CALL TO ORDER

Chairperson Crenshaw called the May 28, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Maiville, Morgan, Naeyaert, Polsdofe, Sebolt, Slaughter, Stivers, Tennis and Trubac

Members Absent: Koenig (arrived at 6:35 p.m.), Schafer

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Treasurer Eric Schertzing to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Slaughter moved to approve the minutes of the May 14, 2019 meeting. Commissioner Morgan supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Koenig and Schafer

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that without objection, a substitute for Agenda Item No. 23 - Resolution to Accept Funding from MDHHS for Child Adolescent Expanded Mental Health would be added to the agenda.

PETITIONS AND COMMUNICATIONS

MAY 28, 2019 REGULAR MEETING

INGHAM COUNTY DRAIN COMMISSIONER NOTICE OF PUBLIC HEARING OF APPORTIONMENT. Chairperson Crenshaw placed the notice on file.

RESOLUTION NO. 19-12 FROM THE WEXFORD COUNTY BOARD OF COMMISSIONERS REGARDING FUNDING THE GREAT LAKES RESTORATION INITIATIVE. Chairperson Crenshaw placed the notice on file.

CAPITAL AREA DISTRICT LIBRARIES 2018 ANNUAL REPORT. Chairperson Crenshaw received the report and placed it on file.


PRELIMINARY STATE EQUALIZATION REPORT FOR THE 2019 TAX YEAR. Chairperson Crenshaw placed the report on file.

LIMITED PUBLIC COMMENT

Scott Duimstra, Capital Area District Libraries Executive Director, gave a presentation on the Capital Area District Libraries 2018 Annual Report.

Commissioner Koenig arrived at 6:35 p.m.

Sheriff Scott Wreggelsworth, gave an update on the status of the evidence room project. He stated that of 436 weapons, all but 16 were accounted for.

Sheriff Wreggelsworth stated that 230 of the weapons no longer needed to be retained and had been taken to the Michigan State Police to be destroyed. He further stated that the 16 weapons with no known case association would also be destroyed.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 6, 7, 8, 9 and 11. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer
Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Schafer

Items voted on separately are so noted in the minutes.
MAY 28, 2019 REGULAR MEETING

ADOPTED – MAY 28, 2019
AGENDA ITEM NO. 5

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE WOMEN'S COMMISSION

RESOLUTION # 19 – 224

WHEREAS, several vacancies exist on the Ingham County Women’s Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on the Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoint:

Lauren Lahie, 136 Reniger Court, East Lansing, 48823

to the Ingham County Women’s Commission to a term expiring December 31, 2021.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None Absent: None Approved 05/21/2019

Adopted as part of a consent agenda.
MAY 28, 2019 REGULAR MEETING

ADOPTED – MAY 28, 2019
AGENDA ITEM NO. 6

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING ZOE MCCLINTIC
AS THE THIRD PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN’S COMMISSION
DORIS CARLICE ESSAY CONTEST

RESOLUTION # 19 – 225

WHEREAS, the Ingham County Women’s Commission created the 2019 Doris Carlice Essay Contest open to students in 9th-12th grade; and

WHEREAS, the official topic for the contest read, “Today, students do not always feel safe. What does ‘safe’ mean? How can our community and schools make you feel safe? How can you make others feel safe?”; and

WHEREAS, it is important for young people in Ingham County to identify issues that are important to them and to empower themselves and others to raise awareness, participate, and make changes within their communities; and

WHEREAS, Zoe McClintic explained in her essay the realities of safety in our schools today and what students, fellow peers, and others can do to make their community and surroundings safer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Zoe McClintic for her 3rd place essay.

BE IT FURTHER RESOLVED, that the Board of Commissioners wish Zoe McClintic success in all of her future endeavors.

COUNTY SERVICES:  Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/21/2019

This resolution was adopted. The minutes for which are stated in Agenda Item No. 8.
MAY 28, 2019 REGULAR MEETING

ADOPTED – MAY 28, 2019
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING OLIVIA KINNEY
AS THE SECOND PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN’S COMMISSION
DORIS CARLICE ESSAY CONTEST

RESOLUTION # 19 – 226

WHEREAS, the Ingham County Women’s Commission created the 2019 Doris Carlice Essay Contest open to students in 9th-12th grade; and

WHEREAS, the official topic for the contest read, “Today, students do not always feel safe. What does “safe” mean? How can our community and schools make you feel safe? How can you make others feel safe?”; and

WHEREAS, it is important for young people in Ingham County to identify issues that are important to them and to empower themselves and others to raise awareness, participate, and make changes within their communities; and

WHEREAS, Olivia Kinney has explained in her essay the realities of safety in our schools today and what students, fellow peers, and others can do to make their community and surroundings safer; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Olivia Kinney for her 2nd place essay.

BE IT FURTHER RESOLVED, that the Board of Commissioners wish Olivia Kinney success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/21/2019

This resolution was adopted. The minutes for which are stated in Agenda Item No. 8.
MAY 28, 2019 REGULAR MEETING

ADMITTED — MAY 28, 2019
AGENDA ITEM NO. 8

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING CAMILLE SHUSTER
AS THE FIRST PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN’S COMMISSION
DORIS CARLICE ESSAY CONTEST

RESOLUTION # 19 – 227

WHEREAS, the Ingham County Women’s Commission created the 2019 Doris Carlise Essay Contest open to students in 9th-12th grades; and

WHEREAS, the official topic for the contest read, “Today, students do not always feel safe. What does ‘safe’ mean? How can our community and schools make you feel safe? How can you make others feel safe?”; and

WHEREAS, it is important for young people in Ingham County to identify issues that are important to them and to empower themselves and others to raise awareness, participate, and make changes within their communities; and

WHEREAS, Camille Shuster has explained in her essay the realities of safety today in our schools and what students, their peers, and others can do to make their community and surroundings safer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Camille Shuster for her 1st place essay.

BE IT FURTHER RESOLVED, that the Board of Commissioners wish Camille Shuster success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
Nays: None  Absent: None  Approved 05/21/2019

Commissioner Celentino moved to adopt Agenda Item Nos. 6, 7, 8. Commissioner Koenig supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer

Commissioner Stivers read the resolution.

Commissioner Stivers introduced the Third Place Winner, Zoe McClinton.

Commissioner Stivers introduced the Second Place Winner, Olivia Kinneyas.

