

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW & COURTS COMMITTEE
MYLES JOHNSON, CHAIR
RACHEL WILLIS
MARK POLSDOFER
CHRIS TRUBAC
GABRIELLE LAWRENCE
ROBERT PENA
TANYA PRATT
MONICA SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, FEBRUARY 13, 2025 AT 6:15 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [January 30, 2025 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
 - a. Resolution to Authorize [Equipment Purchase Order](#) Agreements for Eight (8) Replacement Vehicles and One (1) Replacement Boat to Upgrade the Sheriff's Office Fleet
 - b. Drone Capabilities (*Presentation*)
2. Office of the Public Defender – Resolution to Authorize the Renewal of [Lawyers Professional Liability](#) Insurance Coverage to Attorneys in the Office of the Public Defender
3. Circuit Court – Juvenile Division – Resolution to Amend Resolution #25-534 to Include Microsoft [Access Database Migration](#) and Assessment for the Juvenile Division to the Agreement with Bizstream

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
January 30, 2025
Draft Minutes

Members Present: Johnson, Willis, Polsdofer, Trubac, Peña, Pratt, and Schafer.

Members Absent: Lawrence.

Others Present: Joseph Beaman, Annette Ellison, Darin Southworth, Gregg Todd, Anika Ried and others.

The meeting was called to order by Chairperson Johnson at 6:15 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the January 16, 2025 Minutes

CHAIRPERSON JOHNSON STATED, WITHOUT OBJECTION, THE MINUTES OF THE JANUARY 16, 2025 LAW & COURTS COMMITTEE MEETING WERE APPROVED AS SUBMITTED. Absent: Commissioner Lawrence.

Additions to the Agenda

2. Sheriff's Office
 - c. Resolution to Accept Grant Funds from the Department of State Police –National Criminal History Improvement Program

Limited Public Comment

None.

MOVED BY COMM. POLSDOFER, SUPPORTED BY COMM. SCHAFFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Sheriff's Office
 - a. Resolution to Purchase Firearms and Equipment
 - b. Resolution to Purchase Honor Guard Uniforms
4. 9-1-1 Central Dispatch Center – Resolution to Authorize Renewal of Software Support Agreement with Central Square Technologies for the Computer Aided Dispatch System

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Lawrence.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Lawrence.

1. Ingham Family Center Board – Interviews

Joseph Beaman was interviewed for the Ingham Family Center Board.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. TRUBAC, TO RECOMMEND THE APPOINTMENT OF JOSEPH BEAMAN TO THE INGHAM FAMILY CENTER BOARD.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Lawrence.

2. Sheriff's Office

- c. Resolution to Accept Grant Funds from the Department of State Police –National Criminal History Improvement Program

MOVED BY COMM. PEÑA, SUPPORTED BY COMM. WILLIS, TO APPROVE THE RESOLUTION.

Darin Southworth, Chief Deputy Sheriff, stated the late item needed some amendments and was happy to report it would now cost the County nothing. Chief Deputy Southworth further provided proposed amendments to the resolution.

Discussion ensued regarding the potential amendments.

Chief Deputy Southworth clarified that another criminal justice agency withdrew and agreed to cover Ingham County's submission.

Commissioner Trubac stated they understood this was a reimbursable grant and asked if they knew if the State currently had the money that would be reimbursed.

Chief Deputy Southworth stated they were not sure, but it had started halfway through 2024 and so it should have been a tight turn around.

Commissioner Trubac stated they just wanted to ensure there was not money being held up elsewhere due to other areas of recent turbulence.

Chief Deputy Southworth stated they did not think this category was in jeopardy, but could certainly verify.

COMM. WILLIS PROPOSED THE FOLLOWING AMENDMENTS TO THE RESOLUTION:

WHEREAS, the Ingham County Correctional Facility was selected by MSP to participate; and

WHEREAS, Ingham County – MSP partnership will result in a ~~\$20,556~~ **\$26,040** reimbursement grant for specified technology to achieve above; and

~~WHEREAS, Ingham County will supplement the remaining funds of \$6,040 from the Sheriff's Office Inmate Stores Account #595-30110-726010 to cover the total expense of \$26,596.~~

WHEREAS, Ingham County will purchase the technology devices and software upfront using the Sheriff's Office Inmate Stores Account #595-30110-726010 to cover the total expense of \$26,040.

