CALL TO ORDER

Chairperson Crenshaw called the February 12, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

ROLL CALL BY CLERK

Members Present at Roll Call: Celentino, Crenshaw, Grebner, Koenig, Maiville, Morgan, Schafer, Slaughter, and Trubac.

Members Absent at Roll Call: Naeyaert, Polsdofer, Sebolt, Stivers, and Tennis.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Jodi LeBombard, Animal Control Director, to lead those present in the Pledge of Allegiance.

MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence. He further asked that those present keep the family of Doug Stover, Former Equalization Director, in their thoughts, as he had recently passed.

Chairperson Crenshaw recognized that Commissioner Stivers was present at the meeting via telephone. He further stated that Commissioner Stivers had requested approval to participate and vote via telephone.

Commissioner Koenig moved to approve Commissioner Stivers’ request to participate via telephone. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, Stivers and Tennis.

Commissioner Stivers was considered present and participating for the remainder of the meeting.

Chairperson Crenshaw stated that a formal resolution amending the Board of Commissioners’ rules to allow for participation via telephone would be considered later in the agenda.
FEBRUARY 12, 2019 REGULAR MEETING

APPROVAL OF THE MINUTES

Commissioner Maiville moved to approve the minutes of the January 22, 2019 meeting. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated without objection, substitutes for Agenda Item Nos. 11, 15, 17, and 23 would be added.

Chairperson Crenshaw stated without objection, Agenda Item No. 22 would be removed from the agenda.

Chairperson Crenshaw stated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Morgan moved that the Resolution Amending the Board Rules to Allow Commissioners to Participate in Meetings by Telephone be considered immediately. Commissioner Celentino supported the motion.

Commissioner Koenig stated that it was particular under the law that the Board of Commissioners could not allow Commissioners to participate by phone, unless there was a quorum physically present.

David Stoker, County Attorney, stated that he concurred.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

Chairperson Crenshaw stated that the resolution would be added as Agenda Item No. 24.

PETITIONS AND COMMUNICATIONS

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT Chairperson Crenshaw placed the letter on file.

A NOTICE FROM THE VILLAGE OF WEBBEVILLE REGARDING A PUBLIC HEARING ON MARCH 12, 2019 TO CONSIDER HOLDING A PUBLIC HEARING TO CONSIDER AMENDING ITS DOWNTOWN DEVELOPMENT AUTHORITY ORDINANCE Chairperson Crenshaw placed the letter on file.

A LETTER AND SUPPORTING MATERIALS FROM DELHI CHARTER TOWNSHIP REGARDING THE HOLT TO MASON TRAIL PROJECT Chairperson Crenshaw placed the letter on file.

A LETTER AND SUPPORTING MATERIALS FROM THE MICHIGAN ASSOCIATION OF COUNTIES REGARDING A SPECIAL BUSINESS MEETING ON MARCH 27, 2019 FOR THE PURPOSE OF AMENDING ITS BYLAWS Chairperson Crenshaw placed the letter on file.
FEBRUARY 12, 2019 REGULAR MEETING

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION FROM COMMITTEE CHAIRS

None.

CONSIDERATION OF A CONSENT AGENDA

Chairperson Crenshaw stated that the Board of Commissioners adopted a procedure whereby they used a partial Consent Agenda in order to expedite meetings. He further stated that under the procedure, the Board would group some non-controversial resolutions together and vote on them in one motion without discussion.

Chairperson Crenshaw stated that the Board kept out of the consent agenda resolutions that required a roll call vote, resolutions that needed discussion, and resolutions that provided important information. He further stated that the Board’s procedures stated that any single member of the Board could identify specific resolutions to be discussed and voted on separately.

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 16 and 17. Commissioner Morgan supported the motion.

Commissioner Slaughter stated that he would like Agenda Item No. 11 removed from the consent agenda.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

Items voted on separately are so noted in the minutes.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 5

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 19 – 035

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 22, 2019 as submitted.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Nacyaert
Nays: None Absent: Koenig Approved 02/05/2019

Adopted as part of a consent agenda.
# FEBRUARY 12, 2019 REGULAR MEETING

## INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<td>2019-004</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
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<td>CARL VOGT</td>
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<td>2019-008</td>
<td>MERIDIAN TOWNSHIP</td>
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<td>AT &amp; T</td>
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<td>2019-018</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>JOLLY OAK RD &amp; JOLLY RD</td>
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<td>TREE REMOVAL</td>
<td>KNOB HILL DR &amp; OKEMOS RD</td>
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<td>WATERMAIN</td>
<td>CRESTWOOD DR &amp; SMITHFIELD</td>
<td>MERIDIAN</td>
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**MANAGING DIRECTOR:**

Page 5 of 54
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF THE INGHAM COUNTY SHERIFF DEPARTMENT/HOMELAND SECURITY DIVISION’S USED COMMAND CENTER TRUCK & PURCHASE OF ONE NEW SPORT UTILITY VEHICLE FOR THE INGHAM COUNTY ROAD DEPARTMENT; AND RELATED MODIFICATION TO THE ROAD DEPARTMENT’S 2019 CAPITAL IMPROVEMENT PLAN

RESOLUTION # 19 – 036

WHEREAS, The Ingham County Sheriff Department/Homeland Security division plans to sell, and the Ingham County Road Department (ICRD) seeks to purchase, one used mobile Command Center Unit, which is essentially a roll-off type, single axle, flat-bed truck and related pod-type van unit, to augment and upgrade functionality to ICRD’s older similar truck used for vehicle recovery and general flat-bed transport; and

WHEREAS, Ingham County Sheriff Department (ICSD) purchased the former Command Center Unit with a FY2005 Federal grant for the State Homeland Security Program in 2007 and has now replaced the Command Center Unit with a new unit, which has resulted in the former Command Center Unit becoming available to ICRD at a cost of $30,000 to satisfy the terms of the original Homeland Security grant; and

WHEREAS, ICRD finds the subject Command Center Unit at a cost of $30,000 a good value for the type, condition and age of the vehicle; and

WHEREAS, ICRD also currently needs one additional new Sport Utility Vehicle (SUV) for ICRD engineering staff and related equipment transportation on road projects; and

WHEREAS, SUV’s and other new, standard vehicle types are typically purchased under the State of Michigan’s MIDEAL cooperative purchasing program to take advantage of the state’s larger bidding and purchasing program which results in more favorable unit pricing; and

WHEREAS, the preferred SUV is estimated to cost $25,000 through MIDEAL; and

WHEREAS, if the above indicated two vehicle purchases are approved, ICRD’s previously approved 2019 Capital Improvement Plan (CIP) will need to be adjusted to include purchase of the used ICSD Command Center Unit and purchase of one new SUV vehicle for a total of $55,000 for both vehicles, as shown on the attached, proposed CIP; and

WHEREAS, ICRD’s adopted 2019 budget includes $397,678 in Capital Outlay for vehicles and road equipment; and
WHEREAS, ICRD’s approved 2019 CIP currently indicates two tandem truck replacements currently estimated at a total of $340,000 for both trucks, and thus $57,678 would remain available in ICRD’s 2019 budget and CIP for purchase of the used ICSD Command Center truck and purchase of one new SUV through MIDEAL, again estimated at $55,000 total for both vehicles; and

WHEREAS, it is also the recommendation of the Ingham County Purchasing Department to proceed with the two vehicle purchases described above;

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of one used Command Center Unit truck as described above from ICSD at a cost to the ICRD of $30,000.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of one new SUV through MIDEAL at an estimated cost of $25,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes amending ICRD’s previously approved 2019 Capital Improvement Plan (CIP) to include purchase of the used ICSD Command Center Unit truck and purchase of one new SUV vehicle through MIDEAL for a total of $55,000 for both vehicles, as shown on the attached, proposed CIP.

BE IT FURTHER RESOLVED, the Financial Services and Purchasing Departments are hereby authorized to execute the two above-described vehicle purchases with any necessary documents on behalf of the County.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebott, Maiville, Naeyaert  
Nays: None  Absent: Koenig  Approved 02/05/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdorfer, Schafer  
Nays: None  Absent: Morgan, Tennis  Approved 02/07/2019

Adopted as part of a consent agenda.
2019 CAPITAL BUDGET REQUEST FORM

DEPARTMENT: Road (Proposed amendment—January, 2019)

<table>
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<tr>
<th>RANK</th>
<th>PROJECT NAME</th>
<th>PROJECT TYPE</th>
<th>NEW/RENEW</th>
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<tr>
<td>1</td>
<td>2 tandem truck replacements at $170,000 each</td>
<td>F/E</td>
<td>Renew</td>
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<tr>
<td>2</td>
<td>1 used Sheriff Dept. Command Center Unit at $30,000</td>
<td>F/E</td>
<td>Renew</td>
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<tr>
<td>3</td>
<td>New SUV thru MIDAEAL at $25,000</td>
<td>F/E</td>
<td>Renew</td>
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<table>
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<tr>
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<tr>
<td>ESTIMATED CAPITAL COST OF PROJECT</td>
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<td>NEW OPERATING COSTS</td>
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<td>TOTAL PROJECT COST</td>
<td>$395,000</td>
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<tr>
<th>SOURCES OF FUNDING (DESCRIBE)</th>
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<tr>
<td>Road Fund—201 (MVH revenue)</td>
<td>$397,678</td>
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<tr>
<td>Capital Road Equipment 2019 approved Budget</td>
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</tbody>
</table>

| TOTAL SOURCES                   | $397,678      |

**BRIEF DESCRIPTION OF PROJECT:**

Following vehicle purchases to replace and/or augment existing older vehicles of similar type:
Replacement of two tandem plow/dump trucks (Approved on original CIP).
*Purchase of 1 used Ingham County Sheriff Dept. Command Center Unit—single axle, roll-off type flat-bed truck and related pod-type van unit.

