CALL TO ORDER

Chairperson Anthony called the February 14, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Banas, Case-Naeyaert, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Schafer, Sebolt and Tennis

Members Absent: Nolan

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Zoe Weinstein, Ingham County Youth Commission President, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the January 24, 2017 meeting. Commissioner Schafer supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Nolan.

ADDITIONS TO THE AGENDA

Chairperson Anthony stated that there were no additions to the agenda.

PETITIONS AND COMMUNICATIONS

AN EMAIL FROM JULIE POWERS REGARDING HER RESIGNATION FROM THE INGHAM COUNTY WOMEN’S COMMISSION. Chairperson Anthony accepted the email and placed it on file.
AN EMAIL FROM STEWART STOVER REGARDING HIS RESIGNATION FROM THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS. Chairperson Anthony accepted the email and placed it on file.

AN EMAIL FROM JANE SHERZER REGARDING HER RESIGNATION FROM THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS AND BROWNFIELD REDEVELOPMENT AUTHORITY. Chairperson Anthony accepted the email and placed it on file.

LIMITED PUBLIC COMMENT

Ryan Claypool, Vice President of the Ingham County Youth Commission, addressed the board regarding the commission’s progress in 2016 and their goals for 2017.

Zoe Weinstein, President of the Ingham County Youth Commission, presented the commission’s annual report for the 2016-2017 year.

Chairperson Anthony thanked Mr. Claypool and Ms. Weinstein for their service.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 20. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Nolan.

Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CONGRATULATING DELHI TOWNSHIP
ON ITS 175TH ANNIVERSARY

RESOLUTION #17-019

WHEREAS, at its annual session on February 16, 1842, the Legislature of the State of Michigan passed Act No. 57, which established Delhi Township from property that was previously part of Alaiedon Township in Ingham County; and

WHEREAS, this land was traveled and hunted by indigenous peoples for centuries; in 1837, the first white settlers arrived in the area now known as Delhi Township; these settlers cleared the heavily wooded land, which they found to be well suited to farming; and

WHEREAS, as the new community grew, it built a one-room school building from logs; the first merchant set up shop in 1857, and the first church, the First Presbyterian, was officially established in 1865; and

WHEREAS, the first post office was established in 1848 at what was then known as Delhi Center; in 1860, the community’s name was changed to Holt to avoid confusion with nearby Delhi Mills in Washtenaw County; and Holt remains one of the oldest unincorporated communities in Michigan; and

WHEREAS, like the rest of Ingham County, Delhi Township has seen considerable development and growth over the decades; in 1850, its population was 402 persons; today, the population is estimated to be 26,247 persons; and

WHEREAS, today, Delhi Township is home to the excellent Holt Public Schools district, 100 acres of public parkland, miles of recreational trails, a robust faith community of 17 churches, and approximately 400 businesses of various types and sizes; and

WHEREAS, Delhi Township was recently named one of the Top 10 Happiest Places in Michigan, and it was named one of the Top 10 Best Places in Michigan to Own a Home; and

WHEREAS, the Delhi Township Board has proclaimed that 2017 is the 175th anniversary of the establishment of the Township, and along with its residents, it is celebrating this quartoseptcentennial year with several special events throughout the year.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners congratulates the Delhi Township Board and township residents on this milestone, and it commends the Township, the Holt-Delhi
February 14, 2017 REGULAR MEETING

Historical Society, and the many organizations and individuals who are working to give this historic anniversary the attention it deserves.

COUNTY SERVICES: **Yea:** Celentino, Crenshaw, Sebolt, Maiville  
**Nays:** None  **Absent:** Grebner, Nolan, Koenig  **Approved 2/07/2017**

Adopted as part of a consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17 – 020

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 24, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Sebolt, Maiville
Nays: None Absent: Grebner, Nolan, Koenig Approved 2/07/2017

Adopted as part of a consent agenda.
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<th>R/W LOCATION</th>
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**MANAGING DIRECTOR:** __________
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A $10.00 FEE TO ACCOMPANY APPROVED FEES FOR CERTIFIED COPIES OF STATE-ONLY RECORDS ISSUED BY THE COUNTY CLERK’S OFFICE FROM THE MICHIGAN CENTRALIZED BIRTH CERTIFICATION SYSTEM (MiCBCS)

RESOLUTION # 17 – 021

WHEREAS, the Ingham County Clerk has contracted with the State of Michigan for the use of the Michigan Centralized Birth Certification System (MiCBCS) to be able to quickly access, verify, and provide quality certified copies of birth records for those individuals born in Ingham County; and

WHEREAS, in Resolution #16-387, the Ingham County Board of Commissioners approved fees for using the MiCBCS; and

WHEREAS, all of the revenue from the fees approved in Resolution #16-387 are remitted to the State of Michigan; and

WHEREAS, the State charges an additional $12 fee to process same-day, in-person requests for certified copies; and

WHEREAS, the Ingham County Clerk recommends that the current fees be increased from $34 to $44 for the first copy and from $14 to $24 for the first copy issued to a senior citizen for certified copies of state-only records; and

WHEREAS, the funds generated from the recommended $10 fee would be deposited into the General Fund for Ingham County; and

