

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

SEPTEMBER 24, 2024

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [AUGUST 27, 2024](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A NOTICE OF INTENT FROM [LANSING CHARTER TOWNSHIP](#) TO PREPARE A MASTER PLAN
 2. A NOTICE FROM [AURELIUS TOWNSHIP](#) REGARDING THE ADOPTED AND UPDATED TOWNSHIP MASTER PLAN
 3. RESOLUTION #09122024 – CG/DNR FROM THE [CRAWFORD COUNTY BOARD OF COMMISSIONERS](#) OPPOSING THE USE OF STATE LANDS BY CAMP GRAYLING BY PERMIT
 4. A NOTICE FROM THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES REGARDING THE [SATE WARD CHARGEBACK RATE](#) FOR 2025
 5. A NOTICE OF INFORMATIONAL MEETING FOR THE EAST LANSING [DOWNTOWN DEVELOPMENT AUTHORITY](#) (DDA) FROM HEATHER POPE, COMMUNITY AND ECONOMIC DEVELOPMENT ADMINISTRATOR
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 6. COUNTY SERVICES COMMITTEE – RESOLUTION FOR PUBLIC COUNTY ROAD ACCEPTANCE OF THE [EXTENSION OF SIRHAL DRIVE](#)
 7. COUNTY SERVICES COMMITTEE – RESOLUTION TO SUPPORT SAFE ROUTES TO [SCHOOL PROGRAM FUNDING APPLICATION](#)

8. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A YIELD SIGN TRAFFIC CONTROL ORDER FOR THE SKEWED [INTERSECTION OF DEXTER TRAIL AND MILNER ROAD](#)
9. COUNTY SERVICES COMMITTEE – RESOLUTION [CONGRATULATING NANCY WEBB, WEBBERVILLE’S 2024 CITIZEN OF THE YEAR](#)
10. COUNTY SERVICES COMMITTEE – RESOLUTION [HONORING CRAIG WHITFORD AS THE RECIPIENT OF THE 2024 HISTORICAL SOCIETY OF MICHIGAN’S LIFETIME ACHIEVEMENT AWARD](#)
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE [INFORMACAST SUPPORT SUBSCRIPTION](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR INGHAM COUNTY 9-1-1 CALL [CENTER AC UPGRADES](#)
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR THE INSTALLATION AND MAINTENANCE OF AN ADDITIONAL [UNINTERRUPTED POWER SUPPLY \(UPS\)](#) AT THE 9-1-1 CENTER
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [REDGUARD FIRE & SECURITY INC.](#) FOR MONITORING, WARRANTY, AND INSPECTION SERVICES OF THE FIRE PANELS AT THE GRADY PORTER BUILDING AND VETERANS MEMORIAL COURTHOUSE
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [SIEMENS INDUSTRY, INC.](#) FOR THE MAINTENANCE AND INSPECTION OF THE FIRE ALARM SYSTEM AT THE INGHAM COUNTY JUSTICE COMPLEX
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO [CAPITAL ASPHALT FOR CORRECTIVE ACTION](#) TO ADDRESS PERMIT VIOLATION
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION CERTIFYING REPRESENTATIVES FOR THE [MERS 2024 RETIREMENT CONFERENCE](#)
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR [ICEA COUNTY PROFESSIONAL UNIT EMPLOYEES](#)
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN INGHAM COUNTY HUMAN RESOURCES DEPARTMENT AND [TRI-COUNTY OFFICE ON AGING](#) FOR THE PROVISION OF ERGONOMIC ASSESSMENT SERVICES
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR [UAW TOPS UNIT EMPLOYEES](#)

21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING REIMBURSEMENT OF [EXPENSES FROM BOND PROCEEDS](#)
22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO IMPLEMENT A [HIRING FREEZE ON GENERAL FUND POSITIONS](#) AND POSITIONS THAT COULD HAVE A NEGATIVE IMPACT ON THE GENERAL FUND
23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE EMERGENCY FUNDING FOR [PERMANENT SUPPORTIVE HOUSING PROGRAM](#) SERVICES UNDER THE INGHAM COUNTY CONTINUUM OF CARE
24. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING AND EQUIPPING THE [FELINE & PRIMATE BUILDING](#) AT POTTER PARK ZOO
25. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE POTTER PARK ZOO [HORTICULTURE GROUNDS MANAGER AND ZOO MAINTENANCE DEPUTY](#) DIRECTOR POSITIONS
26. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [CONVERTING POSITION #601435](#) FROM A FINANCE COORDINATOR POSITION TO AN ACCOUNTANT
27. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [LAUX CONSTRUCTION FOR](#) RENOVATIONS AT FOREST COMMUNITY HEALTH CENTER
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [COOPERATIVE CASH MATCH AGREEMENT](#) WITH MICHIGAN REHABILITATION SERVICES
29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [2024-2025 EMERGING THREATS MASTER AGREEMENT](#) WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [2024 -2025 AGREEMENT WITH THE](#) MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT RYAN [WHITE PART C EARLY INTERVENTION](#) SERVICES SUPPLEMENTAL FUNDS FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION
32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [AMENDMENT #3 TO THE 2023 – 2024 EMERGING THREATS](#) MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND [RESOLUTION #24-301 WITH MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE FY23-24 MASTER AGREEMENT](#)
34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND [RESOLUTION #23-582 WITH NEXTGEN® HEALTHCARE INFORMATION SYSTEMS, INC. TO PURCHASE SOTA DENTAL IMAGING SOFTWARE \(SOTA CLOUD\)](#)
35. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EXTENDED AGREEMENT WITH [MICHIGAN PRIMARY CARE ASSOCIATION](#)
36. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [OPTUM PHARMACY 702, LLC](#) FOR PARTICIPATION IN THE 340B DRUG DISCOUNT PROGRAM
37. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [AMENDMENT #4 TO THE 2023 – 2024 MASTER AGREEMENT](#) WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT
38. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO [ACTIVATE POSITION #22917 \(PARALEGAL\)](#) AND AUTHORIZE THE CREATION OF TWO ADDITIONAL PARALEGAL POSITIONS WITHIN THE PROSECUTOR’S OFFICE
39. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A GRANT BETWEEN THE STATE OF MICHIGAN, MICHIGAN [INDIGENT DEFENSE COMMISSION \(MIDC\)](#), DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, AND INGHAM COUNTY TO PROVIDE FUNDING TO ASSIST THE COUNTY IN COMPLYING WITH THE COMPLIANCE PLAN AND COST ANALYSIS APPROVED BY MIDC AND CREATING SEVEN NEW GRANT FUNDED POSITIONS
40. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTIONS #22-271, #23-244, AND #24-069](#) TO REFLECT CHANGES IN PAY SCALE FOR THE GRANT FUNDED, SPECIAL PART-TIME PRETRIAL SERVICES INVESTIGATOR
41. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN ADDENDUM TO THE AGREEMENT BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND PROSECUTION BY [KARPEL TO ADD AN INTERFACE FOR E-WARRANT](#)
42. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE [CHILD AND PARENT LEGAL REPRESENTATION GRANT](#) FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
43. LAW & COURTS, HUMAN SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE TO PROVIDE A YEAR THREE EVALUATION OF THE LANSING/INGHAM PEACE MAKER FELLOWSHIP® AND TO PROVIDE YEAR THREE FIDUCIARY SERVICES FOR [PEACEMAKER FELLOWSHIP® LIFEMAP](#)

XII. SPECIAL ORDERS OF THE DAY

- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

AUGUST 27, 2024 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>
August 27, 2024

CALL TO ORDER

Chairperson Sebolt called the August 27, 2024 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, and Sebolt.

Members Absent: Celentino, Johnson, Tennis, and Trubac.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Williamston Scouting Troop #63 Williamston to lead the Board of Commissioners in the Pledge of Allegiance.

Commissioner Celentino arrived at 6:31 p.m.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection and to keep the family of Rosemary Anger, Equalization Director, in their thoughts as their mother had recently passed.

APPROVAL OF THE MINUTES

Commissioner Maiville moved to approve the minutes of the July 23, 2024 meeting. Commissioner Peña supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Johnson, Tennis, and Trubac.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

24. RESOLUTION TO AMEND **RESOLUTION #24-172** ~~A BITUMINOUS PAVEMENT AGREEMENT~~ TO AUTHORIZE **AN AGREEMENT** WITH BLACK STAR ADVISORS, LLC TO SIGN ON BEHALF OF OKEMOS GRAND RESERVE, LLC FOR EXTENDING PAVED LIMITS OF POWELL ROAD

41. RESOLUTION TO ACCEPT THE STORMWATER INFRASTRUCTURE IMPROVEMENTS AT POTTER PARK ZOO GRANT FROM REPRESENTATIVE ELISSA SLOTKIN'S COMMUNITY PROJECT FUNDING PROGRAM

AUGUST 27, 2024 REGULAR MEETING

49. RESOLUTION TO AUTHORIZE THE ELEVENTH AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2025
54. RESOLUTION TO AUTHORIZE A CONTRACT FOR DELINQUENCY ATTORNEY SERVICES

PETITIONS AND COMMUNICATIONS

A LETTER FROM HOPE LOVELL RESIGNING FROM THE INGHAM COUNTY COMMUNITY HEALTH CENTERS BOARD OF DIRECTORS. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.

A LETTER FROM ROSS MICHELS RESIGNING FROM THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.

A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING ON THE PROPOSED LANSING GATEWAY CORRIDOR IMPROVEMENT AUTHORITY DEVELOPMENT AND FINANCE PLAN. Chairperson Sebolt stated this matter would be placed on file.

RESOLUTION 2024-12 FROM THE CLINTON COUNTY BOARD OF COMMISSIONERS OPPOSING MDHHS PLANS TO IMPLEMENT NEW CONFLICT FREE ACCESS AND PLANNING STRATEGIES IN MICHIGAN. Chairperson Sebolt stated this matter would be placed on file.

A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE APPROVAL OF BROWNFIELD PLAN #81 AMENDMENT #1 – NEOGEN EXPANSION BROWNFIELD REDEVELOPMENT PROJECT. Chairperson Sebolt stated this matter would be placed on file.

A LETTER FROM KYNDAL BURTON, SMURFIT WESTROCK HUMAN RESOURCES DIRECTOR, REGARDING THE SMURFIT WESTROCK COMPANY'S INTENT TO CONDUCT LAYOFFS AT ITS LANSING FACILITY. Chairperson Sebolt stated this matter would be placed on file.

A LETTER FROM REBECCA BAHAR-COOK RESIGNING FROM THE INGHAM COUNTY BOARD OF CANVASSERS. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.

PRESENTATION OF THE RESOLUTION CONGRATULATING SCOUTING AMERICA, WILLIAMSTON MICHIGAN – TROOP #63 SCOUTS FOR BEING NAMED TROOP OF THE YEAR IN THE CHIEF OKEMOS DISTRICT

Commissioner Schafer presented the resolution to Scouting America Troop #63.

Corey Krystyniak, Williamston Scouting Troop #63 Scoutmaster, presented an overview of Williamston Scouting Troop #63 and their accomplishments which was included in the minutes as Attachment A.

The scouts of Williamston Scouting Troop #63 shared their favorite memories of the year.

AUGUST 27, 2024 REGULAR MEETING

LIMITED PUBLIC COMMENT

John Erhardt, United Auto Workers (UAW) Vice-Chairperson, read from a letter which was included in the minutes as Attachment B.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item Nos. 14, 31, 32, 34, and 36. Commissioner Grebner supported the motion.

Commissioner Pawar disclosed, for all items pertaining to Meridian Township, she had a contractual obligation with Meridian Township.

The motion carried unanimously. Absent: Commissioners Johnson, Tennis, and Trubac.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioners Johnson, Tennis, and Trubac.

Items voted on separately are so noted in the minutes.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS:

**RESOLUTION TO APPROVE THE FARMLAND AND OPEN SPACE PRESERVATION (FOSP)
BOARD’S RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR
THE 2024 FARMLAND AND OPEN SPACE APPLICATION CYCLES AND APPROVE
THE FOSP BOARD TO HOST A 2024 APPLICATION CYCLE**

RESOLUTION #24 – 375

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and natural land in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (Resolution #10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of 0.14 mils in 2008 and renewed that millage in 2018 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria’s be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2024 Farmland and Open Space Selection Criteria’s developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to host a 2024 farmland and open space preservation application cycle

AUGUST 27, 2024 REGULAR MEETING

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

Selection Criteria for **Open Space** Land Preservation Program 2024 Application Cycle (approved 5-21-24)

| Criteria Sections | |
|-----------------------------------------|-------------------|
| Ecological, scenic, geological criteria | 113 points |
| Property size and location criteria | 55 points |
| <i>Maximum Total Points</i> | 168 points |

I. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 103 POINTS)

- | | |
|-----------------------------------------------------------------------------------|---------------------------|
| 1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project) | maximum points: 20 |
| 1. Highest Potential | 20 points |
| 2. High Potential | 16 points |
| 3. Medium Potential | 12 points |
| 4. Low Potential | 8 points |

Example: parcels fall within a High Potential Conservation Area = 16 points

2. Water quality values

1. Riparian land

maximum points: 20

Property with a water frontage of 200 linear feet or greater receives 20 points. Points for a property with water frontage of less than 200 linear feet are: $20 \times \text{linear feet of water frontage}/200 = \text{points}$.

Example: parcel has 75 feet of water frontage on the Red Cedar River: $20 \times 75 = 1500/200 = 7.5 \text{ points}$

2. Wetlands, including buffer area

maximum points: 20

Property that is 100% wetland receives 20 points. Points for a property with less than 100% wetland are: $10 \times \text{percent in wetland} = \text{points}$.

Example: 5 acres of an 40 acre parcel is wetland: $20 \times 12.5/100 (5/40 = 0.125) = 250/100 = 2.5 \text{ points}$

3. Aquifer recharge land

maximum points: 20

Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the following formula; $20 \times \text{percent aquifer recharge land} = \text{points}$.

Example: 10 acres of a 20 acre parcel is recharge land: $20 \times 50/100 (10/20 = 0.5) = 1000/100 = 10 \text{ points}$

3. Habitats

1. Forestland

maximum points: 10

Property that is 100% forest land receives 10 points. Points for a property with less than 100% forest land are: $10 \times \text{percent in forest land} = \text{points}$.

Example: 15 acres of a 20 acres parcel is wooded: $10 \times 75/100 (15/20 = 0.75) = 750/100 = 7.5 \text{ points}$

2. Others – grassland, shrub land, etc.

maximum points: 10

Property that is 100% in other types of natural habitat receives 10 points. Points for a property with less than 100% in other types of habitat are: $10 \times \text{percent in other types of habitat} = \text{points}$.

Example: 10 acres of a 15 acre parcel is grassland: $10 \times 66/100 (10/15 = 0.66) = 660/100 = 6.6 \text{ points}$

4. Rare species

maximum points: 10

1. State and federal threatened and endangered species on the property

Up to 10 points may be given depending on the Bio-Rarity Score category for the parcels; from the Greening Mid-Michigan Project using Michigan Natural Features Inventory. Bio-rarity Score .01-11.5 = 2.5 points.

11.51-24.0 = 5 point, 24.01-40.5 = 7.5 points, 40.51 and over = 10 points

Example: Parcel has a Bio-Rarity Score of 28 = 7.5 points

5. Physically (geologically) significant features

maximum points: 3

Up to 3 points may be given. Example: property has a terminal marine.

AUGUST 27, 2024 REGULAR MEETING

II. PROPERTY SIZE and LOCATION CRITERIA (Maximum 55 points)

6. Parcel size **maximum points: 20**

Parcels of 100 acres or greater receives 20 points. Points for a property of less than 100 acres are: $20 \times \text{acreage of parcel}/100 = \text{points}$.

Example: Parcel is 40 acres in size: $20 \times 40/100 = 800/100 = 8 \text{ points}$

Parcels MUST be contiguous to be considered under one application. Parcels that are not contiguous must be submitted under different applications. For example, if two 80 acre parcels are applied, but are 1/2 mile apart, each 80 acre parcel will have its own application. This a new policy adopted in 2022.

7. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston) **maximum points: 20**

| <i>Distance to Lansing</i> | <i>max points</i> | <i>Distance to Mason, Williamston</i> | <i>max points</i> |
|--------------------------------------------------|-------------------|----------------------------------------------------------|-------------------|
| <i>Property is up to 1 mile from Lansing Pop</i> | <i>20</i> | <i>Property is up to 1 mile, or within city boundary</i> | <i>10</i> |
| <i>Property is 1-2 miles from Pop Center</i> | <i>15</i> | <i>Property is 1-2 Miles from Pop Center</i> | <i>8</i> |
| <i>Property is 2-3 miles from Pop Center</i> | <i>10</i> | <i>Property is 2-3 miles from Pop Center</i> | <i>6</i> |
| <i>Property is 3-4 miles from Pop Center</i> | <i>5</i> | <i>Property is 3-4 miles from Pop Center</i> | <i>4</i> |

Example: Property is located 1.5 miles from Lansing Designated Population Center Total points = 15

Example: Property is located 4 miles from City boundary of Mason Total points = 4

8. Location with respect to other protected property **maximum points: 10**

Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.

- Property is adjacent to protected land 10 points
- Property is not adjacent but within 1/2 mile of protected land 8 points
- Property is not adjacent but within 1 mile of protected land 6 points
- Property is not adjacent but within 2 miles of protected land 4 points

Example: Parcel is between 1/2 mile and 1 mile of an already protected property = 6 points

9. Road frontage (paved or gravel) **maximum points: 2**

Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are: $2 \times \text{feet of road frontage}/1320 = \text{points}$.

Example: Parcel has 500 feet of road frontage: $2 \times 500 = 1000/1320 = 0.76 \text{ points}$

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10. Block applications

maximum points: 3

Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.

Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are: $3 \times \text{number of contiguous acres submitted} / 300 = \text{points}$.

Example: Parcel is applying with three other landowners to make a 450 acre block of land: $3 \times 450 = 1350 / 300 = 4.5$ therefore the points received are 3, the maximum.

Note: If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.

MAXIMUM TOTAL POINTS POSSIBLE – 168

Applicants note: Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above “Selection Criteria for Protection of Open Space Land”.

AUGUST 27, 2024 REGULAR MEETING

Selection Criteria for Farmland Preservation Program
2024 Application Cycle (approved 5-21-24)

Criteria

| | | |
|------|----------------------------------|------------------|
| I. | Agricultural Characteristics | 55 points |
| II. | Development Pressure | 68 points |
| III. | Additional Ag Protection Efforts | 35 points |
| IV. | <u>Other Criteria</u> | <u>15 points</u> |
| V. | Total Points | 173 points |

I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1. Agricultural Productivity – Prime and Unique Soils

Maximum Points: 20

Prime and Unique Soils

Prime under all circumstances

20 points

Prime if adequately drained

15 points

Not prime or unique

0 points

Example: 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points

30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points

Total points = 18.5 points

2. Size of Parcel (s)

Maximum Points: 15

Points for parcels between 15 and 150 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres **must** be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

Example: Parcel size is 150 acres: 150 x 0.1 = 15

Example: Parcel is 85 acres: 85 x 0.1 = 8.5

Example: Parcel is 350 acres: 350 x 0.1 = 35; 15 points, the maximum possible

Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

Parcels MUST be contiguous to be considered under one application. Parcels that are not contiguous must be submitted under different applications. For example, if two 80- acre parcels are applied, but are ½ mile apart, each 80 acre parcel will have its own application. This a new policy adopted in 2022.

3. Additional Agricultural Income

Maximum Points: 15

Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over \$5,000.00 annually.

Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over \$15,000 annually. Total points = 15 points

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4. Proximity to Existing Livestock Farms Maximum Points: 5

A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)

- Parcel is contiguous to an existing livestock operation 5 points
- Parcel is located between 0.5 miles and 1 mile of an existing livestock operation 3 points
- Parcel is located further than 1 mile from an existing livestock operation 0 points

**Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.*

II. DEVELOPMENT PRESSURE (68 POINTS)

5. Proximity to Existing Public Sanitary Sewer or Water, or Both Maximum Points: 20

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

- Less than one-half (1/2) mile from sewer or water 20 points
- One-half (1/2) mile or more but less than 1 mile 15 points
- One (1) mile or more but less than 2 miles 10 points
- Two (2) miles or more but less than 5 miles 5 points
- More than 5 miles 0 points

Example: Parcel is located 1.5 miles from existing sewer lines. Total points – 10 points.

6. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston.

Maximum Points: 40

| <i>Distance to Lansing</i> | <i>max points</i> | <i>40</i> | <i>Distance to Mason and Williamston,</i> | <i>max points</i> | <i>25</i> |
|----------------------------------------------|-------------------|-----------|------------------------------------------------|-------------------|-----------|
| <i>Farm is up to 1 mile from Lansing Pop</i> | <i>40</i> | | <i>Farm is 1 mile, or within city boundary</i> | | <i>25</i> |
| <i>Farm is 1-2 miles from Pop Center</i> | <i>35</i> | | <i>Farm is 1-2 Miles from Pop Center</i> | | <i>23</i> |
| <i>Farm is 2-3 miles from Pop Center</i> | <i>30</i> | | <i>Farm is 2-3 miles from Pop Center</i> | | <i>21</i> |
| <i>Farm is 3-4 miles from Pop Center</i> | <i>25</i> | | <i>Farm is 3-4 miles from Pop Center</i> | | <i>19</i> |
| <i>Farm is 4-5 miles from Pop Center</i> | <i>20</i> | | <i>Farm is 4-5 miles from Pop Center</i> | | <i>17</i> |
| <i>More than 5 miles from Pop Center</i> | <i>0</i> | | <i>More than 5 miles from Pop Center</i> | | <i>0</i> |

Example: Farm is located 2 miles from Lansing Designated Population Center Total points = 30

Example: Farm is located 4 miles from City boundary of Mason Total points = 17

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7. Road Frontage (paved or gravel)

Maximum Points: 8

Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

| | |
|---------------------------------------------------------------------|----------|
| Road frontage of 5280 feet (1 mile) or more | 8 points |
| Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile) | 6 points |
| Road frontage of 1320 feet (1/4 mile) to 2639 (just under 1/2 mile) | 4 points |
| Road frontage less than 1/4 mile | 0 point |

Example: Parcel has 1 mile of road frontage. Total points = 8 points

III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS **(35 POINTS)**

8. Location to Protected Property

Maximum Points: 20

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

| | |
|--------------------------------------------------------------|-----------|
| Parcel is adjacent to protected land | 20 points |
| Parcel is not adjacent but within 1/2 mile of protected land | 15 points |
| Parcel is not adjacent but within 1 mile of protected land | 10 points |
| Parcel is not adjacent but within 2 miles of protected land | 5 points |

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

Note: Points are awarded regardless of last name of property owner(s). For example if three people with the same last name apply, each receives points for the block. There is no point penalty for block properties that happen to be owned by members of the same family.

9. Block Applications

Maximum Points: 15

Emphasis is placed on applications which consist of two more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

| | |
|-------------------------------------------------------------------------------|-----------|
| Two or more landowners apply together to create 1000 or more contiguous acres | 15 points |
| Two or more landowners apply together to create 750 to 999 contiguous acres | 10 points |
| Two or more landowners apply together to create 500 to 749 contiguous acres | 8 points |
| Two or more landowners apply together to create 300 to 499 contiguous acres | 6 points |
| Two or more landowners apply together to create 299 to 150 contiguous acres | 5 points |
| Contiguous acreage of 149 acres or less | 0 points |

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).

Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.

IV. OTHER CRITERIA (15 POINTS)

| | |
|---------------------------------------------------------------------------------------------|---------------------------------|
| 10. Additional Agricultural Characteristics | <u>Maximum Points: 5</u> |
| Additional agricultural characteristics are USDA certified organic farm or Centennial farm. | |
| Parcel has one or more additional agricultural features | 5 points |
| Parcel does not have an additional agricultural feature | 0 points |

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 11. Michigan Agricultural Environmental Assurance Program (MAEAP) | <u>Maximum Points: 10</u> |
| Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. The Ingham County FOSP Board intends to prioritize farms that utilize regenerative agriculture principles. The MAEAP program scores these principles through the verification process. Farms verified under the MAEAP must show <i>verification</i> to receive points. | |
| Farm is MAEAP verified | 10 points |
| Farm is not MAEAP verified | 0 points |

TOTAL POINTS POSSIBLE IS 173

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 8**

Introduced by County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RANKING OF THE 2023 FARMLAND AND OPEN SPACE PRESERVATION PROGRAM'S APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES

RESOLUTION #24 – 376

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills and renewed that millage in 2018 for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2023 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2023 Farmland and Open Space Application Ranking as attached and approves the FOSP Board to proceed with negotiations on the top ranked properties.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Adopted as a part of the consent agenda.

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| Applicant | Cons Area | Riparian Land | Wetlands | Aquifer recharge | Forestland | Otherland | Rare Species | Physically significant | Parcel Size | Block Applicants | Proximity to Population Center | Road Frontage | Location to Protected | Final Score | Included Parcels |
|---------------------|-----------|---------------|----------|------------------|------------|-----------|--------------|------------------------|-------------|------------------|--------------------------------|---------------|-----------------------|-------------|---------------------------------------------------------------------------------------------------------------------|
| Adams | 12.0 | 20.0 | 18.3 | 0.0 | 1.1 | 8.9 | 2.5 | 0.0 | 11.2 | 0.0 | 0.0 | 0.1 | 0.0 | 74.0 | 33-16-16-35-200-004, 33-16-16-35-200-015 |
| Andres | 16.0 | 20.0 | 14.0 | 0.0 | 7.2 | 1.7 | 0.0 | 0.0 | 12.4 | 2.1 | 0.0 | 1.6 | 0.0 | 75.0 | 33-15-15-32-200-003, 33-15-15-33-100-002 |
| Artz | 16.0 | 20.0 | 6.7 | 0.0 | 4.3 | 1.1 | 2.5 | 0.0 | 20.0 | 2.1 | 0.0 | 1.8 | 4.0 | 78.5 | 33-15-15-22-100-016 |
| Austin | 0.0 | 0.0 | 3.6 | 1.7 | 5.2 | 0.5 | 2.5 | 0.0 | 9.9 | 0.0 | 20.0 | 1.6 | 10.0 | 55.0 | 33-06-06-09-200-009, 33-06-06-09-200-012 |
| Barnett | 16.0 | 20.0 | 12.5 | 0.0 | 8.5 | 1.3 | 0.0 | 0.0 | 18.2 | 2.1 | 0.0 | 2.0 | 4.0 | 84.7 | 33-15-15-28-400-008, 33-15-15-33-100-004, 33-15-15-33-100-005 |
| Benjamin | 0.0 | 0.0 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 12.7 | 0.0 | 0.0 | 2.0 | 0.0 | 15.2 | 33-08-08-23-400-003 |
| Bergeon and Osterle | 12.0 | 0.0 | 3.6 | 0.0 | 7.6 | 0.0 | 0.0 | 0.0 | 7.5 | 1.2 | 8.0 | 0.7 | 6.0 | 46.7 | 33-10-10-02-200-012, 33-10-10-02-200-013 |
| Bond Family LLC | 0.0 | 0.0 | 6.4 | 0.0 | 0.9 | 2.9 | 2.5 | 0.0 | 7.6 | 0.0 | 15.0 | 1.3 | 0.0 | 36.6 | 33-03-03-35-226-005 |
| Cochran | 12.0 | 20.0 | 9.0 | 0.0 | 2.9 | 5.9 | 2.5 | 0.0 | 20.0 | 0.0 | 20.0 | 2.0 | 4.0 | 98.3 | 33-06-06-02-300-014, 33-06-06-03-400-006, 33-06-06-10-200-005, 33-06-06-11-100-002 |
| Peterson Trust | 12.0 | 20.0 | 9.6 | 8.3 | 9.2 | 0.4 | 0.0 | 0.0 | 8.1 | 0.0 | 15.0 | 0.0 | 10.0 | 92.6 | 33-25-05-35-300-011, 33-25-05-35-300-013 |
| Lewis | 16.0 | 20.0 | 6.9 | 3.9 | 5.6 | 0.4 | 2.5 | 0.0 | 20.0 | 1.6 | 0.0 | 1.0 | 4.0 | 81.9 | 33-16-16-10-300-006, 33-16-16-15-100-004, 33-16-16-15-100-006, 33-16-16-16-200-006, 33-16-16-16-200-007 |
| Knickerbocker | 16.0 | 20.0 | 14.5 | 0.0 | 5.9 | 3.2 | 0.0 | 0.0 | 11.6 | 2.1 | 0.0 | 0.7 | 4.0 | 77.9 | 33-15-15-28-300-014 |
| Davis | 16.0 | 20.0 | 2.9 | 0.6 | 2.3 | 0.0 | 2.5 | 0.0 | 20.0 | 0.8 | 0.0 | 2.0 | 10.0 | 77.2 | 33-13-13-32-200-002, 33-13-13-33-100-003, 33-13-13-33-100-004 |
| Lyon 2 1 | 12.0 | 20.0 | 6.5 | 0.0 | 5.3 | 0.1 | 0.0 | 0.0 | 15.8 | 0.8 | 8.0 | 1.6 | 6.0 | 76.0 | 33-09-09-24-200-011 |
| Dayton Trust | 0.0 | 20.0 | 8.1 | 0.0 | 0.2 | 4.0 | 0.0 | 0.0 | 20.0 | 0.0 | 20.0 | 0.5 | 0.0 | 72.8 | 33-25-05-19-200-006 |
| Sheff | 16.0 | 20.0 | 0.4 | 0.0 | 2.9 | 6.9 | 2.5 | 0.0 | 8.0 | 0.0 | 0.0 | 1.6 | 10.0 | 68.3 | 33-09-09-19-300-009, 33-09-09-19-400-006 |
| Eckhart | 12.0 | 20.0 | 7.1 | 0.0 | 7.4 | 0.0 | 0.0 | 0.0 | 10.3 | 0.0 | 0.0 | 1.0 | 10.0 | 67.8 | 33-09-09-28-200-007 |

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| | | | | | | | | | | | | | | | |
|---------------|------|------|------|-----|-----|-----|-----|-----|------|-----|------|-----|------|------|---------------------------------------------|
| Thomas | 16.0 | 20.0 | 7.6 | 0.0 | 4.7 | 5.3 | 2.5 | 0.0 | 8.2 | 0.0 | 0.0 | 2.0 | 0.0 | 66.3 | 33-12-12-26-100-001 |
| Launstein OS1 | 12.0 | 0.0 | 17.8 | 0.0 | 3.2 | 6.0 | 2.5 | 0.0 | 7.6 | 0.0 | 4.0 | 2.0 | 6.0 | 61.2 | 33-10-10-25-400-023 |
| Wild | 12.0 | 20.0 | 3.0 | 0.0 | 3.2 | 1.3 | 0.0 | 0.0 | 13.1 | 0.0 | 0.0 | 0.0 | 8.0 | 60.5 | 33-16-16-32-100-003 |
| Khourri | 8.0 | 0.0 | 10.6 | 0.0 | 3.0 | 7.0 | 0.0 | 0.0 | 4.6 | 0.0 | 20.0 | 1.0 | 4.0 | 58.2 | 33-25-05-27-100-021 |
| Jeffrey | 12.0 | 20.0 | 3.1 | 0.0 | 2.5 | 0.6 | 0.0 | 0.0 | 16.4 | 0.0 | 0.0 | 1.6 | 0.0 | 56.3 | 33-12-12-04-100-010, 33-12-12-04-100-016 |
| Rumorhr Trust | 0.0 | 20.0 | 4.9 | 0.0 | 8.0 | 0.0 | 0.0 | 0.0 | 5.4 | 0.0 | 5.0 | 1.8 | 10.0 | 55.1 | 33-09-09-17-200-012 |
| Imlay | 12.0 | 0.0 | 2.2 | 0.0 | 0.1 | 7.5 | 0.0 | 0.0 | 16.2 | 0.0 | 8.0 | 2.0 | 6.0 | 54.1 | 33-10-10-19-300-003 |
| Harris | 12.0 | 0.0 | 2.6 | 6.3 | 3.6 | 2.7 | 0.0 | 0.0 | 7.9 | 0.0 | 10.0 | 1.0 | 8.0 | 54.0 | 33-03-03-13-300-004 |
| Craig 2 | 0.0 | 0.0 | 16.3 | 0.0 | 3.3 | 6.3 | 2.5 | 0.0 | 4.4 | 0.0 | 20.0 | 0.6 | 0.0 | 53.5 | 33-25-05-16-300-028 |
| Stewart 2 | 12.0 | 0.0 | 0.5 | 0.0 | 2.6 | 0.7 | 0.0 | 0.0 | 16.2 | 1.2 | 10.0 | 1.5 | 8.0 | 52.7 | 33-10-10-02-400-019 |
| Schrauben | 0.0 | 0.1 | 10.8 | 0.0 | 7.1 | 0.6 | 0.0 | 0.0 | 8.3 | 0.0 | 20.0 | 1.2 | 4.0 | 52.0 | 33-25-05-19-400-025 |
| Peters | 12.0 | 0.0 | 4.0 | 0.0 | 2.1 | 6.8 | 2.5 | 0.0 | 8.1 | 0.0 | 8.0 | 2.0 | 4.0 | 49.5 | 33-10-10-14-400-002 |
| Gruber | 0.0 | 0.0 | 1.2 | 6.0 | 0.1 | 3.4 | 2.5 | 0.0 | 8.0 | 0.0 | 20.0 | 2.0 | 6.0 | 49.3 | 33-03-03-22-300-004 |
| Lyon 2 | 16.0 | 0.0 | 0.0 | 0.5 | 0.7 | 0.3 | 0.0 | 0.0 | 16.7 | 0.8 | 0.0 | 1.2 | 10.0 | 46.2 | 33-09-09-17-400-010 |
| Every | 12.0 | 0.0 | 0.1 | 0.0 | 3.2 | 0.0 | 0.0 | 0.0 | 15.0 | 0.7 | 8.0 | 1.6 | 4.0 | 44.7 | 33-06-06-35-400-006 |
| Hill | 12.0 | 0.0 | 3.2 | 0.0 | 2.4 | 1.6 | 0.0 | 0.0 | 10.0 | 0.5 | 10.0 | 0.9 | 0.0 | 40.7 | 33-06-06-25-200-012 |
| McCarthy | 12.0 | 0.0 | 0.2 | 0.0 | 4.3 | 0.0 | 2.5 | 0.0 | 11.8 | 0.0 | 0.0 | 1.2 | 4.0 | 36.0 | 33-11-11-29-200-009 |
| Nack | 12.0 | 0.0 | 7.3 | 0.0 | 4.6 | 1.2 | 0.0 | 0.0 | 7.3 | 0.0 | 0.0 | 2.0 | 0.0 | 34.3 | 33-08-08-12-351-007 |
| Culver | 12.0 | 0.0 | 3.3 | 0.0 | 3.4 | 6.4 | 2.5 | 0.0 | 2.1 | 0.0 | 0.0 | 0.1 | 4.0 | 33.9 | 33-13-13-08-100-027 |
| Craig 1 | 0.0 | 0.0 | 0.0 | 0.0 | 7.3 | 0.4 | 2.5 | 0.0 | 1.0 | 0.0 | 20.0 | 0.5 | 0.0 | 31.7 | 33-25-05-16-100-026, 33-25-05-16-100-027 |

