

Summer 2024 Muskego Recreation All-Day Playground Summer Camp



**Registration for returning campers starts
Monday, March 11 @ 8:15AM**

Registration for non-returning campers
March 25 for Muskego resident NEW campers
April 10 for non-resident NEW campers

Registration Information

REGISTRATION BEGINS AT 8:15AM

March 11 for returning campers

March 25 for resident NEW campers

April 10 for non-resident NEW campers

Easy Ways to Register

On-line @ www.cityofmuskego.org/rec

Sign in to your account. If you do not have an account, select "Create an account". You must create an account for an adult first, then add any children.

In Person @ Muskego City Hall 8:15AM-4:15PM

Phone Recreation Dept. @ 262-679-4108

Mail

Complete the registration form and mail it to: Muskego Recreation, W182S8200 Racine Avenue, Muskego, WI 53150

After Hours Outdoor Drop Box

There is an outdoor drop box located next to the front entrance of City Hall.

Credit Card Refund Policy

Your credit card security is important to us. The department is PCI Level 1 compliant. As soon as a transaction is processed, the credit card numbers are truncated. This gives us the most restrictive security for handling your credit card transactions. Anyone paying by credit card and experiencing a program cancellation, will immediately have their refund returned to the credit card used at registration. All other refund/cancellation policies are still in effect.

Returned Check Policy

A \$30 service charge is assessed on all checks returned due to insufficient funds.

Non Discrimination Policy

The Muskego Recreation Department does not discriminate based on religion, sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, or emotional or learning disability.

Age Minimum (Ages)

Participants registered for any class must meet the minimum age requirements prior to or on the first day the class begins. These requirements are set to make instruction more consistent, and in most cases to insure safety, enjoyment and accomplishment.

Medical Conditions

If there is any medical condition or other information you are aware of that could affect someone's participation in a recreation program/activity, please contact the Department to discuss this matter, and notify your instructor on the first day of class.

Americans With Disabilities Act

The Muskego Recreation Department intends to fully comply with the American with Disabilities Act (ADA). This legislation ensures that recreational programs and services are available and accessible to all persons, regardless of level of physical or mental ability. If you or your family member is disabled and would like to participate in a Muskego Recreation Department program, please call us at (262) 679-4108 so that we can try to make reasonable accommodations to make this recreational experience fun and rewarding.

Insurance Policy

The Department does not provide accident/hospital/medical insurance coverage for people participating in any of its programs. All participants assume some inherent risk of injury from their involvement in the programs or activities outlined in this brochure.

Fee Policy (Cost)

Program fees are assessed in order to defray the cost of program operation according to the needs of the programs such as skilled instructors, site supervision and program equipment/supplies. **SPECIAL NOTE:** The department, however, does not want to exclude any adult or child who is unable to pay these fees due to unemployment, illness, or other unfortunate situations that might occur. The family unable to pay all or part of the charges for the above reasons, should contact the department office prior to registration.

Photography

On occasion Recreation Staff may take pictures of program participants. These pictures are only for Recreation Department use in future program guides or on our Facebook page. By registering for any Recreation program, you agree to allow publication of any photos taken at any program, event or facility of the City of Muskego Recreation Department.

Residents/Nonresidents (R/NR)

Residents: A resident is defined as a taxpayer or a dependent of a taxpayer that resides in the City of Muskego (this includes renters). Children/Families who do not live in Muskego but attend Muskego/Norway School District schools are considered residents.

Nonresidents: A nonresident is defined as a person who does not live within the City of Muskego nor attend MNUSD schools. Nonresidents can take any program but must pay 50% more than the resident rate for a program. Nonresidents who register using false information could forfeit their right to participate and no refund will be given.

How Do I Cancel a Registration

Please contact the Recreation Office at 262-679-4108 to address cancellation questions.

Once you have registered for a program, you are responsible for payment whether you attend or not. All registrations are final with these exceptions only:

1. A program is canceled by the Department prior to it's starting date.
2. Notification 3 business days before the start of a program. A \$4.00 cancellation fee will apply.
3. A refund during the program only if an injury, illness or conflict occurs. The cancellation fee and a pro-ration of the classes that occurred will be deducted from the remaining refund.
4. No refund for classes with a registration deadline if cancellation is after that date.

