

INGHAM COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING – 6:30 P.M.  
COMMISSIONERS ROOM, COURTHOUSE  
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854  
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:  
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

**DECEMBER 10, 2024**

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **NOVEMBER 26, 2024**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
- VIII. PRESENTATION OF TRIBUTE TO COMMISSIONER CELENTINO BY REPRESENTATIVE KARA HOPE
- IX. LIMITED PUBLIC COMMENT
- X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- XI. CONSIDERATION OF CONSENT AGENDA
- XII. COMMITTEE REPORTS AND RESOLUTIONS
  1. COUNTY SERVICES COMMITTEE – RESOLUTION **HONORING DR. MARTIN LUTHER KING, JR.**
  2. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PROCEEDING TO CLOSE PERMANENT **CONSERVATION EASEMENT DEEDS** ON KIRKPATRICK, LYON 3, RICKETTS, COCHRAN, LYON 2, DAYTON, SHEFF AND SCHRAUBEN PROPERTIES
  3. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PARTICIPATION IN THE 2025 TRI-COUNTY **REGIONAL AERIAL IMAGERY PARTNER AGREEMENT**
  4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE **OCULARIS SOFTWARE LICENSING** AGREEMENT FROM KNIGHTWATCH
  5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE **SECURITY CAMERAS FOR GRADY PORTER** BUILDING AND VETERANS MEMORIAL COURTHOUSE PROVIDED BY SMART HOMES, INC.

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE UPGRADE OF THE [ACCESS CONTROL SYSTEM AT THE HILLIARD BUILDING](#)
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ADDITIONAL WORK WITH SMART HOMES SMART OFFICES FOR TECHNOLOGY UPGRADES AT THE HILLIARD BUILDING AND [HSB CONFERENCE ROOM A](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INSTALLATION OF A [MOVABLE WALL BETWEEN JURY ROOMS 6 AND 7 IN THE VMC CIRCUIT COURT](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE INSTALLATION OF [ACOUSTIC PANELS AT PRETRIAL SERVICES](#) IN THE GRADY PORTER BUILDING
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH [HEDRICK ASSOCIATES FOR THE SEWAGE PUMP REPLACEMENT PROJECT AT THE VETERANS MEMORIAL COURTHOUSE](#)
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE MODIFICATIONS TO THE 2022 - 2024 [MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL FOR 2025 – 2027](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH THE [CCLP CORRECTIONS UNIT](#)
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH [THE CCLP COMMAND UNIT](#)
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH THE CCLP [LAW ENFORCEMENT UNIT](#)
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL [214 ASSISTANT PUBLIC DEFENDERS UNIT](#)
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL [243 ZOO SUPERVISORY UNIT](#)
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A [PAID PARENTAL LEAVE POLICY](#)
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTIONS #22-212 AND #23-564 AND TO [ALLOCATE REMAINING ARPA FUNDS BY DECEMBER 31, 2024](#)
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT FOR [LEGAL SERVICES WITH COHL, STOKER & TOSKEY, P.C.](#)

20. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2024 [INGHAM COUNTY BUDGET](#)
21. FINANCE COMMITTEE – RESOLUTION TO APPROVE THE REVISION OF THE 2024 [APPORTIONMENT REPORT](#)
22. HUMAN SERVICES COMMITTEE – RESOLUTION [HONORING FLORENSIO HERNANDEZ](#) FOR SERVICE AS AN INGHAM COMMUNITY HEALTH CENTER BOARD MEMBER
23. HUMAN SERVICES COMMITTEE – RESOLUTION [HONORING HOPE LOVELL](#) FOR SERVICE AS AN INGHAM COMMUNITY HEALTH CENTER BOARD MEMBER
24. HUMAN SERVICES COMMITTEE – RESOLUTION [HONORING KATREVA BISBEE](#) FOR SERVICE AS AN INGHAM COMMUNITY HEALTH CENTER BOARD MEMBER
25. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE 2025 COUNTY [VETERAN SERVICE FUND GRANT](#)
26. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2025 COUNTY VETERAN SERVICE FUND GRANT [ON BEHALF OF CLINTON COUNTY](#)
27. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE BUDGET [ADJUSTMENTS TO THE 511 FUND](#) FOR FISCAL YEAR 2025
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE 2025 [AGREEMENTS FOR COMMUNITY AGENCIES](#)
29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF [JACK O’ LANTERNS UNLEASHED](#) FOR THE INGHAM COUNTY FAIRGROUNDS
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF23-0142 – [RIVERBEND NATURAL AREA IMPROVEMENTS](#)
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [MATRIX CONSULTING ENGINEERS](#), INC. FOR AN ENERGY EFFICIENCY LIGHTING STUDY, DESIGN AND RECOMMENDATIONS WITHIN THE INGHAM COUNTY PARKS
32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [MI IMAGERY FOR FABRICATING AND INSTALLING](#) PARK MAIN ENTRANCE SIGNS FOR THE INGHAM COUNTY PARKS DEPARTMENT
33. HUMAN SERVICES AND FINANCE COMMITTEE – RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #22-522 TO AMEND THE CONTRACT WITH SPICER GROUP, INC. [FOR BURCHFIELD CABINS](#) – LAND AND WATER GRANT SCOPE CHANGE

34. HUMAN SERVICES AND FINANCE COMMITTEE – RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2023 – 2024 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT
35. HUMAN SERVICES AND FINANCE COMMITTEE – RESOLUTION TO ACCEPT MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FY2025 FAMILY PLANNING FUNDS
36. HUMAN SERVICES AND FINANCE COMMITTEE – RESOLUTION TO ACCEPT FUNDS FROM THE OFFICE OF REFUGEE RESETTLEMENT FOR THE STAR GRANT PROGRAM
37. HUMAN SERVICES AND FINANCE COMMITTEE – RESOLUTION TO AMEND RESOLUTION #17-163 WITH AZARA HEALTHCARE AND MICHIGAN PRIMARY CARE ASSOCIATION TO PURCHASE THE AZARA PATIENT OUTREACH CAMPAIGN MODULE, UNIFORM DATA SYSTEM ENGAGEMENT, AND UNIFORM DATA SYSTEM VALIDATION AND DATA MAPPING SERVICES
38. LAW & COURTS COMMITTEE – RESOLUTION HONORING JUDGE JOYCE DRAGANCHUK
39. LAW & COURTS COMMITTEE – RESOLUTION AFFIRMING THAT INGHAM COUNTY IS A WELCOMING COMMUNITY
40. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT GRANT FUNDS FROM THE MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS MICHIGAN JUSTICE TRAINING FUND FOR THE 2025 INGHAM REGIONAL ACTIVE VIOLENCE PREPAREDNESS TRAINING PROGRAM

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

**FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)**

## NOVEMBER 26, 2024 REGULAR MEETING

Board of Commissioners Room – Courthouse  
Mason, Michigan – 6:30 p.m.  
Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>  
November 26, 2024

### **CALL TO ORDER**

Chairperson Sebolt called the November 26, 2024 Meeting of the Ingham County Board of Commissioners to order at 6:33 p.m.

Members Present at Roll Call: Cahill, Grebner, Lawrence, Maiville, Pawar, Peña, Polsdofer, Ruest, Schafer, Sebolt, and Trubac.

Members Absent: Celentino, Johnson, Morgan, and Tennis.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Sebolt asked Barb Byrum, Ingham County Clerk, to lead the Board of Commissioners in the Pledge of Allegiance.

### **TIME FOR MEDITATION**

Chairperson Sebolt asked those present for a moment of meditation and reflection and to keep Denise Lycos, former Ingham Academy Principal, and John Andersen, former Ingham County Facilities Director, in their thoughts as they had recently passed away.

### **APPROVAL OF THE MINUTES**

Commissioner Lawrence moved to approve the minutes of the November 12, 2024 meeting. Commissioner Pawar supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Celentino, Johnson, Morgan, and Tennis.

### **ADDITIONS TO THE AGENDA**

Commissioner Morgan arrived at 6:35 p.m.

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

12. RESOLUTION APPROVING 2025-2027 COMPENSATION FOR NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS

## NOVEMBER 26, 2024 REGULAR MEETING

17. RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2024 – 2025 EMERGING THREATS MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT
19. RESOLUTION TO AUTHORIZE AMENDING RESOLUTION #24-452 FOR THE 2024 -2025 MASTER AGREEMENT WITH MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT
29. RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS
30. RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM AND THE OFFICE OF HIGHWAY SAFETY PLANNING AND AUTHORIZE SUBCONTRACTS
31. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH AVERHEALTH FOR SUBSTANCE TESTING SERVICES FOR THE 55TH DISTRICT COURT MENTAL HEALTH COURT AND SOBRIETY COURT FOR FISCAL YEAR 2025

### **PETITIONS AND COMMUNICATIONS**

A LETTER FROM KAI CHRISTIANSEN RESIGNING FROM THE INGHAM COUNTY FAIR BOARD OF DIRECTORS. Chairperson Sebolt stated this item would be accepted with regret and placed on file.

A LETTER FROM NICK LENTZ RESIGNING FROM THE INGHAM COUNTY PARKS COMMISSION. Chairperson Sebolt stated this item would be accepted with regret and placed on file.

A LETTER FROM KATREVA BISBEE RESIGNING FROM THE INGHAM COUNTY HEALTH CENTERS BOARD. Chairperson Sebolt stated this item would be accepted with regret and placed on file.

A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE APPROVAL OF THE TRANSFORMATIONAL BROWNFIELD PLAN #87 – NEW VISION LANSING. Chairperson Sebolt stated this item would be placed on file.

### **LIMITED PUBLIC COMMENT**

None.

**NOVEMBER 26, 2024 REGULAR MEETING**

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS**

None.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items with the exception of Agenda Item Nos. 11, 12, 13, and 31. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino, Johnson, and Tennis.

Those agenda items that were on the consent agenda were approved via unanimous roll call vote. Absent: Commissioners Celentino, Johnson, and Tennis.

Items voted on separately are so noted in the minutes.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 5**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE  
CONSTRUCTION OF PART OF THE OKEMOS CONSOLIDATED DRAIN  
WITHIN THE ROAD RIGHTS-OF-WAY  
AND EXECUTE AN ASSIGNMENT AND ASSUMPTION OF DRAINAGE EASEMENT**

**RESOLUTION #24 – 545**

WHEREAS, the Drainage District is an established body corporate in the County of Ingham, State of Michigan, pursuant to Public Act 40 of 1956, as amended (“Drain Code”), and the Drain Commissioner has jurisdiction of the Okemos Consolidated Drain (“Drain”), an established county drain, which services the properties within the Drainage District; and

WHEREAS, the Drain Commissioner received a petition dated June 1, 2021, requesting the consolidation of the Grettenberger Drain Drainage District and the Meijers Drain Drainage District, with the consolidated drainage district to be known as the Okemos Consolidated Drain Drainage District, and further requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, relocating along a highway, providing structures, mechanical devices and pumping equipment, adding lands, adding branches, and adding a relief drain (the “Improvements”) to the Drain; and

WHEREAS, an Order of Necessity was entered on July 29, 2021, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drainage Districts should be consolidated and the Drain should be improved; and

WHEREAS, the Drainage District is developing plans and specifications for the Improvements to the Drain within the Drainage District, and is in the process of securing easements necessary therefore; and

WHEREAS, said Improvements entail work to be performed in the public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (hereinafter, the “ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code, MCL 280.321; and

WHEREAS, said Improvements also necessitate the conveyance of a drainage easement that was granted to the Board of County Road Commissioners of Ingham County in 1969 to the Okemos Consolidated Drain Drainage District to allow for a more uniform stormwater management in the area; and

WHEREAS, the Drain Commissioner has requested that the ICRD enter into an agreement to grant a license and permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD, and further execute the Assignment and Assumption of Easement, assigning the rights granted under the 1969 drainage easement to the Okemos Consolidated Drain Drainage District; and



**NOVEMBER 26, 2024 REGULAR MEETING**

WHEREAS, the ICRD and the Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of the Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Okemos Consolidated Drain Drainage District by and through the Ingham County Drain Commissioner to construct the portion of the Okemos Consolidated Drain within road rights-of-way under the jurisdiction of the ICRD, and further authorizes the execution of the Assignment and Assumption of Easement, assigning the rights granted under the 1969 drainage easement to the Okemos Consolidated Drain Drainage District.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None                    **Absent:** None                    **Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None                    **Absent:** Tennis, Polsdofer                    **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE PURCHASE OF BEYONDTRUST EPM SECURITY SOFTWARE  
FROM CDW-G**

**RESOLUTION #24 – 546**

WHEREAS, Ingham County has increased security on end-point computers; and

WHEREAS, the increased security had caused problems with the function of several software packages utilized by the County; and

WHEREAS, the solution purchased in 2018 requires staff to customize each application that needs increased security rights; and

WHEREAS, several prospective solutions were considered to alleviate this issue with BeyondTrust Endpoint and Privilege Manager being determined to be the most appropriate solution; and

WHEREAS, this expenditure has been planned for and budgeted and will alleviate the inefficiencies caused by elevated security practices.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize the purchase of BeyondTrust EPM software from CDW-G in the amount not to exceed \$14,570.53.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s Network Fund (#636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** Tennis, Polsdofer      **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 7**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A HARDWARE MAINTENANCE AGREEMENT FROM CDW-G**

**RESOLUTION #24 – 547**

WHEREAS, the Innovation and Technology Department (ITD) maintains a virtualized server environment which runs on computer hardware which is critical to the operation of Ingham County; and

WHEREAS, our current existing warranty will expire in January of 2025; and

WHEREAS, ITD is recommending a 24-month agreement for a total cost not to exceed \$21,000.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from CDW-G for 24 months, beginning in January 2025, in the amount not to exceed \$21,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CARPET REPLACEMENT AT THE INGHAM COUNTY FAMILY CENTER**

**RESOLUTION #24 – 548**

WHEREAS, the carpet at the Ingham County Family Center, located at 1601 W. Holmes Rd., Lansing, has become worn and requires replacement to ensure a safe and welcoming environment; and

WHEREAS, the Facilities Department has received a quote from Seelye Group for the carpet replacement, with a cost of \$119,363.31, and additional contingency funds are allocated, bringing the total project cost not to exceed \$124,000; and

WHEREAS, funds are available in the Public Improvement Funds line item 24513099-976000-24F15 to cover the cost of this project; and

WHEREAS, Seelye Group is a vendor under cooperative contract purchasing packet 256-24, allowing for competitive pricing and efficient procurement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contract with Seelye Group for the carpet replacement project at the Ingham County Family Center, with a total cost not to exceed \$124,000.

BE IT FURTHER RESOLVED, that the Controller's Office is authorized to make the necessary budget adjustments and process payments as outlined in the proposal and project plan upon completion.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

NOVEMBER 26, 2024 REGULAR MEETING

ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR ICEA COUNTY PROFESSIONALS UNIT, UAW TOPS UNIT, AND MNA UNIT EMPLOYEES**

**RESOLUTION #24 – 549**

WHEREAS, the ICEA County Professional Unit, UAW TOPS Unit, and MNA Unit collective bargaining agreements are effective January 1, 2022 through December 31, 2024; and

WHEREAS, these documents include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approval process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
601428	Assistant Social Worker to Maternal Infant Health Program Social Worker	Move from ICEA Co Pro 5 to ICEA Co Pro 7
229031	Diversion Caseworker	Move from ICEA Co Pro 6 to ICEA Co Pro 8
229032	Diversion Coordinator	Move from ICEA Co Pro 8 to ICEA Co Pro 11
601014	Bookkeeping Coordinator – Accounts Payable	Move from UAW F to UAW H
601504	Community Health Worker to Recovery Support Specialist	Move from UAW F to UAW H
601309	Health Center Nurse	Move from MNA 1 to MNA 3
601277	Health Center Nurse	Move from MNA 1 to MNA 3
601247	Health Center Nurse	Move from MNA 1 to MNA 3
601301	Health Center Nurse	Move from MNA 1 to MNA 3
601248	Health Center Nurse	Move from MNA 1 to MNA 3
601275	Health Center Nurse	Move from MNA 1 to MNA 3
601195	Health Center Nurse	Move from MNA 1 to MNA 3
601214	Health Center Nurse	Move from MNA 1 to MNA 3
601549	Health Center Nurse	Move from MNA 1 to MNA 3
601207	Health Center Nurse	Move from MNA 1 to MNA 3
601413	Health Center Nurse	Move from MNA 1 to MNA 3
601412	Health Center Nurse	Move from MNA 1 to MNA 3
601257	Health Center Nurse	Move from MNA 1 to MNA 3
601312	Health Center Nurse	Move from MNA 1 to MNA 3

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601388	Health Center Nurse	Move from MNA 1 to MNA 3
601448	Health Center Nurse	Move from MNA 1 to MNA 3
601510	Health Center Nurse	Move from MNA 1 to MNA 3
601543	Nurse Assessor	Move from MNA 2 to MNA 3
601350	Charge Nurse	Move from MNA 3 to MNA 5
601274	Charge Nurse	Move from MNA 3 to MNA 5
601229	Charge Nurse	Move from MNA 3 to MNA 5
601300	Charge Nurse	Move from MNA 3 to MNA 5
601069	Quality Improvement Coordinator	Move from MNA 3 to MNA 5
601094	Immunization Nurse	Move from MNA 1 to MNA 3
601087	Immunization Nurse	Move from MNA 1 to MNA 3
601089	Immunization Nurse	Move from MNA 1 to MNA 3
601090	Immunization Nurse	Move from MNA 1 to MNA 3
601088	Immunization Nurse	Move from MNA 1 to MNA 3
601098	Immunization Nurse	Move from MNA 1 to MNA 3
3601093	Immunization Clinic Supervisor	Move from MNA 5 to MNA 6
601051	Disease Control Nurse	Move from MNA 3 to MNA 4
601050	Disease Control Nurse	Move from MNA 3 to MNA 4
601046	Disease Control Nurse	Move from MNA 3 to MNA 4
601047	Disease Control Nurse	Move from MNA 3 to MNA 4
601398	Disease Control Lead	Move from MNA 4 to MNA 5

<u>Position Title</u>	<u>2024 Current Grade, Step 5</u>	<u>2024 Proposed Grade, Step 5</u>	<u>Difference</u>
MIHP Social Worker	ICEA Co Pro 5: 61,602.65	ICEA Co Pro 7: 73,038.20	11,435.55
Diversion Caseworker	ICEA Co Pro 6: 66,728.37	ICEA Co Pro 8: 72,687.10	5,958.73
Diversion Coordinator	ICEA Co Pro 8: 79,657.39	ICEA Co Pro 11:101,022.09	21,364.70
Bookkeeping Coord. – AP	UAW F: 50,645.23	UAW H: 56,715.98	6,070.75
Recovery Support Specialist	UAW F: 50,645.23	UAW H: 56,715.98	6,070.75
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Nurse Assessor	MNA 2: 73,783.38	MNA 3: 80,482.10	9,814.23
Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54

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Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Quality Improvement Coordinator	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23

<u>Position Title</u>	2024		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Clinic Supv.	MNA 5: 88,016.64	MNA 6: 108,159.64	20,143.00
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Lead	MNA 4: 84,249.38	MNA 5: 88,016.64	3,767.28

TOTAL: \$ 363,094.10

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** Tennis, Polsdofer      **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF \$1,500,000 OF STATE OF MICHIGAN  
APPROPRIATIONS FOR KIRBY ROAD/KINNEVILLE ROAD PROJECT**

**RESOLUTION #24 – 550**

WHEREAS, the State of Michigan FY 2025 Budget was signed by Governor Gretchen Whitmer on July 24, 2024; and

WHEREAS, Budget Section 1111 (2) of the FY 2025 State Budget states, “*The part 1 appropriation for critical infrastructure projects must be expended for the following: (a) \$1,500,000.00 for a road project to a county with a population between 280,000 and 290,000 according to the latest federal decennial census*”; and

WHEREAS, Ingham County is the county referred to; and

WHEREAS, these funds will go toward the repaving sections of Kirby Road and Kinneville Road, and the Kirby/Kinneville intersection; and

WHEREAS, no project costs will be incurred for a project prior to an official notice of an award, completion of required agreement and formal written authorization to incur costs is received from the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes that Ingham County accept \$1,500,000 of state budget appropriations general funds for the Kirby Road/Kinneville Road project.

BE IT FURTHER RESOLVED, that the Controller’s Office will ensure the request is eligible for State Budget Appropriations funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign all applications, attachments, grant agreements, and all amendments, after approval as to form by the County Attorney, if deemed necessary.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None                      **Absent:** None                      **Approved 11/19/24**



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**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING COMMISSIONER COMPENSATION  
FOR 2025 THROUGH 2028**

**RESOLUTION #24 – 551**

WHEREAS, the Board of Commissioners is authorized to establish the compensation for the Board of Commissioners; and

WHEREAS, the Board of Commissioners cannot make changes in compensation which affect the Board during the current term, but can make changes to be effective for the next term; and

WHEREAS, the Board of Commissioners wishes to establish the Commissioners' Compensation for the period of January 1, 2025 through December 31, 2028

THEREFORE BE IT RESOLVED, that effective on the dates specified, the salaries for the Ingham County Board of Commissioners shall increase as indicated below.

	Current Compensation	January 1 2025	January 1, 2026 (3%)	January 1, 2027 (3%)	January 1, 2028 (3%)
Board Chair	\$18,492	\$25,000	\$25,750	\$26,523	\$27,318
Vice-Chair/Vice-Chair Pro-Tem/Committee Chair	\$13,482	\$22,500	\$23,175	\$23,870	\$24,586
Commissioner	\$12,360	\$20,400	\$21,012	\$21,642	\$22,292

BE IT FURTHER RESOLVED, that each Commissioner shall continue to be paid a \$75.00 per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including Committee of the Whole and Board Leadership to a maximum of eighty (80) per year, provided, however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.

BE IT FURTHER RESOLVED, that the above-stated salaries for Ingham County Commissioners shall not preclude a Commissioner from receiving a per diem payment when he/she is appointed to a statutory board

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and/or agency by the County Board of Commissioners. Commissioners shall receive the same per diem as non-Commissioner members appointed by the Board of Commissioners to statutory boards and/or agencies, in addition to the above stated salary, provided that a per diem Commissioner payment is not prohibited by the specific statute in question.

BE IT FURTHER RESOLVED, that the Director of the Board of Commissioner’s Office shall be responsible for periodically preparing appropriate vouchers for the payment of per diem for each Commissioner, based on the approved minutes of each Standing Committee, Committee of the Whole, and Board Leadership meeting, and that said voucher shall be approved and signed by the individual Commissioners prior to its submission for payment.

BE IT FURTHER RESOLVED, that each Commissioner may, at his/her own expense, purchase health insurance, including dental and vision, as now or in the future provided by the County to its Managers.

BE IT FURTHER RESOLVED, that the retirement benefit for Commissioners who began serving prior to January 1, 2013 shall be MERS plan C-2 with B-1 base, 55F with 15 years; V6, FAC5, with Commissioners paying 4.76% of salary; which includes a 1.2% increase in Commissioner contributions, provided, however, that each Commissioner at the beginning of his/her term has the option of choosing to participate in the retirement plan.

BE IT FURTHER RESOLVED, effective January 1, 2013 Commissioners shall be covered under a MERS Hybrid Plan.

BE IT FURTHER RESOLVED, that Commissioners shall receive reimbursement for travel outside Ingham County only for actual miles traveled on county business, at the rate established by the Internal Revenue Service, provided, however, that said mileage reimbursement is not more than that set for State Officers as determined by the State Officers Compensation Commission. In the event that the above stated mileage reimbursement exceeds the mileage rate established by the State Officers Compensation Commission, then under such circumstances that rate established by the State Officers Compensation Commission shall supersede the above stated rates. This paragraph shall apply to out-of-county travel only. Commissioners shall not receive mileage reimbursement for intra-county travel, except when in the process of traveling in the County as stated above and as otherwise provided hereunder.

BE IT FURTHER RESOLVED, that the reimbursement for expenses associated with conferences and conventions shall continue to be provided for Commissioners in the attached Travel Policy and Procedures for Ingham County Commissioners.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar  
**Nays:** Ruest, Schafer     **Absent:** None     **Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None     **Absent:** Tennis, Polsdofer     **Approved 11/20/24**

## NOVEMBER 26, 2024 REGULAR MEETING

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Ruest stated, regarding Agenda Item Nos. 11 and 12, that they would be voting no as they all knew what they would make before they ran for election and thought it was in poor taste to vote for a pay raise less than one month after the election.

Commissioner Maiville stated, regarding Commissioner compensation, that from 2010 to 2024 the Commissioners compensation net increase was just under ten percent a year and if they did not take the opportunity to increase them now, they would have to wait another four years. Commissioner Maiville further stated, given where they were at currently, they had to make some adjustments and they had always looked to neighboring counties for compensation and could now see they were far underpaid.

Commissioner Maiville stated it was a dilemma, but that being said, the turnover on the Board of Commissioners was high and 60% of them had been on the Board for four years or less, which led to many history lessons from Commissioner Grebner. Commissioner Maiville further stated he was very torn, but they had to treat themselves the way they would treat any other County employee and they needed to do something.

Commissioner Schafer stated she would be voting no because the 60% increase was a lot and it was hard to take that pay increase right after they had been re-elected.

Commissioner Grebner stated, regarding the statement that they knew the compensation prior to the election, was not true, and they as the Board of Commissioners had the ability set it during the current term. Commissioner Grebner further stated that anyone who said they knew what the compensation would be prior to the election was wrong.

Commissioner Grebner stated the County had tried many ways to determine compensation and there was not one right answer. Commissioner Grebner further stated, in their mind, they had been watching for 50 years and the goal was not fairness, equality, or consistency with other counties, rather it was to optimize County performance.

Commissioner Grebner stated the Board of Commissioners was the body that converted taxes into services and the amount of money being discussed was not trivial, but it was not looming over the structure of the County either. Commissioner Grebner further stated they had a responsibility to oversee the system and that the real world issues were that the County stumbled from one crisis to another over the years and those crises tended to be millions of dollars at a time.

Commissioner Grebner stated, in their opinion, the reason that performance had been better in some situations, was because it was when Commissioners had history with the County and knew what to do in situations. Commissioner Grebner further stated that one began to see the benefit of shaving down a small percent to go to compensation in order to save themselves from the risk of million dollar issues.

Commissioner Grebner stated they had seen at least ten substantial County scandals which were each well into seven figures, and believed they themselves had averted a few, but also had been a witness to things they wished had been acted on sooner. Commissioner Grebner further stated the notion that they could save pennies at the risk of dollars was foolish.

Commissioner Grebner stated they had watched Commissioner compensation erode over the years, and were very pleased they were practically getting back on the trend line, so they strongly supported the resolution.

## NOVEMBER 26, 2024 REGULAR MEETING

Commissioner Grebner further stated they disagreed with the details but the overall amount was what was important.

Commissioner Morgan stated, much like anything else with labor economics, they had to pay a decent wage in order to attract and retain people who could do a good job. Commissioner Morgan further stated the East Lansing City Council was an example of how that had not happened.

Commissioner Morgan stated this issue was not about the current Board of Commissioners, rather it was about the integrity of the body as a whole and the positions as a whole and how they would need to lure people into the role. Commissioner Morgan further stated it was important to attract reasonable people to the position.

Commissioner Grebner stated they had spoken entirely in the negative sense, and the positive was harder to measure. Commissioner Grebner further stated it was easy to look at a scandal and see how much money was missing, but hard to say the County was well run and had programs the State and Country looked to because they had Commissioners that had made an impact, but they believed everyone understood that to be true.

Commissioner Grebner stated that it was more difficult for Commissioners who had not served long, though their hearts were in it, to build new institutions that would last for decades when their institutional knowledge was limited.

Chairperson Sebolt gave the gavel to Vice-Chairperson Trubac, who began presiding over the meeting.

Commissioner Sebolt stated that there was never a good time to do this and it was always difficult to vote on their own compensation. Commissioner Sebolt further stated that the Commissioners were falling behind many other counties, and even the Lansing City Council.

Commissioner Sebolt stated Commissioner compensation had been relatively stagnant compared to other County employees, and that they would note they gave hazard pay out to County employees and did not give that to themselves. Commissioner Sebolt further stated the County was currently undergoing a wage study, where it would no doubt come back that they were behind what employees should be getting paid, which they would have to correct in order to maintain quality employees.

Commissioner Sebolt stated if they did not take action soon, the Board of Commissioners would be prohibited from increasing their pay, and with all the other wage increases occurring throughout the County, they would continue to fall further behind everyone else. Commissioner Sebolt further stated that while they understood the counter-arguments and points made by other Commissioners, they were really between a rock and a hard place.

Commissioner Sebolt stated they needed to increase their compensation and being a Commissioner could be as much or as little as one would put into it, but they were hoping the small increase would be enough to promote a little more from everyone as they knew everyone wanted to be here for the right reasons.

Vice-Chairperson Trubac gave the gavel back to Chairperson Sebolt, who resumed presiding over the meeting.

The motion to adopt the resolution carried via roll call vote.                   **Yeas:** Cahill, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Trubac, Sebolt.                   **Nays:** Polsdofer, Ruest, Schafer.                   **Absent:** Celentino, Johnson, Tennis.

**NOVEMBER 26, 2024 REGULAR MEETING**

**TRAVEL POLICY AND PROCEDURES  
FOR INGHAM COUNTY COMMISSIONERS**

1. Each Commissioner may be reimbursed up to \$1,500 annually for costs of transportation, meals and lodging associated with attending conferences or conventions in his/her capacity as a County Commissioner. Expenses for incidental travel and alcoholic beverages while at such conferences and conventions will not be reimbursed. Expenses must be reimbursed in the year in which they are incurred.
2. The cost of registration not exceeding \$1,000 per Commissioner for in-state and out-of state conferences or conventions may be paid from the Board of Commissioners budget and will not be counted as part of the Commissioners annual \$1,500 travel reimbursement allowance.
3. In the event that a Commissioner is appointed or elected to an office by a state or national association, the Board may, by resolution, recognize the position and allocate up to an additional \$1,500 annually within the County's fiscal year to cover increased expenses of attending necessary functions associated with the office.
4. Expenses incurred by a Commissioner in excess of the above limits which are billed to the County will be recovered through payroll deduction unless reimbursed by the Commissioner within 10 working days of receipt of the statement by the Board Office.
5. Original receipts or credit card records must be submitted to obtain reimbursement for travel and lodging expenses.
6. Any funds authorized pursuant to this policy, but unexpended within the fiscal year, cannot be carried over for use in succeeding fiscal years.
7. A Commissioner shall not be reimbursed more than \$3,000 for travel expenses within the County's fiscal year, excluding registration fees.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING 2025-2027 COMPENSATION FOR  
NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS**

**RESOLUTION #24 – 552**

WHEREAS, the Board of Commissioners sets the salary for the non-Judicial County-Wide Elected Officials;  
and

WHEREAS, the Board recommends increasing the salaries for non-Judicial County-Wide Elected Officials; and

WHEREAS, the Board of Commissioners hopes and expects that each of the County-Wide Officials abide by relevant County policies, including ethics, purchasing, diversity, and human resources.

THEREFORE BE IT RESOLVED, that the following Ingham County Non-Judicial Elected Officials: County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff, and Treasurer shall be provided a 2025-2027 salary as listed below:

<b>Elected Official</b>	<b>2024</b>	<b>2025</b>	<b>2026 (3%)</b>	<b>2027 (4%)</b>
County Clerk	103,274	133,659	137,669	143,175
Drain Commissioner	96,538	133,659	137,669	143,175
Prosecuting Attorney	148,724	165,243	170,200	177,008
Register of Deeds	96,538	123,628	127,337	132,430
Sheriff	139,291	144,176	148,502	154,442
Treasurer	111,268	123,628	127,337	132,430

BE IT FURTHER RESOLVED, that the salary is contingent upon the elected official foregoing any per diem, fees, or payments to which the elected official may otherwise be entitled, including but not limited to Delinquent Tax Administration fees (Treasurer); fees from divorces involving minor children (Prosecutor); per diem for Elections Commission and Plat Board (Clerk, Register of Deeds, Treasurer); housing and clothing/cleaning allowance (Sheriff); Drainage Board meetings (Drain Commissioner).

BE IT FURTHER RESOLVED, that non-Judicial County-Wide Elected Officials taking office after January 1, 2013 shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service. Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.

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BE IT FURTHER RESOLVED, that these salaries are established on the expectation each elected official will perform services comparable to the hours worked by the County managers.

BE IT FURTHER RESOLVED, that the County of Ingham shall pay the annual Michigan Bar Dues for the Prosecuting Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Schafer  
**Nays:** Ruest                    **Absent:** None                    **Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None                    **Absent:** Tennis, Polsdofer                    **Approved 11/20/24**

Commissioner Peña moved to adopt the resolution. Commissioner Schafer supported the motion.

Commissioner Maiville stated that he had been crunching numbers and had pulled all Commissioner compensation and County-wide Elected Officials compensation numbers from resolutions going back to 2010. Commissioner Maiville further stated that when those numbers were averaged, the increases were less than their staff and Chief Deputies.

Commissioner Maiville stated there had been years they had planned an increase, but due to economic situations, ended up having to pull back. Commissioner Maiville further stated that it had not been done without some agreement from the County-wide Elected Officials, but they had now limited it to a point where their staff and Chief Deputies were catching up, so he was in favor of this resolution.

Commissioner Morgan provided an explanation for the substitutes to the resolution.

Commissioner Schafer stated the 2025 numbers were much higher than what went through the November 18, 2024 County Services Committee meeting and the November 13, 2024 Board Leadership meeting. Commissioner Schafer further stated she knew they had to make the increases, but felt that they were rather major.

Commissioner Schafer stated that looking at the proposed compensation for the Ingham County Sheriff and the Drain Commissioner in comparison to the responsibility of those positions, she thought it was a slap in the face to the Sheriff, as the responsibility of that position was immense and they only received a \$4,000 increase.

Chairperson Sebolt clarified the slap in the face that Commissioner Schafer was referring to was strictly metaphorical.

Commissioner Morgan stated the Sheriff was good case study for this, as the three percent raise above the Chief Deputies for the other County-wide Elected Officials was indexed from the Sheriff and Undersheriff, and would otherwise leave the numbers very subjective. Commissioner Morgan stated it was not his favorite thing to increase the compensation of the Drain Commissioner by the amount in the resolution, but it was how the formula worked out and they did not want to have any issues of favoritism.

Commissioner Morgan stated this was about the positions themselves and not the individuals in the positions.



**NOVEMBER 26, 2024 REGULAR MEETING**

Commissioner Schafer stated, looking back to the information they received at the November 13, 2024 Board Leadership meeting, there were many comparisons across other counties, and the Prosecuting Attorney and Sheriff were higher in many cases. Commissioner Schafer further stated she thought it was about responsibility of the Elected Official and not fairness and nearly every other county that had numbers that reflected that.

Commissioner Schafer further stated it was not about fairness, it was about the position, and being the Sheriff was a massive responsibility. Commissioner Schafer further stated she would be in favor of tabling this resolution in order to look at it further and felt the Sheriff was owed a little more respect.

Commissioner Grebner stated the Board of Commissioners had the power to increase the County-wide Elected Officials compensation at any time and they were not limited to any particular time period. Commissioner Grebner further stated they were in favor of further increasing the proposed numbers, but did not necessarily think they should be based on the Chief Deputies, because if one had an expensive Chief Deputy, then one would increase their own salary, or they would be cutting their own throats by running low-cost offices.

Commissioner Grebner stated, in their mind, they were in favor of the increases, even if they were decided by a formula they did not completely agree with. Commissioner Grebner further stated they did not know how \$144,000 per year would attract suitable talent for the Sheriff or \$165,000 per year for the Prosecuting Attorney.

Commissioner Grebner stated the numbers were still larger than they were before, so they were in favor, and if someone wanted to take up further adjustments, they were in support, however, tabling the resolution would not be helpful.

Commissioner Schafer moved to amend the resolution as follows:

<b>Elected Official</b>	<b>2024</b>	<b>2025</b>	<b>2026 (3%)</b>	<b>2027 (4%)</b>
County Clerk	103,274	133,659	137,669	143,175
Drain Commissioner	96,538	133,659	137,669	143,175
Prosecuting Attorney	148,724	165,243	170,200	177,008
Register of Deeds	96,538	123,628	127,337	132,430
Sheriff	139,291	<del>144,176</del> <b>154,000</b>	148,502	154,442
Treasurer	111,268	123,628	127,337	132,430

The motion failed due to a lack of support.

Commissioner Trubac stated in light of the discussion, they would be in favor of looking at the numbers further in the not too distant future.

Commissioner Pawar stated the health of the County depended on many factors, one of those being the County Clerk’s Office who did a wonderful job. Commissioner Pawar further stated that she thought that all County-wide Elected Officials did important work.

Commissioner Morgan stated this would be worthwhile to discuss down the road, as they could increase County-wide Elected Officials compensation at any time. Commissioner Morgan further stated he was not willing to sign on to further increases right now without crunching the numbers, though he did agree with the spirit of Commissioners Schafer’s thoughts.

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Commissioner Maiville stated they might need to do more detailed study sooner rather than later.

The motion to adopt the resolution carried via roll call vote.      **Yeas:** Cahill, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Trubac, Schafer, Sebolt.    **Nays:** Ruest.    **Absent:** Celentino, Johnson, Tennis.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #24-492 FOR TAX LEVIES RATES FOR THE ELDER PERSONS, BASIC HEALTH SERVICES, AND HOUSING AND HOMELESS MILLAGES**

**RESOLUTION #24 – 553**

WHEREAS, on October 22, 2024 the Ingham County Board of Commissioners adopted the General Appropriations Resolution #24-492 authorizing for the 2024 tax year/2025 budget year for General Fund operations and special purpose millages; and

WHEREAS, on June 25, 2024 the Ingham County Board of Commissioners adopted Resolution #24-310 to submit to the electorate a special millage for housing and homeless services in Ingham County for up to 0.5000 of one mill, for a period of four years (2024-2027); and

WHEREAS, the electorate approved the Ingham County Housing and Homeless millage at the November 5<sup>th</sup> General Election; and

WHEREAS, Resolution #24-492 authorized the tax levies for Elder Persons and Basic Health Services millages at 0.2994 and 0.6281 respectively; and

WHEREAS, as the Elder Persons and Basic Health Services millages were not listed as renewals per the ballot language and were authorized by the voters after April 30, 2024, roll downs are not required and can be levied at 0.3000 and .06300 respectively; and

WHEREAS, the Board of Commissioners annually adopts the level of all millages and desires to correct the levels of the Elder Persons and Basic Health Services millages and set the level for the Housing and Homeless Services millage.

THEREFORE BE IT RESOLVED, that the following tax levies are hereby authorized for the 2024 tax year/2025 budget year the following levies for the special purpose millages:

2024/25 Millage Summary

<u>Purpose</u>	<u>Millage</u>
Special Purpose – Housing and Homeless Services	0.5000
Special Purpose – Basic Health Services	0.6300
Special Purpose – Elder Persons	0.3000

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BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2025 budget.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar  
**Nays:** Ruest, Schafer      **Absent:** None      **Approved 11/19/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** Tennis, Polsdofer      **Approved 11/20/24**

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Schafer stated that it came down to the Housing and Homelessness Millage and the County had received \$15 million to go into the Housing Trust Fund from the State, and she believed they should not levy the Millage to the full extent, so she would be voting no.

The motion to adopt the resolution carried via roll call vote.      **Yeas:** Cahill, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Trubac, Sebolt.      **Nays:** Ruest, Schafer.      **Absent:** Celentino, Johnson, Tennis.

