

This designation will apply to the following Standard Insurance Company coverage(s) if available to you through your Employer: Basic Life, Basic Accidental Death and Dismemberment (AD&D), Additional Life and Additional AD&D Insurance.

Designations made below, or on a separate sheet of paper, are not valid unless signed, dated, and delivered to your Employer during your lifetime. Return the completed form to your Human Resources Department.

MEMBER/EMPLOYEE INFORMATION

Your Name (Last, First, Middle)		Date of Birth
Your Address		
City	State	Zip
Group Name City of Huntington Beach	Group No. 759645	

BENEFICIARY DESIGNATION/CHANGE

Your employer allows you to make separate beneficiary designations for Basic Life, Basic AD&D, Additional Life and Additional AD&D coverages. If you choose to elect the **same** beneficiaries for all applicable coverages, complete Section I below. To elect **separate** beneficiaries, move forward and complete Section II below.

SECTION I. The following designation applies to ALL LIFE & AD&D COVERAGES						
Primary – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*
Contingent – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*

*Total must equal 100%

SECTION II. The following designation applies to BASIC LIFE INSURANCE						
Primary – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*
Contingent – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*

*Total must equal 100%

_____ Signature of Member/Employee	_____ Date
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Human Resources Department – Retain for your records

SECTION II. The following designation applies to BASIC AD&D INSURANCE

Primary – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*
Contingent – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*

*Total must equal 100%

SECTION II. The following designation applies to ADDITIONAL LIFE INSURANCE

Primary – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*
Contingent – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*

*Total must equal 100%

SECTION II. The following designation applies to ADDITIONAL AD&D INSURANCE

Primary – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*
Contingent – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No.	Relationship	% of Benefit*

*Total must equal 100%

_____ Signature of Member/Employee	_____ Date
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BENEFICIARY INFORMATION

- Your designation revokes all prior designations.
- Benefits are payable to a contingent Beneficiary only if you are not survived by one or more primary Beneficiaries.
- If you name two or more Beneficiaries in a class (primary or contingent), two or more surviving Beneficiaries will share equally, unless you provide for unequal shares.

If a minor (a person not of legal age) or your estate is the Beneficiary, it may be necessary to have a guardian or a legal representative appointed by the court before any death benefit can be paid. If the Beneficiary is a trust or trustee, the written trust must be identified in the Beneficiary designation. For example, "Dorothy Q. Smith, Trustee under the trust agreement dated _____."

- A power of attorney must grant specific authority, by the terms of the document or applicable law, to make or change a Beneficiary designation. If you have questions, consult your legal advisor.
- Dependents Insurance and Supplemental Life Insurance on your Spouse, if any, is payable to you, if living, or as provided under your Employer's coverage under the Group Policy.

If you complete the "% of Benefit" box(es), the amounts should add up to 100% for each class (primary or contingent). For example, "Primary - John Q. Doe, 60%; Jane Q. Doe, 40%."