Registration Form

HEAD OF HOUSEHOLD	Last/First Name _____		Birthdate (Month/Year/Date) _____		Gender (M or F) _____	
	Address _____		City _____		Zip _____	
	Primary Phone (_____) _____		Work Phone (_____) _____			
	Secondary Phone (_____) _____		Email address _____			
	Must be included for receipt					

EMERGENCY CONTACT	Your emergency contact should NOT be a contact within the same household, but a rather an alternate contact in the local area. The emergency contact is only contacted if we cannot reach the primary household contact (e.g. parent/guardian) already on file.			
	Name _____	Relationship _____	Home Phone _____	Cell Phone _____

Participant First & Last Name	M/F	Birthdate	Activity Name	Location/Time Slot	Fee

Waiver and release of all claims

Please read this carefully and be aware that registering and participating in the programs of the Muskego Recreation Department, which you have listed on the registration application, you will be waiving and releasing all claims for injuries you might sustain arising out of these programs.

"As a participant in programs, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injuries, including death, damages or loss which I may sustain as a result of participating in any and all activities connected with or associated with such programs. I agree to waive and relinquish all claims I may have as a result of participating in programs against the Recreation Department and its officers, agents, servants and employees. I do hereby fully release and discharge the City of Muskego and its officers, agents, servants and employees from any and all claims from injuries, including death, damage or loss which I may have or which may accrue to me on account of my participation in programs. I further agree to indemnify and hold harmless and defend the City of Muskego and its officers, agents, servants and employees from any and all claims resulting for injuries, including death, damages and losses sustained by me and arising out of, connected with, or in any way associated with the activities of the programs."

I HAVE READ AND FULLY UNDERSTAND THE ABOVE PROGRAM DETAILS AND WAIVER AND RELEASE OF ALL CLAIMS.

PAYMENT	Make checks payable to: City of Muskego	SHIRT SIZE	Please list students name and shirt size.
	Mail to W182S8200 Racine Ave., Muskego, WI 53150		Youth: S (6-8) M (10-12) L (14-16)
	Cardholder Name: _____		Adult: AS, AM, AL, AXL, AXXL
	Number: _____		_____
	Exp. Date ____/____ VCode _____		_____
Signature: _____	_____		

Please read over the policies on page 2 before registering. Please note the cancellation and refund policies. You will be responsible to know the policies. If you have included an email address your receipt will be emailed to you. Note: Registration will not be processed without payment

All-Day Playground

All-day Playground (Ages 6-12)

Looking for a way to make your summer fun? Well here is your chance to bridge the gap between your fun summer weekends. Join us for G.A.P.--our Get-out And Play playground program. Here your child can expect to have fun, but also learn new things and make new friends in our safe and structured all-day playground. Each week will have a different theme with activities broken down into segments of structured activities. You will receive weekly calendars listing activities so you can prepare for the weeks fun! **Children must have completed kindergarten and be 6 by June 1 to enroll. We reserve the right to drop a child from the program if they do not meet the age requirement.**

This program is not a drop-in program and the sites are open rain or shine. There are two locations offered: **Old Town Hall** location begins and ends their day indoors with activity time outside at their site. Outdoor activities include Gaga Ball Pit, Basketball Hoop, green space

Veterans Park will be outdoors all day and will use other locations for rainy days and extreme weather days. Rain locations include Mill Valley Elementary for all day rain, or the old Police Department facility for partial rain days.

Both sites will have time to play on the NEW state of the art playground installed at Veterans Memorial Park last fall. During that time, the park will be closed to the public to allow our playground kids unlimited access for 60 minutes in the morning and 60 minutes in the afternoon.

Each site will have the same activities planned for the week and at times each day we will bring the two sites together to participate in some large group activities.

A detailed GAP Parent handbook will be emailed by mid-April. There is important program information that will be covered in great detail in the handbook including drop-off/pick-up procedures, health expectations, behavior policies, daily procedures, weather policies, playgrounder of the day and what participants should bring with them.

