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LAW & COURTS COMMITTEE
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GABRIELLE LAWRENCE
VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
MYLES JOHNSON
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INGHAM COUNTY BOARD OF COMMISSIONERS
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THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, AUGUST 15, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [July 11, 2024 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Michigan AFL-CIO Workforce Development Institute – Executive Director, Chong-Anna Canfora (*Presentation*)
2. Prosecuting Attorney's Office – Presentation
3. Sheriff's Office
 - a. Resolution to Authorize a Contract with Michigan State University to [Provide Law Enforcement Services](#)
 - b. Resolution to Retire and Replace [ICSO K9 Sadie](#)
4. Circuit Court – Juvenile Division
 - a. Resolution to Authorize a Contract for [Delinquency Attorney Services](#)
 - b. Resolution to Authorize Funds to Purchase a New [Transport Vehicle for the Juvenile Division](#)
5. Office of the Public Defender
 - a. Resolution to Authorize a Purchase Order with DBI for [Furnishing for the New Office of the Public Defender at 2025 S. Washington Street](#)
 - b. Resolution to Authorize the Purchase of [IT Equipment for the Office of the Public Defender](#)
 - c. Resolution to Authorize a Purchase Order with [M & M Moving and Storage for the Move of the Office of the Public Defender](#)
6. Community Corrections – Resolution to Authorize [Additional Justice Millage Programming Funds](#) for Indigent Electronic Monitoring Users to Maintain Services through December 31, 2024 and to Provide Notice to Judicial Services Group, Ltd. that Additional Funds are Available

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE

July 11, 2024

Draft Minutes

Members Present: Polsofer, Celentino, Trubac, Cahill, Johnson (Arrived at 6:05 p.m.), Lawrence, Maiville, and Schafer.

Members Absent: None.

Others Present: Sheriff Scott Wriggelsworth, Captain Robert Earle, Scott Dane, EJ Jackson, Gregg Todd, Anika Ried and others.

The meeting was called to order by Chairperson Polsofer at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the June 13, 2024 Minutes

CHAIRPERSON POLSDOFER STATED, WITHOUT OBJECTION, THE MINUTES OF THE JUNE 13, 2024 LAW & COURTS COMMITTEE MEETING WERE APPROVED AS SUBMITTED. Absent: Commissioner Johnson.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Sheriff's Office
 - a. Resolution to Extend the Warranty to Provide Service and Repair for the Tek84 Body Scanners Located in the Ingham County Correctional Facility
3. Prosecutor's Office
 - a. Resolution to Authorize an Agreement Between the Michigan Department of Health and Human Services and the Ingham County Prosecutor's Office for the 2025 Crime Victim Rights Grant
 - b. Resolution to Authorize an Agreement between the Michigan Department of Health and Human Services and the Ingham County Prosecutors Office under the 2025FY STOP Violence Against Women Grant
4. Circuit Court – Resolution Honoring Kim Milton-Mackey
5. Animal Control & Shelter – Resolution to Authorize an Agreement with Idexx Laboratories for the Purchase and Service of Medical Diagnostic Equipment
6. 9-1-1 Central Dispatch Center
 - a. Resolution to Authorize the Conversion of the 9-1-1 Radio System Administrator from Three-Quarter Time to Full-Time

- b. Resolution to Approve the Disposal of County-Owned Surplus Property
- c. Resolution Approving a Contract Renewal with LEFTA Systems
- d. Resolution Authorizing an Extension to the SS Acres Lease for the Ingham County Public Safety Radio System Tower

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Johnson.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Johnson.

2. Sheriff's Office

- b. Resolution to Authorize the Creation of a Release Coordinator Deputy within the Ingham County Sheriff's Office

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION.

Commissioner Maiville stated he was in favor of the resolution and knew the Justice Complex Millage had language covering those types of programs, but wondered why the 44% re-incarceration rate was so high and asked if it had been a trend.

Robert Earle, Corrections Captain and Jail Administrator, stated that 44% was a number they had looked at recently and it was different from the recidivism rate, as that was someone who had reoffended and it was a difficult number to calculate. Captain Earle further stated that in 2023, they looked at how many individuals were released from the County Jail and then came right back, to which they found that 44% came back within that same year.

Captain Earle stated they had one person booked and released nine separate times, and in 2022 there was an individual who was released ten times. Captain Earle further stated it was not a matter of those people reoffending or committing a new offense, but rather another cause such as a violation of their bond, revoked bond, or changed bond.

Scott Wriggelsworth, Ingham County Sheriff, stated there could have also been other charges, like traffic tickets they did not appear for, so they were re-arrested. Sheriff Wriggelsworth further clarified that typically recidivism was a new criminal charge within three years and the 44% was not talking about that.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioner Johnson.

