CALL TO ORDER

Chairperson Crenshaw called the October 22, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Koenig, Maiville, Polsdofcr, Schafer, Sebolt, Slaughter, Stivers, Tennis, and Trubac.

Members Absent: Morgan and Naeyaert

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Michael Townsend, Budget Office Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence, prayer, or meditation. He further asked those present to keep the family of Ken Hinton, Livingston County Administrator, in their thoughts as he had passed away suddenly.

APPROVAL OF THE MINUTES

Commissioner Grebner moved to approve the minutes of the October 8, 2019 meeting. Commissioner Slaughter supported the motion.

The minutes were amended as follows:

He further asked those present to keep the families of former Ingham County Circuit Court Judge Carolyn Stell and former Lansing City Councilperson Patricia Spitzley in their thoughts.

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioners Morgan and Naeyaert.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that without objection, the following substitute resolutions would be added to the agenda:
5. COUNTY SERVICES COMMITTEE – RESOLUTION AMENDING RESOLUTION #15-221 TO MODIFY INGHAM COUNTY’S FREEDOM OF INFORMATION ACT OPERATIONAL PROCEDURES

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF BOX FILE SHARING SUBSCRIPTION FROM CDW-G

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF REMOTE ACCESS SOFTWARE FROM CDW-G

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2020

PETITIONS AND COMMUNICATIONS

A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE PROPOSED SAGINAW STREET CORRIDOR IMPROVEMENT AUTHORITY DEVELOPMENT AND FINANCE PLAN. Chairperson Crenshaw referred this matter to the Finance Committee.

A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE PROPOSED MICHIGAN AVENUE CORRIDOR IMPROVEMENT AUTHORITY DEVELOPMENT AND FINANCE PLAN. Chairperson Crenshaw referred this matter to the Finance Committee.

A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE APPROVAL OF BROWNFIELD PLAN #77-500 BLOCK REDEVELOPMENT PROJECT FOR THE PROPERTY REFERRED TO 501 S. CAPITOL AVENUE AND 535 & VACANT S. CAPITOL AVENUE AND 520 & VACANT S. WASHINGTON AVENUE IN LANSING. Chairperson Crenshaw referred this matter to the Finance Committee.

DELHI CHARTER TOWNSHIP ASSESSING OFFICERS REPORT FOR INDUSTRIAL FACILITY EXEMPTION CERTIFICATES FOR 2019. Chairperson Crenshaw referred this matter to the Finance Committee.

A LETTER FROM BRETT KASCHINSKE, LANSING PARKS AND RECREATION DEPARTMENT DIRECTOR, REQUESTING AN INCREASE IN BUDGET FOR THE GRAND RIVER NORTH SECTION, MOORE RIVER DRIVE TRAIL, AND OVERLAY AND RECONSTRUCTION. Chairperson Crenshaw referred this matter to the Human Services Committee.

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY, AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT. Chairperson Crenshaw instructed that this matter be placed on file.

PUBLIC HEARING FOR THE 2020 INGHAM COUNTY BUDGET

Chairperson Crenshaw opened the public hearing for the 2020 Ingham County Budget.

Chairperson Crenshaw closed the public hearing for the 2020 Ingham County Budget.
LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 6, 7, 14, and 16. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Morgan and Naeyaert.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Morgan and Naeyaert.

Items voted on separately are so noted in the minutes.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 4

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING FAITH BARTON

RESOLUTION # 19 – 421

WHEREAS, Faith Barton began her career with the County of Ingham on May 7, 2001, in the Financial Services Department, moving in 2003 to her current role as department secretary for the Ingham County Drain Commissioner, and is retiring after more than 18 years of service; and

WHEREAS, Faith Barton has contributed her knowledge and skill to the courteous staffing of the phones and the reception of Drain Office visitors, handling and documenting thousands of questions, concerns and problems affecting the public health, safety, and welfare of the citizens of the County of Ingham; and

WHEREAS, Faith Barton has demonstrated an exceptional dedication and commitment to serving as gatekeeper for all requests invoking the permitting and regulatory authority of the Drain Commissioner, assisting applicants to properly complete necessary paperwork with the result that the Drain Commissioner’s mission of solving water management problems for the benefit of the public has been greatly advanced, and which in turn has generated cost savings for the taxpayers and enhanced values for the landowners of the County of Ingham.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Faith Barton on the occasion of her retirement and for her dedicated service to the County of Ingham, and takes this opportunity to acknowledge the contributions that she has made throughout her employment at the Ingham County Drain Commissioner’s Office.

BE IT FURTHER RESOLVED, that the Board wishes Faith Barton happiness in retirement and continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 10/15/2019

Adopted as part of the consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #15-221 TO MODIFY INGHAM COUNTY'S FREEDOM OF INFORMATION ACT OPERATIONAL PROCEDURES

RESOLUTION # 19 – 422

WHEREAS, the Michigan legislature adopted 2014 Public Act 563 enacting numerous amendments to the Michigan Freedom of Information Act (FOIA), being MCL 15.231 et seq, that require revision of the current County FOIA Policy adopted in 2008 by Resolution #08-071; and

WHEREAS, Resolution #15-221 established FOIA operational procedures and guidelines for Ingham County and it is necessary to amend these procedures; and

WHEREAS, from time to time Ingham County Departments will receive Freedom of Information Act (FOIA) requests for emails; and

WHEREAS, it is necessary for departments to refer such requests to the Ingham County FOIA Coordinator, who will work with the IT department to secure the requested emails.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby modifies Resolution #15-221 to establish a policy where FOIA requests for emails shall be referred to the Ingham County FOIA Coordinator, who shall work with the Ingham County IT Department to secure the emails requested.

BE IT FURTHER RESOLVED, that when necessary, the FOIA Coordinator shall work with the appropriate department to insure that all other applicable State statutes are complied with.

