

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
MARK GREBNER, CHAIR
THOMAS MORGAN
TODD TENNIS
RYAN SEBOLT
MARK POLSDOFER
GABRIELLE LAWRENCE
MYLES JOHNSON
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, NOVEMBER 20, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89160266022>.

Agenda

Call to Order

Approval of the [November 06, 2024 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
 - a. Resolution to Authorize Contracts with [Identified Service Providers](#) as Authorized by the Justice Millage
 - b. Resolution to [Replace a Hoist](#) at the Ingham County Sheriff's Office
2. Homeland Security and Emergency Management
 - a. Resolution to Authorize a [Contract with Ascentra Inc.](#) to Provide Three Advanced Exercise Development and Evaluation Training Courses
 - b. Resolution to Authorize a Contract Renewal Agreement with [Dedrone for the Region 1 Drone Detection System Software](#)
 - c. Resolution to Authorize a Contract with the State of Michigan Accepting the FY 2024 [Homeland Security Grant Program Funds](#) and Make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1
 - d. Resolution to Authorize an Equipment Purchase Agreement with [Unmanned Vehicle Technologies](#) to Purchase a DJI Mavic 3 Thermal Enterprise Drone System
3. Circuit Court – Resolution to Authorize [Upgrade the Audio Processor](#) and Other Courtroom Technology in Courtrooms 7 and 8
4. 55th District Court
 - a. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - [Michigan Mental Health Court Grant Program](#), Continue a Probation Officer Position, and Authorize Subcontracts
 - b. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - [Michigan Drug Court Grant Program](#) and the Office of Highway Safety Planning and Authorize Subcontracts
 - c. Resolution to Authorize an Agreement with [Averhealth for Substance Testing Services](#) for the 55th District Court Mental Health Court and Sobriety Court for Fiscal Year 2025
5. Community Corrections Advisory Board
 - a. Resolution to Amend Resolution #24-226 to Reflect [Final Award Amounts for Subcontractors](#) from the State of Michigan for PA511 Funded Programs
 - b. Resolution to Authorize a New [Contract with JSG Monitoring](#) to Provide an Offender Pay and County Funded Electronic Monitoring Program Subject to a Final Contract Agreement

6. Drain Commissioner's Office – Resolution to Authorize an Agreement for the Construction of Part of the [Okemos Consolidated Drain](#) within the Road Rights-of-Way and Execute an Assignment and Assumption of Drainage Easement
7. Innovation & Technology Department
 - a. Resolution to Approve the Purchase of [BeyondTrust EPM Security Software](#) from CDW-G
 - b. Resolution to Approve a [Hardware Maintenance Agreement](#) from CDW-G
8. Facilities Department – Resolution to Authorize [Carpet Replacement](#) at the Ingham County Family Center
9. Human Resources Department – Resolution to Approve [Reclassification Requests for ICEA County Professional Unit, UAW TOPS, and Michigan Nurses Association Employees](#)
10. Health Services Millage – Resolution to Authorize a [Health Services Millage Contract](#) with the Ingham Health Plan Corporation
11. Health Department
 - a. Resolution to Authorize Amendment #1 to the 2024 – 2025 [Emerging Threats Master Agreement](#) with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement
 - b. Resolution to Authorize an [Agreement with True Screen](#)
 - c. Resolution to Authorize Amending Resolution #24-452 for the [2024 -2025 Master Agreement](#) with Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement
 - d. Resolution to Authorize Renewing an Agreement with [Dr. Muhammad Kang for Podiatry Services](#)
12. Fairgrounds – Resolution to Authorize the Purchase of [Jack O' Lanterns Unleashed](#) for the Ingham County Fairgrounds
13. Opioid Litigation Advisory Panel – Resolution to Adopt an [Opioid Settlement Spending Plan](#)
14. Controller's Office
 - a. Request to Approve [General Fund Positions](#)
 - b. Resolution to Authorize Acceptance of \$1,500,000 of State of Michigan Appropriations for Kirby [Road/Kinneville Road Project](#)
 - c. Resolution to Authorize 2025 Agreements for [Juvenile Justice Community Agencies](#)
 - d. Resolution Approving Various Contracts for the [2025 Budget Year](#)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE

November 6, 2024

Draft Minutes

Members Present: Grebner, Tennis, Sebolt, Polsdofer, Lawrence, and Maiville.

Members Absent: Johnson and Morgan.

Others Present: Dr. Adenika Shoyinka, Michael Townsend, Gregg Todd, Anika Ried and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/89160266022>.

Approval of the October 16, 2024 Minutes

CHAIRPERSON GREBNER STATED, WITHOUT OBJECTION, THE MINUTES OF THE OCTOBER 16, 2024 FINANCE COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioners Johnson and Morgan.

Additions to the Agenda

5. Facilities Department
 - d. Resolution to Authorize a Purchase Order for Dumbwaiter Modernization at the Veterans Memorial Courthouse

10. Controller's Office
 - d. Resolution to Authorize Grant Application for EPA Brownfield Assessment Coalition Grant

Substitutes

3. Purchasing Department – Resolution to Approve the Disposal of County-Owned Surplus

8. Health Department
 - f. Resolution to Authorize a Medical Examiner's Services Agreement with University of Michigan - Sparrow Hospital

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Treasurer's Office
 - a. Resolution to Provide Funding for Low-Income Tax Preparation
 - b. Resolution to Amend Resolution #23-125 to Approve the Addition of the Ingham County Land Bank to the Partnership between Capital Area Community Services and Capital Area Housing Partnership in the One Application Process for Delivering Homeowner Rehabilitation Services
 - c. Resolution Authorizing Transfer of a Surplus from the Ingham County Delinquent Tax Revolving Fund to the Ingham County General Fund
 - d. 3rd Quarter Investment Report

2. Diversity, Equity, and Inclusion Office – Resolution Requiring Free Sanitary Products in County-Owned Public Restrooms
3. Purchasing Department – Resolution to Approve the Disposal of County-Owned Surplus
4. Innovation & Technology Department
 - a. Resolution to Approve the Renewal of the OnBase Annual Support through Hyland
 - b. Resolution to Approve the Invoice for Renewing CourtView Support Services
 - c. Resolution to Approve Renewal of PACC/PAAM Licensing and Support
5. Facilities Department
 - a. Resolution to Approve Amendment No. 2 to the Agreement for Design, Construction, and Lease with the Community Mental Health Authority of Clinton-Eaton-Ingham Counties
 - b. Resolution to Authorize a Purchase Order to Myers Plumbing & Heating to Install a New Sink in the Pretrial Services Area
 - c. Resolution to Authorize a Service Agreement with Trane U.S. Inc., for HVAC Maintenance Services at the Ingham County Justice Complex
6. Human Resources Department
 - a. Resolution to Amend Resolution #24-466 Accepting the Recommendation of the Ingham County Health Care Coalition for the Employer Contribution to Employee Health Savings Accounts for 2025
 - b. Resolution to Approve Reclassification Requests for ICEA County Professional Unit and Managerial and Confidential Employees
7. MSU Extension – Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County Approving the Annual Work Plan for 2025
8. Health Department
 - a. Resolution to Amend Resolution #24-245 with Dr. Kathleen Fouche-Brazzle
 - b. Resolution to Authorize an Agreement with the Michigan Department of Agriculture and Rural Development for Household Hazardous Waste Disposal
 - c. Resolution to Accept Funds for Continuation of COVID-19 Regional Health Equity Council Backbone Organization Grant
 - d. Resolution to Accept Funds from the Office of Refugee Resettlement for the Star Grant Program
 - e. Resolution to Accept Substance Use Disorder Treatment Contract Funds from Mid-State Health Network and Renewing the Piper & Gold Harm Reduction Community Education Services Agreement
9. Circuit Court – Juvenile Division
 - a. Resolution Authorizing the Juvenile Division to Renew Agreement with Bizstream
 - b. Resolution Authorizing the Juvenile Division to Renew Agreement with Global Eagle Business Transformational Specialists
10. Controller’s Office
 - a. Resolution Authorizing Adjustments to the 2024 Ingham County Budget
 - b. Resolution to Make Additional Contributions to the Municipal Employees’ Retirement System
 - c. Request to Approve General Fund Positions
 - d. Resolution to Authorize Grant Application for EPA Brownfield Assessment Coalition Grant

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Johnson and Morgan.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.
Absent: Commissioners Johnson and Morgan.

5. Facilities Department

- d. Resolution to Authorize a Purchase Order for Dumbwaiter Modernization at the Veterans Memorial Courthouse

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Polsdofer stated that they were putting \$75,000 into modernizing the dumbwaiter, and asked if the County could put that money on a shelf. Commissioner Polsdofer further asked how much real use the dumbwaiter actually got.

Gregg Todd, Controller, stated the dumbwaiter was extensively used and it was how Circuit Court and Probate Court moved their documents. Todd further stated that the dumbwaiter had been out of use for few months now and there had been a number of requests from the Courts to get it working again.

Commissioner Maiville stated he had been to the building and always wondered how they moved their documents so quickly, so he was sure it was helpful.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY. Absent Commissioners Johnson and Morgan.

8. Health Department

- f. Resolution to Authorize a Medical Examiner's Services Agreement with University of Michigan – Sparrow Hospital

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Dr. Adenike Shoyinka, Medical Health Officer, stated the only amendment they would have to the resolution was that the resolution did not currently have a cap on it and the University of Michigan Health – Sparrow had agreed to put a hold on the current amount through the duration of the contract. Dr. Shoyinka further stated that the contract had the rates for the annual services increase significantly compared to previous years, which was due to new Federal regulations that required them to hire Medical Examiner Investigators rather than independent contractors.

Dr. Shoyinka stated that many counties had different models but in Ingham County, Sparrow had taken on all of the services. Dr. Shoyinka further stated that other counties had a method where they hired the investigators and everything else was handled by another entity, though those models were more expensive relative to what Ingham County currently did.

Dr. Shoyinka stated that they would ask the Board of Commissioners to continue the contract for the next three years at minimum, at the rate they had provided.

Discussion ensued regarding amendments to the resolution.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SEBOLT, TO AMEND THE RESOLUTION AS FOLLOWS:

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a Medical Examiner Services agreement with University of Michigan - Sparrow (UMH-Sparrow) Hospital effective in an annual amount not to exceed \$1,181,340 ~~for year one per year~~; and

WHEREAS, ICHD and Sparrow entered into a Medical Examiner Services Agreement effective January 1, 2021; and

WHEREAS, on April 1, 2024, Sparrow Hospital joined the Michigan Medicine Clinical Network and was renamed University of Michigan-Sparrow (UMH-Sparrow); and

WHEREAS, due to changes in Federal regulations, UMH-Sparrow will no longer be able to utilize independent contractors as Medical Examiner Investigators (MEIs), but instead, these positions will be filled by UMH-Sparrow; and

WHEREAS, the terms of this agreement shall be extended from January 1, 2025 through December 31, 2027 for an annual amount not to exceed \$1,181,340 ~~for year one per year~~; and

~~WHEREAS, UofM Sparrow will notify the County by January 1 of each year of any upcoming increases; and~~

WHEREAS, this agreement is \$318,179 in excess of the \$863,161 that the County had budgeted for Medical Examiner services in 2025; and

WHEREAS, the Health (221) Fund has sufficient fund balance to cover the cost increase; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with UMH-Sparrow for Medical Examiner Services, effective January 1, 2025 through December 31, 2027 in an annual amount not to exceed \$1,181,340 ~~for year one per year~~

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with UMH-Sparrow for Medical Examiner Services, effective January 1, 2025 through December 31, 2027 in an annual amount not to exceed \$1,181,340 ~~for year one per year~~

~~BE IT FURTHER RESOLVED, that UMH Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.~~

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution, with all costs in excess of what was budgeted for 2025 to come from the fund balance of the Health (221) Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

This was considered a friendly amendment.

Discussion ensued regarding the funding source of Medical Examiner services and other provider options that existed.

Dr. Shoyinka stated they could always put out a Request for Proposal (RFP) at the end of the three year contract to look into other options, but at the moment they were pretty comparable.

Chairperson Grebner provided an overview of how the County used to perform Medical Examiner services.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioners Johnson and Morgan.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:15 p.m.

**NOVEMBER 20, 2024 FINANCE AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller's Office recommends approval of the following resolutions:

- 1a. Sheriff's Office** – *Resolution to Authorize Contracts with Identified Service Providers as Authorized by the Justice Millage*

This resolution authorizes contracts for the following evidence-based treatment programs at the Ingham County Jail:

Seeking Safety provided by Life Launch Institute, LLC

Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257

County vendor #44451

Break Out/MRT provided by Life Launch Institute, LLC

Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257

County vendor #44451

The three-year programs will be funded through the Justice Millage at the rate of \$25,000/year for Seeking Safety and \$45,000/year for Break Out/MRT.

See memo for details.

- 1b. Sheriff's Office** – *Resolution to Replace a Hoist at the Ingham County Sheriff's Office*

This resolution approves the replacement of one of the two hoists at the ICSO garage by Lansing Ice and Fuel for a not to exceed cost of \$13,419.68.

See memo for details.

- 2a. Homeland Security and Emergency Management** – *Resolution to Authorize a Contract with Ascentra Inc. to Provide Three Advanced Exercise Development and Evaluation Training Courses*

This resolution authorizes a contract with Ascentra, Inc., to provide three advanced exercise development and evaluation training courses at the ICSO. The courses are part of Ascentra, Inc.'s Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses.

Funding for the \$23,710 contract is available through the FY2023 Homeland Security Grant Program.

See memo for details.

2b. Homeland Security and Emergency Management – Resolution to Authorize a Contract Renewal Agreement with Dedrone for the Region 1 Drone Detection System Software

This resolution authorizes the contract renewal with Dedrone for Region 1 Drone Detection System hardware for \$94,000 for one year.

Funding is available through the FY2023 Homeland Security Grant Program.

See memo for details.

2c. Homeland Security and Emergency Management – Resolution to Authorize a Contract with the State of Michigan Accepting the FY 2024 Homeland Security Grant Program Funds and Make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1

This resolution authorizes a contract with the State of Michigan to accept the FY2024 Homeland Security Grant Program funds in the amount of \$697,334 for Region 1 and to make Ingham County the fiduciary agent for the funds. The grant period runs from September 1, 2024 to August 31, 2027. Region 1 includes Clinton, Eaton, Gratiot, Hillsdale, Jackson, Lenawee, Livingston, Shiawassee, and Ingham Counties and the City of Lansing.

See memo for details.

2d. Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with Unmanned Vehicle Technologies to Purchase a DJI Mavic 3 Thermal Enterprise Drone System

This resolution approves the purchase of a DJI Mavic 3 Thermal Enterprise drone system from Unmanned Vehicle Technologies for a total cost of \$6,267.

Funding is available in the Office of Homeland Security and Emergency Management's budget.

See memo for details.

3. Circuit Court – Resolution to Authorize Upgrade the Audio Processor and Other Courtroom Technology in Courtrooms 7 and 8

This resolution approves entering into an agreement with Smart Home/Smart Office for the work identified in their scope of work in an amount not to exceed \$20,136.40 to be paid from line items 664-13099-735100.

See memo for details.

4a. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - Michigan Mental Health Court Grant Program, Continue a Probation Officer Position, and Authorize Subcontracts

This resolution authorizes the 55th District Court to accept \$465,073 in grant funds from the SCAO-MMHCGP to continue funding a Probation Officer position and various subcontracts. It also authorizes the Board Chair to sign agreement for additional grant monies if they become available.

See memo for details.

- 4b. 55th District Court** – *Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - Michigan Drug Court Grant Program and the Office of Highway Safety Planning and Authorize Subcontracts*

This resolution authorizes the 55th District Court to accept two grant awards from SCAO, one for the Michigan Drug Court Grant Program, and one for the Office of Highway Safety and Planning, along with authorizing subcontracts utilizing these grant awards. Total grant award amounts are \$143,000 from MDCGP and \$41,000 from OHSP.

See memo for details.

- 4c. 55th District Court** – *Resolution to Authorize an Agreement with Averhealth for Substance Testing Services for the 55th District Court Mental Health Court and Sobriety Court for Fiscal Year 2025*

This resolution authorizes an agreement with Averhealth for substance testing services for the 55th District Court Mental Health Court and Sobriety Court for FY2025. Funding for this testing is available via the grant funding mentioned in 4a and 4b.

See memo for details.

- 5a. Community Corrections Advisory Board** – *Resolution to Amend Resolution #24-226 to Reflect Final Award Amounts for Subcontractors from the State of Michigan for PA511 Funded Programs*

This resolution authorizes amends Resolution #24-226 to reflect final award amounts for subcontractors due to an award change from a requested \$465,094 to an awarded amount of \$343,452.

See memo for details.

- 5b. Community Corrections Advisory Board** – *Resolution to Authorize a New Contract with JSG Monitoring to Provide an Offender Pay and County Funded Electronic Monitoring Program Subject to a Final Contract Agreement*

This resolution authorizes an agreement with JSG Monitoring for offender pay and County funded electronic monitoring. Our current contract with JSG expires December 31, 2024. This contract would be for five years, with three one-year renewals funded with \$500,000 annually from the Justice Millage. The current contract is for \$400,000, but Community Corrections historically has requested additional funds yearly, which have always been approved.

See memo for details.

- 6. Drain Commissioner** – *Resolution to Authorize an Agreement for the Construction of Part of the Okemos Consolidated Drain within the Road Rights-of-Way and Execute an Assignment and Assumption of Drainage Easement*

This resolution authorizes an Agreement to grant a license and permission to the Okemos Consolidated Drain Drainage District for the purposes of operating, maintaining, and improving the Okemos Consolidated Drain

within the Ingham County Road Right-of-Way; and, to execute an Assignment and Assumption of a Drainage Easement held by the Ingham County Road Department.

