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LAW & COURTS COMMITTEE
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GABRIELLE LAWRENCE
VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
MYLES JOHNSON
RANDY MAIVILLE
MONICA SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 14, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [October 10, 2024 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
 - a. Resolution to Authorize Contracts with [Identified Service Providers](#) as Authorized by the Justice Millage
 - b. Resolution to Replace a [Hoist at the Ingham County Sheriff's Office](#)
2. Homeland Security and Emergency Management
 - a. Resolution to Authorize a Contract with [Ascentra Inc.](#) to Provide Three Advanced Exercise Development and Evaluation Training Courses
 - b. Resolution to Authorize a Contract Renewal Agreement with [Dedrone for the Region 1 Drone Detection System Software](#)
 - c. Resolution to Authorize a Contract with the State of Michigan Accepting the FY 2024 Homeland Security Grant Program Funds and Make Ingham County the Fiduciary Agent for Michigan [Homeland Security Region 1](#)
 - d. Resolution to Authorize an Equipment Purchase Agreement with Unmanned Vehicle Technologies to Purchase a [DJI Mavic 3 Thermal Enterprise Drone System](#)
3. Circuit Court – Resolution to Authorize [Upgrade the Audio Processor](#) and Other Courtroom Technology in Courtrooms 7 and 8
4. Circuit Court – Family Division
 - a. Resolution to Authorize the Juvenile Division Purchasing [Bizstream Client Management Software](#)
 - b. Resolution to Authorize the Juvenile Division to Renew Agreement with [Global Eagle Business Transformational Specialists](#)
5. 55th District Court
 - a. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - Michigan [Mental Health Court Grant Program](#), Continue a Probation Officer Position, and Authorize Subcontracts
 - b. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - [Michigan Drug Court Grant Program](#) and the Office of Highway Safety Planning and Authorize Subcontracts

- c. Resolution to Authorize an Agreement with [Averhealth for Substance Testing Services](#) for the 55th District Court Mental Health Court and Sobriety Court for Fiscal Year 2025

- 6. Community Corrections Advisory Board
 - a. Resolution to Amend Resolution #24-226 to Reflect Final Award Amounts for Subcontractors from the State of Michigan for [PA511 Funded Programs](#)
 - b. Resolution to Authorize a New Contract with [JSG Monitoring to Provide an Offender Pay](#) and County Funded Electronic Monitoring Program Subject to a Final Contract Agreement

- 7. Controller's Office
 - a. Resolution to Authorize 2025 Agreements for [Juvenile Justice Community Agencies](#)
 - b. Resolution Approving Various Contracts for the [2025 Budget Year](#)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE

October 10, 2024

Draft Minutes

Members Present: Polsdofer, Celentino, Trubac, Cahill, Lawrence, Johnson (arrived at 6:02 p.m.), and Maiville.

Members Absent: Schafer.

Others Present: Barb Davidson, Danielle Harris, Chris Thompson, Gregg Todd, Deanna LaBrenz, Liz Noel, and others.

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the September 26, 2024 Minutes

CHAIRPERSON POLSDOFER STATED, WITHOUT OBJECTION, THE MINUTES OF THE SEPTEMBER 26, 2024 LAW & COURTS COMMITTEE MEETING WERE APPROVED AS SUBMITTED. Absent: Commissioners Johnson and Schafer.

Additions to the Agenda

7. Controller's Office – Resolution to Authorize Acceptance of \$12,500,000 of State of Michigan Appropriations for the Ingham County Juvenile Justice Facility

Chairperson Polsdofer noted that Agenda Item No. 3 replaced the resolution that was referred back to the Law & Courts Committee by the Board of Commissioners at the June 11, 2024 Board of Commissioners meeting.

Chairperson Polsdofer stated that the October 31, 2024 Law & Courts Committee meeting would be cancelled.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Prosecuting Attorney's Office – Resolution to Authorize a Memorandum of Understanding between the Department of the Attorney General and the Ingham County Prosecutor's Office
2. Circuit Court – Family Division
 - a. Resolution to Authorize a Three-Year Contract with Highfields for the Horizon Program
 - b. Resolution to Authorize a Three-Year Contract with House Arrest Services for an Electronic Monitoring Program
 - c. Resolution to Approve the Court-Appointed Special Advocate Donated Funds and In-Home Care Program
 - d. Resolution to Authorize the Renewal of a Contract with Michigan State University for the Juvenile Risk Assessment Project and Quarterly Program Evaluations
 - e. Resolution to Authorize the Renewal of a Contract with Michigan State University to Support the Adolescent Project

- f. Resolution to Authorize a Three-Year Contract with Peckham, Inc. for Female Short-Term Group Home Services
- 3. Community Corrections Advisory Board – Resolution to Authorize a Pilot Skilled Trades Treatment Program through Community Corrections and in Partnership with the Workforce Development Institute of Michigan
- 4. Office of the Public Defender
 - a. Resolution to Authorize a Contract between Axon Enterprise, Inc. and the Office of the Public Defender for Justice Premier Software
 - b. Resolution to Approve an Agreement with the City of East Lansing for Its Local Share Contribution under the County’s Michigan Indigent Defense Commission 2024-2025 Compliance Plan
 - c. Resolution to Approve an Agreement with the City of Lansing for Its Local Share Contribution under the County’s Michigan Indigent Defense Commission 2024-2025 Compliance Plan
- 5. 9-1-1 Dispatch Center
 - a. Contract with Community Mental Health for two Full-Time Crisis Call Taker Positions at the 9-1-1 Center
- 6. Board of Commissioners – Resolution Declaring the Month of November as “Family Court Awareness Month” in Ingham County
- 7. Controller’s Office – Resolution to Authorize Acceptance of \$12,500,000 of State of Michigan Appropriations for the Ingham County Juvenile Justice Facility

Commissioner Maiville disclosed that, related to Agenda Item No. 2a, he had a family member that had part-time employment through school that was administered through Highfields.

Commissioner Johnson arrived at 6:02 p.m.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Schafer

- 5. 9-1-1 Dispatch Center
 - b. Resolution Honoring Danielle Harris as the Recipient of the Michigan A.P.C.O. 2024 Supervisor of the Year Award
 - c. Resolution Honoring Chris Thompson as the Recipient of the Michigan A.P.C.O. 2024 Telecommunicator of the Year Award

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTIONS.

Barb Davidson, 9-1-1 Center Director, introduced Danielle Harris, 9-1-1 Center Supervisor, and Chris Thompson, 9-1-1 Center Dispatcher. Davidson provided background about the Harris and Thompson’s work within the County and the professional organization that bestowed the awards, the Michigan Association of Public-Safety Communications Officials (A.P.C.O.).

Discussion ensued regarding the chapters of the Michigan A.P.C.O.

The Committee congratulated Harris and Thompson on the awards.

THE MOTION TO APPROVE THE RESOLUTIONS CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

Announcements

Commissioner Cahill stated Jack O'Lanterns Unleashed was happening at the Ingham County Fairgrounds.

Chairperson Polsdofer stated again that the Law & Courts Committee meeting for October 31, 2024 was cancelled.

Public Comment:

None.

Adjournment

The meeting was adjourned at 6:06 p.m.

**NOVEMBER 14, 2024 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller recommends approval of the following resolutions:

1a. Sheriff's Office – Resolution to Authorize Contracts with Identified Service Providers as Authorized by the Justice Millage

This resolution authorizes contracts for the following evidence-based treatment programs at the Ingham County Jail:

Seeking Safety provided by Life Launch Institute, LLC
Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257
County vendor #44451

Break Out/MRT provided by Life Launch Institute, LLC
Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257
County vendor #44451

The three-year programs will be funded through the Justice Millage at the rate of \$25,000/year for Seeking Safety and \$45,000/year for Break Out/MRT.

See memo for details.

1b. Sheriff's Office – Resolution to Replace a Hoist at the Ingham County Sheriff's Office

This resolution approves the replacement of one of the two hoists at the ICSO garage by Lansing Ice and Fuel for a not to exceed cost of \$13,419.68.

See memo for details.

2a. Homeland Security and Emergency Management – Resolution to Authorize a Contract with Ascentra Inc. to Provide Three Advanced Exercise Development and Evaluation Training Courses

This resolution authorizes a contract with Ascentra, Inc., to provide three advanced exercise development and evaluation training courses at the ICSO. The courses are part of Ascentra, Inc.'s Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses.

