

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
MARCH 22, 2021**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 22nd of March, 2021 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868 , at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCltlx7BQt0TCIYJRiZ14g5w>

If you have any questions during the meeting please email them to council@navasotatx.gov or text 936-825-5557. Please ensure to provide your full name and home address.

If you prefer to call-in please dial +13462487799 and enter Meeting ID: 709 770 2250 #

To Join Meeting virtually please click link below:

<https://zoom.us/j/7097702250>

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.

4. Staff Report:

- (a) Proclamation - April is Child Abuse Prevention Month;
- (b) Report on Railroad Street drainage project;
- (c) Report on downtown streetscape project;
- (d) Report on facility operations according to Governor's new order;
- (e) Board and Commission update; and
- (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

- 5. Conduct a public hearing for the purpose of receiving public comment and testimony regarding a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.
- 6. Consideration and possible action on the first reading of Ordinance No. 958-21, approving a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.
- 7. Consideration and possible action on the first reading of Ordinance No. 959-21, prohibiting the use of Engine Brakes in the City of Navasota.
- 8. Consideration and possible action on Utility assistance from winter storm.
- 9. Consideration and possible action on approval of the Navasota Municipal Library card agreement.
- 10. Adjourn.

DATED THIS THE 17TH OF MARCH, 2021

/BS/

BY: BRAD STAFFORD, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on at 03:02 PM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825-6475 OR (936) 825-6408 OR BY FAX AT (936) 825-2403.

City Manager's Message
An Executive Summary of Agenda Items and Current Issues

City of Navasota
City Council Meeting
3-22-21

1. Call to order

2. Invocation and Pledges of Allegiance

3. Remarks of Visitors

Staff is unaware of anyone wishing to address the City Council.

4. Staff Report:

Proclamation - April is Child Abuse Prevention Month

Report on Railroad Street drainage project – Staff will provide a report of the progress on the drainage improvement project on Railroad Street.

Report on downtown streetscape project – Staff will provide a report on the progress of the design and bidding of the downtown streetscape project.

Report on facility operations according to Governor's new order – Governor Abbott issued a new executive order and lifted restrictions due to COVID. The City is now operating facilities at 100 percent capacity and asking residents to accept personal responsibility for their health and to determine if they need to reduce the capacity of a rental, wear masks or social distance.

5. Conduct a public hearing for the purpose of receiving public comment and testimony regarding a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.

Texas Group Development in mid-2019 submitted a preliminary plat for the 5-acre tract of land, however, due to drainage constraints on the property have been working on a new proposal. They have determined

they would like to request a Planned Unit Development (PUD) with 30, 4,500 square foot lots. The PUD was approved by the Planning & Zoning Commission.

6. **Consideration and possible action on the first reading of Ordinance No. 958-21, approving a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.**

Texas Group Development in mid-2019 submitted a preliminary plat for the 5-acre tract of land, however, due to drainage constraints on the property have been working on a new proposal. They have determined they would like to request a Planned Unit Development (PUD) with 30, 4,500 square foot lots. The PUD was approved by the Planning & Zoning Commission.

7. **Consideration and possible action on the first reading of Ordinance No. 959-21, prohibiting the use of Engine Brakes in the City of Navasota.**

Staff previously presented information to the City Council regarding engine brakes, and it was determined that staff would continue to monitor the use of engine brakes and if needed present an ordinance for consideration. The police department has continuously monitored the situation and have not seen much change, however, the citizen who presented to idea continues to contact the police with concerns, therefore staff is presenting the ordinance for consideration.

8. **Consideration and possible action on Utility assistance from winter storm.**

The winter storm last month caused many of the cities utility customers to experience water leaks due to frozen pipes. Staff is working on billing for that month and know that there will be some customers with a large bill. Staff proposes to allow customers with the high bills to enter into an extended contract for up to six (6) months to pay the bill, and waive late fees, disconnection and penalties for the March and April billing cycles.

9. Consideration and possible action on approval of the Navasota Municipal Library card agreement.

The Library is working on improving policies and procedures to improve services. Currently a patron requesting a library card was required to sign a release and hold harmless agreement. Staff proposes to replace that agreement with a Library Card agreement that does a much better job of advising a patron of the responsibilities and fees if applicable.

Calendar of Events

| | |
|--|--|
| April 9 th 9:00 p.m. | TCMA Board Meeting Navasota City Hall |
| April 12 th 6:00 p.m. | City Council Meeting Municipal Building |
| April 21 st -23 rd | TCMA Managers Clinic Granbury, Texas |
| April 26 th 6:00 p.m. | City Council Meeting Municipal Building |
| May 10 th 6:00 p.m. | City Council Meeting Municipal Building |
| May 24 th 6:00 p.m. | City Council Meeting Municipal Building |

Respectfully submitted,

Brad Stafford
City Manager



Vision Statement:

*Navasota 2027: What America Wants To Be
“A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business.”*

Mission Statement:

*“To guide Navasota’s growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development.”*



THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



S.M.A.R.T. GOAL SETTING SYSTEM

| Area | Today's Date | Target Date | Date Achieved |
|----------------------|--------------|-------------|---------------|
| City Council Retreat | May 19, 2020 | 2020 – 2021 | |

Goal Statement: A descriptive statement of the DESIRED OUTCOME.
(a S.M.A.R.T. Goal is Specific, Measurable, Actionable, Responsible and Time-bound)

The Management Connection, Inc. provided Professional Facilitation to the City of Navasota City Council on May 19th, 2020. This document captures the discussion outcomes and Council's direction to the staff for FY 2020 – 2021.

Retreat Summary

Mayor Bert Miller called the meeting to order at 9:20am. The City Manager reviewed the accomplishments made based on Council's direction at the last Retreat in September 2019. A staff member from each department shared a SWOT Analysis of the department based on current circumstances and highlighted a few key areas they wanted Council think about as they move forward. The Council provided direction on multiple items from the agenda. The direction from the Council is provided below.

City Council Direction for 2020 - 2021

| Action Steps (List the specific actions you will take to achieve this goal) | Target Date | Who | Percentage Completion |
|--|-------------|---------------|-----------------------|
| 1. The Council directed the City Manager not to lay off anyone from the workforce due to the current environment. The Council expressed concern that the staff was already shorthanded and operating with a heavy workload. a. The City Manager was asked to explore options on how to strengthen the workforce by adding positions. The City Manager is to conduct a Cost/Benefit Analysis for positions needed. | 2020 – 2021 | City Staff | |
| 2. The Fire Chief will provide the Council with a monetary amount of what it will take to move part-time staff to full-time staff. | 6/19/20 | Fire Chief | |
| 3. The City Manager and Fire Chief will consider | 2020 – | City Manager, | |



The Management Connection, Inc.

