COMMISSIONERS
Andy Appelfeller
Kevin Davidson
Mark Davis

MARION COUNTY BUILDING
222 W. Center Street • Marion, Ohio 43302-3646

(740) 223-4001

Fax # (740) 383-1190

The Commissioners meet at 9:00 a.m., on Thursdays in the Commissioners' Chamber on the first floor of the Marion County Building. The Commissioners' Chamber is handicapped accessible. Upon notification, any other accommodations necessary will be provided.

BOARD OF MARION COUNTY COMMISSIONERS
REGULAR MEETING AGENDA
December 4, 2025

A. Call meeting to order – Paul A. Appelfeller, President
B. Invocation – Pastor Chuck Osborne, Dayspring Wesleyan Church
C. Pledge of Allegiance
D. Welcome Visitors
E. Motion to approve the resolutions and records (journal entry/audio recording) of the proceedings from the regular meeting held on November 25, 2025 and all work sessions held since the last regular meeting.
F. Old Business
G. New Business
    1. Payment of Invoices: Invoice Entry December 4, 2025
    2. Resolution to approve a software licensing agreement with Nover, Engelstein and Associates, LLC
    3. Resolution to approve the maximum amount of blanket purchase orders
    4. Resolution to authorize payment to defray the cost of burial or cremation of an indigent veteran
    5. Resolution to authorize maintenance on Lyddane Ditch #469
    6. Resolution to authorize interdepartmental vehicle transfer from the MARMET Drug Taskforce to the Marion County Prosecutors Office
    7. Resolution to authorize payment to the Marion Area Convention & Visitors Bureau
    8. Resolution to approve the Marion County Cyber Security Policy
    9. Appropriation of Funds: Miscellaneous General Fund
       Recorder Fund
       Adult Probation Fund
       Capital Improvement Fund
    10. Budget Adjustment: Miscellaneous General Fund
       Board of Elections Fund
       Adult Probation Fund
       Sheriff Fund
       Central Dispatch Fund
       Engineers Office Fund
       DETAC Prosecutor Fund
       Marion Hardin Jail Operations Fund
    11. Reimbursement of Funds: Lodging Tax Fund
       Job & Family Services Fund
    12. Transfer of Funds: Miscellaneous General Fund

13. Then & Now Certificates:
Regional Planning Commission Fund
Miscellaneous General Fund
Probate Court Fund
Sheriff Fund
Central Dispatch Fund
Dog & Kennel Fund
Children Services Operating Fund
American Rescue Plan Fund
Capital Improvement Fund
Sewer Revenue Fund

H. Announcements/Information by the Board of Commissioners
I. Public Comment (Guidelines for Public Comment printed on back of agenda)
J. Motion to close the Regular Meeting

GUIDELINES FOR PUBLIC COMMENT

OHIO REVISED CODE 121.22

1. AFTER ALL REGULAR BUSINESS HAS BEEN CONDUCTED, THE COMMISSIONER'S MAY, AT THEIR DISCRETION, OPEN THE MEETING FOR PUBLIC DISCUSSION AND/OR COMMENT.

2. ANYONE WISHING TO SPEAK:

- COME TO THE PODIUM; STATE YOUR NAME, ADDRESS AND/OR ORGANIZATION YOU ARE REPRESENTING, AND YOUR SUBJECT MATTER.

- SPEAKER WILL BE GIVEN THREE MINUTES TO SPEAK ON SUBJECT MATTER, LIMITING HIS/HER COMMENTS TO ONE SUBJECT AT A TIME. (THIS IS TO ALLOW ALL WHO WISH TO SPEAK TO BE GIVEN THE OPPORTUNITY TO DO SO.)

- SUBJECT MATTER IS TO BE ON A COUNTY RELATED ISSUE.

