

CHAIRPERSON  
RYAN SEBOLT

VICE-CHAIRPERSON  
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

LAW & COURTS COMMITTEE  
MYLES JOHNSON, CHAIR  
RACHEL WILLIS  
MARK POLSDOFER  
CHRIS TRUBAC  
GABRIELLE LAWRENCE  
ROBERT PENA  
TANYA PRATT  
MONICA SCHAFFER

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, FEBRUARY 27, 2025 AT 6:15 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [February 13, 2025 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. [Sheriff's Office](#) – Resolution to Authorize the Ingham County Sheriff's Office to Continue the [Employee Firearms Purchase](#) Program
2. [Treasurer's Office](#) – Resolution to Authorize the Transfer of the Property at [826 W. Saginaw St.](#), Lansing, Michigan, to the Ingham County Land Bank
3. [Circuit Court](#)
  - a. Resolution to Authorize a Contract for [Representation of Indigent Parties](#) Facing Charges in Personal Protection Order Cases and Emergency Risk Protection Cases
  - b. Resolution to Authorize [Upgrade the Audio Processor](#) and Other Courtroom Technology in Courtroom 2
  - c. Resolution to [Amend Resolution #24-568](#)
4. [9-1-1 Central Dispatch Center](#) – Resolution to Honor [Radio System Administrator Bryce Alford](#) of the Ingham County 9-1-1 Central Dispatch

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW & COURTS COMMITTEE

February 13, 2025

Draft Minutes

Members Present: Johnson, Willis, Lawrence, Peña, and Schafer.

Members Absent: Pratt, Polsdofer, and Trubac.

Others Present: Sheriff Scott Wriggelsworth, Andrew Bouck, Robert Boerkoel, Gregg Todd, Anika Ried and others.

The meeting was called to order by Chairperson Johnson at 6:15 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the January 30, 2025 Minutes

CHAIRPERSON JOHNSON STATED, WITHOUT OBJECTION, THE MINUTES OF THE JANUARY 30, 2025 LAW & COURTS COMMITTEE MEETING WERE APPROVED AS SUBMITTED. Absent: Commissioners Pratt, Polsdofer, and Trubac.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. LAWRENCE, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office
  - a. Resolution to Authorize Equipment Purchase Order Agreements for Eight (8) Replacement Vehicles and One (1) Replacement Boat to Upgrade the Sheriff's Office Fleet
2. Office of the Public Defender – Resolution to Authorize the Renewal of Lawyers Professional Liability Insurance Coverage to Attorneys in the Office of the Public Defender
3. Circuit Court – Juvenile Division – Resolution to Amend Resolution #25-534 to Include Microsoft Access Database Migration and Assessment for the Juvenile Division to the Agreement with Bizstream

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Pratt, Polsdofer, and Trubac.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Pratt, Polsdofer, and Trubac.

1. Sheriff's Office
  - b. Drone Capabilities (*Presentation*)

Lieutenant Robert Boerkoel, Ingham County Emergency Manager, presented the drone capabilities of the Ingham County Sheriff's Office.

The Ingham County Sheriff's Office Emergency Management Drone Capabilities Presentation was included in the minutes as Attachment A.

Chairperson Johnson stated they enjoyed the presentation and the opportunity to see what drones could actually do.

Commissioner Schafer asked if they had one thermal drone.

Lieutenant Boerkoel provided an overview of the drones they had brought to the meeting.

Commissioner Schafer stated she knew drones could often break down and asked if they had the ability to have backups or have two drones at two different events, as their uses were very broad. Commissioner Schafer further asked if the drones were financed in a way so they could have more than one, and how often they would purchase the drones, since technology changed so often.

Lieutenant Boerkoel stated their large drone was purchased through a Homeland Security Grant and was about a \$35,000 package. Lieutenant Boerkoel further stated they had two smaller drones, which allowed them to have a backup.

Lieutenant Boerkoel stated they had three mid-size drones, with two which had thermal capabilities. Lieutenant Boerkoel further stated the small drones were \$800 to \$2,000 and the mid-size drones were \$6,000 to \$8,000, depending on the packages.

Lieutenant Boerkoel stated the drones did get updated and they tried to monitor the updates to determine if they would be valuable enough to pursue, and they would continue to retain drones they already had as backups.

Andrew Bouck, Undersheriff, stated the drones were a part of the Sheriff's Office fleet.

