

INGHAM COUNTY BOARD OF COMMISSIONERS
STATUTORY EQUALIZATION MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

APRIL 15, 2025

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **MARCH 25, 2025**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM **VINCENT L. HALL RESIGNING** FROM INGHAM COUNTY HEALTH CENTER BOARD EFFECTIVE MARCH 27, 2025
 2. A LETTER FROM **MICHIGAN IMMIGRANT RIGHTS CENTER** (MIRC) SEEKING FUNDING FOR A PILOT PROJECT IN SERVICE OF INGHAM COUNTY COMMUNITY MEMBERS
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE **WOMEN’S COMMISSION**
 4. COUNTY SERVICES COMMITTEE – RESOLUTION DESIGNATING THE MONTH OF APRIL AS **ARAB-AMERICAN HERITAGE** MONTH IN INGHAM COUNTY
 5. COUNTY SERVICES COMMITTEE – RESOLUTION IN HONOR OF THE 2025 STATE **ARBOR DAY CELEBRATIONS**
 6. COUNTY SERVICES COMMITTEE – RESOLUTION PROCLAIMING APRIL 28 AS **“WORKERS MEMORIAL DAY”** IN INGHAM COUNTY
 7. COUNTY SERVICES COMMITTEE – RESOLUTION TO AMEND THE CONTRACT **AUTHORIZATION FORM**

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [GOVOS TO PROVIDE SOFTWARE](#) AND OTHER SUPPORT FOR THE COLLECTION OF THE ACCOMMODATIONS TAX ON SHORT-TERM RENTALS
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN ENGAGEMENT LETTER WITH [DYKEMA GOSSETT PLLC](#) TO FORM AN INGHAM COUNTY HOUSING FINANCE AUTHORITY
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE [BANTA CONSOLIDATED DRAIN](#) DRAINAGE DISTRICT TO REPLACE CULVERTS WITHIN THE INGHAM COUNTY ROAD RIGHT-OF-WAY
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION PLEDGING FULL FAITH AND [CREDIT TO DRAIN BONDS](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A GRANT WITH THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS FOR THE 2025 [REMONUMENTATION PROJECT](#)
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE FIBER INSTALLATION COSTS FROM [WESTERN TEL-COM](#)
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH TRANE U.S. INC. FOR THE [BCU SC+ CONTROLS UPDATE](#) AT THE FOREST COMMUNITY CENTER
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE [FIRE SPRINKLER AND FM-200](#) INSPECTIONS AND TESTING SERVICES CONTRACT FOR THE INGHAM COUNTY JUSTICE COMPLEX
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR [LIGHTING REPLACEMENT](#) AT FOREST COMMUNITY HEALTH CENTER
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN ENGINEERING CONSULTANT SERVICES AGREEMENT [WITH DLZ MICHIGAN, INC.](#) FOR BRIDGE DESIGN SERVICES FOR ONONDAGA ROAD OVER THE GRAND RIVER (SN 3873)
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR A LEGISLATIVE EARMARK PROJECT ON [KIRBY ROAD AND KINNEVILLE ROAD](#)
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT [WITH DELHI TOWNSHIP](#) FOR THE 2025 LOCAL ROAD PROGRAM
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE CITY OF LESLIE, CITY OF MASON, VILLAGE OF WEBBERVILLE, AND THE CITY OF WILLIAMSTON FOR [THE 2025 PAVEMENT MARKING PROGRAM](#)

21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AS-NEEDED [PURCHASE ORDER FOR TIRES](#) FOR THE 2025-2030 FISCAL YEARS
22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [MAXOR TO FILE A CLAIM](#) ON BEHALF OF INGHAM COUNTY IN THE MATTER OF THE SETTLEMENT OF RUSSO, ET AL. V. WALGREEN CO.
23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE MEMBERSHIP WITH THE [CAPITAL COUNCIL OF GOVERNMENTS](#)
24. FINANCE COMMITTEE – RESOLUTION TO ADOPT THE 2025 COUNTY [EQUALIZATION REPORT](#) AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS
25. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE INGHAM COUNTY’S PARTICIPATION IN [THE SOLARIZE PROGRAM](#) AND IN PARTNERSHIP WITH THE GREAT LAKES RENEWABLE ENERGY ASSOCIATION
26. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO SECURE FUNDING FOR [VETERAN BENEFITS COUNSELOR POSITION #682008](#) FROM THE CONTINGENCY FUND
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A GRANT TO INITIATE DEVELOPMENT OF INGHAM COUNTY’S MATERIALS [MANAGEMENT PLAN](#)
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE LINE ITEM TRANSFERS FOR [MERIDIAN TOWNSHIP TRAILS](#) AND PARKS MILLAGE PROJECTS
29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [HUBBELL, ROTH & CLARK, INC.](#) FOR PRIME PROFESSIONAL SERVICES FOR IMPROVEMENTS AT RIVERBEND NATURAL AREA AS PART OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT #23-0142
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR IMPROVEMENTS TO LAKE LANSING PARK [SOUTH CANOE/KAYAK LAUNCH](#) AS PART OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT #20-0039
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [ANDERSON-FISCHER & ASSOCIATES](#) FOR IMPROVEMENTS TO LAKE LANSING PARK SOUTH AS PART OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT #20-0039
32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #24-543 FOR THE FY25 [MID-STATE HEALTH NETWORK](#) SUBSTANCE USE DISORDER PREVENTION CONTRACT
33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #10-275 WITH NEXTGEN® HEALTHCARE INFORMATION SYSTEMS, INC. FOR [NEXTGEN® MOBILE PRO](#)

34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [DIVERSIFIED PUBLIC RELATIONS](#)
35. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT FY 2025 [CHILD AND ADOLESCENT HEALTH](#) CENTER PROGRAM FUNDS
36. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [KELLOGG HOTEL AND CONFERENCE CENTER](#)
37. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2024 – 2025 [COMPREHENSIVE AGREEMENT](#) WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT
38. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE MICHIGAN COMMUNITY HEALTH NETWORK (MCHN), WELCH ALLYN, AND RETINAVUE P.C. [FOR RETINAL SCREENING](#)
39. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MATERNAL INFANT HEALTH](#) PLAN ELECTRONIC MEDICAL RECORDS SERVICES
40. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [ADKISSON SEARCH CONSULTANTS](#) TO RECRUIT A DEPUTY HEALTH OFFICER/EXECUTIVE DIRECTOR FOR THE COMMUNITY HEALTH CENTERS
41. LAW & COURTS COMMITTEE – RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING NATIONAL PUBLIC SAFETY [TELECOMMUNICATORS WEEK](#), APRIL 13-19, 2025
42. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO PURCHASE [RADIO CONVERSION KITS](#) AND PUBLIC ADDRESS MICROPHONES
43. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PER DIEM FOR THE INGHAM COUNTY [REGIONAL PLANNER WHEN SERVING AS THE REGION 1 LEAD REGIONAL PLANNER](#)
44. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE FROM [CONNECTED SOLUTIONS GROUP](#), LLC FOR TWO MOBILE COMMAND CENTER PORTABLE DATA NETWORKS
45. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #25-051 ACCEPTING GRANT MONEY TO ASSIST IN ACQUIRING CALL SIMULATOR PLATFORM [FROM PRIORITY DISPATCH](#) FOR THE INGHAM COUNTY 9-1-1 CENTER
46. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF [POLICY MANAGEMENT AND TRAINING](#) PLATFORM FOR THE 9-1-1 CENTER FROM POWERDMS

47. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TO RENEW THE SERVICE AND SUPPORT CONTRACT WITH [SOLACOM FOR TELEPHONY](#) SYSTEM AND EQUIPMENT
48. LAW & COURTS, HUMAN SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EXTENSION TO RESOLUTION #23-412 WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR DISTRIBUTION OF THE UNITED STATES DEPARTMENT OF JUSTICE EDWARD [BYRNE JUSTICE ASSISTANCE](#) GRANT
49. LAW & COURTS, HUMAN SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EXTENSION TO RESOLUTION #24-034 WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR ADMINISTRATIVE SUPPORT TO OPERATE YEAR THREE OF THE LANSING/INGHAM [PEACEMAKER FELLOWSHIP®](#)

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MARCH 25, 2025 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

March 25, 2025

CALL TO ORDER

Chairperson Sebolt called the March 25, 2025 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Grebner, Johnson, Lawrence, Maiville, Morgan, Pratt, Sebolt, Tennis, and Trubac.

Members Absent: Peña, Polsdofer, Ruest, Schafer, and Willis.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Cynthia Ward, 54-A District Court Judge, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection.

APPROVAL OF THE MINUTES

Commissioner Maiville moved to approve the minutes of the March 11, 2025 Meeting. Commissioner Johnson supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Peña, Polsdofer, Ruest, Schafer, and Willis.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following resolution would be removed from the agenda so they could request an opinion from the County Attorney:

5. RESOLUTION TO AUTHORIZE \$50,000 IN 2024 HOUSING AND HOMELESS MILLAGE FUNDS TO THE INGHAM COUNTY LAND BANK TO ESTABLISH HOUSING-RELATED TRAINING SCHOLARSHIPS FOR LOCAL EMERGING DEVELOPERS

Chairperson Sebolt stated, without objection, the following substitute resolution would be added:

7. RESOLUTION TO ADOPT MULTIFAMILY HOUSING REDEVELOPMENT/DEVELOPMENT GRANT SCORING PROCESS AND CALENDAR USING \$2,500,000 OF HOUSING AND HOMELESS MILLAGE FUNDS

MARCH 25, 2025 REGULAR MEETING

PETITIONS AND COMMUNICATIONS

None.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items with the exception of Agenda Item No. 35. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Peña, Polsdofer, Ruest, Schafer, and Willis.

Those agenda items that were on the consent agenda were approved via unanimous roll call vote. Absent: Commissioners Peña, Polsdofer, Ruest, Schafer, and Willis.

Items voted on separately are so noted in the minutes.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 1**

Introduced by the County Services of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF SUPPORT FOR THE LOCAL BRIDGE PROGRAM FUNDING APPLICATIONS
FOR FISCAL YEAR 2028**

RESOLUTION #25 – 130

WHEREAS, the Michigan Department of Transportation (MDOT) is currently soliciting applications for federal and/or state funding through the Local Bridge Program for Fiscal Year 2028; and

WHEREAS, the available funding categories through the Local Bridge Program include full bridge replacement, bridge rehabilitation, and preventative maintenance work for bridges measuring at least 20-ft long when measured along the roadway centerline; and

WHEREAS, the Local Bridge Program is allowing each road agency to submit up to three bridge funding applications this year; and

WHEREAS, upon reviewing the County bridge needs, the Road Department recommends submitting funding applications to address the replacement needs for the following bridges:

1. Replacement of the Noble Road Bridge over Deer Creek, Wheatfield Township (SN 3921)
2. Replacement of the Dennis Road Bridge over West Cedar Drain, Leroy Township (SN 3898)
3. Replacement of the Hagadorn Road Bridge over Mud Creek, Alaiedon Township (SN 3876); and

WHEREAS, the Local Bridge Program requires a current resolution from the road agency’s governing Board in support of the proposed funding applications.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the Road Department in the submittal of funding applications for the bridges listed above in an effort to receive Local Bridge Program funding for Fiscal Year 2028.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 2**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #15-459 AUTHORIZING STANDARDS OF CONDUCT
FOR INGHAM COUNTY VENDORS**

RESOLUTION #25 – 131

WHEREAS, the Ingham County Board of Commissioners (“Board”) purchases goods and services from a multitude of vendors and contractors; and

WHEREAS, through the passage of Resolution #15-459 authorizing *Standards of Conduct for Ingham County Vendors*, the Board committed to ensuring impartiality, transparency, professionalism, equal treatment, and the highest standards of conduct with respect to its relationships with all current and potential County vendors; and

WHEREAS, some vendors may have internal Standards of Conduct that adequately meet the requirements contained in the County’s *Standards of Conduct for Ingham County Vendors* and may wish to utilize those standards as opposed to agreeing to the County’s; and

WHEREAS, to address this issue, the following language is proposed to be added to the *Standards of Conduct for Ingham County Vendors*:

A vendor may submit their own standards of conduct for review if they choose not to accept the County’s. The vendor’s standards of conduct shall be reviewed by the County to determine if they adequately meet the requirements contained in the County’s *Standards of Conduct for Ingham County Vendors* policy. The acceptance of the vendor’s Standards of Conduct as a substitute for the County’s Standards of Conduct shall be at the sole discretion of the County. If the vendor’s standards of conduct are accepted, the vendor shall notify the Ingham County Purchasing Department in writing of any changes to the vendor’s standards of conduct policies and provide the County’s Purchasing Department with a copy of vendor’s revised standards of conduct for review by the County and a determination as to their acceptability. Failure by the vendor to notify the County of changes in its standards of conduct policies may be a breach of any agreement the vendor may have with the County and subject to termination.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #15-459 to adopt the changes proposed to the attached *Standards of Conduct for Ingham County Vendors*.

BE IT FURTHER RESOLVED, that upon effective passage of this resolution, the Board directs the Purchasing Department to issue to all County departments and offices and legal counsel a copy of this resolution.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

Standards of Conduct for Ingham County Vendors

The County of Ingham conducts business with businesses, vendors and contractors under a set of rules to ensure that all County officials and employees discharge their duties in a manner designed to promote public trust and confidence in our County. The County wants you to be aware of the rules that you and its employees are required to follow. A violation of state or federal statutes may occur if these rules are broken. It is hoped that by providing these rules for you, your experience in dealing with the County will be both rewarding and satisfactory.

Providing Gifts or Gratuities:

Providing gifts or gratuities to employees in consideration for the performance of their duties, or as an appreciation for their performance, is strictly prohibited.

- Do not offer employees any gifts or loans.
- Employees may not receive any fee or compensation for their services from any source other than the County, so do not offer them.
- Buying meals for employees is only permissible during a working lunch or dinner where business is discussed and you are a current contractor (no alcohol). Employees may accept coffee, tea, soft drinks, snacks, etc. when attending meetings in your office.
- Letters to supervisors recognizing exceptional service by County employees are always welcome.

Conflicts of Interest:

- Do not ask employees for any special favor or consideration that is not available to every other citizen.
- Do not ask employees to disclose any information that is not available to every other citizen through normal public information channels unless necessary for the business you are hired for.
- Do not offer to compensate employees by offering to hire, or to do business with any business entity of the employees or their immediate family members.
- Do not ask employees to represent you or your company other than as part of their official duties with the County.
- Do not ask employees to endorse the products or services of your company.
- Do not ask employees to hand out or post advertising materials.

Vendor shall report if the following occurs:

Solicitation by County Employees:

Employees may not solicit gifts, loans, or any other items of value from people doing County business that will be used by them personally.

- If you are asked to pay a fee for services that you believe are improper or illegal, contact the County Controller/Administrator at (517) 676-7203 or the Director, Board of Commissioners Office at (517) 676-7200. Employees are prohibited from taking retaliatory action against you for failing to comply with any request unless the request is within the scope of the employee's official duties for the County.

MARCH 25, 2025 REGULAR MEETING

Use of County Equipment, Facilities and Resources:

Use of County equipment, facilities and resources is authorized only for County purposes.

- Do not ask employees to use County equipment to run errands or perform tasks for your benefit.

Your Rights and Expectations:

When dealing with employees of the County you have the right to honest, fair and impartial treatment. You may expect prompt, courteous and professional service from our employees who are expected to understand and practice good customer service skills. Employees are tasked to uphold the public trust through the ethical performance of their duties. We understand that the enforcement of regulatory guidelines and codes may sometimes be a cause for concern; however, you may rest assured that we are responsible to all of the citizens of Ingham and our goal is to serve them to the best of our ability. Should you have any concerns or questions concerning this information or the conduct of any of our employees, contact the County Controller/Administrator at (517) 676-7203 or the Director, Board of Commissioners Office at (517) 676-7200.

Exception

A vendor may submit their own standards of conduct for review if they choose not to accept the County's. The vendor's standards of conduct shall be reviewed by the County to determine if they adequately meet the requirements contained in the County's Standards of Conduct for Ingham County Vendors policy. The acceptance of the vendor's Standards of Conduct as a substitute for the County's Standards of Conduct shall be at the sole discretion of the County. If the vendor's standards of conduct are accepted, the vendor shall notify the Ingham County Purchasing Department in writing of any changes to the vendor's standards of conduct policies and provide the County's Purchasing Department with a copy of vendor's revised standards of conduct for review by the County and a determination as to their acceptability. Failure by the vendor to notify the County of changes in its standards of conduct policies may be a breach of any agreement the vendor may have with the County and subject to termination.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE CHAIRPERSON OF THE BOARD OF COMMISSIONERS TO EXECUTE, ON BEHALF OF INGHAM COUNTY, NO COST CONTRACT AMENDMENTS IN CERTAIN SITUATIONS

RESOLUTION #25 – 132

WHEREAS, at times additional funding becomes available for Ingham County departments through current grants and agreements; and

WHEREAS, situations arise where departments are offered additional services under a current agreement, at no cost, which may result in increased revenue for the County; and

WHEREAS, immediate action is often necessary to take advantage of these opportunities; and

WHEREAS, the normal approval process of amending an agreement to increase funding or services may result in the loss of the additional funding or services; and

WHEREAS, the Board of Commissioners is interested in streamlining the process in certain situations to take full advantage of these opportunities when presented.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize the Chairperson of the Board of Commissioners to execute, on behalf of the County, contract amendments modifying agreements to accept additional funding, services or generate revenue at no cost to the County.

BE IT FURTHER RESOLVED, that the original contract must have been previously approved by the Board of Commissioners and is currently in effect.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendments after approval as to form by the County Attorney and that Ingham County's contract policy will be followed to secure appropriate signatures on the amendment.

BE IT FURTHER RESOLVED, that this procedure will only be used when immediate action is required to prevent the loss of additional funds or no cost services for Ingham County and a resolution shall be brought before the Board quarterly to ratify amendments executed on the authority of this resolution.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE WOMEN’S COMMISSION

RESOLUTION #25 – 133

WHEREAS, several vacancies exist on the Women’s Commission; and

WHEREAS, the County Services Committee has interviewed applicants interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Kristen Brown, 725 Merrill Street, Lansing, 48912
Molly Nevins, 6216 Porter Avenue, East Lansing, 48823

to the Ingham County Women’s Commission to terms expiring December 31, 2027.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A \$1,450,000 AGREEMENT WITH CAPITAL AREA HOUSING PARTNERSHIP FOR ESTABLISHING AND ADMINISTERING AN EXPANSION OF THE INGHAM COUNTY DOWN PAYMENT ASSISTANCE PROGRAM THROUGH THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY ENHANCEMENT GRANT TO INGHAM COUNTY

RESOLUTION #25 – 134

WHEREAS, Resolution #24-467 authorized Ingham County to enter into a \$15,000,000 Michigan State Housing Development Authority (MSHDA) Enhancement Grant for eligible programs and projects including \$1,450,000 for direct down payment assistance and program administration for and expansion of the Ingham County Down Payment Assistance Program; and

WHEREAS, Capital Area Housing Partnership (CAHP) is a nonprofit organization that has served as the qualifying entity processing applications for Ingham County Down Payment Assistance Program supported by Ingham County American Rescue Plan Act (ARPA) funds authorized by the Board of Commissioners in Resolutions #23-494 and #24-040; and

WHEREAS, the Ingham County Housing Trust Fund Committee has approved a request for CAHP to serve the third-party administrator for the Ingham County Down Payment Assistance Program, designating \$1,300,000 in MSHDA Enhancement Grant funds for direct homebuyer assistance, and \$150,000 in program administration costs for two years (\$75,000 per year).

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an amount of \$1,450,000 to be committed to CAHP to oversee and implement the expanded Down Payment Assistance Program for households earning less than 120% the Area Median Income.

