



IN THE 15th JUDICIAL CIRCUIT COURT, LAFAYETTE COUNTY, MISSOURI

Judge or Division:	Case Number:
Party Name/Address:	Applicant's Name (Please Print):
	Agency Applicant Represents:
	Agency Address:
	Agency's Telephone Number:

(Date File Stamp)

REQUEST FOR RECORDS SEARCH

Please search the following records in which _____ is named as a party.

DOB _____ SS# _____ Search from _____ to _____

- | | |
|---|---|
| ☐ CIRCUIT CIVIL RECORDS ONLY | ☐ ASSOCIATE CIVIL RECORDS ONLY |
| ☐ CIRCUIT CRIMINAL DISPOSITIONS ONLY | ☐ ASSOCIATE CRIMINAL DISPOSITIONS ONLY |
| ☐ TRAFFIC DISPOSITIONS ONLY | ☐ Other _____ |
| ☐ ALL OF THE ABOVE | |

I understand that if records are unable to be searched or reproduced at this time, I will be notified by telephone or mail when the search is complete pursuant to Court Operating Rule 2. Further, I understand there will be a copy fee of twenty-five (\$.25) cents per page and \$2.50 for certification.

Date

Applicant's Signature

CLERK CHECKLIST

- | | |
|---|---|
| ☐ JIS 2002 TO PRESENT | ☐ JIX - CIRCUIT LEVEL 1994 TO 2002 |
| ☐ SCANNED RECORDS DATABASE | ☐ TRAFFIC INDEX CARDS |
| ☐ ASSC CIVIL INDEX CARDS | ☐ ASSC CRIMINAL INDEX CARDS |
| ☐ Other _____ | ☐ Other _____ |

RESULTS OF SEARCH (office use only)

Case Number (s) _____ Style _____

Date

Clerk