,078,283	3,096,559	0.59%
Salaries, Temporary	7,830	15,096	4,125	308,857	172,750	312,807	1.28%
Salaries, Overtime	224,519	214,091	187,588	186,220	165,047	186,220	0.00%
Leave Payouts	119,755	136,149	180,681				
Benefits	1,271,238	1,244,961	1,320,075	1,991,449	1,874,986	2,000,196	0.44%
<b>PERSONNEL SERVICES</b>	<b>3,731,855</b>	<b>3,592,726</b>	<b>3,681,910</b>	<b>5,564,809</b>	<b>5,291,066</b>	<b>5,595,782</b>	<b>0.56%</b>
<b>OPERATING EXPENSES</b>							
Utilities	22	40	32	2,500	2,500	2,500	0.00%
Equipment and Supplies	194,619	206,854	179,664	361,400	201,400	361,400	0.00%
Repairs and Maintenance	3,935,388	4,505,359	4,182,450	4,547,655	3,611,768	4,547,655	0.00%
Conferences and Training	59,916	40,349	44,791	30,000	15,250	30,000	0.00%
Professional Services	2,393	1,275		15,000	13,725	15,000	0.00%
Other Contract Services	1,993			75,000	70,000	75,000	0.00%
Rental Expense		3,320		12,000	12,000	12,000	0.00%
Payments to Other Governments				4,500	4,500	4,500	0.00%
Expense Allowances	10,841	10,892	9,233	16,900	8,500	16,900	0.00%
Other Expenses	6,172	5,416	3,216	3,000	3,000	3,000	0.00%
<b>OPERATING EXPENSES</b>	<b>4,211,344</b>	<b>4,773,505</b>	<b>4,419,386</b>	<b>5,067,955</b>	<b>3,942,643</b>	<b>5,067,955</b>	<b>0.00%</b>
<b>Total</b>	<b>7,943,198</b>	<b>8,366,231</b>	<b>8,101,296</b>	<b>10,632,764</b>	<b>9,233,709</b>	<b>10,663,737</b>	<b>0.29%</b>

**Significant Changes**

No significant changes.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Maintenance Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Beach Operations Supervisor	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Administrative Analyst Senior	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Beach Maintenance Crewleader	0.00	0.00	0.00	2.00	2.00	2.00	0.00
Irrigation Crewleader	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Street Maint Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Trees Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Street Maint Leadworker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Senior Facilities Maintenance Tech	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Landscape Equipment Operator	2.00	1.00	1.00	1.00	1.00	1.00	0.00
Irrigation Specialist	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Landscape Maint Crewleader	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Beach Equipment Operator	0.00	0.00	0.00	3.00	3.00	3.00	0.00
Street Equipment Operator	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Tree Equipment Operator	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Beach Maintenance Service Worker	0.00	0.00	0.00	1.00	1.00	1.00	0.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00	7.00	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Accounting Technician II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	<b>40.50</b>	<b>40.50</b>	<b>40.50</b>	<b>0.00</b>

**Public Works**  
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**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Transportation</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	773,032	739,330	744,958	808,902	808,902	815,750	0.85%
Salaries, Temporary	25,817	27,151	7,756	23,000	16,500	23,000	0.00%
Salaries, Overtime	62,482	75,362	54,310	57,150	49,150	57,150	0.00%
Leave Payouts	23,510	36,510	35,267				
Benefits	442,405	457,159	477,167	510,919	482,803	522,830	2.33%
<b>PERSONNEL SERVICES</b>	<b>1,327,246</b>	<b>1,335,513</b>	<b>1,319,458</b>	<b>1,399,971</b>	<b>1,357,355</b>	<b>1,418,730</b>	<b>1.34%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	782,392	172,479	158,812	106,250	41,250	106,250	0.00%
Repairs and Maintenance	174,967	250,417	257,336	670,900	594,418	670,900	0.00%
Conferences and Training	1,639	1,277	1,583	6,600	6,600	6,600	0.00%
Professional Services	4,502	3,665	42,052	10,000	109,710	10,000	0.00%
Other Contract Services		295					
Expense Allowances	5,421	5,425	5,341	5,400	4,200	5,400	0.00%
Other Expenses			675				
<b>OPERATING EXPENSES</b>	<b>968,921</b>	<b>433,559</b>	<b>465,799</b>	<b>799,150</b>	<b>756,178</b>	<b>799,150</b>	<b>0.00%</b>
<b>Total</b>	<b>2,296,167</b>	<b>1,769,072</b>	<b>1,785,257</b>	<b>2,199,121</b>	<b>2,113,533</b>	<b>2,217,880</b>	<b>0.85%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Transportation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Principal Civil Engineer	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Senior Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs & Markings Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs Leadworker	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signals Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Maint Service Worker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>

**Public Works**  
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**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Utilities</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	120,241	67,521	63,735	196,084	196,084	198,897	1.43%
Salaries, Temporary	1,204	191	334				
Salaries, Overtime	32,794	26,266	26,554	45,550	32,550	45,550	0.00%
Benefits	83,567	58,215	66,596	130,779	123,266	134,949	3.19%
<b>PERSONNEL SERVICES</b>	<b>237,807</b>	<b>152,193</b>	<b>157,219</b>	<b>372,413</b>	<b>351,900</b>	<b>379,396</b>	<b>1.88%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	8,413	2,573					
Repairs and Maintenance	408,353	385,980	458,153	407,660	230,301	407,660	0.00%
Expense Allowances	1,366	370					
Other Expenses	18,288	10,562	17,363	22,050	22,050	22,050	0.00%
<b>OPERATING EXPENSES</b>	<b>436,420</b>	<b>399,485</b>	<b>475,516</b>	<b>429,710</b>	<b>252,351</b>	<b>429,710</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		13,100					
<b>NON-OPERATING EXPENSES</b>		<b>13,100</b>					
<b>Total</b>	<b>674,226</b>	<b>564,778</b>	<b>632,735</b>	<b>802,123</b>	<b>604,251</b>	<b>809,106</b>	<b>0.87%</b>

**Significant Changes**

The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Wastewater Supervisor	0.10	0.10	0.10	0.10	0.10	0.10	0.00
Water Production Supervisor	0.20	0.20	0.20	0.20	0.20	0.20	0.00
SCADA Technician	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Water Operations Crewleader	0.20	0.20	0.20	0.20	0.20	0.20	0.00
Water Operations Leadworker	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Wastewater Operations Leadworker	0.10	0.10	0.10	0.10	0.10	0.10	0.00
Water Systems Technician III	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Water Systems Technician II	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Wastewater Equipment Operator	0.20	0.20	0.20	0.20	0.20	0.20	0.00
Wastewater Maint Service Worker	0.30	0.30	0.30	0.30	0.30	0.30	0.00
<b>Total</b>	<b>3.15</b>	<b>3.15</b>	<b>3.15</b>	<b>3.15</b>	<b>3.15</b>	<b>3.15</b>	<b>0.00</b>

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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Traffic Impact (206)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	4,117	92	28,770				
Benefits	1,487	36	10,450				
<b>PERSONNEL SERVICES</b>	<b>5,604</b>	<b>128</b>	<b>39,220</b>				
<b>OPERATING EXPENSES</b>							
Professional Services	1,100	68,640					
<b>OPERATING EXPENSES</b>	<b>1,100</b>	<b>68,640</b>					
<b>CAPITAL EXPENDITURES</b>							
Improvements	157,117	495,152	571,580		158,042		
<b>CAPITAL EXPENDITURES</b>	<b>157,117</b>	<b>495,152</b>	<b>571,580</b>		<b>158,042</b>		
<b>Total</b>	<b>163,821</b>	<b>563,921</b>	<b>610,800</b>		<b>158,042</b>		

**Significant Changes**

No new Traffic Impact Fund projects are budgeted for FY 2018/19. Carry over funds for the Atlanta Avenue Widening project will likely be expended during the new fiscal year.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00206 Traffic Impact	1,140,323	114,551	814,496	100,000	100,000	100,000	
<b>Total</b>	<b>1,140,323</b>	<b>114,551</b>	<b>814,496</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Gas Tax Fund (207)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	99,179	72,801	61,872				
Salaries, Temporary	366						
Salaries, Overtime			252				
Benefits	46,582	29,227	30,384				
<b>PERSONNEL SERVICES</b>	<b>146,128</b>	<b>102,028</b>	<b>92,508</b>				
<b>OPERATING EXPENSES</b>							
Repairs and Maintenance	263,165	252,620	499,962	500,000	500,000		-100.00%
Professional Services	40,783	91,446	32,262		33,790		
Expense Allowances			26				
<b>OPERATING EXPENSES</b>	<b>303,948</b>	<b>344,066</b>	<b>532,250</b>	<b>500,000</b>	<b>533,790</b>		-100.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements	1,170,307	5,391,582	2,292,770	2,766,200	4,100,151	2,718,000	-1.74%
<b>CAPITAL EXPENDITURES</b>	<b>1,170,307</b>	<b>5,391,582</b>	<b>2,292,770</b>	<b>2,766,200</b>	<b>4,100,151</b>	<b>2,718,000</b>	-1.74%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	900,000	247,612					
<b>NON-OPERATING EXPENSES</b>	<b>900,000</b>	<b>247,612</b>					
<b>Total</b>	<b>2,520,382</b>	<b>6,085,288</b>	<b>2,917,528</b>	<b>3,266,200</b>	<b>4,633,941</b>	<b>2,718,000</b>	<b>-16.78%</b>

**Significant Changes**

The Gas Tax Fund receives revenue from the statewide sales tax on gasoline purchases. These funds are dedicated to street improvements and rehabilitation repairs.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00207 Gas Tax Fund	3,777,251	3,339,243	3,291,298	3,523,823	2,525,201	3,509,732	(14,091)
<b>Total</b>	<b>3,777,251</b>	<b>3,339,243</b>	<b>3,291,298</b>	<b>3,523,823</b>	<b>2,525,201</b>	<b>3,509,732</b>	<b>(14,091)</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Measure M Fund (213)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	571,204	611,878	702,421	824,762	824,762	827,353	0.31%
Salaries, Temporary		604					
Salaries, Overtime	21,624	7,714	20,189				
Leave Payouts	12,603	28,627	29,152				
Benefits	301,200	343,062	397,110	465,957	440,540	481,120	3.25%
<b>PERSONNEL SERVICES</b>	<b>906,630</b>	<b>991,886</b>	<b>1,148,872</b>	<b>1,290,718</b>	<b>1,265,302</b>	<b>1,308,473</b>	<b>1.38%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	4,005	3,645	4,195	5,000	5,886	5,000	0.00%
Repairs and Maintenance						250,000	100.00%
Professional Services		197,366	199,460	250,000	376,558	225,000	-10.00%
Expense Allowances	945	1,088	1,199				
<b>OPERATING EXPENSES</b>	<b>4,950</b>	<b>202,098</b>	<b>204,854</b>	<b>255,000</b>	<b>382,444</b>	<b>480,000</b>	<b>88.24%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	418,994	2,038,980	3,524,676	2,550,000	4,323,388	1,825,000	-28.43%
<b>CAPITAL EXPENDITURES</b>	<b>418,994</b>	<b>2,038,980</b>	<b>3,524,676</b>	<b>2,550,000</b>	<b>4,323,388</b>	<b>1,825,000</b>	<b>-28.43%</b>
<b>Total</b>	<b>1,330,575</b>	<b>3,232,964</b>	<b>4,878,402</b>	<b>4,095,718</b>	<b>5,971,134</b>	<b>3,613,473</b>	<b>-11.77%</b>

**Significant Changes**

The Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange dedicated to street and traffic improvement projects. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Transportation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Principal Civil Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Contract Administrator	1.75	1.75	1.75	1.75	1.75	1.75	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Traffic Signals Electrician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Signs/Markings Equipment Operator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>7.25</b>	<b>7.25</b>	<b>7.25</b>	<b>7.25</b>	<b>7.25</b>	<b>7.25</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00213 Measure M Fund	3,022,285	3,242,221	3,292,353	3,246,588	3,246,588	3,387,672	141,084
<b>Total</b>	<b>3,022,285</b>	<b>3,242,221</b>	<b>3,292,353</b>	<b>3,246,588</b>	<b>3,246,588</b>	<b>3,387,672</b>	<b>141,084</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00213 Measure M Fund	4,783,510	4,792,767	3,206,718	3,113,520	225,801	2,887,719	(225,801)
<b>Total</b>	<b>4,783,510</b>	<b>4,792,767</b>	<b>3,206,718</b>	<b>3,113,520</b>	<b>225,801</b>	<b>2,887,719</b>	<b>(225,801)</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Infrastructure Fund (314)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	11,200	5,648	15,689				
Salaries, Overtime	341						
Benefits	5,546	2,053	6,051				
<b>PERSONNEL SERVICES</b>	<b>17,088</b>	<b>7,701</b>	<b>21,740</b>				
<b>OPERATING EXPENSES</b>							
Professional Services			106,445		43,555		
<b>OPERATING EXPENSES</b>			<b>106,445</b>		<b>43,555</b>		
<b>CAPITAL EXPENDITURES</b>							
Improvements	1,062,782	1,428,609	2,210,259		2,696,072		100.00%
<b>CAPITAL EXPENDITURES</b>	<b>1,062,782</b>	<b>1,428,609</b>	<b>2,210,259</b>		<b>2,696,072</b>		100.00%
<b>Total</b>	<b>1,079,870</b>	<b>1,436,310</b>	<b>2,338,444</b>		<b>2,739,627</b>		<b>100.00%</b>

**Significant Changes**

Effective FY 2017/18, the General Fund capital improvement project (CIP) funding will be reflected in Non-Departmental Infrastructure Fund. In addition to those projects, \$800,000 from the fund balance is budgeted for 18/19 Arterial Rehabilitation.

Revenue Summary	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Adopted	FY 2016/17 Revised	FY 2018/19 Adopted	Change from Prior Year
00314 Infrastructure Fund	2,058,987	3,337,535	70,149	10,000	10,000	3,110,000	3,110,000
<b>Total</b>	<b>2,058,987</b>	<b>3,337,535</b>	<b>70,149</b>	<b>10,000</b>	<b>10,000</b>	<b>3,110,000</b>	<b>3,110,000</b>

Fund Balance	Actual as of 9/30/2014	Actual as of 9/30/2015	Actual as of 9/30/2016	Estimated 9/30/2017	Use of Fund Balance	Estimated 09/30/2018	Change from Prior Year
00314 Infrastructure Fund	7,559,644	9,551,836	7,063,286	2,488,550	185,246	195,246	(2,293,304)
<b>Total</b>	<b>7,559,644</b>	<b>9,551,836</b>	<b>7,063,286</b>	<b>2,488,550</b>	<b>185,246</b>	<b>195,246</b>	<b>(2,293,304)</b>



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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Refuse Collection Service</b> (504,509,1228)							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	170,932	176,927	179,250	181,244	135,933	181,244	0.00%
Salaries, Temporary				1,000	1,000		-100.00%
Salaries, Overtime	590	630	64				
Termination Payouts	6,121	8,086	11,413				
Benefits	92,608	99,282	143,065	108,153	81,115	112,143	3.69%
<b>PERSONNEL SERVICES</b>	<b>270,252</b>	<b>284,925</b>	<b>333,792</b>	<b>290,397</b>	<b>218,048</b>	<b>293,387</b>	<b>1.03%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	7,446	1,133	1,918	27,000	27,000	25,000	-7.41%
Repairs and Maintenance	42,836	62,609	117,000	48,717	49,988		-100.00%
Conferences and Training	583	74	130	2,000	2,000	2,000	0.00%
Other Contract Services	10,463,813	10,440,739	10,453,545	10,893,000	10,893,000	10,973,744	0.74%
Interdepartmental Charges	550,036	550,036		788,100	788,100	811,745	3.00%
<b>OPERATING EXPENSES</b>	<b>11,064,715</b>	<b>11,054,591</b>	<b>10,572,593</b>	<b>11,758,817</b>	<b>11,760,088</b>	<b>11,812,489</b>	<b>0.46%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment		156,088	58,812				
Capitalized PP&E Offset		(156,088)	(58,812)				
<b>CAPITAL EXPENDITURES</b>							
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	72,700						
<b>NON-OPERATING EXPENSES</b>	<b>72,700</b>						
<b>Total</b>	<b>11,407,667</b>	<b>11,339,516</b>	<b>10,906,385</b>	<b>12,049,214</b>	<b>11,978,136</b>	<b>12,105,876</b>	<b>0.47%</b>

**Significant Changes**

The Refuse Fund is one of the four primary enterprise funds in the City. This fund accounts for the residential refuse contract with Rainbow Environmental Services and receives funding from customer service fees. This fund also supports recycling education and scavenger enforcement activities. The increase in Personnel Services is mostly due to the increased cost of benefits.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
General Services Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Administrative Analyst Senior	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00504 Refuse Collection Service	11,269,059	11,264,718	11,332,536	12,020,500	8,918,199	12,014,786	(5,714)
00509 Refuse Education	1,170						
01228 Refuse Education	72,700	51,351	98,924	48,717	48,717	48,974	257
<b>Total</b>	<b>11,342,929</b>	<b>11,316,069</b>	<b>11,431,460</b>	<b>12,069,217</b>	<b>8,966,916</b>	<b>12,063,760</b>	<b>(5,457)</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00504 Refuse Collection Service	(707,969)	(779,447)	(268,022)	(114,724)	42,116	(156,840)	(42,116)
01228 Refuse Education	72,700	61,919	75,570	77,060		77,060	
<b>Total</b>	<b>(635,269)</b>	<b>(717,528)</b>	<b>(192,452)</b>	<b>(37,664)</b>	<b>42,116</b>	<b>(79,780)</b>	<b>(42,116)</b>

**Public Works**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Water (506)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	5,150,460	5,313,625	5,375,280	5,839,861	4,379,896	5,898,811	1.01%
Salaries, Temporary	245,799	179,433	181,536	316,000	244,500	306,000	-3.16%
Salaries, Overtime	290,578	271,865	281,105	346,750	260,627	327,250	-5.62%
Leave Pay Outs	272,244	347,307	221,954				
Benefits	3,039,088	3,243,283	3,458,927	3,777,221	2,832,293	3,896,212	3.15%
<b>PERSONNEL SERVICES</b>	<b>8,998,170</b>	<b>9,355,512</b>	<b>9,518,802</b>	<b>10,279,832</b>	<b>7,717,316</b>	<b>10,428,273</b>	<b>1.44%</b>
<b>OPERATING EXPENSES</b>							
Utilities	769,435	833,200	600,835	1,003,600	476,450	1,023,600	1.99%
Purchased Water	14,907,002	13,900,844	19,321,530	16,250,000	11,593,479	17,000,000	4.62%
Equipment and Supplies	909,616	800,692	975,796	1,167,528	964,782	1,070,528	-8.31%
Repairs and Maintenance	1,818,649	1,630,906	1,473,128	1,753,551	1,302,268	1,615,676	-7.86%
Conferences and Training	65,974	62,407	72,346	110,500	100,395	112,500	1.81%
Professional Services	575,661	565,819	624,329	658,000	768,371	560,500	-14.82%
Other Contract Services	385,792	500,363	248,245	318,250	190,400	354,400	11.36%
Rental Expense	10,071	9,380	9,577	21,500	16,500	21,500	0.00%
Interdepartmental Charges	5,840,828	6,016,053	5,485,036	5,649,600	4,237,200	5,819,075	3.00%
Expense Allowances	17,484	18,314	16,866	23,200	16,750	23,200	0.00%
Other Expenses	730,306	853,154	796,148	908,000	165,715	919,580	1.28%
<b>OPERATING EXPENSES</b>	<b>26,030,819</b>	<b>25,191,132</b>	<b>29,623,836</b>	<b>27,863,729</b>	<b>19,832,310</b>	<b>28,520,559</b>	<b>2.36%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	939,349	2,886,340	441,304	100,000	2,257,068	20,000	-80.00%
Equipment	438,803	3,037,518	2,371,680	346,000	261,000	1,500,000	333.53%
Vehicles	619,563	323,127	216,569	35,000	515,000	110,000	214.29%
Capital - Software				15,000		15,000	0.00%
Capitalized PP&E Offset	(254,000)	(2,865,599)	(834,353)				
<b>CAPITAL EXPENDITURES</b>	<b>1,743,714</b>	<b>3,381,386</b>	<b>2,195,200</b>	<b>496,000</b>	<b>3,033,068</b>	<b>1,645,000</b>	<b>231.65%</b>
<b>NON-OPERATING EXPENSES</b>							
Depreciation	2,207,014	2,360,337	2,411,212				
<b>NON-OPERATING EXPENSES</b>	<b>2,207,014</b>	<b>2,360,337</b>	<b>2,411,212</b>				
<b>Total</b>	<b>38,979,717</b>	<b>40,288,367</b>	<b>43,749,050</b>	<b>38,639,561</b>	<b>30,582,694</b>	<b>40,593,832</b>	<b>5.06%</b>

**Significant Changes**

The Water Fund is one the City's four primary enterprise funds and provides funding to maintain the City's water distribution system. Funding is received from customer service charges.

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**Water (506) (continued)**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19	Change from
<b>Permanent Personnel</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Adopted</b>	<b>Prior Year</b>
Director of Public Works	0.25	0.25	0.25	0.25	0.25	0.25	0.00
City Engineer	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Utilities Manager	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Project Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Production Supervisor	0.80	0.80	0.80	0.80	0.80	0.80	0.00
Administrative Analyst Senior	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Associate Civil Engineer	0.00	0.25	0.25	0.25	0.25	0.25	0.00
Contract Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Construction Inspector	0.75	1.50	1.50	1.50	1.50	1.50	0.00
Construction Inspector II	0.00	0.75	0.75	0.75	0.75	0.75	0.00
SCADA Coordinator	0.70	0.70	0.70	0.70	0.70	0.70	0.00
SCADA Technician	0.40	0.40	0.40	0.40	0.40	0.40	0.00
Water Dist Maint Crewleader	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Dist Meters Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Operations Crewleader	0.80	0.80	0.80	0.80	0.80	0.80	0.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Operations Leadworker	1.70	1.70	1.70	1.70	1.70	1.70	0.00
Cross Conn. Control Spec	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Dist Maint Leadworker	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Systems Technician III	2.25	2.25	2.25	2.25	2.25	2.25	0.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Dist Meters Leadworker	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Administrative Assistant	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Systems Technician II	4.30	4.30	4.30	4.30	4.30	4.30	0.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Field Service Representative	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Senior Water Meter Reader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Equipment Support Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Water Service Worker	14.00	13.00	13.00	13.00	13.00	13.00	0.00
Accounting Technician II	1.25	1.25	1.25	1.25	1.25	1.25	0.00
Senior Accounting Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Secretary	0.70	0.70	0.70	0.70	0.70	0.70	0.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Office Assistant II	1.50	1.50	1.50	1.50	1.50	1.50	0.00
<b>Total</b>	<b>72.20</b>	<b>72.95</b>	<b>72.95</b>	<b>72.95</b>	<b>72.95</b>	<b>72.95</b>	<b>0.00</b>

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19	Change from
<b>Revenue Summary</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Adopted</b>	<b>Prior Year</b>
00506 Water	35,044,797	35,632,556	40,064,288	38,648,130	30,418,130	40,648,515	2,000,385
<b>Total</b>	<b>35,044,797</b>	<b>35,632,556</b>	<b>40,064,288</b>	<b>38,648,130</b>	<b>30,418,130</b>	<b>40,648,515</b>	<b>2,000,385</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Water Master Plan (507)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	73,469	424	1,574				
Salaries, Overtime	1,076						
Benefits	31,010	152	579				
<b>PERSONNEL SERVICES</b>	<b>105,555</b>	<b>576</b>	<b>2,153</b>				
<b>OPERATING EXPENSES</b>							
Repairs and Maintenance					398,554		
Professional Services	167,912	235,380	138,675	400,000	684,534	355,000	-11.25%
Interdepartmental Charges	163,424	168,327	251,936	259,500	259,500	267,279	3.00%
<b>OPERATING EXPENSES</b>	<b>331,336</b>	<b>403,707</b>	<b>390,611</b>	<b>659,500</b>	<b>1,342,588</b>	<b>622,279</b>	-5.64%
<b>CAPITAL EXPENDITURES</b>							
Improvements	915,368		1,634,737	4,425,000	12,152,956	4,045,000	-8.59%
Capitalized PP&E Offset	(1,015,784)		(2,027,475)				
<b>CAPITAL EXPENDITURES</b>	<b>(100,416)</b>		<b>(392,738)</b>	<b>4,425,000</b>	<b>12,152,956</b>	<b>4,045,000</b>	-8.59%
<b>NON-OPERATING EXPENSES</b>							
Depreciation	876,993	969,540	1,001,222				
<b>NON-OPERATING EXPENSES</b>	<b>876,993</b>	<b>969,540</b>	<b>1,001,222</b>				
<b>Total</b>	<b>1,213,468</b>	<b>1,373,823</b>	<b>1,001,248</b>	<b>5,084,500</b>	<b>13,495,544</b>	<b>4,667,279</b>	<b>-8.21%</b>

**Significant Changes**

Projects funded are in accordance with the adopted Water Master Plan. Staff assignments are adjusted annually according to project activity.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Senior Construction Inspector	0.25	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00507 Water Master Plan	1,344,985	909,245	250,533	500,000	500,000	3,750,000	3,250,000
<b>Total</b>	<b>1,344,985</b>	<b>909,245</b>	<b>250,533</b>	<b>500,000</b>	<b>500,000</b>	<b>3,750,000</b>	<b>3,250,000</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00507 Water Master Plan	32,384,964	31,919,185	30,124,475	16,248,269	917,279	15,330,990	(917,279)
<b>Total</b>	<b>32,384,964</b>	<b>31,919,185</b>	<b>30,124,475</b>	<b>16,248,269</b>	<b>917,279</b>	<b>15,330,990</b>	<b>(917,279)</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Sewer Service Fund (511)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,905,019	1,789,273	1,757,634	2,117,425	1,588,069	2,012,367	-4.96%
Salaries, Temporary	44,455	44,102	27,531	45,000	45,000	55,450	23.22%
Salaries, Overtime	114,165	150,410	132,383	100,000	100,000	82,500	-17.50%
Termination Pay Outs	74,168	111,926	181,771				
Benefits	1,101,137	1,095,058	1,590,031	1,335,489	1,001,513	1,311,193	-1.82%
<b>PERSONNEL SERVICES</b>	<b>3,238,945</b>	<b>3,190,769</b>	<b>3,689,350</b>	<b>3,597,914</b>	<b>2,734,582</b>	<b>3,461,510</b>	<b>-3.79%</b>
<b>OPERATING EXPENSES</b>							
Utilities	128,163	130,351	136,899	130,800	130,800	110,000	-15.90%
Equipment and Supplies	148,441	119,766	162,670	324,200	395,673	348,350	7.45%
Repairs and Maintenance	1,259,261	1,638,658	1,601,875	1,690,000	1,745,730	1,753,000	3.73%
Conferences and Training	4,040	3,838	16,964	21,500	28,254	24,000	11.63%
Professional Services	334,238	106,009	105,432	250,000	516,948	250,000	0.00%
Rental Expense	3,326	4,794	5,781	5,000	9,000	3,500	-30.00%
Interdepartmental Charges	1,282,179	1,320,644	1,670,961	1,721,100	1,721,100	1,772,723	3.00%
Expense Allowances	8,020	3,987	8,054	5,800	5,800	5,800	0.00%
Other Expenses	13,504	13,078	5,364			75,000	100.00%
<b>OPERATING EXPENSES</b>	<b>3,181,172</b>	<b>3,341,126</b>	<b>3,714,000</b>	<b>4,148,400</b>	<b>4,553,305</b>	<b>4,342,373</b>	<b>4.68%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	4,010,041	1,662,643	281,389	1,580,000	4,749,150	1,580,000	0.00%
Equipment	252,306	308,839	470			120,000	100.00%
Vehicles	748,077	482,685	69,793		130,226	350,000	100.00%
Capitalized PP&E Offset	(4,839,171)	(2,293,593)	(299,904)				
<b>CAPITAL EXPENDITURES</b>	<b>171,253</b>	<b>160,574</b>	<b>51,748</b>	<b>1,580,000</b>	<b>4,879,376</b>	<b>2,050,000</b>	<b>29.75%</b>
<b>NON-OPERATING EXPENSES</b>							
Depreciation	1,914,019	2,036,720	1,896,375				
<b>NON-OPERATING EXPENSES</b>	<b>1,914,019</b>	<b>2,036,720</b>	<b>1,896,375</b>				
<b>Total</b>	<b>8,505,389</b>	<b>8,729,189</b>	<b>9,351,473</b>	<b>9,326,314</b>	<b>12,167,263</b>	<b>9,853,883</b>	<b>5.66%</b>

**Significant Changes**

The Sewer Service Fund provides the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City of Huntington Beach and delivers it to the Orange County Sanitation District sewer mains for final collection and treatment. Operations include maintenance of sewer lift stations, sewer line cleaning and repair, and sewer lateral repair. Revenues are provided by a fixed charge to all wastewater customers. The Sewer Service Fund is also one of the City's four primary enterprise funds and provides funding to maintain the City's wastewater distribution system.

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**Sewer Service Fund (511)**  
**(continued)**

<b>Permanent Personnel</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change from Prior Year</b>
Utilities Manager	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Principal Civil Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.00
Construction Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Project Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00
Associate Civil Engineer	0.00	0.50	0.50	0.50	0.50	0.50	0.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Accounting Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Administrative Analyst Senior	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Wastewater Supervisor	0.90	0.90	0.90	0.90	0.90	0.90	0.00
Construction Inspector II	0.00	0.25	0.25	0.25	0.25	0.25	0.00
Contract Administrator	0.25	0.25	0.25	0.25	0.25	0.25	0.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00
SCADA Coordinator	0.30	0.30	0.30	0.30	0.30	0.30	0.00
SCADA Technician	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Senior Construction Inspector	0.75	0.25	0.25	0.25	0.25	0.25	0.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Operations Leadworker	2.90	2.90	2.90	2.90	2.90	2.90	0.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Equipment Operator	4.80	4.80	4.80	4.80	4.80	4.80	0.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Wastewater Maint Service Worker	6.70	6.70	6.70	6.70	6.70	6.70	0.00
Administrative Secretary	0.30	0.30	0.30	0.30	0.30	0.30	0.00
Office Assistant II	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Real Estate and Property Manager	<i>0.50 FTE funded here but accounted for in the City Manager's Department</i>						0.00
GIS Analyst	<i>1.00 FTE funded here but accounted for in the Information Services Department</i>						0.00
<b>Total</b>	<b>24.95</b>	<b>25.20</b>	<b>25.20</b>	<b>25.20</b>	<b>25.20</b>	<b>25.20</b>	<b>0.00</b>

<b>Revenue Summary</b>	<b>FY 2014/15 Actual</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted</b>	<b>FY 2017/18 Revised</b>	<b>FY 2018/19 Adopted</b>	<b>Change from Prior Year</b>
00511 Sewer Service Fund	11,480,522	11,443,042	10,939,416	10,685,000	8,485,000	11,617,250	932,250
<b>Total</b>	<b>11,480,522</b>	<b>11,443,042</b>	<b>10,939,416</b>	<b>10,685,000</b>	<b>8,485,000</b>	<b>11,617,250</b>	<b>932,250</b>

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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Air Quality (201)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	428	624		5,618	5,618	5,351	-4.75%
Salaries, Temporary	213						
Benefits	947	840	526	2,565	2,508	2,764	7.76%
<b>PERSONNEL SERVICES</b>	<b>1,589</b>	<b>1,464</b>	<b>526</b>	<b>8,183</b>	<b>8,126</b>	<b>8,115</b>	-0.83%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	56,618	21,102	28,338	40,000	40,000	40,000	0.00%
Repairs and Maintenance	9,950	5,823	4,550				
Conferences and Training		338		500	500	500	0.00%
Professional Services	5,475					25,000	100.00%
Other Contract Services	22,000	20,305	21,501	41,500	50,889	64,500	55.42%
Other Expenses	802	1,033	1,057	1,000	1,000	1,000	0.00%
<b>OPERATING EXPENSES</b>	<b>94,845</b>	<b>48,601</b>	<b>55,446</b>	<b>83,000</b>	<b>92,389</b>	<b>131,000</b>	57.83%
<b>CAPITAL EXPENDITURES</b>							
Improvements		178,750			414,522		
Equipment	20,808						
Vehicles	119,821	74,614	177,024			127,000	100.00%
<b>CAPITAL EXPENDITURES</b>	<b>140,629</b>	<b>253,364</b>	<b>177,024</b>		<b>414,522</b>	<b>127,000</b>	100.00%
<b>Total</b>	<b>237,062</b>	<b>303,429</b>	<b>232,996</b>	<b>91,183</b>	<b>515,037</b>	<b>266,115</b>	<b>191.85%</b>

**Significant Changes**

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The Air Quality Fund will provide matching funds for a new shuttle program in addition to the 4th of July/U.S. Open shuttle program funded in previous years. In addition, funds will be used to replace three gasoline vehicles with low/no emission models.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Energy Project Manager	0.05 FTE funded here but accounted for in the City Manager's Department						
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00201 Air Quality Fund	310,967	258,990	264,840	260,000	260,000	250,000	(10,000)
<b>Total</b>	<b>310,967</b>	<b>258,990</b>	<b>264,840</b>	<b>260,000</b>	<b>260,000</b>	<b>250,000</b>	<b>(10,000)</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00201 Air Quality Fund	847,240	802,801	834,645	221,724	16,115	205,609	(16,115)
<b>Total</b>	<b>847,240</b>	<b>802,801</b>	<b>834,645</b>	<b>221,724</b>	<b>16,115</b>	<b>205,609</b>	<b>(16,115)</b>



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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Arterial Rehab (1247)</b>							
<b>CAPITAL EXPENDITURES</b>							
Improvements				1,125,734	1,125,734	3,280,923	191.45%
<b>CAPITAL EXPENDITURES</b>				<b>1,125,734</b>	<b>1,125,734</b>	<b>3,280,923</b>	191.45%
<b>Total</b>				<b>1,125,734</b>	<b>1,125,734</b>	<b>3,280,923</b>	<b>191.45%</b>

**Significant Changes**

On April 6, 2017, the Road Recovery and Accountability Act was passed by the State Legislation. This legislation provides new funding to the City, through SB1 and the Highway Users Trust Account (HUTA). These funds are designed for the maintenance and rehabilitation of road ways.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
01247 Arterial Rehabilitation				1,125,734	1,125,734	3,280,923	2,155,189
<b>Total</b>				<b>1,125,734</b>	<b>1,125,734</b>	<b>3,280,923</b>	<b>2,155,189</b>



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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Grants and Restricted Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	190,931	103,997	64,103				
Salaries, Temporary	213		53				
Salaries, Overtime	263	892	39,127				
Benefits	76,299	39,938	32,935				
<b>PERSONNEL SERVICES</b>	<b>267,706</b>	<b>144,827</b>	<b>136,218</b>				
<b>OPERATING EXPENSES</b>							
Utilities	4,253	3,893	3,680	4,500	9,000	4,500	0.00%
Equipment and Supplies	57,584	62,998	52,721	80,000	100,680	80,000	0.00%
Repairs and Maintenance	189,128	154,634	132,204	260,000	510,449	760,000	192.31%
Professional Services	63,827	157,385	474,801	260,000	1,707,073	262,000	0.77%
Other Contract Services	1,249	536	73,947	97,000	178,733	57,000	-41.24%
Insurance	9,324	9,113	9,509	9,500	9,500	9,500	0.00%
Payments to Other Governments	1,400	3,000	1,700	2,500	2,700	2,500	0.00%
Expense Allowances	1,072	548	40				
Other Expenses				2,500	2,500	2,500	0.00%
<b>OPERATING EXPENSES</b>	<b>327,837</b>	<b>392,107</b>	<b>748,603</b>	<b>716,000</b>	<b>2,520,635</b>	<b>1,178,000</b>	64.53%
<b>CAPITAL EXPENDITURES</b>							
Improvements	8,997,106	11,491,201	4,797,319	3,355,300	19,408,132	2,839,600	-15.37%
Equipment	7,550	766,828	68,799		2,926		
Capitalized PP&E Offset		(44,965)	44,965				
<b>CAPITAL EXPENDITURES</b>	<b>9,004,656</b>	<b>12,213,065</b>	<b>4,911,083</b>	<b>3,355,300</b>	<b>19,411,058</b>	<b>2,839,600</b>	-15.37%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	15,159					680,000	100.00%
Transfers to Other Funds	236,693		220,854				
<b>NON-OPERATING EXPENSES</b>	<b>251,853</b>		<b>220,854</b>			<b>680,000</b>	100.00%
<b>Total</b>	<b>9,852,052</b>	<b>12,749,999</b>	<b>6,016,758</b>	<b>4,071,300</b>	<b>21,931,693</b>	<b>4,697,600</b>	<b>15.38%</b>

**Significant Changes**

New funds are budgeted for the construction of the Saybrook sewer lift station in the Sewer Impact Fee Fund (210). Funds budgeted in Traffic Congestion Relief (219) are budgeted for downtown street lighting improvements and street, signal and traffic signs and marking maintenance. West Orange County Water Board (508) was required to relocate a large water transmission main to accommodate the widening of the 405 and was able to secure a loan from OCTA. Construction funds are included in FY 17/18. The first full year of debt service is reflected in the FY 18/19 budget. Other new budgeted grant funds are included for traffic signal improvements and for the Project V shuttle service.

