

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
IRENE CAHILL, CHAIR
TODD TENNIS
CHRIS TRUBAC
THOMAS MORGAN
ROBERT PEÑA
SIMAR PAWAR
KARLA RUEST

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, SEPTEMBER 30, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [September 16, 2024 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. [Parks Department](#) – Resolution to Authorize a Contingency Fund Appropriation for the Repair of the [Hawk Island Splash Pad](#)
2. [Health Department](#)
 - a. Resolution to Amend Resolution #24-411 to Accept the [FY 2024-2025 AmeriCorps State Grant Funding](#)
 - b. Resolution to Amend Resolution #24-414 with [LTS Staffing Services](#)
 - c. Resolution to Authorize an Agreement with [Nurse Family Partnership National Service Office](#)

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

September 16, 2024

Draft Minutes

Members Present: Cahill, Pawar, Peña, Ruest, Trubac, and Tennis.

Members Absent: Morgan.

Others Present: Scott Moles, Andrez Chuney, Jared Cypher, Anika Ried and others.

The meeting was called to order by Chairperson Cahill at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the August 26, 2024 Minutes

CHAIRPERSON CAHILL STATED, WITHOUT OBJECTION, THE MINUTES FROM THE AUGUST 26, 2024 HUMAN SERVICES COMMITTEE WERE APPROVED AS SUBMITTED. Absent: Commissioner Morgan.

Additions to the Agenda

5. Facilities Department – Resolution to Authorize a Contract with Laux Construction for Renovations at Forest Community Health Center
4. Health Department
 - k. Resolution to Authorize Amendment #4 to the 2023 – 2024 Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement

Limited Public Comment

Scott Moles, Ingham County Medical Care Facility Patient Advocate, provided a statement which was included in the minutes as Attachment A.

MOVED BY COMM. RUEST, SUPPORTED BY COMM. PEÑA, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Michigan Rehabilitation Services – Resolution to Authorize a Cooperative Cash Match Agreement with Michigan Rehabilitation Services
3. Potter Park Zoo
 - a. Resolution to Proceed with Plans for Constructing and Equipping the Feline & Primate Building at Potter Park Zoo
 - b. Resolution to Authorize a Reorganization of the Potter Park Zoo Horticulture Grounds Manager and Zoo Maintenance Deputy Director Positions
4. Health Department
 - a. Resolution to Authorize an Agreement with Michigan Public Health Institute to Provide a Year Three Evaluation of the Lansing/Ingham Peace Maker Fellowship® and to Provide Year Three Fiduciary Services for Peacemaker Fellowship® LifeMAP

- b. Resolution to Authorize a 2024-2025 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Comprehensive Agreement
 - c. Resolution to Authorize a 2024-2025 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Comprehensive Agreement
 - d. Resolution to Accept Ryan White Part C Early Intervention Services Supplemental Funds from the Health Resources and Services Administration
 - e. Resolution to Authorize Amendment #3 to the 2023 – 2024 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement
 - f. Resolution to Authorize Converting Position #601435 from a Finance Coordinator Position to an Accountant
 - g. Resolution to Amend Resolution #24-301 with Michigan Department of Health and Human Services for the FY24-25 Master Agreement
 - h. Resolution to Amend Resolution #23-582 with Nextgen® Healthcare Information Systems, Inc. to Purchase SOTA Dental Imaging Software (SOTA Cloud)
 - i. Resolution to Authorize an Extended Agreement with Michigan Primary Care Association
 - j. Resolution to Authorize an Agreement with Optum Pharmacy 702, LLC for Participation in the 340B Drug Discount Program
 - k. Resolution to Authorize Amendment #4 to the 2023 – 2024 Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement
5. Facilities Department – Resolution to Authorize a Contract with Laux Construction for Renovations at Forest Community Health Center

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

1. Racial Equity Task Force – Interviews

Andrez Chuney was interviewed for the Racial Equity Task Force.