WHEREAS, if the Board of Commissioners approves the fee increase, the Ingham County Clerk requests the 2017 Supplies Budget (10121500 726010) for the County Clerk’s Office be increased by $2,000 to cover costs generated from processing requests for certified copies of state-only records.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the collection of a fee of $10 for requests in addition to the fees authorized in Resolution #16-387 irrespective of the number of copies requested in the transaction.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a $2,000 increase to the County Clerk’s 2017 Supplies Budget to cover costs generated from processing requests for certified copies of state-only records.
BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any transfers or adjustments to the 2016, 2017, 2018 and 2019 budgets necessary to properly budget and account for these revenues, expenditures, and transfers.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Sebolt, Maiville  
Nays: None  Absent: Grebner, Nolan, Koenig  Approved 2/07/2017

FINANCE: Yeas: Grebner. McGrain, Tennis, Hope, Schafer, Case Naeyaert  
Nays: None  Absent: Anthony  Approved 2/08/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE IMAGESOFT AND ONBASE ANNUAL SUPPORT

RESOLUTION # 17 – 022

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, the current licensing subscription agreement expired on December 31st, 2016; and

WHEREAS, the annual contract amount is in the 2017 budget; and

WHEREAS, ITD has negotiated a substantial price decrease by using the GSA contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the OnBase and Imagesoft annual support in the amount not to exceed $153,500.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Sebolt, Maiville
Nays: None Absent: Grebner, Nolan, Koenig Approved 2/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
Nays: None Absent: Anthony Approved 2/08/2017

Adopted as part of a consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE CYFIN SOFTWARE LICENSING AGREEMENT

RESOLUTION # 17 – 023

WHEREAS, Ingham County has been using Cyfin for web reporting for many years; and

WHEREAS, Wavecrest Computing is the company that provides licensing for Cyfin; and

WHEREAS, the renewal quote is provided under GSA contract pricing; and

WHEREAS, our current existing agreement expires on January 30, 2017 and ITD recommends renewing this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the software licensing renewal from Wavecrest Computing in the amount not to exceed $7,308.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Sebolt, Maiville
Nays: None  Absent: Grebner, Nolan, Koenig  Approved 2/07/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Hope, Schafer, Case Neyaert
Nays: None  Absent: Anthony  Approved 2/08/2017

Adopted as part of a consent agenda.
February 14, 2017 REGULAR MEETING

ADOPTED - FEBRUARY 14, 2017
AGENDA ITEM NO. 9

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE OCULARIS SOFTWARE LICENSING AGREEMENT FROM VIDCOM

RESOLUTION #17 – 024

WHEREAS, Ingham County has been using Ocularis for our camera management and video recording for many years; and

WHEREAS, Vidcom has been providing our licensing in the past and the ITD department is very satisfied with the service thus far; and

WHEREAS, ITD researched multiple vendors pricing and recommend continuing with Vidcom for software licensing renewal; and

WHEREAS, our current existing agreement expired on January 4, 2017 and ITD recommends renewing this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the software licensing renewal from Vidcom in the amount not to exceed $10,730.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Sebolt, Maiville
Nays: None Absent: Grebner, Nolan, Koenig Approved 2/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Case Nacyacrt
Nays: None Absent: Anthony Approved 2/08/2017

Adopted as part of a consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE VMWARE SUPPORT AGREEMENT FROM CDWG

RESOLUTION # 17 – 025

WHEREAS, Ingham County currently utilizes VmWare for maintenance on critical virtualization software and requires ongoing support; and

WHEREAS, ITD obtained State of Michigan contract pricing from CDWG for our ongoing support and licensing needs; and

WHEREAS, our current existing support agreement expires on March 30, 2017 and ITD recommends renewing this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the VmWare support agreement from CDWG for 12 months in the amount not to exceed $26,795.72.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: **Yea**: Celentino, Crenshaw, Sebolt, Maiville  
**Nays**: None  **Absent**: Grebner, Nolan, Koenig  **Approved 2/07/2017**

FINANCE: **Yea**: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert  
**Nays**: None  **Absent**: Anthony  **Approved 2/08/2017**

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE SEAMLESS DOCS LICENSING SUBSCRIPTION

RESOLUTION #17-026

WHEREAS, Seamless Docs is a sole sourced comprehensive forms engine and eSignature platform heavily utilized by government entities; and

WHEREAS, utilization of the SeamlessDocs application by the County provides County constituents a higher level of service concerning response times and approvals; and

WHEREAS, the current licensing subscription agreement will expire on February 19th, 2017 unless renewed; and

WHEREAS, the annual contract amount is in the 2017 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the Seamless Docs licensing subscription in the amount not to exceed $24,000.00 per year.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Contract Maintenance Fund (636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Sebolt, Maiville
Absent: Grebner, Nolan, Koenig   Approved 2/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
Absent: Anthony   Approved 2/08/2017

Adopted as part of a consent agenda.
WHEREAS, the four existing horse barns on the south end of the fairgrounds have reaching the end of their useful life; and

WHEREAS, said horse barns have historically been used for only horse events on the fairgrounds due to their height limitations; and

WHEREAS, all other horse barns on the grounds are used during the winter months for RV/vehicle storage; and

WHEREAS, the usage of the horse barns during the winter months for RV/vehicle storage creates off season revenue; and

WHEREAS, the proposed pole barn kits would have the capacity to increase the collection of winter storage revenue; and

WHEREAS, after careful review of bids, the Purchasing Director and Fair Board both concur that a contract be awarded to The Big L Corporation who submitted the lowest responsible bid in the amount not to exceed $110,242.60, for the purchase of four pole barn kits for the Ingham County Fairgrounds; and

WHEREAS, the funds for this project have been budgeted and approved in the 2017 hotel/motel CIP account number 56176900-976000 for $200,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to The Big L Corporation located at 620 S Main Street, Sheridan, MI 48884 for the purchase of four pole barn kits for the Ingham County Fairgrounds, for a total cost not to exceed $110,242.60.