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**Grants and Restricted Funds**  
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	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2017/18	FY 2018/19	Change from
<b>Revenue Summary</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Adopted</b>	<b>Prior Year</b>
00210 Sewer Impact Fee	1,611,690	2,101,392	82,350	100,000	100,000	100,000	
00211 Drainage	494,777	625,755	63,652	100,000	100,000	100,000	
00218 Hwy Safety Traffic Reduct 1B	85						
00219 Traffic Congestion Relief 42	1,923,156	859,007	646,398	784,587	341,936	1,514,723	730,136
00319 Senior Center Development	17,010,856	133,000					
00508 WOCWB	202,459	198,133	445,251	91,000	7,029,838	771,000	680,000
00556 Energy Efficiency Fund	148	96					
00807 Energy Efficiency Fund	1,072,902	6,304,389	83,321				
00873 OCTA/Cip Grant	524,077	187,437	171,598		2,045,241		
00878 Caltrans Grants	343,769	260,973					
00961 Hwy Bridge Replace Rehab	36,648	222,099	72,455		2,685,215		
00965 Master Plan of Arterial Highways	570,638	20,645	1,379,189		238,829		
00970 Bridge Prevent Maint Program	51,607	202,205	549,624		3,535,126		
00995 Hwy Safety Improve Program	14,675	575,717	71,299	573,300	2,551,544	137,600	(435,700)
01222 Hazard Mitigation Grant Program			73,242		2,416,223		
01243 Shuttle Service Project V				95,000	246,812	57,000	(38,000)
<i>*CDBG historical data are reflected in the City Manager's Department.</i>							
<b>Total</b>	<b>23,857,487</b>	<b>11,690,848</b>	<b>3,638,379</b>	<b>1,743,887</b>	<b>21,290,764</b>	<b>2,680,323</b>	<b>936,436</b>

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
<b>Fund Balance Summary</b>	<b>9/30/2015</b>	<b>9/30/2016</b>	<b>9/30/2017</b>	<b>6/30/2018</b>	<b>Balance</b>	<b>6/30/2019</b>	<b>Prior Year</b>
00210 Sewer Impact Fee	6,156,735	8,166,017	8,089,240	3,609,820	2,400,000	1,209,820	(2,400,000)
00211 Drainage	792,870	1,418,482	1,418,482	1,247,324	(100,000)	1,347,324	100,000
00218 Hwy Safety Traffic Reduct 1B	453	453	453	453		453	
00219 Traffic Congestion Relief 42	757,620	1,201,102	1,537,845	122,912	(282,723)	405,635	282,723
00319 Senior Center Development		978,987	912,485	809,341		809,341	
00508 WOCWB	(58,542)	11,454	149,869	246,165		246,165	
00556 Energy Efficiency Fund	12,758	12,854					
00807 Energy Efficiency Fund	1,162,890	6,449,175	3,188,776	1,046,389		1,046,389	
00873 OCTA/Cip Grant	145,731	289,988	(667,412)	144,083		144,083	
00878 Caltrans Grants	(260,973)		1,068	1,068		1,068	
00961 Hwy Bridge Replace Rehab	(290,419)	(253,013)	(189,100)				
00965 Master Plan of Arterial Highways	(310,476)	(1,314,073)	65,116	98,775		98,775	
00970 Bridge Prevent Maint Program	(948,857)	(719,906)	(170,282)	(483,498)		(483,498)	
00995 Hwy Safety Improve Program	(396,863)	28,053	91,982	79,492		79,492	
01210 OCTA Beach/Edinger Grant		(136,111)					
01222 Hazard Mitigation Grant Program		(24,629)	30,600	22,348		22,348	
01235 CDBG 16/17*				(2,223)		(2,223)	
<i>*CDBG historical data are reflected in the City Manager's Department.</i>							
<b>Total</b>	<b>6,762,927</b>	<b>16,108,833</b>	<b>14,459,122</b>	<b>6,942,449</b>	<b>2,017,277</b>	<b>4,925,172</b>	<b>(2,017,277)</b>

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<b>PWK Public Works</b>							
<b>ADM Administration</b>							
10085101 Public Works Administration	684,899	695,240	745,145	716,980	(2,621,109)	739,732	3.17%
10085999 Gen Fund-Public Works Transfers	430,741	50,500	50,500	50,500	37,875	50,500	0.00%
<b>ADM Administration</b>	<b>1,115,640</b>	<b>745,740</b>	<b>795,645</b>	<b>767,480</b>	<b>(2,583,234)</b>	<b>790,232</b>	<b>2.96%</b>
<b>ENG Engineering</b>							
10085102 Urban Runoff Management	791,589	882,338	839,697	956,803	912,734	962,953	0.64%
10085201 Engineering Design/Construction	928,718	1,083,109	1,157,136	991,109	992,324	1,001,478	1.05%
10085251 Development Services	902,971	903,532	979,124	1,025,944	966,459	1,035,451	0.93%
<b>ENG Engineering</b>	<b>2,623,278</b>	<b>2,868,979</b>	<b>2,975,957</b>	<b>2,973,856</b>	<b>2,871,517</b>	<b>2,999,882</b>	<b>0.88%</b>
<b>GS General Services</b>							
10085402 Building/Grounds Maintenance	1,750,301	1,523,393	1,783,844	1,780,616	1,442,187	1,781,057	0.02%
10085403 Civic Center Maintenance	530,052	558,400	506,126	554,492	411,552	556,320	0.33%
10085404 Central Library Maintenance	152,510	184,655	172,303	194,000	158,000	194,000	0.00%
10085416 Weed Abatement	21,077	14,693	22,138	22,500	22,500	22,500	0.00%
10085601 General Services Administration	430,341	438,455	455,215	438,836	530,607	444,166	1.21%
10085701 Fleet Management	1,989,527	1,629,867	1,998,794	2,349,639	1,705,093	2,364,000	0.61%
10085703 Equipment Maintenance	1,194,576	1,281,440	1,419,648	1,420,891	1,203,771	1,430,058	0.65%
10085704 Police Fleet Maintenance	617,708	633,237	545,945	539,433	432,681	521,943	-3.24%
10085705 Fire Fleet Maintenance	666,189	654,608	698,123	716,160	745,775	722,248	0.85%
10085706 Beach Ops Fleet Maintenance	194,105	244,459	238,440	238,067	234,489	239,861	0.75%
<b>GS General Services</b>	<b>7,546,388</b>	<b>7,163,207</b>	<b>7,840,576</b>	<b>8,254,635</b>	<b>6,886,655</b>	<b>8,276,153</b>	<b>0.26%</b>
<b>MTN Maintenance Operations</b>							
10085206 Beach Maintenance			1,542	1,828,660	1,642,645	1,851,681	1.26%
10085208 Pier Plaza North Beach			907	159,500	119,500	159,500	0.00%
10085401 Maintenance Administration	574,914	526,279	536,469	633,503	611,243	629,459	-0.64%
10085412 Street Maintenance	1,448,115	1,751,529	1,744,660	1,657,520	1,611,013	1,699,653	2.54%
10085414 Hazardous Materials	173,995	153,089	162,796	156,000	106,000	156,000	0.00%
10085415 Street Sweeping	911,108	875,892	856,379	884,000	573,000	884,000	0.00%
10085602 Landscape Maintenance	3,112,465	3,278,842	3,031,597	3,472,261	3,045,014	3,442,233	-0.86%
10085621 Street Tree Maintenance	1,722,195	1,780,600	1,766,947	1,841,320	1,525,294	1,841,211	-0.01%
10087027 Sports Complex Central Park	407						
<b>MTN Maintenance Operations</b>	<b>7,943,198</b>	<b>8,366,231</b>	<b>8,101,296</b>	<b>10,632,764</b>	<b>9,233,709</b>	<b>10,663,737</b>	<b>0.29%</b>
<b>TSP Transportation</b>							
10085301 Transportation Management	1,149,609	493,068	471,467	547,694	574,583	561,774	2.57%
10085302 Sign & Marking Maintenance	466,397	462,650	456,624	484,027	481,521	483,705	-0.07%
10085304 Signal & Lighting Maintenance	654,542	779,303	822,840	1,131,900	1,047,429	1,136,901	0.44%
10085305 Parks and Sports Lighting	25,619	34,051	34,326	35,500	10,000	35,500	0.00%
<b>TSP Transportation</b>	<b>2,296,167</b>	<b>1,769,072</b>	<b>1,785,257</b>	<b>2,199,121</b>	<b>2,113,533</b>	<b>2,217,880</b>	<b>0.85%</b>
<b>UT Utilities</b>							
10085501 Storm Drain Maintenance	321,629	209,820	207,852	323,150	171,608	326,621	1.07%
10085502 Pump Station Maintenance	352,597	354,958	424,883	478,972	432,643	482,485	0.73%
<b>UT Utilities</b>	<b>674,226</b>	<b>564,778</b>	<b>632,735</b>	<b>802,123</b>	<b>604,251</b>	<b>809,106</b>	<b>0.87%</b>
<b>Traffic Impact</b>							
20685201 TI Design Construction	91	71,712	26,624				
20690002 Atlanta Avenue Widening	162,631	315,936	16,969		95,207		
20690012 Brookhurst Adams IIP			55,588				
20690013 Edinger Widening	1,100	176,273	511,619		62,835		
<b>Traffic Impact</b>	<b>163,821</b>	<b>563,921</b>	<b>610,800</b>		<b>158,042</b>		
<b>Gas Tax</b>							
20785412 Street Maintenance	382,243	374,864	499,714	500,000	500,000		-100.00%
20785417 Residential Pavement	635,114	1,814,528	412,250		47,250		
20785999 Gas Tax - Public Works Transfers	900,000	247,612					
20790003 Arterial Rehab Design 2013/14	147,107	10,629					
20790008 Arterial Rehabilitation	90	278					
20790010 Bridge Rehabilitation	278,935	70,511	22,800		311,369		
20790015 Slater Ave Rehabilitation	957	278					
20790021 Beach/Warner IIP		1,583					

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20790022 Seventh Street Lighting							
20790023 Beach and Edinger	59,129	95,392	1,855				
20790027 10th Street Lighting		752					
20790029 Yorktown-Huntington Modification	681	289	26,700				
20790032 Bushard/Adams Water Quality	59,510	35,112			6,649		
20790033 Tree Petition 2013/14	42,432						
20790035 Tree Petition 2014/15	27,149	634,507					
20790036 Gothard/Center Rehabilitation		1,357,857	6,694				
20790038 Utica Bicycle Blvd	1,000		20,638		53,362		
20790040 Residential Tree Petition 15-16		733,222	282,654				
20790041 Signal Interconnects		1,108	1,349		57,443	100,000	100.00%
20790042 Bolsa Chica/Pearce Traffic Signal		3,551	2,971		65,977	23,000	100.00%
20790043 Brookhurst/Indianapolis Signal					3,790	75,000	100.00%
20790044 Goldenwest/Heil Signal Modification		1,443	1,966		27,091	20,000	100.00%
20790045 Gothard/Slater Signal Modification		3,498	692		26,810		
20790046 Gothard/Center Signal Modification		9,529	5,087		25,283		
20790047 Newland/Slater Signal Mod				35,100	35,100		-100.00%
20790048 Newland/Ellis Signal Modification		2,747	849		36,303		
20790049 Newland Signal Interconnect				31,100	31,100		-100.00%
20790050 Nichols Street Rehabilitation		686,000	42,879				
20790052 Residential Tree Petition 16-17			466,840		21,519		
20790053 Residential Overlay 16-17			712,337		1,384,104		
20790054 Residential Curb Ramp			409,253	600,000	565,791		-100.00%
20790055 Residential Overlay 17-18				2,100,000	1,435,000		-100.00%
20790056 Residential Overlay 18-19						2,500,000	100.00%
20791006 Water Main Replacements	(13,964)						
<b>Gas Tax</b>	<b>2,520,382</b>	<b>6,085,288</b>	<b>2,917,528</b>	<b>3,266,200</b>	<b>4,633,941</b>	<b>2,718,000</b>	-16.78%
<b>Measure M</b>							
21385201 Engineering Design/Construction	842,983	1,082,101	1,011,818	1,495,718	1,571,510	1,713,473	14.56%
21390004 Pedestrian Improvements							
21390008 Arterial Highway Rehabilitation	131,508	1,127,967	891				
21390010 Bridge Prevention Maintenance	2,082	32,779	16,736				
21390023 Arterial Rehab 2013/14	354,002						
21390024 Atlanta Avenue Widening		680,000					
21390025 Arterial Rehabilitation 15-16		310,020	2,612,404		186,565		
21390026 Arterial Rehabilitation 16-17		97	1,235,790		1,613,059		
21390027 Arterial Rehabilitation 17-18			763	2,600,000	2,600,000		-100.00%
21390029 Arterial Rehabilitation 18-19						1,900,000	100.00%
<b>Measure M</b>	<b>1,330,575</b>	<b>3,232,964</b>	<b>4,878,402</b>	<b>4,095,718</b>	<b>5,971,134</b>	<b>3,613,473</b>	-11.77%
<b>Infrastructure</b>							
31485201 Infrastructure Engineer Design	816,206	993,983	375,589		137,191		
31485304 LED Lighting Retrofit	224,147	68,591					
31487002 City Yard Improvements	11,864						
31487003 Senior Center	17,145	147,047	65,951		7,848		
31488001 Heil Pump Station	10,508	30,116	1,093,436		1,130,966		
31490001 Bella Terra Pedestrian Crossing					263,638		
31490003 Arterial Rehabilitation 16-17		285	449,852		749,889		
31490004 Atlanta Avenue Widening		196,290	353,615		450,095		100.00%
<b>Infrastructure</b>	<b>1,079,870</b>	<b>1,436,310</b>	<b>2,338,443</b>		<b>2,739,627</b>		100.00%
<b>Refuse</b>							
50485103 Refuse	10,665,854	10,684,621	10,768,359	11,127,397	11,055,048	11,160,157	0.29%
50485104 Public Education Program	74,502	42,726	52,753	85,000	86,271	85,000	0.00%
50485999 Refuse - Public Works Transfer	550,036	550,036		788,100	788,100	811,745	3.00%
50985103 Refuse	117,275						
122885001 CalRecycle City/County CRV		62,132	85,273	48,717	48,717	48,974	0.53%
<b>Refuse</b>	<b>11,407,667</b>	<b>11,339,516</b>	<b>10,906,385</b>	<b>12,049,214</b>	<b>11,978,136</b>	<b>12,105,876</b>	0.47%
<b>Water</b>							
50685028 Water Production System	3,424	14,738	32,949		28,890		
50685201 Water Engineer Design/Constructor	809,995	828,690	1,205,480	1,514,697	1,533,383	1,448,376	-4.38%

**Public Works**  
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Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
50685801 Water Administration	5,228,797	5,118,263	5,041,496	3,327,491	370,674	3,233,422	-2.83%
50685802 Water Quality	775,803	700,058	842,611	1,058,180	933,840	1,068,770	1.00%
50685803 Water Production	18,533,609	17,495,571	22,039,282	19,577,665	14,156,067	20,326,985	3.83%
50685804 Water Distribution	4,362,475	4,250,956	4,121,960	4,579,784	4,574,523	4,647,403	1.48%
50685805 Water Meters	2,090,154	4,362,415	4,130,464	2,453,062	2,205,676	3,669,846	49.60%
50685806 Water Use Efficiency	798,788	1,005,977	411,949	479,082	333,349	379,955	-20.69%
50685999 Water Fund - Public Works Transfer	5,840,828	6,016,053	5,485,035	5,649,600	4,237,200	5,819,075	3.00%
50690001 Peck Reservoir Dual Drive	28,760	98,092	151,111		782,513		
50691005 Water Security Improvements	169,821	67,930	30,928		28,204		
50691006 Water Main Replacement	(418)	(42)	10,413		249,479		
50691016 Corrosion Control	22,397						
50691024 Well 8 GAP	46,491				10,345		
50691025 Distribution Improvements	133,897		17,458		14,090		
50691028 Water Production Improvements	75,914	233,255	187,297		467,345		
50691029 Well 9 Treatment		1,270	35,285		646,401		
50691042 Water Engineering Studies	58,982	95,141	5,332		10,715		
<b>Water</b>	<b>38,979,717</b>	<b>40,288,367</b>	<b>43,749,050</b>	<b>38,639,561</b>	<b>30,582,694</b>	<b>40,593,832</b>	<b>5.06%</b>
<b>Water Master Plan</b>							
50785101 PLC Reimbursement Agreement	876,993	969,540					
50785201 WMP Eng Design/Construction				50,000	448,554		-100.00%
50785999 Water Master Plan - PW Transfer	163,424	168,327		259,500	259,500	267,279	3.00%
50791005 Water Security Improvements					25,000	100,000	100.00%
50791006 Water Main Replacements		576	1,001,222	325,000	469,337	3,400,000	946.15%
50791016 Corrosion Control	176				55,000		
50791025 Distribution Improvements	4,963			50,000	938,740	25,000	-50.00%
50791028 Water Production Improvements	167,912	235,380			174,653	875,000	100.00%
50791029 Well 9 Treatment				200,000	3,022,495		-100.00%
50791030 Well 1 Replacement				4,000,000	4,417,828		-100.00%
50791031 Well 14			26		1,314,902		
50791043 Peck Reservoir Dual Drive				200,000	2,369,535		-100.00%
<b>Water Master Plan</b>	<b>1,213,468</b>	<b>1,373,823</b>	<b>1,001,248</b>	<b>5,084,500</b>	<b>13,495,544</b>	<b>4,667,279</b>	<b>-8.21%</b>
<b>Sewer</b>							
51185101 PW Sewer Administration	931,399	827,973	656,034	1,087,105	384,835	1,081,400	-0.52%
51185201 Waste Water	2,208,306	6,581,331	6,513,333	5,018,109	5,244,820	5,499,760	9.60%
51185999 Sewer Fund - Public Works Transfer	1,282,179	1,315,374	2,105,656	1,721,100	1,721,100	1,772,723	3.00%
51189001 Sewer Lift Station CIP							
51189002 Sewer Line CIP	198,055		76,450	500,000	894,150	500,000	0.00%
51189003 Telemetry	25,151						
51189007 Warner Avenue Gravity Sewer	2,372,081						
51189008 Lift Station #10 Algonquin/Boardwalk	1,880	4,511	(116,284)				
51189009 Lift Station #29 Trinidad/Aquarius	1,485,702		116,284				
51189010 Lift Station #6 Edgewater/Davenport					2,922,358		
51189011 Lift Station #13 Slater/Springdale				1,000,000	1,000,000		-100.00%
51189012 Lift Station #22 Saybrook/Heil						1,000,000	100.00%
51189014 Sewer Replacement Project	636						
<b>Sewer</b>	<b>8,505,389</b>	<b>8,729,189</b>	<b>9,351,473</b>	<b>9,326,314</b>	<b>12,167,263</b>	<b>9,853,883</b>	<b>5.66%</b>
<b>Air Quality</b>							
20185101 Administration	26,123	11,506	20,896	41,500	41,500	41,500	0.00%
20185201 AQMD Design Construction	210,939	149,604	212,100	49,683	59,015	224,615	352.10%
20190008 Edinger Synchronization		93					
20190011 Adams Synchronization		142,227					
20190012 Brookhurst Synchronization					214,733		
20190013 Magnolia Synchronization					199,789		
<b>Air Quality</b>	<b>237,062</b>	<b>303,429</b>	<b>232,996</b>	<b>91,183</b>	<b>515,037</b>	<b>266,115</b>	<b>191.85%</b>
<b>Arterial Rehab</b>							
124790001 Arterial Rehab 17/18				1,125,734	1,125,734		-100.00%
124790002 Arterial Rehab 18/19						3,280,923	100.00%
<b>Arterial Rehab</b>				<b>1,125,734</b>	<b>1,125,734</b>	<b>3,280,923</b>	<b>191.45%</b>



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Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Grants</b>							
21085201 Sewer Engineering/Construction	42,393	90,250	159,127		23,255		
21089010 Warner Avenue Gravity Sewer	27,196						
21089012 Trinidad Lift Station	1,606						
21089013 Lift Station Design	7,105	1,860					
21089014 Edgewater Lift Station					2,220,497		
21089015 Slater Lift Station #13				2,500,000	2,500,000		-100.00%
21089016 - Saybrook LS #22						2,500,000	100.00%
21185201 Engineering Design/Construction			63,795		236,157		
21985201 Design/Construction	228,275	177,371	149,063	360,000	602,117	780,000	116.67%
21990002 Atlanta Avenue Widening	13,970				296,000		
21990008 Arterial Rehabilitation	47,770				504,900		
21990010 Utica Bicycle Blvd		3,600	24,084		129,316		
21990418 Residential Overlay	2,381,010	64,358					
21990419 CC1464 Traffic Signal Modification	97,844	22,329	1,125				
21990420 CC1465 Traffic Signal Modification	5,105	12,633	9,192		82,000		
21990421 Main/Florida Signal Replacement			9,605		440		
21990422 Bolsa Chica/Bolsa Signal Replace.	5,551	135,235	109,594				
21990423 Downtown Street Lighting			6,992	452,000	295,008	452,000	0.00%
21990424 Brookhurst-Indianapolis TS Mod					60,000		
23885001 EOC 1		13,100					
23885002 EOC 2 - Winter Storm 2017			36,139				
23885003 EOC 3 - Winter Storm 2017			53,474				
31987001 Senior Center Development	4,827,292	9,337,576	138,142		103,158		
50885101 WOCWB Administration	48,009	118,479	306,835	91,000	163,043	771,000	747.25%
55685001 Energy Efficiency Fund			12,854				
80787010 City Installed LEDs	50,280		237,819				
80787012 LED Streetlight & Parking	15,159	1,018,105			29,660		
80787015 Streetlight Retrofit I-Bank			2,542,693		457,307		
80787016 Streetlight Retrofit CEC			563,208		2,621,242		
86085101 HB PW ADA Renov Maint Zone 12		77,483					
86085102 HB Comm Svcs/Oakview Classroom		6,165					
86085103 ADA Reno Zone 10 Pre-2015			55,000				
86385002 ADA Reno Zone 10 FY13/14			67,789				
87390002 Brookhurst/Adams Intersection	48,865	9,698	104,155				
87390007 Goldenwest IC	2,714	5,626	668				
87390009 OCTA/SIP Grant		781	1,016,651		46,894		
87390010 Warner IC	1,169	645					
87390011 Beach/Warner IIP	21,840	17,880	6,043				
87390012 Edinger Synchronization		278	191				
87390013 NW Catch Basin Phase I	4,388	211					
87390014 NW Catch Basin Phase II	178,927	3,967					
87390015 Urban Runoff SCADA 1st St	(2,391)						
87390016 Adams Synchronization	690	4,093	1,291				
87390017 Atlanta Avenue Widening					1,200,000		
87390019 Utica Bicycle Blvd					684,260		
87890007 SR2S7 StaceyClegg	247,733		(1,068)				
89285201 Storm Water Engineering	236,693						
96185001 Hwy Bridge Replacement & Rehab	165,268	184,693	8,541		1,207,500		
96585001 Master Plan of Arterial Hwys	95,891	1,024,241			304,008		
97085001 Bridge Preventative Maint Program	623,828	(26,746)			2,210,679		
99585001 CC 1464 Hwy Safety Improvement	427,871	148,353			2,059,975		
99585002 CC 1465 Hwy Safety Improvement					560,307		
99590001 Bolsa Chica/Pearce Traffic Signal			461		21,139	74,900	100.00%
99590002 Goldenwest/Heil Signal Modification			917		9,882	31,700	100.00%
99590003 Gothard/Center Signal Modification			918		9,881		
99590004 Gothard/Slater Signal Modification			794		10,006		
99590005 Newland/Ellis Signal Modification			1,082		9,717		
99590006 Signal Interconnect Newland			877	268,200	278,122	31,000	-88.44%

**Public Works**  
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**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
99590007 Newland/Slater Signal Modification		2,447	2,320	305,100	311,132		-100.00%
120885002 ADA Renovation Zone 10 FY14/15			101,376				
121090001 OCTA Beach/Edinger Grant		136,331					
122285001 Heil Pump Station		134,327					
121985002 ADA Renovation Zone 10 FY15/16			25,888				
122285001 Heil Pump Station		24,629	18,013		2,507,359		
123585001 HB PW ADA Renovation Maint Zone 10			111,030				
124390101 Shuttle Service Project V			70,079	95,000	176,732	57,000	-40.00%
<b>Grants</b>	<b>9,852,052</b>	<b>12,749,999</b>	<b>6,016,758</b>	<b>4,071,300</b>	<b>21,931,693</b>	<b>4,697,600</b>	<b>15.38%</b>
<b>Other Funds</b>	<b>75,290,002</b>	<b>86,102,807</b>	<b>82,003,083</b>	<b>77,749,724</b>	<b>105,298,843</b>	<b>81,796,982</b>	<b>5.21%</b>
General Fund	22,198,896	21,478,006	22,131,467	25,629,980	19,126,430	25,756,991	0.50%
Other Funds	75,290,002	86,102,807	82,003,083	77,749,723	105,298,843	81,796,982	5.21%
<b>Grand Total(s)</b>	<b>97,488,898</b>	<b>107,580,813</b>	<b>104,134,550</b>	<b>103,379,702</b>	<b>124,425,273</b>	<b>107,553,973</b>	<b>4.04%</b>

## Non-Departmental

### Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

Since FY 2013/2014, the Economic Development Department integrated with the City Manager's Office and Non-Departmental as a result of the State's dissolution of the City's Redevelopment Agency. The Office of Business Development, formerly part of the Economic Development Department, oversees the Business Development Division, Successor Agency to the former Redevelopment Agency, and Housing Authority Funds contained within Non-Departmental.

### Equipment Replacement

Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the city's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2018/19 Equipment Replacement maintains a \$5.0 million budget to fund the replacement of the City's aging equipment.

### Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

### Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2016/17 was approximately \$33.7 billion, resulting in a debt limit of \$4.04 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.



### Progressively Financing the Future

The City has long practiced a commitment to prudent financial management. As a result, these accounts support the lease payment for a new Fire Engine, a new ambulance, 800 MHz, debt service for the new Senior Center, and the LED Phase I and Phase II project to upgrade the City-owned street, area and pole lighting to long life, energy efficient LED light sources. This project is estimated to save the City approximately \$4.6 million over the useful life of the project, or 20 years, as well as reduce energy consumption and green house gas emissions.





**OFFICE OF BUSINESS DEVELOPMENT****Successor Agency**

The Successor Agency is responsible for overseeing the “winding down” of the City’s former Redevelopment Agency. Under Assembly Bill 1X 26, AB 1484, SB 107 and the California Supreme Court’s decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The State Legislature created “Successor Agencies”. All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency.

The Successor Agency obtained an approved Long Range Property Management Plan (LRPMP) from the Department of Finance. With the approval of the LRPMP, the Successor agency closed escrow on the Edinger Property for construction of a Marriott SpringHill Suites Hotel, which has opened for business. Four parcels were transferred from the Successor Agency to the City – Vans Skate Park, International Surf Museum, McFadden Property and a downtown alleyway. The Hilton, Parcel C and the Hyatt Parcels were sold to the leasee, in conformance with the right of first refusals that were in the Redevelopment Agency Agreements. The Hilton has opened the new tower in compliance with the sale.



The Successor Agency is working with existing redevelopment project obligations to ensure quality projects occur, such as Pacific City, the Waterfront third hotel (now under construction), as well as the expansion of the Pierside Pavilion.

**Housing Authority**

The City’s Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming “Successor Housing Agency.”

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Ocean View Mobile Home Park. Staff monitors over 48 multifamily projects and 1,816 residential units that have affordability covenants/affordable restrictions associated with the development and over 376 residential restricted units.



Oceana Affordable Housing Project on Beach Blvd

Housing focuses on the implementation of the adopted City Housing Element. Staff will continue working with developers to seek out sites and potential funding such as HUD’s HOME program to develop affordable rental units. Last fiscal year, the Housing Authority assisted Orange County Community Housing Corporation (OCCHC) with acquisition and rehabilitation of a 4-unit very low and low income housing project.

### Housing Authority (continued)

To help preserve the housing stock, Housing oversees the Housing Rehabilitation Loan Program. This program is funded through HUD's CDBG program for eligible households. This program provides technical assistance, grants, and loans to very low and low-income residents who need to make repairs, address health and safety issues, and correct code violations.

Through the repayment from the Redevelopment Agency to the Housing funds, one Homeless Liaison Police Officer has been funded for five (5) years, as part of the overall City's Homeless Program and a part-time Homeless Case Manager is also funded through the funds.



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**Non-Departmental**  
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**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	241,244	213,579	232,600	(1,826,366)	(1,826,366)	(1,863,477)	2.03%
Salaries, Temporary	13,575	1,597		62,000	62,000	65,000	4.84%
Salaries, Overtime		685	5,147				
Termination Payouts	516,974	790,619	1,153,114	4,150,000	3,150,000	4,361,213	5.09%
Benefits	1,143,364	118,334	1,366,107	2,495,232	2,486,434	1,172,747	-53.00%
<b>PERSONNEL SERVICES</b>	<b>1,915,158</b>	<b>1,124,814</b>	<b>2,756,968</b>	<b>4,880,867</b>	<b>3,872,068</b>	<b>3,735,483</b>	<b>-23.47%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,958,594	4,957,626	4,933,592	4,640,000	3,396,798	4,640,000	0.00%
Equipment and Supplies	269,581	203,546	221,715	302,000	302,000	302,000	0.00%
Repairs and Maintenance	720,304	2,059,781	800	1,267,500	1,943,977	1,061,850	-16.22%
Conferences and Training	8,075	10,850	8,870	11,700	11,700	76,600	554.70%
Professional Services	803,216	341,652	694,559	458,966	644,958	471,948	2.83%
Other Contract Services	4,265,215	4,651,137	5,222,228	6,317,324	6,645,818	6,488,059	2.70%
Rental Expense	134,082	130,056	130,548	150,000	150,000	140,000	-6.67%
Claims Expense	175,000			500,000	500,000	500,000	0.00%
Insurance	6,000			250,000	250,000	250,000	0.00%
Contributions to Private Agency	920,834	1,003,717	1,135,581	1,250,000	1,250,000	1,340,000	7.20%
Payments to Other Governments	3,589,877	509,489	362,260	535,300	546,143	570,400	6.56%
Expense Allowances	4,979	3,325	1,789	21,812	21,812		-100.00%
Other Expenses	1,473,421	2,041,096	1,732,543	1,797,350	1,606,594	1,800,000	0.15%
<b>OPERATING EXPENSES</b>	<b>17,329,178</b>	<b>15,912,277</b>	<b>14,444,486</b>	<b>17,501,952</b>	<b>17,269,800</b>	<b>17,640,857</b>	<b>0.79%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		347,295	2,286,677				
Improvements	2,335,900	2,706,296	6,901,679	3,220,000	4,545,669	2,508,000	-22.11%
Equipment	2,571,143	4,793,228	3,510,143	4,760,000	4,109,757	8,500,000	78.57%
Vehicles	3,691,178	2,258,555	3,079,057		2,360,544		
Software - Capital	40,720	784,265	680,623		1,889,741		
Capitalized PP&E Offset	(735,409)						
<b>CAPITAL EXPENDITURES</b>	<b>7,903,532</b>	<b>10,889,639</b>	<b>16,458,179</b>	<b>7,980,000</b>	<b>12,905,711</b>	<b>11,008,000</b>	<b>37.94%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	13,461,626	14,260,481	13,147,660	16,702,479	14,202,746	18,754,178	12.28%
Transfers to Other Funds	13,751,179	20,657,902	9,348,522	14,408,826	12,340,289	17,400,169	20.76%
Depreciation	16,275,488	27,952,262	13,695,204				
Loans Made	100,000		218,780				
Joint Venture		1,968,322					
<b>NON-OPERATING EXPENSES</b>	<b>43,588,293</b>	<b>64,838,966</b>	<b>36,410,167</b>	<b>31,111,305</b>	<b>26,543,035</b>	<b>36,154,347</b>	<b>16.21%</b>
<b>Grand Total(s)</b>	<b>70,736,161</b>	<b>92,765,696</b>	<b>70,069,799</b>	<b>61,474,124</b>	<b>60,590,614</b>	<b>68,538,687</b>	<b>11.49%</b>
General Fund	31,936,838	39,021,719	30,279,403	29,656,990	30,258,188	30,747,944	3.68%
Other Funds	38,799,323	53,743,977	39,790,396	31,817,134	30,332,427	37,790,743	18.77%
<b>Grand Total(s)</b>	<b>70,736,161</b>	<b>92,765,696</b>	<b>70,069,799</b>	<b>61,474,124</b>	<b>60,590,614</b>	<b>68,538,687</b>	<b>11.49%</b>
<b>Personnel Summary</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	10,006	3,294	499	(2,116,300)	(2,116,300)	(2,150,000)	1.59%
Salaries, Overtime		123					
Leave Payouts	503,139	778,493	1,141,368	4,150,000	3,150,000	4,350,000	4.82%
Benefits	1,057,089	30,359	54,948	2,300,000	2,300,000	1,010,000	-56.09%
<b>PERSONNEL SERVICES</b>	<b>1,570,233</b>	<b>812,269</b>	<b>1,196,815</b>	<b>4,333,700</b>	<b>3,333,700</b>	<b>3,210,000</b>	<b>-25.93%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,958,594	4,957,626	4,933,592	4,640,000	3,396,798	4,640,000	0.00%
Equipment and Supplies	264,426	201,230	221,685	300,000	300,000	300,000	0.00%
Repairs and Maintenance	720,304	2,059,781	800	1,250,000	1,926,477	1,054,350	-15.65%
Conferences and Training	5,600	7,000	7,420				
Professional Services	558,157	217,510	608,218	300,000	474,203	300,000	0.00%
Other Contract Services	20,403	25,446	44,842	20,000	20,000	70,000	250.00%
Rental Expense	134,023	130,056	130,548	140,000	140,000	140,000	0.00%
Claims Expense	175,000			500,000	500,000	500,000	0.00%
Insurance	6,000			250,000	250,000	250,000	0.00%
Contributions to Other Agencies	920,834	1,003,717	1,135,581	1,250,000	1,250,000	1,340,000	7.20%
Payments to Other Governments	485,298	473,051	310,967	525,000	495,000	525,000	0.00%
Expense Allowances	454	906	280				
Other Expenses	1,478,909	2,046,213	1,703,936	1,797,350	1,606,594	1,800,000	0.15%
<b>OPERATING EXPENSES</b>	<b>9,728,001</b>	<b>11,122,537</b>	<b>9,097,869</b>	<b>10,972,350</b>	<b>10,359,072</b>	<b>10,919,350</b>	<b>-0.48%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		347,295	316,800				
Improvements	2,057,072	2,706,296	6,880,518	120,000	1,683,070		-100.00%
Equipment	2,571,143	1,470,832	1,630,577		2,419,698		
Vehicles	3,691,178	2,258,555	2,383,254		291,707		
Software - Capital	40,720		134,613				
<b>CAPITAL EXPENDITURES</b>	<b>8,360,113</b>	<b>6,782,977</b>	<b>11,345,762</b>	<b>120,000</b>	<b>4,394,475</b>		<b>-100.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	46,913	234,510	1,175,781	1,404,095	1,404,095	1,310,005	-6.70%
Transfers to Other Funds	12,131,578	18,101,105	7,463,177	12,826,845	10,766,845	15,308,589	19.35%
Loans Made	100,000						
Joint Venture		1,968,322					
<b>NON-OPERATING EXPENSES</b>	<b>12,278,491</b>	<b>20,303,937</b>	<b>8,638,958</b>	<b>14,230,940</b>	<b>12,170,940</b>	<b>16,618,594</b>	<b>16.78%</b>
<b>Total</b>	<b>31,936,838</b>	<b>39,021,719</b>	<b>30,279,403</b>	<b>29,656,990</b>	<b>30,258,188</b>	<b>30,747,944</b>	<b>3.68%</b>
<b>Personnel Summary</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
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**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Capital Improvement Projects</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	9,751	2,863					
Salaries, Overtime		123					
Benefits	3,461	1,468					
<b>PERSONNEL SERVICES</b>	<b>13,212</b>	<b>4,454</b>					
<b>OPERATING EXPENSES</b>							
Expense Allowances							
<b>OPERATING EXPENSES</b>							
<b>CAPITAL EXPENDITURES</b>							
Improvements	1,904,320	2,600,897	4,768,195	120,000	1,402,167		-100.00%
Equipment		431	31,744		6,910		
<b>CAPITAL EXPENDITURES</b>	<b>1,904,320</b>	<b>2,601,328</b>	<b>4,799,939</b>	<b>120,000</b>	<b>1,409,077</b>		-100.00%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expense	18,257	131,781	131,868	131,880	131,880	131,920	0.03%
Transfers to Other Funds				3,100,000	2,300,000	5,208,000	68.00%
<b>NON-OPERATING EXPENSES</b>	<b>18,257</b>	<b>131,781</b>	<b>131,868</b>	<b>3,231,880</b>	<b>2,431,880</b>	<b>5,339,920</b>	65.23%
<b>Total</b>	<b>1,935,789</b>	<b>2,737,562</b>	<b>4,931,806</b>	<b>3,351,880</b>	<b>3,840,957</b>	<b>5,339,920</b>	<b>59.31%</b>

**Significant Changes**

The FY 2018/19 budget includes the recurring \$3.0 million for capital and infrastructure improvements to various City facilities, parks, beaches, and arterial rehabilitation; and an additional \$2.2 million for City facilities and miscellaneous projects set aside from FY 2016/17 year end balances. Improvements include \$2.8 million for City facilities improvement projects: Police facility renovations (\$2.0 million), \$175,000 for Central Library Restroom improvements, and other projects detailed in the Capital Improvement Section. A total of \$5.2 million will be transferred to the Infrastructure Fund (Fund 314) to ensure compliance with the City's Infrastructure Charter. Debt Service Expenses are related to the annual debt service cost associated with the City's LED energy efficient upgrades.

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
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**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Citywide Expenses</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	255	431	499	(2,116,300)	(2,116,300)	(2,150,000)	1.59%
Leave Payouts	503,139	778,493	1,141,368	4,150,000	3,150,000	4,350,000	4.82%
Benefits	1,053,628	28,891	54,948	2,300,000	2,300,000	1,010,000	-56.09%
<b>PERSONNEL SERVICES</b>	<b>1,557,022</b>	<b>807,815</b>	<b>1,196,815</b>	<b>4,333,700</b>	<b>3,333,700</b>	<b>3,210,000</b>	<b>-25.93%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,958,594	4,957,626	4,933,592	4,640,000	3,396,798	4,640,000	0.00%
Equipment and Supplies	264,426	201,230	221,685	300,000	300,000	300,000	0.00%
Repairs and Maintenance	720,304	2,059,781	800	1,250,000	1,926,477	1,054,350	-15.65%
Conferences and Training	5,600	7,000	7,000				
Professional Services	365,207	190,600	567,843	300,000	449,578	300,000	0.00%
Other Contract Services	20,403	25,446	44,842	20,000	20,000	70,000	250.00%
Claims Expense	175,000			500,000	500,000	500,000	0.00%
Insurance	6,000			250,000	250,000	250,000	0.00%
Payments to Other Governments	485,298	473,051	310,967	525,000	495,000	525,000	0.00%
Expense Allowances	454	906	280				
Other Expenses	552,408	1,330,608	1,033,416	947,350	697,350	950,000	0.28%
<b>OPERATING EXPENSES</b>	<b>7,553,694</b>	<b>9,246,248</b>	<b>7,120,425</b>	<b>8,732,350</b>	<b>8,035,203</b>	<b>8,589,350</b>	<b>-1.64%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		321,476	316,800				
Improvements			2,065,861		178,924		
Equipment	17,505	87,103	19,219		1,431,128		
Vehicles	12,000				10,814		
<b>CAPITAL EXPENDITURES</b>	<b>29,505</b>	<b>408,579</b>	<b>2,401,880</b>		<b>1,620,866</b>		
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	28,656	30,000	1,043,913	1,272,215	1,272,215	1,178,085	-7.40%
Transfers to Other Funds	12,131,578	18,096,702	7,463,177	4,966,845	4,966,845	5,100,589	2.69%
Loans Made	100,000						
Joint Venture		1,968,322					
<b>NON-OPERATING EXPENSES</b>	<b>12,260,234</b>	<b>20,095,024</b>	<b>8,507,090</b>	<b>6,239,060</b>	<b>6,239,060</b>	<b>6,278,674</b>	<b>0.63%</b>
<b>Total</b>	<b>21,400,454</b>	<b>30,557,666</b>	<b>19,226,210</b>	<b>19,305,110</b>	<b>19,228,829</b>	<b>18,078,024</b>	<b>-6.36%</b>

**Significant Changes**

The Citywide Expenses Division tracks Citywide expenditures that are not accounted for in individual departments. In FY 2018/19, the adopted budget includes a 2.5 percent Citywide attrition factor. Leave Payouts increased by \$200,000 to reflect current trends. The recurring pension related "One Equals Five" payment of \$1.0 million for the Safety Plan, to expedite paying down unfunded liabilities, is not budgeted in FY 2018/19 Benefits. Repairs and Maintenance decreased by \$195,000 related to the 800 Megahertz (MHz) final phase of the next generation backbone project. Other Contract Services increased by \$50,000 to cover the increased security costs at City libraries, community centers and parks.