Self care - Participants must be able to provide self-care in a group setting (able to follow the group and given instructions, able to use the restroom facilities unassisted, able to wash hands with assistance and able to control their behavior while participating in all activities). The program staff does NOT provide one-on-one care.

Medications- Camp staff members are not allowed to provide medications for any participant outside of an inhaler or Epi-Pen. If your child needs assistance during the day, you will need to make arrangements to provide that assistance.

Staffing - Camp staff are skilled in game/sports leadership, arts and crafts and other age appropriate activities. Staff is comprised of high school and college age staff, many who have worked for this program for years and were once campers themselves. Camp is supervised by the Summer Camp Coordinator and the Recreation Manager.

Key Reminders about the program:

Playgrounds are NOT a licensed day care. The playground program is not required to be a licensed day care. The purpose of playgrounds — is to provide a variety of activities on a daily basis. A typical schedule will include group games, arts & crafts, board games, and team sports, as well as time to socialize and have fun with friends. **Make sure to keep your receipts for tax purposes.**

Attendance Participants are welcome to attend the program on the days most convenient for them. If you wish to switch sites before the program starts you can do so if space is available, but once the program starts there will be NO switching of sites.

Field Trips

We will plan 5-7 field trips for this summer. There will be additional fees for field trips. Playgrounds will be closed for those not attending the field trip as we take the majority of staff on field trips. We strongly suggest that if your child is attending the Muskego/Norway School District Summer Learning Academy that they still sign up for field trips and miss SLA that day. Field trips are a great bonding experience with the campers and friends are often sad that they miss out on the activities while they are at SLA.

All-Day Playground

GAP Playground Sites (Ages 6-12)

Standard hours are 8:00AM-5:00PM, Monday through Friday.

June 10 through August 16 for 10 weeks of camp.

No camp July 4 & 5

Pre/Post care also available.

**Old Town Hall Playground Site
W180S8100 Racine Ave**

OR

**Veterans Park Playground Site
W182S8200 Racine Avenue**

**Cost for standard hours of 8:00AM-5:00PM:
R \$725.00 / NR \$1,000.00 per child**

**Cost for Pre-Gap care from 7:30-8:00AM:
R \$115.00 / NR \$150.00 per child**

**Cost for Post-Gap care from 5:00-5:30PM:
R \$115.00 / NR \$150.00 per child**

Maximum # of campers at each site: 90



Weekly Themes:

Week 1 -Happy Camper

Week 2 - Weird Science

Week 3 -Mission Impossible

Week 4 - Red, White & Blue (no 7/4 & 7/5)

Week 5 - Sports!

Week 6 - Odds and Ends

Week 7 -A Year in a Week

Week 8 - Water Wars

Week 9 - Battlefield Bonanza

Week 10 - The Final Countdown



All-Day Playground Weekly

Weekly Option for All-Day Playground

(Ages 6-12)

Based on parent requests, we are providing this one week option for families. Families pick the weeks they need care and sign up paying a higher fee than if they paid for the regular program. You will need to be signed up at least one week in advance to attend. Space is limited each week to just 10 children at each location.

There are two locations offered: Old Town Hall and Veterans Park. Each site will have the same activities planned for the week and at times we will bring the two sites together to participate in some activities.

Children must have completed kindergarten and be 6 by June 1 to enroll. We reserve the right to drop a child from the program if they do not meet the age requirement. All information and requirements for the Weekly Option are the same as the full summer program as listed on page 4.

Key Reminders about the WEEKLY PLAYGROUND program vs. the Whole Summer:

Busing for the Muskego/Norway School District may be an issue. You will need to communicate with the district the weeks your child should be getting on the shuttle bus at the school to be brought to our sites. We are not responsible for any of the shuttle services.

Space Available Each site is limited to 10 spots each week. *There is no care offered the short week of July 1-3*, so there is only 9 weeks. Once the 10 spots are taken, we will not be able to accommodate any more children. Registration is required at least 1 week before the scheduled week of attendance.