COUNTY SERVICES:  Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
  Nays: None   Absent: Koenig   Approved 10/15/2019

Adopted as part of the consent agenda.
October 22, 2019 Regular Meeting

Adopted - October 22, 2019
Agenda Item No. 6

Introduced by the County Services Committee of the:

Ingham County Board of Commissioners

Resolution Honoring the Ingham County Innovation and Technology Department as Recipient of the Michigan Government Management Information Sciences IT Security Project of the Year Award

Resolution #19-423

Whereas, the Michigan Government Management Information Sciences (MiGMIS) presented their 2019 IT Security Project of the Year award to Ingham County Innovation and Technology Department (ITD); and

Whereas, MiGMIS recognized ITD for excellence in recognizing the ever present threat to our infrastructure and the need for creative solutions for Information Technology Security, supports a new way of working and pioneers a change in the business processes, and measurably and substantially improves the organization's ability to achieve its core goals; and

Whereas, Ingham County ITD was recognized for crafting such a project to ensure the security, integrity, and confidentiality of Criminal Justice Information used from the Law Enforcement Information Network (LEIN) without the need to purchase expensive applications or apply tedious processes; and

Whereas, Ingham County ITD Department Security Analyst Hiram Miller was able to create a solution utilizing open-source software to replicate many of the processes in software commercially available thus saving County funds and resources while meeting compliance requirements; and

Whereas, Hiram has ably served Ingham County and its IT clients for the past 3 years, including recently being promoted to the Security Analyst position; and

Whereas, Hiram was presented with the award at the MiGMIS Annual Conference at Boyne Mountain Resort in Boyne Falls on September 17, 2019.

Therefore be it resolved, that the Ingham County Board of Commissioners congratulates the Ingham County Innovation and Technology department as the recipient of the 2019 MiGMIS IT Security Project of the Year award and joins the IT staff, administrators and members of MiGMIS in applauding the Innovation and Technology department for their exemplary service and commitment to serving the IT needs of Ingham County.

Be it further resolved, that the Board also extends its sincere appreciation to the entire IT team for their commitment to providing exemplary service to staff and citizens of Ingham County.

County Services: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 10/15/2019
This Agenda Item was adopted in the same motion as Agenda Item No. 7.

Please see Agenda Item No. 7 for minutes.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING THE INGHAM COUNTY INNOVATION AND TECHNOLOGY DEPARTMENT AS RECIPIENT OF THE MICHIGAN GOVERNMENT MANAGEMENT INFORMATION SCIENCES IT PROJECT OF THE YEAR AWARD

RESOLUTION # 19 – 424

WHEREAS, the Michigan Government Management Information Sciences (MiGMIS) presented their 2019 IT Project of the Year award to Ingham County Innovation and Technology Department (ITD); and

WHEREAS, MiGMIS recognized ITD as providing an outstanding project which advances and supports the use of technology within the government workplace, supports a new way of working and pioneers a change in the business processes, and measurably and substantially improves the organization’s ability to achieve its core goals; and

WHEREAS, Ingham County ITD was recognized for a new web application created by Sam Rudloff in response to needs expressed by the Animal Control team which will assist the public in reuniting lost pets with their owners while also minimizing the need to contact the shelter directly to report such pets; and

WHEREAS, this project puts more control of the process in the hands of our citizens rather than on Animal Control both increasing efficiency and freeing up resources within the department; and

WHEREAS, Sam has capably served Ingham County and its IT clients this past year; and

WHEREAS, The Ingham County ITD Department Chief Information Officer Deb Fett accepted the award for Sam and the department at the MiGMIS Annual Conference at Boyne Mountain Resort in Boyne Falls on September 17, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Sam Rudloff and the Ingham County Innovation and Technology department as the recipient of the 2019 MiGMIS IT Project of the Year award and joins the IT staff, administrators and members of MiGMIS in applauding Sam for his exemplary service and commitment to serving the IT needs of Ingham County.

BE IT FURTHER RESOLVED, that the Board also extends its sincere appreciation to the entire IT team for their commitment to providing exemplary service to staff and citizens of Ingham County.

COUNTY SERVICES: Yea: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert Nays: None Absent: Koenig Approved 10/15/2019
Commissioner Celentino moved to adopt Agenda Items No. 6 and 7. Commissioner Koenig supported the motion.

The motion carried unanimously. Absent: Commissioners Morgan and Naeyaert.

Commissioner Celentino presented the resolutions that honored the Innovation and Technology Department to Deb Fett, IT Department Director.

Ms. Fett thanked the Board of Commissioners for the resolutions honoring the IT team. She stated that there was a great team in the IT Department.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 8

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 19 – 425

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 1, 2019 as submitted.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 10/15/2019

Adopted as part of the consent agenda.
## OCTOBER 22, 2019 REGULAR MEETING

### INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

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<th>ROW PERMIT#</th>
<th>APPLICANT/CONTRACTOR</th>
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**MANAGING DIRECTOR:**

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OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF BOX FILE SHARING SUBSCRIPTION FROM CDW-G

RESOLUTION # 19 – 426

WHEREAS, Ingham County has a need to share files with outside entities securely; and

WHEREAS, the application chosen to facilitate external sharing has been embraced by departments; and

WHEREAS, the current licensing and support on this software will expire in November, 2019; and

WHEREAS, this expenditure has been planned for and budgeted and will continue to address Ingham County’s need for elevated security practices.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the Box file sharing subscription from CDW-G in the amount not to exceed $13,800.00 for the period of September 15, 2019 through September 14, 2020.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s Network Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Ccentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None  Absent: Koenig  Approved 10/15/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: None  Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF REMOTE ACCESS SOFTWARE FROM CDW-G

RESOLUTION # 19 – 427

WHEREAS, Ingham County has increased security on remote connectivity; and

WHEREAS, the application chosen to allow remote access has been working well; and

WHEREAS, the current licensing and support on this software will expire at the end of 2019; and

WHEREAS, this expenditure has been planned for and budgeted and will continue to address Ingham County’s need for elevated security practices.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of remote access software from CDW-G in the amount not to exceed $9,600.00 for the period of January 1, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s Network Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 10/15/2019

FINANCE: Yea: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: None Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

ADMITTED - OCTOBER 22, 2019
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE INVOICE FOR RENEWING COURTVIEW SUPPORT SERVICES

RESOLUTION # 19 – 428

WHEREAS, Ingham County currently utilizes CourtView Software as our criminal justice application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling $161,585.00 for annual support is due for the support from January 1st, 2020-December 31st, 2020; and

WHEREAS, the annual support amount proposed by CourtView includes an increase from the prior year equal to the Consumer Price Index of 2.1% as spelled out in our contract; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize payment of the invoice for the renewal of support from CourtView in the amount not to exceed $161,585.00.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 10/15/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: None Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SAFETY SYSTEMS INC. FOR THE INSTALLATION AND MONITORING OF THE INTRUSION SYSTEM AT THE 911 CENTER’S RADIO PROJECT WAREHOUSE

