



City of Mt. Washington  
P.O. Box 285, Mt. Washington KY 40047  
(502)538-4216

## Sign Application

\*A sign certificate must be obtained from Bullitt County Planning & Zoning prior to issuance of a city sign permit

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Company/Organization's name on sign

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Physical Address

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Phone Number

\*Signs must be in accordance with Chapter 158: Commercial Planning & Design Ordinance and Chapter 155: Maintenance of Signs. All ordinances can be found on our website [www.mtwashingtonky.org](http://www.mtwashingtonky.org)

**NO SIGN SHALL BE LOCATED IN A PUBLIC RIGHT-OF-WAY - EACH APPLICATION MUST INCLUDE:**

- Plans showing size, materials, method of illumination, if any, and location of proposed sign on building or property
- Location map showing exact location of the property in relationship to surrounding area. An aerial view of the property from the Property Valuation Office is acceptable
- For freestanding signs or monument signs a plot plan showing the following:
  - A. Location of proposed sign on the property including distances from all structures, lot lines and all streets adjoining the subject property
  - B. Location of any other freestanding or monument signs on the property
- For signs attached to a building the applicant must submit elevation drawings showing the proposed sign on the building

Size of sign \_\_\_\_\_ Size in sq. ft. \_\_\_\_\_

Height from grade to bottom of sign \_\_\_\_\_ Height from grade to top of sign \_\_\_\_\_

Will this be for a tenant space in a strip mall? \_\_\_\_\_ If so, give lineal foot of principal frontage \_\_\_\_\_

If sign is for an individual lot give lineal footage of lot frontage \_\_\_\_\_

List exact physical address & location of property where sign will be placed:

\_\_\_\_\_  
Will this be a freestanding sign? \_\_\_ yes \_\_\_ no

Will the sign be in the same location as the business that is being advertised? \_\_\_ yes \_\_\_ no

If No, please attach a letter of permission from the property owner

Temporary Sign \$60.00

All Other Signs \$2.50 per SQ Ft, Minimum \$60.00

Approved \_\_\_\_\_ Date \_\_\_\_\_