CALL TO ORDER

Chairperson Anthony called the March 14, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Case-Naeyaert, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Sebolt, Tennis and Anthony

Members Absent: None

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked new Deputy Controller Teri Morton to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the February 28, 2017 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Anthony indicated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Moved by Commissioner Nolan, supported by Commissioner Banas, to add the following resolution:

Resolution to Authorize Ingham County to Join Meridian Township in a Joint Amicus Brief to the Michigan Supreme Court

The motion carried by unanimous roll call vote.

Chairperson Anthony stated that the resolution would be added as Agenda Item No. 29.
MARCH 14, 2017 REGULAR MEETING

PETITIONS AND COMMUNICATIONS

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL AIR QUALITY REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT
Chairperson Anthony placed the letter on file.

A LETTER FROM CHRISTINA DOKTER REGARDING HER RESIGNATION FROM THE INGHAM COUNTY BOARD OF HEALTH
Chairperson Anthony accepted the letter and placed it on file.

A LETTER FROM MERIDIAN TOWNSHIP REGARDING THE DISTRIBUTION OF ITS UPDATED MASTER PLAN
Chairperson Anthony placed the letter on file.

A LETTER FROM MERIDIAN TOWNSHIP REGARDING THE UPDATE OF ITS MASTER PLAN
Chairperson Anthony placed the letter on file.

AN EMAIL FROM RITA VOGEL REGARDING HER RESIGNATION FROM THE INGHAM COUNTY HISTORIC COMMISSION
Chairperson Anthony accepted the letter and placed it on file.

AN EMAIL REGARDING THE RESIGNATION OF JESSICA RANDALL FROM THE INGHAM COUNTY WOMEN'S COMMISSION
Chairperson Anthony accepted the letter and placed it on file.

AN EMAIL FROM KATE TURNER REGARDING HER RESIGNATION FROM THE INGHAM COUNTY ANIMAL CONTROL ADVISORY BOARD
Chairperson Anthony accepted the letter and placed it on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items. Commissioner Banas supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SETTING A PUBLIC HEARING FOR A BROWNFIELD PLAN

RESOLUTION # 17–060

WHEREAS, the Ingham County Board of Commissioners created the Ingham County Brownfield Redevelopment Authority (ICBRA) in September 2001 (resolution #01-279) pursuant to PA 381 of 1996, as amended (the Act) in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, the ICBRA recommends approval a Brownfield Plan to redevelop underutilized properties in the City of Mason, Michigan identified with tax ID Numbers 33-19-10-08-476-012 and 33-19-10-08-476-010 (the Property) containing 2.18 acres for a Klavons Restaurant with private investment of approximately $2,500,000 and the creation of 108 FTE jobs; and

WHEREAS, the description of the Property along with any maps and Brownfield (finance) Plan are available for public inspection at the office of the ICBRA, Hilliard Building 121 E Maple Street, Room 104, Mason, MI 48854, and

WHEREAS, pursuant to the Act, the Board of Commissioners is required to hold a public hearing on the approval and adoption of the Brownfield Plan and to publish that notice in accordance with the Act.

THEREFORE BE IT RESOLVED, a public hearing shall be set for March 28, 2017 at 6:30 PM in the Board of Commissioners’ Room, Ingham County Courthouse, Mason, MI to hear any interested persons on the adoption of a resolution approving the Brownfield Plan called Klavons Restaurant in Mason, MI.

BE IT FURTHER RESOLVED, that pursuant to the Act, notice of the public hearing shall be provided to taxing jurisdictions that levy taxes subject to capture under the Act and to the public by causing notice to be published in a newspaper of general circulation in the County before the date set for the public hearing.

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
   Nays: None   Absent: Celetino, Nolan   Approved 3/07/2017

 Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 8

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17–061

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the
Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part
of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as
necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list
of Special and Routine Permits dated February 21, 2017 as submitted.

COUNTY SERVICES: Yea: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None  Absent: Celentino, Nolan  Approved 3/07/2017

Adopted as part of a consent agenda.
<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-064</td>
<td>RON LAUNSTEIN</td>
<td>LAND DIVISION</td>
<td>HAWLEY RD &amp; BARNES RD</td>
<td>VEVAY</td>
<td>26</td>
</tr>
<tr>
<td>2017-065</td>
<td>MICHIGAN HEALTH &amp; HOSPITAL ASSOC.</td>
<td>MISCELLANEOUS</td>
<td>UNIVERSITY PARK DR &amp; ALAIEDON PKWY</td>
<td>ALAIEDON</td>
<td>4</td>
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<tr>
<td>2017-066</td>
<td>CONSUMERS ENERGY</td>
<td>ELECTRIC / OH</td>
<td>CEDAR ST &amp; HOWELL RD</td>
<td>ALAIEDON</td>
<td>31</td>
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<td>2017-069</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>MARSH RD &amp; LAKE DR</td>
<td>MERIDIAN</td>
<td>10</td>
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<td>2017-070</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>MARSH RD &amp; HASLETT RD</td>
<td>MERIDIAN</td>
<td>10</td>
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<td>2017-071</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>CENTRAL PARK DR &amp; COLUMBUS</td>
<td>MERIDIAN</td>
<td>22</td>
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<tr>
<td>2017-072</td>
<td>MERIDIAN TOWNSHIP</td>
<td>ROAD CLOSURE</td>
<td>CENTRAL PARK DR &amp; MARSH RD</td>
<td>MERIDIAN</td>
<td>15, 16</td>
</tr>
<tr>
<td>2017-073</td>
<td>MERIDIAN TOWNSHIP</td>
<td>ROAD CLOSURE</td>
<td>CENTRAL PARK DR &amp; MARSH RD</td>
<td>MERIDIAN</td>
<td>15, 16</td>
</tr>
<tr>
<td>2017-074</td>
<td>WESTSIDE WATER</td>
<td>WATERMAIN</td>
<td>BRYNFORD AVE &amp; SAGINAW ST</td>
<td>LANSING</td>
<td>18</td>
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<tr>
<td>2017-075</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>EDSON ST &amp; LAKE DR</td>
<td>MERIDIAN</td>
<td>10</td>
</tr>
<tr>
<td>2017-076</td>
<td>STEPHEN &amp; DEENA PARKER</td>
<td>LANDSCAPING</td>
<td>REYNOLDS ROAD &amp; LEE ST</td>
<td>MERIDIAN</td>
<td>3</td>
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<tr>
<td>2017-078</td>
<td>CONSUMERS ENERGY</td>
<td>ELECTRIC / UG</td>
<td>SUGAR MAPLE LN &amp; WOODFIELD RD</td>
<td>MERIDIAN</td>
<td>11</td>
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<tr>
<td>2017-079</td>
<td>MERIDIAN TOWNSHIP</td>
<td>ROAD CLOSURE / SPECIAL EVENT</td>
<td>OKEMOS RD &amp; KINAWA DR</td>
<td>MERIDIAN</td>
<td>28</td>
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<tr>
<td>2017-080</td>
<td>AT &amp; T</td>
<td>CABLE / UG</td>
<td>MARSH RD &amp; HASLETT RD</td>
<td>MERIDIAN</td>
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<tr>
<td>2017-081</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>MARSH RD &amp; HASLETT RD</td>
<td>MERIDIAN</td>
<td>10</td>
</tr>
</tbody>
</table>
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT
WAGE REOPENER WITH THE CAPITOL CITY LABOR PROGRAM, INC. –
SUPERVISORY OFFICERS UNIT

RESOLUTION # 17 – 062

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and Capitol City Labor Program, Inc. – Supervisory Officers Unit for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the agreement included a wage reopener for 2017; and

WHEREAS, an agreement regarding the 2017 wage reopener has been reached between representatives of Ingham County and Capitol City Labor Program, Inc. – Supervisory Officers Unit; and

WHEREAS, the wage reopener agreement for a 1% increase has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2017 wage reopener agreement between Ingham County and Capitol City Labor Program Inc. – Supervisory Officers Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2017 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None  Absent: Celentino, Nolan  Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF A CARD ACCESS SYSTEM

RESOLUTION # 17-063

WHEREAS, Identicard IdentiPass, the existing door card access system that serves the locations listed, reached its end of life in December 2015; and

WHEREAS, Identicard no longer supports the current IdentiPass system; and

WHEREAS, there are no longer parts available for replacement should it fail again, like it did last Fall at the Sheriff’s Office; and

WHEREAS, this upgrade will be completed for a total cost of $10,997.88; and

WHEREAS, the funds are available in the 2017 approved CIP line item #245-90210-979000-7FC08, which has a balance of $11,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with I.COMM Corporation, 1605 East Kalamazoo Street, Lansing, Michigan, 48912, to upgrade our existing Identicard access system at 55th District Court, Hilliard Building, Potter Park Zoo, and the remaining areas at the Sheriff’s Office, to the new version of Identicard, known as Premisys, for a total cost of $10,997.88.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None Absent: Celentino, Nolan Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 3/08/2017

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN DEPARTMENT OF TRANSPORTATION FOR BRIDGE REPLACEMENT

RESOLUTION # 17 - 064

WHEREAS, the Ingham County Road Department received federal and state funding to replace the Zimmer Road Bridge over Deer Creek, Wheatfield Township; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the estimated costs for the project are as follows:

Federal Funding: $448,500
State Funding: $84,100
Road Department Match: $28,000
Total: $560,600

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect replacement of the Zimmer Road Bridge over Deer Creek for a total estimated cost of $560,600 consisting of $448,500 in federal funding, $84,100 in state funding, and $28,000 in Road Department funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None  Absent: Celentino, Nolan  Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF 2017 SEASONAL AGGREGATES

RESOLUTION # 17 – 065

WHEREAS, the Road Department annually purchases approximately 19,000 tons of 29A or approved substitute 3/8’s x #4, Blast furnace slag and natural aggregates that meet or exceeds the 2012 MDOT Standard Specifications for Construction, section 902 aggregates, for use in road chip-sealing and various other road maintenance operations; and

WHEREAS, the Road Department adopted 2017 budget includes controllable expenditures and funds, for this and other maintenance material purchases; and

WHEREAS, bids for 29A with an approved substitute 3/8’s x #4 blast furnace slag and natural aggregate were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #36-17, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchases on an as-needed, unit price per ton basis; and