Lieutenant Boerkoel stated the drones were considered regional assets and they had provided mutual aid to neighboring counties.

Commissioner Willis asked if the drones had to be cleared and registered with the Federal Aviation Administration (FAA).

Lieutenant Boerkoel stated confirmation and that pilots needed to be Part 107 Certified. Lieutenant Boerkoel further stated that the drones themselves needed to be registered with the FAA as well.

Scott Wriggelsworth, Ingham County Sheriff, stated, on the flip side, that the County was not the only ones interested in drones and their office was starting to get drone related calls, so they were educating their staff on drones. Sheriff Wriggelsworth further stated it was important to be educated on what drones could and could not do, and that they were a force multiplier for their office.

Commissioner Schafer stated she thought that it was important the Board of Commissioners saw the importance of the drones and how they were able to take the human element out of those interactions. Commissioner Schafer further stated there were so many different applications for the drones and she would hate to see it not be as high of a priority as it could be.

Commissioner Lawrence stated the presentation was very interesting and that they appreciated it.

Discussion.

Lieutenant Boerkoel provided further overview of the drones they brought.

Gregg Todd, Controller, stated, thanks to Lieutenant Boerkoel, the County would be getting \$904,000 back from the Federal Emergency Management Agency (FEMA) in regards to the tornado that hit the area in August of 2023.

Discussion.

#### Announcements

Commissioner Willis stated themselves and Commissioner Pratt had toured the new Ingham County Justice Complex, they thanked Sheriff Wriggelsworth and Undersheriff Bouck, and encouraged their fellow Commissioners to go take a tour. Commissioner Willis further stated they appreciated the intentionality that went into the design of the facility.

Commissioner Peña stated that Saturday, February 15, 2025 at 5:30 p.m., the Women's Center would be hosting a fundraising event at Grewal Hall in Lansing. Commissioner Peña further stated the show would begin at 6:00 p.m. and that the Women's Center did important work for women in the community.

#### Public Comment:

None.

#### Adjournment

The meeting was adjourned at 6:52 p.m.

**FEBRUARY 27, 2025 LAW & COURTS AGENDA  
STAFF REVIEW SUMMARY**

**RESOLUTION ACTION ITEMS:**

**The Controller recommends approval of the following resolutions:**

**1. Sheriff's Office – Resolution to Authorize the Ingham County Sheriff's Office to Continue the Employee Firearms Purchase Program**

This resolution authorizes the ICSO to provide a Firearms Purchase Program for deputies to run from July 2025 through July 2027. Total cost of \$725,000 would be funded up front by the Employee Benefit Fund and reimbursed over payroll deduction for two years by the employees.

See memo for details.

**2. Treasurer's Office – Resolution to Authorize the Transfer of the Property at 826 W. Saginaw St., Lansing, Michigan, to the Ingham County Land Bank**

This resolution authorizes the transfer of 826 W. Saginaw Street, the former Animal Control Outreach Center, to the Land Bank. Animal Control has partnered with various community agencies to provide the services that were being provided by the Outreach Center.

See memo for details.

**3a. Circuit Court – Resolution to Authorize a Contract for Representation of Indigent Parties Facing Charges in Personal Protection Order Cases and Emergency Risk Protection Cases**

This resolution amends authorizes a contract with Attorney Jack Rucker to provide indigent representation for PPO contempt proceedings in the amount of \$9,500/year and an additional \$250/flat rate for ERPO contempt proceedings.

Funding is available in the General Trial Division budget.

See memo for details.

**3b. Circuit Court – Resolution to Authorize Upgrade the Audio Processor and Other Courtroom Technology in Courtroom 2**

This resolution authorizes upgrades to Courtroom 2 technology with Smart Home/Smart Office in an amount not to exceed \$29,079.65.

Funding is available in Circuit Court CIPs.

See memo for details.

**3c. Circuit Court – Resolution to Amend Resolution #24-568**

This resolution amends Resolution #24-68 to revise the agreement with Smart Home/Smart Office for additional work to Courtroom 7 and 8 in an amount not to exceed \$4,808.82.

Funding is available in Circuit Court CIPs.

See memo for details.

4. **9-1-1 Central Dispatch Center – Resolution to Honor Radio System Administrator Bryce Alford of the Ingham County 9-1-1 Central Dispatch**

This resolution honors Bryce Alford for his excellent years of service with Ingham County. Bryce was responsible for our recent community safety radio system upgrade and is a highly valuable and respected member of the 9-1-1 Team. He will be missed!