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**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 14**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2025 BUDGET YEAR**

**RESOLUTION #24 – 554**

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2025 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
Financial Services	MGT Consulting	CAP-Cost Allocation Plan	01/01/25	12/31/25	\$ 12,000	\$ 12,372	\$372	3.10%	General Fund
IT	BOSS	Annual Maintenance for Help Desk Software	01/01/25	12/31/25	\$ 15,161	\$ 15,631	\$470	3.10%	Network Fund
IT	Calero Software	Verismart software maintenance for phone s	8/30/2024	8/29/2025	\$ 2,578	\$ 2,658	\$80	3.10%	Network Fund
IT	NetBrain	Network Documentation Software maintenat	3/30/2024	3/29/2025	\$ 6,462	\$ 6,662	\$200	3.10%	Network Fund
IT	DLT	Solarwinds network monitoring	3/31/2024	3/30/2025	\$ 2,001	\$ 2,063	\$62	3.10%	Network Fund
IT	Wavecrest	Web reporting software	2/20/2024	2/20/2025	\$ 10,796	\$ 11,131	\$335	3.10%	Network Fund
IT	CDWG	Backup Software	4/30/2024	4/29/2025	\$ 21,020	\$ 21,672	\$652	3.10%	Network Fund
IT	CDWG	VMWare Renewal	3/31/2024	3/30/2025	\$ 39,958	\$ 41,197	\$1,239	3.10%	Network Fund
IT	Sentinel	e911 support renewal	5/28/2024	5/27/2025	\$ 3,655	\$ 3,769	\$113	3.10%	Network Fund
IT	CDWG	Network Monitoring Software	10/1/2024	9/30/2025	\$ 3,050	\$ 3,145	\$95	3.10%	Network Fund
IT	ESRI	Annual Maintenance for ArcView & ArcGIS s	10/1/2024	9/30/2025	\$ 4,910	\$ 5,062	\$152	3.10%	Network Fund
IT	Zayo	Dark Fibre and maintenance	01/01/25	12/31/25	\$ 6,894	\$ 7,108	\$214	3.10%	Network Fund
IT	Revize	Website licensing/support	6/1/2024	5/31/2025	\$ 10,935	\$ 11,274	\$339	3.10%	Network Fund
IT	KnightWatch	Ocularis renewal for cameras	01/01/25	12/31/25	\$ 21,311	\$ 21,972	\$661	3.10%	Network Fund
IT	CDWG	Secure Remote Desktop Access	01/01/25	12/31/25	\$ 19,329	\$ 19,928	\$599	3.10%	Network Fund
IT	CDWG	MultiFactor Authentication Software	10/1/2024	9/30/2025	\$ 57,953	\$ 59,750	\$1,797	3.10%	Network Fund
IT	CDWG	Asset Monitoring Software	5/1/2024	4/30/2025	\$ 3,884	\$ 4,005	\$120	3.10%	Network Fund
IT	CDWG	Zoom	3/31/2024	3/30/2025	\$ 20,592	\$ 21,230	\$638	3.10%	Network Fund
IT	CDWG	Password Reset Software	01/01/25	12/31/25	\$ 2,734	\$ 2,818	\$85	3.10%	Network Fund

**NOVEMBER 26, 2024 REGULAR MEETING**

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
IT	I.D. Networks	Finger Roll Livescan System	01/01/25	12/31/25	\$ 8,888	\$ 9,164	\$276	3.10%	Network Fund
IT	CDWG	Network Scanning Software	6/16/2024	6/16/2025	\$ 3,770	\$ 3,887	\$117	3.10%	Network Fund
IT	Wizer	User Security Training	3/25/2024	3/24/2025	\$ 8,828	\$ 9,102	\$274	3.10%	Network Fund
IT	Webtacs	Annual Maintenance for law software	01/01/25	12/31/25	\$ 7,883	\$ 8,127	\$244	3.10%	Network Fund
IT	Core Technologies	Support Talon Desktop Client	12/1/2024	12/1/2025	\$ 11,174	\$ 11,521	\$346	3.10%	Network Fund
IT	PAAC/PAAM	Code CD software	01/01/25	12/31/25	\$ 9,470	\$ 9,763	\$294	3.10%	Network Fund
IT	Westlaw	Annual maintenance for Courts	01/01/25	12/31/25	\$ 26,883	\$ 27,716	\$833	3.10%	Network Fund
IT	Revize	Website licensing/support-Animal Control	6/1/2024	5/31/2025	\$ 1,261	\$ 1,300	\$39	3.10%	Network Fund
Ingham Conservation District	Ingham Conservation District	Environmental Conservation	01/01/25	12/31/25	\$ 10,000	\$ 10,000	\$0	0.00%	General Fund

**NOVEMBER 26, 2024 REGULAR MEETING**

**HUMAN SERVICES COMMITTEE**

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	01/01/25	12/31/25	\$ 45,750	\$ 43,463	-\$2,287	-5%	General Fund
Ingham County	Legal Services of South Central Michigan	Provide legal services to low-income residents of Ingham County	01/01/25	12/31/25	\$ 19,000	\$ 18,050	-\$950	-5%	General Fund
CAMP	Big Brother/Big Sister program	Community resources to youth from age 5-25.	01/01/25	12/31/25	\$ 25,000	\$ 23,750	-\$1,250	-5%	General Fund



**NOVEMBER 26, 2024 REGULAR MEETING**

**LAW AND COURTS COMMITTEE**

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
Family Court	Peckham Inc., Youth Career Academy	Educational and vocational program for delinquent you in the age range from 17-20	10/01/24	09/30/25	\$201,456	\$201,456	\$0	0%	JJM
Family Court	CMH-CEI	Contract for Psychiatric Prescreening at the Youth Center	10/01/24	09/30/25	\$8,010	\$8,258	\$248	3%	JJM
Probate	Elias Kafantaris	Guardian Ad Litem Contract (Renewal)	01/01/25	12/31/25	\$41,210	\$42,000	\$790	2%	JJM
Probate	Elias Kafantaris	Court Appointed Attorney for General Probate Matters (Renewal)	01/01/25	12/31/25	\$9,730	\$10,000	\$270	3%	JJM
Probate	Elias Kafantaris	Provide Statutorily Required Guardianship Reviews (Renewal)	01/01/25	12/31/25	\$24,000	\$24,480	\$480	2%	JJM
Probate	Michael Staake	Court Appointed Attorney for Mental Illness Hearings (Renewal)	01/01/25	12/31/25	\$19,000	\$19,380	\$380	2%	JJM
Probate	Robert Refior	Guardian Ad Litem Contract (Renewal)	01/01/25	12/31/25	\$41,210	\$42,000	\$790	2%	JJM
Probate	Robert Refior	Court Appointed Attorney for General Probate Matters (Renewal)	01/01/25	12/31/25	\$9,730	\$10,000	\$270	3%	JJM
Community Corrections	Northwest Initiative	Day Reporting for Millage Programming	01/01/25	12/31/25	\$ 52,000	\$ 52,000	\$0	0%	Justice Millage
Community Corrections	Prevention and Treatment Services	Moral Reconation Therapy for Millage Programming	01/01/25	12/31/25	\$ 18,600	\$ 18,600	\$0	0%	Justice Millage
Community Corrections	Prevention and Treatment Services	Substance Abuse Assessments	01/01/25	12/31/25	\$5,000	\$ 5,000	\$0	0%	Justice Millage

**NOVEMBER 26, 2024 REGULAR MEETING**

**REVENUE CONTRACTS**

<b>DEPARTMENT</b>	<b>CONTRACTOR NAME</b>	<b>REASON FOR CONTRACT</b>	<b>BEGIN DATE</b>	<b>END DATE</b>	<b>2024 REVENUE</b>	<b>2025 PROJECTED</b>	<b>Proj. Increase</b>	<b>% Increase over 2024</b>
Sheriff	Byrne Jag Grant (BYRNE JAG)	Tri-County Metro Narcotics	10/01/24	09/30/23	\$27,930	\$28,000	\$70	0%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	10/01/24	09/30/23	\$323,248	\$458,535	\$135,287	42%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	10/01/24	09/30/23	\$7,000	\$6,100	-\$900	-13%
Sheriff	State of Michigan	Annual Grant for Emergency Management	10/01/24	09/30/25	\$91,704	\$28,000	-\$63,704	-69%
FOC	State of Michigan	Annual Access and Visitation Grant	10/01/24	09/30/25	\$12,500	\$5,100	-\$7,400	-59%
FOC	State of Michigan	Cooperative Reimbursement Grant	10/01/24	09/30/25	\$4,862,771	\$5,092,879	\$230,108	5%

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 15**

Adoption Copy  
(New CMH Lease)

Introduced by the Human Services, County Services and Finance Committees of the

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING CONTRACT OF LEASE AND SUBLEASE  
FOR THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON-EATON-  
INGHAM COUNTIES PROJECT**

Resolution #24 - 555

At a regular meeting of the Ingham County Board of Commissioners (the "Board") held on the 26th day of November, 2024, at 6:30 p.m., Michigan time, in the Board of Commissioners Room, Third Floor, Ingham County Courthouse, 341 S. Jefferson Street, Mason, Michigan.

PRESENT: Cahill, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Trubac, and Sebolt.

ABSENT: Celentino, Johnson, and Tennis.

The following preamble and resolution were offered by Commissioner Maiville and seconded by Commissioner Grebner:

WHEREAS, pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended (hereinafter referred to as "Act 31"), the County, has heretofore authorized and directed the incorporation of the Ingham County Building Authority (the "Authority"); and

WHEREAS, the Ingham County Board of Commissioners previously adopted a resolution on August 27, 2024 (the "Resolution of Intent") stating the intent of the County to enter into a contract of lease and authorizing publication of a notice of intent (the "Notice of Intent"); and

WHEREAS, the Notice of Intent was published on or about September 8, 2024, which notice included the right of referendum; and

WHEREAS, a form of contract of lease was attached to the Resolution of Intent and is on file with the County Clerk; and

## NOVEMBER 26, 2024 REGULAR MEETING

WHEREAS, a proposed Contract of Lease between the Authority and the County has been prepared and presented at this meeting (Exhibit A), which Contract of Lease is substantially in the form of the contract of lease attached to the Resolution of Intent; and

WHEREAS, a proposed Sublease among the County, the Authority and the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH") has been prepared and presented at this meeting (Exhibit B); and

WHEREAS, it is necessary and desirable for the County to enter into the proposed Contract of Lease with the Authority and to enter into the proposed Sublease with the Authority and CMH; and

WHEREAS, the forms of the Master Deed and Greenlawn Campus Condominium Bylaws, together with the Development and Construction Agreement, the Purchase Agreement, the Assignment and Assumption of Purchase Agreement and Consent, the Purchase Option Agreement, the Multi-Party Escrow Instruction Letter and Buyer's Estimated Settlement Statement related to the CMH Project are on file with the County Clerk; and

NOW, THEREFORE, BE IT RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS, as follows:

1. The Contract of Lease is hereby approved and the Chairperson is directed to execute the Contract of Lease on behalf of the County and to deliver the same to the Authority no earlier than 60 days after the Notice of Intent was published and only if the applicable referendum period has expired without the filing of sufficient petitions requesting a referendum, with such changes which are not materially adverse to the County. Changes to the not to exceed amount of bonds and the length of the term of the Contract of Lease are deemed not materially adverse, provided that the overall not to exceed principal amount of \$26,000,000 is not exceeded and the term of the Contract of Lease does not extend beyond January 1, 2051.
2. The Sublease is hereby approved and the Chairperson is directed to execute the Sublease on behalf of the County and to deliver the same to the Authority and CMH upon execution of the Contract of Lease, with such changes which are not materially adverse to the County.
3. The Chairperson shall execute and deliver as many copies of the Contract of Lease and Sublease as he/she in his/her discretion shall deem necessary or desirable.
4. Copies of the Contract of Lease and Sublease this day presented to the Commissioners shall be attached to the minutes of this meeting and placed on file in the office of the County Clerk.

NOVEMBER 26, 2024 REGULAR MEETING

5. The Controller/Administrator and the County Treasurer are authorized severally and jointly to execute on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County, if necessary, pursuant to subsection (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth in the Continuing Disclosure Certificate.
6. The Ingham County Board of Commissioners authorizes the Chairperson to sign any other necessary contracts, documents, agreements or certificates that are consistent with this resolution and approved as to form by the County Attorney.
7. All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

IN FAVOR: Cahill, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Trubac, and Sebolt.

AGAINST: None.

ABSENT: Celentino, Johnson, and Tennis.

ABSTENTIONS: None.

HUMAN SERVICES: **Yeas:** Tennis, Morgan, Peña, Pawar, Ruest  
**Nays:** None                      **Absent:** Cahill, Trubac                      **Approved 11/18/24**

COUNTY SERVICES: **Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None                      **Absent:** None                      **Approved 11/19/24**

FINANCE: **Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None                      **Absent:** Tennis, Polsdofer                      **Approved 11/20/24**

RESOLUTION ADOPTED.

**NOVEMBER 26, 2024 REGULAR MEETING**

I, the undersigned County Clerk of the County of Ingham, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Ingham County Board of Commissioners at the meeting indicated, the original of which resolution is on file in my office. I further certify that notice of the meeting was given, the meeting was held and the minutes therefor were filed and will be or have been made available, all in accordance with the provisions of the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Dated: November \_\_\_\_\_, 2024

\_\_\_\_\_  
Barb Byrum, Ingham County Clerk

**NOVEMBER 26, 2024 REGULAR MEETING**

**EXHIBIT A**

**CONTRACT OF LEASE**

Attachment A  
(CMH Project)

CONTRACT OF LEASE

THIS FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE made as of the 1<sup>st</sup> day of \_\_\_\_\_, 2025, by and between the INGHAM COUNTY BUILDING AUTHORITY (sometimes hereinafter referred to as the "Authority"), a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, (sometimes hereinafter referred to as "Act 31"), and the COUNTY OF INGHAM, a county organized and existing under the Constitution and laws of the State of Michigan (sometimes hereinafter referred to as the "County").

**WITNESSETH:**

WHEREAS, the Authority has been incorporated by the County pursuant to Act 31 for the purposes set forth in Act 31; and

WHEREAS, the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH") has requested the County to acquire, renovate, construct, furnish, equip and improve Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project") for use by CMH; and

WHEREAS, it is proposed that the Authority finance all or part of the cost of the Project by the issuance of building authority bonds payable from cash rental payments by the County to the Authority pursuant to this Contract of Lease; and

**NOVEMBER 26, 2024 REGULAR MEETING**

WHEREAS, an estimate of 40 years and upwards as the period of usefulness of the Project and an estimate of \$31,600,000 as the cost of the Project have been prepared and have been filed with the County Clerk and the Secretary of the Authority; and

WHEREAS, in order to provide for acquiring, renovating, constructing, furnishing, equipping, improving and financing the Project and to make possible the issuance of building authority bonds to defray all or part of the cost of the Project it is necessary for the parties to enter into this Contract of Lease.

THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERTAKINGS AND AGREEMENTS HEREINAFTER SET FORTH, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. The Authority shall, as soon as practicable after the effective date of this Contract of Lease, proceed to issue its building authority bonds in one or more series in the aggregate principal amount of [\$\_\_\_\_\_] or such lesser amount as shall be determined by the Commission of the Authority to be necessary to defray all or part of the cost of the Project, pursuant to and in accordance with the provisions of Act 31, and shall pledge for the payment of the principal of and interest on said bonds the receipts from the cash rental payments hereinafter agreed to be paid by the County. The bonds shall be serial bonds, term bonds or a combination thereof dated as of such date as shall be determined by the Authority, shall bear interest at a rate or rates not to exceed 5.25% per annum and shall mature (subject to such prior redemption, if any, as may be provided in the bond authorizing resolution) on such dates and in such years as shall be determined in the resolution authorizing the issuance of the bonds. Upon receipt of the proceeds of the sale of the building authority bonds the Authority immediately shall deposit such proceeds (other than any premium, capitalized interest and accrued interest received from the purchaser of



## NOVEMBER 26, 2024 REGULAR MEETING

the bonds, which shall be transferred to the bond and interest redemption fund) into a construction fund, which shall be maintained as a separate depository account and from which shall be paid the cost of the Project.

2. After the building authority bonds have been sold, the Authority shall acquire, renovate, construct, furnish, equip and improve the Project or cause the acquisition, renovation, construction, furnishing, equipping and improving thereof.

(a)The Authority shall approve the architect selected by CMH for the Project. All final plans and specifications prepared by the architect and the total project budget shall be reviewed and approved by CMH before commencement of construction. The final plans and specifications and the total project budget shall also require approval of the Authority and the County, which approval shall not be unreasonably withheld.

(b)The Authority shall approve the construction manager selected by CMH for the Project. After the plans and specifications have been approved by the Authority, CMH and the County, no changes shall be made except as approved by the Authority, the County and CMH in writing. The Authority, the County and CMH shall designate those persons who are authorized to approve changes to the plans and specifications. Any such changes shall be made by change order.

(c)The cost estimate and the estimated period of usefulness for the Project, both of which heretofore have been filed with the County Clerk and the Secretary of the Authority, are approved and adopted. The cost of the Project shall include not only the direct costs of acquiring, renovating, constructing, furnishing, equipping and improving the Project but all other costs including, without limitation, all architectural, engineering, construction management, moving, financial, legal, printing and publishing costs and expenses incidental to the Project and to the issuance of the building authority bonds.

## NOVEMBER 26, 2024 REGULAR MEETING

3. In the event that the Authority shall at any time determine that the Project cannot be completed at the estimated cost, the Authority immediately shall so notify the County in writing, specifying the additional funds required, and thereupon one of the following actions shall be taken: (a) the County shall pay or cause to be paid to the Authority in cash the additional amount so required, or (b) the Authority shall issue building authority bonds in such increased or additional principal amount as shall be necessary to complete the Project, or (c) the Project shall be modified so as to permit its completion within the estimated cost. No such increased or additional building authority bonds shall be issued unless the County and the Authority shall provide by amendment or supplement of this Contract of Lease for such issuance and for an increase in the cash rental payable by the County hereunder sufficient to permit payment of the principal of and interest on the increased or additional bonds. Any additional building authority bonds so issued shall have equal standing with the bonds hereinbefore authorized to be issued. The proceeds of any such cash payments or increased or additional bonds (except for accrued interest, premium and capitalized interest) shall be deposited into the construction fund for the Project.

4. If, after completion of the Project, moneys remain in the construction fund, such moneys shall be considered to be an unexpended balance of the proceeds of the sale of the bonds. Any unexpended balance of the proceeds of the sale of the bonds remaining after completion of the Project may be used to improve or enlarge the Project or for other Projects of the Authority leased to the County if such use is approved by the Michigan Department of Treasury, if required by law, and by the County. Any unexpended balance not so used shall be paid into the bond and interest redemption fund and the County shall receive a credit against the cash rental payments next due under this Contract of Lease to the extent of the moneys so deposited in the manner provided in the resolution authorizing the bonds.

## NOVEMBER 26, 2024 REGULAR MEETING

5. CMH shall on behalf of the Authority require the contractor or contractors for the construction of the Project to furnish all necessary bonds guaranteeing performance and all labor and materials bonds and all owners protective, workers compensation and liability insurance required for the protection of the Authority and the County. All bonds and insurance, and the amounts thereof, shall be subject to approval of the County attorney. All such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. The Authority also shall require a sufficient fidelity bond from any person handling funds of the Authority.

6. The Authority hereby leases the Project and the Site described on Exhibit A to the County for a term commencing on the effective date of this Contract of Lease and ending on [January 1, 2051], or such earlier date or later date as hereinafter provided. Possession of the Project shall vest in the County upon completion of construction of the Project. When all of the building authority bonds issued by the Authority to finance the Project have been retired, the Authority shall convey to the County or to CMH at the direction of the County all of its right, title and interest in the Project and any lands, air space, easements or rights-of-way appertaining thereto. Upon such conveyance by the Authority to the County, this Contract of Lease and the leasehold term shall terminate and the Authority shall have no further interest in, or obligations with respect to, the Project.

7. The County hereby agrees to pay to the Authority as cash rental for the Project herein leased to it by the Authority such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the building authority bonds to be issued by the Authority as such principal and interest shall become due. On the 15th day of the month preceding the first date that any noncapitalized interest shall become due on the bonds and semiannually

## NOVEMBER 26, 2024 REGULAR MEETING

thereafter while any of the bonds remain outstanding the County shall pay to the Authority an amount sufficient to pay the interest due on the bonds on the first day of the following month. On the 15th day of the month preceding the first principal payment date on the bonds and annually thereafter while any of the bonds are outstanding the County shall pay the Authority an amount sufficient to pay the principal due on the bonds on the first day of the following month. If for any reason the cash rental payments made by the County are not used to pay the principal of and interest on the bonds, the County agrees to pay to the bondholders on behalf of the Authority as additional cash rental such amounts as are necessary to pay such principal and interest. The County hereby pledges its limited tax full faith and credit for the payment of the cash rental when due and agrees that it will levy each year such ad valorem taxes as shall be necessary for the payment of such cash rental which taxes shall be subject to applicable constitutional and statutory tax limitations. If the County, at the time prescribed by law for the making of its annual tax levy, shall have other funds on hand which have been set aside and earmarked for payment of its obligations for which a tax levy otherwise would have to be made, then the tax levy shall be reduced by the amount of such other funds. Such other funds may be raised from any lawful source. The obligation of the County to make such cash rental payments shall not be subject to any setoff by the County nor shall there be any abatement of the cash rentals for any cause including, but not limited to, casualty that results in the Project being untenable.

8. The County may pay in advance to the Authority any cash rental payments herein required to be made and in such event shall be credited therefor upon future-due cash rental payments as the County shall direct. Any such advance payments, if the County shall so direct, shall be used by the Authority to redeem or purchase bonds prior to maturity when and to the extent possible and to pay the interest thereon and any call premiums applicable thereto. Any such

## NOVEMBER 26, 2024 REGULAR MEETING

advance payments shall be deposited in the bond and interest redemption fund of the Authority. The County also shall have the right to purchase bonds on the open market and to surrender the same to the Authority at any time. In the event that any bonds are redeemed or purchased and surrendered as above provided, the respective amounts which otherwise would have been payable as semiannual interest thereon shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding such semiannual interest payment dates and the principal amount of such bonds shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding the maturity dates of the bonds. Any bonds redeemed, purchased or surrendered shall be cancelled.

9. In addition to the cash rental provided for in Section 7 hereof, the County hereby agrees to pay to the Authority all operating expenses of the Authority including expenses incidental to the issuance and payment of the bonds to the extent such expenses are not paid from the proceeds of the bonds. The obligations of the County to make such payments shall be limited tax general obligations of the County.

10. The County shall, at its own expense, operate and maintain the Project and shall keep the same in good condition and repair. The County may contract for the operation and maintenance of the Project or any part of the Project by a private party. Operation and maintenance shall include (but not be limited to) the providing of all personnel, equipment and facilities, all air conditioning, light, power, heat, telephone, water, sewage disposal, storm drainage and all other personnel services, equipment and supplies, of whatever nature, as shall be necessary or expedient for the operation and maintenance of the Project. Premiums for insurance required to be carried upon or with respect to the Project or the use thereof and taxes levied upon either party hereto on account of the ownership or use thereof or rentals or income therefrom likewise shall be deemed

## NOVEMBER 26, 2024 REGULAR MEETING

operation and maintenance expenses. The obligation of the County to pay all costs and expenses of the operation and maintenance of the Project shall be a limited tax general obligation of the County.

11. The County shall provide, at CMH's expense, fire and extended coverage, malicious mischief and vandalism insurance in an amount which is at least equal to the amount of the building authority bonds outstanding from time to time or to the amount of the full replacement cost of the Project if that amount be less than the amount of bonds outstanding. Such insurance shall be payable to the County, the Authority and CMH as their interests may appear and shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. In the event of the partial or total destruction of the Project during or after construction, or if the Project is for any reason made unusable, the cash rental payments as provided in Section 7 hereof shall continue unabated. The County shall have the option to use the proceeds of insurance, in the event of loss or damage to the Project, for the repair or restoration of the Project. If the County shall determine not to use the proceeds of insurance for the repair or restoration of the Project the amount of such insurance proceeds shall be paid to the Authority and by it deposited in the bond and interest redemption fund and the County shall receive appropriate credits on future cash rental payments due.

12. The County shall provide adequate liability insurance protecting the County, the Authority and the members of the Authority against loss on account of damage or injury to persons or property, imposed by reason of the ownership, possession, use, operation or repair of the Project or resulting from any acts of omission or commission on the part of the County, the Authority, the members of the Authority or their agents, officers or employees in connection therewith. Such

**NOVEMBER 26, 2024 REGULAR MEETING**

insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later.

13. The County shall hold the Authority and the members of the Authority harmless and to the extent permitted by law keep it fully indemnified at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by the County or by any other person or from any act or omission in, on or about the Project, including any liability resulting from any and all environmental matters pertaining thereto. The County shall, at CMH's expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the Authority and the members of the Authority harmless and free from all cost or damage in respect thereto.

14. The County, in its sole discretion, may install or construct in or upon, or may remove from the Project, any equipment, fixtures or structures and may make any alterations or structural changes as it may desire, but the County shall not make any permanent alterations to the Project that will affect adversely the security for the building authority bonds to be issued by the Authority or the prompt payment of the principal of or interest on such bonds.

15. The Authority, through its officers, employees or agents, may enter upon the Project at any time during the term of this Contract of Lease for the purpose of inspecting the Project and determining whether the County is complying with the covenants, agreements, terms and conditions hereof.

16. Inasmuch as this Contract of Lease, and particularly the obligations of the County to make cash rental payments to the Authority, provides the security for payment of the principal of and interest on the building authority bonds to be issued by the Authority to finance

## NOVEMBER 26, 2024 REGULAR MEETING

the Project, it is hereby declared that this Contract of Lease is made for the benefit of the holders of said bonds as well as for the benefit of the parties and that said holders shall have contractual rights herein. In the event of any default on the part of the County, the Authority and the holders of said bonds shall have all rights and remedies provided by law and especially by Act 31. The parties further covenant and agree that they will not do or permit to be done any act, and that this Contract of Lease will not be amended in any manner, which would impair the security of said bonds or the rights of the holders thereof. An amendment of this Contract of Lease to authorize the issuance of additional building authority bonds and providing for the payment of additional cash rentals for the payment thereof shall not be deemed to impair the security of the bonds or the rights of the holders.

17. This Contract of Lease shall inure to the benefit of, and be binding upon the respective parties hereto and their successors and assigns; provided, however, that no assignment shall be made in violation of the terms hereof nor shall any assignment be made which would impair the security of the bonds or the rights of the holders thereof.

18. Additional building authority bonds of equal standing with the bonds herein authorized may be issued, in addition to those for which provision is made in Section 3, for the purpose of making improvements or additions to the Project; provided, however, that no such bonds of equal standing may be issued unless this Contract of Lease is amended or supplemented to provide for such issuance and for an increase in the cash rental payments required to be made by the County in amounts sufficient to permit payment of the principal of and interest on such additional bonds. Nothing in this Contract of Lease shall prevent the Authority from issuing building authority bonds to finance other Projects for lease to the County.



## NOVEMBER 26, 2024 REGULAR MEETING

19. In the event the building authority bonds to finance the Project cannot be or are not issued by the Authority prior to [June 30, 2025], the Project shall be abandoned and the County shall pay all expenses of the Authority incurred to the date of abandonment, and neither party shall have any further obligations under this Contract of Lease. The provisions of this Section 19 may be extended or waived by the parties by resolution of their respective governing bodies.

20. Except as otherwise provided herein, the right to give any consent, agreement or notice herein required or permitted shall be vested, in the case of the County, in its Board of Commissioners, and in the case of the Authority, in its Commission. Any notice required or permitted to be given hereunder shall be given by delivering the same, in the case of the County, to the County Clerk or the Deputy County Clerk, and in the case of the Authority, to any member of its Commission.

21. In the event there shall occur changes in the constitution or statutes of the State of Michigan which shall affect the organization, territory, powers or corporate status of the County, the terms and provisions of this Contract of Lease shall be unaffected thereby insofar as the obligation of the County to make cash rental payments is concerned. The proceeds of any sale or other liquidation of any interest of the County in the Project are hereby impressed with a first and prior lien for payment of any outstanding building authority bonds or other obligations of the Authority incurred by reason of the Project or any additions or improvements thereto.

22. This Contract of Lease shall become effective 60 days after a notice of intention of entering into this Contract of Lease has been published in a newspaper of general circulation in the County as required by Section 8b(3) of Act No. 31; provided, however, that if a petition for a referendum requesting an election on this Contract of Lease is filed with the County Clerk within 45 days after the notice is published, signed by not less than 10% or 15,000 of the registered

**NOVEMBER 26, 2024 REGULAR MEETING**

electors of the County, whichever is less, then this Contract of Lease shall become effective only if and when approved by a majority of the electors of the County voting thereon. This Contract of Lease shall remain in full force and effect for the period herein provided and shall terminate on [\_\_\_\_\_, 20\_\_] or earlier, but only if and when the Authority shall have fully paid and discharged its liability with respect to the building authority bonds and any other obligations of the Authority or the County incurred with respect to the acquisition, renovation, construction, furnishing, equipping and improvement of the Project. If such amounts have not been fully paid on or prior to [\_\_\_\_\_, 20\_\_], the terms of this Contract of Lease shall continue until such amounts have been fully paid.

[Signature Page Follows]

**NOVEMBER 26, 2024 REGULAR MEETING**

IN WITNESS WHEREOF, the INGHAM COUNTY BUILDING AUTHORITY, by its Commission, and the COUNTY OF INGHAM, by its Board of Commissioners, each have caused this Contract of Lease to be signed in its name, for and on its behalf, by its duly authorized officers, as of the day and year first above written.

Witnessed: INGHAM COUNTY BUILDING AUTHORITY

\_\_\_\_\_

By: \_\_\_\_\_  
Mattis D. Nordfjord, Chairperson

Witnessed:

\_\_\_\_\_

By: \_\_\_\_\_  
Gregg A. Todd, Secretary

Witnessed:

COUNTY OF INGHAM

\_\_\_\_\_

By: \_\_\_\_\_  
Ryan Sebolt, Chairperson  
County Board of Commissioners

APPROVED AS TO FORM  
FOR THE COUNTY OF INGHAM  
COHL, STOKER & TOSKEY, P.C.

By: \_\_\_\_\_  
Robert D. Townsend

**NOVEMBER 26, 2024 REGULAR MEETING**

**EXHIBIT A**

The Project includes the acquisition, renovation, construction, furnishing, equipping and improvement of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project") for use by the Community Mental Health Authority of Clinton-Eaton-Ingham Counties.

The Site for the Project is described as follows:

Unit 1, Greenlawn Campus Condominium, City of Lansing, Ingham County, Michigan, according to the Master Deed recorded in Document No. \_\_\_\_\_, as amended, and designated as Ingham County Condominium Subdivision Plan No. \_\_\_\_\_, together with rights in the general common elements and the limited common elements as shown on the Master Deed and as described in Act 59 of the Public Acts of 1978, as amended.

**NOVEMBER 26, 2024 REGULAR MEETING**

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM     )

On this \_\_\_\_ day of \_\_\_\_\_, 2025, in Ingham County, Michigan, before me appeared Mattis D. Nordfjord, the Chairperson of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

---

Notary Public, \_\_\_\_\_ County, Michigan  
Acting in Ingham County, Michigan  
My commission expires:

**NOVEMBER 26, 2024 REGULAR MEETING**

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM     )

On this \_\_\_\_ day of \_\_\_\_\_, 2025, in Ingham County, Michigan, before me appeared Gregg A. Todd, the Secretary of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

---

Notary Public, \_\_\_\_\_ County, Michigan  
Acting in Ingham County, Michigan  
My commission expires:

**NOVEMBER 26, 2024 REGULAR MEETING**

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM     )

On this \_\_\_\_ day of \_\_\_\_\_, 2025, in Ingham County, Michigan, before me appeared Ryan Sebolt, the Chairperson of the Ingham County Board of Commissioners of the County of Ingham, Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said County by authority of its Board of Commissioners, and the said person acknowledged said instrument to be the free act and deed of said County.

---

Notary Public, \_\_\_\_\_ County, Michigan  
Acting in Ingham County, Michigan  
My commission expires:

NOVEMBER 26, 2024 REGULAR MEETING

EXHIBIT B

SUBLEASE

Attachment B  
(CMH Project)

SUBLEASE

This Sublease made as of [\_\_\_\_\_, 2025], by and between the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County"), and the COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON-EATON-INGHAM COUNTIES (hereinafter designated as the "CMH").

WHEREAS, the County and the Ingham County Building Authority (the "Authority") have entered into a Full Faith and Credit General Obligation Contract of Lease dated as [\_\_\_\_\_, 2025] (the "Contract of Lease"), with respect to the acquisition, renovation, construction, furnishing, equipping and improving of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project") for use by CMH; and

WHEREAS, CMH has received a copy of the Contract of Lease and is familiar with its contents; and

WHEREAS, it is proposed that the Project be used by CMH to provide community mental health services to its members' residents; and

WHEREAS, in order to permit the Project to be used by CMH for its purposes and to permit CMH to assume the obligations of the County incurred by the County in the Contract of Lease, it is necessary for the County and CMH to enter into this Sublease.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

23. Description and Term. In consideration of the rents described below and the covenants and agreements to be performed by CMH and the County under this Sublease, the County subleases to CMH, and CMH subleases from the County, the Project, together with all improvements thereon and additions thereto as described in Exhibit A, for the term beginning as of the effective date of the Contract of Lease and ending on the termination date specified in the Contract of Lease.

24. Assumption of the County's Obligations.

**(a)CMH hereby expressly assumes all of the County's obligations to pay the cash rentals, as described in the Contract of Lease at the times and in the amounts required to be paid by the County, including the obligations which are not determined as to amount at the time of this Sublease. Concurrent with the payment of the cash rentals, CMH shall give notice in writing to the County of such payment.**

Sublease  
CMH Facility



## NOVEMBER 26, 2024 REGULAR MEETING

(b) In further consideration of this Sublease, CMH shall pay all other amounts required to be paid by the County under the Contract of Lease; shall continue to provide community mental health services in the jurisdictional boundaries of the County and its other members; and in addition shall be responsible for and pay all of the costs of using, owning, operating, managing, insuring, repairing, maintaining and equipping the Project and all amounts incurred by the County under the hold harmless and indemnity provisions of the Contract of Lease, and all expenses incurred under paragraphs 9, 10, 11 and 12 of the Contract of Lease. All payments of cash rental shall be made directly for and on behalf of the County to the entity described as the "Bond Registrar and Paying Agent" or "Trustee" or "Transfer Agent" in the Authority's resolution authorizing issuance of bonds, adopted by the Authority in accordance with the Contract of Lease.

(c) In further consideration of this Sublease, CMH shall assume and be subject to all limitations and responsibilities of the County under the Contract of Lease.

(d) In further consideration of this Sublease, CMH shall, at its own expense, indemnify, protect, defend and hold harmless the County, the Authority, its elected and appointed officers, employees, and agents at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by CMH or by any other person or from any act or omission in, on or about the Project, including any liability resulting from any and all environmental matters pertaining thereto. CMH shall, at its own expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the County and the Authority and its elected and appointed officers, employees, and agents harmless and free from all cost or damage in respect thereto.

### 25. Assignment and Authorization.

(a) CMH covenants not to assign or transfer this Sublease under any circumstances without the prior written consent of the County.

(b) CMH authorizes the County Treasurer to allocate and utilize, without any further authorization or action on the part of CMH, the millage monies, if any, of CMH that may be lawfully used by CMH for payment of CMH's obligations under this Sublease.

### 26. CMH's Responsibilities.

Without limiting the foregoing, CMH agrees as follows:

(a) CMH shall accept the premises "as is and with all faults."

(b) CMH shall pay for all gas, water, heat, electricity, light, telephone, or any other communication or utility service used in or rendered or supplied to the premises during the term of this Sublease, as the same shall become due.

(c) CMH shall not perform or permit any acts or carry on any practices which may injure the building and structures on the premises, and shall, to the extent practicable, and subject to any condominium documents, keep the premises clean and free from rubbish, dirt, snow and ice at all times and in full compliance with all applicable laws and ordinances.

(d) CMH shall maintain, subject to any condominium documents, the premises and all fixtures and equipment therein, including all plumbing, sprinkler, heating, air-conditioning, electrical, gas, security and safety and like fixtures and equipment, all window glass, ceilings, doors and door frames, windows and window frames of the premises in good repair and condition, and shall make all repairs, replacements and upgrades to such fixtures and equipment.

## NOVEMBER 26, 2024 REGULAR MEETING

(e)CMH shall provide or cause to be provided comprehensive and general, public liability insurance against claims for personal injury, death or property damage occurring in connection with the use and occupancy of the premises, or arising out of the improvement, repair or alteration of the premises. To the extent CMH and the County agree, such insurance may be purchased by the County, and CMH may be required to reimburse the County, at the County's request, for the cost of all or a portion of such insurance and if requested, shall maintain any self-insured retention or additional insurance in the amount of such self-insured retention otherwise applicable to the County's insurance program. CMH shall reimburse the County, at the County's request, for all or a portion of the cost of insuring the premises. The limits of such insurance shall be agreed upon by the County and CMH. The party providing the insurance shall furnish the other party a binder renewing the insurance policy at least 30 days before the policy expires. Any such policy or binder shall name the other party as an additional insured and shall provide for at least 30 days' notice to the other party of any change in coverage or cancellation.

(f)CMH shall be responsible for the risk of loss of all its personal property on the premises and shall provide fire and extended coverage insurance on CMH's personal property located in the premises in amounts reasonably deemed adequate by CMH to fully insure such personal property. It is understood and agreed that if CMH's personal property is damaged or destroyed in whole or in part by fire or other casualty during the term hereof, CMH will repair and restore the same to good condition with reasonable dispatch based solely upon the amount of insurance proceeds received by CMH to cover such casualty.

(g)CMH shall maintain the interior wall coverings and floor coverings in good repair and shall replace such wall and floor coverings at its own expense as needed.

(h)CMH shall be solely responsible for the provision, maintenance and repair of any exterior and interior signs relating to the use of the premises.

(i)CMH shall maintain, subject to any condominium documents, the roof, structural supports, exterior and interior walls, floors, walkways, grounds, landscaping and parking lots in good condition.

(j)CMH shall maintain at all times during the term of this Sublease a repair and replacement fund in an amount not less than \$400,000, the money credited thereto to be used solely for the purpose of making repairs and replacements to the premises. If at any time it shall be necessary to use moneys in the repair and replacement fund for the purpose of which said fund was established, the moneys so used shall be replaced from any moneys of CMH which are not required by law or contract to be used for other purposes.

(k)CMH shall be responsible for assuring that access to the premises (exterior and interior) is in continuing compliance with the Americans with Disabilities Act and the Michigan Handicappers' Civil Rights Act, and any other applicable laws governing access to the premises for persons with disabilities, now existing or hereafter adopted. CMH will provide the County and the Ingham County Building Authority with any easements it requires or requests with respect to the Project.

### 27. Additional Covenants.

(a)CMH hereby covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of interest on the Authority's bonds from adjusted gross income for federal income taxation purposes under the Internal Revenue Code of 1986, as amended, including, but not limited to actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure or investment of bond proceeds and moneys deemed to be bond proceeds.

## NOVEMBER 26, 2024 REGULAR MEETING

(b)CMH further covenants that it will comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission regarding continuing disclosure, as more fully set forth in the Official Statement related to the Authority's bonds.

(c)CMH further covenants that it will comply with the covenants, conditions, restrictions, uses, limitations and affirmative obligations as owner, occupant, permittee or sublessee of a unit under and pursuant to the Master Deed for the Greenlawn Campus Condominium and the Greenlawn Campus Condominium Bylaws, and will be responsible to pay all assessments levied against Unit 1 or any owner thereof described and required by the Master Deed for the Greenlawn Campus Condominium or the Greenlawn Campus Condominium Bylaws, including any penalties, property tax, special assessments, personal property tax assessments, costs of insurance, and any other charges, if any. CMH further covenants to pay to the Authority and the County any obligations or charges that the Authority is obligated to pay as assignee of and under the Purchase Agreement.

28. Remedies. If CMH shall breach or fail to perform any of the promises and agreements in this Sublease or any other agreement entered into between the County and CMH, and such failure shall continue, without commencement and diligent pursuit of remedial action, for sixty (60) days after written notice from the County, the County may commence such performance at CMH's cost and expense or terminate this Sublease and reenter and repossess the premises at the discretion of the County. If the County prevails in any such action, CMH shall be responsible for the County's reasonable attorneys' fees and costs incurred in connection with such action.

29. Remedies not Exclusive. It is agreed that each and every of the rights, remedies and benefits provided by this Sublease shall be cumulative and shall not be exclusive of any other of said rights, remedies and benefits or of any other rights, remedies and benefits allowed by law.

30. Governing Law. This Sublease shall be subject to and construed in accordance with the laws of the State of Michigan. In the event any disputes arise under this Sublease the venue for the bringing of any actions in law or in equity shall be in the State of Michigan established in accordance with the statutes and Court Rules of the State of Michigan. In the event any action is brought in or is moved to a federal court the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

31. Amendment. All modifications, amendments or waivers of any provision of this Sublease shall be made only by the written mutual consent of the parties hereto.

32. Waiver. One or more waivers of any covenant or condition by the County shall not be construed as a waiver of a further breach of the same covenant or condition.

33. Notices. Whenever notice of any kind is required under this Sublease, it shall be deemed sufficient notice and service thereof if such notice is in writing addressed to the applicable party at its last known Post Office address and deposited in the mail with postage prepaid.

[Signature Page Follows]

**NOVEMBER 26, 2024 REGULAR MEETING**

IN WITNESS WHEREOF, the parties have executed this Sublease by the signature of the duly authorized officers of the parties as of the date written in the first paragraph above.

COUNTY OF INGHAM

By: \_\_\_\_\_  
Ryan Sebolt  
Its: Chairperson, Board of Commissioners

COMMUNITY MENTAL HEALTH AUTHORITY  
OF CLINTON-EATON-INGHAM COUNTIES

By: \_\_\_\_\_  
Sara Lurie  
Its: Chief Executive Officer

APPROVED:

INGHAM COUNTY BUILDING  
AUTHORITY

By: \_\_\_\_\_  
Mattis D. Nordfjord  
Its: Chairperson, Ingham County Building Authority

APPROVED AS TO FORM  
FOR THE COUNTY OF INGHAM  
COHL, STOKER & TOSKEY, P.C.

By: \_\_\_\_\_  
Robert D. Townsend

**NOVEMBER 26, 2024 REGULAR MEETING**

**EXHIBIT A**

The Project includes the acquisition, renovation, construction, furnishing, equipping and improvement of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (the "Project") for use by the Community Mental Health Authority of Clinton-Eaton-Ingham Counties.

The Site for the Project is described as follows:

Unit 1, Greenlawn Campus Condominium, City of Lansing, Ingham County, Michigan, according to the Master Deed recorded in Document No. \_\_\_\_, as amended, and designated as Ingham County Condominium Subdivision Plan No. \_\_\_\_, together with rights in the general common elements and the limited common elements as shown on the Master Deed and as described in Act 59 of the Public Acts of 1978, as amended.

**ASSIGNMENT AND ASSUMPTION OF PURCHASE AGREEMENT AND CONSENT**

THIS ASSIGNMENT AND ASSUMPTION OF PURCHASE AGREEMENT AND CONSENT (the “Assignment”) is made as of the \_\_\_\_ day of \_\_\_\_\_, 2024, by and between GREENLAWN CAMPUS, LLC, a Michigan limited liability company (the “Assignor”), and INGHAM COUNTY BUILDING AUTHORITY, a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended (the “Assignee”) and consented to by MCLAREN GREATER LANSING, a Michigan non-profit corporation (“McLaren”).

R E C I T A L S:

- A. Assignor entered into a certain Purchase Agreement dated \_\_\_\_\_, 2024 (the “Agreement”) with McLaren affecting certain real property located in Lansing, Michigan. A copy of the Agreement is attached hereto as Exhibit A.
- B. Assignor desires to assign its interest in the Agreement to Assignee, and Assignee desires to accept such assignment and to assume all of Assignor’s obligations thereunder.
- C. McLaren is joining in the execution of this Assignment in order acknowledge its consent to the assignment and assumption of the Agreement and other matters as provided below.

THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Assignor and Assignee agree as follows:

- 1. Assignor hereby assigns to Assignee all of its right, title and interest in and to the Agreement. Capitalized terms used herein shall have the meanings given them in the Agreement
- 2. Assignee hereby accepts the assignment of Assignor’s right, title and interest in and to the Agreement and hereby assumes and agrees to observe and perform all of the obligations and duties of Assignor pursuant to the Agreement.
- 3. This Assignment shall also serve as Assignee’s notice to McLaren that effective as of the date hereof Assignee has waived its right to terminate the Agreement under Section 6.A.(ii)(6) thereof, Assignee’s approval of the form of the Master Deed, and the acceptance of the state and quality of title of the Premises as reflected by the Title Commitment and Survey.

**NOVEMBER 26, 2024 REGULAR MEETING**

[Remainder of Page Intentionally Left Blank]

**NOVEMBER 26, 2024 REGULAR MEETING**

The undersigned parties have executed this Assignment as of the day and year first above written.

ASSIGNOR:

GREENLAWN CAMPUS, LLC, a Michigan limited liability company

ASSIGNEE:

INGHAM COUNTY BUILDING AUTHORITY, a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_



**NOVEMBER 26, 2024 REGULAR MEETING**

**CONSENT**

McLaren hereby consents to the assignment by Assignor of the Agreement and the assumption of the Agreement by Assignee and McLaren agrees that Assignor shall be released from all obligations and liabilities under the Agreement.

MCLAREN GREATER LANSING,  
a Michigan non-profit corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

**NOVEMBER 26, 2024 REGULAR MEETING**

EXHIBIT A

Copy of Agreement

Attachment D  
Adoption Copy  
(CMH 2024 Project)

At a regular meeting of the Commission of the Ingham County Building Authority, Ingham County, Michigan, held on the 26th day of November, 2024, at 3:00 p.m., Michigan time, in the Hilliard Building Conference Room A, 121 E. Maple Street, Mason, Michigan.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**BOND RESOLUTION**

WHEREAS, pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31"), the Ingham County Building Authority (the "Authority") and the County of Ingham (the "County") have approved and will enter into a limited tax Full Faith and Credit General Obligation Contract of Lease (the "Contract of Lease"), which provides, among other things, for the sale by the Authority of building authority bonds in the principal amount of \$26,000,000 (or such lesser amount as shall be determined by the Commission of the Authority to be necessary) to pay part of the cost of the acquisition, renovation, construction, furnishing, equipping and improving of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan

**NOVEMBER 26, 2024 REGULAR MEETING**

(collectively, the "Project") to be leased to the County and subleased to the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH"); and

WHEREAS, the Contract of Lease further provides for the lease of the Project by the Authority to the County for a period extending beyond the last maturity of the bonds hereinafter authorized to be issued and for the payment by CMH, who will be the major tenant in, occupy and maintain the Project, pursuant to a Sublease among the County, the Authority and CMH, to the Authority as cash rental such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the building authority bonds to be issued by the Authority; and

WHEREAS, the County has pledged its limited tax full faith and credit for the payment of the cash rental if not paid by CMH and, pursuant to its pledge, is authorized and obligated to levy each year such ad valorem taxes as shall be necessary for the payment of the cash rental; provided, however, such taxes shall be *subject to* applicable constitutional and statutory tax limitations; and

WHEREAS, the obligation of CMH to make the cash rental payments and of the County, in the event CMH does not make the cash rental payments, is not subject to any setoff by the County nor shall there be any abatement of the cash rentals for any cause including, but not limited to, casualty that results in the Project being untenable; and

WHEREAS, CMH has agreed to pay to the Authority all operating expenses of the Authority, to pay all expenses in connection with the operation and maintenance of the Project, and to provide insurance in connection with the Project as provided in the Contract of Lease and Sublease.

THEREFORE, BE IT RESOLVED by the Commission of the Ingham County Building Authority as follows:

1. AUTHORIZATION OF BONDS – PURPOSE. Bonds of the Ingham County Building Authority aggregating a not-to-exceed principal sum of Twenty-Six Million Dollars (\$26,000,000) (or such lesser amount as shall be determined by the Commission of the Authority

**NOVEMBER 26, 2024 REGULAR MEETING**

to be necessary), exclusive of and not including premium, if any, shall be issued and sold pursuant to the provisions of Act 31 and other applicable statutory provisions for the purpose of defraying part of the cost of the Project in accordance with the Contract of Lease.

2. BOND DETAILS. The bonds shall be designated "Building Authority Bonds (Community Mental Health Building), Series 2024 (Limited Tax General Obligation)"; shall be dated their date of delivery or such other date determined upon the sale thereof; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 5.25% per annum to be determined upon the sale thereof payable on August 1, 2025 or such other date as determined by the Chairperson or Secretary, and semiannually thereafter on the first days of February and August in each year; and shall mature on August 1 in each year as follows:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2025	\$565,000	2038	\$955,000
2026	565,000	2039	1,000,000
2027	590,000	2040	1,045,000
2028	615,000	2041	1,090,000
2029	645,000	2042	1,140,000
2030	675,000	2043	1,190,000
2031	705,000	2044	1,245,000
2032	735,000	2045	1,300,000
2033	770,000	2046	1,360,000
2034	800,000	2047	1,420,000
2035	840,000	2048	1,480,000
2036	875,000	2049	1,480,000
2037	915,000		

If the original purchaser shall designate certain of the bonds as term bonds, the maturities set forth above shall become mandatory redemption requirements in accordance with the provisions of Section 5 and the form of bond set forth in Section 10.

## NOVEMBER 26, 2024 REGULAR MEETING

In accordance with the Notice of Sale, the Authority has reserved the right to adjust the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. BOOK-ENTRY SYSTEM. Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the Authority determines that it is in the best interest of the Authority not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the Authority may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the Authority and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the Authority may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the Authority shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the Authority and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the

## NOVEMBER 26, 2024 REGULAR MEETING

procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the Authority and the bond registrar and paying agent to do so, the Authority and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the Authority. The Chairperson or the Secretary is authorized to sign the Blanket Issuer Letter of Representations on behalf of the Authority in such form as the Chairperson or Secretary deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

5. MANDATORY REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory redemption at par and accrued interest in accordance with the maturity schedule set forth in Section 2 hereof and upon the terms and conditions set forth in the form of bond contained in Section 10 hereof. The bonds to be redeemed shall be selected by lot.

6. OPTIONAL REDEMPTION. Bonds of this issue maturing in the years 2025 to 2034, inclusive, or such other years specified by the Chairperson or Secretary, shall not be subject to redemption prior to maturity. Bonds maturing in the year 2035, and after may be subject to redemption prior to maturity on any date on or after August 1, 2034, at par plus accrued interest to the date fixed for redemption.

## NOVEMBER 26, 2024 REGULAR MEETING

7. BOND REGISTRAR AND PAYING AGENT. The Chairperson or Secretary shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Chairperson or Secretary may from time to time as required designate a similarly qualified successor bond registrar and paying agent.

8. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the Authority by the manual or facsimile signatures of the Chairperson and the Secretary of the Authority and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the Authority (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the Chairperson or the Treasurer of the Authority to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson and the Secretary of the Authority and upon which the seal of the Authority (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

9. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the Authority that shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together

## NOVEMBER 26, 2024 REGULAR MEETING

with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the Authority shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_."

The Authority and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the Authority as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 3 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the Authority nor the bond registrar and paying agent shall be affected by any notice to the contrary. The Authority agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of bonds the Authority or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the exchange or transfer, which sum or sums shall be paid by the person requesting the exchange or transfer as a condition precedent to the exercise of the privilege of making the exchange or transfer.



**NOVEMBER 26, 2024 REGULAR MEETING**

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

10. FORM OF BONDS. The bonds shall be in substantially the following form:

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*Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Authority or its agent for registration of transfer, exchange, or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.*

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF INGHAM

INGHAM COUNTY BUILDING AUTHORITY  
BUILDING AUTHORITY BOND  
(COMMUNITY MENTAL HEALTH BUILDING),  
SERIES 2024  
(LIMITED TAX GENERAL OBLIGATION)

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
%	August 1, 20__	January ____, 2025	

Registered Owner: Cede & Co.

Principal Amount:

The Ingham County Building Authority (the "Authority"), County of Ingham, State of Michigan, acknowledges itself indebted to, and for value received hereby promises to pay to, the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the maturity date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the corporate trust office of The Huntington National Bank, Grand Rapids, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution, and to pay to the

**NOVEMBER 26, 2024 REGULAR MEETING**

Registered Owner, as shown on the registration books at the close of business on the 15<sup>th</sup> day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the Authority's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of February and August in each year, commencing on August 1, 2025. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) issued by the Authority under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 31, Public Acts of 1948 (First Extra Session), as amended) and a bond authorizing resolution adopted by the Commission of the Authority (the "Resolution") on November 26, 2024 for the purpose of paying part of the cost of acquiring, renovating, constructing, furnishing, equipping and improving of the Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project"), in accordance with the terms of a limited tax Full Faith and Credit General Obligation Contract of Lease between the County of Ingham (the "County") and the Authority (the "Contract of Lease").

This bond is payable from the cash rental payments required to be paid by the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH"), who will be the major tenant in, occupy and maintain the Project, pursuant to a Sublease among the County, the Authority and CMH (the "Sublease"), to the Authority pursuant to the Contract of Lease and Sublease, and the cash rental payments have been and are hereby irrevocably pledged to the payment of the principal of and interest on the bonds of this series and any additional bonds of equal standing that may be issued pursuant to the Resolution. The payment of the principal of and interest on the bonds of this series (and on any additional bonds of equal standing) is secured by a statutory lien upon the cash rental payments. The full faith and credit of the County have been pledged for the payment of the cash rental to the Authority. Taxes imposed by the County are subject to constitutional and statutory tax limitations.

This bond is transferable, as provided in the Resolution, only upon the books of the Authority kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

**MANDATORY REDEMPTION**

**NOVEMBER 26, 2024 REGULAR MEETING**

Bonds maturing in the year \_\_\_\_ are subject to mandatory redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
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(REPEAT IF MORE THAN ONE TERM BOND)

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

OPTIONAL REDEMPTION

Bonds of this issue maturing in the years 2025 to 2034, inclusive, shall not be subject to redemption prior to maturity. Bonds maturing in the year 2035, and after may be subject to redemption prior to maturity on any date on or after August 1, 2034, at par plus accrued interest to the date fixed for redemption. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the Authority, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the Ingham County Building Authority, County of Ingham, State of Michigan, by its Commission, has caused this bond to be executed in its name by the manual or facsimile signatures of the Chairperson and the Secretary of the Authority and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

**NOVEMBER 26, 2024 REGULAR MEETING**

INGHAM COUNTY BUILDING AUTHORITY

By: \_\_\_\_\_

Its: Chairperson

{SEAL}

And: \_\_\_\_\_

Its: Secretary

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

THE HUNTINGTON NATIONAL BANK,  
Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Representative

AUTHENTICATION DATE: \_\_\_\_\_, 2025

**NOVEMBER 26, 2024 REGULAR MEETING**

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(please print or type name, address and taxpayer identification number of transferee) the within  
bond and all rights thereunder and hereby irrevocably constitutes and appoints

\_\_\_\_\_  
attorney to transfer the within bond on the books kept for registration thereof, with full power of  
substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a  
Securities Transfer Association recognized signature guarantee program.

**NOVEMBER 26, 2024 REGULAR MEETING**

11. SECURITY. The cash rental payments required to be paid by CMH on behalf of the County to the Authority pursuant to the Contract of Lease and Sublease hereby are pledged irrevocably for the payment of the principal of and interest on the bonds herein authorized to be issued, and on any additional bonds of equal standing that may be issued as hereinafter provided. To secure payment of the principal of and interest on the bonds herein authorized (and on any additional bonds of equal standing that may be issued by the Authority) there hereby is created a lien (by Act 31 made a statutory lien) to and in favor of the holders of the bonds upon the cash rental payments required to be paid by CMH on behalf of the County pursuant to the Contract of Lease and Sublease. The cash rental payments pledged to the payment of the principal of and interest on the bonds shall be and remain subject to the statutory lien until the principal of and interest on the bonds have been paid in full. The holder or holders of bonds representing in the aggregate not less than 20% of the entire issue then outstanding may by suit, action, or other proceedings protect and enforce such statutory lien and enforce and compel the performance of all duties of the officials of the Authority, including, but not limited to, compelling CMH and the County by proceedings in a court of competent jurisdiction or other appropriate forum to make the cash rental payments required to be made by the Contract of Lease and Sublease, and (subject to constitutional and statutory tax limitations) requiring the County to certify, levy, and collect appropriate taxes as authorized by Act 31 and as may be required by the Contract of Lease to be so certified, levied, and collected by the County for the payment of the cash rental required to be paid by the Contract of Lease.

12. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimated period of usefulness of the Project is determined to be forty (40) years and upwards. The estimated cost of the Project is approximately \$31,600,000, of which approximately \$24,000,000 will be paid with bond proceeds, as submitted to this Commission, is approved and adopted.

13. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at

## NOVEMBER 26, 2024 REGULAR MEETING

times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium if any, and interest on the bonds or any portion of the bonds, shall have been deposited in trust, this resolution shall be defeased with respect to such bonds and the owners of the bonds shall have no further rights under this resolution except to receive payment of the principal of, premium if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

14. BOND AND INTEREST REDEMPTION FUND. There shall be established for the bonds a Bond and Interest Redemption Fund. From the proceeds of the sale of the bonds there shall be credited to the Bond and Interest Redemption Fund any premium and accrued interest received from the purchaser of the bonds at the time of delivery of the same. Premium, if any, shall be set aside in either the Bond and Interest Redemption Fund or the Construction Fund established in Section 15 as directed by the Chairman, the Secretary or the Treasurer of the Authority. All cash rental payments required to be made by CMH on behalf of the County under the Contract of Lease and Sublease that are pledged to the payment of the bonds shall be credited to the Bond and Interest Redemption Fund.

15. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the bonds, together with available CMH funds to be used to pay part of the cost of the Project, shall be set aside in a Construction Fund that shall be maintained in a bank that shall be designated by the Treasurer. Moneys in the Construction Fund shall be used to defray the cost of the Project including legal and other expenses incident thereto and the costs of issuing the bonds. If, after completion of the Project, moneys remain in the Construction Fund, such moneys shall be used in accordance with the provisions of Section 4 of the Contract of Lease.

16. REPLACEMENT OF BONDS. Upon receipt by the Secretary of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the Secretary, the Secretary may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in



## NOVEMBER 26, 2024 REGULAR MEETING

compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the Secretary may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the Authority in the premises. Any bond delivered pursuant to the provisions of this Section 16 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

17. INVESTMENT OF MONEYS. Moneys in the Construction Fund and the Bond and Interest Redemption Fund may be invested in United States government obligations or obligations the principal of and interest on which are guaranteed by the United States government or in interest bearing time deposits. Any money so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

18. ADDITIONAL BONDS. The Authority shall have the right to issue additional bonds, which shall have equal standing with the bonds herein authorized to be issued, to complete the Project or to make improvements or additions thereto; provided, however, that no such additional bonds shall be issued unless the Contract of Lease is amended or supplemented to provide a sufficient increase in the cash rental payments to permit payment of the principal of and interest on the additional bonds. Nothing in this resolution shall prevent the issuance by the Authority of building authority bonds to finance additional projects for lease to the County.

19. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Authority shall sell the bonds at not less than 99.50% of their par value in accordance with the laws of the State of Michigan. The Chairperson, the Secretary and the Treasurer are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the bonds in accordance with the provisions of this resolution. The Chairperson or the Secretary is

## NOVEMBER 26, 2024 REGULAR MEETING

authorized to make filings with the Department of Treasury of the State of Michigan as may be required by law or which may be deemed appropriate. The Commission shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 23 hereof with such changes as shall be approved by the Chairperson or the Secretary. The authority granted to the Chairperson or the Secretary by this Section, is subject to the following limitations:

- (a) The maximum total interest cost shall not exceed 6.00%.
- (b) The maximum bond term shall not exceed 25 years.
- (c) The minimum purchase price of the bonds shall not be less than 99.5% of the par value of the bonds.

20. OFFICIAL STATEMENT. The Chairperson or the Secretary is hereby authorized to cause the preparation of an official statement for the bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to comply with the Rule. After the award of the bonds, the Authority will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The Chairperson or the Secretary is authorized to enter into such agreements as may be required to enable the purchasers to comply with the Rule.

21. CONTINUING DISCLOSURE. The Controller/Administrator and the County Treasurer have each been authorized severally and jointly to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County has covenanted and agreed that it will comply with and carry

**NOVEMBER 26, 2024 REGULAR MEETING**

out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

22. TAX COVENANT. The Authority covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The Chairperson, the Secretary and the Treasurer of the Authority are authorized to do all things necessary (including the making of such covenants of the Authority as shall be appropriate) to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes

23. NOTICE OF SALE. The Notice of Sale for the bonds shall be published in accordance with law in a publication to be selected by the Chairperson or the Secretary and shall be in substantially the following form with such changes as shall be approved by the Chairperson or the Secretary. The Authority ratifies and confirms any actions and/or activity undertaken by staff to effectuate publication of the Notice of Sale.

**OFFICIAL NOTICE OF SALE**

[\$24,000,000\*]

\*(Subject to adjustment as described below)

**INGHAM COUNTY BUILDING AUTHORITY  
COUNTY OF INGHAM, STATE OF MICHIGAN  
BUILDING AUTHORITY BONDS  
(COMMUNITY MENTAL HEALTH BUILDING),  
SERIES 2024  
(LIMITED TAX GENERAL OBLIGATION)**

BIDS for the purchase of the above bonds (the "Bonds") will be received by an agent of the undersigned by the Municipal Advisory Council of Michigan (the "MAC") on Wednesday, the 11th day of December, 2024, at 11:00 a.m., prevailing Eastern Time, at which time said bids will be publicly opened and read. Signed bids may be submitted to the MAC by email only at [munibids@macmi.com](mailto:munibids@macmi.com), but no bid will be received after the time for receiving bids specified above and the bidder bears all risks of transmission failure.

## NOVEMBER 26, 2024 REGULAR MEETING

IN THE ALTERNATIVE: Bids may be submitted electronically via PARITY pursuant to this Notice of Sale on the same date and until the same time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PFM Financial Advisors LLC at (734) 994-9700 or PARITY at (212) 849-5021.

BOND DETAILS: The Bonds will be fully registered bonds of the denomination of \$5,000 each or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity, at the option of the purchaser thereof, dated the date of delivery thereof, and will bear interest from their date payable on August 1, 2025, and semi-annually thereafter.

The Bonds will mature on the first day of August as follows (provided however, that the amounts set forth below may be adjusted as described under “ADJUSTMENT IN PRINCIPAL AMOUNT” herein):

**NOVEMBER 26, 2024 REGULAR MEETING**

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2025	\$565,000	2038	\$955,000
2026	565,000	2039	1,000,000
2027	590,000	2040	1,045,000
2028	615,000	2041	1,090,000
2029	645,000	2042	1,140,000
2030	675,000	2043	1,190,000
2031	705,000	2044	1,245,000
2032	735,000	2045	1,300,000
2033	770,000	2046	1,360,000
2034	800,000	2047	1,420,000
2035	840,000	2048	1,480,000
2036	875,000	2049	1,480,000
2037	915,000		

TERM BOND OPTION: Bidders shall have the option of designating Bonds as serial bonds or term bonds, or both. The bid must designate whether each of the principal amounts shown above for the years 2025 through final maturity represent a serial maturity or a mandatory redemption requirement for a term bond maturity. There may be more than one term bond designated. In any event, the above principal amount scheduled for the years 2025 through final maturity shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made at the time bids are submitted.

ADJUSTMENT TO PRINCIPAL AMOUNT AND PURCHASE PRICE: Following receipt of bids and prior to final award, the Authority reserves the right to adjust the principal amount of the Bonds. Such adjustment, if necessary, will be made in increments of \$5,000 per maturity, and may be made in one or more maturities. The purchase price will be adjusted proportionately to the adjustment in the principal amount of the Bonds, but the interest rates specified by the successful bidder will not change. The successful bidder may not withdraw its bid as a result of any changes made as provided in this paragraph.

REDEMPTION:

A. MANDATORY REDEMPTION. Bonds designated as term bonds shall be subject to mandatory redemption at par and accrued interest on the dates and in the amounts corresponding to the annual principal maturities hereinbefore set forth. The Bonds or portions of Bonds to be redeemed shall be selected by lot.

B. OPTIONAL REDEMPTION. Bonds of this issue maturing in the years 2025 to 2034, inclusive, shall not be subject to redemption prior to maturity. Bonds maturing in the year 2035, and after may be subject to redemption prior to maturity on any date on or after August 1, 2034, at par plus accrued interest to the date fixed for redemption. Bonds of a denomination greater than \$5,000 may be redeemed in part in amounts of \$5,000 or any integral multiple thereof. If less than all of the Bonds maturing in any year are to be redeemed, the Bonds or portions of Bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the Bond or portion of the Bond called to be redeemed plus interest to the date fixed for redemption.

## NOVEMBER 26, 2024 REGULAR MEETING

C. NOTICE OF REDEMPTION. Not less than thirty nor more than sixty days' notice of redemption shall be given by first class mail to the registered owners of Bonds called to be redeemed at the registered address. Failure to receive notice of redemption shall not affect the validity of the proceedings for redemption. Bonds or portions of Bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

INTEREST RATE AND BIDDING DETAILS: The Bonds shall bear interest at a rate or rates not exceeding 5.25% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/100 of 1%, or both. The minimum interest rate for callable maturities shall be 5.00%. The interest on any one Bond shall be at one rate only and all Bonds maturing in any one year must carry the same interest rate. The interest rate borne by Bonds maturing in any one year shall not be less than the interest rate borne by Bonds maturing in the preceding year. No proposal for the purchase of less than all of the Bonds or at a price less than 99.50% of their par value will be considered.

BOOK-ENTRY-ONLY: It is anticipated that the Bonds will be issued in book-entry-only form as one fully registered Bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchase of the Bonds will be made in book-entry-only form, in the denomination of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their interest in Bonds purchased. However, the Bonds will not be issued in book-entry-only form if the purchaser is willing to accept physical delivery of the Bonds in denominations equal to the aggregate principal amount for each maturity and, if necessary, transfer the Bonds only in such denominations. If requested by the purchaser of the Bonds and determined by an authorized officer of the Authority, the Bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates. The book-entry-only system is described further in the preliminary official statement for the Bonds.

BOND REGISTRAR AND PAYING AGENT: The Bonds shall be payable as to principal in lawful money of the United States upon surrender thereof at the corporate trust office of The Huntington National Bank, Grand Rapids, Michigan the bond registrar and paying agent. Interest shall be paid to the registered owner of each Bond as shown on the registration books at the close of business on the 15<sup>th</sup> day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address. As long as DTC, or its nominee Cede & Co., is the registered owner of the Bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of DTC participants and indirect participants as described in the preliminary official statement for the Bonds. The Authority may from time to time as required designate a successor bond registrar and paying agent. Alternatively, the Treasurer of the County of Ingham may serve as bond registrar and paying agent for the Bonds if it is determined to be in the best interest of the Authority.

## NOVEMBER 26, 2024 REGULAR MEETING

PURPOSE AND SECURITY: The Bonds are to be issued pursuant to the authorization contained in Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, for the purpose of paying part of the cost of acquiring, renovating, constructing, furnishing, equipping and improving of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project"), in the County of Ingham for lease to the County of Ingham pursuant to a limited tax Full Faith and Credit General Obligation Contract of Lease (herein the "Lease"). The County and the Authority will enter into a sublease (the "Sublease") with the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH"), who will be the major tenant in, occupy and maintain the Project, and pay rental with respect to the Project. The Lease and Sublease require CMH on behalf of the County of Ingham to make cash rental payments to the Authority in such amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the Bonds as the same shall become due. The limited tax full faith and credit of the County of Ingham have been pledged for the making of the cash rental payments if CMH fails to do so and the County of Ingham is obligated to levy ad valorem taxes in such amounts as shall be necessary for the making of such cash rental payments. Taxes imposed by the County of Ingham are subject to constitutional and statutory tax limitations. The Authority has irrevocably pledged the cash rental payments for the payment of the principal of and interest on the Bonds and a statutory lien on the cash rental payments has been created by the bond authorizing resolution.

ADDITIONAL BONDS: For the terms upon which additional bonds of equal standing as to the cash rental payments may be issued reference is made to the bond authorizing resolution.

GOOD FAITH: A good faith deposit will not be required.

AWARD OF BONDS: The Bonds will be awarded to the bidder whose bid produces the lowest true interest cost to the Authority. True interest cost shall not exceed 6.00% and shall be computed by determining the annual interest rate (compounded semiannually) necessary to discount the debt service payments on the Bonds from the payment dates thereof to [January \_\_, 2025], and to the price bid.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Dickinson Wright PLLC, attorneys of Lansing, Michigan, the original of which will be furnished without expense to the purchaser of the Bonds at the delivery thereof. The fees of Dickinson Wright PLLC for services rendered in connection with such approving opinion are expected to be paid from Bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the Bonds, Dickinson Wright PLLC has made no inquiry as to any financial information, statements or materials contained in any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the Bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial information, statements or materials.

TAX MATTERS: The approving opinion will include an opinion to the effect that under existing law, the interest on the Bonds is excludable from gross income for federal income tax purposes. Interest on the Bonds is not an item of tax preference for purposes of the federal alternative minimum tax. The opinion set forth in the first sentence above will be subject to the condition that the Authority comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code"), that must be satisfied subsequent to the issuance of the Bonds in order

## NOVEMBER 26, 2024 REGULAR MEETING

that interest thereon be (or continue to be) excludable from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest on the Bonds to be included in gross income retroactive to the date of issuance of the Bonds. The Authority has covenanted to comply with all such requirements. The opinion will express no opinion regarding other federal tax consequences arising with respect to the Bonds.

The Authority has not designated the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code.

If the successful bidder will obtain a municipal bond insurance policy or other credit enhancement for the Bonds in connection with their original issuance, the successful bidder will be required, as a condition of delivery of the Bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by Bond Counsel.

In addition, the approving opinion will include an opinion to the effect that under existing law, the Bonds and the interest thereon are exempt from taxation by the State of Michigan and by any other taxing authority within the State of Michigan, except estate taxes and taxes on gains realized from the sale, payment or other disposition.

ISSUE PRICE: The winning bidder shall assist the Authority in establishing the issue price of the Bonds and shall execute and deliver to the Authority at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications, substantially in the form provided by Bond Counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the Authority and Bond Counsel. All actions to be taken by the Authority under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the Authority by the Authority's municipal advisor identified herein and any notice or report to be provided to the Authority may be provided to the Authority's municipal advisor.

The Authority intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- (1) the Authority is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the Authority anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the Authority anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the lowest true interest cost, as set forth in this Notice of Sale.



## NOVEMBER 26, 2024 REGULAR MEETING

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid.

In the event that competitive sale requirements are satisfied, the winning bidder shall be expected to certify as to the reasonably expected initial offering price of the Bonds to the public.

In the event that the competitive sale requirements are not satisfied, the Authority shall so advise the winning bidder. The Authority shall treat (i) the first price at which 10% of a maturity of the Bonds (the "10% test") is sold to the public as of the sale date as the issue price of that maturity and (ii) the initial offering price to the public as of the sale date of any maturity of the Bonds not satisfying the 10% test as of the sale date as the issue price of that maturity (the "hold-the-offering-price rule"), in each case applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the Authority if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. Any maturity of the Bonds (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) that does not satisfy the 10% test as of the date and time of the award of the Bonds shall be subject to the hold-the-offering-price rule. Bids will not be subject to cancellation in the event that any maturity of the Bonds is subject to the hold-the-offering-price rule. Bidders should prepare their bids on the assumption that some or all of the maturities of the Bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the Bonds.

By submitting a bid, each bidder confirms that, except as otherwise provided in its bid, it has an established industry reputation for underwriting new issuances of municipal bonds, and, further, the winning bidder shall (i) confirm that the underwriters have offered or will offer the Bonds to the public on or before the date of award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5<sup>th</sup>) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

The winning bidder shall promptly advise the Authority when the underwriters have sold 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5<sup>th</sup>) business day after the sale date.

The Authority acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the

## NOVEMBER 26, 2024 REGULAR MEETING

related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The Authority further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the Bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any Bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the Authority (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public),
- (iii) a purchaser of any of the Bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the

## NOVEMBER 26, 2024 REGULAR MEETING

corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and

- (iv) "sale date" means the date that the Bonds are awarded by the Authority to the winning bidder.

CUSIP: It is anticipated that CUSIP numbers will be imprinted on all Bonds of this issue at the Authority's expense. Neither the failure to print numbers nor an improperly printed number will constitute basis for the purchaser to refuse to accept delivery.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act No. 517, Public Acts of Michigan, 2012; MCL 129.311 et seq.

OFFICIAL STATEMENT: A copy of the preliminary official statement relating to the Bonds may be obtained by contacting the Municipal Advisor at the address referred to below. The preliminary official statement is in a form deemed final by the Authority for purposes of paragraph (b)(1) of SEC Rule 15c2-12 (the "Rule"), but is subject to revision, amendment and completion in a final official statement.

After the award of the Bonds, the Authority will provide on a timely basis copies of a final official statement, as that term is defined in paragraph (f)(3) of the Rule, at the Authority's expense in sufficient quantity to enable the successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. Requests for such additional copies of the final official statement shall be made to the Municipal Advisor at the address set forth below within 24 hours of the award of the Bonds.

CONTINUING DISCLOSURE: In order to assist bidders in complying with paragraph (b)(5) of the Rule, the County of Ingham will undertake, pursuant to a resolution adopted by its governing body and a continuing disclosure certificate, to provide annual reports and notices of certain events. A description of the undertaking is set forth in the preliminary official statement and will also be set forth in the final official statement.

DELIVERY OF BONDS: Bonds will be delivered without expense to the purchaser through DTC, New York, New York. The usual closing documents, including a continuing disclosure certificate and a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of the delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned. Payment for the Bonds shall be made in

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Federal Reserve Funds. Accrued interest, if any, to the date of delivery of the Bonds shall be paid by the purchaser at the time of delivery.

MUNICIPAL ADVISOR: Further information regarding the Bonds may be obtained from PFM Financial Advisors LLC, 555 Briarwood Circle, Suite 333, Ann Arbor, Michigan 48108. Telephone: (734) 994-9700.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

Mattis D. Nordfjord  
Chairperson  
Ingham County Building Authority

24. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

25. EFFECTIVE DATE OF RESOLUTION. This resolution shall be recorded in the minutes of the Commission as soon as practicable after its passage and shall become effective immediately upon its adoption.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

**NOVEMBER 26, 2024 REGULAR MEETING**

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM     )

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Commission of the Ingham County Building Authority at a regular meeting held on November 26, 2024, and that the resolution has been recorded in the minutes of the Commission. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

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Gregg A. Todd, Secretary  
Ingham County Building Authority

**NOVEMBER 26, 2024 REGULAR MEETING**

Attachment E  
[Building Authority]

Adoption Copy  
(CMH 2024 Project)

**RESOLUTION APPROVING CONTRACT OF LEASE AND SUBLEASE**

At a regular meeting of the Commission of the Ingham County Building Authority, Ingham County, Michigan, held on the 26th day of November, 2024, at 3:00 p.m., Michigan time, in the Hilliard Building Conference Room A, 121 E. Maple Street, Mason, Michigan.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Secretary presented the proposed Contract of Lease between the Ingham County Building Authority (the "Authority") and the County of Ingham (the "County") relative to the acquisition, renovation, construction, furnishing, equipping and improvement of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project") for use by the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH").

The Secretary presented a proposed Sublease among the Authority, the County and CMH, who will be the major tenant in, occupy and maintain the Project, and pay rental required under the Contract of Lease with respect to the Project.

The Secretary has also placed on record the forms of the Master Deed and Greenlawn Campus Condominium Bylaws, together with the Development and Construction Agreement, the Purchase Agreement, the Assignment and Assumption of Purchase Agreement and Consent, the Purchase Option Agreement, the Multi-Party Escrow Instruction Letter and Buyer's Estimated Settlement Statement related to the Project.

**NOVEMBER 26, 2024 REGULAR MEETING**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended (hereinafter referred to as "Act 31"), the County has heretofore authorized and directed the incorporation of the Authority; and

WHEREAS, a proposed Contract of Lease (Exhibit A) between the Authority and the County and a proposed Sublease (Exhibit B) among the Authority, the County and CMH have been prepared and presented to this Commission; and

WHEREAS, it is necessary and desirable for the Authority to enter into the proposed Contract of Lease with the County and the proposed Sublease with the County and CMH.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE INGHAM COUNTY BUILDING AUTHORITY, as follows:

1. The Contract of Lease is hereby approved and the Chairperson, the Treasurer or the Secretary are directed to execute the Contract of Lease on behalf of the Authority and to deliver the same to the County no earlier than 60 days after the Notice of Intent was published and only if the applicable referendum period has expired without the filing of sufficient petitions requesting a referendum, with such changes which are not materially adverse to the Authority. Changes to the not to exceed amount of bonds and the initial stated term of the Contract of Lease are deemed not materially adverse, provided that the overall not to exceed principal amount of \$26,000,000 is not exceeded and the length of the term of the Contract of Lease does not extend beyond January 1, 2051.

2. The Sublease is hereby approved and the Chairperson, the Treasurer or the Secretary are directed to execute the Sublease on behalf of the Authority and to deliver the same

**NOVEMBER 26, 2024 REGULAR MEETING**

to the County and CMH upon execution of the Contract of Lease, with such changes which are not materially adverse to the Authority.

3. The Chairperson, the Treasurer or the Secretary shall execute and deliver as many copies of the Contract of Lease and the Sublease as they shall, in their discretion, deem necessary or desirable.

4. Copies of the Contract of Lease and Sublease this day presented to the Commission shall be attached to the minutes of this meeting and placed on file in the office of the Secretary.

5. The Chairperson, the Treasurer or the Secretary are authorized to execute and deliver any other necessary contracts, documents, agreements or certificates in order to complete the Project.

6. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

**RESOLUTION ADOPTED.**



**NOVEMBER 26, 2024 REGULAR MEETING**

I, the duly acting and qualified Secretary of the Ingham County Building Authority, hereby certify that the foregoing is a true and complete copy of proceedings taken by the Commission of the Authority at a regular meeting held on the 26th day of November, 2024, the original of which proceedings is on file in my office. I further certify that notice of said meeting was given in accordance with the Open Meetings Act.

---

Secretary  
Ingham County Building Authority

**NOVEMBER 26, 2024 REGULAR MEETING**

**EXHIBIT A**

**CONTRACT OF LEASE**

Attachment A  
(CMH Project)

**CONTRACT OF LEASE**

THIS FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE made as of the 1<sup>st</sup> day of \_\_\_\_\_, 2025, by and between the INGHAM COUNTY BUILDING AUTHORITY (sometimes hereinafter referred to as the "Authority"), a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, (sometimes hereinafter referred to as "Act 31"), and the COUNTY OF INGHAM, a county organized and existing under the Constitution and laws of the State of Michigan (sometimes hereinafter referred to as the "County").

**WITNESSETH:**

WHEREAS, the Authority has been incorporated by the County pursuant to Act 31 for the purposes set forth in Act 31; and

WHEREAS, the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH") has requested the County to acquire, renovate, construct, furnish, equip and improve Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project") for use by CMH; and

WHEREAS, it is proposed that the Authority finance all or part of the cost of the Project by the issuance of building authority bonds payable from cash rental payments by the County to the Authority pursuant to this Contract of Lease; and

**NOVEMBER 26, 2024 REGULAR MEETING**

WHEREAS, an estimate of 40 years and upwards as the period of usefulness of the Project and an estimate of \$31,600,000 as the cost of the Project have been prepared and have been filed with the County Clerk and the Secretary of the Authority; and

WHEREAS, in order to provide for acquiring, renovating, constructing, furnishing, equipping, improving and financing the Project and to make possible the issuance of building authority bonds to defray all or part of the cost of the Project it is necessary for the parties to enter into this Contract of Lease.

THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERTAKINGS AND AGREEMENTS HEREINAFTER SET FORTH, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

34. The Authority shall, as soon as practicable after the effective date of this Contract of Lease, proceed to issue its building authority bonds in one or more series in the aggregate principal amount of [\$\_\_\_\_\_] or such lesser amount as shall be determined by the Commission of the Authority to be necessary to defray all or part of the cost of the Project, pursuant to and in accordance with the provisions of Act 31, and shall pledge for the payment of the principal of and interest on said bonds the receipts from the cash rental payments hereinafter agreed to be paid by the County. The bonds shall be serial bonds, term bonds or a combination thereof dated as of such date as shall be determined by the Authority, shall bear interest at a rate or rates not to exceed 5.25% per annum and shall mature (subject to such prior redemption, if any, as may be provided in the bond authorizing resolution) on such dates and in such years as shall be determined in the resolution authorizing the issuance of the bonds. Upon receipt of the proceeds of the sale of the building authority bonds the Authority immediately shall deposit such proceeds (other than any premium, capitalized interest and accrued interest received from the purchaser of

**NOVEMBER 26, 2024 REGULAR MEETING**

the bonds, which shall be transferred to the bond and interest redemption fund) into a construction fund, which shall be maintained as a separate depository account and from which shall be paid the cost of the Project.

35. After the building authority bonds have been sold, the Authority shall acquire, renovate, construct, furnish, equip and improve the Project or cause the acquisition, renovation, construction, furnishing, equipping and improving thereof.

**(a)The Authority shall approve the architect selected by CMH for the Project. All final plans and specifications prepared by the architect and the total project budget shall be reviewed and approved by CMH before commencement of construction. The final plans and specifications and the total project budget shall also require approval of the Authority and the County, which approval shall not be unreasonably withheld.**

**(b)The Authority shall approve the construction manager selected by CMH for the Project. After the plans and specifications have been approved by the Authority, CMH and the County, no changes shall be made except as approved by the Authority, the County and CMH in writing. The Authority, the County and CMH shall designate those persons who are authorized to approve changes to the plans and specifications. Any such changes shall be made by change order.**

**(c)The cost estimate and the estimated period of usefulness for the Project, both of which heretofore have been filed with the County Clerk and the Secretary of the Authority, are approved and adopted. The cost of the Project shall include not only the direct costs of acquiring, renovating, constructing, furnishing, equipping and improving the Project but all other costs including, without limitation, all architectural, engineering,**

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**construction management, moving, financial, legal, printing and publishing costs and expenses incidental to the Project and to the issuance of the building authority bonds.**

36. In the event that the Authority shall at any time determine that the Project cannot be completed at the estimated cost, the Authority immediately shall so notify the County in writing, specifying the additional funds required, and thereupon one of the following actions shall be taken: (a) the County shall pay or cause to be paid to the Authority in cash the additional amount so required, or (b) the Authority shall issue building authority bonds in such increased or additional principal amount as shall be necessary to complete the Project, or (c) the Project shall be modified so as to permit its completion within the estimated cost. No such increased or additional building authority bonds shall be issued unless the County and the Authority shall provide by amendment or supplement of this Contract of Lease for such issuance and for an increase in the cash rental payable by the County hereunder sufficient to permit payment of the principal of and interest on the increased or additional bonds. Any additional building authority bonds so issued shall have equal standing with the bonds hereinbefore authorized to be issued. The proceeds of any such cash payments or increased or additional bonds (except for accrued interest, premium and capitalized interest) shall be deposited into the construction fund for the Project.

37. If, after completion of the Project, moneys remain in the construction fund, such moneys shall be considered to be an unexpended balance of the proceeds of the sale of the bonds. Any unexpended balance of the proceeds of the sale of the bonds remaining after completion of the Project may be used to improve or enlarge the Project or for other Projects of the Authority leased to the County if such use is approved by the Michigan Department of Treasury, if required by law, and by the County. Any unexpended balance not so used shall be paid into the bond and interest redemption fund and the County shall receive a credit against the cash rental payments

**NOVEMBER 26, 2024 REGULAR MEETING**

next due under this Contract of Lease to the extent of the moneys so deposited in the manner provided in the resolution authorizing the bonds.

38. CMH shall on behalf of the Authority require the contractor or contractors for the construction of the Project to furnish all necessary bonds guaranteeing performance and all labor and materials bonds and all owners protective, workers compensation and liability insurance required for the protection of the Authority and the County. All bonds and insurance, and the amounts thereof, shall be subject to approval of the County attorney. All such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. The Authority also shall require a sufficient fidelity bond from any person handling funds of the Authority.

39. The Authority hereby leases the Project and the Site described on Exhibit A to the County for a term commencing on the effective date of this Contract of Lease and ending on [January 1, 2051], or such earlier date or later date as hereinafter provided. Possession of the Project shall vest in the County upon completion of construction of the Project. When all of the building authority bonds issued by the Authority to finance the Project have been retired, the Authority shall convey to the County or to CMH at the direction of the County all of its right, title and interest in the Project and any lands, air space, easements or rights-of-way appertaining thereto. Upon such conveyance by the Authority to the County, this Contract of Lease and the leasehold term shall terminate and the Authority shall have no further interest in, or obligations with respect to, the Project.

40. The County hereby agrees to pay to the Authority as cash rental for the Project herein leased to it by the Authority such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the building authority bonds to be issued by the

## NOVEMBER 26, 2024 REGULAR MEETING

Authority as such principal and interest shall become due. On the 15th day of the month preceding the first date that any noncapitalized interest shall become due on the bonds and semiannually thereafter while any of the bonds remain outstanding the County shall pay to the Authority an amount sufficient to pay the interest due on the bonds on the first day of the following month. On the 15th day of the month preceding the first principal payment date on the bonds and annually thereafter while any of the bonds are outstanding the County shall pay the Authority an amount sufficient to pay the principal due on the bonds on the first day of the following month. If for any reason the cash rental payments made by the County are not used to pay the principal of and interest on the bonds, the County agrees to pay to the bondholders on behalf of the Authority as additional cash rental such amounts as are necessary to pay such principal and interest. The County hereby pledges its limited tax full faith and credit for the payment of the cash rental when due and agrees that it will levy each year such ad valorem taxes as shall be necessary for the payment of such cash rental which taxes shall be subject to applicable constitutional and statutory tax limitations. If the County, at the time prescribed by law for the making of its annual tax levy, shall have other funds on hand which have been set aside and earmarked for payment of its obligations for which a tax levy otherwise would have to be made, then the tax levy shall be reduced by the amount of such other funds. Such other funds may be raised from any lawful source. The obligation of the County to make such cash rental payments shall not be subject to any setoff by the County nor shall there be any abatement of the cash rentals for any cause including, but not limited to, casualty that results in the Project being untenable.