BE IT FURTHER RESOLVED, the Ingham County Controller/Administrator is authorized to transfer funds from the Hotel/Motel CIP funds to the 2017 Ingham County Fair CIP account # 56176900-976000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
COUNTY SERVICES: Yea: Celentino, Crenshaw, Sebolt, Maiville
   Nays: None    Absent: Grebner, Nolan, Koenig    Approved 2/07/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
   Nays: None    Absent: Anthony    Approved 2/08/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN ADDENDUM TO THE RESIDENTIAL LEASE AGREEMENT FOR THE LAKE LANSING PARK SOUTH RENTAL HOUSE

RESOLUTION # 17 – 028

WHEREAS, the Ingham County Parks Department owns and maintains a rental house located within Lake Lansing Park-South; and

WHEREAS, Board of Commissioner Resolution 14-115 set the rental rate to $800.00 per month for the property located at 1608 Lake Lansing Road in Haslett, Michigan; and

WHEREAS, the Parks Department and the occupants of the rental house would like to extend the lease agreement through December 31, 2017; and

WHEREAS, the rate of the lease agreement will be amended to $800.00 per month for the renewal period per Resolution #14-115; and

WHEREAS, the Parks Department and the occupants have agreed that either party may terminate the lease upon no less than 90 days’ prior notice; and

WHEREAS, all other terms of the agreement shall remain the same.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an addendum to extend the lease agreement for the property located at 1608 Lake Lansing Road in Haslett, Michigan to December 31, 2017.

BE IT FURTHER RESOLVED, that the rate of the monthly lease shall be $800.00 per month for the renewal period.

BE IT FURTHER RESOLVED, that during the period of the renewal, the Parks Department or occupants may terminate the lease upon not less than 90 days’ prior notice.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Sebolt, Maiville
          Nays: None   Absent: Grebner, Nolan, Koenig   Approved 2/07/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
          Nays: None   Absent: Anthony   Approved 2/08/2017

Adopted as part of a consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE REORGANIZATION OF POTTER PARK ZOO

RESOLUTION #17–029

WHEREAS, the Potter Park Zoo relationship with the Potter Park Zoological Society changed in 2016; and

WHEREAS, the Potter Park Zoo is now managing several operations previously managed by the Society including the gift shop, concessions, admissions, parking, contracted encounters, payables and receivables; and

WHEREAS, the Potter Park Zoo is funded by a County millage; and

WHEREAS, the zoo budget is sufficient to cover the net increase of the reorganization; and

WHEREAS, the United Auto Workers (UAW) Local 2256 – Zoo Unit and Teamsters Local 243 – Potter Park Zoo Supervisory Unit support the proposed reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a reorganization to create a new Guest Services Manager and Lead Guest Services position as well as amend the following positions: Registrar/Clerk to Zoo Registrar, Director of Public Safety to Guest Experience Supervisor and Veterinarian Curator to Director of Animal Health.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the 2017 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign the necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Sebolt, Maiville
Nays: None   Absent: Grebner, Nolan, Koenig   Approved 2/07/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
Nays: None   Absent: Anthony   Approved 2/08/2017

Adopted as part of a consent agenda.
WHEREAS, the Potter Park Zoo relationship with the Potter Park Zoological Society changed in 2016; and

WHEREAS, the Potter Park Zoo is now managing several operations previously managed by the Society including the gift shop, concessions, admissions, parking, contracted encounters, payables and receivables; and

WHEREAS, the 2016 budget was created in a time of transition at Potter Park Zoo; and

WHEREAS, the Potter Park Zoo is funded by a County millage; and

WHEREAS, the Potter Park Zoo is requesting to increase its revenue by a total of $509,500 and expense by $660,124.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners approves the Controller/Administrator to make the necessary transfers to adjust revenue and expenditures in the Zoo fund, as detailed below:

<table>
<thead>
<tr>
<th>Adopted Revenues</th>
<th>3,756,843</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add Pony Revenue from Zoo Society</td>
<td>32,000</td>
</tr>
<tr>
<td>Increase Donation Revenue based on committed donations</td>
<td>7,500</td>
</tr>
<tr>
<td>Add Gift Shop/Concession Revenue from Zoo Society</td>
<td>470,000</td>
</tr>
<tr>
<td>Proposed Revenues</td>
<td>4,266,343</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Adopted Expenditures</th>
<th>3,506,078</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Increase from proposed reorganization</td>
<td>335,103</td>
</tr>
<tr>
<td>Savings from filling Curator at lower step</td>
<td>(24,021)</td>
</tr>
<tr>
<td>Correct Temporary Budget</td>
<td>97,101</td>
</tr>
<tr>
<td>Add Overtime for AZA Inspection</td>
<td>10,000</td>
</tr>
<tr>
<td>Add on call vet fees</td>
<td>20,000</td>
</tr>
<tr>
<td>Computer replacement per capital budget</td>
<td>15,260</td>
</tr>
<tr>
<td>Correct Budget for AZA Dues</td>
<td>12,000</td>
</tr>
<tr>
<td>Eliminate payment to Zoo Society</td>
<td>(110,000)</td>
</tr>
<tr>
<td>Add funds for Rhino transport</td>
<td>10,000</td>
</tr>
<tr>
<td>Reduce Advertising budget</td>
<td>(20,000)</td>
</tr>
<tr>
<td>Add Gift Shop/Concession Expenses from Zoo Society</td>
<td>300,000</td>
</tr>
</tbody>
</table>
February 14, 2017 REGULAR MEETING