THEREFORE BE IT RESOLVED, Ingham County Board of Commissioners accepts the MSP's 2024 National Criminal History Improvement Program grant of ~~\$20,556~~ **\$26,040.00**.

BE IT FURTHER RESOLVED, that the funds shall be used for purchase fingerprinting hardware and software to be utilized within the Ingham County Sheriff's Office Facility.

The amendments were considered friendly.

Discussion.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Lawrence.

3. Circuit Court – Juvenile Division – Resolution to Authorize Contracts for Lawyer Guardian Ad Litem Representation and to Amend Resolution #24-306

MOVED BY COMM. WILLIS, SUPPORTED BY COMM. PRATT, TO APPROVE THE RESOLUTION.

Commissioner Willis stated they appreciated the contract and the way that Ingham County handled the Lawyer Guardian Ad Litem (L-GAL) contract process. Commissioner Willis further stated their only concern was around how they set the price of the contracts and asked if there was a bid or selection process and if the grant from the Michigan Department of Health and Human Services (MDHHS) supplemented any salaries.

Annette Ellison, Deputy Court Administrator, stated they believed in making the selection process a fair process and that they would submit a posting to various professional associations and any interested attorney could submit a letter of interest. Ellison further stated the process was based on experience, proven record, and expertise in that particular area of child welfare.

Ellison stated the grant they received from the State provided additional money to support both vertical and horizontal costs and provided examples of what costs were covered. Ellison further stated that the funding from the contract went directly to the attorney's and the services they provided.

Commissioner Willis confirmed that the funds supported the attorney's work and wanted to note, for their fellow Commissioners, that there were several hundred children County-wide at any given time who were across the dockets of Juvenile Court judges, so the caseloads for the L-GALs were large and they felt their compensation was a little low for the work that was being done. Commissioner Willis further stated they thought it might be helpful if salaries were more competitive and that the line of work was a calling, not a job, so perhaps the next time the contract went out for bid, they could be higher.

Commissioner Pratt asked if there was a known market rate for L-GAL Services and if Ingham County was competitive compared to surrounding counties.

Ellison stated they had looked at those rates and attorney's who had contracts were making more than attorneys without contracts, so they had recently increased the court appointee's list and billed what the Michigan Indigent Defense Commission (MIDC) standard was, so they were now a bit more competitive.

Commissioner Willis asked if Ingham County would be considered mid-range.

Ellison stated confirmation and that in the last five years there had been a 60% decrease in petitions that were coming through, though there had been a rise in the last year. Ellison further stated they were curious to see if

petitions would rise again, but agreed that the L-GALs were invested in their work and were appreciated and valued.

Chairperson Johnson asked if their department saw a lot of burnout.

Ellison stated that their L-GALs had been involved for a while and were committed to the work.

Gregg Todd, Controller, stated the reason there was an amendment to the resolution from the year before was because it was a two-year contract and they wanted to increase the two lawyers that had the 2025 fees.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioner Lawrence.

Announcements

Chairperson Johnson stated they went to the Ingham County 9-1-1 Call Center about a week ago and got to see behind the scenes. Chairperson Johnson further stated that it was very intricate and fascinating and their fellow Commissioners should check it out.

Public Comment:

Chief Deputy Southworth stated that on Sunday, February 2, 2025 at 12:30 p.m. at Jackson Field in Lansing, the Sheriff's Office would be hosting its 21st annual Law Enforcement Polar Plunge for Special Olympics. Chief Deputy Southworth further stated there would be judges and costumes and they were hoping to exceed their record of \$110,000 from the year prior.

Chief Deputy Southworth stated that it was a long-standing event and wanted to say they were proud of the participation by Ingham County employees and that Ingham County had the second largest fundraising team in the state.

Adjournment

The meeting was adjourned at 6:49 p.m.

