

INGHAM COUNTY BOARD OF COMMISSIONERS
STATUTORY ANNUAL MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

OCTOBER 8, 2024

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [SEPTEMBER 24, 2024](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. [ASSESSING OFFICERS REPORT](#) FOR INDUSTRIAL FACILITY EXEMPTION CERTIFICATES, FOR THE CITY OF EAST LANSING FOR 2024
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 2. BOARD OF COMMISSIONERS – RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR [EMPLOYEE BENEFITS FOR 2025](#) AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS
 3. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF \$15,000,000 OF STATE OF MICHIGAN [APPROPRIATIONS FOR THE HOUSING TRUST FUND](#) TO ALLOCATE TO ELIGIBLE PROGRAMS AND PROJECTS
 4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE FUNDING THROUGH THE HOUSING TRUST FUND TO ESTABLISH A [TENANT RESOURCE CENTER](#) WITH UNOBLIGATED ARPA FUNDS
 5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RESCIND RESOLUTION #24-263 AND TO AUTHORIZE AN AGREEMENT WITH BILLY WHITE ROOFING, INC. TO REPLACE THE ROOF AT THE INGHAM COUNTY [DRAIN COMMISSIONER’S OFFICE](#)

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RESCIND RESOLUTION #24-264 AND TO AUTHORIZE AN AGREEMENT WITH BILLY WHITE ROOFING, INC. TO REPLACE THE ROOF AT THE INGHAM COUNTY FAMILY CENTER
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ESTABLISH INTERAGENCY AGREEMENTS TO OBLIGATE ARPA FUNDS BY DECEMBER 31, 2024
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #22-053 TO CHANGE THE EXPIRATION DATE OF THE COVID-19 RELATED SICK LEAVE POLICY
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE MITTEN GRANT AWARD FROM THE MICHIGAN HIGH-SPEED INTERNET OFFICE CONTINGENT UPON NATIONAL TELECOMMUNICATION AND INFORMATION ADMINISTRATION APPROVAL AND AUTHORIZE INGHAM COUNTY TO SERVE AS HOST PARTNER FOR AN AMERICAN CONNECTION CORPS MEMBER
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH M & M MOVING AND STORAGE FOR THE TEMPORARY RELOCATION AND STORAGE OF THE OFFICE OF THE PUBLIC DEFENDER
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH REGUS FOR TEMPORARY PUBLIC DEFENDER’S OFFICE SPACE AT 120 NORTH WASHINGTON SQUARE, SUITE 300
12. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTINGENCY FUND APPROPRIATION FOR THE REPAIR OF THE HAWK ISLAND SPLASH PAD
13. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #24-411 TO ACCEPT THE FY 2024-2025 AMERICORPS STATE GRANT FUNDING
14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #24-414 WITH LTS STAFFING SERVICES
15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NURSE FAMILY PARTNERSHIP NATIONAL SERVICE OFFICE
16. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY 2025 MICHIGAN MENTAL HEALTH COURT PROGRAM GRANT, CONTINUE THE GRANT FUNDED FULL-TIME MENTAL HEALTH COURT-COURT SERVICES COORDINATOR POSITION, AND AUTHORIZE SUBCONTRACTS WITH CMHA/CEI; AVERHEALTH; JSG; MDOC; NORTHWEST INITIATIVE; AND RISE

17. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY [2025 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT](#), CONTINUE THE GRANT FUNDED CASE MANAGEMENT COORDINATOR POSITION, AND AUTHORIZE SUBCONTRACTS WITH NORTHWEST INITIATIVE; CEI-CMH; RISE; AVERHEALTH; AND JSG
18. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION FOR THE ACCEPTANCE OF [THE MICHIGAN DRUG COURT GRANT PROGRAM FOR THE INGHAM COUNTY FAMILY TREATMENT COURT](#)
19. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ONE RADIO TOWER LEASE TERMINATION AND TWO RADIO TOWER LEASE EXTENSIONS WITH [SBA STRUCTURES, LLC](#)
- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. RECESS

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

SEPTEMBER 24, 2024 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>
September 24, 2024

CALL TO ORDER

Chairperson Sebolt called the September 24, 2024 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Lawrence, Johnson, Maiville, Pawar, Peña, Polsdofer, Ruest, Schafer, Sebolt, Tennis, and Trubac.

Members Absent: Morgan.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Craig Whitford, Ingham County Historical Commission Chairperson, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection.

APPROVAL OF THE MINUTES

Commissioner Maiville moved to approve the minutes of the August 27, 2024 meeting. Commissioner Lawrence supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Morgan.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

27. RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR RENOVATIONS AT FOREST COMMUNITY HEALTH CENTER
29. RESOLUTION TO AUTHORIZE A 2024-2025 EMERGING THREATS MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT
34. RESOLUTION TO AMEND RESOLUTION #23-582 WITH NEXTGEN® HEALTHCARE INFORMATION SYSTEMS, INC. TO PURCHASE SOTA DENTAL IMAGING SOFTWARE (SOTA CLOUD)

SEPTEMBER 24, 2024 REGULAR MEETING

PETITIONS AND COMMUNICATIONS

A NOTICE OF INTENT FROM LANSING CHARTER TOWNSHIP TO PREPARE A MASTER PLAN. Chairperson Sebolt stated this matter would be placed on file.

A NOTICE FROM AURELIUS TOWNSHIP REGARDING THE ADOPTED AND UPDATED TOWNSHIP MASTER PLAN. Chairperson Sebolt stated this matter would be placed on file.

RESOLUTION #09122024 – CG/DNR FROM THE CRAWFORD COUNTY BOARD OF COMMISSIONERS OPPOSING THE USE OF STATE LANDS BY CAMP GRAYLING BY PERMIT. Chairperson Sebolt stated this matter would be placed on file.

A NOTICE FROM THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES REGARDING THE STATE WARD CHARGEBACK RATE FOR 2025. Chairperson Sebolt stated this matter would be placed on file.

A NOTICE OF INFORMATIONAL MEETING FOR THE EAST LANSING DOWNTOWN DEVELOPMENT AUTHORITY (DDA) FROM HEATHER POPE, COMMUNITY AND ECONOMIC DEVELOPMENT ADMINISTRATOR. Chairperson Sebolt stated this matter would be placed on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item Nos. 10 and 21. Commissioner Grebner supported the motion.

Commissioner Pawar disclosed, for all items pertaining to Meridian Township, she had a contractual agreement with Meridian Township.

Chairperson Sebolt disclosed, under Agenda Item No. 20, that UAW TOPS was a local union which was affiliated with their employer, the Michigan American Federation of Labor and Congress of Industrial Organizations (AFL-CIO).

The motion carried unanimously. Absent: Commissioner Morgan.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioner Morgan.

Items voted on separately are so noted in the minutes.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION FOR PUBLIC COUNTY ROAD ACCEPTANCE
OF THE EXTENSION OF SIRHAL DRIVE**

RESOLUTION #24 – 428

WHEREAS, the Road Department currently certifies Sirhal Drive, east of East Brookfield Drive in Section 17 of Meridian Township, Ingham County, Michigan; and

WHEREAS, during the site plan process, the proprietor of the Woodward Way Apartments development at 2720-2780 Sirhal Drive requested the extension of the public road to serve the property; and

WHEREAS, the proprietor has provided a Warranty Deed for the road dated January 3, 2022; and

WHEREAS, the proprietor is requesting the acceptance of a 264-foot (0.05 mile) extension of Sirhal Drive as a public road, commencing at a point 685 feet east of East Brookfield Drive and terminating at the east end of the cul-de-sac constructed as part of the Woodward Way Apartments development, resulting in a total public road length of 949 feet (0.18 miles); and

WHEREAS, the extension of Sirhal Drive meets Road Department procedures and guidelines and all construction was in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, the extension of Sirhal Drive is located within right-of-way under county control, intended for public road purposes, and is currently open to automobile traffic; and

WHEREAS, the Road Department recommends acceptance of the extension of Sirhal Drive as a public road, effective upon the adoption of this resolution and prior to the annual Act 51 certification deadline of December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners acknowledges that the extension of Sirhal Drive, located in Section 17 of Meridian Township, is located within right-of-way under county control for public road use and was open to automobile traffic prior to December 31, 2024.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUPPORT SAFE ROUTES TO SCHOOL
PROGRAM FUNDING APPLICATION**

RESOLUTION #24 – 429

WHEREAS, the Safe Routes to School (SRTS) program is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston, in partnership with the Road Department, wish to apply for funding through the SRTS program to construct certain infrastructure projects throughout Williamstown Township and the City of Williamston including a pedestrian pathway, crosswalks, and related improvements, to enable and encourage children to safely walk and bike to school; and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston accept responsibility to fund, design, construct, and maintain the proposed infrastructure for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration, and the Road Department; and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston attest to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns; and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston commit to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding; and

WHEREAS, MDOT requires a formal commitment from Ingham County, on behalf of the Ingham County Road Department (Act 51 eligible agency), to receive these funds and implement the infrastructure project on behalf of Williamstown Township, Williamston Community Schools, and the City of Williamston.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Neal Galehouse, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to request Safe Routes to School funding and act as the applicant's agent during the project development.

BE IT FURTHER RESOLVED, that if the application is successful and the SRTS project receives funding, a subsequent resolution will follow to accept the funding and secure the proper agreements to implement the project.

SEPTEMBER 24, 2024 REGULAR MEETING

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 8**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A YIELD SIGN TRAFFIC CONTROL ORDER FOR THE SKEWED
INTERSECTION OF DEXTER TRAIL AND MILNER ROAD**

RESOLUTION #24 – 430

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the skewed intersection of Dexter Trail and Milner Road located in Section 9 of Stockbridge Township and determined a yield sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a yield sign to be installed on the northbound leg of Milner Road, dictating that northbound traffic on Milner Road yield to eastbound and westbound traffic on Milner Road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a yield sign for northbound traffic on Milner Road at the skewed intersection of Dexter Trail and Milner Road, located in Section 9 of Stockbridge Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 9**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CONGRATULATING NANCY WEBB,
WEBBERVILLE’S 2024 CITIZEN OF THE YEAR**

RESOLUTION #24 – 431

WHEREAS, Nancy Webb has been selected as the 2024 Webberville Citizen of the Year; and

WHEREAS, Nancy’s devotion for the Webberville community is emphasized by the countless hours she dedicates to numerous boards and organizations both past and present; and

WHEREAS, she has held the position of President of Webberville Women's Advance Club, Treasurer of Webberville Friends of the Library and organizes the hat, mitten, and scarf drive annually to benefit the Webberville Food Bank; and

WHEREAS, she has also served as the Treasurer of the Webberville Garden Club, member of the Webberville United Methodist Church, Vice-President of the Webberville United Methodist Women in Faith, founding member of the Keeping Faith Music Group where she participates as the keyboard player; and

WHEREAS, for the past 25 years, Nancy has assembled the historical display in the Webberville Cultural Center; and

WHEREAS, she volunteers on many projects such as leading the drive for back to school supplies for Webberville Schools, the sock drive for Webberville Food Bank, organizes the annual Salvation Bell Ring during the holiday season on behalf of the church; and

WHEREAS, Nancy also retired from her position at Webberville Elementary School where she spent 36 years as a Teacher.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Nancy Webb on being selected as the 2024 Webberville Citizen of the Year.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Nancy for her commitment and contributions to the Webberville community and for making a difference in the lives of the residents of Ingham County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING CRAIG WHITFORD AS THE RECIPIENT OF THE 2024 HISTORICAL SOCIETY OF MICHIGAN'S LIFETIME ACHIEVEMENT AWARD

RESOLUTION #24 – 432

WHEREAS, the Historical Society of Michigan, established in 1828, is Michigan's oldest cultural organization which helps connect Michigan's past to its residents and organizations; and

WHEREAS, the Historical Society of Michigan's awards programs ensure that the people and organizations that preserve and promote Michigan's rich history receive acclaim for their contributions; and

WHEREAS, the annual State History Awards recognize people, programs, and publications that have furthered the understanding and appreciation of history throughout the state; and

WHEREAS, the Lifetime Achievement award recognizes an individual person's body of work over a span of years in the collection, preservation, and/or promotion of state and/or local history; and

WHEREAS, Craig Whitford who has been actively involved with the Historical Commission since May of 2002, has been selected as the recipient of the 2024 Lifetime Achievement award.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, join the Historical Commission in honoring Craig Whitford as the recipient of the Historical Society of Michigan's 2024 Lifetime Achievement Award.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates Craig's dedication to promoting and preserving the history of Ingham County and congratulates him on receiving this well-deserved award.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Commissioner Peña moved to adopt the resolution. Commissioner Celentino supported the motion.

