

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE  
CITY OF NAVASOTA, TEXAS  
JANUARY 11, 2021**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 11th of January, 2021 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868 , at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

If you have any questions during the meeting please email them to [council@navasotatx.gov](mailto:council@navasotatx.gov) or text 936-825-5557. Please ensure to provide your full name and home address.

If you prefer to call-in please dial +13462487799 and enter Meeting ID: 709 770 2250 #

To Join Meeting virtually please click link below:

<https://zoom.us/j/7097702250>

1. Call to Order.
2. Invocation  
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.

4. Staff Report:
  - (a) Introduction of new employees;
  - (b) Railroad Commission Audit letter;
  - (c) Election update;
  - (d) Board and Commission update; and
  - (e) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.
5. Consideration and possible action on proposal from Bleyl Engineering for engineering services for the design and construction phases of the 2020 Capital Improvement Project.
6. Consideration and possible action on addendum to the lease agreement between the City of Navasota and Anderson-Grimes, LLC.
7. Discussion, consideration, possible action on Texas Birthday Bash Vendor Agreement for alcohol sales.
8. Discussion, consideration and possible action on a variance requested submitted by Blanch Stewart for the property located at 101 Abraham Street, Navasota, Grimes County, TX 77868, for the purpose of varying from the minimum square footage of 750 square feet for residential structures as outlined in Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Division 3. Residential Code, Section 3.02.102 Conflicting regulations; adoption of minimum size for residences and permit fees, (b).
9. Consideration and possible action on revisions to the policy for naming or renaming of a city facility, street, meeting room, public park or other improvement for individuals, families, businesses or organizations.
10. Consideration and possible action adoption of the Navasota Municipal Library display case policy.
11. Review the City of Navasota Quarterly Investment Report for quarter ending 12-31-2020

12. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

A. Consideration and possible action on the minutes for the month of December 2020;

B. Consideration and possible action on the expenditures for the month of December 2020; and

13. Executive Session: The City Council shall meet in Executive Session as permitted by Section 551.074, Texas Government Code, Personnel Matters, concerning the annual evaluation of the City Manager and possible amendment to the employment agreement for the City Manager.

14. Reconvene in open session.

15. Consideration and possible action on Executive Session Item relating to Section 551.074, Texas Government Code, Personnel Matters, concerning the annual evaluation of the City Manager and possible amendment to the employment agreement for the City Manager.

16. Adjourn.

**DATED THIS THE 8TH OF JANUARY, 2021**

**/BS/**

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**BY: BRAD STAFFORD, CITY MANAGER**

**I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 8th of January, 2021 at 08:44 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at [www.navasotatx.gov](http://www.navasotatx.gov).**

***The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.084.***

**DATED THIS THE 8TH OF JANUARY, 2021**

**/SMH/**

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**BY: SUSIE M. HOMEYER, CITY SECRETARY**

**THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.**

**City Manager's Message**  
**An Executive Summary of Agenda Items and Current Issues**

City of Navasota  
City Council Meeting  
1-11-21

**1. Call to order**

**2. Invocation and Pledges of Allegiance**

**3. Remarks of Visitors**

Staff is unaware of anyone wishing to address the City Council.

**4. Staff Report:**

*Introduction of new employees – Staff will introduce new employees.*

*Railroad Commission Audit letter – The Texas Railroad Commission recently performed a safety audit on the Natural Gas system and no violations were documented. I would like to recognize the staff involved with the system and thank them for their efforts.*

*Election update – City Secretary Susie Homeyer will provide information on the upcoming city council election.*

**5. Consideration and possible action on proposal from Bleyl Engineering for engineering services for the design and construction phases of the 2020 Capital Improvement Project.**

Staff has been working on the CIP for several months, and we have the project ready for the design phase. Staff requested a proposal for engineering services from Bleyl Engineering for design and construction phases of the project. The proposal is attached for your consideration. Staff feels that the firm provides quality engineering and is attentive to the concerns of the City and recommends approval of the proposal.

**6. Consideration and possible action on addendum to the lease agreement between the City of Navasota and Anderson-Grimes, LLC.**

Anderson-Grimes, LLC (Mike and Michael Dearing) are in the construction phase of the third set of T-hangars and are proposing to add another set. They are requesting an addendum to their lease that they will design and build more ramp space and lease more space for the next set of T-Hangars. The amount for the ramp is not to exceed \$115,000.

**7. Discussion, consideration, possible action on Texas Birthday Bash Vendor Agreement for alcohol sales.**

The Texas Birthday Bash continues to gain momentum and popularity, and with this we have garnered interest from at least three groups interested in being the vendor for alcohol sales. Staff is looking at ways to make the event more sustainable and with that generating more revenue from the alcohol vendor is an important piece. Staff looked into the city doing the alcohol sales, which would generate the most revenue, however, it comes with several drawbacks, such as personnel, and public perception. We did receive three proposals for consideration and present them to you. The proposal that generates the most revenue to the event is from 7-D Ranch. The only drawback is they are not located inside the City however, they have partnered with the City for the last two years on many events and have been very supportive of City events. Rail & Rye is a close second and being a new business to town it would be nice to see them get involved, however, the estimated difference in revenue is approximately \$4,600. Laura's Bartending has been the vendor for several years and her proposal came in with the city earning an estimated \$2,700. Staff recommends 7-D Ranch as it looks to generate the most revenue to put toward the cost of the event.

**8. Discussion, consideration and possible action on a variance requested submitted by Blanch Stewart for the property located at 101 Abraham Street, Navasota, Grimes County, TX 77868, for the purpose of varying from the minimum square footage of 750 square feet for residential structures as outlined in Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Division 3. Residential Code, Section 3.02.102 Conflicting regulations; adoption of minimum size for residences and permit fees, (b).**

Jonathan Jennings on behalf of Blanch Stewart submitted a variance request for construction of a residence at 101 Abraham that is less than the 750 square foot minimum currently required. Mr. Stewart has fallen on some tough times after his retirement and lost his home to a fire along with health issues and Mr. Jennings is interested in helping him by providing safe adequate shelter.

**9. Consideration and possible action on revisions to the policy for naming or renaming of a city facility, street, meeting room, public park or other improvement for individuals, families, businesses or organizations.**

The City adopted a naming policy in 2010. The policy has not been updated or amended since that time, and we have a request for renaming a street, and the policy states city facilities, and could be understood that includes streets however, it would be better to include streets. Staff and legal have reviewed the policy and made recommended changes. FYI, the next agenda will include a citizens request to change the name of street.

- 10. Consideration and possible action adoption of the Navasota Municipal Library display case policy.**  
Staff reviewed the existing display case policy and updated and improved the policy to meet current expectations.
- 11. Review the City of Navasota Quarterly Investment Report for quarter ending 12-31-2020.**  
The City continues to invest money in safe investments that provide the best interest. You can see that we still have a large portion of the reserves in money market, however, Lance is meeting with our Financial Advisor next week to discuss options and look at the interest rates. The City still has a pretty good reserve fund, and we continue to incrementally add to it annually.
- 12. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.**  
**Consent Items are:**  
**A. Consideration and possible action on the minutes for the month of December 2020;**  
**B. Consideration and possible action on the expenditures for the month of December 2020; and**
- 13. Executive Session: The City Council shall meet in Executive Session as permitted by Section 551.074, Texas Government Code, Personnel Matters, concerning the annual evaluation of the City Manager and possible amendment to the employment agreement for the City Manager.**  
The City Manager's work anniversary is January 1 and each year city council performs their annual evaluation of his performance.
- 14. Reconvene in open session.**
- 15. Consideration and possible action on Executive Session Item relating to Section 551.074, Texas Government Code, Personnel Matters, concerning the annual evaluation of the City Manager and possible amendment to the employment agreement for the City Manager.**

### **Calendar of Events**

January 14<sup>th</sup>  
10:00 a.m.

State of the City Address  
Navasota Center & Zoom

January 18<sup>th</sup>  
City offices closed

Martin Luther King, Jr. Day

January 22<sup>nd</sup>

TCMA Region 9 meeting  
Victoria, Texas

January 25<sup>th</sup>  
6:00 p.m.

City Council Meeting  
Municipal Building

January 27<sup>th</sup>-29<sup>th</sup>  
Virtual

TCMA William King Cole training

February 5<sup>th</sup>  
6:00 p.m.

TCMA Region 6 meeting  
Houston, Texas

February 8<sup>th</sup>  
6:00 p.m.

City Council Meeting  
Municipal Building

February 22<sup>nd</sup>  
6:00 p.m.

City Council Meeting  
Municipal Building

March 5<sup>th</sup>

TCMA Region 3 meeting  
Graham, Texas

March 8<sup>th</sup>  
6:00 p.m.

City Council Meeting  
Municipal Building

March 22<sup>nd</sup>  
6:00 p.m.

City Council Meeting  
Municipal Building

Respectfully submitted,

Brad Stafford  
City Manager



*Vision Statement:*

*Navasota 2027: What America Wants To Be  
“A beautiful, progressive, vibrant, service-oriented,  
close-knit community filled with  
historical charm and promise for people and business.”*

*Mission Statement:*

*“To guide Navasota’s growth in a way that maintains  
our heritage, culture, and uniqueness while  
maximizing our economic and social development.”*



## **THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY**

***It is the desire of the Navasota City Council to demonstrate responsible leadership by:***

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



## S.M.A.R.T. GOAL SETTING SYSTEM

Area	Today's Date	Target Date	Date Achieved
City Council Retreat	May 19, 2020	2020 – 2021	

Goal Statement: A descriptive statement of the DESIRED OUTCOME.  
(a S.M.A.R.T. Goal is Specific, Measurable, Actionable, Responsible and Time-bound)

The Management Connection, Inc. provided Professional Facilitation to the City of Navasota City Council on May 19<sup>th</sup>, 2020. This document captures the discussion outcomes and Council's direction to the staff for FY 2020 – 2021.

### Retreat Summary

Mayor Bert Miller called the meeting to order at 9:20am. The City Manager reviewed the accomplishments made based on Council's direction at the last Retreat in September 2019. A staff member from each department shared a SWOT Analysis of the department based on current circumstances and highlighted a few key areas they wanted Council think about as they move forward. The Council provided direction on multiple items from the agenda. The direction from the Council is provided below.

### City Council Direction for 2020 - 2021

Action Steps (List the specific actions you will take to achieve this goal)	Target Date	Who	Percentage Completion
1. The Council directed the City Manager not to lay off anyone from the workforce due to the current environment. The Council expressed concern that the staff was already shorthanded and operating with a heavy workload. a. The City Manager was asked to explore options on how to strengthen the workforce by adding positions. The City Manager is to conduct a Cost/Benefit Analysis for positions needed.	2020 – 2021	City Staff	
2. The Fire Chief will provide the Council with a monetary amount of what it will take to move part-time staff to full-time staff.	6/19/20	Fire Chief	
3. The City Manager and Fire Chief will consider	2020 –	City Manager,	



## The Management Connection, Inc.

PROFESSIONAL FACILITATORS

options for the new Fire Station. a. Look into possible options to finance the new station with low interest rates. b. Look into building a new station with partnerships, i.e. the animal shelter. c. Staffing is the priority for the Fire Department.	2021	Fire Chief	
4. The City Staff gave a comprehensive explanation of the City's Financial Picture. The Council complimented the Staff's ability to manage the City's finances in an efficient and effective manner. The Council also acknowledged that their perspective of the finances had changed from possibly being in trouble to having a good handle on them.	2020 – 2021	City Staff	
5. The Council agreed on the criteria in which the City's Reserve funds may be used: a. The funds should be left untouched unless they are absolutely needed. b. The funds should be used as leverage for other things during this time. c. Per the Financial Policy, the Reserve funds may be used in one or a combination of the following ways: i. Emergencies; ii. One-time expenditures that do not increase reoccurring operating costs iii. Major capital purchases iv. Start-up expenditures for new programs undertaken at mid-year, provided such action is considered in the context of multiyear projections or program revenues and expenditures	2020 – 2021	City Staff	
6. The City Staff will consider opportunities to capitalize on the low interest rates and use them to the City's advantage. The Staff will present these opportunities to Council.	2020 – 2021	City Staff	
7. The City Staff gave a detailed update on the	2020 –	City Staff	



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PROFESSIONAL FACILITATORS

Appraisal District. This gave the Council a clear picture of what to expect.	2021		
8. The Mayor and City Manager will create a Legislative Agenda and present it to the Council.	2020 – 2021	Mayor, City Manager	
9. The Council directed the City Manager to continue the Downtown Plan as he explained it. The City Manager is to leverage private/public partnerships in completing the project. a. The Downtown Plan addressed the streetscapes, traffic patterns, quiet zone, cross walk, building construction and financial resources.	2020 – 2021	City Staff	
10. The Council discussed the pros and cons of being part of the BCS MSA. The Council and Staff did not identify any real benefit of being part of the MSA. In fact, there was more agreement as to why the City should not be part of the MSA. The Council decided to continue to monitor the MSA.	2020 – 2021	City Staff	
11. The City Staff will continue to strengthen partnerships with other entities.	2020 – 2021	City Staff	
12. The City Manager will lead the staff in incorporating their Department SWOT Analysis into an Action Plan for 2020 – 2021.	2020 – 2021	City Staff	

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 4. **AGENDA DATE:** January 11,  
2021

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Staff Report:

- (a) Introduction of new employees;
- (b) Railroad Commission Audit letter;
- (c) Election update;
- (d) Board and Commission update; and
- (e) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

1. Railroad Commission Audit Letter
2. Railroad Commission Audit Letter
3. Election Deadline



## Railroad Commission of Texas

Oversight and Safety Division

Pipeline Safety Department

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### Executive Closing

**INSPECTION PACKAGE NUMBER:** 129147

**Operator(s):** (263) CITY OF NAVASOTA

*(List all operators covered by plan)*

**Unit(s):** (1300) NAVASOTA, CITY OF

*(List all operator units covered by plan)*

**Systems:** For a complete listing of systems evaluated, refer to the Inspection Package. Systems found not to be in violation are excluded from the Executive Closing document. **Alleged violations are listed per system below.**

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**Date of Executive Closing:** December 16, 2020

#### Operator Personnel Attending/Participating in the Executive Closing

Ms. Jennifer Renya                      Utility Administration Clerk                      jreyna@navasotatx.gov

Mr. Michael Bean                      Senior Gas Operator                      mbean@navasotatx.gov

#### Commission Personnel Attending/Participating in the Executive Closing

Rayford G. Pemberton                      Houston / R-5                      [rayford.pemberton@rrc.texas.gov](mailto:rayford.pemberton@rrc.texas.gov)

#### Method of Delivery:

**(Inspector is required to present both verbally during the closing and send to the operator via email)**

Email / verbal

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**\*\*The following alleged violation(s) were identified during the Pipeline Safety Evaluation / Inspection / Investigation and will be detailed within the official correspondence with the Company Executive, to follow. These observations are preliminary and are subject to further evaluation and modification \*\***

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#### System:

No Alleged Violations.

Nothing Follows



## Railroad Commission of Texas

Oversight and Safety Division

Pipeline Safety Department

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### Executive Closing

**INSPECTION PACKAGE NUMBER:** 129130

**Operator(s):** (263) CITY OF NAVASOTA

*(List all operators covered by plan)*

**Unit(s):** (1300) NAVASOTA, CITY OF

*(List all operator units covered by plan)*

**Systems:** For a complete listing of systems evaluated, refer to the Inspection Package. Systems found not to be in violation are excluded from the Executive Closing document. **Alleged violations are listed per system below.**

---

**Date of Executive Closing:** December 16, 2020

#### Operator Personnel Attending/Participating in the Executive Closing

Ms. Jennifer Renya                      Utility Administration Clerk                      jreyna@navasotatx.gov

Mr. Michael Bean                      Senior Gas Operator                      mbean@navasotatx.gov

#### Commission Personnel Attending/Participating in the Executive Closing

Rayford G. Pemberton                      Houston / R-5                      [rayford.pemberton@rrc.texas.gov](mailto:rayford.pemberton@rrc.texas.gov)

#### Method of Delivery:

**(Inspector is required to present both verbally during the closing and send to the operator via email)**

Email / verbal

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**\*\*The following alleged violation(s) were identified during the Pipeline Safety Evaluation / Inspection / Investigation and will be detailed within the official correspondence with the Company Executive, to follow. These observations are preliminary and are subject to further evaluation and modification \*\***

---

#### System:

No Alleged Violations.

Nothing Follows

## NOTICE OF DEADLINE TO FILE AN APPLICATION FOR PLACE ON THE BALLOT

(AVISO DE FECHA LÍMITE PARA PRESENTAR UNA SOLICITUD PARA UN LUGAR EN LA BOLETA)

Notice is hereby given that an application for a place on the City of Navasota General Election 2021  
(name of political subdivision/party)

Regular ~~Special/Primary~~ Election ballot may be filed during the following time: 01/13/2021 to 2/12/2021  
(Circle one)

(Se da aviso por la presente que una solicitud para un lugar en la boleta de la Elección

Regular ~~Especial/Primaria~~ de El Cleccion General dela Ciudad De Navasota 2021 se pueden presentar  
(marcar una con círculo) (nombre de la subdivisión política/partido)

durante el siguiente horario: 1/13/2021 to 2/12/2021 )

### Filing Dates and Times:

(Fechas y Horario para Entregar Solicitudes)

Start Date: January 13, 2021 End Date: February 12, 2021

(Fecha Inicio)

(Fecha Límite)

13 de enero de 2021

12 Febrero 2021

Office Hours: Monday-Friday 8:00 a.m. - 5:00 p.m.

(Horario de la Oficina)

Lunes - Viernes 8:00 a.m. - 5:00 p.m.

Physical address for filing an application in person for place on the ballot:

(Dirección a física para presentar una solicitud en persona para un lugar en la boleta)

City of Navasota

200 E. McAlpine, Street, Navasota, Texas 77868

Address to mail an application for place on the ballot (if filing by mail):

(Dirección a donde enviar una solicitud para un lugar en la boleta (en caso de presentar por correo))

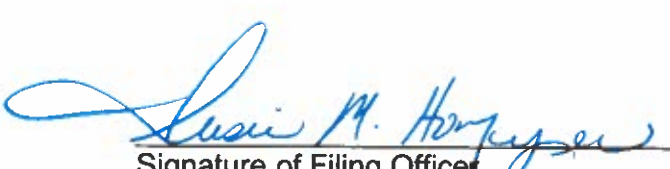
City of Navasota, P. O. Box 910, Navasota, Texas 77868

Email or Fax Number to send an application for place on the ballot:

(Dirección de correo electrónico o número de fax para enviar una solicitud para un lugar en la boleta)

shomeyer@navasotatx.gov

936-825-2403

  
Signature of Filing Officer  
(Nombre en letra de molde del Oficial de Archivos)

Susie M. Homeyer  
Printed Name of Filing Officer  
(Firma del Oficial de Archivos)

December 11, 2020

Date Posted  
(Fecha archivada)



# CITY OF NAVASOTA CITY COUNCIL AGENDA

**AGENDA ITEM NO.:** 5. **AGENDA DATE:** January 11, 2021

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on proposal from Bleyl Engineering for engineering services for the design and construction phases of the 2020 Capital Improvement Project.

**ITEM BACKGROUND:**

The City has been working on the first phase of the Capital Improvement project for several months. Bleyl Engineering has been instrumental in the development of the first phase. The attached proposal is to perform engineering services to include design and construction phase of the 2020 CIP. The total fee is \$867,000. The construction phase is an estimate as there is no way to know how much time will be spent on that portion. The City can control that to some extent by determining when engineers should be present.

### BUDGETARY AND FINANCIAL SUMMARY:

**STAFF RECOMMENDATION:**

Staff recommends approval of the engineering agreement with Bleyl Engineering for the 2020 Capital Improvement Project in the amount of \$867,000.

**ATTACHMENTS:**

- ## 1. Bleyl Proposal



# BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 Nugent St.  
Conroe, TX 77301  
Firm No. 678

## PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between The City of Navasota (CLIENT) and Bleyl Engineering (ENGINEER) who agree as follows: CLIENT engages ENGINEER to perform the services described in Part I ("Services") and ENGINEER agrees to perform the services for the compensation set forth in Part III. ENGINEER shall be authorized to commence the Services upon execution of this AGREEMENT. CLIENT and ENGINEER agree that this AGREEMENT and attachments referred to herein, constitute the entire AGREEMENT between them relating to the PROJECT.

NAME AND LOCATION OF PROJECT: 2020 Street & Utilities Reconstruction Project  
CONTACT NAME Brad Stafford  
ADDRESS: 200 E. McAlpine, Navasota, Texas 77868  
PHONE: 936-825-6450 CELL:            EMAIL: bstafford@navasotatxov

This AGREEMENT is valid if signed by CLIENT within 60 days of Attachment A: Scope of Service Date.

- I. **ENGINEER RESPONSIBILITIES:** ENGINEER shall perform or furnish the following services described under this AGREEMENT. *Attachment A: Scope of Services* Date: 12-3-2020 Other professional services which may or may not be required for the PROJECT are not provided by the ENGINEER. The CLIENT has made or shall make arrangement to obtain those services from a source other than the ENGINEER. Excluded services include: Wetlands identification and remediation, environmental, structural, archeological or historical site assessments or remediation services.
- II. **CLIENTS RESPONSIBILITIES:** CLIENT at its expense shall do the following in a timely manner so as not to delay the Services.
  1. **INFORMATION/REPORTS:** Furnish ENGINEER with all reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to the PROJECT unless otherwise specified in Part I. ENGINEER may rely upon CLIENT furnished information without independent verification in performing the Services.
  2. **REPRESENTATIVE:** Designate a representative for the PROJECT who shall have the authority to transmit instructions, receive information, interpret and define CLIENT's policies, and make decisions with respect to the Services.
  3. **DECISIONS:** Provide all criteria and full information as to CLIENT requirements for the PROJECT, obtain (with ENGINEER assistance, if applicable) necessary approvals and permits, attend PROJECT-related meetings, provide interim reviews on an agreed-upon schedule, make decisions on PROJECT alternatives, and generally participate in the PROJECT to the extent necessary to allow ENGINEER to perform the Services.
- III. **COMPENSATION, BILLING AND PAYMENT:** CLIENT shall pay ENGINEER for services in accordance with the following Billing Schedule.
  1. Compensation for Services shall be in accordance with the Scope of Services by one or more of the following methods:
    - a) **Retainage:** The CLIENT shall make an initial payment as stated in *Attachment A – Scope of Services* upon execution of this AGREEMENT. This retainer shall be held by the ENGINEER and applied against the final invoice.
    - b) **Lump Sum Fee:** Fee for the services as specifically detailed in the *Attachment A - Scope of Services*. Fee does not include services not specifically listed or reimbursable expenses as described in Section III (2). Fee shall be invoiced monthly based on an estimate by the ENGINEER of the percentage of completion of each work item.
    - c) **Percentage of Construction Cost:** Fee calculated based on an agreed percentage of Construction Cost. Construction Cost shall be defined as the ENGINEER's Opinion of Cost unless and until a contract is awarded based on competitive bids. Construction Cost shall then be defined as the actual construction cost including all change orders. Fee shall be invoiced monthly based on the ENGINEER's estimate of the percentage of completion of each work item and the percentage of construction cost associated with the work item.
    - d) **Time and Materials:** Fee shall be invoiced monthly based on the actual time and materials utilized to complete work in accordance with *Attachment B – Professional Engineering Fee Schedule*.
  2. **REIMBURSABLE EXPENSES:** Reproduction, telephone, out-of-town travel expenses and other non-labor charges directly related to the PROJECT will be billed at cost in addition to the fees agreed upon for services rendered. Vehicle mileage at the rate currently allowed by the IRS. Filing fees, permit fees, and other special charges which are advanced on behalf of the CLIENT will be billed on a similar basis plus a 10% service charge.
  3. **PAYMENTS:** Billings for services rendered will be made monthly and payment is requested within fifteen (15) days of receipt of invoice. CLIENT shall make payments to ENGINEER in accordance with Texas Government Code, chapter 2251.. If the CLIENT fails to make payment to the ENGINEER in accordance with the payment terms herein, this shall constitute a material breach of this AGREEMENT and shall be cause of termination by the ENGINEER. If the CLIENT objects to any portion of an invoice, the CLIENT shall so notify the ENGINEER in writing within 21 days of the receipt of the invoice. The CLIENT shall identify the specific cause of the disagreement and shall pay that portion of the invoice not in dispute.

IV. **TERMS AND CONDITIONS:**

1. **STANDARD OF CARE:** Services provided by the ENGINEER under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. The ENGINEER shall not be required to execute any warranties, guarantees or other documents subsequent to the signing of this AGREEMENT that in any way, in the judgment of the ENGINEER, increase the ENGINEER's risk or the availability or cost of the ENGINEER's professional or general liability insurance.
2. **CHANGE OF SCOPE:** The scope of Services set forth in this AGREEMENT is based on facts known at the time of execution of this AGREEMENT, including, if applicable, information supplied by CLIENT. When services include conceptual or process development services, scope of the PROJECT may not be fully definable during initial phases. As the PROJECT progresses, facts discovered may indicate that scope and associated compensation must be redefined.
3. **SAFETY:** ENGINEER has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this AGREEMENT, ENGINEER specifically disclaims any authority or responsibility for general job site safety and safety of persons other than ENGINEER's employees.
4. **DELAYS:** If events beyond the control of CLIENT or ENGINEER including but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, affect any schedule established in this AGREEMENT, such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, ENGINEER shall be entitled to an equitable adjustment in compensation.
5. **TERMINATION/SUSPENSION:** Either party may terminate this AGREEMENT upon 30 days written notice to the other party. CLIENT shall pay ENGINEER for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination. In the event either party defaults in its obligations under this AGREEMENT (including CLIENT's obligation to make the payments required hereunder), the non-defaulting party may, after 7 days written notice stating its intention to suspend performance under the AGREEMENT if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this AGREEMENT.
6. **OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by ENGINEER is supplied for the general guidance of the CLIENT only. Since ENGINEER has no control over competitive bidding or market conditions, ENGINEER cannot guarantee the accuracy of such opinions as compared to contract bids or actual cost to CLIENT.
7. **RELATIONSHIP WITH CONTRACTORS:** ENGINEER shall serve as CLIENT's professional representative for the Services, and may make recommendations to CLIENT concerning actions relating to CLIENT's contractors, but ENGINEER specifically disclaims any authority to direct or supervise the means methods, techniques, sequences, or procedures of construction selected by CLIENT's contractors.
8. **CONSTRUCTION REVIEW:** (a) *For PROJECTs including construction services*, the ENGINEER shall visit the PROJECT at appropriate intervals during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained the ENGINEER to make detailed inspections or to provide exhaustive or continuous PROJECT review and observation services. The ENGINEER does not guarantee the performance of and shall have no responsibility for the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the PROJECT. Upon completion of construction of the PROJECT, the ENGINEER shall compile for and deliver to the CLIENT a reproducible set of Record Documents conforming to the marked-up prints, drawings and other data furnished to the ENGINEER by the Contractor. This set of Record Documents will show the reported location of the Work and significant changes made during the construction process. Because these Record Documents are based on unverified information provided by other parties which will be assumed reliable, the ENGINEER cannot and does not warrant their accuracy. (b) *For PROJECTs excluding construction services*, CLIENT acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the PROJECT permits errors or omissions to be identified and corrected at comparatively low cost. CLIENT agrees to hold ENGINEER harmless from any claims resulting from performance of construction-related services (including: interpretations, modifications, clarifications, adjustments or changes made to the contract documents) by persons other than ENGINEER.
9. **INSURANCE:** ENGINEER will maintain insurance coverage for Professional, Comprehensive General, Automotive, Worker's Compensation, and Employer's Liability in amounts in accordance with Attachment C, attached hereto and incorporated herein for all purposes. Certificate evidencing such coverage will be provided to CLIENT prior to performing any services under this AGREEMENT. For PROJECTs involving construction, CLIENT agrees to require its construction contractor, if any, to include ENGINEER as an additional insured on its policies retaining to the PROJECT. ENGINEER coverage referenced above shall, in such case, be excess over contractor's primary coverage.
10. **HAZARDOUS MATERIALS:** Hazardous materials may exist at a site where there is no reason to believe they could or should be present. It is acknowledged by both parties that the ENGINEER's scope of services does not include any services related to hazardous or toxic materials. In the event the ENGINEER or any other party encounters hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of the ENGINEER's services, the ENGINEER may, at his or her option and without liability for consequential or any other damage, suspend performance of services on the PROJECT until the CLIENT retains appropriate specialist consultants or contractors to identify, abate and or remove the hazardous or toxic materials and warrant that the jobsite is in full compliance with applicable laws and regulations.
11. ENGINEER shall not be responsible for any cost or expense that provides betterment, upgrade or enhancement of the PROJECT. **IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL ENGINEER BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES.**
12. **ACCESS:** CLIENT shall provide ENGINEER access to any city – owned or controlled premises necessary for ENGINEER to provide services.

13. **REUSE OF PROJECT DELIVERABLES:** Reuse of any documents or other deliverables, including electronic media pertaining to the PROJECT by CLIENT for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by ENGINEER for the specific purpose intended, shall be at the CLIENT's risk. Further, all title blocks and the ENGINEER's seal, if applicable, shall be removed if and when CLIENT provides deliverables in electronic media to another entity. CLIENT agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in hard copy and that the hard copy shall govern in the case of discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. CLIENT shall be afforded a period of 30 days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is found as a result of this process, ENGINEER shall be advised and the consistency shall be corrected at no additional cost to CLIENT. Following the expiration of this 30-day period, CLIENT shall bear all responsibility for the care, custody and control of the electronic media. CLIENT agrees to defend, indemnify, and hold harmless ENGINEER from all claims, damages and expenses (including reasonable litigation costs) arising out of such reuse or alteration by CLIENT or others acting through CLIENT.
14. **AMENDMENT:** This AGREEMENT, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
15. **ASSIGNMENT:** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this AGREEMENT cannot be assigned by either party without written permission of the other party. This AGREEMENT shall be binding upon and inure to the benefit of any permitted assigns. The ENGINEER and CLIENT agree that the ENGINEER may use other consultants or subconsultants for professional services related to the PROJECT as deemed necessary in the sole opinion of the ENGINEER.
16. **NO WAIVER:** No waiver by either party of any default by the other party in the performance of any particular section this AGREEMENT shall invalidate any other section of this AGREEMENT or operate as a waiver of any future default, whether like or different in character.
17. **NO THIRD-PARTY BENEFICIARY:** Nothing contained in this AGREEMENT, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including CLIENT's contractors, if any.
18. **SEVERABILITY:** The various items, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
19. **AUTHORITY:** The persons signing the AGREEMENT warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

**Additional Provisions to be Added to Professional Services Agreement:**

**INDEMNIFICATION:** ENGINEER agrees to save, indemnify and hold harmless CLIENT and its officers and employees from all damages, costs, claims and liabilities due to activities of ENGINEER and ENGINEER'S agents or employees performed under this Agreement, to the extent caused by or which result from the negligent error, omission, negligent act, or willful misconduct of ENGINEER or of any person employed by ENGINEER or under ENGINEER'S direction or control.

**PRIOR AGREEMENTS SUPERSEDED:** This Agreement constitutes the sole agreement of the parties hereto, and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein.

**NOTICES:** All notices to either party by the other required under this Agreement shall be personally delivered or mailed, via certified mail, to such party at the following respective addresses:

**CITY:**

City of Navasota  
Attention: City Manager  
P.O. Box 910  
Navasota, Texas 77868-0910

**ENGINEER:**

Bleyl Engineering  
1722 Broadmoor, Suite 210  
Bryan, Texas 77802

**APPLICABLE LAW; VENUE:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for any action, claim, dispute, lawsuit or other legal proceeding shall lie in Grimes County, Texas.

**ATTORNEY'S FEES:** If any action is brought to enforce, construe or determine the validity of any term or provision of this Agreement (whether at the trial court level or any appeal there from), the prevailing party shall be entitled to reasonable attorney's fees and costs of the action.

**CERTIFICATIONS:** Engineer hereby certifies that it is not a company identified on the Texas Comptroller's

list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State. Engineer further certifies and verifies that neither Engineer, nor any affiliate, subsidiary, or parent company of Engineer, if any (the "Engineer Companies"), boycotts Israel, and Engineer agrees that Engineer and Engineer Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic hard on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory.

APPROVED FOR CITY OF NAVASOTA

APPROVED FOR BLEYL ENGINEERING

By:

By: Tim Wolff  
Tim Wolff (Dec 21, 2020 16:25 CST)

Title:

Title: Regional Manager

Prepared By: Tim Wolff  
Tim Wolff (Dec 21, 2020 16:26 CST)

**Attachments:**

- Attachment A: Scope of Services
- Attachment B: Professional Engineering Fee Schedule
- Attachment C: Insurance Requirements



## Attachment A Scope of Services

December 3, 2020

Mr. Brad Stafford  
City Manager  
200 E. McAlpine  
Navasota, TX 77868

Re: 2020 Street & Utilities Reconstruction Project  
Proposal for Engineering Services

Mr. Stafford:

Thank you for the opportunity to provide this Proposal for Professional Services for design and construction support services for the 2020 Street & Utility Reconstruction project.

### **Project Background**

City staff has identified numerous roadways throughout the city that are in need of reconstruction of the street and/or subsurface utilities. From that city-wide assessment, the City and Bleyl Engineering ("Bleyl") have determined a working list of streets and utilities to repair or reconstruct first. After discussion with City staff, it was determined that geotechnical engineering is not necessary.

The budget established by City Council is \$10 million. In an effort to maximize this project, Bleyl will design for an estimated cost of \$12 million, hoping that bids are low enough to include additional streets. If some of them cannot be included, then those streets will already be designed and "shovel-ready" for when budgets allow.