7. Controller's Office – Resolution to Adopt the 2025 Juvenile Justice Community Agency Process Calendar

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION.

Commissioner Schafer asked if the numbers from 2023 were different, how long it had been going on, how many applicants they normally got, and if they turned anyone down.

Gregg Todd, Controller, stated they typically did not turn anyone down and that a few years ago, they had a program that did not meet the criteria, but it was adjusted and did receive funding. Todd further stated they typically had the same groups apply each year.

Commissioner Johnson arrived 6:05 p.m.

Todd stated that they had increased the funding a little bit each year and they were receiving more requests in dollar amounts, so they wanted match what was done last year to make sure they had the funds available. Todd further reiterated that it was the same groups that applied each year.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY.

1. Nation Outside – Presentation by Scott Dane, Director of Administration

Scott Dane, Nation Outside Director of Administration, introduced themselves and EJ Jackson, Ingham County Trauma-Informed Peer Led Reentry (TIPLR) Program Navigator.

Dane provided an overview of Nation Outside and the TIPLR Program, which was included in the minutes as Attachment A.

Dane stated they were present to propose that Nation Outside work with Ingham County and the Ingham County Jail to implement the TIPLR Program as a jail based service. Dane further stated they believed their program had a good track record with helping individuals stay out of incarceration.

Chairperson Polsdofer asked when they were looking to get the expanded funding.

Dane stated they did not have a hard deadline and did not have an employee in the position currently, but they had met with individuals who worked with the Ingham County Jail who thought the program would be a great match. Dane further stated, from a funding perspective, the program would be cost-saving in some ways, as opposed to hiring a new deputy.

Dane stated they did not have a timeline yet, but would love to be involved with the Ingham County Jail system.

Commissioner Cahill asked at what age individuals came into the program.

Dane stated it was an adult program.

Commissioner Celentino asked how they determined how many Navigators they would have in an area.

Dane stated the number of Navigators per county was based on number of parolees in the past three years in a particular county. Dane further stated they believed that 30 peers was the max for any one Navigator, which was based on the contract with the Michigan Department of Corrections (MDOC) and their fee for service, as well as data from Wayne State University, who they partnered with to design surveys and assessments.

Dane stated they were tracking recidivism, health and well-being, employment, overall success, and other factors.

Commissioner Celentino asked how they decided which counties to work with.

Dane stated this was their first proposal outside of the pilot to be county jail based. Dane further stated they had a good membership base in Lansing, so the in-person support would be strong in Ingham County, which was why it made sense to try and expand to Ingham County.

Sheriff Wriggelsworth stated they had talked anecdotally and that this was their first big splash into what Nation Outside did. Sheriff Wriggelsworth further stated they were under the impression that the one Navigator listed in Ingham County was already imbedded in the County Jail through the MDOC.

Dane stated their contract with the State only allowed them to work with individuals leaving MDOC custody and did not allow them to work with anyone coming out of jail or anyone who was on probation.

Discussion.

Commissioner Cahill asked for clarification that they had a contract with the State but not with the County Jail.

Dane stated they had a contract with Oakland County Community Corrections, and they had a separate contract with the State which was administered by the MDOC, but funded by the State budget.

Commissioner Schafer asked where the one Navigator imbedded in Ingham County came from.

Dane stated their funding came from the State contract.

Commissioner Schafer asked what would be different about a contract with Ingham County.

Dane stated it would add another Navigator position.

Commissioner Schafer asked if the roles would be different.

Dane stated confirmation and the population they served would be different. Dane stated that Navigators could not serve anyone leaving the County Jail or anyone who was on probation, except in Oakland County, where they had a partnership for probationers.

Discussion ensued regarding funding.

Dane stated they had about 100 peers in seven counties and just one had gone back to prison in the two months they had been collecting the data.

Discussion ensued regarding data.

Commissioner Schafer asked when they embedded into the Ingham County Jail, how they would fit with the rest of the office.

Dane explained how they partnered with Oakland County and stated there were many details they hoped to discuss and work through with Sheriff Wriggelsworth. Dane further stated the Navigators were not prepared or trained for substance use disorders or mental health disorders at that time, but they would love to certify all of their Navigators at some point.

Dane stated the proposal was very raw and they were just trying to lay out the parameters, knowing there would be many details to be worked out in a contract to make it a reality.

Sheriff Wriggelsworth stated they understood the presentation was just an introduction and the population Nation Outside would serve had a very narrow scope, which would be the big difference between the Deputy Release Coordinator Position and the proposed TIPLR Program. Sheriff Wriggelsworth further stated that Ryan Watts, Community Corrections Manager, would also be involved in conversations moving forward.