The motion to adopt the resolution carried unanimously. Absent: Commissioner Morgan.

Commissioner Peña presented the resolution to Craig Whitford.

Whitford stated it was wonderful to see the scaffolding slowly coming down from the Mason Historical Courthouse and that they looked forward to the completion of the renovations.

SEPTEMBER 24, 2024 REGULAR MEETING

Commissioner Peña presented Whitford with pretzels and tickets to Jack O' Lanterns Unleashed, on behalf of the Ingham County Fair Board.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE INFORMACAST SUPPORT
SUBSCRIPTION**

RESOLUTION #24 – 433

WHEREAS, Informacast is an internal emergency notification platform used to notify staff of situations in their locations; and

WHEREAS, support for this system needs to be renewed in order to allow updates and efficient use of the product; and

WHEREAS, the renewal is quoted under the State of Michigan MiDeals contract; and

WHEREAS, the contract amount is available in the 2024 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize the renewal of the Informacast support subscription from CDWG in the amount not to exceed \$31,000 for 3 years.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s Contract Maintenance Fund (636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR
INGHAM COUNTY 9-1-1 CALL CENTER AC UPGRADES**

RESOLUTION #24 – 434

WHEREAS, due to their age and increased maintenance requirements, it has been determined that replacing the 9-1-1 Dispatch Center AC units is necessary to ensure continuous, reliable operations at the 9-1-1 Center; and

WHEREAS, Hedrick Associates, a vendor listed under the MiDeals cooperative agreement, submitted a proposal for the replacement of the two Liebert PDX Air-Cooled Systems at the 9-1-1 Center; and

WHEREAS, the Ingham County Purchasing Policy permits the use of MiDeals cooperative agreements, thereby exempting this project from the requirement to obtain three competitive quotes; and

WHEREAS, the total cost for replacing the two Liebert PDX Air-Cooled Systems is \$310,664, with a recommended 10% contingency to cover any unforeseen expenses, bringing the total project cost to not exceed \$341,730.40; and

WHEREAS, funds for this project are available in the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance; and

WHEREAS, the Ingham County Facilities Department recommends entering into an agreement with Hedrick Associates to carry out the necessary upgrades.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Hedrick Associates for the replacement of the two Liebert PDX Air-Cooled Systems at the Ingham County 911 Call Center.

BE IT FURTHER RESOLVED, that the total cost of the project, including a 10% contingency, shall not exceed \$341,730.40.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts or documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

SEPTEMBER 24, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR
THE INSTALLATION AND MAINTENANCE OF AN ADDITIONAL UNINTERRUPTED POWER
SUPPLY (UPS) AT THE 9-1-1 CENTER**

RESOLUTION #24 – 435

WHEREAS, the uninterrupted power supply (UPS) at the 9-1-1 Center is a critical component for ensuring continuous operation of essential equipment during power outages, allowing for seamless switching to generator backup without interruption; and

WHEREAS, the current UPS capacity at the 9-1-1 Center requires expansion to maintain reliability and functionality of the emergency systems in place; and

WHEREAS, Hedrick Associates, a vendor listed under the MiDeals cooperative agreement, submitted a proposal for the installation and maintenance of an additional UPS at the 9-1-1 Center; and

WHEREAS, the Ingham County Purchasing Policy permits the use of MiDeals cooperative agreements, thereby exempting this project from the requirement to obtain three competitive quotes; and

WHEREAS, the proposed cost for this installation and maintenance is not to exceed \$119,058, and a 10% contingency is recommended, bringing the total project cost to an amount not to exceed \$130,963.80; and

WHEREAS, the necessary funds for this project are available in the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance; and

WHEREAS, it is in the best interest of Ingham County to ensure the continued reliable operation of the 9-1-1 Center by authorizing this agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Hedrick Associates for the installation and maintenance of an additional UPS at the 9-1-1 Center, for a total project **cost** not to exceed \$130,963.80.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments for this purpose.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

SEPTEMBER 24, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDGUARD FIRE & SECURITY INC. FOR MONITORING, WARRANTY, AND INSPECTION SERVICES OF THE FIRE PANELS AT THE GRADY PORTER BUILDING AND VETERANS MEMORIAL COURTHOUSE

RESOLUTION #24 – 436

WHEREAS, the fire panels installed at the Grady Porter Building and Veterans Memorial Courthouse have a proprietary communication system with RedGuard Fire & Security Inc.; and

WHEREAS, the services included in this contract encompass daily monitoring, alerts for any malfunctions, yearly inspection of equipment, and a five-year extended warranty service; and

WHEREAS, the monthly monitoring service will be \$103, and the yearly inspection will be \$3,385, resulting in a total not-to-exceed amount of \$22,805 over the contract term; and

WHEREAS, funds are available in the maintenance contractual 931100 line item to cover the cost of this agreement; and

WHEREAS, the Facilities Department recommends entering into an agreement with RedGuard Fire & Security Inc. to ensure the safety and proper functioning of the fire panels at the Grady Porter Building and Veterans Memorial Courthouse.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with RedGuard Fire & Security Inc. for the daily monitoring, alerts for any malfunctions, yearly inspection of equipment, and a five-year warranty service of the fire panels at the Grady Porter Building and Veterans Memorial Courthouse.

BE IT FURTHER RESOLVED, that the total cost of services shall not exceed \$22,805 over the contract term.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents after review by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SIEMENS INDUSTRY, INC. FOR
THE MAINTENANCE AND INSPECTION OF THE FIRE ALARM SYSTEM AT THE INGHAM
COUNTY JUSTICE COMPLEX**

RESOLUTION #24 – 437

WHEREAS, the fire alarm system at the Ingham County Justice Complex is a critical component for ensuring the safety and security of the facility and its occupants; and

WHEREAS, Siemens Industry, Inc. has provided a proposal under Sourcewell Contract #030421-SIE, with Ingham County as a member (#36494), to perform necessary services, including 100% annual inspections, sensitivity testing, semi-annual battery load testing, Central Station alarm verification, and firmware checks as required by NFPA 72 guidelines; and

WHEREAS, the contract with Siemens Industry, Inc. will cover a three-year period, beginning August 1, 2024, and ending July 31, 2027, with an annual cost of \$10,043.03, for a total amount not to exceed \$30,129.09 over the three-year term; and

WHEREAS, funds are available in the Justice Complex maintenance contractual line item to cover the cost of this agreement; and

WHEREAS, the services provided by Siemens Industry, Inc. are essential to maintaining the fire alarm system in compliance with safety regulations and ensuring the ongoing protection of the Justice Complex.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract with Siemens Industry, Inc. under the terms of Sourcewell Contract #030421-SIE for the maintenance and inspection of the fire alarm system at the Ingham County Justice Complex, for a total amount not to exceed \$30,129.09 over the three-year term.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents after review by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO CAPITAL ASPHALT FOR CORRECTIVE ACTION TO ADDRESS PERMIT VIOLATION

RESOLUTION #24 – 438

WHEREAS, the Ingham County Road Department (ICRD) identified a permit violation at 1331 Kelly Road in Section 24 of Vevay Township when a 4-inch plastic pipe was installed under a new driveway without ICRD authorization; and

WHEREAS, a permit was subsequently issued on May 2, 2024, directing the removal and replacement of the 4-inch plastic pipe with a 12-inch corrugated metal pipe within 30 days; and

WHEREAS, the property owner was provided an additional 30 days, via a letter sent on June 24, 2024, to comply with the permit requirements, with the understanding that the ICRD would take corrective action at the owner's expense if the issue was not resolved; and

WHEREAS, no corrective action was taken by the property owner, so the Purchasing Department solicited quotes for the necessary corrective actions including removal of the plastic pipe, replacement with a corrugated metal pipe, and resurfacing of the driveway section removed in process of the work; and

WHEREAS, three quotes were received, the lowest of which was provided by Capital Asphalt in the amount of \$5,721.92; and

WHEREAS, the Road Department requests to execute a purchase order with Capital Asphalt for the cost of the corrective actions; and

WHEREAS, in accordance with ICRD policy, the cost of the corrective action will be paid by Vevay Township and assessed through the Township against the property taxes of the owner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the quote and authorizes a purchase order to:

Capital Asphalt located at 3888 S. Canal Road, Lansing, Michigan 48917 for the corrective action including removal of the plastic pipe, replacement with a corrugated metal pipe, and resurfacing of the driveway section removed in process of the work required to address the permit violation at 1331 Kelly Road.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

SEPTEMBER 24, 2024 REGULAR MEETING

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CERTIFYING REPRESENTATIVES FOR THE MERS 2024 RETIREMENT
CONFERENCE**

RESOLUTION #24 – 439

WHEREAS, the Municipal Employees’ Retirement System (MERS) will hold their Annual Retirement Conference October 10 – 11, 2024; and

WHEREAS, the governing body of each member municipality must certify an employee delegate who has been nominated and elected by the other employee members, and appoint an officer delegate of the governing body; and

WHEREAS, funds previously anticipated to be necessary for 2024 MERS Retirement Conference expenses are included in the fiscal year 2024 Human Resources Department budget.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County Representatives for the MERS Annual Conference:

Employee Delegate: Desiree Cook, Network Administrator

One Alternate Employee Delegate: Dominick Pecora, 911-Dispatcher
(In Order of Highest to Lowest Paige Crawford, Benefits Administrator
Number of Votes Received) Amy Liston, Investigator/Facilitator, FOC

Officer Delegate: Renee Bockes, Deputy HR Director

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 18

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR ICEA COUNTY
PROFESSIONAL UNIT EMPLOYEES

RESOLUTION #24 – 440

WHEREAS, the ICEA County Professional Unit collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this agreement includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in this groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
601015	Community Epidemiologist	Move from Co Pro 8 to Co Pro 9
601471	Community Epidemiologist	Move from Co Pro 8 to Co Pro 9
601470	Sr. Community Epidemiologist	Move from Co Pro 9 to Co Pro 10

<u>Position Title</u>	2024		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Community Epidemiologist	Co Pro 8: 79,657.39	Co Pro 9: 87,119.20	7,461.81
Community Epidemiologist	Co Pro 8: 79,657.39	Co Pro 9: 87,119.20	7,461.81
Sr. Community Epidemiologist	Co Pro 9: 87,119.20	Co Pro 10: 94,094.34	6,975.14

TOTAL: \$21,898.76

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN INGHAM COUNTY HUMAN RESOURCES DEPARTMENT AND TRI-COUNTY OFFICE ON AGING FOR THE PROVISION OF ERGONOMIC ASSESSMENT SERVICES

RESOLUTION #24 – 441

WHEREAS, the Tri-County Office on Aging requires ergonomic assessment services for its personnel; and

WHEREAS, the County has proposed to provide the Tri-County Office on Aging the ergonomic assessment services which the Office on Aging requires; and

WHEREAS, the Tri-County Office on Aging accepts the County’s proposal, subject to the terms and conditions of this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract to be executed for the Ingham County Human Resources Department to provide the Tri-County Office on Aging with ergonomic assessment services from October 1, 2024 through September 31, 2025 with an option to extend the contract for one (1) additional twelve month period.

