



September 19, 2023

VIA EMAIL: [REDACTED]

Re: Public Records Act Request Received Via Email September 12, 2023

Dear [REDACTED]

This letter responds to your request for records under the California Public Records Act (Gov. §§ 7920.000 – 7930.215), received via email on September 12, 2023. You requested the following information:

“I would like to request the building permits, plot plans, certificates of occupancy, and any old or existing violations relative to the property located at 275 Mittry Lane, Lake Arrowhead, CA 92352.”

On September 14, 2023, a voice message was left for you at [REDACTED]. A follow-up call was placed on September 18, 2023; during our conversation, you were informed that Lake Arrowhead Community Services District provides water and sewer services and does not issue “building permits or “certificates of occupancy.” You mentioned that you had already contacted San Bernardino County, too. District staff also completed a search for records and did not locate responsive documents. As discussed, we will consider the Public Records Act request withdrawn and this matter closed.

If you have any questions concerning this letter, please feel free to contact me at (909) 336 -7117 or kfield@lakearrowheadcsd.com.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen Field".

Kathleen Field
Executive Assistant

Cc: Catherine Cerri, General Manager

Water/Wastewater Systems

P.O. Box 700

Lake Arrowhead, CA 92352

(909) 336-7100

(909) 337-3145 Fax