Commissioner Stivers introduced the First Place Winner, Camille Shuster.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECOGNIZE MAY 30 - JUNE 5, 2019 AS “OUR HOMES, OUR VOICES” NATIONAL HOUSING WEEK OF ACTION IN INGHAM COUNTY

RESOLUTION # 19 – 228

WHEREAS, affordable housing is defined as spending no more than 30% of one’s income on rent/mortgage and utilities combined; and

WHEREAS, nationally, the United States is facing an affordable housing crisis; and

WHEREAS, in Michigan, 70% of low-income renters sacrifice other basic needs such as food and medication to pay rent; and

WHEREAS, only 37 affordable units are available for every 100 low-income renters in Michigan; and

WHEREAS, in Ingham County, the average renter’s wage of $13.02 an hour does not provide enough income to afford the fair market value of a two-bedroom apartment, which is listed at $876 a month; and

WHEREAS, in Ingham County, 5,783 people experienced homelessness in 2017; and

WHEREAS, over 1,100 of those experiencing homelessness in 2017 were children; and

WHEREAS, women headed 70% of single-parent households experiencing homelessness in 2017; and

WHEREAS, the Michigan Coalition Against Homelessness is dedicated to providing support to those experiencing homelessness and to educate the population about the issues surrounding homelessness in Michigan; and

WHEREAS, the “Our Homes, Our Voices” campaign is an effort to address the need for affordable housing on a national level and the need for additional funding for affordable housing programs; and

WHEREAS, the Michigan Coalition Against Homelessness is participating in the “Our Homes, Our Voices” campaign in order to raise awareness in our state.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners and the Ingham County Women’s Commission join the Michigan Coalition Against Homelessness in recognizing the need for affordable housing in Ingham County and participate in the “Our Homes, Our Voices” national week of action.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in recognizing May 30 - June 5, 2019, as “Our Homes, Our Voices” National Housing Week of Action in Ingham County.

**COUNTY SERVICES:** **Yea**: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays**: None  **Absent**: None  **Approved 05/21/2019**

Commissioner Celentino moved to adopt the item. Commissioner Naeyaert supported the motion.

The motion carried unanimously. **Absent**: Commissioner Schafer

Commissioner Stivers read the resolution and presented it to Naomi Glogower, Women’s Commission Member.

Chairperson Crenshaw asked for details about the essay contest.

Ms. Glogower gave a brief history of the essay contest. She stated that the essay topic for this year was chosen to allow students an opportunity to voice their opinions on what safety means to them and how schools could be made safer.

Chairperson Crenshaw thanked the Women’s Commission members for their service and for providing an opportunity for youth in the community to express themselves.
MAY 28, 2019 REGULAR MEETING

ADOPTED – MAY 28, 2019
AGENDA ITEM NO. 10

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 19 – 229

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated May 7, 2019 as submitted

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None.Absent: None. Approved 05/21/2019

Adopted as part of a consent agenda.
# INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

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<tr>
<th>ROW PERMIT#</th>
<th>APPLICANT/ CONTRACTOR</th>
<th>WORK</th>
<th>LOCATION</th>
<th>CITY/ TWP</th>
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<td>ZAYO GROUP</td>
<td>MISCELLANEOUS</td>
<td>VARIOUS</td>
<td>STOCKBRIDGE</td>
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<td>MERIDIAN TOWNSHIP</td>
<td>SPECIAL EVENT</td>
<td>VARIOUS</td>
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<td>JERRY BLAMER</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>SHERWOOD RD &amp; RODEO TR</td>
<td>WILLIAMSTOWN</td>
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<td>LANSING</td>
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<td>MERIDIAN RD &amp; HOLT RD</td>
<td>WHEATFIELD</td>
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**MANAGING DIRECTOR:**

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ADOPTED – MAY 28, 2019
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING LIMITED TAX PLEDGE FOR
INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY SERIES 2019 NOTE

RESOLUTION # 19 – 230

At a regular meeting of the Board of Commissioners of the County of Ingham, State of Michigan (the "Board of Commissioners"), held on the 28th day of May, 2019.

PRESENT: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Sebolt, Slaughter, Stivers, Tennis, Trubac

The following resolution was offered by Commissioner Celentino and seconded by Commissioner Grebner:

WHEREAS, the Ingham County Land Bank Fast Track Authority ("the Authority") is in need of funds in an amount not to exceed $5,000,000 to pay the costs of acquiring, developing, improving, using, assembling and disposing of tax-foreclosed and other distressed property, including necessary administrative and operational costs related thereto ("Project Costs") in accordance with the provisions of the Land Bank Fast Track Act; Act 258, Public Acts of Michigan, 2003 ("Act 258"), to foster the development of that property and promote economic growth; and

WHEREAS, the Authority is authorized pursuant to section 24 of Act 258 to borrow money and issue its note for such purpose; and

WHEREAS, on April 25, 2019, the Board of Directors of the Authority adopted a resolution (the "Authority Resolution") authorizing the issuance of its Series 2019 Note in the aggregate principal amount not to exceed $5,000,000 (the "Note") to pay Project Costs; and

WHEREAS, to enable the Authority to sell the Note to PNC Bank, National Association upon the terms set forth in the Authority Resolution, it is necessary that the Board of Commissioners make a limited tax pledge in support of the Note; and

WHEREAS, the Board of Commissioners, by a majority vote, may make a limited tax pledge to support the Note pursuant to section 24(2) of Act 258.

BE IT RESOLVED by the Board of Commissioners of the County of Ingham, State of Michigan, as follows:

1. The Board of Commissioners hereby makes its full faith and credit limited tax pledge to support the Note in accordance with the terms of the Authority Resolution. In the event and to the extent that the net revenues of
the Authority are not sufficient to pay the principal of and interest on the Note, such principal and interest are payable as a first budget obligation of the County of Ingham (the "County") from its general funds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County.

2. The Chairperson of the Board of Commissioners, the County Treasurer and the County Clerk are hereby authorized to do all things necessary to effectuate the pledge made by this resolution. The County Clerk is hereby directed to deliver a certified copy of this resolution to the Authority.

3. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdorfer, Sebolt, Slaughter, Stivers, Tennis, Trubac

NAYS: None

ABSENT: Schafer

A majority of the members of the Board of Commissioners of the County of Ingham having voted therefore, the resolution of the Board of Commissioners was adopted.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 05/22/2019
STATE OF MICHIGAN  )
COUNTY OF INGHAM  )
                      )ss

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Board of Commissioners of the County of Ingham, State of Michigan held on the 28th day of May, 2019, the original of which resolution is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

______________________________
Clerk
County of Ingham
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO RADTECH X-RAY

RESOLUTION #19 – 231

WHEREAS, the Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the association; and

WHEREAS, AZA standard 1.4.7 and 2.0.4 require animal x-rays be stored as part of the permanent animal record; and

WHEREAS, the computer and software used by the Zoo must be replaced to allow for regular software updates and backups of the Zoo’s x-rays on the County network; and

WHEREAS, the Zoo Veterinarian and IT department confirmed with Radtech X-ray that the computer must be purchased from Radtech X-ray in order to have the necessary software installed; and

WHEREAS, the County IT department confirmed once the new hardware is in place the computer will be placed back on the County network and as such backups and updates will occur keeping the zoo in compliance with this AZA standard; and

WHEREAS, Radtech X-ray is the only veterinary radiology company in the Midwest to sell this product.