Commissioner Trubac stated they were unfamiliar with Nation Outside prior to that evening, but they agreed with the spirit, intent, and values of the work. Commissioner Trubac further stated they wanted a better sense of context and history and asked if they had been in contact with the Sheriff's Office.

Dane stated they had introductory conversations and did not mean to give the impression that it was a full proposal.

Discussion.

Commissioner Trubac stated they were eager and supportive to learn more and discuss it further.

Sheriff Wriggelsworth stated, if they forged a partnership, it would come through the normal process.

Discussion.

Chairperson Polsdofer stated, after the process of approving and hiring the Deputy Release Coordinator position was more underway, it could be the start of additional conversations and they would be happy to entertain a more formal resolution.

Commissioner Cahill asked if the program served both men and women.

Dane stated confirmation.

Announcements

Sheriff Wriggelsworth stated the Sheriff's Office had hosted their third partnership with the Secretary of State's Office and the County Clerk's Office to facilitate providing Michigan Identification, Driver's Licenses, and Birth Certificates, and that they had served 28 people within the County Jail.

Commissioner Schafer stated there was a post on the Sheriff's Office Facebook page of officers playing basketball with kids and it was very heartwarming to see.

Discussion.

Public Comment:

None.

Adjournment

The meeting was adjourned at 6:29 p.m.

AUGUST 15, 2024 LAW AND COURTS AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

3. *Sheriff's Office*

- a. *Resolution to Authorize a Contract with Michigan State University to Provide Law Enforcement Services*

This resolution authorizes a 3-year contract to provide law enforcement services at events such as home football games and concerts. All costs for services provided will be reimbursed by MSU.

- b. *Resolution to Retire and Replace ICSO K9 Sadie*

This resolution authorizes the purchase of a Canine from Shallow Creek Kennels and to train the Canine with the Oakland Police K-9 Academy to replace Sadie. The cost for the Canine and training is \$14,200. Funding for the purchase and training is available in the Sheriff budget. The resolution also approves the transfer of ownership of Canine Sadie to Sergeant Chad Doyle for \$1 effective October 7, 2024.

4. *Circuit Court – Juvenile Division*

- a. *Resolution to Authorize a Contract for Delinquency Attorney Services*

This resolution authorizes a contract with Attorney Michael Van Huysse, for Judge Richard J. Garcia's delinquency cases, at \$1,389.41 per month, not to exceed \$16,672.96 for the calendar year 2024, and \$1,417.20 per month, not to exceed \$17,006.40 for the calendar year 2025, effective August 1, 2024 through December 31, 2025. Funds for this contract are included in the 2024 budget.

- b. *Resolution to Authorize Funds to Purchase a New Transport Vehicle for the Juvenile Division*

This resolution authorizes the purchase of a new 2024 Chrysler Pacifica Hybrid Touring in an amount not to exceed \$52,398. Sufficient funds for this purchase are available in the Juvenile Division budget. This purchase is necessary to replace the 2013 Dodge Grand Caravan as it has chronic mechanical issues and repair costs far exceed the vehicle's current value.

5. *Office of the Public Defender*

- a. *Resolution to Authorize a Purchase Order with DBI for Furnishing for the New Office of the Public Defender at 2025 S. Washington Street*

This resolution authorizes a purchase order to DBI, 912 E. Michigan Avenue, Lansing, MI 48912, for the purchase of new furniture for the Office of the Public Defender for an amount not to exceed \$94,199.77. Funding is available through the MIDC grant.

- b. *Resolution to Authorize the Purchase of IT Equipment for the Office of the Public Defender*

This resolution authorizes the purchase of IT Equipment for the Office of the Public Defender including Network Switches, Wireless Access Points, UPS and PDUs, Security Cameras, and a Video Server, not to exceed the amount of \$58,312.66. Funding is available through the MIDC grant.

- c. *Resolution to Authorize a Purchase Order with M & M Moving and Storage for the Move of the Office of the Public Defender*

This resolution authorizes a purchase order to M & M Moving and Storage, 800 E. St. Joseph St., Lansing MI 48912, to move the Office of the Public Defender from their current office at 320 N. Washington Square, Lansing, MI, to their new office at 2025 S. Washington St., Lansing, MI for an amount not to exceed \$7,680. Funding is available through the MIDC grant.