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| Applicant | Agricultural Productivity | Size of Parcel(s) | Additional Agricultural Income | Proximity to Livestock Farms | Proximity to Sanitary or Water | Proximity to Population Center | Road Frontage | Location to Protected Property | Block Applications | Additional Agricultural Characteristics | MAEAP Verified | Final Score | Included Parcels |
|-------------------|---------------------------|-------------------|--------------------------------|------------------------------|--------------------------------|--------------------------------|---------------|--------------------------------|--------------------|-----------------------------------------|----------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Powell | 14.0 | 15.0 | 15.0 | 5.0 | 10.0 | 25.0 | 8.0 | 20.0 | 8.0 | 0.0 | 0.0 | 120.0 | 33-03-03-16-300-001, 33-03-03-16-300-004, 33-03-03-20-200-003, 33-03-03-21-100-002 |
| Beery | 14.2 | 10.1 | 15.0 | 5.0 | 15.0 | 25.0 | 0.0 | 20.0 | 0.0 | 5.0 | 10.0 | 119.3 | 33-25-05-34-200-008, 33-25-05-34-400-001, 33-25-05-34-400-006 |
| Osterle 5 | 14.4 | 11.9 | 15.0 | 3.0 | 20.0 | 10.0 | 8.0 | 5.0 | 8.0 | 0.0 | 10.0 | 105.3 | 33-10-10-21-200-010, 33-10-10-22-100-001 |
| Osterle 6 | 14.2 | 14.9 | 15.0 | 0.0 | 20.0 | 10.0 | 4.0 | 5.0 | 8.0 | 0.0 | 10.0 | 101.1 | 33-10-10-15-300-006 |
| Osterle 1 | 16.2 | 15.0 | 15.0 | 3.0 | 15.0 | 10.0 | 8.0 | 0.0 | 8.0 | 0.0 | 10.0 | 100.2 | 33-10-10-21-400-003, 33-10-10-22-300-001, 33-10-10-27-100-013 |
| Osterle 4 | 14.4 | 8.7 | 15.0 | 0.0 | 20.0 | 10.0 | 6.0 | 5.0 | 8.0 | 0.0 | 10.0 | 97.1 | 33-10-10-21-200-001 |
| Osterle Trust 2 | 10.8 | 15.0 | 15.0 | 5.0 | 5.0 | 0.0 | 8.0 | 15.0 | 6.0 | 0.0 | 10.0 | 89.8 | 33-15-15-19-400-003, 33-15-15-20-100-027, 33-15-15-20-100-028, 33-15-15-20-300-004 |
| Hartig | 13.3 | 11.4 | 0.0 | 5.0 | 10.0 | 20.0 | 4.0 | 20.0 | 0.0 | 0.0 | 0.0 | 83.7 | 33-25-05-32-300-009, 33-25-05-32-400-001, 33-25-05-32-400-003 |
| Osterle Trust 1 | 14.5 | 7.3 | 15.0 | 0.0 | 15.0 | 10.0 | 6.0 | 5.0 | 0.0 | 0.0 | 10.0 | 82.8 | 33-10-10-21-300-009 |
| Balmer | 14.9 | 9.1 | 15.0 | 0.0 | 5.0 | 20.0 | 6.0 | 0.0 | 0.0 | 0.0 | 10.0 | 80.0 | 33-07-07-16-300-006 |
| Cavanaugh | 7.0 | 15.0 | 15.0 | 5.0 | 5.0 | 0.0 | 8.0 | 10.0 | 0.0 | 5.0 | 10.0 | 80.0 | 33-15-15-09-200-002 |
| Launstein FL3 | 10.7 | 15.0 | 15.0 | 5.0 | 10.0 | 8.0 | 8.0 | 5.0 | 0.0 | 0.0 | 0.0 | 76.7 | 33-10-10-23-300-008, 33-10-10-23-400-008, 33-10-10-24-300-010, 33-10-10-24-300-011, 33-10-10-26-100-001, 33-10-10-26-200-011, 33-10-10-26-400-022, 33-10-10-26-400-024 |
| Rogers J | 14.8 | 15.0 | 15.0 | 0.0 | 5.0 | 0.0 | 8.0 | 10.0 | 8.0 | 0.0 | 0.0 | 75.8 | 33-13-13-25-300-001, 33-13-13-26-400-008, 33-13-13-35-200-009, 33-13-13-35-200-011, 33-13-13-35-300-002, 33-13-13-35-300-004, 33-13-13-35-400-003, 33-13-13-35-400-006, 33-13-13-35-400-007 |
| Chamberlain | 15.7 | 13.5 | 0.0 | 0.0 | 20.0 | 0.0 | 4.0 | 20.0 | 0.0 | 0.0 | 0.0 | 73.2 | 33-14-14-20-300-005, 33-14-14-29-100-012 |
| Osterle 2 | 16.2 | 9.9 | 15.0 | 5.0 | 5.0 | 0.0 | 6.0 | 5.0 | 0.0 | 0.0 | 10.0 | 72.1 | 33-15-15-29-300-012, 33-15-15-32-200-011 |
| Waldron | 16.0 | 13.8 | 0.0 | 0.0 | 10.0 | 0.0 | 6.0 | 20.0 | 6.0 | 0.0 | 0.0 | 71.8 | 33-14-14-34-300-009, 33-14-14-34-300-016, 33-14-14-34-300-017, 33-14-14-34-400-004, 33-14-14-34-400-018, 33-14-14-34-400-019 |
| Clark | 15.3 | 5.2 | 15.0 | 0.0 | 20.0 | 0.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 70.5 | 33-14-14-20-300-010 |
| Linn J | 10.8 | 4.0 | 15.0 | 0.0 | 20.0 | 20.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 69.8 | 33-07-07-02-300-001 |
| DeForest | 11.7 | 15.0 | 0.0 | 0.0 | 15.0 | 0.0 | 8.0 | 15.0 | 5.0 | 0.0 | 0.0 | 69.7 | 33-14-14-22-200-001, 33-14-14-23-100-001 |
| Osterle 3 | 14.7 | 6.8 | 15.0 | 0.0 | 10.0 | 8.0 | 0.0 | 5.0 | 0.0 | 0.0 | 10.0 | 69.5 | 33-10-10-28-300-024 |
| Launstein FL3 1 | 11.5 | 12.9 | 15.0 | 3.0 | 5.0 | 6.0 | 6.0 | 5.0 | 5.0 | 0.0 | 0.0 | 69.4 | 33-10-10-35-100-022, 33-10-10-35-100-023 |
| Wanhoff | 14.9 | 6.7 | 0.0 | 0.0 | 15.0 | 0.0 | 6.0 | 20.0 | 6.0 | 0.0 | 0.0 | 68.6 | 33-14-14-33-400-013, 33-14-14-33-400-027 |
| Cheney #2 | 11.1 | 15.0 | 0.0 | 0.0 | 10.0 | 10.0 | 6.0 | 15.0 | 0.0 | 0.0 | 0.0 | 67.1 | 33-09-09-12-300-002, 33-09-09-12-300-003, 33-09-09-13-200-001 |
| Launstein Boyko 2 | 14.0 | 15.0 | 0.0 | 3.0 | 5.0 | 4.0 | 6.0 | 10.0 | 5.0 | 5.0 | 0.0 | 67.0 | 33-10-10-35-300-018 |
| Lyon 3 | 17.0 | 12.0 | 0.0 | 3.0 | 5.0 | 5.0 | 4.0 | 20.0 | 0.0 | 0.0 | 0.0 | 66.0 | 33-09-09-17-100-022, 33-09-09-17-300-002 |
| Hackworth Burley | 4.0 | 15.0 | 15.0 | 5.0 | 5.0 | 0.0 | 6.0 | 10.0 | 6.0 | 0.0 | 0.0 | 66.0 | 33-15-15-20-400-009, 33-15-15-20-400-010 |
| Blair | 14.5 | 7.1 | 0.0 | 0.0 | 15.0 | 10.0 | 6.0 | 5.0 | 8.0 | 0.0 | 0.0 | 65.6 | 33-10-10-15-200-006, 33-10-10-15-200-007, 33-10-10-15-200-008, 33-10-10-15-200-009, 33-10-10-15-200-012 |
| Kubiak Farms 4 | 14.8 | 15.0 | 15.0 | 5.0 | 5.0 | 2.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 64.8 | 33-04-04-23-400-004, 33-04-04-24-101-011, 33-04-04-24-300-001, 33-04-04-24-300-002, 33-04-04-24-300-003, 33-04-04-25-100-001, 33-04-04-25-100-002, 33-04-04-25-100-005, 33-04-04-26-100-003, 33-04-04-26-200-001 |
| Haynes #4 | 15.7 | 8.0 | 0.0 | 3.0 | 5.0 | 2.0 | 6.0 | 20.0 | 0.0 | 5.0 | 0.0 | 64.7 | 33-09-09-21-400-001 |
| Oesterle 8 | 14.6 | 15.0 | 0.0 | 3.0 | 10.0 | 8.0 | 4.0 | 10.0 | 0.0 | 0.0 | 0.0 | 64.6 | 33-10-10-28-427-001, 33-10-10-33-200-006, 33-10-10-33-200-019, 33-10-10-34-100-006 |
| Fortman | 13.2 | 6.1 | 0.0 | 0.0 | 15.0 | 25.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 64.3 | 33-07-07-03-300-013 |
| Hill | 15.0 | 4.2 | 15.0 | 0.0 | 5.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 10.0 | 64.2 | 33-06-06-25-200-013 |
| Minnis Trust | 9.5 | 15.0 | 0.0 | 0.0 | 10.0 | 20.0 | 4.0 | 5.0 | 0.0 | 0.0 | 0.0 | 63.5 | 33-06-06-27-100-004, 33-06-06-27-300-003 |
| Every 2 | 14.7 | 9.3 | 0.0 | 0.0 | 10.0 | 10.0 | 8.0 | 10.0 | 0.0 | 0.0 | 0.0 | 62.0 | 33-06-06-35-400-004, 33-10-10-02-200-007 |
| Oesterle 9 | 15.2 | 5.6 | 0.0 | 3.0 | 15.0 | 10.0 | 0.0 | 5.0 | 8.0 | 0.0 | 0.0 | 61.8 | 33-10-10-22-100-004, 33-10-10-27-300-021 |
| Bigg | 9.9 | 10.2 | 0.0 | 0.0 | 15.0 | 0.0 | 6.0 | 20.0 | 0.0 | 0.0 | 0.0 | 61.1 | 33-14-14-29-300-004, 33-14-14-29-300-008, 33-14-14-29-300-014 |
| Osterle 7 | 15.0 | 3.3 | 15.0 | 0.0 | 10.0 | 2.0 | 0.0 | 5.0 | 0.0 | 0.0 | 10.0 | 60.3 | 33-11-11-10-100-011 |
| Ware | 12.3 | 7.6 | 0.0 | 0.0 | 15.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 59.9 | 33-07-07-03-300-003 |
| Hekler | 13.9 | 6.8 | 0.0 | 0.0 | 15.0 | 10.0 | 0.0 | 5.0 | 8.0 | 0.0 | 0.0 | 58.7 | 33-10-10-21-400-005 |
| Pitchford-Nolan | 3.2 | 0.0 | 0.0 | 0.0 | 20.0 | 25.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 58.2 | 33-25-05-28-100-002 |

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|-------------------|------|------|------|-----|------|------|-----|------|-----|-----|------|------|------------------------------------------------------------------------------------|
| Taylor | 14.7 | 15.0 | 0.0 | 5.0 | 0.0 | 0.0 | 8.0 | 15.0 | 0.0 | 0.0 | 0.0 | 57.7 | 33-16-16-13-100-001, 33-16-16-13-300-001 |
| Minnis D 1 | 15.4 | 4.0 | 15.0 | 0.0 | 5.0 | 2.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 56.4 | 33-08-08-31-400-001 |
| Minnis D | 15.1 | 7.1 | 15.0 | 0.0 | 5.0 | 0.0 | 4.0 | 10.0 | 0.0 | 0.0 | 0.0 | 56.2 | 33-12-12-06-300-007, 33-12-12-06-300-014, 33-12-12-06-300-015 |
| Rogers MD | 12.2 | 15.0 | 0.0 | 0.0 | 5.0 | 0.0 | 6.0 | 10.0 | 8.0 | 0.0 | 0.0 | 56.2 | 33-13-13-34-400-023, 33-13-13-35-300-003 |
| Otis, Mullins | 11.2 | 7.8 | 0.0 | 5.0 | 10.0 | 0.0 | 6.0 | 15.0 | 0.0 | 0.0 | 0.0 | 55.0 | 33-14-14-26-400-013, 33-14-14-35-100-005 |
| Graf | 9.6 | 15.0 | 15.0 | 5.0 | 0.0 | 0.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 52.6 | 33-12-12-34-100-018, 33-12-12-34-300-001 |
| Irwin | 14.5 | 7.4 | 0.0 | 0.0 | 10.0 | 0.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | 51.9 | 33-14-14-30-100-003 |
| Miner 2 | 15.6 | 5.0 | 0.0 | 5.0 | 10.0 | 0.0 | 6.0 | 10.0 | 0.0 | 0.0 | 0.0 | 51.6 | 33-14-14-36-100-010 |
| Kubiak Farms 3 | 17.2 | 3.5 | 15.0 | 3.0 | 5.0 | 2.0 | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 49.7 | 33-04-04-14-400-018 |
| Bryde | 5.7 | 8.8 | 0.0 | 0.0 | 5.0 | 4.0 | 6.0 | 20.0 | 0.0 | 0.0 | 0.0 | 49.5 | 33-14-14-03-100-022 |
| Warfle | 15.0 | 4.7 | 15.0 | 0.0 | 5.0 | 0.0 | 4.0 | 0.0 | 0.0 | 5.0 | 0.0 | 48.7 | 33-12-12-16-100-010 |
| Cheney R | 13.4 | 4.0 | 0.0 | 0.0 | 5.0 | 2.0 | 4.0 | 20.0 | 0.0 | 0.0 | 0.0 | 48.4 | 33-09-09-27-100-005 |
| Launstein FL1 | 14.6 | 7.1 | 0.0 | 0.0 | 5.0 | 6.0 | 4.0 | 10.0 | 0.0 | 0.0 | 0.0 | 46.7 | 33-10-10-33-400-019 |
| Mayes | 12.3 | 0.0 | 0.0 | 0.0 | 10.0 | 0.0 | 4.0 | 15.0 | 5.0 | 0.0 | 0.0 | 46.3 | 33-14-14-14-300-016 |
| Kubiak Farms 2 | 14.1 | 8.0 | 15.0 | 0.0 | 5.0 | 0.0 | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 46.1 | 33-04-04-12-300-001 |
| Osterle Trust 3 | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 5.0 | 0.0 | 0.0 | 10.0 | 45.0 | 33-15-15-22-400-007 |
| HunterBrooke Lan | 15.8 | 9.0 | 0.0 | 0.0 | 5.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 44.8 | 33-06-06-25-100-022 |
| Cheney D | 4.7 | 8.0 | 0.0 | 0.0 | 10.0 | 8.0 | 4.0 | 10.0 | 0.0 | 0.0 | 0.0 | 44.7 | 33-09-09-13-400-002, 33-09-09-13-400-004 |
| Miner 1 | 18.9 | 4.5 | 0.0 | 5.0 | 5.0 | 0.0 | 6.0 | 5.0 | 0.0 | 0.0 | 0.0 | 44.4 | 33-14-14-25-300-006 |
| Stewart | 11.1 | 0.0 | 0.0 | 0.0 | 10.0 | 8.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 44.1 | 33-10-10-02-400-018 |
| Bergeon #2 | 15.9 | 0.0 | 0.0 | 0.0 | 5.0 | 8.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 43.9 | 33-10-10-01-400-008 |
| Fitzgerald | 12.2 | 5.6 | 15.0 | 0.0 | 5.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 | 43.8 | 33-04-04-14-200-005, 33-04-04-14-200-009 |
| Swan | 15.3 | 10.0 | 0.0 | 0.0 | 5.0 | 2.0 | 6.0 | 5.0 | 0.0 | 0.0 | 0.0 | 43.3 | 33-11-11-02-100-001 |
| Pidd Family 1 | 12.8 | 11.5 | 0.0 | 0.0 | 0.0 | 0.0 | 4.0 | 15.0 | 0.0 | 0.0 | 0.0 | 43.3 | 33-16-16-12-100-003 |
| Nelton Jr. | 15.9 | 0.0 | 0.0 | 0.0 | 10.0 | 2.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 42.9 | 33-14-14-09-400-008 |
| Launstein Boyko 1 | 14.8 | 5.0 | 0.0 | 0.0 | 10.0 | 8.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 42.8 | 33-10-10-28-100-018 |
| Launstein FL2 | 13.3 | 4.2 | 0.0 | 0.0 | 5.0 | 0.0 | 4.0 | 15.0 | 0.0 | 0.0 | 0.0 | 41.5 | 33-14-14-14-200-009 |
| Boring | 7.6 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 8.0 | 5.0 | 0.0 | 5.0 | 0.0 | 40.6 | 33-15-15-13-400-001, 33-15-15-24-200-001, 33-15-15-24-400-002, 33-16-16-19-100-001 |
| Livingstone 2 | 11.7 | 8.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | 40.0 | 33-16-16-30-400-004 |
| Collar | 15.2 | 4.0 | 0.0 | 0.0 | 5.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 39.2 | 33-06-06-26-400-001 |
| Morehouse | 17.0 | 10.8 | 0.0 | 0.0 | 0.0 | 0.0 | 6.0 | 0.0 | 0.0 | 5.0 | 0.0 | 38.8 | 33-15-15-27-300-004, 33-15-15-34-100-002, 33-15-15-34-100-006 |
| Henney | 6.3 | 6.4 | 0.0 | 0.0 | 5.0 | 0.0 | 6.0 | 15.0 | 0.0 | 0.0 | 0.0 | 38.7 | 33-14-14-12-300-027 |
| Baumer | 15.0 | 0.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | 38.0 | 33-09-09-20-400-026 |
| Brake | 15.6 | 7.5 | 0.0 | 0.0 | 5.0 | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 32.1 | 33-04-04-15-100-002 |
| Kubiak Farms 1 | 9.5 | 7.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 31.5 | 33-04-04-01-300-015, 33-04-04-01-300-016 |
| Smith | 16.6 | 8.2 | 0.0 | 0.0 | 0.0 | 0.0 | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 28.8 | 33-04-04-04-200-012 |
| Leonard | 3.5 | 4.9 | 0.0 | 0.0 | 5.0 | 0.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 28.4 | 33-14-14-11-400-015 |
| Eckhart | 13.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 28.0 | 33-09-09-28-100-016 |
| Pidd Family 2 | 4.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 4.0 | 5.0 | 0.0 | 0.0 | 0.0 | 28.0 | 33-16-16-28-400-001 |
| Zimmerman | 12.5 | 8.1 | 0.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 25.6 | 33-15-15-32-400-004, 33-15-15-33-300-014 |
| Ball | 15.3 | 0.0 | 0.0 | 0.0 | 5.0 | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 24.3 | 33-04-04-16-200-005 |
| Livingstone 1 | 2.1 | 7.6 | 0.0 | 0.0 | 0.0 | 0.0 | 4.0 | 10.0 | 0.0 | 0.0 | 0.0 | 23.7 | 33-16-16-29-100-002 |
| Andrus | 16.9 | 6.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 23.4 | 33-04-04-03-100-007 |
| Klicker | 17.0 | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 21.0 | 33-12-12-12-400-008 |
| Weiland | 8.0 | 5.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 18.4 | 33-16-16-16-400-008 |

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 9**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE 2024-2026 TRANSPORTATION ASSET MANAGEMENT PLAN
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION #24 – 377

WHEREAS, Michigan Public Act 325 of 2018 requires local road-owning agencies with 100 or more certified roadway miles to develop an asset management plan for its road, bridge, culvert, and traffic signal assets; and

WHEREAS, the Road Department has more than 100 certified miles of roadway within its jurisdiction; and

WHEREAS, the Road Department has developed a Transportation Asset Management Plan for its road, bridge, culvert, and traffic signal assets per Public Act 325; and

WHEREAS, the Road Department has met the minimum requirements as outlined by Public Act 325, including the creation of agency-defined goals and objectives; and

WHEREAS, Public Act 325 requires the acceptance of the Transportation Asset Management Plan by the local road agency's governing body and a certification form to be signed by the Board Chairperson.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the Ingham County Road Department's 2024-2026 Transportation Asset Management Plan as compliant with Michigan Public Act 325 of 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION FOR FINAL PLAT APPROVAL FOR SANCTUARY II SUBDIVISION AND PUBLIC
COUNTY ROAD ACCEPTANCE OF CRANE CIRCLE**

RESOLUTION #24 – 378

WHEREAS, the process by which a platted subdivision is developed follows state statute (Act 288 of 1967); and

WHEREAS, on February 8, 2022, per Resolution #22-048, the Board of Commissioners approved the Preliminary Plat for the residential subdivision called Sanctuary III, which is a 7-unit single-family subdivision located on 7.36 acres, part of a 59-unit residential subdivision, located east of Hulett Road, north of Jolly Road, south of Bennett Road, and part of the Southeast $\frac{1}{4}$ of Section 32, Meridian Township, Ingham County, Michigan; and

WHEREAS, the final plat submission by the proprietor was found to be out of compliance with final plat requirements as outlined in MCL 560.132(d) and (e), which require any additions to a previously recorded plat be numbered sequentially and any lot numbers continue in consecutive order throughout any additions; and

WHEREAS, the proprietor has subsequently renamed the plat Sanctuary II and changed the lot numbers to comply with MCL 560.132(d) and (e); and

WHEREAS, the subdivision's development has followed the Final Plat requirements of PA 288 of 1967 for the Sanctuary Subdivision illustrated on the Preliminary Plat; and

WHEREAS, the proprietor is requesting approval of the Final Plat for Sanctuary II Subdivision, which contains 7 total lots, designated as Lots 49-55; and

WHEREAS, the proprietor is requesting the acceptance of Crane Circle as a public road, commencing at the intersection of Robins Way and extending through the northwest end of the cul-de-sac for a total length of 453 feet (0.09 miles); and

WHEREAS, the construction of Crane Circle met Ingham County Road Department procedures and guidelines and all construction was in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, Crane Circle is located within right-of-way under County control, intended for public road purposes, and is currently open to automobile traffic; and

AUGUST 27, 2024 REGULAR MEETING

WHEREAS, a bituminous paving agreement has been executed between the County and the Proprietor, per Resolution #24-292, to ensure the proprietor places the top course of pavement on Crane Circle prior to July 1, 2029; and

WHEREAS, the Road Department recommends approval of the Final Plat of Sanctuary II and for the Chairperson to sign any necessary plat documents; and

WHEREAS, the Road Department recommends acceptance of Crane Circle as a public road, effective upon the adoption of this resolution and prior to the annual Act 51 certification deadline of December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Final Plat of Sanctuary II, consisting of Lots 49-55 and accepts the 453 feet (0.09 miles) of Crane Circle as a County local public road, commencing at the intersection of Robins Way and extending through the northwest end of the cul-de-sac.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners acknowledges that Crane Circle, located in Section 32 of Meridian Township, is located within right-of-way under County control for public road use and was open to automobile traffic prior to December 31, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the required plat documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 11**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE VOLUNTARY RECOGNITION OF CAPITOL CITY LABOR
PROGRAM AS THE EXCLUSIVE BARGAINING REPRESENTATIVE OF THE 9-1-1
SUPERVISORS BARGAINING UNIT**

RESOLUTION #24 – 379

WHEREAS, Ingham County and the Command Officers Association of Michigan (COAM) are parties to a collective bargaining agreement for the period of January 1, 2022 to December 31, 2024 for the 9-1-1 Supervisors bargaining unit; and

WHEREAS, all employees of this bargaining unit have indicated they desire to change their union affiliation from COAM to Capitol City Labor Program (CCLP); and

WHEREAS, the parties desire to honor that choice; and

WHEREAS, the parties have requested that Ingham County voluntarily recognize CCLP as the exclusive bargaining representative of the 9-1-1 Supervisors bargaining unit; and

WHEREAS, the County Controller and Human Resources Director are in support of such voluntary recognition.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes voluntary recognition of CCLP as the exclusive bargaining representative of the 9-1-1 Supervisors bargaining unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 12**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COOPERATIVE AGREEMENT BETWEEN THE UNITED STATES OF AMERICA AND INGHAM COUNTY TO ACCEPT \$153,500

RESOLUTION #24 – 380

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of Development Rights Ordinance in July 2004 and amended by Resolution #10-99; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2022 and submitted one application to the Federal Agriculture Conservation Easement Program (ACEP) for the Kirkpatrick Farm; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase the Permanent Conservation Easement Deeds on the top ranked properties from the 2022 application cycle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves Agreement ACEP-ALE Agreement No. 545D21241HN contract #545D2121HP for \$153,500 between United States of America (The United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC), and Ingham County for the implementation of the Agriculture Conservation Easement Program (ACEP) to purchase a Conservation Easement on the Kirkpatrick Farm, as attached.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign Agreement ACEP-ALE Agreement No. 545D21241HN contract #545D2121HP for the purchase of a Conservation Easement on the Kirkpatrick Farm, after review and approval by County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

U.S. DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION SERVICE

NRCS-CPA-1265
02/2020

Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) PARCEL COST-SHARE CONTRACT

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| Lead ELIGIBLE ENTITY (Participant): COUNTY OF INGHAM | ACEP-ALE Program Agreement Number: 545D21241HN |
| State: MI | Parcel Contract Number: 545D21241HP |
| This parcel contract is effective on the date signed by the Natural Resources Conservation Service (NRCS) obligating official and extends through March 31, 2027 , or to March 31 of a subsequent fiscal year in accordance with the terms of the above-reference ACEP-ALE program agreement and as agreed to by all parties through the execution of a valid modification to this parcel contract as described herein. | |

1. The undersigned eligible entities (participants) enter into this ACEP-ALE Parcel Cost-Share Contract (Parcel Contract) with the Natural Resources Conservation Service (NRCS) to acquire an agricultural land easement, as set forth in the above-referenced ACEP-ALE Program Agreement on the Parcel identified in the documents that comprise this Parcel Contract, including the proposed Parcel boundary map. The term “Parties” as used herein refers collectively to NRCS and the undersigned participants.
2. This Parcel Contract is comprised of this Form NRCS-CPA-1265, “ACEP-ALE Parcel Cost-Share Contract,” and the Form NRCS-CPA-1265-Appendix and the Form NRCS-CPA-1266, “Schedule of Acquisition for Easements,” which are hereby fully incorporated into this document and are binding upon the participants. The Form NRCS-CPA-1266 may be modified through the execution of Form NRCS-CPA-1267, “Modification of the Schedule of Acquisition for Easements,” by both NRCS and the participant and becomes a part of the Parcel Contract when the parties have agreed to and signed Form NRCS-CPA-1267.
3. NRCS issuance of payment of the Federal share to the participants in the amount identified on Form NRCS-CPA-1266, or approved modifications thereto on Form NRCS-CPA-1267, will be based on a determination by NRCS that the participants have satisfied the terms and conditions of this Parcel Contract and above-referenced Program Agreement.
4. The participants agree to—
 - A) Identify on this Form NRCS-CPA-1265, all eligible entities (participants) under this Parcel Contract, and to identify one of the listed eligible entities as a “Lead Eligible Entity” to serve as the primary point of contact to NRCS for the purposes of administering this Parcel Contract and whose signature is required on all forms associated with this Parcel Contract.
 - B) Identify on this Form NRCS-CPA-1265, the other eligible entities (participants) whose signatures are required on the Form NRCS-CPA-1266, and any associated modification thereto on Form NRCS-CPA-1267, and the on the submission of Form NRCS-CPA-1268, “Conservation Activity Approval and Payment Application for Acquisition of Easements,” to request payment of the Federal share associated with this Parcel Contract.
 - C) Obtain all required signatures on the Parcel Contract documents as identified on this Form NRCS-CPA-1265 and Form NRCS-CPA-1265-Appendix.
 - D) Comply with the terms and conditions of this Parcel Contract and the above-referenced ACEP-ALE Program Agreement, including providing to NRCS all required items identified therein.

5. PARCEL CONTRACT PARTICIPANTS
(May only be an Eligible Entity that is Party to the ACEP-ALE Program Agreement to which this Parcel Contract is associated; Payment Shares identified below must total 100 percent)

A) Lead ELIGIBLE ENTITY (Participant)

| | | |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------|
| Lead Eligible Entity Name COUNTY OF INGHAM | TAX ID *****5629 | |
| Eligible Entity Address, Telephone, e-mail PO BOX 215 MASON MI 48854 (517) 676-7220 none | DUNS RG1PCXBFMX33 | |
| | Payment Shares <i>(enter percent)</i> | 100.00 % |
| Signature of Authorized Representative | Date | |

AUGUST 27, 2024 REGULAR MEETING

U.S. DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION SERVICE

NRCS-CPA-1265
02/2020

ACEP-ALE PARCEL COST-SHARE CONTRACT

B) Additional ELIGIBLE ENTITIES (Participants)
(Attach additional pages as needed)

6. NRCS APPROVING OFFICIAL

| | |
|---------------------------------------------|--------------|
| NRCS State Conservationist Signature | Date: |
|---------------------------------------------|--------------|

AUGUST 27, 2024 REGULAR MEETING

U.S. DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION SERVICE

NRCS-CPA-1265
02/2020

ACEP-ALE PARCEL COST-SHARE CONTRACT

PRIVACY ACT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. 522a). Furnishing this information is voluntary; however, failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other State or Federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.

NON-DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

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USDA is an equal opportunity provider, employer, and lender.

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NRCS-CPA-1265-Appendix

04/2020

**U.S. Department of Agriculture
Natural Resources Conservation Service (NRCS)
On behalf of the
Commodity Credit Corporation (CCC)**

**Agricultural Conservation Easement Program –
Agricultural Land Easements (ACEP-ALE)**

**Appendix to Form NRCS-CPA-1265
ACEP-ALE Parcel Cost-Share Contract**

Pursuant to the terms of ACEP-ALE PROGRAM AGREEMENT 545D21241HN the terms of which are incorporated by reference into this ACEP-ALE Parcel Cost-Share Contract (Parcel Contract), the Commodity Credit Corporation (CCC) by and through the Natural Resources Conservation Service (NRCS) and COUNTY OF INGHAM (hereinafter, whether singular or plural, **ENTITY**) enter this Parcel Contract to provide funds for the acquisition of an agricultural land easement by **ENTITY** on the NRCS-approved Parcel (Parcel) identified on Form NRCS-CPA-1266, "Schedule of Acquisition for Easements," or any modification thereto on Form NRCS-CPA-1267, "Modifications of the Schedule of Acquisition for Easements." Each eligible entity identified on Form NRCS-CPA-1265, "ACEP-ALE Parcel Cost-Share Contract," and in this appendix, must be identified as an **ENTITY** in the PROGRAM AGREEMENT, must be signatory to both the PROGRAM AGREEMENT and this Parcel Contract, must be a holder of the agricultural land easement deed, and is considered a participant in ACEP-ALE.

1. DEFINITIONS

The following definitions are applicable to the Parcel Contract and the associated PROGRAM AGREEMENT. All other words and phrases, unless the context of subject matter otherwise requires, shall have the meanings assigned to them in the PROGRAM AGREEMENT or the regulations governing ACEP at 7 CFR Section 1468.3.

1. Participant.—Is defined as an eligible entity who has entered into this Parcel Contract and is party to and responsible for implementing the terms and conditions of such Parcel Contract and associated PROGRAM AGREEMENT and who may receive payment of the ACEP-ALE cost-share assistance funds provided by NRCS as the Federal share.
2. Lead Eligible Entity.—As designated on the Form NRCS-CPA-1265, is one of the above-listed eligible entities who will serve as the primary point of contact to NRCS for the administration of this Parcel Contract; the lead eligible entity may serve as the primary signatory for executing specific documents associated with this Parcel Contract in accordance with designations made on the Form NRCS-CPA-1265.
3. Co-holder.—Is a legal entity that is identified in and signatory to the PROGRAM AGREEMENT and this Parcel Contract and will be identified as a co-holder (grantee) on the individual conservation easement deed to be held by **ENTITY** on the Parcel identified in this Parcel Contract.
4. Third-party Right Holder.—Is a legal entity identified in this Parcel Contract and that will be identified as a holder of a third-party right or other interest (not a grantee) on the individual conservation easement deed to be held by **ENTITY** on the Parcel identified in this Parcel Contract.
5. Landowner.—Is a person, legal entity, or Indian Tribe, having current legal ownership of eligible land and those who may be buying eligible land under a purchase agreement and as further specified in 7 CFR Section 1468.3.

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2. PROGRAM ELIGIBILITY REQUIREMENTS

- A. NRCS is responsible to complete eligibility determinations for the land, landowner, and **ENTITY**. To remain in compliance with the terms of this Parcel Contract, **ENTITY** must provide NRCS sufficient and timely access, information, and documentation to complete these determinations.
- B. **ENTITY** acknowledges that NRCS requires all current landowners of record, including required members of landowner-legal entities to:
 - i. Complete and file Form AD-1026, "Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification," or any successor form, and meet the requirements set forth therein, in accordance with title XII of the Food Security Act of 1985, as amended.
 - ii. Meet the requirements of, complete, and file Form CCC-941, "Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information," or any successor form.
 - iii. Complete and file Form CCC-901, "Member's Information," or its equivalent, if the landowner is a business classified as a legal entity or joint operation by USDA under 7 CFR Part 1400.
 - iv. Maintain updated information with the Farm Service Agency as provided in 7 CFR Part 1400.
- C. **ENTITY** and co-holders identified in this Parcel Contract, must maintain current registration in the Dun and Bradstreet Data Universal Numbering System (DUNS) and meet the System for Award Management (SAM) registration requirements or successor registry for the duration of this Parcel Contract.

3. ACEP-ALE PARCEL COST-SHARE CONTRACT

- A. The term "Parcel Contract," as used in this appendix, means the program documents, including Form NRCS-CPA-1265, this NRCS-CPA-1265-Appendix, the associated Form NRCS-CPA-1266, and as applicable any Form NRCS-CPA-1267. Such Parcel Contract sets forth the terms and conditions additional to the associated PROGRAM AGREEMENT for the acquisition of an agricultural land easement on an individual Parcel and receipt of ACEP-ALE cost-share assistance for such acquisition.
- B. Execution of the Parcel Contract represents agreement by **ENTITY** to acquire an agricultural land easement on the identified Parcel or an agreed-to substitute Parcel under the terms specified in this Parcel Contract and the associated PROGRAM AGREEMENT.
- C. This Parcel Contract must be executed by an authorized representative of **ENTITY**, NRCS, and all identified co-holders.

4. AGREEMENT

ENTITY agrees to—

- 1. Comply with all terms and conditions, complete all activities, and submit all required documents to NRCS in accordance with the timelines outlined in this Parcel Contract and the associated PROGRAM AGREEMENT.
- 2. Provide NRCS the information necessary to complete the Form NRCS-CPA-1266 and as applicable, any modifications or changes thereto, on the Form NRCS-CPA-1267.
- 3. Notify NRCS as soon as possible, generally within 60 days, of any changes in landownership, provide NRCS the most current evidence of ownership documentation, and execute a modification on Form NRCS-CPA-1267 as needed to reflect the updated current ownership.
- 4. Share responsibility for ensuring the information on Form NRCS-CPA-1266 and modifications thereto on Form NRCS-CPA-1267 is accurate and complete. NRCS may be prohibited from

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providing ACEP-ALE cost-share assistance if it is determined that the Parcel Contract information is not accurately reflected at the time of Parcel Contract execution and changes necessary to reflect the correct information are outside of the scope of the original Parcel Contract.

