CALL TO ORDER

Chairperson Celentino called the November 27, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Crenshaw, Grebner, Maiville, Morgan, Naeyaert, Nolan, Schafer, Sebolt, Slaughter, Tennis, Triplett, and Sebolt

Members Absent: Hope.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Celentino asked Alan Fox, Deputy Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Celentino asked those present to remain standing for a moment of silence or prayer. He asked that the Board of Commissioners keep the families of Howard Love, former Lansing Township Trustee, and Edward Liebler, former member of the Board of Canvassers in their thoughts.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the November 13, 2018 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Hope.

ADDITIONS TO THE AGENDA

Chairperson Celentino stated that without objection, substitute resolutions would be added for Agenda Item Nos. 11 and 21.

Chairperson Celentino indicated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Crenshaw moved to allow the Resolution Honoring Edward Liebler and Resolution Condemning Statement Made by Judge Andrea Larkin to be considered immediately. Commissioner Morgan supported the motion.
Commissioner Schafer moved for the question to be divided.

The motion to allow the Resolution Honoring Edward Liebler to be considered immediately carried unanimously. Absent: Commissioner Hope.


Chairperson Celentino stated that the Resolution Honoring Edward Liebler would be added as Agenda Item 25 and the Resolution Condemning Statement Made by Judge Andrea Larkin would be added as Agenda Item 26.

PETITIONS AND COMMUNICATIONS

THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT. Chairperson Celentino received the report and placed on file.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE APPROVAL OF THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS SOIL EROSION AND SEDIMENTATION CONTROL PROGRAM. Chairperson Celentino referred the letter to the County Services Committee.

A LETTER FROM REPRESENTATIVE MARTIN HOWRYLAK REGARDING THE RAISE THE AGE LEGISLATIVE PACKAGE. Chairperson Celentino referred the letter to the Law & Courts Committee.

A RESOLUTION FROM THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS IN SUPPORT OF HOUSE BILL 4986 – EQUALIZATION DEPARTMENT. Chairperson Celentino referred the resolution to the Finance Committee.

AN EMAIL FROM DERRELL SLAUGHTER RESIGNED FROM THE INGHAM COUNTY BOARD OF HEALTH. Chairperson Celentino accepted the email and placed on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 11, 15 and 26. Commissioner Crenshaw supported the motion.
The motion carried unanimously. Absent: Commissioner Hope.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Hope.

Items voted on separately are so noted in the minutes.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 – 480

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 6, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 11/20/2018

Adopted as a part of the consent agenda.
<table>
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<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
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Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE EXECUTIVE ASSISTANT - COUNTY CLERK POSITION

RESOLUTION # 18 – 481

WHEREAS, the County Clerk has expressed interest in creating the position of Executive Assistant – County Clerk to assist with the efficient operations of the County Clerk’s Office; and

WHEREAS, the Concealed Pistol Licensing Fund (Fund 262) is an appropriate source to fund the position (MCF 5, 2018 Salary Step 5, $49,072; 2018 Personnel Cost Projection Step 5, $89,679); and

WHEREAS, the County Clerk has approved the use of the Concealed Pistol Licensing Fund (Fund 262) to fund the position; and

WHEREAS, the County Clerk’s Office has complied with the Reorganization Policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes the position of Executive Assistant – County Clerk, utilizing the attached position description (Attachment A), with all the duties and responsibilities inherent in that position, effective as of the date of this resolution.

BE IT FURTHER RESOLVED, that the funding source for this position shall be the Concealed Pistol Licensing Fund (Fund 262).

BE IT FURTHER RESOLVED, that the Controller/Administrator is hereby authorized to make any necessary adjustments to the budget and approved position list consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
NOVEMBER 27, 2018 REGULAR MEETING

ATTACHMENT A

INGHAM COUNTY
JOB DESCRIPTION

EXECUTIVE ASSISTANT - COUNTY CLERK

General Summary:

Under the supervision of the County Clerk, serve as a confidential, personal assistant to the County Clerk and other staff as assigned. Provides a variety of administrative support services. Coordinates the processing of Concealed Pistol Licenses (CPLs). Performs backup duties for the Recording Secretary and Deputy County Clerks.

Essential Functions:

1. Provides a variety of administrative support services for the County Clerk, Chief Deputy County Clerk, Election/Clerk Coordinator, and other County Clerk’s Office staff. Fields, processes, composes, and disseminates correspondence, phone calls, mail, email, reports, press releases, and other communications on behalf of the County Clerk. Assists with data collection for grants, reports, charts, and projects as assigned. Compiles large amounts of data into concise reports and charts. Screens and directs visitors. Helps manage calendars for the County Clerk and other administrative staff. Schedules appointments, confirms meetings and makes corresponding travel arrangements.

2. Schedules internal and external meetings. Assists with the meeting logistics regarding room set-up, agendas, amenities and audio-visual equipment. Records, transcribes and distributes meeting minutes. Works with the County Clerk and Chief Deputy County Clerk to follow-up on tasks assigned at meetings. Monitors work projects and deadlines.

3. Performs second-level review of concealed pistol license applications after initial processing by Deputy County Clerks, including screening for errors, processing disqualifications/revocations, or handling other issues as they arise. Reviews CPL-related billing statements from Michigan State Police for accuracy. Attends CPL-related trainings, meetings, and conferences on behalf of the County Clerk. Conducts CPL trainings for County Clerk’s Office staff.

4. Organizes and maintains filing systems, including those that are confidential, sensitive, or public in nature. Records include, but are not limited to, concealed pistol license applications and related materials, personnel records, vital records, and other records as assigned.

5. Takes lead in preparing and conducting outreach regarding County Clerk operations, including but not limited to, vital records, CPL’s, campaign finance, and voter registration/engagement activities. Accompany and assist Clerk at meetings, conferences, and other events, or represent the Clerk at those events.

6. Receipts cash, checks, credit/debit cards, money orders; balances tills; prepares and submits deposits to the Treasurer’s Office.

7. Assist the Chief Deputy County Clerk process employee time cards and per diem payments; order and maintain office supplies; coordinate reconciliation/payment of invoices, other bills, and procurement card statements.

8. Assist the Election/Clerk Coordinator prepare and conduct elections, ensure compliance with the Michigan Campaign Finance Act, process voter registration and absent voter ballot applications, and other election-related tasks as assigned.

9. Monitors activities occurring in the County and community. Composes and submits summary updates to County Clerk.
11. Coordinates work orders and communications with County Departments and other entities, including IT, Facilities, and Human Resources.
12. Provides backup support to the Recording Secretary and Deputy County Clerks, as needed.

Other Functions:

- Perform other duties as assigned.

*(The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.)*

Employment Qualifications:

Education: Associates Degree

Experience: Two years of administrative/secretarial support experience, including extensive experience with computers and technology

Other Requirements:

- Must be able to work evenings and extended hours.
- Must obtain access credentials to Michigan’s Qualified Voter File within 6 months of beginning employment in this position and must maintain credentials for duration of employment

Working Conditions:

1. This position works in an indoor environment. There is no planned exposure to prominent lights, noises, odors, temperatures or weather conditions.

2. This position is required to travel for meetings and appointments.

Physical Requirements:

- This position requires the ability to sit, stand, walk, traverse, climb, balance, twist, bend, stoop/crouch, squat, kneel, crawl, lift, carry, push, pull, reach, grasp, handle, pinch, type, endure repetitive movements of the wrists, hands or fingers.
- This position’s physical requirements require periodic stamina in traversing, climbing, balancing, twisting, bending, stooping/crouching, squatting, kneeling, crawling, lifting, carrying, pushing, pulling, reaching, grasping, handling and pinching
- This position’s physical requirements require continuous stamina in sitting, standing, walking, typing and enduring repetitive movements of the wrists, hands or fingers
- This position performs light work requiring the ability to exert 20-50 pounds in the physical requirements above.
This position primarily requires close visual acuity to perform tasks within arm’s reach such as: viewing a computer screen, using measurement devices, inspecting and assembling parts, etc.

This position primarily requires medium visual acuity to perform tasks at arm’s reach such as operating machinery, operating vehicles or heavy equipment, performing cleaning tasks, etc.

This position primarily requires far visual acuity to perform tasks significantly beyond arm’s reach such as making general observations about buildings, people or situations, etc.

This position requires the ability to communicate and respond to inquiries both in person and over the phone.

This position requires the ability to operate a PC/laptop and to enter & retrieve information from a computer.

This position requires the ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

MCF 5
NOVEMBER 27, 2018 REGULAR MEETING

ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 6

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO FILM AND DIGITIZE LARGE FORMAT PLAT/CONDOMINIUM PLANS

RESOLUTION # 18 – 482

WHEREAS, the Register of Deeds Office is required to have all instruments recorded preserved on film; and

WHEREAS, plats and condominium plans are typically submitted on paper or mylar that measures approximately, 2 feet by 3 feet in size; and

WHEREAS, the Register of Deeds Office does not have the capability to scan these large documents internally; and

WHEREAS, the current recording software allows for these large plans imported, thus making it possible for these plats and condominium plans searchable within the Register of Deeds public search software for copy purchases.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an agreement with Fidlar Technologies from the Automation Fund for filming and digitization of large format documents for the Register of Deeds Office.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an amount not to exceed $10,000.00, with the final amount to be determined at the completion of the project be paid from the Register of Deeds Automation Fund 25626800-616010.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None    Absent: Naeyaert    Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None    Absent: Morgan    Approved 11/20/2018

Adopted as a part of the consent agenda.
WHEREAS, the Capital Area United Way (CAUW) coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the VITA effort has successfully assisted thousands of low and moderate income taxpayers and helped achieve annual refunds of almost $4 million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts assist the economic condition of low and moderate income citizens and income tax refunds to this group of citizens facilitates payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the CAUW's VITA coordination efforts in 2019 of $12,500 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to all local taxing authorities in Ingham County.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays: None  Absent: Naeyaert  Approved 11/20/2018  

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer  
Nays: None  Absent: Morgan  Approved 11/20/2018  

Adopted as a part of the consent agenda.
Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND POTTER PARK ZOO MEMBERSHIP BENEFITS

RESOLUTION # 18 – 484

WHEREAS, the Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society manages memberships for Potter Park Zoo as the contract between the Society and the Zoo specifies; and

WHEREAS, memberships promote increased commitment and visitation from Zoo visitors; and

WHEREAS, the Zoo manages the gift shop, restaurant and encounters and receives the revenue from these areas which benefit from return visitors such as Zoo members; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-067 authorizing membership benefits at Potter Park Zoo; and

WHEREAS, Potter Park Zoo wishes to include an additional benefit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves amending Resolution #17-067 to include an additional membership benefit as detailed below.