6. *Community Corrections – Resolution to Authorize Additional Justice Millage Programming Funds for Indigent Electronic Monitoring Users to Maintain Services through December 31, 2024 and to Provide Notice to Judicial Services Group, Ltd. that Additional Funds are Available*

This resolution authorizes an additional \$275,000 from the fund balance of the Justice Millage to continue electronic monitoring services through December 31, 2024. This is necessary due to high utilization rates because the current funding is expected to be exhausted in August.

OTHER ITEMS:

1. *Michigan AFL-CIO Workforce Development Institute – Executive Director, Chong-Anna Canfora (Presentation)*
2. *Prosecuting Attorney's Office – Presentation*

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Andrew Daenzer
DATE: July 25, 2024
SUBJECT: Request to enter into a contract with MSU to provide law enforcement services

BACKGROUND

Michigan State University contracts with the Ingham County Sheriff's Office for law enforcement services at large events including, but not limited to home football games. These large events require regional collaboration to ensure a safe and secure environment. The Sheriff's Office would like to enter into a 3-year contract to provide law enforcement services for MSU events.

ALTERNATIVES

The only alternative is to not provide law enforcement services at these large events. Regional cooperation is key in modern government and policing. We all benefit by sharing resources.

FINANCIAL IMPACT

There is no financial cost to providing law enforcement services. Michigan State University reimburses the county for costs.

STRATEGIC PLANNING IMPACT

Sharing resources benefits all parties and is in line with our strategic plan.

OTHER CONSIDERATIONS

The Sheriff's Office is a regional organization. Every law enforcement agency in Ingham County has limited resources. We enjoy great partnerships and collaborate often to ensure we maximize security while controlling costs.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the Ingham County Sheriff's Office enter into a 3-year contract with Michigan State University to provide law enforcement services at events.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN STATE UNIVERSITY TO
PROVIDE LAW ENFORCEMENT SERVICES**

WHEREAS, the Ingham County Sheriff's Office has assisted Michigan State University with police services at events for more than 20 years; and

WHEREAS, the Ingham County Sheriff's Office often collaborates regionally to provide public safety throughout our region; and

WHEREAS, the Ingham County Sheriff's Office would like to enter into a 3-year contract to provide law enforcement services at events such as home football games and concerts; and

WHEREAS, there is no loss of patrol coverage since the Sheriff's Office provides deputies on overtime; and

WHEREAS, there is no cost to Ingham County since the overtime is paid for by Michigan State University.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to enter into a contract with Michigan State University to provide law enforcement services at events.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees of the Ingham County Board of Commissioners
FROM: Sgt. Scott Macomber
DATE: July 7, 2024
SUBJECT: Request to retire and replace ICSO K9 Sadie

BACKGROUND

Canine Sadie is approaching 10 years of age. Canine Sadie served Ingham County since 2016 and is retiring due to age. The Ingham County Sheriff's Office would like to transfer the ownership of Canine Sadie for \$1 to her handler Sergeant Chad Doyle upon her retirement effective October 7, 2024.

The Ingham County Sheriff's Office would like the approval to purchase a Canine from Shallow Creek Kennels and train the Canine with the Oakland Police K-9 Academy to replace Sadie.

ALTERNATIVES

The alternative is to not replace this Canine. ICSO currently has 4 Canine Teams assigned to road patrol. The teams are a regional asset utilized by every police agency in the County. If we do not replace the retired Canine, we would have less availability to respond to the average 200-plus calls for service the Canine team handles annually.

There are no viable options other than transferring ownership. Sergeant Doyle has provided a caring home for Canine Sadie for the past 8 years, and she is too old to be reassigned. Due to the dog's police training, it is important that she be turned over to his handler upon retirement.

FINANCIAL IMPACT

The cost for the Canine and training is \$14,200. The cost to purchase the canine from Shallow Creek Kennels is \$9,200. The cost to train the Canine at the Oakland Academy is \$5,000. We would like to use Shallow Creek Kennels to purchase the dog. They are a trusted provider of police canines in the Greater Lansing Area. We will save time and money by training the dog in Oakland County, Michigan. The training includes a 5-week handler course. The cost of this replacement will be funded with Special Units/Special Projects #10130110-967000 (\$7,400) and K9 Donation Account #797-363020 (\$7,000).

STRATEGIC PLANNING IMPACT

The strategic plan may be impacted if this is not approved by reducing its current ability to locate missing and/or wanted persons, as well as its continued efforts to combat gun-related crimes.