BE IT FURTHER RESOLVED, that the Office on Aging shall compensate the County for ergonomic assessment services performed, at the rate of \$68.72 per hour, in a total amount not to exceed \$2,000 for the term of this Agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR UAW TOPS UNIT
EMPLOYEES**

RESOLUTION #24 – 442

WHEREAS, the UAW TOPS Unit collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this document includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in this group.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
601154	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F
601157	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F
601221	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F
601223	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F
601155	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F
601160	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F
601222	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F
601225	Family/Child /Infant Advocate to Community Health Worker	Move from UAW D to UAW F

<u>Position Title</u>	<u>Current Grade, Step 5</u>	<u>2024 Proposed Grade, Step 5</u>	<u>2024 Difference</u>
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28

SEPTEMBER 24, 2024 REGULAR MEETING

Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
Community Health Worker	UAW D: 44,939.95	UAW F: 50,645.23	5,705.28
TOTAL:			\$ 45,642.24

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 21**

**COUNTY OF INGHAM BOARD OF COMMISSIONERS
STATE OF MICHIGAN**

RESOLUTION NO. 443

**RESOLUTION AUTHORIZING REIMBURSEMENT
OF EXPENSES FROM BOND PROCEEDS**

Minutes of a regular meeting of the Board of County Commissioners of the County of Ingham held in the City of Mason, Michigan, on September 24, 2024, at 6:30 p.m., local time.

PRESENT: Cahill, Celentino, Grebner, Lawrence, Johnson, Maiville, Pawar, Peña, Polsdofer, Ruest, Schafer, Sebolt, Tennis, and Trubac.

ABSENT: Morgan.

The following preamble and resolution were offered by Commissioner Peña and supported by Commissioner Celentino:

WHEREAS, the County of Ingham (the “County”) to design, acquire, and construct lake level improvements to Lake Lansing and such other capital improvements as the County shall determine to make (the “Project”).

WHEREAS, the County Board of Commissioners (the “Board”) has determined that it would be necessary to borrow money and for a special assessment district to issue its lake level bonds (the “Bonds”) to finance a portion of the Project; and

WHEREAS, the County has named the County Road Department acting through its director as the delegated authority for the project; and

WHEREAS, the County, the delegated authority or special assessment district may proceed with the Project prior to the issuance of the Bonds and incur capital expenditures for the Project prior to the issuance of the Bonds, and desires to be reimbursed for such expenditures from the proceeds of the Bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. The County confirms the designation of the Director of the County Road Department as the delegated authority for the Project.
2. The County, the delegated authority or special assessment district may proceed to finance the improvements using available funds of the County from the Capital Improvement Fund, which is a fund for the payment of capital improvement expenses, the General Fund, which is a fund for the payment of the general and operating expenses of the County, and other funds of the County.

SEPTEMBER 24, 2024 REGULAR MEETING

3. At such time as the County issues the Bonds for the long-term financing of the Project, the County shall be reimbursed for its expenditures for the Project out of the proceeds of the Bonds.

4. The amount of capital expenditures for which the County will seek reimbursement from the proceeds of the Bonds is estimated not to exceed \$2,000,000.

5. The Board declares its official intent to issue the Bonds to finance a portion of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County’s advances for the Project as anticipated by this resolution. This resolution and the expression of intent to seek reimbursement from future proceeds of the Bonds is intended to satisfy the requirements of Section 1.150 2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

6. The County Administrator is authorized to make additional declarations of intent to seek reimbursement from proceeds of Bonds for any capital improvements the County may make prior to the issuance of the Bonds for the long term financing of the Project.

7. At such time as the County issues the Bonds for the long-term financing of the Project, the County shall be reimbursed for its expenditures for the Project out of the proceeds of the Bonds.

8. All existing or previous resolutions and parts of resolutions, insofar as they may conflict with the provisions of this resolution, are hereby rescinded to the extent necessary to avoid such conflict.

YEAS: Cahill, Celentino, Grebner, Lawrence, Johnson, Maiville, Pawar, Peña, Polsdofer, Ruest, Schafer, Sebolt, Tennis, and Trubac.

NAYS: None.

ABSTAIN: None.

ABSENT: Morgan.

RESOLUTION DECLARED ADOPTED.

Dated: _____, 2024

Barb Byrum, County Clerk

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of the County of Ingham, State of Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2024

Barb Byrum, County Clerk

SEPTEMBER 24, 2024 REGULAR MEETING

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

The motion to adopt the resolution carried via unanimous roll call vote. Absent: Commissioner Morgan.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 22**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO IMPLEMENT A HIRING FREEZE ON GENERAL FUND POSITIONS AND
POSITIONS THAT COULD HAVE A NEGATIVE IMPACT ON THE GENERAL FUND**

RESOLUTION #24 – 444

WHEREAS, the Ingham County 2025 General Fund projected budget faced a significant shortfall due to increased personnel reclassification costs, projected shortfalls in special revenue funds that will require General Fund transfers, and other operating increases; and

WHEREAS, to balance the 2025 General Fund budget, the Controller’s Recommended Budget implements a hiring freeze for General Fund positions and special revenue funds that could negatively impact the General Fund; and

WHEREAS, the hiring freeze would include the creation of new positions and filling positions that are currently vacant, or become vacant in the future; and

WHEREAS, this resolution would not alter or affect the budget reduction measures implemented to the 511 Fund through the passage of Resolution #24-404; and

WHEREAS, exemptions to the hiring freeze will be addressed on a case-by-case basis, with exemption requests submitted to the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby implement a hiring freeze on General Fund positions and special revenue fund positions that could negatively impact the General Fund effectively upon the passage of this resolution.

BE IT FURTHER RESOLVED, that the hiring freeze would include the creation of new positions and filling positions that are currently vacant, or become vacant in the future.

BE IT FURTHER RESOLVED, that this resolution would not alter or affect the budget reduction measures implemented to the 511 Fund through the passage of Resolution #24-404.

BE IT FURTHER RESOLVED, that exemptions to the hiring freeze will be addressed on a case-by-case basis, with exemption requests submitted to the County Services and Finance Committees.

BE IT FURTHER RESOLVED, that the hiring freeze will remain in effect until December 31, 2025.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 09/17/24

SEPTEMBER 24, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 23**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE EMERGENCY FUNDING FOR PERMANENT SUPPORTIVE HOUSING PROGRAM SERVICES UNDER THE INGHAM COUNTY CONTINUUM OF CARE

RESOLUTION #24 – 445

WHEREAS, Resolution #22-211 allocated \$9,000,000 in American Rescue Plan funds to the Ingham County Housing Trust Fund (HTF); and

WHEREAS, approximately \$455,000 of available ARPA funds remain unobligated; and

WHEREAS, the HTF Committee has received over \$1,100,000 in requests for supportive housing services, eviction prevention, and additional resources to serve populations at high risk of homelessness; and

WHEREAS, after careful review, the HTF Committee recommends the Ingham County Board of Commissioners approve an emergency amount of \$50,000 of unobligated ARPA funds for the Permanent Supportive Housing Program administered by the Lansing Housing Commission under the Ingham County Continuum of Care, which provides supportive services for 23 disabled households who have experienced chronic homelessness; and

WHEREAS, current funding for this program have been diverted as of August 31, 2024, and the Permanent Supportive Housing Program will continue to face a gap of \$50,000 annually over the next three years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves \$50,000 of Housing Trust Fund unobligated ARPA dollars to the Lansing Housing Commission to maintain services for households served through the Permanent Supportive Housing Program.

BE IT FURTHER RESOLVED, that the Agreement will include specific terms, consistent with American Rescue Plan requirements, to ensure services to income-qualified households.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

SEPTEMBER 24, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 24**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING AND EQUIPPING THE
FELINE & PRIMATE BUILDING AT POTTER PARK ZOO**

RESOLUTION #24 – 446

WHEREAS, the Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the association including renovation of the current large feline exhibits and holding spaces; and

WHEREAS, Ingham County was awarded \$10,000,000 through the 2025 State of Michigan budget for the purpose of renovating the Feline & Primate Building; and

WHEREAS, the Potter Park Zoological Society will raise any additional funds necessary to complete the renovation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to proceed with the constructing and equipping of the Feline & Primate Building renovations at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the projected cost of the construction and equipment is not to exceed a total project cost of \$10,000,000.

BE IT FURTHER RESOLVED, that the Potter Park Zoological Society will provide any funding necessary in excess of \$10,000,000 to complete the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 25**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE POTTER PARK ZOO
HORTICULTURE GROUNDS MANAGER AND ZOO MAINTENANCE DEPUTY DIRECTOR
POSITIONS**

RESOLUTION #24 – 447

WHEREAS, the Zoo has a Zoo Maintenance Deputy Director position as well as a vacant Horticulture Grounds Manager position; and

WHEREAS, a reorganization of these positions provides a more effective structure for zoo operational needs; and

WHEREAS, the 2024 personnel cost projections provided by the budget department show a total (wage and fringe) annual cost of \$175,503 at Step 5 for the Zoo Maintenance Deputy Director (Deputy Director) position and \$127,586 at Step 7 for the Horticulture Grounds Manager (Horticulture & Maintenance Supervisor) position for a total of \$303,089; and

WHEREAS, the classification for both positions will remain the same resulting in zero cost increase; and

WHEREAS, there are sufficient funds in the Zoo Fund, #25869200, for the proposed reorganization; and

WHEREAS, the Teamsters Supervisory Unit and the Potter Park Zoo Advisory Board are in support of the proposed updated job descriptions and reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a reorganization of the following Potter Park Zoo positions:

Zoo Maintenance Deputy Director position to Deputy Director staying at the current classification of MCF 12.

Horticulture Grounds Manager position to Horticulture & Maintenance Supervisor staying at the current Teamster classification of Zoo Horticulture.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget and position allocation list adjustments related to this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

SEPTEMBER 24, 2024 REGULAR MEETING

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 26**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONVERTING POSITION #601435 FROM A FINANCE
COORDINATOR POSITION TO AN ACCOUNTANT**

RESOLUTION #24 – 448

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to convert a CHC Finance Coordinator, Position #601435 (ICEA County Pro Grade 10/Step 5, \$94,090.34), to an Accountant (ICEA County Pro Grade 8/Step 5, \$79,657.39); and

WHEREAS, this position will help to support the finance workload of ICHHD’s CHCs; and

WHEREAS, the growth within the CHCs has increased the complexity of the workload for the Finance team; and

WHEREAS, this proposed conversion will allow the Finance team to manage its workload in a manner that aligns with the CHC program’s pace of growth; and

WHEREAS, the financial decrease of this switch in positions will be an annual decrease totaling \$14,432.95 effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting a CHC Finance Coordinator, Position #601435 (ICEA County Pro Grade 10/Step 5, \$94,090.34), to an Accountant (ICEA County Pro, Grade 8/Step 5, \$79,657.39), effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 27**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR
RENOVATIONS AT FOREST COMMUNITY HEALTH CENTER**

RESOLUTION #24 – 449

WHEREAS, the Forest Community Health Center is overdue for necessary renovations to enhance privacy and improve dental care services for patients; and

WHEREAS, Laux Construction, a local vendor on the MiDeals contract, has been selected to perform the renovations, and three quotes were not required per the Ingham County Purchasing Policy; and

WHEREAS, the base cost of the renovations is \$457,529.08, and a 10% contingency will be added to cover any unforeseen costs, bringing the total project cost to \$503,282.99; and

WHEREAS, funding for the project is available under line item 214 13200 931000 23F11; and

WHEREAS, the Facilities Director recommends proceeding with the renovations, with Laux Construction, to ensure the Forest Community Health Center continues to provide optimal services to the community.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Laux Construction for renovations at Forest Community Health Center, with a total cost not to exceed \$503,282.99.