RESOLUTION # 19 – 429

WHEREAS, the lease space was approved for the 911 Center’s radio project in Resolution 19-361; and

WHEREAS, an intrusion system, is needed for the space during the occupancy of the space beginning December 1st 2019 through May 31st 2021 with a six month option to renew; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Safety Systems, Inc. for the installation and monitoring of the intrusion systems for the 911 Center’s warehouse space for $1,491.00 for the devices and installation and $40.00 per month for 12 months with an annual increase limited to 1%; and

WHEREAS, funds are available in the 9-1-1 Emergency Telephone Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Safety Systems Inc., 2075 Glenn St., Lansing, Michigan 48906 for the installation and monitoring of the intrusion system located at 4215 Legacy Parkway Lansing, Michigan 48911, for $1,491.00 for the devices and installation and $40.00 per month for 12 months with an annual increase limited to 1%.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 10/15/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: None Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 13

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2020 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

RESOLUTION # 19 – 430

WHEREAS, the Ingham County Health Care Coalition investigated options for the County’s health care plan and has agreed to changes in the premium sharing agreement for 2020; and

WHEREAS, on October 28, 2014 the Board of Commissioners approved Resolution 14-436 which resolved, in part, to dedicate 50 percent of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement the comprehensive healthcare management program; and

WHEREAS, it was determined by the Health Care Coalition that 50 percent of the net savings from 2019 should be used to fund an employer contribution to employee health savings accounts in the amount of $600 single/$1,200 or full-family coverage for employees enrolled in the base health insurance option; and

WHEREAS, it was determined by the Health Care Coalition that the premium rates should be calculated and established as shown on the attached calculation sheet; and

WHEREAS, it was determined by the Health Care Coalition that the health insurance waiver rate should be made consistent for all eligible employees as follows, without respect to date of hire:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Family</td>
<td>$249.66</td>
</tr>
<tr>
<td>2-Person</td>
<td>$222.22</td>
</tr>
<tr>
<td>Single</td>
<td>$131.22</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations of the Health Care Coalition and authorizes the use of up to 50 percent of the net savings from 2019 to fund an employer contribution to employee health savings accounts in the amount of $600 single/$1,200 two-person or full-family coverage for employees enrolled in the base health insurance option.

BE IT FURTHER RESOLVED, that funds remaining of the 50 percent net savings from 2019 after distribution to health savings accounts shall be held in reserve for future employee premium cost share reduction initiatives as recommended by the Ingham County Health Care Coalition.
OCTOBER 22, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED that, beginning on January 1, 2020 the health insurance waiver rate for all eligible employees shall be as follows, without respect to date of hire:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Family</td>
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<td>$222.22</td>
</tr>
<tr>
<td>Single</td>
<td>$131.22</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the applicable bargaining unit letters of agreement and any other appropriate documents after review and approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None  Absent: None  Approved 10/15/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None  Absent: None  Approved 10/16/2019

Adopted as part of the consent agenda.
### MONTHLY EMPLOYER RATES:

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<th>Category</th>
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<td>High Two-Person</td>
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<tr>
<td>Standard Single-Person</td>
<td>$634.54</td>
</tr>
<tr>
<td>Standard Two-Person</td>
<td>$1,519.55</td>
</tr>
<tr>
<td>Standard Family</td>
<td>$1,898.83</td>
</tr>
<tr>
<td>Base Single-Person</td>
<td>$592.34</td>
</tr>
<tr>
<td>Base Two-Person</td>
<td>$1,418.24</td>
</tr>
<tr>
<td>Base Family</td>
<td>$1,772.20</td>
</tr>
</tbody>
</table>

### EMPLOYEE RATES:

<table>
<thead>
<tr>
<th>Category</th>
<th>Subscribers</th>
<th>Total Subscribers</th>
<th>Per Pay 2020 Rate</th>
<th>Change From 2019</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Single-Person</td>
<td>103</td>
<td>$107.73</td>
<td>$27.83</td>
<td>34.8%</td>
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</tr>
<tr>
<td>High Two-Person</td>
<td>63</td>
<td>$258.04</td>
<td>$19.59</td>
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<tr>
<td>High Family</td>
<td>88</td>
<td>$322.46</td>
<td>$12.66</td>
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</tr>
<tr>
<td>Standard Single-Person</td>
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<td>$47.59</td>
<td>$17.20</td>
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</tr>
<tr>
<td>Standard Two-Person</td>
<td>73</td>
<td>$151.96</td>
<td>$10.59</td>
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<tr>
<td>Standard Family</td>
<td>134</td>
<td>$189.88</td>
<td>$(5.59)</td>
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<td></td>
</tr>
<tr>
<td>Base Single-Person</td>
<td>44</td>
<td>-</td>
<td>-</td>
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</tr>
<tr>
<td>Base Two-Person</td>
<td>29</td>
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<td>-</td>
<td>0.0%</td>
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</tr>
<tr>
<td>Base Family</td>
<td>62</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
</tbody>
</table>
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 14

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2020

RESOLUTION # 19 – 431

WHEREAS, Public Act 152 of 2011 places limits on public employers’ contributions toward their employees’ health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, the requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year; and

WHEREAS, commencing January 1, 2020, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2019 as permitted by MCL 15.568.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby exempts Ingham County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2020 as permitted by MCL 15–568 15.568.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
    Nays: None    Absent: Koenig    Approved 10/15/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdorfer, Schafer, Maiville
    Nays: None    Absent: None    Approved 10/16/2019

Commissioner Celentino moved to adopt the resolution. Commissioner Koenig supported the motion.

