

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
[HTTPS://INGHAM.ZOOM.US/J/86246962326](https://ingham.zoom.us/j/86246962326)

MAY 27, 2025

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **MAY 13, 2025**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM **REBECCA BAHAR-COOK RESIGNING** FROM THE INGHAM COUNTY JURY BOARD
 2. RESOLUTION #2025-1757 FROM THE GENESEE COUNTY BOARD OF COMMISSIONERS RECOGNIZING THE MONTH OF MAY 2025 AS JEWISH HERITAGE MONTH **IN GENESEE COUNTY**
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE A STOP SIGN TRAFFIC CONTROL ORDER FOR **ARCHWOOD DRIVE AT HOLBROOK DRIVE**
 4. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR VARIOUS ROADS IN **THE CHIMNEY OAKS** SUBDIVISION
 5. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR VARIOUS ROADS IN **THE FOREST HILLS** SUBDIVISION
 6. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR VARIOUS ROADS IN **THE HIAWATHA LAKES** SUBDIVISION

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR VARIOUS ROADS IN [THE SHOALS SUBDIVISION](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND INTERAGENCY AGREEMENT WITH HOUSING TRUST FUND TO OBLIGATE [AMERICAN RESCUE PLAN](#) ACT FUNDS FOR ADMINISTRATIVE USES IN SUPPORT OF AFFORDABLE HOUSING INITIATIVES
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION PLEDGING FULL FAITH AND CREDIT TO [COOK AND THORBURN DRAIN](#) DRAINAGE DISTRICT BONDS
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE CONSTRUCTION OF A [PORTION OF THE GRAND MEADOWS](#) BRANCH OF THE COOK AND THORBURN DRAIN WITHIN THE INGHAM COUNTY ROAD RIGHT-OF-WAY
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR FOOD SERVICE FROM [SOUTHSIDE SMITTY’S KING BBQ](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A TWO-YEAR EXTENSION OF THE AGREEMENT WITH [ROSE PEST SOLUTIONS](#) FOR PEST CONTROL AND MANAGEMENT AT SEVERAL INGHAM COUNTY FACILITIES
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO AND EXTENSION OF THE AGREEMENT BETWEEN INGHAM COUNTY AND THE [CITY OF LANSING FOR PARKING](#) FOR THE PUBLIC DEFENDER’S OFFICE
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR [LIEBERT PRECISION COOLING](#) HIGH EFFICIENCY AC SYSTEMS AT THE INGHAM COUNTY 9-1-1 CALL CENTER
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AN AGREEMENT WITH [ALAIEDON TOWNSHIP](#) FOR THE 2025 LOCAL ROAD PROGRAM
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [MICHIGAN PAVING AND MATERIALS](#) COMPANY FOR CONSTRUCTION SERVICES ON A DELHI TOWNSHIP LOCAL ROAD PROGRAM PROJECT
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH REITH-RILEY CONSTRUCTION COMPANY FOR CONSTRUCTION SERVICES ON THE [FITCHBURG ROAD PROJECT](#)
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR [OPEIU FAMILY COURT](#), [ICEA](#) PUBLIC HEALTH NURSES, MANAGERIAL & CONFIDENTIAL, UAW TECHNICAL, OFFICE, PARA-PROFESSIONAL AND SERVICE, AND ICEA COUNTY PROFESSIONALS UNIT EMPLOYEES

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE NEW SIGNATORIES TO ADMINISTER A [CLOSED ANNUITIES PURCHASE PROGRAM](#)
20. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES –RESOLUTION TO AUTHORIZE WAIVING THE FOUR WEEK WAITING PERIOD TO FILL A VACANT [COMMUNITY HEALTH REPRESENTATIVE III](#) POSITION
21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING CRITERIA FOR [EVALUATING 2026 APPLICATIONS](#) FOR COMMUNITY AGENCY FUNDING
22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [ALTA HOLDING COMPANY LLC](#)
23. HUMAN SERVICES AND FINANCE COMMITTEES –. RESOLUTION TO ACCEPT THE [DALMAC FUND GRANT](#) FOR BURCHFIELD PARK
24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [DR. AARON DORA-LASKEY](#) FOR MEDICATION ASSISTED TREATMENT PHYSICIAN SERVICES
25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2024 – 2025 [EMERGING THREATS MASTER AGREEMENT](#) WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT
26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION UPDATING [VARIOUS FEES FOR HUMAN](#) SERVICES COMMITTEE DEPARTMENTS FOR SERVICES PROVIDED BY THE COUNTY
27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE SUBMISSION OF A GRANT APPLICATION AND TO CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING [COMMUNITY CORRECTIONS](#) AND PROGRAM SUBCONTRACTS FOR STATE FY 2026
28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH THE OFFICE OF THE PUBLIC DEFENDER AND [INTERACTIVE DATA](#), LLC FOR THREE YEARS, WITH THE OPTION OF RENEWING AN ADDITIONAL TWO YEARS

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MAY 13, 2025 REGULAR MEETING

Board of Commissioners Room – Courthouse

Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

May 13, 2025

CALL TO ORDER

Chairperson Sebolt called the May 13, 2025 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Grebner, Johnson, Lawrence, Maiville, Morgan, Peña, Pratt, Polsdofer, Ruest, Schafer, Sebolt, Tennis, and Trubac.

Members Absent: Willis.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Alan Fox, Ingham County Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection.

APPROVAL OF THE MINUTES

Commissioner Maiville moved to approve the minutes of the April 29, 2025 Meeting. Commissioner Pratt supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Willis.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

A NOTICE FROM THE VILLAGE OF WEBBERVILLE OF THEIR INTENT TO CONDUCT AN UPDATE OF THEIR COMPREHENSIVE LAND USE PLAN. Chairperson Sebolt stated this matter would be placed on file.

LIMITED PUBLIC COMMENT

None.

MAY 13, 2025 REGULAR MEETING

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items. Commissioner Schafer supported the motion.

Commissioner Trubac disclosed, under Agenda Item No. 20, that their wife worked for the Michigan Public Health Institute (MPHI).

The motion carried unanimously. Absent: Commissioner Willis.

Those agenda items that were on the consent agenda were approved via unanimous roll call vote. Absent: Commissioner Willis.

Items voted on separately are so noted in the minutes.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 2**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING APPOINTMENTS TO THE
EQUAL OPPORTUNITY COMMITTEE**

RESOLUTION #25 – 234

WHEREAS, several vacancies exist on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee has interviewed applicants interested in serving on the Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Theresa Braden-Horstman, 2340 Wilgus Road, Williamston, 48895
Dominka Tipton, 3502 N. Cedar Street, Lansing 48906

to the Equal Opportunity Committee to terms expiring September 30, 2026.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING THE MONTH OF MAY AS
JEWISH AMERICAN HERITAGE MONTH IN INGHAM COUNTY**

RESOLUTION #25 – 235

WHEREAS, the Ingham County Office of Diversity, Equity, and Inclusion and the Equal Opportunity Committee were tasked by the Ingham County Board of Commissioners to increase equity within the County; and

WHEREAS, Ingham County includes Jewish Americans who have made invaluable contributions to our community and the nation as a whole; and

WHEREAS, each May, Jewish American Heritage Month is observed to recognize and honor the significant achievements and contributions of Jewish Americans to the economic, cultural, spiritual, and political development of the United States; and

WHEREAS, Jewish American Heritage Month was officially established in 2006 through a presidential proclamation by President George W. Bush, with continued recognition and support by successive administrations, including President Joe Biden; and

WHEREAS, Jewish Americans have played a crucial role in advancing civil rights, social justice, medicine, science, education, business, technology, law, and government, enriching the nation's diversity and resilience; and

WHEREAS, the Jewish community has a deep historical presence in the United States, with Jewish immigrants arriving as early as the 17th century and significantly shaping American society, particularly in Michigan, where Jewish Americans have contributed to industry, philanthropy, and cultural development; and

WHEREAS, Jewish Americans have upheld strong values of family, education, perseverance, and social responsibility, which have strengthened our communities and enriched the broader social fabric of our nation; and

WHEREAS, the celebration of Jewish American Heritage Month provides an opportunity to honor Jewish history, culture, and traditions, as well as to promote education, awareness, and acceptance of diverse communities; and

WHEREAS, recognizing the contributions and experiences of Jewish Americans fosters understanding, inclusion, and appreciation for all cultural and religious groups.

MAY 13, 2025 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of May as Jewish American Heritage Month in Ingham County and urges every resident to take time during this month to acknowledge the influential contributions, rich history, and cultural heritage of Jewish Americans, who have helped shape our nation for the better.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 4**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A \$400,000 AGREEMENT WITH INGHAM COUNTY LAND BANK
AND AN \$1,100,000 AGREEMENT WITH TA FORSBERG FOR PHASE 1 DEVELOPMENT OF THE
HOLMES AND PLEASANT GROVE NEIGHBORHOOD CENTER USING MICHIGAN STATE
HOUSING DEVELOPMENT AUTHORITY ENHANCEMENT GRANT FUNDS**

RESOLUTION #25 – 236

WHEREAS, Budget Section 1019 of FY 2025 State Budget authorized \$15,000,000 in funding to Ingham County including no more than \$5,000,000 for three specific affordable or workforce housing projects located in the City of Lansing; and

WHEREAS, in Resolution #24-467, the Ingham County Board of Commissioners authorized the Ingham County Housing Trust Fund to accept State Budget Funds through the Michigan State Housing Development Authority (MSHDA) Enhancement Grant; and

WHEREAS, the MSHDA Enhancement Grant specifically allocated \$1,500,000 for the Holmes and Pleasant Grove Neighborhood Center for the purpose of creating a community center and up to 30 residential rental units for household's income qualified at or below 120% AMI.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize a contract with the Ingham County Land Bank for \$400,000 for pre-development, site planning, and design costs, and \$1,100,000 to TA Forsberg for Phase 1 construction of the Holmes and Pleasant Grove Neighborhood Center, which includes creating a community center and up to 30 residential rental units for household's income qualified at or below 120% AMI with terms consistent with MSHDA Enhancement Grant Requirements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign all applications, attachments, grant agreements, and all amendments, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 5**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE AND IMPLEMENTATION OF LCPTRACKER
SOFTWARE AND SUPPORTING TECHNOLOGY FOR RESIDENTIAL PREVAILING WAGE
COMPLIANCE**

RESOLUTION #25 – 237

WHEREAS, Ingham County is committed to ensuring prevailing wage is applied to all residential construction contracts valued over \$10,000; and

WHEREAS, LCPtracker is a cloud-based labor compliance and certified payroll software that enables effective management and verification of prevailing wage requirements, reduces administrative burden, and provides real-time technical support for real estate developers, contractors, and subcontractors; and

WHEREAS, the Ingham County Housing Trust Fund has received a proposal from LCPtracker for their Professional and Onsite modules, including configuration, setup, training, and annual access; and

WHEREAS, the proposal includes one-time startup fees of \$5,113.35 and annual service fees of \$4,216.22, with the option for additional services as needed; and

WHEREAS, the Onsite module requires additional mobile technology to enable field-level compliance monitoring and data entry, at an estimated cost of \$2,000; and

WHEREAS, the total expenditure not to exceed \$11,330 will be paid from Ingham County Housing and Homeless Millage funds; and

WHEREAS, the implementation of LCPtracker is expected to facilitate compliance with Ingham County prevailing wage policies and support efficient project management across multiple Housing Trust Fund projects.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase and implementation of LCPtracker software and supporting mobile technology for an amount not to exceed \$11,330, to be funded through Ingham County Housing and Homeless Millage funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary agreements, contracts, or purchase documents on behalf of the County after approval as to form by the County Attorney.

MAY 13, 2025 REGULAR MEETING

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 05/06/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR PEER REVIEW GROUP MEMBERS

RESOLUTION #25 – 238

WHEREAS, Public Acts 345 and 346 of 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the State Survey and Remonumentation Act, Public Act 345 of 1990, specifically MCL 54.296b, requires that Peer Review Group members be appointed by the County Board of Commissioners.

THEREFORE BE IT RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoints the following individuals as Peer Review Group Members for the 2025 Ingham County Remonumentation Project:

Anthony Bumstead PS, 518 W. Lovett St. #3, Charlotte, MI 48813
Jeffrey K. Autenrieth PS, P.O. Box 80678, Lansing, MI 48917
David Clifford PS, P.O. Box 87, Mason, MI 48854
Michael VanFossen PS, 312 North St., Mason, MI 48854
Ronnie Lester PS, 3081 Holt Rd., Mason, MI 48854

to terms expiring December 31, 2025.

BE IT FURTHER RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts the services of the Peer Review Group Members, said contracts to be funded by survey and remonumentation grant funds authorized for 2025 at a cost not to exceed \$920 per Peer Review Group Member at a cost of \$230 per meeting.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 05/06/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR REMONUMENTATION PROJECT SURVEYORS

RESOLUTION #25 – 239

WHEREAS, Public Acts 345 and 346 of 1990 state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the Ingham County Board of Commissioners has historically approved utilizing the surveying services of multiple qualifying survey firms; and

WHEREAS, for 2025 four qualified surveying firms have been selected through a thorough competitive process and have each proposed performing a portion of the monumentation services for 2025; and

WHEREAS, it is the recommendation of the Director of the Equalization and Tax Mapping Department and Grant Administrator, that it is in the County's best interest to authorize contracts with Autenrieth Land Surveys, LLC, Bumstead Land Surveys, LLC, Enger Surveying, and Wolverine Engineers and Surveyors Inc. for services as monumentation surveyors for 2025.