<table>
<thead>
<tr>
<th>Correct Flood Insurance budget</th>
<th>25,681</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decrease Utilities budget based on current projections</td>
<td>(11,000)</td>
</tr>
<tr>
<td>Proposed Revenues</td>
<td>4,166,202</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Budgeted Addition to Fund Balance</th>
<th>250,765</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Addition to Fund Balance</td>
<td>100,141</td>
</tr>
</tbody>
</table>

COUNTY SERVICES:  
**Yea:** Celentino, Crenshaw, Sebolt, Maiville  
**Nays:** None **Absent:** Grebner, Nolan, Koenig  
**Approved 2/07/2017**

FINANCE:  
**Yea:** Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert  
**Nays:** None **Absent:** Anthony  
**Approved 2/08/2017**

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECLASSIFY AND RETITLE THE BOARD COORDINATOR POSITION

RESOLUTION # 17 – 031

WHEREAS, Ingham County established the position of Board Coordinator with various responsibilities and duties as defined by the Board of Commissioners; and

WHEREAS, the Michigan Legislature passed legislation, subsequently signed into law by the Governor, to require municipalities to designate a Freedom of Information Act Coordinator to receive and process requests for public documents on behalf of the municipality; and

WHEREAS, based on current service needs of Ingham County and associated workload considerations of the Board Coordinator position, including new statutory responsibilities as defined in the Michigan Freedom of Information Act; and

WHEREAS, through re-evaluation of duties and responsibilities, it was determined that the position of Board Coordinator should be reclassified and retitled as Director of the Board of Commissioners Office.

THEREFORE BE IT RESOLVED, that upon approval of this resolution, the following classification change shall be implemented effective immediately:

- Position number 101001 / Board Coordinator is retitled as Director of the Board of Commissioners Office and reclassified from MCF11 ($66,543.05 to $79,872.42) to MCF12 ($71,447.16 to $85,755.29).

BE IT FURTHER RESOLVED, that the Controller/Administrator’s Office is authorized to make any necessary budget adjustments and Position Allocation List adjustments consistent with this Resolution.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Sebolt, Maiville
   Nays: None   Absent: Grebner, Nolan, Koenig   Approved 2/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
   Nays: None   Absent: Anthony   Approved 2/08/2017

Adopted as part of a consent agenda.
February 14, 2017 REGULAR MEETING

ADOPTED - FEBRUARY 14, 2017
AGENDA ITEM NO. 17

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING FORD LEE

RESOLUTION # 17 – 032

WHEREAS, after more than 25 years of dedicated service to Ingham County Health Department (ICHD) Ford Lee will retire on February 24, 2017; and

WHEREAS, Ford started his career in 1991 with ICHD at the Willow Teen Plaza as an Account Clerk; and

WHEREAS, as an Account Clerk, Ford was responsible for greeting and checking patients in for services at Willow including the Jean Granger Prenatal Clinic; and

WHEREAS, Ford was reclassified to a Billing and Reporting Clerk in October of 1992 while still working at Willow Plaza; and

WHEREAS, Ford accepted a position as a Billing and Reporting Clerk in the Billing and Reporting Department in June 1999 where he took on a variety of tasks including primary responsibilities for Medicare, dental, prenatal, and Maternal Infant Health Plan billing; and

WHEREAS, Ford has been instrumental in tracking prenatal caseloads to make sure that all billings were complete, ensuring that all Maternal Infant Health Plan billing and documentation followed program requirements, and has tracked prenatal and delivery outcomes necessary for year-end reports; and

WHEREAS, Ford has taken on numerous special projects over the years, acted as departmental computer technician, repair man, master of creating and maintaining forms, documents, and spreadsheets; and

WHEREAS, Ford’s positive interaction with patients and staff demonstrated his diverse knowledge of many topics and subjects which allowed him to not only perform his duties accurately and timely but also contributed to assisting many co-workers and colleagues achieve the same; and

WHEREAS, Ford’s initiative, exceptional organizational skills and attention to detail enabled him to achieve a level of accuracy and excellence that is to be commended; and

WHEREAS, Ford’s positive support of his team members will be missed by his colleagues.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Ford Lee for more than 25 years of dedicated service to ICHD and for his dedication and commitment to his work.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.
HUMAN SERVICES:  Yeas:  Tennis, Sebolt, McGrain, Anthony, Banas, Case Naeyaert
Nays:  None  Absent: Nolan  Approved 2/06/2017

Adopted as part of a consent agenda.
INTRODUCED BY: Human Services and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CLEAN AIR POLICY

RESOLUTION # 17 – 033

WHEREAS, pursuant provisions of the Dr. Ron Davis Law, also known as the Michigan Clean Indoor Air Act (MCL 333.12603), the Board of Commissioners established a Clean Air Policy through adoption of Resolution 86-144; and

WHEREAS, the Policy does not prescribe a distinct and measurable smoke-free zone around building entrances; and

WHEREAS, an established and measurable smoke-free zone will aid enforcement of the Clean Air Policy.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby amends the Clean Air Policy to prohibit smoking within 50 feet of any exterior wall or entrance of all County buildings.

