FINANCE COMMITTEE
November 6, 2019
Minutes

Members Present: Grebner, Crenshaw, Maiville, Morgan, Polsdofer, Schafer, and Tennis.

Members Absent: None.

Others Present: Alan Fox, Tim Morgan, Melissa Buzzard, Michael Townsend, Liz Noel, and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room D & E of the Human Services Building, 5303 South Cedar Street, Lansing, Michigan.

Approval of October 16, 2019 Minutes

WITHOUT OBJECTION, CHAIRPERSON GREBNER STATED THAT THE MINUTES OF THE OCTOBER 16, 2019 FINANCE COMMITTEE MEETING WERE APPROVED AS PRESENTED.

Additions to the Agenda

17. Circuit Court – Resolution to Reorganize the Circuit Court Clerk’s Office

Substitutes –

9. Parks Department
   a. Resolution to Submit to the Electorate a Special Millage Renewal Question for a Countywide System of Trails and Parks

10. Human Services Committee
    a. Resolution to Submit to the Electorate a Special Millage Renewal Question for a Countywide Transportation System Primarily for the Disabled and Elderly
    b. Resolution to Submit to the Electorate a Special Millage Question Authorizing Funding for Elder Persons Services and Certifying Ballot Language
    c. Resolution to Submit to the Electorate a Special Millage for Continuing Health Services for Low Income, Uninsured Families and Adults Living in Ingham County

11. Health Department
    m. Resolution to Authorize Agreement with St. Vincent Catholic Charities

Chairperson Grebner stated that there were also new substitute resolutions presented to the Committee that were not on the blue sheet, for the following agenda items:
11. **Health Department**
   g. Resolution to Authorize an Agreement with Michigan Department of Health and Human Services for Refugee Health Promotion
   h. Resolution to Authorize Agreement with Michigan Department of Health and Human Services for Refugee Health Screenings
   n. Resolution to Accept the FY20 Grant Agreement with Michigan Department of Health and Human Services – Tobacco Use Reduction for People Living with HIV – 2020

**Limited Public Comment**

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. **Sheriff’s Office**
   a. Resolution to Approve Purchase of Training from PoliceOne.com Academy for Ingham County Sheriff’s Office Staff
   b. Resolution to Continue Records Management Software Support from Central Square Technologies
   c. Resolution to Accept Grant Funds and Donations for the Ingham County Sheriff’s Office Victim Advocate Unit on an Ongoing Basis
   d. Resolution to Purchase Three New Tasers and Associated Equipment for the Sheriff’s Office from Axon Enterprise, Inc.

2. **Treasurer’s Office** – Resolution to Provide Funding for Low Income Tax Preparation


4. **55th District Court**
   a. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP), Continue a Probation Officer Position, and Authorize Subcontracts
   b. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court’s State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and Authorize Subcontracts

5. **Prosecuting Attorney** – Resolution Authorizing Acceptance of a Grant Amendment with the Michigan State Police and the Ingham County Prosecutor’s Office and Authorizing a Sub Contract Between the Ingham County Prosecutor’s Office and Jackson County Prosecutor’s Office and the Blackman Leoni Township Department of Public Safety
6. **9-1-1 Center Dispatch** – Resolution to Authorize Purchase of Computer Aided Dispatch (CAD) Computers

7. **MSU Extension Office** – Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County

8. **Facilities Department**
   a. Resolution to Authorize an Agreement with Myers Plumbing for the Replacement of the Humidification System at the Grady Porter Building and Veterans Memorial Courthouse
   b. Resolution Authorizing an Agreement with Laux Construction LLC for the Renovations at New Hope Community Center, the Health Department’s Administration and Women’s Health

9. **Parks Department**
   b. Resolution to Authorize the Application to the Ingham County Trails and Parks Millage Fund for Three Projects within the Ingham County Parks

11. **Health Department**
   a. Resolution to Authorize Amendment of Resolution #19-351
   b. Resolution to Authorize a 2019-2020 Americorps State Grant
   c. Resolution to Authorize an Administrative Service Agreement with Blue Cross Blue Shield of Michigan at the Ingham County Jail
   d. Resolution to Convert Medical Assistant Position
   e. Resolution to Extend Curis Consulting Agreement
   f. Resolution to Authorize an Agreement with Family and Community Development Services
   i. Resolution to Authorize Amendment #1 to the 2019-2020 Comprehensive Agreement with the Michigan Department of Health and Human Services
   j. Resolution to Extend Agreement with Michigan State University Department of Psychiatry
   k. Resolution to Authorize an Agreement with Feldesman, Tucker, Leifer, and Fidell, LLP
   l. Resolution to Amend Resolution #18-083 with Walmart Pharmacy