WHEREAS, a blanket PO shall be processed with materials delivered to the 3 Road Department locations based on availability of required material, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed $475,000; and

WHEREAS, it is the recommendation of the Purchasing department and Road department to purchase 29A crushed natural aggregate from Gerken Materials Inc., 29A Blast furnace slag from Yellow Rose Transport Inc., 3/8’s x #4 Blast furnace slag from Edward C. Levy Co., delivered to the Metro, Eastern and Western Garages and to award bid and purchase on an as-needed, unit price per ton basis.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchases on an as-needed, unit price per ton basis, based on availability of required material, with preference based on lowest qualifying bid unit price per ton and quality of material to:

1. Yellow Rose Transport, 29A blast furnace slag @ $25.00 a ton, with an estimated quantity of 8000 ton delivered to the Western and Metro facilities.
2. Edward C. Levy Co., 3/8’s x #4 blast furnace slag @ 24.45 a ton, with an estimated quantity of 9500 ton delivered to the Eastern facility.
3. Gerken Materials Inc. for 29A crushed natural aggregate @ $21.05 a ton, with an estimated quantity to be determined, delivery to all 3 locations.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute the purchase orders as needed and budgeted.
COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None  Absent: Celentino, Nolan  Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE VISITOR INCENTIVE PROGRAMS AT POTTER PARK ZOO

RESOLUTION # 17 – 066

WHEREAS, citizens of Ingham County have invested in the operation of Potter Park Zoo through the passing of a .41 mil levy; and

WHEREAS, the Ingham County Board of Commissioners approved Resolution #10-040 authorizing visitor incentive programs and wishes to amend it at this time; and

WHEREAS, positive visitor experience and incentive for increased attendance are valuable to Potter Park Zoo and beneficial to the community.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the following visitor incentive programs at the Potter Park Zoo:

<table>
<thead>
<tr>
<th>Incentive</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingham County Residents</td>
<td>Ingham County Residents Free Admission 9am-noon Every Non-Holiday Monday</td>
</tr>
<tr>
<td>Mother’s Day (May)</td>
<td>Mothers Free Admission</td>
</tr>
<tr>
<td>Father’s Day (June)</td>
<td>Fathers Free Admission</td>
</tr>
<tr>
<td>College Day (October)</td>
<td>Free Admission with Valid Student I.D.</td>
</tr>
<tr>
<td>Veteran’s Day (November)</td>
<td>Veteran’s Free Admission</td>
</tr>
<tr>
<td>Be A Tourist In Your Own Town (June)</td>
<td>Free Admission and Parking with Tourist Passport</td>
</tr>
<tr>
<td>Greater Lansing Convention and Visitor’s Bureau</td>
<td></td>
</tr>
<tr>
<td>Zoo Days (July)</td>
<td>$1.00 Admission Per Person With Voucher</td>
</tr>
<tr>
<td>Registered groups 20+</td>
<td>$1.00 off Admission Per Person</td>
</tr>
<tr>
<td>Ingham County School Groups</td>
<td>$1.00 Admission Per Child (April 1st – October 31st)</td>
</tr>
<tr>
<td>Ingham County Residents Free Day (October)</td>
<td>Free Admission</td>
</tr>
</tbody>
</table>
COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None  Absent: Celentino, Nolan  Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 1-

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ESTABLISH POTTER PARK ZOO MEMBERSHIP BENEFITS

RESOLUTION # 17-067

WHEREAS, the Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society manages memberships for Potter Park Zoo as the contract between the Society and the Zoo specifies; and

WHEREAS, memberships promote increased commitment and visitation from Zoo visitors; and

WHEREAS, the Zoo manages the gift shop, restaurant and encounters and receives the revenue from these areas which benefit from return visitors such as Zoo members; and

WHEREAS, the proposed benefits are in line with benefits offered in past years and at other zoos accredited by the Association of Zoos and Aquariums.

THEREFORE BE IT RESOLVED, that the Potter Park Zoo Board approves the membership benefits affecting County revenue sources as detailed below.

**Basic Level Memberships**

<table>
<thead>
<tr>
<th>Individual Basic</th>
<th>One Adult Family Basic</th>
<th>Two Adult Family Basic</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Named Adult</td>
<td>One Named Adult Plus Children in household and/or Grandchildren under 18</td>
<td>Two Named Adults Plus Children in household and/or Grandchildren under 18</td>
</tr>
<tr>
<td>$50</td>
<td>$65</td>
<td>$80</td>
</tr>
</tbody>
</table>

Add an individual adult to any membership for an additional $15.00. Add up to two adults total per membership.

**Basic Member Benefits**

- Unlimited standard admission* to the zoo for one year
- Free or discounted admission to over 100 AZA accredited zoos and aquariums nationwide
- 10% Discount at the Zoovenier Gift Shop and Concessions throughout the zoo
- Discounts on Sundown Safari Family Camping, Birthday Parties and Zookambi Summer Camp
MARCH 14, 2017 REGULAR MEETING

- E-mail newsletter, announcing exciting happenings throughout the year!
- Membership renewal discount if you renew online**
- Special annual "Members Only Party" at the zoo
- Member’s Entrance for Boo at the Zoo and Wine-n-Stein

Deluxe Level Memberships

<table>
<thead>
<tr>
<th>Individual Deluxe One Named Adult</th>
<th>One Adult Family Deluxe One Named Adult Plus Children in household and/or Grandchildren under 18</th>
<th>Two Adult Family Deluxe Two Named Adults Plus Children in household and/or Grandchildren under 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100</td>
<td>$115</td>
<td>$130</td>
</tr>
</tbody>
</table>

Deluxe Member Benefits

- All Basic member benefits PLUS
- Free parking for one vehicle per visit at Potter Park Zoo
- Discounted admissions to Wine & Stein and Winter Wine & Stein
- Free admission to Boo at the Zoo and Wonderland of Lights events

Premium Level Memberships

<table>
<thead>
<tr>
<th>Individual Premium One Named Adult</th>
<th>One Adult Family Premium One Named Adult Plus Children in household and/or Grandchildren under 18</th>
<th>Two Adult Family Premium Two Named Adults Plus Children in household and/or Grandchildren under 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>$200</td>
<td>$215</td>
<td>$230</td>
</tr>
</tbody>
</table>

Premium Member Benefits

- All Basic and Deluxe member benefits PLUS
- 6 One-Time-Use Guest Passes
- 15% Discount at the Zoovenier Gift Shop and Concessions
- One e-ticket to Spring Wine and Stein and one e-ticket to Winter Wine & Stein
- One Docent Led Tour for 4 people offered in April, June, August and October

*Standard admission refers to non-fundraising event days.
**$5 off per membership for online renewal
GUEST PASSES CANNOT BE USED AT WONDERLAND OF LIGHTS OR BOO AT THE ZOO

Benefits in BOLD are County revenue sources.
MARCH 14, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners approves the reciprocity agreement of Potter Park Zoo with other AZA accredited facilities.

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville  
Nays: None  Absent: Celentino, Nolan  Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND VISITATION HOURS AT POTTER PARK ZOO

RESOLUTION # 17 – 068

WHEREAS, the Potter Park Zoo has very low attendance between the hours of 5pm-6pm; and

WHEREAS, the Potter Park Zoo conducted a survey in which the responses supported the attendance numbers showing only 9.14% responded they visit the zoo after 3pm; and

WHEREAS, the Potter Park Zoo survey also showed 84.87% responded they would visit if the Zoo was open until 8pm one day a week; and

WHEREAS, based on survey results, it is anticipated that changing visitation hours will result in an increase in revenue on an annual basis; and

WHEREAS, the Potter Park Zoo hosts several events requiring preparation without visitors present; and

WHEREAS, the Potter Park Zoo Board is in support of the changing visitation hours of the Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes changing the visitation hours of the Potter Park Zoo as follows:

### FROM

<table>
<thead>
<tr>
<th>Potter Park Zoo 2016 Visitation Hours</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1st- April 1st</td>
<td>10am-4pm</td>
</tr>
<tr>
<td>April 1st- September 4th</td>
<td>9am-6pm</td>
</tr>
<tr>
<td>September 5th-October 31st</td>
<td>9-4pm M-F, 9am-6pm SA, SU</td>
</tr>
<tr>
<td>November 1st-December 31st</td>
<td>10am-4pm</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>2016 Special Closures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>May 19th</td>
<td>Close at noon in preparation for Wine-n-Stein</td>
</tr>
<tr>
<td>June 30th, July 28th and August 25th</td>
<td>Close at 3:30 in preparation for Zoo Brew</td>
</tr>
<tr>
<td>December 25th</td>
<td>CLOSED</td>
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</table>

### TO

<table>
<thead>
<tr>
<th>Potter Park Zoo 2017 Visitation Hours</th>
<th></th>
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<tr>
<td>January 1st- April 1st</td>
<td>10am-4pm</td>
</tr>
<tr>
<td>April 1st- September 4th</td>
<td>9am-5pm</td>
</tr>
<tr>
<td>May 26th- September 1st</td>
<td>9am-8pm, Fridays</td>
</tr>
</tbody>
</table>
MARCH 14, 2017 REGULAR MEETING

<table>
<thead>
<tr>
<th>September 5th -October 31st</th>
<th>9-4pm M-F, 9am-5pm SA, SU</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 1st-December 31st</td>
<td>10am-4pm</td>
</tr>
</tbody>
</table>

2017 Special Closures

<table>
<thead>
<tr>
<th>May 18th</th>
<th>Close at noon in preparation for Wine-n-Stein</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 29th, July 27th and August 31st</td>
<td>Close at 3:30 in preparation for Zoo Brew</td>
</tr>
<tr>
<td>December 25th</td>
<td>CLOSED</td>
</tr>
</tbody>
</table>

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None Absent: Celentino, Nolan  Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH POTTER PARK ZOOLOGICAL SOCIETY FOR SERVICES PROVIDED AT THE POTTER PARK ZOO

RESOLUTION # 17 – 069

WHEREAS, the electorate of Ingham County approved the millage to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society, a 501(c)(3) organization including staff and volunteers, has raised the quality and success of public relations, marketing and educational programs, all while fostering team partnership with, and providing additional assistance to Ingham County to achieve a Zoo experience that meets the goals of both parties; and

WHEREAS, a new operations structure in 2016 resulted in numerous significant changes to the operational structure at Potter Park Zoo; and

WHEREAS, on September 27th, 2016 the Ingham County Board of Commissioners terminated the contract with the Potter Park Zoological Society for services at the Potter Park Zoo, effective December 31, 2016; and

WHEREAS, the Potter Park Zoological Society and the County wish to enter into a new agreement representing the current operational structure; and

WHEREAS, the Potter Park Zoological Society is able to provide services at the Zoo to maintain, education programs, volunteer and docent activities, special events, communications, public relations, press releases, and fundraising; and

WHEREAS, the County will employ a Zoo Director; and

WHEREAS, the Zoo Director will represent the Zoo at the necessary Potter Park Zoo Board and Liaison Committee meetings of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract with the Potter Park Zoological Society for services at the Potter Park Zoo, under mutually agreeable terms and conditions to both parties, effective upon execution of the contract, for a 5 year term, unless terminated earlier.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents.
MARCH 14, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville  
Nays: None  Absent: Celentino, Nolan  Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
AGREEMENT BETWEEN COUNTY OF INGHAM
AND
POTTER PARK ZOOLOGICAL SOCIETY

This Agreement is made this ______ day of __________, 2017, (hereafter the "Agreement") by and between the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan, whose address is 121 E. Maple St., P.O. Box 319, Mason, Michigan 48854 (hereafter the "County") and the POTTER PARK ZOOLOGICAL SOCIETY, a Michigan non-profit corporation, of 1301 S. Pennsylvania Ave., Lansing, Michigan 48912 (hereafter the "Society").