BE IT FURTHER RESOLVED, that the total project cost includes a 10% contingency to cover any unforeseen expenses that may arise during the renovation process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to complete this project.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts or documents with Laux Construction after review by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

SEPTEMBER 24, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH
MICHIGAN REHABILITATION SERVICES**

RESOLUTION #24 – 450

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass-through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into other, similar cash match agreements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$444,444 (\$120,000 local match) with Michigan Department of Health and Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, placement supports and supported employment services to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of agreements with Peckham Inc., to provide Ingham County’s local match portion (\$120,000), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, that the term of the agreements shall be October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

SEPTEMBER 24, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2024-2025 EMERGING THREATS MASTER AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE
DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

RESOLUTION #24 – 451

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County has proposed a 2024 – 2025 Emerging Threats Agreement for the delivery of emerging threats service under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2024 – 2025 Emerging Threats Agreement with the Michigan Department of Health and Human Services for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of agreement shall be October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that \$420,872 of state/federal funds will be made available to Ingham County through the Emerging Threats Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2025 Budget in order to implement the resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, MD, or her designee, is authorized to submit the 2024 -2025 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

SEPTEMBER 24, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2024 -2025 AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY
OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

RESOLUTION #24 – 452

WHEREAS, Ingham County Health Department (IChD) wishes to enter into a FY24-25 Comprehensive Agreement with Michigan Department of Health and Human Services (MDHHS) effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$9,194,461; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, MDHHS and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have proposed a 2024 – 2025 Agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a FY24-25 agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement process effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$9,194,461.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY24-25 Agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement Process effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$9,194,461.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that \$9,194,461 of state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County's contribution to expenditures associated with the agreement and budget shall not exceed levels appropriated in the County's 2025 Budget for these purposes.

SEPTEMBER 24, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that ICHD is authorized to receive additional funds for the following services, in a total amount not to exceed \$850,000:

Body Art Fixed Fee	CSHC Medicaid Outreach
CSHCS Medicaid Elevated Blood Lead Case Mgt.	Medicaid Outreach
Fetal Infant Mortality Review (FIMR) Case Abstraction	FIMR Interviews

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract effective for the period of October 1, 2024 – September 30, 2025 with the Nurse Family Partnership; to provide technical support, training and materials specific to the Nurse Family Partnership model which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medical Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision for Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share) and the braided contracts shall be authorized up to the amounts identified below for the period of October 1, 2024 – September 30, 2025:

- Allen Neighborhood Center \$10,759
- Northwest Initiative \$10,759
- South Side Community Coalition \$9,216
- Cristo Rey \$58,663
- Child & Family Charities \$7,402

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike, Shoyinka, MD, or her designee, is authorized to submit the 2024 -2025 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT RYAN WHITE PART C EARLY INTERVENTION SERVICES
SUPPLEMENTAL FUNDS FROM THE HEALTH RESOURCES AND SERVICES
ADMINISTRATION**

RESOLUTION #24 – 453

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to accept the Ryan White Part C Early Intervention Services supplemental funding award from the Health Resources and Services Administration Agency (HRSA) for an annual amount not to exceed \$5,000, effective August 1, 2024 through September 30, 2024; and

WHEREAS, the purpose of Ryan White Part C Early Intervention Services supplemental funds is to support the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County; and

WHEREAS, these funds will help subsidize the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County through the ICHD’s CHCs; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting the Ryan White Part C Early Intervention Services supplemental funding award from HRSA, effective August 1, 2024 through September 30, 2024 in an amount not to exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the Ryan White Part C Early Intervention Services supplemental funding award from HRSA effective August 1, 2024 through September 30, 2024 in an amount not to exceed \$5,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department’s budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #3 TO THE 2023 – 2024 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER
AGREEMENT**

RESOLUTION #24 – 454

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County entered into a 2023 – 2024 Emerging Threats Agreement authorized through Resolution #23-338; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize Amendment #3 with the MDHHS for the delivery of Emerging Threats Services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 with the MDHHS for the delivery of Emerging Threats Services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$1,642,851 to \$1,692,851, an increase of \$50,000.

BE IT FURTHER RESOLVED, that the increase in funds consists of the following specific changes to the budget:

Measles Readiness and Response: increase of \$25,000 from \$0 to \$25,000
COVID-19 Mobile Testing: increase of \$25,000 from \$200,000 to \$225,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

SEPTEMBER 24, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Medical Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2023-2024 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-301 WITH MICHIGAN DEPARTMENT OF
HEALTH AND HUMAN SERVICES FOR THE FY23-24 MASTER AGREEMENT**

RESOLUTION #24 – 455

WHEREAS, the Board of Commissioners authorized a resolution for Amendment #3 to the 2023-2024 Master Agreement with MDHHS; and

WHEREAS, the second RESOLVED clause of that resolution incorrectly stated the agreement increased from \$9,111,392 to \$10,099,812 and should have stated that the total amount of the Master Agreement shall increase from \$9,111,392 to \$9,605,602; and

WHEREAS, the third RESOLVED clause failed to include “Bridge Access Program-Fixed Fee: increased \$33,046 from \$0 to \$33,046”; and

WHEREAS, the third RESOLVED clause incorrectly stated “CSHCS Outreach & Advocacy: increase of \$39,089 from \$177,676 to \$216,765”; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize the proposed amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 to the 2023-2024 Master Agreement with MDHHS in which the total amount shall increase from \$9,111,392 to \$9,605,602.

BE IT FURTHER RESOLVED, that Amendment #3 includes a Bridge Access Program-Fixed Fee which increased to \$33,046 from \$0 to \$33,046 and strikes the CSHCS Outreach & Advocacy: an increase of \$39,089 from \$177,676 to \$216,765.

BE IT FURTHER RESOLVED, that all other term and conditions of Resolution #24-301 remain the same.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-582 WITH NEXTGEN® HEALTHCARE
INFORMATION SYSTEMS, INC. TO PURCHASE SOTA DENTAL IMAGING SOFTWARE (SOTA
CLOUD)**

RESOLUTION #24 – 456

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to include SOTA dental imaging software (SOTA Cloud) as vended by NextGen®, for an annual amount not to exceed \$3,000 plus a one-time implementation fee of \$3,515, effective upon approval; and

WHEREAS, SOTA Cloud is a dental imaging software; and

WHEREAS, this software allows the capture, viewing, and storage of dental images essential to patient care delivery; and

WHEREAS, the cost for this software includes an annual amount not to exceed \$3,000 plus a one-time implementation fee of \$3,515 and will be covered by the CHCs’ Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to include the SOTA dental imaging (SOTA Cloud) software as vended by NextGen® for an annual amount not to exceed \$3,000, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to include SOTA dental imaging software (SOTA Cloud) as vended by NextGen® for an annual amount not to exceed \$3,000 plus a one-time implementation fee of \$3,515, effective upon approval.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 35**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EXTENDED AGREEMENT WITH MICHIGAN
PRIMARY CARE ASSOCIATION**

RESOLUTION #24 – 457

WHEREAS, Ingham County Health Department (ICHD) wishes to extend an agreement with Michigan Primary Care Association (MPCA) for Billing and Collections technical assistance effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$15,000; and

WHEREAS, ICHD entered into an agreement with MPCA for billing and Collections technical assistance and training through Resolution #23-377; and

WHEREAS, this agreement will provide continued technical training to aid in the billing and collection processes; and

WHEREAS, this agreement will allow ICHD to more efficiently and effectively bill patient claims and collect payments on these claims; and

WHEREAS, the cost of this agreement is not to exceed \$15,000 for 200 billable hours at \$75.00 per hour, and is to be covered by ICHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize extending the agreement with MPCA for billing and collections technical training, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with MPCA for billing and collections technical assistance, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 36**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH OPTUM PHARMACY 702, LLC FOR PARTICIPATION IN THE 340B DRUG DISCOUNT PROGRAM

RESOLUTION #24 – 458

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into a pharmacy services agreement with Optum Pharmacy 702, LLC for its participation in the CHC's 340B drug discount program, effective upon approval; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, Public Law 102-585, Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act limits the amount that manufactures may charge covered entities; and

WHEREAS, the program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy or via contract arrangement with a retail pharmacy; and

WHEREAS, ICHHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, this agreement will generate \$500,000 in annual savings, based on the volume of existing patients who presently receive prescription medications from Optum Pharmacy locations; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a pharmacy services agreement with Optum Pharmacy 702, LLC for its participation in the 340B drug discount program effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a pharmacy services agreement with Optum Pharmacy 702, LLC for its participation in the 340B drug discount program effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

SEPTEMBER 24, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 37**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2023 – 2024 MASTER AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE
DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT**

RESOLUTION #24 – 459

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the FY23-24 Master Agreement to make Budget Category changes effective October 1, 2023 through September 30, 2024; and

WHEREAS, through this Amendment #4, ICHD will relocate funding from six different projects to new existing budget categories; and

WHEREAS, with these Budget Category changes, there are no increases or decreases in overall funding, but instead funds are shifted to other existing categories where they are more efficiently used; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have entered into a 2023 – 2024 Master Agreement authorized through Resolution #23-339, Amendment #1 in Resolution #23-581, Amendment #2 in Resolution #24-059, and Amendment #3 in Resolution #24-301; and

WHEREAS, MDHHS has proposed Amendment #4 to amend the various budget categories within the programs listed in the Master agreement; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize Amendment #4 with MDHHS for the delivery of public health services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #4 with MDHHS for the delivery of public health services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2023 through September 30, 2024.

SEPTEMBER 24, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2023-2024 Master Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 38**

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACTIVATE POSITION #22917 (PARALEGAL) AND AUTHORIZE THE
CREATION OF TWO ADDITIONAL PARALEGAL POSITIONS WITHIN THE PROSECUTOR'S
OFFICE**

RESOLUTION #24 – 460

WHEREAS, 2023 Public Act 119 appropriated \$12 million for high-crime community support grants for county prosecutors in high-crime areas to address caseload backlogs; and

WHEREAS, the primary mission of this funding is to assist identified High Crime Communities in addressing caseload backlogs; and

WHEREAS, in order to be approved for this funding, a county prosecutor's office must have received a minimum of the same amount of funding in fiscal year 2022-2023 as it had received in fiscal year 2023-2024 and meet the county population requirements indicated in 2023 Public Act 119; and

WHEREAS, an office of the county prosecutors that receives these grants funds shall use the proceeds to address caseload backlogs and report to the Department of Treasury the number of staff, average caseload per attorney, and local funding; and

WHEREAS, the Ingham County Prosecutor's Office was selected as one of six communities to receive this funding; and

WHEREAS, the Ingham County Prosecutor's Office was approved to receive grant funds in the amount of \$1,000,000 from the Michigan Department of Treasury for a period of August 1, 2023 through September 2025; and

WHEREAS, the Ingham County Board of Commissioners accepted this grant funding through the passage of Resolution #24-158; and

WHEREAS, the Ingham County Prosecutor's Office intends to use these funds to address high caseloads and the caseload backlog in our County; and

WHEREAS, the Ingham County Prosecutor's Office does not currently have the assistance of Paralegals and these positions would greatly improve efficiency and caseloads within the office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reactivation of position #22917, Paralegal, classified as Ingham County Employee's Association, Professional Grade 7 (Salary Range \$60,820.05 to \$73,031.40).

SEPTEMBER 24, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of two newly created positions of Paralegal, classified as Ingham County Employee's Association, Professional Grade 7 (Salary Range \$60,820.05 to \$73,031.40).

