INGHAM COUNTY BOARD OF CANVASSERS
MEETING OF MAY 6 & 7, 2015
HILLIARD BUILDING, CONFERENCE ROOM A
MASON, MICHIGAN
MINUTES

May 6, 2015

CANVASSERS PRESENT: Mary Kay Scullion
Alan Fox
Jim Hershiser
Kathy Prout

OTHERS PRESENT: Honorable Richard Garcia, Chief Judge of Probate Court
Barb Byrum, Ingham County Clerk
Chris Swope, Lansing City Clerk
Jennifer Shuster, Chief Deputy Clerk
Robin Stites, Election/Clerk Coordinator

Meeting Called to Order:
The meeting was called to order at 1:00 pm by Chairperson Scullion.

The #2 envelopes from the May 2015 Special Election were delivered to the Board of
Canvassers by Chief Judge of Probate Court Richard Garcia.

Approval of Agenda

Moved by Canvasser Scullion, supported by Canvasser Fox, to amend to the agenda to include
speaking remarks by Barb Byrum, Ingham County Clerk, regarding the May 5, 2015 Special
Election. Motion passed unanimously.

Moved by Canvasser Prout, supported by Canvasser Fox, to approve the agenda for the May 6,
2015 meeting as amended. Motion passed unanimously.

Discussion with Clerk Byrum

Clerk Byrum stated that Ingham County experienced a reasonably uneventful election night.

Clerk Byrum stated there was an odd ballot jamming in Leslie Township, where the ballot got
between the motherboard and the top screen, but it was resolved. She further stated that a
tabulator had to be replaced in Delhi Township Precinct 2.

Clerk Byrum stated that the City of East Lansing included Precinct 17 Absent Voter (AV) with
other AV precincts, 11-17, on the same memory pack. She further stated that Precinct 17 is a
split precinct and should be on a separate memory pack so that those results can always be
separated and are not double reported with Clinton County. She indicated there was a similar
situation with the City of Lansing, Precincts 22 and 23, of which Clerk Swope did separate the memory packs for this same reason with Eaton County.

Clerk Byrum stated that it appeared Onondaga Township issued absentee ballots, however failed to record them in the Qualified Voter File when the ballots were returned. She further stated that when she looked at the printed voter list, she noticed that AV ballots were not processed correctly. She indicated they were all entered into the EPB as walk-in voters with remarks indicating that the voter was an Absentee Ballot. She stated that there is no separate AV list in the Poll Book.

Clerk Byrum stated that the County Clerk’s Office was aware of one provisional ballot in Locke Township and one in Williamstown Township.

Clerk Byrum stated that the Williamstown Township Supervisor contacted her office on Tuesday, April 28th, and indicated that they would like the County to step in and conduct the May Special Election because their clerk was unavailable. She further stated that Trisha Gerring, Ingham County Deputy Clerk, assisted as the acting municipal clerk.

Clerk Byrum stated that as a result, her office would be sending follow-up emails to Township Supervisors and Mayors approximately 2-3 weeks before elections. She further indicated that she would be sending two deputy clerks, in addition to Robin Stites, Election/Clerk Coordinator, to Ingham County Election Worker Training and State Election Administrator Certification Trainings.

Clerk Byrum stated that Ms. Stites is here as the Election/Clerk Coordinator and will be calling in the municipal clerks as needed and taking the meeting minutes.

Discussion.

Approval of the February 25, 2015 Meeting Minutes:
Moved by Canvasser Fox, supported by Canvasser Hershiser, to approve the minutes of the February 25, 2015 meeting as presented. Motion passed unanimously.

Poll Book Review:
Canvassers reviewed the poll books for the May 5, 2015 Special Election for the Precincts within Ingham County.

The following clerks were contacted regarding errors or omissions outlined by the Board of Canvassers:

Clerk Marie Wicks – City of East Lansing
Clerk Holly Thompson – City of Williamston
Clerk Susan Aten – Lansing Charter Township

Clerk Swope was present to answer questions posed by the Canvassers with regard to the City of Lansing poll books.
East Lansing City Clerk Marie Wicks satisfied the concerns of the Board of Canvassers via email for both East Lansing Precinct 9 and 11.

The Board of Canvassers indicated that several items found in the poll books, from Leslie Township, Aurelius Township, and Delhi Township, were not needed by the Board of Canvassers and should be returned to the respective municipal clerks.

**Ballot Bag Certification:**
Certification of container took place for Locke Township.

Chairperson Scullion recessed the meeting at 4:18 p.m. with it set to reconvene at 9:00 a.m. on May 7, 2015.

**May 7, 2015**

**CANVASSERS PRESENT:**
Mary Kay Scullion  
Alan Fox  
Jim Hershiser  
Kathy Prout

**OTHERS PRESENT:**
Chris Swope, Lansing City Clerk  
Robin Stites, Election/Clerk Coordinator  
Charlann Allen, City of Lansing  
Shirley Carter, City of Lansing  
Sara Bacon, City of Lansing  
Anne Wilson, City of Lansing  
Mary J. Wakeman, City of Lansing  
Alma Clark, City of Lansing  
Robert W. Hanna, City of Williamston

**Meeting Reconvened:**
The Board of Canvassers reconvened at 9:05 a.m.

Canvasser Kathy Prout arrived at 9:07 a.m.

The Canvassers compared the precinct result numbers on the tabulator tapes to the precinct result numbers processed on precinct reports.

A poll worker, Robert W. Hanna, City of Williamston, was present and satisfied the concerns the Board of Canvassers expressed with the poll book from City of Williamston Precinct 1.

The Canvassers were able to verify the re-tabulation of City of Lansing Precinct 6.  
The Canvassers were also able to verify the manual entry of City of Lansing AV Precinct 2.
Clerk Swope, and the poll workers, Charfann Allen, City of Lansing, and Anne Wilson, City of Lansing, re-tabulated the City of Lansing Precinct 20. The Board of Canvassers was unable to reconcile the discrepancy between the ballots and poll book. The Election Night results would stand.

Clerk Swope provided a copy of the tabulator tape, signed by his Deputy Clerk, Brian Jackson, for City of Lansing Precinct 10. He indicated the original was to follow in the mail.

**Announcement**
Canvasser Scullion announced that she would draft a letter to Lansing Township Clerk Susan Aten, on behalf of the Board of Canvassers, and bring to the next meeting on May 13, 2015 regarding the mandatory use of State of Michigan red seals on the all envelopes containing poll books.

**Time Cards and Vouchers**
Canvassers submitted mileage reimbursement forms and timecards.

**Public Comment**
None.

Moved by Canvasser Fox, supported by Canvasser Prout, to allow the County Clerk’s staff to record any provisional ballots received to ensure public record of votes is accurate. Motion passed unanimously.

**Adjournment**
The Meeting was adjourned at 11:24 a.m.

Mary Kay Scullion, Chair

Kathy Prout, Vice Chair

Jim Hershiser

Alan Fox

Barb Byrum, Ingham County Clerk