WITNESSETH:

WHEREAS, the County is responsible for the operation, maintenance and improvement of the Potter Park Zoo in Lansing, Michigan (hereafter the "Zoo"); and

WHEREAS, the Society is a private, 501(c)(3), fundraising organization that was established, in part, to provide a better and more extensive zoological park for the Greater Lansing Metropolitan Area.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter set forth, IT IS HEREBY AGREED as follows:

1. **Scope of Services to be Provided by the Society.** As more fully set forth below, the Society, in furtherance of the purpose for which it was established, agrees to provide various services pertaining to the operation of the Potter Park Zoo.

   A. Except as otherwise provided in this Agreement, the Society shall operate and maintain education programs, volunteer and docent activities, special events, public relations, fundraising, web and press releases, pursuant to the following:

      i. The County shall approve all zoo operation fees charged by the Society.

      ii. The Society shall send any proposed changes to the Potter Park Zoo Operations Fee Schedule (attached hereto as Exhibit A) to the County Services Committee and the County Controller for consideration.

   B. The Society shall, at its own cost and expense, furnish all labor, services, materials, supplies and equipment necessary to maintain all premises used and occupied by the Society in a clean, orderly and inviting condition as determined by the Zoo Director or his/her designee. The County shall provide trash containers and be responsible for the removal of trash discarded in such trash containers. The Society shall be responsible for accumulating such trash and placing it in the trash containers.
C. The County shall maintain/repair all permanent zoo facilities and fixtures. The Society is responsible for routine cleaning. The County shall provide all required maintenance and repairs to buildings and structures provided that the maintenance or repair to buildings is not the result of the intentional or negligent act of the Society’s employee or agent. In the event that the maintenance or repair to buildings is the result of the intentional or negligent act of the Society’s employee or agent as determined by the Zoo Director, the County will invoice the Society for the cost of such maintenance or repair which will be promptly paid on demand.

D. The Society shall be solely responsible for all the decorating and planning for the Wonderland of Lights special event, as well as the purchasing of lights.

E. The Society shall have the right to sell Society memberships and retain the revenues collected from membership sales until December 31, 2017. Society memberships include unlimited admissions to the Zoo and admission to all special events unless otherwise noted. On or before November 1, 2017, the County Administrator/Controller, Zoo Director and Director of the Society will attempt establish a reasonable revenue sharing formula for the revenues collected from membership sales commencing January 1, 2018. However, in the event the parties are unable to reach an agreement the Society will pay the County 15% of the revenues collected from membership sales as a condition of this Agreement’s continuation.

F. The Society will make a minimum payment of $49,000.00 per year during the first, second and third year of this Agreement toward the Society’s commitment to repay the Zoo Millage Fund for the construction and equipment associated with the Moose Exhibit as described in Ingham County Resolution 14-290. In addition, the Society will promptly transfer all restricted project donations made to the Society to support the Zoo to the County. On or before November 1, 2017, and on or before each November 1st in subsequent years, the County Administrator/Controller, Zoo Director and Director of the Society will meet to discuss the status of the Society’s fundraising efforts and progress toward the commitment to repay the Zoo Millage Fund for the Moose Exhibit.

G. The County shall provide all telephones and telephone service throughout the Zoo to maintain consistency in communications. Support and monthly expenditures shall be covered by the County. The Society’s use of the County’s phones will be solely for the purposes covered by this Agreement. The County will invoice the Society for any unauthorized phone charges which will be promptly paid on demand.

H. The Society may recommend to the County capital improvement expenditures so as to assist the County’s efforts on improvements and necessities for the Zoo.
I. The Society will not place signs or advertisements upon any Zoo property, except that which has been approved by the Zoo Director, or his/her designee.

J. The Society shall furnish qualified and professional management services and/or consultation for the services including but not limited to the following:

   i. Society management of:

      a. Operations, accounting, systems, procedures and research for Society programs;

      b. Development and implementation of a long range fundraising plan;

      c. Promotion, marketing, customer relations and services;

      d. Governmental grant application preparation and processing; and

      e. Event and logistics management for public events, private events, school programs, educational programming, membership sales and volunteer programing.

J. Meetings of the Society’s Board of Directors will comply with and be subject to Michigan’s Open Meetings Act (Act 267 of 1976, being MCL 15.261 et seq.). However, the parties agree and understand that the Society may take steps to protect the privacy of donors who wish to remain anonymous.

K. Official records of the Society related to this Agreement shall be subject to public inspection in compliance with Michigan’s Freedom of Information Act (Act 442 of 1976, being MCL 15.231 et seq.). However, the parties agree and understand that the Society may take steps to protect the privacy of donors who wish to remain anonymous.

2. **Zoo Director.** The County shall employ a Zoo Director.

3. **Provision of Funding and Collection of Revenues.** The Society will collect revenues paid for the services and programs it provides, including the Boo at the Zoo and Wonderland of Lights special event, which revenues shall be deposited in accounts established by the Society, to be used for Zoo operations in accordance with the Society’s articles of incorporation and subject to the Accounting Procedures and Reports in Section 5 of this Agreement until December 31, 2017. The Society will reimburse the County for any wages paid to County staff and County materials used as...
a result of the events held by the Society (e.g. set-up and clean-up for Boo at the Zoo and Wonderland of Lights). Such costs to the County for these events will be invoiced to the Society. On or before November 1, 2017, the County Administrator/Controller, Zoo Director and Director of the Society will attempt establish a reasonable revenue sharing formula for the revenues received by the Society for the services and programs the Society provides commencing January 1, 2018. However, in the event the parties are unable to reach an agreement the Society will pay the County 15% of the revenues collected from membership sales as a condition of this Agreement’s continuation.

4. **Agreement Term and Termination.** This Agreement shall commence on the date first above written, and shall continue for a term of five (5) years, unless terminated earlier. Notwithstanding any contrary provision, either party shall have the right to terminate this Agreement with or without cause upon sixty (60) calendar days prior written notice to the other. Any Zoo revenue funds held by the Society when this Agreement terminates shall be returned to the County upon the effective date of such termination.

5. **Accounting Procedures and Reports.** The Society’s accounting procedures and internal financial controls shall conform to generally accepted accounting practices, in order that revenues and expenditures of Zoo funds can be readily ascertained and verified. The Society shall be responsible for all of the following:

A. The Society shall submit monthly financial reports consisting of all expenditures and revenues of the Society, delivered to the County Controller or his/her designee.

B. Within ninety (90) calendar days following the end of the Society’s fiscal year, the Society shall submit a report on the fees collected and expenditures made pursuant to this Agreement, delivered to the County Controller or his/her designee.

C. An Independent Audit of the Society shall be conducted by an independent certified public accountant and provided annually to the County Controller or his/her designee. The Independent Audit shall be completed and provided to the County within six (6) months following the end of the Society’s fiscal year.

D. Invoices, contracts, records, and all other documentation of revenues and expenditures pursuant to this Agreement shall be available for inspection during regular working hours by authorized representatives of the County.

E. If the County requests information from the Society, pertaining to any funds collected, spent or provided under this Agreement, then Society shall provide said information, to the County Controller or his/her designee, within 10 working days.
MARCH 14, 2017 REGULAR MEETING

F. The Society shall maintain all financial records and supporting materials regarding funds collected or provided under this Agreement and expenditures made therefrom for a period of six (6) years after the termination of this Agreement. If an audit of such records or litigation between the parties commences before the end of the retention period records shall be maintained until the audit has been completed and audit findings have been resolved and/or the completion of all litigation.

6. Insurance. The Society shall purchase and maintain insurance not less than the limits set forth below. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan and with insurance carriers acceptable to the County and have a minimum A.M. Best Company’s Insurance Reports rating of A or A- (Excellent).

A. Worker’s Disability Compensation Insurance including Employers Liability Coverage in accordance with all applicable statutes of the State of Michigan.

B. Commercial General Liability Insurance on an “Occurrence Basis” with limits of liability not less than $1,000,000 per occurrence and/or aggregate combined single limit. Coverage shall include the following: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Endorsement or Equivalent.

C. Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability of not less than $1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

D. Professional Liability Insurance (Errors and Omissions) shall be maintained during the life of this Agreement with Limits of Liability of not less than $1,000,000.00 per claim.

E. For special events that include the distribution of alcoholic beverages, standard Liquor Liability Insurance coverage, with limits of not less than of not less than One Million and no/00 Dollars, ($1,000,000.00) per occurrence and/or aggregate combined single limit to cover property damage and damages arising out of bodily injuries to, or death of, one or more persons.

F. Additional Insured - Commercial General Liability Insurance, as described above, shall include an endorsement stating the following shall be “Additional Insureds”: The County of Ingham, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof.

G. Cancellation Notice - All insurances described above shall include an
endorsement stating the following:

It is understood and agreed that thirty (30) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to: Ingham County Controller, P.O. Box 319, Mason, Michigan 48854.