Announcements

Chairperson Cahill stated the Tri-County Office on Aging (TCOA) would be hosting a fundraising dinner on November 21, 2024 at the Kellogg Hotel and Conference Center where it would be \$75 per ticket and there would be additional raffle tickets for sale, which they would bring in for their fellow Commissioners to purchase if they wished. Chairperson Cahill further stated the TCOA was looking for donations for the raffle prizes, if anyone had anything to donate.

Chairperson Cahill stated the TCOA was also looking for volunteer peer coaches to help seniors learn how to use their phones and tablets, and that the Michigan State University (MSU) School of Social Work was assisting as well.

Commissioner Pawar stated that Meridian Garden Club members went to the Ingham County Medical Care Facility on the second Monday of each month to create bouquets of flowers. Commissioner Pawar further stated the flowers were donated by Trader Joe's and Kroger and the activity was a way to get the patients engaged.

Discussion ensued regarding events provided for Ingham County Medical Care Facility patients.

Commissioner Peña stated the Lansing Bike Co-Op would be holding an event on Saturday, September 21, 2024 from 12:00 p.m. to 4:00 p.m. to celebrate their 10th anniversary, the inheritance of their property from the Land Bank, and the services they had been able to provide. Commissioner Peña further stated the Lansing Bike Co-Op had also paid off their \$20,000 mortgage on the space.

Further information regarding the event was included in the minutes as Attachment B.

Commissioner Peña stated that on Thursdays, Fridays, Saturdays, and Sundays throughout the month of October, Jack O' Lanterns Unleashed would be at the Ingham County Fairgrounds.

Further information regarding the event was included in the minutes as Attachment C.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:18 p.m.

SEPTEMBER 30, 2024 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

- c. Parks Department – *Resolution to Authorize a Contingency Fund Appropriation for the Repair of the Hawk Island Splash Pad*

This resolution authorizes the use of County Contingency Funds in an amount not to exceed \$50,000 to repair the Hawk Island Splash Pad. There is currently \$176,784 available in the County Contingency Fund.

2. Health Department

- a. *Resolution to Amend Resolution #24-411 to Accept the FY 2024-2025 AmeriCorps State Grant Funding*

This resolution authorizes amending Resolution #24-411 to change the dates of the AmeriCorps State grant funding program year, effective September 1, 2024 to August 31, 2025. All other terms and conditions of Resolution #24-411 shall remain in effect.

- b. *Resolution to Amend Resolution #24-414 with LTS Staffing Services*

This resolution authorizes amending Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000. The cost will be covered by the Michigan Department of Health and Human Services (MDHHS) COVID-19 Immunizations and Epidemiology and Laboratory Capacity (ELC) COVID-19 supplemental funding.

- c. *Resolution to Authorize an Agreement with Nurse Family Partnership National Service Office*

This resolution authorizes an agreement with Nurse Family Partnership National Service Office effective October 1st, 2024, through September 30th, 2025, in an amount not to exceed \$60,000. This contract will allow ICHD to continue providing Nurse Family Partnership Home Visiting Services to low-income, first-time mothers in our community. This agreement will be supported with Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Grant money provided in partnership with Michigan Department of Health and Human Services (MDHHS).

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 17, 2024
SUBJECT: Resolution authorizing the repair of the Hawk Island Splash Pad
For the meeting agenda of September 30, 2024 Human Services and October 2, 2024 Finance

BACKGROUND

The Splash Pad at Hawk Island County Park is one of the main attractions of the Park during the summer months for the residents of Ingham County. The Splash Pad was built in 2006 and has increased in popularity during this time. During the past two summers, it has been increasingly difficult to maintain the main components and features of the Splash Pad, resulting in closures throughout the summer. Staff have had to modify filtration system, repair multiple leaks within system, and close off 3 of the current water features on the pad itself. The pumps are in need of replacement, many times we have to drain the 3,000 gallon water tank, refill, balance chemicals, and restart the splash pad when pumps fail during the night hours. This alone is a considerable expense in terms of water use and replenishment of chemicals. To avoid future closures in 2025 season and beyond (possibly up to 1 month or more at a time), the Parks Department is requesting emergency funds for the much needed repairs of the Splash Pad.