Field Trips

We will plan 5-7 field trips for this summer. There will be additional fees for field trips. Playgrounds will be closed for those not attending the field trip. If there is a trip the week your child is signed up, they will need to pay the additional field trip fee as well or you will need to arrange alternate care.

Camp Shirts

Children in the weekly program may not get a playground t-shirt if registered for only one week or if you sign up for late summer.

Old Town Hall ~ Weekly 7:30AM-5:30PM

Week 1 - June 10-14	<i>*Registration deadline 6/3</i>
Week 2 - June 17-21	<i>*Registration deadline 6/10</i>
Week 3 - June 24-28	<i>*Registration deadline 6/17</i>
Week 4 - July 8-12	<i>*Registration deadline 7/1</i>
Week 5 - July 15-19	<i>*Registration deadline 7/8</i>
Week 6 - July 22-26	<i>*Registration deadline 7/15</i>
Week 7 - July 29-Aug. 2	<i>*Registration deadline 7/22</i>
Week 8 - August 5-9	<i>*Registration deadline 7/29</i>
Week 9 - August 12-16	<i>*Registration deadline 8/5</i>

Cost/week: R \$115.00 / NR \$150.00

Veterans Park ~ Weekly 7:30AM-5:30PM

Week 1 - June 10-14	<i>*Registration deadline 6/3</i>
Week 2 - June 17-21	<i>*Registration deadline 6/10</i>
Week 3 - June 24-28	<i>*Registration deadline 6/17</i>
Week 4 - July 8-12	<i>*Registration deadline 7/1</i>
Week 5 - July 15-19	<i>*Registration deadline 7/8</i>
Week 6 - July 22-26	<i>*Registration deadline 7/15</i>
Week 7 - July 29-Aug. 2	<i>*Registration deadline 7/22</i>
Week 8 - August 5-9	<i>*Registration deadline 7/29</i>
Week 9 - August 12-16	<i>*Registration deadline 8/5</i>

Cost/week: R \$115.00 / NR \$150.00

New

FOR YOUTH AGES 12 TO 15

Counselors-in-Training (CIT)

Ages 12-15. Must be 12 by training week.

Training: (Held afterschool or weekends in May) Fee: \$75

Fieldwork Weeks (June 17-August 16): \$35/week

Site Address: OTH (W180S8100 Racine Ave) or Veterans Park (W182S8200 Racine Ave.)

GAP Playgrounds meet June 10th-August 16th | Monday-Friday | 8:00am-5:00pm

***A Completed Application is Due April 19
Space is limited to 15 CITs so please submit application materials early***

The **CIT program** offers teens the opportunity to develop leadership and working skills with the potential for a playground position in the future. This is our re-vamped Teen Leader position which includes a much more detailed training component.

In our CIT program, teens will have the opportunity to shadow our GAP Camp Leaders and develop their leadership skills through hands-on interaction with the camp children and staff. Each weeks on-site training is built to enhance additional skill sets to be a successful Playground Leader or Recreation Program Instructor.



A CIT experience allows teens to have a lasting impact on our campers, all while having fun, learning job skills and being a role model!



In order to become a CIT, interested youth will need to complete an application by April 19th. Applications will then be reviewed by Playground Coordinator and the Recreation Manager. Youth selected will then receive an invite into the CIT program. CITs must attend mandatory pre-camp training consisting of classroom education to prepare them for the summer session. Once all CIT's are selected, we will work out a training schedule that best fits the groups availability. Once training is complete, CITs can then sign up for any playground fieldwork weeks as their schedule allows with at least a 4-week commitment.

This is perfect for those kids who have just turned 12 and finished 7th grade

but their parents don't feel safe enough leaving them home. They will still pay \$35 each week they attend camp as a CIT but they will get lots of training preparing them for the future workforce and they will be participating in all weekly camp activities as well as field trips.

CITs will receive a camp shirt and will have the opportunity to interview at the end of the summer for school year position with the Rec. Department for our sports and activities held during the school year.

Applications can be picked up at Muskego City Hall from the Recreation Department during normal business hours. If you are unable to make those times, email our playground program at mplayground@muskego.wi.gov for an application to be emailed to you.