5. Not undertake any action on the Parcel which tends to defeat the purposes of this Parcel Contract, as determined by NRCS.
6. Allow NRCS representative or their agent access to the land under Parcel Contract for the purposes of conducting onsite visits needed to determine eligibility, conduct pre-acquisition due diligence activities, or complete any required planning activities.
7. Supply records and information, as required by NRCS, to determine compliance with the Parcel Contract and requirements of the program within 30 days of request.
8. Designate on Form NRCS-CPA-1266, or modification thereto on Form NRCS-CPA-1267, based on the status of the eligible entities that are party to this individual Parcel Contract, whether **ENTITY** will acquire the agricultural land easement subject to the “noncertified eligible entity” provisions or “certified eligible entity” provisions set forth in the PROGRAM AGREEMENT and this Parcel Contract. **ENTITY** may only elect to operate under the certified eligible entity provisions, if an eligible entity that is party to this Parcel Contract and the associated PROGRAM AGREEMENT has been certified by NRCS based on the certification requirements in 7 CFR 1468.26.
9. The agricultural land easement deed for the Parcel identified in this Parcel Contract must satisfy the requirements as described in section VI(A)(5), and the applicable paragraph VI(A)(6) for noncertified eligible entities or VI(A)(7) for certified eligible entities. **ENTITY** must identify the selected option to be used to address such deed requirements on Form NRCS-CPA-1266, or modification thereto using Form NRCS-CPA-1267, and:
 - a. For noncertified eligible entities, the agricultural land easement deed must contain the “Minimum Terms for the Protection of Agricultural Use,” (ALE minimum deed terms) and based on the option selected to address this requirement **ENTITY** must attach as an exhibit to this Parcel Contract either—
 - “Attach” Option Selected.—The version of the “ALE Minimum Deed Terms Addendum” that will be attached to the conservation easement deed,
 - “Incorporate” Option Selected.—The draft, unexecuted, NRCS NHQ-approved conservation easement deed with the ALE minimum deed terms incorporated, or
 - “Template” Option Selected.—The draft, unexecuted, NRCS NHQ-approved template deed that will be used for the Parcel.
 - b. For certified eligible entities, **ENTITY** may select the “Certified Eligible Entity Deed” option or may, with prior-NRCS approval only, select the “Other” option. A copy of the final conservation easement deed must be submitted to NRCS with the payment request package and as identified in the PROGRAM AGREEMENT.

5. AGRICULTURAL LAND EASEMENT PLAN

- A. **ENTITY** acknowledges that if the Parcel contains highly erodible cropland, a highly erodible land (HEL) conservation plan that meets the requirements of 7 CFR Part 12 must be developed by NRCS or an NRCS-certified planner, approved by NRCS prior to closing, and provided to **ENTITY** and landowner. The HEL conservation plan must be identified on Form NRCS-CPA-1266, or modification thereto on Form NRCS-CPA-1267 and may comprise the entirety of the agricultural land easement plan.
- B. If **ENTITY** has otherwise agreed to develop and maintain an agricultural land easement plan as described in the PROGRAM AGREEMENT and identified on the Form NRCS-CPA-1266, or modification thereto on Form NRCS-CPA-1267, **ENTITY** must ensure that the agricultural land easement plan is completed and signed by the **ENTITY** and landowner prior to closing.

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- C. The agricultural land easement is not required to be subject to an agricultural land easement plan, however **ENTITY** must ensure that for agricultural land easement plans developed as agreed-to or required, that the agricultural land easement deed includes provisions related to such plans as set forth in the PROGRAM AGREEMENT.

6. PAYMENTS

- A. Based on a determination by NRCS that **ENTITY** has satisfied the terms and conditions of this Parcel Contract and the associated PROGRAM AGREEMENT and provided the items identified therein, NRCS may provide the Federal share for the purchase of the agricultural land easement acquired by the **ENTITY**.
- B. **ENTITY** may request payment of the Federal share as reimbursement after closing or as an advance payment prior to closing of an agricultural land easement on the identified Parcel.
- C. To obtain reimbursement or an advance payment of the Federal share, **ENTITY** must submit a payment request package, which includes Form NRCS-CPA-1268, "Conservation Activity Approval and Payment Application for Easements," and the accompanying information and documentation required by the form and as identified in the PROGRAM AGREEMENT and this Parcel Contract.
- D. **ENTITY** may submit the payment request package—
 - 1. Sixty (60) days prior to the planned closing date when a payment is to be issued at closing (advance payment); or
 - 2. After the agricultural land easement has been recorded and the landowners have been paid (reimbursement).
- E. Payment of the Federal share for the purchase of an agricultural land easement on a Parcel owned by a legal entity, general partnership, or joint venture will be reduced by an amount commensurate with the direct or indirect ownership interest in the legal entity, general partnership, or joint venture of each person or legal entity determined to be subject to such reduction based on the average adjusted gross income provisions of 7 CFR Part 1400.
- F. Prior to disbursement of funds, the NRCS State Conservationist will verify that **ENTITY** has provided all documentation, certifications, and information required by the terms of this Parcel Contract and the associated PROGRAM AGREEMENT. NRCS will conduct an internal review of the payment request package in accordance with NRCS easement acquisition internal controls policy. The NRCS State office will submit a copy of the payment request package for national review and approval for all payments that require national-level review. For advance payments, complete payment request packages for national review must be submitted by NRCS at the State level to NRCS NHQ no less than 30 days before the planned closing date.
- G. NRCS will disburse payment following receipt of a fully complete and correct payment request package from **ENTITY** within 30 days if the Federal share for the individual easement is less than \$250,000 and within 60 days if the Federal share for the individual easement is \$250,000 or greater.
- H. If NRCS provides an advance payment, **ENTITY** must obtain a receipt for the Federal funds from the closing agent and provide it to NRCS prior to closing. **ENTITY** must ensure the closing agent does not hold the Federal funds in escrow for more than 30 calendar days. If closing does not occur within 30 calendar days of receipt of the advance payment, **ENTITY** must ensure the Federal funds and any interest earned on those funds while in escrow are returned to NRCS by the 31st calendar day unless otherwise mutually agreed to by the parties. **ENTITY** must ensure that the Federal funds are fully insured while held in escrow.
- I. All payments received as part of this Parcel Contract are reported to the United States Internal Revenue Service (IRS). For information related to tax liabilities, it is recommended that **ENTITY** consult with a tax professional as needed.
- J. Any **ENTITY** that will receive any share of a payment made for the implementation of this Parcel

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Contract must be a signatory on the Parcel Contract and eligible for such payment. Payments will occur in accordance with the shares to which the parties have agreed as set forth on Form NRCS-CPA-1265 or in a fully executed modification on Form NRCS-CPA-1267, signed by all eligible entities. The Lead Eligible Entity on the Parcel Contract may sign the easement payment application, Form NRCS-CPA-1268, unless such signature authority is specifically not granted or assigned.

7. PROVISIONS RELATING TO TENANTS AND LANDLORDS

No payment will be approved if NRCS determines that any of the following conditions exist:

1. The landowner or operator has tenants who have an interest in land with a lease that has not been properly terminated or modified, and would interfere with **ENTITY**'s ability to implement the terms of this Parcel Contract or associated PROGRAM AGREEMENT.
2. **ENTITY** or landowner has adopted any other scheme or device for the purpose of depriving any tenant of any benefits to which such tenant would otherwise be entitled. If any such conditions occur or are discovered after payments have been made, all or any part of the payments, as determined by NRCS, must be refunded according to paragraph 10(B) of this appendix, and no further payments will be made.

8. PARCEL CONTRACT MODIFICATION, CORRECTION, AND CANCELLATION

- A. **ENTITY** and NRCS may modify this Parcel Contract by mutual agreement through the execution of a Form NRCS-CPA-1267 when—
 1. Both the **ENTITY** and the NRCS State Conservationist agree to the modification;
 2. NRCS had determined the modification is consistent with the purposes of the program; and
 3. **ENTITY** has provided all information needed for the modification and NRCS had completed all associated eligibility and programmatic determinations.
- B. All modifications must be approved in writing by the authorized NRCS official and **ENTITY**. The Lead Eligible Entity may approve modifications to the Parcel Contract on behalf of others signatory to the Parcel Contract unless such signature authority is specifically denied on the Form NRCS-CPA-1265.
- C. NRCS may unilaterally cancel this Parcel Contract when the easement acquisition would cause adverse impacts to significant cultural or environmental resources without mitigation action unless NRCS and **ENTITY** modify this Parcel Contract to address such impacts.
- D. NRCS reserves the right to correct all errors in entering data or the results of computations in this Parcel Contract. If **ENTITY** does not agree to such corrections, NRCS will terminate the Parcel Contract.

9. PARCEL CONTRACT TERMINATION

- A. If **ENTITY** fails to carry out the terms and conditions of this Parcel Contract, NRCS may terminate this Parcel Contract. NRCS may require **ENTITY** to refund payments received under this Parcel Contract. Refunds will be subject to the provisions in paragraph 10(B) of this appendix.
- B. The NRCS may terminate this Parcel Contract, in whole or in part, without liability, if NRCS determines that continued operation of this Parcel Contract will result in the violation of a Federal statute or regulation, if NRCS determines that certain actions undermine the ability of the land to accomplish the purposes of ACEP-ALE, or if NRCS determines that termination would be in the public interest. In the event this Parcel Contract is terminated for any reason, the obligations of the parties will be as set forth in 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."

AUGUST 27, 2024 REGULAR MEETING

- C. The Parcel Contract terminates upon dissolution of the **ENTITY**.
- D. NRCS may determine **ENTITY** is not in violation of this Parcel Contract for failure to comply with the Parcel Contract if the circumstances for failing to comply were beyond the control of the **ENTITY**, including a disaster or related condition, as determined by the NRCS.
- E. Upon death of a landowner, this Parcel Contract will be terminated with no penalty to the parties to this Parcel Contract unless the landowner, court of appropriate jurisdiction, or operation of State law, appointed an executor or other estate representative to act on the landowner's behalf and such executor or estate representative is determined eligible by NRCS and identified on the Form NRCS-CPS-1267 or an NRCS-approved substitute parcel is identified.
- F. Nothing in this Parcel Contract will be construed as to limit or condition any right acquired by the United States under any associated ACEP-ALE easement.

10. RECOVERY OF COST

- A. The parties agree that NRCS will incur costs in administering this Parcel Contract. The parties further agree that in the event **ENTITY** violates the terms of this Parcel Contract, **ENTITY** voluntarily terminates this Parcel Contract before any contractual payments have been made, or this Parcel Contract is terminated with cause by NRCS, the NRCS is entitled to be reimbursed for these costs.
- B. Collection of amounts due from **ENTITY** for contract violation, improper payment, or any other reason will follow procedures of 7 CFR Part 1403. NRCS will notify **ENTITY** and provide the reason for the collection and the amount owed. Unpaid debts accrue interest due to the NRCS beginning 30 days after the billing date at the current value of funds rate published in the Federal Register by the United States Department of Treasury.

11. PERIOD OF PERFORMANCE

Within the timeframes established by NRCS, the documents that comprise this Parcel Contract must be signed, as identified therein, by an authorized representative of each eligible entity that is party to this Parcel Contract, and this NRCS-CPA-1265-Appendix must be signed by an authorized representative of each identified co-holder. This Parcel Contract is effective when signed by **ENTITY** and then executed by an authorized representative of NRCS. The contract term begins on the date NRCS executes the Parcel Contract as indicated on the Form NRCS-CPA-1265. The period of performance must be indicated on the Form NRCS-CPA-1266 or any modification thereto, on the Form NRCS-CPA-1267. This Parcel Contract remains valid until such time as the Parcel Contract expiration date is reached unless otherwise cancelled or terminated by the parties to the Parcel Contract pursuant to the terms and conditions of this Parcel Contract or the associated PROGRAM AGREEMENT. In the event that a statute is enacted during the period of this Parcel Contract which would materially change the terms and conditions of this Parcel Contract, the NRCS may require **ENTITY** to either modify this Parcel Contract consistent with the provisions of such statute or agree to Parcel Contract termination.

12. GENERAL TERMS

- A. The regulations in 7 CFR Part 1468 for ACEP-ALE are incorporated, by reference, herein. In the event of a conflict between these regulations and the terms of this appendix, the provisions of the regulations will prevail.
- B. This Parcel Contract must be carried out in accordance with all applicable Federal statutes and regulations. Any ambiguities in this Parcel Contract and questions as to the validity of any of its specific provisions will be resolved in favor of NRCS so as to give maximum effect to the conservation purposes of this Parcel Contract.

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- C. NRCS is administering this Parcel Contract on behalf of CCC. Therefore, where this Parcel Contract refers to "NRCS," NRCS is acting on CCC's behalf for the purposes of administering this Parcel Contract. When the term "**ENTITY**" is used in this Parcel Contract, it will be construed to mean all eligible entities identified in this Parcel Contract.
- D. This Parcel Contract is a financial assistance agreement, not a procurement contract. As such, it is not subject to 5 CFR Part 1315, the Prompt Payment Act, and is governed by the terms set forth herein.

13. CERTIFICATION AND ASSURANCES REGARDING COMPLIANCE WITH PROVISIONS APPLICABLE TO FINANCIAL ASSISTANCE (see generally 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards")

As a condition of this Parcel Contract entered into pursuant to the associated PROGRAM AGREEMENT, **ENTITY** certifies and assures that they are in compliance with and will comply in the course of this Parcel Contract and the associated PROGRAM AGREEMENT with all applicable laws, regulations, Executive orders, and other generally applicable requirements, including those set out in 2 CFR Part 200, applicable to nonprofit institutions, which are hereby incorporated into this Parcel Contract by reference, and such other regulatory and statutory provisions as are specifically set forth in the associated PROGRAM AGREEMENT and herein.

14. RIGHTS TO APPEAL AND REQUEST EQUITABLE RELIEF

- A. **ENTITY** may appeal an adverse decision under this Parcel Contract in accordance with the appeal procedures set forth in 7 CFR Part 11, Subpart A, and Part 614. Pending the resolution of an appeal, no payments will be made under this Parcel Contract. Before an **ENTITY** seeks judicial review, **ENTITY** must exhaust all appeal rights granted within these regulations.
- B. **ENTITY** may also request equitable relief, as provided under 7 U.S.C. Section 7996, and 7 CFR Part 635, with the requirements of that provision.

15. DRUG-FREE WORKPLACE (2 CFR Part 182 and 2 CFR Part 421)

By signing this Parcel Contract, **ENTITY** certifies that **ENTITY** will comply with the requirements of 2 CFR Part 182 and 2 CFR Part 421. If it is later determined that **ENTITY** knowingly rendered a false certification or otherwise violated the requirements of the Drug-Free Workplace Act, NRCS, in addition to any other remedies available to NRCS under this Parcel Contract or associated PROGRAM AGREEMENT or in general to the United States, may take action authorized under the Drug-Free Workplace Act.

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NRCS-CPA-1265-Appendix

04/2020

The following ELIGIBLE ENTITIES and Co-Holders, by entering their signatures, acknowledge receipt of this Form NRCS-CPA-1265-Appendix and agree to its terms and conditions thereof.

By signing this document, you acknowledge and agree that all the information provided is true and accurate on your behalf. Any false certifications made by signing this Appendix may subject the signatory to criminal and civil fraud statutes. You further acknowledge that you have read and accept all terms and conditions provided in this appendix.

ELIGIBLE ENTITY – SIGNATURE OF AUTHORIZED REPRESENTATIVE

(All signatory Eligible Entities must be party to the associated Program Agreement and must be identified on the Form NRCS-CPA-1266, "Schedule of Acquisition for Easements" and any subsequent Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," for this Parcel Contract)

_____ Date _____
_____ Date _____
_____ Date _____
_____ Date _____

CO-HOLDERS – SIGNATURE OF AUTHORIZED REPRESENTATIVE

(All signatory Co-Holders must be signatory to the associated Program Agreement and must be identified on the Form NRCS-CPA-1266, "Schedule of Acquisition for Easements" form and any subsequent Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," for this Parcel Contract)

_____ Date _____
_____ Date _____
_____ Date _____
_____ Date _____

THIRD-PARTY RIGHT HOLDERS – SIGNATURE OF AUTHORIZED REPRESENTATIVE

(Optional, only required if ENTITY requires Third-Party Right Holders to Sign this appendix) (All signatory Third-Party Right holders may be identified on the associated Program Agreement and must be identified on the Form NRCS-CPA-1266, "Schedule of Acquisition for Easements" and any subsequent Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," for this Parcel Contract)

_____ Date _____
_____ Date _____
_____ Date _____
_____ Date _____

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NRCS-CPA-1265-Appendix

04/2020

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To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

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U.S. Department of Agriculture
Natural Resources Conservation Service

NRCS-CPA-1266
02/2020

| SCHEDULE OF ACQUISITION FOR EASEMENTS | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Lead ELIGIBLE ENTITY (Participant) COUNTY OF INGHAM | | STATE MI | PARCEL CONTRACT EXPIRATION DATE March 31, 2027 | |
| ACEP-ALE PROGRAM AGREEMENT NUMBER 545D21241HN | | RCPFP 2014 FARM BILL AGREEMENT NUMBER (Complete ONLY if Parcel Associated with RCPFP Agreement) | | |
| Enrollment Type (Check One): | <input checked="" type="checkbox"/> General ALE | Transaction Type (Check One): | <input checked="" type="checkbox"/> Standard Transaction | Designation of Program Agreement and Parcel Contract Provisions Based on Eligible Entity Status (Check One): |
| | <input type="checkbox"/> ALE – Grassland of Special Environmental Significance (GSS) | | <input type="checkbox"/> Pre-closing Buy-Protect-Sell Transaction | |
| | | | <input type="checkbox"/> Post-closing Buy-Protect-Sell Transaction | |
| | | | <input checked="" type="checkbox"/> Non-Certified Eligible Entity Provisions | <input type="checkbox"/> Certified Eligible Entity Provisions ¹⁷ |
| INSTRUCTION: COMPLETE EACH SECTION | | | | |
| SECTION 1: Parcel Contract and Location Information (A copy of the proposed Parcel boundary map must be attached to this Form NRCS-CPA-1266) | | | | |
| PARCEL CONTRACT NUMBER 545D21241HP | TOTAL EASEMENT ACRES 86.5 | LAND UNITS OR LEGAL DESCRIPTION T2N, R2W, Sec 4 | | SERVICE CENTER AND COUNTY MASON SERVICE CENTER, INGHAM |
| SECTION 2: Conservation Easement Deed Language (Check one and follow applicable instructions) | | | SECTION 3: Agricultural Land Easement Plan Components²⁷ (Check all that apply) | |
| <input type="checkbox"/> Attach Option. —ALE Minimum Deed Terms will be attached as an Addendum to the Conservation Easement Deed (The version of the ALE Minimum Deed Terms Addendum that will be attached to the conservation easement deed must be attached to this Form NRCS-CPA-1266). | | | <input type="checkbox"/> Highly Erodible Land (HEL) Conservation Plan | |
| <input checked="" type="checkbox"/> Incorporate Option Incorporate Option.—ALE Minimum Deed Terms will be incorporated into the Conservation Easement Deed (A copy of the unexecuted, NRCS NHQ-approved conservation easement deed must be attached to this Form NRCS-CPA-1266 or through a modification using Form NRCS-CPA-1267). | | | <input type="checkbox"/> Comprehensive Agricultural Land Easement Plan | |
| <input type="checkbox"/> Template Option Template Option.—ALE Minimum Deed Terms addressed in an NRCS NHQ-Approved Template Deed (A copy of the NRCS NHQ-approved template conservation easement deed must be attached to Form NRCS-CPA-1266 or through a modification using Form NRCS-CPA-1267). | | | <input type="checkbox"/> Grasslands Management Plan | |
| <input type="checkbox"/> Certified Eligible Entities ONLY. —Certified Eligible Entity Conservation Easement Deed (A copy of the final conservation easement deed must be submitted to NRCS in as part of the payment request package as identified on Form NRCS-CPA-1268, "Conservation Activity Approval and Payment Application for Easements"). | | | <input type="checkbox"/> Forest Management Plan | |
| <input type="checkbox"/> Other .—Include Explanation (selection of this option requires prior NRCS approval). | | | <input type="checkbox"/> None | |
| SECTION 4: Easement Cost Information | | | | |
| A. Estimated Fair Market Value of Agricultural Land Easement | | | | \$307,000.00 |
| B. Requested Federal Share for the ALE | | | | \$153,500.00 |
| <ul style="list-style-type: none"> • General ALE: Federal Share cannot exceed 50% of Item A • ACEP-ALE-GSS: Federal Share cannot exceed 75% of Item A | | | | |
| C. Total Estimated Non-Federal Share³⁷ (The amount shown here is the total of—) | | | | \$153,000.00 |
| <ul style="list-style-type: none"> • All entity cash contributions for payment of easement compensation to the landowner. • All landowner donations toward easement value. • Only the amounts of eligible procured costs that may be relied upon to meet the minimum non-Federal share requirements. • Only the amounts of Stewardship funds contributed by the eligible entity that may be relied upon to meet the minimum non- Federal share requirement, limited to 2% of item (A) above). | | | | |
| SECTION 5: Eligible Entity (attach additional sheets as necessary) | | | | |
| A. Name of Eligible Entity - List all Eligible Entities that are party to this Parcel Contract | B. Role of Eligible Entity - Independent - Dependent | C. Certified Eligible Entity¹⁷ - Yes - No | D. Payment Shares (Percentage) -Enter percentage from Form NRCS-CPA-1265 -Total must equal 100% | E. Distribution: Estimated Amount of Federal Share to be paid to Eligible Entity - Federal share may only be paid to an Eligible Entity - Total must equal section 4, item (B) above |
| COUNTY OF INGHAM | Independent | No | 100.00% | \$153,500.00 |
| Totals | | | 100.00% | \$153,500.00 |

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U.S. Department of Agriculture
Natural Resources Conservation Service

NRCS-CPA-1266
02/2020

| SECTION 6: Other Interest Holder Information <i>(attach additional sheets as necessary)</i> | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------|
| A. Name of Legal Entity - List all co-holders or third-party right holders that will be identified in the Conservation Easement Deed for this Parcel | | | B. Role of Legal Entity - Co-holder - Third-Party Right Holder | |
| SECTION 7: Parcel Landowner Information <i>(attach additional sheets as necessary) (Only one landowner may be identified as the decisionmaker in column B below)</i> | | | | |
| A. Landowner Name ¹ | B. Decision Maker (Yes/No) | C. Ownership Share (%) of Parcel | D. Adjusted Gross Income (AGI) Waiver Approved ^{5/} (Yes/No) | E. Commensurate Reduction (%) applied at payment ^{6/} |
| SHAWN MICHAEL KIRKPATRICK | ✓ | 50.00% | <input type="checkbox"/> | 0.00% |
| DARCY LYNN KIRKPATRICK | <input type="checkbox"/> | 50.00% | <input type="checkbox"/> | 0.00% |
| Total Ownership Shares (Must Equal 100%): | | 100.00% | | |

NOTES:

^{1/}Acquisition of the agricultural land easement on the identified Parcel may occur in accordance with the certified eligible entity provisions of the above-referenced Program Agreement and this Parcel Contract only if at least one eligible entity identified in section 5 above has been certified by NRCS and if the designation to proceed subject to the certified eligible entity provisions has been made on this Form NRCS-CPA-1266.

^{2/}In accordance with the provisions of the above-referenced Program Agreement and this Parcel Contract, an eligible entity may elect to develop on its own, a comprehensive agricultural land easement plan, a grassland management plan, or a forest management plan, however, if the Parcel contains highly erodible cropland, the associated HEL conservation plan must be developed by NRCS or an NRCS-certified planner.

^{3/}The specific breakdown of the final amounts and sources that compose the non-Federal share must be provided in the "Statement to Confirm Matching Funds," (Form NRCS-CPA-230, or successor form) submitted to NRCS.

^{4/}NRCS must be notified of any changes in landownership prior to closing in accordance with the terms of this Parcel Contract. If prior to closing, the parcel ownership is different than reflected on this document, the landowners must be eligible, as determined by NRCS and a Form NRCS-CPA-1267, "Modification of the Schedule of Acquisition for Easements," must be executed to reflect current ownership.

^{5/}Prior the execution of Form NRCS-CPA-1266, all landowners must be determined compliant with the AGI provisions as set forth in 7 CFR Part 1400, and such determination remains in effect for the duration of the Parcel Contract unless a change is made that affects the existing AGI determination, including the applicability of any AGI waivers granted by NRCS. Before Form NRCS-CPA-1267 may be executed to modify the Parcel Contract to reflect such changes, the landowners must be determined compliant with the AGI provisions.

^{6/}NRCS must determine whether payment of the Federal share must be commensurately reduced in accordance with 7 CFR Part 1400 and as described in Form NRCS-CPA-1265-Appendix. The amount shown is the anticipated percent by which payment of the total Federal Share will be reduced. The amount of the actual payment of the Federal share provided by NRCS will reflect the final commensurate reduction determinations made prior to issuing such payment.

| Certification of Participants | |
|------------------------------------------------------------|------|
| Lead Eligible Entity – Authorized Representative Signature | Date |

| Signature of NRCS Approving Official | |
|--------------------------------------|------|
| NRCS State Conservationist Signature | Date |

AUGUST 27, 2024 REGULAR MEETING

U.S. Department of Agriculture
Natural Resources Conservation Service

NRCS-CPA-1266
02/2020

PRIVACY ACT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. 522a). Furnishing this information is voluntary; however, failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other State or Federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.

NON-DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.
USDA is an equal opportunity provider, employer, and lender.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-309 AUTHORIZING \$75,000 IN UNOBLIGATED HOUSING TRUST FUNDS TO PAY CAPITAL AREA HOUSING PARTNERSHIP TO ADMINISTER MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING IMPROVING LOCAL LIVABILITY PROGRAM

RESOLUTION #24 – 381

WHEREAS, in Resolution #22-211, the Ingham County Board of Commissioners (the Board) allocated up to \$9 million in American Rescue Plan funds for affordable housing opportunities through the Housing Trust Fund (HTF); and

WHEREAS, the Board authorized \$1,500,000 through Resolution #23-125 for homeowner occupied housing repair and rehab programming; and

WHEREAS, the Board authorized the Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program funds through Resolutions #23-492, #24-041, and #24-309 describing the proposed project which will include physical improvements to out-county and rural residential neighborhoods through homeowner-occupied improvement projects for low-to-moderate income homeowners; and

WHEREAS, in Resolution #24-309, the Board authorized that \$75,000 of the \$1.5 million authorized through Resolution #23-125 be used for payment to the Capital Area Housing Partnership (CAHP) for the purpose of third-party grant administration for the CHILL program; and

WHEREAS, in lieu of a reduction in the funds authorized for direct-service home improvement and rehab services through Resolution #23-125, the Housing Trust Fund Committee recommends the use of unobligated Housing Trust Funds for third-party CHILL Program administration expenses.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending Resolution #24-309 to allocate \$75,000 of Housing Trust Fund funds to pay CAHP for third-party administration of the CHILL Program.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any grant agreement, and all amendments, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

AUGUST 27, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
WILLOW CREEK DRAIN DRAINAGE DISTRICT BONDS**

RESOLUTION #24 – 382

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on August 27, 2024, at 6:30 p.m., local time.

PRESENT: Commissioners Cahill, Celentino, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, and Sebolt.

ABSENT: Commissioners Johnson, Tennis, and Trubac.

The following resolution was offered by Commissioner Celentino and supported by Commissioner Grebner:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Willow Creek Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Willow Creek Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed \$2,000,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District (the “Special Assessments”); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and

AUGUST 27, 2024 REGULAR MEETING

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the property owners in the Drainage District for the Project; and

WHEREAS, if the County has advanced funds pursuant to its full faith and credit pledge and the Drainage District does not have funds to reimburse the County, the Act requires the Drain Commissioner to levy an additional assessment in such an amount as is required to reimburse the County for its advance; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$2,000,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby

AUGUST 27, 2024 REGULAR MEETING

covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Cahill, Celentino, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, and Sebolt.

NAYS: None.

ABSTAIN: None.

ABSENT: Trubac, Tennis, and Johnson.

COUNTY SERVICES:

Yeas: Celentino, Grebner, Sebolt, Pawar Ruest, Schafer

Nays: _____ Absent: Peña Approved: 8/20/24

FINANCE:

Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: _____ Absent: _____ Approved: 8/21/24

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

Commissioner Celentino moved to adopt the resolution. Commissioner Grebner supported the motion.

The motion to adopt the resolution carried via unanimous roll call vote. Absent: Commissioners Johnson, Tennis, and Trubac.

AUGUST 27, 2024 REGULAR MEETING

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on August 27, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2024

Barb Byrum, Clerk
County of Ingham

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH LABOR COMPLIANCE SERVICES

RESOLUTION #24 – 383

WHEREAS, the Housing Trust Fund and Ingham County Land Bank have a significant amount of new grant-funded construction projects that will be over \$10,000; and

WHEREAS, the County's policy requires Prevailing Wage monitoring on all Construction Projects over \$10,000; and

WHEREAS, the current Prevailing Wage monitoring contractor, Michigan Fair Contracting Center, is unable to meet the demand of these new projects; and

WHEREAS, the Purchasing Department sought out qualified vendors to provide these services and identified Labor Compliance Services who returned a quote for as-needed services in the amount of \$100/hour for monitoring and \$30/hour for travel plus expenses; and

WHEREAS, through Resolution #22-211, the Board of Ingham County Commissioners allocated up to \$9 million in American Rescue Plan funds for affordable housing opportunities through the Housing Trust Fund; and

WHEREAS, the Housing Trust Fund Committee recommends that up to \$35,000 of unobligated American Rescue Plan Act (ARPA) funds be utilized for project monitoring and administration.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Labor Compliance Services for Prevailing Wage monitoring and auditing services on an as-needed basis in the amount of \$100/hour for monitoring and \$30/hour for travel plus expenses, with a not to exceed maximum of \$35,000 through the end of 2026 which coincides when the Housing Trust Fund and Ingham County Land Bank projects will be finished.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the ARPA funds designated to the Housing Trust Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

AUGUST 27, 2024 REGULAR MEETING

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 16**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A FAX SOLUTION

RESOLUTION #24 – 384

WHEREAS, Ingham County’s current fax solution is troublesome and limiting; and

WHEREAS, Innovation and Technology (ITD) has reviewed the currently available fax solutions to find a solution better suited to the needs of our users; and

WHEREAS, the chosen solution from Konica Minolta Business Solutions integrates well with our applications; and

WHEREAS, the quote for said solution was obtained under the Sourcewell Cooperative contract #090320-KON.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the fax solution from Konica Minolta Business Solutions in the amount not to exceed \$90,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO AUTOMATIC EQUIPMENT
SALES & SERVICE, INC. TO INSTALL AN AUTOMATIC DOOR OPENER AT THE HUMAN
SERVICES BUILDING**

RESOLUTION #24 – 385

WHEREAS, the main entrance door to the Veteran Affairs suite at the Human Services Building requires an automatic door opener to assist clients in accessing the suite; and

WHEREAS, Automatic Equipment Sales & Service, Inc., a local vendor, submitted a proposal of \$5,664 to supply and install the automatic door opener; and

WHEREAS, three quotes were required and obtained in accordance with the Ingham County Purchasing Policy; and

WHEREAS, funds are available in the equipment maintenance line item #631-23304-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Automatic Equipment Sales & Service, Inc., 1747 Northridge Drive NW, Walker, MI 49544, to supply and install an automatic door opener at the Human Services Building for an amount not to exceed \$5,664.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH TRANE U.S. INC., FOR
BUILDING CONTROL UNITS AND SOFTWARE MAINTENANCE AT MULTIPLE COUNTY
FACILITIES**

RESOLUTION #24 – 386

WHEREAS, the building control units and software maintenance at the Human Services Building, Potter Park Zoo, Youth Center, Animal Control, Hilliard Building, Historical Courthouse, Veterans Memorial Courthouse, Forest Community Health, Ingham County Family Center, and Grady Porter Building are essential for ensuring efficient operation and comfortable building temperatures for staff and the public; and

WHEREAS, the proposed service agreement with Trane U.S. Inc., who is on the Omnia co-operative agreement and therefore exempt from the requirement of obtaining three quotes per the Ingham County Purchasing Policy, will cover the maintenance of the Tracer Summit software system; and

WHEREAS, this agreement will provide routine maintenance and support for these control systems, preventing potential failures and ensuring reliable building management; and

WHEREAS, Trane U.S. Inc. has submitted a proposal of \$79,620 for a three-year term to cover the software maintenance and support for the control units; and

WHEREAS, funds are available in the maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a service agreement with Trane U.S. Inc. for building control units and software maintenance for the Human Services Building, Youth Center, Potter Park Zoo, Animal Control, Hilliard Building, Historical Courthouse, Veterans Memorial Courthouse, Forest Community Health, Ingham County Family Center, and Grady Porter Building for a three-year term at a total cost of \$79,620.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SEELYE GROUP LTD., TO REPLACE
THE CARPET IN THE PUBLIC AREAS, JURY ROOMS, AND HALLWAYS IN THE VETERANS
MEMORIAL COURTHOUSE**

RESOLUTION #24 – 387

WHEREAS, the carpet in the public areas, jury rooms, and hallways in the Veterans Memorial Courthouse is worn, coming loose, and causing trip hazards; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Sourcewell co-operative agreement contract do not require three quotes; and

WHEREAS, Seelye Group LTD., is on the Sourcewell co-operative agreement contract; and

WHEREAS, the Facilities Department recommends a contract with Seelye Group LTD., in the amount of \$25,803.94 plus a 10% contingency, totaling \$28,384.33, to replace the carpet in the public areas, jury rooms, and hallways at the Veterans Memorial Courthouse; and

WHEREAS, funds are available in the approved 10113001-818000 and Public Improvement Fund Line items, which have a balance of \$28,384.33.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Seelye Group LTD., 1411 Lake Lansing Road, Lansing, MI 48912, to replace the carpet in the public areas, jury rooms, and hallways at the Veterans Memorial Courthouse for an amount not to exceed \$28,384.33.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT TO REPLACE THE HEAT
PUMP AT THE VETERANS MEMORIAL COURTHOUSE**

RESOLUTION #24 – 388

WHEREAS, the existing pump running the in-floor heating system for the Veterans Memorial Courthouse is leaking badly and needs to be replaced; and

WHEREAS, Hedrick Associates, a local vendor, submitted a proposal of \$5,820 to replace the pump; and

WHEREAS, Hedrick Associates is on the MiDeals cooperative agreement, therefore three quotes are not required per the Ingham County Purchasing Policy; and

WHEREAS, funds are available in the equipment maintenance line item #631-26720-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Hedrick Associates, 2360 Oak Industrial Dr. NE, Grand Rapids, Michigan 49505, to replace the pump at the Veterans Memorial Courthouse for an amount not to exceed \$5,820.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT WITH
C2AE FOR THE LAKE LANSING WATER LEVEL CONTROL STRUCTURE**

RESOLUTION #24 – 389

WHEREAS, the Ingham County Board of Commissioners approved the transfer of the procurement and management of engineering and construction services for the Lake Lansing Water Level Control Structure Project to the Ingham County Road Department, per Resolution #24-148; and

WHEREAS, per Resolution #24-148, the County will reimburse the Road Department for all project related costs and, through future assessments, recuperate the reimbursed funds, ensuring no Road Department funds will be expended for this project; and

WHEREAS, the Purchasing Department recently solicited proposals from experienced engineering design firms, via Request for Proposal #159-24, to provide engineering design services for the Lake Lansing Water Level Control Structure Project; and

WHEREAS, the Purchasing Department, Road Department, and members of the Lake Lansing Water Level Control Structure stakeholders group reviewed the proposal for experience, expertise, proposed labor rates, and overall value; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with C2AE to provide professional engineering design services on the Lake Lansing Water Level Control Project; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a 20% contingency for any unidentified costs encountered throughout the design phase of the project; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the Consultant, which ensures requirements and responsibilities are defined.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Lake Lansing Water Level Control Structure Project with Capital Consultants, Inc. (dba C2AE) located at 106 West Allegan Street, Suite 500, Lansing, MI 48933, for a not to exceed design fee of \$123,000.