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby authorizes issuing a Purchase Order to Radtech X-ray in an amount not to exceed $4,900.00.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
             Nays: None  Absent: None  Approved 05/21/2019

FINANCE:  Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
            Nays: None  Absent: Tennis  Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CITY OF LANSING FOR THE STORM WATER QUALITY STUDY AT POTTER PARK ZOO

RESOLUTION # 19 – 232

WHEREAS, the City and the County have identified a joint interest in a storm water study conducted in and around Potter Park Zoo; and

WHEREAS, in 2012, the Michigan Department of Environmental Quality (DEQ) issued the Total Maximum Daily Load (TMDL) for E. coli in portions of the Red Cedar River and Grand River Watersheds because these water bodies are federally-listed as not meeting Water Quality Standards; and

WHEREAS, in the Source Assessment of the TMDL, the document specifies storm water runoff from the Potter Park Zoo as a source of E. coli to the Red Cedar River, while citing animal waste from waterfowl and zoo animals as the specific source of the contaminants; and

WHEREAS, the DEQ, Water Quality Division, is requiring correction of the adverse site conditions from both the City of Lansing and the Ingham County Drain Commissioner’s Office through their respective National Pollutant Discharge Elimination System (NPDES) Permits that authorize storm water discharges from their Municipal Separate Storm Sewer Systems (MS4s); and

WHEREAS, the City’s Public Service Department has secured funding assistance through a federal grant program, the Planning Assistance to States (PAS) Program, for the conducting of a study to assess pathogen sources at the site and recommend alternatives for mitigating these pathogens in the storm water runoff from the site; and

WHEREAS, the total cost of the study is $120,000 of which $60,000 will be paid by the PAS program and $30,000 paid by the City of Lansing; and

WHEREAS, the County or Zoo portion of the cost is $30,000 and would be paid from the Zoo Fund Balance, which has $730,216 of spendable funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with the City of Lansing for the storm water quality study at Potter Park Zoo for an amount not to exceed $30,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yea: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None Absent: None Approved 05/21/2019

FINANCE: Yea: Grebner, Morgan, Crenshaw, Polsdof, Schafer, Maiville
Nays: None Absent: Tennis Approved 05/22/2019

Adopted as part of a consent agenda.
ADOPTED – MAY 28, 2019
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LJ TRUMBLE BUILDERS, LLC. FOR IMPROVEMENTS TO THE FOUR HORSE BARS AT THE FAIR GROUNDS

RESOLUTION #19 – 233

WHEREAS, the four horse barns at the Fair Grounds are in need of improvements; and

WHEREAS, it is the recommendation of both the Facilities Department and Fair to enter into an agreement with LJ Trumble Builders, LLC., a registered local vendor who submitted the lowest responsive and responsible bid of $219,800.00, to make improvements to the four horse barns; and

WHEREAS, the Facilities Department would like to ask for a $10,000.00 contingency for any unforeseen circumstances that may arise with this type of project as well as to be sure that we are up to code; and

WHEREAS, funds for this project are available within the approved CIP Line Item # 561-76900-974000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with LJ Trumble Builders, LLC., 6580 Aurelius Road, Lansing, Michigan, 48911, for the improvements to the four horse barns at the Fair Grounds for an amount not to exceed $229,800.00 which includes a $10,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolf, Koenig, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schaefer, Maiville
Nays: None  Absent: Tennis  Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH RNA FACILITIES MANAGEMENT FOR JANITORIAL SERVICES AT SEVERAL COUNTY FACILITIES

RESOLUTION # 19 – 234

WHEREAS, Ingham County currently has a contract with RNA Facilities Management for janitorial services; and

WHEREAS, the current contract will expire on July 31, 2019; and

WHEREAS, a two year renewal option was included in the contract and the Facilities Department would like to exercise a one year renewal; and

WHEREAS, RNA facilities Management has agreed to hold their current hourly billing rate plus the living wage increase as stipulated in the current agreement; and

WHEREAS, funds are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year contract renewal with RNA Facilities Management, 717 West Ellsworth Road, Ann Arbor, Michigan, 48108, for the janitorial services at several county facilities.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
   Nays: None   Absent: None   Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
   Nays: None   Absent: Tennis   Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH TEACHOUT SECURITY
FOR UNIFORMED UNARMED SECURITY GUARD SERVICES AT
SEVERAL COUNTY FACILITIES

RESOLUTION # 19 – 235

WHEREAS, Ingham County currently has a contract with Teachout Security for uniformed unarmed guard services; and

WHEREAS, the current contract will expire on July 31, 2019; and

WHEREAS, a two year renewal option was included in the contract and the Facilities Department would like to exercise a one year renewal; and

WHEREAS, Teachout Security has agreed to hold their current hourly billing rate plus the living wage increase as stipulated in the current agreement; and

WHEREAS, funds are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year contract renewal with Teachout Security, reginal office located at 6920 South Cedar Street Suite 11, Lansing, Michigan, 48911, and corporate offices at 2348 Stone Bridge Drive Flint, Michigan 48532 for the uniformed unarmed security guard services at several county facilities.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebott, Koenig, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR
WATERBORNE PAVEMENT MARKINGS AND COLD PLASTIC COMMON TEXT & SYMBOLS
TO M&M PAVEMENT MARKINGS, INC., GRAND BLANC, MICHIGAN FOR BID PACKET #81-19

RESOLUTION # 19 – 236

WHEREAS, the Ingham County Purchasing Department solicits unit prices annually for a vast array of contractor applied pavement markings, on behalf of the Road Department; and

WHEREAS, the Road Department uses the bid unit prices and estimated quantities to determine and recommend a contractor to perform the work; and

WHEREAS, a request for proposals was issued and the following three responsive bids were received to provide the contractor applied pavement markings:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>M&amp;M Pavement Marking, Inc.</td>
<td>$416,267.00</td>
</tr>
<tr>
<td>JV Contracting, Inc.</td>
<td>$450,671.25</td>
</tr>
<tr>
<td>P. K. Contracting, Inc.</td>
<td>$454,400.00</td>
</tr>
</tbody>
</table>