THEREFORE BE IT RESOLVED, that upon the respectfully recommended that the Ingham County Board of Commissioners contracts for the equally responsible services of County Project Surveyors as required by Public Act 345 of 1990, said contracts to be equally funded by survey and remonumentation grant funds authorized for 2025:

Autenrieth Land Surveys, LLC: \$10,470

Bumstead Land Surveys, LLC: \$10,470

Enger Surveying and Engineering, Co.: \$10,470

Wolverine Engineers and Surveyors, Inc: \$10,470

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UPGRADE INTERNET SERVICE PROVIDED BY EVERSTREAM

RESOLUTION #25 – 240

WHEREAS, Ingham County relies heavily on our connectivity—be it Internet, connectivity between sites, or main voice services; and

WHEREAS, utilization of services such as web applications and videoconferencing are continuing to increase; and

WHEREAS, the requested contract amount is in the 2025 budget; and

WHEREAS, the Innovation & Technology Department has utilized the State of Michigan MiDeal contract to obtain the most cost-effective pricing.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize upgrading our Internet service from Everstream in the amount not to exceed \$30,000 per year for three years with the option to add additional years.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Communication Fund Telephone account (636-26600-921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE AND INSTALLATION OF MODULAR
OFFICE SYSTEMS FURNITURE IN THE HEALTH DEPARTMENT MSU EXTENSION AREA**

RESOLUTION #25 – 241

WHEREAS, the Facilities Department has identified the need to install modular office systems furniture in the Health Department MSU Extension area to improve workspace functionality and create additional office space; and

WHEREAS, this installation will provide appropriate accommodations for additional Health Department staff and help ensure compliance with HIPAA requirements by facilitating more private and secure work environments; and

WHEREAS, the proposed project includes the purchase, delivery, and installation of modular office systems furniture from Haworth c/o DBI under State of Michigan Contract #22000000043; and

WHEREAS, this initiative supports the County's ongoing efforts to optimize facility use and improve operational efficiency; and

WHEREAS, funds are available in line item 245-00-267100-976000-23F04 in an amount not to exceed \$40,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase and installation of modular office systems furniture from Haworth c/o DBI under State Contract #22000000043 for an amount not to exceed \$40,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RESCIND RESOLUTION #24-470 AND TO AUTHORIZE AN
AGREEMENT WITH WEATHERSEAL HOME IMPROVEMENT CO., INC. TO REPLACE THE
SHINGLED ROOF AT THE INGHAM COUNTY FAMILY CENTER**

RESOLUTION #25 – 242

WHEREAS, the shingled roof on the south end of the Ingham County Family Center (Family Center) is past its rated life and has numerous leaks causing damage to the trusses, fascia boards, and decking; and

WHEREAS, the Ingham County Board of Commissioners previously adopted Resolution #24-470 to authorize an agreement with Billy White Roofing, Inc. for the roof replacement project; and

WHEREAS, Billy White Roofing, Inc. has since withdrawn from the project, requiring the Facilities Department to identify an alternative contractor to complete the necessary work; and

WHEREAS, the Purchasing Department conducted RFP #21-25, receiving five (5) responses from qualified contractors for the shingled roof replacement at the Family Center; and

WHEREAS, based on evaluation of qualifications, pricing, and overall project scope, the Facilities Department recommends entering into an agreement with Weatherseal Home Improvement Co., Inc., which submitted a base proposal of \$89,596; and

WHEREAS, to allow for unforeseen conditions during construction, a 10% contingency in the amount of \$8,959.60 is recommended, bringing the total not-to-exceed project cost to \$98,555.60; and

WHEREAS, funding for this project is available in the approved 2023 CIP Juvenile Justice Millage Fund under Line Item #264-66400-976000-23F03.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rescinds Resolution #24-470 and authorizes entering into a contract with Weatherseal Home Improvement Co., Inc., 51662 Oro Drive, Shelby Township, MI 48315, to replace the shingled roof at the Ingham County Family Center for an amount not to exceed \$98,555.60, which includes a 10% contingency.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

MAY 13, 2025 REGULAR MEETING

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 05/06/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE HUMAN RESOURCES ASSISTANT POSITION #226008 HELD IN
2025 GENERAL FUND BUDGET**

RESOLUTION #25 – 243

WHEREAS, a projected budget shortfall in the 2025 General Fund budget led to the freezing of 14 positions;
and

WHEREAS, one of the positions that was held, the Human Resources Assistant, position #226008, is needed to help offset the workload on current Human Resources staff; and

WHEREAS, the Human Resources Department is involved in a number of critical projects that have taken staff time away from routine HR functions including:

- Wage study
- Electronic timecard implementation
- Enterprise Resource Software transition from MUNIS to BS&A; and

WHEREAS, the Human Resources Assistant is a MC/Confidential Grade 5 (Step 1 \$49,139.71 to Step 5 \$59,000.35, benefits \$51,770.88 - \$56,927.93).

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves unfreezing position #226008, Human Resources Assistant, MC/Confidential Grade 5 (Step 1 \$49,139.71 to Step 5 \$59,000.35, benefits \$51,770.88 - \$56,927.93).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 12**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH MERIDIAN TOWNSHIP FOR A DEER MANAGEMENT PROGRAM AT LAKE LANSING PARK NORTH

RESOLUTION #25 – 244

WHEREAS, overpopulation of white-tailed deer negatively impacts natural communities and associated wildlife which requires management of the deer herd; and

WHEREAS, the deer herd within Meridian Township and specifically in Lake Lansing Park North property and Ingham County Farm located at 3860 Dobie Road, Okemos, is causing damage to plant life within park property and the Ingham County Farm surrounding private lands; and

WHEREAS, deer/car accidents in the Lake Lansing area and the Ingham County Farm are an issue; and

WHEREAS, the Michigan Department of Natural Resources (MDNR) states that an abundance of deer in a given area may lead to deer in poor physical condition and susceptible to disease such as Chronic Wasting Disease (CWD) and starvation; and

WHEREAS, Meridian Township has conducted successful deer hunts within their properties and surrounding properties; and

WHEREAS, there will be a restricted no-hunt area with a 500-foot buffer from Consumers easement on the Ingham County farm; and

WHEREAS, Meridian Township wishes to partner with the Ingham County Parks Department to conduct a deer hunting program within the boundaries of Lake Lansing Park North property and the Ingham County Farm property; and

WHEREAS, by working cooperatively with Meridian Township, resources can be shared to successfully complete the project; and

WHEREAS, Ingham County will continue to work with the MDNR and the United States Department of Agriculture (USDA) to help resolve the CWD when requested.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the hunting of white tailed deer within the boundaries of Lake Lansing Park North and the Ingham County Farm during the 2025-2035 Archery Deer Seasons.

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BE IT FURTHER RESOLVED, that hunters must meet all requirements of the Meridian Township deer hunting programs and may only use archery equipment, including crossbows.

BE IT FURTHER RESOLVED, that there will be a restricted no-hunt area with a 500-foot buffer from Consumers easement on the Ingham County farm.

BE IT FURTHER RESOLVED, that the chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 13**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LENA MACK, MEDICAL ASSISTANT

RESOLUTION #25 – 245

WHEREAS, over a span of 28 years of dedicated service to Ingham County Health Department and the Ingham Community Health Centers, Lena Mack retired on February 15, 2025; and

WHEREAS, Lena began her career with Ingham County on June 30, 1997, as a Clinic Assistant/Technician, where she roomed patients, took vitals, completed medication reconciliation, and discharged patients; and

WHEREAS, Lena exemplified excellence in assuring that she fulfilled all the Clinic Assistant/Technician duties; and

WHEREAS, Lena transferred to St. Lawrence Health Community Health Center on February 1, 2010 and continued working in the role of Medical Assistant, formerly as Clinic Assistant/Technician; and

WHEREAS, Lena continued to provide excellent service and care to our patients, while performing her duties as Medical Assistant; and

WHEREAS, on October 1, 2014, Lena transferred from St. Lawrence to 1115 South Pennsylvania in Lansing, as St. Lawrence Health Center and Sparrow Health Center were consolidating; and

WHEREAS, on September 5, 2017 Lena transferred to Forest Community Health Center where she continued to work as a Medical Assistant until her retirement date; and

WHEREAS, Lena exemplified outstanding customer service while serving at Forest, often making patients feel at ease when they were concerned or scared; and

WHEREAS, Lena has been a loyal, dedicated, knowledgeable, and highly professional employee as she has adhered to and executed the ICHD and ICHC Mission, Vision, and Core Values.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lena Mack for 28 years of dedicated service to Ingham County Health Department and for her exemplary customer service, patient care, and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 14**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CREATE A FULL-TIME PROGRAM COORDINATOR-SPECIALTY
PROGRAMS POSITION WITHIN THE COMMUNITY HEALTH CENTERS**

RESOLUTION #25 – 246

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to create a 1.0 FTE Program Coordinator – Specialty Programs position (ICEA County Professional, Level 7, annual salary and benefit range of \$118,678.00 to \$137,267.59) within Forest Specialty programs, which includes the Ryan White, Refugees, and Dental programs; and

WHEREAS, this role will work closely with the Operations Manager to oversee the writing and monitoring of grants and grant program work, gathering report information, and reviewing all work done in the specialty programs; and

WHEREAS, the ICEA County Professional union has been notified and has confirmed support of the creation of this new position; and

WHEREAS, funding for this role will be covered by Ryan White Part B (51161500 704006 02229) 0.1 FTE, Ryan White Part C (51161500 704006 02220) 0.05 FTE, Ryan White Part D (51161500 704006 02228) 0.1 FTE, STAR (51161500 704006 02233) 0.65 FTE, and Sealant (51161522 704006 02067) 0.1 FTE for a total of a 1.0 FTE Program Coordinator – Specialty Programs position; and

WHEREAS, this position will be an ICEA County Professional Grade 7 (annual salary and benefit range of \$118,678.00 to \$137,267.59); and

WHEREAS, the ICEA County Professional union has been notified and has confirmed support of the creation of a new position; and

WHEREAS, the CHC Board of Directors and Medical Health Officer recommend that the Ingham County Board of Commissioners authorize creating a 1.0 FTE Program Coordinator – Specialty Programs position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a 1.0 FTE Specialty Program Coordinator position, ICEA County Professional Grade 7 (annual salary and benefit range of \$118,678.00 to \$137,267.59) effective upon approval.

BE IT FURTHER RESOLVED, that funding for this role will be covered by the Ryan White Part B (51161500 704006 02229) 0.1 FTE, Ryan White Part C (51161500 704006 02220) 0.05 FTE, Ryan White Part D (51161500 704006 02228) 0.1 FTE, STAR (51161500 704006 02233) 0.65 FTE, and Sealant (51161522 704006 02067) 0.1 FTE for a total of 1.0 FTE Program Coordinator – Specialty Programs position.

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BE IT FURTHER RESOLVED, that the 1.0 FTE Specialty Programs Coordinator will be an ICEA County Professional Grade 7 with a salary range of \$62,644.65 to \$75,222.34.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/06/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 15**

Introduced by Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT A HOUSING & HOMELESS MILLAGE SUPPORT SERVICES GRANT
SCORING PROCESS AND CALENDAR USING \$1,000,000 OF 2024 HOUSING AND HOMELESS
MILLAGE FUNDS**

RESOLUTION #25 – 247

WHEREAS, a Housing and Homeless Services Millage was approved by the voters of Ingham County in November of 2024 for the purpose of funding a range of housing efforts and other housing programs including efforts to prevent and reduce homelessness and to provide services to unhoused persons in Ingham County; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish a Housing & Homeless Millage Support Services Grant process and to reserve 2024 Housing Millage funds in the amount of \$1,000,000 for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Housing & Homeless Millage Support Services Grant scoring process to be implemented by the Housing Trust Fund Committee.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

Ingham County Housing & Homeless Millage Housing Support Services Grant Scoring Process & Calendar

The purpose of this document is to outline the guidelines and requirements for utilizing 2024 Ingham County Housing & Homeless Services Millage funds for establishing and/or continuing provision of essential services/emergency shelter for unhoused individuals and families, shelter diversion services/programming, and/or housing support case management to increase the housing stability of individuals and families served. This overview intended to ensure transparency, accountability, and effective use of resources in alignment with the intended goals of the millage.

Eligibility Criteria

Eligible programs/projects must include essential services/emergency shelter for unhoused individuals and families, shelter diversion services/programming, and/or housing support case management to increase housing stability of individuals/families served.

Eligible projects must be managed by nonprofit organizations or governmental entities located in Ingham County that demonstrate financial stability and capacity to manage grant funds.

Grant Specifications

- Up to \$1,000,000 of 2024 Ingham County Housing & Homeless Millage funds are expected to be awarded through the Homeless/Housing Support Services Grant in 2025.
- Ingham County is anticipating awarding 3-8 grants at an amount \$100,000 - \$400,000 per grant in 2025.
- Programs are encouraged to apply for up to 24 months of program delivery using 2024 Housing & Homeless millage funds. (Service period will be 2 years following the date an Agreement with the County is in place)
- Ingham County Housing & Homeless Millage funds must go towards eligible expenses related to program staffing, service delivery and related activities in the eligible program areas of emergency shelter/essential services for homeless individuals and families, shelter diversion activities for individuals and families experiencing homelessness or at-risk of homelessness, or housing support case management services to support housing stability for individuals and families experiencing homelessness or at-risk of homelessness.

Program Requirements

- Program/project sites must be located within Ingham County.
- Applicants selected for funding must enter into a grant agreement with Ingham County. Grant recipients will be eligible for fund disbursement of up to 50% of funds upon an executed agreement. The remaining 50% may be requested after the first draw is accounted for with complete documentation of expenditures.
- Grant recipients must meet Ingham County's vendor & insurance requirements, including providing proof of relevant insurance before commencing services.
- Programs/Projects selected for funding must be in compliance with the Ingham County Living Wage Policy.

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Calendar for Ingham County Housing & Homeless Millage Support Services Grant

| | |
|-------------------------|---|
| May 13, 2025 | The Board of Commissioners adopts the 2025 Housing/Homeless Millage Support Services Grant scoring process |
| May 15, 2025 | A press release is prepared announcing the availability of the Housing & Homeless Services Millage Supportive Services grant and invites applicants to submit a pre-application describing the project/program |
| May 16 – May 30, 2025 | The Treasurer’s Office coordinates follow up and optional application technical assistance office hours and consultation meetings with interested applicants |
| Wednesday, May 21, 2025 | RFP and Application Released. The application deadline is Friday June 20, 2025 |
| June 25, 2025 | The Treasurer’s Office forwards scoring matrix and applications for review by the Housing Trust Fund Committee, and prepares a summary of the applicants for the County Attorney’s Office to ensure that the proposals are legal under Michigan Law and comply with the intent of the Housing & Homeless Services Millage |
| July 11, 2025 | Deadline for HTF Committee to complete scoring |
| July 15, 2025 | The HTF Committee reviews the applications during the regular public meeting and makes recommendations for funding. Applicants are invited to attend the HTF Committee meeting. The HTF Committee makes their recommendations by resolution to the County Services and Finance Committee |
| August 18-20, 2025 | The Human Services & Finance Committee approves the resolution for Housing/Homeless Support Services funding to the Board of Commissioners |
| August 26, 2025 | The Board of Commissioners authorizes a resolution for the Housing & Homeless Millage Support Services grant awards |
| August 28, 2025 | The applications recommended for Housing & Homeless Millage Support Services grant awards are sent to the County Attorney’s Office for contract preparation. |
| August 29, 2025 | Applicants are notified of the County award and that a County contract will be forthcoming in October |
| October 2025 | Contracts are received from the County Attorney’s Office and Authorizing Official signatures are obtained. Grantees must complete County vendor registration, provide certificates of required insurances, and must provide a revised Scope of Services if the grant award is different than the original requested amount. |
| October-November 2025 | Fifty percent of the grant award is sent to the grantees upon receipt of the signed contract and the appropriate documentation as listed above. |
| March-April 2026 | Grantees send in their first six-month report to the Treasurer’s Office and upon review by staff, a check for the remaining portion of the grant is sent. |

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Allowable Expenses:

- Direct services expenses and costs associated with service participant housing/shelter needs
- Administrative & staffing costs associated with program delivery
- Materials and supplies directly related to program activities
- Contracted services related to program activities

Disallowed Expenses:

- General operating costs not associated with the program
- Personal expenses unrelated to the program
- Capital expenditures unless explicitly approved for millage funds

Reporting Requirements

- Recipients must submit quarterly financial and progress reports
- A final report, including a summary of outcomes and financial accounting, is due within 30 days of project completion
- Failure to comply with reporting requirements may result in disqualification from future funding