BE IT FURTHER RESOLVED, that the agreement will include specific terms consistent with the MSHDA Enhancement Grant requirements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign all applications, attachments, grant agreements, and all amendments, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

MARCH 25, 2025 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 7**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT MULTIFAMILY HOUSING REDEVELOPMENT/DEVELOPMENT
GRANT SCORING PROCESS AND CALENDAR USING \$2,500,000 OF HOUSING AND HOMELESS
MILLAGE FUNDS**

RESOLUTION #25 – 135

WHEREAS, a Housing and Homeless Services Millage was approved by the voters of Ingham County in November of 2024 for the purpose of funding the purchase, acquisition, construction, maintenance, operation, improvement, extension, or repair of housing facilities and the elimination of detrimental housing conditions, and funding other housing programs; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish a Multifamily Housing Redevelopment/Development Grant process and to reserve 2024 Housing Millage funds in the amount of \$2,500,000 for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Housing Millage Multifamily Housing Redevelopment/Development Grant scoring process to be implemented by the Housing Trust Fund Committee.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

2025 HOUSING MILLAGE FUND FOR MULTIFAMILY DEVELOPMENT GRANT PROCESS

March 25, 2025	The Board of Commissioners adopts the 2025 Housing Millage Fund for Multifamily Development Grants scoring process
March 27, 2025	A press release is prepared announcing the availability of Housing and Homeless Millage Funds and invites applicants to submit a pre-application describing the project.
March 28 – April 11, 2025	The Treasurer’s Office coordinates follow up and optional application overviews, technical assistance office hours, and consultation meetings with interested applicants.
Wednesday, April 2, 2025	RFP and Application Released. The application deadline is Friday May 2, 2025.
May 5, 2025	The Treasurer’s Office forwards scoring matrix and applications for review by the Housing Trust Fund Committee, and prepares a summary of the applicants for the County Attorney’s Office to ensure that the proposals are legal under Michigan Law and comply with the intent of the Housing Millage.
May 15, 2025	Deadline for HTF Committee to complete scoring
May 20, 2025	The HTF Committee reviews the applications during the regular public meeting and makes recommendations for funding. Applicants are invited to attend the HTF Committee meeting. The HTF Committee makes their recommendations by resolution to the County Services and Finance Committee.
June 3-4, 2025	The County Services & Finance Committee approves the resolution for Housing Millage Multifamily Development funding to the Board of Commissioners.
June 10, 2025	The Board of Commissioners authorizes a resolution for the 2025 Multifamily Development Housing Millage grant awards.
June 13, 2025	The applications recommended for 2025 Multifamily Development Housing Millage grant awards are sent to the County Attorney’s Office for contract preparation.
June 13, 2025	Applicants are notified of the County award and that a County contract will be forthcoming in August
August 2025	Contracts are received from the County Attorney’s Office and Authorizing Official signatures are obtained. Grantees must complete County vendor registration, provide certificates of required insurances, schedule pre-construction meeting to establish prevailing wage monitoring, and must provide a revised Scope of Services if the grant award is different than the original requested amount.
September 2025	Fifty percent of the grant award is sent to the grantees upon receipt of the signed contract and the appropriate documentation as listed above.
March 2026	Grantees send in their first six-month report to the Treasurer’s Office and upon review by staff, a check for the remaining portion of the grant is sent.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE DRAIN COMMISSIONER’S FEE SCHEDULE TO PROVIDE FOR
A NEW “PERMIT BY NEIGHBORHOOD” DRAIN CROSSING FEE AND INSPECTION DEPOSIT
FOR BROADBAND AND UTILITIES**

RESOLUTION #25 – 136

WHEREAS, the Rules of the Ingham County Drain Commissioner, effective October 21, 2005, as amended and/or supplemented, (the “Rules”), and the provisions of Public Act 40 of 1956, as amended, provide that any crossing of a drain or drain easement requires a permit from the Drain Commissioner pursuant to the standards contained in the Rules; and

WHEREAS, the COVID-19 pandemic and the need for supporting remote working, high-speed internet Broadband is in widespread expansion here in Ingham County, as it is elsewhere; and

WHEREAS, all levels of government have responded to support this expansion; and

WHEREAS, Ingham County established a Broadband Task Force in 2021 and Federal funding has been made available to build up the United States internet infrastructure deployment, with \$1.559 billion of these funds being allocated to Michigan; and

WHEREAS, Ingham County may be seeking to receive Broadband Equity Access and Deployment program funding and this, too, will further facilitate and encourage expansion; and

WHEREAS, this Broadband expansion has resulted in a significant increase in drain crossing permit requests, increasing steadily by year, representing a ten-fold increase in permitting demands; and

WHEREAS, the Drain Commissioner has initiated a “Permit by Neighborhood” pilot program in collaboration with Broadband partners, as well as with Utility partners who have been replacing and expanding aging infrastructure networks, as a way of improving the permit review process to deal with the increase in permit requests; and

WHEREAS, the Drain Commissioner’s Schedule of Fees, effective January 1, 2025, includes fees for single drain crossing permits and single permit inspection deposits which are approved by the Ingham County Board of Commissioners upon recommendations from the Drain Commissioner (the “Schedule of Fees”); and

WHEREAS, the Drain Commissioner has recommended a new “Permit by Neighborhood” permit category and inspection deposit as a means of efficiently and cost effectively processing Broadband and Utility improvements and expansion that require drain crossings; and

MARCH 25, 2025 REGULAR MEETING

WHEREAS, the Drain Commissioner has analyzed the cost and time required to process and inspect a “Permit by Neighborhood” drain crossing, and has recommended that a new fee be established that is more commensurate with the cost and time required to process and inspect these drain crossing permits than what is authorized by the current Schedule of Fees; and

WHEREAS, the Drain Commissioner has recommended that the first drain crossing fee for a “Permit by Neighborhood” be set at \$550 for 2025, consistent with the established single drain crossing permit fee, and that all additional constructed crossings within the neighborhood and drainage district be established at one-half that rate or \$275 for 2025; and

WHEREAS, the Drain Commissioner has also recommended that the first drain crossing inspection deposit for a “Permit by Neighborhood” be set at \$1,500 for 2025, consistent with the established single drain crossing inspection deposit, and that all additional proposed crossings within the neighborhood and drainage district be established at one-third that rate or \$500 for 2025, with the understanding that unspent balances will be refunded and overages will be invoiced.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the Drain Commissioner’s Schedule of Fees as recommended by the Drain Commissioner to provide for a new “Permit by Neighborhood” Drain Crossing Fee and Inspection Deposit for Broadband and Utilities.

BE IT FURTHER RESOLVED, that these changes to the Drain Commissioner’s Schedule of Fees shall take immediate effect upon approval of this resolution.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE CONTRACT FOR PHONE SYSTEM UPGRADE FROM
SENTINEL**

RESOLUTION #25 – 137

WHEREAS, Ingham County currently utilizes Cisco for our phone system; and

WHEREAS, the current version is older and needs to be updated in order to ensure our system operates at peak efficiency, provides us with the most secure and feature rich experience possible, and complies with the E911 location requirements; and

WHEREAS, the Innovation & Technology Department (IT) requests assistance from a vendor to ensure the upgrade goes smoothly and the E911 portion operates properly; and

WHEREAS, the contract amount proposed by Sentinel Technologies is \$18,882 plus travel.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from Sentinel Technologies in the amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s Network Consulting Fund (636-25810-802000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTRACT FOR NETWORK SWITCHES FROM SENTINEL

RESOLUTION #25 – 138

WHEREAS, Ingham County has a robust network infrastructure consisting of numerous switches which were purchased a few years ago; and

WHEREAS, the current configuration has consumed our spare switches which would prevent extended downtime upon failure of any one area; and

WHEREAS, the Innovation & Technology Department (IT) requests to purchase a small quantity of spare switches to ensure that downtime is minimized to ensure our departments can continue to serve the public; and

WHEREAS, the contract amount proposed by Sentinel Technologies is \$47,667.48.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for network switches from Sentinel Technologies in the amount not to exceed \$47,667.48.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s Network Hardware Fund (636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AS-NEEDED PURCHASE ORDER FOR ESRI ARCGIS
SOFTWARE AND SUBSEQUENT ANNUAL COSTS**

RESOLUTION #25 – 139

WHEREAS, the Road Department is responsible for maintaining accurate data on assets, including but not limited to roads, signs, signals, bridges, and other infrastructure to ensure proper asset management and data reporting; and

WHEREAS, the Road Department seeks to purchase Environmental Systems Research Institute Arc Geographic Information System (ESRI ArcGIS) software using government contract pricing for the 2025 fiscal year, acknowledging this software will require an annual subscription for subsequent years; and

WHEREAS, the 2025 subscription cost is \$5,355 for the ESRI ArcGIS software, with future license needs to be determined by the Road Department and subsequent subscription costs determined through ESRI's annual government contract pricing; and

WHEREAS, the Road Department 2025 budget includes sufficient funds to cover the costs associated with the software purchase and future annual subscription costs will be factored into the budget each year; and

WHEREAS, two other County departments, the Equalization Department and the Drain Commissioner, currently have ESRI ArcGIS licenses and do not have contract authorization for these contracts; and

WHEREAS, approval of this resolution will authorize the Equalization Department and the Drain Commissioner to enter into contracts with ESRI ArcGIS for \$1,000 per year and \$5,050 respectively.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an as-needed annual purchase order for the procurement of ESRI ArcGIS software for use by the Road Department commencing in 2025 for \$5,355, and subsequent annual subscriptions fees for existing and future licenses deemed necessary by the Road Department.

BE IF FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contracts with ESRI ArcGIS for the Equalization Department in an annual amount of \$1,000 and the Drain Commissioner in the annual amount of \$5,050.

BE IT FURTHER RESOLVED, that the total annual expenditure under this purchase order shall not exceed the amount allocated in the Road Department's annual budget for subscriptions.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Purchasing Department is authorized to approve purchase orders annually for the Road Department in accordance with the pricing and terms established through government contract pricing sources.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 12**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE INSTALLATION OF DISPENSERS FOR SANITARY PRODUCTS IN INGHAM COUNTY FACILITIES

RESOLUTION #25 – 140

WHEREAS, the Ingham County Board of Commissioners previously adopted Resolution #24-520, requiring the provision of free sanitary products in county-owned public restrooms to promote accessibility, hygiene, and public welfare; and

WHEREAS, ensuring access to these products requires the installation of appropriate dispensers in designated public restrooms across county facilities; and

WHEREAS, the Facilities Department has evaluated restroom locations and determined the optimal placement of dispensers to ensure accessibility and ease of use; and

WHEREAS, the estimated cost for purchasing and installing dispensers is \$13,162, with funding to be provided from the appropriate 931100 maintenance contractual line items; and

WHEREAS, the Facilities Department recommends awarding the contract for the purchase and installation of dispensers to Hospeco Brands, which has provided a competitive quote and meets all county procurement requirements; and

WHEREAS, this initiative aligns with Ingham County’s commitment to equity, inclusion, and public health by ensuring consistent access to essential hygiene products.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the installation of Comfort Plus® Courtesy Dispensers for menstrual care products in designated public restrooms across county-owned facilities in alignment with Resolution #24-520.

BE IT FURTHER RESOLVED, that the Board authorizes an expenditure not to exceed \$14,478.20, which includes a 10% contingency for the purchase and installation of dispensers, with funding to be provided from the appropriate 931100 maintenance contractual line items.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary budget adjustments to implement this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents upon approval as to form by the County Attorney.

MARCH 25, 2025 REGULAR MEETING

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 13**

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH M & M MOVING AND STORAGE FOR THE EXTENDED STORAGE OF OFFICE FURNITURE FOR THE OFFICE OF THE PUBLIC DEFENDER

RESOLUTION #25 – 141

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, unforeseen delays in the construction of the new office space have necessitated an extension of the storage period for the Office of the Public Defender’s furniture and equipment; and

WHEREAS, M & M Moving and Storage has been identified as the preferred vendor for this storage; and

WHEREAS, the current agreement for storage needs to be extended through the end of July 2025, at a cost of \$3,150, with an option to extend for an additional three months if necessary, at an additional cost of \$3,150; and

WHEREAS, the cost of the total six-month storage period, as reflected in Invoice #2139 dated February 28, 2025, is \$6,300, and any further extension shall be subject to the same monthly rental rate; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been allocated for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to M & M Moving and Storage, 800 E. St. Joseph St., Lansing, MI 48912, to continue storing the Office of the Public Defender’s furniture and equipment through the end of July 2025 at a cost of \$3,150, with an option to extend for an additional three months if necessary, at an additional cost of \$3,150.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 14**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR
UNINTERRUPTIBLE POWER SUPPLY SUPPORT**

RESOLUTION #25 – 142

WHEREAS, an Uninterruptible Power Supply (UPS) is a critical component to the Ingham County Network and is located at multiple County facilities, including the 9-1-1 Call Center, Justice Complex, Courthouse, and other locations; and

WHEREAS, the UPS provides power to all computers and equipment in these facilities in the case of a power failure, ensuring continued operations and public safety; and

WHEREAS, Ingham County has selected Hedrick Associates to provide these critical services through a new five-year agreement; and

WHEREAS, the County has obtained pricing through the State of Michigan MiDeal contract (#171-180000001133) for UPS support services from Hedrick Associates; and

WHEREAS, the total contract amount for these services is \$138,405 over five years, covering essential 8x5 maintenance for various UPS units and sealed battery replacements at multiple sites, including the 9-1-1 Call Center, Justice Complex, and Courthouse; and

WHEREAS, funds are available in the Maintenance Contractual 931100 line item to cover this expense.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize contracting with Hedrick Associates for five years of UPS support services, with a total amount not to exceed \$138,405, with funds available in the Maintenance Contractual 931100 line item.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to accommodate this contract.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICE AGREEMENT FOR THE 2025 WATERBORNE PAVEMENT MARKING PROGRAM AND THE COLD PLASTIC COMMON TEXT & SYMBOL PAVEMENT MARKING PROGRAM

RESOLUTION #25 – 143

WHEREAS, the Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program; and

WHEREAS, the Purchasing Department solicited proposals (RFP #23-25) from vendors to provide pavement markings for the countywide 2025 Waterborne Pavement Marking & Cold Plastic Common Text & Symbol Pavement Marking, with the option to extend the term for one year, receiving two proposals; and

WHEREAS, Road Department and Purchasing Department staff have reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed labor rates, and overall value to the County; and

WHEREAS, the Road Department budget includes sufficient funds for this contract for the 2025 calendar year; and

WHEREAS, it is the recommendation of the Road Department to execute a professional services agreement with M & M Pavement Marking, Inc. located at P.O. Box 530, Grand Blanc, MI 48480.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into professional services agreement with M & M Pavement Marking, Inc. located at P.O. Box 530, Grand Blanc, MI 48480, to provide pavement markings for the countywide 2025 Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program at rates not to exceed those stated in their proposal to RFP #23-25, with an option to extend the term for one year.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BUNKER HILL TOWNSHIP FOR THE
2025 LOCAL ROAD PROGRAM**

RESOLUTION #25 – 144

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department’s budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Bunker Hill Township has coordinated with the Road Department to schedule work for the 2025 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2025 construction season; and

WHEREAS, the Road Department only charges for materials and vendor expenses in most circumstances, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department’s capped match contribution in the total amount of \$33,300 for Bunker Hill Township is included in the adopted 2025 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Bunker Hill Township for the 2025 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the Bunker Hill Township project up to the capped allocation amount as shown in the attached table.

BE IT FURTHER RESOLVED, that project costs exceeding the Road Department’s capped funding match are the full financial responsibility of Bunker Hill Township.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Road Department shall invoice Bunker Hill Township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

Township	Roll Over Balance Thru 2024	2025 ICRD Match Allocation	Total 2025 Match Available	Proposed 2025 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Bunker Hill	\$0.00	\$33,300.00	\$33,300.00	HMA overlay on Nims Road (Fitchburg Rd to Vicary Rd).	\$127,290.63	\$93,990.63	\$33,300.00

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AS-NEEDED PURCHASE ORDER FOR CRACK SEAL AND MASTIC USING GOVERNMENT CONTRACT PRICING FOR THE 2025-2030 FISCAL YEARS

RESOLUTION #25 – 145

WHEREAS, the Road Department performs annual road maintenance, including the application of crack seal and mastic to extend the lifespan of roadways; and

WHEREAS, the Road Department seeks to procure these materials and equipment using government contract pricing available through various sources such as MiDeal, Sourcewell, and OMNIA Partners, ensuring competitive pricing and cost efficiency; and

WHEREAS, the unit prices for crack seal and mastic product and equipment will be determined annually based on the current pricing provided through the vendor's government contract; and

WHEREAS, the Ingham County Board of Commissioners approved \$130,000 in the 2025 Road Department budget for the purchase and application of crack seal and mastic, with the understanding that each year the budget amount will be adjusted based on operational needs and the funding available; and

WHEREAS, the current vendors offering government contract pricing include National Highway Maintenance Systems and Sherwin Industries; however, the specific vendors participating in the programs may change during the fiscal years covered by this resolution; and

WHEREAS, vendors will be selected on an as-needed basis according to product availability and associated costs, to ensure the most efficient and cost-effective procurement through government contract pricing; and

WHEREAS, an as-needed purchase order for the 2025-2030 fiscal years will provide stability in procurement, streamline the purchasing process, and support effective road maintenance operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an as-needed purchase order for the 2025-2030 fiscal years for the purchase of crack seal and mastic products and equipment using government contract pricing as provided through sources such as MiDeal, Sourcewell, and OMNIA Partners, with vendors and unit prices to be determined annually based on current government contract pricing participation.

BE IT FURTHER RESOLVED, that the total annual expenditure under this purchase order shall not exceed the amount allocated in the Road Department's annual budget for crack seal and mastic.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Purchasing Department is authorized to approve purchase orders annually for the Road Department in accordance with the pricing and terms established through government contract pricing sources.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AS-NEEDED PURCHASE ORDER FOR EQUIPMENT RENTALS WITH OPTIONAL OPERATOR COSTS FOR THE 2025-2030 FISCAL YEARS

RESOLUTION #25 – 146

WHEREAS, the Road Department utilizes equipment rentals, with optional operator costs, to support road maintenance and construction activities as needed; and

WHEREAS, the Road Department seeks to procure these services using written quotes or government contract pricing available through various sources such as MiDeal, Sourcewell, and OMNIA Partners, ensuring competitive pricing and cost efficiency; and

WHEREAS, the unit prices for equipment rentals and operator costs will be determined annually based on the current pricing provided through the vendor’s government contract or through written quotes; and

WHEREAS, the Ingham County Board of Commissioners approved \$50,000 in the 2025 Road Department budget for the purchase of equipment rentals, with the understanding that each year the budget amount will be adjusted based on operational needs and the funding available; and

WHEREAS, the current vendors offering government contract pricing include Alta Equipment Group, AIS Construction Equipment, Corp., Herc Rentals, Inc, MacAllister Machinery Co. dba Michigan CAT, Sunbelt Rentals, Versa-Lift Midwest, LLC, Altec Industries, Inc., Bell Equipment Company, Doosan Bobcat North America, Deere & Company, and United Rentals (North America), Inc.; however, the specific vendors participating in the programs may change during the fiscal years covered by this resolution; and

WHEREAS, vendors will be selected on an as-needed basis according to equipment availability and associated costs, to ensure the most efficient and cost-effective procurement through written quotes or government contract pricing; and

WHEREAS, an as-needed purchase order for the 2025-2030 fiscal years will provide stability in procurement, streamline the purchasing process, and support effective road maintenance operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an as-needed purchase order for the 2025-2030 fiscal years for the purchase of equipment rentals with optional operator costs using written quotes or government contract pricing as provided through sources such as MiDeal, Sourcewell, and OMNIA Partners, with vendors and unit prices to be determined annually based on current rates and/or government contract pricing participation.