BE IT FURTHER RESOLVED, that the project shall include a 20% contingency, equating to an additional budget of \$24,600, to cover additional work items mutually agreed upon in writing between the Road Department Managing Director and C2AE, for a total not to exceed design phase budget of \$147,600.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 22**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ONGOING FLEXIBLE CAPITAL IMPROVEMENT PROJECT
PLANS FOR THE ROAD DEPARTMENT**

RESOLUTION #24 – 390

WHEREAS, the Road Department submits capital improvement project (CIP) requests through the annual budget process, which includes a defined list of equipment and facility expenditures planned for the upcoming fiscal year; and

WHEREAS, the Road Department has identified a 10-year equipment and facility capital improvement project (CIP) plan to assist in future planning needs, with a current annual budget of roughly \$2,000,000 combined; and

WHEREAS, the Road Department has identified several instances where a defined annual CIP list has hindered the ability to make purchases related to emergencies, changed priorities, long lead times, or when time-sensitive financially responsible opportunities arise; and

WHEREAS, the Road Department requests a flexible CIP, allowing the purchase of equipment or facility needs deemed necessary and at the best value to the Department, as long as those purchases fall within the allocated budget planned for capital expenditures in that specific fiscal year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Road Department to have a permanently flexible capital improvement project plan for equipment and facility purchases in order to address emergencies, changed priorities, long lead times, or act on time-sensitive financially responsible opportunities when necessary, as long as funding is available in the annual budget for capital expenditures in that specific year.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 23**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF A REPLACEMENT COMMERCIAL MOWER

RESOLUTION #24 – 391

WHEREAS, on April 16, 2024, a Model 1420 John Deere commercial mower owned by the Road Department caught fire and was deemed a total loss; and

WHEREAS, an insurance claim was promptly filed with the Michigan Municipal Risk Management Authority (MMRMA), which has authorized the Road Department to proceed with the purchase of an equivalent replacement commercial mower, with the full cost covered by insurance minus the deductible; and

WHEREAS, the estimated cost of purchasing a replacement commercial mower is approximately \$27,000, an expense not included in the current Road Fund budget, but necessary to maintain operational efficiency and road maintenance activities; and

WHEREAS, the MMRMA will reimburse the Road Department for the cost of the replacement commercial mower minus the deductible once the purchase is completed, ensuring minimal long-term financial impact on the Road Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby grants permission to the Road Department to purchase a replacement commercial mower at the initial cost of approximately \$27,000, of which most of the expense will be reimbursed through an insurance claim.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with Hutson, Inc for the purchase of the replacement commercial mower on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-172 TO AUTHORIZE AN AGREEMENT WITH
BLACK STAR ADVISORS, LLC TO SIGN ON BEHALF OF OKEMOS GRAND RESERVE, LLC
FOR EXTENDING PAVED LIMITS OF POWELL ROAD**

RESOLUTION #24 – 392

WHEREAS, a new residential development known as Grand Reserve is under construction on a 33-acre site north of Grand River Avenue, east of Central Park Drive, and west of Powell Road, in Section 22 of Meridian Township, Ingham County, Michigan; and

WHEREAS, Powell Road is currently paved from Grand River Avenue to approximately 1,575 feet north of Grand River Avenue, while the portion of Powell Road north of that location is currently a gravel road; and

WHEREAS, Meridian Township passed a resolution on December 13, 2022 to approve Special Use Permit #22-091 which required the proprietor to extend the paved portion of Powell Road from its current limits approximately 730 feet to the northernmost limit of the Grand Reserve development, subject to the approval of the Road Department; and

WHEREAS, a Bituminous Paving Agreement was authorized for Powell Road in Resolution #24-172, which would allow for the extension of the paved portion of Powell Road approximately 730 feet to the northernmost limits of the Grand Reserve development at the full expense of the proprietor; and

WHEREAS, the proprietor, Okemos Grand Reserve, LLC, lacks signatory authority, thereby requiring Black Star Advisors, LLC to sign the agreement on behalf of Okemos Grand Reserve, LLC; and

WHEREAS, the proprietor has recently combined separate parcels within the development, defining the new parcel as #33-02-02-22-276-010, which encompasses the northernmost limits of the development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amend Resolution No. 24-172 to authorize Black Star Advisors, LLC, located at 2502 Lake Lansing Rd., Suite C, Lansing, MI 48912 to sign a Bituminous Paving Agreement on behalf of Okemos Grand Reserve, LLC for extending the paved portion of Powell Rd. by approximately 730 feet to the northern most limits of the Grand Reserve Development at the full expense of the proprietor.

BE IT FURTHER RESOLVED, that the parcel number provided in the agreement authorized by Board Resolution #24-172 shall be updated to reflect the new parcel number created by the proprietor's recent combination of parcels, resulting in the road paving limit concluding at northernmost limits of parcel #33-02-02-22-276-010.

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BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A VENDOR CONTRACT FOR AN ALUMINUM SIGN
REFURBISHING PROGRAM**

RESOLUTION #24 – 393

WHEREAS, the Purchasing Department solicited proposals, through Request for Proposal #150-24, from experienced and qualified firms to enter into a vendor agreement for the purpose of recycling/refurbishing flat sheet aluminum sign blanks for the Road Department, for a period of one (1) year with an option for a one-year renewal; and

WHEREAS, Purchasing and Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed costs, and overall value to the county; and

WHEREAS, the Road Department recommends a purchase order with Michigan State Industries for the purpose of recycling/refurbishing flat sheet aluminum sign blanks; and

WHEREAS, the 2024 Road Fund budget includes sufficient funds to purchase the recycling/refurbishing flat sheet aluminum sign blanks.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes the purchase of recycling/refurbishing flat sheet aluminum sign blanks from Michigan State Industries located at 206 E. Michigan Ave., Lansing, MI 48933.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with Michigan State Industries to purchase recycled/refurbished aluminum signs as needed and budgeted, per prices submitted through RFP #150-24, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 26**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE GENERIC SERVICE CREDIT
PURCHASE FOR COUNTY EMPLOYEE: STEPHEN WALTERS**

RESOLUTION #24 – 394

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees’ Retirement System (MERS); and

WHEREAS, the resolution further provides that the cost for generic service “must be totally borne by the employee”; and

WHEREAS, Stephen Walters has completed the MERS application and received the cost estimate to purchase four (4) years, eight (8) months under the County’s plan; and

WHEREAS, by Board of Commissioners approval under the standing resolution, and by the employee’s payment to MERS, Mr. Walters will purchase four (4) years, eight (8) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee Stephen Walters, the Board of Commissioners hereby approves the purchase of four (4) years, eight (8) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 27**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH UNIVERSITY OF
MICHIGAN HEALTH - SPARROW OCCUPATIONAL HEALTH SERVICES TO
PROVIDE OCCUPATIONAL HEALTH SERVICES**

RESOLUTION #24 – 395

WHEREAS, Ingham County provides medical services to employees who may experience work-related illness or injury; and

WHEREAS, Ingham County requires post-employment offer fitness for duty examinations for many positions and periodically needs these services for existing employees; and

WHEREAS, in Resolution #21 – 361, the Ingham County Board of Commissioners approved entering into an agreement with Sparrow Occupational Health Services (now known as University of Michigan Health – Sparrow Occupational Health Services) to provide occupational health services to Ingham County beginning October 1, 2021, for a period of three years, with a renewal option for an additional two years; and

WHEREAS, the parties desire to exercise the renewal option authorized in Resolution #21 – 361 for an additional two years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with University of Michigan Health - Sparrow Occupational Health Services to provide occupational health services to Ingham County beginning October 1, 2024, for a period of two years, through September 30, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None

Absent: Peña

Approved 08/20/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

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**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 28**

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING THE ROAD DEPARTMENT MANAGING DIRECTOR AS THE
AUTHORIZED CERTIFYING OFFICIAL FOR TRANSPORTATION RELATED FUNDING
APPLICATIONS THROUGH GRANTS.GOV**

RESOLUTION #24 – 396

WHEREAS, the Road Department frequently applies for various federal grants to secure funding for infrastructure projects that enhance public safety and mobility; and

WHEREAS, many of these grant applications must be submitted through the federal online portal, Grants.gov, which requires the designation of an “Authorized Certifying Official” to complete, sign and submit the applications; and

WHEREAS, the Board of Commissioners recognizes the importance of timely and accurate submissions of grant applications to secure funding for essential projects; and

WHEREAS, the Managing Director of the Road Department has the appropriate authority, knowledge, and responsibility to oversee the application process and ensure compliance with all requirements, and therefore can act in the capacity of “Authorized Certifying Official” on behalf of the Board Chairperson within the Grants.gov application process.

THEREFORE, BE IT RESOLVED that the Ingham County Board of Commissioners hereby designates the Managing Director of the Road Department as the “Authorized Certifying Official” for all transportation related funding applications through the Grants.gov portal.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

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**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 29**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MATTHEW WOJACK, BEHAVIORAL HEALTH SUPERVISOR

RESOLUTION #24 – 397

WHEREAS, after 12 years of loyal dedicated service to Ingham County Health Department (ICHHD) and the Ingham Community Health Centers (CHC) and 29 years to the Community Mental Health Authority, Matthew Wojack will be retiring on July 5, 2024; and

WHEREAS, Matt began his career with Community Mental Health Authority-Clinton, Eaton, and Ingham Counties in 1993 as an MSW Intern, where he worked with families in at-risk situations, providing individual, couple, and family therapy; and

WHEREAS, Matt was later promoted to Transitional Youth Services Program Coordinator from May 1999 to September 2005, where he coordinated activities that supported comprehensive services to chronically mentally ill adolescents who were at risk for institutional placement; and

WHEREAS, during the same timeframe, Matt served as Training and Technical Assistance Coordinator, Mental Health-Juvenile Justice Screening, Assessment and Diversion Project for the Michigan Department of Community Health, where he coordinated state-wide training activities that aided court and mental health systems to better collaborate in providing services to youth with severe emotional disturbance, and their families; and

WHEREAS, from October 2005 to September 2011, Matt served as Project Director for Impact, the Ingham County System of Care Initiative, where he was responsible for managing a county-wide initiative to implement a System of Care that better serves youth with severe emotional disturbance, and their families; and

WHEREAS, as Project Director for Impact, Matt coordinated with youth, parents, the Michigan Department of Human Services, Community Mental Health, Circuit Court-Family Division, families, as well as other community agencies; and

WHEREAS, since October 2011, Matt has served as the Supervisor of Healthcare Integration Program at the Ingham Community Health Center in October 2011 to present, where he is was responsible for providing clinical supervision to behavioral health personnel, for developing and implementing a Primary Care Behavioral Health program, and where he supported all aspects of practice transformation; and

WHEREAS, Matt has been loyal, dedicated, knowledgeable, and professional as he adhered to and executed the ICHD and ICHC Mission, Vision and Core Values.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Matthew Wojack for his 29 years of dedicated service to the Community Mental Health Authority and his 12 years to Ingham County Health Department and to the Ingham CHCs, and for his distinguished customer service, patient care, and commitment to his work.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Matt continued success in all of his future endeavors.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

Adopted as a part of the consent agenda.

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**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 30**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OPPOSING THE PROPOSAL TO CHANGE THE
NAME OF LAKE LANSING**

RESOLUTION #24 – 398

WHEREAS, the United States Board on Geographic Names is responsible by law for standardizing geographic names for use by the departments and agencies of the Federal Government; and

WHEREAS, the staff of the Board on Geographic Names actively pursue input from state geographic names authorities, land management agencies, local governments, and tribal governments for all submitted naming proposals and local preference is heavily considered in their decisions; and

WHEREAS, the Board on Geographic Names is seeking input from Ingham County and Meridian Township on a proposal submitted by a local resident to change the name of Lake Lansing back to Pine Lake, the current name was officially recognized for federal use in 1930; and

WHEREAS, the Board of Commissioners is opposed to changing the name of Lake Lansing back to Pine Lake; and

WHEREAS, the costs for implementing this change would range between \$200,000 to \$500,000 for Ingham County alone.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby oppose the proposal submitted to the United States Board on Geographic Names to change the name of Lake Lansing back to Pine Lake.

BE IT FURTHER RESOLVED, that the Chairperson of the Board is hereby authorized to sign and submit the necessary documents after approval as to form the County Attorney.

BE IT FURTHER RESOLVED, that the County Clerk is requested to forward a copy of this resolution to Meridian Township.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Ruest

Nays: Pawar

Absent: None

Approved 08/19/24

Adopted as a part of the consent agenda.

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**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 31**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A NEW THREE-YEAR COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTERS BOARD OF DIRECTORS

RESOLUTION #24 – 399

WHEREAS, Ingham County Board of Commissioners wishes to enter into a new three-year Cooperative Operational Agreement with the Ingham Community Health Centers (ICHC) Board of Directors, effective September 4, 2024 through September 3, 2027; and

WHEREAS, through resolution #24-348, the current, amended Cooperative Operational Agreement was extended from July 1, 2024 through September 3, 2024; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), Ingham County Health Department (ICHHD) is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who as a group demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, Ingham County fulfills this requirement with a co-applicant board, ICHC Board of Directors; and

WHEREAS, when two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, Ingham County fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings
- Reach approval of the health center grant application and budget
- Oversee selection, performance evaluation, and any dismissal of the health center Executive Director with the concurrence of the Ingham County Health Officer
- Select services to be provided and health center hours of operations
- Measure and evaluate the organization's progress in meeting its annual and long-term program and financial goals and develop plans for the long-range viability of the organization by engaging in

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strategic planning, review the organization's mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance

- Establish general policies for the health center; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into a new three-year Cooperative Operational Agreement with the Ingham Community Health Centers Board of Directors.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a new three-year Cooperative Operational Agreement with the Ingham Community Health Centers Board of Directors.

BE IT FURTHER RESOLVED, that the Cooperative Operational Agreement period shall be September 4, 2024 through September 3, 2027.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest

Nays: None

Absent: None

Approved 08/19/24

Commissioner Cahill moved to adopt the resolution. Commissioner Peña supported the motion.

Commissioner Morgan stated the resolution was to authorize a three year agreement was not an endorsement of the current Community Health Centers (CHC) Board of Directors or Executive Director. Commissioner Morgan further stated the resolution was intended to keep the lights on and keep CHC patients served.

Commissioner Grebner stated they had not read through the contract until just prior to the meeting and noted there were provisions included which would allow more aggressive oversight, if the Board of Commissioners cared to exercise it. Commissioner Grebner further cited where the language was located in the agreement and stated that the County had simply allowed things to go on, but if they believed a plan update was necessary to make realistic budget projections, they could insist the CHC Board of Directors do so.

Commissioner Grebner stated the contract already provided sufficient hooks and levers the County could use if they continued to have difficulties.

The motion to adopt the resolution carried via unanimous roll call vote. Absent: Commissioners Johnson, Tennis, and Trubac.

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AMENDED AND RESTATED COOPERATIVE OPERATIONAL AGREEMENT

THIS AGREEMENT is effective September 4, 2024, by the INGHAM COUNTY BOARD OF COMMISSIONERS (“Board of Commissioners”), on behalf of the County of Ingham and the INGHAM COUNTY HEALTH DEPARTMENT (“Health Department”), and the INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS (“Community Health Center Board”), to oversee the delivery health services for residents of Ingham County and surrounding communities through a network of Community Health Centers.

WHEREAS, the Community Health Center Board was created for the purpose of providing community oversight to the operation of the network of Community Health Centers; and

WHEREAS, the Board of Commissioners desires to make a joint application with the Community Health Center Board for a grant under Section 330 of the Public Health Service Act (42 USC §254b *et seq.* as now or hereafter amended) from the U.S. Department of Health and Human Services, Health Resources and Services Administration, Federal Bureau of Primary Health Care (“HHS” or “granting authority”) in order to operate a Federally Qualified Health Center; and

WHEREAS, pursuant to such funding by the HHS, the Board of Commissioners and the Community Health Center Board must set forth the responsibilities of each party; and

WHEREAS, the Board of Commissioners wishes to support the Community Health Center Board, and recognizes the powers, privileges, and functions of each party as contained herein.

NOW THEREFORE, the Board of Commissioners and the Community Health Center Board hereby agree:

- (1) **Community Health Center Board Purpose:** The Community Health Center Board shall monitor the County of Ingham’s implementation of the Section 330 grant and a Federally Qualified Health Center Entity and the operation of the network of Community Health Centers operated by the County of Ingham in accordance with the terms of this Agreement and the Bylaws as adopted and as may be amended by the Community Health Center Board with the concurrence of the Board of Commissioners. The Bylaws are incorporated herein by reference and attached as Exhibit A. The Community Health Center Board will oversee the delivery of health services for Ingham County residents through a network of Community Health Centers. These services shall represent a significant effort by the County to assure that low-income residents of Ingham County and surrounding communities have adequate access to categorical public health programs and services, including, but not limited to, family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, WIC, behavioral health, dental care, and immunizations. The Community Health Center Board and the Board of Commissioners shall be particularly committed to meeting the health care needs of at-risk populations, including, but not limited to, women during the child-bearing years, children, minorities, unhoused individuals, refugees, and other underserved populations in the community.
- (2) **Community Health Center Board Appointments:** Pursuant to the Community Health Center Board by laws, the Community Health Center Board shall recommend nominations for each vacant seat on the Community Health Center Board to the Board of Commissioners for consideration and

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appointment. The Community Health Center Board and the Board of Commissioners will ensure that a majority of the members of the Community Health Center Board are patients served by the Community Health Centers as required by Section 330(k)(3)(H) of the Public Health Services Act.

- (3) **Joint Application:** The Board of Commissioners and the Community Health Center Board will take such actions as are required to make application for grants under Section 330 of the Public Health Services Act and application for Federally Qualified Health Center status. The Board of Commissioners, acting on behalf of the County of Ingham, shall serve as the public entity applicant, together with the Community Health Center Board as co-applicant.
- (4) **Operation of the Center:**
- a. The Community Health Center Board will work with the Board of Commissioners and the Health Department to ensure that the Community Health Centers are operated in accordance with the terms and conditions of the “HHS Notice of Grant Award” and any modifications thereof, and specifically in accordance with the requirements of 42 CFR Part 51c subpart C and with the Federally Qualified Health Center Entity requirements.
 - b. All Community Health Centers personnel shall be employees of Ingham County and shall be bound by all Ingham County policies and procedures, including personnel policies and procedures as set forth in Paragraph (8), below. Ingham County shall be responsible for the payment of wages, fringe benefits, workers’ compensation, and unemployment compensation for Community Health Centers personnel.
 - c. Title to all assets obtained with Section 330 grant funds shall be vested in Ingham County for the sole use and benefit of the Community Health Centers, which will be managed through an established enterprise fund.
 - d. The Community Health Center Board shall establish policies for health care delivery, including those dealing with the scope and availability and types of services, location and hours of services, and quality of care audit procedures, as are consistent with the grant application, Notice of Grant Award, applicable Federal, state and local regulations, and related Board of Commissioners’ directives.
 - e. Section 330 grant funds shall be disbursed by the Ingham County in accordance with the federally approved budget. No disbursement shall be made other than as set forth in the budget without review and approval by the Community Health Center Board and the Board of Commissioners. The parties understand and agree that the Section 330 funds shall be used solely for the purposes allowed by the grant agreement. Any Section 330 grant funds remaining after the end of the fiscal year shall be disbursed at the direction of the granting authority.
 - f. The Community Health Center Board shall make its records available for inspection at all reasonable times upon request of the Board of Commissioners or its duly authorized agent or representative. Community Health Center Board minutes shall be publicly available at the Board of Commissioners office and posted online.

AUGUST 27, 2024 REGULAR MEETING

- (5) **Executive Director:** The Health Department's Deputy Health Officer/Executive Director Community Health Care Services shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to appoint and/or reappoint, suspend or remove a person to the position of Executive Director, with the concurrence of the Ingham County Health Officer, in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Executive Director shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Federal Bureau of Primary Health Care Program expectations and Ingham County personnel policies.
- (6) **Cooperation with Health Department:** The Community Health Center Board and Executive Director shall work with the Ingham County Health Officer to identify opportunities for the Community Health Centers to improve and foster the integration of services with the Ingham County Health Department to promote population health in the areas served by the Community Health Centers. In compliance with the Health Insurance Portability and Accountability Act (HIPAA) and any other applicable Federal, state, and local laws or regulations, Community Health Centers staff will work closely with the Health Department to refer and coordinate care, promote health education, identify available resources to support patients' health care needs, and make available information about Health Department programs that enhance the health of the people of Ingham County and the surrounding communities. The Community Health Centers will work to prevent the spread of HIV/AIDS, sexually transmitted infections (STIs), tuberculosis (TB), and other communicable diseases and programs by reporting to the appropriate local health department as required by Michigan Communicable and Related Disease Rules (R 325.171 *et seq.*). The Community Health Centers will also work with the Health Department to promote immunization and to promote the availability of Naloxone for the prevention of death from opioid overdose.
- (7) **Branding of Community Health Centers:** The Community Health Center Board shall oversee the branding of the Community Health Centers, currently known as "Ingham Community Health Centers," and shall have authority to design and promote the Community Health Centers with appropriate marketing materials, including, but not limited to, the authority to maintain a separate branded Internet website and social media accounts for the purposes of promoting the Community Health Centers and the health care services delivered by the Community Health Centers to the community which shall be managed in accordance with the Information Technology Security and Use of Social Media policies adopted by the Board of Commissioners.
- (8) **Personnel Policies:** Personnel policies and procedures of the Community Health Centers shall be those adopted by the Board of Commissioners for Ingham County employees, and shall include applicable collective bargaining agreements negotiated between Ingham County and the legal representatives of employees. The Community Health Center Board may make recommendations to the Board of Commissioners regarding the terms and conditions of those agreements as might benefit the operation of the Community Health Centers.
- (9) **Budgeting, Travel, Purchasing, Information Technology Policies:** Budget, Travel, Purchasing, and Information Technology policies and procedures of the Community Health Centers shall be

AUGUST 27, 2024 REGULAR MEETING

those adopted by the Board of Commissioners. The Community Health Center Board may make recommendations to the Board of Commissioners regarding any policy as might benefit the operation of the Community Health Centers. In the case of implementation of county policies which may inhibit Community Health Centers functioning or risk noncompliance with grant requirements, the Community Health Center Board may request modification or waiver of such policies (e.g., out of state travel prohibition), which shall not be unreasonably withheld.

- (10) **Financial Reports:** The Executive Director shall ensure that necessary financial records are maintained in collaboration with Health Department staff, and such reports are prepared by Health Department staff as are required by HHS in the administration of the Section 330 grant and a Federally Qualified Health Center Entity. The Executive Director shall provide the Community Health Center Board and the Board of Commissioners with copies of all reports filed with any government agency. Ingham County will provide the Community Health Center Board with the County's annual comprehensive financial report following completion each year.
- (11) **Audits:** Audits, as required by law for the Section 330 grant agreement and for Federally Qualified Health Center Look-Alike entities, shall be performed by an independent auditor. The audits may be performed in conjunction with other Ingham County audits. The Community Health Center Board shall ensure access to all financial records and documents necessary for the audits to be performed.
- (12) **Strategic Plan:** The Community Health Center Board shall prepare a strategic plan for the Community Health Centers, and shall review and update this plan as necessary, no less than annually. The strategic plan shall seek to fulfill the purposes of the Community Health Centers as outlined in Section (1) of this Agreement, as well as the Purpose, Mission and Objectives outlined in the bylaws. The Community Health Center Board may include other strategic goals or metrics as part of this plan that are consistent with fulfilling the Purpose, Mission and Objectives of the Community Health Centers including, but not limited to, those surrounding financial management, human resources management including employee satisfaction and retention, quality of care, patient satisfaction, and scope of health care services delivered. The Community Health Center Board will ensure that strategic planning activities are in compliance with any grant requirements and/or requirements to maintain Federally Qualified Health Center status issued by the Federal Bureau of Primary Health Care.
- (13) **Annual Budget Adoption:** The Community Health Center Board shall prepare and approve an annual budget, inclusive of Section 330 grant funds, each fiscal year for the operations of the Community Health Centers, in accordance with Ingham County policies and procedures and in compliance with any grant requirements, and/or requirements to maintain Federally Qualified Health Center status issued by the Federal Bureau of Primary Health Care. This budget will be presented to the Board of Commissioners for review and approval as part of the County budget process. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 budget submitted to the Federal Bureau of Primary Health Care. The Community Health Center Board shall provide assurance to the Federal Bureau of Primary Care that the Community Health Centers shall operate within the adopted budget, verify compliance with grant requirements, and monitor the overall financial performance of the Community Health Centers.
- (14) **Use of Segregated Enterprise Fund for Operations:** Ingham County shall maintain an enterprise fund (Community Health Center Network Fund/511 Fund) to record all of the financial activity of the Community Health Centers. This enterprise fund operates in a manner similar to private business,

AUGUST 27, 2024 REGULAR MEETING

in this case, incorporating all revenues earned, costs incurred and/or net income related to the operation of the Community Health Centers. This Enterprise Fund shall be specifically referenced in the annual County General Appropriations resolution, addressing, at a minimum, any exceptions to County policies required for the effective and efficient operation of the Community Health Centers and administration of the HHS grants, Michigan Department of Health and Human Services school-based health centers grants, and other grants included in the annual budget.

Assets of the Community Health Centers shall be segregated from other County funds, as shall funds approved for capital expenditures related to the Community Health Centers. County finance staff shall not less than monthly provide the Community Health Center Board with an accounting of all transactions processed through the enterprise fund, as well as the current balance of all cash accounts of the Community Health Centers.

- (15) **Amendments to the Budget**: Ingham County Budget policies and procedures will be utilized for all amendments to the jointly adopted Community Health Centers' budget. The current policy provides for limited budget amendments via administrative approval. Amendments requiring approval of the full Board of Commissioners shall also require approval of the Community Health Center Board. Community Health Center Board approval shall either be obtained prior to the submission of the adjustment to the Board of Commissioners, or the action of the Board of Commissioners shall be contingent upon the concurrence of the Community Health Center Board.
- (16) **Fee Schedule Policy**: The Community Health Center Board shall, not less than annually, prepare and approve a fee schedule for services provided through the Community Health Centers, which includes policies for discounting fees (i.e., sliding fee scale) based on the patient/family income, that is in compliance with requirements set forth by the Federal Bureau of Primary Health Care.
- (17) **Quality Assurance**: The Community Health Center Board shall ensure that quality improvement and quality assurance systems and processes are in place to assure quality primary care services are delivered, in compliance with requirements set forth by the Federal Bureau of Primary Health Care.
- (18) **Coordination of Approvals**: The parties agree to work together to coordinate approvals for purchases, contracting, capital improvements, and changes in staffing for the Community Health Centers.
- (19) **Grievance Procedure**: The Community Health Center Board shall adopt procedures for resolving patient grievances.
- (20) **Agreement Period**: The services to be provided by the Community Health Center Board shall become effective and performance thereon shall commence on the 4th day of September, 2024, and shall continue in effect through the 3rd day of September, 2027, at which time this Agreement expires, unless terminated earlier by the parties, as set forth in Section (21) or Section (22).

Notwithstanding any other provision in this Agreement to the contrary, if the Community Health Center Board and the Board of Commissioners no longer receive funding under Section 330 of the Public Health Services Act or any successor to the substitute Act(s), nor operate a Federally Qualified Health Center Entity, this Agreement shall terminate.

AUGUST 27, 2024 REGULAR MEETING

- (21) **Termination of Agreement Without Cause:** The parties recognize the inherent shared responsibilities as co-applicants under Section 330 of the Public Health services Act and application for federally Qualified Health Center status and agree to act in good faith to resolve any conflicts which may arise. Should the parties be unable to resolve said conflicts and determine that termination of the Agreement is necessary, the parties will work to develop and approve a mutual transition plan with the goal of ensuring the uninterrupted operation of the Community Health Centers. The parties may engage the services of a mediator to accomplish this goal.
- (22) **Termination of Agreement for Cause:** Any party may terminate this Agreement upon sixty (60) days written notice to the other Parties for gross negligence or misconduct. Notice shall be provided as set forth in Section 30. A copy of any notice of termination shall be provided to the HHS as the granting authority.
- (23) **Sole Agreement:** This Agreement and the attached Bylaws contain the entire Agreement of the parties and their rights, duties, and their obligations to each other. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous communications, representations or agreements, either written or verbal between the parties.
- (24) **Disputes:** The Community Health Center Board and the Board of Commissioners will use their best efforts to carry out the terms of this Agreement in a spirit of cooperation and will resolve by negotiation any disputes occurring hereunder.
- (25) **Modifications of Agreement:** Modifications, amendments or waivers of any provision of this Agreement may be made only by written mutual consent of the parties, signed by their duly authorized representatives.
- (26) **Nondiscrimination:** The parties shall adhere to all applicable Federal, state and local laws and regulations prohibiting discrimination. The parties shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms and conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, political affiliation or beliefs, or disabilities which are unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant shall be regarded as a material breach of this Agreement.
- (27) **Confidentiality and Health Insurance Portability and Accountability Act:** All personal health information assembled, obtained, constructed, or prepared pursuant to or as a consequence of this Agreement or the Section 330 grant are subject to all Federal and Michigan laws and regulations governing the disclosure of public and medical records subject to certain exemptions from disclosure under the circumstances expressly authorized by the above laws and regulations.

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is pertinent to the services that the Community Health Centers provide, the Community Health Center Board assures that it is in compliance with the HIPAA requirements.

AUGUST 27, 2024 REGULAR MEETING

- (28) **Assignment**: The Board of Commissioners and the Community Health Center Board shall not assign or transfer any of its rights or obligations under this Agreement unless previously agreed to in writing by the granting authority.
- (29) **Applicable Law**: This Agreement shall be construed in accordance with laws of the State of Michigan.
- (30) **Notices**: Any notice provided for hereunder shall be in writing and shall be deemed given by (1) personal delivery upon written receipt of the party to whom it is addressed or (2) upon its deposit in the United States Mail, first class postage prepaid and addressed,

If to the Board of Commissioners: Chairperson
Ingham County Board of Commissioners
P.O. Box 319
Mason, Michigan 48854

If to the Community Health Center Board: Chairperson
Ingham Community Health Center Board
5303 S. Cedar St.
Lansing, MI 48911

If to the Granting Authority:
Associate Administrator for Primary Health Care
Health Resources and Services Administration
5600 Fishers Lane
Rockville, MD 20857

- (31) **Waiver of Breach**: Waiver, by any party to this Agreement, of any breach of any provision hereof by any other party shall not operate or be construed as a waiver by such party of any subsequent breach, whether such breach shall be of the same provision or different provision.
- (32) **Severability**: If any provision of this Agreement or the application of such provision to any person or circumstance shall be held invalid, the remaining provisions of this Agreement, and the application of such provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.
- (33) **Disregarding Titles**: The titles of the sections contained in this Agreement are inserted only as a matter of convenience and in no way define, limit or extend the scope or intent of this Agreement or any provision hereof.
- (34) **Review of Co-Applicant Agreement**: The Community Health Center Board and the Board of Commissioners will meet minimally once each year to ensure the terms of this agreement are being met and to identify any needed resources.
- (35) **Benefit and Binding Effect**: This Agreement shall inure to the benefit of and be binding upon the parties hereto, their legal representatives, heirs, successors and assigns.

AUGUST 27, 2024 REGULAR MEETING

- (36) **Certification of Authority to Sign Agreement**: The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

[Signature page to follow]

AUGUST 27, 2024 REGULAR MEETING

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully signed this instrument on the day and year first above written.

COUNTY OF INGHAM

_____ By: _____
Date Ryan Sebolt, Chairperson
Board of Commissioners

INGHAM COUNTY COMMUNITY HEALTH CENTER BOARD

_____ By: _____
Date Mary Molloy, Chairperson
Community Health Center Board

INGHAM COUNTY HEALTH DEPARTMENT

_____ By: _____
Date Adenike Shoyinka, M.D., Health Officer
Health Department

INGHAM COMMUNITY HEALTH CENTERS

_____ By: _____
Date Kris Drake, FACHE, Deputy Health Officer/
Executive Director of Community Health Care Services

APPROVED AS TO FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Mattis D. Nordfjord 8/19/2024

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 32**

Introduced by the Human Services, County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF INTENT TO ENTER INTO
CONTRACT OF LEASE WITH INGHAM COUNTY BUILDING AUTHORITY;
TO AUTHORIZE PUBLICATION OF NOTICE OF INTENT; AND
TO DECLARE INTENT TO REIMBURSE**

RESOLUTION #24 – 400

At a regular meeting of the Ingham County Board of Commissioners (the "Board") held on the 27th day of August, 2024, at 6:30 p.m., Michigan time, in the Board of Commissioners Room, Third Floor, Ingham County Courthouse, 341 S. Jefferson Street, Mason, Michigan.

PRESENT: Cahill, Celentino, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, and Sebolt.

ABSENT: Johnson, Tennis, and Trubac.

The following preamble and resolution were offered by Commissioner Cahill and seconded by Commissioner Grebner:

WHEREAS, the County of Ingham, Michigan (the "County") has established the Ingham County Building Authority (the "Authority") pursuant to Act 31 of the Public Acts of Michigan of 1948 (First Extra Session), as amended ("Act 31"); and

WHEREAS, the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH") has requested the County and the County deems it necessary and advisable to acquire, renovate, construct, furnish, equip and improve the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (collectively, the "Project"); and

WHEREAS, the Authority is authorized by its Articles of Incorporation and Act 31 to acquire, renovate, construct, furnish and equip the Project on behalf of the County, to finance the cost of the Project by the issuance of bonds ("Bonds") and to lease the Project to the County; and

WHEREAS, a proposed Contract of Lease, in the form attached hereto as Exhibit A (the "Lease"), providing for the lease of the Project by the County from the Authority has been presented to and reviewed by the Board; and

AUGUST 27, 2024 REGULAR MEETING

WHEREAS, the Lease shall not become effective until 45 days after Notice of Intent of entering into a Lease has been published in a newspaper of general circulation in the County, pursuant to Section 8b of Act 31; and

WHEREAS, it is contemplated that the County and/or the Authority will enter into a lease, amended lease, or sublease of the Project with CMH, who will be the major tenant in, occupy and maintain the Project, and pay rental with respect to the Project; and

WHEREAS, it is anticipated that if advances of all or a portion of the costs of the Project are made prior to the issuance of the Bonds, such advance or advances will be repaid from proceeds of the Bonds upon issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by CMH or the County or the Authority to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the County intends to enter into the Lease with the Authority for the renovation and construction of the Project.
2. That the Lease and the Bonds issued to finance the Project shall contain the terms and conditions as finally approved by the County and the Authority and shall be subject to the general limitations set forth in Exhibit B hereto.
3. That the Lease as presented to the Board on this date shall be maintained on file at the office of the County Clerk for public inspection together with a certified copy of this Resolution.
4. That the obligations of the County as set forth in the Lease, shall be the full faith and credit (limited tax) general obligation of the County, it being understood that any tax levied by the County to meet these obligations is a first budget obligation, subject to existing constitutional, statutory and charter tax limitations.
5. That the County Clerk is authorized and directed to publish a Notice of Intent to enter into the Lease in substantially the form attached hereto as Exhibit B, in the *Lansing State Journal*, which is hereby determined to be the newspaper reaching the largest number of persons to whom said Notice is directed.
6. The Project shall consist of the acquisition, renovation, construction, furnishing, equipping and improvement of the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan.