PROFESSIONAL FACILITATORS

| | | | |
|--|-------------|------------|--|
| options for the new Fire Station. a. Look into possible options to finance the new station with low interest rates. b. Look into building a new station with partnerships, i.e. the animal shelter. c. Staffing is the priority for the Fire Department. | 2021 | Fire Chief | |
| 4. The City Staff gave a comprehensive explanation of the City's Financial Picture. The Council complimented the Staff's ability to manage the City's finances in an efficient and effective manner. The Council also acknowledged that their perspective of the finances had changed from possibly being in trouble to having a good handle on them. | 2020 – 2021 | City Staff | |
| 5. The Council agreed on the criteria in which the City's Reserve funds may be used: a. The funds should be left untouched unless they are absolutely needed. b. The funds should be used as leverage for other things during this time. c. Per the Financial Policy, the Reserve funds may be used in one or a combination of the following ways: i. Emergencies; ii. One-time expenditures that do not increase reoccurring operating costs iii. Major capital purchases iv. Start-up expenditures for new programs undertaken at mid-year, provided such action is considered in the context of multiyear projections or program revenues and expenditures | 2020 – 2021 | City Staff | |
| 6. The City Staff will consider opportunities to capitalize on the low interest rates and use them to the City's advantage. The Staff will present these opportunities to Council. | 2020 – 2021 | City Staff | |
| 7. The City Staff gave a detailed update on the | 2020 – | City Staff | |



The Management Connection, Inc.

PROFESSIONAL FACILITATORS

| | | | |
|--|-------------|---------------------|--|
| Appraisal District. This gave the Council a clear picture of what to expect. | 2021 | | |
| 8. The Mayor and City Manager will create a Legislative Agenda and present it to the Council. | 2020 – 2021 | Mayor, City Manager | |
| 9. The Council directed the City Manager to continue the Downtown Plan as he explained it. The City Manager is to leverage private/public partnerships in completing the project. a. The Downtown Plan addressed the streetscapes, traffic patterns, quiet zone, cross walk, building construction and financial resources. | 2020 – 2021 | City Staff | |
| 10. The Council discussed the pros and cons of being part of the BCS MSA. The Council and Staff did not identify any real benefit of being part of the MSA. In fact, there was more agreement as to why the City should not be part of the MSA. The Council decided to continue to monitor the MSA. | 2020 – 2021 | City Staff | |
| 11. The City Staff will continue to strengthen partnerships with other entities. | 2020 – 2021 | City Staff | |
| 12. The City Manager will lead the staff in incorporating their Department SWOT Analysis into an Action Plan for 2020 – 2021. | 2020 – 2021 | City Staff | |

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 4. **AGENDA DATE:** March 22,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Staff Report:

- (a) Proclamation - April is Child Abuse Prevention Month;
- (b) Report on Railroad Street drainage project;
- (c) Report on downtown streetscape project;
- (d) Report on facility operations according to Governor's new order;
- (e) Board and Commission update; and
- (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

1. Proclamation - Child Abuse Prevention Month



PROCLAMATION

Child Abuse Prevention Month

WHEREAS, Nearly 200,000 children in Texas are reported as abused or neglected every year; and

WHEREAS, Child abuse prevention is a community responsibility and finding solutions depends on involvement among all people; and

WHEREAS, Communities must make every effort to promote programs that benefit children and their families;

WHEREAS, Effective child abuse prevention programs succeed because partnerships among agencies, schools, religious organizations, law enforcement agencies, and the business community; and

WHEREAS, Everyone in the community should become more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment;

NOW, THEREFORE I, BERT MILLER, MAYOR OF THE CITY OF NAVASOTA, do hereby proclaim **April 2021** as Child Abuse Prevention Month in Navasota, Texas. I urge all citizens to work together to help reduce child abuse and neglect significantly in years to come.

DATED THIS THE 22ND DAY OF MARCH, 2021.

BERT MILLER, MAYOR

CITY OF NAVASOTA CITY COUNCIL AGENDA

AGENDA ITEM NO.: 5.

AGENDA DATE: March 22,
2021

PREPARED BY: Lupe Diosdado, Development Services
Director

APPROVED BY: BS

ITEM: Conduct a public hearing for the purpose of receiving public comment and testimony regarding a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.

ITEM BACKGROUND:

Texas Group Development, LLC has submitted a zoning change application that would allow for the development of a 4,500 square foot, up to 30 lot single dwelling subdivision. The proposed lot sizing would match the adjacent development of Dove landing.

Public hearing opened at _____p.m.

Public hearing closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends conducting a public hearing for the purpose of receiving public comment and testimony regarding a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.

ATTACHMENTS:

1. Staff Report
2. PUD Development Standards
3. Concept Plan



City of Navasota
City Council
Staff Report
March 12, 2021



Send all mail to:
P.O. Box 910
Navasota, TX 77868

www.NavasotaTX.gov

Background:

Texas Group Development submitted a preliminary plat application in mid-2019 to develop the 5-acre lot in accordance with current R-1A, 7,000 square foot zoning district requirements. The P&Z approved the 22-lot preliminary plat contingent upon construction plan and drainage report approval by City staff and review engineer. Since then, the developer has worked towards establishing the required drainage data to accommodate the proposed development.

Summary:

The zoning change application submitted in February by Texas Group Development, LLC would allow for the development of a 4,500 square foot, 30 lot single dwelling subdivision. The proposed lot sizing would match the adjacent development of Dove landing.

The property is currently zoned R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district where the following setbacks apply: Front 25', Rear 20', Side 7' or 10% of lot width whichever is greater and 20' on a street side corner. Attached to this report is the final version of the proposed Navasota Hills PUD development standards for your review and consideration. Please note the concept plan is subject to change following engineering review.

A Planned Unit Development (PUD) is intended to provide for combining and mixing uses into an integral land development. Further, this careful combining and mixing of uses is to provide for increased compatibility, mitigate adverse impacts of conventional district regulations, improve site design, encourage greater architectural creativity of building design, and improve compatibility with the adjoining land uses and developments.

P&Z Recommendation:

On March 11, 2021, the Planning and Zoning Commission held a public hearing regarding the proposed zoning change. During the discussion questions related to drainage and parkland requirements were addressed by the applicant. The four (4) P&Z members in attendance voted to approve the PUD zoning change request as presented noting the applicant's consideration of potentially adding recreational equipment near the proposed ponds and mailbox area.

Comprehensive Plan Relation:

"Economic Development Policy 2 - Varied Housing Supply and Price.

Ensure an adequate supply of housing types and price ranges. As the community continues to grow and build out, it will be even more critical for the community to ensure an adequate housing supply for residents, employers, and employees. Prioritize creating more infill housing and options for seniors, particularly due to the growing retiree population within close proximity." Pg. 77 *Comp Plan*

Property Information:

PID: R55790

Legal Description: DOVE CROSSING, BLOCK 7, Lot 5, ACRES 5.08

Owner: TEXAS GROUP DEVELOPMENT, LLC

Address: DOVE CROSSING LN

Zoning: [R-1A](#)

Land Use: Vacant

Applicant\Project Rep: Marco Antonio Barraza

Aerial & Street view:



Navasota Hills PUD

5.1 PERMITTED USES

- A. Single dwelling units (DUs).
- B. Temporary construction buildings for use incidental to permitted construction work on the premises. Such buildings must be removed upon completion or abandonment of construction.
- C. Real estate sales offices during the development of residential subdivisions, but not to exceed two (2) years.
- D. Accessory units, customarily incident to the above uses, and located on the same lot not involving the conduct of retail business except as allowed by this Ordinance, and provided that any accessory structure shall be located not less than five (5) feet from any side or rear lot line.

5.2 ADDITIONAL USE SPECIFICATIONS

- A. Parking is not permitted within the cul-de-sac
- B. No Parkland dedication due to proximity to Patout Pond Park.