In addition to the streets and utilities, some areas of the wastewater treatment plant ("WWTP") will also be reconstructed or replaced. It is estimated that up to \$235,000 of the established budget will be applied toward WWTP fixes.

### **Scope of Services**

#### **Preliminary Design Phase – Scoping and Data Gathering**

- Coordinate with City staff to determine scope of reconstruction project to fit City budget, including research, meetings, site visits, exhibits, calculations, and estimates;
- Meet with City staff for a kick-off meeting to determine design timeline and phasing for streets, drainage, utilities, and WWTP;
- Review any applicable existing infrastructure construction plans, reports, plats, right of way maps, utility layouts, and future development plans;
- Call for and coordinate underground utility locates for topographic survey;
- Oversee topographic survey performed by Hodde Surveying;

- Gather and analyze information from City records/drawings/reports, survey, field measurements, tests, etc.;
- Research and analyze drainage concerns within the project scope;
- Develop estimated construction costs and compare to the established budget; and
- Submit preliminary design plans for review by the City.

#### Final Design Phase – PS&E and Bidding

- Address all comments generated by the Preliminary Design review;
- Prepare final design plans, specifications, and estimates (PS&E) for roadway, water, sanitary sewer, and storm sewer rehabilitation for sites throughout the city as determined in the scope, including plans, profiles, traffic control, notes, and details;
- Prepare final PS&E for wastewater treatment plant rehabilitation, including plans, cross sections, notes, and details for needs at the plant as determined by the scope (discussed as “Phase 2 items”);
- Give recommendations or prepare PS&E for drainage issues as discussed by the scope;
- Prepare bid documents and bid schedule;
- Furnish 3 hardcopy sets of final bid documents and construction drawings to the City;
- Provide advertisement of project for printing in the Navasota Examiner; and
- Publish project to CivCast for bidding.

#### Construction Phase - Construction Support and Assistance

- Participate in pre-bid conference;
- Answer questions posed by prospective bidders;
- Prepare any required addenda;
- Attend bid opening and prepare Recommendation of Award;
- Prepare and submit Notice to Proceed;
- Review shop drawings, test results, and other submittals for compliance with the contract documents;
- Issue necessary interpretations and/or clarifications of the contract documents;
- Review change order requests and present appropriate recommendations to the City;
- Review payment requests and forward to the City;
- Provide periodic field reviews of the construction to ensure general compliance with the contract documents (based on 2 trips per week);
- Attend the final inspection and assist in project closure activities;
- Prepare a set of “Record Drawings” and submit a hardcopy set and a digital file in an AutoCAD format to the city for its permanent records (upon receipt of the contractor’s as-built redlines); and
- Prepare GIS data packet of project utilities based on record drawings, design, and utility survey information for inclusion in the City’s GIS.

**Fee Schedule**

Our design fees will be lump sum, based upon the anticipated man-hours needed to complete the tasks listed in our Scope of Services. Construction phase services will be billed hourly based upon the man-hours actually spent on those services. The fee schedule is presented below.

Phase	Bleyl Eng.	Baird, Gilroy, & Dixon (elec. eng.)	MBC Mgmt (struct. eng.)	Hodde & Hodde Surveying	Total
<b>Preliminary Design Phase (lump sum)</b>	<b>\$296,000</b>			<b>\$80,000</b>	<b>\$376,000</b>
<b>Final Design Phase (lump sum)</b>	<b>\$309,000</b>	<b>\$7,000</b>	<b>\$3,000</b>		<b>\$319,000</b>
<b>Construction Phase (hourly)</b>	<b>\$169,000</b>	<b>\$2,500</b>			<b>\$171,500</b>
<b>Reimbursable Expenses (cost+10%)</b>	<b>Est. \$500</b>				<b>\$500</b>
<b>Fee Totals</b>	<b>\$774,500</b>	<b>\$9,500</b>	<b>\$3,000</b>	<b>\$80,000</b>	<b>\$867,000</b>

Reimbursable expenses are an estimate only and may include reproduction costs, mailings, and other non-labor charges directly related to the project. Exhibit B --Current Bleyl Engineering Fee Schedule is also attached for your use. Hourly billing or extra services agreed upon beyond those listed within this proposal will either be based on these fees or by separate proposal.

We look forward to assisting the City of Navasota in the design and construction of this project. Please do not hesitate to contact me with any questions concerning this proposal or if you request any additional information.

Thank you again for this opportunity.

Sincerely,

  
Tim Wolff (Dec 21, 2020 16:25 CST)

**Tim Wolff**  
**Regional Manager**  
**Bleyl Engineering**



# **BLEYL ENGINEERING**

PLANNING • DESIGN • MANAGEMENT

100 Nugent Street  
Conroe, TX 77301  
Ph: (936) 441-7833  
Fax: (936) 760-3833  
Texas Reg. No. F-678

## **Attachment B**

### **Professional Engineering Fee Schedule Effective March 1, 2019**

**Compensation to Bleyl Engineering for all work accomplished shall be according to the Standard Billing set forth in this fee schedule, and will be the sum of all the items listed below unless otherwise provided by a written contract.**

Fees may be negotiated using the guidelines outlined in the Manuals and Reports on Engineer Practices No. 45, as published by the American Society of Civil Engineers (ASCE).

The following is a breakdown of rates and fees to be charged by this office:

#### **Staff Classifications and Rates**

<b>Principal / Senior Director</b>	<b>\$200.00</b>	<b>Project Representative III</b>	<b>\$100.00</b>
<b>Associate / Director</b>	<b>\$185.00</b>	<b>Project Representative II</b>	<b>\$85.00</b>
<b>Senior Project Manager</b>	<b>\$170.00</b>	<b>Project Representative I</b>	<b>\$70.00</b>
<b>Project Engineer III</b>	<b>\$155.00</b>	<b>Senior Designer</b>	<b>\$110.00</b>
<b>Project Engineer II</b>	<b>\$140.00</b>	<b>CAD Tech III</b>	<b>\$95.00</b>
<b>Project Engineer I</b>	<b>\$125.00</b>	<b>CAD Tech II</b>	<b>\$80.00</b>
<b>Graduate Engineer II</b>	<b>\$105.00</b>	<b>CAD Tech I</b>	<b>\$65.00</b>
<b>Graduate Engineer I</b>	<b>\$95.00</b>	<b>Administrative Assistant II</b>	<b>\$65.00</b>
<b>Reg. Prof. Land Surveyor</b>	<b>\$175.00</b>	<b>Administrative Assistant I</b>	<b>\$55.00</b>
		<b>Office Services</b>	<b>\$45.00</b>

#### **Reimbursable Expenses**

Advanced Charges	Cost Plus 10%
Vehicle Mileage	IRS Standard Rate
Reproduction and Travel	Billed At Cost

#### **Method of Billing**

Invoices are prepared monthly. Payment is due upon receipt. Interest will be charged on all accounts not paid by the 30<sup>th</sup> day after the City's receipt of an invoice from Bleyl Engineering in accordance with Texas Government Code, Chapter 2251. Rates are subject to change without notice.

CLIENT Initials

ENGINEER Initials

*TW*  
TW

### **Attachment C - Insurance**

1. The Engineer shall procure and maintain at its sole cost and expense for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Engineer, its agents, representatives, employees or subcontractors. The Engineer's insurance coverage shall be primary insurance with respect to the Client, its officials, and employees. Any insurance or self-insurance maintained by the Client, its officials, or employees shall be considered in excess of the Engineer's insurance and shall not contribute to it. Further, the Engineer shall include the Client as an additional insured under its policy(ies). All coverage for subcontractors shall be subject to all of the requirements stated herein. Certificates of Insurance and endorsements shall be furnished to the Client and approved by the Client before work commences.

2. Standard Insurance Policies Required:

(a) Commercial General Liability Policy

(b) Automobile Liability Policy

(c) Workers' Compensation Policy

(d) Professional Liability

3. General Requirements Applicable to All Policies:

(a) General Liability and Automobile Liability insurance shall be written by a carrier with a A:VIII or better rating in accordance with the current Best Key Rating Guide.

(b) Only Insurance Carriers licensed and admitted to do business in the State of Texas will be accepted.

(c) Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.

(d) "Claims Made" policies will not be accepted, except for Professional Liability Insurance.

(e) The Client of Navasota, its officials, employees and volunteers, are to be added as "Additional Insured" except as to the Worker's Compensation and Professional Liability policies. The coverage shall contain no special limitations on the scope of protection afforded to the Client, its officials, or employees.

(f) A Waiver of Subrogation in favor of the Client with respect to Workers' Compensation Insurance must be included.

(g) Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the Client.

(h) Upon request, certified copies of all insurance policies shall be furnished to the Client.

4. Commercial General liability

(a) Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.

(b) No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.

5. Automobile Liability

(a) Minimum Combined Single limit of \$500,000.00 per occurrence for bodily injury and property damage.

6. Worker's Compensation

(a) Employer's Liability limits of \$100,000.00 for each accident is required.

7. Professional Liability

(a) Minimum coverage of \$1,000,000.00 per claim.

8. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

(a) The company is licensed and admitted to do business in the State of Texas.

(b) The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas State Board of Insurance.

(c) All endorsements and insurance coverage according to requirements and instructions contained herein.

(d) The form of the notice of cancellation, termination, or change in coverage provisions to the Client.

(e) Original endorsements affecting coverage required by this Attachment shall be furnished with the certificates of insurance.

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:**   **6.**  
                                      \_\_\_\_\_

**AGENDA DATE:** January 11,  
2021

**PREPARED BY:**   Jennifer Reyna, Utility Administrative  
                                      Assistant

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on addendum to the lease agreement between the City of Navasota and Anderson-Grimes, LLC.

**ITEM BACKGROUND:**

Anderson-Grimes, LLC has proposed to build a 9,639 Sq Ft. T-Hangar on the same row of the T-Hangar (T3) currently under construction. Building an eight-unit building will finish out the second row of T Hangars. In order to build another hangar, additional ramp is required. Anderson-Grimes, LLC will be responsible for all costs of the design and construction of the ramp and drainage improvements (not to exceed \$115,000) to be reimbursed by the City of Navasota thirty (30) days after final completion of the ramp and drainage improvements.

**BUDGETARY AND FINANCIAL SUMMARY:**

Current Aiport Fund Balance: \$339,742

Estimated Cost of Ramp: \$115,000

**STAFF RECOMMENDATION:**

Staff recommends approval of the addendum to the lease agreement with Anderson Grimes LLC for the reimbursement of the cost of construction of airport ramp not to exceed \$115,000.

**ATTACHMENTS:**



# CITY OF NAVASOTA CITY COUNCIL AGENDA

**AGENDA ITEM NO.:** 7. **AGENDA DATE:** January 11, 2021

**PREPARED BY:** Madison Brooks, Marketing and Communications Coordinator

**APPROVED BY: BS**

**ITEM:** Discussion, consideration, possible action on Texas Birthday Bash Vendor Agreement for alcohol sales.

**ITEM BACKGROUND:**

The City of Navasota has contracted with a local vendor to provide the alcohol sales and service for Texas Birthday Bash every March. In pervious years, beer and wine have been made available to general attendees and a full bar has been made available to VIP guests. Staff has received proposals from three different vendors to provide this service as well as researched the possibility of obtaining the alcohol license internally. Proposals were submitted by:

## 7D Ranch

- City of Navasota receives \$2 for every \$5 beverage sold
- Custom bar and two additional bars will be provided and staffed
- Western theme and decor will be provided throughout
- Based on 2020 sales, City of Navasota receives \$9,696

## Laura's Bartending

- City of Navasota receives 40% of NET profit
- VIP sponsorship, drink tokens, beer booth, bar setup, and staff will be provided
- Based on 2020 sales, City of Navasota receives \$2,745.42

## Rail & Rye

- City of Navasota receives 50% of profit with no maximum cap on profit sharing
- Guaranteed minimum payment of \$5,000, listed as a \$5,000 sponsor
- Branding, event suggestions, COVID-19 precautions will be implemented
- Based on 2020 sales, City of Navasota receives \$5,000

## City of Navasota Festival Permit

- Mike Hopkins Distributing will be on site
- Daily Temporary Mixed Beverage Permit obtained
- Local qualified organization will provide service as fundraiser

## **BUDGETARY AND FINANCIAL SUMMARY:**

### **STAFF RECOMMENDATION:**

Staff recommends approval of the Texas Birthday Bash vendor agreement with 7D Ranch for alcohol sales.

### **ATTACHMENTS:**

1. Texas Birthday Bash Alcohol Contract Proposals

Texas Birthday Bash sales reported by Mike Hopkins Distributing:

Year	Cases Sold	Total Sales
2013	57	\$ 6,840.00
2014	421	\$ 50,520.00
2015	290	\$ 34,800.00
2016	325	\$ 39,000.00
2017	174	\$ 20,880.00
2018	170	\$ 20,400.00
2019	88	\$ 10,560.00
2020	202	\$ 24,240.00

2020 reported by Laura's Bartending:

**Sales**

Friday	\$6,279.00
Saturday	\$12,906.00
Total	\$19,185.00

**Expenses**

Hopkins	\$4,170.55
Kristen	\$2,013.99
Payroll	\$3,020.00
TABC-Permit	\$231.00
Taxes	\$2,685.90
Sam's Club	\$200.00
Total	\$12,321.44

NET Profit	\$6,863.56
------------	------------

<b>Owe to City</b>	<b>\$3,431.78</b>
--------------------	-------------------

**7D Ranch Proposal**

We propose that for every beer sold \$2 will go to the Birthday Bash.

We will provide a custom bar for the VIP area.

We will also provide 2 extra bar areas around the grounds to help with extra beer/wine sales. All bars will be staffed accordingly.

We will also carry the western theme to all the bar areas decorating with hay and other western décor.

7D will get \$3 per VIP drink ticket to be reconciled at the end of the event when the Birthday Bash is paid for the general admission drinks.

**City Profit based on 2020 sales: \$9,696**

### **Laura's Bartending Proposal**

Provide everything included but not limited to drink tokens, beer booth, bar setup and employees.

Sponsorship of the VIP tent.

The City of Navasota will receive 40% of NET profit.

City Profit based on 2020 sales: \$2,745.42

## **Rail & Rye Proposal**

Rail & Rye, LLC  
101 Railroad Street  
Navasota, Texas 77868  
info@RailandRye.com  
(214) 766-3630




### **Alcohol Vendor Proposal 2021 Texas Birthday Bash – Navasota, Texas**

Rail & Rye, LLC (Rail & Rye) agrees to provide alcohol sales and related services to the City of Navasota (City) for the 2021 Texas Birthday Bash, March 5<sup>th</sup> and 6<sup>th</sup>, 2021. Rail & Rye agrees to provide alcohol vending services and appropriate staffing in all locations provided and designated by the City. Rail & Rye understands that mixed beverages will be available in the VIP area and will plan and permit the event accordingly.

Proposed terms of the agreement are as follow:

1. Rail & Rye is offering a 50% profit sharing arrangement with the City in exchange for the exclusive right to provide alcohol sales and related services for the 2021 Texas Birthday Bash.
  - a. There is unlimited upside potential with no maximum cap on profit sharing.
  - b. Rail & Rye shall provide an accounting of the Revenue and Expenditures of the event to the City in order to verify the total amount due under the terms of this agreement.
2. Rail & Rye will guarantee a minimum payment of \$5,000 to the City of Navasota, regardless of the success of the event.
  - a. Rail & Rye will be listed as a \$5,000 level equivalent sponsor, with all of the benefits ultimately granted by the City to all other sponsors at the equivalent sponsorship level.
3. Rail & Rye will be granted the opportunity to brand the drink tent, and other locations staffed by Rail & Rye, with our signage, logos and other branding and marketing material as appropriate for the event and in coordination with City staff.
  - a. Tent and booth space to be provided by the City of Navasota
4. We would like to engage the City of Navasota prior to the event to propose minor changes that would optimize the revenue potential for the event though expanded product offerings and tiered pricing.
5. Rail & Rye and our employees and contractors will take all necessary precautions to help mitigate viral transmission, specifically related to the COVID-19 (coronavirus) pandemic currently effecting the country.
6. In the unfortunate event of a cancelation, for any reason or no reason at all, there will be no obligation by Rail & Rye to make payment to the City of Navasota.

Thank you for your consideration of this proposal and we look forward to working closely with the City of Navasota to ensure another outstanding and successful event! Please do not hesitate to reach out with any questions or concerns related to this proposal.

  
\_\_\_\_\_  
Christopher Tucker  
Owner, Rail & Rye

\_\_\_\_\_  
Madison Brooks  
City of Navasota

---

**City Profit based on 2020 sales: \$5,000**

## **City of Navasota Festival Permit**

DAILY TEMPORARY MIXED BEVERAGE PERMIT - TB Permit authorizes the sale of mixed beverages for consumption on the premises for which the permit is issued and may be issued only to the holder of a Mixed Beverage Permit (MB) for a picnic, celebration or similar event. The permit may also be issued to a political party or political association supporting a candidate for public office or a proposed amendment to the Texas Constitution or other ballot measure, to an organization formed for a specific charitable or civic purpose, to a fraternal organization in existence for over five years with a regular membership, or to a religious organization. If issued to an organization, that organization may not hold more than 10 temporary permits in a calendar year. The fee is \$50 with a surcharge of \$201.

### **Mike Hopkins Distributing:**

We will plan to have beer loaded on a trailer and deliver the product to the address of the event.

Upon arrival and setup, we will collect a check for the delivered product.

MHD will have an employee/employees attend the event to hand out koozie's and buy product for consumers.

At the end of the event MHD has 48 hours to pick up and credit any beer that is unused and in unopened cases.

We will then issue a credit invoice and bring back a check if any refund is due.

### **Serving:**

Local groups (such as Go Texan) have been contacted about potentially being contracted to serve the alcohol as an organizational fundraiser.

**City Profit based on 2020 sales: \$12,849**

# CITY OF NAVASOTA CITY COUNCIL AGENDA

**AGENDA ITEM NO.: 8.**

**AGENDA DATE:** January 11, 2021

**PREPARED BY:** Lupe Diosdado, Development Services  
Director

**APPROVED BY: BS**

**ITEM:** Discussion, consideration and possible action on a variance requested submitted by Blanch Stewart for the property located at 101 Abraham Street, Navasota, Grimes County, TX 77868, for the purpose of varying from the minimum square footage of 750 square feet for residential structures as outlined in Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Division 3. Residential Code, Section 3.02.102 Conflicting regulations; adoption of minimum size for residences and permit fees, (b).

**ITEM BACKGROUND:**

Blanch Stewart submitted a variance request for City Council consideration to allow for the construction of a 12' X 24' residential dwelling totaling 288 square feet. Per Chapter 3 Building Regulations the minimum square footage allowed for a residential structure is 750 square feet.

The proposed building falls short of the adopted requirements by 462 square feet. A letter outlining the request has been attached with drawings to be provided at a later date via email.

## BUDGETARY AND FINANCIAL SUMMARY:

none

**STAFF RECOMMENDATION:**

Staff recommends holding a discussion and possible action on a variance requested submitted by Blanch Stewart for the property located at 101 Abraham Street, Navasota, Grimes County, TX 77868, for the purpose of varying from the minimum square footage of 750 square feet for residential structures as outlined in Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Division 3. Residential Code, Section 3.02.102 Conflicting regulations; adoption of minimum size for residences and permit fees, (b).

**ATTACHMENTS:**

1. Area Photos
2. Variance Request Letter

## 101 Abraham & Surrounding Area

The home previously located on the property was destroyed in a fire. The proposed 288 sqft home is the red painted building shown below.

**2020**



**2013**



(Next Door to the East)



## 101 Abraham & Surrounding Area



To the City Council of Navasota,

I Jonathan S. Jennings resident of 305 Jones street, Navasota Texas 77868 present this letter of variance request on behalf of Blanch Stewart, resident and property owner of 101 Abraham street, Navasota Texas 77868.

I am requesting a variance to install a small living quarters at 101 Abraham Street, Navasota Texas 77868 to assist a faithful 20 year retired city employee who is currently blind and living out of a shed with no power or running water at the age of 70. I believe this is a great travesty which requires our community to assist both the health and safety requirements of a Navasota Citizen but also to honor the years of faithful service to our city. I am prepared, along with several other citizens, organizations and businesses of this community, to purchase, insulate, install power and running water to code, along with furnishing Mr. Stewart's new home. We will be requiring Mr. Stewart to set up a back taxes payment plan and direct withdraw from his bank account for payment of all utilities going forward. This is understood by Mr. Stewart and agreed upon for the assistance he will be receiving. What I am requesting on behalf of Mr. Stewart is for the City Council to vote in favor of granting a variance to the 750 sqft minimum requirement code and allow us to provide a smaller structure (12' x 24') on his property so that Mr. Stewart can maintain proper hygiene and a safe environment for him to call his own as a citizen of this community.

As a business owner and a citizen of this community I recognize we have many similar situations as Mr. Stewart and it can seem over whelming at times on how we can address these issues and improve our community. However, this is one life that would be greatly improved by your favor and we as the community are willing to helping make a huge improvement live and safety of this individual. Together we can help all those in need of assistance, one person at a time. I trust and know by your good hearts this is a situation that we can find a common ground to approve this request and assist a long-time faithful employee of the city in his moment of need.

Thank you for hearing my concern.

  
Yours truly,

Jonathan S Jennings  
Partner, Legacy Coatings, LLC  
(979) 492-8546

On behalf of Blanch Stewart  
Property Owner at 101 Abraham Street

# CITY OF NAVASOTA CITY COUNCIL AGENDA

**AGENDA ITEM NO.:** 9. **AGENDA DATE:** January 11, 2021

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on revisions to the policy for naming or renaming of a city facility, street, meeting room, public park or other improvement for individuals, families, businesses or organizations.

**ITEM BACKGROUND:**

The City adopted a naming policy in February of 2010. The policy was intended to provide guidance on naming and renaming of city facilities. Through the years there have been some requests to change names and the policy was helpful. However, we feel by making a few changes such as including more description of a city facility including streets will be helpful.

### BUDGETARY AND FINANCIAL SUMMARY:

**STAFF RECOMMENDATION:**

Staff recommends adoption of the revised policy for naming or renaming of a city facility, street, meeting room, public park or other improvement for individuals, families, businesses or organizations..

**ATTACHMENTS:**

- ## 1. Naming Policy

## CITY OF NAVASOTA

### CRITERIA FOR NAMING ~~OR RENAMING~~ A CITY FACILITY, STREET, MEETING ROOM, ~~OR PUBLIC PARK OR OTHER CITY IMPROVEMENT~~ FOR INDIVIDUALS, FAMILIES, BUSINESSES OR ORGANIZATIONS

#### I. NAMING OF CITY FACILITIES, STREETS, MEETING ROOMS, PUBLIC PARKS OR OTHER CITY IMPROVEMENTS

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1. The naming of a City facility, street, meeting room, ~~or Public Park or other City improvement~~ may should be based on the following:

a. A significant ~~monetary~~ gift, grant, donation or ~~request~~ bequest of money or property to the City toward the acquisition or development of a public facility or other City improvement;

b. A substantial amount of community service that has had a major impact or benefit to a large sector of the City ~~from by~~ an individual, family, business or other organization who:

(1) Demonstrated dedication to charitable, public or community service in ways that bring special credit to the City; ~~or~~

(2) Volunteereds and gave extraordinary help to individuals, families, groups or community services; ~~and/or~~

(3) Through ~~their work~~ accomplishments or notable works as a musician, actor, author, artist or public official ~~other performances~~ have brought favorable recognition and notice to the City.

2. Naming a City facility, street, meeting room, ~~or Public Park or other City improvement~~ after a living person, or an organization or business, is not recommended. However, there are times when the community believes it to be the proper and necessary thing to do. The person should have made a major contribution to the City in either deed or monetary/property contribution. The organization or business also should have made a major contribution to the City in either deed or monetary/property contribution. Honoring a living individual, or organization or business, will be subject to the most careful examination.

a. Some criteria considerations ~~could~~ should include, but are not limited to:

- (1) A significant monetary/property contribution toward the acquisition or development of a ~~public~~City facility;
  - (2) When seventy five percent (75%) or more of the value of the property is donated by the person, ~~or~~ organization or business;
  - (3) When seventy five percent (75%) or more of the cost of development is donated by the person, ~~or~~ organization or business to the enhancement of the quality of life in the community;
  - (4) When a major contribution has been made by ~~the~~ person, organization, or business to the enhancement of the quality of life in the community; and/or
  - (5) Outstanding accomplishments by an individual for the good of the community. The ~~Q~~quality of the contribution should be considered along with the length of community service of the individual.
- b. Implicit to the naming process is the intent of permanent recognition. ~~Therefore~~, the process shall be careful and deliberate and, as much as possible, involve the evaluation criteria as follows:
- (1) Fine moral character of the person;
  - (2) Demonstrated leadership qualities;
  - (3) Contributions compliment and support the mission of the City of Navasota ~~;~~
  - (4) Substantial contribution, whether consisting of volunteer service, the provision of ~~land~~property or monetary donation ~~;~~ and
  - (5) Initiative and/or involvement relating to a specific program or project of exceptional merit, which has extensively and directly benefited the public.
3. If the City ~~F~~facility, street, meeting room, ~~or P~~public ~~P~~park or other City improvement is to be named after an individual, it is recommended that it be named after ~~the~~ person who has been deceased for a minimum of one (1) year. Some criteria considerations ~~can~~should include:
- a. Same guidelines/criteria ~~for~~applicable to a living ~~people~~person, ~~or~~ an organization or business shall apply;

Adopted 2-22-10 (Revised)

b. Proposed names commemorating a deceased person~~(s)~~ shall be considered only if a general consensus of the living next of kin person's relatives have approved the request; and

c. Naming a City facility, street, meeting room, ~~or Public Park or other City improvement~~ in memory of a deceased person should not be considered until at least twelve (12) months after the date of the death of the person.

d. Honoring City officials, management, staff or appointed public officials ~~who~~ may be considered after the person's employment or public service has concluded for a minimum of two (2) years.

e. Honoring deceased national and/or state historical leaders and/or heroes.

#### 4. Public Parks.

a. As a general policy, public parks shall be named in accordance with the general criteria outlined above.

b. City parks may be named after a geographical designation, a ~~predominate~~predominant physical feature of the land, a historic name, organizations or ~~the name of~~ an individual.

c. Community and neighborhood parks should be named after the subdivision which dedicated the land, the name of the neighborhood, an adjacent street, organizations or ~~the name of~~ an individual.

d. The suffix "park" should be added to the name of the park.

e. Areas, facilities and accessories such as playgrounds, pavilions or sports fields within a park can be named differently using the ~~above stated~~ criteria stated herein.

## II. RENAMING OF CITY FACILITIES, STREETS, MEETING ROOMS, ~~OR~~ PUBLIC PARKS OR OTHER CITY IMPROVEMENTS

1. Renaming of a City facility, street, meeting room, ~~or~~ ~~public~~ ~~park~~ ~~or~~ ~~other City improvement~~ is strongly discouraged. The primary reason is to not diminish the original justification for the name or discount the value of the prior contributors. If a City facility, street, meeting room, ~~or~~ ~~public~~ ~~park~~ ~~or~~ ~~other City improvement~~ is proposed to be renamed, only those City facilities, streets, meeting rooms, ~~or~~ ~~public~~ ~~parks~~ ~~or~~ ~~other City improvements~~ named for geographic locations, outstanding features, street names or subdivision names will be considered for renaming. City facilities and public parks named by deed restrictions or similar instrument cannot be considered for renaming.

2. Once a City facility, street, meeting room, ~~or~~ ~~public~~ ~~park~~ ~~or~~ ~~other City improvement~~ is named after an individual, the name of the ~~public~~ ~~said~~ ~~facility~~ ~~or~~ ~~property~~ ~~should~~ ~~will~~ not be changed unless there are particularly compelling reasons presented for the change. Requests to change a name ~~should~~ ~~will~~ be subject to the most critical examination, so as not to diminish the original justification for the name or discount the value of the prior contributors.

### III. PROCEDURES

1. Submission of Requests. In order to be considered by the City, A person or organization ~~may~~ must submit a written request for naming or renaming a City facility, street, meeting room, ~~or~~ ~~public~~ ~~park~~ ~~or~~ ~~other City improvements~~. ~~or~~ A person or organization may also submit a written statement endorsing a previously submitted request. A request for naming or renaming a City facility, street, meeting room, ~~or~~ ~~public~~ ~~park~~ ~~or~~ ~~other City improvement~~ must include information and documentation justifying ~~for~~ the requested name. If the request is for an individual's name, a biographical sketch of the individual, a description of the individual's involvement in the community, and the individual's connection, if any, to the City facility, street, meeting room, ~~or~~ ~~public~~ ~~park~~ ~~or~~ ~~other City improvement~~ must be submitted ~~included with the written request~~.

a. Requests for the naming or renaming of public parks or features within a public park shall be submitted in writing to the Director of the Parks and Recreation Department for presentation to and consideration by the Parks and Recreation Board. The Parks and

Adopted 2-22-10 (Revised \_\_\_\_\_)

Recreation Board will consider the request and make a written recommendation to the City Council regarding the request.

b. Requests for the naming or renaming of City facilities, streets, or meeting rooms or other City improvements not under the management of the Parks, ~~and Recreation and Tourism~~ Department ~~will~~ shall be submitted in writing to the City Secretary ~~with all of the background information and/or letter(s) of support outlined above.~~

Commented [C1]: This is already required by article III (1) above

2. Public Hearing. Upon receipt of the recommendation of the Parks and Recreation Board or direct submission to the City Secretary for the naming or renaming City facilities, streets, meeting rooms, public parks or other City improvements, the City Secretary will ~~set~~ schedule a ~~P~~public ~~H~~hearing to be conducted by the City Council using existing policy for public hearings to provide interested parties an opportunity to present testimony to the City Council regarding the request.

3. Consideration by the City Council. The City Council will conduct the required ~~P~~public ~~H~~hearing. Based on the submission, the City Council may ~~requiredirect theCity~~ staff to solicit input from individuals, ~~or~~ organizations and/or businesses that may have an interest in the naming or renaming request, but did not provide information, either verbally or in writing, during the ~~P~~public ~~H~~hearing conducted by the City Council.

4. Action by the City Council. No sooner than two (2) weeks after the ~~P~~public ~~H~~hearing, the City Council will consider the request. The City Council is the sole and final authority for all such requests.

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 10.

**AGENDA DATE:** January 11,  
2021

**PREPARED BY:** \_

**APPROVED BY:** BS

**ITEM:** Consideration and possible action adoption of the Navasota Municipal Library display case policy.

**ITEM BACKGROUND:**

The Library board recently held a regular scheduled meeting, and approved a display case policy. The board submits the policy for City Council approval.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of the display case policy.

**ATTACHMENTS:**

1. display case policy

## DISPLAY CASE POLICY

The Navasota Public Library offers its main display case to non-profit groups and individuals for the display of but not limited to civic, cultural, educational and public information exhibits. The library invites individuals and groups to share their artistic and informational materials with the community. Use of the display case is subject to the following rules and regulations:

1. A Display Case Reservation and Agreement Form must be completed and signed prior to any public use of the display case.
2. Permission to a group or individual to use the display case does not constitute the library's endorsement of the policies or beliefs represented in the display.
3. The Library assumes no responsibility or liability for the preservation, protection, loss or damage to any part of a display at any time. All items brought to and placed in the library are done so at the owner's risk.
4. Exhibit space will not be made available for promotional, commercial, fundraising, religious proselytizing, or partisan political purposes. Educational exhibits involving these subjects, however, are permissible.
5. The library is not in any way involved in the sale of any exhibit item.
6. Determination of the appropriateness of the display or material for posting is solely the decision of the Librarian or delegate representative.
7. The library display case is kept locked at all times except during setup and removal.
8. No group may reassign the use of the display case and the display must appear as described in the approved application.
9. If damage to the display case occurs during set up or take down, the group or individual responsible for the display will be held responsible.
10. An exhibit will remain in the display case for 1 calendar month. At the end of the month, the owner is required to retrieve their materials. The Library will give you a reminder call and set up a date to retrieve the materials. If not retrieved by the agreed upon date, they will become the property of the Library.
11. The Library is authorized to take pictures of the display and market the exhibit at their discretion.
12. If a group or individual violates the policies or procedures associated with the display case, future use of the display case will not be permitted.

Navasota Public Library

Display Case Reservation and Agreement Form

Applicant's Name and Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

Briefly describe the nature and purpose of the display:

\_\_\_\_\_  
\_\_\_\_\_

Month you wish to reserve display case: \_\_\_\_\_

Set up Date: \_\_\_\_\_

Removal Date: \_\_\_\_\_

I, the Exhibitor, have reviewed, understand, and agree to abide by the Navasota Public Library Display Case Policy which governs the reservation and use of library display cases. I agree to assume responsibility for the display and to ensure that it is mounted and removed on time and that its contents and design are consistent with the requirements and guidelines set forth in the above-mentioned policy.

I, the Exhibitor, agree that the Library accepts no responsibility for the theft or damage of any display exhibited at the Library, and certify that all persons submitting work for this display understand and agree to this waiver. I have read and will comply with the Library's Display Case Policy.