*Purchase of one new Sport Utility Vehicle through MIDAEAL for engineering department use on county road projects.

*Items proposed this amendment.
WHEREAS, on January 26, 2016 the Ingham County Board of Commissioners approved Resolution 16-010 to adopt a Suspension of Operations Policy; and

WHEREAS, the Policy is intended to provide a framework for action and response when situations arise requiring the suspension of some or all County functions; and

WHEREAS, the Policy allows the Controller and the Chairperson of the Board of Commissioners to declare a maximum of 16 hours per calendar year as paid administrative leave to compensate employees impacted by a suspension of operations; and

WHEREAS, the Policy requires that any further loss of compensation by employees beyond the maximum 16 hours must be compensated by use of compensatory, vacation or sick time or employees will be uncompensated; and

WHEREAS, an unusual, potentially life-threatening weather event resulted in suspension of County operations over three days on January 28, 30 and 31, a total of 24 hours; and

WHEREAS, the Board of Commissioners wishes to compensate employees at their normal compensation rates during this period of suspended operations; and

WHEREAS, the Board of Commissioners wishes to amend the Policy to address future periods of suspended operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares that January 28, 30 and 31 shall be considered as paid administrative leave days to compensate employees impacted by a suspension of operations, and that remuneration for these days shall be calculated as stated in the Policy and applicable collective bargaining agreements.

BE IT FURTHER RESOLVED, that Section D.2.d of the Suspension of Operations Policy is stricken from the Policy and replaced with a new Section D.3 as follows:

3. In a situation where the Controller and the Chairperson of the Board of Commissioners act to close departments of the County or the entire County, the period of closure shall be considered as paid administrative leave time to compensate impacted employees.
FEBRUARY 12, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the current Section D.3 shall be renumbered as Section D.4.

BE IT FURTHER RESOLVED, that these policy changes shall have immediate effect upon adoption of this Resolution.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
Nays: None  Absent: Koenig  Approved 02/05/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdorfer, Schafer  
Nays: None  Absent: Morgan, Tennis  Approved 02/07/2019

Adopted as part of a consent agenda.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE INTERNET AND VOICE SERVICES PROVIDED BY EVERSTREAM

RESOLUTION # 19 – 038

WHEREAS, Ingham County currently utilizes Everstream for our Internet, connectivity between sites, and our main voice services; and

WHEREAS, ITD desires to continue with Everstream and increase the service available to our departments at no increase to our budgeted amount; and

WHEREAS, the current agreement will expire on March 31st, 2019 unless renewed; and

WHEREAS, the requested annual contract amount is in the 2019 budget; and

WHEREAS, Everstream has been awarded the co-operatively bid contract with the State of Michigan that provides the best pricing available to Ingham County and is the vendor of choice for providing these services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the Internet and Voice Services from Everstream in the amount not to exceed $138,000.00 per year for three years with the option to add additional years.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Communication Fund Telephone and Long Distance accounts (636-26600-921053 and 63626600-921060 respectively).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 02/05/2019

FINANCE: Yea: Crenshaw, Grebner, Maiville, Polsdofer, Schafer
Nays: None Absent: Morgan, Tennis Approved 02/07/2019

Adopted as part of a consent agenda.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE
SEAMLESSDOCS LICENSING SUBSCRIPTION

RESOLUTION # 19 – 039

WHEREAS, SeamlessDocs is a sole sourced comprehensive forms engine and eSignature platform heavily utilized by government entities; and

WHEREAS, utilization of the SeamlessDocs application by the County provides County constituents a higher level of service concerning response times and approvals; and

WHEREAS, the current licensing subscription agreement will expire on February 19th, 2019 unless renewed; and

WHEREAS, the annual contract amount is in the 2019 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the Seamless Docs licensing subscription in the amount not to exceed $24,720.00 per year for 5 years.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Contract Maintenance Fund (636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None  Absent: Koenig  Approved 02/05/2019

FINANCE: Yea: Crenshaw, Grebner, Maiville, Polsdofer, Schafer
Nays: None  Absent: Morgan, Tennis  Approved 02/07/2019

Adopted as part of a consent agenda.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH WILLIAM FOWLER TO SERVE AS INGHAM COUNTY EQUALIZATION DIRECTOR

RESOLUTION # 19 – 040

WHEREAS, the Michigan General Property Tax Act (MCL 211.34(3)) requires that the Board of Commissioners appoint an Equalization Director; and

WHEREAS, the Equalization Director Search Committee unanimously recommended appointment of William Fowler as Ingham County Equalization Director; and

WHEREAS, Resolution 18-489 authorized the Controller/Administrator and Human Resources Director to negotiate an employment agreement with William Fowler to serve as Ingham County Equalization Director with a total compensation package not to exceed $130,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints and enters into the attached employment agreement with William Fowler to serve as Ingham County Equalization Director with a total compensation package of $128,457, subject to the same annual percentage increase in compensation as determined for Managerial/Confidential employees beginning January 1, 2020.

BE IT FURTHER RESOLVED, this agreement will begin February 25, 2019 and continue, unless terminated by either party as outlined in the attached agreement.

BE IT FURTHER RESOLVED, that for the duration of this agreement the position of Ingham County Equalization Director shall be opted out of the Michigan Employment Retirement System Hybrid Plan.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 02/05/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdorfer, Schafer
Nays: None Absent: Morgan, Tennis Approved 02/07/2019

Adopted as part of a consent agenda.
COUNTY OF INGHAM EQUALIZATION DIRECTOR
EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT, effective February 25, 2019, is made and entered into by and between County of Ingham, a municipal corporation and political subdivision of the State of Michigan, acting through the Board of Commissioners of the County of Ingham ("Board" or "Employer"), and William Fowler ("Employee").

WITNESSETH:

WHEREAS, the Michigan General Property Tax Act (MCL 211.34(3)) requires that the Board of Commissioners appoint an Equalization Director; and

WHEREAS, the Employee desires to provide such services as the Equalization Director and is qualified to perform the same.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED between the parties as follows:

1. Employment. The Employee will be employed as the Equalization Director for the County of Ingham, upon the terms and conditions in this Agreement. It is expressly understood and agreed by the Board and the Employee that the Employee will be an "at-will" employee of the Board, serving at the pleasure of the Board. Employee represents that he holds all certificates and other qualifications required to perform the duties set forth herein. The Board may terminate the Employee upon 30 calendar days' prior written notice without cause or immediately upon notice for cause. The Employee may terminate his employment at any time upon 14 calendar days' prior written notice to the Board.

2. Scope of Services:

A. The Employee will perform such duties and responsibilities of the Equalization Director as required and directed by the Board and in accordance with the policies and directives of the County and the laws of the State of Michigan.

The Employee agrees that at all times he will faithfully and to the best of his ability, experience and talents perform all the duties that may be required as the Equalization Director. The Employee will report to the Board and such specific commissioners or County staff as may be designated by the Board from time to time in its discretion.

B. While employed under this Agreement, the Employee will abide by, enforce, and comply with the policies and governance directives of the Employer.
C. The Employee agrees to represent the Employer and its essential interests at appropriate meetings and by means of correspondence as authorized by policy or directives of the Employer.

D. It is understood and agreed by the parties that in order to perform the expectations of the Employer under this Agreement the Employee will devote (1) whatever time and attention is necessary and (2) that the endeavor will require at a minimum the full time effort of at least forty (40) hours per week toward the discharge of the Employee's duties and responsibilities set forth in this Agreement. The parties understand that the employment is that of a salaried Equalization Director and is subject to irregular work hours and demands.

3. Term. The term of this Agreement will commence on February 25, 2019, and continue, unless terminated by either the Board or Employee, with or without cause, pursuant to the termination provisions of this Agreement.

4. Return of Property. Upon termination of employment, the Employee will return all documents, correspondence, files, papers or property of any kind, of all type or nature pertaining to the Employer, which the Employee may possess or control, and will sign a statement verifying return of such property.

5. Compensation:

A. The Board will pay, and the Employee will receive, an annual salary of $128,456.20 ($130,000.00 less the current waiver for medical/hospitalization insurance of $128.65/mo.) effective at the beginning of the term of this Agreement, in accordance with County policy to be paid in bi-weekly installment payments, for services rendered pursuant to this Agreement.

On January 1, 2020, and continuing on or after January 1 of subsequent years, the Employee will receive the same annual percentage increase, if any, as is determined for executive County employees. It is agreed between the parties that the Employee is exempt from the overtime provisions of the Federal Fair Labor Standards Act and that the Employee will not be entitled to and will not receive overtime compensation. In the event of termination of employment, the Employee's salary will be prorated to the effective date of termination.

B. The Board may further increase the salary and/or other benefits of the Employee in such amounts and to the extent as the Board, in its sole discretion, may desire.
C. The Employer will provide and pay for professional liability insurance for
the Employee, in addition to all other liability insurance coverage
provided by the County for its employees.