5.3 DEVELOPMENT STANDARDS

- A. Height restrictions. No structure shall exceed thirty-five (35) feet in height.
- B. Building setbacks:
 - (1) Front Setback. There shall be a front setback having a depth of not less than twenty (20) feet.
 - (2) Rear Setback. There shall be a rear setback having a depth of not less than twenty (20) feet
 - (3) Side Setback. There shall be side setbacks, on each side, having a width of not less than five (5) feet.
- C. Lot dimensions.
 - (1) Lot Area. The minimum lot size is 4,500 square feet.

(2) Lot Width. No lot shall average less forty-five (45) feet wide between the property lines.

(3) Lot Depth. No lot shall average less than one hundred (100) feet in depth between the side property lines.

D. Density. The maximum dwelling units (DUs) per acre shall not exceed 9 units per acre.

E. On-site parking standards. 2 minimum off street parking spaces per dwelling.

F. Mobile homes and manufactured homes are not permitted in this PUD.

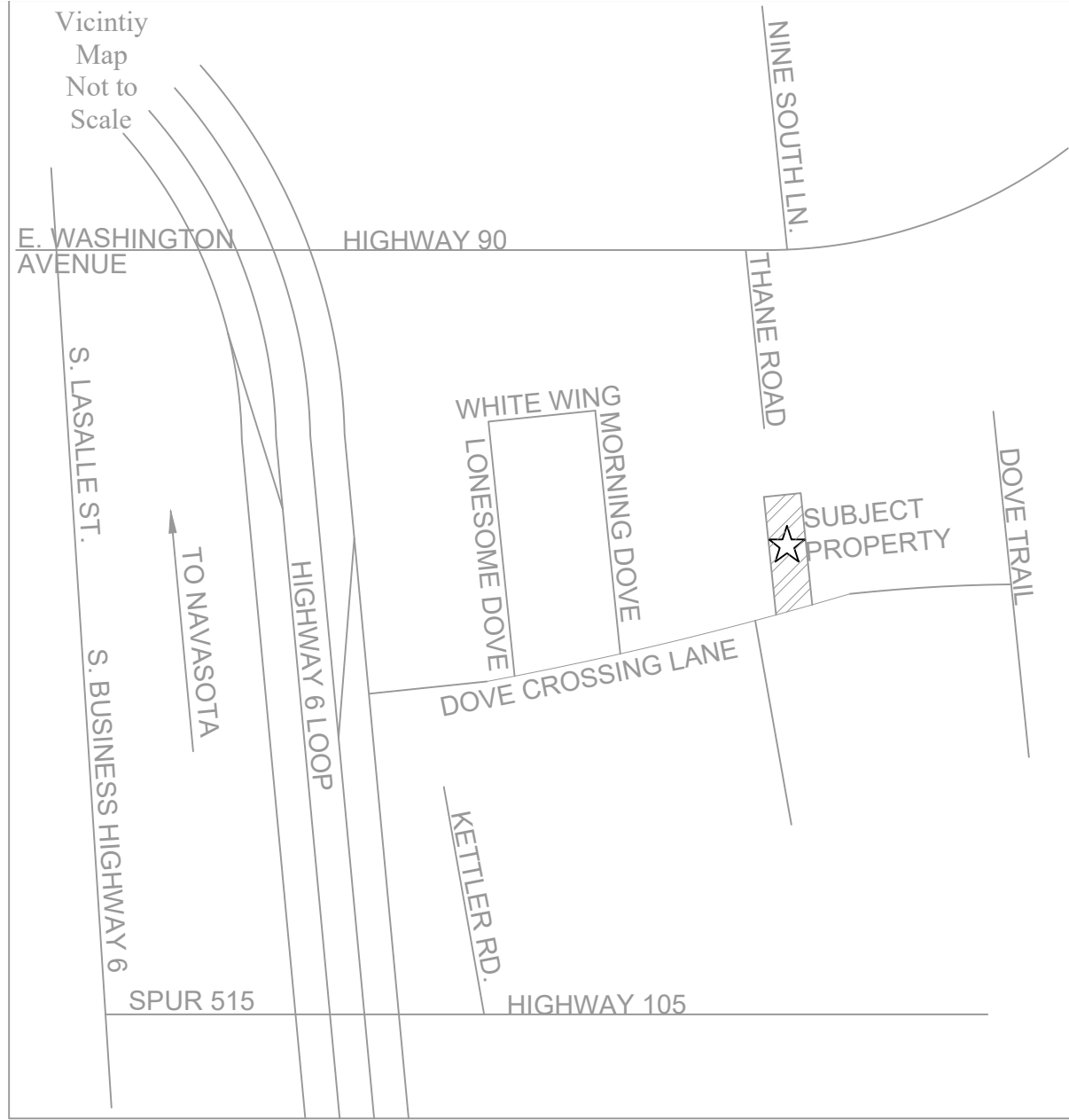
NOTES
1. Common are must be maintained by an HOA and/or Homes Owners them selfs.
2. No private sewage facility may be instaled on any lot in this subdivision without prior issuance of a permit by Grimes County. All lots must comply with Title 30 of the Texas Administrative Code, On-Site Sewage Facilities and also with other provision of the Grimes County Subdivision Regulations.
3. Fencing restrictions mat apply to Corner Lots 1 and 30.
4. Parking is not permitted inside Cul-De-Sac.

RESIDUAL OF
THE ESTATE OF
MINNIE THANES
NO DEED OF RECORD
FOUND

CONNIE KROLCZYK CALLED LOT 4
45 ACRES VOLUME 1066 PAGE 249
D.R.G.C.T.

| CURVE | DELTA ANGLE | RADIUS | ARC LENGTH | TANGENT | CHORD LENGTH | CHORD BEARING |
|-------|-------------|----------|------------|---------|--------------|---------------|
| C1 | 7°19'12" | 2000.00' | 255.52' | 127.93' | 255.34' | N 60°26'48" E |
| C2 | 59°11'05" | 46.00' | 47.52' | 26.12' | 45.43' | S 47°47'12" E |
| C3 | 88°01'54" | 46.00' | 70.68' | 44.45' | 63.93' | S 25°49'17" W |
| C4 | 89°00'13" | 46.00' | 71.46' | 45.21' | 64.49' | N 65°39'39" W |
| C5 | 57°56'19" | 46.00' | 46.52' | 25.47' | 44.56' | S 07°48'37" W |
| C6 | 286°56'27" | 42.00' | 210.34' | 31.11' | 50.00' | S 69°42'01" W |

| LINE | BEARING | DISTANCE |
|------|---------------|----------|
| L1 | N 69°42'01" E | 252.02' |
| L2 | N 20°17'59" W | 24.69' |



OWNER ACKNOWLEDGMENT AND DEDICATION

We, Texas Group Development, LLC., Owner and Developer of the Replat of Lot 5, In Block 7 of REPLAT DOVE CROSSING in the City of Navasota, Texas, being a resurvey of lot 5, in Block 7, of said replat, do hereby dedicate the streets and underlying utility lines as shown on the plat for the use and benefit of the public forever and the easements for the purposes shown.

COUNTY CLERK CERTIFICATE

THE STATE OF TEXAS
COUNTY OF GRIMES
I, _____, county clerk in and for said county, hereby certify that the forgoing instrument with its certificate of authentication was filed in my office the ____ day of _____, 20____, A.D. at ____ o'clock ____ M. of record in Volume _____, Page _____ of the Real Property Records of Grimes County, Texas. Witness my hand and seal of the County Court of the said County, at office in Anderson, Texas.

