

William A. 'Bert' Miller, III
Mayor
Bernie Gessner
Mayor Pro-Tem
Josh M. Fultz Councilmember



James Harris
Councilmember
Pattie Pederson
Councilmember

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
MARCH 25, 2024**

Notice is hereby given that a Special Meeting of the governing body of the City of Navasota will be held on the 25th of March, 2024 at 4:30 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCiYJRiZ14g5w>

- 1 Call to Order.
- 2 Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 4:15 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
- 3 Conduct a workshop on existing manufactured home regulations. [Lupe Diosdado, Development Services Director]
- 4 Conduct a workshop on rain barrel collection systems. [Nicholas Koski, Building Official]
- 5 Adjourn.

DATED THIS THE 21ST OF MARCH, 2024

/JW/

BY: JASON WEEKS, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 21st of March, 2024 at 12:22 PM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 21ST OF MARCH, 2024

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825-6475 OR (936) 825-6408 OR BY FAX AT (936) 825-2403.



REQUEST FOR CITY COUNCIL AGENDA ITEM #3

Agenda Date Requested: <u>March 25, 2024</u>
Requested By: <u>Lupe Diosdado, Director</u>
Department: <u>Development Services</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Exhibits: Manufactured Homes PowerPoint

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

AGENDA ITEM #3

Conduct a workshop on existing manufactured home regulations.

SUMMARY & RECOMMENDATION

Over the last several months the City Council has received citizen remarks at the beginning of various Council meetings about the currently adopted manufactured home ordinance and regulations. The City Council has asked staff to present the current regulations in a workshop setting to be able to discuss the ordinance with the public.

Staff have put together a PowerPoint presentation highlighting the major components of the existing regulations. Staff recommend conducting a workshop discussion on existing manufactured home regulations.

ACTION REQUIRED BY CITY COUNCIL

Conduct a workshop on existing manufactured home regulations.

Approved for the City Council meeting agenda.

Jason Weeks

Jason B. Weeks, City Manager

3/21/24

Date



MANUFACTURED & MOBILE HOMES

MARCH 25, 2024

WHAT IS A MANUFACTURED HOME?



■ A structure constructed on or after June 15, 1976, according to the rules of the United States Department of Housing and Urban Development, transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems. The term does not include a recreational vehicle as that term is defined by 24 C.F.R. section 3282.8(g).

WHAT IS A MOBILE HOME?



■ A structure that was constructed before June 15, 1976, transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems.

WHAT IS A MODULAR HOME?

■ A modular building is a prefabricated building that consists of repeated sections called modules. Modularity involves constructing sections away from the building site, then delivering them to the intended site. Installation of the prefabricated sections is completed on site. The building meets the same building codes as site-built homes (International Building Codes) - (IRC).



CURRENT MANUFACTURED HOME REGULATIONS – CITY OF NAVASOTA

Current Manufactured Home Ordinance Adopted on November 10, 2008

Quick Facts:

- Installation and replacement of Manufactured Homes are allowed within an approved Manufactured Home Park. (Sunset & Brosig Ave Park)
- **One time** replacement of existing manufactured homes already in place at the time of ordinance adoption with a newer model.
- Manufactured Homes and Mobile Homes prohibited on vacant lots.
- Manufactured Home Parks are conditional uses under B-1, R-3, and M-1