12. **Innovation and Technology Department**
   a. Resolution to Approve Renewal of Support from Core Technology
   b. Resolution to Approve Renewal of Training from ITProTV
   c. Resolution to Approve the Renewal of the VmWare Support Agreement from CDWG

13. **Road Department** – Resolution to Authorize the Purchase of Single Tungsten Carbide Inserted Grader Blades, Wing Plow Blades and Wing Plow Shoes

14. **Human Resources Department** – Resolution to Authorize Purchase of Neogov HRIS Software Products and Related Services

15. **Controller/Administrator’s Office**
   a. Resolution to Approve a Deficit Elimination Plan for the Homeland Security Grant Fund
b. Resolution to Approve a Deficit Elimination Plan for the Fair Fund

c. Resolution to Authorize Accounting and Consulting Services Agreement

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

9. Parks Department
   a. Resolution to Submit to the Electorate a Special Millage Renewal Question for a Countywide System of Trails and Parks

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated the Human Services Committee had made one change to the resolution. He further stated that they had had a lot of discussion about which ballot to place each millage on.

Commissioner Tennis stated that the millages were a discussion item on the agenda on the Democratic Caucus meeting on November 12, where they could come to a consensus on when to put the millages on the ballot. He further stated that the Human Services Committee had done some early tinkering of the resolutions ahead of the Democratic Caucus meeting, and this resolution was amended to move this to the August 2020 Primary ballot.

Chairperson Grebner asked what the rationale was for moving the millage to the August 2020 ballot.

Commissioner Tennis stated there was a request from Williamstown Township to not load up the March 2020 ballot with a large number of millage questions, because the township was putting a road millage on the ballot. He further stated the move of this millage was an effort to be mindful of other jurisdictions.

Commissioner Morgan stated that he reasoned that non-controversial resolutions could be moved to other ballots, whereas more tenuous millages should be placed on the March 2020 ballot given the electorate and their likely support of millages.

Commissioner Schafer stated that he thought the 911 Millage was the most important millage to be renewed and he had expressed that opinion many times. He further stated that he did not realize that consideration of Williamstown Township’s road millage was steering the County’s ship.

Commissioner Polsdoffer stated he liked the idea of moving this millage to the August 202 ballot, as it would be an olive branch to Williamstown Township and give them a shot at improving their local roads.
Commissioner Morgan stated that his decision to put this millage on the August 2020 ballot was not in deference to Williamstown Township’s road millage, because the Board of Commissioners could not consider one township when running a whole County. He further stated that he would rather put more at-risk millages on the March 2020 ballot than renewals.

Chairperson Grebner stated that he was so disheartened by the Committee’s discussion because the idea of scheduling a millage that would affect the whole County in consideration of the impact it would have to one township while the township was not giving the County anything in return was not how it should be decided. He further stated that the reason he wanted to put the millage on the March 2020 ballot was to get everything out of the way on a short ballot, and if anything failed, it could be placed on the August or November 2020 ballots.

Chairperson Grebner stated if the County placed its millages on the March 2020 ballot, then the August and November 2020 ballots would be free for other jurisdictions’ millages. He further stated that the August ballot would be complicated and messy, so it seemed to him that the County should put its millages on the March 2020 ballot and then if there was a problem or one was defeated, which he did not anticipate, then they could focus on that.

Discussion.

Commissioner Tennis stated a potential compromise could be to have the millage renewals on the March 2020 ballot, and then put the new or changed millages on the August 2020 ballot.

Chairperson Grebner stated that it made some sense to place millage renewals on the March 2020 ballot and new or changed millages on the August 2020 ballot, but he would prefer to get all of the millages out of the way. He further stated that sometimes there was a legal snag with millage language, so it was better to put the County millages on early in case there were issues.

Discussion.

Commissioner Morgan stated he was of the philosophy that the Finance Committee should handle finances. He further stated that he thought this would best be handled at the Democratic Caucus meeting rather than vote differently from the other committees.

Commissioner Maiville stated he agreed with Chairperson Grebner and Commissioner Morgan. He further stated it did not matter what election date was put in the resolution tonight, as it would likely be discussed at the Democratic Caucus meeting and get pulled on the Board of Commissioners floor anyway.

Commissioner Maiville stated the Board of Commissioners needed to look out for the County as a whole, since they had a number of their own millages to care about.

Discussion.

Commissioner Crenshaw asked what the deadline was to place a ballot question on the March 2020 ballot.
Commissioner Schafer stated the deadline to certify proposal language for the March 2020 ballot was December 17, 2019.

Commissioner Tennis stated he recalled that County Clerk Barb Byrum has asked the Board of Commissioners to pass the certification of ballot language as soon as possible. He further stated that he would like to pass the resolutions out of Committee tonight, and then they could be debated at the Democratic Caucus and, if needed, amended at the Board of Commissioners meeting.

Commissioner Schafer asked why the millage rate was 0.5 mills.