The motion carried unanimously by roll call vote. Absent: Commissioners Morgan and Naeyaert.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE RENEWAL OF A CONTRACT
FOR JOB RECRUITMENT SERVICES

RESOLUTION # 19 – 432

WHEREAS, the Financial Services Director position is currently vacant; and

WHEREAS, this key central services position is responsible for oversight of accounting functions, payables, payroll, grant and insurance reporting for the County; and

WHEREAS, that the Board of Commissioners has previously authorized execution of an agreement with Trillium Staffing Solutions to perform job recruitment services for the Financial Services Director position in an amount not to exceed $14,974.38 pursuant to Resolution 18-376; and

WHEREAS, the renewal of the agreement with Trillium Staffing Solutions to perform job recruitment service for the Financial Services Director position in an amount not to exceed $15,000.00 would provide warranted assistance of a professional recruiting firm in filling this vacancy in concert with internal recruiting capabilities.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize renewal and execution of an agreement with Trillium Staffing Solutions to perform job recruitment services for the Financial Services Director position in an amount not to exceed $15,000.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
    Nays: None    Absent: Koenig    Approved 10/15/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
    Nays: None    Absent: None    Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 16

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2020 GENERAL APPROPRIATIONS RESOLUTION

RESOLUTION # 19 – 433

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2020 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners’ resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees’ recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution.

THEREFORE BE IT RESOLVED, that the 2020 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 11, 2019 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2019 tax year/2020 budget year for a total county levy of 11.34 mills, including authorized levies for General Fund operations and special purpose millages:

2019/20 Millage Summary

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Millage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Operations</td>
<td>6.7670</td>
</tr>
<tr>
<td>General Operations – Indigent Veterans Support</td>
<td>.0330</td>
</tr>
<tr>
<td>Special Purpose - Emergency Telephone Services</td>
<td>.8500</td>
</tr>
<tr>
<td>Special Purpose - County-wide Transportation</td>
<td>.6000</td>
</tr>
<tr>
<td>Special Purpose - Juvenile Justice</td>
<td>.6000</td>
</tr>
</tbody>
</table>
OCTOBER 22, 2019 REGULAR MEETING

Special Purpose - Potter Park Zoo and Potter Park  .4100
Special Purpose – Farmland/Open Space Preservation  .1400
Special Purpose – Health Care Services  .3500
Special Purpose – Trails and Parks  .5000
Special Purpose – Animal Shelter  .2400
Special Purpose – Justice Millage  .8500

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2019/2020 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2019/2020 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County's Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County's Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.
OCTOBER 22, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Indigent Defense Fund (260), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff’s Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller’s Office and the County Attorney.
OCTOBER 22, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2020 budget of funds not spent in 2019 for a specific project must be received by the Budget Office no later than March 15, 2020, otherwise the request for reappropriation will not be considered.

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofe, Schafer, Maiville
Nays: None Absent: None Approved 10/16/2019

Commissioner Grebner moved to adopt the resolution. Commissioner Trubac supported the motion.

Commissioner Grebner provided an overview of the budget. He recommended adoption. Commissioner Grebner stated that the staff had done a good job.

The motion carried unanimously by roll call vote. Absent: Commissioners Morgan and Naeyaert.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 17

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT CHARGE NURSE POSITION

RESOLUTION # 19 – 434

WHEREAS, Ingham County Health Department’s (ICHDs) Ingham Community Health Centers (ICHCs) wish to convert the vacant Charge Nurse Position #601214 to a Health Center Nurse position; and

WHEREAS, the vacant Charge Nurse position affiliated with the River Oak Community Health Center location has moved its primary care operations to Forest Community Health Center, where a Charge Nurse is already in place; and

WHEREAS, the former River Oak clinical team is in need of a Health Center Nurse to support patient care at Forest; and

WHEREAS, ICHD seeks to convert this position to a Health Center Nurse in order to meet operational needs at Forest Community Health Center; and

WHEREAS, the salary cost of a 1.00 FTE Charge Nurse (MNA Grade 3) ranges from $58,582 - $70,326 and the cost of a 1.00 FTE Health Center Nurse (MNA Grade 1) ranges from $51,398 - $61,691; and

WHEREAS, the cost savings of converting this position will be $7,184 - $8,635; and

WHEREAS, the Ingham Community Health Center Board of Directors supports converting Charge Nurse Position #601214 to a Health Center Nurse position for a cost savings of up to $8,635 and will be effective upon approval; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize converting Charge Nurse Position #601214 to a Health Center Nurse position for a cost savings of up to $8,635 and will be effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting Charge Nurse Position #601214 to a Health Center Nurse position for a cost savings of up to $8,635 and will be effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.
OCTOBER 22, 2019 REGULAR MEETING

HUMAN SERVICES:  Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
Nays: None  Absent: None  Approved 10/14/2019

COUNTY SERVICES:  Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
Nays: None  Absent: Koenig  Approved 10/15/2019

FINANCE:  Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
Nays: None  Absent: None  Approved 10/16/2019

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE SCORING CRITERIA FOR THE
TRAILS AND PARKS MILLAGE GRANTS

RESOLUTION # 19 – 435

WHEREAS, in November 2014, the electorate approved a countywide trails and parks millage levy of 50/100 (.50) of one mill to be used for the purpose of creating and maintaining a county system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing’s River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, the Park Commission reviewed and edited the Scoring Criteria forms and has developed the following attachments for approval by the Board of Commissioners; and

WHEREAS, the Scoring Criteria shown in Attachment A has been edited to allow the percentage of match to be weighted less, allows the County to recognize if the project is one of the County Trail Priorities as well as recognizing project priorities and if a community has or has not received a grant to date.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the recommended scoring edits for Trails and Parks Millage funding (attachment A) with the changes outlined above.

BE IT FURTHER RESOLVED, that application forms will be reviewed and approved by the Board of Commissioners prior to the sixth round.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None Absent: None Approved 10/14/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None Absent: None Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

Attachment A:

Ingham County Trails and Parks Program Scoring Criteria

The following criteria will be used to evaluate and select projects. The project’s final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. Does this project contribute to the completion of one of the top five scoring New Trail Preferences as listed in the Ingham County Trails and Parks Comprehensive Report Table 18 (attached)?
   No=0  Yes=5
   _____pts.

2. Does this contribute to County connectivity?
   No=0  Yes=10 (If you meet any of the criteria listed below, you get 10 points)
   _____pts.
   Improves Regional Connectivity: Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following:
   * Contributes to the completion of the Ingham County regional priority corridors as depicted on Figure 24 (attached) either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
   * Improves access to or within Ingham County Parks;
   * Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
   * Expands transportation options as well as provide for recreation;
   * Increases access to sites of natural, scenic or historic interest.

