

MUSKEGON AREA DISTRICT LIBRARY

A **virtual** meeting of the Muskegon Area District Library Board was held on Monday, May 17, 2021, at 4:00 p.m. at the Muskegon Area District Library Administration Building, 4845 Airline Road, Muskegon. Staff present: K. Blackledge, B. Hall, M. Higginbottom-Johnson, K. Richards, N. Schaner, A. Susalla, A. Varela, K. Wisniewski, M. Wittkopp and J. Wonders. Also present, M. Anderson, Legal Counsel.

D. Hughes called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Hodges, Barnes, Aerts, Scolnik, Hughes, Mansfield, Taylor, Arter

Excused: None

Approval of Agenda

Motion by Barnes, Second by Hodges

That the agenda be approved as presented.

Motion Carried

Board Development

M. Anderson explained the new Michigan Department of Health and Human Services (MDHHS) Order of May 14, 2021 which rescinds the Gatherings and Face Mask Order issued on May 4, 2021. Under the new order, employers and businesses can still require face masks to be worn. Employers still have to follow the COVID-19 rules and regulations of Michigan Occupational Safety and Health Administration (MIOSHA) until new regulations are established. Social distancing is still required regardless of mask wearing.

Consent Agenda

Motion by Hodges, Second by Taylor

That the MADL Board approves the Consent Agenda Items 5.a. through 5.c.

Motion Carried

Vouchers

Motion by Barnes, Second by Mansfield

That the MADL Board approves the vouchers for April 2021.

ROLL CALL

AYES: Hodges, Barnes, Aerts, Scolnik, Hughes, Mansfield, Taylor, Arter

NAYS: None

Motion Carried

Committee Reports

None.

Reports/Questions

K. Richards explained that he attended a Michigan Library Association (MLA) meeting with State Representative, Terry Sabo, and State Senator, Jon Bumstead. The topic of discussion was the proposal to move millage elections

on partisan election cycles. This proposal is not good for library systems as millage requests do better on non-partisan election cycles. He suggested that board members contact our State Representatives in support of keeping library millage proposals on non-partisan election cycles.

B. Hall notified the Board that MADL's millage rate decreased to 1.2363 due to a Headlee Rollback.

A. Varela reported that Marketing is working on the newsletter and virtual programs for summer reading.

Old Business

Branch Improvements –

Holton Branch Remodel – K. Richards stated that there will be a meeting with Holton Township on Wednesday, May 19, regarding the Holton Branch remodel to make sure that everyone is on the same page.

Ravenna Branch Storyville – K. Richards informed the Board that he met with Ravenna Township last week and proposed three different Storyville plans for the Ravenna Branch Library. After reviewing the plans, all agreed that the Township would like to see the Storyville project to move forward.

D. Hughes commented that the newly installed Muskegon Township Library sign looks good.

Bookmobile – K. Wisniewski reported that he and Bookmobile driver, Mike, traveled to the manufacturer's facility in North Carolina for the Bookmobile inspection. The Bookmobile is currently in the quality control stage where it is being driven around for 100 miles to make sure everything is working properly. Upon delivery, there will be a 6-8 hour training on how to operate the Bookmobile. MADL will record this training for future reference. After delivery and training, it will be 2-3 weeks before the Bookmobile is up and traveling in the community as the wrap and library contents still need to be installed. K. Wisniewski also commented about how their tour of the manufacturer's facility included the opportunity to view the blood mobiles and pharmacy vans that are being shipped internationally.

MADL Laketon Library Satellite – K. Richards explained that the agreement did not go to the School Board for approval last month like originally planned. It will be going to the School Board tonight and there will be more specifics and design ideas to come after the meeting.

New Business

The final Bookmobile wrap design was presented to the Board. In order to give a local businesses the opportunity to participate in the outfitting of the Bookmobile, the process of wrapping the Bookmobile was opened to companies in the community rather than having it installed by the manufacturer. This also provides MADL with local help to make changes to the wrap or repairs.

Motion by Hodges, Second by Barnes

That the MADL Board approves the purchase of a full vehicle wrap for the Bookmobile proposal submitted by Wilde Signs LLC in the amount of \$8,500.00.

ROLL CALL

AYES: Hodges, Barnes, Aerts, Scolnik, Hughes, Mansfield, Taylor, Arter

NAYS: None

Motion Carried

A. Varela commented that MADL hopes to have the Bookmobile up and running in time for the Lakeshore Art Festival on June 26 and 27.

Public Comment

None.

Board Comment

L. Aerts expressed her excitement for the Bookmobile and the need to include Timberline Estates in Twin Lake on the route.

J. Hodges questioned how to request Bookmobile route stops. M. Johnson responded that there is a request form on the MADL website that is sent to both herself and the Bookmobile driver for consideration.

K. Richards reported that HR Manager, Jeri, is leaving MADL. Her last day in the office will be May 30. He expressed appreciation for her hard work in getting the HR department up and running.

T. Barnes questioned the status of the salary study. K. Richards responded that it is underway.

Adjournment

Motion by Barnes, Second by Taylor

That the MADL Board meeting adjourns at 4:50 p.m.

Motion Carried

Reviewed and Approved by Kim Arter, Secretary.