6. Fringe Benefits. Effective upon eligibility, the Employee will be entitled to the
following fringe benefits as provided by the Board to its other executive Employees:

A. Benefits as set forth in the County’s Managerial and Confidential
Employee Personnel Manual, except for the Retirement Plan (the
Employee has elected to irrevocably opt out of the MERS Hybrid
Plan and the Employer will pass a resolution to satisfy the
requirements of the MERS plan to accomplish this opt-out).

B. Participation in the County’s Health Plan is available to the
Employee. Employee is eligible for and has elected to take the
waiver for medical/hospitalization insurance ($128.65/mo.).
Employee is entitled to receive the same annual adjustment in the
waiver amount per the Managerial and Confidential Employee
Personnel Manual. The Employer will not adjust Employee’s
annual salary based upon any change to the waiver. The Employee
may discontinue the waiver and enroll in the County’s Health Plan
at which point the Employer may adjust the Employee’s total
compensation to account for this change consistent with the intent
of the total compensation package authorized by the Board.

7. Performance Evaluation. The Board may review and evaluate the performance
of the Employee. The review and evaluation will be in accordance with criteria developed by the
Board. Criteria may be added or deleted as the Board may, from time to time, determine. The
Employee will have an opportunity to discuss his evaluation with the Board and may be
requested by the Board to submit a self-evaluation. The Board’s failure to evaluate or provide
advance notice of written criteria or objectives to the Employee will not constitute a breach of
this Agreement.

8. Non-Discrimination. The Employee, as required by law, will not discriminate
against any person seeking services from the County or against any employee or applicant for
employment with respect to hire, tenure, terms, conditions or privileges of employment, or
matters directly or indirectly related to employment because of a disability that is unrelated to
the individual’s ability to perform the duties of a particular job or position, or because of race, color,
hair, weight, marital status, religion, national origin, age, or sex. Breach of this covenant may
be regarded as a material breach of this Agreement.

9. Outside Employment. It is anticipated that the Employee will devote his full time,
attention and energies to his employment under this Agreement. Accordingly, the Employee will
not engage in any employment or business outside of this Agreement, except when approved in
advance by the Board and under the following circumstances:

Page 3 of 5
A. The Employee, while engaging in outside or supplemental employment will:

1. Not use the County’s facilities as a source of referral for private customers or clients.
2. Not be engaged in outside employment during the Employee’s regular working hours.
3. Not use the name of the County as a credential in advertising or soliciting customers or clients.
4. Not use the County’s supplies, facilities, staff or equipment in conjunction with any outside or supplemental employment or private practice.
5. Maintain a clear separation of outside or supplemental employment from activities performed for the County.
6. Not cause any conflict of interest, or any possible appearance of conflict of interest, or any impairment of the independent and impartial performance of the Employee’s duties.

B. The Board and County will not be liable, either directly or indirectly, for any activities performed during outside or supplemental employment.

10. **Compliance with the Law.** The Employee will perform all duties and obligations hereunder in complete compliance with all applicable federal, state and local laws, ordinances, rules and regulations.

11. **Complete Agreement.** This Agreement constitutes the complete agreement concerning the employment arrangement between the parties and will, as of the effective date hereof, supersede any and all prior contracts, oral or written, between the parties, if any. It is understood and agreed that this Agreement will supersede and take precedence over any other document, handbook, benefit plan or other material which could otherwise be construed as being contractual in nature, whether in existence prior to, currently or subsequent to the execution of this Agreement, unless such other document, handbook, plan or material is made expressly applicable to the Employee by this Agreement or by formal action of the Board. It is further understood that no County personnel has authority to enter into any employment contract with the Employee for any specified period of time, or to make any agreement contrary to the provisions herein, except when the same is approved by a formal action of the Board.

12. **Applicable Law and Venue.** This Agreement will be construed according to the laws of the State of Michigan. In the event any actions arising under this Agreement are brought by or against the Employer, or the Employer is made a party thereof, the parties acknowledge and agree that the venue for such actions will be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules. In the event an action is brought in a Federal Court, the venue for such action will be the Federal Judicial District of Michigan, Eastern District, Southern Division.
13. **Waivers.** No failure or delay on the part of either of the parties to this Agreement in exercising any right, power, or privilege hereunder will operate as a waiver thereof, nor will a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

14. **Assignment or Subcontracting.** The Employee may not assign, subcontract or otherwise transfer any duties and/or obligations under this Agreement.

15. **Modification of Agreement.** Modifications, amendments, or waivers of any provisions of this Agreement may be made only by the written mutual consent of the parties hereto.

16. **Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and will be disregarded when construing or interpreting any of the provisions of this Agreement.

17. **Invalid Provisions.** If any provision of this Agreement is held to be invalid, the remainder of the Agreement will not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

18. **Certification.** The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

**IN WITNESS WHEREOF,** the authorized representatives of the parties hereto have fully executed this Agreement on the day and year first above written.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CREATING ASSISTANT PUBLIC DEFENDER POSITIONS
FOR THE PUBLIC DEFENDERS OFFICE

RESOLUTION # 19 – 041

WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the recommended Public Defenders Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, the Board of Commissioners must authorize the staffing and budget in order to create the Public Defenders Office; and

WHEREAS, Resolution 18-355 created the Chief Public Defender position, and Resolution 18-450 created an Administrator and an Executive Assistant; and

WHEREAS, the next positions recommended for approval as part of the Public Defenders Office are Assistant Public Defender attorneys; and

WHEREAS, the MIDC Compliance plan authorized the creation of twenty-six attorney positions, to be filled at various salary levels, depending on years of experience; and

WHEREAS, three distinct job descriptions have been created and point-rated by the Human Resources Department, and the recommended classifications are as follows:

- Senior Assistant Public Defender – MC13 (salary range $78,740.77 to $94,510.67)
- Assistant Public Defender – MC11 (salary range $68,552.79 to $82,284.70)
- Assistant Public Defender – Entry Level – MC09 (salary range $58,044.90 to $69,697.99); and

WHEREAS, in order to allow flexibility in hiring based on the experience of applicants, it is recommended that a total of twenty-six attorney positions be created, and the Chief Public Defender be given flexibility as to the total number of positions within each classification; and
WHEREAS, the Public Defenders Office will include a total of 36.5 full-time equivalents; and

WHEREAS, the budget for these positions is included in the grant budget authorized by Resolution 18-476; and

WHEREAS, the remaining staffing will be brought to the Board of Commissioners for approval at a later date.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creation of twenty-six attorney positions in the Public Defenders Office, with three separate classifications; Senior Assistant Public Defender – MC13, Assistant Public Defender – MC11, and Assistant Public Defender – Entry Level – MC09.

BE IT FURTHER RESOLVED, that, until February 1, 2020, the Chief Public Defender will have discretion as to the total number of positions to be filled at each classification, as long as the total is within the approved allocation of twenty-six positions.

BE IT FURTHER RESOLVED, that, on February 1, 2020, the total number of positions at each classification will be set, and any future changes must be approved by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

COUNTY SERVICES:  Yeas:  Celentino, Stivers, Grebner, Sebold, Maiville, Naeyaert
Absent:  Koenig  Approved 02/05/2019

FINANCE:  Yeas:  Grebner, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Absent:  Morgan  Approved 2/07/19

Commissioner Celentino moved to adopt the resolution. Commissioner Slaughter supported the motion.

Commissioner Slaughter read a statement, which is included in the minutes as Attachment A.

Commissioner Morgan stated that during the previous year, Commissioner Koenig had resigned from the Board of Commissioners to seek the Chief Public Defender position. He further stated that he wished to ask the Chairperson whether Commissioner Koenig planned to apply for any of the Assistant Public Defender positions in the Public Defenders Office.

Chairperson Crenshaw stated that he was not sure whether the question was allowable.

Mr. Stoker stated that the Chairperson of the Board of Commissioners had discretion to allow or disallow the question.

Chairperson Crenshaw stated that for purposes of transparency, he would allow the question.

Commissioner Koenig stated that she was not certain whether she would pursue a position in the Public Defenders Office, and that she had not looked into the possibility very seriously. She further stated that the possibility was interesting.
Commissioner Morgan stated that Commissioner Koenig should consider recusing herself from voting on the resolution because of the possibility that she may later apply to one of the positions she would be helping to create.

Chairperson Crenshaw asked Mr. Stoker whether recusal would be appropriate.

Mr. Stoker stated that under the Board of Commissioners’ ethics policy, as long as the potential conflict of interest was speculative, a Commissioner was not required to abstain. He further stated that the Board of Commissioners as a whole could still call for a Commissioner to abstain.

Chairperson Crenshaw asked whether there was desire for Commissioner Koenig to recuse herself from the vote.

Commissioner Grebner stated that the potential conflict had now been brought to the attention of the Board of Commissioners, and the public. He further stated that it seemed preferable to leave the choice whether to recuse to the Commissioner in question.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE INGHAM COUNTY
ANIMAL CONTROL AND SHELTER

RESOLUTION # 19 – 042

WHEREAS, the vacancy of the Deputy Director position at the Ingham County Animal Control and Shelter (ICACS) has allowed opportunity for review of the ICACS organization chart; and

WHEREAS, there have been concerns with the level of staffing and supervision of the animal care staff; and

WHEREAS, after review by Human Resources, the Controller’s Office and the Animal Control Director, a recommendation for a reorganization is being made; and

WHEREAS, this reorganization takes into consideration budgetary constraints as well as the most critical needs of ICACS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of the Animal Control Deputy Director position (MCF09) and the creation an Animal Care Manager position (MCF06).

