CALL TO ORDER

Chairperson Koenig called the June 12, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Koenig, Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Louney, Maiville, Naeyaert, Nolan, Schafer, Tennis and Sebolt.

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Peter Cohl, County Attorney, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the May 22, 2018 meeting. Commissioner Nolan supported the motion.

The motion to approve the minutes carried unanimously. Absent: None.

ADDITIONS TO THE AGENDA

None.

PRESENTATION OF CYCLE 6 CERTIFICATE OF ACCREDITATION

Linda Vail, Health Officer, introduced Orlando Todd, Michigan Department of Health and Human Services Director of Local Public Health Services.

Mr. Todd stated that he was before the Board of Commissioners to present the Certificate of Accreditation on behalf of the Director of the Department of Health and Human Services, Nick Lyon, and the Director of
Population Health Administration, Susan Moran. He further stated that Ingham County was his home County and he had worked with Commissioners Grebner and Celentino years ago on a Smoke-Free initiative.

Mr. Todd stated that the Ingham County Health Department was progressive and one of the top departments around the State. He further stated that this was a difficult accreditation to receive, so Ingham County should be proud of their hard work.

Ms. Vail thanked Mr. Todd for the certificate. She further stated that the Ingham County Health Department had been a progressive, top health department in the state long before she came on board.

Ms. Vail stated that she appreciated the support of the Board of Commissioners which helped to make the Health Department at the top of the State. She further stated that the Board of Commissioners had been quick to offer support of new initiatives and that it was a blessing to work with and for the Board of Commissioners.

Ms. Vail stated that without the staff's excellent work they would not have received accreditation. She further stated that to reach this accreditation took a huge team effort from all of the staff and she appreciated their dedication.

Ms. Vail stated that she was proud of the work the Ingham County Health Department was doing and to be a part of it.

PETITIONS AND COMMUNICATIONS

A RESOLUTION FROM THE ALLEGAN COUNTY BOARD OF COMMISSIONERS OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013. Chairperson Koenig referred the resolution to the Law & Courts Committee.

A NOTICE AND REPORT FROM THE STATE TAX COMMISSION REGARDING THEIR CERTIFICATION OF VALUATIONS OF SEVERAL COUNTIES IN THE STATE AS EQUALIZED BY THE STATE TAX COMMISSION. Chairperson Koenig accepted the notice and placed it on file.

A RESOLUTION FROM THE BAY COUNTY BOARD OF COMMISSIONERS OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013. Chairperson Koenig referred the resolution to the Law & Courts Committee.

A LETTER FROM THE MICHIGAN DEPARTMENT OF TREASURY REGARDING THE TRI-COUNTY CONVENTION FACILITIES TAX/4% STATE-WIDE LIQUOR TAX. Chairperson Koenig referred the resolution to the Human Services Committee.

A NOTICE AND REPORT FROM THE STATE TAX COMMISSION REGARDING THEIR CERTIFICATION OF VALUATIONS OF SEVERAL COUNTIES IN THE STATE AS EQUALIZED BY THE STATE TAX COMMISSION. Chairperson Koenig accepted the notice and placed it on file.

A RESOLUTION FROM THE KALKASKA COUNTY BOARD OF COMMISSIONERS OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013. Chairperson Koenig referred the resolution to the Law & Courts Committee.
LIMITED PUBLIC COMMENT

Mark McCorkle, Ingham County Fair Director, stated he was before the Board of Commissioners to introduce himself. He further stated that he was looking forward to working with the Board of Commissioners over the next several years.

Mr. McCorkle stated that he had a passion for bringing all of Ingham County to the Fair, including increasing diversity by reaching out to the inner city with expanded programs. He further stated that he would like to increase environmental programs the Fair, including the use of solar panels and biodiesel.

Mr. McCorkle stated that Event Center, Expo Center, and Grand Stand areas also needed improvements.

Michelle Beloskur, Ingham County Conservation District (ICCD), stated that she was before the Board of Commissioners in order to present their annual report. She further stated that the ICCD was always looking for feedback from the Board of Commissioners, if there was a need that the ICCD could meet in the County.

Ms. Beloskur stated that they had a program to work with the agricultural community to provide education and updates on Federal programs they might qualify for. She further stated that invasive species management was going well and they were looking for more grants for next year.

Ms. Beloskur stated that invasive species management was a four-county project and worked with 33 different agencies to prevent and respond to invasive species, which included the Ingham County Parks Department, Drain Commission, and Road Department. She further stated that she was hoping to be able to build a response team for treatment in the next year.

Ms. Beloskur stated that water quality had been a major effort for the ICCD. She further stated that they had a new program with rain barrels in the community.

Ms. Beloskur stated that they would have a tire collection event at Ingham County Fair Grounds from 9:00 a.m. to 3:00 p.m. on June 23, 2018. She further stated that next year they would be coordinating their event with the Ingham County Road Department's event.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: None.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: None.
JUNE 12, 2018 REGULAR MEETING

INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING THE MONTH OF JUNE, 2018 AS
LGBTQ PRIDE MONTH IN INGHAM COUNTY

RESOLUTION # 18 – 243

WHEREAS, Ingham County recognizes the economic and cultural benefits of diversity and seeks to create a welcoming environment for all residents, including the LGBTQ Community; and

WHEREAS, Ingham County Resolution #13-368 commits to equal opportunity and nondiscrimination for all persons inclusive on the basis of sexual orientation and gender identity; and

WHEREAS, June is celebrated nationally and worldwide as LGBTQ Pride Month in commemoration of the 1969 Stonewall Rebellion in New York City; and

WHEREAS, Michigan Pride will be celebrated in the City of Lansing on June 15th and 16th carrying on a tradition that has gone on for nearly 30 years, attracting tens of thousands of visitors to Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners designates the month of June, 2018 as LGBTQ Pride Month in the County of Ingham.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
          Nays: None   Absent: None   Approved 06/05/2018

Adopted as part of a consent agenda.
WHEREAS, Kenneth Abraham is a junior at Williamston High School where he enjoys running for the Williamston Track and Cross Country teams as well as serving as an active member of the National Honor Society; and

WHEREAS, Kenneth began his scouting career in 2007 with Williamston Cub Scout Pack 263, and attained Cub Scouting’s highest honor, the Arrow of Light in February of 2011; and

WHEREAS, he joined Williamston Boy Scout Troop 63 in 2011; and

WHEREAS, his scout leadership history includes serving as Assistant Patrol Leader and Scribe; and

WHEREAS, Kenneth was very active in the troop on numerous campouts, summer camps and high adventure trips; and

WHEREAS, his Eagle project entailed the installation of a retaining wall at the Williamston Community track and landscaping of the surrounding area, which not only provides more space for pole vaulters but will also prevent erosion from destroying the pole vault pits area; and

WHEREAS, he spent over 150 hours in service and leadership of fellow scouts, friends and adults to complete this project; and

WHEREAS, Kenneth has earned the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Kenneth Abraham for earning the rank of Eagle Scout and extends its sincere appreciation to Kenneth for serving as a positive role model for the youth in our community.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
Nays: None  Absent: None  Approved 06/05/2018

Adopted as part of a consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 – 245

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated May 22, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 06/05/2018

Adopted as part of a consent agenda.
# INGHAM COUNTY ROAD DEPARTMENT

## LIST OF CURRENT PERMITS ISSUED

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT/CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<td>GAS</td>
<td>WHISTLER DR &amp; AMBER DR</td>
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<td>GEATANO PERRA TRUST</td>
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<td>COMCAST</td>
<td>CABLE / UG</td>
<td>ARDMORE AVE &amp; KENT ST</td>
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<td>ABLE CONCRETE</td>
<td>SIDEWALK</td>
<td>SATINWOOD DR</td>
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<td>MERIDIAN TOWNSHIP WATER</td>
<td>WATERMAIN</td>
<td>HASLETT RD &amp; OKEMOS RD</td>
<td>MERIDIAN</td>
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<td>LBWL</td>
<td>ELECTRIC / OH</td>
<td>HAGADORN RD &amp; SHAW LN</td>
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<td>CONSUMERS ENERGY</td>
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<td>WESTSIDE WATER</td>
<td>WATERMAIN</td>
<td>MORRIS AVE &amp; SAGINAW ST</td>
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<td>CEDAR ST &amp; WATSON AVE</td>
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<td>MISCELLANEOUS</td>
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<td>VARIOUS</td>
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<td>LEROY</td>
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<td>OKEMOS RD &amp; JOLY OAK RD</td>
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<td>COLUMBIA ST &amp; BLISS ST</td>
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<td>WATER SERVICE</td>
<td>SHAW ST &amp; LAKE DR</td>
<td>MERIDIAN</td>
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<td>STORM, COMM DRIVE</td>
<td>KANSAS RD &amp; JOLLY RD</td>
<td>MERIDIAN</td>
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</tr>
</tbody>
</table>

**MANAGING DIRECTOR:**
WHEREAS, the Ingham County Purchasing Department solicits unit prices annually for contractor applied waterborne pavement markings, on behalf of the Road Department; and

WHEREAS, the Road Department uses the bid unit prices and estimated quantities to determine and recommend a contractor to perform the work; and

WHEREAS, the Road Department refreshes the centerline and edgeline paint on 433 miles of our primary roads and a small portion of our local roads as part of an annual program; and

WHEREAS, the Road Department also invites the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville to participate in the program, which they pay all costs for the work performed on the roads within their jurisdiction; and

WHEREAS, the estimated costs to the three cities and the Village of Webberville are as follows:

<table>
<thead>
<tr>
<th>Location</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Leslie</td>
<td>$1,389.50</td>
</tr>
<tr>
<td>City of Mason</td>
<td>$2,750.68</td>
</tr>
<tr>
<td>City of Williamston</td>
<td>$1,168.88</td>
</tr>
<tr>
<td>Village of Webberville</td>
<td>$1,237.36</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into 2018 road centerline pavement marking agreements with the City of Leslie for the estimated cost of $1,389.50, the City of Mason for the estimated cost of $2,750.68, the City of Williamston for the estimated cost of $1,168.88, and the Village of Webberville for the estimated cost of $1,237.36 if they choose to participate in the Road Department’s 2018 pavement marking program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 06/05/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A MARRIAGE LICENSE CORRECTION FEE

RESOLUTION # 18 – 247

WHEREAS, the County Clerk has reviewed the Clerk’s Office operations and has identified the need for a fee to correct marriage licenses to recoup costs for services rendered; and

WHEREAS, the correction of a marriage license requires an ex parte order to be filed with Circuit Court and editing software to amend the original document; and

WHEREAS, the County Clerk recommends that the Board of Commissioners approve the new fee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the assessment and collection of a $20 fee for correcting marriage licenses.

BE IT FURTHER RESOLVED, that the fee shall become effective on July 1, 2018 and will be reviewed as a part of the annual budget fee process.

BE IT FURTHER RESOLVED, that the monies collected due to this fee shall be deposited in the General Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments required as a result of this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 06/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 06/06/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE IMPREST CASH FOR THE POTTER PARK ZOO

RESOLUTION #18-248

WHEREAS, the Potter Park Zoo has taken over from the Potter Park Zoological society operation of the restaurant, snack bar and gift shop at the zoo; and

WHEREAS, proper operation of these functions for the benefit and enjoyment of zoo patrons requires additional cash for additional change drawers; and

WHEREAS, operation of these functions will increase funds generated at the zoo; and

WHEREAS, the zoo currently maintains an imprest cash account with a balance of $5,400 for admissions, parking and other functions, which is maintained in account 0258-018000; and

WHEREAS, a $2,600 increase in the amount of imprest cash used by the zoo has been determined to be appropriate to meet the additional needs of operating the restaurant, snack bar and gift shop.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Treasurer to provide an additional $2,600 as an imprest balance to the Potter Park Zoo for use in cash drawers in the zoo’s restaurant, snack bar, and gift shop.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 06/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 06/06/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION 12-368, APPROVING THE ESTABLISHMENT OF A PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM

RESOLUTION # 18 – 249

WHEREAS, the Board of Commissioners of Ingham County, Michigan in Resolution #12-368, approved the establishment of a property assessed clean energy program (“PACE Program”) and created a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 (“Act 270”) (MCL 460.931 et. seq.), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners conducted a public hearing on October 23, 2012 to receive comments on the proposed PACE Program, including the Report referenced in Section 9(1) of Act 270 (the “PACE Report”); and

WHEREAS, the Board of Commissioners established a PACE Program as described in the PACE Report, so as to provide a property owner based method of financing and funds for energy projects, including owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed, impaired or used in connection with any project as required by, and subject to Act 270; and

WHEREAS, the Board of Commissioners hereby finds that financing energy projects is a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County; and

WHEREAS, the types of energy projects, either energy efficiency improvements or renewable energy systems, that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy
resources include, but are not limited to: biomass; solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

WHEREAS, it has been determined that the PACE Program and PACE Program Report approved in 2012 requires amendments; and

WHEREAS, an amended PACE Program Report has been prepared and made available to the public and a public hearing thereon was held on May 22, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution No. 12-368, approving amendments to the Ingham County Property Assessed Clean Energy (PACE) Program and adopts the amended PACE Program Report attached to this Resolution.

BE IT FURTHER RESOLVED, that all other provisions of the PACE Program not amended herein shall remain in full force and effect.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions are, to the extent of any conflict with this resolution, hereby rescinded.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None  Absent: None  Approved 06/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
    Nays: None  Absent: None  Approved 06/06/2018

Adopted as part of a consent agenda.
LEAN & GREEN
MICHIGAN™

INGHAM COUNTY, MICHIGAN
PACE PROGRAM

Approved November 13, 2012
Amended ________, 2018

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Public Act No. 270 of 2010 ("Act 270") authorizes local units of government to adopt Property Assessed Clean Energy ("PACE") programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by the local unit of government. Act 270 allows private commercial lenders to finance energy projects; authorizes local units of government to issue bonds, notes and other indebtedness; and authorizes the assessment of properties for the cost of the energy projects. Act 270 provides for repayment to the local unit of government through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

Lean & Green Michigan™ ("LAGM") has developed a collaborative approach to initiating PACE programs for local units of government by standardizing the administrative and legal process under which PACE programs are created and administered. Several local units of government throughout the state have or are in the process of joining LAGM utilizing a "shared services" approach to eliminate upfront and ongoing program costs. Further, this approach allows property owners to utilize a standardized process for PACE financing as they pursue PACE support in multiple jurisdictions throughout the state.