**Non-Departmental**  
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**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Equipment Replacement</b>							
<b>OPERATING EXPENSES</b>							
Equipment and Supplies							
Professional Services	192,949	21,750					
Other Contract Services			40,375		24,625		
<b>OPERATING EXPENSES</b>	<b>192,949</b>	<b>21,750</b>	<b>40,375</b>		<b>24,625</b>		
<b>CAPITAL EXPENDITURES</b>							
Improvements	152,752	105,399	46,462		185,740		
Equipment	2,553,638	1,383,298	1,579,614		(858,333)		
Vehicles	3,691,178	2,258,555	2,383,254		2,037,126		
Software - Capital	28,720		134,613				
<b>CAPITAL EXPENDITURES</b>	<b>6,426,289</b>	<b>3,747,252</b>	<b>4,143,943</b>		<b>1,364,533</b>		
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses		72,729					
Transfers to Other Funds				4,760,000	3,500,000	5,000,000	5.04%
<b>NON-OPERATING EXPENSES</b>		<b>72,729</b>		<b>4,760,000</b>	<b>3,500,000</b>	<b>5,000,000</b>	5.04%
<b>Total</b>	<b>6,619,238</b>	<b>3,841,731</b>	<b>4,184,318</b>	<b>4,760,000</b>	<b>4,889,158</b>	<b>5,000,000</b>	<b>5.04%</b>

**Significant Changes**

Citywide General Fund equipment replacement purchases are budgeted and tracked by department within this Division. Effective FY 2017/18, funding to support the replacement of the City's equipment inventory and rolling stock, including the vehicle fleet, machinery, and technology systems transferred to the Equipment Replacement Fund (Fund 324).



**Non-Departmental**  
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**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Leases</b>							
<b>OPERATING EXPENSES</b>							
Rental Expense	134,023	130,056	130,548	140,000	140,000	140,000	0.00%
<b>OPERATING EXPENSES</b>	<b>134,023</b>	<b>130,056</b>	<b>130,548</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	0.00%
<b>Total</b>	<b>134,023</b>	<b>130,056</b>	<b>130,548</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>0.00%</b>

**Significant Changes**

The Leases Division within Non-Departmental manages the Citywide copier lease program.

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**General Fund Division by Object Account**

**DIVISION**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Office of Business Development</b>							
<b>OPERATING EXPENSES</b>							
Conferences and Training			420				
Professional Services		5,160					
Contribution to Private Agency	920,834	1,003,717	1,135,581	1,250,000	1,250,000	1,340,000	7.20%
Other Expenses	926,501	715,606	670,520	850,000	909,244	850,000	0.00%
<b>OPERATING EXPENSES</b>	<b>1,847,335</b>	<b>1,724,483</b>	<b>1,806,521</b>	<b>2,100,000</b>	<b>2,159,244</b>	<b>2,190,000</b>	<b>4.29%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		25,819					
<b>CAPITAL EXPENDITURES</b>		<b>25,819</b>					
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		4,403					
<b>NON-OPERATING EXPENSES</b>		<b>4,403</b>					
<b>Total</b>	<b>1,847,335</b>	<b>1,754,705</b>	<b>1,806,521</b>	<b>2,100,000</b>	<b>2,159,244</b>	<b>2,190,000</b>	<b>4.29%</b>

**Significant Changes**

Contribution to Private Agency increased by \$90,000 due to higher Transient Occupancy Tax (TOT) projections and resulting adjustments to the 15% contract with "Visit HB". Other Expenses includes sales tax sharing agreements with Pinnacle Petroleum, Applied Computer Solutions and McKenna Subaru.

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Debt Service &amp; Transfers</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Temporary		1,597					
Benefits		(14,402)	1,161,730				
<b>PERSONNEL SERVICES</b>		<b>(12,805)</b>	<b>1,161,730</b>				
<b>OPERATING EXPENSES</b>							
Professional Services	18,737	37,875	15,019	23,966	14,977	18,000	-24.89%
Other Contract Services		568					
Other Expenses	(5,488)	(5,117)	28,229				
<b>OPERATING EXPENSES</b>	<b>13,249</b>	<b>33,325</b>	<b>43,248</b>	<b>23,966</b>	<b>14,977</b>	<b>18,000</b>	-24.89%
<b>CAPITAL EXPENDITURES</b>							
Capitalized PP&E Offset	(735,409)						
<b>CAPITAL EXPENDITURES</b>	<b>(735,409)</b>						
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	10,185,992	10,991,592	9,129,783	8,463,836	5,964,103	8,356,413	-1.27%
Transfers to Other Funds	632,789	762,933	781,073	776,614	768,077	807,966	4.04%
Depreciation	12,387,026	13,929,261	13,695,204				
<b>NON-OPERATING EXPENSES</b>	<b>23,205,807</b>	<b>25,683,786</b>	<b>23,606,060</b>	<b>9,240,450</b>	<b>6,732,180</b>	<b>9,164,379</b>	-0.82%
<b>Total</b>	<b>22,483,647</b>	<b>25,704,307</b>	<b>24,811,037</b>	<b>9,264,416</b>	<b>6,747,157</b>	<b>9,182,379</b>	<b>-0.89%</b>

**Significant Changes**

These funds cover the City's Lease Revenue Obligation and Community Facilities District debt service payments, as well as auditing fees related to these debt obligations.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00401 Debt Svc HBPFA	6,718,041	6,650,790	5,151,623	5,109,792	5,109,792	5,042,595	(67,197)
00405 Debt Svc Grand Coast CFD2000-1	1,378,313	851,034	1,387,480	1,107,750	830,258	1,094,100	(13,650)
00406 Debt Svc Mello Roos	264,988	264,417	266,972	273,660	186,917	263,060	(10,600)
00408 Debt Svc McDonnell CFD 2002-1	384,010	390,136	397,821	406,628	301,965	394,577	(12,051)
00410 Debt Svc Bella Terra	2,250,423	2,323,781	2,388,208	2,366,586	1,787,467	2,388,047	21,461
00707 Debt Svc Judgment Oblig Bonds	1,028,616	1,024,149	673,533				
<b>Total</b>	<b>12,024,391</b>	<b>11,504,308</b>	<b>10,265,637</b>	<b>9,264,416</b>	<b>8,216,399</b>	<b>9,182,379</b>	<b>(82,037)</b>

**Non-Departmental**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Disability Access (234)</b>							
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	1,350						
Conferences and Training	2,425	1,300	1,450	10,700	10,700	75,600	606.54%
Payments to Other Governments	4,579	6,133	7,599	10,300	10,300	8,400	-18.45%
<b>OPERATING EXPENSES</b>	<b>8,354</b>	<b>7,433</b>	<b>9,049</b>	<b>21,000</b>	<b>21,000</b>	<b>84,000</b>	<b>300.00%</b>
<b>Total</b>	<b>8,354</b>	<b>7,433</b>	<b>9,049</b>	<b>21,000</b>	<b>21,000</b>	<b>84,000</b>	<b>300.00%</b>

**Significant Changes**

The Disability Access Fund is a legislative requirement from AB 1379 which requires, on or after January 1, 2018 through December 31, 2023, the collection of \$4.00 per business license issued or renewed. This bill requires the City to retain 90% of the fees collected and remit the balance to the State. The bill would also require the moneys retained by the City to be deposited in a special fund (Fund 234), established by the City, to be used for increased CASp training and certification within, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent. Prior to this change, under SB1186, the City collected \$1.00 per business license issued or renewed, retained 70% and remitted 30% to the State.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00234 Disability Access	20,516	21,025	20,453	21,000	21,000	84,000	63,000
<b>Total</b>	<b>20,516</b>	<b>21,025</b>	<b>20,453</b>	<b>21,000</b>	<b>21,000</b>	<b>84,000</b>	<b>63,000</b>

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>RORF Administration (350)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	228,793	124,270	105,201	162,300	162,300	158,433	-2.38%
Salaries, Temporary	11,269						
Termination Pay Outs	13,836	12,126	11,746			11,213	100.00%
Benefits	85,627	47,320	50,819	88,006	84,300	72,619	-17.48%
<b>PERSONNEL SERVICES</b>	<b>339,525</b>	<b>183,716</b>	<b>167,766</b>	<b>250,307</b>	<b>246,601</b>	<b>242,265</b>	<b>-3.21%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	3,755	2,098	30				
Repairs and Maintenance				17,500	17,500	7,500	-57.14%
Conferences and Training	50	2,550					
Professional Services	169,270	83,321	14,608			18,948	100.00%
Other Contract Services	1,155		30				
Rental Expense	59			10,000	10,000		-100.00%
Payments to Other Governments	3,100,000						
Expense Allowances	4,525	2,419	1,509	21,812	21,812		-100.00%
<b>OPERATING EXPENSES</b>	<b>3,278,814</b>	<b>90,388</b>	<b>16,177</b>	<b>49,312</b>	<b>49,312</b>	<b>26,448</b>	<b>-46.37%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	3,228,694	3,034,379	2,842,097	6,834,548	6,834,548	9,087,760	32.97%
Transfers to Other Funds	686,812	458,554	398,905			478,214	100.00%
Depreciation	3,888,462	14,023,001					
<b>NON-OPERATING EXPENSES</b>	<b>7,803,968</b>	<b>17,515,933</b>	<b>3,241,002</b>	<b>6,834,548</b>	<b>6,834,548</b>	<b>9,565,974</b>	<b>39.96%</b>
<b>Total</b>	<b>11,422,306</b>	<b>17,790,037</b>	<b>3,424,945</b>	<b>7,134,167</b>	<b>7,130,461</b>	<b>9,834,687</b>	<b>37.85%</b>

**Significant Changes**

Pursuant to AB x1 26, the Successor Agency receives Redevelopment Property Tax Trust Fund (RPTTF) funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or a minimum of \$250,000 for administration expenses related to the winding down of the former RDA. Permanent Salaries and Benefits were reduced due to the administrative cap imposed by the State. Operating Expenses include \$7,500 for building and grounds facilities maintenances. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements, and payments related to the Bella Terra Phase 1 and 2, Strand, and Waterfront Hilton development projects.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Administrative Secretary	0.50 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Deputy Director	0.50 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Econ Development Project Manager	0.32 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Real Estate & Project Manager	0.20 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
<b>Total</b>							<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00350 RORF Administration	7,742,993	10,992,028	5,067,276	6,766,308	6,766,308	9,834,687	3,068,379
<b>Total</b>	<b>7,742,993</b>	<b>10,992,028</b>	<b>5,067,276</b>	<b>6,766,308</b>	<b>6,766,308</b>	<b>9,834,687</b>	<b>3,068,379</b>

**Non-Departmental**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Housing Authority (217, 233, 352)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,445	86,015	126,900	127,634	127,634	128,090	0.36%
Salaries, Temporary	2,307			62,000	62,000	65,000	4.84%
Salaries, Overtime		562	5,147				
Benefits	648	55,057	98,611	107,226	102,134	90,128	-15.95%
<b>PERSONNEL SERVICES</b>	<b>5,400</b>	<b>141,634</b>	<b>230,658</b>	<b>296,860</b>	<b>291,768</b>	<b>283,218</b>	<b>-4.60%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	50			2,000	2,000	2,000	0.00%
Conferences and Training				1,000	1,000	1,000	0.00%
Professional Services	57,053	2,947	56,714	135,000	155,778	135,000	0.00%
Other Contract Services	18,555	15,058	70,078	20,000	63,812	20,000	0.00%
Payments to Other Governments		30,306	43,694		40,843	37,000	100.00%
<b>OPERATING EXPENSES</b>	<b>75,658</b>	<b>48,310</b>	<b>170,487</b>	<b>158,000</b>	<b>263,432</b>	<b>195,000</b>	<b>23.42%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		6,897	405,367	405,367	405,367	405,400	0.01%
Loans Made			218,780				
<b>NON-OPERATING EXPENSES</b>		<b>6,897</b>	<b>624,147</b>	<b>405,367</b>	<b>405,367</b>	<b>405,400</b>	<b>0.01%</b>
<b>Total</b>	<b>81,058</b>	<b>196,841</b>	<b>1,025,292</b>	<b>860,227</b>	<b>960,567</b>	<b>883,618</b>	<b>2.72%</b>

**Significant Changes**

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one (1) Homeless Liaison Police Officer position per fiscal year for the next five (5) years provided by SB 341 for homeless prevention and rapid e-housing services. The Debt Service payment for the Emerald Cove project will be funded by the LMIHAF (Fund 352) through its maturity.

Permanent Personnel	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
Administrative Analyst	0.20 FTE funded here, but accounted for in City Manager, Office of Business Development						0.00
Police Officer	1.0 FTE funded here, but accounted for in Police Department, Administrative Operations						0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00217 Affordable Housing In-Lieu	1,390	271,790	63,235			15,000	15,000
00233 Housing Residual Receipts	481,717	32,736	489,848	406,000	406,000	406,000	
00352 LMIHAF	183,428	428,832	120,292	406,000	406,000	406,000	
<b>Total</b>	<b>666,535</b>	<b>733,358</b>	<b>673,375</b>	<b>812,000</b>	<b>812,000</b>	<b>827,000</b>	<b>15,000</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 6/30/2018	Use of Fund Balance	Estimated 6/30/2019	Change from Prior Year
00217 Affordable Housing In-Lieu	120,374	361,858	335,025	348,829	22,000	326,829	(22,000)
00233 Housing Residual Receipts	964,828	990,667	1,035,926	1,013,596	(356,000)	1,369,596	356,000
00352 LMIHAF	5,756,512	6,025,705	5,655,362	4,879,501	390,618	4,488,883	(390,618)
<b>Total</b>	<b>6,841,714</b>	<b>7,378,230</b>	<b>7,026,313</b>	<b>6,241,926</b>	<b>56,618</b>	<b>6,185,308</b>	<b>(56,618)</b>

**Non-Departmental**  
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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>BID-Auto (701), BID-Hotel/ Motel (709), BID-Downtown (710)</b>							
<b>OPERATING EXPENSES</b>							
Other Contract Services	2,926,888	3,190,125	3,607,267	3,972,800	4,017,314	4,142,820	4.28%
Other Expenses			378				
<b>OPERATING EXPENSES</b>	<b>2,926,888</b>	<b>3,190,125</b>	<b>3,607,645</b>	<b>3,972,800</b>	<b>4,017,314</b>	<b>4,142,820</b>	4.28%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	28						
<b>NON-OPERATING EXPENSES</b>	<b>28</b>						
<b>Total</b>	<b>2,926,916</b>	<b>3,190,125</b>	<b>3,607,645</b>	<b>3,972,800</b>	<b>4,017,314</b>	<b>4,142,820</b>	<b>4.28%</b>

**Significant Changes**

There are currently two Business Improvement Districts (BIDs) within the City: Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budget for the Downtown BID is reviewed and approved by the City Council. Downtown merchants have a self assessment through the BID that the City Council approves annually. All hotels and motels have a self assessment of 3% on top of the City's Transient Occupancy Tax (TOT) of 10%. The FY 2018/19 Hotel/Motel BID budget reflects an increase of \$170,020 due to increased TOT revenue projections. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00701 BID - Auto	110,920	109,040	113,400	112,800	112,800		(112,800)
00709 BID - Hotel/Motel	2,735,313	2,982,897	3,375,814	3,750,000	3,750,000	4,032,820	282,820
00710 BID - Downtown	107,313	140,192	144,912	110,000	134,460	110,000	
<b>Total</b>	<b>2,953,546</b>	<b>3,232,129</b>	<b>3,634,126</b>	<b>3,972,800</b>	<b>3,997,260</b>	<b>4,142,820</b>	<b>170,020</b>

**Non-Departmental**  
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Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Bella Terra Parking Structure (711)</b>							
<b>OPERATING EXPENSES</b>							
Other Contract Services	455,530	583,930	635,799	675,574	675,574	626,289	-7.30%
<b>OPERATING EXPENSES</b>	<b>455,530</b>	<b>583,930</b>	<b>635,799</b>	<b>675,574</b>	<b>675,574</b>	<b>626,289</b>	<b>-7.30%</b>
<b>Total</b>	<b>455,530</b>	<b>583,930</b>	<b>635,799</b>	<b>675,574</b>	<b>675,574</b>	<b>626,289</b>	<b>-7.30%</b>

**Significant Changes**

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center. Due to the change in the dates of the new Fiscal Year, this is a draft budget and may change.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00711 Parking Structure-Bella Terra	539,417	668,448	636,341	675,574	675,574	626,289	(49,285)
<b>Total</b>	<b>539,417</b>	<b>668,448</b>	<b>636,341</b>	<b>675,574</b>	<b>675,574</b>	<b>626,289</b>	<b>(49,285)</b>



**Non-Departmental**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Strand Parking Structure (712)</b>							
<b>OPERATING EXPENSES</b>							
Other Contract Services	842,685	836,011	864,212	1,628,950	1,869,119	1,628,950	0.00%
<b>OPERATING EXPENSES</b>	<b>842,685</b>	<b>836,011</b>	<b>864,212</b>	<b>1,628,950</b>	<b>1,869,119</b>	<b>1,628,950</b>	0.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements	278,827						
<b>CAPITAL EXPENDITURES</b>	<b>278,827</b>						
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	300,000	300,000	300,000	400,000	400,000	400,000	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	0.00%
<b>Total</b>	<b>1,421,512</b>	<b>1,136,011</b>	<b>1,164,212</b>	<b>2,028,950</b>	<b>2,269,119</b>	<b>2,028,950</b>	<b>0.00%</b>

**Significant Changes**

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however, it is operated by CEREFA/Street Partners according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, increased labor cost, increased maintenance and new parking equipment. However, the City is in the process of amending these documents.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00712 Parking Structure - Strand	1,498,188	1,298,780	1,370,838	1,667,290	1,667,290	1,667,290	
<b>Total</b>	<b>1,498,188</b>	<b>1,298,780</b>	<b>1,370,838</b>	<b>1,667,290</b>	<b>1,667,290</b>	<b>1,667,290</b>	

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 9/30/2018	Use of Fund Balance	Estimated 9/30/2019	Change from Prior Year
00712 Parking Structure - Strand	2,745,400	2,908,170	3,114,795	1,762,364	361,660	1,400,704	(361,660)
<b>Total</b>	<b>2,745,400</b>	<b>2,908,170</b>	<b>3,114,795</b>	<b>1,762,364</b>	<b>361,660</b>	<b>1,400,704</b>	<b>(361,660)</b>

**Non-Departmental**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Capital Improvement Projects (314)</b>							
<b>PERSONNEL SERVICES</b>							
Improvements			21,161	3,100,000	2,778,839	6,008,000	93.81%
<b>CAPITAL EXPENDITURES</b>			<b>21,161</b>	<b>3,100,000</b>	<b>2,778,839</b>	<b>6,008,000</b>	93.81%
<b>Total</b>			<b>21,161</b>	<b>3,100,000</b>	<b>2,778,839</b>	<b>6,008,000</b>	<b>93.81%</b>

**Significant Changes**

Effective FY 2018/19, funding for other improvements amounting to \$5.2 million in various City parks, beaches, and arterial rehabilitation transferred from the General Fund. General Fund one-time set-aside of \$2.2 million funds the Police Facility improvements (\$2.0 million) and miscellaneous projects (\$200,000). Infrastructure Fund (Fund 314) reserve balances of \$800,000 is included to fund additional arterial rehabilitation projects consistent with the City's Pavement Management Plan.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00314 Infrastructure Fund	3,337,535	70,149	547,287	3,110,000	2,310,000	5,208,000	8,318,000
<b>Total</b>	<b>3,337,535</b>	<b>70,149</b>	<b>547,287</b>	<b>3,110,000</b>	<b>2,310,000</b>	<b>5,208,000</b>	<b>8,318,000</b>

Fund Balance	Actual as of 9/30/2015	Actual as of 9/30/2016	Actual as of 9/30/2017	Estimated 9/30/2018	Use of Fund Balance	Estimated 9/30/2019	Change from Prior Year
00314 Infrastructure Fund	9,551,836	7,063,286	4,859,562	1,300,066	800,000	500,066	(800,000)
<b>Total</b>	<b>9,551,836</b>	<b>7,063,286</b>	<b>4,859,562</b>	<b>1,300,066</b>	<b>800,000</b>	<b>500,066</b>	<b>(800,000)</b>

**Non-Departmental**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Equipment Replacement (324)</b>							
<b>CAPITAL EXPENDITURES</b>							
Equipment				4,760,000	3,500,000	5,000,000	5.04%
<b>CAPITAL EXPENDITURES</b>				<b>4,760,000</b>	<b>3,500,000</b>	<b>5,000,000</b>	5.04%
<b>Total</b>				<b>4,760,000</b>	<b>3,500,000</b>	<b>5,000,000</b>	<b>5.04%</b>

**Significant Changes**

Citywide Equipment replacement purchases are budgeted and tracked by department within this Division. Effective FY 2017/18, funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems.

Revenue Summary	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Change from Prior Year
00324 Equipment Fund				4,760,000	3,500,000	5,000,000	240,000
<b>Total</b>				<b>4,760,000</b>	<b>3,500,000</b>	<b>5,000,000</b>	<b>240,000</b>

**Non-Departmental**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Leases (321)</b>							
<b>OPERATING EXPENSES</b>							
Equipment		3,322,396	1,879,566		30,053		
Vehicles			695,803		312,603		
<b>OPERATING EXPENSES</b>		<b>3,322,396</b>	<b>2,575,369</b>		<b>342,656</b>		
<b>Total</b>		<b>3,322,396</b>	<b>2,575,369</b>		<b>342,656</b>		

**Significant Changes**

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system and the Emergency One Fire Truck.

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
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**OTHER FUNDS**

Expenditure Object Account	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Other Funds (127,201,237,238)</b>							
<b>OPERATING EXPENSES</b>							
Equipment		218					
<b>OPERATING EXPENSES</b>		<b>218</b>					
<b>CAPITAL EXPENDITURES</b>							
Land Purchase			1,969,877				
Capital, Software		784,265	546,010		1,889,741		
<b>CAPITAL EXPENDITURES</b>		<b>784,265</b>	<b>2,515,887</b>		<b>1,889,741</b>		
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		1,028,414					
<b>NON-OPERATING EXPENSES</b>		<b>1,028,414</b>					
<b>Total</b>		<b>1,812,897</b>	<b>2,515,887</b>		<b>1,889,741</b>		

**Significant Changes**

Capital expenditures funded by other funds/sources are budgeted within this Division. This includes the ELM Permit System and LED Phase 2 Streetlights mainly funded by Property Tax in Lieu of Sales Tax Fund (Fund 127).

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**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>NON Non-Departmental</b>							
<b>CIP Capital Improvement Projects</b>							
10040310 Capital Projects - Library Svc		431	31,744		6,910		
10040314 Capital Purchase - Public Works	1,935,789	2,737,131	4,900,063	3,351,880	3,834,047	3,139,920	-6.32%
10040999 General Fund - Non Dept Transfers						2,200,000	100.00%
<b>CIP Capital Improvement Projects</b>	<b>1,935,789</b>	<b>2,737,562</b>	<b>4,931,806</b>	<b>3,351,880</b>	<b>3,840,957</b>	<b>5,339,920</b>	<b>59.31%</b>
<b>CW Citywide Expenses</b>							
10040101 Non-Departmental	9,240,220	12,376,690	9,678,278	18,873,265	17,358,060	17,752,435	-5.94%
10040108 PARS Annuity Payments	28,656						
10040110 Commercial Revolving Loan Fund							
10040111 Security Enhancements		84,491	71,685		178,924		
10040112 OC Animal Shelter			2,013,395				
10040113 City Attorney				225,000	225,000	225,000	0.00%
10040401 Departmental Revisions			(326)				
10040999 General Fund - Non Dept Transfers	12,131,578	18,096,484	7,463,177	206,845	1,466,845	100,589	-51.37%
<b>CW Citywide Expenses</b>	<b>21,400,454</b>	<b>30,557,666</b>	<b>19,226,209</b>	<b>19,305,110</b>	<b>19,228,829</b>	<b>18,078,024</b>	<b>-6.36%</b>
<b>EQ Equipment Replacement</b>							
10040999 General Fund - Non Dept Transfers				4,760,000	3,500,000	5,000,000	5.04%
10040202 Equip Replace - Finance			4,625		7,125		
10040204 Equip Replace - Building		28,653	86,235				
10040207 Equip Replace - Comm Svcs		365,067	564,954		65,508		
10040209 Equip Replace - Fire	495,829	287,273	473,678		186,074		
10040211 Equip Replace - Info Svcs	1,018,404	804,984	170,363		142,508		
10040213 Equip Replace - Police	1,209,184	1,377,179	1,263,910		59,011		
10040214 Equip Replace - Public Works	1,864,108	978,576	1,599,728		919,857		
<b>EQ Equipment Replacement</b>	<b>6,619,238</b>	<b>3,841,731</b>	<b>4,184,318</b>	<b>4,760,000</b>	<b>4,889,158</b>	<b>5,000,000</b>	<b>5.04%</b>
<b>LS Leases</b>							
10040102 Citywide Leases	134,023	130,056	130,548	140,000	140,000	140,000	0.00%
<b>LS Leases</b>	<b>134,023</b>	<b>130,056</b>	<b>130,548</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>0.00%</b>
<b>BD Office of Business Development</b>							
10080103 Office of Business Development	1,847,335	1,750,302	1,806,521	2,100,000	2,159,244	2,190,000	4.29%
10080999 General Fund - Econ Dev Transfers		4,403					
<b>BD Office of Business Development</b>	<b>1,847,335</b>	<b>1,754,705</b>	<b>1,806,521</b>	<b>2,100,000</b>	<b>2,159,244</b>	<b>2,190,000</b>	<b>4.29%</b>
<b>Debt Service &amp; Transfers</b>							
40140105 HBPFA 2010A	1,238,600	1,236,400	1,241,700	1,242,550	1,242,550	1,226,650	-1.28%
40140106 HBPFA 2011A	4,302,619	4,299,844	2,779,394	2,773,197	2,773,197	2,733,800	-1.42%
40140107 Senior Center	297,439	1,093,044	1,139,001	1,094,045	1,094,045	1,082,145	-1.09%
40540105 Debt Svc CFD2000-1 2013 Refund	1,102,239	1,132,076					
40540105 Debt Svc CFD2000-1 2013 Refund			1,102,666	1,107,750	268,188	1,094,100	-1.23%
40640101 Debt Svc Special Tax CFD1990-1	186,650	188,746	187,006	199,381	20,922	183,605	-7.91%
40680999 Mello Roos - Econ Dev Trfs	76,276	77,777	76,641	74,279	74,257	79,455	6.97%
40840101 Debt Svc McDonnell CFD 2002-1	381,498	385,630	396,354	406,628	141,138	394,577	-2.96%
41040101 Debt Svc Bella Terra CFD2003-1							
41040105 Debt Svc CFD2003-1 2013 Refund	2,224,747	2,356,900	2,328,411	2,366,586	1,132,859	2,388,047	0.91%
50640101 Non-Departmental	(740,897)	(20,719)	1,172,216				
50740101 Non-Departmental		1,200	17,743				
65040101 Non-Departmental	12,363,075	13,908,367	13,700,437				
65340101 Non-Departmental	23,951	20,894	(5,233)				
70740101 2004 Judgment Obligation Bond	1,027,449	1,024,149	674,700				
<b>Debt Service &amp; Transfers</b>	<b>22,483,647</b>	<b>25,704,307</b>	<b>24,811,037</b>	<b>9,264,416</b>	<b>6,747,157</b>	<b>9,182,379</b>	<b>-0.89%</b>
<b>Disability Access Fund</b>							
23440101 Disability Access Fund-City	3,775	1,300	1,450		10,700	75,600	100.00%
23440102 Disability Access Fund-State	4,579	6,133	7,599	21,000	10,300	8,400	-60.00%
<b>Disability Access Fund</b>	<b>8,354</b>	<b>7,433</b>	<b>9,049</b>	<b>21,000</b>	<b>21,000</b>	<b>84,000</b>	<b>300.00%</b>

**Non-Departmental**  
**Adopted Budget - FY 2018/19**  
**Department Budget Summary**  
**All Funds by Business Unit**

**BUSINESS UNITS**

Division / Business Unit	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted	FY 2017/18 Revised	FY 2018/19 Adopted	Percent Change From Prior Year
<b>Housing Authority</b>							
21780101 Affordable Housing In-Lieu		30,306	90,068		40,843	37,000	100.00%
23380101 Housing Residual Receipts	1,322	6,897	444,590	50,000	59,778	50,000	0.00%
35280301 LMIHAF	79,736	159,638	490,634	810,227	859,946	796,618	-1.68%
<b>Housing Authority</b>	<b>81,058</b>	<b>196,841</b>	<b>1,025,292</b>	<b>860,227</b>	<b>960,567</b>	<b>883,618</b>	<b>2.72%</b>
<b>RORF Administration</b>							
35080101 RORF Administration	3,616,339	274,104	183,943	299,619	295,913	268,713	-10.32%
35080201 Project Debt Payments	2,489,649	2,367,199	2,260,780	4,433,543	4,433,543	6,736,557	51.95%
35080202 1999 Tax Allocation Bond	234,215	209,624	183,433	756,305	756,305	741,728	-1.93%
35080203 2002 Tax Allocation Bond	506,830	457,557	397,883	1,644,700	1,644,700	1,609,475	-2.14%
35080999 RORF Transfers	4,575,274	14,481,554	398,905			478,214	100.00%
<b>RORF Administration</b>	<b>11,422,306</b>	<b>17,790,037</b>	<b>3,424,945</b>	<b>7,134,167</b>	<b>7,130,461</b>	<b>9,834,687</b>	<b>37.85%</b>
<b>Business Improvement Districts (BIDs)</b>							
70180101 BID - Auto	106,136	101,520	110,800	112,800	112,800		-100.00%
70980101 BID - Hotel/Motel	2,733,624	2,980,967	3,372,698	3,750,000	3,750,000	4,032,820	7.54%
71080101 BID - Downtown	87,156	107,639	124,147	110,000	154,514	110,000	0.00%
<b>Business Improvement Districts (BIDs)</b>	<b>2,926,916</b>	<b>3,190,125</b>	<b>3,607,645</b>	<b>3,972,800</b>	<b>4,017,314</b>	<b>4,142,820</b>	<b>4.28%</b>
<b>Bella Terra</b>							
71180101 Parking Structure-Bella Terra	455,530	583,930	635,799	675,574	675,574	626,289	-7.30%
<b>Bella Terra</b>	<b>455,530</b>	<b>583,930</b>	<b>635,799</b>	<b>675,574</b>	<b>675,574</b>	<b>626,289</b>	<b>-7.30%</b>
<b>Parking Structure - Strand</b>							
71280101 Parking Structure-Strand	1,421,512	1,136,011	1,164,212	2,028,950	2,269,119	2,028,950	0.00%
<b>Parking Structure - Strand</b>	<b>1,421,512</b>	<b>1,136,011</b>	<b>1,164,212</b>	<b>2,028,950</b>	<b>2,269,119</b>	<b>2,028,950</b>	<b>0.00%</b>
<b>CIP Capital Improvement Projects</b>							
31440001 Infrastructure Projects 17-18				3,100,000	2,300,000	2,108,000	-32.00%
31440002 Infrastructure Central Park			21,161		478,839	400,000	100.00%
31487004 Police Facility Improvements						2,000,000	100.00%
31490005 Arterial Rehabilitation 18-19						1,500,000	100.00%
<b>CIP Capital Improvement Projects</b>			<b>21,161</b>	<b>3,100,000</b>	<b>2,778,839</b>	<b>6,008,000</b>	<b>93.81%</b>
<b>EQ Equipment Replacement</b>							
32440207 Equip Replace - Comm Svcs					55,783		
32440209 Equip Replace - Fire					640,015		
32440211 Equip Replace - Info Svcs					546,944		
32440213 Equip Replace - Police					674,498		
32440214 Equip Replace - Public Works					649,224		
32440217 Equip Replace - Non Departmental				4,760,000	933,536	5,000,000	5.04%
<b>EQ Equipment Replacement</b>				<b>4,760,000</b>	<b>3,500,000</b>	<b>5,000,000</b>	<b>5.04%</b>
<b>LS Leases</b>							
32140101 800 MHz CCS		3,322,396	147,612		30,053		
32140102 Emergency One Fire Truck			695,803		1,782		
32140103 Engine & Ambulance Purchase					310,821		
32140104 800 MHz Backbone			1,731,954				
<b>LS Leases</b>		<b>3,322,396</b>	<b>2,575,369</b>		<b>342,656</b>		
<b>Other Funds-CIP, Infrastructure</b>							
20140101 Non-Departmental Air Quality					300,000		
23740101 Self Insurance Liability Claim		1,028,414					
12740101 ELM Permit System		784,265	546,010		1,589,741		
12740102 LED Phase 2 Streetlights			1,969,877				
23840001 EOC 1		218					
<b>Other Funds-CIP, Infrastructure</b>		<b>1,812,897</b>	<b>2,515,887</b>		<b>1,889,741</b>		
<b>Other Funds</b>	<b>38,799,323</b>	<b>53,743,977</b>	<b>39,790,396</b>	<b>31,817,134</b>	<b>30,332,427</b>	<b>37,790,743</b>	<b>18.77%</b>
General Fund	31,936,838	39,021,719	30,279,403	29,656,990	30,258,188	30,747,944	3.68%
Other Funds	38,799,323	53,743,977	39,790,396	31,817,134	30,332,427	37,790,743	18.77%
<b>Grand Total(s)</b>	<b>70,736,161</b>	<b>92,765,695</b>	<b>70,069,799</b>	<b>61,474,124</b>	<b>60,590,614</b>	<b>68,538,687</b>	<b>11.49%</b>

# **CITY OF HUNTINGTON BEACH**

## **CAPITAL IMPROVEMENT PROGRAM**

*Fiscal Years 2018/19 through 2022/23*

### **Introduction**

The Capital Improvement Program (CIP) identifies major public improvements to the city's infrastructure over the next five years and includes new projects and upgrades to existing facilities of \$50,000 or more. Funding will be authorized for the first year of the program upon adoption of the Fiscal Year 2018/19 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.



### **Organization of the CIP**

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction. Staff hours for design, project management, and inspection are included within the individual project budgets.

### **CIP Goals**

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans. Projects correspond to the Strategic Plan Goals adopted by the City Council. Specific Goals identified in the CIP include Improving Infrastructure, long-term Financial Sustainability, and Economic Development.

### **CIP Preparation Process**

The CIP is prepared with the annual budget. Proposed projects are submitted to the Public Works Department and staff compiles the document and prepares the draft program in conjunction with City Administration. The CIP is presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. The final CIP is adopted by the City Council with the budget.



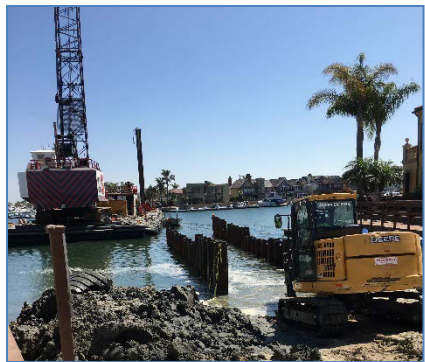
## CIP FUNDING SOURCES



Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

### A *Special Revenue*

*Fund* is used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.



*Enterprise Funds* are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP.

## **SPECIAL REVENUE FUNDS**

### **Air Quality Fund 201**

The Air Quality Fund revenue is from AB 2766 that apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program partially funds the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.

### **Traffic Impact Fund 206**

The Fair Share Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.



### **Gas Tax Fund 207**

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with state regulations and is directly related to street construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

### **Sewer Development Fee Fund 210**

The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement for construction of sanitary sewer facilities within the City's service area, and to reimburse the City for the cost of engineering and construction services to rehabilitate existing facilities or construct new sewer facilities.



### **Park Acquisition and Development Fund 209 and Park Development Impact Fund 228**

The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of providing a variety of recreational opportunities for all

age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports of fund expenditures.

### **Measure M2 Fund 213**

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation, pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are from the ½ cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed to cities on a per capita basis. Annually, the city presents a seven year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the city, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to Huntington Beach.



### **Traffic Congestion Relief (Proposition 42) Fund 219**

Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

### **Road Maintenance Rehabilitation Account Fund 1247**

On April 6, 2017 the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Huntington Beach through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.



## **ENTERPRISE FUNDS**

### **Water Fund CIP Fund 506**

Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated capital expenditures.

### **Water Master Plan Fund 507**

The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the city with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines is planned during the next ten years. The WMP is currently being updated.

### **Sewer Service Fund 511**

The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the city sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the 2003 Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.



### **General Fund Capital Project Funding**

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however, proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. Infrastructure Funds are used for capital projects that improve various city systems and facilities.

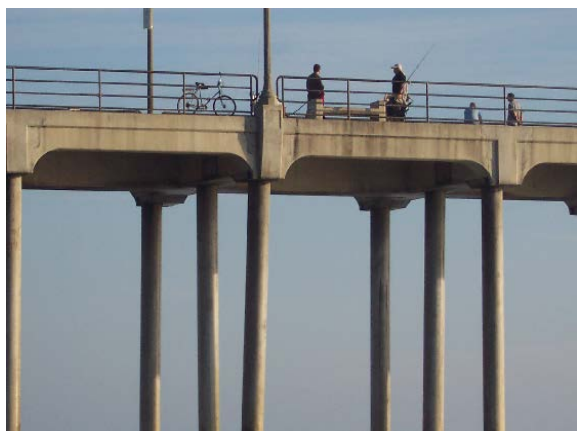
### **Grants and Minor CIP Funds**

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds. The following grants will carry over into the FY 2018/19 CIP from FY 2017/18

- OCTA Competitive Measure M2 Grants are for *capacity improvement projects of major intersections.*
- Federal Hazard Mitigation Grant *mitigates the flooding potential by reconstruction of a storm drain pump station.*
- Federal Highway Safety Improvement Program (HSIP) *helps fund traffic signal modifications to include left-turn arrows at intersections and other operational improvements to improve traffic safety.*

### **CIP CATEGORIES**

**Drainage and Water Quality:** Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).



**Facilities:** Capital improvements to facilities can be modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

**Neighborhood:** Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the Enhancement Areas and eligible for CDBG funding.

**Parks and Beaches:** Parks and beaches projects include new park construction and renovation, including improvements to city beach facilities. Funding may be Park Acquisition and Development, state bond allocations, grants, or Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, Community Services and Recreation component. Parks and beaches contribute to the quality of living in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

**Sewer:** Improvements to the city sewer system consist of sewer line and sewer lift station rehabilitation, as well as routine maintenance. Improvement projects are based upon the 2003 Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design in the first year and construction the second year. Eleven stations have been rebuilt since 2000.