BE IT FURTHER RESOLVED, that the job description of the Veterinarian is amended to eliminate supervisory responsibility of animal shelter staff, other than the Veterinary Technician, allowing the Veterinarian to focus on the medical needs of animals at the Shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the 2019 Position Allocation List and budget in accordance with this resolution.

COUNTY SERVICES: **Yea**s: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
                  **Nays:** None  **Absent:** Koenig  **Approved 02/05/2019**

FINANCE: **Yea**s: Crenshaw, Grebner, Maiville, Polsdofker, Schafer
               **Nays:** None  **Absent:** Morgan, Tennis  **Approved 02/07/2019**

Adopted as part of a consent agenda.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 13

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JENNIFER ALLSWEDE ON THE EVENT OF HER RETIREMENT

RESOLUTION # 19 – 043

WHEREAS, Jennifer Allswede began her career at the Ingham County Health Department (ICHD) as a Family Child Infant Advocate with the Early Head Start (EHS) Program on October 6, 2003; and

WHEREAS, in that role, Jennifer provided voluntary home visiting services to pregnant women and families with children under three years of age, provided child development information, and worked to ensure that children were healthy and developing on track; and

WHEREAS, in 2006, Jennifer moved to a similar role with the Jump Start Family Outreach Program; and

WHEREAS, in that role, Jennifer worked with families who were identified to be at risk for child abuse and neglect and, in addition to home visiting services, regularly provided presentations at area schools and other community sites where she facilitated play groups and other events for families; and

WHEREAS, in 2008, Jump Start Family Outreach Program transitioned to Family Outreach Services; and

WHEREAS, Jennifer was particularly skilled at working with teens and clients with cognitive challenges by making sure that the information that she brought to them was relevant and understandable; and

WHEREAS, Jennifer modeled the skills that she taught; and

WHEREAS, on September 5, 2014, Jennifer became a Community Health Worker (CHW) with the Pathways to Care Program (previously called Pathways to Better Health); and

WHEREAS, in that role, Jennifer provided home visiting services to inform eligible or potentially eligible clients about Medicaid, how to access Medicaid programs and how to overcome barriers to care; and

WHEREAS, Jennifer provided support to incoming CHWs, sharing her valuable insight, perspective, guidance, and resources as a seasoned CHW; and

WHEREAS, Jennifer additionally provided healthy lifestyle behavior support through the WISEWOMAN program by identifying and discussing risk factors for cardiovascular disease, encouraging healthy lifestyle choices, and addressing health equity and social justice issues; and
WHEREAS, Jennifer was passionate about assisting the community in giving them the tools and the resources they needed to continue to become self-advocates for their medical and social needs; and

WHEREAS, with more than 15 years of dedicated service to the Ingham County Health Department, Jennifer is retiring from her position as a Community Health Worker.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jennifer Allswede for her 15 years of dedication and commitment to the County of Ingham and extends its sincere appreciation for the many contributions she has made to the citizens of Ingham.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends its best wishes to Jennifer and hopes for continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
    Nays: None   Absent: None   Approved 02/04/2019

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO IMPLEMENT A REVENUE MANAGEMENT SYSTEM

RESOLUTION # 19 – 044

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced vendors for the purpose of entering into a contract to provide a turnkey Revenue Management System for the Parks and Recreation Department and Potter Park Zoo; and

WHEREAS, a new revenue management system will streamline and make our operations more efficient; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Vermont Systems, Inc.

THEREFORE BE IT RESOLVED, that the Parks and Recreation Commission and Potter Park Zoo Advisory Board recommend that the Ingham County Board of Commissioners approve entering into a contract with Vermont Systems, Inc. for a term of five years with an option to renew for an additional 2-year period, contingent upon funding being approved from the annual budget request for years 3 through 7 of the contract term.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a contract with Vermont Systems, Inc. in an amount of $151,708 for year one and $14,544 for year two ($7,944 in annual maintenance and support and $6,600 for Card Connect Lease fees) for the Parks Department and authorizes $144,811 for year one and $14,304 for year two ($7,404 annual maintenance and $6,900 Card Connect fees) for the Zoo.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Ingham County I.T. Department to purchase 10 new monitors from CDW-G for the Park’s Department administrative office in an amount not to exceed $1,374.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize a contract with F.D. Hayes for wiring at the Zoo in an amount not to exceed $20,000.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize the Ingham County I.T. Department to purchase Wi-Fi hardware for the Zoo in an amount not to exceed $9,000.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize the purchase of a camera server from VidCom Solutions in an amount not to exceed $6,100 for the Zoo.
BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Ingham County I.T. Department to purchase the hardware from CDW-G for 13 cradle points in an amount not to exceed $18,000 for the Park’s Department and authorizes the purchase of 1 cradle point in an amount not to exceed $1,189 for the Zoo.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a service fee for the 13 cradle points paid to Verizon Wireless Services, LLC in the amount of $4,679 for 2019 and $6,239 for 2020 for the Park’s Department and authorizes a service fee for 1 cradle point in an amount of $480 annually for the Zoo.

BE IT FURTHER RESOLVED, funds are available in the Parks Department 208 fund balance for years one and two as summarized below:

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>$151,708 - Vermont Systems</td>
<td>$14,544 - Vermont Systems</td>
</tr>
<tr>
<td>$18,000 - CDW-G Cradle Points</td>
<td>$6,239 - Verizon</td>
</tr>
<tr>
<td>$1,374 - CDW-G Monitors</td>
<td></td>
</tr>
<tr>
<td>$4,679 - Verizon</td>
<td></td>
</tr>
</tbody>
</table>

Year 1 Grand Total: $175,761  
Year 2 Grand Total: $20,783  
Year 1 and 2 Grand Total: $196,544

BE IT FURTHER RESOLVED, funds are available in the Zoo Fund Balance for years one and two as summarized below:

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>$144,811 - Vermont Systems</td>
<td>$14,304 - Vermont</td>
</tr>
<tr>
<td>$1,188 - CDW-G Cradle Points</td>
<td>$480.00 - Verizon</td>
</tr>
<tr>
<td>$480 - Verizon</td>
<td></td>
</tr>
<tr>
<td>$20,000 - Wiring costs FD Hayes</td>
<td></td>
</tr>
<tr>
<td>$9,000 - Wi-Fi Survey and Hardware</td>
<td></td>
</tr>
<tr>
<td>$6,059 - Security Camera Server</td>
<td></td>
</tr>
</tbody>
</table>

Year 1 Grand Total: $181,538  
Year 2 Grand Total: $14,874  
Year 1 and 2 Grand Total: $196,412

BE IT FURTHER RESOLVED, funding for year 3-7 will be requested as a new request in the yearly budget process as listed below:
### Parks

<table>
<thead>
<tr>
<th>Year</th>
<th>Annual Maintenance &amp; Support Paid to Vermont Systems</th>
<th>Card Connect Lease fees Paid to Vermont Systems</th>
<th>Cradle Point Service Fee Paid to Verizon</th>
<th>Subscription License Year 4-7 Paid to CDW-G</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 3</td>
<td>$8,341</td>
<td>$6,600</td>
<td>$6,239</td>
<td></td>
<td>$21,180</td>
</tr>
<tr>
<td>Year 4</td>
<td>$8,341</td>
<td>$6,600</td>
<td>$6,239</td>
<td>$900</td>
<td>$22,080</td>
</tr>
<tr>
<td>Year 5</td>
<td>$8,758</td>
<td>$6,600</td>
<td>$6,239</td>
<td></td>
<td>$21,597</td>
</tr>
<tr>
<td>Year 6</td>
<td>$8,758</td>
<td>$6,600</td>
<td>$6,239</td>
<td></td>
<td>$21,597</td>
</tr>
<tr>
<td>Year 7</td>
<td>$9,196</td>
<td>$6,600</td>
<td>$6,239</td>
<td></td>
<td>$22,035</td>
</tr>
</tbody>
</table>

### Zoo

<table>
<thead>
<tr>
<th>Year</th>
<th>Annual Maintenance &amp; Support Paid to Vermont Systems</th>
<th>Card Connect Lease fees Paid to Vermont Systems</th>
<th>Cradle Point Service Fee Paid to Verizon</th>
<th>Subscription License Year 4-7 Paid to CDW-G</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 3</td>
<td>$7,774</td>
<td>$6,900</td>
<td>$480.00</td>
<td></td>
<td>$15,154</td>
</tr>
<tr>
<td>Year 4</td>
<td>$7,774</td>
<td>$6,900</td>
<td>$480.00</td>
<td>$300</td>
<td>$15,454</td>
</tr>
<tr>
<td>Year 5</td>
<td>$8,163</td>
<td>$6,900</td>
<td>$480.00</td>
<td></td>
<td>$15,543</td>
</tr>
<tr>
<td>Year 6</td>
<td>$8,163</td>
<td>$6,900</td>
<td>$480.00</td>
<td></td>
<td>$15,543</td>
</tr>
<tr>
<td>Year 7</td>
<td>$8,571</td>
<td>$6,900</td>
<td>$480.00</td>
<td></td>
<td>$15,951</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, the Board of Commissioners authorize a contract with Vermont Systems, Inc. in an amount of $14,941 for year three, $14,941 for year four, $15,358 for year five, $15,358 for year six, and $15,796 for year 7 for the Parks Department, and $14,674 for year three, $14,674 for year four, $15,063 for year five, $15,063 for year six and $15,471 for year 7 for the Zoo contingent upon funding being approved from the annual budget request for years 3 through 7 of the contract term.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a service fee for years 3-7 for the 13 cradle points paid to Verizon Wireless Services, LLC in the amount of $6,239 annually for the Park’s Department and $480 annually for the Zoo contingent upon funding being approved from the annual budget request for years 3 through 7 of the contract term.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an additional $900 for a subscription license paid to CDW-G for use of the cradle points for year 4-7 for the Park’s Department and $300 for the Zoo, contingent upon funding being approved from the annual budget request for years 4 through 7 of the contract term.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
Nays: None    Absent: None    Approved 02/04/2019