Funding for the \$23,710 contract is available through the FY2023 Homeland Security Grant Program.

See memo for details.

2b. Homeland Security and Emergency Management – Resolution to Authorize a Contract Renewal Agreement with Dedrone for the Region 1 Drone Detection System Software

This resolution authorizes the contract renewal with Dedrone for Region 1 Drone Detection System hardware for \$94,000 for one year.

Funding is available through the FY2023 Homeland Security Grant Program.

See memo for details.

2c. Homeland Security and Emergency Management – Resolution to Authorize a Contract with the State of Michigan Accepting the FY 2024 Homeland Security Grant Program Funds and Make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1

This resolution authorizes a contract with the State of Michigan to accept the FY2024 Homeland Security Grant Program funds in the amount of \$697,334 for Region 1 and to make Ingham County the fiduciary agent for the funds. The grant period runs from September 1, 2024 to August 31, 2027. Region 1 includes Clinton, Eaton, Gratiot, Hillsdale, Jackson, Lenawee, Livingston, Shiawassee, and Ingham Counties and the City of Lansing.

See memo for details.

2d. Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with Unmanned Vehicle Technologies to Purchase a DJI Mavic 3 Thermal Enterprise Drone System

This resolution approves the purchase of a DJI Mavic 3 Thermal Enterprise drone system from Unmanned Vehicle Technologies for a total cost of \$6,267.

Funding is available in the Office of Homeland Security and Emergency Management's budget.

See memo for details.

3. Circuit Court – Resolution to Authorize Upgrade the Audio Processor and Other Courtroom Technology in Courtrooms 7 and 8

This resolution came in 5 minutes before submittal deadline, so I have not read it!

We will both see memo for details.

4a. Circuit Court – Family Division – Resolution to Authorize the Juvenile Division Purchasing Bizstream Client Management Software

This resolution authorizes the Juvenile Division to renew the current 50 licenses it has for Bizstream Client Management Software, and add an additional 30 licenses for a cost to exceed \$2,625/month for one year. This cost will be 75% Child Care Fund reimbursable.

Funding is available through the Juvenile Justice Millage.

See memo for details.

4b. Circuit Court – Family Division – Resolution to Authorize the Juvenile Division to Renew Agreement with Global Eagle Business Transformational Specialists

This resolution authorizes a three-year contract renewal with Global Eagle Business Transformational Specialists for training courses in leadership, unconscious bias, sexual harassment, decision making, communication, safety, and team buildings.

Funding for the \$12,825 renewal is available in the Juvenile Division's 2025 budget.

See memo for details.

5a. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - Michigan Mental Health Court Grant Program, Continue a Probation Officer Position, and Authorize Subcontracts

This resolution authorizes the 55th District Court to accept \$465,073 in grant funds from the SCAO-MMHCGP to continue funding a Probation Officer position and various subcontracts. It also authorizes the Board Chair to sign agreement for additional grant monies if they become available.

See memo for details.

5b. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the State Court Administrative Office - Michigan Drug Court Grant Program and the Office of Highway Safety Planning and Authorize Subcontracts

This resolution authorizes the 55th District Court to accept two grant awards from SCAO, one for the Michigan Drug Court Grant Program, and one for the Office of Highway Safety and Planning, along with authorizing subcontracts utilizing these grant awards. Total grant award amounts are \$143,000 from MDCGP and \$41,000 from OHSP.

See memo for details.

5c. 55th District Court – Resolution to Authorize an Agreement with Averhealth for Substance Testing Services for the 55th District Court Mental Health Court and Sobriety Court for Fiscal Year 2025

This resolution authorizes an agreement with Averhealth for substance testing services for the 55th District Court Mental Health Court and Sobriety Court for FY2025. Funding for this testing is available via the grant funding mentioned in 4a and 4b.

See memo for details.

6a. Community Corrections Advisory Board – Resolution to Amend Resolution #24-226 to Reflect Final Award Amounts for Subcontractors from the State of Michigan for PA511 Funded Programs

This resolution authorizes amends Resolution #24-226 to reflect final award amounts for subcontractors due to an award change from a requested \$465,094 to an awarded amount of \$343,452.

See memo for details.

6b. Community Corrections Advisory Board – Resolution to Authorize a New Contract with JSG Monitoring to Provide an Offender Pay and County Funded Electronic Monitoring Program Subject to a Final Contract Agreement

This resolution authorizes an agreement with JSG Monitoring for offender pay and County funded electronic monitoring. Our current contract with JSG expires December 31, 2024. This contract would be for five years, with three one-year renewals funded with \$500,000 annually from the Justice Millage. The current contract is for \$400,000, but Community Corrections historically has requested additional funds yearly, which have always been approved.

See memo for details.

7a. Controller's Office – Resolution Approving 2025 Juvenile Justice Community Agency Funding

This resolution approves the 2025 Juvenile Justice Community Agency funding requests. There were three new applicants, with only one of the new applicants submitting a request that is JJM eligible. We will work with the other two applicants to bring their requests into compliance for next year's round.

See memo for details.

7b. Controller's Office – Resolution Approving Various Contracts for the 2025 Budget Year

This resolution authorizes various 2025 contracts.

See memo for details.

TO: Board of Commissioners Law & Courts and Finance Committees of the Ingham County Board of Commissioners

FROM: Captain Robert Earle, Correctional Administrator
Samuel Krease, Inmate Program Coordinator

DATE: October 15, 2024

SUBJECT: Justice Millage Program Agreements
For the meeting agenda of October 31, 2024 and November 6, 2024

BACKGROUND

Inmates of the Ingham County Correctional Facility have opportunities through provided services and programs to better themselves while in our custody. The approved Justice Millage of August 2018 has allowed us to continue and expand programming opportunities, to include those presented herein. This resolution requests permission for the Ingham County Sheriff's Office (ICSO) to enter into agreements with Life Launch Institute, LLC. The County, including ICSO, has other contracts currently with this vendor to provide these classes currently in addition to the Parenting Classes in the Ingham County Correctional Facility. This vendor has been selected after review of responses to a competitive RFP process.

ALTERNATIVES

These two programming options Seeking Safety and Breakout/MRT, are evidenced based best practices for justice involved people. If this resolution is not accepted we would have to explore other options for our population or discontinue these valuable programs altogether which is ill advised.

FINANCIAL IMPACT

The Controller's Office confirms existence of sufficient funds to continue these programs and cover the cost of requested agreements. Contract with Life Launch Institute will not exceed \$70,000 for both programs per year for this multi-year contract.

STRATEGIC PLANNING IMPACT

The content of this resolution reflects fiscal responsibility and comprehensive evidence-based services for portions of our inmate population. Human wellness and reducing recidivism have impact on long term public safety and improving quality of life for all who live, work, and visit Ingham County.

OTHER CONSIDERATIONS

Life Launch Institute was the only vendor to submit a proposal for Breakout/MRT. Life Launch Institute has provided this program for several years and is well received by individuals in the class. For Seeking Safety class, two vendors submitted proposals, but only Life Launch Institute met the requirements of the RFP per Ingham County Purchasing. Life Launch Institute has also provided this program to the Correctional Facility for years and is well received by class participants.

RECOMMENDATION

Based on the information presented, we respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH IDENTIFIED SERVICE PROVIDERS
AS AUTHORIZED BY THE JUSTICE MILLAGE**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the following providers have been selected after a Purchasing Department Request for Proposal response review:

Seeking Safety provided by Life Launch Institute, LLC
Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257
County vendor #44451

Break Out/MRT provided by Life Launch Institute, LLC
Contact: Lori Haney, LHaney65@gmail.com (619) 726-5257
County vendor #44451

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with agreements between the identified vendors and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$25,000 per year with Life Launch Institute, LLC for Seeking Safety services as for the period of January 1, 2025 through December 31, 2027, with two one-year renewals available upon request.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$45,000 per year with Life Launch Institute, LLC for Breakout Moral Resonation Therapy services as for the period of January 1, 2025 through December 31, 2027, with two one-year renewals available upon request.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage fund balance.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Andrew Daenzer
DATE: October 3, 2024
SUBJECT: Replace Sheriff's Office Hoist

For the meeting agendas of: October 31 & November 6

BACKGROUND

The Sheriff's Office Fleet Manager maintains a fleet of vehicles for patrol, inmate transports, detectives, and Animal Control. The Fleet Manager is a certified mechanic who utilizes two vehicle hoists located in the garage to repair vehicles. One of the hoists needs replacement which includes replacing the concrete that the hoist is anchored in. This replacement hoist will improve the efficiency of vehicle repairs.