**FEBRUARY 13, 2025 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller recommends approval of the following resolutions:

1a. Sheriff's Office – Resolution to Authorize Equipment Purchase Order Agreements for (8) Eight Replacement Vehicles and One (1) Replacement Boat to Upgrade the Sheriff's Office Fleet

This resolution authorizes the Sheriff's Office to purchase eight replacement vehicles from Lunghamer Ford on a State contract and a replacement boat from MiPro Marine, LLC for the following amounts:

Field Services:

| | |
|---|-----------|
| Replace DB Cars 30, 31, 39 | \$111,932 |
| Replace Marked Units 3, 12, 26, 54 (includes change-over) | \$293,964 |
| Replace K9 Vehicle 19 (includes change-over) | \$70,547 |
| Inflatable, Rubber/Rigid Watercraft* (and equipment) | \$24,000 |

Corrections:

| | |
|---------------------------------------|-----------------|
| Replace Van 42 (includes change-over) | <u>\$72,457</u> |
|---------------------------------------|-----------------|

Total **\$572,900**

See memo for details.

2. Office of the Public Defender – Resolution to Authorize the Renewal of Lawyers Professional Liability Insurance Coverage to Attorneys in the Office of the Public Defender

This resolution authorizes the renewal of professional liability coverage for the Office of the Public Defender lawyers of \$250,000 per claim/\$500,000 aggregate coverage with a \$2,500 deductible.

Funding for the \$16,405.13 is available through the MIDC compliance plan.

See memo for details.

3. Circuit Court – Juvenile Division – Resolution to Amend Resolution #24-534 to Include Microsoft Access Database Migration and Assessments for the Juvenile Division to the Agreement with Bizstream

This resolution amends resolution #24-534 to include Microsoft Access database migration and assessment for the Juvenile Division to an existing contract with Bizstream for the estimated cost range of \$38,600 and \$45,600. Funding is available in Juvenile Justice Millage.

See memo for details.

ADDITIONAL ITEMS:

1b. Sheriff's Office – Drone Capabilities (Presentation)

TO: Board of Commissioners Law & Courts Committee, Finance Committee
FROM: Undersheriff Andrew R. Bouck, Ingham County Sheriff's Office
DATE: February 4, 2025
SUBJECT: Resolution to authorize Equipment Purchase Order Agreements for eight (8) replacement vehicles and one (1) replacement boat to upgrade the Sheriff's Office fleet.

For the meeting agendas of *February 13, 2025, February 19, 2025*

BACKGROUND

This resolution is to approve the Ingham County Sheriff's Office (ICSO) to utilize 2025 budgeted funds to purchase fleet vehicles and a boat. The Sheriff's Office provides life-saving services and protection to our community, requiring a variety of vehicles to include a fleet of pursuit rated police package vehicles, inmate transport vehicles, vehicles for investigative functions, and boats for water rescue and dive responses. Due to the unique performance demands of the vehicles and boats, ICSO established a strategic maintenance and rotational replacement schedule, replacing a portion of the fleet annually instead of an entire fleet all at once. Doing so optimizes the balance between maximizing fleet longevity with the safety and reliability performance needs of the vehicles while minimizing costly repair expenses of aging vehicles. Furthermore, the strategy allows fiscally responsible budget planning through allocating the costs of vehicle replacement across multiple budgeting years.

Specifically, this resolution is for the purchase of four police interceptor vehicles, three investigations vehicles, one transport vehicle, and one Inflatable Rescue Boat and the associated emergency equipment for the following amounts:

Field Services:

| | |
|---|-----------|
| Replace DB Cars 30, 31, 39 | \$111,932 |
| Replace Marked Units 3, 12, 26, 54 (includes change-over) | \$293,964 |
| Replace K9 Vehicle 19 (includes change-over) | \$70,547 |
| Inflatable, Rubber/Rigid Watercraft (and equipment) | \$24,000 |

Corrections:

| | |
|---------------------------------------|----------|
| Replace Van 42 (includes change-over) | \$72,457 |
|---------------------------------------|----------|

Total **\$572,900**

ALTERNATIVES

ICSO uses the state contract pricing through Lunghamer Ford for fleet vehicle purchases. Additionally, three quotes were obtained for the Inflatable Rescue Boat, with MilPRO Marine LLC offering competitive pricing and in-state representation. Failing to replace aging vehicles generates significantly increasing maintenance costs to ensure vehicles remain reliable and able to meet the demands needed to deliver emergency life-safety and protection services to the residents of Ingham County. The rescue boat will serve to replace an aged Boston Whaler in need of cost prohibitive repairs.