WHEREAS, the Road Department recommends that the Board of Commissioners accept the unit price bid results for Waterborne Pavement Markings and Cold Plastic Common Text & Symbols and authorizes a contract with the most responsive low bidder, which is M&M Pavement Markings, Inc., Grand Blanc, Michigan. They were the low bidder and submitted unit prices that, when applied to the estimated quantities, totaled $416,267.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with M&M Pavement Markings, Inc., Grand Blanc, Michigan, to provide Countywide Waterborne Pavement Markings and Cold Plastic Common Text & Symbols for a total estimated cost of $416,267.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None    Absent: None    Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofcr, Schafer, Maiville
Nays: None    Absent: Tennis    Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the County Services Committee and the Finance Committee of the:

RESOLUTION TO APPROVE AMENDMENTS TO THE
2019 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL

RESOLUTION # 19 – 237

WHEREAS, the Managerial and Confidential Employee Steering Committee met and discussed the 2019 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, the Steering Committee recommended changes to the current 2019 Managerial and Confidential Employee Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommended amendments, as proposed by the Managerial and Confidential Employee Steering Committee, to the current 2019 Managerial and Confidential Employee Personnel Manual:

1. Change in language under section M. Vacations: increase maximum vacation accrual cap to four hundred fifty (450) hours from three hundred eighty (380) hours for employee use and retain the maximum vacation accrual cap of three hundred eighty (380) hours for payout at termination of service.

2. (NEW) Appendix A. Other Specific Managerial Benefits. 5. Assistant Public Defenders. Provide for on-call pay of $214 per day for the First Appearance of Counsel program retroactive to the first day of the program in April 2019.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual as amended will be effective upon approval by the Board of Commissioners and shall expire on December 31, 2019.

COUNTY SERVICES: Yea: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None   Absent: None   Approved 05/21/2019

FINANCE: Yea: Grebner, Morgan, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None   Absent: Tennis   Approved 05/22/2019

Adopted as part of a consent agenda.
M. VACATIONS

1. Employees who have completed at least six (6) months of continuous service are eligible for compensated annual leave. Following six (6) months of employment, an employee may apply to use any credited vacation hours, but vacation hours may not be used prior to the payroll period in which they are earned according to the vacation schedule below. An employee's vacation credit accumulation rate shall be based upon the length of continuous service, and the amount of vacation leave earned each payroll period by each full time employee shall be according to the following schedule. This schedule shall apply to full-time employees in the confidential classification of Court Officer/Research Clerks, hired prior to January 1, 2015 (date of integration into MC group):

<table>
<thead>
<tr>
<th>Years of Continuous Service</th>
<th>Hours Earned Each Fully Compensated Payroll Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3.384 (88)</td>
</tr>
<tr>
<td>2</td>
<td>3.693 (96)</td>
</tr>
<tr>
<td>3</td>
<td>4.000 (104)</td>
</tr>
<tr>
<td>4 thru 8</td>
<td>4.923 (128)</td>
</tr>
<tr>
<td>9</td>
<td>5.231 (136)</td>
</tr>
<tr>
<td>10 thru 14</td>
<td>5.846 (152)</td>
</tr>
<tr>
<td>15 thru 19</td>
<td>6.492 (168)</td>
</tr>
<tr>
<td>20 and over</td>
<td>6.769 (176)</td>
</tr>
</tbody>
</table>

The amount of vacation leave earned each payroll period by each full time employee hired on or after January 1, 2013 shall be according to the following schedule:

<table>
<thead>
<tr>
<th>Years of Continuous Service</th>
<th>Hours Earned Each Fully Compensated Payroll Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3.076 (80)</td>
</tr>
<tr>
<td>2</td>
<td>3.384 (88)</td>
</tr>
<tr>
<td>3</td>
<td>3.693 (96)</td>
</tr>
<tr>
<td>4 thru 8</td>
<td>4.615 (120)</td>
</tr>
<tr>
<td>9</td>
<td>5.231 (136)</td>
</tr>
<tr>
<td>10 thru 14</td>
<td>5.846 (152)</td>
</tr>
<tr>
<td>15 thru 19</td>
<td>6.492 (168)</td>
</tr>
<tr>
<td>20 and over</td>
<td>6.769 (176)</td>
</tr>
</tbody>
</table>
2. Part-time employees who work less than full-time but at least half-time (twenty (20) hours per week) shall accrue vacation leave at one-half (½) the rate of full-time employees and three quarter time employees who work thirty (30) to thirty-nine (39) hours per week shall accrue vacation leave at 75% of the rate of full-time employees.

3. Proration.

(a) Effective the first full pay period of April, 2010, the accrual rates in Subsection (1) of this Article are based upon a full-time employee being on the active payroll and compensated for all of the payroll period. Being on the active payroll and compensated means receiving wages, or on paid leave, such as paid sick leave, holidays, vacation, compensatory leave, county paid military leave, or paid union leave. An employee shall not be considered on the active payroll and being compensated when they are on unpaid leaves, workers compensation, disability leave, unpaid FMLA, or layoff. Accruals shall be prorated if a full time employee is on the active payroll and compensated less than eighty (80) hours in a payroll period. Accruals provided in Subsection 2, above, for three-quarter time employee shall be prorated if the three-quarter time employee is on the active payroll and compensated less than sixty (60) hours in a payroll period. Accruals provided in Subsection 2, above, for part-time employee shall be prorated if the part-time employee is on the active payroll and compensated less than forty (40) hours in a payroll. Proration under this section will be calculated based on the ratio of time compensated versus the applicable normal full payroll amount (80, 60, or 40 hours).

(b) Unpaid time taken off pursuant Ingham County Board of Commissioners’ Resolution #09-081, or any resolution continuing such unpaid time off policy, and any unpaid furlough days that may hereinafter be approved by the Ingham County Board of Commissioner, will not affect accrual of any vacation or sick leave, and, rather, such leave will accrued as though the unpaid time off or furlough days had been worked.

4. Vacation leaves shall be scheduled by the department head in accordance with operating requirement, and, where possible, with the written request of the employee. The amount of vacation leave charged to an employee during an annual leave will be equal to the number of regularly scheduled hours that would otherwise have been worked during the period of absence on
such leave. A maximum of three hundred eighty (380) four hundred fifty (450) hours vacation leave may be accumulated for use by an employee. Payout to an employee at termination of service is limited to a maximum of three hundred eighty (380) hours.

5. Absence due to an employee's medically verified illness or disability in excess of previously accumulated sick leave hours may be charged against vacation credits at the employee's request.

6. An employee whose service is terminated voluntarily or involuntarily is entitled to receive a vacation payout for all accrued vacation hours, subject to the allowable maximum.

7. Each department head shall keep a record of vacation credit; employees shall have access to records of their vacation eligibility and vacation days used.

8. Positions reporting directly to the Board of Commissioners will notify the Board Office of his/her scheduled vacation leaves.