See memo for details.

7a. Innovation & Technology Department – Resolution to Approve the Purchase of BeyondTrust EPM Security Software from CDW-G

This resolution approves the purchase of BeyondTrust EPM security software from CDW-G. This software will increase end-user computer security and eliminate the need for IT to customize each application that needs increased security rights.

Funding for the \$14,570.53 purchase is available in IT's Network Fund.

See memo for details.

7b. Innovation & Technology Department – Resolution to Approve a Hardware Maintenance Agreement from CDW-G

This resolution approves a 24-month hardware maintenance agreement with CDW-G for our chassis and servers for \$21,000. Funding is available in IT's Network Fund.

See memo for details.

8. Facilities Department – Resolution to Authorize Carpet Replacement at the Ingham County Family Center

This resolution approves carpet replacement at the Ingham County Family Center, which has become worn and requires replacement to ensure a safe and welcoming environment. The Seelye Group, through a cooperative purchasing agreement, has been selected for the project.

Funding for the \$124,000 (\$119,363.31 plus \$4,636.69 contingency) is available in the Public Improvement Fund budget.

See memo for details.

9. Human Resources Department – Resolution to Approve Reclassification Requests for ICEA County Professional Unit, UAW TOPS, and Michigan Nurses Association Employees

This resolution approves reclassification requests for ICEA County Pro, UAW TOPS, and MNA employees.

See memo for details.

10. Health Services Millage – Resolution to Authorize a Health Services Millage Contract with the Ingham Health Plan Corporation

This resolution authorizes a 2025 contract with Ingham Health Plan Corporation (IHPC) to utilize health services millage funds for millage eligible services. The county will also reimburse IHPC for administrative expenses (further details in financial impact section below) including third-party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc. The contract will not exceed \$2,197,843 from the health services millage, and funds are included in the 2025 budget. The administrative rate remains 15% in 2025. The funding should be sufficient to cover all of IHPC’s projected 1,800 members in 2025.

11a. Health Department - Resolution to Authorize Amendment #1 to the 2024 – 2025 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement

This resolution authorizes amendment #1 to adjust grant funding levels and clarify agreement procedures. The amendment will increase the 2024-2025 original grant agreement from \$420,872 to \$530,872, an increase of \$110,000. The revised resolution makes the following specific changes to the budget:

COVID Workforce Development: increase of \$110,000 from \$0.00 to \$110,000

11b. Health Department - Resolution to Authorize an Agreement with True Screen

This resolution agreement with True Screen to provide federal and state background checks for ICHD’s Public Health AmeriCorps and State AmeriCorps programs effective November 30, 2024 through November 29, 2026. The cost of this agreement will be \$54.25 per background check for the base level packages, and if additional statewide packages are needed, this rate will increase by \$19.50 per state added, for 20-40 background checks. The total cost of this agreement will be for an amount not to exceed \$4,999. All costs associated with this agreement will have been included in the AmeriCorps Public Health and AmeriCorps State agreement and funding approved through Resolutions #24-411 and #24-416.

11c. Health Department - Resolution to Authorize Amending Resolution #24-452 for the 2024 -2025 Master Agreement with Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement

This resolution authorizes amending the FY25 Master Agreement with MDHHS to correct the Medicaid Outreach braided subcontract amounts, effective October 1, 2024 through September 30, 2025.

11a. Health Department - Resolution to Authorize Renewing an Agreement with Dr. Muhammad Kang for Podiatry Services

This resolution renews an agreement with Dr. Muhammad Kang to provide podiatry services for a two-year term, effective December 1, 2024 through November 30, 2026. Dr. Muhammad Kang will provide podiatry services in ICHD’s CHC sites for eight (8) hours on a weekly basis for an amount not to exceed \$128,000.

The cost will be covered by using a portion of HRSA funding authorized through Resolution #23-057, and revenues generated from patient care delivery.

13. Opioid Litigation Advisory Panel - Resolution to Adopt an Opioid Settlement Spending Plan

At the direction of the Opioid Litigation Advisory Panel, Ingham County has conducted an initial RFP process for the distribution of opioid litigation settlement funds. 12 bids were received, and the RFP review subcommittee has met, and developed a recommendation. The Opioid Litigation Advisory Panel has decided on a final recommendation, which is detailed below.

To date, Ingham County has received approximately \$4 million in settlement payments. The County is projected to get a total of \$14.7 million over an approximately 18-year time period.

The recommended funding levels are as follows:

	<u>Year 1</u>	<u>Year 2</u>
Eastside Community Action Center	\$227,052	
Wellness, InX	\$70,919	
Women’s Center of Greater Lansing	\$172,364	
Lifeboat	\$80,000	\$80,000
Ingham County Sheriff	\$200,000	\$200,000
Recovery Mobile Clinic	\$37,752	
Sparrow/UM	\$35,000	\$35,000
Ingham County Health Department	\$42,744	\$57,392
Pinnacle	<u>\$454,650</u>	<u>\$439,650</u>
TOTAL	\$1,320,481	\$812,042

14a. Controller’s Office – Request to Approve General Fund Positions

This memo requests filling the following vacant GF positions:

- 55th District Court
 - Position 137007 – Retiring Administrative Services Coordinator – Exempt
 - This position will become available on December 1, 2024 from a retirement. The Court would like to promote from within the Department, which would create a vacancy in Position 137006
 - Position 137006 – Pending Chief Clerk Vacancy due to promotion stated above – Exempt

See memo for details.

14b. Controller's Office – Resolution to Authorize Acceptance of \$1,500,000 of State of Michigan Appropriations for Kirby Road/Kinneville Road Project

This resolution authorizes the acceptance of \$1,500,000 from the State of Michigan 2025 budget to support improvements to the Kirby Road/Kinneville Road Project.

See memo for details.

14c. Controller's Office – Resolution Approving 2025 Juvenile Justice Community Agency Funding

This resolution approves the 2025 Juvenile Justice Community Agency funding requests. There were three new applicants, with only one of the new applicants submitting a request that is JJM eligible. We will work with the other two applicants to bring their requests into compliance for next year's round.

See memo for details.

14d. Controller's Office – Resolution Approving Various Contracts for the 2025 Budget Year

This resolution will approve the attached list of contracts for the 2025 budget year. The list consists only of contracts that are included in the 2025 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

See memo for details.

PRESENTATION/DISCUSSION/OTHER ITEM:

12. Fairgrounds - Resolution to Authorize the Purchase of Jack O' Lanterns Unleashed for the Ingham County Fairgrounds

This resolution authorizes the purchase of Jack O' Lanterns Unleashed from Debbi Katz Productions. The term of the rental expires in 2024. Therefore, it is necessary to purchase the show assets from Debbi Katz Productions to continue producing the show. The cost to purchase the show from Debbi Katz Productions is \$50,000 contingent upon \$65,000 in show enhancements for a total of \$115,000. The funding is available in the hotel/motel fund.

TO: Board of Commissioners Law & Courts and Finance Committees of the Ingham County Board of Commissioners

FROM: Captain Robert Earle, Correctional Administrator
Samuel Krease, Inmate Program Coordinator

DATE: October 15, 2024

SUBJECT: Justice Millage Program Agreements
For the meeting agenda of October 31, 2024 and November 6, 2024

BACKGROUND

Inmates of the Ingham County Correctional Facility have opportunities through provided services and programs to better themselves while in our custody. The approved Justice Millage of August 2018 has allowed us to continue and expand programming opportunities, to include those presented herein. This resolution requests permission for the Ingham County Sheriff's Office (ICSO) to enter into agreements with Life Launch Institute, LLC. The County, including ICSO, has other contracts currently with this vendor to provide these classes currently in addition to the Parenting Classes in the Ingham County Correctional Facility. This vendor has been selected after review of responses to a competitive RFP process.

ALTERNATIVES

These two programming options Seeking Safety and Breakout/MRT, are evidenced based best practices for justice involved people. If this resolution is not accepted we would have to explore other options for our population or discontinue these valuable programs altogether which is ill advised.

FINANCIAL IMPACT

The Controller's Office confirms existence of sufficient funds to continue these programs and cover the cost of requested agreements. Contract with Life Launch Institute will not exceed \$70,000 for both programs per year for this multi-year contract.

STRATEGIC PLANNING IMPACT

The content of this resolution reflects fiscal responsibility and comprehensive evidence-based services for portions of our inmate population. Human wellness and reducing recidivism have impact on long term public safety and improving quality of life for all who live, work, and visit Ingham County.

OTHER CONSIDERATIONS

Life Launch Institute was the only vendor to submit a proposal for Breakout/MRT. Life Launch Institute has provided this program for several years and is well received by individuals in the class. For Seeking Safety class, two vendors submitted proposals, but only Life Launch Institute met the requirements of the RFP per Ingham County Purchasing. Life Launch Institute has also provided this program to the Correctional Facility for years and is well received by class participants.

RECOMMENDATION

Based on the information presented, we respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH IDENTIFIED SERVICE PROVIDERS
AS AUTHORIZED BY THE JUSTICE MILLAGE**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the following providers have been selected after a Purchasing Department Request for Proposal response review:

Seeking Safety provided by Life Launch Institute, LLC
Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257
County vendor #44451

Break Out/MRT provided by Life Launch Institute, LLC
Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257
County vendor #44451

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with agreements between the identified vendors and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$25,000 per year with Life Launch Institute, LLC for Seeking Safety services as for the period of January 1, 2025 through December 31, 2027, with two one-year renewals available upon request.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$45,000 per year with Life Launch Institute, LLC for Breakout Moral Resonation Therapy services as for the period of January 1, 2025 through December 31, 2027, with two one-year renewals available upon request.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage fund balance.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Andrew Daenzer
DATE: October 3, 2024
SUBJECT: Replace Sheriff's Office Hoist

For the meeting agendas of: October 31 & November 6

BACKGROUND

The Sheriff's Office Fleet Manager maintains a fleet of vehicles for patrol, inmate transports, detectives, and Animal Control. The Fleet Manager is a certified mechanic who utilizes two vehicle hoists located in the garage to repair vehicles. One of the hoists needs replacement which includes replacing the concrete that the hoist is anchored in. This replacement hoist will improve the efficiency of vehicle repairs.

ALTERNATIVES

The Sheriff's Office would continue to have only one usable hoist. This would greatly reduce efficiency. If the single hoist needed repair there would be no backup which would require the Fleet Manager to send vehicles out for repair.

FINANCIAL IMPACT

The cost to have a new concrete pad poured and a new hoist installed is \$13,419.68. The purchase would be paid for with Ingham County Sheriff's Office Inmate Stores account number 595-30110-726010 We would like to purchase the hoist from Lansing Ice and Fuel. We received three quotes. Lansing Ice and Fuel is the only company quoted that can do the concrete work needed for the installation. They are a local, Ingham County company and they replaced our other hoist. A memo of performance was completed by the purchasing department.

STRATEGIC PLANNING IMPACT

The replacement of the hoist will ensure our Fleet Manager has the equipment necessary to repair vehicles for the Ingham County Sheriff's Office and Ingham County Animal Control.

OTHER CONSIDERATIONS

The Fleet Manager is responsible for a large fleet of vehicles. The Lansing Ice and Fuel is the most expensive of the three quotes but it is the only quote that includes removing the old concrete and pouring a thicker pad to anchor the new hoist. The other two companies could not do the concrete work needed to anchor the new hoist properly.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the approval of the replacement of a hoist at the Ingham County Sheriff's Office.

TO: Captain Andrew Daenzer, Field Services Division
FROM: Kristen Romo, Director of Purchasing
DATE: October 3, 2024
RE: Memorandum of Performance for Packet #237-24: Ingham County Sheriff's Office Vehicle Hoist Replacement

Quotes were sought from qualified vendors to replace a vehicle hoist and the concrete the hoist is anchored in at the Ingham County Sheriff's Office.

The following grid is a summary of the vendors' costs:

Company Name	Local Preference	Model	Cost	Concrete Work	Cost	Total Cost
Lansing Ice and Fuel	Yes, Lansing MI	Versymmetric CL10V3	\$8,652.58	Yes	\$4,767.10	\$13,419.68
Dows Equipment Service	No, Romulus MI	Rotary Model SPOA10N20MO	\$10,032.00	No	N/A	\$10,032.00
Allied Inc	No, Ann Arbor MI	Rotary Model SPOA10N20MO	\$9,520.00	No	N/A	\$9,520.00

You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at kromo@ingham.org or by phone at 676-7309.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REPLACE A HOIST AT THE INGHAM COUNTY SHERIFF'S OFFICE

WHEREAS, the Ingham County Sheriff's Office has a Fleet Manager responsible for maintaining and repairing vehicles for patrol, inmate transport, detectives, and animal control; and

WHEREAS, the Fleet Manager's garage is equipped with two hoists and one needs replacement; and

WHEREAS, the Sheriff's Office would like to replace one hoist which includes removing the old hoist, concrete replacement, and installation of the new hoist; and

WHEREAS, the hoist, concrete repair, and installation will be purchased from Lansing Ice and Fuel 911 Center Street Lansing, MI 48906.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the replacement of the hoist, including concrete installation from Lansing Ice and Fuel in an amount not to exceed \$13,419.68 using Sheriff's Office Inmate Stores Account number 595-30110-726010.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee

FROM: Lieutenant Bob Boerkoel, Office of Emergency Management

DATE: November 4, 2024

SUBJECT: Resolution to authorize a contract with Ascentra Inc. to provide three advanced Exercise Development and Evaluation training courses.

For the meeting agendas of *November 14, 2024* and *November 20, 2024*

BACKGROUND

This resolution is for the approval to utilize previously accepted Region 1 FY2023 Homeland Security Grant Program (HSGP) Funding to contract with Ascentra Inc. to host a three-course package of Exercise Development & Evaluation training courses at Ingham County in the spring of 2025. The courses are Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation.

These courses seek to develop advanced skills and techniques to design and evaluate realistic training exercises that more effectively test our preparedness, resources, and capabilities while identifying strengths and potential gaps. Highly effective training exercises help communities remain prepared for and mitigate against future disasters and emergencies. The target audience for this training involves emergency managers, planners, and exercise designers. The total cost for all three courses, including allowable meals and related expenses totals \$23,710.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2023 HSGP grant funds. The FY2023 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution #23-555.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County through leveraging federal funds to bring advanced training to Emergency Management professionals in and surrounding Ingham County. These training courses seek to more effectively test existing mitigation, response, and recovery plans and strategies while identifying gaps or other areas for improvement so as to further develop strategies to enable swift response to community disruptions, and enhance national resilience.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of contracting with Ascentra to deliver three advanced exercise development and evaluation training courses hosted by Ingham County Emergency Management.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH ASCENTTRA INC. TO PROVIDE THREE
ADVANCED EXERCISE DEVELOPMENT AND EVALUATION TRAINING COURSES**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2023 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY23 HSGP grant funds via Resolution #23-555; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, Ascenttra Inc. provides exercise development and training courses to develop skills in the area of Emergency Management and Emergency Preparedness; and

WHEREAS, Ingham County Emergency Management seeks to host Ascenttra Inc.'s Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses for Ingham County and surrounding Emergency Management professionals; and

WHEREAS, expenses related to this training include instructor fees and travel expenses, lunches, and refreshments as allowed under the HSGP grant guidelines; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is up to \$23,710.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Ascenttra Inc. for their Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses and associated hosting expenses of up to \$23,710, utilizing funding from the FY2023 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee

FROM: Lieutenant Bob Boerkoel, Office of Emergency Management

DATE: November 4, 2024

SUBJECT: Resolution to authorize a Contract Renewal Agreement with Dedrone for the Region 1 Drone Detection System software.

For the meeting agendas of *November 14, 2024* and *November 20, 2024*

BACKGROUND

This resolution is for the approval to utilize Region 1 FY2022 Homeland Security Grant Program (HSGP) Funding to renew the existing drone detection systems from Dedrone for \$94,000. The current drone detection system antennas are installed within Region 1 at the Ingham County Sheriff’s Office Justice Complex, Michigan State University Spartan Stadium, and Michigan International Speedway, Lenawee County. Drone detection systems aide in increasing facility safety and security through the identification and detection of drones operating in or around the airspace of above these facilities. Drones pose a potential threat to the facilities and their occupants in the form of potential drone borne attacks, inappropriate surveillance and intelligence gathering, contraband deliveries, and errant crashes.