3. NO PERSONAL ATTACKS, DEFAMATION OR SLANDER, PROFANITY, AND/OR DISRUPTION OF THE MEETING WILL BE TOLERATED.

4. VIOLATION OF THESE RULES: THERE WILL BE ONE (1) WARNING GIVEN BEFORE REMOVAL FROM THE MEETING.

5. COMMISSIONERS RESERVE THE RIGHT TO WAIVE THESE RULES, IF WARRANTED.

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF PAYMENT OF COUNTY INVOICES

It was moved by _____, seconded by _____ to authorize payment of county invoices, as follows:

WHEREAS; the following bills have been filed with the County Auditor in the manner and length required by law, as follows: Invoice Entry dated December 4, 2025.

THEREFORE, BE IT RESOLVED; that the Board of Marion County Commissioners hereby authorizes said bills be allowed.

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF APPROVING A SOFTWARE LICENSING AGREEMENT WITH NOVER ENGELSTEIN &ASSOCIATES, LLC

It was moved by _____, seconded by _____ to approve a Software Licensing Agreement with Nover Engelstein & Associates, LLC, as follows:

WHEREAS; the County has previously purchased computer application software from Vision Government Solutions, Inc. c/o MFCD 317 Fairview Street, Upper Sandusky, Ohio 43351-1317; and

WHEREAS; the Marion County Auditor has notified the Board of Commissioners that it is necessary to upgrade the weights and measures software; and

WHEREAS; the Auditor desires to enter into an agreement with Nover Engelstein & Associates, LLC., who will tailor their Win Wam software product, through additional programming services, to the needs of Marion County, in the annual amount of $3,650.00 with a one-time implementation fee of $6,458.00; and

WHEREAS; the Marion County Prosecutor's Office has approved the agreement as to form.

THEREFORE, BE IT RESOLVED; that the Board of Marion County Commissioners hereby authorizes and approves the agreement with Nover Engelstein & Associates, LLC for upgrade of the weights and measures software in the annual amount of $3,650.00 with a one-time implementation fee of $6,458.00. Payment shall be from Data Processing Fund 1010-0110-50315 Contract Services.

BE IT FURTHER RESOLVED; that Paul A. Appelfeller, or a majority of the Board of Marion County Commissioners, is hereby authorized to sign said agreement.

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF SETTING THE MAXIMUM AMOUNT OF BLANKET PURCHASE ORDERS

It was moved by _____, seconded by _____ to set the maximum amount of blanket purchase orders, as follows:

WHEREAS; in order to be in compliance pertaining to Ohio Revised Code Section 5705.41 (D)(3), a maximum amount must be set by the Board of County Commissioners for blanket purchase orders.

THEREFORE, BE IT RESOLVED; that the Board of County Commissioners of Marion County, Ohio does hereby set the maximum amount of blanket purchase orders to be $200,000.00 as advised by the Marion County Auditor in order to comply with Ohio Revised Code Section 5705.41 (D)(3).

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING PAYMENT TO DEFRAY COST OF BURIAL OR CREMATION OF AN INDIGENT VETERAN

It was moved by _____, seconded by _____ to authorize payment to defray the cost of burial or cremation of an indigent veteran, as follows:

WHEREAS; the Board of Marion County Veterans' Service Commission, at their November 20, 2025 meeting, reviewed and approved the application for funds to help defray the cost of burial or cremation of an indigent veteran (James G. Simmons), pursuant to Ohio Revised Code Sections 5901.25, 5901.26, and 5901.27; and

WHEREAS; the Board of Marion County Veterans' Service Commission requests that the Board of Marion County Commissioners authorize payment, in an amount not to exceed $1,000.00, for the burial or cremation of this indigent veteran.

THEREFORE, BE IT RESOLVED; that the Board of Marion County Commissioners hereby authorizes payment in the amount of $1,000.00 to the Snyder Funeral Homes, Denzer Chapel, Marion, Ohio, to defray the cost of burial or cremation of an indigent veteran (James G. Simmons). Payment shall be made from Veterans Service Commission Fund 1010-0628-50335 Indigent Burial.