Potter Park Zoo Membership Benefit (Basic, Deluxe, and Premium)
Reciprocity with Impression 5 Science Center during the month of September

BE IT FURTHER RESOLVED, all other fees set by Resolution #17-067 will remain the same as adopted by the Ingham County Board of Commissioners.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
   Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
Introducing the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT TO FD HAYES

RESOLUTION # 18 – 485

WHEREAS, Potter Park Zoo participates in over 40 Species Survival Plans including the black rhino; and

WHEREAS, the Potter Park Zoo currently houses a female and male black rhino; and

WHEREAS, in the case of a power outage, delays in hooking up generators could negatively impact the health and safety of the animals; and

WHEREAS, Potter Park Zoo acquired three quotes for installing a generator transfer switch and receptacle for the rhino holding building; and

WHEREAS, FD Hayes Electric Co. submitted the lowest bid in the amount of $5,350.00; and

WHEREAS, the Zoological Society received a restricted donation designated to be spent on the rhino exhibit; and

WHEREAS, the total cost of the project $5,350.00, will be charged to zoo account #25869200 931100 30000 with $2,940.00 of the cost covered by the donation and the remaining amount, $2,410.00 coming from the Zoo budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners award a contract to FD Hayes Electric Co. for the installation of a generator transfer switch and receptacle at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Ccentino, Hope, Maiville
    Nays: None    Absent: Neyaert    Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
    Nays: None    Absent: Morgan    Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE ORDERS WITH DBI, FD HAYES AND VIDCOM FOR THE PRETRIAL OFFICE EXPANSION AND RECONFIGURATION AT THE GRADY PORTER BUILDING

RESOLUTION # 18 – 486

WHEREAS, the Justice Complex Millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, one of the programming components expands the services provided by the Circuit Court Pretrial Services Division by adding a Pretrial Services Clerk and a Pretrial Services Investigator; and

WHEREAS, the addition of two employees requires an expansion and reconfiguration of office space for the Pretrial Services Division; and

WHEREAS, DBI an authorized vendor, is on the state contract therefore, three quotes are not required, will provide furniture and moveable walls for the amount of $53,672.03; and

WHEREAS, FD Hayes, contracted with Ingham County IT Department, will provide and install data cable for the amount of $4,580.00; and

WHEREAS, VidCom Solutions will provide and install security cameras for the amount of $892.61; and

WHEREAS, funds for this project are available through a transfer of $64,144.64 from excess funds available in attorney fees account due to transition to Public Defenders Office to Machinery & Equipment fund to fund Pretrial Services Office Expansion and Reconfiguration to line item # 664-13099-931000, which includes $5,000.00 for contingency.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into purchase orders with DBI 912 E. Michigan Ave. Lansing, MI 48912 not to exceed $53,672.03 to provide furniture and moveable walls, the second with FD Hayes 2301 Beal Ave. Lansing, MI 48910 not to exceed $4,580.00 to provide data cable installation, and the third with VidCom Solutions 15559 S. Old US-27 Lansing, MI 48906 not to exceed $892.61 to provide and install security cameras, for the Pretrial office expansion and reconfiguration at the Grady Porter Building for a total amount not to exceed $64,144.64 which includes a $5,000.00 contingency.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments; and
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
                 Nays: None   Absent: Naeyaert  Approved 11/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
       Nays: None   Absent: Morgan   Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO NEGOTIATE A TAX SHARING AGREEMENT WITH
MERIDIAN CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

RESOLUTION # 18 – 487

WHEREAS, the Meridian Township Downtown Development Authority (DDA) was incorporated in 2005 pursuant to the Downtown Development Authority Act (MCL 125.1651 et seq.) (the Act); and

WHEREAS, the DDA is permitted by the Act to capture certain tax revenue from various taxing authorities which are authorized to levy taxes on property within the established downtown district; and

WHEREAS, Ingham County is a taxing jurisdiction whose tax revenue is subject to capture by the DDA as provided by the Act; and

WHEREAS, the DDA is specifically authorized, pursuant to Section 14 of the Act (MCL 125.1664(4)), “...to enter into agreements with the taxing jurisdiction and the governing body of a municipality in which the development area is located to share a portion of the captured assessed value of the district”; and

WHEREAS, Ingham County has adopted a policy with respect to the capture of county property tax revenues within new or expanded development districts including those under the Downtown Development Authority Act; and

WHEREAS, under its established policy, the County will not permit the capture of county property tax revenues in any new or amended development district unless the Board of Commissioners has approved a tax sharing agreement with the affected development district and the affected municipality; and

WHEREAS, in accordance with Section 14 of the Act, or any other applicable Michigan Statute or Act, the parties desire to enter into a Tax Sharing Agreement; and

WHEREAS, the County Economic Development Corporation has recommend approval Tax Sharing Agreement to the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Tax Sharing Agreement between the Meridian Charter Township Downtown Development Authority and the County of Ingham following parameters established by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None    Absent: Naeyaert    Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None    Absent: Morgan    Approved 11/20/2018

Commissioner Nolan moved to adopt the resolution. Commissioner Crenshaw supported the motion.

Commissioner Nolan stated that she wanted to thank the people who had been working on this planning. She further stated that this was a critical area where redevelopment was needed.

Commissioner Nolan stated that the area of redevelopment would be on the corners of Okemos Road and Hamilton Road in her District. She further stated that she was hopeful that there would be a shovel in the ground by June.

Commissioner Nolan stated thank you to everyone involved in this project for their hard work.

The motion carried unanimously. Absent: Commissioner Hope.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #18-009 APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH INGHAM COUNTY EMPLOYEE’S ASSOCIATION – PARK RANGERS

RESOLUTION # 18 – 488

WHEREAS, Resolution 18-009, Resolution Approving a Collective Bargaining Agreement with Ingham County Employee’s Association – Park Rangers, intended to authorize an agreement between representatives of Ingham County and the Ingham County Employee’s Association (ICEA) – Park Rangers for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the period of the agreement is inaccurately stated in the THEREFORE BE IT RESOLVED clause as January 1, 2016 through December 31, 2017; and

WHEREAS, the Board of Commissioners wish to amend the resolution to reflect the correct period of time for the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution 18-009, Resolution Approving a Collective Bargaining Agreement, to reflect the time period of the agreement as January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign the contract after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None Absent: Morgan Approved 11/20/2018

Adopted as a part of the consent agenda.
NOVEMBER 27, 2018 REGULAR MEETING

ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO NEGOTIATE AN EMPLOYMENT AGREEMENT FOR EQUALIZATION DIRECTOR

RESOLUTION # 18 – 489

WHEREAS, the Michigan General Property Tax Act (MCL 211.34(3)) requires that the Board of Commissioners appoint an Equalization Director; and

WHEREAS, on July 24, 2018 the Board of Commissioners appointed a committee to select an Equalization Director after the resignation of Equalization Director Doug Stover; and

WHEREAS, following a candidate search and public interview on November 14, 2018, the committee unanimously recommended appointment of William Fowler as Ingham County Equalization Director; and

WHEREAS, Mr. Fowler has indicated a willingness to accept the position upon execution of a mutually agreeable employment contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator and Human Resources Director to negotiate an employment agreement with William Fowler to serve as Ingham County Equalization Director with a total compensation package not to exceed $130,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: YeaS: Nolan, Sebold, Grebner, Celentino, Hope, Maiville
                      Nays: None   Absent: Naeyaert  Approved 11/20/2018

FINANCE: YeaS: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schaefer
             Nays: None   Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE DELINQUENT TAX REVOLVING FUND TO THE INGHAM COUNTY GENERAL FUND

RESOLUTION # 18 – 490

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Ingham County General Fund any surplus in the Treasurer’s Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Ingham County Controller, has recommended that $2,500,000 be transferred from the DTRF to the General Fund in the current fiscal year; and

WHEREAS, the Ingham County Treasurer has reviewed the amounts which are currently available in the DTRF and with the amounts which will be provided from the issuance of General Obligation Limited Tax Notes, Series 2019 "the 2019 Borrowing" has determined that $2,500,000 may be transferred to the General Fund as of December 15, 2018; and

WHEREAS, Ingham County Treasurer hereby declares that a surplus of at least $2,500,000 exist in the DTRF.

THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Ingham County Treasurer is authorized to transfer $2,500,000 from the DTRF to the General Fund as of December 15, 2018.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Ingham County Treasurer by resolution of the Board of Commissioners.

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None Absent: Morgan Approved 11/20/2018

Adopted as a part of the consent agenda.
NOVEMBER 27, 2018 REGULAR MEETING

ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 15

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2018 APPORTIONMENT REPORT

RESOLUTION # 18 – 491

WHEREAS, the 2018 Apportionment Report was approved by Resolution #18-414 on October 9, 2018; and

WHEREAS, as a result of the election held on November 6, 2018 it is necessary to amend the Apportionment Report.

THEREFORE BE IT RESOLVED, that Resolution #18-414 is amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2018.

FINANCE: Yea: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None  Absent: Morgan    Approved 11/20/2018

Commissioner Grebner moved to adopt the resolution. Commissioner Maiville supported the motion.

Commissioner Grebner stated that the Board of Commissioners had adopted this resolution once before but it was not correct. He further stated that he hoped it was correct now.

The motion carried unanimously via roll call vote. Absent: Commissioner Hope.
NOVEMBER 27, 2018 REGULAR MEETING

ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 16

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2019 BUDGET YEAR

RESOLUTION # 18 – 492

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2019 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County’s fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplet, Schafer
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 COST</th>
<th>2018 PROJECTED</th>
<th>Proj. increase over 2018</th>
<th>% Increase over 2018</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circuit Court</td>
<td>TEL/Thainer</td>
<td>Technology support for the Courtrooms (excluding Courtrooms 1 and 2)</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$23,000</td>
<td>$10,400</td>
<td>-$12,520</td>
<td>-54%</td>
<td>General Fund</td>
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<tr>
<td>Circuit Court</td>
<td>Graphic Sciences, Inc.</td>
<td>Long term record storage and retrieval</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$20,380</td>
<td>$10,000</td>
<td>-$10,380</td>
<td>-51%</td>
<td>General Fund</td>
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<tr>
<td>Community Corrections</td>
<td>Westaff</td>
<td>CCAB Staff Consultant</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$46,686</td>
<td>$47,153</td>
<td>$467</td>
<td>1%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Family Court</td>
<td>MSU Psychology Department</td>
<td>Diversion Program - Reduces daysincost for out of home care</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$166,264</td>
<td>$169,947</td>
<td>$1,683</td>
<td>1%</td>
<td>50% General Fund/50% State of MI</td>
</tr>
<tr>
<td>Family Court</td>
<td>Highfields</td>
<td>Day Treatment Program - transportation and behavioral specialists</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$556,732</td>
<td>$556,732</td>
<td>$0</td>
<td>0%</td>
<td>50% JJM/50% State of MI</td>
</tr>
<tr>
<td>Family Court</td>
<td>Peckham, Inc. Crossroads</td>
<td>Educational and vocational program for delinquent youth</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$319,542</td>
<td>$319,542</td>
<td>$0</td>
<td>0%</td>
<td>50% JJM/50% State of MI</td>
</tr>
<tr>
<td>Family Court</td>
<td>Highfields</td>
<td>Evening Reporting Program - Transportation and Behavioral Specialists</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$304,588</td>
<td>$304,588</td>
<td>$0</td>
<td>0%</td>
<td>50% JJM/50% State of MI</td>
</tr>
<tr>
<td>Family Court</td>
<td>Peckham, Inc. Footprints</td>
<td>Short Term Female Residential</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$460,738</td>
<td>$469,738</td>
<td>$9,000</td>
<td>2%</td>
<td>50% JJM/50% State of MI</td>
</tr>
<tr>
<td>Family Court</td>
<td>Attorneys Mike Stake, Kellithyn Fish, Robert Ochudnicky, Keith Watson and one other attorneys yet to be determined.</td>
<td>Attorney services for Lawyer Guardian Ad Litem and indigent representation on juvenile delinquency cases</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$248,850</td>
<td>$248,850</td>
<td>$0</td>
<td>0.000%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Family Court</td>
<td>Ingham Intermediate School District</td>
<td>For educational services at the Ingham Academy</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$469,664</td>
<td>$476,708</td>
<td>$7,045</td>
<td>1.50%</td>
<td>50% JJM Fund/50% State of MI</td>
</tr>
<tr>
<td>Family Court</td>
<td>House Arrest Services</td>
<td>Home Detention including tothers, reduce out of home care</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$35,000</td>
<td>$35,000</td>
<td>$0</td>
<td>0.000%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Ingham County</td>
<td>Legal Services of South Central Michigan</td>
<td>Provide legal services to low-income residents of Ingham County</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Probate Court</td>
<td>Michael Stake</td>
<td>Legal representation for mental illness respondents.</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$10,609</td>
<td>$10,609</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Probate Court</td>
<td>Robert Reifor &amp; Elias Kafantarlis</td>
<td>Legal representation for general probate respondents.</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$18,035</td>
<td>$18,035</td>
<td>$0</td>
<td>0%</td>
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</tr>
<tr>
<td>Probate Court</td>
<td>Robert Reifor &amp; Elias Kafantarlis</td>
<td>Guardian ad litem services for general probate matters.</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$76,385</td>
<td>$76,385</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
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</table>
## NOVEMBER 27, 2018 REGULAR MEETING