Chairperson Grebner stated that this was a renewal of the original millage which had been 0.5 mills. He further stated that less could always be levied if it was decided the full amount was not needed.

Discussion.

Commissioner Tennis stated that Parks Department staff had preferred to have the millage language on the August 2020 ballot, so more trails and parks projects would be completed in the spring of 2020 and voters would have a chance to see the success of the millage.

Tim Morgan, Parks Director, stated after the Human Services Committee meeting, he had thought about his recommendation to put the millage on the August 2020 ballot, and realized that the proposed Park Ranger position was contingent upon the passage of the Trails and Parks Millage in 2020, and the later it was approved, the later the position could be filled. He further stated that there was also a new round of Trails and Parks Millage applications coming to the Board of Commissioners in December, and funding and the start of projects would be affected by putting the millage on a later election date.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. TENNIS, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the primary election to be held on August 4 March 10, 2020.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposal to be stated on the August 4 March 10, 2020 ballot and to be prepared and distributed in the manner required by law.

Commissioner Morgan stated he did not know if the Committee should deliberate the election dates for each millage ahead of the Democratic Caucus meeting.

THE MOTION TO AMEND THE RESOLUTION CARRIED. Yeas: Grebner, Maiville, Polsdofer, Schafer, Tennis Nays: Crenshaw, Morgan Absent: None

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.
9. Parks Department
   c. Resolution to Authorize a New Park Ranger Position

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Chairperson Grebner provided history on County millages. He stated that it was written into the Trails and Parks Millage to provide the services outlined in the resolution, and he noted that creating millages was a trend in the County to be able to expand services without affecting the General Fund.

THE MOTION CARRIED. Yea: Crenshaw, Grebner, Maiville, Polsdorfer, Schafer, Tennis
Nay: Morgan Absent: None

10. Human Services Committee
    a. Resolution to Submit to the Electorate a Special Millage Renewal Question for a Countywide Transportation System Primarily for the Disabled and Elderly

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated the Human Service Committee had amended the election date of the millage to the November 2020 election, but he would have no objection to moving it to the March 2020 ballot.

Alan Fox, Chief Deputy Treasurer, stated that the Public Transportation System for Elderly and Disabled Millage Renewal date period was from 2021 to 2026, so a November 2020 election would not affect the ability to collect the taxes for it.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.

10. Human Services Committee
    b. Resolution to Submit to the Electorate a Special Millage Question Authorizing Funding for Elder Persons Services and Certifying Ballot Language

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the election to be held on November 3 August 4, 2020:
BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the November 3 August 4, 2020 ballot and to be prepared and distributed in the manner required by law.

Commissioner Tennis stated the millage could not be put on the November 2020 ballot, because the Treasurer’s Office would potentially not have time after the certification of the election results to prepare the tax bill.

Discussion.

THE MOTION TO AMEND THE RESOLUTION CARRIED. Yeas: Crenshaw, Maiville, Morgan, Polsdover, Schafer, Tennis Nays: Grebner Absent: None

Commissioner Schafer stated he had met with Marion Owen, Tri-County Office on Aging (TCOA) Executive Director, and TCOA staff, to discuss the millage. He further stated that there was another possible millage for a senior center and he was concerned about the amount of taxes in the County.

Chairperson Grebner stated if there were two millages that were similar, one at the local level and the other at the County level, some planning would need to be done to make sure the renewals were not placed on the same ballot in the future.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

10. Human Services Committee

c. Resolution to Submit to the Electorate a Special Millage for Continuing Health Services for Low Income, Uninsured Families and Adults Living in Ingham County

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated this millage was still proposed to be on the March 2020 ballot, but the portion about the 250% of federal poverty guidelines had been removed from the ballot language and put in the body of the resolution.

Commissioner Morgan stated that he thought of all of the County millages, this was the heaviest lift. He further stated he preferred to have this millage on the March 2020 ballot to give it the best chance of passing.

Discussion.

Commissioner Tennis stated if the consensus of the Board of Commissioners was to not have the millage on the March 2020 ballot, he would not oppose that.
Chairperson Grebner stated he thought the March 2020 would be the best chance that this millage had to pass.

Commissioner Morgan stated he agreed with Chairperson Grebner.

Discussion.

Chairperson Grebner stated he liked this millage language. He further stated that he thought the 250% poverty level language was asking for grief from the electorate, but it had no legal effect.

Commissioner Schafer stated he would vote against the resolution because this millage was not a renewal and was in fact a significant increase to the current millage rate, and the current millage had issues to the point it was audited.

Discussion.