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING MAINTENANCE ON LYDDANE DITCH #469

It was moved by _____, seconded by _____ to authorize maintenance on Lyddane Ditch #469, as follows:

WHEREAS; the Marion County Engineer's Office requests permission to perform maintenance on the Lyddane Ditch #469 as requested by Robert Kamenick; and

WHEREAS; said maintenance includes the clearing of trees and brush over the tile line; and

WHEREAS; the Engineer's Office estimates that the cost of this maintenance will not exceed $500.00 with inspection cost not to exceed $100.00; and

WHEREAS; the Ditch Maintenance Fund (Fund #5039) has sufficient funds to cover the above maintenance and inspection costs.

THEREFORE, BE IT RESOLVED; that per the request of the Marion County Engineer's Office, the Board of Marion County Commissioners hereby authorizes that the above-described maintenance be performed on the Lyddane Ditch #469, in the amount of $600.00.

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING INTERDEPARTMENTAL VEHICLE TRANSFER FROM MARMET **TO THE MARION COUNTY PROSECUTORS' OFFICE**

It was moved by _____, seconded by _____ to authorize interdepartmental vehicle transfer from MARMET to the Marion County Prosecutors Office, as follows:

WHEREAS; the MARMET Drug Task Force, not being a political subdivision as defined by Ohio Revised Code but an organization by joint agreement between the Marion County Sheriff, Marion County Prosecutor and City of Marion Chief of Police, is not authorized by law to title vehicles in its name; and

WHEREAS; the MARMET Drug Task Force has a 2019 Ford Fusion VIN #3FA6FOH71JR117262 which is titled to the Board of Marion County Commissioners that is no longer fit for use by their agency; and

THEREFORE, BE IT RESOLVED; that per the request of Prosecutor Ray Grogan, the Board of Marion County Commissioners hereby authorizes the interdepartmental transfer of the aforementioned vehicle from the MARMET Drug Task Force to the Marion County Prosecutors Office.

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING PAYMENT TO THE MARION AREA CONVENTION & VISITORS BUREAU

It was moved by _____, seconded by _____ to authorize payment to the Marion Area Convention & Visitors Bureau, as follows:

BE IT RESOLVED; that the Board of Marion County Commissioners hereby authorizes payment in the amount of $26,053.21 to the Marion Area Convention & Visitors Bureau, which represents their share of the County Lodging Tax for Tax Month October 2025.

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-0624
Date: December 4, 2025

IN THE MATTER OF APPROVING THE MARION COUNTY CYBER SECURITY POLICY

It was moved by _____, seconded by _____ to approve the Marion County Cyber Security policy, as follows:

WHEREAS; in order to comply with ORC section 9.64, effective September 30, 2025 enacted through HB 96, counties are required to adopt a cybersecurity program. to safeguard the county's data, information technology and information technology resources to ensure availability, confidentiality and integrity; and

WHEREAS; this resolution formally approves a comprehensive cybersecurity program and establishes protocols for incident response and, if necessary, a public vote before any ransom payment. The program itself must align with recognized frameworks, such as the NIST Cybersecurity Framework or the CIS Controls.

THEREFORE, BE IT RESOLVED; that the Board of Marion County Commissioners hereby approves the Cyber Security policy and all of its sub policies that align to include:

- Identification and addressing of critical functions, risks, and potential impacts of a breach.
- Mechanisms to detect potential threats and cybersecurity events.
- Procedures for establishing communication channels, analyzing incidents, and containing them.
- Procedures for infrastructure repair and maintaining security after an incident.
- Mandatory, role-specific cybersecurity training for all employees.

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-0624
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING AN APPROPRIATION OF FUNDS

It was moved by _____, seconded by _____ to authorize an appropriation of funds, as follows:

To	Amount
Miscellaneous General Fund	
1010-1303-50951 Contingencies / Transfers	$20,000.00

(per the request of Teri Slaughterbeck, Administrative Clerk, in order to appropriate certified, un-appropriated funds

Recorder Fund	
1010-0127-50102 Salaries	$ 2,645.88

(per the request of Recorder Leslie Longstreth in order to appropriate certified, un-appropriated funds received from the 2024 4th quarter ($621.45), 2025 1st quarter ($486.55), 2nd quarter ($781.10) and 3rd quarter ($756.78) Housing Trust Fund Administration Fees)