41. The County may pay in advance to the Authority any cash rental payments herein required to be made and in such event shall be credited therefor upon future-due cash rental payments as the County shall direct. Any such advance payments, if the County shall so direct,

## NOVEMBER 26, 2024 REGULAR MEETING

shall be used by the Authority to redeem or purchase bonds prior to maturity when and to the extent possible and to pay the interest thereon and any call premiums applicable thereto. Any such advance payments shall be deposited in the bond and interest redemption fund of the Authority. The County also shall have the right to purchase bonds on the open market and to surrender the same to the Authority at any time. In the event that any bonds are redeemed or purchased and surrendered as above provided, the respective amounts which otherwise would have been payable as semiannual interest thereon shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding such semiannual interest payment dates and the principal amount of such bonds shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding the maturity dates of the bonds. Any bonds redeemed, purchased or surrendered shall be cancelled.

42. In addition to the cash rental provided for in Section 7 hereof, the County hereby agrees to pay to the Authority all operating expenses of the Authority including expenses incidental to the issuance and payment of the bonds to the extent such expenses are not paid from the proceeds of the bonds. The obligations of the County to make such payments shall be limited tax general obligations of the County.

43. The County shall, at its own expense, operate and maintain the Project and shall keep the same in good condition and repair. The County may contract for the operation and maintenance of the Project or any part of the Project by a private party. Operation and maintenance shall include (but not be limited to) the providing of all personnel, equipment and facilities, all air conditioning, light, power, heat, telephone, water, sewage disposal, storm drainage and all other personnel services, equipment and supplies, of whatever nature, as shall be necessary or expedient for the operation and maintenance of the Project. Premiums for insurance required to be carried



## NOVEMBER 26, 2024 REGULAR MEETING

upon or with respect to the Project or the use thereof and taxes levied upon either party hereto on account of the ownership or use thereof or rentals or income therefrom likewise shall be deemed operation and maintenance expenses. The obligation of the County to pay all costs and expenses of the operation and maintenance of the Project shall be a limited tax general obligation of the County.

44. The County shall provide, at CMH's expense, fire and extended coverage, malicious mischief and vandalism insurance in an amount which is at least equal to the amount of the building authority bonds outstanding from time to time or to the amount of the full replacement cost of the Project if that amount be less than the amount of bonds outstanding. Such insurance shall be payable to the County, the Authority and CMH as their interests may appear and shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. In the event of the partial or total destruction of the Project during or after construction, or if the Project is for any reason made unusable, the cash rental payments as provided in Section 7 hereof shall continue unabated. The County shall have the option to use the proceeds of insurance, in the event of loss or damage to the Project, for the repair or restoration of the Project. If the County shall determine not to use the proceeds of insurance for the repair or restoration of the Project the amount of such insurance proceeds shall be paid to the Authority and by it deposited in the bond and interest redemption fund and the County shall receive appropriate credits on future cash rental payments due.

45. The County shall provide adequate liability insurance protecting the County, the Authority and the members of the Authority against loss on account of damage or injury to persons or property, imposed by reason of the ownership, possession, use, operation or repair of the Project or resulting from any acts of omission or commission on the part of the County, the Authority, the

## NOVEMBER 26, 2024 REGULAR MEETING

members of the Authority or their agents, officers or employees in connection therewith. Such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later.

46. The County shall hold the Authority and the members of the Authority harmless and to the extent permitted by law keep it fully indemnified at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by the County or by any other person or from any act or omission in, on or about the Project, including any liability resulting from any and all environmental matters pertaining thereto. The County shall, at CMH's expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the Authority and the members of the Authority harmless and free from all cost or damage in respect thereto.

47. The County, in its sole discretion, may install or construct in or upon, or may remove from the Project, any equipment, fixtures or structures and may make any alterations or structural changes as it may desire, but the County shall not make any permanent alterations to the Project that will affect adversely the security for the building authority bonds to be issued by the Authority or the prompt payment of the principal of or interest on such bonds.

48. The Authority, through its officers, employees or agents, may enter upon the Project at any time during the term of this Contract of Lease for the purpose of inspecting the Project and determining whether the County is complying with the covenants, agreements, terms and conditions hereof.

49. Inasmuch as this Contract of Lease, and particularly the obligations of the County to make cash rental payments to the Authority, provides the security for payment of the

**NOVEMBER 26, 2024 REGULAR MEETING**

principal of and interest on the building authority bonds to be issued by the Authority to finance the Project, it is hereby declared that this Contract of Lease is made for the benefit of the holders of said bonds as well as for the benefit of the parties and that said holders shall have contractual rights herein. In the event of any default on the part of the County, the Authority and the holders of said bonds shall have all rights and remedies provided by law and especially by Act 31. The parties further covenant and agree that they will not do or permit to be done any act, and that this Contract of Lease will not be amended in any manner, which would impair the security of said bonds or the rights of the holders thereof. An amendment of this Contract of Lease to authorize the issuance of additional building authority bonds and providing for the payment of additional cash rentals for the payment thereof shall not be deemed to impair the security of the bonds or the rights of the holders.

50. This Contract of Lease shall inure to the benefit of, and be binding upon the respective parties hereto and their successors and assigns; provided, however, that no assignment shall be made in violation of the terms hereof nor shall any assignment be made which would impair the security of the bonds or the rights of the holders thereof.

51. Additional building authority bonds of equal standing with the bonds herein authorized may be issued, in addition to those for which provision is made in Section 3, for the purpose of making improvements or additions to the Project; provided, however, that no such bonds of equal standing may be issued unless this Contract of Lease is amended or supplemented to provide for such issuance and for an increase in the cash rental payments required to be made by the County in amounts sufficient to permit payment of the principal of and interest on such additional bonds. Nothing in this Contract of Lease shall prevent the Authority from issuing building authority bonds to finance other Projects for lease to the County.

## NOVEMBER 26, 2024 REGULAR MEETING

52. In the event the building authority bonds to finance the Project cannot be or are not issued by the Authority prior to [June 30, 2025], the Project shall be abandoned and the County shall pay all expenses of the Authority incurred to the date of abandonment, and neither party shall have any further obligations under this Contract of Lease. The provisions of this Section 19 may be extended or waived by the parties by resolution of their respective governing bodies.

53. Except as otherwise provided herein, the right to give any consent, agreement or notice herein required or permitted shall be vested, in the case of the County, in its Board of Commissioners, and in the case of the Authority, in its Commission. Any notice required or permitted to be given hereunder shall be given by delivering the same, in the case of the County, to the County Clerk or the Deputy County Clerk, and in the case of the Authority, to any member of its Commission.

54. In the event there shall occur changes in the constitution or statutes of the State of Michigan which shall affect the organization, territory, powers or corporate status of the County, the terms and provisions of this Contract of Lease shall be unaffected thereby insofar as the obligation of the County to make cash rental payments is concerned. The proceeds of any sale or other liquidation of any interest of the County in the Project are hereby impressed with a first and prior lien for payment of any outstanding building authority bonds or other obligations of the Authority incurred by reason of the Project or any additions or improvements thereto.

55. This Contract of Lease shall become effective 60 days after a notice of intention of entering into this Contract of Lease has been published in a newspaper of general circulation in the County as required by Section 8b(3) of Act No. 31; provided, however, that if a petition for a referendum requesting an election on this Contract of Lease is filed with the County Clerk within 45 days after the notice is published, signed by not less than 10% or 15,000 of the registered

**NOVEMBER 26, 2024 REGULAR MEETING**

electors of the County, whichever is less, then this Contract of Lease shall become effective only if and when approved by a majority of the electors of the County voting thereon. This Contract of Lease shall remain in full force and effect for the period herein provided and shall terminate on [\_\_\_\_\_, 20\_\_] or earlier, but only if and when the Authority shall have fully paid and discharged its liability with respect to the building authority bonds and any other obligations of the Authority or the County incurred with respect to the acquisition, renovation, construction, furnishing, equipping and improvement of the Project. If such amounts have not been fully paid on or prior to [\_\_\_\_\_, 20\_\_], the terms of this Contract of Lease shall continue until such amounts have been fully paid.

[Signature Page Follows]

**NOVEMBER 26, 2024 REGULAR MEETING**

IN WITNESS WHEREOF, the INGHAM COUNTY BUILDING AUTHORITY, by its Commission, and the COUNTY OF INGHAM, by its Board of Commissioners, each have caused this Contract of Lease to be signed in its name, for and on its behalf, by its duly authorized officers, as of the day and year first above written.

Witnessed: INGHAM COUNTY BUILDING AUTHORITY

\_\_\_\_\_

By: \_\_\_\_\_  
Mattis D. Nordfjord, Chairperson

Witnessed:

\_\_\_\_\_

By: \_\_\_\_\_  
Gregg A. Todd, Secretary

Witnessed:

COUNTY OF INGHAM

\_\_\_\_\_

By: \_\_\_\_\_  
Ryan Sebolt, Chairperson  
County Board of Commissioners

APPROVED AS TO FORM  
FOR THE COUNTY OF INGHAM  
COHL, STOKER & TOSKEY, P.C.

By: \_\_\_\_\_  
Robert D. Townsend

**NOVEMBER 26, 2024 REGULAR MEETING**

**EXHIBIT A**

The Project includes the acquisition, renovation, construction, furnishing, equipping and improvement of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project") for use by the Community Mental Health Authority of Clinton-Eaton-Ingham Counties.

The Site for the Project is described as follows:

Unit 1, Greenlawn Campus Condominium, City of Lansing, Ingham County, Michigan, according to the Master Deed recorded in Document No. \_\_\_\_\_, as amended, and designated as Ingham County Condominium Subdivision Plan No. \_\_\_\_\_, together with rights in the general common elements and the limited common elements as shown on the Master Deed and as described in Act 59 of the Public Acts of 1978, as amended.

**NOVEMBER 26, 2024 REGULAR MEETING**

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM    )

On this \_\_\_\_ day of \_\_\_\_\_, 2025, in Ingham County, Michigan, before me appeared Mattis D. Nordfjord, the Chairperson of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

\_\_\_\_\_

Notary Public, \_\_\_\_\_ County, Michigan  
Acting in Ingham County, Michigan  
My commission expires:



**NOVEMBER 26, 2024 REGULAR MEETING**

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM     )

On this \_\_\_\_ day of \_\_\_\_\_, 2025, in Ingham County, Michigan, before me appeared Gregg A. Todd, the Secretary of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

---

Notary Public, \_\_\_\_\_ County, Michigan  
Acting in Ingham County, Michigan  
My commission expires:

**NOVEMBER 26, 2024 REGULAR MEETING**

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM     )

On this \_\_\_\_ day of \_\_\_\_\_, 2025, in Ingham County, Michigan, before me appeared Ryan Sebolt, the Chairperson of the Ingham County Board of Commissioners of the County of Ingham, Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said County by authority of its Board of Commissioners, and the said person acknowledged said instrument to be the free act and deed of said County.

\_\_\_\_\_

Notary Public, \_\_\_\_\_ County, Michigan  
Acting in Ingham County, Michigan  
My commission expires:

NOVEMBER 26, 2024 REGULAR MEETING

EXHIBIT B

SUBLEASE

Attachment B  
(CMH Project)

SUBLEASE

This Sublease made as of [\_\_\_\_\_, 2025], by and between the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County"), and the COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON-EATON-INGHAM COUNTIES (hereinafter designated as the "CMH").

WHEREAS, the County and the Ingham County Building Authority (the "Authority") have entered into a Full Faith and Credit General Obligation Contract of Lease dated as [\_\_\_\_\_, 2025] (the "Contract of Lease"), with respect to the acquisition, renovation, construction, furnishing, equipping and improving of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (collectively, the "Project") for use by CMH; and

WHEREAS, CMH has received a copy of the Contract of Lease and is familiar with its contents; and

WHEREAS, it is proposed that the Project be used by CMH to provide community mental health services to its members' residents; and

WHEREAS, in order to permit the Project to be used by CMH for its purposes and to permit CMH to assume the obligations of the County incurred by the County in the Contract of Lease, it is necessary for the County and CMH to enter into this Sublease.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

56. Description and Term. In consideration of the rents described below and the covenants and agreements to be performed by CMH and the County under this Sublease, the County subleases to CMH, and CMH subleases from the County, the Project, together with all improvements thereon and additions thereto as described in Exhibit A, for the term beginning as of the effective date of the Contract of Lease and ending on the termination date specified in the Contract of Lease.

57. Assumption of the County's Obligations.

**(a)CMH hereby expressly assumes all of the County's obligations to pay the cash rentals, as described in the Contract of Lease at the times and in the amounts required to be paid by the County, including the obligations which are not determined as to amount at the time of this Sublease. Concurrent with the payment of the cash rentals, CMH shall give notice in writing to the County of such payment.**

NOVEMBER 26, 2024 REGULAR MEETING

(b) In further consideration of this Sublease, CMH shall pay all other amounts required to be paid by the County under the Contract of Lease; shall continue to provide community mental health services in the jurisdictional boundaries of the County and its other members; and in addition shall be responsible for and pay all of the costs of using, owning, operating, managing, insuring, repairing, maintaining and equipping the Project and all amounts incurred by the County under the hold harmless and indemnity provisions of the Contract of Lease, and all expenses incurred under paragraphs 9, 10, 11 and 12 of the Contract of Lease. All payments of cash rental shall be made directly for and on behalf of the County to the entity described as the "Bond Registrar and Paying Agent" or "Trustee" or "Transfer Agent" in the Authority's resolution authorizing issuance of bonds, adopted by the Authority in accordance with the Contract of Lease.

(c) In further consideration of this Sublease, CMH shall assume and be subject to all limitations and responsibilities of the County under the Contract of Lease.

(d) In further consideration of this Sublease, CMH shall, at its own expense, indemnify, protect, defend and hold harmless the County, the Authority, its elected and appointed officers, employees, and agents at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by CMH or by any other person or from any act or omission in, on or about the Project, including any liability resulting from any and all environmental matters pertaining thereto. CMH shall, at its own expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the County and the Authority and its elected and appointed officers, employees, and agents harmless and free from all cost or damage in respect thereto.

58. Assignment and Authorization.

(a) CMH covenants not to assign or transfer this Sublease under any circumstances without the prior written consent of the County.

(b) CMH authorizes the County Treasurer to allocate and utilize, without any further authorization or action on the part of CMH, the millage monies, if any, of CMH that may be lawfully used by CMH for payment of CMH's obligations under this Sublease.

59. CMH's Responsibilities.

Without limiting the foregoing, CMH agrees as follows:

(a) CMH shall accept the premises "as is and with all faults."

(b) CMH shall pay for all gas, water, heat, electricity, light, telephone, or any other communication or utility service used in or rendered or supplied to the premises during the term of this Sublease, as the same shall become due.

(c) CMH shall not perform or permit any acts or carry on any practices which may injure the building and structures on the premises, and shall, to the extent practicable, and subject to any condominium documents, keep the premises clean and free from rubbish, dirt, snow and ice at all times and in full compliance with all applicable laws and ordinances.

(d) CMH shall maintain, subject to any condominium documents, the premises and all fixtures and equipment therein, including all plumbing, sprinkler, heating, air-conditioning, electrical, gas, security and safety and like fixtures and equipment, all window glass, ceilings, doors and door frames, windows and window frames of the premises in good

NOVEMBER 26, 2024 REGULAR MEETING

repair and condition, and shall make all repairs, replacements and upgrades to such fixtures and equipment.

(e)CMH shall provide or cause to be provided comprehensive and general, public liability insurance against claims for personal injury, death or property damage occurring in connection with the use and occupancy of the premises, or arising out of the improvement, repair or alteration of the premises. To the extent CMH and the County agree, such insurance may be purchased by the County, and CMH may be required to reimburse the County, at the County's request, for the cost of all or a portion of such insurance and if requested, shall maintain any self-insured retention or additional insurance in the amount of such self-insured retention otherwise applicable to the County's insurance program. CMH shall reimburse the County, at the County's request, for all or a portion of the cost of insuring the premises. The limits of such insurance shall be agreed upon by the County and CMH. The party providing the insurance shall furnish the other party a binder renewing the insurance policy at least 30 days before the policy expires. Any such policy or binder shall name the other party as an additional insured and shall provide for at least 30 days' notice to the other party of any change in coverage or cancellation.

(f)CMH shall be responsible for the risk of loss of all its personal property on the premises and shall provide fire and extended coverage insurance on CMH's personal property located in the premises in amounts reasonably deemed adequate by CMH to fully insure such personal property. It is understood and agreed that if CMH's personal property is damaged or destroyed in whole or in part by fire or other casualty during the term hereof, CMH will repair and restore the same to good condition with reasonable dispatch based solely upon the amount of insurance proceeds received by CMH to cover such casualty.

(g)CMH shall maintain the interior wall coverings and floor coverings in good repair and shall replace such wall and floor coverings at its own expense as needed.

(h)CMH shall be solely responsible for the provision, maintenance and repair of any exterior and interior signs relating to the use of the premises.

(i)CMH shall maintain, subject to any condominium documents, the roof, structural supports, exterior and interior walls, floors, walkways, grounds, landscaping and parking lots in good condition.

(j)CMH shall maintain at all times during the term of this Sublease a repair and replacement fund in an amount not less than \$400,000, the money credited thereto to be used solely for the purpose of making repairs and replacements to the premises. If at any time it shall be necessary to use moneys in the repair and replacement fund for the purpose of which said fund was established, the moneys so used shall be replaced from any moneys of CMH which are not required by law or contract to be used for other purposes.

(k)CMH shall be responsible for assuring that access to the premises (exterior and interior) is in continuing compliance with the Americans with Disabilities Act and the Michigan Handicappers' Civil Rights Act, and any other applicable laws governing access to the premises for persons with disabilities, now existing or hereafter adopted. CMH will provide the County and the Ingham County Building Authority with any easements it requires or requests with respect to the Project.

60. Additional Covenants.

(a)CMH hereby covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of interest on the Authority's bonds from adjusted gross income for federal income taxation purposes under the Internal

NOVEMBER 26, 2024 REGULAR MEETING

Revenue Code of 1986, as amended, including, but not limited to actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure or investment of bond proceeds and moneys deemed to be bond proceeds.

(b)CMH further covenants that it will comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission regarding continuing disclosure, as more fully set forth in the Official Statement related to the Authority's bonds.

(c)CMH further covenants that it will comply with the covenants, conditions, restrictions, uses, limitations and affirmative obligations as owner, occupant, permittee or sublessee of a unit under and pursuant to the Master Deed for the Greenlawn Campus Condominium and the Greenlawn Campus Condominium Bylaws, and will be responsible to pay all assessments levied against Unit 1 or any owner thereof described and required by the Master Deed for the Greenlawn Campus Condominium or the Greenlawn Campus Condominium Bylaws, including any penalties, property tax, special assessments, personal property tax assessments, costs of insurance, and any other charges, if any. CMH further covenants to pay to the Authority and the County any obligations or charges that the Authority is obligated to pay as assignee of and under the Purchase Agreement.

61. Remedies. If CMH shall breach or fail to perform any of the promises and agreements in this Sublease or any other agreement entered into between the County and CMH, and such failure shall continue, without commencement and diligent pursuit of remedial action, for sixty (60) days after written notice from the County, the County may commence such performance at CMH's cost and expense or terminate this Sublease and reenter and repossess the premises at the discretion of the County. If the County prevails in any such action, CMH shall be responsible for the County's reasonable attorneys' fees and costs incurred in connection with such action.

62. Remedies not Exclusive. It is agreed that each and every of the rights, remedies and benefits provided by this Sublease shall be cumulative and shall not be exclusive of any other of said rights, remedies and benefits or of any other rights, remedies and benefits allowed by law.

63. Governing Law. This Sublease shall be subject to and construed in accordance with the laws of the State of Michigan. In the event any disputes arise under this Sublease the venue for the bringing of any actions in law or in equity shall be in the State of Michigan established in accordance with the statutes and Court Rules of the State of Michigan. In the event any action is brought in or is moved to a federal court the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

64. Amendment. All modifications, amendments or waivers of any provision of this Sublease shall be made only by the written mutual consent of the parties hereto.

65. Waiver. One or more waivers of any covenant or condition by the County shall not be construed as a waiver of a further breach of the same covenant or condition.

66. Notices. Whenever notice of any kind is required under this Sublease, it shall be deemed sufficient notice and service thereof if such notice is in writing addressed to the applicable party at its last known Post Office address and deposited in the mail with postage prepaid.

[Signature Page Follows]

**NOVEMBER 26, 2024 REGULAR MEETING**

IN WITNESS WHEREOF, the parties have executed this Sublease by the signature of the duly authorized officers of the parties as of the date written in the first paragraph above.

COUNTY OF INGHAM

By: \_\_\_\_\_  
Ryan Sebolt  
Its: Chairperson, Board of Commissioners

COMMUNITY MENTAL HEALTH AUTHORITY  
OF CLINTON-EATON-INGHAM COUNTIES

By: \_\_\_\_\_  
Sara Lurie  
Its: Chief Executive Officer

APPROVED:

INGHAM COUNTY BUILDING  
AUTHORITY

By: \_\_\_\_\_  
Mattis D. Nordfjord  
Its: Chairperson, Ingham County Building Authority

APPROVED AS TO FORM  
FOR THE COUNTY OF INGHAM  
COHL, STOKER & TOSKEY, P.C.

By: \_\_\_\_\_  
Robert D. Townsend

## NOVEMBER 26, 2024 REGULAR MEETING

### EXHIBIT A

The Project includes the acquisition, renovation, construction, furnishing, equipping and improvement of Unit 1 of the Greenlawn Campus Condominium, which has been or will be formed, located at or near 2900 Stabler Street, Lansing, Michigan (the "Project") for use by the Community Mental Health Authority of Clinton-Eaton-Ingham Counties.

The Site for the Project is described as follows:

Unit 1, Greenlawn Campus Condominium, City of Lansing, Ingham County, Michigan, according to the Master Deed recorded in Document No. \_\_\_\_, as amended, and designated as Ingham County Condominium Subdivision Plan No. \_\_\_\_, together with rights in the general common elements and the limited common elements as shown on the Master Deed and as described in Act 59 of the Public Acts of 1978, as amended.



**NOVEMBER 26, 2024 REGULAR MEETING**

Attachment F

**DEVELOPMENT AND CONSTRUCTION AGREEMENT  
(Greenlawn Redevelopment, City of Lansing)  
by and between**

**GREENLAWN CAMPUS, LLC  
a Michigan limited liability company**

**and**

**COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON-EATON-INGHAM  
COUNTIES**

**and**

**INGHAM COUNTY BUILDING AUTHORITY**

\_\_\_\_\_, 2024

## NOVEMBER 26, 2024 REGULAR MEETING

### DEVELOPMENT AND CONSTRUCTION AGREEMENT

This Development and Construction Agreement (this “Agreement”) is made as of \_\_\_\_\_, 2024 (the “Effective Date”), by and between GREENLAWN CAMPUS, LLC, a Michigan limited liability company (“Developer”), COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON-EATON-INGHAM COUNTIES (“CMH”) and the INGHAM COUNTY BUILDING AUTHORITY (the “Authority”), a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended.

#### RECITALS

- A. McLaren Greater Lansing/McLaren Health Corporation, a Michigan corporation (“McLaren”) owns certain parcels of real property located off of West Greenlawn Avenue, in the City of Lansing, Ingham County, Michigan, as more particularly described on Exhibit A and depicted on Exhibit A-1 (the “Project Plan”) attached hereto and incorporated herein by reference (collectively, the “Redevelopment Parcels”). The Redevelopment Parcels include the Women’s and Children building and the Radiation/Oncology Building which are also referred to as Condo #1 (the “CMH Parcel”), all as depicted on the Project Plan.
- B. McLaren and Developer have entered into a certain Development Agreement dated September 3, 2024 (the “Master Development Agreement”) whereby the Developer will assist McLaren in connection with redevelopment of the Redevelopment Parcels.
- C. The Master Redevelopment Agreement includes, among other things, the right in favor of Developer to purchase the CMH Parcel.
- D. CMH through the Authority, desires to acquire the CMH Parcel for the purpose of developing the CMH Parcel for the use as a facility providing mental health services to the general public (the “Intended Use”).
- E. CMH desires for Developer (i) to assign Developer’s right under the Purchase Agreement (as hereinafter defined) to purchase the CMH Parcel to CMH or the Authority (as defined below) and (ii) to act as the development manager and the general contractor in connection with the redevelopment of the CMH Parcel (the “CMH Project”).
- F. Developer, CMH and the Authority wish to set forth their respective undertakings and obligations with respect to the redevelopment of the CMH Parcel as provided herein. Per Section 7.18 of this Agreement, the County of Ingham, a county organized and existing under the Constitution and laws of the State of Michigan (the “County”), is a third party beneficiaries of this Agreement. CMH, the County and the Authority are sometimes hereinafter collectively referred to as the “County Parties.”
- G. Developer and CMH acknowledge that the Authority will purchase the CMH Parcel from McLaren and will lease the CMH Parcel to the County, who will sublease the CMH Parcel to CMH.

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**NOW THEREFORE, in consideration of the premises and the mutual covenants contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Developer, CMH and the Authority hereby covenant and agree as follows:**

**ARTICLE 1**

**ACQUISITION OF THE CMH PARCEL**

1.1 Within one (1) business day after the later of the completion of (i) the Condominium Documents and (ii) the Final Project Documents, CMH shall deliver written notice to Developer that CMH desires for Developer to assign to the Authority that certain purchase agreement in the form attached hereto as Schedule 1.1, and incorporated herein by reference (the “Purchase Agreement”) between McLaren and Developer (the “Purchase Exercise Notice”). Within three (3) business days after receipt by Developer of the Purchase Exercise Notice, the following events shall occur: (1) Developer shall cause McLaren to deliver into escrow with Diversified National Title Agency, 500 E. Michigan Ave., Suite 203, Lansing, MI 48912 (“Escrow Agent”) the executed Covenant Deed as required by the Purchase Agreement conveying fee simple title to the Authority in the condition required thereunder, a counterpart of the Assignment and Assumption of Purchase Agreement and Consent which assigns the Purchase Agreement from Developer to the Authority and any other closing documents required under the Purchase Agreement to be delivered by McLaren (collectively, the “McLaren Documents”), (2) Developer shall execute and deliver into escrow with Escrow Agent a counterpart of the Assignment and Assumption of Purchase Agreement and Consent and (3) the Authority shall execute and deliver into escrow a counterpart of the Assignment and Assumption of Purchase Agreement and Consent and any other closing documents required under the Purchase Agreement to be delivered by the Authority (collectively, the “Bond Closing Conditions”). The parties hereto agree that upon satisfaction of the Bond Closing Conditions that the only remaining condition to closing under the Purchase Agreement shall be payment of the purchase price by the Authority as required thereunder. Within fifty (50) days after satisfaction of the Bond Closing Conditions, the Authority shall use its best efforts to sell and issue its bonds, the proceeds of which will be used, in part to fund the CMH Project. Within one (1) business day of the issuance of the bonds, (i) the Authority shall deposit with PNC Bank, whose address \_\_\_\_\_, Attention: \_\_\_\_\_ (“Depository Bank”) the bond proceeds from the bond issue in the amount of no less than \$\_\_\_\_\_ and (ii) CMH shall concurrently deposit with the Depository Bank the amount of \$2,500,000.00 in grants funds and CMH shall further deposit with the Depository Bank its remaining grant funds, from time to time, after submission of invoices to the State of Michigan in the amount of \$6,500,000.00 (collectively, the “Escrow Funds”). The Escrow Funds shall be sufficient for the Authority to close on the purchase of the CMH Parcel based on a One Million and 00/100 Dollars purchase price (subject to adjustments and prorations as provided in the Purchase Agreement) and (ii) for CMH to pay for the Total Project Costs (as hereinafter defined). Within one (1) business day after depositing the Escrow Funds into the Depository Bank, McLaren and the Authority shall close on the sale and purchase of the CMH Parcel in accordance with the Purchase Agreement which shall include the Authority causing the prompt delivery by Depository Bank of the closing proceeds into escrow with Escrow Agent. Notwithstanding anything to the contrary contained herein, Developer, in its sole discretion, (i) may waive the condition that

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satisfactory proof of funds must be provided by CMH in order for the Purchase Exercise Notice to be effective and/or (ii) may proceed to commence due diligence and certain other work on the CMH Parcel if satisfactory funds are made available to Developer and CMH approves the scope of the due diligence and other work (the “Pre-Closing Work”). The County Parties hereby acknowledge and agree that McLaren shall have no obligation to keep the McLaren Documents in escrow for more than sixty (60) days from depositing same therein. Notwithstanding anything to the contrary contained herein, provided the Authority uses best efforts then in no event shall the Authority be in default under this Agreement for failing to sell and issues its bonds in the amount of at least \$\_\_\_\_\_ provided if the Authority shall fail to issue and raise such amount then Developer shall have the right to immediately terminate this Agreement and the parties shall be relieved of all obligations hereunder except for any obligations that expressly survive the termination of this Agreement.

1.2 CMH hereby acknowledges and agrees that (a) the CMH Parcel is part of a certain condominium regime known as “Greenlawn Condominium” (the “Condominium”), (b) the Condominium, including the CMH Parcel, will be governed by a Master Deed and By-Laws (the “Condominium Documents”), (c) the CMH Parcel is subject to a certain Reciprocal Easement Agreement between the Condominium and certain adjacent parcels which provide for the sharing of certain common amenities and infrastructure on the Redevelopment Parcels (the “REA”), and (d) CMH or its designee (the Authority) that takes title to the CMH Parcel and all tenants, lessees, subtenants, sublessees and occupants thereof shall strictly comply with the final forms of the Condominium Documents and the REA. Copies of the draft Condominium Documents and the recorded REA are attached hereto as Exhibit B and Exhibit B-1, respectively, and incorporated herein by reference. CMH on behalf of itself and the County Parties shall work collaboratively and in good faith with Developer in order for Developer to continue to negotiate and reach agreement with McLaren on the final forms of the Condominium Documents. CMH shall provide its approval or disapproval of any revisions or modifications to the Condominium Documents within fifteen (15) business days of receipt thereof from Developer. If CMH reasonably disapproves of the revisions or modifications to the Condominium Documents, it shall do so in writing and include a reasonably detailed explanation of the disapproved items. Upon such disapproval, Developer and CMH shall attempt in good faith to resolve to their mutual satisfaction all disapproved items within sixty (60) business days after receipt of the notice of disapproval. If Developer and CMH reach an impasse in finalizing the Condominium Documents within said 60 day period to a form satisfactory to McLaren and the County Parties, then either CMH or Developer shall have the right to terminate this Agreement on thirty (30) days’ prior written notice to the other party and the parties shall be relieved of all obligations under this Agreement except for any surviving obligations under this Agreement. Upon finalizing the Condominium Documents, this Agreement shall be amended to add such document to this Agreement as Exhibits B.

### ARTICLE 2 PRE-DEVELOPMENT PERIOD

2.1 Developer shall help CMH in evaluating and considering any entitlements, grants, tax abatements, brownfield funds and any other available incentives for the CMH Project from governmental or quasi-governmental authorities (collectively, the “Governmental Incentives”) and, if directed by CMH in writing, Developer shall pursue such Governmental Incentives at CMH’s sole cost and expense. CMH will cooperate with Developer in pursuing all such

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Governmental Incentives that CMH has so directed Developer to pursue. Developer, at no cost to Developer (except for any legal fees that Developer wishes to incur therefor) and at the written request of CMH, agrees to cooperate with CMH in connection with CMH's efforts to secure any additional grants and other funding sources for the CMH Project. Developer shall also assist CMH in insuring compliance with the terms and conditions of all of such grants.

2.2 CMH has or will provide to the Developer all conceptual plans, project goals and initiatives, due diligence documents, grant restrictions, agreements and other obligations of CMH and/or its affiliates and designees with respect to the CMH Parcel and any other pertinent information so that the Developer shall be able to prepare and update the project plans, a project budget and a project schedule for the CMH Project.

2.3 CMH and Developer hereby acknowledge and agree that (a) preliminary development schedule for the completion of the CMH Project (the "Development Schedule") is attached hereto as Exhibit C and incorporated herein by reference, (b) the site plan, building plans and specifications and design development drawings for the CMH Project (collectively, the "Plans") are attached hereto as Exhibit C-1 and incorporated herein by reference and (c) the preliminary project budget for the CMH Project (the "Preliminary Project Budget") is attached hereto as Exhibit C-2 and incorporated herein by reference.

2.4 Developer and CMH on behalf of itself and the County Parties shall work collaboratively and in good faith with each other in connection with (i) the review, comment, revision and approval of the Preliminary Project Budget in order to reach agreement on a final project budget (as approved, the "Project Budget") and (ii) any additional revisions required, if any, to the Development Schedule and the Plans. The Project Budget and Development Schedule and Plans (as such documents may be further revised under this Section 2.4) are sometimes collectively referred to as the "Final Project Documents." The Project Budget shall set forth the "Total Project Costs" for the CMH Project.

2.5 CMH and Developer hereby acknowledge and agree that (a) the construction manager contract with Granger Construction (the "Construction Manager") for the CMH Project (the "Construction Manager Contract") is attached hereto as Exhibit D and incorporated herein by reference, and (b) the architect contract with Colliers Engineering (the "Architect") for the CMH Project (the "Architect Contract") is attached hereto as Exhibit D-1 and incorporated herein by reference.

2.6 Developer shall coordinate, administer, oversee and cause the design and construction of the CMH Project in accordance with the Final Project Documents and all applicable Laws (as defined below). Developer shall cause the CMH Project to be constructed in a good, workmanlike and lien-free manner and in accordance with the Final Project Documents, the Condominium Documents and the REA. Developer shall use commercially reasonable efforts to cause the CMH Project to be Completed in accordance with the Development Schedule. "Completion" or "Completed" means that (1) Developer's Architect or other lead design professional has certified that the CMH Project has been completed in accordance with the Final Project Documents and (2) the City of Lansing has issued a temporary certificate of occupancy or equivalent. "Laws" shall mean all federal, state, county, municipal and other governmental laws, statutes, laws, rules, orders, regulations, ordinances, judgments, decrees and injunctions of governmental and quasi-governmental authorities affecting the construction of the CMH Project.

2.7 Developer shall coordinate with the Construction Manager in order for Construction Manager to enter into contracts with contractors, subcontractors and other consultants (collectively, the "Future Construction Contracts") meeting the County's written

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contract requirements, who will assist in the development and construction of the CMH Project and suppliers who will be responsible for supplying labor, materials, equipment, services and other work in connection with the CMH Project (collectively referred to herein as the “Service Providers”). The Service Providers shall be reputable and qualified Service Providers properly licensed by the State of Michigan. Developer shall work together with the Construction Manager to ensure that all Future Construction Contracts are consistent with industry standards on either AIA Form A401 or other contract form generally recognized in the construction industry. Developer shall be responsible for all Project Costs as set forth in the Project Budget except for an Excluded Cost or if the result of any of the Exceptions, in accordance with Section 2.16 hereof.

2.8 As permitted by applicable Laws, Developer shall use commercially reasonable efforts to cause the County Parties to be named intended third-party beneficiaries of all of the Construction Manager’s and Architect’s representations, warranties, covenants and obligations under their respective contracts without any direct liability by virtue of their third-party beneficiary status.

2.9 Developer shall use commercially reasonable efforts to cause the Architect and any other design professionals who prepared the Final Project Documents to grant to CMH and the Authority, as applicable, the same ownership or licensure rights in the Final Project Documents pertaining to the CMH Project that the Architect and any other design professionals may have granted to Developer. All drawings and specifications which a part of the Final Project Documents shall be the property of CMH and the Authority who may use them without the permission of Developer, the Architect and any other design professionals for any proper purpose relating to the CMH Project, including, but not limited to, additions to or completion of the CMH Project.

2.10 Each Future Construction Contract shall require the contractors and subcontractors, among other obligations, to carry the following insurance coverages and limits covering the construction and installation of the CMH Project at all times during the course of construction:

- (a) Worker's Compensation coverage for his employees with statutory limits and Employer's Liability coverage with limits of One Million (\$1,000,000) Dollars per accident.
- (b) Commercial General Liability coverage written using an occurrence form including coverage for (i) premises-operation; (ii) contractual liability insurance; and (iii) personal injury with limits of coverage of One Million (\$1,000,000) Dollars per occurrence and Two Million (\$2,000,000) Dollars aggregate for bodily injury, property damage and personal injury through any combination of primary and excess coverage. Products and completed operations coverage shall be maintained for two (2) years after substantial completion of the CMH Project. A “Per Project Aggregate” endorsement shall be provided.
- (c) Automobile Liability coverage with Combined Single Limit Coverage of One Million (\$1,000,000) Dollars for bodily injury and property damage. Coverage shall include owned, hired and non-owned automobiles.
- (d) Umbrella Liability insurance with limits of not less than Five Million (\$5,000,000) Dollars per occurrence and in the aggregate. Such coverage shall provide excess limits over General Liability, Automobile, and Employer’s Liability coverages. The coverage afforded by the Umbrella Liability insurance shall be no more restrictive than the applicable underlying coverages. The general aggregate limit shall follow form over the primary “Per Project Aggregate” endorsement.

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Each Future Construction Contract shall also require the contractors and subcontractors to have all such insurance identify CMH as an additional insured on all policies of liability insurance which shall be primary and non-contributing with any other insurance available to CMH and contain a full waiver of subrogation clause.

2.11 Developer shall work together with the Construction Manager to ensure that Construction Manager shall competitively bid the Future Construction Contracts to, where commercially reasonable, at least three (3) qualified contractors, subcontractors or other consultants as applicable (the “Biddable Work”). Developer shall cause the Construction Manager to provide reasonable documentation showing the bid process and procedures utilized by the Construction Manager for the Biddable Work upon a request therefor by CMH.

2.12 Developer, upon a request therefor by CMH, shall cause the Construction Manager to provide reasonable documentation showing the records and accounts relating to the CMH Project, including documentation supporting accounting entries, books, correspondence, instructions, drawings, receipts, Future Construction Contracts, construction proposals, purchase orders, vouchers, memoranda and other data relating to the CMH Project, except that the Construction Manager shall have no obligation to provide payrolls, material invoices or other documents that demonstrate actual costs incurred by the Construction Manager except for any costs included in a Plan Change or CMH Change Order (as such terms are hereinafter defined) or any work performed on a time and material cost basis.

2.13 Any material modifications or deviations to the Final Project Documents (including modifications to the Plans) and/or any CMH Change Orders shall be subject to CMH’s prior approval, provided CMH shall have no right to disapprove of any modifications or changes to the Final Project Documents to comply with Laws or that would not have a material adverse effect on the overall design and construction of the CMH Project. Developer shall promptly notify CMH in writing if the Developer reasonably believes that there is a need for a change to the Final Project Documents (a “Plan Change”) that requires the approval of CMH. CMH shall have ten (10) business days after receipt of the Plan Change notice, in which to deliver notice of approval or disapproval to Developer which shall include a reasonable detailed explanation for any such disapproval. If CMH objects to a Plan Change, then Developer and CMH shall work in good faith to resolve to their mutual satisfaction all item(s) as to which objection was made within ten (10) business days after receipt of the notice of disapproval. Any Plan Change approved by CMH shall be reduced to a written change order in the Construction Manager Contract. If there is a Plan Change that does not appear in the Project Budget or cannot be otherwise paid from any project contingencies in the Project Budget in the reasonable discretion of Developer (“Excluded Cost”), Developer and CMH shall work together in good faith to revise the Project Budget to include such Excluded Cost. Unless otherwise included in the Project Budget, Construction Manager shall be responsible, at its sole cost and expense, for obtaining any payment and/or performance bonds and similar undertakings required under applicable Laws in connection with the construction of the CMH Project.

2.14 If, as a result of Developer’s failure to perform its obligations under this Agreement a lien is filed by Construction Manager, Architect and/or any Service Provider, then Developer shall discharge, bond or otherwise remove each such lien within thirty (30) days following receipt of notice of such lien. If Developer fails to so discharge, bond or otherwise remove any such lien within such period of time, CMH may do so and Developer shall reimburse CMH upon demand therefor for the reasonable cost thereof, including, without limitation, reasonable attorneys’ fees

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incurred in discharging such lien, and interest at the rate of twelve percent (12%) per annum from the date due until fully paid.

2.15 Developer shall be responsible for timely handling of all invoicing and draws from the Escrow Funds (as hereinafter defined) in order to pay for all costs and fees charged under the Construction Management Contract, Architect Contract and, to the extent direct payments are required to be made to a Service Provider, under any Future Construction Contract.

2.16 Developer and CMH agree that Developer, Developer's reasonable discretion, shall be entitled to reallocate any construction line item in the Project Budget that exceeds the cost thereof from any contingencies in the Project Budget; provided that Developer shall provide CMH with notice within ten (10) days of such reallocation together with an updated Project Budget. Developer shall be responsible for all Project Costs as set forth in the Project Budget except for an Excluded Cost or if the result of any of the Exceptions. The term "Exceptions" shall mean (i) the cost of CMH Change Orders; (ii) the costs due to any force majeure event as described in Section 7.13; (iii) the cost of CMH Delays, including, but not limited to, demobilization and remobilization costs and extended general conditions and interest costs, and which could not have been avoided by Developer or Construction Manager through the exercise of commercially reasonable actions; and (iv) the costs resulting from changes in the scope of work mandated by governing authorities. The term "CMH Change Order" shall mean CMH requests a change, alteration or addition to the Plans which shall be submitted in writing to Developer, for its written approval and, if approved, Developer shall provide CMH with an estimate of the cost of such and an estimate of the any delay resulting from the requested change and, upon receipt of same, Tenant shall have fifteen (15) business days to elect whether to proceed with such change and any extension of construction time that may be required. If CMH elects to proceed, Developer will issue the CMH Change Order for implementation, and the cost of the CMH Change Order will be included by Developer in calculating the Total Project Costs or, at the option of Developer, the cost of the CMH Change Order, may be immediately drawn by Developer from the Escrow Funds. The term "CMH Delays" shall mean a delay which is due to (i) any act or omission of the County Parties or their respective its employees, agents or contractors or (ii) any CMH Change Orders.