BE IT FURTHER RESOLVED, that these positions will be funded through the \$1,000,000 High Crime Communities grant funding, and will only be activity while this funding, or a continuation of this funding, is available.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 39**

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A GRANT BETWEEN THE STATE OF MICHIGAN,
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC), DEPARTMENT OF LICENSING AND
REGULATORY AFFAIRS, AND INGHAM COUNTY TO PROVIDE FUNDING TO ASSIST THE
COUNTY IN COMPLYING WITH THE COMPLIANCE PLAN AND COST ANALYSIS APPROVED
BY MIDC AND CREATING SEVEN NEW GRANT FUNDED POSITIONS**

RESOLUTION #24 – 461

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County’s Compliance Plan and Cost Analysis, which creates an Office of the Public Defender administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, this plan was accepted and approved by Ingham County Board Resolution #17-445; and

WHEREAS, the Ingham County Office of the Public Defender submitted a FY25 grant request, which was accepted and approved by the State of Michigan, the Michigan Indigent Defense Commission (MIDC), and the Department of Licensing and Regulatory Affairs (LARA); and

WHEREAS, this grant includes the creation of two new Assistant Public Defender positions, one new Social Worker position, one new Investigator position, one new Paralegal position, and two new Clerk positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA), and Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court.

BE IT FURTHER RESOLVED, that the grant period is October 1, 2024 through September 30, 2025, and the budget is approved for an amount of up to \$11,625,284.60, including a local share of \$929,081.63.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of: two Assistant Public Defender positions, classified as Teamsters Assistant Public Defenders (salary range \$67,869.65-\$116,316.68); one Social Worker position, classified as Ingham County Employee’s Association, Professional Grade 8 (salary range \$66,339.71-\$79,657.39); one Investigator position, classified as Ingham County Employee’s Association, Professional Grade 8 (salary range \$66,339.71-\$79,657.39); one Paralegal position, classified as Ingham County Employee’s Association, Professional Grade 7 (salary range \$60,820.05-\$73,031.40) and two Clerk positions, classified as UAW TOPS, Grade F (\$42,469-\$50,645.24) which will be effective October 1, 2024.

SEPTEMBER 24, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary grant and contract documents, on behalf of the County, after approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: Morgan **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 40**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTIONS #22-271, #23-244, AND #24-069 TO REFLECT
CHANGES IN PAY SCALE FOR THE GRANT FUNDED, SPECIAL PART-TIME PRETRIAL
SERVICES INVESTIGATOR**

RESOLUTION #24 – 462

WHEREAS, Resolutions #22-271, #23-244, and #24-069 authorized Ingham County to enter into an agreement with the Michigan Department of Corrections (MDOC) to fund programming for the Ingham County/City of Lansing Community Corrections Advisory Board; and

WHEREAS, as a part of these resolutions, a Special Part-Time Pretrial Services (PTS) Investigator position at the ICEA Pro 06 salary grade was authorized; and

WHEREAS, on November 5, 2022, PTS Investigators submitted a job-reclassification that ultimately resulted in their positions being reclassified from an ICEA Court Professional Grade 6 to a Grade 8, however, the grant funded Special Part-Time PTS Investigator position was never re-classed despite having the same job description with the same job duties with the only difference being the number of hours worked weekly; and

WHEREAS, this position is exclusively grant funded, with money currently available to retroactively pay the current Special Part-Time PTS Investigator who was hired on January 22, 2024, and with the new ICEA Court Pro 08 wage scale budgeted for the position moving forward; and

WHEREAS, the Human Resources Department agrees with this change in pay scale for the Special Part-Time Pretrial Services Investigator.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes reclassifying the grant funded, Special Part-Time PTS Investigator position from an ICEA Court Pro 06 to an ICEA Court Pro 08, which would amend Resolutions #22-271, #23-244, and #24-069 going forward.

BE IT FURTHER RESOLVED, retroactive pay will be given to the current Special Part-Time PTS Investigator (position #325040), dating back to their hire date of January 22, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2023-2024 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

SEPTEMBER 24, 2024 REGULAR MEETING

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 41**

Introduced by the Law & Courts and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ADDENDUM TO THE AGREEMENT BETWEEN THE
INGHAM COUNTY PROSECUTOR’S OFFICE AND PROSECUTION BY KARPEL TO ADD AN
INTERFACE FOR E-WARRANT**

RESOLUTION #24 – 463

WHEREAS, the Ingham County Prosecutor’s Office has entered into an agreement with Prosecution by Karpel for a state-wide rollout of a new document management software, pursuant to Resolution #23-517; and

WHEREAS, the initial Contract with Prosecution by Karpel has an external digital law enforcement portal for the submission of warrant requests and supplemental reports; and

WHEREAS, the use of the external digital portal without the E-Warrant interface would require staff to manually enter information submitted by law enforcement and manually scan in paper materials; and

WHEREAS, the E-Warrant interface would allow law enforcement to digitally submit a warrant request and have our system automatically import information such as defendant information, witness information, victim information and charges requested thus reducing the data entry required for our intake coordinators/warrant clerks; and

WHEREAS, this will allow our staff to focus on verifying the information, creating the file in our system, reducing the paper waste and creating a more efficient process to route these requests to screening attorneys; and

WHEREAS, funding for the \$12,000 E-Warrant interface is included in the Department of Treasury’s High Crimes Community Grant, which was approved through the passage of Resolution #24-158.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize an addendum to the agreement be entered into between the Ingham County Prosecutor’s Office and Prosecution by Karpel (PbK) to add an integration for E-Warrant.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

SEPTEMBER 24, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 42**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE CHILD AND PARENT LEGAL REPRESENTATION
GRANT FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

RESOLUTION #24 – 464

WHEREAS, on May 27, 2024, the Michigan Department of Health and Human Services informed the 30th Judicial Circuit Court Juvenile Division that they were awarded an allocation of \$139,262 through the Child and Parent Legal Representation Grant for Fiscal Year 2025; and

WHEREAS, the allocation is based on anticipated Fiscal Year 2025 Appropriations for Michigan Department of Health and Human Services (MDHHS) and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2025, MDHHS approval, and State Administrative Board approval; and

WHEREAS, funds from the grant will be used to improve the quality of legal representation for children and adults who have had neglect and abuse actions filed with the Court; and

WHEREAS, funds from the grant will be used to reimburse attorneys and Lawyers Guardian Ad Litem for training; and

WHEREAS, funds from the grant will be used to pay annually for the Lawyers Guardian Ad Litem to have access to web based legal research and court rules; and

WHEREAS, funds from the grant will be used to compensate court appointed attorneys to represent parents and children in vertical and collateral cases in order to create early permanency for the child; and

WHEREAS, funds from the grant will be used to recruit new attorneys through a Mentorship Program; and

WHEREAS, funds from the grant will be used to increase the reimbursement rate for Team Decision Meetings and encourage participation in Foster Care Review Board proceedings by providing financial compensation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting an initial grant award from the Michigan Department of Health and Human Services for the sum of \$139,262.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2025 Circuit Court Juvenile Division budget.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to pay invoices submitted to the Court as a result of the additional grant funding.

SEPTEMBER 24, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents related to the grant, or a grant amendment, on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

**ADOPTED – SEPTEMBER 24, 2024
AGENDA ITEM NO. 43**

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE TO PROVIDE A YEAR THREE EVALUATION OF THE LANSING/INGHAM PEACE MAKER FELLOWSHIP® AND TO PROVIDE YEAR THREE FIDUCIARY SERVICES FOR PEACEMAKER FELLOWSHIP® LIFEMAP

RESOLUTION #24 – 465

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) in an amount not to exceed \$134,485 effective October 1, 2024 through September 30, 2025; and

WHEREAS, on March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 Public Safety Plan, a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000, for establishing a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, in order to further these efforts, MPHI will provide the following services:

- A year three Evaluation of the Lansing/Ingham Peacemaker Fellowship®
- Year three Fiduciary Services for Peacemaker Fellowship® LifeMAP Allowances, Horizon Building Journeys, travel and conference registrations for the Local Operator and other local partners, and stipends for Community Co-Chairs not paid by other funding sources; and

WHEREAS, per Resolution #21-179, Ingham County agreed to provide local gun violence-related data, and agreed to work with the Advance Peace evaluation team consisting of MPHI, the Institute of Urban and Regional Development at UC Berkeley (IURD), and the National Council on Crime and Delinquency (NCCD) to ensure completion of a quality and timely evaluation of the Advance Peace strategy as implemented in Ingham County, MI; and

WHEREAS, all costs of this agreement will be covered by funds already received and budgeted for within the Advance Peace Initiative budget managed by ICHD; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI to provide a year three evaluation of the Lansing/Ingham Peace Maker Fellowship® and to provide year three fiduciary services for Peacemaker Fellowship® LifeMAP, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$134,485.

SEPTEMBER 24, 2024 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to provide a year three evaluation of the Lansing/Ingham Peace Maker Fellowship® and to provide year three fiduciary services for Peacemaker Fellowship® LifeMAP, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$134,485.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Adopted as a part of the consent agenda.

SEPTEMBER 24, 2024 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Lawrence moved to appoint the following:

Ross Yednock as the Housing Trust Fund Committee Financial Institution Representative,
Luna Brown as the Housing Trust Fund Committee Unhoused Resident/Service Provider Representative,
William Lawrence as the Housing Trust Committee Tenant/Tenant Organization Representative,
Angela Shaft as the Housing Trust Fund Committee Public Representative,
Andrez Chuney to the Racial Equity Task Force,
Nicole Baumer as the Regional Planning Agency Representative on the Material Management Planning,
Committee,
and to reappoint Jacqueline Gallant to the Community Corrections Advisory Board.

Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Morgan.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Johnson stated that they had started a long-term substitute teaching position at Lansing Eastern High School where they taught a leadership class, and invited their fellow Commissioners visit their classroom to speak to their students about the importance of leadership.

Commissioner Schafer stated the Fireman's Field Day and Ox Roast in Webberville was on September 27 and 28, 2024. Commissioner Schafer further thanked her fellow Commissioners for the Webberville Citizen of the Year resolution and there would be a dinner at which it would be presented.

Commissioner Schafer stated the Taste of Williamston was on October 22, 2024, and it was a fundraiser for the Williamston Area Senior Center.

Commissioner Pawar stated that Meridian Township would be hosting their Heritage Festival on October 5, 2024 and all the buildings in the Meridian Township Historical Village would be open that day.

Commissioner Peña stated they wanted to acknowledge the Commissioners and Land Bank staff that had attended the Lansing Bike Co-Op event. Commissioner Peña further stated that the Land Bank was at one point the owner of the Lansing Bike Co-Op, and it was one of those items where funds went to community outreach rather than residential areas.

Commissioner Maiville stated that Jack O' Lanterns Unleashed started on October 4, 2024 at the Ingham County Fairgrounds and would run Thursdays through Sundays throughout the month of October. Commissioner Maiville further stated there would be a VIP preview night for Commissioners on the October 3, 2024.

SEPTEMBER 24, 2024 REGULAR MEETING

Commissioner Maiville stated the event had continued to grow under the leadership of the Events Director, and it was the last year they had the contract which would get paid off, and the event was a very viable fundraising effort for the County, which was supported by many.

Commissioner Peña clarified that Thursdays were bring your dog nights for Jack O' Lanterns Unleashed.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$36,924,963.80. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioner Morgan.

Adjournment

The meeting was adjourned at 6:46 p.m.



CITY OF EAST LANSING
The Home of Michigan State University

AGENDA ITEM# 1

September 20, 2024

Board of Commissioners
Ingham County Courthouse
PO Box 319
Mason, Michigan 48854

Dear Board of Commissioners:

Please find enclosed Form 4564, *Assessing Officers Report for Industrial Facility Exemption Certificates*, for the City of East Lansing for 2024.

Michigan Compiled Law (MCL) 207.567 requires the East Lansing City Assessor to provide annual notification to the State Tax Commission, the legislative body of each unit of government which levies taxes on property subject to an industrial facility exemption certificate, and the holder of the certificate. The notification is to include the determination of the value of property subject to an industrial facility exemption certificate. This letter and the enclosed report are provided to comply with the provisions of MCL 207.567 for 2024.

410 Abbot Road
East Lansing, MI 48823

(517) 337-1731
Fax (517) 337-1559
www.cityofeastlansing.com

Please contact me at 517-319-6827 or by email at dlee@cityofeastlansing.com with any questions regarding this matter.