OTHER CONSIDERATIONS

There has been an uptick in gun-related crimes in public spaces, schools, and events. A firearms detection canine can help identify concealed firearms and locate firearms, ammunition, and shell casings after incidents, enhancing both prevention and post-incident response. These canines can quickly locate hidden firearms, allowing law enforcement to intervene before situations escalate or to investigate post-incident. The Sheriff's Office has a responsibility to use every tool at its disposal to maintain safety and security in the confines of our jail by conducting random Canine searches.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to retire Canine Sadie and purchase a Canine from Shallow Creek to be trained with the Oakland Police K-9 Academy.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETIRE AND REPLACE ICSO K9 SADIE

WHEREAS, the Ingham County Sheriff's Office has had, during Sheriff Scott Wriggelsworth's tenure as the Sheriff, a Canine Team; and

WHEREAS, Canine Sadie was a member of the Ingham County Sheriff's Office with her handler Sergeant Chad Doyle for the past 8 years where her duties entailed explosives detection and patrol work; and

WHEREAS, the Canine Team consisted of 4 canines assigned to road patrol that serve as a regional and Ingham County Jail asset; and

WHEREAS, Sergeant Chad Doyle and Canine Sadie assisted every agency within Ingham County; and

WHEREAS, Canine Sadie will be officially retired from the Ingham County Sheriff's Office on October 7, 2024, due to age; and

WHEREAS, the Sheriff's Office would like to transfer ownership of Canine Sadie to Sergeant Chad Doyle for \$1 to ensure she has an enjoyable retirement; and

WHEREAS, Ingham County gives up all ownership rights and any liabilities and responsibilities that pertain to Canine Sadie effective October 7, 2024; and

WHEREAS, the Sheriff's Office would like to purchase a new Canine through Shallow Creek Kennels and train the new Canine through the Oakland Police K-9 Academy; and

WHEREAS, the new Canine Team would be trained to detect firearms for detection in our schools and the public; and

WHEREAS, the Canine Team would also be trained in obedience, article search, area search, and tracking for suspects and missing persons, including children and adults.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the transfer of ownership of Canine Sadie to Sergeant Chad Doyle for \$1 effective October 7, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to purchase a Canine for an amount not to exceed \$9,200 using Sheriff's Office budget Special Units/Special Projects #10130110-967000 and K9 Donation Account #797-363020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to train the Canine and its handler with the Oakland Police K-9 Academy for a cost not to exceed \$5,000 using Sheriff's Office budget Special Units/Special Projects #10130110-967000 and K9 Donation Account #797-363020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with the resolution and approved as to form by the County Attorney.

TO: Law & Courts and Finance Committees
FROM: Annette Ellison, Deputy Court Administrator
DATE: August 6th, 2024
SUBJECT: RESOLUTION TO AUTHORIZE A CONTRACT FOR DELINQUENCY ATTORNEY SERVICES

For Meeting Agendas: August 15, 2024 – Law and Courts
August 21, 2024 – Finance

BACKGROUND

The resolution attached with this memo is requesting authorization for the Circuit Court Juvenile Division to continue a contract for legal representation of juveniles in delinquency cases assigned to Judge Richard J. Garcia. Attorney Michael Van Huysse has been providing this service. It is recommended that Attorney Michael Van Huysse receive a 2% increase in the 2025 contracted rate. This allows the Juvenile Division to incrementally increase contract rates in order to avoid large increases.

The contract amount for 2024 should be \$16,672.96. The contract amount for 2025 should be \$17,006.40.

The Juvenile Division has entered into delinquency contracts since 2010 in an effort to reduce costs for attorney fees, and provide consistent and efficient legal representation for children and indigent youth. The Judiciary selects specific attorneys for these contracts based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law, and a well-known reputation for zealously advocating for their clients. The contract will be in effect from August 1, 2024 through December 31, 2025.

ALTERNATIVES

The Court assigns court appointed attorneys from the court appointed list to represent indigent juveniles assigned to Judge Richard J. Garcia.

FINANCIAL IMPACT

Funds to support this contract have been allocated in the 2024 budget. It is estimated that entering into a contract with an attorney saves the Court between \$5,000 and \$7,000 a year. No additional funding for this contract is required.

STRATEGIC PLANNING IMPACT

Develop an indigent defense service plan following guidelines issued by the State through the Michigan Indigent Defense Commission (MIDC).