3. Has the applicant received a Trails and Parks Millage grant to date?
   No=5  Yes=0
   _____pts.

4. Is the project a:
   a. Shovel Ready* project- 10 pts.
   b. Planning & Engineering project-5 pts.
      *Shovel ready is defined as a project breaking ground in 2020 and being done within two years.
   _____pts.

5. How the project provides for other available funders and partners.

Has Potential Available Funds: Projects that have the potential to be funded through state or federal grants, donations, partner contributions or other funding sources will receive additional points for leveraging potential available funds. Match=what total percent of the project matching dollars account for. The number of points a project will receive is determined by dividing the percent match by 10. (ex. 63% match will receive 6.3 points).

Non-monetary match must meet the requirements as established in Attachment B: Match Requirement for Ingham County Trails & Parks Millage.

_____pts.
6. Overall, how do you rate this project?

Considerations:

- Project area is under public ownership or is currently accessible for public use;
- Does not require complex or lengthy acquisition process;
- Does not require a complex or lengthy permitting process;
- Is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
- There is an imminent threat to lose the project opportunity;
- Demonstrates cost efficiency;
- Is appropriate and in line with available funds.
- Has been prioritized in adopted plans;
- Has volunteer and/or partner organization support;
- Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities;
- Has the support of multiple jurisdictions and/or stakeholders.
- The project increases or improves access and provides low cost transportation and recreation options for low income populations;
- Is located in a high use area;
- Is located in an underserved area;
- Contributes to an equitable geographical distribution of the millage funds.

Rate the project on a scale of 1-20, 1 being least desirable and 2 being most desirable.

_____ pts

_____ Total Points Scored
<table>
<thead>
<tr>
<th>New Trail Preferences</th>
<th>Highlighted Corridor*</th>
<th>South Lansing/ Delhi Township</th>
<th>Meridian Township</th>
<th>East Lansing</th>
<th>North Lansing</th>
<th>Mason/Leslie/Danville/Stockbridge</th>
<th>Williamston/Webberville</th>
<th>Total</th>
<th>Online Survey</th>
<th>Combined Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSU to Lake Lansing Parks</td>
<td>M</td>
<td>10</td>
<td>10</td>
<td>12</td>
<td>7</td>
<td>3</td>
<td>1</td>
<td>52</td>
<td>128</td>
<td>178</td>
</tr>
<tr>
<td>Holt to Iason</td>
<td>J</td>
<td>14</td>
<td>6</td>
<td>6</td>
<td>4</td>
<td>34</td>
<td>2</td>
<td>66</td>
<td>65</td>
<td>131</td>
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<td>8</td>
<td>89</td>
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<td>0</td>
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<td>0</td>
<td>2</td>
<td>92</td>
<td>94</td>
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<tr>
<td>Lansing River Trail to Northern Tier Trail</td>
<td>N</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>87</td>
<td>91</td>
</tr>
<tr>
<td>Lansing River Trail to Clinton County</td>
<td>O</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>74</td>
<td>74</td>
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<tr>
<td>Red Cedar Water Trail</td>
<td>R</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>11</td>
<td>31</td>
<td>44</td>
<td>75</td>
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<tr>
<td>RAM Trail to Burchfield Park</td>
<td>H</td>
<td>10</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>18</td>
<td>53</td>
<td>71</td>
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<tr>
<td>Grand River Water Trail</td>
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<td>2</td>
<td>0</td>
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<td>0</td>
<td>1</td>
<td>3</td>
<td>43</td>
<td>48</td>
</tr>
<tr>
<td>Hayhoe Trail to Vevey Twp. Hall</td>
<td>C</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>20</td>
<td>1</td>
<td>23</td>
<td>18</td>
<td>38</td>
<td></td>
</tr>
<tr>
<td>Holt RAM Trail Extension East</td>
<td>I</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>0</td>
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<td>37</td>
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<tr>
<td>Meridian Township to Webberville</td>
<td>K</td>
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<td>5</td>
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<td>0</td>
<td>0</td>
<td>2</td>
<td>7</td>
<td>22</td>
<td>28</td>
</tr>
<tr>
<td>North-South artery along Onondaga Rd.</td>
<td>D</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>17</td>
<td>18</td>
</tr>
<tr>
<td>Mason west to Eaton County</td>
<td>G</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>1</td>
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<td>4</td>
<td>15</td>
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<td>Southwest connector to Eaton and Jackson counties</td>
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<td>1</td>
<td>0</td>
<td>4</td>
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<td>5</td>
<td>7</td>
<td>12</td>
</tr>
<tr>
<td>M-52 connection - Stockbridge to Webberville</td>
<td>E</td>
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<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>6</td>
<td>8</td>
</tr>
<tr>
<td>Bellevue Rd. Connection - Leslie to Eaton County</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>M-52 connection - Webberville to Shiawassee County</td>
<td>L</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

* The highlighted corridors are shown on Figure 32.
OCTOBER 22, 2019 REGULAR MEETING

Attachment B

Match Requirement for Ingham County Trails & Parks Millage

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant’s employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:

- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant. Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 19

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LARDER DATA CONSULTING, LLC

RESOLUTION # 19 – 436

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Larder Data Consulting effective October 30, 2019 through January 31, 2020 in an amount not to exceed $18,000; and

WHEREAS, through Resolution # 17-506, ICHD entered into an agreement with Blue Cross Blue Shield of Michigan (BCBSM) to establish an Evidence-Based Criminal Justice Response to Substance Abuse and Drug; and

WHEREAS, in 2019, staffing changes within ICHD necessitated a no-cost extension through January 31, 2020 which was approved via Short Form; and

WHEREAS, in order to meet the final deliverables of this agreement with BCBSM, ICHD must conduct a feasibility study and determine a strategic plan to provide Medication Assisted Treatment (MAT) within Ingham County Jail, which will be continued upon release; and

WHEREAS, following a Request For Proposals (RFP) process overseen by Ingham County’s Purchasing Department, ICHD selected Larder Data Consulting, LLC to assist the department in conducting a feasibility study; and

WHEREAS, Larder Data Consulting, LLC will perform the following services:

1. A Feasibility Study and an implementation plan for MAT in the Ingham County Jail where the final product of this contract will be a written report of findings that include a cost study, baseline data, and recommendations for implementation of MAT in the Ingham County Jail
2. Baseline data reporting on systems, procedures, barriers and opportunities connected to this potential future service for providing MAT in Ingham County Jail
3. Recommended next steps, including financial considerations, capacity building needs and a proposed timeline for next steps to implement MAT in Ingham County Jail; and