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Decision Matrix – Homeless/Housing Support Services

| | CRITERION 1 | CRITERION 2 | CRITERION 3 | CRITERION 4 | CRITERION 5 |
|----------------------|---|---|---|--|--|
| CRITERIA DESCRIPTION | Does the applicant demonstrate capacity and expertise in the area of the proposed services? | Will millage funds be leveraged? | Is there strong local support for this proposal? | Will millage funds be accessible across the community? | Does the proposal include services in one or more of the priority program areas (emergency shelter/essential services; shelter diversion, or housing support/case management)? Will millage funds significantly increase the number of individuals or families served, or increase access to case management services? |
| AVAILABLE POINTS | CRITERION 1 SCORES | CRITERION 2 SCORES | CRITERION 3 SCORES | CRITERION 4 SCORES | CRITERION 5 SCORES |
| 10 Points | The applicant has more than 5 years of demonstrable experience administering grant funds and/or serving the proposal's target populations | The applicant demonstrates that they can provide \$1 to \$1 matching funds for each dollar requested from the County | Proposal provides at least 2 letters of support from any of the following sources: a program funder, an established housing organization, a local government/community leader, or a program participant | Proposal includes a primary service location within Ingham County with a detailed service plan for serving individuals across the County, in rural and urban communities | The services proposed will serve more than 100 individuals/families per year in one or more of the priority program areas and/or proposes housing support/case management services with an average caseload of 25 or fewer individuals per case manager |
| 8 Points | The applicant has more than 2 years of demonstrable experience administering grant funds and/or serving the proposal's target populations | The applicant demonstrates that they can provide at least \$1 in matching funds for every \$2 requested from the County | | | The services proposed will serve more than 75 individuals/families per year in one or more of the priority program areas |
| 5 Points | The applicant has an established partnership with an agency with more than 5 years of experience administering grant funds and/or serving the proposal's target populations | The applicant demonstrates that they can leverage volunteer or in kind sources as matching funds | Proposal has received at least 1 letter of support from any of the following: a program funder, an established housing organization, a local government/community leader, or a program participant | Proposal includes at least one service location within Ingham County, and provides resources and referrals for service participants across the County | The services proposed will serve at least 50 individuals/families per year in one or more of the three priority program areas |
| 2 Points | The applicant has less than 2 years of experience but provides plan for building capacity to administer grant funds and provide proposed services | | | | The services proposed will serve at least 25 individuals/families per year in one of the priority program areas not including housing support/case management services |
| 0 Points | The applicant does not demonstrate capacity to administer grant funds and provide proposed services | The applicant does not demonstrate that millage funds will be leveraged | The applicant does not provide letters of support | The proposal does not include a service location within Ingham County (NOT ELIGIBLE FOR FUNDING) | The services proposed will serve fewer than 25 individuals/families per year in one or more of the three priority program areas |
| POINTS SCORED | | | | | |

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| BONUS CRITERIA | | |
|---------------------------|--|--|
| Up to 30 Points available | Will proposal increase housing stability and/or create specialized safe shelter options for one or more of the following populations: LGBTQ+ individuals, elder populations (65+), families and at-risk youth, justice-involved populations, and/or individuals with documented mental or physical disabilities? | Does proposal incorporate program Best Practices with a focus on measurable outcomes and strategic partnerships? |
| BONUS POINTS AVAILABLE | | |
| 10 | The proposal includes specialized services to improve housing stability for one or more of the following populations: LGBTQ+ individuals, elder populations (65+), families and at-risk youth, justice-involved populations, and/or individuals with documented mental or physical disabilities | Proposal includes structured plan and outcome measures to transition service participants from emergency shelter to stable housing |
| 5 | The proposal will increase shelter capacity or create more low-barrier access to shelter for one or more of the following populations: LGBTQ+ individuals, elder populations (65+), families and at-risk youth, justice-involved populations, and/or individuals with documented mental or physical disabilities | The proposal includes resource navigation and collaboration with existing community resources to provide wraparound support for service participants (including but not limited to health care and wellness support, financial and benefit support, educational resources, and access to other essential services) |

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH GT ENVIRONMENTAL FOR THE
DEVELOPMENT OF A MATERIALS MANAGEMENT PLAN**

RESOLUTION #25 – 248

WHEREAS, Michigan’s Solid Waste Program has been updated with the passage of significant amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, that became effective on March 29, 2023; and

WHEREAS, the amendments require that existing county Solid Waste Management Plans be replaced with new Materials Management Plans (MMP) that focus on sustainable materials management approaches, such as recycling and composting, instead of just landfilling waste; and

WHEREAS, Resolution #25-192 accepted the funding for the development of a Materials Management Plan from the Materials Management Planning Grant program administered by the Michigan Department of Environment Great Lakes, and Energy (EGLE) in the amount of \$85,500; and

WHEREAS, amendments to Part 115 require counties to complete the MMP process within a three-year timeframe; and

WHEREAS, the Materials Management Planning Grant program is an annual grant program administered by EGLE for the development, implementation, and maintenance of the new MMP that are required per Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended; and

WHEREAS, the Purchasing Department sought proposals from qualified and experienced vendors to develop an MMP for Ingham County; and

WHEREAS, the Ingham County Materials Management Planning Committee recommends a contract with GT Environmental; and

WHEREAS, the funding accepted through Resolution #25-192 will be used to support the development of the Materials Management Plan and the associated contract with GT Environmental; and

WHEREAS, GT Environmental has provided a project quote not to exceed \$74,750, with a target completion date of December 31, 2027; and

WHEREAS, due to uncertainties surrounding project milestones and EGLE requirements, a 10% contingency of \$7,475 is recommended to account for potential adjustments; and

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WHEREAS, while a baseline number of meetings is included in the project bid provided by GT Environmental, the exact number and format of meetings required throughout the plan development process cannot yet be determined and additional meetings may be necessary to meet the County's needs; and

WHEREAS, additional meetings, as determined necessary by the Ingham County Materials Management Planning Committee, may be scheduled and compensated at a rate of \$1,700 per in-person meeting and \$300 per virtual meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$82,225, including a 10% contingency, with GT Environmental to develop a Materials Management Plan for Ingham County in order to meet state requirements through an inclusive, data-driven, and collaborative approach to sustainable materials management that advances environmental justice and regional impact.

BE IT FURTHER RESOLVED, that additional meetings, as determined necessary by the Ingham County Materials Management Planning Committee, will be scheduled and compensated at a rate of \$1,700 per in-person meeting and \$300 per virtual meeting.

BE IT FURTHER RESOLVED, that the contract shall commence upon the date of execution and shall not extend beyond June 30, 2028.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HUBBELL, ROTH & CLARK, INC.

RESOLUTION #25 – 249

WHEREAS, the Army Corps of Engineers stormwater study, completed in 2021, noted concerns and recommended best management practices for Potter Park Zoo to improve the quality of stormwater runoff from the Zoo into the Red Cedar River; and

WHEREAS, \$959,752 in Environmental Protections Agency grant funding was awarded through Representative Elissa Slotkin's FY24 Community Project Funding program for stormwater infrastructure improvements at the Zoo, with an additional required \$239,938 in matching funds required from the Zoo; and

WHEREAS, the Purchasing Department issued a Request for Proposals for prime professional consulting services for grant administration, design, and construction administration services; and

WHEREAS, after review and evaluation, the Evaluation Committee unanimously recommends entering into an agreement with Hubbell, Roth & Clark, Inc., who submitted the most responsive proposal, for prime professional consulting services for stormwater infrastructure improvements; and

WHEREAS, funds are available in the Potter Park Zoo fund balance to cover the full cost of \$189,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with Hubbell, Roth, & Clark, Inc. for prime professional consulting services for Stormwater Infrastructure Improvements, effective from the date fully executed for a period of three years in an amount not to exceed \$189,600.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ROAD DEPARTMENT TO SUBMIT ON BEHALF OF THE
PARKS DEPARTMENT FOR A MICHIGAN DEPARTMENT OF TRANSPORTATION GRANT
FROM THE TRANSPORTATION ALTERNATIVES PROGRAM FOR THE HAYHOE TRAIL
(HOLT TO MASON)**

RESOLUTION #25 – 250

WHEREAS, the Ingham County Road Department (ICRD), on behalf of the Ingham County Parks Department, intends to apply for a Michigan Department of Transportation (MDOT) Transportation Alternatives Program (TAP) grant to complete the Hayhoe Trail (Holt to Mason), a 1.7-mile trail segment, including a pedestrian bridge over US-127 and an asphalt-paved trail to meet safety and accessibility standards; and

WHEREAS, the Hayhoe Trail (Holt to Mason) is the final phase of this connection and will enhance connectivity between Holt (Delhi Township), the City of Mason, and the region, promoting pedestrian and cyclist safety and reducing reliance on vehicles; and

WHEREAS, the final phase of the Hayhoe Trail will pass through the following communities: College Road (Alaiedon Township), Kerns Road (City of Mason), and Howell Road (Vevay Township), and cross the jurisdictions of the Road Department, MDOT, and the City of Mason, linking important areas along its route; and

WHEREAS, the Hayhoe Trail expansion is consistent with the goals and objectives of the Holt to Mason Trail Feasibility Study, the Ingham County Trails and Parks Comprehensive Plan, the Ingham County Parks and Recreation Five-Year Plan, the Tri-County Regional 2040 Transportation Plan, and the Tri-County Regional Trails Plan; and

WHEREAS, ICRD, as the Act 51 agency, will be the applicant for the TAP grant application; and

WHEREAS, Ingham County Board Chairperson, Ryan Sebolt, or acting chairperson, is the agent/representative authorized to act on behalf of the applicant agency during project development and to sign a project agreement (contract) upon receipt of a grant funding award; and

WHEREAS, Resolution #20-564 authorized a commitment of \$1,250,000 from the Trails and Parks Millage Fund for the final phase of the Hayhoe Trail; and

WHEREAS, Resolution #23-406 authorized the acceptance of a \$250,000 donation from Mr. & Mrs. Richard Hayhoe; and

WHEREAS, the sum of the two above funding sources equates to \$1,500,000 (37.45%) in local matching funds (participating costs) toward the overall anticipated construction cost of \$5,830,585.02; and

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WHEREAS, the amount to be requested from the TAP grant is \$2,505,585.02 (62.55%); and

WHEREAS, estimated \$925,000 for the non-participating costs (engineering fees) of the project, which include survey, preliminary engineering, construction engineering, staking, permit fees, and cost overruns; and

WHEREAS, that the Ingham County Board of Commissioners accepted in Resolution #23-177 for the Holt-Mason Trail Connection grant from Representative Elissa Slotkin's Community Project Funding program through the Federal Highway Administration (FHWA) in the amount of \$2,750,000; and

WHEREAS, the Parks Department will maintain the trail with up to \$20,000 in annual funding from the Trails and Parks Millage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, on behalf of the Ingham County Road Department and the Parks Department, supports the construction of the Hayhoe Trail from Holt to Mason and hereby authorizes the Road Department, on behalf of the Parks Department, to submit an MDOT grant application for TAP for the amount of \$2,505,585.02 (67.55%).

BE IT FURTHER RESOLVED, Ingham County commits to \$1,500,000 (37.45%) in local matching funds (participating costs).

BE IT FURTHER RESOLVED, that Ryan Sebolt, the Chairperson of the Ingham County Board of Commissioners, is hereby authorized to act as the representative of the applicant agency and to sign the project agreement (contract) upon receipt of the grant funding award.

BE IT FURTHER RESOLVED, that the Parks Department will maintain the trail with up to \$20,000 in annual funding from the Trails and Parks Millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #17-163 WITH AZARA DRVS HEALTHCARE AND
MICHIGAN PRIMARY CARE ASSOCIATION TO PURCHASE THE AZARA DRVS PLUG-IN**

RESOLUTION #25 – 251

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #17-163 with Azara Healthcare and Michigan Primary Care Association (MPCA) to purchase the Azara DRVS Plug-In effective July 1, 2025 through June 30, 2027 in an amount not to exceed \$8,750; and

WHEREAS, the cost of the agreement is \$6,250 for Year 1 and \$2,500 annually thereafter, which will be covered by CHC's quality budget; and

WHEREAS, the purchase of the Azara DRVS Plug-In provides integration between Azara DRVS (population management software) and CHC's Electronic Health Records (EHR), NextGen; and

WHEREAS, the integration affords providers and support staff direct access to Azara DRVS data (e.g. patient visit alerts, open referrals, care management, etc.) in NextGen through built-in web applications; and

WHEREAS, single sign-on capabilities enhance and streamline access for providers and support staff, and increase workflow efficiencies while allowing for timely patient care follow-up; and

WHEREAS, recommended by MPCA, Azara Healthcare is CHC's current vendor for data reporting and visualization and is therefore the preferred solution and service vendor; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #17-163 with Azara DRVS Healthcare and MPCA, effective July 1, 2025 through June 30, 2027 in an amount not to exceed \$8,750.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the Resolution #17-163 to authorize an agreement with Azara DRVS Healthcare and MPCA, effective July 1, 2025 through June 30, 2027 in an amount not to exceed \$8,750.

BE IT FURTHER RESOLVED, that the cost of the agreement is \$6,250 for Year 1 and \$2,500 annually thereafter, which will be covered by CHC's quality budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

MAY 13, 2025 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN PUBLIC
HEALTH INSTITUTE FOR THE SERVICE AND MAINTENANCE OF THE
MATERNAL AND CHILD HEALTH DIVISION HOME VISITING DATABASE**

RESOLUTION #25 – 252

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) to support the service and maintenance of the Maternal and Child Health Division (MCHD) Home Visiting database, effective May 1, 2025 through April 30, 2027 in an amount not to exceed \$6,160; and

WHEREAS, ICHD previously partnered with MPHI to develop and utilize a web-based database for MCHD's three voluntary home visiting programs that provide support to pregnant and parenting people throughout Ingham County: Family Outreach Services, the Maternal Infant Health Program, and Nurse Family Partnership; and

WHEREAS, as a part of the annual agreement, MPHI will provide web-based hosting services, support and maintenance for the Maternal and Child Health Division Home Visiting database; and

WHEREAS, funding for the Maternal and Child Health Division Home Visiting database support and maintenance is provided by ICHD's MCHD home visiting programs: Family Outreach Services, the Maternal Infant Health Program, and Nurse Family Partnership; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with MPHI for the service and maintenance of the MCHD home visiting database, effective May 1, 2025 through April 30, 2027 in an amount not to exceed \$6,160.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Michigan Public Health Institute (MPHI) to support the service and maintenance of the Maternal and Child Health Division (MCHD) Home Visiting database, effective May 1, 2025 through April 30, 2027 in an amount not to exceed \$6,160.

BE IT FURTHER RESOLVED, as a part of the annual agreement, MPHI will provide web-based hosting services, support, and maintenance for the Maternal and Child Health Division Home Visiting database.

BE IT FURTHER RESOLVED, funding for the Maternal and Child Health Division Home Visiting database support and maintenance is provided by ICHD's MCHD home visiting programs: Family Outreach Services, the Maternal Infant Health Program, and Nurse Family Partnership.

