Leland Dam Authority
Regular Session – Wednesday, March 26, 2025
Tentative minutes

Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link: https://www.youtube.com/watch?v=AQpWc5rJbHU

Call to Order:
Meeting called to Order by Chairman Tim O'Non at 10:17 a.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/ Moment of Silence:
The Pledge of Allegiance to the Flag of the United States of America was recited at the previous meeting.

Roll Call:

• District #5 Commissioner Alan Campbell	PRESENT
• Road Commissioner Garth Greenan	PRESENT
• Drain Commissioner Tim O'Non	PRESENT
• Richard Thompson (Engineer Category)	PRESENT
• Drew Warner (Riparian Category)	ABSENT (prior notice)

Guests and staff present.

Approval of Minutes – Regular Session – Thursday, October 3, 2024:
MOTION BY THOMPSON TO APPROVE THE MEETING MINUTES OF THURSDAY, OCTOBER 3, 2024, AS PRESENTED. SECONDED BY GREENAN.
Discussion – question by Commissioner Campbell regarding Lake Level Procedure document.
AYES – 4 (Thompson, Campbell, Greenan, O'Non)
NO – 0 ABSENT – 1 (Warner) MOTION CARRIED.

Approval of Agenda / Late Additions or Deletions:
Interim Administrator Richard I. Lewis said he would like to add Item #3 as Repairs Update.

MOTION BY CAMPBELL TO ACCEPT THE AGENDA AS AMENDED, ADDING ITEM #3 REPAIRS UPDATE. SECONDED BY GREENAN.
Discussion – none.

AYES – 4 (Campbell, Greenan, O'Non, Thompson)
NO – 0 ABSENT – 1 (Warner) MOTION CARRIED.

Public Comment: (*3 minutes*)
The following individuals spoke: Chris Crump, S. Lake Leelanau

Action Items –
Review of the Lake Level Control Procedures Draft Document:
Richard (Rick) Thompson stated that there have been a number of meetings and several different versions of the Lake Level Control Procedures, and that he has incorporated all of the

recommendations received from the Lake Leelanau Lake Association. Thompson asked if there are any additional suggestions/changes from Dam Authority members.

Interim Administrator Richard Lewis introduced the new Facilities Director Patrick Roach, and former Drain Commissioner Steve Christensen. Christensen said the structure outlined in the procedures [document] is perfectly set up to facilitate the dam control. He did meet yesterday with Roach, O'Non, and Maintenance Supervisor Duane Flaska, where they had added notes to a few of the items on their draft copy. Discussion ensued over suggested wording changes within the Lake Level Control Procedure document.

Items were discussed as follows:

- Level Control, item d. — Christensen said this item is anticipating a significant precipitation event, and starting to move and take water out before the actual event; should wording be added to specify when that action should be taken?

  It was agreed to add the following wording to the section: (the dam may be lowered hours in advance of a predicted high-water event).

- Operational Checks, item e. — Christensen explained this procedure item; but said no other verbiage needs to be added.

- Operational Checks, item h. — Thompson noted that where it reads Facilities 'Manager', that it should be Facilities 'Director', and Roach confirmed.

- Attachment 2, Historical Information, item h. — Christensen explained that this item was specific to speaking about needing both hydraulic rams should there ever be a 200-year flood event; and suggests adding that wording of "200-year".

- Attachment 2, Historical Information, item i. — Christensen specified that survey equipment today is even more accurate than what was available when surveyed in 2017; noting that O'Non is also a land surveyor and we now have more survey knowledge in-house.

- Attachment 2, Historical Information, item m. — Christensen read the item as written and explained the actual court order does not have us do anything with the dam to get a reading; this does make sense if it was done during a very dry period, but is not in the order; but is still a good thing to do. Discussion.

  Wording was changed to specify: doing this at a very dry period; at minimum of 45 minutes; and to remove the words 'court order'.

MOTION BY THOMPSON THAT WITH THE CHANGES MADE TODAY THE LELAND DAM AUTHORITY AGREES TO APPROVE THE LAKE LEVEL CONTROL PROCEDURE DOCUMENT AS A FINAL VERSION AND TO PLACE IT ON THE COUNTY WEBSITE. SECONDED BY GREENAN.
Discussion – none.
AYES – 4 (Thompson, Campbell, Greenan, O'Non)
NO – 0 ABSENT – 1 (Warner) MOTION CARRIED.

Set Next Meeting Date(s)/Future Subjects:
Dam Authority members set tentative dates for their next meetings as follows:

- Wednesday, July 23, 2025 at 10:00 a.m.
- Wednesday, October 22, 2025 at 10:00 a.m.
- Wednesday, January 28, 2026 at 10:00 a.m.

Repairs Update:
Interim Administrator Lewis updated members that the hydraulic repairs have all been accomplished as of last year; the walkway construction is currently taking place and on track to be done sometime in April; cameras at the dam have been repaired; getting an estimate for a roof leak repair at the dam control room that will be going before the board in April. On the walkway repairs there have been two amendments; one being an install of a gate on the Falling Waters Lodge side due to ADA compliance, and the other was a Quit Claim deed to Falling Waters Lodge owners of a tiny piece of land at the dam [necessary so that they could repair the seawall].

Public Comment: *(5 minutes)*

The following individuals spoke: Chris Crump

Commissioner Comments:
● Chairman O'Non stated that he has sat on other boards and committees but never as Chairman before; he looks forward to this opportunity.

Adjournment:
Chairman O'Non adjourned the meeting at 11:13 a.m.

Tim O'Non, Drain Commissioner Chairman, Leland Dam Authority	Alison Middleton, Administrative Deputy Clerk for Michelle L. Crocker, Leelanau County Clerk