COUNTY SERVICES COMMITTEE
March 19, 2019
Minutes

Members Present: Celentino, Grebner, Koenig (arrived at 6:42 p.m.) Maiville, Naeyaert, Sebolt and Stivers.

Members Absent: None.

Others Present: Carla Clos, Roger Swets, Mike Cheltenham, Alessa Boes, Kristin Sewell, Jasmine Hall, Becky Bennett, Tim Dolehanty, Sue Graham, Rick Terrill, Liz Noel, Beth Kelly, and others.

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the March 5, 2019 Meeting Minutes

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE MARCH 5, 2019 COUNTY SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

Additions to the Agenda

6. Prosecuting Attorney – Resolution to Authorize Creation of a Witness Management Assistant Position and Reorganization Within the Ingham County Prosecutors Office Victim/Witness Unit

7. Board of Commissioners
   a. Resolution Designating April 2, 2019 as “National Service Recognition Day in Ingham County”
   b. Resolution Recognizing April 2, 2019, as “Equal Pay Day” in Ingham County

Substitutes –

2. Drain Commissioner – Resolution Pledging Full Faith and Credit to Aurelius and Delhi Consolidated Drain Drainage District Bonds

Limited Public Comment

None.
MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. GREBNER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. **Facilities**  
   a. Resolution to Authorize an Agreement with Trane US Inc to Replace Roof Top Unit #1 at the Forrest Community Health Center  
   b. Resolution to Authorize an Agreement with Williams & Works for the Engineering Services for both the Human Services Building Parking Lot and the Veterans Memorial Courthouse Visitor Lot  
   c. Notice of Emergency Purchase Order to Repair Elevator at the Jail

4. **Potter Park Zoo** – Resolution to Authorize a Contract with Shane’s Camels

5. **Road Department**  
   a. Notice of Emergency PO Request for Used 2007 International Plow Truck for the Road Department  
   b. Resolution to Approve and Certify the Ingham County 2018 Public Road Mileage Report

7. **Board of Commissioners**  
   a. Resolution Designating April 2, 2019 as “National Service Recognition Day in Ingham County”  
   b. Resolution Recognizing April 2, 2019, as “Equal Pay Day” in Ingham County

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

1. **Historical Commission** – Interviews

Kristin Sewell interviewed for a position on the Historical Commission

Alessa Boes interviewed for a position on the Historical Commission

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. STIVERS, TO RECOMMEND TO THE FULL BOARD OF COMMISSIONERS THE APPOINTMENT OF ALESSA BOES AND KRISTIN SEWELL TO THE HISTORICAL COMMISSION.

THE MOTION CARRIED UNANIMOUSLY. Absent Commissioner Koenig

2. **Drain Commissioner** – Resolution Pledging Full Faith and Credit to Aurelius and Delhi Consolidated Drain Drainage District Bonds

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.
Commissioner Naeyaert stated that there were numerous typos in the resolution. She asked if the errors would be fixed before the resolution became official.

Discussion.

Chairperson Celentino stated the typos in the resolution would be corrected before the Finance Committee meeting.

Commissioner Grebner stated that he was concerned that the use of full faith and credit pledges could open the County up to being swindled. He further stated that his concern was not with the resolution itself, but with the potential dangers of full faith and credit.

Commissioner Grebner stated that the language that was added to the resolution was to say that the Board of Commissioners did not review the drainage district, so they did not know if the district or property owners were sound. He further stated that if the Board of Commissioners did review drainage districts, they would need to spend money for a review, as it was outside of their expertise.

Discussion.

Roger Swets, Dickinson Wright Bond Counsel, stated that he could not say there was no risk in full faith and credit. He further stated that, in general, the Drain Code was established so that there were safeguards in place so that it was unlikely that there would be any problems for the County.

Discussion.

Carla Clos, Deputy Drain Commissioner, stated that to the best of her knowledge the County had never had an instance where the full faith had to be called upon.

Commissioner Grebner stated that he was concerned about bizarre financing stories and that someone would see an opportunity and pick a drainage property to take advantage of the County. He further stated that he was not worried about this specific project.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

3. Facilities
   d. Facilities Department Overview (Discussion, materials to be distributed)

Rick Terrill, Facilities Director, provided an overview of the Facilities Department.

Commissioner Maiville asked if the Circuit Court would stay in the Mason Historic Courthouse, or if it would move to the Justice Complex.
Tim Dolchany, Controller, stated that it had not been revisited, but it did not appear that the Circuit Court would move. He further stated that the Circuit Court Judges had indicated they would prefer to stay in the Mason Historic Courthouse.

Commissioner Maiville stated that file storage had been an ongoing issue. He asked whether file storage would be part of the Justice Complex.

Mr. Terrill stated that at this time file storage would be part of the Justice Complex. He further stated that he had scheduled a kickoff meeting on March 26, 2019 with stakeholders including the Clerks Office, Circuit Court, 55th District Court, the Sheriff’s Office and Controller’s Office.

Mr. Terrill stated that some questions would not be decided until they got through the initial design phase. He further stated that if there was a court there, there would be files associated with that court and they would work that out in the preliminary design of the project.

Commissioner Maiville asked whether the CIP projects were being fed by the asset management plan, which had been presented to the Board of Commissioners in the past.

Mr. Terrill stated that the Facilities Department had done a facilities assessment for County buildings, which included a five year plan. He further stated that they did not finish the Potter Park Zoo and Fairgrounds assessments, but they were continuing to work on it.

Mr. Terrill stated that these projects would go into CIP budgets for 2020 and beyond. He further stated that he would prioritize what the County was doing this year and would do next year based on those assessments.

Discussion.

6. **Prosecuting Attorney** – Resolution to Authorize Creation of a Witness Management Assistant Position and Reorganization Within the Ingham County Prosecutors Office Victim/Witness Unit

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Mike Cheltenham, Chief Assistant Prosecuting Attorney, provided an overview of the proposed resolution.

Commissioner Grebner asked what the administrative relationship would be between the new position and grant funded positions in the Prosecutor’s Office.

Mr. Cheltenham stated that victims could also be witnesses. He further stated that the positions would work together and the only difference was that the advocates must focus solely on the victims.
Commissioner Grebner asked who the supervisors of the positions were and if it was the same person.

Mr. Cheltenham stated that the same person would manage both positions.

Commissioner Grebner stated that it would be interesting to see how the grant requirements were carried out.

Mr. Cheltenham stated that some of the lines were indeed blurred.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

Announcements

Commissioner Stivers stated that the Roadways Subcommittee would be meeting at 5:30 p.m. on April 2, 2019, directly before the County Services Committee meeting. She further stated that it would be the first meeting of the Subcommittee, and would share the outcomes with the Committee.

Discussion.

Chairperson Celentino stated that at first meeting, the Roadways Subcommittee should determine organization and discuss future meetings.

Commissioner Koenig arrived at 6:42 p.m.

Discussion.

Commissioner Maiville stated that issues like Complete Streets and transportation may need to include the whole Board of Commissioners.

Discussion.

Public Comment

Jasmine Hall, Spartan Newsroom journalist, asked the Committee general questions about the Historical Commission and the interview process for the Committee.

Adjournment

The meeting was adjourned at 6:48 p.m.

BARB BYRUM, CLERK OF THE BOARD