WHEREAS, the cost of this agreement totaling $18,000 is completely funded by the BCBSM agreement; and

WHEREAS, the health officer recommends entering into an agreement with Larder Data Consulting effective October 30, 2019 through January 31, 2020 in an amount not to exceed $18,000.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorize an agreement with Larder Data Consulting effective October 30, 2019 through January 31, 2020 in an amount not to exceed $18,000.
OCTOBER 22, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Seboli, Morgan, Slaughter, Stivers, Naeyaert
    Nays: None   Absent: None   Approved 10/14/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdorfer, Schafer, Maiville
    Nays: None   Absent: None   Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH MICHIGAN REHABILITATION SERVICES

RESOLUTION # 19 - 437

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $444,444 ($120,000 local match) with Michigan Department of Health and Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of an agreement with Peckham Inc., to provide Ingham County’s local match portion ($120,000), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of the agreements shall be October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.
HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
   Nays: None   Absent: None   Approved 10/14/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
   Nays: None   Absent: None   Approved 10/16/2019

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE RENEWAL OF A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT UP TO 50 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

RESOLUTION # 19 – 438

WHEREAS, the Ingham County Sheriff’s Office Jail has an established design, which includes 394 County beds and 50 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds would be used to offset the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff’s Office is requesting the agreement with the Michigan Department of Corrections be renewed for one additional one year period to rent up to 50 beds as needed at a cost of $35.00 per day, per bed, effective October 1, 2019 through September 30, 2020, for Michigan Department of Correction’s Violators; and

WHEREAS, the revenue to be received from the renting of up to 50 beds, which is anticipated to be $447,125.00, would be recognized in the 2019-2020 Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of one additional one year Agreement with the Michigan Department of Corrections to rent up to 50 of the jail beds as needed, at a cost of $35.00 per day, per bed, effective October 1, 2019 through September 30, 2020 for the Michigan Department of Corrections.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Trubac, Schafer
Nays: None  Absent: Koenig, Polsdofer  Approved 10/10/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: None  Approved 10/16/2019

Adopted as part of the consent agenda.
OCTOBER 22, 2019 REGULAR MEETING

ADOPTED - OCTOBER 22, 2019
AGENDA ITEM NO. 22

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE LEASES FOR THE NECESSARY COMMUNICATION TOWERS
FOR THE MPSCS/INGHAM COUNTY RADIO COMMUNICATIONS SYSTEM PROJECT

RESOLUTION #19 – 439

WHEREAS, the Ingham County Board of Commissioners has operated the Ingham County Public Safety Radio System since 2006, and continues to do so through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #18-550 authorized a contract with Motorola Solutions for the replacement of the Ingham County Public Safety Radio system to the Michigan Public Safety Communication System (MPSCS)/Motorola system; and

WHEREAS, MPSCS, Ingham County 9-1-1, and Motorola have identified the communication towers and the estimated costs associated with leases for these towers for the MPSCS/Ingham County Radio Communications System Project; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the monies collected by increasing the 9-1-1 phone surcharge as authorized by resolution #19-132.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of funds for the costs associated with leases for the MPSCS/Ingham County Radio Communications System Project for the following Ingham County Communication Towers:

<table>
<thead>
<tr>
<th>SITE LOCATION</th>
<th>OWNER INFORMATION</th>
<th>MONTHLY/ ANNUAL LEASE COST</th>
<th>LEASE START DATE</th>
<th>LEASE END DATE</th>
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<tr>
<td>Mason Building 302 W. Allegan, Lansing</td>
<td>1221-MPSCS</td>
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<td>2975 Hazel Rd, Williamston</td>
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<td>American Tower</td>
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<td>tbd</td>
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<td>1991 Center Rd, Dansville</td>
<td>John Varvel</td>
<td>$1055.65 current, With equipment added ext. $3000</td>
<td>9/1/2004</td>
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<tr>
<td>5507 Hull Rd, Leslie</td>
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</table>
OCTOBER 22, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the 9-1-1 Director and County are hereby authorized to negotiate any no cost contract/lease documents necessary for the tower leases on government or privately owned communication towers for the MPSCS/Ingham County Radio Communications System Project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary purchase, application, contract/lease documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** **Yea:** Koenig, Slaughter, Celentino, Crenshaw, Trubac, Schafer  
**Nays:** None  
**Absent:** Polsdofer  
**Approved 10/10/2019**

**FINANCE:** **Yea:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 10/16/2019**

Adopted as part of the consent agenda.
INTRODUCED BY THE LAW & COURTS, HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN STATE UNIVERSITY DEPARTMENT OF PSYCHIATRY TO PROVIDE PSYCHIATRIC SERVICES FOR INMATES AT THE INGHAM COUNTY JAIL

RESOLUTION #19-440

WHEREAS, Ingham County wishes to renew a contract with Michigan State University Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly, to contract the services of one attending psychiatrist to supervise the resident psychiatrist or to provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident; and

WHEREAS, effective May 27, 2016, psychiatric assessments and treatment plans were no longer being offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) at the Ingham County Jail; and

WHEREAS, the Ingham County Jail recognizes the need to appropriately address the psychiatric needs of all inmates in the interest of maintaining inmate and staff safety, and in protecting inmates’ Eighth Amendment rights against cruel and unusual punishment; and

WHEREAS, the United State Supreme Court has ruled on numerous occasions that the failure to provide appropriate mental health and medical care may constitute a violation of the Eighth Amendment (Estelle v Gamble, 429 U.S. 97 (1976) (deliberate indifference to prisoners’ serious medical needs constitutes cruel and unusual punishment); see, e.g., Hunt v Uphoff, 199 F.3d 1220 (10th Cir. 1999) (prison officials violated Eighth Amendment by providing such inadequate medical treatment for inmate’s diabetes and hypertension that inmate consequently suffered heart attack); LaFaut v Smith, 834 F.2d 389 (4th Cir. 1987) (prison officials violated Eighth Amendment by failing to provide disabled inmate with needed physical therapy and adequate access to facilities); Madrid v Gomez, 889 F. Supp. 1146, 1265-66 (N.D. Ca. 1995) (continued confinement of mentally ill inmates in the facility’s security housing unit violated the Eighth Amendment); and