### ARTICLE 3

#### DEVELOPMENT AND CONSTRUCTION OVERSIGHT

3.1 Permits and Approvals. Developer will obtain or cause to be obtained, at CMH's sole cost and expense as set forth in the Project Budget, all necessary permits, licenses, and/or approvals from all federal, state and local governmental authorities which are necessary in order for the Developer to complete or cause to be completed the CMH Project in accordance with the terms of the Construction Manager Contract and Laws (collectively, the "Permits"). Developer will comply with, or cause to be complied with, and keep in effect at all times prior to the final completion of construction on the CMH Parcel, all Permits.

3.2 Inspections and Progress Reports. In view of the nature of the CMH Project, it is understood and agreed that the County Parties, at each such party's respective cost and expense, may retain consulting engineers and inspectors to view, examine and inspect the CMH Project and improvements included therein as they are completed, including the process and work as it progresses in connection with the Completion of the CMH Project. County Parties and their agents, representatives and inspectors may, but shall not be required to, upon reasonable prior notice, enter upon any portion of the CMH Project, and make site inspections during development



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and construction of the CMH Project during construction hour access to keep informed about the progress and quality of the work being performed, provided that the County Parties shall not interfere with the completion of such work. Visits by the County Parties shall not be construed to create an obligation on their part to make on-site inspections to check the quantity or quality of the work being performed or its conformity with the Final Project Documents or applicable Laws. None of the County Parties shall be responsible for (a) the failure of Developer to construct (or cause to be constructed) the CMH Project in accordance with the requirements of the Final Project Documents and applicable Laws or (b) for initiating, maintaining or supervising any safety precautions and programs relating to the CMH Project performed by Developer hereunder. Upon request therefor, Developer shall provide periodic written reports to CMH of its progress in the redevelopment of the CMH Parcel. Developer shall invite CMH to participate in construction meetings with the Construction Manager and/or the Architect discussing construction progress, changes to the work, or actual or anticipated delays resulting from force majeure events under Section 7.13. Developer shall keep CMH timely informed as to changes to the Development Schedule or any other matter bearing on the completion of the CMH Project.

3.3 Compliance with Laws. Developer shall ensure that the CMH Project is completed in compliance with all Laws. Developer shall keep the CMH Project free from all liens and promptly work to have any such liens discharged and/or bonded in accordance with Section 2.14.

3.4 Compliance with Construction Management Contract; Warranties. Developer shall take commercially reasonable measures to ensure that the CMH Project is completed in compliance with the Construction Management Contract. Upon completion of construction on the CMH Parcel, Developer shall assign or cause to be assigned all applicable construction and supplier warranties and all other rights with respect to the construction of the CMH Project to CMH or its designee, and thereafter, CMH shall enforce any construction warranties received by the Developer in order to complete or correct the CMH Project including all improvements therein. Developer will cause the Construction Manager to provide to Developer, CMH and the Authority a warranty of workmanship and materials for each component thereof for a period that is commercially reasonable (no less than one (1) year after Completion).

### ARTICLE 4

#### DISBURSEMENT AGREEMENT

4.1 The Escrow Funds shall be disbursed in accordance with a disbursement agreement (the “Disbursement Agreement”) in a form approved by CMH, the Authority and Developer. The Disbursement Agreement shall be in final form and executed before the earlier of (i) CMH having the right to exercise the Purchase Exercise Notice and (ii) CMH and Developer agreeing to use the Escrow Funds to pay for the cost of the Pre-Closing Work. CMH shall, from time to time, promptly increase the Escrow Funds to the extent there is an increase in the Total Project Costs and, for avoidance of doubt, Developer shall have no obligation to complete any work on the CMH Project unless there are sufficient funds held by Depository Bank, as determined by the Developer, CMH and the Authority. Notwithstanding anything to contrary contained herein, in the event that Developer and CMH agree that Developer shall proceed with the Pre-Closing Work, then CMH shall deliver to Depository Bank sufficient funds to be disbursed to Developer in accordance with

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the Disbursement Agreement (in the same manner as a Draw Request) to pay for the cost of the Pre-Closing Work.

4.2 The Escrow Funds shall be held by Depository Bank and released in accordance with the Disbursement Agreement. The Disbursement Agreement shall, among other things, provide (i) that at the closing under the Purchase Agreement that the closing proceeds (subject to any final adjustments on the closing statement signed in connection therewith) shall be released to McLaren and (ii) provided that CMH or its designee has closed on the purchase of the CMH Parcel, that, from time to time, the Developer may submit a draw request (a “Draw Request”) pursuant to the Disbursement Agreement for a release of money from the Escrow Fund to pay for a portion of the Total Project Costs. A Draw Request shall include (i) the invoice(s) from the Construction Manager, the Service Provider and/or from another contractor working on the CMH Project for which payment is required, (ii) the amount to be withdrawn to pay the applicable invoice(s), (iii) to the extent the Draw Request relates to a payment to be made to the Construction Manager, an estimation of the percentage completion of the work on the CMH Project, and (iv) is accompanied by reasonable documentation, including conditional lien waivers for all labor and materials in excess of \$10,000 supplied in connection with CMH Project from the last Draw Request through the date of the current Draw Request.

4.3 Payment of the final Draw Request shall be subject to the provisions of this Section and shall include or require (a) arrangements for delivery by the Construction Manager of properly executed conditional lien waivers for all labor and materials to be paid by the final Draw Request and (b) delivery of any warranties required by the Construction Manager Contract. Within 45 days after the final Draw Request, Developer shall cause the Construction Manager to deliver as-built drawings of the CMH Project and improvements included therein in hard copy and CAD format (in Auto CAD 2007 format or higher). Following payment of the final Draw Request and receipt of properly executed final unconditional lien waivers for all labor and materials paid by the final Draw Request, Depository Bank shall return any cash remaining in the Escrow Fund to CMH.

4.4 Either CMH or the Authority may object to all or a part of a Draw Request by giving written notice of and specific reasons for the objection(s) and of the amounts subject to the objection(s) within fifteen (15) days of receipt of a copy of the Draw Request. Objections may only be made because of a good faith belief that there is a material defect in work or that the percentage of completion of the CMH Project in question in the Draw Request is materially overstated or that the amount requested is not in accordance with the Project Budget or that is a cost that has been incurred that is outside the Project Budget and is the responsibility of the Developer to pay. Any amount objected to shall be resolved in accordance with the Disbursement Agreement. In the event of a conflict between the terms of this Agreement and the Disbursement Agreement, the terms of the Disbursement Agreement shall govern.

### ARTICLE 5

#### REPRESENTATIONS AND WARRANTIES

5.1 Representations and Warranties of the Developer. The Developer hereby represents and warrants to CMH as follows:

5.1.1 Organization. It is a duly organized limited liability company, validly existing and in good standing under the laws of the State of Michigan.

5.1.2 Authority. It has the power to execute, deliver and perform under this Agreement in accordance with the terms and conditions of this Agreement and has taken all

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necessary action to authorize the foregoing and to authorize the execution, delivery and performance of this Agreement.

5.1.3 Lack of Legal Impediments. The execution, delivery and performance of this Agreement will not violate any provisions of, or constitute a default under, any agreement or contract to which it is a party and, to the best knowledge of Developer, will not violate any provision of any existing law, regulation, order or decree of any court or governmental entity.

5.1.4 Compliance with Laws. It is in compliance with all existing Laws applicable to it, the violations of which would or could materially adversely affect its operations or would or could materially adversely affect its ability to fulfill its obligations under this Agreement.

5.1.5 Litigation. No litigation or administrative proceeding of or before any court or administrative body is presently pending, nor, is any such litigation or proceeding presently threatened, against the Developer that, if adversely determined, would or could materially affect its ability to fulfill its obligations under this Agreement.

5.1.6 Other Information. All written information, reports, papers and data prepared by the Developer and given to CMH by the Developer are accurate and correct in all material respects and substantially complete insofar as completeness may be necessary to give the CMH a true and accurate knowledge of the subject matter.

5.1.7 Developer Covenants. Developer shall refrain from entering into any contracts or other commitments regarding the CMH Parcel that that would materially affect Developer's ability to comply with the terms of this Agreement or would violate any Laws. Developer shall not take any action which would constitute or result in a breach of this Agreement by Developer or would make any of Developer's statements, representations or warranties set forth in this Agreement untrue or misleading in any material respect. Developer shall comply with all grants and other sources of funding CMH has or will obtain in connection with the CMH Project provided Developer has been provided with a copy thereof.

5.2 Representations and Warranties of CMH and the Authority. CMH and the Authority, as to itself only, represent, warrant and covenant to the Developer, as follows:

5.2.1 Organization. Both CMH and the Authority are governmental agencies and/or governmental entities and are validly existing under the laws of the State of Michigan.

5.2.2 Authority. It has the power to execute, deliver and perform under this Agreement in accordance with the terms and conditions of this Agreement and has taken all necessary action to authorize the foregoing and to authorize the execution, delivery and performance of this Agreement.

5.2.3 Lack of Legal Impediments. The execution, delivery and performance of this Agreement will not violate any provisions of, or constitute a default under, any agreement or contract to which it is a party and, to the best knowledge of CMH and the Authority, will not violate any provision of any existing law, regulation, order or decree of any court or governmental entity

5.2.4 Compliance with Laws. It is in compliance with all existing Laws applicable to it, the violations of which would or could materially adversely affect its operations or would or could materially adversely affect its ability to fulfill its obligations under this Agreement.

5.2.5 Litigation. No litigation or administrative proceeding of or before any court or administrative body is presently pending, nor, is any such litigation or proceeding presently

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threatened, against the CMH or the Authority that, if adversely determined, would or could materially affect its ability to fulfill its obligations under this Agreement.

5.2.6 Other Information. All written information, reports, papers and data prepared by CMH and the Authority and given to the Developer by CMH and the Authority are accurate and correct in all material respects and substantially complete insofar as completeness may be necessary to give Developer a true and accurate knowledge of the subject matter.

5.2.7 Sources of Funds. Attached hereto as Schedule 5.2.7 is a complete list of the grants, bonds and other sources of funds (the “Sources of Funds”) that will be collectively used by the County Parties to pay for the costs, fees and expenses that the County Parties are required to pay under the terms of this Agreement, including, without limitation, payments that are required to be made under the Construction Manager Contract, for closing on the purchase of the CMH Parcel and any other costs and expenses related to the CMH Project. CMH and the Authority shall promptly notify Developer of any default under the Sources of Funds or any other event that could jeopardize the County Parties’ ability to use the Sources of Funds to pay for the County Parties obligations under this Agreement or otherwise in connection with the CMH Project. CMH agrees that the Sources of Funds shall be delivered into escrow with Depository Bank under Article 4 above and applied against the Total Project Costs, the closing on the CMH Parcel and for no other purpose. CMH and the Authority agree that the Sources of Funds and any additional funds delivered into escrow under Article 4 above shall not limit the County Parties’ obligations under this Agreement or in connection with the CMH Project.

5.2.8 CMH and Authority Covenants. After closing on the purchase of the CMH Parcel, CMH and the Authority shall refrain from transferring any of the CMH Parcel or creating on the CMH Parcel any easements, liens, mortgages, encumbrances or other interests that would affect the CMH Parcel or CMH’s and/or the Authority’s ability to comply with the terms of this Agreement other than as required by Laws. CMH and the Authority shall refrain from entering into any contracts or other commitments regarding the CMH Parcel that that would affect the CMH Parcel or the CMH’s and/or the Authority’s ability to comply with the terms of this Agreement. Neither CMH nor the Authority shall take any action which action would constitute or result in a breach of this Agreement by CMH and/or the Authority or would make any of CMH’s and/or the Authority’s statements, representations or warranties set forth in this Agreement untrue or misleading in any material respect. CMH and the Authority shall comply with all grants and other sources of funding it has or will obtain in connection with the CMH Project.

5.3 Continuing Effect. All of the representations, warranties and covenants contained in this Article 5 shall continue in effect for 24 months after completion of construction of the CMH Project. Each party shall notify the other promptly of any event or change in circumstances that causes any of the representations, warranties and covenants in this Article 4 to be untrue or materially misleading.

## ARTICLE 6

### DEFAULTS AND REMEDIES

6.1 Default by Developer. The occurrence of any of the following events shall be a default by Developer under this Agreement:

6.1.1 Payment Default. Developer fails to pay when due, and thereafter fails to pay within ten (10) days after written notice of such failure to pay from CMH to the Developer, any payment obligations, if any, to CMH under this Agreement, or to the Construction Manager

## NOVEMBER 26, 2024 REGULAR MEETING

under the Construction Manager Contract; provided; however, Developer shall have the right to withhold payments to the Construction Manager without triggering a default hereunder in the event Developer is in a good faith dispute with Construction Manager and/or any Service Provider. Developer shall provide written notice to CMH and the Authority of any payments being withheld under this Section 6.1.1 and reasonable documentation describing the reasons for withholding.

6.1.2 Performance Default. Developer fails to cure its failure to perform any other covenant, agreement, obligation, term or condition set forth in this Agreement within thirty (30) days after written notice thereof from CMH to Developer; provided, however, that if such default is susceptible of cure but such cure cannot be accomplished with reasonable diligence within thirty (30) days, then, so long as the Developer commences to cure such default promptly after receipt of notice thereof from CMH, and thereafter prosecutes the curing of such default with reasonable diligence, such period of time shall be extended for such period of time as may be necessary to cure such default with reasonable diligence, not to exceed ninety (90) days in the aggregate.

6.1.3 Breach of Representations and Warranties. Any representation or warranty made in this Agreement or in connection with any application or commitment relating to the CMH Project by Developer is materially false or misleading in any material respect at the time made.

6.1.4 Bankruptcy.

(a) Developer shall make an assignment for the benefit of creditors, shall file a petition in bankruptcy, shall voluntarily be adjudicated insolvent or bankrupt, shall petition or apply to any tribunal for or shall consent to or shall not contest the appointment of a receiver, trustee, custodian or similar officer for Developer or for a substantial part of the assets of Developer, or shall commence any case, proceeding or other action under any bankruptcy, reorganization, arrangement, readjustment or debt, dissolution or liquidation law or statute of any jurisdiction, whether now or hereafter in effect.

(b) A petition is filed or any case, proceeding or other action is commenced against any Developer, seeking to have an order for relief entered against it as debtor or seeking reorganization, arrangement, adjustment, liquidation, dissolution or composition of it or its debts or other relief under any law relating to bankruptcy, insolvency, arrangement, reorganization, receivership or other debtor relief under any law or statute of any jurisdiction whether now or hereafter in effect or a court of competent jurisdiction enters an order for relief against Developer, as debtor, and if any such event shall occur, such petition, case, proceeding, action, order, judgment or decree shall not be dismissed within one hundred eighty (180) days after being commenced.

6.1.5 Dissolution of Developer. Any dissolution, termination, or partial or complete liquidation of Developer.

6.2 Remedies of CMH and the Authority. In the event of a default by the Developer under this Agreement, either CMH and/or the Authority may:

(a) If Developer does not cause the CMH Project to be Completed on or before the agreed upon completion date as set forth in the Development Schedule, as it may be amended from time to time and subject to extension for force majeure events under Section 7.13, and such failure is not cured within thirty (30) days following written notice thereof by CMH or the Authority, either CMH or the Authority may, if it so elects, proceed to cause the CMH Project to be Completed and, in such event, Developer shall pay to CMH or the Authority the costs and expenses incurred by CMH or the Authority to Complete the CMH Project that are incurred in excess of the Project Budget (which shall include

## NOVEMBER 26, 2024 REGULAR MEETING

Excluded Costs and Exceptions). In connection with the exercise of such remedy, CMH or the Authority shall have the right to assume the obligations of Developer under the Construction Manager Contract; provided, however, neither CMH nor the Authority shall have any right to exercise its self-help rights above so long as Developer is working with reasonable diligence to cause the CMH Project to be Completed;

(b) Bring an action against Developer for damages; or

(c) Pursue all rights and remedies available at law or in equity provided CMH shall have no right to terminate this Agreement unless an additional sixty (60) days prior written notice is delivered to Developer of CMH's and/or the Authority's intent to terminate this Agreement..

6.3 Default by CMH and/or the Authority. The occurrence of any of the following events shall be a default by CMH under this Agreement:

6.3.1 Payment Default. CMH and/or any of the County Parties fail to pay when due, and thereafter fails to pay within ten (10) days after written notice of such failure to pay from the Developer to CMH, any payment obligations to the Developer under this Agreement.

6.3.2 Performance Default. CMH fails to cure its failure to perform any other covenant, agreement, obligation, term or condition set forth in this Agreement within thirty (30) days after written notice thereof from Developer to CMH; provided, however, that if such default is susceptible of cure but such cure cannot be accomplished with reasonable diligence within thirty (30) days, then, so long as CMH commences to cure such default promptly after receipt of notice thereof from Developer, and thereafter prosecutes the curing of such default with reasonable diligence, such period of time shall be extended for such period of time as may be necessary to cure such default with reasonable diligence, not to exceed ninety (90) days in the aggregate.

6.3.3 Breach of Representations and Warranties. Any representation or warranty made in this Agreement by CMH is materially false or misleading in any material respect at the time made.

6.3.4 Dissolution of CMH. Any dissolution, termination, or partial or complete liquidation of any of the County Parties.

6.4 Remedies of Developer. Subject to compliance with Section 7.1 below, in the event of a default by CMH or the Authority under this Agreement, the Developer may terminate this Agreement by written notice to CMH and the Authority and/or pursue all rights and remedies available at law or in equity.

## ARTICLE 7

### MISCELLANEOUS

7.1 Arbitration. Any action, dispute, claim or controversy of any kind between Developer, CMH and/or the Authority pertaining to this instrument or the transactions evidenced hereby ("Dispute") shall be resolved, with the mutual agreement of CMH, the Authority and Developer, by binding arbitration in accordance herewith. No Dispute properly submitted to arbitration under these circumstances may later be pursued before a court, except as necessary to confirm the award of the arbitrator(s). No class actions may be conducted by an arbitrator under the terms of this arbitration provision. Arbitrations shall be governed by the laws of the State of Michigan and administered in accordance with the Arbitration Rules for the Construction Industry of the American Arbitration Association ("AAA") currently in effect. The parties shall split equally the cost of AAA's administrative fee at the time of and as a condition to demanding

**NOVEMBER 26, 2024 REGULAR MEETING**

arbitration. Judgment on any award rendered may be entered and enforced in any court having jurisdiction. All arbitrations shall be concluded, if practicable, within 30 days of filing the Dispute with the AAA. All arbitration proceedings shall be conducted in the State of Michigan.

7.2 Assignment of this Agreement. No party to this Agreement may transfer, assign or delegate to any other person or entity all or any part of its rights or obligations arising under this Agreement without the prior written consent of all other parties hereto, provided Developer shall be permitted to freely assign this Agreement in whole to an entity to an affiliate of Developer.

7.3 Estoppels. The parties hereto shall provide estoppel certificates within twenty (20) days after written request therefor certifying that this Agreement is in full force and effect without default and containing such other reasonable and customary information as may be requested by the requesting party.

7.4 Notices. Any notice, consent or approval required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been given upon (i) hand delivery, (ii) one (1) business day after being deposited with Federal Express or another reliable overnight courier service for next day delivery, or (iii) upon pdf transmittal (it being agreed that electronic signature ((e.g. PDF email)) shall have the same force and effect as an original signature for all notice purposes), and addressed as set forth below. The parties may change their addresses by giving notice thereof to the other in conformity with this provision.

If to Developer:                               The Boji Group  
Attn: Mr. Ronnie J. Boji  
132 North Woodward Avenue  
Birmingham, Michigan 48009  
Email: [rboji@bojigroup.com](mailto:rboji@bojigroup.com)

and   Kramer Management Group  
Attn: Pete Kramer  
1305 S. Washington Ave., Suite 101  
Lansing, Michigan 48910  
Phone: (417) 719-4006

and   Gillespie Group  
Attn: Patrick K. Gillespie  
330 Marshall Street, Suite 100  
Lansing, Michigan 48912  
Phone: (517) 333-4123

With a copy to:                                   Lowell D. Salesin, Esq.  
Honigman LLP  
39400 Woodward Avenue, Suite 101  
Bloomfield Hills, Michigan 48304  
Phone: (248) 566-8540  
E-Mail: [lsalesin@honigman.com](mailto:lsalesin@honigman.com)

If to CMH:   Community Mental Health Authority of Clinton-Eaton-Ingham  
Counties

**NOVEMBER 26, 2024 REGULAR MEETING**

Attn: Suzanne Panetta  
812 E. Jolly Road  
Lansing, MI 48910  
Email: [panetta@ceicmh.org](mailto:panetta@ceicmh.org)

With a copy to:

Christian K. Mullett, Esq.  
Cohl, Stoker & Toskey, P.C.  
601 N. Capitol Avenue  
Lansing, Michigan 48933  
(517) 372-9000  
Email: [cmullett@cstmlaw.com](mailto:cmullett@cstmlaw.com)

If to the Authority:

Ingham County Building Authority  
Attn: Gregg Todd  
Controller/Administrator  
Ingham County Courthouse  
P.O. Box 319  
Mason, MI 48854

If to the County:

Ingham County  
Attn: Alan Fox  
Controller/Administrator  
Ingham County Courthouse  
P.O. Box 319  
Mason, MI 48854

With a copy to:

Matt D. Nordfjord  
Cohl, Stoker & Toskey, P.C.  
601 N. Capitol Avenue  
Lansing, Michigan 48933  
(517) 372-9000  
Email: [mnordi@cstmlaw.com](mailto:mnordi@cstmlaw.com)

7.5 Amendment. No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by CMH and Developer.

7.6 Entire Agreement. This Agreement, including all exhibits attached hereto and made a part hereof, contains all agreements between the parties with respect to the subject matter hereof. There are no representations, warranties, promises, agreements or understandings, oral, written or implied, among the parties with respect to the subject matter of this Agreement, except to the extent reference is made thereto in this Agreement.



## NOVEMBER 26, 2024 REGULAR MEETING

7.7 Binding Effect. This Agreement shall be binding upon the parties hereto and upon their respective permitted successors and assigns.

7.8 Severability. If any clause, provision or section of this Agreement shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision or section shall not affect the validity of any of the remaining clauses, provisions or sections of this Agreement.

7.9 Time of the Essence. Time shall be of the essence of this Agreement.

7.10 Electronic Signatures; Execution in Counterparts. In lieu of receiving documents in paper format, the parties agree, to the fullest extent permitted by law and local recording requirements, to accept electronic delivery of any documents that may be delivered, including without limitation, delivery of this Agreement. Such electronic delivery may be via an electronic mail system. Additionally, the parties agree that such documents may be signed by electronic signature (e.g., DocuSign or similar electronic signature technology) and thereafter maintained in electronic form and such electronic record shall be valid and effective to bind the party so signing as if it were a paper copy bearing such party's hand-written signature. This Agreement may be executed in one or more counterparts, each of which shall be an original and all of which shall constitute the same instrument.

7.11 Captions. The captions and headings in this Agreement are for convenience only and in no way limit, define or describe the scope or intent of any provision of this Agreement.

7.12 Applicable Law. This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan.

7.13 Mutual Cooperation. Each party to this Agreement and the County Parties shall (i) take all actions required of it by the terms of this Agreement as expeditiously as is reasonably possible; (ii) cooperate, to the fullest extent reasonably possible but at no cost or expense to such party, with the other party to this Agreement and with all third party beneficiaries of this Agreement and any individual, entity or governmental agency involved in or with jurisdiction over the engineering, design, construction or operation of the CMH Project, or any other improvements which are undertaken in connection with the foregoing, in the granting and obtaining of all easements, rights of way, Permits, licenses, approvals and any other consents or permissions necessary for the construction or operation thereof; (iii) execute and deliver all commercially reasonable documents reasonably necessary to accomplish the purposes and intent of this Agreement; and (iv) use its reasonable efforts to assist, but at no cost or expense to such party, the other party to this Agreement in the discharge of their respective obligations hereunder.

7.14 Business Days; Force Majeure. In the event that any date described in this Agreement for the performance of an action required hereunder by the parties and/or the Depository Bank falls on a Saturday, Sunday or federal legal holiday, such date shall be deemed postponed until the next business day thereafter. No party hereto shall be liable for the failure to perform its non-monetary obligations hereunder if such failure is due to unforeseeable events beyond the party's reasonable control and without such party's fault or negligence, including, but not limited to, acts of God, acts of the public enemy, acts of the federal government, acts of the other party, fires, flood, epidemics or pandemics (specifically including any epidemic or pandemic caused by the outbreak or spread of COVID-2019 (Coronavirus Disease 2019) (or any genetic derivative or mutation thereof), or any other event similar to those enumerated above, quarantine restriction, strikes and embargoes. Said failure to perform shall be excused only for the period during which the event giving rise to said failure to perform exists provided that the party has not caused such event(s) to occur and continues to use diligent, good faith efforts to avoid the effects

## NOVEMBER 26, 2024 REGULAR MEETING

of such event and to perform the obligation; provided further, however, that the party seeking relief from its obligations under this Section shall notify the other parties in writing, setting forth the event giving rise to such failure to perform and the actions taken to minimize the impact thereof, within five (5) business days following the occurrence of such event. In no event shall any party be required to prevent or settle any labor disturbance or dispute.

7.15 Exculpation. None of the County Parties, Developer nor their respective officers, employees, board members, council members, attorneys, agents, representatives, advisors, or consultants shall have any personal liability under this Agreement or otherwise in any manner arising out of or in connection with the CMH Project.

7.16 Independent Contractor. The relationship of the Developer, CMH and the Authority shall be that of an independent contractor and no liability or benefits, such as retirement benefits or liabilities, pension rights or liabilities, holiday pay, sick pay, vacation pay, personal injury or property insurance rights or liabilities, or such other rights, provisions, or liabilities arising out of a contract of hire or employer/employee relationship either express or implied shall arise or accrue to either party as a result of this Agreement and undertaking.

7.17 Attorney's Fees. Each party shall be responsible for its own attorneys' fees, court costs and legal expenses incurred in connection with the enforcement of the party's right or other obligations under this Agreement including arbitration or mediation costs, the costs of appeal, in any bankruptcy proceeding (including the adjudication of issues peculiar to bankruptcy law) and in any petition for review, as may be determined by the court in which the action is brought or by the arbitrator or mediator, as applicable. The provisions of this Section shall survive any termination of this Agreement.

7.18 Third Party Beneficiary. The County shall be a third party beneficiary of this Agreement.

7.19 Joint Drafting. This Agreement has been negotiated by the parties and each party has joined in and contributed to the drafting of this Agreement and accordingly, there shall be no presumption favoring any one or more of the parties hereto based up draftsmanship.

7.20 Waiver of Jury Trial. After consultation with their respective counsel, each of the parties hereby waives trial by jury in any action, proceeding or counterclaim brought by either of the parties against the other on any matters arising out of or in any way related to this Agreement, including any claim of injury or damage.

7.21 Exclusivity. In consideration of the significant time and expense to be devoted by the Developer with respect to the redevelopment of the Redevelopment Parcels (including the CMH Parcel), CMH and the Authority agree that, during the term of this Agreement, they will work exclusively with the Developer concerning the redevelopment and construction of the CMH Parcel and they have not and will not enter into any agreement regarding the redevelopment of the CMH Parcel with any party other than the Developer.

*[signatures on the following page]*

**NOVEMBER 26, 2024 REGULAR MEETING**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first written above.

**CMH:**  
COMMUNITY MENTAL HEALTH  
AUTHORITY OF CLINTON-EATON-INGHAM  
COUNTIES

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**DEVELOPER:**  
GREENLAWN CAMPUS, LLC, Michigan limited  
liability company

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

INGHAM COUNTY BUILDING AUTHORITY,  
a building authority organized and existing under  
and pursuant to the provisions of Act No. 31, Public  
Acts of Michigan, 1948 (First Extra Session), as  
amended

By: \_\_\_\_\_  
Its: \_\_\_\_\_

## NOVEMBER 26, 2024 REGULAR MEETING

### List of Exhibits

Exhibit A	Legal Descriptions– Redevelopment Parcels
Exhibit A-1	Project Plan (including depiction of CMH Parcel)
Exhibit B	Condominium Documents
Exhibit B-1	Final REA
Exhibit C	Development Schedule
Exhibit C-1	Plans
Exhibit C-2	Preliminary Project Budget
Exhibit D	Construction Manager Contract
Exhibit D-1	Architect Contract
Schedule 1.1	Form of Purchase Agreement
Schedule 5.2.7	Sources of Funds

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**EXHIBIT A**

**LEGAL DESCRIPTIONS - REDEVELOPMENT PARCELS**

Land in the City of Lansing, Ingham County, Michigan described as follows:

[INSERT]

Tax Parcel I.D. No.: \_\_\_\_\_

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**EXHIBIT A-1**  
**PROJECT PLAN**  
[to be inserted]

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**EXHIBIT B**

**CONDOMINIUM DOCUMENTS**

[to be inserted]

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**EXHIBIT B-1**

**REA**

[to be inserted]



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**EXHIBIT C**  
**DEVELOPMENT SCHEDULE**

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**EXHIBIT C-1**  
**PLANS**

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**EXHIBIT C-2**  
**PRELIMINARY PROJECT BUDGET**

**EXHIBIT D**  
**CONSTRUCTION MANAGER CONTRACT**

**EXHIBIT D-1**  
**ARCHITECT CONTRACT**

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**SCHEDULE 1.1**  
**FORM OF PURCHASE AGREEMENT**

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**SCHEDULE 5.2.7**  
**SOURCES OF FUNDS**

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**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A HEALTH SERVICES MILLAGE CONTRACT WITH THE  
INGHAM HEALTH PLAN CORPORATION**

**RESOLUTION #24 – 556**

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses; and

WHEREAS, funding for this contract will come from fund balance of that millage; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed \$2,197,843 from the fund balance of the health services millage approved in 2020, for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the health services millage.

BE IT FURTHER RESOLVED, that the millage will be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that for the time period January 1, 2025 through December 31, 2025 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and behavioral health services as set forth in the attached list of covered services.

BE IT FURTHER RESOLVED, that the annual not to exceed amount of \$2,197,843 includes administrative costs, which will be capped at 15% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.



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BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third-party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation may be subject to review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Peña, Pawar, Ruest  
**Nays:** None                   **Absent:** Cahill, Trubac                   **Approved 11/18/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None                   **Absent:** Tennis, Polsdofer                   **Approved 11/20/24**

Adopted as a part of the consent agenda.

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### INGHAM HEALTH PLAN SCOPE OF SERVICES - 2025

#### **MEDICAL COVERAGE**

##### **Physician, Physician Assistant, and Nurse Practitioner Services Office visit**

##### **Copay: \$5.00**

Covered when provided by the member's Primary Care Provider (PCP) or by a specialty medical provider to whom the enrollee is appropriately referred for medically necessary services. Services must be provided in an office or outpatient setting. Medicaid covered CPT's only.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests.
- Immunizations
- Administration of allergy extract
- Anesthesia services
- Medications (Injectable serums, oral, or inhaled) and administration
- Diagnostic and treatment services
- Oral Surgery (Medical services only. Dental related services covered per Delta EPO)
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Physical, Speech or Occupational therapy- maximum of 20 visits per calendar year
- Podiatry services
- Preventive Services
- Surgery
- Behavioral Health Services (limited benefit)
- Substance Use Disorder Services (limited benefit)

##### **Outpatient Hospital Services**

##### **Copay: \$0.00**

Covered when ordered by the member's PCP or specialty provider to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Radiation therapy
- Colonoscopies and sigmoidoscopies
- Diagnostic and treatment services (limited benefit)
- Surgeries

##### **Urgent Care Services Copay: \$5.00**

Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled. Medicaid covered CPT's only.

- Urgent care visits
- Immunizations
- Medications (Injectable serums, oral or inhaled) and administration.

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### Laboratory Services

#### Copay: \$0.00

Covered when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only. Genetic testing requires review for medical necessity and prior authorization.

### Radiology Services

#### Copay: \$0.00

Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Diagnostic X-rays
- CT scans
- Mammograms (women over 40 should be referred to authorized Title XV BCCCP program)
- MRI scans
- PET scans

### Ambulatory Surgical Center Services

#### Copay: \$0.00

Covered when services ordered by the member's PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

Practitioner charges for diagnostic and treatment services

Practitioner charges for surgery

### Medical Supplies

#### Copay: \$0.00

Covered with a valid prescription when ordered by the member's PCP or specialist physician and medically necessary.

- Blood Glucose Meters (CONTOUR NEXT Blood Glucose Monitoring System)  
Available through Ascensia Diabetes Care only. Call Ascensia at (800) 348-8100.
- CPAP machine and supplies, Oxygen and supplies, Nebulizer machine and supplies
- Syringes, test strips, and lancets – Available through member's Pharmacy Benefit. Any pharmacy that participates with IHP can fill these prescriptions.
- Limited knee and wrist orthotics

### Injectable Medications

#### Copay: \$0.00

Injection administration is a covered benefit which does not require a prior authorization. However, not all injectable medications are a covered benefit. The purpose of the benefit is to cover common, routine injectable medicine given in the office or outpatient surgery setting. Providers should contact the Plan to verify coverage prior to administration with any questions.

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- Infusion therapy is a covered benefit which requires prior authorization. The medication administered by infusion also requires prior authorization and may not be covered by the Plan.
- Chemotherapy is not a covered benefit.
- Medicaid payable Vaccines and TB skin testing, as indicated by the CDC, are a covered benefit. Children should qualify for the Vaccines for Children (VFC) program.

### **PHARMACY**

Copay: \$5.00 (Generic)/\$10.00 (Brand)

- IHP Formulary medications filled at an IHP participating pharmacy.
- Diabetic supplies (insulin syringes, lancets, and test strips)

### **DENTAL COVERAGE**

Office Visit Copay: \$0.00 for Cleanings, Preventative Exams, and X-rays. See member copayment schedule for copayment amounts for other services.

- Cleanings
- Preventative Exams
- X-rays
- Fillings
- Crowns
- Root Canals
- Bridges & Dentures

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**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2024 – 2025 EMERGING THREATS  
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN  
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER  
AGREEMENT**

**RESOLUTION #24 – 557**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have entered into a 2024 – 2025 Emerging Threats Agreement authorized through Resolution #24-451; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amendment #1 to the Agreement with the Michigan Department of Health and Human Services for the delivery of emerging threats services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize amendment #1 to the 2024-2025 Emerging Threats Agreement with MDHHS for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2024 through September 30, 2025

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that under amendment #1 the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$420,872 to \$530,872, an increase of \$110,000.

BE IT FURTHER RESOLVED, that the increase in funds consists of the following specific changes to the budget:

COVID Workforce Development: increase of \$110,000 from \$0.00 to \$110,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2025 Budget in order to implement this resolution.

**NOVEMBER 26, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Medical Health Officer, Adenike Shoyinka, or her designee, is authorized to submit amendment #1 to the 2024-2025 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Peña, Pawar, Ruest  
**Nays:** None                   **Absent:** Cahill, Trubac           **Approved 11/18/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None                   **Absent:** Tennis, Polsdofer       **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRUE SCREEN**

**RESOLUTION #24 – 558**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreement with True Screen to provide federal and state background checks for the ICHD’S Public Health AmeriCorps and State AmeriCorps programs for an amount not to exceed \$4,999; and

WHEREAS, ICHD must enter into an agreement with True Screen to provide federal and state background checks for the Public Health AmeriCorps and State AmeriCorps programs to enroll, onboard, and place AmeriCorps members at host sites throughout the county; and

WHEREAS, True Screen is the only approved vendor for ICHD’s AmeriCorps Public Health and AmeriCorps State programs and would not be able to enroll any members without the agreement; and

WHEREAS, this agreement will be effective November 30<sup>th</sup>, 2024 through November 29, 2026; and

WHEREAS, the cost of this agreement will be \$54.25 per background check (for the base level packages), and if any additional statewide packages are needed, this rate will increase by \$19.50 per state added for 20-40 background checks, for a total amount not to exceed \$4,999; and

WHEREAS, all costs associated with this agreement will have been included in the AmeriCorps Public Health and AmeriCorps State funding agreements and approved through Resolutions #24-411 and #24-416; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Truescreen in an amount not to exceed \$4,999, effective November 30, 2024 through November 29, 2026.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with True Screen in an amount not to exceed \$4,999, effective November 30<sup>th</sup>, 2024 through November 29, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Cahill, Trubac      **Approved 11/18/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** Tennis, Polsdofer      **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDING RESOLUTION #24-452 FOR THE 2024 -2025  
MASTER AGREEMENT WITH MICHIGAN DEPARTMENT OF HEALTH AND HUMAN  
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE  
COMPREHENSIVE AGREEMENT**

**RESOLUTION #24 – 559**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #24-452 for the FY24-25 Comprehensive Agreement with Michigan Department of Health and Human Services (MDHHS) effective October 1, 2024 through September 30, 2025; and

WHEREAS, through Resolution #24-452, ICHD entered into a Comprehensive Master Agreement with MDHHS for the delivery of public health services; and

WHEREAS, ICHD wishes to update the Medicaid Outreach braided subcontracts to reflect the correct braided sub-contract amounts, and to change the name Cristo Rey to Catholic Charities of Ingham, Eaton and Clinton Counties as both St. Vincent Catholic Charities and Cristo Rey have merged into one; and

Whereas, these service braided contracts will be amended to the following amounts:

- Allen Neighborhood Center \$53,782
- Northwest Initiative \$53,782
- South Side Community Coalition \$46,075
- Catholic Charities of Ingham, Eaton and Clinton Counties \$58,663
- Child & Family Charities \$37,010; and

WHEREAS, all other terms of the agreement shall remain the same; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #24-452 for the FY24-25 Comprehensive Agreement with MDHHS to correct the Medicaid braided sub-agreement amounts, effective October 1, 2024 through September 30, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-452 for the FY24-25 Comprehensive Agreement with MDHHS to correct the Medicaid braided sub-agreement amounts as indicated above, effective October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, MD or her designee is authorized to submit the FY24-25 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.



**NOVEMBER 26, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts and subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Peña, Pawar, Ruest

**Nays:** None

**Absent:** Cahill, Trubac

**Approved 11/18/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE RENEWING AN AGREEMENT WITH DR. MUHAMMAD KANG  
FOR PODIATRY SERVICES**

**RESOLUTION #24 – 560**

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHC) wish to renew an agreement with Dr. Muhammad Kang to provide podiatry services for a two-year term, effective December 1, 2024 through November 30, 2026 for an amount not to exceed \$128,000; and

WHEREAS, Dr. Muhammad Kang will provide podiatry services, in ICHHD’s CHCs for eight (8) hours on a weekly basis; and

WHEREAS, the total cost of securing Dr. Muhammad Kang’s services will not exceed \$128,000, which will be covered by using a portion of HRSA funding authorized through Resolution #23-057 and revenues generated from patient care delivery; and

WHEREAS, the Ingham Community Health Center’s Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize an agreement with Dr. Muhammad Kang for podiatry services, effective December 1, 2024 through November 30, 2026 for an amount not to exceed \$128,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Dr. Muhammad Kang for podiatry services, effective December 1, 2024 through November 31, 2026 for an amount not to exceed \$128,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Cahill, Trubac      **Approved 11/18/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** Tennis, Polsdofer      **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT AN OPIOID SETTLEMENT SPENDING PLAN**

**RESOLUTION #24 – 561**

WHEREAS, Ingham County is the 4th most vulnerable county in Michigan related to substance use, with a rate of 37.4 overdose fatalities per 100,000 people; and

WHEREAS, Ingham County participated and signed on in national litigation against manufacturers, distributors and pharmacies for their role in the opioid and overdose crisis; and

WHEREAS, Ingham County is projected to receive over \$14.7 million over a total of eighteen (18) years, beginning in January 2023, as a result of litigation; and

WHEREAS, the Ingham County Board of Commissioners has the ability to file lawsuits for any forthcoming opioid-related settlements; and

WHEREAS, the use of opioid settlement funds must meet certain requirements as outlined in Settlement Agreement Exhibit E and by the definition of opioid remediation as outlined in the settlement agreements; and

WHEREAS, the Ingham County Opioid Litigation Advisory Panel conducted an RFP process and is recommending funding in an amount not to exceed \$2,132,523 over a two-year period.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts and authorizes the below described spending plan for opioid settlements:

- Eastside Community Action Center: one-year contract to support the ECAC Recovery Support Services Program in an amount not to exceed \$227,052.
- Wellness, InX: one-year contract for the ASSERT Program in an amount not to exceed \$70,919.
- Women’s Center of Greater Lansing: one-year contract not to exceed \$172,364 for a therapeutic program for women struggling with opioid use and trauma.
- Lifeboat: two-year contract not to exceed \$80,000 annually, for recovery support, linkages to treatment/care, and harm reduction services.
- Ingham County Sheriff: allocate funds for 2025 and 2026 in amount not to exceed \$200,000 annually, for Medication Assisted Treatment (MAT) services at the Ingham County Correctional Facility.
- Recovery Mobile Clinic: one-year contract to fund 0.5 FTE Case Mgr./Peer Recovery Coach and wound care supplies.