NOTARY PUBLIC ACKNOWLEDGMENT

The State of Texas, County of _____ this instrument was acknowledged before me on the _____ day of _____, 20____

This property lies within ZONE 'X' & 'A' as SCALED from FEMA Map Panel Number 48185C0340-C, dated April 3, 2012.

THIS MEANS THAT A PORTION OF THE SUBJECT PROPERTY SCALES WITHIN THE 100 YEAR FLOOD PLAIN.

This determination is made strictly according to the FEMA Maps and does not reflect actual on ground flood conditions. Furthermore, this company takes no responsibility for such.

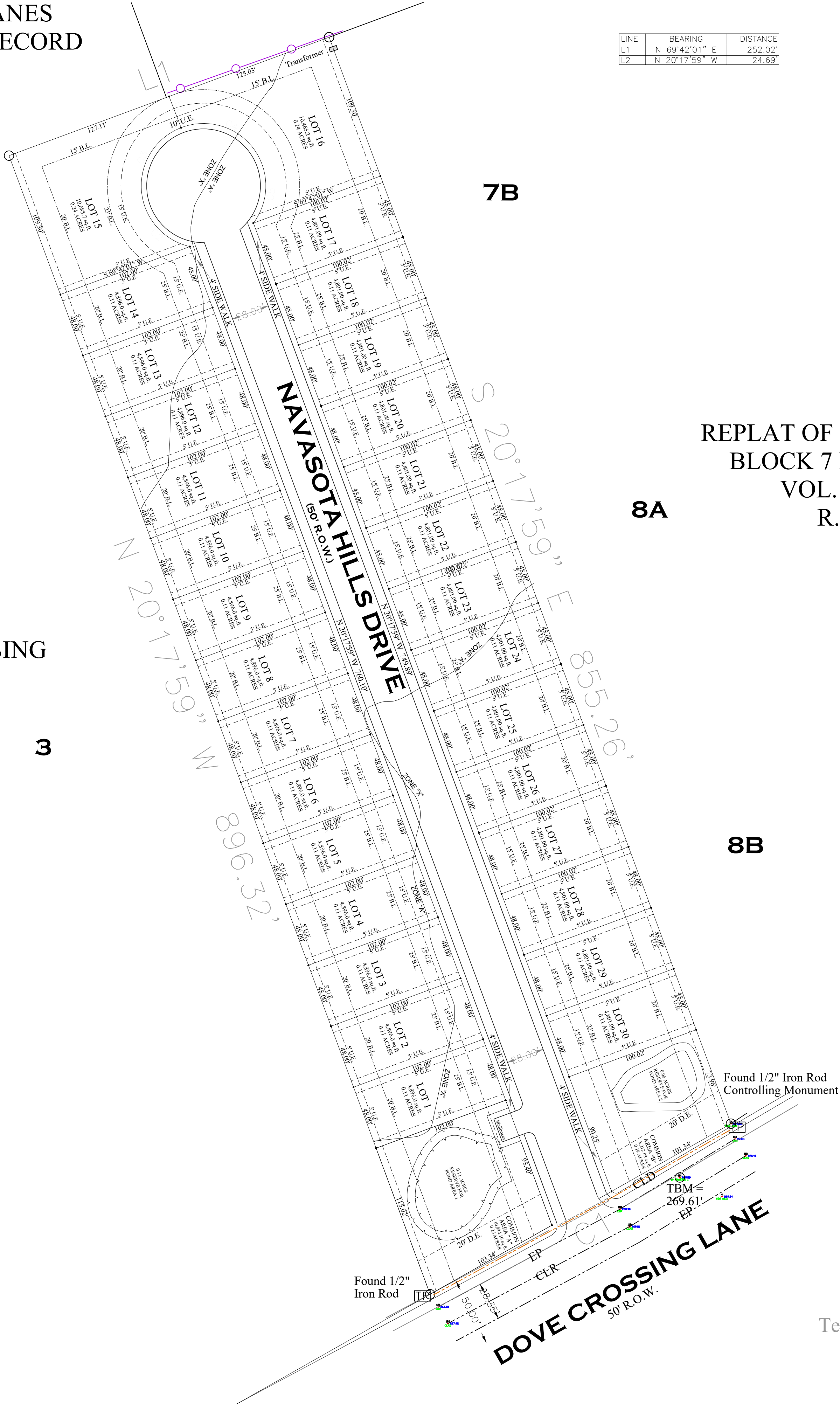
A small portion of the following lots scales within ZONE 'A', the 100 year flood plain:
Lot 13, Lot 14, Lot 24 and Common Area "A".

A larger portion of the following lots scales within ZONE 'A', the 100 year flood plain:
Lot 1, Lot 2, Lot 3, Lot 4, Lot 11, Lot 12, Lot 16, and Lot 23.

All of the following lots scales within ZONE 'A', the 100 year flood plain:
Lot 5, Lot 6, Lot 7, Lot 8, Lot 9, Lot 10, Lot 17
Lot 18, Lot 19, Lot 20, Lot 21 and Lot 22.

I, Steven L. Crews, am authorized under the laws of the State of Texas to practice the profession of surveying and hereby certify that the above subdivision is true and correct; was prepared from an actual survey of the property made under my supervision on the ground; that all boundary corners, angle points, points of curvature, and other points of reference not found have been marked with iron rods having an outside diameter of not less than three-quarter inch (3/4") and a length of not less than three feet (3'); and that the plat boundary corners have been tied to the nearest survey corner.

Steven L. Crews
Texas Registration Number 4141



REPLAT OF LOTS 7, 8, 9, & 10 IN
BLOCK 7 DOVE CROSSING
VOL. 1022, PG. 146
R.P.R.G.C.T.

REPLAT OF LOT 5, BLOCK 7
DOVE CROSSING

Being Lot 5, in Block 7, a 5.083 acre tract and being a replat of Lot 5, of the REPLAT OF DOVE CROSSING, a subdivision situated in the Ralph Hubbard Survey, Abstract Number 383, of Grimes County, Texas, according to the map or plat thereof recorded in Volume 907, Page 387, of the of the Real Property Records of Grimes County, Texas, said subdivision being in the City of Navasota, Texas.

30 Lots, 1 Block

Texas Group Development, LLC,
Phone Number
832-764-6121
814 Honea Egypt Road,
Suite 104
Magnolia, Texas 77354

C & C Surveying Inc.
7424 FM 1488, Suite A Magnolia, Texas 77354
Office: 281-356-5172
survey@ccsurveying.com
www.ccsurveying.com

January 2019
Sheet 1 of 1
18-0351

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 6.

AGENDA DATE: March 22,
2021

PREPARED BY: Lupe Diosdado, Development Services
Director

APPROVED BY: BS

ITEM: Consideration and possible action on the first reading of Ordinance No. 958-21, approving a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.

ITEM BACKGROUND:

Texas Group Development, LLC has submitted a zoning change application that would allow for the development of a 4,500 square foot, up to 30 lot single dwelling subdivision. The proposed lot sizing would match the adjacent development of Dove landing.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends approving the first reading of Ordinance No. 958-21, approving a zoning change application submitted to the City of Navasota by Texas Group Development, LLC, for the property located along Dove Crossing Ln, Navasota, Grimes County, TX 77868. The zoning change application requests to change the zoning from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district to Navasota Hills PUD, a 4,500 square foot lot planned unit development for the development of a single dwelling unit subdivision. The property affected is legally described as Dove Crossing, Block 7, Lot 5, Acres 5.08.