FINANCIAL IMPACT

The replacement vehicles and boat will be purchased with monies already approved for the same in the Sheriff's Office 2025 Budget. The amount approved for these purchases is not to exceed \$572,900.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of Service to Residents, Community Engagement, and Public Health and Safety as it enhances the Sheriff's Office's ability to respond safely and effectively to life-safety emergencies, incidents of violence, calls for service in our community, and transport of individuals in our custody, efficiently delivering our services in a safe and professional manner.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the purchase of eight vehicles and one boat to upgrade a portion of the Sheriff's Office fleet.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE EQUIPMENT PURCHASE ORDER AGREEMENTS FOR EIGHT (8) REPLACEMENT VEHICLES AND ONE (1) REPLACEMENT BOAT TO UPGRADE THE SHERIFF'S OFFICE FLEET

WHEREAS, the Ingham County Sheriff's Office personnel provide life-saving services, emergent community protection, and general law enforcement services to the residents of Ingham County in the performance of their duties; and

WHEREAS, the services provided require safe, reliable vehicles and boats specifically engineered and outfitted for emergency responses, investigations, inmate transportation and water rescue to enhance safety, vehicle performance, and longevity unique to the demands of those services; and

WHEREAS, systematically updating the fleet vehicles takes advantage of on-going safety engineering and durability while reducing expenses for significant maintenance costs associated with aging fleets; and

WHEREAS, the Sheriff's Office leverages warranties to maintain the vehicles to minimize repair expenses; and

WHEREAS, the Sheriff's Office utilizes a strategic vehicle replacement rotation to responsibly and effectively budget for and allocate replacement vehicle and boat expenses consistently across multiple years; and

WHEREAS, Lunghamer Ford is an authorized dealership and vendor able to provide the vehicles at state contract pricing for three Ford Explorer Interceptors for a total not to exceed amount of \$293,964, one Ford F-150 Police Interceptor for as total not to exceed amount of \$70,547, three unmarked Ford vehicles for investigations for a total not to exceed amount of \$111,932, and one Ford Transit Transport Van for a not to exceed amount of \$72,457; and

WHEREAS, MilPRO Marine LLC provides competitive pricing out of three vendor quotations for an Inmar 470-SR-HYP Inflatable Rescue Boat, Mercury 30 HP motor and a Trailmaster trailer package for a not to exceed price of \$24,000; and

WHEREAS, the Sheriff's Office received approval to purchase eight (8) replacement fleet vehicles, one (1) replacement boat, and associated equipment in the 2025 budget process; and

WHEREAS, the amount approved for these purchases is a total not to exceed \$572,900.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of eight (8) replacement vehicles from Lunghamer Ford with a total not to exceed amount of \$548,900 for the vehicles listed above, and the purchase of one (1) replacement boat from MilPRO Marine with a not to exceed amount of \$24,000 for a total not to exceed amount for the vehicles and replacement boat of \$572,900.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts, Finance Committee

FROM: Keith Watson, Chief Public Defender

DATE: January 31, 2025

SUBJECT: Resolution to Authorize the Renewal of Lawyers Professional Liability Insurance Coverage to Attorneys in the Office of the Public Defender

BACKGROUND

The Office of the Public Defender is in need of professional liability/malpractice insurance for all County-employed Public Defenders.

The Office of the Public Defender has reviewed three professional liability insurance proposals. Though the proposal from Alta Pro came in at \$1,000 less than Columbia Casualty, we have experienced excellent service with our current carrier and recommend continuing our coverage with them. See chart below:

| Carrier | Quote |
|-------------------|--------------|
| Alta Pro | \$15,719.00 |
| Columbia Casualty | \$16,405.13 |
| DHIA | \$21,368.43 |

Funds are available through the 2024-25 Michigan Indigent Defense Commission Compliance Plan for this expenditure.