11. Proof of Insurance - The Society shall provide to the County at the time the Agreements are returned by it for execution, two (2) copies of certificates of insurance for each of the policies mentioned above. If so requested, certified copies of all policies will be furnished.

7. Living Wage. In the event the sum to be paid the Society under this Agreement when combined with the sum to be paid under any other Agreement(s) the Society has with Ingham County during the twelve (12) month period covered by this Agreement totals FIFTY THOUSAND AND NO/100 DOLLARS ($50,000.00), the Society and all its subcontractor(s) shall comply with the County of Ingham's policy on payment of living wages as set forth in the Ingham County Board of Commissioner's Resolution No. 03-168, a copy of which is labeled Exhibit B and attached to this Agreement. In the event that the Society or its subcontractor(s) violates the Living Wage Policy, the County shall have the right to terminate this Agreement and disbar the Society from future Ingham County contracts as provided below:

A. If the Society is found to be in violation of the Living Wage Policy, the Society shall be required to pay each affected employee the amount of deficiency for each day the violation occurs. The Society shall also pay the County $100.00 per affected employee for each day the violation occurs beginning with the third day after the Society receives notification of the violation. The County may withhold from payments to the Society such amounts as are necessary to effectuate the above-stated payments or penalties.

B. If the Society is found to be in violation of the Living Wage Policy and is subsequently required to pay the $100.00 penalty provided for above for more than three (3) incidents within a two (2) year period the Society shall be barred from bidding on or entering into any contracts with the County for a period of ten (10) years from the date of the last violation. An incident for the purposes of this subsection is defined as failure to pay the living wage rate in a payroll period, a payday or numerous paydays, regardless of the number of employees affected by each incident.

Breach of this section shall be a material breach of this Agreement.

8. Nondiscrimination. The Society, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national
origin, age, sex, gender identity, disability that is unrelated the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. The Society shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to the following:

A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended;

B. The Persons With Disabilities Civil Rights Act, 1976 PA 220, as amended;

C. Section 504 of the Federal Rehabilitation act of 1973, P.L. 93-112, 87 Stat 355, and regulations promulgated thereunder; and


Breach of this section shall be regarded a material breach of this Agreement. In the event the Society is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to the Society.

9. **Compliance with the Law.** The Society shall administer the funding and provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, State, and local laws, ordinances, rules and regulations.

10. **Applicable Law And Venue.** This Agreement shall be subject to, governed by, and construed according to the laws of the State of Michigan.

It is expressly understood and agreed that legal or equitable action that arises out of or regarding this Agreement shall be in Michigan Courts whose jurisdiction and venue shall be established in accordance with the statutes of the State of Michigan and Michigan Court Rules. In the event any action is brought in or moved to Federal Court the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

11. **Independent Contractor.** It is expressly understood and agreed that the Society is an independent contractor. The employees and agents of the Society shall in no way be deemed to be and shall not hold themselves out as the employees or agents of the County. The Society's employees and agents shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave, or longevity. The Society shall be responsible for paying any salaries, wages or other compensation due its employees for services performed pursuant to this Agreement and for the withholding and payment of all applicable taxes, including, but not limited to, income and social security taxes to the proper Federal, State and local governments. The Society shall carry workers' disability compensation coverage for its employees, if and as required by law, and shall provide the County with proof of such coverage.
12. **Indemnification and Hold Harmless.** The Society shall, at its own expense, indemnify, protect, defend and hold harmless the County, its elected and appointed officers, employees, and agents from all claims, damages, lawsuits, costs, and expenses, including but not limited to, all costs from administrative proceedings, court costs and attorney fees they may incur as a result of any acts, omissions or negligence of the Society, its employees, agents or subcontractors that may arise out of this Agreement. The Society's responsibilities to the County and its officers, employees and agents as set forth in this section shall not be mitigated by any insurance coverage obtained by the Society.

13. **Standards of Conduct for Ingham County Vendors.** The Society shall comply with the County's policy on Standards of Conduct for Ingham County Vendors as set forth in the Ingham County Board of Commissioners' Resolution No. 15-459, a copy of which is labeled Exhibit C and attached to this Agreement. Breach of this section shall be a material breach of this Agreement.

14. **Modifications, Amendments, or Waivers.** All modifications, amendments or waivers of any provision of this Agreement shall be made only by the written mutual consent of the parties. No failure or delay on the part of the County in exercising any rights, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

15. **Assignment or Subcontracting.** The Society shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement, without prior approval by the County. All subcontracts entered into by the Society must comply with the insurance and indemnification provisions of this Agreement.

16. **Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

17. **Complete Agreement.** This Agreement, the attached Exhibits, A, B, and C, and any additional or supplementary documents incorporated herein by specific reference contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

18. **Invalid Provisions.** This Agreement shall be interpreted according to the laws of the State of Michigan. If any provision of this Agreement is held to be invalid, it shall be considered to be deleted and the remainder of the agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was declared invalid.
19. **Non-Beneficiary Contract.** This Agreement is not intended to be a third party beneficiary contract, and confers no rights on anyone other than the parties hereto.

20. **Certification of Authority to Sign Agreement.** The persons signing on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement and that this Agreement has been authorized by the County and the Society.

**IN WITNESS WHEREOF,** the authorized representatives of the parties hereto have fully executed this instrument on the day and year first above written.

**COUNTY OF INGHAM**

By: ___________________________ Date: ___________________________

Sara Anthony, Chairperson
County Board of Commissioners

**POTTER PARK ZOOLOGICAL SOCIETY**

By: ___________________________ Date: ___________________________

Aaron Davis, Chairperson
Board of Directors

**APPROVED AS TO FORM FOR**
**COUNTY OF INGHAM BY**
**COHL, STOKER, & TOSKEY, P.C.**

By: ___________________________
Mattis D. Nordfjord
EXHIBIT A
Potter Park Zoo Operations Fee Schedule

**Admission Fees**
- Resident adult (April – October) $6.00
- Non-resident adult (April – October) $11.00
- Resident senior (April – October) $5.00
- Non-resident senior (April – October) $10.00
- Children age 6 – 12 (April – October) $4.00

**Shelters**
- Penguin Cove $100.00
- Eagle Landing $125.00
- Tiger Den $200.00
MARCH 14, 2017 REGULAR MEETING

ADOPTED - JUNE 24, 2003
Agenda Item No. 7

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING A POLICY TO REQUIRE THE PAYMENT OF A LIVING WAGE

RESOLUTION #03-168

WHEREAS, the Ingham County Board of Commissioners desires to increase the quality and reliability of services procured for Ingham County or provided Ingham County inhabitants by promoting higher productivity and retention of employees working for Ingham County on Ingham County contracts; and

WHEREAS, the Ingham County Board of Commissioners desires to use Ingham County spending and procurement of services to require covered employers who provide services to Ingham County to pay their employees a "Living Wage" sufficient to meet their employees’ basic subsistence needs; and

WHEREAS, the Ingham County Board of Commissioners desires to raise the income of low-income working people and their families employed by covered employers on Ingham County contracts; and

WHEREAS, the Ingham County Board of Commissioners desires to use Ingham County spending to encourage the development of jobs paying wages above the poverty level; and

WHEREAS, the Ingham County Board of Commissioners, under this policy, does not intend to establish any generally applicable County minimum wage, or regulate the wages paid by any business or individual that chooses not to provide services covered by this policy to the County; and

WHEREAS, the Ingham County Board of Commissioners desires to provide incentives for covered employers to provide health insurance to their employees; and

WHEREAS, the economic research summarized in the Economic Policy Institute’s August 2000 issue guide, “Higher Wages Lead to More Efficient Service Provision,” indicate that payment of higher wages is associated with greater business investment in employee training, higher productivity, and lower employee turnover; and

WHEREAS, the Ingham County Board of Commissioners references the Michigan League for Human Services October 1998 report, “Economic Self-Sufficiency: A Michigan Benchmark,” that a family of three is required at that time, on average $2,724 a month to pay for housing, food, child care, health care, transportation, clothing, household supplies, a telephone, and taxes, and this was at the time equivalent to an hourly wage of $15.25 for households with a single worker and $7.92 for households with two workers; and

WHEREAS, while the 2002 United States Department of Health and Human Services federal poverty guideline was $18,100 a year for a four-person family income near the poverty level is not a desirable standard of living sufficient to meet the subsistence needs of a family in Ingham County and its surrounding communities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby requires that each contractor pay its employees providing services under the contract wages which are greater than or equal to a living wage, and meets other conditions, as defined in this policy.

BE IT FURTHER RESOLVED, that this policy applies to any individual, proprietorship, partnership, corporation, trust, association or other entity that is a contractor, defined as follows:

i. A "contractor" is a party to a contract with Ingham County primarily for the furnishing of services (as opposed to purchasing or leasing of goods or property), where the total expenditure for such contract exceeds $50,000 in a twelve-month period and employs five or more employees, or where the total value of contracts that the contractor has in effect on the effective

MARCH 14, 2017 REGULAR MEETING

date of the contract with Ingham County exceeds $50,000 and where the contractor employs five (5) or more employees. It does not include contractors who pay Ingham County a commission for the right to offer their services in county facilities or in conjunction with county events;

ii. A "subcontractor" is a party to a contract with a contractor providing services to Ingham County who is required to pay a "living wage" under the terms of this policy; whose contract with the contractor is for the purpose of furnishing services to Ingham County under the terms of the contractor's contract with Ingham County; where the subcontractor employs five or more employees and where the total value of the subcontractor's contract for that purpose exceeds $25,000.

BE IT FURTHER RESOLVED, that the living wage requirement of this policy shall apply with respect to any employee of a contractor or subcontractor who is employed either part time or full time providing services directly under the contract.

BE IT FURTHER RESOLVED, that for the purposes of this policy, the following terms and phrases are defined as follows:

A. "Contract" means an agreement to perform services, including the subcontracting of services. Contracts for the purchase of goods and contracts to lease or purchase property are excluded.

B. "Employer" means a person who engages employees to provide labor in exchange for payment of wages or salary.

C. "Federal poverty line" means the official poverty line defined by the Office of Management and Budget based on Bureau of Census data for a family of four (4), as adjusted to reflect the percentage change in the Consumer Price Index for all urban consumers.

