

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

AUGUST 27, 2024

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [JULY 23, 2024](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM [HOPE LOVELL RESIGNING](#) FROM THE INGHAM COUNTY COMMUNITY HEALTH CENTERS BOARD OF DIRECTORS
 2. A LETTER FROM [ROSS MICHELS RESIGNING](#) FROM THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS.
 3. A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING ON THE PROPOSED LANSING [GATEWAY CORRIDOR IMPROVEMENT AUTHORITY](#) DEVELOPMENT AND FINANCE PLAN
 4. RESOLUTION 2024-12 FROM THE CLINTON COUNTY BOARD OF COMMISSIONERS [OPPOSING MDHHS PLANS](#) TO IMPLEMENT NEW CONFLICT FREE ACCESS AND PLANNING STRATEGIES IN MICHIGAN
 5. A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE APPROVAL OF [BROWNFIELD PLAN #81 AMENDMENT #1](#) – NEOGEN EXPANSION BROWNFIELD REDEVELOPMENT PROJECT
 6. A LETTER FROM KYNDAL BURTON, SMURFIT WESTROCK HUMAN RESOURCES DIRECTOR, REGARDING [THE SMURFIT WESTROCK](#) COMPANY’S INTENT TO CONDUCT LAYOFFS AT ITS LANSING FACILITY
- VIII. PRESENTATION OF THE RESOLUTION CONGRATULATING SCOUTING AMERICA, WILLIAMSTON MICHIGAN – TROOP #63 SCOUTS FOR BEING NAMED TROOP OF THE YEAR IN THE CHIEF OKEMOS DISTRICT
- IX. LIMITED PUBLIC COMMENT
- X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- XI. CONSIDERATION OF CONSENT AGENDA

XII. COMMITTEE REPORTS AND RESOLUTIONS

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE FARMLAND AND OPEN SPACE PRESERVATION (FOSP) BOARD’S RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR THE 2024 FARMLAND AND OPEN SPACE APPLICATION CYCLES AND APPROVE THE FOSP BOARD TO HOST A 2024 APPLICATION CYCLE
8. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE RANKING OF THE 2023 FARMLAND AND OPEN SPACE PRESERVATION PROGRAM’S APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES
9. COUNTY SERVICES COMMITTEE – RESOLUTION TO ACCEPT THE 2024-2026 TRANSPORTATION ASSET MANAGEMENT PLAN FOR THE INGHAM COUNTY ROAD DEPARTMENT
10. COUNTY SERVICES COMMITTEE – RESOLUTION FOR FINAL PLAT APPROVAL FOR SANCTUARY II SUBDIVISION AND PUBLIC COUNTY ROAD ACCEPTANCE OF CRANE CIRCLE
11. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE VOLUNTARY RECOGNITION OF CAPITOL CITY LABOR PROGRAM AS THE EXCLUSIVE BARGAINING REPRESENTATIVE OF THE 9-1-1 SUPERVISORS BARGAINING UNIT
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COOPERATIVE AGREEMENT BETWEEN THE UNITED STATES OF AMERICA AND INGHAM COUNTY TO ACCEPT \$153,500
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #24-309 AUTHORIZING \$75,000 IN UNOBLIGATED HOUSING TRUST FUNDS TO PAY CAPITAL AREA HOUSING PARTNERSHIP TO ADMINISTER MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING IMPROVING LOCAL LIVABILITY PROGRAM
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION PLEDGING FULL FAITH AND CREDIT TO WILLOW CREEK DRAIN DRAINAGE DISTRICT BONDS
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH LABOR COMPLIANCE SERVICES
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF A FAX SOLUTION
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO AUTOMATIC EQUIPMENT SALES & SERVICE, INC. TO INSTALL AN AUTOMATIC DOOR OPENER AT THE HUMAN SERVICES BUILDING
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH TRANE U.S. INC., FOR BUILDING CONTROL UNITS AND SOFTWARE MAINTENANCE AT MULTIPLE COUNTY FACILITIES

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [SEELYE GROUP LTD., TO REPLACE THE CARPET](#) IN THE PUBLIC AREAS, JURY ROOMS, AND HALLWAYS IN THE VETERANS MEMORIAL COURTHOUSE
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT TO [REPLACE THE HEAT PUMP](#) AT THE VETERANS MEMORIAL COURTHOUSE
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT WITH [C2AE FOR THE LAKE LANSING WATER LEVEL CONTROL STRUCTURE](#)
22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ONGOING [FLEXIBLE CAPITAL IMPROVEMENT](#) PROJECT PLANS FOR THE ROAD DEPARTMENT
23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF A [REPLACEMENT COMMERCIAL MOWER](#)
24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND A [BITUMINOUS PAVEMENT AGREEMENT](#) TO AUTHORIZE BLACK STAR ADVISORS, LLC TO SIGN ON BEHALF OF OKEMOS GRAND RESERVE, LLC FOR EXTENDING PAVED LIMITS OF POWELL ROAD
25. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A VENDOR CONTRACT FOR AN [ALUMINUM SIGN REFURBISHING PROGRAM](#)
26. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE [GENERIC SERVICE CREDIT PURCHASE](#) FOR COUNTY EMPLOYEE: STEPHEN WALTERS
27. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH [UNIVERSITY OF MICHIGAN HEALTH - SPARROW](#) OCCUPATIONAL HEALTH SERVICES TO PROVIDE OCCUPATIONAL HEALTH SERVICES
28. FINANCE COMMITTEE – RESOLUTION DESIGNATING THE ROAD DEPARTMENT MANAGING DIRECTOR AS THE [AUTHORIZED CERTIFYING OFFICIAL](#) FOR TRANSPORTATION RELATED FUNDING APPLICATIONS THROUGH GRANTS.GOV
29. HUMAN SERVICES COMMITTEE – RESOLUTION [HONORING MATTHEW WOJACK](#), BEHAVIORAL HEALTH SUPERVISOR
30. HUMAN SERVICES COMMITTEE – RESOLUTION OPPOSING THE PROPOSAL TO [CHANGE THE NAME OF LAKE LANSING](#)
31. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE A NEW [THREE-YEAR COOPERATIVE OPERATIONAL AGREEMENT](#) WITH THE INGHAM COMMUNITY HEALTH CENTERS BOARD OF DIRECTORS

32. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION OF INTENT TO [ENTER INTO CONTRACT OF LEASE](#) WITH INGHAM COUNTY BUILDING AUTHORITY; TO AUTHORIZE PUBLICATION OF NOTICE OF INTENT; AND TO DECLARE INTENT TO REIMBURSE
33. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A GRANT TO [IMPLEMENT ENERGY CONSERVATION MEASURES](#)
34. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO [AUTHORIZE THE ISSUING OF BONDS](#) FOR THE ANIMAL HEALTH FACILITY AT POTTER PARK ZOO
35. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ADDITIONAL [SPECIAL PART TIME MOBILE HEALTH PER DIEM MEDICAL POSITIONS](#)
36. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [BUDGET ADJUSTMENTS TO THE 511 FUND](#) FOR FISCAL YEAR 2025
37. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE INGHAM COUNTY TO SERVE AS [HOST PARTNER FOR A MI HEALTHY CLIMATE CORPS MEMBER](#)
38. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE UTILIZATION OF MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANTS [TF22-0077 AND TF21-0118 FUNDS](#) FOR ADDITIONAL SCOPE ITEMS FOR IMPROVEMENTS TO HAWK ISLAND COUNTY PARK
39. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT FOR THE [RED CEDAR RIVER MULTI-JURISDICTIONAL CLEARING PROJECT](#)
40. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A GRANT FROM THE STATE OF MICHIGAN FOR THE [RENOVATION OF THE FELINE & PRIMATE BUILDING AT POTTER PARK ZOO](#)
41. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE [STORMWATER INFRASTRUCTURE IMPROVEMENTS](#) AT POTTER PARK ZOO GRANT FROM REPRESENTATIVE ELISSA SLOTKIN’S COMMUNITY PROJECT FUNDING PROGRAM
42. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE HEALTH RESOURCES AND SERVICES ADMINISTRATION FY 2024 QUALITY IMPROVEMENT AWARD: [UNIFORM DATA SYSTEM PATIENT-LEVEL SUBMISSION](#)
43. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY [2024-2025 AMERICORPS STATE GRANT FUNDING](#)
44. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #24-297 TO ACCEPT [HEALTHY! CAPITAL COUNTIES FUNDS](#)

45. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #22-399 FOR AN [INFECTIOUS DISEASE PHYSICIAN SERVICES AGREEMENT WITH MSU HEALTH CARE INC.](#)
46. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [LTS STAFFING SERVICES](#)
47. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH [AETNA BETTER HEALTH OF MICHIGAN, INC.](#), [HAP CARESOURCE, INC.](#), [MCLAREN HEALTH PLAN, INC.](#), AND [UNITED HEALTHCARE COMMUNITY PLAN, INC.](#), FOR THE MATERNAL INFANT HEALTH PROGRAM AND MEDICAID HEALTH PLANS
48. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY [2024 - 2025 PUBLIC HEALTH AMERICORPS GRANT](#)
49. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE [ELEVENTH AMENDMENT](#) TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2025
50. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #24-061 WITH [NEXTGEN® HEALTHCARE INFORMATION SYSTEMS, INC.](#) TO PURCHASE THE REVENUE CYCLE MANAGEMENT SERVICES
51. LAW & COURTS COMMITTEE – RESOLUTION SUPPORTING A [PAID PARENTAL LEAVE POLICY FOR INGHAM COUNTY EMPLOYEES](#)
52. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [MICHIGAN STATE UNIVERSITY](#) TO PROVIDE LAW ENFORCEMENT SERVICES
53. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO RETIRE AND REPLACE [ICSO K9 SADIE](#)
54. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR [DELINQUENCY ATTORNEY SERVICES](#)
55. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE FUNDS TO PURCHASE A NEW [TRANSPORT VEHICLE FOR THE JUVENILE DIVISION](#)
56. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH [DBI FOR FURNISHING FOR THE NEW OFFICE OF THE PUBLIC DEFENDER AT 2025 S. WASHINGTON STREET](#)
57. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF [IT EQUIPMENT](#) FOR THE OFFICE OF THE PUBLIC DEFENDER
58. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH [M & M MOVING AND STORAGE](#) FOR THE MOVE OF THE OFFICE OF THE PUBLIC DEFENDER

59. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ADDITIONAL **JUSTICE MILLAGE PROGRAMMING FUNDS** FOR INDIGENT ELECTRONIC MONITORING USERS TO MAINTAIN SERVICES THROUGH DECEMBER 31, 2024 AND TO PROVIDE NOTICE TO JUDICIAL SERVICES GROUP, LTD. THAT ADDITIONAL FUNDS ARE AVAILABLE

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

JULY 23, 2024 REGULAR MEETING

Board of Commissioners Room – Courthouse

Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

July 23, 2024

CALL TO ORDER

Chairperson Sebolt called the July 23, 2024 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Pawar, Peña, Polsdofer, Sebolt, Tennis, and Trubac.

Members Absent: Morgan, Ruest, and Schafer.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Kelly Jones, Road Department Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection.

APPROVAL OF THE MINUTES

Commissioner Peña moved to approve the minutes of the June 25, 2024 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Morgan, Ruest, and Schafer.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

8. RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS FOR VARIOUS ROADS IN THE BIRD STRAWBERRY FARM ESTATES SUBDIVISION

21. RESOLUTION TO SUBMIT TO THE ELECTORATE A BALLOT PROPOSAL TO INCREASE THE LODGING EXCISE TAX IN INGHAM COUNTY

Chairperson Sebolt stated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

JULY 23, 2024 REGULAR MEETING

Commissioner Polsdofer moved to consider the following resolution:

RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH FORVIS MAZARS, LLP FOR A TWO DAY ON-SITE FINANCIAL ASSESSMENT OF INGHAM COMMUNITY HEALTH CENTERS

Commissioner Grebner supported the motion.

The motion to allow the resolution to be considered immediately carried unanimously. Absent: Commissioners Morgan, Ruest, and Schafer.

Chairperson Sebolt stated the Resolution To Authorize Entering Into An Agreement With Forvis Mazars, Llp For A Two Day On-Site Financial Assessment Of Ingham Community Health Centers would be added to the agenda as Agenda Item No. 54.

PETITIONS AND COMMUNICATIONS

A LETTER FROM ALAN CONCEICAO RESIGNING FROM THE EQUAL OPPORTUNITY COMMITTEE (EOC). Chairperson Sebolt stated this matter would be received with regret and placed on file.

RESOLUTION #2024-09 FROM THE LENAWEЕ COUNTY BOARD OF COMMISSIONERS OPPOSING MDHHS APPROACH TO MEETING THE FEDERAL CONFLICT FREE ACCESS AND PLANNING IN MICHIGAN AND URGING COLLABORATIVE DEVELOPMENT OF AN ALTERNATIVE APPROACH. Chairperson Sebolt stated this matter would be placed on file.

A RESOLUTION FROM THE EATON COUNTY BOARD OF COMMISSIONERS OPPOSING MDHHS PLANS TO IMPLEMENT NEW CONFLICT FREE ACCESS AND PLANNING STRATEGIES IN MICHIGAN. Chairperson Sebolt stated this matter would be placed on file.

A NOTICE OF PUBLIC HEARING FOR THE VILLAGE OF WEBBERVILLE TO CONSIDER COMMENTS REGARDING THE VILLAGE'S RESOLUTION RECOMMENDING THE ADOPTION BY THE VILLAGE OF THE 2024 WDDA DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN AMENDMENTS. Chairperson Sebolt stated this matter would be placed on file.

INGHAM COUNTY FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2023. Chairperson Sebolt stated this matter would be referred to the Finance Committee.

A MEMO FROM DR. ADENIKE SHOYINKA REGARDING THE LATE RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH FORVIS MAZARS, LLP FOR A TWO DAY ON-SITE FINANCIAL ASSESSMENT OF INGHAM COMMUNITY HEALTH CENTERS. Chairperson Sebolt stated this matter would be placed on file.

LIMITED PUBLIC COMMENT

Marcus Cheetham, Haslett resident and Board of Health member, stated they were present to speak in favor of the Resolution Supporting Senate Bills 401, 402, 403, and 404, a Legislative Package Known as the Michigan

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Voting Rights Act, which would restore protections for voters removed from the Federal Voting Rights Act. Cheetham further stated the Board of Health cared about voting rights because after improving for 150 years, U.S. mortality rates worsened around the time of the Great Recession, especially in low income and rural areas.

Cheetham stated there was a difference between places where mortality rates were rising and places where they were not, and it was the level of civic participation as measured by voting. Cheetham further stated that places with high levels of voter participation were healthier and the heart attack rate was 33 percent lower in places people had more access to the ballot, so when people could express their preference for health through the ballot, they were healthier.

Cheetham provided an overview of the package of bills. Cheetham further stated they would be available to answer any questions but if Barb Byrum, Ingham County Clerk, was present, they were obviously the expert on voting.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item Nos. 12, 20, 21, 24, and 26. Commissioner Celentino supported the motion.

Commissioner Pawar disclosed, for all items pertaining to Meridian Township, that she had a contractual agreement in an unrelated department.

Chairperson Sebolt disclosed, under Agenda Item No. 22, UAW TOPS was affiliated, through the international union, with their employer the American Federation of Labor and Congress of Industrial Organizations (AFL-CIO).

The motion carried unanimously. Absent: Commissioners Morgan, Ruest, and Schafer.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioners Morgan, Ruest, and Schafer.

Items voted on separately are so noted in the minutes.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 6**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CONGRATULATING SCOUTING AMERICA, WILLIAMSTON MICHIGAN -
TROOP #63 SCOUTS FOR BEING NAMED TROOP OF THE YEAR IN THE CHIEF OKEMOS
DISTRICT**

RESOLUTION #24 – 326

WHEREAS, scouting is an opportunity to explore the great outdoors, participate in fun activities and make new friends; and

WHEREAS, scouts learn skills through scouting activities to overcome life challenges and develop leadership skills through no-risk practices; and

WHEREAS, Troop 63 strives to teach and stress the importance of the ideals and purposes of scouting in its members and throughout said members' everyday lives and interactions with others; and

WHEREAS, Williamston's Troop 63 and its members have participated in numerous campouts and high adventure excursions; and

WHEREAS, other activities that Troop 63 scouts participate in are the local Food Bank, community Red Cedar River Cleaning, the annual Pancake Breakfast, Red Cedar Jubilee activities and kids games, and flag raisings for the high school football team; and

WHEREAS, Scouting America, Williamston Michigan - Troop #63 Scouts was recognized as the Troop of the year in the Chief Okemos District – BSA (Lansing and surrounding cities); and

WHEREAS, Troop 63's accolades include having an outstanding outdoor program, a high level of youth engagement, strong community involvement, and a tireless group of adults guiding the scouts in making it all happen.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulate Williamston's Troop #63 Scouts on being named Troop of the year in the Chief Okemos District.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates the contributions of all those involved in the many achievements and accomplishments of Troop 63, especially the Scout Master and the Scouts.

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 7**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CONGRATULATING PASTOR DAVID FOREMAN

RESOLUTION #24 – 327

WHEREAS, David Foreman served in the United States Army for two years, where he was stationed in Bamberg, Germany; and

WHEREAS, he attended Lansing Community College, General Motors School for Supervision and had three years of Bible training at the Urban Center for Continuing Christian Education where he was top of his class in Expository Preaching; and

WHEREAS, David worked for General Motors for twenty three years before leaving to work in the ministry full-time; and

WHEREAS, David Foreman began the ministry in December of 1974, preaching his first sermon in January of 1975 and was ordained in January of 1980, in March of 1986 he founded the Reachout Christian Center Church; and

WHEREAS, during his years as pastor, he ministered to Promise Keepers' groups, Ithaca/Reachout Fellowship, and numerous denominations in the United States; and

WHEREAS, he also traveled overseas to various parts of Africa sharing his faith, he was also a member of the Justice for Greater Lansing Board and the advisory board of the Boys and Girl's Club; and

WHEREAS, Pastor Foreman recently received an honorary doctorate in Divinity.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulate Pastor David Foreman on his many achievements throughout the years and for the many contributions he has made to the Greater Lansing area.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 8**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE BIRD STRAWBERRY FARM ESTATES SUBDIVISION**

RESOLUTION #24 – 328

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Bird Strawberry Farm Estates subdivision located in Sections 12 and 13 of Meridian Charter Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Canoga Lane at Strawberry Lane, Kasey Lane at Strawberry Lane, Kasey Lane at Canoga Lane, Bird Farm Lane at Earliglow Lane, Earliglow Lane at Canoga Lane, Strawberry Lane at Emily Lane, northbound traffic on Earliglow Lane at Emily Lane, and southbound traffic on Earliglow Lane at Emily Lane.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Canoga Lane at the intersection of Strawberry Lane located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Kasey Lane at the intersection of Strawberry Lane located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Kasey Lane at the intersection of Canoga Lane located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Bird Farm Lane at the intersection of Earliglow Lane located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Earliglow Lane at the intersection of Canoga Lane located in Section 12 of Meridian Charter Township.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Strawberry Lane at the intersection of Emily Lane located in Section 13 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for southbound traffic on Earliglow Lane at the intersection of Emily Lane located in Section 13 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for northbound traffic on Earliglow Lane at the intersection of Emily Lane located in Section 13 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 9**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE COUNTRY PLACE SUBDIVISION**

RESOLUTION #24 – 329

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Country Place subdivision located in Sections 1 and 12 of Meridian Charter Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Maple Hill Drive at Beechwood Drive, Redondo Drive at Maple Hill Drive, Redondo Drive at Oakdale Drive, River Knoll Drive at Eagles Way, Southeastbound Eagles Way at Buttonwood Drive, Southbound Eagles Way at Buttonwood Drive, Northbound Eagles Way at Buttonwood Drive, some of which have existing yield signs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for traffic on Maple Hill Drive at the intersection of Beechwood Drive located in Section 1 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Redondo Drive at the intersection of Maple Hill Drive located in Section 1 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Redondo Drive at the intersection of Oakdale Drive located in Section 1 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on River Knoll Drive at the intersection of Eagles Way located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Southeastbound Eagles Way at the westernmost intersection of Buttonwood Drive located in Section 12 of Meridian Charter Township.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for traffic on Southbound Eagles Way at the easternmost intersection of Buttonwood Drive located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for traffic on Northbound Eagles Way at the easternmost intersection of Buttonwood Drive located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: None

Approved 07/16/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE HERITAGE HILLS SUBDIVISION**

RESOLUTION #24 – 330

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Heritage Hills subdivision located in Section 8 of Meridian Charter Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Bonita Circle at Crestwood Drive and Colony Drive at Blythefield Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Bonita Circle at the intersection of Crestwood Drive located in Section 8 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Colony Drive at the intersection of Blythefield Drive located in Section 8 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: None

Approved 07/16/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 11**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE WOOD VALLEY SUBDIVISION**

RESOLUTION #24 – 331

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Wood Valley subdivision located in Section 12 of Meridian Charter Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Moss Glen Circle at Wood Valley Drive, Honey Creek Circle at Wood Valley Drive, and Woodmont Circle at Wood Valley Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Moss Glen Circle at the intersection of Wood Valley Drive located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Honey Creek Circle at the intersection of Wood Valley Drive located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Woodmont Circle at the intersection of Wood Valley Drive located in Section 12 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: None

Approved 07/16/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SUPPORTING SENATE BILLS 401, 402, 403, AND 404, A LEGISLATIVE PACKAGE
KNOWN AS THE MICHIGAN VOTING RIGHTS ACT**

RESOLUTION #24 – 332

WHEREAS, free and fair access to voting and participation in our democracy is fundamental to creating an equitable system of governance; and

WHEREAS, research by Healthy Democracy Healthy People and others has shown that places with more inclusive voting policies have populations that are healthier; and

WHEREAS, Michigan voters and election officials have established Michigan as a leader in democracy in recent years, enshrining a right to vote in the Michigan constitution, establishing a minimum of nine days of early voting, creating a permanent mail ballot voter list, providing prepaid postage for mailed absentee ballot applications and absentee ballots, and requiring a minimum of one drop box for every jurisdiction and at least one drop box per every 15,000 registered voters in larger municipalities; and increasing automatic voter registration; and

WHEREAS, the Federal Voting Rights Act of 1965 has been eroded and dozens of laws that have a disparate impact on black and brown voters, voters who have limited English proficiency and persons with disabilities have been implemented across several states since the 2013 Shelby v. Holder Supreme Court ruling striking down the preclearance provision of the Federal Voting Rights Act; and

WHEREAS, several states including California, Virginia, Washington, Oregon, New York and Connecticut have enacted state voting rights acts while Maryland, New Jersey and Michigan have introduced their own versions of a state voting rights act; and

WHEREAS, the proposed Michigan Voting Rights Act will increase the ability of voters to fight discrimination in court, improve access to voting for people with limited English proficiency and for people with disabilities, and create a data institute to store and publish election and demographic data to foster more transparent, evidence-based best practices for election administration; and

WHEREAS, passing the Michigan Voting Rights Act will protect all voters from future discrimination and further establish Michigan as a leader in protecting democracy and voter access in the United States.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the substance of Senate Bills 401, 402, 403 and 404, as they stand currently.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, and the members of the Ingham County delegation to the Michigan Legislature.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Pawar

Nays: Ruest, Schafer

Abstain: Sebolt

Absent: None

Approved 07/16/24

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

Chairperson Sebolt gave the gavel to Vice Chairperson Trubac, who began presiding over the meeting.

Commissioner Sebolt stated they would be abstaining, as their employer had taken a position on the package of bills and they would like to avoid a conflict of interest.

Commissioner Celentino stated he supported the resolution at the County Services Committee meeting, but over the weekend and after further discussion he had some concerns, not about the objectives of the legislation, but that the bills would not stay as they were and if there were changes still to be made, they may be acting prematurely. Commissioner Celentino further stated that Ingham County had one of the most outstanding Clerk's Offices in the state and Clerk Byrum, who was elected in 2012, had done a great job implementing thoroughness, professionalism, accuracy, and integrity in the election process, especially with the implementation of many changes over the years.

Commissioner Celentino stated he was concerned that this was not exactly what they would see as an end result and that it may be changed. Commissioner Celentino further stated maybe they ought to table the resolution in committee until they saw the final version and additionally get a thorough response from Clerk Byrum after it was passed.

Commissioner Celentino stated he wanted to make sure the protocol process was being followed and did not remember hearing that Clerk Byrum was spoken with regarding those bills and that the Clerk's Office had many important duties.

Vice Chairperson Trubac asked Clerk Byrum if they would like to speak on the resolution.

Clerk Byrum stated, given that it was two weeks before the Primary Election and not knowing they would be asked to speak, they would welcome conversations in the future but were not prepared to discuss the intricacies of the legislation, which they had worked very hard on. Clerk Byrum further stated that the bills were still on the Senate floor and had not yet made it to the House of Representatives or the Governor's desk.

Vice Chairperson Trubac stated they did not mean to put Clerk Byrum on the spot and simply wanted to afford them the opportunity to speak on the resolution, if they were so inclined.

Commissioner Tennis stated they understood Commissioner Celentino's concerns, but when the Board of Commissioners passed resolutions like this one, where they stated their support for something, they could not afford to wait until it was over and they knew there was always a chance for legislation to change. Commissioner Tennis further stated they believed the general thrust of the legislation would not change, which was to guarantee that local units of government could not take actions that disenfranchised voters and could not

JULY 23, 2024 REGULAR MEETING

make it easier for people in one part of the community to vote than another, so they were perfectly happy to indicate to officials in Lansing that they were in support of the concept, knowing it might change.

Commissioner Grebner moved to amend the resolution as follows:

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners ~~calls on the Michigan State Legislature to pass~~ **supports the substance of** Senate Bills 401, 402, 403 and 404, **as they stand currently.** ~~The Michigan Voting Rights Act before the end of the 2024 legislative session.~~

Commissioner Tennis supported the motion.

Vice Chairperson Trubac declared the amendment friendly.

Commissioner Grebner stated that some states had vote by mail, but Michigan voters could vote by mail and vote on Election Day. Commissioner Grebner further stated that some states, like Michigan, had very easy voter registration.

Commissioner Grebner further stated there were a few things that could be tweaked, but Michigan's election law was pretty liberal and it was fine to liberalize it further as they doubted anything could be done that was damaging, and doubted it would create any obstacles to voting. Commissioner Grebner further stated they doubted anyone really cared what the Ingham County Board of Commissioners said about it.

Commissioner Peña stated the resolution was sent to the Clerk's Office a few times and they never heard anything back, so they assumed everything was okay, and as a first time committee chairperson, they were trying to be polite as possible, so any guidance would appreciated.

Commissioner Celentino stated they appreciated the amendment made by Commissioner Grebner and he would probably support the resolution, but was still not satisfied with the process of how it came to involve Clerk Byrum. Commissioner Celentino further stated he supported the amendment but felt that Clerk Byrum needed to be involved right at the beginning and to decide to involve them right when elections were happening, was not proper protocol.

Commissioner Celentino stated he knew this legislation had been around for a while and it should have been brought to Clerk Byrum's attention a long time ago, and a phone call could have been made to start that conversation. Commissioner Celentino further stated that when the words elections or voting came into a resolution or policy, Clerk Byrum should be involved right away and their opinion should be solicited, so this last minute effort for their input was not efficient.

Commissioner Tennis disclosed they had just been informed their firm had a client who was involved in supporting the legislation, so they would also be abstaining.

The motion to adopt the resolution, as amended, carried via roll call vote. **Yeas:** Cahill, Grebner, Johnson, Lawrence, Pawar, Peña, Polsdofer, Trubac **Nays:** Celentino, Maiville **Abstain:** Sebolt, Tennis **Absent:** Morgan, Ruest, Schafer

Vice Chairperson Trubac gave the gavel back to Commissioner Sebolt, who began presiding over the meeting.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF TWO KONICA COPIERS

RESOLUTION #24 – 333

WHEREAS, the Copy Center is in-need of new copiers to fully service the departments of Ingham County; and

WHEREAS, the Copy Center is currently relying on older and unreliable machines that are not able to handle the current workload; and

WHEREAS, the Copy Center needs the capability to process envelopes and other printed media separately; and

WHEREAS, the Copy Center can purchase two Konica copiers under the Sourcewell cooperative contract #030321-KON; and

WHEREAS, the funds for this purchase are available in the 2024 Purchasing CIP General Fund Line item #6452330094200, originally approved for \$85,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Purchase Order to Konica Minolta, 1595 Spring Hill Road, Suite 410, Vienna, VA 22182 for the purchase of two (2) Konica Copiers for a total not to exceed \$85,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO LARGE COMPANY INC. TO PAINT
THE 9-1-1 CALL CENTER AND TWO OFFICES WITHIN THE CENTER**

RESOLUTION #24 – 334

WHEREAS, the walls in the 911 Call Center and two offices within the 9-1-1 Center need painting; and

WHEREAS, they have not been painted since the construction of the 9-1-1 Center; and

WHEREAS, the Facilities Department recommends a purchase order to Large Company Inc., which submitted the lowest responsive and responsible proposal, \$8,406 to paint the walls; and

WHEREAS, a 10% contingency was added to bring the total to \$9,246; and

WHEREAS, funds are available in 9-1-1 Fund #26132500-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Large Company Inc., 1405 Lake Lansing Road Lansing, MI 48912, to paint the 9-1-1 Call Center and two offices within the 9-1-1 Center for an amount not to exceed \$9,246, which includes a 10% contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: None

Approved 07/16/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO SEELYE GROUP LTD., TO
REPLACE THE CARPET IN THE 9-1-1 CALL CENTER**

RESOLUTION #24 – 335

WHEREAS, the carpet in 9-1-1 Call Center is worn, stained, and creating the appearance of an unsanitary environment for staff and visitors; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the SourceWell co-operative agreement contract do not require three quotes; and

WHEREAS, Seelye Group LTD., is on the SourceWell co-operative agreement contract; and

WHEREAS, the Facilities Department recommends a purchase order to Seelye Group LTD., to replace the carpet in the 9-1-1 Call Center at the 9-1-1 Center for \$44,958.64 with a 10 % contingency of 10% (\$4,495) for a total of \$49,453.64; and

WHEREAS, funds are available in 9-1-1 Fund item #26132500-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Seelye Group LTD., 1411 Lake Lansing Road, Lansing, MI 48912, to replace the carpet in the 9-1-1 Call Center for an amount not to exceed \$49,453.64, which includes a 10% contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PROFESSIONAL CONSULTING SERVICES AGREEMENT
FOR A FEASIBILITY STUDY**

RESOLUTION #24 – 336

WHEREAS, the Purchasing Department solicited proposals, through Request for Proposal #149-24, from experienced and qualified firms to enter into a professional services contract to conduct a feasibility study for facility condition assessment and space utilization at the Road Department; and

WHEREAS, Road Department staff reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed costs, and overall value to the County; and

WHEREAS, the cost for the feasibility study is included in the 2024 Road Fund Budget; and

WHEREAS, the County on behalf of the Road Department, will need to enter into an agreement with the selected consultant, ensuring requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a professional consulting services agreement with Hobbs + Black Associates, Inc. located at 117 E. Allegan Street, Lansing, MI 48933.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a professional consulting services agreement with Hobbs + Black Associates, Inc. located at 117 E. Allegan Street, Lansing, MI 48933 to conduct a feasibility study for facility condition assessment and space utilization at the Road Department for a not to exceed fee of \$64,800.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN ADDITION TO THE ROAD DEPARTMENT 2024 CAPITAL IMPROVEMENT PROJECTS TO PURCHASE A GRADER

RESOLUTION #24 – 337

WHEREAS, the Road Department has identified a need to acquire a motor grader to enhance its road maintenance capabilities; and

WHEREAS, the purchase of a new grader was included by the Road Department as a Capital Improvement Project for the 2025 Budget; and

WHEREAS, brand-new model of this equipment would cost approximately \$480,000 and is expected to have a service life of about 12,000 hours; and

WHEREAS, Keweenaw County Road Commission has a 2020 John Deere 772 GP, 6 wheel drive Motor Grader with 12' Falls wing and Henke 9' front straight blade that has approximately 2,500 hours, which is currently advertised for bids; and

WHEREAS, the Road Department requests the purchase of a Grader be added as a Capital Improvement Project within the 2024 Road Fund Budget, to allow the Road Department to place a bid of \$245,000 on the used grader currently out for bid by the Keweenaw County Road Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Road Department to place a bid of \$245,000 on the 2020 John Deere 772 GP motor grader currently advertised for bid by the Keweenaw County Road Commission.

BE IT FURTHER RESOLVED, that if the bid is accepted by the Keweenaw County Road Commission, then the Ingham County Board of Commissioners hereby authorizes an addition to the Road Department 2024 Capital Improvement Projects to include the purchase of a grader with funds to be allocated from the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: None

Approved 07/16/24

JULY 23, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE
MT. HOPE ROAD PROJECT**

RESOLUTION #24 – 338

WHEREAS, the Road Department received federal Highway Safety Improvement Program (HSIP) funds to make improvements to Mt. Hope Road from Hagadorn Road to Okemos Road, located in Sections 20, 21, 28, and 29 of Meridian Township, which includes a 4-to-3 lane conversion, traffic signal modernization, earthwork, asphalt paving, curb & gutter, and pavement markings; and

WHEREAS, the project will be advertised for a Michigan Department of Transportation (MDOT) bid letting in July 2024, with construction to occur in 2025, and has been designed pursuant to applicable federal, state, and local design specifications; and

WHEREAS, the construction project will be undertaken pursuant to a first party agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second party agreement with MDOT consistent with federal funding requirements and as detailed in MDOT Contract 24-5242; and

WHEREAS, the MDOT Contract 24-5242 states the HSIP funding pays for 90% of construction costs up to the capped amount of \$750,000, with the 10% funding match and any project costs exceeding the capped HSIP funding being the responsibility of the Road Department; and

WHEREAS, the estimated construction funding responsibilities for the project are as follows:

Highway Safety Improvement Program (HSIP) (capped):	\$ 750,000
Road Department Participation:	<u>\$ 328,000</u>
Total Estimated Project Cost:	\$1,078,000; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction expenses; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

JULY 23, 2024 REGULAR MEETING

Highway Safety Improvement Program (HSIP) (capped):	\$ 750,000
Road Department Participation:	<u>\$ 543,600</u>
Total Estimated Project Cost (+20%):	\$1,293,600; and

WHEREAS, the Road Department’s local participation costs detailed above will be included in the upcoming 2025 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract 24-5242 with the Michigan Department of Transportation for the 4-to-3 lane conversion and traffic signal modernization on Mt. Hope Road from Hagadorn Road to Okemos Road, located in Sections 20, 21, 28, and 29 of Meridian Township, for a total estimated project cost of \$1,078,000 consisting of \$750,000 in federal Highway Safety Improvement Program funds and \$328,000 in Road Department funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$1,293,600 of which the Road Department’s funding responsibility shall be \$543,600, which will be included in the future 2025 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR GATES AND FENCING INSTALLATION AT
THE ROAD DEPARTMENT**

RESOLUTION #24 – 339

WHEREAS, the Road Department’s existing gates at the Western Garage are no longer reliable, having been repaired numerous times over the years, and are now in need of total replacement as they have exceeded their useful lifespan; and

WHEREAS, the Purchasing Department released Request for Proposal #34-24 and received bid proposals from qualified and experienced contractors for the replacement of two gates with remote operators and an option for the installation of fencing for the Road Department; and

WHEREAS, proposals for a scope of work consisting of, but not limited to, providing, and installing two sliding gates made of heavy gauge steel with photo eye sensor and pressure switched for operation, one hundred garage door opener style operators and one hundred key fob style operators; with an alternate bid option for a ZipTrack-Elite System and 300ft of fencing; and

WHEREAS, the proposals were evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute a contract with Trois Amis Corp. DBA: Dewitt Fence Company for their ZipTrack-Elite System local preference bid price of \$59,075; and

WHEREAS, the Trois Amis Corp. DBA: Dewitt Fence Company bid an additional \$10,490 for the installation of 300 feet of fencing, which brings the total anticipated cost of the project to \$69,565; and

WHEREAS, the adopted 2024 Capital Budget for the Public Improvement Fund allocated \$75,000 towards the Road Department’s gates installation and fencing replacement; and

WHEREAS, the Road Department requests a construction contingency be added to the bid price up to the allocated \$75,000 Public Improvement Fund budget, equating to slightly less than an 8% contingency, for a total project not to exceed budget of \$75,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the lowest qualified bid for two ZipTrack-Elite Gate Systems, one hundred garage door opener style operators, one hundred key fob style operators, and 300 feet of fencing to be installed at the Road Department; authorizing an agreement with Trois Amis Corp. DBA: Dewitt Fence Company located at 3236 W. St. Joseph St. Lansing, MI 48917 for a bid price of \$69,565.00 and a contingency of \$5,435 for a total not to exceed budget in the amount of \$75,000.00; for which said work shall be in compliance with current building codes and the Request for Proposal #34-24; with funds to be taken from the 2024 Public Improvement Fund Budget.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE AGREEMENT WITH ONONDAGA TOWNSHIP FOR THE 2024
LOCAL ROAD PROGRAM**

RESOLUTION #24 – 340

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department’s budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Onondaga Township coordinated with the Road Department to schedule work on Plains Road for the 2024 construction season and the associated agreement was authorized per Resolution #24-113; and

WHEREAS, Onondaga Township has requested additional road work to be included in the 2024 construction season on Gale Road, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the additional road improvements for the 2024 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for the township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department’s total match contribution to Onondaga Township for the two projects as amended herein and as detailed in the attached table is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with Onondaga Township to include additional road work on Gale Road as part of the 2024 Local Road Program, as detailed in the attached table.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the Onondaga Township projects up to the capped allocation amount as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Onondaga Township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: None

Approved 07/16/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Maiville stated he would ordinarily let this go, but in this case their in-laws owned substantial road frontage on the section of road in the resolution, and he had known nothing about it until he had contacted the Road Department about damage done to his vehicle by that section of road.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Morgan, Ruest, and Schafer.