Adequate attorney compensation was recognized as one of the eight core standards of the Michigan Indigent Defense Commission. The Commission’s report states:

Assigned counsel should receive prompt compensation at a reasonable rate and should be reimbursed for their reasonable out-of-pocket, case-related expenses. Assigned counsel should be compensated for all work necessary to provide quality legal representation. Activities outside of court appearances, such as directing an investigation, negotiating, or tactical planning, etc., require no less legal skill and expertise than in-court appearances, and are equally important to quality representation.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Enter into a contract

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR DELINQUENCY ATTORNEY SERVICES

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for juveniles, has contracted with attorneys; and

WHEREAS, the 2024 Budget approved by the Board of Commissioners, authorizes funds to contract with specific attorneys to provide legal representation; and

WHEREAS, the attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law, and a well-known reputation for zealously advocating for their clients; and

WHEREAS, Attorney Michael Van Huysse has been providing legal counsel for juvenile delinquency cases assigned to Judge Richard J. Garcia; and

WHEREAS, if authorized, the Circuit Court Juvenile Division would compensate Attorney Michael Van Huysse for providing legal representation for delinquency cases assigned to Judge Richard J. Garcia, effective August 1, 2024 through December 31, 2025 in the amount of \$1,389.41 per month, not to exceed \$16,672.96 for the calendar year 2024, and \$1,417.20 per month, not to exceed \$17,006.40 for the calendar year 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Van Huysse, for Judge Richard J. Garcia's delinquency cases, at \$1,389.41 per month, not to exceed \$16,672.96 for the calendar year 2024, and \$1,417.20 per month, not to exceed \$17,006.40 for the calendar year 2025, effective August 1, 2024 through December 31, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Law and Courts and Finance Committees
FROM: Annette Ellison, Deputy Court Administrator
DATE: August 6, 2024
SUBJECT: Resolution To Authorize Funds To Purchase A New Transport Vehicle For The Juvenile Division

For Meeting Agendas: August 15, 2024 – Law and Courts
August 21, 2024 – Finance

BACKGROUND

The Juvenile Division has two transport vehicles used to safely transport in-custody juveniles to and from the Ingham County Youth Center for purposes including (but not limited to): court hearings, medical/dental/mental health appointments, and in/out of state travel to other secure facilities and residential placements. The use of transport vehicles significantly reduces public safety risks which are inherent to conducting community transports of in-custody youth from secure detention. Transport vehicles are also used by the Juvenile Division's Court Officer who makes considerable day to day travel in locating and serving notice to individuals named on legal documents issued by the Judges of the Family Division and assists Court Staff in conducting home visits when needed for the safety and well-being of the workers. The attached resolution requests authorization to purchase a new vehicle to replace a 2013 Dodge Grand Caravan. This particular vehicle has been pulled out of rotation due to chronic mechanical issues. Unfortunately, the repair costs far exceed the vehicle's current value. The Juvenile Division wish to purchase a MiDeal motor vehicle, 2024 Chrysler Pacifica Hybrid Touring, not to exceed \$52,398. MiDeal is the State of Michigan's extended purchasing program which allows nonprofit organizations to benefit directly from the reduced cost of goods and services and indirectly eliminates the bidding process.

ALTERNATIVES

If the resolution is not approved, the Juvenile Division would not be able to transport all juveniles to and from programming and much needed services.

FINANCIAL IMPACT

The Juvenile Division's budget includes a line item for van replacement. Funds deposited in this reserve come from the Child Care Fund's reimbursement for usage of each vehicle, transporting youth to and from community programs and services. The current fund balance for this account is roughly \$216,111.24.

STRATEGIC PLANNING IMPACT

Provide quality resident services; Promote accessible healthcare; Assists in meeting basic needs, Fostering youth development; Supporting public safety; and Assisting with fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

That the resolution be authorized and the new transport vehicle be purchased

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FUNDS TO PURCHASE A NEW TRANSPORT VEHICLE FOR THE JUVENILE DIVISION

WHEREAS, the Juvenile Division has two transport vehicles used to safely transport in-custody juveniles to and from the Ingham County Youth Center for purposes including (but not limited to): court hearings, medical/dental/mental health appointments, and in/out of state travel to other secure facilities and residential placements; and

WHEREAS, transport vehicles are also used by the Juvenile Division's Court Officer who makes considerable day to day travel in locating and serving notice to individuals named on legal documents issued by the Judges of the Family Division and assists Court Staff in conducting home visits when needed for the safety and well-being of the workers; and

WHEREAS, the use of transport vehicles significantly reduces public safety risks which are inherent to conducting community transports of in-custody youth from secure detention; and

WHEREAS, the Juvenile Division is requesting authorization to replace the 2013 Dodge Grand Caravan as it has chronic mechanical issues and repair costs far exceed the vehicle's current value; and

WHEREAS, the Juvenile Division's budget includes a line item for van replacement; and

WHEREAS, the funds deposited in this reserve come from the Child Care Fund's reimbursement for usage of each vehicle, transporting youth to and from community programs and services; and

WHEREAS, the current fund balance for this account is roughly \$216,111.24; and

WHEREAS, a request is made to purchase a MiDeal motor vehicle, 2024 Chrysler Pacifica Hybrid Touring, not to exceed \$52,398.00; and