### REVENUE CONTRACTS

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 REV</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>VOCA Crime Victim Assistant Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$88,100</td>
<td>$90,743</td>
<td>$2,643</td>
<td>3%</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$796,429</td>
<td>$836,253</td>
<td>$39,824</td>
<td>5%</td>
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<tr>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Victims Rights Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$249,325</td>
<td>$332,475</td>
<td>$83,150</td>
<td>33%</td>
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<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Anti-Drug Abuse Program</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$16,653</td>
<td>$33,200</td>
<td>$16,547</td>
<td>99%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Secondary Road Patrol</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$248,002</td>
<td>$371,114</td>
<td>$123,112</td>
<td>50%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Marine Safety Programs</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$3,402</td>
<td>$5,100</td>
<td>$1,698</td>
<td>50%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Emergency Management</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$52,135</td>
<td>$60,463</td>
<td>$8,328</td>
<td>16%</td>
</tr>
<tr>
<td>Family Court</td>
<td>State of Michigan</td>
<td>Annual Child Care Agreement</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$6,578,552</td>
<td>$6,265,260</td>
<td>-$313,292</td>
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<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Annual Access and Visitation Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$4,900</td>
<td>$5,000</td>
<td>$100</td>
<td>2%</td>
</tr>
<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$3,288,470</td>
<td>$3,322,780</td>
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</table>
# NOVEMBER 27, 2018 REGULAR MEETING

## HUMAN SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 COST</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$45,750</td>
<td>$45,750</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health Department</td>
<td>Volunteers of America</td>
<td>Homeless Day Center</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health Department</td>
<td>South Lansing Community Dev Ctr</td>
<td>Community Development/Outreach</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$23,704</td>
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<td>0%</td>
<td>General Fund</td>
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<tr>
<td>Health Department</td>
<td>Our Savior Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Road</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$7,200</td>
<td>$7,200</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
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### Revenue Contracts

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 REV</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$7,800</td>
<td>$7,800</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$1,700</td>
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<td>0%</td>
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<td>VA</td>
<td>Clinton County</td>
<td>Services Provided to Clinton County</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$26,229</td>
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<td>0%</td>
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<tr>
<td>DEPARTMENT</td>
<td>CONTRACTOR NAME</td>
<td>REASON FOR CONTRACT</td>
<td>BEGIN DATE</td>
<td>END DATE</td>
<td>2018 COST</td>
<td>2019 PROJECTED</td>
<td>Proj. Increase over 2018</td>
<td>% Increase over 2018</td>
</tr>
<tr>
<td>---------------------</td>
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</tr>
<tr>
<td>Board of Commissioners</td>
<td>GovQA</td>
<td>FOIA Software</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$17,874</td>
<td>$18,303</td>
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<tr>
<td>Financial Services</td>
<td>Eagle Claims Management</td>
<td>Workers' Comp Third Party Administrator</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$27,500</td>
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<td>Financial Services</td>
<td>Infinisource</td>
<td>Employees' Flexible Spending Account Administrator</td>
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<td>12/31/19</td>
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<tr>
<td>Road Department</td>
<td>Precision Systems</td>
<td>Accounting Software Licenses</td>
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<td>12/31/19</td>
<td>$14,655</td>
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<td>Road Department</td>
<td>Midwestern Consulting</td>
<td>Traffic Signal Database Support</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$1,200</td>
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<td>$0</td>
<td>0.00%</td>
</tr>
<tr>
<td>IT</td>
<td>BOSS</td>
<td>Annual Maintenance for Help Desk Software</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$14,425</td>
<td>$14,771</td>
<td>$346</td>
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<tr>
<td>IT</td>
<td>Calero Software</td>
<td>Verismart Software Maintenance for Phone System</td>
<td>08/30/19</td>
<td>08/30/20</td>
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<td>Oracle</td>
<td>Sun Server Maintenance Contract</td>
<td>03/30/19</td>
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<td>IT</td>
<td>DLT</td>
<td>Solarwinds Network Monitoring</td>
<td>03/21/19</td>
<td>03/21/20</td>
<td>$1,707</td>
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<td>$41</td>
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<td>IT</td>
<td>Solarwinds</td>
<td>Dameware Remote Support Software</td>
<td>06/18/19</td>
<td>06/18/20</td>
<td>$474</td>
<td>$485</td>
<td>$11</td>
<td>2.32%</td>
</tr>
<tr>
<td>IT</td>
<td>Oracle</td>
<td>Oracle Database Standard Edition - Processor Perpetual</td>
<td>02/20/19</td>
<td>02/20/20</td>
<td>$9,328</td>
<td>$9,552</td>
<td>$224</td>
<td>2.40%</td>
</tr>
<tr>
<td>IT</td>
<td>Service Express</td>
<td>Hardware Support Renewal for HP Servers</td>
<td>04/30/19</td>
<td>04/30/20</td>
<td>$3,960</td>
<td>$4,055</td>
<td>$95</td>
<td>2.40%</td>
</tr>
<tr>
<td>IT</td>
<td>Konica</td>
<td>RightFax</td>
<td>08/31/19</td>
<td>08/30/20</td>
<td>$5,647</td>
<td>$5,783</td>
<td>$136</td>
<td>2.41%</td>
</tr>
<tr>
<td>IT</td>
<td>CDWG</td>
<td>VMWare Renewal</td>
<td>03/31/19</td>
<td>03/31/20</td>
<td>$30,169</td>
<td>$30,883</td>
<td>$724</td>
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</tr>
<tr>
<td>IT</td>
<td>Seamless Docs</td>
<td>Seamless Docs Renewal</td>
<td>02/18/19</td>
<td>02/18/20</td>
<td>$24,000</td>
<td>$24,576</td>
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<tr>
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<td>Sentinel</td>
<td>Redsky e911 software support renewal</td>
<td>05/28/19</td>
<td>05/27/20</td>
<td>$3,150</td>
<td>$3,226</td>
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<tr>
<td>IT</td>
<td>Zayo</td>
<td>Dark Fibre &amp; equipment</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$5,150</td>
<td>$5,274</td>
<td>$124</td>
<td>2.40%</td>
</tr>
<tr>
<td>IT</td>
<td>Nationwide Power</td>
<td>Uninterrupted power supply support -911</td>
<td>12/01/19</td>
<td>11/30/20</td>
<td>$4,305</td>
<td>$4,408</td>
<td>$103</td>
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<td>Vidcom Solutions</td>
<td>Ocularis Renewal for cameras</td>
<td>01/04/19</td>
<td>01/04/20</td>
<td>$15,000</td>
<td>$15,360</td>
<td>$360</td>
<td>2.40%</td>
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## COUNTY SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 COST</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
<th>Funding Source</th>
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<tr>
<td>IT</td>
<td>CDWG</td>
<td>Annual Cost for Faronics Deepfreeze for the Ingham</td>
<td>03/01/19</td>
<td>03/01/20</td>
<td>$755</td>
<td>$776</td>
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<td>Network Fund</td>
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## REVENUE CONTRACTS

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<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 REV</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
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</thead>
<tbody>
<tr>
<td>Equalization</td>
<td>State of Michigan</td>
<td>Annual Grant for Remonumentation Program</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$94,371</td>
<td>$84,314</td>
<td>-$57</td>
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</table>
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RE-APPOINT CHIEF MEDICAL EXAMINER

RESOLUTION # 18 – 493

WHEREAS, ICHD wishes to authorize the re-appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner for Ingham County; and

WHEREAS, through Resolution #15-059, the Ingham County Board of Commissioners appointed Dr. Michael Markey, M.D., as the Ingham County Medical Examiner for a term expiring December 31, 2018; and

WHEREAS, Public Act 181 of 1953, Section 52.201 requires the board of commissioners of each county to appoint a Medical Examiner to hold office for a period of four years to fulfill the duties as outlined in state law; and

WHEREAS, County Medical Examiners shall be physicians licensed to practice within the State of Michigan; and

WHEREAS, Dr. Michael Markey, M.D. is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan, who currently serves as Medical Examiner for Ingham, Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties; and

WHEREAS, the re-appointment shall be effective January 1, 2019 through December 31, 2022; and

WHEREAS, the Health Officer recommends authorizing the re-appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner for Ingham County effective January 1, 2019 through December 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners re-appoints Dr. Michael Markey, M.D. to the position of Chief Medical Examiner for Ingham County effective January 1, 2019 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
                  Nays:  None  Absent:  None  Approved 11/19/2018

Adopted as a part of the consent agenda.
Introducing by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE RENEWAL OF A COLLABORATIVE, SERVICES
AND REFERRAL AGREEMENT WITH COMMUNITY MENTAL HEALTH OF
CLINTON, EATON AND INGHAM COUNTIES

RESOLUTION # 18 – 494

WHEREAS, Ingham County Health Department (ICHD) wishes to renew a collaborative, services and referral agreement with Community Mental Health of Clinton, Eaton and Ingham Counties (CMH-CEI) for mental health therapist services, effective October 1, 2018 through September 30, 2019; and

WHEREAS, this renewed agreement will include an additional 1.0 FTE Mental Health Therapist, as authorized in Resolution #18-446; and

WHEREAS, ICHD has maintained a collaborative, services and referral agreement with CMH-CEI for mental health therapist services for the co-location of Birch Community Health Center at CMH-CEI’s Jolly Road service site, and for behavioral health and substance abuse services referral and care coordination; and

WHEREAS, the current agreement expired September 30, 2018 and ICHD wishes to renew this agreement with an automatic renewal on an annual basis; and

WHEREAS, the total cost of the agreement shall include seven full time (7.0 FTE) mental health therapists, up to $30,000 in psychiatric evaluations, and a 0.75 FTE mental health therapist supervisor for a total agreement cost not to exceed $720,000 annually; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support the renewal of the collaborative, services, and referral agreement with CMH-CEI.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the renewal of the collaborative, services, and referral agreement with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH-CEI) effective October 1, 2018 through September 30, 2019, with an automatic renewal annually.

BE IT FURTHER RESOLVED, that the total cost of the agreement shall include seven full time (7.0 FTE) mental health therapists, up to $30,000 in psychiatric evaluations, and a 0.75 FTE mental health therapist supervisor, for a total agreement cost not to exceed $720,000 annually.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
NOVEMBER 27, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
   Nays: None       Absent: None       Approved 11/19/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nays: None       Absent: Naeyaert       Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
   Nays: None       Absent: Morgan       Approved 11/20/2018

Adopted as a part of the consent agenda.
WHEREAS, Ingham County Health Department (ICHD) wishes to renew the agreement with Michigan State University's College of Osteopathic Medicine (MSU COM) to provide specialty physician services to patients with active tuberculosis at ICHD's River Oak location; and

WHEREAS, ICHD is obligated under the Public Health Code 333.5115 (4), 333.5301 (1) and 333.5307, to ensure the provision of treatment for patients with active tuberculosis within its jurisdictions; and

WHEREAS, historically, MSU COM has provided specialty physician services to patients with active tuberculosis within Ingham County; and

WHEREAS, the current agreement expires December 31, 2018; and

WHEREAS, this new agreement will be effective January 1, 2019 through December 31, 2021; and

WHEREAS, the renewal of this agreement will allow these specialty services to continue at ICHD's River Oak location at a rate of $165.00 per hour up to a maximum of twelve hours per month; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a two year extension of the agreement with Michigan State University’s College of Osteopathic medicine to provide physician services for patients with active tuberculosis effective January 1, 2019 through December 31, 2021.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize a two year extension of the agreement with Michigan State University’s College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis effective January 1, 2019 through December 31, 2021.