Sincerely,

David C. Lee
City Assessor

Enclosure

Assessing Officers Report for Industrial Facility Exemption Certificates

Issued under authority of Public Act 198 of 1974. Filing is mandatory

In accordance with the requirements of Section 17 of Public Act 198 of 1974, as amended, the city or township assessor is required to furnish an annual report not later than October 15, showing the taxable valuations as of the preceding December 31 of real and personal property on the Industrial Facilities Tax Roll.

For assistance with this form, please contact the Local Audit and Finance Division at (517) 373-3227.

THIS FORM IS FOR TAX YEARS 2008 AND AFTER

Assessment as of December 31, 2023

for the 2024 Tax Year

Due by October 15, 2024

City / Twp / Vlg CODE*	33201
City / Twp / Vlg	CITY OF EAST LANSING
County	INGHAM
Assessor's Name	David C. Lee
Phone Number	517-319-6827

*Townships responsible for certificates issued by a village should report the village certificates under the village code.

SCHOOL DISTRICTS

Enter this reference number
on subsequent pages

Code	School District	
33020	LANSING	1
		2
		3
		4
		5

SCHOOL SUMMARY

School District		New	Rehab	TOTALS
LANSING		\$399,876	\$0	\$399,876
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
Grand Total		\$399,876	\$0	\$399,876

SUMMARY	Industrial Personal Taxable Value	Commercial Personal Taxable Value	Industrial Real Taxable Value	Total Taxable Value
Total New	\$0	\$0	\$399,876	\$399,876
Total Rehab	\$0		\$0	\$0
Grand Total	\$0	\$0	\$399,876	\$399,876

Summary Totals do not include Renaissance Zone Taxable Value

This report is to be sent certified mail to:

- Michigan Department of Treasury, Local Audit and Finance Division, P O Box 30728, Lansing MI 48909-8228.
- Each tax levying unit involving the certified property
- The holder of the certificate

Continued on Page 2

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2025 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

RESOLUTION #24 –

WHEREAS, on October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50 percent of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement the comprehensive healthcare management program; and

WHEREAS, the Ingham County Health Care Coalition has investigated options for the County’s 2025 health care plan and has agreed to changes in the premium sharing and waiver rate agreements for 2025; and

WHEREAS, it has also been determined by the Health Care Coalition that PHP continue to be the health insurance plan provider, with increases to the purchased plan out of pocket maximums and co-payments with no impact on employees in the HRA High and Standard plans; and

WHEREAS, it has also been determined by the Health Care Coalition that Maxor, the current pharmacy benefit manager, be replaced by Evo as the pharmacy benefit manager for plan year 2025; and

WHEREAS, it has also been determined by the Health Care Coalition that employer contributions to employee health savings accounts (HSAs) in the total annual amount of \$825 single/\$1,650 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base plan health insurance option; and

WHEREAS, it has also been determined by the Health Care Coalition that the per pay period employee premium cost share rates should be calculated and established as follows for plan year 2025 from plan year 2024:

	<u>2024</u>	<u>2025</u>
PHP High Single:	\$121.59	\$125.68
PHP High 2 Person:	\$291.82	\$301.62
PHP High Family:	\$364.78	\$377.03
PHP Standard Single:	\$53.49	\$53.71
PHP Standard 2 Person:	\$171.19	\$171.86
PHP Standard Family:	\$213.99	\$214.83

and

WHEREAS, it was also determined by the Health Care Coalition that the health insurance waiver rates should be increased over 2024 rates by the CPI effective as of June 30, 2024 not to exceed 5% (i.e., 2.5%) as follows:

		<u>2024/mo.</u>	<u>2025/mo.</u>
Full Family	=	\$288.40	\$295.61
2-Person	=	\$257.50	\$263.93
Single	=	\$164.80	\$168.92

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, pending ratification by the collective bargaining unit members of the Health Care Coalition, approves the recommendations of the Health Care Coalition and authorizes 1) that PHP continue to be the health insurance plan provider, with increases to the purchased plan out of pocket maximums and co-payments with no impact on employees in the HRA High and Standard plans, 2) that Maxor, the current pharmacy benefit manager, be replaced by Evo as the pharmacy benefit manager for plan year 2025, 3) employer contributions to employee health savings accounts (HSAs) in the total amount of \$825 single/\$1,650 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base plan health insurance option, 4) that the per pay period employee premium cost share rates should be calculated and established as follows for plan year 2025 from plan year 2024:

		<u>2024/pp.</u>	<u>2025/pp.</u>
PHP High Single:		\$121.59	\$125.68
PHP High 2 Person:		\$291.82	\$301.62
PHP High Family:		\$364.78	\$377.03
PHP Standard Single:		\$53.49	\$53.71
PHP Standard 2 Person:		\$171.19	\$171.86
PHP Standard Family:		\$213.99	\$214.83

and 5) that the health insurance waiver rates should be increased over 2024 rates by the CPI effective as of June 30, 2024 not to exceed 5% (i.e., 2.5%) as follows:

		<u>2024/mo.</u>	<u>2025/mo.</u>
Full Family	=	\$288.40	\$295.61
2-Person	=	\$257.50	\$263.93
Single	=	\$164.80	\$168.92

BE IT FURTHER RESOLVED, that any funds remaining of the 50 percent net savings from 2020 and prior years after distribution to health savings accounts shall be held in reserve for future employee premium cost share reduction initiatives as recommended by the Ingham County Health Care Coalition.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the applicable bargaining unit letters of agreement and any other appropriate documents after review and approval as to form by the County Attorney.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF \$15,000,000 OF STATE OF MICHIGAN
APPROPRIATIONS FOR THE HOUSING TRUST FUND TO ALLOCATE TO ELIGIBLE
PROGRAMS AND PROJECTS**

RESOLUTION #24 –

WHEREAS, the State of Michigan FY 2025 Budget was signed by Governor Gretchen Whitmer on July 24, 2024; and

WHEREAS, Budget Section 1019 of the FY 2025 State Budget commits \$15,000,000 to Ingham County to support activities of the Ingham County Housing Trust Fund; and

WHEREAS, eligible uses of the \$15,000,000 include:

- (a) Direct financing support programs, including homeowner down payment assistance or other direct financing supports for eligible residents;
- (b) Foreclosure prevention programs that mitigate tax or mortgage foreclosures and provide financial supports to eligible residents who are at risk of foreclosure and forfeiture in coordination with nonprofit organizations, including, but not limited to, community action agencies;
- (c) Community improvement programs that may include blight elimination, stabilization, rehabilitation, or redevelopment of structures in coordination with the Ingham County Land Bank; and
- (d) Affordable or workforce housing projects located in the City of Lansing for a total amount not to exceed \$5,000,000; and

WHEREAS, the Ingham County Board of Commissioners established the Housing Trust Fund through resolution 21-398 and authorized the Ingham County Housing Trust fund to utilize \$9 Million in American Rescue Plan funds for affordable housing opportunities through resolution 22-211; and

WHEREAS, the activities described above will allow Ingham County to continue and expand current activities of the Housing Trust Fund and the Ingham County Treasurer's Office; and

WHEREAS, the Ingham County Housing Trust Fund Committee recommends Board approval of the spending plan for State FY2025 Budget funds found attached to this resolution; and

WHEREAS, \$1,500,000 is budgeted for the County's down payment assistance program under Section 1019(a); and

WHEREAS, \$1,540,000 is budgeted to provide financial assistance and foreclosure prevention services under Section 1019(b); and

WHEREAS, \$6,960,000 is budgeted for home repairs, rehabs, and other community improvement activities to be coordinated with the Ingham County Land Bank under section 1019(c); and

WHEREAS, \$5,000,000 is budgeted for three specific affordable and workforce housing projects in the City of Lansing under section 1019(d); and

WHEREAS, no project costs will be incurred for a project prior to an official notice of an award, completion of required agreement and formal written authorization to incur costs is received from the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes that Ingham County accept \$15,000,000 of state budget appropriations general funds for the activities as described in this resolution.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the request is eligible for State Budget Appropriations funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to work with state officials to establish the terms of funding and sign and submit payment requests.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign all applications, attachments, Grant Agreements, and all amendments, after approval as to form by the County Attorney, if deemed necessary.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE FUNDING THROUGH THE HOUSING TRUST FUND TO
ESTABLISH A TENANT RESOURCE CENTER WITH UNOBLIGATED ARPA FUNDS**

RESOLUTION #24 –

WHEREAS, Resolution #22-211 Allocated \$9,000,000 in American Rescue Plan funds to the Ingham County Housing Trust Fund (HTF); and

WHEREAS, approximately \$455,000 of available ARPA funds remain unobligated; and

WHEREAS, the HTF has heard from multiple sources that Ingham County tenants need advocacy, and assistance finding solutions to rental issues; and

WHEREAS, The Tenant Resource Center will be a needed drop-in and wrap-around referral resource space for Lansing Area tenants; and

WHEREAS, The Tenant Resource Center will provide a shared physical space for legal aid, service providers and other community organizations working with tenants and on tenant issues; and

WHEREAS, putting these groups in proximity will strengthen collaboration, expand tenant options via referrals based on needs and interests and more effectively connect tenants to existing municipal, nonprofit, educational, and community resources; and

WHEREAS, The Peace Education Center, a registered 501(c)3 organization, has agreed to be the fiscal agent and lead organization for the Center. The Center Coordinator will work with staff experienced in managing nonprofit finances and ensure compliance with all state and federal rules and regulations; and

WHEREAS, the HTF Committee recommends the Ingham County Board of Commissioners approve an amount of \$200,000 to be committed to the Tenant Resource Center for one year of operation.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approve \$200,000 of unobligated HTF awarded ARPA dollars to the establishment of The Tenant Resource Center.

THEREFORE BE IT RESOLVED, that the agreement will include specific terms, consistent with American Rescue Plan requirements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RESCIND RESOLUTION #24-263 AND TO AUTHORIZE AN
AGREEMENT WITH BILLY WHITE ROOFING, INC. TO REPLACE THE ROOF AT THE
INGHAM COUNTY DRAIN COMMISSIONER'S OFFICE**

RESOLUTION #24 –

WHEREAS, the roof at the Ingham County Drain Commissioner's Office has outlived its rated life and is deteriorating, with numerous leaks causing water damage and damage to the roof structure; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the OMNIA co-operative agreement contract do not require three quotes; and

WHEREAS, Weatherproofing Technologies, Inc. (hereinafter "WTI") is the holder of the OMNIA contract through which a contractor in the National Cooperative Contractor Network (hereinafter "NCCN") may be selected to perform the roof replacement required at the Drain Commissioner's Office; and

WHEREAS, the NCCN was established to meet the budgeting needs of public procurement managers without sacrificing the quality and reliability of construction products and installation services; and

WHEREAS, the OMNIA contract requires that projects utilizing the NCCN must use either through a PO or contract, a local NCCN in-Network contractor; and

WHEREAS, WTI has advised the Facilities Department that Tremco, Inc., the Contractor authorized in Resolution #24-263, does not meet the OMNIA contract requirements of a local NCCN in-Network contractor; and

WHEREAS, WTI, using the NCCN delivery method, has recommended contracting with Billy White Roofing, Inc., an approved NCCN local in-Network contractor, to perform the roof replacement work required at the Drain Commissioner's Office at the same cost as set forth in Resolution #24-263; and

WHEREAS, the Facilities Department recommends an agreement with Billy White Roofing, Inc. for the proposed amount of \$58,950 to replace the roof at the Ingham County Drain Commissioner's Office which when completed will be inspected by persons designated by WTI to ensure the completed project meets the requirements of the warranties to be issued; and

WHEREAS, the Facilities Department is requesting a contingency of \$6,050 for any uncovered conditions; and