AUGUST 27, 2024 REGULAR MEETING

7. The maximum principal amount of obligations expected to be issued for the Project is \$26,000,000.
8. The County hereby declares its official intent to issue Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse advances to the Project as anticipated by this resolution.
9. That the County and/or the Authority shall enter into a sublease, lease or agreement with CMH for the Project.
10. That all resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

IN FAVOR: Cahill, Celentino, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, and Sebolt.

AGAINST: None.

ABSTENTIONS: None.

ABSENT: Trubac, Tennis, and Johnson.

HUMAN SERVICES: **Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

COUNTY SERVICES: **Yeas:** Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

FINANCE: **Yeas:** Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

RESOLUTION ADOPTED.

Commissioner Cahill moved to adopt the resolution. Commissioner Grebner supported the motion.

The motion to adopt the resolution carried via unanimous roll call vote. Absent: Commissioners Johnson, Tennis, and Trubac.

AUGUST 27, 2024 REGULAR MEETING

I, the undersigned, the duly qualified and acting Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ingham County Board of Commissioners at the meeting indicated, the original of which resolution is on file in my office. I further certify that notice of the meeting was given, the meeting was held and the minutes therefor were filed and will be or have been made available, all in accordance with the provisions of the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2024

Barb Byrum, Ingham County Clerk

AUGUST 27, 2024 REGULAR MEETING

EXHIBIT A

CONTRACT OF LEASE

**AUGUST 27, 2024 REGULAR MEETING
EXHIBIT B**

COUNTY OF INGHAM
STATE OF MICHIGAN

NOTICE OF INTENTION OF THE COUNTY OF INGHAM TO
ENTER INTO A FULL FAITH AND CREDIT (LIMITED TAX)
GENERAL OBLIGATION CONTRACT OF LEASE WITH THE
INGHAM COUNTY BUILDING AUTHORITY AND NOTICE
OF RIGHT TO PETITION FOR REFERENDUM THEREON

TO ALL ELECTORS AND TAXPAYERS OF THE COUNTY OF INGHAM:

NOTICE IS GIVEN, that the Board of Commissioners of the County of Ingham, State of Michigan, intends to authorize the execution of a full faith and credit (limited tax) general obligation contract of lease with the Ingham County Building Authority. The contract of lease will provide, among other things, for the acquisition, renovation, construction, furnishing, equipping and improvement of the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (collectively, the "Project"), and the lease of the Project by the Ingham County Building Authority to the County of Ingham. The contract of lease will further provide that the Ingham County Building Authority will finance the cost of the Project by the issuance of building authority bonds, in one or more series, pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, in anticipation of the receipt of cash rental payments to be made by the County of Ingham to the Ingham County Building Authority pursuant to the contract of lease. The maximum amount of bonds to be issued will be \$26,000,000.

It is expected that the County of Ingham and/or the Ingham County Building Authority will enter into a sublease, lease or agreement with the Community Mental Health Authority of Clinton-Eaton-Ingham Counties, who will be the major tenant in, and will occupy and maintain the Project, and will pay rental with respect to the Project.

**FULL FAITH AND CREDIT AND LIMITED
TAXING POWER OF THE COUNTY OF INGHAM PLEDGED**

NOTICE IS FURTHER GIVEN, that in the contract of lease, the County of Ingham will obligate itself to make cash rental payments to the Ingham County Building Authority in amounts sufficient to pay the principal of and interest on the bonds to be issued by the Ingham County Building Authority and that the full faith and credit of the County of Ingham will be pledged for the making of the cash rental payments as a limited tax first budget obligation. Pursuant to the pledge of its full faith and credit, the County of Ingham will be required in each fiscal year to include in its general fund budget and to appropriate such amounts as shall be necessary to make the cash rental payments to the extent other moneys are not available to make the cash rental payments. In no event may the County of Ingham levy ad valorem taxes for the purpose of paying the cash rental payments or for the Project in amounts in excess of the rate permitted by the Constitution and laws of the State of Michigan. In addition to its obligation to make cash rental payments, the County of Ingham will agree, in the contract of lease, to pay all costs and expenses of the Authority incidental to the issuance and payment of

AUGUST 27, 2024 REGULAR MEETING

the bonds to the extent such expenses are not payable from the proceeds of the bonds and to pay the expenses of operating and maintaining the Project.

RIGHT TO PETITION FOR REFERENDUM

NOTICE IS FURTHER GIVEN, that this notice is given to and for the benefit of the electors and taxpayers of the County of Ingham in order to inform them that the Ingham County Board of Commissioners intends to authorize the execution of the above described contract of lease and also to inform them of their right to petition for a referendum upon the question of entering into the contract of lease. The County of Ingham intends to enter into the contract of lease without a vote of the electors thereon, but the contract of lease shall not become effective until 60 days after publication of this notice. If, within 45 days of the publication of this notice, a petition for referendum requesting an election on the contract of lease, signed by not less than 10% or 15,000 of the registered electors of the County of Ingham, whichever is less, has been filed with the County Clerk, the contract of lease shall not become effective unless approved by a majority of the electors of the County of Ingham voting thereon at a general or special election.

This notice is given by order of the Ingham County Board of Commissioners pursuant to Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended. Further information may be secured at the office of the undersigned County Clerk.

Barb Byrum
Ingham County Clerk

Published: _____, 2024

AUGUST 27, 2024 REGULAR MEETING

DW Draft Date: 8/14/24
(CMH Project)

CONTRACT OF LEASE

THIS FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE made as of the 1st day of _____, 2024, by and between the INGHAM COUNTY BUILDING AUTHORITY (sometimes hereinafter referred to as the "Authority"), a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, (sometimes hereinafter referred to as "Act 31"), and the COUNTY OF INGHAM, a county organized and existing under the Constitution and laws of the State of Michigan (sometimes hereinafter referred to as the "County").

W I T N E S S E T H:

WHEREAS, the Authority has been incorporated by the County pursuant to Act 31 for the purposes set forth in Act 31; and

WHEREAS, the Community Mental Health Authority of Clinton-Eaton-Ingham Counties ("CMH") has requested the County to acquire, renovate, construct, furnish, equip and improve the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (sometimes hereinafter referred to as the "Project"); and

WHEREAS, it is proposed that the Authority finance all or part of the cost of the Project by the issuance of building authority bonds payable from cash rental payments by the County to the Authority pursuant to this Contract of Lease; and

AUGUST 27, 2024 REGULAR MEETING

WHEREAS, an estimate of [40] years and upwards as the period of usefulness of the Project and an estimate of \$26,000,000 as the cost of the Project have been prepared and have been filed with the County Clerk and the Secretary of the Authority; and

WHEREAS, in order to provide for acquiring, renovating, constructing, furnishing, equipping, improving and financing the Project and to make possible the issuance of building authority bonds to defray all or part of the cost of the Project it is necessary for the parties to enter into this Contract of Lease.

THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERTAKINGS AND AGREEMENTS HEREINAFTER SET FORTH, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

The Authority shall, as soon as practicable after the effective date of this Contract of Lease, proceed to issue its building authority bonds in one or more series in the aggregate principal amount of \$26,000,000 or such lesser amount as shall be determined by the Commission of the Authority to be necessary to defray all or part of the cost of the Project, pursuant to and in accordance with the provisions of Act 31, and shall pledge for the payment of the principal of and interest on said bonds the receipts from the cash rental payments hereinafter agreed to be paid by the County. The bonds shall be serial bonds, term bonds or a combination thereof dated as of such date as shall be determined by the Authority, shall bear interest at a rate or rates not to exceed [7%] per annum and shall mature (subject to such prior redemption, if any, as may be provided in the bond authorizing resolution) on such dates and in such years as shall be determined in the resolution authorizing the issuance of the bonds. Upon receipt of the proceeds of the sale of the building authority bonds the Authority immediately shall deposit such proceeds (other than any premium, capitalized interest and accrued interest received from the purchaser of the bonds, which

AUGUST 27, 2024 REGULAR MEETING

shall be transferred to the bond and interest redemption fund) into a construction fund, which shall be maintained as a separate depository account and from which shall be paid the cost of the Project.

After the building authority bonds have been sold, the Authority shall acquire, renovate, construct, furnish, equip and improve the Project or cause the acquisition, renovation, construction, furnishing, equipping and improving thereof.

The Authority shall approve the architect selected by CMH for the Project. All final plans and specifications prepared by the architect and the total project budget shall be reviewed and approved by CMH before commencement of construction. The final plans and specifications and the total project budget shall also require approval of the Authority and the County, which approval shall not be unreasonably withheld.

The Authority shall approve the construction manager selected by CMH for the Project. After the plans and specifications have been approved by the Authority, CMH and the County, no changes shall be made except as approved by the Authority, the County and CMH in writing. The Authority, the County and CMH shall designate those persons who are authorized to approve changes to the plans and specifications. Any such changes shall be made by change order.

The cost estimate and the estimated period of usefulness for the Project, both of which heretofore have been filed with the County Clerk and the Secretary of the Authority, are approved and adopted. The cost of the Project shall include not only the direct costs of acquiring, renovating, constructing, furnishing, equipping and improving the Project but all other costs including, without limitation, all architectural, engineering, construction management, moving, financial, legal, printing and publishing costs and expenses incidental to the Project and to the issuance of the building authority bonds.

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In the event that the Authority shall at any time determine that the Project cannot be completed at the estimated cost, the Authority immediately shall so notify the County in writing, specifying the additional funds required, and thereupon one of the following actions shall be taken: (a) the County shall pay or cause to be paid to the Authority in cash the additional amount so required, or (b) the Authority shall issue building authority bonds in such increased or additional principal amount as shall be necessary to complete the Project, or (c) the Project shall be modified so as to permit its completion within the estimated cost. No such increased or additional building authority bonds shall be issued unless the County and the Authority shall provide by amendment or supplement of this Contract of Lease for such issuance and for an increase in the cash rental payable by the County hereunder sufficient to permit payment of the principal of and interest on the increased or additional bonds. Any additional building authority bonds so issued shall have equal standing with the bonds hereinbefore authorized to be issued. The proceeds of any such cash payments or increased or additional bonds (except for accrued interest, premium and capitalized interest) shall be deposited into the construction fund for the Project.

If, after completion of the Project, moneys remain in the construction fund, such moneys shall be considered to be an unexpended balance of the proceeds of the sale of the bonds. Any unexpended balance of the proceeds of the sale of the bonds remaining after completion of the Project may be used to improve or enlarge the Project or for other Projects of the Authority leased to the County if such use is approved by the Michigan Department of Treasury, if required by law, and by the County. Any unexpended balance not so used shall be paid into the bond and interest redemption fund and the County shall receive a credit against the cash rental payments next due under this Contract of Lease to the extent of the moneys so deposited in the manner provided in the resolution authorizing the bonds.

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CMH shall on behalf of the Authority require the contractor or contractors for the construction of the Project to furnish all necessary bonds guaranteeing performance and all labor and materials bonds and all owners protective, workers compensation and liability insurance required for the protection of the Authority and the County. All bonds and insurance, and the amounts thereof, shall be subject to approval of the County attorney. All such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. The Authority also shall require a sufficient fidelity bond from any person handling funds of the Authority.

The Authority hereby leases the Project and the Site described on Exhibit A to the County for a term commencing on the effective date of this Contract of Lease and ending on [_____ 1, 20__], or such earlier date or later date as hereinafter provided. Possession of the Project shall vest in the County upon completion of construction of the Project. When all of the building authority bonds issued by the Authority to finance the Project have been retired, the Authority shall convey to the County or to CMH at the direction of the County all of its right, title and interest in the Project and any lands, air space, easements or rights-of-way appertaining thereto. Upon such conveyance by the Authority to the County, this Contract of Lease and the leasehold term shall terminate and the Authority shall have no further interest in, or obligations with respect to, the Project.

The County hereby agrees to pay to the Authority as cash rental for the Project herein leased to it by the Authority such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the building authority bonds to be issued by the Authority as such principal and interest shall become due. On the 15th day of the month preceding the first date that any noncapitalized interest shall become due on the bonds and semiannually thereafter

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while any of the bonds remain outstanding the County shall pay to the Authority an amount sufficient to pay the interest due on the bonds on the first day of the following month. On the 15th day of the month preceding the first principal payment date on the bonds and annually thereafter while any of the bonds are outstanding the County shall pay the Authority an amount sufficient to pay the principal due on the bonds on the first day of the following month. If for any reason the cash rental payments made by the County are not used to pay the principal of and interest on the bonds, the County agrees to pay to the bondholders on behalf of the Authority as additional cash rental such amounts as are necessary to pay such principal and interest. The County hereby pledges its limited tax full faith and credit for the payment of the cash rental when due and agrees that it will levy each year such ad valorem taxes as shall be necessary for the payment of such cash rental which taxes shall be subject to applicable constitutional and statutory tax limitations. If the County, at the time prescribed by law for the making of its annual tax levy, shall have other funds on hand which have been set aside and earmarked for payment of its obligations for which a tax levy otherwise would have to be made, then the tax levy shall be reduced by the amount of such other funds. Such other funds may be raised from any lawful source. The obligation of the County to make such cash rental payments shall not be subject to any setoff by the County nor shall there be any abatement of the cash rentals for any cause including, but not limited to, casualty that results in the Project being untenable.

The County may pay in advance to the Authority any cash rental payments herein required to be made and in such event shall be credited therefor upon future-due cash rental payments as the County shall direct. Any such advance payments, if the County shall so direct, shall be used by the Authority to redeem or purchase bonds prior to maturity when and to the extent possible and to pay the interest thereon and any call premiums applicable thereto. Any such advance

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payments shall be deposited in the bond and interest redemption fund of the Authority. The County also shall have the right to purchase bonds on the open market and to surrender the same to the Authority at any time. In the event that any bonds are redeemed or purchased and surrendered as above provided, the respective amounts which otherwise would have been payable as semiannual interest thereon shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding such semiannual interest payment dates and the principal amount of such bonds shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding the maturity dates of the bonds. Any bonds redeemed, purchased or surrendered shall be cancelled.

In addition to the cash rental provided for in Section 7 hereof, the County hereby agrees to pay to the Authority all operating expenses of the Authority including expenses incidental to the issuance and payment of the bonds to the extent such expenses are not paid from the proceeds of the bonds. The obligations of the County to make such payments shall be limited tax general obligations of the County.

The County shall, at its own expense, operate and maintain the Project and shall keep the same in good condition and repair. The County may contract for the operation and maintenance of the Project or any part of the Project by a private party. Operation and maintenance shall include (but not be limited to) the providing of all personnel, equipment and facilities, all air conditioning, light, power, heat, telephone, water, sewage disposal, storm drainage and all other personnel services, equipment and supplies, of whatever nature, as shall be necessary or expedient for the operation and maintenance of the Project. Premiums for insurance required to be carried upon or with respect to the Project or the use thereof and taxes levied upon either party hereto on account of the ownership or use thereof or rentals or income therefrom likewise shall be deemed operation

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and maintenance expenses. The obligation of the County to pay all costs and expenses of the operation and maintenance of the Project shall be a limited tax general obligation of the County.

The County shall provide, at its own expense, fire and extended coverage, malicious mischief and vandalism insurance in an amount which is at least equal to the amount of the building authority bonds outstanding from time to time or to the amount of the full replacement cost of the Project if that amount be less than the amount of bonds outstanding. Such insurance shall be payable to the County and the Authority as their interests may appear and shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. In the event of the partial or total destruction of the Project during or after construction, or if the Project is for any reason made unusable, the cash rental payments as provided in Section 7 hereof shall continue unabated. The County shall have the option to use the proceeds of insurance, in the event of loss or damage to the Project, for the repair or restoration of the Project. If the County shall determine not to use the proceeds of insurance for the repair or restoration of the Project the amount of such insurance proceeds shall be paid to the Authority and by it deposited in the bond and interest redemption fund and the County shall receive appropriate credits on future cash rental payments due.

The County shall provide adequate liability insurance protecting the County, the Authority and the members of the Authority against loss on account of damage or injury to persons or property, imposed by reason of the ownership, possession, use, operation or repair of the Project or resulting from any acts of omission or commission on the part of the County, the Authority, the members of the Authority or their agents, officers or employees in connection therewith. Such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later.

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The County shall hold the Authority and the members of the Authority harmless and to the extent permitted by law keep it fully indemnified at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by the County or by any other person or from any act or omission in, on or about the Project, including any liability resulting from any and all environmental matters pertaining thereto. The County shall, at its own expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the Authority and the members of the Authority harmless and free from all cost or damage in respect thereto.

The County, in its sole discretion, may install or construct in or upon, or may remove from the Project, any equipment, fixtures or structures and may make any alterations or structural changes as it may desire, but the County shall not make any permanent alterations to the Project that will affect adversely the security for the building authority bonds to be issued by the Authority or the prompt payment of the principal of or interest on such bonds.

The Authority, through its officers, employees or agents, may enter upon the Project at any time during the term of this Contract of Lease for the purpose of inspecting the Project and determining whether the County is complying with the covenants, agreements, terms and conditions hereof.

Inasmuch as this Contract of Lease, and particularly the obligations of the County to make cash rental payments to the Authority, provides the security for payment of the principal of and interest on the building authority bonds to be issued by the Authority to finance the Project, it is hereby declared that this Contract of Lease is made for the benefit of the holders of said bonds as well as for the benefit of the parties and that said holders shall have contractual rights herein. In

AUGUST 27, 2024 REGULAR MEETING

the event of any default on the part of the County, the Authority and the holders of said bonds shall have all rights and remedies provided by law and especially by Act 31. The parties further covenant and agree that they will not do or permit to be done any act, and that this Contract of Lease will not be amended in any manner, which would impair the security of said bonds or the rights of the holders thereof. An amendment of this Contract of Lease to authorize the issuance of additional building authority bonds and providing for the payment of additional cash rentals for the payment thereof shall not be deemed to impair the security of the bonds or the rights of the holders.

This Contract of Lease shall inure to the benefit of, and be binding upon the respective parties hereto and their successors and assigns; provided, however, that no assignment shall be made in violation of the terms hereof nor shall any assignment be made which would impair the security of the bonds or the rights of the holders thereof.

Additional building authority bonds of equal standing with the bonds herein authorized may be issued, in addition to those for which provision is made in Section 3, for the purpose of making improvements or additions to the Project; provided, however, that no such bonds of equal standing may be issued unless this Contract of Lease is amended or supplemented to provide for such issuance and for an increase in the cash rental payments required to be made by the County in amounts sufficient to permit payment of the principal of and interest on such additional bonds. Nothing in this Contract of Lease shall prevent the Authority from issuing building authority bonds to finance other Projects for lease to the County.

In the event the building authority bonds to finance the Project cannot be or are not issued by the Authority prior to [_____, 20__], the Project shall be abandoned and the County shall pay all expenses of the Authority incurred to the date of abandonment, and neither

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party shall have any further obligations under this Contract of Lease. The provisions of this Section 19 may be extended or waived by the parties by resolution of their respective governing bodies.

Except as otherwise provided herein, the right to give any consent, agreement or notice herein required or permitted shall be vested, in the case of the County, in its Board of Commissioners, and in the case of the Authority, in its Commission. Any notice required or permitted to be given hereunder shall be given by delivering the same, in the case of the County, to the County Clerk or the Deputy County Clerk, and in the case of the Authority, to any member of its Commission.

In the event there shall occur changes in the constitution or statutes of the State of Michigan which shall affect the organization, territory, powers or corporate status of the County, the terms and provisions of this Contract of Lease shall be unaffected thereby insofar as the obligation of the County to make cash rental payments is concerned. The proceeds of any sale or other liquidation of any interest of the County in the Project are hereby impressed with a first and prior lien for payment of any outstanding building authority bonds or other obligations of the Authority incurred by reason of the Project or any additions or improvements thereto.

This Contract of Lease shall become effective 60 days after a notice of intention of entering into this Contract of Lease has been published in a newspaper of general circulation in the County as required by Section 8b(3) of Act No. 31; provided, however, that if a petition for a referendum requesting an election on this Contract of Lease is filed with the County Clerk within 45 days after the notice is published, signed by not less than 10% or 15,000 of the registered electors of the County, whichever is less, then this Contract of Lease shall become effective only if and when approved by a majority of the electors of the County voting thereon. This Contract of Lease shall

AUGUST 27, 2024 REGULAR MEETING

remain in full force and effect for the period herein provided and shall terminate on [_____, 20__] or earlier, but only if and when the Authority shall have fully paid and discharged its liability with respect to the building authority bonds and any other obligations of the Authority or the County incurred with respect to the acquisition, renovation, construction, furnishing, equipping and improvement of the Project. If such amounts have not been fully paid on or prior to [_____, 20__], the terms of this Contract of Lease shall continue until such amounts have been fully paid.

[Signature Page Follows]

AUGUST 27, 2024 REGULAR MEETING

IN WITNESS WHEREOF, the INGHAM COUNTY BUILDING AUTHORITY, by its Commission, and the COUNTY OF INGHAM, by its Board of Commissioners, each have caused this Contract of Lease to be signed in its name, for and on its behalf, by its duly authorized officers, as of the day and year first above written.

Witnessed: INGHAM COUNTY BUILDING AUTHORITY

By: _____
Mattis D. Nordfjord, Chairperson

Witnessed:

By: _____
Gregg A. Todd, Secretary

Witnessed:

COUNTY OF INGHAM

By: _____
Ryan Sebolt, Chairperson
County Board of Commissioners

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: _____
Robert D. Townsend

AUGUST 27, 2024 REGULAR MEETING

EXHIBIT A

The Project includes the acquisition, renovation, construction, furnishing, equipping and improvement of the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan (collectively, the "Project").

The Site for the Project is described as follows:

the Women's Health Center Building and Radiology/Oncology Building, together also known as Condominium Unit 1, located at or near 401 Greenlawn Avenue, Lansing, Michigan.

[To Be Updated or Revised]

AUGUST 27, 2024 REGULAR MEETING

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2024, in Ingham County, Michigan, before me appeared Mattis D. Nordfjord, the Chairperson of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

AUGUST 27, 2024 REGULAR MEETING

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2024, in Ingham County, Michigan, before me appeared Gregg A. Todd, the Secretary of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

AUGUST 27, 2024 REGULAR MEETING

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2024, in Ingham County, Michigan, before me appeared Ryan Sebolt, the Chairperson of the Ingham County Board of Commissioners of the County of Ingham, Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said County by authority of its Board of Commissioners, and the said person acknowledged said instrument to be the free act and deed of said County.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 33**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT TO IMPLEMENT ENERGY CONSERVATION MEASURES

RESOLUTION #24 – 401

WHEREAS, on April 13, 2021, the Ingham County Board of Commissioners approved Resolution #21-195 that re-established the Environmental Affairs Commission (EAC); and

WHEREAS, on April 13, 2021, the Ingham County Board of Commissioners also approved Resolution #21-210 that declared a commitment to climate justice, which included a commitment to ensuring that greenhouse gas emissions attributable to Ingham County facilities and operations are reduced to net-zero by the year 2040; and

WHEREAS, in 2022, the Board of Commissioners furthered this work by completing a county-wide energy audit with Bureau Veritas, which recommended numerous energy conservation projects at County facilities; and

WHEREAS, with the support of the Ingham County Environmental Affairs Commission, the Environmental Sustainability Manager and the Facilities Department submitted an application for \$100,000 to the State of Michigan’s Department of Environment, Great Lakes, and Energy Community Energy Management Grant program to initiate energy conservation measures at the Forest Community Health Center facility; and

WHEREAS, the energy conservation measures detailed in the grant application, as identified, and recommended in the County’s 2022 Energy Audit, include the completion of re-commissioning the building’s energy management systems and its control systems, installation of an upgraded Building Automation System (BAS), and upgrading a portion of the building’s lighting to LED and installing automatic lighting controls.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the funding for the initiation of recommended energy conservation measures at the County’s Forest Community Health Center facility from the Community Energy Management Grant program administered by the Michigan Department of Environment, Great Lakes, and Energy in the amount of \$100,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and to sign any required documents related to the submission of quarterly and final grant reports that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

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COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 34**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**BOND RESOLUTION
Capital Improvement Bonds, Series 2024
(Limited Tax General Obligation)**

RESOLUTION # 24 - 402

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan, held on the 27th of August, 2024, at 6:30 p.m., Michigan time.

PRESENT: Cahill, Celentino, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, and Sebolt.

ABSENT: Johnson, Tennis, and Trubac.

The following resolution was offered by Commissioner Cahill and seconded by Commissioner Grebner.

WHEREAS, the Board of Commissioners of the County (the "Board") does hereby determine that it is necessary to finance part of the cost of County of Ingham, Michigan (the "County") capital improvements including the acquisition, construction, installation and equipping of a new animal health facility for the Potter Park Zoo, together with associated site and facilities improvements, including, but not limited to, certain water main improvements, and to pay the costs of issuing the bonds (collectively, the "Project"); and

WHEREAS, the cost of the Project is estimated not to exceed \$10,100,000, a portion of which will be paid from proceeds of bonds described below and from other available funds; and

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WHEREAS, the Board has determined to issue bonds and to use the proceeds of the sale of the bonds to finance part of the cost of the Project.

THEREFORE, BE IT RESOLVED by the Board as follows:

AUTHORIZATION OF BONDS-- PURPOSE. Bonds of the County in the principal amount of not to exceed \$6,500,000 shall be issued and sold for the purpose of defraying part of the cost of the Project, including the cost of issuing the bonds.

BOND DETAILS. The bonds shall be designated "Capital Improvement Bonds, Series 2024 (Limited Tax General Obligation)"; shall be dated their date of delivery or such other date determined upon the sale thereof determined by order of the County Clerk or the County Controller/Administrator (in either case the "Authorized Officer"); shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6.50% per annum to be determined upon the sale thereof payable on May 1, 2025 or such other date as determined by order of the Authorized Officer, and semiannually thereafter on the first day of May and November in each year; and shall mature on May 1 in each of the following years:

| <u>YEAR</u> | <u>AMOUNT</u> | <u>YEAR</u> | <u>AMOUNT</u> |
|-------------|---------------|-------------|---------------|
| 2025 | \$305,000 | 2035 | \$305,000 |
| 2026 | 300,000 | 2036 | 315,000 |
| 2027 | 315,000 | 2037 | 330,000 |
| 2028 | 330,000 | 2038 | 345,000 |
| 2029 | 240,000 | 2039 | 355,000 |
| 2030 | 250,000 | 2040 | 370,000 |
| 2031 | 260,000 | 2041 | 385,000 |
| 2032 | 270,000 | 2042 | 400,000 |
| 2033 | 280,000 | 2043 | 420,000 |
| 2034 | 290,000 | 2044 | 435,000 |

If the original purchaser shall designate certain of the bonds as term bonds, the maturities set forth above shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of bond set forth in Section 11.

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In accordance with the Notice of Sale, the County has reserved the right to adjust the aggregate principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities.

METHOD OF SALE. The County shall sell the bonds at not less than 99.50% nor more than 120% of their par value and accrued interest in accordance with the laws of the State of Michigan. The Authorized Officer is authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer, and exchange of the bonds in accordance with the provisions of this Bond Resolution. The Authorized Officer is authorized to make filings with the Department of Treasury of the State of Michigan as may be required by law or which may be deemed appropriate. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof with such changes as shall be approved by the Authorized Officer.

PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

BOOK-ENTRY SYSTEM. Initially, one fully registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial

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owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County. The Authorized Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as the Authorized Officer deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule set forth in Section 2 hereof and upon the terms and conditions set forth in the form of bonds contained in Section 11 hereof. The bonds to be redeemed shall be selected by lot.

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OPTIONAL REDEMPTION. The bonds shall be subject to optional redemption prior to maturity at the times and prices and in the manner as may be determined by the County Controller/Administrator at the time of sale of the bonds.

BOND REGISTRAR AND PAYING AGENT. The Authorized Officer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Authorized Officer may from time to time as required designate a similarly qualified successor bond registrar and paying agent. Alternatively, the County Treasurer may serve as bond registrar and paying agent for the bonds if the Authorized Officer determines it is in the best interest of the County.

EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board and the County Clerk and authenticated by the manual signature of the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson of the Board and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of

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transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is [insert applicable date]."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 4 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment, or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of a bond, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum, or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

FORM OF BONDS. The bonds shall be in substantially the following form, with such changes thereto as approved by the Authorized Officer within the parameters of this Bond Resolution:

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R-___

UNITED STATES OF AMERICA
STATE OF MICHIGAN

COUNTY OF INGHAM

CAPITAL IMPROVEMENT BOND, SERIES 2024
(LIMITED TAX GENERAL OBLIGATION)

| <u>INTEREST RATE</u> | <u>MATURITY DATE</u> | <u>DATE OF ORIGINAL ISSUE</u> | <u>CUSIP</u> |
|----------------------|----------------------|-------------------------------|--------------|
| % | May 1, 20__ | _____, 2024 | |

Registered Owner: Cede & Co.

Principal Amount:

The County of Ingham, State of Michigan (the "County"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the maturity date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the [principal][corporate][designated] trust office of _____, _____, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first day of May and November in each year, commencing [May 1, 2025]. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$ _____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of Michigan, 2001, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying part of the cost of County capital improvements including the acquisition, construction, installation and equipping of a new animal health facility for the Potter Park Zoo, together with associated site and facilities improvements, including, but not limited to, certain water main improvements, and to pay the costs of issuing the bonds (collectively, the "Project").

The County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on this bond as the same become due. The principal of and interest on this bond are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is

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subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

| <u>Redemption Date</u> | <u>Principal Amount of Bonds to be Redeemed</u> |
|------------------------|-------------------------------------------------|
|------------------------|-------------------------------------------------|

(REPEAT IF MORE THAN ONE TERM BOND)

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

OPTIONAL REDEMPTION

Bonds maturing on or prior to [May 1, 2034] are not subject to optional redemption prior to maturity. Bonds maturing on and after [May 1, 2035], may be subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on and after [May 1, 2034]. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the Registered Owners of bonds called to be redeemed by mail to each Registered Owner at the registered address. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called

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for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Ingham, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by manual or facsimile signatures of its Chairperson of the Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent.

COUNTY OF INGHAM

By: _____
Chairperson, Board of Commissioners

(SEAL)

And: _____
Clerk

AUGUST 27, 2024 REGULAR MEETING

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

_____,
Bond Registrar and Paying Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:

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ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

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DEBT SERVICE FUND. There shall be established for the bonds a debt service fund which shall be kept in a separate bank account. From the proceeds of the sale of the bonds there shall be set aside in the debt service fund any accrued interest received from the original purchaser of the bond at the time of delivery of the bonds. Premium, if any, shall be set aside in either the debt service fund or the construction fund established in Section 13 as directed by an Authorized Officer. Funds of the County to be used to pay the principal and interest on the bond when due shall be placed in the debt service fund and so long as principal or interest on the bonds shall remain unpaid, no moneys shall be withdrawn from such debt service fund except to pay principal and interest on the bonds.

CONSTRUCTION FUND. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used solely to defray the cost of the Project, including any engineering, legal and other expenses incidental thereto. Any unexpended balance of the proceeds of the sale of the bonds remaining in the construction fund after completion of the Project shall be deposited in the debt service fund established in Section 12 hereof.

DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium if any, and interest on the bonds or any portion of the bonds, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, premium if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

PLEDGE OF FULL FAITH AND CREDIT. The full faith and credit of the County are pledged hereby to the payment of the principal and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal

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of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimate of not to exceed \$6,500,000 as the cost of the Project and of twenty (20) years and upwards as the period of usefulness thereof, as submitted to the Board, are approved, and adopted.

TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

DESIGNATION OF QUALIFIED TAX-EXEMPT OBLIGATIONS. An Authorized Officer is authorized to designate the bonds as "Qualified Tax-Exempt Obligations" as described in Section 265(b)(3)(B) of the Code.

REPLACEMENT OF BONDS. Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed, or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed, or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed, or wrongfully taken, the County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 19 in lieu of any bond lost, apparently destroyed, or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

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APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan in accordance with Act No. 34, Public Acts of Michigan, 2001, as amended, if the County is unable to obtain qualified status from the Department of Treasury. The Authorized Officer or the Chairperson of the Board is hereby authorized to file with the Department of Treasury, if necessary, an application for approval with respect to the bonds and pay such fees and request such waivers and exemptions as may be necessary or desirable in connection with the filing.

SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Chairperson of the Board, the County Clerk, the County Treasurer, the County Controller/Administrator, and all other officials of the County are also authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer, and exchange of bonds in accordance with this Bond Resolution. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof which such changes as shall be approved by the Authorized Officer. The authority granted to the Authorized Officer by this Section, is subject to the following limitations:

- (a) The maximum total interest cost shall not exceed 6.50%.
- (b) The maximum bond term shall not exceed 20 years.
- (c) The maximum purchase price of the bonds shall not exceed 120% of the par value of the bonds.

INVESTMENT OF MONEYS. Moneys in the Construction Fund and the Debt Service Fund may be invested in United States government obligations or obligations the principal of and interest on which are guaranteed by the United States government or in interest bearing time deposits. Any money so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

OFFICIAL STATEMENT. The Authorized Officer is hereby authorized to cause the preparation of an official statement for the bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to comply with the Rule. After the award of the bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the

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Rule) on a timely basis and in reasonable quantity as requested by the winning bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The Authorized Officer is authorized to enter into such agreements as may be required to enable the purchasers to comply with the Rule.

CONTINUING DISCLOSURE. The County Controller/Administrator and the County Treasurer have each been authorized severally and jointly to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County has covenanted and agreed that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

NOTICE OF SALE. The Notice of Sale for the bonds shall be published in accordance with law in a publication to be selected by the Authorized Officer and shall be in substantially the following form with such changes as shall be approved by the Authorized Officer.

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OFFICIAL NOTICE OF SALE

\$6,500,000*

*(subject to adjustment as described below)

**COUNTY OF INGHAM, STATE OF MICHIGAN
CAPITAL IMPROVEMENT BONDS, SERIES 2024
(LIMITED TAX GENERAL OBLIGATION)**

SEALED BIDS for the purchase of the above bonds will be received by an agent of the undersigned by the Municipal Advisory Council of Michigan (the "MAC") until [11:00 a.m.], Eastern Daylight Time, on the [1st] day of [October], 2024, at which time said bids will be publicly opened and read. Signed bids may be submitted to the MAC by email only at munibids@macmi.com, but no bid will be received after the time for receiving bids specified above and the bidder bears all risks of transmission failure.

IN THE ALTERNATIVE: Bids may be submitted electronically via PARITY pursuant to this Notice on the same date and until the same time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Notice, the terms of this Notice shall control. For further information about PARITY, potential bidders may contact the Municipal Advisor (identified below) or PARITY at (212) 849-5021.

BOND DETAILS: The bonds will be fully registered bonds of the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof, dated the date of their delivery, and will bear interest from their date payable on May 1, 2025, and semi-annually thereafter.

The bonds will mature on the first day of May as follows (provided, however, that the amounts set forth below may be adjusted as described under "ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES" herein):

| <u>YEAR</u> | <u>AMOUNT</u> | <u>YEAR</u> | <u>AMOUNT</u> |
|-------------|---------------|-------------|---------------|
| 2025 | \$305,000 | 2035 | \$305,000 |
| 2026 | 300,000 | 2036 | 315,000 |
| 2027 | 315,000 | 2037 | 330,000 |
| 2028 | 330,000 | 2038 | 345,000 |
| 2029 | 240,000 | 2039 | 355,000 |
| 2030 | 250,000 | 2040 | 370,000 |
| 2031 | 260,000 | 2041 | 385,000 |
| 2032 | 270,000 | 2042 | 400,000 |
| 2033 | 280,000 | 2043 | 420,000 |
| 2034 | 290,000 | 2044 | 435,000 |

TERM BOND OPTION: Bidders shall have the option of designating bonds as serial bonds or term bonds, or both. The bidder must designate whether each of the principal amounts shown above represents a serial maturity or a mandatory redemption requirement for a term bond maturity. There may be more than one term bond designated. In any event, the principal amount scheduled for maturity in the years shown above shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made within one (1) hour of sale.