BE IT FURTHER RESOLVED, that the renewal of this agreement will allow these specialty services to continue at ICHD's River Oak location at a rate of $165.00 per hour up to a maximum of twelve hours per month.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.
NOVEMBER 27, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
   Nays: None   Absent: None   Approved 11/19/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
   Nays: None   Absent: Morgan   Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN ADMINISTRATIVE SERVICE AGREEMENT WITH BLUE CROSS BLUE SHIELD OF MICHIGAN AT THE INGHAM COUNTY JAIL

RESOLUTION # 18 – 496

WHEREAS, Ingham County Health Department (ICHD) wishes to update the Blue Cross Blue Shield of Michigan (BCBSM) agreement by executing Schedule A, Schedule A – Exhibit 1, and Schedule B (BlueCard Disclosures Inter-Plan Arrangements) effective December 1, 2018 through November 30, 2019; and

WHEREAS, ICHD and BCBSM entered into an agreement in 1996 wherein BCBSM would pay the claims of health care services provided to inmate of Ingham County jail; and

WHEREAS, that agreement is updated annually by executing a Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosure Inter-Plan Arrangements; and

WHEREAS, BCBSM has proposed a 2018-2019 Schedule A Administrative Service Contract, Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements; and

WHEREAS, there are no changes to the proposed 2018-2019 Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2018-2019 Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements) for the inmates of Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements) with BCBSM for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Administrative Service Contract (ASC), Schedule 1 – Exhibit 1 and Schedule B (BlueCard Disclosure Inter-Plan Arrangements) shall be effective December 1, 2018 through November 30, 2019.

BE IT FURTHER RESOLVED, that there are no other changes to the proposed 2018 -2019 Schedule A Administrative Service Agreement (ASC), Schedule 1 – Exhibit 1 and Schedule (BlueCard Disclosures Inter-Plan Arrangements).
NOVEMBER 27, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
Nays: None Absent: None Approved 11/19/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None Absent: Morgan Approved 11/20/2018

Adopted as a part of the consent agenda.
SCHEDULE A-Revision Term (Effective December 2019 through November 2019)
Administrative Services Contract (ASC)
Blue Cross Blue Shield of Michigan

1. Group Name: Ingham County Inmates
2. Group Number: 007004013
3. Initial ASC Contract Effective Date: December 01, 2007
4. ASC Funding Arrangement: Quarterly Settled Monthly Wire
5. Line(s) of Business:
   - [X] Facility
   - [X] Professional
   - [ ] Dental
   - [X] Prescription Drugs
   - [ ] Vision

6. Administrative Fees: The below administrative fees cover the lines of business checked in Section 5 above, unless otherwise indicated.

   Administrative Fee and Additional Administrative Compensation

   A. Administrative Fee (Fixed)
      Administrative Fee
      Percent of Claims
      1.1%

   B. Additional Administrative Compensation
      *Additional Admin
      Compensation
      9%

   *Additional Administrative Compensation (AAC) is nine percent (9%) of BCBSM discounts on Michigan hospital claims.

7. This Schedule A does not include any fees payable by Group to an Agent. If Group has an Agent Fee Processing Agreement with BCBSM, please refer to that agreement for fees and details.

8. Late Payment Charges/Interest:
   - A. Late Payment Charge
   - B. Yearly Statutory Interest Charge (Simple Interest)
   - C. Provider Contractual Interest
     2%
     1.2%

9. BCBSM Account: 1840-00397-1
    Convera 0720-00056
    Wire Number
    Bank
    American Bank Assoc

10. The Group acknowledges that BCBSM or a Host Blue may have compensation arrangements with providers in which the provider is subject to performance or risk-based compensation, including but not limited to withhold, bonuses, incentive payments, provider credits and member management fees. When the compensation amount is determined after the medical service has been performed and after the Group has been invoiced. The Claims billed to Group include both service-based and value-based reimbursement to health care providers. Group acknowledges that BCBSM's negotiated reimbursement rates include all reimbursement obligations to providers including provider obligations and enforcements under BCBSM Quality Programs. Service-based reimbursement means the portion of the negotiated rate attributable to a particular health care service. Value-based reimbursement is the portion of the negotiated reimbursement rate attributable to BCBSM Quality Programs, as described in Exhibit 1 to Schedule A. BCBSM negotiates provider reimbursement rates and settles provider obligations on its own behalf, not Group. Group receives the benefit of BCBSM provider rates, but it has no entitlement to a particular rate or to subdivide the service-based or value-based components of Claims. See Exhibit 1 to Schedule A and Schedule B to ASC for additional information.

11. The retail administration and claims processing fee charged and retained by Express Scripts is (i) 1.18% of gross rebates for BCBSM clerical formulary, custom formulary, custom select formulary, and specialty drug Claims and (ii) 0.1% of gross rebates for part D formulary drug Claims, including Part D specialty drug Claims. The retail administration fee charged and retained by Equifax is up to 5.5% of gross rebates for medical benefit drug Claims.
Pursuant to Express Scripts’ Inflation Protection Program, Express Scripts contracts with pharmaceutical manufacturers for inflation protection payments ("IPP") to offset increases to certain branded drugs. Express Scripts will pay a predetermined portion of the IPP that it receives to BCRSM as set forth in the contract between Express Scripts and BCRSM. Express Scripts contracts for IPP on its own behalf and may realize positive margins between amounts paid to BCRSM and amounts received from pharmaceutical manufacturers. BCRSM will distribute Group’s share of the IPP that it receives from Express Scripts based on the total IPP received by BCRSM divided by the total number of brand drug claims multiplied by the number of Group’s brand drug claims. IPPs will be distributed to Group through the Customer Savings Refund process.

BCRSM:
BY: __________________________
(Signature)

NAME: __________________________
(Print)

TITLE: __________________________

DATE: __________________________

BY: __________________________
(Signature)

NAME: __________________________
(Print)

TITLE: __________________________

DATE: __________________________

THE GROUP:
BY: __________________________
(Signature)

NAME: __________________________
(Print)

TITLE: __________________________

DATE: __________________________

BY: __________________________
(Signature)

NAME: __________________________
(Print)

TITLE: __________________________

DATE: __________________________

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.

Group Name

Group Number - 007123456
BCBSM Value-Based Provider Reimbursement

As in prior years, the Claims billed to Group include amounts that BCBSM reimburses health care providers including reimbursement tied to value. BCBSM has adopted a provider payment model that includes both fee-based and value-based reimbursement. BCBSM does not unbundle Claims and does not retain any portion of Claims as compensation. Provider reimbursement is governed by separate agreements with providers, BCBSM standard operating procedures, and BCBSM Quality Programs.

BCBSM negotiates provider reimbursement rates on its own behalf and makes those rates available to customers through its products and networks. The reimbursement rates can, and often do, vary from provider to provider. Providers may qualify for higher reimbursement rates for satisfying requirements of certain BCBSM Quality Programs, including, for example, Pay-for-Performance (PFP) rates and Value Based Contracting (VBC) rates earned by hospitals and Patient Centered Medical Home (PCMH) rates earned by physicians.

Provider reimbursement rates also capture provider commitments to BCBSM Quality Programs. For example, hospitals participating in Hospital Collaborative Quality Initiatives (CQIs) agree to allocate a portion of their reimbursement to fund inter-hospital quality initiatives. Intellectual property may be developed through BCBSM Quality Programs for subsequent license and use by BCBSM or a third party. Group specifically understands, acknowledges, and agrees that it has no rights to any intellectual property, or derivatives thereof, including, but not limited to, copyrights, patents, or licenses, developed through BCBSM Quality Programs.

Providers may also receive reward and incentive payments from BCBSM Quality Programs funded through an allocation from provider reimbursement or collected from Group's Customer Savings Refund. Such allocations may be to a pooled fund from which value-based payments to providers are made. For example, pursuant to the Physician Group Incentive Program (PGIP), physicians agree to allocate 5% of each Claim to a PGIP fund, which in turn makes reward payments to eligible physician organizations demonstrating particular quality and pays physician organizations for participation in collaborative initiatives.

As explained in the Blue Card Program disclosure (Schedule B to ASC), an out-of-state Blue Cross Blue Shield Plan ("Host Blue") may also negotiate fee-based and/or value-based reimbursement for their providers. A Host Blue may include all provider reimbursement obligations in Claims or may, at its election, collect some or all of its value-based provider (VBP) reimbursement obligations through a per attributed member per month (PaMPM) benefit expense, as in, for example, the Blue Distinction Total Care (BDTC) Program. All Host Blue PaMPM benefit expenses for VBP reimbursement will be consolidated on your monthly invoice and appear as "Out-of-State VBP Provider Reimbursement." The supporting detail for the consolidated amount will be available on e-Bookshelf as reported by each Host Blue Plan. Host Blues determine which members are attributed to eligible providers and calculate the PaMPM VBP reimbursement obligation based only on these attributed members. Host Blue have exclusive control over the calculation of PaMPM VBP reimbursement.

Value-based reimbursement includes other obligations and entitlements pursuant to other BCBSM Quality Programs funded in a similar manner to those described in this Exhibit. Additional information is available at www.valuepartnerships.com and www.bcbs.com/totalcare. Questions regarding provider reimbursement and BCBSM Quality Programs or Host Blue VBP reimbursement should be directed to your BCBSM account representative.
Overview

BCBSM has a variety of relationships with other Blue Cross and/or Blue Shield Licensees referred to generally as "Inter-Plan Arrangements." These Inter-Plan Arrangements operate under rules and procedures issued by the Blue Cross Blue Shield Association ("Association"). Whenever Enrollees access healthcare services outside the geographic area BCBSM serves, the Claim for those services may be processed through one of these Inter-Plan Programs and presented to BCBSM for payment in accordance with the rules of the Inter-Plan Arrangements. The Inter-Plan Arrangements are described generally below.

Typically, when accessing care outside the geographic area BCBSM serves, Enrollees obtain care from Providers that have a contractual agreement ("Participating Providers") with the local Blue Cross and/or Blue Shield Licensee in that other geographic area ("Host Blue"). In some instances, Enrollees may obtain care from Providers in the Host Blue geographical area that do not have a contractual agreement ("Non-participating Providers") with the Host Blue. BCBSM remains responsible for fulfilling its contractual obligations to you. BCBSM's payment practices in both instances are described below.

This disclosure describes how Claims are administered for Inter-Plan Arrangements and the fees that are charged in connection with Inter-Plan Arrangements. Note that Dental Care Benefits, except when paid as medical claims/benefits, and those Prescription Drug Benefits or Vision Care Benefits that may be administered by a third party contracted by BCBSM to provide the specific service or services, are not processed through Inter-Plan Arrangements.

A. BlueCard® Program

The BlueCard® Program is an Inter-Plan Arrangement. Under this Arrangement, when Enrollees access covered healthcare services within the geographic area served by a Host Blue, the Host Blue will be responsible for contracting and handling all interactions with its Participating Providers. The financial terms of the BlueCard Program are described generally below.

1. Liability Calculation Method Per Claim – In General
   
   a. Enrollee Liability Calculation

   The calculation of the Enrollee liability on Claims for covered healthcare services processed through the BlueCard Program will be based on the lower of the Participating Provider's billed covered charges or the negotiated price made available to BCBSM by the Host Blue.

