



HUNTINGTON BEACH FIRE DEPARTMENT
HAZARDOUS MATERIALS DISCLOSURE OFFICE
2000 MAIN STREET • HUNTINGTON BEACH, CA 92648
(714) 536-5676 • FAX (714) 374-1551

HAZARDOUS MATERIALS DISCLOSURE INFORMATION

Complete and return to Huntington Beach Fire Department – Hazmat Office

Business Name: _____ **Phone:** _____

Business Address: _____
Number Street Unit Zip Code

Business Owner's Name: _____ **Phone:** _____

Description of Business: _____ **Email:** _____

The Hazardous Materials Disclosure Program (California Health and Safety Code, Section 25500-25519), was established to provide local emergency responders with information that can assist in responding to an emergency incident involving a hazardous material. Businesses subject to hazardous material disclosure must electronically report the type, quantity, and procedures used to control hazardous materials they use in their daily operations.

If your business has or uses hazardous materials equal to threshold you must electronically file a hazardous material disclosure. Typical thresholds are 55-gallons for liquids, 500 pounds for solids, and 200 cubic feet for gases, with exemptions in some specific areas. *Hazardous material in consumer sizes sold at retail establishments do not apply to thresholds.*

Answer the following questions:

- | | YES | NO |
|---|--------------------------|--------------------------|
| My business has 55 gallons or more of a liquid hazardous material or hazardous waste . This is based on largest container size or cumulative of smaller containers (e.g., Eleven (11) 5-gallon containers of the same material). You may answer NO if the only material you have is virgin lubricating oil and you do not exceed five (5) drums (275 gallons), one drum per type of oil (e.g., various grades, ATF, etc.). If you generate used oil into a 55 gallon drum or larger, you must answer YES). | <input type="checkbox"/> | <input type="checkbox"/> |
| My business has compressed gas (or liquid/cryogenic equivalent) of 200 cubic feet or more (e.g., carbon dioxide, oxygen, propane). You may answer NO if you are a medical, dental, or veterinarian office and you store no more than 1,000 cubic feet of each nitrous oxide, nitrogen, or oxygen. You must answer YES if you are a food establishment and have carbonated beverage system with 1,000 cubic feet of carbon dioxide in gas or liquid form (Note: all bulk liquid deliveries will exceed 1,000 cubic feet). | <input type="checkbox"/> | <input type="checkbox"/> |
| My business has inert compressed gas (e.g., argon, nitrogen, helium) of 1,000 cubic feet or more. | <input type="checkbox"/> | <input type="checkbox"/> |
| My business has 500 pounds or more of a solid hazardous material or hazardous waste . | <input type="checkbox"/> | <input type="checkbox"/> |
| My business has extremely hazardous material or radioactive material in quantities that exceed threshold amounts listed in 40 CFR 355 or a hazardous material that could potentially pose a significant hazard to human health and safety, or the environment. | <input type="checkbox"/> | <input type="checkbox"/> |

By selecting **YES** for one or more of the above responses, **hazardous material disclosure is required**. See reverse for additional information.

I certify, under the penalty of perjury, that the above information is true and correct to the best of my knowledge.

Signature: _____ **Date:** _____



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HAZARDOUS MATERIAL BUSINESS PLAN REQUIREMENTS

The Hazardous Materials Business Plan Program (California Health and Safety Code, Section 25500-25519), was established to provide local emergency responders with information that can assist in responding to an emergency incident involving a hazardous material. Businesses subject to hazardous material disclosure must electronically report the type, quantity, and procedures used to control hazardous materials they use in their daily operations.

If your business has or uses hazardous materials equal to threshold you must electronically file a hazardous material disclosure. Typical thresholds are 55-gallons for liquids, 500 pounds for solids, and 200 cubic feet for compressed or liquefied gases, with exemptions in some specific areas.

If you are subject to hazardous material disclosure there are important steps you need to take.

We encourage you to reduce your hazardous material inventory below disclosure amounts to avoid fees and inspections. However, if your business requires hazardous materials equal to or in excess of disclosure amounts, you must comply with the following:

Disclose online within 30 days

IMPORTANT! DON'T DELAY!

Businesses must disclose on-line through

- California Environmental Reporting System (CERS) (<http://cers.calepa.ca.gov/>)
- Go to "Business Portal" and "Create a New Account." Once your account is established, you can find your facility on CERS and begin the submission process.

Business must disclose information on the following forms:

- Business Activities
- Business Owner/Operator Identification
- Chemical Description
- An Annotated Site Map
- Emergency Plan (*template available on CERS*).

Annually review and certify your online disclosure.

Update your Business Emergency Plan every three years.

Pay an annual HMDP fee. The fee is determined based on number and quantity of hazardous materials handled at your facility.

Inform your landlord if you operate in a leased or rental property that you are subject to hazardous material disclosure. These are done in writing and sample forms are available on our web site.

Receive an inspection by the Fire Department's Hazardous Materials Program Specialist, at a minimum of once every three years.

You are encouraged to proceed directly to CERS and begin the disclosure process. Failure to disclose is a violation and subject to significant fines and penalties.

If you have question or are unsure whether you need to disclose please call (714) 536-5469 or (714) 536-5676. You can also obtain additional information on the City's website at www.surfcity-hb.org on the Fire Department page under the section Fire Prevention.