**TO:** Board of Commissioners: Law & Courts and Finance Committees

**FROM:** Undersheriff Andrew R. Bouck

**DATE:** February 10<sup>th</sup>, 2025

**SUBJECT:** Resolution to authorize the Ingham County Sheriff's Office to continue the Employee Firearms Purchase Program.

For the meeting agendas of February 27<sup>th</sup> 2025 and March 5<sup>th</sup> 2025.

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**BACKGROUND**

The Ingham County Sheriff's Office has previously utilized a firearm purchase program under Resolutions #13-082, #15-023, #17-638, and #21-214. Each of these resolutions has allowed qualifying members of the Sheriff's Office to purchase firearms and related accessories that are specific to their job functions. This equipment allows the Sheriff's Office staff to obtain industry standard equipment to meet the demands and expectations of our field.

The 2024 firearms purchase program will be similar to the ones instituted in 2013 (#13-082), 2015 (#15-023), 2017 (#17-368), and 2021 (#21-214). Like the 2017 and 2021 programs, both licensed law enforcement deputies and non-licensed corrections deputies assigned to the Hospital Guard Team will be participating. The firearms and accessories available to the licensed and non-licensed groups varies based on their respective assignments.

**ALTERNATIVES**

ICSO would have to procure, maintain, replace, and update equipment that our members need to provide safe, effective service. This would necessitate reoccurring increase in annual budget requests.

**FINANCIAL IMPACT**

The maximum purchase amount for the 2025 purchase program will be set higher than previous programs as a result of the increased product costs. The 2025 maximum purchase amount for licensed law enforcement deputies and specified non-licensed corrections deputies shall not exceed a pre-tax amount of \$5,000. This round will include not more than 145 eligible staff with a cost cap of \$725,000. This increase has been cleared by Financial Services and will be recovered via the standard payroll deduction.

**STRATEGIC PLANNING IMPACT**

This program supports the objectives of the County's strategic plan by providing Deputies the necessary equipment to provide public safety services, thereby promoting the wellbeing and quality of life of Ingham County residents, while reducing long term financial impact on the County.

**OTHER CONSIDERATIONS**

None

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution for the Sheriff's Office to continue the firearms purchase program.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE  
TO CONTINUE THE EMPLOYEE FIREARMS PURCHASE PROGRAM**

WHEREAS, on four previous occasions, the Ingham County Sheriff's Office, hereafter Sheriff, in conjunction with Financial Services, has managed a Firearms Purchase Program for specified staff; and

WHEREAS, the Sheriff does not have the financial means to provide each licensed deputy, and other specified staff with a sufficient industry standard of firearms and associated equipment; and

WHEREAS, this program is structured similar to numerous other law enforcement agencies' purchase programs and is consistent with what we have practiced since Resolution #17-638 and #21-214; and

WHEREAS, this program is mutually beneficial for the Sheriff and staff for procurement efficiencies, ownership and maintenance, and cost savings; and

WHEREAS, the Ingham County Sheriff's Office Firearms Purchase Program would run from July 2025 through July 2027 totaling up to 145 personnel and a program cap of \$725,000; and

WHEREAS, each specified Sheriff Member shall pay back, via payroll deductions, the cost of selected equipment over a two-year period (52 paychecks); and

WHEREAS, this program supports the objectives of the County's strategic plan by providing deputies the necessary equipment to provide public safety services, thereby promoting the wellbeing and quality of life of Ingham County residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Sheriff to purchase firearms and related equipment through the Firearms Purchase Program for specified staff, who provide public safety services for the residents of Ingham County.

BE IT FURTHER RESOLVED, that the Firearms Purchase Program would run from July 2025 through July 2027 totaling up to 145 Staff with a cost cap of \$725,000.

BE IT FURTHER RESOLVED, that this program will be funded upfront by the employee benefit fund to be reimbursed by employees.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2025-2027 budgets.

BE IT FURTHER RESOLVED, that the Sheriff's Office is authorized to establish an agreement with the unions representing employees that will participate in the program to clarify the voluntary nature of the program and potential forfeiture of funds if not paid in full or if an employee does not remain employed for the full two-year period.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.