WHEREAS, MiDeal is the State of Michigan's extended purchasing program which allows nonprofit organizations to benefit directly from the reduced cost of goods and services and indirectly eliminates the bidding process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of a new 2024 Chrysler Pacifica Hybrid Touring in an amount not to exceed \$52,398.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget transfers from the van replacement reserve in the 2024 Juvenile Division budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts, Finance Committee

FROM: Keith Watson, Chief Public Defender

DATE: August 7, 2024

SUBJECT: Resolution to Authorize a Purchase Order Between the Ingham County Office of the Public Defender and DBI for Furnishing for the New Offices at 2025 S. Washington St.

BACKGROUND

The Office of the Public Defender recently entered into an agreement to lease 2025 S. Washington St. The move to the new office will take place on or before October 31, 2024 and will require some additional furnishings for break rooms, the conference room and additional office spaces that will be added for new positions.

The new furnishings and installation will cost approximately \$94,199.77.

Funds are available through the 2024-2025 Michigan Indigent Defense Commission grant for this expenditure.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The cost of the furnishings will be \$94,199.77. Funds are available through the 2024-25 Michigan Indigent Defense Commission grant for this expenditure.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend that the Law & Courts and Finance Committees approve the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH DBI FOR FURNISHING FOR THE
NEW OFFICE OF THE PUBLIC DEFENDER AT 2025 S. WASHINGTON STREET**

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, additional furnishings will be needed for added staff, break rooms and conference rooms; and

WHEREAS, the cost will be approximately \$94,199.77; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to DBI, 912 E. Michigan Avenue, Lansing, MI 48912, for the purchase of new furniture for the Office of the Public Defender for an amount not to exceed \$94,199.77.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committee
FROM: Keith Watson, Chief Public Defender
DATE: August 7, 2024
SUBJECT: Resolution to Authorize the Purchase of IT Equipment for the Office of the Public Defender

BACKGROUND

The Office of the Public Defender recently entered into an agreement to lease 2025 S. Washington St. The move to the new office necessitates installation of new IT equipment, including Network Switches, Wireless Access Points, UPS and PDUs, Security Cameras and a Video Server.

The date of the move to the new office is tentatively set for October 31, 2024 and the equipment will need to be ordered and installed before the move takes place.

Funds are available through the 2023-2024 Michigan Indigent Defense Commission grant for this expenditure.

ALTERNATIVES

There are no alternatives to having this equipment.

FINANCIAL IMPACT

The quotes received for these items total \$58,312.66 and are as follows:

Network Switches -	\$10,742.81
Wireless Access Points -	\$19,817.88
Video Server -	\$ 8,624.09
Rack -	\$ 577.90
UPS -	\$ 4,889.11
PDU -	\$ 218.01
Cameras -	\$13,442.86

Funds are available through the 2023-2024 Michigan Indigent Defense Commission grant for this expenditure.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend that the Law & Courts and Finance Committees approve the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF IT EQUIPMENT FOR THE OFFICE OF THE PUBLIC DEFENDER

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, the new office space must have IT equipment installed in order to be ready for the staff to move in; and

WHEREAS, the cost will be approximately \$58,312.66; and

WHEREAS, funds are available through the 2023-24 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of IT Equipment for the Office of the Public Defender including Network Switches, Wireless Access Points, UPS and PDUs, Security Cameras and a Video Server, not to exceed the amount of \$58,312.66.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committee

FROM: Keith Watson, Chief Public Defender

DATE: July 19, 2024

SUBJECT: Resolution to Authorize a Purchase Order with M & M Moving and Storage for the Move of the Office of the Public Defender to 2025 S. Washington St.

BACKGROUND

The Office of the Public Defender recently entered into an agreement to lease 2025 S. Washington St. The move to the new office will take place on or before October 31, 2024 and will require the services of a professional moving company.

The Ingham County Facilities department obtained three bids from Two Men and A Truck (\$11,940-\$13,820); Michigan Office Movers (\$22,500); and M & M Moving and Storage (\$7,200-\$7,680).