ALTERNATIVES

The Sheriff's Office would continue to have only one usable hoist. This would greatly reduce efficiency. If the single hoist needed repair there would be no backup which would require the Fleet Manager to send vehicles out for repair.

FINANCIAL IMPACT

The cost to have a new concrete pad poured and a new hoist installed is \$13,419.68. The purchase would be paid for with Ingham County Sheriff's Office Inmate Stores account number 595-30110-726010 We would like to purchase the hoist from Lansing Ice and Fuel. We received three quotes. Lansing Ice and Fuel is the only company quoted that can do the concrete work needed for the installation. They are a local, Ingham County company and they replaced our other hoist. A memo of performance was completed by the purchasing department.

STRATEGIC PLANNING IMPACT

The replacement of the hoist will ensure our Fleet Manager has the equipment necessary to repair vehicles for the Ingham County Sheriff's Office and Ingham County Animal Control.

OTHER CONSIDERATIONS

The Fleet Manager is responsible for a large fleet of vehicles. The Lansing Ice and Fuel is the most expensive of the three quotes but it is the only quote that includes removing the old concrete and pouring a thicker pad to anchor the new hoist. The other two companies could not do the concrete work needed to anchor the new hoist properly.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the approval of the replacement of a hoist at the Ingham County Sheriff's Office.

TO: Captain Andrew Daenzer, Field Services Division
FROM: Kristen Romo, Director of Purchasing
DATE: October 3, 2024
RE: Memorandum of Performance for Packet #237-24: Ingham County Sheriff's Office Vehicle Hoist Replacement

Quotes were sought from qualified vendors to replace a vehicle hoist and the concrete the hoist is anchored in at the Ingham County Sheriff's Office.

The following grid is a summary of the vendors' costs:

Company Name	Local Preference	Model	Cost	Concrete Work	Cost	Total Cost
Lansing Ice and Fuel	Yes, Lansing MI	Versymmetric CL10V3	\$8,652.58	Yes	\$4,767.10	\$13,419.68
Dows Equipment Service	No, Romulus MI	Rotary Model SPOA10N20MO	\$10,032.00	No	N/A	\$10,032.00
Allied Inc	No, Ann Arbor MI	Rotary Model SPOA10N20MO	\$9,520.00	No	N/A	\$9,520.00

You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at kromo@ingham.org or by phone at 676-7309.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REPLACE A HOIST AT THE INGHAM COUNTY SHERIFF'S OFFICE

WHEREAS, the Ingham County Sheriff's Office has a Fleet Manager responsible for maintaining and repairing vehicles for patrol, inmate transport, detectives, and animal control; and

WHEREAS, the Fleet Manager's garage is equipped with two hoists and one needs replacement; and

WHEREAS, the Sheriff's Office would like to replace one hoist which includes removing the old hoist, concrete replacement, and installation of the new hoist; and

WHEREAS, the hoist, concrete repair, and installation will be purchased from Lansing Ice and Fuel 911 Center Street Lansing, MI 48906.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the replacement of the hoist, including concrete installation from Lansing Ice and Fuel in an amount not to exceed \$13,419.68 using Sheriff's Office Inmate Stores Account number 595-30110-726010.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee

FROM: Lieutenant Bob Boerkoel, Office of Emergency Management

DATE: November 4, 2024

SUBJECT: Resolution to authorize a contract with Ascenttra Inc. to provide three advanced Exercise Development and Evaluation training courses.

For the meeting agendas of *November 14, 2024* and *November 20, 2024*

BACKGROUND

This resolution is for the approval to utilize previously accepted Region 1 FY2023 Homeland Security Grant Program (HSGP) Funding to contract with Ascenttra Inc. to host a three-course package of Exercise Development & Evaluation training courses at Ingham County in the spring of 2025. The courses are Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation.

These courses seek to develop advanced skills and techniques to design and evaluate realistic training exercises that more effectively test our preparedness, resources, and capabilities while identifying strengths and potential gaps. Highly effective training exercises help communities remain prepared for and mitigate against future disasters and emergencies. The target audience for this training involves emergency managers, planners, and exercise designers. The total cost for all three courses, including allowable meals and related expenses totals \$23,710.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2023 HSGP grant funds. The FY2023 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution #23-555.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County through leveraging federal funds to bring advanced training to Emergency Management professionals in and surrounding Ingham County. These training courses seek to more effectively test existing mitigation, response, and recovery plans and strategies while identifying gaps or other areas for improvement so as to further develop strategies to enable swift response to community disruptions, and enhance national resilience.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of contracting with Ascenttra to deliver three advanced exercise development and evaluation training courses hosted by Ingham County Emergency Management.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH ASCENTTRA INC. TO PROVIDE THREE
ADVANCED EXERCISE DEVELOPMENT AND EVALUATION TRAINING COURSES**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2023 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY23 HSGP grant funds via Resolution #23-555; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, Ascenttra Inc. provides exercise development and training courses to develop skills in the area of Emergency Management and Emergency Preparedness; and

WHEREAS, Ingham County Emergency Management seeks to host Ascenttra Inc.'s Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses for Ingham County and surrounding Emergency Management professionals; and

WHEREAS, expenses related to this training include instructor fees and travel expenses, lunches, and refreshments as allowed under the HSGP grant guidelines; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is up to \$23,710.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Ascenttra Inc. for their Master Scenario Events List (MSEL) Development, Controller and Evaluator Conduct, and Advanced Evaluation courses and associated hosting expenses of up to \$23,710, utilizing funding from the FY2023 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee

FROM: Lieutenant Bob Boerkoel, Office of Emergency Management

DATE: November 4, 2024

SUBJECT: Resolution to authorize a Contract Renewal Agreement with Dedrone for the Region 1 Drone Detection System software.

For the meeting agendas of *November 14, 2024* and *November 20, 2024*

BACKGROUND

This resolution is for the approval to utilize Region 1 FY2022 Homeland Security Grant Program (HSGP) Funding to renew the existing drone detection systems from Dedrone for \$94,000. The current drone detection system antennas are installed within Region 1 at the Ingham County Sheriff’s Office Justice Complex, Michigan State University Spartan Stadium, and Michigan International Speedway, Lenawee County. Drone detection systems aide in increasing facility safety and security through the identification and detection of drones operating in or around the airspace of above these facilities. Drones pose a potential threat to the facilities and their occupants in the form of potential drone borne attacks, inappropriate surveillance and intelligence gathering, contraband deliveries, and errant crashes.

ALTERNATIVES

The FY 2022 HSGP Grant requirements dictate a minimum expenditure of \$232,750 of grant funds in designated National Priority Areas (NPA). The renewal of the existing drone detection system fulfills a portion of the required expenditure through the National Priority Area of *Enhancing the protection of Soft Targets / Crowded Places*. Dedrone is the existing vendor of the current, installed detection system hardware and software.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2022 HSGP grant funds. The FY2022 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution #22-532.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County through leveraging federal funds to detect drones that may pose a threat to the security of its residents, Ingham County Justice Complex and Spartan Stadium.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Ingham County Sheriff’s Office to enter into a contract renewal with Dedrone for the Drone Detection Systems software.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL AGREEMENT WITH DEDRONE FOR THE REGION 1 DRONE DETECTION SYSTEM SOFTWARE

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2022 Homeland Security Grant Program (HSGP) previously accepted by the Ingham County Board of Commissioners via Resolution #22-532; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the FY22 HSGP Grant requires a minimum expenditure of \$232,750 on projects in designated National Priority Areas; and

WHEREAS, the renewal of the DEDrone drone detection system software meets the requirements of the FY22 HSGP National Priority Area of Enhancing the Protection of Soft Targets/Crowded Spaces; and

WHEREAS, DEDrone is the existing vendor of the Region 1 Drone Detection System hardware and software for Ingham County; and

WHEREAS, drone detection systems aide in achieving safe and secure facilities and open spaces by mitigating drone borne attacks, inappropriate surveillance and intelligence gathering, potential contraband deliveries, and errant crashes; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$94,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the existing drone detection system software in the amount of \$94,000 from DEDrone utilizing funding from the FY2022 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Finance Committee
FROM: Bob Boerkoel, Sergeant, Office of Emergency Management
DATE: October 11, 2024
SUBJECT: Resolution to authorize a contract with the State of Michigan accepting the FY 2024 Homeland Security Grant Program funds and make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1

For the meeting agenda of *November 6, 2024*

BACKGROUND

This resolution is to authorize a contract with the State of Michigan to make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and accept the FY 2024 Homeland Security Grant Program (HSGP) Funds, consisting of \$697,334.