ATTACHMENTS:

1. Ordinance No. 958-21

ORDINANCE NO. 958-21

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF NAVASOTA, TEXAS TO REZONE THE PROPERTY LEGALLY DESCRIBED AS DOVE CROSSING, BLOCK 7, LOT 5, ACRES 5.08, FROM R-1A: HIGH DENSITY, SINGLE DWELLING UNIT, 7,000 SQUARE FOOT LOT, RESIDENTIAL, TO "NAVASOTA HILLS PUD" A PLANNED UNIT DEVELOPMENT; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on the 9th of February, 2021, Texas Group Development, LLC, filed a petition requesting the rezoning of the property legally described as Dove crossing, block 7, lot 5, acres 5.08, from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential, to "Navasota Hills PUD" a planned unit development, for the purpose of developing a single dwelling unit subdivision; and

WHEREAS, the rezoning request is in harmony with the Comprehensive Plan of the City of Navasota; and

WHEREAS, on the 11th day of March 2021, a public hearing was held before the Planning and Zoning Commission of the City of Navasota, a quorum being present on the occasion and said matter of rezoning being part of the agenda for said Commission meeting, an opportunity to present arguments for and against the proposed rezoning was held; and

WHEREAS, the property is shown on Exhibit "A" attached hereto and incorporated herein for all purposes pertinent; and

WHEREAS, the "Navasota Hills PUD" is also attached hereto as part of Exhibit "B", outlining the requirements and standards of the "Navasota Hills PUD" a Planned Unit Development; and

WHEREAS, the "Navasota Hills PUD" concept plan is shown on Exhibit "C" which is attached hereto and whereas the layout and configuration is subject to change following engineering review and incorporated herein for all purposes pertinent; and

WHEREAS, the Planning and Zoning Commission recommends to the Navasota City Council that best interest and the benefit of the residents of the City of Navasota, that the said property be rezoned as Navasota Hills PUD a planned unit development, legally described as Dove crossing, block 7, lot 5, acres 5.08; and

WHEREAS, on the 22nd day of March 2021, a public hearing was held before the Navasota City Council, a quorum being present on the occasion and said matter of rezoning being part of the agenda, an opportunity to present arguments for and against the proposed rezoning was held;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:

SECTION 1. The Official Zoning Map of the City of Navasota is hereby amended to change the property shown in Exhibit "A", from R-1A: high density, single dwelling unit, 7,000 square foot lot, residential to "Navasota Hills PUD" a Planned Unit Development, such zoning shall be entered on the Official Zoning Map of the City of Navasota. Unless otherwise provided for or modified herein, the property located within the PUD Navasota Hills area shall conform to the provisions of the City's Zoning Ordinance, Subdivision Ordinance and all other applicable ordinances.

SECTION 2. That if any section, subsection, word, sentence or phrase of this ordinance is held invalid, it shall not affect the remaining parts of this ordinance.

SECTION 3. That this ordinance shall be effective upon final reading and approval of this ordinance.

PASSED AND ADOPTED ON FIRST READING THIS 22ND DAY OF MARCH 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND ADOPTED ON SECOND READING THIS 12TH DAY OF APRIL 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

Exhibit "A"



Exhibit "B"

Navasota Hills PUD

5.1 PERMITTED USES

- A. Single dwelling units (DUs).
- B. Temporary construction buildings for use incidental to permitted construction work on the premises. Such buildings must be removed upon completion or abandonment of construction.
- C. Real estate sales offices during the development of residential subdivisions, but not to exceed two (2) years.
- D. Accessory units, customarily incident to the above uses, and located on the same lot not involving the conduct of retail business except as allowed by this Ordinance, and provided that any accessory structure shall be located not less than five (5) feet from any side or rear lot line.

5.2 ADDITIONAL USE SPECIFICATIONS

- A. Parking is not permitted within the cul-de-sac
- B. No Parkland dedication due to proximity to Patout Pond Park.

5.3 DEVELOPMENT STANDARDS

- A. Height restrictions. No structure shall exceed thirty-five (35) feet in height.
- B. Building setbacks:
 - (1) Front Setback. There shall be a front setback having a depth of not less than twenty (20) feet.
 - (2) Rear Setback. There shall be a rear setback having a depth of not less than twenty (20) feet
 - (3) Side Setback. There shall be side setbacks, on each side, having a width of not less than five (5) feet.
- C. Lot dimensions.
 - (1) Lot Area. The minimum lot size is 4,500 square feet.

(2) Lot Width. No lot shall average less than forty-five (45) feet wide between the property lines.

(3) Lot Depth. No lot shall average less than one hundred (100) feet in depth between the side property lines.

D. Density. The maximum dwelling units (DUs) per acre shall not exceed 9 units per acre.

E. On-site parking standards. 2 minimum off street parking spaces per dwelling.

F. Mobile homes and manufactured homes are not permitted in this PUD.

NOTES
1. Common are must be maintained by an HOA and/or Homes Owners them selfs.
2. No private sewage facility may be instaled on any lot in this subdivision without prior issuance of a permit by Grimes County. All lots must comply with Title 30 of the Texas Administrative Code, On-Site Sewage Facilities and also with other provision of the Grimes County Subdivision Regulations.
3. Fencing restrictions mat apply to Corner Lots 1 and 30.
4. Parking is not permitted inside Cul-De-Sac.

OWNER ACKNOWLEDGMENT AND DEDICATION

We, Texas Group Development, LLC., Owner and Developer of the Replat of Lot 5, In Block 7 of REPLAT DOVE CROSSING in the City of Navasota, Texas, being a resurvey of lot 5, in Block 7, of said replat, do hereby dedicate the streets and underlying utility lines as shown on the plat for the use and benefit of the public forever and the easements for the purposes shown.

COUNTY CLERK CERTIFICATE

THE STATE OF TEXAS
COUNTY OF GRIMES
I, _____, county clerk in and for said county, hereby certify that the forgoing instrument with its certificate of authentication was filed in my office the _____ day of _____, 20____,A.D. at _____ O'clock _____M. of record in Volume _____, Page _____ of the Real Property Records of Grimes County, Texas. Witness my hand and seal of the County Court of the said County, at office in Anderson, Texas.

NOTARY PUBLIC ACKNOWLEDGMENT

The State of Texas, County of _____ this instrument was acknowledged before me on the _____ day of _____, 20_____

This property lies within ZONE 'X' & 'A' as SCALED from FEMA Map Panel Number 48185C0340-C, dated April 3, 2012.

THIS MEANS THAT A PORTION OF THE SUBJECT PROPERTY SCALES WITHIN THE 100 YEAR FLOOD PLAIN.

This determination is made strictly according to the FEMA Maps and does not reflect actual on ground flood conditions. Furthermore, this company takes no responsibility for such.

A small portion of the following lots scales within ZONE 'A', the 100 year flood plain:
Lot 13, Lot 14, Lot 24 and Common Area "A".

A larger portion of the following lots scales within ZONE 'A', the 100 year flood plain:
Lot 1, Lot 2, Lot 3, Lot 4, Lot 11, Lot 12, Lot 16, and Lot 23.