BE IT FURTHER RESOLVED, that employees shall be made aware of smoking cessation programs available through the Health Department and other organizations. Information about assistance available through the County’s health insurance provider shall also be disseminated.

BE IT FURTHER RESOLVED, that all other provisions of the Clean Air Policy shall remain in effect.

HUMAN SERVICES: Yeas: Tennis, Sebolt, McGrain, Anthony, Banas, Case Naeyaert
Nays: None
Absent: Nolan
Approved 2/06/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Sebolt, Maiville
Nays: None
Absent: Grebner, Nolan, Koenig
Approved 2/07/2017

Adopted as part of a consent agenda.
Facilities and Equipment Management
Policy No. 303

Approved: June 24, 1986
Resolution No. 86-144

A. Smoking Prohibited. Smoking is prohibited in all County occupied work areas and public spaces including conference rooms, reception areas, hallways, work stations, private offices, vehicles and the County jail. Except as set forth herein, there shall be no designated smoking areas in any County occupied premises. Smoking shall not be permitted within 50 feet of any exterior wall or entrance of all County buildings.


B. Exceptions. This policy does not preclude smoking by residents within Carriage Lane Apartments and smoking by residents within the Medical Care Facility, to the extent permitted by law.


C. Implementation. It is intended that this policy shall be carried out in a cooperative manner; however, if there are any disputes arising from it, they shall be brought first to the Human Services Committee and second to the County Services Committee for resolution. The Board of Commissioners adopts this policy to provide clean air to all its employees.


D. Building Entrances. Smoking is banned in public entrances and main employee entrances of all County-owned and occupied buildings.

1. Designated smoking entrances or areas shall be determined on a building-by-building basis.

2. Ashtrays shall be moved to appropriate locations, and appropriate signs to alert visitors and employees to this policy shall be designed, bought and displayed.

3. Any cost incurred for signs, if not available in the building maintenance budget, are to be taken from contingency, and the Controller has the authority to amend the appropriate budgets.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2016-2017 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

RESOLUTION # 17 – 034

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County Health Department (ICHD) have entered into a 2016-2017 Agreement authorized in Resolution #16-339; and Amendment #1 in Resolution # 16-494; and

WHEREAS, the MDHHS has proposed amendment #2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2016-2017 Comprehensive Agreement with MDHHS.

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from $5,256,609 to $5,336,177, an increase of $79,568.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

- Nutrition & Physical Activity Self-Assessment for Child Care $5,000 - new funding.
- Breast & Cervical Cancer Control Coordination: increase of $55,000 from $225,000 to $280,000
- Public Health Emergency Preparedness (PHEP): increase of $20,473 from $128,846 to $149,319
- Public Health Emergency Preparedness Ebola Virus Disease (EVD): increase of $14,095 from $29,884 to $43,979
- Local Maternal & Child Health Grant; increase of $15,000 from $224,611 to $239,611
- Wise Choices Grant; decrease of $30,000 from $52,500 to $22,500.

BE IT FURTHER RESOLVED, the resolution authorizes a .75 FTE Program Coordinator (ICEA PRO Grade 9) for the remainder of FY 2017 to provide required program coordination for all services under the Breast & Cervical Cancer Control Navigation program with compensation for the position not to exceed the $55,000 in funding provided by the agreement.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2017 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer is authorized to submit Amendment #2 of the 2016-2017 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: **Yea**s: Tennis, Sebolt, McGrain, Anthony, Banas, Case Naeyaert  
**Nays:** None   **Absent:** Nolan  
**Approved** 2/06/2017

COUNTY SERVICES: **Yea**s: Celentino, Crenshaw, Sebolt, Maiville  
**Nays:** None   **Absent:** Grebner, Nolan, Koenig  
**Approved** 2/07/2017

FINANCE: **Yea**s: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert  
**Nays:** None   **Absent:** Anthony  
**Approved** 2/08/2017

Adopted as part of a consent agenda.
February 14, 2017 REGULAR MEETING

ADOPTED - FEBRUARY 14, 2017
AGENDA ITEM NO. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A HEALTH SERVICES MILLAGE CONTRACT WITH THE
INGHAM HEALTH PLAN CORPORATION (IHPC)

RESOLUTION # 17 – 035

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in November 2012, the electorate approved a countywide health services millage level of 52/100 (.52) of one mill for a period of three years (2012-2014) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than $28,000 and who do not have medical insurance; and

WHEREAS, in November 2014, the electorate approved a renewal of the millage to ensure that the current level of service can still be provided; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed $1,000,000 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that for the time period January 1, 2017 through December 31, 2017 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and detox services as set forth in Attachments A and B.