**Streets and Transportation:** This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the city.

**Water:** Water projects include the rehabilitation of existing components, as well as the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains, and large water transmission lines throughout the city are ongoing projects.

## Capital Improvement Program

### *Fiscal Year 2018/19*

In Fiscal Year 2018/19, new improvements totaling approximately \$24.7 million. It is anticipated that approximately \$3.2 million in continuing appropriations for projects approved last year will be brought forward into the new fiscal year. The primary funding sources for capital projects remain restricted revenue funds and enterprise funds such as water, sewer, and street funds. The General Fund provides \$5.2 million for infrastructure improvements in FY 2018/19.

Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include design of one lift station, reconstruction of another and the annual sewer lining, replacement, and rehabilitation. Water line replacements, corrosion control, distribution and production system improvements, booster station improvements, and facility security improvements are included in the Water capital improvement program.

Measure M, Gas Tax and RMRA provide funds to be used to rehabilitate eight arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax provides funding for arterial street design work, median improvements, and local street rehabilitation. Other transportation improvements, funded in part by grants, include intersection improvements, bridge rehabilitation and preventive maintenance, and traffic signal modifications.

Local neighborhood improvements include replacement of sidewalks, including ADA ramps where warranted, and residential street overlays. In addition, funds are included for alley rehabilitation.

Park projects include rubberized resurfacing of the John Baca and Wardlow parks, continued improvements at both Murdy Park and Edison Park, plus a number of improvements and maintenance projects in Central Park.

The CIP contains many projects that will further Huntington Beach as an inviting tourist destination, as well as, serve the local community. Residents and visitors will benefit from the infrastructure improvements that enhance our daily lives.

**City of Huntington Beach Capital Improvement Program**  
**New Appropriations Fiscal Year 2018/19**

Fiscal Year 2018/19	Park Funds	Gas / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
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**FACILITIES**

Central Library Restrooms ADA Improvements	\$315,000			\$39,332						\$275,668
HB Art Center Building Improvements	\$74,000			\$74,000						
Newland House Museum	\$50,000			\$50,000						
Fiber Expansion Project	\$180,000			\$180,000						
Central Library Main Theater Renovation	\$100,000			\$100,000						
Lake Fire Station Renovation	\$125,000			\$125,000						
Jail Renovation	\$145,000			\$145,000						
Police Lower Level Renovations	\$2,000,000			\$2,000,000						
<b>TOTAL</b>	<b>\$2,989,000</b>			<b>\$2,713,332</b>						<b>\$275,668</b>

**NEIGHBORHOOD**

Alley Rehabilitation	\$300,000			\$300,000						
Concrete Replacement	\$250,000			\$250,000						
Residential Overlay	\$2,600,000	\$2,500,000				\$80,000	\$20,000			
Ocean View Estates Additional Parking	\$75,000			\$75,000						
<b>TOTAL</b>	<b>\$3,225,000</b>	<b>\$2,500,000</b>		<b>\$625,000</b>		<b>\$80,000</b>	<b>\$20,000</b>			

**PARKS AND BEACHES**

Central Park Improvements	\$400,000			\$400,000						
Beach Showers Replacement	\$90,000			\$90,000						
Surfacing	\$54,000	\$54,000								
HCP Sports Complex Turf Fields	\$194,000			\$194,000						
Huntington Harbour Bulkhead Study	\$70,000			\$70,000						
Former Gun Range Development Study	\$50,000									\$50,000
Murdy Park Sports Field	\$427,000	\$427,000								
Murdy & Edison CC Building Improvements	\$50,000	\$50,000								
Central Park Restrooms	\$1,000,000	\$1,000,000								
Central Park High Mast Light Pole Replacement	\$280,000			\$280,000						
<b>TOTAL</b>	<b>\$2,615,000</b>	<b>\$1,531,000</b>		<b>\$1,034,000</b>						<b>\$50,000</b>



**City of Huntington Beach Capital Improvement Program**  
**New Appropriations Fiscal Year 2018/19**

	Fiscal Year 2018/19	Park Funds	Gas / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
<b>SEWER</b>											
Sewer Lift Station Reconstruction	\$3,500,000						\$3,500,000				
Sewer Lining	\$500,000						\$500,000				
<b>TOTAL</b>	<b>\$4,000,000</b>						<b>\$4,000,000</b>				
<b>STREETS &amp; TRANSPORTATION</b>											
Arterial Rehabilitation	\$6,680,923			\$3,280,923	\$700,000	\$1,900,000			\$800,000		
Downtown Street Lighting	\$452,000		\$452,000								
TS Interconnect Newland	\$131,000		\$100,000								\$31,000
TS - Bolsa Chica/Pearce and Main/17th/Utica	\$97,900		\$23,000								\$74,900
TS Modification at Goldenwest & Heil	\$51,700		\$20,000								\$31,700
TS Modification at Brookhurst & Indianapolis	\$75,000		\$75,000								
<b>TOTAL</b>	<b>\$7,488,523</b>		<b>\$670,000</b>	<b>\$3,280,923</b>	<b>\$700,000</b>	<b>\$1,900,000</b>			<b>\$800,000</b>		<b>\$137,600</b>
<b>WATER</b>											
Water Distribution System Improvements	\$25,000							\$25,000			
Water Production System Improvements	\$875,000							\$875,000			
Water Main Replacements	\$3,400,000							\$3,400,000			
Water Facilities Security Improvements	\$100,000							\$100,000			
<b>TOTAL</b>	<b>\$4,400,000</b>							<b>\$4,400,000</b>			
<b>CIP TOTAL</b>	<b>\$24,717,523</b>	<b>\$1,531,000</b>	<b>\$3,170,000</b>	<b>\$3,280,923</b>	<b>\$5,072,332</b>	<b>\$1,900,000</b>	<b>\$4,080,000</b>	<b>\$4,420,000</b>	<b>\$800,000</b>		<b>\$463,268</b>

# City of Huntington Beach Capital Improvement Program

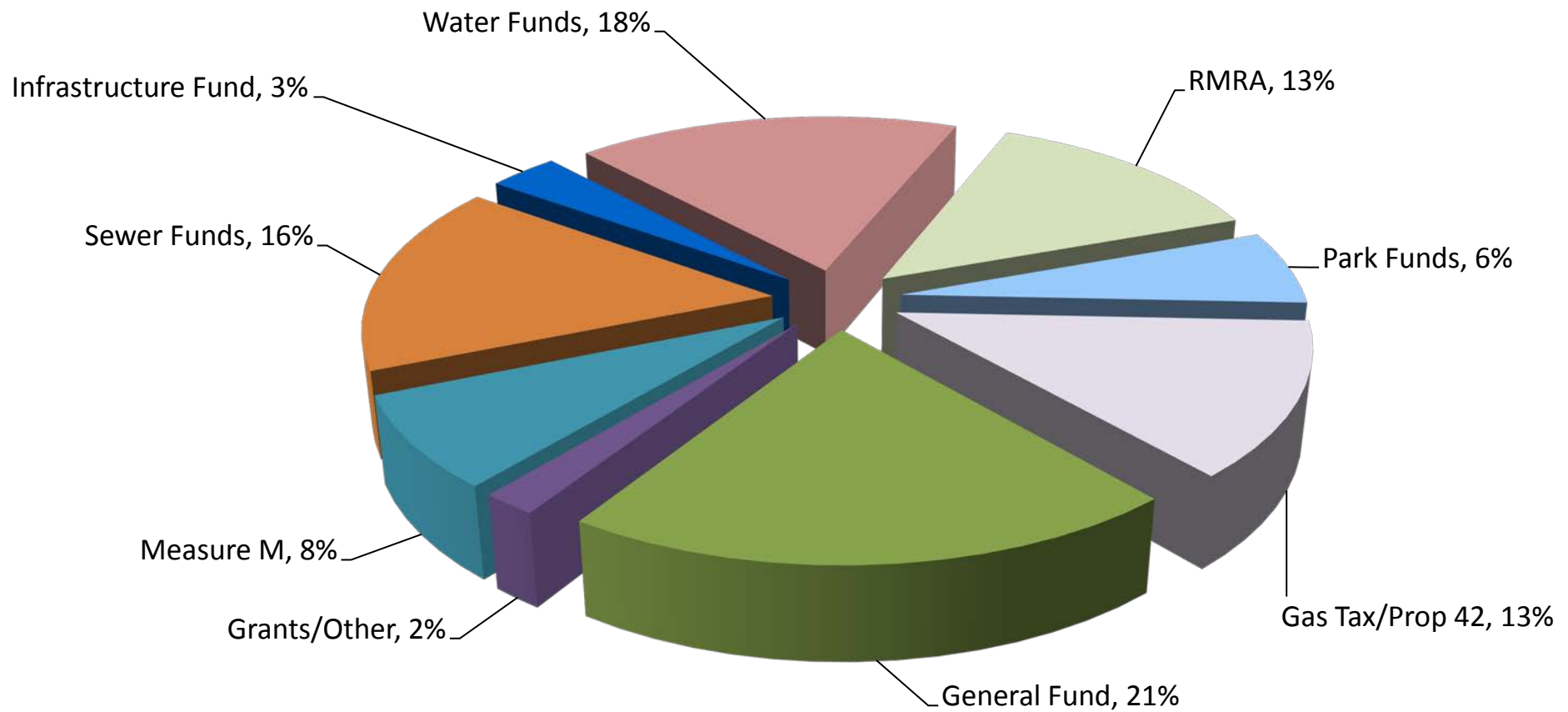
## Continuing Appropriations Fiscal Year 2018/19

	Fiscal Year 2018/19	Park Funds	Gas Tax / Prop 42	RMRA	General Fund	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
<b>STREETS &amp; TRANSPORTATION</b>											
TS Interconnect Newland	\$298,100		\$31,100								\$267,000
TS - Bolsa Chica/Pearce and Main/17th/Utica	\$723,000		\$74,000								\$649,000
TS Modification at Goldenwest & Heil	\$293,700		\$31,700								\$262,000
TS Modification at Gothard & Center	\$397,000		\$41,000								\$356,000
TS Modification at Gothard & Slater	\$299,300		\$32,200								\$267,100
TS Modification at Newland & Ellis	\$398,100		\$41,100								\$357,000
TS Modification at Newland & Slater	\$338,000		\$35,100								\$302,900
TS Modifications at Warner and Nichols	\$80,000		\$80,000								
TS Synchronization Brookhurst St.	\$214,733										\$214,733
TS Synchronization Magnolia Street	\$199,789										\$199,789
<b>TOTAL</b>	<b>\$3,241,722</b>		<b>\$366,200</b>								<b>\$2,875,522</b>
<b>TOTAL CONTINUING</b>	<b>\$3,241,722</b>		<b>\$366,200</b>								<b>\$2,875,522</b>

## Capital Improvement Program FY 2018/19

*New Appropriations by Funding Source*

**\$24,717,523**



**CITY OF HUNTINGTON BEACH**  
**Capital Improvement Program FY 2018/19 through 2022/23**  
*By Fiscal Year*

	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23	Total 5 Year CIP
<b>FACILITIES</b>						
Central Library Restrooms ADA Improvements	\$315,000					\$315,000
HB Art Center Building Improvements	\$74,000	\$88,000				\$162,000
Newland House Museum	\$50,000	\$50,000				\$100,000
Fiber Expansion Project	\$180,000	\$110,000				\$290,000
Central Library Main Theater Renovation	\$100,000	\$90,000				\$190,000
Lake Fire Station Renovation	\$125,000	\$1,000,000				\$1,125,000
Jail Renovation	\$145,000					\$145,000
Police Lower Level Renovations	\$2,000,000					\$2,000,000
<b>TOTAL</b>	<b>\$2,989,000</b>	<b>\$1,338,000</b>				<b>\$4,327,000</b>

<b>NEIGHBORHOOD</b>						
Alley Rehabilitation	\$300,000					\$300,000
Concrete Replacement	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Residential Overlay	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$13,000,000
Ocean View Estates Additional Parking	\$75,000					\$75,000
<b>TOTAL</b>	<b>\$3,225,000</b>	<b>\$2,850,000</b>	<b>\$2,850,000</b>	<b>\$2,850,000</b>	<b>\$2,850,000</b>	<b>\$14,625,000</b>

<b>PARKS &amp; BEACHES</b>						
Central Park Improvements	\$400,000	\$200,000				\$600,000
Beach Showers Replacement	\$90,000					\$90,000
Playground Improvement - Rubber Safety Surfacing	\$54,000					\$54,000
HCP Sports Complex Turf Fields	\$194,000	\$205,000				\$399,000
Huntington Harbour Bulkhead Study	\$70,000					\$70,000
Former Gun Range Development Study	\$50,000					\$50,000
Murdy Park Sports Field	\$427,000					\$427,000
Murdy & Edison CC Building Improvements	\$50,000					\$50,000
Central Park Restrooms	\$1,000,000	\$1,000,000				\$2,000,000
Central Park High Mast Light Pole Replacement	\$280,000					\$280,000
<b>TOTAL</b>	<b>\$2,615,000</b>	<b>\$1,405,000</b>				<b>\$4,020,000</b>

**CITY OF HUNTINGTON BEACH**  
**Capital Improvement Program FY 2018/19 through 2022/23**  
*By Fiscal Year*

	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23	Total 5 Year CIP
<b>SEWER</b>						
Sewer Lift Station Reconstruction	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000	\$17,500,000
Sewer Lining	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
<b>TOTAL</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>	<b>\$20,000,000</b>

<b>STREETS &amp; TRANSPORTATION</b>						
Arterial Rehabilitation	\$6,680,923	\$4,980,923	\$4,980,923	\$4,980,923	\$4,980,923	\$26,604,615
Downtown Street Lighting	\$452,000	\$542,000	\$452,000	\$452,000	\$402,000	\$2,300,000
TS Interconnect Newland	\$131,000					\$131,000
TS - Bolsa Chica/Pearce and Main/17th/Utica	\$97,900					\$97,900
TS Modification at Brookhurst & Indianapolis	\$75,000					\$75,000
TS Modification at Goldenwest & Heil	\$51,700					\$51,700
<b>TOTAL</b>	<b>\$7,488,523</b>	<b>\$5,522,923</b>	<b>\$5,432,923</b>	<b>\$5,432,923</b>	<b>\$5,382,923</b>	<b>\$29,260,215</b>

<b>WATER</b>						
Water Distribution System Improvements	\$25,000	\$125,000	\$600,000	\$25,000	\$3,625,000	\$4,400,000
Water Production System Improvements	\$875,000	\$5,500,000		\$750,000	\$1,500,000	\$8,625,000
Water Main Replacements	\$3,400,000	\$2,550,000	\$200,000	\$1,800,000	\$1,800,000	\$9,750,000
Water Facilities Security Improvements	\$100,000	\$500,000				\$600,000
<b>TOTAL</b>	<b>\$4,400,000</b>	<b>\$8,675,000</b>	<b>\$800,000</b>	<b>\$2,575,000</b>	<b>\$6,925,000</b>	<b>\$23,375,000</b>
<b>TOTAL</b>	<b>\$24,717,523</b>	<b>\$23,790,923</b>	<b>\$13,082,923</b>	<b>\$14,857,923</b>	<b>\$19,157,923</b>	<b>\$95,607,215</b>

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Central Library Restrooms  
 ADA Improvements

**FUNDING DEPARTMENT:**  
 Office of Business Development  
**DEPT. PROJECT MGR:**  
 Jerry Thompson, General Services Manager

**SCHEDULE:**  
*Design Complete:* FY 2018/19  
*Construction Complete:* FY 2019/20

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Design and construct ADA improvements to the main floor restrooms in the original wing at Central Library to modernize and provide accessibility for individuals with disabilities.

**PROJECT NEED:** This project is necessary to further the City's compliance with the Americans with Disabilities Act.

**SOURCE DOCUMENT:** 15/16 Facilities Condition Assessment

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 34,000				
<i>Construction</i>	\$ 281,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 315,000</b>				

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 39,332				
<i>CDBG</i>	\$ 275,668				
<b>TOTAL</b>	<b>\$ 315,000</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*  
 None

**TOTAL PROJECT COST:** \$ 315,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

CDBG Grant application includes entire budget amount in FY 18/19. Work is anticipated to occur over 16 months and extend to FY 19/20

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** HB Art Center Building Improvements

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Chris Slama

**PROJECT DESCRIPTION:**

The project will be phased over a two-year period. Year one includes the refurbishment of the 23-year old painted cement flooring, replacement of carpet and the stage base, window coverings, and the installment of a new security system and front door. Year two includes lighting improvements.

**PROJECT NEED:**

The flooring/carpet is damaged. The stage base is splitting creating a tripping hazard. Security system is obsolete & often malfunctions. Lighting has been compromised by a shortage in the electrical panel in Nov. 2017.

**SOURCE DOCUMENT:**

Not applicable.

**STRATEGIC PLAN GOAL:**

Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental					
Construction	\$ 74,000	\$ 88,000			
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 74,000</b>	<b>\$ 88,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
General Fund (100)	\$ 74,000	\$ 88,000			
<b>TOTAL</b>	<b>\$ 74,000</b>	<b>\$ 88,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None.

**TOTAL PROJECT COST: \$ 162,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Newland House Museum

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Dave Dominguez

**SCHEDULE:**

*Design Complete:* FY 2018/19

*Construction Complete:* FY 2019/20

**PROJECT DESCRIPTION:** Refurbishment of the historic Newland House Museum including wood damage and paint throughout, wrought iron fencing, front and back porch damages, and electrical and window/door screen upgrades. All are in severe condition and beyond repair.

**PROJECT NEED:** Iron fencing, front and back porch, and wood throughout the Newland House Museum is damaged and in need of refurbishment and replacement to maintain public safety and prevent further deterioration.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 50,000	\$ 50,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 50,000	\$ 50,000			
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

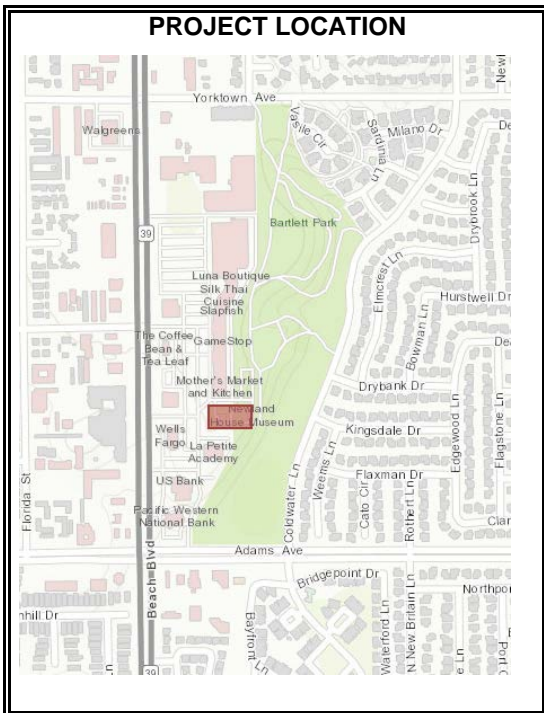
None.

**TOTAL PROJECT COST: \$ 100,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**





**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Fiber Expansion Project

**FUNDING DEPARTMENT:**

Information Services

**DEPT. PROJECT MGR:**

Anthony Evegan, IT Infrastructure Mgr.

**PROJECT DESCRIPTION:**

This project is to expand the City's fiber footprint. The first project is to extend the existing fiber in Goldenwest (Warner to Heil) to the Murdy Community Center. The second project will connect the Joint Powers Operation Center to the City's fiber network.

**PROJECT NEED:**

The listed facilities are in need of improved connectivity due to performance and reliability issues. They are also strategic to the City's fiber and communications master plan.

**SOURCE DOCUMENT:**

Fiber and Communications Master Plan

**STRATEGIC PLAN GOAL:**

Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2019/20

**PROJECT LOCATION**



PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 80,000				
<i>Construction</i>	\$ 100,000	\$ 110,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 180,000</b>	<b>\$ 110,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 180,000	\$ 110,000			
<b>TOTAL</b>	<b>\$ 180,000</b>	<b>\$ 110,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Information Services Operating Budget.

**TOTAL PROJECT COST: \$ 290,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

\$60k in revenue is expected from communication company leases.

**PROJECT TYPE:**

**New**

**CATEGORY:**

**Facilities**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Central Library Main Theater Renovation

**FUNDING DEPARTMENT:**

Library Services

**DEPT. PROJECT MGR:**

Stephanie Beverage

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2019/20

**PROJECT DESCRIPTION:** Renovate the Central Library Main Theater - replace carpet, theater seating (FY 18/19), upgrade lighting, sound system, and high definition projector (FY 19/20) to improve the overall quality and safety of the theater.

**PROJECT NEED:** The Central Library Theater has not been renovated in over 20 years. Carpet is delaminated, creating safety hazards, and seating is failing. The projector is failing and the sound system is not working as well as it should.

**SOURCE DOCUMENT:** Carpet quotes; seating quote; system quotes from vendor

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 100,000	\$ 90,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 90,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 100,000	\$ 90,000			
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 90,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Library Services Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 190,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Lake Fire Station  
Renovation

**FUNDING DEPARTMENT:**

Fire  
**DEPT. PROJECT MGR:**  
 Dave McBride, Division Chief/Operations

**SCHEDULE:**

*Design Complete:* FY 2018/19  
*Construction Complete:* FY 2019/20

**PROJECT DESCRIPTION:** Project design for reconfiguration and renovation of Lake Fire Station dorm rooms, restrooms, and kitchen, and installation of ventilation and air conditioning system.

**PROJECT NEED:** Needed for gender accommodation and ADA compliance, in addition to better use of space and upgrade of this fire station which was built in 1981 and provides service to the rapidly developing downtown area.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 125,000				
<i>Construction</i>		\$ 1,000,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 125,000</b>	<b>\$ 1,000,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 125,000	\$ 1,000,000			
<b>TOTAL</b>	<b>\$ 125,000</b>	<b>\$ 1,000,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*  
 None

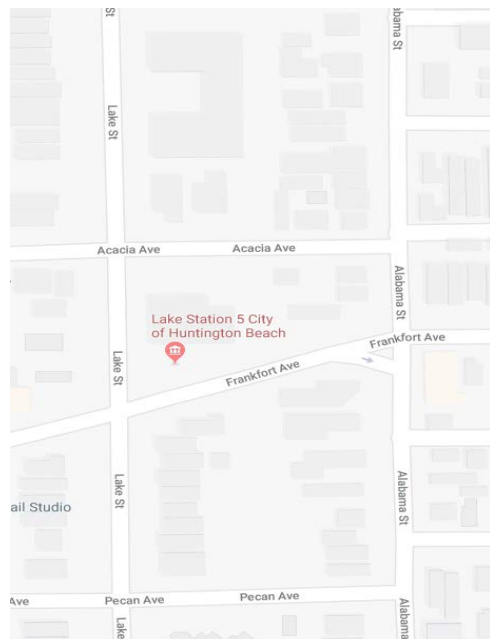
**TOTAL PROJECT COST:** \$ 1,125,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Jail Renovation

**FUNDING DEPARTMENT:**

Police

**DEPT. PROJECT MGR:**

Brian Seitz

**PROJECT DESCRIPTION:** Renovate and refurbish the portions of the PD Jail. This includes epoxy flooring, replacing the Duress System, replacing the inmate toilet/sink units, and renovating the break room and live scan room.

**PROJECT NEED:** The police jail, completed in 1974, needs infrastructure maintenance and upgrades due to age.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: N/A

Construction Complete: FY 2018/19

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental					
Construction	\$ 145,000				
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 145,000</b>				

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
General Fund (100)	\$ 145,000				
<b>TOTAL</b>	<b>\$ 145,000</b>				

**PROJECT LOCATION**



**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST:** \$ 145,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Police Lower Level Renovations

**FUNDING DEPARTMENT:**

Police

**DEPT. PROJECT MGR:**

Brian Seitz

**PROJECT DESCRIPTION:** Repair and refurbish the lower level of the Police Department which includes men's and women's locker rooms, plumbing, electrical, HVAC, and bathroom facilities.

**PROJECT NEED:** The lower level, originally built in 1974, needs infrastructure upgrades due to age. The lockers lack ventilation and are too small for police officers' equipment. The women's locker room needs to be expanded and refurbished.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2019/20

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 280,000				
Construction		\$ 2,000,000			
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 280,000</b>	<b>\$ 2,000,000</b>			

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund (100)	\$ 200,000	\$ 2,000,000			
Infr Fund (314)	\$ 80,000				
<b>TOTAL</b>	<b>\$ 280,000</b>	<b>\$ 2,000,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST: \$ 2,280,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Alley Rehabilitation

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Todd Broussard

**SCHEDULE:**

*Design Complete:* FY 2018/19

*Construction Complete:* FY 2019/20

**PROJECT DESCRIPTION:** Rehabilitation of alleys citywide based on condition assessment or public-private partnership program.

**PROJECT NEED:** Extend the useful life and improve the appearance and function of alleys.

**SOURCE DOCUMENT:** 2016 Pavement Management Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**PROJECT LOCATION**



PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 260,000				
<i>Project Management</i>	\$ 20,000				
<i>Supplementals</i>	\$ 20,000				
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 300,000</b>				

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 300,000				
<b>TOTAL</b>	<b>\$ 300,000</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 300,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Neighborhood

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Concrete Replacement

**PROJECT DESCRIPTION:** Replace worn, damaged, lifted, and broken sections of concrete sidewalk, curb and gutter, and curb ramps in various locations in support of the zone maintenance program.

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Denny Bacon, Maintenance Operations Mgr.

**PROJECT NEED:**

Identified concrete areas need replacement to provide safe pedestrian walkways and facilitate drainage.

**SOURCE DOCUMENT:**

Public Works Service Management System database

**STRATEGIC PLAN GOAL:**

Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

**PROJECT LOCATION**



FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST: \$ 1,250,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Neighborhood

**COMMENTS ON GRANTS / OTHER FUNDS:**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Residential Overlay

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Todd Broussard

**PROJECT DESCRIPTION:** Rehabilitation of residential streets with asphalt overlay within Maintenance Zone 6.

**PROJECT NEED:** Extend the useful life and improve the appearance and function of residential streets.

**SOURCE DOCUMENT:** 2016 Pavement Management Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

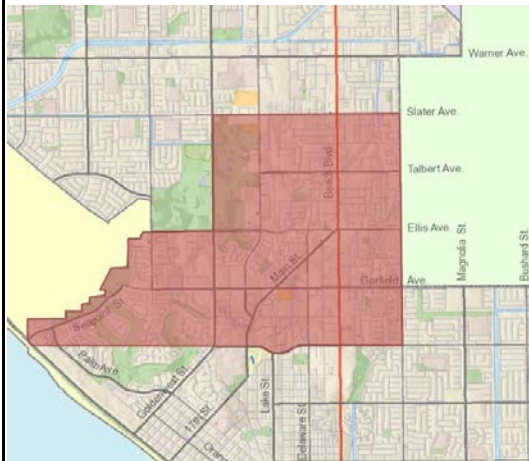
**SCHEDULE:**

*Design Complete:* FY 2018/19

*Construction Complete:* FY 2019/20

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 2,550,000	\$ 2,550,000	\$ 2,550,000	\$ 2,550,000	\$ 2,550,000
<i>Project Management</i>	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<i>Supplementals</i>	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>

**PROJECT LOCATION**



FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Gas Tax (207)</i>	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
<i>Sewer Service Fund (511)</i>	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
<i>Water Fund (506)</i>	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>TOTAL</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 13,000,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Neighborhood



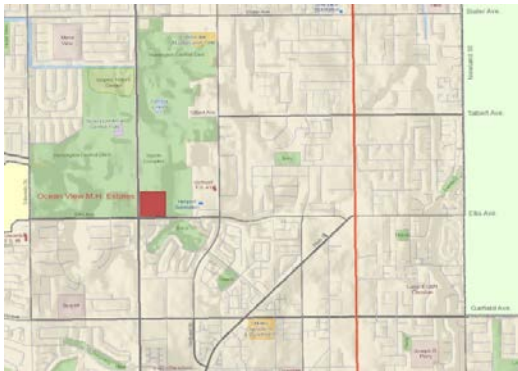
**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Ocean View Estates  
 Additional Parking

**FUNDING DEPARTMENT:**  
 Office of Business Development  
**DEPT. PROJECT MGR:**  
 Denise Bazant/ Kellee Fritzel

**SCHEDULE:**  
*Design Complete:* FY 2018/19  
*Construction Complete:* FY 2018/19

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Ocean View Estates located at 7051 Ellis Avenue is a 44-unit City-owned mobile home park. This project would add up to 15 parking stalls for overnight tenant/guest parking, available with a parking permit.

**PROJECT NEED:** The Mobile Home Park currently has only 19 guest parking stalls with no restrictions in addition to 11 stalls available for day use only.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 65,000				
<i>Project Management</i>	\$ 5,000				
<i>Supplementals</i>	\$ 5,000				
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 75,000</b>				

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 75,000				
<b>TOTAL</b>	<b>\$ 75,000</b>				

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:*  
 Any unanticipated maintenance cost will be included in Office of Business Development Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 75,000

**PROJECT TYPE:** New  
**CATEGORY:** Neighborhood

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Central Park Improvements

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Denny Bacon, Maintenance Operations Mgr.

**SCHEDULE:**

*Design Complete:* On-going/Varies  
*Construction Complete:* FY 2019/20

**PROJECT DESCRIPTION:**

Upgrade Central Park East irrigation system to improve turf and tree conditions, as well as trim trees and remove dead and declining trees throughout the Park. Plant replacement trees in future years. The Pathways in Central Park West will also be improved as part of this project.

**PROJECT NEED:**

Improve appearance, safety, and function of Central Park. Improve water and energy use efficiency of irrigation system.

**SOURCE DOCUMENT:**

NA

**STRATEGIC PLAN GOAL:**

Enhance and maintain infrastructure

**PROJECT LOCATION**



PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 400,000	\$ 200,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ 200,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 400,000	\$ 200,000			
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ 200,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 600,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Parks & Beaches

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Beach Showers Replacement

**FUNDING DEPARTMENT:**  
Public Works  
**DEPT. PROJECT MGR:**  
Denny Bacon, Maintenance Operations Mgr.

**SCHEDULE:**  
*Design Complete:* N/A  
*Construction Complete:* FY 2018/19

**PROJECT DESCRIPTION:** Replace five (5) beach shower stations including new plumbing and stainless steel pedestal-type showers.

**PROJECT NEED:** Existing showers have deteriorated from marine exposure and visitor use and require excessive maintenance to remain operational.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 90,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 90,000</b>				

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 90,000				
<b>TOTAL</b>	<b>\$ 90,000</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*  
None

**TOTAL PROJECT COST:** \$ 90,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Parks & Beaches

**COMMENTS ON GRANTS / OTHER FUNDS:**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Playground Improvement - Rubber Safety Surfacing

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Dave Dominguez

**PROJECT DESCRIPTION:** Install new rubber safety surfacing at the John Baca and Wardlow Park playgrounds to maintain ADA compliance.

**PROJECT NEED:** Improvements are needed to address public safety and maintain ADA compliance. Numerous complaints have been received from the public.

**SOURCE DOCUMENT:** Parks and Recreation Master Plan, February 2016

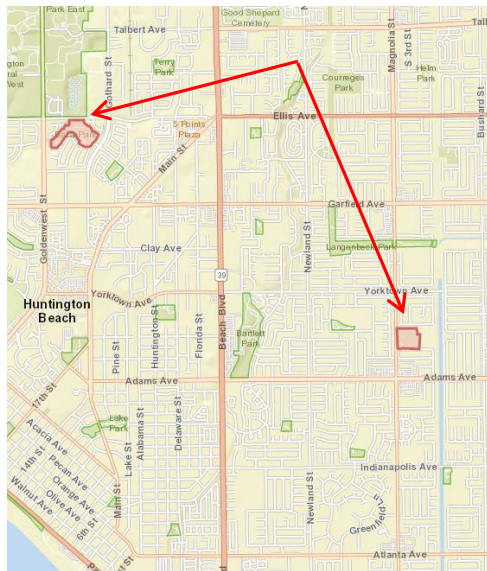
**STRATEGIC PLAN GOAL:** Improve quality of life

**SCHEDULE:**

Design Complete: N/A  
 Construction Complete: FY 2018/19

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental					
Construction	\$ 54,000				
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 54,000</b>				

**PROJECT LOCATION**



FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Park Dev. Impact (228)	\$ 54,000				
<b>TOTAL</b>	<b>\$ 54,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST: \$ 54,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Parks & Beaches

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** HCP Sports Complex Turf Fields

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Dave Dominguez

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT DESCRIPTION:**

There are four artificial turf fields at the Huntington Central Park Sports Complex. One was replaced in FY 14-15. In FY 17-18, a 3-year replacement plan was adopted. Based on this, turf field #3 was replaced in FY 17-18, with turf fields #1 and #2 scheduled for FY 18-19 and FY 19-20 respectively.

**PROJECT NEED:**

The average life span of artificial turf fields over aggregate base is 8-10 years; for turf fields over concrete this life span is cut in half. Each of the fields have outlasted this lifespan as a result of diligent maintenance and upkeep.

**SOURCE DOCUMENT:**

Average attendance for these three fields totals 35,000 visits and \$75,000 annually. General Plan - Goal RCS 4 and Objective RCS4.1

**STRATEGIC PLAN GOAL:**

Enhance and maintain infrastructure

**PROJECT LOCATION**



PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 194,000	\$ 205,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 194,000</b>	<b>\$ 205,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 194,000	\$ 205,000			
<b>TOTAL</b>	<b>\$ 194,000</b>	<b>\$ 205,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST: \$ 399,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT TYPE:**

Rehabilitation

**CATEGORY:**

Parks & Beaches

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Huntington Harbour  
Bulkhead Study

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Todd Broussard

**PROJECT DESCRIPTION:** Study will be performed to evaluate the condition of the City-owned bulkheads in Huntington Harbour. The viability of elevating these bulkheads, to combat the potential for sea level rise, will also be analyzed.

**PROJECT NEED:** Extend the useful life of City owned bulkheads.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

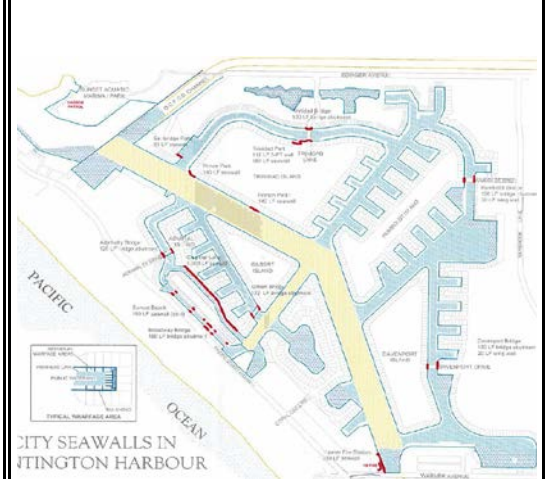
**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: N/A

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 70,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 70,000</b>				

**PROJECT LOCATION**



FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
General Fund (100)	\$ 70,000				
<b>TOTAL</b>	<b>\$ 70,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST:** \$ 70,000

**PROJECT TYPE:** Studies

**CATEGORY:** Parks & Beaches

**COMMENTS ON GRANTS / OTHER FUNDS:**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Former Gun Range  
Development Study

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Dave Dominguez

**PROJECT DESCRIPTION:** Preparation of a project scope and conceptual plan for the former Gun Range site based upon development concepts included in the 2013 Environmental Impact Report (EIR) for Remediation and Rescue of the former Gun Range.

**PROJECT NEED:** The EIR has been completed and there is a need to develop a plan in order to identify development costs.

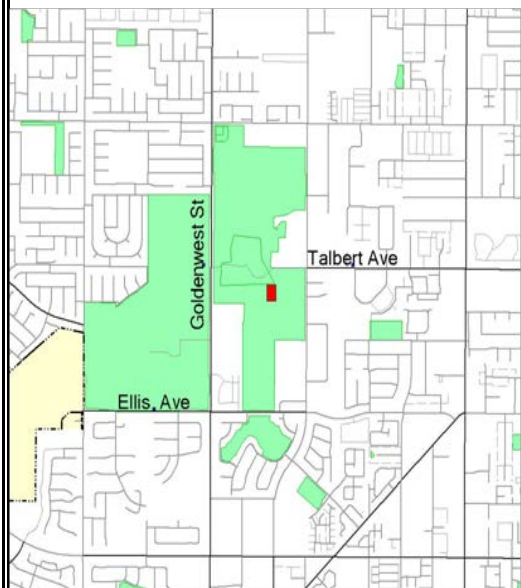
**SOURCE DOCUMENT:** Parks and Recreation Master Plan, February 2016

**STRATEGIC PLAN GOAL:** Improve quality of life

**SCHEDULE:**

Design Complete: FY 2018/19  
Construction Complete: N/A

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 50,000	\$ 50,000			
Construction					
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>			

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gun Range Fund (225)	\$ 50,000	\$ 50,000			
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:  
None.

**TOTAL PROJECT COST: \$ 100,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT TYPE:** Studies

**CATEGORY:** Parks & Beaches

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Murdy Park Sports Field

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Dave Dominguez

**PROJECT DESCRIPTION:** Reconfiguration of Murdy Park to include additional sports practice area, lighting, and converting the picnic shelter area to bocce ball courts.

**PROJECT NEED:** Additional sports fields are needed to meet the demand for youth sports practices and games. Picnic shelter reconfiguration to bocce ball courts are needed to meet public demand and address safety.

**SOURCE DOCUMENT:** General Plan RCS 4; Parks & Recreation Master Plan, February 2016

**STRATEGIC PLAN GOAL:** Improve quality of life

**SCHEDULE:**

Design Complete: FY 2017/18

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 50,000				
Construction	\$ 1,500,000	\$ 427,000			
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 1,550,000</b>	<b>\$ 427,000</b>			

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Park Acq. & Dev. (209)	\$ 50,000				
Park Dev. Impact (228)	\$ 1,500,000	\$ 427,000			
<b>TOTAL</b>	<b>\$ 1,550,000</b>	<b>\$ 427,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:

To be determined based on final design.

**TOTAL PROJECT COST: \$ 1,977,000**

**PROJECT TYPE:** New Construction

**CATEGORY:** Parks & Beaches

**COMMENTS ON GRANTS / OTHER FUNDS:**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Murdy & Edison CC  
 Building Improvements

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Dave Dominguez

**PROJECT DESCRIPTION:** Murdy and Edison Community Centers were constructed in the early 1970's. Modifications are needed in order to improve accessibility, safety and energy efficiency of the lobby areas and activity rooms. Since construction of these two centers, only limited interior improvements have been made.

**PROJECT NEED:** Remodel of the lobbies and classrooms will update the centers, improve accessibility and flow, and reduce the likelihood of falls.

**SOURCE DOCUMENT:** Parks & Recreation Master Plan, February 2016

**STRATEGIC PLAN GOAL:** Improve quality of life

**SCHEDULE:**

Design Complete: N/A  
 Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	\$ 370,000	\$ 50,000			
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 370,000</b>	<b>\$ 50,000</b>			

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Park Dev. Impact (228)	\$ 370,000	\$ 50,000			
<b>TOTAL</b>	<b>\$ 370,000</b>	<b>\$ 50,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:  
 None.