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PRIOR REDEMPTION:

- A. MANDATORY REDEMPTION. Bonds designated as term bonds shall be subject to mandatory redemption at par and accrued interest on the dates and in the amounts corresponding to the annual principal maturities hereinbefore set forth. The bonds or portions of bonds to be redeemed shall be selected by lot.
- B. OPTIONAL REDEMPTION. Bonds maturing on or prior to [May 1, 2034] are not subject to optional redemption prior to maturity. Bonds maturing on and after [May 1, 2035], may be subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on and after [May 1, 2034]. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.
- C. NOTICE OF REDEMPTION. Not less than thirty days' notice of redemption shall be given by first class mail to the registered owner at the registered address. Failure to receive notice of redemption shall not affect the validity of the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the redemption date; provided, funds are on hand with the bond registrar and paying agent to redeem the bonds called for redemption.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 6.50% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/100 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. No maturity of the Bonds may have an initial offering price to the public less than 98.5% of par. No proposal for the purchase of less than all of the bonds or at a price less than 99.50% nor more than 120% of their par value will be considered. The true interest cost on the bonds shall not exceed 6.50%.

BOOK-ENTRY-ONLY: The bonds will be issued in book-entry-only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. The book-entry-only system is described further in the preliminary official statement for the bonds.

BOND REGISTRAR AND PAYING AGENT: The bonds shall be payable as to principal in lawful money of the United States upon surrender thereof at the [principal][corporate][designated] trust office of _____, _____, Michigan, the bond registrar and paying agent. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address. As long as DTC, or its nominee Cede & Co., is the registered owner of the bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the bonds is the responsibility of DTC participants and indirect participants as described in the preliminary official statement for the bonds. The County from time to time as required may designate a successor bond registrar and paying agent.

PURPOSE AND SECURITY: The bonds are to be issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended, to defray all or part of County capital improvements including the acquisition,

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construction, installation and equipping of a new animal health facility for the Potter Park Zoo, together with associated site and facilities improvements, including, but not limited to, certain water main improvements, and to pay the costs of issuing the bonds (collectively, the "Project"). The full faith and credit of the County have been irrevocably pledged to the prompt payment of the principal of and interest on the bonds. The principal of and interest on the bonds are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

*ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES: The County reserves the right to adjust the aggregate principal amount of the bonds after receipt of the bids and prior to final award, if necessary, so that the purchase price of the bonds will provide an amount determined by the County to be sufficient to construct the Project and to pay costs of issuance of the bonds. The adjustments, if necessary, will be in increments of \$5,000. The purchase price will be adjusted proportionately to the adjustment in issue size, but the interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits.

*ADJUSTMENT TO PURCHASE PRICE: Should any adjustment to the aggregate principal amount of the bonds be made by the County, the purchase price of the bonds will be adjusted by the County proportionally to the adjustment in principal amount of the bonds and in such manner as to maintain as comparable an underwriter's spread as possible to that bid.

GOOD FAITH: A good faith deposit will not be required.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost to the County. True interest cost shall be computed by determining the annual interest rate (compounded semiannually) necessary to discount the debt service payments on the bonds from the payment dates thereof to [October 22, 2024], and to the price bid.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Dickinson Wright PLLC, attorneys of Lansing, Michigan, bond counsel, the original of which will be furnished without expense to the purchaser at the delivery of the bonds. The fees of Dickinson Wright PLLC for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the bonds, Dickinson Wright PLLC has made no inquiry as to any financial information, statements or material contained in any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds and, accordingly, will not express any opinion with respect to the accuracy or completeness of any such financial information, statements or materials. By submitting a bid, the bidder consents to the engagement of Dickinson Wright PLLC as bond counsel to the County notwithstanding any representation of the bidder by such firm in matters unrelated to the issuance of the bonds.

TAX MATTERS: The approving opinion will include an opinion to the effect that under existing law as enacted and construed on the date of the initial delivery of the bonds, the interest on the bonds is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Interest on the bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals; however, interest on the bonds is included in the "adjusted financial statement income" of certain corporations that are subject to the federal corporate alternative minimum tax under Section 55 of the Code. The opinion set forth above will be subject to the condition that the County comply with all requirements of the Code, that must be satisfied subsequent to the issuance of the bonds in

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order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest on the bonds to be included in gross income retroactive to the date of issuance of the bonds. The County has covenanted to comply with all such requirements. The opinion will express no opinion regarding other federal tax consequences arising with respect to the bonds.

At this time, it is anticipated that the Bonds may be designated as qualified tax-exempt obligations (i.e. "bank qualified").

If the winning bidder will obtain a municipal bond insurance policy or other credit enhancement for the bonds in connection with their original issuance, the winning bidder will be required, as a condition of delivery of the bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

In addition, the approving opinion of bond counsel will include an opinion to the effect that under existing law, as enacted and construed on the date of the initial delivery of the bonds, the bonds and the interest thereon are exempt from all taxation by the State of Michigan or a political subdivision thereof, except estate taxes and taxes on gains realized from the sale, payment, or other disposition thereof.

ISSUE PRICE: The winning bidder shall assist the County in establishing the issue price of the bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form provided by bond counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the County and bond counsel. All actions to be taken by the County under this Notice of Sale to establish the issue price of the bonds may be taken on behalf of the County by the County's municipal advisor identified herein and any notice or report to be provided to the County may be provided to the County's municipal advisor.

The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the "competitive sale requirements") because:

- (1) the County is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that competitive sale requirements are satisfied, the winning bidder shall be expected to certify as to the reasonably expected initial offering price of the bonds to the public.

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In the event that the competitive sale requirements are not satisfied, the County shall so advise the winning bidder. The County shall treat (i) the first price at which 10% of a maturity of the bonds (the "10% test") is sold to the public as of the sale date as the issue price of that maturity and (ii) the initial offering price to the public as of the sale date of any maturity of the bonds not satisfying the 10% test as of the sale date as the issue price of that maturity (the "hold-the-offering-price rule"), in each case applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the County if any maturity of the bonds satisfies the 10% test as of the date and time of the award of the bonds. Any maturity of the bonds (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) that does not satisfy the 10% test as of the date and time of the award of the bonds shall be subject to the hold-the-offering-price rule. Bids will not be subject to cancellation in the event that any maturity of the bonds is subject to the hold-the-offering-price rule. Bidders should prepare their bids on the assumption that some or all of the maturities of the bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the bonds.

By submitting a bid, each bidder confirms that, except as otherwise provided in its bid, it has an established industry reputation for underwriting new issuances of municipal bonds, and, further, the winning bidder shall (i) confirm that the underwriters have offered or will offer the bonds to the public on or before the date of award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the bonds, that the underwriters will neither offer nor sell unsold bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public.

The winning bidder shall promptly advise the County when the underwriters have sold 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

The County acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating

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each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the bonds to the public),
- (iii) a purchaser of any of the bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "sale date" means the date that the bonds are awarded by the County to the winning bidder.

CUSIP: CUSIP numbers will be imprinted on all bonds of this issue at the County's expense. Neither the failure to print numbers nor an improperly printed number shall constitute cause for the purchaser to refuse to accept delivery. The purchaser shall be responsible for requesting assignment of numbers and for payment of any charges for the assignment of numbers.

OFFICIAL STATEMENT: An electronic copy of the County's preliminary official statement relating to the bonds may be obtained by contacting the Municipal Advisor at the address referred to below. The preliminary official statement is in a form deemed final by the County for purposes of paragraph (b)(1) of SEC Rule 15c2-12 (the "Rule"), but is subject to revision, amendment, and completion in a final official statement.

After the award of the bonds, the County will provide on a timely basis up to 10 copies of a final official statement, as that term is defined in paragraph (f)(3) of the Rule, at the County's expense to enable the winning bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal

AUGUST 27, 2024 REGULAR MEETING

Securities Rulemaking Board. Requests for such additional copies of the final official statement shall be made to the Municipal Advisor at the address set forth below within 24 hours of the award of the bonds.

CONTINUING DISCLOSURE: In order to assist bidders in complying with paragraph (b)(5) of the Rule, the County will undertake, pursuant to a resolution adopted by its governing body and a continuing disclosure certificate, to provide annual reports and notices of certain events. A description of these undertakings is set forth in the preliminary official statement and will also be set forth in the final official statement.

BOND INSURANCE AT PURCHASER'S OPTION: If the bonds qualify for the issuance of any policy of municipal bond insurance or commitment therefor at the option of the purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser. THERE WILL BE NO CHANGES MADE TO THE BOND RESOLUTION TO REFLECT BOND INSURANCE. Any increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the County has requested and received a rating on the bonds, from a rating agency, the County will pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE COUNTY.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act No. 517, Public Acts of Michigan, 2012; MCL 129.311 et seq.

DELIVERY OF BONDS: The County will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC, New York, New York. The usual closing documents, including a continuing disclosure certificate and a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of the delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, Eastern Daylight Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the winning bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned. Payment for the bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

MUNICIPAL ADVISOR: PFM Financial Advisors LLC (the "Municipal Advisor") is a Registered Municipal Advisor in accordance with the rules of the Municipal Securities Rulemaking Board. The Municipal Advisor has been retained by the County to provide certain financial advisory services relating to the planning, structuring, and issuance of the bonds. The Municipal Advisor is not engaged in the business of underwriting, trading, marketing or the distribution of securities or any other negotiable instruments. The Municipal Advisor's duties, responsibilities and fees arise solely as a Registered Municipal Advisor to the County, and it has no secondary obligation or other responsibility. Further information regarding the bonds may be obtained from the Municipal Advisor, 555 Briarwood Circle, Suite 333, Ann Arbor, Michigan 48108. Telephone: (734) 994-9700.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for Bonds."

Gregg A. Todd
County Controller/Administrator
County of Ingham

AUGUST 27, 2024 REGULAR MEETING

CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded.

YEAS: Cahill, Celentino, Grebner, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Sebolt.

NAYS: _____

ABSENT: Johnson, Tennis, Trubac.

RESOLUTION DECLARED ADOPTED.

Human Services Committee:

YEAS: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

NAYS: _____

ABSENT: Morgan

Approved: August 19, 2024

County Services Committee:

YEAS: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

NAYS: _____

ABSENT: Peña

Approved: August 20, 2024

Finance Committee:

YEAS: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

NAYS: _____

ABSENT: None

Approved: August 21, 2024

Commissioner Cahill moved to adopt the resolution. Commissioner Grebner supported the motion.

The motion to adopt the resolution carried via unanimous roll call vote. Absent: Commissioners Johnson, Tennis, and Trubac.

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STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 27th day of August, 2024, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of August, 2024.

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**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 35**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ADDITIONAL SPECIAL PART TIME MOBILE HEALTH PER
DIEM MEDICAL POSITIONS**

RESOLUTION #24 – 403

WHEREAS, Ingham County Health Department (ICHD) wishes to add (2) Per Diem Mobile Health Physicians, (2) Per Diem Mobile Health Physician Assistants, (2) Per Diem Mobile Health Nurse Practitioners, and (2) per Diem Mobile Health Unit Charge Nurses as Special Part-Time positions for the Ingham County Mobile Health Unit, effective September 1, 2024; and

WHEREAS, ICHD has established the Ingham County Mobile Health Unit; and

WHEREAS, the current staffing level requires the hiring of per diem medical positions to assist with medical activities at Mobile Health events; and

WHEREAS, the Mobile Health Unit requires medical staff on site to administer vaccines, transport vaccinations, and provide medical consultation to patients; and

WHEREAS, the Mobile Health Unit's four current temporary per diem staff are not always available for various reasons and more medical staff may be needed in the future; and

WHEREAS, per diem medical positions were created in 2022 as a staffing mechanism for these intermittent, short-term health events; and

WHEREAS, these Mobile Health positions are currently temporary positions that force the staff in these positions to take 90 days of leave after a year, posing significant operational interruption to MHU and NWC activities; and

WHEREAS, the current job descriptions for these positions are based upon work in the clinic setting and these job descriptions need to be updated to accurately fit the duties and responsibilities for the Mobile Health Unit activities; and

WHEREAS, all costs for this agreement will be covered by the Mobile Testing Grant from MDHHS and these Special Part-time positions will not receive benefits and will use already created job descriptions, but with amended duties to fit the mobile health clinic; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize adding (2) Per Diem Mobile Health Physicians, (2) Per Diem Mobile Health Physician Assistants, (2) Per Diem Mobile Health Nurse Practitioners, and (2) per Diem Mobile Health Unit Charge Nurses as Special Part-Time positions for the Ingham County Mobile Health Unit, effective September 1, 2024.

AUGUST 27, 2024 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes adding (2) Per Diem Mobile Health Physicians, (2) Per Diem Mobile Health Physician Assistants, (2) Per Diem Mobile Health Nurse Practitioners, and (2) per Diem Mobile Health Unit Charge Nurses as Special Part-Time positions for the Ingham County Mobile Health Unit, effective September 1, 2024.

BE IT FURTHER RESOLVED, that the rate of compensation will continue at the current rate posted for each of the four positions (Physician, Physician Assistant, Nurse Practitioner, and Charge Nurse).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 36**

Introduced by the Human Services, County Services, and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS TO THE 511 FUND FOR FISCAL
YEAR 2025**

RESOLUTION #24 – 404

WHEREAS, as of June 2024, Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) had a shortfall of \$2.7 million, and the shortfall is projected to reach at least \$4 million for fiscal year 2024; and

WHEREAS, ICHD’s CHCs are committed to providing accessible, affordable health care services to the residents of Ingham County; and

WHEREAS, in efforts to reduce the budget shortfall, the Ingham Community Health Centers Board of Directors approved a budget reduction plan; and

WHEREAS, the budget reduction plan comprises of staff reduction, a freeze on vacant positions except dental provider vacancies, funding freeze on out-of-state travel, discontinuation of meals at board meetings, and closure of New Hope Community Health Center; and

WHEREAS, in addition, an accounting firm has been hired to provide financial assessment services to address the budget shortfall and offer additional revenue enhancement and expense optimization; and

WHEREAS, financial savings of approximately \$3 million will be realized from the budget reduction plan over the course of fiscal year 2025; and

WHEREAS, these budget adjustments are critically important and are the first steps toward solvency in the fiscal year 2025 and beyond; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize the budget reduction plan approved by the Ingham Community Health Centers Board of Directors on August 8, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the budget reduction plan approved by the Ingham Community Health Centers Board of Directors on August 8, 2024.

BE IT FURTHER RESOLVED, that the budget reduction plan comprises of staff reduction, a freeze on vacant positions except dental provider vacancies, funding freeze on out-of-state travel, discontinuation of meals at board meetings, and closure of New Hope Community Health Center.

AUGUST 27, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that an exception to a hiring freeze includes cases where employees are required to fill positions as part of grant-funded programming.

BE IT FURTHER RESOLVED, that exceptions to the hiring freeze will be granted by the Human Services Committee and County Services Committee following a recommendation from the Ingham Community Health Centers Board of Directors.

BE IT FURTHER RESOLVED, that the lease agreement for New Hope CHC will not be renewed.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the closure of New Hope CHC.

BE IT FURTHER RESOLVED, that effective October 1, 2024, the following positions at New Hope Community Health Center are hereby eliminated:

| Position # | Title | FTE |
|------------|-------------------------------------|-----|
| 601492 | Nurse Practitioner | 1.0 |
| 601506 | Medical Assistant | 1.0 |
| 601507 | Medical Assistant | 1.0 |
| 601508 | Medical Assistant | 1.0 |
| 601509 | Community Health representative III | 1.0 |
| 601510 | Health Center Nurse | 1.0 |
| 601516 | Community Health Worker | 1.0 |

BE IT FURTHER RESOLVED, that effective immediately, the following positions are hereby subject to layoff and frozen for fiscal year 2025:

| Position # | Title | FTE |
|------------|-------------------------|-----|
| 601364 | Medical Assistant | 1.0 |
| 601499 | Medical Assistant | 1.0 |
| 601415 | Physician Assistant | 1.0 |
| 601442 | Nurse Clinical Educator | 1.0 |
| 601236 | Medical Assistant | 1.0 |

BE IT FURTHER RESOLVED, that effective immediately, the following position is hereby reduced from 1.0 FTE to a 0.50 FTE:

| Position # | Title | FTE |
|------------|---------------------|-----|
| 601247 | Health Center Nurse | 1.0 |

BE IT FURTHER RESOLVED, that a monthly report on positions filled due to the exception of grant-funded programming be presented to the Board of Commissioners during the duration of fiscal year 2025.

BE IT FURTHER RESOLVED, that exceptions to the hiring freeze will be granted by the Human Services Committee and County Services Committee following a recommendation by the Ingham Community Health Centers Board of Directors.

AUGUST 27, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that effective immediately, out of state travel is hereby prohibited with the exception of travel by the Executive Director that has been preapproved by the Ingham Community Health Centers Board of Directors.

BE IT FURTHER RESOLVED, that the Out of State Travel Policy and all other County policies remain in effect.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

COUNTY SERVICES: Yeas: Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** Peña **Approved 08/20/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Commissioner Johnson arrived at 6:52 p.m.

Commissioner Cahill moved to adopt the resolution. Commissioner Celentino supported the motion.

Chairperson Sebolt stated the resolution would impact 13 positions and could affect more positions as various things came into effect. Chairperson Sebolt further stated it was important that the Board of Commissioners took a moment to recognize the impact and to understand that they did not know exactly how much it would save until they got into the nuts and bolts of the issue.

Chairperson Sebolt stated that the resolution was the start of the process, not the end, as the CHC Budget continued to be brought in line with the reality of their revenue and the funding the County would be able to provide. Chairperson Sebolt further stated their deepest regrets to the impacted employees and, though the County was working diligently, unfortunately the CHC Board of Directors did not work with the same urgency, and with the nature of the agreement, the County could not enforce decisions upon them, but the Human Resources (HR) Department would be offering various resources to ease the transition as much as possible.

Commissioner Morgan stated, since there were employees being affected and losing their positions, he encouraged the CHC Board of Directors Executive Board to voluntarily lose their positions as well.

The motion to adopt the resolution carried via unanimous roll call vote. Absent: Commissioners Tennis and Trubac.

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**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 37**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE INGHAM COUNTY TO SERVE AS HOST PARTNER FOR A MI
HEALTHY CLIMATE CORPS MEMBER**

RESOLUTION #24 – 405

WHEREAS, the Ingham County Board of Commissioners approved Resolution #20-301 to declare a climate emergency in Ingham County, thereby formally communicating its urgent intention to take bold action toward mitigating resource waste and greenhouse gas emissions while developing sustainable practices in County government; and

WHEREAS, Ingham County furthered these efforts through Resolution #21-210 to declare Ingham County's commitment to climate justice and committing to ensuring that greenhouse gas emissions attributable to Ingham County facilities and operations are reduced to net-zero by the year 2040; and

WHEREAS, Resolution #24-052 accepted the funding for the development of a Sustainability Action Plan and Resolution #24-351 authorized a contract with Fishbeck for the development of a Sustainability Action Plan; and

WHEREAS, Resolution #22-075 authorized a contract for the completion of a comprehensive energy audit of county facilities not to exceed the amount of \$164,000; and

WHEREAS, the Environmental Sustainability Manager requested that the remaining amount of the budget that was designated for the energy audit project, \$69,000, be rolled over and re-designated for projects to further the County's net-zero carbon emissions goal; and

WHEREAS, in June of 2023, the State of Michigan Department of Environment, Great Lakes, and Energy announced the second round of their MI Healthy Climate Corps (MHCC) initiative, an AmeriCorps program designed to provide Michigan communities with support and capacity for furthering climate action; and

WHEREAS, participating in the MHCC program will provide the assistance in development of the sustainability action plan, while also supporting net-zero goals by furthering efforts in managing utility benchmarking for County buildings, in the County's fleet transition, and in charging infrastructure planning for electric vehicles; and

WHEREAS, Ingham County's participation in the MHCC program will require a host partner contribution of \$14,175; and

WHEREAS, On August 9, 2024, the Environmental Sustainability Manager was notified that its application to serve as a host site for a MHCC member was approved.

AUGUST 27, 2024 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Ingham County to serve as a host partner site for a MI Healthy Climate Corps member from November 1, 2024 through October 31, 2025 including a host partner contribution not to exceed \$14,175.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 38**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE UTILIZATION OF MICHIGAN DEPARTMENT OF
NATURAL RESOURCES GRANTS TF22-0077 AND TF21-0118 FUNDS FOR ADDITIONAL SCOPE
ITEMS FOR IMPROVEMENTS TO HAWK ISLAND COUNTY PARK**

RESOLUTION #24 – 406

WHEREAS, the Ingham County Parks are committed to enhancing visitor experiences by providing outdoor amenities for families, groups, and individuals of all abilities; and

WHEREAS, there is a pressing need for additional picnic areas within Hawk Island County Park to meet increasing demand; and

WHEREAS, the Michigan Department of Natural Resources has previously awarded grant TF22-0077 and TF21-0118 to Hawk Island County Park; and

WHEREAS, due to original bids coming in favorably less than budgeted total, it is proposed to allocate a portion of the awarded grant funds towards the development of a new accessible picnic area within Hawk Island County Park to maximize the impact of existing funding; and

WHEREAS, the scope of work for the new ADA (Americans with Disabilities Act) accessible picnic area includes the installation of six (6) new concrete picnic “pods” each consisting of two (2) picnic tables (one of which is accessible), an accessible grill and a waste receptacle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the allocation of funds from the Michigan Department of Natural Resources grant TF22-0077 and TF21-0118 for an amount not to exceed \$93,600 which includes \$75,000 for improvements and not to exceed \$5,000 for prime professional services for Spicer Group and \$13,600 in contingency.

BE IT FURTHER RESOLVED, that there are available funds in line item 228-62800-967000-TR084 and line item 228-62800-967000-TR111.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks to take all necessary actions to implement the development of the new accessible picnic area as outlined in the scope of work.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

AUGUST 27, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 39**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT FOR THE RED CEDAR RIVER
MULTI-JURISDICTIONAL CLEARING PROJECT**

RESOLUTION #24 – 407

WHEREAS, through Resolutions #24-177 approved an eighth round of applications that would provide Ingham County Trails and Parks Millage Grant Funds for various parks and trails projects, planning, and engineering for future projects, and other special projects; and

WHEREAS, the Grantees approved funds in the amount of \$500,000 for a project entitled Red Cedar River Multi-Jurisdictional Clearing Project (Project #TR129) with Meridian Township, Williamstown Township, and City of Williamston; and

WHEREAS, the Park Commission recommends adopting the proposed strategy and spending plan for the Round 8 Millage, with funds distributed in 2028, contingent upon millage renewal in 2026, as outlined in Exhibit; and

WHEREAS, Red Cedar River Multi-Jurisdictional Clearing Project is requesting 20 percent (\$100,000) of their contract amount of \$500,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement #TR129 to distribute 20 percent of the allocated funds for the use over the next three years effective upon execution of the contract, as listed below, with Red Cedar River Multi-Jurisdictional Clearing Project:

| Contract Title | Project # | Contract Amount | Requested Amount |
|-------------------------------------------------------|-----------|-----------------|------------------|
| Red Cedar River Multi-Jurisdictional Clearing Project | TR129 | \$500,000 | \$100,000 |

BE IT FURTHER RESOLVED, that the decision whether to fund a project is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$100,000 from the Trails & Parks Millage fund into line item 228-62800-967000-TR129.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

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HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

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**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 40**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT FROM THE STATE OF MICHIGAN FOR THE
RENOVATION OF THE FELINE & PRIMATE BUILDING AT POTTER PARK ZOO**

RESOLUTION #24 – 408

WHEREAS, Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the Association including animal exhibits and holding spaces; and

WHEREAS, Potter Park Zoo submitted a 2025 State Budget grant request of \$10,000,000 for the renovation of the Potter Park Zoo Feline & Primate Building; and

WHEREAS, Ingham County was awarded \$10,000,000 for improvements to the Feline & Primate building including the large feline exhibits and holding spaces.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the grant from the 2025 State of Michigan budget in the amount of \$10,000,000 for the renovation of the Feline & Primate building at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to make necessary adjustments to the Potter Park Zoo budget, including to accept donations and to establish an account for any funds received and the disbursement thereof in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 41**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE STORMWATER INFRASTRUCTURE IMPROVEMENTS AT
POTTER PARK ZOO GRANT FROM REPRESENTATIVE ELISSA SLOTKIN’S COMMUNITY
PROJECT FUNDING PROGRAM**

RESOLUTION #24 – 409

WHEREAS, Potter Park Zoo’s stormwater runoff directly impacts the water quality of the Red Cedar River, a major tributary of the Grand River, which has a drainage basin of around 460 square miles, and encompasses portions of the Lansing and East Lansing metropolitan areas; and

WHEREAS, Potter Park Zoo submitted an application for \$1,700,000 to Representative Elissa Slotkin’s 2024 Community Project Funding program for stormwater infrastructure improvements; and

WHEREAS, the stormwater infrastructure grant request was funded at \$959,752 in the Environmental Protection Agency appropriations bill; and

WHEREAS, a 20% match of \$191,950 is a requirement of the grant of which the funds are available in the Zoo’s fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby accept the stormwater infrastructure improvements at Potter Park Zoo grant from Representative Elissa Slotkin’s Community Project Funding program through the Environmental Protections Agency committee in the amount of \$959,752.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the 20% required match of \$191,950 from the Potter Park Zoo fund balance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to make necessary adjustments to the Potter Park Zoo budget, including to accept donations and to establish an account for any funds received and the disbursement thereof in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 42**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE HEALTH RESOURCES AND SERVICES ADMINISTRATION FY
2024 QUALITY IMPROVEMENT AWARD: UNIFORM DATA SYSTEM PATIENT-LEVEL
SUBMISSION**

RESOLUTION #24 – 410

WHEREAS, Ingham County Health Department’s (ICHHD’s) Community Health Centers (CHCs) wish to accept the Quality Improvement Award, for an amount of \$39,620, from the Health Resources and Services Administration agency (HRSA), effective upon approval; and

WHEREAS, these funds will be used to assist the CHCs with preparing to submit patient-level data to HRSA as a part of the yearly, mandatory Uniform Data System (UDS) reporting process; and

WHEREAS, these funds will be used to prepare our systems for CY 2025 UDS reporting requirements; and

WHEREAS, accepting these funds is critical to meeting compliance with HRSA’s UDS reporting criteria; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting the Quality Improvement Award from HRSA in an amount not to exceed \$39,620, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting the Quality Improvement Award from HRSA in an amount not to exceed \$39,620, effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 43**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2024-2025 AMERICORPS STATE GRANT FUNDING

RESOLUTION #24 – 411

WHEREAS, Ingham County Health Department (ICHD) wishes to accept the Michigan Department of Labor and Economic Opportunity (MDLEO) FY 24/25 AmeriCorps State grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$269,985; and

WHEREAS, ICHD was the recipient of grant funds for the AmeriCorps State Program funding in FY 23/24, which was authorized through Resolution #23-292; and

WHEREAS, as a condition of this grant, ICHD is required at a minimum, to enter into Memorandums of Agreement (MOAs) with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, ICHD'S AmeriCorps State Program has been approved by the AmeriCorps agency for another year of funding for the 2024-25 program year in the amount not to exceed \$269,985 in order to support up to ten (10) AmeriCorps members working in organizations to advance public housing needs within Ingham County; and

WHEREAS, under this grant, AmeriCorps members will facilitate educational workshops, distribute educational resources, and engage community members in one-on-one counseling to curate a healthy home in the Greater Lansing area; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting the MDLEO FY 24/25 AmeriCorps State grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$269,985.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting the MDLEO FY 24/25 AmeriCorps State grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$269,985.

BE IT FURTHER RESOLVED, that the Medical Health Officer is authorized to submit the 2024-2025 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the Memorandum of Agreement is final.

AUGUST 27, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 44**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-297 TO ACCEPT HEALTHY! CAPITAL COUNTIES FUNDS

RESOLUTION #24 – 412

WHEREAS, Ingham County Health Department wishes to amend Resolution #24-297 to increase funding to an amount not to exceed \$60,000 effective through September 30, 2024 to support the work of the Healthy! Capital Counties project; and

WHEREAS, Resolution #24-297 authorized agreements with: Sparrow Health System, McLaren Greater Lansing and Eaton Rapids Medical Center and acceptance of funds from the Barry-Eaton District Health Department for the Healthy! Capital Counties project; and

WHEREAS, this amendment will increase the funding ICHD from to \$60,000 to support of the work on both the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP), effective upon approval; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution # 24-297 to increase funding to an amount not to exceed \$60,000, effective through September 30, 2024 to support the work of the Healthy! Capital Counties project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-297 to increase funding to an amount not to exceed \$60,000, effective through September 30, 2024 to support the work of the Healthy! Capital Counties project.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #24-297 shall remain in effect.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 45**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #22-399 FOR AN INFECTIOUS DISEASE PHYSICIAN SERVICES AGREEMENT WITH MSU HEALTH CARE INC.

RESOLUTION #24 – 413

WHEREAS, Ingham County Health Department’s (ICHHD’s) Community Health Centers (CHCs) wish to amend Resolution #22-399 to extend its agreement with Michigan State University (MSU) Health Care Inc. for up to 0.20 FTE Infectious Disease Physician services effective August 1, 2024 through July 31, 2026; and

WHEREAS, the new agreement will include a 2% annual increase for amounts not to exceed \$57,228.85 (Year 1) and \$58,373.42 (Year 2); and

WHEREAS, the current agreement is set to expire on July 31, 2024; and

WHEREAS, the financial impact will not exceed \$57,228.85 (Year 1), and \$58,373.42 (Year 2) for a total amount not to exceed \$115,602.27; and

WHEREAS, these physician services will be funded through HIV Ryan White Part D funding; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #22-399 with MSU Health Care Inc. for up to 0.20 FTE Infectious Disease Physician services effective August 1, 2024 through July 31, 2026 for a total amount not to exceed \$115,602.27.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #22-399 with MSU Health Care Inc. for up to 0.20 FTE Infectious Disease Physician services effective August 1, 2024 through July 31, 2026 for a total amount not to exceed \$115,602.27.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 46**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LTS STAFFING SERVICES

RESOLUTION #24 – 414

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with LTS Staffing Services for supplemental staffing services effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000; and

WHEREAS, LTS will provide ICHD with temporary staffing that will allow the Communicable Disease Division (CD) to increase their capacity and to provide additional support for disease investigation and prevention efforts; and

WHEREAS, LTS will provide temporary Immunization and Disease Control Nurses and Community Health Representatives to aid in COVID-19 vaccinations, seasonal flu vaccinations, and other infection prevention and control investigation and response, including Health care-related infections and congregate settings; and

WHEREAS, staffing will be compensated at the following rates:

Two Immunization Nurses: \$33.98 per hour
One Disease Control Nurse: \$38.69 per hour
Two Community Health Representatives: \$19.32 per hour

WHEREAS, the financial impact of this agreement will not exceed \$190,000 and will be covered by the Michigan Department of Health and Human Services (MDHHS) COVID-19 Immunizations Epidemiology and Laboratory Capacity (ELC) COVID-19 supplemental funding; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with LTS Staffing for supplemental staffing services, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with LTS Staffing for supplemental staffing services, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

AUGUST 27, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 08/19/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 47**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH AETNA BETTER HEALTH OF MICHIGAN, INC., HAP CARESOURCE, INC., MCLAREN HEALTH PLAN, INC., AND UNITED HEALTHCARE COMMUNITY PLAN, INC., FOR THE MATERNAL INFANT HEALTH PROGRAM AND MEDICAID HEALTH PLANS

RESOLUTION #24 – 415

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with Aetna Better Health of Michigan, Inc., HAP CareSource, Inc., McLaren Health Plan, Inc., and United Healthcare Community Plan, Inc., to enable ICHD to bill the listed Medicaid Health Plans (MHP)s for services provided, effective October 1, 2024 through September 30, 2029; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to provide the Maternal Infant Health Program (MIHP), a home visiting program for women that are pregnant or have an infant under the age of one year and have Medicaid for insurance; and

WHEREAS, MIHP providers must establish and maintain provider contractual agreements with the MHPs in their service area to receive payment for in-network services provided to MHP enrollees unless the MHP indicates; and

WHEREAS, the goals of the MIHP are to reduce rates of maternal and infant morbidity and mortality by promoting healthy pregnancies, positive birth outcomes, and healthy infant growth and development; and

WHEREAS, this agreement allows MIHP to bill the listed MHPs for services provided; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize contracting with Aetna Better Health of Michigan, Inc., HAP CareSource, Inc., McLaren Health Plan, Inc., and United Healthcare Community Plan, Inc., to enable ICHD to bill the listed MHPs for services provided, effective October 1, 2024 through September 30, 2029.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Aetna Better Health of Michigan, Inc., HAP CareSource, Inc., McLaren Health Plan, Inc., and United Healthcare Community Plan, Inc., to enable ICHD to bill the listed MHPs for services provided effective October 1, 2024 through September 30, 2029.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

AUGUST 27, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 48**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2024 - 2025 PUBLIC HEALTH AMERICORPS GRANT

RESOLUTION #24 – 416

WHEREAS, Ingham County Health Department (ICHHD) wishes to accept the Michigan Community Service Commission (MCSC) via the Michigan Department of Labor and Economic Opportunity (MDLEO) FY24-25 Public Health AmeriCorps grant fund effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$270,000; and

WHEREAS, ICHHD's Public Health AmeriCorps Program has been approved by the AmeriCorps agency for the FY24-25 program year in the amount of up to \$270,000 and annual funding and project renewal is anticipated; and

WHEREAS, Public Health AmeriCorps seeks to address critical local public health needs and create public health-related career pathways; and

WHEREAS, the program will place approximately ten (10) AmeriCorps members in organizations working to advance local public health efforts; and

WHEREAS, ICHHD has offered community-centered AmeriCorps programming, via its State and VISTA programs, since 2006; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting the FY24-25 Public Health AmeriCorps Grant fund effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$270,000 .

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting the FY24-25 Public Health AmeriCorps Grant funding effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$270,000.

