

INSTRUCTIONS FOR FILING CLAIMS

If you are seeking compensation from the Kalkaska County Road Commission for bodily injury or property damage, please complete the enclosed Claim Form and return it (with any attachments) to our office located at 1049 Island Lake Drive, Kalkaska, MI 49646. Your claim will then be forwarded to our claims administrator, Specialty Claims Services, Inc., (SCS) for processing.

Claims filed with the Kalkaska County Road Commission are decided on a case-by-case basis by the claims staff at Specialty Claims Services, Inc., and are adjudicated based on Michigan state laws. The Kalkaska County Road Commission has no authority to independently settle claims.

If your claim for damages arises from an alleged defect in a road under the jurisdiction of the Kalkaska County Road Commission, you must comply with *all* provisions of the attached statute, MCL691.1404. Failure to fully comply with all provisions of the statute will result in the denial of your claim.