ALTERNATIVES

The FY 2022 HSGP Grant requirements dictate a minimum expenditure of \$232,750 of grant funds in designated National Priority Areas (NPA). The renewal of the existing drone detection system fulfills a portion of the required expenditure through the National Priority Area of *Enhancing the protection of Soft Targets / Crowded Places*. Dedrone is the existing vendor of the current, installed detection system hardware and software.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2022 HSGP grant funds. The FY2022 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution #22-532.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County through leveraging federal funds to detect drones that may pose a threat to the security of its residents, Ingham County Justice Complex and Spartan Stadium.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Ingham County Sheriff’s Office to enter into a contract renewal with Dedrone for the Drone Detection Systems software.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL AGREEMENT WITH DEDRONE FOR THE REGION 1 DRONE DETECTION SYSTEM SOFTWARE

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2022 Homeland Security Grant Program (HSGP) previously accepted by the Ingham County Board of Commissioners via Resolution #22-532; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the FY22 HSGP Grant requires a minimum expenditure of \$232,750 on projects in designated National Priority Areas; and

WHEREAS, the renewal of the DEDrone drone detection system software meets the requirements of the FY22 HSGP National Priority Area of Enhancing the Protection of Soft Targets/Crowded Spaces; and

WHEREAS, DEDrone is the existing vendor of the Region 1 Drone Detection System hardware and software for Ingham County; and

WHEREAS, drone detection systems aide in achieving safe and secure facilities and open spaces by mitigating drone borne attacks, inappropriate surveillance and intelligence gathering, potential contraband deliveries, and errant crashes; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$94,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the existing drone detection system software in the amount of \$94,000 from DEDrone utilizing funding from the FY2022 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Finance Committee
FROM: Bob Boerkoel, Sergeant, Office of Emergency Management
DATE: October 11, 2024
SUBJECT: Resolution to authorize a contract with the State of Michigan accepting the FY 2024 Homeland Security Grant Program funds and make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1

For the meeting agenda of *November 6, 2024*

BACKGROUND

This resolution is to authorize a contract with the State of Michigan to make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and accept the FY 2024 Homeland Security Grant Program (HSGP) Funds, consisting of \$697,334.

ALTERNATIVES

N/A

FINANCIAL IMPACT

This award allocates a portion of the total award specifically to Ingham County and its agencies for Emergency Management related equipment and training within guidelines of the State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LEPTA). Additional funds from this grant are used to reimburse Ingham County for salary of the Regional Emergency Planner and our Fiduciary agent charged with administering the grant.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County through leveraging federal funds targeting community preparedness and resiliency projects and services. These projects are oriented to achieve effective mitigation, response, and recovery from disasters and terrorist incidents, enable swift response to community disruptions, and enhance national resilience.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support entering into a contract with the State of Michigan, accepting the FY 2024 Homeland Security Grant Program Funds, and making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN ACCEPTING THE FY 2024 HOMELAND SECURITY GRANT PROGRAM FUNDS AND MAKE INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2024 Homeland Security Grant Program (HSGP) for Region 1; and

WHEREAS, Region 1 partners include County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing; and

WHEREAS, the HSGP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total grant award for the FY 2024 HSGP for Region 1 is \$697,334; and

WHEREAS, a portion of the grant funds are specifically allocated to Ingham County for the State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LETPA); and

WHEREAS, an additional portion of the grant funds may be used to reimburse salary for the Ingham County Emergency Planner and fiduciary agent during the administration and execution of HSGP grant activities; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2024 Department of Homeland Security, Homeland Security Grant Program, for the time period of September 1, 2024 to August 31, 2027 and the acceptance of \$697,334.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2024 HSGP funding: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts Committee, Finance Committee

FROM: Lieutenant Bob Boerkoel, Office of Emergency Management

DATE: November 5, 2024

SUBJECT: Resolution to authorize an Equipment Purchase Agreement with Unmanned Vehicle Technologies to purchase a DJI Mavic 3 Thermal Enterprise Drone System.

For the meeting agendas of *November 14, 2024, November 20, 2024*

BACKGROUND

This resolution is for the approval to utilize the Ingham County Emergency Management budget funds to purchase an Unmanned Aerial System (drone package) as a means to update drone fleet technology. Specifically, budgeted funding will be used to purchase a DJI Mavic 3 Thermal Enterprise drone package at a cost of \$6,267.

This particular drone package was selected for the specific features and capabilities it offers for a wide variety of Emergency Management planning, services and responses such as pre-disaster mitigation evaluations, damage/flood assessment, and hazardous materials responses. Additionally, features of this particular drone serve to advance other Ingham County emergency responses such as missing persons, crash investigations, tactical responses, fire responses, etc.

ALTERNATIVES

Four pricing quotes were obtained. Unmanned Vehicle Technologies was selected for their additional included ProLine Support Premium customer support and in-state representative.

FINANCIAL IMPACT

The drone will be purchased with monies already budgeted and designated for Emergency Management. Furthermore, the purchase of this equipment leverages technology to save manpower efforts and provides an effective means to mitigate liabilities for potential hazards faced by emergency responders in a variety of emergent situations; drones enable an effective response and scene assessment without requiring responders to enter into potentially dangerous scenes.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County by leveraging technology as a means to offer enhanced public safety services such as search and rescue efforts, pre-disaster assessments to more accurately develop plans to mitigate potential future liabilities, enable quick and efficient scene or damage assessment during times of disaster, and assist in a variety of other county wide responses.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the purchase of a DJI Mavic 3 Thermal Enterprise Drone System.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH UNMANNED VEHICLE TECHNOLOGIES TO PURCHASE A DJI MAVIC 3 THERMAL ENTERPRISE DRONE SYSTEM

WHEREAS, the Ingham County Office of Homeland Security and Emergency Management conducts a variety of hazard mitigation planning, damage assessment, and disaster recovery surveys to keep the residents and visitors of Ingham County safe; and

WHEREAS, Ingham County budgets for Emergency Management activities to effectively plan for, mitigate, respond to, and recover from a variety of disasters in Ingham County; and

WHEREAS, the purchase of a DJI Mavic 3 Thermal Enterprise drone system will allow for improved, effective search and rescue, pre-disaster evaluation and planning, disaster response, damage assessment, and recovery surveys while optimizing staffing resources and reducing the potential dangers or exposures to emergency responders; and

WHEREAS, the Ingham County Sheriff's Office, Office of Emergency Management already maintains a team of trained, licensed Unmanned Aerial Vehicle (drone) pilots; and

WHEREAS, Unmanned Vehicle Technologies provides competitive pricing for the DJI Mavic 3 Thermal Enterprise drone package out of four potential vendors; and

WHEREAS, the total expenditure for this proposal is \$6,267.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a DJI Mavic 3 Thermal Enterprise drone package from Unmanned Vehicle Technologies for \$6,267, utilizing funding from the Emergency Management budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees

FROM: Krissy Brokenshire, Circuit Court's Project Manager

DATE: November 7, 2024

SUBJECT: Courtrooms 7 & 8 Audio Processor and Other Courtroom Technology Upgrades
For the meeting agendas of Law and Courts Committee November 14, 2024 and Finance Committee November 20, 2024

BACKGROUND

Each courtroom at the Veterans Memorial Courthouse is equipped with a series of interconnected hardware and software systems allowing the Courts to accommodate ADA requests, keep a record of proceedings and increase access to court proceedings. Smart Home/Smart Office has been the vendor for installing and servicing courtroom technology for the past several years. This vendor is part of the MiDEAL Extended Purchasing Program under contract #190000001422 expiring on August 31, 2027.

Aging and failing technology has resulted in occasional system failures which are becoming more frequent. In addition, this is the last courtroom which does not have the capability to record proceedings to make an accurate record and has required a court reporter to be present. Upgrading the technology will be required to support the new staff, including a court recorder, after the new year.

The attached resolution requests authorization to install and configure new audio processors and additional technology for Courtrooms 7 and 8. By upgrading these systems, the courtroom technology will perform faster with more stability. It will allow an accurate record of proceedings as well as increase the performance of other technology in the courtroom.

In addition to upgrading the audio processors in Courtroom 7, Smart Homes/Smart Office will be adding additional microphones for the jury box to facilitate clearing recordings. They will replace the outdated hearing assist system, update aging connections and reset audio levels to provide full and consistent coverage.

Courtroom 8 has a single approach microphone at the jury box which is no longer working. This creates a dead zone with no amplification and causes issues with the recording.

ALTERNATIVES

Technology in Courtroom 7 is currently unable to support formal hearings after the new year due to having a court recorder rather than a court reporter. The court could continue to use the aging technology but would be limited to matters held off-the-record.

FINANCIAL IMPACT

The Circuit Court has an approved Capital Improvement Project to upgrade courtroom technology. Funds are available in 664-13099-735100 for courtroom technology updates.

STRATEGIC PLANNING IMPACT

Provide fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Authorize the upgrade of audio processors and other technology in Courtrooms 7 and 8.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE UPGRADE THE AUDIO PROCESSOR AND OTHER COURTROOM TECHNOLOGY IN COURTROOMS 7 AND 8

WHEREAS, the Circuit Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDEAL Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 31, 2027; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to upgrade the audio processor in Courtroom 7 to improve the functionality of recording technology; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will add two new microphones, provide a new assistive listening system and transmitters, tune microphones to support For the Record (FTR) recording software, among other items; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will reposition or replace failing microphones in Courtrooms 7 and 8; and

WHEREAS, the technology is vital to efficient court processing and preserving a clear record of proceedings; and

WHEREAS, Capital Improvement Project funds are available to support the project: 664-13099-735100 (courtroom technology updates).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Smart Home/Smart Office for the work identified in their scope of work in an amount not to exceed \$20,136.40 to be paid from line items 664-13099-735100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Ingham County Law & Courts and Finance Committees
FROM: Jesse Besonen, Specialty Court Coordinator
DATE: October 10, 2024
SUBJECT: Mental Health Court Resolution for Fiscal Year 2025

Attached please find a Resolution requesting authorization to accept \$465,073 in grant funding from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO). If additional funding becomes available, this resolution also authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney to accept the additional funding.

The Court has received Michigan Mental Health Court Grant Program funding since FY2014. The premise of the program is a collaborative relationship between the 55th District Court and the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI). The relationship is designed to link people with mental health issues who have found themselves in the criminal justice system to the appropriate type of treatment. The goal of the relationship is address the needs of individuals with mental illness, thereby reducing recidivism and enhancing public safety.

The resolution supports one full-time probation officer assigned the program.

The resolution also authorizes up to \$134,995 Ingham County In-Kind funding and acknowledges a \$35,236 cash contribution from CMHA-CEI. The total Mental Health Court budget is not to exceed \$635,304 unless additional funding is made available by the State Court Administrative Office.

The resolution acknowledges the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$4,500 to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

The resolution authorizes subcontracts as follows:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Averhealth or another qualified vendor – not to exceed \$45,531
3. Mental health services with CMHA-CEI—not to exceed \$356,861

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 adults suffering from serious mental health issues in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for defendants suffering from serious mental health issues; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court has received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$465,073 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of Mental Health Court requires the employment of one FTE probation officer position to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified, which would not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office - Michigan Mental Health Grant Program (SCAO-MMHCGP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 55 District Court to accept a SCAO-MMHCGP grant in the amount of \$465,073, commencing October 1, 2024 and ending September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional funding is awarded within the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the Mental Health Court budget not to exceed \$635,304 unless additional funding is made available, to include SCAO/MMHCGP grant funds in the amount of \$465,073, Ingham County in-kind matching funds not to exceed \$134,995, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties local in-kind Contributions not to exceed \$35,236.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate \$4,500 of the Ingham County in-kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional Grade 9 contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that Mental Health Court direct subcontracts for the following services in the following amounts are authorized:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Averhealth or another qualified vendor – not to exceed a total of \$45,531
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed \$356,861
((\$289,282 grant funding, \$32,343 Ingham County in-kind funding, and \$35,236 Community Mental Health Authority of Clinton, Eaton, and Ingham Counties).

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 and 2025 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Ingham County Law & Courts and Finance Committees
FROM: Jesse Besonen, Specialty Court Coordinator
DATE: October 10, 2024
SUBJECT: Sobriety Court Resolution for Fiscal Year 2025

Attached please find a resolution requesting authorization to accept \$143,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO) and \$41,000 in grant funding from the Office of Highway Safety Planning, also administered by the SCAO. If additional funding becomes available, this resolution also authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney to accept the additional funding.

We have received grant funding administered by SCAO for Sobriety Court since FY2004. Our program targets OWI 2nd and OWI 3rd offenders found dependent on alcohol or other drugs. Research suggests these cases should be expedited. Prior to the implementation of Sobriety Court, the Court had no means for expediting repeat drunk/drugged driving cases. With Sobriety Court, potential Sobriety Court participants are identified at arraignment and placed on Sobriety Court bond conditions, which include substance testing and reporting. Compliance with these conditions is monitored throughout the pre-adjudication process. The Court has found that the combination of pretrial supervision and participation in Sobriety Court motivates participants to remain sober while being supervised and after graduation, thus reducing recidivism and enhancing public safety.

The grant funding and Ingham County In-Kind funding supports one full-time probation officer and one half-time probation officer assigned to the program.

The resolution also authorizes \$280,351 Ingham County In-Kind funding and the acceptance of possible donations from the Mid-Michigan Treatment Court Foundation. The total Sobriety Court budget is not to exceed \$464,351 unless additional funding is made available.

The resolution acknowledges that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$9,600 to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

The resolution authorizes subcontracts as follows:

1. Substance Use Testing with Averhealth or another qualified vendor – not to exceed \$113,128; and
2. Evaluation and Treatment services with Cognitive Consultants – not to exceed \$22,416.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM AND THE OFFICE OF HIGHWAY SAFETY PLANNING AND AUTHORIZE SUBCONTRACTS

WHEREAS, since 2004, the 55th District Court Sobriety Court Program ("Sobriety Court") provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of Sobriety Court requires the employment of 1.5 FTE probation officer positions; and

WHEREAS, the increased caseloads threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which does not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and the State Court Administrative Office – Office of Highway Safety Program (SCAO-OHSP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 55th District Court to accept a SCAO-MDCGP grant in the amount of \$143,000 and a SCAO-OHSP grant in the amount of \$41,000 for Sobriety Court, commencing October 1, 2024 and ending September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional funding is awarded within the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Mid-Michigan Treatment Courts Foundation as well as other organizations, groups, and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program and authorizes the program to accept any future possible donation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves a Sobriety Court budget not to exceed \$464,351 unless additional funding is made available, to include SCAO/MDCGP grant funds in the amount of \$143,000, SCAO/OHSP grant funds in the amount of \$41,000, and Ingham County in-kind matching funds of \$280,351.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate \$9,600 of the Ingham County in-kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

BE IT FURTHER RESOLVED, that Sobriety Court program direct subcontracts for the following services in the following amounts are authorized:

1. Substance Use Testing with Averhealth or another vendor - not to exceed \$113,128; and

2. Evaluation and Treatment services with Cognitive Consultants – not to exceed \$22,416

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 and 2025 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Ingham County Law & Courts and Finance Committees
FROM: Jesse Besonen, Specialty Court Coordinator
DATE: October 10, 2024
SUBJECT: 55th District Court 2025 Substance Testing Resolution

Attached please find a resolution requesting authorization to select Averhealth as the successful vendor for Request for Proposal (RFP) #204-24.

The 55th District Court received \$41,000 in grant funding for Sobriety Court from the Office of Highway Safety Planning (OHSP), administered by the State Court Administrative Office to enter into a subcontract for substance testing.

The OHSP requires a competitive bidding process for expending the \$41,000 in funding for services subcontracted to a vendor. Ingham County Purchasing Department issued RFP #204-24. Averhealth has been selected as the vendor.

This resolution, if authorized, would allow us to enter into the subcontracts for substance testing for both Sobriety Court and Mental Health Court consistent with the previously authorized resolutions.

Thank you for your consideration.

TO: Jesse Besonen, Specialty Court Coordinator, 55th District Court

FROM: Kristen Romo, Director of Purchasing

DATE: September 26, 2024

RE: Memorandum of Performance for RFP No. 204-24 Substance Use Testing

Per your request, the Purchasing Department sought proposals from interested, qualified and experienced vendors to provide substance use testing services for the 55th District Court Mental Health Court (MHC) and Sobriety Court (SC) through September 30, 2025, with possible renewal based on grant funding.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	26	10
Vendors responding	3	2

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at kromo@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS’ COSTS

Vendor Name	Local Preference	Proposed Cost
WAI-IAM Inc.	Yes, Lansing MI	See Packet
Cognitive Consultants	Yes, Holt MI	See Packet
Averhealth	No, Glen Allen VA	See Packet

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH AVERHEALTH FOR
SUBSTANCE TESTING SERVICES FOR THE 55TH DISTRICT COURT MENTAL HEALTH COURT
AND SOBRIETY COURT FOR FISCAL YEAR 2025**

WHEREAS, the 55th District Court Mental Health Court received a grant award from the State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP) in the amount of \$465,073 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, the 55th District Court Sobriety Court received grant awards from the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) in the amount of \$143,00 and from the State Court Administrative Office – Office of Highway Safety Program (SCAO-OHSP) in the amount of \$41,000 to continue a Sobriety Court at the 55th District Court; and

WHEREAS, the Office of Highway Safety Planning requires a competitive bidding process for expending the \$41,000 funding for services subcontracted to a vendor; and

WHEREAS, the Ingham County Purchasing Department coordinated with the 55th District Court to issue RFP #204-24; and

WHEREAS, Averhealth submitted a proposal for RFP #204-24; and

WHEREAS, the 55th District Court has selected Averhealth for substance testing services for the Mental Health Court and Sobriety Court for fiscal year 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Averhealth for substance testing services as detailed in RFP #204-24.

BE IT FURTHER RESOLVED, that the Mental Health Court and Sobriety Court program direct subcontracts for the following services for fiscal year 2025 in the following amounts are authorized:

- Mental Health Court - Substance Use Testing with Averhealth not to exceed \$45,531
- Sobriety Court - Substance Use Testing with Averhealth not to exceed \$113,128.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Ryan Watts, CCAB Manager
DATE: November 4, 2024
SUBJECT: Resolution Amending Resolution #24-226
For the meeting agendas of and, 2024

BACKGROUND

Community Corrections submits an annual grant application for all PA511 MDOC-OCC State funded community-based programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation and partial administrative costs. The funding request for FY2024-2025 includes CHOICES programming, Relapse Prevention and Recovery treatment groups for men and women, a full-time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services. The requested amount from the State of Michigan differs from the awarded amount, necessitating the amendment of Resolution #24-226 to reflect the finalized awarded amounts.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2024-2025 Application request will provide funding in the amount of \$343,452, covering partial administration costs and all PA511 funded treatment and service programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation.