**TOTAL PROJECT COST: \$ 420,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Parks & Beaches

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Central Park Restrooms

**FUNDING DEPARTMENT:**

Community Services

**DEPT. PROJECT MGR:**

Dave Dominguez

**PROJECT DESCRIPTION:**

This project includes demo and construction of all 6 Central Park restroom buildings. In FY 17/18, design for the first 2 buildings (near the picnic shelter and the Slater parking lot) began. In FY 18/19, construction for these and an additional 2 will be completed (4 total), followed by 2 more in FY 19/20.

**PROJECT NEED:**

Existing restrooms are over 40 years old. Improvements are needed to address efficiency and public safety.

**SOURCE DOCUMENT:**

Parks & Recreation Master Plan, February 2016

**STRATEGIC PLAN GOAL:**

Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: N/A

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 200,000				
Construction	\$ 800,000	\$ 900,000	\$ 900,000		
Project Management		\$ 50,000	\$ 50,000		
Supplementals		\$ 50,000	\$ 50,000		
R/W					
Other					
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>		

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Quimby Fees (226)	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000		
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>		

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None.

**TOTAL PROJECT COST: \$ 3,000,000**

**PROJECT TYPE: Rehabilitation**

**CATEGORY: Parks & Beaches**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Central Park High Mast  
Light Pole Replacement

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**SCHEDULE:**

Design Complete: FY 2017/18

Construction Complete: FY 2018/19

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Replace fifteen high mast area lighting poles in Central Park with new poles. The existing poles, conduit, and wiring have been experiencing service issues over the last several years and the project will provide for a more reliable operation.

**PROJECT NEED:** The existing poles, conduit, and circuitry are deteriorated and experience a high frequency of maintenance issues.

**SOURCE DOCUMENT:** NA

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 50,000				
Construction	\$ 200,000				
Project Management	\$ 10,000				
Supplementals	\$ 20,000				
R/W					
Other					
<b>TOTAL</b>	<b>\$ 280,000</b>				

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
General Fund (100)	\$ 280,000				
<b>TOTAL</b>	<b>\$ 280,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: (\$500)

**TOTAL PROJECT COST:** \$ 280,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Parks & Beaches

**COMMENTS ON GRANTS / OTHER FUNDS:**

Project will result in annual cost savings.

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Sewer Lift Station  
Reconstruction

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andy Ferrigno

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2019/20

**PROJECT DESCRIPTION:** This program will design and reconstruct the City's Sewer Lift Stations (LS). Saybrook LS will be constructed in FY 18/19. Construction slated for outlying years are New Britain LS (FY 19/20) and McFadden LS (FY 20/21).

**PROJECT NEED:** This program will rebuild the City's sewer lift stations which are over 50 years old.

**SOURCE DOCUMENT:** 2003 Sewer Master Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<i>Construction</i>	\$ 3,150,000	\$ 3,150,000	\$ 3,150,000	\$ 3,150,000	\$ 3,150,000
<i>Project Management</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<i>Supplementals</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Sewer Service Fund (511)</i>	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<i>Sewer Development Fee (210)</i>	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
<b>TOTAL</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

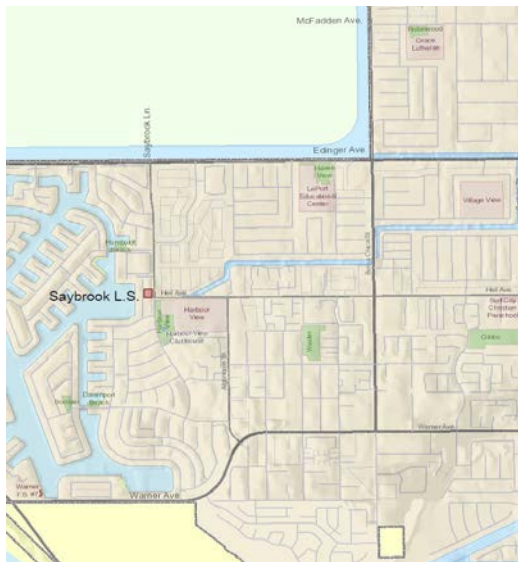
**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 17,500,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Sewer

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Sewer Lining

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Todd Broussard

**PROJECT DESCRIPTION:** This program will line various sewer mains, throughout the City, as identified through Closed Circuit Television (CCTV) inspection.

**PROJECT NEED:** Project will extend the life of existing sewer main lines.

**SOURCE DOCUMENT:** 2003 Sewer Master Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

*Design Complete:* FY 2018/19

*Construction Complete:* FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 470,000	\$ 470,000	\$ 470,000	\$ 470,000	\$ 470,000
<i>Project Management</i>	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Sewer Service Fund (511)</i>	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 2,500,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Sewer

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Arterial Rehabilitation

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

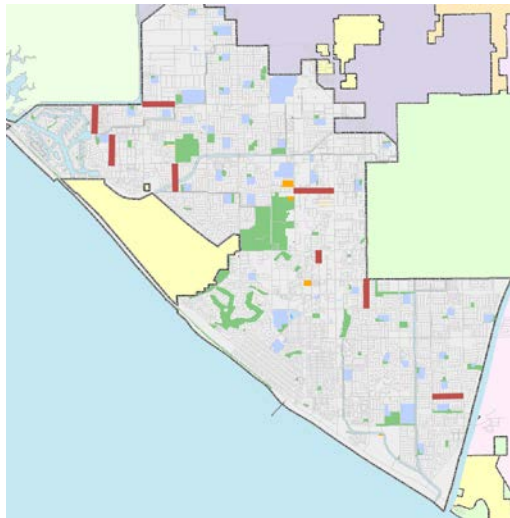
James Wagner

**SCHEDULE:**

*Design Complete:* FY 2018/19

*Construction Complete:* FY 2018/19

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Streets include - Edinger (Graham-Bolsa Chica), Saybrook (Heil-Edinger), Algonquin (Warner-Heil), Slater (Beach-Gothard), Newland (Yorktown-Garfield), Graham (Warner-Springdale), Delaware (Main-Ellis), and Atlanta (Bushard-Brookhurst).

**PROJECT NEED:** Required to meet the goals of the Pavement Management Plan.

**SOURCE DOCUMENT:** 2016 Pavement Management Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>Construction</i>	\$ 6,580,923	\$ 4,880,923	\$ 4,880,923	\$ 4,880,923	\$ 4,880,923
<i>Project Management</i>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<i>Supplementals</i>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 6,680,923</b>	<b>\$ 4,980,923</b>	<b>\$ 4,980,923</b>	<b>\$ 4,980,923</b>	<b>\$ 4,980,923</b>

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>General Fund (100)</i>	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
<i>Measure M (213)</i>	\$ 1,900,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<i>Infr Fund (314)</i>	\$ 800,000				
<i>RMRA (1247)</i>	\$ 3,280,923	\$ 3,280,923	\$ 3,280,923	\$ 3,280,923	\$ 3,280,923
<b>TOTAL</b>	<b>\$ 6,680,923</b>	<b>\$ 4,980,923</b>	<b>\$ 4,980,923</b>	<b>\$ 4,980,923</b>	<b>\$ 4,980,923</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

Measure "M" (\$900K) & Infrastructure Fund (\$800K) re-budgeted. \*Additional funding for this project partially provided by Capital Improvement Reserves

**TOTAL PROJECT COST: \$ 26,604,615**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Streets



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Downtown Street Lighting

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**SCHEDULE:**

Design Complete: FY 2021/22

Construction Complete: FY 2022/23

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Replace high voltage street lighting circuits in the downtown area. This multiyear undertaking will address approximately 7 blocks in each year. The initial project is 11th Street from PCH to Main Street for which design commenced in FY 2016/17 with construction planned for FY 2018/19.

**PROJECT NEED:** The current circuits are severely deteriorated and operate at a very high voltage which is not fully supported by Southern California Edison. The total projected cost over the next several years is approximately \$9 million.

**SOURCE DOCUMENT:** NA

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
<i>Construction</i>	\$ 360,000	\$ 450,000	\$ 360,000	\$ 360,000	\$ 360,000
<i>Project Management</i>	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
<i>Supplementals</i>	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 452,000</b>	<b>\$ 542,000</b>	<b>\$ 452,000</b>	<b>\$ 452,000</b>	<b>\$ 402,000</b>

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Prop 42 (219)</i>	\$ 452,000	\$ 542,000	\$ 452,000	\$ 452,000	\$ 402,000
<b>TOTAL</b>	<b>\$ 452,000</b>	<b>\$ 542,000</b>	<b>\$ 452,000</b>	<b>\$ 452,000</b>	<b>\$ 402,000</b>

**MAINTENANCE COST IMPACT:**

Additional annual cost: (\$2,000)

**TOTAL PROJECT COST: \$ 2,300,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

Project will result in annual cost savings.

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Transportation

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Interconnect Newland

**PROJECT DESCRIPTION:** Install traffic signal interconnect conduit and cable on Newland Street between Warner Avenue and Ellis Avenue.

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT NEED:** Improve traffic flow and safety by installing traffic signal interconnect conduit and cable and enabling communications between the City's Traffic Management Center and the traffic signals on Newland Street.

**SOURCE DOCUMENT:** Signal System Master Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



	Approved	Requested			
PROJECT COSTS	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 12,000				
Construction	\$ 298,100	\$ 131,000			
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 310,100</b>	<b>\$ 131,000</b>			

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	\$ 31,100	\$ 100,000			
HSIP (995)	\$ 279,000	\$ 31,000			
<b>TOTAL</b>	<b>\$ 310,100</b>	<b>\$ 131,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$500

**TOTAL PROJECT COST:** \$ 441,100

**COMMENTS ON GRANTS / OTHER FUNDS:**

HSIP grant funds increased. Increase in local funds needed to cover estimated costs.

**PROJECT TYPE:** New

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue \$31,100 in Gas Tax and \$267,000 in HSIP Funds



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS - Bolsa Chica/Pearce  
and Main/17th/Utica

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Install new traffic signal at Bolsa Chica and Pearce. Modify existing traffic signal at Main /17th/Utica to provide north-south left turn arrows. Project includes curb ramp and median island modifications.

**PROJECT NEED:** Improve traffic safety by installing a new traffic signal at Bolsa Chica Street and Pearce Drive and by installing pedestrian and left-turn improvements at Main Street/Utica Avenue/17th Street.

**SOURCE DOCUMENT:** 2011 Traffic Signal Priority List

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2017/18

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 24,000				
Construction	\$ 724,400	\$ 97,900			
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 748,400</b>	<b>\$ 97,900</b>			

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	\$ 74,900	\$ 23,000			
HSIP (995)	\$ 673,500	\$ 74,900			
<b>TOTAL</b>	<b>\$ 748,400</b>	<b>\$ 97,900</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST: \$ 846,300**

**COMMENTS ON GRANTS / OTHER FUNDS:**

HSIP grant funds increased. Increase in local funds needed to cover estimated costs.

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue \$74,000 in Gas Tax and \$649,000 in HSIP Funds

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** TS Modification at  
 Brookhurst & Indianapolis

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Replace conduit, wiring, and signal heads at the intersection of Brookhurst Street and Indianapolis Avenue. The conduit and wiring have been experiencing service issues over the last several years and this project will provide for a more reliable operation.

**PROJECT NEED:** The existing conduit and circuitry are deteriorated and experience a high frequency of maintenance issues.

**SOURCE DOCUMENT:** NA

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2017/18

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental					
Construction	\$ 70,000				
Project Management	\$ 5,000				
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 75,000</b>				

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Gas Tax (207)	\$ 75,000				
<b>TOTAL</b>	<b>\$ 75,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: (\$500)

**TOTAL PROJECT COST:** \$ 75,000

**COMMENTS ON GRANTS / OTHER FUNDS:**

Project will result in annual cost savings.

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Transportation

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Modification at Goldenwest & Heil

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Install left-turn arrows at the intersection of Goldenwest Street and Heil Avenue. Project will also include the installation of interconnect conduit and cable on Goldenwest Street from Heil Avenue to Warner Avenue.

**PROJECT NEED:** Improve safety by installing left-turn arrows on Heil Avenue at Goldenwest Street.

**SOURCE DOCUMENT:** 2011 Left Turn Phasing Study

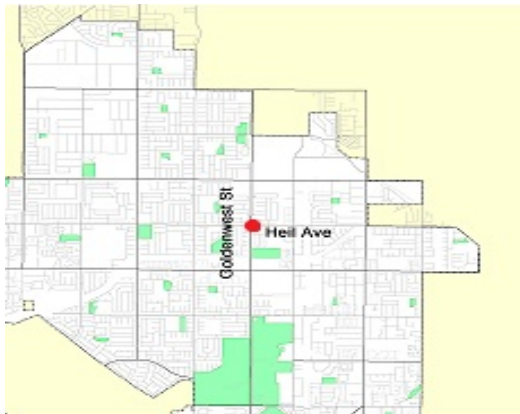
**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 12,000				
Construction	\$ 304,100	\$ 51,700			
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 316,100</b>	<b>\$ 51,700</b>			

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	\$ 31,700	\$ 20,000			
HSIP (995)	\$ 284,400	\$ 31,700			
<b>TOTAL</b>	<b>\$ 316,100</b>	<b>\$ 51,700</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:

None

**TOTAL PROJECT COST: \$ 367,800**

**COMMENTS ON GRANTS / OTHER FUNDS:**

HSIP grant funds increased. Increase in local funds needed to cover estimated construction costs.

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue \$31,700 in Gas Tax and \$262,000 in HSIP Funds

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Modification at Gothard & Center

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Install left-turn arrows at the intersection of Gothard Street and Center Avenue. Project will also include the installation of interconnect conduit and cable on Gothard Street from McFadden Avenue to Edinger Avenue and along Center Avenue from Gothard Street to Huntington Village Lane.

**PROJECT NEED:** Improve safety by installing left-turn arrows on Gothard Street at Center Avenue.

**SOURCE DOCUMENT:** 2011 Left Turn Phasing Study

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 12,000				
Construction	\$ 397,300				
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 409,300</b>				

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	\$ 41,000				
HSIP (995)	\$ 368,300				
<b>TOTAL</b>	<b>\$ 409,300</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost:

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 409,300

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue \$41,000 in Gas Tax and \$356,000 in HSIP Funds

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Modification at Gothard & Slater

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Install left-turn arrows at the intersection of Gothard Street and Slater Avenue. Project will also include the installation of interconnect conduit and cable on Slater Avenue from Goldenwest Street to Gothard Street.

**PROJECT NEED:** Improve safety by installing left-turn arrows on Slater Avenue at Gothard Street.

**SOURCE DOCUMENT:** 2011 Left Turn Phasing Study

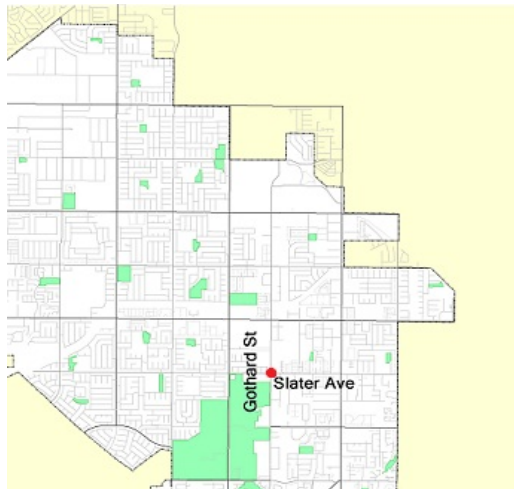
**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 12,000				
Construction	\$ 309,300				
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 321,300</b>				

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	\$ 32,200				
HSIP (995)	\$ 289,100				
<b>TOTAL</b>	<b>\$ 321,300</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost:

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 321,300

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue \$32,200 in Gas Tax and \$267,100 in HSIP Funds

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Modification at  
Newland & Ellis

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Install left-turn arrows at the intersection of Newland Street and Ellis Avenue.

**PROJECT NEED:** Improve safety by installing left-turn arrows on Newland Street and Ellis Avenue.

**SOURCE DOCUMENT:** 2011 Left Turn Phasing Study

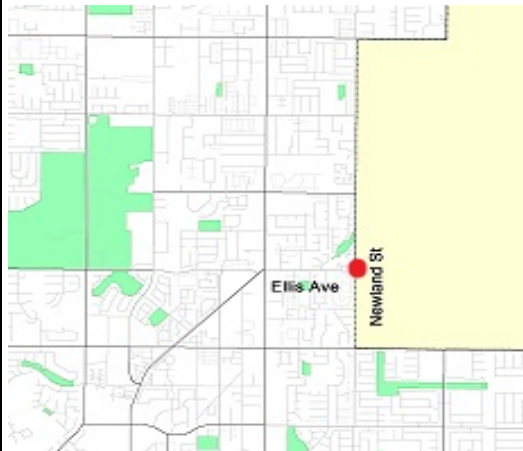
**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

*Design Complete:* FY 2018/19

*Construction Complete:* FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	<i>Approved</i>		<i>Requested</i>		
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
<i>Design/Environmental</i>	\$ 12,000				
<i>Construction</i>	\$ 378,400				
<i>Project Management</i>	\$ 20,000				
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 410,400</b>				

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
<i>Gas Tax (207)</i>	\$ 41,100				
<i>HSIP (995)</i>	\$ 369,300				
<b>TOTAL</b>	<b>\$ 410,400</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 410,400**

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue \$41,100 in Gas Tax and \$357,000 in HSIP Funds

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Modification at  
Newland & Slater

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Install left-turn arrows at the intersection of Newland Street and Slater Avenue. Project will also include the installation of a separate traffic signal controller and service cabinet for the pedestrian signal on Slater Avenue near Geraldine Lane.

**PROJECT NEED:** Improve safety by installing left-turn arrows on Newland Street and Slater Avenue.

**SOURCE DOCUMENT:** 2011 Left Turn Phasing Study

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 12,000				
Construction	\$ 319,000				
Project Management	\$ 20,000				
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 351,000</b>				

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gas Tax (207)	\$ 35,100				
HSIP (995)	\$ 315,900				
<b>TOTAL</b>	<b>\$ 351,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost:

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 351,000**

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue \$35,100 in Gas Tax and \$302,900 in HSIP Funds



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Modifications at Warner and Nichols

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Replace conduit, wiring, and signal heads at the intersection of Nichols Street and Warner Avenue. The conduit and wiring have been experiencing service issues over the last several years and this project will provide for a more reliable operation. Design funds have been previously encumbered.

**PROJECT NEED:** The existing conduit and circuitry are severely deteriorated and experience a high frequency of maintenance issues.

**SOURCE DOCUMENT:** NA

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2016/17

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental					
Construction	\$ 75,000				
Project Management	\$ 5,000				
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 80,000</b>				

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Prop 42 (219)	\$ 80,000				
<b>TOTAL</b>	<b>\$ 80,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: (\$500)

**TOTAL PROJECT COST:** \$ 80,000

**COMMENTS ON GRANTS / OTHER FUNDS:**

Project will result in annual cost savings

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue all prior funding



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Synchronization  
 Brookhurst St.

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Provide operational and infrastructure improvements along Brookhurst Street from Garfield Avenue to PCH. This is a multijurisdictional project including Caltrans and the cities to the north along the corridor. Work within HB includes signal timing, conduit, and fiber optic installation.

**PROJECT NEED:** Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

**SOURCE DOCUMENT:** Signal System Master Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 29,000				
Construction	\$ 181,733				
Project Management	\$ 4,000				
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 214,733</b>				

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AQMD (201)	\$ 214,733				
<b>TOTAL</b>	<b>\$ 214,733</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$5,000

**TOTAL PROJECT COST:** \$ 214,733

**COMMENTS ON GRANTS / OTHER FUNDS:**

OCTA is managing the grant and schedule and is contributing \$618,757.

**PROJECT TYPE:** New

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue all prior funding

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** TS Synchronization  
 Magnolia Street

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**PROJECT DESCRIPTION:** Provide operational and infrastructure improvements along Magnolia Street from Garfield Avenue to PCH. This is a multijurisdictional project including Caltrans and the cities to the north along the corridor. Work within HB includes signal timing, conduit, and fiber optic installation.

**PROJECT NEED:** Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

**SOURCE DOCUMENT:** Signal System Master Plan

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2018/19

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested			
	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Environmental	\$ 25,000				
Construction	\$ 168,789				
Project Management	\$ 6,000				
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 199,789</b>				

FUNDING SOURCES	Prior	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AQMD (201)	\$ 199,789				
<b>TOTAL</b>	<b>\$ 199,789</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$5,000

**TOTAL PROJECT COST:** \$ 199,789

**COMMENTS ON GRANTS / OTHER FUNDS:**

OCTA is managing the grant and schedule and is contributing \$524,364.

**PROJECT TYPE:** New

**CATEGORY:** Transportation

**COMMENTS ON CONTINUING FUNDS:**

Speculated to continue all prior funding

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Water Distribution System Improvements

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Duncan Lee, P.E.

**SCHEDULE:**

*Design Complete:* On-going/Varies

*Construction Complete:* On-going/Varies

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Extensions of new mains at various locations throughout the City, including design for Duello Lane, Grass Circle, and Dairyview Circle, all are north of Slater.

**PROJECT NEED:** Install new distribution mains or distribution infrastructure to optimize system redundancy, efficiency, reliability, and to extend infrastructure longevity.

**SOURCE DOCUMENT:** Consistent with the 2016 Water Master Plan and routine water maintenance program

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 25,000	\$ 25,000	\$ 500,000	\$ 25,000	\$ 25,000
<i>Construction</i>		\$ 75,000	\$ 75,000		\$ 3,275,000
<i>Project Management</i>		\$ 10,000	\$ 10,000		\$ 110,000
<i>Supplementals</i>		\$ 15,000	\$ 15,000		\$ 215,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>	<b>\$ 600,000</b>	<b>\$ 25,000</b>	<b>\$ 3,625,000</b>

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Water Master Plan (507)</i>	\$ 25,000	\$ 125,000	\$ 600,000	\$ 25,000	\$ 3,625,000
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>	<b>\$ 600,000</b>	<b>\$ 25,000</b>	<b>\$ 3,625,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 4,400,000**

**PROJECT TYPE:** New

**CATEGORY:** Water

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Water Production System Improvements

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Duncan Lee, P.E.

**SCHEDULE:**

*Design Complete:* On-going/Varies

*Construction Complete:* On-going/Varies

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Projects include design of Reservoir Chemical Mixing, Well 9 Ventilation, Well 14, construction support for Well 14 Drilling, Well 1, Well 9 Treatment, Peck Reservoir Dual Drive, and OC-44 PRV Improvement with Mesa Water District.

**PROJECT NEED:**

Install new or rehabilitate production infrastructure to optimize system redundancy, efficiency, reliability, and to extend infrastructure longevity.

**SOURCE DOCUMENT:**

Consistent with the 2016 Water Master Plan and routine water maintenance program

**STRATEGIC PLAN GOAL:**

Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 225,000			\$ 750,000	
<i>Construction</i>	\$ 250,000	\$ 5,220,000			\$ 1,400,000
<i>Project Management</i>	\$ 105,000	\$ 50,000			\$ 20,000
<i>Supplementals</i>	\$ 295,000	\$ 230,000			\$ 80,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 5,500,000</b>		<b>\$ 750,000</b>	<b>\$ 1,500,000</b>

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Water Master Plan (507)</i>	\$ 875,000	\$ 5,500,000		\$ 750,000	\$ 1,500,000
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 5,500,000</b>		<b>\$ 750,000</b>	<b>\$ 1,500,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 8,625,000**

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Water

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Water Main Replacements

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Duncan Lee, P.E.

**SCHEDULE:**

*Design Complete:* On-going/Varies

*Construction Complete:* On-going/Varies

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Projects include design of replacement of distribution pipe in 2 alleys, construction to replace distribution pipes in the Edwards and Varsity Tract, Gleada & Kiner, relocation of OC-35 for I-405 Widening, and OC-44 Slip-Lining with Mesa Water District.

**PROJECT NEED:** To replace existing transmission and distribution mains due to corrosion, excessive repair requirements, undersized, or other age related issue.

**SOURCE DOCUMENT:** Consistent with the 2016 Water Master Plan and routine water maintenance program

**STRATEGIC PLAN GOAL:** Enhance and maintain infrastructure

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Design/Environmental</i>	\$ 150,000		\$ 200,000	\$ 200,000	\$ 200,000
<i>Construction</i>	\$ 3,100,000	\$ 2,375,000		\$ 1,500,000	\$ 1,500,000
<i>Project Management</i>	\$ 50,000	\$ 35,000		\$ 20,000	\$ 20,000
<i>Supplementals</i>	\$ 100,000	\$ 140,000		\$ 80,000	\$ 80,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 3,400,000</b>	<b>\$ 2,550,000</b>	<b>\$ 200,000</b>	<b>\$ 1,800,000</b>	<b>\$ 1,800,000</b>

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
<i>Water Master Plan (507)</i>	\$ 3,400,000	\$ 2,400,000	\$ 200,000	\$ 1,800,000	\$ 1,800,000
<i>RMRA</i>		\$ 150,000			
<b>TOTAL</b>	<b>\$ 3,400,000</b>	<b>\$ 2,550,000</b>	<b>\$ 200,000</b>	<b>\$ 1,800,000</b>	<b>\$ 1,800,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 9,750,000**

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Water

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Water Facilities Security Improvements

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Jay Kleinheinz/Duncan Lee, P.E.

**SCHEDULE:**

Design Complete: FY 2018/19

Construction Complete: FY 2019/20

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Security upgrades at water production and storage facilities, including facilities at the Peck Reservoir site.

**PROJECT NEED:** Based on a mandated Water System Vulnerability Assessment performed in 2002-2003, the City's production and storage facilities are in need of security improvements/enhancements.

**SOURCE DOCUMENT:** Consistent with the 2016 Water Master Plan and the 2003 Water System Vulnerability Assessment

**STRATEGIC PLAN GOAL:** Enhance and maintain public safety

PROJECT COSTS	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Design/Environmental	\$ 100,000				
Construction		\$ 450,000			
Project Management		\$ 10,000			
Supplementals		\$ 40,000			
R/W					
Other					
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>			

FUNDING SOURCES	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Master Plan (507)	\$ 100,000	\$ 500,000			
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost:

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 600,000**

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Water

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## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### **UNFUNDED LIABILITIES OVERVIEW**

The City of Huntington Beach continues to utilize an innovative, three-pronged approach to significantly reduce its pension and Other Post Employment Benefit (OPEB) unfunded liabilities over the next 10 years. These plans were first included in the FY 2013/14 Adopted Budget and have launched a multi-year effort to pay down the pension and retiree medical liabilities ahead of schedule, potentially saving taxpayers an estimated \$73.3 million over the next 15 to 25 years.

The value of the City's unfunded liabilities as of September 30, 2017, totals \$451.8 million. By 2024, the City plans to eliminate the unfunded liabilities for two of the City's three retiree benefit plans. The City's unique three-pronged approach addresses the unfunded liabilities for the City's: 1) California Public Employees' Retirement (CalPERS) Safety Pension Plan; 2) Retiree Medical Plan; and, 3) Supplemental Pension Plan. The "One Equals Five Plan," the "25 to 10 Plan," and the "16 to 10 Plan," respectively, will reduce the unfunded liabilities for each of the City's retiree benefit plans over the next several years. At the center of each plan is the expedited pre-payment of unfunded liabilities through significant reductions in each plan's amortization period. This strategy anticipates the elimination or near zeroing of the unfunded liabilities for the City's OPEB and Supplemental Pension Plans in 10 years; and, a decline in the CalPERS unfunded liability as well.

The City's plans to reduce unfunded liabilities received the prestigious "Innovation Award" from the California Society of Municipal Finance Officers in 2014. The City also received a "Golden Hub of Innovation Award" from the Association of California Cities – Orange County for being a County-wide leader in pension reform.

On May 2, 2016, the City Council adopted Resolution 2016-24 authorizing the City's participation in a tax-exempt, IRS Section 115 Trust to enhance paying down the City's unfunded liabilities. To further this goal, the City Council approved to have the Public Agency Retirement Services Company (PARS) administer the Trust's assets and ensure the tax exempt status for the Trust. Funding of approximately \$3.5 million was deposited into the Section 115 Trust between FY 2015/16 and FY 2016/17.

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return from 7.5% to 7.0% over the next three years. The first phase fiscal impact is effective July 1, 2018. The estimated pension cost will increase by approximately \$3.3 to \$5.4 million each year, for the next five years, due to variables outside the City's control. As a result, the City Council amended the fiscal year to a July through June period, thereby allowing the City to "opt-in" to the CalPERS prepayment program for unfunded liabilities, saving the City approximately \$900,000 in CalPERS costs each fiscal year.

### **RETIREMENT PLAN – NORMAL**

#### **a. Summary**

#### ***Net Pension Liability***

Net Pension Liability is reported in the accompanying statement of net position as follows:

	Net Pension Liability
CalPERS Miscellaneous Plan	\$ 163,278
CalPERS Safety Plan	256,807
Supplemental Plan (Note 6)	6,629
<b>Total</b>	<b>\$ 426,714</b>





# **City of Huntington Beach** **Adopted Budget – FY 2018/19** **Unfunded Liabilities Overview**

## **RETIREMENT PLAN – NORMAL (Continued)**

### ***Deferred Outflows of Resources***

Deferred Outflows of Resources are reported in the accompanying statement of net position as follows:

	Investment earnings less than expected earnings	Changes in assumptions	Differences between Expected and Actual Experience	Deferred employer pension contributions made after measurement date	Total
CalPERS Miscellaneous Plan	\$ 5,221	\$ 17,944	\$ 179	\$ 3,759	\$ 27,103
CalPERS Safety Plan	6,368	30,006	1,305	5,827	43,506
<b>Total</b>	<b>\$ 11,589</b>	<b>\$ 47,950</b>	<b>\$ 1,484</b>	<b>\$ 9,586</b>	<b>\$ 70,609</b>

### ***Deferred Inflows of Resources***

Deferred Inflows of Resources are reported in the accompanying statement of net position as follows:

	Investment earnings less than expected earnings	Changes in assumptions	Differences between Expected and Actual Experience	Total
Miscellaneous Plan	\$ -	\$ -	\$ 5,336	\$ 5,336
Safety Plan	-	2,327	8,218	10,545
Supplemental Plan (Note 6)	1,749	-	-	1,749
<b>Total</b>	<b>\$ 1,749</b>	<b>\$ 2,327</b>	<b>\$ 13,554</b>	<b>\$ 17,630</b>

### ***Pension Expense***

Pension expenses are included in the accompanying financial statements as follows:

	Net Pension Expense
Miscellaneous Plan	\$ 23,963
Safety Plan	33,429
Supplemental Plan (Note 6)	3,414
<b>Total</b>	<b>\$ 60,806</b>



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – NORMAL (Continued)

#### b. Plan Description

Substantially all City employees working the equivalent of 1,000 hours per fiscal year are eligible to participate in the Safety Plan and Miscellaneous Plan Agent multiple-employer defined benefit plans administered by California Public Employees Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit Provisions under the Plans are established by State statutes within the Public Employee's Retirement Law. Following the passage of AB340, Public Employees' Pension Reform Act (PEPRA) by the California Legislature, employees hired on or after January 1, 2013, who were not previously enrolled in the PERS system elsewhere, or who have had a break in service of at least six months are required to be enrolled in this retirement program which provides a benefit level that is lower than the benefits provided for CalPERS employees that do not meet the PEPRA qualifications previously described. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office – 400 P Street, Sacramento, CA 95814.

#### ***Benefits Provided***

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Benefit provisions and all other requirements are established by State statute and may be amended by city contracts with employee bargaining groups.

Participant is eligible for non-industrial disability retirement if becomes disabled and has at least 5 years of credited service. There is no special age requirement. The standard non-industrial disability retirement benefit is a monthly allowance equal to 1.8 percent of final compensation, multiplied by service.

Industrial disability benefits are not offered to miscellaneous employees. The City provides industrial disability retirement benefit to safety employees. The industrial disability retirement benefit is a monthly allowance equal to 50 percent of final compensation.

An employee's beneficiary may receive the basic death benefit if the employee dies while actively employed. The employee must be actively employed with the City to be eligible for this benefit. An employee's survivor who is eligible for any other pre-retirement death benefit may choose to receive that death benefit instead of this basic death benefit. The basic death benefit is a lump sum in the amount of the employee's accumulated contributions, where interest is currently credited at 7.5 percent per year, plus a lump sum in the amount of one month's salary for each completed year of current service, up to a maximum of six months' salary. For purposes of this benefit, one month's salary is defined as the member's average monthly full-time rate of compensation during the 12 months preceding death.

Upon the death of a retiree, a one-time lump sum payment of \$500 will be made to the retiree's designated survivor(s), or to the retiree's estate.

Benefit terms provide for annual cost-of-living adjustments to each employee's retirement allowance. Beginning the second calendar year after the year of retirement, retirement and survivor allowances will be annually adjusted on a compound basis by 2 percent.



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – NORMAL (Continued)

The Plans' provisions and benefits in effect at September 30, 2017 are summarized as follows:

	<b>Miscellaneous Agent Plans</b>	
	<b>Classic</b>	<b>PEPRA</b>
	Prior to January 1, 2013	January 1, 2013 and after
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	2.5% @ 55	2% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
	2.0% - 2.5%, 50 years - 63+	1.0% - 2.5%, 52 years - 67+
Monthly benefits, as a % of eligible compensation	years, respectively	years, respectively
Required employee contribution rates	8.000%	6.250%
Required employer contribution rates		
October 1, 2016 - June 30, 2017	26.493%	26.493%
July 1, 2017 - September 30, 2017	28.428%	28.428%

	<b>Safety Agent Plans</b>	
	<b>Classic</b>	<b>PEPRA</b>
	Prior to January 1, 2013	January 1, 2013 and after
Hire date	Prior to January 1, 2013	January 1, 2013 and after
Benefit formula	3% @ 50	2.7% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 years	minimum 52 years
		2.0% - 2.7%, 50 years - 57+
Monthly benefits, as a % of eligible compensation	3%, 50+ years	years, respectively
Required employee contribution rates	9.000%	11.75% for 10/1/16-6/30/17, 11.00% for 7/1/17-9/30/17
Required employer contribution rates		
October 1, 2016 - June 30, 2017	45.123%	45.123%
July 1, 2017 - September 30, 2017	45.701%	45.701%



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – NORMAL (Continued)

#### a. Contributions

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2017, miscellaneous participants under the Classic and PEPRA plans are required to contribute 8% and 6.25% of their annual covered salary, respectively. Safety participants under the Classic and PEPRA plans are required to contribute 9% and 11.75% of their annual covered salary, respectively. In addition, the City is required to make employer contributions at the actuarially determined rates of 26.493% and 45.123% of annual covered payroll for the miscellaneous and safety plans, respectively, for the period October 1, 2016 through June 30, 2017; then 28.428% and 45.701% for the miscellaneous and safety plans, respectively, for the period July 1 through September 30, 2017.

At June 30, 2016, the valuation date, the following employees were covered by the benefit terms for each Plan:

	<u>Miscellaneous</u>	<u>Safety</u>
Active members	591	381
Transferred members	377	79
Terminated members	260	46
Retired members and beneficiaries	914	562

For the year ended September 30, 2017, the contributions were:

	<u>Miscellaneous</u>	<u>Safety</u>	<u>Aggregate Total</u>
Contributions - employer	\$ 11,921	\$ 19,468	\$ 31,389



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – NORMAL (Continued)

#### d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2017, using an annual actuarial valuation as of June 30, 2016 rolled forward to June 30, 2017 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is illustrated below:

**Actuarial Assumptions** – The total pension liabilities in the June 30, 2016 actuarial valuation, rolled forward to June 30, 2017 using standard update procedures, were determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.15% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table*	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

\*The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

There was a change in the discount rate assumption for the June 30, 2017 measurement date from 7.65 percent to 7.15 percent. All other actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality, and retirement rates. The Experience Study report may be accessed on the CalPERS website at [www.calpers.ca.gov](http://www.calpers.ca.gov) under Forms and Publications.

**Discount Rate** – The discount rate used to measure the total pension liability at June 30, 2017 was 7.15 percent. To determine whether the municipal bond rate should be used in the calculation of the discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. The tests revealed the assets would not run out. Therefore, the current 7.15 percent discount rate is appropriate and the use of the municipal bond rate calculation is not deemed necessary. The long-term expected discount rate of 7.15 percent is applied to all plans in the Public Employees' Retirement Fund (PERF). The cash flows used in the testing were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS website under the GASB 68 section.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – NORMAL (Continued)

In determining the long-term expected rate of return, staff took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Taking into account historical returns of all the Public Employees Retirement Funds' asset classes (which includes the agent plan and two cost-sharing plans or PERF A, B, and C funds), expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each PERF fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The target allocation shown was adopted by the Board effective on July 1, 2014.

Asset Class	Current Target Allocation	Real Return Years 1-10 <sup>1</sup>	Real Return Years 11+ <sup>2</sup>
Global Equity	47.00%	4.90%	5.38%
Global Fixed Income	19.00%	0.80%	2.27%
Inflation Sensitive	6.00%	0.60%	1.39%
Private Equity	12.00%	6.60%	6.63%
Real Estate	11.00%	2.80%	5.21%
Infrastructure and Forestland	3.00%	3.90%	5.36%
Liquidity	2.00%	-0.40%	-0.90%

<sup>1</sup>An expected inflation of 2.5% used for this period

<sup>2</sup>An expected inflation of 3.0% used for this period.



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – NORMAL (Continued)

#### e. Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement period:

<b>Miscellaneous Plan</b>			
	<b>Total Pension Liability</b>	<b>Plan Fiduciary Net Position</b>	<b>Net Pension Liability</b>
Balance at June 30, 2016 (Valuation Date)	\$ 514,955	\$ 363,147	\$ 151,808
Changes in the year:			
Service cost	8,084	-	8,084
Interest on the total pension liabilities	37,749	-	37,749
Changes of Assumptions	30,762	-	30,762
Differences between expected and actual experience	(9,148)	-	(9,148)
Benefit payments, including refunds of members contribution:	(25,312)	(25,312)	-
Plan to Plan Resource Movement	-	-	-
Contributions - employer	-	12,316	(12,316)
Contributions - employee	-	3,869	(3,869)
Net investment income	-	40,328	(40,328)
Administrative expenses	-	(536)	536
Net changes	42,135	30,665	11,470
Balance at June 30, 2017 (Measurement Date)	<u>\$ 557,090</u>	<u>\$ 393,812</u>	<u>\$ 163,278</u>

<b>Safety Plan</b>			
	<b>Total Pension Liability</b>	<b>Plan Fiduciary Net Position</b>	<b>Net Pension Liability</b>
Balance at June 30, 2016 (Valuation Date)	\$ 670,963	\$ 433,724	\$ 237,239
Changes in the year:			
Service cost	13,657	-	13,657
Interest on the total pension liabilities	49,350	-	49,350
Changes of Assumptions	40,352	-	40,352
Differences between expected and actual experience	(10,819)	-	(10,819)
Plan to Plan Resource Movement	-	-	-
Benefit payments, including refunds of members contribution:	(34,222)	(34,222)	-
Contributions - employer	-	20,629	(20,629)
Contributions - employee	-	4,570	(4,570)
Net investment income	-	48,413	(48,413)
Administrative expenses	-	(640)	640
Net changes	58,318	38,750	19,568
Balance at June 30, 2017 (Measurement Date)	<u>\$ 729,281</u>	<u>\$ 472,474</u>	<u>\$ 256,807</u>



# **City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview**

## **RETIREMENT PLAN – NORMAL (Continued)**

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	<b>Plan's Aggregate Net Pension Liability/(Asset)</b>		
	<b>Discount Rate - 1% (6.15%)</b>	<b>Current Discount Rate (7.15%)</b>	<b>Discount Rate + 1% (8.15%)</b>
<b>Miscellaneous Plan</b>	<u>\$ 237,248</u>	<u>\$ 163,278</u>	<u>\$ 102,251</u>
<b>Safety Plan</b>	<u>\$ 254,337</u>	<u>\$ 256,807</u>	<u>\$ 176,591</u>
<b>Aggregate Total</b>	<u>\$ 491,585</u>	<u>\$ 420,085</u>	<u>\$ 278,842</u>

***Pension Plan Fiduciary Net Position*** – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

### ***Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions***

For the measurement period ending June 30, 2017 (the measurement date), the City incurred pension expense in the amounts of \$23,963,000 and \$33,429,000 for the miscellaneous and safety plans, respectively.