BE IT FURTHER RESOLVED, that the total annual expenditure under this purchase order shall not exceed the amount allocated in the Road Department’s annual budget for equipment rentals.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Purchasing Department is authorized to approve purchase orders annually for the Road Department in accordance with the pricing and terms established through written quotes or government contract pricing sources.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MERIDIAN TOWNSHIP FOR THE 2025
LOCAL ROAD PROGRAM**

RESOLUTION #25 – 147

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department’s budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department only charges for materials and vendor expenses in most circumstances and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department become the full financial responsibility of the township; and

WHEREAS, Meridian Township has scheduled local road improvements for 2025 and will complete these projects using their own contractors and Township millage funds; and

WHEREAS, the Road Department coordinated with Meridian Township to determine the priority of additional road projects to be performed by the Road Department as part of the 2025 Local Road Program; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2025 construction season as outlined in the attached table; and

WHEREAS, the Road Department’s capped allocation in the total amount of \$335,000 for Meridian Township is included in the adopted 2025 Road Fund Budget; and

WHEREAS, upon final accounting of the work included in the Road Department’s 2025 Local Road Program, any remaining capped allocation funds will be provided to Meridian Township as a contribution to their millage work on local roads.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Meridian Township for the 2025 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the Meridian Township projects up to the capped allocation amount as shown in the attached table.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that upon final accounting of the work included in the Road Department's 2025 Local Road Program, any remaining portion of Meridian Township's capped allocation amount shall be provided to Meridian Township as a contribution towards local road projects completed by their own contractors.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

Meridian Township 2025 Local Road Program

Road Name	Segment of Road	Scope of work	ESTIMATED Cost of Project
Cornell Road	Grand River to Haslett Rd	The scope of work includes a double chip seal, and fog seal	\$104,208.43
Tihart Road	Twinging Rd to Cornell Rd	The scope of work includes a double chip seal, and fog seal	\$19,293.13
Tihart Road	Marsh Rd to Twinging Rd	The scope of work includes a single chip seal, and fog seal	\$21,303.14
Cornell Road	Grand River to Haslett Rd	The scope of work includes HMA Skip Paving.	\$13,800
TOTAL ESTIMATED COST OF DESIGNATED PROJECTS:			\$158,604.70
TOTAL ICRD ALLOCATION FOR 2025			\$335,000
ESTIMATED ICRD FUNDS CONTRIBUTION TO DESIGNATED PROJECTS:			\$79,302.35
TOTAL ESTIMATED COST FOR TOWNSHIP FOR DESIGNATED PROJECTS:			\$79,302.35
ESTIMATED ADDITIONAL ICRD CONTRIBUTION TO MERIDIAN TWP LOCAL ROAD PROGRAM:			\$255,697.65

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AS-NEEDED PURCHASE ORDER FOR ROAD SALT USING
GOVERNMENT CONTRACT PRICING FOR THE 2025-2030 FISCAL YEARS**

RESOLUTION #25 – 148

WHEREAS, the Road Department performs annual winter maintenance, including the application of road salt, to improve safety and maintain drivability during snow and ice conditions; and

WHEREAS, the Road Department seeks to procure these materials using government contract pricing available through various sources such as MiDeal, Sourcewell, and OMNIA Partners, ensuring competitive pricing and cost efficiency; and

WHEREAS, the unit prices for road salt will be determined annually based on the current pricing provided through the vendor's government contract; and

WHEREAS, the Ingham County Board of Commissioners approved \$800,000 in the 2025 Road Department budget for the purchase of road salt, with the understanding that each year the budget amount will be adjusted based on operational needs and the funding available; and

WHEREAS, the current vendor offering government contract pricing for the Ingham County area is Detroit Salt; however, the specific vendors participating in the programs may change during the fiscal years covered by this resolution; and

WHEREAS, vendors will be selected on an as-needed basis according to product availability and associated costs, to ensure the most efficient and cost-effective procurement through government contract pricing; and

WHEREAS, an as-needed purchase order for the 2025-2030 fiscal years will provide stability in procurement, streamline the purchasing process, and support effective road maintenance operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an as-needed purchase order for the 2025-2030 fiscal years for the purchase of road salt using government contract pricing as provided through sources such as MiDeal, Sourcewell, and OMNIA Partners, with vendors and unit prices to be determined annually based on current government contract pricing participation.

BE IT FURTHER RESOLVED, that the total annual expenditure under this purchase order shall not exceed the amount allocated in the Road Department's annual budget for salt.

BE IT FURTHER RESOLVED, that the Purchasing Department is authorized to approve purchase orders annually for the Road Department in accordance with the pricing and terms established through government contract pricing sources.

MARCH 25, 2025 REGULAR MEETING

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN ADJUSTMENT OF THE WAGE STRUCTURE FOR PART-TIME
CCLP LAW ENFORCEMENT AND PART-TIME CCLP CORRECTIONS DEPUTIES**

RESOLUTION #25 – 149

WHEREAS, the County of Ingham and the Ingham County Sheriff (hereinafter collectively “Employer”) and the Ingham County Sheriff’s Office Law Enforcement and Corrections Bargaining Units of the Capitol City Labor Program (“CCLP”) (hereinafter “Union”) are parties to collective bargaining agreements for the period of January 1, 2025 through December 31, 2027, which govern the terms and conditions of part-time employees in the bargaining units; and

WHEREAS, the Employer and the Union acknowledge the importance of maintaining a competitive wage structure for all employees, including part-time employees, to support the recruitment and retention of highly qualified deputies; and

WHEREAS, the parties have engaged in discussions regarding the hourly wages of part-time employees and mutually agree to an adjustment of the wage structure for part-time employees.

THEREFORE BE IT RESOLVED, that effective the first full pay period immediately following the execution of this Agreement, the Ingham County Board of Commissioners approves the amendment of Article 1, Section 2 of the Law Enforcement collective bargaining agreement to specify that part-time deputies shall be compensated at Step 3 of the wage schedule for a full-time Law Enforcement deputy.

BE IT FURTHER RESOLVED, that effective the first full pay period immediately following the execution of this agreement, the Ingham County Board of Commissioners approves the amendment of Article 45, Section 2 of the Corrections collective bargaining agreement to specify that part-time deputies shall be compensated at Step 3 of the wage schedule for a full-time Corrections deputy.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 22**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING SUPPLEMENTING THE ICEA COUNTY PROFESSIONAL COLLECTIVE BARGAINING AGREEMENT REGARDING ON-CALL TIME FOR IT DEPARTMENT NETWORK ADMINISTRATORS

RESOLUTION #25 – 150

WHEREAS, the County of Ingham, (hereinafter referred to as the “Employer”) and the Ingham County Employees’ Association (hereinafter referred to as the “Union”) are parties to a collective bargaining agreement (hereinafter referred to as the “CBA”) for the County Professional Employees’ Unit with a term of January 1, 2025, through December 31, 2027; and

WHEREAS, the bargaining unit includes employees employed as Network Administrators in the Employer’s IT Department; and

WHEREAS, the Parties wish to supplement the contract regarding on-call time for Network Administrators only; and

WHEREAS, the Parties have agreed to the following terms:

1. Each Network Administrator shall have weekly on-call status, on a rotating basis with the other Network Administrators.
2. On-call coverage shall be from 5:30 PM through 7:30 AM for weekdays and the entire weekend (48 hours).
3. Network Administrators who are on-call shall carry the cell phone issued by the Employer.
4. Network Administrators shall respond to on-call requests within one hour of the initial call.
5. Network Administrators shall be able to return to the Innovation and Technology Department within one hour after determining onsite work is required.
6. The Network Administrator going on call shall be responsible for changing and testing the system prior to on-call start time.
7. The Network Administrators shall be paid on-call time at the rate of three (3) hours’ straight time pay for each work weekday.
8. The Network Administrators shall be paid three (3) hours’ straight time pay for holidays during the work week and weekend days in addition to the three (3) hours’ evening straight time pay.
9. Typically, a work week total of twenty-seven (27) hours’ straight time pay.
10. On-call pay for a full day Suspension of Operations shall be at the rate of four (4) hours’ straight time pay, in addition to any regular compensation. On-call pay will be pro-rated to the amount of time suspended.
11. If an on-call Network Administrator is called in to work, that Network Administrator shall receive a minimum of three (3) hours’ pay at the rate of time and one half as per the Parties’ labor contract’s call-back provision (Article 10, Section 6). This shall be in addition to on-call pay.

MARCH 25, 2025 REGULAR MEETING

- 12. If an on-call Network Administrator works without being called in to work and works over ten (10) minutes, that Network Administrator shall receive the minimum of one (1) hours' pay at the rate of time and one half or actual time worked at time and one half per incident. If a non on-call Network Administrator works without being called in to work and works over ten (10) minutes, that Network Administrator shall receive a minimum of one (1) hours' pay at the rate of time and one half or actual time worked at time and one half per incident.
- 13. All the other terms and conditions specified in the Parties' collective bargaining agreement shall remain in full force and effect, except as stated above.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves each Network Administrator to have weekly on-call status, on a rotating basis with the other Network Administrators; on-call coverage shall be from 5:30 PM through 7:30 AM for weekdays and the entire weekend (48 hours); Network Administrators who are on-call shall carry the cell phone issued by the Employer; Network Administrators shall respond to on-call requests within one hour of the initial call; Network Administrators shall be able to return to the Innovation and Technology Department within one hour after determining onsite work is required; and the Network Administrator going on call shall be responsible for changing and testing the system prior to on-call start time.

BE IT FURTHER RESOLVED, that the Network Administrators shall be paid on-call time at the rate of three (3) hours' straight time pay for each work weekday; the Network Administrators shall be paid three (3) hours' straight time pay for holidays during the work week and weekend days in addition to the three (3) hours' evening straight time pay; and, typically, a work week total of twenty-seven (27) hours' straight time pay.

BE IT FURTHER RESOLVED, that on-call pay for a full day Suspension of Operations shall be at the rate of four (4) hours' straight time pay, in addition to any regular compensation, and the on-call pay will be pro-rated to the amount of time suspended; if an on-call Network Administrator is called in to work, that Network Administrator shall receive a minimum of three (3) hours' pay at the rate of time and one half as per the Parties' labor contract's call-back provision (Article 10, Section 6), in addition to on-call pay; if an on-call Network Administrator works without being called in to work and works over ten (10) minutes, that Network Administrator shall receive the minimum of one (1) hours' pay at the rate of time and one half or actual time worked at time and one half per incident; if a non on-call Network Administrator works without being called in to work and works over ten (10) minutes, that Network Administrator shall receive a minimum of one (1) hours' pay at the rate of time and one half or actual time worked at time and one half per incident; and, all the other terms and conditions specified in the Parties' collective bargaining agreement shall remain in full force and effect, except as stated herein.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to implement the terms of the Letter of Understanding for On-Call Network Administrators.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 23**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR UAW TECHNICAL,
OFFICE, PARA-PROFESSIONAL AND SERVICE, ICEA COUNTY PROFESSIONALS UNIT, AND
MANAGERIAL & CONFIDENTIAL EMPLOYEES**

RESOLUTION #25 – 151

WHEREAS, the UAW Technical, Office, Para-Professional and Service, and ICEA County Professionals Unit collective bargaining agreements and the Managerial & Confidential Employee Personnel Manual effective January 1, 2022 through December 31, 2024, provided a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approval process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
225003	Secretary Equalization to Real Property Analyst	Move from UAW F to UAW G
140048	Court Officer - Family Court	Move from UAW G to UAW J
421012	Office Coordinator	Move from UAW G to UAW J
229121	Adult & Juvenile Legal Assistant	Move from UAW J to UAW K
229122	Adult & Juvenile Legal Assistant	Move from UAW J to UAW K
601532	Clinical Data Analyst	Move from ICEA Pro 7 to ICEA Pro 8
958027	Security Analyst to Information Security Officer	Move from ICEA Pro 8 to ICEA Pro 10
601324	Land & Water Program Supervisor	Move from ICEA Pro 9 to ICEA Pro 10
253002	Chief Deputy Treasurer	Move from MC 12 to MC 14

<u>Position Title</u>	2025 <u>Current Grade, Step 5</u>	2025 <u>Proposed Grade, Step 5</u>	<u>Difference</u>
Real Property Analyst	UAW F: 52,164.59	UAW G: 55,189.66	3,025.07
Court Officer – Family Court	UAW G: 55,189.66	UAW J: 65,412.94	10,223.28
Office Coordinator	UAW G: 55,189.66	UAW J: 65,412.94	10,223.28
Adult & Juvenile Legal Assistant	UAW J: 65,412.94	UAW K: 69,165.54	3,752.60
Adult & Juvenile Legal Assistant	UAW J: 65,412.94	UAW K: 69,165.54	3,752.60
Clinical Data Analyst	ICEA Pro 7: 75,222.34	ICEA Pro 8: 82,047.11	6,824.77
Information Security Officer	ICEA Pro 8: 82,047.11	ICEA Pro 10: 96,913.05	14,865.94
Land & Water Program Supv.	ICEA Pro 9: 89,732.78	ICEA Pro 10: 96,913.05	7,180.27
Chief Deputy Treasurer	MC 12: 104,136.53	MC 14: 120,027.14	15,890.61

TOTAL: \$ 75,738.42

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND GENERAL FUND POSITION HIRING FREEZE PROCESS

RESOLUTION #25 – 152

WHEREAS, the 2025 Ingham County General Fund budget was balanced through freezing 14 General Fund positions; and

WHEREAS, all other General Fund positions that have, or will become vacant in 2025 require an exemption from the County Services and Finance Committees; and

WHEREAS, the exemption process requires the department to submit a position request to the Department of Finance & Budget, which will have payroll and benefit costs allocated to it and forwarded to the Controller's Office for submittal to both committees; and

WHEREAS, the exemption memo has typically been added to the consent agenda of both County Services and Finance Committees; and

WHEREAS, instituting a four-week delay between a position vacancy and the posting for the vacancy will have a similar fiscal impact of saving vacant position funding as the exemption process, while eliminating the work flow described above; and

WHEREAS, this amendment to the hiring freeze process will not affect the processes implemented to the Ingham County Health Department's Community Health Centers through the passage of Resolution #24-601.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves amending the current hiring freeze process to eliminate the General Fund position exemption request and replace it with a four-week hold on vacant positions before they are advertised to be filled.

BE IT FURTHER RESOLVED, that the Human Resources Department will not advertise for any vacant General Fund positions until four-weeks after the position have been vacated.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE MARKET RATE EXCEPTION COMPENSATION FOR THE
POSITION OF HEALTH CENTER DEPUTY HEALTH OFFICER/EXECUTIVE DIRECTOR**

RESOLUTION #25 – 153

WHEREAS, the Ingham Community Health Centers (IHC) board, in conjunction with the County of Ingham, is seeking proposals from Executive Recruiting firms to conduct a search for the Health Center Deputy Health Officer/Executive Director position; and

WHEREAS, the search for this position will be a joint effort between IHC, the Ingham County Health Officer and the professional(s) selected; and

WHEREAS, feedback from two potential firms who declined to submit proposals indicates they did not submit proposals based upon the level of compensation currently paid to the position; and

WHEREAS, the position is currently at a MC Grade 16 (116,583.11 – 139,977.07); and

WHEREAS, a compensation study performed in 2023 on behalf of the Michigan Primary Care Association by ElementOne Consulting reflects that this position should be compensated at least at \$190,000.00 per year to be competitive; and

WHEREAS, approval of a market rate exception for compensation for this position is requested as follows:

Step 1: 190,000.00 Step 2: 199,500.00 Step 3: 209,475 Step 4: 219,948.75 Step 5: 230,946.19

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves market rate exception compensation for the position of Health Center Deputy Health Officer/Executive Director as follows:

Step 1: 190,000.00 Step 2: 199,500.00 Step 3: 209,475 Step 4: 219,948.75 Step 5: 230,946.19

BE IT FURTHER RESOLVED, that the total compensation cost for this position, including fringe benefits, is 376,998.98 at Step 5.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary budget transfers to fund the market rate exception compensation for the position of Health Center Deputy Health Officer/Executive Director.

MARCH 25, 2025 REGULAR MEETING

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 26**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JANIECE WILLIAMS, MEDICAL ASSISTANT

RESOLUTION #25 – 154

WHEREAS, after a span of 30 years of dedicated service to Ingham County Health Department and the Ingham Community Health Centers, Janiece Williams retired on January 31, 2025; and

WHEREAS, Janiece began her career at Ingham County Health Department in September of 1989 as a temporary Peer Educator, providing individual contact with patients to identify and develop client-directed treatment plan goals, and monitor ongoing achievement of goals; and

WHEREAS, in May of 1989, Janiece was hired full time in the role of Maternal Infant Outreach Advocate where she performed outreach services to at-risk pregnant women and families with children under the age of three; and

WHEREAS, Janiece resigned in September of 2000 as the Maternal Infant Outreach Advocate to pursue other interests; and

WHEREAS, Janiece came back to work at Ingham County Health Department and was hired in January of 2004 as a Clinic Assistant Tech 1 and served by rooming patients, taking vitals, completing medication reconciliation, and discharging patients; and

WHEREAS, Janiece was hired as a full time Medical Assistant in April of 2006, working at various Community Health Centers including Cedar Women’s Health Center, River Oak Community Health Center, and Forest Community Health Center; and

WHEREAS, Janiece exemplified outstanding customer service while making patients feel at ease when they were concerned or faced difficult health challenges; and

WHEREAS, Janiece assisted patients with scheduling, rescheduling appointments, problem solving patient barriers, referrals to Community Health Workers, and assistance with healthcare resources; and

WHEREAS, Janiece was kind, respectful and provided a listening ear to those who were struggling; and

WHEREAS, Janiece has been a loyal, dedicated, knowledgeable and professional employee and has adhered to and executed the ICHD and ICHC Mission, Vision, and Core Values.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Janiece Williams for her 30 years of dedicated service to Ingham County Health Department and for her exemplified customer service, patient care, and commitment to her work.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer
Nays: None **Absent:** Tennis **Approved 03/17/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 27**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE FUNDING FOR THE REPAIRS AT THE INGHAM COUNTY
FAIRGROUNDS**

RESOLUTION #25 – 155

WHEREAS, a vehicle recently struck and damaged a steel column and surrounding masonry at Main Arena located at the Ingham County Fairgrounds; and

WHEREAS, an assessment of the damage was conducted, and a proposal from Laux Construction was received to complete the necessary repairs, including structural reinforcements, metal siding replacement, painting, and flooring restoration; and

WHEREAS, the total cost for the repairs has been estimated at \$48,138.50; and

WHEREAS, the insurance company for the driver of the vehicle that struck the building, Nationwide, will cover \$48,138.50 of the repair costs; and

WHEREAS, Laux Construction holds a cooperative purchasing contract through the State of Michigan's MiDeal Program, allowing the County to utilize competitively bid pricing for construction services, ensuring cost-effective and timely project completion; and

WHEREAS, it is in the best interest of Ingham County to move forward with these repairs promptly to ensure the safety, structural integrity, and continued use of the fairground's facility.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes funding for the Ingham County Fairgrounds Building Damage Repairs in an amount not to exceed \$48,138.50, with \$48,138.50 covered by Nationwide insurance.