\_\_\_\_\_  
Exhibitor

\_\_\_\_\_  
Date

For Library Use:

Application received by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_



**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 11. **AGENDA DATE:** January 11,  
2021

**PREPARED BY:** Lance Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Review the City of Navasota Quarterly Investment Report for quarter ending 12-31-2020

**ITEM BACKGROUND:**

Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act", requires a city to provide the governing body with an investment report for review on a quarterly basis.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends reviewing the City of Navasota Quarterly Investment Report ending December 31, 2020

**ATTACHMENTS:**

1. quarterly investment report 123120

# CITY OF NAVASOTA INVESTMENT PORTFOLIO

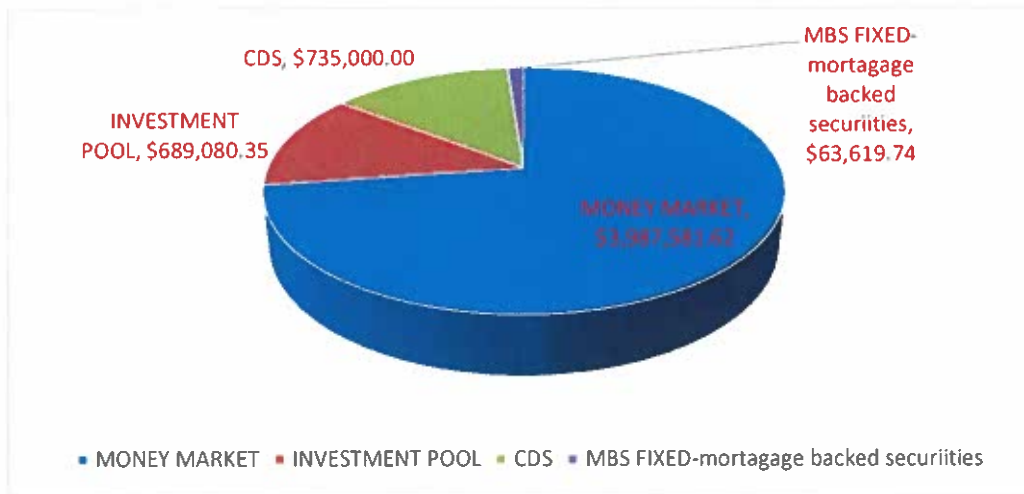
## QUARTERLY SUMMARY FOR PERIOD ENDING

12/31/2020

BEGINNING BOOK VALUE	\$5,468,762.71
BEGINNING MARKET VALUE	\$5,471,582.06
ENDING BOOK VALUE	\$5,472,490.29
ENDING MARKET VALUE	\$5,475,281.71
CHANGE IN MARKET VALUE	\$3,699.65
weighted average maturity	6.071

## PORTFOLIO BREAKDOWN

MONEY MARKET	\$3,987,581.62
INVESTMENT POOL	\$689,080.35
CDS	\$735,000.00
MBS FIXED-mortgage backed securities	\$63,619.74



YEARS	0-1	\$5,170,965.84
YEARS	1-2	\$304,315.87
YEARS	2-3	
YEARS	3-4	
YEARS	4-5	
YEARS	5-	

\$5,475,281.71

THIS REPORT HAS BEEN PREPARED IN COMPLIANCE WITH THE INVESTMENT POLICY  
OF THE CITY OF NAVASOTA AND THE PFIA

*[Signature]*

INVESTMENT OFFICER  
FINANCE DIRECTOR

*[Signature]*

INVESTMENT OFFICER  
CITY MANAGER

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 12.                      **AGENDA DATE:** January 11,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY: BS**

**ITEM:** Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

- A. Consideration and possible action on the minutes for the month of December 2020;
- B. Consideration and possible action on the expenditures for the month of December 2020; and

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of the consent agenda items which include the minutes and expenditures for the month of December 2020.

**ATTACHMENTS:**

1. Minutes - 12/14/2020
2. Minutes - 12/21/2020 - Special
3. Expenditures for December 2020

**MINUTES  
REGULAR MEETING  
DECEMBER 14, 2020**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1  
Pattie Pederson, Councilmember, Place # 2 (Virtually)  
Josh M. Fultz, Councilmember, Place # 3  
Bert Miller, Mayor, Place # 4  
Grant E. Holt, Mayor Pro-Tem, Place # 5**

thus constituting a quorum.

**STAFF PRESENT:** Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Lupe Diosdado, Community Development Director; Hung Mai, IT Specialist; Cary Bovey, Legal Counsel; Shawn Myatt, Police Chief/Assistant City Manager, Jeff Greer, Utility Director; Peggy Johnson, Human Resource Director; Jennifer Reyna, Administrative Assistant; Rayna Willenbrink, Economic Development Specialist; Jose Coronilla, Director of Streets and Sanitation; Tiffany Sammon, Library Director; and Norberto Valadez, Heavy Equipment Operator/Crew Leader.

**VISITORS:** Connie Clements, Deborah Richardson, Mac Vaughn, Tim Wolf, Aaron Blue (Virtually), Randy Peters, John Henry, Ashley Anderson, Shannon Ferguson, Shon Magim and Sheree Bolgner.

**THE ITEMS ON THE AGENDA WERE TAKEN IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff Report:
  - (a) City Manager Brad Stafford and the City Council recognized Norberto Valadez for fifteen years of service;
  - (b) City Manager Brad Stafford introduced the new artists in Residence at the Horlock House and Executive Director of the Arts Council;
  - (c) Library Director Tiffany Sammon gave a Library update;
  - (d) Economic Development Specialist Rayna Willenbrink gave an update on shop small

business give-away;

(e) It was the consensus of the City Council to cancel the December 28, 2020 City Council meeting;

(f) Councilmember Bernie Gessner gave an update on the latest Library meeting. Councilmember Josh Fultz gave an update on the latest Planning and Zoning meeting.

(g) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

5. A public hearing was held regarding a conditional use permit application submitted by Cole TS Navasota TX LLC for the property located at 9320 Hwy 6 Loop S, Navasota, Grimes County, TX 77868 for the development of a greenhouse, a conditional use under B-2: General Business District, single structures/uses over 50,000 sf\*. The property affected is legally described as Mclemore Shopping Center, Lot 1-R, Acres 4.67, (Tractor Supply). Mayor Bert Miller opened the public hearing at 6:21 p.m. With no comments from the public, Mayor Bert Miller closed the public hearing at 6:25 p.m.
6. Councilmember Josh Fultz moved to approve the first reading of Ordinance No.949-20, approving a conditional use permit application submitted by Cole TS Navasota TX LLC for the property located at 9320 Hwy 6 Loop S, Navasota, Grimes County, TX 77868 for the development of a greenhouse, a conditional use under B-2: General Business District, single structures/uses over 50,000 sf\*. The property affected is legally described as Mclemore Shopping Center, Lot 1-R, Acres 4.67, (Tractor Supply), seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.
7. A presentation of the 2020 Capital Improvement Project was held.
8. A workshop on Garage and/or Carport requirements for new homes was held.
9. Mayor Pro-Tem Grant Holt moved to approve Change Order No. 1 to the Railroad Street Storm Sewer Extension Project, relocating the fire hydrant in front 101 East Washington in the amount of \$6,587.46, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
10. Councilmember Bernie Gessner moved to approve the City of Navasota Employee Handbook with the noted changes, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
11. Councilmember Bernie Gessner moved to table Resolution No. 686-20, reducing the collection of Peg (Public, Education & Governmental) Fees for cable television services within

the City of Navasota to zero percent, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

12. Councilmember Bernie Gessner moved to approve the consent items which include the minutes and expenditures for the month of November 2020; and the second reading of Ordinance No. 948-20, denying the distribution cost recovery factor rate increase of Entergy, Texas, Inc. filed on October 22, 2020, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
13. The City Council meet in Executive Session as permitted by Section 551.074, Texas Government Code, Personnel Matters, for discussion and deliberation regarding the evaluation and duties of the City Manager. The time was 7:26 p.m.
14. The City Council reconvened in open session at 8:10 p.m.
15. Mayor Bert Miller adjourned the meeting at 8:12 p.m.

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**MINUTES  
SPECIAL MEETING  
DECEMBER 21, 2020**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 12:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1  
Pattie Pederson, Councilmember, Place # 2  
Bert Miller, Mayor, Place # 4**

**(Josh M. Fultz, Councilmember, Place # 3 and Grant E. Holt, Mayor Pro-Tem, Place # 5 were absent)**

thus constituting a quorum.

**STAFF PRESENT:** Susie M. Homeyer, City Secretary; Rayna Willenbrink, Economic Development Specialist; Madison Brooks, Marketing and Communication Coordinator; Lance Hall, Finance Director; Lupe Diosdado, Development Services Director and Jason Katkoski, Fire Chief/EMC.

**VISITORS:** None.

**THE ITEMS ON THE AGENDA WERE TAKEN IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 12.00 p.m.
2. Remarks of visitors: None.
3. Councilmember Bernie Gessner moved to approve the second reading of Ordinance No. 949-20, approving a conditional use permit application submitted by Cole TS Navasota, Texas LLC for the property located at 9320 Hwy 6 Loop S, Navasota, Grimes County, Texas 77868 for the development of a greenhouse, a conditional use under B-2: General Business District, single structures/uses over 50,000 sf\*. The property affected is legally described as Mclemore Shopping Center, Lot 1-R, Acres 4.67 (Tractor Supply), seconded by Councilmember Pattie Pederson and with each Councilmember that was present voting AYE, the motion carried.
4. Mayor Bert Miller adjourned the meeting at 12:01 p.m.

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

## MONTHLY BUDGET SUMMARY AS OF dec 20

FUND	REV BUDGET	YTD REV	% BUD	EXP BUDGET	YTD EXP	% BUD	BALANCE
<i>General</i>	\$ 11,555,653.00	\$ 2,381,521.95	21%	\$ 11,555,653.00	\$ 2,098,090.23	18%	\$283,431.72
<i>Water</i>	\$ 1,862,000.00	\$ 543,173.71	29%	\$ 1,862,000.00	\$ 493,446.35	27%	\$49,727.36
<i>Utility Cap IMP</i>	\$ 290,000.00	\$ 65,657.19	23%	\$ 290,000.00	\$ 72,500.01		(\$6,842.82)
<i>Gas</i>	\$ 2,972,000.00	\$ 594,144.50	20%	\$ 2,972,000.00	\$ 573,487.35	19%	\$20,657.15
<i>Sewer</i>	\$ 2,077,500.00	\$ 374,324.39	18%	\$ 2,077,500.00	\$ 298,156.38	14%	\$76,168.01
<i>cemetery perm</i>	\$ 3,000.00	\$ 286.41	0%	\$ 3,000.00	\$ -	0%	\$286.41
<i>cemetery oper</i>	\$ 65,000.00	\$ 22,843.41	35%	\$ 65,000.00	\$ 4,262.94	7%	\$18,580.47
<i>Grant Fund</i>	\$ 3,558,500.00	\$ 99,137.88	3%	\$ 3,558,500.00	\$ -	0%	\$99,137.88
<i>Hotel Occupancy</i>	\$ 141,000.00	\$ 27,741.68	20%	\$ 141,000.00	\$ -	0%	\$27,741.68
<i>Bond Fund</i>	\$ 1,250,143.00	\$ 253,378.98	20%	\$ 1,250,143.00	\$ 913,128.65	73%	(\$659,749.67)
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 19,926,296.00</u></b>	<b><u>\$ 4,197,415.03</u></b>	<b><u>21%</u></b>	<b><u>\$ 19,926,296.00</u></b>	<b><u>\$ 4,380,571.90</u></b>	<b><u>22%</u></b>	<b><u>\$448,564.71</u></b>
<i>Capital Projects</i>	\$ 10,000,000.00	\$ 10,007,237.39	100%	\$ 10,000,000.00	\$ -	0%	\$10,007,237.39
<i>EDC</i>	\$ 686,000.00	\$ 43,896.32	6%	\$ 686,000.00	\$ 143,940.50	21%	(\$100,044.18)
<i>Foundation</i>	\$ 5,500.00	\$ 269.65	5%	\$ 5,500.00	\$ -	0%	\$269.65

CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020

CITY SALES TAX COLLECTED  
2002

2003

% CHANGE

2003	October	\$60,231.50	2004	\$82,508.01	36.98%
	November	\$97,195.18		\$83,976.74	-13.60%
	December	\$59,257.49		\$72,545.84	22.42%
	January	\$58,119.26		\$60,641.33	4.34%
	February	\$99,868.40		\$140,830.97	41.02%
	March	\$56,920.19		\$59,110.36	3.85%
	April	\$52,715.38		\$59,601.16	13.06%
	May	\$97,134.29		\$93,187.99	-4.06%
	June	\$67,470.38		\$72,126.33	6.90%
	July	\$87,004.41		\$73,770.06	-15.21%
	August	\$89,898.56		\$100,175.34	11.43%
	September	\$69,332.88		\$70,583.01	1.80%
36181.86 One Payment	Total	\$895,147.92	Total	\$969,057.14	8.26%
2005	2004		2005		
	October	\$62,219.34	2006	\$74,388.30	19.56%
	November	\$107,090.07		\$118,096.69	10.28%
	December	\$62,346.50		\$70,455.29	13.01%
	January	\$61,823.41		\$73,136.08	18.30%
	February	\$110,849.83		\$125,360.31	13.09%
	March	\$63,315.64		\$82,316.78	30.01%
	April	\$66,239.58		\$71,268.19	7.59%
	May	\$77,950.86		\$122,426.67	57.06%
	June	\$69,309.09		\$88,372.86	27.51%
	July	\$78,455.80		\$91,623.29	16.78%
	August	\$142,517.72		\$134,247.76	-5.80%
	September	\$75,008.38		\$120,642.76	60.84%
	Total	\$977,126.22	Total	\$1,172,334.98	19.98%
2007	2006-2007		2007-2008		
	October	\$92,207.92	one payment from audit	\$105,594.65	14.52%
	November	\$128,463.35		\$138,221.46	7.60%
	December	\$148,107.22		\$95,352.67	-35.62%
	January	\$98,001.54		\$103,674.95	5.79%
	February	\$129,940.36		\$153,108.96	17.83%
	March	\$67,673.23		\$90,958.40	34.41%
	April	\$85,046.47		\$88,298.98	3.82%
	May	\$127,322.62		\$122,617.04	-3.70%
	June	\$80,430.75		\$108,382.73	34.75%
	July	\$95,997.18		\$94,376.76	-1.69%
	August	\$129,739.03		\$132,500.76	2.13%
	September	\$104,131.58		\$112,421.04	7.96%
68846.03 One Payment	Total	\$1,287,061.25	Total	\$1,345,508.40	4.54%
2009	2008-2009		2009-2010		
	October	\$101,055.81	budget	\$81,819.63	-19.04%
	November	\$145,460.03		\$128,437.38	-11.70%
	December	\$127,177.65		\$103,713.32	-18.45%
	January	\$116,221.98		\$81,299.87	-30.05%
	February	\$143,942.75		\$136,370.69	-5.26%
	March	\$81,334.57		\$88,208.48	8.45%
	April	\$85,150.06		\$313,498.55	268.17%
	May	\$138,856.23		\$157,571.50	13.48%
	June	\$91,690.63		\$104,952.13	14.46%
	July	\$94,574.59		\$105,197.55	11.23%
	August	\$123,167.44		\$145,374.50	18.03%
	September	\$88,483.18		\$102,198.27	15.50%
	Total	\$1,337,114.92	Total	\$1,548,641.87	
18.76% 13.28% -6.11% 12.70%	2010-2011		2011-2012		
	October	\$97,167.16	budget	\$105,514.91	8.59%
	November	\$145,493.01		\$146,477.37	0.68%
	December	\$97,371.99		\$100,235.24	2.94%
	January	\$91,626.93		\$101,415.55	10.68%

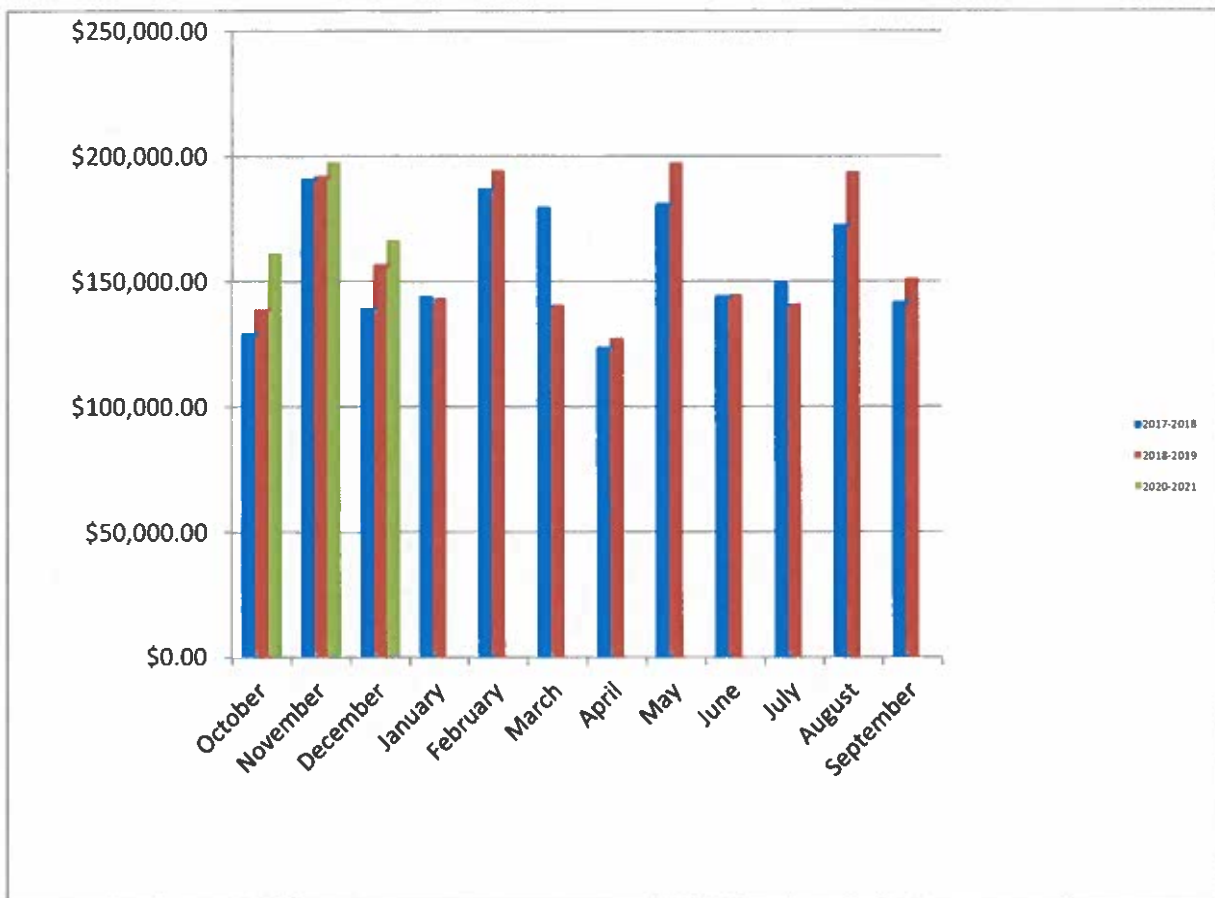
CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020

3.86%	February	\$141,628.41	February	\$152,313.48	7.54%
15.23%	March	\$101,638.25	March	\$95,131.04	-6.40%
-69.16%	April	\$96,694.83	April	\$106,108.07	9.73%
-10.24%	May	\$141,433.87	May	\$241,177.31	70.52%
2.39%	June	\$107,461.48	June	\$133,094.13	23.85%
-8.60%	July	\$96,147.48	July	\$111,212.87	15.67%
-4.64%	August	\$138,636.18	August	\$162,712.81	17.37%
10.54%	September	\$112,973.62	September	\$164,459.01	45.57%
	Total	<b>\$1,368,273.21</b>	Total	<b>\$1,619,851.79</b>	
	budget	1,300,000	budget	1,300,000	
2012-2013			2013-2014		
23.92%	October	\$130,751.29	October	\$127,920.59	-2.16%
22.88%	November	\$179,985.94	November	\$167,496.65	-6.94%
39.77%	December	\$140,097.88	December	\$129,835.47	-7.33%
27.66%	January	\$129,465.53	January	\$117,689.31	-9.10%
16.61%	February	\$177,618.45	February	\$171,138.60	-3.65%
33.66%	March	\$127,152.24	March	\$126,258.28	-0.70%
31.37%	April	\$139,389.00	April	\$104,970.63	-24.69%
-32.02%	May	\$163,961.37	May	\$178,453.62	8.84%
1.96%	June	\$135,701.15	June	\$152,395.93	12.30%
26.60%	July	\$140,797.57	July	\$159,074.01	12.98%
-0.11%	August	\$162,531.65	August	\$160,598.36	-1.19%
-11.46%	September	\$145,605.80	September	\$155,320.68	6.67%
	Total	<b>\$1,773,057.87</b>	Total	<b>\$1,751,152.13</b>	
	budget	1,350,000	budget	1,500,000	
2014-2015			2015-2016		
3.15%	October	\$131,953.61	October	\$156,106.14	18.30%
12.63%	November	\$188,656.68	November	\$203,455.39	7.84%
10.89%	December	\$143,977.92	December	\$153,783.75	6.81%
2.24%	January	\$120,321.92	January	\$130,009.23	8.05%
7.26%	February	\$183,568.36	February	\$196,285.32	6.93%
8.21%	March	\$136,620.95	March	\$154,934.85	13.40%
18.83%	April	\$124,731.89	April	\$170,423.77	36.63%
3.11%	May	\$184,007.42	May	\$237,620.06	29.14%
-4.74%	June	\$145,179.41	June	\$158,927.20	9.47%
-16.07%	July	\$133,505.66	July	\$149,324.96	11.85%
15.62%	August	\$185,682.43	August	\$218,551.90	17.70%
-2.01%	September	\$152,192.98	September	\$164,250.46	7.92%
	Total	<b>\$1,830,399.23</b>	Total	<b>\$2,093,673.03</b>	
	budget	1,600,000	budget	1,600,000	
2016-2017			2017-2018		
11.09%	October	\$173,421.01	October	\$129,374.18	-25.40%
-4.26%	November	\$194,791.82	November	\$191,101.63	-1.89%
33.19%	December	\$204,822.55	December	\$139,341.25	-31.97%
35.56%	January	\$176,245.32	January	\$144,286.24	-18.13%
4.84%	February	\$205,787.56	February	\$187,205.31	-9.03%
4.90%	March	\$162,528.61	March	\$179,621.37	10.52%
-19.05%	April	\$137,955.37	April	\$123,904.17	-10.19%
-16.99%	May	\$197,240.92	May	\$181,202.21	-8.13%
-0.49%	June	\$158,154.36	June	\$144,274.81	-8.78%
11.08%	July	\$165,869.57	July	\$149,328.40	-9.97%
-19.39%	August	\$176,183.78	August	\$172,531.85	-2.07%
-1.53%	September	\$161,733.55	September	\$141,758.88	-12.35%
	Total	<b>\$2,114,734.42</b>	Total	<b>\$1,883,930.30</b>	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020

2018-2019			2019-2020		
7.23%	October	\$138,722.41	October	\$142,932.21	3.03%
0.50%	November	\$192,052.55	November	\$179,825.74	-6.37%
12.57%	December	\$156,856.11	December	\$147,204.90	-6.15%
-0.81%	January	\$143,121.61	January	\$140,456.62	-1.86%
3.80%	February	\$194,322.95	February	\$183,606.42	-5.51%
-21.81%	March	\$140,452.34	March	\$133,943.33	-4.63%
2.76%	April	\$127,322.36	April	\$153,344.34	20.44%
8.92%	May	\$197,359.24	May	\$198,864.78	0.76%
0.21%	June	\$144,577.89	June	\$150,151.95	3.86%
-5.58%	July	\$140,994.11	July	\$160,877.64	14.10%
12.28%	August	\$193,717.25	August	\$207,971.04	7.36%
6.67%	September	\$151,217.75	September	\$155,141.73	2.59%
	Total	<b>\$1,920,716.57</b>	Total	<b>\$1,954,320.70</b>	
	budget	1,900,000	budget	2,000,000	
2020-2021			2021-2022		
12.90%	October	\$161,367.18	October		-100.00%
9.90%	November	\$197,633.83	November		-100.00%
13.17%	December	\$166,585.45	December		-100.00%
-100.00%	January		January		#DIV/0!
-100.00%	February		February		#DIV/0!
-100.00%	March		March		#DIV/0!
-100.00%	April		April		#DIV/0!
-100.00%	May		May		#DIV/0!
-100.00%	June		June		#DIV/0!
-100.00%	July		July		#DIV/0!
-100.00%	August		August		#DIV/0!
-100.00%	September		September		#DIV/0!
	Total	<b>\$525,586.46</b>	Total	<b>\$0.00</b>	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020



# CITY OF NAVASOTA INVESTMENT PORTFOLIO

12/31/2020

FUND	PREVIOUS TOTAL	PRINCIPAL	INTEREST	CHG MV	TOTAL
UNRESTRICTED FUNDS					
GENERAL FUND	\$2,328,855.74		\$951.83	958.23	\$2,330,765.80
100-0-200.06					
WATER O&M	\$519,907.34		\$165.40	166.51	\$520,239.26
200-0-200.06					
GAS O&M	\$533,124.13		\$170.55	171.69	\$533,466.37
300-0-200.06					
SEWER O&M	\$258,489.32		\$51.91	52.26	\$258,593.49
400-0-200.06					
0	\$0.00				\$0.00
0					
0	\$0.00				\$0.00
0					
0	\$0.00				\$0.00
0					
TOTAL UNRESTRICTED				\$3,300,239.88	
RESTRICTED FUNDS					
BECKER/BEST MUSEUM	\$15,639.16		\$6.78	6.83	\$15,652.77
100-0-200.07					
VOLUNTARY FIRE FUND	\$48,020.67		\$15.63	15.73	\$48,052.03
100-0-200.09					
LIBRARY MADELEY	\$4,874.02		\$6.71	6.75	\$4,887.49
100-0-200.10					
VOLUNTARY PARK FUND	\$65,487.40		\$21.82	21.97	\$65,531.19
100-0-200.12					
ANIMAL SHELTER DONA	\$18,026.59		\$5.00	5.04	\$18,036.63
100-0-200.18					
WATER-DEPOSIT	\$37,003.12		\$16.09	16.20	\$37,035.41
200-0-200.00					
GAS-DEPOSITS	\$54,023.25		\$23.18	23.34	\$54,069.76
300-0-200.00					
FHA	\$1.06		\$0.00	0.00	\$1.06
300-0-200.04					
SEWER IMP	\$259,843.87		\$112.55	113.31	\$260,069.73
400-0-200.02					
STREET&DRAINAGE FEB	\$425,043.36		\$0.17	0.17	\$425,043.69
100-0-200.11					
CEMETERY PERPETUAL	\$364,660.95		\$161.80	162.89	\$364,985.63
520-0-201.00					
CEMETERY ST FUND	\$124,694.21		\$54.20	54.56	\$124,802.97
525-0-20105					
CEM JESSIE MAE BOND	\$19,730.99		\$8.42	8.47	\$19,747.89
525-0-201.06					
GRACE PARK	\$25,581.05		\$11.17	11.25	\$25,603.48
100-0-200.19					
UTILITY CIP	\$418,601.87		\$58.56	58.95	\$418,602.26
210-0-200.06					
0	\$0.00				\$0.00
0					
0	\$0.00		\$0.00		\$0.00
0					
TOTAL RESTRICTED				\$1,730,212.99	
TOTAL	\$5,521,608.09	\$0.00	\$1,841.77	\$1,854.16	\$5,525,186.91
MM-INTEREST	\$676.40	POOLS INTEREST		\$68.13	
INTEREST	\$1,097.24				
PRINCIPAL	\$5,288.81				

# CITY OF NAVASOTA INVESTMENT PORTFOLIO

## CURRENT MONTH MARKET VALUE

## BOOK VALUE

TOTAL MONEY MARKET \$3,987,581.62  
TOTAL POOLS \$689,080.35

TOTAL CDS \$735,000.00  
TOTAL MBS-FIXED \$63,619.74  
\$798,619.74

\$735,000.00  
\$60,828.32  
\$795,828.32

TOTAL INVESTMENT PORTFOLIO MARKET VALUE \$5,475,281.71  
TOTAL INVESTMENT PORTFOLIO INCOME \$0.00

TOTAL INVESTMENT PORTFOLIO BOOK VALUE \$5,472,490.29

YTD INTEREST \$1,773.64  
CHANGE IN MARKET VALUE \$1,854.16

WEIGHTED AVERAGE MATURITY 2749548

WEIGHTED AVERAGE YIELD 0.00%  
0

## LAST MONTH MARKET VALUE

## CHANGE IN MARKET VALUE

TOTAL MONEY MARKET \$3,980,519.17  
TOTAL POOLS \$689,012.22  
\$0.00  
TOTAL CDS \$735,000.00  
TOTAL MBS-FIXED \$68,896.16

7,062.45  
68.13  
0.00  
(5,276.42)

## MONEY MARKET

### CITY MONEY MARKET ACCOUNT

BBVA PUBLIC FUNDS INTEREST CHECKING	BEGINNING BAL	\$3,980,519.17
2535818811	TRADES/DEDUCTIONS	
	INTEREST	\$1,773.64
WAM 1,701,094	PRINCIPAL/ADDITIONS	\$5,288.81
WAY	ENDING BAL	\$3,987,581.62

## INVESTMENT POOLS

### TEXPOOL ACCOUNT

CITY OF NAVASOTA AP FUND II	BEGINNING BAL	\$132,014.84
449/7907600001	TRADES	
	INTEREST	\$10.20
WAM 130,795	PRINCIPAL	
	ENDING BAL	\$132,025.04

### TEXSTAR ACCOUNT

CITY OF NAVASOTA AP FUND	BEGINNING BAL	\$131,788.06
930102200	TRADES	
	INTEREST	\$7.57
WAM 130,617	PRINCIPAL	
	ENDING BAL	\$131,795.63

### TEXAS CLASS ACCOUNT

	BEGINNING BAL	\$425,209.32
	TRADES	
60	INTEREST	\$50.36
	PRINCIPAL	
	ENDING BAL	\$425,259.68

# CITY OF NAVASOTA INVESTMENT PORTFOLIO

CDS

/AY	CUSIP 91435LAJ6	PURCHASE DATE	05/30/18	URCHASE PRICE	\$245,000.00
	UNIV IOWA COMM	MATURITY	05/28/21	BOOK VALUE	\$245,000.00
	2.90%	DAYS TO MATURITY	107	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	583.97
/AY	CUSIP 90352RAN5	PURCHASE DATE	09/12/19	URCHASE PRICE	\$245,000.00
	US ALLIANCE CR	MATURITY	09/30/22	BOOK VALUE	\$245,000.00
	1.95%	DAYS TO MATURITY	457	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	392.67
/AY	CUSIP61760AYP8	PURCHASE DATE	04/11/19	URCHASE PRICE	\$245,000.00
	MORGAN STANLEY PVT	MATURITY	04/11/22	BOOK VALUE	\$245,000.00
	2.60%	DAYS TO MATURITY	333	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
/AY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	01/00/00	BOOK VALUE	
	0.00%	DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
/AY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	01/00/00	BOOK VALUE	
	0.00%	DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
/AY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	01/00/00	BOOK VALUE	
	0.00%	DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
/AY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	01/00/00	BOOK VALUE	
	0.00%	DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
/AY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	01/00/00	BOOK VALUE	
	0.00%	DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
/AY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	01/00/00	BOOK VALUE	
	0.00%	DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
/AY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	01/00/00	BOOK VALUE	
	0.00%	DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	

# CITY OF NAVASOTA INVESTMENT PORTFOLIO

## MBS-FIXED RATE

CUSIP31282CMD6	PURCHASE DATE	01/25/18	URCHASE PRICE	\$30,967.31
FHLMC GOLD POOL 30356	MATURITY	07/01/21	BOOK VALUE	\$621.99
4.50%	DAYS TO MATURITY	131	MARKET VALUE	\$623.24
WAM			DIFFERENCE	\$1.25
PRINCIPAL		206.32	INTEREST	2.65
CUSIP31282CMD6	PURCHASE DATE	07/14/16	URCHASE PRICE	\$36,180.93
FHM30356	MATURITY	07/01/21	BOOK VALUE	\$499.93
4.50%	DAYS TO MATURITY	131	MARKET VALUE	\$500.82
WAM			DIFFERENCE	\$0.89
PRINCIPAL		256.77	INTEREST	3.29
CUSIP3128MBJKA	PURCHASE DATE	01/23/17	URCHASE PRICE	\$79,912.23
LMC GOOLD POOL G127	MATURITY	07/01/21	BOOK VALUE	
4.50%	DAYS TO MATURITY	131	MARKET VALUE	
WAM			DIFFERENCE	\$0.00
PRINCIPAL			INTEREST	
CUSIP3148ANE4	PURCHASE DATE	12/06/17	URCHASE PRICE	\$310,569.80
FNMA 1288	MATURITY	12/01/22	BOOK VALUE	\$56,700.38
2.81%	DAYS TO MATURITY	501	MARKET VALUE	\$59,315.87
WAM			DIFFERENCE	\$2,615.49
PRINCIPAL		3711.47	INTEREST	100.94
CUSIP31364SQCO	PURCHASE DATE	05/31/16	URCHASE PRICE	\$49,247.15
FNMA ARM POOL 115751	MATURITY	11/01/20	BOOK VALUE	
1.94%	DAYS TO MATURITY	-44	MARKET VALUE	
WAM			DIFFERENCE	\$0.00
PRINCIPAL			INTEREST	
CUSIP31417YZF7	PURCHASE DATE	12/19/16	URCHASE PRICE	\$168,985.60
FNMA POOL MA0741	MATURITY	05/01/21	BOOK VALUE	\$3,006.02
4.00%	DAYS TO MATURITY	87	MARKET VALUE	\$3,179.81
WAM			DIFFERENCE	\$173.79
PRINCIPAL		1114.25	INTEREST	13.72
0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
0	MATURITY	03/01/20	BOOK VALUE	
0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
WAM			DIFFERENCE	\$0.00
PRINCIPAL			INTEREST	
0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
0	MATURITY	03/01/20	BOOK VALUE	
0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
WAM			DIFFERENCE	\$0.00
PRINCIPAL			INTEREST	
0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
0	MATURITY	03/01/20	BOOK VALUE	
0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
WAM			DIFFERENCE	\$0.00
PRINCIPAL			INTEREST	
0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
0	MATURITY	03/01/20	BOOK VALUE	
0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
WAM			DIFFERENCE	\$0.00
PRINCIPAL			INTEREST	

# CITY OF NAVASOTA INVESTMENT PORTFOLIO

WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	WAY	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
	0	MATURITY	03/01/20	BOOK VALUE	
	0.00%	DAYS TO MATURITY	-219	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	

# Municipal Gas Acquisition and Supply Corporation

Three Riverway | Suite 1900 | Houston, TX 77056 | 713-888-0133



December 14, 2020  
City of Navasota, TX  
Ms. Rita Pullin, Utility Billing Manager  
  
200 East McAlpine  
Navasota, TX 77868

ACTUAL  
Invoice ACT0011795  
Reference : Joint Gas Purchase  
Contract

RE: Gas Deliveries for November 2020

<u>Current Month</u>	<u>Vol / MMBTU</u>	<u>\$ / MMBTU</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount Due</u>
Requirement Sales	21,765	\$3.277	\$71,323.15	\$6,529.50	\$64,793.65

**Informational Note: Your total discounts to-date are: \$2,009,636.62**

**Wiring Instructions**

Bank: THE BANK OF NEW YORK MELLON  
ABA Number: 021 000 018  
Account Name: MuniGas Rev Account  
Account Number: 2243858400

Due Date: 12/20/2020  
Amount: \$64,793.65  
Reference: MuniGas - City of Navasota, TX  
  
Attn: Arla Scott (713) 483-6529

**For Payments by ACH**

THE BANK OF NEW YORK MELLON  
ACH Account  
ABA# 021 000 018  
890 0487 445

Reference: MuniGas - City of Navasota, TX  
Attn: Arla Scott (713) 483-6529

**Municipal Gas Acquisition and Supply Corporation  
Gas Allocation for November 2020  
City of Navasota**

Actual 12/14/2020

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<b><u>November 2020 Allocations</u></b>			
November Nominations - SESL	28,360	\$2.99600	\$84,966.56
October Adjustment (See below)	<u>-6,595</u>	\$2.06875	(\$13,643.41)
November Nominations Adjusted	21,765	\$3.27697	<u>\$71,323.15</u>
<b>November Volume Allocation</b>	<b><u>21,765</u></b>	<b><u>\$3.27697</u></b>	<b><u>\$71,323.15</u></b>
<b>% of Nominations</b>	<b><u>76.7%</u></b>		

<u>October 2020 Adjustments</u>	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
October Estimate Per Invoice 202011018	38,604	\$2.10100	\$81,107.00
October Actual Volume/Value per SESL *	<u>32,009</u>	\$2.10764	<u>\$67,463.59</u>
Excess Allocation for October	6,595		<u>\$13,643.41</u>

\* Total actual volumes delivered by supplier = 32,009 MMBtus for a value of \$67,463.59  
Actuals per Symmetry Energy Solutions, LLC statement.

