

How to Make Payment online (Public Works Permits)

1. Go to <https://www.huntingtonbeachca.gov/>
2. Hover your cursor over to **I Want to** at the top navigation bar, then select **Pay for** to access Payment page (if using phone browser, select the **Menu-Icon** at the top left corner of web page, select **I Want to**, then select **Pay for** to access Payment page)
3. Scroll down to **Other Accounts Receivables Invoices** and select **Pay by Credit Card** or **Pay by eCheck**. **PLEASE NOTE: The max fee to pay by credit card is \$5,000 and you may not pay OCSD fees by credit card in any amount.**

Other Accounts Receivables Invoices
Pay your invoice on on-line by credit card or using your bank account. Certain Accounts Receivable invoices are only payable on-line by ACH (your bank account) such as medical insurance, taxes and Lease payments and not payable by credit card.

Pay by Credit Card

Pay by eCheck

4. Enter the amount provided in the box corresponding to **Payment Amount** and select **Continue**.

• Do not use your browser's "Back" button. Instead, navigate using the buttons below.

PLEASE DO NOT PAY YOUR UTILITY BILL, YOUR FIREMED MEMBERSHIP OR YOUR PARKING TICKET USING THIS SERVICE.

*Payment Amount \$.

Payment Options:

Credit Card



Cancel

Continue

5. Review the **Terms and Conditions** and select **Accept** to proceed with payment.

ACI Payments, Inc. Terms and Conditions:

THIS PAYMENT SERVICE IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

Do not use or access this Website or Service if You do not agree to be bound by these Terms and Conditions

These Terms and Conditions ("Terms and Conditions") are in effect for all transactions processed through this payments website ("Website") on or after May 9, 2019, and apply to and govern Your access to and use of this Website, the Service and all Alternative Channels. This payment processing service is offered to You on behalf of your Biller ("Service").

It is important to carefully review all Terms and Conditions below, including the provision concerning REFUNDS. These Terms and Conditions may be amended at any time. All amended terms shall be effective immediately after they are posted to the Website. By using this Website after such modifications are posted, You are agreeing to accept and comply with the Terms and Conditions as

Printer Friendly

Back

Decline

Accept

6. Select **Public Works Fees** under **Payment Type** drop down box and select Continue.

Make A Payment



Huntington Beach, City of, CA
Account Receivable - City of HB, City Treasurer

Make your selection. Click the "Continue" button to proceed with the online payment process. Note that the [*] fields are required.

*Payment Type:

- Select -
- Select -
- Annual Fire Permit Fee
- BID Assessment
- Civil Citations
- DUI Billings
- Emergency Response Fee
- False Alarm Fee
- Fire Inspection Fee
- NPDES Inspection Fee
- PD Records Request Fee
- Re-Inspection Fee
- Vehicle Release Fee
- Building Permit
- Construction Permit
- Public Works Fees
- Other

This page supports 128-bit SSL encryption as verified by DigiCert

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7. On the **Payer Information** page, fill in all required fields with (*). Under “If you noted ‘other,’ please note the type of Accounts Receivable payment you are making below” Please fill in information as follow: (this is to ensure that your payment will be routed to the correct account for Public Works permits)

Customer Account Number: 99999

Invoice Number: Enter your project ID as provided by the Public Works Department

Other: Enter full property address of job

Payment Type:	Public Works Fees
If you noted "other," please note the type of Accounts Receivable payment you are making below.	
Customer Account Number (If you are *paying a Civil Citation, please put the citation number in this field):	99999
Invoice Number:	PW????
Other:	Enter property address

8. Once you have completed all required fields for **Payer Information**, **Payment Option**, and **Payment Information**, select **Continue** to complete payment.