JULY 23, 2024 REGULAR MEETING

2024 Local Road Program (LRP)							
Township	Match Balance Thru 2023	2024 ICRD Match Allocation	Total 2024 Match Available	Proposed 2024 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Onondaga	\$147,875.31	\$45,000.00	\$192,875.31	HMA overlay on Plains Rd (Onondaga Rd to Aurelius Rd, in coordination with Aurelius Township) Amended to add an HMA overlay on Gale Rd (Baseline Rd to one mile North) for a total budget for both roads of \$200,110	\$200,110.00	\$100,055.00	\$100,055.00

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUBMIT TO THE ELECTORATE A BALLOT PROPOSAL TO INCREASE THE
LODGING EXCISE TAX IN INGHAM COUNTY**

RESOLUTION #24 – 341

WHEREAS, Public Act 263 of 1974 permits eligible counties, of which Ingham County is one, to levy up to a 5% tax on accommodations for all visitors staying less than 30 days; and

WHEREAS, since 1991, the County has levied a 5% lodging tax; and

WHEREAS, on April 2, 2024, House Bill 5048 was signed into law allowing all eligible counties, including Ingham, to increase the lodging excise tax to 8% on accommodations; and

WHEREAS, House Bill 5048 requires all new lodging taxes and increases beyond 5% to receive a majority support of the public; and

WHEREAS, new revenue can be used in alignment with the allowed uses in Public Act 263 of 1974; and

WHEREAS, if the ballot proposal is approved by a majority of voters, the Ingham County Board of Commissioners may amend the lodging tax ordinance and raise the tax up to 8% and have the sole authority to increase the tax and allocate all revenue.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate at the election to be held on November 5, 2024.

INGHAM COUNTY LODGING EXCISE TAX INCREASE

Shall Ingham County increase the rate at which the excise tax is levied on all persons engaged in the business of providing rooms for lodging purposes to guests staying less than 30 consecutive days under Public Act 263 of 1974 as amended from 5% to 8% of the total charge for accommodations to be used for allowable uses under Public Act 263 of 1975, including the acquisition, construction, and maintenance of convention and entertainment facilities designed to encourage tourism and convention business to the County, starting January 1, 2025 and continuing so long as the County Ordinance remains in effect which was adopted under Public Act 263 of 1974, as amended?

YES [] NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the November 5, 2024 ballot and to be prepared and distributed in the manner required by law.

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COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer
Nays: Ruest **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Commissioner Peña moved to adopt the resolution. Commissioner Polsdofer supported the motion.

The motion to adopt the resolution carried unanimously via roll call vote. Absent: Commissioners Morgan, Ruest, and Schafer.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 22**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR ICEA COUNTY
PROFESSIONAL UNIT AND UAW TOPS UNIT EMPLOYEES**

RESOLUTION #24 – 342

WHEREAS, the ICEA County Professional Unit and the UAW TOPS Unit collective bargaining agreements are effective January 1, 2022 through December 31, 2024; and

WHEREAS, these documents include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
229117	Paralegal	Move from Co Pro 4 to Co Pro 7
601502	Program Specialist SUD	Move from Co Pro 5 to Co Pro 7
140043	Unit Secretary to Unit Clerical Assistant	Move from UAW E to UAW F
140045	Unit Secretary to Unit Clerical Assistant	Move from UAW E to UAW F
140046	Unit Secretary to Unit Clerical Assistant	Move from UAW E to UAW F
601190	Community Health Worker	Move from UAW D to UAW F
601453	Community Health Worker	Move from UAW D to UAW F
601454	Community Health Worker	Move from UAW D to UAW F
601455	Community Health Worker	Move from UAW D to UAW F
601457	Community Health Worker	Move from UAW D to UAW F
601460	Community Health Worker	Move from UAW D to UAW F
601476	Community Health Worker	Move from UAW D to UAW F
601478	Community Health Worker	Move from UAW D to UAW F
601482	Community Health Worker	Move from UAW D to UAW F
601483	Community Health Worker	Move from UAW D to UAW F
601484	Community Health Worker	Move from UAW D to UAW F
601504	Community Health Worker	Move from UAW D to UAW F
601516	Community Health Worker	Move from UAW D to UAW F
601541	Community Health Worker	Move from UAW D to UAW F
601544	Community Health Worker	Move from UAW D to UAW F

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601545 Community Health Worker (Part-time) Move from UAW D to UAW F
 601568 Community Health Worker
 Pathways to Housing Move from UAW E to UAW F

2024 <u>Position Title</u>	2024 <u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	<u>Difference</u>
Paralegal	Co Pro 4: 57,214.08	Co Pro 7: 73,031.40	15,817.32
Program Specialist SUD	Co Pro 5: 61,602.65	Co Pro 7: 73,031.40	11,428.75
Unit Clerical Assistant	UAW E: 47,911.34	UAW F: 50,645.23	2,733.98
Unit Clerical Assistant	UAW E: 47,911.34	UAW F: 50,645.23	2,733.98
Unit Clerical Assistant	UAW E: 47,911.34	UAW F: 50,645.23	2,733.98
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker PT	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
CHW Pathways to Housing	UAW E: 47,911.34	UAW F: 50,645.23	2,733.98

TOTAL: \$129,466.47

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 23**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACT WITH PATRICIA FAIRCHILD FOR ANALYSIS OF
STRUCTURE AND OPERATING PROCESSES OF THE INGHAM COMMUNITY HEALTH
CENTERS**

RESOLUTION #24 – 343

WHEREAS, the Ingham County Health Department, in conjunction with the Community Health Center Board, operates a network of 13 Federally Qualified Health Centers in Ingham County; and

WHEREAS, Ingham Community Health Centers offer a range of services from women’s healthcare, primary health care, pediatric healthcare, behavioral healthcare, school-based/linked health care, and dental care; and

WHEREAS, the cooperative operational agreement between Ingham County and the Community Health Center Board expired on June 30, 2024; and

WHEREAS, the Board of Commissioners will be voting on a 65-day extension of the cooperative operational agreement; and

WHEREAS, to assist in the review and ensure the on-going success for the health center program, consulting assistance is required in assessing the FQHC structure, co-applicant agreement and operating policies and processes in order to ensure the adoption of best practices, to achieve health center goals and fulfill HRSA requirements.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with Patricia Fairchild for the purpose of conducting an analysis of the structure and operating processes of the Ingham Community Health Centers as detailed in the attached proposal.

BE IT FURTHER RESOLVED, that the cost of this contract shall not exceed \$11,520 and shall be funded from the County's contingency fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after review and approval as to form by the County Attorney.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

Ingham County Federally Qualified Health Center

Proposal to Conduct an Analysis of Structure and Operating Processes

Draft: For Discussion

Prepared by: Patricia Fairchild, Consultant

July 5, 2024

OVERVIEW: Ingham County operates a Federally Qualified Health Center (FQHC). The Health Resources and Services Administration (HRSA) defines the Ingham County FQHC as a “public center” within its Health Center Program (HCP). Ingham County is a public entity and the grantee. A co-applicant governing board fulfills the HRSA’s Health Center Program (HCP) governance requirements. In the public center model, the public entity and the co-applicant governing board together comprise the health center. To succeed the two must work collaboratively to achieve the health center goals and fulfill HRSA requirements.

HRSA requires that public centers with co-applicant governing boards have a co-applicant agreement which describes the respective roles and shared responsibilities between the county and the governing board. This document complements, but is distinct from, the governing board bylaws. Additional operating policies, processes and memoranda of understanding (MOU) may augment and clarify the co-applicant agreement. Ingham County’s co-applicant agreement was scheduled to expire on July 1, 2024. The governing board approved a 45-day extension to the current agreement while the document and other operating processes are reviewed and potentially revised.

To assist in the review and ensure the on-going success for the health center program, the health center is considering consulting assistance in assessing the FQHC structure, co-applicant agreement and operating policies and processes. Following is a summary of consulting assistance that could be provided.

SCOPE of WORK – For Discussion:

Activity	Estimated Level of Effort	Timing from Start
Review current co-applicant agreement, bylaws and other relevant documents	6 hours	1 week
Conduct 2-3 initial meetings with Ingham County, health center staff and health center governing board: Virtual meetings proposed. Meetings may be conducted in person if requested	8-10 hours (including preparing material for meetings)	1-2 weeks
Prepare initial analysis of current co-applicant agreement and FQHC structure strengths and challenges: Power point presentation summarizing compliance with HRSA requirements as well as public center best practices	16 hours	3 weeks
Conduct 1-2 virtual meetings to review analysis: Meetings may be conducted in-person if requested	2-4 hours	4-5 weeks

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Revise analysis. Provide recommendations on revisions to co-applicant agreement, health center structure and operating processes	12 hours	6 weeks
Provide additional assistance to develop supportive operating policies and processes: As requested.	TBD	TBD

ESTIMATED BUDGET: 44-48 Total Hours @ \$240/hour: \$10,560-\$11,520

BUDGET NOTES:

- All work will be conducted by Patricia Fairchild.
- No travel is included in the budget. If in-person meetings are requested, travel time and costs will be added to the budget with Ingham County’s approval.
- Prior written approval will be provided before any changes to the scope of work that impact the budget (e.g. additional meetings or drafts of the analysis) are implemented.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 24**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS FOR 2024 BASED ON THE ANNUAL
EVALUATION OF THE COUNTY’S FINANCIAL RESERVE POLICY**

RESOLUTION #24 – 344

WHEREAS, the Board of Commissioners has determined that it is in the best interests of the Ingham County government; its taxpayers, and its residents to maintain sufficient financial reserves to provide for the stable operation of the county government; to assure that the County’s financial obligations will be met; and to assure continuance of a strong credit rating; and

WHEREAS, the Board of Commissioners, through Resolution #02-17 has adopted a Financial Reserve Policy to guide decisions regarding the maintenance of sufficient financial reserves; and

WHEREAS, the Financial Reserve Policy and the status of county reserves is to be reviewed on an annual basis; and

WHEREAS, such a review has been done by the Controller’s Office, based on 2023 year end balances, and a report with recommendations has been given to the Finance Committee.

THEREFORE BE IT RESOLVED, that the 2024 budget be amended to authorize a transfer totaling \$200,000 from the General Fund unassigned balance to the Public Improvements Fund in the amount of \$200,000 for infrastructure maintenance and improvements and meet minimum targets.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments and transfers.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Commissioner Grebner moved to adopt the resolution. Commissioner Celentino supported the motion.

The motion to adopt the resolution carried unanimously via roll call vote. Absent: Commissioners Morgan, Ruest, and Schafer.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 25**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO DISSOLVE THE SOLID WASTE MANAGEMENT PLANNING COMMITTEE
AND CREATE THE MATERIALS MANAGEMENT PLANNING COMMITTEE**

RESOLUTION #24 – 345

WHEREAS, the Ingham County Solid Waste Planning Committee was first established by the Ingham County Board of Commissioners on October 23, 1979 pursuant to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (Part 115); and

WHEREAS, the Solid Waste Planning Committee exists to assist with updates to the Ingham County Solid Waste Management Plan and to make recommendations to the Board of Commissioners for proposed amendments to the Solid Waste Management Plan; and

WHEREAS, recent amendments to Part 115 went into effect on March 29, 2023 and require that all counties prepare a Materials Management Plan (MMP), which, after approved, will replace the Solid Waste Management Plan; and

WHEREAS on March 26, 2024, the Ingham County Board of Commissioners approved Resolution #24-149, which accepted the County Approval Agency responsibilities and approved the submission of a Notice of Intent (NOI) to the Department of Environment, Great Lakes, and Energy (EGLE) to prepare an MMP; and

WHEREAS, the amendments to Part 115 require that a Materials Management Planning Committee be appointed with representatives from specific sectors; and

WHEREAS, the Materials Management Planning Committee will primarily assist in the development and implementation of the MMP in addition to its other responsibilities under Part 115.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby dissolves the Ingham County Solid Waste Planning Committee and establishes the Ingham County Materials Management Planning Committee as a permanent body in accordance with Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners appoints the Ingham County Controller's Office as the Designated Planning Agency (DPA) to serve as the primary governmental entity that will develop and administer the MMP.

BE IT FURTHER RESOLVED, that members of the Ingham County Materials Management Planning Committee shall be appointed by the Ingham County Board of Commissioners pursuant to MCL 324.11572.

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HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 26**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING APPOINTMENTS TO THE MATERIALS MANAGEMENT PLANNING
COMMITTEE**

RESOLUTION #24 – 346

WHEREAS, pursuant to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (Part 115) the Ingham County Solid Waste Planning Committee was established by the Board of Commissioners; and

WHEREAS, recent amendments to Part 115 went into effect on March 29, 2023 and require that all counties prepare a Materials Management Plan (MMP), which, after approved, will replace the Solid Waste Management Plan; and

WHEREAS, the amendments to Part 115 require that a Materials Management Planning Committee be appointed with representatives from specific sectors; and

WHEREAS, applications were received for the specific seats on the Materials Management Planning Committee and applicants were interviewed by the Human Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Materials Management Planning Committee:

Solid Waste Disposal Facility Operator	Serenity Skillman
Hauler of Managed Material Representative	Lori Welch
Materials Recovery Facilities Operator	Derrick Peterson
Waste Diversion, Reuse, or Reduction Facility Operator	Kris Jolly
Composting Facility or Anaerobic Digester Operator	Cliff Walkington
Representative of Environmental Interest Group	Kerrin O'Brien
Elected Official of a Township	Phillip Deschaine
Elected Official of the County	Irene Cahill
Elected Official of a City or Village	Ryan Kost
Representative of a Business that Generates a Managed Material	Claire Drolshagen-Puck
Representative of the Regional Planning Agency	Jamie Rominger

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BE IT FURTHER RESOLVED, that all members are appointed for a 5-year terms initially effective August 1, 2024 and expiring July 31, 2029.

BE IT FURTHER RESOLVED, that after the initial terms the appointments shall be staggered to 2, 3, 4 and 5 year terms.

BE IT FURTHER RESOLVED, that the residency requirement is hereby waived for Derrick Peterson and Jamie Rominger.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar
Nays: None **Absent:** Trubac, Ruest **Approved 07/15/24**

Commissioner Cahill moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Maiville disclosed that the Representative of the Regional Planning Agency was a member of his extended family.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Morgan, Ruest, and Schafer.

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**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 27**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JILL SORENSEN, CHR IV

RESOLUTION #24 – 347

WHEREAS, after 23 years of dedicated service to Ingham County Health Department (ICHD) and the Ingham Community Health Centers (CHC), Jill Sorensen will be retiring on April 30, 2024; and

WHEREAS, Jill began her career with Ingham County in January of 2001, as a Community Health Representative (CHR) II, providing excellent customer service, welcoming patients, and performing registration processes with the Healthy Smiles Dental Clinic; and

WHEREAS, Jill exemplified excellence in assuring front office processes met all applicable policies and procedures, rules and regulations; and

WHEREAS, in April of 2006, Jill was promoted to CHR IV, assisting in the oversight of the school-based and school-linked support staff where Jill directed the activities of CHRs and other support staff, and assisted in resolving operational problems; and

WHEREAS, Jill exemplified excellence in assisting adolescents in the community with obtaining better health as well as providing quality support to providers serving this population; and

WHEREAS, in January of 2020, Jill was transferred to Forest CHC; and

WHEREAS, Jill worked collaboratively with the medical team to ensure patients had great patient care and a positive experience; and

WHEREAS, Jill has been loyal, dedicated, knowledgeable, and professional as she adhered to and executed the ICHD and CHC Mission, Vision and Core Values.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Jill Sorensen for her 23 years of dedicated service to Ingham County Health Department and for her exemplified leadership, customer service, patient care, and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

Adopted as a part of the consent agenda.

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**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 28**

Introduced by the Human Services Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE EXTENDING THE COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

RESOLUTION #24 – 348

WHEREAS, Ingham County Health Department (ICHHD) wishes to extend the current Cooperative Operational Agreement with the Ingham Community Health Center (ICHC) Board of Directors, effective July 1, 2024 through September 3, 2024; and

WHEREAS, through Resolution #21-297, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the ICHC Board of Directors was extended three years, effective through June 30, 2024; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHHD is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who, as a group, demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, Ingham County fulfills this requirement with a co-applicant board, the ICHC Board of Directors; and

WHEREAS, when two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, Ingham County fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection, performance evaluation, and any dismissal of the Health Center Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization's progress in meeting its annual and long-term program and financial goals, develop plans for the long-range viability of the organization by engaging in strategic

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planning, review the organization's mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance;

- Establish general policies for the health centers; and

WHEREAS, the current Cooperative Operational Agreement ends June 30, 2024; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize extending the current Cooperative Operational Agreement with the Ingham Community Health Center (IHC) Board of Directors, effective July 1, 2024 through September 3, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the current Cooperative Operational Agreement approved through Resolution #21-297, with IHC Board of Directors for 65 days, effective July 1, 2024 through September 3, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 29**

Introduced by the Human Services, County Service, Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT POSITION #682007 FROM A BENEFITS SUPPORT SPECIALIST TO AN ADMINISTRATIVE SUPPORT CLERK

RESOLUTION #24 – 349

WHEREAS, Ingham County Department of Veterans Affairs requests to convert Position #682007 from a Benefits Support Specialist position to an Administrative Support Clerk, effective upon approval; and

WHEREAS, this conversion will transition Position #682007 from a Benefits Support Specialist UAW I (Full-Time Salary Range: \$95,560.90 to \$108,992.24), to an Administrative Support Clerk UAW F (Full-Time Salary Range: \$84,737.44 to \$96,040.91); and

WHEREAS, this transition will support the department’s human-centric approach regarding client communication needs, handle customer service relations, and office security; and

WHEREAS, the financial impact of converting the Benefits Support Specialist position to an Administrative Support Clerk position will provide a cost savings of \$12,951.33.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting position #682007 from a Benefits Support Specialist position UAW I (Full-Time Salary Range: \$95,560.90 to \$108,992.24), to an Administrative Support Clerk position UAW F (Full-Time Salary Range: \$84,737.44 to \$96,040.91) effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar
Nays: None **Absent:** Trubac, Ruest **Approved 07/15/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 30**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONVERTING A .75 FTE BREASTFEEDING PEER COUNSELOR POSITION TO A 1.0 FTE SENIOR BREASTFEEDING PEER COUNSELOR POSITION

RESOLUTION #24 – 350

WHEREAS, Ingham County Health Department (ICHD) wishes to convert position #601500, a .75 FTE Breastfeeding Peer Counselor UAW Grade C/Step 5 (Salary: \$57,752), to a 1.0 FTE Senior Breastfeeding Peer Counselor position, UAW Grade E/Step 5 (Salary Range \$63,807 to \$80,751), effective June 16, 2024; and

WHEREAS, the Breastfeeding Senior Peer Counselor role is necessary to provide more advanced breastfeeding information and support to pregnant and breastfeeding clients within Ingham County; and

WHEREAS, this Senior Peer Counselor will also mentor Breastfeeding Peer Counselors, represent women, infants, and children (WIC) in the community, and provide staff training on breastfeeding topics; and

WHEREAS, all costs associated with this resolution are included in the Michigan Department of Health and Human Services (MDHHS) WIC and Breastfeeding Peer Counselor Grant allocations; and

WHEREAS, this position will be covered by the WIC Budget (30%) and the Breastfeeding Peer Counselor Budget (70%); and

WHEREAS, there are no general funds required for this change; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize converting position #601500, a .75 FTE Breastfeeding Peer Counselor UAW Grade C/Step 5 (Salary: \$57,752) to a 1.0 FTE Senior Breastfeeding Peer Counselor position, UAW Grade E/Step 5 (Salary Range \$63,807 to \$80,751), effective June 16, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting position #601500, a .75 FTE Breastfeeding Peer Counselor UAW Grade C/Step 5 (Salary: \$57,752) to a 1.0 FTE Senior Breastfeeding Peer Counselor, UAW Grade E/Step 5 (Salary Range \$63,807 to \$80,751), effective June 16, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

JULY 23, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: None

Approved 07/16/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH FISHBECK FOR THE DEVELOPMENT OF
A SUSTAINABILITY ACTION PLAN**

RESOLUTION #24 – 351

WHEREAS, the Ingham County Board of Commissioners approved Resolution #20-301 to declare a climate emergency in Ingham County, thereby formally communicating its urgent intention to take bold action toward mitigating resource waste and greenhouse gas emissions while developing sustainable practices in County government; and

WHEREAS, Ingham County furthered these efforts through Resolution #21-210 to declare Ingham County's commitment to climate justice and committing to ensuring that greenhouse gas emissions attributable to Ingham County facilities and operations are reduced to net-zero by the year 2040; and

WHEREAS, Resolution #21-195 re-established the Environmental Affairs Commission whose duties include making recommendations to the Ingham County Board of Commissioners on the implementation of programming designed to reduce countywide energy usage and to promote sustainability and reduce greenhouse gas emissions; and

WHEREAS, the Purchasing Department sought proposals from qualified and experienced vendors to develop a Sustainability Action Plan for Ingham County for both government operations and for the County as a community; and

WHEREAS, Resolution #24-052 accepted the funding for the development of a Sustainability Action Plan from the Community Enhancement Grant program administered by the Michigan Department of Labor and Economic Opportunity in the amount of \$200,000; and

WHEREAS, the Environmental Affairs Commission recommends a contract with Fishbeck.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$69,318 with Fishbeck to develop a Sustainability Action Plan for Ingham County for both government operations and for the County as a community in order to achieve carbon neutral operations no later than 2040, set community emissions reduction goals and science-based targets towards decarbonization, adapt and improve the resiliency of County operations and the local community to climate change and other human-induced environmental changes, and align climate and sustainability initiatives to the County's vision.

BE IT FURTHER RESOLVED, that the contract shall commence upon the date of execution and shall not extend beyond September 30, 2026.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None **Absent:** Trubac, Ruest **Approved 07/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 32**

Introduced by the Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2024 SERVICE AGREEMENT WITH CLINTON COUNTY

RESOLUTION #24 – 352

WHEREAS, the Department of Veterans Affairs is committed to working diligently to serve veterans and is driven by an earnest belief in our mission, fulfilling both individual and organizational responsibilities; and

WHEREAS, Clinton County does not have a Veterans Affairs Department to render certain essential services to its residents who are veterans and/or their dependents; and

WHEREAS, Ingham County Department of Veterans Affairs is willing to have its department perform such services for such residents of Clinton County; and

WHEREAS, Clinton County desires Ingham County Department of Veterans Affairs to perform such services for its residents who are veterans and/or their dependents; and

WHEREAS, Ingham County Department of Veterans Affairs shall commence performance of the services and obligations required of it on the 1st day of January 2024 and unless said agreement is terminated, continue to provide said services and obligations through the 31st day of December 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2024 Service Agreement with Clinton County, for the period of January 1, 2024 through December 31, 2024.

BE IT FURTHER RESOLVED, that Clinton County shall pay Ingham County the sum of \$75,819.31.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with the resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERANS AFFAIRS TO APPLY FOR THE FISCAL YEAR 2025 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF CLINTON COUNTY

RESOLUTION #24 – 353

WHEREAS, the State of Michigan under the Michigan Veterans Affairs Agency is accepting applications for fiscal year 2025 for the County Veteran Service Fund Grants under PA 210 of 2018; and

WHEREAS, Ingham County Department of Veterans Affairs is willing to apply, receive, and administer the fiscal year 2025 County Veteran Service Fund Grant on behalf of Clinton County; and

WHEREAS, Clinton County does not have a Veterans Affairs Department to render certain essential services to its residents who are veterans and/or dependents; and

WHEREAS, Clinton County desires the Ingham County Department of Veterans Affairs to apply, receive, and administer the fiscal year 2025 County Veteran Service Fund Grant in the amount of \$90,809.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Department of Veterans Affairs to apply for the fiscal year 2025 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency on behalf of Clinton County in the amount of \$90,809.

BE IT FURTHER RESOLVED, that the 2025 County Veteran Service Fund Grant will be used for the purpose of funding the continuation of a Benefits Support Specialist position, effective October 1, 2024 to September 30, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERANS AFFAIRS TO APPLY FOR THE FISCAL YEAR 2025 COUNTY VETERAN SERVICE FUND GRANT

RESOLUTION #24 – 354

WHEREAS, the State of Michigan under the Michigan Veterans Affairs Agency is accepting applications for fiscal year 2025 for the County Veteran Service Fund Grants under PA 210 of 2018; and

WHEREAS, the Ingham County Department of Veterans Affairs will apply to receive and administer the fiscal year 2025 County Veteran Service Fund Grant in the amount of \$172,795.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Department of Veterans Affairs to apply for the fiscal year 2025 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency in the amount of \$172,795.

BE IT FURTHER RESOLVED, that the 2025 County Veteran Service Fund Grant will be used for the purpose of funding continuation for a Veteran Benefits Counselor position, department marketing expenditures, an emergency assistance fund, and office improvements, effective October 1, 2024 to September 30, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 35**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO LESLIE TOWNSHIP
TRAILS AND PARKS MILLAGE AGREEMENT TR091 AND CITY OF LESLIE TRAILS AND
PARKS MILLAGE AGREEMENTS TR104 AND TR106**

RESOLUTION #24 – 355

WHEREAS, through Resolution #20-562, #21-324, #22-115, and #22-352 the Ingham County Board of Commissioners authorized entering into contracts with Leslie Township & City of Leslie to fund the below projects; and

WHEREAS, Leslie Township and the City of Leslie is requesting an amendment to Agreement TR091, TR104, and TR106 for additional funding in the amount not to exceed \$1,096,366 in order to complete the projects.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements TR091, TR104, and TR106 listed below, with the City of Leslie and Leslie Township:

Contract Title	Project #	Original Contract Amount	Current Requested Amount (not to exceed)	Total Revised Contract Amount
Hull Rd. Walking Path	TR091	\$143,238	\$666,762	\$810,000
Shared Use Path-Hull Rd. to S. Cameo Dr.	TR104	\$313,796	\$301,204	\$615,000
Shared Use Path-High School to Russell Park	TR106	\$486,600	\$128,400	\$615,000
Total		\$943,634	\$1,096,366	\$2,040,000

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for agreements TR091, TR104, and TR106 need to be extended to complete these projects see the table below:

These Projects listed below need to expend the project date			
Contract Title	Project #	Expired Date	Date to extended project
Hull Rd. Walking Path	TR091	12/27/22	12/31/25
Shared Use Path-Hull Rd. to S. Cameo Dr.	TR104	9/20/24	12/31/25
Shared Use Path-High School to Russell Park	TR106	9/20/24	12/31/25

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$666,762 from the Trails and Parks Millage fund into line item 228-62800-967000-TR091.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$301,204 from the Trails and Parks Millage fund into line item 228-62800-967000-TR104.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$128,400 from the Trails and Parks Millage fund into line item 228-62800-967000-TR106.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 36**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO ONONDAGA TOWNSHIP
TRAILS AND PARKS MILLAGE AGREEMENT TR094**

RESOLUTION #24 – 356

WHEREAS, through Resolutions #20-562 and #23-178 the Ingham County Board of Commissioners authorized entering into contracts with Onondaga Township to fund the below projects; and

WHEREAS, the Onondaga Township millage projects TR094 are exceeding their budget due to poor soil conditions at the kayak/canoe loading/unloading area and at Weir Wall Foundation; and

WHEREAS, Onondaga Township is requesting an amendment to agreement TR094 for additional funding in the amount not to exceed \$78,839.62 in order to complete the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement TR094, listed below, with Onondaga Township:

Contract Title	Project #	Original Contract Amount	Amendment 1 Funded Amount	Current Request Amount (not to exceed)	Total Revised Contract Amount
Baldwin Park-Kayak Launch/Bridge	TR094	\$150,826.32	\$438,369.42	\$78,839.62	\$668,035.36

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$78,839.62 from the Trails and Parks Millage fund into line item 228-62800-967000-TR094.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar
Nays: None **Absent:** Trubac, Ruest **Approved 07/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 37**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
ERG ENVIRONMENTAL FOR HOUSEHOLD HAZARDOUS WASTE SERVICES**

RESOLUTION #24 – 357

WHEREAS, Ingham County Health Department (IChD) wishes to enter into an agreement with ERG Environmental to contract hazardous waste hauling services as part of Ingham County’s Household Hazardous Waste (HHW) Program, effective August 1, 2024 through July 31, 2026 for a total amount not to exceed \$245,000; and

WHEREAS, this HHW program is offered free of charge as a service to Ingham County residents; and

WHEREAS, a licensed waste hauler is necessary to dispose of hazardous waste collected; and

WHEREAS, a request for proposals for an HHW collector was generated by the Ingham County Purchasing Department and after review, ERG was selected as the preferred contractor based upon significant savings; and

WHEREAS, this agreement will be effective August 1, 2024 through July 31, 2026 with a two-year period renewal option at the rates outlined in ERG’s proposal; and

WHEREAS, the cost of this agreement varies depending on the types and amounts of hazardous waste and is estimated at \$115,000 annually for year one, and \$130,000 annually for year two; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a two-year contract with ERG Environmental for HHW hauling services effective August 1, 2024 through July 31, 2026 in an amount not to exceed \$245,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a two-year contract with ERG Environmental for HHW hauling services effective August 1, 2024 through July 31, 2026 in an amount not to exceed \$245,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 38**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-025 FOR SUBCONTRACTS AWARDING 13 MINI-GRANTS TO ADDRESS COVID-19 RELATED INEQUITIES AND RISK FACTORS AMONG BLACK, INDIGENOUS, AND PEOPLE OF COLOR

RESOLUTION #24 – 358

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #24-025 to remove a subcontract with Union Missionary Baptist Church in the amount of \$13,000 and replace it with a subcontract with DAP Services & Resources in the amount of \$13,000; and

WHEREAS, Union Missionary Baptist Church opted not to accept the mini-grant and did not enter into agreement with Ingham County; and

WHEREAS, DAP Services & Resources was selected from the original applicant pool and has expressed interest in receiving a mini-grant; and

WHEREAS, Resolution #24-025 authorized an agreement to regrant Health Equity Council funding accepted from MPHI and MDHHS to 13 local groups to address COVID-19 related inequities and risk factors among Black, Indigenous and People of Color; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #24-025 to remove a subcontract with Union Missionary Baptist Church in the amount of \$13,000 and replace it with a subcontract with DAP Services & Resources in the amount of \$13,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-025 to remove a subcontract with Union Missionary Baptist Church in the amount of \$13,000 and replace it with a subcontract with DAP Services & Resources in the amount of \$13,000.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #24-025 shall remain in effect.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

JULY 23, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 39**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #23-267 WITH MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY FOR THE AMERICORPS PUBLIC HEALTH PROGRAM

RESOLUTION #24 – 359

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #23-267 with Michigan Department of Labor and Economic Opportunity (MDLEO) for the 23-24 Public Health AmeriCorps program to include a cash match of \$115,192, effective October 1, 2023 to September 30, 2024; and

WHEREAS, Public Health AmeriCorps seeks to address local public health needs and create public health-related career pathways; and

WHEREAS, through the Public Health AmeriCorps program, ICHD places approximately ten (10) AmeriCorps members in organizations working to advance local public health efforts; and

WHEREAS, this cash match does not amend the total amount of grantor funding approved through Resolution #23-267; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #23-267 with MDLEO for the 23-24 Public Health AmeriCorps program to include a cash match of \$115,192, effective October 1, 2023 to September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize amending Resolution #23-267 with MDLEO for the 23-24 Public Health AmeriCorps program to include a cash match of \$115,192, effective October 1, 2023 to September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 40**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UNITED COURIER SERVICE FOR
CASH COURIER SERVICES**

RESOLUTION #24 – 360

WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHC) wish to enter into a three-year agreement with United Courier Service effective August 1, 2024 through July 31, 2027 in an amount not to exceed \$14,550; and

WHEREAS, ICHD’s CHCs have a business need to collect cash payments for healthcare services rendered; and

WHEREAS, the cash collected needs to be transported from CHC locations to the Human Services Building to be processed by the Accounting Department; and

WHEREAS, historically, the transport of the cash has been done by CHC staff who are neither trained, nor bonded or insured to transport cash; and

WHEREAS, this cost of this three-year agreement is \$14,550 and will be covered by the FY’24, FY’25, and FY’26 CHC Operating Budgets; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into a three-year agreement with United Courier Service to provide cash courier service effective August 1, 2024 through July 31, 2027 in an amount not to exceed \$14,550.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a three-year agreement with United Courier Service to provide cash courier service effective August 1, 2024 through July 31, 2027 in an amount not to exceed \$14,550.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 41**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EDGE PARTNERSHIPS FOR A
MARIHUANA PUBLIC EDUCATION CAMPAIGN**

RESOLUTION #24 – 361

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Edge Partnerships to place advertisements for marihuana education effective April 1, 2024 through September 30, 2024 in an amount not to exceed \$20,388; and

WHEREAS, this agreement will allow Edge to create advertisements to educate the public on the safe storage of marihuana, the dangers of driving while under the influence of marihuana, the risk of marihuana use during pregnancy and breastfeeding, and the risks associated with adolescent marihuana use; and

WHEREAS, ICHD was awarded a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication, and outreach regarding the Michigan Medical Marihuana Act and the Michigan Regulation and Taxation of Marihuana Act, effective April 1, 2024 through September 30, 2024 in an amount not to exceed \$25,488.00; and

WHEREAS, Public Act 87 of 2021 Section 901, directs funds appropriate for grants in the Michigan Medical Marihuana Act, MCL 333.26426 to counties for education, communication, and outreach relating to the Michigan Medical Marihuana Program; and

WHEREAS, the grant proposal included a budget that allotted \$20,388 to be spent on creative development and advertising; and

WHEREAS, ICHD has run this advertising campaign in 2019, 2020, 2021, 2022, and 2023; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a grant agreement with Edge Partnerships for the promotion of a public education campaign regarding the Michigan Medical Marihuana Act and the Michigan Regulation and Taxation of Marihuana Act, effective April 1, 2024 through September 30, 2024 in an amount not to exceed \$20,388.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with Edge Partnerships for the promotion of a public education campaign regarding the Michigan Medical Marihuana Act and the Michigan Regulation and Taxation of Marihuana Act, effective April 1, 2024 through September 30, 2024 in an amount not to exceed \$20,388.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract agreements consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 42**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EDGE PARTNERSHIPS FOR A SOCIAL MARKETING CAMPAIGN TO INCREASE ALL VACCINE UPTAKE

RESOLUTION #24 – 362

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Edge Partnerships for a Social Marketing Campaign targeted to engage target populations in vaccine education, connect people in Ingham County to vaccination providers and reliable information, and increase vaccine uptake among vulnerable populations effective July 1, 2024, through September 30, 2024, in an amount not to exceed \$63,000; and

WHEREAS, funding will be sourced from the Michigan Department of Health and Human Services (MDHHS) COVID-19 Immunization Grant in an amount not to exceed \$63,000; and

WHEREAS, ICHD has worked with Edge Partnerships to develop and disseminate the campaign in 2022 and 2023 and Edge Partnerships remains the preferred contractor for this service based upon their demonstrated capability and experience in the work of public health, their detailed work plan and timeline for the project, and their proposed budget and its relevance to the scope of work; and

WHEREAS, this campaign will allow ICHD to continue the campaign with Edge Partnerships using tactics such as the production of videos, billboard advertisements, radio scripts, social media messages, and print materials related to vaccine awareness and education; and

WHEREAS, all costs for this agreement will be covered by the COVID-19 Immunization Grant from MDHHS; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with Edge Partnerships for a Social Marketing Campaign designed to increase all vaccination uptake among Ingham County’s vulnerable populations, effective July 1, 2024, through September 30, 2024, in an amount not to exceed \$63,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Edge Partnerships for a Social Marketing Campaign designed to increase all vaccination uptake among Ingham County’s vulnerable populations, effective July 1, 2024, through September 30, 2024, in an amount not to exceed \$63,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

JULY 23, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Morgan, Peña, Pawar

Nays: None

Absent: Trubac, Ruest

Approved 07/15/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 43**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING KIM MILTON-MACKEY

RESOLUTION #24 – 363

WHEREAS, the County of Ingham wishes to recognize and honor the dedicated service of Kim Milton-Mackey to Ingham County and the Circuit Court throughout her illustrious 28-year career; and

WHEREAS, Kim Milton-Mackey, a graduate of Lansing Community College with an Associate's degree in 1993 and later a degree in Business Administration from Davenport University, embarked on her career with the Register of Deeds in 1996, displaying her commitment to public service before transitioning to the Circuit Court, where she made a lasting impact; and

WHEREAS, her tenure with the Circuit Court began in September of 2001 as a Deputy Clerk III, which was later reclassified to a Senior Deputy Clerk in 2021; and

WHEREAS, specializing as a Criminal and Civil Clerk, Kim worked closely with Judge Jamo, showcasing her exemplary skills and dedication to the judiciary; and

WHEREAS, her visionary leadership led to the founding of the Ingham County Cultural Diversity Committee, a pivotal initiative in recognizing and celebrating the diversity within Ingham County's workforce, including the establishment of the Ingham County Cultural Diversity luncheon; and

WHEREAS, Kim was also the driving force behind the inception of the Ingham County Cultural Diversity Choir, aimed at fostering unity among inter-faith groups and combating prejudice within our community, with notable performances during the Veterans Day Tributes in 2009 and 2010 and participation in the "Love Wins" program in 2011 at the behest of the Lansing Mayor; and

WHEREAS, her invaluable role in training new staff has left a lasting impact on the development and growth of the workforce within Ingham County; and

WHEREAS, Kim Milton-Mackey, chose to retire on February 28, 2024, leaving behind a legacy of dedication, compassion, and excellence.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends its deepest gratitude and heartfelt appreciation to Kim Milton-Mackey for her unwavering commitment to public service, her outstanding contributions to the Circuit Court and the County of Ingham, and her tireless efforts in promoting diversity, inclusion, and harmony within our community.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hopes her retirement is filled with joy, fulfillment, and well-deserved relaxation.