**Note: MuniGas and Symmetry Energy Solutions, LLC. will review cumulative imbalance with November 2020 allocations.**

**Note: An adjustment of (\$13,643.41) is being applied against Navasota's nomination due to cumulative imbalance/overpayments not being worked off with prior deliveries in November 2020. The value of October 2020 deliveries was less than the value of original nominations by \$13,643.41 (Nominations = \$81,107.00 vs. Actuals = \$67,463.59.)**

**SELLER:**

Symmetry Energy Solutions, LLC  
1111 Louisiana St.  
B-241  
Houston, TX 77002-5228

**Customer Service:**

Contact: Sales Support  
Email: Sales.Support@SymmetryEnergy.com  
Phone: (800) 495-9880

**Accountant:**

Contact: Hillary Mack III  
Email: hillary.mack@symmetryenergy.com  
Phone: (281) 915-6091  
Fax: (713) 983-2643

**BUYER:**

City of Navasota, Texas  
PO Box 910  
Navasota, TX 77868

**Invoice Attention List:**

Contact: Finance Director  
Email: lhall@navasotatx.gov  
Contact: Jeff Greer  
Email: jgreer@navasotatx.gov

**Remit To:**

Symmetry Energy Solutions, LLC

**Payment by Wire Transfer to:**

JP Morgan Chase Bank  
Houston, Texas  
ABA #: 021000021  
Acct #: 100080578

**Payment by ACH to:**

JP Morgan Chase Bank  
Houston, Texas  
ABA #: 111000614  
Acct #: 100080578

**Mail all other remittances to:**

Chase Lockbox  
P.O. Box 301149  
Dallas, TX 75303-1149



**symmetry**  
ENERGY SOLUTIONS

**Sales Invoice**

Invoice #: 910189  
Invoice Date: 12/17/20  
Due Date: 12/28/20  
**Amount Due: \$28,619.13**  
Account #:  
Svc. Addr:  
Cust. Ref.:  
PO #:  
Buyer: NAVASOTA TX

Deal Num	Description	Buy / Sell	Pipeline	Location	Delivery Period	Start/End Dates	Price (\$/MMBtu)	Volume (MMBtu)	Amount (\$)
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**CURRENT DELIVERY PERIOD - NOV-20**

**Gas Sales**

10630722	Natural Gas Sales	Sell	APT	Navasota	Nov-20	1 30	2.9960	23,904	\$71,616.38
10630722	Undertake	Sell	APT	Navasota	Nov-20	1 30	2.3349	(19,349)	\$(45,178.38)
Total for Gas Sales:								4,555	\$26,438.00

**Tax**

Tax-Sales	APT	Navasota	Nov-20						\$2,181.13
Total for Tax:									\$2,181.13

**Total for Current Delivery Period: \$28,619.13**

**TOTAL AMOUNT DUE: \$28,619.13**

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

100-GENERAL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	7,215,417	491,540.22	1,761,945.71	0.00	5,453,470.79	24.42
COURT FINE AND FEE	93,000	2,512.00	6,531.40	0.00	86,468.60	7.02
COMMUNITY DEVELOPMENT	136,750	11,003.47	64,314.88	0.00	72,435.12	47.03
CITY UTILITIES	1,989,957	163,987.52	488,999.76	0.00	1,500,957.40	24.57
LIBRARY	16,500	610.50	2,653.19	0.00	13,846.81	16.08
PUBLIC SAFETY	217,523	9,990.77	42,239.10	0.00	175,283.72	19.42
TOURISM	376,100	1,280.00	2,729.00	0.00	373,371.00	0.73
PARKS AND REC	82,050	2,629.96	7,713.94	0.00	74,336.06	9.40
MISCELLANEOUS	1,428,357	1,920.59	4,394.97	0.00	1,423,962.03	0.31
<b>TOTAL REVENUES</b>	<b>11,555,653</b>	<b>685,475.03</b>	<b>2,381,521.95</b>	<b>0.00</b>	<b>9,174,131.53</b>	<b>20.61</b>
<u>TAXES AND OTHER GOVERNMT</u>						
4-100.00 CURRENT TAXES	2,253,569	139,962.92	215,884.81	0.00	2,037,684.19	9.58
4-101.00 DELINQUENT TAXES	25,000	6,708.36	16,382.50	0.00	8,617.50	65.53
4-102.00 PENALTY & INTEREST	29,000	2,592.81	8,688.47	0.00	20,311.53	29.96
4-103.00 I/S PORTION OF TAX	362,190	22,312.34	34,373.58	0.00	327,816.42	9.49
4-105.00 CITY SALES TAX	1,900,000	166,585.45	525,586.46	0.00	1,374,413.54	27.66
4-107.00 BEVERAGE TAX	16,000	0.00	2,928.53	0.00	13,071.47	18.30
4-120.00 INTEREST	40,000	1,418.64	2,614.51	0.00	42,614.51	6.54
4-120.01 INVESTMENT ADJUST TO MARK	30,000	1,025.97	8,577.62	0.00	21,422.38	28.59
4-150.00 FRANCHISE FEES	315,000	0.00	41,066.95	0.00	273,933.05	13.04
4-150.01 RIGHT OF WAY	4,000	39.72	2,793.25	0.00	1,206.75	69.83
4-150.02 CABLE PEG FEES	4,000	0.00	1,554.80	0.00	2,445.20	38.87
4-151.00 INDUSTRIAL DIST. PAYMENTS	414,000	0.00	456,432.86	0.00	42,432.86	110.25
4-152.00 UTILITY PMT IN LIEU OF TA	796,511	66,376.00	199,128.00	0.00	597,383.00	25.00
4-153.00 UTILITY EXP REIMBURSEMENT	1,026,147	72,690.51	218,071.53	0.00	808,074.97	21.25
4-154.00 EDC REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
4-155.00 INSURANCE RECOVERY	0	500.00	3,695.36	0.00	3,695.36	0.00
4-156.00 DISASTER RELIEF REIMBURSE	0	0.00	0.00	0.00	0.00	0.00
4-157.00 GRANT REVENUE	0	0.00	5,000.00	0.00	5,000.00	0.00
4-158.00 HOUSING AUTH PAYMENT IN L	0	11,327.50	24,395.50	0.00	24,395.50	0.00
<b>TOTAL TAXES AND OTHER GOVERNMT</b>	<b>7,215,417</b>	<b>491,540.22</b>	<b>1,761,945.71</b>	<b>0.00</b>	<b>5,453,470.79</b>	<b>24.42</b>
<u>COURT FINE AND FEE</u>						
4-200.00 MUNICIPAL COURT	93,000	2,512.00	6,531.40	0.00	86,468.60	7.02
4-208.08 MUNICIPAL COURT BLDG SEC	0	0.00	0.00	0.00	0.00	0.00
4-208.09 MC TECHNOLOGY	0	0.00	0.00	0.00	0.00	0.00
4-208.10 CHILD SAFETY SEAT	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COURT FINE AND FEE</b>	<b>93,000</b>	<b>2,512.00</b>	<b>6,531.40</b>	<b>0.00</b>	<b>86,468.60</b>	<b>7.02</b>

100-GENERAL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>COMMUNITY DEVELOPMENT</u>						
4-300.00 BUILDING PERMITS	125,000	9,288.47	60,614.88	0.00	64,385.12	48.49
4-300.01 PLAN REVIEW	0	0.00	0.00	0.00	0.00	0.00
4-300.02 ZONING CHANGE	2,000	0.00	500.00	0.00	1,500.00	25.00
4-300.03 ZONING BOARD OF ADJ VARIA	1,000	0.00	150.00	0.00	850.00	15.00
4-300.04 PRELIMINARY PLAT FILING F	2,000	0.00	0.00	0.00	2,000.00	0.00
4-300.05 VARIANCES TO SUBDIVISION	1,000	0.00	0.00	0.00	1,000.00	0.00
4-300.06 FINAL PLAT FILING FEE	1,000	1,000.00	1,500.00	0.00 (	500.00)	150.00
4-300.07 PLAT VACATION FILING FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.13 SITE PLAN	250	0.00	0.00	0.00	250.00	0.00
4-300.14 PUBLIC NUISANCE FEE	1,000	50.00	150.00	0.00	850.00	15.00
4-300.15 CODE ADMIN FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.16 FIRE INSPECTIONS	1,000	0.00	250.00	0.00	750.00	25.00
4-300.17 SIDEWALK FEE IN LIEU OF	0	0.00	0.00	0.00	0.00	0.00
4-304.00 DEVELOPMENT USE PERMITS	1,000	500.00	500.00	0.00	500.00	50.00
4-307.00 GARAGE SALE PERMITS	1,000	40.00	400.00	0.00	600.00	40.00
4-307.01 FOOD TRUCK PERMIT	500	125.00	250.00	0.00	250.00	50.00
TOTAL COMMUNITY DEVELOPMENT	136,750	11,003.47	64,314.88	0.00	72,435.12	47.03
<u>CITY UTILITIES</u>						
4-400.00 GARBAGE REVENUE	1,450,000	110,127.09	329,325.22	0.00	1,120,674.78	22.71
4-400.01 SOLID WASTE BILLING FEE	0	0.00	0.00	0.00	0.00	0.00
4-400.02 SOLID WASTE COLLECTION FE	0 (	18.42)	18.42)	0.00	18.42	0.00
4-401.00 PENALTIES	23,957	2,193.45	5,706.02	0.00	18,251.14	23.82
4-402.00 YARD WASTE TIPPING FEES	500	25.00	75.00	0.00	425.00	15.00
4-403.00 SALE COMPOST	500	50.00	50.00	0.00	450.00	10.00
4-404.00 STREET AND DRAINAGE FEE	510,000	50,619.01	151,280.63	0.00	358,719.37	29.66
4-404.01 STREET CUTS	1,000	110.00	110.00	0.00	890.00	11.00
4-404.02 STREET PENALTIES	4,000	881.39	2,471.31	0.00	1,528.69	61.78
TOTAL CITY UTILITIES	1,989,957	163,987.52	488,999.76	0.00	1,500,957.40	24.57
<u>LIBRARY</u>						
4-500.00 LIBRARY INCOME	15,000	543.50	2,203.54	0.00	12,796.46	14.69
4-500.01 LIBRARY DONATIONS	500	0.00	0.00	0.00	500.00	0.00
4-500.02 SUMMER READING PROGRAM	500	25.00	25.00	0.00	475.00	5.00
4-500.03 LIBRARY MEMORIALS	500	0.00	0.00	0.00	500.00	0.00
4-500.04 BOOK SALE	0	42.00	424.65	0.00 (	424.65)	0.00
TOTAL LIBRARY	16,500	610.50	2,653.19	0.00	13,846.81	16.08
<u>PUBLIC SAFETY</u>						
4-600.00 PD EVENT REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-601.00 PD SPECIAL FUND-FED	0	0.00	0.00	0.00	0.00	0.00
4-602.00 PD SPECIAL SEIZURE	0	0.00	0.00	0.00	0.00	0.00
4-603.00 PD DONATION	0	0.00	0.00	0.00	0.00	0.00
4-603.01 BLUE SANTA TRANSFER FROM	4,335	8,909.77	9,979.77	0.00 (	5,644.77)	230.21
4-604.00 PD SRO PROGRAM	102,000	0.00	27,995.83	0.00	74,004.17	27.45
4-605.00 PD LEOSE ALLOCATION	1,000	0.00	0.00	0.00	1,000.00	0.00
4-606.00 ANIMAL SHELTER FEES	6,000	440.00	1,807.50	0.00	4,192.50	30.13
4-606.01 ANIMAL SHELTER DONATIONS	1,500	2.00	464.00	0.00	1,036.00	30.93

100-GENERAL  
FINANCIAL SUMMARY

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
4-607.00	BULLET PROOF VEST REIMB	0	0.00	0.00	0.00	0.00	0.00
4-608.00	SEXUAL ASSAULT EXAM REIMB	0	0.00	0.00	0.00	0.00	0.00
4-609.00	PD RECORDS	1,000	156.00	573.00	0.00	427.00	57.30
4-650.00	FIRE BURN PERMITS	1,000	0.00	0.00	0.00	1,000.00	0.00
4-651.00	FIRE INTERLOCAL W/COUNTY	93,000	0.00	0.00	0.00	93,000.00	0.00
4-652.00	FIRE REVENUE RESCUE	0	0.00	0.00	0.00	0.00	0.00
4-653.00	FIRE VOLUNTARY DONATION	7,688	483.00	1,419.00	0.00	6,268.82	18.46
	TOTAL PUBLIC SAFETY	217,523	9,990.77	42,239.10	0.00	175,283.72	19.42

TOURISM

4-700.00	TOURISM SPECIAL EVENTS RE	500	0.00	0.00	0.00	500.00	0.00
4-700.01	TEXAS BIRTHDAY BASH DONAT	0	0.00	0.00	0.00	0.00	0.00
4-700.02	TEXAS BIRTHDAY BASH SPONO	30,000	0.00	0.00	0.00	30,000.00	0.00
4-700.03	TEXAS BIRTHDAY BASH VENDO	5,000	0.00	0.00	0.00	5,000.00	0.00
4-700.04	TEXAS BIRTHDAY BASH REVEN	30,000	1,280.00	2,729.00	0.00	27,271.00	9.10
4-701.00	SUMMER CONCERT SERIES REV	0	0.00	0.00	0.00	0.00	0.00
4-701.01	SUMMER CONCERT SERIES DON	0	0.00	0.00	0.00	0.00	0.00
4-701.02	SUMMER CONCERT SERIES SPO	300	0.00	0.00	0.00	300.00	0.00
4-702.00	HOME FOR HOLIDAYS REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-702.01	HOME FOR HOLIDAYS DONATIO	0	0.00	0.00	0.00	0.00	0.00
4-702.02	HOME FOR HOLIDAYS SPONSOR	300	0.00	0.00	0.00	300.00	0.00
4-703.00	FREEDOM FEST REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-703.01	FREEDOM FEST DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-703.02	FREEDOM FEST SPONSORS	10,000	0.00	0.00	0.00	10,000.00	0.00
4-704.00	HORLOCK HOUSE DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-704.01	HORLOCK HOUSE REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-705.00	TOURISM REIMB FROM HOTEL	300,000	0.00	0.00	0.00	300,000.00	0.00
	TOTAL TOURISM	376,100	1,280.00	2,729.00	0.00	373,371.00	0.73

PARKS AND REC

4-800.00	PARK FACILITY	0	0.00	1.00	0.00 (	1.00)	0.00
4-800.01	KID FISH	1,000	0.00	0.00	0.00	1,000.00	0.00
4-800.02	MUNICIPAL POOL	6,000	0.00	0.00	0.00	6,000.00	0.00
4-800.03	PARK RV RENTALS	0	0.00	0.00	0.00	0.00	0.00
4-800.04	SOFTBALL RENTAL FEES	500	0.00	0.00	0.00	500.00	0.00
4-800.05	KNB DONATIONS	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.06	LITTLE LEAGUE FEES	6,000	0.00	0.00	0.00	6,000.00	0.00
4-800.07	YOUTH FOOTBALL FEES	1,000	0.00	0.00	0.00	1,000.00	0.00
4-800.08	YOUTH SOCCER LEAGUE FEES	500	0.00	0.00	0.00	500.00	0.00
4-800.09	SWIM TEAM LEAGUE FEES	1,500	0.00	0.00	0.00	1,500.00	0.00
4-800.10	PAVILLION RENTAL FEES	2,500	0.00	375.00	0.00	2,125.00	15.00
4-800.11	POOL RENTAL FEES	1,500	0.00	0.00	0.00	1,500.00	0.00
4-800.12	SWIM LESSONS	4,000	0.00	0.00	0.00	4,000.00	0.00
4-800.13	VENDING MACHINE REVENUE	3,000	0.00	0.00	0.00	3,000.00	0.00
4-800.14	REC CENTER RENTALS	30,000	1,070.00	3,035.00	0.00	26,965.00	10.12
4-800.15	PARK RENTAL FEE	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.16	VOLUNTARY PARK DONATIONS	7,000	485.00	1,424.00	0.00	5,576.00	20.34
4-800.17	GRACE PARK FUND	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.18	BLINN WORKFORCE CLASS	250	0.00	0.00	0.00	250.00	0.00
4-800.19	PARK FACILITY AIRPORT	0	0.00	0.00	0.00	0.00	0.00

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

100-GENERAL  
FINANCIAL SUMMARY

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
4-800.20	SWIM PASSES	300	0.00	0.00	0.00	300.00	0.00
4-850.00	AIRPORT LEASE AGREEMENTS	9,000	1,074.96	2,878.94	0.00	6,121.06	31.99
4-850.01	TIE DOWN FEES	0	0.00	0.00	0.00	0.00	0.00
4-850.02	AIRPORT FUEL	2,000	0.00	0.00	0.00	2,000.00	0.00
4-850.03	AIRPORT RV RENTALS	0	0.00	0.00	0.00	0.00	0.00
	TOTAL PARKS AND REC	82,050	2,629.96	7,713.94	0.00	74,336.06	9.40
<u>MISCELLANEOUS</u>							
4-903.00	SALE OF SALVAGE	0	0.00	0.00	0.00	0.00	0.00
4-903.01	SALE OF PROPERTY	10,000	0.00	0.00	0.00	10,000.00	0.00
4-910.00	VITAL STATISTICS	0	0.00	0.00	0.00	0.00	0.00
4-913.00	MISC. INCOME	15,000	1,369.34	2,793.57	0.00	12,206.43	18.62
4-913.05	ADCOM CC CUST FEES	3,000	551.25	1,601.40	0.00	1,398.60	53.38
4-913.06	RED CROSS DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-913.07	SAFRON FINGER PRINT RENT	0	0.00	0.00	0.00	0.00	0.00
4-913.08	MARKETING VIDEO COST SHAR	0	0.00	0.00	0.00	0.00	0.00
4-914.00	OVERAGE/SHORTAGE	0	0.00	0.00	0.00	0.00	0.00
4-916.00	ADJUSTMENTS DUE TO REFUND	0	0.00	0.00	0.00	0.00	0.00
4-917.00	ADJ. TO INCOME OR INVENTO	0	0.00	0.00	0.00	0.00	0.00
4-999.00	TFR. FROM OTHER FUNDS	174,201	0.00	0.00	0.00	174,201.00	0.00
4-999.01	TRANSFER FROM RESERVES	1,111,000	0.00	0.00	0.00	1,111,000.00	0.00
4-999.02	TRANSFER FROM AIRPORT ACC	115,156	0.00	0.00	0.00	115,156.00	0.00
	TOTAL MISCELLANEOUS	1,428,357	1,920.59	4,394.97	0.00	1,423,962.03	0.31
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TOTAL REVENUE		11,555,653	685,475.03	2,381,521.95	0.00	9,174,131.53	20.61

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

200-WATER FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	11,000	637.18	3,918.69	0.00	7,081.31	35.62
CITY UTILITIES	1,849,000	168,606.92	538,421.42	0.00	1,310,578.58	29.12
MISCELLANEOUS	2,000	105.60	833.60	0.00	1,166.40	41.68
TOTAL REVENUES	1,862,000	169,349.70	543,173.71	0.00	1,318,826.29	29.17
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	9,000	454.47	2,391.12	0.00	6,608.88	26.57
4-120.01 INVESTMENT ADJUST TO MARK	2,000	182.71	1,527.57	0.00	472.43	76.38
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	11,000	637.18	3,918.69	0.00	7,081.31	35.62
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	1,739,000	156,049.39	495,558.71	0.00	1,243,441.29	28.50
4-401.00 PENALTIES	28,000	3,480.03	9,641.21	0.00	18,358.79	34.43
4-402.00 SERVICE CHARGES	55,000	5,432.50	17,627.50	0.00	37,372.50	32.05
4-403.00 NEW SERVICES TAP FEES	7,000	1,795.00	1,795.00	0.00	5,205.00	25.64
4-409.00 WATER METERS	20,000	1,850.00	13,799.00	0.00	6,201.00	69.00
TOTAL CITY UTILITIES	1,849,000	168,606.92	538,421.42	0.00	1,310,578.58	29.12
<u>MISCELLANEOUS</u>						
4-913.00 MISCELLANEOUS INCOME	2,000	125.60	847.60	0.00	1,152.40	42.38
4-914.00 OVERAGE/SHORTAGE	0	20.00	14.00	0.00	14.00	0.00
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	2,000	105.60	833.60	0.00	1,166.40	41.68
TOTAL REVENUE	1,862,000	169,349.70	543,173.71	0.00	1,318,826.29	29.17

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

210-UTILITY CAPITAL IMP  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	117.51	999.15	0.00 (	999.15)	0.00
COMMUNITY DEVELOPMENT	290,000	25,943.34	64,658.04	0.00	225,341.96	22.30
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	290,000	26,060.85	65,657.19	0.00	224,342.81	22.64
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST INCOME	0	58.56	506.31	0.00 (	506.31)	0.00
4-120.01 INVESTMENT ADJUST TO MARK	0	58.95	492.84	0.00 (	492.84)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	117.51	999.15	0.00 (	999.15)	0.00
<u>COMMUNITY DEVELOPMENT</u>						
4-305.00 UTILITY CAPITAL IMPR FEE	290,000	25,943.34	64,658.04	0.00	225,341.96	22.30
TOTAL COMMUNITY DEVELOPMENT	290,000	25,943.34	64,658.04	0.00	225,341.96	22.30
<u>MISCELLANEOUS</u>						
4-999.00 TRANSFER FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	290,000	26,060.85	65,657.19	0.00	224,342.81	22.64

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

300-GAS FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	14,000	661.75	3,955.71	0.00	10,044.29	28.26
CITY UTILITIES	2,958,000	237,349.00	588,153.41	0.00	2,369,846.59	19.88
LIBRARY	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	1,395.41	2,035.38	0.00	( 2,035.38)	0.00
TOTAL REVENUES	2,972,000	239,406.16	594,144.50	0.00	2,377,855.50	19.99
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	12,000	466.72	2,496.94	0.00	9,503.06	20.81
4-120.01 INVESTMENT ADJUST TO MARK	2,000	195.03	1,458.77	0.00	541.23	72.94
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	14,000	661.75	3,955.71	0.00	10,044.29	28.26
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	2,900,000	233,108.00	573,265.72	0.00	2,326,734.28	19.77
4-401.00 PENALTIES	20,000	3,748.50	4,870.19	0.00	15,129.81	24.35
4-402.00 SERVICE CHARGES	3,000	182.50	332.50	0.00	2,667.50	11.08
4-403.00 NEW SERVICES - TAPS	20,000	0.00	0.00	0.00	20,000.00	0.00
4-410.00 GAS METERS & REGULATORS	15,000	310.00	9,685.00	0.00	5,315.00	64.57
4-412.00 EXTENSION OF LINES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	2,958,000	237,349.00	588,153.41	0.00	2,369,846.59	19.88
<u>LIBRARY</u>						
4-510.00 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
4-901.01 INT. INC. JR. LIEN REVENUE	0	0.00	171.77	0.00	( 171.77)	0.00
4-913.00 MISCELLANEOUS INCOME	0	1,395.41	1,863.61	0.00	( 1,863.61)	0.00
4-999.03 CONTRIBUTION FROM GAS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	1,395.41	2,035.38	0.00	( 2,035.38)	0.00
TOTAL REVENUE	2,972,000	239,406.16	594,144.50	0.00	2,377,855.50	19.99

\*\*\* END OF REPORT \*\*\*

400-SEWER FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	10,500	603.00	3,627.08	0.00	6,872.92	34.54
CITY UTILITIES	1,552,000	122,014.29	370,697.31	0.00	1,181,302.69	23.89
MISCELLANEOUS	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL REVENUES	2,077,500	122,617.29	374,324.39	0.00	1,703,175.61	18.02
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	8,500	437.43	2,242.83	0.00	6,257.17	26.39
4-120.01 INVESTMENT ADJUST TO MARK	2,000	165.57	1,384.25	0.00	615.75	69.21
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	10,500	603.00	3,627.08	0.00	6,872.92	34.54
<u>CITY UTILITIES</u>						
4-401.00 PENALTIES	20,000	2,322.19	6,416.23	0.00	13,583.77	32.08
4-402.00 SERVICE CHARGES	0	0.00	0.00	0.00	0.00	0.00
4-403.00 NEW SERVICES TAP FEES	2,000	575.00	575.00	0.00	1,425.00	28.75
4-404.00 SEWER REVENUE	1,530,000	119,117.10	363,706.08	0.00	1,166,293.92	23.77
TOTAL CITY UTILITIES	1,552,000	122,014.29	370,697.31	0.00	1,181,302.69	23.89
<u>MISCELLANEOUS</u>						
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL MISCELLANEOUS	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL REVENUE	2,077,500	122,617.29	374,324.39	0.00	1,703,175.61	18.02

\*\*\* END OF REPORT \*\*\*

520-CEMETERY PERMANENT FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	* YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	3,000	324.69	286.41	0.00	2,713.59	9.55
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	3,000	324.69	286.41	0.00	2,713.59	9.55
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	3,000	161.80	( 1,075.41)	0.00	4,075.41	35.85-
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u>	<u>162.89</u>	<u>1,361.82</u>	<u>0.00</u>	<u>( 1,361.82)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	3,000	324.69	286.41	0.00	2,713.59	9.55
<u>MISCELLANEOUS</u>						
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,000	324.69	286.41	0.00	2,713.59	9.55

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
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525-CEMETERY OPERATING FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,000	125.65	1,068.41	0.00	931.59	53.42
CITY UTILITIES	31,000	5,975.00	21,700.00	0.00	9,300.00	70.00
MISCELLANEOUS	32,000	0.00	75.00	0.00	31,925.00	0.23
TOTAL REVENUES	65,000	6,100.65	22,843.41	0.00	42,156.59	35.14
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	2,000	62.62	541.41	0.00	1,458.59	27.07
4-120.01 INVESTMENT ADJUST TO MARK	0	63.03	527.00	0.00	( 527.00)	0.00
TOTAL TAXES AND OTHER GOVERNMT	2,000	125.65	1,068.41	0.00	931.59	53.42
<u>CITY UTILITIES</u>						
4-400.00 SALE OF LOT	3,000	100.00	450.00	0.00	2,550.00	15.00
4-400.01 STREET & MONUMENT RESTORE	18,000	3,525.00	14,025.00	0.00	3,975.00	77.92
4-400.02 PERPETUAL CARE	10,000	800.00	4,275.00	0.00	5,725.00	42.75
4-400.03 GRAVE MARKING	0	1,375.00	2,675.00	0.00	( 2,675.00)	0.00
4-400.04 MONUMENT MARKING	0	150.00	250.00	0.00	( 250.00)	0.00
4-400.05 DEED TRANSFER FEE	0	25.00	25.00	0.00	( 25.00)	0.00
TOTAL CITY UTILITIES	31,000	5,975.00	21,700.00	0.00	9,300.00	70.00
<u>MISCELLANEOUS</u>						
4-907.03 CEMETERY DEED TRANSFER FE	0	0.00	0.00	0.00	0.00	0.00
4-907.06 GRAVE DIGGING	0	0.00	75.00	0.00	( 75.00)	0.00
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	32,000	0.00	0.00	0.00	32,000.00	0.00
TOTAL MISCELLANEOUS	32,000	0.00	75.00	0.00	31,925.00	0.23
TOTAL REVENUE	65,000	6,100.65	22,843.41	0.00	42,156.59	35.14

\*\*\* END OF REPORT \*\*\*

530-BOARD OF FIREMAN SERVICE  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	4.60	13.65	0.00 (	13.65)	0.00
MISCELLANEOUS	700	0.00	0.00	0.00	700.00	0.00
TOTAL REVENUES	700	4.60	13.65	0.00	686.35	1.95
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	4.60	13.65	0.00 (	13.65)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	4.60	13.65	0.00 (	13.65)	0.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	700	0.00	0.00	0.00	700.00	0.00
TOTAL MISCELLANEOUS	700	0.00	0.00	0.00	700.00	0.00
TOTAL REVENUE	700	4.60	13.65	0.00	686.35	1.95

\*\*\* END OF REPORT \*\*\*

540-GRANT FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
LIBRARY	3,558,500 (	63,130.70)	99,137.88	0.00	3,459,362.12	2.79
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,558,500 (	63,130.70)	99,137.88	0.00	3,459,362.12	2.79
<u>LIBRARY</u>						
4-510.00 WATER PRODUCTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-511.00 WATER DISTRIBUTION GRANTS	100,000	0.00	0.00	0.00	100,000.00	0.00
4-513.00 GAS DISTRIBUTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-515.00 WASTEWATER TREATMENT GRAN	0	0.00	0.00	0.00	0.00	0.00
4-516.00 SEWER COLLECTIONS GRANT	100,000 (	63,130.70) (	63,130.70)	0.00	163,130.70	63.13-
4-550.00 EDC GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-560.00 STREET GRANTS	3,280,000	0.00	162,268.58	0.00	3,117,731.42	4.95
4-563.00 PARKS GRANTS	50,000	0.00	0.00	0.00	50,000.00	0.00
4-566.00 AIRPORT GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-567.00 PD GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-567.01 COPS GRANT-TXR-2008062500	0	0.00	0.00	0.00	0.00	0.00
4-567.02 DOJ BULLETPROOF VEST PART	1,500	0.00	0.00	0.00	1,500.00	0.00
4-567.03 RECOVERY GRANT 2009SBB908	0	0.00	0.00	0.00	0.00	0.00
4-568.00 FIRE GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-568.01 SHSP GRANT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-581.00 LIBRARY GRANTS	2,000	0.00	0.00	0.00	2,000.00	0.00
4-586.00 PW GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-587.00 KNB GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-591.00 REC CENTER GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-592.00 TOURISM GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	3,558,500 (	63,130.70)	99,137.88	0.00	3,459,362.12	2.79
<u>MISCELLANEOUS</u>						
4-999.00 TRASNFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,558,500 (	63,130.70)	99,137.88	0.00	3,459,362.12	2.79