MAY 13, 2025 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Willis, Ruest, Schafer

Nays: None

Absent: Tennis, Trubac, Morgan

Approved 05/05/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 21**

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXEMPT THE COURT OFFICER POSITION WITHIN
THE 55th DISTRICT COURT FROM THE HIRING FREEZE PROCESS**

RESOLUTION #25 – 253

WHEREAS, Resolution #25-152 requires a four-week hold on vacant positions before they can be advertised to be filled; and

WHEREAS, Mr. Dennis Aven, assigned as a court officer to the Honorable Donald Allen's courtroom, submitted his resignation, effective April 18, 2025; and

WHEREAS, the resignation of Mr. Aven creates a vacant court officer position; and

WHEREAS, because of the nature of the court officer position, the position was classified as a critical position during the COVID-19 pandemic, requiring the court officers to report to work each day; and

WHEREAS, the court officer position is responsible for the safety of the judge, court staff, and court users; and

WHEREAS, the court officer position is responsible for the security of their assigned courtroom and the overall court building; and

WHEREAS, a court session is not called to order unless a court officer is present; and

WHEREAS, a delay in filling the Honorable Donald Allen's court officer position would cause the judge's docket to come to a stand-still for a minimum of eight weeks; the four-week delay period and a minimum of another four weeks for posting, interviewing, selecting, and onboarding a new court officer; and

WHEREAS, not holding court for eight weeks because of the absence of a court officer will create significant docket congestion, delayed justice, and a failure to comply with statutory and court rule requirements regarding case processing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners exempts the court officer position within the 55th District Court from the hiring freeze process.

BE IT FURTHER RESOLVED, that the 55th District Court is authorized to post the court officer position immediately upon adoption of this resolution.

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer

Nays: None

Absent: Polsdofer, Peña

Approved 05/01/25

MAY 13, 2025 REGULAR MEETING

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 05/06/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 22**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH CELLEBRITE INC.

RESOLUTION #25 – 254

WHEREAS, Ingham County has been using Cellebrite Inc. since 2021; and

WHEREAS, Cellebrite Inc. software will facilitate the timely retrieval and analysis of mobile digital media evidence in accordance with applicable State and Federal laws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Cellebrite Inc., 8065 Leesburg Pike, Suite T3-302, Vienna, VA 22182, in an amount not to exceed \$9,439.50 for 2025-2026 to be paid out of the 2025 Sheriff's Office budget from Field Services/Contractual Services #10130102-818000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of this contract with Cellebrite Inc. annually for years 2027-2029 in an amount not to exceed \$11,500 for 2026-2027, \$13,000 for 2027-2028, and \$15,000 for 2028-2029.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer
Nays: None **Absent:** Polsdofer, Peña **Approved 05/01/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT EXTENSION WITH THE MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR TRANSPORT SERVICES OF
SPECIFIC JUVENILES BY SHERIFF’S DEPUTIES**

RESOLUTION #25 – 255

WHEREAS, Ingham County Board of Commissioners Resolution #23-089 authorized a contract with the Michigan Department of Health and Human Services (MDHHS); and

WHEREAS, the existing contract is set to expire on September 30, 2025; and

WHEREAS, this contract will again authorize the Ingham County Sheriff’s Office, hereafter Sheriff, to provide secure transportation for specific, in-custody juveniles at the request of the MDHHS; and

WHEREAS, the Sheriff and MDHHS have mutual interest in this agreement to fulfill a necessary and valuable service; and

WHEREAS, the MDHHS shall reimburse the Sheriff for deputies’ overtime wages and mileage costs in an amount not to exceed \$30,000 over this period.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with MDHHS allowing the Sheriff to continue its participation with the MDHHS for the transportation of specific in-custody juvenile inmates for a reimbursable amount up to \$30,000 for the duration of the contract starting October 1, 2025 and expiring September 30, 2028.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer

Nays: None

Absent: Polsdofer, Peña

Approved 05/01/25

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: None

Absent: Ruest

Approved 05/07/25

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACTUAL AGREEMENT BETWEEN THE INGHAM
COUNTY SHERIFF'S OFFICE AND SPECTRUM TRAINING SOLUTIONS TO PROVIDE
CONTINUING PROFESSIONAL EDUCATION TRAINING**

RESOLUTION #25 – 256

WHEREAS, Public Act 1 of 2023 mandated Continuing Professional Education (CPE) training requirements for all law enforcement officers in the State; and

WHEREAS, the Michigan Commission on Law Enforcement Standards (MCOLES) sets the training requirements for CPE topics each calendar year; and

WHEREAS, calendar year 2025's mandated requirements include training on MCOLES recognized Mental Health Crisis training; and

WHEREAS, Spectrum Training Solutions offers a training program on Interpersonal Communications and Mental Health/Self-Care, that has been approved by MCOLES to meet these requirements; and

WHEREAS, Spectrum Training Solutions will provide this training for \$10,000; and

WHEREAS, Public Act 1 of 2023 appropriated funds to support the implementation of required in-service training standards for all licensed law enforcement officers; and

WHEREAS, for the calendar year 2025, Ingham County will receive funding from MCOLES in the amount of \$1,000 per full time equivalent (FTE) law enforcement officer; and

WHEREAS, all CPE expenditures are recorded in Account #285-32020, and the necessary funds exist within this account to make this purchase; and

WHEREAS, this contract would serve to support the objectives of the County's Five-Year Strategic Plan by providing Deputies with mental health training as well as increase their resilience and capacity to respond to emergencies and incidents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff's Office to enter into a contractual agreement with Spectrum Training Solutions to provide training on the topics of Interpersonal Communications and Mental Health/Self-Care, in the amount of \$10,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MAY 13, 2025 REGULAR MEETING

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer
Nays: None **Absent:** Polsdofer, Peña **Approved 05/01/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH DEDRONE HOLDINGS INC. TO EXPAND THE REGION 1 DRONE DETECTION SYSTEM

RESOLUTION #25 – 257

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2022 Homeland Security Grant Program (HSGP) previously accepted by the Ingham County Board of Commissioners via Resolution #22-532; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the FY22 HSGP Grant requires a minimum expenditure of \$232,750 on projects in designated National Priority Areas; and

WHEREAS, Dedrone is the existing vendor of the Region 1 Drone Detection System for Ingham County; and

WHEREAS, Dedrone drone detection system meets the requirements of the FY22 HSGP National Priority Area of Combating Domestic Violence Extremism; and

WHEREAS, drone detection systems aide in achieving safe and secure facilities and open spaces by mitigating drone borne attacks, community event threats, inappropriate surveillance and intelligence gathering, potential contraband deliveries, and hazards to commercial air traffic; and

WHEREAS, the expansion of the Region 1 Drone Detection System consists of purchasing and installing an additional detection antenna in the City of Lansing to expand and enhance detection capabilities in and around the City of Lansing and Capital Region International Airport; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$50,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an equipment purchase agreement with Dedrone to purchase and install additional drone detection antenna equipment in the amount of \$50,000 utilizing funding from the FY2022 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

MAY 13, 2025 REGULAR MEETING

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer
Nays: None **Absent:** Polsdofer, Peña **Approved 05/01/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 26**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT AND INCREASE FOR JILL RHODE, CPA, TO
CONTINUE PROVIDING ESSENTIAL BOOKKEEPER SERVICES FOR
30TH CIRCUIT COURT, GENERAL TRIAL DIVISION**

RESOLUTION #25 – 258

WHEREAS, Resolution #20-584 of the Ingham County Board of Commissioners authorized a contract with Ms. Jill Rhode, Certified Public Accountant (CPA) for the purpose of reconciling five unique General Trial Division bank accounts, including Restitution, Jury, Bond, Mediation, and General Clearing, on a monthly basis; and

WHEREAS, Resolution #22-468 authorized the continuation of contracting with Ms. Rhode for the purpose of reconciling said accounts for three more years with monetary increases of 5% on an annual basis; and

WHEREAS, the 30th Circuit Court has benefitted from bookkeeping services provided by Ms. Jill Rhode, CPA, Accounting and Consulting since July 1, 2020; and

WHEREAS, the need to continue the use of a contractual bookkeeper is to ensure separation of duties, proper internal controls, and monthly reconciliations for each account; and

WHEREAS, Ms. Rhode has provided services to include reconciling all five General Trial Division bank accounts monthly at a rate of \$441 per month with no benefits on a contract basis; and

WHEREAS, to ensure continuation of expert services provided by Ms. Rhode, it is requested that her contract rate be increased by 3% for each of the next two years and 4% in the third year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract at an increase in Ms. Jill Rhode's compensation from \$441 per month to \$454.23 per month effective July 1, 2025, to \$467.86 per month effective July 1, 2026, and to \$486.57 per month effective July 1, 2027 for the purpose of reconciling five General Trial Division bank accounts on a monthly basis and to utilize funds from the Contractual Services line item 101-13001-818000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2025-2026 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer

Nays: None

Absent: Polsdofer, Peña

Approved 05/01/25

MAY 13, 2025 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

**ADOPTED – MAY 13, 2025
AGENDA ITEM NO. 27**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH CAPITAL CITY
COURIER SERVICES**

RESOLUTION #25 – 259

WHEREAS, the Circuit Court, Jury Administration and Friend of the Court relies on courier services to efficiently manage and distribute its mail, including thousands of filings, child support payments, complaints, and jury communications annually; and

WHEREAS, on March 28, 2025, the courier service previously utilized by the Circuit Court, Great Lakes Express Services, Inc., ceased operations, thereby necessitating the immediate procurement of an alternative service provider; and

WHEREAS, Capital City Courier Services commenced providing courier services to the Circuit Court, Jury Administration and Friend of the Court starting the week of March 31, 2025, seamlessly transitioning into the position while maintaining the previous service fee of \$7.00 per day, per department; and

WHEREAS, Capital City Courier Services collects mail from a designated PO Box and delivers it to the VMC/GPB, ensuring the mail is organized by department (the Circuit Court Clerk's Office, Jury Administration, and Friend of the Court) for efficient processing and distribution; and

WHEREAS, the continuity of efficient mail processing is crucial to the functioning of the Circuit Court, ensuring that filings and communications are handled in a timely and accurate manner; and

WHEREAS, the cost of the service will be split between the Circuit Court General Trial Division and Friend of the Court, and

WHEREAS, no budget adjustments are required as funds exist in both the Circuit Court General Trial Division and Friend of the Court's 2025 operating budgets.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the transition of courier service responsibilities to Capital City Courier Services, effective March 31, 2025, under the existing fee structure of \$7.00 per day, per department, not to exceed \$5,100 for FY2025.

BE IT FURTHER RESOLVED that the cost will be split between the Circuit Court General Trial Division and the Friend of the Court.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

MAY 13, 2025 REGULAR MEETING

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer
Nays: None **Absent:** Polsdofer, Peña **Approved 05/01/25**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville
Nays: None **Absent:** Ruest **Approved 05/07/25**

Adopted as a part of the consent agenda.

MAY 13, 2025 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Lawrence stated that as a child growing up in the Lansing School District they were able to select a book a few times a year and they were known as Reading Is Fundamental (RIF) books. Commissioner Lawrence further stated that RIF was an incredible program that gave free books several times per year to students.

Commissioner Lawrence stated that RIF was celebrating its 50th Anniversary with a party on May 14, 2024 from 4:00 p.m. to 6:00 p.m. in Francis Park and it was a great cause that deserved support.

Commissioner Schafer stated that over the last month in her district there had been a lot of tree cutting done by the Road Department and lots of debris had been left behind. Commissioner Schafer further stated that many residents were frustrated, but she had spoken with Kelly Jones, Road Department Director, and they were able to come together on how they would handle it going forward, as the roads were a huge deal in her district.

Chairperson Sebolt reminded the Commissioners that there was a Board Leadership meeting on May 14, 2025 at 6:00 p.m. at the Human Services Building and that all Commissioners were welcome, not just those in leadership positions.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$34,961,489.11. Commissioner Morgan supported the motion.

The motion carried unanimously. Absent: Commissioner Willis.

ADJOURNMENT

The meeting was adjourned at 6:37 p.m.

Becky Bennett

From: Rebecca Bahar-Cook <rebeccabc@capitolfundraising.com>
Sent: Thursday, May 8, 2025 1:21 PM
To: Ryan Sebolt
Cc: Becky Bennett
Subject: Jury Board

Chairperson Sebolt,

I am writing to formally resign from my position on the Ingham County Jury Board.

It has been an honor to serve in this role and support the judicial process and those Ingham County residents called to Jury Duty.

Thank you for the trust you placed in me with this appointment.

Sincerely,
Rebecca Bahar-Cook

Rebecca Bahar-Cook
Capitol Fundraising Associates
517-290-2845 cell
517-485-9127 office
rebeccabc@capitolfundraising.com



AGENDA ITEM# 2

**Genesee County
Resolution #2025-1757**

**A RESOLUTION TO RECOGNIZE THE MONTH OF MAY 2025 AS JEWISH
HERITAGE MONTH IN GENESEE COUNTY**

WHEREAS, the United States and individual states across the nation, including Michigan, have recognized Jewish Heritage in May, starting with President Jimmy Carter's recognition of Jewish American Heritage Week in 1980 that was broadened to proclaiming May as Jewish American Heritage Month by President George W. Bush in 2006, which recognized the contributions Jewish people have made to American culture over the last 350 years; and

WHEREAS, the Jewish community in Genesee County has offered social services for people of all races, religions, and nationalities through the Flint Jewish Federation's congregate meal, mobile meal, immigration, and referral service programs, as well as facilitated transportation to medical appointments and grocery shopping; and

WHEREAS, the Flint Jewish Federation has also organized annual opportunities for members of the local community to celebrate Jewish culture and build connections across cultures through the Karen Schneider Flint Jewish Film Festival, Daniel Pearl World Music Days Humanity in Harmony concert, Don Riegle Community Service Awards, and support of Martin Luther King, Jr. tribute activities and has also worked to deepen understanding of Jewish history through annual Holocaust Commemoration and to deepen relationships between groups of Jews and people of color through activities such as joint visits to the Zekelman Holocaust Museum and Charles H. Wright Museum of African American History; and

WHEREAS, local Jewish people are notable volunteers, donors, and supporters of numerous cultural, educational, social justice, and business institutions in Genesee County including but not limited to the Flint Institute of Arts, Flint Institute of Music, Sloan/Longway, Food Bank of Eastern Michigan, Crim Fitness Foundation, Gloria Coles Flint Public Library, and Flint Children's Museum; and

WHEREAS, Jewish people in Genesee County have been actively involved in combatting bigotry and discrimination in all forms, including working to end racial housing discrimination practices, secure voting rights for all, and helping to resettle refugees escaping oppression in other countries, including David Miller who coordinated the resettlement and acculturation of over 450 refugees from the former Soviet Union and 43 Russian Muslim Turkish

families and Robert Segar, an attorney who successfully argued the Virginia Poll Tax case before the US Supreme Court in 1966, which found that poll taxes in state elections were unconstitutional, and Steven C. Low whose steadfast leadership as the Executive Director of the Flint Jewish Federation has animated the rich legacy of Jewish families in Genesee County

NOW, THEREFORE, BE IT RESOLVED, that the Genesee County Board of Commissioners hereby recognizes the month of May 2025 as Jewish Heritage Month in Genesee County and encourages all county departments to engage in celebratory activities and appropriate recognitions, such participation in community events, sharing stories, and learning about Jewish Americans and the contributions they have made to our county and nation.