BE IT FURTHER RESOLVED, that Ingham County will contract with Laux Construction through the MiDeal cooperative purchasing agreement to complete the necessary repairs.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments and process any required financial transactions related to this project.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts, purchase orders, or agreements, after review by the County Attorney, to proceed with the repairs in a timely manner.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer
Nays: None **Absent:** Tennis **Approved 03/17/25**

MARCH 25, 2025 REGULAR MEETING

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

RESOLUTION #25 – 156

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of ICHD files effective January 27, 2025 through January 26, 2026 for an amount not to exceed \$49,000; and

WHEREAS, ICHD has a current agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files and has been satisfied with the services which ended January 26, 2025; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming, and storage; and

WHEREAS, the Ingham County Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month and file retrieval at \$6.95 per file requested; and

WHEREAS, as a part of the \$49,000 in total costs, Graphic Science, Inc. has estimated an additional, one-time cost of approximately \$18,000 to remove, transport, and catalog the files; and

WHEREAS, the costs for the storage of documents is included in the FY 25 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport and catalog the files; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a one year contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files effective January 27, 2025 through January 26, 2026 in an amount not to exceed \$49,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year contract with Graphic Sciences, Inc. for the transport, storage and retrieval of files effective January 27, 2025 through January 26, 2026 in an amount not to exceed \$49,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MARCH 25, 2025 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer
Nays: None **Absent:** Tennis **Approved 03/17/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICES FOR FY25-26 AMERICORPS VISTA GRANT FUNDING

RESOLUTION #25 – 157

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Corporation for National and Community Services (CNCS) for a year of funding to support of the AmeriCorps VISTA Project effective July 27, 2025 through July 25, 2026 in an amount not to exceed \$31,000; and

WHEREAS, ICHD was the recipient of grant funds for the AmeriCorps VISTA Program twelfth funding cycle in the 2024-20245 FY, which was authorized through Resolution #24-210; and

WHEREAS, CNCS has provided Ingham County a twelfth year of funding for the 2025-2026 FY to support up to twelve (12) AmeriCorps VISTA members who will perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related problems; and

WHEREAS, this funding is effective July 27, 2025 through July 25, 2026 in an amount not to exceed \$31,000; and

WHEREAS, the grant award is included in the Health Department’s operating budget; and

WHEREAS, out of a total of 12 FTE AmeriCorps VISTA members placed in host sites selected through an application process; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with CNCS to accept FY25-26 grant funding to support the AmeriCorps VISTA Project, effective July 27, 2025 through July 25, 2026 in an amount not to exceed \$31,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with CNCS to accept FY25-26 grant funding to support the AmeriCorps VISTA Project, effective July 27, 2025 through July 25, 2026 in an amount not to exceed \$31,000.

BE IT FURTHER RESOLVED, that the Medical Health Officer, or her designee, is authorized to submit the 2025-2026 budget electronically through the CNCS eGrants system, tentatively electronically approve the Memorandum of Agreement, and any eGrants system updates or amendments.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the Memorandum of Agreement (MOA) is final.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer

Nays: None

Absent: Tennis

Approved 03/17/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DR. SAIF FATTEH FOR
DERMATOLOGY SERVICES**

RESOLUTION #25 – 158

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Dr. Saif Fatteh to provide dermatology services for a two-year term effective May 1, 2025 through April 30, 2027; and

WHEREAS, Dr. Saif Fatteh will provide will dermatology services within ICHD’s CHCs, four (4) hours per week; and

WHEREAS, the total cost of securing Dr. Saif Fatteh’s services will not exceed \$63,336 and will be covered using a portion of HRSA funding authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Dr. Saif Fatteh for dermatology services, effective May 1, 2025 through April 30, 2027, in an amount not to exceed \$63,336.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services, effective May 1, 2025 through April 30, 2027 in an amount not to exceed \$63,336.

BE IT FURTHER RESOLVED, that the total cost of securing Dr. Saif Fatteh’s services will not exceed \$63,336 and will be covered using a portion of the Health Resources and Services Administration (HRSA) funding authorized through Resolution #21-240.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer

Nays: None **Absent:** Tennis **Approved 03/17/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #22-103 FOR DENTAL SERVICE AGREEMENTS

RESOLUTION #25 – 159

WHEREAS, Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to amend Resolution #22-103 by increasing the pay rate from \$83.75 per hour to \$100.00 per hour to provide licensed Dental services effective upon approval through December 31, 2030; and

WHEREAS, ICHD’s CHCs provide dental services through the Forest Dental CHC location; and

WHEREAS, the CHCs have not been able to successfully recruit contractual dentists through staff or contractual positions, and thus the 1.5 FTE dentist position remains vacant; and

WHEREAS, the current Cross-Country Locum Tenens Agreement for a Dentist is for \$200.00 per hour; and

WHEREAS, the Michigan Primary Care Association (MPCA) Michigan Federally Qualified Health Center’s (FQHC) annual compensation survey reported a mean hourly salary for a Dentist at \$100.00 per hour; and

WHEREAS, the rate of pay will increase from \$83.75 per hour to \$100.00 per hour, and will be covered by billable services; and

WHEREAS, the Ingham Community Health Center Board of Directors and Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #22-103, by increasing the rate of pay from \$83.75 per hour to \$100.00 per hour, and by extending the agreement through December 31, 2030.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution #22-103, by increasing the rate of pay from \$83.75 per hour to \$100.00 per hour, and by extending the agreement through December 31, 2030.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer
Nays: None **Absent:** Tennis **Approved 03/17/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A DENTAL SERVICES AGREEMENT WITH DR. DANIEL
SADLER, DDS**

RESOLUTION #25 – 160

WHEREAS, Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to enter into a Dental Services Agreement with Daniel Sadler, DDS for an hourly rate of \$100, effective upon approval through April 1, 2027; and

WHEREAS, ICHD’s CHCs provide dental services through the Forest Dental CHC location; and

WHEREAS, the CHCs have not been able to successfully recruit contractual dentists through staff or contractual positions, and thus the 1.5 FTE dentist position remains vacant; and

WHEREAS, the current Cross-Country Locum Tenens Agreement for a Dentist is for \$200.00 per hour; and

WHEREAS, the Michigan Primary Care Association (MPCA) Michigan Federally Qualified Health Center’s (FQHC) annual compensation survey reported a mean hourly salary for a Dentist at \$100 per hour; and

WHEREAS, the rate of pay at \$100 per hour will be covered by billable services; and

WHEREAS, the Ingham Community Health Center Board of Directors and Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into a Dental Services Agreement with Daniel Sadler, DDS at \$100 per hour, effective upon approval through April 1, 2027.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Dental Services Agreement with Daniel Sadler, DDS at \$100 per hour, effective upon approval through April 1, 2027

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer

Nays: None **Absent:** Tennis **Approved 03/17/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASING NEW DENTAL OPERATORY CHAIRS FOR
FOREST COMMUNITY HEALTH CENTER**

RESOLUTION #25 – 161

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to purchase New Dental Operatory Chairs effective upon approval in an amount not to exceed \$110,325.36; and

WHEREAS, the purchase of these chairs will be covered by Delta Dental Foundation funds approved through Resolution #24-055; and

WHEREAS, the additional cost of \$10,325.36 will be covered by Ryan White D 340 B funds, account #51161551 01192; and

WHEREAS, the remodel configurations of the dental operatories do not lend to the current chairs being suitable for the space; and

WHEREAS, the dental site sees HIV patients and therefore, Ryan White D 340 B funds will be utilized for the remaining amount; and

WHEREAS, if we do not purchase new dental operatory chairs, the dental chairs we currently have will not fit the design and configuration of the six operatories being remodeled, and the current dental chairs are no longer in production and parts will not be available; and

WHEREAS, Delta Dental Foundation has donated \$100,000 through Resolution #24-055, (account #51161520-976000-23F11) towards the purchase of the new dental operatory chairs and Ryan White D 340 B funds (account #51161551 01192) will be used to cover the remaining amount not to exceed \$10,325.36; and

WHEREAS, the CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize purchasing new dental operatory chairs, in an amount not to exceed \$110,325.36, effective upon approval of this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchasing new dental operatory chairs, in an amount not to exceed \$110,325.36, effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the purchase of these chairs will be covered by Delta Dental Foundation funds approved through Resolution #24-055, (account #51161520-976000-23F11) and the additional cost of \$10,325.36 will be covered by Ryan White D 340 B funds, (account #51161551-01192).

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer

Nays: None

Absent: Tennis

Approved 03/17/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS FOR THE REGION 7 PERINATAL QUALITY COLLABORATIVE WITH BARRY-EATON DISTRICT HEALTH DEPARTMENT AND MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

RESOLUTION #25 – 162

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with Barry-Eaton District Health Department (BEDHD) and Mid-Michigan District Health Department (MMDHD) to enable these Health Departments to implement community-led projects designed to improve disparate birthing outcomes and ensure healthy births, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$47,962; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties through BEDHD and MMDHD; and

WHEREAS, in order to fund this collaborative work, MDHHS has given ICHD funds through the FY 24-25 Comprehensive Agreement authorized by Resolution #24-452; and

WHEREAS, both BEDHD and MMDHD will be paid \$23,981 each, for a total amount not to exceed \$47,962; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize agreements with BEDHD and MMDHD, to enable these organizations to implement community-led projects designed to improve disparate birthing outcomes and ensure healthy births, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$47,962.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with BEDHD and MMDHD, to enable these organizations to implement community-led projects designed to improve disparate birthing outcomes and ensure healthy births, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$47,962.

BE IT FURTHER RESOLVED, that in order to fund this collaborative work, MDHHS has given ICHD funds through the FY 24-25 Comprehensive Agreement authorized by Resolution #24-452.

BE IT FURTHER RESOLVED, that both BEDHD and MMDHD will be paid \$23,981 each, for a total amount not to exceed \$47,962.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Trubac, Morgan, Willis, Ruest, Schafer

Nays: None

Absent: Tennis

Approved 03/17/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: None

Approved 03/19/25

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 35**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR TAYLOR WICKS, ASSISTANT PUBLIC DEFENDER, ON HER
SELECTION FOR A “TOP FIVE UNDER 35” AWARD FROM THE INGHAM COUNTY BAR
ASSOCIATION**

RESOLUTION #25 – 163

WHEREAS, Taylor Wicks has been with the Ingham County Office of the Public Defender since she began her practice of law in January, 2021; and

WHEREAS, Ms. Wicks has distinguished herself by showing exemplary character, integrity, judgment, and legal scholarship; service to the profession and bar; service to the community; and a reputation for or the advancement of the highest legal standard and professional responsibility; and

WHEREAS, Ms. Wicks has become an invaluable resource for the indigent accused in Ingham County by providing zealous advocacy for her clients; and

WHEREAS, Ms. Wicks has earned the respect of judges and prosecutors for her zealous representation and professional excellence; and

WHEREAS, Ms. Wicks serves as the defense attorney for the Domestic Violence Specialty Court before the Honorable Cynthia Ward making sure the rights of the participants are protected; and

WHEREAS, Ms. Wicks’ commitment to the community goes far beyond the Office of the Public Defender through her volunteer work; and

WHEREAS, Ms. Wicks is a valuable asset to the Office of the Public Defender and Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners honors Taylor Wicks on her selection for the “Top Five Under 35” Award from the Ingham County Bar Association.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners congratulates Taylor Wicks on her selection for this award.

LAW & COURTS: Yeas: Johnson, Willis, Polsdofer, Trubac, Lawrence, Peña, Schafer
Nays: None **Absent:** Pratt **Approved 03/13/25**

Commissioner Johnson moved to adopt the resolution. Commissioner Tennis supported the motion.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Peña, Polsdofer, Ruest, Schafer, and Willis.

MARCH 25, 2025 REGULAR MEETING

Commissioner Johnson presented the resolution to Taylor Wicks, Assistant Public Defender.

Wicks thanked the Board of Commissioners, the Public Defender's Office, their parents, and their husband. Wicks further stated they could not have done it without the support of the Public Defender's Office and though it may have their name on the it, the award was for the entire office.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 36**

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A THREE-MONTH EXTENSION OF THE LEASE AGREEMENT
FOR THE TEMPORARY PUBLIC DEFENDER’S OFFICE SPACE AT 300 SOUTH WASHINGTON
SQUARE, SUITE 315**

RESOLUTION #25 – 164

WHEREAS, the Ingham County Public Defender’s Office requires continued temporary office space while awaiting completion of its permanent location; and

WHEREAS, the County previously entered into a six-month lease agreement with Eyde Knapp Development, LLC for Suite 315 at 300 South Washington Square, Lansing, Michigan; and

WHEREAS, the lease term is set to expire in April 2025, but an additional three-month extension is available under the agreement; and

WHEREAS, the County seeks to extend the lease through July 2025 to ensure uninterrupted operations for the Public Defender’s Office; and

WHEREAS, the monthly rent shall remain at \$7,500, and all other terms of the lease shall remain unchanged.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-month lease extension with Eyde Knapp Development, LLC for Suite 315 at 300 South Washington Square, Lansing, MI through July 2025 for \$7,500 per month.

BE IT FURTHER RESOLVED, that all payments for this lease agreement will be made to Eyde Knapp Development, LLC, with funds available through the Michigan Indigent Defense Commission (MIDC) grant for the fiscal year 2024-2025.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution, subject to review and approval by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Polsdofer, Trubac, Lawrence, Peña, Schafer
Nays: None **Absent:** Pratt **Approved 03/13/25**

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville
Nays: None **Absent:** Peña, Johnson **Approved 03/18/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO SELL ONE
USED PATROL VEHICLE TO THE INGHAM INTERMEDIATE SCHOOL DISTRICT**

RESOLUTION #25 – 165

WHEREAS, the Ingham County Sheriff’s Office participates in many formal and informal training events involving our county youth; and

WHEREAS, the Ingham Intermediate School District, specifically the Wilson Talent Center, has requested the purchase of a transitioned patrol car from local police agencies to help facilitate their Law Enforcement program; and

WHEREAS, the Ingham Intermediate School District’s Law Enforcement Program serves the needs of high school students who wish to enter the law enforcement profession throughout the County’s school districts; and

WHEREAS, the Ingham County Sheriff’s Office serves on the Law Enforcement Programs Board; and

WHEREAS, the Ingham County Sheriff’s Office vehicle that is being proposed for sale to the Ingham Intermediate School District will be a vehicle that is currently being taken out of service and otherwise subject to auction; and

WHEREAS, the exact vehicle has an estimated auction value of \$3,500 and is identified as a 2016 Ford Explorer, VIN 1FM5K8AR1GGD16659, with 100,312 miles; and

WHEREAS, the Ingham County Sheriff’s Office will sell the vehicle for \$1.00 and other valuable consideration in “as is” condition, making no promise or guarantee about the condition or mechanical functionality of the vehicle, and the County will not be responsible for any maintenance or future repairs; and

WHEREAS, the vehicle sold to the Ingham Intermediate School District’s Law Enforcement Program will be used exclusively for their training program and will remain the property of the Ingham Intermediate School District for the duration of the training program; and

WHEREAS, the vehicle sold to the Ingham Intermediate School District’s Law Enforcement Program will be marked and identified specifically as an Ingham Intermediate School District’s law Enforcement program vehicle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to sell one used and retired Ingham County Patrol Vehicle for the purposes set forth in this resolution for \$1.00 and other valuable consideration.

MARCH 25, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Polsdofer, Trubac, Lawrence, Peña, Schafer
Nays: None **Absent:** Pratt **Approved 03/13/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE THERMAL BINOCULARS FOR THE SHERIFF’S OFFICE K-9
TEAM**

RESOLUTION #25 – 166

WHEREAS, the Ingham County Sheriff’s Office has had, during Sheriff Scott Wriggelsworth’ s tenure as the Sheriff, K-9 Teams responsible for assisting in various law enforcement operations, including search and rescue, suspect tracking, and evidence recovery; and

WHEREAS, the K-9 Team requires specialized equipment to effectively conduct operations in low-light and no-light conditions; and

WHEREAS, the Sheriff’s Office would like to purchase a pair of thermal binoculars from the provided vendor included in the attached quote; and

WHEREAS, the cost of the thermal binoculars totals \$4,250 which will be paid for out of the Ingham County Sheriff’s Office K-9 donation account 797-363020; and

WHEREAS, the purchased equipment will enhance the K-9 Team’s operational efficiency, which may reduce overtime costs associated with extended search operations; and

WHEREAS, the thermal binoculars will be purchased from Sellmark Corporation, 2201 Heritage Pkwy Mansfield, TX.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the purchase of thermal binoculars from Sellmark Corp. with a do not exceed amount of \$4,250.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Polsdofer, Trubac, Lawrence, Peña, Schafer
Nays: None **Absent:** Pratt **Approved 03/13/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

**ADOPTED – MARCH 25, 2025
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE AND ADDED EQUIPMENT COSTS OF ONE
FORD EXPLORER FOR THE SHERIFF’S OFFICE TRAFFIC UNIT**

RESOLUTION #25 – 167

WHEREAS, the Ingham County Sheriff’s Office has a partially grant-funded Traffic Unit with three (3) deputies and a sergeant that provides traffic enforcement and accident investigation throughout Ingham County; and

WHEREAS, the services provided require safe, reliable vehicles; and

WHEREAS, adding a third traffic car will ensure vehicle availability for each deputy and crash investigation equipment; and

WHEREAS, the additional vehicle will extend the life of the other traffic vehicles by distributing the miles; and

WHEREAS, the Sheriff’s Office received one-time additional funds from the Michigan State 416 Secondary Road Patrol Grant that will cover the cost of this purchase and the equipment; and

WHEREAS, when the vehicle is retired and auctioned the proceeds must be directed back towards Secondary Road Patrol expenses; and

WHEREAS, Lunghamer Ford, 1690 E. Main St. Owosso, 48867 is an authorized dealership and vendor able to provide the vehicle at state contract pricing of one Ford Explorer Interceptor; and

WHEREAS, Mid-Michigan Emergency Equipment, 2237 Aurelius Rd. Holt, MI 48842 is a vendor able to build and equip the vehicle with the necessary emergency equipment; and

WHEREAS, the Sheriff’s Office uses Mid-Michigan Emergency Equipment, a Delhi Township business to build all vehicles ensuring the quality and consistency needed for safety.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of one Ford Explorer from Lunghamer Ford for an amount not to exceed \$50,005 and the emergency equipment and build from Mid-Michigan Emergency Equipment in an amount not to exceed \$17,334.45, both items will be paid for out of Machinery – Cars & Trucks 10133315978010.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

MARCH 25, 2025 REGULAR MEETING

LAW & COURTS: Yeas: Johnson, Willis, Polsdofer, Trubac, Lawrence, Peña, Schafer
Nays: None **Absent:** Pratt **Approved 03/13/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** None **Approved 03/19/25**

Adopted as a part of the consent agenda.

MARCH 25, 2025 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Cahill stated that Recycle Rama was taking place on April 26, 2025 from 9:00 a.m. to 2:00 p.m. at the Ingham County Health Department. Commissioner Cahill further stated that Arbor Day was coming up in April and there were many opportunities to plant trees.

Commissioner Johnson stated, regarding the Community Health Centers (CHC), that they had a company come in to perform a study on their finances. **Commissioner Johnson further requested that the Board of Commissioners receive the results of that study.**

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$7,299,357.27. Commissioner Morgan supported the motion.

The motion carried unanimously. Absent: Commissioners Peña, Polsdofer, Ruest, Schafer, and Willis.

ADJOURNMENT

The meeting was adjourned at 6:39 p.m.

From: Vincent Hall
Sent: Thursday, March 27, 2025 3:18 PM
To: MARY MOLLOY
Cc: Dana Chase

Dear Chair Person ,

I am writing to formally resign from my position as Board Member at Ingham Community Health Center effective March 27, 2025

After much contemplation and reflection, I have decided to resign from my position as Board Member at Ingham Community Health Center. This decision aligns with my pursuit of new opportunities that will further my personal and professional development, allowing me to explore avenues that I am passionate about.

I am immensely grateful for the mentorship and guidance you have provided during my time at Ingham Community Health Center. Your support has been invaluable to my professional growth, and collaborating with our team has been a truly rewarding experience.

I will be on this evening via zoom..

Respectfully Submitted

Vincent L Hall.



michiganimmigrant.org

State-wide Intake Line:
(734) 239-686315 S. Washington St., Ste. 201
Ypsilanti, MI 481971500 Beltline SE, Ste. 300
Grand Rapids, MI 49506350 E. Michigan Ave., Ste. 315
Kalamazoo, MI 4900715851 Old US 27, Ste. 73
Lansing, MI 489067700 Second Ave., Ste. 603
Detroit, MI 48202

April 1, 2025

Ingham County Board of Commissioners
341 S. Jefferson St.
Mason, MI 48854

Dear Ingham County Board of Commissioners,

I am writing on behalf of the Michigan Immigrant Rights Center (MIRC), a legal resource center for Michigan's immigrant communities. MIRC works to build a thriving Michigan where immigrant communities experience equity and belonging. The Michigan Immigrant Rights Center is a program of Michigan Statewide Advocacy Services (MSAS), administered by Michigan Advocacy Program (MAP).