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
Nays: None    Absent: Koenig    Approved 02/05/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdorfer, Schafer  
Nays: None    Absent: Morgan, Tennis    Approved 02/07/2019

Adopted as part of a consent agenda.
WHEREAS, Ingham County Health Department's (ICHD) Women's Health Center wishes to convert Primary Care position #601198 into a 1.0 FTE Nurse Practitioner and a 1.5 FTE Medical Assistant I position; and

WHEREAS, this position has remained vacant with no viable candidates responding to the posting in over a year; and

WHEREAS, in the last two years several community providers of Women's Health Services, including Obstetrics and Gynecological services (OB/GYN) services, have closed (MSU Women's Health and Sparrow's Midwest OB/GYN Associates) or ceased to accept Medicaid Health Plans (Alliance Health); and

WHEREAS, as a result, Ingham Community Health Centers (ICHGs) are experiencing an increased demand for Women's Health Services, particularly prenatal care, as there are fewer OB/GYN options for those on Medicaid, the uninsured, and the medically underserved in the community; and

WHEREAS, ensuring women's timely entry into prenatal care within the first trimester of pregnancy is critical to prevent poor birth outcomes and infant mortality; and

WHEREAS, low-income African American women sustain the highest rates of infant mortality and maternal death associated with pregnancy and birth in Ingham County; and

WHEREAS, it is critical that ICHGs increase their capacity to meet the growing demand for prenatal care and women's health services in the community; and

WHEREAS, creating these positions will support the clinical staffing model, per the Health Center reorganization in 2017 which was authorized in Resolution #17-243; and

WHEREAS, through this action, ICHD's Women's Health Center would increase its Nurse Practitioner provider capacity from 2.7 FTE to 3.7 FTE, enabling service delivery to up to 200 additional prenatal patients annually; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support the conversion of the Primary Care Physician position to 1.0 FTE Nurse Practitioner and 1.5 Medical Assistant I positions.
FEBRUARY 12, 2019 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the vacant 1.0 FTE budgeted Primary Care Physician (Position #601198) to create 1.0 FTE Nurse Practitioner (MNA Grade NP/CN 6) and 1.5 FTE Medical Assistant I (UAW Grade D) positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make budget adjustments consistent with this resolution as necessary.

HUMAN SERVICES:  Yeas:  Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
Nays: None  Absent: None  Approved 02/04/2019

COUNTY SERVICES:  Yeas:  Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
Nays: None  Absent: Koenig  Approved 02/05/2019

FINANCE:  Yeas: Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
Nays: None  Absent: Morgan, Tennis  Approved 02/07/2019

Adopted as part of a consent agenda.
FEbruary 12, 2019 Regular Meeting

Adopted – February 12, 2019
Agenda Item No. 16

Introduced by the Human Services and Finance Committees of the:

Ingham County Board of Commissioners

Resolution to Authorize a Contract with The Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH)
For Health Services Millage Eligible Services

Resolution # 19 – 046

Whereas, the State of Michigan dramatically reduced State General Fund payments to CMH in fiscal year 2015; and

Whereas, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

Whereas, these cuts continue to cause ongoing fiscal and service gaps for CMH; and

Whereas, in November 2014 the electorate renewed a countywide health services millage level of 52/100 (.52) of one mill for a period of five years (2015-2019) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than $28,000 and who do not have medical insurance; and

Whereas, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars; and

Whereas, funds from the health services millage are allocated in the County’s 2019 budget for this purpose.

Therefore be it resolved, the Ingham County Board of Commissioners authorizes a contract not to exceed $1,331,769 with CMH for services provided to Ingham County residents for the period of October 1, 2018 through September 30, 2019.

Be it further resolved, funds for this contract with CMH will come from the Health Services Millage.

Be it further resolved, funds will be utilized by CMH for Health Services Millage eligible services as provided in the attached proposal.

Be it further resolved, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
FINANCE: Yeas: Grebner, Maiville, Polsdofor, Tennis  
Nays: Crenshaw, Schafer  Absent: Morgan  Approved 02/07/2019

Commissioner Trubac moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Schafer stated that he would vote no on the resolution, because the Health Millage had taken on a life of its own. He further stated that involvement of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties was not the intent of the language of the original millage.

Commissioner Schafer stated that spending from the millage funds was always increasing, and expanding into different areas. He further stated that the conversation about how important the services provided were was separate from the conversation about whether it was appropriate to fund the services using millage money.

The motion carried.  Yeas: Celentino, Grebner, Koenig, Maiville, Morgan, Slaughter, Stivers, Trubac  
Nays: Crenshaw, Schafer  Absent: Naeyaert, Polsdofor, Sebolt, Tennis
Community Mental Health Authority of Clinton, Eaton, and Ingham Counties
Proposal for the continued use of Ingham County Health Services Millage
to close gaps in Ingham County’s behavioral health care system
FY2019

Summary of proposal: This proposal requests the continuation of Ingham County Health
Services Millage funding, to the Community Mental Health Authority of Clinton, Eaton, and
Ingham Counties (CMHA-CEI), to support a comprehensive package of behavioral healthcare
services designed to address of the most pressing behavioral healthcare needs in the Ingham
County community.

Context: Since the significant State General Fund reduction (2/3 of the funds formerly
provided to CMHA-CEI) and the implementation of the Healthy Michigan Plan, the
Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-
CEI) has gained clarity as to the fiscal and service gaps resulting from these changes.
This clarity underscores the substantial set of services and persons that are not covered
by the Healthy Michigan Plan—costs which must be covered by the scarce State General
Fund and local dollars within CMHA-CEI’s budget. Many of these costs are related to
the provision of services to persons for whom CMHA-CEI is the provider and cost
underwriter, but who are not eligible for the Healthy Michigan Plan. This group
includes: 1) Individuals enrolled in Medicare and not eligible for Medicaid. 2) Those
with “spend down” Medicaid eligibility, which means they become eligible for
Medicaid benefits only after meeting the monthly spend-down amount. 3) Those with
severe, chronic and urgent mental health treatment needs (crisis stabilization,
community living supports or skill-building services, residential care, case
management) not covered by any other coverage plan.

The services proposed in this document address longstanding gaps in services and
gaps that emerged with the dramatic cut in state General Fund dollars to this CMH
and CMHs across the state.

A. Closing gaps in Ingham County’s essential behavioral health care services system:

The community’s free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis
Services and Inpatient Pre-Screening Unit: This unit provides around-the-clock access
to highly trained behavioral health clinicians who provide: crisis intervention,
psychiatric inpatient pre-screening (and funding authorization), short-term
stabilization, diversion to appropriate levels of care, housing assistance, and linkages to
needed services to adults, children, and adolescents. In effort to meet the growing need
for crisis stabilization services in our service area and to reduce the need for scarce
psychiatric hospital placements in situational crisis, CMHA-CEI has expanded adult

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and youth Urgent Care Services as part of the Crisis Services continuum, launch youth mobile crisis and is building capacity for adult mobile crisis services. These services provide immediate intensive support to individuals and families in order to intervene, stabilize, and connect them to longer term resources for ongoing care.

The community’s Assessment and Referral Team: This unit provides a full biopsychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for adults who are uninsured.

The community’s urgent care and intensive home-based treatment program for at-risk children, youth, and their families: This program works to improve the ability of children and youth, with serious emotional disturbance, to function better at home, in school, in the community, and with peers by providing - primarily in the home, school, and workplace of the families enrolled in this program (with some services provided at CMHA-CEI offices) - family and individual psychotherapy, psychiatry, nursing, parenting skills, crisis therapeutic respite services, training and coaching, school liaison services, and referral network linkages.

A spectrum of community-based treatment teams for vulnerable populations: These multidisciplinary teams, made up of mental health therapists/casemanagers, psychiatrists, nurses, mental health workers/consumer services specialists, and peer support specialists, provide psychotherapy, psychiatry, nursing, and a range of supports to adults in a variety of settings with very high levels of mental health needs, those enrolled in a specialized older adult program, and adults with intellectual/developmental disabilities.

Psychiatric inpatient care for jail inmates: CMHA-CEI pays all psychiatric inpatient claims on individuals admitted directly from the jail to psychiatric inpatient facilities. Given that these claims are paid with State General Fund dollars and given the dramatic cut in this CMH’s State General Fund revenues, CMHA-CEI has limited funds to pay these psychiatric inpatient costs and others previously funded by State General Fund dollars.