This documentation package includes the report required by Section 9 of Act 270 and provides model forms of documents for the PACE program. As many of the details of a PACE transaction are determined on a project specific basis, adjustments to the model documents may be required to fit a particular transaction. Additionally, there are several blanks left in the documents that should be filled in when the corresponding information is known.
This Lean & Green Michigan™ PACE Program Report contains the information required by Section 9 of Act 270. Additional information is available from Ingham County. The PACE Program and Report were approved by the Ingham County Board of Commissioners on November 13, 2012, subsequent to a public hearing held on October 23, 2012. The PACE Program and Report were amended on [DATE], subsequent to a hearing held on [DATE].
INTRODUCTION

In order to encourage economic development, improve property valuation, increase employment, reduce energy costs, reduce greenhouse gas emissions and contribute to the public health and welfare in Ingham County, the Board of Commissioners established the Ingham County Property Assessed Clean Energy Program pursuant to Public Act No. 270 of 2010 ("Act 270") by joining Lean & Green Michigan™ ("LAGM," the "PACE Program" or "Program"). The PACE Program has identified specific sources of commercial funding to finance the implementation of energy efficiency improvements, renewable energy systems and energy projects within the Ingham County PACE district (which is coterminal with Ingham County’s jurisdictional boundaries). The Ingham County Board of Commissioners held a public hearing and approved a resolution for establishment of a property assessed clean energy program on November 13, 2012. The PACE Program and Report were amended on [DATE].

The purpose of this PACE Report (hereinafter the "Report") is to fulfill the requirements of Act 270. Section 9 of Act 270 requires a Report that includes: a form of contract between Ingham County and the record owner; identification of an official authorized to enter into program contracts on behalf of Ingham County; a maximum aggregate amount for financing under the program; an application process and eligibility requirements; a method for determining interest rates, repayment periods and the maximum amount of assessment; explanation of how assessments will be made and collected; a plan for raising capital; information regarding reserve funds and fees of the program; a requirement that the term of the assessment not exceed the useful life of the energy project; a requirement of an appropriate ratio of the amount of assessment to the assessed value of the property; requirement of consent from the mortgage holder; provisions for marketing and participant education; provisions for adequate debt service reserve fund; quality assurance and antifraud measures; and a requirement for baseline energy audits, ongoing savings measurements and performance guarantees for projects over $250,000 in assessments.

1. Form of PACE Contract

A form of model PACE Special Assessment Agreement is attached as Appendix A. Individual property owners may negotiate project-specific terms to be included in the model Agreement based upon the specific energy efficiency and renewable energy improvements that are subject of the individual agreement, subject to the limitations set forth herein.

2. Authorized Official/PACE Administrator/Legal Counsel

The County Treasurer, or his/her designee (the "Authorized Official") is authorized to enter into PACE Program contracts on behalf of Ingham County in consultation with Levin Energy Partners, LLC ("LEP"), such agreements shall conform to the parameters set forth herein. The Authorized Official is further authorized to sign any agreement, documents or certificates necessary to facilitate the participation of property owners and to facilitate the purposes hereunder.

As part of Lean & Green Michigan™, LEP will act as PACE administrator to administer Ingham County’s PACE Program. LEP is authorized to negotiate with credit providers and PACE project participants to facilitate the use of the PACE Program, to assist PACE project applicants in obtaining owner-arranged financing.
3. Financing Parameters

The dollar amount for financing of a particular project will be established by the property owner seeking to make the property improvement and the commercial lender seeking to finance the energy improvements. The maximum aggregate annual dollar amount for all financing to be provided by Ingham County shall be established not less often than annually and may be adjusted and amended by the Board of Commissioners. The initial maximum aggregate annual dollar amount for all financing provided by the County under the Program is $10,000,000 for the fiscal year ending December 31, 2012, $1 for the fiscal year ending December 31, 2013, and $1 for each subsequent fiscal year thereafter unless modified by the Board of County Commissioners.

Owner-arranged and other financing from commercial lenders, as allowed under Act 270, Section 9(1)(g)(iii), are separate sources of financing from the financing provided by Ingham County. Owner-arranged and other financing from commercial lenders is not included under the maximum aggregate annual dollar amount for all financing provided by Ingham County under the Program.

4. Application Process/Eligibility Requirements

Application Process:

The application process for financing projects under the Program shall be those of LAGM. The current application form is attached as Appendix B. This form may be changed or amended as necessary by LEP.

Eligibility Requirements:

The eligibility requirements for financing projects under the Program shall be those of LAGM. Eligibility requirements may be changed or amended as necessary by LEP. The current list of eligibility requirements is attached as Appendix C.

5. Financing Terms of Assessments

For funds supplied by Ingham County, the interest rate on a PACE special assessment shall be sufficient to pay principal and interest on the bonds as determined by the Authorized Official. Additional financing terms shall be negotiated between the property owner and bond purchasers/commercial lenders.

For funds supplied by commercial lenders, the interest rate for PACE special assessment installments will be negotiated by the parties based on current market conditions.

The maximum allowable repayment period of a PACE special assessment must be included in the PACE Special Assessment Agreement and will be determined on a project-specific basis and shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years.

The maximum dollar amount of a PACE special assessment shall be negotiated on a project-specific basis between the property owner and the bond purchaser/commercial lender based upon the specific energy efficiency improvement(s) and/or renewable energy system(s) included in the individual PACE Special Assessment Agreement.
6. Assessment Collection Process

Based upon the request of the Authorized Official, within the parameters set forth herein, the Authorized Official will determine to:

i. Finance energy projects by the issuance of bonds and to defray all or part of the cost of the energy improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official will find is especially benefited in proportion to the costs of the energy improvements; or

ii. Will determine to authorize commercial lenders to provide financing to defray all or part of the cost of the energy improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official will find is especially benefited in proportion to the costs of the energy improvements.

The Special Assessment Roll, attached as Appendix E, will be spread by the Authorized Official on behalf of Ingham County and without objection by the property owner to allocate one hundred percent (100%) of the PACE special assessment levy created hereby to the Special Assessment Parcel.

The PACE special assessment, as allocated by the Authorized Official on behalf of Ingham County without objection by the property owner, will be finally established against the property and the energy projects to be constructed on the Special Assessment Parcel. The PACE special assessment will be effective immediately upon the execution and delivery of the PACE Special Assessment Agreement by property owner. The PACE special assessment may be paid in semi-annual installments pursuant to Section 13(2) of Act 270. The Authorized Official, on behalf of Ingham County will confirm the Special Assessment Roll.

If the project is financed with bonds, the Special Assessment Roll shall bear interest at a rate sufficient to pay principal and interest on the bonds. If funds are supplied by commercial lenders, the interest rate for PACE special assessments will be negotiated by the parties based on current market conditions.

7. Financing Program

LAGM is developing and will continue to develop an active roster of financial institutions, institutional investors and other sources of private capital available to finance PACE projects in Michigan. By participating in LAGM, Ingham County helps its constituent property owners gain access to private capital made available through the statewide program. Ingham County authorizes the use of owner-arranged financing from commercial lenders to finance qualified energy projects under the Program.

Ingham County may also raise capital to finance qualified energy projects from the sale of bonds or notes, or may finance qualified energy projects under the Program from funds available to it from any other source.

8. Reserve Fund

In the event Ingham County decides to issue bonds to provide financing for a PACE Program, Ingham County can determine at that time to fund a bond reserve account from any legally available funds, including funds from the proceeds of bonds.
By participating in LAGM, Ingham County assists its constituent property owners in taking advantage of any and all appropriate loan loss reserve and gap financing programs of the Michigan Economic Development Corporation (“MEDC”). Such financing mechanism can similarly be used to finance a reserve fund.

9. Fee Schedule

Application, administration and program fees for record owners shall be those of LAGM. Administration and program fees will be determined on a project specific basis and will depend on the size, nature and complexity of the energy project(s) and financing mechanism(s) involved.

10. Useful Life

The maximum length of time allowable for repayment of a PACE assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years and will be determined on a project specific basis by LEP. Projects involving multiple energy efficiency improvements and/or renewable energy systems may aggregate the useful life of each improvement to determine an overall useful life figure for financing purposes. In aggregating the improvements, the property owner must appropriately weigh each improvement’s dollar cost.

11. Property Eligibility Parameters

The ratio of the amount of the assessment to the market value of the property must be appropriate and shall be set forth in the PACE Special Assessment Agreement for each project. Additionally, the overall indebtedness on the property must be appropriate. In calculating the appropriate ratios, the property owner and the lender providing the financing may determine the market value of the property using either: 1) the market value of the property before the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as a recent appraisal or two times the State Equalized Value; or 2) the market value of the property upon completion of the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as an appraisal of the future value of the property or as determined based on the current market value of the property plus 75% of the value of the PACE project.

In calculating the appropriate ratio of the amount of the assessment to the market value of the property, the cost of the energy project (excluding closing costs and interest) shall generally not exceed 25% of the market value of the property.

In calculating the appropriate ratio of total indebtedness on the property, if the property owner and the lender providing financing calculate an appropriate ratio using the market value of the property before the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 95% of the market value of the property. If the property owner and the lender providing financing calculate an appropriate ratio using the market value upon completion of the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 90% of the market value of the property.

LEP and the Authorized Official may permit projects that exceed these values for reasonable cause on a case-by-case basis, and in such cases must include a letter of explanation as an addendum to the Special Assessment Agreement.
12. Mortgage Consent Requirement

As set forth in the PACE Special Assessment Agreement, if a property is subject to a mortgage then the record owner must obtain written consent from the mortgagee to participate in the Program. Proof of lender consent must be submitted with the PACE Program Application. A form of model lender consent to participate in a PACE Program is attached as Appendix G.

13. Marketing Program

LAGM has developed an ongoing marketing and participant education program. By joining LAGM, Ingham County gains access to this program and agrees to partner with LAGM in educating businesses in Ingham County about opportunities to save energy, save money and improve their property value and the County authorizes the use of Ingham County’s logo by LAGM to be incorporated into the LAGM website and other communications vehicles. More information regarding the Program can be obtained at LAGM’s website: www.leanandgreenmi.com; or at Ingham County’s website at http://ingham.org/.

14. Quality Assurance and Antifraud Measures

LAGM includes the following quality assurance and antifraud measures:

i. Business integrity review on clean energy contractors conducted by Michigan Saves;

ii. Background check process on clean energy contractors conducted by Michigan Saves;

and

iii. Other general due diligence as may be necessary or required.

15. Audit Requirement

As set forth in the PACE Special Assessment Agreement, a baseline energy audit must be completed before an energy project is undertaken. Each contract will require and provide adequate funding for monitoring and verification of energy savings throughout the life of the special assessment.

16. Projects Over $250,000

As set forth in the PACE Special Assessment Agreement, energy projects financed with more than $250,000 require ongoing measurements to establish energy savings and a guarantee from the contractor that the energy project will achieve a savings to investment ratio greater than one (1). Provisions to provide for ongoing measurements and to provide performance guarantees shall be included with the PACE Program Application, attached as Appendix B.

17. Amendments to the Program

A public hearing shall not be required to amend this Program. LEP may amend the Ingham County PACE Program as necessary from time to time.
PACE SPECIAL ASSESSMENT AGREEMENT

between

INGHAM COUNTY, MICHIGAN

and

Dated _________, 20___
JUNE 12, 2018 REGULAR MEETING

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PACE SPECIAL ASSESSMENT AGREEMENT

THESE PACE SPECIAL ASSESSMENT AGREEMENT (the “Agreement”) is made this ___ day of ____, 20 __, between ____________________ (the “Property Owner”), a ____________________, whose address is _____________________, and Ingham County whose address is 341 S. Jefferson, PO Box 319, Mason, MI 48854.

RECAPITALS:

A. Ingham County desires to encourage economic development, improve property valuation, increase employment, reduce energy costs, reduce greenhouse gas emissions and contribute to the public health and welfare.

B. Act No. 270, Public Acts of Michigan, 2010 provides that Ingham County may create a special assessment to defray the cost of certain energy improvements and that a special assessment may be levied in connection therewith, whereby the property owner(s) benefited thereby shall contribute toward the cost thereof.

C. Based upon the authority set forth in the Lean & Green Michigan™ (“LAGM”) PACE Program Report approved by Resolution, adopted on ______, 20___, the parties have determined that it is necessary and appropriate to enter into this Agreement.

In consideration of the foregoing and the mutual covenants contained in this Agreement, Property Owner and Ingham County hereby enter into this Agreement and covenant and agree as follows:

ARTICLE I

DEFINITIONS

Definitions

The capitalized terms used in this Agreement shall have the following meanings, except to the extent the context in which they are used requires otherwise:


“Agreement” means this PACE Special Assessment Agreement as same may be amended and/or restated.

“Authorized Official” means the County Treasurer, who is authorized to enter into this agreement under the Lean & Green Michigan™ PACE Program.

“Energy Efficiency Improvement” means equipment, devices, or materials intended to decrease energy consumption, including, but not limited to, all of the

following: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing;
replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; and any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners.

“Energy Project” means the installation or modification of an energy efficiency improvement or the acquisition, installation, or improvement of a renewable energy system.

“Force Majeure” means unforeseeable events beyond a party’s reasonable control and without such party’s failure or negligence including, but not limited to, acts of God, acts of public or national enemy, acts of the federal government, fire, flood, epidemic, quarantine restrictions, strikes and embargoes, labor disturbances, the unavailability of raw materials, and delays of contractors due to such causes, but only if the party seeking to claim Force Majeure takes reasonable actions necessary to avoid delays caused thereby.