EXISTING LICENSED MANUFACTURED HOME PARKS



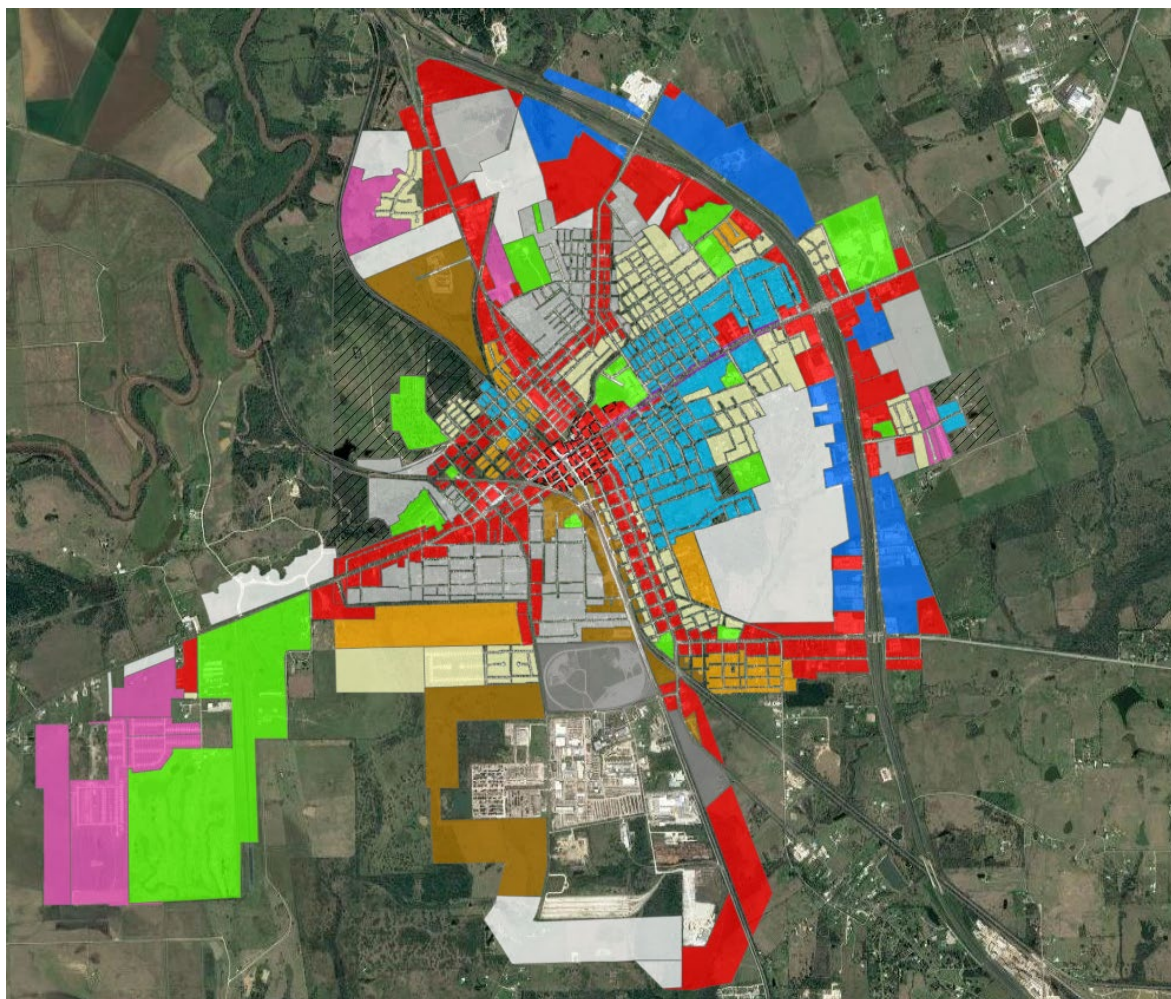
- Brosig Park 0/10 Vacant Lots



- Sunset Park 11/62 Vacant Lots

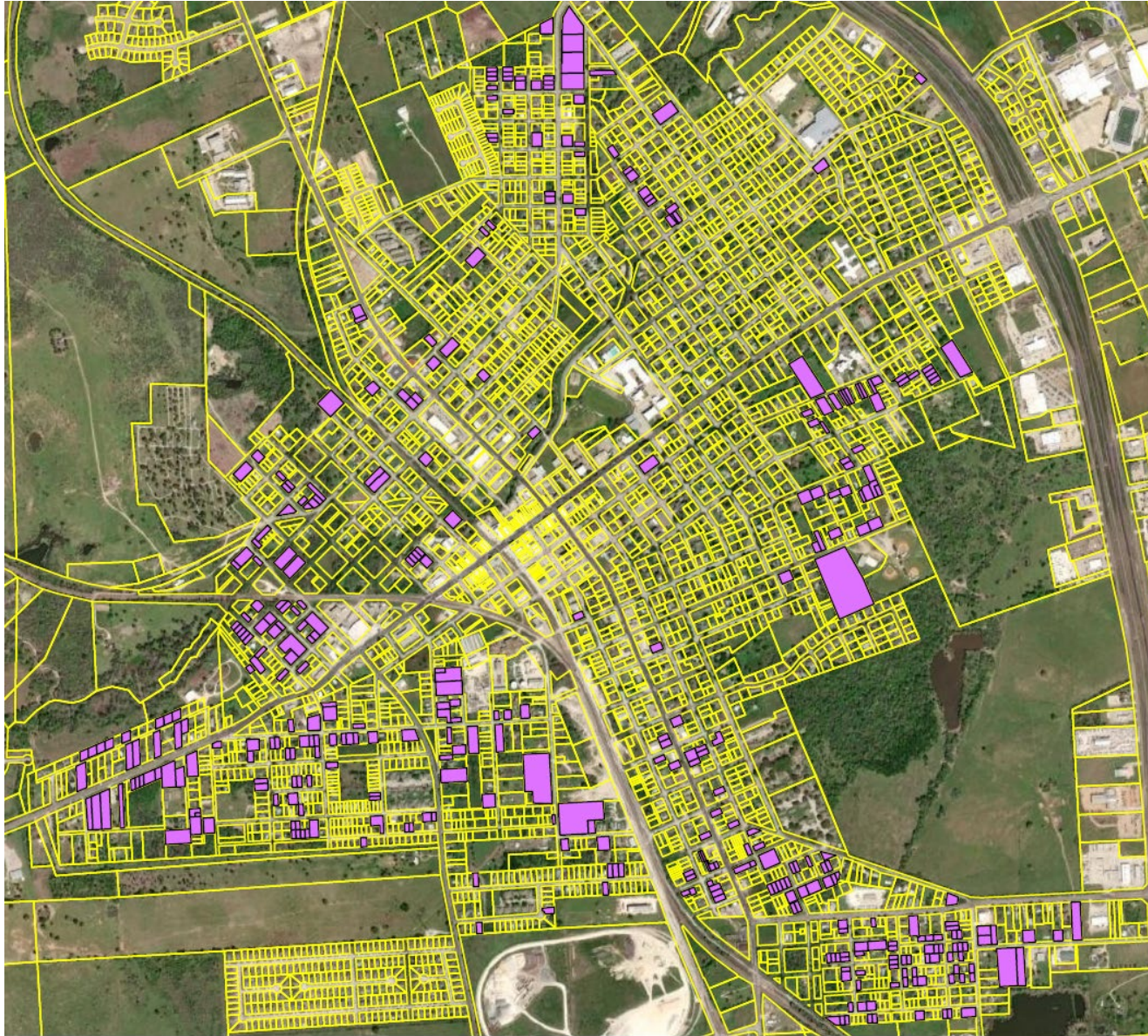
CITY OF NAVASOTA ZONING MAP

- B-1
- R-3
- M-1





APPROXIMATELY 300
+ -
EXISTING
MANUFACTURED &
MOBILE
HOMES



**APPROXIMATELY
385 + - VACANT
LOTS**

QUESTIONS

Lupe Diosdado
Development Services Director

gdiosdado@navasotatx.gov

936-870-4720





REQUEST FOR CITY COUNCIL AGENDA ITEM #4

Agenda Date Requested: March 25, 2024
Requested By: Nicholas Koski, Building Official
Department: Development Services
☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Rain Barrel PowerPoint

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

AGENDA ITEM #4

Conduct a workshop on rain barrel collection systems.

SUMMARY & RECOMMENDATION

City of Navasota Councilmember Gessner has been in discussions with City staff pertaining to rain barrel collection systems and possible regulations. Mr. Gessner has asked staff to present to the City Council information pertaining to these systems and to discuss possible regulations.

Staff have put together a PowerPoint presentation highlighting the key elements of rain barrel collection systems. Staff recommend conducting a workshop on rain barrel collections systems.

ACTION REQUIRED BY CITY COUNCIL

Conduct a workshop on rain barrel collection systems.

Approved for the City Council meeting agenda.

Jason Weeks

Jason B. Weeks, City Manager

3/21/24

Date