ALTERNATIVES

N/A

FINANCIAL IMPACT

This award allocates a portion of the total award specifically to Ingham County and its agencies for Emergency Management related equipment and training within guidelines of the State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LEPTA). Additional funds from this grant are used to reimburse Ingham County for salary of the Regional Emergency Planner and our Fiduciary agent charged with administering the grant.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County through leveraging federal funds targeting community preparedness and resiliency projects and services. These projects are oriented to achieve effective mitigation, response, and recovery from disasters and terrorist incidents, enable swift response to community disruptions, and enhance national resilience.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support entering into a contract with the State of Michigan, accepting the FY 2024 Homeland Security Grant Program Funds, and making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN ACCEPTING THE FY 2024 HOMELAND SECURITY GRANT PROGRAM FUNDS AND MAKE INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2024 Homeland Security Grant Program (HSGP) for Region 1; and

WHEREAS, Region 1 partners include County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing; and

WHEREAS, the HSGP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total grant award for the FY 2024 HSGP for Region 1 is \$697,334; and

WHEREAS, a portion of the grant funds are specifically allocated to Ingham County for the State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LETPA); and

WHEREAS, an additional portion of the grant funds may be used to reimburse salary for the Ingham County Emergency Planner and fiduciary agent during the administration and execution of HSGP grant activities; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2024 Department of Homeland Security, Homeland Security Grant Program, for the time period of September 1, 2024 to August 31, 2027 and the acceptance of \$697,334.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2024 HSGP funding: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts Committee, Finance Committee

FROM: Lieutenant Bob Boerkoel, Office of Emergency Management

DATE: November 5, 2024

SUBJECT: Resolution to authorize an Equipment Purchase Agreement with Unmanned Vehicle Technologies to purchase a DJI Mavic 3 Thermal Enterprise Drone System.

For the meeting agendas of *November 14, 2024, November 20, 2024*

BACKGROUND

This resolution is for the approval to utilize the Ingham County Emergency Management budget funds to purchase an Unmanned Aerial System (drone package) as a means to update drone fleet technology. Specifically, budgeted funding will be used to purchase a DJI Mavic 3 Thermal Enterprise drone package at a cost of \$6,267.

This particular drone package was selected for the specific features and capabilities it offers for a wide variety of Emergency Management planning, services and responses such as pre-disaster mitigation evaluations, damage/flood assessment, and hazardous materials responses. Additionally, features of this particular drone serve to advance other Ingham County emergency responses such as missing persons, crash investigations, tactical responses, fire responses, etc.

ALTERNATIVES

Four pricing quotes were obtained. Unmanned Vehicle Technologies was selected for their additional included ProLine Support Premium customer support and in-state representative.

FINANCIAL IMPACT

The drone will be purchased with monies already budgeted and designated for Emergency Management. Furthermore, the purchase of this equipment leverages technology to save manpower efforts and provides an effective means to mitigate liabilities for potential hazards faced by emergency responders in a variety of emergent situations; drones enable an effective response and scene assessment without requiring responders to enter into potentially dangerous scenes.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it promotes well-being and quality of life measures for the residents of Ingham County by leveraging technology as a means to offer enhanced public safety services such as search and rescue efforts, pre-disaster assessments to more accurately develop plans to mitigate potential future liabilities, enable quick and efficient scene or damage assessment during times of disaster, and assist in a variety of other county wide responses.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the purchase of a DJI Mavic 3 Thermal Enterprise Drone System.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH UNMANNED VEHICLE TECHNOLOGIES TO PURCHASE A DJI MAVIC 3 THERMAL ENTERPRISE DRONE SYSTEM

WHEREAS, the Ingham County Office of Homeland Security and Emergency Management conducts a variety of hazard mitigation planning, damage assessment, and disaster recovery surveys to keep the residents and visitors of Ingham County safe; and

WHEREAS, Ingham County budgets for Emergency Management activities to effectively plan for, mitigate, respond to, and recover from a variety of disasters in Ingham County; and

WHEREAS, the purchase of a DJI Mavic 3 Thermal Enterprise drone system will allow for improved, effective search and rescue, pre-disaster evaluation and planning, disaster response, damage assessment, and recovery surveys while optimizing staffing resources and reducing the potential dangers or exposures to emergency responders; and

WHEREAS, the Ingham County Sheriff's Office, Office of Emergency Management already maintains a team of trained, licensed Unmanned Aerial Vehicle (drone) pilots; and

WHEREAS, Unmanned Vehicle Technologies provides competitive pricing for the DJI Mavic 3 Thermal Enterprise drone package out of four potential vendors; and

WHEREAS, the total expenditure for this proposal is \$6,267.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a DJI Mavic 3 Thermal Enterprise drone package from Unmanned Vehicle Technologies for \$6,267, utilizing funding from the Emergency Management budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees

FROM: Krissy Brokenshire, Circuit Court's Project Manager

DATE: November 7, 2024

SUBJECT: Courtrooms 7 & 8 Audio Processor and Other Courtroom Technology Upgrades
For the meeting agendas of Law and Courts Committee November 14, 2024 and Finance Committee November 20, 2024

BACKGROUND

Each courtroom at the Veterans Memorial Courthouse is equipped with a series of interconnected hardware and software systems allowing the Courts to accommodate ADA requests, keep a record of proceedings and increase access to court proceedings. Smart Home/Smart Office has been the vendor for installing and servicing courtroom technology for the past several years. This vendor is part of the MiDEAL Extended Purchasing Program under contract #190000001422 expiring on August 31, 2027.

Aging and failing technology has resulted in occasional system failures which are becoming more frequent. In addition, this is the last courtroom which does not have the capability to record proceedings to make an accurate record and has required a court reporter to be present. Upgrading the technology will be required to support the new staff, including a court recorder, after the new year.

The attached resolution requests authorization to install and configure new audio processors and additional technology for Courtrooms 7 and 8. By upgrading these systems, the courtroom technology will perform faster with more stability. It will allow an accurate record of proceedings as well as increase the performance of other technology in the courtroom.

In addition to upgrading the audio processors in Courtroom 7, Smart Homes/Smart Office will be adding additional microphones for the jury box to facilitate clearing recordings. They will replace the outdated hearing assist system, update aging connections and reset audio levels to provide full and consistent coverage.

Courtroom 8 has a single approach microphone at the jury box which is no longer working. This creates a dead zone with no amplification and causes issues with the recording.

ALTERNATIVES

Technology in Courtroom 7 is currently unable to support formal hearings after the new year due to having a court recorder rather than a court reporter. The court could continue to use the aging technology but would be limited to matters held off-the-record.

FINANCIAL IMPACT

The Circuit Court has an approved Capital Improvement Project to upgrade courtroom technology. Funds are available in 664-13099-735100 for courtroom technology updates.

STRATEGIC PLANNING IMPACT

Provide fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Authorize the upgrade of audio processors and other technology in Courtrooms 7 and 8.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE UPGRADE THE AUDIO PROCESSOR AND OTHER
COURTROOM TECHNOLOGY IN COURTROOMS 7 AND 8**

WHEREAS, the Circuit Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDEAL Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 31, 2027; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to upgrade the audio processor in Courtroom 7 to improve the functionality of recording technology; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will add two new microphones, provide a new assistive listening system and transmitters, tune microphones to support For the Record (FTR) recording software, among other items; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will reposition or replace failing microphones in Courtrooms 7 and 8; and

WHEREAS, the technology is vital to efficient court processing and preserving a clear record of proceedings; and

WHEREAS, Capital Improvement Project funds are available to support the project: 664-13099-735100 (courtroom technology updates).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Smart Home/Smart Office for the work identified in their scope of work in an amount not to exceed \$20,136.40 to be paid from line items 664-13099-735100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees
FROM: Annette Ellison, Deputy Court Administrator
DATE: October 22, 2024
SUBJECT: Resolution Authorizing the Juvenile Division to Renew Agreement with Bizstream
For Meeting Agendas: November 14 – Law & Courts; November 20th - Finance

BACKGROUND

The Juvenile Division has twenty-eight Juvenile Court Officers assigned to various divisions working with adjudicated and non-adjudicated youth and responded parents. There are thirty Juvenile Detention Development Specialists assigned to the Ingham County Youth Center who oversee the intake/releases of detained youth and maintain resident case files while under the care and custody of the facility.