\*\*\* END OF REPORT \*\*\*

550-ECONOMIC DEVELOPMENT  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	* YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	150,000	13,907.86	43,896.32	0.00	106,103.68	29.26
MISCELLANEOUS	<u>536,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>536,000.00</u>	<u>0.00</u>
TOTAL REVENUES	686,000	13,907.86	43,896.32	0.00	642,103.68	6.40
<u>TAXES AND OTHER GOVERNMT</u>						
4-105.01 EDC PORTION OF SALES TAX	150,000	13,882.12	43,798.88	0.00	106,201.12	29.20
4-105.02 EDC LOAN REPAYMENT	0	0.00	0.00	0.00	0.00	0.00
4-120.00 INTEREST	<u>0</u>	<u>25.74</u>	<u>97.44</u>	<u>0.00</u>	<u>97.44</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	150,000	13,907.86	43,896.32	0.00	106,103.68	29.26
<u>MISCELLANEOUS</u>						
4-913.00 MISC. INCOME	10,000	0.00	0.00	0.00	10,000.00	0.00
4-999.01 TRANSFER FRO RESERVES	126,000	0.00	0.00	0.00	126,000.00	0.00
4-999.02 TRANSFER FROM BOND	<u>400,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400,000.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	536,000	0.00	0.00	0.00	536,000.00	0.00
TOTAL REVENUE	686,000	13,907.86	43,896.32	0.00	642,103.68	6.40

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

777-PAYROLL IMPREST FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	0.02	0.67	0.00 (	0.67)	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.02	0.67	0.00 (	0.67)	0.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-150.00 INTEREST	0	0.02	0.67	0.00 (	0.67)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	0.02	0.67	0.00 (	0.67)	0.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.02	0.67	0.00 (	0.67)	0.00

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

905-CAPITAL PROJECTS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	1,326.76	1,456.12	0.00 (	1,456.12)	0.00
MISCELLANEOUS	<u>10,000,000</u>	<u>10,005,781.27</u>	<u>10,005,781.27</u>	<u>0.00</u> (	<u>5,781.27)</u>	<u>100.06</u>
TOTAL REVENUES	10,000,000	10,007,108.03	10,007,237.39	0.00 (	7,237.39)	100.07
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	1,326.76	1,456.12	0.00 (	1,456.12)	0.00
TOTAL TAXES AND OTHER GOVERNMT	<u>0</u>	<u>1,326.76</u>	<u>1,456.12</u>	<u>0.00</u> (	<u>1,456.12)</u>	<u>0.00</u>
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	10,000,000	10,005,781.27	10,005,781.27	0.00 (	5,781.27)	100.06
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	<u>10,000,000</u>	<u>10,005,781.27</u>	<u>10,005,781.27</u>	<u>0.00</u> (	<u>5,781.27)</u>	<u>100.06</u>
TOTAL REVENUE	10,000,000	10,007,108.03	10,007,237.39	0.00 (	7,237.39)	100.07

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

930-HOTEL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	141,000	9,555.52	27,741.68	0.00	113,258.32	19.67
TOTAL REVENUES	141,000	9,555.52	27,741.68	0.00	113,258.32	19.67
<u>TAXES AND OTHER GOVERNMT</u>						
4-106.00 HOTEL-MOTEL TAX	140,000	9,448.27	27,428.26	0.00	112,571.74	19.59
4-120.00 INTEREST	1,000	107.25	313.42	0.00	686.58	31.34
TOTAL TAXES AND OTHER GOVERNMT	141,000	9,555.52	27,741.68	0.00	113,258.32	19.67
TOTAL REVENUE	141,000	9,555.52	27,741.68	0.00	113,258.32	19.67

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: DECEMBER 31ST, 2020

945-BOND FUND GEN OBLIGATION  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	65.82	356.85	0.00 (	356.85)	0.00
CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
LIBRARY	375,550	22,312.34	34,373.58	0.00	341,176.42	9.15
MISCELLANEOUS	874,593	72,882.85	218,648.55	0.00	655,944.45	25.00
TOTAL REVENUES	1,250,143	95,261.01	253,378.98	0.00	996,764.02	20.27
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	65.82	356.85	0.00 (	356.85)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	65.82	356.85	0.00 (	356.85)	0.00
<u>CITY UTILITIES</u>						
4-410.00 CURRENT TAXES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
<u>LIBRARY</u>						
4-500.00 TFR. FROM GENERAL FUND	375,550	22,312.34	34,373.58	0.00	341,176.42	9.15
TOTAL LIBRARY	375,550	22,312.34	34,373.58	0.00	341,176.42	9.15
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.02 CONTRIBUTION FROM WATER	292,297	24,358.09	73,074.27	0.00	219,222.23	25.00
4-999.04 CONTRIBUTION FROM SEWER	292,297	24,358.09	73,074.27	0.00	219,222.23	25.00
4-999.05 CONTRIBUTION FROM UTILITY	290,000	24,166.67	72,500.01	0.00	217,499.99	25.00
TOTAL MISCELLANEOUS	874,593	72,882.85	218,648.55	0.00	655,944.45	25.00
TOTAL REVENUE	1,250,143	95,261.01	253,378.98	0.00	996,764.02	20.27

\*\*\* END OF REPORT \*\*\*

970-FOUNDATION FOR COMM PROJ  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,500	6.63	19.65	0.00	2,480.35	0.79
LIBRARY	<u>3,000</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>2,750.00</u>	<u>8.33</u>
TOTAL REVENUES	5,500	6.63	269.65	0.00	5,230.35	4.90
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	500	6.63	19.65	0.00	480.35	3.93
4-190.00 GRACE PARK	0	0.00	0.00	0.00	0.00	0.00
4-191.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-192.00 DONATIONS	<u>2,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	2,500	6.63	19.65	0.00	2,480.35	0.79
<u>LIBRARY</u>						
4-567.00 PD BLUE SANTA	3,000	0.00	250.00	0.00	2,750.00	8.33
4-581.00 LIBRARY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIBRARY	3,000	0.00	250.00	0.00	2,750.00	8.33
TOTAL REVENUE	5,500	6.63	269.65	0.00	5,230.35	4.90

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	12/01/2020	CHECK	015549	REFUND: LOPEZ, JACQUELINE MARI	115.23CR	POSTED	U	12/29/2020
0-100.01	12/01/2020	CHECK	015550	REFUND: CAWTHON, WILLIAM JACOB	11.69CR	OUTSTND	U	0/00/0000
0-100.01	12/01/2020	CHECK	015551	REFUND: MAROLF, KATHERINE	85.55CR	POSTED	U	12/15/2020
0-100.01	12/01/2020	CHECK	015552	REFUND: WEAKS, ANN	143.53CR	POSTED	U	12/10/2020
0-100.01	12/01/2020	CHECK	015553	REFUND: MAHONEY, COURTNEY COLL	9.22CR	OUTSTND	U	0/00/0000
0-100.01	12/01/2020	CHECK	015554	REFUND: BROUNKOWSKI, ANDY LYNN	91.83CR	POSTED	U	12/15/2020
0-100.01	12/01/2020	CHECK	015555	REFUND: OLVERA, JAVIER E	80.14CR	OUTSTND	U	0/00/0000
0-100.01	12/01/2020	CHECK	015556	REFUND: ROSALES, ERNESTO GOMEZ	99.18CR	POSTED	U	12/15/2020
0-100.01	12/01/2020	CHECK	015557	REFUND: GARDENS, BUCKINGHAM	3.89CR	POSTED	U	12/14/2020
0-100.01	12/01/2020	CHECK	015558	REFUND: SHORT, JENNIFER MELISS	63.97CR	POSTED	U	12/14/2020
0-100.01	12/01/2020	CHECK	015559	REFUND: BRANSCUM, CHERYL JEANN	53.93CR	POSTED	U	12/16/2020
0-100.01	12/03/2020	CHECK	015560	ABC HOME & COMMERCIAL SERVICES	7,866.95CR	POSTED	A	12/14/2020
0-100.01	12/03/2020	CHECK	015561	AIRPORT LIGHTING SYSTEMS INC..	322.83CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015562	ANA MUNOZ	150.00CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015563	BAYLOR LUMBER & BLDG.CO.,INC	87.97CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015564	ELIZABETH BOTKIN	1,025.00CR	POSTED	A	12/14/2020
0-100.01	12/03/2020	CHECK	015565	BETA TECHNOLOGY INC.	756.00CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015566	BLUEBONNET GROUND WATER	1,406.47CR	POSTED	A	12/16/2020
0-100.01	12/03/2020	CHECK	015567	BPI MATERIALS, LLC	2,222.41CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015568	BRAZOS CENTRAL APPRAISAL DISTR	2.75CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015569	BRAZOS VALLEY CEMETERY SERVICE	400.00CR	POSTED	A	12/16/2020
0-100.01	12/03/2020	CHECK	015570	BRAZOS VALLEY TELEPHONE SYSTEM	218.00CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015571	BRIANNA DOWNEY	50.00CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015572	BRINSON BENEFITS INC	2,460.00CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015573	C.C.CREATIONS LTD	409.00CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015574	CENTURYLINK	5,363.55CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015575	CHANDRA SANDERS	150.00CR	POSTED	A	12/23/2020
0-100.01	12/03/2020	CHECK	015576	COOL TECH ICE, LLC	252.00CR	POSTED	A	12/16/2020
0-100.01	12/03/2020	CHECK	015577	GEORGE ATKINSON	38.00CR	POSTED	A	12/17/2020
0-100.01	12/03/2020	CHECK	015578	CHRISTOPHER CREEKS	725.00CR	POSTED	A	12/08/2020
0-100.01	12/03/2020	CHECK	015579	DEALERS ELECTRICAL SUPPLY CO.	542.30CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015580	DPS GENERAL STORES	65.00CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015581	EARTH NETWORKS, INC.	1,500.00CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015582	ENTERGY TEXAS, INC	9,304.69CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015583	VOID CHECK	0.00	POSTED	A	12/07/2020
0-100.01	12/03/2020	CHECK	015584	ENVIRONMENTAL SYSTEMS RESEARCH	3,793.25CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015585	J & K NEWTON, LLC	411.00CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015586	FRANK VACANTE, JR.	50.00CR	POSTED	A	12/14/2020
0-100.01	12/03/2020	CHECK	015587	GAME TIME	14,713.84CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015588	GREEN TEAMS, INC.	338.50CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015589	GRIMES CENTRAL	18,482.25CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015590	GRIMES COUNTY VOTER REGISTRAR	1,650.00CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015591	HYDRAULIC WORKS, INC.	2,849.32CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015592	JASON KATKOSKI	213.50CR	POSTED	A	12/10/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	12/03/2020	CHECK	015593	KASSANDRA JIMENEZ	150.00CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015594	MID-SOUTH SYNERGY	397.60CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015595	NAVASOTA CONCRETE INC.	720.00CR	POSTED	A	12/14/2020
0-100.01	12/03/2020	CHECK	015596	NAVASOTA OIL CO. INC.	1,332.29CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015597	NAVASOTA PUBLIC LIBRARY	160.60CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015598	MINER, LTD	801.45CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015599	QUILL CORPORATION	381.46CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015600	RAILROAD COMMISSION OF TEXAS	2,500.00CR	POSTED	A	12/21/2020
0-100.01	12/03/2020	CHECK	015601	RAILROAD MANAGEMENT CO. LLC	561.67CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015602	REDTAIL EQUIPMENT RENTAL, LLC	239.06CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015603	WRIGHT INTERNET STRATEGIES, LL	1,500.00CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015604	STAPLES BUSINESS ADVANTAGE	195.93CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015605	STERLING CHEVROLET BUICK GMC,	1,448.62CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015606	STRAND ASSOCIATES, INC.	1,250.00CR	POSTED	A	12/14/2020
0-100.01	12/03/2020	CHECK	015607	SUDENLINK COMMUNICATIONS	668.47CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015608	TCEQ	7,876.75CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015609	THE EAGLE	52.00CR	POSTED	A	12/10/2020
0-100.01	12/03/2020	CHECK	015610	THE PARADIGM ALLIANCE, INC.	3,799.66CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015611	TELVA KESLER	1,064.51CR	POSTED	A	12/14/2020
0-100.01	12/03/2020	CHECK	015612	VERIZON WIRELESS	2,764.95CR	POSTED	A	12/09/2020
0-100.01	12/03/2020	CHECK	015613	WAL-MART COMMUNITY/SYNCB	24.96CR	POSTED	A	12/11/2020
0-100.01	12/03/2020	CHECK	015614	WEX BANK	5,627.57CR	POSTED	A	12/15/2020
0-100.01	12/03/2020	CHECK	015615	XEROX FINANCIAL SERVICES,LLC	1,606.88CR	POSTED	A	12/11/2020
0-100.01	12/08/2020	CHECK	015616	REFUND: HUFF, DONNA N	99.93CR	POSTED	U	12/15/2020
0-100.01	12/10/2020	CHECK	015617	ADCOMP SYSTEMS, INC	523.75CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015618	BOVEY & COCHRAN, PLLC	11,781.80CR	POSTED	A	12/18/2020
0-100.01	12/10/2020	CHECK	015619	BRINSON BENEFITS INC	415.00CR	POSTED	A	12/18/2020
0-100.01	12/10/2020	CHECK	015620	BUSSE WRECKER SERVICE LLVOIDED	237.00CR	VOIDED	A	12/10/2020
0-100.01	12/10/2020	CHECK	015621	C.C.CREATIONS LTD	2,560.50CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015622	CERTIFIED FOLDER DISPLAY SERVI	5,328.18CR	POSTED	A	12/18/2020
0-100.01	12/10/2020	CHECK	015623	COPY CORNER	149.22CR	POSTED	A	12/17/2020
0-100.01	12/10/2020	CHECK	015624	BURKE ASSET PARTNERSHIP, LTD.	2,226.27CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015625	ENTERGY TEXAS, INC	17,880.72CR	POSTED	A	12/17/2020
0-100.01	12/10/2020	CHECK	015626	VOID CHECK	0.00	POSTED	A	12/11/2020
0-100.01	12/10/2020	CHECK	015627	VOID CHECK	0.00	POSTED	A	12/11/2020
0-100.01	12/10/2020	CHECK	015628	FOLLETT SCHOOL SOLUTIONS, INC.	744.83CR	POSTED	A	12/21/2020
0-100.01	12/10/2020	CHECK	015629	GASES101 LLC	4,260.00CR	POSTED	A	12/21/2020
0-100.01	12/10/2020	CHECK	015630	GREEN TEAMS, INC.	13,356.00CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015631	GRIMES COUNTY	34.00CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015632	IE SMART SYSTEMS LLC	108.00CR	POSTED	A	12/23/2020
0-100.01	12/10/2020	CHECK	015633	INGRAM LIBRARY SERVICES	19.95CR	POSTED	A	12/22/2020
0-100.01	12/10/2020	CHECK	015634	JARVIS TIRE AND WHEEL, LLC	415.84CR	POSTED	A	12/31/2020
0-100.01	12/10/2020	CHECK	015635	KATHERINE TAYLOR	150.00CR	POSTED	A	12/14/2020
0-100.01	12/10/2020	CHECK	015636	LEVEL 3 COMMUNICATIONS, LLC	2,520.88CR	POSTED	A	12/17/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	12/10/2020	CHECK	015639	NAVASOTA NOON LIONS CLUB	105.00CR	POSTED	A	12/18/2020
0-100.01	12/10/2020	CHECK	015640	O'REILLY AUTO ENTERPRISES, LLC	51.19CR	POSTED	A	12/18/2020
0-100.01	12/10/2020	CHECK	015641	PAMELA VALADEZ	100.00CR	POSTED	A	12/14/2020
0-100.01	12/10/2020	CHECK	015642	PITNEY BOWES GLOBAL FINANCIAL	686.70CR	POSTED	A	12/22/2020
0-100.01	12/10/2020	CHECK	015643	QUILL CORPORATION	624.76CR	POSTED	A	12/23/2020
0-100.01	12/10/2020	CHECK	015644	QUINTESHA GARRETT	150.00CR	POSTED	A	12/21/2020
0-100.01	12/10/2020	CHECK	015645	REPUBLIC SERVICES #473	82,761.31CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015646	SUDDENLINK COMMUNICATIONS	262.29CR	OUTSTND	A	0/00/0000
0-100.01	12/10/2020	CHECK	015647	TALX UC EXPRESS	4,168.58CR	POSTED	A	12/18/2020
0-100.01	12/10/2020	CHECK	015648	TAMMY TAYLOR	150.00CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015649	TRACTOR SUPPLY CREDIT PLAN	208.39CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015650	TURNER, PIERCE & FULTZ, INC.	1,413.59CR	POSTED	A	12/17/2020
0-100.01	12/10/2020	CHECK	015651	TYLER TECHNOLOGIES, INC.	797.67CR	POSTED	A	12/16/2020
0-100.01	12/10/2020	CHECK	015652	UNITED AG & TURF	8.84CR	POSTED	A	12/17/2020
0-100.01	12/10/2020	CHECK	015653	WELLS FARGO BANK N.A.	500.00CR	POSTED	A	12/17/2020
0-100.01	12/10/2020	CHECK	015654	ELWOOD O. MILLER	3,500.00CR	POSTED	A	12/26/2020
0-100.01	12/11/2020	CHECK	015655	CITY OF NAVASOTA	1,300.00CR	POSTED	A	12/14/2020
0-100.01	12/17/2020	CHECK	015656	BRYAN WILLIAMS	1,800.00CR	POSTED	A	12/23/2020
0-100.01	12/17/2020	CHECK	015657	BC METAL BUILDINGS VOIDED	49,900.00CR	VOIDED	A	12/17/2020
0-100.01	12/17/2020	CHECK	015658	BEARD-NAVASOTA VETERINARY HOSP	77.60CR	POSTED	A	12/31/2020
0-100.01	12/17/2020	CHECK	015659	BRAZOS VALLEY COMMUNICATIONS,	512.00CR	POSTED	A	12/23/2020
0-100.01	12/17/2020	CHECK	015660	BUREAU VERITAS NORTH AMERICA,	380.76CR	POSTED	A	12/22/2020
0-100.01	12/17/2020	CHECK	015661	DAILEY COMPANY	5,450.00CR	OUTSTND	A	0/00/0000
0-100.01	12/17/2020	CHECK	015662	EASY ICE, LLC	139.00CR	OUTSTND	A	0/00/0000
0-100.01	12/17/2020	CHECK	015663	ENTERGY TEXAS, INC	1,875.46CR	POSTED	A	12/23/2020
0-100.01	12/17/2020	CHECK	015664	FHN FINANCIAL	175.00CR	POSTED	A	12/31/2020
0-100.01	12/17/2020	CHECK	015665	GALLS, LLC	525.57CR	POSTED	A	12/22/2020
0-100.01	12/17/2020	CHECK	015666	HAR-CON MECHANICAL CONTRACTORS	347.00CR	POSTED	A	12/26/2020
0-100.01	12/17/2020	CHECK	015667	INGRAM LIBRARY SERVICES	15.37CR	POSTED	A	12/29/2020
0-100.01	12/17/2020	CHECK	015668	INTEG-COMMERCIAL PRINT	2,065.00CR	POSTED	A	12/23/2020
0-100.01	12/17/2020	CHECK	015669	J & H NAVASOTA DEVELOPMENT, LL	20,000.00CR	POSTED	A	12/29/2020
0-100.01	12/17/2020	CHECK	015670	LITTLE BARN RECORDING	120.00CR	POSTED	A	12/26/2020
0-100.01	12/17/2020	CHECK	015671	LIVE OAK PET SERVICES, INC	85.00CR	OUTSTND	A	0/00/0000
0-100.01	12/17/2020	CHECK	015672	MAGNUM ELECTRONICS, INC	2,288.90CR	POSTED	A	12/31/2020
0-100.01	12/17/2020	CHECK	015673	MIDAMERICA BOOKS	77.80CR	POSTED	A	12/31/2020
0-100.01	12/17/2020	CHECK	015674	NAPA AUTO PARTS	1,163.66CR	POSTED	A	12/26/2020
0-100.01	12/17/2020	CHECK	015675	NAVASOTA GRIMES COUNTY	3,825.00CR	POSTED	A	12/26/2020
0-100.01	12/17/2020	CHECK	015676	REGION 5 EDUCATION SERVICE CEN	300.00CR	OUTSTND	A	0/00/0000
0-100.01	12/17/2020	CHECK	015677	SIRCHIE AQUISITION COMPANY, IN	54.10CR	POSTED	A	12/30/2020
0-100.01	12/17/2020	CHECK	015678	STATION AUTOMATION, INC.	1,105.00CR	POSTED	A	12/23/2020
0-100.01	12/17/2020	CHECK	015679	THE EAGLE	52.00CR	POSTED	A	12/26/2020
0-100.01	12/22/2020	CHECK	015680	BEARD-NAVASOTA VETERINARY HOSP	64.00CR	POSTED	A	12/31/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	12/22/2020	CHECK	015683	BRAZOS PAVING, INC.	17,750.61CR	OUTSTND	A	0/00/0000
0-100.01	12/22/2020	CHECK	015684	BVSWMA INC.	490.85CR	POSTED	A	12/30/2020
0-100.01	12/22/2020	CHECK	015685	CHAPARRAL LABORATORIES, INC.	1,614.00CR	OUTSTND	A	0/00/0000
0-100.01	12/22/2020	CHECK	015686	CITIBANK, N.A	11,870.52CR	POSTED	A	12/31/2020
0-100.01	12/22/2020	CHECK	015687	CORE & MAIN, LP	60.13CR	POSTED	A	12/30/2020
0-100.01	12/22/2020	CHECK	015688	DXI INDUSTRIES, INC.	2,423.00CR	POSTED	A	12/29/2020
0-100.01	12/22/2020	CHECK	015689	ENTERGY TEXAS, INC	30.12CR	POSTED	A	12/30/2020
0-100.01	12/22/2020	CHECK	015690	FERGUSON WATERWORKS #1105	1,197.00CR	POSTED	A	12/29/2020
0-100.01	12/22/2020	CHECK	015691	FORT BEND SERVICES,INC	2,073.90CR	POSTED	A	12/30/2020
0-100.01	12/22/2020	CHECK	015692	GAJESKE, INC.	4,001.50CR	POSTED	A	12/30/2020
0-100.01	12/22/2020	CHECK	015693	GLENN FUQUA, INC.	1,600.25CR	POSTED	A	12/31/2020
0-100.01	12/22/2020	CHECK	015694	LARRY YOUNG PAVING	93,200.70CR	OUTSTND	A	0/00/0000
0-100.01	12/22/2020	CHECK	015695	LEADSONLINE LLC	2,128.00CR	OUTSTND	A	0/00/0000
0-100.01	12/22/2020	CHECK	015696	METAL CULVERTS OF NAVASOTA	799.68CR	POSTED	A	12/31/2020
0-100.01	12/22/2020	CHECK	015697	MICHAEL J. MORRIS	2,600.00CR	POSTED	A	12/31/2020
0-100.01	12/22/2020	CHECK	015698	REDA PRATT	25.00CR	OUTSTND	A	0/00/0000
0-100.01	12/22/2020	CHECK	015699	STAPLES BUSINESS ADVANTAGE	468.58CR	POSTED	A	12/29/2020
0-100.01	12/22/2020	CHECK	015700	TYLER TECHNOLOGIES, INC.	21,626.38CR	POSTED	A	12/29/2020
0-100.01	12/22/2020	CHECK	015701	VERIZON BUSINESS	60.43CR	POSTED	A	12/31/2020
0-100.01	12/22/2020	CHECK	015702	VERIZON WIRELESS	2,814.64CR	POSTED	A	12/30/2020
0-100.01	12/22/2020	CHECK	015703	WAL-MART COMMUNITY/SYNCB	26.70CR	POSTED	A	12/31/2020
DEPOSIT:								
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0-100.01	12/01/2020	DEPOSIT	000002	utility dcep cc skinner	198.00	POSTED	G	12/01/2020
0-100.01	12/01/2020	DEPOSIT	000003	dep 1130	38.80	POSTED	G	12/01/2020
0-100.01	12/01/2020	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	12/01/2020
0-100.01	12/01/2020	DEPOSIT	000005	DAILY CASH POSTING 12/01/2020	11,848.39	POSTED	C	12/01/2020
0-100.01	12/02/2020	DEPOSIT		ONLINE PAYMENT 12/02/2020	6,075.81	POSTED	C	12/02/2020
0-100.01	12/02/2020	DEPOSIT	000001	adcom cust fee 1201	3.75	POSTED	G	12/02/2020
0-100.01	12/02/2020	DEPOSIT	000002	permit cc	129.78	POSTED	G	12/02/2020
0-100.01	12/02/2020	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	214.00CR	POSTED	U	12/02/2020
0-100.01	12/02/2020	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	12/04/2020
0-100.01	12/02/2020	DEPOSIT	000005	remove double utility dep 1202	200.00CR	POSTED	G	12/04/2020
0-100.01	12/03/2020	DEPOSIT		ONLINE PAYMENT 12/03/2020	2,630.12	POSTED	C	12/03/2020
0-100.01	12/03/2020	DEPOSIT	000001	adcom cust fee 1202	7.50	POSTED	G	12/03/2020
0-100.01	12/03/2020	DEPOSIT	000002	permit cc 1202	155.53	POSTED	G	12/03/2020
0-100.01	12/03/2020	DEPOSIT	000003	DAILY CASH POSTING 12/03/2020	5,254.00	POSTED	C	12/03/2020
0-100.01	12/03/2020	DEPOSIT	000004	LIBRARY AND BLUE SANTA 1203	552.65	POSTED	G	12/07/2020
0-100.01	12/03/2020	DEPOSIT	000005	LIBRARY AND BLUE SANTA 1203	3,945.00	POSTED	G	12/04/2020
0-100.01	12/03/2020	DEPOSIT	000006	taxes collected 1120	171,576.43	POSTED	G	12/04/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	12/03/2020	DEPOSIT	000009	DAILY PAYMENT POSTING	39,379.36	POSTED	U	12/04/2020
0-100.01	12/04/2020	DEPOSIT		ONLINE PAYMENT 12/04/2020	2,470.83	POSTED	C	12/04/2020
0-100.01	12/04/2020	DEPOSIT	000001	adcom cust fee 1203	1.25	POSTED	G	12/04/2020
0-100.01	12/07/2020	DEPOSIT		ONLINE PAYMENT 12/07/2020	11,131.15	POSTED	C	12/07/2020
0-100.01	12/07/2020	DEPOSIT	000001	adcom cust fee 1204-1206	8.75	POSTED	G	12/07/2020
0-100.01	12/07/2020	DEPOSIT	000002	buildingmg permit cc 1204	154.50	POSTED	G	12/07/2020
0-100.01	12/07/2020	DEPOSIT	000003	tbb tickets	157.00	POSTED	G	12/07/2020
0-100.01	12/07/2020	DEPOSIT	000004	tbb tickets	378.00	POSTED	G	12/07/2020
0-100.01	12/07/2020	DEPOSIT	000005	DAILY CASH POSTING 12/07/2020	6,039.65	POSTED	C	12/07/2020
0-100.01	12/07/2020	DEPOSIT	000006	DEP 1207	39.10	POSTED	G	12/09/2020
0-100.01	12/08/2020	DEPOSIT		ONLINE PAYMENT 12/08/2020	6,303.23	POSTED	C	12/08/2020
0-100.01	12/08/2020	DEPOSIT	000001	adcom cust fee 1107	11.25	POSTED	G	12/08/2020
0-100.01	12/08/2020	DEPOSIT	000002	utility app dep	198.00	POSTED	G	12/08/2020
0-100.01	12/08/2020	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	12/15/2020
0-100.01	12/08/2020	DEPOSIT	000004	CASH RECEIPTS	308.00	POSTED	G	12/09/2020
0-100.01	12/08/2020	DEPOSIT	000005	DAILY CASH POSTING 12/08/2020	43,853.57	POSTED	C	12/09/2020
0-100.01	12/08/2020	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	295.00CR	POSTED	U	12/09/2020
0-100.01	12/08/2020	DEPOSIT	000007	DAILY PAYMENT POSTING	195.07	POSTED	U	12/09/2020
0-100.01	12/09/2020	DEPOSIT		ONLINE PAYMENT 12/09/2020	12,667.10	POSTED	C	12/10/2020
0-100.01	12/09/2020	DEPOSIT	000001	adcom cust fee 1208	13.75	POSTED	G	12/10/2020
0-100.01	12/09/2020	DEPOSIT	000002	building permit cc	221.45	POSTED	G	12/09/2020
0-100.01	12/09/2020	DEPOSIT	000003	DEP 1208	14.60	POSTED	G	12/10/2020
0-100.01	12/09/2020	DEPOSIT	000004	DAILY CASH POSTING 12/09/2020	14,849.40	POSTED	C	12/10/2020
0-100.01	12/09/2020	DEPOSIT	000005	DAILY PAYMENT POSTING	295.00	POSTED	U	12/10/2020
0-100.01	12/09/2020	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	195.07CR	POSTED	U	12/10/2020
0-100.01	12/09/2020	DEPOSIT	000007	dep 12/09	262.45	POSTED	G	12/11/2020
0-100.01	12/09/2020	DEPOSIT	000008	CASH RECEIPTS	68.00	POSTED	G	12/11/2020
0-100.01	12/09/2020	DEPOSIT	000009	DRAFT POSTING	105,282.63	POSTED	U	12/11/2020
0-100.01	12/10/2020	DEPOSIT		ONLINE PAYMENT 12/10/2020	16,018.41	POSTED	C	12/11/2020
0-100.01	12/10/2020	DEPOSIT	000001	adcom cust fee 1209	37.50	POSTED	G	12/11/2020
0-100.01	12/10/2020	DEPOSIT	000002	building permit cc	78.28	POSTED	G	12/10/2020
0-100.01	12/10/2020	DEPOSIT	000003	DAILY CASH POSTING 12/10/2020	11,313.61	POSTED	C	12/11/2020
0-100.01	12/11/2020	DEPOSIT		DAILY CASH POSTING 12/11/2020	33,124.41	POSTED	C	12/14/2020
0-100.01	12/11/2020	DEPOSIT	000001	ONLINE PAYMENT 12/11/2020	11,614.67	POSTED	C	12/14/2020
0-100.01	12/11/2020	DEPOSIT	000002	ADCOM CUST FEE 1210	17.50	POSTED	G	12/14/2020
0-100.01	12/11/2020	DEPOSIT	000003	PERMIT CC	6,032.71	POSTED	G	12/11/2020
0-100.01	12/11/2020	DEPOSIT	000004	CITI CC REBATE	958.35	POSTED	G	12/11/2020
0-100.01	12/11/2020	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	325.00CR	POSTED	U	12/14/2020
0-100.01	12/14/2020	DEPOSIT		ONLINE PAYMENT 12/14/2020	30,269.49	POSTED	C	12/15/2020
0-100.01	12/14/2020	DEPOSIT	000001	dep adcom cust fee 1211-1213	67.50	POSTED	G	12/15/2020
0-100.01	12/14/2020	DEPOSIT	000002	dep 1214 tbb	280.00	POSTED	G	12/14/2020
0-100.01	12/14/2020	DEPOSIT	000003	dep 1214 building cc	255.44	POSTED	G	12/14/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	12/14/2020	DEPOSIT	000005	DAILY CASH POSTING 12/14/2020	25,271.32	POSTED	C	12/15/2020
0-100.01	12/14/2020	DEPOSIT	000006	DAILY PAYMENT POSTING	2.00	POSTED	U	12/15/2020
0-100.01	12/14/2020	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	200.51CR	POSTED	U	12/15/2020
0-100.01	12/14/2020	DEPOSIT	000008	DAILY PAYMENT POSTING	200.51	POSTED	U	12/15/2020
0-100.01	12/14/2020	DEPOSIT	000009	DEP 1214	16.50	POSTED	G	12/15/2020
0-100.01	12/15/2020	DEPOSIT		ONLINE PAYMENT 12/15/2020	23,809.21	POSTED	C	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000001	adcom cust fee 1214	72.50	POSTED	G	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000002	utility app dep online	396.00	POSTED	G	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000003	DAILY PAYMENT POSTING	572.73	POSTED	U	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000004	DAILY CASH POSTING 12/15/2020	78,231.43	POSTED	C	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000005	move from gen to ap je only	50.00	POSTED	G	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000006	DAILY PAYMENT POSTING	770.08	POSTED	U	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	115.66CR	POSTED	U	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000008	dep 1215	62.15	POSTED	G	12/17/2020
0-100.01	12/15/2020	DEPOSIT	000009	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000010	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000011	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000012	DAILY PAYMENT POSTING - ADJ	114.68CR	POSTED	U	12/15/2020
0-100.01	12/15/2020	DEPOSIT	000013	dep 121520 blue santa	1,174.77	POSTED	G	12/17/2020
0-100.01	12/15/2020	DEPOSIT	000014	dep 121520 blue santa	3,275.00	POSTED	G	12/16/2020
0-100.01	12/16/2020	DEPOSIT		ONLINE PAYMENT 12/16/2020	34,673.95	POSTED	C	12/17/2020
0-100.01	12/16/2020	DEPOSIT	000001	adcom cust fee 1215	108.75	POSTED	G	12/17/2020
0-100.01	12/16/2020	DEPOSIT	000002	buildingng permit cc	2,373.70	POSTED	G	12/16/2020
0-100.01	12/16/2020	DEPOSIT	000003	utility app cc dep	198.00	POSTED	G	12/16/2020
0-100.01	12/16/2020	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	142.07CR	POSTED	U	12/17/2020
0-100.01	12/16/2020	DEPOSIT	000005	DAILY CASH POSTING 12/16/2020	43,529.10	POSTED	C	12/17/2020
0-100.01	12/16/2020	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	355.25CR	POSTED	U	12/17/2020
0-100.01	12/16/2020	DEPOSIT	000007	DAILY CASH POSTING 12/16/2020	15,192.22	POSTED	C	12/18/2020
0-100.01	12/17/2020	DEPOSIT		ONLINE PAYMENT 12/17/2020	4,244.04	POSTED	C	12/18/2020
0-100.01	12/17/2020	DEPOSIT	000001	adcom cust fee 1216	16.25	POSTED	G	12/18/2020
0-100.01	12/17/2020	DEPOSIT	000002	building permit cc	184.37	POSTED	G	12/17/2020
0-100.01	12/17/2020	DEPOSIT	000003	tbb tickets	119.00	POSTED	G	12/17/2020
0-100.01	12/17/2020	DEPOSIT	000004	cdbg 2016 floods pay 4	30,070.00	POSTED	G	12/17/2020
0-100.01	12/17/2020	DEPOSIT	000005	CASH RECEIPTS	958.00	POSTED	G	12/18/2020
0-100.01	12/18/2020	DEPOSIT		ONLINE PAYMENT 12/18/2020	4,228.54	POSTED	C	12/21/2020
0-100.01	12/18/2020	DEPOSIT	000001	ADCOM CUST FEE 1218	17.50	POSTED	G	12/21/2020
0-100.01	12/18/2020	DEPOSIT	000002	BUILDING PERMIT CC	141.11	POSTED	G	12/18/2020
0-100.01	12/18/2020	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	476.73CR	POSTED	U	12/21/2020
0-100.01	12/18/2020	DEPOSIT	000004	DAILY PAYMENT POSTING	464.72	POSTED	U	12/21/2020
0-100.01	12/18/2020	DEPOSIT	000005	DAILY PAYMENT POSTING	370.12	POSTED	U	12/21/2020
0-100.01	12/18/2020	DEPOSIT	000006	DAILY CASH POSTING 12/18/2020	8,008.60	POSTED	C	12/21/2020
0-100.01	12/21/2020	DEPOSIT		ONLINE PAYMENT 12/21/2020	9,191.45	POSTED	C	12/22/2020
0-100.01	12/21/2020	DEPOSIT	000001	adcom cust fee 1218-1221	32.50	POSTED	G	12/22/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	12/21/2020	DEPOSIT	000002	dep 1221	21.70	POSTED	G	12/22/2020
0-100.01	12/21/2020	DEPOSIT	000003	cc dep 1218 tbb	34.00	POSTED	G	12/21/2020
0-100.01	12/21/2020	DEPOSIT	000004	permit c c 1218	4,280.35	POSTED	G	12/21/2020
0-100.01	12/21/2020	DEPOSIT	000005	permit c c 1218	25.75	POSTED	G	12/21/2020
0-100.01	12/21/2020	DEPOSIT	000006	DAILY PAYMENT POSTING	39.57	POSTED	U	12/21/2020
0-100.01	12/21/2020	DEPOSIT	000007	DAILY CASH POSTING 12/21/2020	4,242.69	POSTED	C	12/22/2020
0-100.01	12/21/2020	DEPOSIT	000008	DAILY PAYMENT POSTING - ADJ	173.00CR	POSTED	U	12/22/2020
0-100.01	12/22/2020	DEPOSIT		ONLINE PAYMENT 12/22/2020	3,195.79	POSTED	C	12/22/2020
0-100.01	12/22/2020	DEPOSIT	000001	d\adcm csut fee 1221	11.25	POSTED	G	12/22/2020
0-100.01	12/22/2020	DEPOSIT	000002	tbb tickets cc	34.00	POSTED	G	12/22/2020
0-100.01	12/22/2020	DEPOSIT	000003	dep 1221	78.15	POSTED	G	12/22/2020
0-100.01	12/23/2020	DEPOSIT		ONLINE PAYMENT 12/23/2020	2,609.77	POSTED	C	12/23/2020
0-100.01	12/23/2020	DEPOSIT	000001	adcom cust fee 1222	13.75	POSTED	G	12/23/2020
0-100.01	12/23/2020	DEPOSIT	000002	tbb tickets	70.00	POSTED	G	12/23/2020
0-100.01	12/23/2020	DEPOSIT	000003	DAILY CASH POSTING 12/23/2020	23,655.58	POSTED	C	12/26/2020
0-100.01	12/23/2020	DEPOSIT	000004	DAILY PAYMENT POSTING	160.37	POSTED	U	12/26/2020
0-100.01	12/26/2020	DEPOSIT		ONLINE PAYMENT 12/26/2020	13,486.57	POSTED	C	12/28/2020
0-100.01	12/26/2020	DEPOSIT	000001	DAILY CASH POSTING 12/26/2020	4,925.48	POSTED	C	12/28/2020
0-100.01	12/26/2020	DEPOSIT	000002	adcom cust fee 1223-1225	51.25	POSTED	G	12/28/2020
0-100.01	12/26/2020	DEPOSIT	000003	dep 1222	15.50	POSTED	G	12/29/2020
0-100.01	12/26/2020	DEPOSIT	000004	DEP 1222	140.00	POSTED	G	12/26/2020
0-100.01	12/28/2020	DEPOSIT		ONLINE PAYMENT 12/28/2020	4,972.08	POSTED	C	12/29/2020
0-100.01	12/28/2020	DEPOSIT	000001	ADCOM CUST FEE 1226-1228	15.00	POSTED	G	12/29/2020
0-100.01	12/28/2020	DEPOSIT	000002	TBB TICKETS CC	68.00	POSTED	G	12/28/2020
0-100.01	12/28/2020	DEPOSIT	000003	UTILITY APP DEP CC JACKSON	198.00	POSTED	G	12/28/2020
0-100.01	12/29/2020	DEPOSIT		ONLINE PAYMENT 12/29/2020	4,107.52	POSTED	C	12/30/2020
0-100.01	12/29/2020	DEPOSIT	000001	adcom cust fee 1227	12.50	POSTED	G	12/30/2020
0-100.01	12/29/2020	DEPOSIT	000002	DAILY CASH POSTING 12/29/2020	3,917.97	POSTED	C	12/30/2020
0-100.01	12/30/2020	DEPOSIT		ONLINE PAYMENT 12/30/2020	2,059.09	POSTED	C	12/30/2020
0-100.01	12/30/2020	DEPOSIT	000001	adcom cust fee 1229	7.50	POSTED	G	12/30/2020
0-100.01	12/30/2020	DEPOSIT	000002	utility app cc	198.00	POSTED	G	12/30/2020
0-100.01	12/30/2020	DEPOSIT	000003	dep 1229	23.90	POSTED	G	12/30/2020
0-100.01	12/30/2020	DEPOSIT	000004	CASH RECEIPTS	2,574.20	POSTED	G	12/31/2020
0-100.01	12/31/2020	DEPOSIT		ONLINE PAYMENT 12/31/2020	2,156.87	POSTED	C	12/31/2020
0-100.01	12/31/2020	DEPOSIT	000001	ADCOM CUST FEE 123020	3.75	POSTED	G	12/31/2020
0-100.01	12/31/2020	DEPOSIT	000002	DAILY CASH POSTING 12/31/2020	6,713.78	POSTED	C	12/31/2020
0-100.01	12/31/2020	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	423.91CR	POSTED	U	12/31/2020
0-100.01	12/31/2020	DEPOSIT	000004	DAILY CASH POSTING 12/31/2020	31,957.81	OUTSTND	C	0/00/0000
0-100.01	12/31/2020	DEPOSIT	000005	adcom cust fee 1231	10.00	OUTSTND	G	0/00/0000
0-100.01	12/31/2020	DEPOSIT	000006	CASH RECEIPTS	303.00	OUTSTND	G	0/00/0000
EFT:								
0-100.01	12/01/2020	EFT		TRF TO BOND 2016	17,420.32CR	POSTED	G	12/01/2020
0-100.01	12/01/2020	EFT	000001	TRF TO REFUND BOND	55,462.52CR	POSTED	G	12/01/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
EFT:								
0-100.01	12/02/2020	EFT		zba	1,172.04CR	POSTED	G	12/02/2020
0-100.01	12/05/2020	EFT		sales tax for nov 2020	8,691.51CR	POSTED	G	12/07/2020
0-100.01	12/07/2020	EFT		zba	1,506.14CR	POSTED	G	12/07/2020
0-100.01	12/08/2020	EFT		zba	1,936.75CR	POSTED	G	12/08/2020
0-100.01	12/09/2020	EFT		zba	651.42CR	POSTED	G	12/09/2020
0-100.01	12/10/2020	EFT		sales tasx aug 122020	166,585.45	POSTED	G	12/11/2020
0-100.01	12/10/2020	EFT	000001	edc portion of tax aug 122020	13,882.12CR	POSTED	G	12/14/2020
0-100.01	12/14/2020	EFT		zba	179,735.26CR	POSTED	G	12/14/2020
0-100.01	12/14/2020	EFT	000001	ENTERPRISE MONTHLY 042018	9,110.69CR	POSTED	G	12/21/2020
0-100.01	12/15/2020	EFT		zba	117,094.69	POSTED	G	12/15/2020
0-100.01	12/15/2020	EFT	000001	munigas nov usage 1218	64,793.65CR	POSTED	G	12/21/2020
0-100.01	12/15/2020	EFT	000002	zba correction	117,094.69CR	POSTED	G	12/15/2020
0-100.01	12/15/2020	EFT	000003	zba correction	117,094.69CR	POSTED	G	12/15/2020
0-100.01	12/16/2020	EFT		zba	2,714.45CR	POSTED	G	12/16/2020
0-100.01	12/17/2020	EFT		zba	313.35CR	POSTED	G	12/17/2020
0-100.01	12/18/2020	EFT		ZBA	40,049.45CR	POSTED	G	12/18/2020
0-100.01	12/18/2020	EFT	000001	symetry gas usage nov 12/2020	28,619.13CR	POSTED	G	12/22/2020
0-100.01	12/21/2020	EFT		zba	2,477.32CR	POSTED	G	12/21/2020
0-100.01	12/22/2020	EFT		zba	1,414.31CR	POSTED	G	12/22/2020
0-100.01	12/23/2020	EFT		zba	423.95CR	POSTED	G	12/23/2020
0-100.01	12/26/2020	EFT		zba	111,163.65CR	POSTED	G	12/26/2020
0-100.01	12/29/2020	EFT		zba	36,604.32CR	POSTED	G	12/29/2020
0-100.01	12/30/2020	EFT		zba	1,596.23CR	POSTED	G	12/30/2020
0-100.01	12/31/2020	EFT		ZBA	853.89CR	POSTED	G	12/31/2020
0-100.01	12/31/2020	EFT	000001	zba	61,944.74CR	POSTED	G	12/31/2020
INTEREST:								
0-100.01	12/31/2020	INTEREST		INTEREST INCOME	1,091.91	POSTED	G	12/31/2020
MISCELLANEOUS:								
0-100.01	12/01/2020	MISC.		CC FEE PAID NOT POSTED	1,827.53CR	POSTED	G	12/01/2020
0-100.01	12/01/2020	MISC.	000001	CORRECT CC NOT POSTED	3,655.06	POSTED	G	12/01/2020
0-100.01	12/01/2020	MISC.	000002	REMOVE DBLE UTILITY DEP	200.00CR	POSTED	G	12/01/2020
0-100.01	12/01/2020	MISC.	000003	REMOVE DBLE UTILITY DEP	200.00CR	POSTED	G	12/01/2020
0-100.01	12/01/2020	MISC.	000004	REMOVE DBLE UTILITY DEP	100.00CR	POSTED	G	12/01/2020
0-100.01	12/10/2020	MISC.	015620	BUSSE WRECKER SERVICE LLVOIDED	237.00	VOIDED	A	12/10/2020
0-100.01	12/15/2020	MISC.		remove double utilit dep	200.00CR	POSTED	G	12/15/2020
0-100.01	12/15/2020	MISC.	000001	REMOVE NSF CHARGE BACK FROM DR	114.68	POSTED	G	12/15/2020
0-100.01	12/15/2020	MISC.	000002	REMOVE UTILITY APP CC DBLE	200.00CR	POSTED	G	12/15/2020
0-100.01	12/15/2020	MISC.	000003	REMOVE UTILITY APP CC DBLE	200.00CR	POSTED	G	12/15/2020
0-100.01	12/15/2020	MISC.	000004	REMOVE UTILITY APP CC DBLE	200.00CR	POSTED	G	12/15/2020
0-100.01	12/17/2020	MISC.	015657	BC METAL BUILDINGS VOIDED	49,900.00	VOIDED	A	12/17/2020
0-100.01	12/31/2020	MISC.		CC NOT POSTED	5,100.54	POSTED	G	12/31/2020
0-100.01	12/31/2020	MISC.	000001	CC NOT POSTED	5,100.54CR	POSTED	G	12/31/2020