BE IT FURTHER RESOLVED, that the Medical Health Officer, or designee, is authorized to tentatively electronically approve the Memorandum of Agreement, and any e-Grants system updates or amendments.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the Memorandum of Agreement is final.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

AUGUST 27, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 49**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ELEVENTH AMENDMENT TO THE AGREEMENT WITH
THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH
DECEMBER 31, 2025**

RESOLUTION #24 – 417

WHEREAS, an extended main agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2025; and

WHEREAS, in November 2020, the electorate approved a renewal of the countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2024 through September 30, 2025 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the appropriate amendments and documents necessary to implement the above, subject to approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

INGHAM COUNTY PROPOSED SCOPE OF SERVICE

For October 1, 2024, through September 30, 2025

For fiscal year 2025, Ingham County projects tax revenue in the amount of \$5,898,235 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost-efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$2,028,968 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$3,869,267 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The term of the Agreement between CATA and Ingham County was extended for five years from January 1, 2021, through December 31, 2025, and adopted by both parties near the end of 2020.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 50**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-061 WITH NEXTGEN® HEALTHCARE
INFORMATION SYSTEMS, INC. TO PURCHASE THE REVENUE CYCLE MANAGEMENT
SERVICES**

RESOLUTION #24 – 418

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #24-061 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® RCM Services, for a monthly amount not to exceed 8.59% of net collections effective upon approval; and

WHEREAS, NextGen® RCM Services would provide management of claims through the Practice Management system as well as electronic payment posting and denial preparation and resolution for end users; and

WHEREAS, this solution instantly provides management of claims as well as electronic payment posting, denial preparation and resolution improving workflow, while optimizing patient safety and reducing financial waste; and

WHEREAS, the cost for this solution includes an annual amount not to exceed 8.59% of net collections; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #24-061 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® RCM services, for an annual amount not to exceed 8.59% of net collections.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-061 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® Revenue Cycle Management Services (RCM) solution, for an annual amount not to exceed 8.59% of net collections.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 08/19/24

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: None

Approved 08/21/24

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 51**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SUPPORTING A PAID PARENTAL
LEAVE POLICY FOR INGHAM COUNTY EMPLOYEES**

RESOLUTION #24 – 419

WHEREAS, parental leave of absence gives parents time off work to bond with their new child; and

WHEREAS, paid parental leave of absence is available to eligible Federal and State of Michigan employees;
and

WHEREAS, the Federal Employee Paid Leave Act (FEPLA) makes paid parental leave available to Federal employees with a qualifying birth of child or the placement of a child with an employee for adoption or foster care; and

WHEREAS, as a result, the Family and Medical Leave Act provisions were amended to provide up to 12 weeks of paid parental leave to covered Federal employees in connection with the birth or placement (for adoption or foster care) of a child occurring on or after October 1, 2020; and

WHEREAS, paid parental leave granted in connection with a qualifying birth or placement under FEPLA is substituted for unpaid FMLA leave and is available during the 12-month period following the birth or placement; and

WHEREAS, paid parental leave under FEPLA is limited to 12 work weeks and may be used during the 12-month period beginning on the date of the birth or placement involved; and

WHEREAS, within these 12 work weeks, paid parental leave is available as long as an employee has a continuing parental role with the child whose birth or placement was the basis for the leave entitlement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports the implementation of a paid parental leave policy for Ingham County employees.

BE IT FURTHER RESOLVED, that the Ingham County Policy Committee is directed to develop a Paid Parental Leave Policy for Ingham County employees for consideration by the Board of Commissioners.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 52**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN STATE UNIVERSITY TO
PROVIDE LAW ENFORCEMENT SERVICES**

RESOLUTION #24 – 420

WHEREAS, the Ingham County Sheriff’s Office has assisted Michigan State University with police services at events for more than 20 years; and

WHEREAS, the Ingham County Sheriff’s Office often collaborates regionally to provide public safety throughout our region; and

WHEREAS, the Ingham County Sheriff’s Office would like to enter into a 3-year contract to provide law enforcement services at events such as home football games and concerts; and

WHEREAS, there is no loss of patrol coverage since the Sheriff’s Office provides deputies on overtime; and

WHEREAS, there is no cost to Ingham County since the overtime is paid for by Michigan State University.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to enter into a contract with Michigan State University to provide law enforcement services at events.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 53**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETIRE AND REPLACE ICSO K9 SADIE

RESOLUTION #24 – 421

WHEREAS, the Ingham County Sheriff's Office has had, during Sheriff Scott Wriggelsworth's tenure as the Sheriff, a Canine Team; and

WHEREAS, Canine Sadie was a member of the Ingham County Sheriff's Office with her handler Sergeant Chad Doyle for the past 8 years where her duties entailed explosives detection and patrol work; and

WHEREAS, the Canine Team consisted of 4 canines assigned to road patrol that serve as a regional and Ingham County Jail asset; and

WHEREAS, Sergeant Chad Doyle and Canine Sadie assisted every agency within Ingham County; and

WHEREAS, Canine Sadie will be officially retired from the Ingham County Sheriff's Office on October 7, 2024, due to age; and

WHEREAS, the Sheriff's Office would like to transfer ownership of Canine Sadie to Sergeant Chad Doyle for \$1 to ensure she has an enjoyable retirement; and

WHEREAS, Ingham County gives up all ownership rights and any liabilities and responsibilities that pertain to Canine Sadie effective October 7, 2024; and

WHEREAS, the Sheriff's Office would like to purchase a new Canine through Shallow Creek Kennels and train the new Canine through the Oakland Police K-9 Academy; and

WHEREAS, the new Canine Team would be trained to detect firearms for detection in our schools and the public; and

WHEREAS, the Canine Team would also be trained in obedience, article search, area search, and tracking for suspects and missing persons, including children and adults.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the transfer of ownership of Canine Sadie to Sergeant Chad Doyle for \$1 effective October 7, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to purchase a Canine for an amount not to exceed \$9,200 using Sheriff's Office budget Special Units/Special Projects #10130110-967000 and K9 Donation Account #797-363020.

AUGUST 27, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to train the Canine and its handler with the Oakland Police K-9 Academy for a cost not to exceed \$5,000 using Sheriff's Office budget Special Units/Special Projects #10130110-967000 and K9 Donation Account #797-363020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with the resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 54**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR DELINQUENCY ATTORNEY SERVICES

RESOLUTION #24 – 422

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for juveniles, has contracted with attorneys; and

WHEREAS, the 2024 Budget approved by the Board of Commissioners, authorizes funds to contract with specific attorneys to provide legal representation; and

WHEREAS, the attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law, and a well-known reputation for zealously advocating for their clients; and

WHEREAS, Attorney Michael Van Huysse has been providing legal counsel for juvenile delinquency cases assigned to Judge Richard J. Garcia; and

WHEREAS, if authorized, the Circuit Court Juvenile Division would compensate Attorney Michael Van Huysse for providing legal representation for delinquency cases assigned to Judge Richard J. Garcia, effective August 1, 2024 through December 31, 2025 in the amount of \$1,389.41 per month, not to exceed \$6,947.05 for the calendar year 2024, and \$1,417.20 per month, not to exceed \$17,006.40 for the calendar year 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Van Huysse, for Judge Richard J. Garcia’s delinquency cases, at \$1,389.41 per month, not to exceed \$6,947.05 for the calendar year 2024, and \$1,417.20 per month, not to exceed \$17,006.40 for the calendar year 2025, effective August 1, 2024 through December 31, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 55**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE FUNDS TO PURCHASE A NEW TRANSPORT VEHICLE FOR
THE JUVENILE DIVISION**

RESOLUTION #24 – 423

WHEREAS, the Juvenile Division has two transport vehicles used to safely transport in-custody juveniles to and from the Ingham County Youth Center for purposes including (but not limited to): court hearings, medical/dental/mental health appointments, and in/out of state travel to other secure facilities and residential placements; and

WHEREAS, transport vehicles are also used by the Juvenile Division's Court Officer who makes considerable day to day travel in locating and serving notice to individuals named on legal documents issued by the Judges of the Family Division and assists Court Staff in conducting home visits when needed for the safety and well-being of the workers; and

WHEREAS, the use of transport vehicles significantly reduces public safety risks which are inherent to conducting community transports of in-custody youth from secure detention; and

WHEREAS, the Juvenile Division is requesting authorization to replace the 2013 Dodge Grand Caravan as it has chronic mechanical issues and repair costs far exceed the vehicle's current value; and

WHEREAS, the Juvenile Division's budget includes a line item for van replacement; and

WHEREAS, the funds deposited in this reserve come from the Child Care Fund's reimbursement for usage of each vehicle, transporting youth to and from community programs and services; and

WHEREAS, the current fund balance for this account is roughly \$216,111.24; and

WHEREAS, a request is made to purchase a MiDeal motor vehicle, 2024 Chrysler Pacifica Hybrid Touring, not to exceed \$52,398.00; and

WHEREAS, MiDeal is the State of Michigan's extended purchasing program which allows nonprofit organizations to benefit directly from the reduced cost of goods and services and indirectly eliminates the bidding process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of a new 2024 Chrysler Pacifica Hybrid Touring in an amount not to exceed \$52,398.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget transfers from the van replacement reserve in the 2024 Juvenile Division budget.

AUGUST 27, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 56**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH DBI FOR FURNISHING FOR THE
NEW OFFICE OF THE PUBLIC DEFENDER AT 2025 S. WASHINGTON STREET**

RESOLUTION #24 – 424

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, additional furnishings will be needed for added staff, break rooms and conference rooms; and

WHEREAS, the cost will be approximately \$94,199.77; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to DBI, 912 E. Michigan Avenue, Lansing, MI 48912, for the purchase of new furniture for the Office of the Public Defender for an amount not to exceed \$94,199.77.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 57**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF IT EQUIPMENT FOR THE OFFICE OF THE
PUBLIC DEFENDER**

RESOLUTION #24 – 425

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, the new office space must have IT equipment installed in order to be ready for the staff to move in; and

WHEREAS, the cost will be approximately \$58,312.66; and

WHEREAS, funds are available through the 2023-24 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of IT Equipment for the Office of the Public Defender including Network Switches, Wireless Access Points, UPS and PDUs, Security Cameras and a Video Server, not to exceed the amount of \$58,312.66.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 58**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH M & M MOVING AND STORAGE
FOR THE MOVE OF THE OFFICE OF THE PUBLIC DEFENDER**

RESOLUTION #24 – 426

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, the current offices and furniture must be moved to the new location; and

WHEREAS, the cost will be approximately \$7,200-7,680; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to M & M Moving and Storage, 800 E. St. Joseph St., Lansing MI 48912, to move the Office of the Public Defender from their current office at 320 N. Washington Square, Lansing, MI, to their new office at 2025 S. Washington St., Lansing, MI for an amount not to exceed \$7,680.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

**ADOPTED – AUGUST 27, 2024
AGENDA ITEM NO. 59**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADDITIONAL JUSTICE MILLAGE PROGRAMMING FUNDS FOR INDIGENT ELECTRONIC MONITORING USERS TO MAINTAIN SERVICES THROUGH DECEMBER 31, 2024 AND TO PROVIDE NOTICE TO JUDICIAL SERVICES GROUP, LTD. THAT ADDITIONAL FUNDS ARE AVAILABLE

RESOLUTION #24 – 427

WHEREAS, Resolution #19-393 adopted September 24, 2019 by the Board of Commissioners authorized entering a contract with Judicial Services Group, Ltd. (JSG) to provide electronic monitoring (EM) services for indigent users for an initial three-year performance period effective December 1, 2019 through December 1, 2022 followed by two one-year automatic renewal periods not to exceed December 31, 2024; and

WHEREAS, this contract provides that upon exhaustion of the annual budgeted and subsequently approved additional funds during any given year, JSG is required to cease performing services for the remainder of the year, unless or until JSG is notified in writing that additional funding is available to continue services for indigent users; and

WHEREAS, Resolution #21-649, adopted December 14, 2021, approved \$400,000 in Justice Millage Programming funds for 2024 indigent EM services; and

WHEREAS, the ongoing impact of COVID-19 continues to result in high utilization of EM services, exhausting the available Justice Millage funds in August of 2024; and

WHEREAS, EM has proven to be both effective and cost-efficient; and

WHEREAS, additional EM funding up to \$275,000 from the Justice Millage fund balance is now needed to ensure that services continue through December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes additional funds in an amount not to exceed \$275,000, for an overall 2024 total of \$675,000 and authorizes providing JSG written notice that additional funds amounting to \$275,000 are available for EM services through December 31, 2024.

BE IT FURTHER RESOLVED, that these supplemental funds will come from the Justice Millage funds balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2024 budget.

AUGUST 27, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Cahill, Maiville, Schafer
Nays: None **Absent:** Trubac, Johnson **Approved 08/15/24**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/21/24**

Adopted as a part of the consent agenda.

AUGUST 27, 2024 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Lawrence moved to appoint Richard Enty as the LEAP Representative on the Broadband Task Force, to reappoint Ayanna Neal to the Community Corrections Advisory Board, and to reappoint Georgia Arnold and Tirstan Walters to the Equal Opportunity Committee. Commissioner Peña supported the motion.

The motion carried unanimously. Absent: Commissioners Tennis and Trubac.

PUBLIC COMMENT

Sarah Lurie, Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) Chief Executive Officer, stated on behalf of their organization, they were profoundly grateful for the support of the Board of Commissioners on Agenda Item No. 32, which allowed the CMHA-CEI to continue efforts to develop a crisis center for the Capital Area.

COMMISSIONER ANNOUNCEMENTS

Commissioner Cahill stated that Unity in the Community was really well done and they attended with Commissioner Pawar, and had been able to dunk Commissioner Johnson, who was in the dunk tank.

Commissioner Polsdofer stated, on behalf of Ingham County 9-1-1, that there would be a pop-up bake sale on September 12, 2024 from 11:00 a.m. to 2:00 p.m. at 710 East Jolly Road and the proceeds would go to Lansing Out of the Darkness Walk to Fight Suicide. Commissioner Polsdofer further stated the walk was taking place on September 21, 2024 at 11:00 a.m. at the Adado Riverfront Park in Lansing.

Commissioner Johnson apologized for being late, but they had been in a meeting with Kris Drake, CHC Executive Director, Dr. Adenike Shoyinka, Medical Health Officer, and the accountants who had been hired to look into the CHC finances. Commissioner Johnson further stated that it was an interesting meeting, they had received some good information, and had business cards for the accountants if any Commissioners wanted one.

Commissioner Schafer thanked Williamston Scouting Troop #63 for their attendance and stated that Agenda Item No. 39, a Resolution to Authorize a Contract Amendment for the Red Cedar River Multi-Jurisdictional Clearing Project, would help continue to clear the Red Cedar River, and that Troop #63 had been instrumental in helping to clear the river in preparation for the Red Cedar Days event. Commissioner Schafer further stated that Troop #63 would be present at the event, which was on September 8, 2024 from 12:00 p.m. to 4:00 p.m., to lead people down the river.

Commissioner Peña stated the Cristo Rey Church in South Lansing was holding a senior luncheon around noon on Wednesday, September 4, 2024 and it was open to all.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Morgan moved to pay the claims in the amount of \$26,275,762.25. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners Tennis and Trubac.

Adjournment

The meeting was adjourned at 7:01 p.m.

AUGUST 27, 2024 REGULAR MEETING

Attachment A: Letter Read by John Erhardt

AUGUST 27, 2024 REGULAR MEETING

Attachment B: Overview of Williamston Scouting Troop #63



3209 W. Michigan Ave. Lansing, Michigan 48917

NOTICE OF INTENT TO PREPARE A MASTER PLAN
LANSING CHARTER TOWNSHIP, INGHAM COUNTY, MICHIGAN

August 26, 2024

On behalf of the Lansing Charter Township Planning Commission and in accordance with the requirements of the Michigan Planning Enabling Act, PA 33 of 2008, as amended, this letter is to notify you that Lansing Charter Township has begun preparations to update its Master Plan. This plan will incorporate the most recent decennial census data, up-to-date local data, and studies completed in the last 10 years that impact the relevancy of the 2010 Master Plan.

When the draft plan is approved for release, we will forward a copy to you as required by the aforementioned Act. We would appreciate your comments regarding the plan's content and how you feel it may affect planning efforts in your community or potential coordinated planning or capital improvement projects. We plan to distribute the draft electronically. Please let us know if you request a printed copy. There will also be copies available in the Township Clerk's Office for review.

Lansing Charter Township thanks you in advance for your cooperation and assistance.

Please direct any correspondence or questions to:

Daniel L. Richards
Community Development Director/
Zoning Administrator
Charter Township of Lansing

Phone: 517-485-3510
Cell: 517-599-1647
Fax: 517-482-3869

Supervisor/Assessor
485-2272

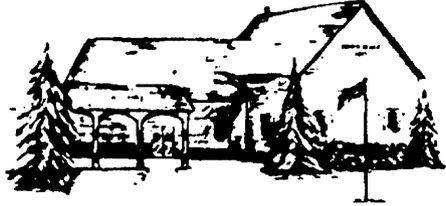
Clerk Department
485-4063

Fire Department
485-5443

Treasurer
485-7115

Planning & Community Development
485-3510

Police Department
485-1700



AURELIUS TOWNSHIP

Ingham County
1939 S. Aurelius Road • Mason, Michigan 48854-9729
(517) 628-2093 • Fax (517) 628-3989
Website: www.aureliustwp.org

September 11, 2024

Ingham County Board of Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854

RE: Notice of Adopted Plan

To whom this may concern:

The Aurelius Township Planning Commission and Board of Trustees have approved and adopted an updated Aurelius Township Master Plan. The purpose of this mailing is to forward you a copy of the Plan in accord with the Michigan Planning Enabling Act (Act 33 of 2008), as amended.

The updated Master Plan is available at our website, www.aureliuswp.org.

Thank you for your interest.

Sincerely,

Sarah Ricketts, Secretary
Aurelius Township Planning Commission

**RESOLUTION
OPPOSING THE USE OF STATE LANDS BY CAMP GRAYLING BY PERMIT
09122024 - CG/DNR**

WHEREAS, The Michigan Department of Natural Resources (DNR) and the Michigan National Guard (MNG) have signed a Memorandum of Understanding (MOU) which will allow the MNG to use up to 52,000 acres of state land by way of permits over the next five years and beyond and;

WHEREAS, Crawford County depends on the amount of accessible state land for our tourism industry and the MNG has yet to demonstrate that the additional acreage is needed on top of the existing 230 square miles and;

WHEREAS, the permit process as outlined in the MOU and as provided by law does not allow for the opportunity for the public to make comment or have input and;

WHEREAS, the proposed uses on these lands will disrupt the peaceful enjoyment of the natural resources available in Crawford County, reducing tourism and negatively impacting the local businesses and;

WHEREAS, the proposed expansion of Camp Grayling’s use of state lands is directly contrary to the Mission Statement of the DNR and;

NOW, THEREFORE, BE IT RESOLVED, that the Crawford County Board of Commissioners opposes the MOU and allowing the military uses of state lands by permit to be issued to the MNG, defense contractors, affiliates, or proxies, or the usage of electronic or electromagnetic devices, of unknown risk where the public recreates, to the wildlife, or the environment and;

BE IT FURTHER RESOLVED, that the Crawford County Board of Commissioners urge the Governor and the DNR Director to immediately terminate the MOU as provided for in that agreement and;

BE IT FURTHER RESOLVED, that this Board directs the clerk to forward a copy of this resolution to State Senator Michele Hoytenga, State Representative Ken Borton, DNR Director Scott Bowen, Governor Gretchen Whitmer, and the Michigan Association of Counties.

APPROVED AS TO FORM

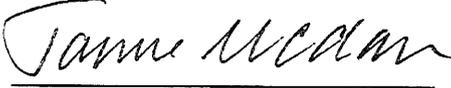
| | | | |
|------------------------|--------------------|---------------------|-----|
| Commissioner Jamison | Yes | Commissioner Kraycs | Yes |
| Commissioner Frederick | Yes | Commissioner Powers | Yes |
| Commissioner Goscicki | Yes | Commissioner Moore | Yes |
| | Commissioner Lewis | Yes | |

ADOPTED DATE: September 12, 2024

I, Jamie McClain, Clerk of the Crawford County Board of Commissioners and Clerk of the County of Crawford, do hereby certify that the above Resolution was duly adopted by the said Board on September 12, 2023.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County and Court at Grayling, Michigan, on this 12th day of September, 2024.


Laurie Jamison, Chair
Crawford County Board of Commissioners


Jamie L. McClain
Clerk/ROD



AGENDA ITEM# 4

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

August 30, 2024

Dear Family Court Judges, Family Court Administrators and County Treasurers:

The Youth Rehabilitation Services Act, MCL 803.301 et seq., requires the Michigan Department of Health and Human Services (MDHHS) "prescribe the liability of counties for the cost of services for state wards." **The department has determined that the attached rates will be effective for calendar year 2025, effective January 1, 2025.** These rates shall remain in effect until the next scheduled revision in 2026.

Each county will continue to be charged one-half of the appropriate per diem costs for care provided to a state ward. There is no chargeback for Title IV-E funded youth placements.

The department is making every effort to contain the cost of care for youth placed in state facilities while ensuring the provision of quality care. Medical costs incurred for individual youth that are over and above routine medical care will continue to be billed directly and are not included in the per diem cost. Routine medical care consists of services such as routine physical exams, dental exams, first aid and over the counter medications for common ailments. Any non-routine medical costs for an individual youth will be billed to the county court with jurisdiction over the youth's commitment to MDHHS under the Youth Rehabilitation Services Act. This practice is consistent with MCL 803.305(1), which requires that "the county from which the public ward is committed is liable to the state for 50 percent of the cost of his or her care". Attributing non-routine medical costs to the county of commitment will help lower the daily cost for all youth and assign additional medical costs only to the youth in need of such services.

For questions regarding chargeback rates, please contact Holly Force at (517) 335-3489.

Sincerely,

Holly L. Force

Holly L. Force, Division Director, Juvenile Justice
Children's Services Administration

Attachment

c: MDHHS Local Office Directors

STATE WARD CHARGEBACK RATE

Calendar Year 2025

| PROGRAM | COST PER CHILD PER DAY | CHARGEBACK RATE NON-TITLE IVE |
|---------------------|------------------------|-------------------------------|
| Shawono | \$440.34 | \$220.17 |
| Bay Pines | \$492.23 | \$246.12 |
| Foster Family Homes | | \$ 19.12 |
| | | |

Note: Care for state wards placed in private childcaring institutions and county detention facilities will be charged at one-half the actual amount paid.



CITY OF EAST LANSING
The Home of Michigan State University

AGENDA ITEM#

5

September 9, 2024

Mr. Ryan Sebolt
Chairperson
Ingham County Board of Commissioners
PO. Box 319
Mason, MI 48854

Notice of Public Information Meeting

Dear Mr. Sebolt:

Pursuant to Public Act 57 of 2018, the purpose of this letter is to inform you that the East Lansing Downtown Development Authority (DDA) will hold an Informational Meeting on Thursday, September 26, 2024, at 12:00 p.m. at the 325 E. Grand River Ave., Room 300, East Lansing, MI 48823.

If entering from Grand River Ave: Take the elevator to Floor 3.

If entering from the parking garage: Take the elevator to Floor 2 and the skywalk leads you to Floor 3 of City Center. **YOU ARE HERE** on the attached map. Turn right to arrive at The 300 Room.

This meeting will be to share projects completed over the last fiscal year and discuss future plans in the DDA district. More information is available at <https://www.cityofeastlansing.com/370/Downtown-Development-Authority>

Please feel free to contact me if you have any questions.

Sincerely,

Heather L. Pope
Community & Economic Development Administrator
(517) 319-6877
hpope@cityofeastlansing.com

Welcome to Floor 3 MSU Innovation Center

300 Room

301 East Lansing TIC

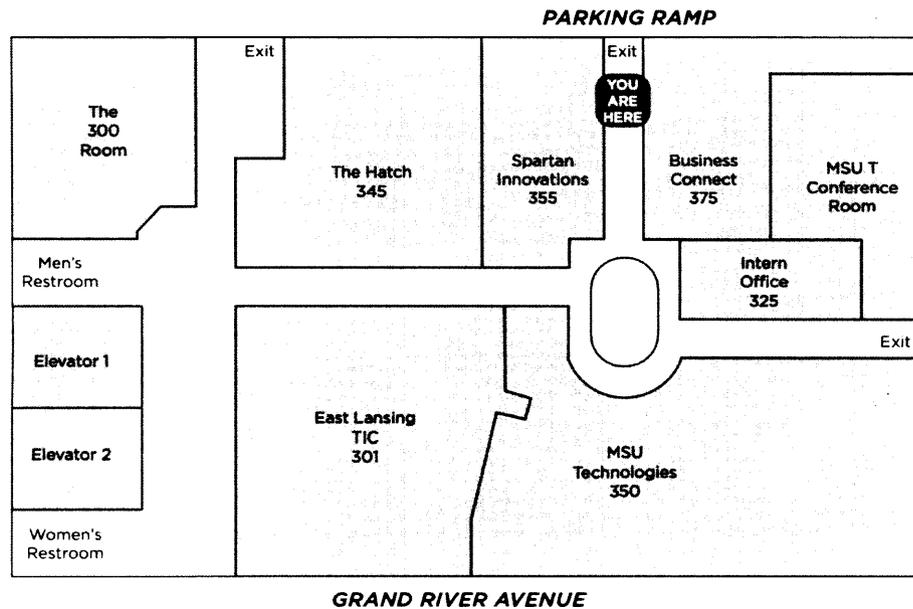
325 Intern Office

345 The Hatch

350 MSU Technologies

355 Spartan Innovations

375 MSU Business-CONNECT



Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION FOR PUBLIC COUNTY ROAD ACCEPTANCE
OF THE EXTENSION OF SIRHAL DRIVE**

RESOLUTION #24 –

WHEREAS, the Road Department currently certifies Sirhal Drive, east of East Brookfield Drive in Section 17 of Meridian Township, Ingham County, Michigan; and

WHEREAS, during the site plan process, the proprietor of the Woodward Way Apartments development at 2720-2780 Sirhal Drive requested the extension of the public road to serve the property; and

WHEREAS, the proprietor has provided a Warranty Deed for the road dated January 3, 2022; and

WHEREAS, the proprietor is requesting the acceptance of a 264-foot (0.05 mile) extension of Sirhal Drive as a public road, commencing at a point 685 feet east of East Brookfield Drive and terminating at the east end of the cul-de-sac constructed as part of the Woodward Way Apartments development, resulting in a total public road length of 949 feet (0.18 miles); and

WHEREAS, the extension of Sirhal Drive meets Road Department procedures and guidelines and all construction was in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, the extension of Sirhal Drive is located within right-of-way under county control, intended for public road purposes, and is currently open to automobile traffic; and

WHEREAS, the Road Department recommends acceptance of the extension of Sirhal Drive as a public road, effective upon the adoption of this resolution and prior to the annual Act 51 certification deadline of December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners acknowledges that the extension of Sirhal Drive, located in Section 17 of Meridian Township, is located within right-of-way under county control for public road use and was open to automobile traffic prior to December 31, 2024.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUPPORT SAFE ROUTES TO SCHOOL
PROGRAM FUNDING APPLICATION**

RESOLUTION #24 –

WHEREAS, the Safe Routes to School (SRTS) program is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston, in partnership with the Road Department, wish to apply for funding through the SRTS program to construct certain infrastructure projects throughout Williamstown Township and the City of Williamston including a pedestrian pathway, crosswalks, and related improvements, to enable and encourage children to safely walk and bike to school; and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston accept responsibility to fund, design, construct, and maintain the proposed infrastructure for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration, and the Road Department; and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston attest to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns; and

WHEREAS, Williamstown Township, Williamston Community Schools, and the City of Williamston commit to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding; and

WHEREAS, MDOT requires a formal commitment from Ingham County, on behalf of the Ingham County Road Department (Act 51 eligible agency), to receive these funds and implement the infrastructure project on behalf of Williamstown Township, Williamston Community Schools, and the City of Williamston.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Neal Galehouse, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to request Safe Routes to School funding and act as the applicant’s agent during the project development.

BE IT FURTHER RESOLVED, that if the application is successful and the SRTS project receives funding, a subsequent resolution will follow to accept the funding and secure the proper agreements to implement the project.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A YIELD SIGN TRAFFIC CONTROL ORDER FOR THE SKEWED
INTERSECTION OF DEXTER TRAIL AND MILNER ROAD**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the skewed intersection of Dexter Trail and Milner Road located in Section 9 of Stockbridge Township and determined a yield sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a yield sign to be installed on the northbound leg of Milner Road, dictating that northbound traffic on Milner Road yield to eastbound and westbound traffic on Milner Road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a yield sign for northbound traffic on Milner Road at the skewed intersection of Dexter Trail and Milner Road, located in Section 9 of Stockbridge Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CONGRATULATING NANCY WEBB,
WEBBERVILLE'S 2024 CITIZEN OF THE YEAR**

RESOLUTION #24 –

WHEREAS, Nancy Webb has been selected as the 2024 Webberville Citizen of the Year; and

WHEREAS, Nancy's devotion for the Webberville community is emphasized by the countless hours she dedicates to numerous boards and organizations both past and present; and

WHEREAS, she has held the position of President of Webberville Women's Advance Club, Treasurer of Webberville Friends of the Library and organizes the hat, mitten, and scarf drive annually to benefit the Webberville Food Bank; and

WHEREAS, she has also served as the Treasurer of the Webberville Garden Club, member of the Webberville United Methodist Church, Vice-President of the Webberville United Methodist Women in Faith, founding member of the Keeping Faith Music Group where she participates as the keyboard player; and

WHEREAS, for the past 25 years, Nancy has assembled the historical display in the Webberville Cultural Center; and

WHEREAS, she volunteers on many projects such as leading the drive for back to school supplies for Webberville Schools, the sock drive for Webberville Food Bank, organizes the annual Salvation Bell Ring during the holiday season on behalf of the church; and

WHEREAS, Nancy also retired from her position at Webberville Elementary School where she spent 36 years as a Teacher.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Nancy Webb on being selected as the 2024 Webberville Citizen of the Year.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Nancy for her commitment and contributions to the Webberville community and for making a difference in the lives of the residents of Ingham County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING CRAIG WHITFORD AS THE RECIPIENT OF THE 2024 HISTORICAL SOCIETY OF MICHIGAN'S LIFETIME ACHIEVEMENT AWARD

RESOLUTION #24 –

WHEREAS, the Historical Society of Michigan, established in 1828, is Michigan's oldest cultural organization which helps connect Michigan's past to its residents and organizations; and

WHEREAS, the Historical Society of Michigan's awards programs ensure that the people and organizations that preserve and promote Michigan's rich history receive acclaim for their contributions; and

WHEREAS, the annual State History Awards recognize people, programs, and publications that have furthered the understanding and appreciation of history throughout the state; and

WHEREAS, the Lifetime Achievement award recognizes an individual person's body of work over a span of years in the collection, preservation, and/or promotion of state and/or local history; and

WHEREAS, Craig Whitford who has been actively involved with the Historical Commission since May of 2002, has been selected as the recipient of the 2024 Lifetime Achievement award.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, join the Historical Commission in honoring Craig Whitford as the recipient of the Historical Society of Michigan's 2024 Lifetime Achievement Award.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates Craig's dedication to promoting and preserving the history of Ingham County and congratulates him on receiving this well-deserved award.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE INFORMACAST SUPPORT
SUBSCRIPTION**

RESOLUTION #24 –

WHEREAS, Informacast is an internal emergency notification platform used to notify staff of situations in their locations; and

WHEREAS, support for this system needs to be renewed in order to allow updates and efficient use of the product; and

WHEREAS, the renewal is quoted under the State of Michigan MiDeals contract; and

WHEREAS, the contract amount is available in the 2024 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize the renewal of the Informacast support subscription from CDWG in the amount not to exceed \$31,000 for 3 years.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Contract Maintenance Fund (636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR
INGHAM COUNTY 9-1-1 CALL CENTER AC UPGRADES**

RESOLUTION #24 –

WHEREAS, due to their age and increased maintenance requirements, it has been determined that replacing the 9-1-1 Dispatch Center AC units is necessary to ensure continuous, reliable operations at the 9-1-1 Center; and

WHEREAS, Hedrick Associates, a vendor listed under the MiDeals cooperative agreement, submitted a proposal for the replacement of the two Liebert PDX Air-Cooled Systems at the 9-1-1 Center; and

WHEREAS, the Ingham County Purchasing Policy permits the use of MiDeals cooperative agreements, thereby exempting this project from the requirement to obtain three competitive quotes; and

WHEREAS, the total cost for replacing the two Liebert PDX Air-Cooled Systems is \$310,664, with a recommended 10% contingency to cover any unforeseen expenses, bringing the total project cost to not exceed \$341,730.40; and

WHEREAS, funds for this project are available in the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance; and

WHEREAS, the Ingham County Facilities Department recommends entering into an agreement with Hedrick Associates to carry out the necessary upgrades.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Hedrick Associates for the replacement of the two Liebert PDX Air-Cooled Systems at the Ingham County 911 Call Center.

BE IT FURTHER RESOLVED, that the total cost of the project, including a 10% contingency, shall not exceed \$341,730.40.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts or documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR THE INSTALLATION AND MAINTENANCE OF AN ADDITIONAL UNINTERRUPTED POWER SUPPLY (UPS) AT THE 9-1-1 CENTER

RESOLUTION #24 –

WHEREAS, the uninterrupted power supply (UPS) at the 9-1-1 Center is a critical component for ensuring continuous operation of essential equipment during power outages, allowing for seamless switching to generator backup without interruption; and

WHEREAS, the current UPS capacity at the 9-1-1 Center requires expansion to maintain reliability and functionality of the emergency systems in place; and

WHEREAS, Hedrick Associates, a vendor listed under the MiDeals cooperative agreement, submitted a proposal for the installation and maintenance of an additional UPS at the 9-1-1 Center; and

WHEREAS, the Ingham County Purchasing Policy permits the use of MiDeals cooperative agreements, thereby exempting this project from the requirement to obtain three competitive quotes; and

WHEREAS, the proposed cost for this installation and maintenance is not to exceed \$119,058, and a 10% contingency is recommended, bringing the total project cost to an amount not to exceed \$130,963.80; and

WHEREAS, the necessary funds for this project are available in the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance; and

WHEREAS, it is in the best interest of Ingham County to ensure the continued reliable operation of the 9-1-1 Center by authorizing this agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Hedrick Associates for the installation and maintenance of an additional UPS at the 9-1-1 Center, for a total project **cost** not to exceed \$130,963.80.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments for this purpose.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDGUARD FIRE & SECURITY INC. FOR MONITORING, WARRANTY, AND INSPECTION SERVICES OF THE FIRE PANELS AT THE GRADY PORTER BUILDING AND VETERANS MEMORIAL COURTHOUSE

RESOLUTION #24 –

WHEREAS, the fire panels installed at the Grady Porter Building and Veterans Memorial Courthouse have a proprietary communication system with RedGuard Fire & Security Inc.; and

WHEREAS, the services included in this contract encompass daily monitoring, alerts for any malfunctions, yearly inspection of equipment, and a five-year extended warranty service; and

WHEREAS, the monthly monitoring service will be \$103, and the yearly inspection will be \$3,385, resulting in a total not-to-exceed amount of \$22,805 over the contract term; and

WHEREAS, funds are available in the maintenance contractual 931100 line item to cover the cost of this agreement; and

WHEREAS, the Facilities Department recommends entering into an agreement with RedGuard Fire & Security Inc. to ensure the safety and proper functioning of the fire panels at the Grady Porter Building and Veterans Memorial Courthouse.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with RedGuard Fire & Security Inc. for the daily monitoring, alerts for any malfunctions, yearly inspection of equipment, and a five-year warranty service of the fire panels at the Grady Porter Building and Veterans Memorial Courthouse.