Adult Probation Fund	
1010-0316-50315 Contract Services	$80.64

(per the request of Kara Shears, Common Pleas Court Fiscal Administrator, in order to appropriate certified, un-appropriated funds received from a refund)

Capital Improvement Fund	
4067-1201-50435 Equipment Repl & Maint	$1,430.08

(per the request of Teri Slaughterbeck, Administrative Clerk, in order to appropriate certified, un-appropriated funds for bullet proof vest purchase)

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-0624
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING A BUDGET ADJUSTMENT

It was moved by _____, seconded by _____ to authorize a budget adjustment, as follows:

From	To	Amount
Miscellaneous General Fund	Prosecutor Fund	
1010-1303-50951 Contingencies / Transfers	1010-0109-50102 Salary Employees	$ 25,596.17
(per the request of Jaime Davis, Prosecutors Office Manager, in order to fund current year obligations)		
Board of Elections Fund		
1010-0124-50335 Pollworkers Salaries	1010-0124-50101 Salary Official	$ .37
(per the request of Brian Blair, Deputy Director, in order to meet current obligations)		
Adult Probation Fund		
1010-0316-50516 Travel	1010-0316-50212 Postage	$ 11.97
(per the request of Kara Shears, Common Pleas Court Fiscal Administrator, in order to meet current obligations)		
Sheriff Fund		
1010-0325-50211 Supplies	1010-0325-50413 Equipment	$ 693.06
1010-0325-50243 Fuel	1010-0325-50314 Repair	$ 8,000.00
(per the request of Michelle Frank, Budget Director, in order to meet current obligations)		
Central Dispatch Fund		
1010-0326-50102 Salary Employees Dispatch	1010-0326-50211 Supplies Dispatch	$ 2,000.00
(per the request of Michelle Frank, Budget Director, in order to meet current obligations)		
Engineers Office Fund		
1010-0430-50211 Supplies	1010-0430-50413 Equipment	$ 2,500.00
(per the request of Roberta Ruth, Engineers Office, in order to meet current obligations)		
DETAC Prosecutor Fund		
2059-0109-51005 Medicare	2059-0109-51004 PERS	$ .05
(per the request of Jamie Davis, Prosecutor's Office Manager, in order to meet current obligations)		
Marion Hardin Jail Operations Fund		
9204-0948-50102 Salary Employees	9204-0948-51006 Workers Comp	$45,000.00
(per the request of Michelle Van Dyke, Fiscal Officer, in order to meet current obligations)		

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING A REIMBURSEMENT OF FUNDS

It was moved by _____, seconded by _____ to authorize a reimbursement of funds, as follows:

From	To	Amount
Lodging Tax Fund	Auditor Fund	
0084-1401-58031 Lodging Tax	1010-0107-40213Revenue-Fees	$ 531.70

(per the request of Teri Slaughterbeck, Administrative Clerk, in order to reimburse the Administrative Fee to the General Fund for County Lodging Tax for Tax Month October 2025)

Job & Family Services Fund	Capital Improvement Fund	
2019-0634-50926 Admin-Transfers Out	4067-1201-40540 JFS Reimbursement	$ 1,217.62

(per the request of Roxane Somerlot, Marion County Job & Family Services, for the depreciation payment for roof replacement at 363 W. Fairground Street for the month of December 2025. Balance due is $87,668.92)

Job & Family Services Fund	Capital Improvement Fund	
2019-0634-50926 Admin-Transfers Out	4067-1201-40540 JFS Reimbursement	$ 2,116.67

(per the request of Roxane Somerlot, Marion County Job & Family Services, for the depreciation payment for HVAC replacement at 363 W. Fairground Street for the month of December 2025. Balance due is $182,034.03)

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-
Date: December 4, 2025

IN THE MATTER OF AUTHORIZING A TRANSFER OF FUNDS

It was moved by _____, seconded by _____ to authorize a transfer of funds, as follows:

From	To	Amount
Miscellaneous General Fund	Regional Planning Commission Fund	
1010-1303-51436 Regional Planning	9025-0936-40531 Subdivisions	$ 5,355.50
1010-1303-51450 Transfer Tax	9025-0936-40533 Transfer Tax	$ 2,583.33
1010-1303-51450 Transfer Tax	9025-0936-40532 Transfer Tax CANDO	$ 3,483.33

(per the request of Teri Slaughterbeck, Administrative Clerk, in order to provide appropriated monies to Regional Planning and Marion CANDO for December 2025)

Miscellaneous General Fund	Job & Family Services Fund	
1010-1303-50946 Mandated Share	2019-0634-41026 Non-Revenue Receipts	$ 12,479.33

(per the request of Teri Slaughterbeck, Administrative Clerk, in order to pay the mandated share of public assistance for December 2025)

Miscellaneous General Fund	Multi-County Correctional Center Fund	
1010-0303-50367 Jail Operating	9204-0948-40531 Marion Receipts	$459,365.59

(per the request of Teri Slaughterbeck, Administrative Clerk, in order to pay Marion County's share of Multi-County Jail Operations for December 2025)

Regional Planning Commission Fund	Miscellaneous General Fund	
9025-0936-50320 Rentals	1010-0101-40831 Sale, Rental & Lease of Real Estate	$1,572.50

(per the request of Evelyn Warr-Cummings, Marion County Regional Planning Commission, for the rent payment to Marion County for December 2025)

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-0624
Date: December 4, 2025

IN THE MATTER OF APPROVING THEN & NOW CERTIFICATES

It was moved by _____, seconded by _____ to approve Then & Now Certificates, as follows:

WHEREAS; in accordance with O.R.C. Section 5705.41, purchase orders are to be obtained before any contract, agreement, obligation, payment or expenditure is made by any County Department; and

WHEREAS; in instances where a contract or agreement is signed or an obligation, payment or expenditure is incurred before the purchase order is issued, a THEN & NOW Certificate must be obtained; and

WHEREAS; per Marion County Commissioners' Resolution #2007-0443 dated June 28, 2007, THEN & NOW Certificates for amounts over $250.00 must be brought before the Board of County Commissioners for approval or disapproval.

THEREFORE, BE IT RESOLVED; by the Board of Marion County Commissioners, that upon consideration thereof, the following THEN & NOW Certificates are hereby approved:

Miscellaneous General Fund		
1010-0103-50379 Utilities	Ohio Edison	$16,046.72
Probate Court Fund		
1010-0220-50334 Indigent Guardianship Exp	M. Elizabeth Martindell	$ 8,221.99
Sheriff Fund		
1010-0325-50314 Repair	Capital Tire	$ 1,280.00
1010-0325-50314 Repair	Precision Auto Repair & Towing LLC	$ 843.96
1010-0325-50314 Repair	G&J Auto Body & Glass	$ 2,862.05
1010-0325-50413 Equipment	Parr Public Safety Equipment	$ 1,420.48
Central Dispatch Fund		
1010-0326-50211 Supplies Dispatch	Parr Public Safety Equipment	$ 1,652.40
Dog & Kennel Fund		
2011-0531-50211 Supplies	MWI Veterinary Supply Company	$ 904.00
Children Services Operating Fund		
2041-0639-50518 Other Expenses	Walmart—Capital One	$ 492.45
American Rescue Plan Fund		
2287-0401-50478 SD7 Interceptor Sewer Lining Project Construction Engineering	Marion County Sanitary Engineer	$ 3,000.00
Capital Improvement Fund		
4067-1201-50466 Dog Warden Office Improv	K.E. McCartney & Associates	$ 1,500.00

Sewer Revenue Fund
6036-0837-50458 Grave Creek Interceptor DLZ $ 1,230.00

Vote on motion: Appelfeller: __ Davis: ___ Davidson: ___

Whereupon the resolution was declared adopted this 4th day of December 2025.

ATTEST _____ Clerk