WHEREAS, funds are available in the approved 2024 CIP Public Improvement Fund Line item #245-27599-976000-24F05, which has a balance of \$65,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rescinds Resolution #24-263 and authorizes an agreement with Billy White Roofing, Inc. to replace the roof at the Ingham County Drain Commissioner's Office for an amount not to exceed \$65,000, which includes a \$6,050 contingency, and is the same amount as approved in Resolution #24-263.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RESCIND RESOLUTION #24-264 AND TO AUTHORIZE AN
AGREEMENT WITH BILLY WHITE ROOFING, INC. TO REPLACE THE ROOF AT THE
INGHAM COUNTY FAMILY CENTER**

RESOLUTION #24 –

WHEREAS, the shingled roof on the south end of the Ingham County Family Center (Family Center) is past its rated life and has numerous leaks causing damage to the trusses, fascia boards, and decking; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the OMNIA co-operative agreement contract do not require three quotes; and

WHEREAS, Weatherproofing Technologies, Inc. (hereinafter “WTI”) is the holder of the OMNIA contract through which a contractor in the National Cooperative Contractor Network (hereinafter “NCCN”) may be selected to perform the roof replacement required at the Family Center; and

WHEREAS, the NCCN was established to meet the budgeting needs of public procurement managers without sacrificing the quality and reliability of construction products and installation services; and

WHEREAS, the OMNIA contract requires that projects utilizing the NCCN must use either through a PO or contract, a local NCCN in–Network contractor; and

WHEREAS, WTI has advised the Facilities Department that Tremco, Inc., the Contractor authorized in Resolution #24-264, does not meet the OMNIA contract requirements of a local NCCN in–Network contractor; and

WHEREAS, WTI, using the NCCN delivery method, has recommended contracting with Billy White Roofing, Inc., an approved NCCN local in–Network contractor, to perform the roof replacement work required at the Family Center at the same cost as set forth in Resolution #24-264; and

WHEREAS, the Facilities Department recommends an agreement with Billy White Roofing, Inc. for the proposed amount of \$124,362 to replace the roof at the Ingham County Family Center which when completed will be inspected by persons designated by WTI to ensure the completed project meets the requirements of the warranties to be issued; and

WHEREAS, the Facilities Department is requesting a contingency of \$10,638 for any uncovered conditions; and

WHEREAS, funds are available in the approved 2023 CIP Juvenile Justice Mileage Fund Line item #264-66400-976000-23F03, which has a balance of \$135,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rescinds Resolution No. 24-264 and authorizes an agreement with Billy White Roofing, Inc. to replace the shingled roof on the south end of the Ingham County Family Center for an amount not to exceed \$135,000, which includes a \$10,638 contingency, and is the same amount as approved in Resolution #24-264.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH INTERAGENCY AGREEMENTS TO OBLIGATE ARPA FUNDS BY
DECEMBER 31, 2024**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners allocated American Rescue Plan Act (ARPA) funds to various agencies, organizations and departments throughout Ingham County; and

WHEREAS, ARPA funds are required by the U.S. Department of Treasury (Treasury) to be obligated by December 31, 2024; and

WHEREAS, Treasury originally defined “obligation” as “an order placed for property, and services and entering into contracts, subawards, and similar transactions that require payment”; and

WHEREAS, in 2024, Treasury amended the definition to add the following two requirements expanding on the “similar transactions that require payment” section:

- Certain interagency agreements (including MOUs)
- Under certain circumstances, payroll expenses for recipients’ employees; and

WHEREAS, the following ARPA allocations fall under the new requirement for interagency agreements:

- 30th Circuit Court – Visiting Judge Program
- Health Department – Private Wastewater Systems
- Housing Trust Fund – Affordable Housing Initiatives.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves establishing interagency agreements as required by Treasury to obligate ARPA funds with following:

- 30th Circuit Court – Visiting Judge Program
- Health Department – Private Wastewater Systems
- Housing Trust Fund – Affordable Housing Initiatives.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the interagency agreements upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer
Nays: None **Absent:** Ruest **Approved 10/01/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 10/02/24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #22-053 TO CHANGE THE EXPIRATION DATE OF
THE COVID-19 RELATED SICK LEAVE POLICY**

RESOLUTION #24 –

WHEREAS, Resolution #22-053 approved the use of ARPA funded sick leave for employees up to five (5) days (i.e. 40 hours) if they are required to be absent from work due to COVID-19; and

WHEREAS, Resolution #22-053 had an expiration date of December 31, 2025 with six month reviews by the Controller/Administrator and the Human Resources Department; and

WHEREAS, current Centers for Disease Control (CDC) guidelines no longer advise a five (5) day period for isolation and/or quarantine for individuals that have tested positive for COVID-19; and

WHEREAS, current CDC guidelines state that normal activities can be resumed after 24 hours with improved overall symptoms and no fever without fever reducing medication; and

WHEREAS, based on this guidance from the CDC and in consultation with the Human Resources Department and the Ingham County Health Department, it is the Controller's recommended that the expiration date be amended to December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves amending the expiration date in Resolution #22-053 from December 31, 2025 to December 31, 2024.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE MITTEN GRANT AWARD FROM THE MICHIGAN HIGH-SPEED INTERNET OFFICE CONTINGENT UPON NATIONAL TELECOMMUNICATION AND INFORMATION ADMINISTRATION APPROVAL AND AUTHORIZE INGHAM COUNTY TO SERVE AS HOST PARTNER FOR AN AMERICAN CONNECTION CORPS MEMBER

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners approved Resolution #21-601 establishing the Ingham County Broadband Task Force to explore countywide broadband equity and to explore funding and partnership opportunities that will result in countywide broadband equity; and

WHEREAS, digital equity is a growing concern in Ingham County and the greater tri-county area (Ingham, Clinton, and Eaton County) because broadband infrastructure only works if the people for whom it exists are able to access it; and

WHEREAS, in June of 2024, the Michigan High-Speed Internet Office (MIHI) announced the Michigan's Inclusive Training, Technology, and Equity Network (MITTEN) Program, a grant to address digital equity throughout the State of Michigan through federal funds from the National Telecommunication and Information Administration (NTIA) by prosperity region; and

WHEREAS, Ingham County is in Prosperity Region 7, consisting of Ingham County, Clinton County, and Eaton County (Region 7); and

WHEREAS, in response to the growing digital inequity across the tri-county area, the Hi-Speed and Equitable Access Team of the Michigan Inclusive Training, Technology, and Equity Network (HEART of the MITTEN) was created through the application of MIHI's digital equity MITTEN grant with Ingham County leading as the fiduciary; and

WHEREAS, the goal of HEART of the MITTEN is to collaborate and convene digital skills, training, equity, and access organizations, including government institutions across the tri-county area, to develop a granular, community-level asset inventory of Region 7's digital skills, training, equity, and access organizations and to provide those organizations with the resources and training necessary to address digital equity needs in their community; and

WHEREAS, MIHI tentatively granted Ingham County, and HEART of the MITTEN, an award of \$857,909 for the proposed digital equity and HEART of the MITTEN collaboration efforts, contingent upon NTIA's approval; and

WHEREAS, a requirement of the MITTEN grant is to hire an American Connection Corps (ACC) AmeriCorps member at \$120,000 over the course of 4 years to serve as Regional Digital Navigator and correspond regularly with MIHI; and

WHEREAS, hiring of the ACC member by grantees is contingent upon when NTIA approves the grants before or after October 14, 2024; and

WHEREAS, if NTIA approves of the MITTEN grant awards on or before October 14, 2024, then HEART of the MITTEN and Ingham County will be required to hire and onboard an ACC member for the MITTEN grant by October 28, 2024; and

WHEREAS, if NTIA approves of the MITTEN grant awards on or after October 15, 2024, the ACC member will be hired in September of 2025; and

WHEREAS, regardless of when NTIA approves the grants, once approval is given, grantees will be required to begin digital equity efforts with or without the required ACC member; and

WHEREAS, in order to grow a sustainable model, an administrative position will be established to be funded at 0.5 FTE for Year 1, 0.625 FTE for Year 2, and 0.75 FTE for Years 3 and 4 to be funded by the grant for a total of \$150,368, calculated at MC 5, Step 5 at the expense of the Controller/Administrator's Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Michigan High-Speed Internet Office (MIHI) Michigan's Inclusive Training, Technology, and Equity Network (MITTEN) grant award, contingent upon approval by the National Telecommunication and Information Administration (NTIA), on behalf of the Hi-Speed and Equitable Access Team of the Michigan Inclusive Training, Technology, and Equity Network (HEART of the MITTEN) initiative to expand digital equity services and skills in Region 7 (Ingham, Clinton, and Eaton counties) in the amount of \$857,909 from October 2024 through September 30, 2028.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County to serve as a host partner site for an American Connection Corps member from October 2024 through September 30, 2028 contingent upon NTIA approval of the MITTEN grant award on or before October 14, 2024 or September 2025 through September 30, 2028, contingent upon NTIA approval of the MITTEN grant award on or after October 15, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners accepts the role of fiduciary of the HEART of the MITTEN collaborative, which will serve all residents in Region 7, and will serve as the central office for HEART of the MITTEN for the life of the MITTEN grant.

BE IT FURTHER RESOLVED, that \$120,000 of the MITTEN grant award will be designated to an ACC AmeriCorps Regional Digital Navigator role and will be housed in the Controller/Administrator's Office to work toward broadband efforts for the good of Ingham County and its affiliates.

BE IT FURTHER RESOLVED, that an administrative position will be established to be funded at 0.5 FTE for Year 1, 0.625 FTE for Year 2, and 0.75 FTE for Years 3 and 4 to be funded by the MITTEN grant for a total of \$150,368, calculated at MC 5, Step 5, to be housed in the Controller/Administrator's Office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator, or their designee, is authorized to sign and approve any EGrAMS documents associated with this resolution after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after review and approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH M & M MOVING AND STORAGE
FOR THE TEMPORARY RELOCATION AND STORAGE OF THE OFFICE OF THE
PUBLIC DEFENDER**

RESOLUTION #24 –

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, unforeseen delays in the construction of the new office space have necessitated a temporary move for the Office of the Public Defender; and

WHEREAS, the current office furniture and equipment will need to be moved to a temporary location, stored, and then relocated to the new permanent office upon completion of construction; and

WHEREAS, M & M Moving and Storage has been identified as the preferred vendor for this move and storage; and

WHEREAS, the total cost of the move, storage, and final relocation is not to exceed \$20,000; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been allocated for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to M & M Moving and Storage, 800 E. St. Joseph St., Lansing, MI 48912, to temporarily relocate, store, and later move the Office of the Public Defender to its new location at 2025 S. Washington St., Lansing, MI, for an amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer
Nays: None **Absent:** Ruest **Approved 10/01/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 10/02/24**

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH REGUS FOR TEMPORARY
PUBLIC DEFENDER'S OFFICE SPACE AT 120 NORTH WASHINGTON SQUARE, SUITE 300**

RESOLUTION #24 –

WHEREAS, the construction of the new office space for the Public Defender's Office has been delayed, necessitating the need for temporary office space to ensure continuity of operations; and

WHEREAS, Regus owns office space located at 120 North Washington Square, Suite 300, Lansing, MI 48933, which has been identified as a suitable temporary location for the Public Defender's Office; and

WHEREAS, the lease agreement for this office space will be structured at a rate not to exceed \$6,000 per month, with a term beginning on October 30th, 2024, and concluding on February 15th, 2025; and

WHEREAS, the rental payments for this lease will be funded through the Michigan Indigent Defense Commission (MIDC) grant for the fiscal year 2024-2025; and

WHEREAS, the Facilities Department recommends entering into this lease agreement with Regus to maintain the Public Defender's operations during the construction delay of their permanent office space.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease agreement with Regus for office space located at 120 North Washington Square, Suite 300, Lansing, MI 48933, at a rate not to exceed \$6,000 per month, beginning on October 30th, 2024, and concluding on February 15th, 2025.