WHEREAS, through Resolution #17-412, MSU Department of Psychiatry has provided Ingham County Jail a senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident through October 31, 2018; and

WHEREAS, the General Fund budget for Jail Medical and Health Services Millage funding has been identified to fund the continuation of this contract to the extent the services are Health Services Millage eligible through the October 31, 2019; and
OCTOBER 22, 2019 REGULAR MEETING

WHEREAS, certain inmates of the Ingham County jail may be eligible for services funded by the Health Services Millage as Ingham County residents that have no access to private or third party paid services, and are ineligible for Medicaid by virtue of their status as inmates, and have income of less than $28,000 annually; and

WHEREAS, for those inmates who are not health services millage eligible, up to $61,984 of General Funds were included in the Jail Medical FY2019 budget; and

WHEREAS, the Health Officer recommends renewing a contract with MSU Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of $149 an hour for a total budget not to exceed $61,984, with up to $61,984 from the General Fund and/or Health Services Millage effective November 1, 2018 through October 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing a contract with the MSU Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of $149 an hour for a total budget not to exceed $61,984 with up to $61,984 from the General Fund and/or Health Services Millage for the time period of November 1, 2018 through October 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Health Services Millage shall be used to fund eligible services, and the Controller/Administrator is directed to make the necessary adjustments to the 2019 Sheriff’s Office and Health Department budgets.

LAW & COURTS:  Yeas: Slaughter, Celentino, Crenshaw, Trubac, Schafer 
Nays: None  Absent: Koenig, Polsdorfer  Approved 10/10/2019

HUMAN SERVICES:  Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert 
Nays: None  Absent: None  Approved 10/14/2019

FINANCE:  Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdorfer, Schafer, Maiville 
Nays: None  Absent: None  Approved 10/16/2019

Adopted as part of the consent agenda.
Introduced by the Law & Courts, Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE POSITIONS, CONTRACTS AND OTHER EXPENSES TO INCREASE TREATMENT PROGRAMMING FOR 2020 AS AUTHORIZED BY THE JUSTICE MILLAGE

RESOLUTION # 19 – 441

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the Law and Courts Committee held several discussions at meetings in 2017 and 2018 concerning the types of treatment programming to be authorized; and

WHEREAS, a workgroup consisting of representatives from 30th Circuit Court, 55th District Court, Community Corrections, Community Mental Health, Ingham County Health Department, Ingham County Sheriff’s Office, the Board of Commissioners Office and the Controller’s Office developed a proposed budget for the expenditure of up to $911,242 in millage funds for the time period January 1 through December 31, 2019, which was approved by Resolution 18-497; and

WHEREAS, the 2020 budget allocates $1,024,000 in programming funding from the Justice Millage; and

WHEREAS, the Law and Courts Committee directed that current programs be continued and proposals be sought for the use of any additional available funding from the 2020 budgeted allocation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a 2020 budget of up to $891,853 from the Justice Millage to continue the following treatment programs:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): $451,963 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical, to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services.
- Community Based Programs: $100,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change.
- Ingham County Health Department Pathways to Care Program: $91,810 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use.
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- Ingham County Sheriff’s Office/Jail: $99,000 to fund Break Out/MRT, trauma centered yoga, restorative justice, inmate garden initiative, educational DVDs, and seeking safety.
- Circuit Court/Pretrial Services: $148,480 to fund a Pretrial Services Clerk and a Pretrial Services Investigator.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a 2020 budget of up $12,977 for enhancements to the Circuit Court/Pretrial Services program as detailed in Attachment #3.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a 2020 budget of up to $104,651 from the Justice Millage for additional funding for Community Mental Health Correctional Assessment and Treatment Services (CATS) to be used to fund a full time Program Manager to assist in the direct management of Jail Re-entry; inclusion in the Ingham County Health Department Medication Assisted Treatment initiative; and to manage Jail Diversion activities, both of which include community liaison and development of the services necessary for re-entry purposes (Attachment #1).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed $556,614 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for services as described in Attachment #B2 for the period of January 1, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Justice Millage.

BE IT FURTHER RESOLVED, that staff will provide reports in July 2020 providing information about achievements and effectiveness.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2020 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: **Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Trubac, Schafer  
**Nays:** None  
**Absent:** Polsdofor  
**Approved 10/10/2019**

HUMAN SERVICES: **Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 10/14/2019**

COUNTY SERVICES: **Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None  
**Absent:** Koenig  
**Approved 10/15/2019**

FINANCE: **Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofor, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 10/16/2019**

Adopted as part of the consent agenda.
Background and current program

- JBH added **three full time mental health therapist** (MHT) to provide mental health therapy and case management service (hire dates: 3/11/19, 5/6/19, 5/13/19).
  - JBH MHT is providing weekly therapy to current clients who are exhibiting mental health symptoms, co-occurring disorders or adjustment issues to **approximately 45 individuals**.
  - JBH MHT have added three weekly Anger Management Groups (male/female), one Positive Thinking Group (male), two Coping Skills group (male) and two Dialectical Behavioral Groups (male/female). The majority of these groups are on Sundays and evenings – allowing clients to attend more programming. Currently JBH has **eight groups with 18-20 individuals in each group**. There will be one more Coping Skills groups (male) added by the end of the year.
  - JBH MHT offers weekly therapy to all juveniles and youthfults (14-17 year olds). JBH currently provides **weekly therapy to three juveniles and three youthfults**. Traditionally, these populations has not had access ongoing therapy. **JBH does consider juveniles and youthfults a priority population.**
  - JBH MHT and our Nurse Care Manager develop transitional plans by linking clients with CMH and/or community resources upon release.
  - JBH MHT are providing behavioral health services to **all of those whom may not qualify for other programming** due to short jail stays, outside funding area, etc.

- JBH added **one full time nurse case manager** (hire date 4/15/19).
  - JBH RN works directly in partnership with the ICHD/Jail Medical which includes weekly meeting to reduce duplication of effort and to create a more successful transition process for all interested clients exiting the jail.
  - JBH RN also integrates behavioral health and physical health care between providers, takes orders from the psychiatrist, helps manage medications for those connected with CMH and/or another mental health provider, coordinate withdrawal protocol/risk and develops transitional plan into the community.
  - JHB RN runs daily booking and release reports. RN then identifies known CMH clients upon entry to jail for coordination of medications and/or behavioral health services as well as direct follow-ups with the clients once they are released from jail.
  - JBH RN is responsible for weekly coordination of care with the MSU psychiatrist at the jail and ICHD.