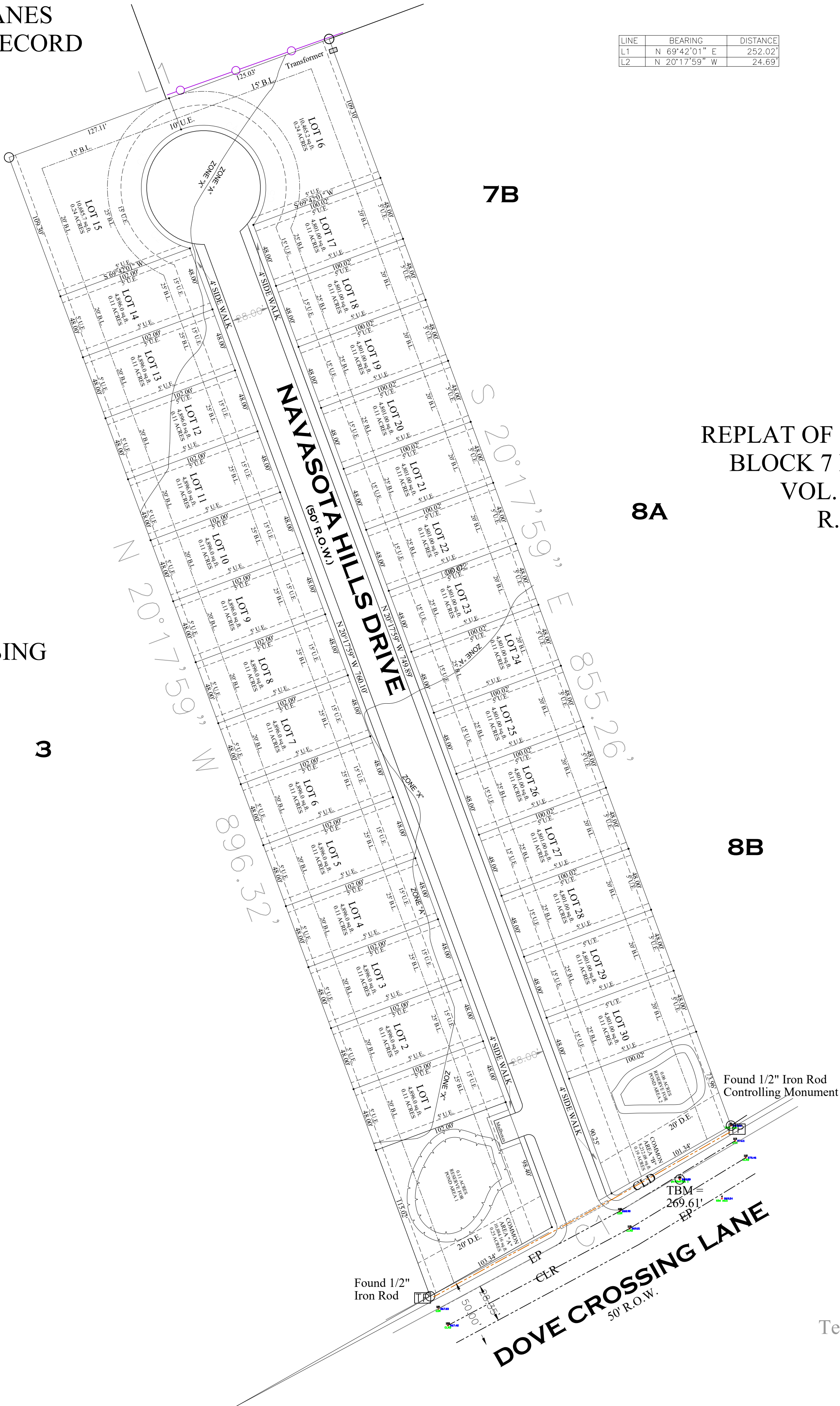
All of the following lots scales within ZONE 'A', the 100 year flood plain:
Lot 5, Lot 6, Lot 7, Lot 8, Lot 9, Lot 10, Lot 17
Lot 18, Lot 19, Lot 20, Lot 21 and Lot 22.

I, Steven L. Crews, am authorized under the laws of the State of Texas to practice the profession of surveying and hereby certify that the above subdivision is true and correct; was prepared from an actual survey of the property made under my supervision on the ground; that all boundary corners, angle points, points of curvature, and other points of reference not found have been marked with iron rods having an outside diameter of not less than three-quarter inch (3/4") and a length of not less than three feet (3'); and that the plat boundary corners have been tied to the nearest survey corner.

Steven L. Crews
Texas Registration Number 4141

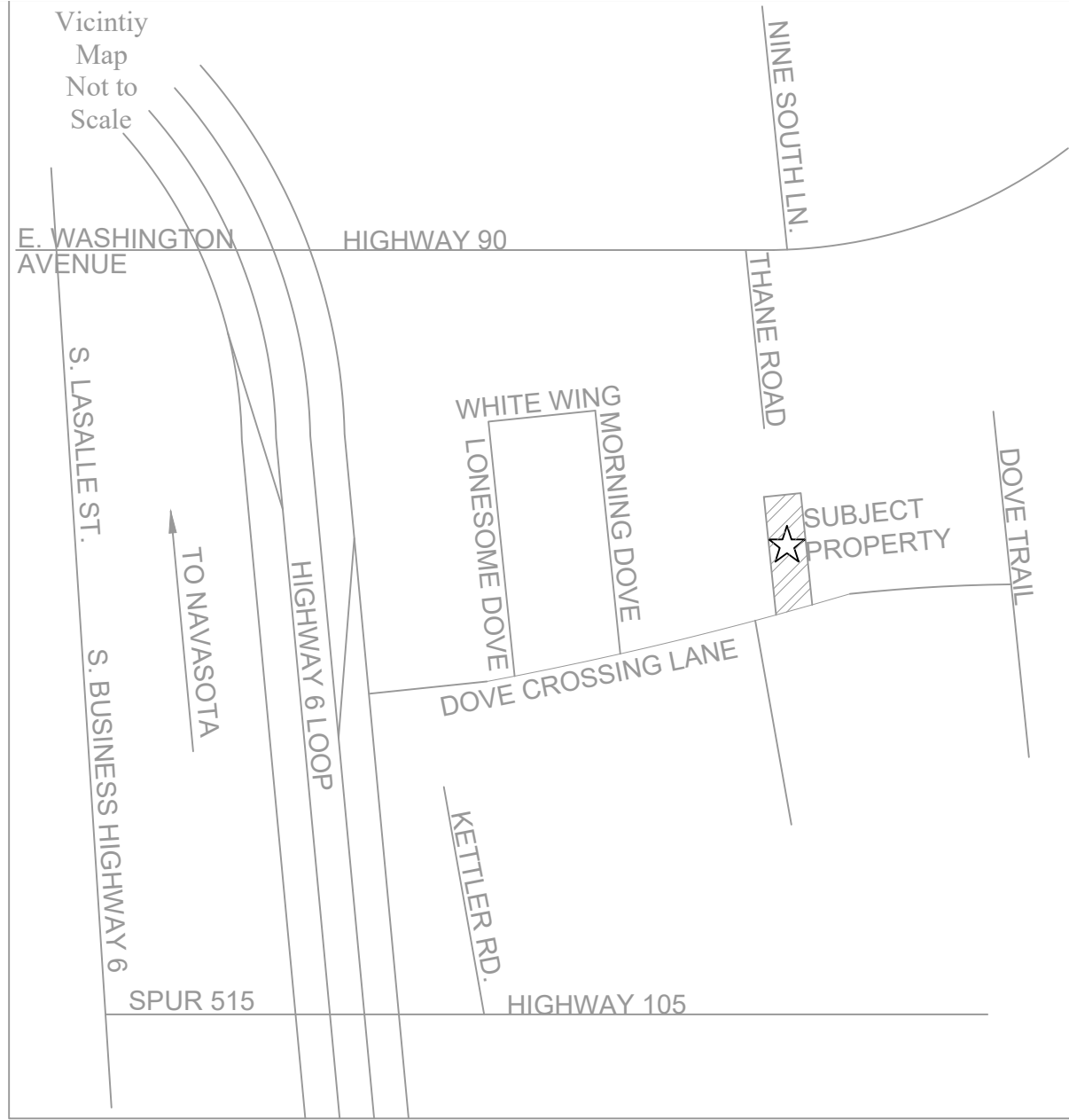
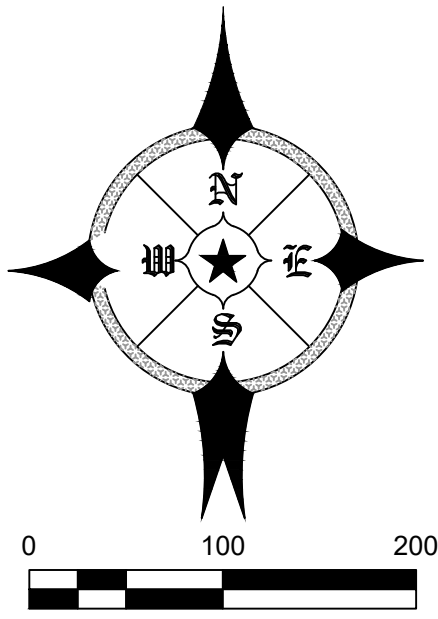
EXHIBIT "C"

