

MUSKEGON AREA DISTRICT LIBRARY BOARD

EMERGENCY LIBRARY BOARD VIRTUAL MEETING

DUE TO COVID-19 PANDEMIC

Monday, December 21, 2020 @ 4:00 p.m.

Muskegon Area District Library 4845 Airline Road, Muskegon, 49444

Please visit madl.org website for link to participate and review Minutes

1. Call to Order
2. ROLL CALL
3. Approval of Agenda
4. MADL Board Development
5. Consent Agenda
 - a. Minutes of the November 16, 2020 Board Meeting *(attached)*
 - b. November 2020 Branch Activity and Circulation Reports *(attached)*
 - c. Financial Report for November 2020 *(attached)*
- 5.5 Vouchers for November 2020 *(attached)*
6. Committee Reports
 - a. Finance Committee *(attached)*
 - b. Personnel Committee *(attached)*
7. Reports/Questions Reports/Questions *(attached)*
 - a. Director – Richards, Director of Finance – Hall, IT Manager – Wisniewski, Branch Operations Manager – Johnson, Marketing & Community Engagement Manager – Varela, Collection Development – Susalla, LVPD – Mahoney, HR Manager – Wonders, Youth Services Coordinator – Wittkopp
8. Old Business:
 - a. Personnel Policy Manual Updates *(enclosed)*.....Action
 - b. New Muskegon Township Branch.....Info
 - c. Branch Improvements.....Info
 - d. Bookmobile.....Info
9. New Business:
 - a. MADL Laketon Library Satellite *(attached)*.....Info
 - b. 2021 E-Rate Project *(enclosed)*.....Info/Action
 - c. Branch Expenditure Reports/Costs for 2021 *(attached)*.....Info/Action
 - d. 2020 Budget Amendments *(attached)*.....Info/Action
 - e. Farewell & Thank You to Departing Board Members: John Holter, Jeff King & Kimberley Sims.....Info
 - f. Director Evaluation.....Info/Action
10. Public Comment
11. Board Comment
12. Adjournment

Next Meeting: January 25, 2021