



7111 Talbert Avenue, Huntington Beach, California 92648

## Volunteer Application (Adult)

Name _____	Date _____
Street Address _____	City _____
Zip Code _____	Email _____
Home Phone _____	Cell Phone _____

Number of hours you would like to volunteer per week: \_\_\_\_\_

Days and times of availability: Mon. \_\_\_\_\_ Tues. \_\_\_\_\_ Wed. \_\_\_\_\_

Thurs. \_\_\_\_\_ Fri. \_\_\_\_\_ Sat. \_\_\_\_\_ Sun. \_\_\_\_\_

**Select preferred library location(s):** Central Library \_\_\_\_\_ Main Street Branch \_\_\_\_\_  
Banning Branch \_\_\_\_\_ Helen Murphy Branch \_\_\_\_\_ Oak View Branch \_\_\_\_\_

### **How Do You Want to Connect and Contribute?**

The information you provide on this volunteer application will be used to match your skills and interests with volunteer opportunities. Please RANK (with 1 being your top preference) the top three volunteer opportunities that match your skills and interests on the line next to the choices below.

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|--|--|
| _____ Chess Club (Oak View)                  | _____ Homework Club (Oak View)           |
| _____ Circulation/Shelving                   | _____ Literacy (Central)                 |
| _____ Computer Coach (Central)               | _____ Literacy (Oak View)                |
| _____ Events & Programs (as needed/seasonal) | _____ Makerspace (Central)               |
| _____ Friends Gift Shop                      | _____ Summer Reading Partners (Oak View) |
| _____ Friends Used Book Sale (see below):    | _____ Veterans Resource Center (Central) |
| _____ Sorting (Central, Downstairs)          |  |
| _____ Cashier (Central)                      |  |
| _____ Restocking (Central & Main St.)        |  |

**Some programs may require lifting up to 25 lbs., pushing/pulling carts and bins, bending and/or standing for extended periods. \_\_\_\_\_ Initials**

**Volunteers 18 years and older working with children or at a branch are required to submit fingerprinting to conduct a Department of Justice (DOJ) screening. Volunteers are responsible for any fees associated with the screening. \_\_\_\_\_ Initials**

(Continue on the back)

What are you looking to gain from volunteering at the library?

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Describe previous volunteer/work experience -- list skills and experience.

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What are your hobbies or interests?

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Languages spoken other than English:

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<p><b>Emergency contact:</b>  Name _____ Relationship _____  Home Phone _____ Cell Phone _____</p>
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**Have you ever been convicted of a crime other than a minor traffic violation? Exclude convictions for marijuana-related offenses more than two (2) years old; convictions that have been sealed, expunged or legally eradicated, and misdemeanor convictions for which probation was completed and the case dismissed.**

**Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or jury regardless of whether a sentence is imposed by the court.  
(Yes/No) \_\_\_\_\_**

**If you answered 'yes' to the previous question, please provide specific details for each occurrence including: 1) Date; 2) Location; 3) Charge and description of the offense; 4) Penalty/Disposition. Convictions are evaluated for each position and will not necessarily disqualify you.**

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Thank you for your interest in volunteering for the Huntington Beach Public Library. If you have questions, please contact the Volunteer Services Coordinator at (714) 375-5128.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Staff Notes**

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