ALTERNATIVES

To not do the needed repairs resulting in the closure of the Splash Pad.

FINANCIAL IMPACT

The total cost would be \$50,000. There is currently \$176,784 available in the County Contingency Fund.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Park Commission reviewed this request at their September 9, 2024 meeting and approves this approach in order to repair the Hawk Island Splash Pad.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution authorizing the repair of the Hawk Island Splash Pad.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTINGENCY FUND APPROPRIATION FOR THE REPAIR
OF THE HAWK ISLAND SPLASH PAD**

WHEREAS, the Hawk Island Splash Pad was built in 2006; and

WHEREAS, the Hawk Island Splash Pad is one of the main attractions of the Park during the summer months for residents of Ingham County; and

WHEREAS, during the past two summers, it has been increasingly difficult to maintain the main components and features of the Splash Pad, resulting in closures throughout the summer; and

WHEREAS, the Parks Department is requesting County Contingency Funds in an amount not to exceed \$50,000 for the much needed repair of the Splash Pad.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the use of County Contingency Funds in an amount not to exceed \$50,000 to repair the Hawk Island Splash Pad.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners' Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: September 16, 2024
SUBJECT: Amendment to Resolution #24-411 Accepting the FY 2024-2025 AmeriCorps State Grant Funding

For the Meeting Agendas of September 16, and September 18, 2024

BACKGROUND

Ingham County Health Department wishes to amend Resolution #24-411 for a change to the program year dates to accept the Michigan Department of Labor and Economic Opportunity (MDLEO) FY24-25 AmeriCorps State grant funding effective September 1, 2024 through August 31, 2025 in an amount not to exceed \$269,985. Resolution #24-411 authorized the acceptance of grant funding from MDLEO to continue the AmeriCorps State Program. ICHD wishes to make this amendment to correctly match the dates with the AmeriCorps State program grant agreement with MDLEO for the FY 24/25.

ALTERNATIVES

The alternative is to change the grant program year should MDLEO allow it.

FINANCIAL IMPACT

There are no costs associated with this amendment to the agreement.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize amending Resolution #24-411 to change the AmeriCorps State program FY24-25 dates to September 1, 2024 to August 31, 2025.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-411 TO ACCEPT THE FY 2024-2025 AMERICORPS STATE GRANT FUNDING

WHEREAS, Ingham County Health Department wishes to amend Resolution #24-411 for a change to the program year dates to accept the Michigan Department of Labor and Economic Opportunity (MDLEO) FY24-25 AmeriCorps State grant funding effective September 1, 2024 through August 31, 2025 in an amount not to exceed \$269,985; and

WHEREAS, Resolution #24-411 authorized the acceptance of the AmeriCorps State grant funds from MDLEO for the AmeriCorps State Program in FY24-25; and

WHEREAS, ICHD wishes to amend Resolution #24-411 to correctly match the AmeriCorps State grant agreement #24-MSCS-MACFF-17 with MDLEO, effective September 1, 2024 to August 31, 2025; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #24-411 to change the dates of the AmeriCorps State grant funding program year, effective September 1, 2024 to August 31, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-411 to change the dates of the AmeriCorps State grant funding program year, effective September 1, 2024 to August 31, 2025.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #24-411 shall remain in effect.