The Juvenile Division is required by statute to track certain information in order to receive Child Care Funding. Pursuant to Resolution #23-221, in order to meet this need, the Board of Commissioners approved the Juvenile Division’s request to purchase Bizstream Youth Center client management software. Bizstream is the parent company of “Youth Center”, a client management software designed to track client contacts, risk assessment information, detention and placement history, school information, programs and services, etc. There are probation and detention platforms within the software.

Under the initial contract, 50 licenses were purchased exclusively for staff within the probation department, which included Juvenile Court Officers, Managers, and members of the clerical support and data teams. In order to maximize the functionality of Bizstream and to ensure full compliance with statute, 30 additional licenses are necessary for detention staff. Bizstream encompasses both a probation and detention platform which allow staff from either department to communicate and share information about youth in a more efficient fashion as well as maintain a more accurate client record for the purpose of data collection, reporting, and analysis.

Historically, costs associated with Bizstream would be apportioned to the General Fund. However, effective October 1st, 2024, pursuant to MCL400.117a (14), a county may utilize juvenile client management software to allow for statewide juvenile justice data aggregation, analysis, and reporting, therefore, it is now eligible for 75% State Child Care Fund reimbursement.

The Juvenile Division wishes to maintain the contract with Bizstream for purposes of providing the “Youth Center” client management software at a rate of \$2,625 monthly, not to exceed \$31,500 annually. The contract shall be in effect March 1, 2025 through February 28, 2026.

ALTERNATIVES

Do not purchase licenses for detention staff and find other ways to collect and report data on detained youth.

FINANCIAL IMPACT

Funds for this contract have been approved in the Juvenile Division’s 2025 budget at a projected cost of \$29,400; however, following submission of the budget, the actual cost of the contract slightly increased to \$31,500. This contract is funded through Juvenile Justice Millage and reimbursed through the State’s Child Care Fund.

STRATEGIC PLANNING IMPACT

Provide appropriate evidence-based treatment and sanctions for at-risk youth and juveniles.

OTHER CONSIDERATIONS

None

RECOMMENDATION

The Board of Commissioners authorizes renewal of the contract for entering into an agreement with Bizstream.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE JUVENILE DIVISION PURCHASING
BIZSTREAM CLIENT MANAGEMENT SOFTWARE**

WHEREAS, the Juvenile Division has twenty-eight Juvenile Court Officers assigned to various divisions working with adjudicated and non-adjudicated youth and responded parents; and

WHEREAS, there are thirty Juvenile Detention Development Specialists assigned to the Ingham County Youth Center who oversee the intake/releases of detained youth and maintain their resident case files while under the care and custody of the facility; and

WHEREAS, the Juvenile Division has a need to contract with a vendor for client management software to track client contacts, risk assessment information, detention and placement history, and school information; and

WHEREAS, the Juvenile Division is required by statute to track certain information in order to receive Child Care Funding; and

WHEREAS, pursuant to Resolution #23-221, in order to meet this need, the Ingham County Board of Commissioners approved the Juvenile Division's request to purchase Bizstream Youth Center client management software and 50 licenses for the probation department; and

WHEREAS, Bizstream is the parent company of "Youth Center", a client management software designed to track client contacts, risk assessment information, detention and placement history, school information, programs and services; and

WHEREAS, in order to maximize the functionality of Bizstream and to ensure full compliance with statute, 30 additional licenses are necessary for detention staff; and

WHEREAS, Bizstream encompasses both a probation and detention platform which allow staff from either department to communicate and share information about youth in a more efficient fashion as well as maintain a more accurate client record for the purpose of data collection, reporting, and analysis; and

WHEREAS, effective October 1st, 2024, pursuant to MCL400.117a (14), a county may utilize juvenile client management software to allow for statewide juvenile justice data aggregation, analysis, and reporting, therefore, Bizstream is now eligible for 75% State Child Care Fund reimbursement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to renew the contract with Bizstream for purposes of providing the "Youth Center" client management software for the 50 current licenses and add an additional 30 licenses at a rate of \$2,625 monthly, not to exceed \$31,500 annually, effective March 1, 2025 through February 28, 2026.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees
FROM: Annette Ellison, Deputy Court Administrator
DATE: October 22, 2024
SUBJECT: Resolution Authorizing the Juvenile Division to Renew Agreement with Global Eagle Business Transformational Specialists

For Meeting Agendas: November 14 – Law & Courts; November 20th - Finance

BACKGROUND

The Juvenile Division is committed to its staffs’ growth and professional development. The Board of Commissioners approved the request to enter into agreement with Global Eagle pursuant to Resolution #20-370. Over the last several years the Juvenile Division has remained pleased with the Learning Management Software, as a result of its utilization, staff’s skills have been kept sharp and up to date.

The contract grants the Juvenile Division access to 1,000+ training videos, utilizing a proprietary knowledge retention system to enhance and support the successful transfer of knowledge to employees. With the LMS, the Juvenile Division is able to develop specific training curriculums for managers and staff. The training courses allow Juvenile Division staff to continue training on topics such as: Leadership, Unconscious Bias, Sexual Harassment, Decision Making, Communication, Safety and Team Building, just to name a few. The Juvenile Division is interested in continuing its contract with Global Eagle Business Transformation Specialists to provide Learning Management Software (LMS).

The contract is now scheduled for renewal. Entering into 3-year contracts allow for the County and Court to better forecast training costs for the coming years. The 3-year term of the contract will be October 1, 2024 through September 30, 2027, not to exceed \$12,825, of which \$4,275 will be paid annually.

ALTERNATIVES

Schedule in-person training and pay for trainers or send staff to offsite trainings in order to meet training requirements for both staff and managers.

FINANCIAL IMPACT

Global Eagle will improve efficiency as well as save money by cutting down travel, lodging, and meal costs for offsite trainings. Funds for this contract have been approved in the Juvenile Division’s 2025 budget. This contract is funded by the Juvenile Justice Millage and General Fund, however, reimbursed by the State Child Care Fund.

STRATEGIC PLANNING IMPACT

Attract and retain employees who value public service and support employee training and professional development.

OTHER CONSIDERATIONS

None

RECOMMENDATION

The Board of Commissioners authorizes renewal of the contract for entering into an agreement with Global Eagle Business Transformational Specialists.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE JUVENILE DIVISION TO RENEW AGREEMENT WITH
GLOBAL EAGLE BUSINESS TRANSFORMATIONAL SPECIALISTS**

WHEREAS, the Juvenile Division is committed to its staffs' growth and professional development; and

WHEREAS, the Ingham County Board of Commissioners approved the request to enter into an agreement with Global Eagle pursuant to Resolution #20-370; and

WHEREAS, the training courses allow Juvenile Division staff to continue training on topics such as: Leadership, Unconscious Bias, Sexual Harassment, Decision Making, Communication, Safety and Team Building; and

WHEREAS, over the last several years the Juvenile Division has remained pleased with the Learning Management Software, as a result of its utilization, staff's skills have been kept sharp and up to date; and

WHEREAS, the Juvenile Division is interested in continuing its contract with Global Eagle Business Transformation Specialists to provide Learning Management Software (LMS); and

WHEREAS, entering into a three-year contract allows the County and Court to better forecast training costs for the coming years; and

WHEREAS, funds for this contract have been approved in the Juvenile Division's 2025 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to renew the contract with Global Eagle Business Transformational Specialists for the purposes of providing Learning Management Software at rate not to exceed \$12,825 for the duration of the contract, where \$4,275 will be paid annually, effective October 1, 2024 through September 30, 2027.

BE IT FURTHER RESOLVED, that funding for the contract renewal was approved in the Juvenile Division's 2025 budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Ingham County Law & Courts and Finance Committees
FROM: Jesse Besonen, Specialty Court Coordinator
DATE: October 10, 2024
SUBJECT: Mental Health Court Resolution for Fiscal Year 2025

Attached please find a Resolution requesting authorization to accept \$465,073 in grant funding from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO). If additional funding becomes available, this resolution also authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney to accept the additional funding.

