



## INGHAM COUNTY PARKS SHELTER RESERVATION INFORMATION



### LAKE LANSING PARKS COMPLEX

<b>Lake Lansing Park - South</b>	<b>1621 Pike Street, Haslett, MI 48840</b>
<b>Lake Lansing Park - North</b>	<b>6260 E. Lake Drive, Haslett, MI 48840</b>
<b>Lake Lansing Park - Boat Launch</b>	<b>6271 E. Lake Drive, Haslett, MI 48840</b>

*Please familiarize yourself with the Rules and Regulations posted within the park. These rules were developed to help ensure a safe and enjoyable visit. Ingham County Parks Department is proud of our facilities, and takes pride in their maintenance and safety. Individuals and groups using our shelters assume responsibility for ensuring the proper and safe use of the facilities.*

#### **POLICIES:**

##### **Cancellation Policy**

Notice must be given no less than 14 days prior to date of event. A \$23 administrative fee is withheld from the refund. No refund will be given after the 14 day limit. Refunds are not given for inclement weather conditions.

##### **Alcohol Policy**

At Lake Lansing Park-South alcohol is prohibited.

At Lake Lansing Park-North, beer and wine, in original containers of two liters or less, are permitted.

##### **Audio Policy**

No person shall use any device that produces or reproduces sound or music, regardless of its audio volume. This rule does not apply to the use of a device equipped with a headphone or earphone where the sound or music would be limited exclusively to the user in control of the device. Activities held within the Community Bandshell will be subject to Bandshell Rules and Regulations.

##### **Caterer Policy**

Caterer access to parks and shelters is governed by a Caterer Policy. If your event plans include using a caterer, or if you plan to use large, caterer-type equipment such as a pig roaster, contact the Parks Office at 517-676-2233 at least two weeks in advance of the event, for a copy of the Caterer Policy.

##### **Dog Policy**

Dogs are allowed at *Lake Lansing Park-South*, on a leash that is no longer than 6 feet, with the exception of the concession area, beach area, playgrounds, or in any buildings. At the *Lake Lansing Boat Launch* dogs are only allowed to be transported, on a leash that is no longer than 6 feet, from an automobile to a watercraft. *Dogs at Lake Lansing Park-North* must be on a leash that is no longer than 6 feet and under the immediate control of a responsible person.

##### **Smoking Policy**

Smoking is permitted ONLY in the parking lots of ALL parks. Smoking is NOT allowed in the rest of the park

#### **PARK INFORMATION:**

**Park Hours** - Parks open at 8:00 AM. Parks close at sunset. Lake Lansing Boat Launch hours will vary, visit [www.inghamcountyparks.org](http://www.inghamcountyparks.org) for more information.

**Shelters** - Electricity is available at all of our picnic shelters. It is recommended that no more than two appliances be used, we cannot guarantee the dependability of the electricity beyond that limit. Your shelter reservation guarantees space only within the shelter. Other facilities within the Park are on a first-come, first-served basis. Tents, canopies, or other rental equipment MUST have Park Manager approval before placement. NO STAKING OF EQUIPMENT WILL BE PERMITTED. Please call 517-676-2233 to make arrangements at least one week in advance. ***PLEASE NOTE: Band Shell concert events take place at Lake Lansing Park-South at various times throughout the summer. Please call 676-2233 to discuss alternatives if this type of event would cause a problem or conflict during your event.***

##### **Safety**

Adults accompanying groups of children are expected to:

- ✓ stay in the same vicinity as the children they are accompanying, *and*
- ✓ be in the water with the children while the children in their group are swimming.

**Sporting Equipment** - Horseshoe and volleyball equipment is available for use on a first-come, first-served basis at both parks.

Equipment may be checked out, free of charge, with a picture ID. For information on our in park rentals for a Giant Slide, Moonwalk, and Dunk Tank, contact the Parks Office at 517-676-2233.

**Inflatable Equipment** is not allowed without prior approval. Please contact the office at 517-676-2233. An insurance certificate and hold harmless form are required for equipment from an outside vendor at least two weeks prior to the date of the event.

##### **Park Activities and Facilities**

Lake Lansing Park - South: *Summer* – beach open Memorial Day weekend through Labor Day 12:00pm to 8:00pm; pedal boat rental; fishing dock; picnicking and picnic shelters; sand volleyball courts; large play structure; tricycle track; horseshoe pits; beachhouse; food concession; community bandshell. *Winter* - ice fishing.

Lake Lansing Park - North: *Summer* - playgrounds; softball diamond; sand volleyball courts; basketball court; horseshoe pits; picnic areas and picnic shelters; hiking trails. *Winter* - cross-country ski trails.

**Assistance** is available by contacting a Parks employee.

**Vehicle Entrance Fee** - At Lake Lansing Park-South and Lake Lansing Park-North there is a *per vehicle* fee of \$3 for residents and \$5 for non-residents seven days a week year round. No entrance fees will be collected one hour prior/during the Friday night Band Shell *Sounds of Summer* concerts at Lake Lansing Park-South.

Questions? Call us at 517-676-2233

E-mail us at [parks@ingham.org](mailto:parks@ingham.org)

Check out our Website at [www.inghamcountyparks.org](http://www.inghamcountyparks.org)



S:\PKO\Marketing\BROCHURE\Reservation Flyer\LL Reservation.Doc