For decades, Lansing has been home to thousands of refugees and immigrants who have enriched our community and economy. Many newcomers are on a pathway to citizenship and have legal access to green cards, protected status, and employment authorization. Legal assistance is critical to ensuring they navigate these processes accurately and successfully. Additionally, legal support is essential for broader immigration needs, such as applying for green cards and addressing complex immigration challenges. This need has been identified through direct feedback from newcomers, service providers, and community data, highlighting significant barriers to securing reliable and affordable legal assistance. Without access to these services, many face delays, financial hardship, and uncertainty, limiting their ability to fully participate in and contribute to their new communities.

MIRC recently established its first Lansing office and has a small staff with a presence in Ingham County. Until very recently, MIRC's Lansing office focused on providing services to children in or recently released from federal custody through a federal subgrant with the Acacia Center for Justice. This contract was terminated by the federal administration on March 21, 2025, and, despite clear community need, our Lansing office remains unfunded to provide any level of immigration legal services support to any population in Ingham County.

MIRC's Lansing staff are currently funded to serve children in or recently released from federal custody, and while MIRC has a presence in the county, the staffing is focused on only a subset of the population in need of immigration legal services.

MIRC's other four offices all have dedicated funding to serve local low-income immigrants through consultations, community legal education, legal workshops, and direct representation, and we are now looking to establish these services in Ingham County to provide for the need here.

MIRC is partnering with the Refugee Development Center and Michigan State University College of Law to build a program to provide alternating monthly group educational and know-your-rights sessions and monthly workshops to support community members with their legal processes, including through naturalization application assistance, employment authorization documentation support, and other essential services. MIRC will provide one-on-one legal guidance for critical cases through consultations that will include updated information on immigration changes and individualized legal assessments, and, as resources allow, full representation for those who require additional attorney support. This initiative will help newcomers navigate complex legal processes, ensuring they have the support needed to achieve stability, security, and full participation in their new community. By providing accessible and trusted legal assistance, we will reduce barriers, prevent costly errors in applications, and empower individuals and families to confidently take the next steps in their immigration journey. We are aiming to have this pilot project reach 400-600 Ingham County community members within its first year.

In addition to the formal partnership with the Refugee Development Center and MSU, we are in collaboration with the Women's Center of Greater Lansing, the East Lansing Islamic Center, and Michigan Refugee Hope as a way to ensure the services reach immigrant communities broadly. We receive ongoing feedback from these partners to keep the community's needs front and center.

We are seeking funding from other sources, but these will require match funding to fund the pilot. We would be eager to connect about opportunities with the Ingham County Board of Commissioners to seek funding for this pilot project in service of Ingham County community members.

We would appreciate the opportunity to meet to discuss this request and MIRC's services further. Please let me know who I can work with to coordinate. Thank you for the opportunity to make this request.

Best,



Ana R. Devereaux
Senior Managing Attorney
Michigan Immigrant Rights Center
15851 Old U.S. 27, Suite 71
Lansing, MI 48906

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE WOMEN'S COMMISSION

RESOLUTION #25 –

WHEREAS, several vacancies exist on the Women's Commission; and

WHEREAS, the County Services Committee has interviewed applicants interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Barbara Roth, 2289 Barnsbury Road, East Lansing, 48823

to the Ingham County Women's Commission to terms expiring December 31, 2027.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING THE MONTH OF APRIL AS
ARAB-AMERICAN HERITAGE MONTH IN INGHAM COUNTY**

RESOLUTION #25 –

WHEREAS, the Ingham County Office of Diversity, Equity, and Inclusion and the Equal Opportunity Committee were tasked by the Ingham County Board of Commissioners to increase equity within the County; and

WHEREAS, Ingham County includes Arab-Americans who richly contribute to our community; and

WHEREAS, each April “Arab-American Heritage Month” is observed to celebrate and honor the many achievements and contributions made by Arab-Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, National Arab American Heritage Month was recognized in April 2021 by President Joe Biden, with the U.S. Department of State, some members of Congress and 37 governors issuing proclamations supporting the month; and

WHEREAS, the largest group, comprising nearly one-third of the Arab American population, are Lebanese Americans, and, according to the U.S. Census Bureau, Dearborn, Michigan, boasts the country’s largest percentage of Arab Americans; and

WHEREAS, according to Census Bureau data, Arabic is one of the fastest growing languages in the United States; and

WHEREAS, Arab-Americans are a vital and valued part of the population, making significant contributions to academia, business, medicine, law, technology, government, science, and social justice and making our county a better place to live; and

WHEREAS, Arab-Americans have resilient family values, strong work ethic, dedication to education, and diversity in faith and creed, which have strengthened our community; and

WHEREAS, it is important to recognize the heritage and culture of such an inspiring group of people and ensure acceptance, inclusion, and equality for all; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of April as “Arab-American Heritage Month” in Ingham County and urges every resident to take time during this month to acknowledge the Arab-Americans influential contributions and heritage that have helped us build a better Nation.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE 2025 STATE ARBOR DAY CELEBRATIONS

RESOLUTION #25 –

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wishes to recognize the outstanding efforts of all involved with the success of Arbor Day activities scheduled throughout the week of April 21, 2025 through April 26, 2025, with Friday, April 25, 2025 designated as State Arbor Day.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2025 State Arbor Day.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PROCLAIMING APRIL 28 AS “WORKERS MEMORIAL DAY”
IN INGHAM COUNTY**

RESOLUTION #25 –

WHEREAS, on April 28, 1971, the Occupational Safety and Health Act (OSHA) went into effect, promising every worker the right to a safe job; and

WHEREAS, every year on April 28, communities and worksites around the world honor friends, family members, and colleagues who have been killed or injured on the job; and

WHEREAS, the U.S. Department of Labor, and the Federal Bureau of Labor Statistics estimates that Michiganders have died while on the job at an average rate of 147 people per year over the past decade; and

WHEREAS, the 2024 National Census of Fatal Occupational Injuries found a worker died every 99 minutes from a work-related injury; and

WHEREAS, it is appropriate to honor the memory of the courageous and dedicated members of Michigan’s labor force who have been injured or disabled or have died as a result of workplace accidents; and

WHEREAS, we remember those who have died in work place catastrophes, suffered occupational-related diseases, or have been injured due to dangerous conditions; and

WHEREAS, recognition of the integrity of Michigan’s workforce and its achievements on behalf of the economic growth of our state is necessary; and

WHEREAS, the Ingham County Board of Commissioners wish to pay tribute to the workers who have died or been injured or disabled in workplace accidents; and

WHEREAS, the Board renews efforts to seek stronger workplace safety and health protections, better standards and enforcement, and fair and just compensation by rededicating ourselves to improving safety and health in the workplace.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby proclaim April 28, 2025 as Workers Memorial Day in Ingham County.

BE IT FURTHER RESOLVED, that the Board urges all citizens of the County of Ingham to recognize and honor the contributions of Michigan's workforce and call for increased workplace safety standards.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CONTRACT AUTHORIZATION FORM

RESOLUTION #25 –

WHEREAS, the Board of Commissioners has authorized the use of the contract authorization form to authorize departments to enter into service contracts in the amount of \$5,000 or less with the approval of the Purchasing Director, Department Head, Controller/Administrator, and chairs of the Liaison Committee, Finance Committee and Full Board; and

WHEREAS, it is necessary to revise the form to include the vendor number assigned by the Purchasing Department and instructions on how to proceed with the signed form.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves revisions made to the attached contract authorization form to include the addition of the assigned vendor number and to provide clarification on how to proceed once the form is fully executed.

BE IT FURTHER RESOLVED, that the contract authorization form shall not be used in place of a contract, but shall serve as authorization to proceed with the preparation or approval as to form of an agreement by the County Attorney for the Board Chairperson's signature.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

INGHAM COUNTY AUTHORIZATION
TO ENTER INTO A CONTRACT UNDER \$5,000
PURSUANT TO RESOLUTION #09-095 & #23-141

Department Name: _____

DESCRIPTIVE INFORMATION

Contracting Parties: Ingham County Board of Commissioners _____
Active Vendor # _____

Type of Contract: New _____ Extension _____ Amending Resolution # _____

Expense Contract: _____ Revenue Contract: _____

Term of Contract: _____ Amount of Contract: \$ _____

Reasoning for Contract must be fully explained with an attached cover sheet and all supporting documents including a previously approved resolution if applicable: _____

Funds Available through Distribution Number: _____

Requesting Department Head Signature: _____

AUTHORIZATION

We, the undersigned, have reviewed the above-described information and do hereby authorize entering into a contract as specified. To the best of our knowledge, after reasonable inquiry, no elected official, officer or employee of Ingham County has a relationship with this vendor which would create a conflict of interest. The Board Chairperson and County Clerk are authorized to execute the contract subject to approval as to form by the County Attorney.

Purchasing Director's Signature Date

Controller/Administrator's, Signature Date

Chairperson's Signature, Liaison Committee Date

Chairperson's Signature, Finance Committee Date

Board Chairperson's Signature Date

This form is not a contract. Please forward completed form with all supporting documents to County Attorney. Contracts must be submitted to Board of Commissioners Office for the Board Chairperson's signature. **Board Chair is the only authorized signatory for Ingham County.** Follow Contract Procedures as described in Resolution #23-141 distributing fully executed contract and attachments to vendor, Director of Finance & Budget (Electronic copy), County Attorney (Electronic Copy), and Purchasing (Contract Authorization Forms).

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH GOVOS TO PROVIDE SOFTWARE AND
OTHER SUPPORT FOR THE COLLECTION OF THE ACCOMMODATIONS TAX ON SHORT-
TERM RENTALS**

RESOLUTION #25 –

WHEREAS, the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests (“the tax”) was adopted by the Board of Commissioners on May 13, 1975, and was subsequently amended on November 13, 1990, October 8, 1991, and October 13, 2020; and

WHEREAS, the Ordinance clearly requires all such business, including what are now referred to as “short-term rentals” to pay the tax; and

WHEREAS, although traditionally managed hotels and motels have largely complied with the requirements of the Ordinance but compliance by short-term rentals has occurred only rarely; and

WHEREAS, the national growth in short-term rentals has resulted in a number of software packages and related services being offered to assist local governments with the collection of accommodations taxes; and

WHEREAS, three firms responded to a request for proposals by Ingham County to meet this need and the analysis of these responses is attached; and

WHEREAS, the proposal by GovOS, Inc. best meets the requirements of the county and will be best adaptable to the collection of the tax from traditionally managed hotels and motels; and

WHEREAS, the cost of the first year of a contract with GovOS, Inc. is \$28,057, including monitoring of on-line sites for rental activity, automated monthly billing features, and an on-line portal for collection of payments; and

WHEREAS, the revenue to be generated from the contract for the county’s portion of the tax receipts, recorded in account #101-25300-448010, is expected to be more than the cost of the contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Gov-OS, Inc. to provide software and related services to improve the collection of the Accommodations Tax at a cost not to exceed \$28,057 for the first year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to accommodate this contract.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Recommendation: GovOS

	Recommendation:	Cost:	Pros:	Cons:	Discussion:
Deckard Technology	No	18,700.00	<p>Checks status of every listing daily.</p> <p>Listings are tied directly to parcel numbers for simple integration and understanding by office staff.</p> <p>Cloud based software does not require a physical installation.</p>	<p>Does not accept partial payments.</p> <p>Does not allow for owners to submit evidence of overpayment for review by staff as required by the ordinance.</p>	<p>Deckard offers a full compliance solution that, while great in many aspects, does not meet our needs. Their software doesn't allow for cash payments, nor for amounts to be corrected when overpayments are discovered, both requirements of the ordinance.</p>
GovOS	Yes	28,057.00	<p>Constantly scans for rental activity.</p> <p>Includes automatic bill calculation and reminder.</p>	<p>Does not provide estimates for hotel occupancy.</p>	<p>While GovOS has the highest price, it also has the most functionality. The automated monthly billing and reminder feature will save staff time and resources.</p>
Avenue Insights & Analytics	No	24,120.00	<p>Full service registration and outreach</p> <p>Includes option for e-mail reminders for owners</p>	<p>Compliance mailings are limited to two per property per year.</p> <p>Requires additional contracts to be signed with their payment processor.</p>	<p>While offering much of the same reporting functionality, Avenu only checks listings four times per week. The modest cost savings do not justify the decreased performance. We would also be required to change payment processors or pay additional fees that the proposal does not define.</p>

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGAGEMENT LETTER WITH DYKEMA GOSSETT PLLC
TO FORM AN INGHAM COUNTY HOUSING FINANCE AUTHORITY**

RESOLUTION #25 –

WHEREAS, Ingham County voters on November 5, 2024 approved a four-year millage to establish an Ingham County Housing and Homeless Millage; and

WHEREAS, Kalamazoo County has previously approved a millage for similar purposes; and

WHEREAS, both counties have encountered similar difficulties efficiently allocating funds for construction of new housing and renovation of existing housing due largely but not entirely to provisions in Michigan law that permit local units of government to grant funds but not to lend funds; and

WHEREAS, in consultation with legal counsel, both the Director of the Kalamazoo County Housing Department and the Ingham County Treasurer have determined that formation of a County Housing Finance Authority and necessary amendments to state law would be in the best interests of each county's efforts; and

WHEREAS, the Kalamazoo County Housing Department has engaged with Dykema Gossett PLLC to provide the legal services necessary to establish a County Housing Finance Authority and has offered to share the results of those services in exchange for Ingham County paying half the cost of such services; and

WHEREAS, the Ingham County Attorney has reviewed the proposed Engagement Letter and has no objection to the terms and conditions of the Engagement Letter.

THEREFORE BE IT RESOLVED, that the Ingham County Treasurer is authorized to sign an Engagement Letter for Dykema Gossett PLLC to provide legal counsel in connection with the formation of a County Housing Finance Authority, subject to approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that expenses under this agreement, up to \$20,000, shall be paid from the Housing Millage Fund 216.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE
BANTA CONSOLIDATED DRAIN DRAINAGE DISTRICT TO REPLACE CULVERTS
WITHIN THE INGHAM COUNTY ROAD RIGHT-OF-WAY**

RESOLUTION #25 –

WHEREAS, the Banta Consolidated Drain Drainage District (“Drainage District”) is an established body corporate in the County of Ingham, State of Michigan, pursuant to Public Act 40 of 1956, as amended (“Drain Code”), and the Ingham County Drain Commissioner (“Drain Commissioner”) has jurisdiction of the Banta Consolidated Drain (“Drain”), an established county drain, which services the properties within the Drainage District; and

WHEREAS, the Drainage District holds certain easements for drainage purposes, as depicted in the attached Exhibit A (“Drain Easements”); and

WHEREAS, the Michigan Department of Transportation (MDOT) is currently undertaking a project on U.S. 127 that includes replacing and upsizing its culverts within the Banta Consolidated Drain and Drain Easements; and

WHEREAS, as a result, three county road culverts downstream of the MDOT project require replacement in order to keep the Banta Consolidated Drain operating properly, as depicted in Exhibit A; and

WHEREAS, the ICRD has agreed that the culverts within the road right-of-way need replacement and has agreed to allow the Drainage District to replace the culverts in accordance with plans and specifications approved by the ICRD; and

WHEREAS, MDOT has agreed to be responsible for all costs associated with the replacement of the culverts within the road right-of-way; and

WHEREAS, Section 431 of the Drain Code, MCL 280.431, authorizes the Drainage District to enter into an agreement with a public corporation in respect to any matter connected with the construction, operation or maintenance of a drainage project; and

WHEREAS, the ICRD and the Drainage District agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of the Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Banta Consolidated Drain Drainage District by and through the Drain Commissioner for the Drain Commissioner to replace certain culverts within road right-of-way under the jurisdiction of the ICRD, as depicted in Exhibit A and in accordance with the plans and specifications approved by the ICRD.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

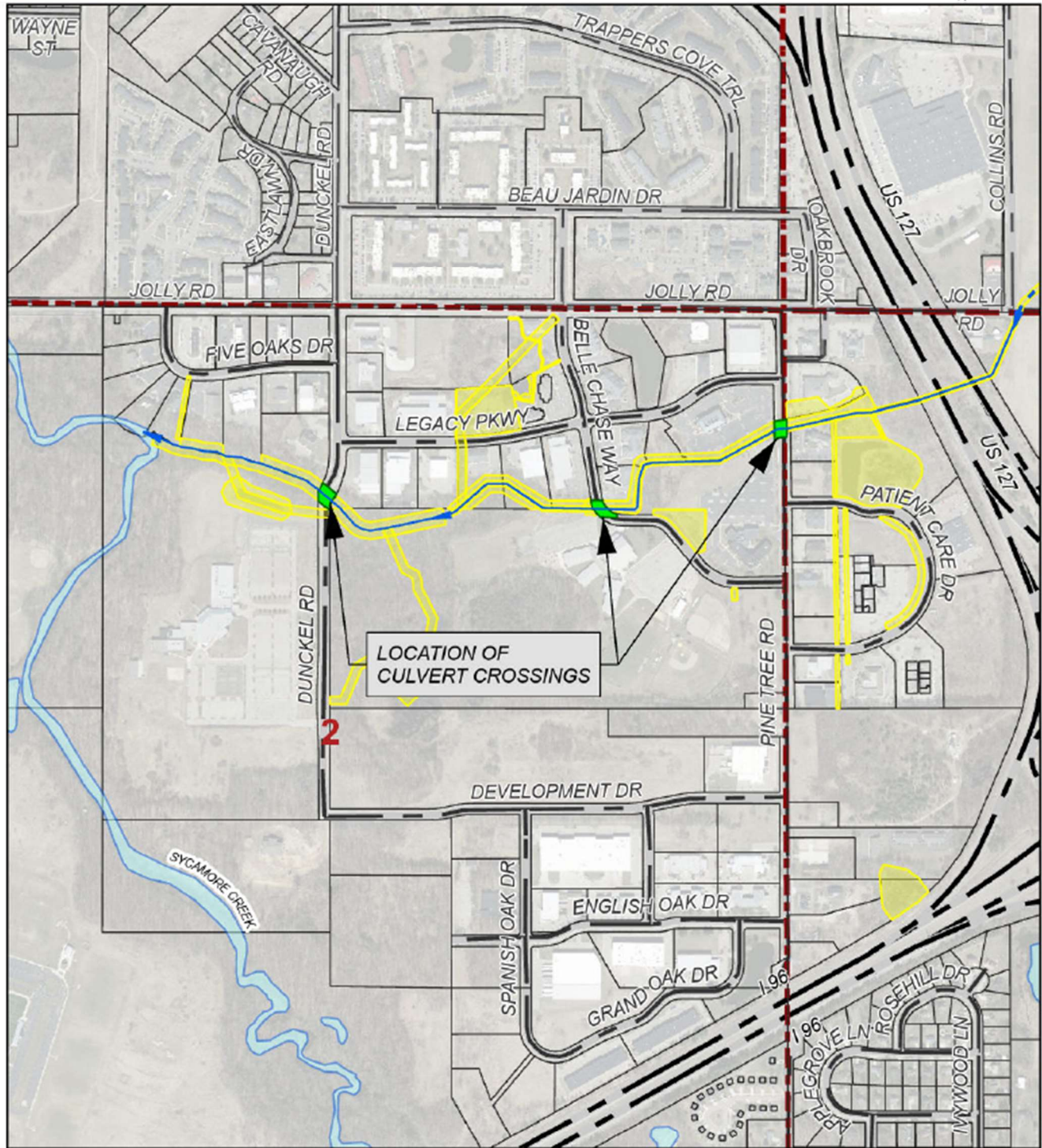
COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**