B. Low cost safety net services to meet the needs of the unserved:

Psychiatric care and outpatient therapy for children and adults with moderate mental health needs: This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults. These services (along with CMHA-CEI’s 24/7 psychiatric crisis services unit) provide the community’s mental health safety net.
Cost of proposed services in FY2019: $1,331,769

Estimated number of Ingham County residents meeting the millage criteria who will be served: 1,800* Please note, the number of residents served with funds are variable from year to year based on the intensity of eligible individuals service needs and the cost of those services.

**FY 18 Summary of Services:**

In total in FY18 CMHA-CEI served 8,869 Ingham County Residents and Ingham County Millage dollars were used to help support services for 1,286 eligible Ingham County residents*. The table below provides an overview of services, costs, and numbers of Ingham County residents served utilizing Ingham County Millage dollars in FY 18.

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Individuals*</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>24/7 Psychiatric Crisis Services and Inpatient Screening</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crisis Intervention</td>
<td>$42,565.19</td>
<td>60</td>
</tr>
<tr>
<td>Transportation</td>
<td>$9,247.55</td>
<td>11</td>
</tr>
<tr>
<td><strong>Assessment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessments and Treatment Planning</td>
<td>$177,965.96</td>
<td>212</td>
</tr>
<tr>
<td><strong>Community-Based Mental Health Treatment and Supports</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assertive Community Treatment (ACT)</td>
<td>$93,108.35</td>
<td>11</td>
</tr>
<tr>
<td>Clubhouse Psychosocial Rehabilitation Programs</td>
<td>$30,111.89</td>
<td>7</td>
</tr>
<tr>
<td>Nursing Facility Mental Health Monitoring</td>
<td>$28,443.04</td>
<td>11</td>
</tr>
<tr>
<td>Peer Directed &amp; Operated Support Services</td>
<td>$14,116.77</td>
<td>19</td>
</tr>
<tr>
<td>Targeted Case Management</td>
<td>$284,561.09</td>
<td>168</td>
</tr>
<tr>
<td>Therapy (mental health)</td>
<td>$45,171.56</td>
<td>82</td>
</tr>
<tr>
<td><strong>Families Forward Children’s Services</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Home Based Services</td>
<td>$8,712.60</td>
<td>8</td>
</tr>
<tr>
<td>Respite</td>
<td>$3,955.81</td>
<td>5</td>
</tr>
<tr>
<td>Family Training</td>
<td>$868.85</td>
<td>2</td>
</tr>
<tr>
<td><strong>Community Services for Developmentally Disabled</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td>Amount</td>
<td>Individuals*</td>
</tr>
<tr>
<td>----------------------------------------------------</td>
<td>------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Applied Behavioral Analysis</td>
<td>$1,015.20</td>
<td>1</td>
</tr>
<tr>
<td>Community Living Supports</td>
<td>$451,247.48</td>
<td>94</td>
</tr>
<tr>
<td>Health Services</td>
<td>$25,066.42</td>
<td>30</td>
</tr>
<tr>
<td>Supports Coordination</td>
<td>$5,484.14</td>
<td>7</td>
</tr>
<tr>
<td>Personal Care in Licensed Specialized Residential Setting</td>
<td>$110,953.30</td>
<td>47</td>
</tr>
<tr>
<td>Skill Building Assistance</td>
<td>$81,964.20</td>
<td>19</td>
</tr>
<tr>
<td>Housing Assistance</td>
<td>$19,858.08</td>
<td>1</td>
</tr>
<tr>
<td>Supported Employment Services</td>
<td>$3,725.40</td>
<td>2</td>
</tr>
</tbody>
</table>

**Psychiatric and Residential Care**

| Medication                                | $14,226.26 | 9            |
| Medication Administration                 | $13,921.08  | 7            |
| Medication Review                         | $31,146.63  | 27           |
| Residential Services                      | $661,832.92 | 332          |
| Room and Board                            | $65,595.87  | 114          |
| **Total (Millage allocation fully billed for $1,292,480 Oct. 2017-June, 2018)** | $2,224,865.64** | 1,286* |

*Individuals may be duplicate if receiving services in multiple categories

**Expenses beyond Millage Allocation covered by CMHA-CEI funds during this period.
WHEREAS, Board of Commissioners Resolution #18-231 approved a fourth round of applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and

WHEREAS, 17 applications that were received from Aurelius Township (1), Delhi Township (1), City of East Lansing (2), City of Lansing (7), Lansing Township (1), Meridian Township (1), Williamston Township(1), Ingham County (2), Village of Dansville (1); and

WHEREAS, after careful review and evaluation of the applications by the Park Commission, the Park Commission submits the following ranking shown in Table A for funding of the below applications.

<table>
<thead>
<tr>
<th>Entity</th>
<th>Project Title</th>
<th>Amount Requested</th>
<th>Millage Funds Recommended for Funding</th>
<th>Year Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamston Township</td>
<td>Red Cedar River Water Trail</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>2019</td>
</tr>
<tr>
<td>Lansing (FLRT)</td>
<td>Volunteer Trail Ambassador Coordinator</td>
<td>$15,000.00</td>
<td>$15,000.00</td>
<td>2019</td>
</tr>
<tr>
<td>Lansing</td>
<td>Bridge 13</td>
<td>$86,442.85</td>
<td>$86,442.85</td>
<td>2019</td>
</tr>
<tr>
<td>Lansing Township</td>
<td>Waverly Road Shared Use Path</td>
<td>$344,750.00</td>
<td>$344,750.00</td>
<td>2019</td>
</tr>
<tr>
<td>Village of Dansville</td>
<td>Dansville Hiking/Walking Trails Plan</td>
<td>$13,500.00</td>
<td>$13,500.00</td>
<td>2019</td>
</tr>
<tr>
<td>Lansing</td>
<td>CL-18</td>
<td>$714,017.94</td>
<td>$714,017.94</td>
<td>2019-2020</td>
</tr>
<tr>
<td>Lansing</td>
<td>CL-15</td>
<td>$344,042.54</td>
<td>$344,042.54</td>
<td>2020</td>
</tr>
<tr>
<td>Lansing</td>
<td>CL-14</td>
<td>$100,980.97</td>
<td>$100,980.97</td>
<td>2020</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>MSU to Lake Lansing Connector, Phase 2</td>
<td>$645,000.00</td>
<td>$645,000.00</td>
<td>2019-2020</td>
</tr>
<tr>
<td>Ingham Co.</td>
<td>Hawk Island Park</td>
<td>$300,000.18</td>
<td>$300,000.18</td>
<td>2019-2020</td>
</tr>
<tr>
<td>Ingham Co.</td>
<td>Lake Lansing S. Improvements</td>
<td>$1,040,200.00</td>
<td>$1,040,200.00</td>
<td>2020</td>
</tr>
</tbody>
</table>
WHEREAS, after careful review and evaluation of the applications the Parks Department respectfully submits the following ranking in Table B for funding of the below applications.

Table B

<table>
<thead>
<tr>
<th>Entity</th>
<th>Project Title</th>
<th>Amount Requested</th>
<th>Millage Funds Recommended for Funding</th>
<th>Year Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williamston Township</td>
<td>Red Cedar River Water Trail</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>2019</td>
</tr>
<tr>
<td>Lansing Township</td>
<td>Waverly Road Shared Use Path</td>
<td>$344,750.00</td>
<td>$344,750.00</td>
<td>2019</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>MSU to Lake Lansing Connector, Phase 2</td>
<td>$645,000.00</td>
<td>$645,000.00</td>
<td>2019-2020</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>Trail Connect-Cambridge to Frances Park</td>
<td>$400,030.00</td>
<td>$400,030.00</td>
<td>2019-2020</td>
</tr>
<tr>
<td>Delhi Township</td>
<td>Holt to Mason, Phase 1</td>
<td>$3,543,380.00</td>
<td>$1,000,000.00</td>
<td>2020</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>CL-18</td>
<td>$714,017.94</td>
<td>$714,017.94</td>
<td>2019-2020</td>
</tr>
<tr>
<td>Lansing/(FLRT)</td>
<td>Volunteer Trail Ambassador Coordinator</td>
<td>$15,000.00</td>
<td>$15,000.00</td>
<td>2019</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>Bridge 13</td>
<td>$86,442.85</td>
<td>$86,442.85</td>
<td>2019</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>Bridge CL-15</td>
<td>$344,042.54</td>
<td>$344,042.54</td>
<td>2019</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>Bridge CL-14</td>
<td>$100,980.97</td>
<td>$100,980.97</td>
<td>2020</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below Table. ---
**FEBRUARY 12, 2019 REGULAR MEETING**