The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized over 5-years straight line. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period.

The Expected Average Remaining Service Lifetime ("EARSL") is calculated by dividing the total future service years of active employees by the total number of plan participants (active, inactive, and retired) in the risk pool. For the 2016-17 measurement period, the EARSL for each plan is as follows:

	<u>Miscellaneous</u>	<u>Safety</u>
Expected Average Remaining Service Lifetime	2.4	3.9





# **City of Huntington Beach** **Adopted Budget – FY 2018/19** **Unfunded Liabilities Overview**

## **RETIREMENT PLAN – NORMAL (Continued)**

At September 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>Miscellaneous Plan</b>			
	<b>Deferred outflows of Resources</b>		<b>Deferred inflows of Resources</b>
Difference between projected and actual earning on pension plan investments	\$	5,221	\$ -
Changes in assumptions		17,944	-
Difference between expected and actual experience		179	(5,336)
Contributions made subsequent to the measurement date		3,759	
<b>Total</b>	<b>\$</b>	<b>27,103</b>	<b>\$ (5,336)</b>

<b>Safety Plan</b>			
	<b>Deferred outflows of Resources</b>		<b>Deferred inflows of Resources</b>
Difference between projected and actual earning on pension plan investments	\$	6,368	\$ -
Changes in assumptions		30,006	(2,327)
Difference between expected and actual experience		1,305	(8,218)
Contributions made subsequent to the measurement date		5,827	
<b>Total</b>	<b>\$</b>	<b>43,506</b>	<b>\$ (10,545)</b>

For the Miscellaneous Plan and Safety Plan, \$3,759,000 and \$5,827,000, respectively, was reported as deferred outflows of resources related to pensions resulting from City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ended June 30,</b>	<b>Deferred Outflows/ (Inflows) of Resources</b>	
	<b>Miscellaneous</b>	<b>Safety</b>
2018	\$ 8,967	\$ 5,600
2019	9,782	15,598
2020	2,229	9,494
2021	(2,970)	(3,558)
2022	-	-
Thereafter	-	-
	<b>\$ 18,008</b>	<b>\$ 27,134</b>

**Subsequent Events** – In December 2016, the CalPERS Board of Administration voted to lower the discount rate from 7.5 percent to 7.0 percent over the next three years. For public agencies, the discount rate changes approved by the Board for the next three fiscal years ending June 30, 2019, 2020, and 2021 are 7.375%, 7.25%, and 7.00%, respectively. There were no other subsequent events that would materially affect the results presented in this disclosure.



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – SUPPLEMENTAL

#### a. Plan Description and Benefits

The City administers a supplemental single-employer defined benefit retirement plan (Supplemental Plan) for all employees hired prior to 1997 (exact dates are different for various associations). The Plan is governed by a three-member Supplemental Employee Retirement Plan and Trust Board consisting of the City Treasurer, Director of Finance, and the City Manager, or his/her designee. The Board has the authority, under the terms of the Trust agreement, to control and manage the operation and administration of the Plan. Benefit provisions are established and may be amended through negotiations between the City and employee bargaining associations during each bargaining period, which are then approved through resolutions of the City Council. In fiscal year 2008-09, the City established the Supplemental Employee Retirement Plan and Trust, and transferred \$24,918,000 to an irrevocable trust from the prefunded amounts. The plan and trust are reported as a pension trust fund in the City's financial statements on a full accrual basis.

The Supplemental Plan will pay the retiree an additional amount to his or her CalPERS retirement benefit for life. In order to be eligible for the benefit, the retiree must retire from the City. The amount that is computed as a factor of an employee's normal retirement allowance is computed at retirement and remains constant for his or her life. This benefit is payable by the City for the duration of the life of the member, and shall cease upon the employee's death. As of September 30, 2015, the date of the Plan's most recent actuarial valuation, the average monthly benefit received by inactive plan members and beneficiaries receiving benefits is \$453. Effective in 1998 (exact dates are different for various associations), new City employees are ineligible to participate in the Supplemental Employee Retirement Plan.

**Employees Covered:** At September 30, 2017, the measurement date, the following employees were covered by the benefit terms for the Plan:

Inactive employees receiving benefits	704
Active employees	188
Inactive employees not receiving benefits	-
Total	<u>892</u>



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – SUPPLEMENTAL (Continued)

#### b. Employer Contributions

The City's policy is to make required contributions as determined by the Supplemental Plan's actuary. The required contributions were determined as part of the September 30, 2015 actuarial valuation. The City is required to contribute the actuarially determined rate of 4.4% of total payroll for all permanent employees for the year ended September 30, 2017. There are no employee contributions required for the plan. Survivor and termination benefits are not included in the plan. Administrative costs of this plan are financed through investment earnings.

For the year ended September 30, 2017, the contributions were (in thousands):

Contributions - employer                      \$ 5,346

#### c. Investments

Investments of the Supplemental Plan are held separately from those of other City funds by investment custodians. The Supplemental Employee Retirement Plan and Trust Board is responsible for supervising all investments. Changes to the Investment Policy require approval by the Board. There were no changes to the Policy during fiscal year 2016/17. Please refer to Note 2 for a detailed description of the Supplemental Plan's Investment Policy. The major asset class allocation for the Supplemental Plan as of September 30, 2017 is listed below:

Asset Class	Strategic Allocation	Allocation as of September 30, 2017	Long Term Expected Rate of Return
Fixed Income	25.00%	62.74%	1.55%
Equity	58.00%	23.63%	5.35%
Real Estate	9.00%	4.41%	0.00%
Commodities	8.00%	1.91%	0.00%
PARS Balanced Index Plus	0.00%	6.54%	0.00%
Cash and Equivalents	0.00%	0.77%	0.45%
Total	100.00%	100.00%	



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – SUPPLEMENTAL (Continued)

Quoted market prices have been used to value investments as of September 30, 2017. These investments are held by the Trust or by an agent in the Trust's name. A portion of these investments is subject to credit risk (including custodial credit risk and concentrations of credit risk), interest rate risk and/or foreign currency risk. The Governmental Accounting Standards Board (GASB) Statement No. 40 requires the disclosure of such risk. Please see below for a list of investments held in any one organization that represents five percent or more of the Plan's investment portfolio at September 30, 2017:

#### Concentration of Investments Equaling or Exceeding 5%

Parnassus Core Equity Income Inst	5.50%
Cambiar Intl Equity Fund Ins	5.81%
Baron Emerging Markets Institutional	5.99%
PARS Balanced Index Plus	6.54%
Baird Aggregate Bond Fd Instl	6.67%
Amer Cent Diversifi Bond Class I	6.68%
Columbia Corporate Income Y	6.78%
Vanguard Intl Grwth Fd CI Adm	6.84%
Vanguard Equity Income Fund Admiral Shares	8.33%
Harbor Capital Appreciation Inst	8.56%

All Supplemental Plan investments are reflected in the schedule included in Section c of the Note, with the exception of amounts held in the City's investment pool account. The City maintains an investment pool account for City funds. Monthly contributions for the Plan are held in the City's investment pool account and are used to pay recurring expenditures. Refer to Note 2 for a description of the City's investments.

For the year ended September 30, 2017, the annual money-weighted rate of return on the Plan's investments, net of pension plan investment expenses, was 12.9%. The money-weighted rate of return expresses investment performance, net of investment expenses, adjusted for the changing amounts actually invested.

#### d. Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of September 30, 2017, using an annual actuarial valuation as of September 30, 2015 rolled forward to September 30, 2017 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown on the following page.



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – SUPPLEMENTAL (Continued)

**Actuarial Assumptions** – The total pension liabilities in the September 30, 2015 actuarial valuations for the September 30, 2017 measurement date were determined using the following actuarial assumptions:

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

Actuarial Cost Method	Entry Age Normal, Level Percentage of Payroll
Actuarial Assumptions:	
Discount Rate	6.25%
Inflation	3.00%
Salary Increases	CalPERS 1997-2011 Experience Study plus 3.25% aggregate increase
Investment Rate of Return	6.25% Net of Investment Expenses
Mortality Rate Table	CalPERS 1997-2011 Experience Study
Retirement, Disability, Withdrawal	CalPERS 1997-2011 Experience Study

There were no changes in assumptions, benefit terms or other inputs that affected the measurement of the net pension liability. There were no changes between the measurement date of the net pension liability and the reporting date.

#### e. Discount Rate & Sensitivity

The discount rate is used in the measurement of the Total Pension Liability. This rate considers the ability of the fund to meet benefit obligations in the future. To make this determination, employee contributions, benefit payments, expenses, and investment returns are projected into the future. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. As long as assets are projected to be on hand in a future year, the assumed valuation discount is used. For this valuation, the discount rate is 6.25%, based on the inflation assumption of 3.00% and a long-term asset allocation of 70% equities and 30% fixed income. The geometric real rates of return were assumed to be 5.35% for equities and 1.55% for fixed income. The long-term expected rate of return is applied to all future projected benefit payments.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. An investment return excluding administrative expenses would have been 6.25 percent.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.



# **City of Huntington Beach** **Adopted Budget – FY 2018/19** **Unfunded Liabilities Overview**

## **RETIREMENT PLAN – SUPPLEMENTAL (Continued)**

In determining the long-term expected rate of return, both short-term and long-term market return expectations were taken into account along with expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

### ***Changes in the Net Pension Liability***

	<b>Supplemental Plan</b>		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at September 30, 2016	\$ 62,752	\$ 50,564	\$ 12,188
Changes in the year:			
Service cost	487	-	487
Interest on the total pension liabilities	3,976	-	3,976
Differences between expected and actual experience	-	-	-
Changes of Assumptions	1,515	-	1,515
Benefit payments, including refunds of members contributions	(4,144)	(4,144)	-
Contributions - employer	-	5,346	(5,346)
Contributions - employee	-	-	-
Net investment income	-	6,373	(6,373)
Administrative expenses	-	(182)	182
Net changes	1,834	7,393	(5,559)
Balance at September 30, 2017	\$ 64,586	\$ 57,957	\$ 6,629

The following table shows the changes in net pension liability recognized over the measurement period (in thousands):

***Sensitivity of the Net Pension Liability to Changes in the Discount Rate*** - The following presents the City's net pension liability, calculated using the discount rate, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

<b>Plan's Aggregate Net Pension Liability/(Asset)</b>		
<b>(in thousands)</b>		
<b>Discount Rate - 1% (5.25%)</b>	<b>Current Discount Rate (6.25%)</b>	<b>Discount Rate + 1% (7.25%)</b>
\$ 13,363	\$ 6,629	\$ 918



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### RETIREMENT PLAN – SUPPLEMENTAL (Continued)

#### f. Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended September 30, 2017, the City recognized pension expense in the amount of \$3,414,000, for the Supplemental plan.

At September 30, 2017, the City reported deferred inflows of resources related to the supplemental pension plan from the following source (in thousands):

	Deferred Inflows of Resources
Difference between projected and actual earnings on pension plan investments	\$ (1,749)

For the Supplemental Plan, \$1,749,000 was reported as deferred inflows of resources related to pensions, which will be recognized in pension expense as follows (in thousands):

<u>Year Ended September 30,</u>	Deferred Inflows of Resources
2018	\$ (111)
2019	(112)
2020	(908)
2021	(618)
2022	-
Thereafter	-
	<u>\$ (1,749)</u>



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### OTHER POST EMPLOYMENT BENEFITS

#### a. Plan Description

The City administers the following two other post-employment benefit (OPEB) plans:

**Postemployment Medical Insurance:** The City agreed, via contract, with each employee association to provide postemployment medical insurance to retirees. These Other Postemployment Benefits (OPEB) are based on years of service and are available to all retirees who meet all three of the following criteria:

- At the time of retirement, the employee is employed by the City.
- At the time of retirement, the employee has a minimum of ten years of service credit or is granted a service connected disability retirement.
- Following official separation from the City, CalPERS grants a retirement allowance.

The City's obligation to provide the benefits to a retiree ceases when either of the following occurs:

- During any period the retiree is eligible to receive health insurance at the expense of another employer; and/or
- The retiree becomes eligible to enroll automatically or voluntarily in Medicare.

The subsidy a retiree is entitled to receive is based on the retiree's years of service credit and is limited to \$344 per month after 25 years of service. If a retiree dies, the benefits that would be payable for his or her insurance are provided to the spouse or family for 12 months. The retiree may use the subsidy for any of the medical insurance plans that the City's active employees may enroll in. Employees hired on or after October 1, 2014 are not eligible for this benefit.

#### **PEMHCA**

The City provides an agent multiple-employer defined benefit healthcare plan to retirees through CalPERS under the California Public Employees Medical and Hospital Care Act (PEMHCA), commonly referred to as PERS Health. PEMHCA provides health insurance through a variety of Health Maintenance Organization (HMO) and Preferred Provider Organization (PPO) options. The PEMHCA benefits are applied to all safety employee groups, based on retirement plan election. The benefits continue to the surviving spouse for one year. The Huntington Beach Firefighters' Association (HBFA) joined PEMHCA in 2011. All other safety groups (Fire Management Association (FMA), Marine Safety Management Association (MSOA), Police Management Association (PMA), and Police Officers' Association POA) joined in 2004.

Safety employees are eligible for PEMHCA benefits if they retire from the City on or after age 50 with at least five years of service or disability, and are eligible for a PERS pension.

Below is the plan participant data as of June 30, 2017:

	Postemployment Medical Insurance	PEMHCA
Retirees and beneficiaries receiving benefits	245	171
Active Plan Members	796	375
Total Plan Participants	1,041	546





## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### OTHER POST EMPLOYMENT BENEFITS (Continued)

The City reports the financial activity of the two plans in its basic financial statements. No separate benefit plan report is issued.

#### **b. Accounting and Funding**

The City utilizes the California Employers' Retiree Benefit Trust (CERBT), an agent multiple-employer plan, for the postemployment medical insurance benefit. Benefits paid from the CERBT were \$624,000 for fiscal year 2016-17. The assets of the CERBT are excluded from the accompanying financial statements since they are in an irrevocable trust administered by CalPERS. Copies of CalPERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA, 95814 or on their website: [www.calpers.ca.gov](http://www.calpers.ca.gov). The City's policy is to make 100% of each year's ARC, with an additional amount to prefund benefits as determined annually by City Council in order to improve the funded status of the plan.

For PEMHCA, the City selected the "unequal" method for the contribution. Under this method, the City offered a lesser contribution for retirees than for active employees. The City paid the PEMHCA minimum for actives (\$122 in 2015, \$125 in 2016, and \$128 in 2017). Beginning in 2008, Assembly Bill 2544 changed the computation for annual increases to annuitant health care under the unequal method. Under the new provisions, the City increases annuitant health care contributions equal to an amount not less than five percent of the active employee contributions, multiplied by the number of years in PEMHCA. The City's contribution for retirees is \$38.40 per employee for the Huntington Beach Firefighter's Association (HBFA) and \$83.20 for all other Safety groups in 2017. The annual increase in minimum PEMHCA contribution to CalPERS will continue until the time that the City contribution for retirees equals the City contribution paid for active employees.

The actuarial cost method used for determining the benefit obligations for the June 30, 2017 valuation were determined using the Entry Age Normal Actuarial Cost Method, which is a projected benefit full-cost method which takes into account those benefits that are expected to be earned in the future as well as those already accrued. The actuarial assumptions used were:

- Amortization of unfunded liability – Unfunded liability at September 30, 2016 amortized over fixed 8 years from June 30, 2018, level percentage of pay, gains & losses and assumption changes amortized over fixed 10 year period
- Discount rate – 5.50%
- Projected salary increases for covered employees due to inflation – aggregate increases of 3.00% per annum
- All other retirement assumptions equivalent to CalPERS' assumptions used for the City's normal retirement plans (refer to Note 5c)
- PEMCHA minimum increases for actives - \$128 in 2017, \$133 in 2018, with 4.25% annual increases beginning in 2019
- The medical trend rate represents the long-term expected growth of medical benefits paid by the plan, due to non-age-related factors such as general medical inflation, utilization, new technology, and the like. The following table sets for the inflation trend assumption used for the valuation:



## City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview

### OTHER POST EMPLOYMENT BENEFITS (Continued)

Calendar Year	Annual Rate		Calendar Year	Annual Rate	
	Non-Medicare	Medicare		Non-Medicare	Medicare
2019	7.50%	6.50%	2028	5.60%	5.00%
2020	7.50%	6.50%	2029	5.40%	4.85%
2021	7.25%	6.30%	2030	5.20%	4.70%
2022	7.00%	6.10%	2031-35	5.05%	4.60%
2023	6.75%	5.90%	2036-45	4.90%	4.50%
2024	6.50%	5.70%	2046-55	4.75%	4.45%
2025	6.25%	5.50%	2056-65	4.60%	4.40%
2026	6.00%	5.30%	2066-75	4.30%	4.20%
2027	5.80%	5.15%	2076+	4.00%	4.00%

The City's actual contributions, annually required contribution (ARC), Net OPEB asset (NOA), and Annual OPEB Cost (AOC) were computed as follows (in thousands):

<b>Employer Contribution</b>	
Direct Contributions - City health plan contributions	\$ 1,804
Implicit subsidy	<u>802</u>
Total Employer Contributions	<u>2,606</u>
<b>Development of Annual OPEB Cost (AOC)</b>	
Amortization of Actuarially Accrued Liability	1,279
Normal Cost	<u>1,332</u>
Total Annual Required Contribution (ARC)	2,611
Interest on Net OPEB Assets (NOA)	(748)
Adjustment to the Annual Required Contribution (ARC)	<u>1,483</u>
Total Annual OPEB Cost (AOC)	<u>3,346</u>
<b>Development of Net OPEB Asset (NOA)</b>	
Net OPEB Asset (NOA), beginning of year	(12,463)
Annual OPEB Cost (AOC)	3,346
Employer Contribution	<u>(2,606)</u>
Net OPEB Asset (NOA), end of year	<u>\$ (11,723)</u>

The City's actual contributions of \$2,606,000 are greater than the annual required contribution. The Annual OPEB Cost is reported as expenses in the non-departmental governmental activities program.

### c. Other Disclosures

Three-year trend information is disclosed below (in thousands):

Fiscal Year	Annual OPEB Cost (AOC)	Actual Contribution	Percentage of AOC Contributed	Net OPEB Asset (NOA)
9/30/2015	\$2,611	\$2,534	97.1%	(\$12,684)
9/30/2016	\$2,892	\$2,671	92.4%	(\$12,463)
9/30/2017	\$3,346	\$2,606	77.9%	(\$11,723)



## **City of Huntington Beach Adopted Budget – FY 2018/19 Unfunded Liabilities Overview**

### **OTHER POST EMPLOYMENT BENEFITS (Continued)**

#### **d. Funded Status and Funding Progress**

As of June 30, 2017, the most recent actuarial valuation date, the plan was 75.1% funded. The actuarial accrued liability for benefits was \$32.1 million, and the actuarial value of assets was \$24.1 million, resulting in an unfunded accrued liability (UAAL) of \$8.0 million. The covered payroll (annual payroll of active employees covered by the plan) was \$77.5 million, and the ratio of the UAAL to the covered payroll was 10.3%.

The annual required contribution was determined as part of an independent actuarial valuation as of June 30, 2017 using the assumptions as noted in Note 7b.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the City are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as Required Supplementary Information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the City and plan members) and include the types of benefits provided at the time of each valuation. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

# CITY OF HUNTINGTON BEACH STRATEGIC PLANNING RETREAT

February 13, 2018 \* Huntington Beach Public Library

Marilyn Snider, Facilitator – Snider and Associates (510) 531-2904  
Michelle Snider Luna, Snider Education & Communication (510) 610-8242

## MISSION STATEMENT

*The City of Huntington Beach provides sustainable quality services  
to maintain and enhance our safe and vibrant community.*

## CORE VALUES

(not in priority order)

The City of Huntington Beach values . . .

- *Responsiveness*
- *Accountability*
- *Quality customer service*
- *Honesty and Integrity*
  - *Teamwork*
- *Fiscal sustainability*
- *Community involvement*
  - *Openness*

## THREE-YEAR GOALS

(2015-2018 \* not in priority order)

- ◆ Improve quality of life
- ◆ Enhance and maintain infrastructure
- ◆ Strengthen economic and financial sustainability
- ◆ Enhance and maintain public safety
- ◆ Enhance and maintain city service delivery

# CITY OF HUNTINGTON BEACH

## STRATEGIC OBJECTIVES

(February 13, 2018 – January 1, 2019)

THREE-YEAR GOAL: <i>IMPROVE QUALITY OF LIFE</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By June 1, 2018	Chief Information Officer (lead), City Attorney and Councilmember Jill Hardy	Implement a website interface for the community to file nuisance complaints that is more visible and prominent to the public.				
2. By September 1, 2018	City Attorney (lead), and Councilmembers Erik Peterson, Jill Hardy and Lyn Semeta	Propose amendments to the City Council for action that strengthen the Neighborhood Nuisance Ordinances.				

**THREE-YEAR GOAL: *ENHANCE AND MAINTAIN INFRASTRUCTURE***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By June 1, 2018	Assistant City Manager (lead), Police Chief and Public Works Director	Complete a needs assessment and financing of Police Department Facilities and provide recommendations for improvement to the City Council for action.				
2. By June 1, 2018	Public Works Director and Community Services Director, working with the Central Park Committee and Community Services Commission	Prioritize park maintenance needs and improvements and present to the City Council for consideration.				
3. By June 1, 2018	Community Services Director and Public Works Director, with input from the Community Services Commission	Complete an assessment of park playground equipment and playground surfacing and recommend priorities to the City Council for consideration.				
4. By October 1, 2018	Chief Information Officer (CIO) and Public Works Director	Perform and assessment of all technology needs and current technology programs used to support infrastructure assets to prepare for development of a Comprehensive Asset Management System.				
5. By December 15, 2018	Public Works Director and Assistant City Manager, with input from the Department Directors	Assess City facility deficiencies and provide recommendations for improvement to the City Council for action.				
6. By January 1, 2019	Public Works Director and CIO	Perform a power and electricity needs assessment for City facilities and report results with recommendations to the City Manager.				

<b>THREE-YEAR GOAL: <i>STRENGTHEN ECONOMIC AND FINANCIAL SUSTAINABILITY</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. By July 1, 2018	Fire Chief and Assistant City Manager	Conduct a City Council Study Session on optimizing staffing during peak and non-peak times.				
2. By July 1, 2018	Assistant City Manager (lead), CFO and Deputy Director of Business Development	Conduct a City Council Study Session on budget balancing options, including looking at current revenue sources, potential new revenue options and sale of surplus property.				
3. By August 1, 2018	Public Works Director and CFO	Recommend options for the commercial refuse franchise fee.				
4. By November 15, 2018	Assistant City Manager and CFO	Conduct a cost-benefit analysis of the City's programs and services and recommend to the City Council for action adjustments to assist with balancing the budget.				
5. By January 1, 2019	HR Director and CFO	Identify funding to enhance the funded status of the City's Workers Comp Plan.				
6. By January 1, 2019	Community Development Director	Bring to the City Council for action the implementation of the Research and Technology Section of the Zoning Code.				

**THREE-YEAR GOAL: *ENHANCE AND MAINTAIN PUBLIC SAFETY***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On or before July 1, 2018 and December 1, 2018	Police Chief	Provide an update to the City Council on the implementation of Management Partners' recommendations.				
2. By July 1, 2018	Police Chief and CFO	Present to the City Council for consideration revenue opportunities to increase funding for police staffing.				
3. By September 1, 2018	Fire Chief and CFO	Present the findings of the Peak Load Staffing for Emergency Transport Services Pilot Program and make a recommendation, including financial impact, to the City Manager.				
4. By September 1, 2018	Fire Chief and CIO	Present to the City Council for consideration a third party Fire Safety Inspection Reporting System to assist the business community with web-based reporting.				
5. By September 1, 2018	Police Chief and CIO	Complete the RFP process and recommend a contract to the City Council for consideration for a new Computer Aided Dispatch System and a Records Management System.				
6. By September 1, 2018	Assistant City Manager, Police Chief and Deputy Director of Economic Development, working with the ad hoc Council Committee on Homelessness	Present to the City Council for consideration a Comprehensive Plan to Address Homelessness.				
7. By January 1, 2019	Fire Chief and CIO	Conduct a needs assessment of the Fire Department's Computer Aided Dispatch System and Records Management System and make recommendations for system integration to the City Manager.				



THREE-YEAR GOAL: <i>ENHANCE AND MAINTAIN CITY SERVICE DELIVERY</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By July 1, 2018	CFO and CIO	Provide to the City Council an update regarding the implementation of an Enterprise Land Management (ELM) system.				
2. By September 1, 2018	Library Services Director (lead), CFO and CIO	Implement a system to enable library cardholders to pay fees and fines online.				
3. By November 1, 2018	PIO (lead), CIO, City Attorney and Assistant to the City Manager	Create and present to the City Manager a citywide social media plan for promoting City services, events and operations.				
4. By January 1, 2019	City Manager and CIO	Develop and present a plan to the City Council for action to improve connectivity via broadband to downtown City facilities.				

### **NEXT STEPS/FOLLOW-UP PROCESS**

<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>
February 14, 2018	City Clerk	Distribute the retreat record to invitees.
Within 48 hours	All recipients	Read the retreat record.
February 16, 2018	Chief Information Officer	Place the city's strengths and Accomplishments on the city website.
By February 27, 2018	Department Heads	Share and discuss the Strategic Plan with staff face-to-face.
February 27, 2018	Management Team (City Manager– lead)	Review the “Weaknesses/Challenges” and “External Threats” lists for possible action items.
At the City Council meeting	City Council (Mayor – lead)	Present the updated Strategic Plan to the public.
Monthly	City Council, City Manager & Management Team (Mayor – lead)	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	City Clerk	Prepare and distribute the updated Strategic Plan Monitoring Matrix to City Council and employees, and post on the city's website.
January 2019	City Council, City Manager & Management Team	Strategic Planning Meeting to thoroughly assess progress on the Goals and Strategic Objectives; identify new Three Year Goals; develop new Strategic Objectives for the new Strategic Plan.

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## **City of Huntington Beach Long Term Financial Projections Adopted Budget – FY 2018/19**

### **Long Term Financial Projection Overview**

The Long Term Financial Projection (the “LTFP”) is a five-year plan for the City of Huntington Beach that forecasts the City’s financial resources and projected expenditures based on planned levels of service and the strategic goals of the City.

The LTFP focuses primarily on the forecast of future revenues and expenditures of the City’s General Fund. The LTFP analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension costs, infrastructure needs and the current priorities of the City Council. The City utilizes the information in the LTFP as part of its annual budget development and updates the LTFP projections each year. The City’s Strategic Plan, as adopted by the City Council each year, identifies the City’s priorities for goals and projects for the next three years. The LTFP was developed using the City’s adopted strategic goals as a guideline including: Improve Quality of Life; Enhance and Maintain Infrastructure; Strengthen Economic and Financial Sustainability; Enhance and Maintain Public Safety; and Enhance and Maintain City Service Delivery.

Economic indicators are mostly favorable in Huntington Beach, as illustrated by sales and transient occupancy taxes, and parking receipts. Mixed-use projects such as Pacific City that continues to open new businesses will generate even greater revenue going forward.

Based on the assumed growth in General Fund revenues, and the expected level and cost of City personnel and other expenditures, the LTFP reflects the following key findings:

- City revenues are projected to continue to perform modestly and reflect the improved tax bases resulting from recent economic development activity;
- Personnel costs, which represent by far the greatest component of General Fund costs, are expected to increase primarily due to recently negotiated employee contracts and higher pension costs;
- Increases in future pension and benefit costs are a result of significant investment losses to the retirement plan assets during the Great Recession, the adoption of a 30-year fixed amortization versus a rolling amortization, the recognition that retirees will live longer and require more payouts, and the implementation of the CalPERS discount rate reduction;
- There continue to be risks due to inherent variability in the projected revenues and expenditures – the greatest risks relate to additional growth in pension costs, decreased revenue as a result of fluctuating business cycles, and employee contracts that are expiring and must be renegotiated; and,
- Other factors remain on the horizon, such as the unfunded equipment needs of the City, a plan to address the ongoing maintenance and replacement of the City’s complex technology systems, unfunded emergency interoperability equipment, and the inevitability of a cyclical economic cycle which must be factored in.

### **Projected Revenues and Expenditures**

The LTFP is comprised of a baseline five-year projection of revenues and expenditures used to evaluate the City’s future financial condition and capacity to fund existing and future commitments. The growth assumptions in the baseline projection are based primarily on historical growth, projected inflation, and existing City contractual obligations (e.g., negotiated employee contracts, fixed term contracts, debt service, utilities and other fixed costs).

The LTFP forecast for the next five years shows modest growth in General Fund revenue over the five-year period. However, these modest revenue increases will be almost entirely consumed by projected increases in CalPERS pension costs and other fixed costs the City is facing. The forecast is based on an annual average operating revenue growth of 2.5% over the five-year forecast period. In reality, revenue fluctuates over a period of time coinciding with economic cycles.



# **City of Huntington Beach Long Term Financial Projections Adopted Budget – FY 2018/19**

## **Five-Year Long Term Financial Plan Summary Base Case**

(In Millions)

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Revenue	\$ 226.2	\$ 231.9	\$ 237.7	\$ 243.6	\$ 249.7
Expense	228.4	231.9	237.7	243.6	249.7
<b>Surplus/(Deficit)</b>	<b>\$ (2.2)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Projected General Fund expenses include a slight increase in non-personnel services costs of about 1% based on the Los Angeles/Riverside Consumer Price Index for operating categories (e.g., supplies, maintenance, etc.); and ongoing debt service funding of \$600k annually for the new 800 MHz interoperable countywide radio system.

### **Projected CalPERS Employer Rate Increases**

Personnel Services (including salaries, overtime, termination pay outs and benefits) comprise approximately 73% of total General Fund expenditures. The five-year projected expenditures reflect labor costs for step increases and skill pay eligibility. Due to rising employee benefit costs such as CalPERS, labor related costs increase each year. In December 2016, the CalPERS Board voted to lower the expected rate of return from 7.5% to 7.0%. This cost will increase by approximately \$4.5 million every year over the next five (5) years. The data below shows increases in CalPERS costs to the General Fund over the next five years.

### **Projected CalPERS Cost (Employer Share)**

(In Millions)

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CalPERS Cost	\$ 36.4	\$ 38.7	\$ 43.7	\$ 48.2	\$ 53.5
Annual % Change	4.9%	6.3%	12.9%	24.5%	22.4%

### **Challenges on the Horizon**

Despite encouraging signs of economic growth, financial stability is still fragile. In addition to rising pension costs, the City also faces a number of challenges over the next five years such as:

- Phase-in of the CalPERS reduction in the annual expected rate of return from 7.5% to 7.0%
- Deteriorating Infrastructure (streets, roads, storm drains, etc.)
- 800 MHz Countywide Emergency Communication System Upgrade
- Ongoing Technology Systems Maintenance and Replacement Costs
- Increasing Workers' Compensation Costs

The City expects General Fund revenues to modestly increase over the next several years. The recovery of General Fund revenue has provided an opportunity to realign the City's balance sheet and adequately fund commitments already made. In an effort to address some of the challenges on the horizon, the City has allocated additional resources to accelerate payments on unfunded liabilities. It is anticipated this will help save the City of Huntington Beach tax payers and the City millions of dollars and/or mitigate future costs.



## **City of Huntington Beach Long Term Financial Projections Adopted Budget – FY 2018/19**

### **Risk Analysis**

The projected revenues and expenditures in the LTFP are based on the following:

- Local and National Economic Indicators
- Orange County Assessor's Office
- Property Tax and Sales Tax Consultants (HDL)
- Economic Forecasts (i.e., Chapman, Fullerton, and UCLA)
- CalPERS' Actuarial Valuations
- Bartel Associates Analyses and Recommendations

Inevitably, actual revenues and expenditures will differ from the LTFP projections, as there are inherent risks in local government financial projections. The State and the rest of the nation experienced a retraction in housing values during the Great Recession that resulted in reduced tax revenues to the City. Although many of the City's revenue streams are back to or greater than pre-recession level, we must not forget the past. The potential of other risk factors, including stagnation in the economy or a subsequent downturn in 2 – 3 years, could restrict the City's ability to fund its ongoing services and plan for financial sustainability.

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## City of Huntington Beach Budget Process and Calendar Adopted Budget – FY 2018/19

### The Fiscal Year Budget Process and Adjustments to the Annual Budget

The Fiscal Year 2018/19 Annual Budget covers the period of July 1, 2018 through June 30, 2019. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates.

<b>Date</b>	<b>Budget Procedure</b>	<b>Action By</b>
01/09/18	A Budget Kick-Off meeting is held to review the directive for preparation of the FY 2018/19 budget.	Chief Financial Officer Budget Manager
1/17/18	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
02/12/18 Through 03/15/18	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests.	City Manager Departments Chief Financial Officer Budget Manager
02/12/18 Through 03/31/18	Departments begin preparing their respective budgets including entering proposed budgets into the accounting system.	Departments
03/31/18	Budgets are submitted to the Budget Management Division.	Departments
03/30/18	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2018/19 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Budget Manager
04/03/18	Phase I of Revenue projections are completed and submitted to the Budget Management Division.	Chief Financial Officer Budget Manager
04/16/18	The City Manager conducts a budget study session and presentation of the Proposed FY 2018/19 Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council
04/18/18	Capital Improvement Program is submitted to the Public Works Commission.	Public Works
04/27/18	The Proposed Budget for FY 2018/19 is submitted to the City Council per City Charter	City Manager





## City of Huntington Beach Budget Process and Calendar Adopted Budget – FY 2018/19

Date	Budget Procedure	Action By
05/01/18	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year.	Accounting Staff Purchasing Staff Departments
05/21/18	The City Manager conducts a budget study session and presentation of the Proposed FY 2018/19 CIP and Infrastructure Budget for the public and City Council at their regular meeting.	City Manager City Council
05/21/18	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2018/19. Following completion of the public hearing, the City Council adopts the budget by Resolution.	City Council City Manager Departments
07/01/18	Fiscal Year 2018/19 is activated and departments begin operating with the new budget.	Accounting Staff Departments

### Adjustments to the Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section resembles the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e., permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same department, office or agency. For budget adjustments that require an increase to the total appropriation or transfer between funds, City Council approval is required.



## **City of Huntington Beach Financial Policies Adopted Budget – FY 2018/19**

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

In FY 2014/15, new policies were adopted and implemented into the General Fund Balance and Fund Balance Classifications sections in accordance with Government Accounting Standards Board Statement No. 54 to segregate and identify different categories of the City's Fund Balances in order to easily compare with other cities and local jurisdictions nationally.

### **FINANCIAL REPORTING AND ACCOUNTING STANDARDS**

- ❑ The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- ❑ The annual financial report will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the annual financial statements and will attempt to qualify for the Government Finance Officers Association's Excellence in Financial Reporting Program.
- ❑ The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- ❑ The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every five years. The contract period will be for an initial period of three years, with two one-year options.

### **FINANCIAL POLICIES**

- ❑ The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO). In addition, a summary version will be provided to the public in a user-friendly format.
- ❑ The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- ❑ On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- ❑ Support function appropriations will be placed in the department in which they are managed.
- ❑ The annual budget will include an additional appropriation of \$1 million each year to reduce the CalPERS unfunded liability for the Safety CalPERS pension plan.



## City of Huntington Beach Financial Policies Adopted Budget – FY 2018/19

### **GENERAL FUND BALANCE**

- ❑ There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- ❑ Appropriations from the Economic Uncertainties Reserve commitment can only be made by formal City Council action. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
  - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
  - Budgeted revenue in excess of \$1 million taken by another government entity
  - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- ❑ Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the goal is to replenish the fund within three fiscal years.
- ❑ In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
  - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain city infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
  - Capital Improvement Reserve for the construction or improvement of city infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
  - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the city's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- ❑ The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities and long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until, the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
  - 50% to Economic Uncertainties Reserve commitment
  - 25% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
- ❑ Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
  - 50% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
  - 25% to Equipment Replacement commitment
- ❑ Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.



## **City of Huntington Beach Financial Policies Adopted Budget – FY 2018/19**

### **FUND BALANCE CLASSIFICATION**

- ❑ The City's fund balance is made up of the following components:
  - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
  - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
  - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
  - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
  - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- ❑ When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

### **APPROPRIATION AUTHORITY**

- ❑ The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

### **NON-DEPARTMENTAL BUDGET**

- ❑ The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

### **OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT**

- ❑ The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- ❑ Savings from completed capital improvement projects will be retained for use on other infrastructure projects.



## **City of Huntington Beach Financial Policies Adopted Budget – FY 2018/19**

### **ENTERPRISE FUNDS**

- ❑ An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- ❑ The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund's operating, capital, and reserve requirements.
- ❑ Enterprise funds will be supported by their own rates and not subsidized by the General Fund.
- ❑ **Water Fund**
  - Reserve equal to 25% of the adopted annual operating budget to ensure adequate working capital for operating expense.
- ❑ **Water Master Plan**
  - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
  - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
  - Emergency: Cost to replace one groundwater well.
- ❑ **Sewer Service Fund**
  - Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
  - One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
  - Emergency: Cost to replace one sewer lift station.

### **SPECIAL REVENUE FUNDS**

- ❑ A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- ❑ The City Council will establish which revenues require placement into a special revenue fund.
- ❑ The City Council will establish which expenditures will be expensed to each special revenue fund.

### **DEBT ISSUANCE & MANAGEMENT**

- ❑ The City will not use long-term debt to pay for current operations.
- ❑ The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
  - When the term of the debt does not extend beyond the useful life of the improvements.
  - When project revenues or specific resources will be sufficient to service the long-term debt.
  - When the cost of debt is less than the impact of the cost caused by delaying the project.