STRATEGIC PLANNING IMPACT

This resolution supports Board of Commissioners long term objectives of supporting public safety and providing appropriate evidence-based sanctions for adult offenders, by providing access to evidence-based community- based program alternatives to incarceration and reducing residivism by effectively addressing barriers to offender success.

OTHER CONSIDERATIONS

The FY 2024-2025 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution amend #24-226 so contracts can be drafted for service providers under PA511.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-226 TO REFLECT FINAL AWARD AMOUNTS
FOR SUBCONTRACTORS FROM THE STATE OF MICHIGAN FOR PA511 FUNDED
PROGRAMS**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board (CCAB) approved the Funding Application and Plan for FY 2024-2025; and

WHEREAS, the Ingham County Board of Commissioners previously approved said Funding Application and Plan in Resolution #24-226; and

WHEREAS, the final amount awarded for each subcontracted program under the 2025 State PA511 funds differ from the amounts listed in Resolution #24-226.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners Amends Resolution #24-226 to reflect the final award amounts under PA511 funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2024 through September 30, 2025 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$28,215; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$31,903; with TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; and with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the CCAB Plans and Services funding of a special part-time Pretrial Services Investigator position at the ICEA Pro 06 salary grade not to exceed \$38,381.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes CCAB Plan and Services funding in an amount not to exceed \$103,035 for CCAB Administration.

BE IT FURTHER RESOLVED, that all other terms of Resolution #24-226 remain in effect.

TO: Board of Commissioners Law and Courts and Finance Committees

FROM: Ryan S. Watts, Community Corrections Director

DATE: October 23rd, 2024

SUBJECT: Resolution to Authorize entering into a contract with Judicial Services Group for a period of Five (5) initial years and Three (3) additional automatic extensions from December 31, 2024 through December 31, 2032

BACKGROUND

Resolution #19-393, approved September 24, 2019, authorized a contract with JSG to provide Offender Pay and County Funded Electronic Monitoring Services through December 31st 2024. This contract is set to expire at the end of the County’s Fiscal Year. An RFP was put forth which received three responses from potential vendors. The Electronic Monitoring Oversight Committee (EMOC) met and reviewed all proposals, contacted references, and held interviews with the top two candidates. The EMOC recommends moving forward with JSG for the new contract award.

ALTERNATIVES

When the current contract expires the County would be without a contracted service provider for Electronic monitoring, which would have a significant negative impact on jail population, offender supervision, and public safety.

FINANCIAL IMPACT

As that the expiring contract allocated \$400,000 annually for Electronic Monitoring from the Justice millage and additional funds were required each year at a minimum of \$125,000 it would be prudent to increase the annual allocation to \$500,000 to more effectively plan and budget long-term. This would bring the total cost of the contract to \$4,000,000 over eight years.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County.

OTHER CONSIDERATIONS

EM continues to be an essential evidence-based resource post-COVID-19 and has proven to be an effective and cost-efficient option for monitoring appropriate offenders in the community. The cost of EM services is \$5.50 to \$9 per day compared to \$97.19 per day for a jail bed. The overall Ingham County JSG EM compliance rate for January through June is 98.8% exceeding the National Compliance Rate of 93-94%. Additionally, Ingham County has the highest electronic monitoring compliance rate across all 83 Counties in the State.

Adequate indigent EM resources will continue to be needed as an alternative to jail for those unable to pay for services. It is expected that the increased need for EM resources, to provide services for users will continue through the duration of the proposed contract.

RECOMMENDATION

Based on the information presented, the Electronic Monitoring Oversight Committee respectfully recommends approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A NEW CONTRACT WITH JSG MONITORING TO PROVIDE
AN OFFENDER PAY AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM
SUBJECT TO A FINAL CONTRACT AGREEMENT**

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC) is charged with the oversight of electronic monitoring services with the voting membership consisting of representatives appointed by the Department Head or Elected Official from the Sheriff's Office; Community Corrections; 55th District Court; Circuit Court; Circuit Court Pretrial Services; Prosecutor's Office; and the Friend of the Court; and

WHEREAS, after receiving three proposals in response to the Request for Proposal (RFP), guided by the County Purchasing Department, the EMOC evaluated and ranked the three proposals that met all RFP requirements, with JSG Monitoring receiving the highest ranking; and

WHEREAS, the performance period of the current contract with JSG Monitoring is set to expire at the end of 2024 after three years of automatic renewal and five years in total; and

WHEREAS, pursuant to RFP evaluation results, the EMOC recommends entering into a new contract with JSG Monitoring subject to a final contract agreement with an initial five (5) year performance period effective December 31, 2024 through December 31, 2029 followed by three (3) one (1) year automatic renewal periods not to extend beyond December 31, 2032; and

WHEREAS, JSG Monitoring is willing to provide services pursuant to the attached Scope of Services and Fee Schedules for an offender pay program and County reimbursement for services provided to eligible indigent offenders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize entering into a new contract in the amount of \$500,000 annually with JSG Monitoring subject to a final contract agreement with a five (5) year performance period effective December 31, 2024 through December 31, 2029 followed by three (3) one (1) year automatic renewal periods not to extend beyond December 31, 2032 for services as set forth in the attached Scope of Services and Fee Schedules.

BE IT FURTHER RESOLVED, that the funds for the proposed contract shall be sourced from the Justice Millage in the amount of \$500,000 annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

JSG MONITORING SCOPE OF SERVICES

The agreement awarded through this RFP will not be exclusive. County agencies will be encouraged to utilize services through the agreement; daily rates and the quality of services provided will also encourage utilization of services under the agreement.

The awarded proposer (Contractor) shall:

Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, FOC, and Ingham County Sheriff's Office) from within Ingham County.

Staff must be available as required during and outside of the regular office hours of 8:30 am to 5 pm Monday through Friday.

Use a community-based program approach that will include client orientation and enrollment, installation, removal and maintenance of monitoring equipment, input of monitoring specifications, equipment activation within 24 hours after referral/same day when possible, fee assessment and collection (including County enrollment fee), staff availability for weekend and emergency program enrollment and equipment installation, staff availability for Court testimony upon request, problem resolution, and equipment updates.

Understand and comply with all County policies related to electronic monitoring.

Pursuant to County Indigent Funding policies, make determinations of eligibility for County Indigent Funding eligibility by collecting documents and information required and maintain all documentation in standardized client files.

Ingham County Jail personnel will review the daily jail population list to identify potentially eligible inmates for early release. Based on the list of eligible inmates provided, the Contractor will be required to go to each Post within the County Jail multiple days each week in order to screen potential participants for the program. The Contractor will be required to submit to a criminal history check and fingerprinting and take Michigan State Policy Security Awareness Training so they can perform duties as described in this RFP.

Verification of activities for each participant while away from their residence, violation reports to department staff, daily review of participant activity and compliance with program rules and curfew schedules.

Effectively collect, monitor, track, and document individual program participation data, financial information, and be capable of providing aggregate data and successful completion rates for all services. Information must be provided to the County in the format and frequency requested by the County.

Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.

Assess and collect an enrollment fee for each participant, on behalf of the County. The enrollment fee is currently \$45 and applies to self-pay participants. The enrollment fee does not apply to Friend of the Court, indigent, and grant reimbursed clients. Enrollment funds must be provided to the County by the 15th of the month following the month in which they were collected.

Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender), Breath and Transdermal Alcohol monitoring. *NOTE: The County is always interested in receiving information about new and/or alternative technology, along with information regarding advantages and disadvantages.*

Provide secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.

Provide non-compliance alerts and notifications to referral source personnel as required and specified by the referring agency.

In order to avoid self-paying clients getting way behind on paying for services, notify the Court through the assigned Probation Agent/Officer as soon as an outstanding balance of \$300 has been reached so that a show cause hearing can be scheduled.

JSG MONITORING FEE SCHEDULES

OFFENDER PAY FEE SCHEDULE

Equipment	JSG Daily Rates
Active GPS	9.00
Scram	10.00
Scram with Base	12.00
Soberlink	6..50

Enrollment Fee: \$45 County enrollment fee; plus \$30, \$100 after hours/Upfront costs to include \$75 enrollment fees plus 1-2 weeks equipment daily rate

COUNTY PAY FEE SCHEDULE FOR ELIGIBLE INDIGENT OFFENDERS

Equipment	JSG Daily Rates
Active GPS	8.00
Scram	9.00
Scram with Base	10.00
Soberlink	5.50

\$30 enrollment fee *only if required to go to location other than JSG local office or Ingham County Jail for hook-up (e.g., client's home)*

INDIGENT OFFENDER FUND (IOF) - .25 of every offender, per active day will be put into a pool at the end of each month by JSG to be used towards indigent clients identified by the Court.

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Patrick E. Lindemann, Ingham County Drain Commissioner

DATE: November 5, 2024

SUBJECT: Resolution to Authorize Agreement for Construction of Part of the Okemos Consolidated Drain within the Ingham County Road Right-of-Way and Execute an Assignment and Assumption of Drainage Easement

BACKGROUND

For the reasons set forth below, I am requesting that the Ingham County Board of Commissioners (“Board”), on behalf of the Ingham County Road Department (“ICRD”), approve entering into an agreement to grant a license and permission to the Okemos Consolidated Drain Drainage District (“Drainage District”) for the purposes of maintaining and improving the Okemos Consolidated Drain (“Drain”) in public road rights-of-way held by the ICRD (“321 Agreement”). In addition, I am requesting that the Board approve the assignment and assumption of an existing drainage easement (“Drainage Easement”) that was granted to the Board of County Road Commissioners of Ingham County in 1969. ICRD Managing Director Kelly Jones is in agreement with the attached resolution regarding the 321 Agreement and the Assignment and Assumption of the Drainage Easement subject to approval by the County Attorney.

For the Board’s information, I received a petition, dated June 1, 2021, requesting consolidation, maintenance, and improvement of the Okemos Consolidated Drain (see attached map of the Drain and Drainage District). On July 29, 2021, the petition was found necessary by a statutory Board of Determination. The project involves work to be performed in the public road rights-of-way under the control and jurisdiction of the ICRD, for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code, MCL 280.321. The project also involves conveyance of road stormwater to the outlet within the Drain. The existing 1969 Drainage Easement provides for stormwater drainage over and across the Meridian Mall property to the downstream Drain. A drawing depicting the general location of the Drainage Easement is attached hereto. The Assignment and Assumption of Drainage Easement allows for a more uniform stormwater management in the area. Executing these documents allows the Drainage District to assume responsibility for the pipes in the road right-of-way and the rights granted under the 1969 Drainage Easement.

A map is attached depicting the location of the drainage infrastructure subject to the 321 Agreement and the general alignment of the Drainage Easement subject to the Assignment and Assumption. These documents require final review and approval as to form by the County Attorney. The request for County of Ingham approval will be presented to the County Services Committee on November 19, 2024 and the Finance Committee on November 20, 2024.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Okemos Consolidated Drain Drainage District will be responsible for all work and costs associated with the construction of the Okemos Consolidated Drain. Once the project is complete, the Okemos Consolidated Drain

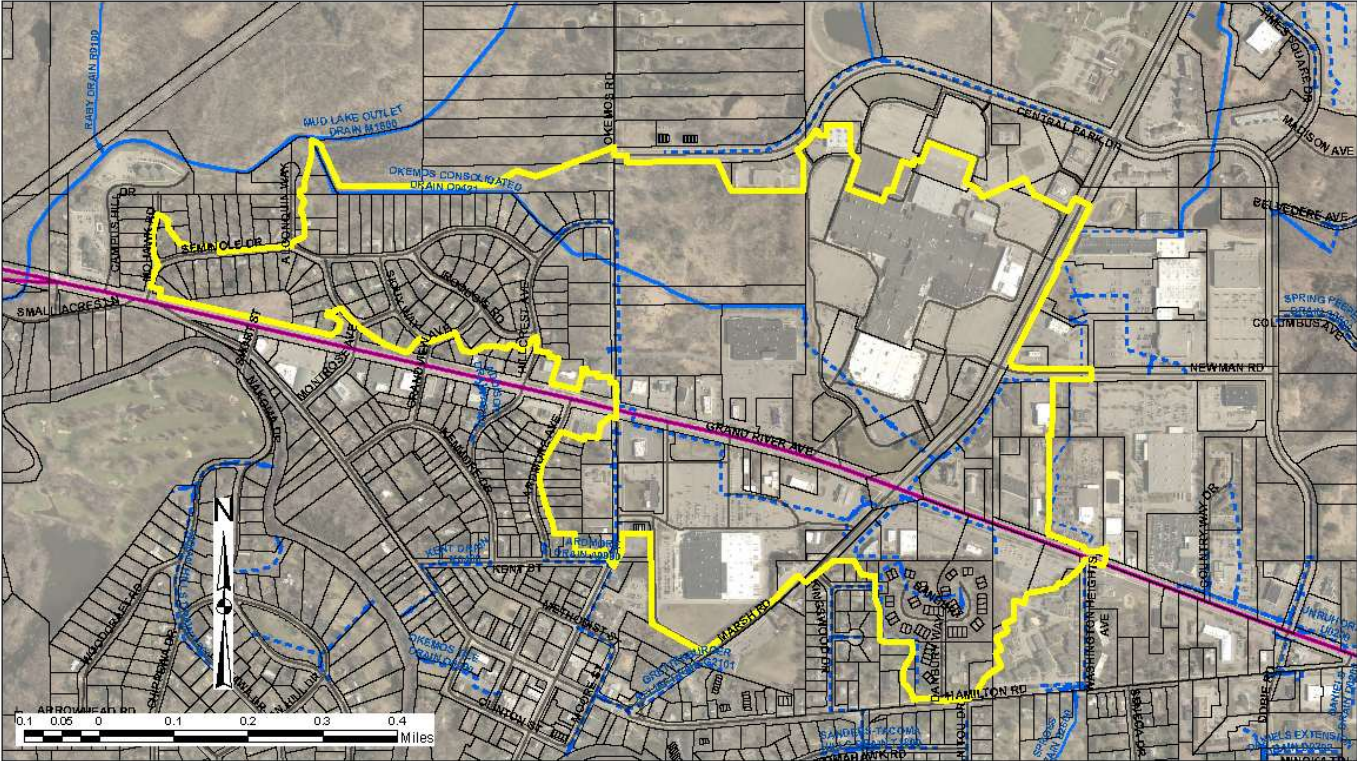
Drainage District will be responsible for the operation and maintenance of this constructed portion of the Okemos Consolidated Drain.

RECOMMENDATION

Based on the information provided, I respectfully recommend and request approval of the attached resolution to authorize an agreement to grant a license and permission to the Okemos Consolidated Drain Drainage District for the purposes of operating, maintaining and improving the Okemos Consolidated Drain in public road rights-of-way held by the ICRD and execute an Assignment and Assumption of Easement, assigning the 1969 Drainage Easement to the Okemos Consolidated Drain Drainage District.

Thank you for consideration of my request. Deputy Drain Commissioner Carla Clos will be in attendance at your November 19, 2024 and November 20, 2024 Committee meetings to answer any questions you might have regarding my request.

