

LELAND TOWNSHIP PARKS AND REC COMMITTEE

Thursday, February 27, 2025

Leland Township Office

Minutes

PRESENT: Tim Zywicki, Leslie Maclin, Justin Acker, Mariann Kirch

CALL TO ORDER/PLEDGE OF ALLIANCE: Zywicki called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

APPROVAL OF AGENDA

ADDITION TO AGENDA: Discussion about the LLCA funding of Grove park improvement and the purchase of basketball hoops as item #6.

ACTION: Kirch moved to approve the agenda as presented and amended; supported by Maclin. Motion carried. 4,0

APPROVAL OF MINUTES:

January 9, 2025: Regular meeting, Parks and Rec Committee

CORRECTION: correction in Action Item # 1.

ACTION: Maclin moved to approve the minutes of January 9, 2025 as presented and amended; supported by Acker. Motion carried. 4,0

January 30, 2025: Budget meeting, Parks and Rec Committee

ACTION: Kirch moved to approve the minutes of January 30, 2025 as presented; supported by Zywicki. Motion carried. 4,0

PUBLIC COMMENT: None

UPDATES

1. State of the Parks

Hancock – The north wall of the dugout and the grandstand on the softball field needs to be removed. The grills need to be removed. The caution tape on the playground equipment needs to be replaced.

Nedows – There was discussion about bringing in sand every year and having a volunteer(s) spread it. It was asked who takes care of the dock and swim safety equipment at Nedows. Portajohns are needed at Nedows. New buoys are needed to hold up the swim area ropes.

Grove Park – The tennis court surface is covered with moss and is a safety issue. There has been a car parked in the parking area all year.

Suelzer Park – No comments at this time.

North Road End – Signs and rings have been put out but have not been maintained. The situation needs to be evaluated. Polyester ropes degrade in the sunlight.

St. Marys – The school has suggested life rings at the Narrows. Chief Besson has told them that he has some. A rating system would reveal our needs and a maintenance schedule could be made.

Reynolds Street road end access – No comments at this time.

Vans beach – The garbage totes are always overflowing. Steve Scales, Board trustee, is looking into trash pick-up for the Township. Another trash tote may be needed there.

Schneider – Kirch took pics of the signs. A lot of snowmobilers and ice fisherman use this area. The dock is scheduled to be fixed. The dock should be conducive to those launching non-motorized water vehicles.

Emelias Landing – It is looking okay now. However, the weeds will need to be cut down early in the spring.

Drow Field – No comments at this time.

Provemont Pond – Is the parking area being plowed? It has not been in the past. It is unclear how much of the parking area belongs to the Township. Should it be surveyed?

Do we need a snow removal plan for every park that we want access to in the winter and have that in the budget?

2. Budget 2024-2025

The budget was distributed. There were no comments at this time.

ACTION ITEMS

1. Objective measurement on the parks' conditions

Suttons Bay will have its rating scale ready in April. It will be a 3-point scale. A rating scale from New York was shared with the Committee previously.

2. Caution tape at Hancock park on children's play structure, grandstand, dugout, and grills.

More caution tape is needed and some equipment needs to be removed.

3. Next steps for the CRP

Kirch was authorized to finish the CRP at the last Board meeting. Grove Park and Hancock are a priority for repairs and improvements. There was discussion about what has been done on the CRP and what Kirch will need to finish it.

4. Update on the marina park bathrooms

If the marina bathrooms are winterized, there are things that will have to be brought up to code. It will need to be insulated and a better source of heat put in. Acker has studied the situation and commented on the structure, needed repairs, and improvements. Abonmarche (company) originally designed the structure. It would cost about \$3,000 to have a company review the plans and the needed improvements to come up with a design plan. They would work with their mechanical engineer to get a design before seasonal use. Abonmarche could do the winterization only, not the repair work needed. Acker will write up an outline of what he discussed. Acker will request a written estimate and other information from Abonmarche to compose an RFQ.

ACTION: Zywicki moved to request from the Township Board up to \$3,000 for a plan and design for the Marina bathrooms; supported by Kirch. Motion carried. 4,0

5. Budget 2025-2026

Item B on the budget was itemized by Zywicki. Metro Funds could be used for eligible expenses in the Township, and may free up some funds that could be used for a tennis court at Grove Park.

6. Basketball hoops – The LLCA has previously offered to help fund improvements at Grove Park. New basketball hoops were suggested. LLCA will be notified of the cost of the hoops.

OTHER/OLD BUSINESS - None

CORRESPONDENCE

Kirch reported that calls have come in about snow removal needed at the bridge. There was discussion about how to get that done.

COMMITTEE COMMENT

Justin Acker – He spoke of a conversation he had with Stephanie Long, Superintendent of Leland School, about the school and Hancock Park. Leland School is interested in getting a design plan for Hancock Field to present to the Township Board. Acker stated that this was a great opportunity to collaborate with Leland School and get started on park needs, repairs, and improvements. Acker spoke of his concern that the Board appears hesitant to work with the school in this endeavor.

Tim Zywicki – The budget documents were distributed to the Committee and members were asked to review them and provide feedback.

PUBLIC COMMENT - None

ADJOURNMENT

ACTION: Zywicki moved to adjourn the meeting at 7:02 p.m.; supported by Maclin. Motion carried. 4,0

Respectfully submitted,
Cindy Kacin

Township Clerk, Lisa Brookfield

Date