## **City of Huntington Beach Financial Policies Adopted Budget – FY 2018/19**

### **CHARGES & USER FEES**

- ❑ “User Fees” are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- ❑ “Charges” are fees that have no statutory limit and typically are set at “market rates” since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.

### **CHARGES & USER FEES**

- ❑ The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- ❑ Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.

### **CAPITAL MANAGEMENT**

- ❑ The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- ❑ Prior to planning the construction of new infrastructure, the improvement's future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.

### **BASIS OF BUDGETING**

- ❑ Governmental, agency and expendable trust fund types, and pension trust funds use a modified accrual basis of accounting. These funds recognize revenue when it is susceptible to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.
- ❑ The City accounts for proprietary fund types and pension trust funds on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.





## **City of Huntington Beach Financial Policies Adopted Budget – FY 2018/19**

### **BASIS OF BUDGETING (Continued)**

- The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures. The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities. Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources. The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

### **FUND BALANCE DEFINITIONS AND PROJECTIONS**

- The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's Comprehensive Annual Financial Report (CAFR), plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.
- For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the CAFR for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council.
- For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the CAFR.
- The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.



**City of Huntington Beach**  
**AB1234 Disclosure Reimbursement Expenses**  
**Adopted Budget – FY 2018/19**  
**City Council**

The following are activities on which the Mayor and City Council Members could expend City funds:

- League of California Cities, Orange County Division monthly general membership meetings.
- Quarterly League of California Cities Policy Committee meetings.
- League of California Cities, Orange County Division Board of Directors or Executive Committee meetings.
- League of California Cities Annual Conference.
- Various League of California Cities training workshops and/or subcommittee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various Huntington Beach Chamber of Commerce functions.
- Various community organizations' events and fundraising activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Possible trip to one of our two sister cities, Anjo, Japan and Waitekere, New Zealand.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.





**City of Huntington Beach**  
**AB1234 Disclosure Reimbursement Expenses**  
**Adopted Budget – FY 2018/19**  
**City Manager**

The following are activities on which the City Manager could expend City funds:

- Various business meetings with Chamber President and Board Members.
- Various business meetings with Conference and Visitors Bureau President and Board Members.
- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, League of California Cities, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific city issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and city-supported functions such as 4<sup>th</sup> of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.



**City of Huntington Beach**  
**AB1234 Disclosure Reimbursement Expenses**  
**Adopted Budget – FY 2018/19**  
**City Attorney**

The following are activities on which the City Attorney could expend city funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the League of California Cities, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4<sup>th</sup> of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.



**City of Huntington Beach**  
**AB1234 Disclosure Reimbursement Expenses**  
**Adopted Budget – FY 2018/19**  
**City Treasurer**

The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or City-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the League of California Cities, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4<sup>th</sup> of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.



**City of Huntington Beach**  
**AB1234 Disclosure Reimbursement Expenses**  
**Adopted Budget – FY 2018/19**  
**City Clerk**

The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.
- Community meetings or events on general, City, and/or department-specific issues.
- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the League of California Cities (LOCC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- City Clerk related books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4<sup>th</sup> of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.

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## City of Huntington Beach

File #: 18-059

MEETING DATE: 6/4/2018

### REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Fred A. Wilson, City Manager

**PREPARED BY:** Gilbert Garcia, Chief Financial Officer

**Subject:**

**Public Hearing to consider adopting Resolution No. 2018-34 to Adopt a Budget for the City for Fiscal Year 2018/2019 - Continued from May 21, 2018 with Public Hearing Open**

**Statement of Issue:**

The City Charter of the City of Huntington Beach requires a Public Hearing prior to the adoption of the City's annual budget. On December 18, 2017, the City Council approved Ordinance Number 4143 amending Huntington Beach Municipal Code (HBMC) Chapter 1.13 changing the fiscal year for the City to a July 1 to June 30 period. Thus, the City Charter requires adoption of the annual budget by June 30, 2018, for FY 2018/19.

**Financial Impact:**

The FY 2018/19 Proposed Budget is a structurally balanced budget. The All Funds Proposed Budget equals \$373.1 million, including a General Fund Proposed Budget of \$228.4 million. Individual department and fund level appropriations are contained in the attachments herein.

**Recommended Action:**

- A) Conduct the Public Hearing on the Proposed FY 2018/19 City budget appropriation of \$373,127,959 as outlined in the Proposed Budget document;
- B) Adopt Resolution Number 2018-34, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2018/19;"
- C) Authorize the Professional Services included in the FY 2018/19 budget to be representative of the services projected to be utilized by the departments in FY 2018/19;
- D) Approve adjustments to the FY 2018/19 Proposed Budget in the Funds and by the amounts contained in Attachment 2, Exhibit A-1;
- E) Approve the FY 2018/19 Proposed Budget Table of Organization as shown on Attachment 2 Exhibit D; and,

F) Approve an amendment to the City's Financial Policies to adjust reserve policies for the Water and Sewer Service Funds as shown on Attachment 4.

**Alternative Action(s):**

Continue the Public Hearing until June 18, 2018, and/or instruct City staff regarding changes to be incorporated in the budget prior to July 1, 2018.

**Analysis:**

The City Charter requires that the City Manager submit the Proposed Budget to the City Council at least 30 days prior to the beginning of the next fiscal year. The City Manager submitted the FY 2018/19 Proposed Budget to the City Council on April 26, 2018, for the fiscal year starting July 1, 2018. The general framework for the FY 2018/19 Proposed Budget was first presented to the City Council at the February 13, 2018 Strategic Planning Retreat.

The Proposed Budget was discussed at a Study Session held on April 16, 2018. The Five-Year Capital Improvement Program (CIP) was discussed at a Study Session held on May 21, 2018. The purpose of these discussions is to publicly address the issues being faced by the City in the development of next year's budget. This provides the City Council and the public with the opportunity to request additional information and analysis, and to provide input to staff's recommendations before the Public Hearing held on May 21, 2018, which was continued to June 4, 2018. The Proposed Budget was also presented to the Finance Commission on April 28, 2018.

**Overview**

The theme of next year's budget, "The Challenge of Change," reflects the City Council's adoption of shifting the fiscal year period, from a September year-end to a June year-end. This aligns the City's financial period with that of the State, Orange County, over 487 California municipalities, and with CalPERS. It also provides the City with the opportunity to significantly reduce its long-term pension costs by implementing the CalPERS prepayment option in July of each year.

The FY 2018/19 Proposed Budget is structurally balanced and totals \$373.1 million in All Funds, reflecting a 3.3 percent increase from the FY 2017/18 Adopted All Funds Budget of \$361.2 million. The FY 2018/19 Proposed Budget reflects flat staffing levels. The total FTE count in All Funds for FY 2018/19 is 986.25, which is unchanged from the FY 2017/18 Adopted Budget. The FY 2018/19 General Fund Proposed Budget is \$228.4 million, a \$4.3 million or 1.9 percent increase from the current year's Adopted Budget of \$224.0 million. General Fund revenue consists of numerous sources, such as taxes and fees. Major sources of revenue include Property Tax, Sales Tax, Utility Users Tax, and Transient Occupancy Tax, among others. Although many economic indicators predict another year of stable economic growth, the City is experiencing a flattening or slowing of revenue growth in some categories requiring continued vigilance. A total of 55 percent of the General Fund is allocated to public safety, totaling \$124.8 million.

**Professional Services**

As established by Administrative Regulation Number 228, each department has submitted a list of professional services, which are generally contained in their Proposed Budgets (Attachment #3). Professional services contracts are subject to compliance with Administrative Regulation Number 228 and the City Ordinance Chapter 3.03.

#### Update Financial Policies

Also included for review and adoption is an update of the City's Reserve Policies, reflecting the Water Master Plan Update, which was approved in November, 2016. The minimum operating reserve of the Water Fund has been reduced from 33% to 25%, consistent with the capital improvement component of Water Master Plan Update.

#### Public Hearing

The City Charter requires that a public hearing be conducted on the City budget prior to adoption. Public Hearing notices have been published per City Charter requirements (Attachment #1). At the close of this hearing, all legal requirements for budget adoption will have been met.

#### **Environmental Status:**

Not Applicable.

#### **Strategic Plan Goal:**

Improve quality of life  
Enhance and Maintain Infrastructure  
Strengthen Economic and Financial Sustainability  
Enhance and Maintain Public Safety  
Enhance and Maintain City Services Delivery

#### **Attachment(s):**

1. Public Hearing Notice
2. Resolution Number 2018-34, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2018/2019".
3. Professional Services included in the Fiscal Year 2018/19 Budget.
4. City of Huntington Beach Financial Policies - Enterprise Funds



**PUBLIC HEARING  
CITY OF HUNTINGTON BEACH**

<b>Notice of Public Hearing on the Proposed City Budget for Fiscal Year 2018/2019</b>
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Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach, in the Council Chambers of the Civic Center, Huntington Beach located at 2000 Main Street, at the hour of 6:00 PM, or as soon as possible thereafter on Monday, the 21<sup>st</sup> day of May 2018, for the purpose of considering the City Budget for Fiscal Year 2018/2019.

The Proposed Budget for Fiscal Year 2018/2019 totals \$373,127,959 including General Fund Expenditures of \$228,371,521. The complete Proposed Budget for Fiscal Year 2018/2019 may be reviewed by the public from 8:00 AM to 5:00 PM, Monday through Friday in the City Clerk's Office at City Hall, 2000 Main Street, second floor; the City's Central Library located at 7111 Talbert Avenue; and all branch libraries. The public may obtain copies of the Proposed Budget for Fiscal Year 2018/2019 from the City's website at <http://www.huntingtonbeachca.gov>.

Pursuant to Huntington Beach Municipal Code Section 14.54.070, as part of the annual budget process, the sewer service user charges will be presented for receipt and file.

All interested persons are invited to attend to express their opinions for, or against, the proposed fee revisions with written or oral comments. Written communications to the City Council should be mailed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: May 3, 2018  
May 10, 2018

**City of Huntington Beach  
By: Robin Estanislau, City Clerk  
2000 Main Street  
Huntington Beach, CA 92648-2702  
Telephone: (714) 536-5405**

**\*\* Notice to City Clerk \*\***

this copy to run twice in newsprint no later than 19 days prior to the Council Meeting date. Run in both display format and in legal section.

RESOLUTION NO. 2018-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
HUNTINGTON BEACH ADOPTING A BUDGET  
FOR THE CITY FOR FISCAL YEAR 2018/19

WHEREAS, Article VI of the Huntington Beach City Charter requires the City Manager to present and the City Council to adopt an annual City Budget; and

The City Council has received and considered the Proposed Budget for Fiscal Year 2018/19, staff reports, and public testimony and information received in a noticed public hearing on the City Budget,

NOW, THEREFORE, the City Council of the City of Huntington Beach does resolve as follows:

SECTION 1: That the Proposed Budget for Fiscal Year 2018/2019, a copy of which is attached hereto as **Exhibit "A"** and incorporated by this reference as though fully set forth herein, is hereby approved and adopted.

SECTION 2. That the Estimated Revenue and Transfers In for Fiscal Year 2018/19, a copy of which is attached hereto as **Exhibit "B"** and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2018/19 are sufficient to fund the appropriations set forth in the Proposed Budget for Fiscal Year 2018/19.

SECTION 3. That the Proposed Appropriations and Transfers Out for Fiscal Year 2018/19, a copy of which is attached hereto as **Exhibit "C"** and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is hereby approved and adopted.

SECTION 4. That the Tables of Organization, a copy of which is attached hereto as **Exhibit "D"** and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with the City Charter Section 403, may revise the Tables of Organization provided that the authorized number of personnel within the same department, office or agency is not exceeded.

SECTION 5. That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same department, office or agency. The City Manager may also transfer non-departmental funds from one expenditure type to another within the same fund provided there is no increase in approved total appropriations contained in the budget.

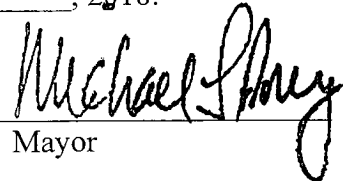
SECTION 6. Acquisition of new capital items shall be limited to the specific items included in the approved budget. Acquisition of capital items to replace existing capital equipment shall not exceed the total appropriation for the funding source. The City Manager may authorize changes to the procurement of specific items as long as the total appropriation for any department, fund or agency is not exceeded. However, the City Manager must obtain City Council approval for items that exceed Five Hundred Thousand Dollars (\$500,000.00).

SECTION 7. That the Capital Improvement Program contained in the Proposed Budget for Fiscal Year 2018/19 (**Exhibit "A"**) is hereby approved in concept, and the Director of Public Works is authorized to publicly advertise for bids on these projects in accordance with Section 503 and Section 614 of the City Charter.

SECTION 8. That construction of Capital Improvement Projects requires the use of professional services such as geo-technical, water testing, engineering, oversight, project management, design, survey, and other required studies. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2018/19 (**Exhibit "A"**). Consistent with the City Council's policy regarding professional services agreements, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 9. That the City Manager or Chief Financial Officer may, as necessary, appropriate donations and grants received during the fiscal year up to \$100,000 per source or grantor. Donations and grant awards with matching requirements, or exceeding \$100,000 from a single source or grantor, require City Council approval. Any resolutions authorizing budget amendments related to donations and grants in conflict herewith are hereby repealed.

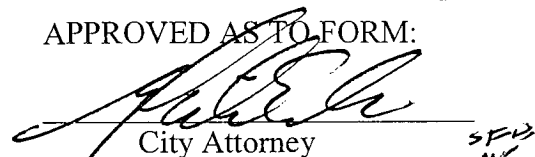
PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2018.

  
Mayor

REVIEWED AND APPROVED:

  
City Manager

APPROVED AS TO FORM:

  
City Attorney

INITIATED AND APPROVED:

  
Chief Financial Officer

List of Exhibits

- Exhibit A: Proposed Budget for Fiscal Year 2018/19 as of April 20, 2018
- Exhibit A-1: Proposed Budget for Fiscal Year 2018/19 Revisions
- Exhibit B: Estimated Revenue and Transfers in for Fiscal Year 2018/19
- Exhibit C: Proposed Appropriations and Transfers Out for Fiscal Year 2018/19
- Exhibit D: Tables of Organization

# EXHIBIT A

## FY 2018/2019 Proposed Budget



HUNTINGTON BEACH



CALIFORNIA • U.S.A.

## Exhibit A-1

### City of Huntington Beach FY 2018/2019 Proposed Budget Appropriation

General Fund	Amount	Department
FY 2018/19 Proposed Budget submitted on April 26, 2018	228,371,521	Citywide

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<b>Total FY 2018/2019 General Fund Proposed Budget</b>	<b>228,371,521</b>
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All Funds	Amount	Department
FY 2018/19 Proposed Budget submitted on April 26, 2018	373,127,959	Citywide

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<b>Total FY 2018/2019 All Funds Proposed Budget</b>	<b>373,127,959</b>
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**Exhibit B**  
**City of Huntington Beach**  
**Estimated Revenue and Transfers In**  
**Fiscal Year 2018/19 Budget**

<b>Fund Title</b>	<b>Revenue &amp; Transfers In</b>
100 General Fund	226,171,521
101 Specific Events	762,500
122 Inmate Welfare Fund	2,400
201 Air Quality Fund	250,000
204 Fourth of July Parade	400,000
206 Traffic Impact	100,000
207 Gas Tax Fund	3,509,732
210 Sewer	100,000
211 Drainage	100,000
213 Measure M Fund	3,387,672
215 Rehabilitation Loans	200,000
217 Affordable Housing In Lieu	15,000
219 Traffic Congestion Relief 42	1,514,723
228 Park Dev Impact - Residential	3,000,000
229 Library Dev Impact	60,000
233 Housing Residual Receipts	406,000
234 Disability Access Fund	84,000
239 CDBG	1,033,767
240 HOME	411,664
308 In-Lieu Parking Downtown	67,700
314 Infrastructure Fund	5,208,000
322 ELM Automation Fund	325,000
324 Equipment Fund	5,000,000
350 RORF	9,834,687
352 LMIHAF	406,000
401 Debt Svc HBPFA	5,042,595
405 Debt Svc Grand Coast CFD 2000-1	1,094,100
406 Debt Svc Mello Roos	263,060
408 Debt Svc McDonnell CFD 2002-1	394,577
410 Debt Svc Bella Terra	2,388,047
501 CUPA	271,970
504 Refuse Collection Service	12,014,786
506 Water	40,648,515
507 Water Master Plan	3,750,000
508 WOCWB	771,000
511 Sewer Service Fund	11,617,250
551 Self Insurance Workers' Compensation	7,194,055
552 Self Insurance General Liability	4,874,804
702 Retiree Insurance Fund	1,435,000
703 Retirement Supplement	4,000,000
704 Fire JPA Fund	401,156
709 BID - Hotel/Motel	4,032,820
710 BID - Downtown	110,000
711 Parking Structure-Bella Terra	626,289
712 Parking Structure-Strand	1,667,290
995 Hwy Safety Improvement Program	137,600
1224 OC Regional Narc Suppression	60,000
1228 CalRecycle City/County CRV	48,974
1233 OC RMDZ	5,250
1234 Sustainable Business Cert Program	20,000
1243 OCTA Grant/Shuttle Service	57,000
1246 CENIC E-Rate	65,965
1247 Arterial Rehabilitation	3,280,923
1249 Office of Traffic Safety	232,504
<b>Total Revenue</b>	<b>368,855,896</b>

**Exhibit C**  
**City of Huntington Beach**  
**Proposed Appropriations & Transfers Out**  
**Fiscal Year 2018/19 Budget**

<b>Department/Fund Title</b>	<b>Appropriations &amp; Transfers Out</b>
<b>General Fund (Company 100)</b>	
City Council	391,910
City Attorney	2,625,866
City Clerk	961,120
City Treasurer	240,745
City Manager	2,557,692
Community Development	7,760,350
Community Services	8,535,496
Finance	5,987,130
Fire	47,883,692
Human Resources	5,899,304
Information Services	7,111,312
Library Services	5,004,995
Police	76,906,975
Public Works	25,756,991
Non-Departmental	30,747,944
<b>Sub-Total General Fund</b>	<b>228,371,521</b>

**Other Funds (Company Number and Title)**

101	Specific Events	759,000
122	Inmate Welfare Fund	40,000
201	Air Quality Fund	266,115
204	Fourth of July Parade	430,490
207	Gas Tax Fund	2,718,000
209	Park Acquisition & Development	60,000
210	Sewer	2,500,000
213	Measure M Fund	3,613,473
214	Narcotics Forfeiture/State	26,000
215	Rehabilitation Loans	300,000
216	Property and Evidence	75,000
217	Affordable Housing In Lieu	37,000
219	Traffic Congestion Relief 42	1,232,000
225	Gun Range Settlement	50,000
226	Quimby Fund	1,058,516
228	Park Dev Impact - Residential	1,174,637
229	Library Dev Impact	50,000
233	Housing Residual Receipts	50,000
234	Disability Access Fund	84,000
239	CDBG	1,033,767
240	HOME	851,567
308	In-Lieu Parking Downtown	105,000
314	Infrastructure Fund	6,008,000
322	ELM Automation Fund	404,820
324	Equipment Fund	5,000,000
350	RORF	9,834,687
352	LMIHAF	796,618
401	Debt Svc HBPFA	5,042,595
405	Debt Svc Grand Coast CFD 2000-1	1,094,100
406	Debt Svc Mello Roos	263,060
408	Debt Svc McDonnell CFD 2002-1	394,577
410	Debt Svc Bella Terra	2,388,047
501	CUPA	252,519
504	Refuse Collection Service	12,056,902
506	Water	40,593,832

**Other Funds (Company Number and Title) - Continued**



**Exhibit C**  
**City of Huntington Beach**  
**Proposed Appropriations & Transfers Out**  
**Fiscal Year 2018/19 Budget**

Department/Fund Title	Appropriations & Transfers Out
507 Water Master Plan	4,667,279
508 WOCWB	771,000
511 Sewer Service Fund	9,853,883
551 Self Insurance Workers' Compensation	7,194,055
552 Self Insurance General Liability	4,874,804
702 Retiree Insurance Fund	1,435,000
703 Retirement Supplement	4,000,000
704 Fire JPA Fund	541,137
709 BID - Hotel/Motel	4,032,820
710 BID - Downtown	110,000
711 Parking Structure-Bella Terra	626,289
712 Parking Structure-Strand	2,028,950
979 AB109 Public Safety Realignment	55,000
984 SLESF Grant	15,000
995 Hwy Safety Improvement Program	137,600
1224 OC Regional Narc Suppression	60,000
1228 CalRecycle City/County CRV	48,974
1233 OC RMDZ	5,250
1234 Sustainable Business Cert Program	20,000
1243 OCTA Grant/Shuttle Service	57,000
1246 CENIC E-Rate	65,965
1247 Arterial Rehabilitation	3,280,923
1249 Office of Traffic Safety	231,185
<b>Sub-Total Other Funds</b>	<b>144,756,438</b>
<b>Total City Appropriations</b>	<b>373,127,959</b>

# EXHIBIT D



## City of Huntington Beach City Council Proposed Budget – FY 2018/19

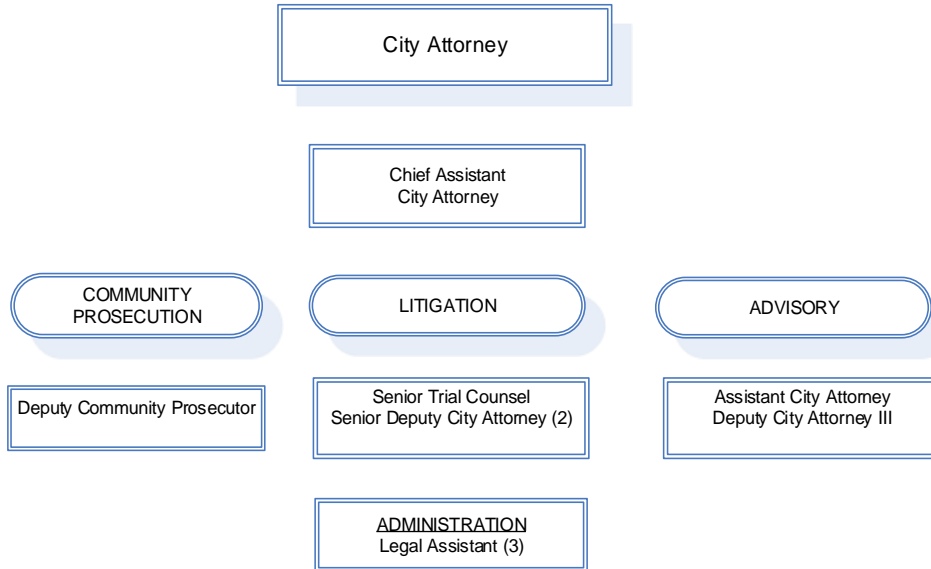
Mayor  
Mayor Pro-Tem  
City Council Member (5)

Administrative Assistant

# EXHIBIT D



## City of Huntington Beach City Attorney Proposed Budget – FY 2018/19



# EXHIBIT D



## City of Huntington Beach City Clerk Proposed Budget – FY 2018/19

City Clerk

ADMINISTRATION,  
PUBLIC SUPPORT &  
ELECTIONS

RECORDS MANAGEMENT

Assistant City Clerk  
Senior Deputy City Clerk

Senior Deputy City Clerk

# EXHIBIT D



## City of Huntington Beach City Treasurer Proposed Budget – FY 2018/19

City Treasurer

Administrative Analyst (0.50)  
Administrative Assistant (0.50)

# EXHIBIT D



## City of Huntington Beach City Manager Proposed Budget – FY 2018/19

City Manager

ADMINISTRATION  
Assistant City Manager  
Assistant to the City Manager  
Energy Project Manager  
Executive Assistant

PUBLIC INFORMATION

Community Relations Officer

OFFICE OF BUSINESS  
DEVELOPMENT

Deputy Director of Economic  
Development  
Economic Development Project Manager  
Real Estate & Project Manager  
Administrative Analyst  
Administrative Assistant  
Administrative Secretary (.50)  
Administrative Aide

# EXHIBIT D



## City of Huntington Beach Community Development Proposed Budget – FY 2018/19

Director of Community  
Development

PLANNING COMMISSION

Deputy Director of Community  
Development

ADMINISTRATION  
Administrative Analyst Senior  
Administrative Assistant  
Administrative Secretary (2)  
Office Assistant II

PLANNING

NEIGHBORHOOD  
PRESERVATION &  
CODE ENFORCEMENT

INSPECTION SERVICES

PERMIT & PLAN CHECK  
SERVICES

CURRENT PLANNING  
Planning Manager  
Senior Planner (1)  
Associate Planner (3)  
Assistant Planner

ADVANCE PLANNING  
Planning Manager  
Senior Planner (2)  
Associate Planner (1)  
Assistant Planner

Code Enforcement Supervisor  
Senior Code Enforcement Officer  
Code Enforcement Officer II (2)  
Code Enforcement Officer I  
Code Enforcement Technician

Inspection Supervisor (2)  
Principal Electrical Inspector  
Principal Plumbing & Mechanical  
Inspector  
Building Inspector I/II/III (9)

Building Manager  
Plan Check Engineer (2)  
Permit & Plan Check Supervisor  
Senior Permit Technician (3)

# EXHIBIT D



## City of Huntington Beach Community Services Proposed Budget – FY 2018/19

Director of Community Services

ADMINISTRATION  
Administrative Analyst Senior  
Administrative Assistant

### FACILITIES & DEVELOPMENT

Community Services Manager  
Administrative Secretary

#### PARK ACQUISITION AND DEVELOPMENT Assistant Planner

PARKING & CAMPING  
Supervisor Parking & Camping Facilities  
Community Services & Recreation Specialist  
Parking & Camping Crewleader  
Parking & Camping Leadworker  
Parking & Camping Assistant

PARKING METERS  
Parking Meter Repair Technician  
Parking Meter Repair Worker (2)

HCP SPORTS COMPLEX  
Community Services Recreation Supervisor  
Maintenance Service Worker

SPECIFIC EVENTS  
Community Services Recreation Supervisor

### RECREATION, HUMAN & CULTURAL SERVICES

Community Services Manager  
Community Services & Recreation Specialist

SENIOR SERVICES  
Senior Supervisor Human Services  
Office Assistant II  
Volunteer Services Coordinator  
Social Worker  
Senior Services Transportation Coordinator  
Senior Services Assistant  
Community Services & Recreation Specialist

SENIOR RECREATION  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist

CULTURAL SERVICES  
Senior Supervisor Cultural Affairs  
Community Services & Recreation Specialist

CITY GYM & POOL  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist

EDISON CENTER  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist

MURDY CENTER  
Community Services Recreation Supervisor  
Community Services & Recreation Specialist



# EXHIBIT D



## City of Huntington Beach Finance Proposed Budget – FY 2018/19

Chief Financial Officer

### ADMINISTRATION

Administrative Assistant (1.5)

### ACCOUNTING SERVICES

Finance Manager - Accounting

#### GENERAL ACCOUNTING

Project Manager  
Senior Accountant

#### ACCOUNTS PAYABLE

Senior Accounting Technician  
Accounting Technician II (2)

#### PAYROLL

Payroll Specialist  
Senior Payroll Technician (2)

### BUDGET MANAGEMENT

Finance Manager - Budget

Senior Finance Analyst (4)

### CASHIERING & COLLECTIONS SERVICES

Finance Manager – Treasury

Administrative Analyst (0.5)

Accounting Technician  
Supervisor

#### CASHIERING

Accounting Technician II (2)

#### ACCOUNTS RECEIVABLE/ COLLECTIONS

Accounting Technician II

### FISCAL SERVICES

Finance Manager – Fiscal Services

#### MUNICIPAL SERVICES

Senior Accounting Technician  
Accounting Technician II (2)

#### BUSINESS LICENSE

Business License Supervisor  
Senior Accounting Technician  
Accounting Technician II (2)  
Field Service Representative

#### PROCUREMENT

Buyer (2)

#### REPROGRAPHICS

#### MAIL

# EXHIBIT D



## City of Huntington Beach Fire Proposed Budget – FY 2018/19

Fire Chief

### FIRE PREVENTION

Fire Division Chief  
Administrative Secretary

#### PROGRAMS

Assistant Fire Marshal  
Fire Protection Analyst (2)  
Fire Prevention Inspector (3)  
Senior Permit Technician

#### CERTIFIED UNIFIED PROGRAM AGENCY

Fire Prevention Inspector  
Administrative Secretary

### ADMINISTRATION

ADMINISTRATION  
Administrative Analyst Sr (2)  
Administrative Aide  
Administrative Assistant

FIREMED  
Fire Medical Coordinator  
Accounting Technician II (2)  
Office Assistant II

#### EMERGENCY MANAGEMENT & HOMELAND SECURITY

Fire Battalion Chief  
Emergency Services  
Coordinator

#### CENTRAL NET OPERATIONS AUTHORITY

Fire Training Maintenance  
Technician  
Administrative Secretary

### EMERGENCY RESPONSE

Fire Division Chief

#### FIRE SUPPRESSION

Fire Battalion Chief (3)  
Administrative Fire Captain (2)  
Fire Captain (30)  
Fire Engineer (30)  
Firefighter Paramedic (48)  
Firefighter (12)  
Ambulance Operator (30)

#### TRAINING

Fire Battalion Chief  
Administrative Fire Captain

#### EMERGENCY MEDICAL SERVICES

Emergency Medical Services  
Coordinator

### MARINE SAFETY

Marine Safety Division Chief  
Marine Safety Lieutenant (3)  
Marine Safety Officer II (10)  
Administrative Secretary

# EXHIBIT D



## City of Huntington Beach Human Resources Proposed Budget – FY 2018/19

Director of Human Resources

Administrative Assistant

### RISK MANAGEMENT

LIABILITY  
Risk Manager  
Liability Claims Coordinator  
Risk Management Specialist (2)

SAFETY / WORKERS  
COMPENSATION  
Senior Risk Management Analyst

### LABOR

Personnel Analyst  
Principal  
  
Personnel Analyst  
Senior

### BENEFITS & TRAINING

Human Resources Manager  
Personnel Analyst Senior  
  
Personnel Assistant (2)

### RECRUITMENT & SELECTION

Personnel Analyst  
Senior  
  
Personnel Assistant

# EXHIBIT D



## City of Huntington Beach Information Services Proposed Budget – FY 2018/19

Chief Information Officer

ADMINISTRATION  
Administrative Assistant

INFRASTRUCTURE  
SYSTEMS

CUSTOMER  
SUPPORT

APPLICATIONS AND  
DATABASE SUPPORT

PUBLIC SAFETY SYSTEMS

Info Tech Manager - Infrastructure

Network Systems Administrator  
IT Analyst Senior  
IT Technician Senior  
IT Analyst II  
Telecommunication Technician  
Senior

Info Tech Manager - Operations

IT Analyst Senior  
IT Technician Senior  
IT Technician III  
IT Technician I  
GIS Analyst II (4)

Info Tech Manager - Systems  
(0.50)

IT Analyst Senior (2)  
IT Analyst IV (2)  
IT Analyst III  
IT Analyst II  
IT Technician I

Info Tech Manager - Systems  
(0.50)

IT Analyst Senior  
IT Analyst IV (2)  
IT Analyst II  
IT Technician IV

# EXHIBIT D



## City of Huntington Beach Library Services Proposed Budget – FY 2018/19

Director of Library Services

Principal Librarian

### ADMINISTRATION & BUILDING MANAGEMENT

Senior Librarian

ADMINISTRATION  
Librarian  
Administrative Assistant  
Volunteer Services Coordinator

#### FACILITY RENTALS

FACILITIES MAINTENANCE  
Library Specialist

### YOUTH SERVICES & FAMILY PROGRAMMING

Senior Librarian

CHILDREN'S LIBRARY  
Library Services Clerk (2)

### PUBLIC SERVICES & COMMUNITY OUTREACH

Senior Librarian

PUBLIC SERVICES  
Librarian (2)  
Library Services Clerk (3.50)

CIRCULATION  
Senior Library Specialist (0.75)

SECURITY  
Media Services Specialist

ADULT LITERACY  
Literacy Program Specialist (2)

#### BRANCHES

BANNING  
Library Specialist

OAKVIEW  
Library Specialist

HELEN MURPHY

MAIN STREET

### TECHNOLOGY & SUPPORT SERVICES

Senior Librarian

TECHNICAL SERVICES  
Librarian (2)  
Library Services Clerk

ACQUISITIONS  
Accounting Technician II (2)

# EXHIBIT D



## City of Huntington Beach Police Proposed Budget – FY 2018/19

Police Chief

Administrative Assistant

### UNIFORM

Police Captain

#### PATROL

Police Lieutenant (6)  
Police Sergeant (13)  
Police Officer (120)  
Police Recruit (4)  
Community Services Officer (4)

#### TRAFFIC

Police Lieutenant  
Police Sergeant (3)  
Police Officer (19)  
Police Records Specialist

#### AIR SUPPORT

Police Sergeant  
Police Officer (6)  
Senior Helicopter Maintenance  
Technician  
Helicopter Maintenance Technician

#### PARKING ENFORCEMENT

Parking/Traffic Control Supervisor  
Parking/Traffic Control Officer (16)

#### SPECIAL ENFORCEMENT

Police Sergeant (2)  
Police Officer (8)

### INVESTIGATIONS

Police Captain

#### INVESTIGATIONS

Police Lieutenant  
Police Sergeant (3)  
Police Officer (22)  
Forensic Systems Specialist  
Crime Analyst  
Police Services Specialist  
Community Services Officer (4)

#### NARCOTICS/VICE/INTEL/CTE

Police Lieutenant  
Police Sergeant (2)  
Police Officer (12)  
Police Services Specialist  
Community Services Officer

#### OC/AC TASK FORCE

Police Officer

#### JAIL

Detention Administrator  
Detention Shift Supervisor (4)  
Detention Officer, Nurse (4)  
Detention Officer (9)

### ADMINISTRATIVE OPERATIONS

Police Captain

#### PROFESSIONAL STANDARDS

Police Lieutenant  
Police Sergeant (2)  
Police Officer (2)

#### SUPPORT SERVICES

Police Administrative Services Division  
Manager  
Facilities Maintenance Crewleader  
Community Relations Specialist

#### RECORDS

Police Records Administrator  
Police Records Supervisor (3)  
Police Records Specialist (10)  
Police Records Technician (6)  
Police Services Specialist (5)  
Police Systems Coordinator

#### TRAINING

Police Sergeant  
Police Officer  
Police Services Specialist

#### ALARMS

Police Services Specialist

#### PERSONNEL

Administrative Analyst Senior  
Police Services Specialist

#### BUDGET/PAYROLL

Administrative Analyst Senior  
Accounting Technician II (3)

#### COMMUNICATIONS

Police Communications Manager  
Communications Supervisor (6)  
Communications Operator (18)

#### GENERAL SERVICES/PROPERTY EVIDENCE

Property and Evidence Supervisor  
Property and Evidence Officer (3)

#### CRIME LAB

Police Photo/Imaging Specialist  
Latent Fingerprint Examiner (2.50)  
Police Services Specialist  
Crime Scene Investigator (4)  
Community Services Officer (2)

# EXHIBIT D



## City of Huntington Beach Public Works Proposed Budget – FY 2018/19

Director of Public Works

ADMINISTRATION  
Project Manager  
Administrative Assistant  
Senior Accounting Technician  
Accounting Technician II  
Administrative Secretary  
Office Specialist

### ENGINEERING

### TRANSPORTATION

### UTILITIES

### MAINTENANCE OPERATIONS

### GENERAL SERVICES

City Engineer

CONSTRUCTION ENGINEERING  
Construction Manager  
Senior Construction Inspector (3)  
Survey Party Chief  
Survey Technician II (2)  
Contract Administrator (3)  
Construction Inspector II

DESIGN ENGINEERING  
Senior Civil Engineer (2)  
Senior Engineering Technician

DEVELOPMENT ENGINEERING  
Principal Civil Engineer  
Senior Civil Engineer (2)  
Senior Engineering Technician  
Civil Engineering Assistant

WATER AND SEWER ENGINEERING  
Principal Civil Engineer (2)  
Senior Civil Engineer  
Civil Engineering Assistant (1)  
Associate Civil Engineer  
Assistant Civil Engineer

STORM WATER QUALITY  
Principal Civil Engineer  
Admin. Environmental Specialist (2)

Transportation Manager

ENGINEERING/ CIP  
Principal Civil Engineer  
Senior Traffic Engineer  
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE  
Traffic Signal/Light Crewleader  
Traffic Signal Electrician (2)  
Traffic Maint Service Worker (2)

SIGNS & MARKINGS MAINTENANCE  
Signs & Markings Crewleader  
Signs Leadworker  
Signs/Markings Equipment Operator

Utilities Manager

WATER & SEWER ADMINISTRATION  
Administrative Analyst Senior  
Water Conservation Coordinator  
Field Service Representative  
SCADA Coordinator  
SCADA Technician  
Warehousekeeper  
Equipment Support Assistant  
Stock Clerk  
Administrative Secretary  
Office Assistant II (2)

WATER PRODUCTION/ QUALITY  
Water Production Supervisor  
Water Operations Crewleader  
Water Operations Leadworker (2)  
Water Systems Technician III (3)  
Water Systems Technician II (5)  
Water Quality Supervisor  
Water Quality Coordinator  
Cross Connection Control Specialist (2)  
Water Quality Technician

WATER DISTRIBUTION/ METERS  
Water Distribution Supervisor  
Water Dist. Maint. Crewleader (2)  
Water Dist. Meters Crewleader  
Engineering Aide  
Water Dist. Maint. Leadworker (6)  
Water Dist. Meters Leadworker (2)  
Water Equipment Operator (4)  
Water Service Worker (13)  
Water Meter Repair Technician (5)  
Senior Water Meter Reader  
Field Service Representative  
Water Meter Reader (2)  
Accounting Technician II  
Water Utility Locator

WASTEWATER  
Wastewater Supervisor  
Wastewater Ops Crewleader  
Wastewater Ops Leadworker (3)  
Wastewater Equipment Operator (5)  
Senior Wastewater Pump Mechanic  
Wastewater Pump Mechanic  
Wastewater Maint. Service Worker (7)

Maintenance Operations Manager

MAINTENANCE ADMINISTRATION  
Administrative Analyst Senior  
Administrative Secretary  
Accounting Technician II  
Office Assistant II

LANDSCAPE MAINTENANCE  
Landscape Maintenance Supervisor  
Landscape Maintenance Crewleader  
Landscape Maint. Leadworker (3)  
Landscape Equipment Operator  
Pest Control Specialist  
Irrigation Specialist

TREE MAINTENANCE  
Tree Maintenance Supervisor  
Tree Maintenance Crewleader  
Tree Maintenance Leadworker  
Tree Equipment Operator (3)  
Maintenance Service Worker

STREET MAINTENANCE  
Street Maintenance Supervisor  
Street Maintenance Crewleader  
Street Maintenance Leadworker (2)  
Street Equipment Operator (3)  
Maintenance Service Worker (6)

BEACH MAINTENANCE  
Beach Operations Supervisor  
Beach Maintenance Crewleader (2)  
Sr. Facilities Maintenance Technician  
Beach Equipment Operator (3)  
Beach Maintenance Service Worker

General Services Manager

GENERAL SERVICES ADMINISTRATION  
Code Enforcement Officer I  
Field Service Representative  
Office Assistant II


FLEET MAINTENANCE  
Fleet Operations Supervisor  
Equip/Auto Maint. Crewleader (2)  
Equip/Auto Maint. Leadworker (3)  
Equipment Support Assistant  
Mechanic III (6)  
Mechanic II (4)

FACILITY MAINTENANCE  
Facilities Maintenance Supervisor  
Facilities Maint. Crewleader (2)  
Facilities Maintenance Technician (3)  
Electrician  
Sr. Facilities Maintenance Technician

STATE OF CALIFORNIA  
COUNTY OF ORANGE                    ) ss:  
CITY OF HUNTINGTON BEACH        )

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2018** by the following vote:

**AYES:**       O'Connell, Semeta, Peterson, Posey, Delgleize, Hardy, Brenden  
**NOES:**       None  
**ABSENT:**   None  
**RECUSE:**   None

  
\_\_\_\_\_  
City Clerk and ex-officio Clerk of the  
City Council of the City of  
Huntington Beach, California



### ATTACHMENT 3

<b>CITY OF HUNTINGTON BEACH PROFESSIONAL SERVICES FISCAL YEAR 2018/19 Citywide (All Funds)</b>		
<b>Department</b>	<b>Description</b>	<b>Amount</b>
<b>City Attorney</b>	Legal related professional services	\$117,865
<b>City Clerk</b>	General Consulting Services as it relates to Records Retention such as legal counsel, annual review and update of the Retention Schedule, new legislation and other professional services	\$1,000
<b>City Manager</b>	Professional services including governmental membership, political consulting/lobbying services, financial consulting, engineering services, legal services, real estate services, management/organization efficiency studies, business development, regulatory agency compliance, and other administrative and professional services related to the functions of municipal governance.	\$368,667
<b>Community Development</b>	Professional services including planning and technical services, inspection services, plan check services and other professional services.	\$677,697
<b>Community Services</b>	Design/Environmental/Architectural/Engineering, and other consulting and professional services.	\$195,000
<b>Finance</b>	Audit Professional Services, Sales Tax Auditing, Property Tax Auditing, and other consulting and professional services.	\$261,700
<b>Fire</b>	Fire and development plan check and inspection services; environmental and soils consulting; employment background and other investigative services; evaluation of emergency services; oil production inspections, evaluation of oil production system, testing and document preparation; paramedic/ambulance billing; physical examinations and pulmonary consulting for personnel; GEMT document preparation; hazardous materials inspections of City businesses as part of the CUPA Program and other consulting and professional services.	\$526,491
<b>Human Resources</b>	Professional services including legal, recruitment, medical professional, labor consulting and other consulting and professional services.	\$962,500
<b>Information Services</b>	Consulting and other professional services related to Audit Security Services, Phone Support, Workshops for Business Intelligence, Infrastructure Systems, Public Safety Systems and Application and Database Support Divisions.	\$18,413
<b>Police</b>	Psychological exams, background, polygraph, legal consultations, rape and medical exams, blood-withdraw technician service, annual medical physician review of facility and procedure services, crime prevention, juvenile diversion, gang prevention, hazmat physical exams, flight crew physicals, SWAT physical, hepatitis shots & TB testing and other related professional services.	\$335,825
<b>Public Works</b>	Engineering/Design, Engineering Studies, Environmental Consulting Services, Inspection/Construction Management, Development Review, Plan Check Services, SCADA and related automation support, Water Quality Testing, Engineering/Technical Support, Litigation/Legal Services, Water Conservation Support Services, Water Quality Testing Support Services, NPDES/FOG Inspection Services, Utilities and Refuse Rates and Financial Studies, Billing and Cashiering System Implementation Support, Professional Arborist Services, Traffic Studies, Special Training Services, Biologist Services, Facility Studies/Assessment, Facility Testing and Support Services, Fleet Studies	\$2,063,200
<b>Non-Departmental</b>	Professional services including claims, litigation, auditing, recruitment services, appraisal, economic analysis, legal, housing compliance and other consulting and professional services.	\$471,948
<b>Total Professional Services</b>		<b>\$6,000,306</b>

## ATTACHMENT 4



### City of Huntington Beach Financial Policies Proposed Budget – FY 2018/19

#### **ENTERPRISE FUNDS**

- ❑ An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- ❑ The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund's operating, capital, and reserve requirements.
- ❑ Enterprise funds will be supported by their own rates and not subsidized by the General Fund.
- ❑ **Water Fund**
  - Reserve equal to 25% ~~(was 33%)~~ of the adopted annual operating budget to ensure adequate working capital for operating expense.
- ❑ **Water Master Plan (New)**
  - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
  - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
  - Emergency: Cost to replace one groundwater well.
- ❑ **Sewer Service Fund (Existing)**
  - Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
  - One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
  - Emergency: Cost to replace one sewer lift station.