D. "Health care benefits" means the right granted to an employee under a contract, certificate or policy of insurance to have payment made by a health care insurer or health care corporation for specified medical or health care services for the employee and dependents.

E. "Living wage" means an hourly wage rate which is equivalent to 125% of the federal poverty line on an annual basis when calculated based on forty (40) hours per week, fifty (50) weeks per year; provided however, that costs paid by the employer for an employee's health care benefits may be counted toward up to one-fifth (1/5) of the hourly rate payable to the employee.

F. "Person" includes individuals, proprietorships, partnerships, corporations, trusts, associations, joint ventures, and other legal entities, either incorporated or unincorporated, however operating or named, and whether acting by themselves or by a servant, agent or fiduciary, and includes all legal representatives, heirs, successors and assigns thereof.

G. "Public entity" means the State of Michigan including all agencies thereof, any public body corporate within the state, including all agencies thereof, or any non-incorporated public body within the state of whatever nature, including all agencies thereof.

BE IT FURTHER RESOLVED, that the County Controller shall annually adjust the living wage as provided herein to incorporate changes in the federal poverty level. The Controller shall notify the Board of Commissioners of any change in the amount of the living wage, and shall notify each contractor of such changes and such contractors shall, no later than 30 days after notification, adjust the hourly rates of affected employees as necessary to comply with this policy.

BE IT FURTHER RESOLVED, that the County Controller shall include an explanation of the requirements of this policy in all requests for proposals that may be covered by this policy.

BE IT FURTHER RESOLVED, that each contract covered by this policy shall require compliance with this policy. Each such contract shall provide that a violation of this policy shall be considered a material breach of the contract and Ingham County shall have the right to terminate the contract and disbar the contractor from future Ingham County contracts as provided below.

BE IT FURTHER RESOLVED, that every contractor shall post in a conspicuous place on all job sites subject to this policy


1/20/2014
a copy of the living wage rate required under this policy. The contractor shall keep accurate records of the names and actual wages and benefits paid to each employee providing services under the contract and subcontract and provide Ingham County with such records within five (5) business days, if requested by the County.

BE IT FURTHER RESOLVED, that each contract shall provide that contractors who are found to be in violation of this provision shall be required to pay each affected employee the amount of deficiency for each day the violation occurs. The contract shall also provide that contractors shall be required to also pay Ingham County $100 per affected employee for each day the violation occurs beginning with the third day after the contractor receives notification of the violation. The County may withhold from payments to the contractor such amounts as are necessary to effectuate the payments of penalties provided in this paragraph.

BE IT FURTHER RESOLVED, that a contractor who is found to be in violation of this provision and is subsequently required to pay the $100.00 per penalty provided above for more than three (3) incidents within a two (2) year period shall be barred from bidding on or entering into any contracts with the County for a period of ten (10) years from the date of the last violation. An incident for purposes of this paragraph is defined as a failure to pay the living wage rate in a payroll period, a payday, or in any pay period, regardless of the number of employees affected by each incident.

BE IT FURTHER RESOLVED, that anyone with knowledge of a violation of this policy may file a complaint with the County Controller, who shall have thirty (30) days to investigate and remedy the complaint. If the complaint is not resolved to the complainant's satisfaction within the thirty (30) day period, the complainant or his representative may bring forward his/her complaint to the County Services Committee of the Ingham County Board of Commissioners. The Committee shall forward its recommendation to the Board of Commissioners for final resolution.

BE IT FURTHER RESOLVED, a contractor or subcontractor found to have retaliated in violation of federal or state law against an employee for filing a claim of non-payment of a wage rate shall be ineligible to bid on any contract involving the County for a period of (five) 5 years from the date of such finding.

BE IT FURTHER RESOLVED, that the following exemptions from this policy apply:

A. Public entities are exempt from compliance with this policy.

B. Entities with 501(c)(3) status with who have nine (9) or fewer employees are exempt from compliance with this policy.

C. Employees who are working under the terms of a collective bargaining agreement are exempt from compliance with this agreement.

D. Exempt employees working on projects where federal, state or local law, or Ingham County policy requires payment of a prevailing wage are exempt from compliance with this policy.

E. The following programs are exempt if developed specifically for high school and/or college students by Ingham County or one of its contractors:

   1. A bona fide training program;
   2. A summer or youth employment program;
   3. A work study, volunteer/public service, or internship program;

F. Co-op employees employed as part of a high school or college co-op program which is part of the employee's educational curricula.

G. Programs which operate to train people with disabilities and which are designated as community rehabilitation programs, work activity centers and/or sheltered workshops.

H. Temporary or seasonal employees hired by a contractor. For purposes of this policy, temporary and/or seasonal employees are defined as employees hired to augment the regular workforce and are hired for three (3) months or less in the case of a temporary employee or nine (9) months or less in the case of a seasonal employee.

BE IT FURTHER RESOLVED, that a contractor may request a waiver of the provisions of this policy if they believe that the application of the policy to the contractor would violate federal, state, or local laws. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

BE IT FURTHER RESOLVED, that a non-profit human services agency may request a waiver of the provisions of this policy if they believe that the application of the policy would cause economic harm to the agency in a fashion that would result in the harm created by application of the policy outweighing the benefits of applying this policy. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

BE IT FURTHER RESOLVED, that this policy shall apply to any contract entered into or renewed after the effective date of this policy.

BE IT FURTHER RESOLVED, that entering an agreement for extension of a contract for a period beyond its original term shall be considered entering a contract for purposes of this policy.

BE IT FURTHER RESOLVED, that this policy shall go into effect ninety (90) days after adoption by the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that it is the intent of the Ingham County Board of Commissioners that the requirement for payment of a living wage as defined in this policy will apply to employees of Ingham County.

COUNTY SERVICES: Yes: Calefino, Holman, De Leon, Schor
Nays: Severino, Nevin Absent: None Approved 6/17/03

FINANCE: Yes: Swope, Deddes, Hortel, Thomas
Nays: Grebner, Minter Absent: None Approved 6/18/03


1/20/2014
EXHIBIT C
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING STANDARDS OF CONDUCT FOR INGHAM COUNTY VENDORS

RESOLUTION # 15 - 459

WHEREAS, the Ingham County Board of Commissioners ("Board") purchases goods and services from a multitude of vendors and contractors; and

WHEREAS, the Board is committed to ensuring impartiality, transparency, professionalism, equal treatment, and the highest standards of conduct with respect to its relationships with all current and potential County vendors; and

WHEREAS, the Board expects that, as a condition for doing business with the County, all vendors, contractors, and subcontractors conduct their business operations and interactions with County employees ethically; and

WHEREAS, the Board has determined that a clear and concise approach is needed to ensure compliance with appropriate standards of conduct.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Standards of Conduct for Ingham County Vendors.

BE IT FURTHER RESOLVED, a copy of said Standards of Conduct for Ingham County Vendors shall be incorporated into the County’s vendor registration process so that vendors are fully informed as to the County’s expectations regarding vendor conduct.

BE IT FURTHER RESOLVED, the Purchasing Department shall include in all solicitations and purchase orders, and legal counsel shall include in all contracts, language requiring compliance with the provisions of the Standards of Conduct for Ingham County Vendors.

BE IT FURTHER RESOLVED, that any County vendor found to violate the Standards of Conduct for Ingham County Vendors shall be notified and offered an opportunity to respond. If a violation is found, the Board of Commissioners may preclude further business with that vendor for up to one year or longer.

BE IT FURTHER RESOLVED, that upon effective passage of this resolution, the Board directs the Purchasing Department to issue to all County departments and offices and legal counsel a copy of this resolution.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville

Nays: None

Absent: None

Approved 12/01/15
Standards of Conduct for Ingham County Vendors

The County of Ingham conducts business with businesses, vendors, and contractors under a set of rules to ensure that all County officials and employees discharge their duties in a manner designed to promote public trust and confidence in our County. The County wants you to be aware of the rules that you and your employees are required to follow. A violation of state or federal statutes may occur if these rules are broken. It is hoped that by providing these rules for you, your experience in dealing with the County will be both rewarding and satisfactory.

Providing Gifts or Gratuities:
Providing gifts or gratuities to employees in consideration for the performance of their duties, or as an appreciation for their performance, is strictly prohibited.
- Do not offer employees any gifts or loans.
- Employees may not receive any fee or compensation for their services from any source other than the County, so do not offer them.
- Buying meals for employees is only permissible during a working lunch or dinner where business is discussed and you are a current contractor (no alcohol). Employees may accept coffee, tea, soft drinks, snacks, etc. when attending meetings in your office.
- Letters to supervisors recognizing exceptional service by County employees are always welcome.

Conflicts of Interest:
- Do not ask employees for any special favor or consideration that is not available to every other citizen.
- Do not ask employees to disclose any information that is not available to every other citizen through normal public information channels unless necessary for the business you are hired for.
- Do not offer to compensate employees by offering to hire, or to do business with any business entity of the employees or their immediate family members.
- Do not ask employees to represent you or your company other than as part of their official duties with the County.
- Do not ask employees to endorse the products or services of your company.
- Do not ask employees to hand out or post advertising materials.

Vendor shall report if the following occurs:

Solicitation by County Employees:
Employees may not solicit gifts, loans, or any other items of value from people doing County business that will be used by them personally.
- If you are asked to pay a fee for services that you believe are improper or illegal, contact the County Controller/Administrator at (517) 676-7203 or Board Coordinator at (517)
676-7200. Employees are prohibited from taking retaliatory action against you for failing to comply with any request unless the request is within the scope of the employee’s official duties for the County.

Use of County Equipment, Facilities and Resources:
Use of County equipment, facilities and resources is authorized only for County purposes.
* Do not ask employees to use County equipment to run errands or perform tasks for your benefit.

Your Rights and Expectations:
When dealing with employees of the County you have the right to honest, fair and impartial treatment. You may expect prompt, courteous and professional service from our employees who are expected to understand and practice good customer service skills. Employees are tasked to uphold the public trust through the ethical performance of their duties. We understand that the enforcement of regulatory guidelines and codes may sometimes be a cause for concern; however, you may rest assured that we are responsible to all of the citizens of Ingham and our goal is to serve them to the best of our ability. Should you have any concerns or questions concerning this information or the conduct of any of our employees, contact the County Controller/Administrator at (517) 676-7203 or Board Coordinator at (517) 676-7200.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2018

RESOLUTION # 17 – 070

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2018 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

FINANCE: Yea: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schaefer Approved 3/08/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

2018 BUDGET CALENDAR

March 2 - 8  Liaison and Finance Committees review Ingham County Strategic Plan for 2018 through 2022.