The Court has received Michigan Mental Health Court Grant Program funding since FY2014. The premise of the program is a collaborative relationship between the 55th District Court and the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI). The relationship is designed to link people with mental health issues who have found themselves in the criminal justice system to the appropriate type of treatment. The goal of the relationship is address the needs of individuals with mental illness, thereby reducing recidivism and enhancing public safety.

The resolution supports one full-time probation officer assigned the program.

The resolution also authorizes up to \$134,995 Ingham County In-Kind funding and acknowledges a \$35,236 cash contribution from CMHA-CEI. The total Mental Health Court budget is not to exceed \$635,304 unless additional funding is made available by the State Court Administrative Office.

The resolution acknowledges the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$4,500 to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

The resolution authorizes subcontracts as follows:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Averhealth or another qualified vendor – not to exceed \$45,531
3. Mental health services with CMHA-CEI—not to exceed \$356,861

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 adults suffering from serious mental health issues in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for defendants suffering from serious mental health issues; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court has received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$465,073 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of Mental Health Court requires the employment of one FTE probation officer position to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified, which would not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office - Michigan Mental Health Grant Program (SCAO-MMHCGP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 55 District Court to accept a SCAO-MMHCGP grant in the amount of \$465,073, commencing October 1, 2024 and ending September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional funding is awarded within the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the Mental Health Court budget not to exceed \$635,304 unless additional funding is made available, to include SCAO/MMHCGP grant funds in the amount of \$465,073, Ingham County in-kind matching funds not to exceed \$134,995, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties local in-kind Contributions not to exceed \$35,236.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate \$4,500 of the Ingham County in-kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional Grade 9 contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that Mental Health Court direct subcontracts for the following services in the following amounts are authorized:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Averhealth or another qualified vendor – not to exceed a total of \$45,531
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed \$356,861
((\$289,282 grant funding, \$32,343 Ingham County in-kind funding, and \$35,236 Community Mental Health Authority of Clinton, Eaton, and Ingham Counties).

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 and 2025 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Ingham County Law & Courts and Finance Committees
FROM: Jesse Besonen, Specialty Court Coordinator
DATE: October 10, 2024
SUBJECT: Sobriety Court Resolution for Fiscal Year 2025

Attached please find a resolution requesting authorization to accept \$143,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO) and \$41,000 in grant funding from the Office of Highway Safety Planning, also administered by the SCAO. If additional funding becomes available, this resolution also authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney to accept the additional funding.

We have received grant funding administered by SCAO for Sobriety Court since FY2004. Our program targets OWI 2nd and OWI 3rd offenders found dependent on alcohol or other drugs. Research suggests these cases should be expedited. Prior to the implementation of Sobriety Court, the Court had no means for expediting repeat drunk/drugged driving cases. With Sobriety Court, potential Sobriety Court participants are identified at arraignment and placed on Sobriety Court bond conditions, which include substance testing and reporting. Compliance with these conditions is monitored throughout the pre-adjudication process. The Court has found that the combination of pretrial supervision and participation in Sobriety Court motivates participants to remain sober while being supervised and after graduation, thus reducing recidivism and enhancing public safety.

The grant funding and Ingham County In-Kind funding supports one full-time probation officer and one half-time probation officer assigned to the program.

The resolution also authorizes \$280,351 Ingham County In-Kind funding and the acceptance of possible donations from the Mid-Michigan Treatment Court Foundation. The total Sobriety Court budget is not to exceed \$464,351 unless additional funding is made available.

The resolution acknowledges that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$9,600 to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

The resolution authorizes subcontracts as follows:

1. Substance Use Testing with Averhealth or another qualified vendor – not to exceed \$113,128; and
2. Evaluation and Treatment services with Cognitive Consultants – not to exceed \$22,416.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM AND THE OFFICE OF HIGHWAY SAFETY PLANNING AND AUTHORIZE SUBCONTRACTS

WHEREAS, since 2004, the 55th District Court Sobriety Court Program ("Sobriety Court") provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of Sobriety Court requires the employment of 1.5 FTE probation officer positions; and

WHEREAS, the increased caseloads threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which does not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and the State Court Administrative Office – Office of Highway Safety Program (SCAO-OHSP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 55th District Court to accept a SCAO-MDCGP grant in the amount of \$143,000 and a SCAO-OHSP grant in the amount of \$41,000 for Sobriety Court, commencing October 1, 2024 and ending September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional funding is awarded within the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Mid-Michigan Treatment Courts Foundation as well as other organizations, groups, and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program and authorizes the program to accept any future possible donation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves a Sobriety Court budget not to exceed \$464,351 unless additional funding is made available, to include SCAO/MDCGP grant funds in the amount of \$143,000, SCAO/OHSP grant funds in the amount of \$41,000, and Ingham County in-kind matching funds of \$280,351.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate \$9,600 of the Ingham County in-kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

BE IT FURTHER RESOLVED, that Sobriety Court program direct subcontracts for the following services in the following amounts are authorized:

1. Substance Use Testing with Averhealth or another vendor - not to exceed \$113,128; and

2. Evaluation and Treatment services with Cognitive Consultants – not to exceed \$22,416

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 and 2025 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Ingham County Law & Courts and Finance Committees
FROM: Jesse Besonen, Specialty Court Coordinator
DATE: October 10, 2024
SUBJECT: 55th District Court 2025 Substance Testing Resolution

Attached please find a resolution requesting authorization to select Averhealth as the successful vendor for Request for Proposal (RFP) #204-24.

The 55th District Court received \$41,000 in grant funding for Sobriety Court from the Office of Highway Safety Planning (OHSP), administered by the State Court Administrative Office to enter into a subcontract for substance testing.

The OHSP requires a competitive bidding process for expending the \$41,000 in funding for services subcontracted to a vendor. Ingham County Purchasing Department issued RFP #204-24. Averhealth has been selected as the vendor.

This resolution, if authorized, would allow us to enter into the subcontracts for substance testing for both Sobriety Court and Mental Health Court consistent with the previously authorized resolutions.

Thank you for your consideration.

TO: Jesse Besonen, Specialty Court Coordinator, 55th District Court

FROM: Kristen Romo, Director of Purchasing

DATE: September 26, 2024

RE: Memorandum of Performance for RFP No. 204-24 Substance Use Testing

Per your request, the Purchasing Department sought proposals from interested, qualified and experienced vendors to provide substance use testing services for the 55th District Court Mental Health Court (MHC) and Sobriety Court (SC) through September 30, 2025, with possible renewal based on grant funding.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	26	10
Vendors responding	3	2

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at kromo@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS’ COSTS

Vendor Name	Local Preference	Proposed Cost
WAI-IAM Inc.	Yes, Lansing MI	See Packet
Cognitive Consultants	Yes, Holt MI	See Packet
Averhealth	No, Glen Allen VA	See Packet

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH AVERHEALTH FOR
SUBSTANCE TESTING SERVICES FOR THE 55TH DISTRICT COURT MENTAL HEALTH COURT
AND SOBRIETY COURT FOR FISCAL YEAR 2025**

WHEREAS, the 55th District Court Mental Health Court received a grant award from the State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP) in the amount of \$465,073 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, the 55th District Court Sobriety Court received grant awards from the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) in the amount of \$143,00 and from the State Court Administrative Office – Office of Highway Safety Program (SCAO-OHSP) in the amount of \$41,000 to continue a Sobriety Court at the 55th District Court; and

WHEREAS, the Office of Highway Safety Planning requires a competitive bidding process for expending the \$41,000 funding for services subcontracted to a vendor; and

WHEREAS, the Ingham County Purchasing Department coordinated with the 55th District Court to issue RFP #204-24; and

WHEREAS, Averhealth submitted a proposal for RFP #204-24; and

WHEREAS, the 55th District Court has selected Averhealth for substance testing services for the Mental Health Court and Sobriety Court for fiscal year 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Averhealth for substance testing services as detailed in RFP #204-24.

