

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, October 17, 2022, at 4:00 p.m. at the Muskegon Area District Library, 4845 Airline Road, Muskegon. Staff present: M. Chandler, M. Higginbottom-Johnson, S. Rinsema-Sybenga, N. Schaner, A. Susalla, R. Suszek, D. Wenger and K. Wisniewski. Also present, M. Anderson, Legal Counsel.

D. Hughes called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Cruz, Mansfield, Richards, Aerts, Hodges, Hughes, Arter, Scolnik

Excused: None

Approval of Agenda

Motion by Hodges, Second by Cruz

That the agenda be approved as presented.

Motion Carried

Board Development

D. Wenger presented a slideshow showcasing the current stage of the Ravenna Storyville installation. She also explained the 1, 2, 3 Play with Me Family Place Library program, which is hosted at our Egelston Branch. The program is a five (5) week session that includes hands on free play and storytelling for children as well as parent education and engagement, family support and community information for parents.

Consent Agenda

Motion by Hodges, Second by Cruz

That the MADL Board approves the Consent Agenda Items 5.a. through 5.c.

Motion Carried

Vouchers

Motion by Cruz, Second by Aerts

That the MADL Board approves the vouchers for September 2022.

ROLL CALL

AYES: Aerts, Richards, Scolnik, Hodges, Hughes, Mansfield, Cruz, Arter

NAYS: None

Motion Carried

Committee Reports

None.

Reports/Questions

R. Suszek informed the Board of the Norton Shores Branch closure that took place this afternoon. There was a plumbing issue with the toilets in the building. The City was notified and is working to fix the issue. He also reported that MADL's first EDI training will take place tomorrow, October 18. The Board is welcome to attend the training. The results of the training will be presented at the November board meeting. The RFP for rebranding and new logo is open through the end of the month. The results will hopefully be ready for the next board meeting. He also stated that the MADL all staff development and training day on 10/10/22 went well.

K. Wisniewski stated that the Ravenna Branch remodel is well underway and is on track to re-open on October 31st. There are a few remaining items that need to be completed including electrical, data cabling, televisions, and computers. J. Hodges was excited to see that the Tovertafel had been ordered. K. Wisniewski reported that it's been shipped and is currently stuck in customs. K. Richards questioned what the Tovertafel is? K. Wisniewski described Tovertafel as an interactive projection system loaded with activities for individuals with dementia and cognitive disabilities.

S. Rinsema-Sybenga stated that the Humans of Muskegon live event on Saturday, September 24th went really well and was well received. K. Richards inquired about the bike lending program? S. Rinsema-Sybenga explained that it's a pilot bike lending program in which community members will have access to a reliable bicycle. The bikes will be loaned through MADL and will be housed and repaired by our program partners.

Old Business

Branch Improvements, Ravenna and Dalton – R. Suszek reiterated that Ravenna is on track to re-open on October 31st. The plan is to have a soft opening followed by an open house at a later date.

MADL Laketon Library Branch – R. Suszek was excited that the Laketon Township Branch open house went well. The community is already showing interest in having the library open for more days.

Ravenna Storyville – The main part of the village has been installed. The last remaining piece is the flooring installation.

Strategic Plan – The Administration staff's initial training is scheduled for Tuesday October 18th with Ken James from Muskegon Community College. The Board is invited to attend the training with staff. Additional updates will be available for the next board meeting.

Marketing Study, Rebranding and New Logo – The request for proposal (RFP) was posted on MADL's website in early October and responses will be brought to the Board in November. The Board will be involved in the rebranding development process.

New Business

Reads for Rides Agreement – MADL has partnered with Hackley Public Library (HPL) and Muskegon Area Transit System (MATS) for this service. MATS will provide space for two indoor shelving units that will be stocked with free books provided by HPL and MADL.

Motion by Richards, Second by Hodges

That the MADL Board accepts the Reads for Rides Agreement between MADL, Hackley Public Library and Muskegon Area Transit System as presented.

Motion Carried

2023 Holidays – M. Chandler presented the annual 2023 Holiday schedule. There were no changes to the holidays listed on the schedule.

Motion by Aerts, Second by Richards

That the MADL Board approves the 2023 Holidays as presented.

Motion Carried

Board Trustee Expirations & Separations – R. Suszek explained that notifications have gone out to the regions' next representative jurisdiction in preparation for the following term expirations and separations:

Region 2: Expires 12/31/22, currently represented by J. Hodges

Region 4: Expires 12/31/22, currently represented by J. Mansfield
Region 6: Expires 12/31/22, currently represented by K. Arter; and
Muskegon County: Separation Effective 12/31/22, currently represented by B. Scolnik

Public Comment

None.

Board Comment

B. Scolnik suggested that the Bookmobile Driver utilize a daily maintenance checklist to help catch damages and needed repairs. R. Suszek responded that a revised checklist is now being used.

L. Aerts was excited that MADL's Bookmobile Driver, J. DeWald, was able to attend a Cedar Creek board meeting to present services and resources offered by the Bookmobile. This allowed for a better understanding of the Bookmobile's role within the library.

J. Hodges mentioned that Muskegon Charter Township Hall is hosting a trick-or-treat event on Thursday, October 27th from 4 p.m. – 6 p.m. M. Higginbottom-Johnson stated that MADL plans to participate in that event.

K. Arter reiterated her excitement for the Laketon Township Branch and stated that the community is already asking when additional hours of operation will be added. R. Suszek replied that this is currently being reviewed and will be adjusted for additional hours beginning in 2023.

M. Anderson thanked the MADL Board and staff for the get-well plant.

Adjournment

Motion by Scolnik, Second by Hodges/Arter

That the MADL Board meeting adjourns at 4:39 p.m.

Motion Carried

Reviewed and Approved by Kim Arter, Secretary.