March 8    Finance Committee recommends 2018 budget calendar.

March 14    Board of Commissioners approves 2018 budget calendar.

March 14    Board of Commissioners adopts Ingham County Strategic Plan for 2018 through 2022.

April 13 – 19  Committees review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2018.

April 27 – May 3  Committees may make recommendations for increases to fees for various county services to be effective January 1, 2018.

May 9    Board of Commissioners considers updates to fees for various county services to be effective January 1, 2018.

May 26    Department heads, elected officials and agencies, submit operating and capital budgets.

June 14 – 30  Controller holds budget meetings with departments.

July 31 (tentative)  Community agencies submit applications for 2018 funding.

August 22    Controller’s Recommended Budget distributed to full Board of Commissioners.

August 24 – 30  Liaison Committees hold hearings on operating and capital budget recommendations.

September 13  Finance Committee holds hearing and makes operating and capital improvement budget recommendations.

October 24  Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and millages.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 1c

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DAWN SUAREZ

RESOLUTION # 17 – 071

WHEREAS, after more than 27 years of dedicated service to the Ingham County Health Department (ICHD) within the Ingham Community Health Centers (ICHC), Dawn Suarez will retire on March 31, 2017; and

WHEREAS, Dawn started her career in 1989 with the Adult Health Clinic as a Medical Assistant at the ICHD; and

WHEREAS, as a Medical Assistant, Dawn was responsible for working side-by-side with providers in delivering health care to patients; and

WHEREAS, Dawn further served in the refugee program in Adult Health, helping welcome immigrants into the Lansing area and being the face of health care to this population; and

WHEREAS, Dawn accepted a position as Medical Assistant within the Patient-Centered Medical Home (PCMH) team in 2012, developing process and methods to bring this model of health care to the provider teams and the patients served within the ICHC; and

WHEREAS, Dawn’s positive support of the PCMH program, knowledge and incredible sensibilities in understanding this program and in training staff in its complexities led to successful national recognition for four health centers; and

WHEREAS, Dawn served other ICHD employees in her role with the UAW- first as a Union Steward for 22 years and then as UAW Vice Chairperson for four years; and

WHEREAS, Dawn enthusiastically demonstrated commitment to others, staff and patients and will be greatly missed by her colleagues.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dawn Suarez for more than 27 years of dedicated service to ICHD and for her dedication and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Sebolt, Nolan, McGrain, Anthony, Banas
Nays: None Absent: Tennis, Case Naeyaert Approved 3/06/2017

Adopted as part of a consent agenda.
WHEREAS, Tina Brenner began her career with the Ingham County Health Department (ICHD) in the Bureau of Public Health Nursing in September 1988; and

WHEREAS, Tina served as a Public Health Nurse, conducting home visiting services for pregnant and parenting mothers and their infants, managing caseloads of 40-50 clients; and

WHEREAS, Tina has been active in the community during her tenure by participating in various public health fairs, mobile health screenings, lead checks at the Immunizations office and blood pressure clinics, influenza vaccination clinics, and foodborne/communicable disease outbreak investigations; and

WHEREAS, Tina also provided public health nursing services in area schools, including Dansville, Haslett, Holt, Leslie, Mason, Okemos, Stockbridge, Webberville and Williamston Public Schools, regularly staffing Kindergarten roundups to ensure children were up to date with their immunizations; and

WHEREAS, over the course of her career, Tina continued to develop her skills, providing adult case management services for patients with high blood pressure, diabetes, HIV, and severe allergies/seizure response; and

WHEREAS, Tina’s passion for supporting breastfeeding women was evidenced by her attainment of International Board Certified Lactation Consultant (IBCLC) certification in July 1999; and

WHEREAS, Tina provided Early On® intervention services for infants and toddlers from birth to three years of age with developmental delay(s) and/or disabilities and their families, in addition to providing initial assessments of children and young adults who were medically eligible for the Children’s Special Health Care Services (CSHCS) program; and

WHEREAS, Tina has served as a preceptor for students locally and internationally at the associate and baccalaureate level for nursing, as well as offered shadowing opportunities for dietetic interns in the Women, Infants, & Children (WIC) program and pediatric residency students; and

WHEREAS, Tina served as an asthma educator who provided public health nursing intervention for chronic asthma cases, receiving her certification as an Asthma Educator (AE-C) in January 2011; and

WHEREAS, during her time at ICHD Tina dedicated herself to helping others and was a dependable and caring colleague who believed in being accountable to the families she served and to her fellow employees; and
WHEREAS, Tina’s extraordinary dedication, professionalism, and expertise in the areas of breastfeeding and asthma are consistently acknowledged by the staff she mentored and her colleagues across the state; and

WHEREAS, Tina moves forward from ICHD to transition her primary focus on her commitment to her family, along with her continued dedication and passion for breastfeeding women in her private practice as an IBCLC; and

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County, Tina Brenner retired on January 20, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Tina Brenner for her 25 years of dedicated service to the community and for the contributions she has made to ICHD.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Sebolt, Nolan, McGrain, Anthony, Banas
Nays: None  Absent: Tennis, Case Naeyaert  Approved 3/06/2017

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH WILX CHANNEL 10 TO PROMOTE INGHAM COUNTY HEALTH DEPARTMENT SERVICES

RESOLUTION # 17 – 073

WHEREAS, Zika virus can cause severe birth defects; and

WHEREAS, pregnant women and couples trying to conceive are most at risk if infected with Zika virus, most likely to occur during international and domestic travel; and

WHEREAS, the Michigan Department of Health and Human Services has agreed to allow emergency preparedness to reallocate a portion of Ebola funding in support of other special pathogen activities, such as Zika planning.

THEREFORE BE IT RESOLVED, that the Ingham County Health Department will launch a public education campaign to raise awareness of the risk of Zika virus infection, frequently associated with travel, to prevent birth defects using reallocated MDHHS funds.

BE IT FURTHER RESOLVED, that Ingham County Health Department may enter into an agreement with WILX Channel 10 for up to $5,450 for the airing of 174 15-second educational spots from March 20, 2017 to May 14, 2017, and WILX has agreed to match this expenditure match dollar for dollar.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Sebolt, Nolan, McGrain, Anthony, Banas
               Nays:  None   Absent: Tennis, Case Naeyaert   Approved 3/06/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Case Naeyaert
             Nays:  None   Absent: Tennis, Schafer   Approved 3/08/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 21

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH MALANNOYE CONSULTING, LLC TO REVIEW MEMBER ELIGIBILITY AND EXPENSES RELATIVE TO THE HEALTH SERVICES MILLAGE CONTRACTS WITH INGHAM HEALTH PLAN CORPORATION

RESOLUTION #17-074

WHEREAS, Resolution #17-035 the Ingham County Board of Commissioners authorized a contract with the Ingham Health Plan Corporation (IHPC) through December 31, 2017; and

WHEREAS, Resolution #17-035 stated that the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language; and

WHEREAS, it is necessary to contract with an outside reviewer to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a contract extension with Malannoye Consulting, LLC to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

BE IT FURTHER RESOLVED, Malannoye Consulting, LLC will review the net asset balance of the Ingham Health Plan Corporation for the fiscal years 2012 through 2016 to determine the portion of the fund balance that is eligible to be used for millage related services versus non-millage services.

BE IT FURTHER RESOLVED, the contracts shall be extended through March 31, 2018 in an additional amount not exceed $7,000 from the Health Services Millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Sebolt, Nolan, McGrain, Anthony, Banas  
Nays: None  Absent: Tennis, Case Naeyaert  Approved 3/06/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
WHEREAS, the Michigan Indigent Defense Commission (MIDC) was created by the Indigent Defense Commission Act, Mich. Comp. Laws 780.981 et seq, in 2013 after an advisory commission recommended improvements to the state’s indigent defense system; and

WHEREAS, the MIDC’s mission is to develop and oversee the implementation, enforcement, and modification of minimum standards, rules, and procedures to ensure that criminal defense services are delivered to indigent adults consistent with the safeguards of the United States constitution, the Michigan constitution of 1963, and with the Indigent Defense Commission Act; and

WHEREAS, the Indigent Defense Commission Act requires that the Indigent Defense Commission meets state constitutional obligations and maintains independence from the judiciary while continuing its work to maintain a fair indigent criminal defense system in Michigan; and

WHEREAS, the following minimum standards have been proposed:

- Education and Training of Defense Counsel;
- Initial Interview;
- Investigation and Experts; and
- Counsel at First Appearance and Other Critical Stages; and

WHEREAS, a period of public review and comment on these proposed standards will continue through March 9, 2017, with final state approval expected shortly thereafter;

WHEREAS, within 180 days of the state’s final approval of the minimum standards, every local indigent defense system must submit a plan to comply with the minimum standards and to provide quality defense to indigent people who are accused of crimes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints the Ingham County Indigent Defense System Collaborative Committee to develop and submit a plan that meets the minimum statutory standards and a cost analysis to the MIDC.