Funds are available through the 2024-2025 Michigan Indigent Defense Commission grant for this expenditure.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

M & M Moving submitted the lowest quote for the moving services. Funds are available through the 2024-25 Michigan Indigent Defense Commission grant for this expenditure.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend that the Law & Courts and Finance Committees approve the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH M & M MOVING AND STORAGE
FOR THE MOVE OF THE OFFICE OF THE PUBLIC DEFENDER**

WHEREAS, the Ingham County Office of the Public Defender has entered into a lease with Vlahakis for office space at 2025 S. Washington Street; and

WHEREAS, the move will take place on or before October 31, 2024; and

WHEREAS, the current offices and furniture must be moved to the new location; and

WHEREAS, the cost will be approximately \$7,200-7,680; and

WHEREAS, funds are available through the 2024-2025 MIDC grant and have been included for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to M & M Moving and Storage, 800 E. St. Joseph St., Lansing MI 48912, to move the Office of the Public Defender from their current office at 320 N. Washington Square, Lansing, MI, to their new office at 2025 S. Washington St., Lansing, MI for an amount not to exceed \$7,680.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Ryan S. Watts, CCAB Manager
DATE: July 16, 2024

SUBJECT: Resolution to Authorize Additional Justice Millage Programming Funds for Indigent Electronic Monitoring (EM) Users to Maintain Services Through December 31, 2024 and to Provide Notice to Judicial Services Group, Ltd. (JSG) That Additional Funds Are Available

BACKGROUND

Resolution #21-534, approved October 14, 2021, authorized a substantial increase to the JSG Monitoring budget for indigent user electronic monitoring services. To fund FY 2024 indigent EM services, said resolution approved \$400,000 in Justice Millage Programming Funds. Due to the continued impact of COVID-19, EM utilization remains high, with current available funding projected to be exhausted in August 2024. EM utilization is projected to continue at the current level through the remainder of 2024, requiring an additional \$275,000 to maintain services through December 31, 2024, for an overall 2024 total of \$675,000. Pursuant to the terms of the current JSG contract, written notice can be provided as additional funds are made available.

ALTERNATIVES

When current funding runs out, the only available option for EM services is client-pay, which will reduce or preclude access to services. With 64% of Ingham County EM Clients being funded by the Justice Millage, it is not unreasonable to state that lack of access to EM will have a significant and detrimental impact to the operation of the Criminal Justice System within Ingham County.

FINANCIAL IMPACT

The proposed additional \$275,000 for indigent EM funds, to maintain services through December 31, 2024, are available within the Justice Millage fund balance. Monthly costs have averaged \$56,158 per month through the first half of 2024, with a conservative total projected cost to be \$673,896 through December 31, 2024.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County.

OTHER CONSIDERATIONS

EM continues to be an essential evidence-based resource post-COVID-19 and has proven to be an effective and cost-efficient option for monitoring appropriate offenders in the community. The cost of EM services is \$5.50 to \$10 per day compared to \$97.19 per day for a jail bed. The overall Ingham County JSG EM compliance rate for January through June is 98.8% exceeding the National Compliance Rate of 93-94%.

Adequate indigent EM resources will continue to be needed as an alternative to jail for those unable to pay for services. It is expected that the increased need for EM resources, to provide services for users will continue through 2024.

RECOMMENDATION

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADDITIONAL JUSTICE MILLAGE PROGRAMMING FUNDS FOR INDIGENT ELECTRONIC MONITORING USERS TO MAINTAIN SERVICES THROUGH DECEMBER 31, 2024 AND TO PROVIDE NOTICE TO JUDICIAL SERVICES GROUP, LTD. THAT ADDITIONAL FUNDS ARE AVAILABLE

WHEREAS, Resolution #19-393 adopted September 24, 2019 by the Board of Commissioners authorized entering a contract with Judicial Services Group, Ltd. (JSG) to provide electronic monitoring (EM) services for indigent users for an initial three-year performance period effective December 1, 2019 through December 1, 2022 followed by two one-year automatic renewal periods not to exceed December 31, 2024; and

WHEREAS, this contract provides that upon exhaustion of the annual budgeted and subsequently approved additional funds during any given year, JSG is required to cease performing services for the remainder of the year, unless or until JSG is notified in writing that additional funding is available to continue services for indigent users; and

WHEREAS, Resolution #21-649, adopted December 14, 2021, approved \$400,000 in Justice Millage Programming funds for 2024 indigent EM services; and

WHEREAS, the ongoing impact of COVID-19 continues to result in high utilization of EM services, exhausting the available Justice Millage funds in August of 2024; and

WHEREAS, EM has proven to be both effective and cost-efficient; and

WHEREAS, additional EM funding up to \$275,000 from the Justice Millage fund balance is now needed to ensure that services continue through December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes additional funds in an amount not to exceed \$275,000, for an overall 2024 total of \$675,000 and authorizes providing JSG written notice that additional funds amounting to \$275,000 are available for EM services through December 31, 2024.

BE IT FURTHER RESOLVED, that these supplemental funds will come from the Justice Millage funds balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2024 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.