## City of Huntington Beach

File #: 18-063

MEETING DATE: 6/4/2018

### REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Fred A. Wilson, City Manager

**PREPARED BY:** Gilbert Garcia, Chief Financial Officer

**Subject:**

**Adopt Resolution No. 2018-29, a Resolution of the City Council of the City of Huntington Beach Amending Resolution No. 2016-59, Establishing the Consolidated Comprehensive Citywide Master Fee and Charge Schedule (Supplemental Fee Resolution No. 5) - Continued from May 21, 2018 with Public Hearing Open**

**Statement of Issue:**

A best practice in government finance is for cities to update their user fees and charges on a regular basis. The last comprehensive User Fee Study was completed by the City in 2016. Adjustments to the Citywide Master Fee and Charges Schedule are recommended for approval based on a review performed by City Staff and the Finance Commission.

**Financial Impact:**

Citywide user fees and charges currently generate approximately \$19.5 million in annual All Funds revenue with \$18.3 million in the General Fund. In the Adopted General Fund Budget of \$224 million for FY 2017/18, this represents approximately eight percent of total General Fund revenue. The monies generated by City-wide user fees and charges are used to support many of the services funded through the budget, including public safety which represents 55 cents of every dollar spent in the General Fund. If adopted as proposed, the updated Schedule may generate up to \$88,000 in additional revenue in the Fourth of July Fund (Fund 204) in the next fiscal year to help ensure a balanced budget for the event. The FY 2018/19 Proposed Budget includes the anticipated revenues in the Fourth of July Fund. There are no anticipated changes to General Fund revenues.

**Recommended Action:**

- A) Conduct a public hearing regarding the Master Fee and Charges Schedule Adjustments; and,
- B) Adopt Resolution No. 2018-29, "A Resolution of the City Council of the City of Huntington Beach Amending Resolution No. 2016-59, Establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (Supplemental Fee Resolution No. 5)"

**Alternative Action(s):**

Amend the Master Fee and Charges Schedule and adopt as revised, within legal constraints.

**Analysis:**

Local government operations are primarily funded from taxes, users fees and charges, fines, and grants. The City of Huntington Beach charges fees for providing various services and programs to residents, businesses operating in the City, and visitors. These fees include providing cultural and recreational activities, issuing building permits, activating residential water and sewer accounts, conducting inspections of commercial buildings to ensure fire safety and compliance with local and State building codes and regulations, and many other services. In some cases, fees are charged at full-cost recovery for providing services. In other cases, fee recovery is less than 100 percent, which can be due either to market conditions, government mandated caps or the recognized benefit of subsidizing certain programs to the community.

As a general rule, the City may not recover from service users more than the cost incurred to provide the service pursuant to State law. Revenue received from fees is deposited into the applicable funds including: the General Fund, Water Fund, CUPA, and other Funds of the City.

In order to establish fees on the basis of full-cost recovery, it is necessary to first determine the cost of services. To ensure appropriate fee amounts are being assessed, the City employed the assistance of a professional fee study and cost allocation plan consultant, NBS. Based on the results of that study, the City Council reviewed and approved adjustments to multiple fees and created a Consolidated Master Fee and Charges Schedule on November 7, 2016.

**Finance Commission**

As part of the City Council approval of the Citywide Master Fee and Charges Schedule, the Finance Commission was asked to review the proposed changes to coincide with the annual budget development process. At the regularly scheduled meeting of the Finance Commission held on April 25, 2018, proposed adjustments to the Master Fee and Charges Schedule were reviewed and discussed. The Finance Commission recommends approving Resolution No. 2018-29, a Resolution of the City Council of the City of Huntington Beach Amending Resolution No. 2016-59, Establishing the Consolidated Comprehensive Citywide Master Fee and Charge Schedule (Supplemental Fee Resolution No. 5) excluding the language "and, to add a new fee for California Fire Code (CFC) Maintenance Testing and Inspection Electronic Report submittal." Finance Commission recommends approving all adjustments and footnotes on Exhibit A except for the addition of the California Fire Code (CFC) maintenance Testing and Inspection Electronic Report submittal fee (F-261).

**Community Services Department Fourth of July Changes**

The recommended rates referenced in Exhibit A are administrative in nature and as such do not represent increased rates, but rather institutionalize the rates that were previously adopted by the City Council in 2016 and 2017 through Council Resolutions 2016-31 and 2017-28.

The rates were implemented in order to temporarily raise parking rates on the two days before the Fourth of July Holiday itself (July 2<sup>nd</sup> and July 3<sup>rd</sup>) in the attended south beach lots and at the Main Promenade Parking Structure.

Staff is now recommending that previously adopted rates become a permanent part of the Master

Fee and Charges Schedule. Since the Fourth of July falls on a different day of the week each year, the recommendation provides for increased rates on the Fourth of July itself, as well as for each of two additional days immediately preceding and/or following the Fourth of July as selected by the Director of Community Services. The updated schedule is anticipated to generate amounts similar to prior years, approximately \$88,000 over a three-day period.

### **Fire Department False Alarm/Non-Emergency Calls Billing and Electronic Inspection Report Fee**

Fire Department false alarm billing rates will not change. The recommended change to the fee schedule includes expanding the false alarms to include non-emergency service calls, and adding a footnote to explain the circumstances under which billing will occur.

The Department is also recommending to add a new fee for a vendor service that proactively manages submissions of third party testing results for sprinkler, fire alarm, restaurant hood and other protection systems in a cloud-based environment.

Current Fire Department staffing and data systems are challenged to keep up with the large number of systems and reports, which are generally mailed or faxed. The inefficiencies in the current process appear to cause a portion of building owners to wait to receive violations before maintaining their systems. A key fire prevention goal is to reduce risk and promote compliance in an efficient and cost-effective manner. The current system does not adequately accomplish that goal. Fire department follow-up on inspection, testing, and maintenance (ITM) reports is difficult given current resources. The solution is to either (1) utilize outside contractors that perform the service; or (2) invest in in-house staffing. Staff recommends to utilize vendors, such as Compliance Engine, to provide both risk reduction and maximum efficiency for a small fee of \$12.

The fee will be paid by the business requiring inspection directly to the vendor. The vendor will maintain the inspection and test result documentation and play an active role in obtaining missing or late reports. This arrangement is common with other municipal agencies, such as the cities of Anaheim, Long Beach, Pasadena, and Beverly Hills. These updates to the Fire Department fees will not generate any additional revenues to the City.

### **Library Department Charges**

Charges for the rental of the Theater and meeting room spaces at the Central Library are not limited to the cost of service, but rather are set at the discretion of the City. The Central Library was expanded in 1994, to provide an additional venue for cultural and educational programming in the community. The practice of supporting cultural and educational programs allows for the continued provision of affordable cultural services to the residents of Huntington Beach, while maintaining consistency with current market rates for similar services in neighboring cities. Charges for all the meeting rooms and Theater are being rounded up or down, to make costs more consistent with other services, and to enhance customer service with more predictable costs for events and activities. The Theater rates are seeing a slight increase, due to rounding up the rates, while reducing the number of different rates overall. The larger meeting spaces, like the C/D Rooms are seeing a slight increase

due to popularity and rounding of the dollar amounts for simplification. The increases are minimal and should have limited impact on potential clients. The City does not anticipate any net changes to revenues due to these updates to library charges.

### **Conclusion**

The fee study conducted in 2016 allows the City to capture and calculate cost information needed to adjust fees and to determine the full cost of providing certain services. Overall, the recommended changes on Exhibit A are anticipated to increase revenues by \$88,000 in the Fourth of July Fund this next fiscal year should the recommended fees and charges be adopted by the City Council. There are no anticipated changes to General Fund revenues.

With implementation of the annual review of the Citywide Master Fee and Charges Schedule during the annual budget making process, all fees at less than 100 percent cost recovery can be revised to generate additional revenue if needed, and charges can be evaluated to ensure alignment with market conditions. A Master Schedule also helps to promote the annual review process due to the simplicity of the format and the ease of reviewing one Master Schedule and one Resolution (versus numerous schedules and resolutions) further promoting best practices and providing the public greater transparency into the fee setting process.

If approved by the City Council, adjustments to the Citywide Master Fee and Charges Schedule will become effective after City Council adoption, or July 1, 2018.

### **Environmental Status:**

Not applicable

### **Strategic Plan Goal:**

Improve quality of life  
Enhance and Maintain Infrastructure  
Strengthen Economic and Financial Sustainability  
Enhance and Maintain Public Safety  
Enhance and Maintain City Services Delivery

### **Attachment(s):**

1. Resolution No. 2018-29, a Resolution of the City Council of the City of Huntington Beach Amending Resolution No. 2016-59, Establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (Supplemental Fee Resolution No. 5).
2. Public Hearing Notice.
3. Master Fee and Charge Schedule Adjustments Presentation

RESOLUTION NO. 2018-29

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF HUNTINGTON BEACH AMENDING RESOLUTION NO.  
2016-59, ESTABLISHING THE CONSOLIDATED COMPREHENSIVE  
CITYWIDE MASTER FEE AND CHARGES SCHEDULE  
(SUPPLEMENTAL FEE RESOLUTION NO. 5)

WHEREAS, the City Council adopted Resolution 2016-59 establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (the "Fee and Charges Schedule"); and

The City Council temporarily amended the Fee and Charges Schedule pursuant to Resolution No. 2017-28, and further amended the Schedule pursuant to Resolution No. 2017-44; and

The City Council desires to update the Fee and Charges Schedule; and

The City Council desires to increase the Community Services Department charges for entrance or use of City property identified in Exhibit A to this Resolution; and

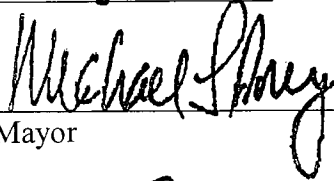
The City Council further desires to adjust the library charges for use of City property identified in Exhibit A to this Resolution; and

The City Council further desires to add footnotes to Fire Department fees regarding false alarm billing rates to explain the circumstances under which billing will occur, and, to add a new fee for California Fire Code (CFC) Maintenance Testing and Inspection Electronic Report submittal, identified in Exhibit A to this Resolution.

NOW, the City Council of the City of Huntington Beach does hereby resolve as follows:

The City of Huntington Beach adopts the Fees and Charges in the Recommended Fee Level column attached in Exhibit A, which shall become effective July 1, 2018, following the adoption of this Resolution, and continue thereafter.


PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2018.

  
\_\_\_\_\_  
Mayor


REVIEWED AND APPROVED:

  
\_\_\_\_\_  
City Manager

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney *016 6/11/18*

INITIATED AND APPROVED:

  
\_\_\_\_\_  
Chief Financial Officer



**EXHIBIT A**

**Master Fee and Charges Schedule FY 18-19 Adjustments  
Effective 7/1/2018**

No.	Description		Current Fee	Recommended Fee Level	% Cost Recovery
<b>Community Services Department</b>					
<b>Charge</b>	South Beach Attended Lots - 4th of July Flat Rate		\$25.00 (July 4th only)	\$30.00 for July 4th, plus \$25.00 flat rate for each of two additional days immediately preceding and/or following July 4th as selected by the Director of Community Services	N/A
<b>Charge</b>	Main Promenade Parking Structure (4th of July only)		\$27.00	\$30.00	N/A
<b>Charge</b>	Main Promenade Parking Structure (two additional days immediately preceding and/or following July 4th as selected by the Director of Community Services)		first 30 minutes, no charge	first 30 minutes, no charge	N/A
			Up to two hours (includes first 30 Minutes) \$1.00/hour	Up to two hours (includes first 30 Minutes) \$2.00/hour	N/A
			After two hours, \$1.00/each 20 minutes	After two hours, \$2.00/each 20 minutes	N/A
			Maximum Daily Rate \$17.00	Maximum Daily Rate \$27.00	N/A
			Evening Rate (after 9:00 pm - Prevailing Hourly Rate or \$5.00)	Evening Rate (after 9:00 pm - Prevailing Hourly Rate or \$10.00)	N/A
<b>Fire Department</b>					
	<b>FALSE ALARM/NON-EMERGENCY SERVICE CALLS (RESIDENTIAL &amp; COMMERCIAL)</b>				
<b>No Change to F-233 to F-237 Fee Level. Only change was to add the footnote below.</b>					
<b>F-233</b>	1 or 2 in 12-month period (No charge 1st 2 in 12 months)		\$ -	\$ -	N/A
<b>F-234</b>	3 in 12-month period		\$ 120	\$ 120	N/A
<b>F-235</b>	4 in 12-month period		\$ 245	\$ 245	N/A
<b>F-236</b>	5 in 12-month period		\$ 490	\$ 490	N/A
<b>F-237</b>	Each additional False Alarm Response over 5 in 12-month period		\$ 610	\$ 610	N/A
<b>F-261</b>	California Fire Code (CFC) Maintenance Testing and Inspection Electronic Report Submittal	new	N/A	\$12 per CFC regulated features for each submission or Actual Cost	100%

No.	Notes
<b>F-233 to F-237</b>	False alarms include (1) system or detector malfunction, including improper performance of fire alarm system that is not a result of a proper system response to environmental stimuli such as smoke or high heat conditions; and (2) unintentional system or detector operation (no fire), includes tripping an interior device unintentionally. Non-emergency service calls include (1) lock-ins (non-emergency), (2) smoke or odor removal (no fire), (3) removal of a victim from a stalled elevator that has known mechanical issues; (4) other abuses of Fire Department services for repeat non-emergency conditions (excludes medical).

**Library - Charges**  
**Effective 7/1/2018**

**Central Library Theater and Meeting Room Rental Charges**  
**Hourly Rate (unless otherwise noted)**

Current Charges			Recommended Charges	
B Room	Non Profit (501c3) - Resident	\$ 51.00	B Room	\$ 50.00
	Non Profit (501c3) - Non Resident	\$ 63.00		\$ 60.00
	Business/private -Resident	\$ 83.00		\$ 80.00
	Business/private -Non Resident	\$ 95.00		\$ 90.00
Balboa Room	Non Profit (501c3) - Resident	\$ 51.00	Balboa Room	\$ 50.00
	Non Profit (501c3) - Non Resident	\$ 63.00		\$ 60.00
	Business/private -Resident	\$ 76.00		\$ 80.00
	Business/private -Non Resident	\$ 89.00		\$ 90.00
C Room (piano)	Non Profit (501c3) - Resident	\$ 76.00	C Room (piano)	\$ 80.00
	Non Profit (501c3) - Non Resident	\$ 89.00		\$ 90.00
	Business/private -Resident	\$ 114.00		\$ 115.00
	Business/private -Non Resident	\$ 127.00		\$ 130.00
D Room	Non Profit (501c3) - Resident	\$ 76.00	D Room	\$ 80.00
	Non Profit (501c3) - Non Resident	\$ 89.00		\$ 90.00
	Business/private -Resident	\$ 114.00		\$ 115.00
	Business/private -Non Resident	\$ 127.00		\$ 130.00
C/D Room	Non Profit (501c3) - Resident	\$ 139.00	C/D Room	\$ 140.00
	Non Profit (501c3) - Non Resident	\$ 164.00		\$ 165.00
	Business/private -Resident	\$ 202.00		\$ 200.00
	Business/private -Non Resident	\$ 228.00		\$ 230.00
C/D Room	Non Profit (501c3) - Resident	\$ 759.00	C/D Room	\$ 765.00
flat rate package	Non Profit (501c3) - Non Resident	\$ 897.00	flat rate package	\$ 900.00
Fri/Saturday 6 hour minimum	Business/private -Resident	\$ 1,104.00	8 hour maximum	\$ 1,100.00
	Business/private -Non Resident	\$ 1,242.00		\$ 1,255.00
E Room	Non Profit (501c3) - Resident	\$ 51.00	E Room	\$ 50.00
	Non Profit (501c3) - Non Resident	\$ 63.00		\$ 60.00
	Business/private -Resident	\$ 70.00		\$ 70.00
	Business/private -Non Resident	\$ 83.00		\$ 80.00
Maddy Room	Non Profit (501c3) - Resident	\$ 63.00	Maddy Room	\$ 60.00
	Non Profit (501c3) - Non Resident	\$ 76.00		\$ 80.00
	Business/private -Resident	\$ 95.00		\$ 95.00
	Business/private -Non Resident	\$ 108.00		\$ 110.00
Talbert Room	Non Profit (501c3) - Resident	\$ 89.00	Talbert Room	\$ 90.00
	Non Profit (501c3) - Non Resident	\$ 101.00		\$ 100.00
	Business/private -Resident	\$ 139.00		\$ 140.00
	Business/private -Non Resident	\$ 152.00		\$ 150.00
Library Theater	Non Profit (501c3) - Resident	\$ 115.00	Library Theater	\$ 115.00
Monday-Friday before 5 pm	Non Profit (501c3) - Non Resident	\$ 144.00	Monday-Thursday	\$ 145.00
	Business/private -Resident	\$ 207.00		\$ 210.00
	Business/private -Non Resident	\$ 230.00		\$ 230.00
Library Theater	Non Profit (501c3) - Resident	\$ 144.00	Library Theater	\$ 145.00
Monday-Friday after 5 pm	Non Profit (501c3) - Non Resident	\$ 173.00	Friday, Saturday, Sunday	\$ 175.00
Saturday-Sunday	Business/private -Resident	\$ 316.00		\$ 320.00
	Business/private -Non Resident	\$ 345.00		\$ 350.00
Tabby Theater	Non Profit (501c3) - Resident	\$ 76.00	Tabby Theater	\$ 75.00
	Non Profit (501c3) - Non Resident	\$ 95.00		\$ 95.00
	Business/private -Resident	\$ 159.00		\$ 160.00
	Business/private -Non Resident	\$ 190.00		\$ 190.00

Charges for use of City Facilities may be waived for City or Library sponsored and co-sponsored events.


The Library Director with approval from the City Manager may provide limited discounts for those willing to commit to a long-term use of the above facilities.

All other Library Fees and Charges remain the same, unless noted above.

STATE OF CALIFORNIA  
COUNTY OF ORANGE                    ) ss:  
CITY OF HUNTINGTON BEACH        )

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2018** by the following vote:

**AYES:**       O'Connell, Semeta, Peterson, Posey, Delgleize, Hardy, Brenden  
**NOES:**       None  
**ABSENT:**   None  
**RECUSE:**   None

  
\_\_\_\_\_  
City Clerk and ex-officio Clerk of the  
City Council of the City of  
Huntington Beach, California

**PUBLIC HEARING  
CITY OF HUNTINGTON BEACH**

<b>Notice of Public Hearing on the Adoption of Resolutions Amending the Comprehensive Fee Schedule Including City User Fees, Rates/Charges, and Development Fees</b>
--

Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach, in the Council Chambers of the Civic Center, Huntington Beach located at 2000 Main Street, at the hour of 6:00 PM, or as soon as possible thereafter on Monday, the 21<sup>st</sup> day of May 2018, for the purpose of considering the Adoption of Resolutions Amending the Comprehensive Fee Schedule including City User Fees, Rates/Charges, and Development Fees.

The revisions to be considered are for cost recovery purposes and to set charges for public access and use of certain City property for the purpose of raising revenue and fall under the responsibility of the following City Departments:

- Community Services Department
- Fire Department
- Library Services Department

All interested persons are invited to attend to express their opinions for, or against, the proposed fee revisions with written or oral comments. Written communications to the City Council should be mailed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: May 3, 2018  
May 10, 2018

**City of Huntington Beach  
By: Robin Estanislau, City Clerk  
2000 Main Street  
Huntington Beach, CA 92648-2702  
Telephone: (714) 536-5405**

**\*\* Notice to City Clerk \*\***

this copy to run twice in newsprint no later than 19 days prior to the Council Meeting date. Run in both display format and in legal section.

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## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Accounting Method** – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

**Accrual Basis** – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

**ADA** – (refer to Americans with Disabilities Act).

**Adopted Budget** – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

**Affordable Housing Agreement** – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

**AHA** – (see Affordable Housing Agreement).

**Americans with Disabilities Act (ADA)** – This Federal law requires that public facilities be accessible to individual with physical limitations.

**Amortization** – The process of decreasing, or accounting for, an amount over a period of time.

**Appropriation** – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

**Appropriation Account** – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

**Appropriation Limit** – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

**Assessed Valuation** – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

**Audit** – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

**Balanced Budget** – A budget in which planned expenditures do not exceed planned revenues available.

**BID** – (see Business Improvement District).

**Bond** – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.



## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Bond Proceeds** – Funds received from the sale or issuance of bonds.

**Budget** – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

**Business Improvement District (BID)** – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

**Business Unit** – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

**CAFR** – (see Comprehensive Annual Financial Report).

**California Public Employees' Retirement System (CalPERS)** – Statewide retirement system that covers most City of Huntington Beach employees.

**CalPERS** – (see California Public Employees' Retirement System).

**Capital Assets** – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

**Capital Improvement Program (CIP)** – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

**Capital Outlay** – Expenditures, which result in the acquisition of assets with an initial cost of at least \$10,000 and an expected life of at least two years.

**Capital Project Funds** – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

**CDGB** – (see Community Development Block Grant).

**Certified Public Accountant (CPA)** – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

**CFD** – (see Community Facilities District).

**Charges for Services** – Reimbursement for services rendered to the public or to some other program/fund in the City.

**CIP** – (see Capital Improvement Program).

**City Charter** – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.

**Combined Transportation Funding Program (CTFP)** – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.



## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Community Development Block Grant (CDBG)** – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

**Community Facilities District (CFD)** – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

**Comprehensive Annual Financial Report (CAFR)** – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

**Cost Allocation** – A method used to charge General Fund overhead costs to other funds.

**CPA** – (see Certified Public Accountant).

**CPI** – (see Consumer Price Index).

**CTFP** – (see Combined Transportation Funding Program).

**Debt Service** – The repayment of principal and/or interest on borrowed funds.

**Debt Service Funds** – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

**Debt Service Requirement** – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** – The excess of liabilities of a fund over its assets.

**Department** – The basic organizational entity of government that is functionally unique in its delivery of services.

**Depreciation** – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

**Developer Fees** – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

**Encumbrances** – Commitments related to unperformed contracts for goods and services.

**Enterprise Funds** – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

**Equipment Replacement** – Appropriations budgeted for the purchase of rolling stock and movable assets.





## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Expenditure** – The actual spending of funds set aside by appropriation for identified goods and services.

**Expense** – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

**Fair Share Traffic Impact Fee Program (TIF)** – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

**Fee** – A general term used for any charge levied by government for providing a service or permitting an activity.

**Fiduciary Funds** – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

**Fiscal Year (FY)** – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is July 1 to June 30.

**Fixed Assets** – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

**FTE** – (see Full-Time Equivalent Position).

**Full-Time Equivalent Position (FTE)** – Staffing collectively based on a 2,080-hour year.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

**Fund Balance** – The excess of the assets of a fund over its liabilities, reserves and carryovers.

**FY** – (see Fiscal Year).

**GAAP** – (see Generally Accepted Accounting Principles).

**GASB** – (see Governmental Accounting Standards Board).

**General Fund** – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording.

**Governmental Accounting Standards Board (GASB)** – Develops standardized reporting for government entities.



## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Governmental Fund** – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

**Grants** – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

**HUD** – U. S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes; utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

**Indirect Costs** – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

**Infrastructure** – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

**Interfund Transfers** – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Internal Service Fund** – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

**Joint Powers Authority (JPA)** – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

**JPA** – (see Joint Powers Authority).

**Long-Term Debt** – Debt with a maturity of more than one year after the date of issue.

**Long Term Financial Plan** – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

**Mandate** – Legislation passed by the state or federal government requiring action or provision of services or programs.

**Measure M** – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

**Memoranda of Understanding (MOU)** – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

**Motor Vehicle In-Lieu Tax** – (see Vehicle License Fee).

**MOU** – (see Memoranda of Understanding).

**Municipal Bond** – A bond issued by a state or local government.



## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Municipal Code** – A compilation of enforceable ordinances adopted by the City Council.

**National Pollution Discharge Elimination System (NPDES)** – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

**Non-Departmental** – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

**NPDES** – (see National Pollution Discharge Elimination System).

**Object Code** – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.

**OCTA** – (see Orange County Transportation Authority).

**OPA** – (see Owners Participation Agreement).

**Operating Budget** – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

**Operating Expenses** – The cost for materials and equipment that are required for a department to perform its functions.

**Operating Revenue** – Funds received as income to pay for ongoing operations.

**Operating Transfers** – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

**Orange County Transportation Authority (OCTA)** – A public sector transportation planning body and transit service provider for Orange County, California.

**Ordinance** – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

**Organization Chart** – A pictorial representation of the administrative and functional structure of a City unit.

**Other Funds** – Within this budget document, those funds that are not included as part of the General Fund.

**Owners Participation Agreement (OPA)** – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

**Pension Tax Rate** – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.



## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Performance Measures** – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

**Personnel Services** – Expenditures for City Employee and temporary staff compensation.

**Program Budget** – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

**Professional Services** – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3, Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

**Proprietary Fund** – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

**Public Employees' Pension Reform Act (PEPRA)** – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

**RDA** – (see Redevelopment Agency.)

**Redevelopment Agency (RDA)** – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

**Reserve** – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

**Resolution** – A special order of the City Council, which has a lower legal standing than an ordinance.

**Revenue** – Sources of income financing the operation of government.

**SCAQMD** – (see Southern California Air Quality Management District).

**Southern California Air Quality Management District (SCAQMD)** – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

**Special Revenue Funds** – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.



## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**Strategic Plan** – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1<sup>st</sup> page of Strategic Planning section.

**Structurally Balanced Budget** – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

**Successor Agency** – Under Assembly Bill 1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created “Successor Agencies” that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

**TAB** – (see Tax Allocation Bond).

**Tax Allocation Bond (TAB)** – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

**Tax Increment** – Property tax collected as a result of increased valuation within the Redevelopment Area (RDA).

**Tax Rate** – The amount of assessment stated in terms of a unit of the tax base.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

**TIF** – (see Fair Share Traffic Impact Fee Program).

**TOT** – (see Transient Occupancy Tax).

**Transfers** – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

**Transient Occupancy Tax (TOT)** – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

**Unencumbered Balance** – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

**Unfunded Liabilities** – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

**U. S. Department of Housing and Urban Development** – (see HUD).

**User Fees and Charges** – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

**Utility Users Tax (UUT)** – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.



## City of Huntington Beach Glossary of Terms Adopted Budget – FY 2018/19

**UUT** – (see Utility Users Tax).

**Vehicle License Fee (VLF)** – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

**VLF** – (see Vehicle License Fee).

**Water Master Plan (WMP)** –The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

**WMP** – (see Water Master Plan).

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# **City of Huntington Beach** **Master Fee and Charges Schedule Adjustments** **Adopted Budget – FY 2018/19**

No.	Description	Note	Current Fee	Recommended Fee Level	% Cost Recovery
<b>Community Services Department</b>					
<b>Charge</b>	South Beach Attended Lots - 4th of July Flat Rate		\$25.00 (July 4th only)	\$30.00 for July 4th, plus \$25.00 flat rate for each of two additional days immediately preceding and/or following July 4th as selected by the Director of Community Services	N/A
<b>Charge</b>	Main Promenade Parking Structure (4th of July only)		\$27.00	\$30.00	N/A
<b>Charge</b>	Main Promenade Parking Structure (two additional days immediately preceding and/or following July 4th as selected by the Director of Community Services)		first 30 minutes, no charge	first 30 minutes, no charge	N/A
			Up to two hours (includes first 30 Minutes) \$1.00/hour	Up to two hours (includes first 30 Minutes) \$2.00/hour	N/A
			After two hours, \$1.00/each 20 minutes	After two hours, \$2.00/each 20 minutes	N/A
			Maximum Daily Rate \$17.00	Maximum Daily Rate \$27.00	N/A
			Evening Rate (after 9:00 pm - Prevailing Hourly Rate or \$5.00)	Evening Rate (after 9:00 pm - Prevailing Hourly Rate or \$10.00)	N/A
<b>Fire Department</b>					
	<b>FALSE ALARM/NON-EMERGENCY SERVICE CALLS (RESIDENTIAL &amp; COMMERCIAL)</b>				
<b>No Change to F-233 to F-237 Fee Level. Only change was to add the footnote below.</b>					
<b>F-233</b>	1 or 2 in 12-month period (No charge 1st 2 in 12 months)		\$ -	\$ -	N/A
<b>F-234</b>	3 in 12-month period		\$ 120	\$ 120	N/A
<b>F-235</b>	4 in 12-month period		\$ 245	\$ 245	N/A
<b>F-236</b>	5 in 12-month period		\$ 490	\$ 490	N/A
<b>F-237</b>	Each additional False Alarm Response over 5 in 12-month period		\$ 610	\$ 610	N/A
<b>F-261</b>	Compliance Engine - California Fire Code (CFC) Maintenance Testing and Inspection Electronic Report Submittal	new	N/A	\$12 per CFC regulated features for each submission or Actual Cost	100%

No.	Notes
<b>F-233 to F-237</b>	False alarms include (1) system or detector malfunction, including improper performance of fire alarm system that is not a result of a proper system response to environmental stimuli such as smoke or high heat conditions; and (2) unintentional system or detector operation (no fire), includes tripping an interior device unintentionally. Non-emergency service calls include (1) lock-ins (non-emergency), (2) smoke or odor removal (no fire), (3) removal of a victim from a stalled elevator that has known mechanical issues; (4) other abuses of Fire Department services for repeat non-emergency conditions (excludes medical).





**City of Huntington Beach**  
**Master Fee and Charges Schedule Adjustments**  
**Adopted Budget – FY 2018/19**

Current Charges			Recommended Charges	
Library				
Central Library Theater and Meeting Room Rental Charges. Hourly Rate (unless otherwise noted)				
B Room	Non Profit (501c3) - Resident	\$ 51.00	B Room	\$ 50.00
	Non Profit (501c3) - Non Resident	\$ 63.00		\$ 60.00
	Business/private -Resident	\$ 83.00		\$ 80.00
	Business/private -Non Resident	\$ 95.00		\$ 90.00
Balboa Room	Non Profit (501c3) - Resident	\$ 51.00	Balboa Room	\$ 50.00
	Non Profit (501c3) - Non Resident	\$ 63.00		\$ 60.00
	Business/private -Resident	\$ 76.00		\$ 80.00
	Business/private -Non Resident	\$ 89.00		\$ 90.00
C Room (piano)	Non Profit (501c3) - Resident	\$ 76.00	C Room (piano)	\$ 80.00
	Non Profit (501c3) - Non Resident	\$ 89.00		\$ 90.00
	Business/private -Resident	\$ 114.00		\$ 115.00
	Business/private -Non Resident	\$ 127.00		\$ 130.00
D Room	Non Profit (501c3) - Resident	\$ 76.00	D Room	\$ 80.00
	Non Profit (501c3) - Non Resident	\$ 89.00		\$ 90.00
	Business/private -Resident	\$ 114.00		\$ 115.00
	Business/private -Non Resident	\$ 127.00		\$ 130.00
C/D Room	Non Profit (501c3) - Resident	\$ 139.00	C/D Room	\$ 140.00
	Non Profit (501c3) - Non Resident	\$ 164.00		\$ 165.00
	Business/private -Resident	\$ 202.00		\$ 200.00
	Business/private -Non Resident	\$ 228.00		\$ 230.00
C/D Room flat rate package Friday/Saturday 6 hour minimum	Non Profit (501c3) - Resident	\$ 759.00	C/D Room flat rate package 8 hour maximum	\$ 765.00
	Non Profit (501c3) - Non Resident	\$ 897.00		\$ 900.00
	Business/private -Resident	\$ 1,104.00		\$ 1,100.00
	Business/private -Non Resident	\$ 1,242.00		\$ 1,255.00
E Room	Non Profit (501c3) - Resident	\$ 51.00	E Room	\$ 50.00
	Non Profit (501c3) - Non Resident	\$ 63.00		\$ 60.00
	Business/private -Resident	\$ 70.00		\$ 70.00
	Business/private -Non Resident	\$ 83.00		\$ 80.00
Maddy Room	Non Profit (501c3) - Resident	\$ 63.00	Maddy Room	\$ 60.00
	Non Profit (501c3) - Non Resident	\$ 76.00		\$ 80.00
	Business/private -Resident	\$ 95.00		\$ 95.00
	Business/private -Non Resident	\$ 108.00		\$ 110.00
Talbert Room	Non Profit (501c3) - Resident	\$ 89.00	Talbert Room	\$ 90.00
	Non Profit (501c3) - Non Resident	\$ 101.00		\$ 100.00
	Business/private -Resident	\$ 139.00		\$ 140.00
	Business/private -Non Resident	\$ 152.00		\$ 150.00



# **City of Huntington Beach** **Master Fee and Charges Schedule Adjustments** **Adopted Budget – FY 2018/19**

Current Charges			Recommended Charges	
Library				
Central Library Theater and Meeting Room Rental Charges. Hourly Rate (unless otherwise noted)				
Library Theater Monday-Friday before 5 pm	Non Profit (501c3) - Resident	\$ 115.00	Library Theater Monday-Thursday	\$ 115.00
	Non Profit (501c3) - Non Resident	\$ 144.00		\$ 145.00
	Business/private -Resident	\$ 207.00		\$ 210.00
	Business/private -Non Resident	\$ 230.00		\$ 230.00
Library Theater Monday-Friday after 5 pm Saturday-Sunday	Non Profit (501c3) - Resident	\$ 144.00	Library Theater Friday, Saturday, Sunday	\$ 145.00
	Non Profit (501c3) - Non Resident	\$ 173.00		\$ 175.00
	Business/private -Resident	\$ 316.00		\$ 320.00
	Business/private -Non Resident	\$ 345.00		\$ 350.00
Tabby Theater	Non Profit (501c3) - Resident	\$ 76.00	Tabby Theater	\$ 75.00
	Non Profit (501c3) - Non Resident	\$ 95.00		\$ 95.00
	Business/private -Resident	\$ 159.00		\$ 160.00
	Business/private -Non Resident	\$ 190.00		\$ 190.00

Charges for use of City Facilities may be waived for City or Library sponsored and co-sponsored events.

The Library Director with approval from the City Manager may provide limited discounts for those willing to commit to a long-term use of the above facilities.

All other Library Fees and Charges remain the same, unless noted above.

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