“Lean & Green Michigan™” shall mean a consortium of local units of government and private entities involved in facilitating PACE-financed transactions.

“LEP” shall mean Levin Energy Partners, LLC, a Michigan Limited Liability Company.

“Municipality” means Ingham County, its coordinate agencies and political subdivisions and their respective successors and assigns.

“Owner-Arranged Financing” means the process by which a property owner secures financing for improvements to its property that does not involve bonds or any other form of funding provided by or supported by the Municipality.

“PACE” shall mean Property Assessed Clean Energy as defined in Act 270.

(m) “PACE Program” shall mean a program implemented by a municipality to stimulate energy efficiency and renewable energy projects in conformity with Act 270.
(n) "Renewable Energy Improvement" means a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one (1) or more renewable energy resources to generate electricity.

(o) "Special Assessment" means the money obligation created pursuant to this Agreement, used to defray the cost of the Improvements and which shall, until paid, be a lien upon the Special Assessment Parcel (as defined below) of the same priority and status as other property tax liens and other assessment liens as provided in Act 270.

(p) "Special Assessment District" means the Special Assessment District established as part of the LAGM™ PACE Program pursuant to Act 270.

(q) "Special Assessment Parcel" means the property to which one hundred percent (100%) of the Special Assessment Roll has been spread by Ingham County and which is more particularly described on the attached Appendix D.

(r) "Special Assessment Roll" means the roll of properties with a PACE Special Assessment that sets forth a description of the property, the amount of the assessment, and the name of the person to whom the property was assessed, and as set forth by the Authorized Official, attached as Appendix E.

ARTICLE II

DESCRIPTION OF IMPROVEMENTS

Description of Improvements

The Improvements to be constructed, installed and financed under the PACE Program are described in Appendix H attached hereto. If after project approval, the Property Owner seeks to undertake additional Improvements, Appendix H may be amended or supplemented from time to time. Such additional Improvements must meet all the eligibility criteria of the PACE Program and may be added to the original application as a modification; or submitted as a new project at the discretion of LEP and the Authorized Official.

ARTICLE III

COVENANTS OF name of entity

Acquisition, Construction and Installation of the Project

NAME OF ENTITY, shall acquire, construct and install the Improvements as described in Appendix H.

ARTICLE IV

COVENANTS OF INGHAM COUNTY
JUNE 12, 2018 REGULAR MEETING

[Project specific provisions related to collection of special assessments, such provisions may include a requirement to turn over delinquent special assessments to the County Treasurer for collection as determined by the Authorized Official and LEP].

ARTICLE V
PACE SPECIAL ASSESSMENT

PACE Special Assessment Created

The Board of Commissioners has determined to establish a PACE Program and allow the financing of Improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official under the PACE Program finds is especially benefited in proportion to the costs of the Improvements. The Special Assessment Roll has been spread by the Authorized Official and this Agreement without objection by NAME OF ENTITY to allocate one hundred percent (100%) of the special assessment levy created hereby to the Special Assessment Parcel.

The PACE special assessment, as allocated by the Authorized Official without objection by NAME OF ENTITY, is hereby finally established against the property and the Improvements now located or to be constructed on the Special Assessment Parcel as described on the attached Appendix D in an amount of: AMOUNT OF FINANCING Dollars ($____________) as stated on the Special Assessment Roll attached hereto as Appendix E. The PACE special assessment is effective immediately upon the execution and delivery of this Agreement by NAME OF ENTITY. The amount of the PACE special assessment set forth in the Special Assessment Roll may be reduced as agreed between the NAME OF ENTITY and Ingham County [include any security provisions required by owner-arranged financing]. The PACE special assessment may be paid in semi-annual installments pursuant to the property tax collection mechanism of Ingham County. Delinquent PACE special assessment payments [shall/shall not] be turned over to the County Treasurer pursuant to the general property tax act, 1893 PA 206, MCL 211.1 to 211.155. The Authorized Official hereby confirms the Special Assessment Roll attached hereto as Appendix E and a payment schedule for the PACE special assessment payments due attached hereto as Appendix F (the “Payment Schedule”).

Agrees to PACE Special Assessment; Waiver

NAME OF ENTITY, hereby irrevocably agrees and confirms the creation of the Special Assessment Roll established pursuant to this Agreement and EXPRESSLY WAIVES ANY AND ALL CLAIMS CHALLENGING THE LEGALITY, VALIDITY OR COLLECTIBILITY OF THE PACE SPECIAL ASSESSMENT, including, but not limited to,

claims arising from or based upon any theory of procedural defect concerning the approval of the Improvements, the establishment of the Special Assessment District, confirmation of the Special Assessment Roll and the Payment Schedule, Ingham County’s right to place the special assessment lien on the Special Assessment Parcel, the collectability and due dates of the PACE special assessment installments, or any other theory or claim. NAME OF ENTITY further waives notice of hearing and the right to file objections.

Following the signing of this Agreement, no suit or action of any kind shall be instituted or maintained for the purpose of contesting or enjoining the collection of any PACE special assessment, and NAME OF ENTITY, for itself and its successors in interest, lessees, purchasers, and assigns with respect to all or any part of the Special Assessment Parcel, hereby irrevocably waives its rights to contest the PACE special assessment with
any adjudicative body having jurisdiction over the subject matter, including, but not limited to, the Michigan Tax Tribunal.

NAME OF ENTITY shall not sell, transfer, alienate or convey any of its interest in the Special AssessmentParcel without first having given written notice of the PACE special assessment to any successors in interest, lessees, purchasers or assigns and made a copy as part of any purchase contract, sale contract, lease agreement, deed or any other conveyancing instrument by which NAME OF ENTITY purports to assign all or any part of its interest in the Special AssessmentParcel to any successors in interest, lessees, purchasers, and assigns. This Agreement shall be recorded against the real property constituting the Special AssessmentParcel by Ingham County with the Ingham County Register of Deeds.

Ingham County agrees that following payment to Ingham County in full of the PACE special assessment, as same may be expanded and/or amended, to promptly execute and deliver documentation discharging the County’s interest with respect to the property. Until the PACE special assessment liability has been fully satisfied and the lien discharged, each purchaser of all or any part of the Special AssessmentParcel, as a condition of closing on such purchase, shall execute and deliver to the County a written notice: (i) acknowledging the principal amount unpaid and outstanding on the PACE special assessment; (ii) agreeing to the assumption of the liability to pay the PACE special assessment on a timely basis, when due, until the remaining balance and interest on said PACE special assessment has been paid in full; and (iii) acknowledging that the title insurance policy will state that the PACE special assessment has not been paid at time of closing thereon.

NAME OF ENTITY agrees that it, its successors and assigns shall, during the term of this Agreement and the PACE special assessment, pay all ad valorem real property taxes and assessments levied against the property when due and NAME OF ENTITY specifically waives, irrevocably for itself, its successors and assigns as to any and all portions of the Special AssessmentParcel, the right to pay ad valorem real property taxes and assessments on any other installment method which may be available to property owners in Ingham County.
Lien

The PACE special assessment is an obligation with respect to the Special Assessment Parcel, and shall, until paid, be and continue to be a lien upon all such property assessed for the amount of the PACE special assessment and all interest and charges apportioned to such property which may accrue thereon. Such lien shall be of the same character and effect as liens created pursuant to the General Property Tax Act, and shall be treated as such with respect to procedures for collection, including accrued interest and penalties. The PACE special assessment confirmed hereby is a debt to Ingham County that has been assigned to NAME OF ENTITY and its successors in interest, lessees, purchasers and assigns. The transfer of title to all or any part of the Special Assessment Parcel shall not, in and of itself, trigger an acceleration of the PACE special assessment. No judgment or decree shall destroy or impair any lien of the County upon the premises assessed for such amount of the assessment as may have been equitably or lawfully charged and assessed thereon. Failure of NAME OF ENTITY or any subsequent property owner to receive any notice required to be sent shall not invalidate any PACE special assessment or the Special Assessment Roll and shall not be a jurisdictional requirement.

Installment Payments

Payments shall be made in accordance with attached Appendix F.

Delinquent Payments

In the event the payment by NAME OF ENTITY of a PACE special assessment installment shall be due and unpaid for more than NUMBER OF DAYS (___) days, then such installment shall be deemed delinquent and NAME OF ENTITY shall pay thereon, in addition to the interest described above, an administrative fee in an amount equal to the product of unpaid balance due multiplied by an annual rate equal to ___% over the annual rate of interest borne by the bonds, multiplied by the number of days that the same remains unpaid and then divided by 365, together with the costs of collection, including actual attorneys’ fees. All such amounts shall constitute a lien against the Special Assessment Parcel. [To be modified depending on terms of owner-arranged financing].

Use of Assessment

[To be determined based on owner-arranged financing; provided, however, the Authorized Official shall ensure that such uses include payment of any application, administration or legal fees associated with the PACE project. The Authorized Official is permitted to allow payment be made directly to the financing source and not through the traditional assessment collection process, if such change is made, conforming changes shall be made throughout the Agreement.] If the project was financed by a source other than by bonds, the assessment, as collected, may be forwarded by Ingham County to said financing source as identified in Appendix I attached hereto to be credited towards principal and interest owed by NAME OF ENTITY to said financing source in accordance with a specific agreement entered into between NAME OF ENTITY and said financing source.

Invalidity; Cure

In the event of any invalidity of the PACE special assessment because of irregularity in the proceedings, or the adjudgment of the PACE special assessment as illegal by a court of competent jurisdiction, the Authorized Official may cause a new special assessment to be made for the Improvements, and NAME OF ENTITY, on behalf of itself and its successors in interest, lessees, purchasers, and assigns with respect to all or any part of
the Improvements as reasonably determined by the County, hereby waives any objections to and agrees to the imposition of such new PACE special assessment. [Authorized Official to make modifications for owner-arranged financing to limit discretion to change Special Assessment Roll and to obligate itself to revise the Special Assessment Roll to ensure owner-arranged financial institution is made whole.]

ARTICLE VI

CONDITIONS PRECEDENT

Conditions Precedent to Ingham County’s Obligations

The obligations of Ingham County to issue and/or sell bonds under this Agreement and/or to approve owner-arranged financing between NAME OF ENTITY and a third-party financing source are subject to the following conditions precedent as required herein, or waived in writing by Ingham County, except as specifically hereinafter provided:

The County and NAME OF ENTITY shall have authorized, executed and delivered this Agreement and all approvals required hereby shall have been secured.

No action, suit, proceeding or investigation shall be pending before any court, public board or body to which NAME OF ENTITY or Ingham County is a party, or is threatened in writing against NAME OF ENTITY or Ingham County, contesting the validity or binding effect of this Agreement, the PACE special assessment, or the bonds, which could result in an adverse decision that may have a material adverse effect upon the ability of NAME OF ENTITY to pay, or Ingham County to levy and collect the PACE special assessments to pay the bonds or to pay a third-party financing source, including, without limitation, any determination by any agency or official as to the ability to levy the PACE special assessments, or which would have a material adverse effect on NAME OF ENTITY or Ingham County’s ability to comply with any of the obligations and terms of this Agreement or the bonds.

There shall be no ongoing breach of any of the covenants and agreements of NAME OF ENTITY required to have been observed or performed by NAME OF ENTITY under the terms of this Agreement and no Event of Default by NAME OF ENTITY or no event which with notice or the passage of time could become an Event of Default by NAME OF ENTITY under this Agreement shall have occurred.

All documents, schedules, materials, maps, plans, descriptions and related matters which are contemplated to be made Appendices to this Agreement shall have been fully completed by NAME OF ENTITY to Ingham County’s reasonable satisfaction and shall have been appended hereto.

No objection shall have been made by NAME OF ENTITY or any other party claiming an interest in the Special Assessment Parcel at Ingham County’s Board of Commissioners meeting at the time the Authorized Official has spread the roll.

NAME OF ENTITY shall meet all eligibility requirements as set forth in Appendix C.

NAME OF ENTITY shall not have filed bankruptcy or sought the protections of any state and federal law insolvency statutes providing protections to debtors.
ARTICLE VII

REPRESENTATIONS AND WARRANTIES

Representations and Warranties of Ingham County

Ingham County represents and warrants to NAME OF ENTITY that:

The execution and delivery of this Agreement has been duly authorized by Ingham County, and this Agreement constitutes a valid and binding agreement of the County, enforceable in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principals of equity, including those relating to equitable subordination.

Neither the execution and delivery of this Agreement nor the consummation of the transaction contemplated herein is in violation of any provision of any existing law, ordinance, rule, resolution or regulations, order or decree of any court or governmental entity, or any agreement to which Ingham County is a party or by which the County is bound.

Ingham County has taken all preliminary action necessary to empower the County to adopt the bond Resolution [For bond transactions only] authorizing the issuance and sale of the bonds and/or has taken all action necessary to empower the County to permit owner-arranged financing.

Representations and Warranties of NAME OF ENTITY

NAME OF ENTITY represents and warrants to Ingham County that:

NAME OF ENTITY is duly organized and validly existing as a TYPE OF ENTITY in good standing under the laws of the State of Michigan, with power under

the laws of this state to carry on its business as now being conducted, and is duly qualified to do business in the State of Michigan; and NAME OF ENTITY has the power and authority to own the property and carry out the obligations to complete the Improvements.

The execution and delivery of this Agreement will not result in a violation or default by NAME OF ENTITY of any provision of its Articles of Organization or Operating Agreement, or under any indenture, contract, mortgage, lien, agreement, lease, loan agreement, note, order, judgment, decree or other instrument of any kind or character to which it is a party and by which it is bound, or to which it or any of its assets are subject.

NAME OF ENTITY represents and warrants that it is the sole and exclusive legal and equitable title owner of fee simple title to the Special Assessment Parcel and the Improvements located, or to be located, thereon and has full legal power and authority to consent to the finalization and levying of the PACE special assessment as provided herein.