   Under certain circumstances, if BCBSM pays the Healthcare Provider amounts that are the responsibility of the Enrollee, BCBSM may collect such amounts from the Enrollee.

   In situations where participating agreements allow for bulk settlement reconciliations for Episode-Based Payment/Bundled Payments, BCBSM may include a factor for such settlement or reconciliations as part of the fees BCBSM charges to Group.

   Where Group agrees to use reference-based benefits, which are service-specific benefit dollar limits for specific procedures, based on a Host Blue's local market rates, Enrollees will be responsible for the amount that the healthcare Provider bills for a specified procedure above the reference benefit limit for that procedure. For a Participating Provider, that amount will be the difference between the negotiated price and the reference benefit limit. For a Non-participating Provider, that amount will be the difference between the Non-Participating Provider's billed charge and the reference benefit limit. Where a reference benefit limit exceeds either a negotiated price or a Provider's billed charge, the Enrollee will incur no liability, other than any applicable Enrollee cost sharing.
b. Group Liability Calculation

The calculation of Group liability on Claims for covered healthcare services processed through the BlueCard Program will be based on the negotiated price made available to BCBSM by the Host Blue under contract between the Host Blue and the Provider. Sometimes, this negotiated price may be greater for a given service or services than the billed charge in accordance with how the Host Blue has negotiated with its Participating Provider(s) for specific healthcare services. In cases where the negotiated price exceeds the billed charge, Group may be liable for the excess amount even when the Enrollee’s deductible has not been satisfied. This excess amount reflects an amount that may be necessary to secure (a) the Provider’s participation in the network and/or (b) the overall discount negotiated by the Host Blue. In such a case, the entire contracted price is paid to the Provider, even when the contracted price is greater than the billed charge.

2. Claims Pricing

The Host Blue determines a negotiated price, which is reflected in the terms of each Host Blue’s healthcare Provider contracts. The negotiated price made available to BCBSM by the Host Blue may be represented by one of the following:

(i) an actual price. An actual price is a negotiated payment in effect at the time a Claim is processed without any other increases or decreases, or

(ii) an estimated price. An estimated price is a negotiated payment in effect at the time a Claim is processed, reduced or increased by a percentage to take into account certain payments negotiated with the Provider and other Claim- and non-Claim-related transactions. Such transactions may include, but are not limited to, anti-fraud and abuse recoveries, Provider refunds not applied on a Claim-specific basis, retrospective settlements, and performance-related bonuses or incentives, or

(iii) an average price. An average price is a percentage of billed charges for covered services in effect at the time a Claim is processed representing the aggregate payments negotiated by the Host Blue with all of its healthcare Providers or a similar classification of its Providers and other Claim- and non-Claim-related transactions. Such transactions may include the same ones as noted above for an estimated price.

The Host Blue determines whether it will use an actual, estimated or an average price in its respective Provider agreements. The use of estimated or average pricing may result in a difference (positive or negative) between the price Group pays on a specific Claim and the actual amount the Host Blue pays to the Provider. However, the BlueCard Program requires that the amount paid by the Enrollee and Group is a final price; no future price adjustment will result in increases or decreases to the pricing of past Claims.

Any positive or negative differences in estimated or average pricing are accounted for through variance accounts maintained by the Host Blue and are incorporated into future Claim prices. As a result, the amounts charged to Group will be adjusted in a following year, as necessary, to account for over- or underestimation of the past years’ prices. The Host Blue will not receive compensation from how the estimated price or average price methods, described above, are calculated. Because all amounts paid are final, neither positive variance account amounts (funds available to be paid in the following year), nor negative variance amounts (the funds needed to be received in the following year), are due to or from Group. If Group terminates, Group will not receive a refund or charge from the variance account.

Variance account balances are small amounts relative to the overall paid Claims amounts and will be liquidated/drawn down over time. The timeframe for their liquidation depends on variables, including, but not limited to, overall volume/number of Claims processed and variance account balance. Variance account balances may earn interest at the federal funds or similar rate. The Host Blue may retain interest earned on funds held in variance accounts.

3. BlueCard Program Fees and Compensation

Group understands and agrees to reimburse BCBSM for certain fees and compensation which BCBSM is obligated under the BlueCard Program to pay to the Host Blue, to the Blue Cross and Blue Shield Association (BCBSA), and/or to vendors of BlueCard Program related services. The specific Blue Card Program fees and compensation that are charged to Group and which Group is responsible related to the foregoing are set forth in Exhibit 1 to this Schedule 2. BlueCard Program Fees and compensation may be revised annually from time to time as described in H below.
B. Negotiated Arrangements

With respect to one or more Host Blue, instead of using the BlueCard Program, BCBSM may process your Enrollee claims for covered healthcare services through Negotiated Arrangements.

In addition, if BCBSM and Group have agreed that (a) Host Blue(s) shall make available (a) custom healthcare Provider network(s) in connection with this Agreement, then the terms and conditions set forth in BCBSM's Negotiated Arrangement(s) for National Accounts with such Host Blue(s) shall apply. These include the provisions governing the processing and payment of Claims when Enrollees access such network(s). In negotiating such arrangement(s), BCBSM is not acting on behalf of or as an agent for Group, the Group’s health care plan or Group Enrollees.

1. Enrollee Liability Calculation

Enrollee liability calculation for covered healthcare services will be based on the lower of either billed covered charges for covered services or negotiated price that the Host Blue makes available to BCBSM that allows Group’s Enrollees access to negotiated participation agreement networks of specified Participating Providers outside of BCBSM’s service area.

Under certain circumstances, if BCBSM pays the Healthcare Provider amounts that are the responsibility of the Enrollee, BCBSM may collect such amounts from the Enrollee.

In situations where participating agreements allow for bulk settlement reconciliations for Episode-Based Payment/Bundled Payments, BCBSM may include a factor for such settlement or reconciliations as part of the fees BCBSM charges to Group.

Where Group agrees to use reference-based benefits, which are service-specific benefit dollar limits for specific procedures, based on a Host Blue’s local market rates, Enrollees will be responsible for the amount that the healthcare Provider bills for a specified procedure above the reference benefit limit for that procedure. For a Participating Provider, that amount will be the difference between the negotiated price and the reference benefit limit. For a Non-participating Provider, that amount will be the difference between the Non-Participating Provider’s billed charge and the reference benefit limit. Where a reference benefit limit exceeds either a negotiated price or a Provider’s billed charge, the Enrollee will incur no liability, other than any applicable Enrollee cost sharing.

2. Group Liability Calculation

The calculation of Group liability on Claims for covered healthcare services processed through the BlueCard Program will be based on the negotiated price made available to BCBSM by the Host Blue under the contract between the Host Blue and the Provider. Sometimes, this negotiated price may be greater for a given service or services than the billed charge in accordance with how the Host Blue has negotiated with its Participating Provider(s) for specific healthcare services. In cases where the negotiated price exceeds the billed charge, Group may be liable for the excess amount even when the Enrollee’s deductible has not been satisfied. This excess amount reflects an amount that may be necessary to secure (a) the Provider’s participation in the network and/or (b) the overall discount negotiated by the Host Blue. In such a case, the entire contracted price is paid to the Provider, even when the contracted price is greater than the billed charge.

3. Claims Pricing

Same as in the BlueCard Program above.

4. Fees and Compensation

Group understands and agrees to reimburse BCBSM for certain fees and compensation which we are obligated under applicable Inter-Plan Arrangement requirements to pay to the Host Blue, to the Blue Cross and Blue Shield Association, and/or to vendors of Inter-Plan Arrangement-related services. Fees and compensation under applicable Inter-Plan Arrangement may be revised annually as described in section H below. In addition, the participation agreement with the Host Blue may provide that BCBSM must pay an administrative and/or a network access fee to the Host Blue, and Group further agrees to reimburse BCBSM for any such applicable administrative and/or network access fees. The specific fees and compensation that are charged to Group under the Negotiated Arrangements are set forth in Exhibit 1 to this Schedule B.
C. Special Cases: Value-Based Programs

Value-Based Programs Overview

Group Enrollees may access covered healthcare services from Providers that participate in a Host Blue’s Value-Based Program. Value-Based Programs may be delivered either through the BlueCard Program or a Negotiated Arrangement. These Value-Based Programs may include, but are not limited to, Accountable Care Organizations, Global Payment/Total Cost of Care arrangements, Patient Centered Medical Homes and Shared Savings arrangements.

Value-Based Programs under the BlueCard Program

Value-Based Programs Administration

Under Value-Based Programs, a Host Blue may pay Providers for reaching agreed-upon cost/quality goals in the following ways, including but not limited to retrospective settlements, Provider Incentives, share of target savings, Care Coordinator Fees and/or other allowed amounts.

The Host Blue may pass these Provider payments to BCBSM, which BCBSM will pass directly on to Group as either an amount included in the price of the Claim or an amount charged separately in addition to the Claim.

When such amounts are included in the price of the Claim, the Claim may be billed using one of the following pricing methods, as determined by the HostBlue:

(i) Actual Pricing: The charge to accounts for Value-Based Programs incentives/Shared Savings settlements is part of the Claim. These charges are passed to Group via an enhanced Provider fee schedule.

(ii) Supplemental Factor: The charge to accounts for Value-Based Programs incentives/Shared Savings settlements is a supplemental amount that is included in the Claim as an amount based on a specified supplemental factor (e.g., a small percentage increase in the Claim amount). The supplemental factor may be adjusted from time to time.

When such amounts are billed separately from the price of the Claim, they may be billed as a Per Attributed Member Per Month (PaPMPM) amount for Value-Based Programs incentives/Shared Savings settlements to Group outside of the Claim system. BCBSM will pass these Host Blue charges directly through to Group as a separately identified amount on the Group’s invoices.

The amounts used to calculate either the supplemental factors for estimated pricing or PaPMPM billings are fixed amounts that are estimated to be necessary to finance the cost of a particular Value-Based Program. Because amounts are estimates, there may be positive or negative differences based on actual experience, and such differences will be accounted for in a variance account maintained by the Host Blue (in the same manner as described in the BlueCard Claim pricing section above) until the end of the applicable Value-Based Program payment and/or reconciliation measurement period. The amounts needed to fund a Value-Based Program may be changed before the end of the measurement period if it is determined that amounts being collected are projected to exceed the amount necessary to fund the program or if they are projected to be insufficient to fund the program.

At the end of the Value-Based Program payment and/or reconciliation measurement period for these arrangements, the Host Blue will take one of the following actions:

- Use any surplus in funds in the variance account to fund Value-Based Program payments or reconciliation amounts in the next measurement period.

- Address any deficit in funds in the variance account through an adjustment to the PaPMPM billing amount or the reconciliation billing amount for the next measurement period.
The Host Blue will not receive compensation resulting from how estimated, average or PaMMP price methods, described above, are calculated. If Group terminates, you will not receive a refund or charge from the variance account. This is because any resulting surpluses or deficits would be eventually exhausted through prospective adjustment to the settlement billings in the case of Value-Based Programs. The measurement period for determining these surpluses or deficits may differ from the term of the administrative services contract.

Variance account balances are small amounts relative to the overall paid Claims amounts and will be liquidated/drawn down over time. The timeframe for their liquidation depends on variables, including, but not limited to, overall volume/number of Claims processed and variance account balance. Variance account balances may earn interest, and interest is earned at the federal funds or similar rate. The Host Blue may retain interest earned on funds held in variance accounts.

Note: Enrollees will not bear any portion of the cost of Value-Based Programs except when the Host Blue uses either average pricing or actual pricing to pay Providers under Value-Based Programs.