**TO:** Board of Commissioners Law and Courts, County Services and Finance Committees  
**FROM:** Alan Fox, Ingham County Treasurer  
**DATE:** February 12, 2025  
**SUBJECT:** Resolution Authorizing the Transfer of the Property at 826 W. Saginaw St., Lansing, to the Ingham County Land Bank

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**BACKGROUND**

The structure at 826 W. Saginaw St. in Lansing was acquired by the Ingham County Treasurer in 2011 through a tax foreclosure. The property was used for several years as an outreach center for Ingham County Animal Control. Since 2021 the county itself has held title to the property.

Animal Control no longer uses the property and has vacated the property. The resolution transfers ownership and control of the property to the Land Bank, which has the resources to maintain, manage and market the property.

**ALTERNATIVES**

If the County retained ownership it would need to contract with the Land Bank or another entity to perform the same functions.

**FINANCIAL IMPACT**

None for the county. Retention of the property would be a cost to the general fund.

**OTHER CONSIDERATIONS**

None.

**RECOMMENDATION**

I recommend adoption of the resolution and transfer of the property to the Land Bank.

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TRANSFER OF THE PROPERTY AT  
826 W. SAGINAW ST., LANSING, MICHIGAN, TO THE INGHAM COUNTY LAND BANK**

WHEREAS, in 2011, the Ingham County Treasurer as Foreclosing Governmental Unit acquired fee title to the property at 826 W. Saginaw St., Lansing, Michigan, in the tax foreclosure process, and thereafter conveyed the property to the County, which then conveyed the property to the Ingham County Land Bank Fast Track Authority; and

WHEREAS, the Land Bank leased the property to the County for use as an outreach center for Ingham County Animal Control; and

WHEREAS, in 2021, the Land Bank conveyed the property back to the County; and

WHEREAS, Animal Control has no further use of the property, and has vacated the property; and

WHEREAS, the County Treasurer has recommended that the property be conveyed back to the Land Bank.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer of the County's fee title interest in the real property located at 826 W. Saginaw St., Lansing, Michigan, to the Ingham County Land Bank Fast Track Authority, by quitclaim deed, for the nominal consideration of \$1.00.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this resolution and approved as to form by the County Attorney.

**QUITCLAIM DEED**

The **County of Ingham**, a political subdivision of the State of Michigan, of 341 S. Jefferson St., Mason, Michigan 48854 (“Grantor”), quitclaims to the **Ingham County Land Bank Fast Track Authority**, a Michigan public authority, of 3024 N. Turner St., Lansing, Michigan 48906 (“Grantee”), the following described premises situated in the City of Lansing, County of Ingham, and State of Michigan, to-wit:

The South 100 ft. of Lot 19, Englewood Park Addition,

Commonly known as 826 W. Saginaw St., Lansing, MI 48915  
Tax Parcel ID No. 33-01-01-08-486-011

subject to easements and restrictions of record, for the sum of One Dollar (\$1.00).

This conveyance is exempt from transfer taxes pursuant to MCL 207.505(a) and (h)(i), and MCL 207.526(a) and (h)(i).

**COUNTY OF INGHAM**

Dated: \_\_\_\_\_, 2025

\_\_\_\_\_  
Ryan Sebolt, Chairperson  
Ingham County Board of Commissioners

STATE OF MICHIGAN)  
COUNTY OF INGHAM)

Acknowledged before me, a Notary Public, this \_\_\_\_ day of \_\_\_\_\_, 2025, by Ryan Sebolt, Chairperson, Ingham County Board of Commissioners, on behalf of the County of Ingham, as Grantor.

\_\_\_\_\_  
, Notary Public  
Ingham County, Michigan  
Acting in Ingham County, Michigan  
My commission expires:

Instrument Drafted by:  
Timothy M. Perrone (P37940)  
Business Address:  
601 N. Capitol Avenue, Lansing, MI 48933

When recorded return to: Grantee

**TO:** Law & Courts and Finance Committees  
**FROM:** Nicholas Hefty, Deputy Circuit Court Administrator – General Trial Division  
**DATE:** February, 18 2025  
**SUBJECT:** Resolution to Authorize A Contract for Representation of Indigent Parties Facing Charges in Personal Protection Order Cases and Emergency Risk Protection Cases

For the meeting agendas of Law and Courts Committee February 27<sup>th</sup> and Finance Committee March 5<sup>th</sup>, 2025

**BACKGROUND**

The resolution attached with this memorandum requests authorization for the 30th Circuit Court-General Trial Division to enter into a contract for legal representation of indigent parties facing contempt charges in Personal Protection Order (PPO) cases and Emergency Risk Protection Order (ERPO) cases.