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 12/01/2020 THRU 12/31/2020  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>MISCELLANEOUS:</b>								
0-100.01	12/31/2020	MISC.	000002	CC NOT POSTED	5,100.54CR	POSTED	G	12/31/2020
<b>SERVICE CHARGE:</b>								
0-100.01	12/02/2020	SERV-CHG		nov cc charge	4,219.10CR	POSTED	G	12/02/2020
0-100.01	12/14/2020	SERV-CHG		nsf 1211	114.68CR	POSTED	G	12/14/2020
0-100.01	12/14/2020	SERV-CHG	000001	nsf 1214	355.25CR	POSTED	G	12/14/2020
0-100.01	12/14/2020	SERV-CHG	000002	CHARGEBACK CC KIOSK1214	174.50CR	POSTED	G	12/14/2020
0-100.01	12/15/2020	SERV-CHG		cc fee	58.81CR	POSTED	G	12/15/2020
0-100.01	12/16/2020	SERV-CHG		nsf 1215	75.00CR	POSTED	G	12/16/2020
0-100.01	12/17/2020	SERV-CHG		reverse nsf double	355.25	POSTED	G	12/17/2020
0-100.01	12/22/2020	SERV-CHG		double entry chargeback	173.00	POSTED	G	12/22/2020
<b>TOTALS FOR ACCOUNT 0-100.01</b>				CHECK TOTAL:	540,727.03CR			
				DEPOSIT TOTAL:	939,675.00			
				INTEREST TOTAL:	1,091.91			
				MISCELLANEOUS TOTAL:	45,678.67			
				SERVICE CHARGE TOTAL:	4,469.09CR			
				EFT TOTAL:	593,046.45CR			
				BANK-DRAFT TOTAL:	0.00			
<b>TOTALS FOR POOLED CASH</b>				CHECK TOTAL:	540,727.03CR			
				DEPOSIT TOTAL:	939,675.00			
				INTEREST TOTAL:	1,091.91			
				MISCELLANEOUS TOTAL:	45,678.67			
				SERVICE CHARGE TOTAL:	4,469.09CR			
				EFT TOTAL:	593,046.45CR			
				BANK-DRAFT TOTAL:	0.00			

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	3,133	246,501.38	703,729.92	950,231.30	NEW ACCOUNTS: 67
DISCONNECTED ACCTS:	34	5,635.36	2,404.13	8,039.49	DISCONNECT--NO TRF: 30
FINALED ACCOUNTS:	237	34,842.83		34,842.83	DISCONNECT-TRANSFER: 4
INACTIVE ACCOUNTS:	7,893	0.00		0.00	

\*\*GRAND TOTALS\*\* 11,297 286,979.57 706,134.05 993,113.62

\*\*CALCULATION SUMMARY\*\*

TOTAL CHARGES:	709,279.05
DEPOSIT RETURNS:	3,145.00CR
TOTAL CURRENT:	706,134.05

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
GR GARBAGE	3342	110,354.03	0.00	7,843.43	95,151.10			
GS GAS	1795	120,268.32	112,814.68	2,868.90	74,322.41	58,715.0000	3	58,718.0000
MS MISCELLANEOU	101	2,226.31	0.00	0.00	0.00			
PF VOLUNTARY PA	44	88.00	0.00	0.00	0.00			
SDF ST & DRAINAG	3010	50,468.04	0.00	0.00	0.00			
SW SEWER	5677	131,915.69	0.00	0.00	0.00	156,694.6800		156,694.6800
WA WATER	6060	170,694.18	0.00	0.00	0.00	235,754.0000	936	236,690.0000
AMP AVG MTH PMT	25	262.53CR				2,504.06		

\*\*\*TOTALS\*\*\* 585,752.04 112,814.68 10,712.33 169,473.51

===== REVENUE CODE TOTALS =====

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:		
100-GARBAGE	100-0-310.00	110,354.03
200-WATER SERVICE	200-0-310.00	157,535.78
210-UTILITY CAPITAL IMPROV.FE	210-0-310.00	13,158.40
300-GAS SERVICE	300-0-310.00	96,624.98
350-FUEL FACTOR	300-0-310.00	136,458.02
400-SEWER	400-0-310.00	119,130.75
401-UTILITY CAPITAL IMPROV.FE	210-0-310.00	12,784.94
550-ST & DRAINAGE FEE	100-0-310.00	50,468.04
562-VOLUNTARY PARK FUND	100-0-310.00	43.00
563-VOLUNTARY FIRE FUND	100-0-310.00	45.00
601-OTC - WATER	200-0-310.00	135.00
602-OTC - GAS	300-0-310.00	45.00
TAX:		
500-GAS 1.5% SALES TAX	300-0-310.00	722.68
501-GAS TAX 8.25%	300-0-310.00	2,098.76
503-6.75% GAS TAX IND OUSTIDE	300-0-310.00	47.46
504-8.25% GARBAGE SALES TAX	100-0-310.00	7,843.43
CONTRACTS:		
703-WATER CONTRACTS	200-0-310.00	1,343.31

## ===== R E V E N U E C O D E T O T A L S =====

\*\* ( CONTINUED ) \*\*

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
705-GAS SERVICE CONTRACT	300-0-310.00	25.00
707-SEWER CONTRACTS	400-0-310.00	50.00
714-PUBLIC NUIS. CONTRACT	100-0-310.00	50.00
715-STREET MAINT CONTRACT	100-0-310.00	578.00
AMP:		
995-AMP	200-1-108.03	262.53CR

\*\*R/C TOTALS\*\*

709,279.05

## ===== R A T E T A B L E T O T A L S =====

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
BG	201	27	BGCD FEE	27	0	0.00	0.00	0.00	0.00		
GR	100	A	COMMERCIAL HAND PU	A	124	3,763.28	0.00	283.71	3,443.82		
GR	100	B2	COMM 2 YD CONTAINER	B2	22	1,592.17	0.00	103.44	1,254.42		
GR	100	B3	COMM 3 YD CONTAINER	B3	28	4,172.28	0.00	193.65	2,347.73		5
GR	100	B4	COMM 4 YD CONTAINER	B4	12	2,194.33	0.00	181.03	2,194.33		
GR	100	B6	COMM 6 YD CONTAINER	B6	48	14,312.74	0.00	954.73	11,571.65		3
GR	100	B8	COMM 8 YD CONTAINER	B8	47	24,874.60	0.00	1,339.65	16,238.91		7
GR	100	C	RESIDENTIAL	C	2530	53,950.34	0.00	4,358.12	52,900.34		49
GR	100	E	GARBAGE -EXPLICIT	E	17	661.11	0.00	39.18	474.96		
GR	100	LOC	LOCKING DEVICE	LOCK	29	228.48	0.00	12.98	157.08		3
GR	100	PC2	EXTRA POLY CART	PC2	485	4,604.70	0.00	376.94	4,567.86		15
GS	300	2	GAS-IND.OUT 400-1000	2	1	2,130.27	2,147.00	0.00	0.00	475.0000	
GS	300	A	GAS -A RES INSIDE	A	1594	31,699.39	17,194.08	721.28	48,086.67	3,804.0000	2
GS	300	ATR	GAS -ATMOS TRANSPORT	ATR	3	8,834.70	0.00	0.00	0.00	8,414.0000	
GS	300	B	GAS -B RES OUTSIDE	B	2	66.42	27.12	1.40	93.54	6.0000	
GS	300	C	GAS -C COM INSIDE	C	127	12,060.49	13,279.76	1,969.07	23,867.05	2,938.0000	
GS	300	CA	GAS -CENTURY ASPHALT	GAS	1	37.61	0.00	0.00	0.00		
GS	300	CCH	GAS -COMODITY CHARGE	CCH	3	841.40	0.00	0.00	0.00	8,414.0000	
GS	300	CIT	GAS -CITY USEAGE	CITY	9	0.00	0.00	0.00	0.00	94.0000	
GS	300	CTR	GAS -CITY TRANSPORT	CTR	3	1,514.52	0.00	0.00	0.00	8,414.0000	
GS	300	E	GAS -E SCHOOLS	E	6	3,707.82	4,583.28	0.00	0.00	1,014.0000	
GS	300	F	GAS -IND OUTSIDE	F	2	42,689.61	73,789.00	0.00	0.00	16,325.0000	
GS	300	FCO	GAS -FUEL COST-GRANT	FCO	3	14,808.64	0.00	0.00	0.00	8,414.0000	
GS	300	G	GAS -COM OUTSIDE	G	2	50.07	13.56	4.29	63.63	3.0000	
GS	300	H	GAS-S.IND.OUT 0-399	H	5	1,105.14	931.12	43.17	639.52	206.0000	
GS	300	IND	GAS-S.IND.IN 0-399	IND	4	722.24	849.76	129.69	1,572.00	188.0000	
GS	300	Z	GAS ZERO CHARGE	Z	30	0.00	0.00	0.00	0.00	6.0000	
MS	600	G	OTC - GAS	G	56	45.00	0.00	0.00	0.00		
MS	600	GM	OTC - GAS METER	G	1	0.00	0.00	0.00	0.00		
MS	600	W	OTC - WATER	W	5	135.00	0.00	0.00	0.00		
MS	700	GAS	GAS SERVICE CONTRACT	GAS	1	25.00	0.00	0.00	0.00		
MS	700	PNF	PUBLIC NUISANCE FEE	PNF	1	50.00	0.00	0.00	0.00		
MS	700	SEW	SEWER CONTRACTS	SEW	1	50.00	0.00	0.00	0.00		

BOOK:

===== R A T E   T A B L E   T O T A L S =====  
 \*\* ( CONTINUED ) \*\*

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
MS	700	STD	STREET & DR CONTRACT	STD	2	62.00	0.00	0.00	0.00		
MS	700	STM	STREET MNT CONTRACT	STD	8	516.00	0.00	0.00	0.00		
MS	700	WTR	WATER CONTRACTS	WTR	26	1,343.31	0.00	0.00	0.00		
PF	562	\$25	\$23.00 VOL PARK FUND	\$25	1	23.00	0.00	0.00	0.00		
PF	562	1.0	\$1.00 VOL PARK FUND	1.0	20	20.00	0.00	0.00	0.00		
PF	563	\$23	VOLUNTARY FIRE FUND	\$23	1	23.00	0.00	0.00	0.00		
PF	563	1.0	\$1.00 VOL FIRE FUND	1.0	22	22.00	0.00	0.00	0.00		
SDF	500	CI	ST & DR FEE-C I	CI	294	5,449.74	0.00	0.00	0.00		2
SDF	500	CO	ST & DR FEE-C O	CO	6	111.00	0.00	0.00	0.00		
SDF	500	IN	ST & DR FEE-I N	IN	8	188.00	0.00	0.00	0.00		
SDF	500	INO	ST & DR FEE- I N O	INO	21	481.37	0.00	0.00	0.00		
SDF	500	RES	ST & DR FEE - INSIDE	RES	2680	44,222.93	0.00	0.00	0.00		274
SDF	500	RO	ST & DR-FEE-OUTSIDE	RO	1	15.00	0.00	0.00	0.00		
SW	400	A	RESIDENTIAL INSIDE	A	2503	71,420.34	0.00	0.00	0.00	93,203.6800	
SW	400	AH	SEWER -AIRPORT HANGA	AH	1	25.02	0.00	0.00	0.00	1.0000	
SW	400	AHC	SEWER - AIRPORT	AHC	1	41.26	0.00	0.00	0.00		
SW	400	B	RESIDENTIAL OUTSIDE	B	1	70.89	0.00	0.00	0.00	113.0000	
SW	400	C	COMMERCIAL INSIDE	C	263	21,192.06	0.00	0.00	0.00	30,086.0000	
SW	400	D	COMMERCIAL OUTSIDE	D	5	1,112.77	0.00	0.00	0.00	1,441.0000	
SW	400	E	INDUSTRIAL INSIDE	E	20	5,478.30	0.00	0.00	0.00	7,269.0000	
SW	400	I	IND OUT SEWER ONLY	I	2	2,144.44	0.00	0.00	0.00	2,436.0000	
SW	400	J	RES OUT-SEWER ONLY	J	1	94.20	0.00	0.00	0.00	171.0000	
SW	400	L	SEWER -MULTI UNIT	L	24	13,164.78	0.00	0.00	0.00	21,974.0000	387
SW	400	SCH	SEWER SURCHARGE	SCH	1	2,352.62	0.00	0.00	0.00		
SW	400	SSC	SEWER SURCHARGE	SSC	4	2,034.07	0.00	0.00	0.00		
SW	401	CIN	UCIF-SEWER-COM IN	CIN	263	1,837.61	0.00	0.00	0.00		
SW	401	COU	UCIF-SEWER-COM OUT	COU	5	52.50	0.00	0.00	0.00		
SW	401	IIN	UCIF-SEWER-IND IN	IIN	18	349.68	0.00	0.00	0.00		
SW	401	IOU	UCIF-SEWER-IND OUT	IOU	2	60.00	0.00	0.00	0.00		
SW	401	MU	UCIF-SEWER-MULTI UNI	MU	21	336.00	0.00	0.00	0.00		
SW	401	RIN	UCIF-SEWER -RES IN	RIN	2540	10,135.15	0.00	0.00	0.00		
SW	401	ROU	UCIF-SEWER -RES OUT	ROU	2	14.00	0.00	0.00	0.00		
WA	200	A	WATER -RES INSIDE	A	2620	115,341.96	0.00	0.00	0.00	149,359.0000	
WA	200	AH	WTR -AIRPORT HANGAR	AH	3	49.83	0.00	0.00	0.00	10.0000	
WA	200	AHC	WTR -AIRPORT HANGAR	AHC	1	34.58	0.00	0.00	0.00	12.0000	
WA	200	B	WATER - RES OUTSIDE	B	2	193.24	0.00	0.00	0.00	190.0000	
WA	200	C	WATER -COM INSIDE	C	286	24,106.46	0.00	0.00	0.00	31,121.0000	2
WA	200	CIT	WATER -CITY USAGE	CITY	49	0.00	0.00	0.00	0.00	27,920.0000	
WA	200	D	WATER -COM OUTSIDE	D	6	1,445.94	0.00	0.00	0.00	1,522.0000	
WA	200	E	WATER -IND INSIDE	E	7	1,310.11	0.00	0.00	0.00	2,005.0000	
WA	200	F	WATER -IND OUTSIDE	F	21	7,917.94	0.00	0.00	0.00	8,566.0000	
WA	200	F-3	WATER-IRRIGATION-CI	F-3	1	1,243.57	0.00	0.00	0.00	2,382.0000	
WA	200	INT	WATER - INTER SCHOOL	INT	1	233.07	0.00	0.00	0.00	457.0000	
WA	200	K	WATER -NURSING HOME	K	3	1,808.28	0.00	0.00	0.00	3,457.0000	
WA	200	NIS	MAIN METER-INT SCHOO	C	1	269.98	0.00	0.00	0.00	473.0000	

## ===== R A T E   T A B L E   T O T A L S =====

\*\* ( CONTINUED ) \*\*

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
WA	200	S	WATER -SEWER METERS	S	49	3,580.82	0.00	0.00	0.00	5,600.0000	
WA	200	X	WATER -ZERO CHG	X	14	0.00	0.00	0.00	0.00	2,680.0000	
WA	202	4	EXPLICIT WATER	4	1	0.00	0.00	0.00	0.00		
WA	203	1"	UCIF-WATER -1"	1"	79	494.90	0.00	0.00	0.00		4
WA	203	2"	UCIF-WATER -2"	2"	100	1,320.00	0.00	0.00	0.00		10
WA	203	3"	UCIF-WATER -3"	3"	1	16.00	0.00	0.00	0.00		
WA	203	3/4	UCIF-WATER -3/4"	3/4	2809	11,203.50	0.00	0.00	0.00		6
WA	203	4"	UCIF-WATER -4"	4"	5	100.00	0.00	0.00	0.00		
WA	203	6"	UCIF-WATER -6"	6"	1	24.00	0.00	0.00	0.00		

\*\*\*TOTALS\*\*\*

586,014.57   112,814.68   10,712.33   169,473.51

## === F U E L   A D J U S T M E N T   C O D E   T O T A L S ===

CODE	DESCRIPTION	CONSUMPTION	FUEL FACTOR	AMOUNT
GASFF	GAS FUEL FACTOR	24,959.0000	4.52000000	112,814.68

\*\*FUEL FACTOR TOTALS\*\*

24,959.0000

112,814.68

## ===== M E T E R   G R O U P   T O T A L S =====

CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER METERS	235,754.0000	936.000	236,690.0000	
G	GAS METERS	58,715.0000	3.000	58,718.0000	

## ===== R E F U N D E D   D E P O S I T   T O T A L S =====

CODE	DESCRIPTION	NUMBER	AMOUNT
200	WATER DEPOSIT	18	1,835.00CR
300	GAS DEPOSIT	14	1,310.00CR

\*\*DEPOSIT TOTALS\*\*

32

3,145.00CR

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
A	BG	201 27	BGCD FEE		0.00	0.00	0.00	0.00	
A	GR	100 A	COMMERCIAL HAND PU	5	183.12	0.00	68.57	5.65	
A	GR	100 B2	COMM 2 YD CONTAINER	3	202.65	0.00	0.00	0.00	
A	GR	100 B3	COMM 3 YD CONTAINER	5	1,652.98	0.00	360.08	29.71	
A	GR	100 B4	COMM 4 YD CONTAINER	1	130.91	0.00	130.91	10.80	
A	GR	100 B6	COMM 6 YD CONTAINER	4	1,649.18	0.00	1,649.18	136.06	
A	GR	100 B8	COMM 8 YD CONTAINER	3	1,312.36	0.00	1,084.48	89.47	
A	GR	100 C	RESIDENTIAL	2526	53,866.34	0.00	52,816.34	4,351.20	
A	GR	100 E	GARBAGE -EXPLICIT	1	22.59	0.00	22.59	1.86	
A	GR	100 LOC	LOCKING DEVICE	3	21.42	0.00	0.00	0.00	
A	GR	100 PC2	EXTRA POLY CART	483	4,577.07	0.00	4,540.23	374.66	
			** CATEGORY TOTAL **	GR	63,618.62	0.00	60,672.38	4,999.41	
A	GS	300 A	GAS -A RES INSIDE	1590	31,078.77	16,475.40	46,747.37	701.19	3,645.0000
A	GS	300 C	GAS -C COM INSIDE	1	11.26	0.00	11.26	0.93	
A	GS	300 Z	GAS ZERO CHARGE	22	0.00	0.00	0.00	0.00	6.0000
			** CATEGORY TOTAL **	GS	31,090.03	16,475.40	46,758.63	702.12	3,651.0000
A	MS	600 G	OTC - GAS	50	45.00	0.00	0.00	0.00	
A	MS	600 W	OTC - WATER	4	90.00	0.00	0.00	0.00	
A	MS	700 GAS	GAS SERVICE CONTRACT	1	25.00	0.00	0.00	0.00	
A	MS	700 PNF	PUBLIC NUISANCE FEE	1	50.00	0.00	0.00	0.00	
A	MS	700 STD	STREET & DR CONTRACT	2	62.00	0.00	0.00	0.00	
A	MS	700 STM	STREET MNT CONTRACT	8	516.00	0.00	0.00	0.00	
A	MS	700 WTR	WATER CONTRACTS	22	779.67	0.00	0.00	0.00	
			** CATEGORY TOTAL **	MS	1,567.67	0.00	0.00	0.00	
A	PF	562 \$25	\$23.00 VOL PARK FUND	1	23.00	0.00	0.00	0.00	
A	PF	562 1.0	\$1.00 VOL PARK FUND	15	15.00	0.00	0.00	0.00	
A	PF	563 1.0	\$1.00 VOL FIRE FUND	17	17.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF	55.00	0.00	0.00	0.00	
A	SDF	500 CI	ST & DR FEE-C I	6	148.00	0.00	0.00	0.00	
A	SDF	500 RES	ST & DR FEE - INSIDE	2676	44,162.93	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	44,310.93	0.00	0.00	0.00	
A	SW	400 A	RESIDENTIAL INSIDE	2503	71,420.34	0.00	0.00	0.00	93,203.6800
A	SW	400 C	COMMERCIAL INSIDE	1	41.69	0.00	0.00	0.00	2.0000
A	SW	400 L	SEWER -MULTI UNIT	21	12,192.91	0.00	0.00	0.00	18,517.0000
A	SW	400 SCH	SEWER SURCHARGE	1	2,352.62	0.00	0.00	0.00	
A	SW	401 CIN	UCIF-SEWER-COM IN	1	7.00	0.00	0.00	0.00	
A	SW	401 MU	UCIF-SEWER-MULTI UNI	18	288.00	0.00	0.00	0.00	
A	SW	401 RIN	UCIF-SEWER -RES IN	2536	10,122.89	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	96,425.45	0.00	0.00	0.00	111,722.6800
A	WA	200 A	WATER -RES INSIDE	2620	115,341.96	0.00	0.00	0.00	149,359.0000
A	WA	200 C	WATER -COM INSIDE	2	58.52	0.00	0.00	0.00	2.0000
A	WA	200 S	WATER -SEWER METERS	21	717.33	0.00	0.00	0.00	786.0000
A	WA	200 X	WATER -ZERO CHG	6	0.00	0.00	0.00	0.00	16.0000