BE IT FURTHER RESOLVED, that the total cost of services shall not exceed \$22,805 over the contract term.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents after review by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SIEMENS INDUSTRY, INC. FOR
THE MAINTENANCE AND INSPECTION OF THE FIRE ALARM SYSTEM AT THE INGHAM
COUNTY JUSTICE COMPLEX**

RESOLUTION #24 –

WHEREAS, the fire alarm system at the Ingham County Justice Complex is a critical component for ensuring the safety and security of the facility and its occupants; and

WHEREAS, Siemens Industry, Inc. has provided a proposal under Sourcewell Contract #030421-SIE, with Ingham County as a member (#36494), to perform necessary services, including 100% annual inspections, sensitivity testing, semi-annual battery load testing, Central Station alarm verification, and firmware checks as required by NFPA 72 guidelines; and

WHEREAS, the contract with Siemens Industry, Inc. will cover a three-year period, beginning August 1, 2024, and ending July 31, 2027, with an annual cost of \$10,043.03, for a total amount not to exceed \$30,129.09 over the three-year term; and

WHEREAS, funds are available in the Justice Complex maintenance contractual line item to cover the cost of this agreement; and

WHEREAS, the services provided by Siemens Industry, Inc. are essential to maintaining the fire alarm system in compliance with safety regulations and ensuring the ongoing protection of the Justice Complex.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract with Siemens Industry, Inc. under the terms of Sourcewell Contract #030421-SIE for the maintenance and inspection of the fire alarm system at the Ingham County Justice Complex, for a total amount not to exceed \$30,129.09 over the three-year term.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents after review by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO CAPITAL ASPHALT FOR CORRECTIVE ACTION TO ADDRESS PERMIT VIOLATION

RESOLUTION #24 –

WHEREAS, the Ingham County Road Department (ICRD) identified a permit violation at 1331 Kelly Road in Section 24 of Vevay Township when a 4-inch plastic pipe was installed under a new driveway without ICRD authorization; and

WHEREAS, a permit was subsequently issued on May 2, 2024, directing the removal and replacement of the 4-inch plastic pipe with a 12-inch corrugated metal pipe within 30 days; and

WHEREAS, the property owner was provided an additional 30 days, via a letter sent on June 24, 2024, to comply with the permit requirements, with the understanding that the ICRD would take corrective action at the owner's expense if the issue was not resolved; and

WHEREAS, no corrective action was taken by the property owner, so the Purchasing Department solicited quotes for the necessary corrective actions including removal of the plastic pipe, replacement with a corrugated metal pipe, and resurfacing of the driveway section removed in process of the work; and

WHEREAS, three quotes were received, the lowest of which was provided by Capital Asphalt in the amount of \$5,721.92; and

WHEREAS, the Road Department requests to execute a purchase order with Capital Asphalt for the cost of the corrective actions; and

WHEREAS, in accordance with ICRD policy, the cost of the corrective action will be paid by Vevay Township and assessed through the Township against the property taxes of the owner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the quote and authorizes a purchase order to:

Capital Asphalt located at 3888 S. Canal Road, Lansing, Michigan 48917 for the corrective action including removal of the plastic pipe, replacement with a corrugated metal pipe, and resurfacing of the driveway section removed in process of the work required to address the permit violation at 1331 Kelly Road.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CERTIFYING REPRESENTATIVES FOR THE MERS 2024 RETIREMENT
CONFERENCE**

RESOLUTION #24 –

WHEREAS, the Municipal Employees' Retirement System (MERS) will hold their Annual Retirement Conference October 10 – 11, 2024; and

WHEREAS, the governing body of each member municipality must certify an employee delegate who has been nominated and elected by the other employee members, and appoint an officer delegate of the governing body; and

WHEREAS, funds previously anticipated to be necessary for 2024 MERS Retirement Conference expenses are included in the fiscal year 2024 Human Resources Department budget.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County Representatives for the MERS Annual Conference:

Employee Delegate: Desiree Cook, Network Administrator

One Alternate Employee Delegate: Dominick Pecora, 911-Dispatcher
(In Order of Highest to Lowest Paige Crawford, Benefits Administrator
Number of Votes Received) Amy Liston, Investigator/Facilitator, FOC

Officer Delegate: Renee Bockes, Deputy HR Director

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR ICEA COUNTY
PROFESSIONAL UNIT EMPLOYEES**

RESOLUTION #24 –

WHEREAS, the ICEA County Professional Unit collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this agreement includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in this groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

| <u>Position No.</u> | <u>Position Title</u> | <u>Action</u> |
|---------------------|------------------------------|---------------------------------|
| 601015 | Community Epidemiologist | Move from Co Pro 8 to Co Pro 9 |
| 601471 | Community Epidemiologist | Move from Co Pro 8 to Co Pro 9 |
| 601470 | Sr. Community Epidemiologist | Move from Co Pro 9 to Co Pro 10 |

| <u>Position Title</u> | <u>2024</u> <u>Current Grade, Step 5</u> | <u>2024</u> <u>Proposed Grade, Step 5</u> | <u>Difference</u> |
|------------------------------|---------------------------------------------|----------------------------------------------|-------------------|
| Community Epidemiologist | Co Pro 8: 79,657.39 | Co Pro 9: 87,119.20 | 7,461.81 |
| Community Epidemiologist | Co Pro 8: 79,657.39 | Co Pro 9: 87,119.20 | 7,461.81 |
| Sr. Community Epidemiologist | Co Pro 9: 87,119.20 | Co Pro 10: 94,094.34 | 6,975.14 |

TOTAL: \$21,898.76

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN INGHAM COUNTY HUMAN RESOURCES DEPARTMENT AND TRI-COUNTY OFFICE ON AGING FOR THE PROVISION OF ERGONOMIC ASSESSMENT SERVICES

RESOLUTION #24 –

WHEREAS, the Tri-County Office on Aging requires ergonomic assessment services for its personnel; and

WHEREAS, the County has proposed to provide the Tri-County Office on Aging the ergonomic assessment services which the Office on Aging requires; and

WHEREAS, the Tri-County Office on Aging accepts the County's proposal, subject to the terms and conditions of this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract to be executed for the Ingham County Human Resources Department to provide the Tri-County Office on Aging with ergonomic assessment services from October 1, 2024 through September 31, 2025 with an option to extend the contract for one (1) additional twelve month period.

BE IT FURTHER RESOLVED, that the Office on Aging shall compensate the County for ergonomic assessment services performed, at the rate of \$68.72 per hour, in a total amount not to exceed \$2,000 for the term of this Agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR UAW TOPS UNIT
EMPLOYEES**

RESOLUTION #24 –

WHEREAS, the UAW TOPS Unit collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this document includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in this group.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

| <u>Position No.</u> | <u>Position Title</u> | <u>Action</u> |
|---------------------|-------------------------------------------------------------|--------------------------|
| 601154 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |
| 601157 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |
| 601221 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |
| 601223 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |
| 601155 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |
| 601160 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |
| 601222 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |
| 601225 | Family/Child /Infant Advocate to Community Health Worker | Move from UAW D to UAW F |

| <u>Position Title</u> | <u>Current Grade, Step 5</u> | <u>2024 Proposed Grade, Step 5</u> | <u>2024 Difference</u> |
|-------------------------|------------------------------|----------------------------------------|----------------------------|
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |

| | | | |
|-------------------------|------------------|------------------|--------------|
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |
| Community Health Worker | UAW D: 44,939.95 | UAW F: 50,645.23 | 5,705.28 |
| TOTAL: | | | \$ 45,642.24 |

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

COUNTY OF INGHAM BOARD OF COMMISSIONERS
STATE OF MICHIGAN

RESOLUTION NO. _____
RESOLUTION AUTHORIZING REIMBURSEMENT
OF EXPENSES FROM BOND PROCEEDS

Minutes of a regular meeting of the Board of County Commissioners of the County of Ingham held in the City of Mason, Michigan, on _____, 2024, at _____ p.m., local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, the County of Ingham (the "County") to design, acquire, and construct lake level improvements to Lake Lansing and such other capital improvements as the County shall determine to make (the "Project").

WHEREAS, the County Board of Commissioners (the "Board") has determined that it would be necessary to borrow money and for a special assessment district to issue its lake level bonds (the "Bonds") to finance a portion of the Project; and

WHEREAS, the County has named the County Road Department acting through it director as the delegated authority for the project; and

WHEREAS, the County, the delegated authority or special assessment district may proceed with the Project prior to the issuance of the Bonds and incur capital expenditures for the Project prior to the issuance of the Bonds, and desires to be reimbursed for such expenditures from the proceeds of the Bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. The County confirms the designation of the Director of the County Road Department as the delegated authority for the Project.
2. The County, the delegated authority or special assessment district may proceed to finance the improvements using available funds of the County from the Capital Improvement Fund, which is a fund for the payment of capital improvement expenses, the General Fund, which is a fund for the payment of the general and operating expenses of the County, and other funds of the County.
3. At such time as the County issues the Bonds for the long-term financing of the Project, the County shall be reimbursed for its expenditures for the Project out of the proceeds of the Bonds.

4. The amount of capital expenditures for which the County will seek reimbursement from the proceeds of the Bonds is estimated not to exceed \$2,000,000.

5. The Board declares its official intent to issue the Bonds to finance a portion of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County’s advances for the Project as anticipated by this resolution. This resolution and the expression of intent to seek reimbursement from future proceeds of the Bonds is intended to satisfy the requirements of Section 1.150 2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

6. The County Administrator is authorized to make additional declarations of intent to seek reimbursement from proceeds of Bonds for any capital improvements the County may make prior to the issuance of the Bonds for the long term financing of the Project.

7. At such time as the County issues the Bonds for the long-term financing of the Project, the County shall be reimbursed for its expenditures for the Project out of the proceeds of the Bonds.

8. All existing or previous resolutions and parts of resolutions, insofar as they may conflict with the provisions of this resolution, are hereby rescinded to the extent necessary to avoid such conflict.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Dated: _____, 2024

Barb Byrum, County Clerk

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of the County of Ingham, State of Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2024

Barb Byrum, County Clerk

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO IMPLEMENT A HIRING FREEZE ON GENERAL FUND POSITIONS AND POSITIONS THAT COULD HAVE A NEGATIVE IMPACT ON THE GENERAL FUND

RESOLUTION #24 –

WHEREAS, the Ingham County 2025 General Fund projected budget faced a significant shortfall due to increased personnel reclassification costs, projected shortfalls in special revenue funds that will require General Fund transfers, and other operating increases; and

WHEREAS, to balance the 2025 General Fund budget, the Controller's Recommended Budget implements a hiring freeze for General Fund positions and special revenue funds that could negatively impact the General Fund; and

WHEREAS, the hiring freeze would include the creation of new positions and filling positions that are currently vacant, or become vacant in the future; and

WHEREAS, this resolution would not alter or affect the budget reduction measures implemented to the 511 Fund through the passage of Resolution #24-404; and

WHEREAS, exemptions to the hiring freeze will be addressed on a case-by-case basis, with exemption requests submitted to the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby implement a hiring freeze on General Fund positions and special revenue fund positions that could negatively impact the General Fund effectively upon the passage of this resolution.

BE IT FURTHER RESOLVED, that the hiring freeze would include the creation of new positions and filling positions that are currently vacant, or become vacant in the future.

BE IT FURTHER RESOLVED, that this resolution would not alter or affect the budget reduction measures implemented to the 511 Fund through the passage of Resolution #24-404.

BE IT FURTHER RESOLVED, that exemptions to the hiring freeze will be addressed on a case-by-case basis, with exemption requests submitted to the County Services and Finance Committees.

BE IT FURTHER RESOLVED, that the hiring freeze will remain in effect until December 31, 2025.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Schafer

Nays: None

Absent: Ruest

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE EMERGENCY FUNDING FOR PERMANENT SUPPORTIVE HOUSING PROGRAM SERVICES UNDER THE INGHAM COUNTY CONTINUUM OF CARE

RESOLUTION #24 –

WHEREAS, Resolution #22-211 allocated \$9,000,000 in American Rescue Plan funds to the Ingham County Housing Trust Fund (HTF); and

WHEREAS, approximately \$455,000 of available ARPA funds remain unobligated; and

WHEREAS, the HTF Committee has received over \$1,100,000 in requests for supportive housing services, eviction prevention, and additional resources to serve populations at high risk of homelessness; and

WHEREAS, after careful review, the HTF Committee recommends the Ingham County Board of Commissioners approve an emergency amount of \$50,000 of unobligated ARPA funds for the Permanent Supportive Housing Program administered by the Lansing Housing Commission under the Ingham County Continuum of Care, which provides supportive services for 23 disabled households who have experienced chronic homelessness; and

WHEREAS, current funding for this program have been diverted as of August 31, 2024, and the Permanent Supportive Housing Program will continue to face a gap of \$50,000 annually over the next three years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves \$50,000 of Housing Trust Fund unobligated ARPA dollars to the Lansing Housing Commission to maintain services for households served through the Permanent Supportive Housing Program.

BE IT FURTHER RESOLVED, that the Agreement will include specific terms, consistent with American Rescue Plan requirements, to ensure services to income-qualified households.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING AND EQUIPPING THE
FELINE & PRIMATE BUILDING AT POTTER PARK ZOO**

RESOLUTION #24 –

WHEREAS, the Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the association including renovation of the current large feline exhibits and holding spaces; and

WHEREAS, Ingham County was awarded \$10,000,000 through the 2025 State of Michigan budget for the purpose of renovating the Feline & Primate Building; and

WHEREAS, the Potter Park Zoological Society will raise any additional funds necessary to complete the renovation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to proceed with the constructing and equipping of the Feline & Primate Building renovations at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the projected cost of the construction and equipment is not to exceed a total project cost of \$10,000,000.

BE IT FURTHER RESOLVED, that the Potter Park Zoological Society will provide any funding necessary in excess of \$10,000,000 to complete the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE POTTER PARK ZOO
HORTICULTURE GROUNDS MANAGER AND ZOO MAINTENANCE DEPUTY DIRECTOR
POSITIONS**

RESOLUTION #24 –

WHEREAS, the Zoo has a Zoo Maintenance Deputy Director position as well as a vacant Horticulture Grounds Manager position; and

WHEREAS, a reorganization of these positions provides a more effective structure for zoo operational needs; and

WHEREAS, the 2024 personnel cost projections provided by the budget department show a total (wage and fringe) annual cost of \$175,503 at Step 5 for the Zoo Maintenance Deputy Director (Deputy Director) position and \$127,586 at Step 7 for the Horticulture Grounds Manager (Horticulture & Maintenance Supervisor) position for a total of \$303,089; and

WHEREAS, the classification for both positions will remain the same resulting in zero cost increase; and

WHEREAS, there are sufficient funds in the Zoo Fund, #25869200, for the proposed reorganization; and

WHEREAS, the Teamsters Supervisory Unit and the Potter Park Zoo Advisory Board are in support of the proposed updated job descriptions and reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a reorganization of the following Potter Park Zoo positions:

Zoo Maintenance Deputy Director position to Deputy Director staying at the current classification of MCF 12.

Horticulture Grounds Manager position to Horticulture & Maintenance Supervisor staying at the current Teamster classification of Zoo Horticulture.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget and position allocation list adjustments related to this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONVERTING POSITION #601435 FROM A FINANCE
COORDINATOR POSITION TO AN ACCOUNTANT**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to convert a CHC Finance Coordinator, Position #601435 (ICEA County Pro Grade 10/Step 5, \$94,090.34), to an Accountant (ICEA County Pro Grade 8/Step 5, \$79,657.39); and

WHEREAS, this position will help to support the finance workload of ICHHD's CHCs; and

WHEREAS, the growth within the CHCs has increased the complexity of the workload for the Finance team; and

WHEREAS, this proposed conversion will allow the Finance team to manage its workload in a manner that aligns with the CHC program's pace of growth; and

WHEREAS, the financial decrease of this switch in positions will be an annual decrease totaling \$14,432.95 effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting a CHC Finance Coordinator, Position #601435 (ICEA County Pro Grade 10/Step 5, \$94,090.34), to an Accountant (ICEA County Pro, Grade 8/Step 5, \$79,657.39), effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR
RENOVATIONS AT FOREST COMMUNITY HEALTH CENTER**

RESOLUTION #24 –

WHEREAS, the Forest Community Health Center is overdue for necessary renovations to enhance privacy and improve dental care services for patients; and

WHEREAS, Laux Construction, a local vendor on the MiDeals contract, has been selected to perform the renovations, and three quotes were not required per the Ingham County Purchasing Policy; and

WHEREAS, the base cost of the renovations is \$457,529.08, and a 10% contingency will be added to cover any unforeseen costs, bringing the total project cost to \$503,282.99; and

WHEREAS, funding for the project is available under line item 214 13200 931000 23F11; and

WHEREAS, the Facilities Director recommends proceeding with the renovations, with Laux Construction, to ensure the Forest Community Health Center continues to provide optimal services to the community.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Facilities Department to proceed with the renovations at Forest Community Health Center with Laux Construction, with a total cost not to exceed \$503,282.99.

BE IT FURTHER RESOLVED, that the total project cost includes a 10% contingency to cover any unforeseen expenses that may arise during the renovation process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to complete this project.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts or documents with Laux Construction after review by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH
MICHIGAN REHABILITATION SERVICES**

RESOLUTION #24 –

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass-through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into other, similar cash match agreements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$444,444 (\$120,000 local match) with Michigan Department of Health and Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, placement supports and supported employment services to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of agreements with Peckham Inc., to provide Ingham County's local match portion (\$120,000), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, that the term of the agreements shall be October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2024-2025 EMERGING THREATS MASTER AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE
DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

RESOLUTION #24 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County has proposed a 2024 – 2025 Emerging Threats Agreement for the delivery of emerging threats service under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2024 – 2025 Emerging Threats Agreement with the Michigan Department of Health and Human Services for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of agreement shall be October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that \$420,872 of state/federal funds will be made available to Ingham County through the Emerging Threats Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the increase funds consist of the following specific change to program budgets:

COVID Immunization: increase of \$295,872 from \$0.00 to \$295,872

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2025 Budget in order to implement the resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, MD, or her designee, is authorized to submit the 2024 -2025 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2024 -2025 AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY
OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a FY24-25 Comprehensive Agreement with Michigan Department of Health and Human Services (MDHHS) effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$9,194,461; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, MDHHS and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have proposed a 2024 – 2025 Agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a FY24-25 agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement process effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$9,194,461.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY24-25 Agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement Process effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$9,194,461.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that \$9,194,461 of state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County's contribution to expenditures associated with the agreement and budget shall not exceed levels appropriated in the County's 2025 Budget for these purposes.

BE IT FURTHER RESOLVED, that ICHD is authorized to receive additional funds for the following services, in a total amount not to exceed \$850,000:

Body Art Fixed Fee
CSHCS Medicaid Elevated Blood Lead Case Mgt.
Fetal Infant Mortality Review (FIMR) Case Abstraction

CSHC Medicaid Outreach
Medicaid Outreach
FIMR Interviews

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract effective for the period of October 1, 2024 – September 30, 2025 with the Nurse Family Partnership; to provide technical support, training and materials specific to the Nurse Family Partnership model which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

Medical Outreach and Public Awareness
Facilitating Medicaid Eligibility Determination
Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
Referral, Coordination and Monitoring of Medicaid Services
Medicaid-Specific Training on Outreach Eligibility and Services
Arranging for Medicaid-related Transportation and Provision for Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share) and the braided contracts shall be authorized up to the amounts identified below for the period of October 1, 2024 – September 30, 2025:

- Allen Neighborhood Center \$10,759
- Northwest Initiative \$10,759
- South Side Community Coalition \$9,216
- Cristo Rey \$58,663
- Child & Family Charities \$7,402

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike, Shoyinka, MD, or her designee, is authorized to submit the 2024 -2025 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT RYAN WHITE PART C EARLY INTERVENTION SERVICES
SUPPLEMENTAL FUNDS FROM THE HEALTH RESOURCES AND SERVICES
ADMINISTRATION**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept the Ryan White Part C Early Intervention Services supplemental funding award from the Health Resources and Services Administration Agency (HRSA) for an annual amount not to exceed \$5,000, effective August 1, 2024 through September 30, 2024; and

WHEREAS, the purpose of Ryan White Part C Early Intervention Services supplemental funds is to support the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County; and

WHEREAS, these funds will help subsidize the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County through the ICHD's CHCs; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting the Ryan White Part C Early Intervention Services supplemental funding award from HRSA, effective August 1, 2024 through September 30, 2024 in an amount not to exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the Ryan White Part C Early Intervention Services supplemental funding award from HRSA effective August 1, 2024 through September 30, 2024 in an amount not to exceed \$5,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #3 TO THE 2023 – 2024 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER
AGREEMENT**

RESOLUTION #24 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County entered into a 2023 – 2024 Emerging Threats Agreement authorized through Resolution #23-338; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize Amendment #3 with the MDHHS for the delivery of Emerging Threats Services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 with the MDHHS for the delivery of Emerging Threats Services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$1,642,851 to \$1,692,851, an increase of \$50,000.

BE IT FURTHER RESOLVED, that the increase in funds consists of the following specific changes to the budget:

Measles Readiness and Response: increase of \$25,000 from \$0 to \$25,000
COVID-19 Mobile Testing: increase of \$25,000 from \$200,000 to \$225,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2023-2024 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-301 WITH MICHIGAN DEPARTMENT OF
HEALTH AND HUMAN SERVICES FOR THE FY23-24 MASTER AGREEMENT**

RESOLUTION #24 –

WHEREAS, the Board of Commissioners authorized a resolution for Amendment #3 to the 2023-2024 Master Agreement with MDHHS; and

WHEREAS, the second RESOLVED clause of that resolution incorrectly stated the agreement increased from \$9,111,392 to \$10,099,812 and should have stated that the total amount of the Master Agreement shall increase from \$9,111,392 to \$9,605,602; and

WHEREAS, the third RESOLVED clause failed to include “Bridge Access Program-Fixed Fee: increased \$33,046 from \$0 to \$33,046”; and

WHEREAS, the third RESOLVED clause incorrectly stated “CSHCS Outreach & Advocacy: increase of \$39,089 from \$177,676 to \$216,765”; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize the proposed amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 to the 2023-2024 Master Agreement with MDHHS in which the total amount shall increase from \$9,111,392 to \$9,605,602.

BE IT FURTHER RESOLVED, that Amendment #3 includes a Bridge Access Program-Fixed Fee which increased to \$33,046 from \$0 to \$33,046 and strikes the CSHCS Outreach & Advocacy: an increase of \$39,089 from \$177,676 to \$216,765.

BE IT FURTHER RESOLVED, that all other term and conditions of Resolution #24-301 remain the same.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #23-582 WITH NEXTGEN® HEALTHCARE INFORMATION SYSTEMS, INC. TO PURCHASE SOTA DENTAL IMAGING SOFTWARE (SOTA CLOUD)

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to include SOTA dental imaging software (SOTA Cloud) as vended by NextGen®, for an annual amount not to exceed \$3,000 plus a one-time implementation fee of \$3,515, effective upon approval; and

WHEREAS, SOTA Cloud is a dental imaging software; and

WHEREAS, this software allows the capture, viewing, and storage of dental images essential to patient care delivery; and

WHEREAS, the cost for this software includes an annual amount not to exceed \$3,000 plus a one-time implementation fee of \$3,515 and will be covered by the CHCs' Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to include the SOTA dental imaging (SOTA Cloud) software as vended by NextGen® for an annual amount not to exceed \$3,000, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to include SOTA dental imaging software (SOTA Cloud) as vended by NextGen® for an annual amount not to exceed \$3,000, effective upon approval.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EXTENDED AGREEMENT WITH MICHIGAN
PRIMARY CARE ASSOCIATION**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to extend an agreement with Michigan Primary Care Association (MPCA) for Billing and Collections technical assistance effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$15,000; and

WHEREAS, ICHD entered into an agreement with MPCA for billing and Collections technical assistance and training through Resolution #23-377; and

WHEREAS, this agreement will provide continued technical training to aid in the billing and collection processes; and

WHEREAS, this agreement will allow ICHD to more efficiently and effectively bill patient claims and collect payments on these claims; and

WHEREAS, the cost of this agreement is not to exceed \$15,000 for 200 billable hours at \$75.00 per hour, and is to be covered by ICHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize extending the agreement with MPCA for billing and collections technical training, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with MPCA for billing and collections technical assistance, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH OPTUM PHARMACY 702, LLC FOR PARTICIPATION IN THE 340B DRUG DISCOUNT PROGRAM

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into a pharmacy services agreement with Optum Pharmacy 702, LLC for its participation in the CHC's 340B drug discount program, effective upon approval; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, Public Law 102-585, Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act limits the amount that manufactures may charge covered entities; and

WHEREAS, the program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy or via contract arrangement with a retail pharmacy; and

WHEREAS, ICHHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, this agreement will generate \$500,000 in annual savings, based on the volume of existing patients who presently receive prescription medications from Optum Pharmacy locations; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a pharmacy services agreement with Optum Pharmacy 702, LLC for its participation in the 340B drug discount program effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a pharmacy services agreement with Optum Pharmacy 702, LLC for its participation in the 340B drug discount program effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2023 – 2024 MASTER AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE
DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the FY23-24 Master Agreement to make Budget Category changes effective October 1, 2023 through September 30, 2024; and

WHEREAS, through this Amendment #4, ICHD will relocate funding from six different projects to new existing budget categories; and

WHEREAS, with these Budget Category changes, there are no increases or decreases in overall funding, but instead funds are shifted to other existing categories where they are more efficiently used; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have entered into a 2023 – 2024 Master Agreement authorized through Resolution #23-339, Amendment #1 in Resolution #23-581, Amendment #2 in Resolution #24-059, and Amendment #3 in Resolution #24-301; and

WHEREAS, MDHHS has proposed Amendment #4 to amend the various budget categories within the programs listed in the Master agreement; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize Amendment #4 with MDHHS for the delivery of public health services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #4 with MDHHS for the delivery of public health services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2023-2024 Master Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None

Absent: Morgan

Approved 09/16/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACTIVATE POSITION #22917 (PARALEGAL) AND AUTHORIZE THE
CREATION OF TWO ADDITIONAL PARALEGAL POSITIONS WITHIN THE PROSECUTOR'S
OFFICE**

RESOLUTION #24 –

WHEREAS, 2023 Public Act 119 appropriated \$12 million for high-crime community support grants for county prosecutors in high-crime areas to address caseload backlogs; and

WHEREAS, the primary mission of this funding is to assist identified High Crime Communities in addressing caseload backlogs; and

WHEREAS, in order to be approved for this funding, a county prosecutor's office must have received a minimum of the same amount of funding in fiscal year 2022-2023 as it had received in fiscal year 2023-2024 and meet the county population requirements indicated in 2023 Public Act 119; and

WHEREAS, an office of the county prosecutors that receives these grants funds shall use the proceeds to address caseload backlogs and report to the Department of Treasury the number of staff, average caseload per attorney, and local funding; and

WHEREAS, the Ingham County Prosecutor's Office was selected as one of six communities to receive this funding; and

WHEREAS, the Ingham County Prosecutor's Office was approved to receive grant funds in the amount of \$1,000,000 from the Michigan Department of Treasury for a period of August 1, 2023 through September 2025; and

WHEREAS, the Ingham County Board of Commissioners accepted this grant funding through the passage of Resolution #24-158; and

WHEREAS, the Ingham County Prosecutor's Office intends to use these funds to address high caseloads and the caseload backlog in our County; and

WHEREAS, the Ingham County Prosecutor's Office does not currently have the assistance of Paralegals and these positions would greatly improve efficiency and caseloads within the office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reactivation of position #22917, Paralegal, classified as Ingham County Employee's Association, Professional Grade 7 (Salary Range \$60,820.05 to \$73,031.40).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of two newly created positions of Paralegal, classified as Ingham County Employee's Association, Professional Grade 7 (Salary Range \$60,820.05 to \$73,031.40).

BE IT FURTHER RESOLVED, that these positions will be funded through the \$1,000,000 High Crime Communities grant funding, and will only be activity while this funding, or a continuation of this funding, is available.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A GRANT BETWEEN THE STATE OF MICHIGAN, MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC), DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, AND INGHAM COUNTY TO PROVIDE FUNDING TO ASSIST THE COUNTY IN COMPLYING WITH THE COMPLIANCE PLAN AND COST ANALYSIS APPROVED BY MIDC AND CREATING SEVEN NEW GRANT FUNDED POSITIONS

RESOLUTION #24 –

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's Compliance Plan and Cost Analysis, which creates an Office of the Public Defender administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, this plan was accepted and approved by Ingham County Board Resolution #17-445; and

WHEREAS, the Ingham County Office of the Public Defender submitted a FY25 grant request, which was accepted and approved by the State of Michigan, the Michigan Indigent Defense Commission (MIDC), and the Department of Licensing and Regulatory Affairs (LARA); and

WHEREAS, this grant includes the creation of two new Assistant Public Defender positions, one new Social Worker position, one new Investigator position, one new Paralegal position, and two new Clerk positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA), and Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court.

BE IT FURTHER RESOLVED, that the grant period is October 1, 2024 through September 30, 2025, and the budget is approved for an amount of up to \$11,625,284.60, including a local share of \$929,081.63.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of: two Assistant Public Defender positions, classified as Teamsters Assistant Public Defenders (salary range \$67,869.65-\$116,316.68); one Social Worker position, classified as Ingham County Employee's Association, Professional Grade 8 (salary range \$66,339.71-\$79,657.39); one Investigator position, classified as Ingham County Employee's Association, Professional Grade 8 (salary range \$66,339.71-\$79,657.39); one Paralegal position, classified as Ingham County Employee's Association, Professional Grade 7 (salary range \$60,820.05-\$73,031.40) and two Clerk positions, classified as UAW TOPS, Grade F (\$42,469-\$50,645.24) which will be effective October 1, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary grant and contract documents, on behalf of the County, after approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar
Nays: None **Absent:** Ruest, Schafer **Approved 09/17/24**

FINANCE: Yeas: Grebner, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: Morgan **Absent:** Tennis **Approved 09/18/24**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTIONS #22-271, #23-244, AND #24-069 TO REFLECT CHANGES IN PAY SCALE FOR THE GRANT FUNDED, SPECIAL PART-TIME PRETRIAL SERVICES INVESTIGATOR

RESOLUTION #24 –

WHEREAS, Resolutions #22-271, #23-244, and #24-069 authorized Ingham County to enter into an agreement with the Michigan Department of Corrections (MDOC) to fund programming for the Ingham County/City of Lansing Community Corrections Advisory Board; and

WHEREAS, as a part of these resolutions, a Special Part-Time Pretrial Services (PTS) Investigator position at the ICEA Pro 06 salary grade was authorized; and

WHEREAS, on November 5, 2022, PTS Investigators submitted a job-reclassification that ultimately resulted in their positions being reclassified from an ICEA Court Professional Grade 6 to a Grade 8, however, the grant funded Special Part-Time PTS Investigator position was never re-classed despite having the same job description with the same job duties with the only difference being the number of hours worked weekly; and

WHEREAS, this position is exclusively grant funded, with money currently available to retroactively pay the current Special Part-Time PTS Investigator who was hired on January 22, 2024, and with the new ICEA Court Pro 08 wage scale budgeted for the position moving forward; and

WHEREAS, the Human Resources Department agrees with this change in pay scale for the Special Part-Time Pretrial Services Investigator.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes reclassifying the grant funded, Special Part-Time PTS Investigator position from an ICEA Court Pro 06 to an ICEA Court Pro 08, which would amend Resolutions #22-271, #23-244, and #24-069 going forward.

BE IT FURTHER RESOLVED, retroactive pay will be given to the current Special Part-Time PTS Investigator (position #325040), dating back to their hire date of January 22, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2023-2024 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar

Nays: None

Absent: Ruest, Schafer

Approved 09/17/24

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None

Absent: Tennis

Approved 09/18/24

Introduced by the Law & Courts and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ADDENDUM TO THE AGREEMENT BETWEEN THE
INGHAM COUNTY PROSECUTOR'S OFFICE AND PROSECUTION BY KARPEL TO ADD AN
INTERFACE FOR E-WARRANT**

RESOLUTION #24 –

WHEREAS, the Ingham County Prosecutor's Office has entered into an agreement with Prosecution by Karpel for a state-wide rollout of a new document management software, pursuant to Resolution #23-517; and

WHEREAS, the initial Contract with Prosecution by Karpel has an external digital law enforcement portal for the submission of warrant requests and supplemental reports; and

WHEREAS, the use of the external digital portal without the E-Warrant interface would require staff to manually enter information submitted by law enforcement and manually scan in paper materials; and

WHEREAS, the E-Warrant interface would allow law enforcement to digitally submit a warrant request and have our system automatically import information such as defendant information, witness information, victim information and charges requested thus reducing the data entry required for our intake coordinators/warrant clerks; and

WHEREAS, this will allow our staff to focus on verifying the information, creating the file in our system, reducing the paper waste and creating a more efficient process to route these requests to screening attorneys; and

WHEREAS, funding for the \$12,000 E-Warrant interface is included in the Department of Treasury's High Crimes Community Grant, which was approved through the passage of Resolution #24-158.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize an addendum to the agreement be entered into between the Ingham County Prosecutor's Office and Prosecution by Karpel (PbK) to add an integration for E-Warrant.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE CHILD AND PARENT LEGAL REPRESENTATION
GRANT FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

RESOLUTION #24 –

WHEREAS, on May 27, 2024, the Michigan Department of Health and Human Services informed the 30th Judicial Circuit Court Juvenile Division that they were awarded an allocation of \$139,262 through the Child and Parent Legal Representation Grant for Fiscal Year 2025; and

WHEREAS, the allocation is based on anticipated Fiscal Year 2025 Appropriations for Michigan Department of Health and Human Services (MDHHS) and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2025, MDHHS approval, and State Administrative Board approval; and

WHEREAS, funds from the grant will be used to improve the quality of legal representation for children and adults who have had neglect and abuse actions filed with the Court; and

WHEREAS, funds from the grant will be used to reimburse attorneys and Lawyers Guardian Ad Litem for training; and

WHEREAS, funds from the grant will be used to pay annually for the Lawyers Guardian Ad Litem to have access to web based legal research and court rules; and

WHEREAS, funds from the grant will be used to compensate court appointed attorneys to represent parents and children in vertical and collateral cases in order to create early permanency for the child; and

WHEREAS, funds from the grant will be used to recruit new attorneys through a Mentorship Program; and

WHEREAS, funds from the grant will be used to increase the reimbursement rate for Team Decision Meetings and encourage participation in Foster Care Review Board proceedings by providing financial compensation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting an initial grant award from the Michigan Department of Health and Human Services for the sum of \$139,262.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2025 Circuit Court Juvenile Division budget.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to pay invoices submitted to the Court as a result of the additional grant funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents related to the grant, or a grant amendment, on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE TO PROVIDE A YEAR THREE EVALUATION OF THE LANSING/INGHAM PEACEMAKER FELLOWSHIP® AND TO PROVIDE YEAR THREE FIDUCIARY SERVICES FOR PEACEMAKER FELLOWSHIP® LIFEMAP

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) in an amount not to exceed \$134,485 effective October 1, 2024 through September 30, 2025; and

WHEREAS, on March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 Public Safety Plan, a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000, for establishing a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, in order to further these efforts, MPHI will provide the following services:

- A year three Evaluation of the Lansing/Ingham Peacemaker Fellowship®
- Year three Fiduciary Services for Peacemaker Fellowship® LifeMAP Allowances, Horizon Building Journeys, travel and conference registrations for the Local Operator and other local partners, and stipends for Community Co-Chairs not paid by other funding sources; and

WHEREAS, per Resolution #21-179, Ingham County agreed to provide local gun violence-related data, and agreed to work with the Advance Peace evaluation team consisting of MPHI, the Institute of Urban and Regional Development at UC Berkeley (IURD), and the National Council on Crime and Delinquency (NCCD) to ensure completion of a quality and timely evaluation of the Advance Peace strategy as implemented in Ingham County, MI; and

WHEREAS, all costs of this agreement will be covered by funds already received and budgeted for within the Advance Peace Initiative budget managed by ICHD; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI to provide a year three evaluation of the Lansing/Ingham Peace Maker Fellowship® and to provide year three fiduciary services for Peacemaker Fellowship® LifeMAP, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$134,485.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to provide a year three evaluation of the Lansing/Ingham Peace Maker Fellowship® and to provide year three fiduciary services for Peacemaker Fellowship® LifeMAP, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$134,485.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Celentino, Johnson **Approved 09/12/24**

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 09/16/24**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 09/18/24**