For years, the Circuit Court maintained a robust roster of over 20 attorneys who agreed to handle these matters on a voucher basis. By the end of 2022, only two attorneys remained on the roster. As such, for fiscal year 2023, the Circuit Court sought the interest of local attorneys to provide legal representation for indigent defendants facing contempt charges for the aforementioned matters. Applicants were asked to submit a letter of interest and resume to the Court, and interviews were conducted. Ultimately, Attorney Reid Felsing was selected and entered into a one-year contract with the Circuit Court’s General Trial Division and Friend of the Court.

In anticipation of Mr. Felsing’s contract expiring on December 31, 2023, coupled with the absence of any renewal clauses, the Circuit Court duplicated the application process from 2023, again seeking local attorneys to provide legal representation for indigent parties facing contempt charges in PPO, FOC and ERPO cases. Mr. Felsing was again selected to provide this contractual service for the Circuit Court for fiscal year 2024. However, he was later appointed as a Judge in Eaton County, making him unable to take the contract in 2025.

As a result, the Circuit Court initiated the same application process used in 2023 and 2024 to seek interested attorneys for the contract. However, no applicants applied. In response, the Circuit Court decided to bifurcate the contract, separating Friend of the Court (FOC) work from the PPO/ERPO work, to attract qualified candidates.

As a result of this bifurcation, Attorney Jack Rucker has agreed to accept the PPO/ERPO portion of the contract under the new terms. This adjustment ensures that indigent parties receive necessary legal representation while accommodating attorneys' preferences regarding caseload and compensation structure.

**ALTERNATIVES**

To resolve this issue and ensure indigent parties are provided with legal representation on a timely basis, the General Trial Division believes that contracting with an attorney is necessary. Further, the attorney chosen to fulfill the contract will be responsible for arranging hearing coverage in their absence.

**FINANCIAL IMPACT**

The proposed contract amount remains allocated within the 2025 General Trial Division budget. The General Trial Division will be responsible for funding \$9,500 through the Contractual Services line item, as well as a \$250 flat rate fee for each ERPO contempt hearing.

**STRATEGIC PLANNING IMPACT**

Authorizing a contract for legal representation of indigent parties facing contempt charges in PPO cases and ERPO cases supports Ingham County's values as identified in the Strategic Plan. Further, it supports Strategic Plan goals including Services to Residents, Communication, Management, Finance, and Governance.

**OTHER CONSIDERATIONS**

None

**RECOMMENDATION**

Through the enclosed Resolution and based on the information presented, I respectfully recommend approval of the attached resolution to authorize entering into a contract for legal representation of indigent parties facing charges in PPO cases and ERPO cases.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR REPRESENTATION OF INDIGENT PARTIES FACING CHARGES IN PERSONAL PROTECTION ORDER CASES AND EMERGENCY RISK PROTECTION CASES**

WHEREAS, the Circuit Court must provide legal counsel to indigent parties facing contempt charges in certain matters; and

WHEREAS, historically the Circuit Court has maintained a roster that identifies attorneys who are available to provide legal representation and compensates them on a voucher basis; and

WHEREAS, at this time, the roster has been depleted as the majority of attorneys who previously provided legal services have since taken positions that offer consistent work and known compensation elsewhere; and

WHEREAS, the Circuit Court, to ensure legal counsel is available and to provide fair compensation, seeks to enter into a contract with an individual attorney for the bifurcated work; and

WHEREAS, the attorneys are selected by the judiciary based on meeting qualifications including good standing with the State Bar of Michigan, familiarity with relevant law, and the ability to provide sound representation for their clients; and

WHEREAS, Attorney Jack Rucker has agreed to accept a contract to provide legal representation for indigent defendants for Personal Protection Order and Emergency Risk Protection Order contempt proceedings in the amount of \$9,500 per year, paid by the General Trial Division; and

WHEREAS, if authorized, the Circuit Court would compensate Attorney Jack Rucker \$250/flat rate for each Emergency Risk Protection Order Contempt case he provides legal representation for; and

WHEREAS, the 2025 General Trial Division budget approved by the Board of Commissioners is sufficient to fund such contract.