The execution and delivery of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized by all requisite action, and this Agreement constitutes a valid and binding agreement enforceable in accordance with its terms, except as
enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principles of equity, including those relating to equitable subordination.

ARTICLE VIII

DEFAULT

NAME OF ENTITY **Default**

If NAME OF ENTITY breaches any covenant of this Agreement or any other agreement related to this Agreement and fails to pursue a cure of such breach within NUMBER OF DAYS (__) days after the written notice thereof has been received, NAME OF ENTITY shall be deemed to have committed an event of default ("Event of Default").

Remedies

If NAME OF ENTITY commits an Event of Default under this Agreement, Ingham County, after giving written notice as required, without further notice of any kind, shall be entitled to seek and obtain a decree of specific performance of this Agreement from a court of competent jurisdiction; or the right to recover from NAME OF ENTITY any damages incurred by Ingham County and any costs incurred by the County in enforcing or attempting to enforce this Agreement or the PACE special assessment, including attorneys’ fees and expenses; or to foreclose on the Special Assessment Parcel and to sell all or any part of the Special Assessment Parcel to the extent necessary to recover any damages and costs; or any combination of the foregoing.

Ingham County’s Default

If Ingham County breaches any covenant of this Agreement or any other agreement related to the carrying out of this Agreement and fails to pursue a cure of such breach within NUMBER OF DAYS (__) days after written notice thereof has been received, Ingham County shall be deemed to have committed an Event of Default.

Remedies

If the County commits an Event of Default under this Agreement and NAME OF ENTITY shall have otherwise fully performed all of its obligations hereunder, NAME OF ENTITY, after giving written notice as required, without further notice or demand, shall be entitled to seek and obtain a decree of specific performance from a court of competent jurisdiction; but NAME OF ENTITY shall not have the right to seek to recover any money damages against the County incurred by NAME OF ENTITY and any costs incurred by NAME OF ENTITY against the County, including the costs of enforcing or attempting to enforce this Agreement. If the County defaults in any of its express obligations, NAME OF ENTITY shall be entitled to pursue its remedies as may be contained therein, but such default shall not negate NAME OF ENTITY obligation to pay the PACE special assessment and other costs due hereunder.

Waiver
JUNE 12, 2018 REGULAR MEETING

Failure to act upon discovery of a default or to act upon the existence of an Event of Default, shall not constitute a waiver or right to pursue the remedies provided.

ARTICLE IX

MISCELLANEOUS

Term

Except as otherwise provided in this Agreement, the terms of this Agreement shall commence on the date first written above and shall expire upon the payment in full of the PACE special assessment created herein.

Assignment of this Agreement

Except as provided herein, no party to this Agreement may transfer, assign or delegate to any other person or entity all or any part of its rights or obligations arising under this Agreement without the prior written consent of the other party hereto excepting as otherwise expressly provided herein.
Notices

All notices, certificates or communications required by this Agreement to be given shall be in writing and shall be sufficiently given and shall be deemed delivered when personally served, or when received if mailed by registered or certified mail, postage prepaid, return receipt requested, addressed to the respective parties as follows:

If to the County: Ingham County
Ingham County Court House
P.O. Box 319
Mason, MI 48854
Attn: __________________

With a copy to: Ingham County
P.O. Box 220
Mason, MI 48854
Attn: County Treasurer

If to NAME OF ENTITY.

_____________________

_____________________

Attn: __________

With a copy to:

_____________________

_____________________

Attn: __________

or to such other address as such party may specify by written notice. To the extent the County is advised in writing by NAME OF ENTITY of the name, address and contact person for any lender, the County shall provide written notice to said Lender of any default hereunder by NAME OF ENTITY simultaneously with providing such written notice to NAME OF ENTITY.

Amendment and Waiver

No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by each party hereto. No waiver of any term of this Agreement shall be binding upon any party until such waiver is reduced to writing, executed by the party to be charged with such waiver, and delivered to the other party hereto.
JUNE 12, 2018 REGULAR MEETING

Entire Agreement

This Agreement and the agreements and documents specifically referenced herein, contain all agreements between the parties. There are no other representations, warranties, promises, agreements or understandings, oral, written or implied, among the parties, except to the extent reference is made thereto in this Agreement.

Execution in Counterparts

This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
Captions

The captions and headings in this Agreement are for convenience only and in no way limit, define or describe the scope or intent of any provision of this Agreement.

Applicable Law

This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan.

Mutual Cooperation

Each party to this Agreement shall take all actions required of it by the terms of this Agreement as expeditiously as possible and shall cooperate to the fullest extent possible with the other party to this Agreement. Each party to this Agreement shall exercise reasonable diligence in reviewing, approving, executing and delivering all documents necessary to accomplish the purposes and intent of this Agreement. Each party to this Agreement also shall use its best efforts to assist the other party to this Agreement in the discharge of its obligations hereunder and to assure that all conditions precedent to the issuance of the bonds and/or other financing arrangements are satisfied.

Binding Effect

This Agreement, being for the benefit of the property, shall be binding upon the parties hereto and upon their respective successors and assigns.

Force Majeure

No party hereto shall be liable for the failure to perform its obligations hereunder if said failure to perform is due to Force Majeure. Said failure to perform shall be excused only for the period during which the event giving rise to said failure to perform exists; provided, however, that the party seeking to take advantage of this Section shall notify the other party in writing, setting forth the event giving rise to said failure to perform, within NUMBER OF DAYS (__) business days after the occurrence of said event.

[SIGNATURES ON THE FOLLOWING PAGE]
JUNE 12, 2018 REGULAR MEETING

IN WITNESS WHEREOF, Ingham County and NAME OF ENTITY have caused this PACE Special Assessment Agreement to be duly executed and delivered as of the date first written above.

Witnessed: By: ___________________________, a Michigan
                      __________________________

Signature of:

Signature of:

Signature of:

Witnessed as to both signatures by:

By: __________________________________

Signature of:
Its: Authorized Signatory

Ingham County, Michigan

By: __________________________________

Signature of:
Its: County Treasurer

Signature of:

State of Michigan                           
) ss
County of Ingham                           )

The foregoing instrument was acknowledged before me this ___ day of ______, 20__, by ______________________ the Authorized Signatory of ________________________________ on behalf of the __________________________.

___________________________________________________________________
Notary Public

___________ County, Michigan
My commission expires __________________

DRAFTED BY, WITH THE ACTIVE PARTICIPATION OF REPRESENTATIVES:
WHEN RECORDED RETURN TO:
APPENDIX B

Lean & Green Michigan™ PACE Program Application

Public Act 270 of 2010 ("Act 270") authorizes local units of government to adopt Property Assessed Clean Energy ("PACE") programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by Ingham County. Act 270 allows private commercial lenders to finance energy projects and authorizes local units of government to issue bonds, notes and other indebtedness. Act 270 authorizes the assessment of properties for the cost of the energy projects and provides for repayment to local governments through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

LAGM has developed a PACE program that provides voluntary special assessments for certain energy efficiency improvements and renewable energy systems that are associated with real property.

The property eligibility requirements are as follows:

Property is privately owned commercial or industrial real property within Ingham County’s jurisdictional boundaries, which may be owned by any individual or private entity, whether for-profit or non-profit. MCL 460.933(g). Multi-family residential property is included in the definition of commercial property.

There are no delinquent taxes, special assessments, or water or sewer charges on the property. The Authorized Official at his discretion may disqualify properties that although not currently delinquent, have been delinquent within six months of the application’s submission. MCL 460.941(2)(a).

There are no delinquent assessments on the property under a PACE program. MCL 460.941(2)(b).

The term of assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years. Projects that consist of multiple energy efficiency improvements or renewable energy systems with varying lengths of useful life may blend the lengths to determine an overall assessment term that does not exceed the useful life of the improvements in aggregate. MCL 460.939(i).

An appropriate ratio must be determined for the amount of assessment in relation to the assessed value of the property. The ratio of the amount of the assessment to the market value of the property must be appropriate and shall be set forth in the PACE Special Assessment Agreement for each project. Additionally, the overall indebtedness on the property must be appropriate. In calculating the appropriate ratios, the property owner and the lender providing the financing may determine the market value of the property using either: 1) the market value of the property before the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as a recent appraisal or two times the State Equalized Value; or 2) the market value of the property upon completion of the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as an appraisal of the future value of the property or as determined based on the current market value of the property plus 75% of the value of the PACE project.
In calculating the appropriate ratio of the amount of the assessment to the market value of the property, the cost of the energy project (excluding closing costs and interest) shall generally not exceed 25% of the market value of the property. In calculating the appropriate ratio of total indebtedness on the property, if the property owner and the lender providing financing calculate an appropriate ratio using the market value of the property before the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 95% of the market value of the property. If the property owner and the lender providing financing calculate an appropriate ratio using the market value upon completion of the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 90% of the market value of the property. LEP and the Authorized Official may permit projects that exceed these values for reasonable cause on a case-by-case basis, and in such cases must include a letter of explanation as an addendum to the Special Assessment Agreement.

Written consent from the mortgage holder must be obtained if the property is subject to a mortgage. MCL 460.939(k).

A baseline energy audit must be conducted for the property that is approved by LEP and the Authorized Official. Such approval may be granted retroactively if the audit meets the standards of LEP. MCL 460.939(o).

For projects financed for more than $250,000, a performance guarantee must be provided by the contractor(s) to guarantee a savings to investment ratio greater than one (1). MCL 460.939(p). The performance guarantee must meet the standards set by LEP.

For projects financed for more than $250,000, an agreement to conduct annual energy and financial audits must be established with committed financial and logistical arrangements for ongoing verification and measurement of energy savings that meet standards set by LEP. MCL 460.939(p).

Bonds or notes issued under Act 270 shall not be general obligations of the local unit of government, but shall be secured by the voluntary assessments and other security mechanisms provided in the statute. MCL 460.945(2).

The applicant assumes all risk with respect to the implementation of a PACE Program in respect of the applicant’s property. Ingham County is an accommodation party only, and is providing access to the PACE Program so as to enable property owners to make decisions regarding energy improvements to their property in a manner which allows the property owner to make the improvements in a cost-effective manner and for the property owner’s benefit.

Energy projects that may be eligible for PACE assessments include, but are not limited to: equipment, devices, or materials intended to decrease energy consumption, including: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-
glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners; and a fixture, product, device, or interacting group of fixtures, products, or devices on the customer’s side of the meter that use one (1) or more renewable energy resources to generate electricity, but does not include an incinerator or digester.

Mail or deliver your application and attachments to:

Attention:
Program Administrator for Ingham County PACE Program
c/o Levin Energy Partners, LLC
3400 Russell Street, Suite 255
Detroit, MI 48207

Applications and attachments may also be emailed to the Program Administrator through the webpage www.leanandgreenmi.com. For questions regarding the status of your application please contact the Program Administrator at 313.444.1474.
PACE Program Application

Property and Property Owner Information

1. Property Parcel Legal Name(s) (as they appear on property tax records)

   Parcel #: Click here to enter text.
   Address: Click here to enter text.
   Owner: Click here to enter text. (Legal name)

2. Property Type (Check all that apply)

   □ Commercial
     □ Grocery/convenience store
     □ Health care/clinic
     □ Mixed use
     □ Multi-family unit (3 or more)
     □ Office
     □ Retail
     □ Restaurant
     □ Recreational
     □ Warehouse
     □ Other - Please describe Click here to enter text.

   □ Industrial
   □ Agricultural
   □ Nonprofit

3. Property Owner(s) Contact Information

   Contact Name: Click here to enter text. (Person that will sign loan documents)
   Company Name: Click here to enter text. (As it should appear in legal documents)
   Address: Click here to enter text.
   E-mail Address: Click here to enter text.
   Telephone Number: Click here to enter text.

4. Property Owner(s) Type

   □ Individual □ LLP □ LLC
   □ Corporation □ 501C3 □ Other (please specify)

5. Property Valuation

   State Equalized Value (SEV): NA
JUNE 12, 2018 REGULAR MEETING

Date of SEV: NA

Appraisal: Click here to enter text.
Date of Appraisal: Click here to enter text.

6. Existing Liens Against Property (tax, special assessment, water or sewer charges, etc.)

<table>
<thead>
<tr>
<th>Amount</th>
<th>Type</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ Click here to enter text.</td>
<td>Click here to enter text.</td>
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<td>$ Click here to enter text.</td>
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<tr>
<td>$ Click here to enter text.</td>
<td>Click here to enter text.</td>
<td>Click here to enter text.</td>
</tr>
</tbody>
</table>

Total Dollar Amount of Liens Against Property: Click here to enter text.

7. Balance of Any Mortgage(s):

<table>
<thead>
<tr>
<th>First Mortgage</th>
<th>Amount of Mortgage</th>
<th>Name of Mortgage Holder</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ Click here to enter text.</td>
<td>Click here to enter text.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Mortgage</th>
<th>Amount of Mortgage</th>
<th>Name of Mortgage Holder</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ Click here to enter text.</td>
<td>Click here to enter text.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Debt on Property</th>
<th>Amount of Mortgage</th>
<th>Name of Mortgage Holder</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ Click here to enter text.</td>
<td>Click here to enter text.</td>
</tr>
</tbody>
</table>

8. Consent: Consent by mortgage holder(s) obtained, if subject to a mortgage. ☐ Yes

Attach:
☐ Title Report
☐ Appraisal
☐ Property Tax Record
☐ Mortgage Lender Consent
☐ Mortgage Statement

Energy Project Information

1. PACE Project Developer (If you do not have a PACE project developer, contact Lean & Green Michigan)

   Name: Click here to enter text.
   Address: Click here to enter text.
   E-mail Address: Click here to enter text.
   Telephone Number: Click here to enter text.
   Other Contractors: Click here to enter text.