Rain Barrel Collection

March 25, 2024



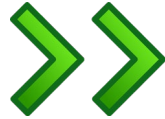
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Overview

- How do they work?
- What are the benefits
- Installation
- Items to consider
- Maintenance



How do they work?



NAVASOTA![™]
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Benefits

- Free water!
- Reduction in storm water runoff.
- Decrease in flooding problems.
- Improved water quality, rainwater is naturally soft with no treatment required.



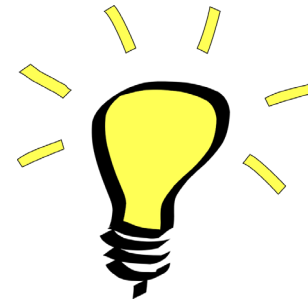
Installation

- Elevate at least 2' for improved water pressure.
- Attach hose or have your watering can nearby.
- Place on level surface, preferably landscape blocks or a platform that is stable.
- Install your screen on the top inlet side to prevent debris or bugs from entering.



Items to consider

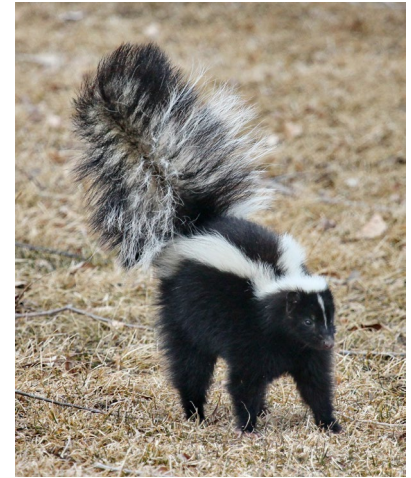
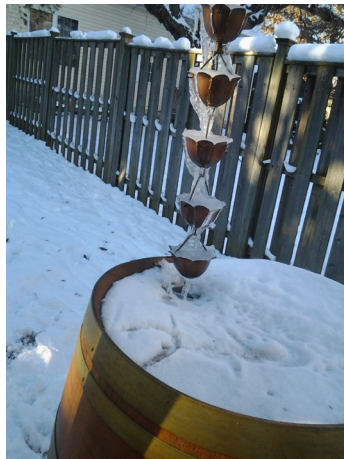
- Soaker hose.
- Overflow to redirect water when barrel is full.
- Aesthetics.



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Maintenance

- Clean gutter and downspouts regularly to prevent clogging.
- Drain before any freeze event to prevent damage.
- Check inlet screen assembly regularly for damage to prevent mosquitos.
- Empty if not being used to prevent stagnant water and nuisance odors from happening.



Thank you!

- Questions?

Nicholas Koski

Building Official

nkoski@navasotatx.gov

936-825-2961



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