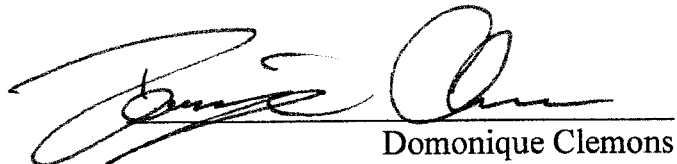
BE IT FURTHER RESOLVED, that the Genesee County Clerk/Register is directed to provide one copy of this Resolution to each city, village, and township within Genesee County and to each County Clerk in the State of Michigan.

MOVED: Weighill

SECONDED: Dr. Brown

VOTE: 8 YEAS, 0 NAYS, 0 ABSTENTIONS

Resolution adopted this 14th day of May, 2025.



Domonique Clemons
Genesee County Clerk and Register of Deeds

State of Michigan
County of Genesee

I, **DOMONIQUE CLEMONS**, County Clerk and Register of Deeds of the County of Genesee, Michigan, Clerk of the Board of Commissioners, and Clerk of the Circuit Court for said County, do hereby certify that the above is a true and complete copy of Resolution 2025-1757 with original record thereof now remaining in my office,

In Testimony Whereof, I have hereunto set my hand, and affixed the seal of said Court and County, this 17th day of May A.D. 2025.



DOMONIQUE CLEMONS, Clerk-Register

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A STOP SIGN TRAFFIC CONTROL ORDER FOR
ARCHWOOD DRIVE AT HOLBROOK DRIVE**

RESOLUTION #25 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Archwood Drive and Holbrook Drive located in Section 23 of Delhi Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Archwood Drive and Holbrook Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Archwood Drive at the intersection of Holbrook Drive located in Section 23 of Delhi Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE CHIMNEY OAKS SUBDIVISION**

RESOLUTION #25 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Chimney Oaks subdivision located in Section 25 of Meridian Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Trillium Court at Victorian Hills Drive, Victorian Hills Drive at Chimney Oaks Drive, and Turnberry Lane at Chimney Oaks Drive, as none of the intersections contain stop signs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Trillium Court at the intersection of Victorian Hills Drive located in Section 25 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Victorian Hills Drive at the intersection of Chimney Oaks Drive located in Section 25 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Turnberry Lane at the intersection of Chimney Oaks Drive located in Section 25 of Meridian Township.

BE IT FUTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE FOREST HILLS SUBDIVISION**

RESOLUTION #25 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Forest Hills subdivision located in Sections 26 and 27 of Meridian Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Mercer Drive at Arbor Drive, Elmwood Drive at Birchwood Drive, Greenwood Drive at Forest Hills Drive, Mercer Drive at Greenwood Drive, Indian Glen Drive at Birchwood Drive, Pebblestone Drive at Cherry Hill Drive, Pebblestone Drive at Stoneycroft Drive, Boulevard Drive at Pebblestone Drive, Oaklawn Drive at Boulevard Drive, Oaklawn Drive at Forest Hills Drive, Pontchartrain Drive at Oaklawn Drive, Cherry Hill Drive at Pontchartrain Drive, and Pontchartrain Drive at Oakwood Drive, as none of the intersections contain stop signs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Mercer Drive at the intersection of Arbor Drive located in Section 26 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Elmwood Drive at the intersection of Birchwood Drive located in Section 26 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Greenwood Drive at the intersection of Forest Hills Drive located in Section 26 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Mercer Drive at the intersection of Greenwood Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Indian Glen Drive at the intersection of Birchwood Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Pebblestone Drive at the intersection of Cherry Hill Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Pebblestone Drive at the intersection of Stoneycroft Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Boulevard Drive at the intersection of Pebblestone Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Oaklawn Drive at the intersection of Boulevard Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Oaklawn Drive at the intersection of Forest Hills Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Pontchartrain Drive at the intersection of Oaklawn Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Cherry Hill Drive at the intersection of Pontchartrain Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Pontchartrain Drive at the intersection of Oakwood Drive located in Section 27 of Meridian Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE HIAWATHA LAKES SUBDIVISION**

RESOLUTION #25 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Hiawatha Lakes Subdivision located in Sections 33 and 34 of Meridian Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Summergate Lane at Birch Bluff Drive, Powderhorn Drive at Birch Bluff Drive, Powderhorn Drive at Belwood Drive, Autumnwood Drive at Belwood Drive, Southeast Bound Birch Bluff Drive at Autumnwood Lane, Northwest Bound Birch Bluff Drive at Autumnwood Lane, and Timberview Drive at Autumnwood Lane, some of which have existing yield signs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for traffic on Summergate Lane at the intersection of Birch Bluff Drive located in Section 34 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for traffic on Powderhorn Drive at the intersection of Birch Bluff Drive located in Section 34 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Powderhorn Drive at the intersection of Belwood Drive located in Section 33 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for traffic on Autumnwood Lane at the intersection of Belwood Drive located in Section 33 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for southeast bound traffic on Birch Bluff Drive at the intersection of Autumnwood Lane located in Section 33 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for northwest bound traffic on Birch Bluff Drive at the intersection of Autumnwood Lane located in Section 33 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign for traffic on Timberview Drive at the intersection of Autumnwood Lane located in Section 33 of Meridian Township.

BE IT FUTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STOP SIGN TRAFFIC CONTROL ORDERS FOR
VARIOUS ROADS IN THE SHOALS SUBDIVISION**

RESOLUTION #25 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Shoals Subdivision located in Section 26 of Meridian Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends stop signs to be installed on Mariner Lane at Leeward Drive, Starboard Drive at Leeward Drive, and Wharf Drive at Starboard Drive, as none of the intersections contain stop signs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Mariner Lane at the intersection of Leeward Drive located in Section 26 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Starboard Drive at the intersection of Leeward Drive located in Section 26 of Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Wharf Drive at the intersection of Starboard Drive located in Section 26 of Meridian Township.

BE IT FUTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND INTERAGENCY AGREEMENT WITH HOUSING TRUST FUND TO
OBLIGATE AMERICAN RESCUE PLAN ACT FUNDS FOR ADMINISTRATIVE USES IN
SUPPORT OF AFFORDABLE HOUSING INITIATIVES**

RESOLUTION #25 –

WHEREAS, through Resolution #24-471 the Ingham County Board of Commissioners authorized an interagency agreement to obligate American Rescue Plan Act (ARPA) funds by December 31, 2024, as required by the U.S. Department of Treasury; and

WHEREAS, the interagency agreement (MOU) with the Ingham County Treasurer's Office authorized \$525,000 for Housing Trust Fund affordable housing initiatives, designating \$375,000 for administrative purposes including staffing, and \$150,000 in direct program costs associated with the Ingham County Down Payment Assistance (DPA) Program; and

WHEREAS, the Ingham County Board of Commissioners authorized \$1,450,000 in Michigan State Housing Development Authority Enhancement grant funds to the Ingham County DPA program through Resolution #25-134; and

WHEREAS, all future DPA program costs are to be funded through the Enhancement Grant, leaving up to \$464,000 to be used for the administrative purposes as described in the MOU Scope of Work.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the existing interagency agreement with the Ingham County Treasurer's Office for Affordable Housing Initiatives to obligate up to \$464,000 for administrative purposes and \$61,000 for direct Down Payment Assistance.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the interagency agreement amendment upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS
**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
COOK AND THORBURN DRAIN DRAINAGE DISTRICT BONDS**

RESOLUTION # _____

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on _____, 2025, at _____ p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Cook and Thorburn Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Cook and Thorburn Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District for the Grand Meadows Branch of the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed \$1,000,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District (the “Special Assessments”); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the property owners in the Drainage District for the Project; and

WHEREAS, if the County has advanced funds pursuant to its full faith and credit pledge and the Drainage District does not have funds to reimburse the County, the Act requires the Drain Commissioner to levy an additional assessment in such an amount as is required to reimburse the County for its advance; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$1,000,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to

herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES:

Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved:** 05/20/25

FINANCE:

Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None **Absent:** Morgan **Approved:** 05/21/25

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2025, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Barb Byrum, Clerk

Date: _____, 2025

County of Ingham

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE
CONSTRUCTION OF A PORTION OF THE GRAND MEADOWS BRANCH OF THE COOK AND
THORBURN DRAIN WITHIN THE INGHAM COUNTY ROAD RIGHT-OF-WAY**

RESOLUTION #25 –

WHEREAS, the Grand Meadows Branch of the Cook and Thorburn Drain Special Assessment District (“Drainage District”) is an established body corporate in the County of Ingham, State of Michigan, pursuant to Public Act 40 of 1956, as amended (“Drain Code”), and the Drain Commissioner has jurisdiction of the Grand Meadows Branch of the Cook and Thorburn Drain (“Drain”), an established county drain, which services the properties within the Drainage District; and

WHEREAS, the Drain Commissioner received a petition dated June 26, 2020, requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, relocating along a highway, providing structures, mechanical devices and pumping equipment, adding lands, adding branches, and adding a relief drain (the “Improvements”) to the Drain; and

WHEREAS, an Order of Necessity was entered on September 30, 2020, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved; and

WHEREAS, the Drainage District is developing plans and specifications for the Improvements to the Drain within the Drainage District, and is in the process of securing easements necessary therefore; and

WHEREAS, the Improvements are intended to relieve drainage problems and flooding of roads and properties, providing cause for the Petition previously filed, in a manner consistent with now-existing federal and state statutes and regulations, and local ordinances; and

WHEREAS, said Improvements entail work to be performed in the public road right-of-way under the control and jurisdiction of the Ingham County Road Department (hereinafter, the “ICRD”), as depicted in the attached Exhibit A, for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant such permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD; and

WHEREAS, the ICRD and the Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Grand Meadows Branch of the Cook and Thorburn Drain Special Assessment District by and through the Ingham County Drain Commissioner to construct the portion of the Grand Meadows Branch of the Cook and Thorburn Drain within the road right-of-way under the jurisdiction of the ICRD, as depicted in Exhibit A.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

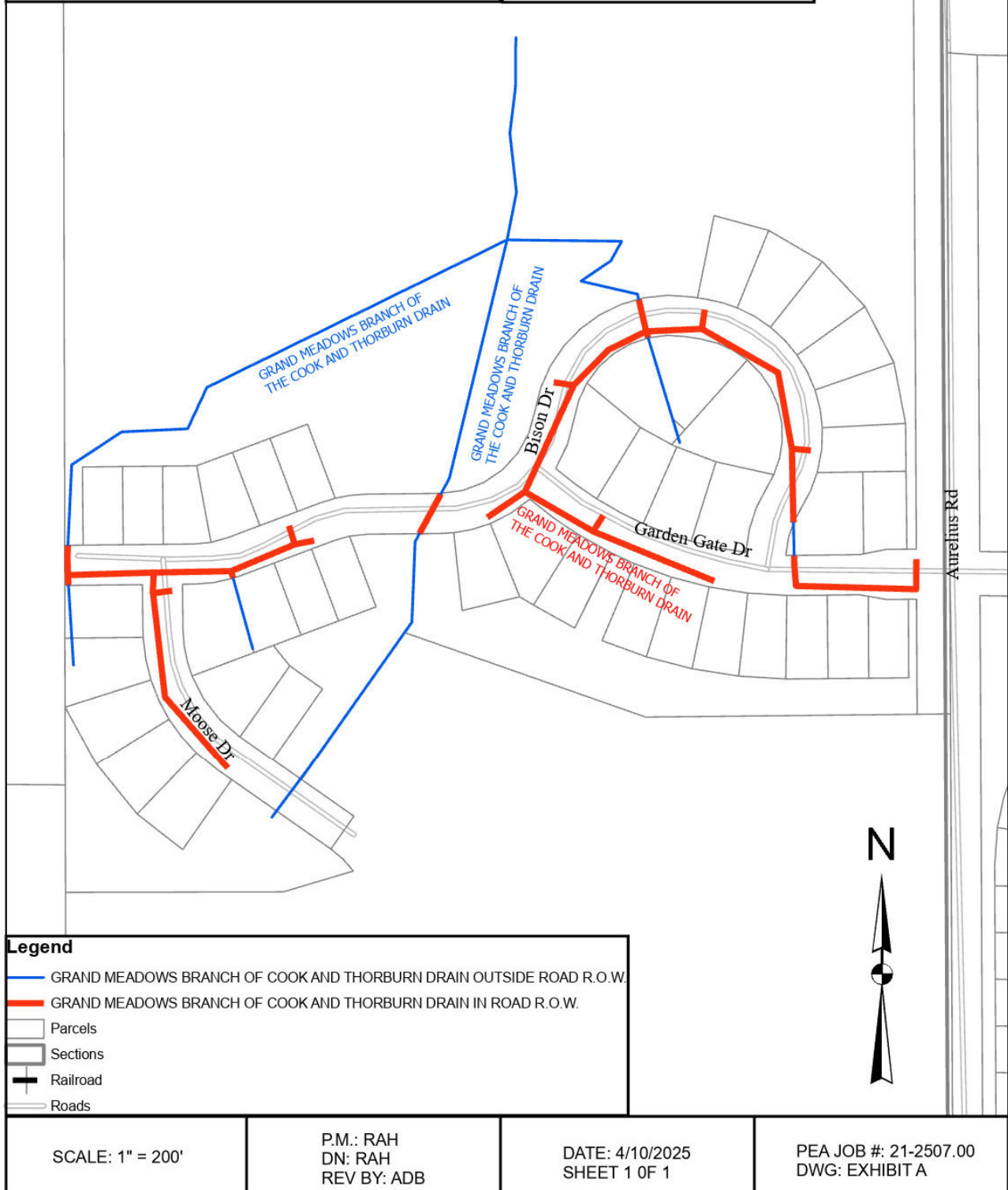
Approved 05/21/25

EXHIBIT A

PEA GROUP

2379 Woodlake Drive, Suite 480
Okemos, MI 48864

OWNER:
Ingham County Drain Commissioner
707 Buhl Ave., P.O. Box 220
Mason, MI 48854



Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR FOOD SERVICE FROM SOUTHSIDE SMITTY'S KING BBQ

RESOLUTION #25 –

WHEREAS, the Office of Diversity, Equity, and Inclusion selected Southside Smitty's King BBQ (hereafter "Smitty's") for food service at the 2025 Unity in the Community event; and

WHEREAS, Ingham County Purchasing Policies require three bids for cooperative agreements; and

WHEREAS, Smitty's submitted a competitive quote of \$8,000, was the preferred vendor through the bidding process, and meets all county procurement requirements; and

WHEREAS, sufficient funds are budgeted in the Office of Diversity, Equity, and Inclusion account 10122400-960080 for the cost of food service; and

WHEREAS, the unpredictability of the number of people attending the event makes it prudent to have contingency funds available, so the Office of Diversity, Equity, and Inclusion is recommending a \$1,000 contingency; and

WHEREAS, the Office of Diversity, Equity, and Inclusion recommends awarding the contract to Smitty's for the purchase and distribution of food at the event.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendation from the Office of Diversity, Equity, and Inclusion and authorizes a contract with Southside Smitty's King BBQ for \$8,000 for food service at the 2025 Unity in the Community event.

