

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, February 21, 2022, at 4:00 p.m. at the Muskegon Area District Library, 4845 Airline Road, Muskegon. Staff present: B. Hall, M. Chandler, S. Rinsema-Sybunga, N. Schaner, A. Susalla, A. Varela and K. Wisniewski. Excused: M. Anderson, Legal Counsel.

B. Scolnik called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Barnes, Cruz, Scolnik, Arter, Hodges, Aerts, Mansfield

Excused: Hughes

Approval of Agenda

Motion by Hodges, Second by Barnes

That the agenda be approved as presented.

Motion Carried

Board Development

None.

Consent Agenda

Motion by Barnes, Second by Cruz

That the MADL Board approves the Consent Agenda Items 5.a. and 5.b. and that items 5.c. and 5.d. be removed.

Motion Carried

Vouchers

Motion by Barnes, Second by Aerts

That the MADL Board approves the vouchers for January 2022.

ROLL CALL

AYES: Barnes, Cruz, Scolnik, Arter, Hodges, Aerts, Mansfield

NAYS: None

Motion Carried

Committee Reports

Finance Committee – Minutes from February 8, 2022, were reviewed by the Board, which included discussion of vehicle options to fulfill the ARPA Equipment Grant purchase of an outreach van as well as the proposed purchase of the Tovertafel projection system should MADL be awarded the LSTA Improving Access to Information Grant.

Reports/Questions

M. Higginbottom-Johnson described two new services; Senior Book Bins and Phone-A-Story. The Senior Book Bin service supports senior communities throughout MADL's service area, delivering bins with a wide variety of titles for free. Facilities can check out bins to create a small collection for residents to read at their leisure. Bins are exchanged monthly. The Phone-A-Story service is a phone service that reads pre-recorded short stories, poems, or excerpts over the phone. Stories for both kids and adults are available and updated every Friday. The Phone-A-Story line can be reached at 231-685-0100. She also stated that Storyville visits were at 820 for the month of January.

M. Chandler reported that the Early Literacy Coordinator (ELC) position was filled internally by Diana Wenger. Diana's former position as Youth Services Librarian at the North Muskegon Branch is now open.

S. Rinsema-Sybenga informed the Board of February programming for Black History Month. She also explained the Community Read partnership with West Michigan Environmental Council. Participants will read *The Future We Choose: Surviving the Climate Crisis* by Christina Figueres and Tom Rivett-Carnac, then join a community wide discussion to learn about options and what governments, corporations, and we can do to put climate solutions in place

Old Business

Branch Improvements – B. Hall reported that the tentative start date for the Holton remodel project is March 21st or 28th. The branch will be closed for 3-4 weeks during renovations.

MADL Laketon Library Satellite Remodel Proposal – B. Hall indicated that the carpet for Laketon should be installed around the same timeframe as the Holton project. K. Wisniewski explained that Laketon will be a phased project due to the custom circulation desk and computer desks.

Ravenna Storyville – S. Rinsema-Sybenga reported that MADL has received the first sketch of the Ravenna Storyville and that the committee is currently reviewing the sketch for revisions. The design is farm/agriculture related and incorporates medical career field elements.

Director Search – M. Chandler stated that there were seventeen (17) applicants, of which sixteen (16) are eligible, and meet the minimum qualification requirements. The search firm will send the applicant information for review by the MADL search committee, by Wednesday 2/23/22, in preparation for the initial meeting scheduled for 3/4/22.

New Business

Outreach Van (ARPA Grant Purchase) – B. Hall informed the Board that MADL was awarded the \$50,000 ARPA Equipment Grant in November 2021 for an outreach van. The grant deadline requirement is for the vehicle to be paid for and physically received by the end of September 2022. Obtaining bids/quotes was difficult during this time of vehicle supply shortages. The bids include vans with slightly different specs:

- 1) New 2022 Ford Transit -350 Cargo van, which isn't currently on the Great Lakes Ford lot and would have to be built/manufactured. Cost: \$40,774
- 2) New 2022 Mercedes-Benz M2CA4G 4-cylinder van, which is currently available on their lot. However, should warranty repairs be needed, the dealer is located in Kalamazoo. Cost: \$47,243
- 3) Used 2017 Ford Transit-250 Cargo Van, which is currently available on the lot at My-Auto Import Center. Cost: \$45,453

B. Scolnik expressed concern of purchasing a five (5) year-old used vehicle with 19,000 miles, mentioning that the cost is that of a brand-new vehicle.

J. Mansfield also expressed concern regarding the cost of the used vehicle.

J. Hodges explained her recent experience purchasing vehicles for Muskegon Township, noting the length of time it took to receive the vehicles was longer than usual.

A. Susalla stated that the estimated cost to outfit the van with shelving is \$5,000.

Motion by Barnes, Second by Hodges

That the MADL Board approves the purchase of the used 2017 Ford Transit-250 Cargo Van Audit from My Auto Import Center, to be reimbursed under the ARPA Equipment Grant.

ROLL CALL

AYES: Barnes, Cruz, Scolnik, Arter, Hodges, Aerts

NAYS: Mansfield

Motion Carried

Tovertafel (Grant Purchase) – K. Wisniewski described Tovertafel as a projection system loaded with games for individuals with dementia and cognitive disabilities. MADL would like to apply for a \$25,000 LSTA grant to help purchase these units which are designed to reach our underserved populations. Each unit costs \$12,500 which includes the projector itself. The on-going cost after two (2) years is \$2,000 for the subscription which provides access to updated games. The units mount to a pole and hang from the ceiling. MADL is preparing to apply for the grant when it becomes available in June.

Proclamation that March is Reading Month – B. Hall presented the Proclamation for March is Reading Month. The Michigan Governor typically makes a Proclamation at the beginning of March to promote the importance of reading. MADL will post the Proclamation upon Governor Whitmer’s issuance of the State proclamation declaring the month of March as Reading Month in Michigan.

Motion by Arter, Second by Hodges

That the MADL Board adopt the Proclamation that March is Reading Month 2022.

Motion Carried

Public Comment

None.

Board Comment

T. Barnes announced his resignation from the MADL Board of Trustees as he will be taking a six (6) month trip across the United States. He is thankful to have served on the Board and stated that MADL is in good hands.

F. Cruz questioned the Director search schedule timeline and which items require Board presence. The highlighted dates require active participation from the MADL Board, as they comprise the search committee and there isn’t a separate search/hiring committee.

Adjournment

Motion by Barnes, Second by Cruz/Arter

That the MADL Board meeting adjourns at 4:56 p.m.

Motion Carried

Reviewed and Approved by Kim Arter, Secretary.