APPENDIX A

OTHER SPECIFIC MANAGERIAL BENEFITS

5. Assistant Public Defenders. An attorney from the Office of the Public Defender is required to be present for the First Appearance of Counsel program 365 days per year. While not considered overtime, the attorney assigned to be on-call to attend the First Appearance program shall receive additional compensation as follows:

| Saturday/Sunday/Holiday | $214.00/day |

This on-call pay shall be retroactive to the beginning of the First Appearance of Counsel program in April 2019. On-call pay shall be paid in the next regular pay period after the service is performed.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A LETTER OF UNDERSTANDING BETWEEN INGHAM COUNTY, 30TH CIRCUIT COURT AND OPEIU FAMILY COURT UNION LOCAL 459 FOR ON-CALL CLINICAL MENTAL HEALTH SERVICES

RESOLUTION # 19 – 238

WHEREAS, when the Chief Staff Psychologist is unavailable to provide services including after-hours crisis services to the residents of the Ingham County Youth Center, these services have been provided by Sparrow Emergency Department or the Director of the Youth Center; and

WHEREAS, to provide licensed care to the residents of the Ingham County Youth Center a Letter of Understanding between Ingham County, 30th Circuit Court and OPEIU Family Court Union Local 459 is proposed and has been agreed to by the 30th Circuit Court and OPEIU Family Court Union Local 459; and

WHEREAS, the proposed Letter of Understanding provides that the Clinical Mental Health Professional (OPEIU/06) and Clinical Social Worker (OPEIU/06) shall be placed in an “on-call” status when the Chief Staff Psychologist is unavailable and will be paid a daily stipend of $20.00/weekday; $25.00/weekend day and holidays; and

WHEREAS, upon adoption of the proposed Letter of Understanding, services including after-hours crisis services will continue for the residents of the Ingham County Youth Center; and

WHEREAS, the proposed Letter of Understanding has been agreed to by the 30th Circuit Court and OPEIU Family Court Union Local 459; and

WHEREAS, the Human Resources Director recommends that the Ingham County Board of Commissioners adopt the proposed Letter of Understanding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes adoption of the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.
COUNTY SERVICES: **Yea**: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays**: None  **Absent**: None  **Approved 05/21/2019**

FINANCE: **Yea**: Grebner, Morgan, Crenshaw, Polsdorfer, Schafer, Maiville  
**Nays**: None  **Absent**: Tennis  **Approved 05/22/2019**

Adopted as part of a consent agenda.
LETTER OF UNDERSTANDING
BETWEEN
Ingham County
30th JUDICIAL CIRCUIT COURT / FAMILY DIVISION

and

OFFICE AND PROFESSIONAL EMPLOYEES
INTERNATIONAL UNION, LOCAL 459, AFL-CIO

for the
CIRCUIT COURT / FAMILY DIVISION
PROFESSIONAL EMPLOYEES

WHEREAS, the Ingham County 30th JUDICIAL CIRCUIT COURT / FAMILY DIVISION COUNTY (the "Employer") and the OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION (the "Union") have agreed to a collective bargaining agreement for the Circuit Court / Family Division Professional Employees unit from January 1, 2018, through December 31, 2020 (the "Collective Bargaining Agreement") and;

WHEREAS, the Parties wish to amend the Collective Bargaining Agreement regarding on-call time for certain Mental Health Professional and Clinical Social Worker employees;

NOW THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The impacted positions of Clinical Mental Health Professional (OPEIU/06) and Clinical Social Worker (OPEIU/06) will be placed on an on-call list in seniority order, with the employees with the most seniority placed first on the list and shall rotate on a bi-weekly basis.

2. Employees in the impacted positions will be notified 48 hours prior to being placed on-call, their on-call will be governed by this Letter of Understanding. Article X, Section 5 Call Bank and Section 7 On Call of the Collective Bargaining Agreement will not apply to those Employees.

3. The Clinical Mental Health Professional (OPEIU/06) and Clinical Social Worker (OPEIU/06) who are on-call shall be paid an "on-call" bonus as follows:

   Daily Stipends Per Pay Period - $20.00/weekday; $25.00/weekend day and holidays.

   Weekends are defined as beginning at 5:00 p.m. on Friday and running through 7:59 a.m. on Monday. The waiting time spent during on-call will not be included in calculating overtime or constitute hours worked for the calculation of wages under this Agreement.

   Time spent working during on-call (e.g. responding to work related telephone calls, following up with email and text messages etc.) will constitute hours worked and will be tracked and paid in addition to the Daily Stipend, consistent with this Agreement and Employer policy.
4. All the other terms and conditions specified in the parties' Collective Bargaining Agreement will remain in full force and effect, except as stated above.

IT IS FURTHER AGREED THAT this Letter of Understanding will be unique to this case and neither the Employer nor the Union waive any rights as to other future cases. It is expressly understood this agreement will be without precedent or prejudice for any future circumstance.

EMPLOYER

[Signature]
Honorable Richard J. Garcia
Chief Circuit & Probate Judge

OFFICE AND PROFESSIONAL
EMPLOYEES INTERNATIONAL UNION,
LOCAL 459, AFL-CIO

[Signature]
Nanette Fisher
Service Representative

Approved:

______________________________
Bryan Crenshaw, Chairperson
Ingham County
Board of Commissioners

APPROVED AS TO FORM FOR INGHAM COUNTY:
COHL, STOKER, TOSKEY, P.C.

[Signature]
Mark D. Needford

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M#:87106488638380547847/20210317/1767477648/6927771/t/16640670591119/jp v 1.0 ss ms excel 12.0 64-bit x64 en-us docs
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING THE MONTH OF JUNE, 2019 AS LGBTQ PRIDE MONTH IN INGHAM COUNTY

RESOLUTION # 19 – 239

WHEREAS, Ingham County recognizes the economic and cultural benefits of diversity and seeks to create a welcoming environment for all residents, including the LGBTQ Community; and

WHEREAS, Ingham County Resolution #13-368 commits to equal opportunity and nondiscrimination for all persons inclusive on the basis of sexual orientation and gender identity; and

WHEREAS, Ingham County’s Equal Employment Opportunity Policy states that employment opportunity should be given without regard to gender identity or gender expression; and

WHEREAS, Ingham County Resolution #19-057 ensures accessibility to gender-segregated facilities on property operated by Ingham County based on gender identity or expression; and

WHEREAS, Ingham Community Health Center was the only community health center in Michigan to receive top designation from LGBTQ-inclusive healthcare by the Human Rights Campaign in 2018; and

WHEREAS, June is celebrated nationally and worldwide as LGBTQ Pride Month in commemoration of the 1969 Stonewall Rebellion in New York City; and

WHEREAS, Michigan Pride will be celebrated in the City of Lansing on June 15th carrying on a tradition that has gone on for nearly 30 years, attracting tens of thousands of visitors to Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners designates the month of June, 2019 as LGBTQ Pride Month in the County of Ingham.