BE IT FURTHER RESOLVED, that the Medical Health Officer is authorized to submit the 2024-2025 budget electronically through the Corporation for National Community Service (CNCS) E-Grants system, and tentatively electronically approve the Memorandum of Agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners' Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: Sep 10, 2024

SUBJECT: Authorization to Amend Resolution #24-414 with LTS Staffing Services
For the Meeting Agendas of September 30, 2024 and October 2, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to amend Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000. LTS will provide ICHHD with temporary staffing that will allow the Communicable Disease Division (CD) to increase their capacity and to provide additional support for disease investigation and prevention efforts. LTS will provide temporary Immunization and Disease Control Nurses, and Community Health Representatives to aid in COVID-19 vaccinations, seasonal flu vaccinations, and other infection prevention and control investigation and response, including Health Care-related infections and congregate settings. Staffing will be compensated at the following increased rates:

- Immunization Nurse \$77.06
- Registered Nurse \$75.35
- Disease Control (DC) Nurse \$85.63
- Community Health Representative III \$42.81

ALTERNATIVES

Choosing not to enter into this agreement would result in a shortage of staffing and this would decrease the Communicable Disease division's capacity for disease investigation and prevention efforts.

FINANCIAL IMPACT

The financial impact of this agreement will be for an amount not to exceed \$190,000 and will be covered by the Michigan Department of Health and Human Services (MDHHS) COVID-19 Immunizations and Epidemiology and Laboratory Capacity (ELC) COVID-19 supplemental funding.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize amending Resolution #24-414 with LTS Staffing Services effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-414 WITH LTS STAFFING SERVICES

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000; and

WHEREAS, LTS will provide ICHD with temporary staffing that will allow the Communicable Disease Division (CD) to increase their capacity and to provide additional support for disease investigation and prevention efforts; and

WHEREAS, LTS will provide temporary Immunization and Disease Control Nurses and Community Health Representatives to aid in COVID-19 vaccinations, seasonal flu vaccinations, and other infection prevention and control investigation and response, including Health care-related infections and congregate settings; and

WHEREAS, the financial impact of this agreement will not exceed \$190,000 and will be covered by the Michigan Department of Health and Human Services (MDHHS) COVID-19 Immunizations Epidemiology and Laboratory Capacity (ELC) COVID-19 supplemental funding; and

WHEREAS, staffing will be compensated at the following increased rates:

- Immunization Nurse \$77.06
- Registered Nurse \$75.35
- Disease Control (DC) Nurse \$85.63
- Community Health Representative III \$42.81; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #24-414 with LTS Staffing Services to amend the rates of pay and to add the category of Registered Nurses, effective October 1, 2024 through September 30, 2025 in an amount not to exceed \$190,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners' Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: September 4, 2024

SUBJECT: Authorization for an Agreement with Nurse Family Partnership National Service Office
For the Meeting Agendas of September 16, and September 18, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Nurse Family Partnership National Service Office effective October 1st, 2024, through September 30th, 2025, in an amount not to exceed \$60,000. This contract will allow ICHD to continue providing Nurse Family Partnership Home Visiting Services to low-income, first-time mothers in our community.

ALTERNATIVES

By not entering into this agreement, ICHD will forfeit critical health care services provided to Ingham County mothers and infants.

FINANCIAL IMPACT

This agreement will be supported with Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Grant money provided in partnership with Michigan Department of Health and Human Services (MDHHS).

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Nurse Family Partnership National Service Office, to serve low-income, first-time mothers and their children, effective October 1st, 2024, through September 30th, 2025, in an amount not to exceed \$60,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NURSE FAMILY PARTNERSHIP
NATIONAL SERVICE OFFICE**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Nurse Family Partnership National Service Office effective October 1st, 2024, through September 30th, 2025, in an amount not to exceed \$60,000; and

WHEREAS, this contract allows ICHHD to continue providing Nurse Family Partnership Home Visiting Services to low-income, first-time mothers in our community; and

WHEREAS, this agreement will be supported with the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) grant money; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Nurse Family Partnership National Service Office effective October 1st, 2024 through September 30th, 2025, in an amount not to exceed \$60,000.

THEREFORE BE IT RESOLVED, that the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Nurse Family Partnership National Service Office to continue providing Nurse Family Partnership Home Visiting Services to low-income, first-time mothers in our community, effective October 1st, 2024 through September 30th, 2025, in an amount not to exceed \$60,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.