BE IT FURTHER RESOLVED, the annual not to exceed amount of $1,000,000 includes administrative costs, which will be capped at 20% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.
BE IT FURTHER RESOLVED, that Health Services Millage funds will not be used to provide benefits to IHPC members who are eligible for insurance coverage under the ACA unless those individuals have been granted an income-related or hardship exemption.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that if expenses under this agreement exceed the $1 million cap, the Ingham County Board of Commissioners will consider a request from IHPC for an amendment to the agreement to cover the additional millage eligible expenses.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:** Tennis, Sebold, Nolan, McGrain, Anthony, Case Naeyaert  
**Nays:** None  **Absent:** Banas  **Approved 1/23/2017**

**FINANCE:**  **Yea:** Grebner, McGrain, Tennis, Hope  
**Nays:** Schafer, Case Naeyaert  **Absent:** Anthony  **Approved 2/08/2017**

Commissioner Tennis moved to approve the resolution. Commissioner McGrain supported the motion.

Commissioner Tennis introduced the resolution.

Commissioner Schafer stated that he would be voting no on the resolution.

Commissioner Case Naeyaert stated that she would be voting no on the resolution.

The motion carried.  **Yea:** Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, McGrain, Sebold and Tennis  
**Nays:** Case Naeyaert, Maiville and Schafer  **Absent:** Nolan
PLAN B MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services
Office visit Copay: $5.00
Covered when provided by the member's Primary Care Physician or provided by a Specialty Care Physician. Services must be provided in an office or outpatient setting.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Administration of immunizations (vaccine serums not covered)
- Administration of injections
- Allergy testing and serums
- Administration of allergy extract
- Anesthesia services
- Injectable antibiotic serums (all other injectable drugs not covered)
- Diagnostic and treatment services
- Immunizations
- Oral Surgery
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Podiatry services
- Physical Therapy visits (6 per year)
- Radiation therapy
- Surgery
- Observation and Inpatient hospital daily visits (CPT 99221-99239 only)

Outpatient Hospital Services
Copay: $6.00
Covered when ordered by the member's PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary

- Anesthesia
- Diabetes education
- Radiation therapy
- Practitioner charges related to diagnostic testing and treatment services/no facility fee
- Practitioner charges related to outpatient surgeries/no facility fee
- Physical Therapy (6 visits per year)
Urgent Care Services
Copay: $5.00
Covered for after-hour, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled

- Urgent care visits (facial laceration not covered)
- Administration of immunizations (serum not covered - exception flu vaccine)
- Administration of injections (serum not covered - exception antibiotics)

Laboratory Services
Copay: $0.00
Covered when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary.

Radiology Services
Copay: $0.00
Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary

- Diagnostic x-rays
- CT scans
- Mammograms
- MRI scans
- PET scans

Medical Supplies
Copay: $0.00
Covered with a valid prescription when ordered by the member’s PCP or specialist physician and medically necessary.

- Glucose monitors
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, and supplies related to any non-covered durable medical equipment item
- Syringes, test strips, and lancets Available through member’s Pharmacy Benefit.
- Limited wrist and knee orthotics

Pharmacy
Copay: $5.00 (Generic)/$10.00 (Brand)

- IHP formulary medications filled at a IHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)
### PLAN B DENTAL COVERAGE

<table>
<thead>
<tr>
<th>Covered Services*</th>
<th>Member Copay**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleanings</td>
<td>No</td>
</tr>
<tr>
<td>Preventative Exams</td>
<td>No</td>
</tr>
<tr>
<td>X-rays</td>
<td>No</td>
</tr>
<tr>
<td>Filling</td>
<td>Yes, for some fillings</td>
</tr>
<tr>
<td></td>
<td>(See Member Copayment Schedule for amount)</td>
</tr>
<tr>
<td>Crowns</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
</tr>
<tr>
<td>Root Canals</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
</tr>
<tr>
<td>Bridges &amp; Dentures</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
</tr>
</tbody>
</table>

* For a list of your covered dental services and copay, see the EPO Member Copayment Schedule and certificate.
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE
ANIMAL CONTROL SHELTER ADVISORY COMMITTEE

RESOLUTION # 17 – 036

WHEREAS, a vacancy exist on the Animal Control Shelter Advisory Committee; and

WHEREAS, the Law & Courts Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Dr. Marie Hopfensperger, 1401 Greenview Avenue, East Lansing 48823

to the Animal Control Shelter Advisory Committee, as the veterinarian representative, to a term expiring December 31, 2018.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: None Approved 2/02/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR CHIEF DEPUTY GREG S. HARLESS
OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 17 – 037

WHEREAS, Chief Deputy Greg S. Harless started his law enforcement career in 1985 with the Ingham County Sheriff’s Office as a Deputy Sheriff Paramedic; and

WHEREAS, Greg accepted employment with the Delhi Township Police Department in 1986 as a Deputy Sheriff where he remained until 1990 when Delhi Township closed their police operations to contract for police services with the Sheriff’s Office; and

WHEREAS, in 1990, Chief Deputy Harless returned to the Sheriff’s Office where he served as a Deputy in the County and again in the Delhi Township Division until being transferred to the Training Section in July, 1991 where he was promoted to the rank of Sergeant and acted as the Training Unit Supervisor until January, 1997. While assigned to the Training Section Chief Deputy Harless developed programs that are still in place today to include the Monthly Training Days, Precision and Emergency Vehicle Operations Programs, which have been held at the Michigan International Speedway since 1994 as well as several other programs which helped the Office keep its Law Enforcement and Correctional Deputies properly trained; and