Care Coordinator Fees

The Host Blue may also bill BCBSM for Care Coordinator Fees for Covered Services which BCBSM will pass on to Group as follows:

1. PaMMP billings; or

2. Individual Claim billings through applicable care coordination codes from the most current editions of either Current Procedural Terminology (CPT) published by the American Medical Association (AMA) or Healthcare Common Procedure Coding System (HCPCS) published by the U.S. Centers for Medicare and Medicaid Services (CMS).

As part of this agreement/contract, BCBSM and Group will not impose Enrollee cost sharing for Care Coordinator Fees.

Value-Based Programs under Negotiated Arrangements

If BCBSM has entered into a Negotiated National Account Arrangement with a Host Blue to provide Value-Based Programs to Enrollees, BCBSM will follow the same procedures for Value-Based Programs administration and Care Coordination Fees as noted in the BlueCard Program section.

D. Return of Overpayments

Recoveries of overpayments/from a Host Blue or its Participating Providers and Non-participating Providers can arise in several ways, including, but not limited to, anti-fraud and abuse recoveries, audits/healthcare Provider/hospital bill audits, credit balance audits, utilization review refunds, and unsolicited refunds. Recoveries will be applied/Recovery amounts determined in the ways noted above will be applied so that so that corrections will be made, in general, on either a Claim-by-Claim or prospective basis. If recovery amounts are passed on a Claim-by-Claim basis from the Host Blue to BCBSM they will be credited to Group account. In some cases, the Host Blue will engage a third party to assist in identification or collection of overpayments/recovery amounts. The fees of such a third party may charge to Group as a percentage of the recovery.

Unless the Host Blue agrees to a longer period of time for retroactive cancellations of membership, the Host Blue will provide BCBSM the full refunds from Participating Providers for a period of only one year after the date of the Inter-Plan financial settlement process for the original Claim. For Care Coordinator Fees associated with Value-Based Programs, BCBSM will request such refunds for a period of up to ninety (90) days from the termination notice transaction on the payment innovations delivery platform. In some cases, recovery of Claim payments associated with a retroactive cancellation may not be possible if, as an example, the recovery (a) conflicts with the Host Blue’s state law or healthcare Provider contracts (b) would result from Shared Savings and/or Provider Incentive arrangements or (c) would jeopardize the Host Blue’s relationship with its Participating Providers, notwithstanding to the contrary any other provision of this agreement/contract.
E. Inter-Plan Programs: Federal/State Taxes/Surcharges/Fees

In some instances, federal or state laws or regulations may impose a surcharge, tax or other fee that applies to self-funded accounts. If applicable, BCBSM will provide prior written notice of any such surcharge, tax or other fee to Group, which will be Group liability.

F. Non-Participating Healthcare Providers Outside BCBSM's Service Area

1. Enrollee Liability Calculation
   a. In General

When covered healthcare services are provided outside of BCBSM's service area by Non-participating Providers, the amount an Enrollee pays for such services will generally be based on either the Host Blue's Non-participating Provider local payment or the pricing arrangements required by applicable state law. In these situations, the Enrollee may be responsible for the difference between the amount that the Non-participating Provider bills and the payment BCBSM will make for the covered services as set forth in this paragraph. Payments for out-of-network emergency services will be governed by applicable federal and state law.

   b. Exceptions

In some exception cases, BCBSM may pay Claims from Non-participating Providers outside of BCBSM's service area based on the Provider's billed charge, such as in situations where an Enrollee did not have reasonable access to a Participating Provider, as determined by BCBSM in BCBSM's sole and absolute discretion or by applicable state law. In other exception cases, BCBSM may pay such Claims based on the payment BCBSM would make if BCBSM were paying a Non-participating Provider inside of its service area where the Host Blue's corresponding payment would be more than BCBSM's in-service area Non-participating Provider payment. BCBSM may choose to negotiate a payment with such a Provider on an exception basis.

Unless otherwise stated, in any of these exception situations, the Enrollee may be responsible for the difference between the amount that the Non-participating Provider bills and the payment BCBSM will make for the covered services as set forth in this paragraph.

2. Fees and Compensation

Group understands and agrees to reimburse BCBSM for certain fees and compensation which we are obligated under applicable Inter-Plan Arrangement requirements to pay to the Host Blue, to the Blue Cross and Blue Shield Association, and/or to vendors of Inter-Plan Arrangement-related services. The specific fees and compensation that are charged to Group and that Group will be responsible for in connection with the foregoing are set forth in Exhibit 1 to this Schedule B. Fees and compensation under applicable Inter-Plan Arrangements may be revised from time to time as provided for in H below.

G. Blue Cross Blue Shield Global Core (Formerly known as BlueCard Worldwide® Program)

1. General Information

If Enrollees are outside the United States, the Commonwealth of Puerto Rico and the U.S. Virgin Islands (hereinafter: "BlueCard service area"), they may be able to take advantage of the Blue Cross Blue Shield Global Core Program when accessing covered healthcare services. The Blue Cross Blue Shield Global Core Program is unlike the BlueCard Program available in the BlueCard service area in certain ways. For instance, although the Blue Cross Blue Shield Global Core Program assists Enrollees with accessing a network of inpatient, outpatient and professional providers, the network is not served by a Host Blue. As such, when Enrollees receive care from Providers outside the BlueCard service area, the Enrollees will typically have to pay the Providers and submit the Claims themselves to obtain reimbursement for these services.
Inpatient Services

In most cases, if Enrollees contact the Blue Cross Blue Shield Global Core Service Center for assistance, hospitals will not require Enrollees to pay for covered inpatient services, except for their cost-share amounts/deductibles, coinsurance, etc. In such cases, the hospital will submit Enrollee Claims to the Blue Cross Blue Shield Global Core Service Center to initiate Claims processing. However, if the Enrollee paid in full at the time of service, the Enrollee must submit a Claim to obtain reimbursement for covered healthcare services. Enrollees must contact BCBSM to obtain precertification for non-emergency inpatient services.

Outpatient Services

Physicians, urgent care centers and other outpatient Providers located outside the BlueCard service area will typically require Enrollees to pay in full at the time of service. Enrollees must submit a Claim to obtain reimbursement for covered healthcare services.

Submitting a Blue Cross Blue Shield Global Core Claim

When Enrollees pay for covered healthcare services outside the BlueCard service area, they must submit a Claim to obtain reimbursement. For institutional and professional claims, Enrollees should complete a Blue Cross Blue Shield Global Core International claim form and send the claim form with the Provider's itemized bill(s) to the Blue Cross Blue Shield Global Core Service Center address on the form to initiate claims processing. The claim form is available from BCBSM, the Blue Cross Blue Shield Global Core Service Center, or online at www.bcbsglobal.com. If Enrollees need assistance with their claim submissions, they should call the Blue Cross Blue Shield Global Core Service Center at 1.800.810.BLUE (2583) or call collect at 1.804.673.1177, 24 hours a day, seven days a week.

2. Blue Cross Blue Shield Global Core Program-Related Fees

Group understands and agrees to reimburse BCBSM for certain fees and compensation which we are obligated under applicable Inter-Plan Arrangement requirements to pay to the Host Blue, to the Association and/or to vendors of Inter-Plan Arrangement-related services. The specific fees and compensation that are charged to Group under the Blue Cross Blue Shield Global Core Program and that Group is responsible for relating to the foregoing are set forth in Exhibit 1 to this Schedule B. Fees and compensation under applicable Inter-Plan Arrangements may be revised from time to time as provided for in section H below.

H. Modifications or Changes to Inter-Plan Arrangement Fees or Compensation

Modifications or changes to Inter-Plan Arrangement fees are generally made effective Jan. 1 of the calendar year, but they may occur at any time during the year. In the case of any such modifications or changes, BCBSM shall provide Group with at least thirty (30) days' advance written notice of any modification or change to such Inter-Plan Arrangement fees or compensation describing the change and the effective date thereof and Group right to terminate the ASC without penalty by giving written notice of termination before the effective date of the change. If Group fails to respond to the notice and does not terminate this Agreement during the notice period, Group will be deemed to have approved the proposed changes, and BCBSM will then allow such modifications to become part of this Agreement.
BlueCard Program Access Fees may be charged separately each time a claim is processed through the BlueCard Program. All other BlueCard Program-related fees are included in BCBSM's administrative fee. The BlueCard Access Fee is charged by the Host Blue to BCBSM for making its applicable Provider network available to Group's Enrollees. The BlueCard Access Fee will not apply to Non-participating Provider Claims. The BlueCard Access Fee is charged on a per-Claim basis and is charged as a percentage of the discount/differential BCBSM receives from the applicable Host Blue. The percentage for 2018 is 4.30% for fewer than 1,000 PPO or traditional enrolled Blue contracts; 2.40% for 1,000–9,999 Blue PPO enrolled contracts; and 2.22% for 10,000–49,999 Blue PPO enrolled contracts, all capped at $2,000.00 per Claim. For Groups with more than 50,000 Blue PPO enrolled contracts, Blue Card Access Fees are waived and not charged to the Group. If Group's enrollment falls below 50,000 PPO enrolled contracts, BCBSM passes the BlueCard Access Fee, when charged, directly on to the Group.

Instances may occur in which the Claim payment is zero or BCBSM pays only a small amount because the amounts eligible for payment were applied to patient cost sharing (such as a deductible or coinsurance). In these instances, BCBSM will pay the Host Blue's Access Fee and pass it along directly to the Group as stated above even though the Group paid little or had no Claim liability.
NOVEMBER 27, 2018 REGULAR MEETING

ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 21

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE POSITIONS, CONTRACTS AND OTHER EXPENSES TO INCREASE TREATMENT PROGRAMMING AS AUTHORIZED BY THE JUSTICE MILLAGE

RESOLUTION # 18 – 497

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the Law and Courts Committee held several discussions at meetings in 2017 and 2018 concerning the types of treatment programming to be authorized; and

WHEREAS, a workgroup consisting of representatives from 30th Circuit Court, 55th District Court, Community Corrections, Community Mental Health, Ingham County Health Department, Ingham County Sheriff’s Office, the Board of Commissioners Office and the Controller’s Office have developed a proposed budget for the expenditure of up to $911,242 in millage funds for the time period January 1 through December 31, 2019; and

WHEREAS, the workgroup recommended to leave a small portion of the entire allocated amount of $1 million unallocated, providing budget flexibility to allow possible changes or additions once the new programming is underway; and

WHEREAS, this budget proposal is consistent with the direction of the Law and Courts Committee and the millage language.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a budget of up to $911,242 for the following treatment programs:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): $452,650 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical, to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services. (See attachment #1 and attachment #B2)
- Community Based Programs: $120,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change. (See attachment #2)
- Ingham County Health Department Pathways to Care Program: $95,000 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use. (See attachment #3).
NOVEMBER 27, 2018 REGULAR MEETING

- Ingham County Sheriff’s Office/Jail: $99,000 to fund Break Out/MRT, trauma centered yoga, restorative justice, inmate garden initiative, educational DVDs, and seeking safety. (See attachment #4)
- Circuit Court/Pretrial Services: $175,377 to fund a Prettrial Services Clerk and a Prettrial Services Investigator. (See attachment #5)

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes creation of a new Prettrial Services Investigator position, ICEA Professional 06 (salary range $47,619, to $57,164), and a Prettrial Services Clerk position, UAW/C (salary range $30,391 to $36,171), effective January 1, 2019, to be funded by proceeds of the Justice Millage.

BE IT FURTHER RESOLVED, that position number 601504, Community Health Worker, be increased from part-time to full-time effective January 1, 2019.

BE IT FURTHER RESOLVED, that 50% of funding for position 601504 will be provided from proceeds of the Justice Millage from January 1, 2019 through May 28, 2019.