2. Overall Energy Project Cost: Click here to enter text.

3. Savings to Investment Ratio (as provided in Energy Savings Guarantee)*
3a. Year 1: Click here to enter text.
3b. Overall: Click here to enter text.

4. Useful Life of Energy Project Measures: Click here to enter text.

5. User ID for Energy Star Portfolio Manager (for property): Click here to enter text.

Attach:
- Baseline energy audit performed on the property
- Final scope of work, including useful life calculations of individual measures
- Cash flow analysis using LEP model
- Energy savings guarantee contract between project developer/contractor and property owner

**PACE Loan Details**

1. **PACE Lender/Capital Provider** (If you do not have a PACE lender, contact Lean & Green Michigan)
   - Name: Click here to enter text.
   - Address: Click here to enter text.
   - E-mail Address: Click here to enter text.
   - Telephone Number: Click here to enter text.

2. **Requested Assessment Amount**
   - Energy Project Cost: $ Click here to enter text.
   - Energy Audit: $ Click here to enter text.
   - Engineering/Architect Plans: $ Click here to enter text.
   - Building Permit Fees: $ Click here to enter text.
   - Other (Please explain): $ Click here to enter text.
   - Total Assessment Amount: $ Click here to enter text. (total of all lines above)

3. **Requested Assessment Repayment Period**: Click here to enter text.

4. **Interest Rate Offered By Lender**: Click here to enter text.

**All Attachments to Application:**
- Appraisal
- Baseline energy audit performed on the property, including useful life calculations of individual measures.
- Cash flow analysis using LEP model
- Energy savings guarantee contract between project developer/contractor and property owner
- Lender Consent from Mortgage Holder
☐ Mortgage Statement
☐ Property Tax Record
☐ Title Report
PROGRAM ELIGIBILITY CHECKLIST

Property is privately owned commercial or industrial real property within Ingham County’s jurisdictional boundaries, which may be owned by any individual or private entity, whether for-profit or non-profit. MCL 460.933(g). Multi-family residential property is included in the definition of commercial property.

There are no delinquent taxes, special assessments, or water or sewer charges on the property. The Authorized Official at his discretion may disqualify properties that although not currently delinquent, have been delinquent within six months of the application’s submission. MCL 460.941(2)(a).

There are no delinquent assessments on the property under a PACE program. MCL 460.941(2)(b).

The term of assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years. Projects that consist of multiple energy efficiency improvements or renewable energy systems with varying lengths of useful life may blend the lengths to determine an overall assessment term that does not exceed the useful life of the improvements in aggregate. MCL 460.939(i).

An appropriate ratio must be determined for the amount of assessment in relation to the assessed value of the property. The ratio of the amount of the assessment to the market value of the property must be appropriate and shall be set forth in the PACE Special Assessment Agreement for each project. Additionally, the overall indebtedness on the property must be appropriate. In calculating the appropriate ratios, the property owner and the lender providing the financing may determine the market value of the property using either: 1) the market value of the property before the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as a recent appraisal or two times the State Equalized Value; or 2) the market value of the property upon completion of the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as an appraisal of the future value of the property or as determined based on the current market value of the property plus 75% of the market value of the PACE project. In calculating the appropriate ratio of the amount of the assessment to the market value of the property, the cost of the energy project (excluding closing costs and interest) shall generally not exceed 25% of the market value of the property. In calculating the appropriate ratio of total indebtedness on the property, if the property owner and the lender providing financing calculate an appropriate ratio using the market value of the property before the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 95% of the market value of the property. If the property owner and the lender providing financing calculate an appropriate ratio using the market value upon completion of the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 90% of the market value of the property. LEP and the Authorized Official may permit projects that exceed these values for reasonable cause on a case-by-case basis, and in such cases must include a letter of explanation as an addendum to the Special Assessment Agreement. The ratio will be determined on a project-by-project basis by LEP and shall not exceed 25% of the State Equalized Value without written approval of the Authorized Official. MCL 460.939(j).

Written consent from the mortgage holder must be obtained if the property is subject to a mortgage. MCL 460.939(k).

A baseline energy audit must be conducted for the property that is approved by LEP and the Authorized Official. Such approval may be granted retroactively if the audit meets the standards of LEP. MCL 460.939(o).
JUNE 12, 2018 REGULAR MEETING

For projects financed for more than $250,000, a performance guarantee must be provided by the contractor(s) to guarantee a savings to investment ratio greater than one (1). MCL 460.939(p). The performance guarantee must meet the standards set by LEP.

For projects financed for more than $250,000, an agreement to conduct annual energy and financial audits must be established with committed financial and logistical arrangements for ongoing verification and measurement of energy savings that meet standards set by LEP. MCL 460.939(p).
APPENDIX D

SPECIAL ASSESSMENT PARCEL WHICH IS ENCUMBERED
BY THE PACE SPECIAL ASSESSMENT ROLL

[PROJECT SPECIFIC]

Parcel

Tax Parcel I.D. No.: _________________________.
PACE Special Assessment Roll
APPENDIX E

APPENDIX E
PACE SPECIAL ASSESSMENT ROLL
[PROJECT SPECIFIC]

PACE Project Special Assessment
Parcel Number:
Address:
City:
Owner:
Assessment:
Percent:

I certify that the above is the special assessment role created for the PACE project referenced in this document in the applicable township, city, village, or applicable entity, in the State of Michigan, subject to payment of special assessment as outlined in Appendix D of this document.

[INSERT COUNTY TREASURER]
Ingham County Treasurer

Dated
JUNE 12, 2018 REGULAR MEETING

Payment Schedule

APPENDIX F

APPENDIX F
PAYMENT SCHEDULE

[PROJECT SPECIFIC]
APPENDIX G

Lender Consent and Acknowledgement of Owner Participation in Ingham County, Michigan PACE Program

This acknowledgement is granted _____, 20___, by NAME OF MORTGAGE HOLDER (the “Lender”), and for the benefit of NAME OF ENTITY (the “Property Owner”), and Ingham County in the State of Michigan.

Recitals

A. Pursuant to Public Act No. 270 of 2010, Ingham County established the Ingham County Property Assessed Clean Energy (“PACE”) Program on _____, 20___, by RESOLUTION # to promote installation of energy efficiency improvements and/or renewable energy systems.

B. The Property Owner has applied to the Program to finance the amount of $ AMOUNT OF FINANCING, to be paid back as an assessment on Property Owner’s real property, described in Appendix D attached hereto (the “Property”), over a period of NUMBER OF YEARS years.

C. Owner has previously executed a mortgage, deed of trust, dated _____, 20___, to the Lender, covering the Property, to secure a promissory note in the sum of $ AMOUNT OF LOAN, and recorded on _____, 20___ at Liber ___, Page ___, Ingham County Register of Deeds.

D. Repayment by the Property Owner under the PACE Special Assessment Agreement will be a statutory assessment levied against the Property notice of which shall be recorded against the Property in the Office of the Register of Deeds for Ingham County, Michigan, and which assessment, together with interest and any penalties, shall constitute a lien (the “Lien”) on the Property, and shall be collected subject to the terms agreed to between the parties and as contained in the PACE Special Assessment Agreement.

Consent and Acknowledgement

Lender acknowledges that it has been informed of the Property Owner’s participation in the Ingham County PACE Program, and agrees that Property Owner’s execution of the PACE Special Assessment Agreement will not constitute a default under Lender’s Deed of Trust.

Execution of this Consent and Acknowledgement by Lender’s representative shall constitute full and complete consent to the Property Owner’s participation in the Ingham County PACE Program.

1 If property being improved has no mortgage, please submit documentation demonstrating such.
STATE OF MICHIGAN  
COUNTY OF INGHAM  

The foregoing instrument was acknowledged before me this ___ day of ___, 20__, by _______________, on behalf of __________________.

_____________________, Notary Public
____________________ County, State of __________
Acting in ________ County
My Commission Expires:
APPENDIX H

DESCRIPTION OF IMPROVEMENTS

[PROJECT SPECIFIC]
JUNE 12, 2018 REGULAR MEETING

INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR
ARCHITECTURAL DESIGN AND ENGINEERING SERVICES

RESOLUTION # 18 – 250

WHEREAS, the Ingham County Road Department is in need of architectural design and engineering services for a roof replacement at the Eastern District Garage, located at 1335 E. Howell Road Williamston, Michigan 48895; and

WHEREAS, the Road Department adopted 2018 budget includes controllable expenditures and funds for this and related building and grounds purchases; and

WHEREAS, quotes for architectural design and engineering services were solicited and evaluated by the Ingham County Purchasing Department, and it is their recommendation, with the concurrence of Road Department, to award the architectural design and engineering services to Roger Donaldson, AIA P.L.C., based on the lowest qualified bid.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the quote, and authorizes the agreement with Roger Donaldson, AIA P.L.C. 4787 Tartan Lane Holt, Michigan 48842, at rates per the attached quote from Roger Donaldson, not to exceed $12,000, including base cost $9,120, plus contingency of $2,880.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 06/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 06/06/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE OKEMOS ROAD BRIDGE REPLACEMENT - ENVIRONMENTAL ASSESSMENT AND PROGRAMMATIC SECTION 4(f) EVALUATION PROJECT

RESOLUTION # 18 – 251

WHEREAS, there are two existing bridges conveying Okemos Road traffic over the Red Cedar River. The northbound camelback bridge built in 1925 and the southbound three-span bridge built in 1959. Both bridges are functionally obsolete and structurally deficient; and

WHEREAS, the Ingham County Road Department wishes to replace the two existing vehicular bridges with a single structure as part of state and federally funded road project scheduled for construction in 2020; and

WHEREAS, the bridge replacement portion of the project involves an Environmental Assessment (EA), Programmatic Section 4(f) Evaluation, and Section 106 historic review, per the National Environmental Policy Act (NEPA), to satisfy the Michigan Department of Transportation, the Federal Highway Administration, and the Michigan Historic Preservation Office to gain a Finding of No Significant Impact (FONSI); and

WHEREAS, the Purchasing Department solicited and received four (4) proposals from competent consultants / teams with Environmental Assessments (EA), Programmatic Section 4(f), Section 106 historic review, and National Environment Policy Act (NEPA) experience for historical bridge replacement projects. The proposed professional service fees received and associated lead consultants are as follows:

<table>
<thead>
<tr>
<th>DLZ Michigan</th>
<th>$127,637.48</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHM Advisors</td>
<td>$245,000.00</td>
</tr>
<tr>
<td>The Corradino Group</td>
<td>$390,590.00</td>
</tr>
<tr>
<td>CDM Smith</td>
<td>$396,532.22</td>
</tr>
</tbody>
</table>

WHEREAS, an ad-hoc committee, including ICRD and Purchasing Department staff, reviewed the proposals for adherence to county purchasing requirements, proposed scope of work, similar project experience, and overall value to the county; and

WHEREAS, the ad-hoc committee and Road Department recommends that the Board of Commissioners retain the low proposer, DLZ Michigan, Inc. of Lansing, Michigan, to provide the requested professional services for the proposed fee plus a 20% contingency for a total authorization of $153,165.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a professional services contract with DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, Michigan, based on its Okemos Road Bridge Replacement - Environmental Assessment and Programmatic Section 4(f) Evaluation Proposal for the not-to-exceed fee of $153,165.00.
JUNE 12, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents, on behalf of the County, after approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
     Nays: None    Absent: None    Approved 06/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
     Nays: None    Absent: None    Approved 06/06/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF A
HIGHWAY EASEMENT FOR THE JOLLY-OKEMOS PROJECT

RESOLUTION # 18 – 252

WHEREAS, the Road department is currently improving the Jolly-Okemos Roads intersection in a project authorized per Resolution #17-237 adopted June 13, 2017, to add right turn lanes and upgrade the traffic signals for improved traffic flow, resurface the pavement, improve drainage, and improve the pedestrian facilities including sidewalks, ADA ramps (per Americans with Disabilities Act), audible pedestrian signals and crosswalks; and

WHEREAS, the Road department has received numerous citizen inquiries for enhancing pedestrian facilities to the extent possible on the above-mentioned subject project including from various disabled and/or handicapped persons who indicate they use the sidewalks in the subject area; and

WHEREAS, the Ingham County Complete Streets Policy adopted per Resolution #17-273 on July 25, 2017, calls for including pedestrian improvements among other “complete streets” enhancements to the extent possible, to enable safe travel along county roadways for all modes of travel; and

WHEREAS, it is thus desired to fill in a sidewalk gap on the south side of Jolly Road west of Okemos Road in front of a McDonald’s restaurant parking lot and the Marathon gas station on the southwest corner of Jolly and Okemos Roads as part of the subject project; and

WHEREAS, the subject Marathon gas station and McDonalds parking lot exist without sidewalk on their Jolly Road frontages, and there are no known plans for either property to be redeveloped or for the above-mentioned sidewalk gap to be constructed by any other means, it is therefore unlikely the subject frontages would ever receive a sidewalk in the foreseeable future without being included in the current intersection project; and

WHEREAS, the existing right of way (ROW) width on the south half of Jolly Road along the subject Marathon gas station frontage is only 33 feet from center of ROW, which is a section line, and is the Meridian-Alaiedon Township boundary line, and the south half of Jolly Road with the proposed widening for an eastbound to southbound right turn lane will nearly fully occupy the existing 33 ft. south half ROW (existing ROW on McDonald’s parking lot Jolly Road frontage is sufficiently wide in which to add sidewalk); and

WHEREAS, an easement from the Marathon gas station owner, Hop Family LLC, is thus needed to construct sidewalk in the gap described above, which, under the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (the Uniform Act), must be purchased at just compensation, which is typically fair market value for the area of land to be encumbered by the proposed easement; and
WHEREAS, Road Department staff and representatives of Marathon owner, Hop Family LLC, Wyoming, MI, have tentatively agreed to compensation for the 10 ft. wide, 2000 square foot, proposed easement of $10,000.00, in addition to reconstructing of Marathon’s westerly Jolly Road driveway, removal of their easterly Jolly Road driveway, besides construction of the sidewalk itself and restoration of the greenbelt, subject to approval of this resolution by the Ingham county Board of Commissioners; and

