TOWN OF KERSEY
RURAL COLORADO SINCE 1908

Park Reservation Cleaning Checklist

Please remember, all park restrooms and playground facilities are open to the general public during park hours. The rental reservation submitted online is **ONLY** for the rental of a pavilion or shelter space!

At the conclusion of your park rental, please follow these steps in order to complete the cleaning checklist:

- Tables wiped clean of food and trash debris
- Pavilion/shelter 'floor' is clear of food, trash or other materials used during the rental
    - Trash totes are located at each pavilion/shelter; please make sure all trash is thrown away into one of the trash totes
- All signs, banners or decorations used during rental are removed from the pavilion/shelter
    - Please refrain from using tape, glue or other 'sticky' substances to hang signs, banners or decorations; you may use string, rope, bungee cords or other materials that do not leave residue on park facilities
- Please make sure you are cleaned and have removed your party from the rented facility at the appropriate time based on your rental agreement; we often have multiple groups using the facilities on the same day, so please be respectful of other possible rental arrangements

Overall make sure to clean ALL items and materials from the pavilion and park that were used during the rental. Failure to do so will forfeit the deposit amount.

If you encounter any issues with park facilities such as broken tables, uncleaned areas, bathroom facilities not working or anything of that nature, please contact us right away. You can send an email to recreation@kerseygov.com or call and leave a message; please call Town Hall at 970-353-1681 and select Option #5 for Community Experience.

Thank you for renting park space from the Town of Kersey; we hope you enjoyed your use of our public parks!

Sincerely,

Town of Kersey Staff