BE IT FURTHER RESOLVED, that 100% of funding for position 601504 and 25% of funding for position 601502 (Program Specialist) will be provided from proceeds of the Justice Millage from May 29, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed $452,650 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for services as described in Attachment #1 for the period of January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville  
Nays: None  Absent: Schafer  Approved 11/15/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer  
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
Community Mental Health Millage Proposal
Correctional Assessment & Treatment Services (CATS)

- **Three full time mental health therapist (approximately $225,000)** to provide mental health therapy and case management service.
  - Provide weekly therapy to clients who are exhibiting mental health symptoms, co-occurring disorders or adjustment issues.
  - Facilitation of weekly coping skills groups to be determined based on jail need.
  - Offer weekly therapy to juveniles (14-16 yr olds) and youthfuls (17 yr olds). Both juveniles and youthfuls cannot access current programing due to housing restrictions within the jail. Possibility to facilitate group therapy for youthfuls.
  - Follow up with those whom are housed in specialized observation housing within the jail and when appropriate work with client to help integrate in general population.
  - Develop a transitional plan by linking with CMH and/or community resources upon release, increase collaboration and created a successful transition plan when exiting the jail.
  - Service client who do not currently meet behavioral health programming criteria (short jail stays, outside funding area).

- **One full time nurse case manager (approximately $96,000)** to work directly in partnership with jail medical services, integrate behavioral health and physical health care between existing agencies, take orders from the psychiatrist, help manage medications for those connected with CMH and/or another mental health provider, coordinate withdrawal protocol/risk and develop transitional plan into the community.

- **One full time mental health secretary (approximately $55,000)** to provide clerical support, process all needed paperwork and take referral information relating to mental health programming as well as support the collaborative efforts with jail medical in regards to the nurse case manager.

***budget includes salary, fringe benefits, administrative and IT supports, etc. ***
## Program Budget - Cost Detail Schedule

### ATTACHMENT B.2

**Use Whole Dollars Only**

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<th>PROGRAM</th>
<th>BUDGET PERIOD</th>
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<thead>
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### 1. Salary & Wages

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**1. TOTAL SALARY & WAGES:** $5,000 $259,775

### 2. fringe benefits: (Specify)

- [ ] LMTD
- [ ] VISION
- [ ] MEDICAL INS
- [ ] WORK-COMP
- [ ] RETIREMENT
- [ ] HOSPITAL INS
- [ ] OTHER

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### 3. Travel: (Specify if category excedes 10% of Total Expenditures)

- [ ] Travel
- [ ] Conferences

**3. TOTAL TRAVEL:** $5,234

### 4. Supplies & Materials: (Specify if category excedes 10% of Total Expenditures)

**4. TOTAL SUPPLIES & MATERIALS:** $700

### 5. Contractual: (Specify if Subcontract/Subrecipient)

<table>
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<tr>
<th>Name</th>
<th>Address</th>
<th>Amount</th>
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</table>

**5. TOTAL CONTRACTUAL:** $-

### 6. Equipment: (Specify)

- [ ] Laptops

**6. TOTAL EQUIPMENT:** $2,166

### 7. Other Expenses: (Specify if category excedes 10% of Total Expenditures)

- [ ] JAIL PHONES
- [ ] LICENSED FEES
- [ ] PROGRAM STAFF TRAINING

**7. TOTAL OTHER EXPENSES:** $3,800

### 8. Total Direct Expenditures: (Sum of lines 1-7)

**8. TOTAL DIRECT EXPENDITURES:** $386,253

### 9. Indirect Cost Calculations:

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<td>PROGRAM STAFF TRAINING</td>
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**9. TOTAL INDIRECT EXPENDITURES:** $462,000
COMMUNITY BASED PROGRAMS - MILLAGE PROPOSAL

Electronic Monitoring: $20,000
Electronic monitoring (EM) is a highly productive resource, capable of directly reducing the jail population while maintaining public safety. Offenders receive intense supervision by utilizing a variety of monitoring devices that can provide a broad range of supervision parameters based on the individual user. EM is used in pretrial supervision, as an alternative to incarceration while under the Sheriff’s jurisdiction, saves jail resources that would otherwise be used for inmates who are hospitalized, and increases supervision and monitors probationers for alcohol use. These funds would supplement the annual County general fund allocation ($50,000 for FY2018).

Substance Abuse Assessments and Psychological Evaluations $10,000
Substance Abuse Evaluations determine if the individual has a drug or alcohol addiction, the extent of the addiction, if there are any co-occurring conditions, including any physical or mental health concerns, or any other drug use, the extent the addiction affects the person’s life, and provides an understanding of the person and their circumstances. Psychological Evaluations determine the severity of a specific mental health concern or to determine an individual’s capacity for adequate functioning. Assessments and evaluations are required to develop a sentence that include appropriate treatment and programming.

Day Reporting: $52,000
This program provides an additional layer of monitoring and supervision in the community; and, based on individual need, addresses a wide array of fundamental needs such as employment and housing to successful integration into the community. On-site evidence-based groups include Cognitive Behavioral Therapy, Dialectical Behavior Therapy, Seeking Safety, Anger Management, Conflict Resolution, and Financial Literacy. AA and NA groups also meet onsite. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

MRT – Cognitive Behavioral Change $18,600
Moral Reconciliation Therapy (MRT) is a systematic treatment strategy to decrease recidivism among adult criminal offenders by using 16 objectively defined steps focusing on seven basic treatment issues to promote positive change. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

TOTAL $100,600
NOVEMBER 27, 2018 REGULAR MEETING

Ingham County Health Department Pathways to Care Program

Via our Pathways to Care program, the Ingham County Health Department provides services in a client-centered approach to inmates who have a current or past history of opioid use. A Community Health Worker (CHW) provides services during incarceration as well as after release. In the Pathways model, the CHW is supportive advocate to connect to resources and assuring transition into the community with appropriate support for recovery. The Pathways CHW is also an integral part of the case management team for the specialty courts. Currently a grant supports the positions required for this work, including a 0.5 FTE CHW, for a limited time. Our pilot project will end in 2019 unless continued funding is secured. We propose increasing the CHW to full-time to provide services to more clients as well as to continue the expansion of types of services provided. A full-time CHW might also allow us to expand our participation with the Specialty Court teams (we currently only work with the 55th District Court teams).

During incarceration, we provide:
• Support through in-person visits
• Connection to services in the jail for treatment and educational opportunities
• A plan of care for release including connection to agencies that offer support, services and treatment.
• Enrollment in health coverage
• Connection to Medically assisted treatment providers (methadone, suboxone, and Vivitrol) before you are released

After release we assist for up to 6 months by:
• Connecting to doctors, dentists, and other healthcare providers
• Finding community resources for housing, food, clothing and treatment
• Working with clients to understand basic health information needed to make quality health decisions.
• Working with clients to find resources for food, housing, employment, clothing, etc.
• Linking clients to recovery resources in your area, including treatment and counseling
• Access to naloxone for clients, their families, and/or friends.
Ingham County Jail Education Programming

SEEKING SAFETY Program price: $20,800.00
The Seeking Safety program is an evidenced-based present-focused counseling model to help people attain safety from trauma and/or substance abuse. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of $200 per session.

TRAUMA CENTERED YOGA Program price: $10,400.00
Trauma Centered Yoga is a very specific protocol of evidence based treatment designed for people who have experienced ‘complex trauma/PTSD’, and has been found to be useful as an adjunct to Cognitive Behavioral Therapy (Seeking Safety). The program will serve both male and female inmates, providing one session per gender per week at a rate of $200 per session.

BREAK OUT Program price: $42,000.00
This program is based on Moral Reconciliation Therapy (MRT) which is a form of cognitive-behavioral programing that focuses on recovery from substance misusing, abusing and dependent behaviors, identifying thinking errors that led to criminogenic thinking and identify goals to achieve once released. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of $200 per session.

RESTORATIVE JUSTICE Program price: $20,800.00
The Restorative Justice Program offers inmates an opportunity to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. The program will serve both male and female inmates, providing one session per gender per week at a rate of $200 per session.

INMATE INITIATIVES PROGRAM PRICE: $2000.00
The Inmate Garden Initiative: There is strong evidence pointing to the importance of education in reducing recidivism. In addition to the classroom programs offered at the Ingham County Jail, education will be taking place outside by way of a vegetable garden. Inmates will be taught new skills such as how to use garden tools, prepare land, plant seeds and plants, and read planting information. There are items that need to be purchased yearly in order to sustain the garden such as seeds, plants and garden tools.

INMATE INITIATIVES PROGRAM PRICE: $3000.00
Educational DVD’s: These DVD’s would assist inmates in increasing their chances of making a successful transition to the community, overcoming barriers to employment and building their motivation and self-esteem.
Currently, approximately 40% of the inmates in the Ingham County jail are felony pretrial detainees. Expanding the current staffing to provide more risk assessment and supervision services for pretrial inmates will further promote the national movement toward using preventative detention only for individuals who are at a high risk of committing another offense or of failing to appear to court. The Ingham County Pretrial Services Division could provide these services with the addition of the following full-time positions:

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pretrial Services Clerk</td>
<td>$75,398.00</td>
</tr>
<tr>
<td>Pretrial Services Investigator</td>
<td>$99,979.00</td>
</tr>
<tr>
<td>Total</td>
<td>$175,195.00</td>
</tr>
</tbody>
</table>

The costs listed are inclusive of salary, fringes, and IT costs.
NOVEMBER 27, 2018 REGULAR MEETING

ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 22

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A TWO SEVEN OH! GRANT FOR
REIMBURSEMENT OF DIAGNOSTIC TESTING

RESOLUTION # 18 – 498

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the two Seven Oh! Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for diagnostic blood testing and x-rays until May 1st, 2019; and

WHEREAS, the award amount of this grant is dependent on the number of animals tested through May 1st, 2019 but is will not exceed $2,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the Two Seven Oh! Foundation for an amount to be determined by the number of animals tested until May 1st, 2019, but not to exceed $2,500 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville
Nays: None  
Absent: Schafer  
Approved 11/15/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None  
Absent: Morgan  
Approved 11/20/2018

Adopted as a part of the consent agenda.
NOVEMBER 27, 2018 REGULAR MEETING

ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 23

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOMMENDING ACCEPTANCE OF A DONATION FROM THE INGHAM COUNTY ANIMAL SHELTER FUND TO PURCHASE MEDICAL EQUIPMENT FOR THE NEW ANIMAL SHELTER

RESOLUTION # 18 – 499

WHEREAS, a new Animal Shelter is currently being built using funds primarily supplied by the taxpayer-supported Animal Control Shelter Replacement and Operational Millage, passed overwhelmingly in 2016; and

WHEREAS, the Ingham County Animal Shelter Fund (ICASF) has been in existence since 2012 and raises money to help pay for food, shelter, and medical care for animals at the shelter; and

WHEREAS, with the passing of the millage for the new shelter, ICASF wants to make sure that the new shelter has improved veterinary medical facilities; and

WHEREAS, improved medical and surgical facilities will allow the shelter to save even more animals that arrive with serious illnesses or injuries; and

WHEREAS, with the addition of the new equipment, animal care staff will be able to take better care of and monitor the shelter animals that are treated more effectively; and

WHEREAS, improved veterinary facilities will also enhance the shelter’s partnership with the Michigan State University College of Veterinary Medicine, which expands the capacity for care and helps train the next generation of veterinarians in surgery and shelter medicine; and

WHEREAS, the Ingham County Animal Shelter Fund (ICASF) initiated a Capital Campaign in March 2018 with a goal of raising $300,000; and

WHEREAS, this fund raising goal has been attained; and

WHEREAS, ICASF and Animal Control and Shelter Staff have developed a list of medical equipment that will enhance medical care at the shelter; and