WHEREAS, in 1997 he was assigned as a Sergeant in the Law Enforcement Division and Sergeant in charge of the Traffic Section, in February 1998 Greg was promoted to the rank of Lieutenant assigned to the Law Enforcement Division. In June of the same year he was assigned to the Detective Bureau as the Detective Lieutenant where he served until November, 2000 when he requested a transfer to the Corrections Division as a Jail Lieutenant. Greg was promoted to the rank of Corrections Captain in May, 2001 where he served until October, 2006; and

WHEREAS, in October 2006, Greg was appointed to the position of Major/Jail Administrator and in March, 2007 to Chief Deputy; and

WHEREAS, during his long distinguished career serving the citizens of Ingham County, Chief Deputy Harless served on the Ingham County Special Response Team Advisory Board, 911 Advisory Board, Vice-Chairperson of the Ingham County Friend of the Court Citizens Advisory Committee, State Advisory Committee for Mothers Against Drunk Driving, Coordinator of the Ingham County Shop with a Hero Program, Coordinator at the Mid-Michigan Police Academy, Past President and active member of the FBI National Academy Associates Michigan Chapter; and
WHEREAS, Chief Deputy Harless was a graduate of Lansing Community College and the 36th Mid-Michigan Police Academy, the FBI National Academy Session #209, Columbia Southern University where he obtained his Bachelor of Science, Magna Cum Laude in Criminal Justice Administration; and

WHEREAS, during his law enforcement career, Chief Deputy Harless was the recipient of several police awards to include Deputy of the Year 1986, 1996, Meritorious Service, Seven Unit Citations and a Departmental Physical Fitness Award; and

WHEREAS, after nearly 32 years of dedicated service to the citizens of Ingham County, Chief Deputy Greg S. Harless ending his law enforcement career on January 26, 2017.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Chief Deputy Greg S. Harless for his nearly 32 years of dedicated police service to the citizens of the great State of Michigan, and wishes him continued success in all of his future endeavors.

LAW & COURTS:  Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None  Absent: None  Approved 2/02/2017

Adopted as part of a consent agenda.
February 14, 2017 REGULAR MEETING

ADOPTED - FEBRUARY 14, 2017
AGENDA ITEM NO. 23

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING CAROL READ

RESOLUTION # 17 – 038

WHEREAS, Carol Read began her employment with Ingham County in January 1987 as a Juvenile Home Attendant at the Ingham County Probate Court, currently known as Circuit Court, Family Division; and

WHEREAS, Carol Read was promoted in March 1996 to Juvenile Court Officer in the Delinquency Division; and later promoted to Senior Juvenile Court Officer in September 1999 and transferred to the Intensive Neglect Services Program; and

WHEREAS, Carol Read was again promoted in May 2007 to Intensive Neglect Services Assistant Administrator; and

WHEREAS, for over 30 years Carol Read has been dedicated to serving youth and families in the Family Division of the Circuit Court; and

WHEREAS, Carol Read not only brought to the Court her dedication and commitment to serve the public but also a strong work ethic with a team work philosophy; and

WHEREAS, Carol Read was a tremendous source of experience and knowledge in all matters relating to juvenile cases and to the administration of the Circuit Court, Family Division; and

WHEREAS, through her dedicated leadership, Carol Read enhanced the Family Dependency Treatment Court and the Truancy Court Program, and Carol was instrumental in the design and implementation of the First Step Program; and

WHEREAS, Carol Read served as President of the Child Benefit Fund which again demonstrates her commitment to the children of Ingham County; and

WHEREAS, Carol Read utilized her positive spirit to improve the office morale of her coworkers through consistent “baked goods and birthday cakes” and her sincere “You Rocks”; and

WHEREAS, Carol Read will now have time to vacation freely and enjoy her many other interests and the upcoming arrival of her grandson.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Carol Read for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Circuit Court, Family Division.
BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

**LAW & COURTS:** **Yea:** Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
**Nays:** None  **Absent:** None  **Approved 2/02/2017**

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #16-546 AUTHORIZING THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER AN INTER-AGENCY AGREEMENT WITH WAYNE COUNTY TO RENT A MINIMUM OF 50 UP TO 70 BEDS TO THE WAYNE COUNTY SHERIFF’S OFFICE

RESOLUTION # 17 – 039

WHEREAS, the Ingham County Jail (Jail) has an established design rated capacity of 665 beds, (511 beds are currently utilized due to the previous closure of Post 3, 6, and 7) which includes 472 County beds (412 County beds are being utilized as a result of the previous closures) and 100 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds are used to reduce the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff’s Office has negotiated an agreement to rent a minimum of 50 and up to 70 beds as needed at a cost of $45.00 per day per bed; and

WHEREAS, the revenue to be received from the renting of the 50 beds, which is anticipated to be $821,250 is in the 2017 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with Wayne County to rent a minimum of 50 and up to 70 beds as needed, at a cost of $45.00 per day per bed, effective March 1, 2017 through December 31, 2018.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None  Absent:  None  Approved  2/02/2017

FINANCE:  Yeas:  Gredner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
Nays:  None  Absent:  Anthony  Approved  2/08/2017