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
	CAT	CODE	TABLE							
A	WA	202	4	EXPLICIT WATER	1	0.00	0.00	0.00	0.00	
A	WA	203	1"	UCIF-WATER -1"	17	108.00	0.00	0.00	0.00	
A	WA	203	2"	UCIF-WATER -2"	28	348.00	0.00	0.00	0.00	
A	WA	203	3/4	UCIF-WATER -3/4"	2607	10,392.79	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	126,966.60	0.00	0.00	0.00	150,163.0000
				** CLASS TOTAL **	A	364,034.30	16,475.40	107,431.01	5,701.53	
AH	GR	100	A	COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	
AH	SDF	500	CI	ST & DR FEE-C I	3	55.50	0.00	0.00	0.00	
AH	SDF	500	RES	ST & DR FEE - INSIDE	1	15.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SDF	70.50	0.00	0.00	0.00	
AH	SW	400	AH	SEWER -AIRPORT HANGA	1	25.02	0.00	0.00	0.00	1.0000
AH	SW	400	AHC	SEWER - AIRPORT	1	41.26	0.00	0.00	0.00	
AH	SW	401	CIN	UCIF-SEWER-COM IN	1	7.00	0.00	0.00	0.00	
AH	SW	401	RIN	UCIF-SEWER -RES IN	1	4.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	77.28	0.00	0.00	0.00	1.0000
AH	WA	200	AH	WTR -AIRPORT HANGAR	3	49.83	0.00	0.00	0.00	10.0000
AH	WA	200	AHC	WTR -AIRPORT HANGAR	1	34.58	0.00	0.00	0.00	12.0000
AH	WA	203	1"	UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
AH	WA	203	3/4	UCIF-WATER -3/4"	3	12.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	102.41	0.00	0.00	0.00	22.0000
				** CLASS TOTAL **	AH	272.78	0.00	22.59	1.86	
B	GR	100	C	RESIDENTIAL	4	84.00	0.00	84.00	6.92	
B	GR	100	PC2	EXTRA POLY CART	1	9.21	0.00	9.21	0.76	
				** CATEGORY TOTAL **	GR	93.21	0.00	93.21	7.68	
B	GS	300	B	GAS -B RES OUTSIDE	2	66.42	27.12	93.54	1.40	6.0000
B	SDF	500	RO	ST & DR-FEE-OUTSIDE	1	15.00	0.00	0.00	0.00	
B	SW	400	B	RESIDENTIAL OUTSIDE	1	70.89	0.00	0.00	0.00	113.0000
B	SW	400	J	RES OUT-SEWER ONLY	1	94.20	0.00	0.00	0.00	171.0000
B	SW	401	ROU	UCIF-SEWER -RES OUT	2	14.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	179.09	0.00	0.00	0.00	284.0000
B	WA	200	B	WATER - RES OUTSIDE	2	193.24	0.00	0.00	0.00	190.0000
B	WA	200	X	WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	171.0000
B	WA	203	2"	UCIF-WATER -2"	1	12.00	0.00	0.00	0.00	
B	WA	203	3/4	UCIF-WATER -3/4"	1	4.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	209.24	0.00	0.00	0.00	361.0000
				** CLASS TOTAL **	B	562.96	27.12	186.75	9.08	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
C	BG	201 27	BGCD FEE		0.00	0.00	0.00	0.00	
C	GR	100 A	COMMERCIAL HAND PU	117	3,534.98	0.00	3,330.07	274.34	
C	GR	100 B2	COMM 2 YD CONTAINER	16	1,186.87	0.00	1,119.32	92.30	
C	GR	100 B3	COMM 3 YD CONTAINER	23	2,519.30	0.00	1,987.65	163.94	
C	GR	100 B4	COMM 4 YD CONTAINER	10	1,932.51	0.00	1,932.51	159.43	
C	GR	100 B6	COMM 6 YD CONTAINER	37	10,228.91	0.00	9,259.51	763.97	
C	GR	100 B8	COMM 8 YD CONTAINER	31	12,846.47	0.00	12,846.47	1,059.78	
C	GR	100 E	GARBAGE -EXPLICIT	16	638.52	0.00	452.37	37.32	
C	GR	100 LOC	LOCKING DEVICE	22	157.08	0.00	149.94	12.39	
C	GR	100 PC2	EXTRA POLY CART	1	18.42	0.00	18.42	1.52	
			** CATEGORY TOTAL **	GR	33,063.06	0.00	31,096.26	2,564.99	
C	GS	300 A	GAS -A RES INSIDE	1	47.46	45.20	92.66	1.39	10.0000
C	GS	300 C	GAS -C COM INSIDE	123	11,606.39	12,769.00	23,855.79	1,968.14	2,825.0000
C	GS	300 Z	GAS ZERO CHARGE	7	0.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GS	11,653.85	12,814.20	23,948.45	1,969.53	2,835.0000
C	MS	600 G	OTC - GAS	5	0.00	0.00	0.00	0.00	
C	MS	600 GM	OTC - GAS METER	1	0.00	0.00	0.00	0.00	
C	MS	600 W	OTC - WATER	1	45.00	0.00	0.00	0.00	
C	MS	700 SEW	SEWER CONTRACTS	1	50.00	0.00	0.00	0.00	
C	MS	700 WTR	WATER CONTRACTS	4	563.64	0.00	0.00	0.00	
			** CATEGORY TOTAL **	MS	658.64	0.00	0.00	0.00	
C	PF	562 1.0	\$1.00 VOL PARK FUND	2	2.00	0.00	0.00	0.00	
C	PF	563 \$23	VOLUNTARY FIRE FUND	1	23.00	0.00	0.00	0.00	
C	PF	563 1.0	\$1.00 VOL FIRE FUND	2	2.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF	27.00	0.00	0.00	0.00	
C	SDF	500 CI	ST & DR FEE-C I	274	5,042.74	0.00	0.00	0.00	
C	SDF	500 IN	ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	5,066.24	0.00	0.00	0.00	
C	SW	400 C	COMMERCIAL INSIDE	251	18,658.87	0.00	0.00	0.00	24,697.0000
C	SW	400 SSC	SEWER SURCHARGE	1	1,239.41	0.00	0.00	0.00	
C	SW	401 CIN	UCIF-SEWER-COM IN	248	1,732.61	0.00	0.00	0.00	
C	SW	401 RIN	UCIF-SEWER -RES IN	3	8.26	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	21,639.15	0.00	0.00	0.00	24,697.0000
C	WA	200 C	WATER -COM INSIDE	272	21,162.12	0.00	0.00	0.00	26,137.0000
C	WA	200 S	WATER -SEWER METERS	22	624.95	0.00	0.00	0.00	602.0000
C	WA	200 X	WATER -ZERO CHG	4	0.00	0.00	0.00	0.00	57.0000
C	WA	203 1"	UCIF-WATER -1"	51	324.00	0.00	0.00	0.00	
C	WA	203 2"	UCIF-WATER -2"	46	588.00	0.00	0.00	0.00	
C	WA	203 3/4	UCIF-WATER -3/4"	188	754.71	0.00	0.00	0.00	
C	WA	203 4"	UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	23,473.78	0.00	0.00	0.00	26,796.0000
			** CLASS TOTAL **	C	95,581.72	12,814.20	55,044.71	4,534.52	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
	CAT	CODE	TABLE							
D	GS	300	G	GAS -COM OUTSIDE	2	50.07	13.56	63.63	4.29	3.0000
D	GS	300	Z	GAS ZERO CHARGE	1	0.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	GS	50.07	13.56	63.63	4.29	3.0000
D	SDF	500	CO	ST & DR FEE-C O	6	111.00	0.00	0.00	0.00	
D	SW	400	D	COMMERCIAL OUTSIDE	5	1,112.77	0.00	0.00	0.00	1,441.0000
D	SW	401	COU	UCIF-SEWER-COM OUT	5	52.50	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	1,165.27	0.00	0.00	0.00	1,441.0000
D	WA	200	D	WATER -COM OUTSIDE	6	1,445.94	0.00	0.00	0.00	1,522.0000
D	WA	200	S	WATER -SEWER METERS	1	23.74	0.00	0.00	0.00	17.0000
D	WA	203	1"	UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
D	WA	203	2"	UCIF-WATER -2"	3	48.00	0.00	0.00	0.00	
D	WA	203	3/4"	UCIF-WATER -3/4"	2	8.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	1,531.68	0.00	0.00	0.00	1,539.0000
				** CLASS TOTAL **	D	2,858.02	13.56	63.63	4.29	
E	GR	100	B2	COMM 2 YD CONTAINER	2	135.10	0.00	67.55	5.57	
E	GR	100	B6	COMM 6 YD CONTAINER	4	830.07	0.00	662.96	54.70	
				** CATEGORY TOTAL **	GR	965.17	0.00	730.51	60.27	
E	GS	300	CA	GAS -CENTURY ASPHALT	1	37.61	0.00	0.00	0.00	
E	GS	300	IND	GAS-S.IND.IN 0-399	4	722.24	849.76	1,572.00	129.69	188.0000
				** CATEGORY TOTAL **	GS	759.85	849.76	1,572.00	129.69	188.0000
E	PF	562	1.0	\$1.00 VOL PARK FUND	3	3.00	0.00	0.00	0.00	
E	PF	563	1.0	\$1.00 VOL FIRE FUND	3	3.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	PF	6.00	0.00	0.00	0.00	
E	SDF	500	IN	ST & DR FEE-I N	6	141.00	0.00	0.00	0.00	
E	SDF	500	INO	ST & DR FEE- I N O	1	23.50	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SDF	164.50	0.00	0.00	0.00	
E	SW	400	E	INDUSTRIAL INSIDE	4	767.99	0.00	0.00	0.00	805.0000
E	SW	400	SSC	SEWER SURCHARGE	1	750.00	0.00	0.00	0.00	
E	SW	401	IIN	UCIF-SEWER-IND IN	4	80.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	1,597.99	0.00	0.00	0.00	805.0000
E	WA	200	E	WATER -IND INSIDE	7	1,310.11	0.00	0.00	0.00	2,005.0000
E	WA	200	S	WATER -SEWER METERS	2	450.89	0.00	0.00	0.00	825.0000
E	WA	200	X	WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	
E	WA	203	1"	UCIF-WATER -1"	2	12.00	0.00	0.00	0.00	
E	WA	203	2"	UCIF-WATER -2"	4	72.00	0.00	0.00	0.00	
E	WA	203	4"	UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	1,865.00	0.00	0.00	0.00	2,830.0000
				** CLASS TOTAL **	E	5,358.51	849.76	2,302.51	189.96	

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE								
	CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
F	GR	100	A	COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	
F	GR	100	B2	COMM 2 YD CONTAINER	1	67.55	0.00	67.55	5.57	
F	GR	100	B4	COMM 4 YD CONTAINER	1	130.91	0.00	130.91	10.80	
				** CATEGORY TOTAL **	GR	221.05	0.00	221.05	18.23	
F	GS	300	2	GAS-IND.OUT 400-1000	1	2,130.27	2,147.00	0.00	0.00	475.0000
F	GS	300	ATR	GAS -ATMOS TRANSPORT	3	8,834.70	0.00	0.00	0.00	8,414.0000
F	GS	300	CCH	GAS -COMODITY CHARGE	3	841.40	0.00	0.00	0.00	8,414.0000
F	GS	300	CTR	GAS -CITY TRANSPORT	3	1,514.52	0.00	0.00	0.00	8,414.0000
F	GS	300	F	GAS -IND OUTSIDE	2	42,689.61	73,789.00	0.00	0.00	16,325.0000
F	GS	300	FCO	GAS -FUEL COST-GRANT	3	14,808.64	0.00	0.00	0.00	8,414.0000
F	GS	300	H	GAS-S.IND.OUT 0-399	5	1,105.14	931.12	639.52	43.17	206.0000
				** CATEGORY TOTAL **	GS	71,924.28	76,867.12	639.52	43.17	50,662.0000
F	SDF	500	IN	ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
F	SDF	500	INO	ST & DR FEE- I N O	20	457.87	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SDF	481.37	0.00	0.00	0.00	
F	SW	400	E	INDUSTRIAL INSIDE	16	4,710.31	0.00	0.00	0.00	6,464.0000
F	SW	400	I	IND OUT SEWER ONLY	2	2,144.44	0.00	0.00	0.00	2,436.0000
F	SW	400	SSC	SEWER SURCHARGE	2	44.66	0.00	0.00	0.00	
F	SW	401	CIN	UCIF-SEWER-COM IN	2	14.00	0.00	0.00	0.00	
F	SW	401	IIN	UCIF-SEWER-IND IN	14	269.68	0.00	0.00	0.00	
F	SW	401	IOU	UCIF-SEWER-IND OUT	2	60.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	7,243.09	0.00	0.00	0.00	8,900.0000
F	WA	200	F	WATER -IND OUTSIDE	21	7,917.94	0.00	0.00	0.00	8,566.0000
F	WA	200	F-3	WATER-IRRIGATION-CI	1	1,243.57	0.00	0.00	0.00	2,382.0000
F	WA	200	X	WATER -ZERO CHG	2	0.00	0.00	0.00	0.00	2,436.0000
F	WA	203	1"	UCIF-WATER -1"	4	20.90	0.00	0.00	0.00	
F	WA	203	2"	UCIF-WATER -2"	9	120.00	0.00	0.00	0.00	
F	WA	203	3/4"	UCIF-WATER -3/4"	7	28.00	0.00	0.00	0.00	
F	WA	203	4"	UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	9,350.41	0.00	0.00	0.00	13,384.0000
				** CLASS TOTAL **	F	89,220.20	76,867.12	860.57	61.40	
G	GR	100	B6	COMM 6 YD CONTAINER	1	328.74	0.00	0.00	0.00	
G	GR	100	B8	COMM 8 YD CONTAINER	10	8,407.81	0.00	0.00	0.00	
G	GR	100	LOC	LOCKING DEVICE	2	35.70	0.00	0.00	0.00	
				** CATEGORY TOTAL **	GR	8,772.25	0.00	0.00	0.00	
G	GS	300	C	GAS -C COM INSIDE	1	290.00	348.04	0.00	0.00	77.0000
G	GS	300	E	GAS -E SCHOOLS	6	3,707.82	4,583.28	0.00	0.00	1,014.0000
				** CATEGORY TOTAL **	GS	3,997.82	4,931.32	0.00	0.00	1,091.0000
G	MS	600	G	OTC - GAS	1	0.00	0.00	0.00	0.00	
G	SDF	500	CI	ST & DR FEE-C I	7	129.50	0.00	0.00	0.00	

DATES: 12/01/2020 THRU 12/31/2020

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
	CAT	CODE	TABLE							
G	SW	400	C	COMMERCIAL INSIDE	7	2,042.94	0.00	0.00	0.00	4,566.0000
G	SW	401	CIN	UCIF-SEWER-COM IN	7	49.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	2,091.94	0.00	0.00	0.00	4,566.0000
G	WA	200	C	WATER -COM INSIDE	8	2,352.11	0.00	0.00	0.00	4,161.0000
G	WA	200	CIT	WATER -CITY USEAGE	1	0.00	0.00	0.00	0.00	
G	WA	200	INT	WATER - INTER SCHOOL	1	233.07	0.00	0.00	0.00	457.0000
G	WA	200	NIS	MAIN METER-INT SCHOO	1	269.98	0.00	0.00	0.00	473.0000
G	WA	200	S	WATER -SEWER METERS	1	15.07	0.00	0.00	0.00	
G	WA	203	1"	UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
G	WA	203	2"	UCIF-WATER -2"	4	60.00	0.00	0.00	0.00	
G	WA	203	3"	UCIF-WATER -3"	1	16.00	0.00	0.00	0.00	
G	WA	203	4"	UCIF-WATER -4"	2	40.00	0.00	0.00	0.00	
G	WA	203	6"	UCIF-WATER -6"	1	24.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	3,016.23	0.00	0.00	0.00	5,091.0000
				** CLASS TOTAL **	G	18,007.74	4,931.32	0.00	0.00	
H	GR	100	B6	COMM 6 YD CONTAINER	2	1,275.84	0.00	0.00	0.00	
H	GR	100	LOC	LOCKING DEVICE	1	7.14	0.00	0.00	0.00	
				** CATEGORY TOTAL **	GR	1,282.98	0.00	0.00	0.00	
H	GS	300	C	GAS -C COM INSIDE	2	152.84	162.72	0.00	0.00	36.0000
H	SDF	500	CI	ST & DR FEE-C I	4	74.00	0.00	0.00	0.00	
H	SW	400	C	COMMERCIAL INSIDE	4	448.56	0.00	0.00	0.00	821.0000
H	SW	401	CIN	UCIF-SEWER-COM IN	4	28.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	476.56	0.00	0.00	0.00	821.0000
H	WA	200	C	WATER -COM INSIDE	4	533.71	0.00	0.00	0.00	821.0000
H	WA	200	S	WATER -SEWER METERS	1	77.29	0.00	0.00	0.00	122.0000
H	WA	203	1"	UCIF-WATER -1"	2	12.00	0.00	0.00	0.00	
H	WA	203	2"	UCIF-WATER -2"	2	24.00	0.00	0.00	0.00	
H	WA	203	3/4	UCIF-WATER -3/4"	1	4.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	651.00	0.00	0.00	0.00	943.0000
				** CLASS TOTAL **	H	2,637.38	162.72	0.00	0.00	
J	GS	300	CIT	GAS -CITY USEAGE	9	0.00	0.00	0.00	0.00	94.0000
J	WA	200	CIT	WATER -CITY USEAGE	48	0.00	0.00	0.00	0.00	27,920.0000
				** CLASS TOTAL **	J	0.00	0.00	0.00	0.00	
K	GR	100	B8	COMM 8 YD CONTAINER	3	2,307.96	0.00	2,307.96	190.40	
K	GR	100	LOC	LOCKING DEVICE	1	7.14	0.00	7.14	0.59	
				** CATEGORY TOTAL **	GR	2,315.10	0.00	2,315.10	190.99	

DATES: 12/01/2020 THRU 12/31/2020

BOOK:

----- CUSTOMER CLASS TOTALS -----

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
	CAT	CODE	TABLE							
K	GS	300	A	GAS -A RES INSIDE	3	573.16	673.48	1,246.64	18.70	149.0000
K	SDF	500	RES	ST & DR FEE - INSIDE	3	45.00	0.00	0.00	0.00	
K	SW	400	L	SEWER -MULTI UNIT	3	971.87	0.00	0.00	0.00	3,457.0000
K	SW	401	MU	UCIF-SEWER-MULTI UNI	3	48.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	1,019.87	0.00	0.00	0.00	3,457.0000
K	WA	200	K	WATER -NURSING HOME	3	1,808.28	0.00	0.00	0.00	3,457.0000
K	WA	200	S	WATER -SEWER METERS	1	1,671.55	0.00	0.00	0.00	3,248.0000
K	WA	203	2"	UCIF-WATER -2"	3	48.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	3,527.83	0.00	0.00	0.00	6,705.0000
				** CLASS TOTAL **	K	7,480.96	673.48	3,561.74	209.69	
				** GRAND TOTALS **		586,014.57	112,814.68	169,473.51	10,712.33	

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 13. **AGENDA DATE:** January 11,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY: BS**

**ITEM:** Executive Session: The City Council shall meet in Executive Session as permitted by Section 551.074, Texas Government Code, Personnel Matters, concerning the annual evaluation of the City Manager and possible amendment to the employment agreement for the City Manager.

**ITEM BACKGROUND:**

The City Manager's employment anniversary is in January. The City Council performs the annual performance evaluation annually in January.

**The time is** \_\_\_\_\_.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends City Council evaluate the performance of the City Manager and possible amendment to the employment agreement with the City Manager.

**ATTACHMENTS:**

1. Employment Contract

O O                      O O

**AGREEMENT FOR PROFESSIONAL SERVICES  
AND EMPLOYMENT AS CITY MANAGER**

This Agreement for Professional Services and Employment as City Manager (the "Agreement"), is made and entered into this ~~30~~<sup>31</sup> day of December, 2005, effective as of the 2nd day of January, 2006, by and between the City of Navasota, Texas, a municipal corporation (the "City"), and Brad Stafford, (the "City Manager" or the "Manager"), to establish and set forth the terms and conditions of the employment of the Manager as the City Manager of the City of Navasota.

**W I T N E S S E T H :**

WHEREAS, the City Council of the City ("the City Council" or the "Council") and the City Manager believe that employment agreements negotiated between City Councils and City Managers can be mutually beneficial to the City organization, the City Manager, and the community they serve;

WHEREAS, when appropriately structured, the City Council and City Manager believe employment agreements can strengthen the Council-Manager relationship by enhancing the excellence and continuity of the management of the City for the benefit of its citizens;

WHEREAS, the City Council and City Manager believe it is important to thoughtfully consider guidelines that will be consistent with both the letter and the spirit of State law, and to the extent applicable, the City's Charter and Personnel Policies, that will uphold the principle of "serving at the pleasure of the Council," that will clearly define and incorporate the benefits to the community and the organization, and that will address the protection of the Manager and family through provisions that are reasonable in nature and scope when compared to professional practices and local/regional market conditions and appropriately funded within the City's budget;

WHEREAS, the City desires to employ the services of the Manager as the City Manager of the City, pursuant to the terms, conditions, and provisions of this Agreement;

WHEREAS, it is the desire of the Council, to provide compensation and benefits, establish conditions of employment for, and to set the working conditions of, the Manager as provided in this Agreement;

WHEREAS, the Council desires to secure and retain the services of the Manager, to provide inducements for the Manager to accept employment as the City Manager of the City and to remain in such employment, to encourage full work productivity by assuring the Manager's morale and peace of mind with respect to future security, and to provide a proper means for termination, resignation, or retirement of the Manager;

WHEREAS, except as otherwise specifically provided herein, the Manager shall have and be eligible for the same benefits as are provided to all non-Civil Service employees of the City;

WHEREAS, the Manager has agreed to accept employment as the City Manager of the City, subject to and on the terms, conditions, and provisions agreed to and set forth in this Agreement; and

NOW, THEREFORE, in consideration of Manager accepting employment with the City, and other good and valuable consideration, including the mutual covenants herein contained, the City and the Manager hereby contract, covenant, and agree as follows:

**Section 1. Duties.** The Council hereby employs the Manager as the chief administrative officer of the City to perform the duties and functions specified in Article IV of the Charter of the City of Navasota, this Agreement, and as the Council shall, from time to time, assign to the Manager consistent with the intent of this Agreement. The Manager shall report for work, and the duties and employment of the Manager shall commence on the 3<sup>rd</sup> day of January, 2006 (the "Commencement Date").

**Section 2. Term.** The term of this Agreement shall be indefinite and this Agreement shall be and remain in full force and effect until terminated by the Manager or the Council as herein provided (the "Term"). The Manager shall serve at the pleasure of the Council and nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Council, or the Manager, to terminate the services of the Manager at any time, subject only to applicable provisions of the City Charter, City Personnel Policies, and the provisions set forth hereinafter in the section titled "Termination."

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall initially be \$75,000.00, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 4. Disability and Retirement Benefits.** The Manager shall be covered and governed by the same retirement system as are all other employees. Retirement contributions shall be paid as required by the retirement system's plan documents. If the Manager retires pursuant to a qualified retirement plan or is permanently disabled during the Term, the Manager shall be compensated for all sick leave, vacation leave, holidays, and other benefits then accrued or credited to the Manager, and, at the Manager's option, shall be permitted to continue to participate in the City's health insurance plan on the same basis as other retirees from the City are permitted to do so, or, if such other retirees are not permitted to do so, at the cost of the Manager.

**Section 5. Insurance.**

- A. **Health Insurance.** The Manager shall be covered by the same health, dental, and vision plans as all other employees, or such plans that are available through City and selected by the Manager, except that the City shall pay the employee share of premiums for the Manager and 65% of the Manager's

dependents premiums, and the Manager shall pay the 35% balance. The coverage shall be in full force and effect immediately upon the Commencement Date, including no waiting period for pre-existing conditions. The City further agrees to coordinate its insurance plan with the Manager's current insurance plan and coverage, with the intent that no exclusion, hiatus, or break in coverage in health, disability, or life insurance coverage occurs for the Manager and the Manager's dependents.

- B. **Life Insurance.** The Manager shall be covered by the same life insurance coverage available to other employees as part of and in the face amount as set out in the regular employee group coverage plan. The Manager shall designate the beneficiary of such policy.

**Section 6. Automobile.** The Manager's duties require the Manager to have the exclusive and unrestricted use, at all times during the Manager's employment with City, of a fully equipped automobile. The City shall provide to the Manager annually the sum of \$6,000.00 as an allowance for the Manager to provide his choice of automobile, payable in monthly installments of \$500.00 each. The City Manager shall be responsible for paying for the operations (includes insurance, fuel, maintenance, and repair) of the automobile. Additionally, the City shall reimburse the Manager for travel while on City business outside of the County of Grimes at the IRS approved mileage rate.

**Section 7. City Utilities.** The City agrees to pay for all utilities generally provided by the City of Navasota to its residents, used or consumed on a monthly basis at the residence of the Manager during the term of his employment, including water, sewer, gas, garbage, and street/drainage fees.

**Section 8. Leave Benefits.** All provisions of the rules and regulations of the City applicable to fringe benefits, leave, and working conditions as they now exist or hereafter may be amended, shall also apply to the Manager as they apply to all other employees of the City, in addition to the benefits enumerated specifically for the benefit of the Manager herein. The Manager will be credited with ten (10) days of vacation leave effective upon the Commencement Date. Vacation time of more than ten (10) days continuous duration shall be scheduled subject to Council approval.

**Section 9. Professional and Civic Development.** The City agrees to budget and pay for the civic and professional membership dues and subscriptions of Manager necessary for the Manager's continuation and participation in national, regional, state, and local associations necessary and desirable for the Manager's continued professional participation, growth and advancement, and for the good of the City. Developing and maintaining professional association contacts and standing provide the City access to valuable resources, and the reasonable participation and related travel by Manager as provided for in the annual budget will be a part of the Manager's duties.

**Section 10. Business Expenses.** Certain expenses of a non-personal and job-related nature will necessarily be incurred by the Manager in the performance of the Manager's

duties. The City will pay or reimburse such business expenses, and the Finance Director is authorized to disburse such monies upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits. The City will also pay the full cost of any bond, if any is required by the City to be made by the Manager.

**Section 11. One Time Moving Expenses.** The City agrees to pay up to \$4,000.00 of the costs to move the Manager's family and residential items from Sundown to the City of Navasota.

**Section 12. Indemnification.** To the fullest extent permitted by law, City shall defend, save harmless and indemnify Manager against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Manager's duties, and shall obtain and keep in full force and effect liability insurance, or risk pool coverage, including errors and omissions coverage on a "per occurrence" basis, in sufficient amounts to assure accomplishment of such hold harmless and indemnification; provided that this section shall not be construed as creating any right, cause of action, or claim of waiver or estoppel for or on behalf of any third party, nor shall it be construed as a waiver or modification of the availability of the defense of governmental immunity or any other legal defense available to either City or the Manager as to any third party; and provided further that City shall not indemnify and hold harmless the Manager from and with respect to any claim or liability for which the conduct of the Manager is found by the courts to have been grossly negligent or intentional wrongful conduct. City will compromise and settle any such claim or suit for which City has undertaken to indemnify Manager, where appropriate, and will pay the amount of any settlement or judgment rendered thereon. This indemnification shall extend beyond and survive the termination of employment and the expiration of this Agreement.

**Section 13. Hours of Work.** It is recognized that the Manager is expected to engage in the hours of work that are necessary to fulfill the obligations of the position, must be available at all times, and must devote a great deal of time outside the normal office hours to the business of the City. The Manager acknowledges the proper performance of the duties of the City Manager of the City will require the Manager to generally observe normal business hours and will also often require the performance of necessary services outside of normal business hours. The Manager agrees to devote such additional time as is necessary for the full and proper performance of the Manager's duties and that the compensation herein provided includes compensation for the performance of all such services. However, the City intends that reasonable time off be permitted the Manager, such as is customary for exempt employees so long as the time off does not interfere with the normal conduct of the office of the City Manager. The Manager will devote full time and effort to the performance of the duties of the City Manager of the City, and shall remain in the exclusive employ of the City during the Term of this Agreement; provided that, with the prior consent of the Council, the Manager may accept temporary, outside professional employment which will not in anyway limit the performance of, or the Manager's availability for the performance of, the Manager's duties hereunder. The term

"outside professional employment" shall be construed to include occasional teaching, writing, or consulting performed on the Manager's time off.

**Section 14. Termination, Reductions, and Resignation.**

**A. Termination.** The Manager may be terminated or removed by a majority vote of the members of the Council. The Council shall notify the Manager in writing of the intent of the Council to terminate the Manager's services. Removal or termination shall become effective thirty (30) days after written notification of the Council's intention to remove or terminate is delivered to the Manager. In the event Manager is terminated by the Council without cause during the Term of this Agreement, and the Manager is then willing and able to perform all the duties of the City Manager under this Agreement, then the City agrees to pay the Manager a lump sum cash payment as damages equal to six (6) months of :

1. the City Manager's salary payable at the time of termination;
2. the City Manager's retirement contributions at the rate previously paid by the City; and
3. one-half of the amount paid by the City for health insurance for the Manager and his dependents as set forth in Section 5, Paragraph A, Health Insurance;

but exclusive of any non-accrued benefits; provided that, if the Manager is terminated with just cause, including because of a conviction for a misdemeanor involving moral turpitude or personal gain, or any felony, then, in that event, the City shall have no obligation to pay the damages designated in this Section.

**B. Reductions.** In the event the Council during the Term of this Agreement reduces the authority of the Manager, or reduces the salary or other financial benefits of Manager in a greater percentage than an applicable across-the-board reduction for all employees of the City, or in the event the City refuses, following written notice, to comply with any other provision benefiting the Manager herein, or the Manager resigns following a suggestion, whether formal or informal, by the Council that the Manager resign, then in that event, the Manager may, at the Manager's option, be deemed to have been terminated as of the date of such reduction, or as of the date the Manager resigns at the Council's suggestion; provided that, notice having first been given, the suspension of the Manager with pay pending the resolution of any criminal charge filed against the Manager shall not constitute a termination, or a reduction under this Section. The Council shall be deemed to have suggested the resignation of the Manager at any time when a majority of the members of the Council shall at a Council meeting, or in writing, suggest that the Manager resign.

- C. Resignation.** If the Manager terminates this Agreement by voluntary resignation of the position of City Manager, the Manager shall give thirty (30) days notice in advance unless the Council agrees otherwise and the City shall be under no obligation to pay the damages allowable for removal without cause described in "A" above.

**Section 15. Notices.** All notices, demands, and other writings may be delivered by either party hereto to the other by United States Mail, or by a reliable commercial courier at the following address:

- (1) City: 202 E. Washington, Navasota, Texas 77868
- (2) Manager: 202 E. Washington, Navasota, Texas 77868

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service, or three (3) days after the date the notice is deposited in the United States Mail or with a commercial courier.

**Section 16. Conflict of Interest Prohibition.** The Manager shall not, during the Term of this Agreement, individually, as a partner, joint venture, officer or shareholder, invest or participate in any business venture conducting business in the corporate limits of the City, except for stock ownership in a company whose capital stock is publicly held and regularly traded on any stock exchange, without the prior written approval of the Council. For and during the Term of the Agreement, the Manager shall, except for a personal residence or residential property acquired or held for future use as the Manager's personal residence, not invest in any other real estate or property improvements within the City, without the prior written consent of the Council.

**Section 17. General Provisions.**


- A. Section headings.** All section headings contained herein are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.
- B. Governing Law.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of Texas. Venue shall lie exclusively in Grimes County, Texas.
- C. Severability.** In the event any one or more of the sections, provisions or clauses contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

- D. **Entire Agreement.** This Agreement incorporates all the agreements, covenants and understandings between the City and the Manager concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No other prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
- E. **Amendment.** This Agreement shall not be modified or amended except by a written instrument executed by the Manager and the duly authorized representative of the Council.
- F. **Effective Date.** This Agreement shall be and become in full force and effect as of the date above first written upon the adoption and approval of the Council, and the execution and delivery hereof by the authorized officer of the City and the Manager.
- G. **Counterparts.** This Agreement may be executed in duplicate original counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one in the same instrument.

IN WITNESS WHEREOF, the City and the Manager have executed this Agreement effective as of the date first written above.

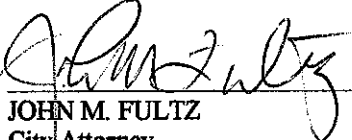
ATTEST:

CITY OF NAVASOTA, TEXAS

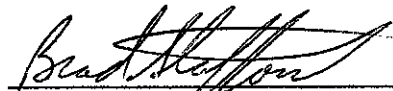
  
GERALDINE BINFORD  
City Secretary  
(City Seal)

  
PATRICIA M. GRUNER  
Mayor

APPROVED AS TO FORM:

  
JOHN M. FULTZ  
City Attorney

AGREED AND ACCEPTED this the 30<sup>th</sup> day of December, 2005.

  
BRAD STAFFORD  
City Manager

**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of February 12, 2007 regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall be \$79,500.00, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 6.** of the Agreement is modified to read as follows:


**Section 6. Automobile.** The Manager's duties require the Manager to have the exclusive and unrestricted use, at all times during the Manager's employment with City, of a fully equipped automobile. The City shall provide to the Manager annually the sum of \$9,000 as an allowance for the Manager to provide his choice of automobile, payable in monthly installments of \$750 each. The City Manager shall be responsible for paying for the operations (includes insurance, fuel, maintenance, and repair) of the automobile. Additionally, the City shall reimburse the Manager for travel outside of the County of Grimes at the IRS approved mileage rate.

**Section 7.** of the Agreement is modified to read as follows:

**Deleted**


This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 12<sup>th</sup> day of February, 2007.