BANTA CONSOLIDATED DRAIN EXHIBIT A

INGHAM COUNTY, MICHIGAN



PATH: P:\PROJ\2023\134119SG2023_A TO Z\INGHAM DRAIN EASEMENT\CAD-GIS\GEODATA\A-Z\INGHAM COUNTY EASEMENTS ALL DRAIN APPX, PRINTED ON: 3/24/2025, BY: MATTHEW TATE

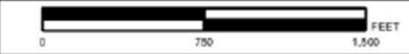
LEGEND

- Open Drain
- Closed Drain
- Road Crossing
- Drain Easements
- State Roads
- County Roads
- Local Roads
- Section Lines

NOTE:
DRAIN CENTERLINE
IS BASED ON
INGHAM COUNTY
GIS DCL LAYER

Spicer group

ST. JOHNS OFFICE
1400 Zeeb Drive
St. Johns, MI 48879
Tel. 989-224-2355
www.SpicerGroup.com



DRAWING #A DATE: MARCH 2025

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
DRAIN BONDS**

RESOLUTION # _____

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held on _____, 2025, at _____ p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner: _____

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Eaton, State of Michigan, proceedings have been taken by the Drainage Board for the Bank Intercounty Drain (the "Drainage Board") under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain improvements to the Bank Intercounty Drain (the "Project"), which is being undertaken by the Bank Intercounty Drain Drainage District (the "Drainage District"); and

WHEREAS, pursuant to the Act, the Drainage Board intends to issue the Drainage District's bond or bonds (the "Bonds"), in one or more series, in the aggregate principal amount of not to exceed \$55,000,000 bearing interest at a rate to be determined upon the sale of the Bonds, and maturing within the maximum terms permitted by law, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the counties of Ingham and Eaton, said special assessments to be duly confirmed as provided by the Act; and

WHEREAS, the Drainage Board approved a Computation of Cost for the Project that sets forth an estimated cost of \$55,000,000; and

WHEREAS, 94.00% of the cost of the Project has been apportioned by the Drainage Board to the County of Eaton and 6.00% of the cost of the Project has been apportioned by the Drainage Board to the County of Ingham (the "County"); and

WHEREAS, the Drainage Board deems it advisable and necessary to request that this Board adopt a resolution pledging the limited tax full faith and credit of the County on the Bonds to the extent of special assessments assessed against property and public corporations in the County and the State of Michigan; and

WHEREAS, the Project is necessary to protect and preserve the public health; and

WHEREAS, the Ingham County Drain Commissioner (the "Drain Commissioner"), in consultation with professionals engaged by the Drainage District, has analyzed the special assessments to be levied in Ingham

County and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by these special assessments, and that these special assessments will be levied in an amount equal to or greater than the par amount of the Bonds apportioned to the County, assuring the County that there is a sufficient amount of special assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the property owners in the Drainage District for the Project; and

WHEREAS, if the County has advanced funds pursuant to its full faith and credit pledge and the Drainage District does not have funds to reimburse the County, the Act requires the Drain Commissioner to levy an additional assessment in such an amount as is required to reimburse the County for its advance; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

Pursuant to the authorization provided in Sections 132 and 276 of the Act, the Ingham County Board of Commissioners, by a majority vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds, to the extent of special assessments against property and public corporations in the County and assessments against the State of Michigan, to the extent apportioned to the County, and does agree that in the event that the property owners or public corporations in the County or the State of Michigan shall fail or neglect to account to the Ingham County Treasurer for the amount of any special assessment installment and interest (in anticipation of which the Bonds are issued), when due, then the amount thereof shall be immediately advanced from County funds, and the Ingham County Treasurer is directed to immediately make such advancement to the extent necessary. The ability of the County to levy taxes to pay its share of the principal of and interest on the Bonds shall be subject to constitutional and statutory limitations on the taxing power of the County.

In the event that, pursuant to said pledge of full faith and credit, the County advances out of County funds sums to pay any part of the principal of and interest due on the Bonds, the Ingham County Treasurer, for and on behalf of the County, shall take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them ("Authorized Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations, including a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents on behalf of the County and give any approvals necessary therefor.

This resolution shall become effective only if the Board of Commissioners of the County of Eaton adopts a resolution that pledges the limited tax full faith and credit of the County of Eaton to the payment of the principal of and interest on the Bonds when due to the extent of its apportioned share of the cost of the Project

All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES:

Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

FINANCE:

Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Tennis

Approved 04/09/25

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2025, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2025

Barb Byrum, Clerk
County of Ingham

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A GRANT WITH THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS FOR THE 2025 REMONUMENTATION PROJECT

RESOLUTION #25 –

WHEREAS, a grant application was submitted to the Office of Land Survey and Remonumentation of the Michigan Department of Licensing and Regulatory Affairs (LARA) in December 2024, for the sole purpose of receiving funds to implement Ingham County’s Monumentation and Remonumentation Plan; and

WHEREAS, LARA’s Office of Land Survey and Remonumentation has reviewed Ingham County’s 2025 Survey and Remonumentation Grant Application in the amount of \$62,093 and will forward the 2025 Grant Agreement/Contract for digital signature and execution; and

WHEREAS, as required by Section 9a of Act 345, P.A. 1990 (MCL 54.269a), a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County appoint and/or retain a County Grant Administrator; and

WHEREAS, Resolution #23-280 appointed Rosemary Anger, Director of Equalization and Tax Mapping, as County Grant Administrator.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a grant with the Michigan Department of Licensing and Regulatory Affairs (LARA) for the purpose of receiving \$62,093 in grant funds for the Ingham County Monumentation and Remonumentation Project in the year 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Tennis

Approved 04/09/25

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE FIBER INSTALLATION COSTS FROM WESTERN TEL-COM

RESOLUTION #25 –

WHEREAS, Ingham County is working on a project for strengthening our County network in accordance with the American Rescue Plan (ARP) funding requirements; and

WHEREAS, an additional location was identified that is ready for installation of fiber broadband at the Ingham County Fairgrounds which is currently served by a subpar connection; and

WHEREAS, the funds have been budgeted in the current fiscal year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for fiber installation from Western Tel-Com in the amount not to exceed \$51,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Ingham County Network Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Tennis

Approved 04/09/25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH TRANE U.S. INC. FOR THE BCU
SC+ CONTROLS UPDATE AT THE FOREST COMMUNITY CENTER**

RESOLUTION #25 –

WHEREAS, the existing Building Control Unit (BCU) at the Forest Community Center has exceeded its useful life and requires an upgrade to ensure continued efficiency in building automation and energy management; and

WHEREAS, the Facilities Department has determined that upgrading the BCU to an SC+ controller will modernize the system, improve energy efficiency, and support long-term operational reliability; and

WHEREAS, Trane U.S. Inc. has submitted a proposal of \$17,220 for the upgrade, which includes the supply and installation of the SC+ controller, necessary communication bridges, graphics transfer, system commissioning, and staff training; and

WHEREAS, funding for this project is available through the Community Energy Management Grant (Resolution #24-401) under Fund 10122300 818000 CEMGP; and

WHEREAS, Trane U.S. Inc. is an approved vendor under the Omnia cooperative purchasing agreement, which satisfies competitive bidding requirements and eliminates the need to obtain three separate quotes, ensuring compliance with county purchasing policies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, MI 48911, for the BCU SC+ controls update at the Forest Community Center, for an amount not to exceed \$17,220.

BE IT FURTHER RESOLVED, that purchases made under this cooperative contract meet all necessary procurement requirements, and the county is not required to obtain three quotes for this purchase.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and execute any related documents consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts and documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE FIRE SPRINKLER AND FM-200 INSPECTIONS AND TESTING SERVICES CONTRACT FOR THE INGHAM COUNTY JUSTICE COMPLEX

RESOLUTION #25 –

WHEREAS, the fire sprinkler and FM-200 systems at the Ingham County Justice Complex require regular inspections and testing to ensure compliance with NFPA-25 standards and maintain the safety and operational integrity of the facility; and

WHEREAS, Siemens Industry, Inc. has provided a proposal for the required services, including annual, semi-annual, and quarterly inspections and testing for fire sprinkler and FM-200 systems at the Justice Complex, located at 630 N. Cedar St., Mason, MI; and

WHEREAS, Siemens Industry, Inc. is a recognized provider with the expertise and capacity to perform the necessary services in compliance with industry regulations; and

WHEREAS, the total contract amount for these services is \$81,863 over three years, with an annual cost of \$25,840 for the first year, \$27,262 for the second year, and \$28,761 for the third year; and

WHEREAS, funding for this contract is available in the Maintenance Contractual 931100 line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes contracting with Siemens Industry, Inc. for fire sprinkler and FM-200 inspections and testing services for the Ingham County Justice Complex for a three-year period, in an amount not to exceed \$81,863.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to accommodate this contract.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR
LIGHTING REPLACEMENT AT FOREST COMMUNITY HEALTH CENTER**

RESOLUTION #25 –

WHEREAS, the existing lighting fixtures at the Forest Community Health Center have become outdated and inefficient, requiring replacement to improve energy efficiency and visibility; and

WHEREAS, the Facilities Department has determined that replacing the existing fixtures with upgraded LED lighting will enhance building performance, reduce energy consumption, and lower maintenance costs; and

WHEREAS, Laux Construction has provided a budget estimate of \$84,938.26 for this project, which includes materials, installation, project management, and contingency costs; and

WHEREAS, the project is eligible for an energy rebate through the Lansing Board of Water & Light (BWL), reducing the total cost by \$1,829; and

WHEREAS, funding for this project is available through the Community Energy Management Grant (Resolution #24-401) under Fund 10122300 818000 CEMGP, with the remaining balance covered by line item 101-00-957-000-96704; and

WHEREAS, Laux Construction holds a cooperative purchasing contract through the State of Michigan's MiDeal Program, ensuring cost-effective procurement and expedited project execution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Laux Construction to replace lighting fixtures at the Forest Community Health Center in an amount not to exceed \$84,938.26, utilizing MiDeal cooperative purchasing for competitive pricing.

BE IT FURTHER RESOLVED, that purchases made under this cooperative contract meet all necessary procurement requirements, and the county is not required to obtain three separate quotes for this purchase.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments and process any required financial transactions related to this project.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts, purchase orders, or agreements, after review by the County Attorney, to proceed with the project in a timely manner.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGINEERING CONSULTANT SERVICES AGREEMENT
WITH DLZ MICHIGAN, INC. FOR BRIDGE DESIGN SERVICES FOR
ONONDAGA ROAD OVER THE GRAND RIVER (SN 3873)**

RESOLUTION #25 –

WHEREAS, the Road Department has received Local Bridge Program funding to perform preventative maintenance work on the bridge located at Onondaga Road over the Grand River (SN 3873) in Onondaga Township; and

WHEREAS, the Local Bridge Program provides funding for 95% of eligible construction costs, with the Road Department being responsible for the 5% construction funding match, design engineering, construction engineering, and right of way costs; and

WHEREAS, costs associated with design engineering and right of way expenses for the Onondaga Bridge Project are included in the 2025 Road Fund budget; and

WHEREAS, the Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, which was authorized by the Board of Commissioners in Resolution #23-534; and

WHEREAS, pursuant to Resolution #23-534, the Purchasing Department solicited detailed scope of services proposals (RFQ #30-25) from the as-needed consultants for the Onondaga Bridge Project; and

WHEREAS, Purchasing Department staff reviewed the submitted proposals for adherence to county purchasing requirements and provided the attached Memorandum of Performance to the Road Department; and

WHEREAS, Road Department staff reviewed the proposals for experience, expertise, proposed labor rates, and overall value to the county; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize entering into an engineering consultant services agreement with DLZ Michigan, Inc. to provide design services for the Onondaga Bridge Project; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the consultant, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department also recommends that the Board of Commissioners authorize a 20% contingency for currently unidentified costs during the scoping process, such as additional repairs that may become necessary to achieve a successful construction project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering consultant services agreement for bridge design services for Onondaga Road over the Grand River (SN 3873) with DLZ Michigan, Inc. located at 1425 Keystone Ave. Lansing, MI for the not to exceed fee of \$35,849.40.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding of not to exceed \$7,169.88 (20% of the proposed \$35,849.40 base fee amount) to cover additional work items executed in the form of a change order between the Road Department Managing Director (or designee) and DLZ Michigan, Inc. as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF TRANSPORTATION
FOR A LEGISLATIVE EARMARK PROJECT ON
KIRBY ROAD AND KINNEVILLE ROAD**

RESOLUTION #25 –

WHEREAS, the Road Department received, and the Ingham County Board of Commissioners accepted through Resolution #24-550, Legislative Earmark funds, sponsored by State Senator Sarah Anthony and State Representative Kara Hope, to reconstruct 2.6 miles of Kirby Road and Kinneville Road from the city limits of Leslie to Cooper Road, located in Sections 14, 15, 22, and 23 of Leslie Township; and

WHEREAS, the Earmark funds pay for 100% of the construction costs up to a capped amount of \$1,500,000, with any remaining construction costs being the responsibility of the Road Department; and

WHEREAS, the Road Department's anticipated funding responsibility for this project will be included in the 2026 and 2027 Road Fund Budgets; and

WHEREAS, all earmarked funds must be awarded and the project completed by September 30, 2029, with any unspent funds to be returned to the state treasury; and

WHEREAS, the County on behalf of the Road Department, must enter into an agreement with the Michigan Department of Transportation (MDOT) consistent with all applicable laws, ordinances, and codes of the United States, the State of Michigan, and local government regulations; and

WHEREAS, the earmark funds will be distributed to the County on a milestone basis, which includes various forms to be submitted for the initial funding distribution and periodic reporting for construction activity and budget expenditure throughout the project; and

WHEREAS, the necessary reporting throughout the project requires an Authorized Certifying Official to sign and submit the documents to the Michigan Department of Transportation; and

WHEREAS, the Road Department requests the Managing Director be designated as the Authorized Certifying Official for the benefit of timely reporting of the project status and funding distribution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract 25-5034 with the Michigan Department of Transportation for the reconstruction of 2.6 miles of Kirby Road and Kinneville Road from the city limits of Leslie to Cooper Road, located in Sections 14, 15, 22, and 23 of Leslie Township, for a total estimated cost not to exceed \$1,500,000 of Legislative Earmark funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Managing Director for the Ingham County Road Department to be designated the Authorized Certifying Official for the duration of the project for purposes of filing necessary documents required for the Legislative Earmark funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DELHI TOWNSHIP FOR THE 2025
LOCAL ROAD PROGRAM**

RESOLUTION #25 –

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Delhi Township has coordinated with the Road Department to schedule work for the 2025 construction season, as detailed in the attached table; and

WHEREAS, the level of work required for this project is beyond the typical scope of the Local Road Program operational maintenance and requires an engineering design consultant and construction contractor to complete the project; and

WHEREAS, the Road Department will pay 50% of the project costs up to the capped allocation for the township and the project costs exceeding the allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$840,831.14 for Delhi Township is included in the adopted 2025 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Delhi Township for the 2025 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of all costs associated with the Delhi Township project, including engineering and contractor costs, up to the capped allocation amount as shown in the attached table.

BE IT FURTHER RESOLVED, that project costs exceeding the Road Department's capped funding match are the full financial responsibility of Delhi Township.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Delhi Township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Township	Roll Over Balance Thru 2024	2025 ICRD Match Allocation	Total 2025 Match Available	Proposed 2025 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Delhi	\$630,831.14	\$210,000.00	\$840,831.14	Road reconstruction, ADA improvements, and restoration of Bond Avenue, Park Lane, and Elliot Street.	\$916,060.00	\$458,030.00	\$458,030.00

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE CITY OF LESLIE, CITY OF MASON,
VILLAGE OF WEBBERVILLE, AND THE CITY OF WILLIAMSTON
FOR THE 2025 PAVEMENT MARKING PROGRAM**

RESOLUTION #25 –

WHEREAS, the Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program; and

WHEREAS, in 2025, the Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #23-25; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #25-143 authorizing an agreement with M & M Pavement Marking, Inc. for the 2025 countywide pavement marking program, with an option for a one-year extension; and

WHEREAS, the Road Department annually invites the City of Leslie, City of Mason, Village of Webberville, and the City of Williamston to participate in the Pavement Marking Program as an economical solution to place pavement markings on roads within their jurisdiction; and

WHEREAS, the estimated 2025 pavement marking costs for the City of Leslie, City of Mason, Village of Webberville, and the City of Williamston are as follows, based on actual bid prices obtained from Bid Packet #23-25:

City of Leslie:	\$3,055.80
City of Mason:	\$5,000.07
Village of Webberville:	\$1,070.80
City of Williamston:	\$2,815.20; and

WHEREAS, the Road Department will invoice the City of Leslie, City of Mason, Village of Webberville, and the City of Williamston for all costs for work performed on the roads within their jurisdictions, at no additional cost to the Road Department budget; and

WHEREAS, the County on behalf of the Road Department, will enter into individual agreements with the City of Leslie, City of Mason, Village of Webberville, and the City of Williamston.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into individual agreements with the City of Leslie for an estimated cost of \$3,055.80, the City of Mason for an estimated cost of \$5,000.07, the Village of Webberville for an estimated cost of \$1,070.80, and the City of

Williamston for an estimated cost of \$2,815.20 for the 2025 Pavement Marking Program and at no additional cost to the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AS-NEEDED PURCHASE ORDER FOR TIRES FOR THE
2025-2030 FISCAL YEARS**

RESOLUTION #25 –

WHEREAS, the Road Department maintains an active equipment fleet which often requires the purchase of new or refurbished tires; and

WHEREAS, the Road Department seeks to procure these products using written quotes or government contract pricing available through various sources such as MiDeal, Sourcewell, and OMNIA Partners, ensuring competitive pricing and cost efficiency; and

WHEREAS, the unit prices for new and refurbished tires will be determined annually based on the current pricing provided through the vendor's government contract or through written quotes; and

WHEREAS, the Ingham County Board of Commissioners approved \$60,000 in the 2025 Road Department budget for the purchase of tires, with the understanding that each year the budget amount will be adjusted based on operational needs and the funding available; and

WHEREAS, the current vendors offering government contract pricing include Bridgestone Americas Tire Operations, Goodyear Tire & Rubber Company, and Michelin North America, Inc.; however, the specific vendors participating in the programs may change during the fiscal years covered by this resolution; and

WHEREAS, vendors will be selected on an as-needed basis according to product availability and associated costs, to ensure the most efficient and cost-effective procurement through written quotes or government contract pricing; and

WHEREAS, an as-needed purchase order for the 2025-2030 fiscal years will provide stability in procurement, streamline the purchasing process, and support effective road maintenance operations.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes an as-needed purchase order for the 2025-2030 fiscal years for the purchase of new and refurbished tires using written quotes or government contract pricing as provided through sources such as MiDeal, Sourcewell, and OMNIA Partners, with vendors and unit prices to be determined annually based on current rates and/or government contract pricing participation.

BE IT FURTHER RESOLVED, that the total annual expenditure under this purchase order shall not exceed the amount allocated in the Road Department's annual budget for tires.