BE IT FURTHER RESOLVED, that a \$1,000 contingency is approved for the purchase and provision of any additional food services, which may be required.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TWO-YEAR EXTENSION OF THE AGREEMENT WITH ROSE PEST SOLUTIONS FOR PEST CONTROL AND MANAGEMENT AT SEVERAL INGHAM COUNTY FACILITIES

RESOLUTION #25 –

WHEREAS, the current pest control agreement with Rose Pest Solutions, authorized under Resolution #22-228, is set to expire in May 2025; and

WHEREAS, the Facilities Department recommends extending the agreement with Rose Pest Solutions, who has provided reliable service, for an additional two-year term through May 31, 2027; and

WHEREAS, Rose Pest Solutions has submitted updated pricing for the proposed extension with services continuing at various Ingham County facilities; and

WHEREAS, pest control services are mandated by the Health Department to maintain sanitary conditions in county-operated buildings; and

WHEREAS, funds are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a two-year extension of the agreement with Rose Pest Solutions, 7706 Rickle St., Lansing, Michigan 48917, for pest control and management at several Ingham County facilities through May 31, 2027 at a fixed annual cost of \$39,424 per year, for a total amount not to exceed \$78,848 over the two-year extension period, based on the updated pricing provided.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO AND EXTENSION OF THE AGREEMENT
BETWEEN INGHAM COUNTY AND THE CITY OF LANSING FOR PARKING FOR THE PUBLIC
DEFENDER'S OFFICE**

RESOLUTION #25 –

WHEREAS, Ingham County on behalf of the Public Defender's Office has entered into a temporary lease with the Eyde Company for office space at 300 S. Washington Square, Suite 315; and

WHEREAS, the current agreement, via Resolution #24-517, authorizes 45 parking spaces from November 1, 2024 through April 30, 2025 and 30 spaces for May 1, 2025 through September 30, 2025 at a rate of \$120 per person per month, plus a \$30 one-time charge per parking space for an approximate cost of \$51,750; and

WHEREAS, the Office of the Public Defender has provided paid employee parking since 2019; and

WHEREAS, the Office of the Public Defender would like to extend the agreement to December 31, 2025 and increase the number of spaces from 30 to 40 from May 1, 2025 through December 31, 2025; and

WHEREAS, the total cost for this extension and amendment of the parking agreement will not exceed \$78,300, which includes 45 parking spaces, from November 1, 2024 through December 31, 2025 (14 months) at a rate of \$120 per person per month, plus a one-time \$30 fee per space; and

WHEREAS, the agreement may be canceled at any time by either party with written notice; and

WHEREAS, funds are available through the 2024–2025 MIDC Compliance Plan and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #24-517 and an extension of the agreement between Ingham County and the City of Lansing Parking Services Office for parking for the Public Defender's Office through December 31, 2025, at a total cost not to exceed \$78,300 with the option to cancel the agreement at any time with written notice.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR
LIEBERT PRECISION COOLING HIGH EFFICIENCY AC SYSTEMS AT THE INGHAM COUNTY
9-1-1 CALL CENTER**

RESOLUTION #25 –

WHEREAS, the existing air conditioning systems serving the Call Center dispatch operations area of the Ingham County 9-1-1 facility are aging and require replacement to ensure operational reliability for critical emergency response staff and communication systems; and

WHEREAS, this project is necessary to ensure proper cooling, comfort, and environmental stability for personnel and supporting equipment in the Call Center; and

WHEREAS, Hedrick Associates has provided Proposal #46345R3 dated May 1, 2025, for the supply and installation of two (2) Liebert PDX Air-Cooled Precision Cooling Units and associated MC Microchannel Condensers; and

WHEREAS, the proposed systems include advanced climate control, redundancy, and energy efficiency features necessary to support 24/7 emergency call operations; and

WHEREAS, pricing has been obtained through the State of Michigan MiDeal cooperative purchasing program, Contract #171-180000001133, which satisfies the Ingham County Purchasing Policy procurement requirements; and

WHEREAS, the total project cost including freight, installation, labor, and warranty is \$347,971, and the Facilities Department recommends adding a 10% contingency (\$34,797.10) to address unforeseen conditions, for a total not-to-exceed amount of \$382,768.10; and

WHEREAS, funds for this project are available in the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance; and

WHEREAS, the Facilities Department recommends entering into an agreement with Hedrick Associates to complete this work.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Hedrick Associates, 2360 Oak Industrial Drive NE, Grand Rapids, MI 49505, for the purchase and installation of two Liebert Precision Cooling High Efficiency AC Systems for the Ingham County 9-1-1 Call Center dispatch operations, in an amount not to exceed \$382,768.10, which includes a 10% contingency.

BE IT FURTHER RESOLVED, that the agreement shall be made under the pricing and terms of MiDeal Contract #171-180000001133.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts or documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AN AGREEMENT WITH ALAIEDON TOWNSHIP FOR THE 2025
LOCAL ROAD PROGRAM**

RESOLUTION #25 –

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Alaiedon Township coordinated with the Road Department to schedule work on Lamb Road from Okemos Road to Walline Road, Walline Road from Holt Road to Lamb Road, and Simmons Road from Holt Road to Lamb Road for the 2025 construction season and the associated agreement was authorized per Resolution #25-107; and

WHEREAS, Alaiedon Township has requested to add road work within the 2025 construction season on Alaiedon Parkway and University Parkway, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the additional road improvements for the 2025 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff; and

WHEREAS, the project costs for the 2025 Local Road Program work in Alaiedon Township have exceeded the annually allocated funding match available from the Road Department, making the work included in this amendment the full financial responsibility of the township; and

WHEREAS, the Road Department's total match contribution to Alaiedon Township for the 2025 Local Road Program, as detailed in the attached table, is included in the adopted 2025 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with Alaiedon Township to add road work on Alaiedon Parkway and University Parkway as part of the 2025 Local Road Program, as detailed in the attached table.

BE IT FURTHER RESOLVED, that the project costs for the 2025 Local Road Program work in Alaiedon Township have exceeded the annually allocated funding match available from the Road Department, making the work included in this amendment the full financial responsibility of Alaiedon Township, as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Alaiedon Township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

2025 Local Road Program (LRP)

| Township | Roll Over Balance Thru 2024 | 2025 ICRD Match Allocation | Total 2025 Match Available | Proposed 2025 Local Road Projects | Estimated Total LRP Cost | Estimated Township Cost | ICRD LRP Contribution |
|---|-----------------------------|----------------------------|----------------------------|--|--------------------------|-------------------------|-------------------------------|
| Alaiedon - Approved in Resolution #25-107 | \$0.00 | \$45,000.00 | \$45,000.00 | Approved via Resolution #25-107: HMA overlay on Lamb Road (Okemos Rd to Walline Rd); Chip seal and fog seal on Walline Road (Holt Rd to Lamb Rd) and Simmons Road (Holt Rd to Lamb Rd) | \$169,615.80 | \$124,615.80 | \$45,000.00 |
| Alaiedon - Requested Amendment | \$0.00 | \$0.00 | \$0.00 | Amended to add the following projects: Cold milling operations and asphalt overlay on Alaiedon Parkway and University Parkway | \$387,056.00 | \$387,056.00 | No Additional Match Available |

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN PAVING AND MATERIALS
COMPANY FOR CONSTRUCTION SERVICES ON A DELHI TOWNSHIP LOCAL ROAD
PROGRAM PROJECT**

RESOLUTION #25 –

WHEREAS, Delhi Township has coordinated with the Road Department to make road improvements to Park Lane, Bond Avenue, and Elliott Street as part of the 2025 Local Road Program, committing to a 50% funding match as approved by Resolution #25-184; and

WHEREAS, the Purchasing Department solicited proposals (RFP #72-25) from Michigan Department of Transportation prequalified vendors to pave Park Lane, Bond Avenue, and Elliott Street located in Section 14 of Delhi Township, in accordance with the plans and technical specifications provided by the Road Department, receiving two proposals; and

WHEREAS, Purchasing Department staff have reviewed the proposals for adherence to County purchasing requirements and Road Department staff have reviewed the proposals for experience, expertise, individual unit prices, and overall value to the County; and

WHEREAS, Michigan Paving and Materials Company of Lansing, Michigan submitted the lowest responsive and responsible bid for a total bid amount of \$591,053.30; and

WHEREAS, a contingency is being requested in the amount of 20% of the low bid cost, as may be needed for any additional work deemed necessary by Road Department staff; and

WHEREAS, the funding for this project will be split 50/50 with the Road Department and Delhi Township, up to the Road Department's capped match contribution of \$840,831.14, as detailed in the Local Road Program agreement authorized by Resolution #25-184, and which has been included in the 2025 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Michigan Paving and Materials Company located at 16777 Wood Street, Lansing, MI 48906 for the construction project on Park Lane, Bond Avenue, and Elliott Street located in Section 14 of Delhi Township, as specified in the Request for Proposal #72-25, for the low bid cost of \$591,053.30, and with funding specified in the 2025 Local Road Program agreement with Delhi Township authorized by Resolution #25-184.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for this project in the amount of \$118,210.66 (20% of the \$591,053.30 construction bid) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and Michigan Paving and Materials Company as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 05/20/25**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Morgan **Approved 05/21/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH REITH-RILEY CONSTRUCTION
COMPANY FOR CONSTRUCTION SERVICES ON THE FITCHBURG ROAD PROJECT**

RESOLUTION #25 –

WHEREAS, the Road Department was awarded a Scrap Tire Market Development grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in 2023 in the amount of \$487,931, consisting of \$450,000 in previously unspent funds from a 2021 grant and \$37,931 in additional 2023 grant funding; and

WHEREAS, under Resolution #23-234, the Ingham County Board of Commissioners authorized the use of this grant funding on the Fitchburg Road resurfacing project, including entering into a subcontract agreement with Michigan State University (MSU) in an amount not to exceed \$150,000 to conduct required testing, monitoring, and reporting of the tire derived aggregate (TDA) material, to be funded 50/50 between the grant and the Road Department's matching funds; and

WHEREAS, after allocating \$75,000 in grant funds for the MSU subcontract, a remaining capped balance of \$412,931 in Scrap Tire Market Development grant funds is available for construction activities on the Fitchburg Road project; and

WHEREAS, the Purchasing Department solicited proposals (RFP #42-25) from Michigan Department of Transportation prequalified vendors for the construction project on Fitchburg Road west of Parman Road located in Sections 25 and 36 of Bunker Hill Township, receiving five proposals; and

WHEREAS, Purchasing Department staff have reviewed the proposals for adherence to County purchasing requirements and Road Department staff have reviewed the proposals for experience, expertise, individual unit prices, and overall value to the County; and

WHEREAS, Reith-Riley Construction Company of Mason, Michigan submitted the lowest responsive and responsible bid for a total bid amount of \$769,094.44; and

WHEREAS, the grant requires a 50% minimum match of funds from the local agency, with estimated construction funding responsibilities for the project as follows:

| | |
|--|---------------------|
| EGLE Scrap Tire Grant (up to 50%, capped at \$413,931.00): | \$384,547.22 |
| Road Department Funds (50% minimum): | <u>\$384,547.22</u> |
| Total Estimated Project Cost: | \$769,094.44; and |

WHEREAS, a contingency is being requested in the amount of 20% of the low bid cost, for a total budget of \$922,913.33, which may be needed for any additional work deemed necessary by Road Department staff; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

| | |
|--|---------------------|
| EGLE Scrap Tire Grant (up to 50%, capped at \$412,931.00): | \$412,931.00 |
| Road Department Funds (50% minimum): | <u>\$509,982.33</u> |
| Total Estimated Project Cost, with 20% contingency: | \$922,913.33; and |

WHEREAS, the Road Department's local participation costs detailed above have been included in the 2025 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Reith-Riley Construction Company located at 2325 Kipp Road, Mason, MI 48854 for the construction project on Fitchburg Road west of Parman Road located in Sections 25 and 36 of Bunker Hill Township, as specified in the Request for Proposal #42-25 for the low bid cost of \$769,094.44.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for the Fitchburg Paving Project in the amount of \$153,818.89 (20% of the proposed \$769,094.44 bid) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and Reith-Riley Construction Company as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 05/20/25**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Morgan **Approved 05/21/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR OPEIU FAMILY COURT,
ICEA PUBLIC HEALTH NURSES, MANAGERIAL & CONFIDENTIAL, UAW TECHNICAL,
OFFICE, PARA-PROFESSIONAL AND SERVICE, AND ICEA COUNTY PROFESSIONALS UNIT
EMPLOYEES**

RESOLUTION #25 –

WHEREAS, The OPEIU Family Court, ICEA Public Health Nurses, UAW Technical, Office, Para-Professional and Service, and ICEA County Professionals Unit collective bargaining agreements and the Managerial & Confidential Employee Personnel Manual are effective January 1, 2025 through December 31, 2027; and

WHEREAS, these documents include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approval process for reclassification requests for employees in these groups for requests submitted during 2024 and 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

| <u>Position No.</u> | <u>Position Title</u> | <u>Action</u> |
|---------------------|---|--|
| 130072 | Pretrial Services Clerk | Move from UAW C to UAW E |
| 958012 | Executive Assistant, IT to IT Administrative Coordinator | Move from UAW G to UAW J |
| 140057 | Accountant – Child Care Fund | Move from OPEIU Fam Ct. 6 to OPEIU Fam Ct. 7 |
| 253003 | Lead Senior Accountant | Move from ICEA Co Pro. 9 to ICEA Co Pro. 10 |

| 2025 | 2025 | | |
|-------------------------------|------------------------------|-------------------------------|-----------|
| <u>Position Title</u> | <u>Current Grade, Step 5</u> | <u>Proposed Grade, Step 5</u> | |
| Pre-Trial Services Clerk | UAW C: 43,406.28 | UAW E: 49,348.68 | 5,942.40 |
| IT Administrative Coordinator | UAW G: 55,189.66 | UAW J: 65,412.94 | 10,223.28 |
| Accountant – Child Care Fund | OPEIU 6: 81,031.77 | OPEIU 7: 88,241.53 | 7,209.76 |
| Lead Senior Accountant | ICEA Co Pro 9: 89,732.78 | ICEA Co Pro 10: 96,913.05 | 7,180.27 |

TOTAL: \$ 30,555.71

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 05/20/25**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest
Nays: None **Absent:** Morgan **Approved 05/21/25**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE NEW SIGNATORIES TO ADMINISTER A CLOSED ANNUITIES
PURCHASE PROGRAM**

RESOLUTION #25 –

WHEREAS, Ingham County formerly offered an annuity program as part of its employee benefit package; and

WHEREAS, this annuity program has been with the American General Life Insurance Company (AGL), then the United States Life Insurance Company in the City of New York (USL), and then the Variable Annuity Life Insurance Company (VALIC) and currently is administered by Corebridge Financial; and

WHEREAS, previous authorized signatories from Ingham County are no longer in its employ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Finance & Budget Department Director Eric Smith, Human Resources Director Sue Graham, and Human Resources HR Employee Data Analyst Karen Bowen to each act independently as Ingham County Entity Officers authorized to transact business on the annuity contract issued by AGL/USL/VALIC and administered by Corebridge Financial.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes Finance & Budget Department Director Eric Smith, Human Resources Director Sue Graham, and Human Resources HR Employee Data Analyst Karen Bowen to execute on behalf of Ingham County any applications or agreements that may be required for the maintenance and administration of the annuity contract.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE WAIVING THE FOUR WEEK WAITING PERIOD TO FILL A
VACANT COMMUNITY HEALTH REPRESENTATIVE III POSITION**

RESOLUTION #25 –

WHEREAS, Ingham County Health Department's (ICHD) Environmental Health Division (EHD) wishes to waive the four-week waiting period for filling a vacant Community Health Representative III Position (CHR III); and

WHEREAS, this CHR III position is one of two that is public facing for the Environmental Health Division (EHD); and

WHEREAS, one of the two positions are currently vacant and will be filled on May 12, 2025, and the second CHR III position will be vacated effective May 19, 2025; and

WHEREAS, as the EHD is entering the busiest time of the year, this additional vacancy will leave the EHD with only one new CHR III with very minimal experience; and

WHEREAS, a delay in filling this position will have an immediate impact on the EHD's ability to provide service to the public by causing delays in food service licenses, plan reviews, point of sale transactions, well and septic permits, and additional EHD services; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize filling the vacant CHR III position in the EHD without the four-week delay.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the filling of the CHR III position in the EHD without delay.

