

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, June 17, 2019, at 4:00 p.m. at the Muskegon Area District Library Administration Building, 4845 Airline Road, Muskegon. Staff present: K. Richards, B. Hall, J. Anderson, K. Wisniewski, A. Varela, and J. Roseberry. M. Anderson, Legal Counsel was present. Patrick Mutchler, Brickley DeLong and D. Gundy-Reed were also in attendance.

D. Hughes called the meeting to order at 4:00 p.m.

ROLL CALL

Present: King, Holter, Hernandez, Hughes, Muncie, Scolnik, Sims

Excused: None

Approval of Agenda

Motion by Holter, Second by Hernandez

That the MADL Board approves the Agenda as presented.

Motion Carried

Public Comment

D. Gundy-Reed stated Summer Reading Kickoff Carnival was well-attended and thanked the Friends of the Walker Memorial Library and MADL for support.

MADL Board Development

None

D. Hughes proposed Agenda be amended to proceed to 10.c. for Brickley DeLong's 2018 Audit Presentation.

New Business

P. Mutchler of Brickley DeLong gave an overview of the audit report and said it was a clean, unqualified opinion. He highlighted that post-employment benefits are now included in financials. Fixed assets (collection), pension, and post-employment benefits fluctuate over time. In 2015, pension plan was 72% funded and now 90% funded. Post-employment benefits (healthcare) is 186% funded, which is quite positive, especially in comparison to most organizations.

B. Scolnik asked re: industrial facility exemptions, and P. Mutchler clarified what is taxable.

D. Hughes credited current MADL administration with financial improvements and thanked B. Hall and K. Richards for their contributions. The Board thanked P. Mutchler for his presentation.

Consent Agenda

Motion by Hernandez, Second by Sims

That the MADL Board approves the Consent Agenda items 6.a. through 6.c.

Motion Carried

Vouchers

Motion by Holter, Second by Hernandez

That the Vouchers for May 2019 be approved as presented.

ROLL CALL

Ayes: Hernandez, Sims, King, Hughes, Scolnik, Muncie, Holter

Nays: None

Motion Carried

Committee Reports

None

Reports

K. Richards serves on MLA Legislative Committee and mentioned a trial court funding commission was organized which may affect library funding. Constitution would necessitate change, however, so this issue will be monitored.

MADL is implementing Sunday hours at Norton Shores for the school year (Labor Day to Memorial Day). A meeting will be held with staff and Personnel Committee to discuss details.

Received letter from Senator John Bumstead congratulating MADL for the \$2,000 grant for North Muskegon branch to present sensory Storytimes for youth with autism. HealthWest is training staff in this programming.

B. Hall gave a report on long-term investments which are starting to show a return. She indicated she has discontinued Fuelman's services due to their ongoing fees.

K. Wisniewski is scheduling network cable installations in July/August. The new MADL website is on track to go live on August 1.

J. King asked about Bookmobile option, and K. Richards stated MADL is researching a van-sized unit to better serve community and reach outlying areas. In the past, the Bookmobile had high circulation numbers.

In response to J. Roseberry's report, D. Hughes stated library staff should not endanger themselves if incidents with patrons arise (i.e. behavioral concerns).

A. Varela announced six-week Summer Reading programs started June 17, and her team is preparing fall programming. K. Richards noted approximately 100 people attended Animal Magic at Holton, and 200 at Montague!

Old Business

K. Richards is working with Muskegon Heights for proposed painting and carpet repairs and will be going to City Council for approval. At Montague, measurements are being verified for fabricated materials. In preparation for Storyville construction, reading pits will be filled in at Montague and Norton Shores libraries due to potential hazards.

New Business

K. Richards will meet with Finance Committee to discuss branch building opportunities. In Muskegon Township, he is awaiting costs for white-boxing the potential space. As well, the Director will be following up with the City of North Muskegon regarding extending usage of the building.

Public Comment

D. Gundy-Reed expressed excitement regarding future plans.

Board Comment

J. King commented that circulation has increased since last year.

K. Sims requested introduction of branch librarians at future board meeting.

B. Scolnik and D. Hughes inquired about active shooter trainings.

K. Richards, A. Susalla, and J. Roseberry will meet with MAISD June 21 re: extending library cards to more children.

Adjournment

Motion by Hernandez, Second by Sims

That the MADL Board adjourns at 4:57 p.m.

Motion Carried

Reviewed and Approved By

John Holter, Secretary