JULY 23, 2024 REGULAR MEETING

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 44**

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CREATION OF A RELEASE COORDINATOR DEPUTY
WITHIN THE INGHAM COUNTY SHERIFF’S OFFICE**

RESOLUTION #24 – 364

WHEREAS, the Ingham County Sheriff’s Office is continually expanding its services to improve the health, safety, and welfare of the citizens in the community; and

WHEREAS, an estimated 5,000 individuals are released from the Ingham County Correctional Facility on a yearly basis and returned to our community; and

WHEREAS, individuals often return to the Ingham County Correctional Facility within the same year due to lack of knowledge or poor coordination of resources available to them leading up to and after release; and

WHEREAS, Ingham County Sheriff’s Office has need of a Corrections Release Coordinator Deputy to identify services, programs, and make connections for individuals upon intake and at time of release from the Correctional Facility; and

WHEREAS, the funding for this position will be paid from the Justice Millage fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of one newly created position of Release Coordinator Deputy, classified as CCLP Corrections Deputy (salary range \$52,216.14-\$67,160.57).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 45**

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONVERSION OF THE 9-1-1 RADIO SYSTEM
ADMINISTRATOR FROM THREE-QUARTER TIME TO FULL-TIME**

RESOLUTION #24 – 365

WHEREAS, the 9-1-1 Center implemented a new Public Safety Radio System, and the three-quarter-time 9-1-1 Radio System Administrator position is an integral part of this system’s continued operation; and

WHEREAS, a three-quarter time position may work 30 to 39 hours per week on average; and

WHEREAS, our current Radio System Administrator, Bryce Alford, who works three-quarter time and has vast experience with our radio system and its history, has expressed his intent to retire in February of 2025; and

WHEREAS, replacing his experience and the current job market will make finding a suitable candidate difficult; and

WHEREAS, after consulting other public safety departments who have tried to replace similar members of their staff, it was determined that this position will be more attractive for qualified applicants if it is full-time; and

WHEREAS, the workload and responsibilities support a full-time position; and

WHEREAS, the additional annual cost of the position conversion at Step 5 is \$22,234.24 plus the additional fringe benefits, which is available within the 9-1-1 fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves converting the 9-1-1 Radio System Administrator Position #325066 (UAW Market Exception) from three-quarter time to full time.

BE IT FURTHER RESOLVED, that this change shall be reflected in the job posting for this position and shall be effective with the hiring of this position’s replacement and allow for there to be an overlap of no more than three months with Mr. Alford to streamline the replacement person’s training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 07/16/24**

JULY 23, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 46**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND THE WARRANTY TO PROVIDE SERVICE AND REPAIR FOR THE
TEK84 BODY SCANNERS LOCATED IN THE INGHAM COUNTY CORRECTIONAL FACILITY**

RESOLUTION #24 – 366

WHEREAS, the Ingham County Sheriff’s Office Corrections Division is responsible for maintaining a safe and secure Correctional facility and maintaining equipment to do such; and

WHEREAS, attempts are made to smuggle contraband, such as narcotics, weapons, and drugs, into the Correctional Facility which puts inmates, staff, and visitors at risk; and

WHEREAS, the use of body scanning technology has assisted Correction Staff in several instances with identifying contraband before it is introduced into the facility or transferred to other local lockups or courtrooms; and

WHEREAS, the initial three (3) year warranty on one of the two machines is expiring in June 2024 and the second machine’s initial warranty expires in 2026; and

WHEREAS, Tek84 has offered a multi-year, multiple machine warrant at a discount cost; and

WHEREAS, the extended warranty will cover both machines until June 2029; and

WHEREAS, the total expenditure for this proposal is not to exceed \$76,600 or \$9,575 per unit per year; and

WHEREAS, funding for this expense will come from the Commissary Commissions Account (Account 59530110-726010).

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase a three (3) year warranty for continued support, upgraded software, and maintenance for the Tek84 Intercept Whole Body Security Scanning System from Tek-84 Inc, using Commissary Commissions Account funds for a not to exceed cost of \$76,000.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer

Nays: None

Absent: Johnson

Approved 07/11/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 47**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT
OF HEALTH AND HUMAN SERVICES AND THE
INGHAM COUNTY PROSECUTOR’S OFFICE FOR THE 2025 CRIME VICTIM RIGHTS GRANT**

RESOLUTION #24 – 367

WHEREAS, the Ingham County Prosecutor’s Office has been approved to receive grant funds up to an amount of \$345,411 from the Crime Victim Rights Services Act, Crime Victim Rights Grant (CVR) administered by the Michigan Department of Health and Human Services (MDHHS) for the fiscal year of October 1, 2024 through September 30, 2025; and

WHEREAS, the primary goal of the CVR Grant is to support agency staff who provide direct services to victims of crime in Michigan; and

WHEREAS, continuing the CVR Grant will assist the Ingham County Prosecutor’s Office in achieving the goals and objectives of providing services to victims of crime.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the \$345,411 awarded by MDHHS through the CVR Grant for the purpose of supporting Ingham County Prosecutor’s Office staff and provide direct services to victims of crime in Ingham County and the state of Michigan.

BE IT FURTHER RESOLVED that the period of this agreement shall begin on October 1, 2024 and ends on September 30, 2025.

BE IT FURTHER RESOLVED that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 48**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE INGHAM COUNTY PROSECUTOR’S OFFICE UNDER THE 2025FY STOP VIOLENCE AGAINST WOMEN GRANT

RESOLUTION #24 – 368

WHEREAS, the Ingham County Prosecutor’s Office (ICPO) has been approved to receive grant funds up to an amount of \$104,215 from the Services, Training, Officers, and Prosecutors (STOP) Violence Against Women Grant program administered by the Michigan Department of Health and Human Services (MDHHS) for the period of October 1, 2024 through September 30, 2025; and

WHEREAS, the primary goal of the STOP Grant is to develop and strengthen the criminal justice system’s response to violence against women and to enhance victim services; and

WHEREAS, the total grant award of \$138,953 will be broken down as follows: \$104,215 of the grant award will fund the salary and fringe benefits for a full-time assistant prosecuting attorney dedicated to the prosecution of domestic violence and intimate partner violence; there is a \$34,738 in kind contribution requirement of ICPO which will be fulfilled by matching salary and fringe benefits from a supervising attorney for the grant; and

WHEREAS, in achieving the goals and objectives of the grant program the ICPO will work in collaboration with the 54-A District Court for the City of Lansing and the Lansing Police Department, both of whom also received grant awards under this program, to utilize a focused deterrence approach to the issue of domestic violence and intimate partner violence within the City of Lansing.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners has accepted \$138,953 awarded by the STOP Grant program which begins on October 1, 2024 and ends on September 30, 2025.

BE IT FURTHER RESOLVED that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer

Nays: None

Absent: Johnson

Approved 07/11/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 07/17/24

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 49**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH IDEXX LABORATORIES FOR THE
PURCHASE AND SERVICE OF MEDICAL DIAGNOSTIC EQUIPMENT**

RESOLUTION #24 – 369

WHEREAS, Ingham County Animal Control and Shelter (ICACS) wishes to enter into an agreement with Idexx Laboratories for the purchase of a Catalyst One blood analyzer and a Sedivue Dx urine analyzer for a total cost not to exceed \$20,826; and

WHEREAS; ICACS also wishes to enter into a six-year contract with Idexx to purchase supplies for diagnostic testing at a cost of \$14,363 annually with a total cost of \$86,178 over the term of the contract; and

WHEREAS; the purchase of this equipment will reduce the future overall annual cost of diagnostic testing being performed by ICACS; and

WHEREAS, the purchase of this equipment will allow ICACS to more rapidly diagnose and treat common medical conditions encountered within the Shelter; and

WHEREAS, the total cost for the purchase of the diagnostic equipment and annual service will be reimbursed by the Ingham County Animal Control and Shelter Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Idexx Laboratories for the purchase of medical diagnostic equipment in the amount of \$20,826 and a six-year service agreement not to exceed an annual cost of \$14,363 and a total cost of \$86,178 over the term of the agreement, with the cost reimbursed by the Ingham County Animal Control and Shelter Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 50**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

RESOLUTION #24 – 370

WHEREAS, the Ingham County 9-1-1 Dispatch Center operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the 9-1-1 Center recommended, and the County approved, the replacement of the Harris EDACS Radio system with a move to the Michigan Public Safety Communications System (MPSCS)/Motorola system with Resolution #18-260 and for the purchase of both infrastructure and end-user equipment from Motorola for use on the MPSCS with Resolution #18-550; and

WHEREAS, the replacement of all end-user radio equipment was part of this project, and a contingency of equipment was purchased to secure a smooth transition and prompt mobile radio installation; and

WHEREAS, the distribution and installation of these radios has been completed as well as any future needs of Ingham County’s public safety partners fulfilled, a surplus was identified; and

WHEREAS, the surplus equipment and items that were public safety sensitive have been sold as authorized by Resolution #22-220; and

WHEREAS, the remaining equipment does not have public safety sensitivity and could be utilized by interested members of the public.

THEREFORE BE IT RESOLVED, that the Ingham County 9-1-1 Center, with the assistance of the Ingham County Purchasing Department, is authorized to place these surplus items in an auction because they have no further use to the County of Ingham.

BE IT FURTHER RESOLVED, that any items not sold may be disposed of by the 9-1-1 Director and Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of items will be deposited in the 9-1-1 Emergency Telephone fund or appropriate account.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 51**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A CONTRACT RENEWAL WITH LEFTA SYSTEMS

RESOLUTION #24 – 371

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 administration identified a software solution to electronically document, track, and store employee training as requested by the Center’s Training Cadre in 2018, and it was purchased under Resolution #18-215; and

WHEREAS, the LEFTA Systems software has been found to meet the needs of our Center’s training program as well as the administrative needs to electronically document training information; and

WHEREAS, LEFTA Systems has provided a quote for this program in the amount of \$2,730.72.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves a renewed contract between LEFTA Systems and Ingham County 9-1-1 Central Dispatch Center in an amount not to exceed the annual cost of \$2,730.72 effective September 15, 2024, to September 14, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents with LEFTA Systems to provide their software solutions to Ingham County 9-1-1 Center for training documentation after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 52**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION TO THE SS ACRES LEASE FOR THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM TOWER

RESOLUTION #24 – 372

WHEREAS, the Ingham County Board of Commissioners has established a 9-1-1 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #18-550 authorizing a contract with Motorola Solutions for the replacement of the Ingham County Public Safety Radio system with the Michigan Public Safety Communication System (MPSCS)/Motorola system; and

WHEREAS, several leases for communication towers associated with the Ingham County Public Safety Radio System use were authorized by Resolution #19-439; and

WHEREAS, the SS Acres Communication Tower is part of the tower configuration in the Ingham County Public Safety Radio System; and

WHEREAS, the current lease with SS Acres was entered into on October 28, 2004, and the current agreement authorizes automatic renewals for 5-year terms ending on May 1, 2029; and

WHEREAS, the Ingham County 9-1-1 Director wishes to extend this agreement for two additional automatic renewal 5-year terms.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an extension to the SS Acres Communication Tower Lease for two additional automatic 5-year renewal terms which would extend the agreement until May 1, 2039 with an annual increase in lease payment of 3% and all other provisions of the current lease to remain in effect.

BE IT FURTHER RESOLVED, that these lease funds will come from the 9-1-1 Emergency Telephone Dispatch Services Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments and changes consistent with this resolution in the Ingham County Public Safety Radio Communications System Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

JULY 23, 2024 REGULAR MEETING

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Johnson **Approved 07/11/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 53**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2025 JUVENILE JUSTICE
COMMUNITY AGENCY PROCESS CALENDAR**

RESOLUTION #24 – 373

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, and subsequently renewed, for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2025 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of \$240,000 for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached 2025 Juvenile Justice Community Agency Process Calendar to establish timelines for the process.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer
Nays: None **Absent:** None **Approved 07/11/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 07/17/24**

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

2025 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

July 23, 2024	The Board of Commissioners adopts the 2023 Juvenile Justice Community Agency Process Calendar Resolution.
July 24, 2024	A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 16, 2023 at 5:00 pm.
August 16, 2024	The Controller’s Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney’s Office to ensure that the agency’s proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.
September 24, 2024	A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator’s Office. The notebook includes all agencies who submitted applications for review by the Law & Courts Committee. (Notebook is distributed at the September 26, 2023 Board of Commissioners’ Meeting)
September 26, 2024	The Law & Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law & Courts Committee meeting. The Law & Courts Committee makes their recommendations by resolution to the Finance Committee.
October 2, 2024	The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.
October 8, 2024	The Board of Commissioners authorizes a resolution for the 2024 Juvenile Justice Community Agency grant awards.
October 11, 2024	The Juvenile Justice Community Agency applications are sent to the County Attorney’s Office for contract preparation.
October 11, 2024	Juvenile Justice Community Agencies are notified of the County grant award and that a County contract will be forthcoming in December.
December 2024	Contracts are received from the County Attorney’s Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.
January 2025	Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency’s signed contract and the appropriate documentation as listed above.
July 3, 2025	The Juvenile Justice Community Agencies send in their first six-month report to the Controller’s Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.

JULY 23, 2024 REGULAR MEETING

**ADOPTED – JULY 23, 2024
AGENDA ITEM NO. 54**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH FORVIS MAZARS,
LLP FOR A TWO DAY ON-SITE FINANCIAL ASSESSMENT OF INGHAM COMMUNITY
HEALTH CENTERS**

RESOLUTION #24 – 374

WHEREAS, Ingham Community Health Centers (ICHC) seek to enter into an agreement with Forvis Mazars, LLP to perform a two day, on-site financial assessment for the ICHC, effective upon approval of the Ingham Community Health Centers Board of Directors and Ingham County Board of Commissioners; and

WHEREAS, Forvis Mazars, LLP will perform an in-depth financial assessment and prepare a final report with recommendations to improve ICHC's financial performance; and

WHEREAS, the cost of this agreement includes engagement fees not to exceed \$40,000 which includes travel expenses, services performed by subcontractors if applicable, and an administrative fee of five (5) percent to cover certain technology and administrative costs associated with completing the financial assessment; and

WHEREAS, the cost of this agreement will be covered by the FY'24 ICHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and Medical Health Officer recommend that the Ingham County Board of Commissioners authorize an agreement with Forvis Mazars, LLP to perform a two-day, on-site financial assessment of ICHC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize entering into an agreement with Forvis Mazars, LLP for a period of sixty days, to perform a two-day, on-site financial assessment of ICHC for an amount not to exceed \$40,000 for engagement fees, travel expenses, services performed by subcontractors if applicable, and an administrative fee of five (5) percent to cover certain technology and administrative costs associated with completing the financial assessment.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

Adopted as a part of the consent agenda.

JULY 23, 2024 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Lawrence moved to appoint Treasurer Alan Fox to the Capital Area Community Services Administration Board of Directors. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Morgan, Ruest, and Schafer.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Peña relayed a message of thanks from Gretchen Whitmer, Michigan Governor, and Andy Schor, City of Lansing Mayor, for the Board of Commissioners' presence at the dedication of the USS Lansing, which was commissioned by Carlos Del Toro, Secretary of the Navy. Commissioner Peña further stated, for those Commissioners whose district was in Lansing, it was an honor.

Commissioner Maiville reminded the Commissioners that the 170th Ingham County Fair started the following week and invited his fellow Commissioners to support the young people at the large animal sale on Thursday, August 1, 2024 and the small animal sale on Saturday, August 3, 2024. Commissioner Maiville further stated it was his pleasure to have sat with Commissioners Peña, Schafer, and Ruest last year.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$39,623,144.10. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioners Morgan, Ruest, and Schafer.

Adjournment

The meeting was adjourned at 7:03 p.m.

August 16, 2024

Mary Malloy, Chairperson
ICHHC Board of Directors
Human Services Building
5303 S Cedar St
Lansing, Michigan 48911

Dear Ms. Malloy, Executive Committee Members, & Board Members At-Large:

While it has been my greatest pleasure to serve on the Ingham Community Health Centers Board of Directors for three terms ending December 31, 2024, I regret to inform you that I will not be requesting a renewal appointment. In addition to not requesting a renewal of my appointment, I must more immediately submit my resignation due to a potential and/or perceived conflict of interest. My resignation has been prompted by an exciting community development project I have been leading over the last few years in my day job that has led to a partnership with Ingham County.

As you are aware Ingham Community Health Centers and Ingham County have a cooperative agreement that share in the responsibility of delivering care to the county's most vulnerable populations and acting as the fiduciary of each respective entity. It would not be ethical for me to split my advocacy between two organizations that share responsibilities but uphold separate interests. I will always be a brand ambassador, former patient, and advocate for the federally qualified health centers and I look forward to collaborating and supporting the health centers as a community partner in the future.

I have thoroughly enjoyed my six years of service, our patients will always be at the center of my heart and passion. Thank you for giving me the opportunity to learn, give, serve, and ultimately love our community as a board member of the Ingham Community Health Centers, I will always be grateful.

If there is any need I can address during this transition, know that I can be reached by phone, text, or email message at anytime.

Yours Truly,

Hope Lovell

Hope Lovell, MPH

Becky Bennett

From: Emma Bostwick <Emma@purelansing.com>
Sent: Tuesday, August 6, 2024 3:37 PM
To: Becky Bennett
Cc: Richard Enty
Subject: Fw: Unfortunate News

Best,
Emma



Emma Bostwick
Director of Business Attraction

Lansing Economic Area Partnership (LEAP)
2021 Top 20 Economic Development Organization

1000 S. Washington Ave., Ste. 201
Lansing, MI 48910-1682
Email: emma@purelansing.com
Phone: (517) 388-1947
[Schedule a meeting with me!](#)

Pronouns: she/her

From: Ross Michels <rossmichelsd9@gmail.com>
Sent: Friday, April 19, 2024 8:30 AM
To: Emma Bostwick <Emma@purelansing.com>
Subject: Re: Unfortunate News

That appointed me*

On Fri, Apr 19, 2024 at 8:29 AM Ross Michels <rossmichelsd9@gmail.com> wrote:

I'm sad to announce that I will have to resign due to having to move back with my parents due to rising rent.

I love this county and wish I could stay.

Thank you to the ones I appointed me. I'm sorry that I couldn't stay longer.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

Notice is hereby given that a Public Hearing will be held on **Monday August 26th** at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI, on the proposed Lansing Gateway Corridor Improvement Authority Development and Finance Plan in accordance with the provisions of Part 6, Corridor Improvement Authorities, of the Recodified Tax Increment Financing Act, Public Act 57 of 2018, as amended (the Act) and as defined by Public Act 57 of 2018 as:

In 2019 the City of Lansing used the adopted State Law (Act 280 of 2005) to create what is known as the Lansing Gateway Corridor Improvement Authority (previously known as N. Grand River Ave. Corridor) and established a District with eligible property within 500 feet of the centerline 500 feet of the centerline of North Grand River, east on Franette Road to Old US 27 on East North Street with branches on North Martin Luther King Boulevard, Turner Road and Capital City Boulevard.

The purpose of the Corridor Improvement Authority Act is to help communities plan for and fund improvements along a corridor. The overall goal is to help support economic development and redevelopment of this area. The types of improvements could include sidewalks/pathways improvements, façade improvements, beautification efforts, streetscape enhancements, and other public investments which could support and enhance economic development and the quality of life for business owners and residents within this district. The CIA's first task to be able to fund these improvements is to create a Development and Tax Increment Financing Plan. This plan describes the types of activities that the CIA can participate in as well as how those activities are financed. The plan covers a 15-year period and explains how Tax Increment Financing (TIF) will work, which is the primary means in which new projects would be funded. **It is important to note that TIF is not a new tax nor does it raise property owner's taxes.**

City Council will hear comments from citizens, taxpayers and property owners, officials from any affected taxing jurisdiction and any other interested persons. All aspects of the Plan will be open for discussion at the public hearing. Maps, plats, and a description of the development plan, including the method of relocating families and individuals who may be displaced from the area, are available for public inspection at the Lansing City Clerk's Office, 124 W Michigan Avenue, 9th Floor of City Hall, Lansing, MI 48933. The Development and Finance Plan can be found on the Lansing Economic Development website: Lan Gateway Com Corridor | Lansing Economic Development Corp. (lansingedc.com).

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Robert Showers
Vice-Chairperson
Kenneth B. Mitchell
Members
Valerie Vail-Shirey
David W. Pohl
Bruce DeLong
John Andrews
Dwight Washington

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

2024-12

**RESOLUTION OPPOSING MDHHS PLANS TO IMPLEMENT NEW CONFLICT FREE
ACCESS AND PLANNING STRATEGIES IN MICHIGAN**

WHEREAS, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is a multi-county Community Mental Health Services Program (CMHSP) and a Certified Community Behavioral Health Clinic (CCBHC) serving residents of Clinton, Eaton, and Ingham Counties. CMHA-CEI provides specialty mental health services and supports to over 13,000 persons with mental health conditions, youth with serious emotional disturbance, individuals with intellectual/developmental disabilities and individuals with substance use disorders; and

WHEREAS, the public mental health system in Michigan is based on the Federal Community Mental Health Centers Act of 1963 and grounded in the Michigan Mental Health Code, Public Act 258 of 1974. This created a state and county partnership for community mental health and related safety net services; and

WHEREAS, this arrangement ensures that shared state and county mental health policy objectives are accountable to local communities and their elected representatives. This arrangement also ensures that resource and care decisions are ultimately accountable through board governance to the persons and families that need public mental health services, including allocated PA2 funding; and

WHEREAS, CMHSPs are instruments of county government with statutorily defined obligations that mitigate against the likelihood of a pecuniary conflict of interest. These include direct accountability to the community through a public board, open meetings, a guaranteed recipient rights appeal & grievance system, established independent person-centered planning facilitation requirements, and expanding -availability of consumer self-determination/self-directed options.

WHEREAS, MDHHS has announced its decision to require CMHSPs to separate service assessment and planning from service delivery, requiring beneficiaries to receive the assessment and planning services from one entity and ongoing direct services from another, separate entity by October 1, 2024.

WHEREAS after careful review the conclusions are that the current decision:

- Is in conflict with the statutory responsibilities of CMHSPs under Michigan law;
- Erroneously implies profit driven or undue enrichment motives on the part of governmental entities (CMHSPs and PIHPs) instead of recognizing what is actually a formal transfer of governmental responsibility from the State to the Counties for the delivery of public behavioral health services;
- Ignores the capitation-based financing of the Michigan public behavioral health system, which is constant and does not vary by volume of individuals served negating any conflicts of interest in service planning and service delivery;
- Ignores Michigan's current shared risk (with MDHHS) financing system which already mitigates against conflict and self-interest.
- Is in conflict with the Certified Community Behavioral Health Clinic (CCBHC) model currently being implemented and expanded in Michigan;
- Ignores, at best, and disregards, at worst, input from persons with lived experience that have consistently stated that the available procedural safeguards are preferable to systemic/structural upheaval inherent in MDHHS announced decisions;

THEREFORE, BE IT RESOLVED THAT, in the strongest possible terms, and for the reasons noted herein, the Clinton County Board of Commissioners **opposes the MDHHS announced structural strategies** for compliance with the federal Conflict Free Access and Planning Rules.

FURTHER BE IT RESOLVED, that Clinton County respectfully asks the Governor to urge MDHHS to rethink their proposal for the Conflict Free Access & Planning requirements within the context of the 61-year state and county statutory relationship for public mental health services and collaborate with the Michigan Community Mental Health Association to identify procedural pathways for compliance that build on the strengths of the existing CMHSP system; and

FINALLY, BE IT RESOLVED, that a copy of this resolution be provided to US Senator Debbie Stabenow, US Representative Elissa Slotkin, Governor Gretchen Whitmer, Senate Majority Leader Winnie Brinks, Speaker of the House Joe Tate, Senator Sam Singh, Representative Graham Filer, Representative Emily Dievendorf, Representative Penelope Tsernoglou, Michigan Department of Health and Human Services Director Elizabeth Hertel, the Michigan Association of Counties, and all Michigan counties.

**STATE OF MICHIGAN
COUNTY OF CLINTON**

I, DEBRA A. SUTHERLAND, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held July 30, 2024 and is on file in the records of this office.

Debra A. Sutherland

Debra A. Sutherland
Clinton County Clerk

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

The Lansing City Council will hold a public hearing on Monday, August 26, at 7:00 p.m. in the Tony Benavides City of Lansing Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Ave. Lansing, MI 48933, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #81 Amendment #1 – NEOGEN Expansion Brownfield Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 720 E. Shiawassee Street and 703 E. Michigan Avenue located in the City of Lansing, but more particularly described as:

720 E. Shiawassee Street (33-01-01-15-151-273):

BEGINNING AT THE NORTHWEST CORNER OF LOT 10 ASSESSOR'S PLAT NO. 5 BEING A SUBDIVISION ON PART OF THE SOUTHWEST 1/4 OF THE NORHTWEST 1/4 OF SECTION 15 TOWN 4 NORTH RANGE 2 WEST CITY OF LANSING INGHAM COUNTY MICHIGAN THENCE S89DEG46'25"E ALONG THE NORTH LINE OF 8, 9 AND 10 OF SAID ASSESSOR'S PLAT NO. 5 ALSO BEING THE SOUTH RIGHT OF WAYLINE OF SHIAWASSEE STREET 206.25 FEET TO THE NORTHEAST CORNER OF SAID LOT 8, THENCE S0DEG24'35"W ALONG SAID EAST LINE OF LOT 8 A DISTANCE OF 155.75FEET, THENCE N89DEG46'25"W 6.45 FEET THENCE S0DEG24'35"W PARALLEL WITH THE EAST LINE OF SAID LOT 8 A DISTANCE OF 100.00 FEET TO THE SOUTH LINE OF SAID LOT 8 THENCE S1DEG13'20"E 123.30 FEET, THENCE SOUTHEASTERLY 130.83FEET ALONG THE ARC OF A 239FOOR RADIUS CURVE TO THE RIGHT THE LONG CHORD OF SAID CURVE BEARING S16DEG27'14"E 129.2 FEET, THENCE SOUTHEASTERLY 102.96FEET ALONG THE ARC OF A 258 FOOT RADIUSCURVE TO THE LEFT THE LONG CHORD OF SAID CURVE BEARING S20DEG43'01"E 102.29 FEET THRNCE N89DEG35'10"W 228.05 FEET TO THE EASTERLY RIGHT OF WAY LINE OF CSX RAIL ROAD THENCE N0EG24'35"E ALONG SAID EASTERLY RIGHT OF WAY LIN 341.75 FET TO THE SOUTH LINE OF SAID ASSESSORS PLATNO. THENCE N89DEG46'25"W ALONG THE SOUTH LINE OF SAID ASSESSORS PLAT NO. 5 DISTANCE OF 46.5FEET TOTHE WEST LINE OF SAID SECTION 15 THENCE N0DEG24;35"ALONG SAID WEST LINE OF SECTION 15 A DISTANCE OG 255.75 FEET TO THE POINT OF BEGINNING. CONTAINING 2.568 ACRES MORE OR LESS INCLUSIVE OF THE LAND CONTAINED WITH EASEMENT TO CSX RAILROAD AS C RECORDED IN LIBER 1668 PAGE 727-753. AREA OF THE ABOVE DESCRIBED EASEMENT IS 0.242 OG AN ACRE NET AREA WITHOUT RAILROD EASEMENT 2.326 ACRES SUBJECT TO ALL EASEMENTS H OF RECORD AN DUECORDED THE BASIS OF BEARING FOR THIS SURVEY ASSUMES THEWEST LINE OF SECTION 15 TO BEAR N0DEG24'35"WFROM MICHIGAN STATE PLAN COORDINATES DERIVED FROM GPS FIELD OBSERVATION LOT 8 EXC E 6.45 FT OF S 100 FT, ALSO LOTS 9 & 10

ASSESSORS PLAT NO 5, ALSO COM ON N LINE MICHIGAN AVE 46.5 FT E OF W LINE SEC 15, TH N 00DEG 11MIN 15SCD E 976.18 FT TO S LINE ASSESSORS PLAT NO 5, E ON SAID LINE 153 FT +/- TO C/L OF RAIL ROAD SPUR TRACK, S ON SAID C/L 123.2 FT, SE'LY 130.77 FT ON A 239 FT RAD CURVE TO LT CHORD BEARING S 16DEG 12MIN 45SCD E 129.2 FT, SE'LY 102.32 FT ON 258 FT RAD CURVE TO RT CHORD BEARING S 20DEG 29MIN 14SCD E 101.65 FT, E 11.06 FT, S 00DEG 12MIN W 194.4 FT, S 08 DEG 16MIN E 19.47 FT, N 89DEG 48MIN 45SCD W 92.25 FT, S 00DEG 11MIN 15SCD W 431.89 FT, S 89DEG 32MIN 30SCD W 145.8 FT TO BEG; SEC 15 T4N R2W AND LOTS 4, 5, 6, 7, 11, 12 & E 6.45 FT OF S 100 FT LOT 8 ASSESSORS PLAT NO 5, ALSO W 41.25 FT LOT 12 JEROMES ADD, ALSO COM SW COR SAID LOT, TH S 192 FT, W 140.01 FT, N 12.7 FT, W 11.06 FT TO C/L RAILROAD SPUR TRACK, NW'LY ON C/L 102.32 FT ALONG A 258 FT RAD CURVE TO THE LT CHORD BEARING N 20 DEG 29MIN 14SCD W 101.65 FT, N'LY ON C/L 130.77 FT ALONG 239 FT RAD CURVE TO THE RT CHORD BEARING N 16DEG 12MIN 45SCD W 129.2 FT, N 123.2 FT TO S LINE ASSESSORS PLAT NO 5, E TO NW COR LOT 12 JEROMES ADD, S TO BEG ALSO WITH A PARCEL OF LAND SPLIT/COMBINED ON 02/07/2023 FROM 33-01-01-15-151-271, 33-01-01-15-151-241, 33-01-01-15-151-253, 33-01-01-15-151- 261; SPLIT ON 08/23/2023 WITH 33-01-01-15-151-272 & 33-01-01-15-151-004 INTO 33-01- 01-15-151-273

703 E. Michigan Avenue (33-01-01-15-151-003):

PART OF SOUHWEST 1/4 OF THE NORTHWEST 1/4, OF SECTION TOWN 4 NORTH, RANGE 2WEST CITY OF LANSING, INGHAM COUNTYM MICHIGAN MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE INTERSECTION OF THE NORTH LINE OF MICHIGAN AVENUE AND A PARALLEL WITH AND 46.5 FEET EAST FROM THE WEST LINE OF SAID SECTION 15, THENCE N0DEG24'35"E 634.03 FEET, THENCE S 89DEG35'10"E 239.05 FEET , THENCE S0DEG43'38"W181.70 FEET, THENCE S7DEG44'37"E 19.47 FEET, THENCE N 89DEG17'22"W 92.25 FEET THENCE S0DEG42'38"W 432.39 FEET TO THE NORHT LINE OF MICHIGAN AVENUE, THENCE S89DEG59'55"W ON SAID NORTH LINE 146.23 FEET TO POINT OF BEGINNING. LOT 8 EXC E 6.45 FT OF S 100 FT, ALSO LOTS 9 & 10 ASSESSORS PLAT NO 5, ALSO COM ON N LINE MICHIGAN AVE 46.5 FT E OF W LINE SEC 15, TH N 00DEG 11MIN 15SCD E 976.18 FT TO S LINE ASSESSORS PLAT NO 5, E ON SAID LINE 153 FT +/- TO C/L OF RAIL ROAD SPUR TRACK, S ON SAID C/L 123.2 FT, SE'LY 130.77 FT ON A 239 FT RAD CURVE TO LT CHORD BEARING S 16DEG 12MIN 45SCD E 129.2 FT, SE'LY 102.32 FT ON 258 FT RAD CURVE TO RT CHORD BEARING S 20DEG 29MIN 14SCD E 101.65 FT, E 11.06 FT, S 00DEG 12MIN W 194.4 FT, S 08 DEG 16MIN E 19.47 FT, N 89DEG 48MIN 45SCD W 92.25 FT, S 00DEG 11MIN 15SCD W 431.89 FT, S 89DEG 32MIN 30SCD W 145.8 FT TO BEG; SEC 15 T4N R2W SPLIT/COMBINED ON 01/10/2022 FROM 33-01-01-15-151-002.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for

public inspection and may be obtained from Karl Dorshimer – President and CEO, Lansing Economic Development Corporation, 401 South Washington Square, Suite 101, Lansing, MI 48933, (517) 243-3512.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope



August 12, 2024

VIA OVERNIGHT MAIL & EMAIL (lansing.mayor@lansingmi.gov & rsebolt@ingham.org)

The Honorable Andy Schor
Office of the Mayor
124 W Michigan Avenue
Lansing, MI 48933
Lansing.Mayor@lansingmi.gov

Ryan Sebolt
Chairperson, Board of Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854
rsebolt@ingham.org

Re: Notice of Reduction in Force at Smurfit Westrock Company's Facility in Lansing, Michigan

Dear Mayor Schor and Chairperson Sebolt:

This letter is to inform you that Smurfit Westrock Company ("Smurfit Westrock") will conduct layoffs at its Lansing facility located at 5800 Grand River Avenue, Lansing, MI 48906 ("Facility"). The Facility is not closing and only some of the employees at the Facility will be impacted. This separation from employment is anticipated to be permanent.

The next employee layoffs in connection with this action are expected to occur on October 11, 2024. Enclosed is a listing of the job titles of positions to be affected, and the number of affected employees in each job classification. Employees will be separated in accordance with the enclosed schedule.

The affected employees at this facility are not represented by a union. There are no bumping rights for affected employees.

If you have questions or want additional information, please contact me (Kyndal Burton), Director Human Resources at 470.328.6556, or at Kyndal.burton@smurfitwestrock.com.

Sincerely,

Kyndal Burton
Director, Human Resources

Enclosures: (list of job titles to be affected, number of affected employees in each job title, and anticipated layoff dates.

Attachment A

Job Titles	Number Impacted	Separation Date(s)
A/P Coordinator	4	10/11/2024

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS:

**RESOLUTION TO APPROVE THE FARMLAND AND OPEN SPACE PRESERVATION (FOSP)
BOARD'S RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR
THE 2024 FARMLAND AND OPEN SPACE APPLICATION CYCLES AND APPROVE
THE FOSP BOARD TO HOST A 2024 APPLICATION CYCLE**

RESOLUTION #24 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and natural land in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (Resolution #10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of 0.14 mils in 2008 and renewed that millage in 2018 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria's be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2024 Farmland and Open Space Selection Criteria's developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to host a 2024 farmland and open space preservation application cycle

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Selection Criteria for **Open Space** Land Preservation Program
2024 Application Cycle (approved 5-21-24)

Criteria Sections	
Ecological, scenic, geological criteria	113 points
Property size and location criteria	55 points
<i>Maximum Total Points</i>	168 points

I. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 103 POINTS)

- | | |
|-----------------------------------------------------------------------------------|---------------------------|
| 1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project) | maximum points: 20 |
| 1. Highest Potential | 20 points |
| 2. High Potential | 16 points |
| 3. Medium Potential | 12 points |
| 4. Low Potential | 8 points |

Example: parcels fall within a High Potential Conservation Area = 16 points

2. Water quality values

1. Riparian land

maximum points: 20

Property with a water frontage of 200 linear feet or greater receives 20 points. Points for a property with water frontage of less than 200 linear feet are: $20 \times \text{linear feet of water frontage}/200 = \text{points}$.

Example: parcel has 75 feet of water frontage on the Red Cedar River: $20 \times 75 = 1500/200 = 7.5 \text{ points}$

2. Wetlands, including buffer area

maximum points: 20

Property that is 100% wetland receives 20 points. Points for a property with less than 100% wetland are: $10 \times \text{percent in wetland} = \text{points}$.

Example: 5 acres of an 40 acre parcel is wetland: $20 \times 12.5/100 (5/40 = 0.125) = 250/100 = 2.5 \text{ points}$

3. Aquifer recharge land

maximum points: 20

Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the following formula; $20 \times \text{percent aquifer recharge land} = \text{points}$.

Example: 10 acres of a 20 acre parcel is recharge land: $20 \times 50/100 (10/20 = 0.5) = 1000/100 = 10 \text{ points}$

3. Habitats

1. Forestland

maximum points: 10

Property that is 100% forest land receives 10 points. Points for a property with less than 100% forest land are: $10 \times \text{percent in forest land} = \text{points}$.

Example: 15 acres of a 20 acres parcel is wooded: $10 \times 75/100 (15/20 = 0.75) = 750/100 = 7.5 \text{ points}$

2. Others – grassland, shrub land, etc.

maximum points: 10

Property that is 100% in other types of natural habitat receives 10 points. Points for a property with less than 100% in other types of habitat are: $10 \times \text{percent in other types of habitat} = \text{points}$.

Example: 10 acres of a 15 acre parcel is grassland: $10 \times 66/100 (10/15 = 0.66) = 660/100 = 6.6 \text{ points}$

4. Rare species

maximum points: 10

1. State and federal threatened and endangered species on the property

Up to 10 points may be given depending on the Bio-Rarity Score category for the parcels; from the Greening Mid-Michigan Project using Michigan Natural Features Inventory. Bio-rarity Score .01-11.5 = 2.5 points.

11.51-24.0 = 5 point, 24.01-40.5 = 7.5 points, 40.51 and over = 10 points

Example: Parcel has a Bio-Rarity Score of 28 = 7.5 points

5. Physically (geologically) significant features

maximum points: 3

Up to 3 points may be given. Example: property has a terminal marine.

II. PROPERTY SIZE and LOCATION CRITERIA (Maximum 55 points)

6. Parcel size **maximum points: 20**

Parcels of 100 acres or greater receives 20 points. Points for a property of less than 100 acres are: $20 \times \text{acreage of parcel}/100 = \text{points}$.

Example: Parcel is 40 acres in size: $20 \times 40/100 = 800/100 = 8 \text{ points}$

Parcels MUST be contiguous to be considered under one application. Parcels that are not contiguous must be submitted under different applications. For example, if two 80 acre parcels are applied, but are 1/2 mile apart, each 80 acre parcel will have its own application. This a new policy adopted in 2022.

7. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston) **maximum points: 20**

<i>Distance to Lansing</i>	<i>max points</i>	<i>20</i>	<i>Distance to Mason, Williamston</i>	<i>max points</i>	<i>10</i>
<i>Property is up to 1 mile from Lansing Pop</i>	<i>20</i>		<i>Property is up to 1 mile, or within city boundary</i>	<i>10</i>	
<i>Property is 1-2 miles from Pop Center</i>	<i>15</i>		<i>Property is 1-2 Miles from Pop Center</i>	<i>8</i>	
<i>Property is 2-3 miles from Pop Center</i>	<i>10</i>		<i>Property is 2-3 miles from Pop Center</i>	<i>6</i>	
<i>Property is 3-4 miles from Pop Center</i>	<i>5</i>		<i>Property is 3-4 miles from Pop Center</i>	<i>4</i>	

Example: Property is located 1.5 miles from Lansing Designated Population Center Total points = 15

Example: Property is located 4 miles from City boundary of Mason Total points = 4

8. Location with respect to other protected property **maximum points: 10**

Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.

- Property is adjacent to protected land 10 points
- Property is not adjacent but within 1/2 mile of protected land 8 points
- Property is not adjacent but within 1 mile of protected land 6 points
- Property is not adjacent but within 2 miles of protected land 4 points

Example: Parcel is between 1/2 mile and 1 mile of an already protected property = 6 points

9. Road frontage (paved or gravel) **maximum points: 2**

Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are: $2 \times \text{feet of road frontage}/1320 = \text{points}$.

Example: Parcel has 500 feet of road frontage: $2 \times 500 = 1000/1320 = 0.76 \text{ points}$

10. Block applications

maximum points: 3

Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.

Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are: $3 \times \text{number of contiguous acres submitted} / 300 = \text{points}$.

Example: Parcel is applying with three other landowners to make a 450 acre block of land: $3 \times 450 = 1350 / 300 = 4.5$ therefore the points received are 3, the maximum.

Note: If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.

MAXIMUM TOTAL POINTS POSSIBLE – 168

Applicants note: Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above “Selection Criteria for Protection of Open Space Land”.

Selection Criteria for Farmland Preservation Program

2024 Application Cycle (approved 5-21-24)

Criteria

I.	Agricultural Characteristics	55 points
II.	Development Pressure	68 points
III.	Additional Ag Protection Efforts	35 points
IV.	<u>Other Criteria</u>	<u>15 points</u>
V.	Total Points	173 points

I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1. Agricultural Productivity – Prime and Unique Soils

Maximum Points: 20

Prime and Unique Soils

Prime under all circumstances

20 points

Prime if adequately drained

15 points

Not prime or unique

0 points

Example: 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points

30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points

Total points = 18.5 points

2. Size of Parcel (s)

Maximum Points: 15

Points for parcels between 15 and 150 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres **must** be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

Example: Parcel size is 150 acres: 150 x 0.1 = 15

Example: Parcel is 85 acres: 85 x 0.1 = 8.5

Example: Parcel is 350 acres: 350 x 0.1 = 35; 15 points, the maximum possible

Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

Parcels MUST be contiguous to be considered under one application. Parcels that are not contiguous must be submitted under different applications. For example, if two 80- acre parcels are applied, but are ½ mile apart, each 80 acre parcel will have its own application. This a new policy adopted in 2022.

3. Additional Agricultural Income

Maximum Points: 15

Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over \$5,000.00 annually.

Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over \$15,000 annually. Total points = 15 points

4. Proximity to Existing Livestock Farms

Maximum Points: 5

A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)

- Parcel is contiguous to an existing livestock operation 5 points
- Parcel is located between 0.5 miles and 1 mile of an existing livestock operation 3 points
- Parcel is located further than 1 mile from an existing livestock operation 0 points

**Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.*

II. DEVELOPMENT PRESSURE (68 POINTS)

5. Proximity to Existing Public Sanitary Sewer or Water, or Both

Maximum Points: 20

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

- Less than one-half (1/2) mile from sewer or water 20 points
- One-half (1/2) mile or more but less than 1 mile 15 points
- One (1) mile or more but less than 2 miles 10 points
- Two (2) miles or more but less than 5 miles 5 points
- More than 5 miles 0 points

Example: Parcel is located 1.5 miles from existing sewer lines. Total points – 10 points.

6. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston.

Maximum Points: 40

<i>Distance to Lansing</i>	<i>max points</i>	<i>40</i>	<i>Distance to Mason and Williamston,</i>	<i>max points</i>	<i>25</i>
<i>Farm is up to 1 mile from Lansing Pop</i>	<i>40</i>		<i>Farm is 1 mile, or within city boundary</i>		<i>25</i>
<i>Farm is 1-2 miles from Pop Center</i>	<i>35</i>		<i>Farm is 1-2 Miles from Pop Center</i>		<i>23</i>
<i>Farm is 2-3 miles from Pop Center</i>	<i>30</i>		<i>Farm is 2-3 miles from Pop Center</i>		<i>21</i>
<i>Farm is 3-4 miles from Pop Center</i>	<i>25</i>		<i>Farm is 3-4 miles from Pop Center</i>		<i>19</i>
<i>Farm is 4-5 miles from Pop Center</i>	<i>20</i>		<i>Farm is 4-5 miles from Pop Center</i>		<i>17</i>
<i>More than 5 miles from Pop Center</i>	<i>0</i>		<i>More than 5 miles from Pop Center</i>		<i>0</i>

Example: Farm is located 2 miles from Lansing Designated Population Center Total points = 30

Example: Farm is located 4 miles from City boundary of Mason Total points = 17

7. Road Frontage (paved or gravel)

Maximum Points: 8

Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

Road frontage of 5280 feet (1 mile) or more	8 points
Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile)	6 points
Road frontage of 1320 feet (1/4 mile) to 2639 (just under 1/2 mile)	4 points
Road frontage less than 1/4 mile	0 point

Example: Parcel has 1 mile of road frontage. Total points = 8 points

III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS
(35 POINTS)

8. Location to Protected Property

Maximum Points: 20

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

Parcel is adjacent to protected land	20 points
Parcel is not adjacent but within 1/2 mile of protected land	15 points
Parcel is not adjacent but within 1 mile of protected land	10 points
Parcel is not adjacent but within 2 miles of protected land	5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

Note: Points are awarded regardless of last name of property owner(s). For example if three people with the same last name apply, each receives points for the block. There is no point penalty for block properties that happen to be owned by members of the same family.

9. Block Applications

Maximum Points: 15

Emphasis is placed on applications which consist of two more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

Two or more landowners apply together to create 1000 or more contiguous acres	15 points
Two or more landowners apply together to create 750 to 999 contiguous acres	10 points
Two or more landowners apply together to create 500 to 749 contiguous acres	8 points
Two or more landowners apply together to create 300 to 499 contiguous acres	6 points
Two or more landowners apply together to create 299 to 150 contiguous acres	5 points
Contiguous acreage of 149 acres or less	0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).

Note: *If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.*

IV. OTHER CRITERIA (15 POINTS)

10. Additional Agricultural Characteristics

Maximum Points: 5

Additional agricultural characteristics are USDA certified organic farm or Centennial farm.

Parcel has one or more additional agricultural features 5 points

Parcel does not have an additional agricultural feature 0 points

11. Michigan Agricultural Environmental Assurance Program (MAEAP) Maximum Points: 10

Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. The Ingham County FOSP Board intends to prioritize farms that utilize regenerative agriculture principles. The MAEAP program scores these principles through the verification process. Farms verified under the MAEAP must show *verification* to receive points.

Farm is MAEAP verified 10 points

Farm is not MAEAP verified 0 points

TOTAL POINTS POSSIBLE IS 173

Introduced by County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RANKING OF THE 2023 FARMLAND AND OPEN SPACE PRESERVATION PROGRAM'S APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES

RESOLUTION #24 –

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills and renewed that millage in 2018 for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2023 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2023 Farmland and Open Space Application Ranking as attached and approves the FOSP Board to proceed with negotiations on the top ranked properties.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Applicant	Cons Area	Riparian Land	Wetlands	Aquifer recharge	Forestland	Otherland	Rare Species	Physically significant	Parcel Size	Block Applicants	Proximity to Population Center	Road Frontage	Location to Protcted	Final Score	Included Parcels
Adams	12.0	20.0	18.3	0.0	1.1	8.9	2.5	0.0	11.2	0.0	0.0	0.1	0.0	74.0	33-16-16-35-200-004, 33-16-16-35-200-015
Andres	16.0	20.0	14.0	0.0	7.2	1.7	0.0	0.0	12.4	2.1	0.0	1.6	0.0	75.0	33-15-15-32-200-003, 33-15-15-33-100-002
Artz	16.0	20.0	6.7	0.0	4.3	1.1	2.5	0.0	20.0	2.1	0.0	1.8	4.0	78.5	33-15-15-22-100-016
Austin	0.0	0.0	3.6	1.7	5.2	0.5	2.5	0.0	9.9	0.0	20.0	1.6	10.0	55.0	33-06-06-09-200-009, 33-06-06-09-200-012
Barnett	16.0	20.0	12.5	0.0	8.5	1.3	0.0	0.0	18.2	2.1	0.0	2.0	4.0	84.7	33-15-15-28-400-008, 33-15-15-33-100-004, 33-15-15-33-100-005
Benjamin	0.0	0.0	0.5	0.0	0.0	0.0	0.0	0.0	12.7	0.0	0.0	2.0	0.0	15.2	33-08-08-23-400-003
Bergeon and Osterle	12.0	0.0	3.6	0.0	7.6	0.0	0.0	0.0	7.5	1.2	8.0	0.7	6.0	46.7	33-10-10-02-200-012, 33-10-10-02-200-013
Bond Family LLC	0.0	0.0	6.4	0.0	0.9	2.9	2.5	0.0	7.6	0.0	15.0	1.3	0.0	36.6	33-03-03-35-226-005
Cochran	12.0	20.0	9.0	0.0	2.9	5.9	2.5	0.0	20.0	0.0	20.0	2.0	4.0	98.3	33-06-06-02-300-014, 33-06-06-03-400-006, 33-06-06-10-200-005, 33-06-06-11-100-002
Peterson Trust	12.0	20.0	9.6	8.3	9.2	0.4	0.0	0.0	8.1	0.0	15.0	0.0	10.0	92.6	33-25-05-35-300-011, 33-25-05-35-300-013
Lewis	16.0	20.0	6.9	3.9	5.6	0.4	2.5	0.0	20.0	1.6	0.0	1.0	4.0	81.9	33-16-16-10-300-006, 33-16-16-15-100-004, 33-16-16-15-100-006, 33-16-16-16-200-006, 33-16-16-16-200-007
Knickerbocker	16.0	20.0	14.5	0.0	5.9	3.2	0.0	0.0	11.6	2.1	0.0	0.7	4.0	77.9	33-15-15-28-300-014
Davis	16.0	20.0	2.9	0.6	2.3	0.0	2.5	0.0	20.0	0.8	0.0	2.0	10.0	77.2	33-13-13-32-200-002, 33-13-13-33-100-003, 33-13-13-33-100-004
Lyon 2 1	12.0	20.0	6.5	0.0	5.3	0.1	0.0	0.0	15.8	0.8	8.0	1.6	6.0	76.0	33-09-09-24-200-011
Dayton Trust	0.0	20.0	8.1	0.0	0.2	4.0	0.0	0.0	20.0	0.0	20.0	0.5	0.0	72.8	33-25-05-19-200-006
Sheff	16.0	20.0	0.4	0.0	2.9	6.9	2.5	0.0	8.0	0.0	0.0	1.6	10.0	68.3	33-09-09-19-300-009, 33-09-09-19-400-006
Eckhart	12.0	20.0	7.1	0.0	7.4	0.0	0.0	0.0	10.3	0.0	0.0	1.0	10.0	67.8	33-09-09-28-200-007

Thomas	16.0	20.0	7.6	0.0	4.7	5.3	2.5	0.0	8.2	0.0	0.0	2.0	0.0	66.3	33-12-12-26-100-001
Launstein OS1	12.0	0.0	17.8	0.0	3.2	6.0	2.5	0.0	7.6	0.0	4.0	2.0	6.0	61.2	33-10-10-25-400-023
Wild	12.0	20.0	3.0	0.0	3.2	1.3	0.0	0.0	13.1	0.0	0.0	0.0	8.0	60.5	33-16-16-32-100-003
Khouri	8.0	0.0	10.6	0.0	3.0	7.0	0.0	0.0	4.6	0.0	20.0	1.0	4.0	58.2	33-25-05-27-100-021
Jeffrey	12.0	20.0	3.1	0.0	2.5	0.6	0.0	0.0	16.4	0.0	0.0	1.6	0.0	56.3	33-12-12-04-100-010, 33-12-12-04-100-016
Rumorhr Trust	0.0	20.0	4.9	0.0	8.0	0.0	0.0	0.0	5.4	0.0	5.0	1.8	10.0	55.1	33-09-09-17-200-012
Imlay	12.0	0.0	2.2	0.0	0.1	7.5	0.0	0.0	16.2	0.0	8.0	2.0	6.0	54.1	33-10-10-19-300-003
Harris	12.0	0.0	2.6	6.3	3.6	2.7	0.0	0.0	7.9	0.0	10.0	1.0	8.0	54.0	33-03-03-13-300-004
Craig 2	0.0	0.0	16.3	0.0	3.3	6.3	2.5	0.0	4.4	0.0	20.0	0.6	0.0	53.5	33-25-05-16-300-028
Stewart 2	12.0	0.0	0.5	0.0	2.6	0.7	0.0	0.0	16.2	1.2	10.0	1.5	8.0	52.7	33-10-10-02-400-019
Schrauben	0.0	0.1	10.8	0.0	7.1	0.6	0.0	0.0	8.3	0.0	20.0	1.2	4.0	52.0	33-25-05-19-400-025
Peters	12.0	0.0	4.0	0.0	2.1	6.8	2.5	0.0	8.1	0.0	8.0	2.0	4.0	49.5	33-10-10-14-400-002
Gruber	0.0	0.0	1.2	6.0	0.1	3.4	2.5	0.0	8.0	0.0	20.0	2.0	6.0	49.3	33-03-03-22-300-004
Lyon 2	16.0	0.0	0.0	0.5	0.7	0.3	0.0	0.0	16.7	0.8	0.0	1.2	10.0	46.2	33-09-09-17-400-010
Every	12.0	0.0	0.1	0.0	3.2	0.0	0.0	0.0	15.0	0.7	8.0	1.6	4.0	44.7	33-06-06-35-400-006
Hill	12.0	0.0	3.2	0.0	2.4	1.6	0.0	0.0	10.0	0.5	10.0	0.9	0.0	40.7	33-06-06-25-200-012
McCarthy	12.0	0.0	0.2	0.0	4.3	0.0	2.5	0.0	11.8	0.0	0.0	1.2	4.0	36.0	33-11-11-29-200-009
Nack	12.0	0.0	7.3	0.0	4.6	1.2	0.0	0.0	7.3	0.0	0.0	2.0	0.0	34.3	33-08-08-12-351-007
Culver	12.0	0.0	3.3	0.0	3.4	6.4	2.5	0.0	2.1	0.0	0.0	0.1	4.0	33.9	33-13-13-08-100-027
Craig 1	0.0	0.0	0.0	0.0	7.3	0.4	2.5	0.0	1.0	0.0	20.0	0.5	0.0	31.7	33-25-05-16-100-026, 33-25-05-16-100-027

Applicant	Agricultural Productivity	Size of Parcel(s)	Additional Agricultural Income	Proximity to Livestock Farms	Proximity to Sanitary or Water	Proximity to Population Center	Road Frontage	Location to Protected Property	Block Applications	Additional Agricultural Characteristics	MAEAP Verified	Final Score	Included Parcels
Powell	14.0	15.0	15.0	5.0	10.0	25.0	8.0	20.0	8.0	0.0	0.0	120.0	33-03-03-16-300-001, 33-03-03-16-300-004, 33-03-03-20-200-003, 33-03-03-21-100-002
Beery	14.2	10.1	15.0	5.0	15.0	25.0	0.0	20.0	0.0	5.0	10.0	119.3	33-25-05-34-200-008, 33-25-05-34-400-001, 33-25-05-34-400-006
Osterle 5	14.4	11.9	15.0	3.0	20.0	10.0	8.0	5.0	8.0	0.0	10.0	105.3	33-10-10-21-200-010, 33-10-10-22-100-001
Osterle 6	14.2	14.9	15.0	0.0	20.0	10.0	4.0	5.0	8.0	0.0	10.0	101.1	33-10-10-15-300-006
Osterle 1	16.2	15.0	15.0	3.0	15.0	10.0	8.0	0.0	8.0	0.0	10.0	100.2	33-10-10-21-400-003, 33-10-10-22-300-001, 33-10-10-27-100-013
Osterle 4	14.4	8.7	15.0	0.0	20.0	10.0	6.0	5.0	8.0	0.0	10.0	97.1	33-10-10-21-200-001
Osterle Trust 2	10.8	15.0	15.0	5.0	5.0	0.0	8.0	15.0	6.0	0.0	10.0	89.8	33-15-15-19-400-003, 33-15-15-20-100-027, 33-15-15-20-100-028, 33-15-15-20-300-004
Hartig	13.3	11.4	0.0	5.0	10.0	20.0	4.0	20.0	0.0	0.0	0.0	83.7	33-25-05-32-300-009, 33-25-05-32-400-001, 33-25-05-32-400-003
Osterle Trust 1	14.5	7.3	15.0	0.0	15.0	10.0	6.0	5.0	0.0	0.0	10.0	82.8	33-10-10-21-300-009
Balmer	14.9	9.1	15.0	0.0	5.0	20.0	6.0	0.0	0.0	0.0	10.0	80.0	33-07-07-16-300-006
Cavanaugh	7.0	15.0	15.0	5.0	5.0	0.0	8.0	10.0	0.0	5.0	10.0	80.0	33-15-15-09-200-002
Launstein FL3	10.7	15.0	15.0	5.0	10.0	8.0	8.0	5.0	0.0	0.0	0.0	76.7	33-10-10-23-300-008, 33-10-10-23-400-008, 33-10-10-24-300-010, 33-10-10-24-300-011, 33-10-10-26-100-001, 33-10-10-26-200-011, 33-10-10-26-400-022, 33-10-10-26-400-024
Rogers J	14.8	15.0	15.0	0.0	5.0	0.0	8.0	10.0	8.0	0.0	0.0	75.8	33-13-13-25-300-001, 33-13-13-26-400-008, 33-13-13-35-200-009, 33-13-13-35-200-011, 33-13-13-35-300-002, 33-13-13-35-300-004, 33-13-13-35-400-003, 33-13-13-35-400-006, 33-13-13-35-400-007
Chamberlain	15.7	13.5	0.0	0.0	20.0	0.0	4.0	20.0	0.0	0.0	0.0	73.2	33-14-14-20-300-005, 33-14-14-29-100-012
Osterle 2	16.2	9.9	15.0	5.0	5.0	0.0	6.0	5.0	0.0	0.0	10.0	72.1	33-15-15-29-300-012, 33-15-15-32-200-011
Waldron	16.0	13.8	0.0	0.0	10.0	0.0	6.0	20.0	6.0	0.0	0.0	71.8	33-14-14-34-300-009, 33-14-14-34-300-016, 33-14-14-34-300-017, 33-14-14-34-400-004, 33-14-14-34-400-018, 33-14-14-34-400-019
Clark	15.3	5.2	15.0	0.0	20.0	0.0	0.0	15.0	0.0	0.0	0.0	70.5	33-14-14-20-300-010
Linn J	10.8	4.0	15.0	0.0	20.0	20.0	0.0	0.0	0.0	0.0	0.0	69.8	33-07-07-02-300-001
DeForest	11.7	15.0	0.0	0.0	15.0	0.0	8.0	15.0	5.0	0.0	0.0	69.7	33-14-14-22-200-001, 33-14-14-23-100-001
Osterle 3	14.7	6.8	15.0	0.0	10.0	8.0	0.0	5.0	0.0	0.0	10.0	69.5	33-10-10-28-300-024
Launstein FL3 1	11.5	12.9	15.0	3.0	5.0	6.0	6.0	5.0	5.0	0.0	0.0	69.4	33-10-10-35-100-022, 33-10-10-35-100-023
Wanhoff	14.9	6.7	0.0	0.0	15.0	0.0	6.0	20.0	6.0	0.0	0.0	68.6	33-14-14-33-400-013, 33-14-14-33-400-027
Cheney #2	11.1	15.0	0.0	0.0	10.0	10.0	6.0	15.0	0.0	0.0	0.0	67.1	33-09-09-12-300-002, 33-09-09-12-300-003, 33-09-09-13-200-001
Launstein Boyko 2	14.0	15.0	0.0	3.0	5.0	4.0	6.0	10.0	5.0	5.0	0.0	67.0	33-10-10-35-300-018
Lyon 3	17.0	12.0	0.0	3.0	5.0	5.0	4.0	20.0	0.0	0.0	0.0	66.0	33-09-09-17-100-022, 33-09-09-17-300-002
Hackworth Burley	4.0	15.0	15.0	5.0	5.0	0.0	6.0	10.0	6.0	0.0	0.0	66.0	33-15-15-20-400-009, 33-15-15-20-400-010
Blair	14.5	7.1	0.0	0.0	15.0	10.0	6.0	5.0	8.0	0.0	0.0	65.6	33-10-10-15-200-006, 33-10-10-15-200-007, 33-10-10-15-200-008, 33-10-10-15-200-009, 33-10-10-15-200-012
Kubiak Farms 4	14.8	15.0	15.0	5.0	5.0	2.0	8.0	0.0	0.0	0.0	0.0	64.8	33-04-04-23-400-004, 33-04-04-24-101-011, 33-04-04-24-300-001, 33-04-04-24-300-002, 33-04-04-24-300-003, 33-04-04-25-100-001, 33-04-04-25-100-002, 33-04-04-25-100-005, 33-04-04-26-100-003, 33-04-04-26-200-001
Haynes #4	15.7	8.0	0.0	3.0	5.0	2.0	6.0	20.0	0.0	5.0	0.0	64.7	33-09-09-21-400-001
Oesterle 8	14.6	15.0	0.0	3.0	10.0	8.0	4.0	10.0	0.0	0.0	0.0	64.6	33-10-10-28-427-001, 33-10-10-33-200-006, 33-10-10-33-200-019, 33-10-10-34-100-006
Fortman	13.2	6.1	0.0	0.0	15.0	25.0	0.0	5.0	0.0	0.0	0.0	64.3	33-07-07-03-300-013
Hill	15.0	4.2	15.0	0.0	5.0	15.0	0.0	0.0	0.0	0.0	10.0	64.2	33-06-06-25-200-013
Minnis Trust	9.5	15.0	0.0	0.0	10.0	20.0	4.0	5.0	0.0	0.0	0.0	63.5	33-06-06-27-100-004, 33-06-06-27-300-003
Every 2	14.7	9.3	0.0	0.0	10.0	10.0	8.0	10.0	0.0	0.0	0.0	62.0	33-06-06-35-400-004, 33-10-10-02-200-007
Oesterle 9	15.2	5.6	0.0	3.0	15.0	10.0	0.0	5.0	8.0	0.0	0.0	61.8	33-10-10-22-100-004, 33-10-10-27-300-021
Bigg	9.9	10.2	0.0	0.0	15.0	0.0	6.0	20.0	0.0	0.0	0.0	61.1	33-14-14-29-300-004, 33-14-14-29-300-008, 33-14-14-29-300-014
Osterle 7	15.0	3.3	15.0	0.0	10.0	2.0	0.0	5.0	0.0	0.0	10.0	60.3	33-11-11-10-100-011
Ware	12.3	7.6	0.0	0.0	15.0	25.0	0.0	0.0	0.0	0.0	0.0	59.9	33-07-07-03-300-003
Hekler	13.9	6.8	0.0	0.0	15.0	10.0	0.0	5.0	8.0	0.0	0.0	58.7	33-10-10-21-400-005
Pitchford-Nolan	3.2	0.0	0.0	0.0	20.0	25.0	0.0	10.0	0.0	0.0	0.0	58.2	33-25-05-28-100-002

Taylor	14.7	15.0	0.0	5.0	0.0	0.0	8.0	15.0	0.0	0.0	0.0	57.7	33-16-16-13-100-001, 33-16-16-13-300-001
Minnis D 1	15.4	4.0	15.0	0.0	5.0	2.0	0.0	15.0	0.0	0.0	0.0	56.4	33-08-08-31-400-001
Minnis D	15.1	7.1	15.0	0.0	5.0	0.0	4.0	10.0	0.0	0.0	0.0	56.2	33-12-12-06-300-007, 33-12-12-06-300-014, 33-12-12-06-300-015
Rogers MD	12.2	15.0	0.0	0.0	5.0	0.0	6.0	10.0	8.0	0.0	0.0	56.2	33-13-13-34-400-023, 33-13-13-35-300-003
Otis, Mullins	11.2	7.8	0.0	5.0	10.0	0.0	6.0	15.0	0.0	0.0	0.0	55.0	33-14-14-26-400-013, 33-14-14-35-100-005
Graf	9.6	15.0	15.0	5.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	52.6	33-12-12-34-100-018, 33-12-12-34-300-001
Irwin	14.5	7.4	0.0	0.0	10.0	0.0	0.0	20.0	0.0	0.0	0.0	51.9	33-14-14-30-100-003
Miner 2	15.6	5.0	0.0	5.0	10.0	0.0	6.0	10.0	0.0	0.0	0.0	51.6	33-14-14-36-100-010
Kubiak Farms 3	17.2	3.5	15.0	3.0	5.0	2.0	4.0	0.0	0.0	0.0	0.0	49.7	33-04-04-14-400-018
Bryde	5.7	8.8	0.0	0.0	5.0	4.0	6.0	20.0	0.0	0.0	0.0	49.5	33-14-14-03-100-022
Warfle	15.0	4.7	15.0	0.0	5.0	0.0	4.0	0.0	0.0	5.0	0.0	48.7	33-12-12-16-100-010
Cheney R	13.4	4.0	0.0	0.0	5.0	2.0	4.0	20.0	0.0	0.0	0.0	48.4	33-09-09-27-100-005
Launstein FL1	14.6	7.1	0.0	0.0	5.0	6.0	4.0	10.0	0.0	0.0	0.0	46.7	33-10-10-33-400-019
Mayes	12.3	0.0	0.0	0.0	10.0	0.0	4.0	15.0	5.0	0.0	0.0	46.3	33-14-14-14-300-016
Kubiak Farms 2	14.1	8.0	15.0	0.0	5.0	0.0	4.0	0.0	0.0	0.0	0.0	46.1	33-04-04-12-300-001
Osterle Trust 3	15.0	0.0	15.0	0.0	0.0	0.0	0.0	5.0	0.0	0.0	10.0	45.0	33-15-15-22-400-007
HunterBrooke Lan	15.8	9.0	0.0	0.0	5.0	15.0	0.0	0.0	0.0	0.0	0.0	44.8	33-06-06-25-100-022
Cheney D	4.7	8.0	0.0	0.0	10.0	8.0	4.0	10.0	0.0	0.0	0.0	44.7	33-09-09-13-400-002, 33-09-09-13-400-004
Miner 1	18.9	4.5	0.0	5.0	5.0	0.0	6.0	5.0	0.0	0.0	0.0	44.4	33-14-14-25-300-006
Stewart	11.1	0.0	0.0	0.0	10.0	8.0	0.0	15.0	0.0	0.0	0.0	44.1	33-10-10-02-400-018
Bergeon #2	15.9	0.0	0.0	0.0	5.0	8.0	0.0	15.0	0.0	0.0	0.0	43.9	33-10-10-01-400-008
Fitzgerald	12.2	5.6	15.0	0.0	5.0	0.0	6.0	0.0	0.0	0.0	0.0	43.8	33-04-04-14-200-005, 33-04-04-14-200-009
Swan	15.3	10.0	0.0	0.0	5.0	2.0	6.0	5.0	0.0	0.0	0.0	43.3	33-11-11-02-100-001
Pidd Family 1	12.8	11.5	0.0	0.0	0.0	0.0	4.0	15.0	0.0	0.0	0.0	43.3	33-16-16-12-100-003
Nelton Jr.	15.9	0.0	0.0	0.0	10.0	2.0	0.0	15.0	0.0	0.0	0.0	42.9	33-14-14-09-400-008
Launstein Boyko 1	14.8	5.0	0.0	0.0	10.0	8.0	0.0	5.0	0.0	0.0	0.0	42.8	33-10-10-28-100-018
Launstein FL2	13.3	4.2	0.0	0.0	5.0	0.0	4.0	15.0	0.0	0.0	0.0	41.5	33-14-14-14-200-009
Boring	7.6	15.0	0.0	0.0	0.0	0.0	8.0	5.0	0.0	5.0	0.0	40.6	33-15-15-13-400-001, 33-15-15-24-200-001, 33-15-15-24-400-002, 33-16-16-19-100-001
Livingstone 2	11.7	8.3	0.0	0.0	0.0	0.0	0.0	20.0	0.0	0.0	0.0	40.0	33-16-16-30-400-004
Collar	15.2	4.0	0.0	0.0	5.0	15.0	0.0	0.0	0.0	0.0	0.0	39.2	33-06-06-26-400-001
Morehouse	17.0	10.8	0.0	0.0	0.0	0.0	6.0	0.0	0.0	5.0	0.0	38.8	33-15-15-27-300-004, 33-15-15-34-100-002, 33-15-15-34-100-006
Henney	6.3	6.4	0.0	0.0	5.0	0.0	6.0	15.0	0.0	0.0	0.0	38.7	33-14-14-12-300-027
Baumer	15.0	0.0	0.0	3.0	0.0	0.0	0.0	20.0	0.0	0.0	0.0	38.0	33-09-09-20-400-026
Brake	15.6	7.5	0.0	0.0	5.0	4.0	0.0	0.0	0.0	0.0	0.0	32.1	33-04-04-15-100-002
Kubiak Farms 1	9.5	7.0	15.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	31.5	33-04-04-01-300-015, 33-04-04-01-300-016
Smith	16.6	8.2	0.0	0.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0	28.8	33-04-04-04-200-012
Leonard	3.5	4.9	0.0	0.0	5.0	0.0	0.0	15.0	0.0	0.0	0.0	28.4	33-14-14-11-400-015
Eckhart	13.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0	0.0	0.0	0.0	28.0	33-09-09-28-100-016
Pidd Family 2	4.0	15.0	0.0	0.0	0.0	0.0	4.0	5.0	0.0	0.0	0.0	28.0	33-16-16-28-400-001
Zimmerman	12.5	8.1	0.0	0.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	25.6	33-15-15-32-400-004, 33-15-15-33-300-014
Ball	15.3	0.0	0.0	0.0	5.0	4.0	0.0	0.0	0.0	0.0	0.0	24.3	33-04-04-16-200-005
Livingstone 1	2.1	7.6	0.0	0.0	0.0	0.0	4.0	10.0	0.0	0.0	0.0	23.7	33-16-16-29-100-002
Andrus	16.9	6.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	23.4	33-04-04-03-100-007
Klicker	17.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	21.0	33-12-12-12-400-008
Weiland	8.0	5.4	0.0	0.0	0.0	0.0	0.0	5.0	0.0	0.0	0.0	18.4	33-16-16-16-400-008

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE 2024-2026 TRANSPORTATION ASSET MANAGEMENT PLAN
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION #24 –

WHEREAS, Michigan Public Act 325 of 2018 requires local road-owning agencies with 100 or more certified roadway miles to develop an asset management plan for its road, bridge, culvert, and traffic signal assets; and

WHEREAS, the Road Department has more than 100 certified miles of roadway within its jurisdiction; and

WHEREAS, the Road Department has developed a Transportation Asset Management Plan for its road, bridge, culvert, and traffic signal assets per Public Act 325; and

WHEREAS, the Road Department has met the minimum requirements as outlined by Public Act 325, including the creation of agency-defined goals and objectives; and

WHEREAS, Public Act 325 requires the acceptance of the Transportation Asset Management Plan by the local road agency's governing body and a certification form to be signed by the Board Chairperson.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the Ingham County Road Department's 2024-2026 Transportation Asset Management Plan as compliant with Michigan Public Act 325 of 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR FINAL PLAT APPROVAL FOR SANCTUARY II SUBDIVISION AND PUBLIC COUNTY ROAD ACCEPTANCE OF CRANE CIRCLE

RESOLUTION #24 –

WHEREAS, the process by which a platted subdivision is developed follows state statute (Act 288 of 1967); and

WHEREAS, on February 8, 2022, per Resolution #22-048, the Board of Commissioners approved the Preliminary Plat for the residential subdivision called Sanctuary III, which is a 7-unit single-family subdivision located on 7.36 acres, part of a 59-unit residential subdivision, located east of Hulett Road, north of Jolly Road, south of Bennett Road, and part of the Southeast $\frac{1}{4}$ of Section 32, Meridian Township, Ingham County, Michigan; and

WHEREAS, the final plat submission by the proprietor was found to be out of compliance with final plat requirements as outlined in MCL 560.132(d) and (e), which require any additions to a previously recorded plat be numbered sequentially and any lot numbers continue in consecutive order throughout any additions; and

WHEREAS, the proprietor has subsequently renamed the plat Sanctuary II and changed the lot numbers to comply with MCL 560.132(d) and (e); and

WHEREAS, the subdivision's development has followed the Final Plat requirements of PA 288 of 1967 for the Sanctuary Subdivision illustrated on the Preliminary Plat; and

WHEREAS, the proprietor is requesting approval of the Final Plat for Sanctuary II Subdivision, which contains 7 total lots, designated as Lots 49-55; and

WHEREAS, the proprietor is requesting the acceptance of Crane Circle as a public road, commencing at the intersection of Robins Way and extending through the northwest end of the cul-de-sac for a total length of 453 feet (0.09 miles); and

WHEREAS, the construction of Crane Circle met Ingham County Road Department procedures and guidelines and all construction was in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, Crane Circle is located within right-of-way under County control, intended for public road purposes, and is currently open to automobile traffic; and

WHEREAS, a bituminous paving agreement has been executed between the County and the Proprietor, per Resolution #24-292, to ensure the proprietor places the top course of pavement on Crane Circle prior to July 1, 2029; and

WHEREAS, the Road Department recommends approval of the Final Plat of Sanctuary II and for the Chairperson to sign any necessary plat documents; and

WHEREAS, the Road Department recommends acceptance of Crane Circle as a public road, effective upon the adoption of this resolution and prior to the annual Act 51 certification deadline of December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Final Plat of Sanctuary II, consisting of Lots 49-55 and accepts the 453 feet (0.09 miles) of Crane Circle as a County local public road, commencing at the intersection of Robins Way and extending through the northwest end of the cul-de-sac.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners acknowledges that Crane Circle, located in Section 32 of Meridian Township, is located within right-of-way under County control for public road use and was open to automobile traffic prior to December 31, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the required plat documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE VOLUNTARY RECOGNITION OF CAPITOL CITY LABOR PROGRAM AS THE EXCLUSIVE BARGAINING REPRESENTATIVE OF THE 9-1-1 SUPERVISORS BARGAINING UNIT

RESOLUTION #24 –

WHEREAS, Ingham County and the Command Officers Association of Michigan (COAM) are parties to a collective bargaining agreement for the period of January 1, 2022 to December 31, 2024 for the 9-1-1 Supervisors bargaining unit; and

WHEREAS, all employees of this bargaining unit have indicated they desire to change their union affiliation from COAM to Capitol City Labor Program (CCLP); and

WHEREAS, the parties desire to honor that choice; and

WHEREAS, the parties have requested that Ingham County voluntarily recognize CCLP as the exclusive bargaining representative of the 9-1-1 Supervisors bargaining unit; and

WHEREAS, the County Controller and Human Resources Director are in support of such voluntary recognition.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes voluntary recognition of CCLP as the exclusive bargaining representative of the 9-1-1 Supervisors bargaining unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COOPERATIVE AGREEMENT BETWEEN THE UNITED STATES OF AMERICA AND INGHAM COUNTY TO ACCEPT \$153,500

RESOLUTION #24 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of Development Rights Ordinance in July 2004 and amended by Resolution #10-99; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2022 and submitted one application to the Federal Agriculture Conservation Easement Program (ACEP) for the Kirkpatrick Farm; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase the Permanent Conservation Easement Deeds on the top ranked properties from the 2022 application cycle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves Agreement ACEP-ALE Agreement No. 545D21241HN contract #545D2121HP for \$153,500 between United States of America (The United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC), and Ingham County for the implementation of the Agriculture Conservation Easement Program (ACEP) to purchase a Conservation Easement on the Kirkpatrick Farm, as attached.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign Agreement ACEP-ALE Agreement No. 545D21241HN contract #545D2121HP for the purchase of a Conservation Easement on the Kirkpatrick Farm, after review and approval by County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

**Agricultural Conservation Easement Program –
 Agricultural Land Easement (ACEP-ALE)
 PARCEL COST-SHARE CONTRACT**

Lead ELIGIBLE ENTITY (Participant): COUNTY OF INGHAM	ACEP-ALE Program Agreement Number: 545D21241HN
State: MI	Parcel Contract Number: 545D21241HP
This parcel contract is effective on the date signed by the Natural Resources Conservation Service (NRCS) obligating official and extends through March 31, 2027 , or to March 31 of a subsequent fiscal year in accordance with the terms of the above-reference ACEP-ALE program agreement and as agreed to by all parties through the execution of a valid modification to this parcel contract as described herein.	