**EMPLOYEE:**




Brad Stafford, City Manager

**CITY OF NAVASOTA, TEXAS:**

  
Bert Miller, Mayor

**ATTEST:**

  
Susie Homeyer, City Secretary

**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of January 14, 2008 regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall be \$94,500.00, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 6.** of the Agreement is modified to read as follows:


**Section 6. Automobile.** The Manager's duties require the Manager to have the exclusive and unrestricted use, at all times during the Manager's employment with City, of a fully equipped automobile. The City shall provide to the Manager annually the sum of \$11,000 as an allowance for the Manager to provide his choice of automobile, payable in monthly installments of \$916.67 each. The City Manager shall be responsible for paying for the operations (includes insurance, fuel, maintenance, and repair) of the automobile. Additionally, the City shall reimburse the Manager for travel outside of the County of Grimes at the IRS approved mileage rate.

**Section 7.** of the Agreement is modified to read as follows:

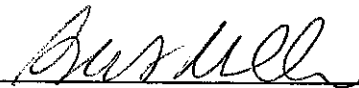
**Deleted**

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 14<sup>th</sup> day of January, 2008.

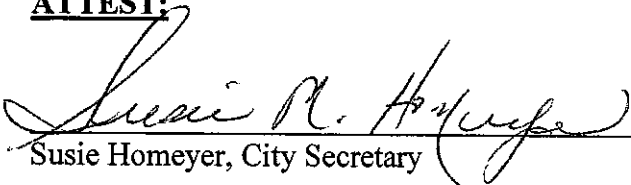
**EMPLOYEE:**

  
\_\_\_\_\_  
Brad Stafford, City Manager

**CITY OF NAVASOTA, TEXAS:**

  
\_\_\_\_\_  
Bert Miller, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Susie Homeyer, City Secretary

**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of January 12, 2009 regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall be \$100,186.80, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 6.** of the Agreement is modified to read as follows:

**Section 6. Automobile.** The Manager's duties require the Manager to have the exclusive and unrestricted use, at all times during the Manager's employment with City, of a fully equipped automobile. The City shall provide to the Manager annually the sum of \$11,000 as an allowance for the Manager to provide his choice of automobile, payable in monthly installments of \$916.67 each. The City Manager shall be responsible for paying for the operations (includes insurance, fuel, maintenance, and repair) of the automobile. Additionally, the City shall reimburse the Manager for travel outside of the County of Grimes at the IRS approved mileage rate.

**Section 7.** of the Agreement is modified to read as follows:

**Deleted**

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 12<sup>th</sup> day of January, 2009.

**EMPLOYEE:**



Brad Stafford, City Manager

**CITY OF NAVASOTA, TEXAS:**



Bert Miller, Mayor

**ATTEST:**



Susie Homeyer, City Secretary

**ADDENDUM TO AND MODIFICATION OF:**

**AGREEMENT FOR PROFESSIONAL SERVICES  
AND  
EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of January 11, 2010 regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

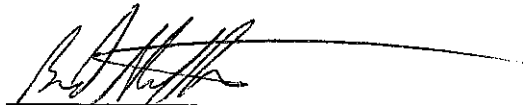
Section 14 of the Agreement is modified to read as follows:

**Section 14. Termination, Reductions, and Resignation.**

- A. Termination.** The Manager may be terminated or removed by a majority vote of the members of the Council. The Council shall notify the Manager in writing of the intent of the Council to terminate the Manager's services. Removal or termination shall become effective thirty (30) days after written notification of the Council's intention to remove or terminate is delivered to the Manager. In the event Manager is terminated by the Council without cause during the Term of this Agreement, and the Manager is then willing and able to perform all the duties of the City Manager under this Agreement, then the City agrees to pay the Manager a lump sum cash payment as damages equal to six (6) months of the entire compensation package (including salary, vehicle allowance, insurance, and retirement benefits); provided that, if the Manager is terminated with just cause, including because of a conviction for a misdemeanor involving moral turpitude or personal gain, or any felony, then, in that event, the City shall have no obligation to pay the damages designated in this Section.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 11<sup>th</sup> day of January, 2010.

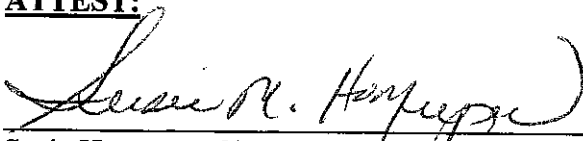
**EMPLOYEE:**

  
\_\_\_\_\_  
Brad Stafford, City Manager

**CITY OF NAVASOTA, TEXAS:**

  
Bert Miller, Mayor

**ATTEST:**

  
Susie Homeyer, City Secretary

**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of **January 10, 2011**, regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall be \$106,000.00, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 6.** of the Agreement is modified to read as follows:

**Section 6. Automobile.** The Manager's duties require the Manager to have the exclusive and unrestricted use, at all times during the Manager's employment with City, of a fully equipped automobile. The City shall provide to the Manager annually the sum of \$12,000.00 as an allowance for the Manager to provide his choice of automobile, payable in monthly installments of \$1,000.00 each. The City Manager shall be responsible for paying for the operations (includes insurance, fuel, maintenance, and repair) of the automobile. Additionally, the City shall reimburse the Manager for travel outside of the County of Grimes at the IRS approved mileage rate.

**Section 7.** of the Agreement is modified to read as follows:

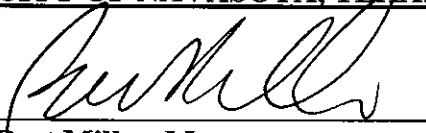
**Deleted**

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 10<sup>th</sup> day of January, 2011.

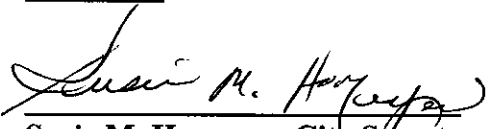
**EMPLOYEE:**

  
\_\_\_\_\_  
**Brad Stafford, City Manager**

**CITY OF NAVASOTA, TEXAS:**

  
\_\_\_\_\_  
**Bert Miller, Mayor**

**ATTEST:**

  
\_\_\_\_\_  
**Susie M. Homeyer, City Secretary**

**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of **January 9, 2012** regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary , which salary shall be \$109,500.00, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 10** of the Agreement is modified to read as follows:

**Section 10. Business Expenses.**

- A. General.** Certain expenses of a non-personal and job-related nature will necessarily be incurred by the Manager in the performance of the Manager's duties. The City will pay or reimburse such business expenses, and the Finance Director is authorized to disburse such monies upon receipt of duly executed or petty cash vouchers, receipts, statements or personal affidavits. The City will also pay the full cost of any bond, if any is required by the City to be made by the Manager.
- B. Cell Phone and Related Monthly Services.** The Manager's duties may require the Manager to have the use of a City-issued cell phone and related monthly phone and data services. The City-issued phone and services are provided primarily for business purposes. However, incidental personal use of the phone is permitted, provided such use is kept to a minimum during working hours. As long as the phone and related services are primarily used and maintained for city-related business purposes, these benefits are not considered part of the Manager's taxable income.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement and shall be effective as of the **9th day of January, 2011.**

**EMPLOYEE:**



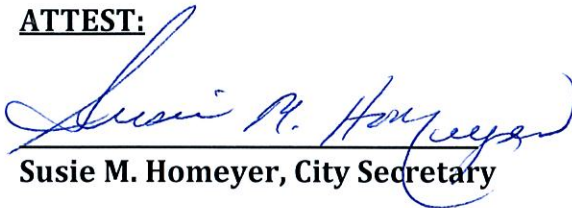
Brad Stafford, City Manager

**CITY OF NAVASOTA, TEXAS:**

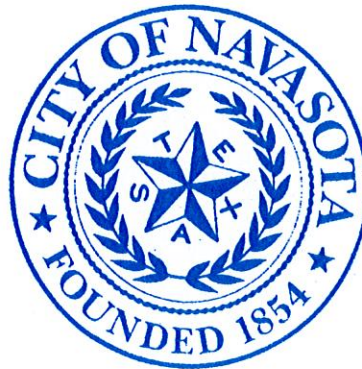


Bert Miller, Mayor

**ATTEST:**



Susie M. Homeyer, City Secretary



**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of **January 14, 2013**, regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall be \$115,000.00, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 14<sup>th</sup> day of January, 2013.

**EMPLOYEE:**



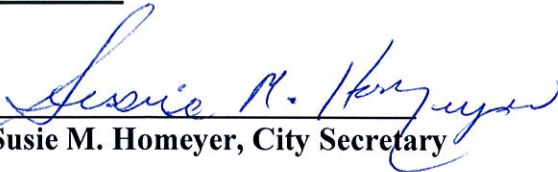
**Brad Stafford, City Manager**

**CITY OF NAVASOTA, TEXAS:**



**Bert Miller, Mayor**

**ATTEST:**



**Susie M. Homeyer, City Secretary**



**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of **January 27, 2014** regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall be \$124,000.00, payable in installments at the same time as other employees of the City are paid; and a one-time lump sum of \$2,500.00 to be paid on January 28, 2014. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 15** of the Agreement should read as follows:

**Section 15. Notices.** All notices, demands, and other writings may be delivered by either party hereto to the other by United States Mail, or by a reliable commercial courier at the following address:

- (1) City: 200 E. McAlpine, Navasota, Texas 77868
- (2) Manager: 200 E. McAlpine, Navasota, Texas 77868

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service, or three (3) days after the date the notice is deposited in the United States Mail or with a commercial courier.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 27<sup>th</sup> day of January, 2014.

**EMPLOYEE:**



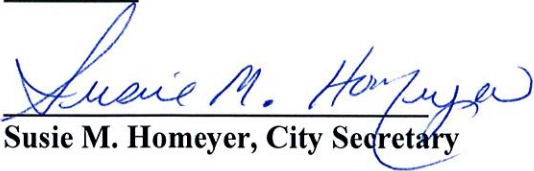
Brad Stafford, City Manager

**CITY OF NAVASOTA, TEXAS:**



Bert Miller, Mayor

**ATTEST:**



Susie M. Homeyer, City Secretary



**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the “Agreement for Professional Services and Employment as City Manager” (the “Agreement”) is made by and between the City of Navasota, Texas and Brad Stafford (the “Employee”), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of **January 28, 2015** regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall be \$131,000.00, payable in installments at the same time as other employees of the City are paid. City further agrees to review the base salary and other benefits of the Manager at least annually.

**Section 15** of the Agreement should read as follows:

**Section 15. Notices.** All notices, demands, and other writings may be delivered by either party hereto to the other by United States Mail, or by a reliable commercial courier at the following address:

- (1) City: 200 E. McAlpine, Navasota, Texas 77868
- (2) Manager: 200 E. McAlpine, Navasota, Texas 77868

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service, or three (3) days after the date the notice is deposited in the United States Mail or with a commercial courier.

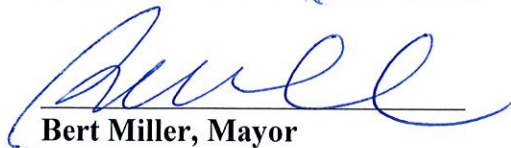
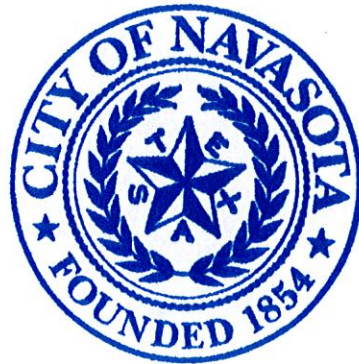
This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 28<sup>th</sup> day of January, 2015.

**EMPLOYEE:**

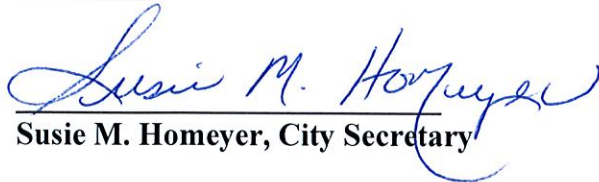


**Brad Stafford, City Manager**

**CITY OF NAVASOTA, TEXAS:**

  
**Bert Miller, Mayor**

**ATTEST:**

  
**Susie M. Homeyer, City Secretary**

**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of **January 25, 2016** regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.


Section 14 of the Agreement is modified to read as follows:

**Section 14. Termination, Reductions, and Resignation.**

- A. Termination.** The Manager may be terminated or removed by a majority vote of the members of the Council. The Council shall notify the Manager in writing of the intent of the Council to terminate the Manager's services. Removal or termination shall become effective thirty (30) days after written notification of the Council's intention to remove or terminate is delivered to the Manager. In the event Manager is terminated by the Council without cause during the Term of this Agreement, and the Manager is then willing and able to perform all the duties of the City Manager under this Agreement, then the City agrees to pay the Manager a lump sum cash payment as damages equal to twelve (12) months of the entire compensation package (including salary, vehicle allowance, insurance, and retirement benefits); provided that, if the Manager is terminated with just cause, including because of a conviction for a misdemeanor involving moral turpitude or personal gain, or any felony, then, in that event, the City shall have no obligation to pay the damages designated in this Section.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the **25th day of January, 2016**.

**EMPLOYEE:**

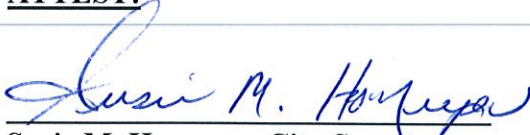
  
\_\_\_\_\_  
Brad Stafford, City Manager

CITY OF NAVASOTA, TEXAS:



Bert Miller, Mayor

ATTEST:



Susie M. Homeyer, City Secretary



**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of January 9, 2017 regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the City Manager a one-time pay increase of \$2,000.00.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 9<sup>th</sup> day of January, 2017.

**EMPLOYEE:**

  
Brad Stafford, City Manager

**CITY OF NAVASOTA, TEXAS:**

  
Bert Miller, Mayor

**ATTEST:**

  
Susie M. Homeyer, City Secretary



**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of January 22, 2018 regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 3.** of the Agreement is modified to read as follows:

**Section 3. Salary.** City agrees to pay the City Manager a three percent (3%) pay increase which brings his annual salary to \$134,930.12.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 22<sup>nd</sup> day of January, 2018.

**EMPLOYEE:**




**Brad Stafford, City Manager**

**CITY OF NAVASOTA, TEXAS:**



**Bert Miller, Mayor**

**ATTEST:**



**Susie M. Homeyer, City Secretary**



**ADDENDUM TO AND MODIFICATION OF:**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**AND**  
**EMPLOYMENT AS CITY MANAGER**

This Addendum to and Modification of the "Agreement for Professional Services and Employment as City Manager" (the "Agreement") is made by and between the City of Navasota, Texas and Brad Stafford (the "Employee"), in consideration of the mutual undertakings and obligations expressed herein and the Agreement, as an addendum and modification to the Agreement executed between the parties and having an effective date of **January 13, 2020** regarding the terms and conditions of employment of the Employee as City Manager of the City as specified by Article V of the City of Navasota Charter.

**Section 8.** of the Agreement is modified to read as follows:

**Section 8. Leave Benefits.** All provisions of the rules and regulations of the City applicable to fringe benefits, leave, and working conditions as they now exist or hereafter may be amended, shall also apply to the Manager as they apply to all other employees of the City, in addition to the benefits enumerated specifically for the benefit of the Manager herein. The Manager will be credited with ten (10) days of vacation leave effective upon the Commencement Date. The City Manager will be credited with an additional five (5) days of vacation leave on January 1<sup>st</sup> of each year in addition to the normal accrual of vacation leave currently received by the City Manager. Vacation leave of more than ten (10) days continuous duration shall be scheduled subject to Council approval.

This Addendum and Modification is agreed to and accepted by both parties to the Agreement, and shall be effective as of the 13<sup>th</sup> day of January, 2020.


**EMPLOYEE:**

  
\_\_\_\_\_  
**Brad Stafford, City Manager**

**CITY OF NAVASOTA, TEXAS:**

  
\_\_\_\_\_  
**Bert Miller, Mayor**

**ATTESTE:**

  
\_\_\_\_\_  
**Susie M. Homeyer, City Secretary**



**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 14.                      **AGENDA DATE:** January 11,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** BS

**ITEM:** Reconvene in open session.

**ITEM BACKGROUND:**  
The time is \_\_\_\_\_.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 15.

**AGENDA DATE:** January 11,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** BS

**ITEM:** Consideration and possible action on Executive Session Item relating to Section 551.074, Texas Government Code, Personnel Matters, concerning the annual evaluation of the City Manager and possible amendment to the employment agreement for the City Manager.

**ITEM BACKGROUND:**

The City Manager's employment anniversary is in January. The City Council performs the annual performance evaluation annually in January.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends City Council evaluate the performance of the City Manager and possible amendment to the employment agreement with the City Manager.

**ATTACHMENTS:**

**CITY OF NAVASOTA  
MISCELLANEOUS ITEMS**

1. PLANNING CALENDAR
2. THANK YOU NOTE
3. TCEQ LETTER
4. CENSUS LETTER
5. GHRC QUARTERLY REPORT
6. MUNICIPAL COURT REPORT FOR 12/2020

## AGENDA PLANNING CALENDAR

### **JANUARY 11, 2021** - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 12/30/2020

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Introduction of new employees; (b) Railroad Commission Audit letter; (c) Election update; (d) Board and Commission update; and (e) Reports from staff and City Council
5. Proposal from Bleyl Engineering – 2020 Capital Improvement Project
6. Airport addendum lease agreement for Anderson-Grimes LLC
7. Discussion on Texas Birthday Bash
8. Variance for 101 Abraham Street
9. Amendments to the naming policy
10. Library display case policy
11. Quarterly investment report
12. Consent agenda: (a) Minutes for the month of December 2020; and (b) Expenditures for the month of December 2020
13. Executive session: Annual evaluation of City Manager
14. Reconvene in open session
15. Action on Executive Session
16. Adjourn

### **JANUARY 25, 2021** - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 01/11/2021

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Request from Audrey Sauls – renaming of Peeples Street
6. Republic Services Contract
7. Ordinance No. \_\_\_\_\_, allowing alcohol consumption downtown
8. Ordinance No. \_\_\_\_\_, Railroad Street one-way traffic
9. Social media policy
10. Communication policy
11. Racial Profiling report
12. Adjourn

### **FEBRUARY 8, 2021** - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 01/25/2021

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Order calling the May 1, 2021 election
6. Consent agenda: (a) Minutes for the month of January 2021; (b) Expenditures for the month of February 2021; (c) 2<sup>nd</sup> reading of Ordinance No. \_\_\_\_\_, allowing alcohol consumption downtown; and (d) 2<sup>nd</sup> reading of Ordinance No. \_\_\_\_\_, Railroad Street one-way traffic
7. Adjourn

**FEBRUARY 22, 2021** - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 02/08/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Adjourn



# Thank You

For Your Support  
NOTABLE NAVASOTA TOUR  
November 6, 2020

*Our Sponsors  
mean everything!*

*Thank You for your  
kindness and generosity!*

*Kathy Allen*

*Gloria Medina*

*Diane Reus*

*Maria Palacios*

*Cecilia Maldox*

*Kyler*

*Jessica Macia*

*Stephani Ballard*

From  
WOMEN'S COUNCIL OF REALTORS BRAZOS VALLEY

Jon Niermann, *Chairman*  
Emily Lindley, *Commissioner*  
Bobby Janecka, *Commissioner*  
Toby Baker, *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

December 18, 2020

The Honorable Bert Miller, Mayor  
City of Navasota  
P.O. Box 910  
Navasota, Texas 77868-0910

Re: Comprehensive Compliance Investigation Modified at:  
City of Navasota Public Water Supply, Grimes County, Texas  
RN101257418, PWS ID No.: 0930001

Dear Mayor Miller:

On December 8, 2020, Mr. Joseph Hopkins, P.G., of the Texas Commission on Environmental Quality (TCEQ) Waco Region Office conducted an investigation of the above-referenced facility to evaluate compliance with applicable requirements for a public water supply. No violations are being alleged as a result of the investigation; however, please see the enclosed Additional Issue. At this time, your public water supply continues to merit recognition as a "Superior" system.

The TCEQ appreciates your assistance in this matter and your compliance efforts to ensure protection of the State's environment. If you or members of your staff have any questions regarding these matters, please feel free to contact Mr. Hopkins in the Waco Region Office at (254) 751-0335.

Sincerely,

*Richard Monreal*

Richard Monreal  
Water Section Manager  
Waco Region Office

RM/JLH/ed

Enclosure: Summary of Investigation Findings

## Summary of Investigation Findings

CITY OF NAVASOTA

Investigation #

1696563

Investigation Date: 12/08/2020

, GRIMES COUNTY,

Additional ID(s): 0930001

No Violations Associated to this Investigation

### ADDITIONAL ISSUES

#### Description

Item #1

#### Additional Comments

Ensure all water storage tanks are maintained in good working condition. As required in 30 TAC §290.46(m), the maintenance and housekeeping practices used by a public water system shall ensure the good working condition and general appearance of the system's facilities and equipment. Specifically, the tank inspection report completed by New Water Enterprises on June 8, 2020 indicates significant sediment accumulation within each of the facility storage tanks. Specifically, the report indicates the following sediment accumulation: three inches within Elevated Storage Tank 1, one-half inch within Elevated Storage Tank 2, two inches within Ground Storage Tank 1, and one-half inch within Ground Storage Tank 2.



## **Thank You!!**

The 2020 Census was unlike any other, and one that career Census Bureau employees will likely be talking about for years to come. Your support was an integral part of our success, especially because of the COVID-19 pandemic challenges we faced together - from learning how to manage working at home and still engaging hard-to-count communities, to teaching our children at home at the same time...2020 is a year none of us will soon forget.

The 2020 Census will shape decisions about how billions of federal dollars are spent each year for critical community services, and will determine political representation in Congress along with shaping redistricting and local school districts. Your tireless work on behalf of the 2020 Census to ensure that we counted everyone once, only once, and in the right place, has left a positive decade-long imprint on your community. We are so grateful for you and your support.

As always, if you or your organization are interested in learning more about the many Census Bureau data products, please visit [census.gov](https://census.gov) or [data.census.gov](https://data.census.gov).

We are grateful for your support! Words seem insufficient as a "thank you," so I have included an official certificate of thanks signed by Director, Steven Dillingham. Again, we could not have succeeded in this endeavor without your help! Please stay well and know that your work is truly appreciated!

I will be reaching out soon to schedule a time to meet either virtually or in person to extend our thanks for playing an integral role in the success of the most challenging Census in history. Additionally; please know I am available anytime to answer questions or assist you with census services, so please do not hesitate to reach out.

Regards,

A handwritten signature in dark ink, appearing to read "W. D. Horton".

Billy Horton

Billy Horton | Partnership Specialist  
Dallas Regional Census Center/ Field Division/ Denver  
U.S. Census Bureau  
Email: [william.d.horton@2020census.gov](mailto:william.d.horton@2020census.gov)  
M: (737) 247-9231  
Personal Cell: (512) 657-9215



## GHRC FIRST QUARTER REPORT 2021 OCTOBER - DECEMBER

### *CLIENT ENCOUNTERS*

	OCT	NOV	DEC	TOTAL
Service Information	32	36	29	97
Service Coordination	9	11	16	36
Medication Assistance	1	1	2	4
Senior Meals Clients Served	35	34	34	103
Transportation Clients Served	48	52	56	156
Legal Aid	0	1	0	1
Brazos Food Bank	0	0	1	1
Telehealth	27	30	29	86
<b>TOTAL CLIENT ENCOUNTERS</b>	<b>152</b>	<b>165</b>	<b>167</b>	<b>484</b>

### *SENIOR MEALS*

	OCT	NOV	DEC	TOTAL
Home Delivered Meals	725	652	704	2081
Congregate Meals	141	92	76	309
<b>Total Meals Served</b>	<b>866</b>	<b>744</b>	<b>780</b>	<b>2390</b>
Senior Bags Distributed	81	60	57	198
<b>Total Clients Served</b>	<b>35</b>	<b>34</b>	<b>34</b>	<b>103</b>

### *SENIOR MEAL VOLUNTEER HOURS*

	OCT	NOV	DEC	TOTAL
Volunteer hours	12.5	9	12	33.5
In-Kind Value	131.25	94.5	126	351.75

### *INFORMATION & REFERRAL*

	OCT	NOV	DEC	TOTAL
Incoming Phone Calls	302	277	283	862
Service Information	32	36	29	97

Service Coordination	9	11	16	36
Walk-ins	6	2	8	16
<b>TOTAL I&amp;R</b>	<b>349</b>	<b>326</b>	<b>336</b>	<b>1011</b>
<b>TRANSPORTATION</b>				
	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
New Clients	2	1	0	3
Existing Clients	17	19	29	65
Total Clients Served	19	20	29	68
Existing Clients-1st Trip-Mo.	17	19	29	65
Existing Clients-Subseq. Trip	29	32	27	88
<b>TOTAL TRIPS</b>	<b>48</b>	<b>52</b>	<b>56</b>	<b>156</b>
Wheel Chair Rides	7	6	5	18
Volunteer driver miles	0	0	0	0
Paid driver miles	1211	1406	1263	3880
Paid driver hours	70.75	70.25	69	210
Volunteer driver hours	0.00	0.00	0.00	0.00
IN-KIND VALUE OF VOLUNTEER HOURS	0.00	0.00	0.00	0.00
<b>EDUCATION EVENTS</b>				
	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
Gold Club	10	11	10	31
				0
				0
<b>TOTAL</b>	<b>10</b>	<b>11</b>	<b>10</b>	<b>31</b>
<b>OUTREACH ACTIVITIES</b>				
	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
Food Assistance	9	11	8	28
Assist with other need (bills, etc)	7	11	9	27
COVID - 19 referrals	2	2	2	6
Covid - 19 assistance	1	0	2	3
Drive Thru health fair	38			38
Anderson Trunk or Treat	300			300
Donated items received	5			
Senior Christmas			10	
Blessing Bags & gifts			29	
Christmas present help			6	
Head Start Parent packets			50	
Coats & Blankets given out			85	
Medicare Enrollment Assist		6		6
<b>TOTAL CLIENTS SERVED</b>	<b>362</b>	<b>30</b>	<b>201</b>	<b>408</b>

<b><i>TELEHEALTH</i></b>				
	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>Appointments</b>	<b>34</b>	<b>43</b>	<b>44</b>	<b>121</b>
<b>Clients Served</b>	<b>27</b>	<b>30</b>	<b>29</b>	<b>86</b>
<b>IN-KIND VALUE OF</b>	<b>\$3,240</b>	<b>\$3,600</b>	<b>\$3,480</b>	<b>10320</b>
<b><i>EMERGENCY ROOM REFERRALS</i></b>				
	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>Referrals received</b>	<b>8</b>	<b>3</b>	<b>8</b>	<b>19</b>
<b>Clients spoke with</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>12</b>
<b>Set up appointment at HRC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Information Given</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>6</b>

I









Official Municipal Court Monthly Report

Month December Year 2020

Municipal Court for the City of NAVASOTA

Presiding Judge PATRICIA GRUNER

If new, date assumed office \_\_\_\_\_

Court Mailing Address 200 E. MCALPINE

City NAVASOTA, TX Zip 77868

Phone Number 936-825-6268

Fax Number 936-825-7280

Court's Public Email RJESSIE@NAVASOTATX.GOV

Court's Website <http://WWW.NAVASOTATX.GOV>

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by \_\_\_\_\_

Date \_\_\_\_\_ Phone: (936) 825-6268

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION  
P.O. BOX 12066  
AUSTIN, TX  
78711-2066

PHONE: (512) 463-1625  
Fax: (512) 936-2423

## CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT				TRAFFIC			NON-TRAFFIC		
MONTH	December	YEAR	2020	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
1. Total Cases Pending First of Month:				404	0	21	258	37	90
a. Active Cases				53	0	0	21	20	9
b. Inactive Cases				351	0	21	237	17	81
2. New Cases Filed				17	0	0	5	4	2
3. Cases Reactivated				0	0	0	2	1	0
4. All Other Cases Added				0	0	0	0	0	0
5. Total Cases on Docket				70	0	0	28	25	11
6. Dispositions Prior to Court Appearance or Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Uncontested Dispositions				5	0	0	1	0	1
b. Dismissed by Prosecution				0	0	0	0	0	2
7. Dispositions at Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Convictions:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) Guilty Plea or Nolo Contendere				0	0	0	3	3	1
2) By the Court				0	0	0	0	0	0
3) By the Jury				0	0	0	0	0	0
b. Acquittals:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) By the Court				0	0	0	0	0	0
2) By the Jury				0	0	0	0	0	0
c. Dismissed by Prosecution				0	0	0	2	0	0

## CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT			TRAFFIC			NON-TRAFFIC		
MONTH	December	YEAR 2020	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
8. Compliance Dismissals:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Driver Safety Course			4	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
b. After Deferred Disposition			1	0	0	1	1	0
c. After Teen Court			0	0	0	0	0	0
d. After Tobacco Awareness Course			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
e. After Treatment for Chemical Dependency			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	0	XXXXXXXXXX
f. After Proof of Financial Responsibility			0	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
g. All Other Transportation Code Dismissals			1	0	0	0	0	0
9. All Other Dispositions			0	0	0	0	0	0
10. Total Cases Disposed			11	0	0	7	4	4
11. Cases Placed on Inactive Status			6	0	0	5	1	0
12. Total Cases Pending End of Month:			410	0	21	256	37	88
a. Active Cases			53	0	0	16	20	7
b. Inactive Cases			357	0	21	240	17	81
13. Show Cause Hearings Held			1	0	0	4	2	1
14. Cases Appealed:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Trial			0	0	0	0	0	0
b. Without Trial			0	0	0	0	0	0

## CIVIL SECTION

COURT NAVASOTA MUNICIPAL COURT				
MONTH	December	YEAR	2020	
			TOTAL CASES	
1.	Total Cases Pending First of Month:			1
a.	Active Cases			1
b.	Inactive Cases			0
2.	New Cases Filed			0
3.	Cases Reactivated			0
4.	All Other Cases Added			0
5.	Total Cases on Docket			1
6.	Uncontested Civil Fines or Penalties			0
7.	Default Judgments			0
8.	Agreed Judgments			0
9.	Trial/Hearing by Judge/Hearing Officer			0
10.	Trial by Jury			0
11.	Dismissed for Want of Prosecution			0
12.	All Other Dispositions			0
13.	Total Cases Disposed			0
14.	Cases Placed on Inactive Status			0
15.	Total Cases Pending End of Month:			1
a.	Active Cases			1
b.	Inactive Cases			0
16.	Cases Appealed:		XXXXXXXXXXXXXXXXX	
a.	After Trial			0
b.	Without Trial			0

## JUVENILE/MINOR ACTIVITY

COURT	NAVASOTA MUNICIPAL COURT		
MONTH	December	YEAR	2020
		TOTAL	
1. Transportation Code Cases Filed		1	
2. Non-driving Alcoholic Beverage Code Cases Filed		0	
3. Driving Under the Influence of Alcohol Cases Filed		0	
4. Drug Paraphernalia Cases Filed		0	
5. Tobacco Cases Filed		0	
6. Truancy Cases Filed		0	
7. Education Code (Except Failure to Attend) Cases Filed		0	
8. Violation of Local Daytime Curfew Ordinance Cases Filed		0	
9. All Other Non-traffic Fine-only Cases Filed		1	
10. Transfer to Juvenile Court:	XXXXXXXXXXXXXXXXXX		
a. Mandatory Transfer		0	
b. Discretionary Transfer		0	
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)		0	
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)		0	
13. Juvenile Statement Magistrate Warning:	XXXXXXXXXXXXXXXXXX		
a. Warnings Administered		0	
b. Statements Certified		0	
14. Detention Hearings Held		0	
15. Orders for Non-secure Custody Issued		0	
16. Parent Contributing to Nonattendance Cases Filed		0	

NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
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1. Magistrate Warnings:	XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX	
a. Class C Misdemeanors	4 XXXXXXXXXXXXXXXXXXXX	
b. Class A and B Misdemeanors	0 0	
c. Felonies	0 0	
XX		TOTAL
2. Arrest Warrants Issued:	XXXXXXXXXXXXXXXXXXXX	
a. Class C Misdemeanors	12	
b. Class A and B Misdemeanors	4	
c. Felonies	5	
3. Capiases Pro Fine Issued	0	
4. Search Warrants Issued	0	
5. Warrants for Fire, Health and Code Inspections Filed	0	
6. Examining Trials Conducted	0	
7. Emergency Mental Health Hearings Held	0	
8. Magistrate's Order for Emergency Protection Issued	0	
9. Magistrate's Orders for Ignition Interlock Device Issued	0	
10. All Other Magistrates's Orders Issued Requiring Conditions for Release on Bond	0	
11. Drivers's License Denial, Revocation or Suspension Hearings Held	0	
12. Disposition of Stolen Property Hearings Held	0	
13. Peace Bond Hearings Held	0	

ADDITIONAL ACTIVITY

		TOTAL
14. Cases in Which Fine and Court Costs Satisfied by Community Service:		
a. Partial Satisfaction		0
b. Full Satisfaction		0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		6
16. Cases in Which Fine and Court Costs Waived for Indigency		0
17. Amount of Fines and Court Costs Waived for Indigency		\$0.00
18. Fines, Court Costs and Other Amounts Collected:		
a. Kept by City		\$2,752.30
b. Remitted to State		\$843.50
c. Total		\$3,595.80

Run By: rjessie  
Report Type: Summary  
Date Range: 12/01/2020 - 12/31/2020  
Finalize Report: Yes  
Correction: No

\*\*\* END OF REPORT \*\*\*