BE IT FURTHER RESOLVED, that the Purchasing Department is authorized to approve purchase orders annually for the Road Department in accordance with the pricing and terms established through written quotes or government contract pricing sources.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE MAXOR TO FILE A CLAIM ON BEHALF OF INGHAM COUNTY
IN THE MATTER OF THE SETTLEMENT OF RUSSO, ET AL. V. WALGREEN CO.**

RESOLUTION #25 –

WHEREAS, a proposed Settlement has been reached in a class action lawsuit on behalf of individuals, health insurers, and other entities who pay for prescription drugs regarding Walgreens' usual and customary pricing practices; and

WHEREAS, the class action lawsuit, Russo, et al. v. Walgreen Co., No. 1:17-cv- 02246, relates to how Walgreens determined its usual and customary prices in submitting claims for prescription reimbursement, specifically whether it should have considered its Prescription Savings Club prices in determining its usual and customary prices; and

WHEREAS, Walgreens denies any wrongdoing and maintains that it correctly reported its retail prices as its usual and customary prices; and

WHEREAS, the Court has not decided who is right; and

WHEREAS, the Court has preliminarily approved a proposed settlement to resolve the claims, providing for \$100,000,000 to be paid by Walgreens; and

WHEREAS, all Court-approved attorneys' fees and expenses, the costs of notice and administering the Settlement, service awards, and other costs will be deducted from this amount ("Net Settlement Fund"); and

WHEREAS, the Net Settlement Fund will be paid to members of the Settlement Class who submit valid claims; and

WHEREAS, Ingham County is a member of the Settlement Class; and

WHEREAS, Maxor was a pharmacy benefit manager for Ingham County during the period of time relevant to the settlement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Maxor to file a claim against the settlement on behalf of Ingham County as an authorized agent.

BE IT FURTHER RESOLVED, that Maxor is authorized to retain 5% of Ingham County's settlement to cover their administrative costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE MEMBERSHIP WITH
THE CAPITAL COUNCIL OF GOVERNMENTS**

RESOLUTION #25 –

WHEREAS, the Capital Council of Governments (CAPCOG) is a partnership with Clinton, Eaton, and Ingham Counties, the Lansing Regional Chamber of Commerce, and Michigan State University; and

WHEREAS, the mission of CAPCOG is to work collaboratively between parties to support regional economic development and growth opportunities for the Greater Lansing region at the State Legislature; and

WHEREAS, CAPCOG receives an annual contribution for the CAPCOG initiative from each of the partners to be earmarked for lobbying expenses; and

WHEREAS, Ingham County's annual membership has increased from \$5,000 to \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes payment of \$10,000 from line item 10110100815000 within the Board of Commissioners' budget for Ingham County's annual commitment to CAPCOG for the calendar year 2025.

BE IT FURTHER RESOLVED, that the membership dues will be paid on an annual basis and the Board Chairperson is authorized to sign any necessary documents consistent with the resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: Lawrence

Approved 04/08/25

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Tennis

Approved 04/09/25

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2025 COUNTY EQUALIZATION REPORT AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS

RESOLUTION #25 –

WHEREAS, the Equalization and Tax Mapping Department has examined the assessment rolls of the sixteen townships and five cities of Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, the Equalization and Tax Mapping Department recommends adoption of the 2025 County Equalization Report with a 2025 County Equalized Value (CEV) of the real and personal property in the total combined amount of \$14,498,253,223. This is an increase of 16.99 percent over the 2024 State Equalized Value (SEV) of \$13,579,695,680.

Real Property:

Agricultural	\$564,361,727
Commercial.....	\$3,240,210,539
Industrial	\$339,058,194
Residential.....	\$9,523,095,708
TOTAL REAL	\$13,666,726,168

Personal Property:

Commercial.....	\$250,574,452
Industrial	\$49,053,257
Utility	\$531,899,346
TOTAL PERSONAL.....	\$831,527,055

GRAND TOTAL	\$14,498,253,223
-------------------	------------------

WHEREAS, this item has been reviewed and recommended by the Finance Committee for approval by the Board of Commissioners.

THEREFORE, BE IT RESOLVED, that in compliance with MCL 211.34, as amended, the Board of Commissioners of Ingham County approve and adopt the 2025 Ingham County Equalization Report as the equalized value of all taxable property.

BE IT FURTHER RESOLVED that the Board of Commissioners of Ingham County hereby appoint Director of Equalization and Tax Mapping, Rosemary Anger, to represent Ingham County in matters of equalization before the State Tax Commission pursuant to MCL 209.7.

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE INGHAM COUNTY'S PARTICIPATION IN THE SOLARIZE PROGRAM AND IN PARTNERSHIP WITH THE GREAT LAKES RENEWABLE ENERGY ASSOCIATION

RESOLUTION #25 –

WHEREAS, Ingham County is committed to achieving emissions reduction and sustainability objectives in alignment with Resolution #20-301, which declared a climate emergency for Ingham County, and Resolution #21-210, which declared Ingham County's commitment to climate justice; and

WHEREAS, Great Lakes Renewable Energy Association (GLREA) is a non-profit organization with a mission to promote the use of renewable energy in Michigan through member empowerment, advocacy, education, and strategic collaboration; and

WHEREAS, GLREA works towards its mission through three program areas including providing regional energy fairs for public education about renewable energy systems, organizing community meetings to demonstrate the economic benefits of renewable energy, and collaborating with local and state officials to build support for renewable energy; and

WHEREAS, Solarize is a program administered by GLREA in collaboration with community partners including but not limited to local municipalities and solar installers; and

WHEREAS, the Solarize program is a community model of educating homeowners in the form of local events featuring presentations, testimonials, as well as a group-buy-based discount with a solar installer to reduce the price of purchasing solar; and

WHEREAS, Ingham County's participation in Solarize programming is expected to aid in providing support to residents in learning and planning to install residential solar systems and in building partnerships with other institutions to utilize regional expertise and resources to meet shared goals at no cost to the County; and

WHEREAS, on March 19, 2025, the Ingham County Environmental Affairs Commission voted to recommend that the Ingham County Board of Commissioners consider pursuing a partnership with GLREA to participate in Solarize programming; and

WHEREAS, the participation of Ingham County in Solarize programming is anticipated to aid in advancing the County's efforts toward reducing greenhouse gas emissions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County's participation in Solarize programming in partnership with the Great Lakes Renewable Energy Association.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest

Nays: Schafer

Absent: Morgan

Approved 04/07/25

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SECURE FUNDING FOR VETERAN BENEFITS COUNSELOR POSITION
#682008 FROM THE CONTINGENCY FUND**

RESOLUTION #25 –

WHEREAS, on December 10, 2024, the Ingham County Board of Commissioners adopted Resolution #24-599 for the Ingham County Veterans Affairs Department, allocating the 2025 County Veteran Service Fund Grant (CVSFG) for the continuation of a grant-funded Veteran Benefits Counselor position, marketing, office furniture, and emergency assistance funds effective October 1, 2024, through September 30, 2025; and

WHEREAS, on February 18, 2025, the Michigan Veterans Affairs Agency (MVAA), which administers the CVSFG, identified a miscalculation in the planning allocation amounts provided in May 2024, leading to a recalculation of the FY25 CVSFG and a subsequent reduction in Ingham County's allocation by \$82,259; and

WHEREAS, this reduction significantly impacts the maintain the Veteran Benefits Counselor position and related services; and

WHEREAS, the continuation of this position is crucial to providing necessary services and assistance to veterans in Ingham County; and

WHEREAS, Ingham County seeks to secure alternative funding through the Contingency Fund to cover the costs associated with the position from April 1, 2025 through December 31, 2025, at a total amount not to exceed \$130,326.42; and

WHEREAS, this funding request is contingent upon the inability of the State of Michigan Legislators, Department of Military and Veterans Affairs, and Michigan Veterans Affairs Agency to restore the shortfall caused by the miscalculation or if the FY26 CVSFG does not cover a portion of the cost from October 1, 2025, through December 31, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the use of the Contingency Fund in an amount not to exceed \$130,326.42 to fund the Veteran Benefits Counselor position number 682008 from April 1, 2025 through December 31, 2025, in the event that state-level funding is not restored.

BE IT FURTHER RESOLVED, that the remaining balance in the FY25 CVSFG shall be allocated toward marketing and the emergency assistance fund for Peacetime, National Guard, and Reservist veterans.

BE IT FURTHER RESOLVED, that Ingham County will continue to work with state agencies and legislators to seek restoration of the miscalculated funds to minimize the impact on county resources.

BE IT FURTHER RESOLVED, that Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

COUNTY SERVICES: Yeas: Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** Lawrence **Approved 04/08/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT TO INITIATE DEVELOPMENT OF INGHAM COUNTY'S
MATERIALS MANAGEMENT PLAN**

RESOLUTION #25 –

WHEREAS, Michigan's Solid Waste Program has been updated with the passage of significant amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, that became effective on March 29, 2023; and

WHEREAS, the amendments require that existing county Solid Waste Management Plans be replaced with new Materials Management Plans (MMP) that focus on sustainable materials management approaches, such as recycling and composting, instead of just landfilling waste; and

WHEREAS, Resolution #24-149 approved the submission of a Notice of Intent (NOI) to the Michigan Department of Environment, Great Lakes, and Energy to prepare an MMP; and

WHEREAS, Resolution #25-087 authorized the submission of Ingham County's MMP Work Program to the Michigan Department of Environment, Great Lakes, and Energy; and

WHEREAS, with the support of the Ingham County Materials Management Planning Committee, the Environmental Sustainability Director submitted an application in the form of an MMP Work Program for \$85,500 to the State of Michigan's Department of Environment, Great Lakes, and Energy MMP Grant program to initiate development of Ingham County's MMP; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the funding for initiating development of Ingham County's MMP from the MMP Grant program administered by the Michigan Department of Environment, Great Lakes, and Energy in the amount of \$85,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and to sign any required documents related to the submission of quarterly and final grant reports that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE LINE ITEM TRANSFERS
FOR MERIDIAN TOWNSHIP TRAILS AND PARKS MILLAGE PROJECTS**

RESOLUTION #25 –

WHEREAS, through Resolution #17-109, #20-028, #22-235, #22-346, and #24-179, the Ingham County Board of Commissioners authorized entering into contracts with Meridian Township to fund the below projects; and

WHEREAS, Meridian Township millage projects TR080 has had difficult time securing easements due to property are exceeding their budget and reallocating funds from TR031 to cover the overage; and

WHEREAS, Meridian Township is having a difficult time securing easement for the Northern Tier Trail due to property owner opposition to the project; and

WHEREAS, Meridian Township is going to continue working on land acquisition for the trail and will reapply for funding to construct the trail if/when they can acquire the necessary land and/or find a design that can be constructed in the right-of-way Towar Ave in the future; and

WHEREAS, the steep embankment adjacent to the Red Cedar River west of the Phase I boardwalk of the MSU to Lake Lansing Trail was undermined by rising river levels following recent storms, causing a near-collapse of the trail; and

WHEREAS, to prevent further damage and ensure long-term stability, the embankment requires stabilization; and

WHEREAS, Meridian Township millage projects TR031 has expired or about to expire; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements, listed below, with Meridian Township:

Contract Title	Project #	Current Contract Amount	New Amount Authorized	Total Revised Contract Amount	Account #
MSU to Lake Lansing Trail, Phase I	TR031	\$1,715,461.49	\$375,000 from TR031	\$2,090,461.49	228-62800-967000-TR031
East Lansing NTT Connection	TR080	\$375,000	Reallocate \$375,000 to TR031	\$0.00	228-62800-967000-TR080

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR031 need to be extended to complete these projects see table below:

These Project listed below only extending date of Project				
Contract Title	Project #	Expired Date	Date to extended project	Account#
MSU to Lake Lansing Trail, Phase I	TR031	12/31/24	6/1/26	228-62800-96700-TR031

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HUBBELL, ROTH & CLARK, INC. FOR PRIME PROFESSIONAL SERVICES FOR IMPROVEMENTS AT RIVERBEND NATURAL AREA AS PART OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT #23-0142

RESOLUTION #25 –

WHEREAS, the Parks Department solicited proposals from experience vendors for the purpose of entering into a contract for prime professional consulting services for Riverbend Natural Area Improvements within Burchfield County Park; and

WHEREAS, the Parks Department recommends prime professional services for the topographical survey, design development, permitting, bidding phase, construction administration, and grant administration; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Hubbell, Roth & Clark, Inc, a registered-local vendor and the lowest responsive bidder in compliance with the Ingham County Purchasing Policies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Hubbell, Roth & Clark, Inc. for the topographical survey, design development, permitting, bidding phase, construction administration and grant administration for improvements at Riverbend Natural Area for an amount not to exceed \$59,860, effective January 1, 2026 for a period of three years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency not to exceed \$5,986 (10%) to cover any additional work items, expenditures of which must be mutually agreed upon in writing between the Parks Director (or designee) and Hubbell, Roth & Clark, Inc. before work on such work items is begun.

BE IT FURTHER RESOLVED, that there are funds available in line item 228-62800-967000-TR090.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer

Nays: None

Absent: Morgan

Approved 04/07/25

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Tennis

Approved 04/09/25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION
FOR IMPROVEMENTS TO LAKE LANSING PARK SOUTH CANOE/KAYAK LAUNCH AS PART
OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT #20-0039**

RESOLUTION #25 –

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for making improvements to Lake Lansing Park South Canoe/Kayak launch; and

WHEREAS, this project is part of a Michigan Department of Natural Resources Trust Fund grant #TF20-0039 awarded to the Parks in the past (Resolution #21-380); and

WHEREAS, this general scope of work includes, but is not limited to 1) demolition and removal of existing dock section, 2) replacing dock/kayak launch; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction; and

WHEREAS, there are available funds in line item 228-75999-974000-9P14.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Laux Construction for a total not to exceed \$91,300.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency fund, not to exceed \$10,484, to be allocated between Laux Construction (RFP #8-25) and Anderson-Fischer & Associates (RFP #9-25).

BE IT FURTHER RESOLVED, that this contingency is intended to cover additional work items to be completed by staff in-house or expenditures by Laux Construction or Anderson-Fischer & Associates.

BE IT FURTHER RESOLVED, that any such work items must be mutually agreed upon in writing by the Parks Director (or designee) and Laux Construction or Anderson-Fischer & Associates prior to the commencement of work.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the project from line item 228-75999-974000-9P14 to line item 228-75999-974000-TR134.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH ANDERSON-FISCHER & ASSOCIATES
FOR IMPROVEMENTS TO LAKE LANSING PARK SOUTH AS PART OF A MICHIGAN
DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT #20-0039**

RESOLUTION #25 –

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for accessible parking lot improvements to Lake Lansing Park South; and

WHEREAS, this project is part of a Michigan Department of Natural Resources Trust Fund grant TF#20-0039 awarded to the Parks in the past (Resolution #21-380); and

WHEREAS, this general scope of work includes, but is not limited to 1) ADA accessible parking spaces, 2) drainage improvements around the newly paved parking area, 3) bio-swale and native plants; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Anderson-Fischer & Associates; and

WHEREAS, there are available funds in line item 228-75999-974000-9P14.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Anderson-Fischer & Associates for the base bid of \$482,216 with a voluntary deduct of (-) \$59,000 for a total of \$423,216 for improvements at Lake Lansing Park South.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency fund, not to exceed \$10,484, to be allocated between Laux Construction (RFP #8-25) and Anderson-Fischer & Associates (RFP #9-25).

BE IT FURTHER RESOLVED, that this contingency is intended to cover additional work items to be completed by staff in-house or expenditures by Laux Construction or Anderson-Fischer & Associates.

BE IT FURTHER RESOLVED, that any such work items must be mutually agreed upon in writing by the Parks Director (or designee) and Laux Construction or Anderson-Fischer & Associates prior to the commencement of work.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the project from line item 228-75999-974000-9P14 to line item 228-75999-974000-TR134.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-543 FOR THE FY25 MID-STATE HEALTH NETWORK SUBSTANCE USE DISORDER PREVENTION CONTRACT

RESOLUTION #25 –

WHEREAS, Ingham County Health Department (ICHHD) wishes to amend Resolution #24-543 for the FY25 Mid-State Health Network (MSHN) Substance Use Disorder (SUD) Prevention Contract with ICHHD, to include an additional \$85,002 in funding for MSHN’s Opioid Settlement Funds designated for opioid remediation activities; and

WHEREAS, these additional funds from MSHN were awarded through the competitive MSHN FY25 Opioid Settlement Funds grant and will be effective April 1, 2025 through September 30, 2025; and

WHEREAS, this funding award is designated to ICHHD for distributing harm reduction supplies to people with Opioid Use Disorders (OUD) and for hiring a .50 FTE CHR III position (matched with Medicaid Outreach funding) to assist individuals with OUD by accessing treatment, harm reduction services and supports, and by providing health plan navigations, application support, and health plan enrollments and reactivations; and

WHEREAS, in support of this project, ICHHD will fund position #601043, a .50 FTE CHR III position currently vacant and unfunded; and

WHEREAS, the Medical Health Officer recommends that Ingham County Board of Commissioners authorize amending Resolution #24-543 for additional grant funding from MSHN for the FY25 Opioid Settlement Funds grant effective April 1, 2025 through September 30, 2025 in an amount not to exceed \$85,002.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-543 for additional grant funding from MSHN for the FY25 Opioid Settlement Funds grant effective April 1, 2025 through September 30, 2025 in an amount not to exceed \$85,002.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #10-275 WITH NEXTGEN® HEALTHCARE
INFORMATION SYSTEMS, INC. FOR NEXTGEN® MOBILE PRO**

RESOLUTION #25 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc., to purchase NextGen® Mobile Pro Ambient Assist subscriptions, effective April 1, 2025 for a total amount not to exceed \$48,492 plus a one-time first year fee of \$350; and

WHEREAS, NextGen® Mobile Pro Ambient Assist is an AI-powered tool, designed to enhance provider efficiency and improve patient care by streamlining documentation and automating tasks within the Electronic Health Record (EHR); and

WHEREAS, the total annual cost includes nine (9) unlimited licenses at a monthly rate of \$449.00 per license/per month, for a total monthly amount not to exceed \$4,041; and

WHEREAS, the total annual cost for year one includes a one-time implementation fee of \$350; and

WHEREAS, the total cost of this agreement will be covered by operating budgets of the CHC locations; and

WHEREAS, the CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc., to purchase NextGen® Mobile Pro Ambient Assist subscriptions, effective April 1, 2025 for a total annual amount of \$48,842 for year one, and \$48,492 per year for subsequent years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc., to purchase NextGen® Mobile Pro Ambient Assist subscriptions effective April 1, 2025 for an annual amount not to exceed \$48,842 for year one, and \$48,492 for subsequent years.

BE IT FURTHER RESOLVED, that this cost total annual cost includes nine (9) unlimited licenses at a cost of \$449.00 per license per month and a one-time implementation fee of \$350 for year one.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DIVERSIFIED PUBLIC RELATIONS

RESOLUTION #25 –

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into a consulting agreement with Diversified Public Relations, to provide assistance for our 2026 Service Area Competition (SAC) grant application effective May 1, 2025 through August 30, 2025 in an amount not to exceed \$24,700; and

WHEREAS, effective upon approval, Diversified Public Relations will assist CHC administration in the process of submitting a SAC grant application; and

WHEREAS, if this grant is approved, it will provide federally qualified health center continuation funding for the CHCs; and

WHEREAS, this contract will be covered by operating funds and charged to CHC Direct Support fund 51161580 818000 02002; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Diversified Public Relations, effective May 1, 2025 through August 30, 2025 in an amount not to exceed \$24,700.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Diversified Public Relations effective May 1, 2025 through August 30, 2025 in an amount not to exceed \$24,700.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FY 2025 CHILD AND ADOLESCENT HEALTH CENTER PROGRAM FUNDS

RESOLUTION #25 –

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept additional funding from the Michigan Department of Health and Human Services' (MDHHS) for the Child and Adolescent Health Center (CAHC) program, administered through Michigan Primary Care Association (MPCA) effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$825,000; and

WHEREAS, these funds will be used for promoting the health of children, adolescents, and their families by providing important primary, preventative, and early intervention health care services; and

WHEREAS, this funding will support continued operations of ICHD's CHC school-based and school-linked health centers; and

WHEREAS, with this additional funding award amounts will not to exceed \$825,000 and will be divided as follows: Eastern Community Health Center - \$275,000, Sexton Community Health Center - \$275,000, Willow Community Health Center - \$275,000; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting additional funding from MDHHS, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$825,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting additional funding from MDHHS, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$825,000.