- The undersigned eligible entities (participants) enter into this ACEP-ALE Parcel Cost-Share Contract (Parcel Contract) with the Natural Resources Conservation Service (NRCS) to acquire an agricultural land easement, as set forth in the above-referenced ACEP-ALE Program Agreement on the Parcel identified in the documents that comprise this Parcel Contract, including the proposed Parcel boundary map. The term "Parties" as used herein refers collectively to NRCS and the undersigned participants.
- This Parcel Contract is comprised of this Form NRCS-CPA-1265, "ACEP-ALE Parcel Cost-Share Contract," and the Form NRCS-CPA-1265-Appendix and the Form NRCS-CPA-1266, "Schedule of Acquisition for Easements," which are hereby fully incorporated into this document and are binding upon the participants. The Form NRCS-CPA-1266 may be modified through the execution of Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," by both NRCS and the participant and becomes a part of the Parcel Contract when the parties have agreed to and signed Form NRCS-CPA-1267.
- NRCS issuance of payment of the Federal share to the participants in the amount identified on Form NRCS-CPA-1266, or approved modifications thereto on Form NRCS-CPA-1267, will be based on a determination by NRCS that the participants have satisfied the terms and conditions of this Parcel Contract and above-referenced Program Agreement.
- The participants agree to—
 - Identify on this Form NRCS-CPA-1265, all eligible entities (participants) under this Parcel Contract, and to identify one of the listed eligible entities as a "Lead Eligible Entity" to serve as the primary point of contact to NRCS for the purposes of administering this Parcel Contract and whose signature is required on all forms associated with this Parcel Contract.
 - Identify on this Form NRCS-CPA-1265, the other eligible entities (participants) whose signatures are required on the Form NRCS-CPA-1266, and any associated modification thereto on Form NRCS-CPA-1267, and the on the submission of Form NRCS-CPA-1268, "Conservation Activity Approval and Payment Application for Acquisition of Easements," to request payment of the Federal share associated with this Parcel Contract.
 - Obtain all required signatures on the Parcel Contract documents as identified on this Form NRCS-CPA-1265 and Form NRCS-CPA-1265-Appendix.
 - Comply with the terms and conditions of this Parcel Contract and the above-referenced ACEP-ALE Program Agreement, including providing to NRCS all required items identified therein.

5. PARCEL CONTRACT PARTICIPANTS
(May only be an Eligible Entity that is Party to the ACEP-ALE Program Agreement to which this Parcel Contract is associated; Payment Shares identified below must total 100 percent)

A) Lead ELIGIBLE ENTITY (Participant)

Lead Eligible Entity Name COUNTY OF INGHAM	TAX ID *****5629	
Eligible Entity Address, Telephone, e-mail PO BOX 215 MASON MI 48854 (517) 676-7220 none	DUNS RG1PCXBFMX33	
	Payment Shares <i>(enter percent)</i>	100.00 %
Signature of Authorized Representative	Date	

ACEP-ALE PARCEL COST-SHARE CONTRACT

B) Additional ELIGIBLE ENTITIES (Participants)
(Attach additional pages as needed)

6. NRCS APPROVING OFFICIAL

NRCS State Conservationist Signature	Date:
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ACEP-ALE PARCEL COST-SHARE CONTRACT

PRIVACY ACT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. 522a). Furnishing this information is voluntary; however, failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other State or Federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.

NON-DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

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USDA is an equal opportunity provider, employer, and lender.

**U.S. Department of Agriculture
Natural Resources Conservation Service (NRCS)
On behalf of the
Commodity Credit Corporation (CCC)**

**Agricultural Conservation Easement Program –
Agricultural Land Easements (ACEP-ALE)**

**Appendix to Form NRCS-CPA-1265
ACEP-ALE Parcel Cost-Share Contract**

Pursuant to the terms of ACEP-ALE PROGRAM AGREEMENT 545D21241HN the terms of which are incorporated by reference into this ACEP-ALE Parcel Cost-Share Contract (Parcel Contract), the Commodity Credit Corporation (CCC) by and through the Natural Resources Conservation Service (NRCS) and COUNTY OF INGHAM (hereinafter, whether singular or plural, **ENTITY**) enter this Parcel Contract to provide funds for the acquisition of an agricultural land easement by **ENTITY** on the NRCS-approved Parcel (Parcel) identified on Form NRCS-CPA-1266, "Schedule of Acquisition for Easements," or any modification thereto on Form NRCS-CPA-1267, "Modifications of the Schedule of Acquisition for Easements." Each eligible entity identified on Form NRCS-CPA-1265, "ACEP-ALE Parcel Cost-Share Contract," and in this appendix, must be identified as an **ENTITY** in the PROGRAM AGREEMENT, must be signatory to both the PROGRAM AGREEMENT and this Parcel Contract, must be a holder of the agricultural land easement deed, and is considered a participant in ACEP-ALE.

1. DEFINITIONS

The following definitions are applicable to the Parcel Contract and the associated PROGRAM AGREEMENT. All other words and phrases, unless the context of subject matter otherwise requires, shall have the meanings assigned to them in the PROGRAM AGREEMENT or the regulations governing ACEP at 7 CFR Section 1468.3.

1. Participant.—Is defined as an eligible entity who has entered into this Parcel Contract and is party to and responsible for implementing the terms and conditions of such Parcel Contract and associated PROGRAM AGREEMENT and who may receive payment of the ACEP-ALE cost-share assistance funds provided by NRCS as the Federal share.
2. Lead Eligible Entity.—As designated on the Form NRCS-CPA-1265, is one of the above-listed eligible entities who will serve as the primary point of contact to NRCS for the administration of this Parcel Contract; the lead eligible entity may serve as the primary signatory for executing specific documents associated with this Parcel Contract in accordance with designations made on the Form NRCS-CPA-1265.
3. Co-holder.—Is a legal entity that is identified in and signatory to the PROGRAM AGREEMENT and this Parcel Contract and will be identified as a co-holder (grantee) on the individual conservation easement deed to be held by **ENTITY** on the Parcel identified in this Parcel Contract.
4. Third-party Right Holder.—Is a legal entity identified in this Parcel Contract and that will be identified as a holder of a third-party right or other interest (not a grantee) on the individual conservation easement deed to be held by **ENTITY** on the Parcel identified in this Parcel Contract.
5. Landowner.—Is a person, legal entity, or Indian Tribe, having current legal ownership of eligible land and those who may be buying eligible land under a purchase agreement and as further specified in 7 CFR Section 1468.3.

2. PROGRAM ELIGIBILITY REQUIREMENTS

- A. NRCS is responsible to complete eligibility determinations for the land, landowner, and **ENTITY**. To remain in compliance with the terms of this Parcel Contract, **ENTITY** must provide NRCS sufficient and timely access, information, and documentation to complete these determinations.
- B. **ENTITY** acknowledges that NRCS requires all current landowners of record, including required members of landowner-legal entities to:
 - i. Complete and file Form AD-1026, "Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification," or any successor form, and meet the requirements set forth therein, in accordance with title XII of the Food Security Act of 1985, as amended.
 - ii. Meet the requirements of, complete, and file Form CCC-941, "Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information," or any successor form.
 - iii. Complete and file Form CCC-901, "Member's Information," or its equivalent, if the landowner is a business classified as a legal entity or joint operation by USDA under 7 CFR Part 1400.
 - iv. Maintain updated information with the Farm Service Agency as provided in 7 CFR Part 1400.
- C. **ENTITY** and co-holders identified in this Parcel Contract, must maintain current registration in the Dun and Bradstreet Data Universal Numbering System (DUNS) and meet the System for Award Management (SAM) registration requirements or successor registry for the duration of this Parcel Contract.

3. ACEP-ALE PARCEL COST-SHARE CONTRACT

- A. The term "Parcel Contract," as used in this appendix, means the program documents, including Form NRCS-CPA-1265, this NRCS-CPA-1265-Appendix, the associated Form NRCS-CPA-1266, and as applicable any Form NRCS-CPA-1267. Such Parcel Contract sets forth the terms and conditions additional to the associated PROGRAM AGREEMENT for the acquisition of an agricultural land easement on an individual Parcel and receipt of ACEP-ALE cost-share assistance for such acquisition.
- B. Execution of the Parcel Contract represents agreement by **ENTITY** to acquire an agricultural land easement on the identified Parcel or an agreed-to substitute Parcel under the terms specified in this Parcel Contract and the associated PROGRAM AGREEMENT.
- C. This Parcel Contract must be executed by an authorized representative of **ENTITY**, NRCS, and all identified co-holders.

4. AGREEMENT

ENTITY agrees to—

- 1. Comply with all terms and conditions, complete all activities, and submit all required documents to NRCS in accordance with the timelines outlined in this Parcel Contract and the associated PROGRAM AGREEMENT.
- 2. Provide NRCS the information necessary to complete the Form NRCS-CPA-1266 and as applicable, any modifications or changes thereto, on the Form NRCS-CPA-1267.
- 3. Notify NRCS as soon as possible, generally within 60 days, of any changes in landownership, provide NRCS the most current evidence of ownership documentation, and execute a modification on Form NRCS-CPA-1267 as needed to reflect the updated current ownership.
- 4. Share responsibility for ensuring the information on Form NRCS-CPA-1266 and modifications thereto on Form NRCS-CPA-1267 is accurate and complete. NRCS may be prohibited from

providing ACEP-ALE cost-share assistance if it is determined that the Parcel Contract information is not accurately reflected at the time of Parcel Contract execution and changes necessary to reflect the correct information are outside of the scope of the original Parcel Contract.

5. Not undertake any action on the Parcel which tends to defeat the purposes of this Parcel Contract, as determined by NRCS.
6. Allow NRCS representative or their agent access to the land under Parcel Contract for the purposes of conducting onsite visits needed to determine eligibility, conduct pre-acquisition due diligence activities, or complete any required planning activities.
7. Supply records and information, as required by NRCS, to determine compliance with the Parcel Contract and requirements of the program within 30 days of request.
8. Designate on Form NRCS-CPA-1266, or modification thereto on Form NRCS-CPA-1267, based on the status of the eligible entities that are party to this individual Parcel Contract, whether **ENTITY** will acquire the agricultural land easement subject to the “noncertified eligible entity” provisions or “certified eligible entity” provisions set forth in the PROGRAM AGREEMENT and this Parcel Contract. **ENTITY** may only elect to operate under the certified eligible entity provisions, if an eligible entity that is party to this Parcel Contract and the associated PROGRAM AGREEMENT has been certified by NRCS based on the certification requirements in 7 CFR 1468.26.
9. The agricultural land easement deed for the Parcel identified in this Parcel Contract must satisfy the requirements as described in section VI(A)(5), and the applicable paragraph VI(A)(6) for noncertified eligible entities or VI(A)(7) for certified eligible entities. **ENTITY** must identify the selected option to be used to address such deed requirements on Form NRCS-CPA-1266, or modification thereto using Form NRCS-CPA-1267, and:
 - a. For noncertified eligible entities, the agricultural land easement deed must contain the “Minimum Terms for the Protection of Agricultural Use,” (ALE minimum deed terms) and based on the option selected to address this requirement **ENTITY** must attach as an exhibit to this Parcel Contract either—
 - “Attach” Option Selected.—The version of the “ALE Minimum Deed Terms Addendum” that will be attached to the conservation easement deed,
 - “Incorporate” Option Selected.—The draft, unexecuted, NRCS NHQ-approved conservation easement deed with the ALE minimum deed terms incorporated, or
 - “Template” Option Selected.—The draft, unexecuted, NRCS NHQ-approved template deed that will be used for the Parcel.
 - b. For certified eligible entities, **ENTITY** may select the “Certified Eligible Entity Deed” option or may, with prior-NRCS approval only, select the “Other” option. A copy of the final conservation easement deed must be submitted to NRCS with the payment request package and as identified in the PROGRAM AGREEMENT.

5. AGRICULTURAL LAND EASEMENT PLAN

- A. **ENTITY** acknowledges that if the Parcel contains highly erodible cropland, a highly erodible land (HEL) conservation plan that meets the requirements of 7 CFR Part 12 must be developed by NRCS or an NRCS-certified planner, approved by NRCS prior to closing, and provided to **ENTITY** and landowner. The HEL conservation plan must be identified on Form NRCS-CPA-1266, or modification thereto on Form NRCS-CPA-1267 and may comprise the entirety of the agricultural land easement plan.
- B. If **ENTITY** has otherwise agreed to develop and maintain an agricultural land easement plan as described in the PROGRAM AGREEMENT and identified on the Form NRCS-CPA-1266, or modification thereto on Form NRCS-CPA-1267, **ENTITY** must ensure that the agricultural land easement plan is completed and signed by the **ENTITY** and landowner prior to closing.

- C. The agricultural land easement is not required to be subject to an agricultural land easement plan, however **ENTITY** must ensure that for agricultural land easement plans developed as agreed-to or required, that the agricultural land easement deed includes provisions related to such plans as set forth in the PROGRAM AGREEMENT.

6. PAYMENTS

- A. Based on a determination by NRCS that **ENTITY** has satisfied the terms and conditions of this Parcel Contract and the associated PROGRAM AGREEMENT and provided the items identified therein, NRCS may provide the Federal share for the purchase of the agricultural land easement acquired by the **ENTITY**.
- B. **ENTITY** may request payment of the Federal share as reimbursement after closing or as an advance payment prior to closing of an agricultural land easement on the identified Parcel.
- C. To obtain reimbursement or an advance payment of the Federal share, **ENTITY** must submit a payment request package, which includes Form NRCS-CPA-1268, "Conservation Activity Approval and Payment Application for Easements," and the accompanying information and documentation required by the form and as identified in the PROGRAM AGREEMENT and this Parcel Contract.
- D. **ENTITY** may submit the payment request package—
1. Sixty (60) days prior to the planned closing date when a payment is to be issued at closing (advance payment); or
 2. After the agricultural land easement has been recorded and the landowners have been paid (reimbursement).
- E. Payment of the Federal share for the purchase of an agricultural land easement on a Parcel owned by a legal entity, general partnership, or joint venture will be reduced by an amount commensurate with the direct or indirect ownership interest in the legal entity, general partnership, or joint venture of each person or legal entity determined to be subject to such reduction based on the average adjusted gross income provisions of 7 CFR Part 1400.
- F. Prior to disbursement of funds, the NRCS State Conservationist will verify that **ENTITY** has provided all documentation, certifications, and information required by the terms of this Parcel Contract and the associated PROGRAM AGREEMENT. NRCS will conduct an internal review of the payment request package in accordance with NRCS easement acquisition internal controls policy. The NRCS State office will submit a copy of the payment request package for national review and approval for all payments that require national-level review. For advance payments, complete payment request packages for national review must be submitted by NRCS at the State level to NRCS NHQ no less than 30 days before the planned closing date.
- G. NRCS will disburse payment following receipt of a fully complete and correct payment request package from **ENTITY** within 30 days if the Federal share for the individual easement is less than \$250,000 and within 60 days if the Federal share for the individual easement is \$250,000 or greater.
- H. If NRCS provides an advance payment, **ENTITY** must obtain a receipt for the Federal funds from the closing agent and provide it to NRCS prior to closing. **ENTITY** must ensure the closing agent does not hold the Federal funds in escrow for more than 30 calendar days. If closing does not occur within 30 calendar days of receipt of the advance payment, **ENTITY** must ensure the Federal funds and any interest earned on those funds while in escrow are returned to NRCS by the 31st calendar day unless otherwise mutually agreed to by the parties. **ENTITY** must ensure that the Federal funds are fully insured while held in escrow.
- I. All payments received as part of this Parcel Contract are reported to the United States Internal Revenue Service (IRS). For information related to tax liabilities, it is recommended that **ENTITY** consult with a tax professional as needed.
- J. Any **ENTITY** that will receive any share of a payment made for the implementation of this Parcel

Contract must be a signatory on the Parcel Contract and eligible for such payment. Payments will occur in accordance with the shares to which the parties have agreed as set forth on Form NRCS-CPA-1265 or in a fully executed modification on Form NRCS-CPA-1267, signed by all eligible entities. The Lead Eligible Entity on the Parcel Contract may sign the easement payment application, Form NRCS-CPA-1268, unless such signature authority is specifically not granted or assigned.

7. PROVISIONS RELATING TO TENANTS AND LANDLORDS

No payment will be approved if NRCS determines that any of the following conditions exist:

1. The landowner or operator has tenants who have an interest in land with a lease that has not been properly terminated or modified, and would interfere with **ENTITY**'s ability to implement the terms of this Parcel Contract or associated PROGRAM AGREEMENT.
2. **ENTITY** or landowner has adopted any other scheme or device for the purpose of depriving any tenant of any benefits to which such tenant would otherwise be entitled. If any such conditions occur or are discovered after payments have been made, all or any part of the payments, as determined by NRCS, must be refunded according to paragraph 10(B) of this appendix, and no further payments will be made.

8. PARCEL CONTRACT MODIFICATION, CORRECTION, AND CANCELLATION

- A. **ENTITY** and NRCS may modify this Parcel Contract by mutual agreement through the execution of a Form NRCS-CPA-1267 when—
 1. Both the **ENTITY** and the NRCS State Conservationist agree to the modification;
 2. NRCS had determined the modification is consistent with the purposes of the program; and
 3. **ENTITY** has provided all information needed for the modification and NRCS had completed all associated eligibility and programmatic determinations.
- B. All modifications must be approved in writing by the authorized NRCS official and **ENTITY**. The Lead Eligible Entity may approve modifications to the Parcel Contract on behalf of others signatory to the Parcel Contract unless such signature authority is specifically denied on the Form NRCS-CPA-1265.
- C. NRCS may unilaterally cancel this Parcel Contract when the easement acquisition would cause adverse impacts to significant cultural or environmental resources without mitigation action unless NRCS and **ENTITY** modify this Parcel Contract to address such impacts.
- D. NRCS reserves the right to correct all errors in entering data or the results of computations in this Parcel Contract. If **ENTITY** does not agree to such corrections, NRCS will terminate the Parcel Contract.

9. PARCEL CONTRACT TERMINATION

- A. If **ENTITY** fails to carry out the terms and conditions of this Parcel Contract, NRCS may terminate this Parcel Contract. NRCS may require **ENTITY** to refund payments received under this Parcel Contract. Refunds will be subject to the provisions in paragraph 10(B) of this appendix.
- B. The NRCS may terminate this Parcel Contract, in whole or in part, without liability, if NRCS determines that continued operation of this Parcel Contract will result in the violation of a Federal statute or regulation, if NRCS determines that certain actions undermine the ability of the land to accomplish the purposes of ACEP-ALE, or if NRCS determines that termination would be in the public interest. In the event this Parcel Contract is terminated for any reason, the obligations of the parties will be as set forth in 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."

- C. The Parcel Contract terminates upon dissolution of the **ENTITY**.
- D. NRCS may determine **ENTITY** is not in violation of this Parcel Contract for failure to comply with the Parcel Contract if the circumstances for failing to comply were beyond the control of the **ENTITY**, including a disaster or related condition, as determined by the NRCS.
- E. Upon death of a landowner, this Parcel Contract will be terminated with no penalty to the parties to this Parcel Contract unless the landowner, court of appropriate jurisdiction, or operation of State law, appointed an executor or other estate representative to act on the landowner's behalf and such executor or estate representative is determined eligible by NRCS and identified on the Form NRCS-CPS-1267 or an NRCS-approved substitute parcel is identified.
- F. Nothing in this Parcel Contract will be construed as to limit or condition any right acquired by the United States under any associated ACEP-ALE easement.

10. RECOVERY OF COST

- A. The parties agree that NRCS will incur costs in administering this Parcel Contract. The parties further agree that in the event **ENTITY** violates the terms of this Parcel Contract, **ENTITY** voluntarily terminates this Parcel Contract before any contractual payments have been made, or this Parcel Contract is terminated with cause by NRCS, the NRCS is entitled to be reimbursed for these costs.
- B. Collection of amounts due from **ENTITY** for contract violation, improper payment, or any other reason will follow procedures of 7 CFR Part 1403. NRCS will notify **ENTITY** and provide the reason for the collection and the amount owed. Unpaid debts accrue interest due to the NRCS beginning 30 days after the billing date at the current value of funds rate published in the Federal Register by the United States Department of Treasury.

11. PERIOD OF PERFORMANCE

Within the timeframes established by NRCS, the documents that comprise this Parcel Contract must be signed, as identified therein, by an authorized representative of each eligible entity that is party to this Parcel Contract, and this NRCS-CPA-1265-Appendix must be signed by an authorized representative of each identified co-holder. This Parcel Contract is effective when signed by **ENTITY** and then executed by an authorized representative of NRCS. The contract term begins on the date NRCS executes the Parcel Contract as indicated on the Form NRCS-CPA-1265. The period of performance must be indicated on the Form NRCS-CPA-1266 or any modification thereto, on the Form NRCS-CPA-1267. This Parcel Contract remains valid until such time as the Parcel Contract expiration date is reached unless otherwise cancelled or terminated by the parties to the Parcel Contract pursuant to the terms and conditions of this Parcel Contract or the associated PROGRAM AGREEMENT. In the event that a statute is enacted during the period of this Parcel Contract which would materially change the terms and conditions of this Parcel Contract, the NRCS may require **ENTITY** to either modify this Parcel Contract consistent with the provisions of such statute or agree to Parcel Contract termination.

12. GENERAL TERMS

- A. The regulations in 7 CFR Part 1468 for ACEP-ALE are incorporated, by reference, herein. In the event of a conflict between these regulations and the terms of this appendix, the provisions of the regulations will prevail.
- B. This Parcel Contract must be carried out in accordance with all applicable Federal statutes and regulations. Any ambiguities in this Parcel Contract and questions as to the validity of any of its specific provisions will be resolved in favor of NRCS so as to give maximum effect to the conservation purposes of this Parcel Contract.

- C. NRCS is administering this Parcel Contract on behalf of CCC. Therefore, where this Parcel Contract refers to "NRCS," NRCS is acting on CCC's behalf for the purposes of administering this Parcel Contract. When the term "**ENTITY**" is used in this Parcel Contract, it will be construed to mean all eligible entities identified in this Parcel Contract.
- D. This Parcel Contract is a financial assistance agreement, not a procurement contract. As such, it is not subject to 5 CFR Part 1315, the Prompt Payment Act, and is governed by the terms set forth herein.

13. CERTIFICATION AND ASSURANCES REGARDING COMPLIANCE WITH PROVISIONS APPLICABLE TO FINANCIAL ASSISTANCE (see generally 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards")

As a condition of this Parcel Contract entered into pursuant to the associated PROGRAM AGREEMENT, **ENTITY** certifies and assures that they are in compliance with and will comply in the course of this Parcel Contract and the associated PROGRAM AGREEMENT with all applicable laws, regulations, Executive orders, and other generally applicable requirements, including those set out in 2 CFR Part 200, applicable to nonprofit institutions, which are hereby incorporated into this Parcel Contract by reference, and such other regulatory and statutory provisions as are specifically set forth in the associated PROGRAM AGREEMENT and herein.

14. RIGHTS TO APPEAL AND REQUEST EQUITABLE RELIEF

- A. **ENTITY** may appeal an adverse decision under this Parcel Contract in accordance with the appeal procedures set forth in 7 CFR Part 11, Subpart A, and Part 614. Pending the resolution of an appeal, no payments will be made under this Parcel Contract. Before an **ENTITY** seeks judicial review, **ENTITY** must exhaust all appeal rights granted within these regulations.
- B. **ENTITY** may also request equitable relief, as provided under 7 U.S.C. Section 7996, and 7 CFR Part 635, with the requirements of that provision.

15. DRUG-FREE WORKPLACE (2 CFR Part 182 and 2 CFR Part 421)

By signing this Parcel Contract, **ENTITY** certifies that **ENTITY** will comply with the requirements of 2 CFR Part 182 and 2 CFR Part 421. If it is later determined that **ENTITY** knowingly rendered a false certification or otherwise violated the requirements of the Drug-Free Workplace Act, NRCS, in addition to any other remedies available to NRCS under this Parcel Contract or associated PROGRAM AGREEMENT or in general to the United States, may take action authorized under the Drug-Free Workplace Act.

The following ELIGIBLE ENTITIES and Co-Holders, by entering their signatures, acknowledge receipt of this Form NRCS-CPA-1265-Appendix and agree to its terms and conditions thereof.

By signing this document, you acknowledge and agree that all the information provided is true and accurate on your behalf. Any false certifications made by signing this Appendix may subject the signatory to criminal and civil fraud statutes. You further acknowledge that you have read and accept all terms and conditions provided in this appendix.

ELIGIBLE ENTITY – SIGNATURE OF AUTHORIZED REPRESENTATIVE

(All signatory Eligible Entities must be party to the associated Program Agreement and must be identified on the Form NRCS-CPA-1266, "Schedule of Acquisition for Easements" and any subsequent Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," for this Parcel Contract)

_____ Date _____
_____ Date _____
_____ Date _____
_____ Date _____

CO-HOLDERS – SIGNATURE OF AUTHORIZED REPRESENTATIVE

(All signatory Co-Holders must be signatory to the associated Program Agreement and must be identified on the Form NRCS-CPA-1266, "Schedule of Acquisition for Easements" form and any subsequent Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," for this Parcel Contract)

_____ Date _____
_____ Date _____
_____ Date _____
_____ Date _____

THIRD-PARTY RIGHT HOLDERS – SIGNATURE OF AUTHORIZED REPRESENTATIVE

(Optional, only required if ENTITY requires Third-Party Right Holders to Sign this appendix) (All signatory Third-Party Right holders may be identified on the associated Program Agreement and must be identified on the Form NRCS-CPA-1266, "Schedule of Acquisition for Easements" and any subsequent Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," for this Parcel Contract)

_____ Date _____
_____ Date _____
_____ Date _____
_____ Date _____

PRIVACY ACT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. 522a). Furnishing this information is voluntary; however, failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other State or Federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.

NON-DISCRIMINATION STATEMENT

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

SCHEDULE OF ACQUISITION FOR EASEMENTS					
Lead ELIGIBLE ENTITY (Participant) COUNTY OF INGHAM		STATE MI	PARCEL CONTRACT EXPIRATION DATE March 31, 2027		
ACEP-ALE PROGRAM AGREEMENT NUMBER 545D21241HN		RCPFP 2014 FARM BILL AGREEMENT NUMBER (Complete ONLY if Parcel Associated with RCPFP Agreement)			
Enrollment Type (Check One):	<input checked="" type="checkbox"/> General ALE	Transaction Type (Check One):	<input checked="" type="checkbox"/> Standard Transaction	Designation of Program Agreement and Parcel Contract Provisions Based on Eligible Entity Status (Check One):	<input checked="" type="checkbox"/> Non-Certified Eligible Entity Provisions
	<input type="checkbox"/> ALE – Grassland of Special Environmental Significance (GSS)		<input type="checkbox"/> Pre-closing Buy-Protect-Sell Transaction		<input type="checkbox"/> Certified Eligible Entity Provisions ¹⁷
			<input type="checkbox"/> Post-closing Buy-Protect-Sell Transaction		
INSTRUCTION: COMPLETE EACH SECTION					
SECTION 1: Parcel Contract and Location Information (A copy of the proposed Parcel boundary map must be attached to this Form NRCS-CPA-1266)					
PARCEL CONTRACT NUMBER 545D21241HP	TOTAL EASEMENT ACRES 86.5	LAND UNITS OR LEGAL DESCRIPTION T2N, R2W, Sec 4		SERVICE CENTER AND COUNTY MASON SERVICE CENTER, INGHAM	
SECTION 2: Conservation Easement Deed Language (Check one and follow applicable instructions)			SECTION 3: Agricultural Land Easement Plan Components²⁷ (Check all that apply)		
<input type="checkbox"/> Attach Option. —ALE Minimum Deed Terms will be attached as an Addendum to the Conservation Easement Deed (The version of the ALE Minimum Deed Terms Addendum that will be attached to the conservation easement deed must be attached to this Form NRCS-CPA-1266).			<input type="checkbox"/> Highly Erodible Land (HEL) Conservation Plan		
<input checked="" type="checkbox"/> Incorporate Option Incorporate Option.—ALE Minimum Deed Terms will be incorporated into the Conservation Easement Deed (A copy of the unexecuted, NRCS NHQ-approved conservation easement deed must be attached to this Form NRCS-CPA-1266 or through a modification using Form NRCS-CPA-1267).			<input type="checkbox"/> Comprehensive Agricultural Land Easement Plan		
<input type="checkbox"/> Template Option Template Option.—ALE Minimum Deed Terms addressed in an NRCS NHQ-Approved Template Deed (A copy of the NRCS NHQ-approved template conservation easement deed must be attached to Form NRCS-CPA-1266 or through a modification using Form NRCS-CPA-1267).			<input type="checkbox"/> Grasslands Management Plan		
<input type="checkbox"/> Certified Eligible Entities ONLY. —Certified Eligible Entity Conservation Easement Deed (A copy of the final conservation easement deed must be submitted to NRCS in as part of the payment request package as identified on Form NRCS-CPA-1268, "Conservation Activity Approval and Payment Application for Easements").			<input type="checkbox"/> Forest Management Plan		
<input type="checkbox"/> Other .—Include Explanation (selection of this option requires prior NRCS approval).			<input type="checkbox"/> None		
SECTION 4: Easement Cost Information					
A. Estimated Fair Market Value of Agricultural Land Easement				\$307,000.00	
B. Requested Federal Share for the ALE				\$153,500.00	
<ul style="list-style-type: none"> • General ALE: Federal Share cannot exceed 50% of Item A • ACEP-ALE-GSS: Federal Share cannot exceed 75% of Item A 					
C. Total Estimated Non-Federal Share³⁷ (The amount shown here is the total of—				\$153,000.00	
<ul style="list-style-type: none"> • All entity cash contributions for payment of easement compensation to the landowner. • All landowner donations toward easement value. • Only the amounts of eligible procured costs that may be relied upon to meet the minimum non-Federal share requirements. • Only the amounts of Stewardship funds contributed by the eligible entity that may be relied upon to meet the minimum non- Federal share requirement, limited to 2% of item (A) above). 					
SECTION 5: Eligible Entity (attach additional sheets as necessary)					
A. Name of Eligible Entity - List all Eligible Entities that are party to this Parcel Contract	B. Role of Eligible Entity - Independent - Dependent	C. Certified Eligible Entity¹⁷ - Yes - No	D. Payment Shares (Percentage) -Enter percentage from Form NRCS-CPA-1265 -Total must equal 100%	E. Distribution: Estimated Amount of Federal Share to be paid to Eligible Entity - Federal share may only be paid to an Eligible Entity - Total must equal section 4, item (B) above	
COUNTY OF INGHAM	Independent	No	100.00%	\$153,500.00	
Totals			100.00%	\$153,500.00	

SECTION 6: Other Interest Holder Information <i>(attach additional sheets as necessary)</i>				
A. Name of Legal Entity - List all co-holders or third-party right holders that will be identified in the Conservation Easement Deed for this Parcel			B. Role of Legal Entity - Co-holder - Third-Party Right Holder	
SECTION 7: Parcel Landowner Information <i>(attach additional sheets as necessary) (Only one landowner may be identified as the decisionmaker in column B below)</i>				
A. Landowner Name¹	B. Decision Maker (Yes/No)	C. Ownership Share (%) of Parcel	D. Adjusted Gross Income (AGI) Waiver Approved^{5/} (Yes/No)	E. Commensurate Reduction (%) applied at payment^{6/}
SHAWN MICHAEL KIRKPATRICK	✓	50.00%	<input type="checkbox"/>	0.00%
DARCY LYNN KIRKPATRICK	<input type="checkbox"/>	50.00%	<input type="checkbox"/>	0.00%
Total Ownership Shares (Must Equal 100%):		100.00%		

NOTES:

^{1/}Acquisition of the agricultural land easement on the identified Parcel may occur in accordance with the certified eligible entity provisions of the above-referenced Program Agreement and this Parcel Contract only if at least one eligible entity identified in section 5 above has been certified by NRCS and if the designation to proceed subject to the certified eligible entity provisions has been made on this Form NRCS-CPA-1266.

^{2/}In accordance with the provisions of the above-referenced Program Agreement and this Parcel Contract, an eligible entity may elect to develop on its own, a comprehensive agricultural land easement plan, a grassland management plan, or a forest management plan, however, if the Parcel contains highly erodible cropland, the associated HEL conservation plan must be developed by NRCS or an NRCS-certified planner.

^{3/}The specific breakdown of the final amounts and sources that compose the non-Federal share must be provided in the "Statement to Confirm Matching Funds," (Form NRCS-CPA-230, or successor form) submitted to NRCS.

^{4/}NRCS must be notified of any changes in landownership prior to closing in accordance with the terms of this Parcel Contract. If prior to closing, the parcel ownership is different than reflected on this document, the landowners must be eligible, as determined by NRCS and a Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," must be executed to reflect current ownership.

^{5/}Prior the execution of Form NRCS-CPA-1266, all landowners must be determined compliant with the AGI provisions as set forth in 7 CFR Part 1400, and such determination remains in effect for the duration of the Parcel Contract unless a change is made that affects the existing AGI determination, including the applicability of any AGI waivers granted by NRCS. Before Form NRCS-CPA-1267 may be executed to modify the Parcel Contract to reflect such changes, the landowners must be determined compliant with the AGI provisions.

^{6/}NRCS must determine whether payment of the Federal share must be commensurately reduced in accordance with 7 CFR Part 1400 and as described in Form NRCS-CPA-1265-Appendix. The amount shown is the anticipated percent by which payment of the total Federal Share will be reduced. The amount of the actual payment of the Federal share provided by NRCS will reflect the final commensurate reduction determinations made prior to issuing such payment.

Certification of Participants	
Lead Eligible Entity – Authorized Representative Signature	Date

Signature of NRCS Approving Official	
NRCS State Conservationist Signature	Date

PRIVACY ACT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. 522a). Furnishing this information is voluntary; however, failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other State or Federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.