FINANCE: Yea: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
   Nays: None   Absent: Tennis   Approved 05/22/2019

Adopted as part of a consent agenda.
Introduce by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCOUNT CLERK, PARKS
PART-TIME POSITION TO BE CONVERTED TO A FULL TIME POSITION

RESOLUTION # 19 – 240

WHEREAS, the Account Clerk, Parks position #759014 is classified as a part-time position which is funded by the County General Fund appropriation for 20 hours per week; and

WHEREAS, additional tasks have been added to the job description to assist with the administration of the Ingham County Trails and Parks Millage; and

WHEREAS, the Ingham County Parks Department wishes to convert the Account Clerk, Parks #759014 to a full time position; and

WHEREAS, in conjunction with 50% (Step 1: $38,456 to Step 5: $44,178) of the position from the County General Fund appropriation and 50% (Step 1: $38,456 to Step 5: $44,178) of the position from the Ingham County Trails and Parks Millage, the range of salary and total personnel costs including all benefits are: $76,912 for step one and $88,356 for step five at the top of the scale, and the annual salary on the low end is $39,043 and top end is $46,861.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves converting the Account Clerk, Parks, #759014 position from a part-time to a MCF/4 full time position funding 50% of the position from the County General Fund appropriation and 50% of the position from the Ingham County Trails and Parks Millage.

BE IT FURTHER RESOLVED, that this change shall be effective the first pay period after the adoption of this Resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.
HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
    Nays: None    Absent: Morgan    Approved 05/20/2019

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
    Nays: None    Absent: None    Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
    Nays: None    Absent: Tennis    Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION # 19-194

RESOLUTION # 19 – 241

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #19-194 to expand the Nurse Practitioner Position (Position #601527) from 0.75 FTE to 1.00 FTE effective April 1, 2019 through March 31, 2024; and

WHEREAS, ICHD accepted $5,470,000.00 in funds from the United States Department of Health and Human Services (USDHHS) to support the Healthy Start Grant; and

WHEREAS, as part of this award, a 0.75 FTE Nurse Practitioner position was created to provide Centering Pregnancy services through the Ingham Community Health Centers’ (ICH) Women’s Health site; and

WHEREAS, the additional 0.25 FTE will be dedicated to providing billable OB/GYN and family planning services through Women’s Health; and

WHEREAS, the 2019 salary range of a 1.0 FTE Nurse Practitioner (MNA, Grade 6) position is $78,740.77 - $94,510.67; and

WHEREAS, the initial 0.75 FTE ($59,055.57 - $70,883.00) shall be covered through the Healthy Start Grant, with the additional 0.25 FTE ($19,685.19 - $23,627.50) to be covered through the revenue generated by billable services performed by the Nurse Practitioner through the CHCs; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support this amendment to Resolution #19-194 to expand the Nurse Practitioner Position (Position #601527) from 0.75 FTE to 1.00 FTE effective April 1, 2019 through March 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to Resolution #19-194 to expand the Nurse Practitioner Position (Position #601527) from 0.75 FTE to 1.00 FTE effective April 1, 2019 through March 31, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments and position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
Nays: None  Absent: Morgan  Approved 05/20/2019

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM MDHHS FOR CHILD ADOLESCENT
EXPANDED MENTAL HEALTH

RESOLUTION # 19 – 242

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from Michigan Department of Health and Human Services (MDHHS) for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020; and

WHEREAS, this award will be used to create three full time social worker positions (3.00 FTE), one placed at Everett High School, one placed at Pattengill School, and one placed at Gardner International School; and

WHEREAS, a full grant year awards $100,000 per site, totaling $300,000 for all three sites, and may be adjusted due to the partial fiscal year 2019; and

WHEREAS, any remaining funds will be carried over and be available in fiscal year 2020; and

WHEREAS, the $300,000 funding award will allow ICHD to enhance mental health support through the following:

- Create 3.00 FTE Social Worker (ICEA Pro Level 7); salary/benefits per 1.00 FTE is $107,331 with a total cost of $321,993
- The additional salary and other costs (supplies, materials, telephone, printing, etc.) will total $92,037 and will be covered by patient fees and collections; and

WHEREAS, the Ingham Community Health Center Board of Directors supports accepting funding from MDHHS for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020 in an amount totaling $300,000; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize accepting funding from MDHHS for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020 in an amount totaling $300,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize accepting funding from MDHHS for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020 in an amount totaling $300,000.

BE IT FURTHER RESOLVED, that this resolution authorizes the creation of 3 FTE social worker positions (ICEA Pro Level 7).
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments and position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
   Nays: None  Absent: Morgan  Approved 05/20/2019

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
   Nays: None  Absent: None  Approved 05/21/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
   Nays: None  Absent: Tennis  Approved 05/22/2019

Adopted as part of a consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING CRITERIA FOR EVALUATING 2020 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING

RESOLUTION #19-243

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County’s adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately $310,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 2020 community agency funding process, with priority given to those proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter, as well as priority given to those agencies that comply with the County’s non-discrimination policies.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2020.

BE IT FURTHER RESOLVED, the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2020.
HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
    Nays: None    Absent: Morgan    Approved 05/20/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
    Nays: None    Absent: Tennis    Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EDGE PUBLICOM FOR A MEDICAL MARIHUANA PUBLIC EDUCATION CAMPAIGN

RESOLUTION # 19 – 244

WHEREAS, State of Michigan Department of Licensing and Regulatory Affairs (LARA) recently awarded a grant to the Ingham County Health Department (ICHD) for education, communication and outreach regarding the Michigan Medical Marihuana Act in an amount totaling $103,621 effective January 1, 2019 through September 15, 2019 authorized by Resolution #19-115; and

WHEREAS, the approved grant budgets for the creation of a public education campaign in the amount of $35,000; and

WHEREAS, ICHD seeks to engage in grant-funded activities with objectives to provide education regarding safe storage of marihuana, provide education on the dangers of driving while under the influence of marihuana, and increase the perception of risk for adolescent marijuana use; and

WHEREAS, the Health Communication Specialist will work with Edge Publicom to develop a public education campaign; and

WHEREAS, the agreement with Edge Publicom will not exceed $35,000, all of which will be funded by the LARA grant; and

WHEREAS, the Health Officer recommends authorization of an agreement between Edge Publicom and ICHD in an amount not to exceed $35,000 for the period of June 20, 2019 to September 15, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with Edge Publicom for the development of a public education campaign regarding the Michigan Medical Marihuana Act, in an amount not to exceed $35,000 for the period of June 20, 2019 to September 15, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES: Yea: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
   Nays: None   Absent: Morgan   Approved 05/20/2019