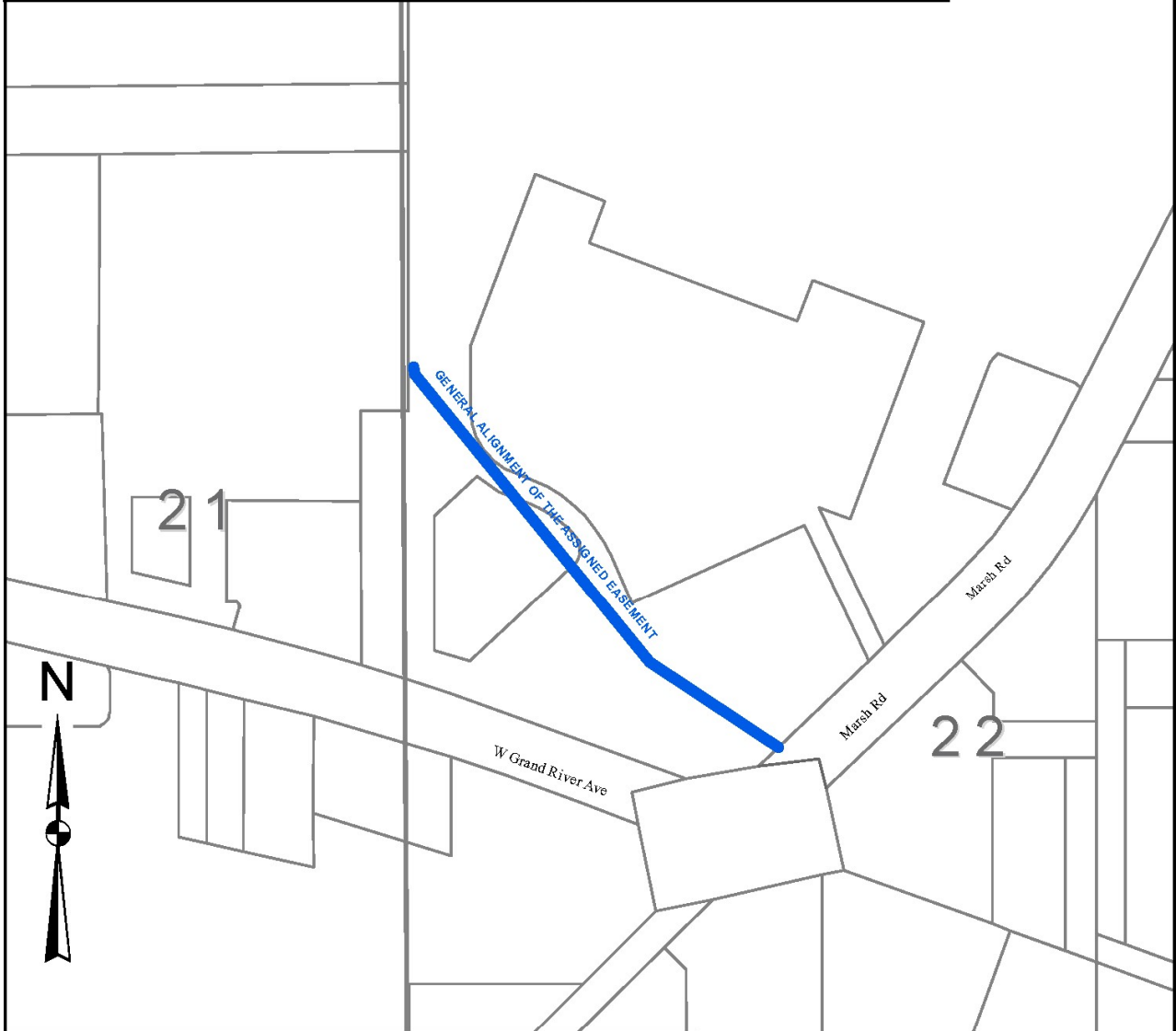
OKEMOS CONSOLIDATED DRAIN AND DRAINAGE DISTRICT








PEA GROUP

2379 Woodlake Drive, Suite 480
Okemos, MI 48864

OWNER:
Ingham County Drain Commissioner
707 Buhl Ave., P.O. Box 220
Mason, MI 48854



Legend

-  GENERAL ALIGNMENT OF THE ASSIGNED EASEMENT
-  Parcels
-  Sections
-  Railroad
-  Roads

SCALE: 1" = 200'

P.M.: RAH
DN: RAH
REV BY: ADB

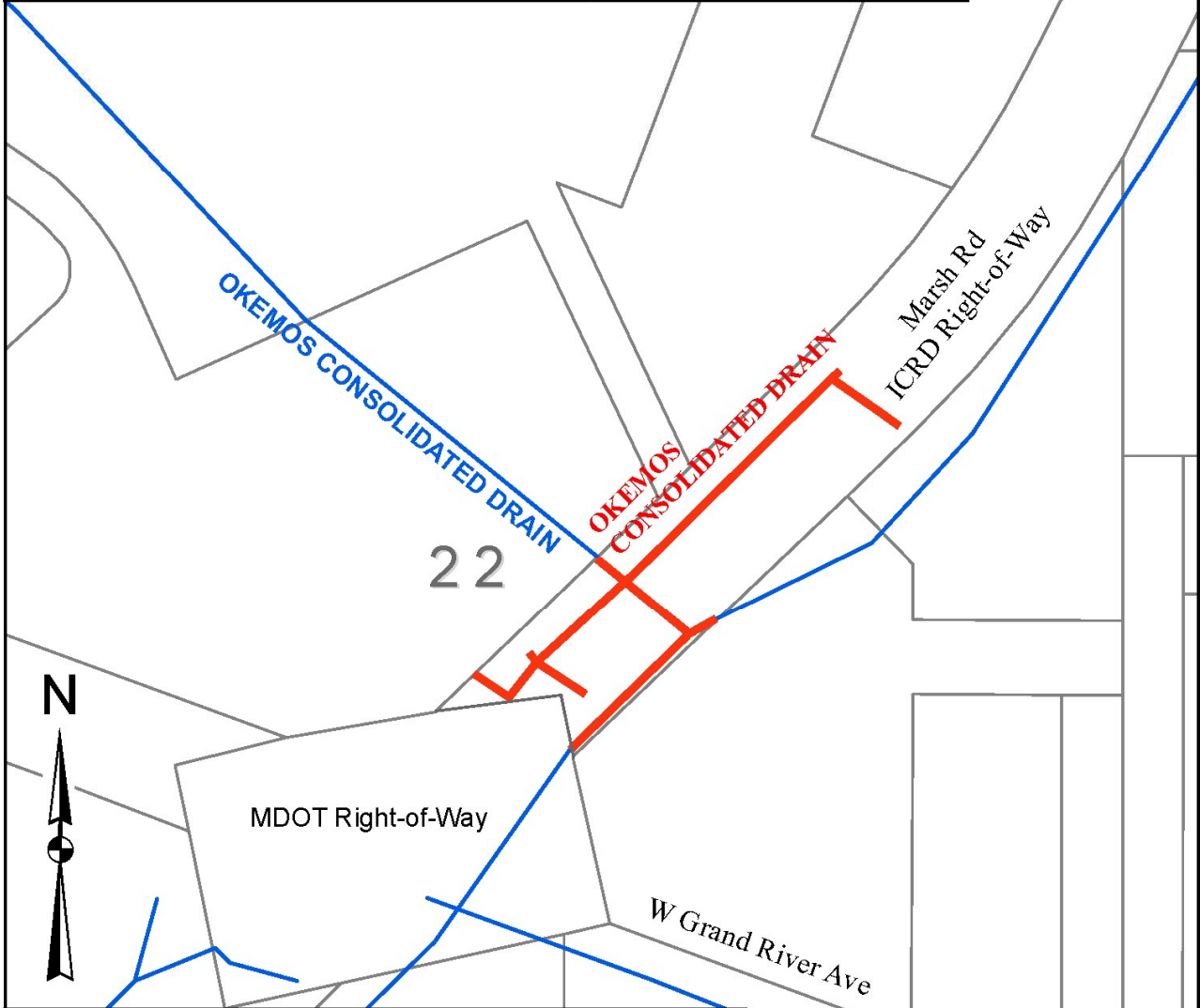
DATE: 9/17/2024
SHEET 1 OF 1

PEA JOB #: 21-2705.00

PEA GROUP

2379 Woodlake Drive, Suite 480
Okemos, MI 48864

OWNER:
Ingham County Drain Commissioner
707 Buhl Ave., P.O. Box 220
Mason, MI 48854



Legend

- OKEMOS CONSOLIDATED DRAIN OUTSIDE ROAD R.O.W.
- OKEMOS CONSOLIDATED DRAIN IN ROAD R.O.W.
- ▭ Parcels
- ▭ Sections
- +— Railroad
- ▭ Roads

SCALE: 1" = 200'

P.M.: RAH
DN: RAH
REV BY: ADB

DATE: 9/17/2024
SHEET 1 OF 1

PEA JOB #: 21-2705.00

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE
CONSTRUCTION OF PART OF THE OKEMOS CONSOLIDATED DRAIN
WITHIN THE ROAD RIGHTS-OF-WAY
AND EXECUTE AN ASSIGNMENT AND ASSUMPTION OF DRAINAGE EASEMENT**

WHEREAS, the Drainage District is an established body corporate in the County of Ingham, State of Michigan, pursuant to Public Act 40 of 1956, as amended (“Drain Code”), and the Drain Commissioner has jurisdiction of the Okemos Consolidated Drain (“Drain”), an established county drain, which services the properties within the Drainage District; and

WHEREAS, the Drain Commissioner received a petition dated June 1, 2021, requesting the consolidation of the Grettenberger Drain Drainage District and the Meijers Drain Drainage District, with the consolidated drainage district to be known as the Okemos Consolidated Drain Drainage District, and further requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, relocating along a highway, providing structures, mechanical devices and pumping equipment, adding lands, adding branches, and adding a relief drain (the “Improvements”) to the Drain; and

WHEREAS, an Order of Necessity was entered on July 29, 2021, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drainage Districts should be consolidated and the Drain should be improved; and

WHEREAS, the Drainage District is developing plans and specifications for the Improvements to the Drain within the Drainage District, and is in the process of securing easements necessary therefore; and

WHEREAS, said Improvements entail work to be performed in the public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (hereinafter, the “ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code, MCL 280.321; and

WHEREAS, said Improvements also necessitate the conveyance of a drainage easement that was granted to the Board of County Road Commissioners of Ingham County in 1969 to the Okemos Consolidated Drain Drainage District to allow for a more uniform stormwater management in the area; and

WHEREAS, the Drain Commissioner has requested that the ICRD enter into an agreement to grant a license and permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD, and further execute the Assignment and Assumption of Easement, assigning the rights granted under the 1969 drainage easement to the Okemos Consolidated Drain Drainage District; and

WHEREAS, the ICRD and the Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of the Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Okemos Consolidated Drain Drainage District by and through the Ingham County Drain Commissioner to construct the portion of the Okemos Consolidated Drain within road rights-of-way under the jurisdiction of the ICRD, and further authorizes the execution of the Assignment and Assumption of Easement,

assigning the rights granted under the 1969 drainage easement to the Okemos Consolidated Drain Drainage District.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Deb Fett, Chief Information Officer
DATE: November 5, 2024
SUBJECT: BeyondTrust EPM Security Software Purchase
For the meetings of November 19th, 20th, and 26th

BACKGROUND

In 2017, Ingham County experienced a security breach that affected County services for several days. An endpoint security management system was put in to increase our security levels on our workstations. This solution has been effective but cumbersome. In an effort to speed up the process, Innovation and Technology has found a solution that IT believes will streamline access to applications that require rights elevation without the downtime of coming up with a custom solution or granting exceeding rights that could put the user and the County at risk.

ALTERNATIVES

Several products were considered and rejected as too costly. There is always the option of staying with what we have which requires IT staff to customize every application that needs elevated rights on the end-user workstation.

FINANCIAL IMPACT

The funding for this support renewal will come from the County's Innovation and Technology Department's Network Fund #636-25810-932032.

OTHER CONSIDERATIONS

Pricing from the recommended vendor is off the competitively bid Michigan Master Computing-MiDeals (071B6600110) contract.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval to purchase BeyondTrust Endpoint and Privilege Manager software from CDW-G in the amount of \$14,570.53.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF BEYONDTRUST EPM SECURITY SOFTWARE
FROM CDW-G**

WHEREAS, Ingham County has increased security on end-point computers; and

WHEREAS, the increased security had caused problems with the function of several software packages utilized by the County; and

WHEREAS, the solution purchased in 2018 requires staff to customize each application that needs increased security rights; and

WHEREAS, several prospective solutions were considered to alleviate this issue with BeyondTrust Endpoint and Privilege Manager being determined to be the most appropriate solution; and

WHEREAS, this expenditure has been planned for and budgeted and will alleviate the inefficiencies caused by elevated security practices.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize the purchase of BeyondTrust EPM software from CDW-G in the amount not to exceed \$14,570.53.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund (#636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services Committee, and Finance Committee

FROM: Deb Fett, CIO

DATE: November 5, 2024

SUBJECT: Resolution – Hardware Support Servers
For the meetings of November 19th, 20th, and 26th

BACKGROUND

Our warranty hardware support on the chassis and servers that run our virtualized environment is set to start expiring in January of 2025. This support started at installation of these devices almost five years ago, purchased under Resolution #20-157. These hosts run 95+% of the servers in our environment so it is critical that we keep them covered under a support agreement.

ALTERNATIVES

We have the option of not purchasing support, or trying to continue support with the manufacturer. The indications we have from our hardware suppliers are that the manufacturer has very little interest in continuing that support so we have been unable to get a quote from them despite starting this process in February of this year.

FINANCIAL IMPACT

The funding for the \$20,004.84 for two years of support will come from the County’s Innovation and Technology Department’s Network Maintenance Fund #636-25810-932030.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the purchase of hardware services from CDW-G.

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A HARDWARE MAINTENANCE AGREEMENT FROM CDW-G

WHEREAS, the Innovation and Technology Department (ITD) maintains a virtualized server environment which runs on computer hardware which is critical to the operation of Ingham County; and

WHEREAS, our current existing warranty will expire in January of 2025; and

WHEREAS, ITD is recommending a 24-month agreement for a total cost not to exceed \$21,000.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from CDW-G for 24 months, beginning in January 2025, in the amount not to exceed \$21,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services & Finance Committees

FROM: Glenn Canning, Facilities Director

DATE: November 5, 2024

RE: Resolution to Authorize Carpet Replacement at Ingham County Family Center

For the meeting agendas of: November 19 & 20

BACKGROUND

The carpet at the Ingham County Family Center, located at 1601 W. Holmes Rd., Lansing, has become worn and in need of replacement to maintain a safe and comfortable environment for staff and visitors. The Facilities Department obtained a quote from Seelye Group under cooperative contract purchasing packet 256-24, with a total project cost estimated at \$119,363.31 for the carpet itself. Additional funds up to a total of \$124,000 have been allocated to allow for a contingency.

ALTERNATIVES

An alternative would be to delay the replacement, which could lead to higher costs in the future and further deterioration of the facility's appearance and safety.

FINANCIAL IMPACT

Funding for this project is available through Public Improvement Funds line item 24513099-976000-24F15.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to authorize a purchase order with Seely Group for the carpet replacement at the Ingham County Family Center.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CARPET REPLACEMENT AT THE INGHAM COUNTY
FAMILY CENTER**

WHEREAS, the carpet at the Ingham County Family Center, located at 1601 W. Holmes Rd., Lansing, has become worn and requires replacement to ensure a safe and welcoming environment; and

WHEREAS, the Facilities Department has received a quote from Seelye Group for the carpet replacement, with a cost of \$119,363.31, and additional contingency funds are allocated, bringing the total project cost not to exceed \$124,000; and

WHEREAS, funds are available in the Public Improvement Funds line item 24513099-976000-24F15 to cover the cost of this project; and

WHEREAS, Seelye Group is a vendor under cooperative contract purchasing packet 256-24, allowing for competitive pricing and efficient procurement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contract with Seelye Group for the carpet replacement project at the Ingham County Family Center, with a total cost not to exceed \$124,000.

BE IT FURTHER RESOLVED, that the Controller's Office is authorized to make the necessary budget adjustments and process payments as outlined in the proposal and project plan upon completion.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 9

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: November 8, 2024
SUBJECT: Resolution to Approve Reclassification Requests for ICEA County Professionals Unit, UAW TOPS Unit and MNA Unit Employees

For the meeting agendas of November 19 and November 20

BACKGROUND

The ICEA County Professionals Unit, UAW TOPS Unit, and MNA Unit collective bargaining agreements are effective January 1, 2022 through December 31, 2024. These documents include a process for employee submission of reclassification requests. The Human Resources Department has executed the approval process for reclassification requests for employees in these groups. Accordingly, it is proposed that the Ingham County Board of Commissioners approve the changes as set forth in the attached resolution.

ALTERNATIVES

None.

FINANCIAL IMPACT

The financial impact associated with the proposed reclassifications is as reflected in the attached resolution.