CONNIE KROLCZYK CALLED LOT 4
45 ACRES
VOLUME 1066 PAGE 249
D.R.G.C.T.



| CURVE | DELTA ANGLE | RADIUS | ARC LENGTH | TANGENT | CHORD LENGTH | CHORD BEARING |
|-------|-------------|----------|------------|---------|--------------|---------------|
| C1 | 7°19'12" | 2000.00' | 255.52' | 127.93' | 255.34' | N 60°26'48" E |
| C2 | 59°11'05" | 46.00' | 47.52' | 26.12' | 45.43' | S 47°47'12" E |
| C3 | 88°01'54" | 46.00' | 70.68' | 44.45' | 63.93' | S 25°49'17" W |
| C4 | 89°00'13" | 46.00' | 71.46' | 45.21' | 64.49' | N 65°39'39" W |
| C5 | 57°56'19" | 46.00' | 46.52' | 25.47' | 44.56' | S 07°48'37" W |
| C6 | 286°56'27" | 42.00' | 210.34' | 31.11' | 50.00' | S 69°42'01" W |

| LINE | BEARING | DISTANCE |
|------|---------------|----------|
| L1 | N 69°42'01" E | 252.02' |
| L2 | N 20°17'59" W | 24.69' |



THIS MAP, REPLAT OF DOVE CROSSING, SCALED TO THE 100 YEAR FLOOD PLAIN, IS A REPLAT OF THE REAL PROPERTY RECORDS OF GRIMES COUNTY, TEXAS.

REPLAT OF LOTS 7, 8, 9, & 10 IN
BLOCK 7 DOVE CROSSING
VOL. 1022, PG. 146
R.P.R.G.C.T.

REPLAT OF DOVE CROSSING
VOL. 907, PG. 387
R.P.R.G.C.T.

REPLAT OF LOT 5, BLOCK 7
DOVE CROSSING

Being Lot 5, in Block 7, a 5.083 acre tract and being a replat of Lot 5, of the REPLAT OF DOVE CROSSING, a subdivision situated in the Ralph Hubbard Survey, Abstract Number 383, of Grimes County, Texas, according to the map or plat thereof recorded in Volume 907, Page 387, of the of the Real Property Records of Grimes County, Texas, said subdivision being in the City of Navasota, Texas.

30 Lots, 1 Block

Texas Group Development, LLC,
Phone Number
832-764-6121
814 Honea Egypt Road,
Suite 104
Magnolia, Texas 77354

C & C Surveying Inc.
7424 FM 1488, Suite A Magnolia, Texas 77354
Office: 281-356-5172
survey@ccsurveying.com
www.ccsurveying.com

January 2019
Sheet 1 of 1
18-0351

CITY OF NAVASOTA CITY COUNCIL AGENDA

AGENDA ITEM NO.: 7.

AGENDA DATE: March 22,
2021

PREPARED BY: Shawn Myatt Assistant City Manager/ Chief of Police

APPROVED BY: BS

ITEM: Consideration and possible action on the first reading of Ordinance No. 959-21, prohibiting the use of Engine Brakes in the City of Navasota.

ITEM BACKGROUND:

Staff was approach by a citizen requesting an Engine Brake Ordinance. A thirty (30) day study was conducted in November 2018, see attached study. The Police Department has continuously monitored the use of engine brakes, with little change in results since 2018. The citizen recently requested the ordinance be presented to Council for consideration.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends Council to review the information to determine whether an Engine Brake Ordinance is necessary.

ATTACHMENTS:

1. November 2018 Engine Brake Study
2. Ordinance No. 959-21

| | | | |
|---------------------|---------------------|--------------------|--------------------|
| Spur 515 | SH 90 & 6 | SH 105 & 6 | Wash & FM 379 |
| 143 Trucks observed | 129 Trucks observed | 95 Trucks observed | 65 Trucks observed |
| 0 Engine brakes | 19 Engine brakes | 2 Engine brakes | 2 Engine brakes |

All locations were observed for a 30 day period

432 Trucks were observed and 23 were found to be operating an engine brake

Estimated 1 in 18 of the trucks observed used an engine brake, about 1.88%

ORDINANCE NO. 959-21

AN ORDINANCE PROHIBITING THE USE OF ENGINE BRAKES IN THE CITY OF NAVASOTA, TEXAS; PROVIDING FOR CUMULATIVE EFFECT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR NOTICE OF MEETINGS.

WHEREAS, the City of Navasota, Texas is a home-rule municipality incorporated and operating under the laws of the State of Texas; and

WHEREAS, Section 51.001, Texas Local Government Code, authorizes the City Council of the City of Navasota to adopt ordinances for the good government, peace, and order of the municipality; and

WHEREAS, the Texas Transportation Code authorizes the City to adopt laws and ordinances to regulate traffic within the corporate limits of the City of Navasota, Texas; and

WHEREAS, the City Council finds that in order to protect the health, safety, and well being of the citizens of the City of Navasota, Texas, it is necessary to adopt an ordinance prohibiting the use of engine brakes within the City;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:

SECTION 1. That the Code of Ordinances, City of Navasota, Texas, Chapter 12 Traffic and Vehicles, Article 12.01 General Provisions is hereby amended by adding a new Section 12.01.007 Engine braking prohibited, to read as follows:

Sec. 12.01.007 Engine braking prohibited

It shall be unlawful for a person to operate or permit the operation of the engine of a "motor vehicle" as that term is defined in the Texas Transportation Code, as amended, so as to brake or assist in braking or slowing the motor vehicle through the use of any engine brake or engine retarding device, including but not limited through the use of a compression release engine braking system (commonly known as a "jake brake") or transmission braking system, or by any other method which produces any noise in addition to the normal operating engine noise of a motor vehicle on any street or roadway within the corporate limits of the City, except in the case of an emergency or unless the vehicle is an emergency services vehicle.