BE IT FURTHER RESOLVED, that filling this position will allow ICHD's EHD to provide service to the public in a timely and efficient manner during its busiest season.

HUMAN SERVICES: Yeas: Tennis, Morgan, Willis, Ruest, Schafer

Nays: None

Absent: Cahill, Trubac

Approved 05/19/25

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR EVALUATING 2026 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING**

RESOLUTION #25 –

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 50 applications requesting funding, with total requests of approximately \$750,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2026 community agency funding process, with priority given to those proposals that directly contribute to addressing the objective of "meeting basic needs" such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2026.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2026.

HUMAN SERVICES: Yeas: Tennis, Morgan, Willis, Schafer

Nays: None

Absent: Cahill, Trubac, Ruest

Approved 05/19/25

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Peña, Johnson, Maiville

Nays: None

Absent: None

Approved 05/20/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO ALTA HOLDING COMPANY LLC

RESOLUTION #25 –

WHEREAS, Potter Park Zoo is in need of utility equipment to maintain Zoo and park grounds; and

WHEREAS, Potter Park Zoo seeks to purchase an Avant 530 GT loader and associated implements from Alta Holding Company LLC at a cost of \$77,866.80 using Sourcewell Contract #020223-AVT; and

WHEREAS, a Capital Improvement Project (CIP) in the amount of \$90,259 was approved for the purchase of utility equipment in the 2025 Zoo budget; and

WHEREAS, sufficient funds are available in Zoo line item #25869900 978010 2501Z to cover the full cost of \$77,866.80 for the purchase of an Avant 530 GT loader and associated implements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Alta Holding Company LLC for the purchase of an Avant 530 GT and associated implements in an amount not to exceed \$77,866.80.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Morgan, Willis, Schafer

Nays: None

Absent: Cahill, Trubac, Ruest

Approved 05/19/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE DALMAC FUND GRANT FOR BURCHFIELD PARK

RESOLUTION #25 –

WHEREAS, the Ingham County Parks was awarded the DALMAC Fund Grant for Burchfield Park; and

WHEREAS, the award will provide new biking equipment, which will include new helmets, a bike fixit station, bikes, and signs; and

WHEREAS, the Park Department requests authorization to accept the grant in the amount of \$11,779.

THEREFORE BE IT RESOLVED, that the Board of Commissioner accepts the DALMAC Fund Grant for Burchfield Park total of \$11,779.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to create a new project number for the DALMAC Fund Grant award for Burchfield Park.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Morgan, Willis, Schafer

Nays: None

Absent: Cahill, Trubac, Ruest

Approved 05/19/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DR. AARON DORA-LASKEY FOR
MEDICATION ASSISTED TREATMENT PHYSICIAN SERVICES**

RESOLUTION #25 –

WHEREAS, Ingham County Health Department's (ICHD), Community Health Centers (CHCs) wish to enter into a service agreement with Dr. Aaron Dora-Laskey to provide Medication Assisted Treatment (MAT) physician services up to 8 hours per week, or .20 FTE, at the Birch Community Health Center (CHC) location, effective June 1, 2025 through May 31, 2026, in an amount not to exceed \$72,800; and

WHEREAS, MAT services are provided by ICHD's CHC's to treat patients facing opioid use disorder; and

WHEREAS, the cost of this agreement will not exceed \$72,800 and will be covered by the CHC Operating budget; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into a service agreement with Dr. Aaron Dora-Laskey to provide MAT physician services, up to 8 hours per week, or .20 FTE, at the Birch CHC location.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a service agreement with Dr. Aaron Dora-Laskey to provide MAT physician services, up to 8 hours per week, or 0.20 FTE, at the Birch CHC location.

BE IT FURTHER RESOLVED, that the service agreement shall be effective June 1, 2025 through May 31, 2026 in the amount not to exceed \$72,800.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Morgan, Willis, Schafer

Nays: None

Absent: Cahill, Trubac, Ruest

Approved 05/19/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2024 – 2025 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER
AGREEMENT**

RESOLUTION #25 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County entered a 2024 – 2025 Emerging Threats Amendment #2 authorized through Resolution #25-119, where the total increase amount was erroneously stated as #35,714; and

WHEREAS, ICHD wishes to amend Resolution #25-119 with MDHHS for the Emerging Threats Master Amendment #2 to correct the funding increase from \$530,872 to \$691,586, for a total increase of \$160,714; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #25-119 with MDHHS for the Emerging Threats Master Amendment #2, to correct the funding increase from \$530,872 to \$691,586, for a total increase of \$160,714.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #25-119 to correct the funding increase from \$530,872 to \$691,586, for a total increase of \$160,714.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$530,872 to \$691,586, for a total increase of \$160,714.

BE IT FURTHER RESOLVED, that the increase in funds consists of the following specific changes to the budget:

COVID-19 Mobile Testing: an increase of \$160,714 from \$125,000 to \$285,714.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2025 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2024-2025 Emerging Threats Comprehensive Agreement Amendment #3 electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Morgan, Willis, Schafer

Nays: None

Absent: Cahill, Trubac, Ruest

Approved 05/19/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION UPDATING VARIOUS FEES FOR HUMAN SERVICES COMMITTEE
DEPARTMENTS FOR SERVICES PROVIDED BY THE COUNTY**

RESOLUTION #25 –

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the Controller’s Office will be reviewing and making recommendations on a three-year rotation by Committee; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year, unless the Board of Commissioners agrees with the department’s recommendations and explanations; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller's Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller's recommendations including the target percentages, along with recommendations of the various Human Service Department's staff.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in the Attachments at the rates established effective January 1, 2026 with the exception of the Health Department, where new rates will be effective October 1, 2025, the Park and Zoo winter seasonal fees, and the Park Annual Passes which will be effective starting November 1, 2025.

BE IT FURTHER RESOLVED, that the Zoo Director is permitted to discount admission up to 50% due to weather or construction conditions that significantly impact visitor experience.

BE IT FURTHER RESOLVED, that the Zoo Director would use this authority sparingly for weather conditions, primarily in the shoulder seasons of April and October, as temperatures widely fluctuate in these months and there are often days when the animals cannot be on exhibit due to cold temperatures.