BE IT FURTHER RESOLVED, that the Mental Health Court and Sobriety Court program direct subcontracts for the following services for fiscal year 2025 in the following amounts are authorized:

- Mental Health Court - Substance Use Testing with Averhealth not to exceed \$45,531
- Sobriety Court - Substance Use Testing with Averhealth not to exceed \$113,128.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Ryan Watts, CCAB Manager
DATE: November 4, 2024
SUBJECT: Resolution Amending Resolution #24-226
For the meeting agendas of and, 2024

BACKGROUND

Community Corrections submits an annual grant application for all PA511 MDOC-OCC State funded community-based programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation and partial administrative costs. The funding request for FY2024-2025 includes CHOICES programming, Relapse Prevention and Recovery treatment groups for men and women, a full-time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services. The requested amount from the State of Michigan differs from the awarded amount, necessitating the amendment of Resolution #24-226 to reflect the finalized awarded amounts.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2024-2025 Application request will provide funding in the amount of \$343,452, covering partial administration costs and all PA511 funded treatment and service programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation.

STRATEGIC PLANNING IMPACT

This resolution supports Board of Commissioners long term objectives of supporting public safety and providing appropriate evidence-based sanctions for adult offenders, by providing access to evidence-based community- based program alternatives to incarceration and reducing residivism by effectively addressing barriers to offender success.

OTHER CONSIDERATIONS

The FY 2024-2025 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution amend #24-226 so contracts can be drafted for service providers under PA511.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-226 TO REFLECT FINAL AWARD AMOUNTS
FOR SUBCONTRACTORS FROM THE STATE OF MICHIGAN FOR PA511 FUNDED
PROGRAMS**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board (CCAB) approved the Funding Application and Plan for FY 2024-2025; and

WHEREAS, the Ingham County Board of Commissioners previously approved said Funding Application and Plan in Resolution #24-226; and

WHEREAS, the final amount awarded for each subcontracted program under the 2025 State PA511 funds differ from the amounts listed in Resolution #24-226.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners Amends Resolution #24-226 to reflect the final award amounts under PA511 funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2024 through September 30, 2025 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$28,215; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$31,903; with TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; and with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the CCAB Plans and Services funding of a special part-time Pretrial Services Investigator position at the ICEA Pro 06 salary grade not to exceed \$38,381.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes CCAB Plan and Services funding in an amount not to exceed \$103,035 for CCAB Administration.

BE IT FURTHER RESOLVED, that all other terms of Resolution #24-226 remain in effect.

TO: Board of Commissioners Law and Courts and Finance Committees

FROM: Ryan S. Watts, Community Corrections Director

DATE: October 23rd, 2024

SUBJECT: Resolution to Authorize entering into a contract with Judicial Services Group for a period of Five (5) initial years and Three (3) additional automatic extensions from December 31, 2024 through December 31, 2032

BACKGROUND

Resolution #19-393, approved September 24, 2019, authorized a contract with JSG to provide Offender Pay and County Funded Electronic Monitoring Services through December 31st 2024. This contract is set to expire at the end of the County’s Fiscal Year. An RFP was put forth which received three responses from potential vendors. The Electronic Monitoring Oversight Committee (EMOC) met and reviewed all proposals, contacted references, and held interviews with the top two candidates. The EMOC recommends moving forward with JSG for the new contract award.

ALTERNATIVES

When the current contract expires the County would be without a contracted service provider for Electronic monitoring, which would have a significant negative impact on jail population, offender supervision, and public safety.

FINANCIAL IMPACT

As that the expiring contract allocated \$400,000 annually for Electronic Monitoring from the Justice millage and additional funds were required each year at a minimum of \$125,000 it would be prudent to increase the annual allocation to \$500,000 to more effectively plan and budget long-term. This would bring the total cost of the contract to \$4,000,000 over eight years.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County.

OTHER CONSIDERATIONS

EM continues to be an essential evidence-based resource post-COVID-19 and has proven to be an effective and cost-efficient option for monitoring appropriate offenders in the community. The cost of EM services is \$5.50 to \$9 per day compared to \$97.19 per day for a jail bed. The overall Ingham County JSG EM compliance rate for January through June is 98.8% exceeding the National Compliance Rate of 93-94%. Additionally, Ingham County has the highest electronic monitoring compliance rate across all 83 Counties in the State.

Adequate indigent EM resources will continue to be needed as an alternative to jail for those unable to pay for services. It is expected that the increased need for EM resources, to provide services for users will continue through the duration of the proposed contract.

RECOMMENDATION

Based on the information presented, the Electronic Monitoring Oversight Committee respectfully recommends approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A NEW CONTRACT WITH JSG MONITORING TO PROVIDE
AN OFFENDER PAY AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM
SUBJECT TO A FINAL CONTRACT AGREEMENT**

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC) is charged with the oversight of electronic monitoring services with the voting membership consisting of representatives appointed by the Department Head or Elected Official from the Sheriff's Office; Community Corrections; 55th District Court; Circuit Court; Circuit Court Pretrial Services; Prosecutor's Office; and the Friend of the Court; and

WHEREAS, after receiving three proposals in response to the Request for Proposal (RFP), guided by the County Purchasing Department, the EMOC evaluated and ranked the three proposals that met all RFP requirements, with JSG Monitoring receiving the highest ranking; and

WHEREAS, the performance period of the current contract with JSG Monitoring is set to expire at the end of 2024 after three years of automatic renewal and five years in total; and

WHEREAS, pursuant to RFP evaluation results, the EMOC recommends entering into a new contract with JSG Monitoring subject to a final contract agreement with an initial five (5) year performance period effective December 31, 2024 through December 31, 2029 followed by three (3) one (1) year automatic renewal periods not to extend beyond December 31, 2032; and

WHEREAS, JSG Monitoring is willing to provide services pursuant to the attached Scope of Services and Fee Schedules for an offender pay program and County reimbursement for services provided to eligible indigent offenders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize entering into a new contract in the amount of \$500,000 annually with JSG Monitoring subject to a final contract agreement with a five (5) year performance period effective December 31, 2024 through December 31, 2029 followed by three (3) one (1) year automatic renewal periods not to extend beyond December 31, 2032 for services as set forth in the attached Scope of Services and Fee Schedules.

BE IT FURTHER RESOLVED, that the funds for the proposed contract shall be sourced from the Justice Millage in the amount of \$500,000 annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

JSG MONITORING SCOPE OF SERVICES

The agreement awarded through this RFP will not be exclusive. County agencies will be encouraged to utilize services through the agreement; daily rates and the quality of services provided will also encourage utilization of services under the agreement.

The awarded proposer (Contractor) shall:

Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, FOC, and Ingham County Sheriff's Office) from within Ingham County.

Staff must be available as required during and outside of the regular office hours of 8:30 am to 5 pm Monday through Friday.

Use a community-based program approach that will include client orientation and enrollment, installation, removal and maintenance of monitoring equipment, input of monitoring specifications, equipment activation within 24 hours after referral/same day when possible, fee assessment and collection (including County enrollment fee), staff availability for weekend and emergency program enrollment and equipment installation, staff availability for Court testimony upon request, problem resolution, and equipment updates.

Understand and comply with all County policies related to electronic monitoring.

Pursuant to County Indigent Funding policies, make determinations of eligibility for County Indigent Funding eligibility by collecting documents and information required and maintain all documentation in standardized client files.

Ingham County Jail personnel will review the daily jail population list to identify potentially eligible inmates for early release. Based on the list of eligible inmates provided, the Contractor will be required to go to each Post within the County Jail multiple days each week in order to screen potential participants for the program. The Contractor will be required to submit to a criminal history check and fingerprinting and take Michigan State Policy Security Awareness Training so they can perform duties as described in this RFP.

Verification of activities for each participant while away from their residence, violation reports to department staff, daily review of participant activity and compliance with program rules and curfew schedules.

Effectively collect, monitor, track, and document individual program participation data, financial information, and be capable of providing aggregate data and successful completion rates for all services. Information must be provided to the County in the format and frequency requested by the County.

Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.

Assess and collect an enrollment fee for each participant, on behalf of the County. The enrollment fee is currently \$45 and applies to self-pay participants. The enrollment fee does not apply to Friend of the Court, indigent, and grant reimbursed clients. Enrollment funds must be provided to the County by the 15th of the month following the month in which they were collected.

Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender), Breath and Transdermal Alcohol monitoring. *NOTE: The County is always interested in receiving information about new and/or alternative technology, along with information regarding advantages and disadvantages.*

Provide secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.

Provide non-compliance alerts and notifications to referral source personnel as required and specified by the referring agency.

In order to avoid self-paying clients getting way behind on paying for services, notify the Court through the assigned Probation Agent/Officer as soon as an outstanding balance of \$300 has been reached so that a show cause hearing can be scheduled.