SECTION 2. CUMULATIVE EFFECT

This Ordinance shall be cumulative of all laws of the State of Texas and the United States governing the subject matter of this Ordinance, now existing or as hereafter amended.

SECTION 3. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 4. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

SECTION 6. NOTICE OF MEETINGS

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for said meeting.

PASSED ON FIRST READING THIS THE 22ND DAY OF MARCH, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND AND FINAL READING THIS 12TH DAY OF APRIL, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 8. **AGENDA DATE:** March 22,
2021

PREPARED BY: Lance Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on Utility assistance from winter storm.

ITEM BACKGROUND:

During the recent severe winter storm several customers experienced broken pipes due to freezing temperatures. The broken pipes in some instances will cause some customers to receive a higher than normal bill. The billing for the time frame that includes the storm will be next month. Staff feels some customers will need assistance in paying the abnormal bill and propose to allow customers with high bills the option of a contract of up to six (6) months to pay the bill and a waiver of late fees, disconnection and penalties for all customers for the March and April billing cycles.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends allowing customers to enter into a payment contract with up to three (3) months to pay the bill along with waiver of late fees and penalties for that billing cycle.

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 9. **AGENDA DATE:** March 22,
2021

PREPARED BY: Lance Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on approval of the Navasota Municipal Library card agreement.

ITEM BACKGROUND:

Currently patrons are required to sign a hold harmless agreement to receive a library card (see attached). Staff proposes a library card agreement that addresses policies, fees if applicable and requirements.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the library card agreement.

ATTACHMENTS:

1. Library Card Policy
2. Release and hold harmless form



NAVASOTA PUBLIC LIBRARY CARD AGREEMENT

All current residents of the City of Navasota and Grimes County shall have the right to make application for and receive a library card free of charge. Cards expire on September 30th of each year. The library card shall entitle the holder to use the library and its facilities in accordance with the Library's rules, regulations, policies and procedures.

All patrons who do not reside in the City or the County shall pay a \$10.00 nonresident library card fee.

Proof of identification and current residence must be presented to receive a library card.

You **MUST** present your library card to check out items or to use the computers. Any fines, costs and damages must be paid before checking out materials and/or using the computers.

Patrons are responsible for items used or checked out on their card and must pay for items that are lost or damaged.

Refusal or failure to return to the library books or other items, after two (2) written notices requesting return of the books, videos, or items, enables the librarian to sign a letter of complaint against the person responsible for the overdue items. Patrons who fail to return items within the time period will have their library card suspended, preventing the card holder from checking out books, DVD's or other items or use of computers until each item is returned and all fines, costs and damages are paid. If a patron fails to respond to the letter of complaint within ten (10) days of receipt by returning the books, DVD's or other items to the library and paying the appropriate fine or replacement cost of the materials commits a misdemeanor criminal offense punishable by a fine not to exceed five hundred dollars (\$500.00).

Adults may check out ten (10) items and children may check out six (6) books.

Check out Periods are as follows:

Books- Two (2) week check out

DVDs- One (1) week check out

Items returned after closing of business on the due date will be considered late and a late fee will be assessed.

Late Fees:

Books-10 cents per day, per book

1

DVDs-\$1.50 per day, per DVD

Books can be rechecked twice either in person or by phone.

I have read the Library policies stated herein above and agree to abide by those policies, as well all other Navasota Public Library policies and procedures. I agree to accept responsibility for all uses of this account and materials checked out on my card, and will promptly pay for any fines, costs or damages charged for all lost, damaged and stolen materials used/borrowed on this card. I agree that I will promptly report if my library card is lost or stolen. I agree to notify the Library of any change of my name, address, telephone number and other contact information.

_____ Date: _____
Patron's Signature

Printed Name: _____

Mailing Address: _____

City/State/Zip: _____

Email Address: _____

Telephone Number: _____

=====

FOR MINORS

____ Check here if the library card is for a minor (under 18 years of age), and continue completing this form:

Parent/Legal Guardian (Please Print): _____

Parent/Legal Guardian Signature: _____

PASSED AND APPROVED THIS THE 22ND DAY OF MARCH, 2021

BERT MILLER, MAYOR

RELEASE AND HOLD HARMLESS

IN CONSIDERATION FOR THE PRIVILEGE OF USING THE NAVASOTA PUBLIC LIBRARY AND FOR HAVING ACCESS TO THE INFORMATION CONTAINED OR AVAILABLE IN IT, I HEREBY RELEASE AND HOLD HARMLESS, THE CITY OF NAVASOTA, ITS OFFICERS, AGENTS, SERVANTS, AND EMPLOYEES, THE NAVASOTA PUBLIC LIBRARY, ITS STAFF, VOLUNTEERS, REPRESENTATIVES AND ADVISORS, FROM ANY AND ALL LIABILITY OR RESPONSIBILITY FOR ANY AND ALL CLAIMS OR EXPENSES ARISING EITHER DIRECTLY OR INDIRECTLY FROM THE USE OF THE LIBRARY, WHETHER OR NOT CAUSED IN WHOLE OR IN PART, BY ALLEGED NEGLIGENCE OF THE CITY OF NAVASOTA, ITS OFFICERS, AGENTS, SERVANTS, EMPLOYEES, VOLUNTEERS, REPRESENTATIVES, OR ADVISORS.

NAME _____ DATE _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP CODE _____ CURRENT PHONE #: _____

SIGNATURE: _____ (Circle one) SELF/PARENT/GUARDIAN

NAME OF PARENT/GUARDIAN (Print Clearly): _____

BIRTHDATE, IF UNDER 17: _____

STAFF: _____ PATRON #: _____

**CITY OF NAVASOTA
MISCELLANEOUS ITEMS**

1. PLANNING CALENDAR

AGENDA PLANNING CALENDAR

MARCH 22, 2021 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 03/08/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Proclamation – Proclamation -April Child Abuse Prevention Month; (b) Report of Railroad street drainage project; (c) Report on downtown streetscapes; (d) Report on facility operations; (e) Board and Commission update; and (f) Reports from staff and City Council
5. Public hearing on zoning change requested by Texas Group Development LLC for Dove Crossing property from R1A to Navasota Hills PUD
6. 1st reading of Ordinance No. 958-21, zoning change for Texas Group Development LLC for Dove Crossing property
7. 1st reading of Ordinance No. 959-21, engine brakes
8. Water service report
9. Library Card Policy
10. Adjourn

APRIL 12, 2021 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 03/29/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Capital Improvement Project update; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Audit report
6. 1st reading of Ordinance No. ____, stop signs in Heritage Meadows
7. Consent agenda: (a) Minutes for the month of March 2021; (b) Expenditures for the month of March 2021; (c) 2nd reading of Ordinance No. 958-21, rezoning of Dove Crossing property; and (d) 2nd reading of Ordinance No. 959-21, engine brakes
8. Executive session: Annual evaluation of Municipal Judge
9. Reconvene in open session
10. Action on executive session
11. Adjourn

APRIL 26, 2021 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 04/12/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. 2nd reading of Ordinance No. ____, stop signs in Heritage Meadows
6. Bank depository
7. Adjourn

MAY 10, 2021 - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 04/26/2021

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Capital Improvements Project update; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Consent agenda: (a) Minutes from the month April 2021; and (b) Expenditures for the month of April 2021
6. Adjourn