**NOVEMBER 26, 2024 REGULAR MEETING**

- Sparrow/University of Michigan: two-year contract in an amount not to exceed \$35,000 annually for staffing and software to provide more detailed and comprehensive data extraction.
- Ingham County Health Department: allocate funds for a two-year contract with Community Mental Health not to exceed \$38,859 annually, and for a per-diem Nurse Practitioner in 2026 in an amount not to exceed \$13,316. Total costs will not exceed \$42,744 in year one and \$57,392 in year two.
- Pinnacle: two-year contract not to exceed \$454,650 in year one and \$439,650 in year two, for recovery housing, peer recovery coaches, and drug testing services.

BE IT FURTHER RESOLVED, that all contracts are effective the date of execution.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Peña, Pawar, Ruest

**Nays:** None                      **Absent:** Cahill, Trubac                      **Approved 11/18/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None                      **Absent:** Tennis, Polsdofer                      **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 22**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH IDENTIFIED SERVICE PROVIDERS  
AS AUTHORIZED BY THE JUSTICE MILLAGE**

**RESOLUTION #24 – 562**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the following providers have been selected after a Purchasing Department Request for Proposal response review:

Seeking Safety provided by Life Launch Institute, LLC  
Contact: Lori Haney, [LHaney65@gmail.com](mailto:LHaney65@gmail.com) (619) 726-5257  
County vendor #44451

Break Out/MRT provided by Life Launch Institute, LLC  
Contact: Lori Haney, [LHaney65@gmail.com](mailto:LHaney65@gmail.com) (619) 726-5257  
County vendor #44451

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with agreements between the identified vendors and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$25,000 per year with Life Launch Institute, LLC for Seeking Safety services as for the period of January 1, 2025 through December 31, 2027, with two one-year renewals available upon request.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$45,000 per year with Life Launch Institute, LLC for Breakout Moral Resonation Therapy services as for the period of January 1, 2025 through December 31, 2027, with two one-year renewals available upon request.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage fund balance.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**NOVEMBER 26, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO REPLACE A HOIST AT THE INGHAM COUNTY SHERIFF’S OFFICE**

**RESOLUTION #24 – 563**

WHEREAS, the Ingham County Sheriff’s Office has a Fleet Manager responsible for maintaining and repairing vehicles for patrol, inmate transport, detectives, and animal control; and

WHEREAS, the Fleet Manager’s garage is equipped with two hoists and one needs replacement; and

WHEREAS, the Sheriff’s Office would like to replace one hoist which includes removing the old hoist, concrete replacement, and installation of the new hoist; and

WHEREAS, the hoist, concrete repair, and installation will be purchased from Lansing Ice and Fuel 911 Center Street Lansing, MI 48906.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the replacement of the hoist, including concrete installation from Lansing Ice and Fuel in an amount not to exceed \$13,419.68 using Sheriff’s Office Inmate Stores Account number 595-30110-726010.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer  
**Nays:** None                      **Absent:** Lawrence, Cahill, Johnson                      **Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None                      **Absent:** Tennis, Polsdofer                      **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH ASCENTTRA INC. TO PROVIDE THREE  
ADVANCED EXERCISE DEVELOPMENT AND EVALUATION TRAINING COURSES**

**RESOLUTION #24 – 564**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2023 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY23 HSGP grant funds via Resolution #23-555; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, Ascenttra Inc. provides exercise development and training courses to develop skills in the area of Emergency Management and Emergency Preparedness; and

WHEREAS, Ingham County Emergency Management seeks to host Ascenttra Inc.'s Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses for Ingham County and surrounding Emergency Management professionals; and

WHEREAS, expenses related to this training include instructor fees and travel expenses, lunches, and refreshments as allowed under the HSGP grant guidelines; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is up to \$23,710.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Ascenttra Inc. for their Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses and associated hosting expenses of up to \$23,710, utilizing funding from the FY2023 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**



**NOVEMBER 26, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 25**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL AGREEMENT WITH DEDRONE FOR  
THE REGION 1 DRONE DETECTION SYSTEM SOFTWARE**

**RESOLUTION #24 – 565**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2022 Homeland Security Grant Program (HSGP) previously accepted by the Ingham County Board of Commissioners via Resolution #22-532; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the FY22 HSGP Grant requires a minimum expenditure of \$232,750 on projects in designated National Priority Areas; and

WHEREAS, the renewal of the DEDrone drone detection system software meets the requirements of the FY22 HSGP National Priority Area of Enhancing the Protection of Soft Targets/Crowded Spaces; and

WHEREAS, DEDrone is the existing vendor of the Region 1 Drone Detection System hardware and software for Ingham County; and

WHEREAS, drone detection systems aide in achieving safe and secure facilities and open spaces by mitigating drone borne attacks, inappropriate surveillance and intelligence gathering, potential contraband deliveries, and errant crashes; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$94,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the existing drone detection system software in the amount of \$94,000 from DEDrone utilizing funding from the FY2022 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**NOVEMBER 26, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 26**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN ACCEPTING  
THE FY 2024 HOMELAND SECURITY GRANT PROGRAM FUNDS AND MAKE INGHAM  
COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1**

**RESOLUTION #24 – 566**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2024 Homeland Security Grant Program (HSGP) for Region 1; and

WHEREAS, Region 1 partners include County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing; and

WHEREAS, the HSGP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total grant award for the FY 2024 HSGP for Region 1 is \$697,334; and

WHEREAS, a portion of the grant funds are specifically allocated to Ingham County for the State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LETPA); and

WHEREAS, an additional portion of the grant funds may be used to reimburse salary for the Ingham County Emergency Planner and fiduciary agent during the administration and execution of HSGP grant activities; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2024 Department of Homeland Security, Homeland Security Grant Program, for the time period of September 1, 2024 to August 31, 2027 and the acceptance of \$697,334.

**NOVEMBER 26, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2024 HSGP funding: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 27**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH UNMANNED VEHICLE TECHNOLOGIES TO PURCHASE A DJI MAVIC 3 THERMAL ENTERPRISE DRONE SYSTEM**

**RESOLUTION #24 – 567**

WHEREAS, the Ingham County Office of Homeland Security and Emergency Management conducts a variety of hazard mitigation planning, damage assessment, and disaster recovery surveys to keep the residents and visitors of Ingham County safe; and

WHEREAS, Ingham County budgets for Emergency Management activities to effectively plan for, mitigate, respond to, and recover from a variety of disasters in Ingham County; and

WHEREAS, the purchase of a DJI Mavic 3 Thermal Enterprise drone system will allow for improved, effective search and rescue, pre-disaster evaluation and planning, disaster response, damage assessment, and recovery surveys while optimizing staffing resources and reducing the potential dangers or exposures to emergency responders; and

WHEREAS, the Ingham County Sheriff’s Office, Office of Emergency Management already maintains a team of trained, licensed Unmanned Aerial Vehicle (drone) pilots; and

WHEREAS, Unmanned Vehicle Technologies provides competitive pricing for the DJI Mavic 3 Thermal Enterprise drone package out of four potential vendors; and

WHEREAS, the total expenditure for this proposal is \$6,267.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a DJI Mavic 3 Thermal Enterprise drone package from Unmanned Vehicle Technologies for \$6,267, utilizing funding from the Emergency Management budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 28**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE UPGRADE THE AUDIO PROCESSOR AND OTHER  
COURTROOM TECHNOLOGY IN COURTROOMS 7 AND 8**

**RESOLUTION #24 – 568**

WHEREAS, the Circuit Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDEAL Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 31, 2027; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to upgrade the audio processor in Courtroom 7 to improve the functionality of recording technology; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will add two new microphones, provide a new assistive listening system and transmitters, tune microphones to support For the Record (FTR) recording software, among other items; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will reposition or replace failing microphones in Courtrooms 7 and 8; and

WHEREAS, the technology is vital to efficient court processing and preserving a clear record of proceedings; and

WHEREAS, Capital Improvement Project funds are available to support the project: 664-13099-735100 (courtroom technology updates).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Smart Home/Smart Office for the work identified in their scope of work in an amount not to exceed \$20,136.40 to be paid from line items 664-13099-735100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**NOVEMBER 26, 2024 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer  
**Nays:** None      **Absent:** Lawrence, Cahill, Johnson      **Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** Tennis, Polsdofer      **Approved 11/20/24**

Adopted as a part of the consent agenda.



**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 29**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A  
GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN  
MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION  
OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS**

**RESOLUTION #24 – 569**

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 adults suffering from serious mental health issues in our region; and

WHEREAS, the 55<sup>th</sup> District Court has identified a need for specialized case handling for defendants suffering from serious mental health issues; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55<sup>th</sup> District Court has received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$465,073 to continue a Mental Health Court at the 55<sup>th</sup> District Court; and

WHEREAS, continuation of Mental Health Court requires the employment of one FTE probation officer position to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified, including but not limited to the State Court Administrative Office - Michigan Mental Health Grant Program (SCAO-MMHCGP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 55 District Court to accept a SCAO-MMHCGP grant in the amount of \$465,073, commencing October 1, 2024 and ending September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional funding is awarded within the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the Mental Health Court budget not to exceed \$635,304 unless additional funding is made available, to include SCAO/MMHCGP grant funds in the amount of \$465,073, Ingham County in-kind matching funds not to exceed \$134,995, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties local in-kind Contributions not to exceed \$35,236.

**NOVEMBER 26, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the 55<sup>th</sup> District Court will allocate \$4,500 of the Ingham County in-kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional Grade 9 contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that Mental Health Court direct subcontracts for the following services in the following amounts are authorized:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Averhealth or another qualified vendor – not to exceed a total of \$45,531
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed \$356,861  
(\$289,282 grant funding, \$32,343 Ingham County in-kind funding, and \$35,236 Community Mental Health Authority of Clinton, Eaton, and Ingham Counties).

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 and 2025 55<sup>th</sup> District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer  
**Nays:** None                    **Absent:** Lawrence, Cahill, Johnson                    **Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None                    **Absent:** Tennis, Polsdofer                    **Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 30**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A  
GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG  
COURT GRANT PROGRAM AND THE OFFICE OF HIGHWAY SAFETY PLANNING AND  
AUTHORIZE SUBCONTRACTS**

**RESOLUTION #24 – 570**

WHEREAS, since 2004, the 55th District Court Sobriety Court Program ("Sobriety Court") provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of Sobriety Court requires the employment of 1.5 FTE probation officer positions; and

WHEREAS, the increased caseloads threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified, including but not limited to the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and the State Court Administrative Office – Office of Highway Safety Program (SCAO-OHSP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 55<sup>th</sup> District Court to accept a SCAO-MDCGP grant in the amount of \$143,000 and a SCAO-OHSP grant in the amount of \$41,000 for Sobriety Court, commencing October 1, 2024 and ending September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional funding is awarded within the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Mid-Michigan Treatment Courts Foundation as well as other organizations, groups, and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program and authorizes the program to accept any future possible donation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves a Sobriety Court budget not to exceed \$464,351 unless additional funding is made available, to include SCAO/MDCGP grant funds in the amount of \$143,000, SCAO/OHSP grant funds in the amount of \$41,000, and Ingham County in-kind matching funds of \$280,351.

**NOVEMBER 26, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the 55<sup>th</sup> District Court will allocate \$9,600 of the Ingham County in-kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

BE IT FURTHER RESOLVED, that Sobriety Court program direct subcontracts for the following services in the following amounts are authorized:

1. Substance Use Testing with Averhealth or another vendor - not to exceed \$113,128; and
2. Evaluation and Treatment services with Cognitive Consultants – not to exceed \$22,416

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 and 2025 55<sup>th</sup> District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 31**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH AVERHEALTH FOR  
SUBSTANCE TESTING SERVICES FOR THE 55<sup>TH</sup> DISTRICT COURT MENTAL HEALTH COURT  
AND SOBRIETY COURT FOR FISCAL YEAR 2025**

**RESOLUTION #24 – 571**

WHEREAS, the 55<sup>th</sup> District Court Mental Health Court received a grant award from the State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP) in the amount of \$465,073 to continue a Mental Health Court at the 55<sup>th</sup> District Court; and

WHEREAS, the 55<sup>th</sup> District Court Sobriety Court received grant awards from the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) in the amount of \$143,000 and from the State Court Administrative Office – Office of Highway Safety Program (SCAO-OHSP) in the amount of \$41,000 to continue a Sobriety Court at the 55<sup>th</sup> District Court; and

WHEREAS, the Office of Highway Safety Planning requires a competitive bidding process for expending the \$41,000 funding for services subcontracted to a vendor; and

WHEREAS, the Ingham County Purchasing Department coordinated with the 55<sup>th</sup> District Court to issue RFP #204-24; and

WHEREAS, Averhealth submitted a proposal for RFP #204-24; and

WHEREAS, the 55<sup>th</sup> District Court has selected Averhealth for substance testing services for the Mental Health Court and Sobriety Court for fiscal year 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Averhealth for substance testing services as detailed in RFP #204-24.

BE IT FURTHER RESOLVED, that the Mental Health Court and Sobriety Court program direct subcontracts for the following services for fiscal year 2025 in the following amounts are authorized:

- Mental Health Court - Substance Use Testing with Averhealth not to exceed \$45,531
- Sobriety Court - Substance Use Testing with Averhealth not to exceed \$113,128.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**NOVEMBER 26, 2024 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Commissioner Polsdofer moved to adopt the resolution. Commissioner Peña supported the motion.

Commissioner Lawrence stated it was brought to their attention that the Michigan Department of Health and Human Services (MDHHS) had a contractual relationship with Averhealth and that Averhealth had recently agreed to pay 1.3 million dollars to resolve false claims related to drug tests used in Michigan Children's Protective Services and Foster Care Programs.

Jesse Besonen, 55<sup>th</sup> District Court Specialty Court Coordinator, stated they could not speak to the lawsuit, but did explain the lawsuit was related to oral swabs, which were rarely used in their department and they had held an open Request for Proposal (RFP) process where they received three applications and of those Averhealth was objectively the winner. Besonen further stated that Averhealth had a lower cost and overall best resources and locations to serve the population.

Besonen provided an overview of the other applicants and why they were not suitable fits.

Commissioner Lawrence asked if there was any issue with people having false positive tests.

Besonen stated they did not believe so, but that it would be hard to know and explained the process they followed if a client did have a positive drug test.

Commissioner Lawrence thanked Besonen and stated they just wanted their fellow Commissioners to be aware of the lawsuit.

Commissioner Morgan stated he would be voting against the resolution as a matter of principle and that it was not the type of company he wanted to go into a contract with.

Commissioner Grebner provided insight on Board of Commissioners ethics policy.

The motion to adopt the resolution carried.

**Yeas:** Cahill, Grebner, Lawrence, Maiville, Pawar, Peña, Polsdofer, Ruest, Trubac, Schafer, Sebolt.

**Nays:** Morgan.

**Absent:** Celentino, Johnson, Tennis.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 32**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-226 TO REFLECT FINAL AWARD AMOUNTS  
FOR SUBCONTRACTORS FROM THE STATE OF MICHIGAN FOR PA511 FUNDED  
PROGRAMS**

**RESOLUTION #24 – 572**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board (CCAB) approved the Funding Application and Plan for FY 2024-2025; and

WHEREAS, the Ingham County Board of Commissioners previously approved said Funding Application and Plan in Resolution #24-226; and

WHEREAS, the final amount awarded for each subcontracted program under the 2025 State PA511 funds differ from the amounts listed in Resolution #24-226.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners Amends Resolution #24-226 to reflect the final award amounts under PA511 funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2024 through September 30, 2025 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$28,215; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$31,903; with TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; and with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the CCAB Plans and Services funding of a special part-time Pretrial Services Investigator position at the ICEA Pro 06 salary grade not to exceed \$38,381.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes CCAB Plan and Services funding in an amount not to exceed \$103,035 for CCAB Administration.

BE IT FURTHER RESOLVED, that all other terms of Resolution #24-226 remain in effect.

**NOVEMBER 26, 2024 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.



**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 33**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ENTER INTO A NEW CONTRACT WITH JSG MONITORING TO PROVIDE  
AN OFFENDER PAY AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM  
SUBJECT TO A FINAL CONTRACT AGREEMENT**

**RESOLUTION #24 – 573**

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC) is charged with the oversight of electronic monitoring services with the voting membership consisting of representatives appointed by the Department Head or Elected Official from the Sheriff's Office; Community Corrections; 55<sup>th</sup> District Court; Circuit Court; Circuit Court Pretrial Services; Prosecutor's Office; and the Friend of the Court; and

WHEREAS, after receiving three proposals in response to the Request for Proposal (RFP), guided by the County Purchasing Department, the EMOC evaluated and ranked the three proposals that met all RFP requirements, with JSG Monitoring receiving the highest ranking; and

WHEREAS, the performance period of the current contract with JSG Monitoring is set to expire at the end of 2024 after three years of automatic renewal and five years in total; and

WHEREAS, pursuant to RFP evaluation results, the EMOC recommends entering into a new contract with JSG Monitoring subject to a final contract agreement with an initial five (5) year performance period effective December 31, 2024 through December 31, 2029 followed by three (3) one (1) year automatic renewal periods not to extend beyond December 31, 2032; and

WHEREAS, JSG Monitoring is willing to provide services pursuant to the attached Scope of Services and Fee Schedules for an offender pay program and County reimbursement for services provided to eligible indigent offenders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize entering into a new contract in the amount of \$500,000 annually with JSG Monitoring subject to a final contract agreement with a five (5) year performance period effective December 31, 2024 through December 31, 2029 followed by three (3) one (1) year automatic renewal periods not to extend beyond December 31, 2032 for services as set forth in the attached Scope of Services and Fee Schedules.

BE IT FURTHER RESOLVED, that the funds for the proposed contract shall be sourced from the Justice Millage in the amount of \$500,000 annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**NOVEMBER 26, 2024 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer

**Nays:** None

**Absent:** Lawrence, Cahill, Johnson

**Approved 11/14/24**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

## NOVEMBER 26, 2024 REGULAR MEETING

### JSG MONITORING SCOPE OF SERVICES

The agreement awarded through this RFP will not be exclusive. County agencies will be encouraged to utilize services through the agreement; daily rates and the quality of services provided will also encourage utilization of services under the agreement.

The awarded proposer (Contractor) shall:

Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, FOC, and Ingham County Sheriff's Office) from within Ingham County.

Staff must be available as required during and outside of the regular office hours of 8:30 am to 5 pm Monday through Friday.

Use a community-based program approach that will include client orientation and enrollment, installation, removal and maintenance of monitoring equipment, input of monitoring specifications, equipment activation within 24 hours after referral/same day when possible, fee assessment and collection (including County enrollment fee), staff availability for weekend and emergency program enrollment and equipment installation, staff availability for Court testimony upon request, problem resolution, and equipment updates.

Understand and comply with all County policies related to electronic monitoring.

Pursuant to County Indigent Funding policies, make determinations of eligibility for County Indigent Funding eligibility by collecting documents and information required and maintain all documentation in standardized client files.

Ingham County Jail personnel will review the daily jail population list to identify potentially eligible inmates for early release. Based on the list of eligible inmates provided, the Contractor will be required to go to each Post within the County Jail multiple days each week in order to screen potential participants for the program. The Contractor will be required to submit to a criminal history check and fingerprinting and take Michigan State Policy Security Awareness Training so they can perform duties as described in this RFP.

Verification of activities for each participant while away from their residence, violation reports to department staff, daily review of participant activity and compliance with program rules and curfew schedules.

Effectively collect, monitor, track, and document individual program participation data, financial information, and be capable of providing aggregate data and successful completion rates for all services. Information must be provided to the County in the format and frequency requested by the County.

Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.

## NOVEMBER 26, 2024 REGULAR MEETING

Assess and collect an enrollment fee for each participant, on behalf of the County. The enrollment fee is currently \$45 and applies to self-pay participants. The enrollment fee does not apply to Friend of the Court, indigent, and grant reimbursed clients. Enrollment funds must be provided to the County by the 15<sup>th</sup> of the month following the month in which they were collected.

Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender), Breath and Transdermal Alcohol monitoring. *NOTE: The County is always interested in receiving information about new and/or alternative technology, along with information regarding advantages and disadvantages.*

Provide secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.

Provide non-compliance alerts and notifications to referral source personnel as required and specified by the referring agency.

In order to avoid self-paying clients getting way behind on paying for services, notify the Court through the assigned Probation Agent/Officer as soon as an outstanding balance of \$300 has been reached so that a show cause hearing can be scheduled.

NOVEMBER 26, 2024 REGULAR MEETING

**JSG MONITORING  
FEE SCHEDULES**

OFFENDER PAY FEE SCHEDULE

Equipment	JSG Daily Rates
Active GPS	9.00
Scram	10.00
Scram with Base	12.00
Soberlink	6..50

Enrollment Fee: \$45 County enrollment fee; plus \$30, \$100 after hours/Upfront costs to include \$75 enrollment fees plus 1-2 weeks equipment daily rate

COUNTY PAY FEE SCHEDULE  
FOR ELIGIBLE INDIGENT OFFENDERS

Equipment	JSG Daily Rates
Active GPS	8.00
Scram	9.00
Scram with Base	10.00
Soberlink	5.50

\$30 enrollment fee *only if required to go to location other than JSG local office or Ingham County Jail for hook-up (e.g., client's home)*

INDIGENT OFFENDER FUND (IOF) - .25 of every offender, per active day will be put into a pool at the end of each month by JSG to be used towards indigent clients identified by the Court.

**NOVEMBER 26, 2024 REGULAR MEETING**

**ADOPTED – NOVEMBER 26, 2024  
AGENDA ITEM NO. 34**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE 2025 AGREEMENTS  
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

**RESOLUTION #24 – 574**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, 2016, and 2022 for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #24-373, reserving a pool of \$240,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the audited 2023-year end fund balance is \$1,862,384 for the Juvenile Justice Millage Fund; and

WHEREAS, the County has received applications for the 2025 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2025 through December 31, 2025, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2025 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child & Family Charities – Juvenile Screening & Assessment Program \$53,953
- Child and Family Charities – Teen Court \$36,808
- Resolution Services Center of Central Michigan – Restorative Justice \$68,000
- Small Talk – Health Boundaries/Mental Health Therapy \$30,000
- Eastside Community Action Center – C.O.P.E. for Youth \$50,000
- United Mentoring Program \$50,000

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Maiville, Schafer  
**Nays:** None      **Absent:** Lawrence, Cahill, Johnson      **Approved 11/14/24**

**NOVEMBER 26, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** Tennis, Polsdofer

**Approved 11/20/24**

Adopted as a part of the consent agenda.

## NOVEMBER 26, 2024 REGULAR MEETING

### **SPECIAL ORDERS OF THE DAY**

Commissioner Lawrence moved to appoint Dr. Anthony Soto McGrath to the Board of Health and to reappoint Roger Cargill to the Animal Control Shelter Advisory Board. Commissioner Morgan supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino, Johnson, and Tennis.

### **PUBLIC COMMENT**

Dr. Jeanne Kapenga, Physician, provided an overview of their professional background and thanked the Board of Commissioners for having appointed them to sit on the Opioid Litigation Advisory Panel two years ago. Dr. Kapenga further stated it had been a thoughtful process, they had been very inclusive, and they were delighted to have received 12 RFP's in their first round.

Dr. Kapenga thanked the Board of Commissioners for approving them and stated it would make a difference on how addiction care was provided in the County. Dr. Kapenga further encouraged the Commissioners to attend an Opioid Litigation Advisory Panel meeting and to talk to their constituents about it.

### **COMMISSIONER ANNOUNCEMENTS**

Commissioner Peña stated the wall breaking ceremony for the new mental health facility had recently taken place and was well attended by many elected officials from across Michigan. Commissioner Peña further stated the project would house people who were dealing with mental crises, and that in the past they had been channeled through the Sheriff's Office programs or the emergency rooms, which were not always the best options.

Commissioner Peña stated they were looking for volunteers to help prepare bikes for the Lansing Bike Co-Op Christmas giveaway. Commissioner Peña stated that November 29, 2024 was Native American Day and an interesting fact was that Michigan was a large cranberry producer and the weather from that summer would affect the cranberries produced next year.

Commissioner Schafer stated the Williamston Area Senior Center was hosting an open house on December 7, 2024 from 12:00 p.m. to 4:00 p.m. Commissioner Schafer invited everyone to come see the work that was done with the funding from the Elder Services Millage and that there were other holiday festivities taking place in the area that same day.

### **CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Morgan moved to pay the claims in the amount of \$4,995,286.17. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino, Johnson, and Tennis.

### **ADJOURNMENT**

The meeting was adjourned at 7:28 p.m.



Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.**

**RESOLUTION #24 –**

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era whose lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities; his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 20th of January, 2025 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE PROCEEDING TO CLOSE PERMANENT CONSERVATION  
EASEMENT DEEDS ON KIRKPATRICK, LYON 3, RICKETTS, COCHRAN, LYON 2, DAYTON,  
SHEFF AND SCHRAUBEN PROPERTIES**

**RESOLUTION #24 –**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Preservation Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Board of Commissioners established a strategic planning priority of building awareness and urgency to develop environmentally sustainable practices in county government; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2022 cycle and of which, said rankings were approved by Resolution #23-189; and

WHEREAS, the Ingham County Purchasing Department negotiated prices to be paid for the Conservation Easement Deeds through a “bid” process; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on all properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Kirkpatrick, Lyon 3, Ricketts, Cochran, Lyon 2, Dayton, Sheff and Schrauben properties at a price not to exceed the amount listed in the chart below:

<u>Landowner Name</u>	<u>Acreage</u>	<u>Easement Value</u>	<u>Landowner Donation</u>
KIRKPATRICK	83.65 +/-	\$307,000.00	\$0.00
LYON 3, (Jeff and Kelly)	116 +/-	\$488,000.00	\$0.00
RICKETTS	150 +/-	\$498,000.00	\$0.00
COCHRAN	112 +/-	\$579,000.00	\$0.00
LYON 2 (Tim and Tami)	81 +/-	\$271,000.00	\$0.00

DAYTON	109 +/-	\$390,000.00	\$0.00
SHEFF	40 +/-	\$120,000.00	\$12,000.00
SCHRAUBEN	35 +/-	\$186,000.00	\$0.00

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the County Services Committee and Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PARTICIPATION IN THE 2025 TRI-COUNTY REGIONAL  
AERIAL IMAGERY PARTNER AGREEMENT**

**RESOLUTION #24 –**

WHEREAS, the Tri-County Regional Planning Commission is coordinating a regional flight of Ingham, Eaton, and Clinton counties in order to produce aerial imagery; and

WHEREAS, Clinton and Eaton counties and the State of Michigan have agreed to participate; and

WHEREAS, participation in this regional project would supply Ingham County and participating local jurisdictions with 4” pixel, true color, leaf-off digital orthoimagery; and

WHEREAS, users of this imagery include, but are not limited to, the Equalization and Tax Mapping Department, Environmental Health, 911 Emergency Operations, Economic Development, Parks and Recreation, the Road Department, and the Drain Commissioner’s Office; and

WHEREAS, Ingham County approved \$76,200 in the 2025 budget to acquire said imagery; and

WHEREAS, the State of Michigan, Department of Technology, Management and Budget (DTMB) through its MiSAIL program will partner in this agreement for \$14,502 of the County’s cost to be paid directly to Tri-County Regional Planning Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes participation in the 2025 Tri-County Regional Imagery Partner Agreement for a total project cost of \$56,763 for Ingham County imagery, and,

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the necessary letter of agreement with the Tri-County Regional Planning Commission, after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None                    **Absent:** None                    **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None                    **Absent:** None                    **Approved 12/04/24**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE RENEWAL OF THE OCULARIS SOFTWARE LICENSING AGREEMENT FROM KNIGHTWATCH**

**RESOLUTION #24 –**

WHEREAS, Ingham County has been using Ocularis for the camera management and video recording for many years; and

WHEREAS, KnightWatch has been providing licensing and support for Ocularis in the past and the Innovation and Technology department (ITD) is very satisfied with the service thus far; and

WHEREAS, ITD has reviewed the potential alternatives and deems KnightWatch as the most capable and cost-effective solution; and

WHEREAS, our current agreement expires on January 19, 2025 and ITD recommends renewing this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the software licensing and support renewal from KnightWatch in the amount not to exceed \$23,600.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None                      **Absent:** None                      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None                      **Absent:** None                      **Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE SECURITY CAMERAS FOR GRADY PORTER BUILDING AND  
VETERANS MEMORIAL COURTHOUSE PROVIDED BY SMART HOMES, INC.**

**RESOLUTION #24 –**

WHEREAS, Ingham County has downtown Lansing Court facilities that need to have proper security to ensure the safety of all those in the building; and

WHEREAS, Innovation and Technology Department (ITD) was able to obtain a quote for replacing aging security cameras, adding new cameras to blind spots, and the installation needed to provide a level of security for the building with a vendor that can handle both services and procurement under the Michigan MiDEAL contract; and

WHEREAS, the requested amount is in the 2024 budget; and

WHEREAS, ITD has reviewed the potential alternatives and deems Smart Homes, Inc. as the most capable and cost-effective solution.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing security cameras and installation from Smart Homes, Inc. in the amount not to exceed \$73,000.

BE IT FURTHER RESOLVED, the total cost will be paid from the County’s Court Fund (#664-13099-978000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None                   **Absent:** None                   **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None                   **Absent:** None                   **Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE UPGRADE OF THE ACCESS CONTROL SYSTEM AT THE  
HILLIARD BUILDING**

**RESOLUTION #24 –**

WHEREAS, the current premise system at the Hilliard Building requires replacement to ensure continued operational reliability and support; and

WHEREAS, Knight Watch, Inc. has provided a proposal (Proposal #ESTO 16 719, dated June 25, 2024) to remove the existing premise system and install a new Galaxy system, which will allow scalability for up to 16 doors within the provided large controller can; and

WHEREAS, the project scope includes removal of the old system, installation of the new Galaxy system, and programming of the hardware into the controller, with the customer (Ingham County) being responsible for programming cards and access groups; and

WHEREAS, the boards required for this system will be repurposed from the New Hope controller, reducing costs; and

WHEREAS, Knight Watch, Inc. will perform the work during normal business hours as outlined in their proposal, and partial invoicing will be issued upon ordering parts and for labor at the end of each month during the project; and

WHEREAS, the total cost for the project, as detailed in the proposal, is \$5,812.92; and

WHEREAS, funding for this project is available in account number 101-23303-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Knight Watch, Inc. for the removal of the existing premise system and installation of a new Galaxy access control system at the Hilliard Building, in an amount not to exceed \$5,812.92.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents after review and approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ADDITIONAL WORK WITH SMART HOMES SMART OFFICES  
FOR TECHNOLOGY UPGRADES AT THE HILLIARD BUILDING AND HSB CONFERENCE  
ROOM A**

**RESOLUTION #24 –**

WHEREAS, the Ingham County Board of Commissioners previously approved technology upgrades for HSB Conference Room A under Resolution #24-136 and surveillance upgrades at the Hilliard Building under Resolution #24-266; and

WHEREAS, additional needs have been identified, including wireless microphone integration with the AV system in HSB Conference Room A and the installation of a surveillance camera in the Hilliard Building; and

WHEREAS, Smart Homes Smart Offices, an approved MiDeals Cooperative Agreement vendor, has submitted Proposal #QUOQ19302-01 for this additional work; and

WHEREAS, the total cost of the additional work is \$2,432.65, and funds are available in the 2024 Building Repair and Maintenance line item #101-10100-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the additional work with Smart Homes Smart Offices for technology upgrades at the HSB Conference Room A and the Hilliard Building for an amount not to exceed \$2,432.65.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None                      **Absent:** None                      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None                      **Absent:** None                      **Approved 12/04/24**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INSTALLATION OF A MOVABLE WALL BETWEEN JURY ROOMS 6 AND 7 IN THE VMC CIRCUIT COURT**

**RESOLUTION #24 –**

WHEREAS the Jury Rooms 6 and 7 in the VMC Circuit Court currently lack the capacity to accommodate larger groups required for criminal trials; and

WHEREAS removing a section of the wall between Jury Rooms 6 and 7 and replacing it with a retractable wall will allow the rooms to combine into one larger space as needed, improving the efficiency of jury deliberations during criminal trials; and

WHEREAS the project will be completed by Laux Construction, located at 1018 Hogsback Road, Mason, MI 48854, under MiDeals Contract #00865; and

WHEREAS the estimated cost for this project is not to exceed \$49,815, with a contingency of \$185.00, for a total project budget of \$50,000; and

WHEREAS funding for this project will be provided through the following accounts:

- 245-13099-931000-24F08: \$15,000.00
- 245-26710-978000-20F12: \$35,000.00

WHEREAS Prevailing Wage reporting will apply to this project, and a Pre-Construction meeting will be held to ensure compliance with all requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Facilities Department to proceed with the movable wall project as proposed at the Veterans Memorial Courthouse, with Laux Construction for a not to exceed cost of \$50,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE INSTALLATION OF ACOUSTIC PANELS AT PRETRIAL SERVICES IN THE GRADY PORTER BUILDING**

**RESOLUTION #24 –**

WHEREAS, the Pretrial Services area in the Grady Porter Building experiences significant sound transfer, affecting the ability of court staff to conduct sensitive conversations effectively; and

WHEREAS, the Facilities Department recommends installing acoustic panels to absorb and block sound, enhancing the functionality and privacy of the workspace; and

WHEREAS, DBI, located at 912 E Michigan Ave, Lansing, MI 48912, has provided a quote of \$20,038.52 for the work, with an additional \$2,000 allocated as contingency, bringing the total project cost to \$22,038.52; and

WHEREAS, funds for this project are available in account #664-13099-979000-22F20, with a total allocation of \$29,400.44; and

WHEREAS, this project will utilize a Cooperative Contract through TIPS, and therefore, three quotes are not required.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with DBI, 912 E. Michigan Avenue, Lansing, MI 48912, for the installation of acoustic panels at Pretrial Services in the Grady Porter Building, with a total project cost not to exceed \$22,038.52.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents after review and approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None                      **Absent:** None                      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None                      **Absent:** None                      **Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH HEDRICK ASSOCIATES FOR  
THE SEWAGE PUMP REPLACEMENT PROJECT AT THE VETERANS MEMORIAL  
COURTHOUSE**

**RESOLUTION #24 –**

WHEREAS, the existing sewage pump and associated components at the Veterans Memorial Courthouse are experiencing significant wear and corrosion, creating potential operational and maintenance challenges; and

WHEREAS, Hedrick Associates has submitted Proposal #49107, dated November 21, 2024, to perform the Sewage Pump Replacement Project, which includes removing and replacing the existing sewage pump, installing a new Weil Vertical Sewage Pump and associated components, and testing the system for proper operation; and

WHEREAS, the total cost of the project is \$17,950, which includes materials, labor, installation, and freight, but excludes any additional repairs not outlined in the proposal; and

WHEREAS, funds for this project are available in the 2024 Building Repair and Maintenance line item #101-23303-933000; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Hedrick Associates for the Sewage Pump Replacement Project at the Veterans Memorial Courthouse in an amount not to exceed \$17,950.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents after review and approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE MODIFICATIONS TO THE  
2022 - 2024 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL FOR 2025 -  
2027**

**RESOLUTION #24 –**

WHEREAS, the Managerial and Confidential Employee Steering Committee has met and discussed the 2022 – 2024 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, the Steering Committee recommends changes in the 2022 - 2024 Managerial and Confidential Employee Personnel Manual for 2025 – 2027.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the following modifications, as proposed by the Managerial and Confidential Employee Steering Committee, to the 2022 - 2024 Managerial and Confidential Employee Personnel Manual (Manual) for 2025 - 2027 (with provisions unmodified remaining unchanged):

1. Update language in section B. Compensation Plan: the Manual is effective for a three-year period from January 1, 2025 through December 31, 2027.
2. Update language in section C. Compensation Levels: Effective the first full pay period on or after January 1, 2025, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 3% increase to the 2024 salary schedule. Effective the first full pay period on or after January 1, 2026, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 3% increase to the 2025 salary schedule. Effective the first full pay period on or after January 1, 2027, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 4% increase to the 2026 salary schedule.
3. Update language in section E. Hospitalization – Medical Coverage: benefits are subject to annual modification for health plan years 2025 – 2027 to reflect the annual recommendation(s) of the Health Care Coalition.
4. Update language in section K. Severance Pay: clarify that in the case of layoff, severance pay and benefit continuation is made as specified, without execution of a release and waiver, to a maximum of six months, with extension of an additional six months for those employed ten or more continuous years at the description of the County Services Committee for amounts under \$10,000 and by the County Services Committee and Finance Committees for amounts between \$10,000 - \$50,000 and amounts above \$50,000 will require the approval of the Board of Commissioners. Further clarify that in the case of termination, severance pay and benefit continuation is made as specified, with execution of a release and waiver, to a maximum of six months, with extension of an additional six months for those employed ten or more continuous years at the description of the County Services Committee for amounts under

\$10,000 and by the County Services Committee and Finance Committees for amounts between \$10,000 - \$50,000 and amounts above \$50,000 will require the approval of the Board of Commissioners.

5. Amend language in section M. Vacations: eliminate the prohibition on using credited vacation hours during the first six months of employment.
6. Update language in section P. Jury Duty: reflect current process of employees signing over Jury Duty pay to Ingham County in exchange for receiving full regular wages.
7. Amend language in section Q. Travel Allowance: eliminate paragraph 2 which requires repayment of conference expenses should the employee leave Ingham County employment within six months of attending the conference to reflect current practice.
8. Update language in Appendix C: Position Listing Managerial & Confidential (job titles and pay grade)
9. Update language in Appendix D - Compensation Levels: insert new wage tables.
10. Appendix E. Ingham County Road Department: Holidays – add Presidents Day and New Year’s Eve as holidays.
11. Update language in Appendix F – Helpful Links: include reference to current vendors and resources available.
12. Update obsolete language throughout the Manual.