The agreement would provide a Lawyers Professional Liability policy of \$250,000 per claim/\$500,000 aggregate coverage with a \$2,500 deductible to lawyers within the Office of the Public Defender at a cost of \$16,405.13 per year for the term of one year commencing March 7, 2025 and it shall be reviewed annually.

ALTERNATIVES

Leave the Office of the Public Defender without liability insurance, potentially exposing the County to greater expense in the event of a malpractice claim.

FINANCIAL IMPACT

The proposed resolution will cost \$16,405.13 and funds are available through the 2024-25 Michigan Indigent Defense Commission Compliance Plan.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend that the Law and Courts and Finance Committees approve the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE RENEWAL OF LAWYERS PROFESSIONAL LIABILITY INSURANCE COVERAGE TO ATTORNEYS IN THE OFFICE OF THE PUBLIC DEFENDER

WHEREAS, it is essential that the Ingham County Office of the Public Defender has adequate professional liability/malpractice insurance in place for all County-employed Public Defenders; and

WHEREAS, the Office of the Public Defender has reviewed three professional liability insurance proposals, and it has determined that the package offered by our current carrier, Columbia Casualty Company (underwritten by Paragon Underwriters), is the most beneficial to the Office of the Public Defender; and

WHEREAS, the Office of the Public recommends renewing the package offered by Columbia Casualty Company (underwritten by Paragon Underwriters), and

WHEREAS, funds are available through the 2024-25 Michigan Indigent Defense Commission Compliance Plan for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County to enter into an agreement with Columbia Casualty Company (underwritten by Paragon Underwriters) to provide a Lawyers Professional Liability policy of \$250,000 per claim/\$500,000 aggregate coverage with a \$2,500 deductible to lawyers within the Office of the Public Defender.

BE IT FURTHER RESOLVED, that the Lawyers Professional Liability Insurance Policy agreement shall be for \$16,405.13 for the term of one year commencing March 7, 2025 and it shall be reviewed annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees

FROM: Annette Ellison, Deputy Court Administrator

DATE: February 3, 2025

SUBJECT: Resolution to Amend Resolution #24-534 to Include Microsoft Access Database Migration and Assessments for the Juvenile Division to the Agreement with Bizstream

For Meeting Agendas: February 13th - Law and Courts
February 19th - Finance

BACKGROUND

The Juvenile Division is required by statute to track certain information in order to receive Child Care Funding. Pursuant to Resolution #23-221, in order to meet this need, the Board of Commissioners approved the Juvenile Division’s request to purchase Bizstream Youth Center client management software. Bizstream is the parent company of “Youth Center”, a client management software designed to track client contacts, risk assessment information, detention and placement history, school information, programs and services, etc. There are probation and detention platforms within the software. Pursuant to Resolution #24-534, The Juvenile Division was given authorization to renew the agreement with Bizstream.

Effective October 1, 2024, Michigan courts are required to conduct screenings and risk and needs assessments on justice-involved youth at various decision-making points to help inform decisions and drive effective case management and treatment planning. The juvenile justice reform legislation also requires the court to develop a data collection plan to ensure screening and assessment tools and community-based interventions are implemented with and adhere to fidelity. Pursuant to MCL400.117a (14), a county may utilize juvenile client management software to allow for statewide juvenile justice data aggregation, analysis, and reporting.

The Juvenile Division has been a leader in juvenile justice by developing progressive and evidence-based programming for youth and families, where the use of validated risk assessments and screening tools have been integrated into court practices. The Juvenile Division has adopted the Youth Level of Service/Case Management Inventory with Protective Factors (YLS/CMI) and the Juvenile Sex Offender Assessment Protocol-II (JSOAP-II). With the transition to Bizstream, the risk assessments and screening tools should be custom built into the client management software to improve efficiency of the screening process and data reporting.