STRATEGIC PLAN CONSIDERATIONS

Compensation reclassification supports the County's goal to become a destination employer that attracts and retains high-quality staff to serve our residents.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RECLASSIFICATION REQUESTS FOR ICEA COUNTY PROFESSIONALS UNIT, UAW TOPS UNIT, AND MNA UNIT EMPLOYEES

WHEREAS, the ICEA County Professional Unit, UAW TOPS Unit, and MNA Unit collective bargaining agreements are effective January 1, 2022 through December 31, 2024; and

WHEREAS, these documents include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approval process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
601428	Assistant Social Worker to Maternal Infant Health Program Social Worker	Move from ICEA Co Pro 5 to ICEA Co Pro 7
229031	Diversion Caseworker	Move from ICEA Co Pro 6 to ICEA Co Pro 8
229032	Diversion Coordinator	Move from ICEA Co Pro 8 to ICEA Co Pro 11
601014	Bookkeeping Coordinator – Accounts Payable	Move from UAW F to UAW H
601504	Community Health Worker to Recovery Support Specialist	Move from UAW F to UAW H
601309	Health Center Nurse	Move from MNA 1 to MNA 3
601277	Health Center Nurse	Move from MNA 1 to MNA 3
601247	Health Center Nurse	Move from MNA 1 to MNA 3
601301	Health Center Nurse	Move from MNA 1 to MNA 3
601248	Health Center Nurse	Move from MNA 1 to MNA 3
601275	Health Center Nurse	Move from MNA 1 to MNA 3
601195	Health Center Nurse	Move from MNA 1 to MNA 3
601214	Health Center Nurse	Move from MNA 1 to MNA 3
601549	Health Center Nurse	Move from MNA 1 to MNA 3
601207	Health Center Nurse	Move from MNA 1 to MNA 3
601413	Health Center Nurse	Move from MNA 1 to MNA 3
601412	Health Center Nurse	Move from MNA 1 to MNA 3
601257	Health Center Nurse	Move from MNA 1 to MNA 3
601312	Health Center Nurse	Move from MNA 1 to MNA 3
601388	Health Center Nurse	Move from MNA 1 to MNA 3
601448	Health Center Nurse	Move from MNA 1 to MNA 3
601510	Health Center Nurse	Move from MNA 1 to MNA 3
601543	Nurse Assessor	Move from MNA 2 to MNA 3
601350	Charge Nurse	Move from MNA 3 to MNA 5
601274	Charge Nurse	Move from MNA 3 to MNA 5
601229	Charge Nurse	Move from MNA 3 to MNA 5

601300	Charge Nurse	Move from MNA 3 to MNA 5
601069	Quality Improvement Coordinator	Move from MNA 3 to MNA 5
601094	Immunization Nurse	Move from MNA 1 to MNA 3
601087	Immunization Nurse	Move from MNA 1 to MNA 3
601089	Immunization Nurse	Move from MNA 1 to MNA 3
601090	Immunization Nurse	Move from MNA 1 to MNA 3
601088	Immunization Nurse	Move from MNA 1 to MNA 3
601098	Immunization Nurse	Move from MNA 1 to MNA 3
3601093	Immunization Clinic Supervisor	Move from MNA 5 to MNA 6
601051	Disease Control Nurse	Move from MNA 3 to MNA 4
601050	Disease Control Nurse	Move from MNA 3 to MNA 4
601046	Disease Control Nurse	Move from MNA 3 to MNA 4
601047	Disease Control Nurse	Move from MNA 3 to MNA 4
601398	Disease Control Lead	Move from MNA 4 to MNA 5

<u>Position Title</u>	2024		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
MIHP Social Worker	ICEA Co Pro 5: 61,602.65	ICEA Co Pro 7: 73,038.20	11,435.55
Diversion Caseworker	ICEA Co Pro 6: 66,728.37	ICEA Co Pro 8: 72,687.10	5,958.73
Diversion Coordinator	ICEA Co Pro 8: 79,657.39	ICEA Co Pro 11:101,022.09	21,364.70
Bookkeeping Coord. – AP	UAW F: 50,645.23	UAW H: 56,715.98	6,070.75
Recovery Support Specialist	UAW F: 50,645.23	UAW H: 56,715.98	6,070.75
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Health Center Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Nurse Assessor	MNA 2: 73,783.38	MNA 3: 80,482.10	9,814.23
Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Charge Nurse	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Quality Improvement Coordinator	MNA 3: 80,482.10	MNA 5: 88,016.64	7,534.54
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23

<u>Position Title</u>	2024		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Nurse	MNA 1: 70,667.87	MNA 3: 80,482.10	9,814.23
Immunization Clinic Supv.	MNA 5: 88,016.64	MNA 6:108,159.64	20,143.00
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Nurse	MNA 3: 80,482.10	MNA 4: 84,249.38	3,767.28
Disease Control Lead	MNA 4: 84,249.38	MNA 5: 88,016.64	3,767.28
TOTAL:			\$ 363,094.10

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: November 4, 2024
SUBJECT: Resolution to Authorize a Health Services Millage Contract with IHPC
For the meeting agendas of November 18 and November 20

BACKGROUND

This resolution authorizes a 2025 contract with Ingham Health Plan Corporation (IHPC) to utilize health services millage funds for millage eligible services. The county will also reimburse IHPC for administrative expenses (further details in financial impact section below) including third-party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

ALTERNATIVES

The Ingham Health Plan Corporation requested \$2,197,843 for FY 2025, which would cover all IHPC membership. The Board of Commissioners could opt to not fund the IHPC request. Not funding the IHPC request would likely result in an increase in uncompensated care in the County's network of Community Health Centers.

FINANCIAL IMPACT

The contract will not exceed \$2,197,843 from the health services millage, and funds are included in the 2025 budget. The administrative rate remains 15% in 2025. The funding should be sufficient to cover all of IHPC's projected 1,800 members in 2025.

OTHER CONSIDERATIONS

Prior to implementation of the Affordable Care Act (ACA), IHPC had roughly 12,000 members in Ingham County. Currently, millage eligible membership is roughly 2,000 members. However, the uncertain future of the ACA may bring about unforeseen changes to the number of millage eligible Ingham County residents needing IHPC services.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a health services millage contract with IHPC.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A HEALTH SERVICES MILLAGE CONTRACT WITH THE
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses; and

WHEREAS, funding for this contract will come from fund balance of that millage; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed \$2,197,843 from the fund balance of the health services millage approved in 2020, for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the health services millage.

BE IT FURTHER RESOLVED, that the millage will be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that for the time period January 1, 2025 through December 31, 2025 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and behavioral health services as set forth in the attached list of covered services.

BE IT FURTHER RESOLVED, that the annual not to exceed amount of \$2,197,843 includes administrative costs, which will be capped at 15% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third-party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation may be subject to review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

INGHAM HEALTH PLAN SCOPE OF SERVICES - 2025

MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services Office visit

Copay: \$5.00

Covered when provided by the member's Primary Care Provider (PCP) or by a specialty medical provider to whom the enrollee is appropriately referred for medically necessary services. Services must be provided in an office or outpatient setting. Medicaid covered CPT's only.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests.
- Immunizations
- Administration of allergy extract
- Anesthesia services
- Medications (Injectable serums, oral, or inhaled) and administration
- Diagnostic and treatment services
- Oral Surgery (Medical services only. Dental related services covered per Delta EPO)
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Physical, Speech or Occupational therapy- maximum of 20 visits per calendar year
- Podiatry services
- Preventive Services
- Surgery
- Behavioral Health Services (limited benefit)
- Substance Use Disorder Services (limited benefit)

Outpatient Hospital Services

Copay: \$0.00

Covered when ordered by the member's PCP or specialty provider to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Radiation therapy
- Colonoscopies and sigmoidoscopies
- Diagnostic and treatment services (limited benefit)
- Surgeries

Urgent Care Services Copay: \$5.00

Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled. Medicaid covered CPT's only.

- Urgent care visits
- Immunizations
- Medications (Injectable serums, oral or inhaled) and administration.

Laboratory Services

Copay: \$0.00

Covered when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the

enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only. Genetic testing requires review for medical necessity and prior authorization.

Radiology Services

Copay: \$0.00

Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Diagnostic X-rays
- CT scans
- Mammograms (women over 40 should be referred to authorized Title XV BCCCP program)
- MRI scans
- PET scans

Ambulatory Surgical Center Services

Copay: \$0.00

Covered when services ordered by the member's PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

Practitioner charges for diagnostic and treatment services

Practitioner charges for surgery

Medical Supplies

Copay: \$0.00

Covered with a valid prescription when ordered by the member's PCP or specialist physician and medically necessary.

- Blood Glucose Meters (CONTOUR NEXT Blood Glucose Monitoring System)
Available through Ascensia Diabetes Care only. Call Ascensia at (800) 348-8100.
- CPAP machine and supplies, Oxygen and supplies, Nebulizer machine and supplies
- Syringes, test strips, and lancets – Available through member's Pharmacy Benefit. Any pharmacy that participates with IHP can fill these prescriptions.
- Limited knee and wrist orthotics

Injectable Medications

Copay: \$0.00

Injection administration is a covered benefit which does not require a prior authorization. However, not all injectable medications are a covered benefit. The purpose of the benefit is to cover common, routine injectable medicine given in the office or outpatient surgery setting. Providers should contact the Plan to verify coverage prior to administration with any questions.

- Infusion therapy is a covered benefit which requires prior authorization. The medication administered by infusion also requires prior authorization and may not be covered by the Plan.
- Chemotherapy is not a covered benefit.
- Medicaid payable Vaccines and TB skin testing, as indicated by the CDC, are a covered benefit. Children should qualify for the Vaccines for Children (VFC) program.

PHARMACY

Copay: \$5.00 (Generic)/\$10.00 (Brand)

- IHP Formulary medications filled at an IHP participating pharmacy.
- Diabetic supplies (insulin syringes, lancets, and test strips)

DENTAL COVERAGE

Office Visit Copay: \$0.00 for Cleanings, Preventative Exams, and X-rays. See member copayment schedule for copayment amounts for other services.

- Cleanings
- Preventative Exams
- X-rays
- Fillings
- Crowns
- Root Canals
- Bridges & Dentures

TO: Board of Commissioners’ Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: October 30, 2024

SUBJECT: Authorization for Amendment #1 to the 2024-2025 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Comprehensive Agreement.

For the Meeting Agendas of November 18th and November 20th

BACKGROUND

The responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan. Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health. MDHHS and Ingham County have entered into a 2024 – 2025 Emerging Threats Agreement authorized through Resolution #24-451. MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify Agreement procedures.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this amendment will increase the 2024-2025 original grant agreement from \$420,872 to \$530,872, an increase of \$110,000. The revised resolution makes the following specific changes to the budget:

COVID Workforce Development: increase of \$110,000 from \$0.00 to \$110,000

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support Amendment #1 with MDHHS, effective October 1, 2024 through June 30, 2025.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2024 – 2025 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER
AGREEMENT**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have entered into a 2024 – 2025 Emerging Threats Agreement authorized through Resolution #24-451; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a revised Agreement with the Michigan Department of Health and Human Services for the delivery of emerging threats services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a revised 2024-2025 Emerging Threats Agreement with MDHHS for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2024 through September 30, 2025

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$420,872 to \$530,872, an increase of \$110,000.

BE IT FURTHER RESOLVED, that the increase in funds consists of the following specific changes to the budget:

COVID Workforce Development: increase of \$110,000 from \$0.00 to \$110,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2025 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2024-2025 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioners' Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: November 1, 2024

SUBJECT: Authorization for an Agreement with True Screen
For the Meeting Agendas of November 18, and November 20, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into agreement with True Screen to provide federal and state background checks for ICHHD's Public Health AmeriCorps and State AmeriCorps programs effective November 30, 2024 through November 29, 2026, in an amount not to exceed \$4,999. Through Resolutions #24-411 and #24-416, ICHHD entered into AmeriCorps Public Health and AmeriCorps State Agreements. Upon enrollment of AmeriCorps members for the Public Health and State programs, background checks and fingerprinting must be completed and submitted to AmeriCorps through True Screen. This agreement will allow ICHHD's AmeriCorps programs to continue functioning and placing members at host sites. The term of this agreement shall automatically renew thereafter for one-year periods or until the grant recipient's termination of its affiliation with AmeriCorps.

ALTERNATIVES

True Screen is the only approved background check and fingerprinting vendor for AmeriCorps. ICHHD's Public Health AmeriCorps and State AmeriCorps programs would not be able to enroll any members without this agreement. There are no other approved alternatives.

FINANCIAL IMPACT

The cost of this agreement will be \$54.25 per background check for the base level packages, and if additional statewide packages are needed, this rate will increase by \$19.50 per state added, for 20-40 background checks. The total cost of this agreement will be for an amount not to exceed \$4,999. All costs associated with this agreement will have been included in the AmeriCorps Public Health and AmeriCorps State agreement and funding approved through Resolutions #24-411 and #24-416.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize an agreement with True Screen for background screening, in an amount not to exceed \$4,999 and to be effective November 30, 2024 through November 29, 2026.

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRUE SCREEN

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreement with True Screen to provide federal and state background checks for the ICHD'S Public Health AmeriCorps and State AmeriCorps programs for an amount not to exceed \$4,999; and

WHEREAS, ICHD must enter into an agreement with True Screen to provide federal and state background checks for the Public Health AmeriCorps and State AmeriCorps programs to enroll, onboard, and place AmeriCorps members at host sites throughout the county; and

WHEREAS, True Screen is the only approved vendor for ICHD's AmeriCorps Public Health and AmeriCorps State programs and would not be able to enroll any members without the agreement; and

WHEREAS, this agreement will be effective November 30th, 2024 through November 29, 2026; and

WHEREAS, the cost of this agreement will be \$54.25 per background check (for the base level packages), and if any additional statewide packages are needed, this rate will increase by \$19.50 per state added for 20-40 background checks, for a total amount not to exceed \$4,999; and

WHEREAS, all costs associated with this agreement will have been included in the AmeriCorps Public Health and AmeriCorps State funding agreements and approved through Resolutions #24-411 and #24-416; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Truescreen in an amount not to exceed \$4,999, effective November 30, 2024 through November 29, 2026.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with True Screen in an amount not to exceed \$4,999, effective November 30th, 2024 through November 29, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners' Human Services and Finance Committees
FROM: Dr. Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: August 23, 2024
SUBJECT: Authorization to Amend Resolution #24-452 for the FY24/25 State of Michigan Comprehensive Agreement
For the meeting agendas of November 18, and November 20, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend Resolution #25-453 for the FY24-25 Comprehensive Agreement with Michigan Department of Health and Human Services (MDHHS) effective October 1, 2024 through September 30, 2025. Through Resolution #25-453, ICHD entered into a Comprehensive Master Agreement with MDHHS for the delivery of public health services. ICHD wishes to update the Medicaid Outreach braided subcontracts to reflect the correct contract amounts and also in order to change the name Cristo Rey to Catholic Charities of Ingham, Eaton and Clinton Counties as both St. Vincent Catholic Charities and Cristo Rey have merged into one. All other terms of the agreement shall remain the same.

ALTERNATIVES

Not amending this agreement would result in inaccurate Medicaid Outreach subcontract amounts necessary to provide public health and Medicaid services to the residents of Ingham County.

FINANCIAL IMPACT

The grant amounts, detailed in the agreement, are included in the proposed FY 25 Health Department budget.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATION

There are no other alternatives.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support amending the FY25 Master Agreement with MDHHS to correct the Medicaid Outreach braided subcontract amounts, effective October 1, 2024 through September 30, 2025.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDING RESOLUTION #24-452 FOR THE 2024 -2025
MASTER AGREEMENT WITH MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE
COMPREHENSIVE AGREEMENT**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #25-453 for the FY24-25 Comprehensive Agreement with Michigan Department of Health and Human Services (MDHHS) effective October 1, 2024 through September 30, 2025; and

WHEREAS, through Resolution #25-453, ICHD entered into a Comprehensive Master Agreement with MDHHS for the delivery of public health services; and

WHEREAS, ICHD wishes to update the Medicaid Outreach braided subcontracts to reflect the correct braided sub-contract amounts, and to change the name Cristo Rey to Catholic Charities of Ingham, Eaton and Clinton Counties as both St. Vincent Catholic Charities and Cristo Rey have merged into one; and

Whereas, these service braided contracts will be amended to the following amounts:

- Allen Neighborhood Center \$53,782
- Northwest Initiative \$53,782
- South Side Community Coalition \$46,075
- Catholic Charities of Ingham, Eaton and Clinton Counties \$58,663
- Child & Family Charities \$37,010; and

WHEREAS, all other terms of the agreement shall remain the same; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #25-453 for the FY24-25 Comprehensive Agreement with MDHHS to correct the Medicaid braided sub-agreement amounts, effective October 1, 2024 through September 30, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #25-453 for the FY24-25 Comprehensive Agreement with MDHHS to correct the Medicaid braided sub-agreement amounts as indicated above, effective October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, MD or her designee is authorized to submit the FY24-25 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts and subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

TO: Board of Commissioners' Human Services and Finance Committees
FROM: Dr. Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: October 24, 2024
SUBJECT: Authorization to Renew Agreement with Dr. Muhammad Kang for Podiatry Services

For the Meeting Agendas of December 2nd and December 4th

BACKGROUND

Ingham County Health Department's (ICHHD) Community Health Centers (CHC) wish to renew an agreement with Dr. Muhammad Kang to provide podiatry services for a two-year term, effective December 1, 2024 through November 30, 2026. Dr. Muhammad Kang will provide podiatry services in ICHHD's CHC sites for eight (8) hours on a weekly basis for an amount not to exceed \$128,000.

ALTERNATIVES

Not entering into this agreement would result in forfeiting podiatry care at the Community Health Centers. The demand for this service has been in excess of what has been available. This service generates a significant positive revenue benefit and not renewing would increase the Health Center operating deficit from its current state.

FINANCIAL IMPACT

The total cost of securing Dr. Muhammad Kang's services will not exceed \$128,000, and will be covered by using a portion of HRSA funding authorized through Resolution #23-057, and revenues generated from patient care delivery.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing an agreement with Dr. Muhammad Kang for podiatry services, effective December 1, 2024 through November 30, 2026 for an amount not to exceed \$128,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE RENEWING AN AGREEMENT WITH DR. MUHAMMAD KANG
FOR PODIATRY SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHC) wish to renew an agreement with Dr. Muhammad Kang to provide podiatry services for a two-year term, effective December 1, 2024 through November 30, 2026 for an amount not to exceed \$128,000; and

WHEREAS, Dr. Muhammad Kang will provide podiatry services, in ICHHD's CHCs for eight (8) hours on a weekly basis; and

WHEREAS, the total cost of securing Dr. Muhammad Kang's services will not exceed \$128,000, which will be covered by using a portion of HRSA funding authorized through Resolution #23-057 and revenues generated from patient care delivery; and

WHEREAS, the Ingham Community Health Center's Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize an agreement with Dr. Muhammad Kang for podiatry services, effective December 1, 2024 through November 30, 2026 for an amount not to exceed \$128,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Dr. Muhammad Kang for podiatry services, effective December 1, 2024 through November 31, 2026 for an amount not to exceed \$128,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Lindsey McKeever, Fairgrounds Events Director

DATE: November 7, 2024

SUBJECT: Resolution to Authorize the Purchase of Jack O’ Lanterns Unleashed for the Ingham County Fairgrounds

BACKGROUND

The Fairgrounds has produced Jack O’ Lanterns Unleashed every October since 2021. In order to produce the event, the show assets were rented from Debbi Katz Productions. The term of the rental expires in 2024. Therefore, it is necessary to purchase the show assets from Debbi Katz Productions to continue producing the show. The cost to purchase the show from Debbi Katz Productions is \$50,000 contingent upon \$65,000 in show enhancements for a total of \$115,000. The funding is available in the hotel/motel fund.

ALTERNATIVES

The alternative is to not purchase the show assets and return the rented items back to Debbi Katz Productions.

FINANCIAL IMPACT

The purchase of the show assets and enhancements as well as advertising will be funded through hotel/motel revenue, therefore not impacting the Fair’s operating budget.