Adopted as part of a consent agenda.
February 14, 2017 REGULAR MEETING

ADOPTED - FEBRUARY 14, 2017
AGENDA ITEM NO. 25

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE SIDE SCAN SONAR FOR THE SHERIFF’S OFFICE DIVE TEAM AND MARINE PATROL DIVISION, USING 2017 CAPITAL IMPROVEMENT FUNDS

RESOLUTION # 17 – 040

WHEREAS, the Ingham County Sheriff’s Office is responsible for Underwater Search and Rescue for Ingham County; and

WHEREAS, the Ingham County Sheriff’s Office is a partner in the Regional – Capitol Area Dive Team; and

WHEREAS, the Capitol Area Dive Team is comprised of full time Deputies from Ingham, Clinton and Eaton County as well as full time Police Officers from the Lansing Police Department; and

WHEREAS, each participating Department of the Capitol Area Dive Team is responsible for providing their own members and equipment; and

WHEREAS, the Sheriff’s Office has determined the need to purchase a side scan sonar to be installed on the Sheriff’s Office Marine Patrol Boat; and

WHEREAS, the purchase order also includes installation by Grand Pointe Marina; and

WHEREAS, Grand Pointe Marina is a single source company for this equipment.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase one side scan sonar unit and installation from Grand Pointe Marina, Inc. in the amount of $2,580 using 2017 Capital Improvement Funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yea: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
            Nays: None Absent: None Approved 2/02/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
            Nays: None Absent: Anthony Approved 2/08/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE PORTABLE UNDERWATER CAMERA FOR THE SHERIFF’S OFFICE DIVE TEAM, USING 2017 CAPITAL IMPROVEMENT FUNDS

RESOLUTION #17 – 041

WHEREAS, the Ingham County Sheriff’s Office is responsible for Underwater Search and Rescue for Ingham County; and

WHEREAS, the Ingham County Sheriff’s Office is a partner in the Regional -- Capitol Area Dive Team; and

WHEREAS, the Capitol Area Dive Team is comprised of full time Deputies from Ingham, Clinton and Eaton County as well as full time Police Officers from the Lansing Police Department; and

WHEREAS, each participating Department of the Capitol Area Dive Team is responsible for providing their own members and equipment; and

WHEREAS, the Sheriff’s Office has determined the need to purchase a portable underwater camera to aid in search and recovery operations; and

WHEREAS, AquaBotix Technology Corporation, Incorporated is a single source company for this equipment.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase one AquaLens PRO portable underwater camera from AquaBotix Technology Corporation, Inc. in the amount of $2,817 using 2017 Capital Improvement Funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Hope, Banas, Celentino, Kocnik, Crenshaw, Schafer, Maiville
                  Nays: None  Absent: None  Approved 2/02/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
               Nays: None  Absent: Anthony  Approved 2/08/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTINGENCY FUND APPROPRIATION TO EXTEND THE TEMPORARY SPECIAL ASSISTANT PROSECUTING ATTORNEY

RESOLUTION # 17 – 042

WHEREAS, Carol Siemon, Ingham County Prosecuting Attorney has appointed Catherine Emerson as a Special Assistant Prosecutor to continue the audit of the property room at the Ingham County Sheriff’s Office for the sole purpose to review criminal cases in light of the issues in the property room at the Ingham County Sheriff’s Office; and

WHEREAS, it is necessary for a Special Assistant Prosecuting Attorney to continue to review our records to determine what, if any, action needs to be taken on specific cases; and

WHEREAS, the money allotted to this project under Resolution # 16-421 has been exhausted; and

WHEREAS, in order to finish the project and present the findings additional time is needed; and

WHEREAS, the project will be completed no later than March 10, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize a transfer of up to $12,656 from the 2017 Contingency Fund to the Prosecutor’s temporary salaries account to continue to fund an Assistant Prosecutor, on a temporary basis, to finish the review of the cases.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments to the 2017 budget.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None    Absent: None    Approved 2/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Case Naeyaert
Nays: None    Absent: Anthony    Approved 2/08/2017

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to make the following appointments: Jessy Gregg to the Parks Commission and Stephani Schlinker to the Women’s Commission

Supported by Commissioner Hope.

Commissioner Grebner disclosed that Jessy Gregg’s parents rent a condo from him.

The motion carried unanimously. Absent: Commissioner Nolan.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw thanked the members of the Ingham County Youth Commission for their presentation and their dedication.

Commissioner Hope announced that she would be attending a ceremony in Lansing on Thursday February 16, 2017 recognizing Delhi Township and Meridian Township’s 175th anniversary and congratulated both townships.

Commissioner McGrain announced that the Greater Lansing Chamber of Commerce was hosting their annual dinner event Thursday February 16, 2017 and due to unforeseen circumstances he was no longer able to attend and he offered his table to anyone interested in attending in his place.

Vice-Chairperson Koenig announced that the first ever State of the County address would take place March 1, 2017 in the Safari Room of Potter Park Zoo. She stated that the doors would open at 6p.m. with the address starting at 6:30p.m. and requested all RSVPs by February 17, 2017.

Commissioner Grebner stated that there had been a State of the County address done approximately twenty years ago, so this address would not be the first.

Chairperson Anthony stated that it would still be called the first State of the County address.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of $6,493,997.23. Commissioner Banas supported the motion.
The motion carried unanimously. Absent: Commissioner Nolan.

ADJOURNMENT

The meeting was adjourned at 6:46 p.m.

BARB BYRUM, CLERK OF THE BOARD