BE IT FURTHER RESOLVED, that the 2025 – 2027 Managerial and Confidential Employee Personnel Manual will be effective January 1, 2025 and shall expire on December 31, 2027.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH  
THE CCLP CORRECTIONS UNIT**

**RESOLUTION #24 –**

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the CCLP Corrections Unit (Union) for the period January 1, 2025 through December 31, 2027; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2025 – December 31, 2027), a 2% public safety incentive wage scale adjustment and a 3% increase effective December 28, 2024, a 3% increase effective December 27, 2025, and a 4% increase effective December 26, 2026; and

WHEREAS, the agreement adds a non-discrimination clause based upon membership or non-membership in the Union; and

WHEREAS, the agreement adds an access to Ingham County premises provision; and

WHEREAS, the agreement adds date and time of application for Ingham County employment as a tie-breaker for seniority; and

WHEREAS, the agreement adds a thirty-day advance notice of layoff provision; and

WHEREAS, the agreement adds a notice of release of confidential information as well as for administrative leave in the event of the use of force as well as an MCOLES disclosure notice provision; and

WHEREAS, the agreement amends the grievance procedure to mirror the grievance procedure contained in the CCLP Law Enforcement Unit collective bargaining agreement; and

WHEREAS, the agreement amends the Elections of Remedies article; and

WHEREAS, the agreement provides for employer payment for the cost of any new training required to maintain employment; and

WHEREAS, the agreement provides for thirty-day notice of assignment change; and

WHEREAS, the agreement provides for clarification of inclement weather compensation and an increase in the annual cap from sixteen hours to twenty-four hours of leave; and

WHEREAS, the agreement updates shift premium language and increases the shift premium from thirty-five cents to fifty cents per hour, and eliminates the repayment provision for the expense of conferences attended at Ingham County expense within six months of separation of employment; and

WHEREAS, the agreement increases Corrections training pay from thirty minutes to one hour, and adds a provision for Canine Handler pay of seven hours per pay period;

WHEREAS, the agreement eliminates longevity plan retention incentive pay for employees hired by Ingham County prior to December 1, 2012; and

WHEREAS, the agreement increases the equipment allowance from \$250 to \$1,500 per year, payable annually in November rather than in April; and

WHEREAS, the agreement provides double-time pay for overtime hours worked on holidays; and

WHEREAS, the agreement eliminates the limit on sick leave use for a family member, updates sick leave provisions to comply with the Michigan Earned Sick Leave Act, and provides for 100% payout of accrued sick leave in the event of a line of duty death, and eliminates a medical dispute provision; and

WHEREAS, the agreement eliminates the prohibition on vacation leave use until after six months of employment, and updates Bereavement (Funeral) Leave provisions to be consistent with that of other Ingham County collective bargaining agreements; and

WHEREAS, the agreement updates Health, Dental and Vision Insurance provisions to be consistent with the recommendations of the Ingham County Health Care Committee; and

WHEREAS, the agreement amends the Workers' Compensation provisions to permit use of accumulated paid leave time to supplement workers' compensation benefits to 100% of regular pay, provides for employer paid health insurance in non-disputed cases for up to one year; and

WHEREAS, the agreement increases the month amount of practice ammunition provided to fifty from thirty rounds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2025 - 2027 collective bargaining agreement between Ingham County and the CCLP Corrections Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2025 – 2027 collective bargaining agreement, subject to approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH  
THE CCLP COMMAND UNIT**

**RESOLUTION #24 –**

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the CCLP Command Unit (Union) for the period January 1, 2025 through December 31, 2027; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2025 – December 31, 2027), a 2% public safety incentive wage scale adjustment and a 3% increase effective December 28, 2024, a 3% increase effective December 27, 2025, and a 4% increase effective December 26, 2026; and

WHEREAS, the agreement adds a thirty-day advance notice of layoff provision; and

WHEREAS, the agreement adds a notice of release of confidential information as well as for administrative leave in the event of the use of force as well as an MCOLES disclosure notice provision; and

WHEREAS, the agreement adds a provision for three paid administrative leave days following a use of force incident along with a 72-hour period before the employee is required to make a statement; and

WHEREAS, the agreement adds an Elections of Remedies provision to the grievance procedure; and

WHEREAS, the agreement provides for thirty-day notice of assignment change; and

WHEREAS, the agreement provides for clarification of inclement weather compensation; and

WHEREAS, the agreement updates shift premium language and increases the shift premium from thirty-five cents to fifty cents per hour; and

WHEREAS, the agreement increases Canine Handler pay to seven straight hours per pay period from 15 minutes of daily overtime per day worked; and

WHEREAS, the agreement eliminates longevity plan retention incentive pay for employees hired by Ingham County prior to December 1, 2012; and

WHEREAS, the agreement increases the equipment allowance from \$250 to \$1,500 per year, payable annually in November; and

WHEREAS, the agreement increases the clothing allowance from \$800 to \$1,500 per year, payable annually in December; and



WHEREAS, the agreement increases the month amount of practice ammunition provided to fifty from thirty rounds; and

WHEREAS, the agreement provides an employee with a minimum of 200 accrued vacation hours may cash out up to 40 hours annually by December 15 of each year; and

WHEREAS, the agreement provides double-time pay for overtime hours worked on holidays; and  
WHEREAS, the agreement eliminates the limit on sick leave use for a family member, updates sick leave provisions to comply with the Michigan Earned Sick Leave Act, and provides for 100% payout of accrued sick leave in the event of a line of duty death; and

WHEREAS, the agreement updates Bereavement (Funeral) Leave provisions to be consistent with that of other Ingham County collective bargaining agreements; and

WHEREAS, the agreement updates Health, Dental and Vision Insurance provisions to be consistent with the recommendations of the Ingham County Health Care Committee; and

WHEREAS, the agreement amends the Workers' Compensation provisions to permit use of accumulated paid leave time to supplement workers' compensation benefits to 100% of regular pay, provides for employer paid health insurance in non-disputed cases for up to one year; and

WHEREAS, the agreement provides for employer payment for the cost of any new training required to maintain employment; and

WHEREAS, the agreement includes an MCOLES disclosure notice provision.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2025 - 2027 collective bargaining agreement between Ingham County and the CCLP Command Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2025 – 2027 collective bargaining agreement, subject to approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH  
THE CCLP LAW ENFORCEMENT UNIT**

**RESOLUTION #24 –**

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the CCLP Law Enforcement Unit (Union) for the period January 1, 2025 through December 31, 2027; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2025 – December 31, 2027), a 2% public safety incentive wage scale adjustment and a 3% increase effective December 28, 2024, a 3% increase effective December 27, 2025, and a 4% increase effective December 26, 2026; and

WHEREAS, the agreement adds a non-discrimination clause based upon membership or non-membership in the Union; and

WHEREAS, the agreement adds an access to Ingham County premises provision and removes the reference to Article 10, Internal Affairs regarding reasonable time for special meetings; and

WHEREAS, the agreement adds a thirty-day advance notice of layoff provision; and

WHEREAS, the agreement adds a notice of release of confidential information as well as for administrative leave in the event of the use of force as well as an MCOLES disclosure notice provision; and

WHEREAS, the agreement amends the Elections of Remedies article; and

WHEREAS, the agreement provides for employer payment for the cost of any new training required to maintain employment; and

WHEREAS, the agreement the agreement increases training pay from thirty minutes to one hour, and increases Canine Handler pay to seven straight hours per pay period from 15 minutes of daily overtime per day worked; and

WHEREAS, the agreement provides for thirty-day notice of assignment change; and

WHEREAS, the agreement provides for clarification of inclement weather compensation and an increase in the annual cap from sixteen hours to twenty-four and one-half hours of leave; and

WHEREAS, the agreement updates shift premium language and increases the shift premium from thirty-five cents to fifty cents per hour; and

WHEREAS, the agreement eliminates longevity plan retention incentive pay for employees hired by Ingham County prior to December 1, 2012; and

WHEREAS, the agreement provides for a 50% match up to the first \$2,000 contributed by the employee to their 457(b) Plan for an amount not to exceed \$1,000 annually contributed by the Employer; and

WHEREAS, the agreement references the retire/rehire program whereby retired law enforcement officers are eligible for rehire subject to MERS rules regarding rehire; and

WHEREAS, the agreement increases the clothing allowance from \$800 to \$1,500 in the first year following promotion to detective rank and then \$1,000 per year thereafter, payable annually in December; and

WHEREAS, the agreement increases the equipment allowance from \$250 to \$1,500 per year, payable annually in November rather than in April; and

WHEREAS, the agreement provides double-time pay for overtime hours worked on holidays; and

WHEREAS, the agreement eliminates the limit on sick leave use for a family member, updates sick leave provisions to comply with the Michigan Earned Sick Leave Act, and provides for 100% payout of accrued sick leave in the event of a line of duty death; and

WHEREAS, the agreement eliminates the prohibition on vacation leave use until after six months of employment, and updates Bereavement (Funeral) Leave provisions to be consistent with that of other Ingham County collective bargaining agreements; and

WHEREAS, the agreement updates Health, Dental and Vision Insurance provisions to be consistent with the recommendations of the Ingham County Health Care Committee; and

WHEREAS, the agreement amends the Workers' Compensation provisions to permit use of accumulated paid leave time to supplement workers' compensation benefits to 100% of regular pay, and provides for employer paid health insurance in non-disputed cases for up to one year; and

WHEREAS, the agreement increases the month amount of practice ammunition provided to fifty from thirty rounds; and

WHEREAS, the agreement includes clean-up of language as a housekeeping matter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2025 - 2027 collective bargaining agreement between Ingham County and the CCLP Law Enforcement Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2025 – 2027 collective bargaining agreement, subject to approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH  
THE TEAMSTERS LOCAL 214 ASSISTANT PUBLIC DEFENDERS UNIT**

**RESOLUTION #24 –**

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the Teamsters Local 214 Assistant Public Defenders Unit (Union) for the period January 1, 2025 through December 31, 2027; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2025 – December 31, 2027), a 3% increase effective the first full pay period following January 1, 2025, a 3% increase effective the first full pay period following January 1, 2026, and a 4% increase effective the first full pay period following January 1, 2027; and

WHEREAS, the agreement updates Disability Insurance language to be consistent with the current disability plan; and

WHEREAS, the agreement corrects the vacation leave accrual rate, and eliminates the prohibition on utilizing paid vacation leave accruals during the first six months of employment; and

WHEREAS, the agreement increases daily on-call pay as follows:

2025: from \$232 to \$250  
2026: from \$239 to \$257.50  
2027: \$267.90

WHEREAS, the agreement corrects the benefit multiplier percentage stated in the hybrid retirement language.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2025 - 2027 collective bargaining agreement between Ingham County and the Teamsters Local 214 Assistant Public Defenders Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2025 – 2027 collective bargaining agreement, subject to approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE 2025 - 2027 COLLECTIVE BARGAINING AGREEMENT WITH  
THE TEAMSTERS LOCAL 243 ZOO SUPERVISORY UNIT**

**RESOLUTION #24 –**

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the Teamsters Local 243 Zoo Supervisory Unit (Union) for the period January 1, 2025 through December 31, 2027; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2025 – December 31, 2027), a 3% increase effective the first full pay period following January 1, 2025, a 3% increase effective the first full pay period following January 1, 2026, and a 4% increase effective the first full pay period following January 1, 2027; and

WHEREAS, the agreement updates Health, Dental and Vision Insurance provisions to be consistent with the recommendations of the Ingham County Health Care Committee, and extends dental and vision insurance to probationary employees; and

WHEREAS, the agreement updates Disability Insurance language; and

WHEREAS, the agreement eliminates the prohibition on utilizing paid vacation leave accruals during the first six months of employment; and

WHEREAS, the agreement increases the cap on vacation leave accruals to 450 hours for employee use and limits the cap for payout at separation of employment to 380 hours, and permits use of vacation leave accruals in tenths of an hour; and

WHEREAS, the agreement expands the safety boot allowance to include clothing and increases it to \$200 from \$100; and

WHEREAS, the agreement modifies pronouns to gender neutral language.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2025 - 2027 collective bargaining agreement between Ingham County and the Teamsters Local 243 Zoo Supervisory Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2025 – 2027 collective bargaining agreement, subject to approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A PAID PARENTAL LEAVE POLICY**

**RESOLUTION #24 –**

WHEREAS, the Ingham County Policy Review Committee was established to review existing policies and recommend new policies for Ingham County; and

WHEREAS, Resolution #24-419 directed the Policy Review Committee to develop a Paid Parental Leave Policy; and

WHEREAS, the purpose of the policy is to provide up to 12 weeks (60 days/480 hours), prorated according to assigned FTE, of paid parental leave to employees following the birth of an employee's child or the placement of a child with an employee in connection with adoption or foster care; and

WHEREAS, employees must be actively employed with Ingham County as a full or part-time employee and must meet one of the following criteria:

- Have recently given birth to a child
- Recently become a legal parent/guardian of a child
- Have recently adopted a child or been placed with a foster child; and

WHEREAS, employees who are temporary, seasonal, or interns are not eligible for this benefit; and

WHEREAS, the attached draft Paid Parental Leave Policy establishes all of requirements, procedures, and processes associated with the policy.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the new Paid Parental Leave Policy, which shall take effect upon the date Resolution #24-214 was approved.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all departments of Ingham County and Elected Officials and the Courts that choose to participate.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest

**Nays:** Schafer

**Absent:** None

**Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**



## INGHAM COUNTY POLICY

<b>Name:</b>	Paid Parental Leave	<b>Policy #:</b>	
<b>Category:</b>	General Administration	<b>Effective Date:</b>	08/27/2024
<b>Last Reviewed:</b>		<b>Last Revised:</b>	
		<b>Next Review:</b>	
<b>Applicable To:</b>	All Ingham County Operations		

### 1. POLICY

The Ingham County will provide up to 12 weeks (60 days/480 hours), prorated according to assigned FTE, of paid parental leave to employees following the birth of an employee's child or the placement of a child with an employee in connection with adoption or foster care.

### 2. PURPOSE

The purpose of paid parental leave is to enable an employee to care for and bond with a newborn, newly adopted, or newly placed child. This policy will run concurrently with The Family and Medical Leave Act (FMLA) leave, as applicable.

### 3. DEFINITIONS

**Recent:** within the last 30 days after the effective date of the policy.

**Child:** person under the age of 18.

### 4. PROCEDURE

4.1. **Eligibility Requirement:** Employees must be actively employed with Ingham County as a full or part-time employee. Employees who are temporary, seasonal or interns are not eligible for this benefit.

4.2. In addition, employees must meet one of the following criteria:

1. Have recently given birth to a child.
2. Recently become a legal parent/guardian of a child.
3. Have recently adopted a child or been placed with a foster child.

Once eligibility has been met, the employee may be approved for parental leave time.

4.3. **Request for Paid Parental Leave**

1. The employee will complete the Paid Parental Leave form and submit to the human resource (HR) department with notice of the request for parental leave at least 90 days prior to the proposed date of the leave, or as soon as possible if unforeseen.
2. The employee is required to submit documentation to substantiate the request.

4.4. **Amount, Time Frame and Duration of Paid Parental Leave**

1. Eligible employees will receive a maximum of 12 weeks (60 days/480 hours), prorated according to their assigned FTE, of paid parental leave per birth, adoption or placement of a child/children occurring within the 12-month period of the date of eligibility. If a multiple



- birth, adoption, or placement occurs (e.g., the birth of twins or adoption of siblings) this does not increase the 12 weeks (60 days/480 hours) total amount of parental leave granted.
2. Parental leave may be requested to be used during the 12-month period immediately following the birth, adoption or placement of a child with the employee. This leave time may not be used or extended beyond the 12-month time frame.
  3. In situations where Ingham County employs both parents of a newborn/adopted/placed child, each parent may have the stated amount of paid parental leave under this policy, in coordination with the organization to assure efficient operations.
  4. Each hour of paid parental leave is compensated at the employee's regular, hourly rate. Parental Leave time will not be counted as hours worked for overtime purposes.
  5. Parental leave time does not have to be taken all at once but must be used within the 12-month time frame. Any unused parental leave will be forfeited at the end of the 12-month period from the effective date of eligibility. Employees must work with their supervisor for intermittent leave schedules.
  6. Upon termination of employment, an employee will not be paid for any unused parental leave time and an employee may not use parental leave during the termination notice period, as that time is needed to coordinate and transition organizational operations.

#### **4.5. Coordination with Other Policies**

1. Paid Parental leave taken under this policy will run concurrently with leave under the FMLA; thus, any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth or placement of a child or due to adoption or foster care, the parental leave will be counted toward the 12 weeks of available FMLA leave per a 12-month period. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave, whether paid or unpaid be granted to the employee under the FMLA exceed 12 weeks during the 12-month FMLA period. Please refer to the Family and Medical Leave Policy for further guidance on the FMLA.
2. After the paid parental leave is exhausted, the balance of FMLA leave (if applicable) may be compensated through employees' accrued sick time and annual leave time, as outlined in Collective Bargaining Agreements and policies. Upon exhaustion of accrued sick and annual leave time, any remaining leave will be unpaid leave. Please refer to the Family and Medical Leave Policy for further guidance on the FMLA. Employees who have exhausted paid leave time may request sick leave donations in accordance with County policy.
3. An employee who takes paid parental leave that does not qualify for FMLA leave will be afforded the same level of job protection for the period of time that the employee is on paid parental leave as if the employee was on FMLA-qualifying leave.
4. The employee and Ingham County will maintain all elected benefits during the paid parental leave period just as if they were taking any other leave.
5. Employees will remain responsible for any employee premiums, contributions, or other required deductions.
6. If a designated holiday occurs while the employee is on paid parental leave, the holiday will be paid as holiday pay, and the parental leave day is extended up to the maximum eligible time of 12 weeks (60 days/480 hours).
7. While on paid parental leave, an employee is not eligible for inclement weather pay.
8. As with all other leaves, employees on leave shall not have any other employment with any other entity that conflicts with the need for parental leave.

#### **Coordination with Other Policies**

### **5. REFERENCES/ATTACHMENTS**

FMLA Statute

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTIONS #22-212 AND #23-564 AND TO ALLOCATE  
REMAINING ARPA FUNDS BY DECEMBER 31, 2024**

**RESOLUTION #24 –**

WHEREAS, Ingham County received \$56,796,438 in American Rescue Plan Act (ARPA) funds; and

WHEREAS, ARPA funds are required by the U.S. Department of Treasury to be obligated by December 31, 2024; and

WHEREAS, \$766,412.51 remain unallocated, \$351,412.51, which was reserved for possible project overages, and \$415,000 for a County fiber engineering and installation project with Western Tel-Com (Resolution #23-564), which has been cancelled; and

WHEREAS, two existing ARPA projects would benefit from additional funding:

- \$13,000 COVID Sick Leave (Resolution #22-053)
- \$753,412.51 for the Visiting Judge Program (Resolution #22-212); and

WHEREAS, COVID Sick Leave, approved with no defined expenditure, currently has \$989,790.39 expenditures to date; and

WHEREAS, allocating an additional \$13,000 to COVID Sick Leave will ensure adequate funding through December 31, 2024, which is when the program ends; and

WHEREAS, the Visiting Judge Program was approved as a three-year program, June 2022-June 2025, with a total approved expenditure of \$2,602,228; and

WHEREAS, current expenditures in the Visiting Judge Program are \$2,796,717.78 due to increased personnel costs and the acquisition of the 426 S. Walnut Street property for \$935,000 and

WHEREAS, allocating an additional \$753,412.51 to the Visiting Judge Program will help offset the cost of the property purchase and provide adequate funding for the project to run the proposed three-year term.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the following actions with regard to ARPA funding:

- Cancel Resolution #23-564, Resolution to Approve Fiber Engineering and Construction from Western Tel-Com

- Amend Resolution #22-212, Resolution to Approve American Rescue Plan Funds for the 30<sup>th</sup> Circuit Court Visiting Judge Program by allocating \$415,000 from Resolution #23-564 and \$338,412.51 from unallocated ARPA funds
- Allocate remaining unallocated ARPA funds in the amount of \$13,000 to COVID Sick Leave

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None

**Absent:** None

**Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

Introduced by the County Services and Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE  
CONTRACT FOR LEGAL SERVICES WITH COHL, STOKER & TOSKEY, P.C.**

**RESOLUTION #24 –**

WHEREAS, the Board of Commissioners has a contract for legal services with Cohl, Stoker & Toskey, P.C. (hereinafter “Contractor”); and

WHEREAS, that contract requires the Contractor to provide comprehensive legal services to the County under an annual fixed fee; and

WHEREAS, the Contractor has requested a base fee increase of a 3% base fee increase effective January 1, 2025, a 3% base fee increase effective January 1, 2026, and a 4% base fee increase effective January 1, 2027, consistent with the historical practice of the parties.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract amendment with Cohl, Stoker & Toskey, P.C. to provide for a 3% base rate increase effective January 1, 2025, a 3% base rate increase effective January 1, 2026, and a 4% base rate increase effective January 1, 2027.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make a budget adjustment, as needed, for this contract amendment.

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2024 INGHAM COUNTY BUDGET**

**RESOLUTION #24 –**

WHEREAS, the Board of Commissioners adopted the 2024 Budget on October 24, 2023 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2024 Ingham County General Fund budget at \$105,448,652.

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

# Ingham County

General Fund - Budget v. Actual Report

Year to Date as of September 30, 2024

	Amended Budget (Unaudited)	Actual	Percentage
<b>Revenues</b>			
Taxes	\$ 64,650,121	\$ 66,011,069	102.11
Grant Revenue	4,955,731	4,219,254	85.14
State Revenue	10,624,061	5,618,169	52.88
Register of Deeds Revenue	1,789,000	1,010,730	56.50
Police Contract	3,494,239	2,784,918	79.70
Indirect Costs	1,603,207	1,325,943	82.71
Investment earning/(loss)	1,400,000	762,923	54.49
Transfer In from Other Funds	4,510,613	986,893	21.88
Carryover Surplus Used	1,007,644	-	-
Other	11,014,036	12,673,005	115.06
<b>Total Revenues</b>	<b>\$ 105,048,652</b>	<b>\$ 95,392,903</b>	<b>90.81</b>
<b>Expenditures</b>			
Wages & Fringes	55,535,822	47,219,791	85.03
Supplies & Postage	2,255,998	1,799,258	79.75
Contractual Services	5,347,823	4,146,713	77.54
Building & Equip Maintenance	1,011,753	781,208	77.21
Drain Assessment	889,579	849,535	95.50
Utilities and Telephone	1,249,604	973,788	77.93
IT Services	3,337,865	2,937,740	88.01
Other Expenditures	8,247,997	6,370,525	77.24
Transfers Out to Other Funds	25,892,411	21,574,406	83.32
Contingency	176,784	-	-
Capital Outlay	1,103,016	1,340,108	121.49
<b>Total Expenditures</b>	<b>\$ 105,048,652</b>	<b>\$ 87,993,071</b>	<b>83.76</b>
<b>Revenues less expenditures</b>	<b>\$ -</b>	<b>\$ 7,399,832</b>	

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE REVISION OF THE 2024 APPORTIONMENT REPORT**

**RESOLUTION #24 –**

WHEREAS, the 2024 Ingham County Apportionment Report was approved by Resolution #24-491 on October 22, 2024; and

WHEREAS, Ingham County has received voter approval to levy a millage for Housing and Homeless for the purposes of expanding and improving the quality of housing available to low- and moderate-income families; and

WHEREAS, Ingham County has calculated and authorized the effective Housing and Homeless millage of 0.5000 mills (\$0.5000 for each \$1,000 of taxable value) to be levied on the Winter 2024 tax bills; and

WHEREAS, the City of Williamston has received voter approval to renew a previously authorized millage levy for the Williamston Area Senior Center; and

WHEREAS, the City of Williamston has calculated and authorized the effective Williamston Area Senior Center millage of 0.2475 mills (\$0.2475 for each \$1,000 of taxable value) to be levied on its Winter 2024 tax bills; and

WHEREAS, the Leroy Township has received voter approval to levy a millage for the Senior Center; and

WHEREAS, the Leroy Township has calculated and authorized the effective Senior Center millage of 0.2478 mills (\$0.2478 for each \$1,000 of taxable value) to be levied on its Winter 2024 tax bills; and

WHEREAS, the Meridian Charter Township has received voter approval to levy a millage for the CATA Redi-Ride; and

WHEREAS, the Meridian Charter Township at their November 12, 2024 meeting has declined to levy the millage previously approved (0.1966 mills); and

WHEREAS, the Wheatfield Township has received voter approval to renew a previously authorized millage levy for the Senior Center; and

WHEREAS, the Wheatfield Township has calculated and authorized the effective Senior Center millage of 0.2438 mills (\$0.2438 for each \$1,000 of taxable value) to be levied on its Winter 2024 tax bills; and

WHEREAS, the Williamstown Township has received voter approval to levy a millage for the Williamston Area Senior Center; and

WHEREAS, the Williamstown Township has calculated and authorized the effective Williamston Area Senior Center millage of 0.2500 mills (\$0.2500 for each \$1,000 of taxable value) to be levied on its Winter 2024 tax bills; and

THEREFORE BE IT RESOLVED, that Resolution #24-491 be amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2024.

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**



**Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of Ingham for the Year 2024**

This report is used under the authority of P.A. 282 of 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of \$100.

1 Taxing Government Authority	2 Taxable Valuation	3 Separate or Allocated	Millages		6 Purpose
			4 Operating	5 Bldg./Site/Debt	
State Education Tax	10,524,145,921	6.0000			
County Operating	10,524,145,921	6.7479			
Veterans	10,524,145,921	0.0328			PA 363 of 2004
Animal Control	10,524,145,921		0.1500		
Juvenile Justice	10,524,145,921		0.6000		
Public Transportation	10,524,145,921		0.5988		
Potter Park Zoo	10,524,145,921		0.4986		
Farmland Preservation	10,524,145,921		0.1395		
Jail/Justice	10,524,145,921		0.8476		
Parks & Trails	10,524,145,921		0.4986		
Elder Care	10,524,145,921		0.3000		
911 Services	10,524,145,921		0.8483		
Health Services	10,524,145,921		0.6300		
Housing Homeless	10,524,145,921		0.5000		
<b>TOWNSHIPS:</b>					
Alaiedon Township	273,639,778	0.8314			
Aurelius Township	209,813,083	0.8200	0.5000		Fire
Bunker Hill Township	107,503,979	0.9812			
Delhi Charter Township	1,062,023,004	4.2410	4.4403		Fire, Police, EMS Eq., Parks/Rec
Ingham Township	102,727,952	0.9591			
Lansing Charter Township	368,591,363	4.6206	4.1285		Extra Operating & Sidewalks
Leroy Township	187,825,137	0.8062	0.2478		Seniors
Leslie Township	123,880,635	0.9997	.8892		Fire
Locke Township	100,169,011	0.9785			
Meridian Charter Township	2,274,309,498	4.1344	3.9285	2.1429	Streets, Com.Serv., Roads, Parks, Police, Fire, Paths, Land Preservation, (no CATA 2024)
Onondaga Township	115,929,842	0.9304	0.9729		Fire
Stockbridge Township	259,084,162	0.7810			
Vevay Township	168,247,173	0.9896			
Wheatfield Township	100,398,574	0.9628	0.2438		Seniors
White Oak Township	109,156,991	0.9915			
Williamstown Township	325,020,032	0.9712	0.2500		Seniors

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\*values on this page exclude partial Disabled Veteran's Exemptions but include fractional Ren Zones

**Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of Ingham for the Year 2024**

7 Taxing Authorities	8 2024 Real & Personal Taxable Value	9 2024 Total Tax Rates	10 DOLLARS OF AD VALOREM TAXES LEVIED
<b>CITIES:</b>			
East Lansing	1,247,802,178	16.3552	20,408,054
Lansing	2,856,418,163	23.6000	67,411,469
Lansing-Ren Zone 25% tax	9,815,200	9.0200	88,533
Lansing-Ren Zone 75% tax	42,015,300	18.7400	787,367
Leslie	49,574,729	16.6000	822,941
Mason	300,235,197	16.2391	4,875,549
Williamston	150,841,284	14.8663	2,242,452
<b>Village Rates:</b>			
Dansville	15,235,251	8.1734	124,524
Stockbridge	39,774,995	16.1628	642,875
Webberville	73,015,420	13.2000	963,804

CERTIFICATION

I hereby certify that this report is a true statement of the taxable valuations of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the

County of Ingham for the year 2024

\_\_\_\_\_  
Signature of County Equalization Director

NOTARIZATION

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
County, Michigan

STATE OF MICHIGAN

County of \_\_\_\_\_ } ss

Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_  
year \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

continued on page 3

It is important that all city ad valorem taxes be entered on this sheet, County Board of Commissioners do not certify City or Village tax rates. These rates are for information purposes only. List all school districts on page 3.

\*values on this page exclude partial Disabled Veteran's Exemptions

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**Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of Ingham for the Year 2024**

11 Taxing Authorities	12 Taxable Value		13 2024 Operating Tax Rates	14 2024 Debt Tax Rates
<b>Capital Area Transportation Authority</b>	<b>8,081,952,846</b>		2.9895	
Delhi Charter Twp.	1,062,023,004			
Lansing Charter Twp.	368,591,363			
Meridian Charter Twp.	2,274,309,498			
City of East Lansing (Ingham)	1,247,802,178			
City of East Lansing (Clinton County)	154,024,644			
City of Lansing (Ingham County)	2,856,418,163			
City of Lansing (Eaton County)	118,783,996			
<b>Capital Area District Library</b>	<b>9,290,004,132</b>		1.5590	
Ingham County	9,225,619,530			
Eaton County	64,384,602			
<b>Capital Regional Airport Authority</b>	<b>10,622,014,910</b>		.6990	
Ingham County	10,490,180,646			
Eaton County	118,783,996			
Clinton County	13,050,268			
<b>East Lansing Downtown Development Authority</b>	<b>192,208,552</b>		1.6462	
<b>Fowlerville District Library</b>	<b>16,758,938</b>		1.3210	
Locke Township	1,005,920			
White Oak Township	15,753,018			
<b>Northern Ingham Emergency Services Authority</b>	<b>864,254,038</b>		1.9762	.9881
Leroy Twp.	187,825,137			
Locke Twp.	100,169,011			
Wheatfield Twp.	100,398,574			
Williamstown Twp.	325,020,032			
City of Williamston	150,841,284			
<b>Stockbridge Area Emergency Services Authority</b>	<b>638,765,365</b>		1.6000	
Bunker Hill Twp.	107,503,979			
Stockbridge Twp.	259,084,162			
White Oak Twp.	109,156,991			
Jackson County (Waterloo Twp.)	163,020,233			

\*values on this page exclude partial Disabled Veteran's Exemptions

**Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of Ingham for the Year 2024**

1	2	3	4	Millages			8
				5	6	7	
	Intermediate School Districts and Community College	List Each Twp/City Where Located Separately	Total Taxable Value	ISD Allocated	Charter	Voted	County Use Notes
	<b>Ingham Intermediate School District</b>		<b>12,406,699,499</b>	.1994			Operating
	Clinton County	679,254,482			4.4952	.2432	Special Education
	Eaton County	1,026,457,543			1.2912		Vocational Education
	Ingham County	10,308,538,732					Lansing Schools do not pay into vocational education
	Jackson County	156,051,333					
	Livingston County	185,116,758					
	Shiawassee County	9,811,100					
	Washtenaw County	41,469,551					
	<b>Eaton Regional Education Service Area</b>		<b>116,391,337</b>	.1775			Operating
	Aurelius Twp.	48,658,992				3.5700	Special Education
	Delhi Charter Twp.	15,713,692				.8896	Vocational Education
	Onondaga Twp.	52,018,653					
	<b>Jackson Co. Intermediate School District</b>		<b>2,048,197</b>	.3400			Operating
	Leslie Twp	588,515			4.6984	1.5408	Special Education
	Onondaga Twp	1,459,682			2.1286		Vocational Education
	<b>Livingston Educational Service Authority</b>		<b>16,758,938</b>				Operating
	Locke Twp	1,005,920				0.0625	Special Education
	White Oak Twp	15,753,018				3.1097	
	<b>Shiawassee Regional Ed. Serv. Dist.</b>		<b>46,337,180</b>				Operating
	Locke Twp	26,650,662				.2368	Special Education
	Williamstown Twp	19,686,518				4.0980	Vocational Education
						.9933	
	<b>Lansing Community College</b>		<b>15,435,267,048</b>				Operating
	Ingham County	10,308,538,732					
	Clinton County	2,135,621,216					
	Eaton County **	2,786,996,413					
	Ionia County	8,363,849					
	Livingston County	185,116,758					
	Shiawassee County	10,630,080					

\*values on this page exclude partial Disabled Veteran's Exemptions

**Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of Ingham for the Year 2024**

1			2	3	4	5	Extra Voted		8
All Property	Non-Homestead	Comm. Personal	School District School District Code	Township/City Where Located	Taxable Value for Each	ISD Only Allocated	6 Operating	7 Bldg/Site Sinking Fund	County Use Notes
248,840,603	55,751,231	708,672	<b>DANSVILLE</b>						
X			33040	Bunker Hill Twp	43,014,432			7.9785	
	X		33040	Bunker Hill Twp	15,110,720		18.0000		
		X	33040	Bunker Hill Twp	227,800		6.0000		
X			33040	Ingham Twp	102,718,159			7.9785	
	X		33040	Ingham Twp	13,076,232		18.0000		
		X	33040	Ingham Twp	107,500		6.0000		
X			33040	Leroy Twp	7,527,540			7.9785	
	X		33040	Leroy Twp	1,631,759		18.0000		
		X	33040	Leroy Twp	39,572		6.0000		
X			33040	Leslie Twp	1,175,243			7.9785	
	X		33040	Leslie Twp	15,150		18.0000		
			33040	Leslie Twp	-		6.0000		
X			33040	Stockbridge Twp	1,459,313			7.9785	
	X		33040	Stockbridge Twp	403,600		18.0000		
			33040	Stockbridge Twp	-		6.0000		
X			33040	Vevay Twp	6,169,047			7.9785	
	X		33040	Vevay Twp	591,539		18.0000		
			33040	Vevay Twp	-		6.0000		
X			33040	Wheatfield Twp	26,870,260			7.9785	
	X		33040	Wheatfield Twp	1,462,040		18.0000		
		X	33040	Wheatfield Twp	28,800		6.0000		
X			33040	White Oak Twp	59,906,609			7.9785	
	X		33040	White Oak Twp	23,460,191		18.0000		
		X	33040	White Oak Twp	305,000		6.0000		
1,473,875,131	732,139,610	34,112,700	<b>EAST LANSING</b>						
X			33010	Lansing Charter Twp	161,340			7.2956	
	X		33010	Lansing Charter Twp	161,340		18.0000		
			33010	Lansing Charter Twp	-		6.0000		
X			33010	Meridian CharterTwp	226,805,182			7.2956	
	X		33010	Meridian CharterTwp	59,010,348		18.0000		
		X	33010	Meridian CharterTwp	487,000		6.0000		

All Property	1		2	3	4	5	Extra Voted		8 County Use Notes
	Non-Homestead	Comm. Personal	School District School District Code	Township/City Where Located	Taxable Value for Each	ISD Only Allocated	6 Operating	7 Bldg/Site Sinking Fund	
			<b>EAST LANSING continued</b>						
X			33010	City of East Lansing	1,172,412,648			7.2956	
	X		33010	City of East Lansing	610,779,285		18.0000		
		X	33010	City of East Lansing	30,506,900		6.0000		
X			33010	City of Lansing	74,495,961			7.2956	
	X		33010	City of Lansing	62,188,637		18.0000		
		X	33010	City of Lansing	3,118,800		6.0000		
116,391,337	10,024,224	700	<b>EATON RAPIDS</b>						
X			23050	Aurelius Twp	48,658,992			7.9851	
	X		23050	Aurelius Twp	3,927,469		17.8669		
			23050	Aurelius Twp	-		5.8669		
X			23050	Delhi Charter Twp	15,713,692			7.9851	
	X		23050	Delhi Charter Twp	1,280,477		17.8669		
			23050	Delhi Charter Twp	700		5.8669		
X			23050	Onondaga Twp	52,018,653			7.9851	
	X		23050	Onondaga Twp	4,816,278		17.8669		
		X	23050	Onondaga Twp	-		5.8669		
26,512,613	9,012,466	2,300	<b>FOWLerville</b>						
X			47030	Locke Twp	16,249,685			9.5500	
	X		47030	Locke Twp	1,530,226		18.0000		
			47030	Locke Twp	-		6.0000		
X			47030	White Oak Twp	10,262,928			9.5500	
	X		47030	White Oak Twp	7,482,240		18.0000		
			47030	White Oak Twp	2,300		6.0000		
597,404,585	116,156,241	2,476,800	<b>HASLETT</b>						
X			33060	Meridian Charter Twp	548,126,518			10.2828	
	X		33060	Meridian Charter Twp	108,834,813		18.0000		
		X	33060	Meridian Charter Twp	2,351,500		6.0000		
X			33060	Williamstown Twp	47,862,591			10.2828	
	X		33060	Williamstown Twp	5,957,152		18.0000		
		X	33060	Williamstown Twp	74,100		6.0000		
X			33060	City of East Lansing	1,415,476			10.2828	
	X		33060	City of East Lansing	1,364,276		18.0000		
		X	33060	City of East Lansing	51,200		6.0000		

1			2	3	4	5	Extra Voted		8
All Property	Non-Homestead	Comm. Personal	School District School District Code	Township/City Where Located	Taxable Value for Each	ISD Only Allocated	6 Operating	7 Bldg/Site Sinking Fund	County Use Notes
20,175,942	3,880,819	68,600	<b>HOLT</b>						
X			33070	Delhi Charter Twp	1,304,251			8.2300	
	X		33070	Delhi Charter Twp	1,191,139		18.0000		
		X	33070	Delhi Charter Twp	48,600		6.0000		
X			33070	City of Lansing	18,700,202			8.2300	
	X		33070	City of Lansing	2,689,680		18.0000		
			33070	City of Lansing	20,000		6.0000		
X			33075	Delhi Charter Twp	171,489			.6000	Eaton Rapids tr from ER (2015)
								8.2300	Eaton Rapids tr to Holt (2015)
			33075	Delhi Charter Twp	-		18.0000		
			33075	Delhi Charter Twp	-		6.0000		
3,952,386,147	1,968,912,766	168,544,200	<b>LANSING</b>						
X			33020	Delhi Charter Twp	952,461,243			7.0575	
	X		33020	Delhi Charter Twp	310,390,594		17.4478		
		X	33020	Delhi Charter Twp	33,935,400		5.4478		
X			33020	Lansing Charter Twp	212,594,750			7.0575	
	X		33020	Lansing Charter Twp	158,210,381		17.4478		
		X	33020	Lansing Charter Twp	14,515,800		5.4478		
X			33020	City of East Lansing	73,822,314			7.0575	
	X		33020	City of East Lansing	66,845,079		17.4478		
		X	33020	City of East Lansing	6,875,800		5.4478		
X			33020	City of Lansing	2,713,507,840			7.0575	Includes partial Ren Zones - all
	X		33020	City of Lansing	1,433,466,712		17.4478		Included partial Ren Zones @ % tax
		X	33020	City of Lansing	113,217,200		5.4478		Included partial Ren Zones @ % tax
X			33021	City of Lansing-REZ	-			7.0575	Renaissance Zone
	X		33021	City of Lansing-REZ	-				Renaissance Zone
		X	33021	City of Lansing-REZ	-				Renaissance Zone
266,111,698	78,855,990	1,990,484	<b>LESLIE</b>						
X			33100	Bunker Hill Twp	45,076,665			4.3049	
	X		33100	Bunker Hill Twp	21,292,636		18.0000		
		X	33100	Bunker Hill Twp	10,300		6.0000		
X			33100	Leslie Twp	115,974,456			4.3049	
	X		33100	Leslie Twp	31,466,492		18.0000		
		X	33100	Leslie Twp	1,453,734		6.0000		

1		2		3		4		5		Extra Voted		8	
All Property	Non-Homestead	Comm. Personal	School District School District Code	Township/City Where Located	Taxable Value for Each	ISD Only Allocated	6 Operating	7 Bldg/Site Sinking Fund			County Use Notes		
			<b>LESLIE continued</b>										
X			33100	Onondaga Twp	55,485,848			4.3049					
	X		33100	Onondaga Twp	7,426,389		18.0000						
		X	33100	Onondaga Twp	333,600		6.0000						
X			33100	City of Leslie	49,574,729			4.3049					
	X		33100	City of Leslie	18,670,473		18.0000						
		X	33100	City of Leslie	192,850		6.0000						
903,908,521	237,069,816	10,757,685	<b>MASON</b>										
X			33130	Ingham Twp	9,793			6.6645					
			33130	Ingham Twp	-		17.9748						
			33130	Ingham Twp	-		5.9748						
X			33130	Leslie Twp	261,177			6.6645					
			33130	Leslie Twp	-		17.9748						
			33130	Leslie Twp	-		5.9748						
X			33130	Alaiedon Twp	161,850,731			6.6645					
	X		33130	Alaiedon Twp	47,533,023		17.9748						
		X	33130	Alaiedon Twp	1,116,000		5.9748						
X			33130	Aurelius Twp	161,154,091			6.6645					
	X		33130	Aurelius Twp	11,070,922		17.9748						
		X	33130	Aurelius Twp	729,400		5.9748						
X			33130	Delhi Charter Twp	92,372,329			6.6645					
	X		33130	Delhi Charter Twp	17,347,715		17.9748						
		X	33130	Delhi Charter Twp	770,100		5.9748						
X			33130	Leslie Twp	5,881,244			6.6645					
	X		33130	Leslie Twp	574,683		17.9748						
		X	33130	Leslie Twp	72,205		5.9748						
								1.4500					Leslie tr to Mason (1996)
X			33124	Leslie Twp	261,177			6.6683					Leslie tr to Mason (1996)
	X		33124	Leslie Twp	-		17.9748						
		X	33124	Leslie Twp	-		5.9748						
X			33130	Onondaga Twp	6,859,397			6.6645					
	X		33130	Onondaga Twp	1,199,965		17.9748						
			33130	Onondaga Twp	-		5.9748						
X			33130	Vevay Twp	162,078,126			6.6645					
	X		33130	Vevay Twp	34,752,101		17.9748						
		X	33130	Vevay Twp	1,300,550		5.9748						



1			2	3	4	5	Extra Voted		8
All Property	Non-Homestead	Comm. Personal	School District School District Code	Township/City Where Located	Taxable Value for Each	ISD Only Allocated	6 Operating	7 Bldg/Site Sinking Fund	County Use Notes
			<b>MASON continued</b>						
X			33130	Wheatfield Twp	5,002,438			6.6645	
	X		33130	Wheatfield Twp	533,669		17.9748		
			33130	Wheatfield Twp	-		5.9748		
X			33130	City of Lansing	11,215,117			6.6645	
	X		33130	City of Lansing	10,600,017		17.9748		
			33130	City of Lansing	-		5.9748		
X			33130	City of Mason	297,224,078			6.6645	
	X		33130	City of Mason	113,457,721		17.9748		
		X	33130	City of Mason	6,769,430		5.9748		
42,891,209	4,440,516	380,600	<b>MORRICE</b>						
X			78060	Locke Twp	42,891,209			7.0000	
	X		78060	Locke Twp	4,440,516		14.9910		
			78060	Locke Twp	380,600		2.9910		
2,048,197	220,280	-	<b>NORTHWEST</b>						
X			38140	Leslie Twp	588,515			4.0787	
	X		38140	Leslie Twp	75,774		18.0000		
			38140	Leslie Twp	-		6.0000		
X			38140	Onondaga Twp	1,459,682			4.0787	
	X		38140	Onondaga Twp	144,506		18.0000		
			38140	Onondaga Twp	-		6.0000		
1,665,870,309	569,220,981	28,422,900	<b>OKEMOS</b>						
X			33170	Alaiedon Twp	96,374,388			7.9850	
	X		33170	Alaiedon Twp	67,925,294		18.0000		
		X	33170	Alaiedon Twp	5,103,900		6.0000		
X			33170	Meridian Charter Twp	1,455,912,525			7.9850	
	X		33170	Meridian Charter Twp	475,376,904		18.0000		
		X	33170	Meridian Charter Twp	22,966,900		6.0000		
X			33170	Williamstown Twp	26,017,914			7.9850	
	X		33170	Williamstown Twp	1,147,307		18.0000		
			33170	Williamstown Twp	-		6.0000		
			<b>OKEMOS continued</b>						
X			33170	City of Lansing	87,565,482			7.9850	
	X		33170	City of Lansing	24,771,476		18.0000		
		X	33170	City of Lansing	352,100		6.0000		

1		2		3		4	5	Extra Voted		8
All Property	Non-Homestead	Comm. Personal	School District School District Code	Township/City Where Located	Taxable Value for Each	ISD Only Allocated	6 Operating	7 Bldg/Site Sinking Fund	County Use Notes	
49,307,738	7,133,360	-	<b>PERRY</b>							
X			78080	Locke Twp	29,621,220			8.5570		
	X		78080	Locke Twp	3,772,693		18.0000			
		X	78080	Locke Twp	-		6.0000			
X			78080	Williamstown Twp	19,686,518			8.5570		
	X		78080	Williamstown Twp	3,360,667		18.0000			
			78080	Williamstown Twp	-		6.0000			
106,262	1,400	-	<b>SPRINGPORT</b>							
X			38150	Onondaga Twp	106,262			6.1000		
	X		38150	Onondaga Twp	1,400		18.0000			
			38150	Onondaga Twp	-		6.0000			
292,790,749	150,658,870	527,400	<b>STOCKBRIDGE</b>							
X			33200	Bunker Hill Twp	19,412,882			3.3000		
	X		33200	Bunker Hill Twp	2,764,444		18.0000			
		X	33200	Bunker Hill Twp	44,200		6.0000			
X			33200	Stockbridge Twp	257,624,849			3.3000		
	X		33200	Stockbridge Twp	138,149,864		18.0000			
		X	33200	Stockbridge Twp	483,200		6.0000			
X			33200	White Oak Twp	15,753,018			3.3000		
	X		33200	White Oak Twp	9,744,562		18.0000			
		X	33200	White Oak Twp	-		6.0000			
158,599,334	75,334,599	3,320,000	<b>WAVERLY</b>							
X			33215	Lansing Charter Twp	155,835,273		1.7796	3.7000		
	X		33215	Lansing Charter Twp	75,284,090		18.0000			
		X	33215	Lansing Charter Twp	3,278,000		7.7796		Supp. HH oper all is included	
X			33215	City of Lansing	2,764,061		1.7796	3.7000		
	X		33215	City of Lansing	50,509		18.0000			
		X	33215	City of Lansing	42,000		7.7796		Supp. HH oper all is included	

1			2	3	4	5	Extra Voted		8
All Property	Non-Homestead	Comm. Personal	School District School District Code	Township/City Where Located	Taxable Value for Each	ISD Only Allocated	6 Operating	7 Bldg/Site Sinking Fund	County Use Notes
148,222,660	61,600,716	5,429,267	<b>WEBBERVILLE</b>						
X			33220	Leroy Twp	123,982,304			10.3000	
	X		33220	Leroy Twp	50,309,929		18.0000		
		X	33220	Leroy Twp	4,719,067		6.0000		
X			33220	Locke Twp	1,005,920			10.3000	
	X		33220	Locke Twp	176,739		18.0000		
		X	33220	Locke Twp	-		6.0000		
X			33220	White Oak Twp	23,234,436			10.3000	
	X		33220	White Oak Twp	11,114,048		18.0000		
		X	33220	White Oak Twp	710,200		6.0000		
576,416,371	116,595,646	4,375,010	<b>WILLIAMSTON</b>						
X			33230	Alaiedon Twp	15,414,659			9.5533	
	X		33230	Alaiedon Twp	2,551,704		18.0000		
		X	33230	Alaiedon Twp	215,200		6.0000		
X			33230	Leroy Twp	56,315,293			9.5533	
	X		33230	Leroy Twp	19,492,805		18.0000		
		X	33230	Leroy Twp	44,730		6.0000		
X			33230	Locke Twp	10,400,977			9.5533	
	X		33230	Locke Twp	785,292		18.0000		
			33230	Locke Twp	-		6.0000		
X			33230	Meridian Charter Twp	43,465,273			9.5533	
	X		33230	Meridian Charter Twp	2,698,796		18.0000		
		X	33230	Meridian Charter Twp	791,700		6.0000		
X			33230	Wheatfield Twp	68,525,876			9.5533	
	X		33230	Wheatfield Twp	7,329,173		18.0000		
		X	33230	Wheatfield Twp	646,300		6.0000		
X			33230	Williamstown Twp	231,453,009			9.5533	
	X		33230	Williamstown Twp	29,743,774		18.0000		
		X	33230	Williamstown Twp	1,146,900		6.0000		
X			33230	City of Williamston	150,841,284			9.5533	
	X		33230	City of Williamston	53,994,102		18.0000		
		X	33230	City of Williamston	1,530,180		6.0000		

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING FLORENSIO HERNANDEZ FOR SERVICE AS AN INGHAM  
COMMUNITY HEALTH CENTER BOARD MEMBER**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to honor Floren시오 Hernandez for his exemplary service as a CHC board member; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Centers (ICHC) Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, Floren시오 Hernandez has served as chair of the Membership Committee, Executive Director Evaluation Committee, and Allen Neighborhood Artwork Ad Hoc Committee, and as member of the Membership, Finance and Homeless Healthcare Committees; and

WHEREAS, Floren시오 lead efforts in the Ingham County COVID-19 Racial Disparities Project, and Latinx outreach for the Board; and

WHEREAS, Floren시오 Hernandez has honorably completed his CHC Board term in said positions and has contributed with integrity and commitment to ICHC's mission during his term; and

WHEREAS, the Medical Health Officer, the ICHC Board of Directors and the Executive Committee wish to recognize Floren시오's dedication and service as an ICHC board member and committee chair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Floren시오 Hernandez for his years of service and dedication as an ICHC board member, and committee chair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its sincere appreciation for Floren시오's contributions and for the lasting and positive impact he made during his years of dedicated service.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Floren시오 Hernandez continued success in all of his future endeavors.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING HOPE LOVELL FOR SERVICE AS AN INGHAM COMMUNITY  
HEALTH CENTER BOARD MEMBER**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to honor Hope Lovell for her exemplary service as a CHC board member; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Centers (ICHC) Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, Hope Lovell served as Board Chairperson, as well as chairs of the Executive and Strategic Growth Committees, and a member of the Finance and Homeless Healthcare Committees; and

WHEREAS, as an ICHC Board Member, Hope Lovell has honorably completed her term in said positions and has contributed with integrity and commitment to ICHC's mission during her term; and

WHEREAS, the Medical Health Officer, the ICHC Board of Directors and the Executive Committee wish to recognize Hope's dedication and service as an ICHC Board Chairperson, member, and committee chair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Hope Lovell for her years of service and dedication as an ICHC Board Chairperson, member, and committee chair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its sincere appreciation for Hope's contributions and for the lasting, positive impact she made during her years of dedicated service.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Hope Lovell continued success in all of her future endeavors.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING KATREVA BISBEE FOR SERVICE AS AN INGHAM  
COMMUNITY HEALTH CENTER BOARD MEMBER**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to honor Katreva Bisbee for her exemplary service as a CHC board member; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Centers (ICHC) Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, Katreva Bisbee served as Board Vice-Chair, Board Secretary, Racial Equity Task Force Liaison, chair of the Membership and Executive Director Evaluation Committees, member of Strategic Planning, Executive Director Evaluation and Executive Committees; and

WHEREAS, as an ICHC Board Member, Katreva Bisbee has honorably completed her term in said positions and has contributed with integrity and commitment to ICHC's mission during her term; and

WHEREAS, the Medical Health Officer, the ICHC Board of Directors and the Executive Committee wish to recognize Katreva's dedication and service as an ICHC Board Vice-Chairperson, secretary, member, and committee chair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Katreva Bisbee for her years of service and dedication as an ICHC Board Vice-Chairperson, secretary, member, and committee chair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its sincere appreciation for Katreva's contributions and for the lasting, positive impact she made during her years of dedicated service.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Katreva Bisbee continued success in all of her future endeavors.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT THE 2025 COUNTY VETERAN SERVICE FUND GRANT**

**RESOLUTION #24 –**

WHEREAS, Michigan Public Act 192 of 1953, Section 35.623a, under the Michigan Veteran Affairs Agency has accepted the 2025 County Veteran Service Fund Grant application for Ingham County; and

WHEREAS, the grant award will be funded for up to \$172,795 of approved costs during the grant period; and

WHEREAS, Ingham County will receive a direct payment of \$50,000 and the remaining \$122,795 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the 2025 County Veteran Service Fund Grant in the amount of \$172,795.

