INGHAM COUNTY BOARD OF CANVASSERS
MEETING OF AUGUST 6 & 7, 2014
CONFERENCE ROOM A, INGHAM COUNTY HILLIARD BUILDING
MASON, MICHIGAN
MINUTES

August 6, 2014

CANVASSERS PRESENT: David Pierce
Alan Fox
Kathy Prout
Mary Kay Scullion

CANVASSERS ABSENT: None

OTHERS PRESENT: Barb Byrum, Ingham County Clerk
Richard Garcia, Chief Probate Judge – Ingham County
Kathleen Farhat, Chief Deputy Clerk
Jennifer Shuster, County Elections/Clerk Coordinator
Chris Swope, City of Lansing Clerk

Meeting Called to Order:
The meeting was called to order at 1:03 p.m. by Chairman Pierce.

Introductions:
Chief Judge Richard Garcia was introduced to the Board of Canvassers. He delivered the #2 Envelopes addressed to the Board of Canvassers for the August 5, 2014 Primary Election. He referred to the statute, brought to his attention by Clerk Byrum, and its clear purpose on the Chief Probate Judge receiving the #2 Envelopes addressed to the Board of Canvassers for each county election on election night and then holding them for safekeeping until delivery the next day at the Board of Canvassers meeting.

Approval of Agenda:
Moved by Canvasser Scullion, seconded by Canvasser Fox, to amend the agenda to add a discussion item regarding an email communication from Clerk Byrum to the Ingham County Board of Canvassers. Motion passed unanimously.

Moved by Canvasser Prout, seconded by Canvasser Fox, to approve the agenda as amended. Motion passed unanimously.

Approval of the May 7 & 14, 2014 Meeting Minutes:
Moved by Canvasser Prout, seconded by Canvasser Scullion, to approve the minutes of the May 7, 2014 meeting. Motion passed unanimously.

Moved by Canvasser Scullion, seconded by Canvasser Prout, to approve the minutes of the May 14, 2014 meeting. Motion passed unanimously.
Discussion with Clerk Byrum:

Clerk Byrum stated that in an effort to be more helpful, the Ingham County Clerk’s Office got in the habit of opening the Clerk’s #1 Envelopes to check for common errors, such as missing signatures in polls books or tapes and calling necessary people into the Office to correct errors. She added that from this point on, the Clerk’s Office will not be checking for these common mistakes as such determinations should be left to the Ingham County Board of Canvassers, during their open meetings. Further, she said the Board of Canvassers should be inviting necessary clerks or election workers into their Open Meeting to explain, figure out, or certify. Clerk Byrum said that she, along with her deputies, will be as helpful as possible in the canvassing of elections.

Discussion.

Chairperson Pierce stated that the process will now go as follows:
- The Board of Canvassers will receive the envelopes from the County Clerk.
- The Board of Canvassers will open the envelopes and review the election materials for errors and omissions.
- The County Clerk or her designee will be notified of these errors and/or omissions by receiving a form with those errors and/or omissions specified.
- The County Clerk or her designee will then contact the local clerk regarding the specified issues found by the Board of Canvassers and action that needs to be taken.

After brief discussion, the consensus was to follow the above stated process verbally outlined by Chairperson Pierce.

Moved by Canvasser Fox, seconded by Canvasser Prout, to have the local clerks contacted to appear before the Board of Canvassers for any issue other than a missing signature. Motion passed unanimously.

Poll Book Review:

Canvassers reviewed the poll books for the August 5, 2014 Primary Election for the Precincts within Ingham County. The Canvassers did not officially certify the results of the Election.

Please find a list of poll book errors and omissions outlined by the Canvassers attached to these minutes.

Upon review of the 14th District County Commission Election, the Canvassers determined that Write-In Candidate Dallas Henney was nominated as the Democratic nominee to the November 4, 2014 General Election with 135 total votes. It was also determined that Write-In Candidate Linda Jean McCann Ream was not nominated as the Democratic nominee to the November 4, 2014 General Election with 26 total votes.
Upon review of the 69th District State Representative Election, the Canvassers determined that Write-In Candidate Gregory Vanderwoude was not nominated as the Republican nominee to the November 4, 2014 General Election with one total vote.

It was also determined that Stockbridge Township Precinct 1 and City of Lansing W1-P5 and W4-P38 needed to be re-tabulated at the meeting to be held on Friday, August 8, 2014.

**Public Comment:**
None.

**Recess:**
The meeting was recessed at 5 p.m. by Chairperson Pierce until August 7, 2014 at 9 a.m.

**August 7, 2014**

**CANVASSERS PRESENT:**
David Pierce  
Alan Fox  
Kathy Prout  
Mary Kay Scullion

**CANVASSERS ABSENT:**
None

**OTHERS PRESENT:**
Jennifer Shuster, County Elections/Clerk Coordinator  
Debbie Cwiertniewicz, City of Mason Clerk  
Marie Wicks, City of East Lansing Clerk  
Tracy Ayres, Aurelius Township Clerk  
Caroline Otis, Intern for County Clerk’s Office

**Meeting Reconvened:**
The Board of Canvassers reconvened at 9:03 a.m.

**Poll Book Review con’t:**
The Canvassers continued to review the poll books for the August 5, 2014 Primary Election for the Precincts within Ingham County. The Canvassers did not officially certify the results of the Election.

Clerk Cwiertniewicz was present to make corrections to the AV poll book for the City of Mason. The Canvassers verified the corrections.

Clerk Wicks was present to verify correct voter numbers in City of East Lansing Precinct 2. The Canvassers verified those corrections.

Clerk Ayres was present to verify all four election workers who opened the polls in Aurelius Township Precinct 2 also signed the poll book at the close of the polls. The Canvassers verified the signatures.
**Ballot Bag Certification:**
Certification of containers took place for Aurelius Township, Stockbridge Township and Wheatfield Township.

**Discussion:**
A brief discussion took place regarding the upcoming agendas for the August 8 & 13, 2014 meetings.

**Adjournment:**
The meeting was adjourned by Chairperson Pierce at 1:22 p.m.

__________________________________________  ______________________________________
David Pierce, Chair  Mary Kay Scullion, Vice Chair

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Kathleen Prout  Alan Fox

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Barb Byrum, Ingham County Clerk