WHEREAS, at this time, the ICASF wishes to donate funds in the amount of up to $110,000 for the medical equipment that will be built-in to the shelter; and

WHEREAS, it is the intent of the ICASF that the balance of the Capital Campaign funds will be held by the ICASF for a period of six months following occupancy of the new shelter and can be used to purchase additional items necessary for the new shelter that are not currently allotted for or are unforeseen at this time.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the donation of up to $110,000 from the Ingham County Animal Shelter Fund which will be used to purchase the following equipment:

| ITEM                      | DESCRIPTION                                      | ITEM #                                                                 | COST   |
|---------------------------|--------------------------------------------------|                                                                      |        |
| X Ray Machine             | Cuattro Digital Machine (no leading responsibility) | DET-00014, CDSRM-001, SWR-00021-SM, SWR-00051-I, SM-IN-1, GEN-00011HD, DICOM NODE, MIGRATION, WAR-00059, WAR-00027 | 70,000 |
| Lead Aprons (3)           |                                                  | zz medical SKU 60590                                                  | 1,300  |
| Lead Gloves (4 pairs)     |                                                  | zz medical Item #100V-DKB                                             | 700    |
| Lead Apron Rack           |                                                  | Jorgenson #J0676T                                                   | 250    |
| Surgery Tables            | (2) Hydraulic V-Top Surg Table, heated, 50"      | Mid Mark 100-4041-21                                                 | 3,049  |
| Anesthesia Machine        | O2 hoses- male (4)                               | Boggs custom                                                          | 275    |
|                           | Anesthesia machine w/vaporizer (2)               | highland/modified by Boggs                                           | 6,100  |
|                           | Bain Block, non-re-breather (4)                  | anesthesia associates, boggs custom installed                        | 2,200  |
|                           | Sevo Vaporizer (1)                               | tech3 brand                                                          | 800    |
| Med Gas Oxygen            | O2 hoses (5)                                     | chemitron, Boggs custom                                             | 450    |
|                           | Regulators and Hoses/connections                 | Boggs custom                                                          | 350    |
| Scavanger/Waste Gas       | 5 scavenger drops                                | Boggs custom                                                          | 400    |
|                           | 4 interfaces (bolts to anesthesia machine, regulates vacuum) | Boggs custom                                                          | 800    |
| Med gas                   | (2) double tank brackets                        | Western Enterprises through Boggs                                     | 150    |
| Under Counter Fridge      | GE - Spacemaker 5.6 Cu. Ft. Mini Fridge-best buy (3) | Model: GCE06GSHSB                                                   | 1,500  |
| Community Room Tables     | 18 pack with rack (costco)                      | Item 574350; Model 480127                                            | 2,800  |
| Community Room Chairs     | (2) 32 packs with racks (costco)                | Model 11480985 / 313590                                             | 2,200  |
| Autoclave                 | larger countertop sized                         | Tuttnauer 2540M (through Boggs)                                     | 4,500  |
| Walk On Scale             | Technidyne Vet Tech 2000                        | MVS# 473.71040.2                                                     | 750    |
| Gourney/electric lift table| Shore Line Mobile Animal Lift Table             | MVS# 473.37860.2                                                     | 2,200  |
| Fold Up Exam Table        | (3) Show Line Wall Mount Exam Table              | Shor Line 903.1130.04                                                | 3,900  |
### NOVEMBER 27, 2018 REGULAR MEETING

<table>
<thead>
<tr>
<th>Display Monitor in Lobby</th>
<th>65&quot; Samsung TV (best buy)</th>
<th>Model: UN65NU8000FXZA; SKU: 6199828</th>
<th>1,600</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mounting Bracket (best buy)</td>
<td>Model: BLT2-B1; SKU: 5463301</td>
<td>150</td>
</tr>
<tr>
<td></td>
<td>IT digital hook up with computer</td>
<td></td>
<td>700</td>
</tr>
<tr>
<td></td>
<td>Shipping (roughly, on Boggs equipment)</td>
<td></td>
<td>850</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>107,974</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that this equipment will be purchased and accounted for following Ingham County’s policies and procedures.

BE IT FURTHER RESOLVED, that the balance of the Capital Campaign funds will be held by ICASF for a period of six months from the time of occupancy of the new shelter and can be used to purchase additional items necessary for the new shelter that are not currently allotted for or are unforeseen at this time.

BE IT FURTHER RESOLVED, that these additional items to be purchased will need full ICASF Board approval prior to disbursement to Ingham County.

BE IT FURTHER RESOLVED, that after six months from the time of occupancy, any remaining Capital Campaign funds will then revert to unrestricted funds with ICASF for future donations to the shelter’s needs for medical care, public programs, etc. as guided by ICASF’s mission statement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** **Yeas:** Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville  
**Nays:** None  
**Absent:** Schafer  
**Approved 11/15/2018**

**FINANCE:** **Yeas:** Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer  
**Nays:** None  
**Absent:** Morgan  
**Approved 11/20/2018**

Adopted as a part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CARDINAL GROUP II TO CONDUCT ORGANIZATION WIDE TRAINING WITH THE STAFF OF THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER

RESOLUTION # 18 – 500

WHEREAS, the Ingham County Animal Control and Shelter (ICACS) has continuing leadership and organizational culture issues that have undermined its ability to cultivate a healthy work environment and to achieve its service delivery potential; and

WHEREAS, it is recommended that an independent party conduct an organization wide training of ICACS staff with a proposed outcome to clearly define performance expectations, organizational mission, vision, values and operating philosophy; and

WHEREAS, the training will focus on improving communication and teamwork among all levels of the organization; and

WHEREAS, based on the success of similar training at the 9-1-1 Central Dispatch Center, the Controller’s Office and the ICACS Management Team are jointly recommending that the Ingham County Board of Commissioners authorize this comprehensive training be performed by the Cardinal Group II; and

WHEREAS, this training is expected to begin in January 2019, with a targeted completion date of April 2019, with a follow up session anticipated around October 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Cardinal Group II to conduct organization wide training of the Ingham County Animal Control and Shelter for a cost not to exceed $39,900, and materials costs of up to $7,000 are also authorized.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to $49,900 from the 2019 contingency account to the 2019 Animal Control budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.
NOVEMBER 27, 2018 REGULAR MEETING

LAW & COURTS:  Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville  
Nays: None    Absent: Schafer    Approved 11/15/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer  
Nays: None    Absent: Morgan    Approved 11/20/2018

Adopted as a part of the consent agenda.
Introducing by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING EDWARD LIEBLER

RESOLUTION # 18 – 501

WHEREAS, Dr. Edward Liebler lived a long life of service toward civic engagement, educational pursuits, multiple work professions, and his community; and

WHEREAS, Ed was a life-long Spartan, having graduated from Michigan State University with a Bachelor of Arts and Doctorate of Veterinary Medicine; and

WHEREAS, Ed also attended then-Thomas M. Cooley Law School, graduating with a Juris Doctor; and

WHEREAS, Ed was once recognized by Inside Michigan Politics for having been issued the most licenses by the State of Michigan, including Veterinarian, Attorney, Real Estate Broker, Master Electrician, Homebuilder, Heating Cooling and Ventilating, and was an Instrument Rated Private Pilot; and

WHEREAS, Ed began his service with Ingham County in 1997, as a member of the Board of Canvassers; and

WHEREAS, the Ingham County Board of Canvassers is responsible for canvassing and certifying elections and conducting recounts; and

WHEREAS, Ed was held in high esteem by fellow Canvassers irrespective of political party affiliation; and

WHEREAS, while on the Board of Canvassers, Ed fostered a reputation for steadfastness, fairness, and calm, which underpinned the belief that Ingham County elections were legitimate and trustworthy; and

WHEREAS, Ed had demonstrated his love for politics and election procedures, to the benefit of fellow Canvassers and the citizens of Ingham County; and

WHEREAS, in 2004, Edward Liebler completed his years of service on the Ingham County Board of Canvassers; and

WHEREAS, Edward Liebler passed away on November 24, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Edward Liebler for his years of dedication and commitment as a member of the Board of Canvassers and extends its sincere appreciation for the many contributions he had made to the citizens of Ingham County.

Adopted as a part of the consent agenda.
Introduced by Commissioner Ryan Sebolt and Commissioner Thomas Morgan of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CONDEMNING STATEMENT MADE BY JUDGE ANDREA LARKIN

RESOLUTION # 18 –

WHEREAS, the County of Ingham, the City of Lansing and the City of East Lansing are exploring the possibility of consolidating Ingham County’s three district courts into one; and

WHEREAS, the County of Ingham has set regional cooperation as a priority to increase efficiencies and benefit all residents of our county; and

WHEREAS, 54-B District Court Judge Andrea Larkin was quoted in the November 21, 2018, edition of City Pulse as saying she opposes consolidating the courts because Michigan State University students shouldn’t be forced to cross paths with “people from Lansing”; and

WHEREAS, Judge Larkin’s comments appear to advocate for two justice systems: one for so-called upwardly-mobile citizens and students, and another for people living in urban environments; and

WHEREAS, the fourteenth amendment to the United States Constitution declares that no state shall “deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws”; and

WHEREAS, numerous studies have shown that despite the fourteenth amendment, defendants of color get more time behind bars — sometimes twice the prison terms of whites with identical criminal histories — when they commit the same crimes under identical circumstances; and

WHEREAS, at a time when the criminal justice system requires serious reforms to guarantee the fourteenth amendment’s promise of equal protection to all citizens, Judge Larkin’s coded, elitist and racist comments only serve to divide our region while continuing to promote a system where justice depends on ZIP code and life circumstances.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners strongly condemns the words of Judge Andrea Larkin as racially charged and beyond the pale for a supposed impartial arbiter of justice.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners demands that Judge Larkin issue a public apology to the citizens of Lansing, East Lansing and Ingham County for her divisive remarks.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners requests the State of Michigan’s Judicial Tenure Commission conduct a thorough investigation to determine if Judge Larkin has treated defendants who have come before her equally, regardless of their race, age or ZIP code.

BE IT FURTHER RESOLVED, that the Clerk of the Circuit Court is hereby requested to forward copies of this resolution to the State of Michigan’s Judicial Tenure Commission, members of the Lansing City Council, the East Lansing City Council, the Justices of the 54-A District Court, the Justices of the 54-B District Court and the Justices of the 55th District Court.

Commissioner Sebolt moved to adopt the resolution. The motion was supported by Commissioner Naeyaert.

Commissioner Crenshaw moved to refer the resolution to the Law & Courts Committee. The motion was supported by Commissioner Tennis.

Commissioner Grebner stated that the Board of Commissioners could not have discussion on this resolution because of the motion to refer to Committee. He asked the County Attorney if this motion could be made again if it failed.

Matt Nordfjord, County Attorney, stated that the Board of Commissioners could reconsider the vote.

Discussion.

Commissioner Nolan stated that she would like to have discussion on this item, so she would be voting no.

The motion to refer the resolution to the Law & Courts Committee carried. Yeas: Banas, Crenshaw, Grebner, Maiville, Morgan, Naeyaert, Schafer, Sebolt, Slaughter, Triplett, Tennis, and Celentino. Nay: Nolan Absent: Hope.
NOVEMBER 27, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Banas stated that she would like to remind the members of the Human Services Committee that their next meeting would start at 7:00 p.m. rather than at the usual time of 6:30 p.m.

Commissioner Sebolt stated that there would be another REO Town Holiday Market on Saturday, December 8, 2018. He further stated that everyone was invited to come out to support small business and local artists.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of $38,514,414.79. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioner Hope.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

BARB BYRUM, CLERK OF THE BOARD