BE IT FURTHER RESOLVED, that the 2025 County Veteran Service Fund Grant will be used for the purpose of continuing a grant funded MC Veteran Benefits Counselor position, marketing, office furniture, and emergency assistance funds effective October 1, 2024 to September 30, 2025.

BE IT FURTHER RESOLVED, that Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2025 COUNTY VETERAN SERVICE  
FUND GRANT ON BEHALF OF CLINTON COUNTY**

**RESOLUTION #24 –**

WHEREAS, Michigan Public Act 192 of 1953, Section 35.623a, under the Michigan Veteran Affairs Agency, has accepted the 2025 County Veteran Service Fund Grant for Clinton County; and

WHEREAS, a grant award will be funded for up to \$90,809 of approved costs during the grant period; and

WHEREAS, Ingham County, on behalf of Clinton County, will receive a direct payment of \$50,000 and the remaining \$40,809 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the 2025 County Veteran Service Fund Grant on behalf of Clinton County in an amount of \$90,809.

BE IT FURTHER RESOLVED, that the 2025 County Veteran Service Fund Grant for Clinton County will be used for the purpose of continuing a grant funded UAW Benefits Support Specialist position, effective October 1, 2024 to September 30, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with the resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**



Introduced by the Human Services, County Services, and Finance Committee of the

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS TO THE 511 FUND FOR FISCAL  
YEAR 2025**

**RESOLUTION #24 –**

WHEREAS, as of October 2024, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) had a preliminary shortfall of \$4.2 million at the end of the fiscal year (September 2024), and the shortfall may increase upon the closing of the Ingham County Fiscal Year; and

WHEREAS, ICHD's CHCs are committed to providing accessible and affordable health care services to the residents of Ingham County in a sustainable manner; and

WHEREAS, additional one-time revenue was included in the FY 2024 budget that will not be available during 2025 including \$1.8 million in Medicaid cost settlement funding, and a reduction in General Fund allocation of \$2 million leading to a total financial impact of over \$8 million; and

WHEREAS, in efforts to reduce the budget shortfall, the Ingham Community Health Center's Board of Directors approved a budget reduction plan; and

WHEREAS, the budget reduction plan comprises of the adoption of a new model of care with fewer staff positions, a freeze on vacant positions in alignment with the existing county wide hiring freeze, an elimination of several positions to match the new model of care and reduce organization overhead, and temporary consolidation of the current Willow CHC into the existing Forest CHC; and

WHEREAS, new financial revenue opportunities have been identified including approximately \$817,000 in new 340B revenue, an ongoing increase in ICHC's Medicaid Prospective Payment System (PPS) rate that will generate approximately \$1.5 million, and a modest 9% increase in visit volume that will add approximately \$1 million in new revenue over the course of fiscal year 2025; and

WHEREAS, financial savings of approximately \$1.4 million annually has already been approved via the resolution that closed the New Hope CHC location, and an additional \$1.5 million in savings will occur from the freezing of newly vacant positions, and nearly \$690,000 will be saved via the elimination of currently occupied positions within the CHC; and

WHEREAS, these budget adjustments although significant, leave a \$939,657 projected deficit for FY 2025 as further staff reductions will jeopardize the ability of the Health Centers to carry out their functions in a manner that will create growth in patients visits which will lead to ongoing sustainability in 2026 and beyond; and

WHEREAS, these budget adjustments are critically important as the next step towards ongoing financial sustainability in fiscal year 2025 and beyond; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize the budget reduction plan approved by the Ingham CHC’s Board of Directors on November 21, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the budget reduction plan approved by the Ingham Community Health Centers Board of Directors on November 21, 2024.

BE IT FURTHER RESOLVED, that the budget reduction plan comprises the adoption of a new model of care with fewer staff positions, a freeze on vacant positions in alignment with the existing county wide hiring freeze, elimination of several positions to match the new model of care and reduce organization overhead, and temporary consolidation of the current Willow CHC into the existing Forest CHC.

BE IT FURTHER RESOLVED, that the following positions are hereby subject to layoff and frozen for fiscal year 2025:

<b>Title</b>	<b>FTE</b>	<b>Effective</b>
Health Center Nurse	1.0	Jan. 2, 2025
Health Center Nurse	1.0	Feb 2025 (Retirement)
Community Health Rep III	1.0	Jan. 2, 2025
Community Health Rep IIV	1.0	Jan. 3, 2025 (Retirement)
Electronic Records Analyst	1.0	Feb. 15, 2025
Grants Coordinator	1.0	Feb. 15, 2025

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None      **Absent:** None      **Approved 12/03/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE 2025 AGREEMENTS FOR COMMUNITY AGENCIES**

**RESOLUTION #24 –**

WHEREAS, the 2025 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County’s Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2025 budget includes \$200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #24-274.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2025 through December 31, 2025, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$24,650 from the 2025 contingency fund to the community agency fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Organization	Program	2024 Amt. Received	2025 Grant Request	2025 Controller Recommendation	2025 Human Services Recommendation	2025 Finance Recommendation
Advancement Corporation	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Advent House Ministries	Provides food, shelter, and advocacy services for unhomed and poverty-stricken	\$18,250.00	\$18,750.00	\$5,000.00	\$5,000.00	\$5,000.00
Allen Neighborhood Center	Provides information, referral & advocacy services, bread and produce, and farm/garden education to those in need	\$2,500.00	\$5,000.00	\$3,500.00	\$3,500.00	\$3,500.00
Alpha Chi Boule Foundation	Provides a series of workshops and seminars focusing on healthy equity, financial literacy, entrepreneurship, and wellness practices	\$0.00	\$15,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Big Brothers Big Sisters	Provides adult volunteer mentors to youth who face academic, behavioral, social, and/or emotional challenges	\$9,375.00	\$23,750.00	\$3,200.00	\$3,200.00	\$3,200.00
Boy Scouts	Provides a social, structured extra-curricular program for youth, funding membership, accident/sickness insurance for youth parnters, and liability insurance for community partners, program supplies, day camps, and advancement awards	\$3,250.00	\$3,250.00	\$5,000.00	\$5,000.00	\$5,000.00
Boys & Girls Club	Provides lunch to youth ages 7-18 at the Boys & Girls Club during summer and snacks to youth after school	\$5,200.00	\$5,200.00	\$5,000.00	\$5,000.00	\$5,000.00
Cardboard Prophets	N/A	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Area District Libraries	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Area Housing Partnership - Ballentine	Provides project-based vouchered housing and case management to low-income families and individuals who are homeless, disabled, and/or survivors of domestic violence	\$2,230.00	\$8,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Capital Area Housing Partnership - Home for Good	Provides structured support housing for low-income families and individuals who are homeless, disabled, and/or survivors of domesti voience	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
Capital Area Housing Partnership - Homeless Families	Provides structured support housing for low-income families who are homeless, disabled, and/or survivors of domesti voience	\$2,500.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Capital Area Housing Partnership - Tuesday Toolmen	Provides free home repairs and modifications to help people remain safely in their homes	\$8,750.00	\$9,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Capital Area Housing Partnership - Walnut Manor	Provides structured support housing for low-income families and individuals who are homeless and with special needs requirements	\$9,000.00	\$9,000.00	\$5,000.00	\$5,000.00	\$5,000.00
CASA for Kids	Provides specialized training and support to CASA volunteers to equip youth with the tools needed for adulthood and are at risk of agin out of the fostercare system	\$5,000.00	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00
Child & Family Charities - Gateway	Provides support services to youth starting their new homes in eith youth housing programs or youth moving out of shelters and into unsubsidized housing	\$19,125.00	\$22,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Community Mental Health	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cristo Rey Community Center - Community Kitchen	Provides prepared daily meals to those in need, including two hot and nutritious meals Monday - Friday to those in need	\$10,270.00	\$10,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Cristo Rey Community Center - Food Access	Provides a food pantry once/month by appointment for community memebers and a bread rack daily for those in need	\$5,000.00	\$9,500.00	\$5,000.00	\$5,000.00	\$5,000.00

Organization	Program	2024 Amt. Received	2025 Grant Request	2025 Controller Recommendation	2025 Human Services Recommendation	2025 Finance Recommendation
Cristo Rey Community Center - Prescription Assistance	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Cristo Rey Community Center - Refugee Housing	Provides refugees with one month's rent or utility assistance when in crisis	\$0.00	\$15,000.00	\$5,000.00	\$5,000.00	\$5,000.00
DAP Service and Resources	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Davies Project	Provides free rides to all kinds of medical care for seriously ill children, prenatal and postnatal care for expecting/new moms, and to the neonatal intensive care unit for new parents	\$0.00	\$25,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Eastside Community Action Center	Provides a food pantry with nutritious meal ingredients to those experiencing food insecurity and lightly-worn clothing to anyone in need	\$5,000.00	\$40,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Elite Focus Enterprise	Expands housing stability services by acquiring temporary emergency housing support, subsidizing rent for low-income families, and enhancing food and clothing support services; also educates youth and young adults on tenancy rights and responsibilities	\$0.00	\$25,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Epicenter of Worship Church	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
EVE, Inc.	N/A	\$9,300.00	\$0.00	\$0.00	\$0.00	\$0.00
Footprints	Provides shoes to anyone going to school in the fall for free to any child in need at the annual Kickz-for-Kidz event	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Greater Lansing Food Bank - Garden Project	Provides home and community garden support for low- to moderate-income residents to help them grow their own food	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Greater Lansing Food Bank - Care Kits	N/A	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Grit, Glam, and Guts	N/A	\$3,350.00	\$0.00	\$0.00	\$0.00	\$0.00
Habitat for Humanity	Provides accessibility ramps, critical home repairs, neighborhood revitalization, and new and rehabbed homes to those in need	\$15,312.00	\$25,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Haven House	Provides food and shelter to families in need	\$15,000.00	\$30,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Helping Women Period	Provides First Period Kits to 4th & 5th grade students in need throughout Ingham County	\$5,000.00	\$17,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Holt Community Food Bank	Provides non-perishable and fresh food items to families in need	\$5,000.00	\$30,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Holy Cross Services	Provides day/night shelter, lunches, and snacks to homeless; also provides housing case management initiation services	\$15,000.00	\$30,000.00	\$5,000.00	\$5,000.00	\$5,000.00
ICHANGE	N/A	\$6,100.00	\$0.00	\$0.00	\$0.00	\$0.00
Lansing Area AIDS Network	Provides funding for gaps in Ryan White Part B and Housing Opportunities funding for individuals with HIV, including issues regarding immigration/refugee concerns, SUD treatment, criminal justice issues, affordable housing, domestic violence, and medical co-morbidities	\$6,250.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Lansing School District	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Larry Mitchell Trice Community Outreach Services	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Lelie Outreach	N/A	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Program	2024 Amt. Received	2025 Grant Request	2025 Controller Recommendation	2025 Human Services Recommendation	2025 Finance Recommendation
Listening Ear	Provides internet and phone service to power Listening Ear's all-volunteer crisis hotline	\$2,000.00	\$3,100.00	\$3,100.00	\$3,100.00	\$3,100.00
Loads of Love	N/A	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Mason Community Services	Provides food resources, clothing, shelter, transportation, laundry assistance, tax assistance, and education classes	\$18,250.00	\$25,000.00	\$5,000.00	\$5,000.00	\$5,000.00
MSU Safe Place	Provides food, basic needs supplies, and advocacy assistance funds to survivors of domestic violence and stalking, including their minor children	\$12,500.00	\$15,000.00	\$5,000.00	\$5,000.00	\$5,000.00
NorthWest Initiative	Provides wrap-around needs, resources, and services with a focus on basic needs for individuals leaving incarceration as well as Trauma-Informed Peer Mentors and Restorative Justice circles	\$6,250.00	\$12,000.00	\$5,000.00	\$5,000.00	\$5,000.00
One Love Global	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Open Arms Link	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Our Savior Lutheran	Provides food and personal care items to individuals with mental health concerns, homelessness, and veterans; will also provide new flooring and paint for the building	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Particular Council of Lansing Society of Saint Vincent De Paul	Provides food, clothing, and shelter for those experiencing acute financial distress	\$0.00	\$40,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Peckham, Inc.	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pilgrim Congregational United Church - Love Layette Program	N/A	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
Pilgrim Congregational United Church - Meals to Go	N/A	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Pilgrim Congregational United Church - Small Children's Closet	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Punks With Lunch	Provides food assistance through a project coordinator, fuel costs for picking up donations & restocking food pantries, and will provide participants with bus tokens for increased access to the pantries	\$5,000.00	\$14,000.00	\$2,600.00	\$2,600.00	\$2,600.00
Refugee Development Center - BRIDGES	Provides food and clothing distribution, outreach & referral services with language support, and open entry/open exit survival English class	\$15,312.00	\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Refugee Development Center - Newcomer Navigation	Provides health and housing navigation services to clients from choosing services to interaction to interpretation of services	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
RSVP	Provides training, monitoring, and reimbursement mileage for volunteers who provide medical driving for seniors in Ingham County and social calls to clients by phone 2/week to daily as needed	\$6,250.00	\$15,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Rural Family Services	Provides rental assistance to help keep families in their homes	\$9,000.00	\$14,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Salvation Army	Provides paper & food products to stock the Salvation Army Community Kitchen food menus	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Sleep in Heavenly Peace, Inc.	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
South Lansing Ministries	Provides supplement to their food pantry items with purchases through the GLFB	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00

Organization	Program	2024 Amt. Received	2025 Grant Request	2025 Controller Recommendation	2025 Human Services Recommendation	2025 Finance Recommendation
South Side Community Coalition	Provides food, nutrition, and health care programs, including healthy snacks for their afterschool and camps programs, food during holiday breaks, senior luncheons & nutrition programs, and holiday food baskets and community wide food distribution programs	\$3,250.00	\$7,500.00	\$3,250.00	\$3,250.00	\$3,250.00
Southside Community Kitchen	Provides necessary ingredients in meals that are unavailable from donated sources, such fresh fruits and veggies, meat, dairy, oils, baking items, coffee, tea, etc.	\$1,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Stockbridge Community Outreach	Provides Milk Bucks for families that are eligible to obtain 1-2 gallons of milk per month at participating gas stations or markets in town due to lack of a general grocery store in the area	\$5,625.00	\$8,271.00	\$5,000.00	\$5,000.00	\$5,000.00
St. Vincent Catholic Charities	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Turning Point Lansing	Provides food, clothing, and other basic needs as necessary but focuses on emotional and relationship needs of young men and their families through mentorship including group and individual discussion, hands on experience education, and recreational and informal relationships through trust, academic support, and professional emotional development	\$12,500.00	\$50,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TWIGS	Provides rent for a central location with office space for the board, director and volunteers to provide everyday tasks for cancer patients including rides to appointments, yard care, errands, and house cleaning	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
United Way of South Central Michigan - CapCAN	Provide a local match for state and federal funds allocated for 9 AmeriCorps members serving as college advisers in Ingham County high schools	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
United Way of South Central Michigan - Power of We	N/A	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Voices of Color	N/A	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
WAI-IAM - Care Unit	Provides bedding, pillow, towels, fresh food, backpacks with folder, pen, notebook, and toiletries for substance use recovery service for individuals entering the RISE Program	\$9,500.00	\$9,500.00	\$5,000.00	\$5,000.00	\$5,000.00
WAI-IAM - RISE Recover Community	Provides basic needs for recovery housing including utilities, household supplies, and kitchen supplies	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Women's Center of Greater Lansing	Provides renovations to the Career Boutique through new clothing racks, menaquins, mirrors, and display cases as well as the inventory management system and new professional attire for women who are preparing for job interviews, starting new jobs, or seeking to advance in their careers, including survivors of domestic violence and those transitioning from unemployment or underemployment	\$5,000.00	\$15,000.00	\$4,000.00	\$4,000.00	\$4,000.00

Organization	Program	2024 Amt. Received	2025 Grant Request	2025 Controller Recommendation	2025 Human Services Recommendation	2025 Finance Recommendation
YMCA	Provides fresh fruits and veggies and support staff to the Healthy Living Mobile Kitchen feeding Program that serves free feeding services to those in need in the community	\$2,500.00	\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00
		\$430,049.00	\$750,821.00	\$224,650.00	\$224,650.00	\$224,650.00



Introduced by the Human Services and the Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF JACK O' LANTERNS UNLEASHED  
FOR THE INGHAM COUNTY FAIRGROUNDS**

**RESOLUTION #24 –**

WHEREAS, the Ingham County Fairgrounds hosts multiple events annually in support of the Ingham County Board of Commissioners strategic goals to provide recreational activities offered to the community; and

WHEREAS, it is necessary to bring in new and exciting events to provide an entertainment outlet for County residents, and fix the long-term structural revenue issues with the Fair; and

WHEREAS, the Ingham County Fairgrounds has rented Jack O' Lanterns Unleashed from Debbi Katz Productions since 2021 with the rental term expiring in 2024; and

WHEREAS, the rental cost for Jack O' Lanterns Unleashed is \$175,000 per year; and

WHEREAS, in 2024, Jack O' Lanterns Unleashed generated over \$199,000 in revenue; and

WHEREAS, in 2024 and all previous years, Jack O' Lanterns Unleashed operated at a deficit due in large part to the yearly rental cost; and

WHEREAS, average revenue over the previous four years was \$171,300 with a conservative estimate for 2025 of \$175,000; and

WHEREAS, estimated expenses in 2025, minus the rental cost, are \$147,690, which will generate an estimated \$23,610 surplus for the event; and

WHEREAS, the Fairgrounds receives 10% of the 230 Hotel/Motel Fund, which is roughly \$330,000 per year; and

WHEREAS, the 2025 Capital Improvement Plan Budget approved \$105,000 for Grandstand Improvements funded through the 230 Fund, which can be postponed until 2026; and

WHEREAS, utilizing the \$105,000 freed up from the postponement of the Grandstand Improvements, plus \$10,000 in Fairgrounds 230 Fund fund balance, provides the funding to purchase of Jack O' Lanterns Unleashed for \$50,000 plus improvements and enhancements of \$65,000 for a total of \$115,000; and

WHEREAS, the Fair Board supports this purchase and voted unanimously to purchase Jack O' Lanterns Unleashed for \$50,000 and \$65,000 in improvements and enhancements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of Jack O' Lanterns Unleashed for \$50,000 and the purchase of additional improvements and enhancements for \$65,000 for a total not to exceed price of \$115,000 from Debbi Katz Productions.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the use of \$105,000 from the 2025 230 Hotel/Motel Fund that previously approved for Grandstand Improvements to be used toward the purchase and \$10,000 in 2024 230 Hotel/Motel Fund balance for the remainder of the purchase.

BE IT FURTHER RESOLVED, that if the 2024 year-end fund balance for the 230 Fund has an insufficient balance to cover the remaining \$10,000, the General Fund will be utilized to make up the difference.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT  
FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF23-0142 – RIVERBEND  
NATURAL AREA IMPROVEMENTS**

**RESOLUTION #24 –**

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of \$300,000 for the grant application titled Burchfield Park – Riverbend Natural Area Access Improvements #TF23-0142 to the Michigan Natural Resources Trust Fund Grant for accessibility improvements throughout the Riverbend Natural Area for people of all abilities at Burchfield Park; and

WHEREAS, these improvements will include removing and replacement of existing stairs/dock leading down to Grand River, remove and replace a new bridge over Peppermint Creek, new fishing pier, new 6-foot wide paths, new Americans with Disabilities Act (ADA) accessible parking spaces and amenities; and

WHEREAS, \$210,000 in matching funds will come from the Trails and Parks Millage line item 228-62800-967000-TR090 previously approved by Resolution #23-130.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the agreement for Grant #TF23-0142 for accessibility improvements at Burchfield Park as received from the Michigan Department of Natural Resources (Department), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide two hundred and ten thousand (\$210,000) dollars to match the grant authorized by the Department.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to make available the project amount of \$300,000 from the Michigan Department of Natural Resources Trust Fund Grant in line item 228-62800-967000-TR090.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$210,000 for the remainder of the financial commitment (Resolution #23-130) from the Trails and Parks Millage fund balance into line item 228-62800-967000-TR090.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MATRIX CONSULTING ENGINEERS, INC.  
FOR AN ENERGY EFFICIENCY LIGHTING STUDY, DESIGN AND RECOMMENDATIONS  
WITHIN THE INGHAM COUNTY PARKS**

**RESOLUTION #24 –**

WHEREAS, Ingham County has set a goal to reach net-zero carbon emissions in its operations by 2040; and

WHEREAS, Ingham County began working towards this goal by conducting a comprehensive energy efficiency lighting study within the Ingham County Parks; and

WHEREAS, the energy audit evaluated the County's every optimization needs and informed deliberation and decision regarding energy use; and

WHEREAS, the energy audit recommended energy conservation measures largely including upgrading exterior lighting fixtures to Light Emitting Diodes (LEDs); and

WHEREAS, after careful review and evaluation of the proposals received, the Staff Evaluation Committee recommends that a contract be awarded to Matrix Consulting Engineers.

WHEREAS, that there are funds available in line item 228-75999-973190-24P07.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Matrix Consulting Engineers, Inc. for the base bid in the amount of \$15,450 for an energy efficiency lighting study, design and recommendations within the Ingham County Parks.

BE IT FURTHER RESOLVED, a contingency not to exceed \$3,550 be authorized, for a total not to exceed \$19,000.

BE IT FURTHER RESOLVED, that the remaining funds in this CIP line will be utilized for the first phase of implementation of upgrades and replacements of efficient lighting determined by the study.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MI IMAGERY FOR FABRICATING AND  
INSTALLING PARK MAIN ENTRANCE SIGNS FOR THE INGHAM COUNTY  
PARKS DEPARTMENT**

**RESOLUTION #24 –**

WHEREAS, the Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for fabricating and installing new park main entrance signs throughout the Ingham County Parks system; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to MI Imagery; and

WHEREAS, the park entrance signs to be fabricated and installed are as follows:

	<b>Location</b>	<b>Cost</b>	<b>Upgrade to Commercial Solar Lighting</b>	<b>Total</b>
1	Lake Lansing Boat Launch	\$29,968.55	\$600	\$30,568.55
2	Lake Lansing Park North	\$29,968.55	\$600	\$30,568.55
3	Lake Lansing Park South Sign 1	\$29,968.55	\$600	\$30,568.55
4	Lake Lansing Park South Sign 2	\$29,968.55	\$600	\$30,568.55
5	Hawk Island Park (Hardwire)	\$27,868.55	N/A	\$27,868.55
6	Riverbend Natural Area	\$29,968.55	\$600	\$30,568.55
7	Burchfield Park (Hardwire)	\$27,868.55	N/A	\$27,868.55
8	Lake Lansing South Portal Sign	\$39,981.00	1,722.50	\$41,703.50
				\$250,283.35

;and

WHEREAS, the funds for this contract are allocated in the Trails and Parks Millage funds under the appropriate project lines.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with MI Imagery for a cost of \$250,283.35 with a contingency not to exceed \$12,514.17 for a total not to exceed of \$262,797.52 for the following signs:

	<b>Location</b>	<b>Cost</b>	<b>Upgrade to Commercial Solar Lighting</b>	<b>Total</b>
1	Lake Lansing Boat Launch	\$29,968.55	\$600	\$30,568.55
2	Lake Lansing Park North	\$29,968.55	\$600	\$30,568.55
3	Lake Lansing Park South Sign 1	\$29,968.55	\$600	\$30,568.55
4	Lake Lansing Park South Sign 2	\$29,968.55	\$600	\$30,568.55
5	Hawk Island Park (Hardwire)	\$27,868.55	N/A	\$27,868.55
6	Riverbend Natural Area	\$29,968.55	\$600	\$30,568.55
7	Burchfield Park (Hardwire)	\$27,868.55	N/A	\$27,868.55
8	Lake Lansing South Portal Sign	\$39,981.00	1,722.50	\$41,703.50
				\$250,283.35

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #22-522 TO AMEND THE CONTRACT WITH SPICER GROUP, INC. FOR BURCHFIELD CABINS – LAND AND WATER GRANT SCOPE CHANGE**

**RESOLUTION #24 –**

WHEREAS, the Ingham County Board of Commissioners previously approved Resolution #22-522, authorizing a contract with Spicer Group, Inc. for prime professional services; and

WHEREAS, an amendment to the scope of work is required for the Department of Natural Resources Land and Water grant #26-01860; and

WHEREAS, continued professional services are necessary to implement the revised scope of work associated with this grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves authorizes an amendment to the contract with Spicer Group, Inc. to increase the contract amount by \$104,900, for a total amended contract value of \$213,400 to provide prime professional services including those services related to the updates at Burchfield Park cabins (McNamara Landing).

BE IT FURTHER RESOLVED, all other terms and conditions of Resolution #22-522 remain in effect.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2023 – 2024 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT**

**RESOLUTION #24 –**

WHEREAS, the responsibility from protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2024-2025 Master Agreement authorized in Resolution #24-452; and

WHEREAS, MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the revised Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2024-2025 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the period of agreement shall be October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase from \$9,194,461 to \$9,992,117 an increase of \$797,656.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Family Planning Services Program: increase of \$350,000 from \$492,168 to \$842,168  
Hearing - East Lansing Public High School (ELPHS): increase of \$67,828 from \$67,809 to \$135,637  
HIV Prevention-Forest Community Health: decrease of \$37,000 from \$137,000 to \$100,000  
Nurse Family Partnership Services: increase of \$91,316 from \$788,300 to \$879,616  
Oral Health-Kindergarten Assessment: increase of \$27,563 from \$67,273 to \$94,836  
Public Health Emergency Preparedness October 1 to June 30: increase of \$4,594 from \$113,318 to \$117,912  
Regional Perinatal Care System: increase of \$175,526 from \$305,155 to \$480,681

Vision ELPHS: increase of \$67,829 from \$67,808 to \$135,637

Local Health Department (LHD) Sharing Support: increase of \$50,000 from \$0 to \$50,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2025 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED that the Health Officer, Dr. Adenike Shoyinka. MD, MPH, or her designee, is authorized to submit the 2024-2025 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None

**Absent:** Morgan

**Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES  
FY2025 FAMILY PLANNING FUNDS**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to accept additional Michigan Department of Health & Human Services (MDHHS) Family Planning funding effective January 1, 2025 through September 30, 2025 in an amount not to exceed \$350,000; and

WHEREAS, this funding is considered “Performance Pay” to recognize efforts in meeting or exceeding performance caseload targets from Calendar Year 2023; and

WHEREAS, the grant amount detailed in the agreement for the delivery of family planning services will be available January 1, 2025 through September 30, 2025 in the amount of \$350,000 and is included in the FY 2025 CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting MDHHS funds to enhance and expand access family planning services, effective January 1, 2025 through September 30, 2025 in an amount not to exceed \$350,000.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes accepting MDHHS funds to enhance and expand access family planning services, effective January 1, 2025 through September 30, 2025 in an amount not to exceed \$350,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT FUNDS FROM THE OFFICE OF REFUGEE RESETTLEMENT FOR  
THE STAR GRANT PROGRAM**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to accept \$497,130 in funding per year from the Office of Refugee Resettlement (ORR), effective September 30, 2024 through September 29, 2028; and

WHEREAS, these funds will be used to support the successful resettlement and integration of trauma-affected refugees and others eligible for ORR refugee program services; and

WHEREAS, recipients will provide holistic and integrated trauma assistance services to underserved refugees and other eligible newcomers, including case management, health, psychological, and social adjustment services; and

WHEREAS, there is no cost associated with this resolution; and

WHEREAS, the Ingham Community Health Center's Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting funds from ORR, effective September 30, 2024 through September 29, 2028 in an amount not to exceed \$497,130 per year, totaling \$1,988,520 by the end of the grant project (September 29, 2028).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funds from ORR, effective September 30, 2024 through September 29, 2028 in an amount not to exceed \$497,130 per year, totaling \$1,988,520 by the end of the grant project (September 29, 2028).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #17-163 WITH AZARA HEALTHCARE AND MICHIGAN PRIMARY CARE ASSOCIATION TO PURCHASE THE AZARA PATIENT OUTREACH CAMPAIGN MODULE, UNIFORM DATA SYSTEM ENGAGEMENT, AND UNIFORM DATA SYSTEM VALIDATION AND DATA MAPPING SERVICES**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department's (ICHHD) Ingham Community Health Centers (ICHCs) wish to amend Resolution #17-163 with Azara Healthcare and Michigan Primary Care Association (MPCA) to purchase the Azara Patient Outreach (APO) Campaign Module, Uniform Data System (UDS) Engagement, and UDS Data Validation and Data Mapping Services for a total amount not to exceed \$30,000 Year 1 and \$10,000 for subsequent years effective upon approval through December 31, 2027; and

WHEREAS, the APO Campaign Module will deliver patient outreach messages and collect patient responses as defined by campaign entry and exit criteria to address gaps in clinical care; and

WHEREAS, ICHC is required to perform annual UDS reporting to the Health Resources and Services Administration (HRSA); and

WHEREAS, the UDS Engagement and UDS Data Validation and Data Mapping services will provide an analysis of ICHC's UDS numbers, including in-depth validation while addressing data errors, and highlighting care gaps and surface opportunities for workflow improvement; and

WHEREAS, recommended by MPCA, Azara Healthcare is ICHC's current vendor for data reporting and visualization, and is therefore the preferred solution and service vendor; and

WHEREAS, the cost of the APO Campaign Module (\$9,000/annually), UDS Engagement (\$12,000/one-time fee), and UDS Data Validation and Data Mapping Services (\$7,000/one-time fee) in a total amount not to exceed \$30,000 Year 1, and will be covered by the Quality Improvement Award: UDS Patient-Level Submission (QIA: UDS+) approved through Resolution #24-410; and

WHEREAS, the recurring annual cost of \$10,000 for the APO Campaign Module will be covered by general operating funds and will be effective upon approval through December 31, 2027; and

WHEREAS, the ICHC's Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #17-163 with Azara Healthcare and MPCA to purchase the APO Campaign Module (\$9,000/annually), UDS Engagement (\$12,000/one-time fee), and UDS Data Validation and Data Mapping Services (\$7,000/one-time fee) for a total amount not to exceed \$30,000 Year 1 and \$10,000 for subsequent years effective upon approval through December 31, 2027.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #17-163 with Azara Healthcare and MPCA to purchase the APO Campaign Module (\$9,000/annually), UDS Engagement (\$12,000/one-time fee), and UDS Data Validation and Data Mapping Services (\$7,000/one-time fee) for a cumulative amount not to exceed \$30,000 Year 1 and \$10,000 for subsequent years effective upon approval through December 31, 2027.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None      **Absent:** Morgan      **Approved 12/02/24**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville  
**Nays:** None      **Absent:** None      **Approved 12/04/24**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING JUDGE JOYCE DRAGANCHUK**

**RESOLUTION #24 –**

WHEREAS, Judge Joyce Draganchuk began her esteemed career with Ingham County as an Assistant Prosecuting Attorney, where her tireless work ethic and unwavering commitment to justice led to her promotion as Chief Assistant Prosecuting Attorney; and

WHEREAS, Judge Joyce Draganchuk was elected to the Circuit Court bench in 2004, where she presided with fairness and empathy over domestic, criminal, and civil cases, earning the trust and respect of all who appeared before her; and

WHEREAS Judge Joyce Draganchuk was appointed by the Michigan Supreme Court as the Business Court Judge in 2013, serving with great distinction to the present day, and has also shared her expertise as a member of the Model Criminal Jury Instruction Committee since 2016 and as its Chair since 2020; and

WHEREAS, in recognition of her exceptional leadership, she was appointed Chief Judge in 2021 and reappointed in 2023; and

WHEREAS, Judge Joyce Draganchuk demonstrated a commitment to educating and mentoring others by teaching, guiding, and inspiring defense attorneys, prosecutors, probation agents, and fellow judges throughout her career, where her dedication to professional development extended to frequent panel appearances for the Michigan Judicial Institute and the Ingham County Bar Association on topics ranging from criminal sentencing to facilitative mediation in business cases; and

WHEREAS, Judge Joyce Draganchuk made community outreach a cornerstone of her service by regularly visiting local high schools to guest-teach classes on law and criminal justice, lecturing at WMU Thomas M. Cooley Law School, and contributing her expertise to the Institute of Continuing Legal Education on subjects such as business litigation and evidence, and most recently, she authored a chapter for an upcoming book on evidence; and

WHEREAS, Judge Joyce Draganchuk's outstanding contributions have been recognized with numerous honors, including the Camille S. Abood Distinguished Volunteer Award from the Ingham County Bar Association and the Carolyn Stell Award from the Mid-Michigan Region of the Women Lawyers Association, extending her mentorship to the MSU Chapter of the American Inns of Court, where she served as a mentor for years and as president from 2019 to 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Judge Joyce Draganchuk on the event of her retirement for her 37 years of exemplary service, her compassionate leadership, and her steadfast dedication to the citizens of Ingham County and the 30th Judicial Circuit Court and wishes her continued success and fulfillment in all her future endeavors.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its deepest gratitude to Judge Joyce Draganchuk, her legacy is one of compassion, integrity, and selfless service, embodying the highest ideals of the judiciary and leaving an indelible mark on Ingham County's legal community and the lives of countless individuals.

**LAW & COURTS:** Law & Courts will meet on 12/05/24



Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AFFIRMING THAT INGHAM COUNTY IS A WELCOMING COMMUNITY**

**RESOLUTION #24 –**

WHEREAS, the Ingham County community has long been recognized as a hospitable and welcoming place, where people, families, and institutions thrive and the contributions of all are celebrated and valued; and

WHEREAS, residents of Ingham County live up to our highest American values of acceptance and equality, and treat newcomers with decency and respect, creating a vibrant community for all to live; and

WHEREAS, as a country it is not our custom to turn our backs on people who are in need, we denounce those who have played into fear tactics and attempted to close the door to immigrants who come here searching for a better life, Ingham County has been and will continue to be a safe and welcoming place for those who choose to resettle here; and

WHEREAS, Ingham County recognizes that the safety of American citizens is of utmost importance and welcoming immigrants does not compromise this safety.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners affirms that Ingham County is a safe place to live and will continue to be a welcoming community that respects the dignity of all people.

BE IT FURTHER RESOLVED, that the Board opposes any effort by those who discriminate against persons based on their country of origin, immigration status, or religion or to mischaracterize foreign-born persons as public safety threats.

BE IT FURTHER RESOLVED, that the County Clerk forward copies of this resolution to the other Michigan Counties.

**LAW & COURTS:** Law & Courts will meet on 12/05/24

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT GRANT FUNDS FROM THE MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS MICHIGAN JUSTICE TRAINING FUND FOR THE 2025 INGHAM REGIONAL ACTIVE VIOLENCE PREPAREDNESS TRAINING PROGRAM**

**RESOLUTION #24 –**

WHEREAS, the Ingham County Sheriff's Office applied to receive a grant for an Active Violence Preparedness Training Program from the Michigan Commission on Law Enforcement Standards (MCOLES) Michigan Justice Training Fund; and

WHEREAS, the Ingham County Sheriff's Office needs to conduct regular, on-going training to maintain high levels of proficiency in responding to incidents involving active violence; and

WHEREAS, frequent training in active violence response enhances Deputies' decision-making and performance in order to deliver effective law enforcement services to the citizens of Ingham County, while mitigating liability; and

WHEREAS, the award amount of the grant is \$71,903.21 for personnel wages, equipment, supplies, and operating expenses, with a required in-kind match of \$23,967.74 assumed by the Ingham County Sheriff's Office in personnel wages, for a total project cost of \$95,870.95.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2025 Michigan Justice Training Fund grant for the Active Violence Preparedness Training Program grant in the amount of \$71,903.21, with an in-kind match of \$23,967.74 for a total budget of \$95,870.95 for the time period of January 1, 2025 through December 31, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Sheriff's Office 2025 Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS:** Law & Courts will meet on 12/05/24

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

**Nays:** None

**Absent:** None

**Approved 12/04/24**