THEREFORE BE IT RESOLVED, that effective February 1, 2025, the Ingham County Board of Commissioners authorizes the Circuit Court to enter into a contract with Attorney Jack Rucker to provide representation of indigent parties for Personal Protection Order Contempt cases and Emergency Risk Protection Order contempt cases, in the amount of \$9,500 per year and an additional \$250/flat rate for each Emergency Risk Protection Order Contempt case he provides legal representation for.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Budget Office of Ingham County be given the authorization to amend the 2024 budget accordingly.

**TO:** Law & Courts and Finance Committees  
**FROM:** Krissy Brokenshire, Circuit Court's Project Manager  
**DATE:** February 13, 2025  
**SUBJECT:** Courtroom 2 Audio Processor and Other Courtroom Technology Upgrades  
For the meeting agendas of Law and Courts Committee February 27, 2025 and Finance Committee March 5, 2025

**BACKGROUND**

Each courtroom at the Veterans Memorial Courthouse is equipped with a series of interconnected hardware and software systems allowing the Courts to accommodate ADA requests, keep a record of proceedings and increase access to court proceedings. Smart Home/Smart Office has been the vendor for installing and servicing courtroom technology for the past several years. This vendor is part of the MiDEAL Extended Purchasing Program under contract #190000001422 expiring on August 31, 2027.

Aging and failing technology has resulted in occasional system failures which are becoming more frequent. This is the last courtroom to have audio-visual components from the previous system provider. Upgrading the technology will ensure the court maintains the highest standards.

The attached resolution requests authorization to install and configure new audio processors and additional audio/visual technology for Courtroom 2. By upgrading this system, the courtroom technology will perform faster with more stability. It will allow an accurate record of proceedings as well as increase the performance of other technology in the courtroom.

In addition to upgrading the audio processors in Courtroom 2, Smart Homes/Smart Office will be replacing the boundary microphones with gooseneck microphones on the plaintiff and defendant tables, podium and witness box to facilitate clearer recordings. They will replace the outdated hearing assist system, add four axis surveillance cameras to support the visual recording system, update aging connections, and reset audio levels to provide full and consistent coverage.

**ALTERNATIVES**

Technology in Courtroom 2 is beginning to show signs of issues with recording clarity. The court could continue to use the aging technology but would be requiring more maintenance and would compromise the quality of the court record.

**FINANCIAL IMPACT**

The Circuit Court has an approved Capital Improvement Project to upgrade courtroom technology. Funds are available in 66414899-979000 for courtroom technology updates and 66414899-978000 for FTR updates.

**STRATEGIC PLANNING IMPACT**

Provide fair and efficient judicial processing.

**OTHER CONSIDERATIONS**

None

**RECOMMENDATION**

Authorize the upgrade of audio processors and other audio/visual technology in Courtroom 2.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE UPGRADE THE AUDIO PROCESSOR AND OTHER  
COURTROOM TECHNOLOGY IN COURTROOM 2**

WHEREAS, the Circuit Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDEAL Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on 8/31/2027; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to upgrade the audio processor in Courtroom 2 to improve the functionality of recording technology; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will replace multiple microphones, provide a new assistive listening system and transmitters, tune microphones to support For the Record (FTR) recording audio and visual software, install cameras, and other items as needed; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will reposition or replace failing microphones in Courtrooms 2; and

WHEREAS, the technology is vital to efficient court processing and preserving a clear record of proceedings; and

WHEREAS, Capital Improvement Project funds are available to support the project: 66414899-979000 (courtroom technology updates) and 66414899-978000 (FTR updates).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Smart Home/Smart Office for the work identified in their scope of work in an amount not to exceed \$29,079.65 to be paid from line items 66414899-979000 and 66414899-978000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.



**TO:** Law & Courts and Finance Committees  
**FROM:** Krissy Brokenshire, Circuit Court's Project Manager  
**DATE:** February 13, 2025  
**SUBJECT:** Amending Resolution #24-568 Regarding Courtrooms 7 & 8 Technology Upgrades  
For the meeting agendas of Law and Courts Committee February 27, 2025 and Finance  
Committee March 5, 2025

**BACKGROUND**

Each courtroom at the Veterans Memorial Courthouse is equipped with a series of interconnected hardware and software systems allowing the Courts to accommodate ADA requests, keep a record of proceedings and increase access to court proceedings. Smart Home/Smart Office has been the vendor for installing and servicing courtroom technology for the past several years. This vendor is part of the MiDEAL Extended Purchasing Program under contract #190000001422 expiring on August 31, 2027.