BE IT FURTHER RESOLVED, that the total cost of the lease will not exceed \$24,000 for the duration of the lease term, with funding provided through the MIDC grant for the 2024-2025 fiscal year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents consistent with this resolution, contingent upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer
Nays: None **Absent:** Ruest **Approved 10/01/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 10/02/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTINGENCY FUND APPROPRIATION FOR THE REPAIR
OF THE HAWK ISLAND SPLASH PAD**

RESOLUTION #24 –

WHEREAS, the Hawk Island Splash Pad was built in 2006; and

WHEREAS, the Hawk Island Splash Pad is one of the main attractions of the Park during the summer months for residents of Ingham County; and

WHEREAS, during the past two summers, it has been increasingly difficult to maintain the main components and features of the Splash Pad, resulting in closures throughout the summer; and

WHEREAS, the Parks Department is requesting County Contingency Funds in an amount not to exceed \$50,000 for the much needed repair of the Splash Pad.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the use of County Contingency Funds in an amount not to exceed \$50,000 to repair the Hawk Island Splash Pad.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Peña, Pawar

Nays: None

Absent: Tennis, Ruest

Approved 09/30/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-411 TO ACCEPT THE FY 2024-2025 AMERICORPS
STATE GRANT FUNDING**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department wishes to amend Resolution #24-411 for a change to the program year dates to accept the Michigan Department of Labor and Economic Opportunity (MDLEO) FY24-25 AmeriCorps State grant funding effective September 1, 2024 through August 31, 2025 in an amount not to exceed \$269,985; and

WHEREAS, Resolution #24-411 authorized the acceptance of the AmeriCorps State grant funds from MDLEO for the AmeriCorps State Program in FY24-25; and

WHEREAS, ICHD wishes to amend Resolution #24-411 to correctly match the AmeriCorps State grant agreement #24-MSCS-MACFF-17 with MDLEO, effective September 1, 2024 to August 31, 2025; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #24-411 to change the dates of the AmeriCorps State grant funding program year, effective September 1, 2024 to August 31, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-411 to change the dates of the AmeriCorps State grant funding program year, effective September 1, 2024 to August 31, 2025.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #24-411 shall remain in effect.

BE IT FURTHER RESOLVED, that the Medical Health Officer is authorized to submit the 2024-2025 budget electronically through the Corporation for National Community Service (CNCS) E-Grants system, and tentatively electronically approve the Memorandum of Agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Peña, Pawar

Nays: None

Absent: Tennis, Ruest

Approved 09/30/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-414 WITH LTS STAFFING SERVICES

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000; and

WHEREAS, LTS will provide ICHD with temporary staffing that will allow the Communicable Disease Division (CD) to increase their capacity and to provide additional support for disease investigation and prevention efforts; and

WHEREAS, LTS will provide temporary Immunization and Disease Control Nurses and Community Health Representatives to aid in COVID-19 vaccinations, seasonal flu vaccinations, and other infection prevention and control investigation and response, including Health care-related infections and congregate settings; and

WHEREAS, the financial impact of this agreement will not exceed \$190,000 and will be covered by the Michigan Department of Health and Human Services (MDHHS) COVID-19 Immunizations Epidemiology and Laboratory Capacity (ELC) COVID-19 supplemental funding; and

WHEREAS, staffing will be compensated at the following increased rates:

- Immunization Nurse \$77.06
- Registered Nurse \$75.35
- Disease Control (DC) Nurse \$85.63
- Community Health Representative III \$42.81; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Peña, Pawar

Nays: None

Absent: Tennis, Ruest

Approved 09/30/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NURSE FAMILY PARTNERSHIP
NATIONAL SERVICE OFFICE**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Nurse Family Partnership National Service Office effective October 1st, 2024, through September 30th, 2025, in an amount not to exceed \$60,000; and

WHEREAS, this contract allows ICHD to continue providing Nurse Family Partnership Home Visiting Services to low-income, first-time mothers in our community; and

WHEREAS, this agreement will be supported with the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) grant money; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Nurse Family Partnership National Service Office effective October 1st, 2024 through September 30th, 2025, in an amount not to exceed \$60,000.

THEREFORE BE IT RESOLVED, that the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Nurse Family Partnership National Service Office to continue providing Nurse Family Partnership Home Visiting Services to low-income, first-time mothers in our community, effective October 1st, 2024 through September 30th, 2025, in an amount not to exceed \$60,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Peña, Pawar

Nays: None

Absent: Tennis, Ruest

Approved 09/30/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2025 MICHIGAN MENTAL HEALTH COURT PROGRAM GRANT, CONTINUE THE GRANT FUNDED FULL-TIME MENTAL HEALTH COURT-COURT SERVICES COORDINATOR POSITION, AND AUTHORIZE SUBCONTRACTS WITH CMHA/CEI; AVERHEALTH; JSG; MDOC; NORTHWEST INITIATIVE; AND RISE

RESOLUTION #24 –

WHEREAS, the 30th Circuit Court submitted a grant request in the amount of \$284,800 to the State Court Administrative Office (SCAO) for continuation of the Felony Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2024 through September 30, 2025; and

WHEREAS, the SCAO has notified the Court that a grant in the amount of \$277,047 has been awarded to continue the program; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision, to minimize recidivism, and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle; and

WHEREAS, the grant includes a total of \$115,599 for the grant funded salary and fringe benefits of the full-time Mental Health Court – Court Services Coordinator position, ICEA Pro 07; and

WHEREAS, the grant provides for implementation, services, and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; ancillary services to be provided by Northwest Initiative; and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$156,168); and

WHEREAS, the grant also provides funding for program software like Zoom and DocuSign (\$450), program supplies (\$2,450), and team training (\$2,380); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2024 Felony Michigan Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into a contract with the State Court Administrative Office for continuation of the Felony Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2024 through September 30, 2025 in the amount of \$277,047.

BE IT FURTHER RESOLVED, that as of October 1, 2024, the Ingham County Board of Commissioners authorizes the continuation of the Mental Health Court Services Coordinator position for the Michigan Mental Health Grant Program (\$115,599).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; ancillary services to be provided by Northwest Initiative; and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$156,168).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes receiving grant funds for supplies, training, and program software in the amount of \$5,280.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2024-2025 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Trubac, Cahill, Maiville, Schafer

Nays: None

Absent: Polsdofer, Lawrence, Johnson

Approved 09/26/24

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2025 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED CASE MANAGEMENT COORDINATOR POSITION, AND AUTHORIZE SUBCONTRACTS WITH NORTHWEST INITIATIVE; CEI-CMH; RISE; AVERHEALTH; AND JSG

RESOLUTION #24 –

WHEREAS, the 30th Circuit Court submitted a grant request in the amount of \$241,803 to the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2024 through September 30, 2025 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant; and

WHEREAS, the SCAO has notified the Court that a grant in the amount of \$190,000 has been awarded to continue the program, however, we have not yet received the contract; and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County's long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, \$111,327 of the grant application is for the grant funded salary and fringe benefits of the SSSPP Case Management Coordinator position; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution 13-390 will assist the Circuit Court in achieving the goals and objections stated above; and

WHEREAS, the 2025 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney; day reporting services to be provided by Northwest Initiative; drug treatment, mental health treatment, anger management, domestic violence counseling services and transitional housing to be provided by CEI-CMH and RISE Recovery Community; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG; and housing of participants serving jail sanctions at the Ingham County Jail (collectively not to exceed \$78,123); and

WHEREAS, the subcontracts who will provide grant implementation services and participant treatment and services for the 2025 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2024, the Ingham County Board of Commissioners authorizes continuation of the SSSPP Case Management Coordinator position for the Swift and Sure Sanctions Probation Program Grant that Begins on October 1, 2024 and ends on September 30, 2025.

BE IT FURTHER RESOLVED, that once the contract has been received, the Ingham County Board of Commissioners approves and authorizes entering into subcontracts for the same grant with defense attorneys, Northwest Initiative; CEI-CMH; Rise; Averhealth; JSG; and the Ingham County Jail (collectively not to exceed \$78,123).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2024-2025 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Trubac, Cahill, Maiville, Schafer

Nays: None

Absent: Polsdofer, Lawrence, Johnson

Approved 09/26/24

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 10/01/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION FOR THE ACCEPTANCE OF THE MICHIGAN DRUG COURT GRANT PROGRAM
FOR THE INGHAM COUNTY FAMILY TREATMENT COURT**

RESOLUTION #24 –

WHEREAS, on September 16, 2024, the Michigan Supreme Court, State Court Administrator's Office awarded the 30th Judicial Circuit Court-Family Treatment Court, \$130,000 through the Michigan Drug Court Grant Program (MDCGP) for Fiscal Year 2025 (October 1, 2024 through September 30, 2025); and

WHEREAS, the Family Treatment Court handles cases involving parents of children petitioned to the Court for abuse and neglect with the parent's primary barrier being substance use; and

WHEREAS, the barriers affected with this grant will include supervision, transportation, peer recovery coaching, and substance use testing; and

WHEREAS, the grant award includes maintaining full funding for a ¾ time Family Treatment Court Program Coordinator to complete screenings of referrals and intake of new participants, implement program processes, data entry, and coordinate participant services; and

WHEREAS, the Family Treatment Court Program Coordinator position as been determined by the Ingham County Human Resources Department to be a ¾ time position with benefits and is a member of the OPEIU and funded for the duration of the grant ending September 30, 2025; and

WHEREAS, the grant award includes maintaining funding for a Special Part-Time Family Treatment Court Program Assistant to provide additional supervision, random substance use testing, and assisting with transportation; and

WHEREAS, the Family Treatment Court Program Assistant position has been determined by the Ingham County Human Resources Department to be a Special Part-Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant ending September 30, 2025; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Treatment Court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant award from the Michigan Drug Court Grant Program for the Ingham County Circuit Court's Family Treatment Court for the sum of \$130,000 which includes continued full funding of a ¾ Family Treatment Court Program Coordinator that would be part of the OPEIU with benefits, and continued employment of grant funded Special Part-Time Family Treatment Court Program Assistant position, at a UAW B pay grade, without benefits, for the period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 and 2025 Circuit Court Juvenile Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Polsdofer, Lawrence, Johnson **Approved 09/26/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer
Nays: None **Absent:** Ruest **Approved 10/01/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 10/02/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ONE RADIO TOWER LEASE TERMINATION AND TWO RADIO TOWER LEASE EXTENSIONS WITH SBA STRUCTURES, LLC

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners has established a 9-1-1 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #18-550 authorizing a contract with Motorola Solutions for the replacement of the Ingham County Public Safety Radio system with the Michigan Public Safety Communication System (MPSCS)/Motorola system; and

WHEREAS, several leases for communication towers associated with the Ingham County Public Safety Radio system use were authorized by Resolution #19-439; and

WHEREAS, the SBA Structures, LLC has two communication towers in Leslie and Williamston identified as part of the tower configuration for the MPSCS/Ingham County Public Safety Radio system and one in Meridian that is no longer utilized by MPSCS/Ingham County Public Safety Radio; and

WHEREAS, Ingham County legal counsel sought a tentative agreement with SBA Structures, LLC to terminate the lease of the unutilized tower and extend the lease agreements for the two utilized towers; and

WHEREAS, the Ingham County 9-1-1 Director, County Controller, and Ingham County legal counsel believe this tentative agreement is in the best interests of Ingham County while maintaining this vital public safety system.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the radio tower lease extensions with SBA Structures, LLC for the Leslie tower until August 23, 2029 with a 3% annual lease increase and the Williamston tower until May 31, 2030 with a 5% annual lease increase during which those terms would be non-cancellable.

BE IT FURTHER RESOLVED, that SBA Structures, LLC will receive an early termination fee of \$20,000 for the Meridian town that is no longer utilized by the Ingham County Public Radio System.

BE IT FURTHER RESOLVED, that these lease payments will come from the 9-1-1 Emergency Telephone Dispatch Services Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments and changes consistent with this resolution in the Ingham County Public Safety Radio Communications System Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Trubac, Cahill, Maiville, Schafer

Nays: None

Absent: Polsdofer, Lawrence, Johnson

Approved 09/26/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 10/02/24