JSG MONITORING FEE SCHEDULES

OFFENDER PAY FEE SCHEDULE

Equipment	JSG Daily Rates
Active GPS	9.00
Scram	10.00
Scram with Base	12.00
Soberlink	6..50

Enrollment Fee: \$45 County enrollment fee; plus \$30, \$100 after hours/Upfront costs to include \$75 enrollment fees plus 1-2 weeks equipment daily rate

COUNTY PAY FEE SCHEDULE FOR ELIGIBLE INDIGENT OFFENDERS

Equipment	JSG Daily Rates
Active GPS	8.00
Scram	9.00
Scram with Base	10.00
Soberlink	5.50

\$30 enrollment fee *only if required to go to location other than JSG local office or Ingham County Jail for hook-up (e.g., client's home)*

INDIGENT OFFENDER FUND (IOF) - .25 of every offender, per active day will be put into a pool at the end of each month by JSG to be used towards indigent clients identified by the Court.

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Gregg Todd, Controller
DATE: November 6, 2024
SUBJECT: Resolution to Authorizing 2024 Agreements for Juvenile Justice Community Agencies
For the meeting agendas of November 14 and 20, 2024

This resolution would authorize contracts for the 2025 Juvenile Justice Community Agency Process. The Board of Commissioners has reserved \$240,000 in Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the County Juvenile Justice System for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law & Courts Committee will review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #24-373 “Resolution to Adopt the 2025 Juvenile Justice Community Agency Process Calendar” and other background material was distributed to the Board of Commissioners prior to the November 14 Law & Courts Committee meeting.

The current 2024 allocation is as follows:

• Child & Family Charities – Juvenile Screening & Assessment Program	\$53,953
• Child and Family Charities – Teen Court	\$36,808
• Resolution Services Center of Central Michigan – Restorative Justice	\$68,000
• Small Talk – Health Boundaries/Mental Health Therapy	\$30,000
• Eastside Community Action Center – C.O.P.E for Youth	<u>\$50,000</u>
TOTAL	\$238,761

The 2025 agency requests for funds are:

• Child & Family Charities – Juvenile Screening & Assessment Program	\$56,650
• Child and Family Charities – Teen Court	\$38,648
• Resolution Services Center of Central Michigan – Restorative Justice	\$68,000
• Small Talk – Health Boundaries/Mental Health Therapy	\$35,000
• Eastside Community Action Center – C.O.P.E for Youth	\$55,000
• Elite Focus, Agape Educational Services – Youthville Café & Study Hub	\$171,000
• MTM Foundation – Entrepreneurship Workforce One	\$45,000
• United Mentoring Program	<u>\$60,000</u>
TOTAL	\$529,298

The requests total \$289,298 more than the budgeted amount of \$240,000. Additionally, legal review of the proposals, as identified in the background material provided, found that Elite Focus and MTM Foundation are not currently eligible and would require changes to their applications to meet eligibility requirements. United Mentoring Program is millage eligible and the services they provide are also eligible for 75% reimbursement from the State’s Child Care Fund.

RECOMMENDATION

Given the approved funding amount of \$240,000, and the ineligibility of two of the new applicants, we recommend funding the agencies that applied for 2024 funding at the 2024 levels, not funding Elite Focus and MTM Foundation, and funding United Mentoring Program \$50,000, 75% of which is reimbursable through the Child Care Fund, for a total impact on the Juvenile Justice Millage of

• Child & Family Charities – Juvenile Screening & Assessment Program	\$53,953
• Child and Family Charities – Teen Court	\$36,808
• Resolution Services Center of Central Michigan – Restorative Justice	\$68,000
• Small Talk – Health Boundaries/Mental Health Therapy	\$30,000
• Eastside Community Action Center – C.O.P.E for Youth	\$50,000
• Elite Focus, Agape Educational Services – Youthville Café & Study Hub	\$0
• MTM Foundation – Entrepreneurship Workforce One	\$0
• United Mentoring Program	<u>\$50,000</u>
SUBTOTAL	\$288,761
Child Care Fund Reimbursement (75% of MTM’s \$50,000)	<u>(\$37,500)</u>
TOTAL	\$251,261

This is a new increase of \$11,261 over the initial approved amount of \$240,000, but there are sufficient JJM funds available (fund balance as of December 31, 2024 was \$1,862,384). We would also recommend that staff work with Elite Focus and MTM to revise 2026 JJM Grant submittals to make them millage eligible.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE 2025 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, 2016, and 2022 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #24-373, reserving a pool of \$240,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the audited 2023-year end fund balance is \$1,862,384 for the Juvenile Justice Millage Fund; and

WHEREAS, the County has received applications for the 2025 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2025 through December 31, 2025, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2025 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child & Family Charities – Juvenile Screening & Assessment Program \$53,953
- Child and Family Charities – Teen Court \$36,808
- Resolution Services Center of Central Michigan – Restorative Justice \$68,000
- Small Talk – Health Boundaries/Mental Health Therapy \$30,000
- Eastside Community Action Center – C.O.P.E. for Youth \$50,000
- United Mentoring Program \$50,000

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Finance and Liaison Committees
FROM: Ryan Chesney, Budget Analyst
DATE: November 1, 2024
RE: Resolution Approving Various Contracts for the 2025 Budget Year

This resolution will approve the attached list of contracts for the 2025 budget year. The list consists only of contracts that are included in the 2025 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #16-443, the Budget Office will be using the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2025 increase of 3.1% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2025 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2025 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

LAW AND COURTS COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 COST	2025 PROJECTED	Proj. Increase over 2024	% Increase over 2024	Funding Source
Family Court	Peckham Inc., Youth Career Academy	Educational and vocational program for delinquent you in the age range from 17-20	10/01/24	09/30/25	\$201,456	\$201,456	\$0	0%	JJM
Family Court	CMH-CEI	Contract for Psychiatric Prescreening at the Youth Center	10/01/24	09/30/25	\$8,010	\$8,258	\$248	3%	JJM
Probate	Elias Kafantaris	Guardian Ad Litem Contract (Renewal)	01/01/25	12/31/25	\$41,210	\$42,000	\$790	2%	JJM
Probate	Elias Kafantaris	Court Appointed Attorney for General Probate Matters (Renewal)	01/01/25	12/31/25	\$9,730	\$10,000	\$270	3%	JJM
Probate	Elias Kafantaris	Provide Statutorily Required Guardianship Reviews (Renewal)	01/01/25	12/31/25	\$24,000	\$24,480	\$480	2%	JJM
Probate	Michael Staake	Court Appointed Attorney for Mental Illness Hearings (Renewal)	01/01/25	12/31/25	\$19,000	\$19,380	\$380	2%	JJM
Probate	Robert Refior	Guardian Ad Litem Contract (Renewal)	01/01/25	12/31/25	\$41,210	\$42,000	\$790	2%	JJM
Probate	Robert Refior	Court Appointed Attorney for General Probate Matters (Renewal)	01/01/25	12/31/25	\$9,730	\$10,000	\$270	3%	JJM
Community Corrections	Northwest Initiative	Day Reporting for Millage Programming	01/01/25	12/31/25	\$ 52,000	\$ 52,000	\$0	0%	Justice Millage
Community Corrections	Prevention and Treatment Services	Moral Reconation Therapy for Millage Programming	01/01/25	12/31/25	\$ 18,600	\$ 18,600	\$0	0%	Justice Millage
Community Corrections	Prevention and Treatment Services	Substance Abuse Assessments	01/01/25	12/31/25	\$5,000	\$ 5,000	\$0	0%	Justice Millage

REVENUE CONTRACTS

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2024 REVENUE	2025 PROJECTED	Proj. Increase	% Increase over 2024
Sheriff	Byrne Jag Grant (BYRNE JAG)	Tri-County Metro Narcotics	10/01/24	09/30/23	\$27,930	\$28,000	\$70	0%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	10/01/24	09/30/23	\$323,248	\$458,535	\$135,287	42%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	10/01/24	09/30/23	\$7,000	\$6,100	-\$900	-13%
Sheriff	State of Michigan	Annual Grant for Emergency Management	10/01/24	09/30/25	\$91,704	\$28,000	-\$63,704	-69%
FOC	State of Michigan	Annual Access and Visitation Grant	10/01/24	09/30/25	\$12,500	\$5,100	-\$7,400	-59%
FOC	State of Michigan	Cooperative Reimbursement Grant	10/01/24	09/30/25	\$4,862,771	\$5,092,879	\$230,108	5%