Estimated operating expenses for the show will be around \$115,000 per year. Estimated revenue is around \$175,000 per year, realizing a profit of about \$60,000 per year.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective providing recreational opportunities.

OTHER CONSIDERATIONS

Beginning in 2026, the Fairgrounds will need to purchase additional scenes and show enhancements from Debbi Katz Productions in order to continue keeping the show fresh and exciting.

RECOMMENDATION

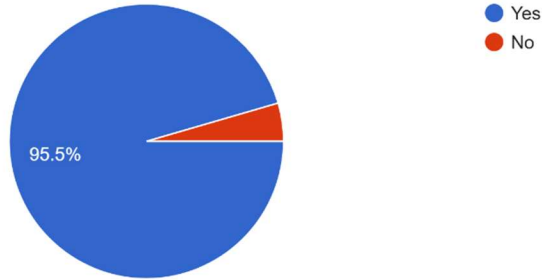
Based on the information presented, I respectfully recommend approval of the attached resolution.

	2021	2022	2023	2024	Average
Expenses	\$ 277,663.63	\$ 275,704.36	\$ 316,665.87	\$ 290,097.33	\$ 290,032.80
Revenue	\$ 160,015.60	\$ 147,278.43	\$ 178,736.00	\$ 193,842.98	\$ 169,968.25
Cost	\$ 117,648.03	\$ 128,425.93	\$ 137,929.87	\$ 96,254.35	
Overall Revenue	2021	2022	2023	2024	
	\$ 160,015.60	\$ 147,278.43	\$ 178,736.00	\$ 193,842.98	
Online Ticket Revenue	2021	2022	2023	2024	
	\$ 107,057.24	\$ 67,873.43	\$ 91,522.30	\$ 91,355.70	\$ 89,452.17
Admission at the gate	2021	2022	2023	2024	
	\$ 25,863.00	\$ 41,680.00	\$ 33,185.00	\$ 40,480.00	\$ 35,302.00
Attendance	2021	2022	2023	2024	
Weekend 1 total visitors	1992	3799	1537	2329	
Weekend 2 total visitors	2984	2050	2329	1441	
Weekend 3 total visitors	3183	4550	3258	4881	
Weekend 4 total visitors	1734	4425	4852	4510	
Total Visitors	9893	14824	11976	13161	12463
Merchandise Revenue	2021*	2022	2023	2024	
Weekend 1	\$ 2,726.00	\$ 4,562.00	\$ 1,857.00	\$ 2,102.00	
Weekend 2	\$ 1,814.00	\$ 3,293.00	\$ 2,024.00	\$ 1,418.00	
Weekend 3	\$ 2,800.00	\$ 6,988.00	\$ 3,504.00	\$ 4,437.45	
Weekend 4	\$ 2,690.00	\$ 5,047.00	\$ 4,707.00	\$ 3,947.03	
	\$ 10,030.00	\$ 19,890.00	\$ 12,092.00	\$ 11,904.48	\$ 13,479.12
Beer Revenue (total)	2021**	2022	2023	2024	
Weekend 1	\$ 920.00	\$ 2,669.00	\$ 1,244.00	\$ 1,590.00	
Weekend 2	\$ 1,340.00	\$ 1,672.00	\$ 1,749.00	\$ 1,133.00	
Weekend 3	\$ 1,605.00	\$ 3,567.00	\$ 2,522.00	\$ 3,403.00	
Weekend 4	\$ 815.00	\$ 2,583.00	\$ 4,305.00	\$ 2,697.00	
	\$ 4,680.00	\$ 10,491.00	\$ 9,820.00	\$ 8,823.00	\$ 8,453.50
Food Revenue	2021	2022	2023	2024	
			\$ 3,584.00	\$ 4,939.00	
			\$ 5,761.00	\$ 3,447.00	
			\$ 7,045.00	\$ 10,004.00	
			\$ 9,070.00	\$ 10,704.50	
			\$ 25,460.00	\$ 29,094.50	\$ 27,277.25

2024 Post Event Survey Results

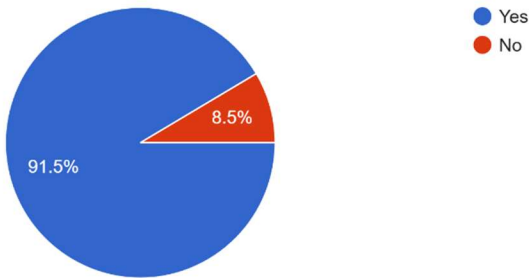
Do you think the Fairgrounds should continue to produce Jack O' Lanterns Unleashed year after year?

422 responses



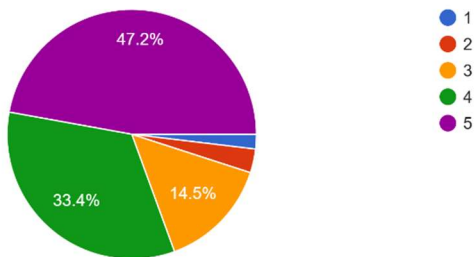
Would you recommend Jack O' Lanterns Unleashed to your family and friends?

422 responses



How would you rate your overall experience? 1 being a bad experience and 5 being a great experience.

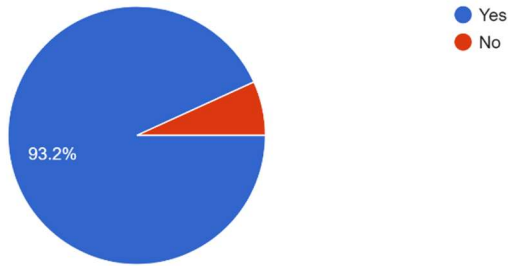
422 responses



2023 Post Event Survey Results

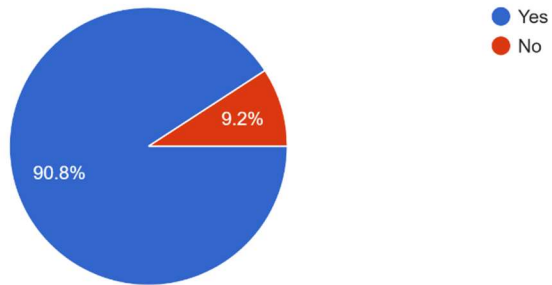
Do you think the Fairgrounds should continue to produce Jack O' Lanterns Unleashed year after year?

206 responses



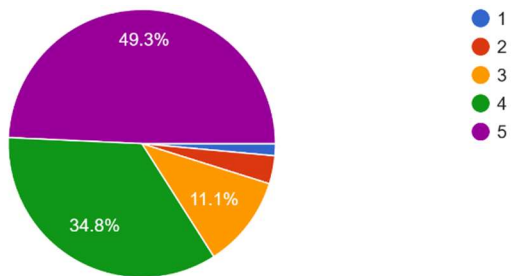
Would you recommend Jack O' Lanterns Unleashed to your family and friends?

207 responses



How would you rate your overall experience? 1 being a bad experience and 5 being a great experience.

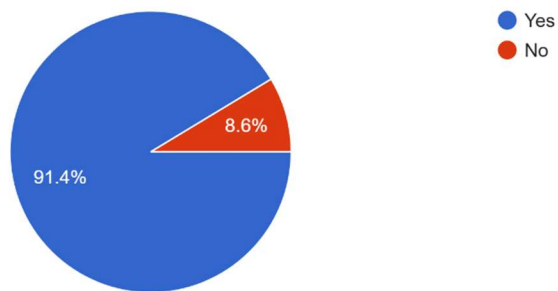
207 responses



2022 Post Event Survey Results

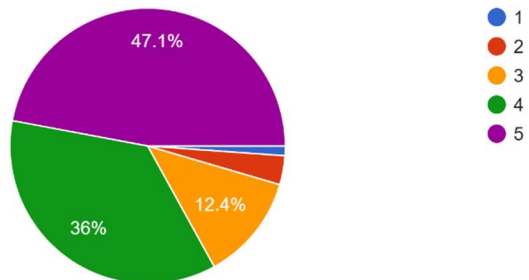
Would you recommend Jack O' Lanterns Unleashed to your family and friends?

440 responses



How would you rate your overall experience? 1 being a bad experience and 5 being a great experience.

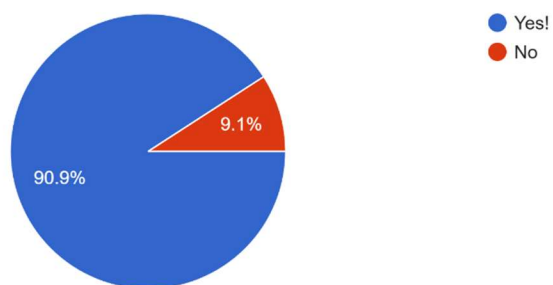
442 responses



2021 Post Event Survey Results

Would you recommend Jack O' Lanterns Unleashed to family and friends?

416 responses



Introduced by the Human Services Committee and the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF JACK O' LANTERNS UNLEASHED
FOR THE INGHAM COUNTY FAIRGROUNDS**

WHEREAS, the Ingham County Fairgrounds hosts multiple events annually in support of the Ingham County Board of Commissioners strategic goals to provide recreational activities offered to the community; and

WHEREAS, it is necessary to bring in new and exciting events to provide an entertainment outlet for County residents, and fix the long-term structural revenue issues with the Fair; and

WHEREAS, the Ingham County Fairgrounds has rented Jack O' Lanterns Unleashed since 2021; and

WHEREAS, the term of the rental with Debbi Katz Production expires in 2024; and

WHEREAS, the Fair Board voted unanimously to purchase Jack O' Lanterns Unleashed from Debbi Katz Productions in the amount of \$50,000; and

WHEREAS, the Fair Board voted unanimously purchase \$65,000 in improvements and enhancements; and

WHEREAS, the funding for this is available in the Fair hotel/motel fund for 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of Jack O' Lanterns Unleashed from Debbi Katz Productions for \$50,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of additional improvements and enhancements not to exceed \$65,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: November 7, 2024

SUBJECT: Opioid Litigation Settlement Funds Recommendations

BACKGROUND

At the direction of the Opioid Litigation Advisory Panel, Ingham County has conducted an initial RFP process for the distribution of opioid litigation settlement funds. 12 bids were received, and the RFP review subcommittee has met, and developed a recommendation. The Opioid Litigation Advisory Panel has decided on a final recommendation, which is detailed below.

ALTERNATIVES

The Board of Commissioners could choose to alter the recommendation of the Advisory Panel, within the limitations of the settlement funding currently on hand.

FINANCIAL IMPACT

To date, Ingham County has received approximately \$4 million in settlement payments. The County is projected to get a total of \$14.7 million over an approximately 18-year time period.

The recommended funding levels are as follows:

	<u>Year 1</u>	<u>Year 2</u>
Eastside Community Action Center	\$227,052	
Wellness, InX	\$70,919	
Women’s Center of Greater Lansing	\$172,364	
Lifeboat	\$80,000	\$80,000
Ingham County Sheriff	\$200,000	\$200,000
Recovery Mobile Clinic	\$37,752	
Sparrow/UM	\$35,000	\$35,000
Ingham County Health Department	\$42,744	\$57,392
Pinnacle	<u>\$454,650</u>	<u>\$439,650</u>
 TOTAL	 \$1,320,481	 \$812,042

Not all bidders were recommended for funding, and some of the funding recommendations are partial, meaning that certain parts of the bid are recommended for funding, and others are not.

OTHER CONSIDERATIONS

The RFP Review Committee is recommending that Ingham County conduct another RFP process and accept additional bids in early 2025.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT AN OPIOID SETTLEMENT SPENDING PLAN

WHEREAS, Ingham County is the 4th most vulnerable county in Michigan related to substance use, with a rate of 37.4 overdose fatalities per 100,000 people; and

WHEREAS, Ingham County participated and signed on in national litigation against manufacturers, distributors and pharmacies for their role in the opioid and overdose crisis; and

WHEREAS, Ingham County is projected to receive over \$14.7 million over a total of eighteen (18) years, beginning in January 2023, as a result of litigation; and

WHEREAS, the Ingham County Board of Commissioners has the ability to file lawsuits for any forthcoming opioid-related settlements; and

WHEREAS, the use of opioid settlement funds must meet certain requirements as outlined in Settlement Agreement Exhibit E and by the definition of opioid remediation as outlined in the settlement agreements; and

WHEREAS, the Ingham County Opioid Litigation Advisory Panel conducted an RFP process and is recommending funding in an amount not to exceed \$2,132,523 over a two-year period.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts and authorizes the below described spending plan for opioid settlements:

- Eastside Community Action Center: one-year contract to support the ECAC Recovery Support Services Program in an amount not to exceed \$227,052.
- Wellness, InX: one-year contract for the ASSERT Program in an amount not to exceed \$70,919.
- Women's Center of Greater Lansing: one-year contract not to exceed \$172,364 for a therapeutic program for women struggling with opioid use and trauma.
- Lifeboat: two-year contract not to exceed \$80,000 annually, for recovery support, linkages to treatment/care, and harm reduction services.
- Ingham County Sheriff: allocate funds for 2025 and 2026 in amount not to exceed \$200,000 annually, for Medication Assisted Treatment (MAT) services at the Ingham County Correctional Facility.
- Recovery Mobile Clinic: one-year contract to fund 0.5 FTE Case Mgr./Peer Recovery Coach and wound care supplies.
- Sparrow/University of Michigan: two-year contract in an amount not to exceed \$35,000 annually for staffing and software to provide more detailed and comprehensive data extraction.
- Ingham County Health Department: allocate funds for a two-year contract with Community Mental Health not to exceed \$38,859 annually, and for a per-diem Nurse Practitioner in 2026 in an amount not to exceed \$13,316. Total costs will not exceed \$42,744 in year one and \$57,392 in year two.
- Pinnacle: two-year contract not to exceed \$454,650 in year one and \$439,650 in year two, for recovery housing, peer recovery coaches, and drug testing services.

BE IT FURTHER RESOLVED, that all contracts are effective the date of execution.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution after approval as to form by the County Attorney.

TO: Board of Commissioners County Services and Finance Committees
FROM: Gregg Todd, Controller
DATE: November 7, 2024
SUBJECT: Request to Approve General Fund Positions

County Services and Finance Committees, November 19, 20

BACKGROUND

Resolution #24-444 approved a hiring freeze for General Fund positions and those positions that could have a negative impact on the General Fund. An exemption process allows departments to submit a hiring request to the Budget Office with review by the Controller’s Office for submission to County Services/Finance. The following hiring requests were made and the Controller’s Office is recommending the following actions (Exempt means recommend to hire):

- 55th District Court
 - Position 137007 – Retiring Administrative Services Coordinator – Exempt
 - This position will become available on December 1, 2024 from a retirement. The Court would like to promote from within the Department, which would create a vacancy in Position 137006
 - Position 137006 – Pending Chief Clerk Vacancy due to promotion stated above – Exempt

FINANCIAL IMPACT

All of these positions were budgeted in the 2024 and 2025 budgets so there is no additional impact on the General Fund. The recommendation to hold the Cashier and one of the Sanitarian 1 positions will provide additional savings in 2024.

OTHER CONSIDERATIONS

See attached Hiring Request Forms for additional information on these positions.

RECOMMENDATION

Respectfully recommend that County Services and Finance approve these exemptions.

HIRING REQUEST FORM

DEPARTMENT: 55th District Court

Sender: Michael Dillon

POSITION #: 137007 & 137006

DESCRIPTION: Administrative Services Coordinator & Chief Clerk (Civil Division)

TEMPORARY POSITION? YES NO

(If yes, please provide the cost estimate for the position along with the request)

EXPLANATION OF NEED FOR THE POSITION:

137007 – Administrative Services Coordinator

The 55th District Court requests approval to fill a soon-to-be vacant administrative coordinator position. Mr. Kathleen Fajardo will resign from the Court on December 1, 2024, after just shy of 49 years.

The administrative services coordinator's serves as the Court's financial officer. In addition, the position's other primary responsibilities include serving as jury clerk, office manager, court liaison for technology and facilities issues, and administrative assistant to the court administrator.

The administrative services coordinator position is multi-faceted and critical to the Court's daily operations. Hence, the Court cannot operate without the position. Besides the court administrator position, the administrative services coordinator is the only administrative position within the Court.

137006 – Chief Clerk

When the Court became aware that Ms. Fajardo was contemplating retirement, the Court developed a succession plan for Ms. Fajardo's position. We strongly believe in the promotion of our employees. Hence, Ms. Sandra Christoson has been training to assume the administrative services coordinator position for the past six months. If the County approves our request for the administrative coordinator position (137007), Ms. Christoson will assume the position on December 1, 2024. By promoting Ms. Christoson, the Court will have a vacant chief clerk position in our civil division. The chief clerk is responsible for managing the daily operations of our civil department and collections department while performing the duties of a court clerk. Years ago, the Court had three chief clerk positions. Because of financial constraints and at the request of the County, the Court eliminated a chief clerk position. Eliminating one of the chief clerk positions created additional responsibilities and increased the workload of the two remaining chief clerks.

Over the past year, our civil division's new filings have increased significantly (23.2%). With the increase in filings, we are already experiencing problems processing the increase. Leadership duties aside, losing this position will result in significant problems for the Court and the people we serve.

Problems associated with a reduction in personnel in the Civil Division are:

- Reduction in Customer Service Delivery: Phone calls will go unanswered. We do not allow a clerk to answer a phone call if people are waiting in line at the counter (the phone call is like taking cuts in a line). With a reduction in staff, waiting lines will be longer. When no one is waiting at the counter, Judge Allen's and Judge Hillman's clerks will be busy preparing their judges' dockets and processing time-sensitive paperwork. Our clerks will not be able to be interrupted by phone calls.