NON-DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.
USDA is an equal opportunity provider, employer, and lender.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-309 AUTHORIZING \$75,000 IN UNOBLIGATED HOUSING TRUST FUNDS TO PAY CAPITAL AREA HOUSING PARTNERSHIP TO ADMINISTER MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING IMPROVING LOCAL LIVABILITY PROGRAM

RESOLUTION #24 –

WHEREAS, in Resolution #22-211, the Ingham County Board of Commissioners (the Board) allocated up to \$9 million in American Rescue Plan funds for affordable housing opportunities through the Housing Trust Fund (HTF); and

WHEREAS, the Board authorized \$1,500,000 through Resolution #23-125 for homeowner occupied housing repair and rehab programming; and

WHEREAS, the Board authorized the Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program funds through Resolutions #23-492, #24-041, and #24-309 describing the proposed project which will include physical improvements to out-county and rural residential neighborhoods through homeowner-occupied improvement projects for low-to-moderate income homeowners; and

WHEREAS, in Resolution #24-309, the Board authorized that \$75,000 of the \$1.5 million authorized through Resolution #23-125 be used for payment to the Capital Area Housing Partnership (CAHP) for the purpose of third-party grant administration for the CHILL program; and

WHEREAS, in lieu of a reduction in the funds authorized for direct-service home improvement and rehab services through Resolution #23-125, the Housing Trust Fund Committee recommends the use of unobligated Housing Trust Funds for third-party CHILL Program administration expenses.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending Resolution #24-309 to allocate \$75,000 of Housing Trust Fund funds to pay CAHP for third-party administration of the CHILL Program.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any grant agreement, and all amendments, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
WILLOW CREEK DRAIN DRAINAGE DISTRICT BONDS**

RESOLUTION #24 –

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on _____, 2024, at _____ p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Willow Creek Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Willow Creek Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed \$2,000,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District (the “Special Assessments”); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and

WHEREAS, the Ingham County Board of Commissioners (the "Board") may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the property owners in the Drainage District for the Project; and

WHEREAS, if the County has advanced funds pursuant to its full faith and credit pledge and the Drainage District does not have funds to reimburse the County, the Act requires the Drain Commissioner to levy an additional assessment in such an amount as is required to reimburse the County for its advance; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$2,000,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them ("Authorized Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments

thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES:

Yeas: Celentino, Grebner, Sebolt, Pawar Ruest, Schafer

Nays: _____ Absent: Peña Approved: 8/20/24

FINANCE:

Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: _____ Absent: _____ Approved: 8/21/24

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2024

Barb Byrum, Clerk
County of Ingham

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH LABOR COMPLIANCE SERVICES

RESOLUTION #24 –

WHEREAS, the Housing Trust Fund and Ingham County Land Bank have a significant amount of new grant-funded construction projects that will be over \$10,000; and

WHEREAS, the County's policy requires Prevailing Wage monitoring on all Construction Projects over \$10,000; and

WHEREAS, the current Prevailing Wage monitoring contractor, Michigan Fair Contracting Center, is unable to meet the demand of these new projects; and

WHEREAS, the Purchasing Department sought out qualified vendors to provide these services and identified Labor Compliance Services who returned a quote for as-needed services in the amount of \$100/hour for monitoring and \$30/hour for travel plus expenses; and

WHEREAS, through Resolution #22-211, the Board of Ingham County Commissioners allocated up to \$9 million in American Rescue Plan funds for affordable housing opportunities through the Housing Trust Fund; and

WHEREAS, the Housing Trust Fund Committee recommends that up to \$35,000 of unobligated American Rescue Plan Act (ARPA) funds be utilized for project monitoring and administration.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Labor Compliance Services for Prevailing Wage monitoring and auditing services on an as-needed basis in the amount of \$100/hour for monitoring and \$30/hour for travel plus expenses, with a not to exceed maximum of \$35,000 through the end of 2026 which coincides when the Housing Trust Fund and Ingham County Land Bank projects will be finished.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the ARPA funds designated to the Housing Trust Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A FAX SOLUTION

RESOLUTION #24 –

WHEREAS, Ingham County’s current fax solution is troublesome and limiting; and

WHEREAS, Innovation and Technology (ITD) has reviewed the currently available fax solutions to find a solution better suited to the needs of our users; and

WHEREAS, the chosen solution from Konica Minolta Business Solutions integrates well with our applications; and

WHEREAS, the quote for said solution was obtained under the Sourcewell Cooperative contract #090320-KON.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the fax solution from Konica Minolta Business Solutions in the amount not to exceed \$90,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO AUTOMATIC EQUIPMENT SALES & SERVICE, INC. TO INSTALL AN AUTOMATIC DOOR OPENER AT THE HUMAN SERVICES BUILDING

RESOLUTION #24 –

WHEREAS, the main entrance door to the Veteran Affairs suite at the Human Services Building requires an automatic door opener to assist clients in accessing the suite; and

WHEREAS, Automatic Equipment Sales & Service, Inc., a local vendor, submitted a proposal of \$5,664 to supply and install the automatic door opener; and

WHEREAS, three quotes were required and obtained in accordance with the Ingham County Purchasing Policy; and

WHEREAS, funds are available in the equipment maintenance line item #631-23304-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Automatic Equipment Sales & Service, Inc., 1747 Northridge Drive NW, Walker, MI 49544, to supply and install an automatic door opener at the Human Services Building for an amount not to exceed \$5,664.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH TRANE U.S. INC., FOR BUILDING CONTROL UNITS AND SOFTWARE MAINTENANCE AT MULTIPLE COUNTY FACILITIES

RESOLUTION #24 –

WHEREAS, the building control units and software maintenance at the Human Services Building, Potter Park Zoo, Youth Center, Animal Control, Hilliard Building, Historical Courthouse, Veterans Memorial Courthouse, Forest Community Health, Ingham County Family Center, and Grady Porter Building are essential for ensuring efficient operation and comfortable building temperatures for staff and the public; and

WHEREAS, the proposed service agreement with Trane U.S. Inc., who is on the Omnia co-operative agreement and therefore exempt from the requirement of obtaining three quotes per the Ingham County Purchasing Policy, will cover the maintenance of the Tracer Summit software system; and

WHEREAS, this agreement will provide routine maintenance and support for these control systems, preventing potential failures and ensuring reliable building management; and

WHEREAS, Trane U.S. Inc. has submitted a proposal of \$79,620 for a three-year term to cover the software maintenance and support for the control units; and

WHEREAS, funds are available in the maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a service agreement with Trane U.S. Inc. for building control units and software maintenance for the Human Services Building, Youth Center, Potter Park Zoo, Animal Control, Hilliard Building, Historical Courthouse, Veterans Memorial Courthouse, Forest Community Health, Ingham County Family Center, and Grady Porter Building for a three-year term at a total cost of \$79,620.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SEELYE GROUP LTD., TO REPLACE
THE CARPET IN THE PUBLIC AREAS, JURY ROOMS, AND HALLWAYS IN THE VETERANS
MEMORIAL COURTHOUSE**

RESOLUTION #24 –

WHEREAS, the carpet in the public areas, jury rooms, and hallways in the Veterans Memorial Courthouse is worn, coming loose, and causing trip hazards; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Sourcewell co-operative agreement contract do not require three quotes; and

WHEREAS, Seelye Group LTD., is on the Sourcewell co-operative agreement contract; and

WHEREAS, the Facilities Department recommends a contract with Seelye Group LTD., in the amount of \$25,803.94 plus a 10% contingency, totaling \$28,384.33, to replace the carpet in the public areas, jury rooms, and hallways at the Veterans Memorial Courthouse; and

WHEREAS, funds are available in the approved 10113001-818000 and Public Improvement Fund Line items, which have a balance of \$28,384.33.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Seelye Group LTD., 1411 Lake Lansing Road, Lansing, MI 48912, to replace the carpet in the public areas, jury rooms, and hallways at the Veterans Memorial Courthouse for an amount not to exceed \$28,384.33.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT TO REPLACE THE HEAT
PUMP AT THE VETERANS MEMORIAL COURTHOUSE**

RESOLUTION #24 –

WHEREAS, the existing pump running the in-floor heating system for the Veterans Memorial Courthouse is leaking badly and needs to be replaced; and

WHEREAS, Hedrick Associates, a local vendor, submitted a proposal of \$5,820 to replace the pump; and

WHEREAS, Hedrick Associates is on the MiDeals cooperative agreement, therefore three quotes are not required per the Ingham County Purchasing Policy; and

WHEREAS, funds are available in the equipment maintenance line item #631-26720-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Hedrick Associates, 2360 Oak Industrial Dr. NE, Grand Rapids, Michigan 49505, to replace the pump at the Veterans Memorial Courthouse for an amount not to exceed \$5,820.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT WITH
C2AE FOR THE LAKE LANSING WATER LEVEL CONTROL STRUCTURE**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners approved the transfer of the procurement and management of engineering and construction services for the Lake Lansing Water Level Control Structure Project to the Ingham County Road Department, per Resolution #24-148; and

WHEREAS, per Resolution #24-148, the County will reimburse the Road Department for all project related costs and, through future assessments, recuperate the reimbursed funds, ensuring no Road Department funds will be expended for this project; and

WHEREAS, the Purchasing Department recently solicited proposals from experienced engineering design firms, via Request for Proposal #159-24, to provide engineering design services for the Lake Lansing Water Level Control Structure Project; and

WHEREAS, the Purchasing Department, Road Department, and members of the Lake Lansing Water Level Control Structure stakeholders group reviewed the proposal for experience, expertise, proposed labor rates, and overall value; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with C2AE to provide professional engineering design services on the Lake Lansing Water Level Control Project; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a 20% contingency for any unidentified costs encountered throughout the design phase of the project; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the Consultant, which ensures requirements and responsibilities are defined.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Lake Lansing Water Level Control Structure Project with Capital Consultants, Inc. (dba C2AE) located at 106 West Allegan Street, Suite 500, Lansing, MI 48933, for a not to exceed design fee of \$123,000.

BE IT FURTHER RESOLVED, that the project shall include a 20% contingency, equating to an additional budget of \$24,600, to cover additional work items mutually agreed upon in writing between the Road Department Managing Director and C2AE, for a total not to exceed design phase budget of \$147,600.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ONGOING FLEXIBLE CAPITAL IMPROVEMENT PROJECT
PLANS FOR THE ROAD DEPARTMENT**

RESOLUTION #24 –

WHEREAS, the Road Department submits capital improvement project (CIP) requests through the annual budget process, which includes a defined list of equipment and facility expenditures planned for the upcoming fiscal year; and

WHEREAS, the Road Department has identified a 10-year equipment and facility capital improvement project (CIP) plan to assist in future planning needs, with a current annual budget of roughly \$2,000,000 combined; and

WHEREAS, the Road Department has identified several instances where a defined annual CIP list has hindered the ability to make purchases related to emergencies, changed priorities, long lead times, or when time-sensitive financially responsible opportunities arise; and

WHEREAS, the Road Department requests a flexible CIP, allowing the purchase of equipment or facility needs deemed necessary and at the best value to the Department, as long as those purchases fall within the allocated budget planned for capital expenditures in that specific fiscal year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Road Department to have a permanently flexible capital improvement project plan for equipment and facility purchases in order to address emergencies, changed priorities, long lead times, or act on time-sensitive financially responsible opportunities when necessary, as long as funding is available in the annual budget for capital expenditures in that specific year.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF A REPLACEMENT COMMERCIAL
MOWER**

RESOLUTION #24 –

WHEREAS, on April 16, 2024, a Model 1420 John Deere commercial mower owned by the Road Department caught fire and was deemed a total loss; and

WHEREAS, an insurance claim was promptly filed with the Michigan Municipal Risk Management Authority (MMRMA), which has authorized the Road Department to proceed with the purchase of an equivalent replacement commercial mower, with the full cost covered by insurance minus the deductible; and

WHEREAS, the estimated cost of purchasing a replacement commercial mower is approximately \$27,000, an expense not included in the current Road Fund budget, but necessary to maintain operational efficiency and road maintenance activities; and

WHEREAS, the MMRMA will reimburse the Road Department for the cost of the replacement commercial mower minus the deductible once the purchase is completed, ensuring minimal long-term financial impact on the Road Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby grants permission to the Road Department to purchase a replacement commercial mower at the initial cost of approximately \$27,000, of which most of the expense will be reimbursed through an insurance claim.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with Hutson, Inc for the purchase of the replacement commercial mower on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND A BITUMINOUS PAVEMENT AGREEMENT TO AUTHORIZE BLACK STAR ADVISORS, LLC TO SIGN ON BEHALF OF OKEMOS GRAND RESERVE, LLC FOR EXTENDING PAVED LIMITS OF POWELL ROAD

RESOLUTION #24 –

WHEREAS, a new residential development known as Grand Reserve is under construction on a 33-acre site north of Grand River Avenue, east of Central Park Drive, and west of Powell Road, in Section 22 of Meridian Township, Ingham County, Michigan; and

WHEREAS, Powell Road is currently paved from Grand River Avenue to approximately 1,575 feet north of Grand River Avenue, while the portion of Powell Road north of that location is currently a gravel road; and

WHEREAS, Meridian Township passed a resolution on December 13, 2022 to approve Special Use Permit #22-091 which required the proprietor to extend the paved portion of Powell Road from its current limits approximately 730 feet to the northernmost limit of the Grand Reserve development, subject to the approval of the Road Department; and

WHEREAS, a Bituminous Paving Agreement was authorized for Powell Road in Resolution #24-172, which would allow for the extension of the paved portion of Powell Road approximately 730 feet to the northernmost limits of the Grand Reserve development at the full expense of the proprietor; and

WHEREAS, the proprietor, Okemos Grand Reserve, LLC, lacks signatory authority, thereby requiring Black Star Advisors, LLC to sign the agreement on behalf of Okemos Grand Reserve, LLC; and

WHEREAS, the proprietor has recently combined separate parcels within the development, defining the new parcel as #33-02-02-22-276-010, which encompasses the northernmost limits of the development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a bituminous pavement agreement amendment allowing Black Star Advisors, LLC, located at 2502 Lake Lansing Rd, Suite C, Lansing MI 48912, to sign on behalf of Okemos Grand Reserve, LLC.

BE IT FURTHER RESOLVED, that the parcel number provided in the agreement authorized by Board Resolution #24-172 shall be updated to reflect the new parcel number created by the proprietor's recent combination of parcels, resulting in the road paving limit concluding at northernmost limits of parcel #33-02-02-22-276-010.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A VENDOR CONTRACT FOR AN ALUMINUM SIGN
REFURBISHING PROGRAM**

RESOLUTION #24 –

WHEREAS, the Purchasing Department solicited proposals, through Request for Proposal #150-24, from experienced and qualified firms to enter into a vendor agreement for the purpose of recycling/refurbishing flat sheet aluminum sign blanks for the Road Department, for a period of one (1) year with an option for a one-year renewal; and

WHEREAS, Purchasing and Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed costs, and overall value to the county; and

WHEREAS, the Road Department recommends a purchase order with Michigan State Industries for the purpose of recycling/refurbishing flat sheet aluminum sign blanks; and

WHEREAS, the 2024 Road Fund budget includes sufficient funds to purchase the recycling/refurbishing flat sheet aluminum sign blanks.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes the purchase of recycling/refurbishing flat sheet aluminum sign blanks from Michigan State Industries located at 206 E. Michigan Ave., Lansing, MI 48933.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with Michigan State Industries to purchase recycled/refurbished aluminum signs as needed and budgeted, per prices submitted through RFP #150-24, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE GENERIC SERVICE CREDIT
PURCHASE FOR COUNTY EMPLOYEE: STEPHEN WALTERS**

RESOLUTION #24 –

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the resolution further provides that the cost for generic service "must be totally borne by the employee"; and

WHEREAS, Stephen Walters has completed the MERS application and received the cost estimate to purchase four (4) years, eight (8) months under the County's plan; and

WHEREAS, by Board of Commissioners approval under the standing resolution, and by the employee's payment to MERS, Mr. Walters will purchase four (4) years, eight (8) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee Stephen Walters, the Board of Commissioners hereby approves the purchase of four (4) years, eight (8) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH UNIVERSITY OF
MICHIGAN HEALTH - SPARROW OCCUPATIONAL HEALTH SERVICES TO
PROVIDE OCCUPATIONAL HEALTH SERVICES**

RESOLUTION #24 –

WHEREAS, Ingham County provides medical services to employees who may experience work-related illness or injury; and

WHEREAS, Ingham County requires post-employment offer fitness for duty examinations for many positions and periodically needs these services for existing employees; and

WHEREAS, in Resolution #21 – 361, the Ingham County Board of Commissioners approved entering into an agreement with Sparrow Occupational Health Services (now known as University of Michigan Health – Sparrow Occupational Health Services) to provide occupational health services to Ingham County beginning October 1, 2021, for a period of three years, with a renewal option for an additional two years; and

WHEREAS, the parties desire to exercise the renewal option authorized in Resolution #21 – 361 for an additional two years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with University of Michigan Health - Sparrow Occupational Health Services to provide occupational health services to Ingham County beginning October 1, 2024, for a period of two years, through September 30, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING THE ROAD DEPARTMENT MANAGING DIRECTOR AS THE
AUTHORIZED CERTIFYING OFFICIAL FOR TRANSPORTATION RELATED FUNDING
APPLICATIONS THROUGH GRANTS.GOV**

RESOLUTION #24 –

WHEREAS, the Road Department frequently applies for various federal grants to secure funding for infrastructure projects that enhance public safety and mobility; and

WHEREAS, many of these grant applications must be submitted through the federal online portal, Grants.gov, which requires the designation of an “Authorized Certifying Official” to complete, sign and submit the applications; and

WHEREAS, the Board of Commissioners recognizes the importance of timely and accurate submissions of grant applications to secure funding for essential projects; and

WHEREAS, the Managing Director of the Road Department has the appropriate authority, knowledge, and responsibility to oversee the application process and ensure compliance with all requirements, and therefore can act in the capacity of “Authorized Certifying Official” on behalf of the Board Chairperson within the Grants.gov application process.

THEREFORE, BE IT RESOLVED that the Ingham County Board of Commissioners hereby designates the Managing Director of the Road Department as the “Authorized Certifying Official” for all transportation related funding applications through the Grants.gov portal.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MATTHEW WOJACK, BEHAVIORAL HEALTH SUPERVISOR

RESOLUTION #24 –

WHEREAS, after 12 years of loyal dedicated service to Ingham County Health Department (ICHHD) and the Ingham Community Health Centers (CHC) and 29 years to the Community Mental Health Authority, Matthew Wojack will be retiring on July 5, 2024; and

WHEREAS, Matt began his career with Community Mental Health Authority-Canton, Eaton, and Ingham Counties in 1993 as an MSW Intern, where he worked with families in at-risk situations, providing individual, couple, and family therapy; and

WHEREAS, Matt was later promoted to Transitional Youth Services Program Coordinator from May 1999 to September 2005, where he coordinated activities that supported comprehensive services to chronically mentally ill adolescents who were at risk for institutional placement; and

WHEREAS, during the same timeframe, Matt served as Training and Technical Assistance Coordinator, Mental Health-Juvenile Justice Screening, Assessment and Diversion Project for the Michigan Department of Community Health, where he coordinated state-wide training activities that aided court and mental health systems to better collaborate in providing services to youth with severe emotional disturbance, and their families; and

WHEREAS, from October 2005 to September 2011, Matt served as Project Director for Impact, the Ingham County System of Care Initiative, where he was responsible for managing a county-wide initiative to implement a System of Care that better serves youth with severe emotional disturbance, and their families; and

WHEREAS, as Project Director for Impact, Matt coordinated with youth, parents, the Michigan Department of Human Services, Community Mental Health, Circuit Court-Family Division, families, as well as other community agencies; and

WHEREAS, since October 2011, Matt has served as the Supervisor of Healthcare Integration Program at the Ingham Community Health Center in October 2011 to present, where he is was responsible for providing clinical supervision to behavioral health personnel, for developing and implementing a Primary Care Behavioral Health program, and where he supported all aspects of practice transformation; and

WHEREAS, Matt has been loyal, dedicated, knowledgeable, and professional as he adhered to and executed the ICHD and ICHC Mission, Vision and Core Values.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Matthew Wojack for his 29 years of dedicated service to the Community Mental Health Authority and his 12 years to

Ingham County Health Department and to the Ingham CHCs, and for his distinguished customer service, patient care, and commitment to his work.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Matt continued success in all of his future endeavors.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OPPOSING THE PROPOSAL TO CHANGE THE
NAME OF LAKE LANSING**

RESOLUTION #24 –

WHEREAS, the United States Board on Geographic Names is responsible by law for standardizing geographic names for use by the departments and agencies of the Federal Government; and

WHEREAS, the staff of the Board on Geographic Names actively pursue input from state geographic names authorities, land management agencies, local governments, and tribal governments for all submitted naming proposals and local preference is heavily considered in their decisions; and

WHEREAS, the Board on Geographic Names is seeking input from Ingham County and Meridian Township on a proposal submitted by a local resident to change the name of Lake Lansing back to Pine Lake, the current name was officially recognized for federal use in 1930; and

WHEREAS, the Board of Commissioners is opposed to changing the name of Lake Lansing back to Pine Lake; and

WHEREAS, the costs for implementing this change would range between \$200,000 to \$500,000 for Ingham County alone.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby oppose the proposal submitted to the United States Board on Geographic Names to change the name of Lake Lansing back to Pine Lake.

BE IT FURTHER RESOLVED, that the Chairperson of the Board is hereby authorized to sign and submit the necessary documents after approval as to form the County Attorney.

BE IT FURTHER RESOLVED, that the County Clerk is requested to forward a copy of this resolution to Meridian Township.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Ruest

Nays: Pawar

Absent: None

Approved 08/19/24

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A NEW THREE-YEAR COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTERS BOARD OF DIRECTORS

RESOLUTION #24 –

WHEREAS, Ingham County Board of Commissioners wishes to enter into a new three-year Cooperative Operational Agreement with the Ingham Community Health Centers (ICHC) Board of Directors, effective September 4, 2024 through September 3, 2027; and

WHEREAS, through resolution #24-348, the current, amended Cooperative Operational Agreement was extended from July 1, 2024 through September 3, 2024; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), Ingham County Health Department (ICHHD) is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who as a group demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, Ingham County fulfills this requirement with a co-applicant board, ICHC Board of Directors; and

WHEREAS, when two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, Ingham County fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings
- Reach approval of the health center grant application and budget
- Oversee selection, performance evaluation, and any dismissal of the health center Executive Director with the concurrence of the Ingham County Health Officer
- Select services to be provided and health center hours of operations
- Measure and evaluate the organization's progress in meeting its annual and long-term program and financial goals and develop plans for the long-range viability of the organization by engaging in

strategic planning, review the organization's mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance

- Establish general policies for the health center; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into a new three-year Cooperative Operational Agreement with the Ingham Community Health Centers Board of Directors.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a new three-year Cooperative Operational Agreement with the Ingham Community Health Centers Board of Directors.

BE IT FURTHER RESOLVED, that the Cooperative Operational Agreement period shall be September 4, 2024 through September 3, 2027.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest

Nays: None

Absent: None

Approved 08/19/24

AMENDED AND RESTATED COOPERATIVE
OPERATIONAL AGREEMENT

THIS AGREEMENT is effective September 4, 2024, by the INGHAM COUNTY BOARD OF COMMISSIONERS (“Board of Commissioners”), on behalf of the County of Ingham and the INGHAM COUNTY HEALTH DEPARTMENT (“Health Department”), and the INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS (“Community Health Center Board”), to oversee the delivery health services for residents of Ingham County and surrounding communities through a network of Community Health Centers.

WHEREAS, the Community Health Center Board was created for the purpose of providing community oversight to the operation of the network of Community Health Centers; and

WHEREAS, the Board of Commissioners desires to make a joint application with the Community Health Center Board for a grant under Section 330 of the Public Health Service Act (42 USC §254b *et seq.* as now or hereafter amended) from the U.S. Department of Health and Human Services, Health Resources and Services Administration, Federal Bureau of Primary Health Care (“HHS” or “granting authority”) in order to operate a Federally Qualified Health Center; and

WHEREAS, pursuant to such funding by the HHS, the Board of Commissioners and the Community Health Center Board must set forth the responsibilities of each party; and

WHEREAS, the Board of Commissioners wishes to support the Community Health Center Board, and recognizes the powers, privileges, and functions of each party as contained herein.

NOW THEREFORE, the Board of Commissioners and the Community Health Center Board hereby agree:

- (1) **Community Health Center Board Purpose:** The Community Health Center Board shall monitor the County of Ingham’s implementation of the Section 330 grant and a Federally Qualified Health Center Entity and the operation of the network of Community Health Centers operated by the County of Ingham in accordance with the terms of this Agreement and the Bylaws as adopted and as may be amended by the Community Health Center Board with the concurrence of the Board of Commissioners. The Bylaws are incorporated herein by reference and attached as Exhibit A. The Community Health Center Board will oversee the delivery of health services for Ingham County residents through a network of Community Health Centers. These services shall represent a significant effort by the County to assure that low-income residents of Ingham County and surrounding communities have adequate access to categorical public health programs and services, including, but not limited to, family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, WIC, behavioral health, dental care, and immunizations. The Community Health Center Board and the Board of Commissioners shall be particularly committed to meeting the health care needs of at-risk populations, including, but not limited to, women during the child-bearing years, children, minorities, unhoused individuals, refugees, and other underserved populations in the community.

- ② **Community Health Center Board Appointments:** Pursuant to the Community Health Center Board by laws, the Community Health Center Board shall recommend nominations for each vacant seat on the Community Health Center Board to the Board of Commissioners for consideration and appointment. The Community Health Center Board and the Board of Commissioners will ensure that a majority of the members of the Community Health Center Board are patients served by the Community Health Centers as required by Section 330(k)(3)(H) of the Public Health Services Act.
- ③ **Joint Application:** The Board of Commissioners and the Community Health Center Board will take such actions as are required to make application for grants under Section 330 of the Public Health Services Act and application for Federally Qualified Health Center status. The Board of Commissioners, acting on behalf of the County of Ingham, shall serve as the public entity applicant, together with the Community Health Center Board as co-applicant.
- ④ **Operation of the Center:**
- a. The Community Health Center Board will work with the Board of Commissioners and the Health Department to ensure that the Community Health Centers are operated in accordance with the terms and conditions of the “HHS Notice of Grant Award” and any modifications thereof, and specifically in accordance with the requirements of 42 CFR Part 51c subpart C and with the Federally Qualified Health Center Entity requirements.
 - b. All Community Health Centers personnel shall be employees of Ingham County and shall be bound by all Ingham County policies and procedures, including personnel policies and procedures as set forth in Paragraph (8), below. Ingham County shall be responsible for the payment of wages, fringe benefits, workers’ compensation, and unemployment compensation for Community Health Centers personnel.
 - c. Title to all assets obtained with Section 330 grant funds shall be vested in Ingham County for the sole use and benefit of the Community Health Centers, which will be managed through an established enterprise fund.
 - d. The Community Health Center Board shall establish policies for health care delivery, including those dealing with the scope and availability and types of services, location and hours of services, and quality of care audit procedures, as are consistent with the grant application, Notice of Grant Award, applicable Federal, state and local regulations, and related Board of Commissioners’ directives.
 - e. Section 330 grant funds shall be disbursed by the Ingham County in accordance with the federally approved budget. No disbursement shall be made other than as set forth in the budget without review and approval by the Community Health Center Board and the Board of Commissioners. The parties understand and agree that the Section 330 funds shall be used solely for the purposes allowed

by the grant agreement. Any Section 330 grant funds remaining after the end of the fiscal year shall be disbursed at the direction of the granting authority.

- f. The Community Health Center Board shall make its records available for inspection at all reasonable times upon request of the Board of Commissioners or its duly authorized agent or representative. Community Health Center Board minutes shall be publicly available at the Board of Commissioners office and posted online.

⑥ **Executive Director:** The Health Department’s Deputy Health Officer/Executive Director Community Health Care Services shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to appoint and/or reappoint, suspend or remove a person to the position of Executive Director, with the concurrence of the Ingham County Health Officer, in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Executive Director shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Federal Bureau of Primary Health Care Program expectations and Ingham County personnel policies.

⑥ **Cooperation with Health Department:** The Community Health Center Board and Executive Director shall work with the Ingham County Health Officer to identify opportunities for the Community Health Centers to improve and foster the integration of services with the Ingham County Health Department to promote population health in the areas served by the Community Health Centers. In compliance with the Health Insurance Portability and Accountability Act (HIPAA) and any other applicable Federal, state, and local laws or regulations, Community Health Centers staff will work closely with the Health Department to refer and coordinate care, promote health education, identify available resources to support patients’ health care needs, and make available information about Health Department programs that enhance the health of the people of Ingham County and the surrounding communities. The Community Health Centers will work to prevent the spread of HIV/AIDS, sexually transmitted infections (STIs), tuberculosis (TB), and other communicable diseases and programs by reporting to the appropriate local health department as required by Michigan Communicable and Related Disease Rules (R 325.171 *et seq.*). The Community Health Centers will also work with the Health Department to promote immunization and to promote the availability of Naloxone for the prevention of death from opioid overdose.

⑦ **Branding of Community Health Centers:** The Community Health Center Board shall oversee the branding of the Community Health Centers, currently known as “Ingham Community Health Centers,” and shall have authority to design and promote the Community Health Centers with appropriate marketing materials, including, but not limited to, the authority to maintain a separate branded Internet website and social media accounts for the purposes of promoting the Community Health Centers and the health care services delivered by the Community Health Centers to the community which shall

be managed in accordance with the Information Technology Security and Use of Social Media policies adopted by the Board of Commissioners.

- ⑧ **Personnel Policies:** Personnel policies and procedures of the Community Health Centers shall be those adopted by the Board of Commissioners for Ingham County employees, and shall include applicable collective bargaining agreements negotiated between Ingham County and the legal representatives of employees. The Community Health Center Board may make recommendations to the Board of Commissioners regarding the terms and conditions of those agreements as might benefit the operation of the Community Health Centers.
- ⑨ **Budgeting, Travel, Purchasing, Information Technology Policies:** Budget, Travel, Purchasing, and Information Technology policies and procedures of the Community Health Centers shall be those adopted by the Board of Commissioners. The Community Health Center Board may make recommendations to the Board of Commissioners regarding any policy as might benefit the operation of the Community Health Centers. In the case of implementation of county policies which may inhibit Community Health Centers functioning or risk noncompliance with grant requirements, the Community Health Center Board may request modification or waiver of such policies (e.g., out of state travel prohibition), which shall not be unreasonably withheld.
- ⑩ **Financial Reports:** The Executive Director shall ensure that necessary financial records are maintained in collaboration with Health Department staff, and such reports are prepared by Health Department staff as are required by HHS in the administration of the Section 330 grant and a Federally Qualified Health Center Entity. The Executive Director shall provide the Community Health Center Board and the Board of Commissioners with copies of all reports filed with any government agency. Ingham County will provide the Community Health Center Board with the County's annual comprehensive financial report following completion each year.
- ⑪ **Audits:** Audits, as required by law for the Section 330 grant agreement and for Federally Qualified Health Center Look-Alike entities, shall be performed by an independent auditor. The audits may be performed in conjunction with other Ingham County audits. The Community Health Center Board shall ensure access to all financial records and documents necessary for the audits to be performed.
- ⑫ **Strategic Plan:** The Community Health Center Board shall prepare a strategic plan for the Community Health Centers, and shall review and update this plan as necessary, no less than annually. The strategic plan shall seek to fulfill the purposes of the Community Health Centers as outlined in Section (1) of this Agreement, as well as the Purpose, Mission and Objectives outlined in the bylaws. The Community Health Center Board may include other strategic goals or metrics as part of this plan that are consistent with fulfilling the Purpose, Mission and Objectives of the Community Health Centers including, but not limited to, those surrounding financial management, human resources management including employee satisfaction and retention, quality of care, patient satisfaction, and scope of health care services delivered. The Community Health Center Board will ensure that strategic planning activities are in compliance with any grant requirements and/or requirements to maintain Federally Qualified Health Center status issued by the Federal Bureau of Primary Health Care.

(13) **Annual Budget Adoption:** The Community Health Center Board shall prepare and approve an annual budget, inclusive of Section 330 grant funds, each fiscal year for the operations of the Community Health Centers, in accordance with Ingham County policies and procedures and in compliance with any grant requirements, and/or requirements to maintain Federally Qualified Health Center status issued by the Federal Bureau of Primary Health Care. This budget will be presented to the Board of Commissioners for review and approval as part of the County budget process. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 budget submitted to the Federal Bureau of Primary Health Care. The Community Health Center Board shall provide assurance to the Federal Bureau of Primary Care that the Community Health Centers shall operate within the adopted budget, verify compliance with grant requirements, and monitor the overall financial performance of the Community Health Centers.

(14) **Use of Segregated Enterprise Fund for Operations:** Ingham County shall maintain an enterprise fund (Community Health Center Network Fund/511 Fund) to record all of the financial activity of the Community Health Centers. This enterprise fund operates in a manner similar to private business, in this case, incorporating all revenues earned, costs incurred and/or net income related to the operation of the Community Health Centers. This Enterprise Fund shall be specifically referenced in the annual County General Appropriations resolution, addressing, at a minimum, any exceptions to County policies required for the effective and efficient operation of the Community Health Centers and administration of the HHS grants, Michigan Department of Health and Human Services school- based health centers grants, and other grants included in the annual budget.

Assets of the Community Health Centers shall be segregated from other County funds, as shall funds approved for capital expenditures related to the Community Health Centers. County finance staff shall not less than monthly provide the Community Health Center Board with an accounting of all transactions processed through the enterprise fund, as well as the current balance of all cash accounts of the Community Health Centers.

(15) **Amendments to the Budget:** Ingham County Budget policies and procedures will be utilized for all amendments to the jointly adopted Community Health Centers' budget. The current policy provides for limited budget amendments via administrative approval. Amendments requiring approval of the full Board of Commissioners shall also require approval of the Community Health Center Board. Community Health Center Board approval shall either be obtained prior to the submission of the adjustment to the Board of Commissioners, or the action of the Board of Commissioners shall be contingent upon the concurrence of the Community Health Center Board.

(16) **Fee Schedule Policy:** The Community Health Center Board shall, not less than annually, prepare and approve a fee schedule for services provided through the Community Health Centers, which includes policies for discounting fees (i.e., sliding fee scale) based on the patient/family income, that is in compliance with requirements set forth by the Federal Bureau of Primary Health Care.

- (17) **Quality Assurance:** The Community Health Center Board shall ensure that quality improvement and quality assurance systems and processes are in place to assure quality primary care services are delivered, in compliance with requirements set forth by the Federal Bureau of Primary Health Care.
- (18) **Coordination of Approvals:** The parties agree to work together to coordinate approvals for purchases, contracting, capital improvements, and changes in staffing for the Community Health Centers.
- (19) **Grievance Procedure:** The Community Health Center Board shall adopt procedures for resolving patient grievances.
- (20) **Agreement Period:** The services to be provided by the Community Health Center Board shall become effective and performance thereon shall commence on the 4th day of September, 2024, and shall continue in effect through the 3rd day of September, 2027, at which time this Agreement expires, unless terminated earlier by the parties, as set forth in Section (21) or Section (22).

Notwithstanding any other provision in this Agreement to the contrary, if the Community Health Center Board and the Board of Commissioners no longer receive funding under Section 330 of the Public Health Services Act or any successor to the substitute Act(s), nor operate a Federally Qualified Health Center Entity, this Agreement shall terminate.

- (21) **Termination of Agreement Without Cause:** The parties recognize the inherent shared responsibilities as co-applicants under Section 330 of the Public Health services Act and application for federally Qualified Health Center status and agree to act in good faith to resolve any conflicts which may arise. Should the parties be unable to resolve said conflicts and determine that termination of the Agreement is necessary, the parties will work to develop and approve a mutual transition plan with the goal of ensuring the uninterrupted operation of the Community Health Centers. The parties may engage the services of a mediator to accomplish this goal.
- (22) **Termination of Agreement for Cause:** Any party may terminate this Agreement upon sixty (60) days written notice to the other Parties for gross negligence or misconduct. Notice shall be provided as set forth in Section 30. A copy of any notice of termination shall be provided to the HHS as the granting authority.
- (23) **Sole Agreement:** This Agreement and the attached Bylaws contain the entire Agreement of the parties and their rights, duties, and their obligations to each other. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous communications, representations or agreements, either written or verbal between the parties.
- (24) **Disputes:** The Community Health Center Board and the Board of Commissioners will use their best efforts to carry out the terms of this Agreement in a spirit of cooperation and will resolve by negotiation any disputes occurring hereunder.

- (25) **Modifications of Agreement:** Modifications, amendments or waivers of any provision of this Agreement may be made only by written mutual consent of the parties, signed by their duly authorized representatives.
- (26) **Nondiscrimination:** The parties shall adhere to all applicable Federal, state and local laws and regulations prohibiting discrimination. The parties shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms and conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, political affiliation or beliefs, or disabilities which are unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant shall be regarded as a material breach of this Agreement.
- (27) **Confidentiality and Health Insurance Portability and Accountability Act:** All personal health information assembled, obtained, constructed, or prepared pursuant to or as a consequence of this Agreement or the Section 330 grant are subject to all Federal and Michigan laws and regulations governing the disclosure of public and medical records subject to certain exemptions from disclosure under the circumstances expressly authorized by the above laws and regulations.

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is pertinent to the services that the Community Health Centers provide, the Community Health Center Board assures that it is in compliance with the HIPAA requirements.

- (28) **Assignment:** The Board of Commissioners and the Community Health Center Board shall not assign or transfer any of its rights or obligations under this Agreement unless previously agreed to in writing by the granting authority.
- (29) **Applicable Law:** This Agreement shall be construed in accordance with laws of the State of Michigan.
- (30) **Notices:** Any notice provided for hereunder shall be in writing and shall be deemed given by (1) personal delivery upon written receipt of the party to whom it is addressed or (2) upon its deposit in the United States Mail, first class postage prepaid and addressed,

**If to the Board of
Commissioners: Chairperson
Ingham County Board of Commissioners
P.O. Box 319
Mason, Michigan 48854**

**If to the Community Health Center Board:
Chairperson
Ingham Community Health Center
Board 5303 S. Cedar St.
Lansing, MI 48911**

**If to the Granting Authority:
Associate Administrator for Primary Health
Care Health Resources and Services
Administration 5600 Fishers Lane
Rockville, MD 20857**

- (3) **Waiver of Breach**: Waiver, by any party to this Agreement, of any breach of any provision hereof by any other party shall not operate or be construed as a waiver by such party of any subsequent breach, whether such breach shall be of the same provision or different provision.
- (3) **Severability**: If any provision of this Agreement or the application of such provision to any person or circumstance shall be held invalid, the remaining provisions of this Agreement, and the application of such provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.
- (3) **Disregarding Titles**: The titles of the sections contained in this Agreement are inserted only as a matter of convenience and in no way define, limit or extend the scope or intent of this Agreement or any provision hereof.
- (3) **Review of Co-Applicant Agreement**: The Community Health Center Board and the Board of Commissioners will meet minimally once each year to ensure the terms of this agreement are being met and to identify any needed resources.
- (5) **Benefit and Binding Effect**: This Agreement shall inure to the benefit of and be binding upon the parties hereto, their legal representatives, heirs, successors and assigns.
- (6) **Certification of Authority to Sign Agreement**: The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

[Signature page to follow]

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully signed this instrument on the day and year first above written.

COUNTY OF INGHAM

_____ **By:** _____
Date **Ryan Sebolt, Chairperson**
Board of Commissioners

INGHAM COUNTY COMMUNITY HEALTH CENTER BOARD

_____ **By:** _____
Date **Mary Molloy, Chairperson**
Community Health Center Board

INGHAM COUNTY HEALTH DEPARTMENT

_____ **By:** _____
Date **Adenike Shoyinka, M.D., Health Officer Health**
Department

INGHAM COMMUNITY HEALTH CENTERS

_____ **By:** _____
Date **Kris Drake, FACHE, Deputy Health Officer/**
Executive Director of Community Health Care Services

APPROVED AS TO FORM FOR
COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Timothy M. Perrone 8/ /2024

Introduced by the Human Services, County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF INTENT TO ENTER INTO
CONTRACT OF LEASE WITH INGHAM COUNTY BUILDING AUTHORITY;
TO AUTHORIZE PUBLICATION OF NOTICE OF INTENT; AND
TO DECLARE INTENT TO REIMBURSE**

RESOLUTION #24 –

At a regular meeting of the Ingham County Board of Commissioners (the "Board") held on the 27th day of August, 2024, at 6:30 p.m., Michigan time, in the Board of Commissioners Room, Third Floor, Ingham County Courthouse, 341 S. Jefferson Street, Mason, Michigan.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and seconded by Commissioner _____:

WHEREAS, the County of Ingham, Michigan (the "County") has established the Ingham County Building Authority (the "Authority") pursuant to Act 31 of the Public Acts of Michigan of 1948 (First Extra Session), as amended ("Act 31"); and

WHEREAS, the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH") has requested the County and the County deems it necessary and advisable to acquire, renovate, construct, furnish, equip and improve the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (collectively, the "Project"); and

WHEREAS, the Authority is authorized by its Articles of Incorporation and Act 31 to acquire, renovate, construct, furnish and equip the Project on behalf of the County, to finance the cost of the Project by the issuance of bonds ("Bonds") and to lease the Project to the County; and

WHEREAS, a proposed Contract of Lease, in the form attached hereto as Exhibit A (the "Lease"), providing for the lease of the Project by the County from the Authority has been presented to and reviewed by the Board; and

WHEREAS, the Lease shall not become effective until 45 days after Notice of Intent of entering into a Lease has been published in a newspaper of general circulation in the County, pursuant to Section 8b of Act 31; and

WHEREAS, it is contemplated that the County and/or the Authority will enter into a lease, amended lease, or sublease of the Project with CMH, who will be the major tenant in, occupy and maintain the Project, and pay rental with respect to the Project; and

WHEREAS, it is anticipated that if advances of all or a portion of the costs of the Project are made prior to the issuance of the Bonds, such advance or advances will be repaid from proceeds of the Bonds upon issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by CMH or the County or the Authority to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the County intends to enter into the Lease with the Authority for the renovation and construction of the Project.
2. That the Lease and the Bonds issued to finance the Project shall contain the terms and conditions as finally approved by the County and the Authority and shall be subject to the general limitations set forth in Exhibit B hereto.
3. That the Lease as presented to the Board on this date shall be maintained on file at the office of the County Clerk for public inspection together with a certified copy of this Resolution.
4. That the obligations of the County as set forth in the Lease, shall be the full faith and credit (limited tax) general obligation of the County, it being understood that any tax levied by the County to meet these obligations is a first budget obligation, subject to existing constitutional, statutory and charter tax limitations.
5. That the County Clerk is authorized and directed to publish a Notice of Intent to enter into the Lease in substantially the form attached hereto as Exhibit B, in the *Lansing State Journal*, which is hereby determined to be the newspaper reaching the largest number of persons to whom said Notice is directed.
6. The Project shall consist of the acquisition, renovation, construction, furnishing, equipping and improvement of the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan.

