

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, February 17, 2020, at 4:00 p.m. at the Muskegon Area District Library Administration Building, 4845 Airline Road, Muskegon. Staff present: J. Anderson, B. Hall, M. Johnson, K. Richards, A. Susalla, A. Varela, K. Wisniewski, J. Wonders. M. Anderson, Legal Counsel was also present. Members of the public in attendance: Barb Reynolds.

Vice-Chair B. Scolnik called the meeting to order at 4:01 p.m.

ROLL CALL

Present: Hodges, King, Scolnik, Holter, Mansfield, Sims*

Excused: Hughes, Arter

Approval of Agenda

Motion by Hodges, Second by Holter

That the MADL Board approves the Agenda as presented.

Motion Carried

MADL Board Development

M. Anderson discussed the MADL Funds handout in reference to the Constitution of Michigan, Art. VIII, Sec. 9 and the District Library Establishment Act.

Consent Agenda

Motion by Holter, Second by Mansfield

That the MADL Board approves the Consent Agenda items 6.a. through 6.c.

Motion Carried

Vouchers

Motion by Hodges, Second by Holter

That the Vouchers for January 2020 be approved as presented.

ROLL CALL

Ayes: Mansfield, King, Scolnik, Hodges, Holter

Nays: None

Motion Carried

Committee Reports

Personnel: None

Finance: Per K. Richards, the Finance Committee met February 13 and discussed the Technology Assessment and changes to MADL's fiber network. Proposed motions will be presented during Old Business.

Reports

K. Richards noted the MAISD Insights newsletter which described its partnership with MADL to distribute library cards to students.

J. King asked about the new technology classes being offered. K. Wisniewski stated these are free of cost, and MADL provides laptops or patrons can use their own. J. Endres, Emerging Technology Specialist, conducts these sessions.

M. Johnson received positive comments from Andy Mann of MAISD regarding the student library card project. He also shared this successful partnership example to Randy Riley, State Librarian, and Liz Breed, MeL Coordinator.

Old Business

- a. MADL Foundation Fund: No update.
- b. Technology Update: K. Wisniewski presented the motion details as follows:

b.1. Comcast Contract – Internet Service Agreement

Motion by Hodges, Second by Holter

That MADL enters into an updated contract with Comcast for Internet service agreement for all MADL locations until June 30, 2023. The service is not to exceed \$7,447.51 (plus fees) monthly without approval of the Board.

ROLL CALL

Ayes: Scolnik, Holter, King, Mansfield, Hodges

Nays: None

Motion Carried

*K. Sims arrived at 4:35 p.m.

b.2. Universal Service Fund for Network Cabling

Motion by Hodges, Second by Holter

That MADL proceeds with the necessary steps in accordance with the Universal Service Fund to receive funding for Network Cabling provided by Vector Tech Group. The work is not to exceed \$21,950 without approval of the Board.

ROLL CALL

Ayes: Sims, Mansfield, King, Holter, Hodges, Scolnik

Nays: None

Motion Carried

b.3. Universal Service Fund for Firewalls, etc.

Motion by Mansfield, Second by King

That MADL proceeds with the necessary steps in accordance with the Universal Service Fund to receive funding for the purchase of firewalls, switching equipment, and associated parts provided by Worksighted. The work is not to exceed \$38,923 without approval of the Board.

ROLL CALL

Ayes: Mansfield, King, Scolnik, Sims, Hodges, Holter

Nays: None

Motion Carried

- c. Storyville Update: A. Varela reported that since its soft opening on January 13, Storyville attendance totaled almost 1,800 people. Many children are visiting after Storytime sessions. J. King inquired about badge holders, and A. Varela responded that parents and children wear badges after signing in to Storyville. The Grand Opening is slated for March.
- d. Bookmobile Update: K. Wisniewski stated the Bookmobile's estimated completion is September/October 2020.
- e. Muskegon Township Branch: K. Richards stated the Muskegon Township RFP is active, and Sidock Group stopped in for Q&A on February 14. The pre-bid responses are posted on MADL's website.
- f. Branch Improvements: K. Richards discussed future developments and shared that Friends of Libraries groups and local communities are helping in this effort. This will allow funding to accommodate redesign and update needs at the branches.

New Business

Board Meeting Dates and Times discussion to be tabled for March meeting.

Public Comment

B. Reynolds praised the attendance and positive response to Rev. Robert Jones' "Before the Blues" performance at the North Muskegon branch.

Board Comment

With MADL's momentum growing, B. Scolnik would like to increase public awareness. J. Hodges added that recent technology improvements and Storyville additions have fulfilled past suggestions. J. Mansfield suggested sponsoring a billboard, and K. Sims said that Facebook is a great resource. A. Varela verified that the Annual Report will list all major accomplishments.

J. Hodges will discuss Senior Millage ideas with A. Varela.

J. King inquired about Storyville resources for the "Read by Grade Three" law, and A. Varela stated that books were carefully selected to reflect those standards by the Early Literacy Coordinator, K. Blackledge.

Adjournment

Motion by Holter, Second by Hodges

That the MADL Board adjourns at 4:57 p.m.

Motion Carried

Reviewed and Approved By

John Holter, Secretary