WHEREAS, the Marathon owners are waiving their right under the Uniform Act to a formal appraisal of the proposed easement, however the actual appraised value of the easement plus the cost of appraisal would likely be at least equal to, if not greater than, the above mentioned negotiated compensation of $10,000 plus driveway, sidewalk and restoration work, and thus this is deemed a fair and reasonable settlement for the proposed 10 ft. wide, 2000 square foot highway easement; and

WHEREAS, the Road department initially approached the Marathon owners for an easement on their Jolly Road frontage, but to avoid property impact and minimize cost, only a 5 ft. wide, 1025 square foot easement minimally necessary to construct the subject road improvements was obtained in exchange only for driveway improvement and restoration as part of the subject intersection project; and

WHEREAS, the above mentioned 5 ft. wide, 1025 square foot easement would not have allowed sufficient width for a sidewalk to be set back from the road somewhat as necessary for better pedestrian safety and less plowed snow accumulation on the sidewalk; and

WHEREAS, upon receiving additional concerns from disabled and/or handicapped persons who indicate they use the sidewalks in the area and very much desired to have the subject sidewalk gap filled in, the Road department again approached the Marathon owners for the full 10 ft. wide, 2000 square foot easement necessary to add sidewalk on the Marathon frontage, for which the Marathon owners required the above mentioned $10,000 compensation as well as the driveway improvements in compensation for the whole 2000 square foot easement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of the subject, proposed, 2000 square foot highway easement, on the property parcel of the Marathon gas station on the south side of Jolly Road immediately west of Okemos Road, in section 4 of Alaiedon Township, and to compensate the Marathon owner, Hop Family LLC, Wyoming, MI, $10,000.00 plus related driveway, sidewalk and restoration work using County Road Fund match funding budgeted for the subject Jolly-Okemos Roads intersection improvement project, 1,025 square feet of which has already been conveyed to the Road department as mentioned above, and 975 square feet of which is to be additionally conveyed upon approval of this resolution to comprise the whole, proposed, 10 foot wide, 2000 square foot easement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary purchase agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
None Absent: None Approved 06/05/2018

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
None Absent: None Approved 06/06/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 17

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONTRACTS WITH MICHIGAN PAVING & MATERIALS COMPANY FOR ITEMS I THROUGH III OF BID PACKET #116-18
RECYCLING & RESURFACING OF VARIOUS COUNTY PRIMARY ROADS

RESOLUTION # 18 – 253

WHEREAS, the Road Department has determined that pavement recycling, asphalt resurfacing and repairs are needed on the various county primary roads listed below, due to normal deterioration over time; and

WHEREAS, the cost for these projects is budgeted in the 2018 Road Fund Budget, or will be per a separate resolution that has been submitted to adjust the 2018 Road Fund Budget and recognize both carry over fund balance and special state general fund appropriation per PA 82 of 2018 available for these projects; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 116-18, Items I, II, and III; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder’s proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving & Materials Company, Lansing, MI, submitted the lowest responsive and responsible bids for all 3 project bid items as follows:

Item I: Low Bid--$ 914,431.54
Recycling and resurfacing of:
Wood Street, Grand River Ave. (M-43/BL-69) to Lake Lansing Road
Lake Lansing Road, Lansing City Limit to Wood Street

Item II: Low Bid--$ 982,063.08
Recycling and resurfacing of:
Haslett Road, Shaw Street to Creekwood Lane
Mitchell Road, Williamston to Vanneter Roads
Vanneter road, Mitchell to Rowley Roads

Item III: Low Bid--$ 961,406.85
Recycling and resurfacing of:
Hagadorn Road, Jolly to south of Mt Hope Roads
Eifert Road, Holt to Willoughby Roads.

and;
JUNE 12, 2018 REGULAR MEETING

WHEREAS, a contingency is being requested in the amount of 10% of the total of the above 3 project items, $285,790, for any additional work found necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Michigan Paving & Materials Company, Lansing, MI, for recycling, resurfacing and related work as specified in the Ingham County Road Department’s Bid Packet # 116-18, Items I, II and III for the low bid costs listed above with 10% contingency for a grand total of $3,143,691.62.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve as may be necessary.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Absent: None  Approved 06/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Absent: None  Approved 06/06/2018

017 Proposed Meridian Township Local Road Program

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<th>To</th>
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<tr>
<td>2</td>
<td>Woodwind Trail</td>
<td>Lake Drive</td>
<td>Oak Park Trail</td>
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<tr>
<td>11</td>
<td>Woodside Drive</td>
<td>Ventura</td>
<td>Haslett Road</td>
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<td>E Hidden Lake Drive</td>
<td>Saphire</td>
<td>Burcham</td>
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<td>17</td>
<td>Whistler Drive</td>
<td>Park Lake Road</td>
<td>Blue Haven Drive</td>
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<td>Arrowhead</td>
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<td>Kent</td>
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<td>27</td>
<td>Tacoma/Birchwood</td>
<td>4291 Tacoma</td>
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<td>Silkwood</td>
<td>Ivywood</td>
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<tr>
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<tr>
<td>28</td>
<td>Woodfield</td>
<td>Riverwood</td>
<td>Sugar Maple</td>
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<td>29</td>
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<td>29</td>
<td>Dustin</td>
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<td>Algoma</td>
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<td>E Arbutus</td>
<td>Wenonah</td>
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<td>34</td>
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<td>W. Hiawatha</td>
<td>E. Hiawatha</td>
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</table>
JUNE 12, 2018 REGULAR MEETING

INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADJUSTMENT TO THE 2018 COUNTY ROAD FUND BUDGET

RESOLUTION #18 – 254

WHEREAS, the County Road Fund balance available for carry over from FY 2017 to 2018 is $3,800,000; and

WHEREAS, per Michigan Public Act 82 of 2018, the state has recently passed legislation to provide an additional $175 million of state general fund revenue for road work to be distributed this spring to all road agencies per the general agency allocation formula of Michigan Public Act 51 of 1951, which will result in an estimated $1.357 million additional state road funding for Ingham County Road Department in 2018; and

WHEREAS, given the additional state road funding and fund balance available carry over described above totaling $5,157,000, the Road department requests and recommends to allocate this amount to increases in 2018 expenditures as follows:

MTF & PA 82 funded primary road contracted resurfacing: $3,357,000 increase
Capital road equipment and building repairs per attached, updated CIP list: $951,000 increase ($500,000 for road equipment currently budgeted.)
Increased road maintenance materials (Asphalt & Tack): $649,000
Personnel—partial year occupancy of positions & reorganization authorized per resolution 18-019 adopted Jan. 23, 2018: $200,000

Total expenditure increases: $5,157,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes adjustment of the 2018 County Road Fund Budget as follows:

MTF & PA 82 funded primary road contracted resurfacing: $3,357,000 increase
Capital road equipment and building repairs per attached, updated CIP list: $951,000 increase
Increased road maintenance materials (Asphalt & Tack): $649,000
Personnel—partial year occupancy of positions & reorganization authorized per resolution 18-019 adopted Jan. 23, 2018: $200,000

Total expenditure increases: $5,157,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the attached, updated 2018 CIP Request Form for road equipment and building repairs for the Road Department.
JUNE 12, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of equipment per the attached, updated 2018 CIP Request Form through the MiDEAL state-wide purchasing program for units available through this program, with other purchases to be made per County Purchasing Policy, subject to necessary approvals per the purchasing policy.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
Nays: None     Absent: None   Approved 06/05/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Koenig, Schafer  
Nays: None     Absent: Anthony, Louney   Approved 06/06/2018

 Adopted as part of a consent agenda.
2018 CAPITAL BUDGET REQUEST FORM—Amended

DEPARTMENT: Road

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<th>QUANTITY</th>
<th>ESTIMATED COST</th>
<th>PROJECT TYPE</th>
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<td>9</td>
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<td>12</td>
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<td>$17,000 total</td>
<td>MAINT</td>
<td>Renew</td>
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</tbody>
</table>

2018

ESTIMATED CAPITAL COST OF PROJECTS

$1,451,000

NEW OPERATING COSTS

0

TOTAL PROJECT COST

$1,451,000

SOURCES OF FUNDING (DESCRIBE)

Road Fund—201 (MVH revenue). Per requested 2018 Budget Adjustment for Road Equipment, Shop Equipment, and Building Expense.

$1,451,000

Current, as-adopted, 2018 budget for Road Equipment = $500,000. Remaining items are listed for prioritization for requested 2018 budget adjustment.

Items shown in bold are updated from CIP list update approved per Resolution 18-126 adopted March 27, 2018.

TOTAL SOURCES

$1,451,000
BRIEF DESCRIPTION OF PROJECTS:
Renew items are replacement of existing older vehicles or equipment of same of same type.
New items are to expand capabilities for increased work and related services output.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 19

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE CURRENT TRI-COUNTY OFFICE ON AGING (TCOA) LEASE AGREEMENT

RESOLUTION # 18 – 255

WHEREAS, TCOA has a lease with Ingham County for space in the Human Services Building (HSB), that expired December 31, 2017; and

WHEREAS, language in the original lease agreement states that TCOA has an option to renew the lease agreement for an additional (5) five years; and

WHEREAS, TCOA wishes to exercise this option; and

WHEREAS, if approved, the lease will extend through December 31, 2022; and

WHEREAS, monthly lease rental payments shall be charged and collected by the Financial Services Department based on square footage leased by TCOA, as appropriate.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a five year lease renewal to begin January 1, 2018 through December 31, 2022.

BE IT FURTHER RESOLVED, the Financial Services Department shall determine and collect monthly rental payments from TCOA based upon TCOA’s share of the HSB’s annual operational and maintenance expenses. TCOA’s share of such expenses shall be a percentage of said expenses that equals the percentage of square footage of space of the HSB that is leased by TCOA. At the end of each calendar year the Financial Services Department shall determine the total cost of all improvements made to the HSB during that year which shall be billed to and paid by the TCOA in the same manner as the HSB operational and maintenance expenses.

BE IT FURTHER RESOLVED, that all other terms and conditions set forth in the lease agreement remain unchanged.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
JUNE 12, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None    Absent: Koenig  Approved 06/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None    Absent: Anthony  Approved 06/06/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER AGREEMENT WITH AGS DATA, LLC

RESOLUTION # 18 – 256

WHEREAS, Resolution #17–385 authorized acceptance of the Kresge Foundation’s Emerging Leaders in Public Health (ELPH) Grant funds for a project totaling $125,000 for the period of August 1st, 2017 - September 30, 2018; and

WHEREAS, under this grant, ICHD is required to establish a new role for ICHD in creating a designation of best practice for exemplifying Health Equity & Social Justice (HESJ) in everyday practice and service; provide technical assistance, consultation, and training for improved service delivery; and position ourselves to pilot test, incubate, and disseminate trainings with applied HESJ concepts; and

WHEREAS, since 2005, ICHD has been working to transform public health practice by devising a methodology for organizations to intentionally incorporate a health equity and social justice framework successfully; and

WHEREAS, after a decade, ICHD feels the need to reevaluate its health equity and social justice training program and revise it so that it reflects the knowledge acquired in the areas of health equity and justice that have been developed since the program’s inception and incorporate the experiences of the department in implementing a health equity/social justice program to meet the challenges of the future; and

WHEREAS, a health equity self-assessment of the ICHD workforce is required to lay the groundwork for a new health equity training program; and

WHEREAS, following a Request For Proposals process overseen by the Purchasing Department, ICHD selected AGS Data LLC to assist the department in conducting the self-assessment. AGS Data, LLC will perform the following services:

1. Administer, analyze, and report on an assessment of ICHD/ICHC staff;
2. Administer, analyze, and report on interviews of ICHD/ICHC administration;
3. Administer, analyze, and report on the assessment of the department’s effectiveness from the viewpoint of its community partners; and
4. Develop a self-assessment tool based on the BARHII staff self-assessment for organizations that are not focused on public health; and

WHEREAS, the cost of this agreement totaling $19,920 is completely funded by the Kresge ELPH Grant and will be effective upon full execution of the contract through September 30, 2018; and
WHEREAS, the Health Officer recommends approval of this agreement with AGS Data, LLC for the purpose of providing research, assessment, and evaluation consultation services which are necessary components for implementing this transformative role.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes approval of an agreement with AGS Data, LLC for the purpose of providing research, assessment, and evaluation consultation services effective June 15, 2018 through September 30, 2018 in an amount not to exceed $19,920.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that that Board Chairperson is authorized to sign any necessary contract documents after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
Nays: None  Absent: Koenig  Approved 06/04/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  Absent: None  Approved 06/06/2018

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE APPLICATION FORM, SCORING CRITERIA FOR THE TRAILS AND PARKS MILLAGE, AND DECLARING A FOURTH ROUND OF APPLICATIONS FOR THE TRAILS AND PARKS MILLAGE

RESOLUTION # 18 – 257

WHEREAS, in November 2014, the electorate approved a countywide trails and parks millage levy of 50/100 (.50) of one mill to be used for the purpose of creating and maintaining a county system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing’s River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, the Park Commission reviewed and edited the Application and Scoring Criteria forms and has developed the following attachments for approval by the Board of Commissioners; and

WHEREAS, the Application shown in Attachment A reflects changes outlining the separate scoring of small communities and including the instruction that the awarded communities need to reference BOC Resolution #18-504 for design standards; and

WHEREAS, the Scoring Criteria shown in Attachment B has been edited to allow the percentage of match to be weighted more heavily, allows the County to recognize if the project is one of the County Trail Priorities as well as recognizing project complexities, lengthiness, and partnership support.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners adopts the recommended application edits for Trails and Parks Millage funding (attachment A) with the changes outlined above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners adopts the scoring criteria for use by Park Commission and staff for scoring applications for funding (attachment B) with the changes outlined above.