BE IT FURTHER RESOLVED, that the Ingham County Indigent Defense System Collaborative Committee shall consist of the following membership, subject to the approval of the respective governing entities, as follows:

Ingham County Board of Commissioners
Chair of the Law & Courts Committee
MARCH 14, 2017 REGULAR MEETING

Ingham County Controller’s Office
One designee of the Controller

55th District Court
Chief Judge or their designee
Court Administrator or their designee

30th Circuit Court
Chief Judge or their designee
Court Administrator or their designee

Ingham County Bar Association
Up to Three Criminal Defense Attorneys

BE IT FURTHER RESOLVED, that the Ingham County Indigent Defense System Collaborative Committee may also include the following as ex officio members:

Ingham County Board of Commissioners
Up to Two Additional Members of the Law & Courts Committee

Michigan Indigent Defense Commission
Regional Administrator

54-A, Lansing District Court
Chief Judge or their designee
Court Administrator or their designee

54-B, East Lansing District Court
Chief Judge or their designee
Court Administrator or their designee

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None  Absent: Banas  Approved 3/02/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 23

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UPDATE THE COURT OFFICER CIRCUIT COURT/FAMILY DIVISION JOB DESCRIPTION AND RECLASSIFY THE POSITION

RESOLUTION # 17 – 076

WHEREAS, the position of Court Officer – Circuit Court/Family Division, position number 140048 is vacant; and

WHEREAS, the Circuit Court Family Division has updated the job description; and

WHEREAS, the Circuit Court Family Division and Human Resources Department has reviewed the job description for the position of Court Officer-Circuit Court/Family Division and determined that the new classification and pay grade of the revised job description would be reclassified from UAW/E to a UAW/G ($38,190.64 – $45,534.95); and

WHEREAS, the additional long-term cost would be a difference of $6,366; and

WHEREAS, the Circuit Court Family Division has identified funds to cover this additional cost; and

WHEREAS, the UAW has reviewed the revised job description and supports the reclassification and salary placement; and

WHEREAS, the Deputy Court Administrator recommends that the Board of Commissioners authorize this personnel change and reclassification of the Court Officer–Circuit Court/Family Division.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the changes to the Court Officer – Circuit Court/Family Division job description, position number 140048 and reclassification of the Court Officer – Circuit Court/Family Division from a UAW/E to a UAW/G.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary adjustments to the Circuit Court Family Division Position Allocation List and budget in accordance with this resolution.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: Banas Approved 3/02/2017

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
Nays: None Absent: Celentino, Nolan Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 3/08/2017

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

ADOPTED - March 14, 2017
AGENDA ITEM NO. 2-

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADD TWO PART-TIME JUVENILE DETENTION SPECIALIST POSITIONS

RESOLUTION # 17 - 077

WHEREAS, the Youth Center provides short term secure detention for 24 delinquent youth from ages 12 to 17. The Youth Center is a self-contained program where youth are closely monitored in a structured setting 24 hours a day; and

WHEREAS, the Youth Center is staffed by Juvenile Detention Specialists (JDS) who provide direct care services to detained juveniles; and supervise, guide and counsel juveniles through daily activities within the framework of the detention environment; and

WHEREAS, the Division of Child Welfare Licensing defines a direct care worker as a person who has assigned child care responsibilities and provides direct care and supervision of children in a facility; and

WHEREAS, the Division of Child Welfare Licensing rule 400.123 states that a facility shall maintain a staffing ratio of at least one direct care or supervisory staff for eight residents at all times when the residents are present and awake; and

WHEREAS, Currently the Youth Center has three JDS staff working first shift (7:00 am – 3:00 pm). One JDS is assigned to each of the two dayrooms and one JDS assigned to be a “floater” and is often pulled away from direct care duties, therefore compromising facility security and licensing requirements; and

WHEREAS, the current staffing ratio is not in compliance with the Division of Child Welfare Licensing staffing ratios and places residents and staff at higher risk of harm, and

WHEREAS, adding two part-time JDS positions would bring the Youth Center in compliance with licensing ratios; and

WHEREAS, the Office of Juvenile Justice and Delinquency Prevention issued a report in February 2009 stating that 71 percent of suicides occurred in detention facilities during traditional waking hours; and

WHEREAS, the UAW has reviewed the proposal and supports adding two part-time JDS positions; and

WHEREAS, the JDS position is compensated at a UAW/G level; and

WHEREAS, the Family Division has identified funds within the current 2017 budget to cover the cost.

THEREFORE BE IT RESOLVED, the Family Division shall add two part-time Juvenile Detention Specialist positions compensated at UAW/G level to fulfill safety and licensing requirements.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Family Division’s budget in accordance with this resolution.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
None   Absent: Banas       Approved 3/02/2017

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Koenig, Sebolt, Maiville
None   Absent: Celentino, Nolan   Approved 3/07/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
None   Absent: Tennis, Schafer   Approved 3/08/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH TAB PRODUCTS COMPANY, LLC
to supply and install the rolling file system for the file room expansion project which includes both Ingham County Probate Court and Mental Health

RESOLUTION # 17 – 078

WHEREAS, the storage needs of the Probate Court should be adequately accommodated; they have been without adequate file storage for both active and non-active files; and

WHEREAS, the supply and install portion of this project will be performed by TAB Products Company, LLC; and

WHEREAS, this portion will be completed for a total cost of $32,444.00; and

WHEREAS, the funds are being requested from the Public Improvement Fund.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with TAB Products Company, LLC, 605 Fourth Street, Mayville, Wisconsin, 53050, to supply and install the rolling file system for the file room expansion project which includes both Ingham County Probate Court and Mental Health, for a total cost of $32,444.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: Banas Approved 3/02/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 3/08/2017

Adopted as part of a consent agenda.
Introducing the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH LJ TRUMBLE AS THE GENERAL CONTRACTOR FOR THE INGHAM COUNTY PROBATE COURT FILE ROOM EXPANSION PROJECT

RESOLUTION # 17 – 079

WHEREAS, the storage needs of the Probate Court should be adequately accommodated; they have been without adequate file storage for both active and inactive files; and

WHEREAS, the Facilities Department is asking for a $1,500.00 contingency for any unseen circumstances that may arise with this type of project; and

WHEREAS, the general contracting portion of this project, performed by LJ Trumble, will be completed for a total cost of $47,750.00; and

WHEREAS, Probate Court has $34,350.00 remaining in the 2016 CIP line item #245-26710-976000-6FC15 which was carried over into 2017; and

WHEREAS, the remaining funds needed, $13,400.00 (which includes a $1,500.00 contingency), are being requested from the Public Improvement Fund; and

WHEREAS, the total cost of the general contracting portion of this project is $47,750.00 which includes a $1,500.00 contingency; and

WHEREAS, if approved, funds are available from the following sources:

- $34,350.00 from the 2016 CIP line item #245-26710-976000-6FC15
- $13,400.00 from the Public Improvement Fund

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with LJ Trumble, 6850 Aurelius Road, Lansing, Michigan, 48911, as the general contractor for the Ingham County Probate Court file room expansion project, for a total cost of $47,750.00 which including a $1,500.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: Banas Approved 3/02/2017
FINANCE:  Yea:  Grebner, McGrain, Hope, Anthony, Case Naeyaert
        Nays:  None  Absent:  Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PARTICIPATION IN THE CITY OF LANSING/
INGHAM COUNTY MASS COMMUNICATION PROJECT

RESOLUTION # 17 – 080

WHEREAS, a Mass Communications System is a requirement under FEMA and Michigan’s Comprehensive Preparedness Guide 201, specifically addressed in the Warning Annex. Emergency Management Authorities must be able to provide mass notification in times of Emergency; and

WHEREAS, this is an EMPG work agreement requirement for EMPG funded programs; and

WHEREAS, the current Mass Communications System project Code Red has been historically funded entirely with Homeland Security Grant Program Funds and shared equally by Ingham County and the City of Lansing; and

WHEREAS, the Ingham County 9-1-1 Center participates in this Code Red system and uses the system for a reverse 9-1-1 System; and

WHEREAS, an Internal Communications Platform is an add-on platform to allow agencies and communities to communicate with its employees for Overtime, Call Back, Special Teams Call outs, and many other general notifications; and

WHEREAS, this platform is currently being heavily used by many partners; and

WHEREAS, the third level is the Nixle Engage, which is currently being used by Ingham County, the City of Lansing, City of East Lansing, and Delhi Township; and

WHEREAS, Ingham County has been notified that the free version of this will not be available in the future because of the volume of use; and

WHEREAS, the intent of this project is to continue to provide the highest level of communications available to all of the municipalities within Ingham County; and

WHEREAS, an advisory group was put together to explore ways of selecting and funding a new and improved Mass Communications System when it became clear that Homeland Security grant funds would no longer be available for this purpose; and

WHEREAS, the advisory group agrees the best platform to accomplish these goals for all of the communities is the Everbridge Platform to replace the Code Red and Nixle platforms; and
WHEREAS, the City of Lansing will hold the main contract with Everbridge for this new Mass Communication System; and

WHEREAS, the Ingham County Board of Commissioners desires to participate in the new Mass Communications System.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes County participation in the new Everbridge Mass Communications System effective June 1, 2017 through May 31, 2018 at a total annual cost not to exceed $28,500.

BE IT FURTHER RESOLVED, that the 2017 funds will come from the 2017 County Contingency fund in the amount of $7,125 for the Ingham County Homeland Security Office portion of funding and from the 9-1-1 Fund balance in the amount of $7,125 for the Ingham County 9-1-1 Center for their 2017 portion of the funding.

BE IT FURTHER RESOLVED, that Ingham County’s portion of funding for this Mass Communications System will be included in the 2018 budget and will be considered during future annual budget processes.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make necessary budget adjustments to reflect this participation in the Everbridge Mass Communications System.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary subcontract documents with the City of Lansing on behalf of Ingham County after approval as to form by the County Attorney.

LAW & COURTS:  Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
                Nays: None  Absent: Banas  Approved 3/02/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Case Naeyaert
           Nays: None  Absent: Tennis, Schafer  Approved 3/08/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts, Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2018 – 2022 STRATEGIC PLAN

RESOLUTION # 17 – 081

WHEREAS, the Ingham County Board of Commissioners has developed and desires to adopt of a strategic plan that presents the goals and aspirations of County government and all its affiliated departments and agencies; and

WHEREAS, the Board of Commissioners, working with elected officials, department heads and budgetary units has completed a comprehensive year-long project with the assistance of Management Partners, Inc., a professional strategic planning firm; and

WHEREAS, the Board of Commissioners has reviewed the plan in detail, provided feedback and made certain editorial modifications through its standing committees; and

WHEREAS, the Board deems the final draft of the plan to be comprehensive, appropriate, aspirational and strategically sound.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the 2018 – 2022 Ingham County Strategic Plan as presented and modified by the Board membership.

BE IT FURTHER RESOLVED, that the Board commends all those persons who participated in the development of the Strategic Plan for their dedication and commitment to the future of Ingham County.