**FUNDING ALL WITH ONE ALTERNATIVELY FUNDED PROJECT**

<table>
<thead>
<tr>
<th>Score</th>
<th>Project Type</th>
<th>Applicant</th>
<th>Project Title</th>
<th>Grant Request</th>
<th>Fund in 2019</th>
<th>2020 Or Multiple Yrs.</th>
<th>Grant Award 2019</th>
<th>Grant Award 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>42.07</td>
<td>Special</td>
<td>Williamston</td>
<td>Red Cedar River Water Trail</td>
<td>$300,000.00</td>
<td>Yes</td>
<td>$300,000.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>41.21</td>
<td>New</td>
<td>Lansing Township</td>
<td>Weavertown Road Shared Use Path</td>
<td>$344,750.00</td>
<td>Yes</td>
<td>$344,750.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>38.96</td>
<td>New</td>
<td>Meridian</td>
<td>MSU to Lake Lansing Connector, Phase II</td>
<td>$645,000.00</td>
<td>Yes</td>
<td>$645,000.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>33.69</td>
<td>New</td>
<td>City of Lansing</td>
<td>Trail Connect-Cambridge to Frans Park</td>
<td>$400,000.00</td>
<td>Yes (19-20)</td>
<td>$200,000.00</td>
<td>$200,015.00</td>
<td></td>
</tr>
<tr>
<td>33.23</td>
<td>New</td>
<td>Delhi</td>
<td>Deilhi—Kalamazoo Phase I (100,000)</td>
<td>$100,000.00</td>
<td>No</td>
<td>$100,000.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>32.54</td>
<td>Repair</td>
<td>City of Lansing</td>
<td>Bridges</td>
<td>$0.00</td>
<td>No</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>32.54</td>
<td>Repair</td>
<td>Bridge 18</td>
<td>CL-3A-LTE-RC (between Aurelius and Crego)</td>
<td>$714,017.94</td>
<td>Yes (2020)</td>
<td>$0.00</td>
<td>$714,017.94</td>
<td></td>
</tr>
<tr>
<td>31.96</td>
<td>Special</td>
<td>PLRT/Sub</td>
<td>Treatment/Trail Amenity/Bay Area</td>
<td>$344,000.00</td>
<td>No</td>
<td>$344,000.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>31.16</td>
<td>Repair</td>
<td>City of Lansing</td>
<td>Bridges (2010: $903,970.06)</td>
<td>$0.00</td>
<td>No</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>31.16</td>
<td>Repair</td>
<td>Bridge 13</td>
<td>CL-13</td>
<td>$86,442.85</td>
<td>Yes (2020)</td>
<td>$0.00</td>
<td>$86,442.85</td>
<td></td>
</tr>
<tr>
<td>31.16</td>
<td>Repair</td>
<td>Bridge 15</td>
<td>CL-15</td>
<td>$344,042.54</td>
<td>No</td>
<td>$344,042.54</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>31.16</td>
<td>Repair</td>
<td>Bridge 14</td>
<td>CL-14</td>
<td>$100,980.97</td>
<td>Yes (2020)</td>
<td>$0.00</td>
<td>$100,980.97</td>
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</tr>
<tr>
<td>31.16</td>
<td>Repair</td>
<td>Bridge 31</td>
<td>CL-31</td>
<td>$373,511.70</td>
<td>Yes</td>
<td>$373,511.70</td>
<td>$0.00</td>
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<tr>
<td>29.75</td>
<td>New</td>
<td>E. Lansing</td>
<td>MT-Ped. Connection at River路 Drive</td>
<td>$370,796.00</td>
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<td>$370,796.00</td>
<td>$0.00</td>
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<tr>
<td>29.36</td>
<td>New</td>
<td>E. Lansing</td>
<td>MT-Ped. Connection at Coldwater Drive</td>
<td>$191,684.00</td>
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<td>$191,684.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>28.98</td>
<td>Repair</td>
<td>Ingham Co.</td>
<td>Hawk Island Park</td>
<td>$548,500.00</td>
<td>Yes</td>
<td>$548,500.00</td>
<td>$0.00</td>
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<tr>
<td>26.21</td>
<td>Special</td>
<td>Dansville</td>
<td>Dansville Hiking/Walking Trails</td>
<td>$13,500.00</td>
<td>Yes</td>
<td>$13,500.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>24.86</td>
<td>Repair</td>
<td>Ingham Co.</td>
<td>Lake Lansing S. Improvements</td>
<td>$1,040,200.00</td>
<td>Yes</td>
<td>$1,040,200.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>22.64</td>
<td>Special</td>
<td>Amelius</td>
<td>Gloria DeSoto Center, Park</td>
<td>$0.00</td>
<td>No</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

Amount Requested: $8,826,954.00

TOTAL ASK: $3,792,956.70

TOTAL 2019: $19,806,350

TOTAL 2020: $2,445,489.30
BE IT FURTHER RESOLVED, that the 70% limitation on allocation of projected future millage revenue imposed by Resolution 17-275 is hereby waived.

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed except in the case of projects that are being funded across multiple years, which will be completed in 2022.

BE IT FURTHER RESOLVED, that if work is not completed within two years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities is subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, to require the entity to include signage provided by the Ingham County Parks Department referencing the millage funds during the construction phase, a permanent sign to remain on the site in perpetuity post completion of the project as well as wayfinding signage provided by the County if applicable.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Board of Commissioners expresses its intention to allocate sufficient funds in future years to ensure the completion of the Delhi-to-Mason trail.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
**Nays:** None  **Absent:** None  **Approved 02/04/2019**

**FINANCE:** Yeas: Grebner, Tennis, Crenshaw, Polsdorfer, Schafer, Maiville
**Nays:** None  **Absent:** Morgan  **Approved 2/07/19**

Commissioner Trubac moved to adopt the resolution. Commissioner Morgan supported the motion.

Commissioner Trubac stated that it had been a long road for Delhi Charter Township to get funding for the Holt to Mason trail. He further stated that he was excited for the community.
Commissioner Trubac stated that he wanted to thank the Finance Committee, as well as Finance Committee Chairperson Grebner, for his amendment indicating that the Board of Commissioners intended to continue funding the project.

Commissioner Grebner stated that the Holt to Mason trail project should be closely coordinated with the Road Department, because much of the Holt to Mason trail would run alongside a segment of Cedar Street that would be rebuilt over the next three years. He further stated that it would be nice to have someone in charge who got things done.

Commissioner Grebner stated that the Road Department might not do the work itself, but that perhaps it could oversee the contracting process. He further stated the Road Department should be heavily involved in the project, and that he would remain involved.

Commissioner Maiville stated that Delhi Charter Township had contributed almost 10% of the cost of the project for years, and had not gotten much credit for it. He further stated that the project was in his district, and that he was happy to see it finally moving forward.

Commissioner Morgan moved to amend the resolution as follows:

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities is may be subject to the acquisition of local or grant match funding awarded when included in the original proposal.

Commissioner Grebner supported the motion.

This was considered a friendly amendment.

The motion to adopt the resolution, as amended, carried unanimously. Absent: Commissioners Naeyaert, Polsdorfer, Sebolt, and Tennis.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION, LLC.

RESOLUTION # 19 – 048

WHEREAS, Board of Commissioners Resolution #18-307 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement for the grant application titled Lake Lansing North Park Improvements #TF17-0157; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced general contractors to enter into a contract for the purpose of making improvements to Lake Lansing North Park. The general scope of work includes, but is not limited to, new accessible HMA paved trails, gravel entry drive improvement, accessible boardwalk replacement and restroom building improvements; and

WHEREAS, Board of Commissioners Resolution #18-307 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement in the amount of $244,700, plus a local match of $115,000 for a total project amount of $359,700; and

WHEREAS, Board of Commissioners Resolution #18-185 authorized a contract with the prime professional, ROWE Professional Services Company in the amount of $28,787 plus an additional $3,000 by short form contract authorization; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction, LLC as quoted in the base bid in the amount of $330,700 plus Alternate 1 in the amount of $4,750, Alternate 2 in the amount of $13,000, and Alternate 3 in the amount of $3,200, plus a contingency of $10,000 for a total construction cost not to exceed $361,650; and

WHEREAS, an additional $1,865 is required for permitting; and

WHEREAS, the actual cost for the permitting, construction, and contingency exceeds the original budget by $35,602; and

WHEREAS, additional funds need to be appropriated for the project from the Trails and Parks Millage fund balance in an amount of $35,602.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Laux Construction, LLC as quoted in the base bid in the amount of $330,700 plus Alternate 1 in the amount of $4,750, Alternate 2 in the amount of $13,000, and Alternate 3 in the amount of $3,200, plus a contingency of $10,000 for a total construction cost not to exceed $361,650 to enter into a contract for the purpose of making improvements to Lake Lansing North Park.
FEBRUARY 12, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional $35,602 from the Trails and Parks Millage fund balance for the Lake Lansing North Park project for permitting and construction and the Controller is authorized to transfer $35,602 from the Trails and Parks Millage fund balance into line item #245-75299-974000-7P14.