HUMAN SERVICES: Yeas: Tennis, Morgan, Willis

Nays: Ruest, Schafer

Absent: Cahill, Trubac

Approved 05/19/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville

Nays: Ruest

Absent: Morgan

Approved 05/21/25

**2026 County Fees Analysis
Human Services Committee**

**ATTACHMENT
A**

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|----------------------------|--|-------------------|-------------------|
| Comm. Health | GC Prob Tech | COST | |
| Comm. Health | Conting Ed. Fee Diseased Control/Imm. | \$16.00 | \$18.00 |
| Comm. Health | INS Vaccination Verif Form I-693 | \$40.00 | \$45.00 |
| Comm. Health | Immuniz Record Copying Fee | \$5.00 | \$5.00 |
| Comm. Health | Compreh Envir Investigation | \$335.00 | \$355.00 |
| Comm. Health | Assessment of Home | \$140.00 | \$150.00 |
| Imm. Clinic | Internat'l Travel Consult | \$69.00 | \$75.00 |
| Imm. Clinic | Influenza - Mass Vacc. Clinic | market price | market price |
| Imm. Clinic NEW | TST TB skin test | | \$20.00 |
| HIV/STI Clinic NEW | CT/GC testing | | \$30.00 |
| Med Examiner | Cremation Permits | \$30.00 | \$32.00 |
| Med Examiner | Autopsy Report Copies (All Non-Family Members) we follow sparrow per contract | \$25.00 | \$30.00 |
| Env. Health | FOOD SERVICE SANITATION PROGRAM | | |
| Env. Health | Food Service Establishment License Fee | | |
| Env. Health | Category 1 (see definition below) - License Fee * | \$500.00 | \$500.00 |
| Env. Health | Category 1 (see definition below) - Full Plan Review | \$1,025.00 | \$1,255.00 |
| Env. Health | Category 1 (see definition below) - New Owner/Eval | \$550.00 | \$665.00 |
| Env. Health | Category 1 (see definition below) - New Owner w/minimal plan review | \$655.00 | \$800.00 |
| Env. Health | Category 2 (see definition below) - License Fee * | \$700.00 | \$835.00 |
| Env. Health | Category 2 (see definition below) - Full Plan Review | \$1,400.00 | \$1,745.00 |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|----------------------------|--|-----------------|-----------------|
| Env. Health | Category 2 (see definition below) - New Owner/Eval | \$760.00 | \$935.00 |
| Env. Health | Category 2 (see definition below) - New Owner w/minimal plan review | \$800.00 | \$980.00 |
| Env. Health | Category 3 (see definition below) - License Fee * | \$965.00 | \$1,180.00 |
| Env. Health | Category 3 (see definition below) - Full Plan Review | \$2,100.00 | \$2,500.00 |
| Env. Health | Category 3 (see definition below) - New Owner/Eval | \$1,100.00 | \$1,365.00 |
| Env. Health | Category 3 (see definition below) - New Owner w/minimal plan review | \$1,250.00 | \$1,500.00 |
| Env. Health | Mobile - License Fee * | \$400.00 | \$465.00 |
| Env. Health | Mobile - Full Plan Review | \$540.00 | \$640.00 |
| Env. Health | Mobile - New Owner/Eval. | \$450.00 | \$530.00 |
| Env. Health | STFU - License Fee * (state mandated fee) | \$152.00 | \$152.00 |
| Env. Health | STFU - Full Plan Review | \$540.00 | \$640.00 |
| Env. Health | STFU - New Owner/Eval | \$490.00 | \$575.00 |
| Env. Health | Temporary Food License | \$205.00 | \$100.00 |
| Env. Health | Seasonal Facilities - License Fee * | \$300.00 | \$355.00 |
| Env. Health | Type II Water Supply Program Monitoring Violation - initial violation | \$200.00 | \$230.00 |
| Env. Health | Type II Water Supply Program Monitoring Violation - subsequent violations | \$400.00 | \$465.00 |
| | Other Food Service Fees | | |
| Env. Health | Late Fee for Food License effective 1st day after April 30th | \$145.00 | \$170.00 |
| Env. Health | Late Fee for Temporary Food License application less than 5 days prior to event (in addition to the \$195 license) | \$215.00 | \$250.00 |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|---------------------|--|-------------------|-------------------|
| Env. Health | Inspection fee for STFU (State Mandated Fee) | \$92.00 | \$92.00 |
| Env. Health | Contstruction/Remodeling that begins without approved plans (**) | \$850.00 | \$1,020.00 |
| Env. Health | Food Service plan review re-evaluation or re-submission | \$550.00 | \$645.00 |
| | Enforcement Food Service Program Fees | | |
| Env. Health | Informal Hearing Fee (**) | \$1,250.00 | \$1,530.00 |
| Env. Health | Formal Hearing Fee (**) | \$1,250.00 | \$1,530.00 |
| Env. Health | Follow Up inspection to assess compliance for critical violations (**) | \$165.00 | \$195.00 |
| Env. Health | Fee for new owner operating without new license(**) | \$700.00 | \$835.00 |
| Env. Health | WATER SUPPLY WELL & ON-SITE SEPTIC DISPOSAL | | |
| Env. Health | Well - permit to construct or alter a private residential , type II, or type III well | \$425.00 | \$495.00 |
| Env. Health | Septic - new or repair permit for residential or commercial | \$900.00 | \$1,000.00 |
| Env. Health | Combined - well & septic | \$1,100.00 | \$1,355.00 |
| Env. Health | Septic - new/repair septic tank only | \$385.00 | \$455.00 |
| Env. Health | Well - Sanitary survey, public non community Type II - transient well | \$470.00 | \$550.00 |
| Env. Health | Well - Sanitary survey, public non community Type II non - transient Well | \$540.00 | \$640.00 |
| Env. Health | Septic Evaluation - application for residential or commercial lot & soil evaluation | \$425.00 | \$500.00 |
| Env. Health | Septic Evaluation - plan review for engineered system | \$340.00 | \$400.00 |
| Env. Health | NEW - Township Requested Evaluation | \$105.00 | \$120.00 |
| | BODY ART FACILITY PROGRAM | | |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|----------------------------|--|-----------------|-----------------|
| Env. Health | License renewal | \$360.00 | \$425.00 |
| Env. Health | Full plan review | \$475.00 | \$555.00 |
| | CAMPGROUND INSPECTIONS | | |
| Env. Health | Permanent Campground | \$460.00 | \$535.00 |
| Env. Health | Temporary Campground | \$205.00 | \$240.00 |
| | MORTGAGE CERTIFICATION INSPECTIONS (POINT OF SALE) | | |
| Env. Health | Point of Sale - Application/Administrative processing fee | \$275.00 | \$320.00 |
| Env. Health | Point of Sale - On-site evaluation of well & septic | \$490.00 | \$575.00 |
| Env. Health | Point of Sale - Waste treatment evaluation | \$380.00 | \$450.00 |
| Env. Health | Point of Sale - Well evaluation | \$275.00 | \$320.00 |
| Env. Health | Point of Sale - inspector annual renewal fee | \$220.00 | \$255.00 |
| Env. Health | Point of Sale - 1 Year Extension NEW | \$105.00 | \$120.00 |
| | CHILD CARE & FOSTER CARE INSPECTIONS | | |
| Env. Health | Full inspection, water system, sewage disposal, building and grounds | \$310.00 | \$365.00 |
| | POOLS | | |
| Env. Health | Pool Inspection | \$190.00 | \$225.00 |
| Env. Health | Additional pool at the same location | \$135.00 | \$155.00 |
| Env. Health | Re-inspection fee after violation | \$200.00 | \$230.00 |
| | TOBACCO & E-CIGARETTE | | |
| Env. Health | Tobacco & E- cigarette sales license - East Lansing | \$330.00 | \$580.00 |
| Env. Health | Tobacco & E- cigarette sales license - Not East Lansing | \$370.00 | \$700.00 |
| Env. Health | Tobacco & E- cigarette Change of Ownership Fee - East Lansing | \$150.00 | \$175.00 |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|---------------------|---|----------|----------|
| Env. Health | Tobacco & E- cigarette Change of Ownership Fee - Not East Lansing | \$170.00 | \$200.00 |
| Env. Health | Tobacco & E - cigarette sales license vending machine | \$375.00 | \$440.00 |
| Env. Health | Temporary Tobacco License - Sampling Permit | \$150.00 | \$175.00 |
| Env. Health | Late Fee and/or failure to report change of ownership (**) | \$215.00 | \$250.00 |
| | POLLUTION PREVENTION PROGRAM (P2) | | |
| Env. Health | Category 1: 56 - 499 Gallons (450 - 4,499 pounds) - Reporting Fee | \$80.00 | \$95.00 |
| Env. Health | Category 1: 56 - 499 Gallons (450 - 4,499 pounds) - Inspection Fee | \$160.00 | \$190.00 |
| Env. Health | Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds) - Reporting Fee | \$160.00 | \$190.00 |
| Env. Health | Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds) - Inspection Fee | \$260.00 | \$305.00 |
| Env. Health | Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Reporting Fee | \$245.00 | \$285.00 |
| Env. Health | Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Inspection Fee | \$390.00 | \$460.00 |
| Env. Health | Use hourly rate for Plan Review & Consultation | | |
| | MISC FEES | | |
| Env. Health | Hourly rate for services not specified in the fee schedule | \$110.00 | \$125.00 |
| Env. Health | Late fee for all licenses not specified above, effective 30 days after due date | \$140.00 | \$165.00 |
| Env. Health | Sanitary Code appeal fee | \$140.00 | \$165.00 |
| Parks | Cancellation Fee (for all park reservations) | \$23.00 | \$24.00 |
| Parks | Parking/Vehicle Entrance Fees **** | | |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|---------------------|---|---------------------|----------|
| Parks | Resident Daily | \$3.00 | \$5.00 |
| Parks | Resident Annual | \$35.00 | \$40.00 |
| Parks | Non-Resident Daily | \$5.00 | \$7.00 |
| Parks | Non-Resident Annual | \$45.00 | \$50.00 |
| Parks | Shelters | | |
| Parks | Winter Sports Building (100 Person Capacity) **** | \$110.00 | \$120.00 |
| Parks | winter sports building - reservation fee/non operational | \$33.00 | |
| Parks | Shelters - 60 Person Capacity **** | | |
| Parks | Lake Lansing South Lakeview | \$85.00 | \$90.00 |
| Parks | Lake Lansing North Oak Knoll | \$85.00 | \$90.00 |
| Parks | Lake Lansing North Sandhill | \$85.00 | \$90.00 |
| Parks | Hawk Island Kestrel | \$85.00 | \$90.00 |
| Parks | Burchfield Deer Run | \$85.00 | \$90.00 |
| Parks | Burchfield Pine Knoll | \$85.00 | \$90.00 |
| Parks | Burchfield Southridge | \$85.00 | \$90.00 |
| Parks | Shelters - 120 Person Capacity **** | | |
| Parks | Lake Lansing - North - 1/2 of Main | \$115.00 | |
| Parks | Hawk Island Peregrine | \$145.00 | \$150.00 |
| Parks | Burchfield 1/2 of North Bluff | \$115.00 | |
| Parks | Burchfield 1/2 of Woodsong | \$115.00 | |
| Parks | Shelters - 150 Person Capacity **** | | |
| Parks | Lake Lansing - South - 1/2 of Main | \$115.00 | |
| Parks | Shelters - 240 Person Capacity **** | | |
| Parks | Lake Lansing - North - Main | \$200.00 | \$215.00 |
| Parks | Burchfield - North Bluff | \$200.00 | \$215.00 |
| Parks | Burchfield - Woodsong | \$200.00 | \$215.00 |
| Parks | Shelters - 300 Person Capacity **** | | |
| Parks | Lake Lansing - South - Main | \$200.00 | \$215.00 |
| Parks | Burchfield - Overlook | \$200.00 | \$215.00 |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|---------------------|--|----------|----------|
| Parks | Shelters - 375 Person Capacity **** | | |
| Parks | Hawk Island - Red Tail | \$295.00 | \$310.00 |
| Parks | Cabanas - Mini semi permanent shelters/30 p cap. | | |
| Parks | Hawk Island | \$85.00 | \$90.00 |
| Parks | Lake Lansing South | \$85.00 | \$90.00 |
| Parks | Overnight Camping-Per Group NEW FEE | | \$50.00 |
| Parks | Wedding Gazebo | | |
| Parks | Special Event Fee for group size 25-100 people not renting a shelter (for profit groups) | \$75.00 | \$80.00 |
| Parks | Boating Fees **** | | |
| Parks | In-Park Canoe/Kayak - per hr | \$7.00 | \$10.00 |
| Parks | Abandonment Recovery Fee | \$45.00 | \$48.00 |
| Parks | Late Fee (arriving 1/2 hour or later after closing) | \$24.00 | \$25.00 |
| Parks | Canoe/Kayak Trips - McNamara | \$18.00 | \$21.00 |
| Parks | Canoe/Kayak Trips - Bunker Rd | \$26.00 | \$30.00 |
| Parks | Canoe/Kayak Trips - Eaton Rapids | \$33.00 | \$40.00 |
| Parks | Canoe/Kayak Trips - Transport Fee (Non-ICP Boats and person(s)-grp of 2 or more) | \$6.00 | \$7.00 |
| Parks | Pedal Boat - 1/2 hour | \$6.00 | \$7.00 |
| Parks | Character Pedal Boat- 1/2 hour NEW FEE | | \$10.00 |
| Parks | Row Boat/Hawk Island Kayak - 1st hour | \$8.00 | \$9.00 |
| Parks | Row Boat/Hawk Island Kayak - Hourly Thereafter | \$3.00 | \$4.00 |
| Parks | Boat Launch - Daily | \$5.00 | \$6.00 |
| Parks | Boat Launch - Annual | \$58.00 | \$60.00 |
| Parks | Ski Rental **** | | |
| Parks | Moonlight Ski- Adult | \$11.00 | \$12.00 |
| Parks | Moonlight Ski - Child (12 & under) | \$5.00 | \$6.00 |
| Parks | Cross Country Skiing Adults & Children (12 & under): (Burchfield only) **** | | |
| Parks | Cross Country Ski Rental- adult per hour | \$11.00 | \$12.00 |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|---------------------|---|---------------------|----------|
| Parks | Cross Country Ski Rental - child per hour | \$5.00 | \$6.00 |
| Parks | Day Camp **** | | |
| Parks | Resident Monday-Friday 9am-4pm | \$110.00 | |
| Parks | Non-Resident Monday-Friday 9am-4pm | \$120.00 | |
| Parks | Resident Mon-Fri 7:30am-5:30pm | \$145.00 | |
| Parks | Non-Resident Mon-Fri 7:30am-5:30pm | \$155.00 | |
| Parks | Disc Golf **** | | |
| Parks | Day Pass (13 and older) | \$5.00 | \$6.00 |
| Parks | Season Pass | \$45.00 | \$50.00 |
| Parks | Equipment Replacement-lost,damaged,stolen Discs | \$12.00 | \$13.00 |
| Parks | Disc Golf Tournaments**** | | |
| Parks | Less than 50 entries (1) | \$50.00 | \$55.00 |
| Parks | 51-100 entries (1) | \$75.00 | \$80.00 |
| Parks | over 101 entries (1) (2) | \$200.00 | \$210.00 |
| Parks | Resident combo (3) | \$70.00 | \$75.00 |
| Parks | Non-Resident combo (3) | \$80.00 | \$85.00 |
| Parks | Dog Park (12 Month Pass) **** | | |
| Parks | Regular Pass | \$33.00 | \$40.00 |
| Parks | Student (college ID) | \$22.00 | \$27.00 |
| Parks | Senior (+60) | \$22.00 | \$27.00 |
| Parks | Veteran | \$22.00 | \$27.00 |
| Parks | Owner of Service Animal | \$22.00 | \$27.00 |
| Parks | Daily Pass | \$6.00 | \$7.00 |
| Parks | Replacement FOB | \$6.00 | \$7.00 |
| Parks | Snow Tube Rental -Burchfield **** | | |
| Parks | Burchfield - Tube Rental (Hourly) | \$3.00 | \$5.00 |
| Parks | Hawk Island Snow Hill **** Rates | | |
| Parks | Per person (adults and children) (2 hours) | \$11.00 | \$12.00 |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|---------------------|--|----------|----------|
| Parks | Food Trucks | | |
| Parks | Less than 4 hours in park NEW FEE | | \$40.00 |
| Parks | More than 4 hours in park NEW FEE | | \$75.00 |
| Parks | Game Rental (for 4 hours) **** | | |
| Parks | Moonwalk | \$340.00 | |
| Parks | Dunk Tank | \$265.00 | |
| Parks | Giant Slide | \$475.00 | |
| Parks | Nature Walk pp | \$5.00 | \$6.00 |
| Parks | Nature Prgramming pp NEW FEE | | \$10.00 |
| Parks | Snow shoe rental Child | \$5.00 | \$6.00 |
| Parks | Band Shell Rental - Weekdays | \$110.00 | \$125.00 |
| Parks | Band Shell Rental - Saturday/Sunday/Holidays | \$150.00 | \$175.00 |
| Parks | Band Shell Equipment Rental | | |
| Parks | Chairs or Music Stands | \$55.00 | \$60.00 |
| Parks | Power Amplifier Rental NEW FEE | | \$100.00 |
| Parks | Snow Shoe Rental Adult | \$7.00 | \$8.00 |
| Parks | Cancellation Administration Fee for Hawk Island Snow Tubing Reservations | \$27.00 | \$30.00 |
| Zoo | Parking Fees **** | | |
| Zoo | Resident - daily (April - October) | \$3.00 | \$5.00 |
| Zoo | Non-Resident daily (April - October) | \$5.00 | \$7.00 |
| Zoo | Resident Annual | \$35.00 | \$40.00 |
| Zoo | Non-Resident Annual | \$45.00 | \$50.00 |
| Zoo | Resident Adult (April - October) | \$8.00 | \$10.00 |
| Zoo | Non-Resident Adult (April - October) | \$15.00 | \$17.00 |
| Zoo | Resident Senior/Military (April - October) (1) | \$6.00 | \$8.00 |
| Zoo | Non-Resident Senior/Military (April - October) | \$13.00 | \$15.00 |
| Zoo | Children (age 3-12) (April - October) (1) | \$5.00 | \$7.00 |
| Zoo | Children under 3 | \$0.00 | \$0.00 |

| Location of Service | Fee Description | 2023 Fee | 2026 Fee |
|---------------------------|--|-------------|-------------|
| Zoo | All Adults(November-March): Res, Non-Res, Senior | \$5.00 | \$6.00 |
| Zoo | Children (age 3-12) (November - March) | \$4.00 | \$5.00 |
| Zoo | Cancellation Fee (for all park reservations) | \$23.00 | \$25.00 |
| Zoo | Admission Fee for Charitable Events (5) | \$4.00 | \$5.00 |
| Zoo | <i>School Groups & Charitable Orgs PENGUIN & EAGLE LAND SHELTERS</i> | \$30.00 | \$33.00 |
| Zoo | <i>School Groups & Charitable Orgs TIGER DEN</i> | \$75.00 | \$85.00 |
| Zoo | Shelters - 60 Person Capacity | | |
| Zoo | Potter Park Penguin Cove | \$130.00 | \$150.00 |
| Zoo | Shelters - 80 Person Capacity | | |
| Zoo | Potter Park Eagle Landing | \$155.00 | \$175.00 |
| Zoo | Shelters - 300 Person Capacity | | |
| Zoo | Potter Park - Tiger Den | \$230.00 | \$250.00 |

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE SUBMISSION OF A GRANT APPLICATION AND TO
CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR
INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND
PROGRAM SUBCONTRACTS FOR STATE FY 2026**

RESOLUTION #25 –

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board (CCAB) approved the Funding Application and Plan for FY2026; and

WHEREAS, the FY2026 Application provides for the following CCAB Plans and Service programming: Relapse Prevention and Recovery (\$71,918) to be provided by Clinton, Eaton, Ingham Community Mental Health Authority (CEI-CMH); Moral Recognition Therapy (MRT) Cognitive Change Groups (\$28,215) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$31,903) to be provided by Prevention and Training Services; Opioid Specific Program services (\$30,000) to be provided by Tri-County Community Adjudication Program (TRI-CAP); CHOICES programming (\$50,000) to be provided by Northwest Initiative - Advocacy Resources Re-entry Outreach (ARRO); and, Electronic Monitoring Services for Pretrial defendants (\$9,317) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$221,353 for the time period of October 1, 2025 through September 30, 2026; and

WHEREAS, the FY2026 Application also provides funding for a special part-time Pretrial Services Investigator (\$32,456) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$106,198 for a Plans and Services total of \$360,007 for the time period of October 1, 2025 through September 30, 2026; and

WHEREAS, pursuant to the FY2026 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the FY2026 Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY2026 in the amount of \$360,007 in CCAB Plans and Services and Administration funds for the time period of October 1, 2025 through September 30, 2026.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2025 through September 30, 2026 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$28,215; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$31,903; with TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$50,000; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$9,317.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer

Nays: None

Absent: Polsdofer, Peña

Approved 05/15/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH THE OFFICE OF THE PUBLIC DEFENDER AND INTERACTIVE DATA, LLC FOR THREE YEARS, WITH THE OPTION OF RENEWING AN ADDITIONAL TWO YEARS

RESOLUTION #25 –

WHEREAS, the Ingham County Office of the Public Defender has been using Interactive Data for the past year to conduct investigative searches on behalf of its clients; and

WHEREAS, use of this platform aids in the process of searching social media, current addresses and phone numbers for clients and witnesses, death certificates, computer I.P. addresses and other such items necessary for case support; and

WHEREAS, funds are available through the MIDC 24-25 Compliance Plan, and have been included in the submission of the MIDC 25-26 Compliance Plan; and

WHEREAS, the use of this product is essential in the delivery of high-quality representation of Ingham County's indigent-accused.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the contract between the Office of the Public Defender and Interactive Data, LLC at a cost \$3,120 a year for a period of three years beginning April 1, 2025, with the option of adding an additional two years.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Johnson, Willis, Trubac, Lawrence, Pratt, Schafer

Nays: None

Absent: Polsdofer, Peña

Approved 05/15/25

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Cahill, Maiville, Ruest

Nays: None

Absent: Morgan

Approved 05/21/25