Recent updates were made to the recording equipment in Courtroom 7 under tight deadlines to prevent disruptions during hearings. During this process, it was discovered that Courtroom 7 lacked visual recording technology, unlike the other courtrooms. To ensure consistency and maintain high record-keeping standards, the missing components should be installed.

Additionally, while replacing a faulty microphone in Courtroom 8, an essential hardware component was found to be nonfunctional and requires replacement.

The attached resolution seeks to amend Resolution #24-568, allowing the court to modify the contract with Smart Home/Smart Office to allow for the purchase and installation of cameras in Courtroom 7, and to replace the audio switcher in Courtroom 8. The total cost for both is \$4,808.82.

Smart Homes/Smart Office will run cables and install four Axis cameras compatible with For the Record (FTR) recordings, mirroring the other courtrooms.

**ALTERNATIVES**

Technology in Courtroom 7 is functional but lacks video recording. The court could continue with audio-only records, though this would not meet the standard of other courtrooms.

**FINANCIAL IMPACT**

Funding is available through the Circuit Court's approved Capital Improvement Project (664-13099-735100) for courtroom technology upgrades.

**STRATEGIC PLANNING IMPACT**

Provide fair and efficient judicial processing.

**OTHER CONSIDERATIONS**

None

**RECOMMENDATION**

Authorize the complete upgrade of audio-visual technology in Courtrooms 7 and 8.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #24-568**

WHEREAS, the Circuit Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDEAL Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 31, 2027; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to supply and install four (4) cameras in Courtroom 7; and

WHEREAS, Smart Home/Smart Office had installed a new audio switcher in Courtroom 8, which now needs to be replaced; and

WHEREAS, courtroom technology is critical for efficient judicial processing and maintaining accurate records of proceedings; and

WHEREAS, funding for this project is available through the Capital Improvement Project (664-13099-735100) for courtroom technology updates.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves amending Resolution #24-568 to approve amendments to the agreement with Smart Home/Smart Office for the additional purchases and installation identified in their scope of work in an amount not to exceed \$4,808.82 to be paid from line item 664-13099-735100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**TO:** Board of Commissioners Law and Courts Committee  
**FROM:** Barb Davidson, Director  
**DATE:** February 18, 2025  
**SUBJECT:** Resolution honoring 9-1-1 Radio Administrator Bryce Alford  
*For Law & Courts Committee agenda February 27, 2025*

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**BACKGROUND**

Bryce Alford was hired as a deputy with the Ingham County Sheriff's Office in July of 1983. He had a distinguished career with the Sheriff's Office, achieving many awards, and retired at the rank of Lieutenant in June of 2008. After a three-month break, Bryce was hired as the 9-1-1 Radio Administrator in September of 2008. He has performed his job admirably and has achieved many awards, including the Michigan APCO 2019 Radio Frequency Technologist of the Year. He is well respected by our public safety partners, his peers, and our administration.

After over 41 years of dedicated service to the citizens of Ingham County, Bryce will be retiring. We wish him the very best, and he will be missed.

**ALTERNATIVES**

N/A

**FINANCIAL IMPACT**

N/A

**STRATEGIC PLANNING IMPACT**

N/A

**OTHER CONSIDERATIONS**

N/A

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to recognize and honor Bryce Alford for his dedication and service to the citizens of Ingham County, as he retires on March 7, 2025.

Introduced by the Law & Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR RADIO SYSTEM ADMINISTRATOR BRYCE ALFORD  
OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH**

WHEREAS, Bryce Alford was hired by the Ingham County Sheriff's Office as a deputy in July of 1983; and

WHEREAS, Bryce Alford continued his employment with the Sheriff's Office achieving the rank of Lieutenant, retiring in June of 2008; and

WHEREAS, Mr. Alford then decided to continue serving the citizens of Ingham County by accepting the position of 9-1-1 Radio Administrator in September of 2008; and

WHEREAS, Bryce received many awards in his career with Ingham County including being named Michigan APCO 2019 Radio Frequency Technologist of the Year; and

WHEREAS, throughout his career, Bryce Alford has demonstrated exemplary service and a robust knowledge of our radio systems; he is well respected by his peers, our public safety partners, and administration; and

WHEREAS, after over 41 years of dedicated service to the citizens of Ingham County, Bryce Alford is retiring on March 7, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors 9-1-1 Radio Administrator Bryce Alford, for his 41+ years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.