For over 20 years, the Circuit Court Juvenile Division, has relied on Michigan State University to analyze and evaluate data collected by the Juvenile Division. Through this collaboration, Michigan State conducts quarterly program evaluations of all evidenced-based programming supported by the Juvenile Justice Millage funds, which strengthens the Juvenile Division’s continuous quality improvement plan and allows for more direct feedback in an effort to improve the overall quality of juvenile justice programming. The Juvenile Division’s Access database is the current warehouse for this data, and has become antiquated. It has reached its end of life and capacity. If the data is not imported to Bizstream, the Division jeopardizes losing the world’s largest juvenile justice risk and recidivism database. This data is used to analyze juvenile justice trends, identify service gaps, and answer important empirical questions proposed by the court and county.

The Juvenile Division wishes to enter into a contract with Bizstream for the purposes of migrating data from the

Microsoft Access database to Bizstream Youth Center and building of custom assessments into the client management software not to exceed the estimated cost range of \$38,600 and \$45,600.

ALTERNATIVES

Do not migrate the Access database and resume completing risk assessments via paper and manually entering the data on detained and delinquent youth.

FINANCIAL IMPACT

While the Bizstream client management system is eligible for State Child Care Fund reimbursement, the database import and building custom assessments are considered “judicial costs”, therefore, ineligible. This contract can be funded through the Juvenile Justice Millage.

STRATEGIC PLANNING IMPACT

Provide appropriate evidence-based treatment and sanctions for at-risk youth and juveniles.

OTHER CONSIDERATIONS

None

RECOMMENDATION

The Board of Commissioners authorizes renewal of the contract for entering into an agreement with Bizstream for the purpose of Access Database import and building custom assessments into the client management system.

Introduced by the Law & Courts and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #24-534 TO INCLUDE MICROSOFT ACCESS DATABASE MIGRATION AND ASSESSMENTS FOR THE JUVENILE DIVISION TO THE AGREEMENT WITH BIZSTREAM

WHEREAS, the Juvenile Division is required by statute to track certain information in order to receive Child Care Funding and conduct screenings and risk assessments on justice-involved youth at various decision-making points to help inform legal decisions and drive effective case management and treatment planning; and

WHEREAS, the Juvenile Division has been a leader in juvenile justice by developing progressive and evidence-based programming for youth and families, where the use of validated risk assessments and screening tools such as the Youth Level of Service (YLS) and the Juvenile Sex Offender Assessment Protocol-II (JSOAP-II) have been integrated into court practices; and

WHEREAS, the juvenile justice reform legislation requires the court to develop a data collection plan to ensure screening and assessment tools and community-based interventions are implemented and adhere to fidelity; and

WHEREAS, the juvenile justice reform legislation allows the court to utilize juvenile client management software to allow for statewide juvenile justice data aggregation, analysis, and reporting; and

WHEREAS, Resolution #24-534 established a renewal agreement with Bizstream “Youth Center”, a client management software designed to track client contacts, risk assessment information, detention and placement history, school information, programs and services; and

WHEREAS, the risk assessments and screening tools should be custom built into the client management software to improve efficiency of the screening process and data reporting; and

WHEREAS, for over 20 years, the Circuit Court Juvenile Division, has relied on Michigan State University to evaluate data collected by the Juvenile Division which is currently warehoused in the Division’s Microsoft Access database; and

WHEREAS, the Microsoft Access database has become antiquated and has reached its end of life capacity, if not imported into Bizstream, the Division jeopardizes losing the world’s largest juvenile justice risk and recidivism database which is used to analyze juvenile justice trends and answer important empirical questions proposed by the court and county; and

WHEREAS, The Circuit Court Juvenile Division would like to amend Resolution #24-534, which establishes Bizstream to provide client management software, to include completing the data migration and assessment services; and

WHEREAS, funds are available to support this project in the Juvenile Justice Millage fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to amend the contract with Bizstream through Resolution #24-534 for the purposes of migrating data from the

Microsoft Access database to Bizstream Youth Center and building of custom assessments into the client management software not to exceed the estimated cost range of \$38,600 and \$45,600.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.