BE IT FURTHER RESOLVED, that this additional funding will not to exceed \$825,000 and will be divided as follows: Eastern Community Health Center - \$275,000, Sexton Community Health Center - \$275,000, Willow Community Health Center - \$275,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer

Nays: None

Absent: Morgan

Approved 04/07/25

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH KELLOGG HOTEL AND
CONFERENCE CENTER**

RESOLUTION #25 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Kellogg Hotel and Conference Center located at 219 South Harrison Road, East Lansing, Michigan, to host an ICHD all-staff training event effective May 28, 2025, for an amount not to exceed \$40,000; and

WHEREAS, Kellogg Hotel and Conference Center will provide sufficient space for the entire 350 ICHD employees to participate in a full day training event; and

WHEREAS, this all-staff meeting will include providing meals for Wednesday, May 28, 2025, to all staff, guest speakers and consultants; and

WHEREAS, this full day ICHD event will allow staff to participate in public health trainings, break-out sessions, discussions, and more led by community partners, speakers, and experts trained in the fields of physical and mental health wellness; and

WHEREAS, this training event will also provide opportunities for staff to develop skills to enhance workplace culture through building a cohesive vision of ICHD, as well as galvanizing staff alignment with our vision & mission facilitated by community partners, staff, and expert speakers; and

WHEREAS, this agreement will be effective May 28, 2025; and

WHEREAS, all costs associated with this agreement will be covered by the Public Health and Infrastructure Grant 22160055-01142 (\$25,000), and the Infection Prevention & Healthcare Grant 22160055-01146 (\$15,000); and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with Kellogg Hotel and Conference Center to host an ICHD all-staff training event effective May 28, 2025, for an amount not to exceed \$40,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Kellogg Hotel and Conference Center to host an ICHD all-staff training event effective May 28, 2025, for an amount not to exceed \$40,000.

BE IT FURTHER RESOLVED, that all costs associated with this agreement will be covered by the Public Health and Infrastructure Grant 22160055-01142 (\$25,000), and the Infection Prevention & Healthcare Grant 22160055-01146 (\$15,000).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2024 – 2025 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

RESOLUTION #25 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS has proposed Amendment #2 to adjust grant funding levels; and

WHEREAS, the total amount of the Master Agreement funding shall increase from \$9,992,117 to \$10,163,032 for a total increase of \$170,915 with the following specific changes to the budget:

Good Housing Good Health: increase from \$0.00 to \$20,915
SDOH Hub Pilot: increase from \$0.00 to \$150,000; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2024-2025 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2024 through September 30, 2025

BE IT FURTHER RESOLVED, that the total amount scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase from \$9,992,117 to \$10,163,032 for a total increase of \$170,915 with the following specific changes to the budget:

Good Housing Good Health: increase from \$0.00 to \$20,915.3
SDOH Hub Pilot: increase from \$0.00 to \$150,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2025 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED that the Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2024-2025 Master Agreement Amendment #2 electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE MICHIGAN COMMUNITY HEALTH NETWORK (MCHN), WELCH ALLYN, AND RETINAVUE P.C. FOR RETINAL SCREENING

RESOLUTION #25 –

WHEREAS, Ingham County Health Department's (ICHHD) Ingham Community Health Centers (ICHCs) wish to enter into agreements with the Michigan Community Health Network (MCHN), Welch Allyn, and RetinaVue P.C. for retinal screening services effective May 1, 2025 through April 30, 2028 in an amount not to exceed \$18,000; and

WHEREAS, ICHC can provide onsite retinal screening services (aka retinal imaging) through a non-invasive eye exam using a digital camera to take pictures of the back of the eye for diabetic patients; and

WHEREAS, the agreement with Welch Allyn authorizes the use of the proprietary software that supports the sharing of images for evaluation and interpretation and diagnosis of diabetic retinopathy by an ophthalmologist; and

WHEREAS, the cost of the 36-month proprietary software and fees will not exceed \$18,000 and will be covered by ICHCs quality budget for equipment and maintenance; and

WHEREAS, MCHN will cover the cost of the overread fee \$15.00 per patient for the diagnostic service performed by RetinaVue P.C. for Medicaid beneficiaries; and

WHEREAS, ICHC is responsible for the \$15.00 per patient overread fee for non-Medicaid beneficiaries, which will be deducted from ICHC's annual shared savings from MCHN value-based care earnings; and

WHEREAS, ICHC will seek payer reimbursement as appropriate for retinal imaging services for non-Medicaid payers; and

WHEREAS, increasing retinal screening will result in improved patient outcomes, reduce barriers to screenings, as well as MCHN shared savings resulting in increased CHC revenue; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a three-year agreement with MCHN, Welch Allyn, and RetinaVue P.C. for retinal screening services effective May 1, 2025 through April 30, 2028, in an amount not to exceed \$18,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three year agreement with MCHN, Welch Allyn, and RetinaVue P.C. for retinal screening services effective May 1, 2025 through April 30, 2028 in an amount not to exceed \$18,000.

BE IT FURTHER RESOLVED, that MCHN will cover the cost of the overread fee \$15.00 per patient for the diagnostic service performed by RetinaVue P.C. for Medicaid beneficiaries.

BE IT FUTURE RESOLVED, that ICHC is responsible for the \$15.00 per patient overread fee for non-Medicaid beneficiaries, which will be deducted from ICHC's annual shared savings from MCHN value-based care earnings.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MATERNAL INFANT
HEALTH PLAN ELECTRONIC MEDICAL RECORDS SERVICES**

RESOLUTION #25 –

WHEREAS, Ingham County Health Department (ICHD) wishes to initiate a web and mobile based Electronic Medical Record (EMR) system which includes but is not limited to a messaging system, computer files/document manager, electronic medical record management/tracking functionality, and user management for an automated document processing effective January 1, 2025 through December 31, 2028 in an amount not to exceed \$18,000; and

WHEREAS, ICHD's Nurse Family Partnership (NFP) provides preventive home visiting services to pregnant women and their infants, with the intention of supplementing traditional prenatal/infant care in order to help reduce maternal and infant mortality and morbidity; and

WHEREAS, moving to this web and mobile based EMR system will provide a more cost effective, time efficient, and environmentally friendly service; and

WHEREAS, the existing paper charting system currently utilized by NFP is not capable of providing the same degree of client record retention without an increased burden or the same level of time efficiency as the Maternal Infant Health Plan (MIHP) Electronic Medical Records, LLC (EMR) system; and

WHEREAS, the monthly subscription fee for this software is \$500; and

WHEREAS, funds for this service have been included in the FY 2025 budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with MIHP EMR, LCC effective January 1, 2025 through December 31, 2028 in an amount not to exceed \$18,000, and will remain in effect until December 31, 2028 or terminated by either agency.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MIHP EMR, LLC effective January 1, 2025 through December 31, 2028 for a total amount not to exceed \$18,000.

BE IT FURTHER RESOLVED, that the monthly subscription fee for this software is \$500, and will total \$18,000 for the three-year effective period.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ADKISSON SEARCH CONSULTANTS
TO RECRUIT A DEPUTY HEALTH OFFICER/EXECUTIVE DIRECTOR FOR THE COMMUNITY
HEALTH CENTERS**

RESOLUTION #25 –

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with Adkisson Search Consultants to provide experience, organization and capacity to its selection process for the Deputy Health Officer/Executive Director position; and

WHEREAS, the CHCs wish to begin the search immediately upon execution; and

WHEREAS, the search for this position will be a joint effort between Ingham CHC, the Ingham County Medical Health Officer, and the professional(s) selected; and

WHEREAS, following a Request for Proposals (RFP) process overseen by the Purchasing Department, ICHC selected Adkisson Search Consultants to assist the department in recruiting for the Deputy Health Officer/Executive Director. Adkisson Search Consultants will perform the following services:

1. Collaborate with the selection committee and relevant stakeholders to create the ideal candidate profile for posting
2. Conduct thorough research to identify potential candidates and use targeted outreach to attract a diverse pool of qualified candidates
3. Screen applications and shortlist candidates who meet the criteria, conduct in-depth interviews and preform reference checks
4. Present a slate of finalist to the selection committee and facilitate final interviews;
5. Once a candidate is selected, the firm will assist in negotiations, onboarding planning, and integration assistance; and

WHEREAS, the cost of this agreement totaling \$70,000 will be effective May 1, 2025 through December 31, 2026; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Adkisson Search Consultants effective May 1, 2025 through December 31, 2026 in an amount not to exceed \$70,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Adkisson Search Consultants effective May 1, 2025 through December 31, 2026 in an amount not to exceed \$70,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduce by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY
9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK, APRIL 13-19, 2025**

RESOLUTION #25 –

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened on June 27, 2012; and

WHEREAS, emergencies can occur at any time that require law enforcement, fire, or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of law enforcement officers, firefighters, and EMS providers is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our law enforcement officers, firefighters, and Emergency Medical Services (EMS) providers is dependent upon the quality and accuracy of information obtained from citizens who contact the Ingham County 9-1-1 Center; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services to ensure an appropriate response; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement officers, firefighters, and EMS providers by monitoring their activities by radio, providing them information, and ensuring their safety; and

WHEREAS, Public Safety Telecommunicators are critical in improving the chance of survival for patients who experience sudden cardiac arrest and other medical emergencies by recognizing the need for lifesaving interventions including CPR prior to arrival of EMS; and

WHEREAS, Public Safety Telecommunicators of the Ingham County 9-1-1 Center have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners declares the week of April 13 - 19, 2025, to be National Public Safety Telecommunicators Week in Ingham County in honor of the individuals whose diligence and professionalism maintain the link between our communities, citizens, and visitors with public safety as the first first responder.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None Absent: Willis, Lawrence **Approved 04/03/25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO PURCHASE
RADIO CONVERSION KITS AND PUBLIC ADDRESS MICROPHONES**

RESOLUTION #25 –

WHEREAS, the Ingham County Sheriff's Office has patrol vehicles with public address systems and radios;
and

WHEREAS, the Ingham County Sheriff's Office recently trained to modern tactics where public address system
access is needed in the rear of the patrol cars; and

WHEREAS, the Ingham County Sheriff's Office would like to use radio conversion kits that free up space in
the front area of patrol cars necessary for training new deputies and accommodating civilian ride alongs; and

WHEREAS, the Ingham County Sheriff's Office has been granted \$12,702 from the 2024 Justice Assistance
Grant (JAG) that will pay for these upgrades; and

WHEREAS, the total cost of the upgrade \$12,771.78 will be paid for out of the Sheriff's Office Grant Supplies
budget and \$12,702 will be reimbursed from JAG; and

WHEREAS, the Ingham County Sheriff's Office would like to purchase and install the equipment from Mid-
Michigan Emergency Equipment since they build all Sheriff's Office vehicles, which ensures quality and
consistency that is needed for safety.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham
County Sheriff's Office to purchase equipment and installation from Mid-Michigan Emergency Equipment
2237 Aurelius Rd. Holt, MI 48842 in an amount not to exceed \$12,771.78 from Ingham County Sheriff's Office
Grant Supplies 10130114-726010.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to
sign any necessary contract documents or purchase documents on behalf of the County after approval as to form
by the County Attorney.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PER DIEM FOR THE INGHAM COUNTY REGIONAL
PLANNER WHEN SERVING AS THE REGION 1 LEAD REGIONAL PLANNER**

RESOLUTION #25 –

WHEREAS, the Ingham County Office of Emergency Management receives annual regional pass through grant funds from the Homeland Security Grant Program (HSGP) through the State of Michigan; and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY22 HSGP grant funds via Resolution #22-532, FY23 HSGP grant funds via Resolution #23-555, and FY24 HSGP grant funds via Resolution #24-566; and

WHEREAS, the purpose of these grant funds is to provide equipment, training, and funding for compensation of Regional Planners in the field of Homeland Security & Emergency Management; and

WHEREAS, the Region 1 Homeland Security Planning Board (R1HSPB), comprised of Emergency Managers and Planners from the City of Lansing and Counties of Clinton, Eaton, Gratiot, Hillsdale, Ingham, Jackson, Lenawee, Livingston, and Shiawassee, reviews and approves all expenditures from the Region 1 HSGP awards; and

WHEREAS, the R1HSPB identified the need for a Region 1 Lead Regional Planner; and

WHEREAS, the R1HSPB developed and approved a job description and qualification criteria for the Region 1 Lead Planner position; and

WHEREAS, the R1HSPB is seeking to compensate the individual selected as the Region 1 Lead Planner a per diem of up to an additional \$750.00 per month for each month serving as the Lead Planner; and

WHEREAS, the Region 1 Lead Planner per diem will be paid for through previously accepted HSGP grant funds; and

WHEREAS, the Ingham County Emergency Planner, Rob Dale, meets the qualifications established by the R1HSPB; and

WHEREAS, the R1HSPB tentatively selected Ingham County Regional Planner, Rob Dale, to fulfill the Lead Planner role pending resolution approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Regional Planner to receive a per diem of up to \$750 per month for any month serving as the Region 1 Lead Emergency Planner to be paid for with the current fiscal year Region 1 Homeland Security Grant Program award.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE FROM CONNECTED SOLUTIONS GROUP, LLC FOR TWO MOBILE COMMAND CENTER PORTABLE DATA NETWORKS

RESOLUTION #25 –

WHEREAS, the Ingham County Office of Emergency Management received pass through grant funds from the FY2022 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY22 HSGP grant funds via Resolution #22-532; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the field of Emergency Management; and

WHEREAS, Connected Solutions Group, LLC manufactures the Mobile Command Center Mini 2.0 Portable Data Network equipment compatible with the Verizon cellular network; and

WHEREAS, Portable Data Network equipment serves to provide enhanced remote connectivity for a variety of applications such as emergent incidents, pre-planned events, or potential back-up connectivity for critical county services and elections; and

WHEREAS, the County of Ingham, Ingham County Sheriff's Office currently maintains a plan with Verizon for cellular communications; and

WHEREAS, the Verizon line fees required for the Portable Data Networks would be paid for by existing budgeted Emergency Management funds as the Portable Data Networks would replace existing hardware on the Verizon plan; and

WHEREAS, comparable quotes were obtained for similar equipment from other vendors and the product offered by Connected Solutions Group, LLC was the most cost effective, qualified solution; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is up to \$9,227.62.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an equipment purchase with Connected Solutions Group, LLC for the purchase of two Mobile Command Center Mini 2.0 Portable Data Networks for a total cost of \$9,227.62, utilizing funding from the FY2022 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #25-051 ACCEPTING GRANT MONEY TO ASSIST IN ACQUIRING CALL SIMULATOR PLATFORM FROM PRIORITY DISPATCH FOR THE INGHAM COUNTY 9-1-1 CENTER

RESOLUTION #25 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners authorized the renewal of licenses and support of Priority Dispatch's Emergency Medical Dispatch ProQA Program, under Resolution #25-051, and ProQA continues to be used for all medical calls received; and

WHEREAS, Resolution #25-051 also approved the acquisition of an AI call simulator for a price of \$5,000 annually, which will enhance the training and performance of the Emergency Dispatchers at Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, after the approval of this resolution, the 9-1-1 Center management was notified by Michigan Municipal Risk Management Association (MMRMA) that the grant applied for to assist in the acquisition of the simulator was approved for \$2,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the MMRMA Risk Avoidance Program (RAP) grant of \$2,500 to be applied to the cost of the AI simulator from Priority Dispatch.

BE IT FURTHER RESOLVED, that the total expenditure for the renewal of ProQA Medical software licenses, service, and support and acquiring the SkillLab with AI simulator for the five-year term will be at an amount not to exceed \$86,420 after the MMRMA grant monies have been accepted.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF POLICY MANAGEMENT AND TRAINING
PLATFORM FOR THE 9-1-1 CENTER FROM POWERDMS**

RESOLUTION #25 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County Board of Commissioners approved under Resolution #18-215 the purchase of software and services with LEFTA Systems in 2018; and

WHEREAS, Ingham County 9-1-1 has been displeased with the program and resolution of identified problems; and

WHEREAS, alternatives were sought with four different companies demonstrating their programs and solutions to Ingham County 9-1-1 and PowerDMS was identified as the company with a solution that will meet Ingham County 9-1-1's needs; and

WHEREAS, a three-year contract was requested with PowerDMS which would include set up, training, support, and upgrades for the term of September 1, 2025 to August 31, 2028, for the PowerDMS products called PowerReady, PowerPolicy, and PowerTraining at a cost of \$41,498.50; and

WHEREAS, the 9-1-1 Management team applied for and was approved for two Michigan Municipal Risk Management Risk Avoidance Program (MMRMA RAP) grants to support this transition, totaling \$5,000; and

WHEREAS, the recommendation is that the Ingham County Board of Commissioners fund the remainder of this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$41,498.50 for the purchase of PowerDMS Software and Services, PowerReady, PowerPolicy, and PowerTraining.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorize the acceptance of the two MMRMA RAP grants totaling \$5,000 for this project, with the remaining \$36,498.50 coming from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TO RENEW THE SERVICE AND SUPPORT CONTRACT WITH SOLACOM FOR TELEPHONY SYSTEM AND EQUIPMENT

RESOLUTION #25 –

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, after an RFP process in 2019, the Ingham County Board of Commissioners authorized the purchase of the NG911 system, Solacom's Guardian product, training, equipment, and support services to replace our legacy communication/phone system; and

WHEREAS, the original purchase included five years of system support, and that term is about to expire and needs to be renewed; and

WHEREAS, the Solacom Guardian product continues to perform reliably in delivering calls from the public to the 911 Center in our NG911 environment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a renewed contract with Solacom Technologies for the continued support of the Guardian product and equipment necessary to support the geo-diverse system at a cost of \$92,303.95 for the term of June 11, 2025 to June 10, 2026 which was budgeted for from the 9-1-1 Telephone fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION TO RESOLUTION #23-412 WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR DISTRIBUTION OF THE UNITED STATES DEPARTMENT OF JUSTICE EDWARD BYRNE JUSTICE ASSISTANCE GRANT

RESOLUTION #25 –

WHEREAS, Ingham County Health Department (IChD) wishes to authorize a one year, no-cost extension of the agreement with the Michigan Public Health Institute (MPHI) authorized through Resolution #23-412, through February 28, 2026; and

WHEREAS, funds are expended from a U.S. Department of Justice for the Byrne Justice Assistance Grant Project which was recently extended through Resolution #25-121; and

WHEREAS, these designated funds support the Advance Peace program which is dedicated to ending cyclical gun violence in American urban neighborhoods; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorizes a one year, no-cost extension of the agreement with MPHI accepted through Resolution #23-412.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year, no-cost extension of the agreement with the MPHI authorized through Resolution #23-412, to extend the agreement through February 28, 2026.

BE IT FURTHER RESOLVED, that all other terms of the agreement will remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION TO RESOLUION #24-034 WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR ADMINISTRATIVE SUPPORT TO OPERATE YEAR THREE OF THE LANSING/INGHAM PEACEMAKER FELLOWSHIP®

RESOLUTION #25 –

WHEREAS, Ingham County Health Department (IChD) wishes to authorize a no-cost, four-month extension of the agreement with Michigan Public Health Institute (MPHI) authorized through Resolution #24-034, through June 30, 2025; and

WHEREAS, MPHI provides the full administration and operation of Advance Peace, which is dedicated to ending cyclical gun violence in American urban neighborhoods; and

WHEREAS, the Medical Health Officer recommends that the Board of Commissioners authorize a no-cost, four month extension of the agreement with MPHI.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a no-cost, four month extension of the agreement with MPHI authorized through Resolution #24-034, through June 30, 2025.

BE IT FURTHER RESOLVED, that all other terms of the agreement will remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Polsdofer, Trubac, Peña, Pratt, Schafer
Nays: None **Absent:** Willis, Lawrence **Approved 04/03/25**

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Willis, Ruest, Schafer
Nays: None **Absent:** Morgan **Approved 04/07/25**

FINANCE: Yeas: Morgan, Grebner, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Tennis **Approved 04/09/25**