FINANCE: Yea: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
   Nays: None   Absent: Tennis   Approved 05/22/2019

Adopted as part of a consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NEXTGEN FOR CUSTOM RYAN WHITE TEMPLATES

RESOLUTION # 19 – 245

WHEREAS, Ingham County Health Department (ICHID) wishes to enter into an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached; and

WHEREAS, NextGen’s consulting services team will create eleven templates for the Ryan White HIV Care Coordination program; and

WHEREAS, the templates will have the ability to generate a document to the patient’s chart; and

WHEREAS, the total cost is $31,500 for the templates and project management hours; and

WHEREAS, all costs will be covered by the HIV Care Coordination Grant; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert  
Nays: None  Absent: Morgan  Approved 05/20/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville  
Nays: None  Absent: Tennis  Approved 05/22/2019

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT REINVESTMENT FUND INVEST HEALTH FIELD BUILDING GRANT AWARD

RESOLUTION # 19 – 246

WHEREAS, the Ingham County Health Department (ICHD) wishes to accept award funding to serve as the fiduciary agent of the Invest Health Field Building grant award through the Reinvestment Fund, effective July 1, 2019 through September 30, 2020; and

WHEREAS, as the fiduciary agent, ICHD will receive a funding award of $75,000 to support the work of the Lansing Invest Health Team to create health equity through built-environment investments in neighborhoods where residents experience health inequities and lack of access to health-promoting activities; and

WHEREAS, the $75,000 award from the Reinvestment Fund supports the Lansing Invest Health Team’s work to a) advance policies and practices that position and align community investment systems to increase capital flows to equity-promoting built environment investments and b) take steps to advance a pipeline of financeable built environment projects focused on increasing equity as part of a long-term strategy to improve overall community health; and

WHEREAS, in addition, ICHD staff working in health equity and health promotion & prevention will participate in the Lansing Invest Health Team as advisory member(s); and

WHEREAS, there are no additional costs associated with the acceptance of this award; and

WHEREAS, the $75,000 will cover coordination of the Lansing Invest Health Team; travel and lodging to national Invest Health convenings and built-environment investments in target neighborhoods; and

WHEREAS, the Health Officer recommends accepting a $75,000 award through the Reinvestment Fund to serve as the local fiduciary agent of the national Invest Health Field Building program, effective July 1, 2019 through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a $75,000 award through the Reinvestment Fund to participate in the national Invest Health Field Building program, and also authorizes subcontracting with Southside Community Coalition in an amount not to exceed $45,000 for Coordination of the Lansing Invest Health Team, effective July 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
Nays: None    Absent: Morgan    Approved 05/20/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None    Absent: Tennis    Approved 05/22/2019

Adopted as part of a consent agenda.
ADMITTED – MAY 28, 2019
AGENDA ITEM NO. 28

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH RITE AID CORPORATION FOR
340B PRESCRIPTION DRUG SERVICES

RESOLUTION # 19 – 247

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year; and

WHEREAS, the 340B program will allow ICHD to generate revenue from the savings offered by purchasing program drugs at Federally mandated pricing that is substantially lower than retail pricing; and

WHEREAS, RAC will allow patients to obtain eligible prescriptions at the lowest possible cost; and

WHEREAS, this program is fully paid by funds generated from participating in the 340B program; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: **Yees:** Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
**Nays:** None  **Absent:** Morgan  **Approved** 05/20/2019

FINANCE: **Yees:** Grebner, Morgan, Crenshaw, Polsdofe, Schafer, Maiville
**Nays:** None  **Absent:** Tennis  **Approved** 05/22/2019

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER AGREEMENT WITH ROGER L. DONALDSON, AIA P.L.C. FOR NEW HOPE COMMUNITY HEALTH CENTER RENOVATIONS

RESOLUTION # 19 – 248

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New Hope Community Health Center (CHC), for an amount not to exceed $9,800.00, effective May 1, 2019 through October 31, 2019; and

WHEREAS, through Resolution #18-446 Ingham County Health Department's (ICHD) Community Health Centers (CHC) accepted a Substance Use Disorder funding award through the U.S. Department of Health and Human Resources Health Resources and Services Administration (HRSA); and

WHEREAS, this award included the funds to renovate newly annexed space at New Hope Community Health Center (authorized through Resolution # 19-050), located at 430 N. Larch, to accommodate expanded Substance Use Disorder treatment, including Medication Assisted Treatment; and

WHEREAS, a request for three bids from Architectural/Engineering firms under $10,000 was answered for the scope of work by Studio Intrigue Architects, Hobbs + Black Architecture, and Roger L. Donaldson AIA P.L.C.; and

WHEREAS, Roger L. Donaldson AIA P.L.C. provided the lowest bid, at $9,800.00, for the required scope of architectural and engineering services to be completed within the timeframe necessary to provide engineer documents to the Funder (HRSA) by the next grant reporting deadline; and

WHEREAS, all costs associated with this scope of work are covered through the HRSA Substance Use Disorder funding award accepted through resolution #18-446; and

WHEREAS, the Ingham Community Health Center Board supports entering an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New Hope Community Health Center (CHC) in an amount not to exceed $9,800.00, effective May 1, 2019 through October 31, 2019; and

WHEREAS, the Health Officer recommends entering into an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New Hope Community Health Center (CHC) in an amount not to exceed $9,800.00, effective May 1, 2019 through October 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize entering into an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New
Hope Community Health Center (CHC) in an amount not to exceed $9,800.00, effective May 1, 2019 through October 31, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yeas:** Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert  
**Nays:** None  **Absent:** Morgan  **Approved 05/20/2019**

**FINANCE:** **Yeas:** Grebner, Morgan, Crenshaw, Polsdorfer, Schafer, Maiville  
**Nays:** None  **Absent:** Tennis  **Approved 05/22/2019**

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SUBSCRIPTION FOR WESTLAW LEGAL RESEARCH PROGRAM

RESOLUTION # 19 – 249

WHEREAS, every local indigent defense system is required to implement a plan to provide quality defense to indigents who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved and provided by the State of Michigan; and

WHEREAS, the implementation of the plan will require the Ingham County Office of the Public Defender to have access to legal research tools; and

WHEREAS, the Office of the Public Defender has selected Westlaw, a division of Thomson Reuters as the legal research engine they prefer to use; and

WHEREAS, this is the same research engine used by other agencies of Ingham County for their attorneys; and

WHEREAS, the annualized cost for 27 attorney licenses is $21,923.28 which is less than the sum budgeted in the 2018-2019 budget and requested in the 2019-2020 grant proposal to the Michigan Indigent Defense Commission; and

WHEREAS, Westlaw has proposed a three year subscription agreement providing for a discount and a limitation of 5% for any increases for the final two years of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of the attached Order Form for the acquisition of 27 attorney licenses for Westlaw legal research at the present annualized cost of $21,923.28 for a 36 month term.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign this Order Form and any other necessary contract documents on behalf of the County after approval as to form, if necessary, by the County Attorney.
LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Crenshaw, Trubac, Schafer
Nays: None  Absent: Polsdofer  Approved 05/16/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 05/22/2019

Adopted as part of a consent agenda.
**Order Form**

Order ID: Q-00476449

Contact your representative john.train@thomsonreuters.com with any questions. Thank you.