- JBH added **one full time mental health secretary** (hire date 3/19/19).
  - JBH secretary is providing clerical support, processing all needed paperwork and takes referral information relating to mental health programming.
  - JBH secretary is supporting the collaborative efforts with the ICHD in regards to the nurse case manager.
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Ongoing Program Development/Needs:
The current Supervisor, KC Brown, is responsible for; CATS Substance Use Disorder program; CATS Mental Health Crisis Services; the Justice BH Millage program (see above); Jail Re-entry Program (with staff who cover three counties); Jail Diversion activities, coordination of MSU psychiatric services; and the current Ingham County Health Department Initiative to have Medication Assisted Treatment in the Ingham County Jail. Both the JBH program and Jail Reentry programs are expected to grow substantially over the next year. The ICHD grant with the Bureau of Justice to bring MAT into the jail, is also expected to lead to increased staff and community outreach. These increased responsibilities and multiple programs resulted in KC Brown being reclassified to a Supervisor level at CMHA-CEI.

Requested staff and Responsibilities:
CMHA-CEI is requesting to utilize millage funds to hire a full time Program Manager (supervised by KC Brown) to assist in the direct management of Jail Re-entry; inclusion in the ICHD BJA MAT initiative; and manage Jail Diversion activities both which include community liaison and development of the services necessary for re-entry purposes. This position will also include management of a to be developed outpatient program in the Holt/Lansing area, which would serve Re-entry consumers and individuals initiated on MAT who require ongoing SUD therapy.
Attached Budget:
1 FTE Program Coordinator (with fringes) = $104,651
# PROGRAM BUDGET - COST DETAIL SCHEDULE

**CATB Jails Mileage**

<table>
<thead>
<tr>
<th>Position Description</th>
<th>COMMENTS</th>
<th>Position Required</th>
<th>Total Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>MENTAL HLTH THERAPIST</td>
<td>$48,636</td>
<td>1,000</td>
<td>$48,636</td>
</tr>
<tr>
<td>MENTAL HLTH THERAPIST</td>
<td>$50,998</td>
<td>1,000</td>
<td>$50,998</td>
</tr>
<tr>
<td>MENTAL HLTH THERAPIST</td>
<td>$50,998</td>
<td>1,000</td>
<td>$50,998</td>
</tr>
<tr>
<td>NURSE CARES MANAGER</td>
<td>$68,361</td>
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<td>$68,361</td>
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<tr>
<td>SECRETARY</td>
<td>$41,658</td>
<td>1,000</td>
<td>$41,658</td>
</tr>
<tr>
<td>COORDINATOR 2A</td>
<td>$61,599</td>
<td>1,000</td>
<td>$61,599</td>
</tr>
</tbody>
</table>

1. TOTAL SALARY & WAGES: $322,348

2. ADVERSE BENEFITS: (Specify)
   - LIFE INS
   - DENTAL INS
   - EMPLOYEE INS
   - VISION
   - WORK COMP
   - EMPLOYEE DENTAL
   - OTHER

   Composite Rate: 44.08%  $141,788

2. TOTAL ADVERSE BENEFITS: $141,788

3. TRAVEL: (Specify if category exceeds 10% of Total Expenditures)
   - Travel: $291
   - Conferences: $56,250

   3. TOTAL TRAVEL: $63,541

4. SUPPLIES & MATERIALS: (Specify if category exceeds 10% of Total Expenditures)
   - Supplies: $700

   4. TOTAL SUPPLIES & MATERIALS: $700

5. CONTRACTUAL: (Subcontract/Subrecipient)
   - Address
   - Amount

   5. TOTAL CONTRACTUAL: $-

6. EQUIPMENT: (Specify)
   - Amount

   6. TOTAL EQUIPMENT: $-

7. OTHER EXPENSES: (Specify if category exceeds 10% of Total Expenditures)
   - Communication:
     - JAIL PHONES: $2,200
   - $-

   7. TOTAL OTHER EXPENSES: $-

8. TOTAL DIRECT EXPENDITURES: (Sum of Tables 1-7) $424,763

9. INDIRECT COST CALCULATIONS:
   - Rate 1 Base $ 9.28% x Rate $474,705 = $44,068
   - Rate 2 Base $ 7.96% x Rate $474,705 = $37,791

   9. TOTAL INDIRECT EXPENDITURES: $81,868

10. TOTAL ALL EXPENDITURES: (Sum of Lines 8-9) $556,614
PRETRIAL SERVICES PROGRAM REQUESTS:

Professional Development & Training:
- Annual NAPSA Conference:
  - $1,500 [Travel / Lodging / Meals] per Employee
- Miscellaneous Pretrial Training – regional:
  - $500

CATA – Bus Tokens / Indigent Client Assistance:
- $1,250
  - Tokens – One Way Fare = $1.25 per Token
  - $1,000 Tokens x $1.25 = $1,250

ADAM – Alcohol & Drug Testing / Indigent Client Assistance:
- Average Referrals per Year = 140
  - 20% Indigent Clients / Financial Need = 28 Clients
- 1X per Week Testing = $12
- (3) Month Testing Period = 12 Weeks

  $140 x .20 = 28 (Indigent Clients)  28 x 12 (12 Weeks Testing) x $12 (Cost per Test) = $4,032

Automated Text Notification System:
MATTERHORN PLATFORM - Text message for court dates/reporting
- Initial program setup = $1000
- Monthly subscription = $250.00/mo

CLEAR SUBSCRIPTION
- CLEAR is an online investigation solution designed to assist in locating and identifying individuals, phone numbers, licenses, assets, addresses, etc. Circuit Court has a contract with CLEAR. We are requesting an additional subscription for Pretrial Services to assist in connecting with our clients.

ANNUAL COST
$2,000
$1,250
$4,000 ($4,032)
OCTOBER 22, 2019 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

None.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of $33,931,463.07. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Morgan and Naeyaert.

ADJOURNMENT

The meeting was adjourned at 6:47 p.m.

[Signature]

BARB BYRUM, CLERK OF THE BOARD