7. The maximum principal amount of obligations expected to be issued for the Project is \$26,000,000.
8. The County hereby declares its official intent to issue Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse advances to the Project as anticipated by this resolution.
9. That the County and/or the Authority shall enter into a sublease, lease or agreement with CMH for the Project.
10. That all resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

IN FAVOR: _____

AGAINST: _____

ABSTENTIONS: _____

HUMAN SERVICES: **Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

COUNTY SERVICES: **Yeas:** Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

FINANCE: **Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

RESOLUTION ADOPTED.

I, the undersigned, the duly qualified and acting Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ingham County Board of Commissioners at the meeting indicated, the original of which resolution is on file in my office. I further certify that notice of the meeting was given, the meeting was held and the minutes therefor were filed and will be or have been made available, all in accordance with the provisions of the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2024

Barb Byrum, Ingham County Clerk

EXHIBIT A

CONTRACT OF LEASE

EXHIBIT B

COUNTY OF INGHAM STATE OF MICHIGAN

NOTICE OF INTENTION OF THE COUNTY OF INGHAM TO ENTER INTO A FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE WITH THE INGHAM COUNTY BUILDING AUTHORITY AND NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON

TO ALL ELECTORS AND TAXPAYERS OF THE COUNTY OF INGHAM:

NOTICE IS GIVEN, that the Board of Commissioners of the County of Ingham, State of Michigan, intends to authorize the execution of a full faith and credit (limited tax) general obligation contract of lease with the Ingham County Building Authority. The contract of lease will provide, among other things, for the acquisition, renovation, construction, furnishing, equipping and improvement of the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (collectively, the "Project"), and the lease of the Project by the Ingham County Building Authority to the County of Ingham. The contract of lease will further provide that the Ingham County Building Authority will finance the cost of the Project by the issuance of building authority bonds, in one or more series, pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, in anticipation of the receipt of cash rental payments to be made by the County of Ingham to the Ingham County Building Authority pursuant to the contract of lease. The maximum amount of bonds to be issued will be \$26,000,000.

It is expected that the County of Ingham and/or the Ingham County Building Authority will enter into a sublease, lease or agreement with the Community Mental Health Authority of Clinton-Eaton-Ingham Counties, who will be the major tenant in, and will occupy and maintain the Project, and will pay rental with respect to the Project.

FULL FAITH AND CREDIT AND LIMITED TAXING POWER OF THE COUNTY OF INGHAM PLEDGED

NOTICE IS FURTHER GIVEN, that in the contract of lease, the County of Ingham will obligate itself to make cash rental payments to the Ingham County Building Authority in amounts sufficient to pay the principal of and interest on the bonds to be issued by the Ingham County Building Authority and that the full faith and credit of the County of Ingham will be pledged for the making of the cash rental payments as a limited tax first budget obligation. Pursuant to the pledge of its full faith and credit, the County of Ingham will be required in each fiscal year to include in its general fund budget and to appropriate such amounts as shall be necessary to make the cash rental payments to the extent other moneys are not available to make the cash rental payments. In no event may the County of Ingham levy ad valorem taxes for the purpose of paying the cash rental payments or for the Project in amounts in excess of the rate permitted by the Constitution and laws of the State of Michigan. In addition to its obligation to make cash rental payments, the County of Ingham will agree, in the contract of lease, to pay all costs and expenses of the Authority incidental to the issuance and payment of

the bonds to the extent such expenses are not payable from the proceeds of the bonds and to pay the expenses of operating and maintaining the Project.

RIGHT TO PETITION FOR REFERENDUM

NOTICE IS FURTHER GIVEN, that this notice is given to and for the benefit of the electors and taxpayers of the County of Ingham in order to inform them that the Ingham County Board of Commissioners intends to authorize the execution of the above described contract of lease and also to inform them of their right to petition for a referendum upon the question of entering into the contract of lease. The County of Ingham intends to enter into the contract of lease without a vote of the electors thereon, but the contract of lease shall not become effective until 60 days after publication of this notice. If, within 45 days of the publication of this notice, a petition for referendum requesting an election on the contract of lease, signed by not less than 10% or 15,000 of the registered electors of the County of Ingham, whichever is less, has been filed with the County Clerk, the contract of lease shall not become effective unless approved by a majority of the electors of the County of Ingham voting thereon at a general or special election.

This notice is given by order of the Ingham County Board of Commissioners pursuant to Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended. Further information may be secured at the office of the undersigned County Clerk.

Barb Byrum
Ingham County Clerk

Published: _____, 2024

CONTRACT OF LEASE

THIS FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE made as of the 1st day of _____, 2024, by and between the INGHAM COUNTY BUILDING AUTHORITY (sometimes hereinafter referred to as the "Authority"), a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, (sometimes hereinafter referred to as "Act 31"), and the COUNTY OF INGHAM, a county organized and existing under the Constitution and laws of the State of Michigan (sometimes hereinafter referred to as the "County").

W I T N E S S E T H:

WHEREAS, the Authority has been incorporated by the County pursuant to Act 31 for the purposes set forth in Act 31; and

WHEREAS, the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH") has requested the County to acquire, renovate, construct, furnish, equip and improve the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (sometimes hereinafter referred to as the "Project"); and

WHEREAS, it is proposed that the Authority finance all or part of the cost of the Project by the issuance of building authority bonds payable from cash rental payments by the County to the Authority pursuant to this Contract of Lease; and

WHEREAS, an estimate of [40] years and upwards as the period of usefulness of the Project and an estimate of \$26,000,000 as the cost of the Project have been prepared and have been filed with the County Clerk and the Secretary of the Authority; and

WHEREAS, in order to provide for acquiring, renovating, constructing, furnishing, equipping, improving and financing the Project and to make possible the issuance of building authority bonds to defray all or part of the cost of the Project it is necessary for the parties to enter into this Contract of Lease.

THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERTAKINGS AND AGREEMENTS HEREINAFTER SET FORTH, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

The Authority shall, as soon as practicable after the effective date of this Contract of Lease, proceed to issue its building authority bonds in one or more series in the aggregate principal amount of \$26,000,000 or such lesser amount as shall be determined by the Commission of the Authority to be necessary to defray all or part of the cost of the Project, pursuant to and in accordance with the provisions of Act 31, and shall pledge for the payment of the principal of and interest on said bonds the receipts from the cash rental payments hereinafter agreed to be paid by the County. The bonds shall be serial bonds, term bonds or a combination thereof dated as of such date as shall be determined by the Authority, shall bear interest at a rate or rates not to exceed [7%] per annum and shall mature (subject to such prior redemption, if any, as may be provided in the bond authorizing resolution) on such dates and in such years as shall be determined in the resolution authorizing the issuance of the bonds. Upon receipt of the proceeds of the sale of the building authority bonds the Authority immediately shall deposit such proceeds (other than any premium, capitalized interest and accrued interest received from the purchaser of the bonds, which

shall be transferred to the bond and interest redemption fund) into a construction fund, which shall be maintained as a separate depository account and from which shall be paid the cost of the Project.

After the building authority bonds have been sold, the Authority shall acquire, renovate, construct, furnish, equip and improve the Project or cause the acquisition, renovation, construction, furnishing, equipping and improving thereof.

The Authority shall approve the architect selected by CMH for the Project. All final plans and specifications prepared by the architect and the total project budget shall be reviewed and approved by CMH before commencement of construction. The final plans and specifications and the total project budget shall also require approval of the Authority and the County, which approval shall not be unreasonably withheld.

The Authority shall approve the construction manager selected by CMH for the Project. After the plans and specifications have been approved by the Authority, CMH and the County, no changes shall be made except as approved by the Authority, the County and CMH in writing. The Authority, the County and CMH shall designate those persons who are authorized to approve changes to the plans and specifications. Any such changes shall be made by change order.

The cost estimate and the estimated period of usefulness for the Project, both of which heretofore have been filed with the County Clerk and the Secretary of the Authority, are approved and adopted. The cost of the Project shall include not only the direct costs of acquiring, renovating, constructing, furnishing, equipping and improving the Project but all other costs including, without limitation, all architectural, engineering, construction management, moving, financial, legal, printing and publishing costs and expenses incidental to the Project and to the issuance of the building authority bonds.

In the event that the Authority shall at any time determine that the Project cannot be completed at the estimated cost, the Authority immediately shall so notify the County in writing, specifying the additional funds required, and thereupon one of the following actions shall be taken: (a) the County shall pay or cause to be paid to the Authority in cash the additional amount so required, or (b) the Authority shall issue building authority bonds in such increased or additional principal amount as shall be necessary to complete the Project, or (c) the Project shall be modified so as to permit its completion within the estimated cost. No such increased or additional building authority bonds shall be issued unless the County and the Authority shall provide by amendment or supplement of this Contract of Lease for such issuance and for an increase in the cash rental payable by the County hereunder sufficient to permit payment of the principal of and interest on the increased or additional bonds. Any additional building authority bonds so issued shall have equal standing with the bonds hereinbefore authorized to be issued. The proceeds of any such cash payments or increased or additional bonds (except for accrued interest, premium and capitalized interest) shall be deposited into the construction fund for the Project.

If, after completion of the Project, moneys remain in the construction fund, such moneys shall be considered to be an unexpended balance of the proceeds of the sale of the bonds. Any unexpended balance of the proceeds of the sale of the bonds remaining after completion of the Project may be used to improve or enlarge the Project or for other Projects of the Authority leased to the County if such use is approved by the Michigan Department of Treasury, if required by law, and by the County. Any unexpended balance not so used shall be paid into the bond and interest redemption fund and the County shall receive a credit against the cash rental payments next due under this Contract of Lease to the extent of the moneys so deposited in the manner provided in the resolution authorizing the bonds.

CMH shall on behalf of the Authority require the contractor or contractors for the construction of the Project to furnish all necessary bonds guaranteeing performance and all labor and materials bonds and all owners protective, workers compensation and liability insurance required for the protection of the Authority and the County. All bonds and insurance, and the amounts thereof, shall be subject to approval of the County attorney. All such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. The Authority also shall require a sufficient fidelity bond from any person handling funds of the Authority.

The Authority hereby leases the Project and the Site described on Exhibit A to the County for a term commencing on the effective date of this Contract of Lease and ending on [_____ 1, 20__], or such earlier date or later date as hereinafter provided. Possession of the Project shall vest in the County upon completion of construction of the Project. When all of the building authority bonds issued by the Authority to finance the Project have been retired, the Authority shall convey to the County or to CMH at the direction of the County all of its right, title and interest in the Project and any lands, air space, easements or rights-of-way appertaining thereto. Upon such conveyance by the Authority to the County, this Contract of Lease and the leasehold term shall terminate and the Authority shall have no further interest in, or obligations with respect to, the Project.

The County hereby agrees to pay to the Authority as cash rental for the Project herein leased to it by the Authority such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the building authority bonds to be issued by the Authority as such principal and interest shall become due. On the 15th day of the month preceding the first date that any noncapitalized interest shall become due on the bonds and semiannually thereafter

while any of the bonds remain outstanding the County shall pay to the Authority an amount sufficient to pay the interest due on the bonds on the first day of the following month. On the 15th day of the month preceding the first principal payment date on the bonds and annually thereafter while any of the bonds are outstanding the County shall pay the Authority an amount sufficient to pay the principal due on the bonds on the first day of the following month. If for any reason the cash rental payments made by the County are not used to pay the principal of and interest on the bonds, the County agrees to pay to the bondholders on behalf of the Authority as additional cash rental such amounts as are necessary to pay such principal and interest. The County hereby pledges its limited tax full faith and credit for the payment of the cash rental when due and agrees that it will levy each year such ad valorem taxes as shall be necessary for the payment of such cash rental which taxes shall be subject to applicable constitutional and statutory tax limitations. If the County, at the time prescribed by law for the making of its annual tax levy, shall have other funds on hand which have been set aside and earmarked for payment of its obligations for which a tax levy otherwise would have to be made, then the tax levy shall be reduced by the amount of such other funds. Such other funds may be raised from any lawful source. The obligation of the County to make such cash rental payments shall not be subject to any setoff by the County nor shall there be any abatement of the cash rentals for any cause including, but not limited to, casualty that results in the Project being untenable.

The County may pay in advance to the Authority any cash rental payments herein required to be made and in such event shall be credited therefor upon future-due cash rental payments as the County shall direct. Any such advance payments, if the County shall so direct, shall be used by the Authority to redeem or purchase bonds prior to maturity when and to the extent possible and to pay the interest thereon and any call premiums applicable thereto. Any such advance

payments shall be deposited in the bond and interest redemption fund of the Authority. The County also shall have the right to purchase bonds on the open market and to surrender the same to the Authority at any time. In the event that any bonds are redeemed or purchased and surrendered as above provided, the respective amounts which otherwise would have been payable as semiannual interest thereon shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding such semiannual interest payment dates and the principal amount of such bonds shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding the maturity dates of the bonds. Any bonds redeemed, purchased or surrendered shall be cancelled.

In addition to the cash rental provided for in Section 7 hereof, the County hereby agrees to pay to the Authority all operating expenses of the Authority including expenses incidental to the issuance and payment of the bonds to the extent such expenses are not paid from the proceeds of the bonds. The obligations of the County to make such payments shall be limited tax general obligations of the County.

The County shall, at its own expense, operate and maintain the Project and shall keep the same in good condition and repair. The County may contract for the operation and maintenance of the Project or any part of the Project by a private party. Operation and maintenance shall include (but not be limited to) the providing of all personnel, equipment and facilities, all air conditioning, light, power, heat, telephone, water, sewage disposal, storm drainage and all other personnel services, equipment and supplies, of whatever nature, as shall be necessary or expedient for the operation and maintenance of the Project. Premiums for insurance required to be carried upon or with respect to the Project or the use thereof and taxes levied upon either party hereto on account of the ownership or use thereof or rentals or income therefrom likewise shall be deemed operation

and maintenance expenses. The obligation of the County to pay all costs and expenses of the operation and maintenance of the Project shall be a limited tax general obligation of the County.

The County shall provide, at its own expense, fire and extended coverage, malicious mischief and vandalism insurance in an amount which is at least equal to the amount of the building authority bonds outstanding from time to time or to the amount of the full replacement cost of the Project if that amount be less than the amount of bonds outstanding. Such insurance shall be payable to the County and the Authority as their interests may appear and shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. In the event of the partial or total destruction of the Project during or after construction, or if the Project is for any reason made unusable, the cash rental payments as provided in Section 7 hereof shall continue unabated. The County shall have the option to use the proceeds of insurance, in the event of loss or damage to the Project, for the repair or restoration of the Project. If the County shall determine not to use the proceeds of insurance for the repair or restoration of the Project the amount of such insurance proceeds shall be paid to the Authority and by it deposited in the bond and interest redemption fund and the County shall receive appropriate credits on future cash rental payments due.

The County shall provide adequate liability insurance protecting the County, the Authority and the members of the Authority against loss on account of damage or injury to persons or property, imposed by reason of the ownership, possession, use, operation or repair of the Project or resulting from any acts of omission or commission on the part of the County, the Authority, the members of the Authority or their agents, officers or employees in connection therewith. Such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later.

The County shall hold the Authority and the members of the Authority harmless and to the extent permitted by law keep it fully indemnified at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by the County or by any other person or from any act or omission in, on or about the Project, including any liability resulting from any and all environmental matters pertaining thereto. The County shall, at its own expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the Authority and the members of the Authority harmless and free from all cost or damage in respect thereto.

The County, in its sole discretion, may install or construct in or upon, or may remove from the Project, any equipment, fixtures or structures and may make any alterations or structural changes as it may desire, but the County shall not make any permanent alterations to the Project that will affect adversely the security for the building authority bonds to be issued by the Authority or the prompt payment of the principal of or interest on such bonds.

The Authority, through its officers, employees or agents, may enter upon the Project at any time during the term of this Contract of Lease for the purpose of inspecting the Project and determining whether the County is complying with the covenants, agreements, terms and conditions hereof.

Inasmuch as this Contract of Lease, and particularly the obligations of the County to make cash rental payments to the Authority, provides the security for payment of the principal of and interest on the building authority bonds to be issued by the Authority to finance the Project, it is hereby declared that this Contract of Lease is made for the benefit of the holders of said bonds as well as for the benefit of the parties and that said holders shall have contractual rights herein. In

the event of any default on the part of the County, the Authority and the holders of said bonds shall have all rights and remedies provided by law and especially by Act 31. The parties further covenant and agree that they will not do or permit to be done any act, and that this Contract of Lease will not be amended in any manner, which would impair the security of said bonds or the rights of the holders thereof. An amendment of this Contract of Lease to authorize the issuance of additional building authority bonds and providing for the payment of additional cash rentals for the payment thereof shall not be deemed to impair the security of the bonds or the rights of the holders.

This Contract of Lease shall inure to the benefit of, and be binding upon the respective parties hereto and their successors and assigns; provided, however, that no assignment shall be made in violation of the terms hereof nor shall any assignment be made which would impair the security of the bonds or the rights of the holders thereof.

Additional building authority bonds of equal standing with the bonds herein authorized may be issued, in addition to those for which provision is made in Section 3, for the purpose of making improvements or additions to the Project; provided, however, that no such bonds of equal standing may be issued unless this Contract of Lease is amended or supplemented to provide for such issuance and for an increase in the cash rental payments required to be made by the County in amounts sufficient to permit payment of the principal of and interest on such additional bonds. Nothing in this Contract of Lease shall prevent the Authority from issuing building authority bonds to finance other Projects for lease to the County.

In the event the building authority bonds to finance the Project cannot be or are not issued by the Authority prior to [_____, 20__], the Project shall be abandoned and the County shall pay all expenses of the Authority incurred to the date of abandonment, and neither

party shall have any further obligations under this Contract of Lease. The provisions of this Section 19 may be extended or waived by the parties by resolution of their respective governing bodies.

Except as otherwise provided herein, the right to give any consent, agreement or notice herein required or permitted shall be vested, in the case of the County, in its Board of Commissioners, and in the case of the Authority, in its Commission. Any notice required or permitted to be given hereunder shall be given by delivering the same, in the case of the County, to the County Clerk or the Deputy County Clerk, and in the case of the Authority, to any member of its Commission.

In the event there shall occur changes in the constitution or statutes of the State of Michigan which shall affect the organization, territory, powers or corporate status of the County, the terms and provisions of this Contract of Lease shall be unaffected thereby insofar as the obligation of the County to make cash rental payments is concerned. The proceeds of any sale or other liquidation of any interest of the County in the Project are hereby impressed with a first and prior lien for payment of any outstanding building authority bonds or other obligations of the Authority incurred by reason of the Project or any additions or improvements thereto.

This Contract of Lease shall become effective 60 days after a notice of intention of entering into this Contract of Lease has been published in a newspaper of general circulation in the County as required by Section 8b(3) of Act No. 31; provided, however, that if a petition for a referendum requesting an election on this Contract of Lease is filed with the County Clerk within 45 days after the notice is published, signed by not less than 10% or 15,000 of the registered electors of the County, whichever is less, then this Contract of Lease shall become effective only if and when approved by a majority of the electors of the County voting thereon. This Contract of Lease shall

remain in full force and effect for the period herein provided and shall terminate on [_____, 20__] or earlier, but only if and when the Authority shall have fully paid and discharged its liability with respect to the building authority bonds and any other obligations of the Authority or the County incurred with respect to the acquisition, renovation, construction, furnishing, equipping and improvement of the Project. If such amounts have not been fully paid on or prior to [_____, 20__], the terms of this Contract of Lease shall continue until such amounts have been fully paid.

[Signature Page Follows]

IN WITNESS WHEREOF, the INGHAM COUNTY BUILDING AUTHORITY, by its Commission, and the COUNTY OF INGHAM, by its Board of Commissioners, each have caused this Contract of Lease to be signed in its name, for and on its behalf, by its duly authorized officers, as of the day and year first above written.

Witnessed:

INGHAM COUNTY BUILDING AUTHORITY

By:

Mattis D. Nordfjord, Chairperson

Witnessed:

By:

Gregg A. Todd, Secretary

Witnessed:

COUNTY OF INGHAM

By:

Ryan Sebolt, Chairperson
County Board of Commissioners

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By:

Robert D. Townsend

EXHIBIT A

The Project includes the acquisition, renovation, construction, furnishing, equipping and improvement of the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (collectively, the "Project").

The Site for the Project is described as follows:

the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan.

[To Be Updated or Revised]

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2024, in Ingham County, Michigan, before me appeared Mattis D. Nordfjord, the Chairperson of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2024, in Ingham County, Michigan, before me appeared Gregg A. Todd, the Secretary of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2024, in Ingham County, Michigan, before me appeared Ryan Sebolt, the Chairperson of the Ingham County Board of Commissioners of the County of Ingham, Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said County by authority of its Board of Commissioners, and the said person acknowledged said instrument to be the free act and deed of said County.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT TO IMPLEMENT ENERGY CONSERVATION MEASURES

RESOLUTION #24 –

WHEREAS, on April 13, 2021, the Ingham County Board of Commissioners approved Resolution #21-195 that re-established the Environmental Affairs Commission (EAC); and

WHEREAS, on April 13, 2021, the Ingham County Board of Commissioners also approved Resolution #21-210 that declared a commitment to climate justice, which included a commitment to ensuring that greenhouse gas emissions attributable to Ingham County facilities and operations are reduced to net-zero by the year 2040; and

WHEREAS, in 2022, the Board of Commissioners furthered this work by completing a county-wide energy audit with Bureau Veritas, which recommended numerous energy conservation projects at County facilities; and

WHEREAS, with the support of the Ingham County Environmental Affairs Commission, the Environmental Sustainability Manager and the Facilities Department submitted an application for \$100,000 to the State of Michigan's Department of Environment, Great Lakes, and Energy Community Energy Management Grant program to initiate energy conservation measures at the Forest Community Health Center facility; and

WHEREAS, the energy conservation measures detailed in the grant application, as identified, and recommended in the County's 2022 Energy Audit, include the completion of re-commissioning the building's energy management systems and its control systems, installation of an upgraded Building Automation System (BAS), and upgrading a portion of the building's lighting to LED and installing automatic lighting controls.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the funding for the initiation of recommended energy conservation measures at the County's Forest Community Health Center facility from the Community Energy Management Grant program administered by the Michigan Department of Environment, Great Lakes, and Energy in the amount of \$100,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and to sign any required documents related to the submission of quarterly and final grant reports that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

BOND RESOLUTION
Capital Improvement Bonds, Series 2024
(Limited Tax General Obligation)

RESOLUTION # 24-___

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan, held on the 27th of August, 2024, at 6:30 p.m., Michigan time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Commissioner _____ and seconded by Commissioner _____.

WHEREAS, the Board of Commissioners of the County (the "Board") does hereby determine that it is necessary to finance part of the cost of County of Ingham, Michigan (the "County") capital improvements including the acquisition, construction, installation and equipping of a new animal health facility for the Potter Park Zoo, together with associated site and facilities improvements, including, but not limited to, certain water main improvements, and to pay the costs of issuing the bonds (collectively, the "Project"); and

WHEREAS, the cost of the Project is estimated not to exceed \$10,100,000, a portion of which will be paid from proceeds of bonds described below and from other available funds; and

WHEREAS, the Board has determined to issue bonds and to use the proceeds of the sale of the bonds to finance part of the cost of the Project.

THEREFORE, BE IT RESOLVED by the Board as follows:

AUTHORIZATION OF BONDS-- PURPOSE. Bonds of the County in the principal amount of not to exceed \$6,500,000 shall be issued and sold for the purpose of defraying part of the cost of the Project, including the cost of issuing the bonds.

BOND DETAILS. The bonds shall be designated "Capital Improvement Bonds, Series 2024 (Limited Tax General Obligation)"; shall be dated their date of delivery or such other date determined upon the sale thereof determined by order of the County Clerk or the County Controller/Administrator (in either case the "Authorized Officer"); shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6.50% per annum to be determined upon the sale thereof payable on May 1, 2025 or such other date as determined by order of the Authorized Officer, and semiannually thereafter on the first day of May and November in each year; and shall mature on May 1 in each of the following years:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2025	\$305,000	2035	\$305,000
2026	300,000	2036	315,000
2027	315,000	2037	330,000
2028	330,000	2038	345,000
2029	240,000	2039	355,000
2030	250,000	2040	370,000
2031	260,000	2041	385,000
2032	270,000	2042	400,000
2033	280,000	2043	420,000
2034	290,000	2044	435,000

If the original purchaser shall designate certain of the bonds as term bonds, the maturities set forth above shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of bond set forth in Section 11.

In accordance with the Notice of Sale, the County has reserved the right to adjust the aggregate principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities.

METHOD OF SALE. The County shall sell the bonds at not less than 99.50% nor more than 120% of their par value and accrued interest in accordance with the laws of the State of Michigan. The Authorized Officer is authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer, and exchange of the bonds in accordance with the provisions of this Bond Resolution. The Authorized Officer is authorized to make filings with the Department of Treasury of the State of Michigan as may be required by law or which may be deemed appropriate. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof with such changes as shall be approved by the Authorized Officer.

PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

BOOK-ENTRY SYSTEM. Initially, one fully registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the

County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County. The Authorized Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as the Authorized Officer deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule set forth in Section 2 hereof and upon the terms and conditions set forth in the form of bonds contained in Section 11 hereof. The bonds to be redeemed shall be selected by lot.

OPTIONAL REDEMPTION. The bonds shall be subject to optional redemption prior to maturity at the times and prices and in the manner as may be determined by the County Controller/Administrator at the time of sale of the bonds.

BOND REGISTRAR AND PAYING AGENT. The Authorized Officer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Authorized Officer may from time to time as required designate a similarly qualified successor bond registrar and paying agent. Alternatively, the County Treasurer may serve as bond registrar and paying agent for the bonds if the Authorized Officer determines it is in the best interest of the County.

EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board and the County Clerk and authenticated by the manual signature of the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson of the Board and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the

bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is [insert applicable date]."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 4 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment, or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of a bond, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum, or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

FORM OF BONDS. The bonds shall be in substantially the following form, with such changes thereto as approved by the Authorized Officer within the parameters of this Bond Resolution:

R-___

UNITED STATES OF AMERICA
STATE OF MICHIGAN

COUNTY OF INGHAM

CAPITAL IMPROVEMENT BOND, SERIES 2024
(LIMITED TAX GENERAL OBLIGATION)

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
%	May 1, 20__	_____, 2024	

Registered Owner: Cede & Co.

Principal Amount:

The County of Ingham, State of Michigan (the "County"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the maturity date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the [principal][corporate][designated] trust office of _____, _____, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first day of May and November in each year, commencing [May 1, 2025]. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$ _____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of Michigan, 2001, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying part of the cost of County capital improvements including the acquisition, construction, installation and equipping of a new animal health facility for the Potter Park Zoo, together with associated site and facilities improvements, including, but not limited to, certain water main improvements, and to pay the costs of issuing the bonds (collectively, the "Project").

The County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on this bond as the same become due. The principal of and interest on this bond are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is

subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
------------------------	-----------------------------------------------------

(REPEAT IF MORE THAN ONE TERM BOND)

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

OPTIONAL REDEMPTION

Bonds maturing on or prior to [May 1, 2034] are not subject to optional redemption prior to maturity. Bonds maturing on and after [May 1, 2035], may be subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on and after [May 1, 2034]. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the Registered Owners of bonds called to be redeemed by mail to each Registered Owner at the registered address. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called

for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Ingham, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by manual or facsimile signatures of its Chairperson of the Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent.

COUNTY OF INGHAM

By: _____
Chairperson, Board of Commissioners

(SEAL)

And: _____
Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

_____,
Bond Registrar and Paying Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

DEBT SERVICE FUND. There shall be established for the bonds a debt service fund which shall be kept in a separate bank account. From the proceeds of the sale of the bonds there shall be set aside in the debt service fund any accrued interest received from the original purchaser of the bond at the time of delivery of the bonds. Premium, if any, shall be set aside in either the debt service fund or the construction fund established in Section 13 as directed by an Authorized Officer. Funds of the County to be used to pay the principal and interest on the bond when due shall be placed in the debt service fund and so long as principal or interest on the bonds shall remain unpaid, no moneys shall be withdrawn from such debt service fund except to pay principal and interest on the bonds.

CONSTRUCTION FUND. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used solely to defray the cost of the Project, including any engineering, legal and other expenses incidental thereto. Any unexpended balance of the proceeds of the sale of the bonds remaining in the construction fund after completion of the Project shall be deposited in the debt service fund established in Section 12 hereof.

DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium if any, and interest on the bonds or any portion of the bonds, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, premium if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

PLEDGE OF FULL FAITH AND CREDIT. The full faith and credit of the County are pledged hereby to the payment of the principal and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal

of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimate of not to exceed \$6,500,000 as the cost of the Project and of twenty (20) years and upwards as the period of usefulness thereof, as submitted to the Board, are approved, and adopted.

TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

DESIGNATION OF QUALIFIED TAX-EXEMPT OBLIGATIONS. An Authorized Officer is authorized to designate the bonds as "Qualified Tax-Exempt Obligations" as described in Section 265(b)(3)(B) of the Code.

REPLACEMENT OF BONDS. Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed, or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed, or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed, or wrongfully taken, the County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 19 in lieu of any bond lost, apparently destroyed, or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan in accordance with Act No. 34, Public Acts of Michigan, 2001, as amended, if the County is unable to obtain qualified status from the Department of Treasury. The Authorized Officer or the Chairperson of the Board is hereby authorized to file with the Department of Treasury, if necessary, an application for approval with respect to the bonds and pay such fees and request such waivers and exemptions as may be necessary or desirable in connection with the filing.

SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Chairperson of the Board, the County Clerk, the County Treasurer, the County Controller/Administrator, and all other officials of the County are also authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer, and exchange of bonds in accordance with this Bond Resolution. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof which such changes as shall be approved by the Authorized Officer. The authority granted to the Authorized Officer by this Section, is subject to the following limitations:

- (a) The maximum total interest cost shall not exceed 6.50%.
- (b) The maximum bond term shall not exceed 20 years.
- (c) The maximum purchase price of the bonds shall not exceed 120% of the par value of the bonds.

INVESTMENT OF MONEYS. Moneys in the Construction Fund and the Debt Service Fund may be invested in United States government obligations or obligations the principal of and interest on which are guaranteed by the United States government or in interest bearing time deposits. Any money so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

OFFICIAL STATEMENT. The Authorized Officer is hereby authorized to cause the preparation of an official statement for the bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to comply with the Rule. After the award of the bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the

Rule) on a timely basis and in reasonable quantity as requested by the winning bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The Authorized Officer is authorized to enter into such agreements as may be required to enable the purchasers to comply with the Rule.

CONTINUING DISCLOSURE. The County Controller/Administrator and the County Treasurer have each been authorized severally and jointly to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County has covenanted and agreed that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

NOTICE OF SALE. The Notice of Sale for the bonds shall be published in accordance with law in a publication to be selected by the Authorized Officer and shall be in substantially the following form with such changes as shall be approved by the Authorized Officer.

OFFICIAL NOTICE OF SALE

\$6,500,000*

*(subject to adjustment as described below)

COUNTY OF INGHAM, STATE OF MICHIGAN
CAPITAL IMPROVEMENT BONDS, SERIES 2024
(LIMITED TAX GENERAL OBLIGATION)

SEALED BIDS for the purchase of the above bonds will be received by an agent of the undersigned by the Municipal Advisory Council of Michigan (the "MAC") until [11:00 a.m.], Eastern Daylight Time, on the [1st] day of [October], 2024, at which time said bids will be publicly opened and read. Signed bids may be submitted to the MAC by email only at munibids@macmi.com, but no bid will be received after the time for receiving bids specified above and the bidder bears all risks of transmission failure.

IN THE ALTERNATIVE: Bids may be submitted electronically via PARITY pursuant to this Notice on the same date and until the same time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Notice, the terms of this Notice shall control. For further information about PARITY, potential bidders may contact the Municipal Advisor (identified below) or PARITY at (212) 849-5021.

BOND DETAILS: The bonds will be fully registered bonds of the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof, dated the date of their delivery, and will bear interest from their date payable on May 1, 2025, and semi-annually thereafter.

The bonds will mature on the first day of May as follows (provided, however, that the amounts set forth below may be adjusted as described under "ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES" herein):

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2025	\$305,000	2035	\$305,000
2026	300,000	2036	315,000
2027	315,000	2037	330,000
2028	330,000	2038	345,000
2029	240,000	2039	355,000
2030	250,000	2040	370,000
2031	260,000	2041	385,000
2032	270,000	2042	400,000
2033	280,000	2043	420,000
2034	290,000	2044	435,000

TERM BOND OPTION: Bidders shall have the option of designating bonds as serial bonds or term bonds, or both. The bidder must designate whether each of the principal amounts shown above represents a serial maturity or a mandatory redemption requirement for a term bond maturity. There may be more than one term bond designated. In any event, the principal amount scheduled for maturity in the years shown above shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made within one (1) hour of sale.

PRIOR REDEMPTION:

A. MANDATORY REDEMPTION. Bonds designated as term bonds shall be subject to mandatory redemption at par and accrued interest on the dates and in the amounts corresponding to the annual principal maturities hereinbefore set forth. The bonds or portions of bonds to be redeemed shall be selected by lot.

B. OPTIONAL REDEMPTION. Bonds maturing on or prior to [May 1, 2034] are not subject to optional redemption prior to maturity. Bonds maturing on and after [May 1, 2035], may be subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on and after [May 1, 2034]. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

C. NOTICE OF REDEMPTION. Not less than thirty days' notice of redemption shall be given by first class mail to the registered owner at the registered address. Failure to receive notice of redemption shall not affect the validity of the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the redemption date; provided, funds are on hand with the bond registrar and paying agent to redeem the bonds called for redemption.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 6.50% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/100 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. No maturity of the Bonds may have an initial offering price to the public less than 98.5% of par. No proposal for the purchase of less than all of the bonds or at a price less than 99.50% nor more than 120% of their par value will be considered. The true interest cost on the bonds shall not exceed 6.50%.

BOOK-ENTRY-ONLY: The bonds will be issued in book-entry-only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. The book-entry-only system is described further in the preliminary official statement for the bonds.

BOND REGISTRAR AND PAYING AGENT: The bonds shall be payable as to principal in lawful money of the United States upon surrender thereof at the [principal][corporate][designated] trust office of _____, _____, Michigan, the bond registrar and paying agent. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address. As long as DTC, or its nominee Cede & Co., is the registered owner of the bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the bonds is the responsibility of DTC participants and indirect participants as described in the preliminary official statement for the bonds. The County from time to time as required may designate a successor bond registrar and paying agent.

PURPOSE AND SECURITY: The bonds are to be issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended, to defray all or part of County capital improvements including the acquisition,

construction, installation and equipping of a new animal health facility for the Potter Park Zoo, together with associated site and facilities improvements, including, but not limited to, certain water main improvements, and to pay the costs of issuing the bonds (collectively, the "Project"). The full faith and credit of the County have been irrevocably pledged to the prompt payment of the principal of and interest on the bonds. The principal of and interest on the bonds are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

***ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES:** The County reserves the right to adjust the aggregate principal amount of the bonds after receipt of the bids and prior to final award, if necessary, so that the purchase price of the bonds will provide an amount determined by the County to be sufficient to construct the Project and to pay costs of issuance of the bonds. The adjustments, if necessary, will be in increments of \$5,000. The purchase price will be adjusted proportionately to the adjustment in issue size, but the interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits.

***ADJUSTMENT TO PURCHASE PRICE:** Should any adjustment to the aggregate principal amount of the bonds be made by the County, the purchase price of the bonds will be adjusted by the County proportionally to the adjustment in principal amount of the bonds and in such manner as to maintain as comparable an underwriter's spread as possible to that bid.

GOOD FAITH: A good faith deposit will not be required.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost to the County. True interest cost shall be computed by determining the annual interest rate (compounded semiannually) necessary to discount the debt service payments on the bonds from the payment dates thereof to [October 22, 2024], and to the price bid.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Dickinson Wright PLLC, attorneys of Lansing, Michigan, bond counsel, the original of which will be furnished without expense to the purchaser at the delivery of the bonds. The fees of Dickinson Wright PLLC for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the bonds, Dickinson Wright PLLC has made no inquiry as to any financial information, statements or material contained in any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds and, accordingly, will not express any opinion with respect to the accuracy or completeness of any such financial information, statements or materials. By submitting a bid, the bidder consents to the engagement of Dickinson Wright PLLC as bond counsel to the County notwithstanding any representation of the bidder by such firm in matters unrelated to the issuance of the bonds.

TAX MATTERS: The approving opinion will include an opinion to the effect that under existing law as enacted and construed on the date of the initial delivery of the bonds, the interest on the bonds is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Interest on the bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals; however, interest on the bonds is included in the "adjusted financial statement income" of certain corporations that are subject to the federal corporate alternative minimum tax under Section 55 of the Code. The opinion set forth above will be subject to the condition that the County comply with all requirements of the Code, that must be satisfied subsequent to the issuance of the bonds in

order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest on the bonds to be included in gross income retroactive to the date of issuance of the bonds. The County has covenanted to comply with all such requirements. The opinion will express no opinion regarding other federal tax consequences arising with respect to the bonds.

At this time, it is anticipated that the Bonds may be designated as qualified tax-exempt obligations (i.e. "bank qualified").

If the winning bidder will obtain a municipal bond insurance policy or other credit enhancement for the bonds in connection with their original issuance, the winning bidder will be required, as a condition of delivery of the bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

In addition, the approving opinion of bond counsel will include an opinion to the effect that under existing law, as enacted and construed on the date of the initial delivery of the bonds, the bonds and the interest thereon are exempt from all taxation by the State of Michigan or a political subdivision thereof, except estate taxes and taxes on gains realized from the sale, payment, or other disposition thereof.