BE IT FURTHER RESOLVED, that the term of the contract shall be from the date of execution until June 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
   Nays: None    Absent: None    Approved 02/04/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdofer, Schafer
   Nays: None    Absent: Morgan, Tennis    Approved 02/07/2019

Adopted as part of a consent agenda.
WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wishes to amend the lease agreement with Holy Cross Services for the New Hope Community Health Center to acquire an additional 1,010 square feet of contiguous clinical space; and

WHEREAS, through Resolution #18-446, ICHD accepted an award of funding from the U.S. Department of Health Resources and Services Administration (HRSA) to improve the quality of mental health and Substance Use Disorder services (SUD); and

WHEREAS, acquisition of this additional space will support service enhancements associated with this funding award including integrated SUD treatment, Medication Assisted Treatment (MAT) and group and individual counseling; and

WHEREAS, the current lease terms between ICHD and Holy Cross Services for the property located at 430 N. Larch Street, Lansing, MI, 48912, extend from October 1, 2017 through September 30, 2020, at the rate of $5.00/ square foot, for a total lease amount of $20,000 annually; and

WHEREAS, this amendment will be effective February 1, 2019 through September 30, 2020; and

WHEREAS, the additional lease costs will be covered by billable individual and group SUD service activities supported through the HRSA grant award and delivered through expanded health center space; and

WHEREAS, the Ingham Community Health Center Board of Directors and the Health Officer support the amendment to the lease agreement with Holy Cross Services for approximately 1,010 additional square feet of clinical space available at 430 N. Larch St, Lansing, MI, at the same existing lease rate of $5.00 per square foot annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the lease agreement with Holy Cross Services for approximately 1,010 additional square feet of clinical space available at 430 N. Larch St, Lansing, MI, effective February 1, 2019 at the same existing lease rate of $5.00 per square foot annually.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
FEBRUARY 12, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Neyaert
                 Nays:  None  Absent:  None  Approved 02/04/2019

FINANCE:  Yeas:  Crenshaw, Grebner, Maiville, Polsdofer, Schafer
          Nays:  None  Absent:  Morgan, Tennis  Approved 02/07/2019

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT # 2 TO THE 2018-2019 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 19 – 050

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2018-2019 Comprehensive Agreement authorized in Resolution #18-351 and Amendment #1 in Resolution #18-470; and

WHEREAS, MDHHS has proposed Amendment #2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2018-2019 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from $5,383,596 to $5,449,665, an increase of $66,069.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

- Breast & Cervical Cancer Coordination: increase of $3,200 from $175,000 to $178,200
- Family Planning Services: increase of $32,831 from $256,392 to $289,223
- Local Tobacco Reduction: increase of $5,000 from $20,000 to $25,000
- Hepatitis C: increase of $52,588 from $0 to $52,588
- WISEWOMAN: decrease of $27,550 from $41,550 to $14,000

BE IT FURTHER RESOLVED, that Resolution 18-470 is amended to reflect the amount of the Comprehensive Agreement after Amendment #1 should be $5,383,596.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.
FEBRUARY 12, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment # 2 of the 2018-2019 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
   Nays: None   Absent: None   Approved 02/04/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdofer, Schafer
   Nays: None   Absent: Morgan, Tennis   Approved 02/07/2019

Adopted as part of a consent agenda.
WHEREAS, Ingham County Health Department's (ICHD) Healthy Start (HS) program wishes to partner with Florida State University for training in the Partners for a Healthy Baby Curriculum; and

WHEREAS, participating in this training will allow HS staff to enhance their skills and further ICHD's current HS program; and

WHEREAS, this training will be two days and will be facilitated by a certified Partners for a Healthy Baby Curriculum facilitator to be hosted at ICHD; and

WHEREAS, this training will cost $15,000.00 which includes all travel arrangements for the trainer(s) including airfare, lodging, transportation, meals, shipment of the training materials to the site and back, folder packets for participants with printed PowerPoints, activity sheets, resources, training props, and all AV equipment including a laptop, speaker, projector, and wireless microphones; and

WHEREAS, the cost of this training will be covered by the HS Project Grant authorized in Resolution #14-413; and

WHEREAS, the Health Officer recommends entering into an agreement with Florida State University for training in the Partners for a Healthy Baby Curriculum to be effective February 1, 2019 through May 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Florida State University for training in the Partners for a Healthy Baby Curriculum effective February 1, 2019 through May 31, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
FEBRUARY 12, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None    Absent: None    Approved 02/04/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdof, Schafer
Nays: None    Absent: Morgan, Tennis    Approved 02/07/2019

Adopted as part of a consent agenda.
FEbruary 12, 2019 Regular Meeting

Adopted – February 12, 2019

Agenda Item No. 23

Introduced by the Human Services, County Services and Finance Committees of the:

Ingham County Board of Commissioners

Resolution to Authorize an Extension to Agreement with MSU for Psychiatric Services and to Increase Psychiatric Services to a .7 FTE Position

Resolution #19–052

Whereas, Ingham County Health Department (ICHd) wishes to extend an agreement with Michigan State University (MSU) to continue providing psychiatric services at Ingham Community Health Centers (ICHc); and

Whereas, this agreement enables ICHCs to provide mental health services to new and existing patients with severe and complex needs, which is included in the ICHc scope of behavioral health services; and

Whereas, this agreement enables the scope of behavioral health services to include the provision of mental health services to new and existing patients with severe and complex needs; and

Whereas, this agreement would be extended for an additional year, effective October 1, 2018 through September 30, 2019; and

Whereas, ICHd's CHCs are also seeking to add an additional 0.1 FTE for Psychiatric Services, funded by the Michigan Department of Health and Human Services (MDHHS) HIV Care Coordination grant, accepted through Resolution #18-417; and

Whereas, the amended agreement term October 1, 2018 through September 30, 2019 for 0.7 FTE Psychiatrists would be for an amount not to exceed $211,120 annually which includes the hourly rate plus all administrative costs; and

Whereas, the funds for 0.6 FTE of the services has been included in the FY 2019 budget, and the 0.1 additional FTE is covered through the HIV Care Coordination award funds; and

Whereas, the Health Officer and the Ingham Community Health Center Board of Directors recommend approval of this resolution to extend the agreement with MSU for 0.7 FTE Psychiatrist for the provision of psychiatric services to Community Health Center patients.

Therefore Be it RESolved, that the Ingham County Board of Commissioners approves an amendment to extend the agreement with MSU for 0.7 FTE Psychiatrist for the provision of psychiatric services to Community Health Center patients for an amount not to exceed $211,120 annually which includes the hourly rate plus all administrative costs, for a term of October 1, 2018 through September 30, 2019.

Be it further Resolved, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
Nays: None  Absent: None  Approved 02/04/2019

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
Nays: None  Absent: Koenig  Approved 02/05/2019

FINANCE: Yeas: Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
Nays: None  Absent: Morgan, Tennis  Approved 02/07/2019

Adopted as part of a consent agenda.
FEBRUARY 12, 2019 REGULAR MEETING

ADOPTED – FEBRUARY 12, 2019
AGENDA ITEM NO. 24

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING THE BOARD RULES TO ALLOW COMMISSIONERS TO PARTICIPATE IN MEETINGS BY TELEPHONE

RESOLUTION # 19 – 053

WHEREAS, it has been requested that Commissioners unable to attend board or committee meetings due to medical reasons be permitted to participate via telephone; and

WHEREAS, the Board of Commissioners wish to grant this request.

THEREFORE BE IT RESOLVED, that the Ingham County Board Rules are hereby amended as follows:

V. CONDUCT OF BOARD MEETINGS.

A. QUORUM. A majority of the members of the County Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County, and questions which arise at meetings shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of the claim against the county, in which case a majority of the members elected and serving shall be necessary. Commissioners unable to attend due to medical reasons shall be permitted to participate in the discussion and votes of committee and board meetings by telephone provided that the requirements of the Open Meetings Act are met and that a quorum is physically present. Commissioners participating by telephone shall be considered present (by telephone), but are not entitled to a per diem payment for that meeting.

Adopted as part of a consent agenda.
FEBRUARY 12, 2019 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to appoint Commissioner Stivers to the Ingham County Health Plan Corporation Board. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Morgan stated that he wanted to explain that his questions to Commissioner Koenig were not intended to be personal. He further stated that the Board of Commissioners had experienced negative press due to a perceived conflict of interest during the hiring process for the Chief Public Defender position.

Commissioner Morgan stated that he wanted to get the matter on the record, in order to make sure that the Board of Commissioners proceeded ethically.

Commissioner Koenig stated that she respected Commissioner Morgan’s statements. She further stated that the Board of Commissioners did not participate in the process of creating the Public Defender at all, other than to approve resolutions drafted by others.

Chairperson Crenshaw stated that he and Commissioner Maiville had attended the 55th District Court’s 50th Sobriety Court graduation ceremony. He further stated that State Supreme Court Justice Elizabeth Clement had attended, and had honored District Court Judge Donald Allen with a resolution from the Michigan Supreme Court.

Chairperson Crenshaw stated that there had been eleven graduates and many attendees, and that it had been a joyous event. He further stated that Judge Allen and his staff were to be commended for the work they did to help those who went through the Sobriety Court go on and lead productive lives.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Morgan moved to pay the claims in the amount of $7,285,863.88. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

ADJOURNMENT

The meeting was adjourned at 6:53 p.m.
Thank you, Chairperson Crenshaw.

I just wanted to take a moment to highlight the fact that with the passage of this resolution before us tonight, 26 Assistant Public Defender positions will be created under the Ingham County Public Defender Office. This is a significant milestone. Ingham County is taking a great first step in ensuring that, as our justice system intends but does not always live up to, that justice be served to all citizens equally. Regardless of race, sex, sexual orientation, socioeconomic background, or religion.

With standards from the Michigan Indigent Defense Commission that ensure that Ingham County Assistant Public Defenders are continually educated and not overworked, I am confident that the Ingham County residents in need of the Ingham County Public Defender Office's legal services will provide top-notch legal representation.

I am also confident in the leadership of our new Chief Public Defender, Russel Church. I know that he will not only run a great office but will hire the most talented, diverse individuals he can find. As I have stated at other times, ensuring that our Assistant Public Defenders are as diverse as the individuals they will be defending is very important to me and my constituents. It will ultimately play a role in the overall success of the office.

As Vice-Chair of the Law and Courts Committee, I look forward to continuing to work with Mr. Church to stand this office up.