Most civil litigants have little or no knowledge of civil law and procedure. Our civil clerks spend significant time explaining forms, court rules, statutes, and procedures to litigants. With the reduction of the chief clerk position, we will no longer have the time to provide this type of assistance. The reduction of the chief clerk will create a significant. Most litigants, including both plaintiff(s) and defendant(s), do not have the resources to retain an attorney to assist them with their lawsuit. Consequently, litigants will end up frustrated and confused by a system they don't understand and believe the system does not want to help them.

- Delay in Entering New Cases and Case Processing: Litigants, primarily plaintiffs, expect a timely resolution of their case. With a reduction in staff, we anticipate a minimum of a 6 to 8-week delay in entering a new case into our case management system. Inevitably, plaintiffs will become upset and frustrated.
- Delay in Opening and Processing Mail. The civil division is assigned to open and distribute mail throughout the Court. We have a high volume of mail, receiving hundreds of pieces of mail each day. With the press of other clerical duties, mail will not be distributed in a timely manner to other court departments. The untimely distribution of mail creates several problems regarding time-sensitive matters.
- Inability to Meet the Court Rule and Statutory Time Requirements. To minimize problems associated with cases not being adjudicated on time, the Michigan Supreme Court established time requirements for adjudication. Several statutes dictate how and when a case gets processed through the system. Meeting court rules and statutory requirements will be difficult with one less person.
- Delay in the Issuance of Bench Warrants for Failure to Appear in Court: After the issuance of civil judgment, a plaintiff can petition the Court to have a defendant appear before the Court to disclose their assets. Often, the defendant does not appear. If the defendant fails to appear, the Court will issue a bench warrant for the defendant's arrest. It takes considerable time for clerical staff to prepare a bench warrant. Processing new cases will

take precedence over post-judgment collection activity. A lengthy period between a missed hearing date and the warrant issue date affords defendants more time to sell off or hide their assets. Consequently, there is a lower likelihood that a plaintiff will collect on their judgment.

The Court respectfully requests to fill the administrative services position (137007) and the chief clerk position (137006) in the civil division.

Please email forms to Michael Townsend (MTownsend@ingham.org), Jill Bauer (JBauer@ingham.org), and Ryan Chesney (rchesnev@ingham.org)

TO BE COMPLETED BY THE BUDGET DEPARTMENT:

POSITION #: 137007 and 137006

GROUP: 0101 UAW TOPS

PAY GRADE: TOPS Grade J

FTE: 1.0 FTE

Funding: 10113700-704000

	Step 1		Step 5
Salary	54,809.20		65,412.94
Unemployment	274.05		327.06
FICA	4,192.90		5,004.09
Liability	472.51		563.92
Health	21,279.00		21,279.00
Health Surcharge	3,585.00		3,585.00
Health Insurance Trust	2,466.41		2,943.58
Dental	936.00		936.00
Vision	135.00		135.00
Separation	1,233.21		1,471.79
Life	122.28		122.28
Disability	71.25		85.04
Retirement	13,269.31		15,836.47
Retirement	548.09		654.13
Workers Comp	49.33		58.87
CARES	33.12		33.12
	103,476.67		118,448.31

TO: Board of Commissioners County Services and Finance Committees

FROM: Gregg Todd, Controller

DATE: November 7, 2024

SUBJECT: Request to Authorize Acceptance of \$1,500,000 of State of Michigan Appropriations for the Kirby Road/Kinneville Road Project

For County Services and Finance, November 19 and 20, 2024

BACKGROUND

Approved in July, the State of Michigan 2025 Budget included \$1,500,000 to support improvements to the Kirby Road/Kinneville Road project. This project will include repaving portions of both roads and work at the Kirby/Kinneville intersection.

ALTERNATIVES

Do not approve the use of \$1,500,000 in State budget appropriation funds.

FINANCIAL IMPACT

None.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

I recommend approval of the \$1,500,000 in State budget appropriation funds committed to Ingham County for the Kirby Road/Kinneville Road project.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF \$1,500,000 OF STATE OF MICHIGAN
APPROPRIATIONS FOR KIRBY ROAD/KINNEVILLE ROAD PROJECT**

WHEREAS, the State of Michigan FY 2025 Budget was signed by Governor Gretchen Whitmer on July 24, 2024; and

WHEREAS, Budget Section 1111 (2) of the FY 2025 State Budget states, *“The part 1 appropriation for critical infrastructure projects must be expended for the following: (a) \$1,500,000.00 for a road project to a county with a population between 280,000 and 290,000 according to the latest federal decennial census”*; and

WHEREAS, Ingham County is the county referred to; and

WHEREAS, these funds will go toward the repaving sections of Kirby Road and Kinneville Road, and the Kirby/Kinneville intersection; and

WHEREAS, no project costs will be incurred for a project prior to an official notice of an award, completion of required agreement and formal written authorization to incur costs is received from the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes that Ingham County accept \$1,500,000 of state budget appropriations general funds for the Kirby Road/Kinneville Road project.

BE IT FURTHER RESOLVED, that the Controller’s Office will ensure the request is eligible for State Budget Appropriations funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign all applications, attachments, grant agreements, and all amendments, after approval as to form by the County Attorney, if deemed necessary.

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Gregg Todd, Controller
DATE: November 6, 2024
SUBJECT: Resolution to Authorizing 2024 Agreements for Juvenile Justice Community Agencies
For the meeting agendas of November 14 and 20, 2024

This resolution would authorize contracts for the 2025 Juvenile Justice Community Agency Process. The Board of Commissioners has reserved \$240,000 in Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the County Juvenile Justice System for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law & Courts Committee will review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #24-373 “Resolution to Adopt the 2025 Juvenile Justice Community Agency Process Calendar” and other background material was distributed to the Board of Commissioners prior to the November 14 Law & Courts Committee meeting.

The current 2024 allocation is as follows:

• Child & Family Charities – Juvenile Screening & Assessment Program	\$53,953
• Child and Family Charities – Teen Court	\$36,808
• Resolution Services Center of Central Michigan – Restorative Justice	\$68,000
• Small Talk – Health Boundaries/Mental Health Therapy	\$30,000
• Eastside Community Action Center – C.O.P.E for Youth	<u>\$50,000</u>
TOTAL	\$238,761

The 2025 agency requests for funds are:

• Child & Family Charities – Juvenile Screening & Assessment Program	\$56,650
• Child and Family Charities – Teen Court	\$38,648
• Resolution Services Center of Central Michigan – Restorative Justice	\$68,000
• Small Talk – Health Boundaries/Mental Health Therapy	\$35,000
• Eastside Community Action Center – C.O.P.E for Youth	\$55,000
• Elite Focus, Agape Educational Services – Youthville Café & Study Hub	\$171,000
• MTM Foundation – Entrepreneurship Workforce One	\$45,000
• United Mentoring Program	<u>\$60,000</u>
TOTAL	\$529,298

The requests total \$289,298 more than the budgeted amount of \$240,000. Additionally, legal review of the proposals, as identified in the background material provided, found that Elite Focus and MTM Foundation are not currently eligible and would require changes to their applications to meet eligibility requirements. United Mentoring Program is millage eligible and the services they provide are also eligible for 75% reimbursement from the State’s Child Care Fund.

RECOMMENDATION

Given the approved funding amount of \$240,000, and the ineligibility of two of the new applicants, we recommend funding the agencies that applied for 2024 funding at the 2024 levels, not funding Elite Focus and MTM Foundation, and funding United Mentoring Program \$50,000, 75% of which is reimbursable through the Child Care Fund, for a total impact on the Juvenile Justice Millage of

• Child & Family Charities – Juvenile Screening & Assessment Program	\$53,953
• Child and Family Charities – Teen Court	\$36,808
• Resolution Services Center of Central Michigan – Restorative Justice	\$68,000
• Small Talk – Health Boundaries/Mental Health Therapy	\$30,000
• Eastside Community Action Center – C.O.P.E for Youth	\$50,000
• Elite Focus, Agape Educational Services – Youthville Café & Study Hub	\$0
• MTM Foundation – Entrepreneurship Workforce One	\$0
• United Mentoring Program	<u>\$50,000</u>
SUBTOTAL	\$288,761
Child Care Fund Reimbursement (75% of MTM’s \$50,000)	<u>(\$37,500)</u>
TOTAL	\$251,261

This is a new increase of \$11,261 over the initial approved amount of \$240,000, but there are sufficient JJM funds available (fund balance as of December 31, 2024 was \$1,862,384). We would also recommend that staff work with Elite Focus and MTM to revise 2026 JJM Grant submittals to make them millage eligible.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE 2025 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, 2016, and 2022 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #24-373, reserving a pool of \$240,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the audited 2023-year end fund balance is \$1,862,384 for the Juvenile Justice Millage Fund; and

WHEREAS, the County has received applications for the 2025 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2025 through December 31, 2025, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2025 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child & Family Charities – Juvenile Screening & Assessment Program \$53,953
- Child and Family Charities – Teen Court \$36,808
- Resolution Services Center of Central Michigan – Restorative Justice \$68,000
- Small Talk – Health Boundaries/Mental Health Therapy \$30,000
- Eastside Community Action Center – C.O.P.E. for Youth \$50,000
- United Mentoring Program \$50,000

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Finance and Liaison Committees
FROM: Ryan Chesney, Budget Analyst
DATE: November 1, 2024
RE: Resolution Approving Various Contracts for the 2025 Budget Year

This resolution will approve the attached list of contracts for the 2025 budget year. The list consists only of contracts that are included in the 2025 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #16-443, the Budget Office will be using the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2025 increase of 3.1% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2025 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2025 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
Financial Services	MGT Consulting	CAP-Cost Allocation Plan	01/01/25	12/31/25	\$ 12,000	\$ 12,372	\$372	3.10%	General Fund
IT	BOSS	Annual Maintenance for Help Desk Software	01/01/25	12/31/25	\$ 15,161	\$ 15,631	\$470	3.10%	Network Fund
IT	Calero Software	Verismart software maintenance for phone s	8/30/2024	8/29/2025	\$ 2,578	\$ 2,658	\$80	3.10%	Network Fund
IT	NetBrain	Network Documentation Software maintenat	3/30/2024	3/29/2025	\$ 6,462	\$ 6,662	\$200	3.10%	Network Fund
IT	DLT	Solarwinds network monitoring	3/31/2024	3/30/2025	\$ 2,001	\$ 2,063	\$62	3.10%	Network Fund
IT	Wavecrest	Web reporting software	2/20/2024	2/20/2025	\$ 10,796	\$ 11,131	\$335	3.10%	Network Fund
IT	CDWG	Backup Software	4/30/2024	4/29/2025	\$ 21,020	\$ 21,672	\$652	3.10%	Network Fund
IT	CDWG	VMWare Renewal	3/31/2024	3/30/2025	\$ 39,958	\$ 41,197	\$1,239	3.10%	Network Fund
IT	Sentinel	e911 support renewal	5/28/2024	5/27/2025	\$ 3,655	\$ 3,769	\$113	3.10%	Network Fund
IT	CDWG	Network Monitoring Software	10/1/2024	9/30/2025	\$ 3,050	\$ 3,145	\$95	3.10%	Network Fund
IT	ESRI	Annual Maintenance for ArcView & ArcGIS s	10/1/2024	9/30/2025	\$ 4,910	\$ 5,062	\$152	3.10%	Network Fund
IT	Zayo	Dark Fibre and maintenance	01/01/25	12/31/25	\$ 6,894	\$ 7,108	\$214	3.10%	Network Fund
IT	Revize	Website licensing/support	6/1/2024	5/31/2025	\$ 10,935	\$ 11,274	\$339	3.10%	Network Fund
IT	KnightWatch	Ocularis renewal for cameras	01/01/25	12/31/25	\$ 21,311	\$ 21,972	\$661	3.10%	Network Fund
IT	CDWG	Secure Remote Desktop Access	01/01/25	12/31/25	\$ 19,329	\$ 19,928	\$599	3.10%	Network Fund
IT	CDWG	MultiFactor Authentication Software	10/1/2024	9/30/2025	\$ 57,953	\$ 59,750	\$1,797	3.10%	Network Fund
IT	CDWG	Asset Monitoring Software	5/1/2024	4/30/2025	\$ 3,884	\$ 4,005	\$120	3.10%	Network Fund
IT	CDWG	Zoom	3/31/2024	3/30/2025	\$ 20,592	\$ 21,230	\$638	3.10%	Network Fund
IT	CDWG	Password Reset Software	01/01/25	12/31/25	\$ 2,734	\$ 2,818	\$85	3.10%	Network Fund

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
IT	I.D. Networks	Finger Roll Livescan System	01/01/25	12/31/25	\$ 8,888	\$ 9,164	\$276	3.10%	Network Fund
IT	CDWG	Network Scanning Software	6/16/2024	6/16/2025	\$ 3,770	\$ 3,887	\$117	3.10%	Network Fund
IT	Wizer	User Security Training	3/25/2024	3/24/2025	\$ 8,828	\$ 9,102	\$274	3.10%	Network Fund
IT	Webtecs	Annual Maintenance for law software	01/01/25	12/31/25	\$ 7,883	\$ 8,127	\$244	3.10%	Network Fund
IT	Core Technologies	Support Talon Desktop Client	12/1/2024	12/1/2025	\$ 11,174	\$ 11,521	\$346	3.10%	Network Fund
IT	PAAC/PAAM	Code CD software	01/01/25	12/31/25	\$ 9,470	\$ 9,763	\$294	3.10%	Network Fund
IT	Westlaw	Annual maintenance for Courts	01/01/25	12/31/25	\$ 26,883	\$ 27,716	\$833	3.10%	Network Fund
IT	Revize	Website licensing/support-Animal Control	6/1/2024	5/31/2025	\$ 1,261	\$ 1,300	\$39	3.10%	Network Fund
Ingham Conservation District	Ingham Conservation District	Environmental Conservation	01/01/25	12/31/25	\$ 10,000	\$ 10,000	\$0	0.00%	General Fund

HUMAN SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	01/01/25	12/31/25	\$ 45,750	\$ 43,463	-\$2,287	-5%	General Fund
Ingham County	Legal Services of South Central Michigan	Provide legal services to low-income residents of Ingham County	01/01/25	12/31/25	\$ 19,000	\$ 18,050	-\$950	-5%	General Fund
CAMP	Big Brother/Big Sister program	Community resources to youth from age 5-25.	01/01/25	12/31/25	\$ 25,000	\$ 23,750	-\$1,250	-5%	General Fund

LAW AND COURTS COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
Family Court	Peckham Inc., Youth Career Academy	Educational and vocational program for delinquent you in the age range from 17-20	10/01/24	09/30/25	\$201,456	\$201,456	\$0	0%	JJM
Family Court	CMH-CEI	Contract for Psychiatric Prescreening at the Youth Center	10/01/24	09/30/25	\$8,010	\$8,258	\$248	3%	JJM
Probate	Elias Kafantaris	Guardian Ad Litem Contract (Renewal)	01/01/25	12/31/25	\$41,210	\$42,000	\$790	2%	JJM
Probate	Elias Kafantaris	Court Appointed Attorney for General Probate Matters (Renewal)	01/01/25	12/31/25	\$9,730	\$10,000	\$270	3%	JJM
Probate	Elias Kafantaris	Provide Statutorily Required Guardianship Reviews (Renewal)	01/01/25	12/31/25	\$24,000	\$24,480	\$480	2%	JJM
Probate	Michael Staake	Court Appointed Attorney for Mental Illness Hearings (Renewal)	01/01/25	12/31/25	\$19,000	\$19,380	\$380	2%	JJM
Probate	Robert Refior	Guardian Ad Litem Contract (Renewal)	01/01/25	12/31/25	\$41,210	\$42,000	\$790	2%	JJM
Probate	Robert Refior	Court Appointed Attorney for General Probate Matters (Renewal)	01/01/25	12/31/25	\$9,730	\$10,000	\$270	3%	JJM
Community Corrections	Northwest Initiative	Day Reporting for Millage Programming	01/01/25	12/31/25	\$ 52,000	\$ 52,000	\$0	0%	Justice Millage
Community Corrections	Prevention and Treatment Services	Moral Reconation Therapy for Millage Programming	01/01/25	12/31/25	\$ 18,600	\$ 18,600	\$0	0%	Justice Millage
Community Corrections	Prevention and Treatment Services	Substance Abuse Assessments	01/01/25	12/31/25	\$5,000	\$ 5,000	\$0	0%	Justice Millage

REVENUE CONTRACTS

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 REVENUE	2025 PROJECTED	Proj. Increase	% Increase over 2024
Sheriff	Byrne Jag Grant (BYRNE JAG)	Tri-County Metro Narcotics	10/01/24	09/30/23	\$27,930	\$28,000	\$70	0%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	10/01/24	09/30/23	\$323,248	\$458,535	\$135,287	42%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	10/01/24	09/30/23	\$7,000	\$6,100	-\$900	-13%
Sheriff	State of Michigan	Annual Grant for Emergency Management	10/01/24	09/30/25	\$91,704	\$28,000	-\$63,704	-69%
FOC	State of Michigan	Annual Access and Visitation Grant	10/01/24	09/30/25	\$12,500	\$5,100	-\$7,400	-59%
FOC	State of Michigan	Cooperative Reimbursement Grant	10/01/24	09/30/25	\$4,862,771	\$5,092,879	\$230,108	5%