ISSUE PRICE: The winning bidder shall assist the County in establishing the issue price of the bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form provided by bond counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the County and bond counsel. All actions to be taken by the County under this Notice of Sale to establish the issue price of the bonds may be taken on behalf of the County by the County's municipal advisor identified herein and any notice or report to be provided to the County may be provided to the County's municipal advisor.

The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the "competitive sale requirements") because:

- (1) the County is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that competitive sale requirements are satisfied, the winning bidder shall be expected to certify as to the reasonably expected initial offering price of the bonds to the public.

In the event that the competitive sale requirements are not satisfied, the County shall so advise the winning bidder. The County shall treat (i) the first price at which 10% of a maturity of the bonds (the "10% test") is sold to the public as of the sale date as the issue price of that maturity and (ii) the initial offering price to the public as of the sale date of any maturity of the bonds not satisfying the 10% test as of the sale date as the issue price of that maturity (the "hold-the-offering-price rule"), in each case applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the County if any maturity of the bonds satisfies the 10% test as of the date and time of the award of the bonds. Any maturity of the bonds (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) that does not satisfy the 10% test as of the date and time of the award of the bonds shall be subject to the hold-the-offering-price rule. Bids will not be subject to cancellation in the event that any maturity of the bonds is subject to the hold-the-offering-price rule. Bidders should prepare their bids on the assumption that some or all of the maturities of the bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the bonds.

By submitting a bid, each bidder confirms that, except as otherwise provided in its bid, it has an established industry reputation for underwriting new issuances of municipal bonds, and, further, the winning bidder shall (i) confirm that the underwriters have offered or will offer the bonds to the public on or before the date of award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the bonds, that the underwriters will neither offer nor sell unsold bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public.

The winning bidder shall promptly advise the County when the underwriters have sold 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

The County acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating

each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the bonds to the public),
- (iii) a purchaser of any of the bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "sale date" means the date that the bonds are awarded by the County to the winning bidder.

CUSIP: CUSIP numbers will be imprinted on all bonds of this issue at the County's expense. Neither the failure to print numbers nor an improperly printed number shall constitute cause for the purchaser to refuse to accept delivery. The purchaser shall be responsible for requesting assignment of numbers and for payment of any charges for the assignment of numbers.

OFFICIAL STATEMENT: An electronic copy of the County's preliminary official statement relating to the bonds may be obtained by contacting the Municipal Advisor at the address referred to below. The preliminary official statement is in a form deemed final by the County for purposes of paragraph (b)(1) of SEC Rule 15c2-12 (the "Rule"), but is subject to revision, amendment, and completion in a final official statement.

After the award of the bonds, the County will provide on a timely basis up to 10 copies of a final official statement, as that term is defined in paragraph (f)(3) of the Rule, at the County's expense to enable the winning bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal

Securities Rulemaking Board. Requests for such additional copies of the final official statement shall be made to the Municipal Advisor at the address set forth below within 24 hours of the award of the bonds.

CONTINUING DISCLOSURE: In order to assist bidders in complying with paragraph (b)(5) of the Rule, the County will undertake, pursuant to a resolution adopted by its governing body and a continuing disclosure certificate, to provide annual reports and notices of certain events. A description of these undertakings is set forth in the preliminary official statement and will also be set forth in the final official statement.

BOND INSURANCE AT PURCHASER'S OPTION: If the bonds qualify for the issuance of any policy of municipal bond insurance or commitment therefor at the option of the purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser. THERE WILL BE NO CHANGES MADE TO THE BOND RESOLUTION TO REFLECT BOND INSURANCE. Any increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the County has requested and received a rating on the bonds, from a rating agency, the County will pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE COUNTY.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act No. 517, Public Acts of Michigan, 2012; MCL 129.311 et seq.

DELIVERY OF BONDS: The County will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC, New York, New York. The usual closing documents, including a continuing disclosure certificate and a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of the delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, Eastern Daylight Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the winning bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned. Payment for the bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

MUNICIPAL ADVISOR: PFM Financial Advisors LLC (the "Municipal Advisor") is a Registered Municipal Advisor in accordance with the rules of the Municipal Securities Rulemaking Board. The Municipal Advisor has been retained by the County to provide certain financial advisory services relating to the planning, structuring, and issuance of the bonds. The Municipal Advisor is not engaged in the business of underwriting, trading, marketing or the distribution of securities or any other negotiable instruments. The Municipal Advisor's duties, responsibilities and fees arise solely as a Registered Municipal Advisor to the County, and it has no secondary obligation or other responsibility. Further information regarding the bonds may be obtained from the Municipal Advisor, 555 Briarwood Circle, Suite 333, Ann Arbor, Michigan 48108. Telephone: (734) 994-9700.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for Bonds."

Gregg A. Todd
County Controller/Administrator
County of Ingham

CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Human Services Committee:

YEAS: Cahill, Tennis, Trubac, Peña, Pawar, Ruest _____

NAYS: _____

ABSENT: Morgan _____

Approved: August 19, 2024

County Services Committee:

YEAS: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer _____

NAYS: _____

ABSENT: Peña _____

Approved: August 20, 2024

Finance Committee:

YEAS: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville _____

NAYS: _____

ABSENT: None _____

Approved: August 21, 2024

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 27th day of August, 2024, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of August, 2024.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ADDITIONAL SPECIAL PART TIME MOBILE HEALTH PER
DIEM MEDICAL POSITIONS**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to add (2) Per Diem Mobile Health Physicians, (2) Per Diem Mobile Health Physician Assistants, (2) Per Diem Mobile Health Nurse Practitioners, and (2) per Diem Mobile Health Unit Charge Nurses as Special Part-Time positions for the Ingham County Mobile Health Unit, effective September 1, 2024; and

WHEREAS, ICHD has established the Ingham County Mobile Health Unit; and

WHEREAS, the current staffing level requires the hiring of per diem medical positions to assist with medical activities at Mobile Health events; and

WHEREAS, the Mobile Health Unit requires medical staff on site to administer vaccines, transport vaccinations, and provide medical consultation to patients; and

WHEREAS, the Mobile Health Unit's four current temporary per diem staff are not always available for various reasons and more medical staff may be needed in the future; and

WHEREAS, per diem medical positions were created in 2022 as a staffing mechanism for these intermittent, short-term health events; and

WHEREAS, these Mobile Health positions are currently temporary positions that force the staff in these positions to take 90 days of leave after a year, posing significant operational interruption to MHU and NWC activities; and

WHEREAS, the current job descriptions for these positions are based upon work in the clinic setting and these job descriptions need to be updated to accurately fit the duties and responsibilities for the Mobile Health Unit activities; and

WHEREAS, all costs for this agreement will be covered by the Mobile Testing Grant from MDHHS and these Special Part-time positions will not receive benefits and will use already created job descriptions, but with amended duties to fit the mobile health clinic; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize adding (2) Per Diem Mobile Health Physicians, (2) Per Diem Mobile Health Physician Assistants, (2) Per Diem Mobile Health Nurse Practitioners, and (2) per Diem Mobile Health Unit Charge Nurses as Special Part-Time positions for the Ingham County Mobile Health Unit, effective September 1, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes adding (2) Per Diem Mobile Health Physicians, (2) Per Diem Mobile Health Physician Assistants, (2) Per Diem Mobile Health Nurse Practitioners, and (2) per Diem Mobile Health Unit Charge Nurses as Special Part-Time positions for the Ingham County Mobile Health Unit, effective September 1, 2024.

BE IT FURTHER RESOLVED, that the rate of compensation will continue at the current rate posted for each of the four positions (Physician, Physician Assistant, Nurse Practitioner, and Charge Nurse).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services, County Services, and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS TO THE 511 FUND FOR FISCAL
YEAR 2025**

RESOLUTION #24 –

WHEREAS, as of June 2024, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) had a shortfall of \$2.7 million, and the shortfall is projected to reach at least \$4 million for fiscal year 2024; and

WHEREAS, ICHD's CHCs are committed to providing accessible, affordable health care services to the residents of Ingham County; and

WHEREAS, in efforts to reduce the budget shortfall, the Ingham Community Health Centers Board of Directors approved a budget reduction plan; and

WHEREAS, the budget reduction plan comprises of staff reduction, a freeze on vacant positions except dental provider vacancies, funding freeze on out-of-state travel, discontinuation of meals at board meetings, and closure of New Hope Community Health Center; and

WHEREAS, in addition, an accounting firm has been hired to provide financial assessment services to address the budget shortfall and offer additional revenue enhancement and expense optimization; and

WHEREAS, financial savings of approximately \$3 million will be realized from the budget reduction plan over the course of fiscal year 2025; and

WHEREAS, these budget adjustments are critically important and are the first steps toward solvency in the fiscal year 2025 and beyond; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize the budget reduction plan approved by the Ingham Community Health Centers Board of Directors on August 8, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the budget reduction plan approved by the Ingham Community Health Centers Board of Directors on August 8, 2024.

BE IT FURTHER RESOLVED, that the budget reduction plan comprises of staff reduction, a freeze on vacant positions except dental provider vacancies, funding freeze on out-of-state travel, discontinuation of meals at board meetings, and closure of New Hope Community Health Center.

BE IT FURTHER RESOLVED, that an exception to a hiring freeze includes cases where employees are required to fill positions as part of grant-funded programming.

BE IT FURTHER RESOLVED, that exceptions to the hiring freeze will be granted by the Human Services Committee and County Services Committee following a recommendation from the Ingham Community Health Centers Board of Directors.

BE IT FURTHER RESOLVED, that the lease agreement for New Hope CHC will not be renewed.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the closure of New Hope CHC.

BE IT FURTHER RESOLVED, that effective October 1, 2024, the following positions at New Hope Community Health Center are hereby eliminated:

Position #	Title	FTE
601492	Nurse Practitioner	1.0
601506	Medical Assistant	1.0
601507	Medical Assistant	1.0
601508	Medical Assistant	1.0
601509	Community Health representative III	1.0
601510	Health Center Nurse	1.0
601516	Community Health Worker	1.0

BE IT FURTHER RESOLVED, that effective immediately, the following positions are hereby subject to layoff and frozen for fiscal year 2025:

Position #	Title	FTE
601364	Medical Assistant	1.0
601499	Medical Assistant	1.0
601415	Physician Assistant	1.0
601442	Nurse Clinical Educator	1.0
601236	Medical Assistant	1.0

BE IT FURTHER RESOLVED, that effective immediately, the following position is hereby reduced from 1.0 FTE to a 0.50 FTE:

Position #	Title	FTE
601247	Health Center Nurse	1.0

BE IT FURTHER RESOLVED, that a monthly report on positions filled due to the exception of grant-funded programming be presented to the Board of Commissioners during the duration of fiscal year 2025.

BE IT FURTHER RESOLVED, that exceptions to the hiring freeze will be granted by the Human Services Committee and County Services Committee following a recommendation by the Ingham Community Health Centers Board of Directors.

BE IT FURTHER RESOLVED, that effective immediately, out of state travel is hereby prohibited with the exception of travel by the Executive Director that has been preapproved by the Ingham Community Health Centers Board of Directors.

BE IT FURTHER RESOLVED, that the Out of State Travel Policy and all other County policies remain in effect.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE INGHAM COUNTY TO SERVE AS HOST PARTNER FOR A MI
HEALTHY CLIMATE CORPS MEMBER**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners approved Resolution #20-301 to declare a climate emergency in Ingham County, thereby formally communicating its urgent intention to take bold action toward mitigating resource waste and greenhouse gas emissions while developing sustainable practices in County government; and

WHEREAS, Ingham County furthered these efforts through Resolution #21-210 to declare Ingham County's commitment to climate justice and committing to ensuring that greenhouse gas emissions attributable to Ingham County facilities and operations are reduced to net-zero by the year 2040; and

WHEREAS, Resolution #24-052 accepted the funding for the development of a Sustainability Action Plan and Resolution #24-351 authorized a contract with Fishbeck for the development of a Sustainability Action Plan; and

WHEREAS, Resolution #22-075 authorized a contract for the completion of a comprehensive energy audit of county facilities not to exceed the amount of \$164,000; and

WHEREAS, the Environmental Sustainability Manager requested that the remaining amount of the budget that was designated for the energy audit project, \$69,000, be rolled over and re-designated for projects to further the County's net-zero carbon emissions goal; and

WHEREAS, in June of 2023, the State of Michigan Department of Environment, Great Lakes, and Energy announced the second round of their MI Healthy Climate Corps (MHCC) initiative, an AmeriCorps program designed to provide Michigan communities with support and capacity for furthering climate action; and

WHEREAS, participating in the MHCC program will provide the assistance in development of the sustainability action plan, while also supporting net-zero goals by furthering efforts in managing utility benchmarking for County buildings, in the County's fleet transition, and in charging infrastructure planning for electric vehicles; and

WHEREAS, Ingham County's participation in the MHCC program will require a host partner contribution of \$14,175; and

WHEREAS, On August 9, 2024, the Environmental Sustainability Manager was notified that its application to serve as a host site for a MHCC member was approved.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Ingham County to serve as a host partner site for a MI Healthy Climate Corps member from November 1, 2024 through October 31, 2025 including a host partner contribution not to exceed \$14,175.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE UTILIZATION OF MICHIGAN DEPARTMENT OF
NATURAL RESOURCES GRANTS TF22-0077 AND TF21-0118 FUNDS FOR ADDITIONAL SCOPE
ITEMS FOR IMPROVEMENTS TO HAWK ISLAND COUNTY PARK**

RESOLUTION #24 –

WHEREAS, the Ingham County Parks are committed to enhancing visitor experiences by providing outdoor amenities for families, groups, and individuals of all abilities; and

WHEREAS, there is a pressing need for additional picnic areas within Hawk Island County Park to meet increasing demand; and

WHEREAS, the Michigan Department of Natural Resources has previously awarded grant TF22-0077 and TF21-0118 to Hawk Island County Park; and

WHEREAS, due to original bids coming in favorably less than budgeted total, it is proposed to allocate a portion of the awarded grant funds towards the development of a new accessible picnic area within Hawk Island County Park to maximize the impact of existing funding; and

WHEREAS, the scope of work for the new ADA (Americans with Disabilities Act) accessible picnic area includes the installation of six (6) new concrete picnic “pods” each consisting of two (2) picnic tables (one of which is accessible), an accessible grill and a waste receptacle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the allocation of funds from the Michigan Department of Natural Resources grant TF22-0077 and TF21-0118 for an amount not to exceed \$93,600 which includes \$75,000 for improvements and not to exceed \$5,000 for prime professional services for Spicer Group and \$13,600 in contingency.

BE IT FURTHER RESOLVED, that there are available funds in line item 228-62800-967000-TR084 and line item 228-62800-967000-TR111.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks to take all necessary actions to implement the development of the new accessible picnic area as outlined in the scope of work.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT FOR THE RED CEDAR RIVER
MULTI-JURISDICTIONAL CLEARING PROJECT**

RESOLUTION #24 –

WHEREAS, through Resolutions #24-177 approved an eighth round of applications that would provide Ingham County Trails and Parks Millage Grant Funds for various parks and trails projects, planning, and engineering for future projects, and other special projects; and

WHEREAS, the Grantees approved funds in the amount of \$500,000 for a project entitled Red Cedar River Multi-Jurisdictional Clearing Project (Project #TR129) with Meridian Township, Williamstown Township, and City of Williamston; and

WHEREAS, the Park Commission recommends adopting the proposed strategy and spending plan for the Round 8 Millage, with funds distributed in 2028, contingent upon millage renewal in 2026, as outlined in Exhibit; and

WHEREAS, Red Cedar River Multi-Jurisdictional Clearing Project is requesting 20 percent (\$100,000) of their contract amount of \$500,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement #TR129 to distribute 20 percent of the allocated funds for the use over the next three years effective upon execution of the contract, as listed below, with Red Cedar River Multi-Jurisdictional Clearing Project:

Contract Title	Project #	Contract Amount	Requested Amount
Red Cedar River Multi-Jurisdictional Clearing Project	TR129	\$500,000	\$100,000

BE IT FURTHER RESOLVED, that the decision whether to fund a project is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$100,000 from the Trails & Parks Millage fund into line item 228-62800-967000-TR129.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT FROM THE STATE OF MICHIGAN FOR THE
RENOVATION OF THE FELINE & PRIMATE BUILDING AT POTTER PARK ZOO**

RESOLUTION #24 –

WHEREAS, Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the Association including animal exhibits and holding spaces; and

WHEREAS, Potter Park Zoo submitted a 2025 State Budget grant request of \$10,000,000 for the renovation of the Potter Park Zoo Feline & Primate Building; and

WHEREAS, Ingham County was awarded \$10,000,000 for improvements to the Feline & Primate building including the large feline exhibits and holding spaces.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the grant from the 2025 State of Michigan budget in the amount of \$10,000,000 for the renovation of the Feline & Primate building at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to make necessary adjustments to the Potter Park Zoo budget, including to accept donations and to establish an account for any funds received and the disbursement thereof in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE STORMWATER INFRASTRUCTURE IMPROVEMENTS AT
POTTER PARK ZOO GRANT FROM REPRESENTATIVE ELISSA SLOTKIN'S COMMUNITY
PROJECT FUNDING PROGRAM**

RESOLUTION #24 –

WHEREAS, Potter Park Zoo's stormwater runoff directly impacts the water quality of the Red Cedar River, a major tributary of the Grand River, which has a drainage basin of around 460 square miles, and encompasses portions of the Lansing and East Lansing metropolitan areas; and

WHEREAS, Potter Park Zoo submitted an application for \$1,700 to Representative Elissa Slotkin's 2024 Community Project Funding program for stormwater infrastructure improvements; and

WHEREAS, the stormwater infrastructure grant request was funded at \$959,752 in the Environmental Protection Agency appropriations bill; and

WHEREAS, a 20% match of \$191,950 is a requirement of the grant of which the funds are available in the Zoo's fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby accept the stormwater infrastructure improvements at Potter Park Zoo grant from Representative Elissa Slotkin's Community Project Funding program through the Environmental Protections Agency committee in the amount of \$959,752.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the 20% required match of \$191,950 from the Potter Park Zoo fund balance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to make necessary adjustments to the Potter Park Zoo budget, including to accept donations and to establish an account for any funds received and the disbursement thereof in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE HEALTH RESOURCES AND SERVICES ADMINISTRATION FY
2024 QUALITY IMPROVEMENT AWARD: UNIFORM DATA SYSTEM PATIENT-LEVEL
SUBMISSION**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to accept the Quality Improvement Award, for an amount of \$39,620, from the Health Resources and Services Administration agency (HRSA), effective upon approval; and

WHEREAS, these funds will be used to assist the CHCs with preparing to submit patient-level data to HRSA as a part of the yearly, mandatory Uniform Data System (UDS) reporting process; and

WHEREAS, these funds will be used to prepare our systems for CY 2025 UDS reporting requirements; and

WHEREAS, accepting these funds is critical to meeting compliance with HRSA's UDS reporting criteria; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting the Quality Improvement Award from HRSA in an amount not to exceed \$39,620, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting the Quality Improvement Award from HRSA in an amount not to exceed \$39,620, effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2024-2025 AMERICORPS STATE GRANT FUNDING

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to accept the Michigan Department of Labor and Economic Opportunity (MDLEO) FY 24/25 AmeriCorps State grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$269,985; and

WHEREAS, ICHD was the recipient of grant funds for the AmeriCorps State Program funding in FY 23/24, which was authorized through Resolution #23-292; and

WHEREAS, as a condition of this grant, ICHD is required at a minimum, to enter into Memorandums of Agreement (MOAs) with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, ICHD'S AmeriCorps State Program has been approved by the AmeriCorps agency for another year of funding for the 2024-25 program year in the amount not to exceed \$269,985 in order to support up to ten (10) AmeriCorps members working in organizations to advance public housing needs within Ingham County; and

WHEREAS, under this grant, AmeriCorps members will facilitate educational workshops, distribute educational resources, and engage community members in one-on-one counseling to curate a healthy home in the Greater Lansing area; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting the MDLEO FY 24/25 AmeriCorps State grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$269,985.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting the MDLEO FY 24/25 AmeriCorps State grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$269,985.

BE IT FURTHER RESOLVED, that the Medical Health Officer is authorized to submit the 2024-2025 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the Memorandum of Agreement is final.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-297 TO ACCEPT HEALTHY! CAPITAL COUNTIES FUNDS

RESOLUTION #24 –

WHEREAS, Ingham County Health Department wishes to amend Resolution #24-297 to increase funding to an amount not to exceed \$60,000 effective through September 30, 2024 to support the work of the Healthy! Capital Counties project; and

WHEREAS, Resolution #24-297 authorized agreements with: Sparrow Health System, McLaren Greater Lansing and Eaton Rapids Medical Center and acceptance of funds from the Barry-Eaton District Health Department for the Healthy! Capital Counties project; and

WHEREAS, this amendment will increase the funding ICHD from to \$60,000 to support of the work on both the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP), effective upon approval; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution # 24-297 to increase funding to an amount not to exceed \$60,000, effective through September 30, 2024 to support the work of the Healthy! Capital Counties project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-297 to increase funding to an amount not to exceed \$60,000, effective through September 30, 2024 to support the work of the Healthy! Capital Counties project.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #24-297 shall remain in effect.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #22-399 FOR AN INFECTIOUS DISEASE PHYSICIAN SERVICES AGREEMENT WITH MSU HEALTH CARE INC.

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to amend Resolution #22-399 to extend its agreement with Michigan State University (MSU) Health Care Inc. for up to 0.20 FTE Infectious Disease Physician services effective August 1, 2024 through July 31, 2026; and

WHEREAS, the new agreement will include a 2% annual increase for amounts not to exceed \$57,228.85 (Year 1) and \$58,373.42 (Year 2); and

WHEREAS, the current agreement is set to expire on July 31, 2024; and

WHEREAS, the financial impact will not exceed \$57,228.85 (Year 1), and \$58,373.42 (Year 2) for a total amount not to exceed \$115,602.27; and

WHEREAS, these physician services will be funded through HIV Ryan White Part D funding; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #22-399 with MSU Health Care Inc. for up to 0.20 FTE Infectious Disease Physician services effective August 1, 2024 through July 31, 2026 for a total amount not to exceed \$115,602.27.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #22-399 with MSU Health Care Inc. for up to 0.20 FTE Infectious Disease Physician services effective August 1, 2024 through July 31, 2026 for a total amount not to exceed \$115,602.27.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LTS STAFFING SERVICES

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with LTS Staffing Services for supplemental staffing services effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000; and

WHEREAS, LTS will provide ICHD with temporary staffing that will allow the Communicable Disease Division (CD) to increase their capacity and to provide additional support for disease investigation and prevention efforts; and

WHEREAS, LTS will provide temporary Immunization and Disease Control Nurses and Community Health Representatives to aid in COVID-19 vaccinations, seasonal flu vaccinations, and other infection prevention and control investigation and response, including Health care-related infections and congregate settings; and

WHEREAS, staffing will be compensated at the following rates:

Two Immunization Nurses: \$33.98 per hour
One Disease Control Nurse: \$38.69 per hour
Two Community Health Representatives: \$19.32 per hour

WHEREAS, the financial impact of this agreement will not exceed \$190,000 and will be covered by the Michigan Department of Health and Human Services (MDHHS) COVID-19 Immunizations Epidemiology and Laboratory Capacity (ELC) COVID-19 supplemental funding; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with LTS Staffing for supplemental staffing services, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with LTS Staffing for supplemental staffing services, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH AETNA BETTER HEALTH OF MICHIGAN, INC., HAP CARESOURCE, INC., MCLAREN HEALTH PLAN, INC., AND UNITED HEALTHCARE COMMUNITY PLAN, INC., FOR THE MATERNAL INFANT HEALTH PROGRAM AND MEDICAID HEALTH PLANS

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with Aetna Better Health of Michigan, Inc., HAP CareSource, Inc., McLaren Health Plan, Inc., and United Healthcare Community Plan, Inc., to enable ICHD to bill the listed Medicaid Health Plans (MHP)s for services provided, effective October 1, 2024 through September 30, 2029; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to provide the Maternal Infant Health Program (MIHP), a home visiting program for women that are pregnant or have an infant under the age of one year and have Medicaid for insurance; and

WHEREAS, MIHP providers must establish and maintain provider contractual agreements with the MHPs in their service area to receive payment for in-network services provided to MHP enrollees unless the MHP indicates; and

WHEREAS, the goals of the MIHP are to reduce rates of maternal and infant morbidity and mortality by promoting healthy pregnancies, positive birth outcomes, and healthy infant growth and development; and

WHEREAS, this agreement allows MIHP to bill the listed MHPs for services provided; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize contracting with Aetna Better Health of Michigan, Inc., HAP CareSource, Inc., McLaren Health Plan, Inc., and United Healthcare Community Plan, Inc., to enable ICHD to bill the listed MHPs for services provided, effective October 1, 2024 through September 30, 2029.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Aetna Better Health of Michigan, Inc., HAP CareSource, Inc., McLaren Health Plan, Inc., and United Healthcare Community Plan, Inc., to enable ICHD to bill the listed MHPs for services provided effective October 1, 2024 through September 30, 2029.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2024 - 2025 PUBLIC HEALTH AMERICORPS GRANT

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to accept the Michigan Community Service Commission (MCSC) via the Michigan Department of Labor and Economic Opportunity (MDLEO) FY24-25 Public Health AmeriCorps grant fund effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$270,000; and

WHEREAS, ICHD's Public Health AmeriCorps Program has been approved by the AmeriCorps agency for the FY24-25 program year in the amount of up to \$270,000 and annual funding and project renewal is anticipated; and

WHEREAS, Public Health AmeriCorps seeks to address critical local public health needs and create public health-related career pathways; and

WHEREAS, the program will place approximately ten (10) AmeriCorps members in organizations working to advance local public health efforts; and

WHEREAS, ICHD has offered community-centered AmeriCorps programming, via its State and VISTA programs, since 2006; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting the FY24-25 Public Health AmeriCorps Grant fund effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$270,000 .

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting the FY24-25 Public Health AmeriCorps Grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$270,000.

BE IT FURTHER RESOLVED, that the Medical Health Officer, or designee, is authorized to tentatively electronically approve the Memorandum of Agreement, and any e-Grants system updates or amendments.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the Memorandum of Agreement is final.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ELEVENTH AMENDMENT TO THE AGREEMENT WITH
THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH
DECEMBER 31, 2025**

RESOLUTION #24 –

WHEREAS, an extended main agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2025; and

WHEREAS, in November 2020, the electorate approved a renewal of the countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2024 through September 30, 2025 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board is hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

INGHAM COUNTY PROPOSED SCOPE OF SERVICE

For October 1, 2024, through September 30, 2025

For fiscal year 2025, Ingham County projects tax revenue in the amount of \$5,898,235 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost-efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$2,028,968 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$3,869,267 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The term of the Agreement between CATA and Ingham County was extended for five years from January 1, 2021, through December 31, 2025, and adopted by both parties near the end of 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-061 WITH NEXTGEN® HEALTHCARE INFORMATION SYSTEMS, INC. TO PURCHASE THE REVENUE CYCLE MANAGEMENT SERVICES

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #24-061 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® RCM Services, for a monthly amount not to exceed 8.59% of net collections effective upon approval; and

WHEREAS, NextGen® RCM Services would provide management of claims through the Practice Management system as well as electronic payment posting and denial preparation and resolution for end users; and

WHEREAS, this solution instantly provides management of claims as well as electronic payment posting, denial preparation and resolution improving workflow, while optimizing patient safety and reducing financial waste; and

WHEREAS, the cost for this solution includes an annual amount not to exceed 8.59% of net collections; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #24-061 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® RCM services, for an annual amount not to exceed 8.59% of net collections.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-061 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® Revenue Cycle Management Services (RCM) solution, for an annual amount not to exceed 8.59% of net collections.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION SUPPORTING A PAID PARENTAL
LEAVE POLICY FOR INGHAM COUNTY EMPLOYEES**

RESOLUTION #24 –

WHEREAS, parental leave of absence gives parents time off work to bond with their new child; and

WHEREAS, paid parental leave of absence is available to eligible Federal and State of Michigan employees;
and

WHEREAS, the Federal Employee Paid Leave Act (FEPLA) makes paid parental leave available to Federal employees with a qualifying birth of child or the placement of a child with an employee for adoption or foster care; and

WHEREAS, as a result, the Family and Medical Leave Act provisions were amended to provide up to 12 weeks of paid parental leave to covered Federal employees in connection with the birth or placement (for adoption or foster care) of a child occurring on or after October 1, 2020; and

WHEREAS, paid parental leave granted in connection with a qualifying birth or placement under FEPLA is substituted for unpaid FMLA leave and is available during the 12-month period following the birth or placement; and

WHEREAS, paid parental leave under FEPLA is limited to 12 work weeks and may be used during the 12-month period beginning on the date of the birth or placement involved; and

WHEREAS, within these 12 work weeks, paid parental leave is available as long as an employee has a continuing parental role with the child whose birth or placement was the basis for the leave entitlement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports the implementation of a paid parental leave policy for Ingham County employees.

BE IT FURTHER RESOLVED, that the Ingham County Policy Committee is directed to develop a Paid Parental Leave Policy for Ingham County employees for consideration by the Board of Commissioners.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN STATE UNIVERSITY TO
PROVIDE LAW ENFORCEMENT SERVICES**

RESOLUTION #24 –

WHEREAS, the Ingham County Sheriff's Office has assisted Michigan State University with police services at events for more than 20 years; and

WHEREAS, the Ingham County Sheriff's Office often collaborates regionally to provide public safety throughout our region; and

WHEREAS, the Ingham County Sheriff's Office would like to enter into a 3-year contract to provide law enforcement services at events such as home football games and concerts; and

WHEREAS, there is no loss of patrol coverage since the Sheriff's Office provides deputies on overtime; and

WHEREAS, there is no cost to Ingham County since the overtime is paid for by Michigan State University.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to enter into a contract with Michigan State University to provide law enforcement services at events.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETIRE AND REPLACE ICSO K9 SADIE

RESOLUTION #24 –

WHEREAS, the Ingham County Sheriff's Office has had, during Sheriff Scott Wriggelsworth's tenure as the Sheriff, a Canine Team; and

WHEREAS, Canine Sadie was a member of the Ingham County Sheriff's Office with her handler Sergeant Chad Doyle for the past 8 years where her duties entailed explosives detection and patrol work; and

WHEREAS, the Canine Team consisted of 4 canines assigned to road patrol that serve as a regional and Ingham County Jail asset; and

WHEREAS, Sergeant Chad Doyle and Canine Sadie assisted every agency within Ingham County; and

WHEREAS, Canine Sadie will be officially retired from the Ingham County Sheriff's Office on October 7, 2024, due to age; and

WHEREAS, the Sheriff's Office would like to transfer ownership of Canine Sadie to Sergeant Chad Doyle for \$1 to ensure she has an enjoyable retirement; and

WHEREAS, Ingham County gives up all ownership rights and any liabilities and responsibilities that pertain to Canine Sadie effective October 7, 2024; and

WHEREAS, the Sheriff's Office would like to purchase a new Canine through Shallow Creek Kennels and train the new Canine through the Oakland Police K-9 Academy; and

WHEREAS, the new Canine Team would be trained to detect firearms for detection in our schools and the public; and

WHEREAS, the Canine Team would also be trained in obedience, article search, area search, and tracking for suspects and missing persons, including children and adults.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the transfer of ownership of Canine Sadie to Sergeant Chad Doyle for \$1 effective October 7, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to purchase a Canine for an amount not to exceed \$9,200 using Sheriff's Office budget Special Units/Special Projects #10130110-967000 and K9 Donation Account #797-363020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to train the Canine and its handler with the Oakland Police K-9 Academy for a cost not to exceed \$5,000 using Sheriff's Office budget Special Units/Special Projects #10130110-967000 and K9 Donation Account #797-363020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with the resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR DELINQUENCY ATTORNEY SERVICES

RESOLUTION #24 –

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for juveniles, has contracted with attorneys; and

WHEREAS, the 2024 Budget approved by the Board of Commissioners, authorizes funds to contract with specific attorneys to provide legal representation; and

WHEREAS, the attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law, and a well-known reputation for zealously advocating for their clients; and

WHEREAS, Attorney Michael Van Huysse has been providing legal counsel for juvenile delinquency cases assigned to Judge Richard J. Garcia; and

WHEREAS, if authorized, the Circuit Court Juvenile Division would compensate Attorney Michael Van Huysse for providing legal representation for delinquency cases assigned to Judge Richard J. Garcia, effective August 1, 2024 through December 31, 2025 in the amount of \$1,389.41 per month, not to exceed \$16,672.96 for the calendar year 2024, and \$1,417.20 per month, not to exceed \$17,006.40 for the calendar year 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Van Huysse, for Judge Richard J. Garcia's delinquency cases, at \$1,389.41 per month, not to exceed \$16,672.96 for the calendar year 2024, and \$1,417.20 per month, not to exceed \$17,006.40 for the calendar year 2025, effective August 1, 2024 through December 31, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE FUNDS TO PURCHASE A NEW TRANSPORT VEHICLE FOR
THE JUVENILE DIVISION**

RESOLUTION #24 –

WHEREAS, the Juvenile Division has two transport vehicles used to safely transport in-custody juveniles to and from the Ingham County Youth Center for purposes including (but not limited to): court hearings, medical/dental/mental health appointments, and in/out of state travel to other secure facilities and residential placements; and

WHEREAS, transport vehicles are also used by the Juvenile Division's Court Officer who makes considerable day to day travel in locating and serving notice to individuals named on legal documents issued by the Judges of the Family Division and assists Court Staff in conducting home visits when needed for the safety and well-being of the workers; and

WHEREAS, the use of transport vehicles significantly reduces public safety risks which are inherent to conducting community transports of in-custody youth from secure detention; and

WHEREAS, the Juvenile Division is requesting authorization to replace the 2013 Dodge Grand Caravan as it has chronic mechanical issues and repair costs far exceed the vehicle's current value; and

WHEREAS, the Juvenile Division's budget includes a line item for van replacement; and

WHEREAS, the funds deposited in this reserve come from the Child Care Fund's reimbursement for usage of each vehicle, transporting youth to and from community programs and services; and

WHEREAS, the current fund balance for this account is roughly \$216,111.24; and

WHEREAS, a request is made to purchase a MiDeal motor vehicle, 2024 Chrysler Pacifica Hybrid Touring, not to exceed \$52,398.00; and

WHEREAS, MiDeal is the State of Michigan's extended purchasing program which allows nonprofit organizations to benefit directly from the reduced cost of goods and services and indirectly eliminates the bidding process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of a new 2024 Chrysler Pacifica Hybrid Touring in an amount not to exceed \$52,398.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget transfers from the van replacement reserve in the 2024 Juvenile Division budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH DBI FOR FURNISHING FOR THE
NEW OFFICE OF THE PUBLIC DEFENDER AT 2025 S. WASHINGTON STREET**

RESOLUTION #24 –

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, additional furnishings will be needed for added staff, break rooms and conference rooms; and

WHEREAS, the cost will be approximately \$94,199.77; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to DBI, 912 E. Michigan Avenue, Lansing, MI 48912, for the purchase of new furniture for the Office of the Public Defender for an amount not to exceed \$94,199.77.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF IT EQUIPMENT FOR THE OFFICE OF THE
PUBLIC DEFENDER**

RESOLUTION #24 –

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, the new office space must have IT equipment installed in order to be ready for the staff to move in; and

WHEREAS, the cost will be approximately \$58,312.66; and

WHEREAS, funds are available through the 2023-24 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of IT Equipment for the Office of the Public Defender including Network Switches, Wireless Access Points, UPS and PDUs, Security Cameras and a Video Server, not to exceed the amount of \$58,312.66.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH M & M MOVING AND STORAGE
FOR THE MOVE OF THE OFFICE OF THE PUBLIC DEFENDER**

RESOLUTION #24 –

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, the current offices and furniture must be moved to the new location; and

WHEREAS, the cost will be approximately \$7,200-7,680; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to M & M Moving and Storage, 800 E. St. Joseph St., Lansing MI 48912, to move the Office of the Public Defender from their current office at 320 N. Washington Square, Lansing, MI, to their new office at 2025 S. Washington St., Lansing, MI for an amount not to exceed \$7,680.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADDITIONAL JUSTICE MILLAGE PROGRAMMING FUNDS FOR INDIGENT ELECTRONIC MONITORING USERS TO MAINTAIN SERVICES THROUGH DECEMBER 31, 2024 AND TO PROVIDE NOTICE TO JUDICIAL SERVICES GROUP, LTD. THAT ADDITIONAL FUNDS ARE AVAILABLE

RESOLUTION #24 –

WHEREAS, Resolution #19-393 adopted September 24, 2019 by the Board of Commissioners authorized entering a contract with Judicial Services Group, Ltd. (JSG) to provide electronic monitoring (EM) services for indigent users for an initial three-year performance period effective December 1, 2019 through December 1, 2022 followed by two one-year automatic renewal periods not to exceed December 31, 2024; and

WHEREAS, this contract provides that upon exhaustion of the annual budgeted and subsequently approved additional funds during any given year, JSG is required to cease performing services for the remainder of the year, unless or until JSG is notified in writing that additional funding is available to continue services for indigent users; and

WHEREAS, Resolution #21-649, adopted December 14, 2021, approved \$400,000 in Justice Millage Programming funds for 2024 indigent EM services; and

WHEREAS, the ongoing impact of COVID-19 continues to result in high utilization of EM services, exhausting the available Justice Millage funds in August of 2024; and

WHEREAS, EM has proven to be both effective and cost-efficient; and

WHEREAS, additional EM funding up to \$275,000 from the Justice Millage fund balance is now needed to ensure that services continue through December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes additional funds in an amount not to exceed \$275,000, for an overall 2024 total of \$675,000 and authorizes providing JSG written notice that additional funds amounting to \$275,000 are available for EM services through December 31, 2024.

BE IT FURTHER RESOLVED, that these supplemental funds will come from the Justice Millage funds balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2024 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**