BE IT FURTHER RESOLVED, that a fourth round of applications will be taken beginning June 18, 2018 that will address new construction as identified as regional priority corridors in figure 24 of the Mannik & Smith Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects.

BE IT FURTHER RESOLVED, that application forms will be reviewed and approved by the Board of Commissioners prior to the fifth round.
JUNE 12, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
    Nays: Tennis    Absent: None    Approved 06/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Schafer
    Nays: None    Absent: Anthony, Louney    Approved 06/06/2018

Adopted as part of a consent agenda.
Ingham County Trails and Parks Program Application

Ingham County
Parks and Recreation Commission
P.O. Box 178
121 E. Maple Street, Suite 102
Mason, MI 48854

Trails and Parks Program Application

In November 2014, Ingham County voters approved a 0.5 mill tax millage to support the development of a countywide regional trails and parks system through 2020. The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c)(3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a resolution(s) of support for the project from the governing body(ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: New Construction; Repair, Rehabilitation, or Long-Term Maintenance; and Special Project(s), (including blueways).

Project applications must be received by 5pm August 31 for funding consideration in the following year. Projects deemed worthy of funding may be approved at the January Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding. Please submit applications to Melissa Buzzard at mbuzzard@ingham.org

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<table>
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<td>Distance of repaired/new construction in feet/miles:</td>
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<td>Trail/blue ways:</td>
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<td>New Construction</td>
</tr>
<tr>
<td>Small grant: Up to $50,000 for municipalities contributing less than 5% of total county millage revenue annually. See Figure 1. * (Small grants will be scored separately)</td>
</tr>
</tbody>
</table>
Ingham County Trails and Parks Program Application

If you have applied for multiple projects, please prioritize and rank your projects within each category from highest priority to lowest priority in each category:

<table>
<thead>
<tr>
<th>New Construction</th>
<th>Repair/Rehabilitation/Long-term Maintenance</th>
<th>Special Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Town, Range and Section Numbers of Site Location

(Town):          (Range):          (Section):

Brief Project Description (Provide a brief project description and why it should be funded. 250 word limit.)
### ESTIMATED COSTS/BUDGET

Provide each scope/budget item and how the budgeted amount was calculated. List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Acquisition/Right-of-Way/Easement/Permits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2-Design Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Construction Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5-Contingency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Fees (i.e., Permitting, etc...)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Project Expenses</strong></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Provide detailed cost estimate for Project</td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

### APPLICANT FUNDS

When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years.

<table>
<thead>
<tr>
<th>Local Contribution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Grant Contributions</td>
<td></td>
</tr>
<tr>
<td>Name of Grantor(s)</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Name of Partner(s)</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Name of Donor(s)</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>In-Kind Support</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Organization</td>
<td>Description</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Applicant Funds</td>
<td>$</td>
</tr>
<tr>
<td>*Millage Funds REQUESTED (does not count as match)</td>
<td>$</td>
</tr>
<tr>
<td>*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses</td>
<td></td>
</tr>
</tbody>
</table>

Total % of matching Funds | Match |
Ingham County Trails and Parks Program Application

**DESIGN/SCOPE OF THE PROJECT - (Attachments as needed)**

Provide a (detailed) description of the project you are proposing, with reference to specific scope items. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (i.e. Bridge # CL-01-SCT-SC)). (No minimum word count-attachments as needed).
Ingham County Trails and Parks Program Application

<table>
<thead>
<tr>
<th>PROJECT INFORMATION &amp; DETAILED DESCRIPTION (as applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Describe in detail any other available funders and partners.</td>
</tr>
<tr>
<td>Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.</td>
</tr>
</tbody>
</table>

| 2. Discuss how the project is improving regional connectivity. |
| Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit. |
3. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. 250 word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.

You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis). Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency—Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained). The County will review on a case by case basis); considers low impact development techniques that protect and enhance significant natural features; and any other related information. Please review attached BOC Resolution #18-054 for design standard clarification. 250 word limit.
5. Explain how the project is feasible and ready for implementation or development.

Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.

Your discussion should address how your project increases or improves access and provides low cost transportation and recreation options for low income populations; is located in a high use area; is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.
Ingham County Trails and Parks Program Application

7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.
### ATTACHMENTS - REQUIREMENTS

1. **Project Location Map & Photos.** Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).

2. **Site Plan.** The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.

3. **Documentation of Other Funding Sources.** You must provide documentation for all the funding sources you indicated on your application form, as follows: If any portion of the match is to be made up of funds from other grant funding sources, if any portion of the match is to be made up of cash, labor, or material and/or in-kind donations, include a letter from each donor committing to their donation. If the donor is an adjacent community contributing to the match, include a resolution from their governing body that supports the application and commits to their portion of the match.

4. **Certified Resolution.** The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).

5. **Contract Signatures.** No project work may begin prior to approval by the BOC and all contracts are signed and returned to the County.

6. **After the award, and during construction,** entities must display temporary mileage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County.

### CERTIFICATION

<table>
<thead>
<tr>
<th>Signature of Applicant:</th>
<th>Date:</th>
</tr>
</thead>
</table>
### Ingham County Trails and Parks Millage

**Estimated Revenue by Municipality**

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Total Generated Revenue</th>
<th>Estimated Loss to Tax Capture</th>
<th>Estimated Available Revenue</th>
<th>Percent of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelard Township</td>
<td>$109,741</td>
<td>$</td>
<td>$109,741</td>
<td>3.3%</td>
</tr>
<tr>
<td>Aurelius Township</td>
<td>$68,726</td>
<td>$</td>
<td>$68,726</td>
<td>2.1%</td>
</tr>
<tr>
<td>Antrim Hill Township</td>
<td>$30,949</td>
<td>$</td>
<td>$30,949</td>
<td>0.9%</td>
</tr>
<tr>
<td>Delhi Township</td>
<td>$347,613</td>
<td>$85,205</td>
<td>$262,408</td>
<td>7.9%</td>
</tr>
<tr>
<td>Lansing Township</td>
<td>$36,313</td>
<td>$2,933</td>
<td>$33,359</td>
<td>1.0%</td>
</tr>
<tr>
<td>LeRoy Township</td>
<td>$132,589</td>
<td>$25,128</td>
<td>$107,460</td>
<td>3.2%</td>
</tr>
<tr>
<td>Leslie Township</td>
<td>$58,449</td>
<td>$4,955</td>
<td>$53,494</td>
<td>1.6%</td>
</tr>
<tr>
<td>Locke Township</td>
<td>$40,164</td>
<td>$</td>
<td>$40,164</td>
<td>1.2%</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>$34,146</td>
<td>$</td>
<td>$34,146</td>
<td>1.0%</td>
</tr>
<tr>
<td>Onondaga Township</td>
<td>$776,109</td>
<td>$755</td>
<td>$775,350</td>
<td>23.3%</td>
</tr>
<tr>
<td>Stockbridge Township</td>
<td>$35,953</td>
<td>$</td>
<td>$35,953</td>
<td>1.2%</td>
</tr>
<tr>
<td>Vevay Township</td>
<td>$16,027</td>
<td>$816</td>
<td>$62,211</td>
<td>1.9%</td>
</tr>
<tr>
<td>Wheatfield Township</td>
<td>$34,763</td>
<td>$</td>
<td>$34,763</td>
<td>1.0%</td>
</tr>
<tr>
<td>White Oak Township</td>
<td>$28,502</td>
<td>$</td>
<td>$28,502</td>
<td>0.9%</td>
</tr>
<tr>
<td>Williamstown Township</td>
<td>$109,531</td>
<td>$</td>
<td>$109,531</td>
<td>3.3%</td>
</tr>
<tr>
<td>East Lansing (City)</td>
<td>$416,404</td>
<td>$15,819</td>
<td>$400,585</td>
<td>12.0%</td>
</tr>
<tr>
<td>Lansing (City)</td>
<td>$958,232</td>
<td>$32,290</td>
<td>$925,942</td>
<td>27.8%</td>
</tr>
<tr>
<td>Leslie (City)</td>
<td>$17,981</td>
<td>$3,272</td>
<td>$14,708</td>
<td>0.4%</td>
</tr>
<tr>
<td>Mason (City)</td>
<td>$106,781</td>
<td>$12,822</td>
<td>$93,959</td>
<td>2.8%</td>
</tr>
<tr>
<td>Williamston (City)</td>
<td>$50,716</td>
<td>$7,295</td>
<td>$43,422</td>
<td>1.3%</td>
</tr>
<tr>
<td><strong>Ingham County (Total)</strong></td>
<td><strong>$3,519,041</strong></td>
<td><strong>$194,009</strong></td>
<td><strong>$3,325,033</strong></td>
<td><strong>100.0%</strong></td>
</tr>
</tbody>
</table>

*Created 2-23-15*
Ingham County Trails and Parks Program Application

ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS MILLAGE PROJECTS

RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy:

in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority’s position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yea: Banas, Tennis, Sebolt, Nolan, Koenig Nays: None Absent: Naeyaert Approved 02/05/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis Nays: None Absent: Koenig, Schafer Approved 02/07/2018
Attachment B:

Ingham County Trails and Parks Program Scoring Criteria

The following criteria will be used to evaluate and select projects. The project's final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. Does this project either contribute to the completion of one of the top five scoring New Trail Preferences as listed in the Ingham County Trails and Parks Comprehensive Report Table 18 (attached)?
   0= no 5= yes
   _____ pts

2. Does this contribute to County connectivity?
   0= no 10= yes (If you meet any of the criteria listed below, you get 10 points).
   _____ pts

   Improves Regional Connectivity Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following:

   - Contributes to the completion of the Ingham County regional priority corridors as depicted on Figure 24 (attached) either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
   - Improves access to or within Ingham County Parks;
   - Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
   - Expands transportation options as well as provide for recreation;
   - Increases access to sites of natural, scenic or historic interest.

3. How the project provides for other available funders and partners.

   Has Potential Available Funds Projects that have the potential to be funded through state or federal grants, donations, partner contributions, or other funding sources will receive a higher priority than projects without other identified funding opportunities. To determine whether a project has leveraged potential available funds, a project should address the following matching % to receive points, \( match = \frac{\text{what total percent of the project all matching dollars account for}}{10} \). The number of points a project will receive is determined by dividing the percent match by 10 then multiplying that number by two and a half (2.5). (ex: 63% match will receive 15.75 points)

   Non-monetary match must meet the requirements as established in Attachment C: Match Requirement for Ingham County Trails & Parks Millage.

   _____ pts
4. Overall, how do you rate the project?
Considerations
- Project area is under public ownership or is currently accessible for public use;
- Does not require complex or lengthy acquisition process;
- Does not require a complex or lengthy permitting process;
- Is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
- There is an imminent threat to lose the project opportunity;
- Demonstrates cost efficiency;
- Is appropriate and in line with available funds.
- Has been prioritized in adopted plans;
- Has volunteer and/or partner organization support;
- Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities;
- Has the support of multiple jurisdictions and/or stakeholders.
- The project increases or improves access and provides low cost transportation and recreation options for low income populations;
- Is located in a high use area;
- Is located in an underserved area;
- Contributes to an equitable geographical distribution of the millage funds.

Rate the project on a scale of 1-20, 1 being least desirable and 2 being most desirable.

______ pts

______ Total Points Scored
Attachment C

Match Requirement for Ingham County Trails & Parks Millage

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant’s employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:

- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant. Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.
Table 18. New Trail Preferences

<table>
<thead>
<tr>
<th>New Trail Preferences</th>
<th>Highlighted Corridor</th>
<th>South Lansing/Delhi Township</th>
<th>Meridian Township</th>
<th>East Lansing</th>
<th>North Lansing</th>
<th>Mason/Leslie/Dyarsville/Stockbridge</th>
<th>Williamston/Webberville</th>
<th>Total</th>
<th>Online Survey</th>
<th>Combined Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSU to Lake Lansing Parks</td>
<td>M</td>
<td>10</td>
<td>18</td>
<td>12</td>
<td>7</td>
<td>3</td>
<td>1</td>
<td>52</td>
<td>126</td>
<td>178</td>
</tr>
<tr>
<td>Holt to Mason</td>
<td>J</td>
<td>14</td>
<td>6</td>
<td>6</td>
<td>4</td>
<td>34</td>
<td>2</td>
<td>86</td>
<td>85</td>
<td>131</td>
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<tr>
<td>Lansing River Trail North Extension</td>
<td>P</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>6</td>
<td>89</td>
<td></td>
<td>95</td>
</tr>
<tr>
<td>Lansing River Trail South Extension</td>
<td>O</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>92</td>
<td></td>
<td>94</td>
</tr>
<tr>
<td>Lansing River Trail to Northern Tier Trail</td>
<td>N</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>4</td>
<td>87</td>
<td></td>
<td>81</td>
</tr>
<tr>
<td>Lansing River Trail to Clinton County</td>
<td>O</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>74</td>
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</tr>
<tr>
<td>Red Cedar Water Trail</td>
<td>R</td>
<td>1</td>
<td>12</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td>11</td>
<td>31</td>
<td>44</td>
<td>75</td>
</tr>
<tr>
<td>RAM Trail to Burchfield Park</td>
<td>H</td>
<td>10</td>
<td>0</td>
<td>1</td>
<td>6</td>
<td>0</td>
<td>1</td>
<td>18</td>
<td>53</td>
<td>71</td>
</tr>
<tr>
<td>Grand River Water Trail</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>3</td>
<td>43</td>
<td>46</td>
</tr>
<tr>
<td>Hayhoe Trail to Vevay Twp. Hall</td>
<td>C</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>20</td>
<td>1</td>
<td>23</td>
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<td>39</td>
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<tr>
<td>Holt RAM Trail Extension East</td>
<td>I</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>33</td>
<td>37</td>
</tr>
<tr>
<td>Meridian Township to Webberville</td>
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<td>7</td>
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<td>North-South artery along Onondaga Rd.</td>
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<tr>
<td>Mason west to Eaton County</td>
<td>G</td>
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<td>0</td>
<td>0</td>
<td>3</td>
<td>1</td>
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<td>4</td>
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<td>15</td>
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<tr>
<td>Southwest connector to Eaton and Jackson counties</td>
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<td>0</td>
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<td>0</td>
<td>1</td>
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<td>14</td>
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<tr>
<td>Mason East to M-52</td>
<td>F</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>5</td>
<td>7</td>
<td>12</td>
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<tr>
<td>M-52 connection -Stockbridge to Webberville</td>
<td>E</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
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<td>1</td>
<td>2</td>
<td>6</td>
<td>8</td>
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<td>Bellevue Rd. Connection -Leslie to Eaton County</td>
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<td>0</td>
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<td>1</td>
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<td>6</td>
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<td>M-52 connection -Webberville to Shiawassee County</td>
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<td>0</td>
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* The highlighted corridors are shown on Figure 32.
Figure 24

Regional Trails & Parks Network

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JUNE 12, 2018 REGULAR MEETING

Adopted - June 12, 2018
Agenda Item No. 22

Introduced by the Human Services and Finance Committees of the:

Ingham County Board of Commissioners

Resolution Approving Criteria for Evaluating 2019 Applications for Community Agency Funding

Resolution #18 – 258

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County’s adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to 30 applications requesting funding, with total requests of approximately $269,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

Therefore Be It Resolved, that the Ingham County Board of Commissioners authorizes the 2019 community agency funding process, with priority given to those proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

Be It Further Resolved, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

Be It Further Resolved, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2019.