THE MOTION CARRIED.  
Yeas: Crenshaw, Grebner, Morgan, Polsdorfer, Tennis  
Nays: Maiville, Schafer  
Absent: None

11. Health Department  
g. Resolution to Authorize an Agreement with Michigan Department of Health and Human Services for Refugee Health Promotion  
h. Resolution to Authorize Agreement with Michigan Department of Health and Human Services for Refugee Health Screenings  
n. Resolution to Accept the FY20 Grant Agreement with Michigan Department of Health and Human Services – Tobacco Use Reduction for People Living with HIV – 2020

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE THE SUBSTITUTE RESOLUTIONS AS PRESENTED TO THE COMMITTEE.

Commissioner Tennis stated the substitute resolutions changed the signatories of the contracts.

THE MOTION TO APPROVE THE RESOLUTIONS CARRIED UNANIMOUSLY.

11. Health Department  
m. Resolution to Authorize Agreement with St. Vincent Catholic Charities

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated at the Human Services Committee meeting, there had been concern about St. Vincent Catholic Charities (SVCC) and recent litigation about their discrimination of same-sex couples for adoptions. He further stated that there had also been allegations that SVCC had been implicated in the separation of families at the border, which was incorrect.
Commissioner Tennis stated that in the past, SVCC had issues adhering to the County policy, namely, the Living Wage Policy, but those issues were resolved about five or six years ago and there had been no issues with SVCC since. He further stated that the Human Services Committee was not willing to renew a full-year contract, so they had decided on a six month contract instead.

Commissioner Tennis stated the contract with SVCC was for interpretation services for the refugee population that were seen by the health centers in the County, and because SVCC was the main resettlement agency for the State, the clients were already familiar with the services, including case management, that the organization provided. He further stated that he was personally torn with this contract, as he believed by altering the SVCC contract, the County could place the well-being of refugees that were relying on the services in jeopardy, but he also did not feel comfortable having a vendor that did not share the County’s views on equality.

Commissioner Tennis stated that a six month contract would give staff at the Health Department a chance to reevaluate the services and SVCC was given a chance to comply with the County policy.

Commissioner Crenshaw stated that he was concerned that the effective date of the contract was a month before the date it came before the Committee. He further stated that there had been issues with other departments’ contracts and he was concerned about backdating contracts, as well as disadvantaging refugees.

Commissioner Tennis stated that the effective date of the contract had also come up in the Human Services Committee, and he defended the Health Department because the contract had been deliberated for a long time by the Ingham Community Health Centers (ICHIC) Board, which had held up the process. He further stated that despite SVCC’s misgivings, the ICHC had decided to approve the contract.

Chairperson Grebner stated it was common for the County to approve contracts for things that were actually bought last month. He further stated that he did not think changing the contract to make the organization change another policy would be effective.

Discussion.

THE MOTION CARRIED.       Yeas: Grebner, Maiville, Schafer, Tennis  
Nays: Crenshaw, Morgan, Polsdofer        Absent: None

17. Circuit Court – Resolution to Reorganize the Circuit Court Clerk’s Office

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION.

THE MOTION CARRIED UNANIMOUSLY.
16. **Board Referrals**
   a. Notice of Public Hearing from the City of Lansing Regarding the Proposed Creation of Lansing Gateway Corridor Improvement Authority
   b. Notice of Public Hearing from the City of Lansing Regarding the Proposed Creation of South Martin Luther King Corridor Improvement Authority
   c. Notice of Public Hearing from the City of Lansing Regarding the Approval of an Obsolete Property Rehabilitation Certificate for the Property Located at 1030 S. Holmes St., Lansing
   d. Notice of Public Hearing from the City of Lansing Regarding the Approval of an Obsolete Property Rehabilitation Certificate for the Property Located at 1611 East Kalamazoo St., Lansing
   e. Letter from the East Lansing Downtown Development Authority Regarding an Informational Meeting to Share Projects Completed over the Last Year and Discuss Future Plans in the DDA District
   f. Notice of Public Hearing from the City of Lansing Regarding the Proposed Saginaw Street Corridor Improvement Authority Development and Finance Plan
   g. Notice of Public Hearing from the City of Lansing Regarding the Proposed Michigan Avenue Corridor Improvement Authority Development and Finance Plan
   h. Notice of Public Hearing from the City of Lansing Regarding the Approval of Brownfield Plan #77-500 Block Redevelopment Project for the Property Referred to 501 S. Capitol Avenue and 535 & Vacant S. Capitol Avenue and 520 & Vacant S. Washington Avenue in Lansing
   i. Delhi Charter Township Assessing Officers Report for Industrial Facility Exemption Certificates for 2019

Chairperson Grebner placed the referrals on file.

Commissioner Crenshaw stated he had asked that the Controller’s Office representative to the liaison committee respond to the referrals, to acknowledge they were received and to respond to any posed questions. He asked that that be done for the referrals to the Committee.

**Discussion.**

**Announcements**

None.

**Public Comment**

None.

**Adjournment**

The meeting was adjourned at 6:51 p.m.

Barb Byrum, Clerk of the Board