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This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means “West”, “we” or “our” and Subscriber means “you”, or “I”. Subscription terms, if any, follow the ordering grids below.

**Monthly Charges**

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Online/Practice Solution/Software/ProFlex Products: Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in the calendar month, if any. Your Monthly Charges will continue for the number of complete calendar months listed in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Subscriber (“you” or “I”) is also responsible for all Excluded Charges. Excluded Charges are for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

For Window Products: Monthly Charges begin on the date we process your order and will continue for the number of complete calendar months in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges you are responsible for transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon your then-current Schedule A rate. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing a service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

**Post Minimum Terms**

For Online/Practice Solutions/Software/ProFlex Products: At the end of the Minimum Term your Monthly Charges will increase by 7%. Thereafter, the Monthly Charges will increase every 12 months unless we notify you of a different rate at least 90 days before the annual increase. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.

Automatic Renewal Term for Window Products. At the end of the Minimum Term your Monthly Charges will be billed at up to your then-current rate. Thereafter, we may modify the Monthly Charges if we notify you of a different rate at least 90 days notice. The Monthly Window will remain unchanged. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that choose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

**Miscellaneous**

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys’ fees.

Settling a Disputed Balance. Payments marked “paid in full”, or with any other restrictive language will not operate as an accord and satisfaction without our prior written approval. We reserve our right to collect any remaining amount due to us on your account. Partial payments intended to settle an outstanding balance in full must be sent to: Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.
55123-1803, along with a written explanation of the disagreement or dispute. This address is different from the address you use to make account payments.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms. You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you have previously authorized us to kill a credit card, debit card or make electronic fund transfers for West subscriptions on an ongoing basis, or authorizing the same as part of this order, no further action is needed.

Returns and Refunds. You may return a print product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS, Peer Monitor, and Data Privacy Advisor charges are not refundable. Please see http://static.legalolutions.thomsonreuters.com/static RETURNS-refunds.pdf or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

Applicable Law. If you are a state or local governmental entity, your state’s law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-government entity, this Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

Excluded Charges. If you access services that are not included in your subscription you will be charged our then-current rate (“Excluded Charges”). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges are schedules at the links below. Excluded Charges may change after at least 30 days written or online notice.


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Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at https://static.legalolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions.PST.pdf. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

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Additional Terms Terms and Conditions

Government Non Availability of Funds for Online, Practice Solutions or Software Products

You may cancel a product or service with at least 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document, (e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

Acknowledgement: Order ID: Q-98476449

Signature of Authorized Representative for order

Title

Printed Name

Date

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This Order Form will expire and will not be accepted after 7/2/2019.
**MAY 28, 2019 REGULAR MEETING**

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**Attachment**

Order ID: Q-00476449

Contact your representative John.traini@thomsonreuters.com with any questions. Thank you.

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**Payment Information**

Payment Method: Bill to Account  
Account Number: 1000082008  

**Shipping Information**  
Shipping Method: Ground Shipping - U.S. Only  

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### ProFlex MultiLink Location Details

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### ProFlex MultiLink Product Details

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### Account Details

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Page 4 of 4
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADMINISTRATIVE FINDING THAT PENINSULA FIBER NETWORK LLC SHALL BE THE PRIMARY 9-1-1 SERVICE SUPPLIER

RESOLUTION # 19 – 250

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners is authorized under Michigan’s Emergency Telephone Service Enabling Act, 1986 PA 32, as amended, ("Act") and under authority provided by its Emergency Telephone Services Plan ("9-1-1 Plan") to make administrative findings regarding among other things, the service suppliers providing 9-1-1 services within the 9-1-1 Plan’s Service District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes an Administrative Finding that Peninsula Fiber Network, LLC and/or its affiliate PFN NextGen 9-1-1 Services LLC, shall be the primary 9-1-1 service supplier, employing a common network that enables all other service suppliers within the 9-1-1 Plan’s Service District to be selectively routed and otherwise access the 9-1-1 system and the primary PSAPs identified in the Plan.

BE IT FURTHER RESOLVED, that all service suppliers shall cooperate with Peninsula Fiber Network, LLC or its affiliate PFN NextGen 9-1-1 Services LLC in order to facilitate the switchover to its common network, Next Generation Selective Router and other Next Generation 9-1-1 services, features, and offerings as may be applicable or required herein.

BE IT FURTHER RESOLVED, that Peninsula Fiber Network, LLC and/or its affiliate PFN NextGen 9-1-1 Services LLC is authorized and directed to work with the 9-1-1 Plan’s service suppliers, the Michigan Public Service Commission, State 9-1-1 Committee and State 9-1-1 Director, and any other state, federal, or local authority in order to effectuate and implement the provisions of this Administrative Finding, including but not limited to the identification for a specific date and time for the switchover to the Peninsula Fiber Network’s or its affiliate’s common network.

BE IT FURTHER RESOLVED, that Ingham County will receive 9-1-1 service from Peninsula Fiber Network LLC subject to the terms and conditions set forth in Oakland County contract number 004702.

BE IT FURTHER RESOLVED, that this Resolution shall augment, supersede, modify, or replace any inconsistent prior resolution or motion.
BE IT FURTHER RESOLVED, that the Ingham County Clerk shall send a copy of this resolution and its Administrative Findings to PFN and emergency service provider as it deems necessary within Ingham County.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Crenshaw, Trubac, Schafer
    Nays: None    Absent: Polsdorfer    Approved 05/16/2019

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdorfer, Schafer, Maiville
    Nays: None    Absent: Tennis    Approved 05/22/2019

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Sebolt stated that Michigan Pride 2019 was Saturday, June 15, 2019.

Commissioner Maiville asked what the funding was for the Women’s Commission Essay Contest Awards.

Mary Bowen, Women’s Commission Member, stated that fundraising was conducted year-round and that they reached out to many local businesses.

Commissioner Stivers stated that many Women’s Commission members chipped in, as well as the members of the Democratic Caucus.

Commissioner Slaughter stated that Saturday, June 1, 2019 was Be a Tourist in Your Own Town.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Morgan moved to pay the claims in the amount of $18,701,250.02. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer

ADJOURNMENT

The meeting was adjourned at 6:57 p.m.