Be It Further Resolved, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in Fiscal year 2019.

Human Services: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None Absent: Koenig Approved 06/04/2018

Finance: Yeas: Grebner, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: Anthony, Louney Approved 06/06/2018

Adopted as part of a consent agenda.
WHEREAS, as required by the 1963 Michigan Constitution, legislation passed in 1968 to create the district court system and thereby abolishing justices of the peace and circuit court commissioners; and

WHEREAS, the legislation took effect on June 17, 1968; and

WHEREAS, the 55th District Court began operating on January 1, 1969; and

WHEREAS, the Honorable James H. Edgar (1969-1972) and the Honorable R. William Reid served (1969-1980) as the first 55th District Court judges; and

WHEREAS, the following judges served the 55th District Court: the Honorable Robert Holmes Bell (1973-1978), the Honorable John P. O'Brien (1979-1980), the Honorable Thomas R. Roberts (1980-1988), the Honorable Thomas E. Brennan (1981-2004), the Honorable Pamela J. McCabe (1988-2005), the Honorable Rosemarie E. Aquilina (2005-2008); and

WHEREAS, the Honorable Thomas P. Boyd (2005) and the Honorable Donald Allen, Jr. (2009) currently serve as 55th District Court judges; and

WHEREAS, the district court is often referred to as “The People’s Court,” because the public has more contact with the district court than with any other court in the state; and

WHEREAS, over the past 50 years, the 55th District Court has been dedicated to delivering justice in a professional, efficient and caring matter; and

WHEREAS, on Monday, June 18, 2018, the 55th District Court will hold an open house from 4:00 pm to 7:00 pm to celebrate the 50th anniversary of the court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize and commemorate the 50th Anniversary of the creation of the district court system.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners recognizes the dedication and hard work of the 55th District Court judges, past and present, and all 55th District Court employees who have served the court over the past 50 years.
JUNE 12, 2018 REGULAR MEETING

LAW & COURTS: Yea: Crenshaw, Hope, Banas, Schafer, Maiville
Nay: None  Absent: Celentino, Anthony  Approved 05/31/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

AGENDA ITEM NO. 24

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT AND APPROVE A RECOMMENDATION FROM THE
9-1-1 ADVISORY BOARD REGARDING THE
9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM

RESOLUTION # 18 – 260

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the system went live in 2006 and will need to be upgraded or replaced as it has approached end of life; and

WHEREAS, pursuant to Resolution 15-439, the Controller’s Office and 9-1-1 Advisory Board were directed to report back to the Law & Courts Committee by June 1, 2019 on their input and recommendations on the best way to move forward with the 9-1-1 Public Safety Radio Communication System; and

WHEREAS, the 9-1-1 Advisory Board recommends to the Ingham County Board of Commissioners that Ingham County join the Michigan Public Safety Communication System (MPSCS) and request a proposal from Motorola Solutions, Inc. as part of the State of Michigan MiDEAL contract #071B2200101; and

WHEREAS, Request For Proposals will be sought for a Project Manager to assist Ingham County in developing its requirements for a public safety communication system, to act as the County’s advocate during system implementation, and to provide post implementation monitoring; and

WHEREAS, a separate process will be initiated for selection of public safety end user equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts and approves the following recommendation from the 9-1-1 Advisory Board:

Ingham County will join the Michigan Public Safety Communication System (MPSCS) and request a proposal for such from Motorola Solutions, Inc.

LAW & COURTS: Yeas: Crenshaw, Hope, Banas, Schafer, Maiville
Nays: None Absent: Celentino, Anthony Approved 05/31/2018

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO SELL ONE USED PATROL VEHICLE TO THE INGHAM INTERMEDIATE SCHOOL DISTRICT

RESOLUTION # 18 – 261

WHEREAS, the Ingham County Sheriff’s Office participates in many formal and informal training events involving our county youth; and

WHEREAS, the Ingham Intermediate School District, specifically the Wilson Talent Center, has requested the purchase of a transitioned patrol car from local police agencies to help facilitate their Law Enforcement Program; and

WHEREAS, the Ingham Intermediate School District’s Law Enforcement Program serves the needs of High School Students who wish to enter the law enforcement profession from throughout the County’s school districts; and

WHEREAS, the Ingham Intermediate School District’s Law Enforcement Director, Noel Garcia, is a retired veteran police officer and is certified by MCOLES (Michigan Commission on Law Enforcement Standards); and

WHEREAS, the Ingham County Sheriff’s Office vehicle that is being proposed for sale to the Ingham Intermediate School District will be a vehicle that is currently being taken out of service and otherwise subject to auction; and

WHEREAS, the exact vehicle is identified as a 2015 Ford Explorer, VIN number 1FM5K8AR3FGA09833 with 131,826 miles; and

WHEREAS, the Ingham County Sheriff’s Office will sell the vehicle for $1.00 and other valuable consideration in “as is” condition, making no promise or guarantee about the condition or mechanical functionality of the vehicle and the County will not be responsible for any maintenance or future repairs; and

WHEREAS, the vehicle sold to the Ingham Intermediate School District’s Law Enforcement Program will be used exclusively for their training program and will remain the property of the Ingham Intermediate School District for the duration of the training program; and

WHEREAS, the vehicle sold to the Ingham Intermediate School District’s Law Enforcement Program will be marked and identified specifically as an Ingham Intermediate School District’s Law Enforcement program vehicle.
JUNE 12, 2018 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff’s Office enter into an agreement to sell one transitioned Ingham County Patrol Vehicle for the purposes set forth in this resolution for $1.00 and other valuable consideration.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yea: Crenshaw, Hope, Banas, Schafer, Maiville
Nays: None   Absent: Celentino, Anthony   Approved 05/31/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None   Absent: None   Approved 06/06/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADMITTED - JUNE 12, 2018
AGENDA ITEM NO. 26

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO
PREMIER CUSTOM TRAILERS, LLC

RESOLUTION # 18 – 262

WHEREAS, the Ingham County Sheriff’s Office received the Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing in the amount of $114,055.70; and

WHEREAS, $68,185.50 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase one (1) enclosed trailer, that will be utilized for community education and incident response; and

WHEREAS, through RFP #62-18 vendors, Premier Custom Trailers LLC, American Trailer Mart, Verde Inc, CGS Premier Inc., Gerling @ Associates Inc. submitted proposals; and

WHEREAS, Ingham County Sheriff’s Office recommends Premier Custom Trailers LLC awarded the contract from RFP #62-18 to build the enclosed trailer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a purchase order in the amount of $58,785.00 to Premier Custom Trailers, LLC for the purchase of an enclosed trailer for the Ingham County Sheriff’s Office.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners the Controller/Administer to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2018 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yea: Crenshaw, Hope, Banas, Schafer, Maiville
Nays: None Absent: Celentino, Anthony Approved 05/31/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 06/06/2018

Adopted as part of a consent agenda.

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JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 27

Introduced by Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING FOR AN ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS FOR THE CITY 2018-2019 FISCAL YEAR

RESOLUTION # 18 – 263

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract to be entered between the County and the City of Lansing for an allocation of funds to Community Corrections for the City 2018-2019 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of $12,500 to be used to assist with CCAB administration and to support collaborative efforts with the City of Lansing, 54-A District Court and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with the City of Lansing for $12,500 for the time period of July 1, 2018 through June 30, 2019.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Banas, Schafer, Maiville
Nays: None  Absent: Celentino, Anthony  Approved 05/31/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 06/06/2018

Adopted as part of a consent agenda.
Adopted - June 12, 2018
Agenda Item No. 28

JUNE 12, 2018 REGULAR MEETING

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND PROGRAM SUBCONTRACTS FOR FY 2018-2019

Resolution # 18- 264

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the State Community Corrections Advisory Board approved the Funding Application and Plan for FY 2018-2019; and

WHEREAS, the FY 2018-2019 Application provides for the following CCAB Plans and Services programming: Relapse Prevention and Recovery ($67,898) to be provided by C-E-I CMH; Gatekeeper services ($4,069) to be provided by the CCAB Staff Consultant; MRT Cognitive Change Groups ($26,082) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups ($12,000) to be provided by Prevention and Training Services; Opioid Specific Program services ($55,000) to be provided by Tri County Community Adjudication Program; Day Reporting services ($53,700) to be provided by Northwest Initiative – ARRO; and, Electronic Monitoring Services for Pretrial defendants ($10,134) to be provided by Sentinel, Inc., for a subcontracted program total of $254,566 for the time period of October 1, 2018 through September 30, 2019; and

WHEREAS, the FY 2018-2019 Application also provides funding for a special part-time Pretrial Services Investigator ($25,683) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of $50,422 for a Plans and Services total of $304,988 for the time period of October 1, 2018 through September 30, 2019; and

WHEREAS, the FY 2018-2019 Application also provides for 1.23 beds per day funded with Drunk Driver Jail Reduction – Community Treatment Program (DDJR-CTP) grant funds in the amount of $21,169; and

WHEREAS, Ingham County is also provided with availability of a projected average daily population of 30 residential beds with M.D.O.C. contracting directly, with residential providers rather than with local jurisdictions, for a projected value of $531,075; and

WHEREAS, pursuant to the FY 2018-2019 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and
WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2018-2019 in the amount of $304,988 in CCAB Plans and Services and Administration funds, and $21,169 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of $326,157 for the time period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2018 through September 30, 2019 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed $26,082; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed $12,000; with Tri County Community Adjudication Program for the cost of Opioid Specific Program services not to exceed $55,000; with CEI Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed $67,898; with Northwest Initiative - ARRO for the actual cost of Day Reporting services not to exceed $53,700; and with Sentinel, Inc. for the actual cost of electronic monitoring services for Pretrial defendants not to exceed $10,134.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PRO06 salary grade not to exceed $25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Banas, Schafer, Maiville
   **Nays:** None  **Absent:** Celentino, Anthony  **Approved 05/31/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
   **Nays:** None  **Absent:** None  **Approved 06/06/2018**

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 29

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT FROM THE BANFIELD FOUNDATION TO PURCHASE SURGERY AND EXAM LIGHTS FOR THE NEW ANIMAL SHELTER

RESOLUTION # 18 – 265

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the Banfield Foundation; and

WHEREAS, the purpose of this grant is to purchase surgical and exam lights for the new animal shelter; and

WHEREAS, the award amount of this grant $12,285.85.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the Banfield Foundation for $12,285.85 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Shelter Construction budget.

LAW & COURTS: Yea: Crenshaw, Hope, Banas, Schafer, Maiville
Nays: None  Absent: Celentino, Anthony  Approved 05/31/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 06/06/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED - JUNE 12, 2018
AGENDA ITEM NO. 30

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SOFTWARE SUPPORT AGREEMENT WITH TRITECH FOR THE COMPUTER AIDED DISPATCH (CAD) SYSTEM

RESOLUTION # 18 – 266

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a Tritech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to continue to contract with Tritech for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the Tritech CAD system, and renewal of the support agreement, which has been budgeted for in the center’s 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2018 Tritech Support Renewal Agreement between Tritech and Ingham County 9-1-1 Center for the Computer Aided Dispatch System through April 13, 2019, at a cost of $122,394.82.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yea: Crenshaw, Hope, Banas, Schafer, Maiville
Nays: None  Absent: Celentino, Anthony  Approved 05/31/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 06/06/2018

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Chairperson Crenshaw moved to appoint Simar Pawar to the Parks Commission and John Milton Cameron to the Equal Opportunity Committee. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: None.

PUBLIC COMMENT

Clerk Barb Byrum stated that she would be hosting a campaign finance training session on June 19, 2018. She further stated that she encouraged all to attend and that they would be notified of the location when they RSVPed to the event.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that there would be a Justice Millage Informational Meeting on June 25, 2018 at the Human Services Building Conference Room at 6:00 p.m.

Commissioner Naeyaert stated that everyone was invited to attend a Tri County Office Agency on Aging Elder Abuse Symposium on June 13, 2018 at 1:00 p.m.

Commissioner Sebolt thanked the Committee for passing the Pride Month resolution on the consent agenda. He further stated that when he presented the resolution on the Capitol Steps last year he announced that it was bipartisan and unanimous and it received a lot of applause and people were happy about that.

Commissioner Sebolt stated that this was difficult time for the LGBTQ Community, so he was appreciative of the County continuing to show support.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $4,117,831.30. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: None.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.

BARB BYRUM, CLERK OF THE BOARD