TREASURE ISLAND
FLORIDA

Tree Removal Permit Checklist

Parcel No:					
Address:					
City:	Treasure Island	**State:**	FL	**Zip Code:**	33706
FEMA Flood Zone Designation (i.e. V, CA, AE, etc.):					

The Community Development Department will not accept a permit application unless all required documents have been provided. Once all the correct documentation is submitted, all plans will be reviewed in the order they are received.

Project information:
Number of trees: _____ Type of trees: _____
Diameter Breast Height: _____ Replace with: _____

Submission Checklists:

Permit Application	☐
Proof of Property Ownership (PCPAO printout, recorded Deed, etc. If fictitious name listed as owner, Sunbiz report or equivalent for states other than Florida)	☐
Subcontractor Verification Form - Subcontractors must sign on before starting their respective scope of work	☐
Current Property Survey	☐
Drawings - 2 sets; Use a copy of the survey or scaled site plan to show: ☐ Location and size of the existing tree (s); designate if tree is to be removed ☐ Location and size of any replacement tree (s).	☐
Photos - For tree(s) damaging the property	☐

If Applicable

Notice of Commencement - Notarized and recorded for projects more than $5,000 valuation (required prior to the first inspection)	☐
Owner/Builder Affidavit - If the homeowner is going to be the contractor.	☐
Contract between the owner and the contractor	☐
Nursery Invoice/ Report with Cost Estimate - for replacement tree(s) or payment in lieu of replacement.	☐
Arborist Report - For deceased, dying, or damaged tree(s), etc., not exempt under F.S. 163.045	☐

Additional information may be required on a case-by-case basis.

Contractor: _____

Signature: _____ Date: _____