LAW & COURTS: Yea: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
   Nays: None   Absent: Banas   Approved 3/02/2017

HUMAN SERVICES: Yea: Sebolt, Nolan, McGrain, Anthony, Banas
   Nays: None   Absent: Tennis, Case Naeyaert   Approved 3/06/2017

COUNTY SERVICES: Yea: Crenshaw, Grebner, Koenig, Sebolt, Maiville
   Nays: None   Absent: Celentino, Nolan   Approved 3/07/2017

FINANCE: Yea: Grebner, McGrain, Hope, Anthony, Case Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 3/08/2017

Adopted as part of a consent agenda.
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Background

Ingham County is governed by a 14-member Board of Commissioners elected on a partisan basis for terms of two years from single-member districts that are approximately equal in population.

Introduction

Ingham County's Strategic Plan identifies the vision, values, and goals to guide resource allocation and work planning for the years 2018 through 2022. The plan includes strategies and an action plan (separate document) that specifies activities and tasks required to reach for accomplishing the goals. The strategic plan also includes success measures to evaluate the County's progress toward meeting these goals.

Strategic Planning Process and Workshops

The process for creating Ingham County's Strategic Plan began with individual interviews with Commissioners, department heads, and elected officials. Interviewees shared their perspectives on strengths, weaknesses, opportunities and challenges (SWOC) facing the County. A summary of themes, along with data on current socio-economic trends, was provided as background information for a workshop with elected officials and department heads in January 2016. During the workshop the participants identified draft goals and strategies, which were then shared with Commissioners.

A Strategic Planning Workshop for Commissioners was held in March of 2016. The workshop began with a discussion about the County's vision and mission, followed by discussion and prioritization of the values that provide the foundation for how the County does its work. In addition to discussing the Ingham County vision and values, the Commissioners developed goals and strategies. Together these elements comprise the Ingham County Strategic Plan. A subcommittee of Commissioners met in 2016 and early 2017 to refine this document which was subsequently approved by the Board of Commissioners on ________________.
Vision and Mission

OUR VISION

Ingham County is a welcoming, inclusive, peaceful, engaged, healthy, and just community for all residents.

OUR MISSION

Ingham County will identify and provide high quality, easily accessible services that its residents value. These services will be delivered by an ethical, well-trained workforce comprised of public servants in the most effective, collaborative way possible.
Values

OUR VALUES

While providing County services and doing our work we value:

- Quality resident services;
- Accountability and fiscal responsibility;
- Diversity, equity and inclusion;
- Honesty, integrity and ethics; and
- Creativity and innovation.
Goals and Strategies (2018 – 2022)

A goal is a statement of a specific direction and the desired outcome(s).

The Commissioners developed goals and strategies that address six strategic issue areas:

- Service to Residents
- Communication
- Facilities and Infrastructure
- Information Technology
- Management, Finance and Governance
- Human Resources and Staffing

Each of these six goals encompass many aspects and are interrelated. For example, information technology has an impact on service to residents, as does finance, facilities, infrastructure, communication and staffing. These interrelationships will be addressed as implementation proceeds and spelled out in the implementation action plan.
Overarching County Priorities

The Ingham County Board of Commissioners has adopted several long-term priorities that were instrumental in the development of the strategic plan goals and priorities. The long-term objectives are focused on County services that promote and emphasize a healthy and active population, a safe community, a thriving economy and high quality of life, a clean and protected environment, and an innovative approach to government services focused on fairness, equity and social justice.

The overarching long-term objectives for the plan include:

<table>
<thead>
<tr>
<th>Overarching Long-term Objective</th>
<th>Service to Residents</th>
<th>Communication</th>
<th>Management, Finance and Governance</th>
<th>Information Technology</th>
<th>Facilities and Infrastructure</th>
<th>Human Resources and Staffing</th>
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<tr>
<td>Fostering economic wellbeing</td>
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<td>Preventing and controlling disease</td>
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<td>Promoting accessible healthcare</td>
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<td>Assisting in meeting basic needs</td>
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<td>Fostering youth development</td>
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<td>Enhancing access to County records</td>
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<td>Supporting public safety</td>
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<td>Assuring fair and efficient judicial processing</td>
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<td>Providing appropriate evidence based sanctions for adult offenders</td>
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<td>Providing appropriate evidence based treatment and sanctions for at-risk youth and juveniles</td>
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<td>Providing a quality transportation system, including roads</td>
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<td>Providing a suitable and ecologically sensitive drainage system</td>
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<td>Providing recreational opportunities</td>
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<td>Promoting environmental protection, smart growth and conservation</td>
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Service to Residents

Goal: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County.

Strategies

1. Strive to make facilities and services user-friendly.

2. Connect and collaborate with local government networks to learn about innovations and new cost effective service delivery models.

3. Develop a performance-based measurement system for monitoring and reporting County service delivery and outcomes.

4. Ensure employees provide complete and courteous responses to resident questions and inquiries.

5. Provide opportunities to gather feedback on County services from the public.
Communication

Goal: Improve service by enhancing the quality of external and internal communication.

Strategies

1. Promote key services through the local media.

2. Provide opportunities for residents and service recipients to share their experiences about County services.

3. Consider ways to brand and unify County messaging.

4. Assure ease of access to information on and maintenance of the County Web site.
Management, Finance and Governance

Goal: Maintain and enhance County fiscal health to ensure delivery of services to residents.

Strategies

1. Maintain the County’s financial reserves at adequate levels.
2. Continue to monitor adherence to the County’s financial reserve policy.
3. Develop options for service levels depending on the County’s fiscal health.
4. Periodically review and revise policies and contracting procedures to reflect current best practices.
5. Conduct periodic internal audits to assess departmental compliance with management and financial policies and procedures.
6. Identify long and short-term funding priorities and financing options for capital projects.
7. Identify efficiencies through regional collaboration, consolidation and service sharing that promotes accountability, transparency and controlling costs.
8. Monitor and address unfunded liabilities.
Information Technology

Goal: Enhance and provide the necessary support and equipment to meet the IT needs of each department to make service delivery to the public more efficient and transparent.

Strategies

1. Support well-trained IT managers and staff current with emerging trends and best practices.

2. Annually budget for countywide IT projects including updates to existing software applications.

3. Establish consistent standards for department website design, information postings and monitoring.
Facilities and Infrastructure

Goal: Provide user friendly, accessible facilities and quality infrastructure.

Strategies

1. Review recommendations of the Space Utilization Study for Ingham County.

2. Plan physical space needed for future storage needs.

3. Identify areas for collaboration with other governmental units for facilities, property, and infrastructure upgrades.

Human Resources and Staffing

Goal: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service.

Strategies

1. Attract and retain employees who value public service.

2. Regularly solicit employee feedback and suggestions for workflow improvements.

3. Encourage employee creativity and innovation.

4. Support employee and professional development.
Conclusion

This strategic plan includes goals and strategies to accomplish six areas of importance:

- Service to Residents,
- Communication,
- Management and Finance,
- Information Technology,
- Facilities and Infrastructure, and
- Human Resources and Staffing.

The goal areas encompass the overarching priorities articulated by the County Commissioners and guide how services to Ingham County residents and visitors are delivered. For example, information technology has an impact on service to residents, as does finance, facilities and infrastructure and will be further clarified and addressed as implementation proceeds.

An Implementation Action Plan has been developed and provided to the County under separate cover. It describes and sequences the actions required to carry out each of the strategies to accomplish the goals of the Strategic Plan.
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE INGHAM COUNTY TO JOIN MERIDIAN TOWNSHIP IN A JOINT AMICUS BRIEF TO THE MICHIGAN SUPREME COURT

RESOLUTION # 17 – 082

WHEREAS, a Court of Appeals ruling that big box stores could not lower their property tax valuations based on the "dark stores" method is going to the Michigan Supreme Court; and

WHEREAS, in the case of Menards v. City of Escanaba, the Court of Appeals unanimously ruled last spring that the Michigan Tax Tribunal (MTT) made an error in ruling that the Menards store could be valued solely on a sales-comparison approach; and

WHEREAS, in recent years, the MTT has used the "dark stores" assessing theory in valuing fully functional "big box" retail stores, comparing their value to similarly sized structures—even if they are vacant, abandoned or operating under a completely different use; and,

WHEREAS, this practice has distorted Michigan’s property tax system, drastically reducing property values for large corporations and giving them a huge tax advantage over smaller businesses; and

WHEREAS, the Court of Appeals opinion agreed, saying that the sales-comparison model did not take into account the impact of deed restrictions on the property’s market value; and

WHEREAS, Meridian Township is filing an amicus brief letting the Court know how important this case is and why the MTT prior decision is incorrect, and is requesting other interested municipalities, including Ingham County, to join them in order to show as much municipal interest as possible.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County of Ingham to join in the Meridian Township amicus brief to the Michigan Supreme Court at a cost to Ingham County not to exceed $1,000.00 and further authorize the Board Chair to execute an engagement letter with Meridian Township’s attorney upon review and approval of Corporate Counsel.

Adopted as part of a consent agenda.
MARCH 14, 2017 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw thanked Hiram Miller and Director Deb Fett of the Ingham County IT Department for staying after 5p.m. to fix his County tablet. He further stated that showed the commitment that Ingham County employees have to serving the needs that people have in the County.

Commissioner Nolan noted the March 8, 2017 windstorm and the damage it caused. She further stated that the Ingham County Road Department, Ingham County Sheriff’s Office and the Ingham County 9-1-1 Center did a great job responding to the issues.

Commissioner Hope announced that the Thursday, March 16, 2017 Law & Courts meeting would be held in Conference Room A, and the Goldberg Group Architects would be presenting on the merits of building a new Ingham County Jail building or renovating the current building.

Commissioner Tennis announced that Tuesday, March 21, 2017 at 5:30p.m. at the Eagle Eye Conference Center Community and Schools Michigan Organization would be honoring Kelly Dean of Dean Transportation and Ron Beaver of the AFL-CIO of Michigan for their commitments and accomplishments at an awards dinner.

Commissioner Nolan announced that Cynthia Wagner, Potter Park Zoo Director, was in the audience, and the Board of Commissioners had passed four resolutions that related to the Potter Park Zoo. She further stated that the Potter Park Zoo staff had worked hard to reorganize the Zoo and she appreciated their hard work.

Commissioner Maiville complimented Chairperson Anthony and staff on the first ever State of the County address, as well as the host of the event, Potter Park Zoo.

Chairperson Anthony offered a special thanks to staff for their work on the State of the County event.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of $4,177,776.53. Commissioner Crenshaw supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:42 p.m.

BARB BYRUM, CLERK OF THE BOARD